

**TOWN OF FLORENCE
REGULAR MEETING
AGENDA**

PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON MONDAY, JANUARY 7, 2013, AT 5:30 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

- 2. ROLL CALL: Mayor Rankin___; Vice-Mayor Smith___;
Councilmembers: Tom Celaya___; Bill Hawkins___;
Ruben Montaña___; Tara Walter___; Vallarie Woolridge___;**

3. ADJOURN TO EXECUTIVE SESSION

For the purpose of discussion of the public body regarding Town Manager selection process, in accordance with A.R.S. §38-431.03 (A)(1).

4. ADJOURN FROM EXECUTIVE SESSION

- 5. INVOCATION PERFORMED BY PASTER WAYNE DOUGLAS, GILA RIVER COMMUNITY CHAPEL.**

6. PLEDGE OF ALLEGIANCE

7. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

8. PUBLIC HEARING AND PRESENTATIONS

- a. Public Hearing on ORDINANCE NO. 590-13: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTIONS 150.059 DOWNTOWN COMMERCIAL (DC) AND 150.047 DISTRICT USE REGULATIONS TABLES (B) (First Reading).**
- b. Introduction and acknowledgement of promotions within the Police Department: David Peterson, Sergeant and Steve Geib, Lead Dispatcher.**

9. **CONSENT:** All items indicated by an (*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. ***Reappointment of** Sheree Berger and Eugene Horan to the Library Advisory Board with a term to expire December 31, 2014.
- b. *** Reappointment of** Don Pinson to the Parks and Recreation Board with a term to expire December 31, 2015.
- c. ***Reappointment of** Barry Reed, James Petty, and Larry Putrick to the Planning and Zoning Commission with a term to expire December 31, 2015.
- d. ***Reappointment of** Elizabeth Kizer and Sharon Speck to the Redevelopment Commission with terms to expire December 31, 2016.
- e. ***Reappointment of** Jorganne Cochran, Chris Reid, Lynn Smith, and Betty Wheeler to the Historic District Advisory Commission with a term to expire December 31, 2015; Appointment of Cathy Adam to the Historic Advisory Commission with a term to expire December 31, 2014.
- f. ***Authorization to forward** a favorable recommendation to the Arizona Department of Liquor Licenses and Control regarding the Caliente Casa De Sol's application for a Special Event Liquor License for the following dates: February 15, 19, 20, 22, and 24, 2013 for the 2013 Spring Fling Events.
- g. ***Authorization to forward** a favorable recommendation to the Arizona Department of Liquor Licenses and Control regarding the Florence Gardens Mobile Home Association's application for a Special Event Liquor License for Three Parks Wine and Micro Brew Fund Raiser on January 29, 2013.
- h. ***Acceptance of the** public improvement for the Anthem at Merrill Ranch Subdivision Units 17B and 18.
- i. ***Approval of the** December 3, 10, and 11, 2012 Town Council Meeting minutes.
- j. ***Receive and file the following Board and Commission minutes:**
 - i. **September 19,** and **November 28, 2012** Joint-Use Library Advisory Board minutes
 - ii. **August 16, 2012** Planning and Zoning Commission minutes
 - iii. **October 30, 2012** Redevelopment Commission minutes

10. UNFINISHED BUSINESS

- a. **Reconsideration** (Discussion/Approval/Disapproval) of the Design Review application for a Town of Florence downtown historic district monument

sign located at the northeast corner of Main Street and Butte Avenue in Florence, Arizona, (HDAC-08-12-DR).

11. NEW BUSINESS

- a. **Mayor appointment of Chair** Elizabeth Kizer and Vice Chair Anne Cartier-Bresson to the Redevelopment Commission with a term to expire December 31, 2013.

12. CALL TO THE PUBLIC

13. CALL TO THE COUNCIL

14. ADJOURN TO EXECUTIVE SESSION

For the purpose of discussion of the public body with the Town Attorney regarding contract negotiations relating to the Florence Ranch and Majestic Ranch development agreements in accordance with A.R.S. § 38-431.03(A)(4).


15. ADJOURN FROM EXECUTIVE SESSION

16. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED THE 3rd DAY OF JANUARY 2013, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA AND AT WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.*****

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8a.
MEETING DATE: January 7, 2013 DEPARTMENT: Community Development STAFF PRESENTER: Mark Eckhoff, AICP Community Development Director SUBJECT: Adopt Ordinance 590-13: Downtown Commercial Text Amendment (PZC-04-12-ORD)		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input checked="" type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Public Hearing and first reading only on January 7, 2013.

On January 22, 2013, motion to adopt Ordinance No. 590-13 for the Downtown Commercial Text Amendment.

BACKGROUND/DISCUSSION:

The Town of Florence requests approval of the following application:

PZC-04-12-ORD: A Text Amendment application to amend the Town of Florence Code of Ordinances. More specifically, an Ordinance of the Town of Florence, Pinal County, Arizona amending Title XV: Land Usage, Chapter 150 Development Code, Sections 150.059 Downtown Commercial (DC) and 150.047 District Use Regulations Tables (B).

The Downtown Commercial (DC) Zoning District currently encompasses a land area that is generally bordered by Ruggles Street to the north, Butte Avenue to the south, Granite Street to the west and Bailey Street to the east. An additional property was zoned to DC after the original DC area was established to include four existing residential structures at the southwest corner of Granite Street and 6th Street. The purpose of the DC Zoning District is to provide a legal zoning category that helps to maintain and enhance the character of the downtown historic core. The intent of the District is to promote a pedestrian-oriented specialty retail district by encouraging the improvement of the pedestrian environment, delineating the appropriate land uses within the District and ensuring that new buildings are designed to be compatible with the historic fabric of the area and development continues to occur at the appropriate scale.

A range of uses are permitted in the DC Zoning District that are intended to encourage and promote its pedestrian, specialty retail and historic character. Residential uses are encouraged as part of mixed use developments, i.e., they are vertically or horizontally integrated into commercial and office environments. The range of uses permitted in the DC Zoning District are intended to underscore the uniqueness of the area.

Staff is proposing multiple text changes to the DC Zoning District to improve reinvestment opportunities and enhance economic development in the District. These include: eliminating the prohibition of a drive through for banks; changes to allow hotels, bed and breakfast facilities, movie theaters and grocery stores as principally permitted uses in the DC Zone; providing consistency in setback requirements for commercial and residential uses; and eliminating most parking requirements in the District.

The setback requirements for commercial and residential uses are not consistent in the DC Zoning District. Since the District is intended to be mixed use—with both residential and commercial uses ideally existing within the same building—it is not necessary to differentiate setbacks between commercial and residential uses. This text amendment proposes the same setbacks for commercial and residential uses in the DC Zoning District.

Properties within the DC Zoning District are built up to or close to the property line which is an integral aspect of their historic character. As a result, properties within the DC Zoning District are generally unable to provide on-site parking. The DC Zoning District currently requires on-site parking which makes it difficult for a new business to locate within the District because they often cannot meet the parking requirement. This Amendment proposes to eliminate the parking requirement, with the exception of ADA requirements and some loading requirements, within the DC Zoning District. Such can be done since the supply of nearby public parking is adequate within and surrounding the District.

These changes are intended to facilitate business development and economic development in the Town of Florence and have been supported by the Town's Economic Development Coordinator.

FINANCIAL IMPACT:

None directly, but this amendment can potentially facilitate increased economic development and redevelopment opportunities within the historic downtown core that in turn could equate to new investments into vacant and/or under utilized properties and ultimately greater sales tax revenues.

RECOMMENDATION:

This amendment was discussed at a Town Council work session, presented to the Historic District Advisory Commission and the Planning and Zoning Commission has forwarded a unanimous favorable recommendation on this case to the Town Council.

Public Hearing and first reading only on January 7, 2013.

On January 22, 2013, motion to adopt Ordinance No. 590-13 for the Downtown Commercial Text Amendment.

ATTACHMENT:

Ordinance No. 590-13

ORDINANCE NO. 590-13

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 150 DEVELOPMENT CODE, SECTIONS 150.059 DOWNTOWN COMMERCIAL (DC) AND 150.047 DISTRICT USE REGULATIONS TABLES (B).

WHEREAS, development codes are designed to protect the health, safety and general welfare of the public and are subject to modifications to ensure that codes are current and meet the needs of the local community; and

WHEREAS, deficiencies have been noted in current development codes pertaining to the Downtown Commercial (DC) Zoning District in Florence; and

WHEREAS, the Town of Florence has proposed this Ordinance to address such deficiencies and ensure that our local development codes pertaining to the DC Zoning District are appropriate and current for the Town of Florence; and

WHEREAS, this Ordinance is intended to promote economic development within the Florence downtown historic core; and

WHEREAS, the Florence Planning and Zoning Commission conducted a public hearing on this Ordinance and they have sent the Mayor and Council a favorable recommendation on this proposed Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Florence as follows: that the Town of Florence Code of Ordinances, Title XV land Usage, Chapter 150 Development Code, Sections 150.059 Downtown Commercial (DC) and 150.047 District Use Regulations Tables (B) is hereby amended.

Section 1. That the recitals contained in this Ordinance are hereby adopted and incorporated herein as findings of the fact of the Mayor and Council of the Town of Florence.

Section 2. That if any word, sentence, paragraph, clause, phrase or other provisions of this ordinance is for any reason deemed to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such holdings shall not affect the validity of the remaining words, sentences, paragraphs, clauses, phrases or other provisions of this ordinance, it being the legislative intent that in such event the remainder of this ordinance shall stand, notwithstanding the invalidity of any word, sentence, paragraph, clause, phrase or other provision.

SECTION 150.059 DOWNTOWN COMMERCIAL (DC).

(A) *Purpose.* The purpose of the Downtown Commercial zoning district is to maintain and enhance the character of the historic buildings within the central business district area of historic downtown Florence; and facilitate opportunities for redevelopment and new development. ~~downtown redevelopment area.~~ The ~~intent of the~~ Use and development standard regulations for the DC District are designed ~~is~~ to promote a pedestrian-oriented specialty retail and mixed-use district by encouraging the improvement of the pedestrian environment, delineating ~~the~~ appropriate land uses within the DC District and ensuring that new and renovated buildings are designed to be compatible with the historic fabric of the area and at a ~~human~~ scale consistent with existing buildings within the DC District. ~~It is intended that this district accommodate a specific range of uses including specialty retail, government, business and professional offices and residential uses.~~

(B) *Permitted uses.*

~~(1) Permitted uses in the DC downtown commercial zoning district shall be only those uses listed provided that all commercial activities be conducted entirely within the street frontage of the buildings and on the first floor of the buildings. Residential uses are encouraged as a mixed use with the commercial activities. Outdoor patios and seating areas are encouraged to add to the pedestrian environment and social interaction at the street. Drive-through windows are prohibited. Permitted uses are subject to all other applicable standards of this section. No building permit shall be issued for a use not specifically identified herein and until design review and building plan approval has been granted by the town and the appropriate reviewing boards or commissions;~~

~~(2)~~(1) Personal and household services, such as clothing alteration, seamstress shop, shoe repair shops, beauty and barber shops, jewelry and watch repair, small appliance repairs, bank ~~(without drive-through window)~~, credit union, travel agency, laundrette and dry cleaners (without processing);

~~(3)~~(2) Specialty retail uses including, but not limited to, gift shops, stationery and card stores, clothing stores, bicycle shop, bookstores, art supply shops, florists, bakery, photo shop, copy/printing shops, photo studios, delicatessen, coffee house, candy shop, billiards parlor, movie theater, neighborhood grocery store, sporting goods store and ice cream shop;

~~(4) Photographic studio, printing shop, publishing or photostatting shop;~~

~~(5) Music and video store, sporting goods store, bicycle shop, movie theater, billiards parlor, provided the building and/or stores are under 5,000 square feet;~~

~~(6) Apparel and accessories;~~

~~(7)(3) Art studios for the production and teaching of fine art, when located above the first floor or behind the commercial frontage;~~

~~(8)(4) Art galleries, antiques, crafts, consignment and collectibles sales;~~

~~(9)(5) Restaurants (excluding drive-in and drive-through facilities), cafeterias, taverns, liquor store and outdoor dining when ancillary to restaurant use;~~

~~(10)(6) Hotels and Bed and Breakfasts; with all guest rooms located behind the commercial frontage or above the first floor;~~

~~(11)(7) Residential units provided they are located behind the Main Street commercial frontage on the first street level floor, or located on the second above the street level floor if along the Main Street frontage and/or on any floor where not located along the Main Street frontage; above the commercial uses;~~

~~(12)(8) Professional and administrative offices;~~

~~(13)(9) Private club or lodge provided the facilities are under 5,000 square feet; and~~

~~(14) Bank and similar financial institutions.~~

(10) Those uses permitted in the DC Zoning District per Table 150.047.B. Employment and/or commercial zoning district use regulations.

(C) Conditional uses. Reserved. Uses may be permitted subject to a Conditional Use Permit (see Section 150.015 and Table 150.047.B).

(1) Those uses conditionally permitted in the DC Zoning District per Table 150.047.B.

~~Because no list of uses can be exhaustive, decisions on unspecified uses shall be rendered by the Planning and Zoning Commission with appeal to the Town Council.~~

Because no list of uses can be exhaustive, interpretations on unspecified uses shall be rendered by the Town Community Development Director with the right to appeal to the Planning and Zoning Commission and Town Council.

(D) *Development standards.* The chart which follows specifies the maximum building heights and minimum yard setbacks.

(1) *Setbacks.*

Minimum Yard Setbacks*				
Land Use	Front	Side	Street Side	Rear
Commercial	0 feet	0 feet	0 feet	10 feet <u>0 feet</u>
Residential	20 feet <u>0 feet</u>	10 feet <u>0 feet</u>	15 feet <u>0 feet</u>	20 feet <u>0 feet</u>

*While zero lot line development is encouraged in the DC District, compliance with other applicable code requirements, such as building and fire codes, is still required.

(2) *Area and bulk requirements.*

Minimum Site Area	Minimum Lot Area	Minimum Lot Width	Minimum Lot Depth	Maximum Height
N/A	N/A	N/A	N/A	35 feet *
* As measured from grade.				

(E) *Parking regulations.* With the exception with any potentially applicable requirements for ADA (handicap accessible) parking for any new or redeveloped property in the DC District and loading requirements for any commercial business over 5,000 square feet, no on-site parking shall be required in the DC Zoning District. Other applicable ~~The~~ parking regulations are as provided in § ~~150.155~~ Part 7. *Parking; Loading and Unloading* of the Development Code.

(F) Compliance with other provisions.

(1) *Historic district provisions.* When a property located within the DC Zoning District is also located within the Town's Historic District, the ~~The~~ provisions and regulations in § 150.066 shall apply.

(2) *Additional height and area regulations and exceptions.* The provisions and regulations in Part 8. of the Development Code are applicable to the DC Zoning District. §-150.164 herein.

SECTION 150.047 DISTRICT USE REGULATIONS TABLES.

(B) *Employment and/or commercial zoning district use regulations.*

P=Permitted N=Not Permitted C=Conditional T=Temporary Uses

Use	B-1	B-2	TRC	NO	PO	DC	PI	LI	HI
Banks without drive-through	P	P	P	P	P	P	N	N	N
Grocery and/or supermarket	P	P	P	N	C	<u>CP</u>	N	P	P
Hotel and/or motel	C	P	C	N	C	<u>CP</u>	N	P	P

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, this ____ day of ____ 2013.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

James E. Mannato, Town Attorney



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 9a.

MEETING DATE: January 7, 2013

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia
Interim Town Manager

SUBJECT: Appointments to the Library Advisory Board

- Action**
- Information Only**
- Public Hearing**
- Resolution**
- Ordinance**
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other**

RECOMMENDED MOTION/ACTION:

Reappointment of Sheree Berger and Eugene Horan to the Library Advisory Board with a term to expire December 31, 2014.

BACKGROUND/DISCUSSION:

In October 2012, Town staff sent notice to board and commission members whose terms were expiring. Also in October, an advertisement was placed on the Town website, on Channel 11, and in the Florence Reminder noticing the availability of board and commission seats. To our dismay, we have had very little interest in the vacant seats.

Members of the Library Advisory Board shall reside in the Florence Unified School District. Members of the Library Advisory Board serve two year terms.

One seat remains vacant on the Library Advisory Board.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Reappoint Sheree Berger and Eugene Horan to the Library Advisory Board with a term to expire December 31, 2014.

ATTACHMENTS:

Applications

Boardmember List



Board and Commission Application

NAME Sheree Berger

DATE 11/26/12

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>Sheree Berger</u>	Date: <u>11/26/12</u>
E-Mail Address: <u>sheree.berger@hotmail.com</u>	
Street Address: <u>409 Ashley Way</u>	Mailing Address: <u>P.O. Box 324</u>
Home Telephone: <u>868-5288</u>	Work Telephone: <u>-</u>
Occupation: <u>Sped Para Pro</u>	Best Time to Call: <u>after 3:00</u>
Do you own commercial property or operate a business in Florence? <u>N</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>36 years</u> Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>Florence Library Board - I believe the last 6 years</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)	
1 <u>Florence Library Board</u>	2 <u></u>

If appointed, how much time would you be able to devote to the board or commission?
 Hours per week? as much as needed Hours per month? as much as needed

Employment History		
Employment Period	Employer's Name and Address	Title
off <u>1995-</u> <u>off and on</u> <u>TO present</u>	<u>Florence Unified District</u>	<u>Sped Para PRO</u>
Education		
Name of School, College or University you attended	Degree	Year
<u>Central Arizona College</u>	<u>AAG</u>	<u>2010</u>
Civic Activities – Service Organizations		

What personal and professional experience or background can you contribute to the board or commission? I have been a reader since I learned to read and have always visited the library.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I have previous experience on the board and I want to my best for the Florence Town Library.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I have been a library patron since 1975 and have always had an interest in our local library.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Steve Berger

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

CITIZEN'S GUIDE.....Florence's Boards and Commissions

Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

* Alternates are not selected to fill in for board, commission or committee members during the regular meetings. Alternates may attend meetings and are encouraged to do so on their own initiative. However, their overall knowledge and abilities and help them prepare for future appointments. Alternates may not formally participate in the board, committee or commission decisions unless called upon to do so in a vacancy, at which time they are automatically appointed to the open position.



Board and Commission Application

NAME BUSBUE HORAN

DATE 11/26/12

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: EUGENE J. HOEAN	Date: 11/26/12
E-Mail Address: jenehoan@mac.com	
Street Address: 3686 N. Prunctor Ct.	Mailing Address: Florence 85132
Home Telephone: 520-723-1339	Work Telephone: 520-431-1638
Occupation: RETIRED ACADEMIC	Best Time to Call: AM
Do you own commercial property or operate a business in Florence? NO	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: 6	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
REDEVELOPMENT, LIBRARY	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	LIBRARY
2	PLANNING + ZONING

If appointed, how much time would you be able to devote to the board or commission?

Hours per week? **5** Hours per month? **15**

Employment History		
Employment Period	Employer's Name and Address	Title
1988 - 2008	ASHBRIDGE BUSINESS SCHOOL	DIRECTOR MBA

Education		
Name of School, College or University you attended	Degree	Year
Phd - Airlie UNIV		

Civic Activities – Service Organizations

What personal and professional experience or background can you contribute to the board or commission? Extensive mgmt experience
World wide travel

What is the most significant contribution you can make as a member of the board or commission for which you are applying? continued output

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. resident - have run for town council

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: 

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

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* Application must be completely filled out in order to be considered *
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Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

* Alternates are not selected to fill in for board, commission or committee members who do not attend meetings. Alternates may attend meetings and are encouraged to do so on their own initiative using their overall knowledge and abilities and help them prepare for future participation. Alternates may not formally participate in the board, committee or commission activities unless and until there is a vacancy, at which time they are automatically appointed to the open position.

Library Advisory Board

(2 Year Term)

Meets the Third Wednesday of the Month at 6:00p.m.

5 members

Talma Harmon

P.O. Box 1944

Florence, AZ 85132

(520) 868-5468 Home

(520) 450-2183 Cell

tharmon@florence.k12.az.us

Appointed: 02/21/2006

Expires: 12/31/2012

Hermalene Wick

P.O. Box 1734

495 N. Warner Street

Florence, AZ 85132

(520) 483-6694

motodepo@hotmail.com

Appointed: 01/17/2012

Expires: 12/31/2013

Sheree Berger

P.O. Box 324

Florence, AZ 85132

(520) 868-5288 Home

(520) 518-1526

shereeberger@hotmail.com

Appointed: 02/05/2007

Expires: 12/31/2012

Denise E. Kollert

802 E. McFarland Blvd.

Florence, AZ 85132

(520) 868-8177

Appointed: 12/17/2007

Expires: 12/31/2013

Eugene Horan

3686 N. Princeton Ct.

Florence, AZ 85132

(520) 723-1339 home

(520) 431-1638 work

Email: ehoran3@cox.net

Appointed: 2/22/2011

Expires: 12/31/2012

Alternate:

Kamian E. Harmon

PO Box 1944

515 N. Warner Street

Florence, AZ 85132

(520) 208-4235

kamian.harmon@centralaz.net

Appointed: 01/17/2012

Expires: 12/31/2013

Staff Liaison

Rosemary Bebris

1000 S. Willow Street

Florence, AZ 85132

(520) 868-9471

rosemary.bebris@florenceaz.gov

Council Liaisons

Councilmember Vallarie Woolridge

534 W. 14th Street

P.O. Box 2670

Florence, AZ 85132

Home: 520- 868-3204

Cell: 520-560-2211

Councilmember Tara Walter

2231 N. Smithsonian Dr.

Florence AZ 85132

Home: 520-723-0694



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 9b.

MEETING DATE: January 7, 2013

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia
Interim Town Manager

SUBJECT: Appointments to the Parks and Recreation Board

- Action**
- Information Only**
- Public Hearing**
- Resolution**
- Ordinance**
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other**

RECOMMENDED MOTION/ACTION:

Reappointment of Don Pinson to the Parks and Recreation Board with a term to expire December 31, 2015.

BACKGROUND/DISCUSSION:

In October 2012, Town staff sent notice to board and commission members whose terms were expiring. Also in October, an advertisement was placed on the Town website, on Channel 11, and in the Florence Reminder noticing the availability of board and commission seats. To our dismay, we have had very little interest in the vacant seats.

Staff will continue to advertise to fill the vacant seat.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Reappoint Don Pinson to the Parks and Recreation Board with a term to expire December 31, 2015.

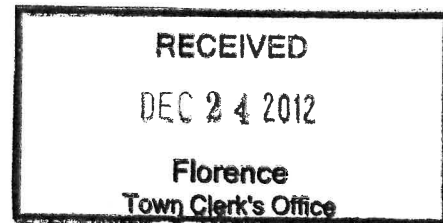
ATTACHMENTS:

Application

Boardmember List



Board and Commission Application



NAME SON PINSON

DATE 12-24-2012

Date Received: 12-24-2012

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>Don Pinson</u>		Date: <u>12/21/12</u>
E-Mail Address: <u>dandnpinson@cgmailbox.com</u>		
Street Address: <u>177 S. Bush St - Florence</u>		Mailing Address: <u>PO Box 1165 Florence, AZ 85132</u>
Home Telephone: <u>520/868-4872</u>		Work Telephone: <u>520/518-1625 Cell</u>
Occupation: <u>Retired</u>		Best Time to Call: <u>after 9:00 AM</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>		
Work/Business Name: <u>NA</u>		
Work/Business Address: <u>NA</u>		
Length of Residency in Florence: <u>37 years</u>		Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
<u>Parks and Recreation 3 yrs to 12/31/12</u> <u>Industrial Development Authority 1975-1993</u>		

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	<u>Parks and Recreation</u>	2	
---	-----------------------------	---	--

If appointed, how much time would you be able to devote to the board or commission?

Hours per week? _____ Hours per month? 8

Employment History

Employment Period	Employer's Name and Address	Title
<u>1978-2002</u>	<u>AZ Dept of Corrections</u>	<u>Retired as a Major</u>
<u>1969-1976</u>	<u>1st Nat'l Bank of AZ - Florence</u>	<u>Manager</u>

Education

Name of School, College or University you attended	Degree	Year
<u>NAU</u>	<u>NO</u>	<u>1955-56</u>
<u>U of AZ</u>	<u>NO</u>	<u>1956-60</u>

Civic Activities - Service Organizations

NONE at present except for Parks and Recreation Board

What personal and professional experience or background can you contribute to the board or commission? Familiarity with the board - years of management and Supervisory experience with the bank and the State

What is the most significant contribution you can make as a member of the board or commission for which you are applying? My interest in the Parks and Rec Department and my desire to see it flourish.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. My years of service on the Industrial Development Authority and the fact that I was recruited to serve on the Parks and Rec. Board

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Don Fenner

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

Parks & Recreation Board

(3 Year Term)

Meets Quarterly -Fourth Thursday of the first Month of each quarter at
6:00p.m.

January, April, July, and October
5 members

Danny Turner

130 E. Florence Heights Dr.
Florence, AZ 85132
(520) 868-4760 Home
(520) 483-1843 Cell
DLTurner@cableaz.com
Appointed: 12/21/2009
Expires: 12/31/2012

Jose F. Rosario

6595 W. Victory Way
Florence, AZ 85132
(520) 233-6241 Home
cubangma@yahoo.com
Appointed: 1/20/2012
Expires: 12/31/2014

Don Pinson

P.O. Box 1165
177 S. Bush Street
Florence, AZ 85132
(520)868-4872 Home
(520) 518-1625 Cell
dandnpinson@cgmailbox.com
Appointed: 12/21/2009
Expires: 12/31/2012

Jaclyn Revis

5988 W. Yorktown Way
Florence, AZ 85132
(520) 233-6164 Home
(520) 723-6613 Work
jmwrevis@gmail.com
Appointed: 1-20-2012
Expires: 12/31/2014

Donald Woolridge

P O Box 482
534 W. 14th Street
Florence, AZ 85132
(520) 868-3204 home
(520) 868-4772 (work)
Appointed: 3/7/2011
Expires: 12-31-2013

Staff Liaison

Ray Hartzel

132 N. Bailey
Florence, AZ 85132
ray.hartzel@florenceaz.gov
Office: 520-868-7582
Cell: 520-251-1721


Council Liaisons

Councilmember Tara Walter

2231 N. Smithsonian Drive
Florence AZ 85132
Home: 520-723-0694

Mayor Tom Rankin

345 W. Highway 287
P O Box 228
Florence AZ 85132
520-705-1039

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9c.
MEETING DATE: January 7, 2013 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia Interim Town Manager SUBJECT: Appointments to the Planning and Zoning Commission		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Reappointment of Barry Reed, James Petty, and Larry Putrick to the Planning and Zoning Commission with a term to expire December 31, 2015.

BACKGROUND/DISCUSSION:

In October 2012, Town staff sent notice to board and commission members whose terms were expiring. Also in October, an advertisement was placed on the Town website, on Channel 11, and in the Florence Reminder noticing the availability of board and commission seats. To our dismay, we have had very little interest in the vacant seats.

The Planning and Zoning Commission has five members with no alternates at this time. The Commission may have two alternate members. Alternates may attend meetings but shall not participate until the time as a vacancy has occurred and the alternate has filled the vacant seat.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Reappoint Barry Reed, James Petty, and Larry Putrick to the Planning and Zoning Commission with a term to expire December 31, 2015.

ATTACHMENTS:

Applications

Boardmember List



Board and Commission Application

NAME BARRY REED

DATE 11/22/12

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>BARRY REED</u>	Date: <u>11/22/12</u>
E-Mail Address: <u>bbb.reed@hotmail.com</u>	
Street Address: <u>7742 W Springfield Ct Florence</u>	Mailing Address: <u>same</u>
Home Telephone: <u>219-241-2638</u>	Work Telephone:
Occupation: <u>retired teacher</u>	Best Time to Call: <u>anytime</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>3 1/2 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>Planning and Zoning</u> <u>7-20-11 to 12-31-12</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
<u>Planning and Zoning</u>	

If appointed, how much time would you be able to devote to the board or commission?

Hours per week? 10 Hours per month? 40

Employment History		
Employment Period	Employer's Name and Address	Title
<u>5-88 to 6-09</u>	<u>Teacher. Duneland School Corp</u>	<u>621 W Morgan Ave Chesterton IN.</u>
<u>8-78 - 7-88</u>	<u>Agent-Owner State Farm Ins</u>	<u>1500 S Calumet Ave Chesterton IN</u>
<u>5-75 - 8-78</u>	<u>Teacher - Boone Grove High School</u>	<u>Boone Grove IN</u>
Education		
Name of School, College or University you attended	Degree	Year
<u>Valparaiso University</u>	<u>BA History</u>	<u>73</u>
<u>Valparaiso University</u>	<u>MA History</u>	<u>74</u>
Civic Activities - Service Organizations		
<u>E/Ks Florence</u>		

What personal and professional experience or background can you contribute to the board or commission? Just being on the board for a year and a half has given me insight and experiences for the position. I also was a business owner for 10 yrs.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I work very well with present board members. I take in consideration what's best for the town and try to keep my personal considerations out of it.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I want the Anthem community and the town of Florence to be united as one.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: 

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

CITIZEN'S GUIDE.....Florence's Boards and Commissions

Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street



Board and Commission Application

NAME James Petty

DATE 12-18-12

Date Received: 12-18-12 @ 9:14am m.H

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <i>Jim Petty</i>	Date: <i>12-18-12</i>
E-Mail Address: <i>nobasura@earthlink.net</i>	
Street Address: <i>566 E Echo Ln.</i>	Mailing Address: <i>same</i>
Home Telephone: <i>868-634564</i>	Work Telephone: <i>866-6545</i>
Occupation: <i>Public Works Emp</i>	Best Time to Call: <i>after 5 anytime</i>
Do you own commercial property or operate a business in Florence? <i>no</i>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <i>15 yrs</i>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<i>P&Z 11/9 12/12</i>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)	
1 <i>P&Z</i>	2

If appointed, how much time would you be able to devote to the board or commission?	
Hours per week? <i>as needed</i>	Hours per month? <i>as needed</i>

Employment History		
Employment Period	Employer's Name and Address	Title
<i>2/2 - Present</i>	<i>Pinal County</i>	<i>Airport Devel. Director</i>

Education		
Name of School, College or University you attended	Degree	Year
<i>U of A</i>	<i>MBA</i>	<i>05</i>
<i>Embry-Riddle</i>	<i>B.S.</i>	<i>91</i>

Civic Activities – Service Organizations

What personal and professional experience or background can you contribute to the board or commission? 3 yrs experience on board
Understanding of process from work

What is the most significant contribution you can make as a member of the board or commission for which you are applying? Be reliable

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. past board service
-Desired to get involved.

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Applicant's Signature: 

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- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
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- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

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Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

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Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street



Board and Commission Application

NAME LARRY R. PUTRICK

DATE 26 NOV 12

Date Received: 21 NOV 12

Appointed on: DEC 2009 to Planning & zoning Board/Commission

Term Expires: 12/31/12

Board and Commission Application

Name: <u>LARRY R. PATRICK</u>		Date: <u>26 NOV 12</u>
E-Mail Address: <u>prezero@cox.net</u>		
Street Address: <u>6434 Willow Way</u>		Mailing Address:
Home Telephone: <u>520-709-3389</u>		Work Telephone:
Occupation: <u>Consultant</u>		Best Time to Call: <u>any time</u>
Do you own commercial property or operate a business in Florence? <u>Yes</u>		
Work/Business Name: <u>Prem zero Consulting</u>		
Work/Business Address: <u>6434 W, Willow Way</u>		
Length of Residency in Florence: <u>3 years</u> Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
<u>Planning & Zoning Vice Chairman</u>		

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
<u>Planning & Zoning</u>	

If appointed, how much time would you be able to devote to the board or commission?
 Hours per week? 20 hours Hours per month? _____

Employment History		
Employment Period	Employer's Name and Address	Title
<u>1999 to present</u>	<u>Prem zero Consulting</u>	<u>President</u>
<u>2001-2009</u>	<u>DPA Aviation</u>	<u>Adopt V. P.</u>

Education		
Name of School, College or University you attended	Degree	Year
<u>Berry University</u>	<u>Bachelor</u>	<u>84</u>

Civic Activities – Service Organizations

Elks Lodge, Greater Florence C of C
volunteer campaign worker

What personal and professional experience or background can you contribute to the board or commission? 40+ years in Aviation, program

Management, Sales, Marketing,
Fidd Engineering

What is the most significant contribution you can make as a member of the board or commission for which you are applying? continue my support for

the Territorial Sovereignty Project and
continued technical assistance to EPC

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions.

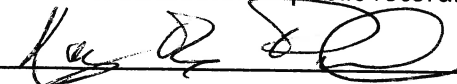
Candidate for Town Council;

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: 

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *

THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

CITIZEN'S GUIDE.....Florence's Boards and Commissions

Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

Planning and Zoning Commission
(3 Year Term)
Meets the First and Third Thursday of the Month at 6:00p.m.
5 members

Jeff Wooley

P.O. Box 2896
373 E. Ashley Way
Florence, AZ 85132
Home: 520-868-2398
Cell: 520-431-5710
jkwooley@pinalinternet.net
jkwooley@cox.net
Appointed: 1/20/2009
Expires: 12/31/2014

John Anderson

2631 N. Presidential Dr.
Florence, AZ 85132
Home: 520-233-6066
Cell: 520-840-1573
ja@johnlanderson.com
Appointed: 1/3/2012
Expires: 12/31/2014

Barry B. Reed

7742 W. Springfield Ct.
Florence, AZ 85132
Home: 219-241-2638
bbb.reed@hotmail.com
Appointed: 6/20/2011
Expires: 12/31/2012

James Petty

566 E. Echo Lane
Florence, AZ 85132
Home: 520-868-4564
Work: 520-866-6545
nobasura@earthlink.net
Appointed: 12/21/2009
Expires: 12/31/2012

Larry R. Putrick

6434 W. Willow Way
Florence, AZ 85132
Home: 520-709-3389
Alternate: 425-641-3898
lputrick@cox.net
Appointed: 12/21/2009
Expires: 12/31/2012

Alternate:
Vacant

Staff Liaison

Mark Eckhoff
P.O. Box 2670
Florence, AZ 85132
Work: (520) 868-7540
mark.eckhoff@florenceaz.gov


Council Liaisons

Councilmember Bill Hawkins

130 Campbell Road
P O Box 1378
Florence, AZ 85132
Home: 520-868-9647
Cell: 520-705-1601

Councilmember Ruben Montaño

360 E. Ruggles Rd.
P O Box 801
Florence AZ 85132
520-705-1402

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9d.
MEETING DATE: January 7, 2013 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Interim Town Manager SUBJECT: Appointment to the Redevelopment Commission		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Reappointment of Elizabeth Kizer and Sharon Speck to the Redevelopment Commission with terms to expire December 31, 2016.

BACKGROUND/DISCUSSION:

In October 2012, Town staff sent notice to board and commission members whose terms were expiring. Also in October, an advertisement was placed on the Town website, on Channel 11, and in the Florence Reminder noticing the availability of board and commission seats. To our dismay, we have had very little interest in the vacant seats.

Commissioners will comprise a balanced cross-section of the greater Florence Community as well as possess the knowledge, skills, background, interest, experience and availability to perform the work and duties of a Redevelopment Commission as prescribed in Arizona Revised Statutes Section 36-1476.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Reappoint of Elizabeth Kizer and Sharon Speck to the Redevelopment Commission with terms to expire December 31, 2016.

ATTACHMENTS:

Applications

Boardmember List



Board and Commission Application

NAME Elizabeth Kior

DATE 11/2/12

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: Elizabeth Kizer	Date: 11/2/12
E-Mail Address: ekizer@gmail.com	
Street Address: 3634 N. Balboa Dr Florence 85132	Mailing Address: same
Home Telephone: 928-245-7805	Work Telephone:
Occupation: student/graduate assistant	Best Time to Call:
Do you own commercial property or operate a business in Florence? No	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: 3 yrs	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
Redevelopment Commission	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1 Redevelopment Commission	2 Planning + Zoning
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If appointed, how much time would you be able to devote to the board or commission?

Hours per week? 5 Hours per month? 20

Employment History		
Employment Period	Employer's Name and Address	Title
1/2010 - present	University of Arizona	graduate assistant / teaching assistant
8/2006 - 10/2009	Apache County	Health Director
5/2001 - 5/2006	Maricopa County	Probation Officer
Education		
Name of School, College or University you attended	Degree	Year
University of Arizona	Dr PH	2014 (anticipate)
Michigan State University	MS	2006
Civic Activities - Service Organizations		

What personal and professional experience or background can you contribute to the board or commission? I am a member of this community who wants to see the town thrive. I am a civically-minded individual who believes in community self-governance.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? As a public health professional I can provide insight as to what makes a healthy, vibrant community & what poses health risks.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I have served on the Redevelopment Commission for 2 years, my husband is the county elections director, I am active in the Anthem community.

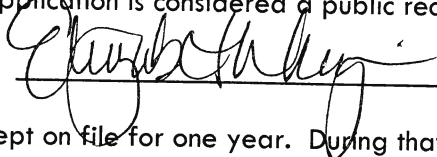
I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: _____



All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE



Board and Commission Application

NAME SHARON SPECK

DATE _____

Date Received: 1-2-13

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: SHARON SPECK Date: 12-5-12

E-Mail Address: Sharon.Speck@nbarizona.com speck-sharon@me.com

Street Address: 13952 N KENDRAS PL FLORENCE Mailing Address: PO Box 1156 FLORENCE

Home Telephone: 520-570-8264 Work Telephone: 520-868-0641

Occupation: Banking Best Time to Call:

Do you own commercial property or operate a business in Florence? No

Work/Business Name: NATIONAL BANK OF ARIZONA

Work/Business Address: 270 N. MAIN ST. FLORENCE, AZ 85132

Length of Residency in Florence: 12 year Are you a Registered Voter Yes No

Are you now, or have you ever served on a board, commission or committee for the Town of Florence? Yes No

If yes, please give name of board, commission and/or committee and dates served:

Redevelopment Comm., I DA,

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	<u>Redevelopment Comm.</u>	2	
---	----------------------------	---	--

If appointed, how much time would you be able to devote to the board or commission?
 Hours per week? 3 Hours per month? 12

Employment History

Employment Period	Employer's Name and Address	Title
<u>6-94 to present</u>	<u>NATIONAL BANK OF ARIZONA</u>	<u>AUP + Branch Mgr</u>
<u>6-66 to 6-94</u>	<u>BANK OF AMERICA (THE Arizona Bank)</u>	<u>VP + Branch Mgr</u>

Education

Name of School, College or University you attended	Degree	Year
<u>Mesa Community College</u>		

Civic Activities – Service Organizations

Rotary - (previous - Woman's Club; Posse)
Chamber of Commerce

What personal and professional experience or background can you contribute to the board or commission? RESIDENT OF FLORENCE 12 years - Pinal County, 48 years
Member of this board 6 years worked on Main St 12 years

What is the most significant contribution you can make as a member of the board or commission for which you are applying? Past experience on the board, worked on
Main St 12 years, open minded,

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. Past board member
and Chairman of board of Florence Cafe, Treasurer of Women's Club,
Rotary member, past posse member. I want to be a part of
keep the downtown area healthy -

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Sharon Speck

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *

THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

Redevelopment Commission

(4 Year Term)

Meets the Fourth Tuesday of the Month at 6:00p.m.

5 members

Chairman and Vice-Chairman to be appointed every January by Council

Sharon Speck - Chairman

P O Box 1156

Florence, AZ 85132

(520) 868-0641 (work)

sharon.speck@nbarizona.com

Appointed: 1/20/2009

Expires: 12/31/2012

Vicki Kilvinger

3700 Ohio Avenue

Florence AZ 85132

(520) 868-9430

Appointed: 6/18/2012

Expires: 12/31/2014

Barbara J. Kelly

P O Box 550

Florence, AZ 85132

(520) 560-5610 (home)

Email: barbarakelly@centurylink.net

Appointed: 2/22/2011

Expires: 12/31/2014

Elizabeth Kizer

3634 N. Balboa Dr.

Florence, AZ 85132

928-245-7805 (home)

Email: ekizer@gmail.com

Appointed: 11/1/2010

Expires: 12/31/2012

Anne Cartier-Bresson

3409 N. Spyglass De.

Florence AZ 85132

916-990-5013

Email: acartier84@rocketmail.com

Appointed: 6/18/2012

Expires: 12/31/2014

Staff Liaison

Scott Bowles

P.O. Box 2670

Florence, AZ 85132

(520) 868-7549 (work)

scott.bowles@florenceaz.gov

Council Liaisons

Councilmember Tom Celaya

801 W. Adamsville

P.O. Box 2670

Florence, AZ 85132

Cell: 520-705-8703

Vice-Mayor Tom Smith


191 N. Bailey

P O Box 1810

Florence AZ 85132

Home: 520-868-4473

Cell: 520-705-1221

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9e.
MEETING DATE: January 7, 2013 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Interim Town Manager SUBJECT: Appointments to the Historic District Advisory Commission		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Reappointment of Jorganne Cochran, Chris Reid, Lynn Smith, and Betty Wheeler to the Historic District Advisory Commission with a term to expire December 31, 2015; Appointment of Cathy Adam to the Historic Advisory Commission with a term to expire December 31, 2014.

BACKGROUND/DISCUSSION:

In October 2012, Town staff sent notice to board and commission members whose terms were expiring. Also in October, an advertisement was placed on the Town website, on Channel 11, and in the Florence Reminder noticing the availability of board and commission seats. To our dismay, we have had very little interest in the vacant seats.

The Historic District Advisory Commission is made up of seven Commission members. The Commission shall contain at least four property owners from the designated District. Three or fewer places on the Commission may be filled by individuals with qualification in one of the following areas: historic preservation, architecture, planning, history, archeology or related field. Three or fewer places on the Commission may also be filled by elected or appointed representative of the municipality and its various Commissions and authorities. Finally, three or fewer places on the Commission may be filled by at-large residents of the municipality.

Chris Reid, Lynn Smith and Cathy Adam are property owners in the District. One seat remains vacant on the Historic District Advisory Commission, which must be filled by a property owner from the District.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Reappoint Jorganne Cochran, Chris Reid, Lynn Smith, and Betty Wheeler to the Historic District Advisory Commission with a term to expire December 31, 2015; appoint Cathy Adam to the Historic Advisory Commission with a term to expire December 31, 2014.

ATTACHMENTS:

Applications

Boardmember List



Board and Commission Application

NAME Joyanne Cochran

DATE 11/27/2012

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <i>do Cochran</i>		Date: <i>11/27/2012</i>
E-Mail Address: <i>jnrcochran@msn.com</i>		
Street Address: <i>3742 N. Monument Drive</i>		Mailing Address: <i>& same</i>
Home Telephone: <i>(520) 723-4715</i>		Work Telephone: <i>(520) 723-6622</i>
Occupation: <i>Educator</i>		Best Time to Call: <i>anytime</i>
Do you own commercial property or operate a business in Florence?		
Work/Business Name: <i>Arizona State University</i>		
Work/Business Address: <i>3925 N. Sun City Boulevard Florence, AZ 85132</i>		
Length of Residency in Florence: <i>4+ years</i>		Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
<i>Historic ^{District} Downtown Advisory Commission ^{Commission}</i>		

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

- | | | | |
|---|---|---|---------------------------------|
| 1 | <i>Historic ^{District} Downtown Advisory Commission ^{Commission}</i> | 2 | <i>Redevelopment Commission</i> |
|---|---|---|---------------------------------|

If appointed, how much time would you be able to devote to the board or commission?
 Hours per week? *3/4 hours* Hours per month? *8 hours*

Employment History

Employment Period	Employer's Name and Address	Title
<i>2010 - 2012 (Present)</i>	<i>ASU - 3925 N. Sun City Blvd Florence</i>	<i>OUT Program Coordinator</i>
<i>2003 - 2010</i>	<i>Amer. School of Tejuicigalpa, Honduras</i>	<i>Director of Curriculum</i>
<i>1999 - 2003</i>	<i>Dco Academy District, Co. Springs, Colorado</i>	<i>Art Program</i>

Education

Name of School, College or University you attended	Degree (Education)	Year
<i>Univ. of Colorado at Denver</i>	<i>Master of Art</i>	<i>1990</i>
<i>Colorado State University</i>	<i>Bachelor of</i>	<i>1974</i>
<i>Civic Activities - Service Organizations</i>		
<i>Fine Arts</i>		

What personal and professional experience or background can you contribute to the board or commission? Policy enforcement, policy development, Program development, budgetary development, administrative expertise

History What is the most significant contribution you can make as a member of the board or commission for which you are applying? Enthusiasm for working to maintain Florence and contribute to the positive enhancement of the town in the future.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. Presently, I am a Commissioner on the HDAC.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifics otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Johanne Cochran

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

Please refer to my previous application for a resume.

CITIZEN'S GUIDE.....Florence's Boards and Commissions

Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street



Board and Commission Application

NAME H. Christine Rad

DATE _____

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: 12/31/12

Board and Commission Application

Name: <u>H. CHRISTINE REID</u>	Date:
E-Mail Address: <u>2010dogwood@gmail.com</u>	
Street Address: <u>125 W. RUGGLES</u>	Mailing Address: <u>P.O. Box 1358</u>
Home Telephone: <u>868-3185</u>	Work Telephone: <u>868-4382</u>
Occupation: <u>office manager, researcher</u>	Best Time to Call: <u>evenings</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name: <u>PINAL COUNTY HISTORICAL SOCIETY</u>	
Work/Business Address: <u>715 S. MAIN ST. FLORENCE</u>	
Length of Residency in Florence: <u>15</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>HISTORIC DISTRICT ADVISORY COMMISSION - Past 10 yrs.</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
<u>HISTORIC DISTRICT ADVISORY</u>	

If appointed, how much time would you be able to devote to the board or commission?
 Hours per week? as needed Hours per month? _____

Employment History		
Employment Period	Employer's Name and Address	Title
<u>1998 - Current</u>	<u>PINAL COUNTY HIST. SOC.</u>	<u>Researcher Office manager</u>
<u>1997-1998</u>	<u>PRESBYTERIAN CHURCH of Florence</u>	<u>Secretary</u>
Education		
Name of School, College or University you attended	Degree	Year
<u>Baltimore Jr. College</u>	<u>AA</u>	<u>65</u>
<u>University of MD</u>		<u>68-70</u>
Civic Activities - Service Organizations		
<u>Served ^{on} HDAC, HELPED WITH DISTRICT GUIDELINES, STREETSCAPE</u>		
<u>AZ HUMANITIES COUNCIL SPEAKER</u>		

What personal and professional experience or background can you contribute to the board or commission? Many years on commission already, attended many training sessions, interested in history + knowledgeable

What is the most significant contribution you can make as a member of the board or commission for which you are applying? dedication + enthusiasm for the historic district - historic home owner - understand issues from both sides

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. organized Jr. Parade parade, served on various boards + focus groups participate in FAM Tour, worked with Main St, Home Tour, Chambers events

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: H. Christine Reed

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

CITIZEN'S GUIDE.....Florence's Boards and Commissions

Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

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Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

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Board and Commission Application

NAME Lynn Smith

DATE 12-4-12

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>Lynn Smith</u>	Date: <u>12-4-12</u>
E-Mail Address: <u>—</u>	
Street Address: <u>192 N. Bailey St</u>	Mailing Address: <u>POBX 1810</u>
Home Telephone: <u>868-4473</u>	Work Telephone: <u>—</u>
Occupation: <u>retired</u>	Best Time to Call: <u>anytime</u>
Do you own commercial property or operate a business in Florence? <u>yes</u>	
Work/Business Name: <u>315 N. Main</u>	
Work/Business Address: <u>2 story rental property</u>	
Length of Residency in Florence: <u>12 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>Historic District Advisory Commission</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1 <u>HDAC</u>	2
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If appointed, how much time would you be able to devote to the board or commission?

Hours per week? Any Hours per month? Any

Employment History		
Employment Period	Employer's Name and Address	Title
<u>1991-93</u>	<u>Bellingrath Gardens + Home</u> ^{Mobile AL}	<u>Tour Guide</u>
<u>1980-84</u>	<u>Presley/Ahwatukee</u> ^{HOUSE OF FUTURE}	<u>Guide + Guard</u>
<u>1975-80</u>	<u>Manteca Schools</u> ^{CALIFORNIA ART DIS}	<u>Teacher</u>
Education		
Name of School, College or University you attended	Degree	Year
<u>Arizona State University</u>	<u>B.A</u>	<u>'61</u>
Civic Activities – Service Organizations		
<u>Pinal County Hist Museum / chairman of collection and executive board</u>		

What personal and professional experience or background can you contribute to the board or commission? I have a degree in Art + History
I have been a tour guide (both as paid + volunteer)
in 4 different historic buildings across the country.
What is the most significant contribution you can make as a member of the board or commission for which you are applying? I live in the district and know it well. I have a personal commitment to the success of the district.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I bought a house in the district and don't want the neighborhood to fail.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Lynn Smith

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

CITIZEN'S GUIDE.....Florence's Boards and Commissions

Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street



Board and Commission Application

NAME Betty Wheeler

DATE _____

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>Betty Wheeler</u>	Date: <u>11/21/12</u>
E-Mail Address: <u>bwheelers@cox.net</u>	
Street Address: <u>6606 W. Mockingbird Ct.</u>	Mailing Address: <u>same Florence AZ</u>
Home Telephone: <u>520-509-1121</u>	Work Telephone:
Occupation: <u>Retired</u>	Best Time to Call:
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>4 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>Historic Design Advisory Commission</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	<u>Historic Design Advisory</u>	2	
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If appointed, how much time would you be able to devote to the board or commission?

Hours per week? 1-2 hrs/wk Hours per month? _____

Employment History		
Employment Period	Employer's Name and Address	Title
<u>3/02 - 7/08</u>	<u>City of Talent, Oregon</u>	<u>City Manager</u>
<u>9/86 - 9/00</u>	<u>Town of Middlebury, Vt</u>	<u>TWN MGR</u>
<u>9/83 - 9/86</u>	<u>Town of Castleton, Vt</u>	<u>TWN MGR</u>
Education		
Name of School, College or University you attended	Degree	Year
<u>University of Calif - Berkeley</u>	<u>B.S. in Bus Adm</u>	<u>1963</u>
Civic Activities – Service Organizations		
<u>Pinal Cty Historic Museum</u>		
<u>Project Bridge</u>		

What personal and professional experience or background can you contribute to the board or commission? Background in local government for 30 yrs

What is the most significant contribution you can make as a member of the board or commission for which you are applying? Knowledge in value of following Regulations & beginning knowledge of History of AZ

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. Volunteer at PHS has given me background in History of Florence

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

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I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Betty Wheeler

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

*** Application must be completely filled out in order to be considered ***
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

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Board of Adjustment

Duties: Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

Membership: The seven members of Council serve as the Board of Adjustments.

Meetings: As needed during regular Council Meetings

Downtown Redevelopment Commission

Duties: Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

Membership: Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

Meetings: Meetings are held the 4th Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

Historic District Advisory Commission

Duties: Maintains the historical integrity of the buildings within the district.

Membership: Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

Meetings: Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main Street

Industrial Development Authority

Duties: In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

Membership: Seven regular members appointed by the Town Council for Six-year terms.

Meetings: The authority meetings are posted 24 in advance with time, date, and location of meeting

Library Advisory Board

Duties: To promote the interests of the Florence Public Library.

Membership: Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

Meetings: Meetings are held the 3rd Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

Parks & Recreation Board

Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

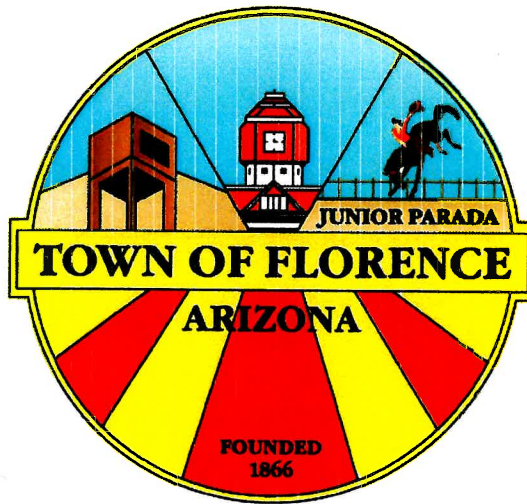
Meetings: Meetings are held the 4th Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

Planning & Zoning Commission

Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street



Board and Commission Application

NAME Bailey Adam

DATE 12/31/12

Date Received: _____

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>Barley Adam</u>	Date: <u>12/31/12</u>
E-Mail Address: <u>TANAKA.ADAM@YAHOO.COM</u>	
Street Address: <u>240 E. RUGGLES ST</u>	Mailing Address: <u>PO BOX 1525</u>
Home Telephone: <u>520.858.2033</u>	Work Telephone:
Occupation: <u>Retired</u>	Best Time to Call: <u>morning</u>
Do you own commercial property or operate a business in Florence? <u>No</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>4 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)	
1	<u>Historic Preservation District Advisory Comm.</u>

If appointed, how much time would you be able to devote to the board or commission?	
Hours per week? _____	Hours per month? <u>10</u>

Employment History		
Employment Period	Employer's Name and Address	Title
<u>35+ Yrs.</u>	<u>IBM Corporation</u>	<u>Sales & Mktg</u>

Education		
Name of School, College or University you attended	Degree	Year
<u>Syracuse University</u>		

Civic Activities – Service Organizations

What personal and professional experience or background can you contribute to the board or commission?

I own a historic adobe which I am fully restoring inside + out and have worked extensively with Town Council, Board of Supervisors + the Historic group.

What is the most significant contribution you can make as a member of the board or commission for which you are applying?

Having very recent experience I hope to draw more historic buildings across us to the process and also make it much easier to understand the web of permits required.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions.

see above

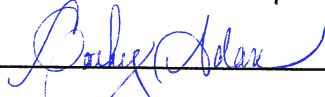
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Applicant's Signature:



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Duties: Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

Membership: Five members appointed by the Town Council for a three-year terms.

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Duties: Analyze, review and make recommendations to the Council regarding land use and development related issues.

Membership: Five members and one alternate* appointed by the Town Council for three-year terms.

Meetings: Meetings are held the 1st and 3rd Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.

Historic District Advisory Commission
(3 Year Term)
Meets the Last Wednesday of the Month at 6:00p.m.
(7 members)

Chris Reid

P.O. Box 1358
125 W. Ruggles Street
Florence, AZ 85132
(520) 868-3185 Home
(520) 868-4382 Work
westerngirl66@yahoo.com
Appointed: 12/21/2009
Expires: 12/31/2012

Lynn Smith

P.O. Box 1810
192 N. Bailey Street
Florence, AZ 85132
(520) 868-4473 Home
(520) 868-4382 Work
Appointed: 12/21/2009
Expires: 12/31/2012

Thomas M. Madden – Vice Chair

P O Box 2368
201 E. Maricopa Blvd.
Florence, AZ 85132
(520) 868-0381 Home
(602)432-6484 Cell
maddent61@aol.com
Appointed: 1/3/2012
Expires: 12/31/2014

Betty Wheeler - Chairman

6606 W. Mockingbird Ct.
Florence, AZ 85132
(520) 509-1121 Home
Bwheeler8@cox.net
Appointed: 2/1/2010
Expires: 12/31/2012

Jorganne Cochran

3742 N. Monument Drive
Florence, AZ 85132
(520)723-4715
jnrcochran@msn.com
Expires: 12/31/2012
Changed from alt. to member 8-16-2010 due to Lois Stryker resignation

Vacant:

12-31-14

Vacant:

12-31-14

Staff Liaison

Gilbert Olgin
P.O. Box 2670
Florence, AZ 85132
(520) 868-7542
gilbert.olgin@florenceaz.gov

Council Liaisons

Councilmember Tom Celaya
801 W. Adamsville Rd.
P.O. Box 1131
Florence, AZ 85132
(520) 705-8703

Councilmember Ruben Montaña

360 E. Ruggles Rd.
P O Box 801
Florence AZ 85132
520-705-1402



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM
9f.

MEETING DATE: January 7, 2013

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia
Interim Town Manager

SUBJECT: Caliente Casa Del Sol's Application for a Special
Event Liquor License

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Authorization to forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control regarding the Caliente Casa De Sol's application for a Special Event Liquor License for the following dates: February 15, 19, 20, 22, and 24, 2013, for the 2013 Spring Fling Events.

BACKGROUND/DISCUSSION:

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control.

Events include the following:

February 15, 2013 from 4:00 p.m. to 8:00 p.m. for Casino Night
February 19, 2013 from 2:00 p.m. to 7:00 p.m. for the Spring Fling Talent Show
February 20, 2013 from 10:00 a.m. to 4:00 p.m. for the Spring Fling Chicken Challenge
February 22, 2013 from 11:00 a.m. to 9:00 p.m. for the Spring Fling Cantina Saloon
February 24, 2013 from 11:00 a.m. to 8:00 p.m. for Horse Races

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control.

ATTACHMENTS:

Applications

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY
LICENSE #

1. Name of Organization: Caliente Casade Sol

2. Non-Profit/I.R.S. Tax Exempt Number: 6036

3. The organization is a: (check one box only)

Charitable Fraternal (must have regular membership and in existence for over 5 years)

Civic Political Party, Ballot Measure, or Campaign Committee

Religious Non profit Corporation

4. What is the purpose of this event? Casino Night

5. Location of the event: 3543 Caliente Blvd Florence Pinal 85132
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: HUGHES JOHNNIE WRAY 9-29-51
Last First Middle Date of Birth

7. Applicant's Mailing Address: 311 MARICOPA Florence AZ 85132
Street City State Zip

8. Phone Numbers: (520) 868-5340 (520) 869-5520 (559) 349-0791
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>2-15-13</u>	<u>Friday</u>	<u>4:00</u>	<u>8:00</u>
Day 2:	_____	_____	_____	_____
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 1 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name Cajiente Casa de Sol 100%
Address 3502 N Ainal Parkway Florence Az 85132 Percentage
Name _____ Percentage
Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

____ # Police Fencing
6 # Security personnel Barriers

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO
(ATTACH COPY OF AGREEMENT)

Name of Business () _____
Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

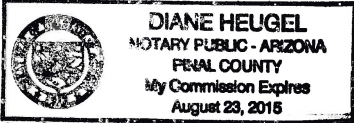
18. Keith R. Weaver declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] CPOA President 12-20-12 (360) 561-1200
(Signature) (Title/Position) (Date) (Phone #)

State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this

20 12 2012
Day Month Year



My Commission expires on: 8/23/15
(Date)

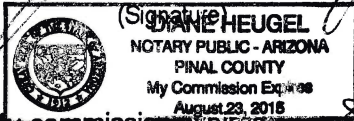
[Signature]
(Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. JOHNNIE WRAY HUGHES declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] State of Arizona County of Pinal
The foregoing instrument was acknowledged before me this

20 12 2012
Day Month Year



My commission expires on: 8/23/15
(Date)

[Signature]
(Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
(Government Official) (Title)
on behalf of _____
(City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

(Employee) (Date)

APPROVED

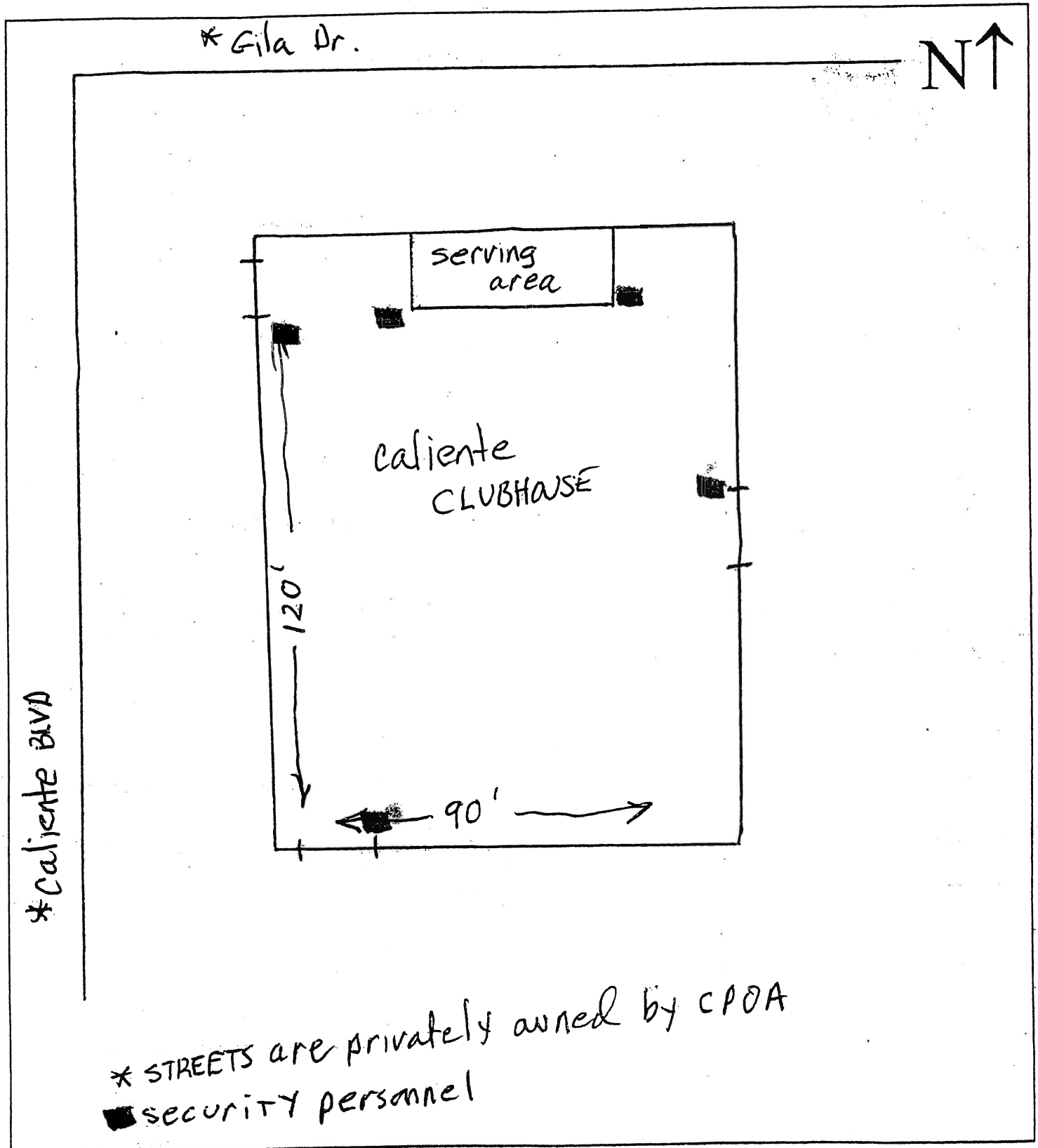
DISAPPROVED

BY:

(Title) (Date)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
 PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**Application must be approved by local government before submission to
 Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY
LICENSE #

1. Name of Organization: Caliente Casade Sol

2. Non-Profit/I.R.S. Tax Exempt Number: 6036

3. The organization is a: (check one box only)
- Charitable
 - Fraternal (must have regular membership and in existence for over 5 years)
 - Civic
 - Political Party, Ballot Measure, or Campaign Committee
 - Religious
 - Non Profit Corporation

4. What is the purpose of this event? SPRING FLING TALENT SHOW

5. Location of the event: 3543 Caliente Blvd Florence Final 85132
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: HUGHES JOHNI WRAY 9-29-51
Last First Middle Date of Birth

7. Applicant's Mailing Address: 311 MARICOPA Florence AZ 85132
Street City State Zip

8. Phone Numbers: (520) 868-5340 (520) 868-5520 (559) 349-0791
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>2-19-13</u>	<u>Tuesday</u>	<u>2:00</u>	<u>7:00</u>
Day 2:	_____	_____	_____	_____
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 5 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name Cajiente Casa de Sol 100%
Address 3502 N. Ainal Parkway Florence Az 85132 Percentage
Name _____ Percentage
Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

6 # Police Fencing
6 # Security personnel Barriers

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

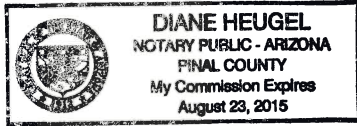
Name of Business () Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. Keith R. Weaver declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] CPOA President 12-20-12 (360) 561-1200
 (Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this

20 12 2012
 Day Month Year

My Commission expires on: 8/23/15
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

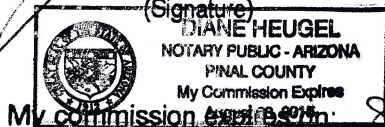
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19. JOHNNIE WRAY HUGHES declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature]
 (Signature)

State of Arizona County of Pinal
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20 12 2012
 Day Month Year



My Commission expires on: 8/23/15
 (Date)

[Signature]
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You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)
 on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

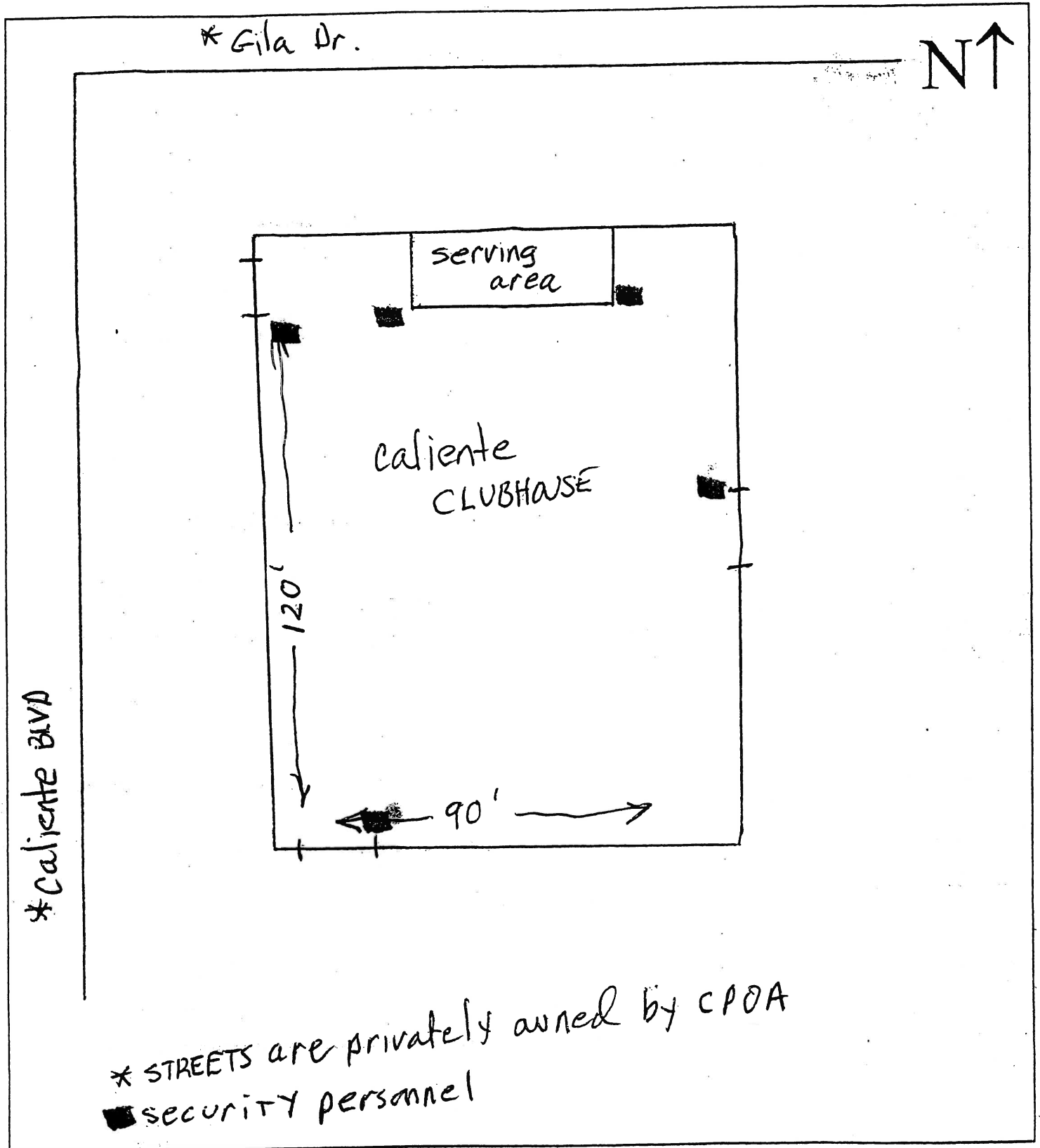
 (Employee) (Date)

APPROVED DISAPPROVED BY: _____

 (Title) (Date)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

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DLLC USE ONLY

LICENSE #

1. Name of Organization: Caliente Casa de Sol

2. Non-Profit/I.R.S. Tax Exempt Number: 6036

3. The organization is a: (check one box only)

- Charitable
- Fraternal (must have regular membership and in existence for over 5 years)
- Civic
- Political Party, Ballot Measure, or Campaign Committee
- Religious
- Non profit Corporation

4. What is the purpose of this event? Spring Fling Chicken Challenge

5. Location of the event: 3520 S. DAKOTA Florence Final 85132
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: HUGHES JOHNNIE WRAY 9-29-51
Last First Middle Date of Birth

7. Applicant's Mailing Address: 311 MARICOPA Florence AZ 85132
Street City State Zip

8. Phone Numbers: (520) 868-5340 (520) 868-5520 (559) 349-0791
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>2-20-13</u>	<u>wednesday</u>	<u>10:00</u>	<u>4:00</u>
Day 2:	_____	_____	_____	_____
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 2 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name Cajiente Casa de Sol 100%
Address 3502 N. Ainal Parkway Florence Az 85132 Percentage

Name _____ Percentage _____
Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

_____ # Police Fencing
6 # Security personnel Barriers

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO
(ATTACH COPY OF AGREEMENT)

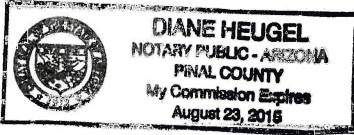
_____ () _____
Name of Business Phone Number

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18. Keith R. Weaver declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] CPOA President 12-20-12 (360) 561-1200
(Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this

20 12 2012
Day Month Year

My Commission expires on: 8/23/15
(Date)

[Signature]
(Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

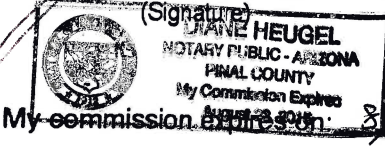
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(Signature)

State of Arizona County of Pinal

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Day Month Year



My commission expires on: 8/23/15
(Date)

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(Signature of NOTARY PUBLIC)

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(Government Official) (Title)

on behalf of _____
(City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

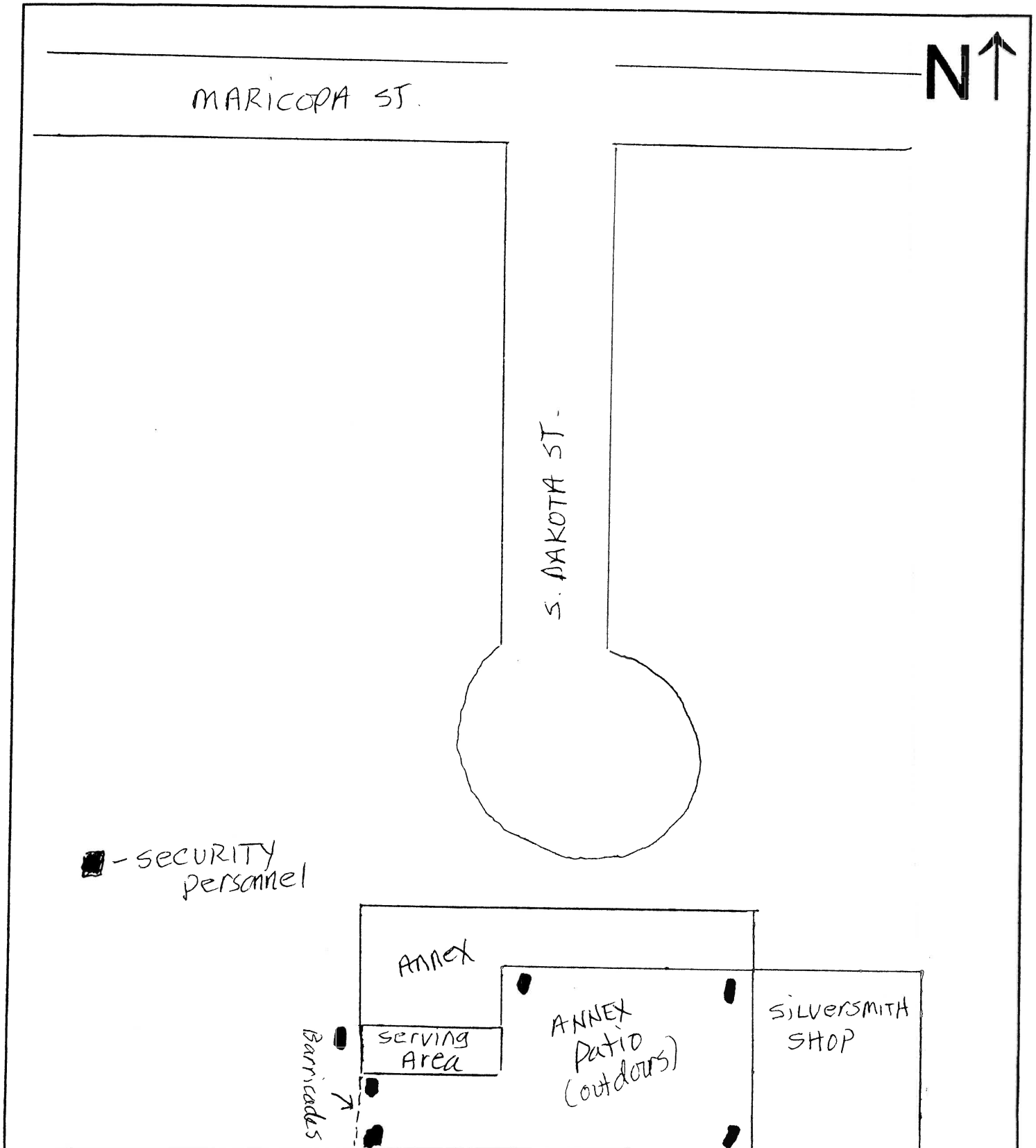
(Employee) (Date)

APPROVED DISAPPROVED BY: _____

(Title) (Date)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only

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**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
 PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL**

**Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY
LICENSE #

1. Name of Organization: Caliente Casade Sol

2. Non-Profit/I.R.S. Tax Exempt Number: 6036

3. The organization is a: (check one box only)

- Charitable
- Fraternal (must have regular membership and in existence for over 5 years)
- Civic
- Political Party, Ballot Measure, or Campaign Committee
- Religious
- Non profit Corporation

4. What is the purpose of this event? SPRING FLING CANTINA Saloon

5. Location of the event: 3520 S. DAKOTA Florence Pinal 85132
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: HUGHES JOHNIE WRAY 9-29-51
Last First Middle Date of Birth

7. Applicant's Mailing Address: 311 MARICOPA Florence AZ 85132
Street City State Zip

8. Phone Numbers: (520) 868-5340 (520) 868-5520 (559) 349-0791
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>2-22-13</u>	<u>Friday</u>	<u>11:00</u>	<u>9:00</u>
Day 2:	_____	_____	_____	_____
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 3 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name Cajiente Casa de Sol 100%
Percentage

Address 3502 N. Ainal Parkway Florence Az 85132

Name _____
Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

____ # Police Fencing
6 # Security personnel Barriers

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO
(ATTACH COPY OF AGREEMENT)

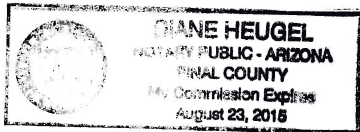
Name of Business () Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. Keith R. Weaver declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] CPOA President 12-20-12 (360) 561-1200
 (Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this

20 12 2012
 Day Month Year

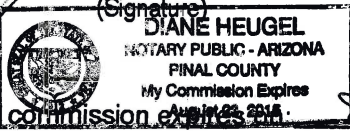
My Commission expires on: 8/23/15
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. JOHNNIE WRAY HUGHES declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] State of Arizona County of Pinal
 (Signature) The foregoing instrument was acknowledged before me this



20 12 2012
 Day Month Year

My commission expires 8-23-15
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)
 on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

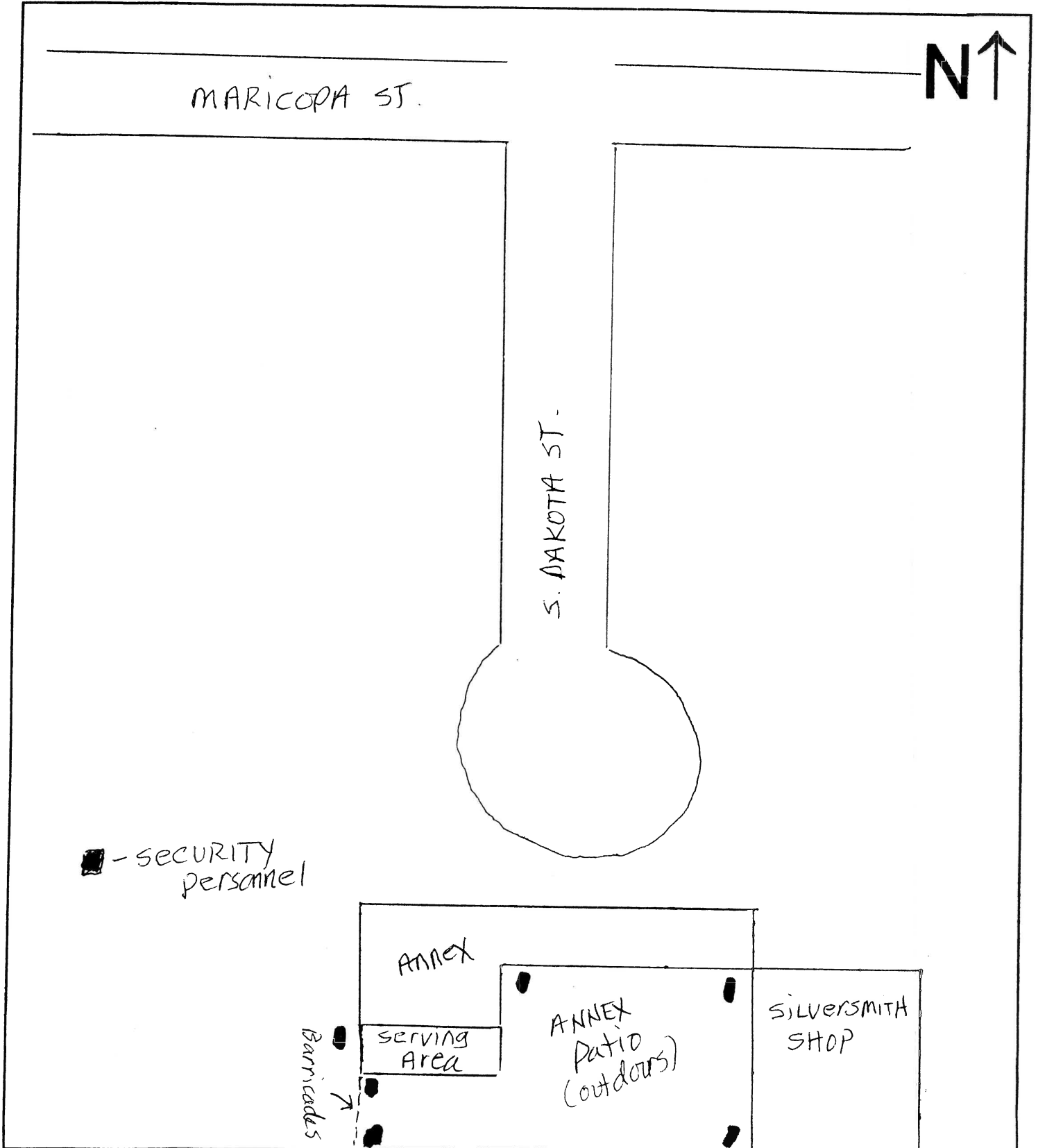
Department Comment Section:

 (Employee) (Date)

APPROVED DISAPPROVED BY: _____
 (Title) (Date)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY
LICENSE #

1. Name of Organization: Caliente Casade Sol

2. Non-Profit/I.R.S. Tax Exempt Number: 6036

3. The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and in existence for over 5 years)
 Civic Political Party, Ballot Measure, or Campaign Committee
 Religious Non Profit Corporation

4. What is the purpose of this event? Horse Races

5. Location of the event: 3543 Caliente Blvd Florence Ariz 85132
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: HUGHES JOHNNIE WRAY 9-29-51
Last First Middle Date of Birth

7. Applicant's Mailing Address: 311 MARICOPA FLORENCE AZ 85132
Street City State Zip

8. Phone Numbers: (520) 968-5340 (520) 869-5520 (559) 349-0791
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from <u>A.M.</u> / <u>P.M.</u>	To <u>A.M.</u> / <u>P.M.</u>
Day 1:	<u>2-24-13</u>	<u>Sunday</u>	<u>11:00</u>	<u>8:00</u>
Day 2:	_____	_____	_____	_____
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 4 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name Cajiente Casa de Sol 100%
Percentage

Address 3502 N. Ainal Parkway Florence Az 85132

Name _____ Percentage _____

Address _____

(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

____ # Police Fencing
12 # Security personnel Barriers

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

Name of Business () Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

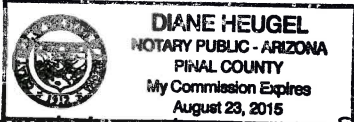
THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. Keith R. Weaver declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] CPOA President 12-20-12 (360) 561-1200
 (Signature) (Title/Position) (Date) (Phone #)

State of Arizona County of Pinal

The foregoing instrument was acknowledged before me this 20 Day 12 Month 2012 Year



My Commission expires on: 8/23/15
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. JOHNNIE WRAY HUGHES declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] State of Arizona County of Pinal
 (Signature) The foregoing instrument was acknowledged before me this

20 Day 12 Month 2012 Year



My commission expires on: 8/23/15
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)
 on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

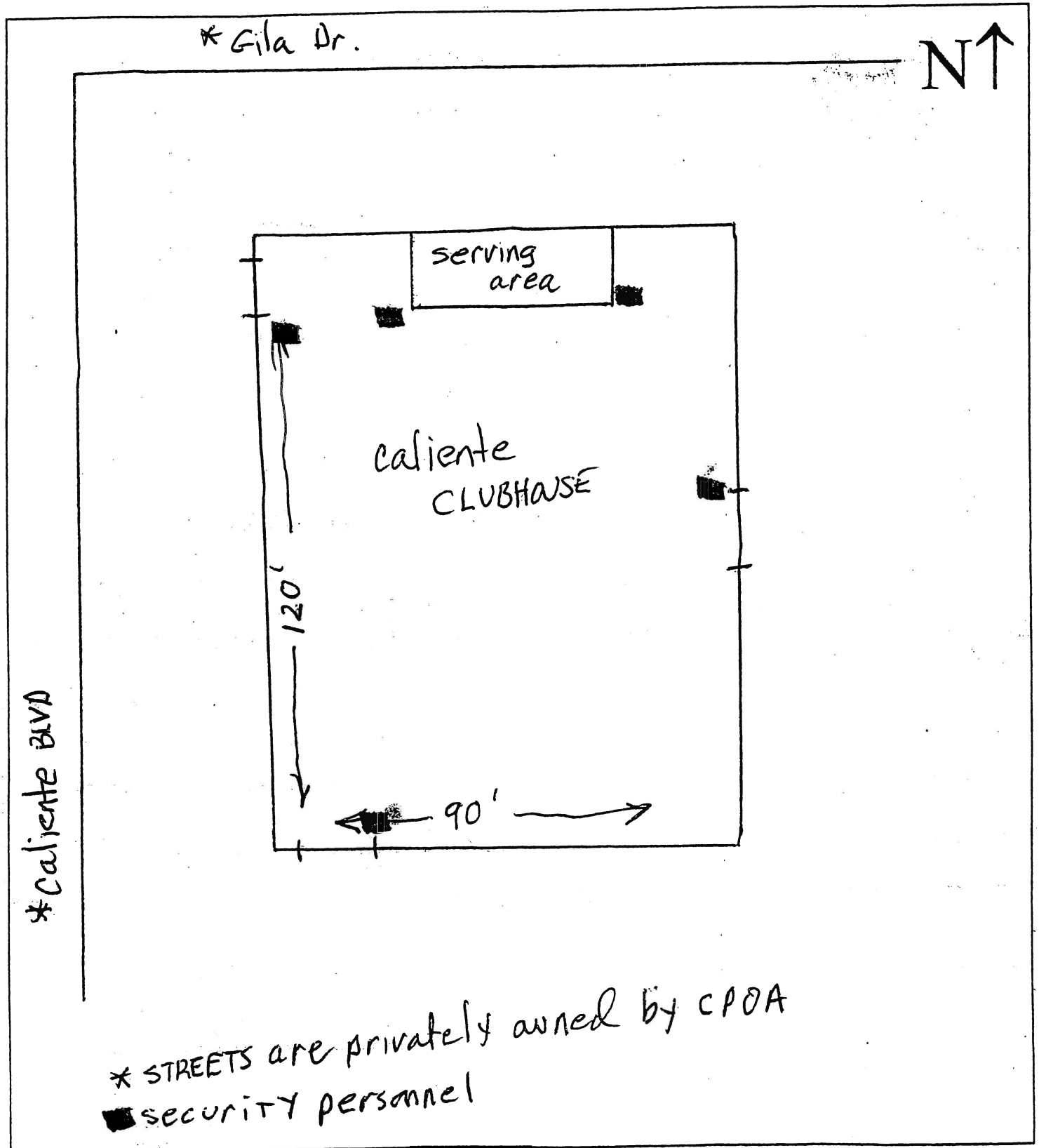
 (Employee) (Date)


APPROVED DISAPPROVED BY: _____

 (Title) (Date)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9g.
MEETING DATE: January 7, 2013 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia Interim Town Manager SUBJECT: Florence Gardens Mobile Home Association Application for a Special Event Liquor License		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Authorization to forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control regarding the Florence Gardens Mobile Home Association's application for a Special Event Liquor License for Three Parks Wine and Micro Brew Fund Raiser on January 29, 2013.

BACKGROUND/DISCUSSION:

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of ten (10) days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control.

FINANCIAL IMPACT:

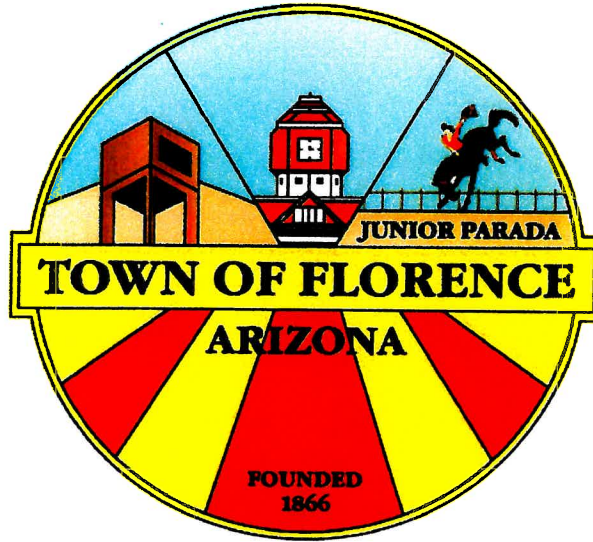
None

STAFF RECOMMENDATION:

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control.

ATTACHMENTS:

Application



ADDENDUM

F

SPECIAL EVENT
LIQUOR LICENSE APPLICATION
(STATE)

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
 PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL

**Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY LICENSE #

1. Name of Organization: Florence Gardens Mobil Home ASSOCIATION

2. Non-Profit/I.R.S. Tax Exempt Number: EFN #86-0346915

3. The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and in existence for over 5 years)
 Civic Political Party, Ballot Measure, or Campaign Committee
 Religious

THREE PARKS WINE & MILK BROW FUND RAISER TO

4. What is the purpose of this event? HAVE THE PARKS GET TOGETHER AT A SOCIAL EVENT

5. Location of the event: 3830^N FLORENCE BLVD FLORENCE PINAL 85132
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: JAMES DONALD DELANE 2-28-1939
Last First Middle Date of Birth

7. Applicant's Mailing Address: 704 E. GRAND ST. FLORENCE AZ 85132
Street City State Zip

8. Phone Numbers: (520) 868-4770 (520) 868-4770 (520) 868-8982
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event:

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>January 29-2013</u>	<u>Thursday</u>	<u>4:30 P.M.</u>	<u>6:30 P.M.</u>
Day 2:	_____	_____	_____	_____
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 0 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name Florence Gardens Mobile Home Association 1/3
Percentage

Address 3830 N. Florence Blvd

Name CALIENTE CASA DE SOL 1/3
Percentage

Address 3502 N. PINAL PARKWAY

(Attach additional sheet if necessary) - See ATTACHED PAGE

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

 # Police Fencing
X # Security personnel Barriers

VOLUNTEER PERSONNEL TRAINED BY TOWN OF FLORENCE
POLICE DEPARTMENT

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO
(ATTACH COPY OF AGREEMENT)

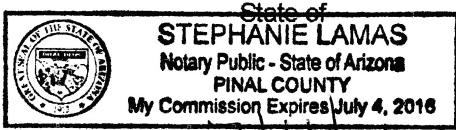
Name of Business () Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I Donald Delane James declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Donald Delane James vice President 1-3-13 (520)868-8982
 (Signature) (Title/Position) (Date) (Phone #)



State of ARIZONA County of PINAL
 The foregoing instrument was acknowledged before me this
3 1 2013
 Day Month Year

My Commission expires on: 11/4/16
 (Date)

James
 (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I Donald Delane James declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Donald Delane James State of _____ County of _____
 (Signature) The foregoing instrument was acknowledged before me this

 Day Month Year

My commission expires on: _____
 (Date)

 (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)
 on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

 (Employee) (Date)

APPROVED DISAPPROVED BY: _____

 (Title) (Date)

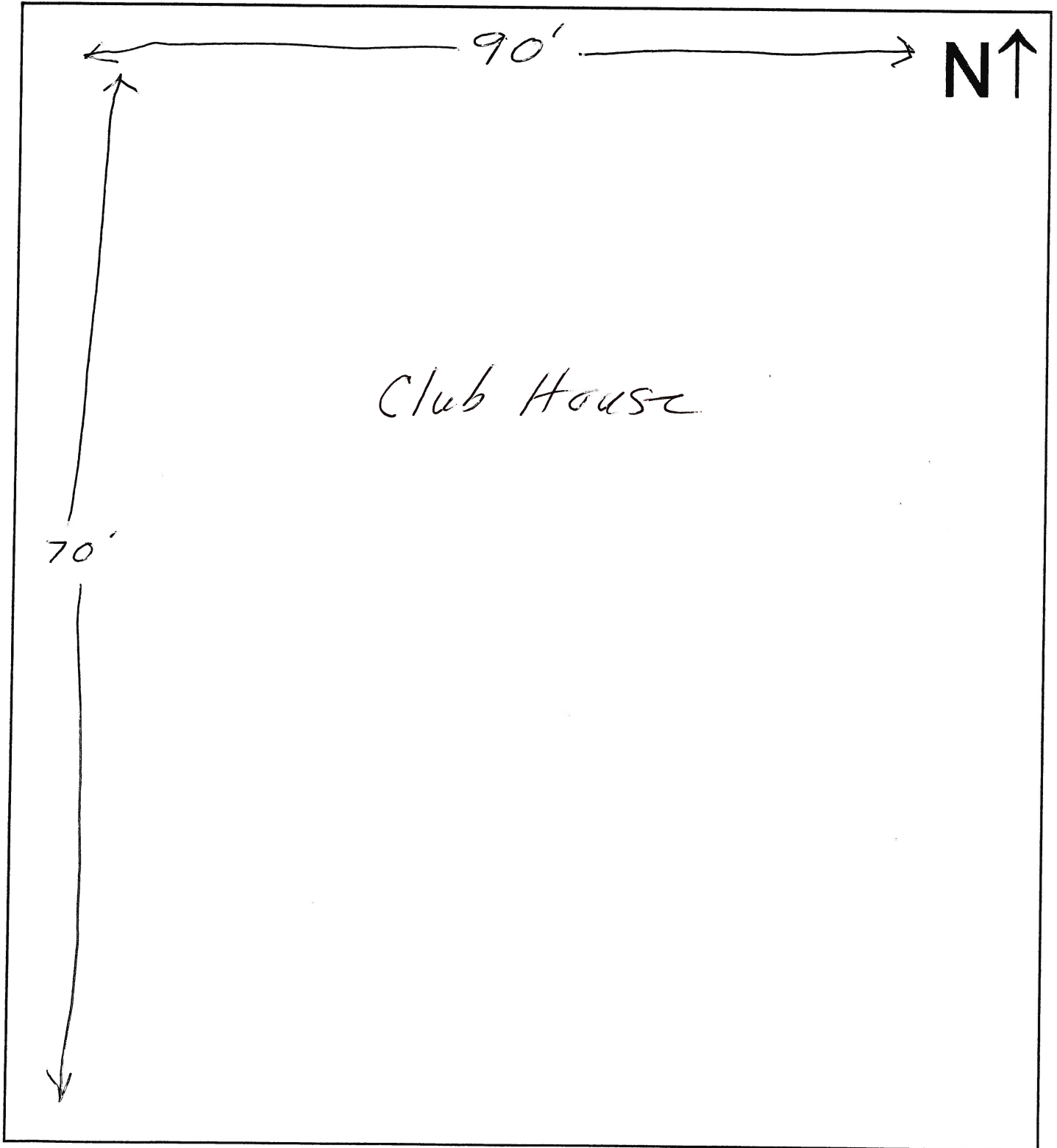
Vista Hermosa Home Owners Association

1/3

312 E. Lancaster Circle (Ed Johnson

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



SERIES: 15 SPECIAL EVENT LICENSE (Temporary)

Non-transferable

On-sale retail privileges

PURPOSE:

Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.

ADDITIONAL RIGHTS AND RESPONSIBILITIES:

The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.

If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.

Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.

The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.

A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.

AVERAGE APPROVAL TIME: One (1) to seven (7) days.

PERIOD OF ISSUANCE:


Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.

FEES: \$25.00 per day.

ARIZONA STATUTES AND REGULATIONS:

ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.

Disabled individuals requiring special accommodations please call (602) 542-9027

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9h.
MEETING DATE: January 7, 2013 DEPARTMENT: Public Works STAFF PRESENTER: Wayne J. Costa, Public Works Director/Town Engineer SUBJECT: Acceptance of the public improvements for the Anthem at Merrill Ranch Subdivision Units No. 17B and 18		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approve the acceptance of the improvements prior to the start of the warranty period which shall be the date of this approval.

The Town Engineer has found that all of the pavements, utilities, storm sewer, grading/drainage improvements and all other required improvements within the right-of-way/easements have been constructed in accordance with the requirements of the Town Code and specified Engineering Standards.

The following documentation represents the prerequisite for approval including the delivery of required certification together with test results and as-built drawings.

DOCUMENTATION

- Final Grading and Drainage As-Builts
- Final Paving and Profile Plans
- Final Water and Sewer Plans As-Builts
- Water Pressure, Leak, Chlorine and Bacteria Testing
- Sewer Pressure, Mandrel, Camera, Vacuum, Insecticide Testing
- Material Testing Package
- Engineers Certificates of Construction for Water and Sewer
- ADEQ Approval of Construction for Water and Sewer
- Fire Department Acceptance Document
- Johnson Utilities Acceptance Document
- Dry Utility Drawings

BACKGROUND/DISCUSSION:

The property is located in the Anthem at Merrill Ranch Subdivision owned by Pulte Homes, Inc., with Jack Johnson Company, as the Engineer of Record. Pulte Homes,

Inc., has completed the public improvements necessary for the development of Unit 17B & 18 of the Anthem at Merrill Ranch Subdivision and has requested the Town of Florence to accept the completed improvements for ownership and maintenance.

All improvements in the public right-of-way or easements have been constructed under inspection and approval of the Town Engineer/Public Works Department and/or utility company having jurisdiction. The following improvements with regards to Unit 17B and 18 has been completed and are subject to a one (1) year warranty period prior to acceptance for maintenance; grading, paving, concrete, water, sewer, signing, pavement markings, and storm drain. Street lighting has been completed and is subject to a two (2) year warranty period prior to maintenance acceptance. Acceptance of maintenance of these improvements will be by separate document at the end of the warranty period.

The developer shall maintain the subdivision improvements, free from defects, for the warranty period and shall promptly correct any defect which they have noticed or which the Town discovers which occurs prior to the terminus of the warranty period from the date of the acceptance of all improvements.

FINANCIAL IMPACT:

Acquisition of infrastructure assets will be based upon acceptance of assets by the Town Council recorded as specified in the Capital Asset Policy and Procedure prior to acceptance for maintenance/replacement by the Town. A summary of quantities for each asset will be accepted into the Town's maintenance system, (excepting water/sewer utilities) and the total annual estimated costs for the operation and maintenance of these items are as follows:

<u>Years</u>	<u>O+M</u>
2 thru 5	\$ 48,000 (Total)
6 thru 20	\$ 148,000 (Total)
21 st *	\$ 481,400 (Reconstruct)

*After 21st year, or as deemed necessary for reconstruction, then the O+M Costs are re-cycled based upon the yearly values.

STAFF RECOMMENDATION:

Staff recommends approval of the action due to the potential social and economic impacts and effects of new subdivisions within Florence. The proposed acceptance of this development may change the lives of current and future residents by measurement of the potential socio-economic impacts such as:

- Change in demographics
- Resulting retail / service and housing benefits
- Change in employment and income levels
- Changes in quality of life in the community

- Satisfying current housing needs
- Specialty house meeting the needs of the groups considered.

ATTACHMENTS:

Letter of Acceptance (Unit 17B and 18)

Town of Florence

PO Box 2670
775 North Main Street
Florence, Arizona 85132

Phone (520) 868-7500
Fax (520) 868-7501
TDD (520) 868-7502

www.town.florence.az.us

TOWN SERVICES

Building Safety
868-7556

Finance
868-7624

Fire
868-7609

Grants
868-7513

Human Resources
868-7545

Library
868-9471

Municipal Court
868-7514

Parks and Recreation
868-7589

Community Planning
868-7575

Police
868-7681

Public Works
868-7620

Senior Center
868-7622

Town Attorney
868-7557

Utility Billing
868-7680

Water/Wastewater
868-7677

December 31, 2012

Mr. Daniel Bonow, Manager of Planning & Entitlements
Pulte Homes, Inc.
15111 N. Pima Road
Scottsdale, AZ 85260

Re: Letter of Acceptance: Anthem @ Merrill Ranch Unit 18

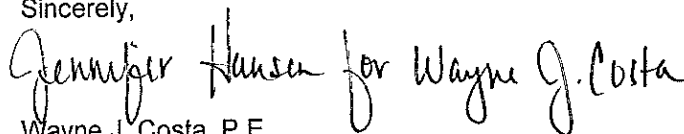
Dear Mr. Bonow:

This letter is to indicate that the streets, street lights, sidewalks, curbs and gutters, storm drainage structures and appurtenances, and all other constructed infrastructure is located within our dedicated rights-of-ways and/or platted easements. All traffic signs, pavement markings, and subdivision monuments have been placed. We have caused prudent on site inspections, and other quality control measures at a frequency and of a number as required by the various sections of the Town of Florence standards to assure that among other things, dimensions have been met, correct materials have been used, and required densities of materials have been achieved. To the best of our knowledge (based upon my review of these investigations, tests, and inspections), all of the above improvements have been constructed in accordance with the approved plans, Town of Florence standards, and conform to the current Town Code of Florence.

It is understood that there is a 12-month minimum maintenance period that covers all of the public improvements and that said guarantee begins at the date of acceptance by Town Council. The developer understands that he is responsible for any discrepancies found in the subdivision improvements which are a result of defective design, workmanship, or materials for the maintenance period. Street lighting has a 24-month minimum maintenance period.

Prior to one (1) year, after appropriate inspection(s) and correction(s), the infrastructure will be accepted into the Town's maintenance system. Two (2) years for street light.

Sincerely,



Wayne J. Costa, P.E.
Town Engineer

Cc: J. Knudson, TOF
M. Eckoff, TOF
J. Baxter, Baxter Design

Town of Florence

PO Box 2670
775 North Main Street
Florence, Arizona 85132

Phone (520) 868-7500
Fax (520) 868-7501
TDD (520) 868-7502

www.town.florence.az.us

TOWN SERVICES

Building Safety
868-7556

Finance
868-7624

Fire
868-7609

Grants
868-7513

Human Resources
868-7545

Library
868-9471

Municipal Court
868-7514

Parks and Recreation
868-7589

Community Planning
868-7575

Police
868-7681

Public Works
868-7620

Senior Center
868-7622

Town Attorney
868-7557

Utility Billing
868-7680

Water/Wastewater
868-7677

December 31, 2012

Mr. Daniel Bonow, Manager of Planning & Entitlements
Pulte Homes, Inc.
15111 N. Pima Road
Scottsdale, AZ 85260

Re: Letter of Acceptance: Anthem @ Merrill Ranch Unit 17B

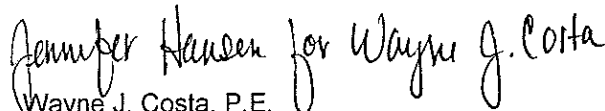
Dear Mr. Bonow:

This letter is to indicate that the streets, street lights, sidewalks, curbs and gutters, storm drainage structures and appurtenances, and all other constructed infrastructure is located within our dedicated rights-of-ways and/or platted easements. All traffic signs, pavement markings, and subdivision monuments have been placed. We have caused prudent on site inspections, and other quality control measures at a frequency and of a number as required by the various sections of the Town of Florence standards to assure that among other things, dimensions have been met, correct materials have been used, and required densities of materials have been achieved. To the best of our knowledge (based upon my review of these investigations, tests, and inspections), all of the above improvements have been constructed in accordance with the approved plans, Town of Florence standards, and conform to the current Town Code of Florence.

It is understood that there is a 12-month minimum maintenance period that covers all of the public improvements and that said guarantee begins at the date of acceptance by Town Council. The developer understands that he is responsible for any discrepancies found in the subdivision improvements which are a result of defective design, workmanship, or materials for the maintenance period. Street lighting has a 24-month minimum maintenance period.

Prior to one (1) year, after appropriate inspection(s) and correction(s), the infrastructure will be accepted into the Town's maintenance system. Two (2) years for street light.

Sincerely,



Wayne J. Costa, P.E.
Town Engineer

Cc: J. Knudson, TOF
M. Eckoff, TOF
J. Baxter, Baxter Design

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, DECEMBER 3, 2012, AT 5:30 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Mayor Rankin called the meeting to order at 5:36 p.m.

ROLL CALL:

Present: Rankin, Smith, Celaya, *Montaño, Hawkins, Walter, Woolridge

*Councilmember Montaño arrived at 5:55 p.m.

ADJOURN TO EXECUTIVE SESSION

For the purpose of discussion of the public body regarding the Interim Town Manager contract, in accordance with A.R.S. §38-431.03 (A)(1).

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adjourn to Executive Session.

ADJOURN FROM EXECUTIVE SESSION

On motion of Councilmember Walter, seconded by Vice-Mayor Smith, and carried to adjourn from Executive Session.

PLEDGE OF ALLEGIANCE

Councilmember Hawkins led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

Ruth Harrison, Resident, discussed the monument sign being installed on the corner of Main and Butte, and briefly described the Historic District Advisory Commission's suggestions pertaining to signs in the Historical District. She said they discourage marquee signs with changeable type. Town staff is proposing to install an electronic message center and described its height and materials. She said staff has stated that it will be a non-commercial Town-owned sign on an easement dedicated by the bank to the Town. She added that staff has said that the guidelines generally refer to

commercial and private development and not to facilities owned by the Town. The bank is partially funding the sign and Town staff proposes to install the sign facing toward the intersection. She said the sign will not be visible to traffic from all directions.

Ms. Harrison said in October, HDAC recommended Option A, and described its characteristics. She was surprised that staff has forwarded a recommendation for Option D. She said staff can announce events through other avenues or at other locations, rather than a seven foot message center. She requested that Council not adopt Option D, but would rather they adopt Option A.

Himanshu Patel, Town Manager and Resident, stated that this meeting is his last official Council Meeting as Town Manager. He addressed the Council by saying:

“My memories of the past eleven years are everlasting, yet more memorable will be the future of this great community. Government, that is what most call us; yet, that is what most need us. Our product: public service; one that is unequivocal; the essence of quality of life. Florence has accomplished more that most would only dream of. Our leaders, yes, you, the elected ones, you are the keeper, protector, mother, and nurturer of this wonderful community we proudly serve.

Councilmember Walter, welcome to this great community. Your energy and drive is what excites the public service process.

Councilmember Montaña, your sense, your history, and your diversity, provides for care and genuineness to serve.

Councilmember Hawkins, your openness, common sense, and kind understanding elevates the meaning of community service.

Councilmember Celaya, words cannot describe your love and passion for this community. You are an exceptional human being and so dearly respected by this community.

Councilmember Woolridge, your motherly touch is so unforgettable. You are the protector, the unifier and one that provides endless common sense.

Vice-Mayor Smith, so humble, yet so determined, you are the master of compromise, one so firm with passion and determination.

Mayor Rankin, complexity is nothing more than simple for you; the supporter of all that is Florence with insistence to speak and excitement and love for this great community.

The magic of government is in its beauty of public service, and this Council and past Council that I so humbly serve understands this beauty. People of this great

community thank you for your love, your understanding, and most importantly, your trust. Know that this community has great potential, ever so opportunities with promising achievements.

To the entire Town Staff, your tireless energy and commitment is such precise, which makes others envious and proud of your dedication, none matched to those peering eyes.

My most humble appreciation goes out to the Management Team. Without such an incredible team, our responsibility to those we serve would be impossible. The team like no other represents the value of what we are about, the value of unconditional public service and the value of most modest loyalty and our commitment to our great community. See the future, admire the past, yet remember the opportunities for we are determined to further the greatness of Florence. My very best to all. Thank you very much Mayor and Council."

CONSENT: All items indicated by an (*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

***Approval of the November 5, and November 19, 2012, Town Council Meeting minutes.**

On motion of Councilmember Montaño, seconded by Councilmember Hawkins, and carried to approve the Consent Agenda as written.

UNFINISHED BUSINESS

Ordinance No. 586-12:

Himanshu Patel, Town Manager, read Ordinance No. 586-12 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE TOWN OF FLORENCE, PINAL COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING TOWN LIMITS OF THE TOWN OF FLORENCE, ARIZONA AND PROVIDING FOR A RESCISSION OF SUCH ANNEXATION IF THE ANNEXATION IS CHALLENGED (FLORENCE MILITARY RESERVATION ANNEXATION NO. 2012-01 (First reading November 19, 2012)).

On motion of Councilmember Walter, seconded by Councilmember Montaño, and carried to adopt Ordinance No. 586-12.

NEW BUSINESS

Resolution No. 1371-12:

Mr. Patel read Resolution No. 1371-12 by title only.

A RESOLUTION GRANTING APPROVAL TO THE ISSUANCE OF ONE OR MORE SERIES OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE TOWN OF FLORENCE, INC. TAX-EXEMPT AND/OR TAXABLE EDUCATION REVENUE BONDS (LEGACY TRADITIONAL SCHOOL PROJECT – QUEEN CREEK AND CASA GRANDE CAMPUSES), SERIES 2013, IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$40,000,000, TO FINANCE THE ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF EDUCATIONAL FACILITIES FOR LEGACY TRADITIONAL CHARTER SCHOOL.

Mr. Scott Bowles, Economic Development Director, stated the resolution will allow Legacy Traditional Schools to issue up to \$40 million of bonds for the acquisition, construction, and equipping of schools in the Queen Creek and Casa Grande areas.

Mr. Bowles stated there is no liability incurred by issuing these bonds. By issuing these bonds, the Town or the IDA is not precluded from making other issues now or in the future.

Mr. William Wilder, Ryley Carlock & Applewhite Attorneys, stated that the Florence IDA Board met and unanimously adopted its resolution authorizing and approving the issuance of the bonds. The Florence Town Council, as the governing body of the Florence IDA, is required under State law, to approve the proceedings of the Florence IDA for the issuance of the bonds.

Mr. Wilder stated that he submitted a letter to the Town, dated November 27, 2012, which provided information that he thought was relevant in the Council making its decision with regards to this matter.

Mr. Wilder introduced the following: Bridgette Finely Green, Bond Counsel; Dr. Daniel Bang, Legacy Traditional School; which can answer any questions that Council may have.

Mayor Rankin stated that the letter he received was dated November 15, 2012.

Councilmember Walter inquired about the taxes, per a request she received. She said there is no financial impact directly tied to the resident taxes.

Mr. Wilder explained how the issuance of bonds is done. He said the IDA has no taxing power. The IDA serves as a conduit issuer because they are a pass-thru. The interest is tax exempt. The sole obligation to make payment on the principal and interest of the bonds rests solely on Legacy Charter School.

Mayor Rankin inquired how much money the IDA will realize through the sale of the bonds.

Mr. Wilder stated that the IDA received an application fee of \$3500. He said they will also receive seven basis points annually on the outstanding principal of the bonds, which equates to approximately \$28,000. He said the amount would be diminishing as the bonds are paid down.

Mayor Rankin inquired how the money received from the bond will be utilized.

Me. Peter VillaVerde, IDA Member, stated that money will be used for whatever project the Council desires. The IDA would like to use it for historic preservation.

Mayor Rankin inquired if any of the money will be used for administrative costs for the IDA.

Mr. VillaVerde said no money will be used for administrative fees; they would like to earmark the money for the Chamber of Commerce building and the maintenance of the area.

On motion of Councilmember Montaña, seconded by Vice-Mayor Smith, and carried to adopt Resolution No. 1371-12.

Resolution No. 1372-12:

Mr. Patel read Resolution No. 13712-12 by title only.

Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE DEVELOPMENT AGREEMENT WITH CIVIC PROPERTIES, L.L.C., AN ARIZONA LIMITED LIABILITY COMPANY, AND AUTHORIZING EXECUTION OF SUCH DEVELOPMENT AGREEMENT, (Majestic Ranch)

Mr. Himanshu Patel, Town Manager, stated this agreement is to supersede the agreement the Town entered into for this project with this entity in 2004. He said the major changes to the agreement are:

- Term is 20 years from date of recordation
- Allows for provider options for water and wastewater services with Town's approval
- Development impact fees imposed at the time of issuance of building permit
- Dedication of one acre site for a water facility
- Dedication of 18 acres for a wastewater facility
- Administrative Fee of \$8,040

Mr. Patel stated what initiated the amendments to the agreement was the possibility of development to the adjacent property, which is known as Florence Ranch, and in the interest of the owners to possibly provide the water and wastewater. This agreement will allow for options for water and wastewater services.

Mr. Mark Eckhoff, Community Development Director, stated that they are trying to get the properties developed, and there are some challenges with regards to water and wastewater. He said George Johnson purchased a large part of Florence Ranch and Johnson Utilities approached the Town about the idea of modifying the PUD, putting in a Dude Ranch, and creating something that would work more in concert with the rural properties that are in the area. He said the goal that everyone is working towards is finding a regional solution for the water and wastewater in that area. Both development agreements offer that opportunity.

Mr. Eckhoff said the Town is working on a resolution to a Memorandum of Understanding Agreement that deals with the water and wastewater provisions in that area as well as an amendment to the Florence Ranch PUD. He said Council will be seeing an amendment to the Florence Ranch Agreement in the future.

Mr. George Johnson, Johnson Utilities, stated that he purchased what was known as the Florence Ranches. He said the adjacent land owners want to be part of Johnson Utilities. He said they have met with Florence's staff, and Florence wants a global solution.

Mr. Johnson said the property owners have had the land for eight years and it is too costly for them to develop the land. He said they have stepped in and are currently drilling their well. They have two wastewater plants at their utility company to provide service. Florence needs something of this nature and this can provide employment.

Mr. Johnson said that he was blindsided that the resolutions were on the agenda. He would prefer to sit down with everyone and come up with a global resolution. He recommends that Council table the resolution for thirty days to see if they can come up with a resolution that is best for everyone.

Mr. Wayne Costa, Public Works Director, stated that the resolution provides a cost effective, alternate resolution for capital investment in the area and ensures providing legitimate water and wastewater to both developments (Florence Ranch and Majestic Ranch). He said he is in favor of the agreement.

Mayor Rankin inquired if this has been discussed with Mr. Johnson and interested parties.

Mr. Costa stated they had previously discussed with Mr. Johnson and the other property owner:

- Mode of operation

- Method of permitting allowable to both developments; specifically the need for a 208 Plan by Johnson Utilities and also a CCN which, the Town may be authorized by Town Council in order for Johnson Utilities to serve that area.

Mr. Costa stated it is within the Town's designated management area for wastewater, and the Town and Johnson Utilities both have appropriate assured water supply in order to serve the area.

Mayor Rankin stated that there is one party that is mentioned in the agreement that does not agree with the agreement. He stated that his opinion is if one of the parties has questions, the issues need to be worked out prior to committing to the agreements.

Councilmember Celaya stated that he is surprised that Mr. Johnson is already performing some advancement such as putting in a well; and wasn't aware that the Town had approved that. Council has had real caution in the areas that they have allowed outside entities to perform things that the Town already performs in the Town. He supports what is most efficient and beneficial to the citizens of Florence. He would like to see more information on this matter. He doesn't know how the item has gotten to the point where they are already moving forward with construction.

Councilmember Woolridge concurred with Councilmember Celaya and voiced her opposition to the Town giving up water rights. She said the Town should control their own water and it is beneficial to its citizens for them to have consistent water rates. She didn't know wells were being drilled and that the land is being prepared.

Mr. Patel said that they currently do not have the right to be a public provider, which would require granting of an operating license by the Town and approval by the Arizona Corporation Commission to be a private/public water and wastewater provider. He said in terms of exploratory purposes, the rules are restrictive in terms of regulatory. Mr. Johnson is doing exploratory work for evaluation purposes and doing the hydrology modeling associated with preparation of possibly establishing a water/wastewater company.

Councilmember Woolridge reiterated that she opposes the Town turning over their water rights to a private developer and does not feel it is beneficial to citizens.

Councilmember Celaya stated that he would still like more information that there could be some type of agreement or negotiation to make the benefits fair to citizens. He is not against the project, but needs more information.

Steven Anderson, 2 N. Central, Phoenix, Arizona, Civic Properties, Representative of the owners of Majestic Ranch and Sunaire Ranch properties, stated that he agreed with the first two-thirds of Mr. Johnson comments. He stated that their property owners are not physically doing anything on the property at this time. They would not do anything until they have an agreement with the Town in place. The agreement before the

Council does not have the Town waive its water rights to be the water provider nor does it identify who will be the water/wastewater provider.

Mr. Anderson stated that they have had an agreement with the Town since 2004, and it was amended in 2005. He said Johnson Utilities and Florence Ranch are not a party to the current development agreement. The current agreement establishes an infrastructure system to serve the area south of the CAP that is not consistent with what any of them (Town of Florence staff, Johnson Utilities, Civic Properties), want to do, nor is it consistent with what they feel would be the best solution for the area. He stated the agreement is outdated and they would like to replace the agreement. The agreement is the first crucial step in replacing the old plan with a new plan for a regional solution for the area. It does not bind the Town to enter into an agreement with Johnson Utilities.

Mr. Anderson stated that they have been negotiating separately with Johnson Utilities and Johnson Real Estate on a separate, private, agreement. They have met seven times with them since August and they have stated that they do not care about the agreement with the Town. Tonight is the first time that Johnson Utilities has told them that they would like to part of the negotiations with the Town. They have offered to share the agreement with Johnson Utilities, and they, with their lawyers, have indicated that they do not want to be involved in this discussion.

Mr. Anderson said as they have worked on the private agreement with Johnson Utilities and have been the last party who have sent comments to Johnson Utilities and are awaiting their comments back from them. They have received comments back from the Town. He stated that Mr. Johnson has encouraged them to work very hard to get everything moving as quickly as possible. He said the development agreement is a way to initiate the conversation. It clears the existing plan off of the table and allows the Town and Johnson Utilities to work together and cooperate in terms of deciding how utilities should be brought to the area most efficiently. He stated they agree to step back for two years so the Town and Johnson Utilities can decide what needs to be done. The development agreement also requires a regional solution and identifies that it must include all properties south of the CAP canal.

Mr. Anderson made clarification to a telephone conversation on November 19, 2012, between himself, Mr. Mannato, Mr. Patel, and Mr. Drummond, Attorney for Mr. Johnson. During that conversation they want to make one thing clear that whatever solution takes place south of the CAP must be a regional solution. He said in the conversation, he reiterated their commitment to a regional solution, and it is in the agreement. Mr. Drummond declined to endorse a regional solution. He said there are discussions that need to take place between Johnson Utilities and the Town.

Mr. Peter Yehemsky, Vanger Professional Service, 6321 W. Hackmore Drive, Phoenix, Arizona, stated that the current agreement requires that a very specific sewer solution be put into place and obligates civic properties to construct that solution. The sewer solution services both Majestic Ranch and Sunaire Ranch and also services the properties owned by Johnson Real Estate, McRay Development, and several hundred

acres of other properties. He said though the agreement offers a global solution, it obligates a very specific piece of construction. He said they are requesting for a replacement agreement because they can't legally proceed with any alternative sewer solution, even though they want a regional solution, unless they replace the previous development agreement with one that provides for the flexibility for either Johnson Utilities or the Town to be the regional water and wastewater service provider with alternatives of how it is to be done.

Councilmember Woolridge stated that she realizes the agreement is separate from water and wastewater; but her strong opposition is for staff to determine a way for the Town to control the water.

Mayor Rankin stated that he doesn't have enough information to agree to the development agreements. He suggested that a work session be scheduled with all concerned parties.

Councilmember Celaya stated that he has no concerns with the development agreement so long as who the provider will be is left open for negotiations.

Councilmember Woolridge agreed with Councilmember Celaya.

Councilmember Walter stated that the item that has come before Council as an action item to adopt a resolution contains a lot of information to process in a short amount of time. She has not had the opportunity to ask questions to staff since the agenda came out on Thursday, and some of the Council did not receive them until Friday. Staff was not available over the weekend and there wasn't a lot of opportunity to consult with anyone today. She agrees with Mayor Rankin that they need to have a work session to discuss this further.

Vice-Mayor Smith inquired when Majestic Ranch first came before Council.

James Mannato, Town Attorney, stated that Majestic Ranch came before Council in 2004.

Vice-Mayor Smith stated the agreement has been in effect for seven years, and he is against approving an additional twenty years. He said that they need to start developing, and they aren't going to get them to develop if every time they want an addendum to the agreement, they extend it for another twenty years.

Councilmember Celaya inquired if a few weeks will present any problems for the applicant.

Mr. Anderson stated that it appears that some Council would like to proceed and others would prefer a work session. He said they view the development agreement replacement as a necessary first step. What he doesn't want to happen is have the

process get slowed down because the necessary first step doesn't take place. He reiterated what the replacement agreement would do. He said if invited to the work session, they would be happy to participate; however, if the development agreement were to be approved, they would no longer need to be a party. It would then be between the Town and Johnson Utilities.

Mayor Rankin stated that he has questions on the development agreement and would like a work session to hear all sides.

Councilmember Celaya reiterated that he is not opposed to moving forward on the development agreement so long as they are still able to negotiate the utility provider.

Mr. Patel stated that the water and wastewater provider is still on the table if the agreement is approved and who the provider will be will be determined at a different date by the Town moving forward with being the provider or going before you having an operating license for a third party provider.

Councilmember Celaya stated that they shouldn't let the negotiations with Johnson Utilities slow the process down for the applicant.

Councilmember Walter said she has concerns with the term of twenty years.

Councilmember Celaya stated that changes in the market and outside factors may cause there to be changes in the terms.

Vice-Mayor Smith stated that he understands that; however, he doesn't agree to change the terms to twenty years each time they change a paragraph in the agreement.

Mr. Yehemsky stated that the Council has the authority to grant approval with a stipulation or specific modifications. He said if the twenty year term is a concern, they are in agreement to a stipulation to fifteen years.

Mayor Rankin stated that changes are being made to the development agreement.

Mr. James Mannato, Town Attorney, stated that he was involved in the negotiations with Civic Properties, and cautioned the Council that if they are not satisfied with the agreement before them, they need to go back to negotiations and not do so on the floor. He strongly urged the Council to refrain from negotiating the terms and conditions.

Mr. Johnson stated that the development agreement goes beyond a land development agreement. He said the Johnson Group has approximately 1500 acres and others hold approximately 200 acres. He thinks there should be a development agreement with all of them. They have been dealing with governmental agreements that provide grants to detention, law enforcement and public officials for the down payment. He said things aren't going to get as good as they once were. They need to keep people in Florence

and need to make the south side and the downtown area strong again. It takes a lot to bring development. It would cost approximately \$3 million to bring sewer to the site; which equates to approximately \$7000 per lot. His said their cost is approximately \$1900 for both water and sewer, which is controlled by the Arizona Corporation Commission. This is what they have at Anthem and its residents are happy with it. He would like the opportunity to have a work session to go over the agreement. He would bond whatever the Council directs and would bond to water and wastewater at any time for any price. They have always been part of Florence moving forward and have been part of the movement to help Florence grow. He would like to have a work session.

Councilmember Montañó stated that one of the issues he has is with the infrastructure with Walker Butte. He said there were problems with its infrastructure and they had to go back and redo some of it due to the issues. He said the infrastructure is very important.

Councilmember Woolridge stated that the Council can not presume to tell land owners what to do with their land.

On motion of Councilmember Woolridge to adopt Resolution No. 1372-12, and died for lack of a second.

On motion of Councilmember Walter, and seconded by Councilmember Montañó, and carried to table Resolution No. 1372-12, Majestic Ranch Development Agreement, pending a work session.

Discussion occurred on when the work session will be and who will be invited. It is the consensus that staff will schedule the work session and contact all necessary parties of the date and time.

Resolution No. 1373-12:

Mr. Patel read Resolution No. 1373-12 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE DEVELOPMENT AGREEMENT WITH CIVIC PROPERTIES, L.L.C., AN ARIZONA LIMITED LIABILITY COMPANY, AND AUTHORIZING EXECUTION OF SUCH DEVELOPMENT AGREEMENT, (Sunair Ranch).

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and carried to table Resolution No. 1373-12, Sunair Ranch, pending a work session.

Ordinance No. 588-12:

Mr. Patel read Ordinance No. 588-12 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE “TOWN OF FLORENCE ZONING MAP” BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN PARCEL OF LAND FROM PINAL COUNTY GENERAL RURAL (GR) ZONING DISTRICT TO TOWN OF FLORENCE SINGLE-RESIDENTIAL RANCHETTE (R1-R) ZONING DISTRICT (FLORENCE MILITARY RESERVATION ANNEXATION INITIAL/COMPARABLE ZONING).

Mr. Mark Eckhoff, Community Development Director, stated that the ordinance is procedural. When property is being annexed, comparable zoning must be granted. The Town is going to maintain the comparable zoning that Pinal County had on the property. He said it is federal property and is not subject to zoning.

Mayor Rankin inquired if they are rezoning the military reservation, should they develop a zoning code for military installation in case the Town decides to annex more of their property.

Mr. Eckhoff stated the Town could create a new zoning district or could do it under heavy industrial, PUD/I -1 or I-2 type of zoning district. They are on federal land and are not subject to zoning.

On motion of Vice-Mayor Smith, seconded by Councilmember Walter, and carried to adopt Ordinance No. 588-12.

Discussion/Approval/Disapproval to enter into a sole source contract in the amount of \$212,350.00, with Wood, Patel & Associates, Inc., for CLOMR/LOMR work on the Territory Square site.

Mr. Eckhoff gave a brief history of the North End Framework Vision Plan and its zoning. He stated the request is to move forward with some of the phases of the flood plain mitigation reclamation process on the territory square property.

Mr. Eckhoff explained the CLOMR process. He said the Town is taking the lead to develop the property. The Town is also pursuing the next phase, which is the LOMR on the first 35-40 acres of Town property, which is across the street from Town Hall and north of Heritage Park. He explained what is planned for the area.

Mr. Eckhoff said Wood, Patel, & Associates, are leaders in this type of work and have a great success rate on flood plain mitigation reclamation of a large scale, such as Florence's. He said a new library may be built on the property along with a larger community/fitness center facility. The heritage and history of the downtown will remain intact. He said they look to commence the effort in January, should the contract be approved. A benefit of doing the CLOMR on the entire site assists in simplifying the LOMR process.

Councilmember Montaña inquired why the Town opted to sole source the expenditure rather than go out for bid.

Mr. Eckhoff stated they elected to sole source because Wood, Patel & Associates have already gone through the rigorous process. They scored the highest in the interview process and were ranked in the top two. He said they presented ideas that none of the other seventeen firms had on the table. Their approach was unique and their qualifications excelled the others that applied. The Town has worked closely with the firm since 2009 along with Swaback Partners. Mr. Ash Patel has a great track record on the type of work he does. He said an analysis was done to ensure that that they have outstanding ethics and the Town was receiving great value of service. He said they could have lost two to three years of work if they had to start the process over. He said the Town is saving money, time, and staff resources.

Mayor Rankin inquired where the funding is coming from.

Ms. Becki Guilin, Finance Director, stated the money is funded through the Capital Improvement Program Fund that is funded by private construction tax. It was budgeted and will flow through two fiscal years.

Mr. Eckhoff said in doing the work, Wood, Patel & Associates, will be addressing some of the other drainage issues that are related to the property.

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and carried to enter into a sole source contract in the amount of \$212,350.00, with Wood, Patel & Associates, Inc., for CLOMR/LOMR work on the Territory Square site.

Discussion/Approval/Disapproval of a Design Review application for a Town of Florence downtown historic district monument sign located at the northeast corner of Main Street and Butte Avenue in Florence, Arizona, (HDAC-08-12-DR).

Mr. Eckhoff said the sign is being proposed side for the north east corner of Butte and Main. He said National Bank of Arizona had their groundbreaking ceremony and will start construction within the next few weeks on their new facility. He said discussions have included erecting a Town of Florence sign on their site. The Town has worked closely with them since 2006 and part of the transaction includes the Town abandoning a portion of right-of-way so the bank could have more property to build on. They have received varied opinions by the public on the sign.

Mr. Eckhoff said they had a work session with the Historic District Advisory Commission (HDAC) and discussed the signage. He said initially the propose concepts were not acceptable because they looked to similar to the bank building. The sign needed to stand out alone and they would need to be able to replicate it should the Town elect to add another sign at a different site. It was determined that the sign needed to have a

larger community purpose. The intersection is very busy and the sign would provide for a great opportunity to promote the community.

Mr. Eckhoff described the appearance of the signs and what the signs should capture such as identifying that you are entering into a historic district. Discussion occurred on an electronic message center. He said discussions occurred with SHPO and the HDAC. He said SHPO explained that the historical integrity must be maintained for existing buildings. He said placing the sign on the bank property would not be an issue as it did not have a historical building on it. He said the sign would not have a detrimental effect of the district but rather, help the Historic District.

Mr. Eckhoff said the HDAC approved Option D with modifications, which is now Option F. He said they are trying to increase the traffic in the district and downtown area. He said the sign would help capture the audience that drives through that intersection. He said the sign will help promote events such as Jr. Parada and Home Tour. It would also help promote smaller events throughout the year. The Town would have control of what is placed on the sign. The sign will be on an easement that is dedicated to the Town of Florence. The sign will not be used for commercial purposes. There will be a fiscal impact; however, the total cost has not been established. There is an agreement for the bank to provide a sign on the corner for the Town as part of the right-of-way abandonment. He said adding the electronic messaging center is an extra cost component, and the Town will need to pay for the cost differential. He said the Town has the funding available.

Vice-Mayor Smith inquired about relaying the information from the HDAC to the Council.

Mr. Eckhoff stated the sign reflects HDACs recommendation with regards to the aesthetics of the design. The sign company made the modifications. HDAC wants to ensure that the sign is not establishing precedence and will not be a sign that will be used elsewhere in the District. It is staff's opinion that it should not set precedence and will not be used elsewhere in the District or in an area that would take away the historical integrity of the building. This sign would not be replicated anywhere else in the District. He said this type of sign may be beneficial in other areas of the community to attract traffic off of the highways.

Mayor Rankin inquired if the HDAC made a recommendation on the sign they preferred.

Mr. Eckhoff stated that the HDAC voted unanimously for Option D subject to the sign being modified to become more rectangular and less square and to lower the height of the EMC panel slightly below the bricks as well as create a more prominent area on the top where it said Historic Downtown Florence. He said the sign company made the modifications, and created Option F, which is Option D with modifications.

On motion of Councilmember Celaya, seconded by Councilmember Woolridge, and carried to approve Option F of the Design Review application for a Town of Florence

downtown historic district monument sign located at the northeast corner of Main Street and Butte Avenue in Florence, Arizona, (HDAC-08-12-DR).

Discussion occurred on the various sign options, space for messages, and reasoning for choosing Option D with modifications.

Mr. Eckhoff explained the size of the signs, electronic message center sizes, and graphics.

Councilmember Montañó inquired about the placement of the sign pointing to the southwest and possible issues with the traffic light pole that will be directly in front of the sign.

Mr. Eckhoff said the sign will be placed on an angle; it has approximately 140 degree viewing perspective so it can be read from almost any angle on Butte and Main. They may need to set up a mock sign to see how it affects the sign. He said the sign will be set as far back as possible within the Town's easement. The easement is not very large but it allows the sign to be located where it will not block the vision triangle. There is room to adjust the sign in either direction before the bank starts construction.

Mr. Eckhoff said another option would be to eliminate the pole entirely. He said there will be a clear view of the sign from other perspectives.

Councilmember Montañó inquired if they had an alternate location.

Mr. Eckhoff stated it could be adjusted a little to the east. A modification of the easement would need to be done. The orientation of the sign could also be changed.

Mr. Wayne Costa, Public Works Director, stated they will provide a mockup of the signage and will install it. They will also play with angles to ensure the best visibility. It is noted that the bulk of the traffic on Butte headed westbound and Main on the south side of Butte. If the sign is angled towards Butte at another twenty degrees to have an angle of thirty degrees will give you the most optimal vision because of the length of a right triangle, it will give you the greatest vision on Butte and Main. It is also possible to move the light pole.

Councilmember Celaya said that moving it to the east would put it where cars are stopped at the stop light.

Mr. Costa stated in their test, it was quite visible from 100 feet. They will work on the location of the sign to provide for the best visibility.

Councilmember Montañó said he doesn't have a concern with visibility. His concern is about beautification and where they want to put the sign where it can be seen.

Someone may want to take a picture of it. People will be looking at the creativity of the sign. The light pole blocks the view.

Vice-Mayor Smith stated that the Historical District guidelines do not allow for digital signs to be in the District. He said the proposed sign is in the District. He said the code may need to be changed rather than continually providing variances. The Town needs to adhere to its code. He will vote "No" on this issue.

Councilmember Celaya noted that the HDAC was accepting of the sign. They understood with the type of building that was going to be located there and made good, positive recommendations on the sign and provided a unanimous recommendation for approval.

Mayor Rankin inquired if Option D was the preferred choice initially. He inquired what would be considered cost prohibitive.

Mr. Eckhoff stated the recommendation is for Option F. He said a dollar amount for the sign had not been negotiated so the total cost was unknown; however, the estimated cost is to be \$10,000 - \$15,000. There are several considerations that must be considered, such as:

- Value of the right-of-way that was abandoned
- Value of the easement that was granted to the Town
- Value of the sign

Mr. Eckhoff stated the cost differential must be determined. He said there is no issue with Option A because the agreement was for a basic monument sign was provided by the bank. He said when the Town moved forward with the electronic technology, it added a cost component that was not envisioned by the Bank or the Town five years ago. He said there is now a cost differential.

Mayor Rankin inquired to the Council if they want to approve this because there is no dollar figure attached to the request. He inquired where the money is being allocated from.

Councilmember Hawkins stated that it will be money well spent as something has been needed there for years. He said Council needs to move forward on this item. Council can choose to place a cap on the allowable amount to be sent. He stated that the bank would fund a portion of the sign and the Town would fund the remaining balance.

Mr. Patel stated that there are still some unknowns such as the cost associated with what the bank's contribution is going to be. He said if the cost exceeds \$25,000, it will come before the Council for approval. If the cost is below \$25,000 and the Town is able to accommodate the cost within the existing General Fund, then they will incorporate the cost with the fund.

Vice-Mayor Smith stated that he wouldn't classify the easement as part of the cost. If you were to add up the square footage of the street that the Town gave them, it would equate to approximately 1/3 of the property.

Mayor Rankin stated that he would prefer to put a cap on the cost.

Councilmember Hawkins stated that they need to proceed.

On motion of Councilmember Celaya, seconded by Councilmember Woolridge, and carried to approve Option F of the Design Review application for a Town of Florence downtown historic district monument sign, located at the northeast corner of Main Street and Butte Avenue, in Florence, Arizona, (HDAC-08-12-DR).

Discussion/Approval/Disapproval of appointing an Interim Town Manager effective at 5:00 p.m., on December 14, 2012.

Mr. Mannato stated that Mr. Patel will be leaving his employment with the Town effective December 14, 2012, at 5:00 p.m., and it would be in the best interest of the Town to appoint an interim until such time that the position is filled. It is requested that Lisa Garcia, Deputy Town Manager/Town Clerk, be appointed Interim Town Manager until such time as the Council decides.

On motion of Vice-Mayor Smith, seconded by Councilmember Celaya, and carried to appoint Lisa Garcia, as Interim Town Manager, effective at 5:00 p.m., on December 14, 2012.

Discussion/Approval/Disapproval of establishing a work session date to discuss privatization of sanitation and recycling services.

Mr. Jess Knudson, Deputy Town Manager, said on September 10, 2012, the Florence Town Council gave direction to Town staff to negotiate a contract with the preferred vendor, Right Away Disposal (RAD), for the privatization of solid waste and recycling services. Town staff believes they have drafted a mutually agreeable contract that is in the best interest of the Town of Florence and its residents.

Town staff was approached by some of its Councilmembers that are supportive in moving forward with placing the draft contract on the agenda and other Councilmembers who would prefer to have a work session to discuss the option of the Town maintaining the services and investigating the option of the Town to provide curbside recycling services. Town staff is asking for the Council to vote on how to proceed and to provide direction to Town staff for next steps.

Mr. Knudson stated that five of the Councilmembers toured the RAD facility in Apache Junction, Arizona, as well as the United Fiber Facility in Chandler, Arizona. The tours sparked discussions if the Town should investigate providing recycling services to its

residents in lieu of privatizing the sanitation recycling services. Staff did a cost comparison and is able to save in operations and maintenance. Revenues are projected at \$89,000 for recyclables and the Town would see approximately \$35,000 in savings from the transportation and landfill costs for a combined total of \$124,000.

Mr. Knudson said if the Town pursued this option, there would be immediate capital expenses associated with the purchase of a sanitation truck (\$260,000), the construction of a building used to house and transport the recyclables (\$36,000), and the cost of the recyclable containers (\$175,000). The total immediate capital costs are estimated at \$471,000. Based on this analysis and the health of the sanitation fund, Town staff estimates that customer rates could be reduced to as low as \$21.00 to \$23.00 per month. Currently, residents are paying \$28.98 per month.

Mr. Knudson stated that staff has negotiated with RAD, and their fee for residents is \$13.50 per month, or \$13.25 if the resident chooses to auto pay.

Mr. Knudson stated that in 2009, the solid waste lobbyists approached the legislature and were successful in deregulating the ability for cities and towns to regulate commercial solid waste pickup. He said the business owners in Florence are able to choose who they want to do business with for solid waste disposal.

Mr. Knudson stated in 2010, the solid waste lobbyists were pursuing for similar deregulation of multi-family housing. The Town sees this as a pattern and the next step that they will see is the deregulation of residential. He said if this type of legislation is passed by the Legislature, residents will have the option to select any vendor they choose to provide their solid waste and recycling services. While many residents (and legislators) may see this as a benefit to the customer, because they are able to pick and choose their provider, the reality is that our roadways will be impacted with multiple sanitation trucks throughout the week that can lead to undue hardship to the our roadways and infrastructure, and would increase traffic resulting in safety concerns for vehicles and pedestrians. Staff is concerned that the cost of capital to incorporate curbside recycling services by the Town could be lost if future legislation disallowed Florence's ability to provide the service without competition. The Town of Florence simply could not compete with the rates provided by the private sector.

Mr. Knudson provided information about the contract, which includes: maintaining the existing levels of services that our residents currently receive, with the addition of curbside recycling services; same day solid waste and recycling services; a community clean-up day event; once a month bulk trash services; provide free solid waste services for all Town facilities; holiday tree program; and assistance at up to ten special events per year. The term of the contract is five years with the option for the Town to renew for up to five additional one year terms.

Mr. Knudson stated that the contract identifies fines and fees that the Town can assess the provider based on customer service and performance. The Town has also identified

a clause within the contract that allows the Town to terminate the contract if they are fined an excess of \$2500 per year.

Mr. Knudson stated the rate identified in the contract for residents is \$13.50 per month (\$13.25 per month if customer is on auto pay). The contract limits the amount of the rate increase based on a national index, which is 85% of the Consumer Price Index, and 15% of diesel fuel price index by the DOE. In no instance can this exceed 5% per year. The average increase over the last few years is between 2% and 3%.

Mr. Knudson stated that there are sufficient vacancies at comparable salaries within the Public Works Department to accommodate the sanitation staff that would be affected by the privatization of these services. No Town employee will lose their job if the Town Council adopts the draft contract.

Councilmember Walter inquired where the employees would go because the talks have stated at one point there were enough vacant positions, and at others, that there weren't enough positions. She inquired the following: what positions are open, do the employees qualify, and what impact will it have on the employee.

Mr. Knudson stated the positions available within the Public Works Department include Sanitation Worker, Maintenance Worker, WWTP Operator, and Utility Systems Operator. He said those four positions have been identified for the four employees who will be affected by the change. He said additional positions may be available in other departments. The positions are similar in grade. He said positions have not been created for the four personnel. The Town has had a very close look at the positions that the Town has available within its salary plan. They did not create new positions for people. The Town is in the service industry and is in the business of providing services to its residents.

Mayor Rankin stated that he has a lot of questions and is requesting to have a work session.

Councilmember Walter stated that the Council received an email from George Martinez who stated that the Town provides the best garbage service and the garbage man is friendly. He stated in the email that he loves the service. She said that he offered a lot of valid points and solutions that the Council should look at.

Councilmember Celaya stated that the Town cannot compete with the private sector. He appreciates that the Town has positions available in that area for them to move to; however, the Council's priority is the best interest of its residents. The Town cannot meet the price. He said the Town needs to look at having a transfer station or a sub-station collection station in Florence because the company is delivering services to Eloy and Casa Grande; as well as putting us in a centralized location to be able to provide services. He said Florence is unable to compete with the private sector.

Councilmember Walter stated that she spoke with the owners and they mentioned that this is their second garbage service company that they have owned. They opened their first company approximately twelve years ago and sold it to Allied or Waste Management. She said the current business has been open since 2007, which is five years. She inquired what would happen if they chose to sell their business to Allied or Waste Management in the future, and inquired what would happen to the contract.

Councilmember Hawkins said they are bound per the terms of the contract. He stated that the Town will be receiving money from selling off its assets and will be kept in a separate fund for that very purpose. He inquired if the Town should decide that it isn't working out and want to resurrect the sanitation services, will the funds be available.

Mr. Knudson stated the contract follows the service. If the company were to sell their business, they would also be selling the contract. The terms and conditions would be status quo. The Town would have options if the company were to sell, such as going to the private sector and identifying who they would like to do business with. He said the Town negotiated a 5% franchise fee within the contract. Monies from the franchise fee, sale of the assets, and the fund balance could be used for resuming service in the future or providing additional solid waste or sanitation services to the community.

Vice-Mayor Smith stated that the agenda item is to establish a work session meeting date. This item is not the work session itself.

Councilmember Montañó stated that Mr. Knudson provided the Council with three options, and he questioned him about a fourth option. He doesn't see any remarks about the fourth option in the materials provided to Council. He doesn't have a problem with recycling, only the trash pickup. He inquired if they only outsourced the trash pickup, how much money would the Town receive for the recycling; and what would the reduction in fees would be. The Town will save money because there would be less solid waste being disposed and money would be received because of the recycling. He inquired how many people who are serviced by Johnson Utilities, for water and wastewater, have sanitation services provided by the Town. He inquired if the personnel that are being considered for the water/wastewater position needs to be certified. He said he has a lot of questions that still haven't been answered by staff.

Councilmember Woolridge inquired if the option is to set a date for a work session and/or move forward with approving the contract.

Mayor stated the contract is not up for approval.

Councilmember Walter reiterated Mayor Rankin's comments.

Councilmember Woolridge stated that the question was addressed to staff.

Mr. Mannato stated that the only item on the agenda is for Discussion/Approval/Disapproval of whether to establish the date for a work session to discuss this further.

Mr. Knudson stated that a few of the Councilmembers would like to see a work session take place, so the option is being brought before the Council as an action item. The Council has the option of having a work session or can request the item be brought before the Council at a future meeting to take action on the contract.

Councilmember Hawkins stated that it will be difficult to explain to the constituents as to why the Council elected not to reduce their sanitation fees in half when they had the ability to reduce the fees. He doesn't think a work session is necessary for every item that comes before the Council. He said Council needs to address their questions with the staff before the Council meeting.

Councilmember Walter stated that Council has gone to staff, they have taken the tour, and they still have questions. She said there are other avenues and other solutions that have not been explored by staff. She said that Councilmember Montaña has addressed his questions to staff and has not received a response. She has also asked questions and they remain to be answered. She said they cannot in good faith move forward when everything has not been explored.

Councilmember Celaya inquired when do they draw the line of how long to allow people to explore.

Councilmember Hawkins concurred with Councilmember Celaya.

Mayor Rankin stated that he, Councilmember Montaña and Councilmember Walter were not on the last Council when the subject was first brought before Council. He said that after looking at the contract they have come up with questions. He had addressed his questions to staff and has not received a response until he went on the tour. He said Council can also look at how they have set their rates. The rates were set approximately five to six years ago, and were based during a time of growth. The rates continually are going up with a five percent increase, no matter what. He said the growth rate has not occurred and the Town has not had to purchase more equipment. The money continues to build and the money can go back to what the Council is discussing.

Councilmember Hawkins inquired to Mayor Rankin if he had a solution for reducing the rates to make them comparable to what is being proposed.

Mayor Rankin said he doesn't believe that they can reduce them to what is being proposed. He said the staff recommendation does not provide any options for Council to consider, which is why he is recommending a work session.

Councilmember Hawkins stated that staff has found the best available deal and has brought it before Council.

Councilmember Walter concurred with Councilmember Hawkins comments.

Mayor Rankin stated there are companies willing to come to Florence to pick up their recyclables.

Councilmember Woolridge stated that Council does not know which direction legislation is headed.

Councilmember Celaya concurred with Councilmember Woolridge and added that the Council needs to be cognizant of deregulation.

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, to not have a work session to discuss privatization of sanitation and recycling services; and request that Council present the contract to the Council.

Roll Call:

Mayor Rankin: No

Vice-Mayor Smith: No

Councilmember Hawkins: Yes

Councilmember Woolridge: Yes

Councilmember Celaya: Yes

Councilmember Montaña: No

Councilmember Walter: No

Motion Failed.

Yes: 3; No: 4

On motion of Councilmember Montaña, seconded by Councilmember Walter to have a work session to discuss privatization of sanitation and recycling services.

Roll Call:

Mayor Rankin: Yes

Vice-Mayor Smith: Yes

Councilmember Montaña: Yes

Councilmember Walter: Yes

Councilmember Hawkins: No

Councilmember Woolridge: No

Motion Passed.

Yes: 4; No: 3

CALL TO THE COUNCIL

Councilmember Celaya expressed great appreciation to Mr. Patel for his dedicated service. He has been an outstanding model with the highest expectations for professionalism and ethics. He has represented the Town with the class that the Town of Florence deserves. He is very well respected by his peers and the Council has received several compliments from other communities. His heart for the community and work he has done for the community has been outstanding. He is an honorary Florence native.

Councilmember Montaña stated that the electric light parade will be held on Friday, December 7, 2012, and he encouraged everyone to attend. He wished Mr. Patel the best in all of his future endeavors. He has always made himself available to the Council and is very knowledgeable in policy and laws.

Councilmember Walter thanked Mr. Patel for his service to the Council. She said it has been great to work with him. She wished him well.

Councilmember Hawkins stated that Florence is losing one the best Town Manager's in Arizona. Mr. Patel's heart has always been in the right place for Florence. He has always worked for the betterment of Florence. He will be truly missed.

Councilmember Woolridge concurred with the Councilmembers' comments. She added that he is an exception young man and appreciated his candor, intelligence, and love for job and for Florence. He said Florence has some big shoes to fill and hopefully Florence will be blessed with someone who is as good as he is. She wished him blessings and good luck on his future endeavors. He will be missed.

Vice-Mayor Smith stated that he and Mr. Patel have a long history. He thanked him for everything and said he will be missed.

Mayor Rankin recalled Mr. Patel's appointment to the Town Manager position. He said he has come a long way with the Town. He said he is a great administrator and a great friend. He is always willing to assist wherever needed. He thanked Mrs. Patel for her support to Mr. Patel and to the Town. He invited everyone to a farewell reception for Mr. Patel on December 12, 2012. He thanked Mr. Patel for everything that he has done for our community.

Mayor Rankin thanked everyone for their concern with their granddaughters' well-being. He said people need to reiterate safety with regards to quads. He said it is imperative for parents to ensure their children's safety when riding quads. He wished everyone a Merry Christmas.

ADJOURNMENT

On motion of Councilmember Celaya, seconded by Councilmember Montaña, and carried to adjourn the meeting at 8:21 p.m.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on December 3, 2012, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, DECEMBER 10, 2012, AT 4:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER:

Mayor Rankin called the meeting to order at 4:02 p.m.

2. ROLL CALL:

Present: Rankin, Smith, Celaya, Hawkins, Montaño,, Walter, Woolridge

3. ADJOURN TO EXECUTIVE SESSION

For the purpose of discussion of the public body regarding interviews of the Town Manager applicants, in accordance with A.R.S. §38-431.03 (A)(1).

On motion of Councilmember Montaño, seconded by Councilmember Walter, and carried to adjourn to Executive Session

4. ADJOURN FROM EXECUTIVE SESSION

On motion of Vice-Mayor Smith, seconded by Councilmember Hawkins, and carried to adjourn to Executive Session.

5. ADJOURNMENT

On motion of Councilmember Montaño, seconded by Vice-Mayor Smith, and carried to adjourn the meeting at 6:57 p.m.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on December 10, 2012, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk
Florence Town Council Meeting Minutes
December 10, 2012
Page 1 of 1

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON TUESDAY, DECEMBER 11, 2012, AT 4:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

Mayor Rankin called the meeting to order at 4:05 p.m.

2. ROLL CALL:

Rankin, Smith, Celaya, Hawkins, Montañó, Walter, Woolridge

3. ADJOURN TO EXECUTIVE SESSION

For the purpose of discussion of the public body regarding interviews of the Town Manager applicants, in accordance with A.R.S. §38-431.03 (A)(1).

On motion of Councilmember Montañó, seconded by Vice-Mayor Smith, and carried to adjourn to Executive Session.

4. ADJOURN FROM EXECUTIVE SESSION

On motion of Councilmember Montañó, seconded by Councilmember Walter, and carried to adjourn to Executive Session.

5. ADJOURNMENT

On motion of Councilmember Walter, seconded by Councilmember Hawkins, and carried to adjourn the meeting at 8:25 p.m.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on December 11, 2012, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

FLORENCE COMMUNITY LIBRARY
Joint-Use Library Advisory Board

1000 S. Willow St. / P. O. Box 985
Florence, AZ 85132

Minutes

Regular Meeting

September 19, 2012 – 6:00 p.m.

1. The meeting was called to order at 6:05 pm by Chairperson Kollert.
2. Members present were: Eugene Horan, Denise Kollert, Hermalene Wick, Kamian Harmon, and Rosemary Bebris.
3. Minutes from the meeting of April 18, 2012 were approved on a motion by Member Horan, seconded by Member Wick, and passed.
4. The Library Director's report included the following:
 - The Florence Community Library provided assistance to many Town entities over the summer. During the month of May, the library made its programming room available to the high school for testing. On Friday, June 22, the library lent tables to the Chamber of Commerce for the Chamber's monthly luncheon. On Friday, June 29, the library worked with Human Resources and the Florence Police Department, providing its computer lab for a typing test issued to applicants for a clerical opening at the police department. The library also lent multimedia equipment to the Florence Women's Club for use in their programs on July 18 and 25. The library continued to assist the Park & Recreation Department with Thursday crafts throughout the summer.
 - The 2012 Summer Reading Program, *Our State Our Story: Celebrating 100 Years of Arizona*, began on Monday, June 4. Almost five hundred people attended the special programs put on by the library during the month of June. Additionally, there were 19 participants in the Adult Summer Reading Program, which this year went out under the same title.
 - Florence Community Library patrons will soon have access to free eBooks! We are excited to announce that the Pinal County Library District's Library Services and Technology Act (LSTA) grant proposal was approved for funding by the Arizona State Library.
 - Library Director Rose Bebris returned from a leave of absence on August 13, 2012.
 - The Florence Community Library invites children of all ages and their caregivers to Family Storytime every Wednesday at 10:00am in the upstairs programming room.

- Library intersession activities kick off on Monday, September 24th and will continue through Friday, October 5th.

6. The next meeting was scheduled for October 17, 2012.

7. The meeting was adjourned at 6:20 pm.

Respectfully submitted,



Talma Harmon, Secretary

Approved,



Hermalene Wick, Member

FLORENCE COMMUNITY LIBRARY
Joint-Use Library Advisory Board

1000 S. Willow St. / P. O. Box 985
Florence, AZ 85132

Minutes

Regular Meeting

November 28, 2012 – 6:00 p.m.

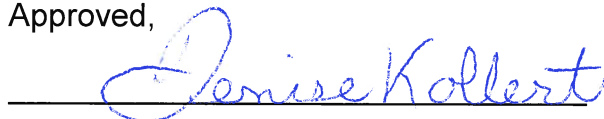
1. The meeting was called to order at 6:05 pm by Member Wick.
2. Members present were: Sheree Berger, Talma Harmon, Eugene Horan, Hermalene Wick, Kamian Harmon, Vallarie Woolridge, and Rosemary Bebris.
3. Motion made by Member Horan, seconded by Member Berger, and carried to approve the September 19, 2012 minutes.
4. The Library Director's report included the following:
 - The long anticipated Pinal County Library Federation/Central Arizona College Library migration has been completed! The CAC Library began participating in county-wide interlibrary loan service on Tuesday, September 18, 2012. Public library patrons can now request CAC items and vice versa.
 - The part-time Library Office Assistant position has been filled. Gloria Moreno began her duties on November 13, 2012. Sandra Aikins has resigned her part-time Library Aide position as of November 19, 2012. Recruitment for that position will begin soon.
 - The Florence Community Library would like to extend a big "Thank You" to the Friends of the Florence Community Library. The Friends recently sponsored two very successful adult programs, "Teresa Urrea" by Elena Diaz Bjorkquist and "Hopi Quilting: Stitched Traditions from an Ancient Community" by Carolyn O'Bagy. On December 12, 2012, the Friends are sponsoring a visit from the Great Arizona Puppet Theater.
5. Ms. Bebris reviewed the proposed policy updates, explaining that the new eBook service needs to be reflected in the policy's check out levels and renewal limits. Motion made by Member Berger, seconded by Member Harmon, and carried to approve the updated Circulation Policy.
6. The next meeting was scheduled for December 19, 2012.
7. The meeting was adjourned at 6:33 pm by Member Wick.

Respectfully submitted,



Talma Harmon, Secretary

Approved,



Denise Kollert, Chairperson

**TOWN OF FLORENCE
PLANNING AND ZONING COMMISSION**

REGULAR MEETING MINUTES OF THE TOWN OF FLORENCE PLANNING AND ZONING COMMISSION HELD THURSDAY, AUGUST 16, 2012 AT 6:00 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Wooley called the meeting to order at 6:00 pm.

ROLL CALL:

Present: Wooley, Petty, Anderson and Putrick.
Absent: Reed

PLEDGE OF ALLEGIANCE

Chairman Wooley led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the regular meeting conducted August 2, 2012.

On motion of Commissioner Anderson, seconded by Vice Chair Putrick and carried to approve the minutes of the regular meeting conducted August 2, 2012.

NEW BUSINESS

**CASE PZC-27-12-PP
(ANTHEM AT MERRILL RANCH UNIT 9)**

PRESENTATION/APPROVAL/DISAPPROVAL of a Preliminary Plat submitted by Pulte Home Corporation for the Anthem at Merrill Ranch Unit 9. The subject site is approximately 44.04 acres in size and is located south of Merrill Ranch Parkway and west of Felix Road, Florence, Arizona 85132.

Gilbert Olgin, Town Planner, stated that Anthem at Merrill Ranch Unit 9 represents one of many plats by Pulte Homes Corporation for the Parkside community. It is located south of Merrill Ranch Parkway and west of Felix Road. Currently, Unit 9 is vacant land and being prepared for grading.

The Preliminary Plat for Unit 9 includes one hundred and sixty-two (162) single-family residential lots. The zoning for this Preliminary Plat is PUD R-1, Planned Unit Development Single-Family Residential.

The minimum lot size for this subdivision is approximately 5,700 square feet; however, many of the lots are larger than the minimum thus making the largest lot size within this subdivision over 9,000 square feet. The proposed density of this plat is 3.67 dwelling units per acre.

According to the Anthem at Merrill Ranch PUD, 12.83 acres of land within this subdivision are dedicated to open space and will remain as walking trails and community green belts within the Anthem at Merrill Ranch development.

Commissioner Anderson asked if Final Plat Unit 9 would be in compliance with the Home Owner Association (HOA) rules per Anthem at Merrill Ranch and reminded staff that the last plat that came before the Planning and Zoning Commission had language on the staff report that would make the plat compliant with the HOA rules.

Gilbert Olgin, Town Planner and Mark Eckhoff, Community Development Director answered that on the Final Plat there is always standard language that the open space areas are dedicated to the HOA and Pulte Home Corporation. Pulte becomes a signatory on the final plat along with the HOA on the Final Plat. All the property in Anthem at Merrill Ranch, unless it is specifically released from the HOA, belongs to the home owners and the HOA on the Final Plat.

Chairman Wooley, asked if the applicant has seen the conditions at the end of the staff report and asked if he concurs with them.

Dan Bonow, Director of Land Entitlements for Pulte Homes, stated that he has seen the conditions and does concur with them. He also mentioned that he has gone through the comments with the Public Works Director. Pulte agrees with him as well.

On motion of Commissioner Petty, seconded by Vice Chair Putrick and carried to approve an application for a Preliminary Plat (Unit 9) for Pulte Homes/Anthem at Merrill Ranch.

**CASE PZC-6-12-ORD
(TERRITORY SQUARE ZONING ORDINANCE)**

***Due to staff error, Case PZC-6-12-ORD was not properly noticed and a public hearing was not held on August 16, 2012. Case PZC-6-12-ORD was reintroduced and properly noticed at the September 25, 2012, Special Meeting for the Planning and Zoning Commission.**

PRESENTATION/DISCUSSION/RECOMMENDATION of a Text Amendment application by the Town of Florence to the Town of Florence Code of Ordinances, Title XV: Land Usage, Chapter 150 Development Code, amending Section 150.045 *Districts*, moving 150.056 *Planned Unit Development (PUD)* to a new Section 150.069, and adding Section 150.070 *Territory Square (TS)*. The proposed changes are related to the implementation of the North End Framework Vision Plan through the creation of a new Territory Square (TS) Zoning District.

Mark Eckhoff, Community Development Director, commented that The Territory Square Zoning District was developed to implement the North End Framework Vision Plan. The Territory Square Zoning District provides a clear and concise methodology as to future development expectations and requirements. The zoning and associated components are intended to help ensure that the intended vision meets the high expectations of the Town, property owners, and community members for the subject study area. Territory Square is an innovative mixed-use hybrid zoning district because it combines features of traditional Euclidian zoning with Form Based Code and SmartCode components. This approach is much different from the typical, more black and white, regulatory approach to zoning, which generally works well in most cases, but not with a highly innovative project such as Territory Square.

The Territory Square Zoning District document is organized as follows:

- The Transect and Regulatory Plan - General visual description of the anticipated built environment for this area as described from most urban to most rural.
- Land Use Groups (LUG's) Summary – Narrative descriptions of the zones associated with each section of the Transect. These sections represent Land Use Groups and associated characteristics of the built environment.
- Land Use Budget – Chart identifying the maximum number of housing units as well as non-residential maximum building square footage allowed within each Land Use Group.
- Function and Use – Identifies the spectrum of uses allowed in each Land Use Group.
- Land Use Group Summary – Narrative and pictorial description of the associated physical form within each LUG and typical lot characteristic development criteria.
- Frontage Types – Articulation of private and public frontage conditions for the range of LUG's.
- Build to Line – Description of areas within the Zoning District that will require build to line development.
- Open Space – Narrative and visual description of the range of civic open space opportunities within the LUG's.
- Design Guidelines – Design Guidelines within the Zoning District that articulates the anticipated quality and character of design.
- Use Glossary – Definition of terms.

The proposed changes to the Town Development Code would also create a Mixed Use District classification of zoning districts that would include the Town's existing PUD Zoning District and the proposed Territory Square Zoning District. Additionally, staff notes that this amendment in itself does not apply zoning to any properties or change zoning for any properties within the Town of Florence. Upon the hopeful adoption of a proposed 2012 Major General Plan Amendment for this site, staff hopes to work with the Territory Square property owners on applying the new zoning to their properties. Staff notes that we have had regular meetings with all property owners on this project to keep everyone up to date and engaged on all of the efforts involving the subject site.

Chairman Wooley asked if this was a public hearing.

Mark Eckhoff stated it was.

Commissioner Anderson asked if there is any interest in moving forward with this project.

Mark Eckhoff stated that this project is on the radar and some folks have expressed some interest in the property because of the comprehensiveness of the development. Homebuilders and Developers appreciate the certainty of a project like this. He also commented that this project is a couple years removed from there being a market to develop with the exception of some type of municipal facilities.

Vice-Chair Putrick stated that his main concern is commercial development. Housing will come along but is concerned about commercial development and what the Town is going to do to bring some more commercial development. He also asked if anybody has made any inquiries for factories or warehouses.

Mark Eckhoff commented that one of the items that need to be address are inquires about commercial/industrial types of industries and that applicants are looking for shovel ready sites with infrastructure and other amenities that favor development.

Chairman Wooley asked if this ordinance was going to be a restrictive zone and only available for the North End Project.

Mark Eckhoff stated that yes it is a restrictive zoning area that only works with this property and specifically tied to the vision plan and in the adoption. Staff specifically referenced that it is also married to Territory Square Master Plan community designation.

On motion of Commissioner Petty, seconded by Vice Chair Putrick and carried to forward a favorable recommendation on a Text Amendment application by the Town of Florence to the Town of Florence Code of Ordinances, Title XV: Land Usage, Chapter 150 Development Code, amending Section 150.045 *Districts*, moving 150.056 *Planned Unit Development (PUD)* to a new Section 150.069, and adding Section 150.070 *Territory Square (TS)* to the Town Council.

CALL TO THE PUBLIC/ COMMISSION RESPONSE:

Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda.

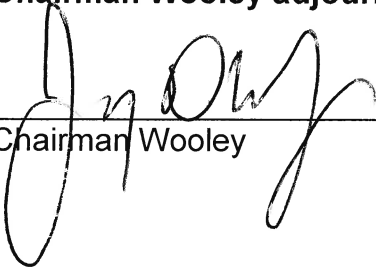
No public comment.

CALL TO THE COMMISSION

No comments from the Commissioners.

ADJOURNMENT

Chairman Wooley adjourned the meeting at 6:37 pm.


Chairman Wooley

A MEETING OF THE TOWN OF FLORENCE REDEVELOPMENT COMMISSION HELD ON MONDAY, OCTOBER 30, 2012, AT 6:00 P.M., AT THE TOWN OF FLORENCE COUNCIL CHAMBERS, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER:

Chairman Speck called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Kelly, Kizer, Cartier-Bresson, Speck

Absent: Kilvinger

CALL TO THE PUBLIC

There were no public comments.

MINUTES: APPROVAL OF THE MINUTES FOR THE SEPTEMBER 24, 2012,

On motion of Commissioner Kizer, seconded by Commissioner Kelly, and carried to approve the minutes for the September 24, 2012 meeting.

NEW BUSINESS

Discussion/Approval/Disapproval: Redevelopment Commission Plan of Work

Mr. Scott Bowles, Economic Development Director, stated that he put the goals in order based on the Commissions' scores. They scored as follows:

1. The Historic Core is the recognized and respected Town Center with a strong heritage.
2. New construction or adaptive reuse with a mixture of uses, maintained affordability, and live-work housing.
3. Increased business opportunity in the Historic Core.
4. Enhanced streetscape in South Gateway
5. A vibrant streetscape
6. Increased new and rehabilitated housing stock generating a great place to live.

Mr. Bowles outlined the implementation measure, time line, project leads, fiscal alert, and funding source for each of the goals, as follows:

1. The Historic Core is the recognized and respected Town Center with a strong heritage.
 - Implementation Measure
 - The Town shall utilize coordinated and transparent steps to redevelopment of the Historic Core:
 - Immediately following adoption of the Redevelopment Area Plan, organize a Historic Core Task Force comprised of representatives from interested residents,

community groups, stakeholders, agencies, and owners charged with advising the Redevelopment Commission.

- Set Implementation Priorities:
 - Maintaining liaison assistance between the Town and stakeholders
 - Championing Historic Core projects
 - Review past surveys to identify historic contexts and their associated properties for interpretation, development, and promotion
 - Following Redevelopment Area Plan adoption, appoint a Town Historic Preservation coordinator to obtain National Trust certification, meet with State Historic Preservation Office officials, and other Historic Preservation professionals to be the in-house contact for the Historic Core
 - Concurrent with other ordinance preparation mandated by the Redevelopment Area Plan, prepare and adopt Rehabilitation Standards and Guidelines, and implement a training program for Historic Preservation Commissioners and Town officials and the staff of Community Development
- Timeline
 - Immediate, short and mid-term
- Likely project lead
 - Community Development, Economic Development, and Historic District Advisory Commission
- Fiscal Alert
 - Various components have capital and staffing costs and cost of National Trust certification
- Funding
 - General Fund, RDF, ADOC, and ASPHF

Mr. Bowles stated the Town Council has identified the Historic Core as something important to them.

2. New construction or adaptive reuse with a mixture of uses, maintained affordability, and live-work housing.
 - Implementation Measure
 - Identify properties in Downtown suitable for multi-story construction requiring commercial or retail uses on ground level with residential units on upper levels. Ensure the code mandates building heights compatible with the neighborhood.
 - Timeline
 - Immediate
 - Likely project lead
 - Economic Development, Community Development
 - Fiscal Alert
 - None
 - Funding Sources
 - N/A

Mr. Bowles stated that this goal is research based and will lay the groundwork for the Commission to look at how they can do the types of uses. He explained what the policy entails.

Discussion occurred on buildings on Main Street that have residential units on the upper level with commercial space on the ground level.

Commissioner Kelly inquired what the first steps would be.

Mr. Bowles discussed the implementation measures. He stated they will need to identify the buildings and come up with the design. They will need to find a developer to agree with it and spend the money to get it developed.

Commissioner Kizer inquired who would fund the project.

Mr. Bowles stated they will need to find a developer who agrees with the plan and is willing to develop it.

3. Increased business opportunity in the Historic Core

Policy I: Approve and facilitate the right business/residential mix for the Historic core

- Implementation Measure
 - Consider the adoption of reduced or waived fees for permits and applications in the Historic Core. Establish criteria for eligible projects and amount of reduction or waiver of fees.
- Timeline
 - Immediate
- Likely project lead:
 - Town Manager
- Fiscal Alert
 - Reduces fee revenue
- Funding
 - Fees

Mr. Bowles stated he would like a moratorium of fees for four years to incentivize interest in building a historic core. The Redevelopment Commission will need to discuss this with Community Development because they are the ones who make development agreements. The Town has the Infill Incentive District that includes the historic core and the entire old part of Town.

Policy II: Making funding available to subsidize or offsets costs in Historic core as an incentive to attracting a business/residential mix.

Mr. Bowles stated certain fees may help fund the projects. The Council would prefer not to have a revolving loan fund. This may hard for the Commission to do. He discussed the implementation methods.

- Implementation Measure I

- Capitalize on the Town's status as a certified local government for the Historic Core making the Town eligible for grants from the State Historic Preservation Office (SHPO) and the National Historic Trust for Historic Preservation.
- Timeline
 - Short-term
- Likely project lead
 - Economic Development, Grants Coordinator
- Fiscal Alert
 - Costs of pursuing grants; matching funds
- Funding
 - RDF, AOT, Fees, USDA, NGO

Mr. Bowles stated SHPO and the National Historic Trust will not offer any type of funding because money was pulled from them during the economic crisis.

- Implementation Measure II
 - Create a façade improvement grant program, matching building-owner or tenant improvements conforming to Secretary of the Interior's Standards for Rehabilitation.
- Timeline
 - Short to mid-term
- Likely project lead
 - Economic Development
- Fiscal Alert:
 - Requires fund for the Town side of the grants
- Funding
 - AOT, ADOT, USDA, EDA, RDF, APS, Private Sources, NGO

Mr. Bowles stated he had done research on façade grant programs and there are programs that can assist with façades. He gave some examples of grants that are available.

- Implementation Measure III
 - Create a development incentive program for Downtown incorporating construction sales tax rebates for rehabilitation or new construction for projects meeting defined criteria for design, use, and location. Initially, to create critical mass in the Historic Core, the rebate may be limited to the historic area. Approve a land-bank program that helps new development in the Historic Core acquire property using any combination of grants, low interest loans, or "silent" second deeds of trust.
- Timeline
 - Short or mid-term
- Likely project lead
 - Economic Development
- Fiscal Alert
 - Requires funding for the Town side of the grants
- Funding
 - AOT, ADOT, USDA, RDF, APS, Private sources, NGO

Mr. Bowles stated the Commission should be discussing the reduction of fees and creating incentives at the same time. This will create interest in investing in the Historic Core. There needs to be business opportunity in the core. Currently, there is a lot of red tape and a lot of fees.

4. Enhance streetscape in South Gateway

Policy: Obtain ADOT cooperation enhancing the appearance of Main Street in the South Gateway area

Mr. Bowles stated that this goal will require ADOT cooperation; however, ADOT has limited funds. Enhancing the streetscape is desperately needed. He stated unfortunately, this will be very slow process. He stated it is important to notify ADOT of the Town's intention to enhance the appearance of Main Street and the south gateway area. The community can do small improvements such as enhancing the landscape. Harold Christ is willing to donate landscaping material and trees to help beautify the area; which would still require ADOT approval.

Councilmember Kelly inquired if it will enhance its opportunity for funding if the Town shows that it has donated supplies and has a plan for what it wants to do.

Mr. Bowles stated it would depend on how ADOT takes it. They could say that it shows interest and another would say that they don't have to do anything because there is private interest there. Code enforcement could assist with cleaning up the area.

Chairman Speck inquired if having the school on Main Street help at all with ADOT.

Mr. Bowles stated the Town could receive Federal funding for the safe routes to school. He stated there are signs that flash LED lights, which are designed to discourage tunnel vision, and the Town could get those types of signs on south Main.

Commissioner Kelly inquired how the Town would apply for funding.

Mr. Bowles stated Mr. Jess Knudson, Deputy Town Manager, is responsible for the streetscape project and would know about funding.

Commissioner Cartier-Bresson inquired how far in advance does ADOT prepare their budgets.

Mr. Bowles stated if it is a true CIP, they may prepare their budget five to six years out. He stated beautification projects get pushed out and improvements for commuters take higher precedence. He stated traffic counts also play a factor.

- Implementation Measure I
 - Within the first six months after the adoption of the Redevelopment Area Plan, assign a staff member and Redevelopment Commission member to negotiate with the ADOT for improvements using Transportation Enhancement Program, and Safe Route to School funds in conjunction with other sources.
- Timeline

- Immediate
- Likely project lead
 - Redevelopment Commission, Community Development
- Fiscal Alert
 - None
- Funding
 - None required

- Implementation Measure II
 - Within six months of an agreement from ADOT that they will cooperate with streetscape enhancement, prepare and adopt a SR-287 (Main Street) Streetscape Master Plan.
- Timeline
 - Immediate planning period with actual start dependent on outside agency
- Likely project lead
 - Economic Development
- Fiscal Alert
 - Possible consultant costs
- Funding
 - ADOT, USDA, ADOC, and RDF

- Implementation Measure III
 - As part of the Streetscape Master Plan agreement for ADOT cooperation, identify property acquisition requirements, estimated costs, and funding sources for streetscape installation and construction.
- Timeline
 - Short-term planning period with actual start dependent on outside agency
- Possible Project Lead
 - Community Development
- Fiscal Alert
 - Possible costs for appraiser or real estate consultant
- Funding
 - ADOT, RCF

5. A vibrant streetscape

Policy: Beautify the Redevelopment Area beyond the street right-of-way

- Implementation Measure I
 - Concurrent with preparation of the streetscape plans, implement a community art program that works with art groups, local artists, and schools to identify places for and types of outdoor art to decorate the streetscape.
- Timeline
 - Immediate and short-term
- Likely project lead

- Community Development, Parks and Recreation, Redevelopment Commission
- Fiscal Alert
 - Redevelopment Commission-generated grants, capital equipment, design, and labor
- Funding
 - ADOT, AOT, RDF, NEA, and ADOC

Mr. Bowles stated that this goal is for beautification beyond the streetscape area. The Redevelopment Commission could work with the groups on policies about putting art in public places.

- Implementation Measure II
 - Concurrent with the streetscape plan preparation, identify locations for pocket parks and other small areas for street furniture for seating and shade opportunities.
- Timeline
 - Immediate and short-term
- Likely project lead
 - Community Development, Parks and Recreation, Redevelopment Commission
- Fiscal Alert
 - Redevelopment Commission-generated grants, capital equipment, design, and labor
- Funding
 - ADOT, AOT, RDF, NEA, and ADOC

Mr. Bowles stated it is important to identify more green space for the public to sit around and enjoy the downtown area. He explained what a pocket park is. He stated Florence has the Main Street Park and Jacques Square on Main Street and inquired if the Commission wanted to explore more parks or making the current parks better. He would prefer to improve the parks that the Town currently has and it would be a good project for the Commission to work on.

Commissioner Cartier-Bresson inquired what RDF stood for.

Mr. Bowles stated that it stood for the Redevelopment Development Fund.

Commissioner Kelly inquired if the Redevelopment Commission still received funding from the taxes collected at Safeway.

Mr. Bowles stated that the Redevelopment Commission still receives the tax proceeds from Safeway.

Commissioner Cartier-Bresson inquired on how working with the Historic District Advisory Commission on the Historic core area will work and how it differs from what that Board should be doing.

Mr. Bowles explained that it is getting all of the players on the same page and getting everyone to work in the same direction. The Redevelopment Commission will set policy and direction.

6. Increase new and rehabilitated housing stock generating a great place to live.

Policy: A neighborhood enhancement area delivering resources to attract new and varied residents

Mr. Bowles stated that the population is needed to support the interest. He stated there are a lot of commuters but there isn't adequate housing available. He stated there isn't sufficient housing stock in the Redevelopment District. He stated this project is very important for economic development for incentive base and community development for zoning and infill.

Mr. Bowles discussed:

- Implementation Measure I
 - The Town shall establish a Residential Neighborhood Enhancement Area (RNEA) for the purpose of providing incentives to developers of residential projects and new residents to live in the Redevelopment Plan Area. The RNEA shall include:
 - Boundaries coterminous with the Redevelopment Plan Area.
 - Utilize the funding ability of the Redevelopment Commission to assist private homeowners with residential rehabilitation consistent with goals of Downtown Florence.
 - Utilize the funding ability of the Redevelopment Commission to create a revolving fund to partner with landowners and developers to construct downtown housing stock. The closer to the Historic Core, the greater the Agency's participation.
 - Initiate a study specifically geared toward private housing stock and how to market this resource to the general public.
 - Following the additional study, use the Redevelopment Area Plan housing stock analysis, identify specific parcels for development, and start a program to partner with property owners, encourage the sale of properties, or acquire the properties for resident development.
 - Brochures advocating the benefits of building and rehabilitating residential development within Downtown. Street the asset value of historic buildings in the Historic Core.

- Timeline
 - Mid-term
- Likely project lead
 - Economic Development, Community Development
- Fiscal Alert
 - Capital costs and possible grants without repayment
- Funding
 - RDF, ADOH, CLG, APS, and CDBG

Mr. Bowles stated the Council is the authority for waiving of fees. He stated the waiving of fees need to be consistent. He stated multi-family, non-Section 8 housing is needed.

- Implementation Measure II
 - Begin a design-build public-private partnership competition to construct new housing, rehabilitate existing clusters of housing stock, or to adaptively reuse other existing buildings. The program shall start within the Historic Core and then move outward.
- Timeline
 - Immediate
- Likely project lead
 - Economic Development, Community Development
- Fiscal Alert
 - Capital cost and land acquisition
- Funding
 - RDF, Bonds, AHOC, USDA, CDBG, HUD, and CLG

Mr. Bowles stated it is important for a builder to build the Town vision. He stated this could be accomplished within one year. It is important to attract people to Florence.

Mr. Bowles stated if the Redevelopment Commission approves the goals, he will present them to the Council the last meeting in November. He stated it is important for the Council to buy into the goals of the Redevelopment Commission.

Commissioner Kizer stated she disagrees with Mr. Bowles with regards to housing. She stated they cannot compete with Anthem and many of those who live there do not feel as though they live in Florence. They do not come to the core of Florence. She stated attracting businesses is a priority. She stated they could rehab homes, but she isn't sure who would want to live in historic homes.

Mr. Bowles stated it is difficult to bring businesses to Florence with the condition of the buildings as they currently are. He explained why people buy in the Anthem and stated they build the image of community.

Discussion occurred on how Pulte markets their community versus how the downtown is marketed.

Mr. Bowles discussed housing stock, population growth, and business interest. He stated many people don't want to live in Florence because of the prisons. He stated he is going to focus on people who want to make money and want to invest in the community. He stated the Town needs to have a set Redevelopment District and the Town needs to open their pocketbooks to make things happen. He stated it is the Redevelopment Commission's duty to have the Council exercise that. He said it is his goal to sell the passion of the Redevelopment Commission to the Council, regardless of what their goals are.

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Commissioner Kelly stated that the six goals are a good list of goals to present to Council. The Council may change the priority of the goals from how the Redevelopment Commission prioritized the goals.

On motion of Commissioner Kelly, seconded by Chairman Speck, and carried to approve the Redevelopment Commission Plan of Work.

7. CALL TO THE BOARD

Commissioner Kizer stated that she would like to work on something that shows progress. She would like to work on something that can move along.

Mr. Bowles discussed the Redevelopment Plan and his ideas for moving the goals forward.

Commissioner Kizer stated that the Redevelopment Commission can start working on how to work on the goals.

Mr. Bowles stated that the goals will be presented on the November 19, 2012.

8. CONTINUATION OF CALL TO THE PUBLIC

Mr. Gem Cox discussed the following:


- Impact fees for residential properties in the core area need to be waived and the Town needs to get houses built in the downtown area
- Façade grant/loan program - make a 100% façade loan program and charge 3% interest over the period of the loan
- ADOT needs to stop being an excuse for not fixing up Main Street; and we need to do our efforts, they can't continue to make us into a slum
- Pulte Homes built because of no impact fees, money was supposed to be placed into a Main Street Improvement District Fund
- Need more people attending the Redevelopment Commission meetings.

Randy Rosaine explained the complications he experienced in attempting to build the Rio Rojo Resort in town. He said he has dealt with many frustrations, and rather than make it a resort, he rents it out residentially. He said they have four businesses in Florence. They are starting a shuttle bus service. He would like to continue to build his businesses, which brings more people to Florence. He said he explained that 80% of his profits come from out-of-towners, but explained that this could change with proper utilization of the Infill Incentive District. He said the economic infill zone tool can be used to assist businesses. He said there are too many regulations that are geared for the Anthem area that are being applied to the older buildings in Florence. He said his background is building companies. He has extensive experience in building businesses. He said Florence has 27 pages of regulations for signs in Florence and Phoenix has five. He said Florence is business prohibitive. He commends the Redevelopment Commission for the work they are doing.

9. ADJOURNMENT:

On motion of Commissioner Kizer, seconded by Commissioner Kelly, and carried to adjourn the meeting at 7:25 p.m.


Barbara Kelly, Commissioner

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 10a.
MEETING DATE: January 7, 2013 DEPARTMENT: Community Development STAFF PRESENTER: Mark Eckhoff, AICP Community Development Director SUBJECT: HDAC-08-12-DR: Recommendation on Town of Florence Downtown Monument Sign		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to approve Option F for Case HDAC-08-12-DR, a Design Review application for a Town of Florence downtown historic district monument sign located at the northeast corner of Main Street and Butte Avenue in Florence, Arizona, subject to any conditions recommended by the Town Council.

BACKGROUND/DISCUSSION:

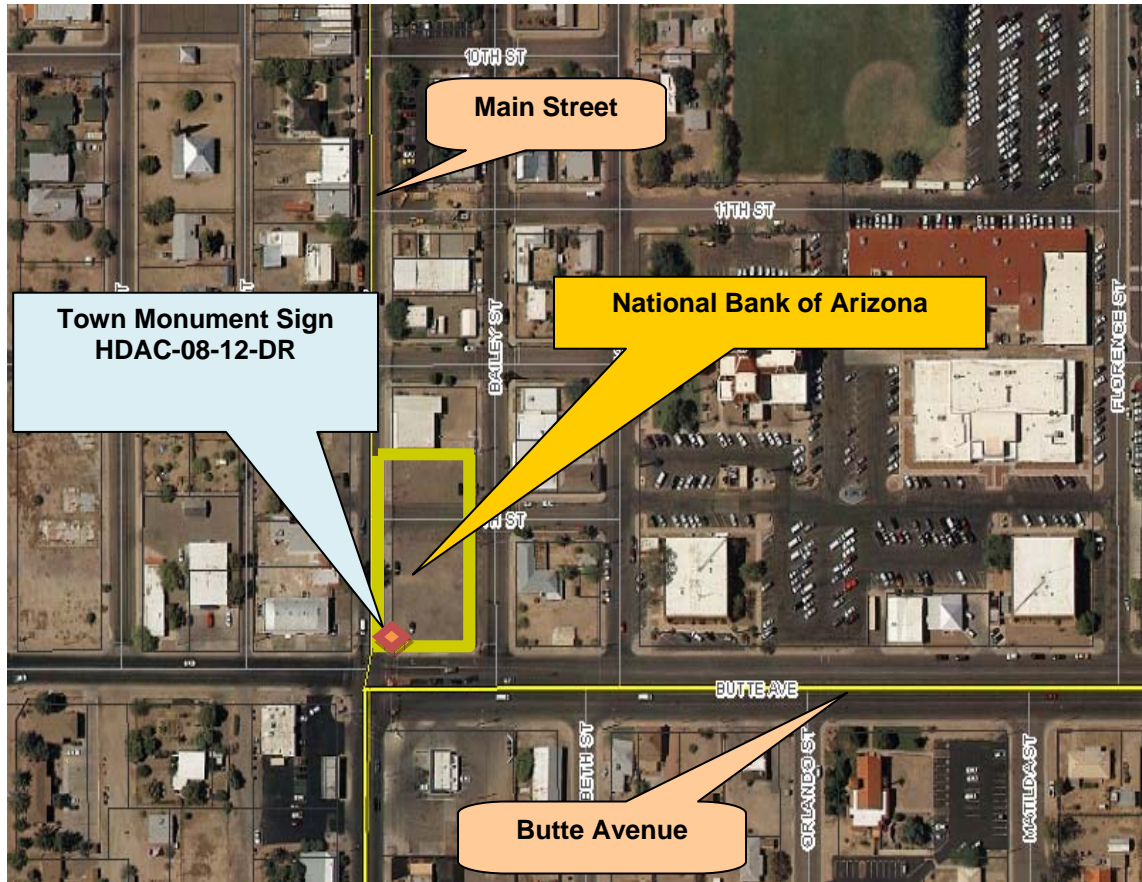
National Bank of Arizona (the “Bank”) has long played a major role in the business community in the Florence area and has maintained a branch office in an existing building on Main Street since approximately 1997.

In 2005, the Bank purchased property at the northeast corner of Main Street and Butte Avenue for a free standing building. This property is well located at the south entrance to the historic downtown area of Florence. The Bank pursued Historical District Advisory Commission (HDAC) approval and permitting soon thereafter and the Town abandoned 13th Street, from Main Street to Bailey Street, to accommodate their plans, but the deep recession put this project on hold for several years. Revamped plans for the project were approved by the HDAC in 2012 and were processed for permitting.

The Bank had a groundbreaking on November 20, 2012, and commenced construction in December 2012. This particular application pertains only to the monument sign that will be owned and maintained by the Town of Florence on an easement on the Bank property dedicated to the Town of Florence. The Bank will not have any other additional monument signs on their site, but they will have commercial signage attached to their building. The Bank agreed to this sign as part of the right-of-way abandonment and they are aware of the long standing streetscape plans that called for a Town sign on this corner.

Original sign concepts, previously developed as part of an overall streetscape plan, did not include an Electronic Message Center (EMC) or Reader Panel, but were considered as staff looked for what additional benefits this sign could provide to the Town. The EMC or Reader Panel signs could go beyond announcing the Historic Downtown District and provide an avenue for promoting events and sharing non-commercial messages.

VICINITY MAP



ANALYSIS:

Town staff and Fluoresco Sign Company, in conjunction with the Bank, have designed multiple monument sign options that seek to be in concert with the vision of the Historic District, while also serving to promote the historic downtown area and possibly to provide a mechanism for promoting Town events.

When staff accepts an application for a property within the Historic District, one of the first tools in a planner's arsenal of educational references that is quite useful in evaluating a new submittal is the "Secretary of Interior's Standards for Rehabilitation", which works hand and hand with the guidelines. The National Park Service created these ten basic principles (Standards) in 1977, to guide owners in preserving the historic integrity of a building.

The Standards, amended in 1990, recognize the need for adapting historic structures, which could perhaps include monument signs, to modern times and therefore allow for changes and new construction that are compatible with the building and/or the designated Historic District.

The Standards for Rehabilitation are general enough that they apply to all architectural styles, periods and building types. The ten standards are intended to be applied in a reasonable manner, taking into consideration economic and technical feasibility of the project.

The Secretary of the Interior's Standards for the Treatment of Historic Properties: Standards for Rehabilitation

Rehabilitation is defined as the act or process of making possible a compatible use for a property through repair, alterations, and additions while preserving those portions or features that convey its historical, cultural, or architectural values.

- 1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.*
- 2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships characterizing a property will be avoided.*
- 3. Each property will be recognized as a physical record of its time, place, and use. Changes creating a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.*
- 4. Changes to a property having acquired historic significance in their own right will be retained and preserved.*
- 5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship characterizing a property will be preserved.*

6. *Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.*
7. *Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.*
8. *Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.*
9. *New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships characterizing the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.*
10. *New additions and adjacent or related new construction will be undertaken in such a manner, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

Staff contends that when a new building is constructed in the Historic District, efforts must occur to distinguish the new construction from historic buildings in the District. This rule is also applicable to new signage proposed along with new building construction. As staff and the HDAC supported a more modern bank building for National Bank of Arizona, including the provision of a drive-thru, staff contends a more modern sign is appropriate for this site. For added perspective, a sign would have to be viewed differently when being placed on a site with an existing historic building, such as the 1891 County Courthouse.

After consulting with other departments, which helped staff to realize the bigger objective of this sign, referring to the Historic District Preservation Guidelines and reviewing the aforementioned Standards, staff contends sign Option F with the EMC is the best sign for this location. That sign complements the building on the site, has appropriate context and meets the other objectives of this sign as supported by the Parks and Recreation Department, the Economic Development Coordinator, the Public Information Officer and others. Staff contends that this more modern EMC sign would not infringe on the integrity of the Florence Historic District, but would reinforce the following components of the Florence Townsite Historic District Vision Statement:

- “Promote quality design with an emphasis on small town historical character and future vision.”
- “Promote reinvestment and attract new development.”
- “Promote downtown as the symbolic and cultural center of the community”.

Staff is aware of the differences of opinions on the monument sign concepts and concerns have been raised whether this more modern sign would impact the integrity of the District or establish an unwelcome precedent. Staff corresponded with the State Historic Preservation Office (SHPO) to gain additional insight and direction on this challenging case and SHPO offered the following advice:

- “Jim Garrison (State Historic Preservation Officer) and I (Eric Vondy, Preservation Incentives Programs Coordinator) reviewed and discussed the signs and we concur that none of them are a violation of the Standards (Secretary of the Interior’s Standards for the Treatment of Historic Properties: Standards for Rehabilitation). An electronic message board is acceptable and based on its location probably the best choice.”

Additional Sign Information

This report covers the six options being considered:

- Option A
- Option B
- Option C
- Option D
- Option E
- Option F

Materials

- The manufacturer will fabricate the cabinet portion of the sign out of aluminum with a faux rust paint finish. A clear coat would be applied over top to preserve the finish with typical wear and tear caused by the desert southwest conditions.
- These monument sign options do not infringe on Town codes for materials used, but defer from the Guidelines by allowing plastic/acrylic used in a sign.

- The intent is to supply red bricks from Florence, Arizona. If locally sourced bricks are not possible, similar bricks will be utilized.

Sign Location

- The proposed sign would be located on a busy, off-set and signalized intersection and should have no impact on the visibility of the corner. Public Works constructed a mock up of the proposed Option F monument sign and the mock up was placed on the subject corner to determine the final sign location with greatest visibility from all approaches (north, south, west and east bound pedestrian and vehicular traffic). The mock up assisted in evaluating scale, best viewing angle, how the sign will obtain electricity, etc. Pictures from the mock up site visit are included in this report.
- Landscaping in front of the proposed sign will be minimal to prevent landscaping from blocking the sign.
- All of the proposed monument signs are designed to be out in the elements. The reader board/EMC is weatherproof and designed for exterior applications.
- Modern improvements, such as the traffic signal, already exist at the intersection, thus making a more modern sign more compatible for this corner. Staff further notes that the Subway and Circle K properties at the subject intersection have existing modern signs.
- This is one of the busier intersections in Florence and currently the most prominent location for promoting Town events and other non-commercial messages.

Sign Height

- The sign options do not exceed the 8' height requirement per Town Code, but defer from the Guidelines by exceeding the suggested guideline height of 4' above curb elevation. However, staff contends that the height requirement for monument signs is meant to apply to commercial signs and not to public, non-commercial signs such as the proposed monument signs and the existing Town marquee sign.

Miscellaneous

- This sign is a non-commercial Town-owned sign on an easement dedicated to the Town. Town Codes and the Guidelines generally refer to commercial and private development and not facilities owned by the Town.

Subject: RCA for Town Monument Signage

Meeting Date: January 7, 2013

Page 6 of 8

- Since this sign has a broader purpose beneficial to the entire Town and not just the Historic District and because Town funds will be necessary to fund the subject sign, staff contends that the Town Council should act on this case in conjunction with the HDAC.
- Use of an EMC or Reader Panel sign might eliminate, or reduce the use of, the banner now being used across Main Street to promote Town events.

FINANCIAL IMPACT:

The Option F sign will have a direct \$15,000 financial impact to the Town. The Bank will pay the remainder of the cost of the \$32,000 monument sign plus the cost of installing the sign and providing power to the sign. The electrical meter will be in the Town's name and the Town will be responsible for the long-term ownership and maintenance of the sign. The Town will purchase an extended 10 year warranty and maintenance agreement for the sign and the sign will be covered under the Town's insurance policy.

The Bank is contributing towards the sign fabrication, construction and installation costs; providing an easement for the sign; providing an easement for the electric/internet to the sign; as well as contributing to substantial off-site improvements along Bailey Street, Butte Avenue and Main Street as part of the agreement made with the Bank when the Town abandoned 13th Street between Main Street and Bailey Street. The corner monument sign, a new wider (pedestrian friendly) sidewalk along Main Street and new landscaping along all street frontages are consistent with the Main Street streetscape plans.

If the Town were to pursue the Option A sign, the direct fiscal impact to the Town should be zero as the basic sign cost is about \$15,000 to \$16,000 less than the Option F sign due to the absence of the EMC on the Option A sign.

The \$15,000 can be allotted from monies set aside for economic development/redevelopment or alternatively this expense could be covered under Community Development's budget. Mr. Patel had previously approved the use of Town funds for this sign and this authorization would need to be reaffirmed by the Interim Town Manager per Town policy.

The Town benefits from the proposed monument signage (EMC or Reader Panel) in numerous other ways per the following:

1. Electronic message centers allow an unlimited number of message changes and variable controls, all easily completed with a computer. The result is lower labor costs and elimination of the physical liabilities often associated with copy changes on traditional reader boards.

2. Electronic Message centers and Reader Panels communicate variable messages as people pass by, allowing greater flexibility in communicating to the public.
3. The Town staff can change the message as needed to provide information about specific Town events, thus offering an economic development and tourism benefit, and also can be used for emergency services.
4. Software is available that would enables the Town to display sophisticated logos or images on the EMC precisely as planned.
5. A direct result from the EMC or Reader Board is increased foot traffic to local Town events.

RECOMMENDATION:

The HDAC forwarded the Mayor and Council a unanimous favorable recommendation on the Option F sign per their November 28, 2012, meeting at which they reviewed all sign options.

On December 3, 2012, the Mayor and Town Council voted 5-2 to approve the Option F monument sign. Upon the subsequent request of the Council, this item is being resubmitted to the Mayor and Town Council for further consideration.

Staff finds that all of the proposed monument sign options are in compliance with applicable Town codes and also in keeping with the general character established for area and the intent of the Historic District Guidelines. Furthermore, staff suggests that the signs with the EMC would be beneficial in promoting the District and community events and would also contribute to economic development and revitalization efforts in the District. Staff and the HDAC recommend that the Town Council approve Option F for case HDAC-08-12-DR.

ATTACHMENTS:

National Bank of Arizona/Historic Downtown Florence Monument Packet
Mock Up Site Visit Pictures



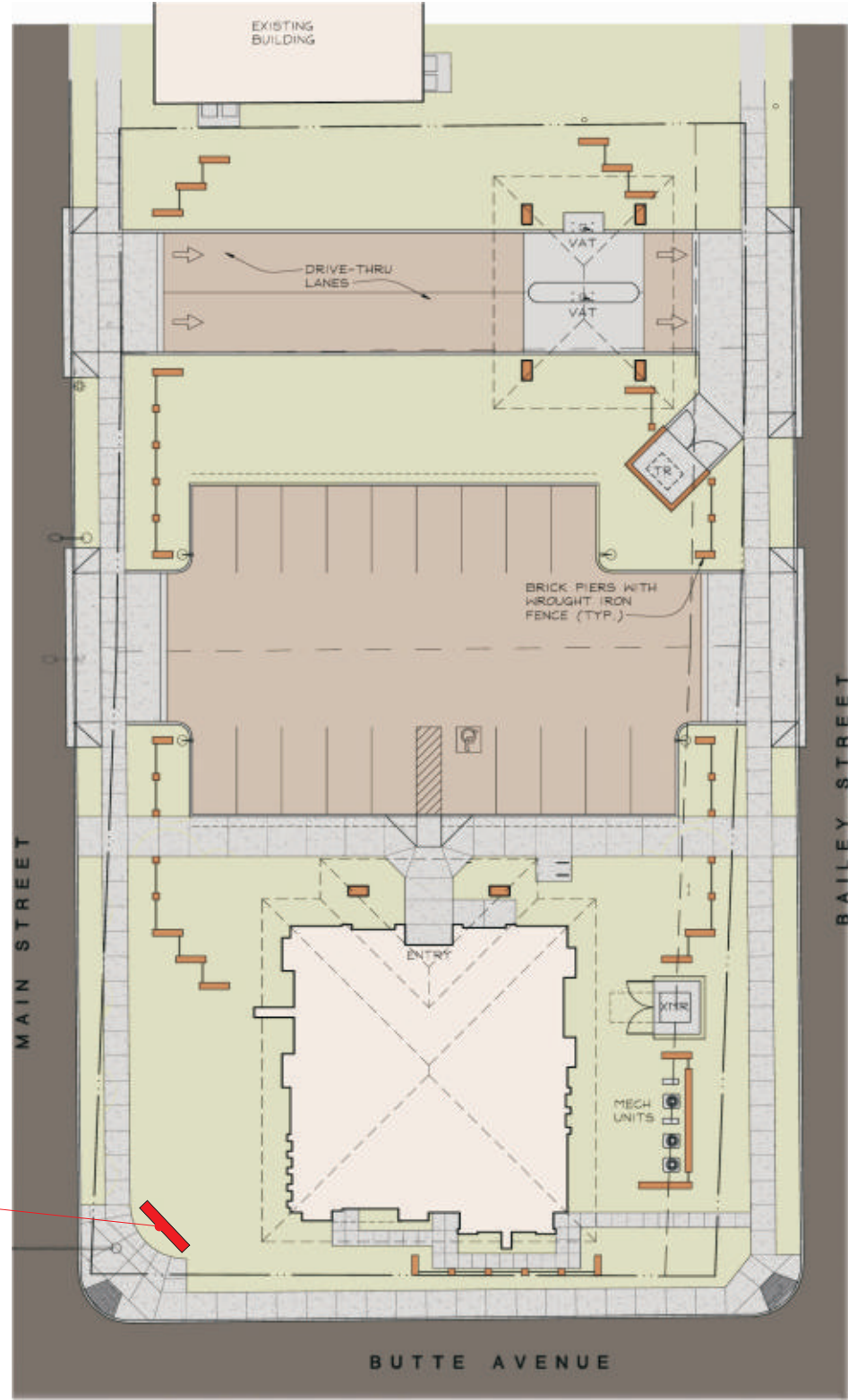
National Bank

O F A R I Z O N A

Main Street & Butte Ave. / Florence, AZ



HISTORIC FLORENCE GATEWAY MONUMENT



SITE MAP
SCALE: NTS



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PROJECT	NATIONAL BANK OF ARIZONA	DWG #	120176	REVISED	10/19/12	6	11/30/12
LOCATION	MAIN STREET & BUTTE AVE., FLORENCE, AZ.	DESIGNER	MACKIN	2	10/30/12	7	
SCALE	AS NOTED	SALESPERSON	ANTHONY NOTO	3	11/7/12	8	
DATE	10/19/12	FILE NAME	NBofAZ FLORENCE MOUNUMENT.CDR	4	11/19/12	9	
				5	11/29/12	PAGE 1	OF 5



OPTION A

FABRICATE & INSTALL ONE (1) S/F ILLUMINATED MONUMENT SIGN

CABINET - FABRICATED ALUMINUM 3" DEEP w/ 1/8" ROUTED FACE
REAR FACE REMOVABLE FOR ACCESS TO ELECTRICAL & MOUNTING

FINISH - ACRYLIC POLYURETHANE PAINT - FAUX RUST FINISH

GRAPHICS - 3/4" THICK WHITE ACRYLIC ROUTED PUSH THRU TO BE
1/2" PROUD OF FACE WITH VINYL DECORATION

VINYL - #220-12 OPAQUE BLACK ON FACE OF PUSH THRU ACRYLIC w/ 1/8" BORDER

ILLUMINATION - WHITE L.E.D.'s

MOUNTING - BOLT DOWN TO SUPPORT COLUMNS

SUPPORT COLUMNS - BRICK w/ SPREAD FOOTING - BRICK TO MATCH COURTHOUSE

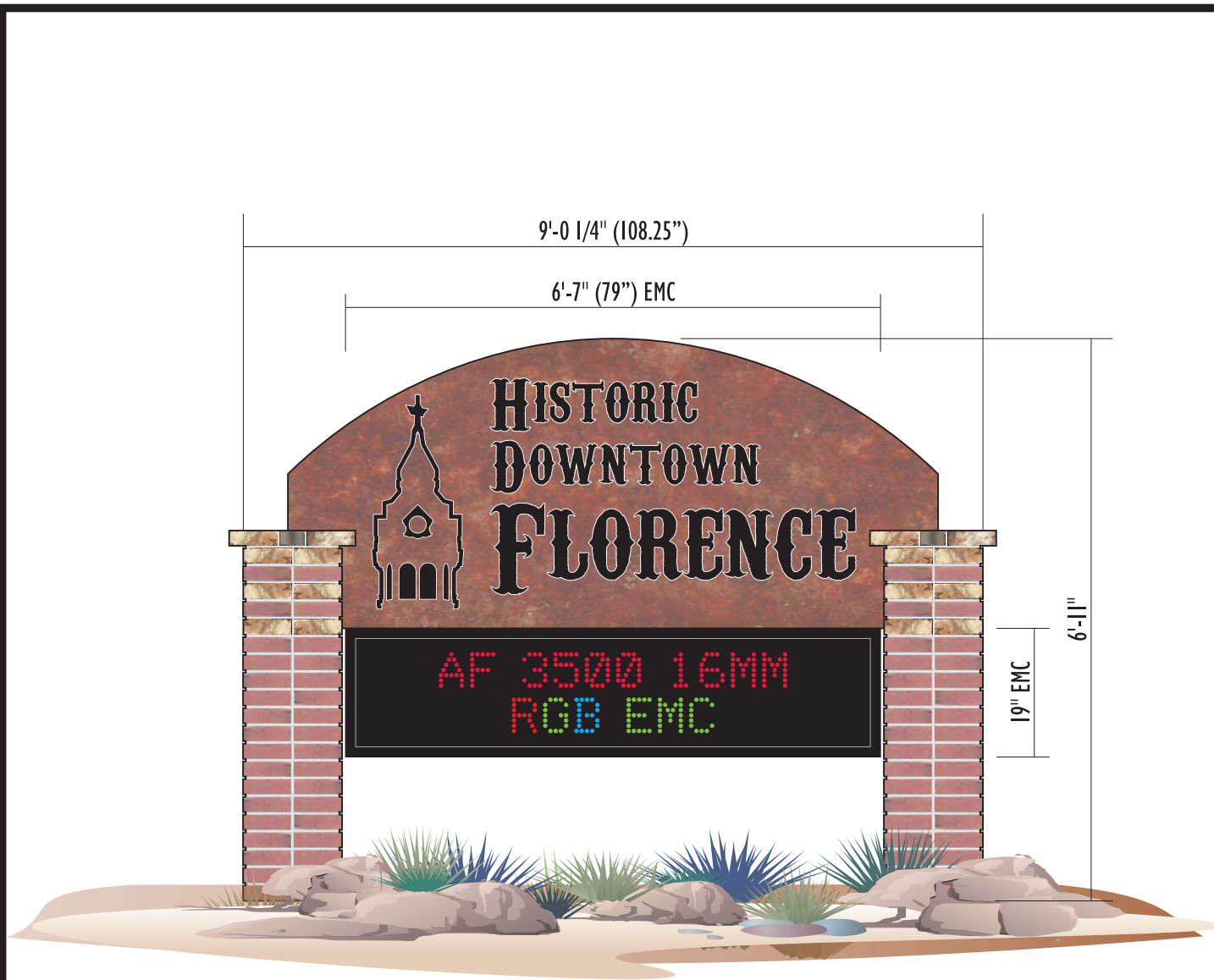
SIGN TYPE F / SF ILLUMINATED GATEWAY MONUMENT SIGN

SCALE: 1/2" = 1'

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LOCATION	MAIN STREET & BUTTE AVE., FLORENCE, AZ.	DESIGNER	MACKIN		2	10/30/12	7
SCALE	AS NOTED	SALESPERSON	ANTHONY NOTO		3	11/7/12	8
DATE	10/19/12	FILE NAME	NBofAZ FLORENCE MOUNUMENT.CDR		4	11/19/12	9
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OPTION B (ELECTRONIC MESSAGE CENTER)

FABRICATE & INSTALL ONE (1) S/F ILLUMINATED MONUMENT SIGN

CABINET - FABRICATED ALUMINUM 3" DEEP w/ 1/8" ROUTED FACE
REAR FACE REMOVABLE FOR ACCESS TO ELECTRICAL & MOUNTING

FINISH - ACRYLIC POLYURETHANE PAINT - FAUX RUST FINISH

GRAPHICS - 3/4" THICK WHITE ACRYLIC ROUTED PUSH THRU TO BE
1/2" PROUD OF FACE WITH VINYL DECORATION

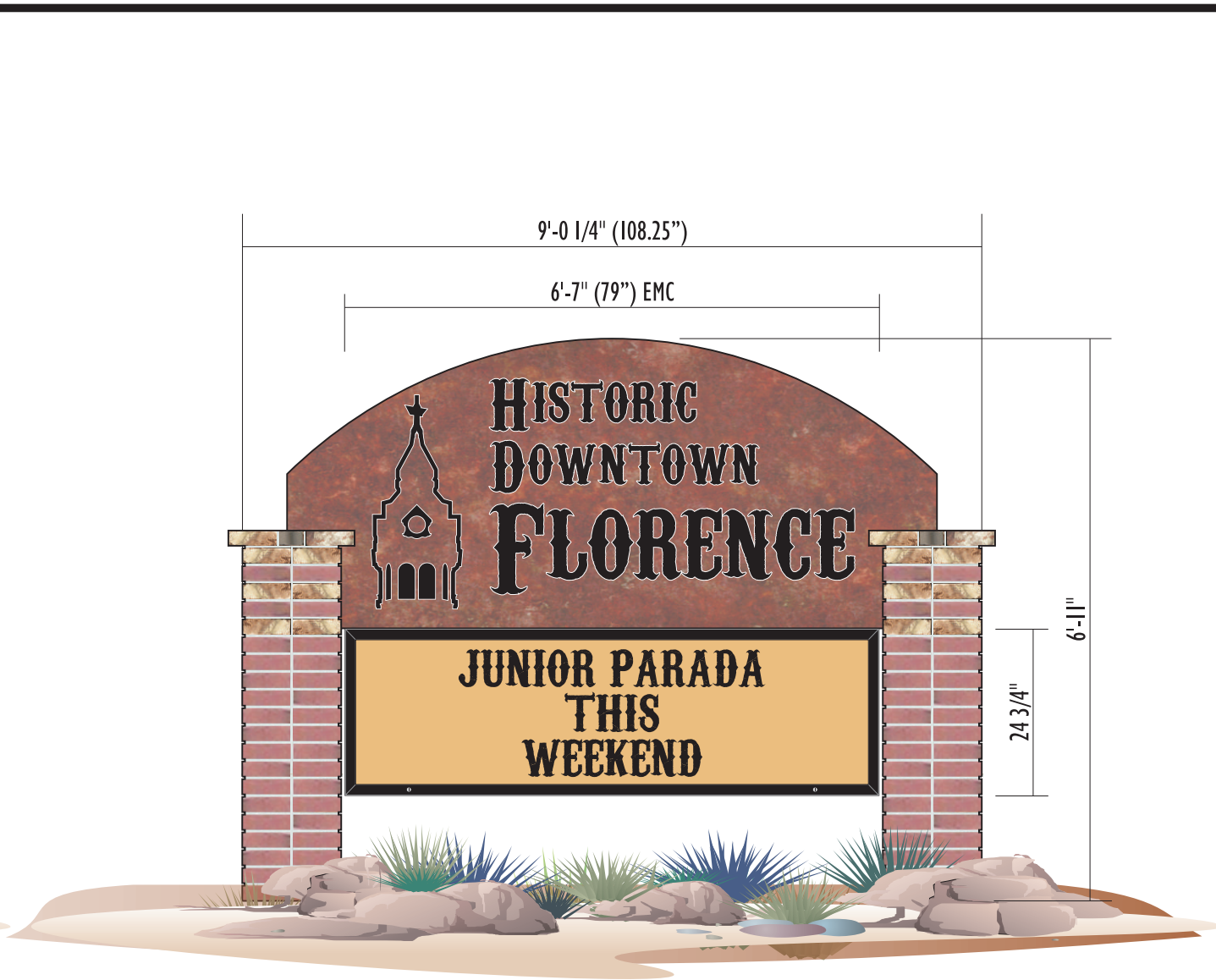
VINYL - #220-12 OPAQUE BLACK ON FACE OF PUSH THRU ACRYLIC w/ 1/8" BORDER

ILLUMINATION - WHITE L.E.D.'s

MOUNTING - BOLT DOWN TO SUPPORT COLUMNS

SUPPORT COLUMNS - BRICK w/ SPREAD FOOTING - BRICK TO MATCH COURTHOUSE

EMC - DAKTRONICS AF3550 16x12-RGB-IV FULL COLOR S/F DISPLAY - BOLT UP TO SIGN CABINET



OPTION C (READER BOARD TO ACCEPT SINGLE INSERT PANEL)

FABRICATE & INSTALL ONE (1) S/F ILLUMINATED MONUMENT SIGN

CABINET - FABRICATED ALUMINUM 3" DEEP w/ 1/8" ROUTED FACE
REAR FACE REMOVABLE FOR ACCESS TO ELECTRICAL & MOUNTING

FINISH - ACRYLIC POLYURETHANE PAINT - FAUX RUST FINISH

GRAPHICS - 3/4" THICK WHITE ACRYLIC ROUTED PUSH THRU TO BE
1/2" PROUD OF FACE WITH VINYL DECORATION

VINYL - #220-12 OPAQUE BLACK ON FACE OF PUSH THRU ACRYLIC w/ 1/8" BORDER

ILLUMINATION - WHITE L.E.D.'s

MOUNTING - BOLT DOWN TO SUPPORT COLUMNS

SUPPORT COLUMNS - BRICK w/ SPREAD FOOTING - BRICK TO MATCH COURTHOUSE

DISPLAY CABINET - 3" DEEP S/F FABRICATED ALUMINUM CABINET w/ WHITE ACRYLIC DIFFUSER FACE
& LOCKABLE TEMPERED GLASS COVER - CUSTOM INSERT FOR CITY EVENTS

FINISH - ACRYLIC POLYURETHANE PAINT - BLACK

ILLUMINATION - WHITE L.E.D.'s

MOUNTING - BOLT UP TO SIGN CABINET

SIGN TYPE F / SF ILLUMINATED GATEWAY MONUMENT SIGN

SCALE: 1/2" = 1'

REVISION	10/19/12	6	11/30/12
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PROJECT: NATIONAL BANK OF ARIZONA
 LOCATION: MAIN STREET & BUTTE AVE., FLORENCE, AZ.
 SCALE: AS NOTED
 DATE: 10/19/12
 DWG #: 120176
 DESIGNER: MACKIN
 SALESPERSON: ANTHONY NOTO
 FILE NAME: NBoTAZ FLORENCE MOUNTMENT.CDR





OPTION D (ELECTRONIC MESSAGE CENTER)

FABRICATE & INSTALL ONE (1) S/F ILLUMINATED MONUMENT SIGN

CABINET - FABRICATED ALUMINUM 3" DEEP w/ 1/8" ROUTED FACE
REAR FACE REMOVABLE FOR ACCESS TO ELECTRICAL & MOUNTING

FINISH - ACRYLIC POLYURETHANE PAINT - FAUX RUST FINISH

GRAPHICS - 3/4" THICK WHITE ACRYLIC ROUTED PUSH THRU TO BE
1/2" PROUD OF FACE WITH VINYL DECORATION

VINYL - #220-12 OPAQUE BLACK ON FACE OF PUSH THRU ACRYLIC w/ 1/8" BORDER

ILLUMINATION - WHITE L.E.D's

MOUNTING - BOLT DOWN TO SUPPORT COLUMNS

SUPPORT COLUMNS - BRICK w/ SPREAD FOOTING - BRICK TO MATCH COURTHOUSE

EMC - DAKTRONICS AF3550 64x112-RGB-IV FULL COLOR S/F DISPLAY - BOLT UP TO SIGN CABINET

OPTION E (READER BOARD TO ACCEPT SINGLE INSERT PANEL)

FABRICATE & INSTALL ONE (1) S/F ILLUMINATED MONUMENT SIGN

CABINET - FABRICATED ALUMINUM 3" DEEP w/ 1/8" ROUTED FACE
REAR FACE REMOVABLE FOR ACCESS TO ELECTRICAL & MOUNTING

FINISH - ACRYLIC POLYURETHANE PAINT - FAUX RUST FINISH

GRAPHICS - 3/4" THICK WHITE ACRYLIC ROUTED PUSH THRU TO BE
1/2" PROUD OF FACE WITH VINYL DECORATION

VINYL - #220-12 OPAQUE BLACK ON FACE OF PUSH THRU ACRYLIC w/ 1/8" BORDER

ILLUMINATION - WHITE L.E.D's

MOUNTING - BOLT DOWN TO SUPPORT COLUMNS

SUPPORT COLUMNS - BRICK w/ SPREAD FOOTING - BRICK TO MATCH COURTHOUSE

DISPLAY CABINET - 3" DEEP S/F FABRICATED ALUMINUM CABINET w/ WHITE ACRYLIC DIFFUSER FACE
& LOCKABLE TEMPERED GLASS COVER - CUSTOM INSERT FOR CITY EVENTS

FINISH - ACRYLIC POLYURETHANE PAINT - BLACK

ILLUMINATION - WHITE L.E.D's

MOUNTING - BOLT UP TO SIGN CABINET

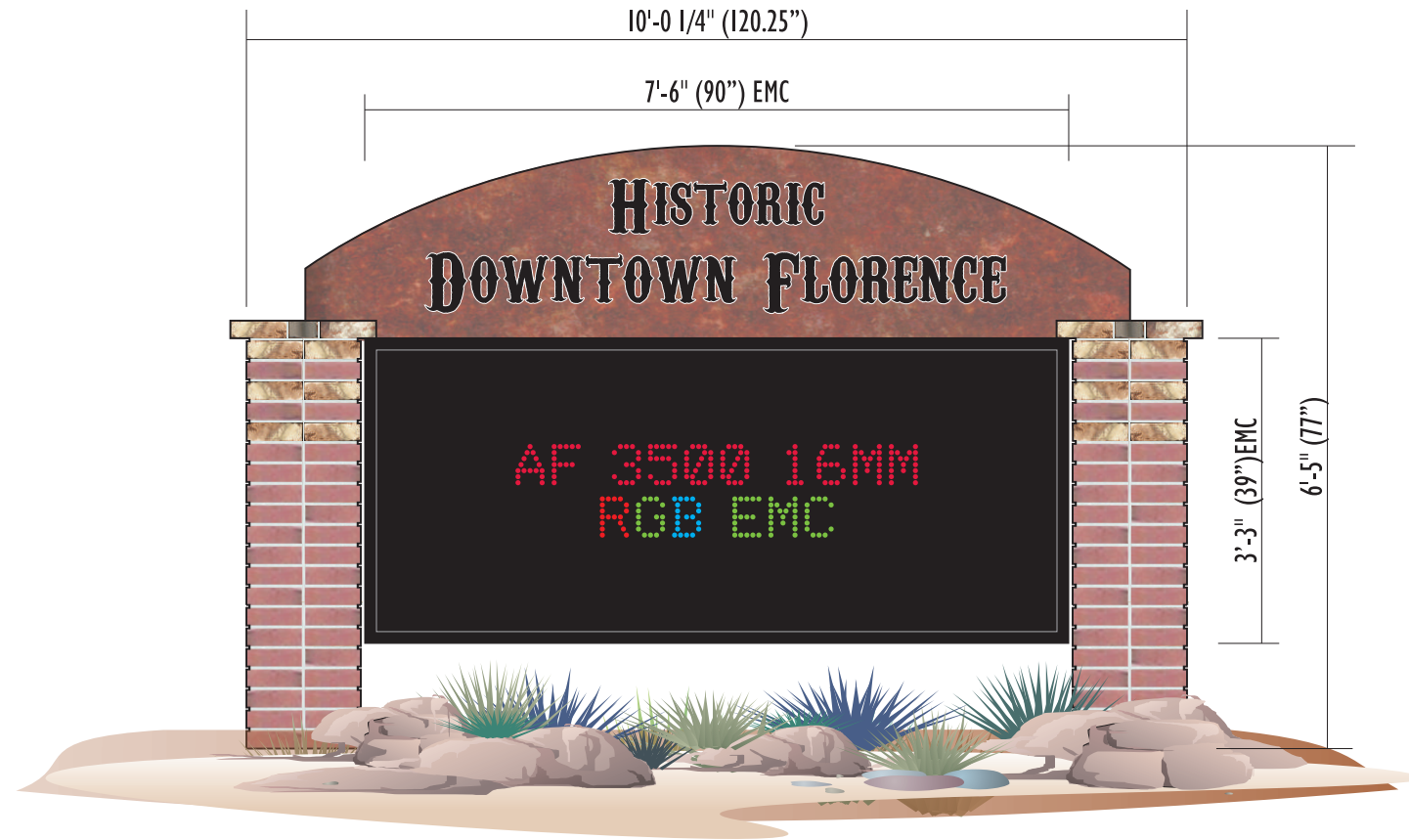
SIGN TYPE F / SF ILLUMINATED GATEWAY MONUMENT SIGN

SCALE: 1/2" = 1'

REVISION	10/19/12	6	11/30/12
2	10/30/12	7	
3	11/7/12	8	
4	11/19/12	9	
5	11/29/12	PAGE	4 OF 5

PROJECT NATIONAL BANK OF ARIZONA
 LOCATION MAIN STREET & BUTTE AVE., FLORENCE, AZ.
 SCALE AS NOTED
 DATE 10/19/12
 SALES/PERSON ANTHONY NOTO
 DESIGNER MACKIN
 FILE NAME NBoTAZ FLORENCE MONUMENT.CDR





OPTION F (ELECTRONIC MESSAGE CENTER) (MODIFIED OPTION D PER HDAC RECOMMENDATION)

FABRICATE & INSTALL ONE (1) S/F ILLUMINATED MONUMENT SIGN

- CABINET** - FABRICATED ALUMINUM 3" DEEP w/ 1/8" ROUTED FACE
REAR FACE REMOVABLE FOR ACCESS TO ELECTRICAL & MOUNTING
- FINISH** - ACRYLIC POLYURETHANE PAINT - FAUX RUST FINISH
- GRAPHICS** - 3/4" THICK WHITE ACRYLIC ROUTED PUSH THRU TO BE
1/2" PROUD OF FACE WITH VINYL DECORATION
- VINYL** - #220-12 OPAQUE BLACK ON FACE OF PUSH THRU ACRYLIC w/ 1/8" BORDER
- ILLUMINATION** - WHITE L.E.D's
- MOUNTING** - BOLT DOWN TO SUPPORT COLUMNS
- SUPPORT COLUMNS** - BRICK w/ SPREAD FOOTING - BRICK TO MATCH COURTHOUSE
- EMC** - DAKTRONICS AF3550 48x128-RGB-IV FULL COLOR S/F DISPLAY - BOLT UP TO SIGN CABINET

SIGN TYPE F / SF ILLUMINATED GATEWAY MONUMENT SIGN

SCALE: 1/2" = 1'

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					5	11/29/12	PAGE 5 OF 5



SUTTE AVE.

3104

National Bank

PLUM FOOD MARKET





National Bank
O F

PLANT FOOD MARKET

NO LEFT TURN
SPEED LIMIT
15

BUTTE AVE.

National Bank
OF ARIZONA





TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 11a.

MEETING DATE: January 7, 2013

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia
Interim Town Manager

SUBJECT: Mayor appointment of a Chair and Vice-Chair to
the Redevelopment Commission

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Mayor appointment of Chair Elizabeth Kizer and Vice Chair Anne Cartier-Bresson to the Redevelopment Commission with a term to expire December 31, 2013.

BACKGROUND/DISCUSSION:

As per Section 32.051 Membership (B), the Mayor shall designate a Chairperson and Vice Chairperson from among the Commissioners at the first Council Meeting of each year.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Mayor appointment of Chair Elizabeth Kizer and Vice Chair Anne Cartier-Bresson to the Redevelopment Commission with a term to expire December 31, 2013.

ATTACHMENTS:

None