

ACTION MINUTES

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, JUNE 1, 2015, AT 6:00 PM, IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

Mayor Rankin called the meeting to order at 6:11 pm.

2. ROLL CALL:

Present: Rankin, Walter, Woolridge, Hawkins, Guilin, Anderson

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATIONS

- a. Retirement Award presented to Katherine Kaiser, Town Magistrate, for 11 years of dedicated service.**
- b. Retirement Award presented to Tim Bruce, Police Officer, for 20 years of dedicated service.**

7. ADJOURN TO BOARD OF ADJUSTMENTS

On motion of Councilmember Hawkins, seconded by Councilmember Anderson, and carried to adjourn to the Board of Adjustments.

- a. Public hearing and approval for Variance Request Number PZ-15-28 BOA regarding the use of barbed wire fencing on a portion of the Johnson Ranch Estates property in Florence, Arizona.**

On motion of Boardmember Guilin, seconded by Boardmember Walter, and carried to approve the Variance Request Number PZ-15-28 BOA regarding the use of barbed wire fencing on a portion of the Johnson Ranch Estates property in Florence, Arizona.

8. ADJOURN FROM BOARD OF ADJUSTMENTS

On motion of Boardmember Walter, seconded by Boardmember Guilin, and carried to adjourn from the Board of Adjustments.

- 9. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**
- a. Approval of the Arizona Parks and Recreations Fellowship's application for a Special Event Liquor License for the Fourth of July Freedom Fest on July 4, 2015 at Heritage Park.**
 - b. Approval of Task Order No. 1 with Baxter Design Group, LLC, for design services for the Main Street Extension Project, for \$61,400.**
 - c. Approval of Change Order No. 3 with DBA Construction, Inc., for paving within the Turner Subdivision, for \$11,331.54, with a total project cost not to exceed \$383,073.61.**
 - d. Ratification of Canal Right-of-Way Use Agreement between the Town of Florence and the United States of America, Bureau of Indian Affairs, San Carlos Irrigation Project.**
 - e. Approval of a right-of-way between the Town of Florence and the United States of America, Bureau of Indian Affairs, San Carlos Irrigation Project for the Territory Square Project.**
 - f. Authorization to dispose of Town assets listed on the June 1, 2015, Request for Council Action Form per policy.**
 - g. Approval of accepting the register of demands ending April 30, 2015, in the amount of \$4,045,617.15.**

On motion of Councilmember Hawkins, seconded by Vice-Mayor Walter, and carried to approve the Consent Agenda, as written, with the exception of items 9b, 9c, 9f and 9g.

- b. Approval of Task Order No. 1 with Baxter Design Group, LLC, for design services for the Main Street Extension Project, for \$61,400.**
- c. Approval of Change Order No. 3 with DBA Construction, Inc., for paving within the Turner Subdivision, for \$11,331.54, with a total project cost not to exceed \$383,073.61.**
- f. Authorization to dispose of Town assets listed on the June 1, 2015, Request for Council Action Form per policy.**
- g. Approval of accepting the register of demands ending April 30, 2015, in the amount of \$4,045,617.15.**

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to approve the Consent Agenda items 9b, 9c, 9f and 9g.

10. NEW BUSINESS

- a. Resolution No. 1521-15: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, CANVASSING THE VOTES AND DECLARING AND ADOPTING THE RESULTS OF THE SPECIAL ELECTION HELD ON MAY 19, 2015.

On motion of Vice-Mayor Walter, seconded by Councilmember Guilin, and carried to adopt Resolution No. 1521-15.

- b. Discussion/Approval/Disapproval of selecting a new councilmember with a term expiring December 2016.

Mayor Rankin opened nominations.

Councilmember Hawkins nominated Ms. Karen Wall.

Councilmember Guilin nominated Mr. Tom Smith.

Councilmember Woolridge nominated Mr. Jeff Wooley.

Vice-Mayor Walter nominated Mr. Art Buckley.

Mayor Rankin closed the nominations.

A roll call vote was taken to appoint Ms. Karen Wall to Town Council with a term expiring December 2016.

Roll Call:

Councilmember Hawkins – Yes
Councilmember Anderson – Yes
Councilmember Guilin – No
Councilmember Woolridge – No
Vice-Mayor Walter – Yes
Mayor Rankin – No

Appointment failed: Yes: 3, No: 3

A roll call vote was taken to appoint Mr. Tom Smith to Town Council with a term expiring December 2016.

Roll Call:

Councilmember Guilin – Yes
Councilmember Anderson – No
Councilmember Hawkins – No

Councilmember Woolridge – No
Vice-Mayor Walter – No
Mayor Rankin – Yes

Appointment failed: Yes: 2, No: 4

A roll call vote was taken to appoint Mr. Jeff Wooley to Town Council with a term expiring December 2016.

Roll Call:

Councilmember Woolridge – Yes
Councilmember Anderson – No
Councilmember Guilin – No
Councilmember Hawkins – No
Vice-Mayor Walter – No
Mayor Rankin – No

Appointment failed: Yes: 1, No: 5

A roll call vote was called taken appoint Mr. Art Buckley to Town Council with a term expiring December 2016.

Roll Call:

Vice-Mayor Walter – Yes
Councilmember Hawkins – No
Councilmember Anderson – No
Councilmember Guilin – No
Councilmember Woolridge – No
Mayor Rankin – No

Appointment failed: Yes: 1, No: 5

On motion of Councilmember Anderson, seconded by Vice-Mayor Walter and carried to adjourn to Executive Session to discuss parliamentary procedures regarding the next step for the appointment process.

On motion of Councilmember Hawkins, seconded by Councilmember Guilin, and carried to adjourn from Executive Session.

On motion of Vice-Mayor Walter, seconded by Councilmember Hawkins, and carried to open up the nominations for appointment to the Town Council for a term expiring December 2016.

Councilmember Hawkins nominated Ms. Karen Wall.

Ms. Wall accepted the nomination.

Councilmember Guilin nominated Mr. Tom Smith.

Mr. Smith accepted the nomination.

Councilmember Woolridge nominated Mr. Jeff Wooley.

Mr. Wooley accepted the nomination.

Vice-Mayor Walter nominated Mr. Art Buckley and Ms. Dulaine Coleman.

Mr. Buckley accepted the nomination.

Ms. Coleman accepted the nomination.

A roll call vote was taken to appoint Ms. Karen Wall to Town Council with a term expiring December 2016.

Roll Call:

**Councilmember Hawkins – Yes
Councilmember Anderson – Yes
Councilmember Guilin – No
Councilmember Woolridge – No
Vice-Mayor Walter – Yes
Mayor Rankin – Yes**

Appointment Passed: Yes: 4, No: 2

c. Official swearing in and seating of the appointed Councilmember.

11. DEPARTMENT REPORTS

- a. Manager's Report**
- b. Department Reports**
 - i. Community Development**
 - ii. Courts**
 - iii. Finance**
 - iv. Fire**
 - v. Library**
 - vi. Parks and Recreation**
 - vii. Police**
 - viii. Public Works**
 - ix. Utilities**

12. CALL TO THE PUBLIC

13. CALL TO THE COUNCIL

14. ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for the following, pursuant to A.R.S. Section 38-431.03(A)(1):

- a. Discussion and consideration of Town Manager assignments.
- b. Town Council Appointee Updates. Various appointed positions for the Town are open. The Town Council will be discussing appointments involving the following Town positions: Town Attorney; Town Magistrate.

On motion of Councilmember Anderson, seconded by Vice-Mayor Walter and carried to adjourn to Executive Session.

15.ADJOURNMENT FROM EXECUTIVE SESSION

On motion of Vice-Mayor Walter, seconded by Councilmember Hawkins and carried to adjourn from Executive Session.

16.ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

On motion of Councilmember Guilin, seconded by Vice-Mayor Walter, and carried to adjourn the meeting at 9:35 pm.

Posted this 4th day of June, 2015, on the Town of Florence website at www.florenceaz.gov by Maria Hernandez, Deputy Town Clerk.