

**TOWN OF FLORENCE  
REGULAR MEETING  
AGENDA**

**PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON MONDAY, JANUARY 6, 2014, AT 5:30 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

- 2. ROLL CALL: Mayor Rankin\_\_\_; Vice-Mayor Smith\_\_\_;  
Councilmembers: Tom Celaya\_\_\_; Bill Hawkins\_\_\_;  
Ruben Montaña\_\_\_; Tara Walter\_\_\_; Vallarie Woolridge\_\_\_;**

**3. ADJOURN TO EXECUTIVE SESSION**

- 4. For the purpose of discussion of the public body with the Town Attorney in accordance with A.R.S 38-431.03(A)(4) for discussion and consideration of Town's position with regard to pending litigation.**

**5. ADJOURN FROM EXECUTIVE SESSION**

**6. INVOCATION**

**7. PLEDGE OF ALLEGIANCE**

**8. CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

**9. PUBLIC HEARINGS & PRESENTATIONS**

- a. Public Hearing on Annexation No. 2013-03, more commonly known as the Redstone Ranch Annexation.**
- b. Public Hearing on an application received from Lisa Whitten, Big Quick's BBQ, LLC or Big Quick's B.B.Q, located at 727 Gressinger Street, Florence, Arizona, for a new Series 12 restaurant license; and for Council recommendation for approval or disapproval of said license.**

- c. Public Hearing on an application for PZC-34-13-ORD. First reading of ORDINANCE NO. 606-14: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.031 DEFINED WORDS, SECTION 150.047 DISTRICT USE REGULATIONS TABLES (A) AND ESTABLISHING A NEW RURAL RESIDENTIAL EQUESTRIAN SUBDIVISION (RRES) ZONING DISTRICT SECTION (PZC-34-13-ORD).

10. CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. \*Approval of a Special Event Liquor License for a Coolidge-Florence Elk's Lodge #2350 and Pinal Mounted Posse fundraiser on February 9, 2014 from 9:00 a.m. to 6:00 p.m. for an event at the Charles Whitlow Rodeo Grounds.
- b. \*Approval of a Special Event Liquor License for Florence Gardens Mobile Home Association for three dances held on January 18, February 15, and March 15, 2014 from 7:00 p.m. to 10:00 p.m.; and for a Prime Rib Dinner held February 8, 2014 from 4:00 p.m. to 8:00 p.m.
- c. \*Approval of a Special Event Liquor License for the Greater Florence Chamber of Commerce for the February 6, 2014 First Thursday Event, from 4:30 p.m. to 6:30 p.m.
- d. \*Approval of accepting the register of demands ending November 30 2013, in the amount of \$1,940,801.71.
- e. \*Approval of the September 3, September 9, September 16, October 7, October 21, October 28, November 4, November 18, and December 2, 2013 Town Council minutes.
- f. \*Receive and file the following board and commission minutes:
  - i. July 31, August 28, and October 30, 2013 Historic District Advisory Commission minutes.
  - ii. September 18, 2013 Library Advisory Board minutes.
  - iii. September 5, September 19, and October 17, 2013 planning and Zoning Commission minutes.

#### 11. UNFINISHED BUSINESS

- a. ORDINANCE NO. 605-13: Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.013 DESIGN REVIEW (PZC-38-13-ORD) (FIRST READING December 2, 2013).

#### 12. NEW BUSINESS

- a. Discussion/Approval/Disapproval of purchasing playground equipment and park renovations of Main Street Park from Play and Park Systems through TCPN (The Cooperative Purchasing Network) in the amount of \$119,772.62.

### **13. DEPARTMENT REPORTS**

- a. Manager's Report
- b. Department Reports
  - i. Community Development
  - ii. Courts
  - iii. Finance
  - iv. Fire
  - v. Library
  - vi. Parks and Recreation
  - vii. Police
  - viii. Public Works
  - ix. Utilities

### **14. CALL TO THE PUBLIC**

### **15. CALL TO THE COUNCIL**

### **16. ADJOURN TO EXECUTIVE SESSION**

For the purpose of discussion of the public body with the Town Attorney in accordance with A.R.S 38-431.03(A)(4) regarding negotiations for the purchase of water and wastewater infrastructure; pursuant to A.R.S 38-431.03(A)(7) to consider the purchase of real property; and pursuant to A.R.S 38-431.03(A)(4) for discussion with the Town Attorney regarding contract negotiations with the Florence Unified School District.


### **17. ADJOURN FROM EXECUTIVE SESSION**

### **18. ADJOURNMENT**

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

**POSTED JANUARY 3, 2014, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).**

**\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\***

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<u><b>AGENDA ITEM</b></u> <b>9a</b>
<b>MEETING DATE:</b> January 6, 2014  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Public Hearing on Annexation 2013-03, Redstone Ranch Annexation		<input type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input checked="" type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Hold the public hearing on Annexation No. 2013-03, more commonly known as the Redstone Ranch Annexation.

**BACKGROUND/DISCUSSION:**

Upon the request of the sole property owner, GH Capital LLC, staff filed a prepared map and legal description of the Redstone Ranch Annexation boundary and filed a blank annexation petition with the Pinal County Recorder on December 13, 2013. The annexation contains approximately thirty acres located within the southeast portion of the Town’s Planning Area. A detailed map and legal description is provided with this report.

The Town of Florence is required by Arizona Revised Statutes to hold a public hearing within the last ten days of the thirty day waiting period. This public hearing, which purpose is to obtain public comment regarding the proposed annexation, was noticed per State statutes.

**FINANCIAL IMPACT:**

The annexation area is vacant, desert land. The Town will be responsible for providing typical public services to the subject area and maintaining dedicated public roadways within the area. As the lot is vacant, there should be no immediate or short-term costs to service this property. Johnson Utilities will likely be the water and sewer provider for this parcel, which is located immediately adjacent to the proposed Johnson Ranch Estates development. When this site is developed, the costs of providing public services will be off-set by one-time and recurring revenues related to residential development.



**RECOMMENDATION:**

Hold the public hearing on Annexation No. 2013-03, more commonly known as the Redstone Ranch Annexation.

**ATTACHMENT:**

Redstone Ranch Annexation Filing with Legal and Map

6



OFFICIAL RECORDS OF  
PINAL COUNTY RECORDER  
VIRGINIA ROSS

When recorded mail to:

Florence Town Clerk  
Town of Florence  
P.O. Box 2670  
775 N. Main Street  
Florence, Arizona 85132

DATE/TIME: 12/13/2013 1446  
FEE: \$7.50  
PAGES: 6  
FEE NUMBER: 2013-095674



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TOWN OF FLORENCE  
Blank Annexation Petition

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Annexation Petition No. 2013-03  
Redstone Ranch Annexation

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December 13, 2013

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**TOWN OF FLORENCE  
ANNEXATION PETITION  
Annexation No. 2013-03  
Redstone Ranch Annexation**

**TO THE HONORABLE MAYOR AND TOWN COUNCIL OF THE TOWN OF  
FLORENCE, ARIZONA,**

We the undersigned, owners of one-half or more in value of the real and personal property and more than one-half of the persons owning real and personal property that would be subject to taxation by the Town of Florence in the event of annexation within the territory proposed to be annexed, which is hereafter described, said territory being contiguous to the corporate limits of the Town of Florence, with the exterior boundaries of the territory proposed to be annexed shown on the legal description, marked as Exhibit "A", and on the map attached hereto, marked Exhibit "B" and made a part hereof, request the Town of Florence to annex the following described territory, provided that the requirements of A.R.S. Section 9-471, and amendments thereto are fully observed.

The description of the territory to be annexed, not already within the present limits of the Town of Florence and located in Pinal County, Arizona, is as described on Exhibit "A" and made a part hereof.

The area being placed under petition contains 30 acres, more or less.



# EXHIBIT A

## REDSTONE RANCH

### LEGAL DESCRIPTION

A parcel of land located in a portion of the Northeast Quarter of Section 7, Township 5 South, Range 10 East, Gila and Salt River Meridian, Pinal County, Arizona, more particularly described as follows:

The NW Quarter of the SE Quarter of the NE Quarter of said Section 7;

The South Half of the SE Quarter of the NE Quarter of said Section 7.

Said parcel containing 30 acres +/-.





EXPIRES 3/31/2014  
(INDICATES RENEWAL DATE)

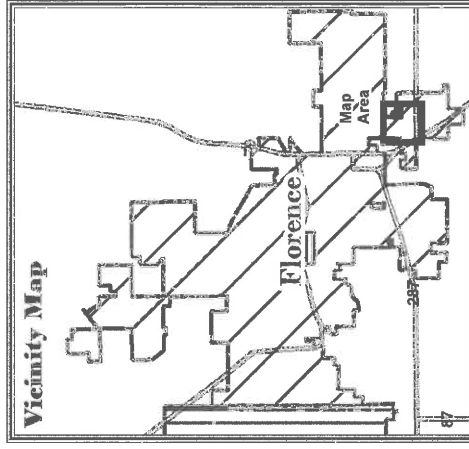
# Exhibit B

## Map of Redstone Ranch Annexation

### 2013-03

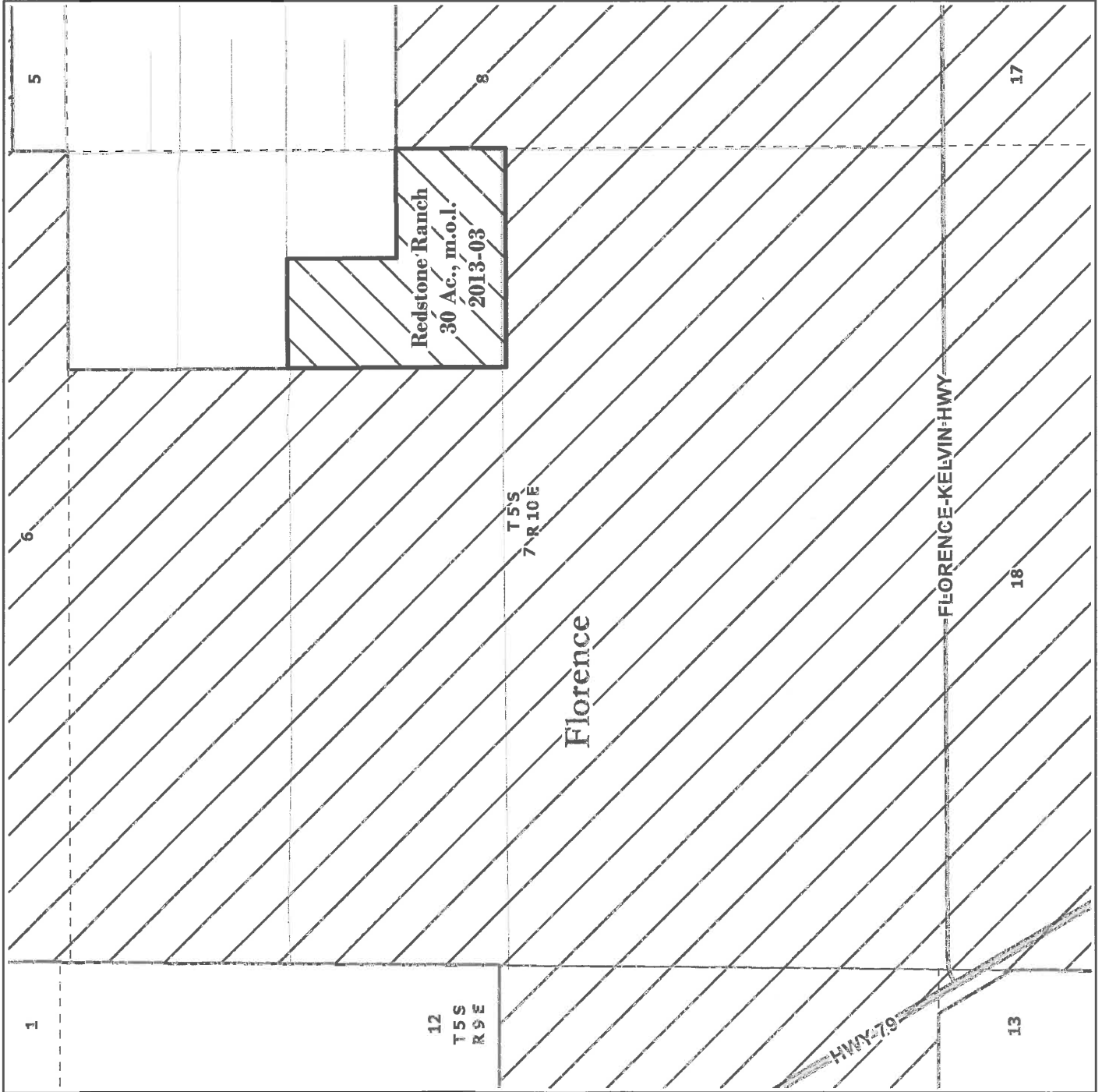
Annexation Area: 30 Acres

-  Proposed Annexation
-  Town of Florence



0 2,000  
Feet

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.



**ANNEXATION AFFIDAVIT**  
**Annexation No. 2013-03**  
**Redstone Ranch Annexation**


Personally appears before me, Mark Eckhoff, Community Development Director of the Town of Florence, who, first being duly sworn deposes and says as follows:

1. I make this affidavit of my own personal knowledge.
2. I am the duly appointed Community Development Director of the Town of Florence, Arizona and I am qualified to make this affidavit on behalf of and for the Town.
3. I have made a diligent search of the records of the Office of the Clerk of the Town and of the Office of the Pinal County Recorder for any annexation filing, which might involve territory sought to be annexed in the Town Annexation Petition, which is filed herewith, with exhibits, in the Office of the Pinal County Recorder.
4. I hereby affirm, pursuant to A.R.S. §9-471(A)(6), that no part of the territory for which the attached Annexation Petition is filed is already subject to an earlier filing for annexation.

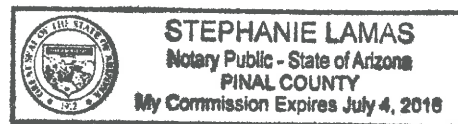
FURTHER AFIANT SAYETH NOT.

  
\_\_\_\_\_  
Mark Eckhoff, Community Development Director

SWORN TO AND SUBSCRIBED before me this 12 day of December 2013.

  
\_\_\_\_\_  
Notary Public for the State of Arizona

My commission expires: 7/4/16





## TOWN OF FLORENCE COUNCIL ACTION FORM

### AGENDA ITEM 9b.

**MEETING DATE:** January 6, 2014

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia, Deputy Town Manager/  
Town Clerk

**SUBJECT:** Public Hearing and Action on Lisa Whitten for  
Big Quick's BBQ LLC for Liquor License

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### RECOMMENDED MOTION/ACTION:

Public hearing on an application received from Lisa Whitten, Big Quick's BBQ, LLC or Big Quick's B.B.Q, located at 727 Gressinger Street, Florence, Arizona, for a new Series 12 restaurant license; and for Council recommendation for approval or disapproval of said license.

### BACKGROUND/DISCUSSION:

Lisa Whitten, Big Quick's BBQ, LLC filed an application for a new Series 12 Restaurant License with the Arizona Department of Liquor License and Control on November 8, 2013.

The Town Clerk's Office posted the notice of public hearing on December 16, 2013, at Big Quick's B.B.Q, located at 727 Gressinger Street, Florence, Arizona, according to statutory requirements. Management has been notified of the January 6, 2014 public hearing.

### FINANCIAL IMPACT:

N/A

### STAFF RECOMMENDATION:

Staff recommends that the Town Council forward a favorable recommendation to the Arizona Department of Liquor License and Control.

### ATTACHMENTS:

Application



Arizona Department of Liquor Licenses and Control  
 800 West Washington, 5th Floor  
 Phoenix, Arizona 85007  
 www.azliquor.gov  
 602-542-5141

13 NOV 8 4:49 PM 2012

**APPLICATION FOR LIQUOR LICENSE**  
 TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

**SECTION 1** This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY)  
*Complete Sections 2, 3, 4, 11, 13, 15, 16*
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)  
*Complete Sections 2, 3, 4, 12, 13, 15, 16*
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE  
*Complete Sections 2, 3, 4, 9, 13, 16* (fee not required)
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

**SECTION 2** Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain) \_\_\_\_\_

**SECTION 3** Type of license and fees LICENSE #(s): 12 restaurant 12113240

1. Type of License(s): restaurant 2. Total fees attached: \$ 172.00

**APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.**  
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

**SECTION 4** Applicant

1. Owner/Agent's Name: Mr. Whitten Ms. Lisa Ann  
(Insert one name ONLY to appear on license) Last First Middle
2. Corp./Partnership/L.L.C.: Big Quick's BBQ LLC  
(Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: Big Quick's BBQ  
(Exactly as it appears on the exterior of premises)
4. Principal Street Location: 727 Gressingen St Florence Pinal AZ 85132  
(Do not use PO Box Number) City County Zip
5. Business Phone: pending Daytime Phone: 480-242-2417 Email: lisa.marsden@y  
mail.com
6. Is the business located within the incorporated limits of the above city or town?  YES  NO
7. Mailing Address: 11680 N Biznaga St Florence AZ 85132  
City State Zip
8. Price paid for license only bar, beer and wine, or liquor store: Type 12 \$ \_\_\_\_\_ Type \_\_\_\_\_ \$ \_\_\_\_\_

DEPARTMENT USE ONLY				
Fees:	<u>100.00</u> Application	<u>50.00</u> Interim Permit	<u>22.00</u> Site Inspection	<u>72.00</u> Finger Prints
				\$ <u>172.00</u>
<b>TOTAL OF ALL FEES</b>				
Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				
Accepted by: <u>JB</u>	Date: <u>11-08-13</u>	Lic. # <u>12113240</u>		

**SECTION 5 Interim Permit:**

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location. \_\_\_\_\_
4. Is the license currently in use?  YES  NO If no, how long has it been out of use? \_\_\_\_\_

**ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.**

I, \_\_\_\_\_, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER,  
(Print full name)  
 MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

State of \_\_\_\_\_ County of \_\_\_\_\_

X \_\_\_\_\_  
(Signature)

The foregoing instrument was acknowledged before me this

My commission expires on: \_\_\_\_\_

\_\_\_\_\_ day of \_\_\_\_\_  
 Day Month Year

\_\_\_\_\_  
(Signature of NOTARY PUBLIC)

**SECTION 6 Individual or Partnership Owners:**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) \_\_\_\_\_

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						

) Y R A S S E C E N F I T

2. Is any person, other than the above, going to share in the profits/losses of the business?  YES  NO  
 If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

**SECTION 7 Corporation/Limited Liability Co.:**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

- CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.  
 L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: Big Quick's BBQ LLC  
(Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 10/11/13 State where Incorporated/Organized: AZ
3. AZ Corporation Commission File No.: \_\_\_\_\_ Date authorized to do business in AZ: \_\_\_\_\_
4. AZ L.L.C. File No: L-1879472-0 Date authorized to do business in AZ: 10/30/13
5. Is Corp./L.L.C. Non-profit?  YES  NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
Whitten	Lisa	Ann	member	11680 N Biznaga St	Florence AZ 85132

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
Whitten	Lisa	Ann	100%	11680 N Biznaga St	Florence AZ 85132

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

**SECTION 8 Club Applicants:**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: \_\_\_\_\_ Date Chartered: \_\_\_\_\_  
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit?  YES  NO
3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

**SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:**

- 1. Current Licensee's Name: \_\_\_\_\_  
(Exactly as it appears on license) Last First Middle
- 2. Assignee's Name: \_\_\_\_\_  
Last First Middle
- 3. License Type: \_\_\_\_\_ License Number: \_\_\_\_\_ Date of Last Renewal: \_\_\_\_\_
- 4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

**SECTION 10 Government: (for cities, towns, or counties only)**

- 1. Governmental Entity: \_\_\_\_\_
- 2. Person/designee: \_\_\_\_\_  
Last First Middle Contact Phone Number

**A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.**

**SECTION 11 Person to Person Transfer:**

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

- 1. Current Licensee's Name: \_\_\_\_\_ Entity: \_\_\_\_\_  
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
- 2. Corporation/L.L.C. Name: \_\_\_\_\_  
(Exactly as it appears on license)
- 3. Current Business Name: \_\_\_\_\_  
(Exactly as it appears on license)
- 4. Physical Street Location of Business: Street \_\_\_\_\_  
City, State, Zip \_\_\_\_\_
- 5. License Type: \_\_\_\_\_ License Number: \_\_\_\_\_
- 6. If more than one license to be transferred: License Type: \_\_\_\_\_ License Number: \_\_\_\_\_
- 7. Current Mailing Address: Street \_\_\_\_\_  
(Other than business) City, State, Zip \_\_\_\_\_
- 8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer?  YES  NO
- 9. Does the applicant intend to operate the business while this application is pending?  YES  NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, \_\_\_\_\_, hereby authorize the department to process this application to transfer the  
(print full name)  
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, \_\_\_\_\_, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER  
(print full name)  
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

\_\_\_\_\_  
(Signature of CURRENT LICENSEE)

State of \_\_\_\_\_ County of \_\_\_\_\_  
The foregoing instrument was acknowledged before me this

My commission expires on: \_\_\_\_\_

\_\_\_\_\_  
Day Month Year

\_\_\_\_\_  
(Signature of NOTARY PUBLIC)

**SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)**

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

- Current Business: Name \_\_\_\_\_  
(Exactly as it appears on license) Address \_\_\_\_\_
- New Business: Name \_\_\_\_\_  
(Physical Street Location) Address \_\_\_\_\_
- License Type: \_\_\_\_\_ License Number: \_\_\_\_\_
- If more than one license to be transferred: License Type: \_\_\_\_\_ License Number: \_\_\_\_\_
- What date do you plan to move? \_\_\_\_\_ What date do you plan to open? \_\_\_\_\_

**SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):**

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

- Distance to nearest school: \_\_\_\_\_ ft. Name of school \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_
- Distance to nearest church: \_\_\_\_\_ ft. Name of church \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

3. I am the:  Lessee  Sublessee  Owner  Purchaser (of premises)

4. If the premises is leased give lessors: Name ~~Rodney Rhodes~~ Rodney Rhodes Jaclyn Wright  
Address P.O. Box 139, Florence AZ 85132  
City, State, Zip \_\_\_\_\_

4a. Monthly rental/lease rate \$ 300.00 What is the remaining length of the lease 3 yrs. \_\_\_\_\_ mos.

4b. What is the penalty if the lease is not fulfilled? \$ \_\_\_\_\_ or other pay in full rest of lease  
(give details - attach additional sheet if necessary)

5. What is the total **business** indebtedness for this license/location excluding the lease? \$ 0  
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Restaurant

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**SECTION 13 - continued**

- 7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?  
 YES  NO If yes, attach explanation.
- 8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business?  YES  NO
- 9. Is the premises currently licensed with a liquor license?  YES  NO If yes, give license number and licensee's name:

License # \_\_\_\_\_ (exactly as it appears on license) Name \_\_\_\_\_

**SECTION 14 Restaurant or hotel/motel license applicants:**

- 1. Is there an existing restaurant or hotel/motel liquor license at the proposed location?  YES  NO  
 If yes, give the name of licensee, Agent or a company name:

*you* ~~Whitton~~ ~~Lisa~~ ~~Ann~~ and license #: ~~L-1879472-08W~~  
Last First Middle

- 2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
- 3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.
- 4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this  hotel/motel  restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

*Lisa Whitton*  
applicant's signature

As stated in A.R.S. § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection, visit [www.azliquor.gov](http://www.azliquor.gov) and click on the "Information" tab.

*LW*  
applicants initials

**SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)**

- 1. Check ALL boxes that apply to your business:  
 Entrances/Exits       Liquor storage areas      Patio:  Contiguous  
 Service windows       Drive-in windows       Non Contiguous
- 2. Is your licensed premises currently closed due to construction, renovation, or redesign?  YES  NO  
 If yes, what is your estimated opening date? \_\_\_\_\_  
month/day/year
- 3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.
- 4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).
- 5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

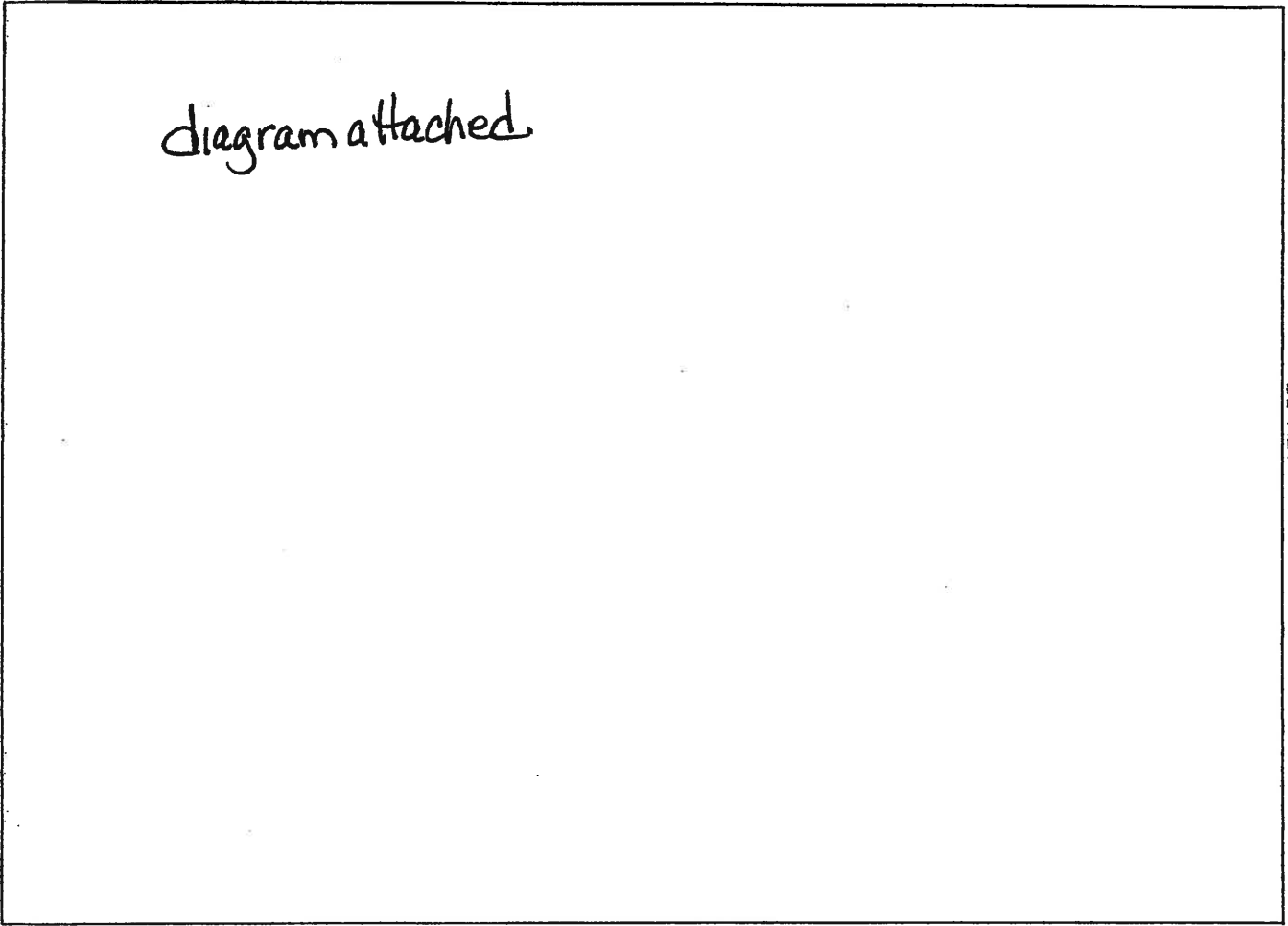
As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows, or increase or decrease to the square footage after submitting this initial drawing.

*LW*  
applicants initials

**SECTION 15 Diagram of Premises**

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

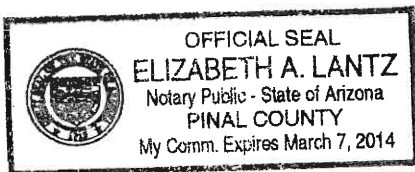


13 NOV 8 194. Dept PM 2 02

**SECTION 16 Signature Block**

I, Lisa Ann Whitten, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X Lisa Ann Whitten  
signature of applicant listed in Section 4, Question 1)



My commission expires on : 3-7-2013  
Day Month Year

State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this

5<sup>th</sup> of November, 2013  
Day Month Year

Elizabeth A Beasley  
signature of NOTARY PUBLIC  
E.A. Lantz

Entrance exit

Patio

dining

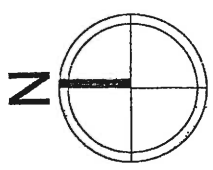
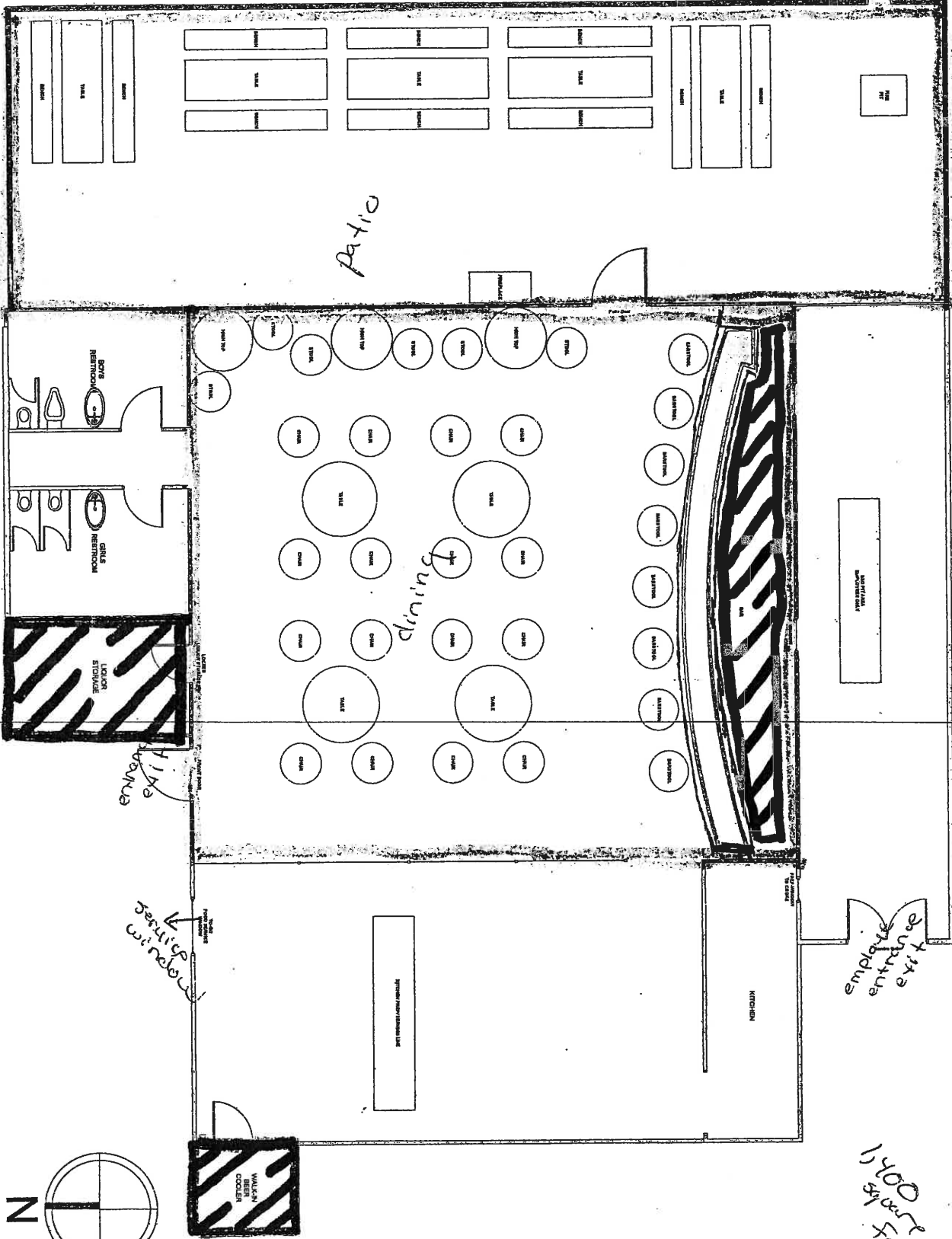
entrance exit

service window

employee entrance exit

1,400 sq feet

13 NOV 8 Upr. Dept PM 2 02

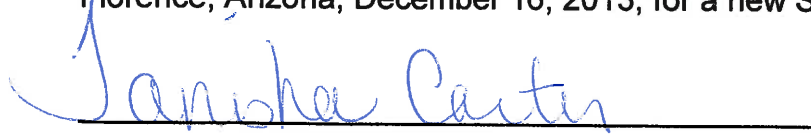


SOLD  
 SHOWN  
 APPROVED  
 DISBURSED  
 FORWARDED BY STORES



### **Certification of Posting of Notice**

I, the undersigned, hereby certify that a copy of the attached notice was duly posted at Lisa Whitten, Big Quick's BBQ, LLC, located at 727 Gressinger Street, Florence, Arizona, December 16, 2013, for a new Series 12 restaurant license.

A handwritten signature in blue ink that reads "Tanisha Carter". The signature is written in a cursive style and is positioned above a solid black horizontal line.

Tanisha Carter, Administrative Assistant

# NOTICE

## APPLICATION TO SELL ALCOHOLIC BEVERAGES DATE POSTED: DECEMBER 16, 2013

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE  
FLORENCE TOWN COUNCIL MEETING

TOWN HALL  
PLACE 775 N. MAIN STREET, FLORENCE, AZ DATE/TIME JANUARY, 6, 2014 AT 6:00 P.M.  
HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 520/868-7574

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND CE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: STATE LIQUOR DEPT. (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

Arizona Department of Liquor Licenses and Control  
800 West Washington, 5th Floor  
Phoenix, Arizona 85007  
www.azliquor.gov  
602-542-5141

### APPLICATION FOR LIQUOR LICENSE TYPE OR PRINT WITH BLOCKY INK

Notice: Effective Nov. 1, 1997, all District, Amended, Subordinate, Official, and Temporary Licenses are subject to the Arizona Liquor License Law. The Arizona Liquor License Law is located in Title 4, Chapter 1, Article 1, Sections 1-10 of the Arizona Revised Statutes. The Arizona Liquor License Law is located in Title 4, Chapter 1, Article 1, Sections 1-10 of the Arizona Revised Statutes. The Arizona Liquor License Law is located in Title 4, Chapter 1, Article 1, Sections 1-10 of the Arizona Revised Statutes.

#### SECTION 1 This application is for:

- MORE THAN ONE LICENSE
- INTERIM PERMIT COMPLETE SECTION 5
- PERMIT TO SELL BEER (BEER & LIQUOR BEVERAGES ONLY)
- NEW LICENSE COMPLETE SECTIONS 2, 3, 4, 13, 14, 15, 16
- REISSUE LICENSE COMPLETE SECTIONS 2, 3, 4, 13, 14, 15, 16
- LOCATION TRANSFER (BEER AND LIQUOR BEVERAGES ONLY)
- COMPLETE SECTIONS 2, 3, 4, 12, 13, 15, 16
- PROBATE/MILL ASSIGNMENT/AVORCE DECREE
- COMPLETE SECTIONS 2, 3, 4, 9, 12, 16 (fee not required)
- GOVERNMENT COMPLETE SECTIONS 2, 3, 4, 10, 13, 15, 16

#### SECTION 2 Type of ownership:

- JT/W/O/S Complete Section 6
- INDIVIDUAL Complete Section 6
- PARTNERSHIP Complete Section 6
- CORPORATION Complete Section 7
- LIMITED LIABILITY CO. Complete Section 7
- GOVERNMENT Complete Section 8
- TRUST Complete Section 9
- OTHER (Explain) \_\_\_\_\_

#### SECTION 3 Type of license and fees LICENSE # (if):

1. Type of License(s): BEER AND LIQUOR 2. Total fees attached: \$172.00

#### SECTION 4 Applicant

1. Owner/Agent's Name: Whitten LLC 2. Total fees attached: \$172.00

2. Corp./Partnership, L.L.C. (if any) as appears on Articles of Inc. or Articles of Org. Whitten LLC

3. Business Name: Beck's B&B

4. Principal Street Location: 1227 Greenway St Florence Pinal AZ

5. Business Phone: 520-243-2171 Dryden Phone: 520-243-2171 Email: lisa@becksbnb.com

6. Is the business located within the incorporated limits of the above city or town? YES  NO

7. Mailing Address: 11220 N. Bismarck St Florence AZ 85122

8. Price paid for license only bar, beer and/or wine, or liquor store: Type 12 \$ 50.00

9. DEPARTMENT USE ONLY

From: 100.00 Application Interim Permit Site Inspection Flight Print: 12.00 TOTAL OF ALL FEES: 172.00

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete?  YES  NO

Accepted by: JB Date: 11-08-13 Lic # 121179844

1/1/2013 \*Disabled individuals requiring special accommodation, please call (602) 542-9027.



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**NOTICE**  
**APPLICATION TO SELL ALCOHOLIC BEVERAGES**

**DATE POSTED:** DECEMBER 16, 2013

**PLACE:** 2214 N. WILSON BLVD., SUITE 100, TAMPA, FL 33604

**HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL:** JANUARY 6, 2014 AT 10:00 AM

**PLACE:** 2214 N. WILSON BLVD., SUITE 100, TAMPA, FL 33604

**BOARD:** TAMPA COUNTY BOARD OF ALCOHOLIC BEVERAGES

**RECOMMENDATION OF THE LOCAL GOVERNING BODY:** ANY PERSON RESIDING

**IN THE COUNTY OF HILLSBORO, FLORIDA, WHO HAS CONTACTED**

**THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTES**

**AND REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND**

**THE STATE LIQUOR BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE**

**STATE LIQUOR BOARD, 1000 N. WILSON BLVD., SUITE 100, TAMPA, FL 33604**

**FOR FURTHER INFORMATION.**

**STATE LIQUOR BOARD, 1000 N. WILSON BLVD., SUITE 100, TAMPA, FL 33604**

**FOR FURTHER INFORMATION.**

**STATE LIQUOR BOARD, 1000 N. WILSON BLVD., SUITE 100, TAMPA, FL 33604**

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**STATE LIQUOR BOARD, 1000 N. WILSON BLVD., SUITE 100, TAMPA, FL 33604**

**FOR FURTHER INFORMATION.**








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	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<u><b>AGENDA ITEM</b></u> <b>9c</b>
<b>MEETING DATE:</b> January 6, 2014  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Ordinance 606-14 Rural Residential Equestrian Subdivision (PZC-34-13-ORD)		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <li><input type="checkbox"/> Regulatory</li> <li><input checked="" type="checkbox"/> 1<sup>st</sup> Reading</li> <li><input type="checkbox"/> 2<sup>nd</sup> Reading</li> </ul> <input type="checkbox"/> Other

**RECOMMENDED MOTION/ACTION:**

Public hearing and first reading only on January 6, 2014.

On January 21, 2014, motion to approve Ordinance No. 606-14 for the Rural Residential Equestrian Subdivision (RRES) Zoning District.

**BACKGROUND/DISCUSSION:**

The Town of Florence requests approval of the following application:

**PZC-34-13-ORD:** An Ordinance of the Town of Florence, Pinal County, Arizona, amending the Town of Florence Code of Ordinances, Title XV Land Usage, Chapter 150 Development Code, Section 150.031 Defined Words, Section 150.047 District Use Regulations Table (A) and establishing a new Rural Residential Equestrian Subdivision (RRES) Zoning District Section.

The goal of this effort was to have a new Town Zoning District in place to apply to the Wild Horse Estates area should the Arizona Farms Annexation including this area be successful. Staff has worked diligently to ensure the new zoning requirements for this area will help preserve the semi-rural lifestyle in this special enclave, while also complying with state statutes pertaining to comparable zoning requirements for annexed areas.

The RRES Zoning District was intended to provide comparable zoning for the residents of Wild Horse Estates. Per the direction of the Planning and Zoning Commission, staff held a work session to give Wild Horse Estates property owners an additional opportunity to assist in formulating the framework of the proposed Zoning District.

After two Planning and Zoning Commission (PZC) meetings and one PZC work session on this item, the PZC recommended the ordinance attached to this report because it most closely follows the original Zoning District that was adopted in the Pinal County. The intent for Wild Horse Estates Subdivision was to provide an area that would allow horses and similar animals. Furthermore, this proposed District better reflects existing conditions in this subdivision and avoids or minimizes the creation of nonconformities upon annexation.

Please note that this new Zoning District will only be applied on the Wild Horse Estates area if this area is successfully annexed.

### **PUBLIC PARTICIPATION:**

Town Staff has complied with all applicable Town requirements and Arizona Revised Statutes regarding public participation. Exceeding statutory requirements, public notice for the Planning and Zoning Commission public hearing was mailed to all property owners who reside within the Wild Horse Estates subdivision.

Staff pursued community input on this case in several different ways:

- A PZC public hearing was held on November 7<sup>th</sup> and continued to December 5<sup>th</sup>. The original ordinance was mailed out to all Wild Horse Estates subdivision property owners and from the November 7<sup>th</sup> meeting, five different version of proposed ordinance were created (A-E) and distributed by US mail to property owners;
- A PZC executive session pertaining to this matter was conducted;
- A PZC work session was held November 21<sup>st</sup> to discuss the five ordinance options;
- Staff met with concerned property owners and there were additional exchanges via email and phone; and
- Advertisements for establishing the new Rural Residential Equestrian Subdivision (RRES) Zoning District were posted in the local Town paper per Town requirements.

### **FINANCIAL IMPACT:**

This request has no direct or specific financial impacts.

### **RECOMMENDATION:**

The Planning and Zoning Commission forwarded a unanimous favorable recommendation on this ordinance to the Town Council.

Public hearing and first reading only on January 6, 2014.

On January 21, 2014, motion to approve Ordinance No. 606-14 for the Rural Residential Equestrian Subdivision (RRES) Zoning District.

**ATTACHMENT:**

Ordinance No. 606-14

Public Comments

**ORDINANCE NO. 606-14**

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.031 DEFINED WORDS, SECTION 150.047 DISTRICT USE REGULATIONS TABLES (A) AND ESTABLISHING A NEW RURAL RESIDENTIAL EQUESTRIAN SUBDIVISION (RRES) ZONING DISTRICT SECTION (PZC-34-13-ORD).**

**WHEREAS**, development codes are designed to protect the health, safety and general welfare of the public and are subject to modifications to ensure that codes are current and meet the needs of the local community; and

**WHEREAS**, municipal Zoning District designations are utilized when applying comparable zoning to newly annexed properties; and

**WHEREAS**, the Town of Florence has proposed this ordinance to create a comparable Zoning District to the Pinal County MHS zoning in place for the Wildhorse Estates subdivision contained within the proposed Arizona Farms annexation area; and

**WHEREAS**, the Florence Planning and Zoning Commission conducted a work session and public hearing on this ordinance and have sent the Mayor and Council of the Town of Florence a favorable recommendation on this proposed ordinance.

**NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF FLORENCE AS FOLLOWS:**

Section 1. That the recitals contained in this ordinance are hereby adopted and incorporated herein as findings of fact of the Town Council.

Section 2. That if any word, sentence, paragraph, clause, phrase or other provision of this ordinance is for any reason deemed to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such holding shall not affect the validity of the remaining words, sentences, paragraphs, clauses, phrases or other provisions of this ordinance, or the validity of this ordinance as an entirety, it being the legislative intent that this ordinance shall stand, notwithstanding the invalidity of any word, sentence, paragraph, clause, phrase or other provision.

Section 3. That noted portions of Chapter 150, Section 150.031 Defined Words (new words added and defined) and Section 150.047 District Use Regulations Tables (A) within Title XV Land Usage of the Town Code of Ordinances are hereby amended and shall read as follows. In addition, a new



Rural Residential Equestrian Subdivision (RRES) Code Section is hereby established and integrated into Chapter 150 as noted below.

**150.031 DEFINED WORDS**

**ANIMAL UNIT.** Represents the unit of measurement utilized as the basis for determining the number of agricultural animals permitted in applicable Zoning Districts.

**LARGE LIVESTOCK ANIMAL.** Cattle, oxen, horses, mules, donkeys, alpaca, llama or similar animals. One large livestock animal is equivalent to one animal unit.

**MEDIUM LIVESTOCK ANIMAL.** Sheep, goats or other similar animals. Five medium livestock animals are equivalent to one animal unit.

**SMALL LIVESTOCK ANIMALS/FOWL.** Rabbits, ducks, chickens, geese or similar animals or fowl. Ten small livestock or fowl is equivalent to one animal unit.

**§ 150.047 DISTRICT USE REGULATIONS TABLES.**

**(A) Residential zoning district use regulations.**

**P=Permitted N=Not Permitted C=Conditional T=Temporary Uses  
(move table more to the left)**

Use	RA-10	RA-4	R1-R	RRES	R1-18	R-1-6	R-2	MFR	MHS	PUD
Agricultural buildings and structures	P	P	C	<u>P</u>	N	N	N	N	N	<u>N</u>
Accessory buildings and uses	P	P	P	<u>P</u>	P	P	P	P	P	<u>P</u>
Bed and breakfast	C	C	C	<u>N</u>	N	N	N	N	N	<u>N</u>
Boarding or lodging house	C	C	C	<u>N</u>	N	N	C	C	N	<u>C</u>
Cemetery	C	C	N	<u>N</u>	N	N	N	N	N	<u>C</u>
Condominium	N	N	N	<u>N</u>	N	N	P	P	N	<u>C</u>
Continuing care facility	C	C	N	<u>N</u>	N	N	N	C	N	<u>N</u>
Convent	C	C	C	<u>N</u>	C	C	C	P	C	<u>C</u>
Duplex	N	N	N	<u>N</u>	N	N	P	P	N	<u>C</u>
Daycare center and/or nursery	C	C	C	<u>N</u>	C	C	N	C	N	<u>C</u>
Dwelling, multi-family	N	N	N	<u>N</u>	N	N	P	P	N	<u>C</u>
Dwelling, single-family	P	P	P	<u>P</u>	P	P	P	P	N	<u>P</u>
Farm	P	P	N	<u>N</u>	N	N	N	N	N	<u>N</u>
Golf course	C	C	C	<u>C</u>	C	C	C	C	C	<u>C</u>
Guest home, detached	P	P	C	<u>N</u>	N	N	N	N	N	<u>N</u>
Greenhouse and/or nursery	C	C	N	<u>C</u>	N	N	N	N	N	<u>N</u>
Group home	C	C	C	<u>C</u>	C	C	C	C	C	<u>C</u>
Home for the aged or nursing home	C	C	N	<u>C</u>	N	N	N	C	C	<u>C</u>
Home occupation	P	P	P	<u>P</u>	P	P	P	P	P	<u>P</u>

Use	RA-10	RA-4	R1-R	RRES	R1-18	R1-6	R-2	MFR	MHS	PUD
Manufactured home	C	C	C	<u>P</u>	C	N	N	N	P	<del>N</del>
Medical marijuana operations, including medical marijuana dispensary offsite cultivation locations, medical marijuana dispensaries and medical marijuana infusion facilities (medical marijuana designated caregiver cultivation locations and qualifying patient cultivation locations per applicable Town and State Department of Health regulations)	N	N	N	<u>N</u>	N	N	N	N	N	<del>N</del>
Model home complex and/or sales office	T	T	T	<u>I</u>	T	T	T	T	T	<del>T</del>
Mobile home	N	N	N	<u>N</u>	N	N	N	N	N	<del>N</del>
Orphanage	C	C	N	<u>N</u>	N	N	N	P	N	<del>N</del>
Park, playground and community owned buildings	P	P	P	<u>P</u>	P	P	P	P	P	<del>P</del>
Private club, fraternity, sorority and lodges	C	C	C	<u>C</u>	N	N	N	C	C	<del>C</del>
Public institutional buildings	C	C	C	<u>P</u>	P	P	P	P	P	<del>P</del>
Public utility buildings, structures or appurtenances for public service uses	C	C	C	<u>C</u>	C	C	C	C	C	<del>C</del>
Public or private school	C	C	C	<u>C</u>	C	C	C	C	C	<del>C</del>
Ranch, non-commercial	P	<del>P</del> <u>N</u>	<del>C</del> <u>N</u>	<u>N</u>	N	N	N	N	N	<del>N</del>
Recreation fields, public or private	P	P	C	<u>C</u>	C	C	C	C	C	<del>P</del>
Recreation building	P	P	C	<u>C</u>	C	C	C	C	C	<del>P</del>
Stable, private	P	P	C	<u>P</u>	N	N	N	N	N	<del>N</del>
Stable, commercial	C	C	C	<u>N</u>	N	N	N	N	N	<del>N</del>
Swimming pool (private)	P	P	P	<u>P</u>	P	P	P	P	P	<del>P</del>
Temporary buildings used for the sale of homes or lots	T/C	T/C	T/C	<u>T/C</u>	T/C	T/C	T/C	T/C	T/C	<del>T/C</del>
Town home	N	N	N	<u>N</u>	N	N	P	P	N	<del>C</del>
Triplex	N	N	N	<u>N</u>	N	N	P	P	N	<del>C</del>

**§ 150.055 RURAL RESIDENTIAL EQUESTRIAN SUBDIVISION (RRES).**

(A) Purpose. The purpose of the Rural Residential Equestrian Subdivision Zoning District is intended to encourage unique, creatively developed subdivisions that are unified by common amenities, operations and associations for the accommodation of manufactured and/or site-built homes on individually owned lots, including necessary accessory uses and amenities and adequate open space to preserve the residential character. This District also serves to create or preserve compatible, rural enclaves with specified animal privileges within outlying and suburbanizing areas of Florence.

(B) Permitted uses. The following uses are permitted in the RRES District:

- (1) One dwelling unit per lot, which may be one of the following:

(a) One manufactured home, being no more than five years in age since the date of original construction, shall only be permitted to replace an existing manufactured home on an approved RRES lot of record; or

(b) One site-built single-family dwelling unit.

(2) Accessory buildings and uses, including private swimming pools and home occupations;

(3) Agricultural Animals, subject to the following:

(a) No agricultural animal/livestock shall be kept, maintained or stabled on any lot less than 42,000 square feet.

(b) Two horses are permitted per each residential lot of record that exceeds 42,000 square feet. Alpaca and/or llama can be substituted for one or both horses.

(c) Offspring (under the age of 6 months) of animals on-site, do not count towards the number of permitted Animal Units.

(d) The area used for grazing, exercising or training of said animals shall be securely fenced to prevent the animals from straying, or a suitable restraint shall be provided to prevent straying. No confinement area shall be located in the front yard, and the grazing of livestock shall be limited to the side and rear yards.

(e) Fencing shall be required for all agricultural animals and shall consist of a view or partial view type fence, pipe rail or other similar fencing material, or a wall of sufficient height to restrain the animals(s). Such fence or wall shall be maintained and kept in a sound condition at all times.

(f) Private stables for the housing of agricultural animals shall be constructed so as to facilitate maintenance in a clean and sanitary condition.

(g) Stables used for the keeping of agricultural animals shall be located behind the front plane of the principal building or structure. Stables shall be set back a minimum of ten feet from all property lines and the principal structure or the distance required to comply with all applicable codes, whichever is greater. Stables shall not exceed the height regulations of the RRES Zoning District.

(h) Corrals, or yards areas used for the keeping of agricultural animals shall be located within the rear half of the lot (or side yard) or parcel and shall be enclosed by a view or partial view-type fence, pipe rail or other similar fencing material, or wall of sufficient height to restrain the animal(s). Such fence or wall shall be maintained and kept in a sound condition at all times.

(i) Animal wastes shall be stored at least twenty (20) feet from any property line, open space, drainage channel or surface waters and shall not violate the health and sanitation provisions of the Town Code and applicable codes of Pinal County.

(3) Secondary uses:

(a) Community or recreational facilities for the use and benefit of the subdivision/community association; and

(b) Common facility service buildings. All the buildings shall be centrally located and use shall be restricted to occupants.

(4) Those uses permitted in the RRES Zoning District per Table 150.047.A.

(C) Conditional uses. Uses may be permitted subject to a Conditional Use Permit (see § 150.015 and Table 150.047.A).

(1) Those uses conditionally permitted in the RRES Zoning District per Table 150.047.A.

(2) Chickens.

(a) A maximum of ten chickens would be permitted.

(b) Male chickens (roosters) shall not be kept.

(c) A coop shall be maintained that provides clean shelter, protection from weather, and perches and nesting boxes. The coop shall be provided with adequate siding to mitigate sound impacts. Wire mesh shall be provided to ensure air-flow through the coop on portions of the sides of the structure. The coop shall be constructed above ground. Straw or woodchips shall be provided below the coop.

(d) The coop shall be located at least twenty feet from any neighborhood home.

(e) The area shall be maintained in a clean and sanitary condition at all times and all animal waste shall be disposed of in a sanitary manner.

(f) The chickens must be kept in an enclosed fenced backyard area at all times and shall not be allowed to roam freely within the neighborhood.

(3) Horses.

(a) A maximum of four horses shall be kept on any parcel.

(b) Alpaca and/or llama can be substituted for horses on a one to one basis.

(c) Animals and lots shall be kept and maintained in accordance with all applicable codes and regulations.

Because no list of uses can be exhaustive, interpretations on unspecified uses shall be rendered by the Town Community Development Director with the right to appeal to the Planning and Zoning Commission and Town Council.

(D) Property development standards. (See elsewhere in this Development Code for additional standards and exceptions.)

(1) Principal structure setbacks.

<u>Front</u>	<u>Interior Side</u>	<u>Street Side</u>	<u>Rear</u>
<u>20 feet</u>	<u>10 feet</u>	<u>10 feet</u>	<u>10 feet</u>

(2) Area and bulk requirements

<u>Minimum Site Area</u>	<u>Minimum Lot Area</u>	<u>Minimum Lot Width</u>	<u>Minimum Lot Depth</u>	<u>Maximum Height</u>
<u>10 acres</u>	<u>42,000 sq. feet</u>	<u>60 feet</u>	<u>100 feet</u>	<u>30 feet</u>

Note: Additional regulations for distances between buildings, accessory buildings, access, walls, fences and required screening are contained in Part 8. Additional Height and Area Regulations and Expectations of the Development Code.

(3) Accessory structure setbacks and height.

<u>Front</u>	<u>Interior Side</u>	<u>Street Side</u>	<u>Rear</u>	<u>Maximum Height</u>
<u>60 feet</u>	<u>10 feet</u>	<u>10 feet</u>	<u>10 feet</u>	<u>20 feet</u>

(4) Permanent Foundation.

All manufactured homes must be attached to a permanent foundation where the home is set at the level of the adjacent grade, an installation commonly known as "ground-set".

(E) Off-street parking. Parking regulations are as provided in Part 7. Parking; Loading and Unloading of the Development Code.

(Insertion of the new RRES Zoning District section into the Town Code requires

the following organizational modifications.)

150.045		Districts
150.046		District boundaries
150.047		District use regulations tables
150.048		Rural Agricultural (RA-10)
150.049		Rural Agricultural (RA-4)
150.050		Single-Residential Ranchette (R1-R)
	<u>150.051</u>	<u>Rural Residential Equestrian Subdivision (RRES)</u>
<del>150.051</del>	<u>150.052</u>	Single-Family Residential (R1-18)
<del>150.052</del>	<u>150.053</u>	Single-Family Residential (R1-6)
<del>150.053</del>	<u>150.054</u>	Neighborhood Multi-Family (R-2)
<del>150.054</del>	<u>150.055</u>	Multiple-Family Residential (MFR)
<del>150.055</del>	<u>150.056</u>	Manufactured Home Subdivision (MHS)
<del>150.056</del>	<u>150.057</u>	Planned Unit Development (PUD)
<del>150.057</del>	<u>150.058</u>	Neighborhood Business (B-1)
<del>150.058</del>	<u>150.059</u>	Neighborhood Office (NO)
<del>150.059</del>	<u>150.060</u>	Downtown Commercial (DC)
<del>150.060</del>	<u>150.061</u>	Highway Business Commercial (B-2)
<del>150.061</del>	<u>150.062</u>	Tourist Commercial (TRC)
<del>150.062</del>	<u>150.063</u>	Professional Office (PO)
<del>150.063</del>	<u>150.064</u>	Public/Institutional (P/I)
<del>150.064</del>	<u>150.065</u>	Light Industrial (LI)
<del>150.065</del>	<u>150.066</u>	Heavy Industrial (HI)
<del>150.066</del>	<u>150.067</u>	Overlay Districts; Historic District
<del>150.067</del>	<u>150.068</u>	Parking Overlay District (P-1)
<del>150.068</del>	<u>150.069</u>	Recreational Vehicle Parks and/or Subdivisions

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
James E. Mannato, Town Attorney

## **NOTICE OF PUBLIC HEARING FLORENCE TOWN COUNCIL**

Notice is hereby given that the Town Council of Florence, Arizona will hold a Public Hearing on Monday, January 6, 2014 at 6:00 PM at Florence Town Hall located at 775 N. Main Street, Florence, Arizona, 85132 to discuss the following application:

**PZC-34-13-ORD:** An Ordinance of the Town of Florence, Pinal County Arizona amending the Town of Florence Code of Ordinances, Title XV Land Usage, Chapter 150 Development Code, Section 150.031 Defined Words, Section 150.047 District Use Regulations Table (A) and adding a new section entitled "Rural Residential Equestrian Subdivision (RRES)".

Additional information on the above case can be obtained Monday thru Friday from 8 AM to 5 PM at the Town of Florence Community Development Department located at 600 N. Main Street, Florence, Arizona 85132 or please call (520) 868-7542.

Pursuant to Title II of the Americans with Disabilities Act (ADA), the Town of Florence does not discriminate on the basis of disability regarding admission to public meetings. Persons with a disability may request reasonable accommodations by contacting the Town of Florence ADA Coordinator at (520) 868-7574 or (520) 868-7502 TDD. Requests should be made as early as possible to allow time to arrange the accommodation.

No. of publications: One; date of publication: December 12, 2013.

Mark Eckhoff, AICP, Community Development Director  
Town of Florence Community Development  
600 N Main Sreet  
P.O. Box 2670  
Florence Arizona 85132

RE: Wild Horse Estates Rezoning Possibility – Support for “Option E” with slight modifications. Please consider this request.

Hello, I am Terence A Makdad The legal owner of 9723 E Pinto Pony Dr. in Wild Horse Estates. While I may have not been able to attend many or all of the meetings, but I do want my voice heard in regards to the issue of rezoning, IF the town of Florence is successful in its attempt to annex Wild Horse Estates.

The issues are relatively simple, while most people here in WHE have complied with the current regulations and requirements; there is a small minority that have not. This minority has been highly visible and active in requesting that the “rules” be altered to appease those homeowners that have multiple and/or inappropriate animals in direct violation of the current CCRs, and, more importantly, in direct violation of the current Pinal County Ordinance.

I am NOT in favor of “blanket permission” to have more than 2 horses or other barn yard animals, but I do support utilizing “Option E”, which would allow for “conditional uses”, allowing property owners the ability to exercise that and retain some of their additional animals, as long as the animals and lots were kept and maintained appropriately and as long as their neighbors do not object. We would expect and demand that the town of Florence monitor and enforce this and take into consideration those neighbors impacted.

Allowing “grandfathering” for those individual owners in current violation of the standards is not fair to those of us who have abided by the rules, and is not a viable solution for this community. Please do not consider this.

We want to live in peace with our neighbors and have no reason to endure the noise, smell, flies and possible health repercussions of inappropriate, overcrowded or poorly maintained animals or property. While some of us may have not been active or verbal in our desires, we do need to be considered and heard.

Thank you for your consideration.

Terence A Makdad, trustee	12/4/13
Owner's signature	Date

---



Mark Eckhoff, AICP, Community Development Director  
Town of Florence Community Development  
600 N Main Sreet  
P.O. Box 2670  
Florence Arizona 85132

RE: Wild Horse Estates Rezoning Possibility – Support for “Option E” with slight modifications. Please consider this request.

Hello, I am Nancy Cencotta The legal owner of 23625 N. Bridle Way (Address) in Wild Horse Estates. While I may have not been able to attend many of all of the meetings, but I do want my voice heard in regards to the issue of rezoning, IF the town of Florence is successful in its attempt to annex Wild Horse Estates.

The issues are relatively simple, while most people here in WHE have complied with the current regulations and requirements; there is a small minority that have not. This minority has been highly visible and active in requesting that the “rules” be altered to appease those homeowners that have multiple and/or inappropriate animals in direct violation of the current CCRs, and, more importantly, in direct violation of the current Pinal County Ordinance.

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We want to live in peace with our neighbors and have no reason to endure the noise, smell, flies and possible health repercussions of inappropriate, overcrowded or poorly maintained animals or property. While some of us may have not been active or verbal in our desires, we do need to be considered and heard.

Thank you for your consideration.

Nancy Cencotta 12/3/13  
Owner's signature Date

## Gilbert Olgin

---

**From:** Mark Eckhoff  
**Sent:** Tuesday, December 03, 2013 10:21 AM  
**To:** Gilbert Olgin; Heath Reed  
**Subject:** FW: Input for WHE zoning ordinance

Please add to file and share this with PZC. Thanks.

Mark Eckhoff, AICP, CFM  
Director  
Community Development Department  
Town of Florence  
P.O. Box 2670  
600 North Main Street  
Florence, AZ 85132  
(520) 868-7540  
(520) 868-7546 (fax)  
[www.florenceaz.gov](http://www.florenceaz.gov)

**From:** Kelly Gilbert [<mailto:Quiktype@comcast.net>]  
**Sent:** Tuesday, December 03, 2013 10:17 AM  
**To:** Mark Eckhoff  
**Subject:** RE: Input for WHE zoning ordinance

Good morning! Hope you had a wonderful Thanksgiving holiday! I just wanted to add my two cents. Of the proposed options, I agree that Option E will be the most agreeable option. I am not willing to make people give up what they already have, i.e. donkeys or mules. I think that is wrong.

So at your meeting on the 5<sup>th</sup>, please record I agree with Option E as the best compromise for the WHE. Thanks a lot!

Kelly Gilbert

**From:** Mark Eckhoff [<mailto:Mark.Eckhoff@florenceaz.gov>]  
**Sent:** Tuesday, November 26, 2013 12:12 PM  
**To:** Kelly Gilbert; 'Terry Makdad'  
**Subject:** RE: Input for WHE zoning ordinance

Hello-

Here are the C and D options from the work session.

Mark Eckhoff, AICP, CFM  
Director  
Community Development Department  
Town of Florence  
P.O. Box 2670  
600 North Main Street  
Florence, AZ 85132

(520) 868-7540  
(520) 868-7546 (fax)  
[www.florenceaz.gov](http://www.florenceaz.gov)

---

**From:** Kelly Gilbert [<mailto:Quiktype@comcast.net>]  
**Sent:** Tuesday, November 26, 2013 12:59 PM  
**To:** 'Terry Makdad'; Mark Eckhoff  
**Subject:** RE: Input for WHE zoning ordinance

Hi, Mr. Eckhoff: Would you please email me the Version E that was presented at the meeting on 11/21? The copy I have is the same as Version C – no differences, but apparently at the meeting, there was discussion of the two versions being different(?)

Thanks a lot! Anything I can do to help, don't hesitate to ask.

Kelly Gilbert  
[quiktype@comcast.net](mailto:quiktype@comcast.net)

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**From:** Terry Makdad [<mailto:baremak@hotmail.com>]  
**Sent:** Tuesday, November 26, 2013 8:43 AM  
**To:** [Mark.Eckhoff@florenceaz.gov](mailto:Mark.Eckhoff@florenceaz.gov)  
**Subject:** Input for WHE zoning ordinance

Mark,

As a result of the 11/21 work session I have attached my input to the "final" Ordinance. Please distribute this to the Mayor, Town Council Members and Planning and Zoning Commission Members as soon as possible. Unfortunately I will not be able to attend the 12/5 meeting since I am out of town. I do not have a way to print/sign/scan the attached letter.

Please let me know you got this email.

Thx, Terry Makdad

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Disclaimer # 6955-149

Mark Eckhoff, AICP, Community Development Director  
Town of Florence Community Development  
600 N Main Sreet  
P.O. Box 2670  
Florence Arizona 85132

RE: Wild Horse Estates Rezoning Possibility – Support for “Option E” with slight modifications. Please consider this request.

Hello, I am Nancy Cecotte The legal owner of 23625 N. Bridle Way (Address) in Wild Horse Estates. While I may have not been able to attend many of all of the meetings, but I do want my voice heard in regards to the issue of rezoning, IF the town of Florence is successful in its attempt to annex Wild Horse Estates.

The issues are relatively simple, while most people here in WHE have complied with the current regulations and requirements; there is a small minority that have not. This minority has been highly visible and active in requesting that the “rules” be altered to appease those homeowners that have multiple and/or inappropriate animals in direct violation of the current CCRs, and, more importantly, in direct violation of the current Pinal County Ordinance.

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Thank you for your consideration.

Nancy Cecotte 12/3/13  
Owner's signature Date

## Gilbert Olgin

---

**From:** Nancy and Logun <welcomehome16@gmail.com>  
**Sent:** Friday, December 06, 2013 12:05 PM  
**To:** Gilbert Olgin  
**Subject:** 12/6/13 Attention ALL Members of the Planning & Zoning Commission

Dear Members of the Planning & Zoning Commission~  
We understand that last evening you voted in favor of recommending Option E to the Town Council. We want to thank you for being as concerned about our neighborhood and property values as we are.

**Warmest Regards,**  
Nancy Cincotta & Logun Smith  
480 330-3810 N  
480 686-1892 L

On Wed, Dec 4, 2013 at 2:23 PM, Nancy and Logun <[welcomehome16@gmail.com](mailto:welcomehome16@gmail.com)> wrote:

Dear Members of the Planning and Zoning Commission ~

We want you to have a copy of the email we sent to Mark Eckhoff.

Thank you in advance for your help and support.

**Nancy & Logun**

----- Forwarded message -----

**From:** Nancy and Logun <[welcomehome16@gmail.com](mailto:welcomehome16@gmail.com)>

**Date:** Wed, Dec 4, 2013 at 2:16 PM

**Subject:** Wild Horse Estates Support of OPTION E

**To:** [mark.eckhoff@florenceaz.gov](mailto:mark.eckhoff@florenceaz.gov)

Dear Mark ~

My husband Logun Smith and I are residents of Wild Horse Estates. We have attended the last 2 meetings held at the Town Hall concerning WHE, but are unable to attend tomorrow night's meeting (6pm 12/5/13) because of a prior commitment. Although we cannot attend the meeting, we still want to be heard. Please see attached letter. I mailed the hard copy yesterday, but am not sure it will be received in time.

Although we think annexation would be good for the Town and possibly for our neighborhood, when it comes to an animal ordinance we are against any proposal other than Option E. The reason the vocal minority wants Option C is because they want more animals. Option C would allow for 2

**Animal Units vs. Option E's 2 Large Animals.** Then they want each Animal Unit to be equal to 5 goats and/or 20 chickens. And they want 4 Animal Units which could result in 20 goats or 80 chickens. Who needs 80 chickens unless they are running a business? Many of those non-compliant neighbors are boarding horses for income. Some have as many as 10 horses on a one acre parcel. This kind of abusive behavior should not be rewarded. The biggest offenders are earning income with the animals on their properties. They are breaking the rules running commercial businesses in our residential area. Even if they are not registered businesses or paying sales tax, they are running businesses and they are deteriorating our peaceful way of life and our property values.

We trust you will relay our concerns to the Town Council and move in the direction that is good for the entire community. The vocal minority, those out of compliance with the CCR's and current Pinal County Ordinance want the rules changed to suit them. The rest of us simply want them to obey the same rules that we obey. We are counting on you to do the right thing for the entire community and not kowtow to pressure from the very vocal few that refuse to follow the rules they agreed to when they purchased in WHE and Pinal County.

The Town of Florence wants to Annex WHE. We'd like you to know that after talking with many of our neighbors, the overwhelming number of our neighbors that are in compliance who had supported Annexation now have serious concerns. They are looking to see what direction the Town will take on this barn yard animal issue. They will vote against Annexation if it means putting up with more farm animals and all that comes with them (odors, noise, flies, sanitation issues etc.). There is plenty of room in outlining areas of Florence and Pinal County for those people who want to live the Green Acres / Sandford & Son lifestyle. Ultimately, those people who want to live that way should reside where that type of lifestyle is not offensive to their neighbors and not in violation of the CCR's and Ordinances. Please keep in mind, that included in this vocal minority is the neighbor that dumps his manure into the

wash. This vocal minority are the same people who are sending out emails and have signs & posters screaming out against more government and AGAINST ANNEXATION. see attached. They are asking their neighbors to vote against annexation.

This very vocal minority doesn't want rules and they are trying to make their choices our problem. Our choice is to obey the rules and live in peaceful co-existent with our like-minded neighbors. We ask that you treat us the way you'd like to be treated.

Sincerely,

Nancy Cincotta & Logun Smith  
23625 N Bridle Way  
Florence, AZ 85132  
480 330-3810  
[welcomehome16@gmail.com](mailto:welcomehome16@gmail.com)

mailing address:  
530 E Hunt Hwy.  
Suite 103-245  
San Tan Valley, AZ 85143

Nancy Cincotta

[welcomehome16@gmail.com](mailto:welcomehome16@gmail.com)

--

Nancy Cincotta

[welcomehome16@gmail.com](mailto:welcomehome16@gmail.com)

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Disclaimer # 6955-149



Kelly R. Gilbert  
Wild Horse Estates

RE: Subject: **Proposed Manufactured Home Subdivision  
Rural (MHSR) Ordinance XXXX-13**  
Property Owner: David W. and Kelly R. Gilbert  
Property Mailing Address: 8532 163rd AVE NE  
Granite Falls, WA 98252  
Parcel Number: 200-74-0790  
Email: quiktype@comcast.net  
Phone: 425-737-7156

November 4, 2013

Via U.S. Priority Express Mail

Mayor Tom Rankin  
Town of Florence  
775 N Main ST  
PO Box 2670  
Florence, AZ 85132

Dear Mayer Rankin:

I am requesting that my letter be read aloud for recording at the hearing scheduled on November 7, 2013, at 6:00 p.m. in regard to the rezoning application being made for Wild Horse Estates.

I wish to state upfront that I am optimistic that the Town of Florence successfully establishes annexation of our neighborhood at the Wild Horse Estates. I am enclosing a letter that I sent to all Property Owners for Wild Horse Estates in support of such annexation. I made sure to locate the correct Property Owner by public record in the County of Pinal. I am also attaching that list of Property Owners to this letter. That being said, I have some immediate concerns.

I was only made aware of the proposed rezoning by a concerned neighbor who knew I received mail out of town. Any Rezoning Application must be made to the "Property Owners", not an anonymous "Resident" as was done in this case. Many of these homes are rental properties. I did not receive this notice at my recorded Pinal County property mailing address, nor have I seen the Site Posting anywhere in the neighborhood as required by law. I am requesting by this letter that your records be corrected to use my recorded property mailing address for all future notices and correspondence.

This is a clear example of spot zoning, which the public was very specifically told by the Florence City Council would not happen, per the recorded Public Hearing - Proposed Magic Ranch and Arizona Farms Annexation dated September 9, 2013. Spot

zoning is when comparable properties nearby (Crestfield to the North, Anthem to the South) are zoned differently, but the applicants are receiving a favorable zoning classification because they asked, or because they are being favored. Someone is basically asking for special permission to own farm animals through the redefinition of "units" in a residential neighborhood against the recorded Declaration of Covenants, Conditions and Restrictions for Wild Horse Estate, Pinal County Recorder number 2001-016195. These CC&Rs specifically allow the following:

**"12. Animals.** No pigs, livestock or other similar animals shall be kept or maintained on any of the said lots. The number of horses may not exceed two (2) full grown horses and two (2) colts. Only normal pets in reasonable numbers for each lot owner will be permitted. A 4-H animal with the exception of a pig will be considered a pet. No pet shall be allowed that creates a hazard or nuisance to owners of other lots in the subdivision. ..."

The Town of Florence advised the community per the Q&A sent along with the Annexation Affidavit that:

**"Will the annexation affect the number of animals I can have on my rural property?** The Town is pursuing an Amendment to the Town of Florence Code that will allow residents in the annexation areas to continue to have the same number of animals on their property that were permitted by Pinal County prior to the annexation..." (Emphasis added.)

Pinal County MH Manufactured Home Zoning Chapter 2.120, Section 010(H) states:

"Lots/parcels of one acre (43,560 square feet) or greater may have not more than two horses, more than six months of age. [Ord. 61882 § 2001]."

General Rural Zone Chapter 2.40.010 describes (A) One-family dwelling unit, conventional construction or manufactured home or mobile home; and (B) Commercial Agricultural Uses. Wildhorse Estates is a one-acre lot *residential* community, not a commercial agriculture community. The "raising of livestock and horses" [except as outlined in the recorded CC&R] is allowed only for Commercial Agricultural Uses. Chapter 2.35 (CAR - Commercial Agriculture Ranch Zone), Section 020 Site development standards, states:

"B. Minimum lot area: 174,240 square feet (four acres)."

These restrictions between Residential Zoning and Commercial Zoning are self-evident. A one-acre residential lot cannot sustain the raising of commercial livestock, nor

should it be zoned or given definitions as such. To do so in essence becomes spot zoning, which was strongly opposed by the Town Council in the recorded Public Hearing of September 9, 2013.

Florence Code Title XV: Land Usage, §150.004(C) emphasizes that the provisions of the Development Code:

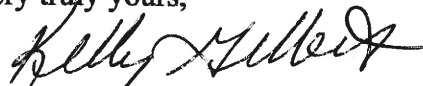
"[A]re not intended to interfere with, abrogate or annul any code, rule, regulation or permit previously adopted or issued, and not in conflict with any provision of this Development Code ...

"[N]or is it intended by this Development Code to interfere with, abrogate or annul any easement, covenant [in this case, Wild Horse Estates recorded CC&Rs] or other agreement between parties ..."  
(Emphasis added.)

Though the Wild Horse HOA is not currently in effect, the recorded CC&Rs were created to represent the land owners. The CC&Rs govern any HOA and in its absence, the CC&Rs govern the homeowners, until and unless a majority vote records any changes.

In summary, the Town of Florence's attempt to rezone the Wild Horse Estates residential neighborhood with definitions that are only permitted for Commercial Zoning classifications is in conflict with it's own Development Code, and should be denied, or at the very least, resubmitted to uphold it's own Codes, i.e., not to interfere with established covenants.

Very truly yours,



Kelly R. Gilbert

Email: quiktype@comcast.net

Enclosure

cc: Vice-Mayor Tom Smith, w/enc.  
Councilmember Vallarie Woolridge, w/enc.  
Councilmember Ruben Montano, w/enc.  
Councilmember Tom Celaya, w/enc.  
Councilmember Bill Hawkins, w/enc.  
Councilmember Tara Walter, w/enc.  
Mark Eckhoff, AICP, w/enc.  
Lisa Clark, w/enc.  
Dedrick Denton, w/enc.  
All Registered Home Owners, w/o enc.

Mayor Tom Rankin  
November 4, 2013  
Page 4

Vice-Mayor Tom Smith  
Town of Florence  
775 N Main ST  
PO Box 2670  
Florence, AZ 85132

Councilmember Vallarie Woolridge  
Town of Florence  
775 N Main ST  
PO Box 2670  
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775 N Main ST  
PO Box 2670  
Florence, AZ 85132

Councilmember Tara Walter  
Town of Florence  
775 N Main ST  
PO Box 2670  
Florence, AZ 85132

Mark Eckhoff, AICP  
Community Development Director  
Town of Florence  
600 N Main ST  
PO Box 2670  
Florence, AZ 85132

Mayor Tom Rankin  
November 4, 2013  
Page 5

Ms. Lisa Garcia  
Deputy Town Manager/Town Clerk  
775 N Main ST  
PO Box 2670  
Florence, AZ 85132

Dedrick Denton  
PINAL COUNTY PLANNING &  
DEVELOPMENT DEPARTMENT  
31 N. PINAL, BLDG. F  
PO BOX 2973  
FLORENCE, AZ 85132

BOBBI RABB  
JENNIFER COX  
23607 N CHAPS DR  
FLORENCE AZ 85132

THOMAS HILBURN  
17891 S MEAD RD  
SAEGERTOWN PA 16433

BRENDA PROTASIEWICZ  
CHARLES MCFARLAND  
23805 N MUSTANG WAY  
FLORENCE AZ 85132

RODOLFO & LUDIVINA RAMOS  
7158 E IVYGLEN CIR  
MESA AZ 85207

DEAN BAILEY  
23717 N MUSTANG WAY  
FLORENCE AZ 85132

PAUL TEFFT  
23673 N MUSTANG WAY  
FLORENCE AZ 85132

DAVID HINES  
23629 N MUSTANG WAY  
FLORENCE AZ 85132

STEWART & JANICE GREEN  
23585 N MUSTANG WAY  
FLORENCE AZ 85132

MERLE & LOREE JEGTVIG  
1581 225TH ST N  
HAWLEY MN 56549

PATRICK & DIANE STIMSON  
23497 N MUSTANG WAY  
FLORENCE AZ 85132

RUTH JONES  
CARRIE SEARS  
23453 N MUSTANG WAY  
FLORENCE AZ 85132

JOHN STEIEN  
MICKY MCGRAW  
1807 1ST AVE NE  
STEWARTVILLE MN 55976

JAMES MAXWELL  
23365 N MUSTANG WAY  
FLORENCE AZ 85132

DUSTIN & JESSICA MELTON  
23321 N MUSTANG WAY  
FLORENCE AZ 85132

DAVID & LAURA QUELLETTE  
10195 E PINTO PONY DR  
FLORENCE AZ 85132

CHARLENE SMILEY  
10143 E PINTO PONY DR  
FLORENCE AZ 85132

FRANK & LENA DEAL  
10089 E PINTO PONY DR  
FLORENCE AZ 85132

MATTHEW HIPHER  
10063 E PINTO PONY DR  
FLORENCE AZ 85132

FRANK MARR  
PO BOX 705  
FLORENCE AZ 85132

JOSEPH & CAROL BILBREY  
10011 E PINTO PONY DR  
FLORENCE AZ 85132

BENNY & KAREN GRAVES  
9985 E PINTO PONY DR  
FLORENCE AZ 85132

JAMES & JANET BYRD  
9959 E PINTO PONY DR  
FLORENCE AZ 85132

TONY & JANICE YATES  
9933 E PINTO PONY DR  
FLORENCE AZ 85132

RAMON MAES  
9907 E PINTO PONY DR  
FLORENCE AZ 85132

RAYMOND PARKER  
9881 E PINTO PONY DR  
FLORENCE AZ 85132

ANH NGUYEN  
4057 CARL ST  
WAUSAU WI 54403

JOHN & LINDA UHLIK  
23566 N CHAPS DR  
FLORENCE AZ 85132

LARRY & SHERRI HASTIN  
23594 N CHAPS DR  
FLORENCE AZ 85132

SHAWN FREDRICKSON  
23622 N CHAPS DR  
FLORENCE AZ 85132

TRISHA LOWERY  
23650 N CHAPS DR  
FLORENCE AZ 85132

MICHAEL & LORETTA BECK  
23664 N CHAPS DR  
FLORENCE AZ 85132

THOMAS & MARCY PHAM  
23678 N CHAPS DR  
FLORENCE AZ 85132

MAES VENTURES LLLP  
4940 E CHOLLA ST  
SCOTTSDALE AZ 85254

EDWIN & ELAINE NEWFIELD  
23706 N CHAPS DR  
FLORENCE AZ 85132

GARY LUNDIN  
10063 E TWIN SPURS LN  
FLORENCE AZ 85132

MICHAEL & MONICA VICKERS  
10037 E TWIN SPURS LN  
FLORENCE AZ 85132

SANDRA WALKER  
10011 E TWIN SPURS LN  
FLORENCE AZ 85132

KL ALEXANDER PROPERTIES  
PO BOX 1040  
SERGEANT BLUFF IA 51054

BILL CHUN FAN  
2123 W SHAWNEE DR  
CHANDLER AZ 85224

J DOUGLAS ADCOX  
PO BOX 9602  
CHANDLER HEIGHTS AZ  
85127

BRYON & ROSALIE RADKE  
2979 E PALOMA RD  
ELOY AZ 85131

LESLIE SMITH &  
NANCY CINCOTTA  
530 E HUNT HWY STE 103  
SAN TAN VALLEY AZ 85143

PATRICK & RHONDA MAGILL  
PO BOX 311  
FLORENCE AZ 85132

TERENCE MAKDAD  
9723 E PINTO PONY DR  
FLORENCE AZ 85132

CANDACE WALTZ  
9697 E PINTO PONY DR  
FLORENCE AZ 85132

MARK & JUDY LEACH  
9671 E PINTO PONY DR  
FLORENCE AZ 85132

DAVID & CYNTHIA MARTIN  
5319 E CALLE REDONDA  
PHOENIX AZ 85018

RACHELLE NICHOLS  
1097 SYCAMORE DR  
MILLBRAE CA 94030



HEIDI & DENNIS MOORE  
SIGRID WRETSCHKO  
9571 E TWIN SPURS LN  
FLORENCE AZ 85132

NILKALA MAYBERRY  
9469 E TWIN SPURS LN  
FLORENCE AZ 85132

TIMOTHY & LOUISE GATES  
PO BOX 2831  
FLORENCE AZ 85132

ROBERT DOENGES  
9466 E TWIN SPURS LN  
FLORENCE AZ 85132

ANTHONY GUTIERREZ  
9518 E TWIN SPURS LN  
FLORENCE AZ 85132

MICHAEL EDGAR  
9570 E TWIN SPURS LN  
FLORENCE WA 85132

JOHN VISTAUNET  
COYLINDA WALL  
9622 E TWIN SPURS LN  
FLORENCE AZ 85132

RAYMOND & ROSE MANGAN  
9726 E TWIN SPURS LN  
FLORENCE AZ 85132

PATRICIA LOWERY  
9778 E TWIN SPURS LN  
FLORENCE AZ 85132

KENNETH REDDING  
9830 E TWIN SPURS LN  
FLORENCE AZ 85132

KEAVY KENNEDY  
SCOTT SEERY  
9882 E TWIN SPURS LN  
FLORENCE AZ 85132

MARGARET WHITE  
PO BOX 942  
LAKESIDE AZ 85929

WILLIAM & ALICIA MYERS  
9986 E TWIN SPURS LN  
FLORENCE AZ 85132

CHARLES BUXTON  
10038 E TWIN SPURS LN  
FLORENCE AZ 85132

KENNETH, KEVIN & LINDA  
KROSCHER  
52077 SJODAHL RD  
SANDSTONE MN 55072

ANNEMARIE OCOSTA  
10142 E TWIN SPURS LN  
FLORENCE AZ 85132

RICHARD & CAROL MAES  
4940 E CHOLLA ST  
SCOTTSDALE AZ 85254

STEPHEN GEBHARDT  
9649 E TWIN SPURS LN  
FLORENCE AZ 85132

THEODORE & JOANNE  
CARPENTER  
9727 E TWIN SPURS LN  
FLORENCE AZ 85132

MICHAEL SKELTON  
9825 E TWIN SPURS LN  
FLORENCE AZ 85132

CALVEEN SCHMIDT  
23758 N BRIDLE WAY  
FLORENCE AZ 85132

OREN W HANKINS III  
2235 ROCKHURST BLVD  
COLORADO SPRINGS CO  
80918

DANIEL BLAKEMORE  
23677 N CHAPS DR  
FLORENCE AZ 85132

JEANNE CURRY  
23691 N CHAPS DR  
FLORENCE AZ 85132

TYLER & NICOLE DAVIS  
23705 N CHAPS DR  
FLORENCE AZ 85132

MEGAN APPLGATE  
CODY CARPENTER  
23582 N MUSTANG WAY  
FLORENCE AZ 85132

JEFFEREY & JONATHAN  
BYERLY  
211 HABEGGER LOOP  
MONTEREY TN 38574

EDWARD & KANDY CHAPPEL  
23472 N MUSTANG WAY  
FLORENCE AZ 85132

LINDA STROUSE  
10036 E PINTO PONY DR  
FLORENCE AZ 85132

DANIEL & FRANCES ARNETT  
350 ALBANY ST APT 2G  
NEW YORK NY 10280

JARRETT & BARBARA  
CARSON  
9956 E PINTO PONY DR  
FLORENCE AZ 85132

JAMES & DONNA TILLEY  
9930 E PINTO PONY DR  
FLORENCE AZ 85132

BERTRAM & KELLY PAMPANIN  
9904 E PINTO PONY DR  
FLORENCE AZ 85132

To Whom It May Concern

I am writing this letter to voice my concerns and opinions of the topics at hand.

I chose to buy my house in Wild Horse Estates because it was the perfect starter home for my family. Also my family and I have the lease on the state land directly across from the development, where we run a herd of cattle and horses. The proximity made it an ideal place for us to manage our property and have a nice home. The people in the neighbor hood seemed very friendly and our animals were welcome.

Recently I have had unauthorized pictures taken of my home, property, and animals and complaints filed against me for things that are occurring on my own property.

I do not agree with or condone the behavior of some of my neighbors, if you have a problem with me or my animals please come and talk to me like an adult. I also do not agree with the county/towns decision to force changes on people who have lived in this community peacefully for several years.

I do not file complaints when neighbors drive through my property on their quads, sand rails, and razors to get to the desert that backs up to my house where they ride (do I ride my horses through your yard). Nor do I complain in the summer when those same neighbors ride up and down our fence line in those same loud vehicles into all hours of the night everyday of the summer.

Everyone has hobbies and everyone has a right to pursue their passion. Mine happens to be my horses and the sport of rodeo. This means my animals, which rarely make any noise, are one in the same with your quads, sand rails, and motorcycles. If I have to get rid of my hobbies then you should have to get rid of your hobbies as well. What makes them any different? If you do not like animals, dust or flies, you live in the wrong part of town.

I am not in favor of, or do I agree with any of the following:

I am not in favor of the Annexation.

I will not be a part of an HOA. Nor will I be dictated to by a group of people on a power trip about what I can and cannot do on my property. I bought and payed for my house and my property and should be able to do with it what I will, within reason. If you want to have a say you are more than welcome to pay my mortgage.

I am in favor of:

All animals that are currently residing in the neighbor hood shall be allowed to stay (grandfathered in); asking me to get rid of my horses would be like asking someone to get rid of a member of their family. Ask yourselves if you would ask anyone to give up a member of their family.

I thank you for your time and consideration.

Nihale Jeague (mayberry)

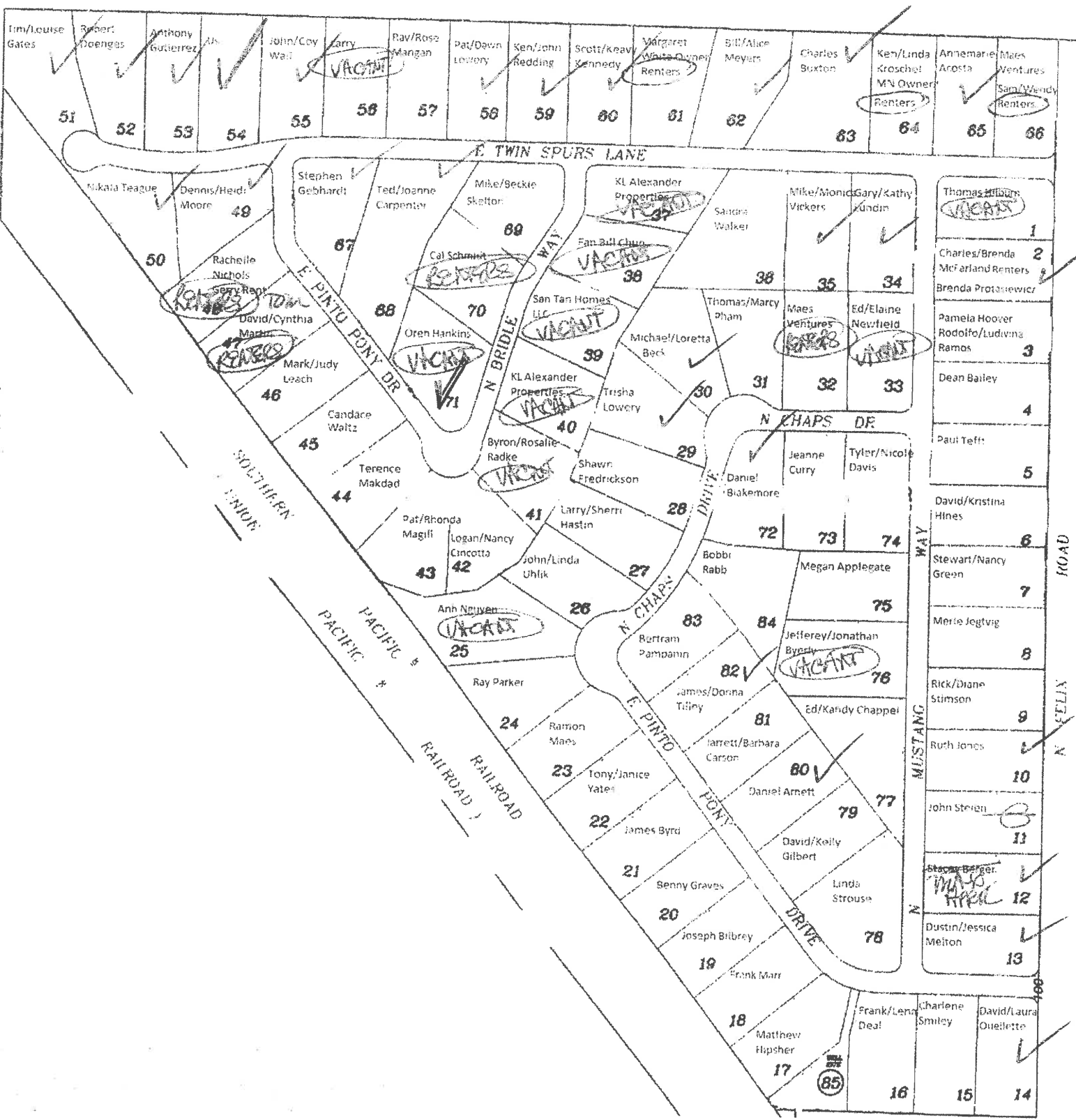
9409 E. Twin Spurs LN

Florence AZ 85132



# ANIMALS

SEE MAP 200-31



Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## YES to ALL Questions

Lot # 1	Signature	Date
2	<i>Clara M. Farber</i>	<i>11/14/13</i>
3		
4		
5		
6		
7		
8		
9		
10	<i>Ruth Jones</i>	<i>11-15-13</i>
11		
12	<i>[Signature]</i>	<i>11-15-13</i>
13	<i>Jessica A. Melto</i>	<i>11-15-13</i>
14	<i>David Ouellette / Leebles</i>	<i>11-15-13</i>
15		

Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

# YES to ALL Questions

Lot #16	Signature	Date
17		
18		
19		
20		
21		
22		
23		
24	<i>Kay Parker</i>	
25		
26		
27		
28		
29	<i>Tom</i>	<i>11/15/13</i>
30	<i>NOBODY Joretta Beale</i>	<i>11/13/14</i>



Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

# YES to ALL Questions

Lot #31	Signature	Date
32		
33		
34	<i>Gary Lundin</i>	<i>11/19/13</i>
35	<i>MR Vash</i>	<i>11/20/13</i>
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		

Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## **YES to ALL Questions**

Lot #46	Signature	Date
47		
48		
49	<i>Heidi Monk</i>	<i>11/20/13</i>
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60	<i>Scott Drey + Keaney Kennedy</i>	<i>11-19-13</i>

Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## YES to ALL Questions

Lot #46	Signature	Date
47		
✓ 48		
49		
50	<i>Nicole Dague</i>	11/20/13
51	<i>Shirley A. Lyle</i>	11/20/13
52	<i>Robert Doyne</i>	11-20-13
53	<i>Arthur Lyle</i>	11-20-13
* 54		
55	<i>John D. Starnes</i>	11/20/13
56		
57		
* 58	<i>Patricia Howey</i>	11/20/13
Ken 59	<i>Kenneth W. Reldy</i>	11/20/13
60		

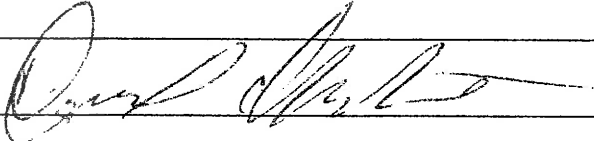
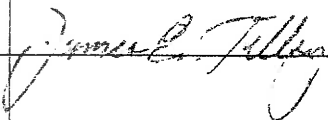
Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## YES to ALL Questions

Lot #61	Signature	Date
62	<i>Luigi M. ...</i>	11-20-13
63	<i>Charles C. Bay...</i>	11-20-13
64		
65	<i>Annemarie Acosta</i>	11/20/2013
66		
67	<i>[Signature]</i>	11/21/2013
68	<i>Joanne Carpenter</i>	11-21-13
69		
70		
* 71		
72	<i>DJ Blahemre</i>	11-13-13
73		
74		
75		

Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## YES to ALL Questions

Lot #76	Signature	Date
77		
78		
79		
80		11-15-13
81		
82		11/15/13
83		
84		

Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## **YES to ALL Questions**

Lot #61	Signature	Date
62		
63		
64		
65		
66		
67		
68		
69		
70		
71	o	
72		
73		
74		
75		

Signature: *Oren W. Hankins*

Email: orenhankins@gmail.com

# Animals YES

EchoSign Document History

November 25, 2013

Animals YES is a 501(c)(3) non-profit organization. We are currently seeking donations of any amount to help us continue our work. We would like to see you on our list of donors. Please contact us at [info@animalsyes.org](mailto:info@animalsyes.org) for more information.

## YES to ALL Questions

Document ID: [Signature] [Date]

Created:	November 13, 2013
By:	keleanavis@gmail.com
Status:	SIGNED
Transaction ID:	X2KRG64T96R2WZF

## "Animals YES" History

- Document created by keleanavis@gmail.com  
November 13, 2013 - 7:24 PM PST - IP address: 199.66.168.88
- Document emailed to Oren W Hankins (orenhankins@gmail.com) for signature  
November 13, 2013 - 7:25 PM PST
- Document viewed by Oren W Hankins (orenhankins@gmail.com)  
November 25, 2013 - 10:47 AM PST - IP address: 75.163.196.98
- Document esigned by Oren W Hankins (orenhankins@gmail.com)  
Signature Date: November 25, 2013 - 10:48 AM PST - Time Source: server - IP address: 75.163.196.93
- Signed document emailed to Oren W Hankins (orenhankins@gmail.com) and keleanavis@gmail.com  
November 25, 2013 - 10:48 AM PST

Dear Wild Horse Estates Property Owner: Are you in favor, in the event we are annexed, for current property owners to keep their existing livestock and pets? Would you like to see future zoning allow 4 livestock animal units per parcel regardless of lot size? Would you like the proposed zoning restrictions to apply to new property owners?

## **YES to ALL Questions**

Lot #46	Signature	Date
47		
48		
49		
50		
51		
52		
53		
54	Will Edgeman	11-16-13
55		
56		
57		
58		
59		
60		





## TOWN OF FLORENCE COUNCIL ACTION FORM

## AGENDA ITEM 10a

**MEETING DATE:** January 6, 2014

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia  
Deputy Town Manager/Town Clerk

**SUBJECT:** Coolidge-Florence Elks Lodge #2350  
Special Event License

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### **RECOMMENDED MOTION/ACTION:**

Recommendation to the Arizona Department of Liquor Licenses and Control on Florence Gardens Mobile Home Association's application for a Special Event Liquor License.

### **BACKGROUND/DISCUSSION:**

Coolidge-Florence Elks Lodge #2350 has submitted applications for a Special Event Liquor License. The application is for the February 9, 2014, from 9:00 a.m. to 6:00 p.m. for the Prison Run.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special Event Licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. The Town of Florence is holding checks totaling \$25 to forward to the Arizona Department of Liquor License and Control upon Council approval.

### **FINANCIAL IMPACT:**

None

### **STAFF RECOMMENDATION:**

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control for all requested dates.

### **ATTACHMENTS:**

Applications (1)





**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, VARR H MYERS declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] (Signature) TRUSTEE (Title/Position) 12/30/13 (Date) ( ) (Phone #)

State of

Angona County of Rial  
The foregoing instrument was acknowledged before me this

30 Day 12 Month 13 Year

My Commission expires on: 7-4-14 (Date)

[Signature] (Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, VARR H MYERS declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] (Signature)

State of Angona County of Rial  
The foregoing instrument was acknowledged before me this

30 Day 12 Month 13 Year

My commission expires on: 7-4-14 (Date)

[Signature] (Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) hereby recommend this special event application on behalf of \_\_\_\_\_ (City, Town or County) \_\_\_\_\_ (Signature of OFFICIAL) \_\_\_\_\_ (Date)

**FOR DLLC DEPARTMENT USE ONLY**

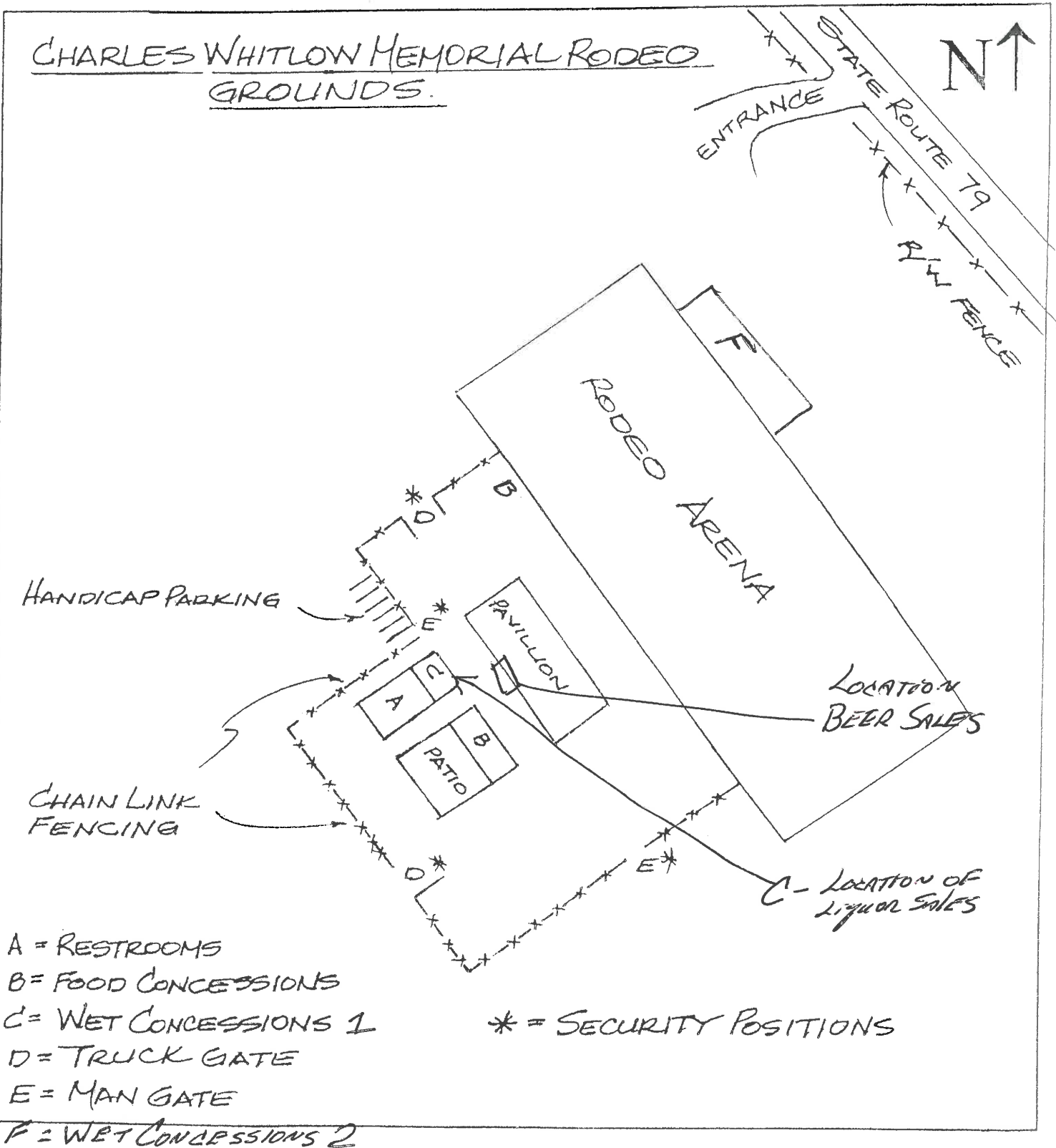
Department Comment Section:

\_\_\_\_\_  
(Employee) \_\_\_\_\_ (Date)

APPROVED  DISAPPROVED BY: \_\_\_\_\_  
\_\_\_\_\_  
(Title) \_\_\_\_\_ (Date)

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
 (This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
 NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



**SERIES: 15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**

**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**





## TOWN OF FLORENCE COUNCIL ACTION FORM

## AGENDA ITEM 10b

**MEETING DATE:** January 6, 2014

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia  
Deputy Town Manager/Town Clerk

**SUBJECT:** Florence Gardens Mobile Home Association  
Special Event License

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### **RECOMMENDED MOTION/ACTION:**

Recommendation to the Arizona Department of Liquor Licenses and Control on Florence Gardens Mobile Home Association's application for a Special Event Liquor License.

### **BACKGROUND/DISCUSSION:**

Florence Gardens Mobile Home Association has submitted applications for a Special Event Liquor License. The application is for January 18, February 8, February 15, and March 15, 2014. The times vary on each application, please review.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special Event Licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. The Town of Florence is holding checks totaling \$100 to forward to the Arizona Department of Liquor License and Control upon Council approval.

### **FINANCIAL IMPACT:**

None

### **STAFF RECOMMENDATION:**

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control for all requested dates.

### **ATTACHMENTS:**

Applications (4)





10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
 YES  NO (attach explanation if yes)

11. This organization has been issued a special event license for 10 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event?  YES  NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name FLORENCE GARDENS MOBILE HOME ASSOCIATION 100%  
Percentage

Address 3830 N. Florence Blvd Florence, AZ 85132

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_ # Police  Fencing  
4 # Security personnel  Barriers

we will be in the ASSOCIATION HALL  
\_\_\_\_\_  
\_\_\_\_\_

16. Is there an existing liquor license at the location where the special event is being held?  YES  NO  
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use?  YES  NO  
**(ATTACH COPY OF AGREEMENT)**

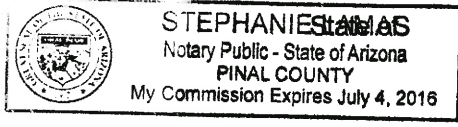
\_\_\_\_\_  
Name of Business ( ) \_\_\_\_\_  
Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, Donald DeLance James declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald DeLance James Member 12-11-13 (520) 868-8882  
(Signature) (Title/Position) (Date) (Phone #)



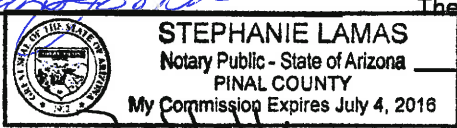
Avra County of Pinal  
The foregoing instrument was acknowledged before me this  
11 Day 12 Month 13 Year  
James  
(Signature of NOTARY PUBLIC)

My Commission expires on: 7-4-14  
(Date)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, Donald DeLance James declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Donald DeLance James State of Avra County of Pinal  
(Signature) The foregoing instrument was acknowledged before me this



11 Day 12 Month 13 Year  
James  
(Signature of NOTARY PUBLIC)

My commission expires on: 7-4-14  
(Date)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee) (Date)

APPROVED  DISAPPROVED BY: \_\_\_\_\_  
\_\_\_\_\_  
(Title) (Date)



**SERIES: 15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**

**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
 YES  NO (attach explanation if yes)

11. This organization has been issued a special event license for 10 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event?  YES  NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name FLORENCE GARDENS Mobile Home ASSOC. 100%  
Percentage

Address \_\_\_\_\_

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_

(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_ # Police  Fencing  
4 # Security personnel  Barriers

A FENCE ENTRY TO THE EVENT  
\_\_\_\_\_  
\_\_\_\_\_

16. Is there an existing liquor license at the location where the special event is being held?  YES  NO  
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use?  YES  NO  
**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, Donald DeLave James declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald DeLave James - Vice President (Signature) 12-11-13 (Date) (520) 868-8982 (Phone #)

State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this 11 Day 12 Month 13 Year

My Commission expires on: 7-4-16 (Date)

James (Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, Donald DeLave James declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Donald DeLave James (Signature)

State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this 11 Day 12 Month 13 Year

My commission expires on: 7-4-16 (Date)

James (Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) hereby recommend this special event application on behalf of \_\_\_\_\_ (City, Town or County) \_\_\_\_\_ (Signature of OFFICIAL) \_\_\_\_\_ (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
(Employee) \_\_\_\_\_ (Date)

APPROVED  DISAPPROVED BY: \_\_\_\_\_  
\_\_\_\_\_  
(Title) \_\_\_\_\_ (Date)





**SERIES: 15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

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**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

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**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
 YES  NO (attach explanation if yes)

11. This organization has been issued a special event license for 10 days this year, including this event (not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event?  YES  NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name Florence Gardens Mobile Home Owners Association 100%  
Percentage

Address 3830 W. Florence Blvd Florence, AZ 85132

Name \_\_\_\_\_ Percentage \_\_\_\_\_

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_ # Police  Fencing  
4 # Security personnel  Barriers

we will use the Association-Community Hall

16. Is there an existing liquor license at the location where the special event is being held?  YES  NO  
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use?  YES  NO  
**(ATTACH COPY OF AGREEMENT)**

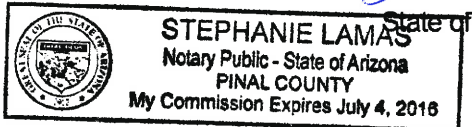
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Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, Donald Delave James declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald Delave James Vice President 12-11-13 (520) 868-8982  
 (Signature) (Title/Position) (Date) (Phone #)



Pinale County of Pinale  
 The foregoing instrument was acknowledged before me this

11 12 13  
 Day Month Year

My Commission expires on: 7-4-16  
 (Date)

James  
 (Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

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X Donald Delave James  
 (Signature)

State of Arizona County of Pinale  
 The foregoing instrument was acknowledged before me this

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 Day Month Year

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James  
 (Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
 (Government Official) (Title)  
 on behalf of \_\_\_\_\_  
 (City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

Department Comment Section:

\_\_\_\_\_  
 (Employee) (Date)

APPROVED  DISAPPROVED BY: \_\_\_\_\_  
 \_\_\_\_\_  
 (Title) (Date)



**SERIES: 15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

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**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

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**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
 YES  NO (attach explanation if yes)

11. This organization has been issued a special event license for 10 days this year, including this event (not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event?  YES  NO  
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13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.**

Name FLORENCE GARDENS Mobile Home Association 100%  
Percentage

Address 3830 N. FLORENCE BLVD FLORENCE AZ 85132

Name \_\_\_\_\_  
Percentage

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_ # Police  Fencing  
4 # Security personnel  Barriers

we will be AT EACH ENTRY TO EVENT

16. Is there an existing liquor license at the location where the special event is being held?  YES  NO  
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use?  YES  NO  
**(ATTACH COPY OF AGREEMENT)**

\_\_\_\_\_  
Name of Business ( ) \_\_\_\_\_  
Phone Number

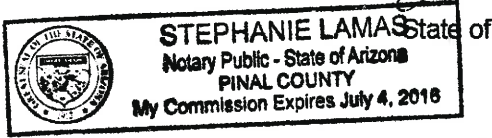
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**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, Donald Delave James declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald Delave James (Signature) \_\_\_\_\_ (Title/Position) \_\_\_\_\_ 12-11-13 (Date) (520) 868-8982 (Phone #)



Arizona State of \_\_\_\_\_ County of Pinal  
The foregoing instrument was acknowledged before me this

11 Day 12 Month 2013 Year

My Commission expires on: 7-4-16 (Date)

James (Signature of NOTARY PUBLIC)

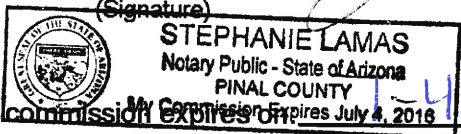
**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, Donald Delave James declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Donald Delave James (Signature) \_\_\_\_\_

State of Arizona County of Pinal  
The foregoing instrument was acknowledged before me this

12 Day 12 Month 2013 Year



My Commission Expires on: 7-4-16 (Date)

James (Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) hereby recommend this special event application on behalf of \_\_\_\_\_ (City, Town or County) \_\_\_\_\_ (Signature of OFFICIAL) \_\_\_\_\_ (Date)

**FOR DLLC DEPARTMENT USE ONLY**

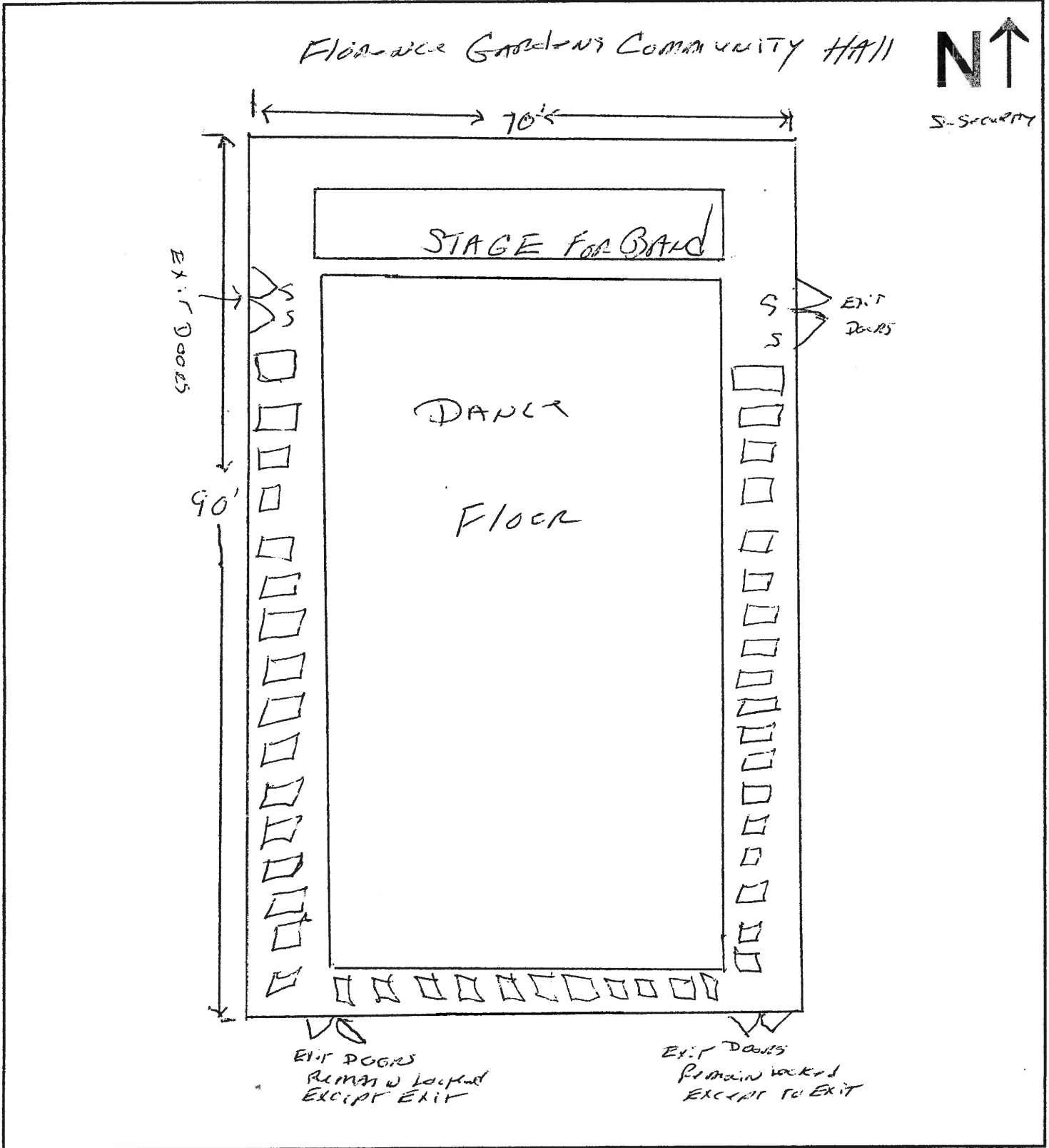
Department Comment Section:

\_\_\_\_\_  
(Employee) \_\_\_\_\_ (Date)

APPROVED  DISAPPROVED BY: \_\_\_\_\_  
\_\_\_\_\_  
(Title) \_\_\_\_\_ (Date)

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



**SERIES: 15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

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**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

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**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

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**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**



## TOWN OF FLORENCE COUNCIL ACTION FORM

## AGENDA ITEM 10c

**MEETING DATE:** January 6, 2014

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia  
Deputy Town Manager/Town Clerk

**SUBJECT:** Greater Florence Chamber of Commerce  
Special Event License

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### **RECOMMENDED MOTION/ACTION:**

Recommendation to the Arizona Department of Liquor Licenses and Control on Greater Florence Chamber of Commerce's application for a Special Event Liquor License.

### **BACKGROUND/DISCUSSION:**

Greater Florence Chamber of Commerce has submitted an application for a Special Event Liquor License for February 6, 2014, First Thursday Event, 4:30 p.m. to 6:30 p.m.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special Event Licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. The Town of Florence is holding checks totaling \$25 to forward to the Arizona Department of Liquor License and Control upon Council approval.

### **FINANCIAL IMPACT:**

None

### **STAFF RECOMMENDATION:**

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control for all requested dates.

### **ATTACHMENTS:**

Applications (1)



10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?  
 YES  NO (attach explanation if yes)

11. This organization has been issued a special event license for 7 days this year, including this event  
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event?  YES  NO  
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.  
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL  
EVENT LIQUOR SALES.**

Name Greater Florence Chamber of Commerce 100%  
Percentage

Address P.O. Box 929, 24 W Ruggles, Florence, AZ 85132

Name \_\_\_\_\_ Percentage

Address \_\_\_\_\_  
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have  
any questions regarding the law or this application, please contact the Arizona State Department of Liquor  
Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."**

15. What security and control measures will you take to prevent violations of state liquor laws at this event?  
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

\_\_\_\_\_ # Police  Fencing  
\_\_\_\_\_ # Security personnel  Barriers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Is there an existing liquor license at the location where the special event is being held?  YES  NO  
If yes, does the existing business agree to suspend their liquor license during the time  
period, and in the area in which the special event license will be in use?  YES  NO

**(ATTACH COPY OF AGREEMENT)**

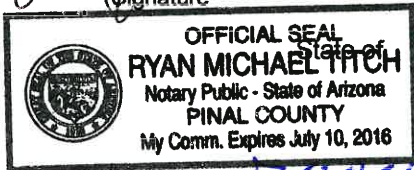
\_\_\_\_\_  
Name of Business ( ) Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors  
under the provisions of your license. The following page is to be used to prepare a diagram of your special  
event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control  
measures and security positions.

**THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1**

18. I, Ty Schrausnager declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Ty Schrausnager Chairperson 12/23/13 (480)440-5641  
(Signature) (Title/Position) (Date) (Phone #)



Arizona County of Pinal

The foregoing instrument was acknowledged before me this 23<sup>rd</sup> December 2013  
Day Month Year

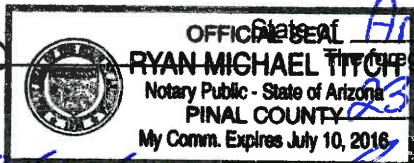
My Commission expires on: 7/10/16  
(Date)

Ryan Michael Titch  
(Signature of NOTARY PUBLIC)

**THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6**

19. I, Judy Ann Hughes declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Judy Ann Hughes Arizona County of Pinal  
(Signature) (Title/Position) (Date) (Phone #)



The foregoing instrument was acknowledged before me this 23<sup>rd</sup> December 2013  
Day Month Year

My commission expires on: 7/10/16  
(Date)

Ryan Michael Titch  
(Signature of NOTARY PUBLIC)

**You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.**

**LOCAL GOVERNING BODY APPROVAL SECTION**

20. I, \_\_\_\_\_ hereby recommend this special event application  
(Government Official) (Title)  
on behalf of \_\_\_\_\_  
(City, Town or County) (Signature of OFFICIAL) (Date)

**FOR DLLC DEPARTMENT USE ONLY**

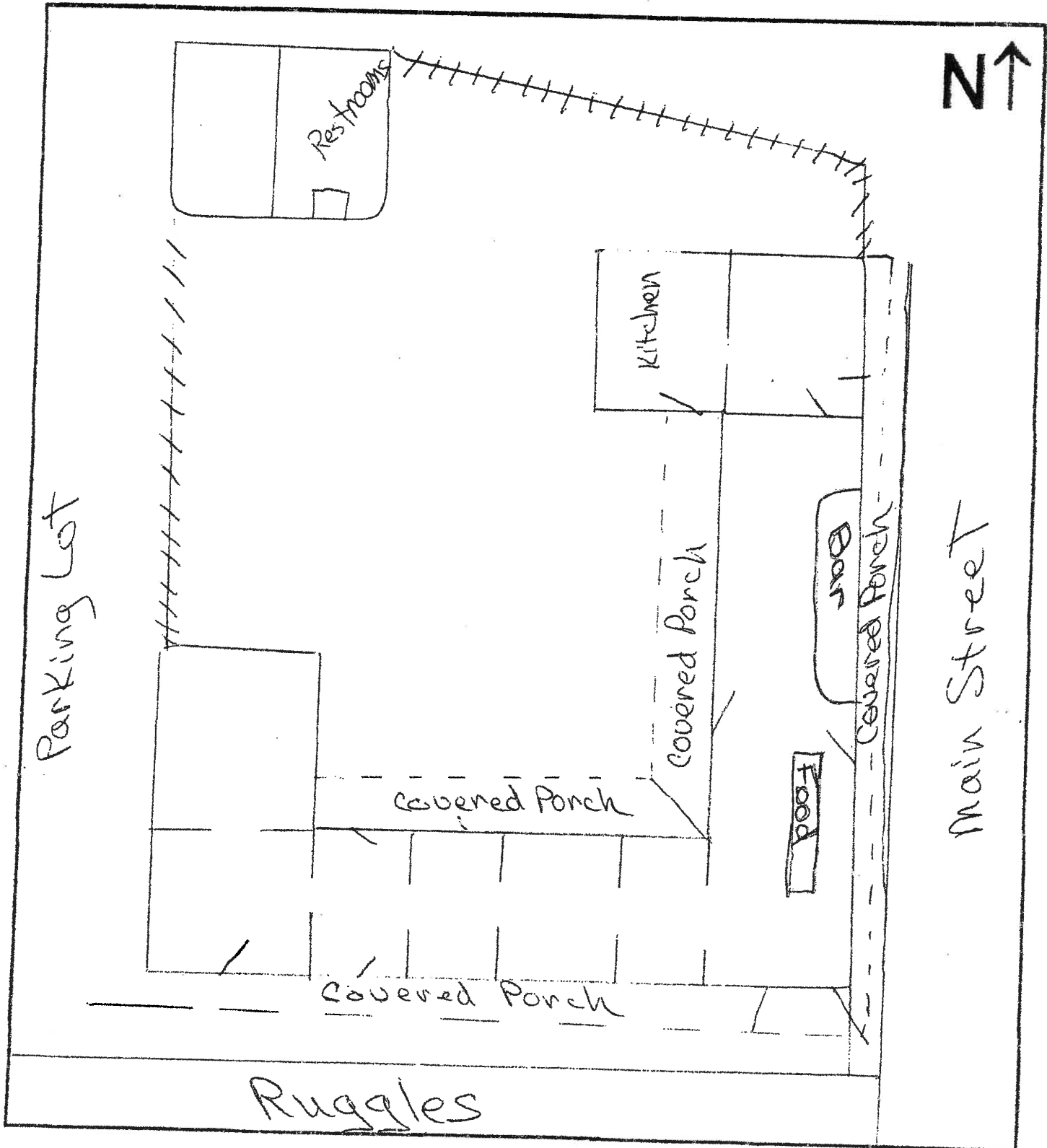
Department Comment Section:

\_\_\_\_\_  
(Employee) (Date)

APPROVED  DISAPPROVED BY: \_\_\_\_\_  
\_\_\_\_\_  
(Title) (Date)

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





**SERIES: 15 SPECIAL EVENT LICENSE (Temporary)**

**Non-transferable  
On-sale retail privileges**

**PURPOSE:**

**Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.**

**ADDITIONAL RIGHTS AND RESPONSIBILITIES:**

**The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.**

**If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.**

**Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.**

**The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.**

**A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.**

**AVERAGE APPROVAL TIME: One (1) to seven (7) days.**

**PERIOD OF ISSUANCE:**

**Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.**

**FEES: \$25.00 per day.**

**ARIZONA STATUTES AND REGULATIONS:**

**ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.**

**Disabled individuals requiring special accommodations please call (602) 542-9027**

**Town of Florence  
Summary of Warrants Paid  
As of November 2013**

Source	Amount
<b>Accounts Payable-Warrant Register</b>	<b>1,046,753.73</b>
<b>ACH/Wire Transfers</b>	
CFD #1 trustee admin fee - Wells Fargo	1,500.00
CFD #2 trustee admin fee - Wells Fargo	
sales tax payments - ADOR	19,406.33
child support/assignment PR levys	4,853.72
credit/debit/analysis/bank fees	2,235.54
HSA payments	8,418.34
AFLAC payments	4,770.13
health insurance payments - CIGNA	144,773.94
worker's compensation	
deferred comp payments	1,340.00
<b>Total Transfers</b>	<b>187,298.00</b>
<b>Electronic Retirement Transfer</b>	
ppd 1 - ASRS	42,490.31
ppd 2 - ASRS	44,017.06
ppd 3 - ASRS	43,247.09
ppd 1 - Securian (Firefighter Pension)	217.44
ppd 2 - Securian (Firefighter Pension)	191.82
ppd 3 - Securian (Firefighter Pension)	
<b>Total Retirement Transfers</b>	<b>130,163.72</b>
<b>Payroll Transfer</b>	
ppd 1	211,030.93
ppd 2	197,315.30
<b>Total Payroll Transfers</b>	<b>408,346.23</b>
<b>Credit Union Transfers</b>	
ppd 1	4,025.38
ppd 2	4,025.38
<b>Total Credit Union Transfers</b>	<b>8,050.76</b>
<b>Electronic State Tax Transfers</b>	
ppd 1	8,340.30
ppd 2	7,844.90
ppd 3	0.00
<b>Total State Tax Deposits</b>	<b>16,185.20</b>
<b>Electronic Federal Tax Transfers</b>	
ppd 1	74,021.24
ppd 2	69,982.83
ppd 3	0.00
<b>Total Federal Tax Deposits</b>	<b>144,004.07</b>
<b>General Checking Account</b>	<b>\$1,940,801.71</b>
<b>Total Warrants</b>	<b>\$1,940,801.71</b>

Town of Florence  
Warrant Register - November 2013

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91801	11/7/2013	APCO INTERNATIONAL, INC. AFC	2014 RENEW	10/22/2013	Renew membership 2014 APCO Membership Dues	331.00
91801	11/7/2013	APCO INTERNATIONAL, INC. AFC	257252	10/28/2013	On-Line Commo Training Officer Certification	379.00
91802	11/7/2013	ARIZONA CORRECTIONAL INDUSTRIE	376343	10/30/2013	Signs for PD Door and Drug Drop Off Box	50.36
91803	11/7/2013	ARIZONA GLOVE & SAFETY	7319349	10/25/2013	Two cases of hot pink upside down spray paint	90.97
91804	11/7/2013	ARIZONA STATE PRISON-FLORENCE	101713F-115	10/21/2013	INMATE LABOR / NWWTP	45.00
91804	11/7/2013	ARIZONA STATE PRISON-FLORENCE	101713F-115	10/21/2013	INMATE LABOR / CEMETERY	48.75
91804	11/7/2013	ARIZONA STATE PRISON-FLORENCE	101713F-115	10/21/2013	INMATE LABOR/ ROW CLEANUP	15.00
91805	11/7/2013	BAKER & TAYLOR BOOKS	4010677379	10/24/2013	Audio Books	40.69
91805	11/7/2013	BAKER & TAYLOR BOOKS	4010677380	10/24/2013	Fiction	150.03
91805	11/7/2013	BAKER & TAYLOR BOOKS	4010677381	10/24/2013	Children's Books	66.09
91805	11/7/2013	BAKER & TAYLOR BOOKS	4010677382	10/24/2013	Non-Fiction	51.65
91805	11/7/2013	BAKER & TAYLOR BOOKS	M26261640	10/22/2013	DVD'S	53.23
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	RackSpace - Website Hosting - Annual	107.08
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Vacuum bags for Custodians	148.39
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Harkins VIP movie tickets (for prizes)	333.00
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	flags	247.60
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Conference Registration	270.00
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Conference Registration	(270.00)
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Conference Registration	270.00
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Tickets for Mesa Center for the Arts - The Nutchacker Show	448.00
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Business cards for Utilities Admin Assistant	17.49
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Business cards for Utilities Admin Assistant	8.75
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Business cards for Utilities Admin Assistant	8.74
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Business cards for Office Supervisor	34.98
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	business cards for kemp	19.99
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Guard Rail: Phoenix Scaffolding	90.63
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Fury- Jr. Spirit Regional Competition	225.00
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	flowers funeral	76.79
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	tools to handle snakes and animals	223.85
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	tools for station 2 for snakes and animal handling	267.91
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	toner for printer at station #2	126.50
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	credit half price banners	(10.00)
91806	11/7/2013	BANKCARD CENTER	41591	10/31/2013	Bike racks for patrol vehicles	86.98
91807	11/7/2013	Capital One Commercial	39329	10/23/2013	Restock supplies-cups,tissue,wipes,utinsels,plates,sugar,ect	487.65
91807	11/7/2013	Capital One Commercial	39329	10/23/2013	Restock supplies-cups,tissue,wipes,utinsels,plates,sugar,ect	326.05
91807	11/7/2013	Capital One Commercial	44055	10/2/2013	Candy for Halloween- Fright Fest 2013	733.91
91808	11/7/2013	CASELLE, INC.	51015	8/1/2013	Contract Support	1,496.00
91808	11/7/2013	CASELLE, INC.	52996	11/1/2013	Contract Support	1,496.00
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	5829	47.72
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	9627	269.70
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	9176	46.56
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	788	3.05
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	705	134.85
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	7500	81.91
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	236	44.95
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	8030	113.63
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	246	46.74
91809	11/7/2013	CENTURYLINK	VARIOUS 10/13	10/16/2013	2394	47.72
91810	11/7/2013	Cintas Corporation	696644703	10/25/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91810	11/7/2013	Cintas Corporation	696644703	10/25/2013	Weekly fee for uniforms and mats for PW Dept.	44.32
91810	11/7/2013	Cintas Corporation	696644703	10/25/2013	Weekly fee for uniforms and mats for PW Dept.	3.91

Town of Florence  
Warrant Register - November 2013

Check Issue		Name	Invoice No	Invoice Date	Description	Total Cost
Check Number	Date					
91810	11/7/2013	Cintas Corporation	696644703	10/25/2013	Weekly fee for uniforms and mats for PW Dept.	3.30
91810	11/7/2013	Cintas Corporation	696644703	10/25/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91810	11/7/2013	Cintas Corporation	696644704	10/25/2013	Payment for Weekly uniforms & mats for utility dept.	3.17
91810	11/7/2013	Cintas Corporation	696644704	10/25/2013	Payment for Weekly uniforms & mats for utility dept.	10.40
91810	11/7/2013	Cintas Corporation	696644704	10/25/2013	Payment for Weekly uniforms & mats for utility dept.	5.89
91810	11/7/2013	Cintas Corporation	696644704	10/25/2013	Payment for Weekly uniforms & mats for utility dept.	5.89
91810	11/7/2013	Cintas Corporation	696646926	11/1/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91810	11/7/2013	Cintas Corporation	696646926	11/1/2013	Weekly fee for uniforms and mats for PW Dept.	44.32
91810	11/7/2013	Cintas Corporation	696646926	11/1/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91810	11/7/2013	Cintas Corporation	696646926	11/1/2013	Weekly fee for uniforms and mats for PW Dept.	3.30
91810	11/7/2013	Cintas Corporation	696646926	11/1/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91811	11/7/2013	Courtyard Columbus Ohio Hotel	CONF#88132667	9/9/2013	hotel room Klix & Gaston Columbus Oh	462.33
91812	11/7/2013	COX COMMUNICATIONS	204998001 1113	10/23/2013	Monthly Internet for FY 13/14	690.00
91813	11/7/2013	David Hills	REIM UNI 1013	10/25/2013	Reimbursement for uniform pants	42.62
91814	11/7/2013	Day Auto Supply, Inc	596177	10/16/2013	Cutoff wheels for shop tool	11.94
91814	11/7/2013	Day Auto Supply, Inc	596184	10/16/2013	Starter for G102DL PD Patrol	153.26
91814	11/7/2013	Day Auto Supply, Inc	596206	10/16/2013	Oil for G102DL PD Patrol	17.35
91814	11/7/2013	Day Auto Supply, Inc	596441	10/18/2013	Oil for G850FJ PD Patrol	22.76
91814	11/7/2013	Day Auto Supply, Inc	596441	10/18/2013	Oil and air filter for G850FJ PD Patrol	21.60
91814	11/7/2013	Day Auto Supply, Inc	596453	10/18/2013	Oil for G964GH Fire Dept.	22.76
91814	11/7/2013	Day Auto Supply, Inc	596453	10/18/2013	Oil and air filter for G964GH Fire Dept.	21.96
91814	11/7/2013	Day Auto Supply, Inc	596817	10/23/2013	Oil for ST-014	26.02
91814	11/7/2013	Day Auto Supply, Inc	596837	10/23/2013	Open PO for Park Maintenance purchases	99.21
91814	11/7/2013	Day Auto Supply, Inc	596849	10/23/2013	One impact socket	61.62
91814	11/7/2013	Day Auto Supply, Inc	597054	10/25/2013	One case of blue shop towels	97.50
91814	11/7/2013	Day Auto Supply, Inc	597141	10/25/2013	Five gallons of Hydraulic oil for ST-018	98.24
91814	11/7/2013	Day Auto Supply, Inc	597142	10/25/2013	WW-023 John Deere back hoe; five gallons of hydraulic oil	49.12
91815	11/7/2013	DESERT BORING AND EXCAVATION	6958	10/24/2013	Emergency excavation @ 889 Lancaster Circle.	1,125.00
91815	11/7/2013	DESERT BORING AND EXCAVATION	6959	10/25/2013	Emergency excavation @ 309 Ocotillo.	250.00
91816	11/7/2013	Farnsworth Wholesale Company	S22087241	9/25/2013	Purchase of fire hydrant, replacement behind fire station #1	2,359.54
91816	11/7/2013	Farnsworth Wholesale Company	S2245003001	10/21/2013	Emergency repair Matco 4 Flanged Swing Check Valve for Well#1 Booster"	485.31
91816	11/7/2013	Farnsworth Wholesale Company	S2245665001	10/24/2013	VBLID-LOCK, Valve box bottom & top: for bypass valves at Hospital	272.57
91816	11/7/2013	Farnsworth Wholesale Company	S2246321001	10/23/2013	Emergency repair leak at 889 Lancaster Circle	1,567.18
91817	11/7/2013	FIRE SECURITY ELECTRONICS &	19263	10/28/2013	Video/Audio Recorders for main station	13,945.45
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206060	10/9/2013	Open PO for Park Maintenance purchases	114.47
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206195	10/16/2013	Open PO for Park Maintenance purchases	85.91
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206213	10/16/2013	Open PO for Park Maintenance purchases	16.57
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206328	10/22/2013	Couplings for Cemetery water line repair	10.42
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206359	10/23/2013	Open PO for Park Maintenance purchases	22.10
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206379	10/24/2013	Purchase of Cemetery keys	5.41
91818	11/7/2013	FLORENCE TRUE VALUE HARDWARE	206383	10/24/2013	Purchase of Cemetery keys	5.41

Town of Florence  
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Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91819	11/7/2013	FREIGHTLINER ARIZONA LTD	X00224481401	10/28/2013	Speed sensor for transmission on ST-051	27.64
91820	11/7/2013	GCR TIRE CENTERS	827-32510	10/14/2013	Seven tires for Parks and Recs Pr-3 & Pr-7	800.38
91820	11/7/2013	GCR TIRE CENTERS	827-32949	10/23/2013	One tire for WW-27	110.86
91820	11/7/2013	GCR TIRE CENTERS	827-32949	10/23/2013	One tire for WW-27	55.43
91820	11/7/2013	GCR TIRE CENTERS	827-32949	10/23/2013	One tire for WW-27	55.43
91821	11/7/2013	HACH COMPANY	8539583	10/23/2013	BOD Bottle caps- SWWTP	6.73
91822	11/7/2013	HAWKER & EVANS ASPHALT	71441	10/21/2013	2nd layer of Chip Seal for Plant Road	13,942.66
91823	11/7/2013	HOME DEPOT CREDIT SERVICES	3021363	10/28/2013	Purchase of hoes,ratchet straps,tow chains & a ladder	413.75
91823	11/7/2013	HOME DEPOT CREDIT SERVICES	3021363	10/28/2013	Purchase of a wheel barrow	185.23
91823	11/7/2013	HOME DEPOT CREDIT SERVICES	3021365	10/28/2013	One toilet for Rec Center	159.54
91823	11/7/2013	HOME DEPOT CREDIT SERVICES	3021367	10/28/2013	One Roof Tie Off System	106.72
91823	11/7/2013	HOME DEPOT CREDIT SERVICES	3021392	10/28/2013	Paint for McFarland Park fence	280.28
91824	11/7/2013	INTELLIPAY	838	10/31/2013	Monthly Gateway Fees	154.93
91825	11/7/2013	Jesus, Guilin R.	1116/13	10/24/2013	per diem Peoria Hidden compartment 11/6/13	25.00
91826	11/7/2013	JOHN MITCHELL	102313	10/29/2013	Reimbursement for mileage 387 miles @ \$.565/mile	109.33
91826	11/7/2013	JOHN MITCHELL	102313	10/29/2013	Reimbursement for mileage 387 miles @ \$.565/mile	109.33
91826	11/7/2013	JOHN MITCHELL	102313	10/29/2013	Reimbursement for meals	22.51
91826	11/7/2013	JOHN MITCHELL	102313	10/29/2013	Reimbursement for meals	22.51
91826	11/7/2013	JOHN MITCHELL	102313	10/29/2013	Reimbursement for lodging	44.84
91826	11/7/2013	JOHN MITCHELL	102313	10/29/2013	Reimbursement for lodging	44.84
91827	11/7/2013	KLIX, RENEE	1113-16/13	9/11/2013	Per diem Columbus OH 11/13-16/13	124.00
91828	11/7/2013	LISA, GASTON	1113-16/13	9/11/2013	Per diem Trng Columbus OH 11/13-16/13	124.00
91829	11/7/2013	NAT'L EMERGENCY NUMBER ASSOC	RENEW D I	11/4/2013	Membership dues for Dolores Indorf, Disp Supv	137.00
91830	11/7/2013	Newegg Business, Inc.	1200373751	10/15/2013	New Monitor for PW Office Supervisor	299.98
91831	11/7/2013	OFFICE DEPOT INC	679300687-001	10/18/2013	Office Supplies-misc, pencils, paper clips.	48.91
91831	11/7/2013	OFFICE DEPOT INC	679300687-001	10/18/2013	Office Supplies-misc, pencils, paper clips.	24.45
91831	11/7/2013	OFFICE DEPOT INC	679300687-001	10/18/2013	Office Supplies-misc, pencils, paper clips.	24.45
91831	11/7/2013	OFFICE DEPOT INC	679301575-001	10/18/2013	Office Supplies-misc, pencils, paper clips.	6.90
91831	11/7/2013	OFFICE DEPOT INC	679301575-001	10/18/2013	Office Supplies-misc, pencils, paper clips.	3.45
91831	11/7/2013	OFFICE DEPOT INC	679301575-001	10/18/2013	Office Supplies-misc, pencils, paper clips.	3.45
91831	11/7/2013	OFFICE DEPOT INC	679323570-001	10/18/2013	Finance Office Supplies	204.06
91831	11/7/2013	OFFICE DEPOT INC	679323610-001	10/21/2013	Grant's Office Supplies	86.94
91831	11/7/2013	OFFICE DEPOT INC	679323611-001	10/18/2013	Finance Office Supplies	23.80
91832	11/7/2013	PACER Service Center	JM1839-032013	11/4/2013	access to court electronic records	18.20
91833	11/7/2013	PETTY CASH - POLICE DEPT	100113-103113	11/4/2013	7273327 PTFE seal tape and 1/2 cop 45 deg elbow pipe	2.70
91833	11/7/2013	PETTY CASH - POLICE DEPT	100113-103113	11/4/2013	727328 Training towels for k-9 officers	18.03
91833	11/7/2013	PETTY CASH - POLICE DEPT	100113-103113	11/4/2013	727329 BRS Nipple & coupling	7.58
91833	11/7/2013	PETTY CASH - POLICE DEPT	100113-103113	11/4/2013	727330 Rub Compound Mother Polish	27.85
91833	11/7/2013	PETTY CASH - POLICE DEPT	100113-103113	11/4/2013	727331 Purple Power Car Wash	6.51
91833	11/7/2013	PETTY CASH - POLICE DEPT	100113-103113	11/4/2013	postage	0.20
91833	11/7/2013	PETTY CASH - POLICE DEPT	81913-91213	11/4/2013	727320 Postage Certified Mail	6.11
91833	11/7/2013	PETTY CASH - POLICE DEPT	81913-91213	11/4/2013	727321 Office supplies reimbursement Det Gaston	7.59
91833	11/7/2013	PETTY CASH - POLICE DEPT	81913-91213	11/4/2013	727322 Postage Certified Mail	6.97
91833	11/7/2013	PETTY CASH - POLICE DEPT	81913-91213	11/4/2013	727323 Bolts and nuts for mounting TV's	29.53
91833	11/7/2013	PETTY CASH - POLICE DEPT	81913-91213	11/4/2013	727324 Repair air hose	19.69
91833	11/7/2013	PETTY CASH - POLICE DEPT	81913-91213	11/4/2013	727325 Repair kit for air hose	17.37
91834	11/7/2013	PINAL CO. FEDERAL CREDIT UNION	1-20110 1113	10/23/2013	Visa Gift Card	310.00
91835	11/7/2013	ROADRUNNER OXYGEN SVC	37655	10/23/2013	Cylinder Refills	59.13
91836	11/7/2013	Rose, Scott	1018-110113	10/24/2013	per diem 11/18-19 and 11/1-2/2013 Surprise AZ Gen Inst.	100.00
91837	11/7/2013	SOUTHWESTERN BUSINESS FORMS	18943	10/18/2013	Plea Agreements	335.73

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91838	11/13/2013	VOID				
91839	11/7/2013	The UPS Store #5920	25-Dec	10/29/2013	Auto 900D. Return for Repair.	53.40
91840	11/7/2013	THE WATER SHED	4-Mar	10/8/2013	Annual Water & Ice	33.18
91840	11/7/2013	THE WATER SHED	19-Apr	10/15/2013	Annual Water & Ice	19.74
91840	11/7/2013	THE WATER SHED	10-Dec	10/21/2013	Annual Water & Ice	27.97
91840	11/7/2013	THE WATER SHED	11-Feb	10/28/2013	Water & Ice	22.49
91840	11/7/2013	THE WATER SHED	12-Feb	10/28/2013	Annual Water & Ice	27.85
91840	11/7/2013	THE WATER SHED	31-Mar	11/4/2013	Annual Water & Ice	26.60
91841	11/7/2013	Titan Machinery Inc.	2377798GP	10/25/2013	WW-022 Case Backhoe; transmission neutral switch & 1 dash glass face	143.05
91841	11/7/2013	Titan Machinery Inc.	18-Mar	10/25/2013	Hydraulic hose and two O rings for ST-018	165.25
91841	11/7/2013	Titan Machinery Inc.	4-Sep	10/28/2013	Hydraulic hose for front bucket cylinder n ST-018	171.12
91842	11/7/2013	Trafficade Service., Inc., dba	1264530	10/8/2013	Barricade rental/signs for Main St.	511.18
91842	11/7/2013	Trafficade Service., Inc., dba	1265044	10/15/2013	Barricade rental/signs for Main St.	447.28
91843	11/7/2013	TriTech Forensics	98303	10/25/2013	Epoxy Sample Containers/Paper Evidence Bags	284.25
91844	11/7/2013	UNITED FIRE EQUIPMENT CO.	510742	10/14/2013	uni all Murtha	42.14
91844	11/7/2013	UNITED FIRE EQUIPMENT CO.	510743	10/14/2013	uni all Murtha	152.56
91844	11/7/2013	UNITED FIRE EQUIPMENT CO.	13-May	10/14/2013	uni all Murtha	68.72
91844	11/7/2013	UNITED FIRE EQUIPMENT CO.	510855	10/15/2013	uni all bruin	159.32
91844	11/7/2013	UNITED FIRE EQUIPMENT CO.	511038	10/17/2013	uni all Calise	200.00
91845	11/7/2013	VALUE CRETE,LLC	1-Apr	10/22/2013	Concrete for sidewalk repair NTE \$1000.00	200.82
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	1382	10/24/2013	Supplies for Halloween, Junior Parada, and Christmas	35.16
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	1383	10/24/2013	Supplies for Youth Flag Football	8.69
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	1384	10/23/2013	Supplies for Recreation programs	26.15
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	1561	10/17/2013	Supplies for Recreation programs	18.33
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	1562	10/17/2013	Supplies for Recreation programs	11.39
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	7417	10/24/2013	Supplies for Halloween, Junior Parada, and Christmas	42.86
91846	11/7/2013	WALMART COMMUNITY # 0005 7118	8112	10/25/2013	Supplies for Halloween, Junior Parada, and Christmas	60.46
91847	11/7/2013	WARREN VOIGHT P.	11/1813	10/10/2013	Per Diem Trng Tucson Reading body lang.	10.00
91848	11/7/2013	Watch Systems, LLC	21012	11/9/2013	Annual Fee 2013-2014	500.00
91849	11/7/2013	WHITE CAP CONST. SUPPLY	50000196600	9/4/2013	supplies for concrete work at back of station	853.34
91850	11/7/2013	FLORENCE CHAMBER OF COMMERCE	1856IT	10/29/2013	quarterly invoice	32,500.00
91851	11/12/2013	ARIZONA STATE TREASURER	41560	11/1/2013	STATE SURCHARGES	10,295.09
91851	11/12/2013	ARIZONA STATE TREASURER	41560	11/1/2013	STATE JCEF	409.50
91851	11/12/2013	ARIZONA STATE TREASURER	41560	11/1/2013	STATE FINES	1,653.74
91851	11/12/2013	ARIZONA STATE TREASURER	41560	11/1/2013	ZFAR 1	956.64
91851	11/12/2013	ARIZONA STATE TREASURER	13-Oct	11/1/2013	ZFAR 2	337.01
91852	11/12/2013	DARBE, SCOTT	1113/13	11/12/2013	Mileage for training 11/13/13	161.59
91852	11/12/2013	DARBE, SCOTT	1113/13	11/12/2013	Meals for training 11/13/13	18.00
91853	11/12/2013	FRANK, ANDREWS	1113-14/13	11/12/2013	Meals for training 11/13/13-11/14/13	51.00
91854	11/12/2013	PINAL COUNTY TREASURER	13-Oct	11/1/2013	ASSESSMENT JUSTICE COURT FEE	69.63
91855	11/13/2013	American Legal	9536900	10/29/2013	AZ Code of Ordinances	2,111.74
91856	11/13/2013	CASA GRANDE NEWSPAPERS	LP AD FOR SOQ	10/24/2013	Legal Publications	126.23
91856	11/13/2013	CASA GRANDE NEWSPAPERS	LP AD SOQ	10/24/2013	Legal Publications Ad for SOQ request	180.95
91857	11/13/2013	Farnsworth Wholesale Company	S2243450001	10/24/2013	Restock - 4x1 NPT Saddle for IPS Pipe	145.44
91858	11/13/2013	FLORENCE TRUE VALUE HARDWARE	30-Nov	4/4/2013	PVC Air Hose 6 Foot South Plant	6.32
91858	11/13/2013	FLORENCE TRUE VALUE HARDWARE	29-Dec	5/23/2013	9 ratchet caulk gun & silicone"	13.12
91858	11/13/2013	FLORENCE TRUE VALUE HARDWARE	6-Jan	7/23/2013	Feather Duster	10.86
91858	11/13/2013	FLORENCE TRUE VALUE HARDWARE	K06546	10/31/2013	2 cycle Fuel oil for equipment	57.98
91859	11/13/2013	GARCIA, LISA	1118-19/13	10/1/2013	Prediem - elections training	74.34
91860	11/13/2013	Hotel San Carlos	CONF 130629	10/4/2013	Hotel San Carlos for Lisa Garcia	122.89
91861	11/13/2013	KILVINGER, VICKI	REFUND ZOO FEE	10/21/2013	refund for trip cancelation to Zoo Lights	20.00
91862	11/13/2013	MANNATO JAMES E.	REIM 101813	11/4/2013	reimbursement for mileage	24.10
91863	11/13/2013	OFFICE DEPOT INC	680107994-001	10/25/2013	OFFICE SUPPLIES	154.57
91864	11/13/2013	PETTY CASH - SENIOR CENTER	100213-1030/13	11/4/2013	Petty Cash	191.11
91865	11/13/2013	PINAL NUTRITION PROGRAM	41530	10/21/2013	Meals for September	1,064.71
91866	11/13/2013	RIGHT AWAY DISPOSAL	650946	11/1/2013	RAD SANIATION CONTRACT COMMERCIAL	7,012.53

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91867	11/13/2013	SMART & FINAL STORES CORP	4.93065E+12	10/29/2013	Supplies	313.74
91868	11/13/2013	SOUTHWESTERN BUSINESS FORMS	18968	10/28/2013	regular envelopes	205.50
91868	11/13/2013	SOUTHWESTERN BUSINESS FORMS	18969	10/28/2013	letterhead 2 colors	181.94
91869	11/13/2013	Standard Construction Co., Inc.	12-021 3	10/17/2013	ADA Curb Cut Project	19,378.93
91870	11/13/2013	VOID				
91871	11/13/2013	The UPS Store #5920	5629	11/1/2013	Shipping: send hydrant meter for repair	16.52
91872	11/13/2013	U. S. Post Master	LIB BX FEE	11/5/2013	Annual Box Fee	80.00
91873	11/13/2013	Valley Collection Service	OP 10611403	10/16/2013	Overpayment 10611403	400.70
91874	11/13/2013	WALMART COMMUNITY # 0005 7118	14-Jun	10/29/2013	Misc supplies for the center	336.91
91875	11/13/2013	WEX BANK	34645080	10/31/2013	Online Fee	5.00
91875	11/13/2013	WEX BANK	34645080	10/31/2013	FUEL EXPENSE	22,207.40
91876	11/13/2013	Aaron Lewis c/o Mark Tucker	PPE 11/01/13	11/8/2013	Levy	104.66
91877	11/13/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1101/13FIRE	11/8/2013	RETIREMENT CONTRIBUTIONS FIRE	13,989.89
91877	11/13/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1101/13FIRE	11/8/2013	Fire INSURANCE PREMIUM TAX	(898.76)
91877	11/13/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1101/13PD	11/8/2013	RETIREMENT CONTRIBUTIONS POLICE	15,521.20
91878	11/13/2013	DANA KEPNER CO, INC.	103113-99	10/31/2013	1 restock meters & 2" meters for SWWTP & Big Horn Apts"	29.55
91878	11/13/2013	DANA KEPNER CO, INC.	8126570-00	8/28/2013	1 restock meters & 2" meters for SWWTP & Big Horn Apts"	1,477.73
91878	11/13/2013	DANA KEPNER CO, INC.	8126570-01	9/6/2013	1 restock meters & 2" meters for SWWTP & Big Horn Apts"	347.01
91879	11/13/2013	DARBE, SCOTT	REIM UNI 1113	10/31/2013	Reimbursement for uniform pants	45.64
91879	11/13/2013	DARBE, SCOTT	REIM UNI 1113	10/31/2013	Reimbursement for uniform pants	22.82
91879	11/13/2013	DARBE, SCOTT	REIM UNI 1113	10/31/2013	Reimbursement for uniform pants	22.82
91880	11/13/2013	FEIRESTEIN, RHODA	REFUND L HEAT	11/6/2013	REFUND FOR CANCELLED LATIN HEAT PROGRAM	25.00
91881	11/13/2013	KIRK'S TIRES	18332	10/7/2013	Mounting of tire on dump truck	97.50
91881	11/13/2013	KIRK'S TIRES	20966	10/9/2013	Mounting of two rear tires on Cat back hoe ST-002	135.90
91882	11/13/2013	Nationwide Retirement Solution	PPE 11/01/13	11/8/2013	VOL DEDUCTION	3,338.50
91883	11/13/2013	RESERVE ACCOUNT	41591	11/7/2013	Refill Postage Meter	1,500.00
91884	11/13/2013	TAYLOR, MORRIS	REIM UNI 1113	10/26/2013	Reimbursement for uniform jeans	83.02
91885	11/25/2013	VOID				
91886	11/13/2013	TEMPORARY VENDOR	2X25 REF LATIN	11/6/2013	Refund for cancelled Latin Heat program	50.00
91887	11/13/2013	TEMPORARY VENDOR	REF CANCEL LATIN	11/6/2013	Refund for cancelled Latin Heat program	25.00
91888	11/13/2013	TEMPORARY VENDOR	REF CAN/LATIN	11/6/2013	Refund for cancelled Latin Heat program	25.00
91889	11/13/2013	TEMPORARY VENDOR	REF STEPHENS	10/31/2013	Refund for cancelled Latin Heat program	25.00
91890	11/13/2013	TEMPORARY VENDOR	BRIDSCHGE REF	11/6/2013	Refund for cancelled Latin Heat program	25.00
91891	11/13/2013	TEMPORARY VENDOR	E WILCOX REFUND	11/6/2013	Refund for cancelled Latin Heat program	25.00
91892	11/13/2013	TEMPORARY VENDOR	KENT REFUND	10/31/2013	Refund for cancelled Latin Heat program	25.00
91893	11/13/2013	TEMPORARY VENDOR	4X25EA REF LATIN	11/6/2013	Refund for cancelled Latin Heat program	100.00
91894	11/13/2013	TEMPORARY VENDOR	KELLY J REFUND	11/6/2013	Refund for cancelled Latin Heat program	25.00
91895	11/13/2013	TEMPORARY VENDOR	KAYSER 2 25EA	11/6/2013	Refund for cancelled Latin Heat program	50.00
91896	11/13/2013	TEMPORARY VENDOR	100203/100192	11/6/2013	Water Deposit Refund	114.14
91896	11/13/2013	TEMPORARY VENDOR	100203/100192	11/6/2013	Water Deposit Refund	147.82
91897	11/13/2013	TEMPORARY VENDOR	HAASE REFUND	11/6/2013	Refund for cancelled Latin Heat program	25.00
91898	11/13/2013	TEMPORARY VENDOR	REFUND 2X25EA	11/6/2013	Refund for cancelled Latin Heat program	50.00
91899	11/13/2013	TEMPORARY VENDOR	REFUND TV LATIN	11/6/2013	Refund for cancelled Latin Heat program	25.00
91900	11/13/2013	TEMPORARY VENDOR	6093627	11/11/2013	Sign for American Legion	748.72
91901	11/13/2013	United States Treasury	PPE 11/01/13	11/8/2013	Levy	75.00
91902	11/13/2013	UNITED WAY OF PINAL COUNTY	PPE 11/01/13	11/8/2013	EMPLOYEES CONTRIBUTIONS	7.00
91903	11/13/2013	USA Funds	PPE 11/01/13	11/8/2013	Levy	259.78
91904	11/15/2013	Advanced Controls Corporation	13-6883	10/22/2013	Replacement of thermostat/new wiring at Town Hall	3,166.60

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91905	11/15/2013	Apache Junction Fire District	2413	10/31/2013	back up lamp, trans dipstick,turn signal flasher on #126	972.44
91905	11/15/2013	Apache Junction Fire District	2414	10/31/2013	kussmaul charger, indicator, auto eject	1,553.37
91906	11/15/2013	ARIZONA GLOVE & SAFETY	7320357	11/7/2013	50 boxes of Duraskin disposable gloves	408.83
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	184.21
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	1,059.79
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	60.81
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	2,432.15
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	60.81
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	899.35
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	277.22
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	858.60
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	791.14
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	2,711.39
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	445.81
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	3,970.45
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	1,927.64
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	5,735.57
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	21,458.87
91907	11/15/2013	ARIZONA PUBLIC SERVICE	41591	11/5/2013	ELECTRIC	185.11
91908	11/15/2013	Arizona Public Service Company	454526287 1113	11/4/2013	SLID #1	1,315.09
91908	11/15/2013	Arizona Public Service Company	521526288 1113	11/4/2013	SLID #2	1,517.69
91908	11/15/2013	Arizona Public Service Company	915626281 1113	11/4/2013	SLID #3	493.16
91909	11/15/2013	Arizona Wire Rope	22154	10/30/2013	3/8 SS Swage & 3/8 SS Loop & Shackles	1,305.66
91910	11/15/2013	AZ Best, LLC	335	10/23/2013	Purchase of 200 tons of ABC NTE \$800	728.81
91911	11/15/2013	Balmorhea Hydrogeological Svcs	271	7/12/2013	Mine Permit Review-Inv.#00271	185.17
91912	11/15/2013	BARNES DISTRIBUTION	5975545001	10/24/2013	Restock - Nuts & Bolts	191.77
91912	11/15/2013	BARNES DISTRIBUTION	5975545001	10/24/2013	Restock - Nuts & Bolts	10.65
91912	11/15/2013	BARNES DISTRIBUTION	5975545001	10/24/2013	Restock - Nuts & Bolts	6.20
91912	11/15/2013	BARNES DISTRIBUTION	5975545001	10/24/2013	Restock - Nuts & Bolts	6.21
91913	11/15/2013	BIA	41591	11/1/2013	104233	136.00
91913	11/15/2013	BIA	41591	11/1/2013	104233	136.00
91913	11/15/2013	BIA	41591	11/1/2013	353	233.75
91913	11/15/2013	BIA	41591	11/1/2013	20509	46.20
91913	11/15/2013	BIA	41591	11/1/2013	21243	61.60
91913	11/15/2013	BIA	41591	11/1/2013	10522	110.00
91913	11/15/2013	BIA	41591	11/1/2013	21242	1,074.54
91913	11/15/2013	BIA	41591	11/1/2013	21245	7,351.04
91913	11/15/2013	BIA	41591	11/1/2013	21241	3,385.18
91914	11/15/2013	BlueTarp Financial	29330708	10/27/2013	Purchase of one Dolly Cart NTE\$ 200.00	170.48
91915	11/15/2013	BORDERS TURF & TRACTOR	25005	10/16/2013	Water/ Chemical Sprayer	313.32
91916	11/15/2013	CNS BUSINESS FORMS	3682	10/1/2013	remaining balance of order ( mis quoted the price)	91.51
91917	11/15/2013	Code Red Appliance Svc., Inc.	48097	10/24/2013	repair to dryer at station #2	132.51
91918	11/15/2013	Core Construction	13-02-001-3	10/9/2013	CONSTRUCTION COSTS FOR NEW FIRE STATION #2	565,236.49
91918	11/15/2013	Core Construction	13-02-001-3	10/9/2013	CONSTRUCTION COSTS FOR NEW FIRE STATION #2	(56,523.68)
91919	11/15/2013	COSTA, WAYNE	1835	10/27/2013	Reimbursement for Uniform Pants	26.47
91920	11/15/2013	DANIELLE ROBERTS	1118/13	11/8/2013	reimbursement for mileage	31.87
91921	11/15/2013	Dickson Wright Mariscal Weeks	888949	10/22/2013	legal services for Sept. 2013	28,071.60
91922	11/15/2013	Five Star Carpet Cleaning	20189	11/8/2013	Cleaning of Town Hall lobby and office chairs	420.00
91923	11/15/2013	HEARTLAND SVC., INC.	HSI0327991	9/14/2013	Laptop Repair - Estimate	200.00
91924	11/15/2013	HILL BROTHERS CHEMICAL CO,	5075721	10/31/2013	Restock of Sodium Bisulfate for SWWTP	1,384.70
91924	11/15/2013	HILL BROTHERS CHEMICAL CO,	5075721	10/31/2013	Restock of Sodium Bisulfate for NWWTP	1,384.70
91925	11/15/2013	KeyPhones Direct	224020	10/11/2013	ShoreTel IP230 Silver (Spare)	792.00
91926	11/15/2013	Life Assist	656791	10/23/2013	airway management improvements	371.40
91927	11/15/2013	Newegg Business, Inc.	1200421661	10/18/2013	Replacement Workstations	1,559.98
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	189.95
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	75.98
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	53.34
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	704.53



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91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	49.40
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	56.99
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	56.98
91928	11/15/2013	NEXTEL COMMUNICATIONS	573910311-143	10/25/2013	data cards	(882.47)
91929	11/15/2013	Onstream Media Corporation	21230	10/15/2013	Channel 11 Streaming - 1 Year	171.00
91930	11/15/2013	ORIENTAL TRADING CO	660044100-01	10/24/2013	Decorations for 2013 Fright Fest	168.49
91931	11/15/2013	PINAL COUNTY RECORDER	3RD PYMNT	9/1/2013	Prepaid Pinal Co Recordation	500.00
91932	11/15/2013	SOUTHWEST GAS CORPORATION	13-Nov	11/6/2013	GAS	31.13
91932	11/15/2013	SOUTHWEST GAS CORPORATION	13-Nov	11/6/2013	GAS	35.27
91932	11/15/2013	SOUTHWEST GAS CORPORATION	13-Nov	11/6/2013	GAS	57.57
91933	11/15/2013	SPILLMAN TECHNOLOGIES,INC	26873	10/30/2013	link from spillman to emergency reporting	3,386.00
91934	11/15/2013	The UPS Store #5920	3850	9/4/2013	Shipping	28.63
91935	11/20/2013	Advanced Infosystems	11004	11/7/2013	data processing of utility bills	996.34
91936	11/20/2013	AMERICAN LIBRARY ASSOC	1068373 13-14	11/15/2013	MEMBERSHIP DUES	198.00
91937	11/20/2013	Americana Polygraph and	NOV 1 13	11/1/2013	Polygraph - Horn, D and Richerson, K	225.00
91938	11/20/2013	ARIZONA CORRECTIONAL INDUSTRIE	376988	11/12/2013	gas can holder	84.47
91939	11/20/2013	ARIZONA PUBLIC SERVICE	313391280	11/5/2013	ELECTRIC	20.20
91940	11/20/2013	Arizona Public Service Company	AR0480003677	11/15/2013	SLID #1	189.76
91940	11/20/2013	Arizona Public Service Company	AR0480003677	11/15/2013	SLID #2	49.50
91940	11/20/2013	Arizona Public Service Company	AR0480003677	11/15/2013	SLID #3	258.51
91941	11/20/2013	Ashland Water Technologies	130544937	11/7/2013	Polymer for belt press @ SWWTP	4,306.21
91942	11/20/2013	AZ LAW ENFORCEMENT RADAR	13-1137	3/22/2013	Antenna cable extension and instation inv#13-1137	99.18
91942	11/20/2013	AZ LAW ENFORCEMENT RADAR	13-1239	11/5/2013	Radar gun repair& certification inv#13-1239	1,424.58
91943	11/20/2013	AZ PUBLIC SERVICE COMPANY	AR0480003676	11/15/2013	Streetlight Maintenance	2,139.59
91944	11/20/2013	BAKER & TAYLOR BOOKS	W96292570	10/29/2013	DVD'S	92.92
91945	11/20/2013	Balmorhea Hydrogeological Svcs	270	7/12/2013	WW Permitting Svcs	31.17
91945	11/20/2013	Balmorhea Hydrogeological Svcs	270	7/12/2013	WW Permitting Svcs	31.16
91946	11/20/2013	Business Solutions Group	12393	11/11/2013	2013 Business Licenses/envelopes	488.50
91947	11/20/2013	CASA GRANDE NEWSPAPERS	I78108	10/29/2013	Classified Ads	39.12
91947	11/20/2013	CASA GRANDE NEWSPAPERS	I78273	10/31/2013	Classified Ads	16.59
91947	11/20/2013	CASA GRANDE NEWSPAPERS	LP SPC ASSE	10/31/2013	legal ads in newspaper for assessments	89.76
91947	11/20/2013	CASA GRANDE NEWSPAPERS	LP SPC ASSE	10/31/2013	legal ads in newspaper for assessments	89.76
91947	11/20/2013	CASA GRANDE NEWSPAPERS	LP SPC ASSE	10/31/2013	legal ads in newspaper for assessments	89.76
91948	11/20/2013	CDW GOVERNMENT INC	GT13460	10/30/2013	Dual Monitors for Utilities Admin: LG IPS224V-PN 21.5 Wide LED"	152.43
91948	11/20/2013	CDW GOVERNMENT INC	GT13460	10/30/2013	Dual Monitors for Utilities Admin: LG IPS224V-PN 21.5 Wide LED"	152.43
91949	11/20/2013	CENTERLINE SUPPLY WEST, INC.	67798	9/4/2013	Four 24 x24 hospital signs and 12 brackets	149.96
91950	11/20/2013	CENTRAL ARIZONA PROJECT	63651	10/15/2013	2014 Capital Charges - 1st Half	20,480.00
91951	11/20/2013	CENTURYLINK	0238/0118 1113	11/1/2013	238	78.71
91951	11/20/2013	CENTURYLINK	0238/0118 1113	11/1/2013	118	678.59
91952	11/20/2013	Ceridian Benefit Services	332586723	11/4/2013	COBRA Vision Services	25.00
91953	11/20/2013	Cintas Corporation	696649155	11/8/2013	Weekly fee for uniforms and mats for PW Dept.	34.84
91953	11/20/2013	Cintas Corporation	696649155	11/8/2013	Weekly fee for uniforms and mats for PW Dept.	44.32
91953	11/20/2013	Cintas Corporation	696649155	11/8/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91953	11/20/2013	Cintas Corporation	696649155	11/8/2013	Weekly fee for uniforms and mats for PW Dept.	3.30
91953	11/20/2013	Cintas Corporation	696649155	11/8/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91954	11/20/2013	CORDOVA, ANTHONY	UNI REIM 1113	11/13/2013	Reimbursement for uniform pants	150.00
91954	11/20/2013	CORDOVA, ANTHONY	UNI REIM 1113	11/13/2013	Reimbursement for uniform pants	75.00
91954	11/20/2013	CORDOVA, ANTHONY	UNI REIM 1113	11/13/2013	Reimbursement for uniform pants	75.00
91955	11/20/2013	Day Auto Supply, Inc	595372	10/8/2013	Floor mat for G697GN PD ADMIN	29.34
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.31
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.31
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.31
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.31
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.31

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91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.30
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.30
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.30
91955	11/20/2013	Day Auto Supply, Inc	596741	10/22/2013	Brakleen & WD-40	25.30
91955	11/20/2013	Day Auto Supply, Inc	597232	10/28/2013	Oil filter and air filter for G332FD Library	13.89
91955	11/20/2013	Day Auto Supply, Inc	597232	10/28/2013	Oil for G332FD Library	26.02
91955	11/20/2013	Day Auto Supply, Inc	597273	10/28/2013	Wiper blade for G332FD Library	9.45
91955	11/20/2013	Day Auto Supply, Inc	597274	10/28/2013	Mud flap for ST-51	26.94
91955	11/20/2013	Day Auto Supply, Inc	597505	10/30/2013	Radiator,hoses and thermostat for ST-37	235.57
91955	11/20/2013	Day Auto Supply, Inc	597516	10/30/2013	Motor mount for ST-55	8.02
91955	11/20/2013	Day Auto Supply, Inc	597641	10/31/2013	Wiper blades for G043FM PD Patrol	23.89
91955	11/20/2013	Day Auto Supply, Inc	597686	10/31/2013	Headlight bulb for WW-009	2.36
91955	11/20/2013	Day Auto Supply, Inc	597686	10/31/2013	Headlight bulb for WW-009	2.35
91955	11/20/2013	Day Auto Supply, Inc	597704	10/31/2013	AC compressor kit for ST-004	503.16
91955	11/20/2013	Day Auto Supply, Inc	597771	11/1/2013	Oil for G030ET PD Patrol	30.36
91955	11/20/2013	Day Auto Supply, Inc	597771	11/1/2013	Oil filter and air filter for G030ET PD Patrol	17.89
91955	11/20/2013	Day Auto Supply, Inc	597809	11/1/2013	Wiper blade for G030ET PD Patrol	23.89
91955	11/20/2013	Day Auto Supply, Inc	597820	11/1/2013	Halogen bulb for G030ET PD Patrol	5.32
91955	11/20/2013	Day Auto Supply, Inc	597955	11/4/2013	Oil for G859FJ PD Patrol	20.64
91955	11/20/2013	Day Auto Supply, Inc	597955	11/4/2013	Oil filter and air filter for G859FJ PD Patrol	31.87
91955	11/20/2013	Day Auto Supply, Inc	597972	11/4/2013	Oil for G096FR PD Patrol	26.02
91955	11/20/2013	Day Auto Supply, Inc	597972	11/4/2013	Oil filter and air filter for G096FR PD Patrol	20.58
91955	11/20/2013	Day Auto Supply, Inc	598103	11/5/2013	Brake rotors,hubs, pads, spindle lock nut for G011EK P & R1 Admin	264.74
91955	11/20/2013	Day Auto Supply, Inc	598109	11/5/2013	36mm socket	11.90
91955	11/20/2013	Day Auto Supply, Inc	598270	11/6/2013	Rear axle oil seal	44.87
91955	11/20/2013	Day Auto Supply, Inc	598536	11/8/2013	Oil G476EN PD Volunteer	26.02
91955	11/20/2013	Day Auto Supply, Inc	598536	11/8/2013	Oil filter and air filter G476EN PD Volunteer	21.00
91955	11/20/2013	Day Auto Supply, Inc	598573	11/8/2013	One headlamp for G467EN Patrol	10.53
91955	11/20/2013	Day Auto Supply, Inc	598594	11/8/2013	Wiper blade for G560CL PD Volunteer	11.28
91955	11/20/2013	Day Auto Supply, Inc	598822	11/12/2013	Tire rim air valve for ST-023(Patch truck)	4.77
91956	11/20/2013	DELL MARKETING L.P.	XJ86C5861	10/30/2013	Backup Computer for dispatch computer system 911	1,568.49
91956	11/20/2013	DELL MARKETING L.P.	XJ872R9X4	11/1/2013	Purchase of computer for Utilities	337.49
91956	11/20/2013	DELL MARKETING L.P.	XJ872R9X4	11/1/2013	Purchase of computer for Utilities	337.48
91957	11/20/2013	Digital Combustion	749	11/1/2013	training class tuition for fire studio 4	250.00
91958	11/20/2013	E&E OUTFITTERS	17458	11/13/2013	Police name tag Ofc. Horn	10.87
91959	11/20/2013	Emergency Reporting	2013-2383	11/1/2013	software for EMS reporting	9,746.00
91960	11/20/2013	Farnsworth Wholesale Company	S2243483001	10/31/2013	Two JCMIND Clamp Coup 4x12" W/Range of 4.45-4.75"	267.25
91960	11/20/2013	Farnsworth Wholesale Company	S2245665002	10/31/2013	VBLID-LOCK, Valve box bottom & top: for bypass valves at Hospital	24.52
91960	11/20/2013	Farnsworth Wholesale Company	S2246136001	10/31/2013	Wrench for Locking Valve lids.	24.52
91961	11/20/2013	FedEx	2457-63940	11/7/2013	shipping for toughbook	20.42
91962	11/20/2013	FELIX, RICARDO	REIM UNI 101413	10/14/2013	Reimbursement for Uniform jeans	70.07
91963	11/20/2013	FERRELLGAS	RNT5139374	10/24/2013	Storage tank rental 10/1/2013-9/30/2014 HURF	65.22
91964	11/20/2013	FLORENCE CLINIC	100107447	10/17/2013	Applicant Horn AZPost Phys.	150.00
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	205785	9/26/2013	Open Requisition - Supplies	26.36
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206062	10/9/2013	Open PO for Park Maintenance purchases	9.89
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206229	10/17/2013	Open PO for Park Maintenance purchases	13.44
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206481	10/29/2013	Open PO for Park Maintenance purchases	28.22
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206491	10/29/2013	Braided flex hose for Fitness Center	6.95
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206503	10/31/2013	Paint brushes,rollers and covers for Main St. curbs	62.85
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206513	10/30/2013	Open PO for Recreation purchases	16.27
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206545	10/31/2013	Paint for Main St. curbs	43.46

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91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206547	10/31/2013	Braided flex hose for Fitness Center toilet	6.95
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206549	10/31/2013	Open PO for Recreation purchases	11.87
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206561	10/31/2013	Open PO for Recreation purchases	6.39
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206574	11/1/2013	air filters for Public Works Bldg	47.59
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206592	11/1/2013	MG 4lb plant food	14.10
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206615	11/4/2013	Emergency purchase for repair for Well #1 Sand Separator.	60.76
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206663	11/5/2013	Purchased for well site inspection violations resolution.	21.11
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206664	11/5/2013	Purchased for well site inspection violations resolution.	45.85
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206690	11/6/2013	Open Requisition - Supplies	7.58
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	27-Nov	11/6/2013	Emergency purchase to repair leak at Heritage Park	205.91
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206701	11/6/2013	3.5lb reb ty wire	6.07
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206710	11/7/2013	Open Requisition - Supplies	8.66
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206714	11/7/2013	Purchase for Well #5	21.50
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206716	11/7/2013	Light bulbs for McFarland Park	6.50
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	206776	11/8/2013	Light fixture and bulbs for McFarland Park	69.35
91965	11/20/2013	FLORENCE TRUE VALUE HARDWARE	252580	8/30/2013	Open Requisition - Supplies	34.20
91966	11/20/2013	GCR TIRE CENTERS	827-33368	11/7/2013	Two tires for rear ST-023 (Patch truck)	682.57
91967	11/20/2013	GHA TECHNOLOGIES, INC.	801848	10/22/2013	Mount for Smartboard	146.76
91967	11/20/2013	GHA TECHNOLOGIES, INC.	803459	10/30/2013	Purchase of a printer for SWWTP	118.41
91968	11/20/2013	Gilbert Hospital	41518	9/30/2013	Paramedic recertification course	1,200.00
91969	11/20/2013	HOME DEPOT CREDIT SERVICES	6371742	10/23/2013	measuring wheels	288.60
91969	11/20/2013	HOME DEPOT CREDIT SERVICES	7101892	10/23/2013	replacement dewalt battery	154.35
91970	11/20/2013	HUGHES TOWING	9016	10/28/2013	tow bill For 06 Nissan case F13102721	163.00
91971	11/20/2013	inContact, Inc.	124452296	11/10/2013	Telephone	407.29
91972	11/20/2013	iT1 Source LLC	0266816-IN	10/21/2013	Jumper Router - Verizon Private Network	856.14
91973	11/20/2013	Johnson Utilities	12896902 1125	11/6/2013	water bill for station #2	42.00
91974	11/20/2013	JONES AUTO CENTER	142289	11/1/2013	Turn signal for WW-006	54.57
91974	11/20/2013	JONES AUTO CENTER	142289	11/1/2013	Turn signal for WW-006	27.28
91974	11/20/2013	JONES AUTO CENTER	142289	11/1/2013	Turn signal for WW-006	27.28
91974	11/20/2013	JONES AUTO CENTER	142311	11/1/2013	Oil dipstick for G030ET PD Patrol	13.06
91975	11/20/2013	LANGUAGE LINE SERVICES	3256784	10/31/2013	translation service	8.57
91976	11/20/2013	LAWMAN BADGE CO.	32679	11/8/2013	Badges	223.00
91977	11/21/2013	L. N. CURTIS and SONS	5030059-00	10/31/2013	junction box	468.45
91978	11/21/2013	M R TANNER DEVELOPMENT	13821	11/12/2013	Plant Road Paving	18,764.19
91979	11/21/2013	Markertek	1106430	10/22/2013	Monarch HD - Server Streaming	959.00
91980	11/21/2013	McClellan-Parson	3	11/18/2013	Payment for building repairs	10,817.58
91981	11/21/2013	MicroAge	600330005	11/7/2013	QTY=2 Proliant Servers	11,788.65
91982	11/21/2013	NEW YORK LIFE INSURANCE	6929080 1113	11/4/2013	monthly invoice	447.96
91983	11/21/2013	Newegg Business, Inc.	1200203259	11/8/2013	Startech Hard Drive Enclosures	193.98
91983	11/21/2013	Newegg Business, Inc.	1200203260	11/8/2013	Fluke Network Tester Kit and - Promo Codes	1,051.99
91983	11/21/2013	Newegg Business, Inc.	1200203450	11/8/2013	Startech HDMI to Composite Converter	121.99
91983	11/21/2013	Newegg Business, Inc.	1200203450	11/8/2013	Startech HDMI Converter	116.60
91983	11/21/2013	Newegg Business, Inc.	1200203450	11/8/2013	Western Digital Hard Drives	139.98
91983	11/21/2013	Newegg Business, Inc.	1200203450	11/8/2013	Acer Veriton - Spare PC	957.98
91983	11/21/2013	Newegg Business, Inc.	1200206414	11/11/2013	Fluke Network Tester Kit and - Promo Codes	36.91
91983	11/21/2013	Newegg Business, Inc.	1200206414	11/11/2013	Cooler Master 80mm Fan	5.99
91984	11/21/2013	New-Tech Electric & Communication LLC	96	11/15/2013	Installation fluorescent lights an sensor in exterior carport	3,450.00
91985	11/21/2013	OFFICE DEPOT INC	679669554-001	10/22/2013	Office supplies for San.1	24.78
91985	11/21/2013	OFFICE DEPOT INC	679923673-001	10/24/2013	Office supplies for Facilities Maintenance Manager & Op. Tech	33.15
91985	11/21/2013	OFFICE DEPOT INC	679923673-001	10/24/2013	Office supplies for Facilities Maintenance Manager & Op. Tech	22.82
91985	11/21/2013	OFFICE DEPOT INC	680156355-001	10/28/2013	Office supplies and Chair for Front Counter	141.60
91985	11/21/2013	OFFICE DEPOT INC	680591011-001	10/29/2013	Ink Restock	151.58
91985	11/21/2013	OFFICE DEPOT INC	681797889-001	11/6/2013	paper and ruler	41.54
91985	11/21/2013	OFFICE DEPOT INC	68180410-001	11/6/2013	office supplies	51.59



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92011	11/21/2013	UNITED EXTERMINATING	165606	11/1/2013	Exterminating fees 165606	35.00
92011	11/21/2013	UNITED EXTERMINATING	165629	11/12/2013	Monthly Pest Control-Open PO	25.00
92011	11/21/2013	UNITED EXTERMINATING	165997	10/29/2013	pest control station #2	25.00
92011	11/21/2013	UNITED EXTERMINATING	167310	11/1/2013	Exterminating fees- Town Hall	35.00
92011	11/21/2013	UNITED EXTERMINATING	167508	11/1/2013	Exterminating fees-Silver King	25.00
92011	11/21/2013	UNITED EXTERMINATING	167511	11/1/2013	pest control station #1	25.00
92011	11/21/2013	UNITED EXTERMINATING	167513	11/1/2013	Exterminating fee November 2013 W/WW	45.00
92012	11/21/2013	UNIVERSAL POLICE SUPPLY INC	150912	11/13/2013	Leather for Lt Tryon	298.75
92013	11/21/2013	VISION SERVICE PLAN	122539961	10/21/2013	VISION INSURANCE	1,685.16
92014	11/21/2013	WAXIE SANITARY SUPPLY	74239656	10/25/2013	janitorial supplies	403.43
92014	11/21/2013	WAXIE SANITARY SUPPLY	74246629	10/30/2013	janitorial supplies	133.37
92015	11/22/2013	Aaron Lewis c/o Mark Tucker	PPE 11/15/13	11/22/2013	Levy	83.57
92016	11/22/2013	AMERICAN WATER WORKS ASSOC	7000721945	10/1/2013	Membership fees for Wayne Costa	103.00
92017	11/22/2013	Arizona Brake & Clutch Supply	441848	11/6/2013	Rear axle brake repair on St-023 (Patch truck)	1,090.48
92017	11/22/2013	Arizona Brake & Clutch Supply	442045CM	11/6/2013	credit memo	(48.33)
92018	11/22/2013	AZ Department of Public Safety	3X22EA 1113	11/21/2013	Background Fingerprint Clearance Reports	66.00
92019	11/22/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1115/13FIRE	11/22/2013	RETIREMENT CONTRIBUTIONS FIRE	11,104.07
92019	11/22/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1115/13FIRE	11/22/2013	RETIREMENT CONTRIBUTIONS FIRE	(898.76)
92019	11/22/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 1115/13PD	11/22/2013	RETIREMENT CONTRIBUTIONS POLICE	15,896.80
92020	11/22/2013	Benefit Intelligence, Inc. (ConsultADoc)	5	11/18/2013	Monthly Consult A Doc Services	566.25
92021	11/22/2013	Brady Industries, LLC	4321660	11/18/2013	Three mop heads,three mop handles and three brooms for janitors	47.00
92022	11/22/2013	Capital One Commercial	6361	11/17/2013	Coffee Supplies	169.15
92023	11/22/2013	CASA GRANDE NEWSPAPERS	86262601	10/29/2013	P&R/ HALLOWEEN AD	153.00
92024	11/22/2013	Casa Grande Rent A Can	6717	10/31/2013	porta jons for Fright Fest	285.00
92024	11/22/2013	Casa Grande Rent A Can	6717	10/31/2013	additional amount for 10/31/13 porta jons	13.38
92025	11/22/2013	CDW GOVERNMENT INC	HC34973	11/13/2013	Airlink cards for patrol vehicles	12,506.00
92025	11/22/2013	CDW GOVERNMENT INC	HC34973	11/13/2013	Airlink cards for patrol vehicles	4,078.77
92026	11/22/2013	Central AZ Solid Waste Inc	TOF1310	10/31/2013	Landfill Disposal Fees - October Inv.#TOF 13.10	1,364.85
92027	11/22/2013	Ceridian Benefit Services	332460568	4/1/2013	COBRA Vision Services	25.00
92028	11/22/2013	Day Auto Supply, Inc	598287	11/6/2013	credit	(1.76)
92028	11/22/2013	Day Auto Supply, Inc	598425	11/7/2013	Battery, oil filter and air filter for St-015 Pony Engine	50.58
92028	11/22/2013	Day Auto Supply, Inc	598428	11/7/2013	Open PO for Park Maintenance purchases	52.51
92028	11/22/2013	Day Auto Supply, Inc	598472	11/7/2013	Battery, oil filter and air filter for St-015 Pony Engine	24.13
92028	11/22/2013	Day Auto Supply, Inc	598498	11/7/2013	Control arm bushing for ST-37	39.98
92028	11/22/2013	Day Auto Supply, Inc	598857	11/12/2013	Caster kit for St-37 minus \$1.76 credit	31.58
92028	11/22/2013	Day Auto Supply, Inc	598890	11/12/2013	Two hydraulic oil filters for Street Sweeper ST-046	106.68
92028	11/22/2013	Day Auto Supply, Inc	599118	11/14/2013	Oil for ST29	30.36
92028	11/22/2013	Day Auto Supply, Inc	599121	11/14/2013	Water pump and gas cap for ST-29	70.42
92028	11/22/2013	Day Auto Supply, Inc	599443	11/18/2013	Oil for G871GE Patrol	35.81
92028	11/22/2013	Day Auto Supply, Inc	599443	11/18/2013	Oil and air filter for G871GE Patrol	21.59
92028	11/22/2013	Day Auto Supply, Inc	599444	11/18/2013	Oil for G870GE Patrol	35.81
92028	11/22/2013	Day Auto Supply, Inc	599444	11/18/2013	Oil and air filter for G870GE Patrol	21.59
92029	11/22/2013	DELL MARKETING L.P.	XJ8781663	11/1/2013	New computer for Engineering Associate	2,124.95
92030	11/22/2013	EAST VALLEY SPORTS	9995	11/12/2013	Slow pitch softballs	143.95
92031	11/22/2013	ELLIOTT, DAVID	UNI REIM 1113	11/20/2013	Reimbursement for uniform pants	271.67
92032	11/22/2013	FLORENCE TRUE VALUE HARDWARE	206375	11/7/2013	Park Maintenance supplies	35.52
92032	11/22/2013	FLORENCE TRUE VALUE HARDWARE	206479	10/29/2013	Park Maintenance supplies	27.73
92032	11/22/2013	FLORENCE TRUE VALUE HARDWARE	206520	10/30/2013	Park Maintenance supplies	19.00
92032	11/22/2013	FLORENCE TRUE VALUE HARDWARE	206521	10/30/2013	Park Maintenance supplies	8.67
92032	11/22/2013	FLORENCE TRUE VALUE HARDWARE	206653	11/5/2013	Park Maintenance supplies	147.67
92032	11/22/2013	FLORENCE TRUE VALUE HARDWARE	206713	11/7/2013	Park Maintenance supplies	11.19
92033	11/22/2013	GCR TIRE CENTERS	827-33373	11/7/2013	Tires for P.D. Patrol	1,411.63
92034	11/22/2013	HIRE RIGHT SOLUTIONS Inc.	P0292331	10/31/2013	Subscription Transaction Fee	129.00
92035	11/22/2013	HOBBY LOBBY STORES, INC.	41069713	11/13/2013	supplies for Pinterest class	93.09
92036	11/22/2013	LEXIS NEXIS	1310497991	10/31/2013	research -October 2013	175.00
92037	11/22/2013	LOWE'S	8891056	11/19/2013	TEC 5-lb Sandstone Beige Sanded Powder Grout	19.42

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Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
92038	11/22/2013	MetLife - Group Benefits	KM05993410 1113	10/15/2013	Monthly Invoice	4,225.44
92039	11/22/2013	Nationwide Retirement Solution	PPE 11/15/13	11/22/2013	VOL DEDUCTION	3,338.50
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	Annexation Pens	6.52
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	bottled water	17.10
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	bottled water	7.65
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	postage	10.41
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	postage	12.55
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	New Counterfeit Detector Pens	11.12
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	batteries	12.00
92040	11/22/2013	PETTY CASH - FINANCE	41591	11/17/2013	Fuel	61.09
92041	11/22/2013	PINAL CO SHERIFF'S OFFICE	41548	11/18/2013	October jail fees	5,700.99
92042	11/22/2013	Ricoh USA, Inc.	5028903699	10/25/2013	Base fee 10/30/13-11/29/13	95.30
92042	11/22/2013	Ricoh USA, Inc.	5028903699	10/25/2013	Color copies 34879@.65 7/30/13-10/29/13	2,455.31
92043	11/22/2013	SOCIETY FOR HUMAN RESOURCE	9005538150	11/18/2013	SHRM Membership for Scott Barber	185.00
92044	11/22/2013	SURF & SKI ENTERPRISES	143450	10/4/2013	Magnets (Promotional Use)	397.09
92044	11/22/2013	SURF & SKI ENTERPRISES	143635	11/13/2013	Boo Yah Bunch t-shirts Jr. NBA	94.82
92044	11/22/2013	SURF & SKI ENTERPRISES	143650	11/14/2013	Shirts for Junior NBA	1,170.19
92045	11/22/2013	TEMPORARY VENDOR	REIM FURYUNI	11/20/2013	Refund for fury uniform	77.95
92046	11/22/2013	TEMPORARY VENDOR	10204902 OP	11/20/2013	overpayment 10204902	21.81
92047	11/22/2013	TEMPORARY VENDOR	REF FURY/ UNI	11/20/2013	Refund for fury uniform	55.00
92048	11/22/2013	TEMPORARY VENDOR	FURY/UNI REF	11/20/2013	Refund for fury uniform	55.00
92048	11/22/2013	TEMPORARY VENDOR	REF/FURY COM	10/21/2013	Refund difference for fury competition	14.00
92049	11/22/2013	TEMPORARY VENDOR	REF/DIFF FURY	10/16/2013	Refund difference for fury competition	14.00
92050	11/22/2013	VOID				
92051	11/22/2013	The UPS Store #5920	MM7YF1668FB	11/13/2013	Shipping - Return sample shirts for Fac. Mait. Mgr.	12.37
92052	11/22/2013	THE WATER SHED	2622	10/8/2013	Drinking Water- Recreation Center	23.85
92052	11/22/2013	THE WATER SHED	2624	10/8/2013	Drinking Water for after school program	26.32
92052	11/22/2013	THE WATER SHED	2667	10/15/2013	Drinking Water- Recreation Center	13.16
92052	11/22/2013	THE WATER SHED	2906	10/28/2013	Drinking Water- Recreation Center	12.06
92052	11/22/2013	THE WATER SHED	2963	10/28/2013	Drinking Water for parks maintenance	26.32
92052	11/22/2013	THE WATER SHED	3082	11/13/2013	Water & Ice	26.32
92052	11/22/2013	THE WATER SHED	3084	11/13/2013	Drinking Water- Recreation Center	22.49
92052	11/22/2013	THE WATER SHED	3121	11/18/2013	Water & Ice	30.41
92053	11/22/2013	UNITED EXTERMINATING	165337	8/1/2013	EXTERMINATING FEES	25.00
92053	11/22/2013	UNITED EXTERMINATING	165601	11/1/2013	EXTERMINATING FEES	35.00
92053	11/22/2013	UNITED EXTERMINATING	165602	11/1/2013	EXTERMINATING FEES	25.00
92053	11/22/2013	UNITED EXTERMINATING	165603	11/1/2013	EXTERMINATING FEES	25.00
92053	11/22/2013	UNITED EXTERMINATING	165603	11/1/2013	EXTERMINATING FEES	25.00
92053	11/22/2013	UNITED EXTERMINATING	165604	11/1/2013	EXTERMINATING FEES	18.00
92053	11/22/2013	UNITED EXTERMINATING	165605	11/1/2013	EXTERMINATING FEES	25.00
92053	11/22/2013	UNITED EXTERMINATING	165666	10/1/2013	EXTERMINATING FEES	25.00
92053	11/22/2013	UNITED EXTERMINATING	167098	9/3/2013	EXTERMINATING FEES	25.00
92054	11/22/2013	United States Treasury	PPE 11/15/13	11/22/2013	Levy	75.00
92055	11/22/2013	UNITED WAY OF PINAL COUNTY	PPE 11/15/13	11/22/2013	EMPLOYEES CONTRIBUTIONS	7.00
92056	11/22/2013	USA Funds	PPE 11/15/13	11/22/2013	Levy	178.86
92057	11/22/2013	VALUE CRETE,LLC	113443	11/14/2013	Concrete for sidewalk repair NTE \$1000.00	213.60
92058	11/22/2013	WALMART COMMUNITY # 0005 7118	1386	10/24/2013	Supplies for Halloween, Junior Parada, and Christmas	11.50
92058	11/22/2013	WALMART COMMUNITY # 0005 7118	4697	10/30/2013	Flowers and Potting Mix for Main St. Planters	39.10
92058	11/22/2013	WALMART COMMUNITY # 0005 7118	4790	10/31/2013	Supplies for Halloween, Junior Parada, and Christmas	76.56
92058	11/22/2013	WALMART COMMUNITY # 0005 7118	9463	10/30/2013	Supplies for Halloween, Junior Parada, and Christmas	194.29
92059	11/22/2013	TEMPORARY VENDOR	REF FURY DIFF	10/16/2013	Refund difference for fury competition	14.00
92060	11/22/2013	TEMPORARY VENDOR	REFUND FURY UNI	11/20/2013	Refund for fury uniform	31.99
92061	11/26/2013	ARIZONA CORRECTIONAL INDUSTRIE	1.846153846	11/25/2013	12 straw bales for Employee BBQ, Junior Parada, Christmas on Main	65.22
92062	11/26/2013	MARTY'S TROPHIES & AWARDS	28263	11/21/2013	trophies for Junior Parada	253.34
92063	11/26/2013	OFFICE DEPOT INC	67394053-001	10/21/2013	annexation supplies	76.38
92063	11/26/2013	OFFICE DEPOT INC	679677767-001	10/22/2013	Chairs and calculators for new staff	7.73
92063	11/26/2013	OFFICE DEPOT INC	679677796-001	10/22/2013	Chairs and calculators for new staff	3.40

Town of Florence  
Warrant Register - November 2013

Check Issue						
Check Number	Date	Name	Invoice No	Invoice Date	Description	Total Cost
92063	11/26/2013	OFFICE DEPOT INC	679677796-001	10/22/2013	Chairs and calculators for new staff	154.32
92063	11/26/2013	OFFICE DEPOT INC	679677796-001	10/22/2013	Chairs and calculators for new staff	154.32
92063	11/26/2013	OFFICE DEPOT INC	679972416-001	10/24/2013	annexation supplies	95.67
92064	11/26/2013	STOTZ EQUIPMENT	P22797	11/19/2013	PARTS FOR TRACTOR	473.24
92065	11/26/2013	TEMPORARY VENDOR	HYDDEP3328	11/26/2013	HYD DEPOSIT REFUND	934.24
92066	11/26/2013	TEMPORARY VENDOR	703592	11/1/2013	Garbage Deposit Refund	58.00
92067	11/26/2013	TEMPORARY VENDOR	1902404	11/8/2013	Legal Services	76.00
92068	11/26/2013	TEMPORARY VENDOR	10602391OP	11/25/2013	overpayment 10602391	280.57
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	248.45
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	212.74
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	17.90
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	67.58
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	77.58
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	17.90
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	103.38
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	412.84
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	690.56
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	293.54
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	67.58
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	71.60
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	17.90
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	68.52
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	67.58
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	53.38
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	35.80
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	670.17
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	166.96
92069	11/26/2013	Verizon Wireless	9713653651	10/21/2013	Cell phones	166.96
92070	11/26/2013	WALMART COMMUNITY # 0005 7118	1385	10/24/2013	SUPPLIES FOR FITNESS CENTER	12.32
92070	11/26/2013	WALMART COMMUNITY # 0005 7118	4967	11/20/2013	Sports Open PO	6.65
92070	11/26/2013	WALMART COMMUNITY # 0005 7118	4968	11/20/2013	Sports Open PO	117.91
92071	11/26/2013	Wist Office Products	1172089	11/22/2013	Finance Office Supplies	522.04
<b>Total Warrants</b>						<b>1,046,753.73</b>

**MINUTES OF THE FLORENCE TOWN MEETING HELD ON TUESDAY, SEPTEMBER 3, 2013, AT 5:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

**Mayor Rankin called the meeting to order at 5:02 p.m.**

**2. ROLL CALL:**

Present: Rankin, Smith, Hawkins, Montaño, Walter (5:45 p.m.), Woolridge, **Celaya**

**3. ADJOURN TO EXECUTIVE SESSION**

**For the purpose of discussion and consultation with the Town Attorney for legal advice regarding Curis Resources (Arizona) Inc., pursuant to A.R.S. § 38-431.03(A)(3).**

On motion of Councilmember Hawkins, seconded by Vice-Mayor Smith, and carried to adjourn to Executive Session.

**4. ADJOURN FROM EXECUTIVE SESSION**

On motion of Vice-Mayor Smith, seconded by Councilmember Montaño, and carried to adjourn from Executive Session.

**5. INVOCATION**

A Moment of Silence was observed.

**6. PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**7. CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

Lina Austin, Florence Resident, requested that Council not take action on the TS zoning, and asked that it be referred back to the Planning and Zoning Commission so that those affected by it be better educated on it. She inquired if the Council has the procedural ability to move the zoning forward one block to 1<sup>st</sup> Street so that the



residents have the option to sell their property in the TS zoning. At some point the f the exclusive neighborhood that will be built in the TS zoning will need to be integrated with the abandoned part of Town. She loves living in a small town that offers rural excellence and asked that Council consider maintaining rural excellence.

## **8. PUBLIC HEARINGS AND PRESENTATIONS**

### **a. Public Hearing on Ordinance No. 601-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Resolution No. 601-13 by title only.

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTIONS 150.031 DEFINED WORDS, SECTION 150.047 DISTRICT USE REGULATIONS TABLES (A), SECTION 150.055 MANUFACTURED HOME SUBDIVISION (MHS) AND SECTION 150.068 RECREATIONAL VEHICLE PARKS AND/OR SUBDIVISIONS (PZC-16-13-ORD).**

Mr. Mark Eckhoff, Community Development Director, stated that the requested changes include updates to the manufactured home subdivision and the RV section of the Town Code, per the director of the Mayor and Council.

Mr. Eckhoff stated that staff received direction to review sections of the Town Code pertaining to manufactured homes and recreational vehicles. Upon review, staff found that there was an opportunity to update these sections.

Changes proposed are summarized as follows:

1. Within Section 150.031 Defined Words, staff redefined several of the defined words with modern definitions and added some additional words for clarity.
2. The text amendment proposes a change to the District Use Regulation Tables so that manufactured home is no longer considered a Conditionally Permitted Use within a Single-Family Residential (R1-6) Zoning District.
3. Section 150.055 Manufactured Home Subdivisions (MHS) proposes that a manufactured home placed on a Manufactured Home Subdivision lot be no more than 5 years old.

He said these changes are in the interest of general welfare, health and safety of the public and will complement recent text amendments processed. Other changes have been worked on and will be presented for discussion at a separate public hearing. This request has no direct or specific financial impacts.

He said the amendment was presented to the Planning and Zoning Commission on August 1, 2013, which forwarded a unanimous favorable recommendation on this case to the Town Council.

Councilmember Hawkins inquired if manufactured homes will only be allowed in areas that are zoned for manufactured homes.

Mr. Eckhoff stated that manufactured homes can be placed within rural zoning districts, manufactured home subdivision, and manufactured home parks.

Discussion occurred on existing manufactured homes, legal conforming properties, and the continuation to allow for the homes, as well as replacements.

Councilmember Celaya inquired about RV vehicles, and cannot live out of the RV in a residential area. He inquired if home owners will be allowed to keep their RVs and camping trailers on their property.

Mr. Eckhoff stated that the section of the Code, which is being modified, does not pertain to the storage of an RV. He stated the current provisions allow for residents to store their recreational vehicles, providing their lot can accommodate it.

Discussion occurred permanent and temporary living in an RV.

Councilmember Montaña inquired why the five year limit was chosen. He said there are RVs and manufactured homes that are older than five years that still meet the Code and look fine.

Mr. Eckhoff discussed the age limit and said the age limit can be changed. He said there is a difference once the age limit is ten years plus.

Councilmember Montaña asked why the age limit can be changed if the manufactured home still meets the building, and electrical codes.

Mr. Eckhoff stated that the manufactured homes do not age as well as a site built home. There five year was a number that was suggested and is fairly uniform in other jurisdictions. There have also been law cases that five years is a reasonable term if an age restriction is going to be applied.

Discussion occurred on the age limit, what the Town will allow, and what was allowed in the past.

Mayor Rankin discussed the homes that didn't pass inspection that were condemned.

Councilmember Hawkins explained the difference between mobile home and manufactured home.

Discussion occurred on how manufactured homes affect the values of surrounding homes, and the aesthetics of manufactured homes.

Mayor Rankin asked staff to provide information on age limits of other municipalities within the surrounding areas.

Mr. Eckhoff stated that he will provide the requested information. There is no code or law regarding the aesthetics.

Mayor Rankin opened the Public Hearing.

Ms. Denise Kollert, Florence Gardens Resident, stated that the Florence Gardens HOA requires a home that is being brought in to the park to be five years or newer. She said mobile homes have a bad reputation. He said manufactured homes and modular homes are built better, and can last if they are properly maintained. She said the manufactured homes have to follow HUD standards and are built much better than the past.

Mayor Rankin stated that there are manufactured homes in the Florence Gardens area that have sold for more than \$100,000. He said there are homes in Florence that are built for less than \$100,000, so the value of the home is irrelevant.

Ms. Kollert inquired if there could be a code which would require the homes to be ground set so they blend in with the surrounding homes.

Mayor Rankin would like the homes to be ground set.

Ms. Kollert stated that the ground set homes look more like a home. They can be stuccoed to appear more like the other homes.

Mayor Rankin closed the Public Hearing

#### **b. Public Safety Presentation by Florence Fire Department.**

Mr. Peter Zick, Fire Chief, stated that the Fire Department is very busy for a two station fire department.

Chief Zick stated they received approximately 3,200 calls between January 1, 2013 and July 31, 2013, with approximately 2,000 of the calls being EMS calls. The call increases each year, and they expect to have responded to 4,200 by year end.

Chief Zick stated that he did a three month evaluation and found that the staff is very dedicated, knowledgeable, and professional. Staff has received newer equipment and a new station is being built. They also have a great working relationship with law enforcement. He said one weakness noted is the recording system which is very

difficult to gather information and export the information to useable data. He said he is evaluating different systems.

Chief Zick provided an overview on their strengths, weaknesses, calls that they responded to, on-going training for staff, operations, capital improvements and vehicles.

Chief Zick stated that they have a training agreement with CAC in which Florence uses their own instructors and have the trainings at their facility, while getting the staff free college credit. They participate in active shooter trainings with other entities. They are also evaluating the radio communications with other communities. They hired a Battalion Chief as well.

Chief Zick explained the status of the Fire Station No. 2 building progress and said they should be completed by February or March 2014.

Councilmember Hawkins inquired what emergency stand-by means.

Chief Zick stated that they are move ups to move personnel to cover areas when they must stand by for other agencies.

**9. CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. \*Authorization to enter into an Intergovernmental Agreement for sharing aerial photography and topographic mapping between the Pinal County Flood Control District and the Town of Florence.**
- b. \*Receive and file the 2013 Florence Municipal Court Independent Audit.**
- c. \*Approval of accepting the register of demands ending July 31, 2013, in the amount of \$3,079,662.30.**

Mayor Rankin inquired why this audit is on the Consent Agenda.

Ms. Garcia explained that this audit is an independent audit for the Courts, and not the annual financial audit.

On motion of Councilmember Montañó, seconded by Councilmember Walter, and carried to adopt the Consent Agenda as submitted.

## **10. UNFINISHED BUSINESS**

- a. Discussion/Approval/Disapproval of Ordinance No. 602-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Ordinance No. 602-13 by title only.

- b. AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE TERRITORY SQUARE ZONE CHANGE (PZC-01-13-ZC) (First Reading held August 19, 2013).**

Councilmember Hawkins stated the development will help the Town as a whole, and the headline regarding in the newspaper about the Town redlining property owners out of prosperity is incorrect.

Councilmember Celaya and Councilmember Walter concurred with Councilmember Hawkins concurred with Councilmember Hawkins.

Discussion occurred on zoning of the properties within the area and one parcel of property that is being excluded due to discussions between the owner and Pinal County.

On motion of Councilmember Woolridge, seconded by Councilmember Celaya, and carried to adopt Ordinance No. 602-13.

## **11. DEPARTMENT REPORTS**

- a. Manager's Report**
- b. Department Reports**
  - i. Community Development**
  - ii. Courts**
  - iii. Finance**
  - iv. Library**
  - v. Parks and Recreation**
  - vi. Police**
  - vii. Public Works**

Councilmember Walter inquired about the flooding in front of the hospital on Hunt Highway.

Mr. Wayne Costa, Public Works Director, stated the flooding was due to two plugged conduits that were across Hunt Highway that was installed by Pulte, which is still part of the Pulte Project. He explained measures that will be taking place to resolve the issue.

Councilmember Hawkins inquired about the curbs that are set at the banks on Butte which have not been poured.

Mr. Eckhoff said that the projects will start this week. He explained the reason for the delays.

Mayor Rankin inquired about a status update with the two ADOT projects at the roundabout.

Mr. Costa stated that his last conversation with the District Engineer with the project on SH79 is that they are still in the design phase. Once the design is finalized, they will construct and they were unable to provide a time period for completion.

Mr. Costa said the project on SH 287, ADOT Local Government Section needs to choose a consultant for the design. They are meeting on Thursday for both roundabouts.

Mayor Rankin assigned Mr. Costa to contact the District Engineer for a date of completion, and to advise him that the Mayor will be attending the next Transportation Board meeting.

The Department Reports were received and filed.

### **CALL TO THE PUBLIC**

There were no comments.

### **12. CALL TO THE COUNCIL**

Councilmember Montañó stated that he attended the Florence Unified School District's First Annual Inaugural Event. It was very nice that all the schools united and the main focus of doing more with less. They are in need of support for the next override election. He said the Town can look at to assist with the kids to get a better education.

Councilmember Walter also attended the Inaugural Event and they had a wonderful turnout.

Vice-Mayor Smith stated the school district's boundary has grown quite a bit in a few years. He thanked the Police volunteers for their assistance.

Mayor Rankin commended the Public Works Staff for their work on the Main Street Project. He said he along with two Councilmembers attended the League of Arizona Cities and Towns. It was very informative and the training was very good.

### **13. ADJOURNMENT**

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adjourn the meeting at 7:06 p.m.

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Tom J. Rankin, Mayor

ATTEST:

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on September 3, 2013, and that the meeting was duly called to order and that a quorum was present.

---

Lisa Garcia, Town Clerk

**MINUTES OF THE FLORENCE TOWN COUNCIL SPECIAL MEETING HELD ON MONDAY, SEPTEMBER 9, 2013, AT 6:00 P.M., IN THE GYM LOCATED AT ANTHEM K-8 SCHOOL, 2700 N. ANTHEM WAY, FLORENCE, ARIZONA.**

**1. CALL TO ORDER:**

Mayor Rankin called the meeting to order at 6:05 p.m.

**2. ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Walter, Woolridge.

Absent: Montañó

**3. CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

There were no public comments.

Mayor Rankin led the Pledge of Allegiance.

**4. PUBLIC HEARINGS**

- a. Public Hearing on Annexation No. 2013-01, more commonly known as the Magic Ranch Annexation, area encompasses a land area of approximately 2,571 acres or 4.02 square miles. The subject area is generally bound by the Gila River Indian Community to the west, the Copper Basin Railroad to the east, Arizona Farms Road to the north and State and Federal land to the south.**

Mr. Mark Eckhoff, Community Development Director, gave a brief overview of the following:

- Historical information on the Town of Florence
- General Plan
- Defined planning area
- Corporate limits
- Annexation area
  - Approximately four square miles
  - Area is heavily populated
  - Area continues to grow
- Services provided by the Town of Florence

Florence Town Council Meeting Minutes

September 9, 2013

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- Administration
- Finance
- Community Development
- Building and Safety
- Courts
- Planning
- Legal
- Fire
- Police
- Parks and Recreation
- Public Works
- Engineering
- Library

Mr. Eckhoff stated Johnson Utilities will remain the water and wastewater provider. He stated that the Town has a fire station in the core area. The Town has started construction on Fire Station No. 2, with a Police Sub-station within that station. This station will be within close proximity to the proposed annexation areas. The Town is looking at land acquisition opportunities to locate a temporary station and ultimately, a permanent station. He said if the Town were to move forward on the annexations, a new Police beat would be created and additional officers would be hired to service the area.

Mr. Eckhoff explained the Town of Florence property taxes, and provided an example of approximately how much of an increase one might expect.

Mr. Eckhoff explained the process for this annexation, which included:

- Neighborhood meeting
- Fiscal analysis was completed
- Worksession with Council
- File annexation petitions
- Town is holding public hearing on September 9, 2013
- Circulation of petitions can begin on September 16, 2013
- Neighborhood meeting for collecting petitions on October 5, 2013
- Annexation Ordinance will be adopted
- Comparable zoning will be adopted

Mayor Rankin opened the Public Hearing.

Mayor Rankin stated the names of those individuals who did not want to address the Council, but asked that their name be on record in favor of the Magic Ranch annexation:

- Janet L. Schaffer

Mayor Rankin stated the names of those individuals who did not want to address the Council, but asked that their name be on record in opposition of the Magic Ranch annexation:

- Lily and Joe Messenger
- Barbara Hammontree
- Dave Hammontree

Mr. Jim Stewart, Magic Ranch Resident, inquired if the Town does not receive 50% of the value of Magic Ranch residents to sign the petition, does the annexation become mute. He also inquired who authenticates the signatures and how those who are collecting signatures verify they are the property owners.

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, stated that the Town needs to receive 50% of the property owners to sign the petition as well as 50% of the assessed value to be able to move forward with the annexation. She stated that is one signature per property owner. She said the Town records the signatures with the Pinal County Recorder's Office. The property owner must be on the certified list that the Town receives from the Pinal County. She stated that the Town Clerk's Office will process the signatures by sending the petitions directly to the property owners and will require identification when receiving the signatures at the neighborhood meeting.

Mr. Stewart inquired if the signatures that are received posted so that the property owners can verify their signatures.

Ms. Garcia stated that anyone can come to the Clerk's Office and view the petition during the thirty day waiting period.

Mr. Stewart asked if there will be any further notifications via certified mail.

Ms. Garcia stated that there will not be any further notifications via certified mail.

Ms. Margo Fieldmiller, Magic Ranch Resident, inquired about the tax increases in property. She said there will be an increase to the homeowner. She inquired what the cycle is for re-assessing property.

Mayor Rankin stated that Pinal County is the entity who assesses the property annually and relays that information to the Town.

Ms. Fieldmiller inquired about the increases.

Mayor Rankin stated that the property values decreased this year.

Ms. Fieldmiller said there are issues with roads in the area that the Town is annexing. She inquired if the Town is inheriting the problems with the roads.

Mayor Rankin stated that the Town will inherit the issues with the roads if the property is annexed into Florence.

Ms. Fieldmiller inquired if the Town will be purchasing the private utility company that currently serves the area.

Mayor Rankin stated that it would be a policy decision made by the Town.

Ms. Fieldmiller inquired about the time limits for the annexation.

Mayor Rankin stated it is one year from the time they file the annexation petitions with the Pinal County Recorder's Office.

Ms. Lisa Garcia, Deputy Town Clerk/Town Manager, stated the annexation petitions were filed on August 16, 2013.

Ms. Barbara Poulson, Magic Ranch Resident, inquired why the Town thinks that the annexation will benefit them. They have been doing fine being residents of Pinal County. She said their taxes will increase by being incorporated. The turnover rate is very high in Magic Ranch. She inquired how the Town will obtain signature from all of the homeowners who live in Canada and rent out their properties.

Mayor Rankin stated that the petitions will be mailed, certified mail, return-receipt, to the homeowners who live out of state.

Ms. Poulson stated that the notification states that there will not be emission testing; however, she does not believe it because Arizona Department of Motor Vehicles has stated that those who reside in Florence will be required to have emission testing on their vehicles. She inquired where the closest location for emission testing is.

Mayor Rankin stated that before the PM 10 went into effect, everything south of Arizona Farms Road did not require emission testing. Starting this year, the laws have changed and the majority of Pinal County has been declared a PM 10 area, which means that those residents will be required to have emission testing. This has nothing to do with the annexation. He does not know where the closest location is at.

Ms. Poulson inquired what the annexation will offer, aside from a tax increase.

Mayor Ranking stated that they will have access to the Town Council and staff. Your fire insurance rates will decrease. You will also have access to Police services and there may be a faster response time. He said there are certain planning things that need to be done once an area is incorporated. He said roads will be maintained.

Marvin Evans, Merrill Ranch Resident, stated that Mayor Rankin's comments were incorrect with regards to Police response time. Pinal County Sheriff's Office currently

responds to the Magic Ranch and their response in less than five minutes, and that is a proven fact.

Mayor Rankin stated that he did not agree with Mr. Evans.

Mr. Evens stated that Florence has 23 officers and doesn't know how many of them are in patrol cars and Florence has a large area to cover. He stated that the response will not be as good. He said the residents are going to bare all of the costs that they currently bare as well as an additional \$150 to \$300 in taxes for property tax. He said they haven't been shown one thing that would be advantageous to the Magic Ranch residents. He said the Pinal County sub-station is approximately 5.5 miles from his home and the proposed Florence sub-station will be further from his home than that. He doesn't see any benefits to the residents. He said the Town should work on infill for the land between the developments. He said Florence is known as a prison city. Florence has been a dying town for the last one hundred years.

Mayor Rankin stated that he is a life-long resident of Florence. He said Florence is a struggling town, like other communities in the country. He said Florence has more jobs in our community than all towns in Pinal County. He said most jobs are government related. Florence is trying to rid itself of the prison city stigma. He said the only way for communities to get large name stores in our community is by rooftops. He has continually tried to obtain a grocery store for the downtown area of Florence and is unable to do so because there are not enough rooftops. The Economic Development Department is working to revitalize the downtown area.

Phil Hollands, Magic Ranch Resident, stated the fact sheet does not contain information on developmental impact fees. He said that he was looking at the taxes for a 2500 square foot home in Anthem and noticed that they pay taxes for Town of Florence Anthem at Merrill Ranch CFD2 - \$37 and \$409 for the bond. He said including the property tax, the average homeowner pays approximately \$600 annually. He inquired what would prohibit developmental impact fees from affecting them if they are annexed into the community. He inquired what is the added value for the Magic Ranch residents. He knows there is added value to the Town if they were to annex their properties. He understands that the Town needs to make up approximately \$14 million in the next five years, and Magic Ranch residents are being asked to make up that shortfall.

Mr. Hollands stated that currently the residents have the option of paying for fire protection. Once they are annexed, they will be required to pay town taxes. If the taxes aren't paid they will receive a lien on their property and it will show on the delinquent tax list on Pinal County's website. He said Florence has several taxes and they have some that are coming up in July and December, which are utilities and may not affect the Magic Ranch residents.

Mr. Hollands stated that Gold Canyon did not want to be annexed because they like being residents of Pinal County. No one bothers them and they don't have to pay for permits. He said the Magic Ranch residents get all of the services they need and there

is no value added by annexing into Florence. He inquired that the annexation study that was done is not available nor is it on the website. He said Florence stands to earn a lot of money. He said the money that Magic Ranch will generate will not be spent on them.

Mayor Rankin asked Mr. Charles A. Montoya, Town Manager, to address some misleading comments.

Mr. Charles A. Montoya, Town Manager, stated that Pinal County Sheriff's Office does a phenomenal job for Pinal County. Pinal County is a very large area and they have three officers dedicated to the San Tan Valley area. If Magic Ranch is annexed into Florence, they will have an entire Beat dedicated to Magic Ranch, and both annexations as a whole. There will be a substation in Anthem. He said the encompassing taxes for a \$100,000 value home will be approximately \$100; of which you will receive the following services: fire, police, public works, streets, transportation, parks and recreation, and library.

Mr. Montoya explained CFDs and the taxes that the Anthem residents are paying for. He said those residents bought into the districts with special financing to create special roads, special lighting, and special bonding. If the residents in Magic Ranch and Crestfield Manor do not want that, they won't receive it and they will receive no additional taxes.

Mr. Montoya stated that the Public Works Director has inspected all of the roads, including the dirt roads and are looking at drainage issues. He said the Parks and Recreation Director is looking at future parks. The existing homeowners will not pay development impact fees. The developers that are looking for new homeowners to come in will pay the development impact fees so the Town can ensure that they can place the roads and parks for those areas.

Mr. Hollands stated that Magma Flood District has increased their fees annually, and he inquired what would prevent Florence from doing the same thing. He said once they are incorporated, Florence can dictate what they will have to pay for property taxes.

Mr. Montoya stated the tax levy is approximately \$100 annually for every \$100,000 assessed value. He said that the services that he outlined previously, is the Town's responsibility and will be addressed if the area is annexed into the Town. He said the Town wants to ensure that they will receive the services that they have been asking for, for years. He said both Rural Metro and the Town of Florence provide great service as does both police services. He said the Arizona Farms and Magic Ranch residents can choose to wait for Pinal County to provide the requested services, if they so choose.

Mr. Hollands stated that he currently has a choice to sign up for fire protection through Rural Metro; if annexed, he would no longer have a choice.

Mayor Rankin stated that Pinal County has impact fees. He said only those who build a home in Florence would be required to pay for the Town's impact fees.

Mr. John Pantigo, Magic Ranch Resident, stated that many are basing their choice on a cost benefit analysis. He inquired what benefit the Town will receive from incorporating the areas.

Mayor Rankin stated that it will cost the Town for the next two years; and additional revenues will come in afterwards. The additional review is what will allow the Town to provide the services. He said he hopes Florence will be a place where future generations will stay and raise their families.

Mr. Montoya stated that the State of Arizona and large corporations do not recognize Florence because of its size, and until the population figures increase, Florence will not be able to attract large businesses and primary employment to come to Florence. It is important to make a larger community so our voice can be heard.

Mr. Albert Daier, Tempe Resident, clarified some statements that he felt were disrespectful. The property that he owns is neither in the Magic Ranch or Arizona Farms subdivisions; they surround his property. He appreciates the services that Florence offers and the government that lives close to you is the one most easily accessible. The statements that were made about Florence are more than he can take. He is originally from Oklahoma and has been in Florence for 70 years. Florence has one of the State prisons, and there are several in Arizona. He said in the past, a prison was something that you wanted in your community. The City of Tucson had applied to have the State's insane asylum and were rejected. Phoenix received it because they had more votes. Tucson received the second choice which was the university. He said the Town of Florence has made a meaningful contribution to the State of Arizona with its silver mines and prison capacity. Florence has a bright future. McFarland State Museum is in Florence and he was fortunate to know Mr. McFarland. He listed all of Mr. McFarland's accolades. He said is in favor of the annexation. His daughter lives in an unincorporated area and cannot use some of the services offered to those who live in a municipality.

Mayor Rankin stated that Mr. McFarland was a co-author of the GI Bill, which allows many to purchase homes.

Mr. Montoya stated that Florence has the largest primary employment per population in Pinal County. Florence is still here even with the downturn in the last two economies. He stated that Florence isn't trying to annex the areas because Florence is hurting nor needs the money; Florence would like to bring corporations to the area and want to be noticed. Florence is financially sound. Florence has a lot to offer them as well as they have a lot to offer Florence.

Mayor Rankin stated that Florence is now a member of Maricopa Association of Governments (MAG). Florence had the option of joining with Coolidge, Eloy, and Casa Grande, but opted to go with MAG because Florence saw the growth and movement of Maricopa County, and elected to take advantage of what MAG offers for transportation.

Mr. George Johnson, Johnson Utilities, stated that he has over 55 years' experience in working with governments, cities, and towns. He said it is important to always look at ones' track record, and Florence's track record is great. Florence offers more services than what the County offers. You would have a Mayor, Council, and staff; and they are doing a tremendous job. He stated that Maricopa is 7.8% on primary, secondary taxes. Florence is 1.11%. He supports the annexation.

Ms. Lizz Humphries, Magic Ranch Resident, stated that she understands that she will be paying approximately \$100 more annually per taxes, but they would not have to pay the \$400 annually to Rural Metro. She inquired if she understood the taxation correctly. She inquired if the \$100 would include fire protection. She stated at first she was against it, until she understood what the annexation would entail. She said she likes Florence.

Mayor Rankin confirmed that she was correct.

Mr. Montoya stated that not only would they be offered fire protection, but they would be offered all the services the municipality provides.

Mr. Arnie Moskowitz, Magic Ranch Resident, stated that he is for the annexation because of fire protection. He inquired if the property tax is limited by statute at 1%. He said \$139 will buy him what would be equivalent to what Rural Metro offers. He stated that his neighbor chose not to pay Rural Metro the \$400 annually, had a snake appear in his yard and called Rural Metro. Rural Metro came and took care of the snake in five minutes and sent him a \$435 bill for services rendered. He said you would receive all the services provided by the Town of Florence for a small fee. He said one person said Pinal County has a five minute response time. That may be on paper, but he called and it to Pinal County 27 minutes to arrive. He said they have a priority list and do not come to every call. He said Pinal County is huge and their officers are spread all over the County. He likes the idea of having a local beat cop. He likes that the police officer will know his name and will know the area. He said Florence has a bad name with the prisons. He said when he first moved to the area and hears that there were several prisons in the area, he was a little concerned. The fears have been diminished. He knows the prisons are just a prison business and employs most of the people in the area. He said his mailing address is listed as Florence. He said if he is already stigmatized as a Florence resident, he might as well receive the benefits of being a Florence resident.

Mr. Moskowitz said he has lived here for eight years and no one has ever asked him his opinion. He said he likes the idea of having a local government that he could be part of, if he so chooses. He said it is a tremendous benefit to have some control at the local level. He doesn't see the negative, but hears the fear of an increase in taxes. He said Mr. Montoya has explained the taxes and that the impact fees would not be imposed on them. He supports the annexation.

Mayor Rankin said that Florence is a safe community.

Mr. Montoya said that Florence was recently named as the 17<sup>th</sup> safest city in the United States, and one of the safest cities in Arizona.

Mr. Duncan Saunders, Magma Ranch Resident, inquired about the 1% tax that they will be assessed; if the 1% tax includes school taxes and bonds, or if it will be additional fee.

Mr. Montoya stated that the 1% tax does not include school taxes or bonds and they will be an additional amount.

Mr. Saunders inquired what the percentages were for the school tax and bonds are.

Mr. Montoya stated that the Town is not aware of any increase. He stated that the Town Council is not in control of those fees. He said the Town tax is 1% of the assessed value.

Mr. Saunders inquired if they will receive speed bumps and speed limit signs because there is a safety issue on the streets around his home.

Mr. Wayne Costa, Public Works Director, stated that any problem related to safety will be addressed in the first year; which equates to approximately 25% of the maintenance budget.

Mr. Daniel Hughes, Police Chief, stated that with regards to traffic enforcement, the first the Police Department is going to do is education. He said this year the Town received \$48,000 from the Governor's Office on Highway Safety to put up street signs, to purchase extras peed equipment, and time to work with the public. The Town also received \$4,000 for child safety seats. He said they not only write citations, but they educate the public and address the issues. There will also be a beat team assigned to the area as well as a beat sergeant responsible for the area. They also meet once a month with the Police Chief to address the issues that are occurring and what they are working on. They will also build partnerships with public.

Mr. Mike Farina, Finance Director, stated that the only tax being added to their bill will be the Town of Florence tax, should they be incorporated. The tax bill already includes the Florence Unified School District, the community college, and other taxes.

Mr. Ted Carpenter, Wild Horse Estates Resident, stated that he appreciates the Council for having a meeting in their area.

Ms. Teresa Mathews, Magic Ranch Resident, inquired how the Town will be able to impact improvements to Hunt Highway and Arizona Farms Road.



Mr. Montoya stated staff has assessed every road, highway, dirt road, drainage issues, and all of the problems in the proposed annexed areas. A plan is in place should the areas be incorporated.

Mr. Costa stated that every year, the Town will devote 25% of the maintenance budget strictly to pavement preservation. He said in the initial year the primary focus will be safety (traffic control devices, signage, intersections, and drainage improvements. He stated in the future, for the next five years, they have planned improvements for a portion of Hunt Highway and drainage improvements for Section 11 because of the flooding.

Mr. Costa stated that the Town belongs to Maricopa Association of Governments (MAG) which they allocate highway safety improvement dollars. The Town plans to receive some of the funding.

Mr. Fred Redmond, Oasis at Magic Ranch Resident, stated that he has attended three of the Town Council meetings and hears of what the Town is planning. He also attends the Pinal County meetings. He is in favor of the annexation. He said when asking the Pinal County Board of Supervisors about Hunt Highway; their answer is their money is spread throughout Pinal County. He said much of the money that the residents of Magic Ranch pay into County taxes is spread throughout. He said it would benefit the residents if they belonged to the Town of Florence. He said they would have a smaller contingency to be able to work the issues that they have versus relying on Pinal County.

Mr. Redmond stated when Pinal County Sheriff's Office can't respond, they ask Florence to respond. He said Pinal County also assists Florence, so there is a shared responsibility between both agencies. He said he doesn't see that partnership changing if they become incorporated into the Town. He said the control and management of Pinal County Sheriff's Office is from Apache Junction. They are in District D which only has one to two people assigned to handle issues in their area.

Mr. Redmond stated there are a lot more benefits with becoming part of Florence. He attends both Pinal County and Town meetings. He said the Council is always available to answer questions.

Mayor Rankin closed the Public Hearing.

- b. Public Hearing on Annexation No. 2013-02, more commonly known as the Arizona Farms Annexation, encompasses a land area of approximately 1,171 acres or 1.89 square miles. The subject area is generally bound by the Copper Basin Railroad to the west, Felix Road to the east, Arizona Farms Road to the north and the Anthem at Merrill Ranch community to the south.**

Mr. Mark Eckhoff, Community Development Director, described the proposed annexation area and listed all the subdivisions located within the area. He stated that, if

annexed, this area would receive the same benefits as Magic Ranch. The process for both annexations will run concurrent with one and another. The public hearings were done at the same time. He said one thing that may vary is if one annexation goes faster than the other and would go before Council at separate times.

Mayor Rankin opened the Public Hearing.

Mayor Rankin stated the names of those individuals who did not want to address the Council, but asked that their name be on record in opposition of the Arizona Farms annexation:

- Coylinda Wall
- John Vistaunet

Mayor Rankin stated the name of the individual who did not want to address the Council, but asked that their name be on record in favor of the Arizona Farms annexation:

- Dustin Melton

Mr. Ted Carpenter, Wild Horse Estates Resident, stated that he received a letter from Rural Metro which stated that the annexation would result in additional tax burdens for residents and property owners in the form of increase property sales and construction taxes; and inquired if it is true.

Mr. Montoya stated that the Town received the memorandum that was distributed by Rural Metro. He said when it comes to the services that Rural Metro is providing to you, it is considerably higher than all of the services that the Town would provide. He said unless you are building a brand new home, you will not be paying Rural Metro. There are impact fees that are associated with the County, and those same impact fees would be associated with the Town. He said that it is not true. He said the taxes will increase.

Mr. Carpenter stated that he has lived in several cities in Maricopa County and they had water services. He inquired if the Town can provide water services to the residents that will be less expensive than Johnson Ranch.

Mr. Montoya stated that at this point in time, the water is provided by Johnson Utilities and the Town cannot provide water to the area. The core of Florence does receive water from the municipality.

Mr. Carpenter stated that he received information that the 2012 tax on a \$130,000 home in Florence would pay \$2800 in property taxes. The property tax in Wild Horse Estates is \$1440 and the fee for Rural Metro is \$605. He said the Town tax is more. He inquired if the Town were aware of this.

Mr. Montoya stated that he believes the information that Mr. Carpenter quoted is incorrect because the Town of Florence property tax is 1.11% for every hundred thousand dollars on assessed value, not market value. He said there may be other

taxes that include the school district, the county that are included, but re-iterated that those are not Town of Florence taxes.

Mr. Carpenter said there were several articles regarding the retirement system for public safety and the drop program in which there were several firemen leaving with \$500,000 or more plus their pension. He inquired if that money is included in the cost for the fire service that the Town provides.

Mr. Montoya stated that the amount of money that the Town pays for retirement goes to the State of Arizona and there is nothing on top of that. There are percentages because they are public safety; however, there is nothing additional that you would be paying to come into the Town of Florence.

Mr. Carpenter said there are approximately 50 personnel between the police and fire departments. He said if they retire, does it come out of the public pocket.

Mr. Montoya said the Town does not have a unionized fire or police department. They are paid the retirement that they put in themselves.

Mayor Rankin said the police and fire personnel are part of the public safety retirement system. He said the drop system occurred in Maricopa County, and Florence does not have it.

Lisa Garcia, Deputy Town Manager/Town Clerk, stated that the police and fire personnel are enrolled through the State of Arizona retirement system and would not be something in the Town's Personnel Rules and Regulations.

Discussion occurred on the Arizona State Retirement System.

Mr. Carpenter inquired if Wild Horse Estates be removed from the annexation.

Councilmember Hawkins stated that removing Wild Horse Estates from the annexation would leave a County island, and the Town would not want to create an island.

Mayor Rankin said they couldn't do that now because the maps have been recorded with the County Recorder. He said you can no longer create islands. There are provisions of how you can incorporate and it must be contiguous based on the width and height of the community.

Mr. Carpenter inquired if the Fire Department currently provides ambulance service.

Mayor Rankin responded that the Town does not currently provide ambulance service.

Councilmember Hawkins said the Town provides emergency medical response and Southwest Ambulance Service provides ambulatory service if needed.

Mr. Carpenter stated that the City of Phoenix has their own ambulance service. He inquired if the Town has medics on their fire trucks, and if so, how many.

Councilmember Hawkins stated that the Town has medics on their fire trucks.

Mr. Montoya stated that when a vehicle is sent out, it may send out an entire engine company which is comprised of three people plus two additional individuals which are EMTs or paramedics. He stated because the Town does not carry the Certificate of Necessity, which is issued by the State of Arizona, the Town can only provide medical response, but not transport. The personnel will ensure the necessity of care occurs before the transport is transferred to Southwest Ambulance.

Mr. Carpenter stated that Mayor Rankin has previously said the homeowner's policy will not pay for Rural Metro if there is a fire incident.

Mayor Rankin clarified the statement and said that is his impression that if the homeowner does not have fire insurance and Rural Metro responds, Rural Metro will bill the homeowner because they are not a contracted subscriber. The homeowner may have difficulty with its insurance company because they do not have fire insurance. The homeowner may have to absorb the entire cost.

Mr. Carpenter stated that the homeowner's policy will cover any damages.

Mr. Montoya stated that with most homeowner's insurance, if they believe you have permanent fire coverage that you are paying for via subscription or you are covered with a municipality; you will have a rating between a three and four. If the insurance company finds out you do not have fire coverage, you may have a rating of a nine; your cost for that service will be higher when you are billed.

Mr. Carpenter inquired if they have a policy on illegal aliens in Florence.

Mayor Rankin stated the Town enforces State Statutes with regards to immigration.

Mr. Carpenter inquired if the Town assists Sheriff Babeu fight immigrants that come across the border illegally.

Mayor Rankin stated that the Police Department will assist the Pinal County Sheriff's Office should the need arise.

Mr. Carpenter stated that he understands that there is a north south freeway that will be built in close proximity. He inquired if the Town will be able to assess construction fees if the freeway is built within the municipality, should they annex that area into the Town.

Mayor Rankin stated that they can assess a construction fee to any construction with the exception of roadways.

Mr. Carpenter inquired if there is a paper subdivision east of Felix, and if so, is it within the Town.

Mr. Eckhoff stated that there was a subdivision named Felix Farms and the plat was abandoned and no longer exists.

Mr. Carpenter inquired if the Town taxes are levied at the maximum.

Mr. Montoya stated the Council only increases taxes once per annual basis; however, the Council wishes to keep the tax levy close to \$1.00 but you can increase the levy 2% per year; but he re-iterated that the current Council wishes to have the tax levy remain as close to \$1.00 as possible.

Mr. William Myers, Wild Horse Estates Resident, stated they do not have streetlights, sidewalks, or sewer. He inquired if there is a plan to add those items to the subdivision, and if so, what would the impact be.

Mayor Rankin stated adding streetlights, sidewalks and a sewer is contingent upon what the residents of that subdivision want. He said if more than 50% of the residents wanted those items, a district would be formed and they would receive those items.

Mr. Myers inquired about the washes. He said they have had to clean out the culverts themselves for the last three years. He said they would like to maintain the wash. He inquired if there have been discussions with placing easements in those areas and replacing the washes.

Mr. Costa stated that some of the concern is the drainage in the area from the Magma Wash. Recently, Magma Flood Retarding Structure had been upgraded and taken out of a safety related issue, which resulted in the reduction in flows in the Magma Wash. They have planned a master drainage plan for that area which would encompass Wild Horse Estate, Crestfield Manor, and the breach in the retention pond. He said they will develop a master drainage plan, and from the plan, determine any drainage improvements that could be made. The maintenance of the wash needs to be maintained because the overgrowth reduces the flow capacity of the pond.

Mr. Costa stated there are a few homes in the Wild Horse Estates that cannot be occupied because they are in the flood zone. The master drainage plan may take the homes out of the flood zone because of the significant reduction of flow due to improvements at Magma Ranch. He explained that this would take place in the second year.

Mayor Rankin stated that the Town is required to maintain green areas. He would prefer to see an open area rather than having culverts installed.

Mr. Myers stated that there area does not have Cox services in their area. He said they service all the areas around him. He inquired why Cox does not serve their area.

Mayor Rankin stated that Florence Gardens does not have Cox services. The cost is the factor as to what areas receive Cox.

Mr. Randy Palmer, Crestfield Manor Resident, inquired if Florence is going to have the infrastructure and the logistics to cover the area for the next few years with the existing financial state. He said the Town would acquire approximately 4,000 new residents and may have to hire an additional 12 officers. A fire station will need to be built because they are in close proximity to railroads. He said there have been discussions of creating a new beat for the area; however, one more officer for 4,000 is not much. He said Pinal County has five deputies at any given time. He explained Pinal County Sheriff's Office regions.

Mr. Palmer stated that he is concerned about Florence's track record. He has been in the area for six years and there were twice the businesses in the Florence downtown area compared to what is there now. Many of the buildings are vacant, Florence has invested a lot of money, and it hasn't worked out. He stated that he does not know if it is because of the vision or what could cause people to not want to go there.

Mr. Palmer stated that the Town is going to pick up the infrastructure for the street and the development part of the Arizona Farms, Felix Road, and Hunt Highway areas. He said he does not see a good record in that area because the worst street that he has been on is Main Street.

Mr. Palmer stated that Florence is the hub for Pinal County. Florence has the most jobs in the County; however, it still doesn't have a Walgreens or Wal-Mart, like Coolidge has, which is a smaller community. For some reason people do not want to bring their businesses to Florence. The outlying areas are growing. He is concerned that their tax dollars will go into the downtown area other than coming to the Anthem area. He would like Florence to be an advancing community, but stopped San Tan Valley from incorporating. Florence is not progressing.

Mayor Rankin explained that incorporation of San Tan Valley would have hurt Florence financially. He stated the Main Street is not the worst road. Florence Heights has had a lot of traffic since ADOT detoured all of the traffic from SH79 to SH287 and has not contributed to its maintenance.

Councilmember Hawkins stated that staff has worked on the maintenance of Main Street for approximately one year. Sections of Main Street have been replaced. If you drive the speed limit, there are no bump issues. He said ADOT has held up the project for approximately five years.

Mr. Palmer said the Town would be taking in Pinal County roads that have issues, and he is concerned if the Town has the means to maintain or fix the issues.

Mr. Montoya stated that the curb cuts and the sidewalks are the first phase of the project. The cross walks and the roads in the downtown area will be the next phase. The streetscape will be done in the next year. It has been approved by Council and the funding is available.

Mr. Montoya addressed Mr. Palmer's concern regarding policing of the area. He stated that additional officers have been programmed into the budget, should the area be annexed. The Town has worked with major land owners along the Felix and Arizona Farms Road area to program in approximately five acres for a new fire station. This would be in addition to the new fire station is anthem that is currently under construction. The Town would ensure that there is coverage in the interim of the new station being built.

Mr. Montoya said the roadways and dirt roads have been inspected and will be programmed into the annexation areas with annexation money. The Council is aware that the existing budget will need to support the annexation for the first two years.

Ms. Kelly Nevis inquired about the signature verification.

Ms. Garcia invited everyone to the Signature Kick-Off Event that will be held at the Oasis at Magic Ranch Clubhouse on October 5, 2013. She said staff will be collecting signatures for those in favor of the annexation. Identification will be required. She said petitions will be mailed to the out of state property owners to their property address. She said once the Town has more than 50% of the property owner signatures plus 50% of the assessed valuation, they will file the petitions with the Pinal County Recorder. It will take someone challenging the petitions in order to have the Pinal County Assessor's Office verify the signatures. She said the petitions will not be mailed out certified.

Ms. Kelly Nevis inquired how the County verifies the signatures. She said they have community mail boxes and can end up in someone else's box.

Ms. Garcia stated that anyone can come in and view the petitions. She added that there is a thirty day waiting period once the Council adopts the ordinance for annexation and petitions can also be viewed at this time.

Ms. Nevis inquired how they will be notified if the Town has received the amount of signatures needed and the waiting period is beginning.

Ms. Garcia stated that she can send out notification to the property owners, if Council so chooses. She said typically in an annexation process, the Town mails out letters congratulating and welcoming them to the Town of Florence.

Ms. Nevis inquired about the processing for obtaining streetlights if they are annexed.

Mayor Rankin stated that over 50% of the residents would want to have streetlights before they would consider forming a district.

Mr. Montoya stated that the recommendation would be to forward an ordinance to the Council, if the residents so choose, that they would create themselves a streetlight improvement district. They would pay for it on their own through the district.

Ms. Nevis inquired about the paper subdivision that is east of Felix Road. She said that in one map it shows it being part of the annexation, and on another map, it shows that it is already included in the Town of Florence.

Mr. Eckhoff said there are two subdivisions across from Felix Road and Crestfield Manor. One is the Felix subdivision to the south, and that has been abandoned. The other subdivision is called Mesquite Trails and there were seven units platted. There is not a builder identified for that subdivision.

Mr. Eckhoff stated that everything on the east side of Felix Road is within the municipal boundary.

Mr. Eckhoff explained the annexation area for Arizona Farms.

Ms. Nevis inquired about the zoning.

Mr. Eckhoff stated that a comparable zoning district will be created. He said they have looked at other communities' agricultural zoning for comparison. The zoning will be in place before the Town adopts the annexation. The comparable zoning will be applied to the property once the annexation is adopted.

Mr. Montoya stated that the zoning will be comparable to what already exists.

Mayor Rankin stated that the law states that the zoning has to be comparable. He stated that public hearing will be held on the ordinance in which the public can attend and voice their opinions.

Mr. Eckhoff outlined the process for the comparable zoning.

Ms. Nevis inquired where the park and recreation areas will be located if they are annexed.

Mayor Rankin stated that the Community Development Department will work with the owners of the property to acquire the property for the park and recreation area. He said they would not force the landowner but would work with them.

Councilmember Hawkins stated that they would create something regional.

Mr. Nevis inquired about eminent domain. She said there is a fear that the Town could come and take their property if the Town doesn't like something. She inquired about the Florence Copper site.



Mr. Montoya explained what eminent domain is. He said it is a policy decision that is done by the Mayor and Council. With regards to the Florence Copper site, the Council is looking at the property as we move forward. The Town is still having talks with Florence Copper.

Mayor Rankin stated that the Town does not try to take property away. They would only do something as a last resort but would rather work with landowner.

Ms. Nevis said the homeowners are concerned about being told what they can and cannot do. Many of them are on one acre plus properties and have tumble weeds and they are overgrown during the summer because they don't want to clean them up in the excessive heat. She is concerned about code violations.

Councilmember Hawkins said code enforcement will go out if there is public hazard or if it the Town receives complaints.

Ms. Nevis inquired if the Town does not receive the required signatures, what would happen.

Councilmember Hawkins stated if they do not receive the required signatures, the annexation dies. He stated that they could go back and try for the annexation again at a later time.

Ms. Nevis inquired why the Town decided to annex that area.

Mr. Montoya stated that it has come to the Town a number of times before and it is in the Town's planning area so the Town decided to move forward with the annexation.

Ms. Nevis inquired if the Town has the right formula for determining the amount of signatures and the value needed for the annexation.

Ms. Garcia stated that she does not have the exact figure with her, but invited her to come to the office. She explained the formula for computing the amount of signatures and the value needed.

Ms. Jo Anne Carpenter, Wild Horse Estates Resident, stated that thirty years ago moved to Deer Valley because they didn't want to part of a city. They lost their well water when they were annexed. Their daughter moved to the area and they too moved here. They loved that they were in the County and did not have streetlights. She inquired about the amount of signatures received thus far.

Mayor Rankin stated that he doesn't know the amount of signatures that have been received so far.

Ms. Carpenter inquired how much work they need to do to not be annexed.

Mr. Montoya stated that the staff doesn't know who want to or who doesn't want to be annexed. He said if you choose not to be annexed, when the petitions are received, you can choose not to sign, which means you do not want to be annexed. He said the time frame for acquiring signatures is one year.

Ms. Carpenter inquired why the letters are not being sent certified.

Ms. Garcia stated the letters are not being sent certified because of the cost. Certification only tells the Clerk's Office that the petition arrived. She said the notice of public hearing was sent out certified because the law requires it. She said that the Clerk's Office may send out another petition if the Clerk's Office does not receive a response to the first petition that was sent. If a property owner does not want to be annexed, they can write across the petition that they do not wish to be annexed, but stated that they should not sign the petition and no further correspondence will be mailed to the property owner.

Ms. Carpenter inquired if the property owners' signature must be notarized, and if not, why not.

Ms. Garcia stated that the State law does not require that the petitions be notarized.

Ms. Carpenter inquired if there will be more public hearings.

Mayor Rankin stated that there will be no more public hearings.

Ms. Carpenter stated that they do not want to be annexed.

Speaker unknown, stated that the petitions will be mailed out and if the Clerk's Office does not receive the necessary amount of signatures within thirty days the Clerk's Office will mail out the petitions again.

Ms. Garcia stated that she is correct.

The speaker stated that the Clerk will continue to send out ballots for the annexation until the Clerk receives enough signatures, whether the recipient wants the annexation or not. She inquired if there are some type of rules on how to process annexation. She stated that the ballot is only in favor of the annexation and does indicate how to avoid the annexation.

Ms. Garcia stated document that is being sent is not a ballot, they are signature petitions. She said the mailing will include a cover letter stating that the signature petition is included, along with instructions to please sign the petition if they are in favor of the annexation. She reiterated that it is not a ballot or a vote.

The speaker asked how many petitions is the Town allowed to send out on a repetitive basis to continue to gain enough signatures. She inquired what the time frame is.

Ms. Garcia stated that on September 16, 2013 is the first day that the Town can start collecting signatures. She said the Town has one year from that date to collect signature petitions, which would be September 15, 2014.

Mr. Montoya explained that the Town must include all property owners, and need to send signature petitions to the new owners of the properties as the Town is noticed of who those new owners are. He asked for those not in favor of the annexation to write on the petition that they do not want to be annexed and return the petition to the Town Clerk. They will not receive further petitions once the Town Clerk receives their petition.

The speaker asked for the information to be included as to what to do if the person does not want to be annexed.

Ms. Garcia stated that she would include that information in the cover letter. She said the Town is not sending out the petitions certified, return receipt because of the cost and because someone may receive more than one signature petition.

The speaker confirmed if the Town receives the required amount of signatures before the year is up, they can record after the thirty days.

Ms. Garcia confirmed that the Town will record after thirty days if the Town receives enough signatures.

John Redding, Wild Horse Estates, stated that he doesn't understand why they are being included with Crestfield Manor.

Councilmember Hawkins stated by State Law, that the Town is not allowed to form County islands when doing annexations.

Mr. Redding stated that the Town will regulate what they can and cannot do if they become annexed.

Councilmember Hawkins stated that the Town does not force anyone to form HOAs.

Ms. Coylinda Wall inquired if they will be informed when the Town has signature signing events and if they will be allowed to have booths nearby that will have anti-annexation literature.

Ms. Garcia stated that the Signature Kickoff Party will be on October 5, 2013, at Oasis Golf Club, from 10:00 am – 2:00 pm. She said information will be available about the annexation. She said the way a person decides not to be annexed is to not sign the petition.

Ms. Wall stated that it is sneaky because a person may not understand not to sign the petition. She asked if an informational booth with an opposing opinion be allowed at the event.

Ms. Garcia stated that she would be happy to speak with Ms. Wall to discuss this further as the event is taking place on property that does not belong to the Town. She said everyone is welcome and she may speak to those in attendance should she so desire.

Ms. Wall asked if there is an email list that she can sign up for which will provide her updates of the meetings.

Ms. Garcia stated that there is a news media section that can be created where an individual can sign up to receive updates.

John Dantago stated that it is unfair to continue to contact people if they do not want to be annexed without the option clearly articulated in the cover letter stating that they can be excluded.

Mr. Montoya stated that the cover letter will include verbiage on what to do to show that the individual wishes to be excluded.

Ms. Garcia reiterated the importance of not signing the signature petition should they wish to indicate that they are not in favor of the annexation. The cover letter will be clear and precise of what they are to do to show they do not want to be annexed.

Ms. Wall asked for clarification as to what a person is to do should they wish to inform the Town that they do not want to be annexed.

Ms. Garcia explained the process.

Ms. Wall asked if she could put up a booth at the Signature Kick-Off Party.

Mayor Rankin stated that the Town is promoting the annexation and she would not be able to set up a booth.

Councilmember Woolridge stated that the Signature Kick-Off Party was not being held on Town property which is why the Town cannot allow her to set up a booth with the Town; however, she is able to voice her opinion to anyone she wishes to at the event or elsewhere.

Ms. Wall inquired if there are rules in place that outlines how annexations are to be done.

Mayor Rankin stated that they follow State law for annexations. He reiterated that the letter will explain what to do.

Councilmember Hawkins stated that the Town is petitioning; it is not a vote.

Ms. Wall asked what the specific law is.

Ms. Garcia stated that she would provide Ms. Wall the requested information.

Ms. Erica Kinsfather, Crestfield Manor Resident, thanked the Council and staff for explaining the annexation thoroughly. She said she is in favor of the annexation.

Mr. Carpenter inquired if they can send a petition to the Town stating they do not want to be annexed.

Mayor Rankin stated that they could forward a petition.

Councilmember Woolridge explained that submitting the petition with the wording that they do not want to be annexed written on it, voices their opinion regarding the annexation and will stop the Town from forwarding more petitions to the person.

Councilmember Hawkins explained the importance of returning the petition; regardless of whether you are in favor of the annexation or not, as it will alleviate the Town from resending petitions to the same individual.

Councilmember Montañó stated that the Town will continually send petitions until they receive a response. He explained the annexation process.

Mr. Carpenter asked if they can keep track of how the totals are coming along, if they request it through a public records request.

Ms. Garcia asked Mr. Carpenter to contact her and they can discuss it further.

Mr. Carpenter stated that his subdivision is included in the annexation because of the amount of houses.

Mayor Rankin clarified Mr. Carpenter and stated that the Town is not allowed to create county islands and must annex contiguously, which is why they are included. There is State Land that they are unable to annex.

Mayor Rankin closed the Public Hearing.

## **5. CALL TO THE PUBLIC**

There were no public comments.

## **6. CALL TO THE COUNCIL**

Councilmember Woolridge thanked all those who attended the Public Hearing. She asked for anyone to contact any of the Councilmembers should they have any questions. She said the Town can offer much more services and save them money should they be annexed.

Councilmember Walter thanked those who came to the Public Hearing and educating themselves. She explained the benefits of being annexed into the Town.

Councilmember Montaña explained that State Law requires the Town provide an opportunity for those to come and voice their concerns and opinions. He said the decision is theirs to decide if they want to be annexed and submitted their signature petitions either for or against the annexation will be the determining factor. He said the property owner makes the decision.

Councilmember Hawkins said that he used to be in the County and was annexed into Florence. He explained the benefits of being annexed. He said it is up to the majority of the property owners to decide if they will be annexed.

Vice-Mayor Smith thanked everyone in attendance. He said their opinions are important to the Council.

Mayor Rankin thanked all those who came to the Public Hearing. He hopes that they decide to be annexed into Florence. He said Florence will not make it harder for them to live a rural lifestyle. He said the Town wants to work with everyone.

## **7. ADJOURNMENT**

On motion of Councilmember Montaña, seconded by Councilmember Walter, and carried to adjourn the meeting at 9:13 p.m.

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Tom J. Rankin, Mayor

ATTEST:

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on September 9, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk

**MINUTES OF THE F LORENCE TOWN COUNCIL MEETING HELD ON MONDAY ,  
SEPTEMBER 16, 2 013, AT 6 :00 P.M., IN THE CHAMBERS OF TOWN HALL,  
LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Mayor Rankin called the meeting to order at 6:02 p.m.

**ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montaña, Walter, Woolridge

**INVOCATION**

Councilmember Woolridge led the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**CALL TO THE PUBLIC**

Ms. Ruth Harrison, Florence Resident, stated that it is time for the Town to take control of the intolerable situation of unleashed and unrestrained dogs. She feels it is time for the Town to assume the responsibility of all aspects of animal control within the Town's jurisdiction.

**PUBLIC HEARING AND PRESENTATIONS**

**Public Hearing on Ordinance No. 600-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Ordinance No. 600-13 by title only.

**AN ORDINANCE OF THE T OWN OF FLORENCE, PINAL COUNTY, ARIZONA,  
AMENDING THE TOWN OF FLORENCE CODE OF O RDINANCES, TITLE XV LAND  
USAGE, CHAPTER 152 MEDI CAL MARIJUANA, SECTION 152.02 DEFINITIONS  
AND SECTION 152.04 DIST ANCE SEPARATION REQUIREMENTS(PZC-27-13-  
ORD).**

Mark Eckhoff, Community Development Director, stated that staff is proposing changes to the Town's Medical Marijuana Ordinance in response to some of the reoccurring issues and concerns with past Conditional Use Permit applications for medical marijuana dispensaries. Staff contends that the changes could help to reduce locational and compatibility issues presented with past applications.

Changes proposed are summarized as follows:

Within Section 152.02 Definitions, staff updated a couple of the defined words for added clarity. Two new Sensitive Uses are suggested: correctional facility and halfway house.

Changes to Section 152.04 Distance Separation Requirements, propose that the minimum separation requirement between a Sensitive Use and a medical marijuana business be reduced from 660 feet to 500 feet. The 500 foot distance is consistent with State regulations requiring a 500 foot separation between schools and medical marijuana businesses.

Changes to Section 152.04 Distance Separation Requirements, also propose that a medical marijuana business not be operated or maintained on a parcel located less than 500 feet from the existing right-of-way or easement for Hunt Highway, Felix Road, State Route 287 or State Route 79/79B.

Changes to Section 152.04 Distance Separation Requirements, also propose that where a medical marijuana dispensary is entirely contained within a hospital or other professional office building that is predominantly used for medical/healthcare-related uses and the dispensary would make up no more than half of the subject building, Sensitive Uses shall be limited to the State of Arizona's definition of a public or private school; there is no minimum separation requirement between a medical marijuana dispensary and a single-family residential zoning district; and the buffer requirement from specified major corridors would remain applicable.

Councilmember Celaya stated that he disagrees with the addition of new sensitive area terminology; essentially the Town is trying to prevent dispensaries from operating. He cannot support this.

Vice-Mayor Smith asked if there is any possibility of a dispensary going into the Historic District.

Mr. Eckhoff answered no.

Vice-Mayor Smith would like clarification on the wording of 500 feet from a residential district versus a residence, and what exactly is classified as a hospital.

Councilmember Hawkins felt that having the dispensary in a hospital or medical clinic would be the ideal situation. He also disagreed with some of the wording used in the ordinance; and stated it is misleading. He would like to see the documentation that backs up the wording used in various paragraphs in the ordinance.

Councilmember Walter questioned what message the Town would be sending the kids and the perception that Florence will become known as marijuana town.



Councilmember Hawkins stated it is a legal substance that is being regulated by the State. He stated people are benefiting from this and deserve the opportunity. He does not see allowing a dispensary as a derogatory move for the Town.

Councilmember Woolridge stated that tonight's discussion is about location, not the benefits of medical marijuana.

Councilmember Celaya stated that the hospital is directly across the street from school property.

Mayor Rankin asked if the addition of the 500 feet from school or residence would be handled under a variance if an application was applied for.

Mr. Eckhoff stated that yes, in a hospital scenario; a dispensary application would be granted automatic variance on some locational criteria but would still have to meet the 500 foot rule.

Discussion occurred of the school properties and boundaries.

Councilmember Celaya felt that the Town is painting this service into a corner. He would rather see this business on Main Street and have them pay for the security needed to monitor the building.

Mayor Rankin stated that he has a problem with Section 152.04 distance separation requirements. He stated that they have discussed where the dispensary should or should not go. The City of Scottsdale just opened their first dispensary and they have a larger population and more people to handle the research. There will be no advertisement such as signage done. The people that need to use medical marijuana know where the dispensaries are located. It is not about beliefs, it is about location and if this Council wants to allow this service in town.

Mayor Rankin stated that he is concerned about the areas that are being considered. He would like to see documentation on the State's option if it is 500 feet from a school building or school property; which would be helpful. He stated that he does not know how to build an ordinance that will not call for a conditional use permit or variance to allow this use to go in. He asked that staff verify evidence that the State recognizes 500 feet from a school as a building or as property.

Mayor Rankin opened the public hearing. There being no public comment, Mayor Rankin closed the public hearing.

**Presentation by Greater Florence Chamber of Commerce recognizing the Business of the Month.**

The Greater Florence Chamber of Commerce recognized Golden Eagle Distributors as the Business of the Month. This company has very been very supportive of the Chamber, the Casino Night fundraiser and the first Thursday Events.

Mayor Rankin congratulated Golden Eagle and thanked them for their support.

**Proclamation supporting the “Start by Believing” Public Awareness Campaign.**

Mayor Rankin proclaimed to support the Start by Believing. Support Public Awareness Campaign.

**CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

**\*Authorization to forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control regarding the Coolidge-Florence Elk’s Lodge 2350 Application for Special Event Liquor License on October 6, 2013, for the HAMC Tucson Demo Derby.**

**\*Receive and file the following board and commission minutes:  
March 12, 2013 Historic District Advisory Commission minutes.  
June 6, 2013 Planning and Zoning Commission minutes.**

On motion of Vice-Mayor Smith, seconded by Councilmember Montaña, and carried to adopt the Consent Agenda as written.

**UNFINISHED BUSINESS**

**Discussion/Approval/Disapproval of Ordinance No. 598-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Ordinance No. 598-13 by title only.

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE XV – LAND USAGE, CHAPTER 150 – DEVELOPMENT CODE, SECTIONS § 150.280 – DEVELOPMENT IMPACT FEES, AND SECTIONS § 150.281, § 150.282, § 150.283, § 150. 284, § 150.285, § 150.286, § 150.287, § 150.288, § 150.289 AND § 150.290. (First Reading August 5, 2013)**

Mr. Mike Farina, Finance Director, stated he reached out to HBA and Pulte as asked; however, he has not received a response.

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adopt Ordinance No. 598-13.

**Discussion/Approval/Disapproval of Ordinance No. 601-13: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTIONS 150.031 DEFINED WORDS, SECTION 150.047 DISTRICT USE REGULATIONS TABLES (A), SECTION 150.055 MANUFACTURED HOME SUBDIVISION (MHS) AND SECTION 150.068 RECREATIONAL VEHICLE PARKS AND/OR SUBDIVISIONS(PZC-16-13-ORD). (First Reading September 3, 2013)**

Mr. Mark Eckhoff, Community Development Director, stated that Council received a supplemental memo to address some of the questions that came up at the last meeting. The recommendation on age for mobile homes will remain five years based on staff findings. He stated that the requirement that manufactured homes be ground set will remain in the ordinance.

Councilmember Celaya stated that five years is generous.

Councilmember Montaña stated that he disagrees with the five year limitation

On motion of Councilmember Celaya, seconded by Councilmember Woolridge, to adopt Ordinance No. 601-13.

Roll Call Vote:

Councilmember Celaya: Yes  
Councilmember Woolridge: Yes  
Councilmember Walter: Yes  
Councilmember Hawkins: No  
Councilmember Montaña: No  
Vice-Mayor Smith: No  
Mayor Rankin: Yes

Motion carried: Yes: 4; No: 3

**CALL TO THE PUBLIC**

There were no public comments.

**CALL TO THE COUNCIL**

Councilmember Hawkins stated that animal control which is handled by Pinal County does a good job; and at this time, the Town would have a hard time justifying starting a new animal control. There are ordinances in place that cover the animal issues.

Councilmember Celaya stated that he was introduced to the Oro valley Arts Program which was established by 1% of new development, while he attended the League

Conference. He encouraged everyone to view the Oro Valley website. He would like to explore the opportunity of doing something similar.

Councilmember Montaña stated that the new curbing looks nice. He asked that Fire Chief Zick introduce the new Fire Marshall.

Chief Zick introduced John Kemp, the new Fire Marshall.

Mr. Kemp thanked everyone for the warm welcome.

Vice-Mayor Smith expressed concerns on loose animals in the Town. He asked the Town to address the fencing of properties because the animals are loose on the street. He stated that some of the fences are not properly erected and use material such as glass windows or other non-acceptable material. The fencing issues need to be addressed in order to properly secure the dogs. He said that the Town is letting the community down in this area.

Mayor Rankin thanked the business owners and residents for their cooperation during the construction of the curbside project. He asked that the public think about the people in Washington who lost their lives today and the people in Colorado and New Mexico that are dealing with the flooding. He said the annexation meeting will be held on October 5, 2013 and asked all Councilmembers to attend.

## **ADJOURNMENT**

On motion of Councilmember Woolridge, seconded by Councilmember Montaña, and carried to adjourn the meeting at 6:55 p.m.

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Tom J. Rankin, Mayor

ATTEST:

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on September 16, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk

**MINUTES OF THE F LORENCE TOWN COUNCIL MEETING HELD ON MONDAY ,  
OCTOBER 7, 2013, AT 5:00 P.M., IN TH E CHAMBERS OF TOWN HALL, L OCATED  
AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Vice-Mayor Smith called the meeting to order at 5:04 P.M.

**ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montaño, Walter, Woolridge

**ADJOURN TO EXECUTIVE SESSION**

**For discussion and consultation w ith the Town Attorney for legal advice  
regarding Curis Resources (Arizona) Inc., pursuant to A.R.S. § 38-431.03(A)(3).**

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and  
carried to adjourn to Executive Session

**ADJOURN FROM EXECUTIVE SESSION**

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and  
carried to adjourn from Executive Session.

**INVOCATION**

Councilmember Woolridge led the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the  
Town Council. Council rules limit public comment to three minutes. Individual  
Councilmembers may respond to criticism made by those commenting, may ask  
staff to review a matter raised or may ask that a matter be put on a future agenda.  
However, members of the Cou ncil shall not discuss or take action on an y matter  
during an open call to the public unle ss the matters are properl y noticed for  
discussion and legal action.**

Ms. Sheri George, Chairman, San Tan Valley Substance Abuse Coalition outlined the  
Coalition's concerns regarding Chapter 152 of the Town Code. She explained the steps  
that the Coalition has taken with regards to the possibility of amending Chapter 152 of  
the Town Code; which included contacting the Governor's Office, Policy Development  
and Government Relations. Mr. Aiden Fleming, Legislative Liaison for Policy

Development and Government Relations, provided a response, in which she read in part: "while the local governing board is required to set the boundaries pursuant to title 15, the law is very clear to include the outer most limits of the accompanying grounds". She stated that Mr. Fleming presumes that by law the Town would not have the authority to change the boundaries unless a change to the state statute was passed and adopted.

Ms. George stated the ordinance is set in place for safety and not convenience. She said there are one in ten kids receiving marijuana from an individual that has a medical marijuana card in Pinal County. She stated that she has concerns about allowing the medical marijuana dispensary in the Town of Florence and its surrounding communities. She stated that the Florence Unified School District is also a part of the San Tan Valley area. She stated a change to the ordinance would violate the State and Federal law.

Ms. Mary Parenteau, Queen Creek Resident, read a letter on behalf of Dr. Sheri Thomas in which she conveyed the following in her letter:

- Her experience with working with inmates that had suffered from substance abuse. In her letter,
- Most addicts' entry drug of choice was marijuana or prescription drugs and then advanced to more dangerous drugs.
- Concern for the health of the community and the children of the county if a medical marijuana dispensary opens in the Town of Florence or surrounding area.
- No issues if someone needs marijuana because of an illness and their doctor concurs
- Medical marijuana as a restricted drug belongs in a hospital or pharmacy where it can be controlled and closely watched.
- Examples and statements from organization of how a dispensary in a city or town could cause disruption in a community.

Ms. Laura Gmelin, San Tan Valley Substance Abuse Coalition Boardmember, stated she had expressed her concerns regarding the opening of the medical marijuana dispensary at the last Council meeting. She stated that she is disappointed to find that the Council is considering a motion to amend the Planning and Zoning Ordinance to accommodate the marijuana dispensary. She stated that children learn their behavior taught by adults. The adults of the community are setting an example of acceptance of marijuana by opening a marijuana dispensary. She explained that the use of marijuana by children has a long lasting effect that will impact their mental and physical health, relationships, learning, and memory that could result in less academic and career success.

Ms. Gmelin stated that she has a son that uses marijuana and explained the effects it has had on his life. She stated that there was a statement that was made by a Councilmember that children who use drugs used drugs because of their parents poor parenting skills. She referred to a study by Dr. A. Thomas McLellan, Treatment Research Institute, which stated that brain development continues until the early twenties. The last part to develop is the decision making region. Ms. Gmelin stated

from this information children who engage in risky behavior may not have the ability to judge situations as adults do. According to the Not My Kid Organization, children in their teens have the need to be accepted by different social groups other than their families. Ms. Gmelin stated peer pressure, the media, and the environment takes over; and no matter what children have been taught, examples of good or bad parenting children will engage in risky behavior if they choose to. She requested the Council to do what is best for well-being of the whole community.

Mr. Jim Knupp, Public Information Officer, Pinal County Attorney's Office stated he read Arizona Statute § 1334.11, which refers to the grounds and not just buildings. He stated it is not clear that the use of having a medical marijuana dispensary within the hospital at 450 West Adamsville is consistent with the Town of Florence General Plan. If the dispensary is not consistent with the Town's General Plan this could be consider spot zoning, which is illegal. He suggested that a 500 foot easement or right-of-way for Hunt Highway, Felix Road, State Route 287, 79, and 79B could present potential issues for the Town. He stated if B2 and L1 zoning exist along these roads and the Town is preventing the dispensary from being located there, this may become an issue. Mr. Knupp encouraged Council to look into these issues.

Ms. Ruth Harrison, Resident, stated the Cuen Building is one of the few existing examples of transformed Sonoran architecture that is still standing on Main Street. She gave detailed information on how the use of the building changed over the years. She stated the building became the Law Office of Ernest McFarland and provided detailed information on his accomplishments, successes and character. She stated the Cuen Building is an important historic structure and could be used for offices for Town staff and others. She suggested that the monies allocated for the proposed purchase of the Pinal County Credit Union be directed to the Cuen Building for restoration and renovation.

Dr. Miguel Olives, Government Liaison, Healing Healthcare 3 Inc., stated Healing Healthcare 3 Inc., has considered the approximation to the school, the land owned by the school and any future projects that may become part of the school. He requested that Section 8A of the Conditional Use Permit application, proposed medical marijuana dispensary and highway business commercial zone property located at 450 West Adamsville Road, Florence, Arizona, be withdrawn. He requested Section 10 and Subsection (a) of Ordinance No. 613 be withdrawn. He stated that it is business owners' responsibility to look at what is legally, ethically, morally correct and the Healing Healthcare 3 Inc., will seek for a location that will satisfy the community.

## **PUBLIC HEARING**

**Public Hearing on a Conditional Use Permit application for a proposed Medical Marijuana Dispensary on a Highway Business Commercial zoned property located at 450 W. Adamsville Road, Florence, Arizona.**

**The Public Hearing has been cancelled. Contact Community Development for more information on this case.**

**CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

**\*Appointment of Shawn Gibson to the Parks and Recreation Board with a term to expire December 31, 2014.**

**\*Authorization to forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control on behalf of the Greater Florence Chamber of Commerce's application for a Special Event Liquor License for November 7, 2013, from 4:30 p.m. to 6:30 p.m. for their First Thursday event.**

**\*Approval of accepting the register of demands ending August 31, 2013, in the amount of \$1,920,707.32.**

**\*Authorization to enter into a Professional Services Agreement with Water Works Engineers, LLC, for professional engineering services for Fiscal Year 2013-2014.**

On motion of Vice-Mayor Smith, seconded by Councilmember Hawkins, and carried to approve the Consent Agenda, as written.

## **UNFINISHED BUSINESS**

### **Ordinance No. 600-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Ordinance No. 600-13 by title only.

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 152 MEDICAL MARIJUANA, SECTION 152.02 DEFINITIONS AND SECTION 152.04 DISTANCE SEPARATION REQUIREMENTS (PZC-27-13-ORD). (First Reading held September 16, 2013).**

Mayor Rankin requested to table discussion on Ordinance No. 600-13 to a later date.

Councilmember Celaya stated he is concerned that people are objecting to having a controlled area for marijuana. He stated creating a controlled environment in a designated area where marijuana can be monitored, regulated, and secured should be considered.

Councilmember Woolridge stated as there are dispensaries within 25 miles of Florence. Marijuana card holders cannot legally grow marijuana.

Councilmember Celaya stated he would like to see the ordinance read more like the state statute.



Councilmember Woolridge presumed the Town is out of compliance with State laws because of the language.

Vice-Mayor inquired the reason for changing the distance from 660 to 500 feet.

Mr. Mark Eckhoff, Community Development Director, stated that the ordinance will be re-written to bring the ordinance closer to the state statute. He stated the only regulation for marijuana dispensaries is 500 feet from a public school.

Vice-Mayor inquired if the State allows the Town to set its own priorities.

Mr. Eckhoff stated yes.

Vice-Mayor inquired if the hospital will be able to have the marijuana dispensary because a rule in the ordinance states that marijuana cannot be used or dispensed in a building where food is being processed. He stated Council need to look at this issue more thoroughly before changes are made.

Councilmember Hawkins stated he doesn't know of any other business the Town requires to be 500 feet from a major highway. He stated the Town is narrowing down the medical marijuana dispensary options to do business in the Town. The Town needs to decide if it wants the dispensary in Town or not. He stated the dispensary is a legitimate business and very well controlled.

On motion of Councilmember Montañó, seconded by Councilmember Walter, and carried to table this item and have a Work Session with each change listed separately.

## **NEW BUSINESS**

### **Discussion/Approval/Disapproval to enter into an Intergovernmental Agreement between the Pinal County Division of Animal Care and Control and the Town of Florence to provide animal control services.**

Mr. Daniel Hughes, Police Chief, stated the Police Department has been working without an Intergovernmental Agreement (IGA) with Pinal County Division of Animal Care and Control for approximately one year. The two agencies have met and agreed to the proposed IGA. He stated the Police Department has handled approximately 150 calls for service and Pinal County Animal Control has assisted.

Chief Hughes stated it is economically a good service that the Town is receiving from Pinal County.

Mayor Rankin inquired about a charge for disposal.

Ms. Kaye Dickson, Pinal County Animal Control Director, explained that residents who bring their animal to the shelter for humane euthanasia are charged a fee.

Councilmember Woolridge inquired if the Town is charged for humane euthanasia.

Ms. Dickson replied the Town is not charged any more than what the State Statute allows.

Vice-Mayor Smith inquired if the Town is notified when an animal is disposed of or returned to its owner after an incident involving another party so that person(s) can be notified.

Ms. Dickson replied the Pinal County does not notify the Town with a written report of the animals that are disposed of or returned to its owner; however if it is something that the Town would require, they would notify the Town via phone call.

Mayor Rankin inquired if a citizen would be charged if they were to take a stray to the shelter.

Ms. Dickson stated the citizen would not be charged for taking a stray to the shelter.

Mayor Rankin inquired if the Pinal County facility is becoming a non-kill facility.

Ms. Dickson stated the goal is to become a non-kill facility within five years.

Councilmember Celaya inquired if Pinal County would provide the Town with a truck for animal control.

Chief Hughes stated the startup costs for an animal control business is very expensive.

Councilmember Celaya inquired is there a designated Animal Control Officer for the Town.

Ms. Dickson stated no, however; they will respond if the Police Department or Town Manager call for service. The request for service has to come through dispatch. She stated there have been calls from citizens and the Police Department has given Pinal County authority to respond.

Councilmember Celaya inquired if Pinal County has agreements with other communities where there is a full time person handling animal control just for their area.

Ms. Dickson stated that they have agreements with other communities where one full time person handles calls specifically for their area.

Councilmember Celaya inquired if Chief Hughes looked into acquiring an agreement that would allow the Town to have their own full time person for animal control through Pinal County.

Chief Hughes stated that he has evaluated the option of a designated person; however, it is more economical to maintain an IGA with Pinal County.

On motion of Councilmember Hawkins, seconded by Councilmember Celaya, and carried to enter into an Intergovernmental Agreement between the Pinal County Division of Animal Care and Control and the Town of Florence to provide animal control services.

**Discussion/Approval/Disapproval to enter into a Memorandum of Understanding between the Arizona Department of Fire, Building and Life Safety Office of State Fire Marshal and the Town of Florence Fire Department.**

Mr. Peter Zick, Florence Fire Chief, stated the Memorandum of Understanding (MOU) is for the Fire Department to assume plan review for:

- Construction, remodeling, alterations and additions of State, County and public school buildings and grounds
- Inspections
- Scheduled inspections of State and County owned buildings as well as public and private schools.

On motion of Councilmember Montañó, seconded by Councilmember Walter, and carried to enter into a Memorandum of Understanding between the Arizona Department of Fire, Building and Life Safety Office of State Fire Marshal and the Town of Florence Fire Department.

**Discussion and possible action on acquisition of Cuen building in downtown Florence and consideration of options for the building, if acquired.**

Mr. Mark Eckhoff, Community Development Director, stated for the past few decades, the Cuen building has been unoccupied and continually deteriorating. Langley Momentum Historical, LLC, has offered to donate the Cuen building to the Town.

Mr. Eckhoff stated for the past seven years, a few improvements have been made to stabilize the structure on an interim basis. A recent external and internal assessment of the facility with Town staff and Swan Architects confirmed that prompt action needs to be taken to demolish, rehabilitate or re-construct the subject building.

Mr. Eckhoff stated that the Senior Building Inspector has confirmed that this structure would qualify for demolition if prompt action is not taken to stabilize and restore the building. Multiple penetrations into the building have allowed the elements to accelerate deterioration (bricks, plaster, adobe, etc.) and permitted pigeons to roost in the facility. The north wall, roof and fireplace cannot be saved. The building is gutted inside. Beyond structural concerns, these conditions present aesthetic and other issues that are repeatedly noted by downtown visitors and patrons of the Fitness Center.

Mr. Eckhoff stated that Swan Architects has provided estimates for both construction options. Swan Architects has estimated a probable renovation cost of \$177,100. Their estimate to reconstruct the building, i.e., essentially to create a replica, increases to \$256,969. Restored, the Cuen Building remains very small at approximately 1,000

square feet, thus limiting its practical use. However, the building could accommodate a small office or service use, or even make a good location for a small walk-up restaurant.

Councilmember Hawkins stated the Town should take possession of the Cuen Building and turn it into a usable building or sitting area.

Councilmember Celaya stated the Cuen building is a very important historical site but the Town can only spread its resources so far. Taking on this building will bring on additional liability for the Town to ensure the building is in a condition that no one gets hurt from falling debris. He suggested having the existing owner clean up the building and the Town could assist the owner with putting in a park area. He stated the Town has to be responsible on how it spends its resources.

Vice-Mayor Smith stated the skylight on top of the Cuen building is historical and the Town needs to save it.

Councilmember Celaya suggested that the Town find someone from the private sector who would be willing to save the Cuen building.

Councilmember Montañó stated that the owner has stipulated in the agreement that he would retain the building if the Town was going to demolish it. He said the Town isn't looking for that type of agreement. He inquired if the Town should enforce the Code, and require the property owner to be responsible for repairing the building or should the Town accept to purchase a building from the owner so the owner does not have to fix it up. He suggested that the Town could save the front facial of the building and then add to it to make it a safe place.

Councilmember Hawkins stated his understanding was if the owner demolishes the building he will retain the lot but if the owner signs over the property to the Town the Town retains the building and the lot.

Mr. Charles Montoya, Town Manager, stated the owner stated the deed would come to the Town clean and there will be no stipulation to the agreement of the Town obtaining the Cuen building.

Mayor Rankin stated he had approached a group called Mountain Bell Pioneers to become involved with the Cuen building and they were receptive. He suggested the Town should go out and try to obtain private monies to restore the Cuen building. He stated once the Town takes ownership of the building it needs to find a use for the building. The Town could rent the building or use it for Town offices.

Mr. Montoya stated staff recommends that Council authorize acceptance of the Cuen building as a donation; however, the Cuen building would need to come before Council fairly quickly to determine what should be done with the building because the Cuen building is in bad shape.

Councilmember Celaya inquired if funding has been identified to move forward with restoration of the Cuen building.

Mr. Montoya stated staff could find the monies for this project, but it may cause other projects to be put on hold.

Councilmember Celaya inquired if other Capital Improvement Projects (CIP) will be put on hold.

Mr. Montoya replied yes other CIP projects would be put on hold.

Councilmember Woolridge inquired can the Town wait on accepting the donation of the Cuen building until the Town can see if private funds could be obtained.

On motion of Councilmember Hawkins, seconded by Vice-Mayor Smith, and carried to accept the donation of the building.

## **DEPARTMENT REPORTS**

**Manager's Report**  
**Department Reports**  
**Community Development**  
**Courts**  
**Finance**  
**Fire**  
**Library**  
**Parks and Recreation**  
**Police**  
**Public Works**

Mr. Montoya stated that Mr. Carroll Michael is transferring to the Public Works Department and his new position will be over facilities. The Town no longer has a building inspector; and in the interim the Town is contracting with Wildan to assist with inspections. He added that Mr. Eckhoff is evaluating Mr. Michael's old position to see what will be done with the vacancy moving forward.

## **CALL TO THE PUBLIC**

Ms. Denise Kollert, Resident, stated there was a person in Phoenix that grew marijuana at his home and his home got broken into and the marijuana was stolen. She stated this is what can happen here in Florence. The home owner could be hurt, injured or killed by some irrational person. She stated that having a dispensary is the safest, soundest way to do this.

## **CALL TO THE COUNCIL**

Councilmember Montaña wished Councilmember Celaya a Happy Birthday.

Councilmember Walter stated there was a fabulous outcome for the annexation event.

Councilmember Hawkins complimented Public Works on the sidewalk project.

Mayor Rankin recognized the death of Howard Cotton, Florence Resident, and developer. He thanked the merchants for being accommodating to the Town during the downtown projects. He also thanked Mr. Costa for assisting with ADOT project.

## **ADJOURNMENT**

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adjourn the meeting at 7:31 pm.

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Tom J. Rankin, Mayor

## **ATTEST:**

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on October 7, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk

**MINUTES OF THE F LORENCE TOWN COUNCIL MEETING HELD ON MONDAY ,  
OCTOBER 21, 2013, AT 5:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED  
AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Mayor Rankin called the meeting to order at 5:05 pm.

**ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montaña, Walter, Woolridge

**INVOCATION**

Councilmember Woolridge led the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**CALL TO THE PUBLIC**

Amy Fuller, Florence Unified School District, thanked the Town for all the support through the loss of Coach McKane. Mrs. Fuller spoke about the override all mail ballot. The override is .39 cents per day, the District will be able to eliminate pay to play, bring back free full day kindergarten, reduce class size, and keep elective programs. Voting for this override will be an investment in the community, will raise property values and reduce crime rates.

Ruth Harrison, Resident, stated that Make a Difference Day is this Saturday, October 26<sup>th</sup> and is the largest volunteering day to help others.

Mayor Rankin thanked Ms. Harrison for making a difference.

**WORK SESSION**

**Work Session on the design concept for Padilla Park at the Silver King Plaza.**

Mark Eckhoff, Community Development Director, stated that in 2008, the Town began to aggressively complete restoration efforts on one of the finest examples of Victorian architecture in Florence. The Silver King Hotel rehabilitation project allowed this significant building to be occupied and leased for commercial purposes.

Soon after the rehabilitation was completed, funding to finish the rest of the exterior lot behind the Silver King Hotel diminished. The rebounding economy and recent

acquisition of the adjacent lot from the Padilla family have created an opportunity to complete this restoration project with complementary site improvements.

General ideas were conveyed to generous business partners who have donated their time, talents and funding to the Town for the creation of the proposed public space. The WLB Group, Inc. created the final plat for the expanded subject site that was approved by the Town Council on August 19, 2013. Swaback Partners and the Londen Company have also graciously contributed their time and funds to the conceptual design of the Padilla Park at the Silver King Plaza. All parties desired to give back to the Town and appreciated how this quality project would benefit the Town as a whole.

The final concept design has incorporated many beneficial and welcoming design features that include the following:

- Water feature/splash pad
- Creative planter features
- Shade trees and turf area
- Memorial signage
- Concrete or unit pavers
- ADA accessibility
- Decorative perimeter fence
- Lighting and securing improvements
- Amphitheater type environment with sloped turf
- Grand stair case feature
- Focal retaining walls
- Bathrooms and storage space in the carriage house
- Planned electrical improvements for the site and building
- Loading area
- Defined dining space

Staff contends the proposed open space has incorporated many features that will create a desirable park within the Town of Florence Historic District. Due to the large size of the newly acquired property and the connection to an existing historic building, staff's focus was to design an open space that was multi-functioning. The park will have three main zones:

1. A patio area for dining and socializing. This area can be an extension of the indoor restaurant spaces.
2. An active component with the splash pad feature and adjacent sloped turf areas.
3. A special event and structured activity component with the sloped turf field and stage area.



This project will also include the abandonment of Granite Street within the project area and the conversion of Ruggles Street and 6th Street to one-way roads with angled parking.

Staff estimates that the financial impact of developing the proposed park, along with the enhancement of site and building infrastructure, could be close to \$300,000. This overall cost projection is based on the following assumptions and does not include ongoing ownership and maintenance costs:

General landscape and hardscape improvements	\$150,000.00
Monument and building signage	\$10,000.00
Perimeter fencing	\$30,000.00
Building and site electrical improvements	\$50,000.00
Carriage House improvements	\$30,000.00
Project management, plans, contingencies and overhead	\$30,000.00

The opportunity to acquire the Padilla Park came up after the planning for this current Fiscal Year budget. There is no single line item in the current budget for this project. However, there are funds identified for other planned municipal Capital Improvement Projects that can be used should this project be given higher priority. These funds would generally be allocated from other planned park projects.

Jeff Denseck, Swaback Partners, stated that this has been a wonderful collaborative effort and he enjoys coming back to Florence. This project will be a jewel for the downtown area. Design strategies will include a space that is and beautiful. It will have to work well even when no one is in the space. A key aspect of the design is to make it work with a few people or a large gathering. Flexibly is key and it should be organized in a way that people can enjoy while in an informal setting. Mr. Denseck applauded the town and the team who has assisted him in this effort and thanked the Christ's for their commitment to help with the landscaping.

Councilmember Celaya asked if Gary Pranzo was consulted on how this project will affect his property.

Mr. Eckhoff stated that tonight was about getting a general direction on the concept, and then staff will be presenting to the HDAC and surrounding property owners for input.

Ray Hartzel, Parks and Recreation Director, stated that he tried to minimize the maintenance costs by using a mixture of turf areas and some hard scape. This will minimize the need to increase staff and utilities.

Mayor Rankin stated that this will be a nice center piece for this side of town. The hotel and park will fit nice together. Katie Montano would be proud as well as Ophelia and the Padilla family. This is a project that council would like to see go through.

**ADJOURN TO THE MERRILL RANCH COMMUNITY FACILITIES DISTRICT NUMBER 2 DISTRICT BOARD.**

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and carried to adjourn to the Merrill Ranch Community Facilities District No. 2 District Board.

**Public Hearing on the Feasibility Report of the feasibility and benefits of certain projects to be financed with the proceeds of the sale of General Obligation Bonds of Merrill Ranch Community Facilities District No. 2.**

Mike Farina, District Treasurer, stated that pursuant to the Merrill Ranch Community Facilities District No. 2 Development Agreement dated November 1, 2005, Pulte Home Corporation has requested the issuance of General Obligation Bonds in an amount not to exceed \$2,000,000. The current bond issue is \$1,850,000, subject to change based on the final interest rates on the issue. The bond proceeds will be used to reimburse Pulte for the cost of completed construction, which includes paving, concrete, storm drain and landscaping for portions of Merrill Ranch Parkway and Hunt Highway

The District is authorized up to \$100,000,000 in principal amount of General Obligation Bonds. To date the District has issued \$4,311,000 in GO Bonds, of which \$2,980,000 principal remains outstanding. The proposed Series 2013 issue will be in addition to this amount. It is expected that the total bonds outstanding, including this issue will be repaid with the District's current ad valorem tax levy of \$3.25 per \$100 of secondary assessed valuation. Operation expenses of the District will continue to be funded by the District's operation and maintenance ad valorem property tax levy of \$0.30 per \$100 of secondary assessed valuation, for a total tax rate target of \$3.55.

Discussion on Felix Road and Hunt Highway, and the future growth for that roadway.

Charles Montoya, District Manager, stated that he has asked staff to look at the entire Felix Road area that the town currently has not accepted.

Chairman Rankin stated that Felix Road is a narrow road way and it should be wider and the speed limit needs to be changed.

Boardmember Smith asked if there will be an entrance to the Pulte property off of Felix Road into the sub-division.

Mr. Montoya answered yes.

Chairman Rankin opened the Public Hearing, there being no public comment, and Chairman Rankin closed the Public Hearing.

**Resolution No. MR CFD2 225-13: Discussion and Possible adoption of A RESOLUTION OF THE DISTRICT BOARD OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 AUTHORIZING AND RATIFYING THE GIVING OF NOTICE OF HEARING WITH RESPECT TO APPROVING A FEASIBILITY REPORT WHICH INCLUDES IDENTIFYING THE PUBLIC INFRASTRUCTURE OF THE PROJECTS, THE AREAS TO BE BENEFITED, THE EXPECTED METHOD OF FINANCING AND THE SYSTEM OF PROVIDING REVENUES TO OPERATE AND MAINTAIN THE PROJECTS, ALL AS PROVIDED IN SUCH REPORT; APPROVING SUCH REPORT AND RESOLVING THE INTENT THEREFOR; AUTHORIZING THE SALE AND ISSUANCE OF NOT TO EXCEED \$2,000,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2013 OF THE DISTRICT; PRESCRIBING CERTAIN TERMS AND CONDITIONS OF SUCH BONDS INCLUDING MAKING CERTAIN FINDINGS, CERTIFICATIONS AND COVENANTS WITH RESPECT TO SUCH BONDS; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A SERIES 2013 BOND REGISTRAR AND PAYING AGENT AGREEMENT, A PURCHASE CONTRACT, A SERIES 2013 CONTINUING DISCLOSURE UNDERTAKING, A SERIES 2013 DISSEMINATION AGENCY AGREEMENT AND CERTAIN OTHER DOCUMENTS RELATING TO SUCH BONDS; AWARDED SUCH BONDS TO THE PURCHASER THEREOF; DELEGATING THE DETERMINATION OF CERTAIN TERMS OF SUCH BONDS AND MATTERS RELATED THERETO TO THE DISTRICT MANAGER; APPROVING A PRELIMINARY OFFICIAL STATEMENT RELATING TO SUCH BONDS; AUTHORIZING THE PREPARATION OF A FINAL OFFICIAL STATEMENT RELATING TO SUCH BONDS AND AUTHORIZING THE SUBSEQUENT LEVYING OF AN AD VALOREM PROPERTY TAX WITH RESPECT TO SUCH BONDS**

On motion of Boardmember Woolridge, seconded by Boardmember Smith, and carried to adopt Resolution No. MR CFD2 225-13.

**ADJOURN FROM THE MERRILL RANCH COMMUNITY FACILITIES DISTRICT NUMBER 2 DISTRICT BOARD.**

On motion of Boardmember Woolridge, seconded by Boardmember Montañó, and carried to adjourn from the Merrill Ranch Community Facilities District No. 2 District Board.

## **PUBLIC HEARINGS AND PRESENTATIONS**

**Public Hearing and recommendation to the Arizona State Department of Liquor License and Control for location transfer of a beer and wine license to Kevin Kramber, Pinal Hotel AZ 1, LLC for the Holiday Inn Express and Suites, 240 W. Hwy 287, Florence, AZ 85132.**

Lisa Garcia, Deputy Town Manager/Town Clerk, stated the town received an application for a business license which has been posted on site for 20 days which is required by

law. There has been no public response therefore staff's recommendation is that council forward a favorable recommendation to the Arizona State Department of Liquor License and Control.

Mayor Rankin asked if this license is for an open bar or special event.

Ms. Garcia stated it is a license for beer and wine.

Discussion on the hotel neighboring the high school and the how state law should or should not affect the approval of the license.

Mayor Rankin opened the Public Hearing, there being no public comment, Mayor Rankin closed the Public Hearing.

On motion of Councilmember Montaña, seconded by Councilmember Hawkins, and carried to forward a recommendation to the Arizona State Department of Liquor License and Control for location transfer of a beer and wine license to Kevin Kramber, Pinal Hotel AZ 1, LLC, for the Holiday Inn Express and Suites, 240 W. Hwy 287, Florence, AZ 85132.

**Presentation by Greater Florence Chamber of Commerce recognizing the Business of the Month.**

Judy Hughes, Chamber Representative, stated that the business of the month is The History Hub for their dedication and vision for the Town of Florence.

**Quarterly Financial Report Presentation by Finance Director Mike Farina.**

Mike Farina, Finance Director, presented the Quarterly Finance Report.

**Proclamation proclaiming October 20-26, 2013 as the 12<sup>th</sup> Annual Cities and Towns Week.**

Mayor Rankin proclaimed October 20-26, 2013, as the 12th Annual Cities and Towns Week.

**CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

**Approval of the 2013 Groundwater Saving Agreement with Pinal County Water Augmentation Authority and Central Arizona Irrigation and Drainage District.**

**Approval of the July 15, July 29, and August 5, 2013 Town Council Minutes.**

**Receive and file the following board and commission minutes:**

- i. March 12, 2013 Historic District Advisory Commission minutes.**
- ii. May 15, 2013 Library Advisory Board minutes**
- iii. June 6, 2013 Planning and Zoning Commission minutes.**

On motion of Councilmember Walter, seconded by Councilmember Montaña, and carried to approve the Consent Agenda, as written.

**MANAGER'S REPORT**

Charles Montoya, Town Manager, stated that the fire station in Anthem may be done by the end of December. Staff is working on how to move forward ahead of schedule and working with Pulte to relocate the temporary fire station that is currently on site.

The new fire truck is 50 feet long therefore, fuel will be an issue. Staff is looking at alternate solutions for fuel such as an above ground fuel station which can be used for town vehicles also. The town could save .60 to .70 cents per gallon.

Staff was notified that the Arizona Department of Health Services is now looking at issuing individual certificates of necessity for ambulance services. Several cities in metro area are looking at taking on their own system for ambulance delivery. Florence may have to look at that option in the near future.

**CALL TO THE PUBLIC**

Denise Collert, Florence Gardens Resident, thanked the Mayor for his comments and stated that she agreed with him whole heartedly regarding the liquor license.

Ruth Harrison, Resident, stated that there are companies that can transcribe minutes and could have a 24 hour turnaround time.

**CALL TO THE COUNCIL**

Councilmember Celaya wished everyone a safe Halloween.

Councilmember Montaña stated that that school bond has failed twice. It is time to step up and help out the kids and the school district.

Councilmember Walter thanked Swaback for their contributions to Padilla Park, and encouraged everyone to come to the Halloween celebration at the little league park.

Mayor Rankin expressed his condolences to the DeArman family for their loss.

## ADJOURNMENT

On motion of Councilmember Hawkins, seconded by Councilmember Montaña, and carried to adjourn the meeting at 6:23 pm.

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Tom J. Rankin, Mayor

ATTEST:

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on October 21, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk

**MINUTES OF THE F LORENCE TOWN COUNCIL MEETING HELD ON MONDAY ,  
OCTOBER 28, 2013, AT 5:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED  
AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

Mayor Rankin called the meeting to order at 5:00 pm.

**2. ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montañño, Walter, Woolridge

**3. ADJOURN TO EXECUTIVE SESSION**

**For the purpose of discussion of the public body in accordance with A.R.S 38-431.03(A)(4) and A.R.S 38-431.03(A)(7) to consider the purchase of water and wastewater infrastructure; \*pursuant to A.R.S 38-431.03(A)(4) to consider the settlement of ongoing litigation; and pursuant to A.R.S 38-431. 03(A)(7) to consider the sale and conveyance of real property\*.**

On motion of Councilmember Walter, seconded by Councilmember Celaya, and carried to adjourn to Executive Session.

**4. ADJOURN FROM EXECUTIVE SESSION**

On motion of Vice-Mayor Smith, seconded by Councilmember Walter, and carried to adjourn from Executive Session.

**5. ADJOURNMENT**

On motion of Councilmember Celaya, seconded by Vice-Mayor Smith, and carried to adjourn the meeting at 5:50 pm.

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Tom J. Rankin, Mayor

**ATTEST:**

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on October 28, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk  
Florence Town Council Meeting Minutes  
October 28, 2013  
Page 1 of 1

**MINUTES OF THE F LORENCE TOWN COUNCIL MEETING HELD ON MONDAY ,  
NOVEMBER 4, 20 13, AT 6:0 0 P.M., IN THE CHAMBE RS OF TOWN HALL ,  
LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

Mayor Rankin called the meeting at 6:00 p.m.

**2. ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montaña, Walter

Absent: Woolridge

**3. INVOCATION**

A moment of silence was held.

**4. PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**5. CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

Ms. Ruth Harrison, Florence Resident, recited a poem she wrote herself regarding the revitalization of Old Main Street.

**6. PRESENTATION**

**a. Presentation by Elizabeth Kizer on her assessment of the nutrition environment in Florence, Arizona.**

Ms. Elizabeth Kizer presented her findings regarding the nutrition environment to the Council.

Councilmember Montaña inquired if there was a correlation between the businesses survey scoring and the customers. He inquired if the local citizens are making proper choices.

Ms. Kizer stated that she is unable to answer that question. She said that she does not know if people would buy healthy options if they were available, but the options need to



be available for them to have that choice. She would like to make the environment conducive to people making good choices.

Councilmember Montaña said the one of the Arizona Department of Education's requirements is to have healthy foods in the vending machines. He inquired if this was looked at in the survey.

Ms. Kizer stated that she did not check to see if the schools were complying with the guidelines. The students were asked to take pictures of their food environment. The pictures are included in the report and indicate that they are eating a lot of sugar and a lot of processed foods.

Councilmember Montaña said juice and fruits are required to be offered in the vending machines at schools.

Ms. Kizer said the survey was conducted from the point of the consumer, and the restaurant owners were not surveyed. She asked for the Council and the public's input on what would be the best way of improving the food environment in Florence. She would like a community action board for assistance.

Mayor Rankin stated that there is so much food waste that occurs at the elementary school. He said the education for healthy nutrition starts with the family.

Discussion occurred on government policy for food.

Discussion occurred on current education efforts in the community.

Ms. Kizer stated that she would work with the school board to discuss the waste and ways to compost.

Ms. Kizer explained her reasons for her dietary choices and the reasons for the necessity to change in eating habits. She said she is not trying to convince anyone to eat healthy, but would like to see options in the community for those who choose to eat healthier.

**7. CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

**a. \*Approval of accepting the register of demands ending September 30, 2013, in the amount of \$2,019,552.33.**

**b. \*Resolution No. 1414-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Resolution No. 1414-13 by title only.

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE REVISED TOWN OF FLORENCE FY 2013-2014 EMPLOYEE CLASSIFICATION PLAN.**

**c. \*Resolution No. 1415-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Resolution No. 1415-13 by title only.

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE ADOPTION OF OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED SEPTEMBER 2013 IN RELATION TO HOME, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), AND STATE HOUSING FUNDS FOR HOUSING REHABILITATION ACTIVITY.**

- d. \*Authorization to enter into an Intergovernmental Agreement with the Pinal County Narcotics Task Force and accept reimbursement of overtime costs and related expenses through ACJC ARRA Grant # DC-14-019.**
- e. \*Authorization to enter into an Intergovernmental Agreement with Pinal County for the transfer of one metal barred jail cell door from the former Pinal County Jail to be displayed at McFarland Park.**
- f. \*Approval of the Memorandum of Understanding between the Town of Florence and Mountain Vista Medical Center for base hospital services for all Paramedics and Emergency Medical Technicians, effective December 1, 2013.**
- g. \*Approval of Change Order Supplement No. 1 to the Florence Fire Station Number 2, in an amount not to exceed \$31,605.00.**
- h. \*Approval of the August 19, 2013 Town Council minutes.**
- i. \*Receive and file the following board and commission minutes:**
  - i. June 20 and June 27, 2013 Planning and Zoning Commission minutes.**

On motion of Councilmember Hawkins, seconded by Councilmember Montañó, and carried to adopt the Consent Agenda as written, with the exception of Item b.

- b. \*Resolution No. 1414-13: adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE REVISED TOWN OF FLORENCE FY 2013-2014 EMPLOYEE CLASSIFICATION PLAN.**

Ms. Scott Barber, Human Resources Director, explained the rationale for revising the classification plan and the proposed changes and addition of one position. He stated that discussions have been ongoing concerning changes in the structure of the Finance Department to better reflect work handled by the department's employees. When Mike Farina, Finance Director, was hired, the Town was deep into the FY 13/14 budget process so there was no time to work through the necessary analysis to include changes to the department in the proposed budget. Mr. Farina has now had adequate time to do the analysis and has proposed to the Town Manager several changes in the Finance Department structure which have been approved. One new position was included in the adopted budget, and several position classification changes are also proposed. Since the Mayor and Council approve the Employee Classification Plan, which includes classification titles and assigned pay ranges, action is requested to implement the recommended changes including:

- Adding the Accounting Manager classification, assigning pay range 50;
- Adding the Accounting Technician classification, assigning pay range 28 (Current Office Supervisor position will be reclassified);
- Adding the Customer Service Representative classification, assigning pay range 21 (2 current Office Assistant positions will be reclassified);
- Adding the Finance Project Analyst classification, assigning pay range 39 (one current Accountant position will be reclassified);
- Changing the position classification title of Special Districts Manager to Grants/Assessment Manager;
- Adding the Utility Billing Supervisor classification, assigning pay range 30 (current Utility Services Representative position will be reclassified).

Mr. Barber stated that Mr. Eckhoff, Community Development Director, is evaluating alternatives concerning the vacant Senior Building Inspector position. One possible change could include reclassification of the Senior position to Building Official. In order to facilitate that possibility, staff is requesting the addition of the Building Official classification, assigning pay range 46. Town Manager Montoya is proposed the reclassification of the existing Economic Development Coordinator to Management Analyst, with no change in range. A position description has been drafted which expands the administrative project responsibilities beyond economic development.

Councilmember Walter inquired if the Account Manager position is a new position and the pay range is 50.

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, stated that it is a new position. She stated that money was set aside in the budget that was adopted in July, but was not labeled with a position title. When the Town was going through the process of hiring a new Finance Director, staff was aware that another position was needed and was waiting for the Finance Director to determine what the position would be.

Councilmember Walter inquired about the reclassification of the Accounting Technician and asked if an employee is being reclassified.

Mr. Barber stated that the employee in that classification is being reclassified and there will be a reduction in the pay range. He said the employee would become frozen in the range and will not realize any pay reduction for the move. The reclassification reflects the work that is being performed and transfers some of the direct supervision to another class.

Ms. Walter inquired about the Customer Service Representative classification and asked if the two Office Assistant positions being reclassified. She asked if so, would their pay be affected.

Mr. Barber stated that the reclassification more clearly describes the work that is being performed and there will be no pay differential.

Councilmember Walter stated that there are some things that need to be looked at with the upcoming Obama Care with employees that are over 36 hours.

Mr. Barber stated that a review of classifications and compensations will be done for the upcoming year's budget. Staff had discussed the hiring of a consultant, but opted for him to do the review in house. He has currently sent out the position description to the employees and will be looking at the position description and classifications. The second part will be compensation. Changes will come before Council in the budget process.

Mayor Rankin inquired what the fiscal impact will be.

Mr. Mike Farina, Finance Director, stated that the FY 2013-2014 budget includes the requested changes. He said the range for the Accounting Manager is low point of \$51,600 to midpoint of \$65,736. He said the typical hiring range will be somewhere between low to midpoint. The Utility Billing Supervisor will receive an increase to reflect the added duties, and there is money in the Finance Budget to cover this expense.

Councilmember Walter inquired if the Utility Billing Supervisor position was reclassified a few years ago.

Ms. Garcia stated that the Utility Billing Supervisor was a position that was frozen in the current salary plan.

Discussion occurred on various positions, reclassifications, and impacts to the budget.

Mayor Rankin asked staff to have a Worksession prior to bring the item before Council for decision. He asked for the items to be listed under New Business and no longer be placed on the Consent Agenda.

Ms. Garcia noted the change for the future.

On motion of Councilmember Walter, seconded by Mayor Rankin to table this item and schedule a Work Session.

Roll Call Vote:

Councilmember Walter: Yes

Mayor Rankin: Yes

Councilmember Hawkins: No

Councilmember Montaña: Yes

Councilmember Celaya: No

Vice-Mayor Smith: No

Motion Failed (Yes: 3; No: 3)

On motion of Councilmember Celaya, seconded by Vice-Mayor Smith to adopt Resolution No. 1414-13.

Roll Call Vote:

Councilmember Celaya: Yes

Vic-Mayor Smith: Yes

Councilmember Walter: No

Councilmember Montaña: No

Councilmember Hawkins: No

Mayor Rankin: No

Motion Failed: (Yes: 2; No: 4)

On motion of Councilmember Hawkins, seconded by Vice-Mayor Smith, and carried to adopt Resolution No. 1414-13, striking the memorandum, and only allowing the restructuring of the Finance Department to occur.

## **8. NEW BUSINESS**

- a. Discussion/Approval/Disapproval of authorizing the Town Manager to negotiate and enter into a contract or contracts, not to exceed a cumulative total of \$240,000.00, for construction of imprinted stamped concrete for the crosswalks and intersection improvements for Main Street, from Ruggles Road to 12<sup>th</sup> Street, that would allow for the streetscaping of Main Street.**

Mr. Wayne Costa, Public Works Director stated that the consideration is for two contracts: for sole-sourcing of the imprinting of stamped concrete that the previous contractor did on the sidewalks; and a demolition contract which has gone out to bid to three different contractors. He said the traffic control will be by the Town, which is similar to the sidewalk project. He said the demolition material to a landfill with a price of \$20.00 per truckload. He said they will also maintain two-way traffic along Main Street, performing the demolition work in the evening hours (11:00 pm – 7:00 am). The concrete work will be done in the daylight hours.

Mr. Costa stated that the recently completed Main Street ADA Curb Cuts Project has allowed the Main Street Crosswalk and Intersection Improvements to start at Ruggles and continue through 12th Street to include all crosswalks/mid-block crossings and intersections at these locations consisting of eight (8) inches of Bomanite concrete over four (4) inches of base material similar to the existing pavement section.

Mr. Costa stated that Bomanite Imprint Systems are cast-in-place concrete paving that adds a distinctive architectural touch together with the durability to stand up to the toughest traffic loads and environmental conditions. The palette of colors, texture, and patterns provides a wide variety of custom coloring options that will aid in the reflectivity, aesthetic nature, and surface course required for both crosswalks and intersections.

Mr. Costa stated that the crosswalks and intersections are recommended to consist of crosswalk boardwalk pattern of Sierra color with Walnut antiquing; crosswalk bands of Walnut Brown color, and intersection to be Ashlar Slate pattern of Sunset Rose color and Midnight Gray Antiquing (darken). This is the same pattern as the ADA Curb Cuts.

Mr. Costa stated the he mottled color of the intersection as well as the crosswalk will provide the proper texture and darkening the antiquing will aid in masking any traffic marks while having good contrast for color reflection to be provided when utilizing the crosswalk border color with the Sierra color of the boardwalk. Periodic maintenance requirements are needed only for incidental spills, abrasive material spillage when these events occur. A cleaning and recoat may be needed after three years.

Mr. Costa said an alternative includes any combination of the following: eliminate the intersection improvements and proceed with crosswalks only; or provide thermoplastic crosswalk markings.

Councilmember Celaya inquired if he has done a presentation to the Historic District Advisory Commission.

Mr. Costa stated that he has not done a presentation to the Historic District Advisory Commission.

Councilmember Celaya stated that this may need to go before the Historic District Advisory Commission (HDAC).

Vice-Mayor Smith stated that Ms. Smith, HDAC Commissioner feels the recommended changes will be nice. He does not know how the remaining Commissioners feel about the recommended changes. He said the Commissioners can address the Council at Call to the Public should they wish to bring their opinions to the Council.

Mr. Costa stated that they can present a sample to the HDAC. He said the project will start the week of December 8, 2013 and should be completed in January, prior to the Home Tour.

Councilmember Montaña stated that they should delay their decision until HDAC has had a chance to review it and forward their decision to the Council.

Councilmember Celaya asked staff to ensure that the Boards and Commissions are kept abreast of the projects that may affect their areas of responsibility.

Councilmember Hawkins said ultimately it is the Council's decision. He said if they wait for the HDAC to review it first, it may not be completed prior to the Home Tour.

On motion of Councilmember Hawkins, seconded by Mayor Rankin, and carried to authorize the Town Manager to negotiate and enter into a contract or contracts, not to exceed a cumulative total of \$240,000.00, for construction of imprinted stamped concrete for the crosswalks and intersection improvements for Main Street, from Ruggles Road to 12<sup>th</sup> Street, that would allow for the streetscaping of Main Street.

## **9. DEPARTMENT REPORTS**

- a. Manager's Report**
- b. Department Reports**
  - i. Community Development**
  - ii. Courts**
  - iii. Library**
  - iv. Parks and Recreation**
  - v. Police**
  - vi. Public Works**
  - vii. Utilities**

Ms. Garcia presented the Manager's Report. Mr. Montoya will be meeting with Congressional Delegates for the next three weeks to discuss Florence and its growth. He will also discuss federal funds and highway projects. He asked Council to contact him with any topic that they would like him to discuss as well as if they would like to be in attendance. Mr. Montoya will forward Council his schedule.

## **10. CALL TO THE PUBLIC**

There were no comments.

## **11. CALL TO THE COUNCIL**

Councilmember Hawkins stated that the winter visitors are coming back and welcomed them back.

Councilmember Celaya thanked the Park and Recreation Department for their Halloween event; it was very nice.

Councilmember Montañó stated that override election is coming to a close and he hopes for positive results.

Vice-Mayor Smith said the Parks and Recreation Department put on a great event for Halloween. Parks and Recreation puts on many great events.

Mayor Rankin congratulated the Florence High School Freshman Team game for going 10-0. He congratulated Danielle Roberts for passing the bar after her first try. She works with the Town of Florence.

Vice-Mayor Smith stated that many of the freshman teams are comprised of freshman and sophomores. The Florence Freshman Football Team is comprised of only freshman students.

## **12. ADJOURNMENT**

On motion of Councilmember Montañó, seconded by Councilmember Hawkins, and carried to adjourn the meeting at 7:16 p.m.

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Tom J. Rankin, Mayor

ATTEST:

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on November 4, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk



**MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY ,  
NOVEMBER 18, 2013, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL ,  
LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Mayor Rankin called the meeting to order at 6:04 pm.

**ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montaña, Walter, Woolridge

**INVOCATION**

Councilmember Woolridge led the Invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

Ms. Denise Kollert, Florence Resident, thanked Ms. Jennifer Evans for the Smithsonian event that took place on Saturday, November 16, 2013, at McFarland State Park.

**PRESENTATION AND PUBLIC HEARING**

**PUBLIC HEARING ON ORDINANCE NO. 603-13:**

Mr. Charles A. Montoya, Town Manager, read Ordinance No. 603-13 by title only.

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA,  
APPROVING A ZONE CHANGE ON THE OLD WEST BAIL BONDS/AMAZING RC  
HOBBIES PROPERTY, LOCATED AT 375 EAST BUTTE AVENUE, FLORENCE,  
ARIZONA, AKA, APN 202-03-001 (PZC-15-13-ZC).**

Mr. Mark Eckhoff, Community Development Director, stated the zone change is to change the existing zoning on the subject property from Neighborhood Office (NO) to

Neighborhood Business (B-1). The subject property is located at 375 East Butte Avenue, Florence, Arizona. The owners of the bail bonds business decided to pursue a retail business venture to include a hobby shop at their current location. The Planning and Zoning Commission has provided a favorable recommendation of the changes and the Community Development Department support the zone change. He stated action will take place at the next meeting.

Mayor Rankin opened the Public Hearing. There being no comment, Mayor Rankin closed the Public Hearing.

### **Presentation by Greater Florence Chamber of Commerce recognizing the Business of the Month.**

### **Presentation on Citizen Survey Questionnaire.**

Mr. Jess Knudson, Assistant Town Manager, provided an overview of the citizen survey. He stated the citizen survey is in a draft format for the Council to review. Staff is interested in any questions that the Council may want to include in the survey. He said the survey will:

- Collect the citizens' thoughts on the community, aesthetics, crime, drugs, taxes and other information regarding the Town.
- Identifies core services the Town provides
- Asks customer service questions
- Policy questions
- Allows for feedback from the citizens.
- Contains a section on demographics
- Area for general comments

Mr. Knudson provided examples of questions that will help staff and Council on future decisions. The survey will be distributed in mid-December to approximately 1100 households. The national average for these types of surveys to be returned is approximately 25%. In contrast, the Town consistently receives more than 40%-45% of the surveys back. The cost of materials to send and receive the citizen surveys is approximately \$1,500; which does not include staff time. He stated survey participants will have six weeks to return the survey to the Town. It will then take staff approximately six to eight weeks to collect, analyze and prepare the results for a presentation at an upcoming Town Council meeting.

Councilmember Celaya inquired if the North End Framework Plan will be included. He also inquired if the citizens follow what the Council is doing.

Mr. Knudson stated the North End Framework Plan can be included. The survey contains a question on how the citizens rate the Council's actions.

Councilmember Celaya inquired where the citizens retain their information on the Council's actions.

Mr. Knudson stated he could include a question that asks where the citizens receive their information for Council actions.

Mayor Rankin would like a question to be added that inquires if citizens are satisfied with the hours of operation for the fitness center and the Town's automated phone system.

**CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

**\* Approve the construction and sampling of Point of Compliance Well (POC #3) at the South Wastewater Treatment Plant.**

**\*Receive and file the following board and commission minutes:**

**March 27, April 10, and May 29, 2013 Historic District Advisory Commission Minutes.**

**July 18, August 1, and August 15, 2013 Planning and Zoning Commission minutes.**

**July 25, 2013 Parks and Recreation Advisory Board minutes.**

On motion of Councilmember Walter, seconded by Councilmember Montaña, and carried to adopt the Consent Agenda as written.

## **NEW BUSINESS**

### **Ordinance No. 604-13:**

Mr. Charles A. Montoya, Town Manager, read Ordinance No. 604-13 by title only.

### **AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE V, CHAPTER 52, "SOLID WASTE".**

Mr. James Mannato, Town Attorney, stated that it was necessary for the Town to update the Town Code to reflect improvements on sanitation services and solid waste when the Town entered into privatization of sanitation services. He stated one of the issues is that it is difficult to ascertain whether or not it is required to have sanitation services from the Town. Other changes to the Town Code were to alleviate people from dumping bulk trash in alleys for pickup as the Town no longer provides bulk trash pickup from alleys.

Councilmember Hawkins inquired if the Town still provides bulk trash pickup once a month.

Mr. Mannato stated that the Town still provides bulk trash pickup once a month through Right Away Disposal. Bulk trash pickup service has not been alleviated and there is a change on how bulk trash is picked up. Residents will have to call in for pickup. Bulk trash should only be put out 48 hours before pickup.

Councilmember Hawkins inquired about commercial trash collection and penalties associated with sanitation services.

Mr. Mannato stated the rule is to protect anyone that has a commercial container from people putting their personal trash into a commercial container. If someone is caught putting their trash into a merchant's commercial container he or she may be charged with a misdemeanor.

Councilmember Celaya inquired about the new definitions regarding institutions.

Mr. Mannato explained the definitions and defined what fell in each category of residential, institutional, and commercial services. He said the Town will be the provider for institutional and residential categories.

Councilmember Celaya inquired if the schools are aware that the sanitation changes may affect them.

Mr. Knudson stated the changes will not affect the schools because they are already existing customers through the Town and therefore utilizes RAD services.

Councilmember Celaya inquired about grace periods to allow for people to get acclimated to the changes and how do the changes affect vacant structures.

Mr. Knudson stated the Town has done outreach through mass media to make the residents aware of the changes. The Town is also providing one-on-one education to homeowners and continues to educate the public of the changes. He said the Town is providing ample time for the residents and the public to adjust to the sanitation changes. Vacant structures are not required to have solid waste services.

Councilmember Montañó inquired about the Rent-A-Truck program.

Mr. Knudson stated the Rent-A-Program still exists for residents, but the fee has increased. He stated the public can also utilize a free dumping site at the transfer station near Magma Ranch.

Councilmember Montañó inquired about debris in the alleyways.

Mr. Knudson state the Town is handling that situation by going door to door and educating homeowners that trash debris cannot be put in the alleys.

Councilmember Montañó inquired how the Town identifies who is doing the dumping of trash.

Mr. Knudson stated Code Enforcement and the Police Department get involved to determine who is doing the illegal dumping but the homeowner has the responsibility of keeping his or her property clean of debris or trash.

Councilmember Woolridge suggested that the Town provide notification to its residents of the process of bulk trash pickup through the monthly utility bill.

Mr. Knudson stated the Town does provide information on bulk trash pickup with the newsletter that goes out.

Mayor Rankin stated bulk trash pickup once a month does not work. He provided examples of why bulk trash do not work and said twice a month bulk pickup may be needed. He stated it is difficult for most households that are not in subdivision to have once a month bulk pickup.

Councilmember Celaya stated residents can obtain another container for a nominal fee. Residents can also take their trash to the landfill free of charge. Bulk trash services and price have to be equal for all of Florence including the subdivisions.

Councilmember Hawkins stated the way bulk pick up is set up was discussed prior to the approval of the RAD contract.

Mayor Rankin stated that the issues that are currently existing need to be revisited.

Mr. Knudson stated for the first six months RAD was instructed to drive each road to ensure that all the bulk trash was picked up.

**Discussion/Approval/Disapproval to commit matching funds to be used towards the restoration of the Cuen building with a commitment to not utilize the restored building for governmental offices.**

Mr. Mark Eckhoff, Community Development Coordinator, stated that the Council accepted the donation of the Cuen building from Langley Momentum Historical, LLC. There was interest in restoring, stabilizing and containing the building if the Town could obtain funds from outside sources to help with the project. He stated there are some leads that could come from the Florence IDA and some smaller donation from others that will be noted for presentation at a future Council meeting. He said the donators may be concerned about Town matches and the use of the building. Per the donators, the building is not to be used for governmental offices. He stated tonight meeting is to

see if the Mayor and Council would commit to match up to \$50,000 to be used for stabilization of the Cuen building and not to use the building for governmental offices.

Mr. Eckhoff stated the probable stabilization estimate is approximately \$91,000, and asked the Council to consider this estimate as a starting point for the Cuen building. He stated it could be possible to complete the restoration of the building once the economy turns around and funding becomes available.

Councilmember Celaya inquired about remaining funding from the Brunenkant project.

Mr. Eckhoff stated that the amount of funds set aside for the Brunenkant building is more than what is need to complete the project and therefore the savings may be used for the Cuen building. He stated there are monies in the budget from this project and possibly from others projects as well.

Councilmember Montaña inquired how much it would cost to demolish the Cuen building if it cannot be saved.

Mr. Eckhoff stated the demolition of the Cuen building would be approximately \$6,000 to \$8,000 and does not include removal of the asbestos.

Councilmember Montaña inquired if the Council approves to stabilize the Cuen building would it also take care of the asbestos.

Mr. Eckhoff stated if the Council approves to stabilize the Cuen building it will also take care of the asbestos.

Councilmember Montaña inquired about the amount the Town will have to contribute.

Mr. Eckhoff stated the goal is to obtain as much funding as possible, however, the IDA hasn't committed to any amount. The Town could also meet with other entities and show the Town's willingness to match their contribution. Once the funds are at a certain point, the Town can pursue an RFQ and then find someone to do the work.

Councilmember Montaña inquired how many unbudgeted projects has the Town completed in this current fiscal year.

Mr. Eckhoff stated the Town will not spend more money than has been budgeted this fiscal year. There is a \$100,000 savings from the Brunenkant restoration project that can be utilized for the Cuen project.

Vice-Mayor Smith inquired if the IDA has authorized a donation up to \$50,000 for the Cuen building.

Mr. Eckhoff stated the IDA board met to discuss the Cuen building and have concerns; therefore they did not commit to any amount. The IDA will make a decision at their next board meeting; which will be a board authorized donation.

Mayor Rankin stated he does not agree with the IDA dictating how the Town can use the Cuen building once the IDA contributes a donation.

Mr. Montoya stated the Town intends to put a retailer or small coffee shop in the building once it is renovated. The Town does not want another vacant building downtown. He said the Town has to have the ability to put something in the Cuen building. The Town's first act will not include governmental offices in the Cuen building.

Councilmember Montaña stated if the Town needed the building for offices it can be used as such.

Mr. Montoya stated that the Town would have the ability to use the building for offices if need be.

Mayor Rankin stated the Town cannot use the Cuen building for governmental offices if the Town agrees to the terms that the IDA has outlined.

Councilmember Montaña stated the Council makes the motion.

Councilmember Hawkins inquired if the Town is only committing to match up to \$50,000 if the IDA donates \$50,000.

Mayor Rankin stated the Town is committing to match up to \$50,000.

On motion of Councilmember Montaña, seconded by Councilmember Walter, and carried to approve the commitment of matching funds up to \$50,000 to be used towards the restoration of the Cuen building.

## **MANAGER'S REPORT**

No manager's report.

## **CALL TO THE PUBLIC**

Ms. Denise Kollert, Florence Resident, stated that there are no changes as to how the bulk trash is being picked up where she lives. The citizens have to make a phone call to schedule pickup.

Mr. Ron Escott, Florence Resident, stated debris in the alleys is a deterrent for people to buy homes in Florence.

Mr. Chris Reed, Florence Resident, thanked the Council for their decision to move forward to save the Cuen Building. She stated the building currently looks pitiful and it can be something beautiful if it is renovated.

### **CALL TO THE COUNCIL**

Councilmember Montaña stated the Super Stop is opening soon.

Councilmember Walter invited everyone to attend the Junior Parada.

Vice-Mayor thanked those in attendance at the Council meeting and the staff.

Mayor Rankin stated the tour at McFarland State Park is very interesting and everyone should see it.

### **ADJOURNMENT**

On motion of Councilmember Montaña, seconded by Councilmember Walter, and carried to adjourn the meeting at 7:06 p.m.

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Tom J. Rankin, Mayor

### **ATTEST:**

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Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on November 18, 2013, and that the meeting was duly called to order and that a quorum was present.

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Lisa Garcia, Town Clerk



**MINUTES OF THE FLORENCE TOWN COUNCIL MEETING OPEN TO THE PUBLIC  
ON MONDAY, DECEMBER 2, 2013, AT 6:00 P.M., IN THE CHAMBERS OF TOWN  
HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Mayor Rankin called the meeting to order at 6:01 pm.

**ROLL CALL:**

Present: Rankin, Smith, Celaya, Hawkins, Montaña, Walter, Woolridge.

**INVOCATION**

Councilmember Woolridge led the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Rankin led the Pledge of Allegiance.

**CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

Mr. David Rawls, Florence Resident, stated that his home in Florence Gardens has been vacant for approximately two and half years. The Town picked up its container when he vacated the home. Recently, he was billed for three months of service, and he notified the Town of the error. The person who assisted him at Town stated that RAD is insistent that they picked up trash from the home; however, it is not possible as it is vacant. The RAD driver was to produce an affidavit verifying pickup but he never did.

**PUBLIC HEARING AND PRESENTATIONS**

**PUBLIC HEARING ON ORDINANCE NO. 605-13: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.013 DESIGN REVIEW (PZC-38-13-ORD) (FIRST READING).**

Mr. Mark Eckhoff, Community Development Director, stated that staff has been working to make incremental improvements to the Town's Development Code and continues to look for opportunities to make the Development Code more user-friendly, less redundant and more reflective of operating procedures that seek to encourage economic development. Staff is looking to improve the section of the Code pertaining to the Design Review process.

Mr. Eckhoff stated a completely revised Design Review section was proposed to streamline the Design Review process and make the process more business and development friendly while continuing to support the Town's efforts to promote high quality development.

Mr. Eckhoff outlined the following changes:

- Changes support streamlining the scenarios where the Design Review process is required from seven to two. Some repetitive and vague language is removed in the process.
- Staff provided greater clarity to why Design Review was required and the types of items needed to complete the Design Review application process.
- The ordinance proposes that more routine Design Review cases be handled by staff. This would streamline a Design Review application for a basic attached sign or a small scale project. However, it is noted that this does not lessen the requirements within the Historic District where the Design Review process falls under the Historic District Advisory Commission and not the Planning and Zoning Commission.
- Staff clarified that some projects are handled through other internal review procedures, such as engineering's review of grading plans or civil improvement plans. Thus, a redundant Design Review process is not warranted.
- Staff clarified that projects that are only modifying the interior of a building are not subject to the Design Review process, except where the remodel or tenant improvements could impact the historic integrity of a building in the Historic District.

Mayor Rankin opened the public hearing. There being no public comments, Mayor Rankin closed the public hearing.

### **Presentation and Discussion/Approval/Disapproval of the annual audit b y Henry and Horne.**

Mr. Mike Farina, Finance Director, stated that the Town is required by State Statute to complete financial statement for the fiscal year and have them audited by independent certified public accountants within six months of the close of the fiscal year. Henry &

Horne have audited the reports and have issued a clean opinion on the Town's financial statements. He said the Town finished in excellent financial condition, as demonstrated in the Comprehensive Annual Financial Report (CAFR). The CAFR presents the Town's financial position and fund balances as of the end of the fiscal year, as well as the results of the financial activity throughout the year. He said the financial position of the Town improved and healthy fund balances exist in all funds. The Town's spending in fiscal year was within the year's authorized expenditure limitation.

Mr. Farina stated that the Town forwarded the CAFR to the Government's Finance Officers' Association for review; and the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting. This is the highest form of recognition in governmental accounting for financial reporting.

Mr. Jeff Patterson, Henry & Horne, explained that their firm audited the financial statements, governmental activities, and each major fund for Fiscal Year ending June 30, 2013. The audit was performed in accordance to general accepting auditing standards as well as government auditing standards. The audit was clean, unmodified opinion, and with no significant findings. He said they issued a report on internal control over financial reporting and compliance on other matters based on the financial statement audit. There were no significant deficiencies or material weaknesses. He said they performed tests on compliance with certain provisions of laws, regulations, contracts, and grant agreements. He said non-compliance could have a direct material effect on the financial statements. They did not find any non-compliance matters. The Town is not required to have a single audit report because it did not meet the threshold of \$500,000 of federal expenditures during the year.

On motion of Councilmember Montaña, seconded by Vice-Mayor Smith, and carried to accept the Town's Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013.

### **Presentation by Greater Florence Chamber of Commerce recognizing the Business of the Month.**

Mr. Peter Koulouris, Chamber Boardmember, stated that the Chamber will not be presenting a business of the month this month as they have been restructuring. He stated that Ms. Judy Hughes has been selected to serve as Executive Director and they look forward to having her on board.

Ms. Judy Hughes, Greater Florence Chamber of Commerce Executive Director, stated that she is honored to serve the community. She stated that she looks forward to working with the Council and to moving Florence forward.

### **Presentation of a Service Award to Ray White for 20 years of dedicated service to the Town of Florence.**

Mr. White was not present to receive the service award. The award will be presented to Mr. White at the Management Team Meeting.

**Presentation of plaque to Scott Barber, Human Resources Director, for receiving the 2013 Human Resources Leadership Award.**

Mayor Rankin stated that the Mr. Barber was recognized by the Central Arizona Human Resources Management Association in partnership with the Best Companies of Arizona Organization. Mr. Barber received the first ever award along with the HR Directors of Central Arizona College and Casa Grande Regional Medical Center.

Mayor Rankin presented a plaque to Scott Barber, Human Resources Director, for the 2013 Human Resources Leadership Award.

**Presentation of plaque to Terry Tryon, Lieutenant, for completing the School of Staff and Command, sponsored by Northwestern University's Center for Public Safety.**

Mayor Rankin presented a plaque to Terry Tryon, Lieutenant, for completing the School of Staff and Command, sponsored by Northwestern University's Center for Public Safety. Lt. Tryon has been in law enforcement since 1989.

**CONSENT: All items indicated by an (\*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

**\*Approval of a Special Event Liquor License for Caliente Casa de Sol for their Annual New Year's Eve dance on December 31, 2013, from 4:00 pm to 12:00 am.**

**\*Approval of a Special Event Liquor License for Florence Gardens Mobile Home Association for Social Hours from 3:30 pm to 5:00 pm on January 16, February 20, March 20, November 20, and December 20, 2014; a New Year's Eve Dance on December 31, 2013 from 8:00 pm to midnight; and for a January 28, 2014 Three Parks fund raiser from 4:30 pm to 6:30 pm.**

**\*Ratification of Florence Gardens Mobile Home Association's application for Special Event Liquor License for a December 2, 2013 Holiday Party from 2:00 pm to 4:00 pm and a December 7, 2013 Dance from 7:00 pm to 10:00 pm.**

**\*Accept donations of professional services valued at \$8,700, \$2,505 and \$8,200 from The Londen Companies, The WLB Group, Inc. and Swaback Partners, PLLC, respectively, towards planning, landscape architecture and survey work on Padilla Park at Silver King Plaza.**

**\*Resolution No. 1416-13: adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 16; REQUIRING THE PROVISION OF AN INFRASTRUCTURE IMPROVEMENT ASSURANCE OR WITHHOLDING OF RECORDATION TO SECURE THE SATISFACTORY CONSTRUCTION, INSTALLATION AND DEDICATION OF REQUIRED IMPROVEMENTS; ESTABLISHING A DEADLINE FOR REQUIRED IMPROVEMENTS TO BE COMPLETED; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.**

**\*Approval of accepting the register of demands ending October 31, 2013, in the amount of \$2,441,468.90.**

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and carried to approve the Consent Agenda as written.

### **UNFINISHED BUSINESS**

#### **ORDINANCE NO. 603-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Ordinance No. 603-13 by title only.

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A ZONE CHANGE ON THE OLD WEST BAIL BONDS/AMAZING RC HOBBIES PROPERTY, LOCATED AT 375 EAST BUTTE AVENUE, FLORENCE, ARIZONA, AKA, APN 202-03-001 (PZC-15-13-ZC). (First Reading November 18, 2013)**

On motion of Councilmember Montañó, seconded by Councilmember Celaya, and carried to adopt Ordinance No. 603-13.

#### **ORDINANCE NO. 604-13:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Ordinance No. 604-13 by title only.

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE V, CHAPTER 52, "SOLID WASTE". (First Reading November 18, 2013)**

Mr. Jess Knudson, Assistant Town Manager, stated the changes to the Chapter will be as follows:

- All Town residents are required to participate in the sanitation system (exclusions apply for seasonal residents or residents out of town for an extended period of time)
- Trash cannot be placed in the alleys
- Types of materials that are and are not collected
- Bulk Trash items must be placed out within 48 hours of pickup
- Trash and recycling containers, and bulk trash must be placed out in a manner that does not impede pedestrian or vehicle traffic
- Illegal dumping

Councilmember Montaña inquired what the Town is going to do to ensure that the alleys are clean.

Mr. Knudson said the responsibility lies with both the Town and the property owner. It is a requirement of the Town that the property owner maintain the alleyway that is adjacent to the rear of their property. The property owner must also ensure that the alley is free of any types of materials that would impede the access through the alleyways.

Mr. Knudson said the Town is having issues with illegal dumping in the alleyways.

Councilmember Montaña stated there will be continual trash being dumped in the alleyways. He asked what will the Town do to ensure that the alleyways are maintained.

Mr. Knudson said the Town, through Code Enforcement, will contact the property owner to see who is responsible. If it is in the right of way, the Town will clean it up.

Councilmember Montaña stated the Town is looking to place blame on the property owner.

Mr. Knudson stated that if criminal activity takes place, there are victims, and unfortunately, the victims end up being responsible to clean up the mess. The Town is responsible to locate the perpetrator. Illegal dumping is a crime and the Town works with Code Enforcement to see if they can determine who it was that dumped.

Councilmember Montaña stated the Town is not only responsible to determine who the perpetrators are, but should also ensure that the debris is picked up. He inquired what the Town is doing to assist the property owner in getting the debris picked up.

Mr. Charles A. Montoya, Town Manager, stated the Town does work with property owners to identify where the debris came from. He said the Town does need to step in and assist the property owner to remove the debris.

Councilmember Celaya stated that there may be some issues with definitions beyond residential and commercial, specifically with his employer, so he recused himself from the vote.

Mayor Rankin stated that the placement of trash should be in the alleyways and not in the front of the homes. Trash in the front of homes can be unsightly and a deterrent to have people want to come and move here as they drive around and see bulk trash piled in front of homes. He has received numerous complaints on the service and feels that contract needs to be reviewed at the end of the fiscal year. He said bulk pick up should be twice a month.

On motion of Councilmember Hawkins, seconded by Councilmember Woolridge, and carried to adopt Ordinance No. 604-13.

## **DEPARTMENT REPORTS**

### **Manager's Report**

#### **Department Reports**

**Community Development**

**Courts**

**Finance**

**Fire**

**Library**

**Parks and Recreation**

**Police**

**Public Works**

**Utilities**

Councilmember Celaya asked to meet with Mr. Eckhoff for an update regarding the 1% arts proposal.

Mr. Montoya stated that they have discussions with the Town Attorney for his legal opinion regarding as to not if the Town can impose those in development agreements. Staff is also setting up a tour with Oro Valley in January to see what they have.

Councilmember Walter asked Mr. Costa why the center striping areas was not re-chipped or resealed on Hunt Highway, in front of Anthem.

Mr. Wayne Costa, Public Works Director, stated that the project was for pavement preservation. Staff determined that the transitional striping and the crosswalk were protected from the reflective cracking that occurs. There is no travel zone where the striping is in those areas and didn't need to be done.

Councilmember Walter stated that it does not appear cohesive.

Mr. Costa stated that it is understandable; however, it will fade over a short period of time.

Mr. Montoya said a Manager's Report is not included as he met with each Councilmember individually.

Councilmember Hawkins asked for an update on Southwest Ambulance, and asked if they are still going out of business.

Mr. Montoya stated that Southwest Ambulance is still in bankruptcy; the Town is concerned that the citizens continue to receive adequate services. The Town is at a status quo.

The Department Reports were received and filed.

### **CALL TO THE PUBLIC**

Lt. Terry Tryon, Police Department, thanked the Council, Mr. Montoya, and Chief Hughes for their support in his leave of absence to attend the Northwestern University's Center for Public Safety.

### **CALL TO THE COUNCIL**

Vice-Mayor thanked everyone who assisted with Jr. Parade. He invited everyone to attend the Christmas on Main Street events on December 6, 2013.

Councilmember Montaño stated that there are only two academies offered to law enforcement in administrative positions, one is the FBI Academy in Virginia, and the Northwest Academy from Illinois. He said the Town was fortunate to have an academy that came to Phoenix for Mr. Tryon to attend.

Councilmember Hawkins said he is very appreciative for all those who attended the Jr. Parada parade.

Mayor Rankin thanked the staff for all that they have done this year.

Mr. Montoya thanked the Council for their support in his first year with the Town.

### **ADJOURN TO EXECUTIVE SESSION**

**For the purpose of discussion of the public body with the Town Attorney regarding contract negotiations for the acquisition of water and wastewater utility infrastructure pursuant to A.R.S. § A.R. S. 38-431.03(A)(4), and for discussion of**



**the public body with the Town Attorney regarding negotiations with the Florence Unified School District related to the Florence Library Intergovernmental Agreement pursuant to A.R.S. § A.R.S. 38-431.03(A)(4).**

**On motion of Councilmember Hawkins, seconded by Councilmember Montaña, and carried to adjourn to Executive Session.**

**ADJOURN FROM EXECUTIVE SESSION**

**On motion of Councilmember Montaña, seconded by Councilmember Celaya, and carried to adjourn to Executive Session.**

**ADJOURNMENT**

On motion of Councilmember Montaña, seconded by Councilmember Celaya, and carried to adjourn the meeting at 8:00 p.m.

\_\_\_\_\_  
Tom J. Rankin, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on December 2, 2013, and that the meeting was duly called to order and that a quorum was present.

\_\_\_\_\_  
Lisa Garcia, Town Clerk

**TOWN OF FLORENCE  
HISTORIC DISTRICT ADVISORY COMMISSION  
SPECIAL MEETING  
MINUTES**

**SPECIAL MEETING OF THE HISTORIC DISTRICT ADVISORY COMMISSION OF THE TOWN OF FLORENCE HELD WEDNESDAY, JULY 31, 2013 AT 6:30 P.M. IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Chairman Wheeler called the meeting to order at 6:32 p.m.

**ROLL CALL:**

Present: Wheeler, Madden, Smith, Reid, Cochran, Adam

**PLEDGE OF ALLEGIANCE**

Chairman Wheeler led the Pledge of Allegiance.

**DISCUSSION/APPROVAL/DISAPPROVAL** of the minutes of the regular meeting conducted on February 27, 2013.

On motion by Commissioner Cochran, seconded by Vice Chair Madden and carried to approve the regular meeting minutes conducted February 27, 2013.

**WORK SESSION** regarding the 2014 Historic Home Tour kickoff meeting covering the following topics:

- Marketing and Promotions (brochure, banners, advertisements, etc.)
- Sponsorships
- Transportation
- Car show
- Fun Run
- Food/Beverage Vendors

Gilbert Olgin, Senior Planner led the discussion on ideas and forming the Home Tour Committee.

## STAFF REPORT:

### A. Historic Preservation Conference

Heath Reed, Town Planner stated the Historical Preservation Conference was held June 2013. There was a lot of information on Florence and many people took interest on the Town's history. At the conference the 1891 Courthouse won the Governor's award.

### B. Historic Marker Update

Mr. Reed stated that the Historic Markers has some corrections that need to be done but there is a plan to have all four markers up by November and before the Historic Tour.

## CALL TO THE PUBLIC/COMMISSION RESPONSE:

**Call to the Public for Comment is limited to issues within the jurisdiction of the Town of Florence Historic District Advisory Commission. Individual Commission members may respond to criticism made by those commenting, may ask staff liaison to review a matter raised, or may ask that a matter be put on a future agenda.**

No Comments.

## CALL TO THE COMMISSION

Commissioner Smith stated she is unhappy with the Town Sign in front of the National Bank of Arizona because it isn't visible at night time.

## ADJOURNMENT

Vice Chairman Madden adjourned the meeting at 7:42 p.m.

X Betty Wheeler  
Betty Wheeler, Chairman

**TOWN OF FLORENCE**  
**HISTORIC DISTRICT ADVISORY COMMISSION**  
**MEETING MINUTES**

**REGULAR MEETING MINUTES OF THE HISTORIC DISTRICT ADVISORY COMMISSION OF THE TOWN OF FLORENCE HELD WEDNESDAY, AUGUST 28, 2013 AT 6:00 P.M. IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Chairman Wheeler called the meeting to order at 6:00 p.m.

**ROLL CALL:**

Present: Wheeler, Madden, Reid, Cochran, Adam  
Absent: Smith

**PLEDGE OF ALLEGIANCE**

Commissioner Reid led Pledge of Allegiance.

**DISCUSSION/APPROVAL/DISAPPROVAL** of the minutes of the special meeting conducted on March 12, 2013.

On motion of Vice-Chairman Madden, seconded by Commissioner Adam, and carried to approve the regular meeting minutes with a correction, conducted March 12, 2013.

**STAFF PRESENTATION/DISCUSSION**

McClellan-Parsons American Legion Post No. 9.

Heath Reed, Town Planner stated the McClellan-Parsons American Legion Post No. 9 also known as the E.N. Fish and Co. Building was built in 1874. This building exemplifies the early transitional architectural style common within the Town's Historic District. He gave a description of what the building was used for from 1890 to the 1940's.

In 2012, the Tohono O'odham Nation state shared gaming revenue grant was awarded to the McClellan-Parsons American Legion post No. 9 for repairs to the building. There are a number of things that need to be done to the building which include.

- Power washing the exterior walls, roof portions to be painted, fences, eaves and overhangs.

- Scrape and repair all areas where paint is showing signs of flaking.
- Stucco patch repair exterior fascia and walls with a synthetic type stucco and crack repair on all portions of walls, reinforce with 1" wire mesh.
- Bond areas to be patched with concrete bonder or similar product.
- Reinforcement with synthetic stucco netting where needed.
- Resealing, caulking around the all windows, trim and exterior doors.
- Tape and seal all doors, trims, windows, accents and adjacent public walkways to prevent paint overspray.

Commissioner Cochran inquired how temporary is the paint going to be and if the roof is leaking?

Gilbert Olgin, Senior Planner replied the temporary fix will hold the roof for about two years.

#### **CALL TO THE PUBLIC/COMMISSION RESPONSE:**

Call to the Public for Comment is limited to issues within the jurisdiction of the Town of Florence Historic District Advisory Commission. Individual Commission members may respond to criticism made by those commenting, may ask staff liaison to review a matter raised, or may ask that a matter be put on a future agenda.

#### **CALL TO THE COMMISSION**

Commissioner Smith inquired about the signs on the Town gym.

#### **ADJOURNMENT**

Chairman Wheeler adjourned the meeting at 6:17 p.m.

X Betty Wheeler  
Betty Wheeler, Chairman

**TOWN OF FLORENCE  
HISTORIC DISTRICT ADVISORY COMMISSION  
MEETING MINUTES**

**REGULAR MEETING OF THE HISTORIC DISTRICT ADVISORY COMMISSION OF THE TOWN OF FLORENCE HELD WEDNESDAY, OCTOBER 30<sup>th</sup>, 2013 AT 6:00 P.M. IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Chairwoman Wheeler called the meeting to order at 6:00 pm.

**ROLL CALL:**

Present: Wheeler, Smith, Reid, Cochran and Adam  
Absent: Madden

**PLEDGE OF ALLEGIANCE**

Chairwoman Wheeler led the Pledge of Allegiance.

**DISCUSSION/APPROVAL/DISAPPROVAL** of the minutes of the regular meeting conducted on March 27, 2013, the special meeting conducted on April 10, 2013, and the regular meeting conducted on May 29, 2013.

On motion of Commissioner Cochran, seconded by Commissioner Reid and carried to approve the minutes of the regular meeting conducted on March 27, 2013, the special meeting conducted on April 10, 2013, and the regular meeting conducted on May 29, 2013.

**STAFF PRESENTATION/DISCUSSION**

**A. Nominations**

Gilbert Olgin, Senior Planner discussed the process for the current historic nominations preparation for the Clemans and Southworth Clemans House located at 525 and 601 E. Butte Avenue.

**B. Silver King Padilla Park**

Mr. Olgin presented the concept plan for the Silver King Plaza at Padilla Park to the Commission. The Mayor and Town Council directed staff to prepare a Request For Qualifications (RFQ) and to refine the plan.

### C. Historic Markers Update

Heath Reed, Town Planner discussed the historic markers for the Thomas Fulbright Residence, C.D. Henry House, and the W.C. Smith Store/Rittenhouse/Arriola's Cosmopolitan Store. The three markers have been created and should arrive to Town offices in the next week.

**No motions were taken.**

### STAFF REPORT

#### A. Brunenkant Building

Mr. Reed reported that the building is stable and that the Mayor and Town Council have approved the stabilization of the building. A pre-bid meeting was held and was well attended with a positive response.

#### B. Cuen Building

Mr. Reed conveyed that the Town has acquired the Cuen building and the Mayor and Town Council directed staff to look at all options and will hold a future work session.

### CALL TO THE PUBLIC/COMMISSION RESPONSE:

Call to the Public for Comment is limited to issues within the jurisdiction of the Town of Florence Historic District Advisory Commission. Individual Commission members may respond to criticism made by those commenting, may ask staff liaison to review a matter raised, or may ask that a matter be put on a future agenda.

### CALL TO THE COMMISSION

### ADJOURNMENT

The meeting was adjourned at 6:50 pm.

x Betty Wheeler

Chairman Betty Wheeler

FLORENCE COMMUNITY LIBRARY  
**Joint-Use Library Advisory Board**

1000 S. Willow St. / P. O. Box 985  
Florence, AZ 85132

**Minutes**

Regular Meeting

September 18, 2013 – 6:00 p.m.

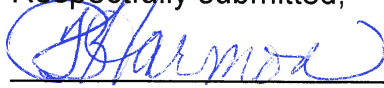
1. The meeting was called to order at 6:01 pm by Chairperson Kollert.
2. Members present were: Sheree Berger, Denise Kollert, and Hermalene Wick.  
Members absent were: Eugene Horan, Talma Harmon, and Kamian Harmon.
3. Motion made by Member Wick, seconded by Member Berger, and carried to approve the May 15, 2013 minutes.
4. The Library Director's report included the following:
  - The Florence Community Library's "Dig Into Reading" 2013 Arizona Summer Reading Program was a great success. More than 200 of Florence's children and teens read a combined total of over 1,600 books in June. The summer's top reader was David Moreno, son of Lupe and Maria Moreno, with over 400 books read. The top teen reader was Jesusfernando Moreno, son of Lupe and Maria Moreno, with over 170 hours read. Other readers of note were: Anthony Berdge, Savannah and Victor Reece, Eli Tapia Garcia, Isabelle Wang, Kordell and Jazzy Neal, Parson Adams, Tanner, Gabe and Shelby Cox, Josiah and Sarah McConnell, Arcel Lopez, Kaiden and Kyler Graham, Kyle and Megan Yeo, Jared Johnson, Edan Resendiz, Joey Thaxton, Harlie Hall, LaTia Winfield, Jared, Marianne, Brianna and Kyle Johnson, Olivia and Elijah Rome, Blake, Ty and Brody Barden, Samantha Alvarado, Vincent, Luke and Tony Bradeen. "Groundbreaking Reads", the library's adult summer reading program, was also a success. More than 20 adults participated in the program. The top adult reader was Denise Kollert, who read 16 books during the run of the program. Rasheeda Middling placed second, with 10 books read, and Marilyn Hall and Kandi Hartung tied for third place with 8 books. The Florence Community Library thanks everyone who contributed or took part in making this program a big success: The Friends of the Florence Community Library, Alex Toys, Arizona Cardinals, Arizona DiamondBacks, Arizona Renaissance Festival, Phoenix Zoo, Pinal County Historical Museum, Kevin Moss with Phoenix Sandman, Harkins Theatres, B&D Restaurants, Inc./McDonalds, Ginger Marvin with Peter Piper Pizza. Our wonderful volunteers: Melanie Crouse, Payson Crouse, and Nylee Hamilton. We appreciated all of their efforts.
  - Pinal County Library District has replaced all of the old early learning stations in the County with new machines from KidComputers.com. The Library received two Kids Cybernet Station PCs. The learning stations include dozens of popular



software programs and allow restricted access to a number of family oriented websites, such as Sesame Street Workshop and Nick Jr.

- Per Florence High School Administration, there are new parking procedures in place for the 2013-2014 school year. The F.H.S. main parking lot will be restricted to authorized (parking permit issued) vehicles only from 6:30 am until 3:30 pm, Monday through Friday. In the event an unauthorized vehicle is found in the parking lot during restricted hours, that vehicle will be tagged and subject to being towed at the owner's expense. Library patrons WILL continue to have access to the 12 parking spots that are designated for public library parking on the east side of the main lot.
  - The vacant Library Aide position was filled. Cathi Yates began her duties on July 29, 2013. Unfortunately, Kelci Morrow has resigned from her position as a PT Library Aide effective September 4, 2013. Recruitment for the vacant position is underway.
  - Pinal County Library District, in conjunction with Pinal County Information Technology, has upgraded 21 of the FCL's public PCs. The new machines are faster for the patrons, better for the network, and include a 5 year warranty. PCIT is in the process of creating a separate library domain for all public library PCs on the County network. FCL's public PCs will be the first to be on the new domain. Once all the public library PCs in the County are on the domain, it will make it easier for PCIT to update and maintain the machines.
  - The Florence Community Library invites children of all ages and their caregivers to Family Storytime on Wednesday, September 4, at 10:00am in the upstairs programming room. Join Miss Rita every week for a half hour of stories, fingerplays, and fun! A craft, snack, and drink will be offered on the last Wednesday of the month.
  - The Arizona Center for the Book at the Arizona State Library is trying something new next year for the annual ONEBOOK AZ program. ONEBOOKAZ Goes Digital will be an eBook writing competition, open to Arizona residents. The selected authors will be featured in the ONEBOOKAZ community read program in April. Entry categories include Kids, Teens, and Adults. Electronic submissions will be accepted November 1 through November 30, 2013. Contest rules and additional information will be posted at [www.onebookaz.org](http://www.onebookaz.org).
  - Mystery writer Betty Webb will hold a discussion and book signing in the library on Friday, October 18th at 5:30pm. Webb will talk about her books, which include both the Arizona-based Lena Horne private detective series and the more recent Gunn Zoo Mysteries. Copies of her books will be on sale by the Friends and available for signing by author.
5. The next meeting was scheduled for October 16, 2013.
6. The meeting was adjourned at 6:15 pm by Chairperson Kollert.

Respectfully submitted,



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Talma Harmon, Secretary

Approved,



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Denise Kollert, Chairperson

**TOWN OF FLORENCE  
PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
MINUTES**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF FLORENCE  
PLANNING AND ZONING COMMISSION HELD THURSDAY, SEPTEMBER 5,  
2013 AT 6:00 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775  
NORTH MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

Vice Chairman Putrick called the meeting to order at 6:00 pm.

**ROLL CALL:**

Present: Putrick, Anderson, Petty, and Reed.

Absent: Wooley

**PLEDGE OF ALLEGIANCE**

Vice Chairman Putrick led the Pledge of Allegiance

**PUBLIC HEARING**

**CASE PZC-27-13-ORD (MEDICAL MARIJUANA TEXT AMENDMENT)**

**PRESENTATION/DISCUSSION/RECOMMENDATION** of a Text Amendment application by the Town of Florence amending the Town of Florence Code of Ordinances. More specifically, an Ordinance of the Town of Florence, Pinal County Arizona amending Title XV: Land Usage, chapter 152 Medical Marijuana, Section 152.02 Definitions and Section 152.04 Distance Separation Requirements.

Mark Eckhoff, Planning Director, stated that this came before the commission at the last meeting. After the discussion and more research, staff realized that some of the definitions provided were a little too narrow. Staff adjusted the language while maintaining the intent of the ordinance that was presented and approved.

Vice Chairman Putrick opened the public hearing, there being no public comment, Vice Chairman Putrick closed the public hearing.

Commissioner Anderson stated that he would feel better if it was required that any dispensary had to come before the commission with a design review.

Mr. Eckhoff clarified that any dispensary has to go through a conditional use process whether in a hospital or medical office. It is not automatic and still has to meet the 500 foot rule, per state statute.

On motion of Commissioner Petty, seconded by Commissioner Anderson and carried to forward a favorable recommendation to Town Council on a text amendment application by the Town of Florence amending the Town of Florence Code of Ordinances. More specifically, an Ordinance of the Town of Florence, Pinal County Arizona amending Title XV: Land Usage, chapter 152 Medical Marijuana, Section 152.02 Definitions and Section 152.04 Distance Separation Requirements.

## **NEW BUSINESS**

### **CASE PZC-33-13-DR (FLORENCE SUPER STOP DESIGN REVIEW)**

**PRESENTATION/APPROVAL/DISAPPROVAL** of a Design Review application for additional signage at the Florence Super Stop located at the southeast corner of Diversion Dam Road and Pinal Parkway in Florence, Arizona.

Mark Eckhoff, Planning Director, stated that this design review is this for additional signage that is being proposed for the new Florence Super Stop. As construction was underway it was noted that a couple signs were overlooked. The additional signs include the building canopy which comes pre-manufactured from the Shell Corporation and the car wash sign located in front of the car wash building. The additional signage meets town codes and staff recommends approval.

On motion of Commissioner Anderson, seconded by Commissioner Reed and carried to approve the Design Review application for additional signage at the Florence Super Stop located at the southeast corner of Diversion Dam Road and Pinal Parkway in Florence, Arizona. with conditions.

### **CALL TO THE PUBLIC/ COMMISSION RESPONSE:**

No public comment was made.

**CALL TO THE COMMISSION**

No commission comment was made.

**ADJOURNMENT**

Vice Chairman Putrick adjourned the meeting at 6:16 pm.

X   
\_\_\_\_\_  
Larry Putrick, Vice-Chairman

# **TOWN OF FLORENCE PLANNING AND ZONING COMMISSION MINUTES**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF FLORENCE  
PLANNING AND ZONING COMMISSION HELD THURSDAY, SEPTEMBER 19,  
2013 AT 6:00 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775  
NORTH MAIN STREET, FLORENCE, ARIZONA.**

## **CALL TO ORDER**

Chairman Wooley called the meeting to order at 6:00 p.m.

## **ROLL CALL:**

Present: Wooley, Putrick, Anderson, Petty, and Reed.

## **PLEDGE OF ALLEGIANCE**

Chairman Wooley led the Pledge of Allegiance

## **NEW BUSINESS**

### **CASE PZC-36-13-DR (BANNER HEALTH CLINIC DESIGN REVIEW)**

**PRESENTATION/APPROVAL/DISAPPROVAL** of a Design Review application for proposed signage for Banner Health Clinic located at 3235 N. Hunt Highway in Florence, Arizona.

Mark Eckhoff, Community Development Director, stated that this is a Design Review application for the proposed signage for Banner Health Clinic located at 3235 North Hunt Highway in Florence, Arizona, in the Safeway shopping center.

The applicant SmithCraft Signs has met with staff and submitted an application for Design Review for a wall sign of a Banner Health Clinic. The sign is a halo-illuminated with blue and white colors. The applicant has ensured that the sign is clean, unified, and consistent appearance within Banners vast network of clinics and hospitals. The applicant has submitted all relevant materials of location, size and materials for the Banner Health Clinic halo-illuminated wall sign.

The applicant's sign is in compliance with the Anthem Marketplace at Merrill Ranch Comprehensive Sign Plan and Town Code.

Chairman Wooley asked the applicant if he has read and agrees with all the conditions set forth by Town staff.

Brandon McMillin answered yes.

On motion of Commissioner Petty, seconded by Vice Chairman Putrick, and carried to approve a Design Review application for the proposed signage for Banner Health Clinic located at 3235 N. Hunt Highway in Florence, Arizona, with the following conditions:

1. Construction of signage shall conform to the exhibits presented on September 19, 2013 and may be amended by the conditions of approval.
2. Design Review approval shall expire in one (1) year from this approval (September 19, 2013) if a building permit is not issued for the subject site/project within said period.
3. Signage shall comply with the Anthem Marketplace at Merrill Ranch Comprehensive Sign Plan, all applicable Town Codes, including all applicable building, fire and engineering codes.

## **PUBLIC HEARING**

### **CASE PZC-32-13-CUP (HEALING HEALTHCARE 3 INC.)**

**PRESENTATION/DISCUSSION/RECOMMENDATION** for a Conditional Use Permit request by Rakesh Pahwa/Healing Healthcare 3 Inc. to allow a proposed Medical Marijuana Dispensary on a Highway Business Commercial (B-2) zoned property located at 450 W. Adamsville Road, Florence, Arizona.

Mark Eckhoff, Community Development Director, stated that this is a Conditional Use Permit request by Rakesh Pahwa/Healing Healthcare 3 Inc. to allow a proposed Medical Marijuana Dispensary on a Highway Business Commercial (B-2) zoned property located at 450 W. Adamsville Road, Florence, Arizona.

This Conditional Use Permit request is for approval of an application by Rakesh Pahwa/Healing Healthcare 3 Inc. to allow for a proposed medical marijuana dispensary in a Highway Business Commercial (B-2) Zoning District on property located at 450 West Adamsville Road, Florence, Arizona. The site is the location of the currently closed Florence Community Healthcare facility, which is also commonly known as the Adamsville Hospital or Florence Hospital. The new owners of the hospital are Florence Medical Alliance L.L.C. and they plan to reopen the medical facility before the end of 2013.

Healing Healthcare 3 Inc. intends to establish this proposed medical dispensary as a provider of cannabis products for patients in the Florence and surrounding Pinal County area who have received a physician's medical recommendation to utilize medical marijuana for the management of their medical afflictions.

Mr. Eckhoff stated that the role of the Commission tonight is to judge the compatibility of the use at the requested location. Since the staff report was written, letters were received from Sunrise Estates and the Lizarraga family in opposition of the application. Staff recommends a favorable recommendation with significant conditions.

Chairman Wooley opened the public hearing.

Mr. Motaus, Housing Assistance Council, read his letter of opposition into the record.

Rakesh Pahwa, applicant, stated that the new location is more compatible with the local community. Having the dispensary located in a hospital insures that only patients will have access. People will not be able to just come in off the street. There is no better place than a hospital complex that has 24 hour security with cameras monitoring the area for a dispensary. This community needs a good hospital and he is helping with this process. Mr. Pahwa does not understand why the community is demonizing the use of medical marijuana use. Who are we to judge? He is asking the Commission to send a favorable recommendation to the Town Council.

John Shure, Florence Unified School District, stated that the undeveloped land that is owned by the District that fronts onto Adamsville Road is planned for development. The plan is to develop that land into practice and game fields. Currently, that land is being used for the bonfire rally. The Florence Unified School District objects to the dispensary at the hospital location.

Clay Sanger stated that as a homeowner and long term resident in Florence, he sees a potential rise in crime and an adverse effect on property values. As a resident who has lived in Florence for 15 years, raised children here, spends earnings locally, he is opposed to this dispensary. He asked that the Commission consider the local residents feelings and concerns when making this decision.

Jim Knup, Pinal County Attorney Office, asked that the Commission forward an unfavorable recommendation to the Town Council due to the State Statutes regarding drug free school zones.

Danny Lizarraga stated that he is not trying to demonize the use or applicant; he just does not feel that a dispensary should be in this location. Adamsville Road



is traveled heavily by the high school kids and he foresees too many problems this could bring into the area.

Miguel Olivas stated that he has heard statements as to the reality of law, use of land and the social issues behind medical marijuana. The argument comes down to the State Law in terms of the use of medical marijuana and the footage as opposed to what was presented today and where those boundaries are. Mr. Olivas asked that the Commission look at this for what it is a controversial issue. The schools and locations around this location are very important, therefore, if something arises, Mr. Pahwa has been very clear that the community comes first. If any negative impact arises, he will take action. As a casual observer, Mr. Pahwa is not trying to force this on the community.

Kimberly Haslett stated that she helps patients throughout the State of Arizona and will be the dispensary manager if the Conditional Use Permit is approved for Healing Healthcare 3 Inc. The people using this facility will not be criminals but your neighbors who are sick and need help. There is no research that proves that dispensaries bring or cause the crime rate to rise. She asked that the Commission allow these people the right to have access to the medicine they need.

Ruben Montano, Councilmember, stated that the case tonight does not meet the current code or conditions of the ordinance. If approved the Commission would have to look at doing a variance as the map perimeters being used are not set to code. The town has agreed to present this as a tentative presentation.

Chairman Wooley closed the public hearing.

Discussion was held on the location of the football fields, the dirt parking lot and the current property lines of the school.

Commissioner Reed asked what is the status on the opening of the Hospital.

Mr. Eckhoff stated that the property has changed ownership. He does not have an opening date at this time.

Mr. Pawha stated that the Health Department is scheduled to do an inspection of the hospital building on September 25, 2013.

Chairman Wooley asked if the wording can be changed regarding the condition that the dispensary has 90 days if the hospital should close. He would like it to state that the dispensary must cease and desist upon the Hospital closing.

Mr. Eckhoff stated that yes, the Commission can request that change when making the motion.

Discussion was held on the boundaries of the high school boundaries, the safe school requirements and accessory property.

Mr. Eckhoff clarified that the Commission needs to look at the compatibility of the use and consider the criteria needed to make it capable to the surrounding area.

Commissioner Reed, would like to see it tabled, he would like to have the Town Attorney attend a meeting to discuss and answer legal questions.

On motion of Chairman Wooley, and second by Vice Chair Putrick to table case PZC-32-13-CUP to the regular Planning and Zoning Commission meeting to be held on November 7, 2013

**CALL TO THE PUBLIC/ COMMISSION RESPONSE:**

No public comment was made.

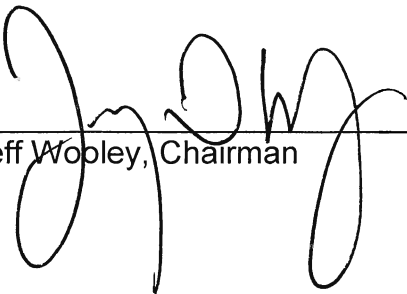
**CALL TO THE COMMISSION**

Commissioner Anderson would like staff to review the Design Review Ordinance at the next meeting. There seems to be some confusion on the process.

Chairman Wooley would like to see an executive session before the November 7<sup>th</sup> meeting.

**ADJOURNMENT**

Chairman Wooley adjourned the meeting at 7:26 pm.



Jeff Wooley, Chairman

# **TOWN OF FLORENCE PLANNING AND ZONING COMMISSION MINUTES**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF FLORENCE  
PLANNING AND ZONING COMMISSION HELD THURSDAY, OCTOBER 17,  
2013 AT 6:00 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775  
NORTH MAIN STREET, FLORENCE, ARIZONA.**

## **CALL TO ORDER**

Chairman Wooley called the meeting to order at 6:00 p.m.

## **ROLL CALL**

Present: Wooley, Putrick, Anderson, Petty, Reed.

## **PLEDGE OF ALLEGIANCE**

Chairman Wooley led the Pledge of Allegiance

**DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the regular meeting conducted on June 20, 2013 and the special meeting conducted on June 27, 2013.**

On motion of Commissioner Anderson, seconded by Vice Chair Putrick, and carried to approve the meeting minutes of June 20, 2013, and the special meeting conducted on June 27, 2013 with corrections.

## **PUBLIC HEARING**

### **CASE PZC-015-13-ZC (OLD WEST BAIL BONDS ZONE CHANGE)**

**PRESENTATION/DISCUSSION/RECOMMENDATION of a Zone Change request to change existing zoning on the subject property from Neighborhood Office (NO) to Neighborhood Business (B-1). The subject property is located at 375 East Butte Avenue, Florence, Arizona, AKA, APN 202-03-001.**

Gilbert Olgin, Senior Planner stated that Town staff has received an application for a zone change requesting to change the existing zoning on the subject property from Neighborhood Office to Neighborhood Business. The subject property is located at 375 East Butte Avenue, Florence, Arizona and is approximately a 1,200 square foot single-family residential home that was

converted to office space for Old West Bail Bonds. The owners have recently decided to pursue a retail business venture in addition to the bail bond business. The applicant split their property into two separate businesses, leaving each side with approximately 600 square feet per side.

In accordance with Town of Florence requirements, a series of improvements to the subject site were implemented in 2009, as it was converted from solely a residential land use to more of a neighborhood office use. Staff contends, the added improvements to the subject site makes the Zone Change from Neighborhood Office (NO) to Neighborhood Business (B-1) a good transition with minimal impacts to the surrounding neighbors.

Staff contends that there are factors why this case should be supported. Over the long-term, it is plausible that surrounding adjacent properties facing Butte Avenue might be assembled to allow for commercial or office development. In fact, staff notes that the Town's 2020 General Plan supports the redevelopment of this property and adjacent properties for more intense commercial or office land uses. This site has a Downtown Mix Use (DMU) land use designation in the General Plan thus supporting the application of commercial zoning on the subject site. The Downtown Mixed Use designation is used within the Downtown areas to provide for a mix of land uses supportive of revitalization efforts while respecting the historical value of the area and existing developed properties.

The subject site has already undergone a Design Review application that was approved and therefore all the necessary improvements have been implemented. Staff contends that the business is ready for a more intense zoning.

Chairman Wooley opened the public hearing, there being no public comment, Chairman Wooley closed the public hearing.

Discussion was held on the surrounding residents and the hours of operation.

Mr. Olgin stated that this business is compatible with the surrounding neighbors.

Chairman Wooley asked for clarification as to why the Zone Change was needed.

Mr. Olgin clarified that the Zone Change is needed to in order to have the hobby shop.

On motion of Commissioner Petty, and second by Vice Chair Putrick, and carried to forward a favorable recommendation to the Town Council for a Zone Change request to change existing zoning on the subject property from Neighborhood Office (NO) to Neighborhood Business (B-1). The subject property is located at 375 East Butte Avenue, Florence, Arizona with the following conditions:

1. The development of the subject site, as described in Exhibit A attached, shall be in conformance to any applicable Town Codes, Ordinances and Building Codes.
2. Property Owners agree to waive claims for diminution in value pursuant to Proposition 207 [A.R.S. 12-1134] pursuant to the waivers attached hereto as Exhibit B.

## **NEW BUSINESS**

### **CASE PZC-37-13-PP (ANTHEM MERRILL RANCH UNIT 16 PRELIMINARY PLAT)**

#### **PRESENTATION/APPROVAL/DISAPPROVAL of a Preliminary Plat application for Anthem at Merrill Ranch Unit 16 submitted by Pulte Group, Inc.**

Heath Reed, Town Planner stated that this is a Preliminary Plat application for Unit 16 at Anthem at Merrill Ranch submitted by Pulte Group Inc. The subject site is approximately 41 acres in size and is located east of Hunt Highway and north of Merrill Ranch Parkway, Florence, Arizona 85132.

Unit 16 within the Sun City portion of Anthem at Merrill Ranch came to the Planning and Zoning Commission in August of 2009 and was approved. Pulte did not move forward, therefore, the plat is now approaching five years old and needed to come back before the Commission for approval.

The Preliminary Plat for Unit 16 includes one hundred and eleven single-family residential lots with three points of ingress/egress into the subdivision. Access points to this unit will be off of Spirit Way to the north, through Unit 14 to the east and connecting to Unit 18 to the south. The average lot within Unit 16 is 6,071 square foot within 41.4 gross acres. The average lot being proposed exceeds all requirements for minimum lot widths and minimum lot areas per page 33 of the AMR PUD book. The proposed density of this subdivision is 2.6 dwelling units per acre.

On both sides of the Unit is Poston Butte Golf course to the east and Walker Butte Wash to the west which accounts into the units overall open space acreage of 17 acres within the unit. The zoning for this Preliminary Plat is PUD (R-1), Planned Unit Development (Single-Family Residential) and staff finds that the Plat meets the PUD requirements and Fire and Engineering have no issues or concerns with Unit 16 Preliminary Plat.

Commissioner Anderson questioned that currently Spirit Way does not go all the way down.

Jarod Baxter, Design Engineer stated that the completion of Spirit Way will be included in the final plat approval process as a stipulation from the Town Engineer.

On motion of Commissioner Petty, and second by Vice Chair Putrick, and carried to approve of a Preliminary Plat application for Anthem at Merrill Ranch Unit 16 submitted by Pulte Group, Inc with the following conditions:

1. Development of subdivision shall comply with all applicable Town codes, including all applicable planning, building, fire, and engineering requirements.
2. The applicant shall address any final comments on the Preliminary Plat by the Town Engineer prior to the Final Plat going to Town Council.
3. Developer/Property owner responsible for all applicable street dedications and improvements at the time the subdivision is developed, except as otherwise approved by the Town of Florence.
4. Final plans for right-of-way and easement dedications and/or abandonments, that may be provided via the Final Plat or other means, are subject to the review and approval of the Town Engineer.

**CALL TO THE PUBLIC/ COMMISSION RESPONSE:**

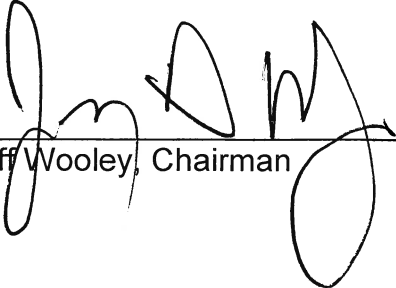
No public comment was made.

**CALL TO THE COMMISSION**


No comment was made.

**ADJOURNMENT**

Chairman Wooley adjourned the meeting at 6:25 pm.



Jeff Wooley, Chairman

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<u><b>AGENDA ITEM</b></u> <b>11a</b>
<b>MEETING DATE:</b> January 6, 2014  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Ordinance No. 605-13: Design Review Text Amendment (PZC-38-13-ORD)		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input checked="" type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 <sup>st</sup> Reading <input checked="" type="checkbox"/> 2 <sup>nd</sup> Reading <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to adopt Ordinance No. 605-13 for the Design Review Text Amendment.

**BACKGROUND/DISCUSSION:**

The Town of Florence requests approval of the following application:

**PZC-38-13-ORD:** An Ordinance of the Town of Florence, Pinal County, Arizona, amending the Town of Florence Code of Ordinances, Title XV Land Usage, Chapter 150 Development Code, Section 150.013 Design Review.

Staff has been working to make incremental improvements to the Town’s Development Code and continues to look for opportunities to make the Development Code more user friendly, less redundant and more reflective of operating procedures that seek to encourage economic development. With this particular application, staff is looking to improve the section of the Code pertaining to the Design Review process.

A completely revised Design Review section was proposed to streamline the Design Review process and make the process more business and development friendly while continuing to support the Town’s efforts to promote high quality development.

Major highlights are as follows:

1. Changes support streamlining the scenarios where the Design Review process is required from seven to two. Some repetitive and vague language is removed in the process.

2. Staff provided greater clarity to why Design Review was required and the types of items needed to complete the Design Review application process.
3. The ordinance proposes that more routine Design Review cases be handled by staff. This would streamline a Design Review application for a basic attached sign or a small scale project. However, it is noted that this does not lessen the requirements within the Historic District where the Design Review process falls under the Historic District Advisory Commission and not the Planning and Zoning Commission.
4. Staff clarified that some projects are handled through other internal review procedures, such as engineering's review of grading plans or civil improvement plans. Thus, a redundant Design Review process is not warranted.
5. Staff clarified that projects that are only modifying the interior of a building are not subject to the Design Review process, except where the remodel or tenant improvements could impact the historic integrity of a building in the Historic District.

**FINANCIAL IMPACT:**

This request has no direct or specific financial impacts.

**RECOMMENDATION:**

This amendment was presented to the Planning and Zoning Commission on November 7, 2013, which forwarded a favorable recommendation on this case to the Town Council.

Public hearing and first reading only on December 2, 2013.

On January 6, 2014, motion to adopt Ordinance No. 605-13 for the Design Review Text Amendment.

**ATTACHMENT:**

Ordinance No. 605-13.



**ORDINANCE NO. 605-13**

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTION 150.013 DESIGN REVIEW (PZC-38-13-ORD).**

**WHEREAS**, development codes are designed to protect the health, safety and general welfare of the public and are subject to modifications to ensure that codes are current and meet the needs of the local community; and

**WHEREAS**, deficiencies have been noted in current development codes pertaining to the aforementioned section; and

**WHEREAS**, the Town of Florence has proposed this Ordinance to address such deficiencies and ensure that local development codes pertaining to the aforementioned section are appropriate and current for the Town of Florence; and

**WHEREAS**, the Florence Planning and Zoning Commission, conducted a public hearing on this Ordinance and have sent the Mayor and Council of the Town of Florence a favorable recommendation on this proposed Ordinance.

**NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF FLORENCE AS FOLLOWS:**

Section 1. That the recitals contained in this Ordinance are hereby adopted and incorporated herein as findings of fact of the Town Council.

Section 2. That if any word, sentence, paragraph, clause, phrase or other provision of this ordinance is for any reason deemed to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such holding shall not affect the validity of the remaining words, sentences, paragraphs, clauses, phrases or other provisions of this ordinance, or the validity of this ordinance as an entirety, it being the legislative intent that this ordinance shall stand, notwithstanding the invalidity of any word, sentence, paragraph, clause, phrase or other provision.

Section 3. That Chapter 150, Section 150.013 Design Review within Title XV Land Usage of the Town Code of Ordinances is hereby deleted in its entirety and replaced as follows:

**150.013 DESIGN REVIEW.**

- ~~\_\_\_\_\_ (A) The purpose of Design Review is:~~
  - ~~\_\_\_\_\_ (1) Promote development consistent with the town's goals;~~
  - ~~\_\_\_\_\_ (2) Ensure that development is compatible with the surrounding area;~~
  - ~~\_\_\_\_\_ (3) Ensure development according to the town's general plan; and~~
  - ~~\_\_\_\_\_ (4) Ensure that utility installations, site plan, materials, color, southwest ambiance of the town.~~

~~\_\_\_\_\_ (B) Design review is required for subdivision, planned unit developments, multiple family developments, office, commercial and industrial projects if any one of the following requirements is met:~~

- ~~\_\_\_\_\_ (1) Any new development or construction;~~
- ~~\_\_\_\_\_ (2) Any change in occupancy as classified by the building code(s) of the Town;~~
- ~~\_\_\_\_\_ (3) Any expansion of an existing site or building;~~
- ~~\_\_\_\_\_ (4) Any remodeling of an existing use that alters at least 20% of the floor area or site area;~~
- ~~\_\_\_\_\_ (5) Any remodeling or improvement valued at 50% or more of the value of the existing improvements on the site;~~
- ~~\_\_\_\_\_ (6) Prior to occupancy or use of any commercial or industrial building or site which has been vacant for six months or more; and~~
- ~~\_\_\_\_\_ (7) Any amendment to an approved design review plan.~~

~~\_\_\_\_\_ (C) Applications for design review shall be submitted to the Planning Department and shall contain:~~

- ~~\_\_\_\_\_ (1) Completed application form and fee;~~
- ~~\_\_\_\_\_ (2) Site plan;~~
- ~~\_\_\_\_\_ (3) Building elevations;~~
- ~~\_\_\_\_\_ (4) Conceptual landscape plan;~~
- ~~\_\_\_\_\_ (5) Grading and drainage plan;~~
- ~~\_\_\_\_\_ (6) Materials and Colors Exhibit Board; and~~
- ~~\_\_\_\_\_ (7) Signage plan.~~

~~\_\_\_\_\_ (D) Town staff shall review the application for the following:~~

- ~~\_\_\_\_\_ (1) The proposed development complies with all provisions of this Development Code and all other ordinances, master plans, general plans, goals, objectives and standards of the town;~~
- ~~\_\_\_\_\_ (2) Building heights, building locations, access points and parking areas of the proposed development will not negatively impact adjacent properties or the surrounding neighborhood;~~
- ~~\_\_\_\_\_ (3) The proposed development promotes a functional relationship of structures to one another, to open spaces and to topography both on the site and in the surrounding neighborhood;~~
- ~~\_\_\_\_\_ (4) The height, location materials, color, texture, area, setbacks and mass, as well as parts of any structure (buildings, walls, signs and lighting)~~

and landscaping is appropriate to the development, the neighborhood and the community;

~~\_\_\_\_\_ (5) \_\_\_\_\_ Ingress, egress, internal and external traffic circulation, off-street parking facilities, loading and service areas, and pedestrian ways are so designed as to promote safety and convenience;~~

~~\_\_\_\_\_ (6) \_\_\_\_\_ The architectural character of the proposed structure is in harmony with, and compatible to, structures in the neighboring environment and the architectural character desired for the town; avoiding excessive variety or monotonous repetition; and~~

~~\_\_\_\_\_ (7) \_\_\_\_\_ All mechanical equipment, appurtenances and utility lines are concealed from view and integral to the building and site design.~~

~~\_\_\_\_\_ (E) \_\_\_\_\_ The application will then be forwarded to the Site Plan Review Committee for consideration and recommendation to the Planning and Zoning Commission. The Planning and Zoning Commission shall hear the application at its next regularly scheduled meeting and shall review the findings of the Site Plan Review Committee and staff and shall either:~~

~~\_\_\_\_\_ (1) \_\_\_\_\_ Approve the application;~~

~~\_\_\_\_\_ (2) \_\_\_\_\_ Deny the application; or~~

~~\_\_\_\_\_ (3) \_\_\_\_\_ Approve the application with stipulations.~~

~~\_\_\_\_\_ (F) \_\_\_\_\_ If the application is found to be lacking, or in noncompliance with any of the items of this Development Code, and adequate resolution cannot be ensured by the applicant, the application shall be denied, and the applicant shall be provided a written response by the Planning Department stating the reasons for denial. The applicant may appeal the Planning Commission's decision to the Council within 15 days of the decision. The appeal letter shall describe the unresolved issues and describe what design solutions are proposed by the applicant. The applicant shall be notified of the date of the Town Council meeting to consider the appeal a minimum of 15 days prior to the public meeting. The decision of the Town Council shall be final.~~

### **150.013 DESIGN REVIEW.**

(A) The purpose of Design Review is to:

(1) Promote development consistent with the Town's codes, policies, guidelines, zoning regulations and overall goals and vision per the Town's General Plan;

(2) Ensure that development is compatible and in character with the surrounding area;

(3) Provide an opportunity to address site plan, architectural, engineering and other development issues at a preliminary level to facilitate the subsequent preparation of construction plans and to assist in expediting permitting and development activities; and

(4) Allow an opportunity to review the aesthetic and functional aspects of a proposed development or project.

(B) Projects within Planned Unit Developments, including single-family homes; multiple-family developments, including condominiums and townhomes;

office; commercial; mixed-use; institutional; and industrial projects are subject to the Design Review process if any one of the following requirements is met:

(1) Project or development includes new or modified vertical (above grade) development or construction components, including permanent signs, that require a building permit, except as noted in Paragraphs (C) and (D) below; and/or

(2) Project includes new or modified horizontal project components, such as parking areas, driveways, circulation areas, landscape areas, outdoor storage areas, retention basins, parks and/or similar site elements, except as noted in Paragraphs (C) and (D) below.

(C) Grading plans, civil improvement plans, underground utility installations and similar projects, as may be determined by the Planning Director, are exempt from the Design Review process.

(D) Interior remodels or tenant improvements that do not alter the exterior dimensions or physical appearance of a structure and/or the historical integrity of a structure within the Town's Historic District, are exempt from the Design Review process.

(E) Applications for Design Review shall be submitted to the Planning Department and shall contain, where applicable:

(1) Completed Design Review application forms and fee;

(2) Site plan showing all existing and proposed improvements; rights-of-way; and easements;

(3) Parcel data, including parcel number and/or legal description; lot dimensions; setbacks; Floor Area Ratio; building heights; lot coverage; and other relevant data;

(4) Building elevations;

(5) Conceptual landscape plan;

(6) Preliminary grading and drainage plan for site and development context;

(7) Materials and colors exhibits;

(8) Signage plan;

(9) Applicable utility information; and

(10) Other ancillary documentation required to complete the review as supported by applicable Town Code and Guidelines.

(F) Town staff shall review the Design Review application for the following:

(1) The proposed development complies with all provisions of this Development Code and all other ordinances, master plans, general plans, guidelines, goals, objectives and standards of the Town;

(2) Building heights, building locations, access points and parking areas of the proposed development will not negatively impact adjacent properties or the surrounding neighborhood;

(3) The proposed development promotes a functional relationship of structures to one another, to open spaces and to topography, both on the site and in the surrounding neighborhood;

(4) The height, location, materials, color, texture, area, setbacks and mass, as well as parts of any structure (buildings, walls, signs and lighting) and landscaping is appropriate to the development, the neighborhood and the community;

(5) Ingress, egress, internal and external traffic circulation, off-street parking facilities, loading and service areas, and pedestrian ways are designed as to promote safety and convenience;

(6) The architectural character of the proposed structure is in harmony with, and compatible to, structures in the neighboring environment and the architectural character desired for the town; avoiding excessive variety or monotonous repetition; and

(7) All mechanical equipment, appurtenances and utility lines are concealed from view and integral to the building and site design.

(G) Town staff will review the Design Review application materials and will determine whether the Design Review application shall be reviewed by Town staff or forwarded to the Planning and Zoning Commission.

(H) Design Review applications reviewed by Town staff shall include applications for:

(1) Attached signs, except where required by the Planned Unit Development or Comprehensive Sign Plan or within the Historic District;

(2) Landscaping, parks, and recreational fields, except for commercial recreational facilities; and/or

(3) Projects on less than one acre and/or involving less than 10,000 square feet of floor/building area, except for projects within the Historic District.

(I) Design Review applications can be approved, approved with conditions or denied. Design Review decisions rendered by Town staff can be appealed within 15 days to the Planning and Zoning Commission.

(J) Design Review applications that are ineligible for staff review or staff reviewed Design Review decisions subject to appeal shall be forwarded for consideration and recommendation to the Planning and Zoning Commission. The Planning and Zoning Commission shall hear the application at a scheduled meeting and shall review the findings of staff and shall either:

(1) Approve the application;

(2) Deny the application; or

(3) Approve the application with conditions.

(K) If the application is found to be lacking, or in noncompliance with any of the items of this Development Code, and adequate resolution cannot be ensured by the applicant, the application shall be denied, and the applicant shall be provided a written response by the Planning Department stating the reasons for denial. The applicant may appeal the Planning Commission's decision to the Council within 15 days of the decision. The appeal letter shall describe the unresolved issues and describe what design solutions are proposed by the applicant. The applicant shall be notified of the date of the Town Council meeting to consider the appeal a minimum of 15 days prior to the public meeting. The decision of the Town Council shall be final.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence this 6th day of January, 2014.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
James E. Mannato, Town Attorney



## TOWN OF FLORENCE COUNCIL ACTION FORM

## AGENDA ITEM 12a

**MEETING DATE:** January 6, 2014

**DEPARTMENT:** Parks and Recreation

**STAFF PRESENTER:** Ray Hartzel, Parks and Recreation  
Director

**SUBJECT:** Main Street Park Improvements

- Action**  
 **Information Only**  
 **Public Hearing**  
 **Resolution**  
 **Ordinance**  
     **Regulatory**  
     **1<sup>st</sup> Reading**  
     **2<sup>nd</sup> Reading**  
 **Other**

### RECOMMENDED MOTION/ACTION:

Discussion/Approval/Disapproval of purchasing playground equipment for park renovations of Main Street Park from Play and Park Systems through TCPN (The Cooperative Purchasing Network) in the amount of \$119,772.62.

### BACKGROUND/DISCUSSION:

The area under consideration is the southern portion of Main Street Park, adjacent to the existing mobile home park. This area has seen only minimal attention due to funding consideration. The improvements will offer additional recreational opportunities for children. The Town has no park facilities in the southern part of town and improvements to this park would help to alleviate the deficiency.

### FINANCIAL IMPACT:

Cost of this project is quoted at \$119,772.62, with these funds coming from the CIP budget which was approved by Council in the 2013/2014 budget process.

### STAFF RECOMMENDATION:

Staff recommends the purchase of playground equipment and renovations to Main Street Park to allow for safe installation of playground equipment.

### ATTACHMENTS:

- Quote from vendor through TCPN, including contract number
- Copy of legal statute regarding TCPN usage
- List of Arizona TCPN participants
- Color likeness of equipment
- Top-view schematic of playground



Play & Park Structures c/o:  
 Recreation Brands of Colorado /  
 Utah  
 41134 N Cambria Dr  
 San Tan Valley, AZ, 85140  
 Phone: 801-884-3030  
 Fax: 888-722-1366  
 Email:  
 bveals@recbrandsgroup.com  
 Contact: Bob Veals

Main Street Park

Main Street Park  
 Attn: Ray Hartzel  
 Main St  
 Florence, AZ 85232

Quote Number: 705-76009  
 Quote Date: 11/19/2013

Stock ID	Description	Quantity	Weight	Unit Price	Amount
RDU	PLAY EQUIPMENT ON DRAWING 705-76009	1	8355.035	\$38,842.10	\$38,842.10
	60059 -- 10' UPRIGHT(ALUM)W/CAP-5"OD	6			
	60061 -- 8" SMALL KICKPLATE	1			
	60178 -- 8' UPRIGHT(ALUM)W/CAP-5"OD	2			
	60948 -- 11' UPRIGHT(ALUM)W/CAP-5"OD	2			
	60956 -- 9' UPRIGHT(ALUM)W/CAP-5"OD	4			
	61117 -- RETURN STEP	1			
	61384 -- SQUARE CANOPY FABRIC SHADE	2			
	68472 -- ODYSSEY	1			
	71000 -- SQUARE DECK	5			
	71006 -- TRANSFER W/HANDHOLD 2'-8"	1			
	71014 -- PIPE WALL	1			
	71023 -- BUTTON STEP 1'-4"	1			
	71031 -- RING CLAMP ASSEMBLY	45			
	71033 -- APEX CLIMBING LINK	1			
	71065 -- DBL VELOCITY WAVE 5'-4"	1			
	71066 -- SGL VELOCITY WAVE 2'-8"	1			
	71075 -- COIL CLIMBER 5'-4"	1			
	71111 -- LOOP ARCH CLIMB 5'-4"/6'	1			
	71188 -- HORIZ LADDER 8"THRU 1'-4"	1			
	71330 -- TREE STUMP CLIMBER	1			
	71385 -- BALCONY DECK	1			
	71471 -- DECK TO DECK STAIR 1'-4"	2			
	71544 -- BEANSTALK CLIMBER 4'-0"	1			
	71558 -- TRIPLE SLIDE	1			
	G60040 -- 11' UPRIGHT(GALV)W/O CAP-5"OD	4			
	G60041 -- 13' UPRIGHT(GALV)W/O CAP-5"OD	4			
RDU	SWINGS ON DRAWING 705-76009	1	607	\$2,223.60	\$2,223.60
	67558 -- 3 1/2"OD ARCH SWING	1			
	67591 -- ENCL SEAT 3 1/2"	2			
	67597 -- BELT SEAT 3 1/2"OD	2			
	67620 -- 3 1/2"OD ARCH SWING A-A-B	1			
EWF	191 CUBIC YARDS EWF SURFACING DELIVERED	1	0	\$6,615.00	\$6,615.00
161290	Geo-Textile 2250 Sq Ft Roll	2	128	\$537.00	\$1,074.00
INSTALL	Scope of work defined below	1	0	\$58,500.00	\$58,500.00
	- 1. Remove existing 3' CMU wall on 3 sides as discussed at site. 2. Remove 1 large tree and 1 small tree. 3. Remove 3 stumps, 1 large stump to remain per customers request. 4. Cap existing CMU wall on South side. 5. Install 3' WI fence on top of existing CMU wall. 6. Install 5' WI fence on 3 sides ( /- 275 LF) including 1 large gate. 7. Installation of the playground equipment, shade, benches, EWF and geotextile fabric 8.Excavate 10" dirt and haul off 9.Install 12" vertical curb				





\_\_\_\_\_  
Salesman's Signature

\_\_\_\_\_  
Customer's Signature



**CONFIDENTIAL & PROPRIETARY CONTACT LIST TO ONLY BE USED TO PROMOTE THE TCPN CONTRACT**

State	Member Type	Member Name	Street	City	Zip Code
AZ	K-12	Aguila Elementary District - AZ	PO Box 218	Aguila	85320
AZ	Non-Profit	International Sonoran Desert Association - Ajo - AZ	PO Box 687	Ajo	85321
AZ	K-12	Chevelon Butte School District #5 - AZ	PO Box 1636	Alpine	85920
AZ	Non-Profit	Imagine Prep at Apache Junction - AZ		Apache Junction	85220
AZ	Cities	City of Apache Junction - AZ	1001 N. Idaho Road	Apache Junction	85219
AZ	K-12	Imagine Schools Sonoran Region - AZ	1843 W 16th Ave	Apache Junction	85220
AZ	K-12	Apache Junction Unified School District #43 - AZ	1575 W Southern Avenue	Apache Junction	85220
AZ	K-12	Arlington Elementary School District - AZ	9410 South 355th Avenue	Arlington	85322
AZ	K-12	Ash Fork Joint Unified School District #31 - AZ	PO Box 247	Ash Fork	86320
AZ	Cities	City of Avondale - AZ	11465 W Civic Center Dr	Avondale	85323
AZ	Higher Education	Estrella Mountain Community College - AZ	3000 Dysart Road	Avondale	85323
AZ	K-12	Imagine Schools at Avondale - Avondale - AZ	950 N Eliseo C Felix Jr W	Avondale	85323
AZ	K-12	Avondale Elementary School District #44 - AZ	235 W Western Ave	Avondale	85323
AZ	K-12	Agua Fria Union High School District #216 - AZ	750 E Riley Drive	Avondale	85323
AZ	K-12	Littleton School District # 65 - AZ	1252 S Avondale Blvd	Avondale	85323
AZ	K-12	Bagdad Unified School District - AZ	P. O. Box 427 515 Breezy Street	Bagdad	86321
AZ	Cities	City of Benson - Benson - AZ	PO Box 2223	Benson	85602
AZ	K-12	Benson Unified School District - AZ	360 South Patagonia Street	Benson	85602
AZ	Cities	City of Bisbee - AZ	118 Arizona St	Bisbee	85603
AZ	Counties	Cochise County - Bisbee - AZ	1415 Melody Ln Bldg C	Bisbee	85603
AZ	K-12	Bisbee Unified School District #2 - AZ	100 Old Douglas Road	Bisbee	85603
AZ	K-12	Bisbee Public School - Bisbee - AZ	100 Old Douglas Rd	Bisbee	85603
AZ	Other	Copper Queen Community Hospital - AZ	101 Cole Avenue	Bisbee	85603
AZ	K-12	Canon Elementary School District #50 - AZ	P O Box 89	Black Canyon City	85324
AZ	K-12	Bonita Elementary School District #16 - AZ	18005 S Ft Grant Rd	Bonita	85643
AZ	K-12	Bouse Elementary School District #26 - AZ	44936 Joshua Dr	Bouse	85325
AZ	K-12	Bowie Unified School District - AZ	315 W. 5th Street	Bowie	85605
AZ	Cities	Town of Buckeye - AZ	100 N Apache Rd	Buckeye	85326
AZ	K-12	Liberty Elementary District - AZ	19871 W. Fremont Rd.	Buckeye	85326
AZ	K-12	Buckeye Elementary School District # 33 - AZ	210 South Sixth Street	Buckeye	85326
AZ	K-12	Buckeye Union High School District # 201 - AZ	902 E Eason Ave	Buckeye	85326
AZ	Charter	Mohave Accelerated Learning Center - AZ	625 Marina Blvd	Bullhead City	86442

AZ	Cities	City of Bullhead City - AZ	2355 Trane Rd.	Bullhead City	86442
AZ	K-12	Bullhead City Elementary School District # 15 - AZ	1004 Hancock Road	Bullhead City	86442
AZ	Non-Profit	Bullhead Regional Economic Development Authority - AZ	1848 Hwy 95	Bullhead City	86442
AZ	Non-Profit	St. Margaret Mary's Catholic Church - AZ	1691 North Oatman Road	Bullhead City	86442
AZ	Charter	Sunnyside Charter & Montessori School - AZ	PO Box 2166	Camp Verde	86322
AZ	Cities	Town of Camp Verde - Camp Verde - AZ	646 S 1st St	Camp Verde	86322
AZ	K-12	Camp Verde Unified School District #28 - AZ	410 Camp Lincoln	Camp Verde	86322
AZ	Other Government	Yavapai-Apache Nation - AZ	2400 West Datsi Street	Camp Verde	86322
AZ	Private School	Cliff Castle Casino - AZ	555 Middle Verde Road	Camp Verde	86322
AZ	Cities	Town of Carefree - AZ		Carefree	85377
AZ	Cities	City of Casa Grande - AZ	373 E. Val Vista Blvd.	Casa Grande	85122
AZ	K-12	Casa Grande Unified High School District # 82 - AZ	1362 N Casa Grande Ave	Casa Grande	85222
AZ	K-12	Casa Grande Elementary School District - AZ	1460 N. Pinal Avenue	Casa Grande	85222
AZ	K-12	CAVIT # 801 - AZ	1729 N. Trezell Rd	Casa Grande	85222
AZ	Non-Profit	Horizon Human Services - Casa Grande - AZ	210 E Cottonwood Ln	Casa Grande	85222
AZ	Non-Profit	Boys & Girls Club of the Casa Grande Valley - AZ	798 N. Picacho Drive	Casa Grande	85122
AZ	Other Government	United Methodist Church of Casa Grande - AZ	1515 N. Trezell Rd.	Casa Grande	85122
AZ	K-12	Littleton School District #65 - Cashion - AZ	PO Box 280	Cashion	85329
AZ	Cities	Town of Cave Creek - AZ	37622 N. Cave Creek Rd	Cave Creek	85331
AZ	K-12	Cave Creek Unified School District # 93 - AZ	PO Box 426	Cave Creek	85327
AZ	Private School	Bella Vista Private School - AZ	6914 East Bella Vista Drive	Cave Creek	85331
AZ	Private School	Annunciation Catholic School - AZ	32648 N Cave Creek Rd	Cave Creek	85331
AZ	Cities	City of Chandler - AZ	22 S. Delaware St.	Chandler	85225
AZ	Cities	Snedigar Recreation Center - AZ	4500 S. Basha Rd.	Chandler	85248
AZ	K-12	Chandler Unified School District #80 - AZ	1525 W Frye Rd	Chandler	85224
AZ	Non-Profit	Faith Church of the Valley - Chandler - AZ	2125 E Chandler Blvd	Chandler	85225
AZ	Non-Profit	Parc Place - Chandler - AZ		Chandler	85224
AZ	Private School	Parc Place Development School - AZ	2190 N Grace Boulevard	Chandler	85225
AZ	Private School	St. Mary-Basha Catholic School - AZ		Chandler	85224
AZ	K-12	Chinle Unified School District # 24 - AZ	PO Box 587	Chinle	86503
AZ	Charter	Mingus Springs Charter School - AZ	3600 N Sunset Drive	Chino Valley	86323
AZ	Cities	Town of Chino Valley - AZ	1020 W. Palomino Road	Chino Valley	86323
AZ	K-12	Chino Valley Unified School District # 51 - AZ	PO Box 225	Chino Valley	86323
AZ	K-12	Clarkdale-Jerome School District #3 - AZ	PO Box 248	Clarkdale	86324

AZ	Counties	Greenlee County - AZ	PO Box 908	Clifton	85533
AZ	Charter	Masada Charter School - AZ	365 West Cannon Ave.	Colorado City	86021
AZ	K-12	Concho Elementary School District #6 - AZ	6 County Road 5101	Concho	85924
AZ	K-12	Congress Elementary School District # 17 - AZ	26400 S. Tenderfoot Hill	Congress	85332
AZ	Cities	City of Coolidge - AZ	130 W. Central Ave	Coolidge	85128
AZ	Higher Education	Central Arizona College - AZ	8470 N Overfield Road	Coolidge	85228
AZ	Higher Education	CAVIT- Coolidge - AZ	1789 W Coolidge Way	Coolidge	85228
AZ	Higher Education	Central Arizona College - Coolidge - AZ	8470 N Overfield Rd	Coolidge	85228
AZ	K-12	Coolidge Unified School District # 21 - AZ	221 West Central Avenue	Coolidge	85228
AZ	Private School	Blackwater Community School - AZ	Alt 1 Box 95	Coolidge	85228
AZ	Private School	Akimel O' Otham Pee Posh K-4 - AZ	Rt. Box 95	Coolidge	85228
AZ	Private School	Oak Creek Ranch School - AZ	1165 East Willow Point Rd.	Cornville	86325
AZ	Counties	Yavapai County Board of Supervisors - AZ	10 S. 6th Street	Cottonwood	86326
AZ	Counties	Yavapai County Development Services - AZ		Cottonwood	86326
AZ	K-12	Cottonwood-Oak Creek School District #6 - AZ	1 N. Willard	Cottonwood	86326
AZ	K-12	Mingus Union High School District # 4 - AZ	1801 E Fir Street	Cottonwood	86323
AZ	Private School	American Heritage Academy - AZ	2030 E. Cherry Street	Cottonwood	86326
AZ	K-12	Crown King School District # 41 - AZ	188 Towers Mountain Rd	Crown King	86343
AZ	Non-Profit	Crown King Historical Society - AZ		Crown King	86343
AZ	Non-Profit	Crown King Public Library - AZ	635 Towers Mountain Road	Crown King	86343
AZ	Non-Profit	Crown King Fire District - AZ	397 Main St	Crown King	86343
AZ	K-12	Hyder Elementary District #16 - AZ	P.O. Box 3001	Dateland	85033
AZ	K-12	Mayer Unified Schools # 43 - AZ	12606 S. Main	Dewey	86333
AZ	Cities	City of Douglas - AZ	425 10th St	Douglas	85607
AZ	Higher Education	Cochise College - AZ	4190 West Highway 80	Douglas	85607
AZ	K-12	Douglas Unified School District - AZ	1132 E 12th St	Douglas	85607
AZ	Non-Profit	Omega Alpha Academy - Douglas - AZ	1402 N San Antonio Ave	Douglas	85607
AZ	K-12	Duncan Unified School District #2 - AZ	P.O. Box 710	Duncan	85534
AZ	K-12	Quartzsite Elementary School District #4 - AZ	PO Box 130	Ehrenberg	85334
AZ	Cities	City of El Mirage - AZ	12145 N.W. Grand Avenue	El Mirage	85335
AZ	K-12	Dysart Unified School District - AZ	11405 N Dysart Rd	El Mirage	85335
AZ	Non-Profit	Treehouse Farm - AZ	116 Camio Agave	Elgin	85611
AZ	Cities	City of Eloy - AZ	628 North Main Street	Eloy	85131
AZ	K-12	Eloy Elementary School District #11 - AZ	1011 N Sunshine Blvd	Eloy	85231

AZ	K-12	Toltec Elementary School District # 22 - AZ	3315 N Toltec Rd	Eloy	85231
AZ	K-12	Santa Cruz Valley Union High School District # 840 - AZ	900 N Main St	Eloy	85231
AZ	K-12	Mary C. O'Brien Accommodation School District - AZ	3740 N. Toltec Rd.	Eloy	85231
AZ	K-12	Pinal Special Education Consortium - AZ	3740 N. Toltec Rd.	Eloy	85231
AZ	Non-Profit	Pinal County Secure Care Program - AZ	3740 N. Toltec Rd.	Eloy	85231
AZ	Charter	Mountain Charter School - Flagstaff - AZ	311 W Cattle Drive Trl	Flagstaff	86001
AZ	Charter	Star Charter School - Flagstaff - AZ	145 Leupp Road	Flagstaff	86004
AZ	Cities	City of Flagstaff - AZ	211 West Aspen Ave	Flagstaff	86001
AZ	Counties	Coconino County - AZ	219 E. Cherry Ave	Flagstaff	86001
AZ	Higher Education	Northern Arizona University - AZ	N. San Francisco Street	Flagstaff	86011
AZ	Higher Education	North Arizona University - AZ	S. San Francisco St.	Flagstaff	86011
AZ	K-12	Flagstaff Unified School District NO. 1 - AZ	3285 E Sparrow Ave	Flagstaff	86004
AZ	K-12	Montessori Schools of Flagstaf - Flagstaff - AZ	850 N Locust St	Flagstaff	86001
AZ	K-12	Cococino County Regional Accommodation School Distri	2384 N. Steves Blvd.	Flagstaff	86004
AZ	Non-Profit	Northern AZ Intgvmnt Public Transit - Flagstaff - AZ	3773 N Kasper Ave	Flagstaff	86004
AZ	Non-Profit	Northland Hospice and Palliative Care Inc. - AZ	452 N Switzer Canyon Drive # A	Flagstaff	86002
AZ	Non-Profit	Northern Arizona Healthcare - AZ	1200 North Beaver Street	Flagstaff	86001
AZ	Non-Profit	Coconino Community College - AZ	2800 S Lone Tree Rd	Flagstaff	86001
AZ	Non-Profit	Flagstaff Chamber of Commerce - AZ	101 W. Route 66	Flagstaff	86001
AZ	Non-Profit	Museum of Northern Arizona - AZ	3101 N. Fort Valley Rd.	Flagstaff	86001
AZ	Non-Profit	Guidance Center Incorporated - AZ	2187 North Vickey Street	Flagstaff	86004
AZ	Non-Profit	Northern Arizona Council of Governments - AZ	119 East Aspen Avenue	Flagstaff	86001
AZ	Non-Profit	Capstone Health - AZ	914 N. San Francisco St	Flagstaff	86001
AZ	Other Government	Citizens Against Substance Abuse - AZ	PO Box 1650	Flagstaff	86002
AZ	Private School	Northland Preparatory Academy - AZ	3300 E. Sparrow Ave	Flagstaff	86004
AZ	Cities	Town of Florence - Florence - AZ	PO Box 2670	Florence	85132
AZ	Cities	Town of Florence Police Deparment - AZ	425 N. Pinal St.	Florence	85132
AZ	Counties	Pinal County - AZ	31 N Pinal	Florence	85232
AZ	Counties	Pinal County ESA - Florence - AZ	PO Box 769	Florence	85132
AZ	Counties	Pinal County Public Health Services District - AZ	971 N. Jason Lopez Circle Bldg D	Florence	85132
AZ	Counties	Pinal County Youth Justice Center - AZ	1410 East Diversion Dam Rd.	Florence	85132
AZ	K-12	Florence Unified School District # 1 - AZ	350 S Main St	Florence	85232
AZ	K-12	Pinal County School Office ESA - AZ	75 N Baily	Florence	85132
AZ	Private School	Great Hearts Academies - AZ	75 N. Bailey	Florence	85232

AZ	Private School	Forest Lakes Fire District - AZ		Forest Lakes	85931
AZ	Non-Profit	Fort Defiance Indian Hospital Board, Inc. - AZ		Fort Defiance	86504
AZ	K-12	Fort Huachuca Accommodation School District - AZ	Building 21110 Hines Road	Fort Huachuca	85613
AZ	Other Government	Joint Interoperability Test Command - AZ	PO Box 12798	Fort Huachuca	85670
AZ	K-12	Colorado River Union High School Dist - AZ	5221 Hwy 95, Ste 5	Fort Mohave	86426
AZ	Private School	Young Scholars Academy - AZ	1501 Valencia	Fort Mohave	86426
AZ	Private School	Academy of Building Industries - AZ	1957 Lipan	Fort Mohave	86427
AZ	K-12	Fort Thomas Unified School District #7 - AZ	PO Box 28	Fort Thomas	85536
AZ	Charter	Fountain Hills Charter School - AZ	15055 N. Fountain Hills Blvd.	Fountain Hills	85269
AZ	Cities	Town of Fountain Hills - Fountain Hills - AZ	16705 E Avenue Of The Fou	Fountain Hills	85268
AZ	K-12	Fountain Hills Unified School District - AZ	16000 E Palisades Blvd	Fountain Hills	85268
AZ	Non-Profit	Fountain Hills Sanitation District - Fountain Hills - AZ	16941 E Pepperwood Cir	Fountain Hills	85268
AZ	Other Government	Snow Enterprises - AZ	15652 E Cholla Drive	Fountain Hills	85262
AZ	K-12	Fredonia-Mocasin Unified School District - AZ	221 East Hortt	Fredonia	86022
AZ	K-12	Ganado Unified School District No. 20 - AZ	Box 1757	Ganado	86505
AZ	K-12	Greasewood Springs Community Schools - AZ	Hc 58, Box 60	Ganado	86505
AZ	K-12	Nazlini Community School - AZ		Ganado	86505
AZ	Private School	Kin Dah Lichii Olta, Inc. - AZ	P.O. Box 800	Ganado	86505
AZ	Cities	Town of Gila Bend - Gila Bend - AZ	PO Box A	Gila Bend	85337
AZ	K-12	Gila Bend Unified District #24 - AZ	P.O. Box V	Gila Bend	85337
AZ	K-12	Paloma School District - AZ	38739 W I-8	Gila Bend	85337
AZ	Charter	Eduprize Charter School - AZ		Gilbert	85233
AZ	Cities	Town of Gilbert - AZ	50 East Civic Center Drive	Gilbert	83296
AZ	K-12	Surrey Garden Christian Schl - Gilbert - AZ	1424 S Promenade Ln	Gilbert	85296
AZ	K-12	Gilbert Public Schools - AZ	140 South Gilbert Road	Gilbert	85296
AZ	K-12	Higley Unified School District - Gilbert - AZ	2935 S Recker Rd	Gilbert	85297
AZ	Non-Profit	Learning Foundation & Performing Arts - Gilbert - AZ	1120 S Gilbert Rd	Gilbert	85296
AZ	Charter	Learning Matters Educational Group - AZ	4744 West Grovers Ave	Glendale	85308
AZ	Charter	Pointe Schools - Glendale - AZ	4941 West Union Hills Dr.	Glendale	85308
AZ	Cities	City of Glendale - AZ	7105 N. 59 Avenue	Glendale	85311
AZ	Higher Education	Glendale Community College - AZ	6000 West Olive Avenue	Glendale	85302
AZ	Higher Education	Arizona State University-Glendale - AZ	4701 Thunderbird Rd.	Glendale	85306
AZ	Higher Education	Southwest Key Program-Glendale - AZ	5125 W. Myrtle Ave.	Glendale	85301
AZ	K-12	Glendale Union High School District - AZ	7650 N. 43rd Ave.	Glendale	85301



AZ	K-12	Peoria Unified School District # 11 - AZ	6330 W. Thunderbird Rd.	Glendale	85306
AZ	K-12	Washington Elementary School District #6 - AZ	4650 W. Sweetwater	Glendale	85304
AZ	Non-Profit	West MEC - Glendale - AZ	5487 N 99th Ave	Glendale	85305
AZ	Non-Profit	Copper Hills Church - Glendale - AZ	21448 N 75th Ave Ste 11	Glendale	85308
AZ	Non-Profit	Sunshine Group Homes - AZ	10555 N. 58th Drive	Glendale	85302
AZ	Non-Profit	Christ's Community Church - AZ		Glendale	85301
AZ	Non-Profit	Nova Inc - Recovery House - AZ	7022 N. 48th Avenue	Glendale	85302
AZ	Other Government	Arise Inc. - AZ	8607 N. 59th Ave. Ste B4	Glendale	85302
AZ	Cities	City of Globe - AZ	150 N Pine St.	Globe	85501
AZ	Counties	Gila County - AZ	1400 East Ash Street	Globe	85501
AZ	Counties	Gila County Cmnty College - Globe - AZ	PO Box 2656	Globe	85502
AZ	Higher Education	Gila Community College-Pueblo Campus - AZ	8274 South Six Shooter Canyon Rd	Globe	85502
AZ	K-12	Gila County Regional School District - Globe - AZ	PO Box 2750	Globe	85502
AZ	K-12	Globe Unified School District - AZ	455 North Willow	Globe	85501
AZ	Non-Profit	Destiny School - AZ	22 Prickly Pear Dr	Globe	85501
AZ	Non-Profit	Alaska Structures - Gold Canyon - AZ	6772 S Kings Ranch Rd	Gold Canyon	85118
AZ	Cities	City of Goodyear - AZ	190 North Litchfield Road	Goodyear	85338
AZ	K-12	Grand Canyon Unified Schools - AZ	1 Boulder St	Grand Canyon	86023
AZ	Non-Profit	Grand Canyon Association - AZ	4 Tonto Street	Grand Canyon	86023
AZ	K-12	Continental Elementary School District - AZ	1991 E White House Canyon Rd	Green Valley	85614
AZ	Non-Profit	Green Valley Recreation, Inc. - AZ	P. O. Box 586	Green Valley	85614
AZ	Non-Profit	La Posada - Green Valley - AZ		Green Valley	85614
AZ	Cities	Town of Guadalupe - Guadalupe - AZ	9241 S Avenida Del Yaqui	Guadalupe	85283
AZ	K-12	Heber-Overgaard Unified School District # 6 - AZ	PO Box 57	Heber	85928
AZ	K-12	Palominas Elementary School District #49 - AZ	10391 Palominas Rd	Hereford	85615
AZ	K-12	Higley Unified School District # 60 - AZ	15201 S Higley Rd	Higley	85236
AZ	K-12	Hillside School District #35 - AZ	HC 01 Box 3056	Hillside	86321
AZ	Charter	Rainbow Accommodation School - AZ	294 West Carlos	Holbrook	86025
AZ	Cities	City of Holbrook - AZ	PO Box 970	Holbrook	86025
AZ	Counties	Navajo County - Holbrook - AZ	PO Box 668	Holbrook	86025
AZ	Counties	Navajo County School Superintendent - Holbrook - AZ	PO Box 668	Holbrook	86025
AZ	Higher Education	Northland Pioneer College - AZ	103 N First Ave	Holbrook	86025
AZ	K-12	Navajo County School Superintendent's Office - AZ	100 E Carter Rd	Holbrook	86025
AZ	K-12	Holbrook Unified School District # 3 - AZ	1000 North 8th Ave	Holbrook	86025



AZ	Private School	Holbrook Seventh-Day-Adventist Indian School - AZ	2001 Mclaws Rd	Holbrook	86025
AZ	K-12	Hotevilla Bacavi Community School - AZ	Milepost 367.3, Highway 264	Hotevilla	86030
AZ	K-12	Joseph City Unified School District # 2 - AZ	8176 N Westover	Joseph City	86032
AZ	K-12	Kayenta Unified School District #27 - AZ	N Hwy 163	Kayenta	86033
AZ	K-12	Chilchibeto Community School - AZ	E. Hwy 160 Navajo Rte 59	Kayenta	86033
AZ	K-12	Hopi Jr/SR High School - AZ	Hwy 264, Behind Police Dept	Keams Canyon	86034
AZ	Non-Profit	DNA-People's Legal Services-Keams Canyon - AZ	PO Box 558	Keams Canyon	86034
AZ	K-12	Ray Unified School District #3 - AZ	P O Box 427	Kearny	85237
AZ	Charter	Kingman Academy of Learning - AZ	2299 Beverly Avenue	Kingman	86401
AZ	Cities	City of Kingman - AZ	3700 E. Andy Devine	Kingman	86401
AZ	Cities	Kingman Police Department - AZ	2730 East Andy Devine Ave.	Kingman	86401
AZ	Counties	Mohave County - AZ	P.O. Box 7000	Kingman	86401
AZ	Higher Education	Mohave Community College - AZ	1971 Jagerson Ave	Kingman	86401
AZ	K-12	Kingman Unified School District # 20 - AZ	3033 Macdonald Ave	Kingman	86401
AZ	K-12	Hackberry Elementary School District #3 - AZ	9501 Nellie Drive	Kingman	86401
AZ	Non-Profit	Kingman Aid to Abused People - Kingman - AZ	2701 E Andy Devine Ave	Kingman	86401
AZ	Private School	MTC Arizona State Prison - Kingman - AZ	PO Box 3939	Kingman	86402
AZ	K-12	Kirkland Elementary School District NO. 23 - AZ	PO Box 210	Kirkland	86332
AZ	Charter	Desert Technology Schools, Inc. - AZ	3155 Maricopa Ave.	Lake Havasu City	86406
AZ	Cities	Lake Havasu City - AZ	2330 Mcculloch Blvd. N.	Lake Havasu City	86403
AZ	K-12	Lake Havasu Unified School District #1 - AZ	2200 Havasupai Blvd.	Lake Havasu City	86403
AZ	Non-Profit	New Horizons - Lake Havasu City - AZ	2045 Moyo Dr	Lake Havasu City	86403
AZ	Private School	Calvary Christian Academy - AZ	1605 South Mcculloch Blvd	Lake Havasu City	86403
AZ	Cities	Town of Pinetop-Lakeside - AZ	1360 N Niels Hansen Lane	Lakeside	85929
AZ	K-12	Blue Ridge Unified School District # 32 - AZ	1200 W. White Mountain Blvd	Lakeside	85929
AZ	K-12	Gila Crossing Community School - AZ	4665 W Pecos Rd	Laveen	85339
AZ	K-12	Laveen Elementary School District #59 - AZ	9401 S. 51st Ave.	Laveen	85339
AZ	Non-Profit	Laveen Education Center - AZ	5001 W Dobbins Rd	Laveen	85339
AZ	K-12	Litchfield Elementary School District #79 - AZ	553 Plaza Circle	Litchfield Park	85340
AZ	K-12	Littlefield Unified School District #9 - AZ	1 Mains St	Littlefield	86432
AZ	K-12	Lukachkai Community School - AZ	Navajo Route 13	Lukachukai	86507
AZ	Cities	Town of Marana - AZ	11555 W. Civic Center Dr.	Marana	85653
AZ	K-12	Marana Unified School District #6 - AZ	11279 W. Grier Rd.	Marana	85653
AZ	Non-Profit	Avra Valley Fire District - AZ	15790 West Silverbell Road	Marana	85653

AZ	Non-Profit	Northwest Fire Rescue District Station 39 - Marana - AZ	12095 N. Thornydale Rd.	Marana	85653
AZ	Cities	City of Maricopa - AZ	45145 W. Madison Ave.	Maricopa	85239
AZ	K-12	Maricopa Unified School District #20 - AZ	45012 West Honeycutt Avenue	Maricopa	85239
AZ	Non-Profit	Mobile Elementary School District #86 - Maricopa - AZ	42798 S 99th Ave	Maricopa	85239
AZ	Other Government	AK-Chin Indian Community - AZ	42507 W. Peters And Nall Rd.	Maricopa	85138
AZ	K-12	McNary Elementary District - AZ	Corner Of Spruce & Cooley	McNary	85930
AZ	K-12	Double Adobe Elementary School District - AZ	7081 N Central Hwy	McNeal	85617
AZ	Charter	Step UP Schools Inc - Mesa - AZ	44 E 5th St	Mesa	85201
AZ	Cities	City of Mesa - AZ	20 E. Main Street	Mesa	85201
AZ	Cities	Phoenix-Mesa Gateway Airport - AZ	5835 South Sossaman Rd.	Mesa	85212
AZ	Higher Education	Chandler-Gilbert Community College - AZ	7360 East Tahoe Avenue	Mesa	85212
AZ	Higher Education	East Valley Institute of Technology #401 - AZ	1601 West Main Street	Mesa	85201
AZ	Higher Education	Arizona School of Health Sciences - AZ	5850 E. Still Circle	Mesa	85208
AZ	Higher Education	Arizona State University-Mesa - AZ	6001 S. Power Rd.	Mesa	85212
AZ	Higher Education	PIMA Medical Institute-Mesa Campus - AZ	957 S. Dobson Rd.	Mesa	85202
AZ	K-12	Mesa Unified School District #4 - AZ	549 N Stapley Dr	Mesa	85203
AZ	K-12	Mesa Public Schools - AZ	63 East Main St. #101	Mesa	85201
AZ	K-12	Burke Basic School - Mesa - AZ	827 E 6th Ave	Mesa	85204
AZ	Non-Profit	Native American Fatherhood & Family Association - AZ	123 North Centennial Way	Mesa	85201
AZ	Non-Profit	Red Mountain Christian Center - Mesa - AZ	740 N Power Rd	Mesa	85205
AZ	Non-Profit	Holy Cross Church - Mesa - AZ	1244 S Power Rd	Mesa	85206
AZ	Non-Profit	Save the Family - Mesa - AZ	450 W 4th Pl Ste 202	Mesa	85201
AZ	Non-Profit	Happy Valley School - Mesa - AZ	833 E 6th Ave	Mesa	85204
AZ	Non-Profit	Broadway Christian Church - Mesa - AZ	7335 E Broadway Rd	Mesa	85208
AZ	Non-Profit	Community Bridges Inc. - AZ	1811 S. Alma School Road	Mesa	85210
AZ	Non-Profit	The National Center For American Indian Enterprise Dev	953 E. Juanita Ave.	Mesa	85204
AZ	Non-Profit	Nysom Services, LLC - Mesa - AZ	8020 E Obispo Ave	Mesa	85212
AZ	Non-Profit	Miami Area School District #40 - Miami - AZ	PO Box 2070	Miami	85539
AZ	K-12	Mohave Valley Elementary School District #16 - AZ	Box 5070	Mohave Valley	86446
AZ	Other Government	Mohave Valley Irrigation and Drainage District - AZ	1460 Commercial Street	Mohave Valley	86440
AZ	K-12	Morenci School District #18 - AZ	1 Stadium Dr.	Morenci	85540
AZ	K-12	Morristown Elementary District #75 - AZ	25950 West Rockaway Hills Drive	Morristown	85342
AZ	Cities	City of Nogales - AZ	777 N Grand Ave	Nogales	85621
AZ	Counties	Santa Cruz County - AZ	PO Box 1685	Nogales	85628

AZ	K-12	Nogales Unified School District #1 - AZ	310 Plum Street	Nogales	85601
AZ	K-12	Santa Cruz County School Office - AZ	2150 N. Congress	Nogales	85621
AZ	Non-Profit	Pimeria Alta Accommodation School - Nogales - AZ	2935 N Grand Ave	Nogales	85621
AZ	Non-Profit	Boys & Girls Club of Santa Cruz - Nogales - AZ	590 N Tyler Ave	Nogales	85621
AZ	Private School	Mexicayotl Academy - AZ	850 N. Morley Ave	Nogales	85621
AZ	Private School	Timeria Alta Accommodation School - Nogales - AZ	3241 N. Grand Ave, Suite 1	Nogales	85621
AZ	K-12	Oracle Elementary School Dist #2 - Oracle - AZ	725 N Carpenter Dr	Oracle	85623
AZ	Non-Profit	Basis Oro Valley - AZ	11155 N Oracle Rd	Oro Valley	85737
AZ	Other Government	Oro Valley Water Utility - AZ	11000 N. La Canada Dr.	Oro Valley	85737
AZ	Cities	Town of Oro Valley - AZ	11000 N. La CañAda Drive	Oro Valley	85737
AZ	Cities	City of Page - AZ	697 Vista Ave	Page	86040
AZ	K-12	Page Unified School District #8 - AZ	500 South Navajo Drive	Page	86040
AZ	K-12	Palo Verde Elementary School District #49 - AZ	P.O. Box 108	Palo Verde	85343
AZ	Cities	Town of Paradise Valley - Paradise Valley - AZ	6401 E Lincoln Dr	Paradise Valley	85253
AZ	Private School	Tesseract School - AZ	4800 E Doubletree Ranch Rd	Paradise Valley	85253
AZ	Counties	La Paz County Board of Supervisors - AZ	1108 Joshua Avenue	Parker	85344
AZ	Counties	La Paz County - Parker - AZ	1108 S Joshua Ave	Parker	85344
AZ	K-12	Parker Unified School District # 27 - AZ	1608 Laguna Avenue	Parker	85344
AZ	Non-Profit	Buckskin Sanitation La Paz Cou - Parker - AZ	PO Box 5398	Parker	85344
AZ	Non-Profit	Parker Senior Center - AZ		Parker	85344
AZ	Other Government	Emerald Canyon Golf Course - AZ	7351 Riverside Dr.	Parker	85344
AZ	K-12	Maine Consolidated School Distrct # 10 - AZ	P.O Box 50010	Parks	86018
AZ	Cities	Town of Patagonia - AZ	210 Mckeown	Patagonia	85624
AZ	K-12	Patagonia Elementary School Dist. #6 - AZ		Patagonia	85624
AZ	K-12	Patagonia Union High School District #20 - AZ	Highway 20	Patagonia	85624
AZ	Charter	Rolling Hills Charter School - AZ	24850 Naples	Paulden	86334
AZ	K-12	Paulden Elementary School - AZ	24850 N. Naples	Paulden	86334
AZ	Cities	Town of Star Valley - Payson - AZ	3675 E Az Highway 260	Payson	85541
AZ	K-12	Payson Unified School District #10 - AZ	409 West Longhorn	Payson	85541
AZ	K-12	Peach Springs Unified School District #8 - AZ	Box 360	Peach Springs	86434
AZ	K-12	Valentine Elementary - AZ		Peach Springs	86434
AZ	Non-Profit	Sunsite-Pearce Fire Department - AZ	105 Tracy Rd	Pearce	85625
AZ	Charter	Happy Valley School - AZ	7140 W. Happy Valley Road	Peoria	85383
AZ	Cities	City of Peoria - AZ	8401 W. Monroe Street	Peoria	85345

AZ	Non-Profit	Arizona Training & Center - Peoria - AZ	7400 W Olive Ave Ste 24	Peoria	85345
AZ	Private School	Austin Centers For Exceptional Students (ACES) - AZ	6815 W. Cactus Road	Peoria	85381
AZ	Non-Profit	Peridot Lutheran Church Mission - AZ	P.O. Box 118	Peridot	85542
AZ	Charter	Alta Vista Charter School - Phoenix - AZ	7878 N 16th St Ste 150	Phoenix	85020
AZ	Charter	New World Education Center - AZ	1313 North 2nd Street, Suite 200	Phoenix	85004
AZ	Charter	Reid Traditional Schools - Phoenix - AZ	14841 N Black Canyon Hwy	Phoenix	85023
AZ	Charter	Arizona School For the Arts - AZ	1313 N. 2nd St.	Phoenix	85000
AZ	Charter	Tertulia: A Learning Center - AZ	812 S. 6th Ave.	Phoenix	85003
AZ	Charter	Horizon Charter School - AZ	16233 S 48th St	Phoenix	85048
AZ	Charter	Ball Charter School - Hearn - AZ	17606 N. 7th Avenue	Phoenix	85023
AZ	Charter	Milestones Charter School - AZ	4707 East Robert E Lee Street	Phoenix	85032
AZ	Charter	Career Success School District - AZ	3816 North 27th Avenue	Phoenix	85017
AZ	Charter	Wilson Charter High School - Phoenix - AZ	3005 E Fillmore St	Phoenix	85008
AZ	Charter	Phoenix Collegiate Academy - AZ		Phoenix	85001
AZ	Charter	Cornerstone Charter High School - AZ	7107 North Black Canyon Highwa	Phoenix	85021
AZ	Charter	Acclaim Charter School - AZ	7624 W. Indian School Rd.	Phoenix	85033
AZ	Charter	Adams Traditional Academy - AZ	2323 West Parkside Lane	Phoenix	85027
AZ	Charter	PLC Charter Schools - Phoenix - AZ		Phoenix	85040
AZ	Cities	City of Phoenix - AZ	200 West Washington Street	Phoenix	85003
AZ	Cities	City of Scottsdale - AZ	7447 E. Indian School Rd.	Phoenix	85251
AZ	Counties	Maricopa County - AZ	1 W. Madison St.	Phoenix	85003
AZ	Counties	Maricopa County Clerk of Court - AZ	201 W Jefferson	Phoenix	85003
AZ	Higher Education	Grand Canyon University - AZ	3300 West Camelback Road	Phoenix	85017
AZ	Higher Education	Arizona Christian University - Phoenix - AZ	2625 E Cactus Rd	Phoenix	85032
AZ	Higher Education	South Mountain Community College - AZ	7050 S 24th St	Phoenix	85042
AZ	Higher Education	Arizona State University - Phoenix - AZ	411 N. Central Ave.	Phoenix	85004
AZ	Higher Education	Arizona Christian University - AZ	2625 East Cactus Road	Phoenix	85032
AZ	Higher Education	Gateway Community College - AZ	108 North 40th Street	Phoenix	85034
AZ	Higher Education	Paradise Valley Community College - AZ	18401 N. 32nd Street,	Phoenix	85035
AZ	Higher Education	Southwest Key Program-Phoenix - AZ	2613 W. Campbell Ave.	Phoenix	85017
AZ	K-12	Primrose School of Ahwatukee - Phoenix - AZ	3922 E Chandler Blvd	Phoenix	85048
AZ	K-12	St Marys High School - Phoenix - AZ	2525 N 3rd St	Phoenix	85004
AZ	K-12	Valley Schools Mgmt Group - Phoenix - AZ	3050 W Agua Fria Fwy	Phoenix	85027
AZ	K-12	Phoenix Union High School District #210 - AZ	4502 North Central	Phoenix	85012

AZ	K-12	Osborn School District - AZ	1226 W Osborn St	Phoenix	85013
AZ	K-12	Desert Marigold School - AZ	6210 S 28th St	Phoenix	85040
AZ	K-12	Isaac School District # 5 - AZ	3348 W Mcdowell Rd	Phoenix	85009
AZ	K-12	Deer Valley Unified School District - AZ	20402 North 15th Avenue	Phoenix	85027
AZ	K-12	Summit School of Ahwatukee - Phoenix - AZ	4515 E Muirwood Dr	Phoenix	85048
AZ	K-12	Creighton Elementary School District #14 - AZ	2702 East Flower Street	Phoenix	85016
AZ	K-12	Maricopa County Regional School Dist - Phoenix - AZ	4041 N Central Ave	Phoenix	85012
AZ	K-12	Maricopa County Regional School District #509 - AZ	358 North 5th Avenue	Phoenix	85003
AZ	K-12	Phoenix Elementary School District #1 - AZ	120 E Grant Street	Phoenix	85004
AZ	K-12	Isaac School District - Phoenix - AZ	4135 W Thomas Rd	Phoenix	85019
AZ	K-12	Wilson Elementary School District # 7 - AZ	3025 E Fillmore	Phoenix	85008
AZ	K-12	Murphy Elementary Schools District - AZ	2615 W Buckeye Rd.	Phoenix	85009
AZ	K-12	Fowler Elementary School District - AZ	1617 S. 67th Ave.	Phoenix	85043
AZ	K-12	Alhambra School District #68 - AZ	4510 North 37th Avenue	Phoenix	85019
AZ	K-12	Pendergast Elementary School District - AZ	3802 N. 91st Avenue	Phoenix	85037
AZ	K-12	Scottsdale Unified School District # 48 - AZ	3811 N 44th St	Phoenix	85018
AZ	K-12	Paradise Valley Unified School District - AZ	15002 North 32nd Street	Phoenix	85032
AZ	K-12	Cartwright School District - AZ	3401 N. 67th Ave	Phoenix	85033
AZ	K-12	Madison School District #38 - AZ	5601 N 16th Street	Phoenix	85016
AZ	K-12	West-MEC School District #402 - AZ	4949 W. Indian School Road	Phoenix	85031
AZ	K-12	Arizona Department of Education - AZ	1535 West Jefferson St.	Phoenix	85007
AZ	K-12	Balsz School District #31 - AZ	4825 E Roosevelt	Phoenix	85008
AZ	K-12	Madison Heights Elementary School - Phoenix - AZ		Phoenix	85001
AZ	K-12	Madison Traditional Academy - Phoenix - AZ		Phoenix	85001
AZ	K-12	Riverside Elementary School Distirct #2 - AZ	1414 South 51st Avenue	Phoenix	85043
AZ	K-12	Roosevelt School District #66 - AZ	6000 S. 7th Street	Phoenix	85042
AZ	Non-Profit	Arizona Virtual Academy - Phoenix - AZ	99 E Virginia Ave Ste 200	Phoenix	85004
AZ	Non-Profit	Choices of Arizona - Phoenix - AZ	3003 N Central Ave	Phoenix	85012
AZ	Non-Profit	Victoria Foundation - AZ	1122 E Buckeye Rd Ste B5	Phoenix	85034
AZ	Non-Profit	Salvation Army Southwest - AZ	2707 E. Van Buren St.	Phoenix	85008
AZ	Non-Profit	Greater Bethel Ame Community Corp - AZ	7040 S 40th St	Phoenix	85042
AZ	Non-Profit	Phoenix Sister Cities Inc - Phoenix - AZ	200 W Washington St Fl 20	Phoenix	85003
AZ	Non-Profit	Valley Metro Rail, Inc. - AZ	101 N. First Ave., Ste. 1300	Phoenix	85003
AZ	Non-Profit	Make-A-Wish - AZ	PO Box 44471	Phoenix	85064

AZ	Non-Profit	Valley of the Sun YMCA - AZ	350 N. 1st. Ave.	Phoenix	85003
AZ	Non-Profit	YWCA Maricopa County - AZ	755 East Willetta Street	Phoenix	85006
AZ	Non-Profit	Heard Museum - AZ	2301 N Central Ave	Phoenix	85004
AZ	Non-Profit	Boys & Girls Club of Phx - AZ	2645 N 24th St	Phoenix	85008
AZ	Non-Profit	United Cerebral Palsy - Phoenix - AZ	1802 W Parkside Ln	Phoenix	85027
AZ	Non-Profit	Greater Phoenix Urban League - AZ	1402 S. 7th Avenue	Phoenix	85007
AZ	Non-Profit	League of AZ Cities & Towns - Phoenix - AZ	1820 W Washington St	Phoenix	85007
AZ	Non-Profit	Booker T Headstart - Phoenix - AZ	1519 E Adams St	Phoenix	85034
AZ	Non-Profit	Diocese of Phoenix - AZ	400 East Monroe Street	Phoenix	85004
AZ	Non-Profit	Catholic Social Service of Central & Northern Arizona - A	4747 N 7th Ave	Phoenix	85013
AZ	Non-Profit	Chicanos Por la Casa Inc - Phoenix - AZ	1112 E Buckeye Rd	Phoenix	85034
AZ	Non-Profit	Terros Behavioral Health Services - Phoenix - AZ	3003 N Central Ave	Phoenix	85012
AZ	Non-Profit	Arizona School Boards Association - AZ	2100 N Central Ave	Phoenix	85004
AZ	Non-Profit	Southgate Church - Phoenix - AZ	2020 E Baseline Rd	Phoenix	85042
AZ	Non-Profit	Southwest Human Development - AZ	2850 North 24th Street	Phoenix	85008
AZ	Non-Profit	Chemical Awareness Training Institute - AZ	14820 N Cave Creek Rd # 4	Phoenix	85032
AZ	Non-Profit	Xavier College Preparatory - AZ	4710 North 5th St.	Phoenix	85012
AZ	Non-Profit	Fresh Start Womens Foundation - Phoenix - AZ	1130 E Mcdowell Rd	Phoenix	85006
AZ	Non-Profit	Valley Academy Inc - Phoenix - AZ	1520 W Rose Garden Ln	Phoenix	85027
AZ	Non-Profit	Arizona Agribusiness & Equine Center - AZ	3636 N. Central Ave. #850	Phoenix	85012
AZ	Non-Profit	Metropolitan Arts Institute - AZ	1700 N. 7th Avenue	Phoenix	85007
AZ	Non-Profit	Northern Hills Community Church - Phoenix - AZ	2740 E Union Hills Dr	Phoenix	85050
AZ	Non-Profit	People of Color - AZ	77 E. Thomas Rd.	Phoenix	85012
AZ	Non-Profit	The Salvation Army - AZ	2707 East Van Buren Street	Phoenix	85008
AZ	Non-Profit	Boys & Girls Clubs of Metro Phoenix - Phoenix - AZ	2645 N. 24th Street	Phoenix	85008
AZ	Non-Profit	AZ School Administrators, Inc. (ASA) - AZ	1910 W. Washington St.	Phoenix	85009
AZ	Non-Profit	Choice Academies, Inc. - AZ		Phoenix	85001
AZ	Non-Profit	Phi Iotals Omega Foundation - AZ	707 W Grant Ave Rm 119	Phoenix	85007
AZ	Non-Profit	Rooming Inc - AZ	2201 E Roosevelt St	Phoenix	85001
AZ	Non-Profit	Scan Health Plan - Phoenix - AZ	1313 E. Osborn Road, Suite 150	Phoenix	85014
AZ	Non-Profit	ASBA - Phoenix - AZ	2100 N Central Ave	Phoenix	85004
AZ	Non-Profit	Business Enterprise Program - AZ	22 East Mitchell, Ste 103	Phoenix	85012
AZ	Non-Profit	Clearwing Productions - AZ	5640 S 40th St Ste 1	Phoenix	85040
AZ	Non-Profit	Estrella Baptist Association - AZ	7901 West Osborn Rd.	Phoenix	85033



AZ	Non-Profit	Goodwill of Central AZ - AZ	4220 W. Bethany Home Road	Phoenix	85001
AZ	Non-Profit	Make-A-Wish Foundation of Arizona - AZ	711 E. Northern Avenue	Phoenix	85020
AZ	Non-Profit	Marisol Federal Credit Union - Phoenix - AZ	721 N 3rd St	Phoenix	85004
AZ	Non-Profit	Public Safety Personnel Retirement System - AZ	3010 E Camelback Road, Suite 200	Phoenix	85016
AZ	Non-Profit	St Catherine of Siena - Phoenix - AZ	6401 S Central Ave	Phoenix	85042
AZ	Non-Profit	United Blood Systems, Inc.-Phoenix - AZ	2929 N. 75th Ave. #5&6	Phoenix	85033
AZ	Other	Deer Creek Animal Hospital - AZ	3025 E Rose Garden Ln	Phoenix	85050
AZ	Other	Arizona Department of Racing - AZ	1110 W. Washington, #260	Phoenix	85007
AZ	Other Government	Arizona American Italian Club - AZ	7509 North 12st St.	Phoenix	85020
AZ	Other Government	Arizona National Guard - AZ	5636 E. Mcdowell Rd.	Phoenix	85008
AZ	Other Government	Phoenix Zoo - AZ	455 N. Galvin Pkwy.	Phoenix	85008
AZ	Other Government	Pima Prevention Partnership-Phoenix - AZ	10240 North 31st Ave.	Phoenix	85029
AZ	Other Government	Regional Building Committee of Jehovah's Witnesses - Arizona	4615 E. Sharon Dr.	Phoenix	85032
AZ	Other Government	Sonoran Schools Inc. - AZ	14647 S 50th Street, Suite 175	Phoenix	85044
AZ	Other Government	The Irish Cultural Center - AZ	1106 North Central Ave.	Phoenix	85004
AZ	Other Government	Urban League Manor - AZ	4343 West Thomas Rd.	Phoenix	85031
AZ	Private School	Accusearch, Inc. - AZ		Phoenix	85001
AZ	Private School	Northwest Christian School - AZ	16401 North 43rd Avenue	Phoenix	85053
AZ	Private School	Arizona Lutheran Academy - AZ	6036 S. 27th Ave.	Phoenix	85041
AZ	Private School	Montessori Childrens House - AZ	516 West Bethany Home Road	Phoenix	85013
AZ	Private School	St. Maximillian Mary Kolbe School - AZ	1500 W. Maryland Ave.	Phoenix	85015
AZ	Private School	91st Psalm Christian School - AZ	2020 East Baseline Road	Phoenix	85042
AZ	Private School	Amerischools Children's Academy - AZ	1837 North Central Avenue	Phoenix	85001
AZ	Private School	Madison Traditonal Academy - AZ	925 E. Maryland Ave.	Phoenix	85014
AZ	State	Statewide Independent Living - Phoenix - AZ	5025 E Washington St	Phoenix	85034
AZ	State	Superior Court of Arizona In Maricopa County - AZ		Phoenix	85001
AZ	State	Arizona State Senate - AZ	1700 West Washington Street	Phoenix	85007
AZ	State	Central Arizona Project - AZ	PO Box 43020	Phoenix	85080
AZ	K-12	Graham County Special Services - AZ	150 E 4th S	Pima	85543
AZ	K-12	Ajo Unified School District #15 - AZ	P.O. Box 68	Pima	85321
AZ	K-12	Pima Unified School District #6 - AZ	PO Box 429	Pima	85543
AZ	Private School	Discovery Plus Academy - AZ	P O Box 1089	Pima	85543
AZ	Non-Profit	White Mountain Safe House - Pinetop - AZ	PO Box 1890	Pinetop	85935
AZ	Non-Profit	Pinetop Fire Department - AZ	1845 S Pinelake Rd	Pinetop	85935

AZ	Non-Profit	White Mountain Assoc for Victims of Domestic Violence - AZ		Pinetop	85935
AZ	K-12	Pinon Unified School District #4 - AZ	Navajo Hwy 41	Pinon	86510
AZ	K-12	Pomerene School District #64 - AZ	1396 N. Old Pomerene Rd.	Pomerene	85627
AZ	Charter	Excel Education Centers - AZ	1040 Whipple St	Prescott	86305
AZ	K-12	Mountain Institute JTED - Prescott - AZ	3003 Centerpointe East Dr	Prescott	86301
AZ	Cities	City of Prescott - AZ	201 S. Cortez	Prescott	86303
AZ	Counties	Yavapai County - AZ	1015 Fair Street	Prescott	86305
AZ	Counties	Yavapai County Development Services, Prescott - AZ		Prescott	86301
AZ	Higher Education	Yavapai College - AZ	1100 East Sheldon St.	Prescott	86301
AZ	Higher Education	Embry Riddle Aeronautical University - AZ	3700 Willow Creek Rd	Prescott	86301
AZ	K-12	Prescott Unified School District #1 - AZ	146 South Granite Street	Prescott	86303
AZ	Non-Profit	Prescott College - Prescott - AZ	220 Grove Ave	Prescott	86301
AZ	Non-Profit	Prescott People Who Care - AZ	505 W Gurley St	Prescott	86301
AZ	Non-Profit	Adult Care Services - AZ	844 Sunset Ave	Prescott	86305
AZ	Non-Profit	Clerk of Superior Court - AZ	120 S Cortez	Prescott	86303
AZ	Non-Profit	First Baptist Church - Prescott - AZ	148 S. Marina Street	Prescott	86303
AZ	Non-Profit	Yavapai County ESA/Special Programs - AZ		Prescott	86301
AZ	Non-Profit	YMCA Camping Services - AZ		Prescott	86301
AZ	Other Government	Sharlot Hall Museum Library and Archives - AZ	115 S. McCormick St.	Prescott	86301
AZ	Private School	Tri-City Prep High School - AZ	3700 Willow Creek Road	Prescott	86301
AZ	State	Sharlot Hall Museum - AZ		Prescott	86301
AZ	Charter	Acorn Montessori Charter School - AZ	8556 E Loos Dr	Prescott Valley	86314
AZ	Charter	Yavapai Special Programs - Prescott Valley - AZ	PO Box 26326	Prescott Valley	86312
AZ	Cities	Town of Prescott Valley - AZ	7501 East Civic Circle	Prescott Valley	86314
AZ	Counties	Central Yavapai Fire District - Prescott Valley - AZ	8555 E Yavapai Rd	Prescott Valley	86314
AZ	Counties	Yavapai County Special Programs - AZ		Prescott Valley	86312
AZ	Higher Education	North Central University - AZ	10000 E University Dr	Prescott Valley	86314
AZ	K-12	Yavapai County High School - AZ	6325 Baja Circle	Prescott Valley	86312
AZ	K-12	Humboldt Unified School District #22 - AZ	8766 Hwy 69	Prescott Valley	86314
AZ	K-12	Yavapai Accomodation School District #99 - AZ	8501 E. Yavapai	Prescott Valley	86312
AZ	Non-Profit	Central Yavapai Fire District - AZ	8555 East Yavapai Road	Prescott Valley	86314
AZ	Non-Profit	New Horizons Independent Living Center - AZ	8085 E Manley Dr, Suite 1	Prescott Valley	86314
AZ	Private School	Acorn Montessori School - Prescott Valley - AZ	8556 E Loos Dr	Prescott Valley	86314
AZ	Charter	EQ Scholars Academy Inc. - AZ	560 E Coyote St	Quartzsite	85346



AZ	Charter	The Scholars Academy - AZ	510 Coyote	Quartzsite	85359
AZ	Charter	Eduprize Schools - AZ	580 W. Melody Ave.	Queen Creek	85233
AZ	Cities	Town of Queen Creek - AZ	22350 S. Ellsworth Road	Queen Creek	85242
AZ	K-12	Eduprize Schools Queen Creek - Queen Creek - AZ	4567 W Roberts	Queen Creek	85242
AZ	K-12	J.O. Combs Elementary District # 44 - AZ	301 E Combs Rd	Queen Creek	85242
AZ	K-12	Queen Creek School Dist - Queen Creek - AZ	20435 S Ellsworth Rd	Queen Creek	85142
AZ	K-12	Queen Creek Unified School District #95 - AZ	20740 S. Ellsworth Road	Queen Creek	85142
AZ	Private School	Prestige School - AZ	20061 E. Rittenhouse Road	Queen Creek	85143
AZ	K-12	Red Rock Elementary School District # 5 - AZ	33656 W Aguirre Lane	Red Rock	85245
AZ	K-12	Beaver Creek Elementary District # 26 - AZ	4810 E. Beaver Creek Rd	Rimrock	86335
AZ	Non-Profit	Montezuma Rimrock Fire District - AZ	3240 East Beaver Creek Drive	Rimrock	86335
AZ	K-12	Santa Cruz Valley Unified School District # 35 - AZ	1374 W Frontage Rd	Rio Rico	85648
AZ	Non-Profit	Rio Rico Fire District - Rio Rico - AZ	1194 Pendleton Dr	Rio Rico	85648
AZ	K-12	Rough Rock School Board, Inc. - AZ	Hwy 59 HC 61 Box 5050 PTT RRTP	Rough Rock	86503
AZ	K-12	Sacaton Elementary School District #18 - AZ	PO Box 98	Sacaton	85247
AZ	Charter	Triumphant Learning Center - AZ	201 E. Main Street	Safford	85546
AZ	Counties	Graham County - AZ	921 Thatcher Blvd	Safford	85546
AZ	K-12	Safford Unified School District #1 - AZ	734 W 11th St	Safford	85546
AZ	Non-Profit	Eastern Arizona Regional Juvenile Detention Education -	921 Thatcher Blvd.	Safford	85546
AZ	Cities	Town of Sahuarita - AZ	375 W. Sahuarita Way	Sahuarita	85629
AZ	K-12	Sahuarita Unified School District # 30 - AZ	350 W Sahuarita Road	Sahuarita	85629
AZ	Non-Profit	Santa Cruz Valley UMC - AZ	PO Box 1549	Sahuarita	85629
AZ	K-12	Bicentennial Union High School #76 - Salome - AZ	67488 E Buckeye Rd	Salome	85348
AZ	K-12	San Carlos Unified School District 20 - AZ	San Carlos Ave	San Carlos	85550
AZ	Private School	St. Charles School - AZ		San Carlos	85550
AZ	Cities	City of San Luis - AZ	1090 E. Union Street	San Luis	85349
AZ	K-12	Gadsden School District # 32 - AZ	PO Box 6870	San Luis	85349
AZ	K-12	Mammoth-San Manuel Public Schools - AZ	711 Mcnab Parkway	San Manuel	85631
AZ	K-12	San Simon Unified Schools - AZ	Box 38	San Simon	85632
AZ	K-12	Sanders Unified School District #18 - AZ	I-40, Hwy 191	Sanders	86512
AZ	Charter	Sage Academy Inc - AZ	5334 East Thunderbird Rd.	Scottsdale	85254
AZ	Charter	Foothills Academy - AZ	7191 East Ashler Hills Drive	Scottsdale	85262
AZ	Higher Education	Scottsdale Community College - AZ	9000 East Chaparral Road	Scottsdale	85256
AZ	Higher Education	Universal Technical Institute - AZ	16220 N. Scottsdale Road, Suite 1	Scottsdale	85254

AZ	Non-Profit	Scottsdale Baptist - Scottsdale - AZ	2500 N Scottsdale Rd	Scottsdale	85257
AZ	Non-Profit	Freedom Academy Inc - Scottsdale - AZ	15014 N 56th St Ste 1	Scottsdale	85254
AZ	Non-Profit	Veterans of Foreign Wars - Scottsdale - AZ	6907 E Thomas Rd	Scottsdale	85251
AZ	Non-Profit	Blood Systems, Inc. - AZ	6210 E. Oak St.	Scottsdale	85250
AZ	Non-Profit	Pinnacle Presbyterian Church - AZ	25150 N Pima Rd	Scottsdale	85255
AZ	Non-Profit	Basis Schools Inc. - AZ	11440 N. 136th Street	Scottsdale	85259
AZ	Non-Profit	Notre Dame Preparatory - AZ	9701 E. Bell Rd.	Scottsdale	85260
AZ	Non-Profit	Boys & Girls Clubs of Greater - Scottsdale - AZ	10533 E Lakeview Dr	Scottsdale	85258
AZ	Non-Profit	United Blood Systems-Scottsdale - AZ	6210 East Oak St.	Scottsdale	85257
AZ	Other Government	Arizona Medical Board - AZ	9545 E. Doubletree Ranch Rd.	Scottsdale	85258
AZ	Other Government	Neany Inc - AZ	7590 E Gray Rd # 102	Scottsdale	85260
AZ	Private School	Rancho Solano Private School - Scottsdale - AZ	5656 E. Greenway	Scottsdale	85254
AZ	Private School	Archway Classical Academy-Scottsdale - AZ	7496 E. Tierra Buena Ln.	Scottsdale	85260
AZ	Cities	City of Sedona - AZ	102 Roadrunner Drive	Sedona	86336
AZ	K-12	Sedona Oak Creek Unified School Dist # 9 - AZ	221 Brewer Road	Sedona	86386
AZ	K-12	Seligman Unified School District # 40 - AZ	500 N Main	Seligman	86337
AZ	K-12	Baboquivari Unified School Dist #40 - Sells - AZ	PO Box 248	Sells	85634
AZ	K-12	Indian Oasis-Baboquivari Unified School Dist # 40 - AZ	111 Main St	Sells	85634
AZ	Other Government	Economic Development Authority - AZ	PO Box 795	Sells	85634
AZ	Charter	Shonto Preparatory School - AZ	P.O. Box 7900	Shonto	86054
AZ	Cities	City of Show Low - AZ	200 W Cooley	Show Low	85901
AZ	K-12	Show Low Unified School District # 10 - AZ	500 West Old Linden Road	Show Low	85901
AZ	Charter	Berean Academy - AZ	4699 East Highway 90	Sierra Vista	85635
AZ	Cities	City of Sierra Vista - AZ	1011 N. Coronado Dr	Sierra Vista	85635
AZ	K-12	Sierra Vista Unified School District #68 - AZ	3555 E Fry Blvd	Sierra Vista	85635
AZ	Non-Profit	First Baptist Christian Academy - Sierra Vista - AZ	1447 South 7th Street	Sierra Vista	85635
AZ	Other Government	Sierra Vista Public Library - AZ	2600 E. Tacoma St.	Sierra Vista	85635
AZ	K-12	Skull Valley Elementary School #15 - AZ	PO Box 127	Skull Valley	86338
AZ	K-12	Snowflake Unified School District #5 - AZ	682 School Bus Lane	Snowflake	85937
AZ	K-12	Solomon Elementary School District #5 - CA	P.O. Box 167	Solomon	85551
AZ	Cities	City of Somerton - AZ	P.O. Box 638	Somerton	85350
AZ	K-12	Somerton School District - AZ	215 N. Carlisle Ave.	Somerton	85350
AZ	Other Government	Unit B Irrigation District - AZ	15875 Avenue A	Somerton	85350
AZ	K-12	Round Valley Unified School District #10 - AZ	P.O. Box 610	Springerville	85938

AZ	K-12	St. David Unified District - AZ	70 Patton Hwy	St. David	85630
AZ	Counties	Apache County Schools - Saint Johns - AZ	PO Box 548	St. Johns	85936
AZ	Counties	Apache County - AZ	370 South Washington	St. Johns	85936
AZ	K-12	Apache County Schools - AZ	50 North 1st West	St. Johns	
AZ	Counties	Apache County Superior Court - AZ	PO Box 667	St. Johns	
AZ	Counties	Apache County Library District - AZ	30 South 2nd West	St. Johns	85936
AZ	K-12	St. Johns Unified School District - AZ	450 S 13th W	St. Johns	85936
AZ	K-12	St. Michael Indian School - AZ	1 Lupton Rd.	St. Michaels	86511
AZ	K-12	Stanfield Elementary School District #24 - AZ	515 S. Stanfield Rd.	Stanfield	85272
AZ	Cities	City of Summit - AZ	TBD	Summit	
AZ	Cities	Town of Superior - AZ	734 West Main	Superior	85273
AZ	K-12	Superior Unified School District #15 - AZ	199 Lobb Avenue	Superior	85273
AZ	Non-Profit	Central Arizona Association of Govt's - AZ	271 Main St.	Superior	85273
AZ	Charter	Sage Academy - Surprise - AZ	PO Box 1400	Surprise	85378
AZ	Charter	Success School District - AZ	16025 N. Dysart Road	Surprise	85374
AZ	Cities	City of Surprise - AZ	12425 W Bell Rd Suite D100	Surprise	85374
AZ	K-12	Paradise Education Center - AZ	15533 West Paradise Lane	Surprise	85374
AZ	K-12	Dysart Unified School District #89 - Surprise - AZ	15802 N Parkview Pl	Surprise	85374
AZ	K-12	Red Mesa Unified School District #27 - AZ	Hc61 Box 40	Teec Nos Pos	86514
AZ	Charter	Educational Options High School - AZ	3280 S. Country Club Way	Tempe	85282
AZ	Cities	City of Tempe - AZ	31 East Fifth St.	Tempe	85281
AZ	Cities	City of Tempe AZ/CR-Card - Tempe - AZ	PO Box 5002	Tempe	85280
AZ	Higher Education	Esperanza Community Collegial Academy - AZ	911 W Cornell Drive	Tempe	85283
AZ	Higher Education	Maricopa Community Colleges - AZ	2411 West 14th Street	Tempe	85281
AZ	Higher Education	Arizona State University - Tempe - AZ	1551 S. Rural Rd.	Tempe	85280
AZ	Higher Education	Arizona State University Herberger Institute For Design &	The Design School	Tempe	85287
AZ	Higher Education	ASU-ECG - Tempe - AZ	699 S Mill Ave Ste 625aa	Tempe	85281
AZ	Higher Education	Rio Salado College - AZ	2323 West 14th St.	Tempe	85281
AZ	K-12	Kyrene Elementary School District # 28 - AZ	8700 S Kyrene Rd	Tempe	85284
AZ	K-12	Tempe Union High School District #213 - AZ	500 W Guadalupe Rd	Tempe	85283
AZ	K-12	Tempe Elementary School District # 3 - AZ	PO Box 27708	Tempe	85285
AZ	K-12	Business Computer Solutions - AZ		Tempe	85280
AZ	Non-Profit	George Gervin Prep Academy - Tempe - AZ	40 W Baseline Rd Ste 101	Tempe	85283
AZ	Non-Profit	MCCCD Faculty Association - AZ	520 E Southern Ave	Tempe	85282

AZ	Non-Profit	Downtown Tempe Community, Inc. - AZ	310 S. Mill Ave, Suite A-201	Tempe	85281
AZ	Private School	Grand Canyon Preparatory Academy - AZ	5301 South McClintock Dr.	Tempe	85283
AZ	Higher Education	Graham County Community College District Db	615 N Stadium Ave	Thatcher	85552
AZ	Higher Education	Gila Institute For Technology (GIFT) - AZ	622 College Avenue	Thatcher	85552
AZ	K-12	Thatcher Unified School District - AZ	P O Box 610	Thatcher	85552
AZ	K-12	Tolleson Elementary School District #17 - AZ	9261 West Van Buren	Tolleson	85353
AZ	K-12	Union Elementary School District #62 - AZ	3834 South 91st Ave.	Tolleson	85353
AZ	K-12	Tolleson Union High School District #214 - AZ	9801 West Van Buren	Tolleson	85353
AZ	K-12	Tombstone Unified School - Tombstone - AZ	PO Box 1000	Tombstone	85638
AZ	K-12	Tombstone Unified School District - AZ	85 E Fremont	Tombstone	85638
AZ	K-12	Saddle Mountain Unified School District #90 - AZ	38201 W. Indian School Rd.	Tonopah	85354
AZ	K-12	Topock Elementary School District - AZ	5083 Tule Dr.	Topock	86436
AZ	Higher Education	Dine College - AZ	P.O. Box 188	Tsaile	86556
AZ	Charter	Greyhills Academy High School - AZ	PO Box 160	Tuba City	86045
AZ	K-12	Tuba City Unified School District # 15 - AZ	PO Box 67	Tuba City	86045
AZ	Non-Profit	DNA-People's Legal Services-Tuba City - AZ	PO Box 3539	Tuba City	86045
AZ	Private School	Moencopi Day School - AZ	US 160	Tuba City	86045
AZ	Charter	Arizona College Prep Academy - AZ	7444 E Broadway Blvd	Tucson	85710
AZ	Charter	Skyview High School - AZ	7820 East Wrightstown Road	Tucson	85715
AZ	Charter	Academy of Tucson High School - AZ	10720 East 22nd Street	Tucson	85748
AZ	Charter	CPLC Community Schools - Tucson - AZ	200 N Stone Ave Fl 3	Tucson	85701
AZ	Charter	Hermosa Montessori Charter School - AZ	12051 E. Fort Lowell	Tucson	85749
AZ	Charter	Basis Schools Inc Tucson North - AZ	5740 E River Rd	Tucson	85750
AZ	Charter	Carden of Tucson Inc - AZ	5260 N. Royal Palm Drive	Tucson	85705
AZ	Charter	Edge High School - AZ	2555 E. First Street	Tucson	85716
AZ	Charter	The Charter Foundation, Inc. Db	7444 E. Broadway, Ste. 100	Tucson	85710
AZ	Charter	Alternative Computerized Education (Ace) Charter High S	1929 North Stone Avenue	Tucson	85705
AZ	Charter	Basis Schools - Tucson - AZ	3825 E. 2nd St.	Tucson	85716
AZ	Charter	Calli Ollin Academy - Tucson - AZ	200 N. Stone Ave.	Tucson	85701
AZ	Charter	Eastpointe High School Inc. - AZ	8495 E. Broadway	Tucson	85710
AZ	Charter	La Paloma Academy - AZ	2050 N. Wilmot Road	Tucson	85712
AZ	Cities	City of Tucson - AZ	7th Floor 255 West Alameda	Tucson	85701
AZ	Counties	Old Pueblo Community Services - AZ	4007 E Paradise Falls Dr	Tucson	85712
AZ	Counties	Pima County School Reserve Fund - AZ	130 W Congress, 4th Floor	Tucson	85701

AZ	Counties	Pima County Justice Court - AZ	115 N. Church Ave.	Tucson	85701
AZ	Higher Education	University of Arizona - AZ	P O Box 210066	Tucson	85721
AZ	Higher Education	Pima County Community College - AZ	4905 E. Broadway Blvd.	Tucson	85709
AZ	Higher Education	Arizona State University - Tucson - AZ	11150 E. Tanque Verde Road	Tucson	85749
AZ	Higher Education	PIMA Medical Institute-Tucson Campus - AZ	3350 E. Grant Rd.	Tucson	85716
AZ	K-12	Wildcat Secondary School Ctds - AZ	5660 South 12thave	Tucson	85706
AZ	K-12	Skyview High School - Tucson - AZ	7820 E Wrightstown Rd	Tucson	85715
AZ	K-12	Saint Ambrose School - Tucson - AZ	300 S Tucson Blvd	Tucson	85716
AZ	K-12	Immaculate Heart High School - Tucson - AZ	625 E Magee Rd	Tucson	85704
AZ	K-12	St. Michael's Parish Day School - Tucson - AZ	602 N. Wilmot Rd.	Tucson	85711
AZ	K-12	Pima Partnership High School - AZ	2525 E Broadway Blvd	Tucson	85716
AZ	K-12	Altar Valley School District # 51 - AZ	10105 S. Sasabe Hwy	Tucson	85736
AZ	K-12	Tanque Verde Unified School District - AZ	11150e. Tanque Verde Toad	Tucson	85749
AZ	K-12	Tucson Unified School District - AZ	1010 E 10th Street	Tucson	85719
AZ	K-12	Catalina Foothills School District # 16 - AZ	2101 E. River Rd.	Tucson	85718
AZ	K-12	Pima Accommodation District - AZ	130 W Congress St	Tucson	85701
AZ	K-12	Sunnyside Unified School District #12 - AZ	2238 East Ginter Road	Tucson	85706
AZ	K-12	Flowing Wells School District - AZ	1556 West Prince Road	Tucson	85705
AZ	K-12	St Cyril of Alexandria Schl - Tucson - AZ	4725 E Pima St	Tucson	85712
AZ	K-12	Casas Christian School - Tucson - AZ	10801 N La Cholla Blvd	Tucson	85742
AZ	K-12	Amphitheater Unified School District - AZ	701 W Wetmore	Tucson	85705
AZ	K-12	Pima County - Joint Technological Education District (Jte	2855 W. Master Pieces Drive	Tucson	85741
AZ	K-12	Manzanita Elementary School - AZ		Tucson	85701
AZ	Non-Profit	New Life Ministries - Tucson - AZ	330 W Nebraska St	Tucson	85706
AZ	Non-Profit	C Path Institute - Tucson - AZ	1730 E River Rd Ste 200	Tucson	85718
AZ	Non-Profit	Beads of Courage Inc - Tucson - AZ	10501 E Seven Generations	Tucson	85747
AZ	Non-Profit	Vets 4 Vets - AZ	7030 E. Broadway Blvd	Tucson	85710
AZ	Non-Profit	TYLA - Tucson - AZ	1109 W Prince Rd Ste 111	Tucson	85705
AZ	Non-Profit	Arizona Center For Autism - AZ	236 S. Tucson Blvd	Tucson	85716
AZ	Non-Profit	Luz Social Services - Tucson - AZ	2797 N Introspect Dr	Tucson	85745
AZ	Non-Profit	Nature Conservancy - Tucson - AZ	1510 E Fort Lowell Rd	Tucson	85719
AZ	Non-Profit	Nosotros Academy - Tucson - AZ	440 N Grande Ave	Tucson	85745
AZ	Non-Profit	Tucson Airport Authority - Tucson - AZ	7005 S Plumer Ave	Tucson	85706
AZ	Non-Profit	Arizona Childrens Home AS - Tucson - AZ	PO Box 7277	Tucson	85725

AZ	Non-Profit	Tucson Federal Credit Union - AZ	1160 N. Winstel Blvd	Tucson	85716
AZ	Non-Profit	Santa Cruz Catholic Parish - AZ	PO Box 2830	Tucson	85702
AZ	Non-Profit	Desert Valley Christian School - Tucson - AZ	1200 N Santa Rosa Ave	Tucson	85712
AZ	Non-Profit	Congregation Chaverim - Tucson - AZ	5901 E 2nd St	Tucson	85711
AZ	Non-Profit	Southern Arizona Legal Aid, Inc. - AZ	64 E. Broadway Blvd.	Tucson	85701
AZ	Non-Profit	St Johns Church - Tucson - AZ	602 W Ajo Way	Tucson	85713
AZ	Non-Profit	Big Brothers-Big Sisters - Tucson - AZ	160 E Alameda St	Tucson	85701
AZ	Non-Profit	Goodwill of Southern Arizona - AZ	1930 E Silverlake	Tucson	85713
AZ	Non-Profit	Teen Challenge of Arizona, Inc. - AZ	PO Box 5966	Tucson	85703
AZ	Non-Profit	Tucson Hebrew Academy - Tucson - AZ	3888 E River Rd	Tucson	85718
AZ	Non-Profit	Casas Church - AZ		Tucson	85701
AZ	Non-Profit	Therapeutic Riding Co of Tucson - AZ	8920 E Woodland Rd	Tucson	85749
AZ	Non-Profit	Golder Ranch Fire District - Tucson - AZ	3885 E Golder Ranch Dr	Tucson	85739
AZ	Non-Profit	Cope Behavioral Services - Tucson - AZ	82 S Stone Ave Fl 2	Tucson	85701
AZ	Non-Profit	Faith Community Church - AZ	2551 W Orange Grove Rd	Tucson	85741
AZ	Non-Profit	Desert Dove Christian Church - AZ	6163 S. Midvale Park Rd.	Tucson	85746
AZ	Non-Profit	Tucson Old Pueblo Credit Union - AZ	2500 E. 22nd St.	Tucson	85713
AZ	Non-Profit	Caregiver Training Institute - Tucson - AZ	1940 E Silverlake Rd	Tucson	85713
AZ	Non-Profit	San Xavier Dist - Tucson - AZ	2018 W San Xavier Rd	Tucson	85746
AZ	Non-Profit	Santa Catalina Parish - Tucson - AZ	14380 N Oracle Rd	Tucson	85739
AZ	Non-Profit	Arizona Youth Partnership - Tucson - AZ	3275 W Ina Rd Ste 135	Tucson	85741
AZ	Non-Profit	Pima Prevention Partnersh - Tucson - AZ	3130 E Broadway Blvd	Tucson	85716
AZ	Non-Profit	Rebuilding Together Tucson - AZ		Tucson	85701
AZ	Non-Profit	The Griffin Foundation - Tucson - AZ	1844 S Alvernon Way	Tucson	85711
AZ	Non-Profit	Catalina Foothills Church - Tucson - AZ	2150 E Orange Grove Rd	Tucson	85718
AZ	Non-Profit	Campus Research Corp - Tucson - AZ	9070 S Rita Rd Ste 1750	Tucson	85747
AZ	Non-Profit	Direct Center For Independence - Tucson - AZ	1023 N Tyndall Ave	Tucson	85719
AZ	Non-Profit	Community Partner Southern AZ - Tucson - AZ	535 N Wilmot Rd Ste 201	Tucson	85711
AZ	Non-Profit	Old Pueblo Community Services - AZ	4007 E Paradise Falls	Tucson	85712
AZ	Non-Profit	SAACA - Tucson - AZ	7225 N Oracle Rd Ste 112	Tucson	85704
AZ	Non-Profit	Arizona Children's Alliance - AZ	10371 N. Oracle Road, #106	Tucson	85737
AZ	Non-Profit	Southern AZ Childrens Advocacy - Tucson - AZ	2329 E Ajo Way	Tucson	85713
AZ	Non-Profit	SAAF - Tucson - AZ	375 S Euclid Ave	Tucson	85719
AZ	Non-Profit	Clerk of the Superior Court - Tucson - AZ	110 W Congress St Fl 2	Tucson	85701



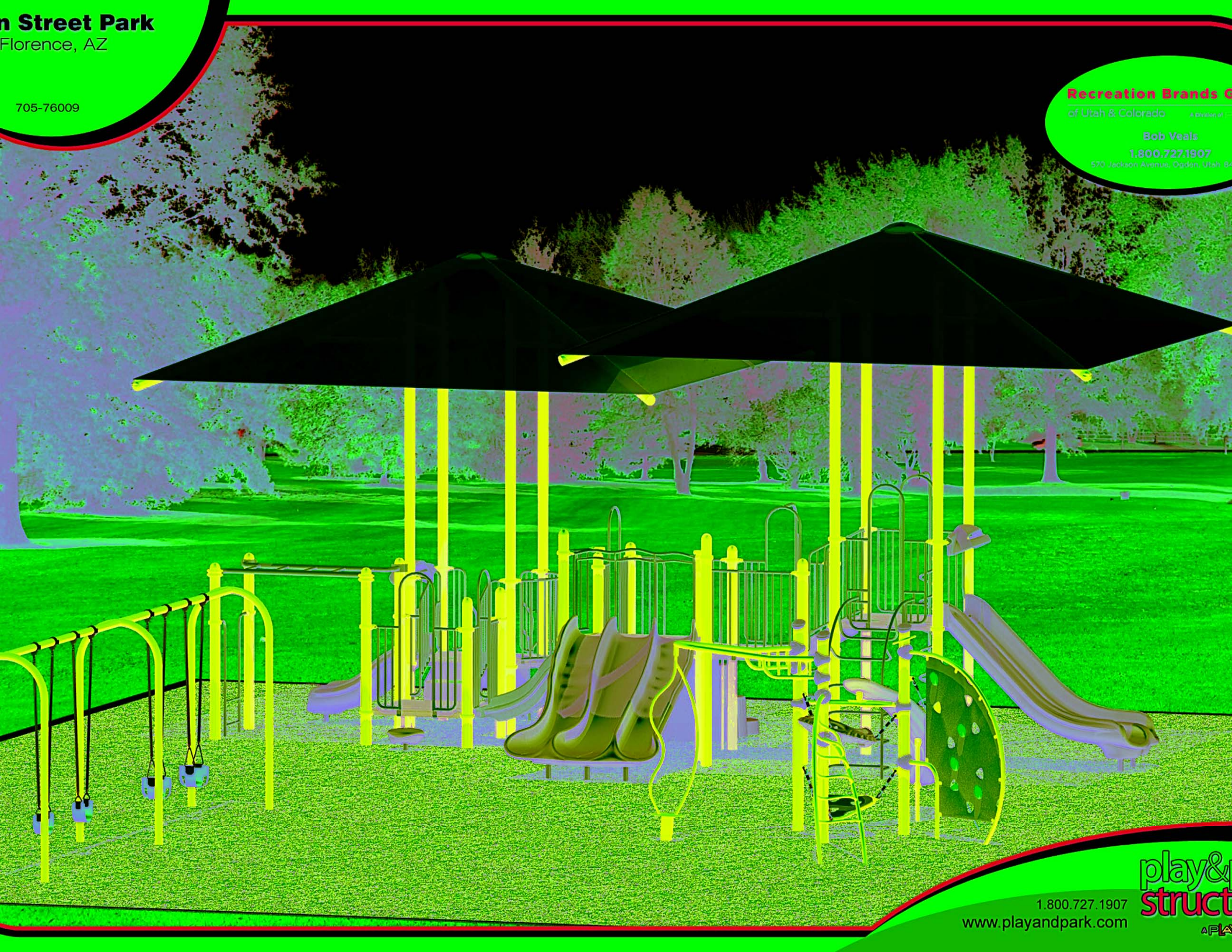
AZ	Non-Profit	Tucson USD -PO Account - Tucson - AZ	PO Box 40400	Tucson	85717
AZ	Non-Profit	Pima Air and Space Museum - Tucson - AZ	6000 E Valencia Rd	Tucson	85756
AZ	Non-Profit	Tucson Audubon Society - Tucson - AZ	300 E University Blvd	Tucson	85705
AZ	Non-Profit	Reachout, Inc. - AZ	2648 N. Campbell Avenue	Tucson	85719
AZ	Non-Profit	New Beginnings For Women and Children - AZ		Tucson	85701
AZ	Non-Profit	Southern Arizona Arts & Cultural Alliance - AZ		Tucson	85701
AZ	Non-Profit	Arizona Land & Water Trust - Tucson - AZ		Tucson	85719
AZ	Non-Profit	New Beginnings For Women - Tucson - AZ		Tucson	85712
AZ	Non-Profit	Regional Building Committee - AZ		Tucson	85701
AZ	Other	Outreach 4A Healthier Tomorrow - Tucson - AZ	6700 N Oracle Rd Ste 411	Tucson	85704
AZ	Other	Grace to the Nations - AZ	6180 E PIMA ST	Tucson	85712
AZ	Other	Sargent Aerospace & Defense - AZ	5675 W. Burlingame Rd.	Tucson	85743
AZ	Other Government	USCBP - AZ		Tucson	85701
AZ	Other Government	Academy Village - Tucson - AZ	13772 East Langtry Lane	Tucson	85747
AZ	Other Government	Arizona State Credit Union - AZ	777 S. Alvernon Way	Tucson	85711
AZ	Other Government	St. Marks Preschool & Kindersgarten - AZ	3809 East Third St.	Tucson	85716
AZ	Private School	Khalsa Montessori School - AZ	3701 E. River Road	Tucson	85718
AZ	Private School	Tucson International Academy - AZ	1230 E. Broadway	Tucson	85719
AZ	Private School	Desert Valley Christian School - AZ	1200 N. Santa Rosa	Tucson	85723
AZ	Private School	Sylvan Learning of Tucson - AZ	7350 E. Speedway Boulevard, #10	Tucson	85710
AZ	Private School	Salpointe Catholic High School - AZ	1545 E Copper St	Tucson	85719
AZ	Private School	San Miguel High School - AZ	P.O. Box 22199	Tucson	85634
AZ	Private School	Andrada Polytechnic High School - AZ	12960 S. Houghton Rd.	Tucson	85641
AZ	Private School	St. John the Evangelist Catholic School - AZ	600 West Ajo Way	Tucson	85713
AZ	Private School	St. Thomas the Apostle Catholic Church & School - AZ	5150 N Valley View Rd	Tucson	85718
AZ	Private School	Vail Academy and High School - AZ	7762 E. Science Park Dr.	Tucson	85747
AZ	State	Northwest Fire District - AZ	7375 N Starcommerce Way	Tucson	85743
AZ	State	Arizona State School For the Deaf and the Blind - AZ	PO Box 88510	Tucson	85754
AZ	Private School	Immaculate Heart School - AZ		Tucson	
AZ	K-12	Vail Unified School District #20 - AZ	13801 E Benson Hwy Suite B	Vail	85641
AZ	Private School	Private School - Arizona - AZ	Various	Various	
AZ	K-12	Vernon Elementary School District #9 - AZ	P.O. Box 89	Vernon	85940
AZ	Cities	Town of Wellton - AZ	28634 Oakland Ave.	Wellton	85356
AZ	Non-Profit	Antelope Union High School District - Wellton - AZ		Wellton	85356

AZ	Non-Profit	Wellton Justice Court - AZ	10260 Dome St.	Wellton	85356
AZ	K-12	Wenden Elementary School District 19 - AZ	71001 Santa Fe Ave.	Wenden	85357
AZ	Private School	David Wick, Inc. - AZ	P.O. Box 4329	West Sedona	86340
AZ	K-12	Johns Hopkins Bloomberg Schl - Whiteriver - AZ	PO Box 1240	Whiteriver	85941
AZ	K-12	Whiteriver Unified School District - AZ	959 S. Chief	Whiteriver	85941
AZ	Cities	Town of Wickenburg - Wickenburg - AZ	155 N Tegner St Ste A	Wickenburg	85390
AZ	K-12	Wickenburg Unified School District # 9 - AZ	40 W Yavapai St	Wickenburg	85390
AZ	K-12	Wilcox Unified School District #13- AZ	480 N. Bisbee Ave.	Willcox	85643
AZ	K-12	Williams Unified School District #2 - AZ	515 S 9th Street	Williams	86046
AZ	Non-Profit	DNA Peoples Legal Services Inc - AZ	PO Box 306	Window Rock	86515
AZ	Non-Profit	Navajo Nation Labor Commission - Window Rock - AZ	PO Box 1660	Window Rock	86515
AZ	K-12	Window Rock Unified School District #8 - AZ	PO Box 559	Window Rock	86504
AZ	K-12	Hayden-Winkelman Unfied School District - AZ	P O Box 409	Winkelman	85292
AZ	K-12	Dilcon Community School - Winslow - AZ	Hc 63 Box G	Winslow	86047
AZ	K-12	Fort Defiance Education Line Office District - AZ	Hc 63 Box G	Winslow	86047
AZ	K-12	Winslow School District #1 - AZ	800 Apache Avenue	Winslow	86047
AZ	Private School	Little Singer Community School - AZ	P.O. Box Aq	Winslow	86047
AZ	K-12	Nadaburg School District # 81 - AZ	32919 Center Street	Wittmann	85361
AZ	K-12	Yarnell Elementary School District - AZ	16466 Table Top Way	Yarnell	85362
AZ	Cities	City of Yuma - AZ	One City Plaza	Yuma	85364
AZ	Counties	Yuma County Superintendent - AZ	210 S. 1st Avenue	Yuma	85364
AZ	Counties	Yuma County - AZ	198 S Main St	Yuma	85364
AZ	Higher Education	Arizona Western College - AZ	2020 S. Avenue 8e	Yuma	85365
AZ	K-12	Crane Elementary School District #13 - AZ	4250 W. 16th Street	Yuma	85364
AZ	K-12	Yuma Union High School District #70 - AZ	1250 W 11th St	Yuma	85364
AZ	K-12	Yuma Educational Materials Management Consortium -	1250 West 11th Street	Yuma	85364
AZ	K-12	Yuma Catholic High School - Yuma - AZ		Yuma	85364
AZ	K-12	Yuma School District One - AZ	450 W. 6th Street	Yuma	85364



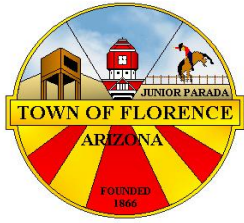
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# TOWN OF FLORENCE

## Community Development Department

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### MEMO

To: Charles Montoya, Town Manager  
Lisa Garcia, Deputy Town Manager

From: Mark Eckhoff, AICP, Community Development Director

Date: January 6, 2014 Town Council Meeting

Re: Activity Report

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Happy New Year!

Major updates for this Department are as follows:

- Staff is working with the Florence Community Healthcare team to assist them in reopening the hospital on Adamsville Road in 2014.
- Construction is ongoing on the Anthem/Del Webb Memorial Stadium that will be located within the sixty-two acre Anthem Community Park.
- Public Art Program: Staff researched various municipal public art programs per Council direction and provided materials to the Town Attorney to review. Staff has requested that the Town Attorney research the legalities of establishing a local public arts program before additional effort is put into research and program development. Others are looking into this program development and working to set up a field trip to view the results of the Oro Valley public art program.
- The American Legion painting project was completed.
- Staff met with Future Forward Foundation regarding a planned community garden.
- Staff researched noise complaints report from residents in the Florence Gardens area and has pursued written and verbal inquiries in an attempt to resolve this matter.
- Staff is helping the Pinal Market with their painting project. There are plans to add a mural to the building's south facing elevation along Butte Avenue.
- Work on the proposed Magic Ranch and Arizona Farms annexations will be ongoing for the next several months. Staff is working with property owners, builders and developers to address concerns and work through possible

agreements, zoning applications, etc. Staff is also working on a new Zoning District to better mirror the zoning for Wild Horse Estates.

A model Pre-Annexation and Development Agreement was produced and provided to multiple parties within the annexation area. Staff expects there to be more than a dozen agreements presented to Council before these annexations are completed.

- The 30 acre Redstone Ranch annexation was filed. This is a one-owner annexation of desert land adjacent to the Johnson Ranch Estates project.
- Staff and the HDAC have received new historic markers for the Historic District - now working to complete installation of all markers.
- Staff working with Pulte Homes and Southwest Value Partners to help them implement the recently approved amendment to the Merrill Ranch PUD.
- The 32,000 square foot Anthem American Leadership Academy charter school across from the Florence Hospital at Anthem was completed in time to open, but is awaiting approval from the state to operate. In the interim, Mosaic Church is meeting at this facility. There are no plans for the school to open until the 14/15 school year.
- Fire Station #2 is under construction is proceeding on schedule.
- Working with Parks and Recreation, HDAC and others to plan the 2014 Historic Home Tour. Parks and Recreation is taking the lead on this event, but this Department is actively engaged in the event planning, particularly as related to the historic home component and the development of flyers and tour booklets.
- Territory Square CLOMR/LOMR and Zoning District projects are moving ahead and on schedule. FEMA has accepted our first plan submittal and we are awaiting comments. Staff is also reviewing options to construct an interim road across this site that would connect the north end of Main Street to Highway 79.
- What hopefully will be the final version of the Johnson Ranch Estates Development Agreement was negotiated with the Johnson project team. Staff hopes to present this Agreement to the Town Council by the first quarter of 2014. It appears this will precede any action on their GPA and PUD applications.
- The attached permit spreadsheet shows that the Town issued 11 single-family home permits for November of 2013.
- Staff continues to work on several Town of Florence Development Code text amendments.

- Recent discussions with ADOT are indicating that the ADOT NS Corridor options are looking like high potential alignment options for future passenger rail alignments. Will continue to stay engaged in this project to promote passenger rail opportunities that benefit Florence and this region.
- ADOT held a N-S Corridor agency meeting in September after an extended meeting hiatus. Main takeaways from meeting:

Current configurations and options for N-S and Rail corridors remain unchanged.

Still looking at how AZ 24 and N-S will intersect. Major issues with Flood Control structures, solar fields, sub-stations and 230/500 kv lines where corridors connect.

Pursuing what they call an aggressive schedule on environmental studies, but that still means a 2 year process. A lot of coordination needed with tribes and this goes beyond looking at known sites.

Toll feasibility study moving along slowly. They hope to complete by 1<sup>st</sup> quarter of 2014.

Looking to roll out ASR (the corridor report) to the public in 1<sup>st</sup> quarter of 2014 if toll study ready.

They suggested that we might start helping them to narrow down the 1500' corridor by providing updates on constraints, new developments, etc. We will keep refining the corridor and definitely work on making our preferred alignment more and more desirable.

Still a slow process, but we have been assured that they are picking up speed on this effort.

- Code compliance is ongoing, but limited by staff shortages. Staff has spent much time over the past couple of months assisting with garage disposal and bulk trash compliance issues. An interim employee was assisting with code compliance, but that individual has returned to their department.
- Work on the Brunenkant building stabilization project has transitioned to the direction of Wayne Costa, the Project Manager on this construction effort. Permits have been issued and work has commenced.
- Looking at possible scenarios for the Cuen building (next to Town Fitness Center) since the owner graciously donated this building to the Town in October. Staff is seeking donations to match town funds for a proposed stabilization effort on this building.
- Staff prepared and released the RFQ for Padilla Park at Silver King Plaza.

- Staff is anticipating a new CUP application for a Medical Marijuana Dispensary within the next few weeks.
- Staff is working with several downtown property owners that wish to re-zone their properties to DC. Gilbert Olgin, Senior Planner, has taken the lead on this project and is doing a great job of explaining the benefits of the DC Zoning District and the rezoning process to property owners.
- Per the direction of the Town Manager, staff continues to assist with researching and evaluating potential strategic property donations or acquisitions that will help with redevelopment or meeting the future needs of the Town.
- Staff is expecting construction plans soon to convert the former Big-O facility into a bank.
- Our new Building Inspector, David White, started work on December 23, 2013.
- Our Senior Inspector transferred to Public Works to manage Town facilities. This Department hopes to fill that position in January and eventually reclassify the Senior Inspector position to a Building Official position. While we remain short on building safety staff, we are using Willdan to keep up with inspections, plan reviews, counter questions, code compliance, etc.
- We are working closely with other departments to facilitate the completion of the new Fire Station, finalize plans for the current temporary fire station facilities and assist in locating sites for fueling and public works facilities.
- The Director is commencing his final year as the President of the Arizona Chapter of the American Planning Association.

## TOWN OF FLORENCE Building Permits for 2005 Thru 2013

Month	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	M/F 2005 thru 2012	M/F 2013	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013
Jan.	1	6	29	51	1	20	4	7	20	0	0	1	3	4	3	1	2	1	1	0	0	0	1	5	0	0	1	0	0	30	13	28	23	42	33	32	32	35
Feb.	3	53	27	46	0	23	5	7	10	0	0	0	4	5	3	2	3	0	2	0	0	1	2	2	3	3	0	2	0	21	3	27	28	22	33	22	30	27
Mar.	13	51	58	48	3	29	5	8	20	0	0	3	6	6	4	2	1	2	0	2	0	4	3	3	5	1	2	1	1	16	20	32	29	44	12	34	30	48
April	2	38	36	50	23	17	26	4	27	0	0	2	9	5	1	0	1	4	0	0	0	1	2	7	1	4	3	2	3	12	10	16	30	48	29	32	20	38
May	1	50	53	53	33	24	16	20	14	0	0	3	13	1	0	1	1	1	1	1	0	3	3	9	1	0	2	1	1	12	10	26	14	14	28	31	33	41
June	5	90	52	52	28	23	11	22	15	0	0	4	4	2	0	2	2	1	0	0	0	2	2	1	2	1	4	0	6	19	12	21	33	27	33	23	35	19
July	3	32	54	57	35	15	5	12	11	0	0	2	5	1	0	0	1	0	0	0	0	2	3	2	1	0	6	6	1	9	16	22	36	26	14	17	24	24
Aug.	0	19	32	38	16	6	13	12	19	0	0	1	1	3	0	0	0	1	0	0	0	0	0	9	3	1	1	1	4	5	10	28	27	28	15	19	23	39
Sept.	35	6	1	31	10	6	7	14	8	0	0	2	2	1	0	1	0	0	0	0	1	1	3	2	1	0	6	0	1	11	16	9	38	23	20	17	18	28
Oct.	2	16	21	23	11	5	7	12	14	0	0	4	6	2	2	0	0	0	2	2	5	4	2	2	2	1	1	0	4	17	16	30	56	21	20	18	40	56
Nov.	2	20	17	18	24	5	8	8	11	0	0	4	2	2	1	0	3	1	0	0	9	1	3	4	2	0	0	1	1	19	35	16	30	33	37	41	33	41
Dec.	33	26	31	0	17	0	5	12		0	0	2	7	4	1	3	0	1	0		2	2	1	1	1	2	2	0		57	27	18	20	25	23	31	42	
<b>Total</b>	<b>100</b>	<b>407</b>	<b>411</b>	<b>467</b>	<b>201</b>	<b>173</b>	<b>112</b>	<b>138</b>	<b>169</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>62</b>	<b>36</b>	<b>15</b>	<b>12</b>	<b>14</b>	<b>12</b>	<b>6</b>	<b>5</b>	<b>17</b>	<b>21</b>	<b>25</b>	<b>47</b>	<b>22</b>	<b>13</b>	<b>28</b>	<b>14</b>	<b>22</b>	<b>228</b>	<b>188</b>	<b>273</b>	<b>364</b>	<b>353</b>	<b>297</b>	<b>317</b>	<b>360</b>	<b>396</b>

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H - Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.

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**MUNICIPAL COURT  
MEMORANDUM**

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**TO:** CHARLES MONTOYA TOWN MANAGER  
**FROM:** KATHERINE KAISER, MAGISTRATE  
**RE:** NOVEMBER MONTHLY REPORT  
**DATE:** DECEMBER 2013



November has been a busy month for the court. We had the second highest month in the number of citation filings for the entire year. If December is anything like November, we will have yearly totals that we haven't seen since prior to 2009.

The totals below are a running total from Jan 1.

**ADDITIONAL MONIES COLLECTED FROM COLLECTION AGENCY  
AND ARIZONA STATE TAX INTERCEPTION: YEAR 2013 TOTALS**

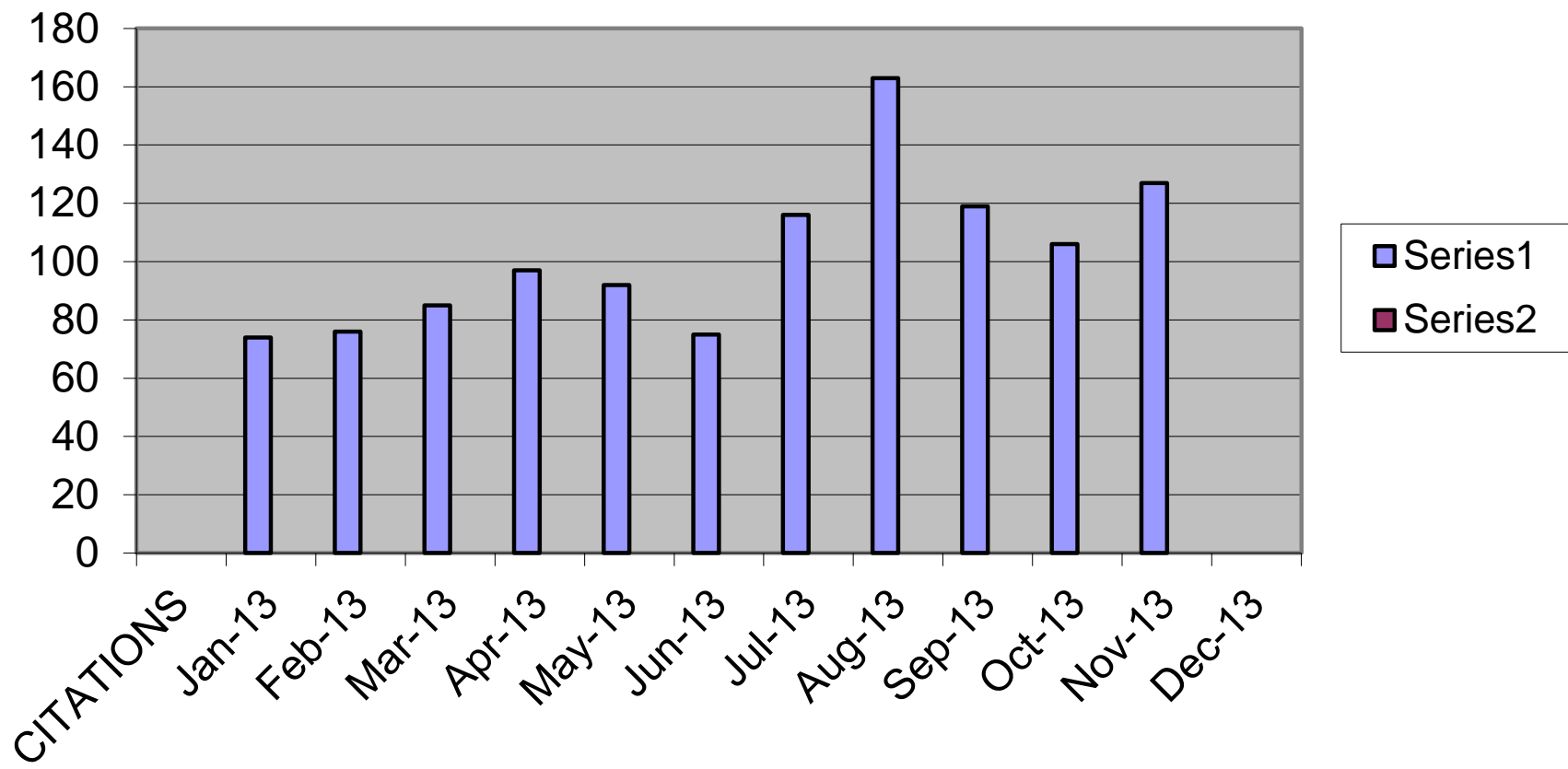
VCS COLLECTIONS	F.A.R.E./T.I.P.S.
\$1,611.00	\$125,560.31

**MONEY COLLECTED FOR VICTIM RESTITUTION: YEAR 2013  
TOTAL**

\$4,031.58

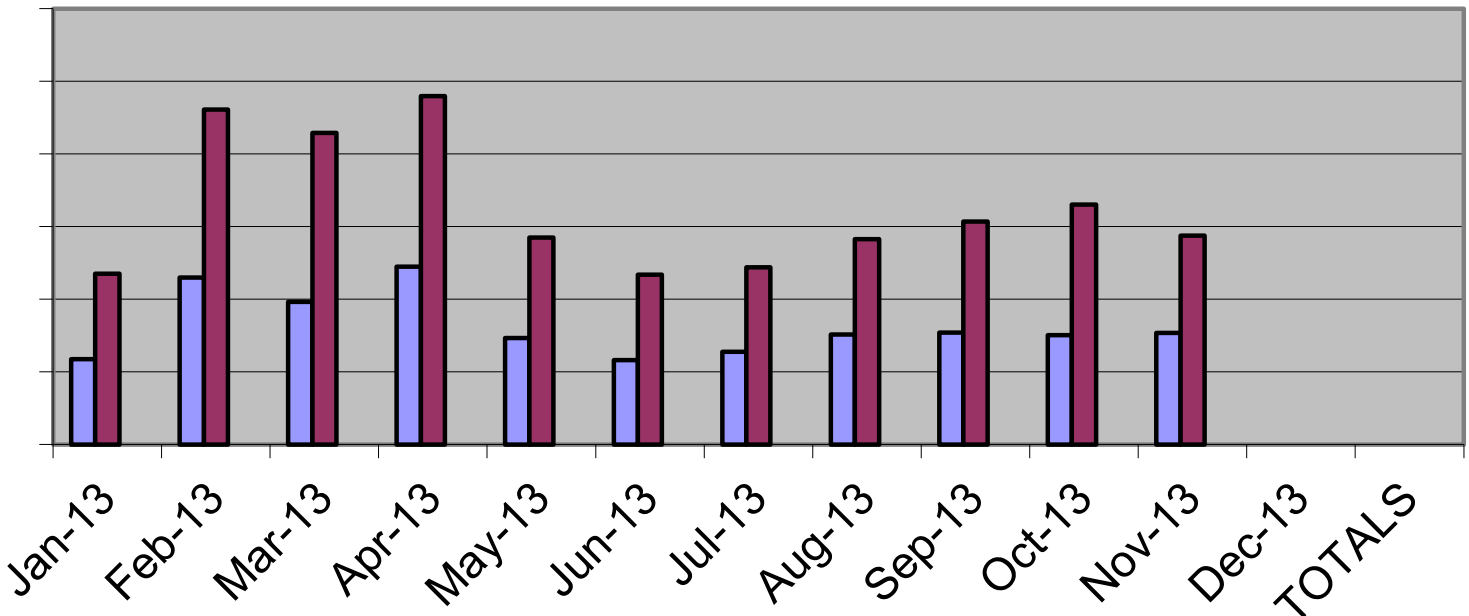
**MONEY COLLECTED FOR FLORENCE POLICE DEPARTMENT FOR  
DRIVING ON A SUSPENDED LICENSE AND THE NEW \$4  
ASSESSMENT: YEAR 2013 TOTAL**

\$9,937.20





\$60,000.00  
\$50,000.00  
\$40,000.00  
\$30,000.00  
\$20,000.00  
\$10,000.00  
\$0.00



■ TOF& ■ TOTAL \$ ■ YEAR 2013

# Memorandum

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**To:** Charles Montoya, Town Manager  
**From:** Mike Farina, Finance Director  
**Date:** 1/6/2014  
**Re:** Finance Department Report

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## **Annual Audit and Comprehensive Annual Financial Report**

The results of the audit and the CAFR was presented to Town Council on December 2 by Henry & Horne, the Town's independent auditors. The CAFR was submitted to GFOA for review and award of the Certificate of Achievement for Excellence in Financial Reporting.

## **Annual Budget and Capital Improvement Plan – FY2014/2015**

Staff has met this past month to update the current CIP. The remaining portion of the budget will begin in January.

## **CFD #2 GO Bonds Issued**

The issuance of \$1,850,000 GO Bonds for CFD #2 was completed on December 19. The bonds proceeds are to reimburse Pulte for infrastructure they installed for the Town within the District. The District Board approved the issuance of the bonds on October 21.

## **Positive Pay and ACH Fraud Filter**

Positive pay and ACH fraud filter have been implemented for our bank accounts to protect the Town against fraudulent checks and ACH transactions.

## **Purchasing Cards**

Development of the new purchasing card program is underway. Select Finance staff have been trained and are testing the processes. A policy is under development and a pilot program will be rolled out to a limited number of Town-wide staff members no later than January.

## **Accounting Manager Recruitment**

The job opening announcement was posted in November and only five applications have been received to date. The announcement will be reposted for the 2nd time but to a wider audience.

## **Financial Report and Grants Activity Report**

Please see the attached reports. The SAFER grantor is announcing awards each week, but the Town has not received word on our application. In fact, there have been no announcements of awards for Arizona jurisdictions to date.

## Financial Report November 2013

The following charts and graphs are for financial activity for November 2013 (42 percent of the fiscal year has elapsed).

### Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 12,443,899	\$ 4,594,163	37%	\$ 13,309,014	\$ 4,858,907	37%
Capital Improvement	1,180,000	531,127	45%	7,447,075	301,683	4%
Highway Users Tax	2,601,737	844,671	32%	7,250,721	961,422	13%
Construction Tax - 4%	190,000	21,583	11%	-	-	100%
Food Tax - 2%	230,000	84,020	37%	-	-	100%
Town Water	2,962,100	1,141,240	39%	7,110,077	593,750	8%
Town Sewer	4,691,652	1,365,928	29%	5,298,162	1,111,809	21%
Sanitation	983,090	279,047	28%	828,119	275,031	33%
<b>Total</b>	<b>\$ 25,282,478</b>	<b>\$ 8,861,779</b>	<b>35%</b>	<b>\$ 41,243,168</b>	<b>\$ 8,102,602</b>	<b>20%</b>

- Revenues reflect a one- to two- month lag in collections.

### Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	CIP	Professional Services	Ending Fund Balance
501 Sanitation	\$ 45,317	\$ -	\$ 61	\$ -	\$ -	\$ 45,378
505 Transportation	667,966	65,251	960	-	233	733,944
506 General Government	1,206,996	-	1,632	-	233	1,208,395
508 Police	354,107	60,257	495	103,683	233	518,309
509 Fire/EMS	1,789,931	64,801	1,688	1,488,181	233	3,344,368
510 Parks	1,212,950	56,577	1,681	-	233	1,270,975
511 Library	791,178	-	1,069	-	233	792,014
596 Florence Water	110,203	-	149	-	-	110,352
597 Florence Sewer	356,012	-	481	-	-	356,493
598 North Florence Water	9,513	-	13	-	-	9,526
599 North Florence Sewer	12,173	-	16	-	-	12,189
<b>Total</b>	<b>\$ 6,556,346</b>	<b>\$ 246,886</b>	<b>\$ 8,245</b>	<b>\$ 1,591,864</b>	<b>\$ 1,398</b>	<b>\$ 8,401,943</b>

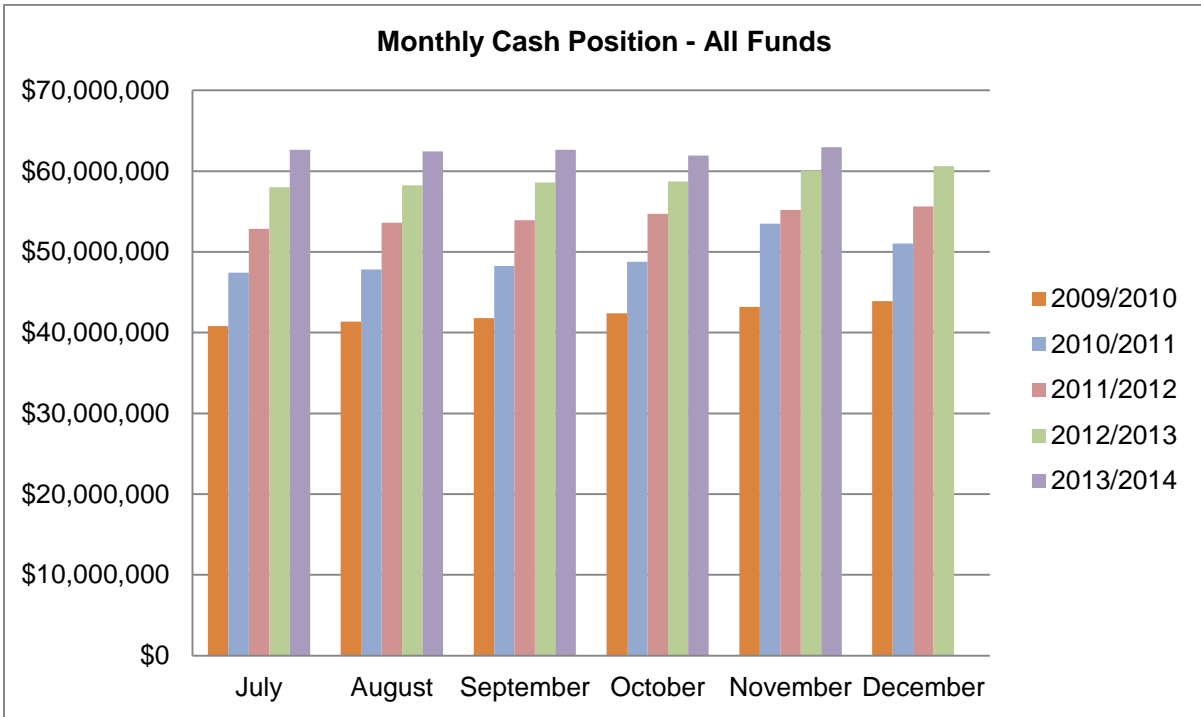
## Comparison of General Fund Revenue and Expenditures Actual to Budget

GENERAL FUND	Budget	Actual	Budget to Actual
<b><u>Revenue by Category</u></b>			
Taxes	\$ 3,014,526	\$ 1,067,772	35.4%
Licenses and Permits	284,000	171,238	60.3%
Franchise Fees and Taxes	420,180	129,830	30.9%
Intergovernmental	6,174,993	2,283,634	37.0%
CE Inspection Fees	120,000	1,244	1.0%
Civil Engineering Fees	40,000	17,100	42.8%
Community Development Fees	122,000	53,126	43.5%
Charges-General Government	152,988	708	0.5%
Cemetery Fees	17,500	4,584	26.2%
Public Safety-Police	91,800	18,185	19.8%
Parks and Recreation	63,150	29,121	46.1%
Fines and Forfeitures	180,410	69,190	38.4%
Interest Earnings	23,000	16,504	71.8%
Public Safety-Fire	57,500	21,613	37.6%
Library	83,700	71,071	84.9%
Miscellaneous	59,420	30,455	51.3%
Downtown Redevelopment	8,280	2,271	27.4%
Government Access Channel	6,615	1,755	26.5%
Seniors Fees	16,700	7,177	43.0%
Operating Transfer	1,507,137	597,585	39.7%
<b>Total Revenue</b>	<b>\$ 12,443,899</b>	<b>\$ 4,594,163</b>	<b>36.92%</b>
<b><u>Expenditures by Department</u></b>			
Town Council	\$ 152,324	\$ 61,178	40.2%
Administration	673,404	288,273	42.8%
Courts	278,448	101,820	36.6%
Legal	255,460	95,945	37.6%
Finance	908,947	333,387	36.7%
Human Resources	214,794	83,121	38.7%
Community Development	561,700	181,902	32.4%
Police Services	3,771,703	1,380,223	36.6%
Fire Services	2,534,446	1,104,508	43.6%
Information Technology	536,365	220,843	41.2%
Parks & Recreation Services	1,345,340	475,464	35.3%
Library	367,040	140,422	38.3%
Engineering	176,435	38,991	22.1%
General Government	623,085	268,746	43.1%
Cemetery	25,550	5,054	19.8%
Economic Development	167,665	74,030	44.2%
Operating Transfers	716,308	5,000	0.7%
<b>Total Expenditures</b>	<b>\$ 13,309,014</b>	<b>\$ 4,858,907</b>	<b>36.51%</b>

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

Cash and Investments – Bank Balances and Monthly Yield

<b>Account - cash balance</b>	<b>Jul-13</b>	<b>Aug-13</b>	<b>Sep-13</b>	<b>Oct-13</b>	<b>Nov-13</b>	<b>Dec-13</b>
NB/AZ - General Checking	\$ 13,150,045	\$ 13,208,939	\$ 13,063,067	\$ 12,758,409	\$ 13,750,033	
LGIP - 7256	8,878	8,879	8,879	8,880	8,880	
LGIP - 5953	124,090	124,119	124,119	124,145	124,154	
Stifel Nicolaus - Investments	49,350,566	49,114,225	49,430,484	49,014,518	49,052,504	
NB/AZ - PD Evidence	4,548	4,548	4,548	6,650	6,651	
<b>Total cash</b>	<b>\$ 62,638,127</b>	<b>\$ 62,460,710</b>	<b>\$ 62,631,097</b>	<b>\$ 61,912,602</b>	<b>\$ 62,942,222</b>	
<b>Account - monthly yield</b>	<b>Jul-13</b>	<b>Aug-13</b>	<b>Sep-13</b>	<b>Oct-13</b>	<b>Nov-13</b>	<b>Dec-13</b>
National Bank Arizona	0.05%	0.05%	0.05%	0.05%	0.05%	
LGIP - 7256	0.03%	0.03%	0.04%	0.06%	0.06%	
LGIP - 5953	0.13%	0.14%	0.14%	0.12%	0.09%	
Stifel Nicolaus - Investments	1.13%	1.15%	1.13%	1.13%	1.13%	



**Grants Activity Report  
November 2013**

**SUBMITTED GRANTS**



**1. 2013 Assistance to Firefighters Grant (AFG)**

The Town submitted an application in the amount of **\$210,000** for a Mini Pumper that will enhance the safety and effectiveness of firefighting. A 10% Town match (\$21,000) is required by AFG guidelines.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

**UPDATE** Status: Application submitted. Awards will be announced February 2014.

Current Expenditures: No expenditures.

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**2. 2013 Assistance to Firefighters Grant (AFG)**

The Town submitted an application in the amount of **\$226,047** for communication equipment that will solve interoperability and compatibility issues for the firefighters. A 10% Town match (\$22,605) is required by AFG guidelines.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

**UPDATE** Status: Application submitted. Awards will be announced February 2014.

Current Expenditures: No expenditures.

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**3. 2013 Maricopa Association of Governments Certified Street Sweeper Grant**

The Town submitted an application in the amount of **\$188,225** for a PM-10 Street Sweeper.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

**UPDATE** Status: Application submitted. Awards will be announced February 2014.

Current Expenditures: No expenditures.

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**Grants Activity Report  
November 2013**

**4. 2013 State Special Projects Grant (SSP) – Owner Occupied Housing Rehabilitation**

The Town submitted an application for 2013 CDBG/SSP funding (**\$300,000**) from Arizona Department of Housing (ADOH) for Owner Occupied Housing Rehabilitation.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

**UPDATE** Status: The grant application was submitted Nov. 25. Awards will be announced March 2014.

Current Expenditures: No expenditures.

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**5. 2013 FEMA SAFER Grant**

The Town submitted an application in the amount of **\$463,902** for three firefighter positions. The funding will be for two years.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Status: FEMA has started the notification process. Announcements are being made weekly.

Current Expenditures: No expenditures.

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**Grants Activity Report  
November 2013**

**CURRENT FISCAL YEAR**

**1. 2013 High Intensity Drug Trafficking Alliance (HIDTA) 23 COT Grant Number HT12-2226**

HIDTA-23 program awarded **\$73,000** in federal funds for a police officer to participate as a member of the Pinal County Narcotics Task Force. This grant is administered by the Tucson Police Department.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 73,000
Town Match	
Total Expenditures	<u>(51,375)</u>
Fund Balance	\$ 21,625

Status: The project is on-going through the Tucson PD.

Current Expenditures: No expenditures.

---

**2. 2013 State Homeland Security Grant Program: Operation Stonegarden**

This is a multi-agency grant for the Florence PD in the amount of **\$84,000** for overtime and mileage as part of the U.S. Homeland Security Grant Program.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 84,000
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 84,000

Status: The Police Department will begin the project this month.

Current Expenditures: No expenditures.

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**3. 2013 State Homeland Security Grant Program: Operation Stonegarden**

This is a multi-agency grant for the Florence PD in the amount of **\$41,458** for equipment as part of the U.S. Homeland Security Grant Program.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 41,458
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 41,458

Status: The Police Department will begin the project this month.

Current Expenditures: No expenditures.

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**Grants Activity Report  
November 2013**

**4. 2014 Arizona Governor’s Office of Highway Safety (AZGOHS) Occupant Protection Equipment**

AZGOHS awarded **\$2,500** to the Police Department to purchase 50 child safety car seats.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 2,500
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 2,500

Status: The project began this quarter (October – December).

Current Expenditures: No expenditures.

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**5. 2014 Arizona Governor’s Office of Highway Safety (AZGOHS) Selected Traffic Enforcement Equipment (STEP)**

AZGOHS awarded **\$23,591** to the Police Department to purchase radar units, camera units, LIDAR units, and outside services for installation costs to enhance speed enforcement.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 23,591
Town Match	
Total Expenditures	<u>(20,591)</u>
Fund Balance	\$ 3,000

Status: The project began this quarter (October – December).

Current Expenditures: \$20,591

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**6. 2014 Arizona Governor’s Office of Highway Safety (AZGOHS) Occupant Protection Enforcement and Education**

AZGOHS awarded **\$4,000** to the Police Department to support Personnel Services (Overtime) and Employee Related Expenses to enhance seat belt usage by conducting Occupant Protection Enforcement and Education.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 4,000
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 4,000

Status: The project began this quarter (October – December)

Current Expenditures: No expenditures.

---

**Grants Activity Report  
November 2013**

**7. 2014 Arizona Governor’s Office of Highway Safety (AZGOHS) Selected Traffic Enforcement**

AZGOHS awarded **\$8,000** to the Police Department to support Personnel Services (Overtime) and Employee Related Expenses to enhance speed enforcement throughout the Town.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 8,000
Town Match	
Total Expenditures	<u>0</u>
Fund Balance	\$ 8,000

Status: The project began this quarter (October – December).

Current Expenditures: No expenditures.

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**8. 2014 Arizona Governor’s Office of Highway Safety (AZGOHS) Selected Traffic Enforcement Equipment**

AZGOHS awarded **\$9,973** to the Police Department to purchase (1) Speed Trailer to enhance speed enforcement.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 9,973
Town Match	
Total Expenditures	<u>(9,973)</u>
Fund Balance	\$ 0

Status: The project began this quarter (October – December)

Current Expenditures: \$9,973

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**Grants Activity Report  
November 2013**

**PRIOR FISCAL YEARS**

**1. 2004 Main Street Streetscape Project - TEA-FLO-0(004)**

Federal Highway Administration funds awarded **\$500,000** to perform enhancements on North Main Street.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 500,000
Town Match	28,500
Total Expenditures	<u>(211,625)</u>
Fund Balance	\$ 316,875

**UPDATE** Status: Sidewalks are currently being replaced in preparation for this project.

Current Expenditures: No expenditures.

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**2. 2011 State Special Projects Grant (SSP) – Downtown ADA Improvements Curb Cuts Contract 111-12**

State Special Project Grant awarded **\$300,000** from the Arizona Department of Housing (ADOH) to install ADA curb-cut ramps in the downtown Main Street area.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 300,000
Town Match	118,810
Total Expenditures	<u>(314,126)</u>
Fund Balance	\$ 104,684

Status: The project has been completed and the Town is in the closeout phase.

Current Expenditures: \$14,272 reimbursement is being processed.

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**3. 2012 Certified Local Government Grant (CLG)**

**\$5,000** awarded in order to pay for the architectural services to place some existing properties on the National Register of Historic Places.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 5,000
Town Match	5,000
Total Expenditures	<u>(10,000)</u>
Fund Balance	\$ 0

Status: The Town has received the architect's report on the two properties inventoried.

Current Expenditures: No expenditures.

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**Grants Activity Report  
November 2013**

**4. 2012 Tohono O’odham Nation**

A 12% gaming grant from the Tohono O'odham Nation in the amount of **\$47,361** to be used for repairs and painting of exterior walls of the American Legion building.

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 47,361
Town Match	
Total Expenditures	<u>(46,134)</u>
Fund Balance	\$ 1,227

**UPDATE** Status: The majority of the work has been completed and all that remains is to redo the signage.

Current Expenditures: \$10,818

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**5. Gila River Indian Community**

A 12% gaming grant from the Gila River Indian Community (GRIC) in the amount of **\$63,802** for the purchase of an exhaust capture and filtration system for Fire Station No. 549 (downtown).

Current Status				
1. Council Approved	2. Pre- Approved	3. Application Submitted	4. Award/Denial Notification	5. Grant Contract
6. Construction Project	7. Project	8. Reimbursed	9. Closeout	10. Closed

Grant Amount	\$ 63,802
Town Match	
Total Expenditures	<u>(63,802)</u>
Fund Balance	\$ 0

**UPDATE** Status: The project has been completed and the Town is in the closeout phase. The final report was sent to GRIC in October.

Current Expenditures: No expenditures.

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**GRANT FUNDS SUMMARY**

<b>TOTAL</b> Grant funds requested in Submitted Applications	\$ 1,388,174
Prior Years funds for Active Grants	\$ 916,163
Current Fiscal Year funds for Active Grants	<u>246,522</u>
<b>TOTAL</b> Grant funds awarded for Active Grants	\$ 1,162,685

# Fire Department

## MEMORANDUM

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**DATE:** December 10, 2013

**TO:** Charles Montoya, Town Manager

**FROM:** Peter Zick, Fire Chief

**SUBJ:** Summary of November 2013 and Plans for December 2013

The fire responses for 2013-2011 are as follows:

Type of Calls	2013		2012		2011	
	<i>Nov</i>	<i>YTD</i>	<i>Nov</i>	<i>YTD</i>	<i>Nov</i>	<i>YTD</i>
Brush Fires	2	26	1	19	1	14
Structure Fires	0	19	1	31	0	21
Vehicle Fires	0	7	2	8	0	6
Trash Fires	0	13	2	10	0	8
EMS	<b>137</b>	<b>1762</b>	<b>163</b>	<b>1421</b>	<b>109</b>	<b>1097</b>
HazMat	1	24	3	33	0	27
Electrical Arching	0	3	0	5	1	4
Police Asst./Public Asst.	5	97	11	63	6	42
Unauthorized Burning	0	2	0	1	0	1
Good Intent	1	1	1	1	0	0
Controlled Burning	4	9	1	13	0	10
False Alarm/System Malfunction	5	37	0	39	1	43
Emergency Stand by (move up)	52	745	66	324	20	148
Other Calls	31	316	30	247	23	212
<b>TOTALS</b>	<b>238</b>	<b>3061</b>	<b>281</b>	<b>2315</b>	<b>161</b>	<b>1634</b>

## *Summary of November*

### **Training:**

Crews are working on minimum company standards (MCS) that I assigned them. Each company will be tested on these each quarter.

All Engineers completed the Driver Operator-Pumper Class from Texas A&M this month. It was an 8 day class that is now mandatory basic training for all Engineers. We are waiting on their test results. This will result in a national certification through Pro Board. This is the first in a series of 3 classes that will be our new standard for this position.

We are getting 3 members trained in our new reporting software so they can deliver the training to the rest of the department to begin Jan 2014.

Captain Jabara attended a class for management of large events. Captain Jabara will be the lead on developing incident action plans for all of our town events in the future.

We were awarded a free class through the state to host a Hazardous Materials Technician class in January 2014. The class is paid for with state homeland security money and will be free to our department. Chief Kemp was also awarded the Class Coordinator position and is currently planning the class. We plan to have 5-8 of our members attend to be certified.

Our Firefighter Academy started this month and is being hosted at CAC. We have 12 people going through the academy. The recruits will graduate as reserve firefighters and will then start completing their education requirements to be eligible for full time status. This process was developed in our Training and Development Committee that we formed.

All members have completed the Blue Card Certification for incident command.

Firefighter Gribble and Adamczyk went to Aniston, Alabama and completed WMD Hazardous Materials Technician class. This was a free class that the feds paid for.

### **Maintenance:**

Ladder 541 went to AJ to have minor hydraulic leaks fixed.

E541 had a windshield replaced due to a crack caused by a rock strike.

Rescue 541 is at AJ getting the computer mount installed

2541 is waiting to go to AJ to have repairs done to the ladder rack

E541 is in line waiting to go for PM and tires.

We have spent our vehicle maintenance budget already this year. This is due to the vehicles that we are currently using for our switch out trucks are close to the end of their service life. It is costing us more on a cost per mile basis to keep them on the road and in working condition.

### **Administration:**

Chief Kemp has been working on many different fire prevention projects. We are doing research on getting a few codes ordinances passed next year to streamline our process.

We are finalizing the implementation of our new reporting software.

Gathering information to start the budget process.

We have hired our next Battalion Chief and he will start on Dec 30<sup>th</sup>. We are preparing an organizational chart to break down responsibilities and duties.

Getting prices on the cost of a few different types of vehicles for our department.

Station 2 is due to be completed by the middle of Jan 2014. We have been working through minnow issues but have been getting through them without any problems. Waiting on pricing for the alerting system.

New ladder truck was delivered to Hughes Fire Equipment and is getting equipment mounted, radios and computers installed and final details finished for delivery. Hope to have the completed truck at the first council meeting in Jan.

## **Plans for December**

### **Training:**

Crews will be tested this month on MCSs and evaluations will be done.

Recruit Academy will continue every Sat until they are done

Will set a date for the next Engineer's class. Pump Operator-Mobile Water Supply will happen in Jan.

In service training for new ladder.

Regional Ladder and Engine training

### **Maintenance:**

Engine 541 will go to AJ for PM and tires

Engine 2541 will go to AJ to have ladder rack repaired.

Issues to be addressed as needed.

### **Administration:**

Hydrant testing and evaluation of water system

Planning for Haz Tech Class in Jan

Deployment of reporting system to the department.

New BC roles and responsibilities

Working on Station 2 project- ordering furniture and equipment.

Grant preparation for Fire Prevention Grant in Jan.

Planning for removal of old Station 2 and the bay.

G2 Alerting system finalization and installation.

Completing Evaluations.

Continue to work on Mutual Aid/Auto Aid agreements.

Continue evaluation of the possibility of using Mesa Fire for dispatch services.

# Florence Community Library

## November 2013

### November Statistics

- 7,670 patrons visited the library in November
- 9,247 total items were circulated in November
- 53 library cards were issued
- 1,276 patrons signed up for use of the computers
- 161 person(s) attended 10 program(s) presented by the library
- 8 classes were held in the library
- 1,190 FHS students visited the library on a pass
- 3 person(s) volunteered 13.5 hour(s)

### Meetings and Events

- 11/05/13 Coffee Club  
Jasper Halt attended a Journey Stories committee meeting
- 11/06/13 Evening Book Club
- 11/11/13 Library closed for Veterans Day holiday
- 11/13/13 Friends of the Library meeting
- 11/15/13 Staff attended the AzLA Conference
- 11/16/13 Jasper Halt attended the Journey Stories opening reception.
- 11/18/13 Book signing with Florence High School student author Douglas Kenney
- 11/19/13 Morning Book Club  
Journey Stories Movie
- 11/22/13 Journey Stories Guest Speaker: "Along the California Trail"
- 11/26/13 Journey Stories Movie
- 11/28/13 –
- 11/29/13 Library closed for Thanksgiving holiday

### Arizona Public Library Data Report

The annual State Data Report was compiled and turned in to the Arizona State Library, Archives and Public Records. This document reports annual statistics and is required to be submitted from libraries throughout the state. Libraries that do not complete this report are not eligible to participate in programs sponsored by the State Library; including LSTA grant funding, OneBookAZ, and the summer reading program. The information is then compiled and delivered to libraries for use when comparing services, population, staffing, statistics, funding, etc. between libraries.



# Memorandum



**To:** Charles Montoya, Town Manager  
**From:** Ray Hartzel, Parks & Recreation Director  
**Date:** December 16, 2013  
**Re:** November 2013 Department Report

Please take the time to review the following division reports: Recreation, Fitness Center, Parks Maintenance, and Senior Center. Thank you.

## **Parks and Recreation Department Divisions Report November 2013**

### **Recreation Programs**

<b>Recreation Programs</b>	<b>Participants</b>	<b>Volunteers</b>	<b>Comments</b>
Iddie Biddie Kiddies	6	0	Estimated Revenue: pd in Aug
Before and After the Bell	38	0	Revenue is posted for July
Fury	13	0	Revenue was posted in Jan.
Boo-Yah Bunch- Jr. NBA	7	0	Estimated Revenue: \$ 175.00
As Seen on Pinterest	13	0	Estimated Revenue: \$ 195.00
Park Jam	15-20	0	Free Program
Sr. Softball League	56	0	Estimated Revenue: \$ 740.00
Jr. NBA	90	8	Estimated Revenue: \$ 2,700.00
Junior Parada	32 Floats	0	Estimated Revenue: \$ 135.00
Adult Open Gym	84/*11		*Average number per night
Teen Open Gym	167/*20		*Average number per night

### **Facility Use Permits**

<b>Number of Facility Use Permits</b>	<b>Estimated Number of Participants</b>
11	400

### Fitness Center- Membership Package

<b>Fitness Package Sales</b>	<b>Total</b>	<b>Revenue</b>
Active Military	1	\$15.00
CCA Employee Rate	5	\$75.00
Daily Fitness Pass	5	\$25.00
Employee	0	\$.00
GEO Employee Rate	8	\$120.00
Non Resident 6 Months	0	\$.00
Non Resident Annual	0	\$.00
Non Resident Monthly	1	\$27.00
Resident 6 Months	2	\$180.00
Resident Annual	0	\$.00
Resident Monthly	59	\$1,062.00
Sr. Non Resident 6 Month	0	\$.00
Sr. Non Resident Annual	1	\$135.00
Sr. Non Resident Monthly	1	\$18.00
Sr. Resident 6 Months	10	\$600.00
Sr. Resident Annual	0	\$.00
Sr. Resident Monthly	35	\$420.00
<b>Total Memberships</b>	<b>128</b>	<b>\$2,677.00</b>

### Fitness Center- Classes

<b>Program</b>	<b>F.C. Members</b>	<b>Non- Members</b>	<b>Total</b>	<b>Revenue</b>
Only You	9	5	14	\$50.00
Walking Club	7	1	8	\$5.00
Hiking Club	0	6	6	\$30.00
Cardio Kickboxing	0	5	5	\$125.00
Latin Heat	0	13	13	\$325.00
Karate for Kids	0	31	31	\$775.00
Total for Fitness Center	16	61	77	\$1,310.00

**\*Estimated member sign-ins throughout the month: 1,214**

**\*Total membership packages sold in October: 128**

**\*Fitness revenue for all sales: \$2,677.00**

**\*Fitness Classes revenue for November: \$1,310.00**

**\*Total October Revenue: \$3,987.00**

### Park Maintenance

Area	Work	Occurrence	Comments
Arriola & Jacques Square	Maintenance	Routine	
Brunenkant Building	Trimming and Maintenance	Routine	
Community Pool	Maintenance	Routine	Chemical & safety maintenance
Downtown Areas	Mowing and Maintenance	Weekly	
Heritage Park & Main Street Park	Mowing and Maintenance	Weekly	
Heritage Park and Little League Park	Field Lining and Preparation	Daily	Little League Accommodations

### Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	9	Meeting	
Bingo	86	Activity	
Birthday Cards	16	Service	
Staff cooked meals /Senior meals	167	Meals/Activity	t-shoot, senior day, thanks
Breakfast	74	Meals/Activity	
CAHRA	09	Service	
Dinner Club- Macayo's	14	Meals/Activity	
Blood Pressures	16	Service	
Pinal County Food Box	33		
Dental Clinic	17		
Diabetic Clinic	0		
Fitness Center	29	Health	
Games	194	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Shuffleboard, Wii games
Guardian Angel Installation	0	Service	
Hair Cuts	0	Service	
Hand weights	08	Activity	
Home-Delivered Meals	328	Service	
Knitting & Crocheting	26	Activity	
Lost Meals	33	Service	
Medicare Advocate	5	Service	
Movie & Popcorn	6	Activity	
Rides Program	177	Service	177 trips to the Center, 9 errands, and 23special events
Senior Donation Meals-	26	Meals	
Senior Hot Topics	23	Activity	
Shopping	03/15/02	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	7	Service	
Volunteer Hours	11 @ 194	Service	
Wii Bowling	0	Activity	

Crafts 10, Welcome back breakfast 29, Rock A Rama Gem 3, Annual Turkey shoot 29, Thanksgiving Luncheon 62, L&M Music 56

**Accomplishments:**

The center served 423 meals to 75 participants; we had 2 new senior participants this month.

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# FLORENCE POLICE

*Monthly Report – November 2013*

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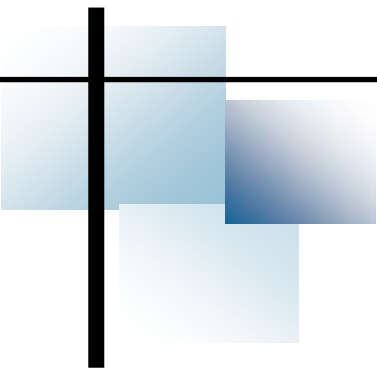
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425 N. Pinal St. □ P.O. Box 988

Florence, AZ 85132

Phone: 520-868-7681 □ Fax: 520-868-0158

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## **MISSION STATEMENT**

*“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”*

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of November 2013. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

### **Department Development**

- Posted position opening for Sergeant
- Continued to rewrite & update current policies to reflect proper procedures
- Alarm Registration Form updated and put on Town website for citizens to download
- Request submitted to AZ Post to refund Department for Lt Tryon Command School (\$2,553)
- Librarian at the Anthem K-8 requested assistance from FPD to fingerprint 23 reading volunteers for the school. Officers and volunteers were assigned the project. Our officer also provided a Crime Prevention presentation on holiday shopping safety and answered general questions from the library volunteers.
- Chief of Police attended:
  - Town Council Meetings
  - Management Team Meetings
  - Weekly Meeting with Fire Chief
  - Weekly FPD Supervisors Meetings
  - Public Safety Meeting with Town Manager
  - T36 Out of County Transport Sub-Committee Meeting
  - FA-2 Planning Meeting at the Casa Grande Police Station
  - T. O. Nation Meeting
  - PRCC Leadership Team Meeting at Pinal County
  - Sports and Special Events Incident Management Training
  - Post Leadership Class

### **Service Awards**

Chief Dan Hughes – 1 year of service  
Detective Lisa Gaston – 7 years of service  
Police Officer Scott Morris – 9 years of service

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## Personnel

<i>Employee</i>	<i>Position</i>	<i>Effective</i>
<b><i>New Hire</i></b>		
Damon Horn	Police Officer	11/2013
<b><i>Terminations</i></b>		
None		
<b><i>Vacancies</i></b>		
1 full-time	Police Sergeant	Internal/Promotional
1 full-time	Police Officer	
3 full-time	Public Safety Dispatcher	

## Personnel Development

### Civilian Personnel

- Support Services Supervisor attended an on-line webinar for the Revisions on the Lexipol Program, and Agencies in Arizona and around the country struggle with understanding the value an All-Hazards Communications Unit Leader (COML) and/or Communications Unit Technician (COMT) brings to an event or incident.

### Sworn Personnel

- Officers completed HAZMAT Training, Handcuffing Refresher Training
- Officer Acevedo attended regular SWAT Training with the county wide tactical team
- Officer Voight completed FTO (Field Training Officer) Program, Tazer Training, Reading Body Language Training
- Officer Acuna in FTO Program, Tazer Training
- Officer Horn began FTO Program
- Officers conducted training on handcuffing techniques during briefings

## Volunteers

Forty-six active community Volunteers provided 289 hours of service to the FPD. Year to date savings to the Town of Florence by utilizing the volunteers is \$81,493.00. Volunteer services included assisting with the following:

- Contacted by Asset Security who requested assistance in getting 112 of his staff members
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fingerprinted. Arrangements were made to expand our days of operation to get the staff fingerprinted during their recertification training.

- Funeral escorts
- 2 hour training for Volunteer Management System
- Junior Parada
- Florence K-8 School Turkey Trot for the children
- House Watches
- School Crosswalks
- Court Security
- Correctional Corporation of America (CCA) prison break drill

## Support Services

### Communications

- Public Safety Dispatcher background checks complete. Polygraphs conducted.

How Calls Are Received, Totals by How Received				
	FP1	FP2	FP3	TOTAL
911 Line	45	24	30	99
Crime Stop Line	0	0	0	0
Officer Report	208	107	137	452
In Person	101	1	0	102
Radio Transmission	0	1	3	4
State TT/NLETS	0	0	0	0
Telephone	241	66	96	403
<b>TOTAL</b>	<b>595</b>	<b>199</b>	<b>266</b>	<b>1060</b>

### Evidence and Property

- Assist Volunteer Intern Program
- Fingerprint Duty
- 2013 Annual Report
- Photo reproductions
- 15 cases closed out in evidence

The Prescription Drop Box contained a total of 23lbs 6oz of pills for the month of November. Prescription drugs are the third most commonly abused category of drugs, behind alcohol and marijuana and ahead of cocaine, heroin, and methamphetamine. The collection of these drugs assures their safe disposal, they are not put into the wrong hands, keeps them out of the water systems and landfills. All drugs collected will be burnt at the Globe incinerator on December 5<sup>th</sup>.

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Crime Scene Investigation Activity				
Crime Scene/Evidence			Property	
Assault	1		Cash/Counterfeit Money	0
Burglary	2		Firearm	3
Drugs	5		Found Property	3
Paraphernalia	1		Returned to Owner	2
Shoplifting	3		Safekeeping	6
Theft	1		Dbin	1

### Criminal Investigations Unit

Monthly Case Log			
Previous Months Cases	New Cases Assigned	Number Cases Closed	Total Active Cases
7	1	6	2

**Closed Cases:**

- Allegations of a sex offense that occurred several years ago. Interviews were conducted and searches done to identify suspect. No new leads or information were obtained. Case administratively closed.
- Allegations of a sex offense. Interviews were conducted on all parties and evidence collected. Cases were forwarded to Pinal County Attorney's Office for a charging review.
- Injuries to a child were reported due to suspicious nature. Investigators spoke with CPS and doctors and injuries deemed accidental, not criminal. No offense observed.
- Allegations of a sex offense. Victim recanted during interview and physical exam returned with no evidence. Case closed, no offense observed.
- Assault occurred with 14 inmates attaching a correctional officer at CCA. Charges submitted to Pinal County Attorney's Officer following CCA Investigators assistance in identifying assailants.

**Open Cases:**

- Allegations of a sex offense occurring in possibly Glendale or Phoenix. Forensic interview conducted to identify jurisdiction.
- Parent made complaint to CPS involving a physical injury a child received during visitation with father. Made contact with CPS for updates, completed supplement.

**Detectives attended:**

- Multi-Agency Information Exchange Meeting at Casa Grande PD
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- Meeting with Correctional Corporation of America (CCA) at Pinal County Attorney's Office
  - John Reid & Associates Child Abuse Investigations Training, Columbus Ohio

## **Operations/Patrol**

GOHS Grant 2013-164-194:

- Halloween DUI detail with Pinal County

Vehicles maintained with the department:

- The Department lettered all vehicles to reflect the patrol number of the vehicle for beat coverage. The Department is utilizing workers from the Halfway House on Diversion Dam Road to wash and wax the fleet.
- Progress was made in cleaning up the bay areas of the new evidence building.

### **Extra Detail**

The Police Department assisted the Florence Immigration Facility with several training scenarios. The officers notified the Florence Gardens area residents of the drill. The scenarios included an inmate taking another inmate hostage and at the same time a gas leak occurred within the facility. This training is a NIMS requirement.

Beat 3 Sergeant working on a draft and plans for a block watch program in Beat 3.

The Police Department conducted 786 Directed Patrols during November. Directed Patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. The more patrol presence is concentrated in those areas, the less crime there will be in those places.

Total number of Citations issued: 126

Total number of Warnings issued: 8

### **Events**

- Junior Parada rodeo and parade
  - Turkey Trot fund raiser at the Florence K-8 school. Children walked a 1 mile radius around the neighborhood streets surrounding the school.
  - Sun City Anthem at Merrill Ranch hosted the Annual Fit for Life Expo. Approximately 2300 people attended throughout the day. Fifty-two vendors from various healthcare companies and several businesses had booths. The FPD Prescription Drop Box was taken to the event and manned by FPD Volunteers.
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### Notable Calls

FPD received a call that a subject stole a firearm and was going to kill someone. While en-route to the call, officers observed the vehicle that the suspect was in and performed a high risk stop. The subject was arrested for possession of the stolen firearm and narcotic charges. The driver was cited for a suspended license. The officers used proper tactics and recovered the firearm without incident.

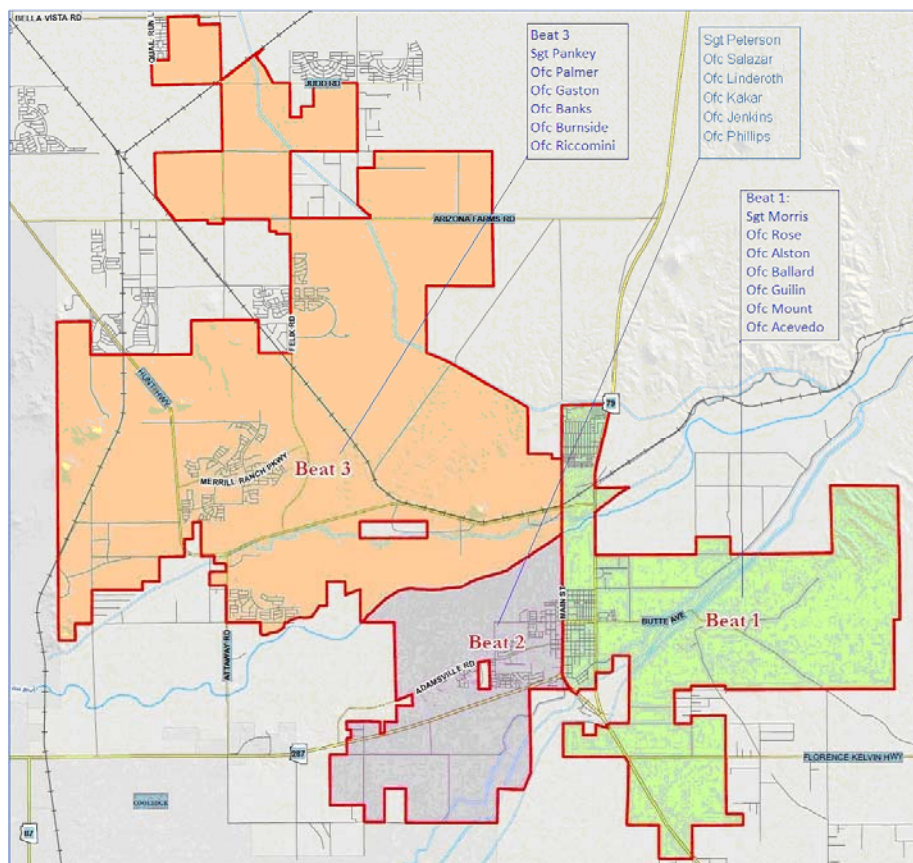
A medical call was received reference an unresponsive male on the side of the roadway. Upon arrival, a male subject became combative with police and ems/fire. Subject was arrested for Aggravated Assault on officers. Subject was spitting, physically aggressive with personnel and resisted arrest.

### Canine Unit

Officer Guilin and K-9 Russ had 38 calls for service in beat 1 with 6 utilizations to search for drugs. There were 2 alerts and no arrests. Officer Guilin attended Specialized Compartment Training on November 6, 2013. This training addressed how to locate hidden drug compartments in vehicles.

Officer Ballard and K-9 Marco had 33 calls for service in beat 1 with 9 utilizations to search for drugs. There were 2 alerts and 3 arrests. Officer Ballard also is providing field training to a new officer.

### Beat Assignments:



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## Average Response Time to Calls for Service

**6 Month Reporting Period: June 2013 to November 2013**

	Jun	Jul	Aug	Sep	Oct	Nov
H - Hot Call	**	4:23	7:33	5:48	5:58	None
Priority 1	**	4:50	6:26	4:56	5:39	4:46
Priority 2	**	9:50	7:06	8:26	9:47	7:08
Priority 3	**	30:32	18:31	22:18	20:02	13:54
Priority 4	**	11:58	11:05	22:20	19:50	28:41

Definitions:                   \*\*Call dispatching was unavailable while under review for clarity and accuracy.

H - Hot Call                   This priority represents the highest level of response by the Department where there is the chance of serious injury or loss of life, or major loss of property.

Priority 1                      This priority includes in-progress or just occurred, no presence of weapon used in a threatening manner (suspect present).

Priority 2                      This priority includes minor crime events which are not on-progress and have a 15-45 minute time delay in being reported (suspect not present).

Priority 3                      This priority includes calls on events where there is a significant time delay by the reportee (suspect not present).

Priority 4                      The priority represents report calls only taken by phone at officer's discretion or light duty office, if available.

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**NOVEMBER 2013**  
**Count of Index Offenses**

<b>Classification of Offense</b>	<b>Offenses</b>	<b>Unfounded</b>	<b>Actual</b>	<b>Offenses</b>	<b>Juvenile</b>
<b>CRIMINAL HOMICIDE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Murder/Nonneg	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
<b>FORCIBLE RAPE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
<b>ROBBERY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
<b>ASSAULT</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>5</b>	<b>2</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	3	0	3	2	0
e. Other Assaults - Simple	6	0	6	3	2
<b>BURGLARY</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>
a. Forcible Entry	1	0	1	0	0
b. Unlawful Entry/No Force	3	0	3	1	0
c. Attempt Forcible Entry	2	0	2	0	0
<b>LARCENY - THEFT</b>	<b>12</b>	<b>0</b>	<b>12</b>	<b>2</b>	<b>1</b>
<b>MOTOR VEHICLE THEFT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Autos	0	0	0	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>8</b>	<b>3</b>
Clearance(s) by Adult Arrest	5				
Clearance(s) by Juvenile Arrest	3				

\*\*Data is tentative until monthly audit is complete

## Public Works Monthly Report October 2013

### Administration

- Personnel attended a Hazard Communication and Global Harmonizing System Training required by OSHA and instruction provided in-house.
- Attended MAG Street Committee meeting.
- Negotiated night work with Demolition Contractors and Bomanite Imprinted Concrete Contractor on Main Street Crosswalk/Intersection Improvements Project.
- Completed Main Street ADA Curb Cuts Project. All punch list items completed and closing Contract.
- Continued to attend Western Central Pinal County Non-Attainment Working Group meeting on PM 10 issues for State Implementation Plan.
- Continued procurement specifications for acquisition of equipment needed for Fleet Maintenance.
- Participated in Scoping of Work for the SR 287/79B Roundabout.
- Assisted Grants in preparation of PM-10 Sweeper Grant by MAG.
- Continued input on Padilla Park to include building supply systems at the Silver King. Electrical interface with APS coordinated for Padilla Park and Heritage Park Ballpark lighting.
- Held discussions with various municipalities and entities concerning disposal of sanitation vehicles.
- Attended PCWAA meeting.
- Assembling data for Pinal County joint maintenance road agreement for maintenance of various gravel roads, reviewing eligible roads for participation.
- Completed negotiations of sludge hauling contract with Roadrunner Transit Sanitation; in-process preparation of procurement documents.
- Traffic Study analysis continued on Victory Way, Spyglass Drive and Yorktown Way.
- Traffic Study on Hunt Highway north of Franklin Road near completion; analyzing improvements.
- Traffic count and speed analysis completed on Felix Road between Hunt and Hiller alignment, preparing estimates for work to be performed and also work to be completed by Pulte.
- Completed 'No Engine Braking' analysis at various locations. Received input to Arizona Department of Transportation (ADOT) for two locations. Information to be resubmitted.
- Completed design and provided samples of colors for imprinted concrete utilization on crosswalks/intersections on Main Street. Presented Request for Council Action to the ability of Town Manager to negotiate pertinent demolition and imprinted concrete for work.
- Streets personnel attended Basic Workzone Traffic Control classes.

- Received input from ADOT for strobes at Main/Butte Intersection; awaiting further Intergovernmental Agreement (IGA) from ADOT, follow-up continued with other ADOT personnel and preparing Encroachment Permit.
- Awaiting Pinal County in regards to Cooper Road and requested Pinal County to provide a Scope of Work for their project to include drainage, signage, roadway section, etc. Pinal Court stated right-of-way acquisition needed. No further developments received from County. Provided County with traffic analysis of road; awaiting County.
- Met with Pinal County and farmer on Canal Road maintenance; yet to be resolved with County/Town maintenance resolution.
- Previously met with Southwest Gas and advised them that regulator at Felix/Hunt intersection needed to be relocated, pending review of documents with Pulte. Awaiting results. Follow up continued, no action yet by Southwest Gas. Pulte to contact.
- Met weekly with Baxter Design Group to discuss plan review, submittals, and district engineering topics an Anthem at Merrill Ranch.

### **Engineering**

- Corrected waterline deficiency on Independence Way and found pipe and backfill improperly installed. Pulte to excavate, install slurry concrete mix and realign two (2) water lines for 400 lineal feet.
- Attended MAG committee meeting on Streets and MAG Standards.
- Reviewed Southwest Environmental Utilities Agreement and related Johnson Ranch Developers' Agreement for Utilities including CAG 208 submittal with CAG.
- Finalized Contractor's Contract at generator (60kW) at cell tower at North Florence Water Supply Tank site; scheduled work for November. Generator procured, Cummins generator.
- Completed work for chip-sealing Plant Road and prepared Butte/Plant Road intersection for paving.
- Initiated wet/dry utility review of Silver King/Padilla lot plat.
- Completed various activities related to Brunenkant Building stabilization contract, including providing comments to Architect. Reviewed design estimate, provided contractual comments for construction and A/E services.
- Preparing sketches for security measures on counter at Administration area in Town Hall.
- Initiated the design of the remodeling of the Town Hall Administration Conference Room and tenant improvement within the Administrative portion of Town Hall.
- ADOT started SR 79/79B T-intersection temporary construction in County area southeast of Town Limits.
- Met with Magma Flood Control District and County for input into Magma Wash Drainage/Flood Analysis start of engineering by District.

- Started revising and completed design for Police Department Parking Lot and Drainage Improvements at existing Police Station.
- Assisted ADOT Consultant for signalization project at Diversion Dam and SH79 in coordination with Diversion Dam Road Project.
- Willdan continued Diversion Dam Road design in accordance with their Service Contract Task Order, 95% complete drawings.
- Reviewing alternate design of mailbox location and approach by Postal Service just north of Yavapai Court on Florence Blvd.
- Unpaved Road status
  - a. Cooper Road right-of-way issues are being reviewed by the County.
  - b. Felix Road traffic analysis completed indicating the feasibility to increase speed near the 85% level. Estimate of TOF accepting road from Pulte in progress in accordance with September findings that were documented. Continued discussing right-of-way acquisition at Hunt Highway with Owner.
  - c. Canal Road to be handled under IGA with County.
  - d. Franklin Road, east of Hunt Highway completed with paving. Franklin Road west of Hunt Highway findings being evaluated for drainage improvements per findings with resultant estimates for design/construction.
- Received authorization from SCID to extend pipe with drainage ditch at Attaway/Hunt Highway intersection for possible intersection improvements; design continued.
- Investigated storm drain issues in Walker Butte wash within Anthem; evaluating results.
- Deficiencies noted in warranty period at Anthem infrastructure on Hunt Highway; remediation not completed to include rejuvenation. Provided input into remediation and Traffic Control Plan.
- Completed engineering of wellhead and booster pump/distribution system at Well No. 3. APS contacted for services loads, (1200 amp). Revisions to pumping arrangement started for County interface. RFP being reviewed, front-end and I & C to be resolved.
- Met with GEO prison officials to discuss drainage issues from State Land to the south of GEO Prisons. Research proceeding, field investigation continued.
- SCID (San Carlos Irrigation District) reconstructing canal, and requested relocation/permit evaluation of three (3) water/sewer line crossings.
- Received water line extension drawings to legal offices at SH79. We are awaiting ADOT permit for construction from owner.
- Attended TTAC/CAG Meetings.

### **Streets**

- Completed Plant Road stabilization and Chip Seal Project.
- Performed maintenance on unpaved roads: Cooper and Christensen Roads, twice each.

- Reviewing and issuing right-of-way permits and follow-up inspections.
- Completed Traffic Control for Main Street ADA Curb Cuts Project and started sidewalk remediation work.
- Started curb pavement markings on Main Street.
- The patch truck crew worked on street and sidewalk maintenance and water/sewer repair patches.
- Performed blue stakes on rights-of-way for storm drainage lines in areas of request.
- Crews worked on cleanups, mowing, spraying weeds, storm drain cleaning and trimming trees.

### **Fleet Maintenance**

- Replaced tires on SA-008, PR-009, and ST-013.
- Replaced battery on WW-009.
- Replaced pin assembly on SA-003.
- Replaced grip arm parts on SA-001.
- Installed Utility Truck Bed in WW-005.
- Replaced shocks (rear) on IT-002.

### **Facility Maintenance**

- Initiated specifications and request for proposals of various roofing projects at Heritage Park, Fitness Center, Fire Station No. 1 and Silver King.
- Initiated Request for Proposal for Town Hall painting.
- Awaiting results of HVAC (heating, ventilation and air conditioning) controls adjustment to Rooms 1202/1203 in Town Hall, before evaluation. IT to send out service contract, rooms not evaluated.
- Continued minor repairs at McFarland including fencing, fan/door repairs, and electrical revisions.
- Investigated structural crack at Fire Department Bay floor and recommended it be sealed. Researching engineered products for use; to be continued when resources available.
- Public Works man hours were expanded on facilities maintenance rather than outsourcing for contract labor.
- Minor plumbing activities took place at various facilities throughout Town including replacement of accessories.
- Performed repairs of restroom areas throughout Town including accessory replacements. Major repairs at High Profile parking lot; all work continued.
- Replacement of four (4) doors at Senior Center, pending approval of purchase order.
- Replacement of two (2) doors at Jacques Square restroom, pending approval of purchase order.
- Addressing warranty issues at Police Evidence Storage Facility: a) refrigerator/freezer out of warranty and subcontractor was bankrupt, completed initial repair; preparing scope for modification of facility b) Kroll notified of light fixture anchorage, Contractor reviewed and to initial action



- with electrical subcontractor; and c) plumbing subcontractor to repair expansion tank on water heater.
- At request of Police and Fire Departments, covered an abandoned well on private property.

### **Sanitation**

- Corresponded with Contractor Administrator and RAD on commercial, non-commercial and other accounts.
- Completed commercial service reconnaissance for sanitation services.
- Resolution of trash enclosure at Town Hall addressed.

### **Cemetery**

- Two (2) funerals were held.
- Eleven (11) inquiries on cemetery plots were discussed.
- Three (3) plots were sold.
- Investigating monument placement at Cemetery for rules/regulation, building safety and right-of-way issues.

## Public Works CIP Projects

October-13

### Highway Users

Name	Status
Florence Heights Street Improvements	Received SCID Board Approval, IGA prepared. Met with ADOT on permitting again. ADOT review for signalization indicated not needed. Final Permitting Application to be submitted. Redesign in progress due to SR79/79B Project and adjacent development.
Diversion Dam Road Improvements	Reviewed documents for ADOT permit submittal. Redesign continued with Minor Arterial Road classification, considering Super Stop and ADOT Signalization Project. Super Stop relocates access. Design 95% complete. Streetlight design in-process.
Main Street Curb Extension (Butte to Ruggles)	100% complete.
Hunt Highway	Overlay and milling from 2900 I.f. west of Attaway end of Hunt Highway Phase III proposal received, being evaluated. RFP being prepared for FY 13/14.
Florence Gardens	Initiate Engineering Scope of Work for Phase IV street improvements.
Roundabout	Scoping meeting held with ADOT Consultant.
Plant Road	Construction completed for stabilized road section and prepared Butte/Plant Rd. intersection for paving.
Hunt Highway Improvements at Fire Station No. 2	Driveway and median improvements completed for Phase I. Phase II scheduled for January. Signalization Drawings received for review and commented on. RFP being prepared for construction.
Pinal Street Drainage	Pending Territorial Square hydraulics
Main Street Crosswalk Improvements	Engineering items finalized; design completed. Construction estimates and schedule finalized.

### Water

Name	Status
Well Replacement (Well 3)	Final Design 100% completed. Reviewing bid documents. Agreement with County completed. Redesign with CCA booster pumps completed. RFP in process. Extension granted of NOI.
Water Storage Tank (Florence Gardens)	Survey completed. Design 90% completed. Cell tower site to be incorporated for access/security/generator. Redesign in process continued. Generator at Cell Tower designed; proposals received and work scheduled in November.
INS Water Line Replacement	Design completed for portion revised, National Guard tie-in system completed.
Water Lines (Adamsville)	Professional Service proposals received. Hydraulic analysis in process. RFP being prepared for water lines.
Merrill Ranch Well	SWVP/JUC considering monitoring wells and addressing water supply to area.
Adamsville Road	Initiated Project Scope for Utilities Construction.

### Miscellaneous

Name	Status
Effluent Discharge System	Engineering is complete, pending resolution with tree farm. On-site construction bids to be an RFP. Recirculation Lines to be engineered completed. RFP in conjunction with Operations Building Expansion.
FY12/13 Chip Seal Projects	Plant Road stabilization/Chip Seal Project is 85% complete. Pavement assessment performed, completed. Piggyback pricing received from Pinal County. Felix Road remediation being evaluated for costs.
	East Butte Microseal (pending RFP).

### Facilities

Name	Status
PD Evidence Storage	Scope consolidation and engineering revision being designed.
PD Drainage	Design document in process.
Parks/Recreation	One HVAC Unit replaced, two (2) others to be completed.



**TOWN OF FLORENCE**  
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## MEMORANDUM

To: Charles Montoya, Town Manager  
Lisa Garcia, Deputy Town Manager

From: John V. Mitchell, Utilities Director

Date: December 11, 2013

Re: November 2013 Department Report

Major Department updates are as follows:

- Submittals to a request for statement of qualifications for engineering design, construction management, and inspection services for various water and wastewater projects have been reviewed – *Completed; firms have been selected for each service category.*
- Staff is working on a request for statement of qualifications for the design of a 1.5 MGD (million gallons per day) expansion of the south WWTP – *Ongoing.*
- Staff is complying with the requirements of the consent order between ADEQ and the Town for the SWWTP. Required:
  1. Interim Plan/Phase I plan to address residual chlorine exceedances - *Submitted, has not been approved.*
  2. Phase II plan to upgrade chlorination/dechlorination process – *to be complete by December 2014.*
  3. Drilling of replacement monitoring well - *Completed. Eight months of sampling ongoing.*
  4. Submittal of maximum detection limits (MDL) study - *Completed.*
- Replaced all corroded lifting cables for submerged aerated mixer (SAM) units at SWWTP. Repaired 4 SAM motors.
- Completed first stage sampling for new disinfection byproduct (DBP) rule.
- ADEQ conducted well site inspections; only minor discrepancies found and corrected.
- Installed new valve risers with locking lids at the Florence Hospital.
- Installed new water insta-valve on water line at 6<sup>th</sup> St.

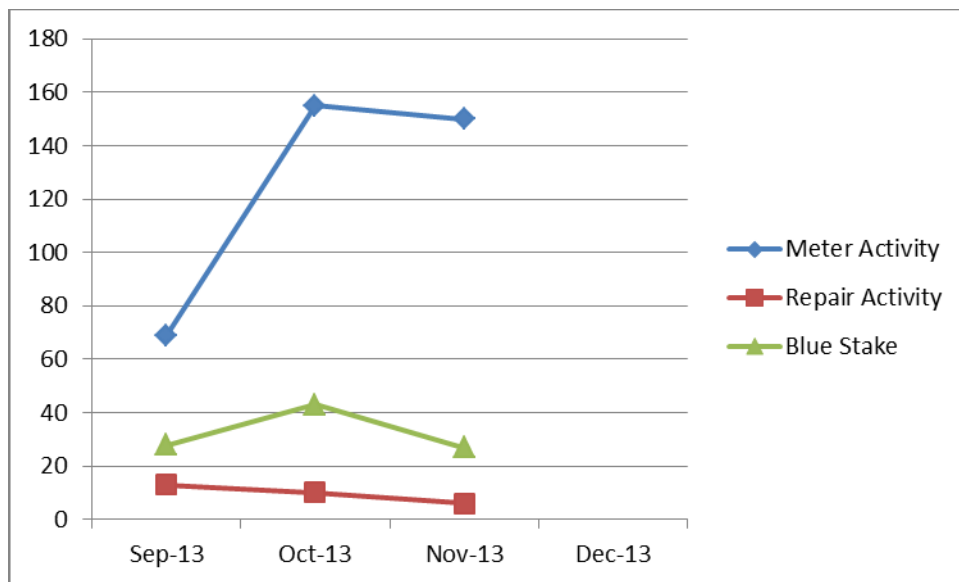
- Replaced a 10ft section of water line and installed new service tap on 6<sup>th</sup> St.
- Replaced fire hydrant at 225 6<sup>th</sup> St.
- Replaced chlorine booster pump at Well #5.
- Cleaned all well sites.
- Created standard operating procedures (SOP's) for water and wastewater sampling.
- Demolished unsafe structures at NWWTP.
- Completed mandatory safety training on hazardous communication.

Staffing updates:

- Wastewater Treatment Plant Operator and Utility Systems Operator positions filled.
- Staff has initiated recruitment for a vacant Senior Treatment Plant Operator.

Service Order Summary:

- Meter Activity - 150
- Repair Activity - 27
- Blue Stake – 6



Monthly Graph