

**TOWN OF FLORENCE  
REGULAR MEETING  
AGENDA**

**PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON MONDAY, DECEMBER 2, 2013, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

- 2. ROLL CALL:** Mayor Rankin\_\_\_\_; Vice-Mayor Smith\_\_\_\_;  
Councilmembers: Tom Celaya\_\_\_\_; Bill Hawkins\_\_\_\_;  
Ruben Montaña\_\_\_\_; Tara Walter\_\_\_\_; Vallarie Woolridge\_\_\_\_;

**3. INVOCATION**

**4. PLEDGE OF ALLEGIANCE**

**5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

**6. PUBLIC HEARING AND PRESENTATIONS**

- a. **PUBLIC HEARING ON** ORDINANCE NO. 605-13: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.013 DESIGN REVIEW (PZC-38-13-ORD) (FIRST READING).
- b. **Presentation and Discussion/**Approval/Disapproval of the annual audit by Henry and Horne.
- c. Presentation by Greater Florence Chamber of Commerce recognizing the Business of the Month.
- d. Presentation of a Service Award to Ray White for 20 years of dedicated service to the Town of Florence.



- e. **Presentation of plaque** to Scott Barber, Human Resources Director, for receiving the 2013 Human Resources Leadership Award.
  - f. **Presentation of plaque** to Terry Tryon, Lieutenant, for completing the School of Staff and Command, sponsored by Northwestern University's Center for Public Safety.
7. **CONSENT:** All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.
- a. **\*Approval of a Special Event** Liquor License for Caliente Casa de Sol for their Annual New Year's Eve dance on December 31, 2013, from 4:00 pm to 12:00 am.
  - b. **\*Approval of a Special Event** Liquor License for Florence Gardens Mobile Home Association for Social Hours from 3:30 pm to 5:00 pm on January 16, February 20, March 20, November 20, and December 20, 2014; a New Year's Eve Dance on December 31, 2013 from 8:00 pm to midnight; and for a January 28, 2014 Three Parks fund raiser from 4:30 pm to 6:30 pm.
  - c. **\*Ratification of Florence Gardens** Mobile Home Association's application for Special Event Liquor License for a December 2, 2013 Holiday Party from 2:00 pm to 4:00 pm and a December 7, 2013 Dance from 7:00 pm to 10:00 pm.
  - d. **\*Accept donations of professional** services valued at \$8,700, \$2,505 and \$8,200 from The Londen Companies, The WLB Group, Inc. and Swaback Partners, PLLC, respectively, towards planning, landscape architecture and survey work on Padilla Park at Silver King Plaza.
  - e. **\*Resolution No. 1416-13:** adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 16; REQUIRING THE PROVISION OF AN INFRASTRUCTURE IMPROVEMENT ASSURANCE OR WITHHOLDING OF RECORDATION TO SECURE THE SATISFACTORY CONSTRUCTION, INSTALLATION AND DEDICATION OF REQUIRED IMPROVEMENTS; ESTABLISHING A DEADLINE FOR REQUIRED IMPROVEMENTS TO BE COMPLETED; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.
  - f. **\*Approval of accepting** the register of demands ending October 31, 2013, in the amount of \$2,441,468.90.



## **8. UNFINISHED BUSINESS**

- a. **ORDINANCE NO. 603-13:** Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A ZONE CHANGE ON THE OLD WEST BAIL BONDS/AMAZING RC HOBBIES PROPERTY, LOCATED AT 375 EAST BUTTE AVENUE, FLORENCE, ARIZONA, AKA, APN 202-03-001 (PZC-15-13-ZC). (First Reading November 18, 2013)
- b. **ORDINANCE NO. 604-13:** Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE V, CHAPTER 52, "SOLID WASTE". (First Reading November 18, 2013)

## **9. DEPARTMENT REPORTS**

- a. Manager's Report
- b. Department Reports
  - i. **Community Development**
  - ii. **Courts**
  - iii. **Finance**
  - iv. **Fire**
  - v. **Library**
  - vi. **Parks and Recreation**
  - vii. **Police**
  - viii. **Public Works**
  - ix. **Utilities**

## **10. CALL TO THE PUBLIC**

## **11. CALL TO THE COUNCIL**

## **12. ADJOURN TO EXECUTIVE SESSION**

For the purpose of discussion of the public body with the Town Attorney regarding contract negotiations for the acquisition of water and wastewater utility infrastructure pursuant to A.R.S. § A.R.S. 38-431.03(A)(4), and for discussion of the public body with the Town Attorney regarding negotiations with the Florence Unified School District related to the Florence Library Intergovernmental Agreement pursuant to A.R.S. § A.R.S. 38-431.03(A)(4).

## **13. ADJOURNMENT**


Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).



POSTED THE 27<sup>th</sup> DAY OF NOVEMBER 2013, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).

\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\*



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>6a.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Ordinance No. 605-13: Design Review Text Amendment (PZC-38-13-ORD)		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <div style="margin-left: 20px;"> <input type="checkbox"/> Regulatory  <input checked="" type="checkbox"/> 1<sup>st</sup> Reading  <input type="checkbox"/> 2<sup>nd</sup> Reading </div> <input type="checkbox"/> Other

**RECOMMENDED MOTION/ACTION:**

Public hearing and first reading only on December 2, 2013.

On January 6, 2014, motion to adopt Ordinance No. 605-13 for the Design Review Text Amendment.

**BACKGROUND/DISCUSSION:**

The Town of Florence requests approval of the following application:

**PZC-38-13-ORD:** An Ordinance of the Town of Florence, Pinal County Arizona amending the Town of Florence Code of Ordinances, Title XV Land Usage, Chapter 150 Development Code, Section 150.013 Design Review.

Staff has been working to make incremental improvements to the Town's Development Code and continues to look for opportunities to make the Development Code more user friendly, less redundant and more reflective of operating procedures that seek to encourage economic development. With this particular application, staff is looking to improve the section of the Code pertaining to the Design Review process.

A completely revised Design Review section was proposed to streamline the Design Review process and make the process more business and development friendly while continuing to support the Town's efforts to promote high quality development.

Major highlights are as follows:



1. Changes support streamlining the scenarios where the Design Review process is required from seven to two. Some repetitive and vague language is removed in the process.
2. Staff provided greater clarity to why Design Review was required and the types of items needed to complete the Design Review application process.
3. The ordinance proposes that more routine Design Review cases be handled by staff. This would streamline a Design Review application for a basic attached sign or a small scale project. However, it is noted that this does not lessen the requirements within the Historic District where the Design Review process falls under the Historic District Advisory Commission and not the Planning and Zoning Commission.
4. Staff clarified that some projects are handled through other internal review procedures, such as engineering's review of grading plans or civil improvement plans. Thus, a redundant Design Review process is not warranted.
5. Staff clarified that projects that are only modifying the interior of a building are not subject to the Design Review process, except where the remodel or tenant improvements could impact the historic integrity of a building in the Historic District.

**FINANCIAL IMPACT:**

This request has no direct or specific financial impacts.

**RECOMMENDATION:**

This amendment was presented to the Planning and Zoning Commission on November 7, 2013, which forwarded a favorable recommendation on this case to the Town Council.

Public hearing and first reading only on December 2, 2013.

On January 6, 2014, motion to adopt Ordinance No. 605-13 for the Design Review Text Amendment.

**ATTACHMENT:**

Ordinance No. 605-13



**ORDINANCE NO. 605-13**

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.013 DESIGN REVIEW (PZC-38-13-ORD).**

**WHEREAS**, development codes are designed to protect the health, safety and general welfare of the public and are subject to modifications to ensure that codes are current and meet the needs of the local community; and

**WHEREAS**, deficiencies have been noted in current development codes pertaining to the aforementioned section; and

**WHEREAS**, the Town of Florence has proposed this Ordinance to address such deficiencies and ensure that local development codes pertaining to the aforementioned section are appropriate and current for the Town of Florence; and

**WHEREAS**, the Florence Planning and Zoning Commission conducted a public hearing on this Ordinance and have sent the Mayor and Council of the Town of Florence a favorable recommendation on this proposed Ordinance.

**NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF FLORENCE AS FOLLOWS:**

Section 1. That the recitals contained in this Ordinance are hereby adopted and incorporated herein as findings of fact of the Town Council.

Section 2. That if any word, sentence, paragraph, clause, phrase or other provision of this ordinance is for any reason deemed to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such holding shall not affect the validity of the remaining words, sentences, paragraphs, clauses, phrases or other provisions of this ordinance, or the validity of this ordinance as an entirety, it being the legislative intent that this ordinance shall stand, notwithstanding the invalidity of any word, sentence, paragraph, clause, phrase or other provision.

Section 3. That Chapter 150, Section 150.013 Design Review within Title XV Land Usage of the Town Code of Ordinances is hereby deleted in its entirety and replaced as follows:



### **~~150.013 DESIGN REVIEW.~~**

- ~~(A) The purpose of Design Review is:~~
- ~~(1) Promote development consistent with the town's goals;~~
  - ~~(2) Ensure that development is compatible with the surrounding area;~~
  - ~~(3) Ensure development according to the town's general plan; and~~
  - ~~(4) Ensure that utility installations, site plan, materials, color, southwest ambiance of the town.~~
- ~~(B) Design review is required for subdivision, planned unit developments, multiple family developments, office, commercial and industrial projects if any one of the following requirements is met:~~
- ~~(1) Any new development or construction;~~
  - ~~(2) Any change in occupancy as classified by the building code(s) of the Town;~~
  - ~~(3) Any expansion of an existing site or building;~~
  - ~~(4) Any remodeling of an existing use that alters at least 20% of the floor area or site area;~~
  - ~~(5) Any remodeling or improvement valued at 50% or more of the value of the existing improvements on the site;~~
  - ~~(6) Prior to occupancy or use of any commercial or industrial building or site which has been vacant for six months or more; and~~
  - ~~(7) Any amendment to an approved design review plan.~~
- ~~(C) Applications for design review shall be submitted to the Planning Department and shall contain:~~
- ~~(1) Completed application form and fee;~~
  - ~~(2) Site plan;~~
  - ~~(3) Building elevations;~~
  - ~~(4) Conceptual landscape plan;~~
  - ~~(5) Grading and drainage plan;~~
  - ~~(6) Materials and Colors Exhibit Board; and~~
  - ~~(7) Signage plan.~~
- ~~(D) Town staff shall review the application for the following:~~
- ~~(1) The proposed development complies with all provisions of this Development Code and all other ordinances, master plans, general plans, goals, objectives and standards of the town;~~
  - ~~(2) Building heights, building locations, access points and parking areas of the proposed development will not negatively impact adjacent properties or the surrounding neighborhood;~~
  - ~~(3) The proposed development promotes a functional relationship of structures to one another, to open spaces and to topography both on the site and in the surrounding neighborhood;~~
  - ~~(4) The height, location materials, color, texture, area, setbacks and mass, as well as parts of any structure (buildings, walls, signs and lighting)~~



~~and landscaping is appropriate to the development, the neighborhood and the community;~~

~~\_\_\_\_\_ (5) \_\_\_\_\_ Ingress, egress, internal and external traffic circulation, off-street parking facilities, loading and service areas, and pedestrian ways are so designed as to promote safety and convenience;~~

~~\_\_\_\_\_ (6) \_\_\_\_\_ The architectural character of the proposed structure is in harmony with, and compatible to, structures in the neighboring environment and the architectural character desired for the town; avoiding excessive variety or monotonous repetition; and~~

~~\_\_\_\_\_ (7) \_\_\_\_\_ All mechanical equipment, appurtenances and utility lines are concealed from view and integral to the building and site design.~~

~~\_\_\_\_\_ (E) \_\_\_\_\_ The application will then be forwarded to the Site Plan Review Committee for consideration and recommendation to the Planning and Zoning Commission. The Planning and Zoning Commission shall hear the application at its next regularly scheduled meeting and shall review the findings of the Site Plan Review Committee and staff and shall either:~~

~~\_\_\_\_\_ (1) \_\_\_\_\_ Approve the application;~~

~~\_\_\_\_\_ (2) \_\_\_\_\_ Deny the application; or~~

~~\_\_\_\_\_ (3) \_\_\_\_\_ Approve the application with stipulations.~~

~~\_\_\_\_\_ (F) \_\_\_\_\_ If the application is found to be lacking, or in noncompliance with any of the items of this Development Code, and adequate resolution cannot be ensured by the applicant, the application shall be denied, and the applicant shall be provided a written response by the Planning Department stating the reasons for denial. The applicant may appeal the Planning Commission's decision to the Council within 15 days of the decision. The appeal letter shall describe the unresolved issues and describe what design solutions are proposed by the applicant. The applicant shall be notified of the date of the Town Council meeting to consider the appeal a minimum of 15 days prior to the public meeting. The decision of the Town Council shall be final.~~

### **150.013 DESIGN REVIEW.**

(A) The purpose of Design Review is to:

(1) Promote development consistent with the Town's codes, policies, guidelines, zoning regulations and overall goals and vision per the Town's General Plan;

(2) Ensure that development is compatible and in character with the surrounding area;

(3) Provide an opportunity to address site plan, architectural, engineering and other development issues at a preliminary level to facilitate the subsequent preparation of construction plans and to assist in expediting permitting and development activities; and

(4) Allow an opportunity to review the aesthetic and functional aspects of a proposed development or project.



(B) Projects within Planned Unit Developments, including single-family homes; multiple-family developments, including condominiums and townhomes; office; commercial; mixed-use; institutional; and industrial projects are subject to the Design Review process if any one of the following requirements is met:

(1) Project or development includes new or modified vertical (above grade) development or construction components, including permanent signs, that require a building permit, except as noted in Paragraphs (C) and (D) below; and/or

(2) Project includes new or modified horizontal project components, such as parking areas, driveways, circulation areas, landscape areas, outdoor storage areas, retention basins, parks and/or similar site elements, except as noted in Paragraphs (C) and (D) below.

(C) Grading plans, civil improvement plans, underground utility installations and similar projects, as may be determined by the Planning Director, are exempt from the Design Review process.

(D) Interior remodels or tenant improvements that do not alter the exterior dimensions or physical appearance of a structure and/or the historical integrity of a structure within the Town's Historic District, are exempt from the Design Review process.

(E) Applications for Design Review shall be submitted to the Planning Department and shall contain, where applicable:

(1) Completed Design Review application forms and fee;

(2) Site plan showing all existing and proposed improvements; rights-of-way; and easements;

(3) Parcel data, including parcel number and/or legal description; lot dimensions; setbacks; Floor Area Ratio; building heights; lot coverage; and other relevant data;

(4) Building elevations;

(5) Conceptual landscape plan;

(6) Preliminary grading and drainage plan for site and development context;

(7) Materials and colors exhibits;

(8) Signage plan;

(9) Applicable utility information; and

(10) Other ancillary documentation required to complete the review as supported by applicable Town Code and Guidelines.

(F) Town staff shall review the Design Review application for the following:



(1) The proposed development complies with all provisions of this Development Code and all other ordinances, master plans, general plans, guidelines, goals, objectives and standards of the Town;

(2) Building heights, building locations, access points and parking areas of the proposed development will not negatively impact adjacent properties or the surrounding neighborhood;

(3) The proposed development promotes a functional relationship of structures to one another, to open spaces and to topography, both on the site and in the surrounding neighborhood;

(4) The height, location, materials, color, texture, area, setbacks and mass, as well as parts of any structure (buildings, walls, signs and lighting) and landscaping is appropriate to the development, the neighborhood and the community;

(5) Ingress, egress, internal and external traffic circulation, off-street parking facilities, loading and service areas, and pedestrian ways are designed as to promote safety and convenience;

(6) The architectural character of the proposed structure is in harmony with, and compatible to, structures in the neighboring environment and the architectural character desired for the town; avoiding excessive variety or monotonous repetition; and

(7) All mechanical equipment, appurtenances and utility lines are concealed from view and integral to the building and site design.

(G) Town staff will review the Design Review application materials and will determine whether the Design Review application shall be reviewed by Town staff or forwarded to the Planning and Zoning Commission.

(H) Design Review applications reviewed by Town staff shall include applications for:

(1) Attached signs, except where required by the Planned Unit Development or Comprehensive Sign Plan or within the Historic District;

(2) Landscaping, parks, and recreational fields, except for commercial recreational facilities; and/or

(3) Projects on less than one acre and/or involving less than 10,000 square feet of floor/building area, except for projects within the Historic District.

(I) Design Review applications can be approved, approved with conditions or denied. Design Review decisions rendered by Town staff can be appealed within 15 days to the Planning and Zoning Commission.

(J) Design Review applications that are ineligible for staff review or staff reviewed Design Review decisions subject to appeal shall be forwarded for consideration and recommendation to the Planning and Zoning Commission. The



Planning and Zoning Commission shall hear the application at a scheduled meeting and shall review the findings of staff and shall either:

- (1) Approve the application;
- (2) Deny the application; or
- (3) Approve the application with conditions.

(K) If the application is found to be lacking, or in noncompliance with any of the items of this Development Code, and adequate resolution cannot be ensured by the applicant, the application shall be denied, and the applicant shall be provided a written response by the Planning Department stating the reasons for denial. The applicant may appeal the Planning Commission's decision to the Council within 15 days of the decision. The appeal letter shall describe the unresolved issues and describe what design solutions are proposed by the applicant. The applicant shall be notified of the date of the Town Council meeting to consider the appeal a minimum of 15 days prior to the public meeting. The decision of the Town Council shall be final.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Tom J. Rankin, Mayor


**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
James E. Mannato, Town Attorney



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 6b.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Finance  <b>STAFF PRESENTER:</b> Mike Farina, Finance Director  <b>SUBJECT:</b> Annual Audit for Fiscal Year Ended June 30, 2013		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Accept the Town's Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013.

**BACKGROUND/DISCUSSION:**

The Town's year-end financial report was audited by the Town's independent auditors Henry & Horne. The auditors have issued a clean opinion on the Town's financial statements and they will be here tonight to present the audit report and audit findings.

The Comprehensive Annual Financial Report (CAFR) presents the Town's financial position and fund balances as of the end of the fiscal year, as well as the results of the financial activity throughout the year.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends acceptance of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2013.

**ATTACHMENTS:**

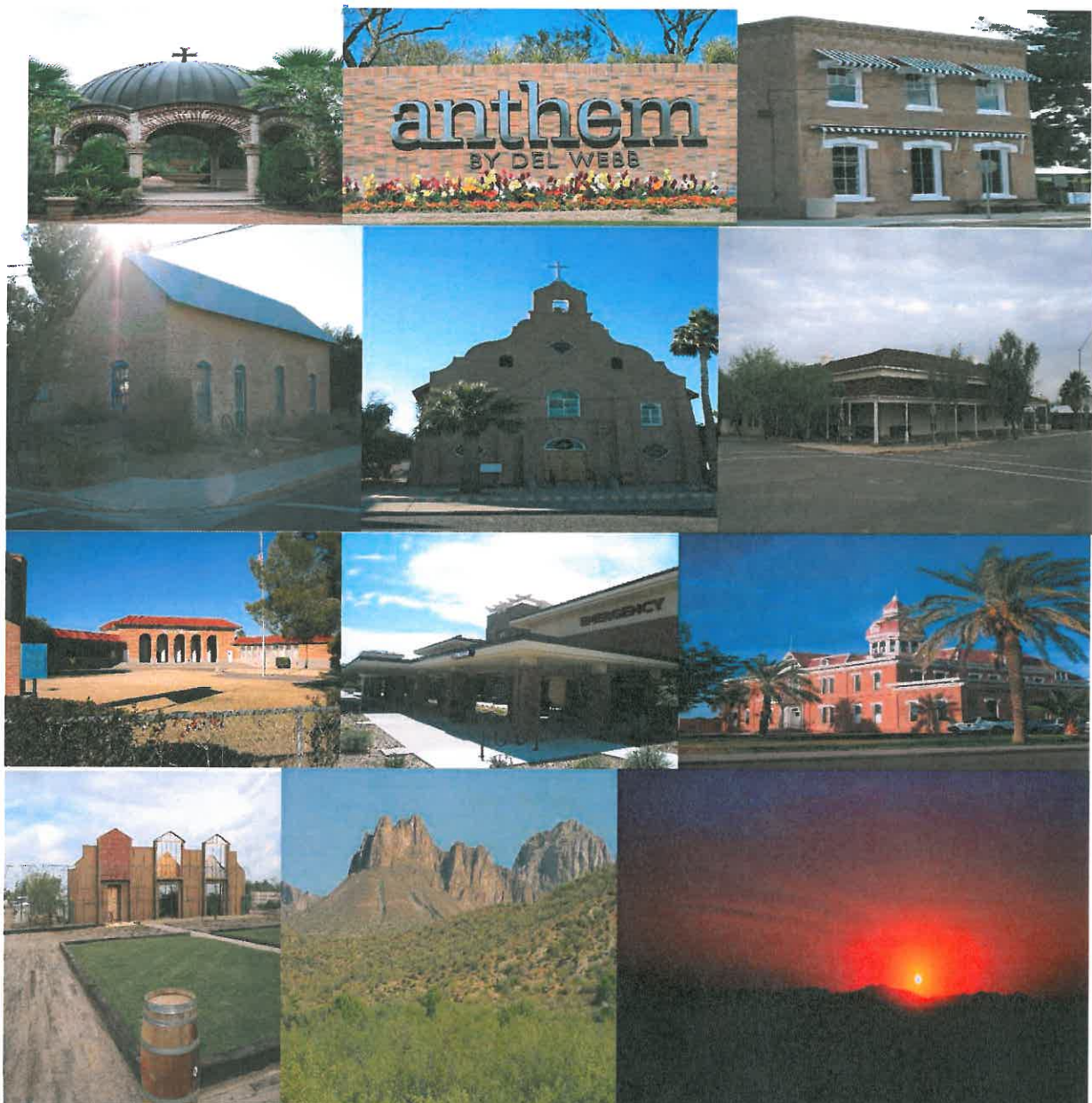
CAFR  
 Expenditure Limitation Report  
 Auditor Letter to Management





# Comprehensive Annual Financial Report

For the Year Ended  
June 30, 2013





**TOWN OF FLORENCE, ARIZONA**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**For the fiscal year ending June 30, 2013**



Prepared by:  
Finance Department  
Michael Farina  
**Finance Director**



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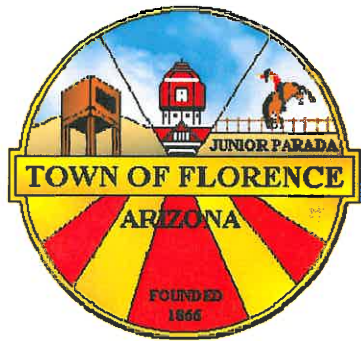


#### IV. COMPLIANCE SECTION

Independent Auditors' Report on Internal Control over Financial Reporting and  
on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*

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## **INTRODUCTORY SECTION**





# Town of Florence

P.O. Box 2670, Florence, AZ 85132, (520) 868-7500, (520) 868-7501 Fax, (520) 868-7502 TDD

November 21, 2013

To the Honorable Mayor, Members of the Town Council and Citizens of the Town of Florence:

We are pleased to submit for your information and review, the Comprehensive Annual Financial Report (CAFR) of the Town of Florence, Arizona (the Town) for the year ended June 30, 2013. State law requires that all general-purpose local governments publish, within six months of the close of each fiscal year, a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to this requirement, Henry & Horne LLP, a firm of licensed certified public accountants, has audited the Town's financial statements. The independent auditor has issued an unmodified ("clean") opinion on the Town's financial statements for the year ended June 30, 2013. Their report is presented as the first component of the financial section of this CAFR.

This report consists of management's representations concerning the finances of the Town. Responsibility for both the accuracy of the prepared data and the completeness and fairness of the presentation, including all disclosures, rests with the Town. To provide a reasonable basis for making those representations, management of the Town has established an internal control framework that is designed to both protect the assets of the Town from loss, theft or misuse and to allow for the compiling of sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements are free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview and analysis of the basic financial statements. MD&A complements this letter of transmittal and should be read in conjunction with it.

## PROFILE OF THE TOWN

The Town of Florence, Arizona is in Pinal County and is located between Phoenix and Tucson. Colonel Levi Ruggles, an Indian Agent, staked and platted the Town in 1866 and by the mid 1920's the area had become the agricultural center of Pinal County. Florence is the sixth oldest European settlement in the State of Arizona. The Town was incorporated in 1900, making it the



fifth oldest town in the state and its downtown is designated as an official “Historic District”. Florence is the county seat and has been since its formation in 1875.

Florence, elevation 1,493 feet, was built along the Gila River surrounded by the beautiful Sonoran Desert and the Superstition and Pinal Mountains, which provide scenic views for the enjoyment of life in a peaceful community. Additionally, Florence enjoys year-round sunshine, which provides an ideal place for retirement.



The Town currently encompasses an area of 62.1 square miles and an estimated population of 27,614. State statutes empower the Town to levy a property tax on real and personal property within its boundaries. The Town also has the power by State statute to extend its corporate limits by annexation, which is done periodically when deemed appropriate by the Town Council.

The Town of Florence operates under the council-manager form of government. The Mayor is directly elected and the six members of Town Council are elected at large on a nonpartisan basis. The Mayor is elected every four years and Town Council members are elected to staggered four year terms, with three members elected every two years. The Town Council is responsible for setting public policy, approving the Town’s annual budget, approving agreements, providing policy leadership, approving planning and development decisions and adopting new codes and ordinances. The Town Council appoints the Town Manager, who implements policy and directs daily operations. The Town Council also appoints the Town Attorney and Town Magistrate.

The financial reporting entity of the primary government (the Town) includes all of its funds and its blended component units, Merrill Ranch Community Facilities District #1 and Merrill Ranch Community Facilities District #2 (CFDs). Component units are legally separate entities for which the primary government is financially accountable.



The CFDs were formed in 2005 by the Town pursuant to the Community Facilities District Act of 1988, constituting Title 48, Chapter 4, Article 6 of the Arizona Revised Statutes and in response to a petition by all of the owners of land within the district area. The districts were formed to provide a method of financing (including the issuance of general obligation bonds and special assessment bonds) certain public infrastructure within the district. These component units are included in the Town’s financial statements

because the Town Council members serve as the Board of Directors for each district. For more information on these legally separate entities, please refer to Note 1A in the notes to the financial statements.



The Town provides a full range of services, including police and fire protection; construction and maintenance of highways, streets and other infrastructure; cultural and recreational activities; and sanitation, water and sewer utilities.

State law requires that on or before the third Monday in July of each fiscal year, the Town Council must adopt a tentative budget. Once this tentative budget has been adopted, the expenditures may not be increased upon final adoption; however, they may be decreased. The tentative budget sets the Town's maximum limits for expenditure. There is no specific date set by state law for adoption of the budget; however, due to the state law required deadline for the adoption of the property tax levy, the deadline for adoption of the final budget effectively becomes the first Monday in August.

## LOCAL ECONOMY

Since 1912, the industry of corrections has been a source of employment for people in Pinal and other counties. This industry alone provides approximately 3,500 employment opportunities and consists of Arizona State Prison facilities, Corrections Corporation of America facilities and GEO Group. Florence is also home to a number of local, county, state and federal agencies, which provide approximately 2,700 full-time employment opportunities. These agencies include the Town of Florence, Pinal County, the Florence Unified School District, the Arizona National Guard and the United States Immigration and Customs Enforcement.

Florence is a major employment area with approximately 75 percent of its work force commuting into the area on a daily basis. It is estimated that over 5,000 commuters travel to Florence for work on a daily basis. Additionally, many agricultural products, including cotton, alfalfa, cattle, grains and grapes are cultivated in the area and the Town's business district still resides on Main Street.

The annexation of Merrill Ranch in 2004 added 8,970 acres of land, which is planned to be developed as a mixed use, master-planned community. Construction has already started in Anthem at Merrill Ranch, which is, at 3,191 acres, one of Arizona's largest master-planned communities. To date, there are nearly 2,000 single-family homes completed and many other fine amenities, including two community centers, an 18-hole golf course and an outdoor swimming pool and water park. With commercial expansion and another 6,500 homes planned, Anthem is sure to add to the Town's economy, let alone the entire Merrill Ranch annexation area.



During the economic downturn, as with most municipalities in the nation, unemployment has risen sharply over the past several years. The Town's unemployment rate rose from 7.1 percent in 2008, peaked at 21.3 percent in 2011 and was most recently measured at 18.1 percent.



The makeup of Town governmental revenue has remained relatively consistent over the past ten years, with state-shared revenue, local sales tax and charges for services being the largest sources, in that order. State-shared revenue is primarily based on population and represented approximately 48 percent of the total 2013 fiscal year revenue. Worth noting, prison inmates make up more than 50 percent of the total population. Sales tax made up 21 percent this year and charges for services made up 8 percent.

## **LONG-TERM FINANCIAL PLANNING**

The Town is strategically planning for its economic and financial future. During the 2014 fiscal year budget process, the Town set forth the following strategic goals.

- Expanding the tax base through annexations and economic development outreach through evaluation of potential annexations within the Town's planning area and around major transportation corridors. A clear and distinct message about the Town will be developed and a strategy will be developed to bring businesses that are needed into the Town.
- Secure the Town's long-term water program for future growth. First of all, a number of capital projects will be completed in the upcoming year. An evaluation of existing infrastructure of water and wastewater lines will be completed. The Town will work with our utility partners that also provide water and wastewater services to Town residents. Acquisition of physical water for long-term future growth will also be looked at.
- The downtown corridor will be revitalized through beautification and business investment.
- Strategically invest in the planning for continued growth by working with major home builders to encourage additional development and attract and work with developers to provide unique home solutions, retail destinations and restaurants.

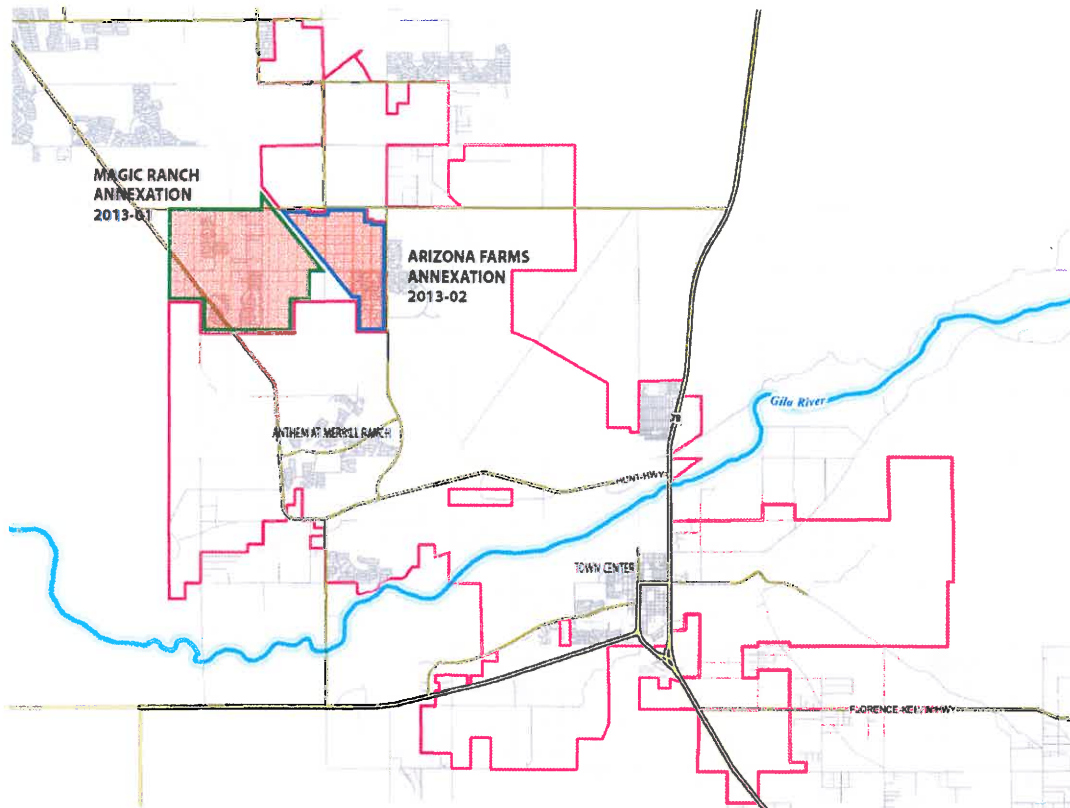
## **MAJOR INITIATIVES**

The Town started pursuing a couple of annexations, Magic Ranch and Arizona Farms (Crestfield Manor and Wildhorse Estates), that would add six square miles to the Town's northern boundary. Estimated population of the combined proposed annexation areas is 4,267 with 1,672 homes. In addition to the existing homes, the annexations would add future growth capabilities. In fact, together, the two annexations already have over 1,000 lots that are ready for vertical development, with construction in Magic Ranch already started. It is anticipated that the annexation could occur as soon as the fourth quarter of the next fiscal year if the annexation petition by the land owners within the annexation areas is successful. A 10-year pro forma fiscal impact analysis of the annexations was performed, which concluded that the annexations would generate a positive fund balance within a 10 year timeframe.

Planning for Territory Square (formerly known as the North End Framework Vision Plan) began in 2010. This multi-faceted, multi-owner project strategically crafts a variety of economic, planning and engineering enhancements on 623 acres along the Gila River. The plan has been embraced by the community and received unanimous approval by the Town Council and Planning and Zoning Commission this year. With plan approval accomplished, there are still



many steps to bring this plan to life, which, when complete will enhance not only the Town's economy but its beauty near the Town's core – historic Florence.



## RELEVANT FINANCIAL POLICIES

The Town's fund balance policy covers the General Fund, Highway User Revenue Fund and enterprise funds. In the General Fund, fund balance must retain \$500,000 for emergencies, 10 percent of revenues for operational reserves, of which 20 percent is for facility maintenance. The Highway User Revenue Fund's fund balance must be reserved for operational reserves in the amount of 15 percent of the operating revenues and enterprise funds' fund balances are reserved as recommended in the most recent rate study completed and as required by debt covenants. If no recommendation is made, fund balance will be reserved based on annual depreciation expense and two months of operating revenue, in addition to debt covenants. One time revenues may only be used to fund capital projects.

## AWARDS AND ACKNOWLEDGEMENTS

The Government Finance Officers Association (GFOA) awarded the Town its very first Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2012. We are very pleased and proud to have received this award for the first CAFR ever produced by the Town. In order to be



awarded a Certificate of Achievement, the Town had to publish an easily readable and efficiently organized CAFR that satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report would not have been possible without the efficient and dedicated service of the entire staff of the Town's Finance Department. We would also like to extend our appreciation to all members of the departments who assisted and contributed to the preparation of this report. We must give credit to the Mayor and Town Council for their leadership and support towards the management of the Town's finances. Last, but certainly not least, we thank recently retired Finance Director, Becki Guilin, who, for the last 19 years, faithfully guided and directed Town financial decisions, keeping the Town in the great financial shape that it's in.

Respectfully submitted,



Charles Montoya  
Town Manager



Mike Farina  
Finance Director





Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Town of Florence  
Arizona**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2012**

Executive Director/CEO





## **Town Council, Appointed Officials and Senior Management Staff**

### **Town Council**

Tom J. Rankin – Mayor

Thomas Smith – Vice Mayor  
William Hawkins – Councilmember  
Tara Walter – Councilmember

Thomas Celaya – Councilmember  
Ruben Montaña – Councilmember  
Vallarie Woolridge – Councilmember

### **Appointed Officials**

Charles Montoya – Town Manager  
Lisa Garcia – Town Clerk

James E. Mannato – Town Attorney  
Katherine Kaiser – Town Magistrate

### **Senior Management**

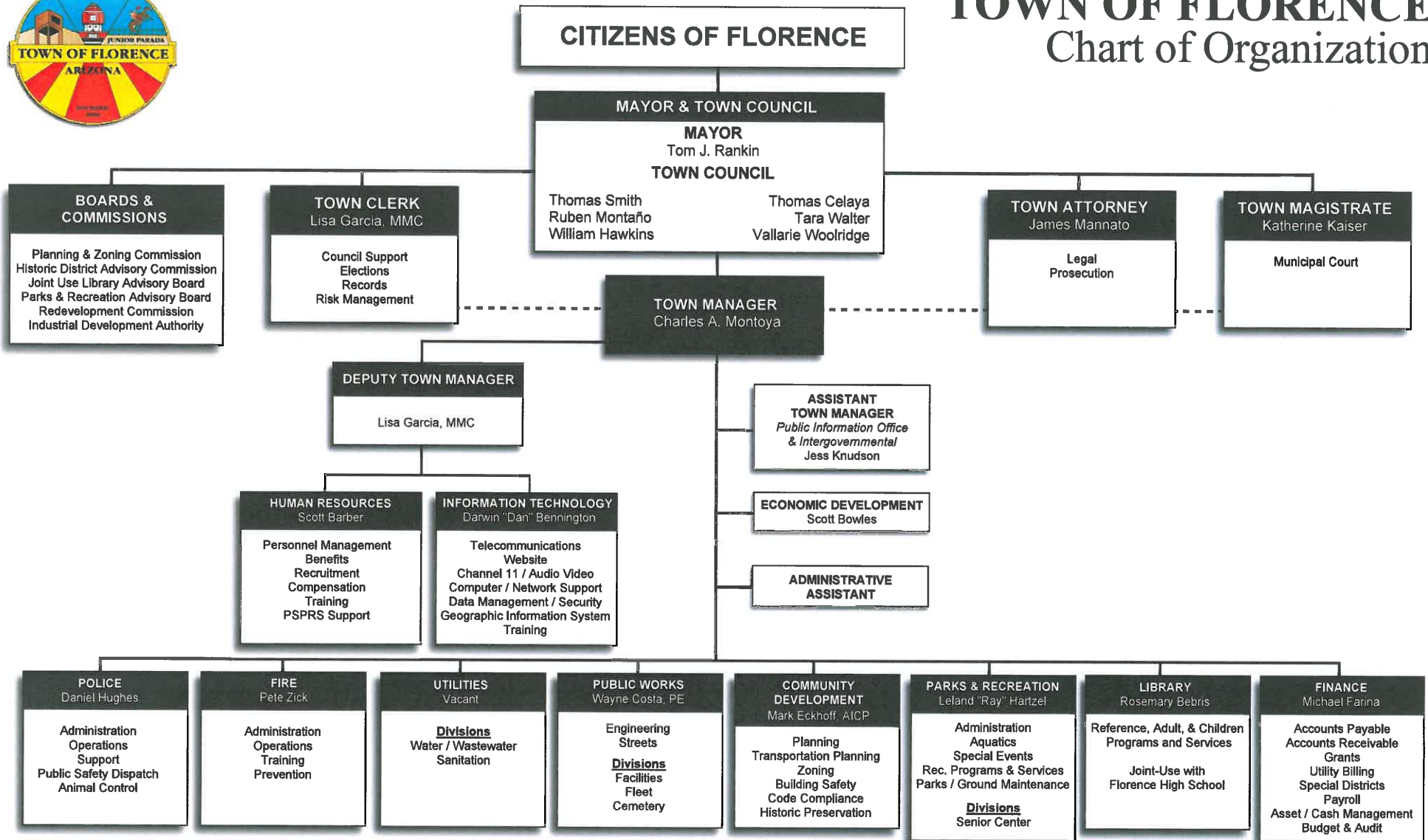
Lisa Garcia – Deputy Town Manager/Town Clerk  
Jess Knudson – Assistant Town Manager  
Scott Barber – Human Resource Director  
Rose Bebris – Library Director  
Dan Bennington – Information Technology Manager  
Wayne Costa – Public Works Director  
Mark Eckhoff – Community Development Director  
Mike Farina – Finance Director  
Ray Hartzel – Parks & Recreation Director  
Daniel Hughes – Police Chief  
John Mitchell – Utilities Director  
Peter Zick – Fire Chief





# TOWN OF FLORENCE

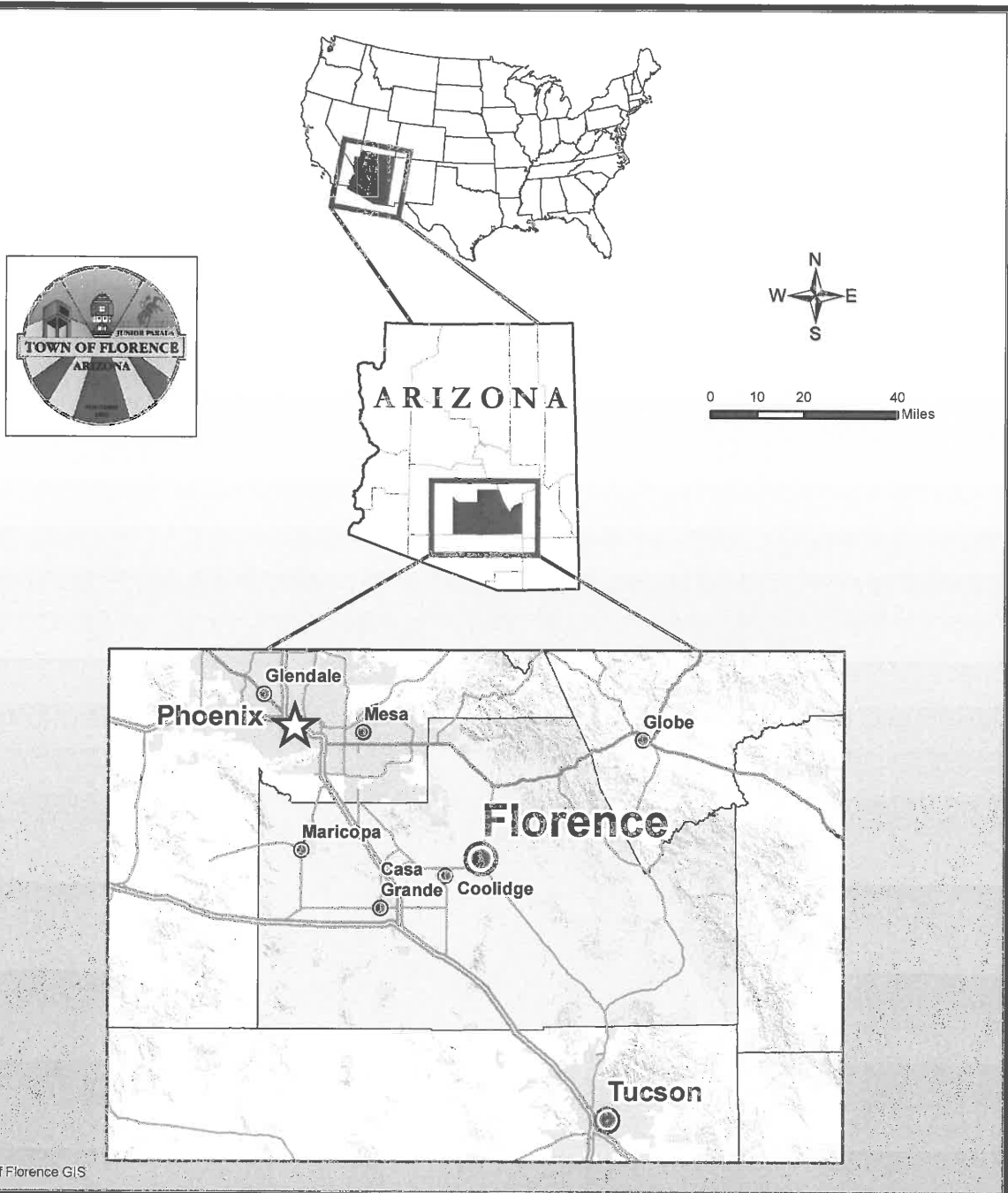
## Chart of Organization





# TOWN OF FLORENCE

## PINAL COUNTY, ARIZONA LOCATION MAP





## **FINANCIAL SECTION**





HENRY & HORNE, LLP  
Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and Town Council  
Town of Florence  
Florence, Arizona

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Florence, Arizona, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Tempe, AZ 85284-3487  
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Fax (480) 839-1749

**Scottsdale**  
7098 E. Cochise Road  
Suite 100  
Scottsdale, AZ 85253-4517  
(480) 483-1170  
Fax (480) 483-7126

**Casa Grande**  
1115 E. Cottonwood Lane  
Suite 100  
Casa Grande, AZ 85122-2950  
(520) 836-8201  
Fax (520) 426-9432



## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Florence, Arizona, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons for the General Fund and Highway User Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

In connection with our audit, nothing came to our attention that caused us to believe that the Town of Florence failed to use highway user revenue fund monies received by the Town of Florence pursuant to Arizona Revised Statutes Title 28, Chapter 18, Article 2 and any other dedicated state transportation revenues received by the Town of Florence solely for the authorized transportation purposes. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance.

## **Emphasis of Matter**

As discussed in Note 1 to the financial statements, Governmental Accounting Standards Board (GASB) issued Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, and Statement No. 65, Items Previously Reported as Assets and Liabilities that could have a material impact on the financial statements. For the Town of Florence GASB Statement No. 62 has not impacted their financial statements however GASB Statement No. 63 has impacted what was previously identified as "Statement of Net Assets" and renamed it to "Statement of Net Position" and GASB Statement No. 65 has impacted the presentation of the financial statements in the reclassification of deferred revenues from liabilities to deferred inflows of resources. Our opinion is not modified with respect to those matters.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 7-16 and 30-32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 21, 2013 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Florence, Arizona's, internal control over financial reporting and compliance.

*Henry & Horne LLP*

Casa Grande, Arizona  
November 21, 2013



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## **FINANCIAL SECTION**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS**



## Management's Discussion and Analysis

As management of the Town of Florence, we offer readers of the Town of Florence's financial statements this narrative overview and analysis of the financial activities of the Town of Florence for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i - vi of this report.

### Financial Highlights

- The assets of the Town of Florence exceeded its liabilities and deferred inflows of resources as of June 30, 2013 by \$133 million. Of this amount, \$44.9 million (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- The Town's total net position increased by \$3.9 million. This increase is primarily due to business-type activities revenue for utilities outpacing expenses.
- As of June 30, 2013, the Town's governmental funds reported combined ending fund balances of \$45.9 million, an increase of \$1.8 million in comparison with the prior year. Approximately 25 percent of this total amount, \$11.4 million, is available for spending at the Town's discretion (unassigned).
- At the end of the current fiscal year, the unassigned fund balance of the Town's General Fund was \$11.4 million, which is over 100 percent of the General Fund's expenditures.
- The Town's investment in capital assets decreased less than one percent or \$0.2 million this fiscal year due to depreciation and disposal of existing assets outpacing acquisitions.
- At the end of the fiscal year, the Town had \$19.4 million in debt outstanding compared to \$19.0 million last year, a net increase of \$0.4 million. A capital lease in the amount of \$1.4 million was entered into to facilitate the purchase and equipping of a fire truck.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Florence's basic financial statements. The Town of Florence's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements** are designed to provide readers with a broad overview of the Town of Florence's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the Town's assets, liabilities and deferred inflows/outflows of resources with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating. However, it is important to consider other non-financial factors such as changes in the Town's privilege tax or property tax base or the condition of roads, parks and libraries to accurately assess the overall health of the Town.



The *Statement of Activities* presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in a future period (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements differentiate functions of the Town that are primarily supported by taxes and intergovernmental revenues (governmental activities) from those functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, highways and streets, culture and recreation, and community development. The business-type activities of the Town include water, sewer and sanitation utility services.

The government-wide financial statements include the Town itself and the Merrill Ranch Community Facilities District #1 and Merrill Ranch Community Facilities District #2 blended component units.

The government-wide financial statements can be found on pages 19 - 21 of this report.

**Fund financial statements** follow the government-wide statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

*Governmental funds* are used to account for essentially the same functions that are reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the impact of the Town's near-term financing decisions. Both the governmental funds balance sheet and governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains 13 individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures and changes in fund balances for the General Fund, Highway User Revenue Fund, Capital Facilities District Debt Service Fund, Community Facilities District Capital Improvements Fund, Impact Fees Fund and the Capital Improvements Fund, all of which are considered to be major funds. Data from the remaining seven governmental funds are aggregated into a single "non-major governmental funds" column. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.



The basic governmental fund financial statements can be found on pages 22 - 32 of this report.

The Town adopts an annual appropriated budget for all funds, except fiduciary funds. To demonstrate compliance, a budgetary comparison statement is provided for the General Fund and the Highway User Revenue Fund. Similar budgetary compliance schedules are provided for the other funds elsewhere in this report.

*Proprietary funds* are used to report the same functions as presented in the business-type activities in the government-wide financial statements. The Town uses enterprise funds, a type of proprietary fund, to account for the water, sewer and sanitation utility functions. Proprietary fund financial statements provide information on the Water Utility Fund, Sewer Utility Fund and Sanitation Utility Fund and with the same type of information as the government-wide financial statements, only in more detail.

The basic proprietary fund financial statements can be found on pages 33 – 36 of this report.

*Fiduciary funds* are used to account for resources held for the benefit of parties outside of the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 37-38 of this report.

**Notes to the financial statements** provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 41- 69 of this report.

**Combining statements** (referred to earlier in connection with non-major governmental funds) are presented immediately following the notes to the financial statements. Combining statements and individual fund schedules can be found on pages 74 -77 of this report.

### **Government-wide Financial Analysis**

As noted earlier, net position may serve as a useful indicator of the Town's financial position. The two tables below reflect the Town's net position and changes in net position. A condensed version of the Statement of Net Position is presented below and illustrates the Town's total assets, liabilities, and deferred inflows of resources and resulting net position (assets minus liabilities and deferred inflows of resources) as of June 30, 2013 with a comparison to net position as of June 30, 2012.



**Condensed Statement of Net Position**  
(In Thousands)

	Governmental Activities		Business-type Activities		Total Government	
	2013	2012	2013	2012	2013	2012
Current and other assets	\$ 53,207	\$ 52,324	\$ 20,710	\$ 17,510	\$ 73,917	\$ 69,834
Capital assets	70,592	70,564	10,801	11,009	81,393	81,573
Total assets	123,799	122,888	31,511	28,519	155,310	151,407
Other liabilities	3,262	3,084	814	568	4,076	3,652
Long-term liabilities	14,279	13,514	4,218	4,601	18,497	18,115
Total liabilities	17,541	16,598	5,032	5,169	22,573	21,767
Deferred inflows of resources	38	-	-	-	38	-
Net position:						
Net investment in capital assets	55,770	56,527	6,199	6,032	61,969	62,559
Restricted	23,629	22,880	2,208	2,162	25,837	25,042
Unrestricted	26,821	26,883	18,072	15,157	44,893	42,040
Total net position	\$ 106,220	\$ 106,290	\$ 26,479	\$ 23,351	\$ 132,699	\$ 129,641

The largest portion of the Town's net position is net investment in capital assets, which makes up 47 percent or \$62 million of the Town's total net position. Capital assets include items such as infrastructure, buildings and improvements, vehicles and equipment and land. The Town uses capital assets to provide services to citizens and consequently, these assets are not available for future spending. Additionally, although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay the debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities. Additional information on the Town's assets can be found in the Notes to the Financial Statements, which start on page 41.

An additional portion (19% or \$25.8 million) of the Town's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets (34% or \$44.9 million) may be used to meet the Town's ongoing obligations to citizens and creditors.

The Town's overall financial position improved during this fiscal year as reflected by the increase in total net position of the Town. The Town's total net position increased \$3.9 million from \$129 million (restated) to \$133 million. This increase is the result of revenues outpacing expenses in both governmental and business-type activities. Business-type activities net position increased \$3.1 million from \$23.4 million to \$26.5 million. Utility revenues fund capital needs, as well as maintenance and operations, and as such add to cash (current and other assets) balances, which will eventually be used for capital projects.

Total governmental activities liabilities had a net increase of nearly \$1 million due to the Town entering into a capital lease in the amount of \$1.4 million to fund the purchase of a new fire apparatus.



**Changes in Net Position**  
(in Thousands)

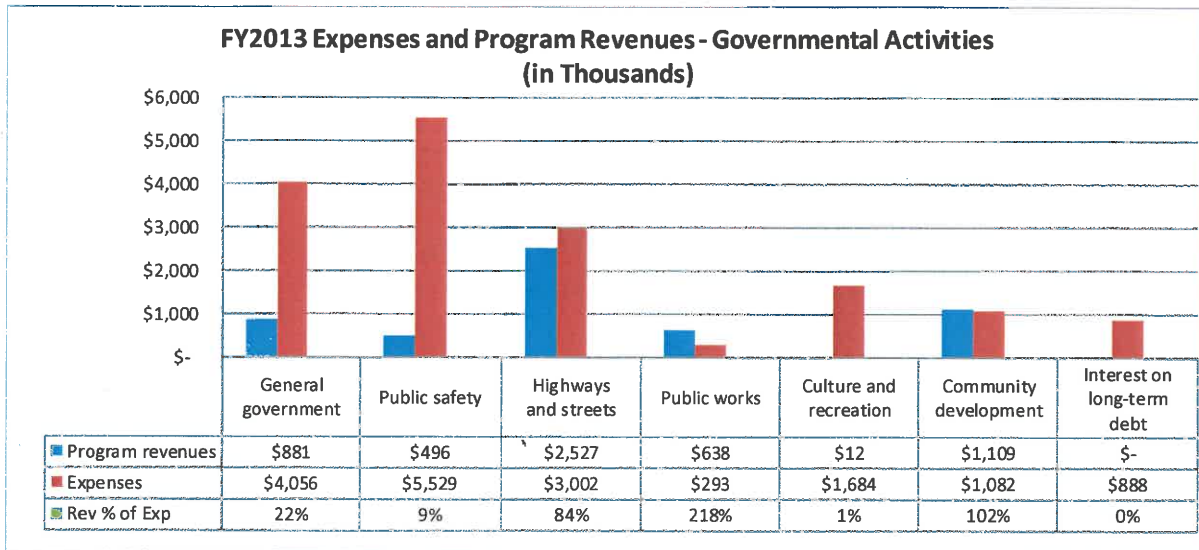
	Governmental Activities		Business-type Activities		Total Government	
	2013	2012	2013	2012	2013	2012
Program revenues						
Charges for services	\$ 2,010	\$ 1,577	\$ 7,310	\$ 6,977	\$ 9,320	\$ 8,554
Operating grants	2,700	2,580	-	-	2,700	2,580
Capital grants and contributions	953	1,500	28	6	981	1,506
General revenues						
Taxes	5,622	7,144	-	-	5,622	7,144
Intergovernmental	5,812	5,232	-	-	5,812	5,232
Investment earnings (losses)	(260)	766	(111)	278	(371)	1,044
Miscellaneous	34	179	139	341	173	520
Total revenues	<u>16,871</u>	<u>18,978</u>	<u>7,366</u>	<u>7,602</u>	<u>24,237</u>	<u>26,580</u>
Expenses						
General government	4,056	3,452	-	-	4,056	3,452
Public safety	5,529	4,008	-	-	5,529	4,008
Highways and streets	3,002	3,064	-	-	3,002	3,064
Public works	293	202	-	-	293	202
Culture and recreation	1,684	1,451	-	-	1,684	1,451
Community development	1,082	2,408	-	-	1,082	2,408
Interest on long-term debt	888	911	-	-	888	911
Water	-	-	1,362	1,294	1,362	1,294
Sewer	-	-	1,748	1,820	1,748	1,820
Sanitation	-	-	682	699	682	699
Total expenses	<u>16,534</u>	<u>15,496</u>	<u>3,792</u>	<u>3,813</u>	<u>20,326</u>	<u>19,309</u>
Excess before transfers	337	3,482	3,574	3,789	3,911	7,271
Transfers in (out)	445	745	(445)	(745)	-	-
Change in net position	<u>782</u>	<u>4,227</u>	<u>3,129</u>	<u>3,044</u>	<u>3,911</u>	<u>7,271</u>
Beginning net position, Restatement	106,290	102,063	23,350	20,307	129,640	122,370
	(852)	-	-	-	(852)	-
Beginning net position - restated	<u>105,438</u>	<u>102,063</u>	<u>23,350</u>	<u>20,307</u>	<u>128,788</u>	<u>122,370</u>
Ending net position	<u>\$ 106,220</u>	<u>\$ 106,290</u>	<u>\$ 26,479</u>	<u>\$ 23,351</u>	<u>\$ 132,699</u>	<u>\$ 129,641</u>

Changes in Net Position, shown above, illustrates the Town's total revenues and expenses for the fiscal year ended June 30, 2013 compared to the same period ended June 30, 2012.

**Governmental activities**

Capital grants and contributions decreased \$0.5 million from \$1.5 million in fiscal year 2012 to \$1 million in fiscal year 2013 and taxes decreased \$1.5 million from \$7.1 million to \$5.6 million leading to an overall decrease in governmental activities revenues, which decreased \$2.1 million from \$19.0 million to \$16.9 million. The Town received more capital grants in fiscal year 2012, which will vary from year to year depending on the number and which grants are applied for and received. Taxes were higher in fiscal year 2012 primarily because a large sum of sales tax recovered in the course of taxpayer audit. In addition, property tax revenue decreased approximately \$0.3 million because Town Council elected not to levy property tax in the Town's streetlight improvement districts in fiscal year 2013 because the districts currently have sufficient cash balances to cover operating expenses.





The chart above illustrates the extent to which the governmental activity functions' expenses are covered by program revenues. As with most governments, the majority of services provided to citizens are funded through various taxes and not program revenues. This year, Public Works and Community Development are exceptions with program revenues outpacing expenses, which is primarily because of capital grants received this fiscal year.

#### ***Business-type activities***

Business-type activities charges for services revenue increased five percent or \$0.3 million from \$7.0 million in fiscal year 2012 to \$7.3 million in fiscal year 2013. This increase is reflective of an increase in Town utility rates. Total expenses from year to year remained relatively flat.

### **Financial Analysis of the Town's Funds**

As noted earlier, the Town of Florence uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### ***Governmental funds***

The focus of the Town of Florence's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Town's net resources available for discretionary use. As such, it represents a portion of fund balance which has not yet been limited to use for a particular purpose by either an external party, the Town itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the Town Council.



As of the end of the current fiscal year, the Town of Florence's governmental funds reported combined ending fund balances of \$45.9 million, an increase of \$1.9 million in comparison to the year before. Approximately 25 percent of this amount (\$11.4 million) constitutes unassigned fund balance, which is available for spending at the Town's discretion. The remainder of fund balance is either nonspendable, restricted, committed or assigned to indicate that it is 1) not in spendable form (\$1.2 million), 2) restricted for particular purposes (\$18.1 million), 3) committed to capital purchases (\$15.0 million) or 4) assigned for particular purposes (\$0.2 million).

*General Fund.* The General Fund is the chief operating fund of the Town. At the end of FY2013, unassigned fund balance of the General Fund was \$11.4 million making up 99 percent of the total fund balance. As a measure of the fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Both unassigned fund balance and total fund balance represent over 100 percent of expenditures.

The fund balance of the General Fund decreased \$3.3 million this fiscal year. The largest contributing factor to this decrease was a transfer of \$4.4 million of fund balance out of the General Fund of excess fund balance into the Capital Improvement Projects Fund to facilitate the completion of capital projects.

*Highway User Revenue Fund.* The Highway User Revenue Fund, a major fund, ended the current year with a total fund balance of \$6.5 million, consisting of \$6.0 million restricted fund balance and \$0.5 million assigned fund balance. Highway user revenues must be used for streets and highway purposes pursuant to state statute. Revenues outpaced expenditures, leading to the increase of \$0.4 million in fund balance, because \$2.9 million of the \$3.1 million in planned capital outlay expenditures was delayed.

*Impact Fees Fund.* The Impact Fees Fund, a major fund, ended the current year with a total fund balance of \$6.0 million, an increase of \$0.3 million over the prior year. Of the total fund balance, \$5.8 million is restricted and \$0.2 million is assigned. Fund balance accumulates in this fund until construction on capital projects is started.

*Capital Improvements Fund.* The Capital Improvements Fund, also a major fund, ended the current year with a total fund balance of \$11.1 million, an increase of \$5.7 million over the prior year. This primary reason for this increase is a \$4.4 million transfer from the General Fund to facilitate completion of necessary capital projects.

### ***Proprietary Funds***

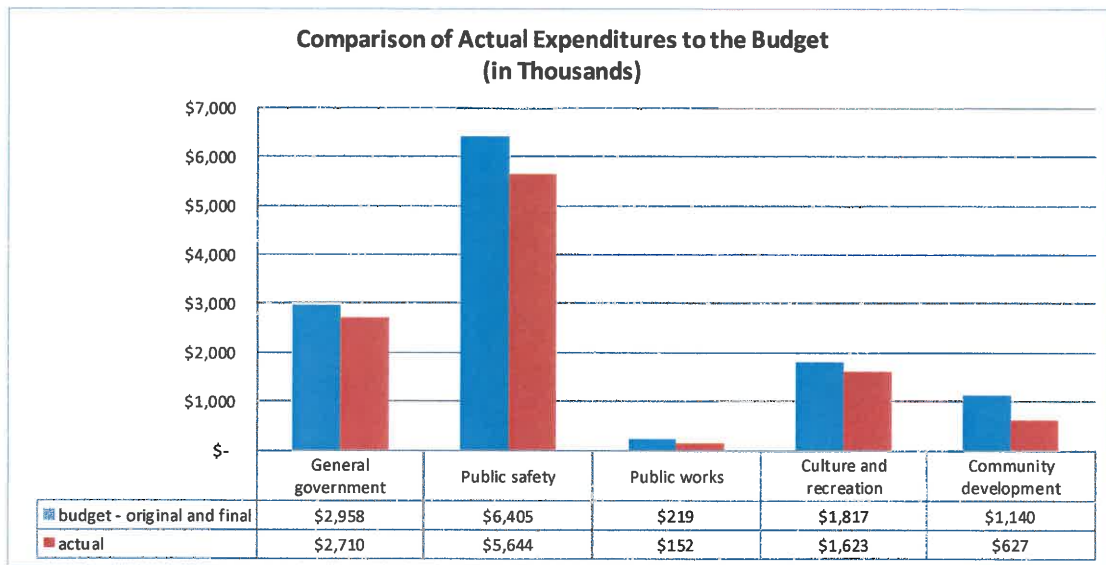
The Town of Florence's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position for each fund at the end of the year is as follows: Water - \$9.8 million, Sewer - \$6.5 million and Sanitation -\$1.7 million. The unrestricted net position of each fund makes up the majority of their respective total net positions. The total growth for each fund is \$1.3 million, \$1.5 million and \$0.4 million, respectively.



## General Fund Budgetary Highlights

A total of \$10.8 million was spent compared to a total final budget of \$12.5 million. A majority of this \$1.7 million variance is staff vacancy savings, with most of that being in the police department. Another component of this variance is the result of conservative budgeting practice and budgeting for total project costs in one fiscal year that may continue into the following fiscal year. The graph below shows a summary of budget-to-actual variances for each Town function accounted for in the General Fund.



## Capital Assets and Debt Administration

### Capital Assets

The Town's investment in capital assets, net of accumulated depreciation, for its governmental and business-type activities as of June 30, 2013, amounts to \$81.4 million. This investment in capital assets includes land, buildings, utility facilities, vehicles and equipment, park facilities, roads, highways and bridges. In total, the Town's investment in capital assets decreased by less than one percent or \$0.2 million this fiscal year due to depreciation and disposal of existing assets outpacing acquisitions. Additions to governmental activities capital assets totaled \$2.1 million and included construction in progress for the police evidence building (\$0.2 million), remodeling of the police communication center (\$0.4 million), Diversion Dam Road improvement (\$0.1 million) and fire apparatus (\$0.2 million). Vehicles, furniture and equipment acquisitions included a pumper fire apparatus (\$0.6 million), four police vehicles (\$0.1 million) and various other pieces of equipment.



**Town of Florence's Capital Assets**  
(net of accumulated depreciation)

	Governmental activities		Business-type activities		Total	
	FY2013	FY2012	FY2013	FY2012	FY2013	FY2012
Land	\$ 32,748,908	\$ 32,697,655	\$ 394,073	\$ 394,073	\$ 33,142,981	\$ 33,091,728
Buildings, infrastructure and improvements	31,684,828	33,065,233	9,288,233	9,708,266	40,973,061	42,773,499
Vehicles, furniture and equipment	2,143,768	1,787,248	249,384	386,803	2,393,152	2,174,051
Construction in progress	4,014,199	3,013,906	868,674	520,159	4,882,873	3,534,065
<b>Total</b>	<b>\$ 70,591,703</b>	<b>\$ 70,564,042</b>	<b>\$ 10,800,364</b>	<b>\$ 11,009,301</b>	<b>\$ 81,392,067</b>	<b>\$ 81,573,343</b>

Governmental Activities	2012	Additions	Dispositions	2013
Capital Assets	\$ 91,844,868	\$ 2,142,565	\$ (397,801)	\$ 93,589,632
Accumulated Depreciation	(21,280,826)	(2,009,505)	292,402	(22,997,929)
	<b>\$ 70,564,042</b>	<b>\$ 133,060</b>	<b>\$ (105,399)</b>	<b>\$ 70,591,703</b>

Business-type Activities	2012	Additions	Dispositions	2013
Capital Assets	\$ 18,360,403	\$ 348,515	\$ (42,948)	\$ 18,665,970
Accumulated Depreciation	(7,351,102)	(523,827)	9,323	(7,865,606)
	<b>\$ 11,009,301</b>	<b>\$ (175,312)</b>	<b>\$ (33,625)</b>	<b>\$ 10,800,364</b>

Additional information on the Town of Florence's capital assets can be found in Note 4 on pages 55 - 56 in the notes to the financial statements.

**Long-term Debt**

At the end of the fiscal year, the Town had \$19.4 million in debt outstanding compared to \$19.0 million last year. The Town has notes payable outstanding totaling \$5.1 million at year end and a capital lease outstanding in the amount of \$1.1 million. In fiscal year 2013, a \$1.4 million capital lease was entered into to facilitate the purchase and equipping of a fire truck. A large portion of the debt listed below consists of general obligation bonds (\$7.1 million) and special assessment lien bonds (\$5.7 million) of the Town's component units, Merrill Ranch Community Facilities Districts #1 and #2. The Town bears no liability for the debt of these legally separate entities.

**Town of Florence's Outstanding Debt**

	Governmental activities		Business-type activities		Total	
	FY2013	FY2012	FY2013	FY2012	FY2013	FY2012
General obligation bonds - CFDs	\$ 7,105,000	\$ 7,265,000	\$ -	\$ -	\$ 7,105,000	\$ 7,265,000
Special assessment debt - CFDs	5,739,520	5,822,100	-	-	5,739,520	5,822,100
Special assessment debt - Town	388,000	440,000	-	-	388,000	440,000
Notes payable	470,690	509,847	4,601,319	4,977,189	5,072,009	5,487,036
Capital leases	1,118,561	-	-	-	1,118,561	-
<b>Total</b>	<b>\$ 14,821,771</b>	<b>\$ 14,036,947</b>	<b>\$ 4,601,319</b>	<b>\$ 4,977,189</b>	<b>\$ 19,423,090</b>	<b>\$ 19,014,136</b>



The Arizona State Constitution and Statutes limit the amount of general obligation debt that a municipality may issue by providing two tests. Under the first test, general obligation debt for a specific purpose such as supplying water or sewer services and recreational playground facilities may not exceed 20 percent of the Town's secondary assessed valuation. Under the second test, a Town may not issue general obligation debt for general municipal purposes in an amount that exceeds six percent of the Town's secondary assessed valuation.

On pages 57- 61 in this report, Notes 5, 6 7 and 8 present more detailed information about the debt position of the Town.

### **Economic Factors and Next Year's Budgets and Rates**

The Town's unemployment rate is 18.1 percent, which is higher than Pinal County (8.6%), the state (8%) and national (7.6%) rates. This is a slight decrease from last year's rate, which was 18.5 percent. Inflationary increases are expected to remain low for the upcoming year.

The majority of the General Fund's resources come from state-shared revenues (50%). As with all Arizona municipalities, the Town receives those revenues based on population. More than half of the Town's population is comprised of prisoners in correctional facilities located within Town limits. Local sales tax is the next largest source of revenue in General Fund (18%). The Town projected a two percent increase in sales tax for the upcoming budget year based on small increases in inflation and population growth. Budgetary estimates for the Town's state-shared revenues are provided by the League of Arizona Cities and Towns, which are based on estimates obtained from the state.

Water and sewer rates were adopted July 2011, which a rate study completed in February 2012 reaffirmed the results of a prior rate study. Based on that study, water rates will increase 5 percent and sewer rates will increase 10 percent in the next fiscal year. The Town made the decision during this fiscal year to outsource sanitation services and was able to reduce the monthly rate from \$30 to \$17.

The Town's total budget for FY2014 is \$47.4 million, which includes over \$31 million in capital or capital-related expenditures.

### **Requests for Information**

This financial report is designed to provide a general overview of the Town of Florence's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Town of Florence - Finance Department, P.O. Box 2670, Florence Arizona 85132 or by email at [finance@florenceaz.gov](mailto:finance@florenceaz.gov).



## **FINANCIAL SECTION**

### **BASIC FINANCIAL STATEMENTS**



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF NET POSITION  
June 30, 2013

	Primary Government		
	Governmental	Business-type	
	Activities	Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 9,963,692	\$ 4,574,716	\$ 14,538,408
Receivables (net of allowance for uncollectibles)	1,446,664	760,995	2,207,659
Special assessment receivable	5,434,955	-	5,434,955
Due from other governments	31,318	-	31,318
Internal balances	-	-	-
Prepays	1,218,253	152,541	1,370,794
Restricted cash equivalents	1,923,275	-	1,923,275
Investments	33,153,365	15,221,991	48,375,356
Capital assets			
Land and construction in progress	36,763,107	1,262,747	38,025,854
Other capital assets (net of accumulated depreciation)	33,828,596	9,537,617	43,366,213
Total assets	123,763,225	31,510,607	155,273,832
<b>LIABILITIES</b>			
Accounts payable and other current liabilities	875,963	228,669	1,104,632
Customer deposits	212,685	89,870	302,555
Accrued wages and benefits	708,816	-	708,816
Accrued interest payable	464,525	76,819	541,344
Due to other governments	4,854	-	4,854
Current portion of			
Compensated absences	292,956	29,961	322,917
Capital leases	273,594	-	273,594
Notes payable	41,506	388,421	429,927
Bonds payable	386,690	-	386,690
Long-term portion of			
Compensated absences	159,413	5,069	164,482
Capital leases	844,967	-	844,967
Notes payable	429,184	4,212,898	4,642,082
Bonds payable	12,845,830	-	12,845,830
Total liabilities	17,540,983	5,031,707	22,572,690
<b>NET POSITION</b>			
Net investment in capital assets	55,769,932	6,199,045	61,968,977
Restricted for			
Debt service	9,483,689	1,686,838	11,170,527
Highways and streets	7,250,640	-	7,250,640
Capital projects	10,866,724	521,184	11,387,908
Economic development	966,754	-	966,754
Community facilities	221,351	-	221,351
Courts	25,711	-	25,711
Unrestricted	21,637,441	18,071,833	39,709,274
Total net position	\$ 106,222,242	\$ 26,478,900	\$ 132,701,142

See accompanying notes.



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF ACTIVITIES  
Year Ended June 30, 2013

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government				
Governmental activities				
General government	\$ 4,055,352	\$ 875,429	\$ 5,500	\$ -
Public safety	5,528,833	331,103	101,243	63,802
Highways and streets	3,001,939	-	2,527,057	-
Public works	293,202	-	-	639,633
Culture and recreation	1,684,400	4,316	7,177	304
Community development	1,082,103	798,678	59,131	251,315
Interest on long-term debt	888,193	-	-	-
Total governmental activities	<u>16,534,022</u>	<u>2,009,526</u>	<u>2,700,108</u>	<u>955,054</u>
Business-type activities				
Water	1,362,620	2,691,199	-	12,766
Sewer	1,747,616	3,536,085	-	15,737
Sanitation	682,078	1,082,281	-	-
Total business-type activities	<u>3,792,314</u>	<u>7,309,565</u>	<u>-</u>	<u>28,503</u>
Total primary government	<u>\$ 20,326,336</u>	<u>\$ 9,319,091</u>	<u>\$ 2,700,108</u>	<u>\$ 983,557</u>

General revenues  
 Property taxes  
 Sales and use taxes  
 Franchise taxes  
 Shared revenues  
   State sales taxes  
   Urban revenue sharing  
   Auto-in-lieu  
 Investment income  
 Interest income  
 Net decrease in the fair value of investments  
 Loss on sale of assets  
 Miscellaneous  
 Transfers in (out)  
   Total general revenues and transfers  
   Change in net assets  
 Net position-July 1, 2012  
   Restatement  
 Net position - restated  
 Net position-June 30, 2013



Net (Expense) Revenue and Changes in Net Assets

<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
\$ (3,174,423)	\$ -	\$ (3,174,423)
(5,032,685)	-	(5,032,685)
(474,882)	-	(474,882)
346,431	-	346,431
(1,672,603)	-	(1,672,603)
27,021	-	27,021
(888,193)	-	(888,193)
<u>(10,869,334)</u>	<u>-</u>	<u>(10,869,334)</u>
-	1,341,345	1,341,345
-	1,804,206	1,804,206
-	400,203	400,203
<u>-</u>	<u>3,545,754</u>	<u>3,545,754</u>
<u>(10,869,334)</u>	<u>3,545,754</u>	<u>(7,323,580)</u>
1,565,087	-	1,565,087
3,671,468	-	3,671,468
385,591	-	385,591
2,090,169	-	2,090,169
2,608,448	-	2,608,448
1,112,996	-	1,112,996
172,019	77,861	249,880
(431,799)	(188,870)	(620,669)
(100,339)	-	(100,339)
134,769	139,034	273,803
445,415	(445,415)	-
<u>11,653,824</u>	<u>(417,390)</u>	<u>11,236,434</u>
<u>784,490</u>	<u>3,128,364</u>	<u>3,912,854</u>
<u>106,290,082</u>	<u>23,350,536</u>	<u>129,640,618</u>
<u>(852,330)</u>	<u>-</u>	<u>(852,330)</u>
<u>105,437,752</u>	<u>23,350,536</u>	<u>128,788,288</u>
<u>\$ 106,222,242</u>	<u>\$ 26,478,900</u>	<u>\$ 132,701,142</u>



TOWN OF FLORENCE, ARIZONA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
June 30, 2013

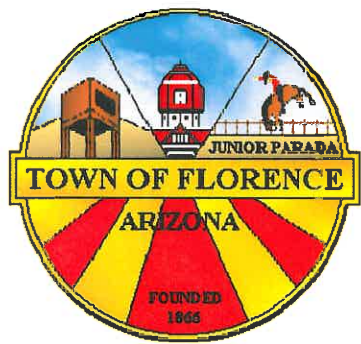
	General	Highway User	Community Facilities Districts- Debt Service
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,303,777	\$ 1,481,839	\$ 621,908
Receivables (net of allowance for uncollectibles)	1,191,531	237,082	5,137,171
Due from other governments	-	-	5,703
Due from other funds	1,400,000	-	-
Prepays	66,700	-	-
Restricted assets			
Cash and cash equivalents	-	30,000	1,065,684
Investments	7,665,629	4,930,697	2,069,346
Total assets	<u>\$ 12,627,637</u>	<u>\$ 6,679,618</u>	<u>\$ 8,899,812</u>
<b>LIABILITIES</b>			
Accounts payable and other current liabilities	\$ 363,517	\$ 136,625	\$ 10,588
Customer deposits	212,685	-	-
Accrued wages and benefits	708,816	-	-
Due to			
Other governments	-	-	-
Other funds	-	-	-
Total liabilities	<u>1,285,018</u>	<u>136,625</u>	<u>10,588</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred revenue	89,182	-	5,133,712
Total deferred inflows of resources	<u>89,182</u>	<u>-</u>	<u>5,133,712</u>
<b>FUND BALANCES</b>			
Nonspendable			
Prepaid items	66,700	-	-
Restricted			
Court	-	-	-
Debt service	-	-	3,755,512
Capital projects	-	-	-
Highways and Streets	-	6,542,993	-
Economic development	-	-	-
Community Facilities	-	-	-
Districts operations	-	-	-
Committed			
Capital projects	-	-	-
Unassigned	11,186,737	-	-
Total fund balances	<u>11,253,437</u>	<u>6,542,993</u>	<u>3,755,512</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 12,627,637</u>	<u>\$ 6,679,618</u>	<u>\$ 8,899,812</u>

See accompanying notes.



Community Facilities Districts- Capital Improvements	Impact Fees	Capital Improvements	Non-Major Governmental Funds	Total Governmental Funds
\$ 298,558	\$ 1,395,256	\$ 2,375,295	\$ 1,487,059	\$ 9,963,692
1,995	9,272	16,033	324,377	6,917,461
-	-	-	25,615	31,318
-	-	-	-	1,400,000
-	-	1,151,553	-	1,218,253
615,100	-	212,491	-	1,923,275
993,427	4,642,601	7,903,599	4,948,066	33,153,365
<u>\$ 1,909,080</u>	<u>\$ 6,047,129</u>	<u>\$ 11,658,971</u>	<u>\$ 6,785,117</u>	<u>\$ 54,607,364</u>
\$ -	\$ -	\$ 368,491	\$ 7,160	\$ 886,381
-	-	-	-	212,685
-	-	-	-	708,816
-	-	-	4,854	4,854
1,400,000	-	-	-	1,400,000
<u>1,400,000</u>	<u>-</u>	<u>368,491</u>	<u>12,014</u>	<u>3,212,736</u>
-	-	-	303,152	5,526,046
-	-	-	303,152	5,526,046
-	-	1,151,553	-	1,218,253
-	-	-	25,711	25,711
-	-	-	237,973	3,993,485
509,080	5,379,163	-	4,978,481	10,866,724
-	667,966	-	39,681	7,250,640
-	-	-	966,754	966,754
-	-	-	221,351	221,351
-	-	10,138,927	-	10,138,927
-	-	-	-	11,186,737
<u>509,080</u>	<u>6,047,129</u>	<u>11,290,480</u>	<u>6,469,951</u>	<u>45,868,582</u>
<u>\$ 1,909,080</u>	<u>\$ 6,047,129</u>	<u>\$ 11,658,971</u>	<u>\$ 6,785,117</u>	<u>\$ 54,607,364</u>







TOWN OF FLORENCE, ARIZONA  
RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET POSITION  
GOVERNMENTAL FUNDS  
June 30, 2013

Fund balance - total governmental funds balance sheet \$ 45,868,582

Amounts reported for governmental activities in the statement  
of net position are different because:

Capital assets used in governmental activities are not  
financial resources and therefore are not reported in the  
governmental funds.

Governmental capital assets	\$ 93,589,632	
Less accumulated depreciation	<u>(22,997,929)</u>	70,591,703

Long-term liabilities, including bonds payable and their related  
costs, are not due and payable in the current period and therefore  
are not reported in the funds.

Compensated absences	(452,369)	
Capital leases	(1,118,561)	
Notes payable	(470,690)	
Bonds payable	<u>(13,232,520)</u>	(15,274,140)

Deferred revenue is shown on the governmental funds, but is not  
deferred on the statement of net position.

Special assessments		5,490,204
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Interest payable on long-term debt is not reported in the  
governmental funds.

		<u>(454,107)</u>
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Net position of governmental activities - statement of net position

		<u><u>\$ 106,222,242</u></u>
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TOWN OF FLORENCE, ARIZONA  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
Year Ended June 30, 2013

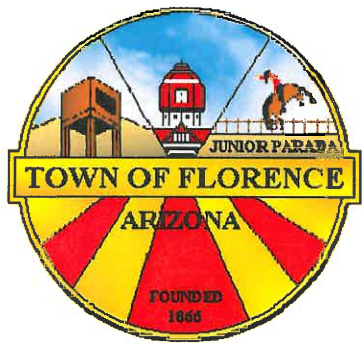
	General	Highway User	Community Facilities Districts- Debt Service
<b>REVENUES</b>			
Taxes	\$ 3,127,885	\$ 2,527,057	\$ 725,461
Franchise fees	385,591	-	-
Licenses and permits	389,434	-	-
Intergovernmental revenues	5,811,613	-	-
Charges for services	770,022	-	-
Fines	172,493	-	-
Special assessments	-	-	812,421
Investment income			
Interest income	35,683	24,456	4,883
Net decrease in the fair value of investments	(103,900)	(62,315)	(30,289)
Contributions and donations	16,206	-	-
Miscellaneous	56,467	21,830	29
Total revenues	<u>10,661,494</u>	<u>2,511,028</u>	<u>1,512,505</u>
<b>EXPENDITURES</b>			
Current			
General government	2,710,284	-	63,791
Public safety	5,643,762	-	-
Highways and streets	-	1,596,838	-
Public works	151,676	-	-
Culture and recreation	1,623,120	-	-
Community development	626,870	-	27,692
Capital outlay	-	225,462	-
Debt service			
Principal	-	-	431,580
Interest and fiscal charges	-	-	832,834
Total expenditures	<u>10,755,712</u>	<u>1,822,300</u>	<u>1,355,897</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(94,218)</u>	<u>688,728</u>	<u>156,608</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	1,054,074	3,046	16,788
Transfers out	(4,481,205)	(309,912)	(140,000)
Sale of capital assets	4,691	369	-
Proceeds from obligations	-	-	-
Proceeds from capital leases	-	30,000	-
Total other financing sources and uses	<u>(3,422,440)</u>	<u>(276,497)</u>	<u>(123,212)</u>
Net change in fund balances	<u>(3,516,658)</u>	<u>412,231</u>	<u>33,396</u>
Fund balances - beginning of year	<u>14,770,095</u>	<u>6,130,762</u>	<u>3,722,116</u>
Fund balances - end of year	<u>\$ 11,253,437</u>	<u>\$ 6,542,993</u>	<u>\$ 3,755,512</u>

See accompanying notes.



Community Facilities Districts- Capital Improvements	Impact Fees	Capital Improvements	Other Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ 1,000,661	\$ 386,819	\$ 7,767,883
-	-	-	-	385,591
-	-	-	-	389,434
-	-	-	494,960	6,306,573
-	616,484	-	38,949	1,425,455
-	-	-	2,565	175,058
-	-	-	93,503	905,924
10,183	21,607	52,367	22,840	172,019
(12,724)	(59,150)	(102,286)	(61,135)	(431,799)
-	-	-	-	16,206
-	-	120	35,066	113,512
<u>(2,541)</u>	<u>578,941</u>	<u>950,862</u>	<u>1,013,567</u>	<u>17,225,856</u>
251,717	-	243,002	200,834	3,469,628
-	-	51,887	95,916	5,791,565
-	-	-	-	1,596,838
-	-	-	15,721	167,397
-	-	-	-	1,623,120
38,287	22,788	-	41,582	757,219
225,443	238,273	1,558,484	63,653	2,311,315
-	-	-	372,596	804,176
-	-	-	76,247	909,081
<u>515,447</u>	<u>261,061</u>	<u>1,853,373</u>	<u>866,549</u>	<u>17,430,339</u>
<u>(517,988)</u>	<u>317,880</u>	<u>(902,511)</u>	<u>147,018</u>	<u>(204,483)</u>
140,000	245,324	4,705,769	453,129	6,618,130
(16,788)	(243,564)	(361,422)	(619,824)	(6,172,715)
-	-	-	-	5,060
189,000	-	-	-	189,000
-	-	1,370,000	-	1,400,000
<u>312,212</u>	<u>1,760</u>	<u>5,714,347</u>	<u>(166,695)</u>	<u>2,039,475</u>
<u>(205,776)</u>	<u>319,640</u>	<u>4,811,836</u>	<u>(19,677)</u>	<u>1,834,992</u>
<u>714,856</u>	<u>5,727,489</u>	<u>6,478,644</u>	<u>6,489,628</u>	<u>44,033,590</u>
<u>\$ 509,080</u>	<u>\$ 6,047,129</u>	<u>\$ 11,290,480</u>	<u>\$ 6,469,951</u>	<u>\$ 45,868,582</u>







TOWN OF FLORENCE, ARIZONA  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
Year Ended June 30, 2013

Net change in fund balances - total governmental funds		\$1,834,992
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Also, assets contributed to the Town are not reported in the fund statements and are reported in the statement of activities.		
Sale of capital assets	\$ (105,399)	
Expenditures for capitalized assets	2,142,565	
Less current year depreciation	<u>(2,009,505)</u>	27,661
Revenues received in the current year that were accrued in the statement of activities in prior years		
Special assessments		(240,160)
Interest expense in the statement of activities differs from the amount reported in governmental funds because accrued interest was calculated for outstanding debt for the statement of activities, but is expensed when due for the governmental fund statements.		8,628
Repayment of long-term debt are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		
Issuance of bond debt	(189,000)	
Issuance of capital lease	(1,400,000)	
Capital lease principal retirement	281,439	
Note payable principal retirement	39,157	
Bond principal retirement	<u>483,580</u>	(784,824)
Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		<u>(61,807)</u>
Change in net position of governmental activities		<u>\$ 784,490</u>



TOWN OF FLORENCE, ARIZONA  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
<b>REVENUES</b>				
Taxes	\$ 2,569,615	\$ 2,569,615	\$ 3,127,885	\$ 558,270
Franchise fees	390,000	390,000	385,591	(4,409)
Licenses and permits	223,000	223,000	389,434	166,434
Intergovernmental revenues	5,849,868	5,849,868	5,811,613	(38,255)
Charges for services	579,500	579,500	770,022	190,522
Fines	140,200	140,200	172,493	32,293
Investment income				
Interest income	100,000	100,000	35,683	(64,317)
Net decrease in the fair value of investments	-	-	(103,900)	(103,900)
Contributions and donations	19,000	19,000	16,206	(2,794)
Miscellaneous	29,500	29,500	56,467	26,967
Total revenues	9,900,683	9,900,683	10,661,494	760,811
<b>EXPENDITURES</b>				
Current				
General government				
Town council	137,361	137,361	117,073	20,288
Administration	1,102,070	1,102,070	971,958	130,112
Legal	181,685	181,685	175,083	6,602
Finance	666,265	666,265	713,835	(47,570)
Human resources	184,310	184,310	174,051	10,259
Grants	79,765	79,765	61,859	17,906
Information technology	606,810	606,810	496,425	110,385
Public safety				
Courts	264,044	264,044	221,715	42,329
Police	3,782,085	3,782,085	3,166,386	615,699
Fire	2,358,522	2,358,522	2,255,661	102,861
Public works				
Engineering	144,450	144,450	99,858	44,592
Facilities maintenance	74,475	74,475	51,818	22,657
Culture and recreation				
Parks and recreation	1,461,569	1,461,569	1,298,060	163,509
Library	327,820	327,820	311,734	16,086
Cemetery	27,400	27,400	13,326	14,074
Community development				
Planning	571,110	571,110	428,892	142,218
Economic development	569,355	569,355	197,978	371,377
Total expenditures	12,539,096	12,539,096	10,755,712	1,783,384
Excess (deficiency) of revenues over (under) expenditures	(2,638,413)	(2,638,413)	(94,218)	2,544,195

See accompanying notes.



OTHER FINANCING  
SOURCES (USES)

Transfers in	1,176,831	1,176,831	1,054,074	(122,757)
Transfers out	-	-	(4,481,205)	(4,481,205)
Sale of capital assets	5,000	5,000	4,691	(309)
Total other financing sources and uses	<u>1,181,831</u>	<u>1,181,831</u>	<u>(3,422,440)</u>	<u>(4,604,271)</u>
Net change in fund balance	<u>(1,456,582)</u>	<u>(1,456,582)</u>	<u>(3,516,658)</u>	<u>(2,060,076)</u>
Fund balance - beginning of year	14,770,095	14,770,095	14,770,095	-
Fund balance - end of year	<u>\$ 13,313,513</u>	<u>\$ 13,313,513</u>	<u>\$ 11,253,437</u>	<u>\$ (2,060,076)</u>



TOWN OF FLORENCE, ARIZONA  
HIGHWAY USER FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
REVENUES	Original	Final	Actual Amounts	
Taxes	\$ 2,703,723	\$ 2,703,723	\$ 2,527,057	\$ (176,666)
Investment income				
Interest income	40,000	40,000	24,456	(15,544)
Net decrease in the fair value of investments	-	-	(62,315)	(62,315)
Miscellaneous	6,400	6,400	21,830	15,430
Total revenues	<u>2,750,123</u>	<u>2,750,123</u>	<u>2,511,028</u>	<u>(239,095)</u>
EXPENDITURES				
Current				
Highways and streets	2,473,415	2,473,415	1,596,838	876,577
Capital outlay	3,138,220	3,138,220	225,462	2,912,758
Total expenditures	<u>5,611,635</u>	<u>5,611,635</u>	<u>1,822,300</u>	<u>3,789,335</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(2,861,512)</u>	<u>(2,861,512)</u>	<u>688,728</u>	<u>3,550,240</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	3,046	3,046
Transfers out	(446,565)	(446,565)	(309,912)	136,653
Sale of capital assets	-	-	369	369
Proceeds from capital leases	1,284,000	1,284,000	30,000	(1,254,000)
Total other financing sources and uses	<u>837,435</u>	<u>837,435</u>	<u>(276,497)</u>	<u>(1,113,932)</u>
Net change in fund balance	<u>(2,024,077)</u>	<u>(2,024,077)</u>	<u>412,231</u>	<u>2,436,308</u>
Fund balance - beginning of year	6,130,762	6,130,762	6,130,762	-
Fund balance - end of year	<u>\$ 4,106,685</u>	<u>\$ 4,106,685</u>	<u>\$ 6,542,993</u>	<u>\$ 2,436,308</u>

See accompanying notes.



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
June 30, 2013

	Business-type Activities-Enterprise Funds			
<b>ASSETS</b>				
Current assets	Water	Sewer	Sanitation	Total
Cash and cash equivalents	\$ 2,269,623	\$ 1,897,728	\$ 407,365	\$ 4,574,716
Receivables, net of uncollectibles	327,194	376,877	56,924	760,995
Prepaid expense	-	152,541	-	152,541
Total current assets	2,596,817	2,427,146	464,289	5,488,252
Noncurrent assets				
Investments	7,551,985	6,314,534	1,355,472	15,221,991
Capital assets:				
Land	120,100	273,973	-	394,073
Buildings and improvements	4,797,052	10,571,770	-	15,368,822
Machinery and equipment	679,067	284,263	1,071,071	2,034,401
Construction in progress	622,284	246,390	-	868,674
Less accumulated depreciation	(3,765,147)	(3,199,557)	(900,902)	(7,865,606)
Total capital assets, net	2,453,356	8,176,839	170,169	10,800,364
Total noncurrent assets	10,005,341	14,491,373	1,525,641	26,022,355
Total assets	12,602,158	16,918,519	1,989,930	31,510,607
<b>LIABILITIES</b>				
Current liabilities				
Accounts payable	114,225	84,080	30,364	228,669
Customer deposits	71,878	-	17,992	89,870
Accrued interest payable	-	76,819	-	76,819
Compensated absences	9,104	12,022	8,835	29,961
Notes payable	-	388,421	-	388,421
Total current liabilities	195,207	561,342	57,191	813,740
Noncurrent liabilities				
Compensated absences	1,540	2,034	1,495	5,069
Notes payable	-	4,212,898	-	4,212,898
Total noncurrent liabilities	1,540	4,214,932	1,495	4,217,967
Total liabilities	196,747	4,776,274	58,686	5,031,707
<b>NET POSITION</b>				
Net investment in capital assets	2,453,356	3,575,520	170,169	6,199,045
Restricted for				
Debt service	-	1,686,838	-	1,686,838
Capital projects	119,855	356,012	45,317	521,184
Unrestricted	9,832,200	6,523,875	1,715,758	18,071,833
Total net position	\$ 12,405,411	\$ 12,142,245	\$ 1,931,244	\$ 26,478,900

See accompanying notes.



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUNDS  
Year Ended June 30, 2013

	Business-type Activities-Enterprise Funds			
	Water	Sewer	Sanitation	Total
Operating revenues				
Water sales	\$ 2,438,962	\$ -	\$ -	\$ 2,438,962
Water connection fees	4,511	-	-	4,511
Service establishment fees	18,125	-	-	18,125
Sewer service fees	-	2,519,614	-	2,519,614
Sewer connection fees	-	2,850	-	2,850
DOC usage fees	-	1,013,621	-	1,013,621
Water standpipe	3,207	-	-	3,207
Hydro-sprinkler fees	49,397	-	-	49,397
Central Arizona Project	120,832	-	-	120,832
Refuse collection fees	-	-	1,082,281	1,082,281
Effluent charges	56,165	-	-	56,165
Miscellaneous	55,740	51,334	31,960	139,034
Total operating revenue	<u>2,746,939</u>	<u>3,587,419</u>	<u>1,114,241</u>	<u>7,448,599</u>
Operating expenses				
Personal services	314,485	309,955	284,993	909,433
Supplies	60,027	110,381	62,100	232,508
Contractual services and maintenance	815,673	878,951	244,658	1,939,282
Depreciation	172,435	294,691	90,327	557,453
Total operating expenses	<u>1,362,620</u>	<u>1,593,978</u>	<u>682,078</u>	<u>3,638,676</u>
Operating income	<u>1,384,319</u>	<u>1,993,441</u>	<u>432,163</u>	<u>3,809,923</u>
Nonoperating revenues (expense)				
Development fees	12,766	15,737	-	28,503
Interest income	39,498	31,035	7,328	77,861
Net decrease in the fair value of investments	(94,776)	(77,150)	(16,944)	(188,870)
Interest expense	-	(153,638)	-	(153,638)
Total nonoperating revenues (expense)	<u>(42,512)</u>	<u>(184,016)</u>	<u>(9,616)</u>	<u>(236,144)</u>
Income before transfers	1,341,807	1,809,425	422,547	3,573,779
Transfers in	348,515	-	-	348,515
Transfers out	(417,922)	(305,088)	(70,920)	(793,930)
Change in net position	1,272,400	1,504,337	351,627	3,128,364
Total net position-beginning of year	11,133,011	10,637,908	1,579,617	23,350,536
Total net position-end of year	<u>\$ 12,405,411</u>	<u>\$ 12,142,245</u>	<u>\$ 1,931,244</u>	<u>\$ 26,478,900</u>

See accompanying notes.



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
Year Ended June 30, 2013

	Business-type Activities-Enterprise Funds			
	Water	Sewer	Sanitation	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Receipts from customers and users	\$ 2,750,492	\$ 3,545,034	\$ 1,147,864	\$ 7,443,390
Payments to suppliers	(764,926)	(957,501)	(276,394)	(1,998,821)
Payments to employees	(313,455)	(311,024)	(281,937)	(906,416)
Net cash provided by operating activities	1,672,111	2,276,509	589,533	4,538,153
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>				
Transfers to other funds	(417,922)	(305,088)	(70,920)	(793,930)
Transfers from other funds	348,515	-	-	348,515
Net cash used by noncapital financing activities	(69,407)	(305,088)	(70,920)	(445,415)
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>				
Acquisition and construction of capital assets	(348,515)	-	-	(348,515)
Development fees received	12,766	15,737	-	28,503
Principal paid on capital debt	-	(375,870)	-	(375,870)
Interest paid on capital debt	-	(159,913)	-	(159,913)
Net cash used by capital and related financing activities	(335,749)	(520,046)	-	(884,298)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Purchase of investments	(367,709)	(636,468)	(311,956)	(1,316,133)
Interest received	42,642	33,041	7,275	82,958
Net cash used by investing activities	(325,067)	(603,427)	(304,681)	(1,233,175)
Net increase in cash and cash equivalents	941,888	847,948	213,932	2,003,768
Cash and cash equivalents at beginning of year	1,327,735	1,049,780	193,433	2,570,948
Cash and cash equivalents at end of year	\$ 2,269,623	\$ 1,897,728	\$ 407,365	\$ 4,574,716

See accompanying notes.



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS (CONTINUED)  
Year Ended June 30, 2013

	Business-type Activities-Enterprise Funds			
	Water	Sewer	Sanitation	Total
Reconciliation of operating income to net cash provided by operating activities:				
Operating income	\$ 1,384,319	\$ 1,993,441	\$ 432,163	\$ 3,809,923
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation expense	172,435	294,691	90,327	557,453
(Increase) decrease in:				
Accounts receivable	(3,839)	(42,385)	24,381	(21,843)
Prepays	-	(52,249)	-	(52,249)
Increase (decrease) in:				
Accounts payable	110,774	84,080	30,364	225,218
Customer deposits	7,392	-	9,242	16,634
Compensated absences	1,030	(1,069)	3,056	3,017
Total adjustments	287,792	283,068	157,370	728,230
Net cash provided by operating activities:	\$ 1,672,111	\$ 2,276,509	\$ 589,533	\$ 4,538,153
Noncash investing, capital, and financing activities:				
Change in fair value of investments	\$ (94,776)	\$ (77,150)	\$ (16,944)	\$ (188,870)

See accompanying notes.



TOWN OF FLORENCE, ARIZONA  
 STATEMENT OF FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 June 30, 2013

	<u>Pension Trust</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 2,631
U.S. Government bonds	264,627
Equities	<u>39,953</u>
Total assets	<u>307,211</u>
<b>LIABILITIES</b>	
Accounts payable	<u>138</u>
Total liabilities	<u>138</u>
<b>NET POSITION</b>	
Held in trust for pension benefits and other purposes	<u><u>\$ 307,073</u></u>



TOWN OF FLORENCE, ARIZONA  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
Year Ended June 30, 2013

	<u>Pension Trust</u>
ADDITIONS	
Contributions	
Employee	\$ 5,111
Total contributions	<u>5,111</u>
Investment income	
Interest	15,547
Total additions	<u>20,658</u>
DEDUCTIONS	
Pension withdrawals	7,920
Total deductions	<u>7,920</u>
Change in net position	12,738
Net position-beginning of year	294,335
Net position-end of year	<u>\$ 307,073</u>



## **FINANCIAL SECTION**

### **NOTES TO FINANCIAL STATEMENTS**



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town of Florence, Arizona (Town) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

A. Reporting Entity

The Town is a municipal entity governed by an elected Mayor and council. The basic financial statements of the town include the funds of all organizational entities for which the Town Council has oversight responsibility or financial accountability and are consequently determined to be included in the Town's financial reporting entity in accordance with Governmental Accounting Standards Board, Accounting Standards Codification. The Town provides basic government services to its citizens including roads, water, sewer, sanitation, parks and recreation facilities, police and fire.

Individual Component Units – Blended

The Merrill Ranch Community Facilities District #1 and Merrill Ranch Community Facilities District #2 were formed by petition to the Town Council on December 19, 2005 and November 21, 2005, respectively. The purpose of the Districts is to acquire or construct public infrastructure in specified areas of the Town. As special purpose districts and separate political subdivisions under the Arizona Constitution, the Districts may levy taxes and issue bonds independently of the Town. Property owned in the designated areas is assessed for the Districts' property taxes, and thus for the costs of operating the Districts. The Town Council serves as the Board of Directors of the Districts. The Town has no liability for the District's debt. For reporting purposes, the transactions of the Districts are included as governmental type funds as if they were part of the Town's operations.

No separate financial statements were prepared for the Districts.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net assets and the statement of activities) present financial information about the Town as a whole. For the most part, the effect of interfund activity has been removed from these statements. These statements are to distinguish between the governmental and business-type activities of the Town. Governmental activities normally are supported by taxes and intergovernmental revenues, and are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Government-Wide and Fund Financial Statements (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes, state-shared revenues, investment income and other items not included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Fund Balances – Governmental Funds

As of June 30, 2013, fund balances of the governmental funds are classified as follows:

Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed - amounts that can be used only for specific purposes determined by a formal action of Town Council. Town Council is the highest level of decision-making authority for the Town. Commitments may be established, modified, or rescinded only through resolutions approved by Town Council.

Assigned - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Town's adopted policy, only Town Council, the Town's Manager or the Town's Finance Director may assign amounts for specific purposes.

Unassigned - all other spendable amounts.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Fund Balances – Governmental Funds (Continued)

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless Town Council, the Town's Manager or the Town's Finance Director has provided otherwise in its commitment or assignment actions.

The General Fund has Unassigned Funds consisting of a Stabilization Arrangement in the amount of \$1,587,000. The Stabilization Arrangement was legislated by the Town Council to set aside resources to cover unanticipated deficits or revenue reductions that may be caused by adverse economic conditions or public emergency. The amount of the Stabilization Arrangement is equal to \$500,000 plus 10% of the operating revenues.

D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Governmental-wide Financial Statements - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the grantor or provider have been met. As a general rule the effect of internal activity has been eliminated from the government-wide financial statements.

Fund Financial Statements - Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt services expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Property taxes, sales taxes, franchise taxes, licenses and permits, charges for service, special assessments and investment income associated with the current fiscal period are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Grants and similar awards are recognized as revenues as soon as all eligibility requirements imposed by the grantor or provider have been met. Miscellaneous revenue is not susceptible to accrual because generally they are not measurable until received in cash. Deferred revenues also arise when the Town receives resources before it has legal claim to them, as when grant monies are received prior to meeting all eligibility requirements imposed by the provider.

Delinquent property taxes have been recorded as deferred revenue. Receivables that will not be collected within the available period have also been reported as deferred revenue on the governmental fund financial statements.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's enterprise funds are charges to customers for water, wastewater, and sanitation services. Operating expenses for these funds include the cost of sales and services, administrative expenses and depreciation. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town reports the following major governmental funds:

General Fund - This fund is the general operating fund of the Town. It accounts for all financial resources of the Town, except those required to be accounted for in other funds.

Highway User Fund – Special Revenue Fund - This fund is used to account for the Town's share of tax revenues that are legally restricted to the maintenance of highways within the Town's boundaries.

Community Facilities Districts - Debt Service Fund - This fund accounts for the debt portion of the Town's Community Facilities Districts which are component units that provide general infrastructure and capital assets for the property within each District's boundaries.

Community Facilities Districts - Capital Improvements Fund - This fund accounts for all the acquisition and construction portion of the Town's Community Facilities Districts which are component units that provide general infrastructure and capital assets for the property within each District's boundaries.

Impact Fees Fund – Capital Improvements Fund - This fund collects fees to help defray the costs of development of infrastructure.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Capital Improvements Fund - This fund accounts for all the acquisition and construction of major capital facilities other than those financed by proprietary funds.

The Town reports the following major proprietary funds:

Water Fund - This fund is used to account for the Town's water related operations.

Sewer Fund - This fund is used to account for the Town's sewer related operations.

Sanitation Fund - This fund is used to account for the activities of the Town's sanitation operations.

The Town reports the following fiduciary fund:

Pension Trust Fund - This Pension Trust Fund is used to account for the Town's Volunteer Firefighter's Pension Fund, a defined contribution plan for which the assets are held by the Town in a trustee account. The Town as well as the Town's firefighters make contributions to the fund. The Town's matching contribution is based on revenue received from the Firefighters Relief Fund but cannot be less than 1/2% of total compensation of all participants. If a participant terminates employment before being fully vested, then the non-vested portion of the terminated participant's account balance remains in the plan as a forfeiture. Forfeitures will be first used to pay any administrative expenses with the remaining used to reduce any the Town's contribution.

The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The Town's non-major funds are as follows:

Special Revenue Funds

Grants

Economic Development

Community Services

Community Facilities District

Debt Service Fund

Capital Project Funds

Food Tax

Construction Tax

Fiduciary funds are reported by fund type.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Cash and Cash Equivalents

Cash represents amounts in demand deposits and amounts held in trust by financial institutions. The funds held in trust are available to the Town upon demand. Cash equivalents are defined as short-term (original maturities of three months or less), highly liquid investments that are 1) readily convertible to known amounts of cash and 2) so near maturity that they present insignificant risk of changes in value because of changes in interest rates.

F. Investments

Arizona Revised Statutes (A.R.S.) authorize the Town to invest public monies in the State Treasurer's Local Government Investment Pool, interest-bearing savings account, certificates of deposit, and repurchase agreements in eligible depositories; bonds or other obligations of the U.S. government that are guaranteed as to principal and interest by the U.S. government; and bonds of the State of Arizona counties, cities, school districts, and special districts as specified by statute.

The Town's investments are reported at fair value. The State's investment pool is managed by the State Treasurer's office with no regulatory oversight. The pool is not required to register with the Securities and Exchange Commission under the 1940 Investments Advisors Act. The activity and performance of the pool is reviewed monthly by the State Board of Investment in accordance with A.R.S. §35-311. The Arizona State Treasurer issues a publicly available financial report that includes financial statements and required supplementary information. Copies may be obtained by contacting the Arizona State Treasurer, 1700 West Washington, Phoenix, Arizona 85007. The fair value of a participant's position in the pool approximates the value of that participant's pool share.

G. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of the interfund loans).

All trade and property tax receivables are shown net of allowance for uncollectibles. Trade accounts receivable in excess of 180 days comprise the trade accounts receivables allowance for uncollectibles.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. Receivables and Payables (Continued)

Property taxes are levied by the Town and collected by the Pinal County Treasurer. Property taxes are levied no later than the third Monday in August and are payable in two installments due October 1 of the current year and March 1 of the subsequent year. Taxes become delinquent after the first business day of November and May, respectively. Interest attaches on installments after the delinquent date. Pursuant to A.R.S., a lien against assessed real and personal property attaches on the first day of January preceding assessment and levy; however according to case law, an enforceable legal claim to the asset does not arise.

H. Prepaid Items

Certain payments to vendors reflect the cost applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

I. Capital Assets

Capital assets, which include land, buildings, improvements other than buildings, vehicles, machinery, equipment, construction in progress, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. The Town defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life of more than three years. Such assets are recorded at historical cost or estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Certain capital assets of the Town are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Improvement other than buildings	20-70
Vehicles, machinery and equipment	3-10



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. Compensated Absences

The Town's employee vacation and sick leave policies provide for granting vacation and sick leave with pay. Sick leave and vacation benefits accrue at the employee's current rate of pay. The current and long-term liabilities for accumulated vacation are reported on the government-wide financial statements and in the proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee leave, resignation and retirements. Resources from the General Fund are generally used to liquidate the governmental funds liabilities for compensated absences.

K. Long-term Obligations

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets.

L. Interfund Activity

Flows of cash from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers between governmental funds are eliminated in the Statement of Activities. Interfund transfers in the fund statements are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds.

M. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

N. Budgetary Data

According to the laws of the State of Arizona, all operating budgets must be approved by their governing board on or before the second Monday in August to allow sufficient time for legal announcements and hearings required for the adoption of the property tax levy on the third Monday in August.

In April, the proposed budget for the following fiscal year is presented by the Town Manager to the Town Council. The budget includes proposed expenditures and the means of financing them. Public meetings are held to obtain citizen comment.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

N. Budgetary Data (Continued)

Prior to June 30, the Town Council legally enacts the budget, through the passage of an ordinance. The ordinance sets the limit for expenditures for the year, within the voter mandated state expenditure limitation. Additional expenditures may be authorized if directly necessitated by a natural or man-made disaster as prescribed in the state constitution. There were no supplemental appropriations made during fiscal year 2013.

The maximum legal expenditure permitted for the year is the total budget as adopted. All funds of the Town have legally adopted budgets. The initial budget for the fiscal year may be amended during the year in a legally permissible manner. The Town adopts the budget by departments for the General Fund and by fund for all others.

The Town Manager is generally authorized to transfer budgeted amounts within any specific department's expenditure appropriation. Any budget revisions requiring a transfer between departments in the General Fund or a transfer between any other fund must be approved by the Town Council.

All unencumbered expenditure appropriations expire at the end of the fiscal year.

Encumbered amounts are re-budgeted in the following year as deemed appropriate and necessary after review by the Budget Office. Budgetary carry forwards are approved by the Town Council.

The Town approves its annual budget consistent with Generally Accepted Accounting Principles (GAAP). GAAP requires that budgetary comparison statements for the General Fund and major governmental funds be presented in the annual financial statements. These statements must display original budget, amended budget and actual results (on a budgetary basis). The Town has also shown this information as supplementary schedules for other non-major governmental funds as well as enterprise funds.

O. Excess of Expenditures over Appropriations

For the year ended June 30, 2013, expenditures exceeded appropriations in the non-major funds (the legal level of budgetary control) by \$344,874 in aggregate. These over expenditures were funded by available fund balances.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

P. Impact of Recently Issued Accounting Principles

In December 2010, the GASB issued Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements. GASBS No. 62 incorporates into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the following pronouncements issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the American Institute of Certified Public Accountants' (AICPA) Committee on Accounting Procedure. The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2011. The Town adopted GASBS No. 62 in fiscal year 2013. The adoption of GASBS No. 62 does not have any impact on the Town's financial statements.

In June 2011, the GASB issued Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. GASBS No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. The statement of net assets is renamed the statement of net position and includes the following elements: assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position. The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2011. The Town adopted GASBS No. 63 in fiscal year 2013. The adoption of GASBS No. 63 has impacted the presentation of the Town's financial statements.

In March 2012, the GASB issued Statement No. 65, Items previously reported as assets and liabilities. GASBS No. 65 provides reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities, and other related disclosures. In addition, the reporting of such items should be limited to those instances identified by the Governmental Accounting Standards Board. Statement No. 65 also changes the determination of the major fund calculations and limits the use of the term deferred in financial statement presentation. Although the provisions of this Statement are effective for financial statements for periods beginning after December 15, 2012, The Town elected to early implement it in fiscal year 2013. The adoption of GASBS No. 65 has impacted the presentation of the Town's financial statements.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 2 DEPOSITS AND INVESTMENTS

At June 30, 2013, the Town had \$1,550 of cash on hand. The carrying amount of the Town's cash in bank totaled \$1,659,103 and the bank balance was \$1,717,711. Federal Depository Insurance covered the Town's deposits at June 30, 2013, to the extent of \$250,000. Deposits of \$1,467,711 were collateralized with securities held by the pledging financial institution or by its trust department or agent but not in the depositor-government's name.

Investments

The Town's portfolio complies with Arizona Revised Statutes (ARS) and The Town's investment policy. ARS authorizes The Town to invest public monies in the State Treasurer's Local Government Investment Pool, interest-bearing savings accounts, certificates of deposit, and repurchase agreements in eligible depositories; bonds or other obligations of the U.S. government that are guaranteed as to principal and interest by the U.S. government; and bonds of the State of Arizona counties, cities, school districts, and special districts as specified by statute.

The Town invests in the Local Government Investment Pool 5 (LGIP), an investment pool managed by the State Treasurer's Office that allows governments within the State to pool their funds for investment purposes. The LGIP is not registered with the Securities Exchange Commission under the 1940 Investment Advisors Act. The State Board of Investment has oversight responsibilities of the investment pool in accordance with ARS 35-311. The pool's policy is to invest in fixed-rate securities with a final maturity less than 36 months from the settlement date of the purchase and variable-rate securities with final maturity less than 5 years. The dollar weighted average portfolio maturity is less than 240 days.

The net asset value per share of the pool at June 30, 2013 was \$1.00. The Arizona State Treasurer issues a publicly available financial report that includes financial statements and required supplementary information. Copies may be obtained by contacting the Arizona State Treasurer, 1700 West Washington, Phoenix, Arizona 85007.

Funds held in the State Treasurer's Local Government Investment Pool represent a proportionate interest in the pool's portfolio; however, the Town's portion is not identified with specific investments and is not subject to custodial credit risk. At June 30, 2013, the Town's funds invested with the State Treasurer totaled \$613,477.

At June 30, 2013, the Town held a repurchase agreement with National Bank that had a carry amount of \$12,492,886.

The Town's Community Facilities Districts have \$1,694,668 invested with Wells Fargo Brokerage Services. The accounts are invested in a money market fund that invests in U.S. government obligations and repurchase agreements.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 2 DEPOSITS AND INVESTMENTS (Continued)

Investments (Continued)

The Town also holds \$48,375,355 invested with Stifel, Nicolaus & Company, Inc. The accounts are invested in U.S. Treasury securities, and U.S. Government bonds.

Other investments that the Town owns belong to the Town's Volunteer Fire Department. Funds totaling \$307,211 are held by Securian Retirement Services and consist of a money market fund and a variable annuity.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of Town's investments by maturity:

Investment Type	Total	Remaining Maturity (In Months)			Not Applicable
		12 Months or Less	13 to 24 Months	25 to 60 Months	
Primary Government					
Repurchase Agreement	12,492,886	\$ 12,492,886	\$ -	\$ -	\$ -
Money Market Funds	1,694,668	1,694,668	-	-	-
LGIP	613,477	613,477	-	-	-
U.S. Government Bonds	48,375,355	-	-	48,375,355	-
	<u>63,176,386</u>	<u>14,801,031</u>	<u>-</u>	<u>48,375,355</u>	<u>-</u>
Fiduciary Fund					
Money Market Funds	2,631	2,631	-	-	-
U.S. Government Bonds	264,627	-	-	264,627	-
Equities	39,953	-	-	-	39,953
	<u>307,211</u>	<u>2,631</u>	<u>-</u>	<u>264,627</u>	<u>39,953</u>
Total	<u>\$ 63,483,597</u>	<u>\$ 14,803,662</u>	<u>\$ -</u>	<u>\$ 48,639,982</u>	<u>\$ 39,953</u>



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 2 DEPOSITS AND INVESTMENTS (Continued)

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the actual rating as of year-end for each investment type.

Investment Type	Total	Ratings as of Year-End			
		AAAF/S1+	AA+	AA-	Unrated
Primary Government					
Repurchase Agreement	\$ 12,492,886	\$ -	\$ -	\$ -	\$ 12,492,886
Money Market Funds	1,694,668	-	1,592,502	-	102,166
LGIP	613,477	124,090	-	-	489,387
U.S. Government Bonds	48,375,355	-	48,375,355	-	-
	<u>63,176,386</u>	<u>124,090</u>	<u>49,967,857</u>	<u>-</u>	<u>13,084,439</u>
Fiduciary Fund					
Money Market Funds	2,631	-	-	-	2,631
U.S. Government Bonds	264,627	-	264,627	-	-
Equities	39,953	-	-	-	39,953
	<u>307,211</u>	<u>-</u>	<u>264,627</u>	<u>-</u>	<u>42,584</u>
Total	<u>\$ 63,483,597</u>	<u>\$ 124,090</u>	<u>\$ 50,232,484</u>	<u>\$ -</u>	<u>\$ 13,127,023</u>

Concentration of Credit Risk

At June 30, 2013, the Town's investments are included as follows:

Investment Type	Total	Concentration
Repurchase Agreement	\$ 12,492,886	19.68%
Money Market Funds	1,697,299	2.67%
LGIP	613,477	0.97%
U.S. Government Bonds	48,639,982	76.62%
Equities	<u>39,953</u>	<u>0.06%</u>
Total	<u>\$ 63,483,597</u>	<u>100.00%</u>



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 3 RECEIVABLES

Receivables, net of allowance for uncollectible as of year-end for the Town's individual major governmental funds, nonmajor governmental funds in the aggregate are as follows:

	General	Highway User	Community Facilities Districts- Debt Service	Community Facilities Districts- Capital Improvements	Impact Fees	Capital Improvements	Non-Major Gov. Funds	Total Gov. Funds
Receivables:								
Taxes	\$ 830,937	\$ 227,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,058,252
Interest	26,703	9,767	4,748	1,995	9,272	16,033	9,582	78,100
Accounts	333,891	-	-	-	-	-	12,263	346,154
Assessments	-	-	5,132,423	-	-	-	302,532	5,434,955
	<u>1,191,531</u>	<u>237,082</u>	<u>5,137,171</u>	<u>1,995</u>	<u>9,272</u>	<u>16,033</u>	<u>324,377</u>	<u>6,917,461</u>

The following table summarizes the Town's receivables for the enterprise funds as of June 30, 2013.

	Water Fund	Sewer Fund	Sanitation Fund	Total
Receivables:				
Interest	\$ 14,855	\$ 12,092	\$ 2,656	\$ 29,603
Accounts	317,762	368,085	60,983	746,830
	<u>332,617</u>	<u>380,177</u>	<u>63,639</u>	<u>776,433</u>
Less:				
Allowance	(5,423)	(3,300)	(6,715)	(15,438)
Net receivables	<u>\$ 327,194</u>	<u>\$ 376,877</u>	<u>\$ 56,924</u>	<u>\$ 760,995</u>

Revenues of the enterprise funds are reported net of uncollectible amounts. There were no uncollectible amounts related to revenues of the current period.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 4 CAPITAL ASSETS

A summary of capital assets activity for the fiscal year ended June 30, 2013 follows:

<b>Governmental Activities</b>	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 32,697,655	\$ 51,253	\$ -	\$ 32,748,908
Construction in progress	3,013,906	1,000,293	-	4,014,199
Total capital assets not being depreciated	35,711,561	1,051,546	-	36,763,107
Capital assets, being depreciated:				
Buildings, infrastructure and improvements	48,453,473	125,716	-	48,579,189
Vehicles, furniture and equipment	7,679,834	965,303	(397,801)	8,247,336
Total capital assets being depreciated	56,133,307	1,091,019	(397,801)	56,826,525
Less accumulated depreciation for:				
Buildings and improvements	(15,388,240)	(1,506,121)	-	(16,894,361)
Vehicles, furniture and equipment	(5,892,586)	(503,384)	292,402	(6,103,568)
Total accumulated depreciation	(21,280,826)	(2,009,505)	292,402	(22,997,929)
Total capital assets, being depreciated, net	34,852,481	(918,486)	(105,399)	33,828,596
Governmental activities capital assets, net	\$ 70,564,042	\$ 133,060	\$ (105,399)	\$ 70,591,703



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 4 CAPITAL ASSETS (Continued)

<b>Business-Type Activities</b>	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 394,073	\$ -	\$ -	\$ 394,073
Construction in progress	520,159	348,515	-	868,674
Total capital assets not being depreciated	914,232	348,515	-	1,262,747
Capital assets, being depreciated:				
Buildings, infrastructure and improvements	15,368,822	-	-	15,368,822
Vehicles, machinery and equipment	2,077,350	-	(42,949)	2,034,401
Total capital assets being depreciated	17,446,172	-	(42,949)	17,403,223
Less accumulated depreciation for:				
Buildings, infrastructure and improvements	(5,660,556)	(420,033)	-	(6,080,589)
Vehicles, machinery and equipment	(1,690,546)	(137,420)	42,949	(1,785,017)
Total accumulated depreciation	(7,351,102)	(557,453)	42,949	(7,865,606)
Total capital assets, being depreciated, net	10,095,070	(557,453)	-	9,537,617
Business-Type activities capital assets, net	\$ 11,009,302	\$ (208,938)	\$ -	\$ 10,800,364

Depreciation expense was charged to functions/programs as follows:

Governmental activities:	
General government	\$ 148,983
Public safety	326,697
Highway and streets	1,434,814
Culture and recreation	94,905
Community development	4,106
Total depreciation expense	\$ 2,009,505
Business-type activities	
Water	\$ 172,435
Sewer	294,691
Sanitation	90,327
Total depreciation expense	\$ 557,453



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 5 CAPITAL LEASES

The Town entered into a lease agreement for capital purchases of \$1,400,000. Such agreements are, in substance, purchases (capital leases) and are reported as capital lease obligations. The lease is payable in annual installments of \$289,915 including interest at 1.4%. The following schedule presents future minimum lease payments as of June 30, 2013 in governmental activities.

<u>Year Ending, June 30</u>	<u>Principal</u>
2014	\$ 289,915
2015	289,915
2016	289,915
2017	289,915
Total requirements	1,159,660
Less interest	41,099
Present value of remaining payments	<u>1,118,561</u>

At June 30, 2013, \$1,151,553 of the \$1,400,000 capital lease had been prepaid for the construction of a fire truck. The remaining balance was used to purchase vehicles subsequent to year end and is classified as restricted cash at June 30, 2013.

NOTE 6 NOTES PAYABLE

The Town has a note payable to a private party for the purchase of land. The note is payable in annual installments of \$273,594 including interest at 6%. The note is secured by a deed of trust, assignments of rents, security agreement and fixture filings. The balance was \$470,690 at June 30, 2013.

The Town signed a promissory note from the Water Infrastructure Finance Authority (WIFA) to be used for construction of a new sewer plant in the amount of \$7,500,000. As of June 30, 2013, the Town has an outstanding balance of \$4,601,319. Payments are due semi-annually including interest at 3.339%.

The Town signed a promissory note from the Water Infrastructure Finance Authority (WIFA) to be used for construction of sewer plant improvements in the amount of \$1,300,000. As of June 30, 2013, the Town has not drawn down any funds from this note. Payments are due semi-annually including interest at 3.750%.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 6 NOTES PAYABLE (Continued)

The annual debt service requirements to maturity as of June 30, 2013, are as follows:

Year Ending, June 30	Governmental Activities		Business-type Activities	
	Principal	Interest	Principal	Interest
2014	\$ 41,506	\$ 28,241	\$ 388,421	\$ 147,251
2015	43,997	25,751	401,390	134,065
2016	46,636	23,111	414,793	120,439
2017	49,435	20,313	428,643	106,358
2018	52,400	17,347	442,955	91,806
2019 - 2023	236,716	36,004	2,525,117	221,820
Total	<u>\$ 470,690</u>	<u>\$ 150,767</u>	<u>\$ 4,601,319</u>	<u>\$ 821,739</u>

NOTE 7 BONDS PAYABLE

Bonds payable at June 30, 2013, consisted of the outstanding special assessment bonds presented below.

The bonds issued in 1994 to acquire Arizona Sierra Utility have an outstanding principal of \$388,000. The bonds are secured and payable from special assessments levied against the real property benefited by said improvements. If the assessments are not paid, the properties subject to such assessments are sold at auction. If there is no purchaser for any property offered for sale, the Town will get ownership of the property subject to any tax liens and will be liable for the remaining debt. The Town Council is required to appropriate from the General Fund of the Town the amount of the total unpaid assessments or the amount of each semiannual assessment until the total debt is paid.

Community Facilities Districts (CFDs), special purpose districts created specifically to acquire or construct public infrastructure within specified areas of the Town, are authorized under state law to issue General Obligation (GO) and Special Assessment bonds to be repaid by property taxes levied on property within the districts. CFDs are created by petition of the Town Council by property owners within the area to be covered by the district and debt may be issued only after approval of the voters within the district.

In June 2006 the Merrill Ranch Community Facilities District #2 assessment area one issued \$2,464,000 of special assessment bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 7      BONDS PAYABLE (Continued)

In November 2006 the Merrill Ranch Community Facilities District #1 issued \$194,000 of Series 2006 GO bonds to finance capital improvements within the district. In August 2008 the Merrill Ranch Community Facilities District #1 issued \$4,390,000 of GO Series 2008A bonds to pay off the Series 2006 bonds of \$187,000 and used the remaining amount to finance a portion of the costs of acquiring certain public infrastructure within the boundaries of the District. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district.

In September 2009 the Merrill Ranch Community Facilities District #1 assessment area two issued \$353,500 of special assessment bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district.

In September 2009 the Merrill Ranch Community Facilities District #2 assessment areas two and three issued \$829,500 of special assessment bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district. The first principal payment was due in July 2011.

In February 2010 the Merrill Ranch Community Facilities District #2 assessment area four issued \$203,000 of special assessment bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district. The first principal payment was due in July 2011.

In October 2010 the Merrill Ranch Community Facilities District #1 assessment area three issued \$290,500 of special assessment bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district. The first principal payment was due in July 2012.

In November 2010 the Merrill Ranch Community Facilities District #2 assessment issued \$3,560,000 of Series 2010 GO bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district. The first principal payment was due in July 2011.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 7 BONDS PAYABLE (Continued)

In July 2012 the Merrill Ranch Community Facilities District #1 assessment area five issued \$189,000 of special assessment bonds to finance capital improvements within the district. These bonds will be repaid by the property owners within the district. The Town of Florence has no obligation for the debt other than the administration of collection of the property taxes and payment of the debt service on behalf of the district. The first principal payment is due in July 2014.

A summary of long-term bond debt payable at June 30, 2013, follows:

Description	Interest Rate	Maturity	Outstanding	Due Within
			Principal June 30, 2013	One Year
Utility Improvement District #1 Revenue Bonds 1994	8.45%	1/1/2019	\$ 388,000	\$ 51,000
Merrill Ranch CFD #1 Special Assessment Bonds 2006	4.30 - 5.30%	7/1/2030	1,940,000	69,000
Merrill Ranch CFD #2 Special Assessment Bonds 2006	4.30 - 5.30%	7/1/2030	1,998,000	70,000
Merrill Ranch CFD #1 General Obligation Bonds 2008A	6.00 - 7.40%	7/15/2033	4,045,000	90,000
Merrill Ranch CFD #1 Special Assessment Bonds 2009	9.00%	7/1/2034	333,880	5,470
Merrill Ranch CFD #2 Special Assessment Bonds 2009	9.00%	7/1/2034	793,930	12,840
Merrill Ranch CFD #2 Special Assessment Bonds 2010	7.75%	7/1/2035	198,870	3,370
Merrill Ranch CFD #1 Special Assessment Bonds 2010	7.50%	7/1/2035	285,840	5,010
Merrill Ranch CFD #2 General Obligation Bonds 2010	5.86%	7/15/2035	3,060,000	80,000
Merrill Ranch CFD #1 Special Assessment Bonds 2012	6.88%	7/1/2037	189,000	-
Total			<u>\$ 13,232,520</u>	<u>\$ 386,690</u>

Annual debt service requirements to maturity on governmental bonds payable at June 30, 2013 are summarized as follows:

Fiscal year ending June 30,	Governmental Activities	
	Principal	Interest
2014	\$ 386,690	\$ 843,479
2015	407,980	821,947
2016	431,460	798,758
2017	452,150	772,746
2018	486,070	744,303
2019 - 2023	2,532,970	3,259,690
2024 - 2028	3,315,910	2,350,842
2029 - 2033	3,821,480	1,125,023
2034 - 2038	1,397,810	120,323
Total	<u>\$ 13,232,520</u>	<u>\$ 10,837,111</u>



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 8 CHANGES IN LONG-TERM LIABILITIES

Long-term liabilities activity for the year ended June 30, 2013 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<b>Governmental activities:</b>					
Bonds payable	\$ 13,527,100	\$ 189,000	\$ 483,580	\$ 13,232,520	\$ 386,690
Notes payable	509,847	-	39,157	470,690	41,506
Capital leases	-	1,400,000	281,439	1,118,561	273,594
Compensated absences	390,562	372,024	310,217	452,369	292,956
Governmental activities long-term liabilities	<u>\$ 14,427,509</u>	<u>\$ 1,961,024</u>	<u>\$ 1,114,393</u>	<u>\$ 15,274,140</u>	<u>\$ 994,746</u>
<b>Business-type activities:</b>					
Notes payable	\$ 4,977,189	\$ -	\$ 375,870	\$ 4,601,319	\$ 388,421
Compensated absences	32,013	33,151	30,134	35,030	29,962
Business-type activities long-term liabilities	<u>\$ 5,009,202</u>	<u>\$ 33,151</u>	<u>\$ 406,004</u>	<u>\$ 4,636,349</u>	<u>\$ 418,383</u>

NOTE 9 INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

At June 30, 2013 the community facilities district capital improvement fund, a blended component unit of the Town, issued a short term loan payable to the Town's general fund. Loans payable from component units are reported as interfund payables. At June 30, 2013, interfund receivables/payables to component units consisted of the following:

Fund	Receivable Amount	Payable Amount
General Fund	\$ 1,400,000	\$ -
CFD Capital Improvements	-	1,400,000
Total	<u>\$ 1,400,000</u>	<u>\$ 1,400,000</u>



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 9 INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (Continued)

At June 30, 2013, there were the following interfund transfers.

Fund	Transfers	
	Out	In
General Fund	\$ 4,481,205	\$ 1,054,074
Highway User	309,912	3,046
CFD Debt Service	140,000	16,788
CFD Capital Improvements	16,788	140,000
Impact Fees	243,564	245,324
Capital Improvements	361,422	4,705,769
Non-Major Governmental Funds	619,824	453,129
Water	417,922	348,515
Sewer	305,088	-
Sanitation	70,920	-
Total	<u>\$ 6,966,645</u>	<u>\$ 6,966,645</u>

All transfers made during the year were to cover operations or debt service as approved during budget development, or were necessary for grant matching purposes.

NOTE 10 RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. The Town's insurance protection is provided by the Arizona Municipal Risk Retention Pool, of which the Town is a participating member.

The Arizona Municipal Risk Retention Pool is structured such that member premiums are based on an actuarial review that will provide adequate reserves to allow the pool to meet its expected financial obligations. The pool has authority to assess its members additional premiums should reserve and annual premiums be insufficient to meet the pool's obligations. The Town has no known claims in excess of \$250,000 for the fiscal year ending June 30, 2013.

The maximum liability for the Town for the fiscal year is \$500,000 and the deductible is \$250,000 per occurrence.

The Town is insured by the Workers' Compensation Insurance Fund for potential worker-related accidents.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 11 CONTINGENT LIABILITIES

Federal and State grants and loans – The Town has received a number of grants and loans from both the Federal and State governments. Although the programs have been audited, not all audits have been approved as of June 30, 2013; however, the Town expects no material disallowances of expenditures.

NOTE 12 RETIREMENT PLANS

All full-time Town employees are covered by one of two contributory retirement and pension plans, which are administered by the State of Arizona under State Statute.

***Plan Description***

Arizona State Retirement Plan - The *Arizona State Retirement System* (ASRS) administers a cost-sharing multiple-employer defined benefits pension plan that covers general employees of the Town. The ASRS is governed by the Arizona State Retirement System Board according to the provisions of ARS Title 38, Chapter 5, Article 2. Benefits are established by state statute and generally provide retirement, death, long-term disability, survivor, and health insurance premium benefits. ASRS issues a publicly available report that includes financial statements and required supplementary information. The report may be obtained in writing at Arizona State Retirement System, 3300 N. Central Avenue, P.O. Box 33910, Phoenix, Arizona 85067-3910 or by calling (602) 240-2200 or (800) 621-3778.

Arizona Public Safety Personnel Retirement System - The *Public Safety Personnel Retirement System* (PSPRS) is an agent multiple-employer defined benefit pension plan that covers public safety personnel who are regularly assigned hazardous duty as employees of the State of Arizona or one of its political subdivisions. The PSPRS acting as a common investment and administrative agent is governed by a five-member board, known as The Fund Manager, and 167 local boards according to the provisions of ARS Title 38, Chapter 5, Article 4. The Town contributes to one PSPRS plan for police and one for firefighters. Benefits are established by state statute and generally provide retirement, death, long-term disability, survivor, and health insurance premium benefits. PSPRS issues a publicly available report that includes financial statements and required supplementary information. The report may be obtained in writing at PSPRS, 3010 E. Camelback Rd., Suite 200, Phoenix, AZ 85016-4416 or by calling (602) 255-5575.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 12 RETIREMENT PLANS (Continued)

***Funding Policy***

Cost-sharing plan – The Arizona State Legislature establishes and may amend active plan members' and the Town's contribution rates. For the years ended June 30, 2013, 2012 and 2011 active ASRS members and the Town were each required by statute to contribute at the actuarially determined rates of 11.14, 10.74 and 9.85 percent (rate includes 0.24, 0.24 and 0.25 for long-term disability) respectively of the member's annual covered payroll. The Town's contributions to ASRS for the years ended June 30, 2013, 2012, and 2011 were \$507,334, \$466,241, and \$421,120, respectively. The Town contribution for the current and two preceding years, all of which were equal to the required contributions, were as follows:

Years ended June 30,	Retirement	Health Insurance	Long-term Disability	Total
2013	\$ 466,802	\$ 29,602	\$ 10,930	\$ 507,334
2012	427,605	28,218	10,418	466,241
2011	385,207	25,224	10,689	421,120

Agent plans – The Arizona State Legislature establishes and may amend active plan members' and the Town's contribution rates. For the year ended June 30, 2013, active PSPRS members were required by statute to contribute 9.55 percent of the members' annual covered payroll, and the Town was required to contribute at the actuarially determined rate of 13.83% and 11.28% for covered payroll totaling \$209,787 and \$143,732 to the Plan for the Police and Firefighters, respectively.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 12 RETIREMENT PLANS (Continued)

**Annual Pension Cost**

The Town's pension cost for the agent plan for the year ended June 30, 2013, and related information follows:

Contribution Rates:	PSPRS – Police	PSPRS - Fire
City – retirement	10.57%	12.75%
City – health insurance premium	0.71%	1.08%
Plan members	7.65%	7.65%
Annual pension cost		
Retirement	\$ 196,582	\$ 132,508
Health insurance premium	\$ 13,205	\$ 11,224
Pension contributions made		
Retirement	\$ 196,582	\$ 132,508
Health insurance premium	\$ 13,205	\$ 11,224
Actuarial valuation date	June 30, 2011	June 30, 2011
Actuarial cost method	Projected Unit Credit	Projected Unit Credit
Actuarial assumptions:		
Investment rate of return	8.3%	8.3%
Projected salary increases	5.0% - 8.0%	5.0% - 8.0%
Includes inflation at cost-of-living adjustment	5.0%	5.0%
Amortization method	Level Percent Closed	Level Percent Closed
Remaining amortization period	25 years underfunded 20 years overfunded	25 years underfunded 20 years overfunded
Asset valuation method	7-year smoothed market	7-year smoothed market
Post retirement benefit increases	Based on Income	Based on Income



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 12 RETIREMENT PLANS (Continued)

Trend Information - Information for the PSPRS plan as of the most recent actuarial valuations follows:

Plan	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
PSPRS - Police - Pension			
June 30, 2013	\$ 196,582	100.0%	-
June 30, 2012	166,857	100.0%	-
June 30, 2011	152,628	100.0%	-
PSPRS - Police - Health Insurance			
June 30, 2013	13,205	100.0%	-
June 30, 2012	19,137	100.0%	-
June 30, 2011	17,007	100.0%	-
PSPRS - Fire - Pension			
June 30, 2013	132,508	100.0%	-
June 30, 2012	103,472	100.0%	-
June 30, 2011	87,688	100.0%	-
PSPRS - Fire - Health Insurance			
June 30, 2013	11,224	100.0%	-
June 30, 2012	7,950	100.0%	-
June 30, 2011	6,224	100.0%	-

Schedule of Funding Progress - An analysis of funding progress for each of the agent plans as most recent actuarial valuations; June 30, 2011 reporting period determines the rates for fiscal year 2013. For this valuation, fiscal years prior to 2008 (which were prior to the implementation of GASB Statement Nos. 43 and 45), the pension and health insurance benefit amounts were aggregated. In fiscal year 2008, GASB Statement Nos. 43 and 45 measurements are made and reported, these benefits are disaggregated and reported separately.

**Actuarial Accrued Liability**

PSPRS - Florence Police Pension Plan:

Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	Unfunded AAL as a Percent of Covered Payroll ([b-a]/c)
June 30, 2011	\$ 3,655,097	\$ 3,462,988	\$ (192,109)	105.5%	\$1,450,956	-13.2%
2010	3,443,211	3,242,614	(200,597)	106.2%	1,570,453	-12.8%
2009	3,152,563	2,956,428	(196,135)	106.6%	1,673,904	-11.7%



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 12 RETIREMENT PLANS (Continued)

PSPRS - Florence Police Health Insurance Plan:

Valuation Date June 30,	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	Unfunded AAL as a Percent of Covered Payroll ([b-a]/c)
2011		\$ 111,483	\$ 111,483	0.0%	\$1,450,956	7.68%
2010	-	122,574	122,574	0.0%	1,570,453	7.81%
2009	-	111,299	111,299	0.0%	1,673,904	6.65%

PSPRS - Florence Fire Pension Plan:

Valuation Date June 30,	Actuarial Value of Plan Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	Unfunded AAL as a Percent of Covered Payroll ([b-a]/c)
2011	\$ 1,568,407	\$ 1,375,795	\$ (192,612)	114.0%	\$1,071,927	-17.9%
2010	1,310,962	983,701	(327,261)	133.3%	1,077,609	-30.4%
2009	1,070,878	810,901	(259,977)	132.1%	1,099,057	-23.7%

PSPRS – Florence Fire Health Insurance Plan:

Valuation Date June 30,	Actuarial Value of Plan Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	Unfunded AAL as a Percent of Covered Payroll ([b-a]/c)
2011	\$ -	\$ 55,378	\$ 55,378	0.0%	\$1,071,927	5.17%
2010	-	30,517	30,517	0.0%	1,077,609	2.83%
2009	-	23,781	23,781	0.0%	1,099,057	2.16%

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 12 RETIREMENT PLANS (Continued)

**Annual Required Contribution:**

PSPRS - Florence Police Health Insurance Plan:

Valuation Date June 30,	Fiscal Year Ended 30-Jun	Normal Cost (a)	Actuarial Accrued Liability (b)	Total (a+b)	Dollar Amount
2011	2013	0.61%	0.47%	1.08%	\$ 17,277
2010	2012	0.74%	0.47%	1.21%	21,150
2009	2011	0.75%	0.41%	1.16%	21,612

PSPRS – Florence Fire Health Insurance Plan:

Valuation Date June 30,	Fiscal Year Ended 30-Jun	Normal Cost (a)	Actuarial Accrued Liability (b)	Total (a+b)	Dollar Amount
2011	2013	0.38%	0.33%	0.71%	\$ 8,391
2010	2012	0.47%	0.17%	0.64%	7,676
2009	2011	0.43%	0.13%	0.56%	6,850

The Health Insurance Subsidy payments reported for valuation year 2011 were \$1,200 for the Police plan and no Health Insurance Subsidy payments reported for the Fire plan.

Florence Volunteer Firefighter Retirement Profit Sharing Plan and Trust Fund- The Florence Volunteer Firefighter Retirement Profit Sharing Plan and Trust Fund is a profit sharing thrift plan, which was approved by the Town Council on January 1, 1992, under Arizona Revised Statutes Section §9-981. The authority to establish and amend benefit provisions rests with the Town Council. In January, 2009, the council revised the pension and benefit program for the part-time firefighters.

The assets of the plan are valued annually and the earnings or loss is distributed among the participant's accounts in the plan. The only expenditures being made from this fund are administration fees, benefit payments, and refunds to those firefighters who leave the service of the Fire Department before becoming eligible for pension benefits. The cost of administering the plan is financed from the plans assets. Retirement with full benefits can be through termination of employment for reasons other than death, disability, or normal retirement. This plan was fully vested as of June 30, 2013. The Town's required matching contributions for the plan were covered by the accumulated forfeited funds for the year ended June 30, 2013. As of June 30, 2013, there were 7 eligible employees participating in the plan. The plan is administered by Securian Financial.



TOWN OF FLORENCE, ARIZONA  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

NOTE 12 RETIREMENT PLANS (Continued)

As of June 30, 2013, the plan's assets consisted of the following:

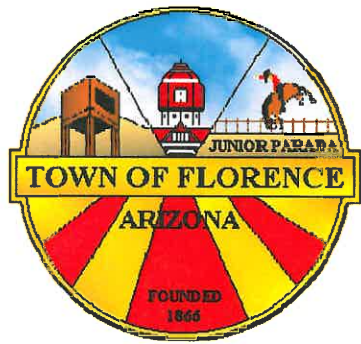
The plan has never had an actuarial valuation; however, benefits cannot exceed plan assets. The market values of mutual funds are determined from readily available market quotations. The fund uses the accrual basis of accounting. Contributions are recognized when earned; benefits and refunds are expensed when incurred. Separate audited financial statements of this employee benefit plan are not available.

NOTE 13 COMMITMENTS

The Town entered into several contracts for construction. The following is a schedule of the balances at June 30, 2013 for work not yet completed.

Project - Contractor	June 30, 2013
<b>Fire Station 2 Project</b>	
<i>Florence Anthem - Core Construction</i>	\$ 2,820,000
<i>Florence Anthem - Baxter Group Design</i>	70,900
<b>Curb Cuts 2012</b>	
<i>ADA - Standard Construction</i>	288,091
Total Commitment Amount	<u>\$ 3,178,991</u>







## **OTHER SUPPLEMENTARY INFORMATION**

### **COMBINING NON-MAJOR FUNDS FINANCIAL STATEMENTS**



## **Non-Major Government Funds Financial Statements**

### **Special Revenue Funds**

- Grants Fund – Accounts for revenues and expenditures of grants received by The Town from various federal, state and other agencies.
- Economic Development Fund – Accounts for ad valorem property tax collected to pay for the operation of the Streetlight Improvement Districts.
- Community Services Fund – Accounts for fines and fee revenue collected by the municipal court. These funds are to be spent for purposes authorized by the Arizona Supreme Court or Arizona Revised Statutes.
- Community Facilities Districts Fund – Accounts for ad valorem property tax collected to pay for the administration costs of these special districts, which were formed for the purpose of financing the acquisition, construction, operation and maintenance of the public infrastructure benefiting the community.

### **Debt Service Fund**

- This fund accounts for the accumulation of resources and the servicing of long-term debt not financed by proprietary funds. Revenues are transferred from the Capital Improvements Fund.

### **Capital Projects Fund**

- Construction Tax Fund – Accounts for Town sales tax collected for governmental construction projects. Funds are transferred to the Capital Improvement Fund for specific projects and must be used for the construction of Town facilities.
- Food Tax Fund – Accounts for Town sales tax collected on sales of food for home consumption. Funds are transferred to the Capital Improvement Fund for specific projects and must be used for improvements to Town recreational grounds and facilities.



TOWN OF FLORENCE, ARIZONA  
COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS  
June 30, 2013

	Special Revenue			
	Grants	Economic Development	Community Services	Community Facilities Districts
<b>ASSETS</b>				
Cash and cash equivalents	\$ 14,321	\$ 207,186	\$ 10,269	\$ 51,495
Receivables (net of allowance for uncollectibles)	2,219	11,338	68	438
Due from other governments	24,654	-	451	510
Investments	47,652	689,394	34,170	171,346
Total assets	<u>\$ 88,846</u>	<u>\$ 907,918</u>	<u>\$ 44,958</u>	<u>\$ 223,789</u>
<b>LIABILITIES</b>				
Accounts payable and other current liabilities	\$ -	\$ 4,310	\$ 412	\$ 2,438
Due to other governments	-	4,854	-	-
Total liabilities	<u>-</u>	<u>9,164</u>	<u>412</u>	<u>2,438</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred revenue	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES</b>				
Restricted				
Court	-	-	25,711	-
Debt service	-	-	-	-
Capital projects	-	-	-	-
Highways and Streets	39,681	-	-	-
Economic development	49,165	898,754	18,835	-
Community Facilities Districts operations	-	-	-	221,351
Total fund balances	<u>88,846</u>	<u>898,754</u>	<u>44,546</u>	<u>221,351</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 88,846</u>	<u>\$ 907,918</u>	<u>\$ 44,958</u>	<u>\$ 223,789</u>



	Capital Projects		Total
Debt Service	Construction Tax	Food Tax	
\$ 55,097	\$ 781,749	\$ 366,942	\$ 1,487,059
302,697	5,234	2,383	324,377
-	-	-	25,615
183,331	2,601,205	1,220,968	4,948,066
<u>\$ 541,125</u>	<u>\$ 3,388,188</u>	<u>\$ 1,590,293</u>	<u>\$ 6,785,117</u>
\$ -	\$ -	\$ -	\$ 7,160
-	-	-	4,854
<u>-</u>	<u>-</u>	<u>-</u>	<u>12,014</u>
303,152	-	-	303,152
<u>303,152</u>	<u>-</u>	<u>-</u>	<u>303,152</u>
-	-	-	25,711
237,973	-	-	237,973
-	3,388,188	1,590,293	4,978,481
-	-	-	39,681
-	-	-	966,754
-	-	-	221,351
<u>237,973</u>	<u>3,388,188</u>	<u>1,590,293</u>	<u>6,469,951</u>
<u>\$ 541,125</u>	<u>\$ 3,388,188</u>	<u>\$ 1,590,293</u>	<u>\$ 6,785,117</u>



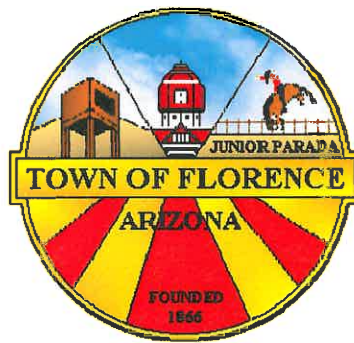
TOWN OF FLORENCE, ARIZONA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
NON-MAJOR GOVERNMENTAL FUNDS  
For The Year Ended June 30, 2013

	Special Revenue			
	Grants	Economic Development	Community Services	Community Facilities Districts
REVENUES				
Taxes	\$ -	\$ 1,754	\$ -	\$ 66,965
Intergovernmental revenues	494,960	-	-	-
Charges for services	-	-	9,757	2,790
Fines	-	-	2,565	-
Special assessments	-	-	-	-
Investment income				
Interest income	-	2,805	181	468
Net decrease in the fair value of investments	-	(8,255)	(434)	(2,793)
Miscellaneous	-	35,066	-	-
Total revenues	<u>494,960</u>	<u>31,370</u>	<u>12,069</u>	<u>67,430</u>
EXPENDITURES				
Current:				
General government	11,177	39,232	-	150,425
Public safety	92,166	-	3,750	-
Public works	15,721	-	-	-
Community development	6,542	-	2,103	32,937
Capital outlay	63,653	-	-	-
Debt service:				
Principal	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total expenditures	<u>189,259</u>	<u>39,232</u>	<u>5,853</u>	<u>183,362</u>
Excess (deficiency) of revenues over (under) expenditures	<u>305,701</u>	<u>(7,862)</u>	<u>6,216</u>	<u>(115,932)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	93,466	-	-	-
Transfers out	(358,911)	-	-	-
Total other financing sources and uses	<u>(265,445)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	40,256	(7,862)	6,216	(115,932)
Fund balances - beginning of year	48,590	906,616	38,330	337,283
Fund balances - end of year	<u>\$ 88,846</u>	<u>\$ 898,754</u>	<u>\$ 44,546</u>	<u>\$ 221,351</u>



Capital Projects			
Debt Service	Construction Tax	Food Tax	Total
\$ -	\$ 97,765	\$ 220,335	\$ 386,819
-	-	-	494,960
26,402	-	-	38,949
-	-	-	2,565
93,503	-	-	93,503
385	12,634	6,367	22,840
(1,055)	(33,392)	(15,206)	(61,135)
-	-	-	35,066
119,235	77,007	211,496	1,013,567
-	-	-	200,834
-	-	-	95,916
-	-	-	15,721
-	-	-	41,582
-	-	-	63,653
372,596	-	-	372,596
76,247	-	-	76,247
448,843	-	-	866,549
(329,608)	77,007	211,496	147,018
359,663	-	-	453,129
-	(260,913)	-	(619,824)
359,663	(260,913)	-	(166,695)
30,055	(183,906)	211,496	(19,677)
207,918	3,572,094	1,378,797	6,489,628
\$ 237,973	\$ 3,388,188	\$ 1,590,293	\$ 6,469,951







## **OTHER SUPPLEMENTARY INFORMATION**

### **BUDGETARY COMPARISON SCHEDULES MAJOR GOVERNMENTAL FUNDS**



TOWN OF FLORENCE, ARIZONA  
COMMUNITY FACILITIES DISTRICTS DEBT SERVICE FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
<b>REVENUES</b>				
Taxes	\$ 774,394	\$ 774,394	\$ 725,461	\$ (48,933)
Special assessments	521,345	521,345	812,421	291,076
Investment income				
Interest income	85,000	85,000	4,883	(80,117)
Net decrease in the fair value of investments	-	-	(30,289)	(30,289)
Miscellaneous	-	-	29	29
Total revenues	<u>1,380,739</u>	<u>1,380,739</u>	<u>1,512,505</u>	<u>131,766</u>
<b>EXPENDITURES</b>				
Current				
General government	63,763	63,763	63,791	(28)
Community development	-	-	27,692	(27,692)
Debt service				
Principal	1,607,711	1,607,711	431,580	1,176,131
Interest and fiscal charges	896,171	896,171	832,834	63,337
Total expenditures	<u>2,567,645</u>	<u>2,567,645</u>	<u>1,355,897</u>	<u>1,211,748</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,186,906)</u>	<u>(1,186,906)</u>	<u>156,608</u>	<u>1,343,514</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	102,900	102,900	16,788	(86,112)
Transfers out	-	-	(140,000)	(140,000)
Total other financing sources and uses	<u>102,900</u>	<u>102,900</u>	<u>(123,212)</u>	<u>(226,112)</u>
Net change in fund balance	<u>(1,084,006)</u>	<u>(1,084,006)</u>	<u>33,396</u>	<u>1,117,402</u>
Fund balance - beginning of year	<u>3,722,116</u>	<u>3,722,116</u>	<u>3,722,116</u>	-
Fund balance - end of year	<u>\$ 2,638,110</u>	<u>\$ 2,638,110</u>	<u>\$ 3,755,512</u>	<u>\$ 1,117,402</u>



TOWN OF FLORENCE, ARIZONA  
COMMUNITY FACILITIES DISTRICTS CAPITAL IMPROVEMENTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Investment income				
Interest income	\$ -	\$ -	\$ 10,183	\$ 10,183
Net decrease in the fair value of investments	-	-	(12,724)	(12,724)
Total revenues	-	-	(2,541)	(2,541)
EXPENDITURES				
Current				
General government	160,000	160,000	251,717	(91,717)
Community development	-	-	38,287	(38,287)
Capital outlay	2,064,800	2,064,800	225,443	1,839,357
Total expenditures	2,224,800	2,224,800	515,447	1,709,353
Excess (deficiency) of revenues over (under) expenditures	(2,224,800)	(2,224,800)	(517,988)	1,706,812
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	140,000	140,000
Transfers out	(102,900)	(102,900)	(16,788)	86,112
Proceeds from obligations	2,179,000	2,179,000	189,000	(1,990,000)
Total other financing sources and uses	2,076,100	2,076,100	312,212	(1,763,888)
Net change in fund balance	(148,700)	(148,700)	(205,776)	(57,076)
Fund balance - beginning of year	714,856	714,856	714,856	-
Fund balance - end of year	\$ 566,156	\$ 566,156	\$ 509,080	\$ (57,076)



TOWN OF FLORENCE, ARIZONA  
IMPACT FEES FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Charges for services	\$ 343,920	\$ 343,920	\$ 616,484	\$ 272,564
Investment income				
Interest income	51,000	51,000	21,607	(29,393)
Net decrease in the fair value of investments	-	-	(59,150)	(59,150)
Total revenues	<u>394,920</u>	<u>394,920</u>	<u>578,941</u>	<u>184,021</u>
EXPENDITURES				
Current				
Community development	151,300	151,300	22,788	128,512
Capital outlay	4,709,269	4,709,269	238,273	4,470,996
Total expenditures	<u>4,860,569</u>	<u>4,860,569</u>	<u>261,061</u>	<u>4,599,508</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(4,465,649)</u>	<u>(4,465,649)</u>	<u>317,880</u>	<u>4,783,529</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	245,324	245,324
Transfers out	-	-	(243,564)	(243,564)
Total other financing sources and uses	<u>-</u>	<u>-</u>	<u>1,760</u>	<u>1,760</u>
Net change in fund balance	<u>(4,465,649)</u>	<u>(4,465,649)</u>	<u>319,640</u>	<u>4,785,289</u>
Fund balance - beginning of year	5,727,489	5,727,489	5,727,489	-
Fund balance - end of year	<u>\$ 1,261,840</u>	<u>\$ 1,261,840</u>	<u>\$ 6,047,129</u>	<u>\$ 4,785,289</u>



TOWN OF FLORENCE, ARIZONA  
CAPITAL IMPROVEMENTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Taxes	\$ 1,000,000	\$ 1,000,000	\$ 1,000,661	\$ 661
Investment income				
Interest income	50,000	50,000	52,367	2,367
Net decrease in the fair value of investments	-	-	(102,286)	(102,286)
Miscellaneous	-	-	120	120
Total revenues	<u>1,050,000</u>	<u>1,050,000</u>	<u>950,862</u>	<u>(99,138)</u>
EXPENDITURES				
Current				
General government	3,213,200	3,213,200	243,002	2,970,198
Public safety	92,300	92,300	51,887	40,413
Culture and recreation	15,000	15,000	-	15,000
Capital outlay	<u>2,272,700</u>	<u>2,272,700</u>	<u>1,558,484</u>	<u>714,216</u>
Total expenditures	<u>5,593,200</u>	<u>5,593,200</u>	<u>1,853,373</u>	<u>3,739,827</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(4,543,200)</u>	<u>(4,543,200)</u>	<u>(902,511)</u>	<u>3,640,689</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	4,705,769	4,705,769
Transfers out	(69,748)	(69,748)	(361,422)	(291,674)
Proceeds from capital leases	<u>1,420,000</u>	<u>1,420,000</u>	<u>1,370,000</u>	<u>(50,000)</u>
Total other financing sources and uses	<u>1,350,252</u>	<u>1,350,252</u>	<u>5,714,347</u>	<u>4,364,095</u>
Net change in fund balance	<u>(3,192,948)</u>	<u>(3,192,948)</u>	<u>4,811,836</u>	<u>8,004,784</u>
Fund balance - beginning of year	<u>6,478,644</u>	<u>6,478,644</u>	<u>6,478,644</u>	<u>-</u>
Fund balance - end of year	<u>\$ 3,285,696</u>	<u>\$ 3,285,696</u>	<u>\$ 11,290,480</u>	<u>\$ 8,004,784</u>



## **OTHER SUPPLEMENTARY INFORMATION**

### **BUDGETARY COMPARISON SCHEDULES NON-MAJOR GOVERNMENTAL FUNDS**



## TOWN OF FLORENCE, ARIZONA

## GRANTS

## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -

## BUDGET AND ACTUAL

Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Intergovernmental revenues	\$ 1,137,911	\$ 1,137,911	\$ 494,960	\$ (642,951)
Miscellaneous	5,000	5,000	-	(5,000)
Total revenues	1,142,911	1,142,911	494,960	(647,951)
EXPENDITURES				
Current				
General government	13,800	13,800	11,177	2,623
Public safety	101,571	101,571	92,166	9,405
Public works	399,810	399,810	15,721	384,089
Community development	7,410	7,410	6,542	868
Capital outlay	766,723	766,723	63,653	703,070
Total expenditures	1,289,314	1,289,314	189,259	1,100,055
Excess (deficiency) of revenues over (under) expenditures	(146,403)	(146,403)	305,701	452,104
OTHER FINANCING SOURCES (USES)				
Transfers in	125,310	125,310	93,466	(31,844)
Transfers out	(146,408)	(146,408)	(358,911)	(212,503)
Total other financing sources and uses	(21,098)	(21,098)	(265,445)	(244,347)
Net change in fund balance	(167,501)	(167,501)	40,256	207,757
Fund balance - beginning of year	48,590	48,590	48,590	-
Fund balance - end of year	\$ (118,911)	\$ (118,911)	\$ 88,846	\$ 207,757



TOWN OF FLORENCE, ARIZONA  
ECONOMIC DEVELOPMENT  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Taxes	\$ -	\$ -	\$ 1,754	\$ 1,754
Intergovernmental revenues	399,000	399,000	-	(399,000)
Investment income				
Interest income	6,200	6,200	2,805	(3,395)
Net decrease in the fair value of investments	-	-	(8,255)	(8,255)
Miscellaneous	45,000	45,000	35,066	(9,934)
Total revenues	<u>450,200</u>	<u>450,200</u>	<u>31,370</u>	<u>(418,830)</u>
EXPENDITURES				
Current				
General government	56,000	56,000	39,232	16,768
Community development	53,000	53,000	-	53,000
Capital outlay	454,209	454,209	-	454,209
Total expenditures	<u>563,209</u>	<u>563,209</u>	<u>39,232</u>	<u>523,977</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(113,009)</u>	<u>(113,009)</u>	<u>(7,862)</u>	<u>105,147</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	55,209	55,209	-	(55,209)
Transfers out	<u>(19,500)</u>	<u>(19,500)</u>	<u>-</u>	<u>19,500</u>
Total other financing sources and uses	<u>35,709</u>	<u>35,709</u>	<u>-</u>	<u>(35,709)</u>
Net change in fund balance	<u>(77,300)</u>	<u>(77,300)</u>	<u>(7,862)</u>	<u>69,438</u>
Fund balance - beginning of year	906,616	906,616	906,616	-
Fund balance - end of year	<u>\$ 829,316</u>	<u>\$ 829,316</u>	<u>\$ 898,754</u>	<u>\$ 69,438</u>



TOWN OF FLORENCE, ARIZONA  
COMMUNITY SERVICES  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Charges for services	\$ 4,000	\$ 4,000	\$ 9,757	\$ 5,757
Fines	3,000	3,000	2,565	(435)
Investment income				
Interest income	310	310	181	(129)
Net decrease in the fair value of investments	-	-	(434)	(434)
Total revenues	<u>7,310</u>	<u>7,310</u>	<u>12,069</u>	<u>4,759</u>
EXPENDITURES				
Current				
Public safety	3,750	3,750	3,750	-
Community development	<u>25,950</u>	<u>25,950</u>	<u>2,103</u>	<u>23,847</u>
Capital outlay	-	-	-	-
Total expenditures	<u>29,700</u>	<u>29,700</u>	<u>5,853</u>	<u>23,847</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(22,390)</u>	<u>(22,390)</u>	<u>6,216</u>	<u>28,606</u>
Net change in fund balance	<u>(22,390)</u>	<u>(22,390)</u>	<u>6,216</u>	<u>28,606</u>
Fund balance - beginning of year	<u>38,330</u>	<u>38,330</u>	<u>38,330</u>	<u>-</u>
Fund balance - end of year	<u>\$ 15,940</u>	<u>\$ 15,940</u>	<u>\$ 44,546</u>	<u>\$ 28,606</u>



TOWN OF FLORENCE, ARIZONA  
COMMUNITY FACILITIES DISTRICTS  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Taxes	\$ 71,482	\$ 71,482	\$ 66,965	\$ (4,517)
Charges for services	-	-	2,790	2,790
Investment income				
Interest income	1,900	1,900	468	(1,432)
Net decrease in the fair value of investments	-	-	(2,793)	(2,793)
Miscellaneous	2,874	2,874	-	(2,874)
Total revenues	<u>76,256</u>	<u>76,256</u>	<u>67,430</u>	<u>(8,826)</u>
EXPENDITURES				
Current				
General government	128,775	128,775	150,425	(21,650)
Community development	1,825	1,825	32,937	(31,112)
Total expenditures	<u>130,600</u>	<u>130,600</u>	<u>183,362</u>	<u>(52,762)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(54,344)</u>	<u>(54,344)</u>	<u>(115,932)</u>	<u>(61,588)</u>
Net change in fund balance	<u>(54,344)</u>	<u>(54,344)</u>	<u>(115,932)</u>	<u>(61,588)</u>
Fund balance - beginning of year	337,283	337,283	337,283	-
Fund balance - end of year	<u>\$ 282,939</u>	<u>\$ 282,939</u>	<u>\$ 221,351</u>	<u>\$ (61,588)</u>



TOWN OF FLORENCE, ARIZONA  
DEBT SERVICE FUND  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Charges for services	\$ 10,000	\$ 10,000	\$ 26,402	\$ 16,402
Special assessments	77,200	77,200	93,503	16,303
Investment income				
Interest income	1,000	1,000	385	(615)
Net decrease in the fair value of investments	-	-	(1,055)	(1,055)
Total revenues	88,200	88,200	119,235	31,035
EXPENDITURES				
Debt service				
Principal	91,157	91,157	372,596	(281,439)
Interest and fiscal charges	65,574	65,574	76,247	(10,673)
Total expenditures	156,731	156,731	448,843	(292,112)
Excess (deficiency) of revenues over (under) expenditures	(68,531)	(68,531)	(329,608)	(261,077)
OTHER FINANCING SOURCES (USES)				
Transfers in	69,748	69,748	359,663	289,915
Total other financing sources and uses	69,748	69,748	359,663	289,915
Net change in fund balance	1,217	1,217	30,055	28,838
Fund balance - beginning of year	207,918	207,918	207,918	-
Fund balance - end of year	\$ 209,135	\$ 209,135	\$ 237,973	\$ 28,838



TOWN OF FLORENCE, ARIZONA  
CONSTRUCTION TAX  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL  
Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
REVENUES	Original	Final	Actual Amounts	
Taxes	\$ 100,000	\$ 100,000	\$ 97,765	\$ (2,235)
Investment income				
Interest income	30,000	30,000	12,634	(17,366)
Net decrease in the fair value of investments	-	-	(33,392)	(33,392)
Total revenues	130,000	130,000	77,007	(52,993)
EXPENDITURES				
Total expenditures	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	130,000	130,000	77,007	(52,993)
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	(260,913)	(260,913)
Total other financing sources and uses	-	-	(260,913)	(260,913)
Net change in fund balance	130,000	130,000	(183,906)	(313,906)
Fund balance - beginning of year	3,572,094	3,572,094	3,572,094	-
Fund balance - end of year	\$ 3,702,094	\$ 3,702,094	\$ 3,388,188	\$ (313,906)



## TOWN OF FLORENCE, ARIZONA

## FOOD TAX

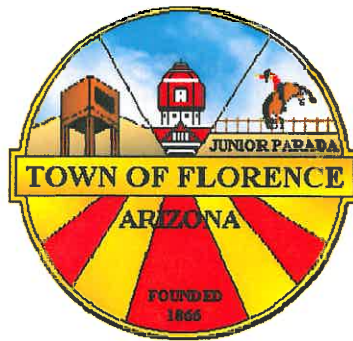
## SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -

## BUDGET AND ACTUAL

Year Ended June 30, 2013

	Budgeted Amounts			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
REVENUES				
Taxes	\$ 180,000	\$ 180,000	\$ 220,335	\$ 40,335
Investment income				
Interest income	11,000	11,000	6,367	(4,633)
Net decrease in the fair value of investments	-	-	(15,206)	(15,206)
Total revenues	191,000	191,000	211,496	20,496
EXPENDITURES				
Total expenditures	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	191,000	191,000	211,496	20,496
Net change in fund balance	191,000	191,000	211,496	20,496
Fund balance - beginning of year	1,378,797	1,378,797	1,378,797	-
Fund balance - end of year	\$ 1,569,797	\$ 1,569,797	\$ 1,590,293	\$ 20,496







## **STATISTICAL SECTION**



# Statistical Section

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This part of the town of Florence's Comprehensive Annual Financial Report gives detailed information to help readers better understand what the information in the financial statements, note disclosures and required supplemental information says about the Town's overall financial health.

<b>Contents</b>	<b>Page</b>
<b>Financial Trends</b>	<b>98</b>
These schedules contain trend information to help the reader understand how the Town's financial performance and well-being have changed over time.	
<b>Revenue Capacity</b>	<b>110</b>
These schedules contain information to help the reader assess the Town's most significant local revenue source, sales tax.	
<b>Debt Capacity</b>	<b>112</b>
These schedules present information to help the reader assess the affordability of the Town's current levels of outstanding debt and the Town's ability to issue additional debt in the future.	
<b>Demographics and Economic Information</b>	<b>115</b>
These schedules contain service and infrastructure data to help the reader understand how the information in the Town's financial report relates to the services the Town provides and the activities it performs.	
<b>Operations</b>	<b>117</b>
These schedules contain service and infrastructure data to help the reader understand how the information in the Town's financial report relates to the services the Town provides and the activities it performs.	



**Town of Florence, Arizona**

**Table 1**

**Government-wide**

**Net Position**

(Accrual Basis of Accounting)

Last Ten Fiscal Years

	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>GOVERNMENTAL ACTIVITIES</b>					
Invested in capital assets, net of related debt	\$ 14,226,000	\$ 24,622,000	\$ 31,151,000	\$ 38,967,000	\$ 50,480,000
Restricted	-	6,655,000	21,237,000	24,945,000	22,965,000
Unrestricted	<u>6,472,000</u>	<u>3,984,000</u>	<u>6,196,000</u>	<u>9,171,000</u>	<u>12,643,000</u>
Total governmental activities net position	<u>20,698,000</u>	<u>35,261,000</u>	<u>58,584,000</u>	<u>73,083,000</u>	<u>86,088,000</u>
<b>BUSINESS-TYPE ACTIVITIES</b>					
Invested in capital assets, net of related debt	5,925,000	5,866,000	5,840,000	7,146,000	6,314,000
Restricted	2,440,000	421,000	795,000	894,000	1,014,000
Unrestricted	<u>2,762,000</u>	<u>5,455,000</u>	<u>6,464,000</u>	<u>5,824,000</u>	<u>8,022,000</u>
Total business-type activities net position	<u>11,127,000</u>	<u>11,742,000</u>	<u>13,099,000</u>	<u>13,864,000</u>	<u>15,350,000</u>
<b>PRIMARY GOVERNMENT</b>					
Invested in capital assets, net of related debt					
related debt	20,151,000	30,488,000	36,991,000	46,113,000	56,794,000
Restricted	2,440,000	7,076,000	22,032,000	25,839,000	23,979,000
Unrestricted	<u>9,234,000</u>	<u>9,439,000</u>	<u>12,660,000</u>	<u>14,995,000</u>	<u>20,665,000</u>
Total primary government net position	<u>\$ 31,825,000</u>	<u>\$ 47,003,000</u>	<u>\$ 71,683,000</u>	<u>\$ 86,947,000</u>	<u>\$ 101,438,000</u>



2009	2010	2011	2012	2013
\$ 57,868,000	\$ 58,303,000	\$ 54,390,000	\$ 56,527,095	\$ 55,769,932
22,567,000	25,772,000	33,045,000	22,880,295	23,628,884
18,077,000	18,248,000	14,628,000	26,882,692	26,821,517
<u>98,512,000</u>	<u>102,323,000</u>	<u>102,063,000</u>	<u>106,290,082</u>	<u>106,220,333</u>
6,007,000	6,012,000	6,053,000	6,032,112	6,199,045
1,042,000	987,000	1,047,000	2,162,035	2,208,022
8,392,000	10,290,000	13,206,000	15,156,389	18,071,833
<u>15,441,000</u>	<u>17,289,000</u>	<u>20,306,000</u>	<u>23,350,536</u>	<u>26,478,900</u>
63,875,000	64,315,000	60,443,000	62,559,207	61,968,977
23,609,000	26,759,000	34,092,000	25,042,330	25,836,906
26,469,000	28,538,000	27,834,000	42,039,081	44,893,350
<u>\$ 113,953,000</u>	<u>\$ 119,612,000</u>	<u>\$ 122,369,000</u>	<u>\$ 129,640,618</u>	<u>\$ 132,699,233</u>



**Town of Florence, Arizona**

**Table 2**

**Government-wide**

**Changes in Net Position**

(Accrual Basis of Accounting)

Last Ten Fiscal Years

	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>EXPENSES</b>					
<b>Governmental activities</b>					
General government	\$ 1,963,202	\$ 1,540,863	\$ 2,894,997	\$ 4,450,592	\$ 6,636,693
Public safety	2,223,457	2,505,870	3,062,938	4,116,005	5,276,621
Highways and streets	1,328,962	1,821,183	2,100,353	2,313,950	3,252,395
Public works	-	-	46,973	81,859	39,093
Culture and recreation	1,144,459	1,122,254	1,248,161	1,563,986	1,567,834
Community development	131,596	793,144	530,069	509,797	664,920
Interest on long-term debt	241,836	306,219	198,000	513,491	409,166
Total governmental activities	<u>7,033,512</u>	<u>8,089,533</u>	<u>10,081,491</u>	<u>13,549,680</u>	<u>17,846,722</u>
<b>Business-type activities</b>					
Water	1,343,189	1,093,517	1,168,376	1,376,209	1,685,957
Sewer	821,113	1,045,656	1,263,193	1,490,388	1,744,521
Solid waste	456,265	457,941	509,602	577,193	685,265
Solid waste impact fees	-	-	-	247,326	61,584
Total business-type activities	<u>2,620,567</u>	<u>2,597,114</u>	<u>2,941,171</u>	<u>3,691,116</u>	<u>4,177,327</u>
Total primary government expenses	<u>9,654,079</u>	<u>10,686,647</u>	<u>13,022,662</u>	<u>17,240,796</u>	<u>22,024,049</u>



	2009	2010	2011	2012	2013
\$ 6,284,516	\$ 6,683,000	\$ 6,932,444	\$ 3,452,054	\$ 4,055,352	
5,970,645	5,571,657	5,313,251	4,008,506	5,528,833	
2,356,534	3,478,242	2,960,896	3,064,386	3,001,939	
25,893	28,195	41,693	202,167	293,202	
1,365,332	1,394,734	1,257,819	1,450,633	1,684,400	
731,667	623,087	630,865	2,407,647	1,082,103	
398,057	615,090	685,365	911,203	888,193	
<u>17,132,644</u>	<u>18,394,005</u>	<u>17,822,333</u>	<u>15,496,596</u>	<u>16,534,022</u>	
1,437,206	1,390,873	1,321,927	1,293,664	1,362,620	
2,918,348	1,900,408	1,806,536	1,819,735	1,747,616	
626,381	663,473	661,964	699,249	682,078	
-	-	-	-	-	
<u>4,981,935</u>	<u>3,954,754</u>	<u>3,790,427</u>	<u>3,812,648</u>	<u>3,792,314</u>	
<u>22,114,579</u>	<u>22,348,759</u>	<u>21,612,760</u>	<u>19,309,244</u>	<u>20,326,336</u>	
				(continued)	



**Town of Florence, Arizona**

**Table 2**

**Government-wide**

**Changes in Net Position**

(Accrual Basis of Accounting)

Last Ten Fiscal Years

	2004	2005	2006	2007	2008
<b>PROGRAM REVENUES</b>					
<b>Governmental activities</b>					
Charges for services:					
General government	122,043	728,483	1,849,897	1,509,423	1,254,301
Public safety	73,012	42,798	117,558	161,788	180,201
Highway and streets				-	
Public works				-	
Culture and recreation	106,154	10,371	9,520	8,414	7,265
Community development	230,292	294,944	2,199,167	1,803,778	1,831,769
Interest on long-term debt				-	
Operating grants and contributions	2,632,645	133,904	328,329	321,773	4,077,695
Capital grants and contributions	-	639,196	5,204,518	757,391	8,545,492
Total governmental activities	<u>3,164,146</u>	<u>1,849,696</u>	<u>9,708,989</u>	<u>4,562,567</u>	<u>15,896,723</u>
<b>Business-type Activities</b>					
Charges for services:					
Water	1,420,421	1,418,071	1,495,620	1,780,026	2,216,245
Sewer	1,299,743	1,406,793	1,597,904	1,809,021	2,089,828
Solid waste	493,261	513,564	531,440	610,084	754,996
Water impact fees	-	-	13,088	11,135	13,723
Liquid waste	-	-	-	32,896	32,896
Solid waste	-	-	75,480	88,200	65,576
Operating grants and contributions		-	556,467		
Capital grants and contributions	-	-	-	-	-
Total business-type activities	<u>3,213,425</u>	<u>3,338,428</u>	<u>4,269,999</u>	<u>4,331,362</u>	<u>5,173,264</u>
 Total primary government program revenues	<u>6,377,571</u>	<u>5,188,124</u>	<u>13,978,988</u>	<u>8,893,929</u>	<u>21,069,987</u>
<b>NET REVENUE (EXPENSE)</b>					
Governmental activities	(3,869,366)	(6,239,837)	(372,502)	(8,987,113)	(1,949,999)
Business-type activities	<u>592,858</u>	<u>741,314</u>	<u>1,328,828</u>	<u>640,246</u>	<u>995,937</u>
Total primary government	<u>(3,276,508)</u>	<u>(5,498,523)</u>	<u>956,326</u>	<u>(8,346,867)</u>	<u>(954,062)</u>



2009	2010	2011	2012	2013
1,177,447	942,808	947,188	733,487	875,429
276,078	298,993	306,789	310,166	331,103
-	-	-	-	-
-	-	-	-	-
12,657	10,390	9,466	7,401	4,316
1,261,113	1,429,227	474,938	525,659	798,678
-	-	-	-	-
3,578,527	3,182,649	3,179,055	2,579,917	2,700,108
9,800,741	3,429,189	1,339,952	1,500,250	953,145
16,106,563	9,293,256	6,257,388	5,656,880	5,662,779
2,392,682	2,597,067	2,961,152	2,793,341	2,691,199
2,256,995	2,665,332	3,218,251	3,165,051	3,536,085
799,442	916,984	979,401	1,019,021	1,082,281
-	11,101	-	-	-
6,591	13,684	27,369	-	-
31,105	30,660	16,058	-	-
-	20,000	-	-	-
-	-	-	5,580	28,503
5,486,815	6,254,828	7,202,231	6,982,993	7,338,068
21,593,378	15,548,084	13,459,619	12,639,873	13,000,847
(1,026,081)	(9,100,749)	(11,564,945)	(9,839,716)	(10,871,243)
504,880	2,300,074	3,411,804	3,170,345	3,545,754
(521,201)	(6,800,675)	(8,153,141)	(6,669,371)	(7,325,489)

(continued)



**Town of Florence, Arizona**

**Table 2**

**Government-wide  
Changes in Net Position  
(Accrual Basis of Accounting)  
Last Ten Fiscal Years**

	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>GENERAL REVENUES</b>					
<b>Governmental activities</b>					
Taxes					
Sales taxes	1,057,422	1,215,402	1,841,988	3,726,230	5,737,272
Property taxes	247,197	264,550	277,249	341,664	985,758
Franchise taxes	197,816	212,421	231,441	288,426	358,071
State shared revenues	3,313,637	6,566,314	8,211,458	9,479,728	6,174,545
Investment income	74,551	187,057	539,299	1,239,799	1,135,669
Miscellaneous	531,283	515,841	443,340	349,265	237,361
Donation of capital assets	-	9,805,747	11,880,996	7,711,966	-
Transfers in (out)	-	269,736	269,736	348,792	326,795
Total governmental activities	<u>5,421,906</u>	<u>19,037,068</u>	<u>23,695,507</u>	<u>23,485,870</u>	<u>14,955,471</u>
<b>Business-type activities</b>					
Investment income	59,340	120,596	240,958	393,180	315,277
Miscellaneous	13,241	22,391	56,795	81,230	500,657
Transfers in (out)	-	(269,736)	(269,736)	(348,972)	(326,795)
Total business-type activities	<u>72,581</u>	<u>(126,749)</u>	<u>28,017</u>	<u>125,438</u>	<u>489,139</u>
<b>CHANGES IN NET POSITION</b>					
Governmental activities	1,552,540	12,797,231	23,323,005	14,498,757	13,005,472
Business-type activities	665,439	614,565	1,356,845	765,684	1,485,076
Total primary government	<u>\$ 2,217,979</u>	<u>\$ 13,411,796</u>	<u>\$ 24,679,850</u>	<u>\$ 15,264,441</u>	<u>\$ 14,490,548</u>



2009	2010	2011	2012	2013
4,282,871	3,707,169	3,099,031	4,907,353	3,671,468
1,840,508	2,096,826	1,832,156	1,863,163	1,565,087
366,481	371,537	371,757	373,761	385,591
6,196,804	5,443,456	4,852,275	5,231,428	5,811,613
19,251	334,969	195,754	766,154	(259,780)
163,863	254,305	272,229	179,340	34,430
-	-	-	-	-
580,388	703,556	681,590	745,275	445,415
<u>13,450,166</u>	<u>12,911,818</u>	<u>11,304,792</u>	<u>14,066,474</u>	<u>11,653,824</u>
(1,839)	101,815	64,367	278,145	(111,009)
169,364	149,025	223,339	340,737	139,034
<u>(580,388)</u>	<u>(703,556)</u>	<u>(681,590)</u>	<u>(745,275)</u>	<u>(445,415)</u>
<u>(412,863)</u>	<u>(452,716)</u>	<u>(393,884)</u>	<u>(126,393)</u>	<u>(417,390)</u>
12,424,085	3,811,069	(260,153)	4,226,758	782,581
92,017	1,847,358	3,017,920	3,043,952	3,128,364
<u>\$ 12,516,102</u>	<u>\$ 5,658,427</u>	<u>\$ 2,757,767</u>	<u>\$ 7,270,710</u>	<u>\$ 3,910,945</u>
				(concluded)



**Town of Florence, Arizona**  
**Table 3**  
**Governmental Funds**  
**Fund Balances**  
(Modified Accrual Basis of Accounting)  
Last Ten Fiscal Years

	2004	2005	2006	2007	2008
<b>GENERAL FUND</b>					
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
Reserved	-	-	-	-	-
Unreserved	<u>1,845,522</u>	<u>3,387,077</u>	<u>1,419,261</u>	<u>4,377,961</u>	<u>9,115,927</u>
Total General Fund	<u>1,845,522</u>	<u>3,387,077</u>	<u>1,419,261</u>	<u>4,377,961</u>	<u>9,115,927</u>
<b>ALL OTHER GOVERNMENTAL FUNDS</b>					
Nonspendable	-	-	-	-	-
Restricted	-	-	-	-	-
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
Unreserved	<u>4,626,540</u>	<u>6,673,323</u>	<u>20,141,261</u>	<u>24,009,357</u>	<u>21,240,051</u>
Total all other governmental funds	<u>4,626,540</u>	<u>6,673,323</u>	<u>20,141,261</u>	<u>24,009,357</u>	<u>21,240,051</u>
Total governmental funds	<u>\$ 6,472,062</u>	<u>\$ 10,060,400</u>	<u>\$ 21,560,522</u>	<u>\$ 28,387,318</u>	<u>\$ 30,355,978</u>

Notes:

- The Town implemented GASB 54 for the year ended June 30, 2011. GASB 54 requires a new way of reporting the components of fund balance that will focus on the extent to which the Town is bound to honor constraints on the specific purposes for which the amounts in fund balance can be spent. Prior to fiscal year 2011, fund balance was reported with a focus on the extent to which financial resources are available for appropriation.



2009	2010	2011	2012	2013
\$ -	\$ -	\$ 64,468	\$ 66,671	\$ 66,700
-	-	-	-	-
-	-	-	-	-
-	-	12,094,137	14,703,424	11,357,149
-	-	-	-	-
10,344,343	11,107,505	-	-	-
<u>10,344,343</u>	<u>11,107,505</u>	<u>12,158,605</u>	<u>14,770,095</u>	<u>11,423,849</u>
-	-	-	652,624	1,151,553
-	-	21,509,635	17,149,931	17,635,228
-	-	652,292	10,865,249	14,946,996
-	-	7,537,864	595,691	710,956
-	-	-	-	-
25,505,919	27,050,641	-	-	-
<u>25,505,919</u>	<u>27,050,641</u>	<u>29,699,791</u>	<u>29,263,495</u>	<u>34,444,733</u>
<u>\$ 35,850,262</u>	<u>\$ 38,158,146</u>	<u>\$ 41,858,396</u>	<u>\$ 44,033,590</u>	<u>\$ 45,868,582</u>



**Town of Florence, Arizona**  
**Table 4**  
**Governmental Funds**  
**Changes in Fund Balances**  
(Modified Accrual Basis of Accounting)  
Last Ten Fiscal Years

	2004	2005	2006	2007	2008
<b>REVENUES</b>					
Taxes*	\$ 1,662,261	\$ 4,378,611	\$ 5,783,812	\$ 8,169,629	\$ 10,837,524
Intergovernmental	5,946,282	4,393,816	5,197,348	6,398,529	6,439,856
Fines and forfeits	36,993	40,969	57,748	74,031	92,304
Licenses and permits	106,051	111,165	745,510	554,462	612,530
Charges for services	388,457	915,216	3,372,884	2,821,017	2,536,992
Investment income	74,551	187,057	539,299	1,239,799	1,135,669
Contributions	-	27,070	70,726	7,184	5,636
Special Assessments	-	491,800	120,463	444,740	592,372
Miscellaneous	531,283	528,623	443,340	349,065	233,881
Total revenues	<u>8,745,878</u>	<u>11,074,327</u>	<u>16,331,130</u>	<u>20,058,456</u>	<u>22,486,764</u>
<b>EXPENDITURES</b>					
Current:					
General government	1,877,547	1,349,611	2,625,700	3,142,739	3,363,465
Public safety	2,029,222	2,340,234	3,196,610	3,894,394	5,047,297
Highways and streets	1,620,365	985,065	986,405	1,209,696	2,245,359
Public works	-	-	1,328	2,656	-
Culture and recreation	1,053,519	1,041,367	1,185,801	1,349,633	1,527,826
Community development	131,596	693,495	644,507	901,958	792,679
Capital outlay	139,996	636,144	963,962	2,761,698	7,175,581
Debt Service:					
Principal	508,076	738,559	342,736	353,735	392,017
Interest and debt cost	241,836	230,674	172,695	418,413	302,068
Total expenditures	<u>7,602,157</u>	<u>8,015,149</u>	<u>10,119,744</u>	<u>14,034,922</u>	<u>20,846,292</u>
Excess or revenues over (under) expenditures	<u>1,143,721</u>	<u>3,059,178</u>	<u>6,211,386</u>	<u>6,023,534</u>	<u>1,640,472</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	76,390	481,611	5,268,398	1,166,889	846,848
Transfers out	(76,390)	(211,875)	(4,998,662)	(817,917)	(520,053)
Sale of capital assets	-	-	-	9,290	1,393
Issuance of long-term debt	-	-	5,019,000	445,000	-
Total other financing sources (uses)	<u>-</u>	<u>269,736</u>	<u>5,288,736</u>	<u>803,262</u>	<u>328,188</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>\$ 1,143,721</u>	<u>\$ 3,328,914</u>	<u>\$ 11,500,122</u>	<u>\$ 6,826,796</u>	<u>\$ 1,968,660</u>
Debt service as a percentage of noncapital expenditures	10.05%	13.14%	5.63%	6.85%	5.08%

Notes:

\* Taxes consists of sales, property and franchise taxes



	2009		2010		2011		2012		2013
\$	9,604,773	\$	9,090,410	\$	8,197,401	\$	9,511,918	\$	8,153,474
	7,314,699		5,728,725		5,230,895		6,123,769		6,306,573
	147,949		132,006		155,862		149,668		175,058
	414,270		425,005		352,062		291,697		389,434
	2,113,020		2,094,688		1,189,716		1,100,044		1,425,455
	19,251		334,969		191,295		766,154		(259,780)
	26,607		40,051		30,713		100,522		16,206
	859,365		810,148		866,452		840,591		905,924
	157,697		203,882		265,314		164,893		113,512
	<u>20,657,631</u>		<u>18,859,884</u>		<u>16,479,710</u>		<u>19,049,256</u>		<u>17,225,856</u>
	3,631,445		3,314,037		3,429,221		2,944,893		3,469,628
	5,209,649		5,214,936		4,966,311		5,423,446		5,791,565
	1,497,896		1,823,091		1,528,943		1,653,929		1,596,838
	1,328		2,427		1,425		168,975		167,397
	1,431,507		1,298,065		1,134,885		1,362,291		1,623,120
	852,276		712,206		710,314		925,382		757,219
	6,398,226		4,632,680		4,397,001		3,321,325		2,311,315
	652,336		971,769		366,849		879,340		804,176
	469,072		672,634		786,733		942,200		909,081
	<u>20,143,735</u>		<u>18,641,845</u>		<u>17,321,682</u>		<u>17,621,781</u>		<u>17,430,339</u>
	513,896		218,039		(841,972)		1,427,475		(204,483)
	1,659,619		2,006,197		1,223,451		2,412,935		6,618,130
	(1,079,231)		(1,302,641)		(541,861)		(1,667,660)		(6,172,715)
	10,000		289		10,161		2,414		5,060
	-		1,386,000		3,850,500		-		1,589,000
	<u>590,388</u>		<u>2,089,845</u>		<u>4,542,251</u>		<u>747,689</u>		<u>2,039,475</u>
\$	<u>1,104,284</u>	\$	<u>2,307,884</u>	\$	<u>3,700,279</u>	\$	<u>2,175,164</u>	\$	<u>1,834,992</u>
	8.16%		11.74%		8.93%		12.69%		11.21%



**Town of Florence, Arizona**  
**Table 5**  
**Sales Tax Revenue by Industry**  
Current and Nine Years Ago

Industry	2013			2004		
	Tax Paid	Rank	Percentage of Total	Tax Paid	Rank	Percentage of Total
Construction	\$ 1,064,293	1	29.45%	\$ 257,984	2	24.32%
Retail Trade	\$ 791,635	2	21.91%	\$ 284,234	1	26.80%
Communications and Utilities	\$ 557,563	3	15.43%	\$ 91,360	4	8.61%
Restaurants and Bars	\$ 548,292	4	15.17%	\$ 76,649	5	7.23%
Real Estate, Rental, Leasing and Fire Insurance	\$ 136,449	5	3.78%	\$ 27,552	8	2.60%
Arts and Entertainment	\$ 125,870	6	3.48%	\$ 180		0.02%
Wholesale Trades	\$ 95,615	7	2.65%	\$ 37,716	6	3.56%
Services	\$ 90,102	8	2.49%	\$ 29,255	7	2.76%
Accommodations	\$ 70,061	9	1.94%	\$ 4,106		0.39%
Manufacturing	\$ 51,883	10	1.44%	\$ 24,372	9	2.30%
All Other	<u>\$ 81,683</u>		<u>2.26%</u>	<u>\$ 227,207</u>		<u>21.42%</u>
Total	<u>\$ 3,613,446</u>		<u>70.55%</u>	<u>\$ 1,060,615</u>		<u>75.68%</u>

Source: Arizona Department of Revenue

**Notes:**

- Based upon June 30, 2013 reports. Will not agree with sales tax recorded in Financial Statements.



**Town of Florence, Arizona**  
**Table 6**  
**Direct and Overlapping Sales Tax Rates**  
As of June 30, 2013

Type of Tax	Rates		
	Town	State and Pinal County	Combined
Privilege tax, except retail, utilities and telecommunication	2.00%	6.60%	8.60%
Retail	2.00%	6.60%	8.60%
Hotel/Motel	4.00%	6.60%	10.60%
Restaurant/Bar	2.00%	6.60%	8.60%
Utilities/Telecommunications	2.00%	6.60%	8.60%
Construction	4.00%	6.60%	10.60%

Sources: Town of Florence Department of Finance, Arizona Department of Revenue



**Town of Florence, Arizona**  
**Table 7**  
**Ratios of Outstanding Debt by Type**  
Last Ten Fiscal Years

<b>Governmental Activities</b>						
<b>Fiscal Year Ended June 30,</b>	<b>Certificates of Participation</b>	<b>Special Assessment Bonds</b>	<b>Notes Payable</b>	<b>Capital Leases</b>	<b>GO Bonds - CFDs</b>	<b>Special Assessment Bonds - CFDs</b>
2013	\$ -	\$ 388,000	\$ 470,690	\$ 1,118,561	\$ 7,105,000	\$ 5,739,520
2012	-	440,000	509,847	-	7,265,000	5,822,100
2011	-	482,000	546,788	-	7,770,000	6,117,500
2010	-	610,000	581,637	-	4,285,000	5,956,000
2009	250,000	655,000	614,514	22,892	4,627,000	4,849,000
2008	480,000	695,000	645,530	56,383	429,000	4,967,000
2007	710,000	735,000	674,790	88,885	445,000	5,019,000
2006	920,000	765,000	729,396	123,014	-	5,019,000
2005	1,120,000	795,000	811,598	153,550	-	-
2004	1,310,000	1,235,000	890,521	183,184	-	-

<b>Business-type Activities</b>					
<b>Fiscal Year Ended June 30,</b>	<b>Notes Payable</b>	<b>Revenue Bonds</b>	<b>Total Primary Government</b>	<b>Percentage of Personal Income</b>	<b>Per Capita</b>
2013	\$ 4,601,319	\$ -	\$ 19,423,090	5.78%	\$ 703.38
2012	4,977,189	-	19,014,136	6.09%	\$ 706.32
2011	6,591,457	-	21,507,745	7.38%	\$ 815.15
2010	6,992,889	-	18,425,526	6.83%	\$ 721.52
2009	6,033,490	-	17,051,896	5.96%	\$ 657.25
2008	6,228,819	-	13,501,732	5.66%	\$ 558.83
2007	5,343,488	-	13,016,163	6.30%	\$ 593.52
2006	5,093,191	-	12,649,601	6.63%	\$ 602.46
2005	672,691	-	3,552,839	1.99%	\$ 175.59
2004	500,000	55,000	4,173,705	2.70%	\$ 239.98

**Notes:**

- Details regarding the Town's outstanding debt can be found in the notes to the financial statements.
- See the Demographic and Economic Statistics (Table 7) for personal income and population data.



**Town of Florence, Arizona**  
**Table 8**  
**Direct and Overlapping Governmental Activities Debt**  
As of June 30, 2013

<b>Governmental Unit</b>	<b>Debt Outstanding</b>	<b>Estimated Percentage Applicable(1)</b>	<b>Estimated Share of Overlapping Debt</b>
Debt repaid with property taxes:			
Pinal County Community College District	\$ 91,340,000	3.70%	\$ 3,379,580
Florence Unified School District No. 1	41,300,000	29.70%	<u>12,266,100</u>
Total overlapping debt			15,645,680
Town of Florence direct debt			<u>14,821,771</u>
Total direct and overlapping debt			<u>\$ 30,467,451</u>

Sources: Pinal County Department of Finance, Pinal County Assessor's Office, Town Finance Department

Notes:

(1) The percentage of overlapping debt applicable to the Town is computed on the ratio of secondary assessed valuation.



**Town of Florence, Arizona**

**Table 9**

**Pledged Revenue Coverage**

Last Ten Fiscal Years

Fiscal Year Ended June 30	Special Assessment Bonds				
	Special Assessment Collections	Debt Service		Coverage	
		Principal	Interest		
2013	\$ 93,503	\$ 52,000	\$ 37,180	1.05	
2012	83,252	42,000	42,335	0.99	
2011	87,323	45,000	49,644	0.92	
2010	97,723	45,000	53,446	0.99	
2009	119,909	40,000	57,038	1.24	
2008	112,497	40,000	60,418	1.12	
2007	118,162	30,000	63,375	1.27	
2006	120,464	30,000	83,866	1.06	
2005	491,800	45,000	104,358	3.29	
2004	159,826	40,000	107,738	1.08	

Notes:

- \*The nature of the revenue pledged for the above revenue bond was excise
- Information regarding debt can be found in the "Ratios of Outstanding Debt by Type" Table of the Statistical Section of the CAFR, and the Notes to the Financial Statements.



**Town of Florence, Arizona**  
**Table 10**  
**Demographic and Economical Statistics**  
Last Ten Fiscal Years

<b>Fiscal Year</b>	<b>Population</b>	<b>Estimated Personal Income (1)(2) (in thousands)</b>	<b>Estimated Per Capita Personal Income (1)(2)</b>	<b>October School Enrollment</b>	<b>Education Level in Years of Schooling</b>	<b>Town Unemployment Rate</b>
2013	27,614	\$ 336,183	\$ 12,174	2,469	13 to 16	18.1%
2012	26,920	312,128	11,595	2,368	13 to 16	18.5%
2011	26,385	291,236	11,038	2,411	13 to 16	21.3%
2010	25,537	269,695	10,561	2,568	13 to 16	11.6%
2009	25,944	285,999	11,024	3,038	13 to 16	12.1%
2008	24,161	238,457	9,870	3,479	13 to 16	7.1%
2007	21,930	206,604	9,421	2,868	13 to 16	3.5%
2006	20,997	190,790	9,087	1,860	13 to 16	4.2%
2005	20,234	178,478	8,821	1,741	13 to 16	4.8%
2004	17,392	154,527	8,885	1,425	13 to 16	5.1%

Sources: Central Arizona Governments, Bureau of Economic Analysis, Arizona Department of Commerce, Bureau of Labor and Statistics, Arizona Department of Education, US Census Bureau

**Notes:**

- (1) 2013 based on historical trends
- (2) estimated based on County data



**Town of Florence, Arizona**  
**Table 11**  
**Principal Employers**  
Current Year and Nine Years Ago

Major Employer	2013			2004		
	Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Pinal County Government	2,700	1	50.3%	1,825	2	25.46%
Arizona State Prison Complex	750	2	14.0%	2,630	1	36.69%
Correctional Corporation of America	500	3	9.3%	1,300	3	18.14%
Town of Florence	165	4	3.1%	93	5	1.30%
Florence Schools	150	5	2.8%	320	4	4.46%
Callstreamz	100	6	1.9%	n/a		
Total	<u>4,365</u>		<u>81.4%</u>	<u>6,168</u>		<u>86.05%</u>

Source: Town of Florence Official Statements

**Notes:**

- Total Town employment is an estimate



**Town of Florence, Arizona**  
**Table 12**  
**Full-time Equivalent Town Government Employees by Function**  
Last Ten Fiscal Years

Fiscal Year	Function/Program							Total
	General Government	Public Safety	Highways and Streets	Culture and Recreation	Community Development	Water and Sewer	Sanitation	
2013	30.70	72.50	20.80	19.25	6.00	11.00	5.00	165.25
2012	30.70	71.50	20.30	16.25	6.00	10.50	5.00	160.25
2011	28.00	65.00	30.00	15.00	6.00	14.00	5.00	163.00
2010	27.00	65.00	32.00	16.00	7.00	14.00	5.00	166.00
2009	28.00	66.00	32.00	16.00	9.00	15.00	5.00	171.00
2008	20.00	66.00	32.00	14.00	9.00	15.00	5.00	161.00
2007	23.00	64.00	29.00	16.00	9.00	15.00	5.00	161.00
2006	16.00	42.00	15.00	13.00	4.00	9.00	4.00	103.00
2005	14.00	36.00	15.00	13.00	2.00	9.00	4.00	93.00
2004	14.00	36.00	14.00	14.00	2.00	9.00	4.00	93.00



**Town of Florence, Arizona**  
**Table 13**  
**Operating Indicators by Function**  
Last Ten Fiscal Years

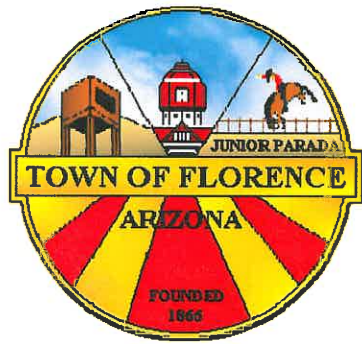
Function	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<b>Police</b>										
Total arrests	252	192	202	222	308	400	406	278	264	597
Moving violations citations	485	419	419	602	981	105	1,000	836	701	931
Total calls for service	6,565	7,179	6,966	7,823	7,314	7,456	5,757	4,996	5,450	6,341
Total 911 calls	not avail	not avail	not avail	2,853	4,501	5,125	5,849	5,392	5,023	5,796
Total Part I Crimes	307	358	382	398	430	402	351	296	214	363
<b>Fire</b>										
All emergency responses	1,680	1,813	1,643	1,679	1,902	2,105	2,042	2,074	2,083	3,469
Fire and hazmat responses	72	98	90	119	83	127	108	102	114	133
Emergency medical responses	1,359	1,545	1,334	1,155	1,376	1,605	1,654	1,239	1,290	1,941
Other responses	349	170	219	405	443	373	280	733	679	1,395
<b>Highways and Streets</b>										
Street resurfacing (miles)	6.00	1.90	4.30	0.67	2.50	2.90	1.40	3.40	-	2.00
Potholes repaired (estimate)	2,919	10,637	7,240	3,824	5,968	5,094	5,730	2,978	4,869	6,000
Streets maintained (miles)	73.41	94.81	96.99	99.22	99.22	99.22	108.08	108.08	108.08	110
<b>Community Development</b>										
Building permits issued	149	631	713	799	703	606	436	465	78	135
Code enforcement cases	not avail	not avail	38	188	125	126	80	43	19	70
<b>Parks, Recreation and Library</b>										
Attendance at aquatics facilities	2,411	392	2,662	2,386	3,081	3,216	2,561	2,441	2,840	1,578
Attendance at other facilities	15,425	17,015	18,929	22,972	19,008	30,000	24,444	33,936	22,116	30,604
Library visits	92,995	119,895	147,100	113,957	119,564	154,645	130,636	119,254	118,121	99,943
Library materials checked out	47,917	47,746	55,975	60,922	77,756	98,114	103,277	65,120	60,550	60,091
<b>Sanitation</b>										
Homes serviced	2,447	2,572	1,942	2,248	2,643	2,603	3,246	3,446	3,519	3,400
Tons of refuse and garbage hauled	4,409	4,535	4,938	5,812	5,771	5,468	5,569	5,319	5,096	5,165
<b>Water</b>										
Water service connections	3,183	3,187	3,191	3,235	3,266	3,278	3,287	3,295	3,295	3,257
Water consumption (millions gallons per day)	1.43	1.49	1.84	1.92	1.91	1.87	1.90	1.98	2.04	1.37
Water consumption (millions gallons per year)	522	544	672	701	697	683	694	723	745	500
<b>Sewer</b>										
Sewer service connections	3,159	3,163	3,167	3,211	3,241	3,251	3,260	3,268	3,268	3,230
Sewage treated (millions gallons per day)	1.49	1.58	1.68	1.58	1.68	2.02	2.04	2.06	2.07	1.63
Sewage treated (millions gallons per year)	544	577	614	575	613	737	745	753	757	594



**Town of Florence, Arizona**  
**Table 14**  
**Capital Asset Statistics by Function**  
Last Ten Fiscal Years

<b>Function</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<u><b>Public Safety</b></u>										
Police Stations	1	1	1	1	1	1	1	1	1	1
Police Vehicles	22	26	26	26	29	34	38	41	42	44
Fire Stations	1	1	1	1	1	2	2	2	2	2
Fire Apparatus	4	6	7	6	5	8	8	6	6	7
Other Fire Vehicles	3	3	3	3	4	4	4	4	5	5
<u><b>Highways and Streets</b></u>										
Street (miles)	69	73	95	97	99	99	99	108	108	108
Streetslights	376	376	386	680	889	964	985	1,039	1,039	1,060
Traffic signals Own	-	-	-	-	1	1	1	1	1	2
Traffic signals Don't Own	2	2	2	2	2	2	2	2	2	2
<u><b>Culture and Recreation</b></u>										
Parks	6	6	6	6	7	8	8	8	8	8
Parks Acreage	289	289	289	289	289	289	289	289	289	289
Fitness Center	1	1	1	1	1	1	1	1	1	1
Swimming Pool - owned by school	1	1	1	1	1	1	1	1	1	1
Libraries - owned by school	1	1	1	1	1	1	1	1	1	1
<u><b>Wastewater</b></u>										
Sanitary Sewers (miles)	45.5	45.5	45.5	45.5	45.5	45.7	45.7	45.7	45.7	45.7
Storm Sewers (miles)	0.0	0.3	0.3	1.5	4.7	6.8	7.2	7.5	7.8	8.4
Treatment capacity (thousands of gallons)	1,420	1,420	1,920	1,920	1,920	2,920	2,920	2,920	2,920	2,920







## **COMPLIANCE REPORT**





INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS

To the Honorable Mayor and Town Council  
Town of Florence  
Florence, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Florence, Arizona, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Town of Florence, Arizona's basic financial statements and have issued our report thereon dated November 21, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Town of Florence, Arizona's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Florence, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Florence, Arizona's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Town of Florence, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Henry & Horne LLP*

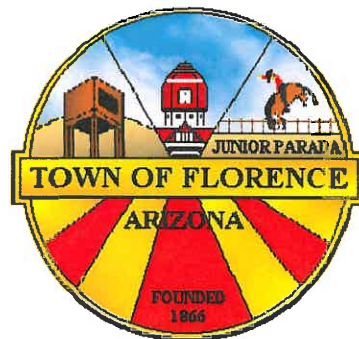
Casa Grande, Arizona  
November 21, 2013



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HENRY & HORNE, LLP  
CERTIFIED PUBLIC ACCOUNTANTS



EXPENDITURE LIMITATION REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013





TOWN OF FLORENCE, ARIZONA  
REPORT ON AUDIT OF ANNUAL  
EXPENDITURE LIMITATION REPORT  
YEAR ENDED JUNE 30, 2013



TOWN OF FLORENCE, ARIZONA  
ANNUAL EXPENDITURE LIMITATION REPORT  
YEAR ENDED JUNE 30, 2013

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HENRY & HORNE, LLP  
Certified Public Accountants

## INDEPENDENT ACCOUNTANTS' REPORT

The Auditor General of the State of Arizona and  
The Honorable Mayor and Town Council  
of the Town of Florence, Arizona

We have examined the accompanying Annual Expenditure Limitation Report of Town of Florence, Arizona for the year ended June 30, 2013. This report is the responsibility of the Town's management. Our responsibility is to express an opinion on this report based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the amounts and disclosures in the report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the Annual Expenditure Limitation Report of Town of Florence, Arizona, referred to above, presents, in all material respects, the information prescribed by the uniform expenditure reporting system as described in Note 1.

*Henry & Horne LLP*

Casa Grande, Arizona  
November 21, 2013

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TOWN OF FLORENCE, ARIZONA  
ANNUAL EXPENDITURE LIMITATION REPORT - PART I  
YEAR ENDED JUNE 30, 2013

- |   |                             |
|---|-----------------------------|
| 1. Voter-approved alternative expenditures limitation<br>(date approved March 9, 2010) (Note 2) | <u>\$ 43,473,784</u>        |
| 2. Amount subject to expenditure limitation<br>(total amount from Part II, line C)              | <u>19,342,799</u>           |
| 3. Amount under the expenditure limitation  | <u><u>\$ 24,130,985</u></u> |

I hereby certify, to the best of my knowledge and belief, that the information contained in this report is accurate and in accordance with the requirements of the uniform expenditure reporting system.

Signature of Chief Fiscal Officer: \_\_\_\_\_

Name and Title: Charles Montoya

Telephone Number: 520-868-7500 Date: November 21 ,2013



TOWN OF FLORENCE, ARIZONA  
ANNUAL EXPENDITURE LIMITATION REPORT - PART II  
YEAR ENDED JUNE 30, 2013

<u>Description</u>	<u>Governmental Funds</u>	<u>Enterprise. Funds</u>	<u>Fiduciary Fund</u>	<u>Total</u>
A. Amounts reported on the Reconciliation, Line D	<u>\$ 15,375,633</u>	<u>\$ 3,959,246</u>	<u>\$ 7,920</u>	<u>\$ 19,342,799</u>
B. Amount subject to expenditure limitation	<u><u>\$ 15,375,633</u></u>	<u><u>\$ 3,959,246</u></u>	<u><u>\$ 7,920</u></u>	<u><u>\$ 19,342,799</u></u>



TOWN OF FLORENCE, ARIZONA  
ANNUAL EXPENDITURE LIMITATION REPORT - RECONCILIATION  
YEAR ENDED JUNE 30, 2013

Description	Governmental Funds	Enterprise Funds	Fiduciary Fund	Total
A. Total expenditures/expenses reported within the fund financial statements	\$ 17,430,339	\$ 3,792,314	\$ 7,920	\$ 21,230,573
B. Subtractions:				
Depreciation	-	557,453	-	557,453
Expenditures of separate legal entities established under Arizona Revised Statutes	2,054,706	-	-	2,054,706
Total subtractions	2,054,706	557,453	-	2,612,159
C. Additions:				
Principal payments on long- term debt	-	375,870	-	375,870
Acquisition of capital assets	-	348,515	-	348,515
Total additions	-	724,385	-	724,385
D. Amounts reported on Part II, Line A	<u>\$ 15,375,633</u>	<u>\$ 3,959,246</u>	<u>\$ 7,920</u>	<u>\$ 19,342,799</u>



TOWN OF FLORENCE, ARIZONA  
NOTE TO ANNUAL EXPENDITURE LIMITATION REPORT  
JUNE 30, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Annual Expenditure Limitation Report (AELR) is presented on the basis of accounting prescribed by the Uniform Expenditure Reporting System (UERS), as required by the Arizona Revised Statutes §41-1279.07, and in accordance with the voter-approved alternative expenditure limitation plan adopted March 9, 2010, as authorized by the Arizona Constitution, Article IX, §20(9).

In accordance with the UERS requirements, a note to the AELR is presented below for any exclusion claimed in Part II and each subtraction or addition in the Reconciliation that cannot be traced directly to an amount reported in the fund based financial statements. All references to the financial statement amounts refer to the Statement of Revenues, Expenditures and Changes in Fund Balances/Governmental Funds and to the Statement of Revenues, Expenditures and Changes in Fund Net Assets for the Proprietary Funds and Statements of Changes in Fiduciary Net Assets for the Fiduciary Fund.

NOTE 2 HOME RULE ALTERNATIVE

On March 9, 2010 the Home Rule Alternative Expenditure Limitation Option was extended as approved by the citizens of Florence under Resolution No. 1207-09. Approval of the Home Rule extension provides for local expenditure limitation determination through an annual process of public hearings and annual adoption by ordinance.

The approved Alternative Expenditure Limitation for the year ended June 30, 2013, as adopted under Ordinance No. 579-12 is \$43,473,784.

NOTE 3 ENTERPRISE FUNDS EXPENSES

The total expenses for the Enterprise Funds of \$3,792,314 includes the total operating expenses of \$3,638,676 and interest expense of \$153,638.

NOTE 4 ADDITIONS TO PROPRIETARY CAPITAL ASSETS

Capital assets in the enterprise funds were increased by \$348,515.





The Honorable Mayor and Town Council  
Town of Florence  
Florence, AZ

We have audited the financial statements of Town of Florence for the year ended June 30, 2013, and have issued our report thereon dated November 21, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America

As stated in our engagement letter dated February 25, 2013, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of Town of Florence. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. Such matters are communicated in the remainder of this letter or have previously been communicated during other phases of the audit. However, the standards do not require us to design procedures specifically to identify such matters.

**Tempe**  
2055 E. Warner Road  
Suite 101  
Tempe, AZ 85284-3487  
(480) 839-4900  
Fax (480) 839-1749

**Scottsdale**  
7098 E. Cochise Road  
Suite 100  
Scottsdale, AZ 85253-4517  
(480) 483-1170  
Fax (480) 483-7126

**Casa Grande**  
1115 E. Cottonwood Lane  
Suite 100  
Casa Grande, AZ 85122-2950  
(520) 836-8201  
Fax (520) 426-9432



### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Florence are described in Note 1 to the financial statements. As discussed in Note 1 to the financial statements, Governmental Accounting Standards Board (GASB) issued Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, and Statement No. 65, Items Previously Reported as Assets and Liabilities that could have a material impact on the financial statements. For Town of Florence GASB Statement No. 62 has not impacted their financial statements however GASB Statement No. 63 and 65 have impacted the statements. The application of existing policies was not changed during the year ended June 30, 2013. We noted no transactions entered into by the Town during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The following areas involve significant areas of such estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates:

- Management's estimate of the allowance for doubtful accounts is based on the specific identification of uncollectible accounts and a general reserve for unidentified uncollectible accounts. We evaluated the key factors and assumptions used to develop the allowance for doubtful accounts in determining that it is reasonable in relation to the financial statements taken as a whole.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Attached is a summary of adjustments made to the financial statements that have been recorded by management. Other than those that are trivial, we did not identify any uncorrected misstatements to the financial statements.



*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the attached copy of the management representation letter dated November 21, 2013.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.



Other Observations and Recommendations

We noted other matters involving internal control and its operation, and other observations, which came to our attention during the course of our audit of the financial statements and offer these comments and suggestions with respect to these matters.

Closing Process:

During our audit and review of all adjusting journal entries made, it was noted that numerous closing entries were not performed prior to our arrival and therefore, a lack of closing process was in place.

Recommendation: We recommend that a year-end closing checklist be made for all closing processes and required closing entries. Additionally, we recommend these entries be prepared prior to the auditor's arrival.

Benefit: Implementing a closing process and creating a closing checklist will help ensure that all closing entries are made at year-end and that no entry is missed due to oversight. Additionally, this will ensure the accuracy of all general ledger accounts and ultimately the financial statements.

This communication is intended solely for the information and use of Town of Florence's Town Council and management and is not intended to be and should not be used by anyone other than these specified parties.

*Henry & Horne LLP*

Casa Grande, Arizona  
November 21, 2013



## **Town of Florence**

775 N. Main Street  
P.O. Box 2670  
Florence, Arizona 85132

(520) 868-7500  
fax (520) 868-7501  
TDD (520) 868-7502  
[www.florenceaz.gov](http://www.florenceaz.gov)

### **TOWN SERVICES**

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Building Inspection  
868-7556

Finance  
868-7624

Fire  
868-7609

Grants  
868-7554

Library  
868-0788

Municipal Court  
868-7514

Personnel  
868-7553

Parks & Recreation  
868-4835

Planning and Zoning  
868-7540

Police  
868-5873

Public Works  
868-7620

Senior Center  
868-7622

Town Hall  
868-7500

Town Manager's Office  
868-7558

Utility Building  
868-7680

November 21, 2013

Henry & Horne, LLP  
1115 E Cottonwood Lane, Suite 100  
Casa Grande, AZ 85122

This representation letter is provided in connection with your audit of the financial statements of Town of Florence, which comprise the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 21, 2013, the following representations made to you during your audit.

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated February 4, 2013, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the Town's accounts.
- 6) Significant assumptions we used in making accounting estimates are reasonable.



- 7) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 8) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the town is contingently liable, if any, have been properly recorded or disclosed.
- 11) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of Town of Florence or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 15) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 16) We have made available to you all financial records and related data.
- 17) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 18) We have a process to track the status of audit findings and recommendations.
- 19) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 20) The Town of Florence has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 21) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.



- 22) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 23) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have assumed all management responsibilities. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 24) The Town of Florence has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 25) The Town of Florence has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 26) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 27) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 28) The financial statements properly classify all funds and activities.
- 29) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 30) Components of net position (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 31) Provisions for uncollectible receivables have been properly identified and recorded.
- 32) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 33) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 34) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 35) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 36) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 37) We have appropriately disclosed the Town of Florence's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 38) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 39) With respect to the other supplementary information as listed in the table of contents in the comprehensive annual financial report and schedule of expenditures of federal awards.



- a) We acknowledge our responsibility for presenting the other supplementary information and schedule of expenditures of federal awards in accordance with accounting principles generally accepted in the United States of America, and we believe the other supplementary information and schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the other supplementary information and schedule of expenditures of federal awards have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
  - b) If the other supplementary information and schedule of expenditures of federal awards is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 40) Expenditures of federal awards were below the \$500,000 threshold in the year ended June 30, 2013, and we were not required to have an audit in accordance with OMB Circular A-133.
- 41) We have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations.

Signature: 

Title: Finance Director



Client: 0408384 - Town of Cave Creek  
Engagement: 0408384 - Town of Cave Creek  
Period Ending: 6/30/2013  
Trial Balance: 05.00 - TB  
Workpaper: 05.03 - AJE Report

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entry JE # 101</b>				
Client JE to correct outstanding principal in WWTP and CCWS.		N/A		
45-7002	ACCOUNTS PAYABLE-CCWS		7,065.00	
45-7014	WIFA LOAN-NONCURRENT-WWTP		902.00	
45-400100-3059	SUPPLIES			902.00
45-7012	WIFA LOAN-CURRENT-CCWS			7,065.00
<b>Total</b>			<b>7,967.00</b>	<b>7,967.00</b>
<b>Adjusting Journal Entry JE # 102</b>				
Audit adjustment to remove prior year payroll accrual.		M100		
01-7020	ACCRUED PAYROLL		19,645.00	
01-7021	ACCRUED PAYROLL TAXES		3,713.00	
03-7020	ACCRUED PAYROLL		4,025.00	
03-7021	ACCRUED PAYROLL TAXES		1,040.00	
45-7022	ACCRUED PAYROLL-WWTP		465.00	
45-7022	ACCRUED PAYROLL-WWTP		2,198.00	
45-7023	ACCRUED PAYROLL-CCWS		2,003.00	
45-7023	ACCRUED PAYROLL-CCWS		9,517.00	
45-7024	ACCRUED PAYROLL-DHWS		1,114.00	
45-7024	ACCRUED PAYROLL-DHWS		5,330.00	
01-001100-1001	SALARIES & WAGES			3,208.00
01-001100-1101	FICA/MEDICARE			245.00
01-001100-1102	RETIREMENT			345.00
01-001100-1104	STATE COMPENSATION			38.00
01-002100-1001	SALARIES & WAGES			2,802.00
01-002100-1101	FICA/MEDICARE			214.00
01-002100-1102	RETIREMENT			301.00
01-002100-1104	STATE COMPENSATION			22.00
01-004100-1001	SALARIES & WAGES			4,775.00
01-004100-1101	FICA/MEDICARE			365.00
01-004100-1102	RETIREMENT			513.00
01-004100-1104	STATE COMPENSATION			65.00
01-005100-1001	SALARIES & WAGES			3,086.00
01-005100-1101	FICA/MEDICARE			236.00
01-005100-1102	RETIREMENT			331.00
01-005100-1104	STATE COMPENSATION			40.00
01-007100-1001	SALARIES & WAGES			1,580.00
01-007100-1101	FICA/MEDICARE			23.00
01-007100-1102	RETIREMENT			161.00
01-007100-1104	STATE COMPENSATION			64.00
01-009100-1001	SALARIES & WAGES			3,456.00
01-009100-1101	FICA/MEDICARE			264.00
01-009100-1102	RETIREMENT			343.00
01-009100-1104	STATE COMPENSATION			8.00
01-016100-1001	SALARIES & WAGES			738.00
01-016100-1101	FICA/MEDICARE			56.00
01-016100-1102	RETIREMENT			79.00
03-014100-1001	SALARIES & WAGES			4,025.00
03-014100-1102	RETIREMENT			432.00
03-014100-1104	STATE COMPENSATION			300.00
03-014100-1104	STATE COMPENSATION			308.00
45-400100-1001	SALARIES & WAGES			2,198.00
45-400100-1102	RETIREMENT			168.00
45-400100-1102	RETIREMENT			236.00
45-400100-1104	STATE COMPENSATION			61.00
45-500100-1001	SALARIES & WAGES			9,517.00
45-500100-1101	FICA/MEDICARE			253.00
45-500100-1101	FICA/MEDICARE			728.00
45-500100-1102	RETIREMENT			1,022.00
45-550100-1001	SALARIES & WAGES			5,330.00
45-550100-1101	FICA/MEDICARE			408.00
45-550100-1102	RETIREMENT			572.00
45-550100-1104	STATE COMPENSATION			134.00
<b>Total</b>			<b>49,050.00</b>	<b>49,050.00</b>



Client: 0408384 - Town of Cave Creek  
Engagement: 0408384 - Town of Cave Creek  
Period Ending: 6/30/2013  
Trial Balance: 05.00 - TB  
Workpaper: 05.03 - AJE Report

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entry JE # 103</b>		<b>U100</b>		
Audit entry to correct classification of sales taxes from the General Fund to HURF.				
01-000104-9301	STATE REVENUE SHARING		20,115.00	
03-6000	CASH - COMBINED FUND		20,115.00	
01-6000	CASH - COMBINED FUND			20,115.00
03-000104-9304	HIGHWAY USER TAX			20,115.00
<b>Total</b>			<b>40,230.00</b>	<b>40,230.00</b>
<b>Adjusting Journal Entry JE # 104</b>		<b>D401</b>		
Audit adjustment to properly state sales tax receivables and revenues.				
01-6041	ACCOUNTS RECEIVABLE - MISCEL		345,822.00	
07-6023	INTERGOVERNMENTAL RECEIVABLES		62,076.00	
45-6024	INTERGOVERNMENTAL RECV-WWTP		62,076.00	
01-000100-9001	TOWN SALES TAX			248,305.00
01-000100-9006	SALES TAX-CONSTRUCTION			97,517.00
07-000100-9004	1/2 CENTS SALES TAX			62,076.00
45-000400-9004	1/2 CENTS SALES TAX			62,076.00
<b>Total</b>			<b>469,974.00</b>	<b>469,974.00</b>



Client: 0408384 - Town of Cave Creek  
Engagement: 0408384 - Town of Cave Creek  
Period Ending: 6/30/2013  
Trial Balance: 05.00 - TB  
Workpaper: 05.03 - AJE Report

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entry JE # 105</b>		N/A		
Client entry to record TPT offset notice from DOR.				
01-000100-9006	SALES TAX-CONSTRUCTION		504,973.00	
01-013100-2949	CONTINGENCY ACCOUNT		359,802.00	
01-7073	DUE TO OTHER GOVERNMENTS			864,775.00
<b>Total</b>			<b>864,775.00</b>	<b>864,775.00</b>
<b>Adjusting Journal Entry JE # 106</b>		N/A		
Client entry to transfer LGIP balance used for WIFA reserve to Enterprise funds, and to reclass restricted cash for open spaces developer impact fees for financial statement				
01-6007	RESTRICTED CASH - DEVELOPER IMPACT FEES		211,579.00	
01-6050	DUE FROM OTHER FUNDS		189,354.00	
01-6050	DUE FROM OTHER FUNDS		262,538.00	
45-6021	LGIP-WIFA EXCISE TAX FUND-WWTP		189,354.00	
45-6021	LGIP-WIFA EXCISE TAX FUND-WWTP		262,538.00	
01-6000	CASH - COMBINED FUND			211,579.00
01-6024	LGIP INVESTMENT- OPEN SPACES			189,354.00
01-6027	LGIP INVEST- WIFA RESERVE			262,538.00
45-7050	DUE TO OTHER FUNDS-WWTP			189,354.00
45-7050	DUE TO OTHER FUNDS-WWTP			262,538.00
<b>Total</b>			<b>1,115,363.00</b>	<b>1,115,363.00</b>





Client: 0408384 - Town of Cave Creek  
Engagement: 0408384 - Town of Cave Creek  
Period Ending: 6/30/2013  
Trial Balance: 05.00 - TB  
Workpaper: 05.04 - GASB 34 Journal Entry Report

Account	Description	W/P Ref	Debit	Credit
<b>GASB 34 Journal Entry JE # 1</b>				
To record the beginning balance for Compensated Absences.				
00.8000	Net Assets		149,347.00	
00.7400	Compensated Absences - ST			149,347.00
<b>Total</b>			<b>149,347.00</b>	<b>149,347.00</b>
<b>GASB 34 Journal Entry JE # 2</b>				
To record the change in compensated absences.				
00.5000	General Government Expenditure		7,417.00	
00.7400	Compensated Absences - ST			7,417.00
<b>Total</b>			<b>7,417.00</b>	<b>7,417.00</b>
<b>GASB 34 Journal Entry JE # 3</b>				
To post Special Assessment debt activity				
00.5400	Interest and Fiscal Charges			
00.7921	Special Assessment Debt - ST			
00.7921	Special Assessment Debt - ST			
00.8000	Net Assets			
<b>Total</b>			<b>0.00</b>	<b>0.00</b>
<b>GASB 34 Journal Entry JE # 4</b>				
To post assessment revenue from deferred revenue				
00.4820	Property Taxes		400.00	
05-7500	DEFERRED REVENUES		137,283.00	
00.8000	Net Assets			137,283.00
05-7500	DEFERRED REVENUES			400.00
<b>Total</b>			<b>137,683.00</b>	<b>137,683.00</b>
<b>GASB 34 Journal Entry JE # 5</b>				
To post court and grant revenue from deferred revenues.				
00.4620	Capital Grants - Highways and Streets		630,000.00	
20-7500	DEFERRED REVENUES		630,000.00	
00.4510	Fines & Forfeitures - General Government			
00.8000	Net Assets			630,000.00
01-7500	DEFERRED REVENUES			
20-7500	DEFERRED REVENUES			630,000.00
<b>Total</b>			<b>1,260,000.00</b>	<b>1,260,000.00</b>
<b>GASB 34 Journal Entry JE # 6</b>				
To post property taxes from deferred revenues.				
00.4820	Property Taxes		18,874.00	
08-7500	DEFERRED REVENUES		22,907.00	
00.8000	Net Assets			22,907.00
08-7500	DEFERRED REVENUES			18,874.00
<b>Total</b>			<b>41,781.00</b>	<b>41,781.00</b>



Client: 0408384 - Town of Cave Creek  
Engagement: 0408384 - Town of Cave Creek  
Period Ending: 6/30/2013  
Trial Balance: 05.00 - TB  
Workpaper: 05.04 - GASB 34 Journal Entry Report

Account	Description	W/P Ref	Debit	Credit
<b>GASB 34 Journal Entry JE # 7</b>				
To post beg. capital asset balances for governmental assets.				
00.1400	Non-depreciable		9,978,572.00	
00.1450	Depreciable (net)		4,272,108.00	
00.8000	Net Assets			14,250,680.00
<b>Total</b>			<b>14,250,680.00</b>	<b>14,250,680.00</b>
<b>GASB 34 Journal Entry JE # 8</b>				
To post additions to governmental capital assets.				
00.1400	Non-depreciable		22,654.00	
00.1450	Depreciable (net)		260,626.00	
00.5000	General Government Expenditure			49,730.00
00.5100	Highways Expenditure			233,550.00
<b>Total</b>			<b>283,280.00</b>	<b>283,280.00</b>
<b>GASB 34 Journal Entry JE # 9</b>				
To post disposals of governmental capital assets.				
00.1450	Depreciable (net)			
00.4870	Gain (Loss) on Disposal of Governmental Asset			
<b>Total</b>			<b>0.00</b>	<b>0.00</b>
<b>GASB 34 Journal Entry JE # 10</b>				
To post depreciation by function for governmental capital assets.				
00.5000	General Government Expenditure		168,027.00	
00.5050	Public Safety Expenditure		26,464.00	
00.5100	Highways Expenditure		413,808.00	
00.5250	Culture Expenditure		7,308.00	
00.1450	Depreciable (net)			615,607.00
<b>Total</b>			<b>615,607.00</b>	<b>615,607.00</b>
<b>GASB 34 Journal Entry JE # 11</b>				
To post Certificates of Participation and GO Bond Beg. Balance.				
00.8000	Net Assets		1,085,000.00	
00.7910	GO Bonds - LT			
00.7930	Certificates of Participation - LT			1,085,000.00
<b>Total</b>			<b>1,085,000.00</b>	<b>1,085,000.00</b>
<b>GASB 34 Journal Entry JE # 12</b>				
To post Certificates of Participation and GO Bond Activity.				
00.7930	Certificates of Participation - LT		235,000.00	
00.5400	Interest and Fiscal Charges			235,000.00
00.5400	Interest and Fiscal Charges			
00.7910	GO Bonds - LT			
<b>Total</b>			<b>235,000.00</b>	<b>235,000.00</b>
<b>GASB 34 Journal Entry JE # 13</b>				
To record the remaing short term portion of Certificates of Participation not already recorded in the fund statements (Jan. Principle Payments)				
00.7930	Certificates of Participation - LT		60,000.00	
00.7931	Certificates of Participation - ST			60,000.00
<b>Total</b>			<b>60,000.00</b>	<b>60,000.00</b>




11/25/2013  
4:02 PM

Client: 0408384 - Town of Cave Creek  
Engagement: 0408384 - Town of Cave Creek  
Period Ending: 6/30/2013  
Trial Balance: 05.00 - TB  
Workpaper: 05.04 - GASB 34 Journal Entry Report

Account	Description	W/P Ref	Debit	Credit
<b>GASB 34 Journal Entry JE # 14</b>				
To post beg. balance for deferred bond cost, deferred charges and premiums related to the GO Bond. Amortized SL thru 2012.				
00.1500	Deferred Charges			
00.2520	Premium			
00.2530	Deferred amount on refunding			
00.8000	Net Assets			
00.8000	Net Assets			
00.8000	Net Assets			
Total			0.00	0.00



	<h2 style="margin: 0;">TOWN OF FLORENCE COUNCIL ACTION FORM</h2>	<h3 style="margin: 0;"><u>AGENDA ITEM</u> 6e.</h3>
<p><b>MEETING DATE:</b> December 2, 2013</p> <p><b>DEPARTMENT:</b> Administration</p> <p><b>STAFF PRESENTER:</b> Charles A. Montoya, Town Manager</p> <p><b>SUBJECT:</b> Presentation of Plaque to Scott Barber</p>		<div style="display: flex; flex-direction: column; gap: 5px;"> <div><input type="checkbox"/> Action</div> <div><input type="checkbox"/> Information Only</div> <div><input type="checkbox"/> Public Hearing</div> <div><input type="checkbox"/> Resolution</div> <div><input type="checkbox"/> Ordinance <div style="margin-left: 20px;"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1<sup>st</sup> Reading <input type="checkbox"/> 2<sup>nd</sup> Reading </div> </div> <div><input checked="" type="checkbox"/> <b>Other Presentation</b></div> </div>

**RECOMMENDED MOTION/ACTION:**

Presentation of plaque to Scott Barber, Human Resources Director, for receiving the 2013 Human Resources Leadership Award.

**BACKGROUND/DISCUSSION:**

I am very proud to announce that Scott Barber was honored with a 2013 Human Resources Leadership Award. The Human Resources Professional of the Year recognition was presented by the Central Arizona Human Resources Management Association in partnership with the Best Companies Arizona organization, at an event on October 25, 2013.

Mr. Barber received the first-ever award along with Human Resource directors of Central Arizona College and the Casa Grande Regional Medical Center. The Central Arizona HR Management Association is one of eight chapters in the state affiliated with the national society for Human Resource Management. We are proud of Mr. Barber for his accomplishments and congratulate him on this well-deserved recognition.

CAHRMA announced the winners of the 2013HR Professional of the Year for Pinal County



Carol D'Souza, Casa Grande Regional Medical Center (Medical); Scott Barber, City of Florence (Government); Jim Kimsey, Central Arizona College (Education).

Subject: Scott Barber Award

Meeting Date: December 2, 2013



**FINANCIAL IMPACT:**

None


**STAFF RECOMMENDATION:**

Information only

**ATTACHMENTS:**

None



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 6f.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Police  <b>STAFF PRESENTER:</b> Daniel Hughes, Police Chief  <b>SUBJECT:</b> Presentation of Plaque to Terry Tryon		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 <sup>st</sup> Reading <input type="checkbox"/> 2 <sup>nd</sup> Reading <input checked="" type="checkbox"/> <b>Other Presentation</b>

**RECOMMENDED MOTION/ACTION:**

Presentation of plaque to Terry Tryon, Lieutenant, for completing the School of Staff and Command, sponsored by Northwestern University's Center for Public Safety.

**BACKGROUND/DISCUSSION:**

In August of this year Lt. Terry Tryon was accepted to the School of Staff and Command sponsored by Northwestern University's Center for Public Safety, held at the Gilbert Police Department. Lt. Tryon graduated on Friday, November 15, 2013. This ten week course consisted of condensed undergraduate courses covering subjects such as Leadership and Management, Organizational Behavior, Employment Law, Budgeting, and Civil Liability to name a few. Thirty three Police managers from seventeen agencies across the state and one from New Mexico attended the School of Staff and Command. The classes were rigorous and the requirements were high. Lt. Tryon presented class projects, wrote staff studies and was tested on every subject. This training will greatly increase his ability to perform as Police Manager.

**FINANCIAL IMPACT:**

None


**STAFF RECOMMENDATION:**

Information only

**ATTACHMENTS:**

None



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 7a.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Caliente Casa Del Sol Special Event License		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <div style="margin-left: 20px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </div> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Recommendation to the Arizona Department of Liquor Licenses and Control on Caliente Casa De Sol's application for a Special Event Liquor License.

**BACKGROUND/DISCUSSION:**

Caliente Casa de Sol has submitted an application for a Special Event Liquor License. The application is for a December 31, 2013 New Year's Eve Dance.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. One check totaling \$25 has been received by the Town and will be forwarded to the Arizona Department of Liquor Licenses upon Council's approval.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control.

**ATTACHMENTS:**

Application (1)



State of Arizona Department of Liquor Licenses and Control  
800 W. Washington, 5th Floor  
Phoenix, AZ 85007  
www.azliquor.gov  
(602)542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.**  
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**\*\*Application must be approved by local government before submission to  
Department of Liquor Licenses and Control. (Section #20)**

DLLC USE ONLY

LICENSE #

1. Name of Organization: Caliente Casa de Sol
2. Non-Profit/I.R.S. Tax Exempt Number: 86-0346036
3. The organization is a: (check one box only)

- ☐ Charitable      ☐ Fraternal (must have regular membership and in existence for over 5 years)
- ☐ Civic      ☐ Political Party, Ballot Measure, or Campaign Committee
- ☐ Religious      ☒ NON profit Corp.

4. What is the purpose of this event? NEW YEARS EVE DANCE
5. Location of the event: 3543 Caliente Blvd Florence Pinal 85132

Address of physical location (Not P.O. Box)

City

County

Zip

**Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of  
the Organization named in Question #1. (Signature required in section #18)**

6. Applicant: Hughes Johnie WRAY 9-29-51

Last

First

Middle

Date of Birth

7. Applicant's Mailing Address: 311 Maricopa Florence AZ 85132

Street

City

State

Zip

8. Phone Numbers: (520) 868-5340 (520) 868-5520 (559) 349-0791

Site Owner #

Applicant's Business #

Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>12-31-13</u>	<u>Tuesday</u>	<u>4:00</u>	<u>12:00 AM</u>
Day 2:				
Day 3:				
Day 4:				
Day 5:				
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
☐ YES ☒ NO (attach explanation if yes)

11. This organization has been issued a special event license for 7 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☒ NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL  
EVENT LIQUOR SALES.**

Name Caliente Casa de Sol 100%  
Percentage

Address \_\_\_\_\_

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_

(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have  
any questions regarding the law or this application, please contact the Arizona State Department of Liquor  
Licenses and Control for assistance.

**NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

2 # Police ☐ Fencing  
6 # Security personnel ☐ Barriers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Is there an existing liquor license at the location where the special event is being held? ☐ YES ☒ NO  
If yes, does the existing business agree to suspend their liquor license during the time  
period, and in the area in which the special event license will be in use? ☐ YES ☐ NO  
**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors  
under the provisions of your license. The following page is to be used to prepare a diagram of your special  
event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control  
measures and security positions.



**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. Thomas Philip Nunamacher declare that I am an Officer/Director/Chairperson appointing the  
(Print full name)  
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] CPOA President 11-13-13 (520) 868-9624  
(Signature) (Title/Position) (Date) (Phone #)

State of

Arizona

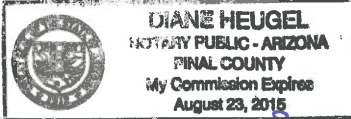
County of

Pinal

The foregoing instrument was acknowledged before me this

13 - 11 - 2013  
Day Month Year

My Commission expires on: 8-23-15  
(Date)



[Signature]  
(Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. Johnie Wray Hughes declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature]  
(Signature)

State of

Arizona

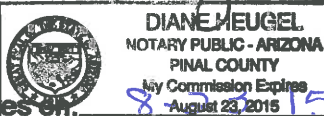
County of

Pinal

The foregoing instrument was acknowledged before me this

13 - 11 - 2013  
Day Month Year

My commission expires on: 8-23-15  
(Date)



[Signature]  
(Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete Item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee) (Date)

☐ APPROVED

☐ DISAPPROVED

BY:

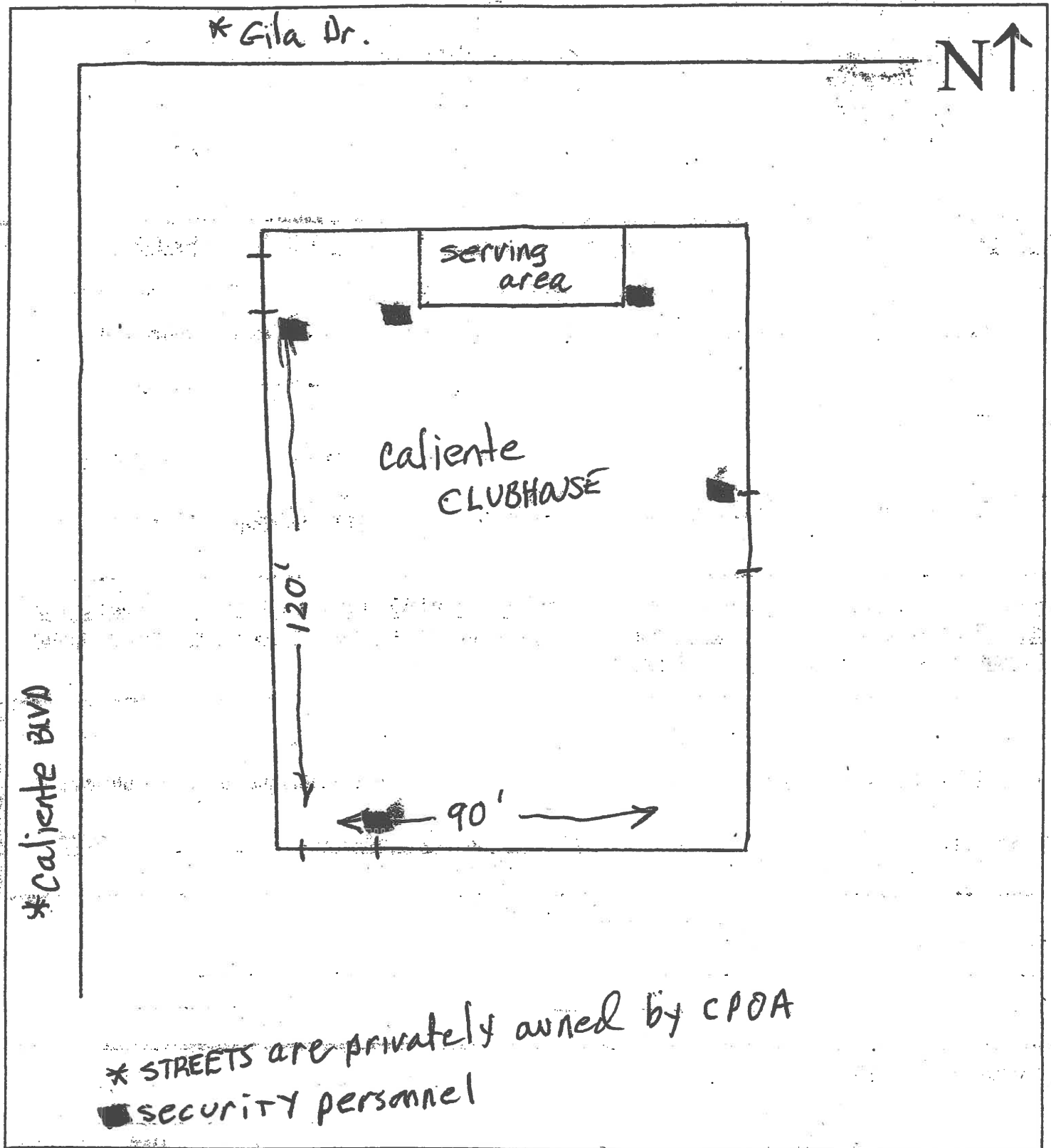
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)




**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





	<p align="center"><b>TOWN OF FLORENCE COUNCIL ACTION FORM</b></p>	<p align="center"><b><u>AGENDA ITEM</u></b> <b>7b.</b></p>
<p><b>MEETING DATE:</b> December 2, 2013</p> <p><b>DEPARTMENT:</b> Administration</p> <p><b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk</p> <p><b>SUBJECT:</b> Florence Gardens Mobile Home Association Special Event License</p>		<p> <input checked="" type="checkbox"/> <b>Action</b>  <input type="checkbox"/> <b>Information Only</b>  <input type="checkbox"/> <b>Public Hearing</b>  <input type="checkbox"/> <b>Resolution</b>  <input type="checkbox"/> <b>Ordinance</b> </p> <p> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b>  <input type="checkbox"/> <b>Other</b> </p>

**RECOMMENDED MOTION/ACTION:**

Recommendation to the Arizona Department of Liquor Licenses and Control on Florence Gardens Mobile Home Association's application for a Special Event Liquor License.

**BACKGROUND/DISCUSSION:**

Florence Gardens Mobile Home Association has submitted applications for a Special Event Liquor License. The application is for January 16, February 20, March 20, November 20, and December 20, 2014. The time will be from 3:30 pm to 5:00 pm for a monthly social hour on each of the dates. Applications have also been received for a December 31, 2013 Dance, from 8:00 pm to midnight, and for a January 28, 2014 Three Parks fund raiser.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. The Town of Florence is holding checks totaling \$175 to forward to the Arizona Department of Liquor License and Control upon Council approval.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control for all requested dates.

**ATTACHMENTS:**

Applications (3)



State of Arizona Department of Liquor Licenses and Control  
800 W. Washington, 5th Floor  
Phoenix, AZ 85007  
www.azliquor.gov  
(602)542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee = \$25.00 per day for 1-10 day events only  
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.**  
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**\*\*Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)**

DLIC USE ONLY

LICENSE #

1. Name of Organization: Flannix Gardens Mobile Home Assoc  
2. Non-Profit/I.R.S. Tax Exempt Number: E#U-86-0346915  
3. The organization is a: (check one box only)

- ☒ Charitable    ☐ Fraternal (must have regular membership and in existence for over 5 years)  
☐ Civic    ☐ Political Party, Ballot Measure, or Campaign Committee  
☐ Religious

4. What is the purpose of this event? DAVE

5. Location of the event: 3830 N Flannix BLVD FLANNIX AZ 85132  
Address of physical location (Not P.O. Box)    City    County    Zip

**Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)**

6. Applicant: JAMES DONAH D 2-28-39  
Last    First    Middle    Date of Birth

7. Applicant's Mailing Address: 704 E GARDNER CT FLANNIX AZ 85132  
Street    City    State    Zip

8. Phone Numbers: (520) 868-4770 (520) 868-4770 (520) 868-8982  
Site Owner #    Applicant's Business #    Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>December 31, 2013</u>	<u>Thursday</u>	<u>8:00</u>	<u>12:00</u>
Day 2:				
Day 3:				
Day 4:				
Day 5:				
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
☐ YES ☒ NO (attach explanation if yes)

11. This organization has been issued a special event license for 8 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☐ NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name Florence Gardens Mobile Home Assoc. 100%  
Percentage

Address 3830 W. Florence Blvd Florence, AZ 85132

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

       # Police ☐ Fencing  
4 # Security personnel ☐ Barriers

4 VOLUNTEERS - EVENT held in Community Hall

16. Is there an existing liquor license at the location where the special event is being held? ☐ YES ☒ NO  
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? ☐ YES ☒ NO  
**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.



**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, David Delaney James declare that I am an Officer/Director/Chairperson appointing the  
(Print full name)  
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald James Vice President 11-20-13 (320) 868-8982  
(Signature) (Title/Position) (Date) (Phone #)



STEPHANIE LAMAS  
Notary Public - State of Arizona  
PINALE COUNTY  
My Commission Expires July 4, 2016

The foregoing instrument was acknowledged before me this  
20 11 2013  
Day Month Year

My Commission expires on: 7-4-16  
(Date)

James  
(Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, \_\_\_\_\_ declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X \_\_\_\_\_ State of \_\_\_\_\_ County of \_\_\_\_\_  
(Signature) The foregoing instrument was acknowledged before me this

\_\_\_\_\_  
Day Month Year

My commission expires on: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20.**  
**The local governing body may require additional applications to be completed and submitted 60 days**  
**in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee) (Date)

☐ APPROVED

☐ DISAPPROVED

BY:

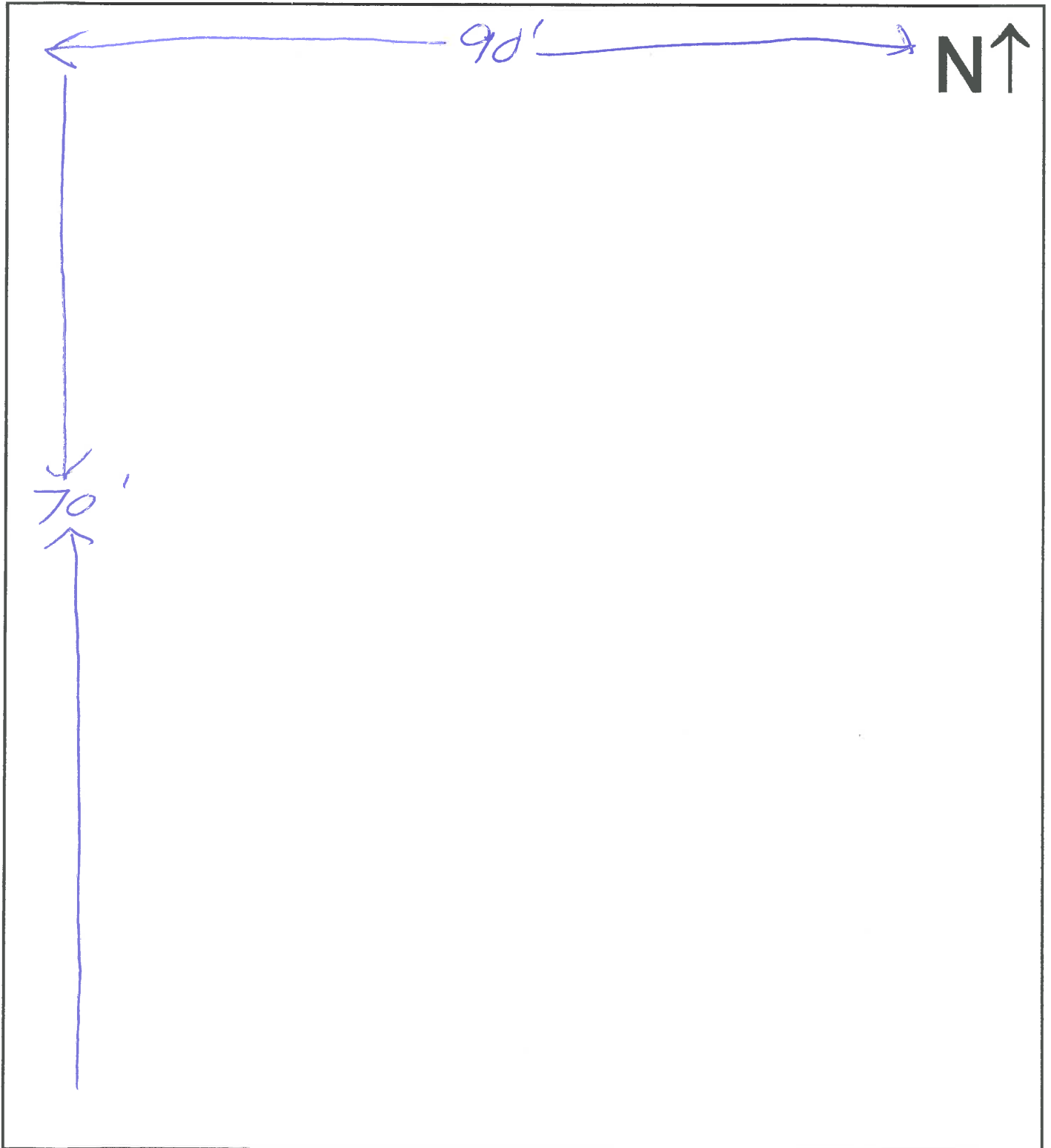
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)



**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





**SERIES:**

**15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable**

**On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**

**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



State of Arizona Department of Liquor Licenses and Control  
800 W. Washington, 5th Floor  
Phoenix, AZ 85007  
www.azliquor.gov  
(602)542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.**  
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**\*\*Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)**

DLLC USE ONLY

LICENSE #

1. Name of Organization: Flora-Garden Mobile Home Assoc

2. Non-Profit/I.R.S. Tax Exempt Number: EIN-86-0346915

3. The organization is a: (check one box only)

☒ Charitable

☐ Fraternal (must have regular membership and in existence for over 5 years)

☐ Civic

☐ Political Party, Ballot Measure, or Campaign Committee

☐ Religious

4. What is the purpose of this event? THREE PARKS WINE & MICROBLW Fund RAISER TO HAVE THE PARKS GATHER AT A Social EVENT

5. Location of the event: 3830 N. Florence Blvd Phoenix, AZ 85132

Address of physical location (Not P.O. Box)

City

County

Zip

**Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)**

6. Applicant: JAMES DONALD D 2-28-39  
Last First Middle Date of Birth

7. Applicant's Mailing Address: 704 E. Granite Ct. Phoenix AZ 85132  
Street City State Zip

8. Phone Numbers: (520) 868-4770 (520) 868-4770 (520) 868-8982  
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>January 28, 2014</u>	<u>TU-SDAY</u>	<u>4:30</u>	<u>6:30</u>
Day 2:				
Day 3:				
Day 4:				
Day 5:				
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?

☐ YES ☒ NO (attach explanation if yes)

11. This organization has been issued a special event license for 9 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☐ NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name Flournoy Gardens Mobile Home Assoc 1/3  
Percentage

Address 3830 W. Flournoy Blvd Flournoy, AZ 85132

Name CALVERT, CASA DE SOL 1/3  
Percentage

Address 3502 W. PIMA PKY  
(Attach additional sheet if necessary) See Attached Sheet

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

4 # Police ☐ Fencing  
4 # Security personnel ☐ Barriers

volunteers - EVENT WILL BE FUSED - THE COMMUNITY HALL

16. Is there an existing liquor license at the location where the special event is being held?

☐ YES ☒ NO

If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use?

☐ YES ☒ NO

**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.



**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, Donald Delane James declare that I am an Officer/Director/Chairperson appointing the  
(Print full name)  
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald James Vice President 11-20-13 (520) 808-8987  
(Signature) (Title/Position) (Date) (Phone #)



STEPHANIE LAMAS

Notary Public - State of Arizona

PINAL COUNTY

My Commission Expires July 4, 2016

The foregoing instrument was acknowledged before me this

20  
Day

11  
Month

2013  
Year

My Commission expires on: 7-4-16  
(Date)

James  
(Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, \_\_\_\_\_ declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X \_\_\_\_\_ State of \_\_\_\_\_ County of \_\_\_\_\_  
(Signature) The foregoing instrument was acknowledged before me this

\_\_\_\_\_  
Day

\_\_\_\_\_  
Month

\_\_\_\_\_  
Year

My commission expires on: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee)

\_\_\_\_\_  
(Date)

☐ APPROVED

☐ DISAPPROVED

BY:

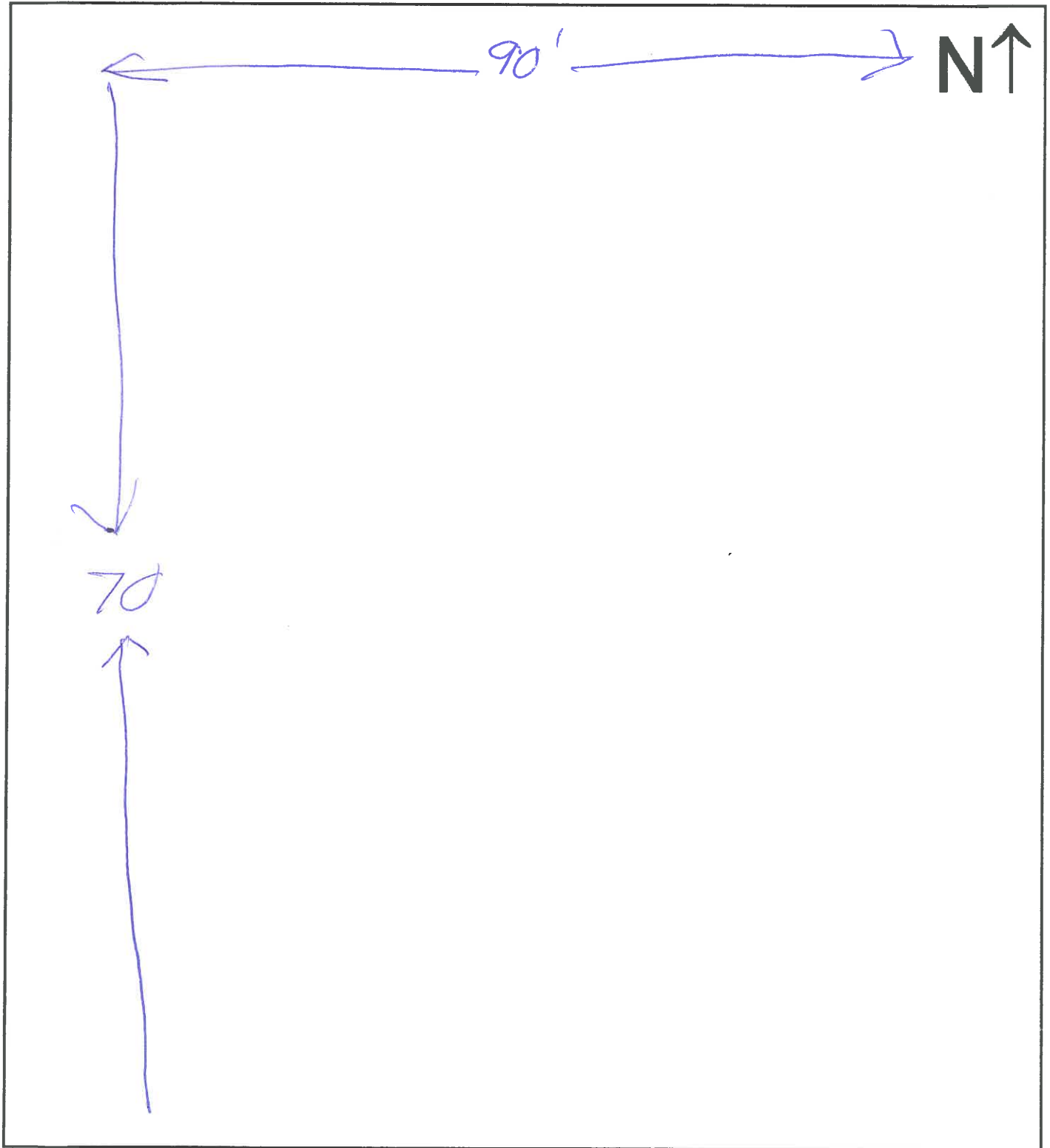
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)



**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





**SERIES:**

**15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable**

**On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**

**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



VISTA HARMOSA Home Owners ASSOC.  
321 E LANASTER Circle (ED Johnson)<sup>Y3</sup>  
Phoenix AZ 85132



State of Arizona Department of Liquor Licenses and Control  
800 W. Washington, 5th Floor  
Phoenix, AZ 85007  
www.azliquor.gov  
(602)542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.**  
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**\*\*Application must be approved by local government before submission to  
Department of Liquor Licenses and Control. (Section #20)**

DLLC USE ONLY  
LICENSE #

1. Name of Organization: Florence Gardens Mobile Home Assn.

2. Non-Profit/I.R.S. Tax Exempt Number: 86-03-46915

3. The organization is a: (check one box only)

- ☐ Charitable ☐ Fraternal (must have regular membership and in existence for over 5 years)  
☐ Civic ☐ Political Party, Ballot Measure, or Campaign Committee  
☐ Religious ☒ HOA Home Owners Assn.

4. What is the purpose of this event? Social Activity

5. Location of the event: 3830 N. Florence Blvd. Florence Pinal 85132  
Address of physical location (Not P.O. Box) City County Zip

**Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)**

6. Applicant: Tharte Debbie A 11-29-44  
Last First Middle Date of Birth

7. Applicant's Mailing Address: 3703 N Colorado Ave Florence AZ 85132  
Street City State Zip

8. Phone Numbers: (520) 868-4770 ( ) (908) 539-2729  
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>Jan. 16 2014</u>	<u>Thurs.</u>	<u>3:30 - 5:00 PM</u>	
Day 2:	<u>Feb 20 2014</u>	<u>Thurs</u>	<u>3:30 PM</u>	<u>5:00 PM</u>
Day 3:	<u>March 20 2014</u>	<u>Thurs</u>	<u>3:30 PM</u>	<u>5:00 PM</u>
Day 4:	<u>Nov. 20 2014</u>	<u>Thurs</u>	<u>3:30 PM</u>	<u>5:00 PM</u>
Day 5:	<u>Dec. 20 2014</u>	<u>Thurs</u>	<u>3:30 PM</u>	<u>5:00 PM</u>
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?

☐ YES ☐ NO (attach explanation if yes)

11. This organization has been issued a special event license for \_\_\_\_\_ days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☐ NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.

**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL  
EVENT LIQUOR SALES.**

Name Florence Gardens Mobile Home Assn 100%  
Percentage

Address 3830 N Florence Blvd Florence AZ 85132

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have  
any questions regarding the law or this application, please contact the Arizona State Department of Liquor  
Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_ # Police ☐ Fencing  
\_\_\_\_ # Security personnel ☐ Barriers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Is there an existing liquor license at the location where the special event is being held?

☐ YES ☒ NO

If yes, does the existing business agree to suspend their liquor license during the time  
period, and in the area in which the special event license will be in use?

☐ YES ☐ NO

**(ATTACH COPY OF AGREEMENT)**

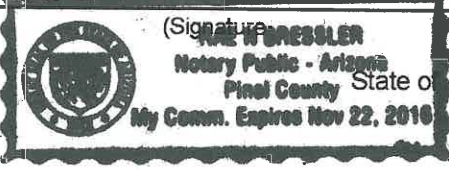
\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors  
under the provisions of your license. The following page is to be used to prepare a diagram of your special  
event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control  
measures and security positions.



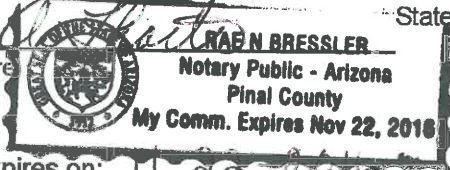
**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, William Sutura declare that I am an Officer/Director/Chairperson appointing the  
(Print full name)  
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X William Sutura Manager 11/20/13 (520) 868-4770  
(Signature) (Title/Position) (Date) (Phone #)  
 Arizona County of Pinal  
The foregoing instrument was acknowledged before me this  
20th Nov. 2013  
Day Month Year  
My Commission expires on: 11-22-2016 Rae N. Bressler  
(Date) (Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, Debbie A Tharte declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Debbie A Tharte State of Arizona County of Pinal  
(Signature)  The foregoing instrument was acknowledged before me this  
20th Nov. 2013  
Day Month Year  
My commission expires on: 11-22-2016 Rae N. Bressler  
(Date) (Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee) (Date)

☐ APPROVED

☐ DISAPPROVED

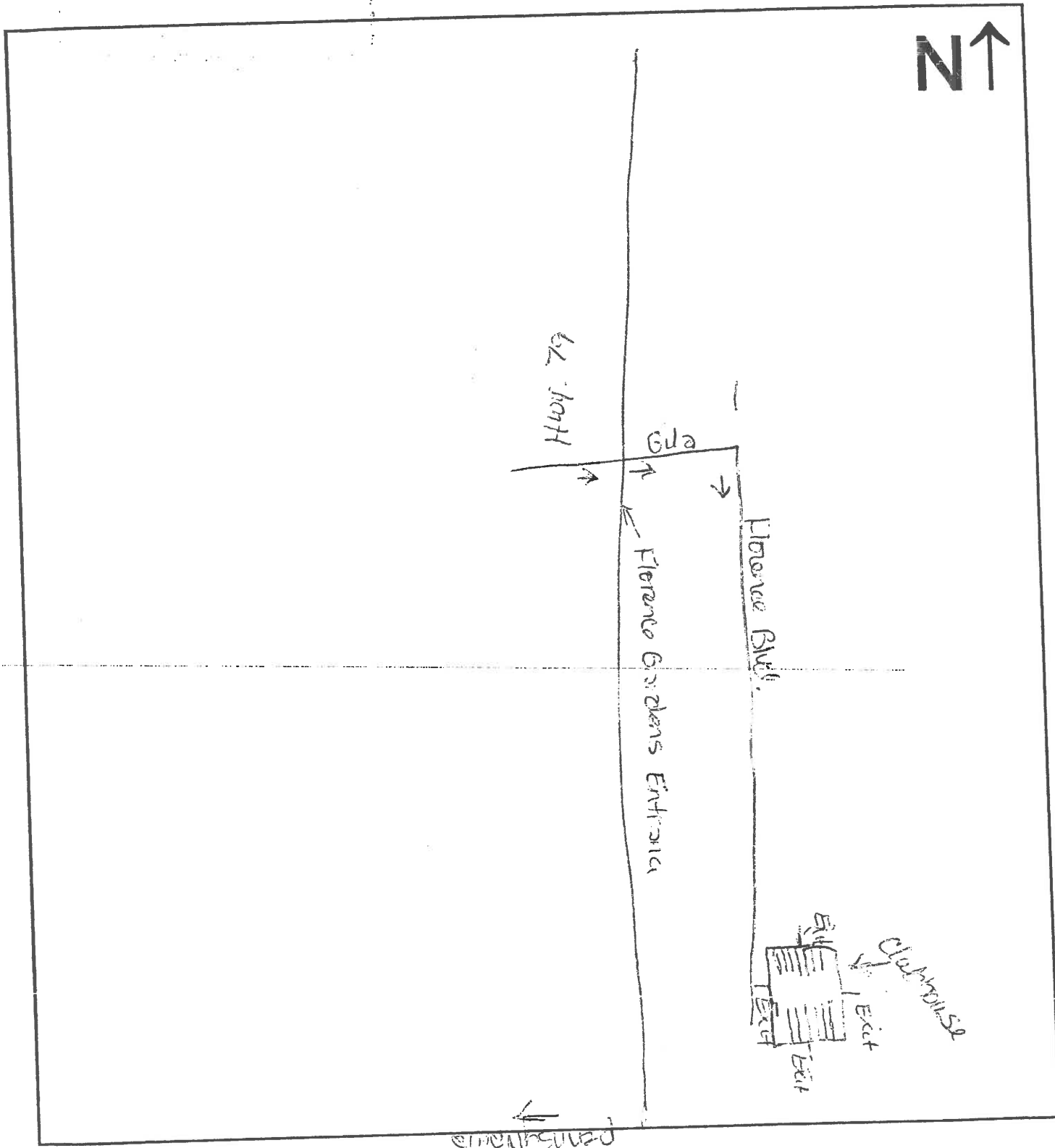
BY:

\_\_\_\_\_  
(Title) (Date)



**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





**SERIES:**

**15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable**

**On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**


**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7c.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Ratification of Florence Gardens Mobile Home Association Special Event License		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <div style="margin-left: 20px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </div> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Recommendation to ratify the application forwarded for approval of the Arizona Department of Liquor Licenses and Control on Florence Gardens Mobile Home Association's applications for a Special Event Liquor License.

**BACKGROUND/DISCUSSION:**

Florence Gardens Mobile Home Association submitted applications to the Town of Florence for a December 2, 2013 Holiday Party from 2:00 p.m. to 4:00 p.m. and a December 7, 2012 Dance from 7:00 p.m. to 10:00 p.m. Based on the timing of the events staff approved the applications and forwarded them to the Arizona Department of Liquor License and Control for processing. Staff is now seeking ratification of the approval.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. Checks totaling \$50 have been forwarded to the Arizona Department of Liquor License and Control.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends the Council ratify staff's favorable recommendation to the Arizona Department of Liquor Licenses and Control for all requested dates.

**ATTACHMENTS:**

Applications (2)



State of Arizona Department of Liquor Licenses and Control  
800 W. Washington, 5th Floor  
Phoenix, AZ 85007  
www.azliquor.gov  
(602)542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.**  
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**\*\*Application must be approved by local government before submission to  
Department of Liquor Licenses and Control. (Section #20)**

DLIC USE ONLY

LICENSE #

1. Name of Organization: Florence Gardens Association
2. Non-Profit/I.R.S. Tax Exempt Number: 86-0346915
3. The organization is a: (check one box only)

- ☐ Charitable ☐ Fraternal (must have regular membership and in existence for over 5 years)
- ☒ Civic ☐ Political Party, Ballot Measure, or Campaign Committee
- ☐ Religious

4. What is the purpose of this event? Holiday party

5. Location of the event: Florence Gardens Clubhouse 3830 N. Florence Blvd  
Address of physical location (Not P.O. Box) City County Zip Pinel 85132

**Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)**

6. Applicant: Van Meter Mitzi Down 9/23/67  
Last First Middle Date of Birth

7. Applicant's Mailing Address: 4163 E. Loma Vista St. Gilbert, AZ 85295  
Street City State Zip

8. Phone Numbers: (480) 868-4770 (480) 570-2052 (480) 219-7627  
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>12/2/2013</u>	<u>Monday</u>	<u>2:00</u>	<u>4:00</u>
Day 2:				
Day 3:				
Day 4:				
Day 5:				
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
☐ YES ☒ NO (attach explanation if yes)

11. This organization has been issued a special event license for 2 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☒ NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL  
EVENT LIQUOR SALES.**

Name \_\_\_\_\_ Percentage \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Percentage \_\_\_\_\_

Address \_\_\_\_\_

(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have  
any questions regarding the law or this application, please contact the Arizona State Department of Liquor  
Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

5 # Police ☐ Fencing  
5 # Security personnel ☐ Barriers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Is there an existing liquor license at the location where the special event is being held? ☒ YES ☐ NO  
If yes, does the existing business agree to suspend their liquor license during the time  
period, and in the area in which the special event license will be in use? ☐ YES ☐ NO  
**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors  
under the provisions of your license. The following page is to be used to prepare a diagram of your special  
event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control  
measures and security positions.



**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I \_\_\_\_\_ declare that I am an Officer/Director/Chairperson appointing the  
(Print full name)  
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X \_\_\_\_\_  
(Signature) (Title/Position) (Date) (Phone #)

State of \_\_\_\_\_

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this

Day

Month

Year

My Commission expires on: \_\_\_\_\_

(Date)

(Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I Mitzi VanMeer declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Mitzi VanMeer State of Arizona County of Pinal  
(Signature) The foregoing instrument was acknowledged before me this

Day

Month

Year



STEPHANIE LAMAS

Notary Public - State of Arizona

PINAL COUNTY

My Commission Expires July 4, 2018

7-4-13  
(Date)

(Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, Lisa Garza Town Clerk hereby recommend this special event application  
(Government Official) (Title)  
on behalf of Florence  
(City, Town or County) (Signature of OFFICIAL) 11/20/13  
(Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

(Employee)

(Date)

☐ APPROVED

☐ DISAPPROVED

BY:

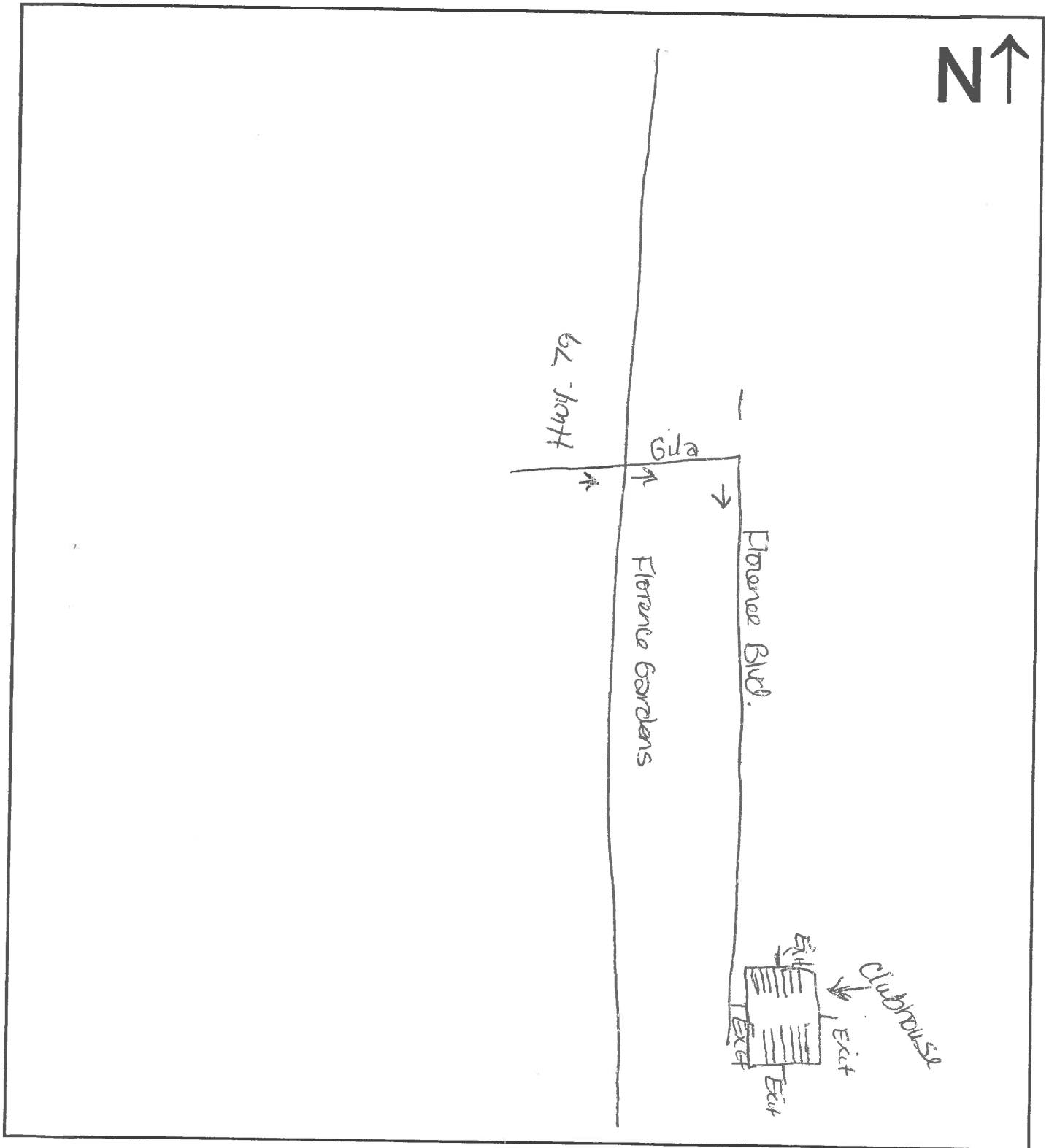
(Title)

(Date)



**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





**SERIES:**

**15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**

**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-226, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



State of Arizona Department of Liquor Licenses and Control  
800 W. Washington, 5th Floor  
Phoenix, AZ 85007  
www.azliquor.gov  
(602)542-5141

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.**  
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**\*\*Application must be approved by local government before submission to  
Department of Liquor Licenses and Control. (Section #20)**

DLLC USE ONLY

LICENSE #

1. Name of Organization: Flamingo Gardens Mobile Home Assoc

2. Non-Profit/I.R.S. Tax Exempt Number: ETN 86-0346915

3. The organization is a: (check one box only)

- ☒ Charitable    ☐ Fraternal (must have regular membership and in existence for over 5 years)  
☐ Civic    ☐ Political Party, Ballot Measure, or Campaign Committee  
☐ Religious

4. What is the purpose of this event? DANCE

5. Location of the event: 3830 N. FLORANCE BLVD FLORANCE, AZ 85132  
Address of physical location (Not P.O. Box)    City    County    Zip

**Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)**

6. Applicant: JAMES DONALD D. 2-28-39  
Last    First    Middle    Date of Birth

7. Applicant's Mailing Address: 704 E. GREENLEAF CT. FLORANCE AZ 85132  
Street    City    State    Zip

8. Phone Numbers: (520) 868-8982 (520) 868-4770 (320) 868-8982  
Site Owner #    Applicant's Business #    Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>Dec 7, 2013</u>	<u>Saturday</u>	<u>7:00</u>	<u>10:00</u>
Day 2:				
Day 3:				
Day 4:				
Day 5:				
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?

☐ YES ☒ NO (attach explanation if yes)

11. This organization has been issued a special event license for \_\_\_\_\_ days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☐ NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.

**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name Florence Gardens Mobile Home Assoc 100%  
Percentage

Address 3830 N. Florence, Florence, AZ 85132

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

**NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_\_ # Police ☐ Fencing  
4 # Security personnel ☐ Barriers

volunteers (4) All people will be in the Hall Community

16. Is there an existing liquor license at the location where the special event is being held?

☐ YES ☒ NO

If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use?

☐ YES ☒ NO

**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) Phone Number

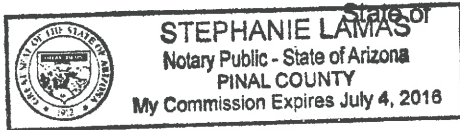
17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.



**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, DONALD DELANT JAMES declare that I am an Officer/Director/Chairperson appointing the  
(Print full name)  
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald D. James Vice President 11-20-13 (520) 868-8982  
(Signature) (Title/Position) (Date) (Phone #)



11-20 County of Pinale  
The foregoing instrument was acknowledged before me this

20 11 2013  
Day Month Year

My Commission expires on: 7-4-16  
(Date)

James  
(Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, \_\_\_\_\_ declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X \_\_\_\_\_ State of \_\_\_\_\_ County of \_\_\_\_\_  
(Signature) The foregoing instrument was acknowledged before me this

\_\_\_\_\_  
Day Month Year

My commission expires on: \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, Lisa Garcia Town clerk hereby recommend this special event application  
(Government Official) (Title)  
on behalf of Flourence [Signature] 11/21/13  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee) \_\_\_\_\_ (Date)

☐ APPROVED

☐ DISAPPROVED

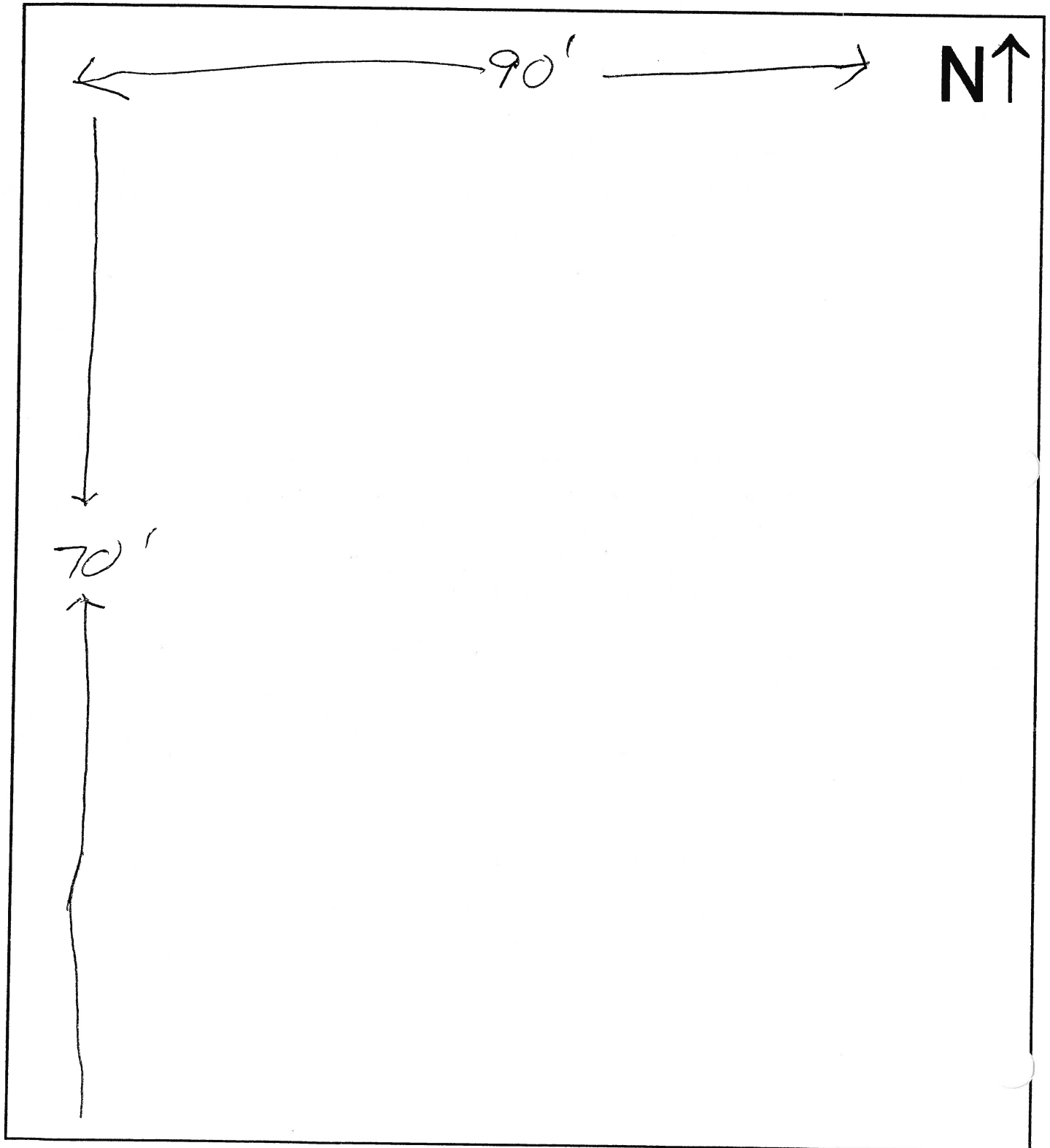
BY:

\_\_\_\_\_  
(Title) \_\_\_\_\_ (Date)



**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

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**On-sale retail privileges**

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**Disabled individuals requiring special accommodations please call (602) 542-9027**



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7d.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Acceptance of donations from The Londen Companies, The WLB Group, Inc. and Swaback Partners, PLLC		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <div style="margin-left: 20px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </div> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to accept donations of professional services valued at \$8,700, \$2,505 and \$8,200 from The Londen Companies, The WLB Group, Inc. and Swaback Partners, PLLC, respectively, towards planning, landscape architecture and survey work on Padilla Park at Silver King Plaza.

**BACKGROUND/DISCUSSION:**

The WLB Group, Inc. generously donated \$2,505 in professional services to the Town to help develop the Final Plat for the proposed Padilla Park at the Silver King Plaza site.

Swaback Partners, PLLC, and The Londen Companies have generously contributed towards the preparation of the design concept plans for the Padilla Park at the Silver King Plaza. The value of Swaback Partners' in-kind design services is \$8,200. The value of The Londen Companies' donation towards Swaback Partners' design services is \$8,700.

All three entities have enjoyed working on projects in Florence and were very excited to contribute to the Town's efforts to develop this new high quality downtown park that will showcase the historic Silver King building and help in our overall downtown redevelopment efforts.

It is noted that Harold and Katie Christ will be donating plants towards this effort. This donation will be presented to the Mayor and Council of the Town of Florence at a later date.



**FINANCIAL IMPACT:**

The combined value of the donations is \$19,405.


**RECOMMENDATION:**

Motion to accept donations of professional services valued at \$8,700, \$2,505 and \$8,200 from The Londen Companies, The WLB Group, Inc. and Swaback Partners, PLLC, respectively, towards planning, landscape architecture and survey work on Padilla Park at Silver King Plaza.

**ATTACHMENT:**

None



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7e.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Resolution No. 1416-13: Final Plat of Anthem at Merrill Ranch Unit 16		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <div style="margin-left: 40px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </div> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to adopt Resolution No. 1416-13 for the Final Plat of Anthem at Merrill Ranch Unit 16.

**BACKGROUND/DISCUSSION:**

Pulte Group Inc., requests approval of this Final Plat located within the Sun City portion of Anthem at Merrill Ranch. This Final Plat includes 111 single-family residential lots. The average lot within Unit 16 is 6,071 sq. ft. (53'x115'). The proposed density of this subdivision is 2.6 dwelling units per acre.

There are three points of ingress/egress into the subdivision. All subdivision improvements have been approved by the Town Engineer and will be constructed to Town specifications. Water and waste water infrastructure will be provided by Johnson Utilities.

**FINANCIAL IMPACT:**

Positive: Approval and recording of this Final Plat allows for continued rooftop development and population growth within the Town of Florence.

**RECOMMENDATION:**

This Final Plat is consistent with the Preliminary Plat, which was approved by the Planning and Zoning Commission. Staff recommends a motion to adopt Resolution No. 1416-13 for the Final Plat for Anthem at Merrill Ranch Unit 16.

**ATTACHMENTS:**

Resolution No. 1416-13  
Final Plat



## RESOLUTION NO. 1416-13

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 16; REQUIRING THE PROVISION OF AN INFRASTRUCTURE IMPROVEMENT ASSURANCE OR WITHHOLDING OF RECORDATION TO SECURE THE SATISFACTORY CONSTRUCTION, INSTALLATION AND DEDICATION OF REQUIRED IMPROVEMENTS; ESTABLISHING A DEADLINE FOR REQUIRED IMPROVEMENTS TO BE COMPLETED; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.**

**BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

1. Approve the Final Plat for Anthem at Merrill Ranch Unit 16 subject to Developer/Owner's compliance with all applicable laws and ordinances.
2. Require that the Developer/Owner secures its provision of the installation or construction of the required improvements with one of the following alternatives prior to execution of the plat by Town officials and employees and recordation of the Final Plat with the Office of the Pinal County Recorder:
  - a. Provide an infrastructure improvement assurance in an amount of the full cost, as determined by the Town Engineer, of the materials and the installation or construction necessary to complete the subdivision improvements. Said guarantee shall be in the form of a performance bond, an irrevocable letter of credit, or cash funds in escrow or on deposit with the Town prior to recording of the Final Plat. The required improvements for which the guarantee is provided must be completed within twelve (12) months of recordation of the Final Plat or the Town may, without further Council action, declare the financial guarantee to be in default, call on the guarantee, and require that all the improvements be installed; or
  - b. At the request of the Developer/Owner, the Developer/Owner shall enter into an agreement which shall require completion of the required improvements no later than twelve months from the date this Final Plat is approved herein and the Town Community Development Director shall withhold recordation of the Final Plat in the Office of the Pinal County Recorder until the Town Engineer has verified such completion. If Developer/Owner does not complete the improvements within twelve (12) months of this approval, the approval shall expire and be deemed withdrawn; or
  - c. Other means of providing infrastructure improvement assurance as permitted by Town Resolution No. 917-05 shall be allowed. Town and Developer/Owner shall agree on the exact mechanisms and timing



necessary to guarantee completion of all required infrastructure requirements prior to the recording of the Final Plat. The Final Plat approval shall expire in twelve (12) months from this approval if the Final Plat is not recorded prior to said date.

3. Authorize execution by the Town Manager of any documentation necessary to provide the above-referenced infrastructure improvement assurance and/or agreement requiring completion of the public improvements.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 2<sup>nd</sup> day of December, 2013.

---

Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

---

Lisa Garcia, Town Clerk

---

James E. Mannato, Town Attorney



# FINAL PLAT

## ANTHEM AT MERRILL RANCH UNIT 16 (TOWN OF FLORENCE, AZ)

SITUATED WITHIN THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 4 SOUTH, RANGE 8 EAST AND THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 4 SOUTH, RANGE 9 EAST OF THE GILA AND SALT RIVER MERIDIAN, TOWN OF FLORENCE, PINAL COUNTY, ARIZONA  
**DECLARATION, TITLE WARRANTY AND DEDICATION**

STATE OF ARIZONA } ss.  
COUNTY OF PINAL }  
KNOW ALL MEN BY THESE PRESENTS:  
PULTE HOME CORPORATION, A MICHIGAN CORPORATION, (HEREINAFTER REFERRED TO IN THIS PLAT AS THE "MASTER DEVELOPER"), AND POSTON BUTTE GOLF CLUB, LLC, A MICHIGAN LIMITED LIABILITY COMPANY, (HEREINAFTER REFERRED TO IN THIS PLAT AS THE "GOLF CLUB") AS OWNERS HAVE SUBDIVIDED UNDER THE NAME ANTHEM AT MERRILL RANCH - UNIT 16, LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 4 SOUTH, RANGE 8 EAST AND THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 4 SOUTH, RANGE 9 EAST OF THE GILA AND SALT RIVER MERIDIAN, TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AND HEREBY DECLARES THIS PLAT SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF THE LOTS, TRACTS, STREETS, AND EASEMENTS CONSTITUTING SAME AND THAT SAID LOTS, TRACTS AND STREETS SHALL BE KNOWN BY THE NUMBER, LETTER OR NAME GIVEN EACH RESPECTIVELY.  
THE "MASTER DEVELOPER" IS THE OWNER OF FEE TITLE IN: (A) THE PROPERTY BEING DEDICATED ON THIS PLAT TO THE PUBLIC FOR PURPOSES AND ALL INCIDENTALS THERE TO; AND (B) THE PROPERTY, EXCEPT TRACT B, UPON OR ACROSS WHICH EASEMENTS ARE BEING DEDICATED ON THIS PLAT TO THE PUBLIC. THE "MASTER DEVELOPER" HEREBY WARRANTS TO TOWN OF FLORENCE, A POLITICAL SUBDIVISION OF THE STATE OF ARIZONA, THE TITLE TO SUCH PROPERTY AGAINST ALL PERSONS. THE "GOLF CLUB" IS THE OWNER OF FEE TITLE IN TRACT B UPON OR ACROSS WHICH EASEMENTS ARE BEING DEDICATED ON THIS PLAT TO THE PUBLIC. THE "GOLF CLUB" HEREBY WARRANTS TO TOWN OF FLORENCE, A POLITICAL SUBDIVISION OF THE STATE OF ARIZONA, THE TITLE TO SUCH PROPERTY AGAINST ALL PERSONS.  
STREET RIGHT-OF-WAY SHOWN ON THIS PLAT ARE DEDICATED TO THE PUBLIC FOR ROADWAY PURPOSES INCLUDING, BUT NOT LIMITED TO, ACCESS, DRAINAGE, TELECOMMUNICATIONS AND PUBLIC UTILITIES.  
THE MAINTENANCE OF LANDSCAPING WITHIN THE PUBLIC RIGHT-OF-WAY TO BACK OF CURB SHALL BE THE RESPONSIBILITY OF THE HOMEOWNERS' ASSOCIATION OR THE ABUTTING PROPERTY OWNER.  
EASEMENTS ARE DEDICATED AS SHOWN ON THIS PLAT.  
AS DESIGNATED ON THIS PLAT, ONE FOOT WIDE VEHICULAR NON-ACCESS EASEMENTS PROHIBITING VEHICULAR INGRESS AND EGRESS ARE HEREBY DEDICATED TO THE PUBLIC UPON ALL LOTS ADJACENT TO DRAINAGE EASEMENTS, TRACTS, OR FACILITIES AND/OR ADJACENT TO ARTERIAL OR COLLECTOR STREETS.  
PULTE HOME CORPORATION, A MICHIGAN CORPORATION (GRANTOR) DOES HEREBY CONVEY TO SUN CITY ANTHEM AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AN ARIZONA NON-PROFIT CORPORATION (GRANTEE), THE FOLLOWING REAL PROPERTY TOGETHER WITH ALL RIGHTS AND PRIVILEGES APPURTENANT THERE TO, TO WIT: TRACTS A, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U AND V AS DEPICTED HEREON.  
NON-EXCLUSIVE DRAINAGE EASEMENTS ARE HEREBY DEDICATED TO THE PUBLIC UPON, OVER, ACROSS AND THROUGH TRACTS A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U AND V AND/OR THOSE AREAS DESIGNATED AS SUCH HEREON. NO USE SHALL BE PERMITTED WITHIN THE DRAINAGE EASEMENTS WHICH WOULD PROHIBIT OR INTERFERE WITH THE DRAINAGE USE. MAINTENANCE OF THE DRAINAGE EASEMENTS SHALL BE THE RESPONSIBILITY OF THE SUN CITY ANTHEM AT MERRILL RANCH COMMUNITY ASSOCIATION. SHOULD THE ASSOCIATION NOT ADEQUATELY MAINTAIN THE DRAINAGE EASEMENTS, THE GOVERNING ENTITY HAVING JURISDICTION OVER THE AREA IN WHICH THE DRAINAGE EASEMENTS ARE LOCATED, AT ITS DISCRETION, MAY ENTER UPON AND MAINTAIN THE DRAINAGE EASEMENTS; AND CHARGE THE COMMUNITY ASSOCIATION THE COST OF THE MAINTENANCE. ALL OTHER EASEMENTS ARE SUBORDINATE TO THE DRAINAGE EASEMENTS.  
PUBLIC UTILITY FACILITY EASEMENTS ARE HEREBY DEDICATED TO THE PUBLIC UPON, OVER, UNDER, ACROSS AND THROUGHOUT THOSE AREAS DESIGNATED AS SUCH HEREON FOR THE INSTALLATION, MAINTENANCE, REPAIR, AND REMOVAL OF UNDERGROUND UTILITIES, INCLUDING, BUT NOT LIMITED TO, WATER, GAS, ELECTRIC, AND TELECOMMUNICATIONS. MAINTENANCE OF THE AREAS SUBJECT TO SUCH PUBLIC UTILITY FACILITY EASEMENTS SHALL BE THE RESPONSIBILITY OF THE LOT OR TRACT OWNER.  
IN WITNESS WHEREOF:  
PULTE HOME CORPORATION, AS OWNER, HAS HEREUNTO CAUSED ITS NAME TO BE AFFIXED AND HAS EXECUTED THIS SUBDIVISION PLAT BY THE SIGNATURE OF THE UNDERSIGNED, DULY AUTHORIZED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

PULTE HOME CORPORATION, A MICHIGAN CORPORATION;  
BY: \_\_\_\_\_  
ITS: \_\_\_\_\_  
**ACKNOWLEDGEMENT**  
STATE OF \_\_\_\_\_ } ss.  
COUNTY OF \_\_\_\_\_ }  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED.

\_\_\_\_\_, WHO ACKNOWLEDGED SELF TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE INSTRUMENT WITHIN, AND WHO EXECUTED THE FORGING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED. IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_ DATE \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_, 20\_\_\_\_.

IN WITNESS WHEREOF:  
POSTON BUTTE GOLF CLUB, AS OWNER, HAS HEREUNTO CAUSED ITS NAME TO BE AFFIXED AND HAS EXECUTED THIS SUBDIVISION PLAT BY THE SIGNATURE OF THE UNDERSIGNED, DULY AUTHORIZED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

POSTON BUTTE GOLF CLUB, LLC, A MICHIGAN LIMITED LIABILITY COMPANY;  
BY: \_\_\_\_\_  
ITS: \_\_\_\_\_  
**ACKNOWLEDGEMENT**  
STATE OF \_\_\_\_\_ } ss.  
COUNTY OF \_\_\_\_\_ }  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED.

\_\_\_\_\_, WHO ACKNOWLEDGED SELF TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE INSTRUMENT WITHIN, AND WHO EXECUTED THE FORGING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED. IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_ DATE \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_, 20\_\_\_\_.

IN WITNESS WHEREOF:  
SUN CITY ANTHEM AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AS GRANTEE, HAS HEREUNTO CAUSED ITS NAME TO BE AFFIXED AND HAS EXECUTED THE CONVEYANCE OF TRACTS A, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U AND V BY THE SIGNATURE OF THE UNDERSIGNED, DULY AUTHORIZED.

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_,  
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BY: \_\_\_\_\_  
ITS: \_\_\_\_\_  
**ACKNOWLEDGEMENT**  
STATE OF \_\_\_\_\_ } ss.  
COUNTY OF \_\_\_\_\_ }  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED.

\_\_\_\_\_, WHO ACKNOWLEDGED SELF TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE INSTRUMENT WITHIN, AND WHO EXECUTED THE FORGING INSTRUMENT FOR THE PURPOSES THEREIN CONTAINED. IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC \_\_\_\_\_ DATE \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_, 20\_\_\_\_.

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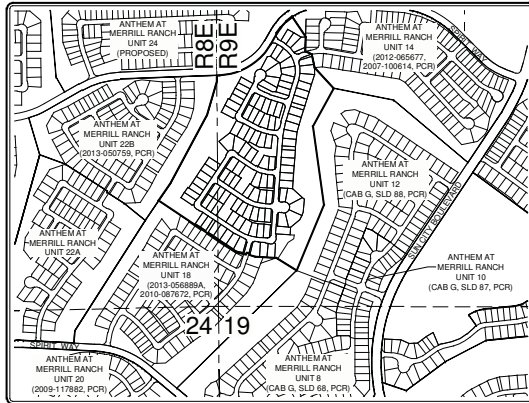
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LOCATION MAP  
1" = 500'

SHEET NO.	COVER SHEET
1	INDEX MAP/LEGAL DESCRIPTION
2	UNIT 16 LAYOUT
3	UNIT 16 LAYOUT
4	UNIT 16 LAYOUT
5	UNIT 16 LAYOUT
6	UNIT 16 SDT DETAILS
7	UNIT 16 SDT DETAILS
8	UNIT 16 SDT DETAILS

### TRACT AREA TABLE - UNIT 16

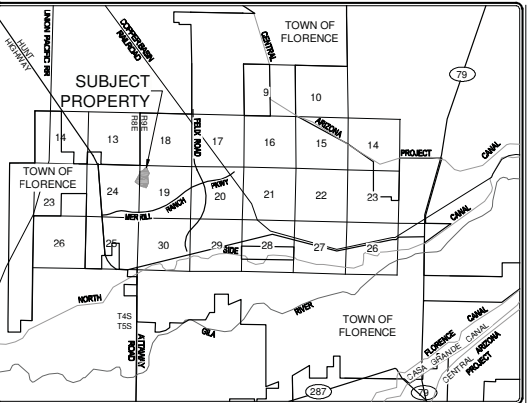
TRACT	AREA (AC)	USAGE
TRACT A	6.746	LANDSCAPE, DRAINAGE, STORM DRAIN, PUBLIC UTILITY EASEMENT, WATER BUTTE WASH & RETENTION
TRACT B	6.504	LANDSCAPE, DRAINAGE, STORM DRAIN, PUBLIC UTILITY EASEMENT, POSTON BUTTE GOLF COURSE & RETENTION
TRACT C	0.047	LANDSCAPE, DRAINAGE, PUBLIC UTILITY EASEMENT & RETENTION
TRACT D	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT E	0.047	LANDSCAPE, DRAINAGE, PUBLIC UTILITY EASEMENT & RETENTION
TRACT F	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT G	0.047	LANDSCAPE, DRAINAGE, PUBLIC UTILITY EASEMENT & RETENTION
TRACT H	0.047	LANDSCAPE, DRAINAGE, PUBLIC UTILITY EASEMENT & RETENTION
TRACT I	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT J	0.047	LANDSCAPE, DRAINAGE, STORM DRAIN, PUBLIC UTILITY EASEMENT & RETENTION
TRACT K	0.047	LANDSCAPE, DRAINAGE, STORM DRAIN & PUBLIC UTILITY EASEMENT
TRACT L	0.047	LANDSCAPE, DRAINAGE, PUBLIC UTILITY EASEMENT
TRACT M	0.047	LANDSCAPE, DRAINAGE, STORM DRAIN, PUBLIC UTILITY EASEMENT & RETENTION
TRACT N	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT O	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT P	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT Q	0.047	LANDSCAPE, DRAINAGE, STORM DRAIN, PUBLIC UTILITY EASEMENT & RETENTION
TRACT R	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT S	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT T	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT U	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT
TRACT V	0.047	LANDSCAPE, DRAINAGE & PUBLIC UTILITY EASEMENT

### GENERAL NOTES

1. ALL-WEATHER ACCESS WILL BE PROVIDED TO ALL LOTS WITHIN THIS SUBDIVISION.
2. ALL PROPOSED DWELLING UNITS SHALL BE SINGLE FAMILY, DETACHED.
3. THIS SUBDIVISION IS SUBJECT TO THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR ANTHEM AT MERRILL RANCH.
4. PUBLIC UTILITY FACILITY EASEMENT WOULD BE LAND DEDICATED FOR INSTALLATION OF FACILITIES OVERHEAD AND UNDERGROUND, FURNISHED FOR USE BY THE PUBLIC. THIS TYPE OF EASEMENT MAY BE USED TO DEDICATE INGRESS TO PROPERTY, AS IN PRIVATE STREET SUBDIVISIONS. ALSO INCLUDED ARE IMPROVEMENTS SUCH AS STREETLIGHTS, TRAFFIC SIGNALS DEVICES, SIDEWALKS, AND FLOOD CONTROL. THESE FACILITIES MAY BE OWNED AND OPERATED BY THE MUNICIPALITY OR DULY AUTHORIZED BY STATE AND MUNICIPAL REGULATIONS.
5. CONSTRUCTION WITHIN UTILITY EASEMENTS SHALL BE LIMITED TO UTILITIES, FENCES AND DRIVEWAYS.
6. NO STRUCTURES OR VEGETATION OF ANY KIND THAT WOULD IMPEDE THE FLOW OF WATER THROUGH THE EASEMENTS MAY BE CONSTRUCTED, PLANTED OR ALLOWED TO GROW WITHIN DRAINAGE EASEMENTS.
7. ONLY GROUND COVER AND BUSHES ARE ALLOWED TO BE PLANTED WITHIN EASEMENTS DEDICATED FOR THE EXCLUSIVE USE OF WATER, SANITARY SEWER, RECLAIMED WATER OR ANY COMBINATION THEREOF. NO TREES ARE ALLOWED.
8. VISIBILITY EASEMENT RESTRICTIONS: ANY OBJECT, WALL, STRUCTURE, MOUND, OR LANDSCAPING (MATURE) OVER 24" IN HEIGHT IS NOT ALLOWED WITHIN THE VISIBILITY EASEMENT. (SEE SHEET 2 FOR DETAIL)
9. TRACT, LOT, AND PARCEL MONUMENTATION TO BE SET AT COMPLETION OF STREET PAVING.
10. ALL TRACTS THAT WILL NOT BE DEDICATED TO THE TOWN OF FLORENCE AND ALL COMMON PROPERTY SHALL BE IMPROVED IN ACCORDANCE WITH PLANS APPROVED BY THE TOWN OF FLORENCE AND SHALL BE CONVEYED BY WARRANTY (OR SPECIAL WARRANTY) DEED TO THE "HOMEOWNERS' ASSOCIATION. THE COMMUNITY ASSOCIATION SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE COMMON PROPERTY.
11. ALL PROPERTY LINES SHOWN INTERSECTING AN ARC ARE TO BE ASSUMED RADIAL, UNLESS NOTED AS NON-RADIAL (NR).
12. POSTORIAL TOLERANCE FOR WALLS COMMON TO TWO LOTS IS +/- 1.00 FOOT FROM COMMON LOT LINE. WALLS COMMON TO A LOT AND A TRACT OR RIGHT-OF-WAY ARE TO BE WITHIN THE WALL MAINTENANCE EASEMENT.

### MERRILL RANCH COMMUNITY FACILITIES DISTRICT

NOTWITHSTANDING THE FOREGOING, THE OWNERS HEREBY RESERVE ANY AND ALL INTERESTS IN INFRASTRUCTURE-RELATED REAL PROPERTY. THE RESERVATION OF SUCH INTERESTS IS ONLY TO THE EXTENT NECESSARY TO ACCOMMODATE THE DISTRICT'S ACQUISITION OF AND PAYMENT TO THE HOMEOWNERS' ASSOCIATION FOR SUCH DOCUMENT 2003-086513 ON THE OFFICIAL RECORDS OF THE PINAL COUNTY, THE OWNERS WILL NO LONGER OWN SUCH INTERESTS. FOR PURPOSES OF THE FOREGOING, (A) "OWNERS" MEANS, COLLECTIVELY, PULTE HOME CORPORATION AND ITS SUCCESSORS AND ASSIGNS PURSUANT TO THE DEVELOPMENT AGREEMENT, (B) "INFRASTRUCTURE-RELATED REAL PROPERTY" MEANS ANY AND ALL OF THE FOREGOING REAL PROPERTY (I) ON OR OTHERWISE APPURTENANT TO WHICH ANY "PUBLIC INFRASTRUCTURE" (AS SUCH TERM IS DEFINED IN SECTION 46-701, ARIZONA REVISED STATUTES, AS AMENDED), OR (II) IS TO BE CONSTRUCTED, (C) WHICH ITSELF IS OR IS TO BECOME SUCH PUBLIC INFRASTRUCTURE, OR (D) THE ACQUISITION OF WHICH WOULD CONSTITUTE A "PUBLIC INFRASTRUCTURE PURPOSE" (AS SUCH TERM IS DEFINED IN SUCH SECTION), (E) "PRE-ANNEXATION AGREEMENT" MEANS THE PRE-ANNEXATION AND DEVELOPMENT AGREEMENT RECORDED AS PUBLIC DOCUMENT 2003-086513 ON THE OFFICIAL RECORDS OF THE PINAL COUNTY RECORDER, (F) "DISTRICT" MEANS THE COMMUNITY FACILITIES DISTRICT TO BE FORMED HEREAFTER BY THE TOWN OF FLORENCE, ARIZONA (THE "MUNICIPALITY") AND PRESENTLY ANTICIPATED TO BE KNOWN AS "MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1", (G) "PRE-ANNEXATION AGREEMENT" AND (H) "DEVELOPMENT AGREEMENT" MEANS THE DEVELOPMENT AGREEMENT TO BE ENTERED INTO AMONG THE OWNERS, THE MUNICIPALITY, AND THE DISTRICT.



VICINITY MAP  
NOT TO SCALE

### BASIS OF BEARING

THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 24, (THE EAST QUARTER CORNER BEING A FOUND A 3" AC, LS 11893 AND THE NORTHEAST CORNER BEING A FOUND GLO BRASS CAP), TOWNSHIP 4 SOUTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER MERIDIAN, PINAL COUNTY, ARIZONA; BEARING BEING N00°25'55"W. HORIZONTAL DISTANCE BETWEEN MONUMENTS BEING 2639.77'.

### WATER AND SEWER SERVICE CERTIFICATION

ANTHEM AT MERRILL RANCH UNIT 16 IS WITHIN THE SERVICE AREA OF JOHNSON UTILITIES, L.L.C., AN ARIZONA LIMITED LIABILITY COMPANY, WHICH HAS BEEN DESIGNATED AS HAVING AN ASSURED WATER SUPPLY PURSUANT TO A.R.S. 45-576. A COMMITMENT TO SUPPLY WATER SERVICE TO THIS PLATTED SUBDIVISION HAS BEEN RECEIVED FROM SAID COMPANY AS EVIDENCED BY JOHNSON UTILITIES DRINKING WATER SERVICE AGREEMENT, A COPY OF WHICH IS SUBMITTED WITH THIS PLAT. ON-SITE SANITARY SEWER DISTRIBUTION LINES WILL BE CONSTRUCTED BY THE DEVELOPER OF THIS SUBDIVISION AND OWNED AND MAINTAINED BY JOHNSON UTILITIES, L.L.C.

JOHNSON UTILITIES, L.L.C., AN ARIZONA LIMITED LIABILITY COMPANY  
BY: \_\_\_\_\_  
ITS: \_\_\_\_\_  
**ACKNOWLEDGEMENT**  
STATE OF \_\_\_\_\_ } ss.  
COUNTY OF \_\_\_\_\_ }  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED.

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NOTARY PUBLIC \_\_\_\_\_ DATE \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_, 20\_\_\_\_.

### COUNTY RIGHT-OF-WAY EASEMENT ABANDONED AS PART OF THIS RECORDING

PCR No. \_\_\_\_\_ AREA (AC) \_\_\_\_\_  
DKT 375, PG 572, PCR 0.9752 COUNTY RIGHT-OF-WAY NE 1/4 SEC 24, T4S, R8E  
DKT 375, PG 572, PCR 1.0724 COUNTY RIGHT-OF-WAY NW 1/4 SEC 19, T4S, R8E

### APPROVALS

BY ACCEPTANCE OF THIS PLAT, THE TOWN OF FLORENCE AGREES TO THE VACATION OR ABANDONMENT OF THE EASEMENTS DESCRIBED OR SHOWN HEREON AS BEING VACATED OR ABANDONED.

APPROVED BY THE PLANNING DIRECTOR AND THE TOWN ENGINEER OF THE TOWN OF FLORENCE, ARIZONA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
PLANNING DIRECTOR  
TOWN OF FLORENCE, ARIZONA

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
TOWN ENGINEER  
TOWN OF FLORENCE, ARIZONA

APPROVED BY THE COUNCIL OF THE TOWN OF FLORENCE, ARIZONA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_  
TOWN CLERK

### RECORDER

STATE OF ARIZONA } ss.  
COUNTY OF PINAL }  
I hereby certify that the within instrument is filed in the official records of this County as Filed No. \_\_\_\_\_ Date: \_\_\_\_\_ Request of: \_\_\_\_\_ Witness on hand and official seal: \_\_\_\_\_ Pinal County Recorder By: \_\_\_\_\_ Deputy

### DEVELOPER / OWNER PULTE HOME CORP.

16767 PERIMETER DRIVE, STE. 100  
SCOTTSDALE, AZ 85260-1042  
480.391.6013

### OWNER POSTON BUTTE GOLF CLUB, LLC

16767 PERIMETER DRIVE, STE. 100  
SCOTTSDALE, AZ 85260-1042  
480.391.6013

### SURVEYOR BAXTER DESIGN GROUP

7580 N. DOBSON ROAD, SUITE 200  
SCOTTSDALE, AZ 85256  
480.816.6001

### LAND USE INFORMATION

GROSS AREA 41.4473 ACRES  
OPEN SPACE 17.1475 ACRES  
RIGHT-OF-WAY AREA 5.4277 ACRES  
NET AREA 36.0196 ACRES  
TOTAL LOTS 111  
PROPOSED DENSITY 2.6781 DU./AC.  
ZONING P.U.D. R-1

### UTILITIES AND SERVICES

GAS SOUTHWEST GAS  
SEWER JOHNSON UTILITIES CO  
WATER JOHNSON UTILITIES CO  
ELECTRIC ARIZONA PUBLIC SERVICE (APS)  
CABLE QWEST COMMUNICATIONS  
SOLID WASTE DISPOSAL TOWN OF FLORENCE  
CABLE COX/QUEST COMMUNICATIONS

POLICE TOWN OF FLORENCE  
FIRE DEPARTMENT TOWN OF FLORENCE  
FIRE DEPARTMENT FLORENCE UNITED  
SCHOOLS SCHOOL DISTRICT

### BAXTER DESIGN GROUP

7580 N. DOBSON RD., Suite 200  
Scottsdale, AZ 85256  
(480) 816-6001

### SURVEY CERTIFICATION

THIS IS TO CERTIFY THAT THIS PLAT IS CORRECT AND ACCURATE AND THE MONUMENTS DESCRIBED HEREIN HAVE EITHER BEEN SET OR LOCATED AS DESCRIBED TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE: \_\_\_\_\_  
BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_ DATE \_\_\_\_\_  
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MY COMMISSION EXPIRES: \_\_\_\_\_, 20\_\_\_\_.

IN WITNESS WHEREOF:  
SUN CITY ANTHEM AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AS GRANTEE, HAS HEREUNTO CAUSED ITS NAME TO BE AFFIXED AND HAS EXECUTED THE CONVEYANCE OF TRACTS A, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U AND V BY THE SIGNATURE OF THE UNDERSIGNED, DULY AUTHORIZED.

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_,  
SUN CITY ANTHEM AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AN ARIZONA NON-PROFIT CORPORATION;  
BY: \_\_\_\_\_  
ITS: \_\_\_\_\_  
**ACKNOWLEDGEMENT**  
STATE OF \_\_\_\_\_ } ss.  
COUNTY OF \_\_\_\_\_ }  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED.

\_\_\_\_



## LEGAL DESCRIPTION

A parcel of land lying within the Northeast quarter of Section 24, Township 4 South, Range 8 East and the Northwest quarter of Section 19, Township 4 South, Range 9 East of the Gila and Salt River Meridian, Pinal County, Arizona, more particularly described as follows:

Commencing at the East quarter corner of said Section 24 (found a 3" aluminum cap, LS 11893) from which the Northeast corner of Section 24 (found a GLO brass cap) bears North 00 degrees 25 minutes 55 seconds West along the East line of the Northeast quarter of Section 24, a distance of 902.62 feet to a point from which the Northeast corner bears North 00 degrees 25 minutes 55 seconds West, 1737.15 feet;

Thence North 00 degrees 25 minutes 55 seconds West along the East line of the Northeast quarter of Section 24, a distance of 902.62 feet to a point from which the Northeast corner bears North 00 degrees 25 minutes 55 seconds West, 1737.15 feet;

Thence departing said East line, South 89 degrees 34 minutes 05 seconds West, 503.76 feet to the POINT OF BEGINNING;

Thence North 34 degrees 48 minutes 04 seconds East, 179.27 feet;

Thence North 27 degrees 56 minutes 08 seconds East, 659.20 feet;

Thence North 16 degrees 26 minutes 10 seconds East, 239.12 feet;

Thence North 00 degrees 25 minutes 55 seconds West, 50.94 feet;

Thence North 87 degrees 43 minutes 10 seconds East, 50.46 feet;

Thence North 00 degrees 25 minutes 55 seconds West, 50.46 feet;

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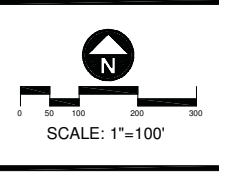
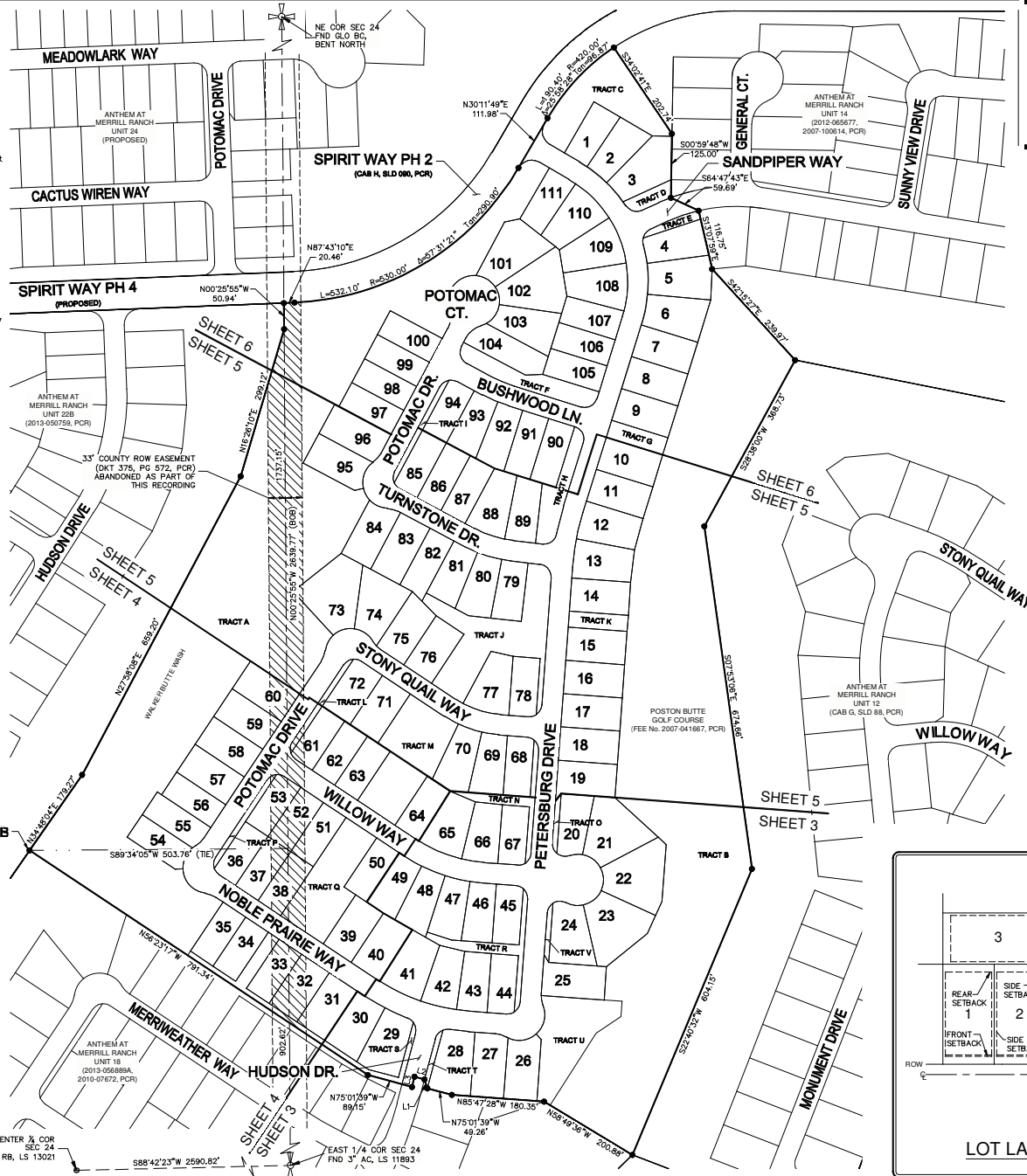
Thence North 00 degrees 25 minutes 55 seconds West, 50.46 feet;

Thence North 00 degrees 25 minutes 55 seconds West, 50.46 feet;

Thence North 00 degrees 25 minutes 55 seconds West, 50.46 feet;

Thence North 00 degrees 25 minutes 55 seconds West, 50.46 feet;

Thence North 00 degrees 25 minutes 55 seconds West, 50.46 feet;



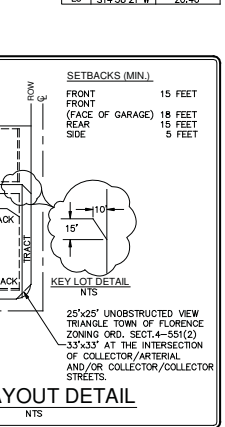
RECORDER	
STATE OF ARIZONA ) COUNTY OF PINAL ) SS	
I hereby certify that the within instrument is filed in the official records of this County as of this date.	
Date:	
Request of:	
Witness my hand and official seal:	
Virginia Ross	Pinal County Recorder
By:	Deputy

SYMBOL LEGEND	
	SECTION CORNER, GLO BRASS CAP, (UNLESS NOTED OTHERWISE)
	QUARTER CORNER, GLO BRASS CAP, (UNLESS NOTED OTHERWISE)
	CENTERLINE MONUMENT

LINE LEGEND	
	BREAK LINE
	CENTERLINE OF ROADWAY
	EASEMENT LINE
	PLAT BOUNDARY
	PROPERTY LINE
	ROW
	SECTION LINE
	TERMINAL POINT ON ROW
	INDICATES THAT PORTION OF THE 33' COUNTY ROW
	EASEMENT TO BE ABANDONED AS PART OF THIS RECORDING.

ABBREVIATIONS	
(AC)	ACRE
AL	ALUMINUM CAP
BC	BRASS CAP
B	BOOK
(BOB)	BASIS OF BEARING
CMU	CONCRETE MASONRY UNIT
DKT	DOCKET
FND	FOUND MONUMENT
GLO	GENERAL LAND OFFICE
LE	LANDSCAPE EASEMENT
LS#	LAND SURVEYORS REGISTRATION NO.
(M)	MEASURED
NO	NO IDENTIFICATION, (NO LS No.)
(NR)	INDICATES LINE IS NOT
NTS	NOT TO SCALE
FOR	FINAL COUNTY RECORDER
PG	PAGE
POB	POINT OF BEGINNING
PUEF	PUBLIC UTILITY FACILITY EASEMENT /
RECORD	RECORD
R (R)	RANGE LINE NO. EAST
ROW	RIGHT OF WAY
SEC	SECTION NO.
SIDE	STORM DRAIN EASEMENT
SSE	SANITARY SEWER EASEMENT
SOT	SIGHT DISTANCE TRIANGLE
T # S	TOWNSHIP LINE NO. SOUTH
UNV	UNCONSTRUCTED VIEW TRIANGLE
VNAE	VEHICULAR NON-ACCESS EASEMENT
WME	WALL MAINTENANCE EASEMENT

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N18°43'04\"/>	18.03'
L2	N75°01'39\"/>	20.00'
L3	S14°58'21\"/>	20.40'

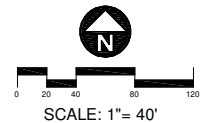


BAXTER DESIGN GROUP	
DATE:	OCTOBER 2015
DESIGNED BY:	BOB
DRAWN BY:	STS
CHECKED BY:	JWV
PROJECT:	
CODE:	FINAL PLAT
REVISIONS:	
PULTE GROUP ANHEIM AT MERRILL RANCH FINAL PLAT UNIT 16	
SITUATED WITHIN THE NORTHEAST QUARTER OF SECTION 24, T4S, R8E AND THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 4 SOUTH, RANGE 8 EAST OF THE GILA AND SALT RIVER MERIDIAN, TOWN OF FLORENCE, PINAL COUNTY, ARIZONA	
UNIT 16 INDEX MAP SHEET 2 OF 8	

ARIZONA LAND SURVEYORS BOARD  
PINAL COUNTY, ARIZONA  
REGISTERED PROFESSIONAL LAND SURVEYOR  
No. 97371  
EXPIRES 9/30/2018



LOT TABLE		
LOT NO.	SQ. FT.	ACRES
20	6,770	0.1554
21	11,788	0.2706
22	12,439	0.2856
23	12,134	0.2786
24	9,052	0.2078
25	8,243	0.1851
26	7,771	0.1784
27	8,070	0.1853
28	9,082	0.2085
29	8,780	0.2016
30	8,022	0.1842
41	8,834	0.2028
42	7,470	0.1623
43	6,455	0.1481
44	6,071	0.1394
45	6,071	0.1394
46	6,455	0.1482
47	6,882	0.1580
48	7,132	0.1637
49	6,862	0.1529
65	8,331	0.1912
66	7,230	0.1660
67	6,071	0.1394







## RECORDED


STATE OF ARIZONA }  
COUNTY OF PINAL } SS

I hereby certify that the within instrument is  
filed in the official records of this County as  
Fee No. \_\_\_\_\_  
Date: \_\_\_\_\_  
Request of: \_\_\_\_\_  
Witness my hand and official seal.  
Virginia Ross Pinal County Recorder  
By: \_\_\_\_\_ Deputy

## SYMBOL LEGEND

-  SECTION CORNER, GLO BRASS CAP,  
(UNLESS NOTED OTHERWISE)  
 QUARTER CORNER, GLO BRASS CAP,  
(UNLESS NOTED OTHERWISE)  
 CENTERLINE MONUMENT  
(BRASS CAP, OR AS NOTED)  
 1/2" REBAR & CAP, RLS 21065, SET  
(UNLESS NOTED OTHERWISE)

### LINE LEGEND

- 
 BREAK LINE  
 CENTERLINE OF ROADWAY  
 EASEMENT LINE  
 PLAT BOUNDARY  
 PROPERTY LINE  
 ROW  
 SECTION LINE  
 TERMINAL POINT ON ROW  
 INDICATES THAT PORTION OF  
 THE 33' COUNTY ROW  
 EASEMENT TO BE ABANDONED  
 AS PART OF THIS RECORDING

## ABBREVIATIONS

- |       |  |
|-------|--|
| (AC)  | ACRE   |
| AL    | ALLUMINUM CAP  |
| BC    | BRASS FOOT   |
| BE    | BLOCK  |
| (BEM) | BELT OF BEARING  |
| CJM   | CIVIL MASONRY UNIT                                     |
| D     | DECK   |
| FND   | FIND MONUMENT  |
| L     | LAND   |
| LSP   | LOCAL LAND OFFICIAL                                    |
|       | LANDSCAPE EASEMENT                                     |
|       | LAND SURVEYORS REGISTRATION NO.                        |
|       | MEASURED   |
| MJL   | MORE OR LESS   |
| N     | NO NOTIFICATION, (NO L.S.)                             |
| (NR)  | INDICATES LINE IS NOT                                  |
|       | RADIAL TO CURVE  |
| NTS   | NOT TO SCALE   |
| P     | PIER   |
| PG    | PAGE   |
| PNT   | POINT OF BEGINNING                                     |
| PUEF  | PUBLIC UTILITY FACILITY EASEMENT/<br>EASEMENT REELEASE |
| (R)   | RANGE  |
| R E   | RECORDER NO. EAST                                      |
| S     | SADIAL BEARING   |
| SD    | RIGHT OF WAY   |
| SE    | SECTION NO.  |
| SLW   | STORM DRAIN EASEMENT                                   |
| SSE   | SANITARY SEWER EASEMENT                                |
| T     | TOWNSHIP   |
| T S   | TOWNSHIP LINE NO. SOUTH<br>OF FLOORING                 |
| UVT   | UNOBSTRUCTED   |
| VWAE  | VEHICULAR NON-ACCESS EASEMENT                          |
|       | VEHICLE MAINTENANCE EASEMENT                           |

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N18°43'04"W	18.03'
L2	N75°01'39"W	20.00'
L3	S14°58'21"W	20.40'
L4	S56°23'17"E	17.81'
L5	S56°23'17"E	11.58'
L6	S41°36'31"E	15.00'
L7	S60°17'07"E	39.65'
L8	N29°42'53"E	20.00'
L9	S60°17'07"E	48.60'
L10	N29°28'52"W	18.03'
L11	N37°53'56"E	18.03'

CURVE TABLE				
CURVE	RADIUS	LENGTH	DELTA	TANGENT
C2	4000.00	75.49	10.38°	65.64
C3	4200.00	101.30	12.50°	82.64
C4	4200.00	94.10	12.50°	77.42
C4	4200.00	45.23	6°10'14"	22.59
C5	4200.00	48.80	6°10'14"	22.59
D6	25.00°	36.74	84°11'46"	22.64
D7	25.00°	13.56	103°58'48"	1.95
C8	25.00°	23.18	53°07'48"	6.25
C9	25.00°	36.74	84°11'46"	22.64
C10	25.00°	23.18	53°07'48"	6.25
C11	25.00°	13.56	103°58'48"	1.95
C12	4200.00	101.30	12.50°	82.64
C13	4200.00	195.01	29°24'11"	99.70
C14	380.00°	88.41	13°19'51"	44.71
C15	380.00°	72.04	10°51'42"	36.13
C16	25.00°	36.74	84°11'46"	22.64
D17	25.00°	39.27	90°50'00"	25.00
C18	25.00°	16.09	36°52'12"	3.33
C19	25.00°	23.18	53°07'48"	6.25
C20	25.00°	22.62	53°07'48"	6.13
C21	50.00°	123.64	141°41'02"	143.93
C22	50.00°	3.72	41°56'48"	1.86
C23	50.00°	58.80	103°58'48"	1.95
C24	50.00°	26.28	30°07'12"	13.25
C25	50.00°	22.09	25°18'43"	11.43
C26	50.00°	19.73	14°35'34"	6.46
C27	50.00°	22.62	53°07'48"	6.13
C28	50.00°	12.97	22°52'46"	10.12
C29	50.00°	2.69	25°7'46"	1.29
C30	50.00°	39.27	90°50'00"	25.00
C31	25.00°	23.18	53°07'48"	6.25
C32	25.00°	16.09	36°52'12"	3.33
C33	25.00°	44.92	113°19'37"	37.96
C34	25.00°	23.18	53°07'48"	6.25
C35	25.00°	26.24	60°07'51"	14.47
C36	50.00°	36.07	40°11'18"	18.29
C37	45.00°	36.07	40°11'18"	18.29
C38	50.00°	44.88	52°34'22"	24.78
C39	50.00°	45.55	51°03'03"	23.80
C40	50.00°	26.30	30°08'16"	13.46
C41	50.00°	23.18	53°07'48"	6.25
C42	25.00°	26.24	60°07'51"	14.47
C43	25.00°	23.18	53°07'48"	6.25
C44	25.00°	39.27	90°50'00"	25.00
C45	25.00°	23.18	53°07'48"	6.25
C46	25.00°	16.09	36°52'12"	3.33
C47	280.00°	143.69	29°24'11"	73.46
C48	280.00°	80.33	18°29'03"	43.56
C49	280.00°	90.33	18°29'03"	43.56
C50	320.00°	164.22	29°24'11"	85.96
C51	320.00°	26.33	43°08'16"	13.47
C52	320.00°	49.83	8°52'26"	25.02
C53	320.00°	49.83	8°52'26"	25.02
C54	320.00°	36.02	6°59'12"	19.53
C55	320.00°	8.00	13°28'27"	3.77
C56	320.00°	7.93	13°28'27"	3.77
C57	320.00°	36.02	6°59'12"	19.53
C58	320.00°	49.83	8°52'26"	25.02
C59	320.00°	49.83	8°52'26"	25.02
C60	320.00°	26.33	43°08'16"	13.47
C61	320.00°	164.22	29°24'11"	85.96



DATE: OCTOBER 2013  
DESIGNED BY: BDG  
DRAWN BY: STS  
REVIEWED BY: JMW  
PROJECT:  
ISSUE: FINAL PLAT

**PULTE GROUP**  
**ANTHEM AT MERRILL RANCH**  
**FINAL PLAT UNIT 16**

SITUATED WITHIN THE NORTHEAST QUARTER OF SECTION 24, T4S, R8E AND THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 4 SOUTH, RANGE 9 EAST OF THE GILA AND SALT RIVER MERIDIAN, TOWN OF FLORENCE, PINAL COUNTY, ARIZONA

**UNIT 16**  
**LAYOUT SHEET**  
**SHEET 3 OF 8**

File: 242-AMT-JONES-UNIT-16-MPH-34-PW25-Gal Drawing  
 No name: 242.MPH UNIT 16 PP 100.dwg | plot date: October 30, 2013 | plotted by: mcmr









CURVE TABLE			
CURVE	RADIUS	LENGTH	DELTA
C73	25.00'	39.27'	90°00'00"
C74	25.00'	23.18'	53°07'48"
C75	25.00'	16.09'	36°52'12"
C76	50.00'	22.55'	25°50'31"
C77	50.00'	123.64'	141°41'02"
C78	50.00'	22.55'	25°50'31"
C79	50.00'	34.61'	39°39'57"
C80	50.00'	44.99'	50°31'07"
C81	50.00'	44.94'	51°28'55"
C82	50.00'	11.64'	13°20'13"
C83	50.00'	10.91'	12°30'18"
C84	180.00'	92.37'	29°24'11"
C85	180.00'	15.84'	5°02'29"
C86	180.00'	76.53'	24°21'42"
C87	220.00'	112.90'	29°24'11"
C88	220.00'	31.09'	8°02'51"
C89	220.00'	46.68'	12°40'43"
C90	220.00'	33.13'	8°37'37"
C91	25.00'	39.27'	90°00'00"
C92	25.00'	16.09'	36°52'12"
C93	25.00'	23.18'	53°07'48"
C94	25.00'	39.27'	90°00'00"
C95	25.00'	16.09'	36°52'12"
C96	25.00'	23.18'	53°07'48"
C97	500.00'	19.73'	21°54'00"
C98	500.00'	94.01'	10°46'23"
C99	25.00'	39.27'	87°44'30"
C100	25.00'	37.20'	85°15'50"
C101	520.00'	54.79'	6°02'12"
C102	480.00'	109.20'	13°02'03"
C103	480.00'	56.64'	6°45'41"
C104	480.00'	52.55'	6°16'22"

CURVE TABLE			
CURVE	RADIUS	LENGTH	DELTA
C105	250.00'	94.41'	21°38'18"
C106	250.00'	17.83'	4°05'15"
C107	250.00'	49.15'	11°51'54"
C108	250.00'	27.43'	6°17'09"
C109	210.00'	79.31'	21°38'18"
C110	210.00'	16.83'	4°35'34"
C111	210.00'	62.48'	12°02'44"
C112	25.00'	39.27'	90°00'00"
C113	25.00'	16.09'	36°52'12"
C114	25.00'	23.18'	53°07'48"
C115	50.00'	22.55'	25°50'31"
C116	50.00'	123.64'	141°41'02"
C117	50.00'	39.56'	45°20'00"
C118	50.00'	2.95'	3°22'48"
C119	50.00'	20.14'	23°04'26"
C120	50.00'	2.95'	3°22'48"
C121	50.00'	56.82'	65°06'22"
C122	50.00'	1.21'	1°24'37"
C123	50.00'	22.55'	25°50'31"

LOT TABLE			
LOT NO.	SQ. FT.	ACRES	
10	7,475	0.1716	
11	7,475	0.1716	
12	8,060	0.1850	
13	8,101	0.1860	
14	7,475	0.1716	
15	7,475	0.1716	
16	7,475	0.1716	
17	7,475	0.1716	
18	7,475	0.1716	
19	7,550	0.1733	
20	6,117	0.1404	
21	6,884	0.1580	
22	7,623	0.1750	
23	12,758	0.2929	
24	9,667	0.2219	

LOT TABLE (CONT.)			
LOT NO.	SQ. FT.	ACRES	
75	7,911	0.1816	
76	7,475	0.1716	
77	8,038	0.1845	
78	6,071	0.1394	
79	6,412	0.1472	
80	7,219	0.1657	
81	6,604	0.1516	
82	6,725	0.1544	
83	8,125	0.1865	
84	7,256	0.1781	
85	6,442	0.1479	
86	6,466	0.1484	
87	6,466	0.1484	
88	5,111	0.1162	
89	6,871	0.1577	
90	7,691	0.1766	
91	8,084	0.1856	

LINE TABLE		
LINE	BEARING	DISTANCE
L11	N37°53'56"E	18.03'
L22	S33°36'43"W	35.00'
L23	S33°36'43"W	35.00'
L24	S56°23'17"E	20.00'
L25	N33°36'43"E	35.00'
L26	N33°36'43"E	35.00'
L27	S56°23'17"E	20.00'
L28	S62°31'01"W	39.78'
L29	S62°31'01"W	39.78'
L30	S27°28'59"E	20.00'
L31	S77°20'02"W	18.00'
L32	S04°12'32"W	20.00'

### RECORDER

STATE OF ARIZONA }  
COUNTY OF PINAL }

I hereby certify that the within instrument is filed in the official records of this County as of the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Request of: \_\_\_\_\_  
Witness my hand and official seal: \_\_\_\_\_  
Virginia Ross  
Pinal County Recorder  
By: \_\_\_\_\_ Deputy

### SYMBOL LEGEND

- SECTION CORNER, GLO BRASS CAP, (UNLESS NOTED OTHERWISE)
- QUARTER CORNER, GLO BRASS CAP, (UNLESS NOTED OTHERWISE)
- CENTERLINE MONUMENT (BRASS CAP, OR AS NOTED)
- 1/2" REBAR & CAP, RLS 21065, SET (UNLESS NOTED OTHERWISE)

### LINE LEGEND

- BREAK LINE
- CENTERLINE OF ROADWAY
- EASEMENT LINE
- PLAT BOUNDARY
- PROPERTY LINE
- ROW
- SECTION LINE
- TERMINAL POINT ON ROW
- INDICATES THAT PORTION OF THE 33' COUNTY ROW EASEMENT TO BE ABANDONED AS PART OF THIS RECORDING.

### ABBREVIATIONS

(AC) ACRE  
(AL) ALUMINUM CAP  
(BC) BRASS CAP  
(BO) BOLT  
(B) BASIS OF BEARING  
(C) CONCRETE MASONRY UNIT  
(D) DOCKET  
(G) GENERAL LAND OFFICE  
(L) LANDSCAPE EASEMENT  
(LS#) LAND SURVEYORS REGISTRATION NO.  
(M) MEASURED  
(NO) NO IDENTIFICATION (NO LS No.)  
(NR) INDICATES LINE IS NOT RADIAL TO CURVE  
(NTS) NOT TO SCALE  
(PCR) PINAL COUNTY RECORDER  
(PG) PAGE  
(P) POINT OF BEGINNING  
(PUE) PUBLIC UTILITY FACILITY EASEMENT / DRAINAGE EASEMENT  
(R) RANGE LINE NO. EAST  
(R) RADIAL BEARING  
(R) RIGHT OF WAY  
(SEC) SECTION  
(S) SECTION  
(SDE) STORM DRAIN EASEMENT  
(SSE) SANITARY SEWER EASEMENT  
(SD) RIGHT DISTANCE TRIANGLE  
(T) TOWNSHIP LINE NO. SOUTH  
(T) TOWN OF FLORENCE  
(UVT) UNRESTRICTED VIEW TRIANGLE  
(VNAE) VEHICULAR NON-ACCESS EASEMENT  
(WME) WALL MAINTENANCE EASEMENT

### BAXTER DESIGN GROUP

DATE: OCTOBER 2015  
DESIGNED BY: MDO  
DRAWN BY: JTS  
CHECKED BY: JMW  
PROJECT: ANTHEM AT MERRILL RANCH UNIT 12 (CAB G, SLD BR, PCR)  
CODE: FINAL PLAT  
REVISIONS:  
VERSION

### PULTE GROUP

ANTHEM AT MERRILL RANCH  
FINAL PLAT UNIT 16

SITUATED WITHIN THE NORTHEAST QUARTER OF SECTION 24, T4S, R8E AND THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 4 SOUTH, RANGE 8 EAST OF THE GILA AND SALT RIVER MERIDIAN, TOWN OF FLORENCE, PINAL COUNTY, ARIZONA.

### UNIT 16

LAYOUT SHEET  
SHEET 5 OF 8

NOT BE USED FOR ANY OTHER PROJECTS  
EXCEPT FOR THE PROJECT IDENTIFIED HEREIN  
DATE: OCTOBER 2015 | PULTE GROUP

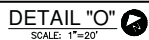
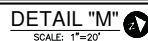
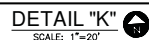














**Town of Florence  
Summary of Warrants Paid  
As of October 2013**

<b>Source</b>	<b>Amount</b>
<b>Accounts Payable-Warrant Register</b>	<b>1,428,979.37</b>
<b>ACH/Wire Transfers</b>	
CFD #1 trustee admin fee - Wells Fargo	3,000.00
CFD #2 trustee admin fee - Wells Fargo	3,000.00
sales tax payments - ADOR	19,244.51
child support/assignment PR levys	4,853.72
credit/debit/analysis/bank fees	2,381.93
HSA payments	13,177.43
AFLAC payments	4,624.66
health insurance payments - CIGNA	138,976.15
worker's compensation	68,280.00
deferred comp payments	2,010.00
<b>Total Transfers</b>	<b>259,548.40</b>
<b>Electronic Retirement Transfer</b>	
ppd 1 - ASRS	42,542.84
ppd 2 - ASRS	44,221.64
ppd 1 - Securian (Firefighter Pension)	162.60
ppd 2 - Securian (Firefighter Pension)	217.94
ppd 3 - Securian (Firefighter Pension)	205.66
<b>Total Retirement Transfers</b>	<b>87,350.68</b>
<b>Payroll Transfer</b>	
ppd 1	210,447.53
ppd 2	205,865.92
<b>Total Payroll Transfers</b>	<b>416,313.45</b>
<b>Credit Union Transfers</b>	
ppd 1	4,025.38
ppd 2	4,025.38
<b>Total Credit Union Transfers</b>	<b>8,050.76</b>
<b>Electronic State Tax Transfers</b>	
ppd 1	7,641.58
ppd 2	8,625.39
ppd 3	7,833.38
<b>Total State Tax Deposits</b>	<b>24,100.35</b>
<b>Electronic Federal Tax Transfers</b>	
ppd 1	67,510.35
ppd 2	80,299.16
ppd 3	69,316.38
<b>Total Federal Tax Deposits</b>	<b>217,125.89</b>
<b>General Checking Account</b>	<b>\$2,441,468.90</b>
<b>Total Warrants</b>	<b>\$2,441,468.90</b>



**Town of Florence  
Warrant Register - October 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91441	10/3/2013	Apache Junction Fire District	2375	9/16/2013	repairs to # 126 2002 Pierce	3,056.49
91442	10/3/2013	ARIZONA DEPARTMENT OF	0056168X	6/20/2013	WQL Water Quality/A23 Annual Fee for AZPDES Inv#0000056168X	2,500.00
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7315095	9/5/2013	First Aid Restock	73.91
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7315101	9/5/2013	First Aid Restock- NTE \$100	26.45
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7315101	9/5/2013	First Aid Restock- NTE \$100	26.45
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7315101	9/5/2013	First Aid Restock- NTE \$100	26.44
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7316801	9/25/2013	Two boxes of lens cleaning towelettes	7.20
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7316801	9/25/2013	Two boxes of lens cleaning towelettes	3.44
91443	10/3/2013	ARIZONA GLOVE & SAFETY	7316801	9/25/2013	Two boxes of lens cleaning towelettes	3.44
91444	10/3/2013	Arizona Wire Rope	218348	8/14/2013	Purchase of six 3/8 steel ropes"	66.20
91444	10/3/2013	Arizona Wire Rope	218348	8/14/2013	Additional amount owed on P.O. # 32505	11.23
91444	10/3/2013	Arizona Wire Rope	219933	9/17/2013	Purchase of twelve SS w/loop cables and twelve shackle SS cables	2,651.44
91444	10/3/2013	Arizona Wire Rope	219933	9/17/2013	Additional amount owed on P.O.# 32901 for freight	100.00
91445	10/3/2013	AZ Department of Public Safety	4 22EA/13	10/2/2013	Fingerprint Clearance	88.00
91446	10/3/2013	AZ Human Resources Directors Assoc	RENEW SB 13/14	10/2/2013	Membership Renewal	50.00
91447	10/3/2013	AZ MUNICIPAL RISK RETENTION-	8413 / 8414	9/26/2013	Liability Insurance	88,647.25
91448	10/3/2013	BARNES DISTRIBUTION	5806466001	9/5/2013	Restock - Nuts & Bolts	171.97
91448	10/3/2013	BARNES DISTRIBUTION	5806466001	9/5/2013	Restock - Nuts & Bolts	9.55
91448	10/3/2013	BARNES DISTRIBUTION	5806466001	9/5/2013	Restock - Nuts & Bolts	4.77
91448	10/3/2013	BARNES DISTRIBUTION	5806466001	9/5/2013	Restock - Nuts & Bolts	4.77
91449	10/3/2013	CENTERLINE SUPPLY WEST, INC.	68042	9/24/2013	Ten street sign brackets NTE\$ 250.00	219.94
91449	10/3/2013	CENTERLINE SUPPLY WEST, INC.	67899	9/18/2013	Four hospital signs, four arrow signs	131.96
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	5829	47.73
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	9627	269.76
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	9176	46.57
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	246	46.75
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	2394	47.73
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	705	134.88
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	8030	142.82
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	236	44.96
91450	10/3/2013	CENTURYLINK	VARIOUS 913	9/19/2013	7500	81.91
91451	10/3/2013	COOLIDGE ENGINE & PUMP, L.L.C.	5301	8/8/2013	Welding/ Attempt to repair hole in Effluent Pump	473.70
91452	10/3/2013	DANA KEPNER CO, INC.	812667900	9/17/2013	Meter for Holiday Inn Express	572.84
91453	10/3/2013	David Hills	CDL REIM 913	9/25/2013	Reimbursement for CDL license renewal	35.00
91453	10/3/2013	David Hills	REIM 92613	9/26/2013	Reimbursement for uniform pants	43.81
91454	10/3/2013	Day Auto Supply, Inc	591416	8/22/2013	switch for ladder truck ***emergency***	23.36
91454	10/3/2013	Day Auto Supply, Inc	592927	9/10/2013	Open PO for Parks Maintenance purchases	94.55
91454	10/3/2013	Day Auto Supply, Inc	593478	9/17/2013	Purchase of window switch PD G029ET Patrol	130.44
91454	10/3/2013	Day Auto Supply, Inc	593655	9/19/2013	Purchase of brake fluid PD G029ET Patrol	9.87
91454	10/3/2013	Day Auto Supply, Inc	593694	9/19/2013	Purchase of brake pads for PD G029ET Patrol	89.12
91454	10/3/2013	Day Auto Supply, Inc	593764	9/20/2013	Purchase of one EGR control valve ST-31	32.69
91454	10/3/2013	Day Auto Supply, Inc	593822	9/20/2013	Purchase of oil G921GL PD Patrol	35.81
91454	10/3/2013	Day Auto Supply, Inc	593822	9/20/2013	Purchase of oil and air filter G921GL PD Patrol	21.59
91454	10/3/2013	Day Auto Supply, Inc	593956	9/23/2013	Purchase of wiper blade PD G982EJ	6.50
91454	10/3/2013	Day Auto Supply, Inc	593958	9/23/2013	Purchase of wiper blade PD G103DL Patrol	6.50
91454	10/3/2013	Day Auto Supply, Inc	593992	9/23/2013	Purchase of wiper blade PD G792CH Volunteer	6.50
91454	10/3/2013	Day Auto Supply, Inc	594032	9/24/2013	Purchase of headlight bulb PD G982EJ Patrol	10.53
91454	10/3/2013	Day Auto Supply, Inc	594034	9/24/2013	Purchase of blower motor/wheel PD G017FM Patrol	46.57
91454	10/3/2013	Day Auto Supply, Inc	594042	9/24/2013	Purchase of headlight bulb for PD G103DL Volunteer	9.77
91454	10/3/2013	Day Auto Supply, Inc	594061	9/4/2013	Open PO for Parks Maintenance purchases	38.69



**Town of Florence  
Warrant Register - October 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91454	10/3/2013	Day Auto Supply, Inc	594072	9/24/2013	Open PO for Parks Maintenance purchases	3.77
91454	10/3/2013	Day Auto Supply, Inc	594312	9/26/2013	Open PO for Parks Maintenance purchases	56.00
91455	10/3/2013	DEMCO, Inc.	5083461	9/19/2013	Supplies	233.64
91456	10/3/2013	DESERT BORING AND EXCAVATION	6945	9/19/2013	Emergency excavation @ Willow	375.00
91456	10/3/2013	DESERT BORING AND EXCAVATION	6945	9/19/2013	Emergency excavation @ Illinois	375.00
91456	10/3/2013	DESERT BORING AND EXCAVATION	6946	9/23/2013	Replace service at 15494 T.O. Village	562.50
91457	10/3/2013	DPC ENTERPRISES, L.P.	272000643-13	9/19/2013	Nine 150LB cylinders of CL2 NTE \$1000.00	394.21
91457	10/3/2013	DPC ENTERPRISES, L.P.	272000643-13	9/19/2013	Nine 150LB cylinders of CL2 NTE \$1000.00	394.21
91458	10/3/2013	EAP Preferred	12097	10/1/2013	EAP services - quarterly	899.10
91459	10/3/2013	Election Officials of Arizona	909201300	9/9/2013	dues	30.00
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205442	9/10/2013	Open PO for Park Maintenance purchases	47.07
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205467	9/11/2013	Open PO for Park Maintenance purchases	186.80
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205599	9/18/2013	Two keys for the High School House	4.33
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205607	9/18/2013	Open PO for Park Maintenance purchases	36.28
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205703	9/23/2013	Open PO for Park Maintenance purchases	50.77
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205719	9/24/2013	One 50LB 60D 6 Comm nail for Blue Stake"	86.83
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205733	9/24/2013	Purchase of PVC fittings for line repair	3.79
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205748	9/25/2013	Parts to repair sewer at Silver King	57.89
91460	10/3/2013	FLORENCE TRUE VALUE HARDWARE	205749	9/25/2013	Parts to repair sewer at Silver King	55.37
91461	10/3/2013	FRANK, ANDREWS	747	9/18/2013	Reimbursement for uniform pants	29.07
91462	10/3/2013	GRAINGER, INC.	9245938817	9/17/2013	Purchase of auto paint storage cabinet	1,157.38
91463	10/3/2013	HACH COMPANY	8484581	9/17/2013	Ph liquid probe and electrose filling solution for N & S Plants	145.43
91463	10/3/2013	HACH COMPANY	8484581	9/17/2013	Ph liquid probe and electrose filling solution for N & S Plants	145.43
91464	10/3/2013	Horine Electrical Services	6849	9/17/2013	replace broken parts of pigtaills	177.43
91465	10/3/2013	Hughes Fire Equipment	479356	8/8/2013	hardware cut for shelf install	92.99
91466	10/3/2013	iT1 Source LLC	0261784-IN	9/13/2013	Barracuda Web Filter Updates	427.60
91467	10/3/2013	JONES AUTO CENTER	141636	9/23/2013	Purchase of door handle and window switch for ST-37	165.86
91467	10/3/2013	JONES AUTO CENTER	66613	9/24/2013	A/C Cab evaporator replacement	1,215.02
91468	10/3/2013	Konica Minolta	9/12-12/12 1032133	1/27/2013	Copier Maint & copy chgs 912-12/12	580.33
91469	10/3/2013	Larry O. Garcia Jr.	3653	9/22/2013	Reimbursement for uniform pants	53.68
91469	10/3/2013	Larry O. Garcia Jr.	8067	9/21/2013	Reimbursement for uniform pants	36.16
91469	10/3/2013	Larry O. Garcia Jr.	8260	9/14/2013	Reimbursement for uniform pants	106.81
91470	10/3/2013	MENDIVIL, ERASMO JR.	REIM 92713	9/27/2013	Multi color 100 ft. stringer flags	33.96
91471	10/3/2013	MOSER, E. JEFFREY	REIM 9/18/13	9/27/2013	Reimbursement for purchase of SD card for new camera	16.32
91471	10/3/2013	MOSER, E. JEFFREY	REIM 9/18/13	9/27/2013	fruit for meeting	28.84
91472	10/3/2013	OFFICE DEPOT INC	661749485-002	8/16/2013	Storage Cabinets, Bins and other supplies.	16.63
91472	10/3/2013	OFFICE DEPOT INC	665616370-001	8/16/2013	Storage Cabinets, Bins and other supplies.	503.17
91472	10/3/2013	OFFICE DEPOT INC	665616372-002	8/22/2013	Storage Cabinets, Bins and other supplies.	661.02
91472	10/3/2013	OFFICE DEPOT INC	665616736-001	8/16/2013	Storage Cabinets, Bins and other supplies.	179.91
91472	10/3/2013	OFFICE DEPOT INC	665616737-001	8/16/2013	Storage Cabinets, Bins and other supplies.	333.26
91472	10/3/2013	OFFICE DEPOT INC	67323944-001	9/19/2013	Office Supplies	16.25
91472	10/3/2013	OFFICE DEPOT INC	675792432-001	9/13/2013	Office Supplies	42.32
91472	10/3/2013	OFFICE DEPOT INC	675793850-001	9/13/2013	Office Supplies	52.63
91472	10/3/2013	OFFICE DEPOT INC	676928542-001	9/18/2013	office supplies	152.00
91472	10/3/2013	OFFICE DEPOT INC	677011008-001	9/18/2013	office supplies	180.62
91472	10/3/2013	OFFICE DEPOT INC	677042887-001	9/18/2013	Office Supplies	129.95
91472	10/3/2013	OFFICE DEPOT INC	677324057-001	9/19/2013	Office Supplies	49.79
91473	10/3/2013	On-stream Media Corporation	20645	8/19/2013	Channel 11 Streaming - 1 Year	179.20
91474	10/3/2013	PETTY CASH - SENIOR CENTER	907-930/13	10/2/2013	Petty Cash	24.20
91474	10/3/2013	PETTY CASH - SENIOR CENTER	907-93013	10/2/2013	Petty Cash	158.03
91475	10/3/2013	PINAL CO SHERIFF'S OFFICE	13-Jul	9/25/2013	July jail bill	6,781.68



**Town of Florence**  
**Warrant Register - October 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91476	10/3/2013	PINAL COUNTY TREASURER	SAN CARLOS ASSES 9/1	9/25/2013	San Carlos Irrigation Assessment	14,363.30
91477	10/3/2013	PINAL NUTRITION PROGRAM	1215179	8/20/2013	Meals for August 2013	1,132.91
91477	10/3/2013	PINAL NUTRITION PROGRAM	1215179	8/20/2013	Pans for kitchen	66.20
91478	10/3/2013	Safeguard Security &	619573	9/30/2013	Yearly Security Monitoring fee	97.77
91479	10/3/2013	Sir Bounce Alot, Inc.	107165	9/18/2013	Jump castles for Annexation Signing event	458.11
91480	10/3/2013	TEMPORARY VENDOR	10407207	10/1/2013	Water Deposit Refund	150.00
91481	10/3/2013	TEMPORARY VENDOR	600113	10/1/2013	Water Deposit Refund	150.00
91482	10/3/2013	TEMPORARY VENDOR	508932	10/1/2013	Water Deposit Refund	75.00
91483	10/3/2013	TEMPORARY VENDOR	119003	10/1/2013	Water Deposit Refund	150.00
91484	10/3/2013	TEMPORARY VENDOR	218065	10/1/2013	Water Deposit Refund	150.00
91485	10/3/2013	TEMPORARY VENDOR	301506	10/1/2013	Water Deposit Refund	75.00
91486	10/3/2013	TEMPORARY VENDOR	207807	10/1/2013	Water Deposit Refund	225.00
91487	10/3/2013	THE WATER SHED	2496	9/24/2013	Water & Ice	69.11
91487	10/3/2013	THE WATER SHED	2502	9/24/2013	Drinking Water Open PO	6.58
91488	10/3/2013	Trafficade Service., Inc., dba	1262069	9/15/2013	Barricade rental/signs for Main St.	447.28
91489	10/3/2013	Tri-City Express Care, PLLC	384373 91313	9/23/2013	DOT physical for CDL renewal / David Hills	50.00
91489	10/3/2013	Tri-City Express Care, PLLC	479658	12/11/2012	DOT Random Drug Test / Breath Alcohol Test	25.00
91489	10/3/2013	Tri-City Express Care, PLLC	698349	5/20/2013	DOT Random Drug Test / Breath Alcohol Test	50.00
91489	10/3/2013	Tri-City Express Care, PLLC	700429	5/22/2013	DOT Random Drug Test / Breath Alcohol Test	25.00
91489	10/3/2013	Tri-City Express Care, PLLC	700437	5/22/2013	DOT Random Drug Test / Breath Alcohol Test	60.00
91489	10/3/2013	Tri-City Express Care, PLLC	700448	5/22/2013	DOT Random Drug Test / Breath Alcohol Test	25.00
91490	10/3/2013	UNITED EXTERMINATING	166830	8/26/2013	pest control	25.00
91490	10/3/2013	UNITED EXTERMINATING	166922	9/30/2013	Pest control for the year	35.00
91491	10/3/2013	UNITED FIRE EQUIPMENT CO.	508377	9/9/2013	uni all West	187.91
91491	10/3/2013	UNITED FIRE EQUIPMENT CO.	508516	9/10/2013	uni all Harrison	95.10
91491	10/3/2013	UNITED FIRE EQUIPMENT CO.	508734	9/12/2013	uni all Anderson	173.93
91492	10/3/2013	WALMART COMMUNITY # 0005 7118	4230	9/27/2013	AA batteries	72.73
91492	10/3/2013	WALMART COMMUNITY # 0005 7118	7558	9/24/2013	Supplies for Recreation Programs	58.94
91493	10/3/2013	WATER WORKS ENGINEERS, LLC	3157	8/31/2013	Professional Services/Water Distribution Modeling/Phenova Inv.#3157	4,888.57
91494	10/3/2013	WESTERN ENVIOMENTAL EQUIPMENT	W3582	8/19/2013	Purchase of 4 pinch valve"	2,594.50
91495	10/3/2013	WILBUR-ELLIS COMPANY	7552486	9/19/2013	Annual Seed- WilgroSelect	1,819.44
91496	10/3/2013	William Bradley Kells	REIM 81513LOST	8/15/2013	reimbursement for purchase for testing	20.00
91497	10/8/2013	ARIZONA STATE TREASURER	13-Sep	10/1/2013	STATE SURCHARGES	9,554.20
91497	10/8/2013	ARIZONA STATE TREASURER	13-Sep	10/1/2013	STATE JCEF	260.00
91497	10/8/2013	ARIZONA STATE TREASURER	13-Sep	10/1/2013	STATE FINES	694.94
91497	10/8/2013	ARIZONA STATE TREASURER	13-Sep	10/1/2013	ZFAR 1	1,641.53
91497	10/8/2013	ARIZONA STATE TREASURER	13-Sep	10/1/2013	ZFAR 2	508.19
91498	10/8/2013	BAKER & TAYLOR BOOKS	4010640662	9/18/2013	Children's Books	47.10
91498	10/8/2013	BAKER & TAYLOR BOOKS	4010640663	9/18/2013	Books (Non-Fic)	43.96
91498	10/8/2013	BAKER & TAYLOR BOOKS	4010640664	9/18/2013	Audio Books	21.99
91498	10/8/2013	BAKER & TAYLOR BOOKS	4010640665	9/18/2013	Fiction	11.24
91498	10/8/2013	BAKER & TAYLOR BOOKS	4010640666	9/18/2013	Children's Books	57.51
91498	10/8/2013	BAKER & TAYLOR BOOKS	4010641074	9/17/2013	Books (Non-Fic)	484.15
91499	10/8/2013	BIA	13-Oct	10/1/2013	104233	159.66
91499	10/8/2013	BIA	13-Oct	10/1/2013	104233	159.66
91499	10/8/2013	BIA	13-Oct	10/1/2013	353	233.75
91499	10/8/2013	BIA	13-Oct	10/1/2013	10522	110.00
91499	10/8/2013	BIA	13-Oct	10/1/2013	20509	46.20
91499	10/8/2013	BIA	13-Oct	10/1/2013	21243	61.60
91499	10/8/2013	BIA	13-Oct	10/1/2013	21242	965.16
91499	10/8/2013	BIA	13-Oct	10/1/2013	21245	7,290.54
91499	10/8/2013	BIA	13-Oct	10/1/2013	21241	3,385.32
91500	10/8/2013	DEPARTMENT OF PUBLIC SAFETY	13-Sep	10/1/2013	Assessment Citing Agency Fee	4.00
91501	10/8/2013	Dickson Wright Mariscal Weeks	884298	9/26/2013	legal services for August 2013	25,406.79
91502	10/8/2013	HENRY & HORNE, P.L.C.	192557	9/30/2013	Audit	3,500.00
91503	10/8/2013	HOME DEPOT CREDIT SERVICES	6252384	9/25/2013	Mulch for overseeding	291.51
91504	10/8/2013	JIM HEET PHOTOGRAPHY	200	9/25/2013	photos for Youth Flag Football	413.06
91505	10/8/2013	LEXIS LAW PUBLISHING	50111450	9/19/2013	DUI AZ Law Books	93.62
91506	10/8/2013	MICHAEL F. BEERS	13-Sep	10/1/2013	September bill	250.00



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91507	10/8/2013	OFFICE DEPOT INC	66628381-001	8/13/2013	2014 Calendars for Director and Admin. Assistant	123.29
91508	10/8/2013	Pinal County Risk Management	8X30EA110713	10/4/2013	Payment for Safety Rodeo tickets	240.00
91509	10/8/2013	PINAL COUNTY TREASURER	13-Sep	10/4/2013	ASSESSMENT JUSTICE COURT FEE	62.38
91510	10/8/2013	POWELL FEED & SUPPLY	34339	9/25/2013	work boots for parks maintenance	117.29
91510	10/8/2013	POWELL FEED & SUPPLY	34340	9/25/2013	work boots for parks maintenance	99.74
91510	10/8/2013	POWELL FEED & SUPPLY	36061	9/25/2013	work boots for parks maintenance	129.30
91511	10/8/2013	RIGHT AWAY DISPOSAL	648293	10/1/2013	RAD SANIATION CONTRACT COMMERCIAL	6,630.34
91512	10/8/2013	Target Commercial Interiors	735303	9/25/2013	Chairs for Police Conference Room/Offices	5,085.07
91513	10/8/2013	TEMPE DODGE KIA	401902	9/26/2013	Replacement of rear engine main oil seal and oil pan gasket WW-005	2,480.35
91514	10/8/2013	THE WATER SHED	2499	9/24/2013	Drinking Water- Recreation Center	32.91
91514	10/8/2013	THE WATER SHED	2500	9/24/2013	Drinking Water for after school program	32.91
91514	10/8/2013	THE WATER SHED	2576	10/1/2013	Water & Ice	22.48
91514	10/8/2013	THE WATER SHED	2698	9/4/2013	Drinking Water- Recreation Center	18.74
91514	10/8/2013	THE WATER SHED	2835	9/17/2013	Drinking Water- Recreation Center	29.07
91514	10/8/2013	THE WATER SHED	2840	9/10/2013	Drinking Water for parks maintenance	26.32
91515	10/8/2013	Valley Collection Service	11204202/10309304OP	10/3/2013	Overpayment 11204202	109.83
91515	10/8/2013	Valley Collection Service	11204202/10309304OP	10/3/2013	Overpayment 10309304	40.90
91516	10/8/2013	VISION SERVICE PLAN	12253996001 1013	9/18/2013	VISION INSURANCE	1,621.46
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	RackSpace - Website Hosting - Annual	94.84
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Hotel reservation- Fairmont Scottsdale Princess	121.36
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Hotel reservation- Fairmont Scottsdale Princess	121.36
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Hotel reservation- Fairmont Scottsdale Princess	121.36
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	B/C for S Bowels	46.98
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Air fare - Child Abuse Trng KliX & Gaston	965.20
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Magix - Video Editing Software	183.58
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	DocMan Update	69.00
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	CH11 - Motion Graphics - Annual	99.00
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Hotel expense Spillman Conf Salt Lake City Sept 2013	783.72
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Promotional Banner Parks and Recreation Dept. and Senior Center	49.25
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	Credit	(25.29)
91517	10/9/2013	BANKCARD CENTER	13-Sep	10/1/2013	NCHSoftware.Com Turner	92.15
91518	10/9/2013	CASA GRANDE NEWSPAPERS	177344	9/4/2013	Classified Ad	58.73
91519	10/9/2013	Ceridian Benefit Services	332569277	10/1/2013	COBRA Vision Services	25.00
91520	10/9/2013	Cintas Corporation	696635855	9/27/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91520	10/9/2013	Cintas Corporation	696635855	9/27/2013	Weekly fee for uniforms and mats for PW Dept.	44.32
91520	10/9/2013	Cintas Corporation	696635855	9/27/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91520	10/9/2013	Cintas Corporation	696635855	9/27/2013	Weekly fee for uniforms and mats for PW Dept.	3.30
91520	10/9/2013	Cintas Corporation	696635855	9/27/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91520	10/9/2013	Cintas Corporation	696635856	9/27/2013	Weekly fee for uniforms and mats for Utility Dept.	3.18
91520	10/9/2013	Cintas Corporation	696635856	9/27/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91520	10/9/2013	Cintas Corporation	696635856	9/27/2013	Weekly fee for uniforms and mats for Utility Dept.	6.95
91520	10/9/2013	Cintas Corporation	696635856	9/27/2013	Weekly fee for uniforms and mats for Utility Dept.	6.95
91521	10/9/2013	Day Auto Supply, Inc	594562	9/30/2013	Six quarts of oil WW-026	13.00
91521	10/9/2013	Day Auto Supply, Inc	594562	9/30/2013	Six quarts of oil WW-026	6.51
91521	10/9/2013	Day Auto Supply, Inc	594562	9/30/2013	Six quarts of oil WW-026	6.51
91522	10/9/2013	ECKHOFF, MARK	1016-18/13	9/3/2013	ASFPM CONFERENCE PER DIEM - MARK ECKHOFF	30.00
91523	10/9/2013	GRAINGER, INC.	9230267180	8/29/2013	Toolbox for WW 007	388.49
91524	10/9/2013	HOME DEPOT CREDIT SERVICES	1973721	8/21/2013	Evidence Storage Supplies Project	68.52



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91524	10/9/2013	HOME DEPOT CREDIT SERVICES	1973721	8/21/2013	Evidence Storage Supplies Project	1,000.00
91524	10/9/2013	HOME DEPOT CREDIT SERVICES	2024999	8/30/2013	kitchen/bathroom sinks,faucet/microwave	1,041.91
91525	10/9/2013	Motorola, Inc.	13979742	9/27/2013	BATTERY RE-CONDITIONING STATION	69.30
91526	10/9/2013	MURTHA, THOMAS	1014-18/13	8/27/2013	Per diem for 5 days of class in Flagstaff	165.00
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Luncheon Meeting	8.09
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Overnight Postage	19.95
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	100 1cent stamps	1.00
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Lunch w/Attorney Hunter case	51.18
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Lunch for Manager	47.15
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Postage	13.20
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Postage	11.20
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Postage	11.25
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	Supplies	20.65
91527	10/9/2013	PETTY CASH - FINANCE	13-Oct	10/4/2013	ice	1.50
91528	10/9/2013	POSITIVE PROMOTIONS	4835277	10/4/2013	Community events supplies	2,216.00
91529	10/9/2013	THE WATER SHED	2504	9/24/2013	Annual Water & Ice	31.81
91529	10/9/2013	THE WATER SHED	2569	10/4/2013	Annual Water & Ice	31.81
91529	10/9/2013	THE WATER SHED	2841	9/17/2013	Annual Water & Ice	35.65
91530	10/9/2013	UNITED EXTERMINATING	165806	10/1/2013	Exterminating fees annex PD	35.00
91530	10/9/2013	UNITED EXTERMINATING	165808	10/1/2013	Exterminating fees main PD	35.00
91531	10/9/2013	USABlueBook - ACCT 703717	151956	9/16/2013	Operating supplies for N & S Plants/ brushes,bottles,batteries	15.47
91531	10/9/2013	USABlueBook - ACCT 703717	151956	9/16/2013	Operating supplies for N & S Plants/ brushes,bottles,batteries	15.46
91531	10/9/2013	USABlueBook - ACCT 703717	152029	9/16/2013	Operating supplies for N & S Plants/ brushes,bottles,batteries	2.99
91531	10/9/2013	USABlueBook - ACCT 703717	152029	9/16/2013	Operating supplies for N & S Plants/ brushes,bottles,batteries	2.98
91531	10/9/2013	USABlueBook - ACCT 703717	152287	9/16/2013	Operating supplies for N & S Plants/ brushes,bottles,batteries	142.70
91531	10/9/2013	USABlueBook - ACCT 703717	152287	9/16/2013	Operating supplies for N & S Plants/ brushes,bottles,batteries	142.68
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	189.13
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	271.92
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	17.88
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	67.54
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	77.54
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	17.88
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	191.61
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	293.46
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	(25.98)
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	67.54
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	103.30
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	439.66
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	35.76
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	67.54
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	71.52
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	17.88
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	68.48
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	53.36
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	576.78
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	153.55
91532	10/9/2013	Verizon Wireless	9711960155	9/21/2013	Cell phones	153.55
91533	10/9/2013	WEX BANK	34403814	9/30/2013	Online Fee	5.00
91533	10/9/2013	WEX BANK	34403814	9/30/2013	Fuel	23,839.74
91534	10/10/2013	BAKER & TAYLOR BOOKS	4010648923	9/25/2013	Audio Books	49.43
91534	10/10/2013	BAKER & TAYLOR BOOKS	4010648924	9/25/2013	Fiction	61.90
91534	10/10/2013	BAKER & TAYLOR BOOKS	4010648925	9/25/2013	Children's Books	110.68
91534	10/10/2013	BAKER & TAYLOR BOOKS	4010648926	9/25/2013	Books (Non-Fic)	35.12
91535	10/10/2013	C A G	1262790	9/5/2013		2,500.00
91536	10/10/2013	Day Auto Supply, Inc.	594244	9/25/2013	Purchase of AC hose assembly PD G017FM Patrol	216.63
91536	10/10/2013	Day Auto Supply, Inc.	594278	9/26/2013	Radiator fan assembly for PD G017FM Patrol	203.66
91536	10/10/2013	Day Auto Supply, Inc.	594395	9/27/2013	Purchase of one battery for WW-003	32.26
91536	10/10/2013	Day Auto Supply, Inc.	594395	9/27/2013	Purchase of one battery for WW-003	32.26
91536	10/10/2013	Day Auto Supply, Inc.	594395	9/27/2013	Purchase of one battery for WW-003	32.26



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91536	10/10/2013	Day Auto Supply, Inc.	594395	9/27/2013	Purchase of one wiper blade for WW-003	2.16
91536	10/10/2013	Day Auto Supply, Inc.	594395	9/27/2013	Purchase of one wiper blade for WW-003	2.17
91536	10/10/2013	Day Auto Supply, Inc.	594395	9/27/2013	Purchase of one wiper blade for WW-003	2.17
91536	10/10/2013	Day Auto Supply, Inc.	594453	9/27/2013	Three gallons of engine oil for ST-010	39.10
91536	10/10/2013	Day Auto Supply, Inc.	594676	10/1/2013	Nine quarts of oil for WW-027	39.09
91536	10/10/2013	Day Auto Supply, Inc.	594676	10/1/2013	Nine quarts of oil for WW-027	19.55
91536	10/10/2013	Day Auto Supply, Inc.	594676	10/1/2013	Nine quarts of oil for WW-027	19.54
91536	10/10/2013	Day Auto Supply, Inc.	595014	10/4/2013	Purchase of relay tester and relay plier/puller	115.42
91537	10/10/2013	Farnsworth Wholesale Company	52235270001	9/26/2013	Purchase of two 12 clamps for water leak repair"	206.98
91538	10/10/2013	FLORENCE TRUE VALUE HARDWARE	205870	10/1/2013	Purchase of one key ring	1.04
91538	10/10/2013	FLORENCE TRUE VALUE HARDWARE	K05799	9/27/2013	Locks for shop storage cabinets	31.50
91539	10/10/2013	GCR TIRE CENTERS	827-31990	9/20/2013	Purchase of four ner tires PD G051ET Volunteer	489.02
91539	10/10/2013	GCR TIRE CENTERS	827-32220	9/24/2013	Purchase of four tires for WW-026	221.93
91539	10/10/2013	GCR TIRE CENTERS	827-32220	9/24/2013	Purchase of four tires for WW-026	221.92
91539	10/10/2013	GCR TIRE CENTERS	827-32220	9/24/2013	Purchase of four tires for WW-026	221.92
91539	10/10/2013	GCR TIRE CENTERS	827-32225	9/24/2013	Purchase of one tire for SC-004	82.59
91539	10/10/2013	GCR TIRE CENTERS	827-32229	9/24/2013	Purchase of four tires for PD Patrol vehicles	486.45
91539	10/10/2013	GCR TIRE CENTERS	827-32231	9/24/2013	Four new tires for AD-001 (Carroll Michael)	468.19
91540	10/10/2013	MAHURIN, CHRIS	REIM UN192112	9/21/2013	Reimbursement for uniform pants	213.05
91541	10/10/2013	OFFICE DEPOT INC	678413557-001	9/27/2013	Office Supplies	391.54
91541	10/10/2013	OFFICE DEPOT INC	678413706-001	9/30/2013	Office Supplies	38.49
91542	10/10/2013	ORTIZ, DAVID	REIM 926/30/13	10/8/2013	Reimbursement for uniform jeans	42.62
91542	10/10/2013	ORTIZ, DAVID	REIM 926/30/13	10/8/2013	Reimbursement for uniform jeans	109.54
91543	10/10/2013	Standard Construction Co., Inc.	12-021 2	9/26/2013	ADA Curb Cut Project	124,570.74
91543	10/10/2013	Standard Construction Co., Inc.	12-021 2	9/26/2013	Retainage	1,045.88
91544	10/10/2013	THE WATER SHED	2567	10/1/2013	Water & Ice	62.52
91545	10/10/2013	UNITED EXTERMINATING	165821	10/7/2013	Monthly Pest Control-Open PO	25.00
91546	10/16/2013	Aaron Lewis c/o Mark Tucker	PPE 1004/13	10/15/2013	Levy	104.66
91547	10/16/2013	Alison, Feliz	REIM 100213	10/9/2013	Reimbursement for supplies purchased	32.39
91548	10/16/2013	ARIZONA CORRECTIONAL INDUSTRIE	375151	10/4/2013	Conference Room Table & Cabinet	1,288.77
91549	10/16/2013	Arizona Public Service Company	454526287 1013	10/4/2013	SLID #1	1,315.09
91549	10/16/2013	Arizona Public Service Company	521526288 1013	10/4/2013	SLID #2	1,517.69
91549	10/16/2013	Arizona Public Service Company	915626281 1013	10/4/2013	SLID #3	493.16
91550	10/16/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1004/13FIRE	10/15/2013	RETIREMENT CONTRIBUTIONS FIRE	14,658.05
91550	10/16/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1004/13FIRE	10/15/2013	RETIREMENT CONTRIBUTIONS FIRE	(898.76)
91550	10/16/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1004/13PD	10/15/2013	RETIREMENT CONTRIBUTIONS POLICE	15,252.56
91551	10/16/2013	BENSON SYSTEMS	104917	5/31/2013	work done at the silver king	359.38
91552	10/16/2013	CASA GRANDE NEWSPAPERS	177524	9/30/2013	Annual subscription- Florence Reminder Acct#0125288	29.00
91553	10/16/2013	CENTURYLINK	0238/0118 1013	10/1/2013	238	78.71
91553	10/16/2013	CENTURYLINK	0238/0118 1013	10/1/2013	118	678.59
91554	10/16/2013	DELL MARKETING L.P.	XJ5X4W735	6/28/2013	Laptop computer for Finance Director	724.79
91555	10/16/2013	FLORENCE TRUE VALUE HARDWARE	205923	10/5/2013	Open PO for Park Maintenance purchases	22.67
91555	10/16/2013	FLORENCE TRUE VALUE HARDWARE	206040	1/8/2013	Open PO for Park Maintenance purchases	13.69
91556	10/16/2013	Nationwide Retirement Solution	PPE 1004/13	10/15/2013	VOL DEDUCTION	3,226.00
91557	10/16/2013	OFFICE DEPOT INC	673621882-001	10/3/2013	Copy Paper 4 boxes	142.70
91557	10/16/2013	OFFICE DEPOT INC	676188623-001	9/30/2013	office supplies	48.50
91557	10/16/2013	OFFICE DEPOT INC	676481629-001	10/2/2013	office supplies	159.46
91557	10/16/2013	OFFICE DEPOT INC	676578393-001	10/2/2013	office supplies	48.69
91557	10/16/2013	OFFICE DEPOT INC	677404350-001	9/20/2013	Office Supplies	28.43
91557	10/16/2013	OFFICE DEPOT INC	678365759-001	9/27/2013	office supplies	25.95
91558	10/16/2013	RICHARD McANALLY	HUNTER/VARN	10/3/2013	Hunter & Varn Cases	7,025.00
91559	10/16/2013	SOUTHWEST GAS CORPORATION	13-Oct	10/8/2013	GAS	31.13
91559	10/16/2013	SOUTHWEST GAS CORPORATION	13-Oct	10/8/2013	GAS	53.56
91559	10/16/2013	SOUTHWEST GAS CORPORATION	13-Oct	10/8/2013	GAS	33.88
91560	10/16/2013	SURF & SKI ENTERPRISES	143415	9/27/2013	Parks Maintenance Uniforms- Olney, David	155.45



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91560	10/16/2013	SURF & SKI ENTERPRISES	143415	9/27/2013	Parks Maintenance Uniforms- Lopez, Mike	155.45
91560	10/16/2013	SURF & SKI ENTERPRISES	143415	9/27/2013	Parks Maintenance Uniforms- Gholston, Gregg	180.46
91560	10/16/2013	SURF & SKI ENTERPRISES	143428	9/30/2013	Uniforms for Admin. Assistant	246.36
91561	10/16/2013	Swan architects, Inc.	1	9/23/2013	National Register Nomination/Preparation	10,000.00
91562	10/16/2013	TEMPORARY VENDOR	REIM ALOPEZ	10/9/2013	customer removed son from activity	30.00
91563	10/16/2013	TEMPORARY VENDOR	CR20130107 DG	10/10/2013	BOND REFUND	1,000.00
91564	10/16/2013	TEMPORARY VENDOR	REFUND MHOLGREM	10/9/2013	customer should not of been chgd already pd	150.00
91565	10/16/2013	United States Treasury	PPE 1004/13	10/15/2013	Levy	75.00
91566	10/16/2013	UNITED WAY OF PINAL COUNTY	PPE 1004/13	10/15/2013	EMPLOYEES CONTRIBUTIONS	7.00
91567	10/16/2013	USA Funds	PPE 1004/13	10/15/2013	Levy	436.33
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	2522	10/8/2013	Recreation Programs: AfterSchool, IBK, BB&AB	24.79
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	2566	10/4/2013	Supplies for Halloween, Junior Parada, and Christmas	25.54
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	3121	10/2/2013	Recreation Programs: AfterSchool, IBK, BB&AB	3.14
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	8023	10/8/2013	Recreation Programs: AfterSchool, IBK, BB&AB	15.03
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	9381	10/2/2013	External Hard Drive- Recreation	128.58
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	9382	10/2/2013	Recreation Programs: AfterSchool, IBK, BB&AB	57.14
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	9383	10/2/2013	Supplies for Halloween, Junior Parada, and Christmas	17.19
91568	10/16/2013	WALMART COMMUNITY # 0005 7118	13122	10/2/2013	Supplies for Halloween, Junior Parada, and Christmas	17.16
91569	10/18/2013	A.C. Sanitation Service, LLC	26	10/1/2013	Landfill fees 9/3/13-9/27/17 Inv.# 26	8,729.94
91570	10/18/2013	ADIRONDACK DIRECT	53023610	9/20/2013	desk for new office	1,555.00
91571	10/18/2013	AGAINST ABUSE	CONF 102313	10/15/2013	D.V. CONFERENCE	100.00
91572	10/18/2013	Apache Junction Fire District	2385	9/26/2013	replace valve on ladder	425.37
91572	10/18/2013	Apache Junction Fire District	2391	10/1/2013	repairs and maintenance on vehicle 133 2004 Ford	2,763.49
91573	10/18/2013	ARIZONA LIBRARY ASSOC.	1044535813	10/10/2013	AZLA Conference Registration-Jasper Halt	110.00
91573	10/18/2013	ARIZONA LIBRARY ASSOC.	1044962726	10/11/2013	AZLA Conference Registration-Rita Marquez	90.00
91573	10/18/2013	ARIZONA LIBRARY ASSOC.	1045078141	10/11/2013	AZLA Conference Registration-Barb Scoby	50.00
91574	10/18/2013	AZ CITY/COUNTY MANAGEMENT ASSO	RENEW JK	10/9/2013	Membership Renewal for year beginning July 1, 2013	200.00
91575	10/18/2013	Benefit Intelligence, Inc. (ConsultADoc)	3	9/18/2013	Monthly Consult A Doc Services	558.75
91576	10/18/2013	Better Direct	15092	9/9/2013	Lenovo ThinkCentre M72e - Desktop	585.00
91576	10/18/2013	Better Direct	15092	9/9/2013	Lenovo Tiny VESA Mount	8.50
91576	10/18/2013	Better Direct	15092	9/9/2013	Tax	51.63
91576	10/18/2013	Better Direct	15285	9/16/2013	Tablets computers for patrol	68,236.43
91576	10/18/2013	Better Direct	15437	9/27/2013	G1 Tablets - for EPCR (Line1)	13,745.48
91576	10/18/2013	Better Direct	15437	9/27/2013	G1 Tablets - for EPCR (Line 2)	8,999.99
91577	10/18/2013	CASA GRANDE COURIER, INC.	799	10/1/2013	Courier fees - W/WW	252.00
91577	10/18/2013	CASA GRANDE COURIER, INC.	799	10/1/2013	Courier fees - SWWTP	1,024.00
91577	10/18/2013	CASA GRANDE COURIER, INC.	799	10/1/2013	Courier fees - NWWTP	1,024.00
91578	10/18/2013	CASA GRANDE NEWSPAPERS	LP PZC3113CUP	9/19/2013	LEGAL PUBLICATION PZC-32-13-CUP & PZC-15-13-ZC	24.97
91578	10/18/2013	CASA GRANDE NEWSPAPERS	PZC1513-ZC	9/26/2013	LEGAL PUBLICATION PZC-32-13-CUP & PZC-15-13-ZC	29.38
91579	10/18/2013	CDW GOVERNMENT INC	GH07973	10/7/2013	Replacement Monitors - QTY=6	1,168.11
91579	10/18/2013	CDW GOVERNMENT INC	GJ23906	10/9/2013	Havis G1 Docking Stations QTY=27	14,735.52
91580	10/18/2013	Central AZ Solid Waste Inc.	TOF1308	8/23/2013	Landfill Disposal Fees - August	2,373.35
91581	10/18/2013	Cintas Corporation	696638055	10/4/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91581	10/18/2013	Cintas Corporation	696638055	10/4/2013	Weekly fee for uniforms and mats for PW Dept.	47.88
91581	10/18/2013	Cintas Corporation	696638055	10/4/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91581	10/18/2013	Cintas Corporation	696638055	10/4/2013	Weekly fee for uniforms and mats for PW Dept.	4.83



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91581	10/18/2013	Cintas Corporation	696638055	10/4/2013	Weekly fee for uniforms and mats for PW Dept.	0.54
91581	10/18/2013	Cintas Corporation	696638056	10/4/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91581	10/18/2013	Cintas Corporation	696638056	10/4/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91581	10/18/2013	Cintas Corporation	696638056	10/4/2013	Weekly fee for uniforms and mats for Utility Dept.	6.95
91581	10/18/2013	Cintas Corporation	696638056	10/4/2013	Weekly fee for uniforms and mats for Utility Dept.	6.96
91582	10/18/2013	COHONE TECHNOLOGIES	00513104	10/1/2013	Repair of main broom hydraulic ST-046	688.18
91583	10/18/2013	Core Construction	13-02-001-2	1/9/2013	CONSTRUCTION COSTS FOR NEW FIRE STATION #2	463,187.57
91583	10/18/2013	Core Construction	13-02-001-2	1/9/2013	Retainage	(46,318.77)
91584	10/18/2013	Day Auto Supply, Inc.	594130	9/24/2013	Seat cover for PD G917DY Patrol	146.69
91584	10/18/2013	Day Auto Supply, Inc.	594202	9/25/2013	Wiper blade for ST-37	6.50
91584	10/18/2013	Day Auto Supply, Inc.	594283	9/26/2013	Purchase of battery for WW-022 backhoe	38.11
91584	10/18/2013	Day Auto Supply, Inc.	594283	9/26/2013	Purchase of battery for WW-022 backhoe	38.10
91584	10/18/2013	Day Auto Supply, Inc.	594283	9/26/2013	Purchase of battery for WW-022 backhoe	38.10
91584	10/18/2013	Day Auto Supply, Inc.	594611	9/30/2013	One adapter	2.05
91584	10/18/2013	Day Auto Supply, Inc.	594739	10/1/2013	Purchase of oil for SC-005	26.02
91584	10/18/2013	Day Auto Supply, Inc.	594739	10/1/2013	Purchase of oil filters for SC-005	22.55
91584	10/18/2013	Day Auto Supply, Inc.	594914	10/3/2013	Battery for Parks and Reqs Van PR-10	112.73
91584	10/18/2013	Day Auto Supply, Inc.	595029	10/4/2013	Two wiper blades for WW-010	6.52
91584	10/18/2013	Day Auto Supply, Inc.	595029	10/4/2013	Two wiper blades for WW-010	6.51
91584	10/18/2013	Day Auto Supply, Inc.	595029	10/4/2013	Two wiper blades for WW-010	6.51
91584	10/18/2013	Day Auto Supply, Inc.	595035	10/4/2013	One quart of Lucas gear oil for WW-005	14.12
91584	10/18/2013	Day Auto Supply, Inc.	595108	10/4/2013	Emergency parts for repairs at SWWTP	17.82
91584	10/18/2013	Day Auto Supply, Inc.	595115	10/4/2013	One rear output shaft oil seal for WW-005	27.06
91584	10/18/2013	Day Auto Supply, Inc.	595149	10/4/2013	Breather for WW-005	100.82
91584	10/18/2013	Day Auto Supply, Inc.	595234	10/7/2013	O ring and fittings for repair to Effluent pump at SWWTP	4.82
91584	10/18/2013	Day Auto Supply, Inc.	595307	10/7/2013	One gas cap for PD G834CH Volunteer	8.25
91585	10/18/2013	DELL MARKETING L.P.	XJ6PX1MM6	8/13/2013	Dispatch Replacement Workstations (2)	1,568.55
91585	10/18/2013	DELL MARKETING L.P.	XJ6R9NRP7	8/14/2013	Dispatch Replacement Workstations (2)	1,568.55
91586	10/18/2013	Desert Sun Heating, Cooling	10952	9/17/2013	AC diagnostics for Florence Police Dept.	78.00
91586	10/18/2013	Desert Sun Heating, Cooling	10954	9/17/2013	AC diagnostics / Public works (Jennifer's thermostat)	78.00
91587	10/18/2013	FASTSIGNS	278-38121	8/27/2013	panels for truck (signs)	854.67
91587	10/18/2013	FASTSIGNS	278-38168	9/4/2001	decal for E 541	108.51
91588	10/18/2013	FERRELLGAS	1078307088	10/2/2013	REFILL OF PROPANE TANK	328.40
91589	10/18/2013	Fire Engineering	FIREENG13	10/1/2013	magazine renewal	29.00
91590	10/18/2013	FLORENCE TRUE VALUE HARDWARE	205699	9/23/2013	Open Requisition - Supplies	38.03
91590	10/18/2013	FLORENCE TRUE VALUE HARDWARE	205925	10/2/2013	5 sheets of white Poster board	5.38
91590	10/18/2013	FLORENCE TRUE VALUE HARDWARE	205964	10/4/2013	Emergency- repair starter rope/handle for Pressure Washer	3.89
91590	10/18/2013	FLORENCE TRUE VALUE HARDWARE	205974	10/4/2013	Emergency- Broken post at North Plant Patio	30.34
91590	10/18/2013	FLORENCE TRUE VALUE HARDWARE	205980	10/4/2013	Emergency -parts to repair Effluent Pump @ SWWTP	34.98
91591	10/18/2013	Food Source International LLC	1009971	9/13/2013	water softener salt	260.56
91592	10/18/2013	FOSTER ELECTRIC	177714	10/3/2013	Evaluation of SAM unit motor for SWWTP	675.00
91593	10/18/2013	Hawkeye Engraving	18454	9/25/2013	PAR TAGS for Kemp	19.71
91594	10/18/2013	IPMA-HR Arizona Chapter	S BARBER RENEW	10/10/2013	Membership Fee	35.00
91595	10/18/2013	Jarrold, Ballard	1021-24/13	9/6/2013	Advance Drug Trng Chandler AZ 10-12-24-13	40.00
91596	10/18/2013	Jesus, Guilin R.	1021-24/13	9/11/2013	per diem Trng in Chandler Drug Interdiction 10-21-24-2013	40.00
91597	10/18/2013	L & B INN	SRMEAL 101813	10/16/2013	Meals for senior from donation account	200.00



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91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	23327	9/19/2013	uni all Walter	(10.89)
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	23353	9/26/2013	credit memo for Kells, b	(46.95)
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	508935	9/17/2013	uni all Feliz	260.37
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	508974	9/17/2013	uni all Kemp	51.39
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	509148	9/19/2013	uni all Walter	48.05
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	509159	9/19/2013	uni all Moser	94.73
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	509543	9/25/2013	uni all Kemp	160.81
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	509544	9/25/2013	uni all Kemp	37.69
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	509992	10/2/2013	uni all Gameros	9.42
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	510062	10/3/2013	set up fee for Kemp	35.00
91623	10/18/2013	UNITED FIRE EQUIPMENT CO.	510073	10/3/2013	uni all Pine	130.83
91624	10/18/2013	UPSTART	5103947	10/8/2013	Supplies	64.41
91625	10/18/2013	WALMART COMMUNITY # 0005 7118	3967	9/6/2013	Supplies - NOC Monitor TV - Mount - Presenter	65.56
91625	10/18/2013	WALMART COMMUNITY # 0005 7118	3968	9/6/2013	Supplies - NOC Monitor TV - Mount - Presenter	545.17
91626	10/18/2013	WALTER, JAMES	8854	9/26/2013	batteries for glucose meters	5.97
91627	10/18/2013	WILBUR-ELLIS COMPANY	7590361	10/7/2013	additional rye seed	255.59
91628	10/18/2013	Wist Office Products	1158947	10/8/2013	supplies	97.09
91629	10/18/2013	Wood, Patel & Associates, Inc.	76504	9/29/2013	TERRITORY SQUARE PHASE 2 - CLOMR/LOMR	9,334.18
91629	10/18/2013	Wood, Patel & Associates, Inc.	76505	9/29/2013	TERRITORY SQUARE PHASE 2 - CLOMR/LOMR	14,420.00
91630	10/18/2013	ZONES, INC	S33687490101	9/12/2013	Nikon Camera and Accessories	388.11
91630	10/18/2013	ZONES, INC	S33687490102	9/13/2013	Nikon Camera and Accessories	15.37
91630	10/18/2013	ZONES, INC	S33687490103	9/18/2013	Nikon Camera and Accessories	48.96
91630	10/18/2013	ZONES, INC	S33687490104	9/19/2013	Nikon Camera and Accessories	22.83
91631	10/23/2013	PETER MONTGOMERY	13-Sep	8/28/2013	reimbursement for fire school	160.02
91631	10/23/2013	PETER MONTGOMERY	13-Sep	8/28/2013	per diem for fire school	40.00
91632	10/23/2013	Rose, Scott	REIM GENINST	10/14/2013	Reimbursement for General Inst. School	268.00
91633	10/25/2013	Aaron Lewis c/o Mark Tucker	PPE 1018/13	10/25/2013	Levy	83.57
91634	10/25/2013	ARIZONA EMERGENCY PRODUCTS	INV0008004	8/14/2013	Purchase of one mini light bar for ST-026	348.65
91634	10/25/2013	ARIZONA EMERGENCY PRODUCTS	INV0008047	8/20/2013	Purchase of one beacon light for ST-024	110.66
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	347.68
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	1,608.10
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	106.63
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	2,530.46
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	106.63
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	1,407.01
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	513.18
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	1,428.04
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	1,089.54
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	3,913.05
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	913.12
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	4,502.09
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	2,103.96
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	5,957.91
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	25,212.18
91635	10/25/2013	ARIZONA PUBLIC SERVICE	13-Oct	10/7/2013	ELECTRIC	762.80
91636	10/25/2013	Ashland Water Technologies	99812309	10/9/2013	Polymer for belt press at SWWTP	4,306.97
91637	10/25/2013	ASR-Pima Uniforms	1089INV011750	9/25/2013	Vest for Office Voight (Town Portion)	429.70
91637	10/25/2013	ASR-Pima Uniforms	1089INV011750	9/25/2013	Vest for Office Voight (Grant)	429.70
91638	10/25/2013	AZ Best, LLC	329	10/1/2013	Purchase of 2800 tons of ABC for Plant Rd Project	10,601.67
91638	10/25/2013	AZ Best, LLC	333	10/16/2013	Purchase of 2800 tons of ABC for Plant Rd Project	685.58
91639	10/25/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1018/13FIRE	10/25/2013	RETIREMENT CONTRIBUTIONS FIRE	11,090.32
91639	10/25/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1018/13FIRE	10/25/2013	RETIREMENT CONTRIBUTIONS FIRE	(898.76)
91639	10/25/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1018/13PD	10/25/2013	RETIREMENT CONTRIBUTIONS POLICE	16,077.90
91640	10/25/2013	BAXTER DESIGN GROUP LLC	365	10/8/2013	project management services Aug. thru Sept 2013	12,000.00
91641	10/25/2013	Central AZ Solid Waste Inc.	TOF1309	9/30/2013	Waste- Basic Residential Service 9/18/13-9/26/13	1,175.59
91642	10/25/2013	DAVID ALEXANDER	OCT 17 13	10/3/2013	pro temp services	150.00
91643	10/25/2013	DESERT BORING AND EXCAVATION	6937	8/29/2013	Emergency excavation @3603 Ohio	250.00
91643	10/25/2013	DESERT BORING AND EXCAVATION	6937	8/29/2013	Emergency excavation @ 12th & 79	187.50



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91643	10/25/2013	DESERT BORING AND EXCAVATION	6947	10/7/2013	Emergency excavation @ 921 Casita Hermosa	812.50
91643	10/25/2013	DESERT BORING AND EXCAVATION	6947	10/7/2013	Change meter at Holiday Inn	312.50
91643	10/25/2013	DESERT BORING AND EXCAVATION	6947	10/7/2013	Emergency excavation @1250 Bunker Hill	250.00
91644	10/25/2013	Dolores, Indorf	102313	10/23/2013	Per Diem ACJIS Trng 10-23-13	10.00
91644	10/25/2013	Dolores, Indorf	102313	10/23/2013	Mileage for Training 10-23-13	41.05
91645	10/25/2013	DREAMSEAT	QT5787/1	10/2/2013	Conference chairs	2,419.00
91645	10/25/2013	DREAMSEAT	QT5787/2	10/2/2013	Office chairs	497.00
91646	10/25/2013	Franklin Covey	32041996	11/2/2012	Nobility of Policing Program AZ Post (Grant) Invoice #32041996	328.80
91646	10/25/2013	Franklin Covey	32045777	11/30/2012	Nobility of Policing Program AZ Post (Grant) Invoice #32045777	472.24
91646	10/25/2013	Franklin Covey	71130036	10/9/2013	Credit	(52.00)
91647	10/25/2013	HILL BROTHERS CHEMICAL CO,	5075123	9/25/2013	Restock of Sodium Bisulfate for S & N Plants	1,582.20
91647	10/25/2013	HILL BROTHERS CHEMICAL CO,	5075123	9/25/2013	Restock of Sodium Bisulfate for S & N Plants	1,582.20
91648	10/25/2013	J & G Cavu L.L.C.	998-100086-1	9/25/2013	replacement batteries for police radios	1,467.12
91649	10/25/2013	Johnson Utilities	12896902 1013	10/25/2013	water station #2	41.38
91650	10/25/2013	Konica Minolta	224575410	5/5/2013	Qtrly Maintenance Agreement 55-80413	456.15
91650	10/25/2013	Konica Minolta	226419183	10/11/2013	Qtrly Maintenance Agreement 0805-1029/13	426.72
91651	10/25/2013	Legend Technical Svcs., Inc.	1314578	9/30/2013	Analytical Testing- NWWTP	891.20
91651	10/25/2013	Legend Technical Svcs., Inc.	1314579	9/30/2013	Analytical Testing - SWWTP	2,315.40
91651	10/25/2013	Legend Technical Svcs., Inc.	1314580	9/30/2013	Analytical Testing - WW	304.00
91652	10/25/2013	LITTLE CEASAR'S PIZZA	2574	10/23/2013	Pizza for Halloween volunteer orientation	27.68
91653	10/25/2013	MAXI-SWEEP, Inc.	14879	9/25/2013	Engine and pump for High School Swimming Pool	2,602.84
91654	10/25/2013	Nationwide Retirement Solution	PPE 10/18/13	10/25/2013	VOL DEDUCTION	3,276.00
91655	10/25/2013	Ricoh USA, Inc.	5027731690	4/26/2013	Base Charge 09/30/13-10/29/13	95.30
91656	10/25/2013	SPRINT	5.10E+12	10/8/2013	Monthly Phone Bill 10/8/13	880.00
91657	10/25/2013	SPRINT DATA SVCS	5.10E+12	10/8/2013	data svcs recurring charges	82.02
91658	10/25/2013	Strategic Valuation Group of AZ PLC	13AZ-1301308	8/23/2013	Appraisal Fees	16,512.50
91659	10/25/2013	United States Treasury	PPE 1018/13	10/25/2013	Levy	75.00
91660	10/25/2013	UNITED WAY OF PINAL COUNTY	PPE 1018/13	10/25/2013	EMPLOYEES CONTRIBUTIONS	7.00
91661	10/25/2013	USA Funds	PPE 1018/13	10/25/2013	Levy	181.39
91662	10/25/2013	WATER MOVERS	77209	8/20/2013	Rental time/take down and return fees for pump at SWWTP	4,583.23
91663	10/25/2013	WILLDAN	512366	9/6/2013	Professional Services-7/29/13-8/23/13 Florence Diversion Dam Rd. Improvements Inv. 00512366	7,176.57
91664	10/28/2013	ALERT- ALL CORP	213100531	10/11/2013	hats for pub ed events	804.00
91665	10/28/2013	Alison, Feliz	REIM 101713	10/17/2013	Reimbursement for subway gift card	5.00
91666	10/28/2013	AMERICAN LIBRARY ASSOC	31831851	10/9/2013	Teen Read Week	51.10
91667	10/28/2013	Apache Junction Fire District	2406	10/16/2013	charger and installation on #137 auto eject	1,558.67
91668	10/28/2013	Arizona Building Officials	NOV 13 TECHMEET	10/23/2013	NOVEMBER 2013 PERMIT TECH MEETING - TRACIE RAMIREZ	25.00
91669	10/28/2013	ARIZONA GLOVE & SAFETY	7317988	10/10/2013	Purchase of gloves for custodians	122.65
91670	10/28/2013	Arizona Public Service Company	AR0480003636	10/22/2013	SLID #1	189.76
91670	10/28/2013	Arizona Public Service Company	AR0480003636	10/22/2013	SLID #2	49.50
91670	10/28/2013	Arizona Public Service Company	AR0480003636	10/22/2013	SLID #3	258.51
91671	10/28/2013	ARIZONA STATE PRISON-FLORENCE	100313F-115	10/7/2013	INMATE LABOR / NWWTP	37.50
91671	10/28/2013	ARIZONA STATE PRISON-FLORENCE	100313F-115	10/7/2013	INMATE LABOR / CEMETERY	52.50
91671	10/28/2013	ARIZONA STATE PRISON-FLORENCE	100313F-115	10/7/2013	INMATE LABOR / SWWTP	18.75
91672	10/28/2013	AZ Chapter, PLANNING ASSOC	GO MWKSHOP	10/23/2013	DEVELOPMENT WORKSHOP - GILBERT OLGIN	65.00
91673	10/28/2013	AZ PUBLIC SAFETY RETIREMENT	HUNTER 6-10/13	10/22/2013	Police PSR-Off Cycle payment	3,965.61
91674	10/28/2013	AZ PUBLIC SERVICE COMPANY	AR0480003635	10/22/2013	Streetlight Maintenance	2,139.59
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010659646	10/8/2013	Audio Books	67.65
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010659647	10/14/2013	Fiction	98.78
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010659648	10/8/2013	Children's Books	29.41
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010659649	10/8/2013	Books (Non-Fic)	25.46
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010659650	10/8/2013	Children's Books	340.57
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010667943	10/14/2013	Audio Books	21.99



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91675	10/28/2013	BAKER & TAYLOR BOOKS	4010667944	10/14/2013	Fiction	88.79
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010667945	10/14/2013	Children's Books	45.59
91675	10/28/2013	BAKER & TAYLOR BOOKS	4010667946	10/14/2013	Non-Fiction	390.95
91675	10/28/2013	BAKER & TAYLOR BOOKS	W95621130	10/14/2013	CD'S	12.57
91675	10/28/2013	BAKER & TAYLOR BOOKS	W95621131	10/14/2013	DVD'S	128.34
91676	10/28/2013	BARNES DISTRIBUTION	5890503001	10/8/2013	Restock - Nuts & Bolts	198.33
91676	10/28/2013	BARNES DISTRIBUTION	5890503001	10/8/2013	Restock - Nuts & Bolts	11.02
91676	10/28/2013	BARNES DISTRIBUTION	5890503001	10/8/2013	Restock - Nuts & Bolts	5.51
91676	10/28/2013	BARNES DISTRIBUTION	5890503001	10/8/2013	Restock - Nuts & Bolts	5.51
91677	10/28/2013	Benefit Intelligence, Inc. (ConsultADoc)	4	10/18/2013	Monthly Consult A Doc Services	566.25
91678	10/28/2013	BERGKAMP INC.	13754	10/11/2013	Spray tip for cleaning wand on ST-023	17.35
91679	10/28/2013	Brady Industries, LLC	4294619	10/14/2013	30 cases of Multi-fold towels for Custodians	595.86
91680	10/28/2013	Capital One Commercial	6970	10/22/2013	Candy for Halloween- Fright Fest 2013	809.46
91681	10/28/2013	Casa Grande Counseling Service	596	10/15/2013	Psy Exam Horn	180.00
91682	10/28/2013	CASELLE, INC.	52331	10/1/2013	Contract Support	1,496.00
91683	10/28/2013	CENTERLINE SUPPLY WEST, INC.	67707	8/15/2013	Barricades and batteries for Street Repairs	2,255.48
91684	10/28/2013	Cintas Corporation	696640263	10/11/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91684	10/28/2013	Cintas Corporation	696640263	10/11/2013	Weekly fee for uniforms and mats for PW Dept.	63.93
91684	10/28/2013	Cintas Corporation	696640263	10/11/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91684	10/28/2013	Cintas Corporation	696640263	10/11/2013	Weekly fee for uniforms and mats for PW Dept.	11.72
91684	10/28/2013	Cintas Corporation	696640263	10/11/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91684	10/28/2013	Cintas Corporation	696640264	10/11/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91684	10/28/2013	Cintas Corporation	696640264	10/11/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91684	10/28/2013	Cintas Corporation	696640264	10/11/2013	Weekly fee for uniforms and mats for Utility Dept.	6.95
91684	10/28/2013	Cintas Corporation	696640264	10/11/2013	Weekly fee for uniforms and mats for Utility Dept.	6.95
91684	10/28/2013	Cintas Corporation	696640264	10/11/2013	Weekly fee for uniforms and mats for Utility Dept.	0.01
91685	10/28/2013	CNS BUSINESS FORMS	3649	10/8/2013	worksheet tablets for bc Kemp	225.98
91686	10/28/2013	ComTech Communications	134858	10/8/2013	paggers for command staff	2,000.00
91686	10/28/2013	ComTech Communications	134858	10/8/2013	paggers for command staff	692.38
91687	10/28/2013	David Peterson	1104-07/13	10/15/2013	AZ Post Supervisor Trng 11/4-7/2013	132.00
91688	10/28/2013	Day Auto Supply, Inc	594316	9/26/2013	Misc supplies	108.69
91688	10/28/2013	Day Auto Supply, Inc	595741	10/11/2013	Transmission speed sensor for ST-007	20.79
91688	10/28/2013	Day Auto Supply, Inc	596174	10/16/2013	Two mud flaps for ST-020	32.37
91688	10/28/2013	Day Auto Supply, Inc	596234	10/16/2013	Purchase of back up alarm for ST-046	41.84
91688	10/28/2013	Day Auto Supply, Inc	596339	10/17/2013	Lucas Red Tacky Grease	65.11
91689	10/28/2013	DPC ENTERPRISES, L.P.	2720006682-13	10/3/2013	1 ton CL2 and ten 150 lb cylinders	513.24
91689	10/28/2013	DPC ENTERPRISES, L.P.	2720006682-13	10/3/2013	1 ton CL2 and ten 150 lb cylinders	513.24
91689	10/28/2013	DPC ENTERPRISES, L.P.	2720006683-13	10/3/2013	1 ton CL2 and ten 150 lb cylinders	513.24
91690	10/28/2013	Farnsworth Wholesale Company	S2235316-001	10/1/2013	100 ' copper tubing and 25 3/4 'LOW LEAD" coupling CTS X CTS pack joint cplg"	453.08
91690	10/28/2013	Farnsworth Wholesale Company	S2235316-002	10/9/2013	100 ' copper tubing and 25 3/4 'LOW LEAD" coupling CTS X CTS pack joint cplg"	491.75
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206037	10/8/2013	Supplies	13.01
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206079	10/10/2013	Fuses to repair Blower at NWWTP	30.39
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206148	10/15/2013	Four rubber hip waders for N & S Plant	162.99
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206148	10/15/2013	Four rubber hip waders for N & S Plant	162.98
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206165	10/16/2013	Paint rollers/ McFarland Park fence repair	33.57
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206166	10/16/2013	One shovel and one pipe cutter	58.48
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206196	10/16/2013	Stainless hardware for NWWTP	74.57
91691	10/28/2013	FLORENCE TRUE VALUE HARDWARE	206201	10/16/2013	Light Bulb for McFarland Park Bldg	3.25
91692	10/28/2013	HACH COMPANY	8512621	10/4/2013	Pipet filler,buffer solution kits for N & S Plants	136.72
91692	10/28/2013	HACH COMPANY	8512621	10/4/2013	Pipet filler,buffer solution kits for N & S Plants	136.71



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91693	10/28/2013	HARMON, ALAN SR	REIM UNI 10/13	10/2/2013	Reimbursement for uniform jeans	21.91
91693	10/28/2013	HARMON, ALAN SR	REIM UNI 10/13	10/2/2013	Reimbursement for uniform jeans	43.81
91693	10/28/2013	HARMON, ALAN SR	REIM UNI 10/13	10/2/2013	Reimbursement for uniform jeans	43.81
91694	10/28/2013	HAWKER & EVANS ASPHALT	71426	10/16/2013	Chip Seal for Plant Road	17,812.18
91695	10/28/2013	HEIMAN FIRE EQUIPMENT	0815365-IN	10/4/2013	Hydrant test kits	723.80
91695	10/28/2013	HEIMAN FIRE EQUIPMENT	0815365-IN	10/4/2013	Hydrant test kits	723.80
91696	10/28/2013	HERBERT F. FITZPATRICK	2892	10/15/2013	wire for 2nd computer in Jeff's office	150.00
91697	10/28/2013	inContact, Inc.	124413640	10/10/2013	Telephone	374.04
91698	10/28/2013	INTELLIPAY	816	9/30/2013	ACH Gateway and Transaction Fees ending July 2013	149.23
91699	10/28/2013	iT1 Source LLC	0264164-IN	10/11/2013	Tablets Key Boards For Police Vehicles	8,204.74
91700	10/28/2013	JONES AUTO CENTER	141708	9/26/2013	One air conditioner switch for PD G-017FM Patrol	81.01
91700	10/28/2013	JONES AUTO CENTER	141709	9/26/2013	Repair of tailgate on WW-009	35.66
91700	10/28/2013	JONES AUTO CENTER	141709	9/26/2013	Repair of tailgate on WW-009	35.65
91701	10/28/2013	LEXIS NEXIS	1309499990	9/30/2013	research September 13	175.00
91702	10/28/2013	Life Assist	655589	10/9/2013	tourniquets and chest seat equipment	18.82
91703	10/28/2013	MICHAEL BACA	595080	10/10/2013	Car Wash/Parks & Recs G045ET-G011EK	40.00
91704	10/28/2013	Municipal Emergency Svcs	00445253SNV	9/3/2013	thermal imaging camera batteries	158.00
91704	10/28/2013	Municipal Emergency Svcs	00456751SNV	10/11/2013	thermal imaging camera batteries	168.00
91705	10/28/2013	Newegg Business, Inc.	1200171479	10/10/2013	Replacement printer for dispatch HP 600 m602n workgroup	799.99
91705	10/28/2013	Newegg Business, Inc.	1200171479	10/10/2013	Replacement printer for 911 line mapping system HP Pro 400 M401n workgroup	229.99
91705	10/28/2013	Newegg Business, Inc.	1200171479	10/10/2013	shipping cost	4.99
91706	10/28/2013	OFFICE DEPOT INC	66745599-001	10/10/2013	office supplies	245.94
91706	10/28/2013	OFFICE DEPOT INC	667615521-001	10/10/2013	office supplies	18.96
91706	10/28/2013	OFFICE DEPOT INC	673113148-001	8/30/2013	Office Supplies	166.87
91706	10/28/2013	OFFICE DEPOT INC	673325146-001	9/3/2013	office supplies	46.74
91706	10/28/2013	OFFICE DEPOT INC	673749976-001	10/4/2013	office supplies	94.35
91706	10/28/2013	OFFICE DEPOT INC	674452547-001	9/4/2013	Office Supply: Office chair	77.16
91706	10/28/2013	OFFICE DEPOT INC	674452547-001	9/4/2013	Office Supply: Office chair	38.58
91706	10/28/2013	OFFICE DEPOT INC	674452547-001	9/4/2013	Office Supply: Office chair	38.58
91706	10/28/2013	OFFICE DEPOT INC	677916264-001	9/24/2013	Office Supplies	27.08
91706	10/28/2013	OFFICE DEPOT INC	677916286-001	9/24/2013	Office Supplies	65.12
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for IBK	9.87
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for IBK	12.78
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	UPS fees for shipment returning cheer uniforms	19.80
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for IBK	5.49
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for IBK	1.09
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for IBK	13.53
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for Park Jam	10.20
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Supplies for Park Jam	2.34
91707	10/28/2013	PETTY CASH - PARKS	802-1017/13	10/24/2013	Prizes for Halloween Costume Contest	20.84
91708	10/28/2013	PHILLIP J. RICCOMINI	915/13	9/15/2013	Cab fair Salt Lake City, UT 9/15/2013 Reimbursement	21.41
91708	10/28/2013	PHILLIP J. RICCOMINI	915/13	9/15/2013	Baggage Fee to Salt Lake City 9-15-13 Reimbursement	25.00
91709	10/28/2013	PINAL CO PUBLIC HEALTH	25330 8/13	9/5/2013	Hep B #1 Injection	35.00
91710	10/28/2013	PINAL CO SHERIFF'S OFFICE	13-Sep	10/15/2013	September jail fees	3,702.75
91711	10/28/2013	Pinal County Water	2013-01	7/31/2013	2013/2014 Contribution for PCWAA Executive Director	20,000.00
91712	10/28/2013	Pro-Tec Environmental, Inc.	13100201	10/3/2013	Clean Post EQ Basin @ FWWTP-NTE \$3000	2,235.00
91713	10/28/2013	Pulte Homes Corporation	REIM OP 2 ACCTS	10/24/2013	Assessment Overpayment	394.60
91714	10/28/2013	Rose, Scott	1015/13	10/10/2013	per diem 10-15 Chandler HGN/FFST	10.00
91715	10/28/2013	SHAW'S INTERIORS	19364	10/15/2013	Repairs to drivers seat WW-003	93.34
91715	10/28/2013	SHAW'S INTERIORS	19364	10/15/2013	Repairs to drivers seat WW-003	93.33
91715	10/28/2013	SHAW'S INTERIORS	19364	10/15/2013	Repairs to drivers seat WW-003	93.33
91716	10/28/2013	Shin-Digz	58302662	10/16/2013	Banners for events	38.93
91717	10/28/2013	Sir Bounce Alot, Inc.	107166	9/18/2013	Inflatables for Halloween Carnival	746.19
91718	10/28/2013	SMART & FINAL STORES CORP	SR CTR 100213	10/2/2013	Supplies	150.64
91719	10/28/2013	smartschoolsplus, inc dba	51/013	10/14/2013	John Mitchell Contract	4,285.59
91719	10/28/2013	smartschoolsplus, inc dba	51/013	10/14/2013	John Mitchell Contract	4,285.59
91719	10/28/2013	smartschoolsplus, inc dba	517-013	10/14/2013	Scott Barber Contract	1,461.98
91720	10/28/2013	SOUTHWESTERN BUSINESS FORMS	18952	10/11/2013	Tax forms for CY 2013	184.27
91721	10/28/2013	TATLOCK, WILLIAM	2210117	10/13/2013	Paint for Batteries PD Radios	12.91



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91722	10/28/2013	TEMPORARY VENDOR	705151OP	10/23/2013	overpayment 705151	78.00
91723	10/28/2013	TEMPORARY VENDOR	CR20120101 101813	10/18/2013	RESTITUTION	126.04
91724	10/28/2013	TEMPORARY VENDOR	413114	10/21/2013	Water Deposit Refund	150.00
91725	10/28/2013	TEMPORARY VENDOR	11109702	10/21/2013	Water Deposit Refund	150.00
91726	10/28/2013	TEMPORARY VENDOR	103305	10/21/2013	Water Deposit Refund	150.00
91727	10/28/2013	TEMPORARY VENDOR	10223002	10/21/2013	Water Deposit Refund	150.00
91728	10/28/2013	TEMPORARY VENDOR	702091	10/18/2013	Garbage Deposit Refund	75.00
91729	10/28/2013	TEMPORARY VENDOR	10204405	10/22/2013	overpayment 10204405	21.45
91730	10/28/2013	TEMPORARY VENDOR	10305504	10/21/2013	Water Deposit Refund	150.00
91731	10/28/2013	TEMPORARY VENDOR	10708902	10/21/2013	Water Deposit Refund	150.00
91732	10/28/2013	TEMPORARY VENDOR	317310	10/23/2013	Water Deposit Refund	8.92
91733	10/28/2013	TEMPORARY VENDOR	716271	10/18/2013	garbage deposit refund	75.00
91734	10/28/2013	TEMPORARY VENDOR	11108105	10/21/2013	Water Deposit Refund	150.00
91735	10/28/2013	VOID				-
91736	10/28/2013	TEMPORARY VENDOR	10604802	10/21/2013	Water Deposit Refund	150.00
91737	10/28/2013	TEMPORARY VENDOR	716751	10/18/2013	garbage deposit refund	50.00
91738	10/28/2013	THE WATER SHED	2570	10/1/2013	ice for Senior Center	4.93
91738	10/28/2013	THE WATER SHED	2618	10/8/2013	Water & Ice	79.81
91738	10/28/2013	THE WATER SHED	2664	10/15/2013	Water & Ice	43.60
91738	10/28/2013	THE WATER SHED	2665	10/15/2013	Water & Ice	15.90
91738	10/28/2013	THE WATER SHED	2669	10/15/2013	ice for Senior Center	4.98
91738	10/28/2013	THE WATER SHED	2696	9/4/2013	ice for Senior Center	7.40
91738	10/28/2013	THE WATER SHED	2762	9/10/2013	ice for Senior Center	4.70
91738	10/28/2013	THE WATER SHED	2839	9/17/2013	ice for Senior Center	4.93
91738	10/28/2013	THE WATER SHED	2864	1/2/2013	Drinking Water Open PO	13.16
91738	10/28/2013	THE WATER SHED	2902	10/21/2013	ice for Senior Center	4.94
91738	10/28/2013	THE WATER SHED	2903	10/21/2013	Water & Ice	22.49
91739	10/28/2013	Timothy, Wainscott	UNI REIM 101613	10/18/2013	Reimbursement for Uniform Pants	128.23
91739	10/28/2013	Timothy, Wainscott	UNI REIM 101613	10/18/2013	Reimbursement for Uniform Pants	64.12
91739	10/28/2013	Timothy, Wainscott	UNI REIM 101613	10/18/2013	Reimbursement for Uniform Pants	64.12
91740	10/28/2013	TITLE ONE AGENCY INC	38847	9/17/2013	CUEN BUILDING	384.00
91741	10/28/2013	Trafficade Service., Inc., dba	1263663	9/30/2013	Barricade rental/signs for Main St.	447.28
91742	10/28/2013	UNITED EXTERMINATING	165671	10/1/2013	Exterminating fees- PW Building	45.00
91742	10/28/2013	UNITED EXTERMINATING	165672	10/1/2013	Exterminating fees-SWWTP	45.00
91742	10/28/2013	UNITED EXTERMINATING	165801	10/1/2013	Exterminating Fees for Oct. 2013	35.00
91742	10/28/2013	UNITED EXTERMINATING	165802	10/1/2013	Exterminating Fees for Oct. 2013	25.00
91742	10/28/2013	UNITED EXTERMINATING	165803	10/1/2013	Exterminating Fees for Oct. 2013	25.00
91742	10/28/2013	UNITED EXTERMINATING	165804	10/1/2013	Exterminating Fees for Oct. 2013	18.00
91742	10/28/2013	UNITED EXTERMINATING	165805	10/1/2013	Exterminating Fees for Oct. 2013	25.00
91743	10/28/2013	UNITED FIRE EQUIPMENT CO.	510390	10/8/2013	uni all Kells, b	46.95
91743	10/28/2013	UNITED FIRE EQUIPMENT CO.	510588	10/10/2013	uni all Gameros	354.57
91743	10/28/2013	UNITED FIRE EQUIPMENT CO.	510629	10/10/2013	uni all bowsher	57.45
91744	10/28/2013	UNITED TRUCK & EQUIPMENT	138233	8/19/2013	Spray nozzle for rear hose reel on water truck ST- 020	130.75
91745	10/28/2013	WALMART COMMUNITY # 0005 7118	1114	10/15/2013	Supplies for Recreation programs	48.05
91745	10/28/2013	WALMART COMMUNITY # 0005 7118	2773	10/16/2013	Supplies for Early Release Days	13.60
91745	10/28/2013	WALMART COMMUNITY # 0005 7118	6023	10/2/2013	Misc supplies for the center	322.66
91745	10/28/2013	WALMART COMMUNITY # 0005 7118	8304	10/9/2013	Supplies for Recreation programs	40.89
91745	10/28/2013	WALMART COMMUNITY # 0005 7118	8306	10/9/2013	Supplies for Recreation programs	22.84
91745	10/28/2013	WALMART COMMUNITY # 0005 7118	TR 06024	10/2/2013	Misc supplies for the center	85.00
91746	10/28/2013	WARREN VOIGHT P.	1016/13	10/10/2013	Per Diem Intox Trng 10/16 Phx	10.00
91747	10/28/2013	WILLIAMS, CURTIS	1604804	10/6/2013	Reimbursement for Uniform jeans/ Curtis Williams	277.17
91748	10/30/2013	Advanced Infosystems	10921	10/14/2013	data processing of utility bills	1,000.50
91748	10/30/2013	Advanced Infosystems	10921	10/14/2013	Print & Fold Florence Newsletter	993.06
91749	10/30/2013	ARIZONA GLOVE & SAFETY	731859	10/17/2013	Restock of gloves for N & S Plants	89.51
91749	10/30/2013	ARIZONA GLOVE & SAFETY	731859	10/17/2013	Restock of gloves for N & S Plants	89.51
91749	10/30/2013	ARIZONA GLOVE & SAFETY	7318763	10/21/2013	Restock of gloves for N & S Plants	109.74
91749	10/30/2013	ARIZONA GLOVE & SAFETY	7318763	10/21/2013	Restock of gloves for N & S Plants	109.74
91750	10/30/2013	BAKER & TAYLOR BOOKS	W96111950	10/18/2013	DVD'S	23.24
91751	10/30/2013	BC GRAPHICS	93019	10/11/2013	Uniform shirts for Utilities Admin	125.00
91751	10/30/2013	BC GRAPHICS	93019	10/11/2013	Uniform shirts for Utilities Admin	62.50
91751	10/30/2013	BC GRAPHICS	93019	10/11/2013	Uniform shirts for Utilities Admin	62.50
91752	10/30/2013	BENSON SYSTEMS	111991	10/15/2013	Alarm System Monitoring Fire & Security-Silver King	202.84
91753	10/30/2013	BERGKAMP INC.	13790	10/16/2013	One spray tip retainer for wand ST-023	13.36
91754	10/30/2013	Bestway Electric Motor	4310095	10/21/2013	Repair of Reliance pump motor	4,545.04
91755	10/30/2013	BOUND TREE MEDICAL LLC	81237759	10/18/2013	AZ MCI bag x4	195.64
91756	10/30/2013	Casa Grande Rent A Can	6970	10/11/2013	porta johns for Annexation event	285.00



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91757	10/30/2013	CENTRAL ARIZONA PROJECT	63510	8/15/2013	2012 Annual Membership dues Inv. #63510	29,798.72
91758	10/30/2013	Cintas Corporation	696642489	10/18/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91758	10/30/2013	Cintas Corporation	696642489	10/18/2013	Weekly fee for uniforms and mats for PW Dept.	44.32
91758	10/30/2013	Cintas Corporation	696642489	10/18/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91758	10/30/2013	Cintas Corporation	696642489	10/18/2013	Weekly fee for uniforms and mats for PW Dept.	3.30
91758	10/30/2013	Cintas Corporation	696642489	10/18/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91758	10/30/2013	Cintas Corporation	696642490	10/18/2013	Payment for Weekly uniforms & mats for utility dept.	3.17
91758	10/30/2013	Cintas Corporation	696642490	10/18/2013	Payment for Weekly uniforms & mats for utility dept.	10.41
91758	10/30/2013	Cintas Corporation	696642490	10/18/2013	Payment for Weekly uniforms & mats for utility dept.	6.95
91758	10/30/2013	Cintas Corporation	696642490	10/18/2013	Payment for Weekly uniforms & mats for utility dept.	6.95
91759	10/30/2013	CISCO DAN	REIM UNI 10/13	10/25/2013	Reimbursement for uniform jeans	58.24
91759	10/30/2013	CISCO DAN	REIM UNI 10/13	10/25/2013	Reimbursement for uniform jeans	95.92
91759	10/30/2013	CISCO DAN	REIM UNI 10/13	10/25/2013	Reimbursement for uniform jeans	119.90
91760	10/30/2013	Code 4 Public Safety	11912	10/23/2013	Reading Body Language 11-18-2013 Tuc Ofc Voight	99.00
91761	10/30/2013	COOLIDGE ENGINE & PUMP, L.L.C.	5360	10/9/2013	Immediate South Plant Pump Repair NTE \$6,000.00	5,628.71
91762	10/30/2013	DARBE, SCOTT	REIM UNI 10/13	10/12/2013	Reimbursement for uniform pants	21.74
91762	10/30/2013	DARBE, SCOTT	REIM UNI 10/13	10/12/2013	Reimbursement for uniform pants	10.86
91762	10/30/2013	DARBE, SCOTT	REIM UNI 10/13	10/12/2013	Reimbursement for uniform pants	10.86
91763	10/30/2013	Day Auto Supply, Inc	596312	10/17/2013	Air hose for PD Evidence Bay	43.47
91763	10/30/2013	Day Auto Supply, Inc	596399	10/18/2013	Tractor lamp for ST-026	10.64
91763	10/30/2013	Day Auto Supply, Inc	596485	10/18/2013	batteries for 2541	228.68
91763	10/30/2013	Day Auto Supply, Inc	596615	10/21/2013	one battery for PD G006EK Patrol	112.73
91764	10/30/2013	Degan Construction LLC	5325	10/7/2013	Truck hauling of Ballast Rock/ Plant Rd. Project	7,713.50
91764	10/30/2013	Degan Construction LLC	5325	10/7/2013	Additional amount owed for hauling ABC/Plant Road P.O.32439	4,663.21
91765	10/30/2013	DEPT OF ECONOMIC SECURITY	2040010 10/13	10/11/2013	UNEMPLOYMENT	960.00
91765	10/30/2013	DEPT OF ECONOMIC SECURITY	2040010 10/13	10/11/2013	UNEMPLOYMENT	1,053.00
91765	10/30/2013	DEPT OF ECONOMIC SECURITY	2040010 10/13	10/11/2013	UNEMPLOYMENT	24.60
91766	10/30/2013	DESERT BORING AND EXCAVATION	6949	10/8/2013	Emergency excavation @ 3708 Michigan service leak	250.00
91766	10/30/2013	DESERT BORING AND EXCAVATION	6949	10/8/2013	Emergency excavation @ 3822 Iowa service leak	250.00
91766	10/30/2013	DESERT BORING AND EXCAVATION	6950	10/10/2013	Emergency excavation @ 8th St/Warner 1 service leak under pavement"	625.00
91766	10/30/2013	DESERT BORING AND EXCAVATION	6951	10/12/2013	Emergency excavation @ 3611 Colorado service leak	250.00
91767	10/30/2013	DPC ENTERPRISES, L.P.	272000719-13	10/17/2013	Ten 150 lb. cylinders of chlorine for Wells	873.60
91768	10/30/2013	ED SMITH	REIM SVC AWARD	10/21/2013	Volunteer Presidential Service Award Reimbursement	71.50
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	205774	9/25/2013	emergency repair Leak 829 Lancaster Circle	11.29
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206095	10/11/2013	Emergency purchase of parts for mixers @ SWWTP	22.11
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206182	10/16/2013	Pipe and couplings for Cemetery line repair	8.88
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206214	10/16/2013	Keys and lock for Brunenkant Bldg	25.58
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206233	10/17/2013	Gray paint/ Main St curb paint	43.46
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206233	10/17/2013	Rollers,paint thinner/ Main St. curb paint job	19.52
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206255	10/18/2013	Emergency -parts to repair Pump @ SWWTP	23.22
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206307	10/21/2013	parts for pig tails	65.34
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206321	10/22/2013	parts for pig tails	0.83



**Town of Florence  
Warrant Register - October 2013**


Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206451	10/28/2013	Replacement tools for water dept. Tubing cutter & Ratcheting Pipe cutter	151.07
91769	10/30/2013	FLORENCE TRUE VALUE HARDWARE	206452	10/28/2013	Extra batteries for power tools for Water Dept.	217.14
91770	10/30/2013	HACH COMPANY	8516952	10/8/2013	Purchase of Deionized Water NTE\$ 300	113.08
91770	10/30/2013	HACH COMPANY	8516952	10/8/2013	Purchase of Deionized Water NTE\$ 300	113.08
91770	10/30/2013	HACH COMPANY	8531355	10/17/2013	Additional amount due for sales tax	12.06
91770	10/30/2013	HACH COMPANY	8531355	10/17/2013	D.O. Probe for existing machine-NTE \$1000.00- NWWTP	1,000.00
91771	10/30/2013	HRS USA/COSTCO WHOLESALE	4404	10/24/2013	Restock supplies- bleach,tissue,batteries,rubbing alcohol,glue,wipes	127.80
91771	10/30/2013	HRS USA/COSTCO WHOLESALE	4404	10/24/2013	Restock supplies- bleach,tissue,batteries,rubbing alcohol,glue,wipes	127.81
91771	10/30/2013	HRS USA/COSTCO WHOLESALE	4404	10/24/2013	Restock supplies- bleach,tissue,batteries,rubbing alcohol,glue,wipes	127.81
91772	10/30/2013	JOHN PITTS C. JR.	344	10/12/2013	Reimbursement for uniform jeans	121.78
91772	10/30/2013	JOHN PITTS C. JR.	14609	10/12/2013	Reimbursement for uniform jeans	161.91
91773	10/30/2013	KENNETH WHITE	REIM UNI 1013	10/10/2013	Reimbursement for uniform pants NTE\$300.00	120.62
91773	10/30/2013	KENNETH WHITE	REIM UNI 1013	10/10/2013	Reimbursement for uniform pants NTE\$300.00	160.83
91773	10/30/2013	KENNETH WHITE	REIM UNI 1013	10/10/2013	Reimbursement for uniform pants NTE\$300.00	18.55
91774	10/30/2013	LARRY, LAWRENCE	REIM MEET	10/24/2013	Reimbursement for meeting supplies	19.05
91775	10/30/2013	Life Assist	656139	10/15/2013	tourniquets and chest seat equipment	154.54
91776	10/30/2013	MEDTECH Forensics, Inc.	19612	10/25/2013	sterile water capsules 3mL	35.67
91777	10/30/2013	Mountain States Pipe & Supply	317466-00	10/9/2013	Purchase of 24 multi jet meters	1,819.46
91777	10/30/2013	Mountain States Pipe & Supply	317574-001	10/16/2013	3 Octave meter and 3" gasket and bolts for SWWTP"	1,666.16
91777	10/30/2013	Mountain States Pipe & Supply	317574-01	10/11/2013	3 Octave meter and 3" gasket and bolts for SWWTP"	269.10
91777	10/30/2013	Mountain States Pipe & Supply	317779-00	10/16/2013	3 Octave meter and 3" gasket and bolts for SWWTP"	32.43
91778	10/30/2013	Newegg Business, Inc.	1200176866	10/16/2013	Computers/monitors for PW Staff	447.49
91778	10/30/2013	Newegg Business, Inc.	1200176866	10/16/2013	Computers/monitors for PW Staff	762.47
91778	10/30/2013	Newegg Business, Inc.	1200176866	10/16/2013	Computers/monitors for PW Staff	609.98
91779	10/30/2013	New-Tech Electric & Communication LLC	93	10/25/2013	Installation of power to vehicle lift and two lights for the shop	1,527.16
91780	10/30/2013	NSI SOLUTIONS INC.	305123	10/21/2013	QCI-112-7 ph@concentration of 7-500mL	55.00
91781	10/30/2013	OFFICE DEPOT INC	673325412-001	9/3/2013	Office Supplies- pens, stamps, stapler	69.34
91781	10/30/2013	OFFICE DEPOT INC	673325462-001	9/3/2013	Office Supplies- pens, stamps, stapler	3.19
91781	10/30/2013	OFFICE DEPOT INC	673325463-001	8/31/2013	Office Supplies- pens, stamps, stapler	17.31
91781	10/30/2013	OFFICE DEPOT INC	678930508-001	10/16/2013	Yellow ink for D. Hills printer	15.23
91782	10/30/2013	OFFICEMAX INCORPORATED	823037	10/16/2013	Desk and file cabinet for PW Staff (Hills)	605.38
91783	10/30/2013	PC Mall Gov	S82711660101	10/16/2013	PN-L702B 70 Inc Mon Pro Smart board Pd Trng room	4,958.78
91784	10/30/2013	PINAL CO PUBLIC HEALTH	25079 9/13	10/24/2013	Hep B #3 Injection	17.50
91784	10/30/2013	PINAL CO PUBLIC HEALTH	25079 9/13	10/24/2013	Hep B #3 Injection	17.50
91784	10/30/2013	PINAL CO PUBLIC HEALTH	25080 9/13	10/27/2013	Hep B #3 Injection	17.50
91784	10/30/2013	PINAL CO PUBLIC HEALTH	25080 9/13	10/27/2013	Hep B #3 Injection	17.50
91784	10/30/2013	PINAL CO PUBLIC HEALTH	25329 8/13	10/24/2013	Hep #1 injection	17.50
91784	10/30/2013	PINAL CO PUBLIC HEALTH	25329 8/13	10/24/2013	Hep #1 injection	17.50
91785	10/30/2013	PRINT AND PACK EXPRESS	39468	10/4/2013	Annexation Banners for all Depts.	156.52
91786	10/30/2013	Proforce Law Enforcement	186478	10/22/2013	Aim Pro Patrol Rifle Scope SWAT	418.62
91787	10/30/2013	Pro-Tec Environmental, Inc.	130717103	7/17/2013	Clean Post EQ Basin @ SWWTP NTE \$3000	1,957.50
91788	10/30/2013	RDJ Specialties, Inc.	65308	10/22/2013	badge stickers for pub ed events	780.99
91789	10/30/2013	Ricoh USA, Inc.	5027964449	10/14/2013	Base charge 10/14/2013-11/13/2013	60.41
91789	10/30/2013	Ricoh USA, Inc.	5027964449	10/14/2013	Base charge 10/14/2013-11/13/2013	30.20
91789	10/30/2013	Ricoh USA, Inc.	5027964449	10/14/2013	Base charge 10/14/2013-11/13/2013	30.20
91790	10/30/2013	TATLOCK, WILLIAM	REIM TN CANDY	10/24/2013	Supplies Town Halloween Party	50.65
91790	10/30/2013	TATLOCK, WILLIAM	REIM TN CANDY	10/24/2013	Supplies Town Halloween Party	10.87
91791	10/30/2013	TEMPORARY VENDOR	CR20120097 1013	10/25/2013	BOND REFUND	3,091.00
91792	10/30/2013	TEMPORARY VENDOR	212901028 OP	10/24/2013	overpayment 212901028	241.40



**Town of Florence**  
**Warrant Register - October 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91793	10/30/2013	TEMPORARY VENDOR	131801087 OP	10/24/2013	overpayment 131801087	59.99
91794	10/30/2013	TEMPORARY VENDOR	115401055 OP	10/24/2013	overpayment 115401055	241.37
91795	10/30/2013	THE WATER SHED	2908	10/21/2013	ice station#1	36.81
91796	10/30/2013	U V DOCTOR	7205	9/4/2013	UV Lamps, Quartz sleeves, Wiper Rings, Ballasts, Solenoid Control Valves for South Plant	8,342.90
91796	10/30/2013	U V DOCTOR	7205	9/4/2013	Additional amount owed on P.O. 32723	54.66
91796	10/30/2013	U V DOCTOR	7250	9/18/2013	UV Lamps, Quartz sleeves, Wiper Rings, Ballasts, Solenoid Control Valves for South Plant	4,715.01
91796	10/30/2013	U V DOCTOR	7284	9/30/2013	UV Lamps, Quartz sleeves, Wiper Rings, Ballasts, Solenoid Control Valves for South Plant	4,299.09
91797	10/30/2013	WALMART COMMUNITY # 0005 7118	7605	10/23/2013	Janitorial supply restock-Pinesol, Febreze, Clorox toilet cleaner	146.83
91798	10/30/2013	WATER MOVERS	77822	9/18/2013	Vent, adapter and coupling rental for SWWTP	12.93
91799	10/31/2013	TEMPORARY VENDOR	509007 OP	10/30/2013	overpayment 509007	95.00
91800	10/31/2013	TEMPORARY VENDOR	312206	10/21/2013	WATER DEPOSIT REFUND	150.00
<b>Total Warrants</b>						<b>1,428,979.37</b>



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 8a.</b>
<b>MEETING DATE:</b> December 2, 2013  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Ordinance 603-13: Old West Bail Bonds/Amazing RC Hobbies (PZC-15-13-ZC)		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input checked="" type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input checked="" type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to adopt Ordinance No. 603-13 for the Old West Bail Bonds/Amazing RC Hobbies Zone Change.

**BACKGROUND/DISCUSSION:**

The applicant, Ron Escott, requests approval of the following application:

A Zone Change to change the existing zoning on the subject property from Neighborhood Office (NO) to Neighborhood Business (B-1). The subject property is located at 375 East Butte Avenue, Florence, Arizona, AKA, APN 202-03-001.

Old West Bail Bonds is a privately owned bail bonds business located at 375 East Butte Avenue, Florence, Arizona. The business is owned and managed by Sandra Margot-Escott and Ron Escott since October 2006.

The owners recently decided to pursue a retail business venture in addition to the bail bond business. The owners split their building into two separate businesses, leaving each side with approximately 600 square feet per side. The B-1 Zoning District is more appropriate for the expanded commercial nature of their operations.

**ANALYSIS:**

In accordance with Town of Florence requirements, a series of improvements to the subject site were implemented in 2009, as the property and home was converted from a residential land use to a neighborhood office use. The added improvements to the subject site makes the Zone Change from Neighborhood



Office (NO) to Neighborhood Business (B-1) a good transition with minimal impacts to the surrounding neighbors.

Over the long-term, it is plausible that surrounding adjacent properties facing Butte Avenue might be assembled to allow for commercial or office development. In fact, staff notes that the Town's 2020 General Plan supports the redevelopment of this property and adjacent properties for commercial or office land uses. This site has a Downtown Mix Use (DMU) land use designation in the General Plan that supports the application of commercial zoning on the subject site. The Downtown Mixed Use designation is used within the downtown areas to provide for a mix of land uses supportive of revitalization efforts while respecting the historical value of the area and existing developed properties.

The subject site has undergone a design review application that was approved and therefore all the necessary improvements have been implemented. Staff contends that the business is ready for the B-1 zoning due to the fact that the following have been established:

- Paved and striped parking area
- Access to the site has already been established off of Park Street
- Six foot screening wall from adjacent residences
- Landscaping
- Monument and wall signage
- ADA accessible parking space and ramp

Surrounding Land Uses and Zoning Districts:		
	Zoning Classification	Existing Use
North	Neighborhood Office (NO)	Vacant Land
East	Neighborhood Office (NO)	Residential Home
South	Single- Family Residential (R1-6)	Residential Home
West	Neighborhood Office (NO)	Residential Home
On-Site	Neighborhood Office (NO)	Old West Bail Bonds Business

## **FINDINGS:**

Staff offers the following findings for the consideration of the Town Council:



1. The proposed zoning is consistent with the Town of Florence 2020 General Plan.
2. The 2020 General Plan has the Downtown Mixed Use (DMU) designation on the site that supports the mix of land uses while respecting the value of the historic area.
3. The future development of the site will be subject to all applicable Town codes.
4. Access to the site has been established and will be appropriate for the proposed use.

### **PUBLIC PARTICIPATION:**

A notice for the Planning and Zoning Commission public hearing was mailed to all property owners within three hundred (300) feet of the site. Property posting for notice of public hearings was posted on site and advertisements in the local Town paper per the Town requirements. Under Arizona Revised Statutes, Title 9, Section-462.04 and Town of Florence Development Code, a public hearing is required for a Zone Change.

Staff notes that as of this writing, no public comments have been received.

The Planning and Zoning Commission/Town Council meeting schedule for this application is as follows:

October 17, 2013	Planning and Zoning Public Hearing
* November 18, 2013	Town Council Public Hearing and 1 <sup>st</sup> Reading
* December 2, 2013	Town Council and 2 <sup>nd</sup> Reading/Action

All meetings will be held at Town Hall Council Chambers – 775 North Main Street, Florence, Arizona 85132.

### **FINANCIAL IMPACT:**

This Zone Change will have no financial impact to the Town of Florence, other than to support the existing and ongoing commercial use and development of the subject site.

### **RECOMMENDATION:**



The Planning and Zoning Commission found that the Zone Change for Old West Bail Bonds/Amazing RC Hobbies (PZC-15-13-ZC) is in compliance with the Town's General Plan and is in the interest of general welfare, health and safety of the public. The Planning and Zoning Commission has forwarded a unanimous favorable recommendation on the Old West Bail Bonds/Amazing RC Hobbies Zone Change to the Mayor and Town Council, subject to the following conditions:

1. The development of the subject site, as described in Exhibit A attached, shall be in conformance to any applicable Town Codes, Ordinances and Building Codes.
2. Property Owners agree to waive claims for diminution in value pursuant to Proposition 207 [A.R.S. § 12-1134] pursuant to the waivers attached hereto as Exhibit B.
3. Any additional conditions deemed necessary by the Town Council.

Motion to adopt Ordinance No. 603-13 for the Old West Bail Bonds/Amazing RC Hobbies Zone Change.

**ATTACHMENTS:**

Ordinance No. 603-13  
Exhibit A Legal Description  
Exhibit B 207 Waiver  
Application



## **ORDINANCE NO. 603-13**

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A ZONE CHANGE ON THE OLD WEST BAIL BONDS/AMAZING RC HOBBIES PROPERTY, LOCATED AT 375 EAST BUTTE AVENUE, FLORENCE, ARIZONA, AKA, APN 202-03-001 (PZC-15-13-ZC).**

**WHEREAS**, a request to change the existing zoning on the subject property from Neighborhood Office (NO) to Neighborhood Business (B-1) Zoning has been proposed and a public hearing has been held by the Planning and Zoning Commission; and

**WHEREAS**, the Planning and Zoning Commission has found the Zone Change is in conformance with the Town's General Plan; and

**WHEREAS**, the Planning and Zoning Commission has forwarded the Mayor and Council of the Town of Florence a favorable recommendation for the Zone Change, subject to certain conditions; and

**WHEREAS**, said proposal has been considered by the Mayor and Council of the Town of Florence and the recommended Zone Change has been found to be appropriate and further found to promote the health, safety and welfare of the residents of the Town and its orderly growth.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

The Zoning Map of Florence Arizona is hereby amended by changing the zoning classification of the parcel of land depicted on EXHIBIT A attached hereto, from Neighborhood Office (NO) to Neighborhood Business (B-1), subject to the following conditions:

1. The development of the subject site, as described in Exhibit A attached, shall be in conformance to any applicable Town Codes, Ordinances and Building Codes.
2. Property Owners agree to waive claims for diminution in value pursuant to Proposition 207 [A.R.S. § 12-1134] pursuant to the waivers attached hereto as Exhibit B.



**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 2<sup>nd</sup> day of December, 2013.

---

Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

---

Lisa Garcia, Town Clerk

---

James E. Mannato, Town Attorney



# Exhibit A: Old West Bail Bonds Zone Change



**Town of  
Florence**



Bail Bonds Site



Parcel Lines

FLORENCE ST

PARK ST

CENTER ST

WARNER ST

SILVER ST

BUTTE AVE

ORLANDO ST

MATILDA ST

AGUILAR ST

PARK ST

SAN CARLOS ST



0 100 200 Feet

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.  
BailBondsExhibitA.mxd TOF GIS 09/05/2013

200-49-0490

200-49-0710

200-49-072D

200-49-072C

200-50-01

200-50-0690

200-50-0660

200-50-068D

200-50-0700

200-50-065B

200-50-065C

200-50-065A

200-50-0710

200-50-064A

200-50-064B

200-50-064C

200-50-072A

200-50-072B

200-50-073A

202-03-006A

202-03-006B

202-03-0050

202-03-0040

202-03-0010

202-03-0020

202-03-0030

202-03-267C

202-03-2650

202-03-266A

202-03-266B

202-03-261A

202-03-261B

202-03-0420

202-03-0400

202-03-0410

202-03-0360

202-03-0350

202-03-039B

202-03-0370

202-03-039A

202-03-039C

202-03-0480

202-03-0470

202-03-0460

202-03-049A

202-03-0440

202-03-0450

202-03-2600

202-03-2590

202-03-2580

202-03-2550

202-03-2570



EXHIBIT B

CONSENT TO CONDITIONS/WAIVER FOR DIMINUTION OF VALUE

The undersigned is/are the owner(s) of the subject land described in Exhibit A hereto that is the subject of a Zone Change Application PZC-15-13-ZC. By signing this document, the undersigned agrees and consents to all the conditions imposed by the Florence Town Council in conjunction with the approval of the Zone Change Application PZC-15-13-ZC ("Conditions of Approval") and waives any right to compensation for diminution in value pursuant to Arizona Revised Statutes § 12-1134 that may now or in the future exist as a result of the approval of the Zone Change Application PZC-15-13-ZC. Except as expressly set forth in the Zone Change Application PZC-15-13-ZC and its Conditions of Approval, nothing herein shall constitute a waiver of any other of the undersigned's rights pursuant to the above-referenced statutes.

Dated this 3RD day of OCTOBER 2013.

Owner:

By: SANDRA MARGOT-ESCOTT  
Print Name

Sandra Margot Escott  
Signature

Its: owner.  
Title

STATE OF ARIZONA )

County of Pinal ) ss

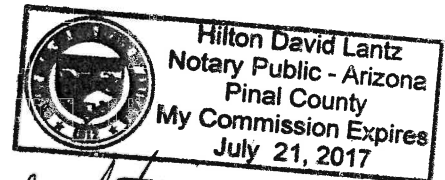
On this 3 day of October, 20 13, before me, the undersigned Notary Public, personally appeared Sandra Margot Escott, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that she executed the same.

IN WITNESS WHEREOF, I hereto set my hand and official seal.

My commission expires:

7/21/2017

Hilton David Lantz  
Notary Public





# APPLICATION FOR REZONING

PROJECT NAME: Old West Bail Bonds

APPLICATION TYPE: ☒ Rezoning ☐ PUD ☐ PUD Amendment

1. Property Owner: Name: Sandra Margot-Escott/Old West Bail Bonds  
Address: PO Box 2927  
375 East Butte Ave., Florence, Arizona 85132  
Phone: 520-251-6190 Fax: \_\_\_\_\_  
Email: Mrsescott66@gmail.com

2. Applicant/Developer: Name: Ron Escott  
Address: 110 East Gressinger, Florence, Arizona 85132  
Phone: 520-251-6105 Fax: \_\_\_\_\_  
Email: Ronescott32@gmail.com

3. Address or Location of Property: 375 East Butte Ave., Florence, Arizona 85132

4. Legal Description of Property: If applicable, include Lot(s), Block(s), and Subdivision Name: \_\_\_\_\_

Tax Parcel Numbers: APN: 202-03-001

Gross Acres: \_\_\_\_\_ Net Acres: 12,500 sq. ft.

5. Current Zoning District: Neighborhood Office (NO)

6. Proposed Zoning District: Neighborhood Business(B-1)

SIGNATURE OF PROPERTY OWNER or REPRESENTATIVE

DATE

## FOR STAFF USE ONLY:

CASE NO. PZC-15-13-ZC

APPLICATION DATE AND TIME \_\_\_\_\_

PZ HEARING DATE Oct. 17, 2013

FEE \$ 536.00

1<sup>st</sup> TC HEARING DATE Nov. 18, 2013

2<sup>nd</sup> TC HEARING DATE Dec. 2, 2013

REVIEWED BY: Gilbert Olgin

RECOMMENDATION: APPROVAL

DISAPPROVAL



## OWNER'S PERMISSION FORM

This sheet must be completed if the applicant for an Annexation, General Plan Amendment, Planned Unit Development, Zone Change, Conditional Use Permit, Design Review and/or Preliminary/Final Plat, is not the owner of the property.

I/we, the Undersigned, do hereby grant permission to: RONALD ESCOTT

to act on my/our behalf for the purpose of obtaining one or more of the following: Annexation, General Plan Amendment, Planned Unit Development, Zone Change, Conditional Use Permit, Design Review and/or Preliminary/Final Plat on the following described property:

375 E BUTTE AVE FLORENCE AZ 85132

Owner(s)

Sandra Margot Escott  
Signature

SANDRA MARGOT-ESCOTT

Print or Type Name

Address

110 E. GRESSINGER ST.  
FLORENCE AZ 85132

Telephone

(520) 251-6190

STATE OF ARIZONA )

County of Pinal ) ss

On this 3 day of October, 20 13, before me, the undersigned Notary Public, personally appeared Sandra Margot Escott, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that She executed the same.

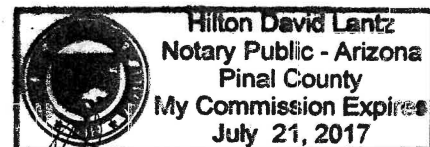
IN WITNESS WHEREOF, I hereto set my hand and official seal.

My commission expires:

7/21/2017

Hilton David Lantz

Notary Public





## NOTICE OF PUBLIC HEARING PLANNING AND ZONING COMMISSION

Notice is hereby given that the Planning and Zoning Commission of the Town of Florence, Arizona will hold a Public Hearing on Thursday, October 17, 2013 at 6:00 PM at Florence Town Hall located at 775 N. Main Street, Florence, Arizona, 85132 to discuss the following application:

**PZC-15-13-ZC. Public Hearing.** A Zone Change request by Ron Escott to change existing zoning on the subject property from Neighborhood Office (NO) to Neighborhood Business (B-1). The subject property is located at 375 East Butte Avenue, Florence, Arizona, AKA, APN 202-03-0010. A detailed description of the proposed Zone Change request is available for viewing at the Town of Florence Community Development Department.

Additional information on the above case can be obtained Monday thru Friday from 8 AM to 5 PM at the Town of Florence Community Development Department located at 600 N. Main Street, Florence, Arizona 85132 or please call (520) 868-7542.

Pursuant to Title II of the Americans with Disabilities Act (ADA), the Town of Florence does not discriminate on the basis of disability regarding admission to public meetings. Persons with a disability may request reasonable accommodations by contacting the Town of Florence ADA Coordinator at (520) 868-7574 or (520) 868-7502 TDD. Requests should be made as early as possible to allow time to arrange the accommodation.

No. of publications: One; date of publication: September 26, 2013.





# TOWN OF FLORENCE COUNCIL ACTION FORM

**AGENDA ITEM**  
**8b.**

**MEETING DATE:** December 2, 2013

**DEPARTMENT:** Administration

**STAFF PRESENTER:** James Mannato, Town Attorney  
Jess Knudson, Asst. Town Manager

**SUBJECT:** Ordinance No. 604-13: Update to Chapter 52 of the Florence Town Code pertaining to Sanitation Services.

- ☒ **Action**
  - ☐ **Information Only**
  - ☐ **Public Hearing**
  - ☐ **Resolution**
  - ☒ **Ordinance**
  - ☐ **Regulatory**
  - ☐ **1<sup>st</sup> Reading**
  - ☒ **2<sup>nd</sup> Reading**
  - ☐ **Other**

**RECOMMENDED MOTION/ACTION:**

Motion to adopt Ordinance No. 604-13: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE V, CHAPTER 52, "SOLID WASTE".

**BACKGROUND/DISCUSSION:**

An update to the Florence Town Code is needed since the last revision occurred in 2004. The Sanitation Chapter identifies the rules and regulations for the providers and customers of the sanitation services provided by the Town.

This item is an update to the Sanitation Chapter in the Florence Town Code and is unrelated to the existing contract with RAD.

Highlights of Chapter 52 include:

- All Town residents are required to participate in the sanitation system (exclusions apply for seasonal residents or residents out of town for an extended period of time).
- Trash cannot be placed in the alleys.
- Types of materials that are and are not collected.
- Bulk Trash items must be placed out within 48 hours of pickup.
- Trash and recycling containers, and bulk trash must be placed out in a manner that does not impede pedestrian or vehicle traffic.
- Illegal dumping.



**FINANCIAL IMPACT:**

There is no financial impact associated with this item.

**STAFF RECOMMENDATION:**

Adopt Ordinance No. 604-13

**ATTACHMENTS:**

Ordinance No. 604-13



## **ORDINANCE 604-13**

### **AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA AMENDING TITLE V, CHAPTER 52, “SOLID WASTE”.**

**WHEREAS**, it has been brought to the attention of the Council of the Town of Florence that it would be desirable and further the efficiency of the Finance and Public Works Departments to amend certain provisions of the Town’s solid waste regulations.

**NOW, THEREFORE, BE IT ORDAINED** that Title V, Chapter 52 of the Code of the Town of Florence is hereby amended by striking, deleting or adding the following provisions:

### **GENERAL PROVISIONS**

#### **§ 52.001 TITLE.**

This Chapter shall be known as the “Solid Waste Ordinance of the Town of Florence”. It may be cited as such or as the “Florence Sanitation Code”. It may also be referred to hereinafter as “this Chapter”.

#### **§ 52.002 PURPOSE AND SCOPE.**

##### **A. Purpose.**

The purpose of this Chapter is to protect the health and safety of the citizens of the Town and to protect the environment by establishing minimum standards for the storage, collection, treatment, transportation, processing and disposal of solid waste. In addition, to set rates charged by the Town for its solid waste program and its inspection, collection and disposal services, so as to recover the Town’s costs to provide such services.

##### **B. Collection Required.**

Solid waste collections shall be made by the Town or by collection companies as authorized by the Town. Except as provided in subsections (C) and (D) of the section, all persons and properties within the Town are required to use the solid waste collection system of the Town, to haul, carry or transport solid waste through the streets and highways of the Town. All persons and occupied property shall use and be responsible for at least the minimum level of solid waste collection service and the associated charges and fees for residential, institutional or commercial service, as applicable, unless exempted from such requirements under this subsection or subsection (C) of this section. It shall be unlawful to dump or store solid waste, recyclable, or yard waste materials in



violation of the provisions of this Chapter. The Town shall automatically bill the residential or commercial customer for such minimum level of service if the customer does not sign up for service within thirty (30) days of occupying a property in the Town. Upon satisfactory evidence that a residential customer owns a business in the Town that has a commercial solid waste collection service, the Director may in his discretion approve an exemption from the mandatory solid waste collection service and payment requirements of this section.

C. Commercial Permitted Hauler.

Those commercial and industrial business establishments having prior established permits to haul their own waste may continue to haul such solid waste by annual permit. Renewal permits shall be issued upon application and payment of the annual permit fee. Any permit holder, as provided for in this subsection, shall haul solid waste at least once a week for public health reasons.

D. Self-haul.

This section does not prohibit the limited and occasional hauling of solid waste, recyclable materials, or yard wastes by a customer from their property to an approved Town solid waste, recyclables, or yard waste collection site. However, occasional haulers are not exempt from the mandatory solid waste collection service and payment requirements above and are responsible for the fees for collection site services, if any.

E. Penalty.

Violations of the provisions of this section are punishable as provided in § 52.999(B)(2) of this Chapter.

### **52.003 POWERS AND DUTIES OF THE DIRECTOR.**

The Director, in order to protect the health and safety of the citizens and the environment of the Town, is authorized and directed to implement and enforce the provisions of this Chapter to control the storage, collection, treatment, transportation, processing and disposal of solid waste generated within the Town. The Director is further authorized and directed to provide public solid waste disposal facilities for solid waste originating within the Town. Nothing in this Chapter is intended or shall be construed so as to infringe or supplant the authority of the Pinal County Health Department, the State Department of Health Services, State Department of Environmental Quality or the United States Environmental Protection Agency in this area pursuant to federal and state laws.

### **52.004 HOURS OF COLLECTION.**

(A) The hours for collection of solid waste or recyclables by private and municipal collectors shall be regulated by the Director. In order to prohibit the disturbance of the public, it shall be unlawful to collect or remove solid waste or recyclables between the hours of 6:00 p.m. and 6:00 a.m. In the event of a missed collection or other unusual



circumstances, reasonable accommodations may be approved by the Director if a request is made by a person authorized to collect solid waste in the Town.

(B) For purposes of this section, **PRIVATE** means any entity other than the Town or a collection service authorized by the Town.

(C) All refuse shall be collected as deemed necessary by the Director or designee.

## **52.005 DEFINITIONS.**

For the purpose of this Chapter, the following definitions shall apply unless the context indicates or requires a different meaning.

**ALLEY.** A public passageway affording a secondary means of access to abutting property for utility and emergency vehicles.

**ASHES.** All residue from the burning of any combustible material but does not include ashes from medical waste, hazardous wastes or special waste.

**AUTOMATED CONTAINED SOLID WASTE COLLECTION SYSTEM.** A contained solid waste collection system that utilizes Town specified solid waste containers and a solid waste collection vehicle equipped with a lifting device.

**BULK TRASH.** Bulk trash means those items as defined in § 52.048(G).

**COLLECTOR.** The municipality or its authorized representative.

**COMMERCIAL SERVICE UNIT.** Any building, structure or premises not defined as a **RESIDENTIAL SERVICE UNIT** or an **INSTITUTIONAL SERVICE UNIT** in this section.

**COMPACTOR OR ROLL-OFF SYSTEM.** A contained solid waste collection system that uses a stationary solid waste compactor and compactor bins or open top roll-off boxes.

**CONSTRUCTION AND DEMOLITION SOLID WASTE.** All solid waste, building materials, rubble, soil and spoils resulting from construction, remodeling, repair and demolition operations.

**CONTAINED SOLID WASTE.** All garbage and trash generated and placed in containers for disposal.

**DEPARTMENT.** The Town of Florence Public Works Department.

**DIRECTOR.** The Town Manager or designee.

**DWELLING UNIT.** Any structure or structures used primarily for human habitation by one or more persons.

**FLY-TIGHT.** The lid of the container must fit flush around all contact points and prevent entry of flies or rodents.



***GARBAGE.*** All putrescible waste, except sewage and body waste, including waste accumulated of animals, food or vegetable matter, and including waste that attends the preparation, use, cooking, dealing in or storing of meat, fish, fowl, fruit and vegetable, and shall include all the wastes or accumulations or vegetable matter of residence, restaurants, hotels and places where food is prepared for human consumption. The term ***GARBAGE*** shall not include recognized industrial byproducts. Swill, offal and any accumulation of spoiled, partially or fully decomposed, rotting or discarded animal, vegetable or other matter that attends the preparation, handling, consumption, storage or decay of plant and animal matter including meats, fish, fowl, buds, fruits, vegetables or dairy products and their waste wrappers or containers.

***HAZARDOUS WASTE.*** Any waste so defined by the provisions of A.R.S. Title 49, Chapter 5, Art. 2 and 40 C.F.R. part 261 and polychlorinated biphenyls (PCB's).

***HOUSEHOLD HAZARDOUS WASTE.*** Any waste that would otherwise be a hazardous waste pursuant to A.R.S., Title 49, Chapter 5, Art. 2, and 40 C.F.R. part 261 but is excluded as a hazardous waste because it is generated by the normal day-to-day activities of households.

***IMMINENT HEALTH or SAFETY HAZARD.*** Condition of real property, solid waste or recycling container that places a persons life, health, safety or property in high risk of peril when the condition is immediate, impending on the point of happening and menacing.

***INCIPIENT HAZARD.*** Condition of real property that can become an imminent or health hazard if further deterioration occurs that can cause unreasonable risk of death or severe personal injury.

***INSTITUTIONAL SERVICE UNIT.*** Institutional Service Unit shall mean any school or educational facility; any government building or facility whether belonging to the Town of Florence, Pinal County, the State of Arizona or the United States; any jail or prison facility whether privately or publicly owned; any religious institution; any publicly owned medical facility and the buildings and facilities of any nonprofit organization.

***INFECTIOUS SOLID WASTE.*** Any material which presents a significant danger of infection because it is contaminated with or may reasonably be expected to be contaminated with agents which cause or significantly contribute to the cause of increased infection or infectious disease in human beings.

***INSPECTOR.*** The authorized employee or employees of the municipality having the duty of the enforcement of this Chapter.

***MOBILE HOME DEVELOPMENT.*** A subdivision designed for mobile homes in which the lots are individually owned.

***MOBILE HOME PARK.*** Property owned and operated for the purpose of leasing or renting out mobile home space to tenants.



**MULTI-FAMILY DWELLING UNITS.** A building or buildings attached to each other and containing two or more dwelling units. This term is intended to apply to dwelling unit types such as duplex, triplex, four-plex and apartments.

**NONCOMBUSTIBLE SOLID WASTE.** Consists of miscellaneous solid waste materials that are unburnable at ordinary incinerator operating temperatures (up to 2,000°F) and is in the inorganic component of solid waste.

**NONPROFIT ORGANIZATION.** Any entity recognized by the Internal Revenue Service as having § 501(C)(3) status, or other tax exempt organizations however described.

**OBNOXIOUS MATERIALS.** Any solid waste that, when exposed, is unpleasant or offensive to the senses due to its odor or condition.

**OWNER.** A person, persons or legal entity listed as current title holder as recorded in the official records of the County Recorder's office. **OWNER** and **OCCUPANT** may be used interchangeably and shall mean every person in possession, charge or in control of any dwelling, flat, rooming house or any eating place, shop, place or business establishment where garbage or other refuse is created or accumulated.

**PERSON.** Any natural person; any corporation, partnership or other legal entity; and the United States, State of Arizona, County of Pinal and Town of Florence.

**PLACEMENT DATE.** The first day of the scheduled collection period, as established and published by the Director.

**PREMISES.** Land, building or other structures, or parts thereof, where solid waste is stored or accumulated.

**PRIVATE SOLID WASTE COLLECTION HAULERS.** Solid waste collection services owned and operated by private individuals or corporations holding a business license issued by the Town.

**PUBLIC NUISANCE.** Anything which is injurious or obnoxious to health, or is offensive to the senses, or is an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property by any considerable number of persons, or which obstruct the free passage or use, in the customary manner, of any street, alley, sidewalk or public property.

**PUTRESCIBLE SOLID WASTE.** Solid waste which is capable of being decomposed by microorganisms with sufficient rapidity as to cause nuisances from odors or gases and capable of providing food for or attracting birds, insects, snakes, rodents or animals capable of transferring a diseased bacterium or virus from one organism to another.

**RECYCLABLES.** Any solid waste that has been separated from other solid waste for the purpose of being collected and recycled.

**RECYCLING CONTAINER.** A receptacle used exclusively for the storage of recyclables until they are collected.



**REFRIGERANTS.** Chlorofluorocarbon (CFC) and hydrochloroflourocarbons (HCFC).

**REFUSE.** Solid wastes, including garbage and rubbish.

**RESIDENTIAL SERVICE UNIT.** Any single family or multi-family dwelling unit; any apartment building or apartment complex; any townhouse or condominium; and any other building or structure regardless of type which is used primarily for human habitation. Residential Service Unit does not include facilities for the detention or incarceration of prisoners.

**RESPONSIBLE PARTY.** An occupant, lessor, lessee, manager, licensee, owner or other person having control over a structure or parcel of land and in the case where remediation is proposed as a means of abatement, any lien holder whose lien interest is recorded in the official records of the County Recorder's office.

**RUBBISH.** Refuse other than garbage, tin cans, bottles, ashes, paper, pasteboard or wooden boxes, brush, leaves, weeds and cuttings from trees, lawns, shrubs and gardens or other waste materials produced in the normal course of everyday living.

**SCHOOLS.** All public and private buildings used for pre-school, elementary, specialized or higher education purposes.

**SMALL ANIMAL WASTE.** Refuse including feces and/or discarded bedding or flooring materials such as straw, sawdust or paper from yards, kennels, dog or cat runs, chicken pens, aviaries or other containment for domestic animals such as dogs, cats, fowl such as birds, chickens, ducks, geese or other tame or permitted wild animals under 150 pounds.

**SOLID WASTE.** Any garbage, bulk trash, yard waste and other materials or products, including putrescible and non-putrescible wastes, organic and inorganic wastes, combustible and noncombustible wastes and liquid non-hazardous waste, but not including hazardous waste or human body parts.

**SOLID WASTE CONTAINER.** A receptacle used exclusively for the storage of solid waste, excluding construction and demolition solid waste until it is collected.

**SOLID WASTE DISPOSAL FACILITY.** Any site owned, operated or utilized by any person for the collection, source separation, storage, transportation, transfer, processing, treatment or disposal of solid waste.

**SOLID WASTE FEE.** A fee assessed by the Town of Florence for solid waste services provided by the Public Works Department and associated functions.

**TIRE.** Is a tire used on vehicles, trailers, machinery or equipment used on or off the road, excluding bicycles and mopeds.

**TOWN OF FLORENCE.** The Town of Florence, Arizona.

**WATERTIGHT.** The lid of the container must fit flush around all contact points and prevent entry of rain.

**WASTE.** Unwanted solid, liquid or gaseous materials.



**YARD WASTE.** Branches, palm fronds, twigs, weeds, leaves, grass and vegetation clippings.

**§ 52.006 UNAUTHORIZED USE OF REFUSE COLLECTION SYSTEM UNLAWFUL.**

There is hereby established a system of refuse collection, transportation and disposal and it shall be unlawful for any person to dump or dispose of any rubbish or garbage within the limits of the Town excepting in the refuse container assigned to them as an owner or occupant of a premises located in the Town, or as otherwise permitted in this Chapter. It shall also be unlawful to engage in the business of residential or institutional collection, transportation, hauling or conveying of solid waste over the streets or alleys of the municipality or to dump or dispose of the same except by the Town or its authorized collection services.

**§ 52.007 REFUSE ACCUMULATION UNLAWFUL.**

It shall be unlawful for any person to accumulate or permit to accumulate in or about any yard, lot, place or premises, or upon any street, alley or sidewalk adjacent to such lot, yard, place or premises, any solid waste, garbage or refuse that is not contained as required by this Chapter.

**SOLID WASTE CONTAINMENT**

**§ 52.020 INSPECTION OF CONTAINERS.**

Provisions shall be made for regular inspections, by the Solid Waste Division of the Public Works Department to secure compliance with this Chapter with reference to containment of solid waste or recyclables. The Director shall have the right to enter commercial, industrial and institutional establishments for inspection purposes.

**§ 52.021 RESPONSIBILITY FOR SOLID WASTE AND RECYCLABLES.**

(A) The responsible party of any premises or business establishment shall be responsible for their solid waste or recyclables until the solid waste or recyclables are collected by the Town of Florence agents of the Town of Florence or licensed solid waste haulers.

(B) The responsible party of any premises, business establishment or industry shall be responsible for the sanitary conditions of the premises, business establishment or industry, and for the proper storage, containment and placement for collection of all solid waste and recyclables. Except as provided in this Chapter, it shall be a violation for any person to bury, dump, dispose or release upon any street, alley, right-of-way or public land, any solid waste or recyclables, including construction and demolition solid waste and tires.



#### **§ 52.022 ILLEGAL DUMPING OF SOLID WASTE; PENALTY.**

(A) It shall be a violation for any person to dump, dispose or release, or cause to be dumped, disposed or released, any solid waste, garbage, bulk waste or refuse, including hazardous waste, upon any street, alley, right-of-way, public or private property within the Town of Florence except as specifically permitted in this Chapter.

(B) In addition to any penalties imposed pursuant to § 52.999(B), a person in violation of subsection (A) above shall make restitution to the Town of Florence for all cleanup and disposal costs incurred by the Town of Florence.

(C) If issuing a notice of violation of this provision involves a vehicle, the person in whose name the vehicle is registered shall be prima facie responsible for the violation and subject to penalties described in this Chapter.

(D) The provisions of this section shall apply to those persons in whose names the vehicle is jointly registered. The person shall jointly and severally prima facie responsible for such a violation and subject to the penalties therefore.

#### **§ 52.023 HOUSEHOLD MEDICAL AND INFECTIOUS WASTE.**

All household medical and infectious solid waste including lancets, syringes and hypodermic needles must be properly contained before disposing of in the solid waste container. Household and infectious waste must be placed in plastic bags and securely tied before placing in the solid waste container. Lancets, syringes and hypodermic needles must be placed in a rigid, leak-proof and puncture resistant container with a secured and taped lid and must be clearly labeled identifying the contents before placing in the solid waste container. Depositing or disposing of household medical and infectious waste or lancets, syringes and hypodermic needles in any recycling container is prohibited.

#### **§ 52.024 ANIMAL WASTE.**

(A) Wastes from animals and pets shall be removed and disposed of in the manner prescribed and as often as necessary to prevent occurrence of a nuisance or health and safety hazard.

(B) Small animal waste from typical domestic pets such as dogs and cats shall be placed in a plastic bag, securely tied and placed in a solid waste container.

(C) All animal owners and custodians shall immediately clean up and properly dispose of wastes left by their animals on any public street, alley, gutter, sidewalk, right-of-way or park.

#### **§ 52.025 UNOBSTRUCTED PASSAGE IN STREETS AND ALLEYS.**



(A) It shall be a violation for any person to permit trees, shrubs or brush growing upon his or her property to encroach on or over any public right-of-way so as to interfere with the movement of persons or vehicles. It is the responsibility of the responsible party to trim trees or shrubbery on their property and in the adjacent right-of-way back to their property line and allow 13 foot height clearance.

(B) It shall be illegal to have any obstruction, including, but not limited to, parked vehicles within 15 feet of a solid waste or recycling container placed out or collection service or to obstruct the solid waste and/or recycling collection operations in any other manner.

#### **§ 52.026 SOLID WASTE OR RECYCLABLES CONTAINER REQUIREMENTS.**

(A) *General statement.* The responsible party of any premises, business establishment or industry shall be responsible for the sanitary condition of the premises, business establishment or industry and for the proper storage, containment and placement for collection of all solid waste and recyclables. All solid waste and recyclables shall be stored in a manner that does not present a health or safety hazard or public nuisance, including, but not limited to the breeding of insects. No person shall place, deposit or allow to be placed or deposited on his or her premises or private property or any public street, alley or right-of-way any solid waste or recyclables except in a manner prescribed in this Chapter.

(B) *General requirements.*

(1) All responsible parties using or occupying any dwelling unit, commercial, industrial or institutional establishment or grounds within the corporate limits of the Town of Florence where solid waste and recyclables accumulate, shall contain their solid waste and recyclables in watertight and fly-tight containers.

(2) Solid waste shall be stored, collected and hauled for disposal in accordance with the State Department of Health Services and State Department of Environmental Quality Regulations.

(3) It is the container users' and responsible parties' responsibility to properly contain solid waste or recyclables generated on their premises and to keep the area around the container continuously clear and free of all debris. If the property has alley solid waste service, the term **AREA** includes the alley.

(4) All solid waste and recycling containers shall be maintained in a sanitary condition. Containers shall not be stored or maintained in such a manner as to constitute a nuisance, health or safety hazard.

(5) It shall be unlawful for any person not authorized by the responsible party to remove, collect or disturb the solid waste and recyclables stored in the containers or to remove from a solid waste or recycling container any solid waste or recyclables set out for collection and disposal by the Town of Florence or its authorized collection services, or licensed commercial solid waste haulers. This prohibition does not apply to Town



employees or authorized agents of the Town acting within the scope of their official duties.

(6) It shall be unlawful for any person to utilize the solid waste or recycling containers or receptacles assigned to other persons for the disposal of solid waste or recyclables without their permission. This does not apply to the automated solid waste or recycling collection system where residents share the use of common containers.

(7) The lids or covers of any solid waste and recycling containers shall at all times be kept secure in such a manner to prevent intrusion or moisture, infestation of insects and scattering of solid waste or recyclables. Covers shall be kept closed except when containers are being loaded or emptied. Each container shall be placed on or adjacent to the property of the authorized user at a location approved by the Director.

(8) Location of containers. Containers used for storage of solid waste and recyclables shall be placed as follows:

(a) Residential containers shall be located at curbside in front of the residential service unit.

(b) No container shall be placed so as to restrict egress from an exit door or beneath a fire escape. No container shall be placed under a street floor window unless the window is of fire-resistant construction.

(9) Containers placed at curbside shall be located in such a manner to not interfere with pedestrians or vehicles.

(10) All boxes, cartons and crates shall be collapsed before being placed in containers. Ashes shall be soaked with water to extinguish any live embers and contained in tied bags before placement in containers.

(11) Explosive or flammable materials of any kind shall not be placed in any solid waste recycling container.

(12) Corrosives, reactives, oxidizers, lead acid batteries or any hazardous waste shall not be disposed of in solid waste or recycling containers.

(13) Pool chemical containers shall be emptied, rinsed, drained and moisture free prior to being placed in a solid waste or recycling container.

(C) *Residential user requirements.*

(1) All household solid waste and grass shall be bagged and securely tied before being placed in solid waste containers. Solid waste shall be drained of all liquids and tied in waterproof bags before being placed in solid waste containers.

(2) Construction and demolition solid waste shall not be placed in a solid waste or recycling container unless generated by the Owner or Occupant of a residential dwelling unit. If the construction and demolition solid waste is generated by a contractor, the contractor is responsible for the removal and disposal of the solid waste. All construction and demolition solid waste shall be removed promptly and shall not be stored in any



location where it may be blown or otherwise dispersed beyond the construction site. The Town of Florence may, upon request from the responsible party, provide containers for the construction and demolition solid waste for a different and separate fee.

(3) It shall be unlawful to place material in any solid waste or recycling container of a volume or weight which prevents the collection vehicle from emptying the container or which damages the collection vehicle or container. Maximum weight of material placed in any 90- to 100-gallon container shall not exceed 200 pounds.

(4) It shall be unlawful for any person not authorized by the Town to utilize, for other than its intended purpose, the lid from any solid waste or recycling container.

*(D) Commercial user requirements.*

(1) The owner or responsible party of any commercial or institutional solid waste or recycling container placed on private property or in the Town of Florence right-of-way shall be responsible for maintaining the area within a 25-foot radius around the container and/or bin in a sanitary condition and prevent scattering or blowing around of materials deposited.

(2) Commercial users shall, where the volume of solid waste or recyclables accumulated cannot be conveniently handled in cans or bags, provide bins or compactor bins for containment of solid waste and/or recyclables. The bins or compactor bins shall be constructed of durable non-absorbent, noncombustible material and have suitable fly-tight and watertight covers.

(3) All commercial and institutional containers shall be placed or concealed in such a manner so as to minimize visibility from the street or public walkways.

(4) All solid waste and recycling containers shall be identifiable by indicating the owner's name and telephone number on the container and shall meet all requirements of this Chapter. The container identification must be readable from a minimum distance of ten feet.

(5) Commercial users, shall, upon request of the Director, be required to show documentation of the method of collection and removal of solid waste and/or recyclables generated by the establishment.

**§ 52.027 CONDEMNATION OF CONTAINERS; REMOVAL.**

(A) If a solid waste or recycling container is in violation and presents a health or safety hazard, the Director shall issue a notice of violation to the responsible party. Notification shall consist of tagging the solid waste or recycling containers with a notice of violation or by delivering a notice in person or by mail to the responsible party.

(B) If action necessary to remedy the violation is not taken within the period specified, the Director shall have the right to remove the solid waste or recycling container and dispose of it in accordance with and subject to § 52.003.



## **§ 52.028 RESPONSIBILITY FOR STREETS, ALLEYS AND SIDEWALKS.**

(A) The owner and any responsible party in control of any land abutting a sidewalk, alley or street shall maintain the sidewalk, alley or street free from any accumulation of solid waste.

(B) The areas required to be maintained pursuant to this section are:

(1) Any portion of a street, which has been opened for public use, between the curb line and the abutting property line including sidewalks; and

(2) One-half the width of abutting alleys from the property line to the centerline of the alley.

## **§ 52.029 BURNING AND DUMPING UNLAWFUL.**

No person, whether a resident or non-resident, shall burn, incinerate, bury, dump, collect, remove or in any other manner dispose of rubbish or garbage within the limits of the municipality, except as provided in this Chapter or as provided in a special permit issued by the Pinal County Air Quality Control and the Florence Fire Department. No person shall throw, discard or deposit any rubbish or garbage in or upon any street, alley, sidewalk or vacant ground, or in or upon any canal, irrigation ditch, drainage ditch or other watercourse.

## **SOLID WASTE COLLECTION**

### **§ 52.045 OWNERSHIP, PLACEMENT AND RESPONSIBILITY FOR CONTAINERS.**

(A) The frequency of contained solid waste collections shall be in accordance with the State Department of Environmental Quality Regulations.

(B) Collection days shall be designated by the Director.

(C) The Director determines the service level required and method of collection. Residents may request different levels of service based on service levels and fees established in § 52.100.

(D) The Collector will specify, purchase and own the containers which are provided to the residents, which are to be used by residential service units for no other purpose than as solid waste and recycling collection containers.

(E) Residents receiving curbside service shall place their containers at the curb in front of their residence in such a manner that it allows for the safe and efficient operation of the collection vehicle and does not interfere with pedestrian or vehicular traffic. Containers shall be placed so that they open towards the street.



(F) Residential lots that cannot be safely or efficiently serviced using the Town's standard solid waste equipment will be assessed a different and separate fee as set by the Director. Situations where a different and separate fee may apply includes, but is not limited to, hillside developments, private streets, dead-end streets without adequate turnarounds and multi-family dwelling units.

(G) The Collector is responsible for cleaning only shared use containers.

(H) All containers issued by the Town or its authorized collection service for use in conjunction with an automated loading device shall remain the property of the authorized service provider. The Town or its authorized collection service is responsible for repairs to the containers when damage is caused during normal usage. Containers shall be secured between collection days in such a manner that they are not readily susceptible to theft or vandalism. Anyone found to have intentionally or negligently damaged the container provided to them shall be liable to pay the replacement or repair cost.

(I) Only the Collector shall be authorized to remove any solid waste or recycling container from its assigned location. It shall be unlawful for any other person to remove a container from the address to which it is assigned.

(J) To ensure containers are placed out on time, containers may be placed at the curb after 6:00 p.m. on the day preceding collection. Containers for street collection shall be placed at the curb for service no later than 5:30 a.m. on the day of collection. They must be removed prior to 5:30 a.m. on the day after collection. It shall be unlawful to place or permit containers to remain adjacent to the curb except upon regular collection days. Containers shall be stored between collection days on the users' property so as to not interfere with pedestrian or vehicular traffic.

(L) Every owner and occupant of premises within the prescribed limits of the Town shall use the refuse collecting and disposal system assigned to them, and they shall deposit or cause to be deposited in accordance with this Chapter all rubbish and garbage that is of a nature that it is perishable, may decompose or may be scattered by wind or otherwise, which accumulated on their premises.

#### **§ 52.047 RESIDENTIAL, INSTITUTIONAL AND COMMERCIAL COLLECTION.**

(A) The Town of Florence or its authorized collection service shall provide solid waste collection service to all residential service units.

(B) The Town of Florence or its authorized collection service shall provide solid waste collection service to all institutional service units.

#### **§ 52.048 RESIDENTIAL BULK TRASH PLACEMENT AND COLLECTION SERVICES.**

(A) Bulk Trash collection services shall only be available for single family residential dwelling units. It shall be unlawful to place bulk trash out for collection more than 48 hours prior to the scheduled placement date. The owner or occupant of a single family



residential service unit shall notify the Collector no later than 24 hours before the scheduled placement date that a Bulk Trash pickup is requested.

(B) Bulk trash shall be placed out for collection no later than 5:30 a.m. on the scheduled placement date.

(C) Bulk trash placed out for collection shall be in neat stacks.

(D) Bulk trash placed out for curbside collection shall be placed on the resident's property, parallel to the street or curb. Bulk trash shall not be placed on the sidewalk or in the street.

(E) Bulk trash shall not be placed within five feet of any fixed object, solid waste or recycling container, utility meter, or in any manner which would interfere with or be hazardous to pedestrians, bicyclists, equestrians or motorists.

(F) The amount of bulk trash placed for collection shall not exceed a total uncompacted volume of 20 cubic yards.

(G) Items of bulk trash which are acceptable for normal residential collection are:

(1) Tree limbs and branches less than four feet in length and 12 inches in diameter that are bundled, bagged or boxed;

(2) Palm fronds;

(3) Metal materials 20 pounds or less;

(4) Pipe less than one inch in diameter and less than four feet in length;

(5) Cardboard boxes;

(6) Bagged or boxed leaves, weeds, grass, small hedge and vegetation clippings;

(7) Manufactured items, such as washers, dryers, hot water heaters and appliances and equipment not containing refrigerants;

(8) Twenty-five pounds or less of construction and demolition solid waste generated by a resident;

(9) Hedge clippings, such as oleanders; and

(10) Rubbish consisting only of cardboard, wooden boxes, brush, furniture, appliances, weeds and cuttings from trees or shrubs may be kept separately, without depositing in containers. Bulk materials, such as leaves and lawn clippings, if not placed in containers, shall be in a sack or receptacle for ease of loading. Compost piles may be maintained for fertilization purposes and matter used for fertilization purposes only be transported, kept and used. Nothing in this section shall be constructed as to permit the violations of any provision of this code, any ordinance or any rule or regulation of the Department.



(H) Items of bulk trash which are not acceptable for normal residential collection include:

(1) More than 25 pounds of construction and demolition solid waste generated by a resident or any amount generated by a contractor;

(2) Vehicles or equipment parts in excess of 20 pounds;

(3) Metal material in excess of 20 pounds;

(4) Tires;

(5) Pipe over one inch in diameter or over four feet in length;

(6) Cement, cement blocks, bricks, asphalt, stones and dirt; and

(7) Lead acid batteries; and

(8) Hazardous materials.

(I) It shall be a violation of this Chapter to place unacceptable items, an amount exceeding 20 cubic yards or improperly placed bulk trash items out for collection. The responsible party shall remove and dispose of all bulk trash improperly placed, bulk trash exceeding 20 cubic yards and any unacceptable items of bulk trash at their own expense.

(J) The Town municipality may abate any violation of this section pursuant herein.

(K) Bulk Trash shall be collected once per month on a date determined by the Director.

(L) Additional Bulk Trash collections may be requested for an additional fee pursuant to § 52.100.

(M) The Director may require that yard waste be separated from other bulk trash for collection in an alternative manner.

## **ADMINISTRATION AND ENFORCEMENT**

### **§ 52.065 AUTHORITY TO ENFORCE.**

The Director shall enforce the provisions of this Chapter. In addition, the Director is authorized to abate conditions, which in the opinion of the Director are an incipient or imminent threat to the health or safety of any person or persons or constitute a public nuisance.

### **§ 52.066 RULES AND REGULATIONS.**

The Director is authorized to make reasonable and necessary rules and regulations to carry out provisions of this Chapter.



## **§ 52.067 ENFORCEMENT AND COOPERATION OF OTHER DEPARTMENTS.**

Upon request from the Director, the Police Department, Town Attorney or the Florence Code Enforcement Officer have the authority to assist and cooperate in the enforcement of this Chapter.

## **§ 52.068 ISSUANCE OF CITATION OR NOTICE OF VIOLATION.**

(A) If the municipality finds a violation of this Chapter, the municipality may notify the owner or responsible party through the issuance of a notice of violation or it may issue a citation.

(B) If a notice of violation is issued and the violation is not corrected within the specified period, a civil citation or criminal complaint may be issued by any person authorized by this Chapter. If a notice of violation of this Chapter is issued, it shall include:

- (1) Identification of property in violation;
- (2) Statement of violations in sufficient detail to allow an owner or responsible party to identify and correct the problem;
- (3) Re-inspection date;
- (4) Address and phone number of a municipality representative to contact; and
- (5) A cost estimate to correct the violations, if the municipality intends to abate the violation.

(C) Any notice given for any purpose under this Chapter shall be deemed effective on the date when written notice is delivered or mailed to the property owner or responsible party. If the municipality intends to abate the violation, any mailed service must be certified, return receipt requested. Nothing herein shall preclude the municipality from giving additional verbal or written notice at its discretion. If the municipality does elect to give any additional notice in any instance, it shall not thereby become obligated to give additional notice thereafter in the same or other situations.

(D) Nothing in this section shall require the issuance of a notice of violation prior to the commencement of civil or criminal violation proceedings.

## **§ 52.069 THREATS AND INTIMIDATION.**

No person shall, by threatening to use or by using violence or physical force, intentionally obstruct, impede or interfere with any officer, employee, contractor or authorized representative of the municipality who is lawfully engaged in the enforcement or execution of the provisions of this Chapter.



## **SOLID WASTE DISPOSAL FACILITIES**

### **§ 52.085 DISPOSAL SITE; DESIGNATION; ENFORCEMENT.**

There is hereby established at the places and locations as the Council may from time to time designate, by motion or order, a place for the dumping and depositing of solid waste, bulk waste, recyclables, rubbish and garbage and any place or location shall be known, and the same is hereby designated as, the municipal disposal site.

### **§ 52.086 DISPOSAL SITE; RULES AND REGULATIONS.**

The municipality is hereby authorized to make rules and regulations in cooperation and agreement with the health authorities designating the manner of and hours and limits of time of dumping or depositing rubbish and garbage in violation thereof; providing that before the rules and regulations become effective, appropriate signs shall be placed at or upon the premises of the municipal disposal site giving notice of the rules and regulations.

## **SOLID WASTE FEES**

### **§ 52.100 LEVEL OF SOLID WASTE FEES; NO EXCEPTIONS.**

(A) Monthly solid waste fees shall be established by the Council as part of the annual budget process.

### **§ 52.102 PAYMENT OF SOLID WASTE FEES.**

All solid waste fees set forth in this Chapter shall be charged to the customer in accordance with the provisions set forth herein.

### **§ 52.103 CREDITS AND DEBITS OF SOLID WASTE FEES.**

(A) The Finance Director may not grant credits for missed pickups.

(B) If an error occurs where either a customer has received Town solid waste service, but was not charged, or a customer was charged solid waste service he or she did not receive, except for missed pickups, a debit or credit may be approved.

(C) The Finance Director will research the customer account to determine whether a credit or debit is owed and the amount to be debited or credited.

(D) The length of time for either a debit by the Town or a credit to the customer shall be limited to 36 months prior to the date when the customer notifies the town of the error or the date the Town discovers the error.



#### **§ 52.104 METHOD OF COLLECTING FEES.**

(A) The method of collecting fees shall be established by the Finance Director, who shall have the authority necessary to ensure the collection of the fees. All fees shall be due and payable on the last day of the month following billing.

(B) If payment is not made, the collection service may be suspended and the collection container may be removed; however, the Owner or Occupant shall still be responsible for mandatory fees pursuant to § 52.002(B).

(C) A deposit is required on sanitation accounts with no water service. When a container is delivered to a residential account that has established or reestablished service, or the container was picked up for non-payment, the deposit will be charged and remain on the account for two years (see Town of Florence Schedule of Fees).

(D) A fee may be imposed to restart the service in the event a service order is issued and a container is removed for non-payment. A collection container shall be delivered and service restarted upon receipt of all fees and payment (see Town of Florence Schedule of Fees).

(E) Charges for service will commence when the customer has or should have established service, whether used or not. If service is established between the first day of the month and the fifteenth day of the month, a full month charge will be billed. If service is established between the sixteenth day of the month and the last, a half-month charge will be billed.

(F) When a property will be unoccupied for a period of time, suspension of service and collection of fees will be permitted for a period of not less than one month but not more than twelve (12) months for residential service units, provided that they are unoccupied. If service is discontinued between the first day of the month and the fifteenth, a half-month charge shall be billed. If service is discontinued between the sixteenth of the month and the last day of the month, a full month charge will be billed.

(G) All requests for such suspension of service shall be in writing, on a form provided by the Town, and must be received prior to the first day of the month that the suspension is to begin.

(H) If any dispute arises from the return date of a customer, the Director or the Finance Director may use any means possible to establish the date of return. Any uncollected fees arising from billing for the date of return will be added to the monthly bill and will become due and payable on the next billing cycle.

#### **§ 52.999 PENALTY.**



(A) A person convicted of a violation of division (A) of § 52.022 is guilty of a Class 1 misdemeanor, punishable by a fine of not less than \$250 nor more than \$2,500, and, in the discretion of the court, by imprisonment for a term of not more than six months. In no case shall a person convicted of a violation of § 52.022(A) be eligible for suspension or commutation of a sentence unless the person is placed on probation with the condition that the minimum mandatory fines be paid.

(B)

(1) Any responsible party who commits, permits, facilitates or aids and abets any violation of this Chapter, or who fails to perform any act or duty required by this Chapter, is guilty of a Class 1 misdemeanor.

(3) Each day that any violation of this Chapter, or the failure to perform any act or duty required by this Chapter exists shall constitute a separate violation or offense.

(4) The owner of record of a property at which a violation of this Chapter exists shall be presumed to be the person having lawful control over any such building, structure or parcel of land. If more than one person is determined to an owner of the property, such persons shall be jointly and severally liable for the violation. Any presumption arising from this subsection shall be rebuttable.

(5) If a responsible party served with a notice of violation or citation by the municipality fails to correct the violation within the period specified, the municipality may correct or abate the condition as described in the notice and, in addition to any fine which may be imposed for a violation of any provision of this Chapter, the responsible party shall be liable for all costs which may be assessed pursuant to this Chapter for the correction or abatement of the condition.

(6) If in the opinion of the Director any condition which is in violation of this Chapter constitutes an imminent health or safety hazard or a public nuisance, the Director may immediately abate the hazard without notice. The abatement of an imminent health or safety hazard or nuisance shall be limited to the minimum work necessary to remove or abate the hazard or the nuisance.

**PASSED AND ADOPTED** by the Council of the Town of Florence, Pinal County, Arizona, this 2<sup>nd</sup> day of December, 2013.

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Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

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Lisa Garcia, Town Clerk

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James E. Mannato, Town Attorney





# TOWN OF FLORENCE

## Community Development Department

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### MEMO

To: Charles Montoya, Town Manager  
Lisa Garcia, Deputy Town Manager

From: Mark Eckhoff, AICP, Community Development Director

Date: December 2, 2013 Town Council Meeting

Re: Activity Report

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Major updates for this Department are as follows:

- Construction is proceeding on the Anthem/Del Webb Memorial Stadium that will be located within the sixty-two acre Anthem Community Park bordered by Merrill Ranch Parkway, Constitution Way, American Way and Anthem Way. Currently, the park includes an amphitheater, adventure playground, soccer field and two little league fields. Adjacent to the park is the Anthem Elementary School and the Parkview Community Center. The Community Park is the central gathering place of the Anthem Sun City and Parkside communities.
- Staff is researching various municipal public art programs per Council direction. Staff has requested that the Town Attorney research the legalities of establishing a local public arts program before additional effort is put into research and program development.
- Staff worked closely with APS and ADOT to finalize the permits and work needed to energize our town monument sign at Butte and Main. The sign is now lit up at night and provides a nice welcome to our downtown and historic area.
- Only minor punch list items remain to close out the American Legion painting project. The improvements look amazing, particularly the new windows.
- Staff is helping the Pinal Market with their painting project.
- Work on the proposed Magic Ranch and Arizona Farms annexations will be ongoing for the next several months. Staff is working with property owners, builders and developers to address concerns and work through possible agreements, zoning applications, etc. Staff is also working on a new Zoning District to better mirror the zoning for Wildhorse Estates.
- A request to annex 30 acres adjacent to the Johnson Ranch Estates property has been filed with the Town and is being prepared for filing.



- The zone change application for Old West Bail Bonds/Hobby Shop on Butte Avenue will go to Town Council for final action on this meeting date.
- Staff and the HDAC have received new historic markers for the Historic District.
- Swan Architects and staff are wrapping up the nominations preparations for two historic properties in the Historic District.
- Construction on the Florence Superstop fuel station, convenience store and automatic car wash at the southeast corner of Highway 79 and Diversion Dam Road is complete and the facility opened on November 20, 2013.
- Staff will work with Pulte Homes and Southwest Value Partners to help them implement the recently approved amendment to the Merrill Ranch PUD.
- The 32,000 square foot Anthem American Leadership Academy charter school across from the Florence Hospital at Anthem was completed in time to open, but is awaiting approval from the state to operate. In the interim, Mosaic Church is meeting at this facility.
- Fire Station #2 is under construction is proceeding on schedule.
- Working with Parks and Recreation, HDAC and others to plan the 2014 Historic Home Tour. Parks and Recreation is taking the lead on this event, but this Department is actively engaged in the event planning, particularly as related to the historic home component.
- Territory Square CLOMR/LOMR and Zoning District projects are moving ahead and on schedule. FEMA has accepted our first plan submittal and we are awaiting comments. Staff is also reviewing options to construct an interim road across this site that would connect the north end of Main Street to Highway 79.
- What hopefully will be the final version of the Johnson Ranch Estates Development Agreement was negotiated with the Johnson project team. Staff hopes to present this Agreement to the Town Council before the end of 2013. It appears this will precede any action on their GPA and PUD applications.
- The attached permit spreadsheet shows that the Town issued 14 single-family home permits for October of 2013.
- Staff continues to work on several Town of Florence Development Code text amendments, including updates to the Design Review section of the Town Code.
- Recent discussions with ADOT are indicating that the ADOT NS Corridor options are looking like high potential alignment options for future passenger rail alignments. Will continue to stay engaged in this project to promote passenger rail opportunities that benefit Florence and this region.



- ADOT held a N-S Corridor agency meeting in September after an extended meeting hiatus. Main takeaways from meeting:

Current configurations and options for N-S and Rail corridors remain unchanged.

Still looking at how AZ 24 and N-S will intersect. Major issues with Flood Control structures, solar fields, sub-stations and 230/500 kv lines where corridors connect.

Pursuing what they call an aggressive schedule on environmental studies, but that still means a 2 year process. A lot of coordination needed with tribes and this goes beyond looking at known sites.

Toll feasibility study moving along slowly. They hope to complete by 1<sup>st</sup> quarter of 2014.

Looking to roll out ASR (the corridor report) to the public in 1<sup>st</sup> quarter of 2014 if toll study ready.

They suggested that we might start helping them to narrow down the 1500' corridor by providing updates on constraints, new developments, etc. We will keep refining the corridor and definitely work on making our preferred alignment more and more desirable.

Still a slow process, but we have been assured that they are picking up speed on this effort.

- Code compliance is ongoing, but limited by staff shortages. Staff has spent much time over the past couple of months assisting with garage disposal and bulk trash compliance issues. An interim employee is assisting with code compliance.
- Work on the Brunenkant building stabilization project has transitioned to the direction of Wayne Costa, the Project Manager on this construction effort. Bids were received and reviewed and Mr. Costa should soon be presenting a proposed contract to Town Council for review and approval.
- Looking at possible scenarios for the Cuen building (next to Town Fitness Center) since the owner graciously donated this building to the Town in October. Staff is seeking donations to match town funds for a proposed stabilization effort on this building.
- Working with Swaback Partners on the next stages of developing the bid plans for Padilla Park at Silver King Plaza. Staff is also drafting the RFQ for this project.
- Staff is anticipating a new CUP application for a Medical Marijuana Dispensary within the next few weeks.



- Per the direction of the Town Manager, staff continues to assist with researching and evaluating potential strategic property donations or acquisitions that will help with redevelopment or meeting the future needs of the Town.
- Staff is expecting construction plans soon to convert the former Big-O facility into a bank.
- Our Building Inspector returned to work after an extended leave and then resigned soon thereafter. Our Senior Inspector transferred to Public Works to manage Town facilities. We are recruiting for both positions and hopeful that we are able to eventually reclassify the Senior Inspector position to a Building Official position. In the interim, we are using Willdan to keep up with inspections, plan reviews, counter questions, code compliance, etc.
- We are working closely with other departments to facilitate the completion of the new Fire Station, finalize plans for the current temporary fire station facilities and assist in locating sites for fueling and public works facilities.



# TOWN OF FLORENCE Building Permits for 2005 Thru 2013

	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	M/F 2005 thru 2012	M/F 2013	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013	
Jan.	1	6	29	51	1	20	4	7	20	0	0	1	3	4	3	1	2	1	1	0	0	0	1	5	0	0	1	0	0	30	13	28	23	42	33	32	32	35	
Feb.	3	53	27	46	0	23	5	7	10	0	0	0	4	5	3	2	3	0	2	0	0	1	2	2	3	3	0	2	0	21	3	27	28	22	33	22	30	27	
Mar.	13	51	58	48	3	29	5	8	20	0	0	3	6	6	4	2	1	2	0	2	0	4	3	3	5	1	2	1	1	16	20	32	29	44	12	34	30	48	
April	2	38	36	50	23	17	26	4	27	0	0	2	9	5	1	0	1	4	0	0	0	1	2	7	1	4	3	2	3	12	10	16	30	48	29	32	20	38	
May	1	50	53	53	33	24	16	20	14	0	0	3	13	1	0	1	1	1	1	1	0	3	3	9	1	0	2	1	1	12	10	26	14	14	28	31	33	41	
June	5	90	52	52	28	23	11	22	15	0	0	4	4	2	0	2	2	1	0	0	0	2	2	1	2	1	4	0	6	19	12	21	33	27	33	23	35	19	
July	3	32	54	57	35	15	5	12	11	0	0	2	5	1	0	0	1	0	0	0	0	2	3	2	1	0	6	6	1	9	16	22	36	26	14	17	24	24	
Aug.	0	19	32	38	16	6	13	12	19	0	0	1	1	3	0	0	0	1	0	0	0	0	0	9	3	1	1	1	4	5	10	28	27	28	15	19	23	39	
Sept.	35	6	1	31	10	6	7	14	8	0	0	2	2	1	0	1	0	0	0	0	1	1	3	2	1	0	6	0	1	11	16	9	38	23	20	17	18	28	
Oct.	2	16	21	23	11	5	7	12	14	0	0	4	6	2	2	0	0	0	2	2	5	4	2	2	2	1	1	0	4	17	16	30	56	21	20	18	40	56	
Nov.	2	20	17	18	24	5	8	8		0	0	4	2	2	1	0	3	1	0		9	1	3	4	2	0	0	1		19	35	16	30	33	37	41	33		
Dec.	33	26	31	0	17	0	5	12		0	0	2	7	4	1	3	0	1	0		2	2	1	1	1	2	2	0		57	27	18	20	25	23	31	42		
Total	100	407	411	467	201	173	112	138	158	0	0	28	62	36	15	12	14	12	6	5	17	21	25	47	22	13	28	14	21	228	188	273	364	353	297	317	360	355	

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H - Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.



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**MUNICIPAL COURT  
MEMORANDUM**

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**TO:** CHARLES MONTOYA TOWN MANAGER  
**FROM:** KATHERINE KAISER, MAGISTRATE  
**RE:** OCTOBER MONTHLY REPORT  
**DATE:** NOVEMBER 2013



All of Court staff is now in compliance on court mandated training hours for calendar year.

October being domestic violence awareness month, the Judge and the senior court clerk attended the 18<sup>th</sup> Annual Pinal County Domestic Violence Coalition Conference held October 23.

Citations keep coming in and remain impressive. In November the Police Department is planning on a commercial vehicle day, working on overweight vehicles. They will have their portable scale weighing them as they come through, as overweight vehicle cause so much damage and erosion to our roads.

The totals below are a running total from Jan 1.

**ADDITIONAL MONIES COLLECTED FROM COLLECTION AGENCY  
AND ARIZONA STATE TAX INTERCEPTION: YEAR 2013 TOTALS**

VCS COLLECTIONS	F.A.R.E./T.I.P.S.
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\$1,611.00	\$119,372.23
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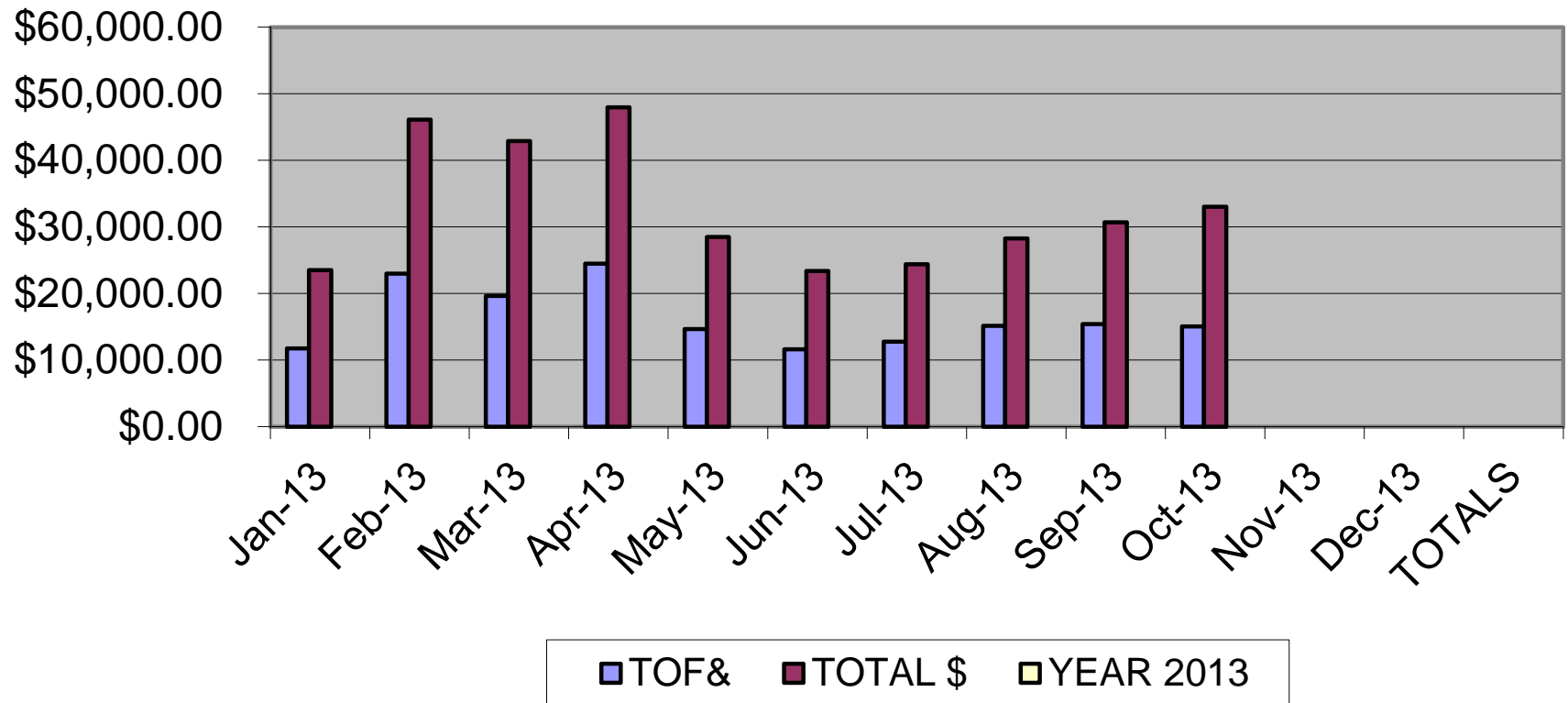
**MONEY COLLECTED FOR VICTIM RESTITUTION: YEAR 2013  
TOTAL**

\$4,006.37

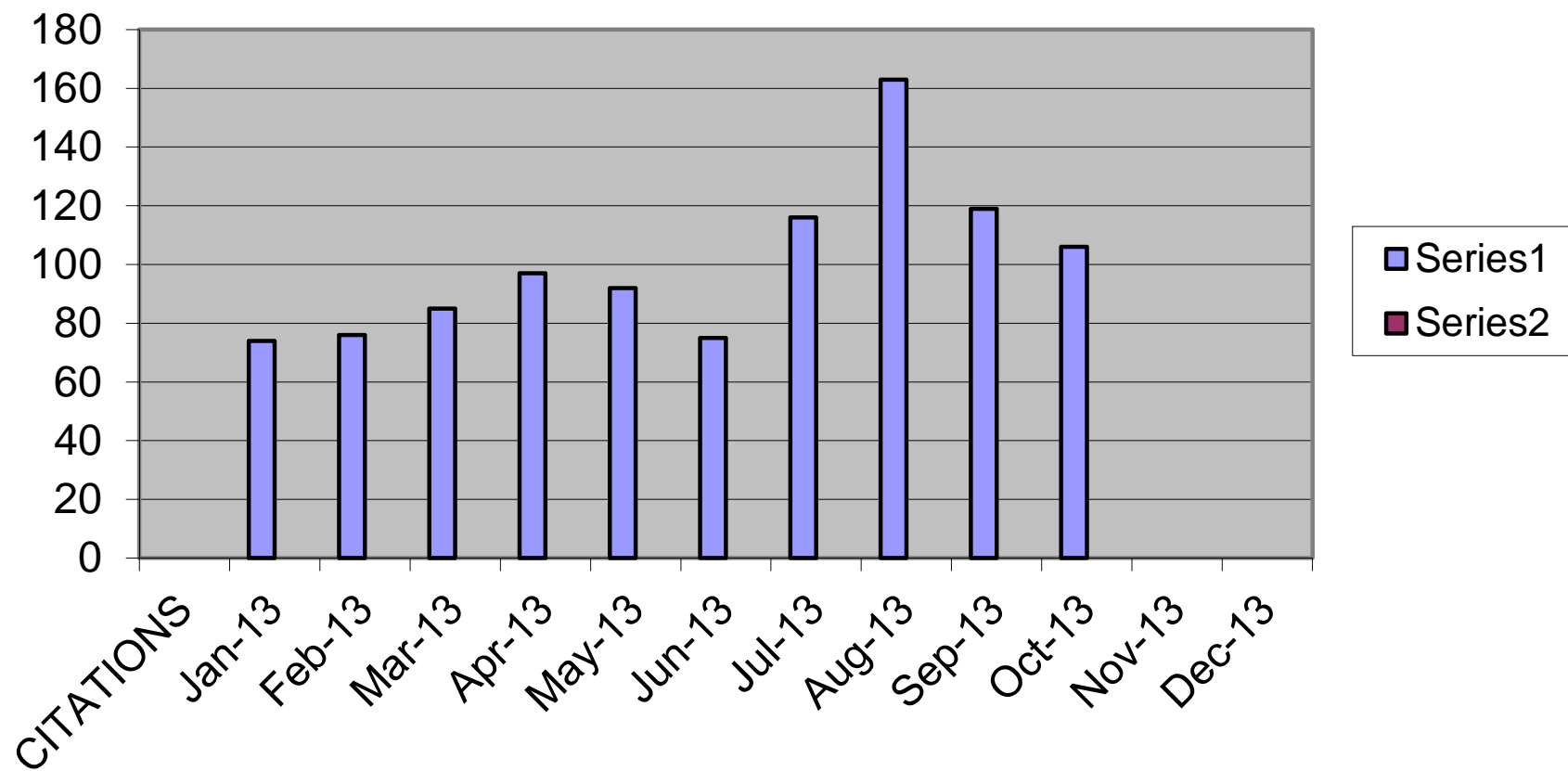
**MONEY COLLECTED FOR FLORENCE POLICE DEPARTMENT FOR  
DRIVING ON A SUSPENDED LICENSE AND THE NEW \$4  
ASSESSMENT: YEAR 2013 TOTAL**

\$89,103.78











# Memorandum

**To:** Charles Montoya, Town Manager  
**From:** Mike Farina, Finance Director  
**Date:** 12/2/2013  
**Re:** Finance Department Report

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## **Annual Audit and Comprehensive Annual Financial Report**

Presentation of the results of the audit and the CAFR to Town Council is scheduled for December 2. Henry & Horne, the Town's independent auditors, completed their audit in September.

## **Land Use Assumptions, Infrastructure Improvement Plan and Development Impact Fee Study**

Following a lengthy process and in accordance with newly revised state statutes, the development impact fee ordinance was adopted on second reading on September 16. The new rates for development impact fees were effective on December 1, which is 75 days following the adoption of the ordinance as required by state statute.

## **Financial Reporting**

Please see the attached financial report as of October 2013. Overall, revenue is meeting expectations and expenditures are within budget.

## **Grants**

The application for the SAFER grant was submitted at the end of August and we are still awaiting a response. The grant is for the cost of salary and benefits (\$463,902) to add three firefighter positions to the department. Please see the attached Grants Activity Report for more detail on grant activity.

## **Annual Budget – FY2015**

A process has been laid out for the development of the FY2015 Annual Budget and a budget calendar has been drafted.

## **Purchasing**

Development of the new purchasing card program is underway. A policy is being developed and a pilot program will be rolled out to a limited number of staff members no later than January.



## Financial Report October 2013

The following charts and graphs are for financial activity for October 2013 (33 percent of the fiscal year has elapsed).

### Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 12,443,899	\$ 3,527,212	28%	\$ 13,309,014	\$ 3,677,379	28%
Capital Improvement	1,180,000	376,059	32%	7,447,075	224,453	3%
Highway Users Tax	2,601,737	640,354	25%	7,250,721	802,993	11%
Construction Tax - 4%	190,000	10,898	6%	-	-	100%
Food Tax - 2%	230,000	51,629	22%	-	-	100%
Town Water	2,962,100	919,686	31%	7,110,077	501,170	7%
Town Sewer	4,691,652	1,057,156	23%	5,298,162	1,023,652	19%
Sanitation	983,090	219,090	22%	828,119	221,278	27%
<b>Total</b>	<b>\$ 25,282,478</b>	<b>\$ 6,802,084</b>	<b>27%</b>	<b>\$ 41,243,168</b>	<b>\$ 6,450,925</b>	<b>16%</b>

- Revenues reflect a one- to two- month lag in collections.

### Development Impact Fee Collections

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	CIP	Professional Services	Ending Fund Balance
501 Sanitation	\$ 45,317	\$ -	\$ 48	\$ -	\$ -	\$ 45,365
505 Transportation	667,966	58,838	751	-	233	727,322
506 General Government	1,206,996	-	1,284	-	233	1,208,047
508 Police	354,107	50,214	405	91,177	233	495,670
509 Fire/EMS	1,789,931	64,801	1,688	922,945	233	2,779,132
510 Parks	1,212,950	47,150	1,318	-	233	1,261,185
511 Library	791,178	-	842	-	233	791,787
596 Florence Water	110,203	-	117	-	-	110,320
597 Florence Sewer	356,012	-	379	-	-	356,391
598 North Florence Water	9,513	-	10	-	-	9,523
599 North Florence Sewer	12,173	-	13	-	-	12,186
<b>Total</b>	<b>\$ 6,556,346</b>	<b>\$ 221,003</b>	<b>\$ 6,855</b>	<b>\$ 1,014,122</b>	<b>\$ 1,398</b>	<b>\$ 7,796,928</b>



Comparison of General Fund Revenue and Expenditures Actual to Budget

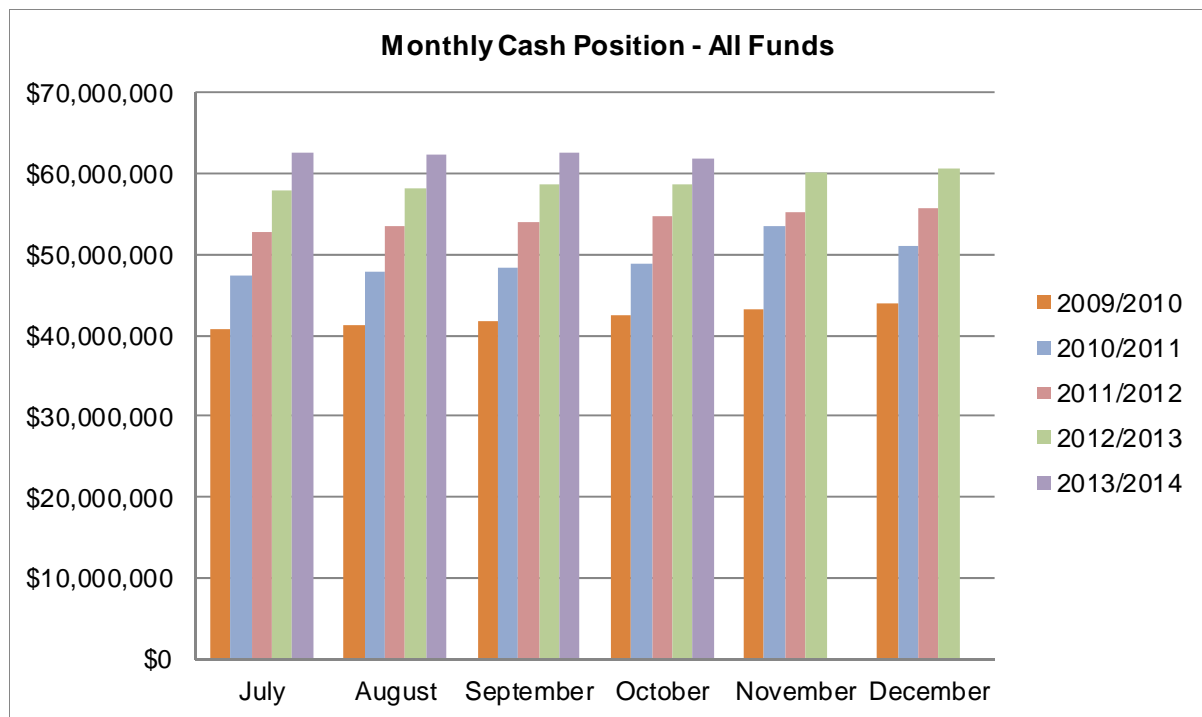
<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget to Actual</b>
<b><u>Revenue by Category</u></b>			
Taxes	\$ 3,014,526	\$ 602,469	20.0%
Licenses and Permits	284,000	133,378	47.0%
Franchise Fees and Taxes	420,180	127,954	30.5%
Intergovernmental	6,174,993	1,768,932	28.6%
CE Inspection Fees	120,000	523	0.4%
Civil Engineering Fees	40,000	17,100	42.8%
Community Development Fees	122,000	46,647	38.2%
Charges-General Government	152,988	558	0.4%
Cemetery Fees	17,500	2,780	15.9%
Public Safety-Police	91,800	15,049	16.4%
Parks and Recreation	63,150	20,378	32.3%
Fines and Forfeitures	180,410	54,877	30.4%
Interest Earnings	23,000	13,032	56.7%
Public Safety-Fire	57,500	17,784	30.9%
Library	83,700	70,650	84.4%
Miscellaneous	59,420	27,800	46.8%
Downtown Redevelopment	8,280	1,772	21.4%
Government Access Channel	6,615	1,755	26.5%
Seniors Fees	16,700	6,189	37.1%
Operating Transfer	1,507,137	597,585	39.7%
<b>Total Revenue</b>	<b>\$ 12,443,899</b>	<b>\$ 3,527,212</b>	<b>28.34%</b>
<b><u>Expenditures by Department</u></b>			
Town Council	\$ 152,324	\$ 53,200	34.9%
Administration	673,404	216,026	32.1%
Courts	278,448	75,940	27.3%
Legal	255,460	67,473	26.4%
Finance	908,947	251,319	27.6%
Human Resources	214,794	61,359	28.6%
Community Development	561,700	147,424	26.2%
Police Services	3,771,703	1,022,850	27.1%
Fire Services	2,534,446	809,479	31.9%
Information Technology	536,365	175,512	32.7%
Parks & Recreation Services	1,345,340	359,470	26.7%
Library	367,040	106,799	29.1%
Engineering	176,435	27,864	15.8%
General Government	623,085	262,624	42.1%
Cemetery	25,550	3,842	15.0%
Economic Development	167,665	36,198	21.6%
Operating Transfers	716,308	-	0.0%
<b>Total Expenditures</b>	<b>\$ 13,309,014</b>	<b>\$ 3,677,379</b>	<b>27.63%</b>

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections



### Cash and Investments – Bank Balances and Monthly Yield

<u>Account - cash balance</u>	<b>Jul-13</b>	<b>Aug-13</b>	<b>Sep-13</b>	<b>Oct-13</b>	<b>Nov-13</b>	<b>Dec-13</b>
NB/AZ - General Checking	\$ 13,150,045	\$ 13,208,939	\$ 13,063,067	\$ 12,758,409		
LGIP - 7256	8,878	8,879	8,879	8,880		
LGIP - 5953	124,090	124,119	124,119	124,145		
Stifel Nicolaus - Investments	49,350,566	49,114,225	49,430,484	49,014,518		
NB/AZ - PD Evidence	4,548	4,548	4,548	8,753		
<b>Total cash</b>	<b>\$ 62,638,127</b>	<b>\$ 62,460,710</b>	<b>\$ 62,631,097</b>	<b>\$ 61,914,705</b>		
<u>Account - monthly yield</u>	<b>Jul-13</b>	<b>Aug-13</b>	<b>Sep-13</b>	<b>Oct-13</b>	<b>Nov-13</b>	<b>Dec-13</b>
National Bank Arizona	0.05%	0.05%	0.05%	0.05%		
LGIP - 7256	0.03%	0.03%	0.04%	0.06%		
LGIP - 5953	0.13%	0.14%	0.14%	0.12%		
Stifel Nicolaus - Investments	1.13%	1.15%	1.13%	1.13%		





## Grants Activity Report October 2013

### SUBMITTED GRANTS

#### 1. 2013 State Special Projects Grant (SSP) – Owner Occupied Housing Rehabilitation

The Town Council has approved the submission of an application for 2013 CDBG/SSP funding from Arizona Department of Housing (ADOH) for Owner Occupied Housing Rehabilitation up to **\$300,000**.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Update: The grant application is being prepared for submission on 12/2.

Current Expenditures: No expenditures.

#### 2. 2013 State Homeland Security Grant Program: Operation Stonegarden

A multi-agency grant for the Florence PD in the amount of **\$84,000** for overtime and mileage as part of the U.S. Homeland Security Grant Program.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 84,000
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 84,000

Update: The Department of Homeland Security was awarded the grant. The grant contract is being prepared.

Current Expenditures: No expenditures.

#### 3. 2013 FEMA SAFER Grant

The Town submitted an application in the amount of **\$463,902** for 3 firefighter positions. The funding will be for two years.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Update: Grant awards will be announced this month (November 2013).

Current Expenditures: No expenditures.



## CURRENT FISCAL YEAR

### 1. 2013 High Intensity Drug Trafficking Alliance (HIDTA) 23 COT Grant Number HT12-2226

HIDTA-23 program awarded **\$73,000** in federal funds for a police officer to participate as a member of the Pinal County Narcotics Task Force. This grant is administered by the Tucson Police Department.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 73,000
Town Match	
Total Expenditures	(51,375)
Fund Balance	\$ 21,625

Update: The project is on-going through the Tucson PD.

Current Expenditures: \$14,444 reimbursement is being processed.

### 2. 2013 Governor's Office of Highway Safety (GOHS)-

#### 1) DUI Overtime Enforcement - \$10,000

#### 2) DUI Equipment: 5 Portable Breath Testers - \$2,500

GOHS Grant for **\$12,500** to fund overtime for DUI enforcement, and to purchase five Portable Breath Testing Devices.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 12,500
Town Match	
Total Expenditures	(10,568)
Fund Balance	\$ 1,932

Update: The project has been completed and the Town is in the closeout phase.

Current Expenditures: \$2,642 reimbursement is being processed.

### 3. 2014 Arizona Governor's Office of Highway Safety (AZGOHS) Occupant Protection Equipment

AZGOHS Grant awarded **\$2,500** to purchase 50 child safety car seats and overtime costs.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 2,500
Town Match	
Total Expenditures	0
Fund Balance	\$ 2,500

Update: The project will begin this quarter (October – December).

Current Expenditures: No expenditures.



#### 4. 2014 Arizona Governor's Office of Highway Safety (AZGOHS) Selected Traffic Enforcement Equipment (STEP)

AZGOHS Grant awarded **\$23,591** to purchase (2) radar units, (2) camera units, (1) LIDAR Unit, and outside services for installation costs to enhance Speed Enforcement.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 23,591
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 23,591

Update: The project will begin this quarter (October – December)

Current Expenditures: No expenditures.

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#### 5. 2014 Arizona Governor's Office of Highway Safety (AZGOHS) Occupant Protection Enforcement and Education

AZGOHS Grant awarded **\$4,000** to support Personnel Services (Overtime) and Employee Related Expenses to enhance seat belt usage by conducting Occupant Protection Enforcement and Education.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 4,000
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 4,000

Update: The project will begin this quarter (October – December)

Current Expenditures: No expenditures.

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#### 6. 2014 Arizona Governor's Office of Highway Safety (AZGOHS) Selected Traffic Enforcement

AZGOHS Grant awarded **\$8,000** to support Personnel Services (Overtime) and Employee Related Expenses to enhance Speed Enforcement throughout the Town.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 8,000
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 8,000

Update: The project will begin this quarter (October – December).

Current Expenditures: No expenditures.

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## 7. 2014 Arizona Governor's Office of Highway Safety (AZGOHS) Selected Traffic Enforcement Equipment

AZGOHS Grant awarded **\$9,973** to purchase (1) Speed Trailer to enhance Speed Enforcement.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 9,973
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 9,973

Update: The project will begin this quarter (October – December)

Current Expenditures: No expenditures.

## PRIOR FISCAL YEARS

### 1. 2004 Main Street Streetscape Project - TEA-FLO-0(004)

Federal Highway Administration funds awarded **\$500,000** to perform enhancements on North Main Street.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 500,000
Town Match	39,681
Total Expenditures	<u>(211,624)</u>
Fund Balance	\$ 328,057

Update: ADOT is working directly with an independent consultant to oversee the project.

Current Expenditures: \$116,600 reimbursement is being processed.

### 2. 2010 CDBG – Water Wells Generators Contract 110-11

CDBG Grant awarded **\$279,270** for purchase and installation of diesel generator on Water Wells #1 and #5.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 279,270
Town Match	125,000
Total Expenditures	<u>(373,052)</u>
Fund Balance	\$ 31,218

Update: The project and State's closeout report are complete and the grant is in the Town's contract closeout phase. Final reimbursements have been received. All grant funds have been expended.

Current Expenditures: No expenditures



### 3. 2011 State Special Projects Grant (SSP) – Downtown ADA Improvements Curb Cuts Contract 111-12

State Special Project Grant awarded **\$300,000** from the Arizona Department of Housing (ADOH) to install ADA curb-cut ramps in the downtown Main Street area.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 300,000
Town Match	118,810
Total Expenditures	(339,444)
Fund Balance	\$ 79,366

Update: The project has been completed and the Town is in the closeout phase.

Current Expenditures: \$129,714 reimbursement is being processed.

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### 4. 2012 High Intensity Drug Trafficking Alliance (HIDTA) 22 COT Grant Number HT12-2226

HIDTA -22 awarded **\$83,771** for a police officer to participate as a member of the Pinal County Narcotics Task Force. The grant is administered by Tucson PD.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 83,771
Town Match	
Total Expenditures	(83,771)
Fund Balance	\$ 0

Update: The project is in the closeout phase.

Current Expenditures: \$5,235 reimbursement is being processed.

---

### 5. 2012 Certified Local Government Grant (CLG)

**\$5,000** awarded in order to pay for the architectural services to place some existing properties on the National Register of Historic Places.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 5,000
Town Match	5,000
Total Expenditures	(10,000)
Fund Balance	\$ 0

Update: The Town has received the architect's report on the two properties inventoried.

Current Expenditures: \$10,000 reimbursement is being processed

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**6. 2012 Arizona FFY 2013 Highway Safety Plan GOHS (formerly AHSP)**

AZGOHS grant in the amount of **\$5,000** which will allow for overtime costs for speed enforcement.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 5,000
Town Match	
Total Expenditures	(5,000)
Fund Balance	\$ 0

Update: The project has been completed and the Town is in the closeout phase.

Current Expenditures: No expenditures.

---

**7. 2012 Tohono O'odham Nation**

A 12% gaming grant from the Tohono O'odham Nation in the amount of **\$47,361** to be used for repairs and painting of exterior walls of the American Legion building.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 47,361
Town Match	
Total Expenditures	(35,316)
Fund Balance	\$ 12,045

Update: The project has been completed and the Town is in the closeout phase.

Current Expenditures: \$748 reimbursement is being processed.

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**8. Gila River Indian Community**

A 12% gaming grant from the Gila River Indian Community (GRIC) in the amount of **\$63,802** for the purchase of an exhaust capture and filtration system for Fire Station No. 549 (downtown).

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 63,802
Town Match	
Total Expenditures	(63,802)
Fund Balance	\$ 0

Update: The project has been completed and the Town is in the closeout phase.

Current Expenditures: No expenditures.

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### 9. 2013 Certified Local Government Grant (CLG)

Certified Local Government Grant (CLG) in the amount of **\$1,800** that paid for scholarships in order for staff and Historic District Advisory Commission members to attend the 2013 Historic Preservation Conference.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 1,800
Town Match	
Total Expenditures	<u>(1,800)</u>
Fund Balance	\$ 0

Update: The project has been completed and the Town is in the closeout phase.

Current Expenditures: No expenditures.

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### GRANT FUNDS SUMMARY

<b>TOTAL</b> Grant funds requested in Submitted Applications	\$ 847,902
Prior Years funds for Active Grants	\$ 1,286,004
Current Fiscal Year funds for Active Grants	<u>133,564</u>
<b>TOTAL</b> Grant funds awarded for Active Grants	\$ 1,419,568



# Fire Department

## M E M O R A N D U M

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**DATE:** November 6, 2013

**TO:** Charles Montoya, Town Manager

**FROM:** Peter Zick, Fire Chief

**SUBJ:** Summary of October 2013 and Plans for November 2013

The fire responses for 2013-2011 are as follows:

	2013		2012		2011	
Type of Calls	<i>Oct</i>	<i>YTD</i>	<i>Oct</i>	<i>YTD</i>	<i>Oct</i>	<i>YTD</i>
Brush Fires	3	24	4	18	1	13
Structure Fires	1	19	7	30	2	21
Vehicle Fires	1	7	1	6	1	6
Trash Fires	2	13	1	8	0	8
EMS	120	1625	170	1258	117	988
HazMat	2	23	2	30	3	27
Electrical Arching	0	3	1	5	1	3
Police Asst./Public Asst.	4	92	3	52	3	36
Unauthorized Burning	1	2	0	1	0	1
Good Intent	0	0	0	0	0	0
Controlled Burning	1	5	2	12	0	10
False Alarm/System Malfunction	1	32	2	39	12	42
Emergency Stand by (move up)	44	693	70	258	9	128
Other Calls	27	285	34	217	23	189
TOTALS	207	2823	297	2034	172	1473



## **Summary of October**

### **Training:**

Started training on new reporting system through Emergency Reporting.  
Applied for, and were awarded, a Hazmat Technician Course through Pinal County. Class will begin in Jan 2014.  
Florence Fire participated in Pinal County Arson Task Force training hosted by Florence Fire.  
Crews began training on minimum company standards.  
Command training done at monthly Captain's meeting.

### **Maintenance:**

Finished pump, brakes, hydraulics and electrical work on L542  
Shop-2541 preventive maint and tires  
Engine 541 tires  
Both Command trucks received periodic maint.  
Auto Chargers installed on 3 Command vehicles and TRV.

### **Administration:**

Final inspection done on new ladder truck in WI. All issues were corrected.  
Met with Phx Fire and Mesa Fire about dispatch  
Ongoing meetings about ambulance CON  
Participated in after action report for active shooter drill at Poston Butte High School.

## **Plans for November**

### **Training:**

Driver Operator-Pumper class starts on Nov 18<sup>th</sup>. 8 day class for national certification for Engineers. This is the first of 3 classes that will be taught by Texas A&M.  
Extrication training at Captain's meeting.  
Ladder 542 will go to East Valley Ladder Training at Mesa Fire.  
Crews will work on MCS for Nov.  
Continued training on new reporting system.

### **Maintenance:**

No scheduled maint. Will repair things as they come up.

### **Administration:**

Work on next round of grants  
Meetings scheduled to discuss auto aid agreement with Gila River.  
Meetings scheduled with Gilbert Fire for joint training.



# Florence Community Library

## October 2013

### October Statistics

- 9,598 patrons visited the library in October
- 10,535 total items were circulated in October
- 53 library cards were issued
- 1,474 patrons signed up for use of the computers
- 296 person(s) attended 26 program(s) presented by the library
- 10 classes were held in the library
- 1,397 FHS students visited the library on a pass
- 3 person(s) volunteered 14 hour(s)

### Meetings and Events

10/01/13 Coffee Club  
10/02/13 Evening Book Club  
10/09/13 Friends of the Library meeting  
10/14/13 Library closed for Columbus Day holiday  
10/15/13 Morning Book Club  
10/18/13 Author presentation – Betty Webb  
10/22/13 Jasper Halt attended a Journey Stories committee meeting  
10/25/13 Jasper Halt attended an AzLA committee meeting

### Upcoming Events:

#### Nov. 18: Student Author Book Signing

The library is pleased to host a very special book signing for Florence High School Student and author Douglas N. Kenney. Douglas will be in the library during the school's lunch, from 11:35 – 12:15, and again after school at 2:30 pm. He will sign copies of his autobiography, *From Green Flags to Blue Flags*. Everyone is invited to attend!

#### Nov. 20: Special Family Storytime - Thanksgiving

JEm Ranch owners Jason and Emily Penrod have graciously agreed to host a Thanksgiving party for Family Storytime, Wednesday, November 20, at 10:00 am. The children will go on a hayride and get hands-on experience with farm animals. Children's librarian Rita Marquez and office assistant Gloria Moreno will also read a Thanksgiving story and share fingerplays, music, and dance for the children. Snack and drink will be available.

#### Nov. 19 – Dec. 20: Journey Stories Guest Speakers and Film Series

The Florence Community Library will partner with McFarland State Historic Park to present "Journey Stories," a Smithsonian on Main Street exhibition that will be at McFarland State Historic Park November 16 – December 29, 2013. To tie in with exhibit, the library will host a weekly guest speaker series and film series.

Every Tuesday at 5:30 pm, from November 19 – December 17, a movie will be shown in the library programming room. Each film will spotlight a "Journey Story." Some will be set in the past, some in the present. Some will be adventure stories, some will be dramas, some comedies, some based on fact, and some entirely fictional. Every movie will focus on a journey of some type, with a brief, optional discussion available after the show.



## **Florence Community Library**

### **October 2013**

Popcorn will be provided, and patrons are encouraged to bring dinner and a soft drink. Please contact the library for title information or with any other questions.

The library will also host a guest speaker series, featuring programs from the Arizona Humanities Council, in partnership with the Smithsonian on Main Street program.

**Friday, November 22**, travel “Along the California Trail” at 5:30 pm. Dr. Jay Cravath, a scholar in the fields of music and Indian studies, will describe the paths along the Gila River that served as the California Trail. The discussion will spotlight the varied travelers along the route: Their struggles, their stories, and their fates.

**Thursday, December 5** at 5:30 pm, join Dr. Karen Leong as she shares stories of “Japanese American Internment in Arizona.” Leong, Director of the Asian Pacific Studies Program at Arizona State University, will discuss the reasons for Japanese-American internment, the everyday life of those inside the camps, and the unique circumstances that divided the Japanese American community in Arizona in two – those who were interned and those who were not.

**Friday, December 13** at 5:30 pm, Dr. Brian Gratton will present “406 Years of Immigration to America.” This presentation will use still images, audio, and video to explore the views of both supporters and opponents of immigration, from 1607 through the present day.

Presenters will be available to answer audience questions after each discussion. Seating is limited, so advance registration is strongly encouraged.



# Memorandum



**To:** Charles Montoya, Town Manager  
**From:** Ray Hartzel, Parks & Recreation Director  
**Date:** November 6, 2013  
**Re:** October 2013 Department Report

Please take the time to review the following division reports: Recreation, Fitness Center, Parks Maintenance, and Senior Center. Thank you.

## **Parks and Recreation Department Divisions Report October 2013**

### **Recreation Programs**

<b>Recreation Programs</b>	<b>Participants</b>	<b>Volunteers</b>	<b>Comments</b>
Iddie Biddie Kiddies	6	0	Estimated Revenue: pd in Aug
Before and After the Bell	34	0	Revenue is posted for July
Fury	13	0	Revenue was posted in Jan.
As Seen on Pinterest	10	0	Estimated Revenue: \$ 100.00
Park Jam	60-70	0	Free Program
Youth Flag Football	65	8	Estimated Revenue: pd in Aug
Jr. NBA Combine	43		Free Program
Fright Fest Volunteer Mt	43		Free Program
Fright Fest		41	Free event
Adult Open Gym	94/*11		*Average number per night
Teen Open Gym	17/*5		*Average number per night
As Seen on Pinterest	20		Estimated Revenue: \$180.00

### **Facility Use Permits**

<b>Number of Facility Use Permits</b>	<b>Estimated Number of Participants</b>
11	400



### Fitness Center- Membership Package

<b>Fitness Package Sales</b>	<b>Total</b>	<b>Revenue</b>
Active Military	1	\$15.00
CCA Employee Rate	4	\$60.00
Daily Fitness Pass	9	\$45.00
Employee	0	\$0.00
GEO Employee Rate	8	\$120.00
Non Resident 6 Months	0	\$0.00
Non Resident Annual	0	\$0.00
Non Resident Monthly	0	\$0.00
Resident 6 Months	0	\$0.00
Resident Annual	1	\$180.00
Resident Monthly	53	\$954.00
Sr. Non Resident 6 Month	0	\$0.00
Sr. Non Resident Annual	0	\$0.00
Sr. Non Resident Monthly	1	\$18.00
Sr. Resident 6 Months	4	\$240.00
Sr. Resident Annual	0	\$0.00
Sr. Resident Monthly	30	\$360.00
<b>Total Memberships</b>	<b>111</b>	<b>\$1,992.00</b>

### Fitness Center- Classes

<b>Program</b>	<b>F.C. Members</b>	<b>Non- Members</b>	<b>Total</b>	<b>Revenue</b>
Only You	0	2	2	\$20.00
Butts & Guts	0	1	1	\$10.00
Walking Club	0	7	7	\$35.00
Hiking Club	0	1	1	\$5.00
Cardio Kickboxing	0	5	5	\$125.00
Latin Heat	0	11	11	\$275.00
Total for Fitness Center	0	27	27	\$470.00

**\*Estimated member sign-ins throughout the month: 1,204**

**\*Total membership packages sold in October: 111**

**\*Fitness revenue for all sales: \$1,992.00**

**\*Fitness Classes revenue for October: \$470.00**

**\*Total October Revenue: \$2,462.00**



### Park Maintenance

Area	Work	Occurrence	Comments
Arriola & Jacques Square	Maintenance	Routine	
Brunenkant Building	Trimming and Maintenance	Routine	
Community Pool	Maintenance	Routine	Chemical & safety maintenance
Downtown Areas	Mowing and Maintenance	Weekly	
Heritage Park & Main Street Park	Mowing and Maintenance	Weekly	
Heritage Park and Little League Park	Field Lining and Preparation	Daily	Little League Accommodations

### Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	6	Meeting	
Bingo	111	Activity	
Birthday Cards	14	Service	
Staff cooked meals /Senior meals	99	Meals/Activity	
Breakfast	94	Meals/Activity	
CAHRA	13	Service	
Dinner Club- Native New Yorker	22	Meals/Activity	
Blood Pressures	22	Service	
Pinal County Food Box	33		
Dental Clinic	9		
Diabetic Clinic	0		
Fitness Center	33	Health	
Games	160	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Shuffleboard, Wii games
Guardian Angel Installation	4	Service	
Hair Cuts	0	Service	
Hand weights- Silver Sneakers	18	Activity	
Home-Delivered Meals	358	Service	
Knitting & Crocheting	40	Activity	
Lost Meals	16	Service	
Medicare Advocate	17	Service	
Movie & Popcorn	9	Activity	
Rides Program	222	Service	222 trips to the Center, 17 errands, and 61 special events
Senior Donation Meals-	41	Meals	
Senior Hot Topics	21	Activity	
Shopping	11/15/12	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	5	Service	
Volunteer Hours	165	Service	
Wii Bowling	0	Activity	

Trip-Wilcox Rex Allen Days 9, L&M Country Music 39, Halloween Party 38, Positive approaches to daily life 17, Arizona State Fair 9, My Plate- Healthy eating 3.

#### **Accomplishments:**

The center served 498 meals to 67 participants; we had 3 new senior participants this month.



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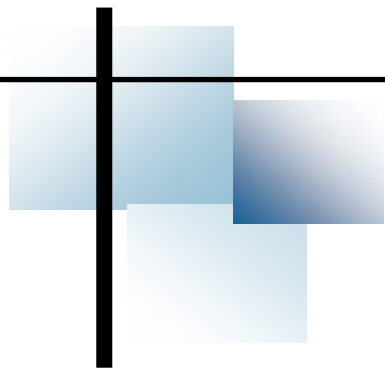
# FLORENCE POLICE

## *Monthly Report – October 2013*

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425 N. Pinal St. ▫ P.O. Box 988  
Florence, AZ 85132  
Phone: 520-868-7681 ▫ Fax: 520-868-0158

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## ***MISSION STATEMENT***

*“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”*

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of October 2013. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

## **Department Development**

- Video and audio upgrade project complete. All cameras within the main station and the annex have been incorporated into one system.
- Vendor issued final bidding for lobby security project. Construction tentative start date is in November or early December depending on delivery of bullet proof glass.
- Chief of Police attended:

Town Council Meetings  
Management Team Meetings  
Weekly Meeting with Fire Chief  
Weekly FPD Supervisors Meetings  
Meeting with Town Manager  
Annexation Group Meeting  
Public Safety Meeting  
MADD Banquet  
Pinal County Narcotics Task Force - MOU'S / IGA'S  
Train the Trainer at Pinal County Attorney’s Office  
Code Enforcement Meeting  
FA2 Planning Meeting at Casa Grande Police Station  
PCSO Tactical Meeting  
Meeting with ICE Security Manager  
Annual Disaster Drill CCA/CADC

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## Service Awards

Police Officer Jarrod Ballard – 6 years of service

Police Officer Andy Salazar – 9 years of service

## Personnel

<i>Employee</i>	<i>Position</i>	<i>Effective</i>
<b><i>New Hire</i></b>		
Walt Hunter	Police Officer	10/2013
<b><i>Resignations</i></b>		
Cynthia Adams	Sergeant	10/2013
<b><i>Vacancies</i></b>		
1 full-time	Police Sergeant	Internal/Promotional
1 full-time	Police Officer	Lateral transfer posted
3 full-time	Public Safety Dispatcher	

## Personnel Development

### Civilian Personnel

- CSI staff completed Fire Arson Investigation Sessions and Graduation
- CSI staff attend Homicide Training at Las Vegas

### Sworn Personnel

- K-9 Officers attended 3 weekly K9 training sessions and an advanced drug interdiction course
  - Officer Acevedo attended SWAT training, Rifle School, ATOA Conference
  - Officer Riccomini attended General Instructor School
  - Officers attended Driving Simulator, Tactical Shoot
  - Detectives attend Homicide Training at Las Vegas
  - Officer Acuna continue OIT
  - Officer Voight completed ACJIS Test
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## Volunteers

Forty-six active community Volunteers provided 631 hours of service to the FPD. Year to date savings to the Town of Florence by utilizing the volunteers is \$77,000. Volunteer services included assisting with the following:

- 3 funeral escorts
- 2 hour training for Proper Use of a Radio with Dispatch.
- Security for 2 DOC executions were 12
- Homecoming Parade on Main Street and High School Football Game
- Event Run for the Fallen remembering those that have lost their lives serving our Country
- School crosswalks
- Town Court security
- Town Halloween Events

## Support Services

### Communications

- Public Safety Dispatcher recruitment & testing complete. Background checks being conducted.

### Evidence and Property

- Assist Volunteer Intern Program
- Fingerprint Duty
- Ten cases administratively closed out in Evidence. Month is now closed out.

Crime Scene Investigation Activity			
Crime Scene/Evidence		Property	
Criminal Damage	3	Cash/Counterfeit Money	1
Drugs	6	Firearm	1
Open Container	1	Found Property	8
Reckless Burning	1	Returned to Owner	2
Resisting Arrest	1	Safekeeping	1
Robbery	3	Dbin	1
Shoplifting/Theft	2		
Evidence Kit/DNA Instruction			
Monthly Prescription Drop Box			

Lab	
Incident cases delivered	1
Incident cases collected	39

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## Criminal Investigations Unit Case Log

Previous Months Cases	New Cases Assigned	Number Cases Closed	Total Active Cases
10	4	6	9

## Operations

GOHS Grant 2013-164-194:

- All grants for the 2014 year was signed and sent to the Governor Office of Highway Safety.
- The third quarter and final reports were completed for the 2013 grant year.
- The Department had \$1,930.40 left over from the 2013 DUI grant.
- An explanation was sent to the Governor Office of Highway Safety for the left over monies. A request was also sent to roll the monies over into the 2014 year.

Speed enforcement grant 2013-PT-025:

- This grant was completed and the new funds will start in November.

PBT grant 2013-164-093:

- Final report was submitted to GOHS for payment of funds. All monies were spent. We purchased 250 straws for the PBT's to spend the last \$53.00. The total cost was \$53.11, which left a balance of \$2.01, in the grant. These funds will be turned back into the Governor's Office.

Department Vehicles:

- The Department lettered all vehicles to reflect the patrol number of the vehicle for beat coverage. The Department is utilizing workers from the Halfway House on Diversion Dam Road to wash and wax the fleet.

Total number of Directed Patrols performed: 768

Total number of Citations issued: 81

Total number of Warnings issued: 8

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## Notable Calls

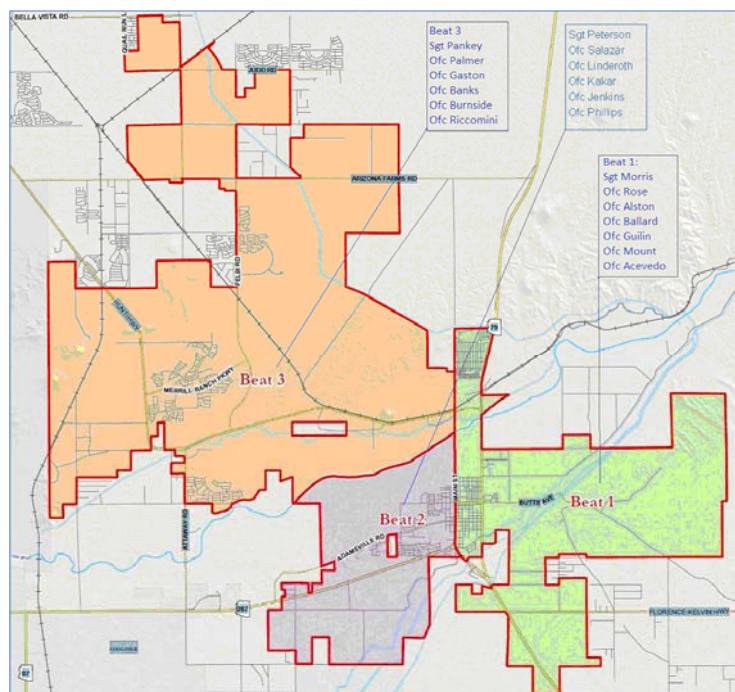
On 10-27-13 at approximately 9:28pm three subjects approached a subject at 79b and Florence Heights Rd. and forcibly robbed him of his wallet and other items. The three suspects punched and struck the victim in the face several times. The suspects took off running from the area. Officer Guilin took the report and through his follow-up investigation located witnesses who observed the suspect vehicle leaving the area of the robbery, put out an ATL and was able to make two arrests with the assistance of PCSO. Using his contacts to gain identification on one of suspects, the arrests were made possible.

On 10-30-13 at approximately 18:00 hours a citizen came to the police station to express her appreciation of how Officers Bruce and Hunter treated her during a call they handled. The citizen stated she was walking down Main Street with her granddaughter who was riding in a small battery operated toy jeep on the side of the street, not on the sidewalk when several citizens were yelling at her to put her granddaughter and the jeep on the sidewalk and called the police department. The citizen stated Officers Bruce and Hunter arrived and treated her with great respect and explained the safety concerns for her granddaughter. The citizen stated that it is nice to know as a Florence resident that the police treat the residents with respect and are concerned for their wellbeing.

## Canine Unit Activity

- Officer Guilin utilized PSD Russ K92 5 times with 3 positive alerts.

## Beat Assignments:





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## Average Response Time to Calls for Service

6 Month Reporting Period: May 2013 to October 2013

	May	Jun	Jul	Aug	Sep	Oct
H - Hot Call	**	**	4:23	7:33	5:48	5:58
Priority 1	**	**	4:50	6:26	4:56	5:39
Priority 2	**	**	9:50	7:06	8:26	9:47
Priority 3	**	**	30:32	18:31	22:18	20:02
Priority 4	**	**	11:58	11:05	22:20	19:50

Definitions:           \*\*Call dispatching was unavailable while under review for clarity and accuracy.

H - Hot Call           This priority represents the highest level of response by the Department where there is the chance of serious injury or loss of life, or major loss of property.

Priority 1           This priority includes in-progress or just occurred, no presence of weapon used in a threatening manner (suspect present).

Priority 2           This priority includes minor crime events which are not on-progress and have a 15-45 minute time delay in being reported (suspect not present).

Priority 3           This priority includes calls on events where there is a significant time delay by the reportee (suspect not present).

Priority 4           The priority represents report calls only taken by phone at officer's discretion or light duty office, if available.

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**OCTOBER 2013**  
**Count of Index Offenses**

<b>Classification of Offense</b>	<b>Offenses</b>	<b>Unfounded</b>	<b>Actual</b>	<b>Offenses</b>	<b>Juvenile</b>
<b>CRIMINAL HOMICIDE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Murder/Nonneg	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
<b>FORCIBLE RAPE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
<b>ROBBERY</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>1</b>
a. Firearm	1	0	1	1	1
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	1	0	1	1	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
<b>ASSAULT</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>1</b>	<b>1</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	5	0	5	0	0
e. Other Assaults - Simple	4	0	4	1	1
<b>BURGLARY</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
a. Forcible Entry	2	0	2	0	0
b. Unlawful Entry/No Force	0	0	0	0	0
c. Attempt Forcible Entry	0	0	0	0	0
<b>LARCENY - THEFT</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>
<b>MOTOR VEHICLE THEFT</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
a. Autos	0	0	0	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	1	0	1	0	0
<b>GRAND TOTAL</b>	<b>28</b>	<b>0</b>	<b>28</b>	<b>3</b>	<b>2</b>
Clearance(s) by Adult Arrest	1				
Clearance(s) by Juvenile Arrest	2				

\*\*Data is tentative until monthly audit is complete



## **Public Works Monthly Report October 2013**

### **Administration**

- Personnel attended a Hazard Communication and Global Harmonizing System Training required by OSHA and instruction provided in-house.
- Attended MAG Street Committee meeting.
- Negotiated night work with Demolition Contractors and Bomanite Imprinted Concrete Contractor on Main Street Crosswalk/Intersection Improvements Project.
- Completed Main Street ADA Curb Cuts Project. All punch list items completed and closing Contract.
- Continued to attend Western Central Pinal County Non-Attainment Working Group meeting on PM 10 issues for State Implementation Plan.
- Continued procurement specifications for acquisition of equipment needed for Fleet Maintenance.
- Participated in Scoping of Work for the SR 287/79B Roundabout.
- Assisted Grants in preparation of PM-10 Sweeper Grant by MAG.
- Continued input on Padilla Park to include building supply systems at the Silver King. Electrical interface with APS coordinated for Padilla Park and Heritage Park Ballpark lighting.
- Held discussions with various municipalities and entities concerning disposal of sanitation vehicles.
- Attended PCWAA meeting.
- Assembling data for Pinal County joint maintenance road agreement for maintenance of various gravel roads, reviewing eligible roads for participation.
- Completed negotiations of sludge hauling contract with Roadrunner Transit Sanitation; in-process preparation of procurement documents.
- Traffic Study analysis continued on Victory Way, Spyglass Drive and Yorktown Way.
- Traffic Study on Hunt Highway north of Franklin Road near completion; analyzing improvements.
- Traffic count and speed analysis completed on Felix Road between Hunt and Hiller alignment, preparing estimates for work to be performed and also work to be completed by Pulte.
- Completed 'No Engine Braking' analysis at various locations. Received input to Arizona Department of Transportation (ADOT) for two locations. Information to be resubmitted.
- Completed design and provided samples of colors for imprinted concrete utilization on crosswalks/intersections on Main Street. Presented Request for Council Action to the ability of Town Manager to negotiate pertinent demolition and imprinted concrete for work.
- Streets personnel attended Basic Workzone Traffic Control classes.



- Received input from ADOT for strobes at Main/Butte Intersection; awaiting further Intergovernmental Agreement (IGA) from ADOT, follow-up continued with other ADOT personnel and preparing Encroachment Permit.
- Awaiting Pinal County in regards to Cooper Road and requested Pinal County to provide a Scope of Work for their project to include drainage, signage, roadway section, etc. Pinal Court stated right-of-way acquisition needed. No further developments received from County. Provided County with traffic analysis of road; awaiting County.
- Met with Pinal County and farmer on Canal Road maintenance; yet to be resolved with County/Town maintenance resolution.
- Previously met with Southwest Gas and advised them that regulator at Felix/Hunt intersection needed to be relocated, pending review of documents with Pulte. Awaiting results. Follow up continued, no action yet by Southwest Gas. Pulte to contact.
- Met weekly with Baxter Design Group to discuss plan review, submittals, and district engineering topics an Anthem at Merrill Ranch.

### **Engineering**

- Corrected waterline deficiency on Independence Way and found pipe and backfill improperly installed. Pulte to excavate, install slurry concrete mix and realign two (2) water lines for 400 lineal feet.
- Attended MAG committee meeting on Streets and MAG Standards.
- Reviewed Southwest Environmental Utilities Agreement and related Johnson Ranch Developers' Agreement for Utilities including CAG 208 submittal with CAG.
- Finalized Contractor's Contract at generator (60kW) at cell tower at North Florence Water Supply Tank site; scheduled work for November. Generator procured, Cummins generator.
- Completed work for chip-sealing Plant Road and prepared Butte/Plant Road intersection for paving.
- Initiated wet/dry utility review of Silver King/Padilla lot plat.
- Completed various activities related to Brunenkant Building stabilization contract, including providing comments to Architect. Reviewed design estimate, provided contractual comments for construction and A/E services.
- Preparing sketches for security measures on counter at Administration area in Town Hall.
- Initiated the design of the remodeling of the Town Hall Administration Conference Room and tenant improvement within the Administrative portion of Town Hall.
- ADOT started SR 79/79B T-intersection temporary construction in County area southeast of Town Limits.
- Met with Magma Flood Control District and County for input into Magma Wash Drainage/Flood Analysis start of engineering by District.



- Started revising and completed design for Police Department Parking Lot and Drainage Improvements at existing Police Station.
- Assisted ADOT Consultant for signalization project at Diversion Dam and SH79 in coordination with Diversion Dam Road Project.
- Willdan continued Diversion Dam Road design in accordance with their Service Contract Task Order, 95% complete drawings.
- Reviewing alternate design of mailbox location and approach by Postal Service just north of Yavapai Court on Florence Blvd.
- Unpaved Road status
  - a. Cooper Road right-of-way issues are being reviewed by the County.
  - b. Felix Road traffic analysis completed indicating the feasibility to increase speed near the 85% level. Estimate of TOF accepting road from Pulte in progress in accordance with September findings that were documented. Continued discussing right-of-way acquisition at Hunt Highway with Owner.
  - c. Canal Road to be handled under IGA with County.
  - d. Franklin Road, east of Hunt Highway completed with paving. Franklin Road west of Hunt Highway findings being evaluated for drainage improvements per findings with resultant estimates for design/construction.
- Received authorization from SCID to extend pipe with drainage ditch at Attaway/Hunt Highway intersection for possible intersection improvements; design continued.
- Investigated storm drain issues in Walker Butte wash within Anthem; evaluating results.
- Deficiencies noted in warranty period at Anthem infrastructure on Hunt Highway; remediation not completed to include rejuvenation. Provided input into remediation and Traffic Control Plan.
- Completed engineering of wellhead and booster pump/distribution system at Well No. 3. APS contacted for services loads, (1200 amp). Revisions to pumping arrangement started for County interface. RFP being reviewed, front-end and I & C to be resolved.
- Met with GEO prison officials to discuss drainage issues from State Land to the south of GEO Prisons. Research proceeding, field investigation continued.
- SCID (San Carlos Irrigation District) reconstructing canal, and requested relocation/permit evaluation of three (3) water/sewer line crossings.
- Received water line extension drawings to legal offices at SH79. We are awaiting ADOT permit for construction from owner.
- Attended TTAC/CAG Meetings.

### **Streets**

- Completed Plant Road stabilization and Chip Seal Project.
- Performed maintenance on unpaved roads: Cooper and Christensen Roads, twice each.



- Reviewing and issuing right-of-way permits and follow-up inspections.
- Completed Traffic Control for Main Street ADA Curb Cuts Project and started sidewalk remediation work.
- Started curb pavement markings on Main Street.
- The patch truck crew worked on street and sidewalk maintenance and water/sewer repair patches.
- Performed blue stakes on rights-of-way for storm drainage lines in areas of request.
- Crews worked on cleanups, mowing, spraying weeds, storm drain cleaning and trimming trees.

### **Fleet Maintenance**

- Replaced tires on SA-008, PR-009, and ST-013.
- Replaced battery on WW-009.
- Replaced pin assembly on SA-003.
- Replaced grip arm parts on SA-001.
- Installed Utility Truck Bed in WW-005.
- Replaced shocks (rear) on IT-002.

### **Facility Maintenance**

- Initiated specifications and request for proposals of various roofing projects at Heritage Park, Fitness Center, Fire Station No. 1 and Silver King.
- Initiated Request for Proposal for Town Hall painting.
- Awaiting results of HVAC (heating, ventilation and air conditioning) controls adjustment to Rooms 1202/1203 in Town Hall, before evaluation. IT to send out service contract, rooms not evaluated.
- Continued minor repairs at McFarland including fencing, fan/door repairs, and electrical revisions.
- Investigated structural crack at Fire Department Bay floor and recommended it be sealed. Researching engineered products for use; to be continued when resources available.
- Public Works man hours were expanded on facilities maintenance rather than outsourcing for contract labor.
- Minor plumbing activities took place at various facilities throughout Town including replacement of accessories.
- Performed repairs of restroom areas throughout Town including accessory replacements. Major repairs at High Profile parking lot; all work continued.
- Replacement of four (4) doors at Senior Center, pending approval of purchase order.
- Replacement of two (2) doors at Jacques Square restroom, pending approval of purchase order.
- Addressing warranty issues at Police Evidence Storage Facility: a) refrigerator/freezer out of warranty and subcontractor was bankrupt, completed initial repair; preparing scope for modification of facility b) Kroll notified of light fixture anchorage, Contractor reviewed and to initial action



- with electrical subcontractor; and c) plumbing subcontractor to repair expansion tank on water heater.
- At request of Police and Fire Departments, covered an abandoned well on private property.

### **Sanitation**

- Corresponded with Contractor Administrator and RAD on commercial, non-commercial and other accounts.
- Completed commercial service reconnaissance for sanitation services.
- Resolution of trash enclosure at Town Hall addressed.

### **Cemetery**

- Two (2) funerals were held.
- Eleven (11) inquiries on cemetery plots were discussed.
- Three (3) plots were sold.
- Investigating monument placement at Cemetery for rules/regulation, building safety and right-of-way issues.



## Public Works CIP Projects

October-13

### Highway Users

<b>Name</b>	<b>Status</b>
Florence Heights Street Improvements	Received SCID Board Approval, IGA prepared. Met with ADOT on permitting again. ADOT review for signalization indicated not needed. Final Permitting Application to be submitted. Redesign in progress due to SR79/79B Project and adjacent development.
Diversion Dam Road Improvements	Reviewed documents for ADOT permit submittal. Redesign continued with Minor Arterial Road classification, considering Super Stop and ADOT Signalization Project. Super Stop relocates access. Design 95% complete. Streetlight design in-process.
Main Street Curb Extension (Butte to Ruggles)	100% complete.
Hunt Highway	Overlay and milling from 2900 l.f. west of Attaway end of Hunt Highway Phase III proposal received, being evaluated. RFP being prepared for FY 13/14.
Florence Gardens	Initiate Engineering Scope of Work for Phase IV street improvements.
Roundabout	Scoping meeting held with ADOT Consultant.
Plant Road	Construction completed for stabilized road section and prepared Butte/Plant Rd. intersection for paving.
Hunt Highway Improvements at Fire Station No. 2	Driveway and median improvements completed for Phase I. Phase II scheduled for January. Signalization Drawings received for review and commented on. RFP being prepared for construction.
Pinal Street Drainage	Pending Territorial Square hydraulics
Main Street Crosswalk Improvements	Engineering items finalized; design completed. Construction estimates and schedule finalized.

### Water

<b>Name</b>	<b>Status</b>
Well Replacement (Well 3)	Final Design 100% completed. Reviewing bid documents. Agreement with County completed. Redesign with CCA booster pumps completed. RFP in process. Extension granted of NOI.
Water Storage Tank (Florence Gardens)	Survey completed. Design 90% completed. Cell tower site to be incorporated for access/security/generator. Redesign in process continued. Generator at Cell Tower designed; proposals received and work scheduled in November.
INS Water Line Replacement	Design completed for portion revised, National Guard tie-in system completed.
Water Lines (Adamsville)	Professional Service proposals received. Hydraulic analysis in process. RFP being prepared for water lines.
Merrill Ranch Well	SWVP/JUC considering monitoring wells and addressing water supply to area.
Adamsville Road	Initiated Project Scope for Utilities Construction.

### Miscellaneous

<b>Name</b>	<b>Status</b>
Effluent Discharge System	Engineering is complete, pending resolution with tree farm. On-site construction bids to be an RFP. Recirculation Lines to be engineered completed. RFP in conjunction with Operations Building Expansion.
FY12/13 Chip Seal Projects	Plant Road stabilization/Chip Seal Project is 85% complete. Pavement assessment performed, completed. Piggyback pricing received from Pinal County. Felix Road remediation being evaluated for costs.
	East Butte Microseal (pending RFP).

### Facilities

<b>Name</b>	<b>Status</b>
PD Evidence Storage	Scope consolidation and engineering revision being designed.
PD Drainage	Design document in process.
Parks/Recreation	One HVAC Unit replaced, two (2) others to be completed.





**TOWN OF FLORENCE**  
UTILITIES DEPARTMENT  
775 NORTH MAIN STREET  
P.O. BOX 2670  
FLORENCE, AZ 85132  
PHONE: 520-868-8325  
FAX: 520-868-8326

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## MEMORANDUM

To: Charles Montoya, Town Manager  
Lisa Garcia, Deputy Town Manager

From: John V. Mitchell, Utilities Director

Date: November 13, 2013

Re: October 2013 Department Report

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Major Department updates are as follows:

- Submittals to a request for statement of qualifications for engineering design, construction management, and inspection services for various water and wastewater projects are due November 20, 2013.
- Attachment 1 is an updated list of capital improvement projects with projected funding in the current fiscal year.
- Staff is working on a request for statement of qualifications for the design of a 1.5 MGD (million gallons per day) expansion of the south WWTP. Because of the nature of financing, the request must be consistent with Arizona Revised Statutes, Title 34 requirements; namely that the request can only be for the selection of one qualified consultant. The Town currently has a \$1.3 Million dollar loan from the Water Infrastructure Finance Authority.
- Staff is complying with the requirements of the consent order between ADEQ and the Town for the south WWTP. The consent order was executed by ADEQ in August 2013. Requirements of the consent order include installation of a new monitoring well and submission of a written plan to address exceedances of discharge limits for total residual chlorine.
  1. Drilling of the monitoring well to begin on November 13, 2013.
  2. The written plan submitted to ADEQ on October 10, 2013. The written plan included three phases: interim phase, phase I, and phase II, to



identify reported exceedances to the discharge limits of total residual chlorine. ADEQ has not commented on the written plan.

3. Staff has been trained on proper sampling protocol for completion of MDL Study. MDL Study to be submitted to ADEQ by November 20, 2013.
  4. Water Works Engineering has been commissioned to complete construction documents that will upgrade the chlorination process. Implementation of these improvements is scheduled for fiscal year 2013/2014 and is expected to be completed by December 2014.
- Staff has identified four sites for compliance monitoring for the Stage 2 – Disinfection Byproducts Rule (DBP), implemented by the USEPA to begin in the 4<sup>th</sup> quarter of 2013. Monitoring will be conducted on a quarterly basis.
  - Staff has completed to installation of sampling ports for monitoring of total coliform. Sampling is performed at 19 sites throughout the Town on a monthly basis.
  - Training on the new OSHA Hazard Communication Standard will be conducted on November 21, 2013.
  - Staff has completed clean-up activities at all well sites.

#### Staffing updates:

- The Utility Superintendent position has been filled.
- A “request to hire” has been submitted to Human Resources for the Wastewater Treatment Plant Operator position. Desired start date is as soon as possible.
- A “request to hire” has been submitted to Human Resources for the Utility Systems Operator position. Desired start date in 11/18/2013.
- Staff has initiated recruitment for a vacant Senior Treatment Plant Operator.

#### Service Order Summary:

- Meter Related - 155
- Line Repairs - 10
- Blue Stake – 43



ATTACHMENT 1  
CIP SUMMARY FY 2013/2014 PROJECTS

Project	Project Title	FY 13/14 \$	Description	Engineering	Construction	Comments
U-06	Sewer Main Extension & Replacement	\$ 400,000	new/replacement line to serve future growth	X		Design to be awarded
U-08	Florence WWTP Expansion (South Plant)	\$ 525,000	Expand WWTP to 4 MGD	X		Design to be awarded
U-11	18" Sewer Bore Across SH79	\$ 100,000	18" sewer bore at HWY 79 & Hunt HWY			<i>Dependent on future growth</i>
U-13	Sewer Main Extension (Main Interceptor/Lift Station)	\$ 30,000	expand North WWTP capacity via sewer line extension			<i>Dependent on future growth</i>
U-20	South Florence WWTP - berm reconstruction @ polishing lagoons	\$ 214,000	alleviates substandard conditions and deficiencies		X	To be completed concurrent with U-83
U-23	New Water Well - North Florence	\$ 45,000	new well to provide additional capacity and redundancy	X		Design to be awarded
U-25	INS Waterline Relocation	\$ 110,000	relocate waterline from INS property	X		Design to be awarded
U-26	1 MG Water Storage Tank	\$ 1,400,000	storage tank at Florence Gardens	X		Water Works Engineering; design 50% complete
U-30	Fire Hydrant Replacement	\$ 60,000	replacement of old or non-working hydrants	X	X	Design to be awarded
U-34	New Well #3B	\$ 235,000	replacement for well #3	X		Water Works Engineering; ready to bid/construct; budget reduced by \$850,000
U-35	Unusable Valve Replacement	\$ 105,000	new water valves	X	X	Locations to be determined
U-36	Main Street Waterline Replacement	\$ 92,000	new waterline on Granite Street	X		Design to be awarded
U-38	Waterline Replacement (various locations)	\$ 400,000	new waterlines for areas with 2", 3" & 4" lines	X		Design to be awarded
U-40	Fire Hydrant System	\$ 35,000	upgrade old hydrants		X	Staff to install hydrants
U-51	Office Lab Space @ South Florence WWTP	\$ 288,000	expanded lab/office space	X	X	Water Works Engineering; design 90% complete; to be completed concurrent with U-83
U-66	Adamsville Water Line	\$ 438,000	from Main Street to Centennial Ave & 20th Street south to High School	X	X	Projected construction start of April 2014
U-68	North Florence Main Supply	\$ 105,000	create loop system to storage tank	X		Design to be awarded
U-69	Water Transmission Line Extension - Well #5 to Well #4	\$ 918,000	12" & 24" line from Well #5 to Well #4 along Willow (~5100')	X		Design to be awarded
U-70	Prison Complex Water Line	\$ 70,000	24" waterline from Well 3 & 4 supply site to Bowling Road	X		Design to be awarded
U-73	Water Line Extension - Bailey Street	\$ 783,000	12" waterline from Butte to Ruggles with loop to Granite (~2500')	X		Design to be awarded
U-78	VFD's Booster Pumps (Well #5)	\$ 40,000	soft starters @ all well sites		X	
U-79	Office Space Renovation - South Florence WWTP	\$ 57,000	renovate existing lab space (see U-51)	X	X	Water Works Engineering; design 90% complete; to be completed concurrent with U-83
U-83	Effluent Discharge System - South Florence WWTP	\$ 700,000	expanded chlorine contact basin to insure effluent meets regulatory requirements	X	X	Water Works Engineering; design 90% complete