

**TOWN OF FLORENCE
REGULAR MEETING
AGENDA**

PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON MONDAY, MARCH 2, 2015, AT 5:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

2. ROLL CALL: Rankin __, Walter __, Woolridge __, Hawkins __, Montaña __, Guilin __, Anderson __.

3. WORK SESSION ON THE MAY 19, 2015 SPECIAL ELECTION AND THE INFORMATION THAT WILL BE PRESENTED WITH REGARDS TO THE PROPOSITION TO EXCEED THE STATE IMPOSED EXPENDITURE LIMITATION BY A SPECIFIC AMOUNT FOR FISCAL YEAR 2015.2016.

4. MOMENT OF SILENCE

5. PLEDGE OF ALLEGIANCE

6. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

a. **Authorization to purchase** a 2015 Vermeer Vacuum Excavator from Vermeer Sales Southwest, in an amount not to exceed \$65,403.88.

b. **Recommendation of approval** to the Arizona Department of Liquor Licenses and Control on the Pinal County Mounted Posse's application for a Special Event Liquor License for Road to Country Thunder Event on April 4, 2015.

- c. **Recommendation of approval** to the Arizona Department of Liquor License and Control on Kokopelli Moon Saloon's application for a Temporary Extension of Premises Patio Permit.
- d. **Approval to suspend** the Town of Florence Special Event Vendor Permit rules and Farmer's Market rules for the Road to Country Thunder event and allow the 100 Club to coordinate the vendors for a fundraiser on April 4, 2015.
- e. **Approval of accepting** the register of demands ending January 31, 2015, in the amount of \$3,042,019.433

8. NEW BUSINESS

- a. **Discussion/Approval/Disapproval** of a Change Order with Apache Underground and Excavation, for waterline improvements in the Turner Subdivision, in an amount not to exceed \$137,147.25.
- b. **Discussion/Approval/Disapproval** affirming the February 5, 2015 recommendation of the Planning and Zoning Commission for the Town of Florence Territory Square Signage Design Review application by approving attached Option #1.
- c. **Resolution No. 1498-15:** Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN COUNCIL RULES OF PROCEDURE, EFFECTIVE MAY 1, 2015.
- d. **Resolution No. 1499-15:** Discussion/Approval/Disapproval of a A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ESTABLISHING REGULAR MEETING DATES AND TIMES FOR TOWN OF FLORENCE BOARDS AND COMMISSIONS.
- e. **Discussion/Approval/Disapproval** of the May 19, 2015 Special Election informational presentation as presented (or modified, if applicable).

9. DEPARTMENT REPORT

- a. Manager's Report
- b. Department Reports
 - i. **Community Development**
 - ii. **Courts**
 - iii. **Finance**
 - iv. **Fire**
 - v. **Library**
 - vi. **Parks and Recreation**
 - vii. **Police**

viii. **Public Works – Utilities**

10. CALL TO THE PUBLIC

11. CALL TO THE COUNCIL

12. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON FEBRUARY 26, 2015, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 7a.

MEETING DATE: March 2, 2015

DEPARTMENT: Utilities Department

STAFF PRESENTER: John V. Mitchell, Utilities Director

SUBJECT: Purchase of a new Vermeer Vacuum Excavator
Machine

- Action**
 Information Only
 Public Hearing
 Resolution
 Ordinance
 Regulatory
 1st Reading
 2nd Reading
 Other

RECOMMENDED MOTION/ACTION:

Recommend motion to approve the purchase of a 2015 Vermeer Vacuum Excavator for the Utilities Department from Vermeer Sales Southwest located in Gilbert, Arizona, in an amount not to exceed \$65,403.88.

BACKGROUND/DISCUSSION:

The existing equipment is 13 years old and its reliability has decreased over time. There are numerous maintenance and safety issues with the equipment, making it necessary to utilize private contractors or rent equipment in order to complete day to day operations.

Approximate costs spent for maintenance, contractors and rentals to date are: maintenance costs, approximately \$11,000; contractor costs, approximately \$181,260; and rental costs, approximately \$12,750, for a total exceeding \$200,000.

As demands of the Utilities Department continue to increase, the purchase of this piece of equipment will save the Town money and allow the department to meet its future goals and objectives.

FINANCIAL IMPACT:

There is money in the current budget to fund the purchase of this equipment.

STAFF RECOMMENDATION:

Staff recommends that Town Council approve the purchase of a new vacuum excavator in an amount not to exceed \$65,043.88.

ATTACHMENTS:

- Bid Tabulation Sheets.
- Quotes and equipment descriptions.

**Town of Florence
Bid Tabulation Sheet**

General Ledger Account Number 011-532-506

Verbal (only allowed when \$5,000 or less)

Date Prepared 1/12/2015

Written/Fax (mandatory when over \$5,000; attach bids)

Prepared By Joy Jonas

Formal Sealed Bid: # _____ Title _____ Opening Date _____ Opening Time _____

Item (include quality, brand, model, color)

Vermeer Vac System: Vermeer VX 50-500LT 500 Gallon spoil tank, 49 HP tier, 4 Perkins diesel, 100 Gal capacity, 1025 CFM

Vendor name Contact Person Phone/Fax	Payment Terms (Discount?)	Availability	Who Pays Shipping?	Unit Price	Extended Price	Comments
1 Vermeer Sales Southwest 436 S Hamilton Ct, Gilbert, AZ 85233-5521 Phone 480-785-4800 Fax					\$65,403.88	As this vendor is in Arizona, we receive a "State Agency Discount".
2 Vermeer Sales Southwest 4590 Copper Sage St. Las Vegas, NV 89115-1879 Phone 702-365-1144 Fax					\$70,319.05	
3 Vermeer Sales Southwest 9005 Washington St., NE, Albuquerque, NM 87113 Phone 505-345-8787 Fax					\$70,428.50	

Attach additional page(s), if necessary

Vendor Selected Vermeer Sales Southwest Address 436 S Hamilton Ct, Gilbert, AZ 85233-5521

Justification (if not lowest price)

Department Head Approval _____ Date 2/17/2015

Finance Director Approval _____ Date 2/23/15

Town Manager Approval _____ Date _____

1/12/2015+1M

*If over \$25,000, must go to Town Council for approval.
Attach this approved for to purchase request with written quotes, if applicable.



TOWN OF FLORENCE
UTILITIES DEPARTMENT
425 E. RUGGLES STREET
P.O. BOX 2670
FLORENCE, AZ 85132
PHONE: 520-868-8325
FAX: 520-868-8326

MEMORANDUM

To: Charles Montoya, Town Manager
From: John V. Mitchell, Utilities Director
Date: 2/23/2015
Re: New Vacuum Excavator Quote

The Town is a member of NJPA (information attached). NJPA qualifies for the Alternate Bid Procedure of the Town of Florence Purchasing Policy. Staff utilized NJPA when pricing the Vermeer vacuum excavator. Vermeer equipment was chosen because of the type of equipment and needs of the Town.

In addition, staff received quotes from three dealers, and the selected vendor quote was less than that the negotiated price available through NJPA.

Vermeer with the NJPA discount:	\$66,811.21
Original quote from Vermeer Southwest:	\$65,403.88
Total Savings:	\$ 1,407.33



Get to know us.

National Joint Powers Alliance®

National Joint Powers Alliance® (NJPA) is a government agency that establishes an alliance between buyers and suppliers for use by education, government and non-profits.

WHAT IS NJPA'S COOPERATIVE PURCHASING?

Cooperative purchasing with NJPA leverages the national purchasing power of more than 50,000 member agencies while also streamlining the required purchasing process. As a municipal national contracting agency, NJPA contracts meet your state's procurement laws, local bid requirements and/or Joint Powers Authority.

- NJPA has the legislative authority to establish contracts for government & education agencies nationally. NJPA solicits, evaluates and awards contracts through a competitive bidding process on behalf of its members.
- Members have a choice of these contracts and procurement processes, thereby satisfying local/state bidding requirements and avoiding duplication of the process.

NJPA members save time and money while also avoiding the unpleasant experience of low bid, low quality responses.

WHAT PRODUCTS AND SERVICES DOES NJPA REPRESENT?

NJPA's vendors are industry-leading. Product and service solutions range from office supplies to heavy equipment and everything in between. Find a complete list of our current vendors on the back of this flyer, or visit www.NJPAcoop.org/search to learn more about our vendors.

HOW CAN MY AGENCY PARTICIPATE?

The first step to accessing products and services through NJPA is to join!

- Learn more at www.NJPAcoop.org/join.
- Membership is at no cost, liability or obligation.
- Your NJPA member ID # arrives via email and additional information follows in the mail.

NJPA contracts have *streamlined our purchasing* process, saving our district thousands of dollars.

—School District Member

NJPA's expansive list of vendors *filled in the gaps* of our existing state contracts.

—State Purchasing Officer

Using NJPA was seamless and *satisfied our need* to conduct a formal bid!

—University Member

NJPAcoop.org • 888-896-3950

NJPA
National Joint Powers Alliance®

Competitively Bid National Cooperative Contract Solutions

(CELL)

Sales Quote



Vermeer®

Vermeer Sales Southwest

436 S Hamilton Ct, Gilbert, AZ, 85233-5521

Phone: (480) 785-4800 Fax:

Salesperson: Travis Bladt

Order Date: 10/15/2014

Order Type: Quote Order

Status: Quote

Page No.: Page 1 of 1

Quote No.: 141015EOW496A

Bill To: Florence, Town of
 Attn. To: Tim
 Address: P. O. Box 490
 Florence, AZ 85232
 Phone: (520) 251-2131
 Fax: (520) 868-9928

Ship To: Florence, Town of
 Attn. To: Tim
 Address: P. O. Box 490
 Florence, AZ 85232
 Ship Via: Vermeer Truck

Quoted Items

Item	Description	Unit	Quantity
Vacuum System	VX50-500LT...49 hp TIER 4 FINAL Perkinsdiesel engine, 1025CFM15" of mercury blower, 500 gallon spoil tank, two 50gallon tanks of fresh water with 5.6 GPM @ 3000 psi water system with auto clutch, 9,999 GVW trailer. All VX50 vacs include 3 stage filtration using cyclonic separator and 2 micron poly filter, full open external hydraulic door with separate door/tank raise circuit, In Tank Clean Out System, full debris tank electronic float shut down and secondary ball float shut off, lockable engine enclosure, lockable control box reverse flow for pressure offloading, 22 gallon fuel tank, 50' water hose with reel, one 30' x 4" vacuum hose, rotary digging lance, 5' vacuum tool, 5' reduction tool wash wand.	Each	1.00

Sub-total for Quoted Items: \$62,550.00

Allowances

Item	Description	Unit	Quantity
Discount	State Agency Discount		1.00 -4,378.50 -4,378.50

Sub-total for Allowances: -\$4,378.50

Terms:

Prices are valid for 30 days with signed Quotation.

Subtotal: \$58,171.50

: \$0.00

Tax: \$4,732.38

Freight: \$2,500.00

Grand Total: \$65,403.88

Customer Signature _____ Date _____

Vermeer Signature _____ Date _____

The new equipment warranty for Vermeer Industrial Products is attached to this Sales Order and is part of this contract. Please read it carefully before signing. No express warranty is made unless identified on this Sales Order. YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED ON BOTH SIDES OF THIS PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.

Sales Quote



Vermeer®
Vermeer Sales Southwest

4590 Copper Sage St, Las Vegas, NV, 89115-1879
 Phone: (702) 365-1144 Fax: (702) 643-1491
 Salesperson: John May

Order Date: 10/16/2014
 Order Type: Quote Order

Status: Quote
 Page No.: Page 1 of 1
 Quote No.: 141016LPL020A

Bill To: Florence, Town of
Attn. To:
Address: P. O. Box 490
 Florence, AZ 85232
Phone: (520) 251-2131
Fax: (520) 868-9928

Ship To: Florence, Town of
Attn. To:
Address: P. O. Box 490
 Florence, AZ 85232
Ship Via: FOB Las Vegas NV

Quoted Items

Item	Description	Unit	Quantity
	McLaughlin/Vermeer VX50-500	Each	1.00
	All VX50 Vacs include 3 stage filtration using cyclonic separator and 2 micron poly filter, patented cam-over rear hydraulic door with separate door/tank raise circuit, in tank clean out system, full debris tank electronic float shut down and secondary ball float shut off, insulated lockable engine enclosure, standard reverse flow feature for pressure offloading, 22 gallon fuel tank, 50' water hose with reel, one 30' section 4" hose, rotary digging lance, 5' vacuum tool, 5' wash wand. 49HP TIER 4 FINAL Perkins Engine 1025 CFM @ 15" of mercury blower 425 Gallon Spoil tank Two 50 Gallon Water Tanks 5.6 GMP @ 3000 PSI Water System 9,999 GVW Trailer		

Sub-total for Quoted Items: \$62,550.00

Additional Comments

McLaughlin/Vermeer VX50-500LT

Terms: Payable on Delivery

Prices are valid for 30 days with signed Quotation.

Subtotal: \$62,550.00
 : \$0.00
Tax: \$5,269.05
Freight: \$2,500.00

Customer Signature _____ Date _____

Grand Total: \$70,319.05

Vermeer Signature _____ Date _____

The new equipment warranty for Vermeer Industrial Products is attached to this Sales Order and is part of this contract. Please read it carefully before signing. No express warranty is made unless identified on this Sales Order. YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED ON BOTH SIDES OF THIS PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.

Sales Quote



Vermeer®

Vermeer Sales Southwest

9005 Washington St. NE, Albuquerque, NM, 87113

Phone: (505) 345-8787 Fax:

Salesperson: Jeff Schiller

Order Date: 10/16/2014

Order Type: Quote Order

Status: Quote

Page No.: Page 1 of 1

Quote No.: 141016RG9B49A

Bill To: Town of Florence Water Department
 Attn. To: Ron Lahon
 Address:
 Phone: (520) 251-0552
 Fax:

Ship To: Town of Florence Water Department
 Attn. To: Ron Lahon
 Address:
 Ship Via: 3rd Party Truck

Quoted Items

Item	Description	Unit	Quantity
	VERMEER VX50-500-LT 500 GALLON SPOIL TANK, 49 HP TIER 4 PERKINS DIESEL, 100 GAL WATER CAPACITY, 1025 CFM.	Each	1.00

Sub-total for Quoted Items: **\$62,550.00**

Terms:

Prices are valid for 30 days with signed Quotation.

Subtotal: \$62,550.00

\$0.00

Tax: \$4,378.50

Freight: \$3,500.00

Grand Total: \$70,428.50

Customer Signature _____ Date _____

Vermeer Signature _____ Date _____

The new equipment warranty for Vermeer Industrial Products is attached to this Sales Order and is part of this contract. Please read it carefully before signing. No express warranty is made unless identified on this Sales Order. YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED ON BOTH SIDES OF THIS PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.

Sales Quote



Vermeer® Vermeer Sales Southwest

436 S Hamilton Ct, Gilbert, AZ, 85233-5521
 Phone: (480) 785-4800 Fax:
 Salesperson: Travis Bladt

Order Date: 02/19/2015
 Order Type: Quote Order
 Status: Quote
 Page No.: Page 1 of 1
 Quote No.: 150219EOW431A

Bill To: Florence, Town of
Attn. To: Tim
Address: P. O. Box 490
 Florence, AZ 85232
Phone: (520) 251-2131
Fax: (520) 868-9928

Ship To: Florence, Town of
Attn. To: Tim
Address: P. O. Box 490
 Florence, AZ 85232
Ship Via: Vermeer Truck

Quoted Items

Item	Description	Unit	Quantity
Vacuum System	VX50-500LT..49 hp TIER 4 FINAL Perkins diesel engine, 1025CFM15" of mercury blower, 500 gallon spoil tank, two 50gallon tanks of fresh water with 5.6 GPM @ 3000 psi water system with auto clutch, 9,999 GVW trailer. All VX50 vacs include 3 stage filtration using cyclonic separator and 2 micron poly filter, full open external hydraulic door with separate door/tank raise circuit, In Tank Clean Out System, full debris tank electronic float shut down and secondary ball float shut off, lockable engine enclosure, lockable control box reverse flow for pressure offloading, 22 gallon fuel tank, 50' water hose with reel, one 30' x 4" vacuum hose, rotary digging lance, 5' vacuum tool, 5' reduction tool wash wand.	Each	1.00

Sub-total for Quoted Items: \$62,550.00

Allowances

Item	Description	Unit	Quantity
Discount	NJPA Discount		1.00 -3,753.00 -3,753.00

Sub-total for Allowances: -\$3,753.00

Terms:

Prices are valid for 30 days with signed Quotation.

Subtotal: \$58,797.00
: \$0.00
Tax: \$4,834.21
Freight: \$3,180.00

Customer Signature _____ Date _____

Grand Total: \$66,811.21

Vermeer Signature _____ Date _____

The new equipment warranty for Vermeer Industrial Products is attached to this Sales Order and is part of this contract. Please read it carefully before signing. No express warranty is made unless identified on this Sales Order. YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED ON BOTH SIDES OF THIS PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 7b.

MEETING DATE: March 2, 2015

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia, Deputy Town
Manager/Town Clerk

SUBJECT: Pinal County Mounted Posse Special Event
License Application

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Recommendation to the Arizona Department of Liquor Licenses and Control on the Pinal County Mounted Posse's application for a Special Event Liquor License for the Road to Country Thunder Event, to be held on April 4, 2015.

BACKGROUND/DISCUSSION:

The Pinal County Mounted Posse has submitted an application for a Special Event License. The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. The \$25 check will be forwarded to the Arizona Department of Liquor Licenses upon Council's approval.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends the Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control.

ATTACHMENTS:

Application

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Event date(s):

Event time start/end:

APPLICATION FOR SPECIAL EVENT LICENSE

Fee= \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. §44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Pinal County Mounted Posse

SECTION 2 Non-Profit/IRS Tax Exempt Number: 80-0768130

SECTION 3 The organization is a: (check one box only)
 Charitable (501.C) Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises?
 Yes No

Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Main St. Florence Arizona
Address of Location: Main St. Florence Arizona 85132
Street City County/State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Williams JERRY 1-18-50
Last First Middle Date of Birth
2. Applicant's mailing address: P.O. Box 1989 Florence AZ. 85132
Street City State Zip
3. Applicant's home/cell phone: (831) 210-0204 Applicant's business phone: () Same
4. Applicant's email address: _____

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? _____

(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No

(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Pinal County Mounted Posse Percentage 25

Address _____

Street City State Zip

Name Kokopelli Moon Saloon (#06110069) Percentage 75

Address 255 N Main St. Florence Arizona 85132

Street City State Zip

5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?

(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

_____ Number of Police _____ Number of Security Personnel Fencing Barriers

Explanation: The town of Florence in conjunction with the Florence Police Department will be preceding all requisite security as well as establishing and maintaining all fencing /barriers to contain event.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.

See A.R.S. §4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>04/04/15</u>	<u>Saturday</u>	<u>12:00 ^{noon} pm</u>	<u>11:00 pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

See attached street map. Four serving areas are indicated by the greyed circular areas. The entire perimeter (where not abutting a building or natural barrier), will be barricade by fencing and/or post-barriers (provided by Florence Police Department, who will also be providing all security and manning all security posts at all possible entrances/exits to the special event premises.

N↑

*15 FEB 20 Lic. Dept AM1125

Additional Parking
at Heritage Park
& Town Hall

RUGGLES ST

E

6TH ST

7TH ST

QUARTZ ST

GRANITE ST

MAIN ST

BAILEY ST

PINAL ST

WILLOW ST

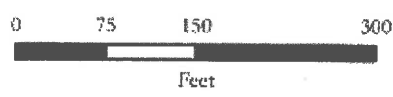
8TH ST

10TH ST

10TH ST

11TH ST

- Beer Vendors
- Entrance
- Food Vendors
- Portable Toilets
- Fencing
- Building Footprint
- Park
- Parking
- Stage
- Liquor License Area



Date Created: 2/9/2015 Date Modified: 2/9/2015

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein. 2015.17

Road to Country Thunder
Saturday April 4, 2015
2:00 PM to 10:00 PM



Town of Florence

SECTION 13 This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Jerry Williams declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print full name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X Jerry Williams Title/ Position President Date 2-20-15 Phone # 831-210-0204
(Signature)

The foregoing instrument was acknowledged before me this 20th FEBRUARY 2015
Day Month Year

State ARIZ. County of Pinacal

My Commission Expires on: 04/28/2015
Date

Karen A. Felix
Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Jerry Williams declare that I am the APPLICANT filing this application as
(Print full name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X Jerry Williams Title/ Position President Date 2-20-15 Phone # 831-210-0204
(Signature)

The foregoing instrument was acknowledged before me this 20th FEBRUARY 2015
Day Month Year

State ARIZONA County of Pinacal

My Commission Expires on: 04/28/2015
Date

Karen A. Felix
Signature of Notary Public



The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(government official) (Title)

on behalf of _____ Signature _____ Date _____ Phone _____
(City, Town, County)

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 7c.

MEETING DATE: March 2, 2015

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/
Town Clerk

SUBJECT: Recommendation to the Arizona Department of
Liquor License and Control on Kokopelli moon
Saloon's application for a Temporary Extension
of Premises Patio Permit.

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Recommendation of approval to the Arizona Department of Liquor License and Control on Kokopelli Moon Saloon's application for a Temporary Extension of Premises Patio Permit.

BACKGROUND/DISCUSSION:

The Kokopelli Moon Saloon is participating in the Town's Road to Country Thunder event on April 4 – 5, 2015. The Road to Country Thunder is a battle of the bands. The winner will perform at the Country Thunder event on Wednesday, April 8, 2015.

Any business that has an active Arizona Liquor License can apply for a permit that temporarily extends the area where alcohol is served beyond the licensed boundaries. There is no cost for the temporary extension/patio permit. Arizona Statutes and regulation that apply are: R19-1-311, ARS § 4-244.31, § 4-244.20, and § 4-207.01

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Council to forward a recommendation of approval to the Arizona Department of Liquor Licenses and Control.

ATTACHMENTS:

Application

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Date payment received:

____/____/____

CSR initials: _____

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

This application must be returned to the Department of Liquor
(Notice: Allow 30-45 days to process permanent change of premises)

Permanent change of area of service. **A NON-REFUNDABLE \$50 FEE WILL APPLY.** Specific purpose for change:

Temporary change for date(s) of: 04/04/15 through 04/05/15 List specific purpose for change:
to accommodate large number of patrons attending adjacent special event

1. Licensee's Name: Pfeiffer Patricia Rose
Ritter Last Matthew First Arnold Middle

2. Mailing Address: P.O. Box 1360 Florence Arizona 85132
Street City State Zip

3. Business Name: Kokopelli Moon Saloon License # 06110069

4. Business Address: 255 No. Main St. Florence Arizona 85132
Street City State Zip

5. Contact phone: (520) 868-3700 Business phone: (520) 868-0858

6. Email: ritterlawgroup@gmail.com

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? / /

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No If yes, when does your Certificate expire? Date: 01/18/18 (manager: Matthew A. Ritter)

11. What security precautions will be taken to prevent liquor violations in the extended area?
Security will be provided by Florence Police Department

12. **IMPORTANT:** ATTACH THE REVISED FLOOR PLAN CLEARLY DEPICTING YOUR LICENSED PREMISES AND WHAT YOU PROPOSE TO ADD.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premise. List specific reasons for exemption:

Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

➡ OBTAIN APPROVAL FROM LOCAL GOVERNING BODY BEFORE SUBMITTING TO THE DEPARTMENT ◀

➡ After completing the application, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

This change in premises is RECOMMENDED by the local Board of Supervisors, City Council or Designate:

(Authorized Signature)

(Title)

(Agency)

Date

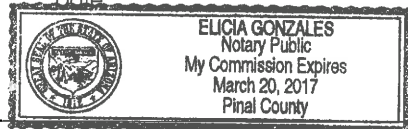
I, Patricia Rose Pfeiffer / Matthew Arnold R. He declare that I am the APPLICANT and, under penalty of
(Print full name)
perjury, making the foregoing application. I have read this application and the contents and all statements are true, correct and complete.

x Patricia Rose Pfeiffer Matthew Arnold R. He Owner / Manager 02/26/15 520 868 3700
(Signature) (Title/Position) (Date) (Phone #)

The foregoing instrument was acknowledged before me this 20 02 15
Day Month Year

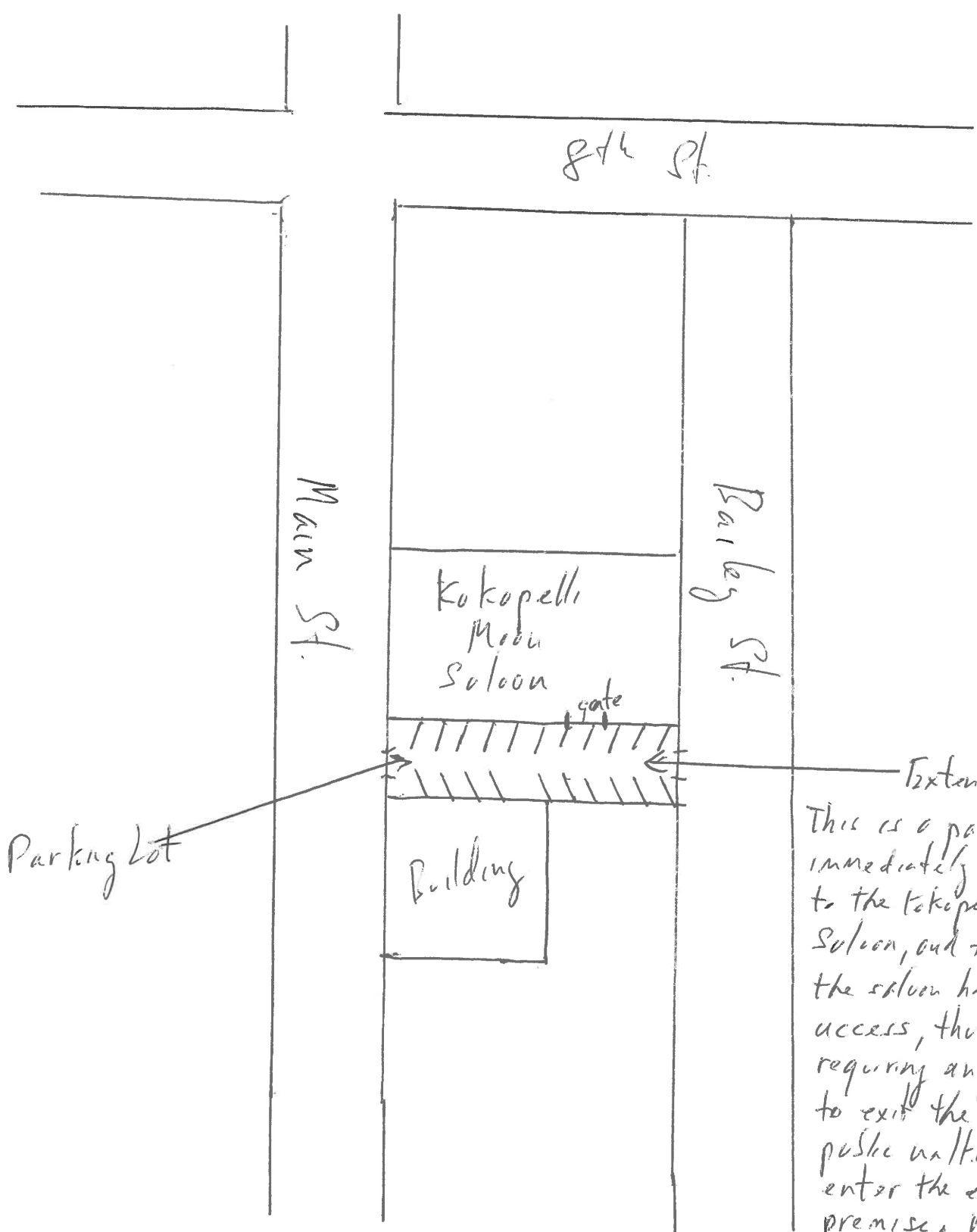
State Arizona County of Pinal

My Commission Expires on: 3/20/2017 Elucia Gonzales
Date Signature of Notary Public



Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

Director Signature required for Disapprovals _____ Date: ___/___/___



Extended Premise

This is a parking lot immediately adjacent to the Kokopelli Moon Saloon, out to which the saloon has gated access, thus not requiring any patrons to exit the bar into public walkways to enter the extended premise, where not adjacent to building walls, entire premises will be fenced and security personnel posted at both ends.

Parking Lot

Kokopelli
Moon
Saloon


gate

Building

Bailey St.

Main St.

8th St.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7d.
MEETING DATE: March 2, 2015 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/ Town Clerk SUBJECT: Suspension of the Special Event Vendor Permit rules and Farmer's Market rules on April 4, 2015, for the Road to Country Thunder Event		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

A motion to suspend the Town of Florence Special Event Vendor Permit rules and Farmers Market rules for the Road to Country Thunder event to allow the 100 Club to coordinate vendors and collect vendor fees as a fundraiser during the Road to Country Thunder event on April 4, 2015.

BACKGROUND/DISCUSSION:

The Town of Florence is partnering with Country Thunder to bring a one-day concert event to downtown the weekend prior to the country music festival. The purpose of the event is to promote Country Thunder and Florence to local residents as well as to the larger populations in Phoenix and Tucson. Much of the event marketing will be accomplished through Country Thunder's partner radio stations in the metro areas.

The Road to Country Thunder is a competition among country bands for the prize of performing at the Country Thunder VIP Reception. The top four competitors will perform at the Road to Country Thunder event on April 4, 2015 and a winner will be chosen by a panel of judges. The event will take place from 2:00 pm until 10:30 pm along North Main Street in downtown.

In addition to musical entertainment, the event will have food and merchandise vendors that will be coordinated by the Florence affiliate of the 100 Club, one of Country Thunder's non-profit partners. The non-profit organization will charge vendor fees as a fundraiser to further their mission of supporting public safety, first responders and their families. Staff requests that Town Council suspend the Special Event Permit rules to assist with the 100 Club's fundraising efforts.

The weekly Farmer's Market will be impacted by street closures along North Main Street during a portion of their usual hours of operation. Arriola Square also may be used to stage equipment or supplies in preparation for the event. As a result, staff recommends not having the Farmer's Market on April 4, 2015 to mitigate potential negative impacts on the vendors and Town staff as they prepare for the event. Farmer's Market vendors will be invited to participate in the Road to Country Thunder event, so they may have the opportunity to sell their merchandise that day; however, they will be expected to follow the 100 Club's vendor rules and regulations.

FINANCIAL IMPACT:

The financial impact will be the loss of \$10.00 per vendor during the special event. The potential gain will be the Transaction Privilege Tax generated from the vendors.

STAFF RECOMMENDATION:

Staff recommends approval to suspend the Town of Florence Special Event Vendor Permit rules and Farmer's Market rules for the Road to Country Thunder event and allow the 100 Club to coordinate the vendors for a fundraiser on April 4, 2015.

ATTACHMENTS:

None

**Town of Florence
Summary of Warrants Paid
As of January 2015**

Source	Amount
Accounts Payable-Warrant Register	1,621,912.97
ACH/Wire Transfers	
CFD #1 debt service payments - Wells Fargo	142,120.00
CFD #2 debt service payments - Wells Fargo/Zions 1st National	133,674.37
debt service payment - WIFA	63,901.98
sales tax payments - ADOR	17,709.71
child support/assignment PR levys	4,970.64
credit/debit/analysis/bank fees	4,354.80
FSA Collateral & Disbursements	5,078.48
AFLAC payments	4,786.46
health insurance payments - Blue Cross/CIGNA	199,892.11
worker's compensation	85,583.00
deferred comp payments	2,786.00
Total Transfers	664,857.55
Electronic Retirement Transfer	
ppd 1 - ASRS	48,352.51
ppd 2 - ASRS	48,213.80
ppd 1 - Securian (Firefighter Pension)	302.10
ppd 2 - Securian (Firefighter Pension)	208.03
Total Retirement Transfers	97,076.44
Payroll Transfer	
ppd 1	225,610.74
ppd 2	256,479.97
Total Payroll Transfers	482,090.71
Credit Union Transfers	
ppd 1	4,160.62
ppd 2	4,160.62
ppd 3	4,160.62
Total Credit Union Transfers	12,481.86
Electronic State Tax Transfers	
ppd 1	9,071.89
ppd 2	8,377.80
Total State Tax Deposits	17,449.69
Electronic Federal Tax Transfers	
ppd 1	74,829.02
ppd 2	71,321.19
Total Federal Tax Deposits	146,150.21
General Checking Account	\$3,042,019.43
Total Warrants	\$3,042,019.43

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
Accounts Payable							
10201000	93399					Voided Check	(25.00)
10201000	93465					Voided Check	(10.00)
10201000	93879					Voided Check	(497.12)
10201000	93917					Voided Check	(18.00)
10201000	94050					Voided Check	(20.00)
10201000	94463					Voided Check	(228.00)
10201000	94520					Voided Check	(87.00)
10201000	94656					Voided Check	(2.71)
10201000	95327					Voided Check	(450.00)
10201000	95567					Voided Check	(6.00)
10201000	95589					Voided Check	(11.00)
10201000	95699					Voided Check	(18.00)
10201000	95880					Voided Check	(86.00)
10201000	96287					Voided Check	(126.34)
10201000	96295					Voided Check	(70.00)
10201000	96469					Voided Check	(252.09)
10201000	96566					Voided Check	(150.88)
10201000	96634					Voided Check	(87.00)
10201500	97447	1/13/2015	WEX BANK	39363824	12/31/2014	FUEL EXPENSE	17,404.21
10202000	97355	1/8/2015	AZ STATE TREASURER	14-Dec	1/7/2015	STATE JCEF Court Fees	203.02
10202500	97355	1/8/2015	AZ STATE TREASURER	14-Dec	1/7/2015	ZFAR 1 Court Fees	900.21
10202501	97355	1/8/2015	AZ STATE TREASURER	14-Dec	1/7/2015	ZFAR 2 Court Fees	175.00
10203000	97390	1/8/2015	AZ STATE TREASURER	Dec-14	1/1/2015	Justice Court Fee	38.61
10204000	97355	1/8/2015	AZ STATE TREASURER	14-Dec	1/7/2015	STATE SURCHARGES	6,816.94
10206000	97523	Multiple	TEMPORARY VENDOR	TR2014-00011	7/10/2014	Bond	450.00
10210300	97434	1/13/2015	PRINCIPAL LIFE COMPANY	468310001 115	1/1/2015	INSURANCE PREMIUM	4,261.76
10210300	97586	1/28/2015	PRINCIPAL LIFE COMPANY	1044683	1/18/2015	INSURANCE PREMIUM	4,234.93
10225000	97330	1/6/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1226	1/2/2015	RETIREMENT CONTRIBUTIONS POLICE	17,076.07
10225000	97486	1/20/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 109	1/16/2015	RETIREMENT CONTRIBUTIONS POLICE	17,749.06
10225100	97330	1/6/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1226	1/2/2015	RETIREMENT CONTRIBUTIONS FIRE	17,553.37
10225100	97486	1/20/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 109	1/16/2015	RETIREMENT CONTRIBUTIONS FIRE	13,158.49
10226200	97434	1/13/2015	PRINCIPAL LIFE COMPANY	468310001 115	1/1/2015	Dental premiums	9,496.50
10226200	97586	1/28/2015	PRINCIPAL LIFE COMPANY	1044683 2/15	1/18/2015	Dental premiums	9,357.35
10226300	97399	1/8/2015	VISION SERVICE PLAN	12253996	12/1/2014	VISION INSURANCE	2,218.08
10232000	97329	1/6/2015	AZ DEPT OF REVENUE	PPE 1226/14	1/2/2015	LEVY	200.00
10232000	97339	1/6/2015	Internal Revenue Service	PPE 1226/14	1/2/2015	Levy	373.44

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10232000	97349	1/6/2015	United States Treasury	PPE 1226/14	1/2/2015	Levy	75.00
10232000	97485	1/20/2015	AZ DEPT OF REVENUE	PPE 109/15	1/16/2015	LEVY	200.00
10232000	97487	1/20/2015	Internal Revenue Service	PPE 0109/15	1/16/2015	Levy	336.18
10232000	97489	1/20/2015	United States Treasury	PPE 0109/15	1/16/2015	Levy	75.00
10232000	97528	1/23/2015	Burse & Associates, P.C.	CV20140115	1/27/2015	Levy	789.30
10240000	97342	1/6/2015	Nationwide Retirement	PPE 1226/14	1/2/2015	Nationwide - deferred comp	6,546.00
10240000	97488	1/20/2015	Nationwide Retirement	PPE 0109/15	1/16/2015	Nationwide - deferred comp	5,996.06
10241000	97350	1/6/2015	UNITED WAY OF PINAL	PPE 1226/14	1/2/2015	EMPLOYEES CONTRIBUTIONS	7.00
10241000	97490	1/20/2015	UNITED WAY OF PINAL	PPE 0109/15	1/16/2015	EMPLOYEES CONTRIBUTIONS	7.00
10243000	97543	1/23/2015	NEW YORK LIFE INS	6929080 115	1/2/2015	Monthly invoice	416.29
10250038	97355	1/8/2015	AZ STATE TREASURER	14-Dec	1/7/2015	STATE FINES	1,480.01
10260000	96295	Multiple	Void			Voided Check	-
10260000	97332	1/6/2015	TEMPORARY VENDOR	R20140033 DW	9/25/2014	Restitution	70.00
10260000	97332	1/6/2015	TEMPORARY VENDOR	W CR20140033	10/14/2014	Restitution	252.09
10260000	97442	1/13/2015	TEMPORARY VENDOR	CR20110094	1/12/2015	Restitution	20.78
10270000	Multiple	Multiple	TEMPORARY VENDOR	SK DEP REF	3/17/2014	Refund balance Silver King Deposit	497.12
General Fund Revenue							
10320212	97611	1/29/2015	TEMPORARY VENDOR	500017 REFUND	1/28/2015	Permit Refund	84.00
10320219	97613	1/29/2015	FLORENCE CHAMBER OF COMMERCE	32987322PT	1/23/2015	Special evening vendor space fee	75.00
10339602	Multiple	Multiple	TEMPORARY VENDOR	Refund	3/24/2014	Refund for week 2 intersession	18.00
10339607	97353	1/8/2015	TEMPORARY VENDOR	Temp	1/6/2015	Customer charged full amount should be prorated	17.50
10339607	97358	1/8/2015	TEMPORARY VENDOR	Temp	1/6/2015	Customer charged full amount should be prorated	33.25
10348777	97330	1/6/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1226	1/2/2015	Fire INSURANCE PREMIUM TAX	(1,033.62)
10348777	97486	1/20/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 109	1/16/2015	Fire INSURANCE PREMIUM TAX	(1,033.62)
Town Council							
10501203	207	1/16/2015	Vistaprint Netherlands	123114 STMT	12/16/2014	Business cards for Tara, John & Becki.	45.96
10501205	97362	1/8/2015	CASA GRANDE NEWSPAPERS	RESO-1486-14	12/11/2014	Public Notice Publication: Resolution 1486-14	175.28
10501205	97562	1/28/2015	CASA GRANDE NEWSPAPERS	RESOL1486-14	1/1/2015	Public Notice Publication/Resolution 1486-14	179.52
10501314	206	1/16/2015	LANE AWARD MFG.	113014 STMT	11/26/2014	Plaque plates for Tom Celaya and Tom Smith	57.75
10501314	206	1/16/2015	TEMPORARY VENDOR	113014 STMT	11/14/2014	Going away gift for Vice-Mayor Tom Smith (pocket watch)	266.00
10501314	206	1/16/2015	TEMPORARY VENDOR	113014 STMT	11/18/2014	Gift to council member Tom Celaya	300.00
10501314	206	1/16/2015	TEMPORARY VENDOR	113014 STMT	11/18/2014	Logo set up fee for new logos (regarding pocket watch)	35.00
10501402	207	1/16/2015	LITTLE CEASAR'S PIZZA	123114 STMT	12/8/2014	Food for council meeting on 12/8/14	16.46
10501403	207	1/16/2015	MARRIOTT HOTEL	123114 STMT	12/13/2014	Anderson lodging for council training	244.00
10501403	207	1/16/2015	MARRIOTT HOTEL	123114 STMT	12/13/2014	Guilin lodging for council training	244.00
10501403	207	1/16/2015	MARRIOTT HOTEL	123114 STMT	12/13/2014	Montano lodging for council training	244.00

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
Town Administration							
10502202	97370	1/8/2015	FedEx	2-887-80701	12/25/2014	Package shipped to attorneys	26.17
10502202	97533	1/23/2015	FedEx	2-907-32776	1/15/2015	Package shipped to attorneys	6.03
10502203	97492	1/20/2015	Advanced Infosystems	12003	1/8/2015	Print & Fold Florence Newsletter	1,137.67
10502217	97513	1/20/2015	SHRED-IT USA - PHOENIX	9404731265	1/5/2015	Shredding - Admin	22.67
10502301	206	1/16/2015	Safeway Inc.	113014 STMT	11/17/2014	Supplies such as coffee creamer and water for council meetings	21.56
10502301	206	1/16/2015	Vistaprint Netherlands	113014 STMT	11/20/2014	Business cards for Lisa Garcia	41.99
10502301	207	1/16/2015	OFFICEMAX INC.	123114 STMT	12/14/2014	Charles's new office setup	161.94
10502301	207	1/16/2015	OFFICEMAX INC.	123114 STMT	12/18/2014	Desk (later returned for credit)	97.01
10502301	97389	1/8/2015	OFFICE DEPOT INC	744030281-001	12/15/2014	Credit	(34.22)
10502301	97544	1/23/2015	OFFICE DEPOT INC	747097663-001	1/6/2015	Credit for Hutch returned	(400.70)
10502301	97544	1/23/2015	OFFICE DEPOT INC	749830913-001	1/8/2015	Binders/Packing tape	155.18
10502301	97616	1/29/2015	OFFICE DEPOT INC	748561067-001	1/12/2015	Folders/Office Supplies	15.27
10502316	207	1/16/2015	American Legion	123114 STMT	12/2/2014	Flags purchase for Town Hall	349.50
10502335	97389	1/8/2015	OFFICE DEPOT INC	745901692-001	12/16/2014	Shelf for Charles	187.56
10502401	206	1/16/2015	ICMA MEMBERSHIP RENEWAL	113014 STMT	11/5/2014	ICMA membership dues for Jess Knudson	639.58
10502401	95880	Multiple Void				Voided Check	-
10502402	206	1/16/2015	MT. ATHOS RESTAURANT	113014 STMT	11/1/2014	Meeting with Jess and SRP	27.37
10502402	206	1/16/2015	OLD PUEBLO RESTAURANT	113014 STMT	11/6/2014	Meeting with Fire Chief	23.17
10502402	206	1/16/2015	TEMPORARY VENDOR	113014 STMT	11/10/2014	Lunch with Mayor and Chief	39.57
10502402	206	1/16/2015	TEMPORARY VENDOR	113014 STMT	11/10/2014	Meeting with attorneys from Dickson Wright and Jim Mannato	13.60
10502402	206	1/16/2015	TEMPORARY VENDOR	113014 STMT	11/10/2014	Meeting with Congressman Gosar's office	36.88
10502402	207	1/16/2015	BUFFALO WILD WINGS	123114 STMT	12/17/2014	Meeting after MAG with Ahwatukee realtor regarding Florence	18.86
10502402	207	1/16/2015	MT. ATHOS RESTAURANT	123114 STMT	12/4/2014	Meeting with Jim Cox on street complaints	18.21
10502402	207	1/16/2015	Power Postal At Johnson	123114 STMT	12/11/2014	Copies for meeting with Attorney	3.41
10502402	207	1/16/2015	The Olive Garden	123114 STMT	12/11/2014	Meeting with Attorney Wright/Dickson on annexations	21.00
10502403	206	1/16/2015	JOHN ANDERSON	113014 STMT	11/6/2014	Registration for John Anderson for League of Arizona Cities and Towns 2014 Newly Elected Officials Training	120.00
Municipal Court							
10503301	97616	1/29/2015	OFFICE DEPOT INC	748289988-001	1/9/2015	Office supplies	298.30
10503314	97432	1/13/2015	PINAL CO SHERIFF'S OFFICE	14-Nov	1/2/2015	INMATE HOUSING	6,900.12
Legal							
10504217	97381	1/8/2015	RICHARD V. HUSK	Dec-14	1/5/2015	Prorated Dec 2014	1,250.00
10504217	97381	1/8/2015	RICHARD V. HUSK	Jan-14	1/5/2015	Professional Services	2,500.00
10504401	97539	1/23/2015	LEXIS NEXIS	1412485125	12/31/2014	Lexis Nexis, Dec 2014	181.00

Finance

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10505204	97492	1/20/2015	Advanced Infosystems	12004	1/8/2015	Data processing of utility bills	1,068.62
10505204	97492	1/20/2015	Advanced Infosystems	12007	1/13/2015	Data processing of utility bills	181.69
10505217	97513	1/20/2015	SHRED-IT USA - PHOENIX	9404731265	1/5/2015	Shredding - Finance	22.66
10505219	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	10,500.00
10505227	97425	1/13/2015	HARTZEL LELAND R.	PPE1212/14	1/12/2015	Bank Fee Wire	38.00
10505231	207	1/16/2015	Pitney Bowes Inc	123114 STMT	12/22/2014	Quarterly Postage Machine Lease for Dec 2014	596.79
10505301	206	1/16/2015	MONROE SYSTEMS	113014 STMT	11/3/2014	Replace Ally's Calculator	159.00
10505301	206	1/16/2015	OFFICE DEPOT INC	113014 STMT	11/3/2014	Toner for Finance printers	148.70
10505301	206	1/16/2015	Wist Office Products	113014 STMT	11/15/2014	Purchase 20 cases of Paper for Finance	672.38
10505323	206	1/16/2015	CASELLE, INC.	113014 STMT	11/25/2014	Contract Support and Maintenance for 12/01/2014 to 12/31/2014	1,496.00
10505323	207	1/16/2015	CASELLE, INC.	123114 STMT	12/10/2014	Payment for Maintenance and Support of Software	1,496.00
10505402	207	1/16/2015	A & M PIZZA	123114 STMT	12/30/2014	Lunch meeting with Council member Guilin	24.44
10505403	206	1/16/2015	GOVERNMENT FINANCE	113014 STMT	11/3/2014	Annual GAAP update training	135.00
10505403	206	1/16/2015	GOVERNMENT FINANCE	113014 STMT	11/10/2014	Various (4) class registrations with GFOA	230.00
10505403	207	1/16/2015	SkillPath Seminars	123114 STMT	12/10/2014	Managing Multiple Projects Seminar Fee	149.00
10505403	97388	1/8/2015	Void			Voided Check	-
10505403	97401	1/8/2015	ALLESSANDRA ALLEN	SEMINAR 10915	1/6/2015	Per Diem	18.00

Human Resources

10508217	97348	1/6/2015	Tri-City Express Care, PLLC	39582	6/2/2014	Drug testing	25.00
10508217	97348	1/6/2015	Tri-City Express Care, PLLC	39583	6/2/2014	Drug testing	25.00
10508217	97348	1/6/2015	Tri-City Express Care, PLLC	39584	7/11/2014	Drug testing	25.00
10508217	97348	1/6/2015	Tri-City Express Care, PLLC	39585	8/11/2014	Drug testing	25.00
10508217	97534	1/23/2015	HIRE RIGHT SOLUTIONS	P0419451	12/31/2014	DOT Drug Test	60.30
10508217	97537	1/23/2015	INFINISOURCE, INC.	592025	1/9/2015	Administrative Fee	287.10
10508217	97551	1/23/2015	Tri-City Express Care, PLLC	1723146	12/1/2014	Drug testing	25.00
10508217	97551	1/23/2015	Tri-City Express Care, PLLC	175228	12/15/2014	Drug testing	25.00
10508217	97551	1/23/2015	Tri-City Express Care, PLLC	1757204	12/15/2014	Drug testing	25.00
10508217	97551	1/23/2015	Tri-City Express Care, PLLC	1781582	12/23/2014	Drug testing	25.00
10508217	Multiple	Multiple	NICHOLAS BAGNALL	REIM POD	1/28/2014	Reimbursement for drug test	25.00
10508314	97473	1/16/2015	PINAL CO. FEDERAL CREDIT UNION	1-20 2-15	1/13/2015	Visa Gift Card	515.00
10508335	97616	1/29/2015	OFFICE DEPOT INC	750359164-001	1/16/2015	Lateral file cabinet	1,067.83
10508401	97344	1/6/2015	SOCIETY FOR HUMAN RESOURCE	9005976169	11/1/2014	SHRM Membership for Scott Barber	190.00

Community Development

10510201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	C/D Alarm-5829	49.59
10510203	97343	1/6/2015	OFFICE DEPOT INC	746860210-001	12/23/2014	Printer toner for 4200	112.70
10510205	97562	1/28/2015	CASA GRANDE NEWSPAPERS	PZC115GPA	1/1/2015	Notice of public hearings PZC-1-15-GPA and PZC 2-15-PUD	41.13
10510212	97478	1/16/2015	SOUTHWEST GAS	15-Jan	1/12/2015	GAS	39.65

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10510217	97625	1/29/2015	WILLDAN	215165	1/16/2015	General Town Plan Review	6,735.00
10510301	97343	1/6/2015	OFFICE DEPOT INC	746860210-001	12/23/2014	Office Supplies	19.61
10510301	97544	1/23/2015	OFFICE DEPOT INC	748668834-001	1/6/2015	Moving boxes	216.71
10510401	97414	1/13/2015	CNA Surety Direct Bill	2259013N 1/15	1/6/2015	Notary Bond	50.00
10510401	97439	1/13/2015	SECRETARY OF STATE	APP TW	1/8/2015	Notary public application fee for Tracie Wilgus	43.00
10510401	97457	1/16/2015	CNA Surety Direct Bill	62263838N	1/3/2015	Notary Bond for Tracie Wilgus	50.00
10510401	97476	1/16/2015	SECRETARY OF STATE	MH 2015	1/6/2015	Notary public application fee for Meghan Hunt	43.00
10510402	206	1/16/2015	Hilton Garden Inn	113014 STMT	11/8/2014	APA Conference @ Hilton Garden Inn Yuma	364.32
10510402	206	1/16/2015	Hilton Garden Inn	113014 STMT	11/8/2014	APA Conference @ Hilton Garden Inn Yuma	277.41
10510402	206	1/16/2015	Hilton Garden Inn	113014 STMT	11/8/2014	APA Conference @ Hilton Garden Inn Yuma	277.41
10510402	206	1/16/2015	Hilton Garden Inn	113014 STMT	11/8/2014	APA Conference @ Hilton Garden Inn Yuma	364.32
10510402	97356	1/8/2015	AZ PLANNING ASSOC	12315	12/29/2014	Development workshop registration for Mark Eckhoff	65.00
10510403	207	1/16/2015	AM. PLANNING ASSOC.	123114 STMT	12/24/2014	AICP exam prep-gilbert O.	249.00
Police							
10511201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	Police Dept-9627	279.36
10511215	97411	1/13/2015	BIA	Jan-15	1/3/2015	104233-electric	149.76
10511217	97513	1/20/2015	SHRED-IT USA - PHOENIX	9404731265	1/5/2015	Shredding - Police	22.67
10511222	97346	1/6/2015	THE WATER SHED	446005	12/8/2014	Ice for PD	8.23
10511301	97345	1/6/2015	The Office Center Inc.	0104006-001	12/10/2014	Ink Cartridges and Toner	797.94
10511401	97324	1/6/2015	AACOP, c/o GILBERT P.D.	CHIEF/2015	12/29/2014	Membership fees 2015 for Chief	350.00
10511401	97324	1/6/2015	AACOP, c/o GILBERT P.D.	FEES/LT 2015	12/29/2014	Membership fees for Lt. 2015	175.00
10511401	97570	1/28/2015	FBINAA Nation Academy	DH DUES 2015	1/13/2015	Chief Membership 2015	110.00
10511403	97418	1/13/2015	FBI Training Unit	3X30 12315	1/7/2015	Luncheon/Seminar: Chief, Lt, Deanna: Lessons Learned in Ferguson	90.00
10512207	97538	1/23/2015	LANGUAGE LINE SERVICES	3515423	12/31/2014	Language Line Service	3.97
10512207	97552	1/23/2015	UNITED EXTERMINATING	173491	1/6/2014	Exterminating fees	35.00
10512207	97552	1/23/2015	UNITED EXTERMINATING	173499	1/6/2015	Exterminating fees	35.00
10512212	97478	1/16/2015	SOUTHWEST GAS	15-Jan	1/12/2015	Service to Police Evidence/Data Center 200 E 6th Street	269.00
10512301	97343	1/6/2015	OFFICE DEPOT INC	745231637-001	12/11/2014	Office Supplies-letter sorters, pens, staples...	238.29
10512301	97471	1/16/2015	OFFICE DEPOT INC	732363383-002	11/7/2014	Office Supplies-File folders	35.67
10512301	97480	1/16/2015	The Office Center Inc.	0104004-001	12/16/2014	Office Supplies	1,195.40
10512301	97480	1/16/2015	The Office Center Inc.	0104196-001	12/18/2014	Office Supplies-Calendars	73.80
10512401	97431	1/13/2015	NOTARY BOND AGENCY	JMARTIN NEW	1/7/2015	Basic Notary Package-Joyce Martin	65.00
10512401	97470	1/16/2015	NAT'L EMERGENCY NO	300020885	10/1/2014	(2) Membership dues for Indorf and Quinones	137.00
10512401	97470	1/16/2015	NAT'L EMERGENCY NO	300022758	12/11/2014	(2) Membership dues for Indorf and Quinones	137.00
10512401	97526	1/23/2015	APCO INTERNATIONAL	276083	12/3/2014	Membership fees for 2015	331.00
10512403	97325	1/6/2015	APCO INTERNATIONAL	RQ UPGRADES	12/29/2014	Instructor Upgrade Certification	159.00
10512403	97340	1/6/2015	INT'L ASSOC FOR PROPERTY & EVIDENCE	L1432150	12/10/2014	Online Class-Amber	325.00

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10512403	Multiple	Multiple	RITA FRANCIS	0226/14	1/13/2014	Per diem 2-26-14 Active Shooter Training	10.00
10512403	Multiple	Multiple	VONDA LOVE	807/14	7/17/2014	Per Diem for Training 8/7/14	18.00
10514205	97341	1/6/2015	LEXIS LAW PUBLISHING	66495709	12/10/2014	AZ Law Books	615.35
10514302	97345	1/6/2015	The Office Center Inc.	0103807-001	12/2/2014	Wipes for Fingerprinting-24	213.84
10514302	97437	1/13/2015	RV STRIPES & GRAPHICS	18728	6/11/2014	Decal Badge for PD door-reflective Anthem	558.20
10514302	97516	1/20/2015	WILLIAM TATLOCK	REIM 10715	1/7/2015	Reimbursement for Hardware Supplies	15.37
10514302	97530	1/23/2015	Canyon State Wireless	1340803	12/29/2014	Portable Radio Repair/LCD for Operations	189.13
10514302	Multiple	Multiple	PHILLIP J. RICCOMINI	REIM 411/14	5/29/2014	Reimbursement for Glue Mount	2.71
10514304	97433	1/13/2015	Pinal County Uniforms	273	12/18/2014	Polo Shirt	21.73
10514304	97440	1/13/2015	Skaggs Companies, Inc.	2410590RI	12/29/2014	Uniform for Sgt. Campbell	239.76
10514306	97429	1/13/2015	Void			Voided Check	-
10514306	97469	1/16/2015	KENT MILROY	REIM FUEL Dec	12/1/2014	Reimbursement for fuel	49.75
10514314	97551	1/23/2015	Tri-City Express Care, PLLC	1767904	12/19/2014	Blood test/screen	25.00
10514401	97449	1/15/2015	Nat. Police Canine Assoc.	CERT/RENEW K9	1/13/2015	Membership fee for Officer Guilin and Ballard	60.00
10514401	97449	1/15/2015	Nat. Police Canine Assoc.	K9 RENEW/CERT	1/13/2015	Membership fee for Officer Guilin and Ballard	60.00
10514403	97448	1/13/2015	WILLIAM TATLOCK	REIM 122114	12/21/2014	Reimbursement for training lunch at PD	17.38
10514403	Multiple	Multiple	LISA GASTON	4/10/2014	4/2/2014	Per diem 4/10/14	10.00
10514403	Multiple	Multiple	LISA GASTON	409/14	4/4/2014	Per diem 4/9/14-Basic Investigation of Sexual Abuse	10.00
10514403	Multiple	Multiple	LISA GASTON	725/14	7/17/2014	Per diem 7/25/14 Training	11.00
10514408	97351	1/6/2015	WILLIAM TATLOCK	REIM 111714	11/17/2014	Reimbursement for Alston Incident-food provided at scene	19.45

Fire

10515207	97481	1/16/2015	UNITED EXTERMINATING	172108	1/2/2015	Exterminating fees-station 1	25.00
10515215	97411	1/13/2015	BIA	Jan-15	1/3/2015	104233-electric	149.76
10515301	97389	1/8/2015	OFFICE DEPOT INC	746375576-001	12/19/2014	Office supplies	15.32
10515301	97389	1/8/2015	OFFICE DEPOT INC	746376211-001	12/19/2014	Office supplies	67.42
10515301	97600	1/28/2015	Wist Office Products	1298329	1/9/2015	Office supplies	14.18
10515335	97575	1/28/2015	HOME DEPOT CREDIT	6901008	1/8/2015	Shelves for supplies	195.34
10515401	97452	1/16/2015	AZ FIRE CHIEFS ASSOC	300001138	12/30/2014	Membership for Chief Zick	75.00
10515401	97615	1/29/2015	International Code Council	CERT115	1/14/2015	Certificate	50.00
10515402	97508	1/20/2015	PATRICIA BUCHANAN	3425	1/9/2015	Food for training classes	56.11
10515402	97508	1/20/2015	PATRICIA BUCHANAN	6148	1/6/2015	Food for training classes	33.78
10515402	97508	1/20/2015	PATRICIA BUCHANAN	7399A	1/7/2015	Food for training classes	63.26
10515403	97456	1/16/2015	Blue Card	Dec-15	1/5/2015	Renew blue cad training on line program	936.00
10515403	97576	1/28/2015	JAMES STOUT	15-001	1/7/2015	Wildland Fire Field Training	1,000.00
10516122	97532	1/23/2015	DEPT OF ECONOMIC SECURITY	20400102	1/16/2015	UNEMPLOYMENT	0.32
10516302	207	1/16/2015	Safe Ride News Pub.	123114 STMT	12/22/2014	Safe Ride News Publications	39.00
10516302	207	1/16/2015	WALMART	123114 STMT	12/16/2014	Slow Cooker	37.94
10516302	97495	1/20/2015	DOROTHY C. CARDENAS	VISA-ERROR	12/2/2014	Bank Supplies (bags) paid with wrong visa	49.25

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10516302	97550	1/23/2015	THE WATER SHED	630949	1/5/2015	Ice for Station 1	24.68
10516302	97571	1/28/2015	FLORENCE TRUE VALUE	215158	1/13/2015	Meters, nuts & bolts	22.53
10516302	97590	1/28/2015	ROADRUNNER OXYGEN	45736	1/9/2015	Cylinder refill	42.95
10516304	97398	1/8/2015	UNITED FIRE EQUIPMENT	601910	12/9/2014	Uniform allowance for pine	129.86
10516304	97398	1/8/2015	UNITED FIRE EQUIPMENT	602782	12/20/2014	Uniform allowance for sample	17.12
10516304	97475	1/16/2015	RUMDOUL IN	REIM SHOES	12/30/2014	Uniform dress shoes reimbursement	78.90
10516304	97604	1/29/2015	ALFRED I. GAMEROS JR.	61785	1/16/2015	Shoe reimbursement	100.00
10516314	207	1/16/2015	PELICAN CASES	123114	12/18/2014	Protective cases for equipment	459.31
10516314	97460	1/16/2015	DIVERSIFIED INSPECTIONS	245405	12/30/2014	Ladder testing	1,200.00
10516401	97465	1/16/2015	Fire Engineering	2015 RENEWAL	1/8/2015	Renewal of trade magazine	29.00
10516401	97466	1/16/2015	FIREHOUSE MAGAZINE	RENEW 2015	1/8/2015	Renewal of magazine subscription	29.95
10516408	207	1/16/2015	SELECTLOCKS.COM	123114	12/29/2014	Key box for knox box keys.	172.43
10517201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	Fire Back/Up Line-9176	48.17
10517201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	Fire Hunt Hwy-7347	96.75
10517201	97564	1/28/2015	COX COMMUNICATIONS	221288801 115	1/3/2015	New phone & fax lines at Station 2	102.23
10517208	207	1/16/2015	BANKCARD CENTER	123114	12/18/2014	Treadmill lube.	35.99
10517302	97560	1/28/2015	BatteryWarehouseDirect	23256	1/8/2015	Batteries	239.91
10517304	97398	1/8/2015	UNITED FIRE EQUIPMENT	601407	12/2/2014	Uniform allowance for Kells, B	22.32
10517304	97398	1/8/2015	UNITED FIRE EQUIPMENT	601409	12/2/2014	Uniform allowance for Kells, B	40.87
10517304	97461	1/16/2015	Donaven L. Adamczyk	REIM 10215	1/2/2015	Shoe reimbursement	46.21
10517314	97460	1/16/2015	DIVERSIFIED INSPECTIONS	245405	12/30/2014	Ladder testing	1,482.20

Information Technology

10519202	206	1/16/2015	U. S. Post Master	113014	11/4/2014	Return Shipping - Demo Firewall	51.42
10519208	97505	1/20/2015	LASER OPTIONS I, LLC	114431	11/14/2014	HP Plotter Repair - Service	448.85
10519211	206	1/16/2015	WWW.1AND1.COM	113014	11/10/2014	Monthly Website Hosting	69.99
10519211	207	1/16/2015	RACKSPACE CLOUD	123114	12/1/2014	Purchase Rackspace Cloud - Website Hosting	54.69
10519211	207	1/16/2015	RACKSPACE CLOUD	123114	12/31/2014	Purchase Rackspace Cloud - Website Hosting	52.97
10519211	207	1/16/2015	WWW.1AND1.COM	123114	12/9/2014	Monthly Internet - Purchase Www.1and1.Com	69.99
10519211	97507	1/20/2015	Onstream Media Corp.	24720	11/18/2014	Website - Video Streaming - Monthly	123.04
10519211	97507	1/20/2015	Onstream Media Corp.	24956	12/22/2014	Website - Video Streaming - Monthly	121.66
10519217	97491	1/20/2015	Accuvant Inc.	100024	7/18/2014	Travel Expenses - Security Audit	1,910.56
10519217	97502	1/20/2015	HERBERT F. FITZPATRICK	3616	11/21/2014	Anthem Fire Station - 2 Wire Runs In Lobby	230.00
10519302	97500	1/20/2015	Global Gov't/Ed Solutions Inc.	L6152641	11/12/2014	Replacement Stylus - Toughpads (3)	104.49
10519302	97501	1/20/2015	GRAYBAR	976082360	11/25/2014	CAT6E - Cable for Tower network runs	350.99
10519302	97506	1/20/2015	Newegg Business, Inc.	1200738114	11/19/2014	Chair Mat - GIS Move	46.29
10519302	97506	1/20/2015	Newegg Business, Inc.	1200855891	12/22/2014	Hard Drives for ESO County Appliance - QTY-2	427.90
10519302	97554	1/23/2015	WALMART	7839	12/12/2014	Misc. Supplies	120.60
10519323	206	1/16/2015	ENVATO	113014	11/3/2014	Miscellaneous Fee Foreign Currency Fee - Entavo	1.50

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10519323	206	1/16/2015	ENVATO	113014	11/3/2014	Website - Template	50.00
10519323	206	1/16/2015	ENVATO	113014	11/4/2014	Miscellaneous Fee Foreign Currency Fee - Entavo	1.50
10519323	206	1/16/2015	ENVATO	113014	11/4/2014	Miscellaneous Fee Foreign Currency Fee - Entavo	1.80
10519323	206	1/16/2015	ENVATO	113014	11/4/2014	Website - Template	60.00
10519323	206	1/16/2015	ENVATO	113014	11/4/2014	Website Design Template	50.00
10519323	206	1/16/2015	ENVATO	113014	11/13/2014	Miscellaneous Fee Foreign Currency Fee - Entavo	1.80
10519323	206	1/16/2015	ENVATO	113014	11/13/2014	Website - Design template	60.00
10519323	206	1/16/2015	GOOGLE	113014	11/4/2014	Purchase Google *earth Pro Software	421.34
10519323	207	1/16/2015	WWW.1AND1.COM	123114	12/19/2014	Remote Services- Wwww.Logmein.Com.	179.88
10519410	206	1/16/2015	B&H PHOTO VIDEO	113014	11/25/2014	Purchase Bah Photo - Construction Cam - Time Lapse	299.95
10519410	206	1/16/2015	B&H PHOTO VIDEO	113014	11/25/2014	Purchase Bah Photo - Construction Cam - Time Lapse	55.59
10519410	206	1/16/2015	Full Compass Systems	113014	11/26/2014	Purchase full compassweb	66.00

Parks and Recreation

10520302	97619	1/29/2015	PETTY CASH - PARKS	Jan-15	1/28/2015	DURACEL BATTERY FOR FC SMOKE DETECTOR	5.96
10521203	206	1/16/2015	Vistaprint Netherlands	113014	11/21/2014	Business cards & thank You Post Cards	44.25
10521207	97546	1/23/2015	Ricoh USA, Inc.	5033873846	12/21/2014	Base charge 12/30/2014-1/29/2015	47.57
10521207	97546	1/23/2015	Ricoh USA, Inc.	5033943373	12/30/2014	Colored copies from 10-30/2014-12/29/2014	316.75
10521212	97478	1/16/2015	SOUTHWEST GAS	15-Jan	1/12/2015	REC NATURAL GAS	142.94
10521301	207	1/16/2015	Vistaprint Netherlands	123114	12/22/2014	Business cards for John Nixon	19.98
10521301	97544	1/23/2015	OFFICE DEPOT INC	749834474-001	1/8/2015	Planners, Calendars for Park Maintenance	68.19
10521301	97544	1/23/2015	OFFICE DEPOT INC	749834575-001	1/8/2015	Planners, Calendars for Park Maintenance	34.26
10521301	97550	1/23/2015	THE WATER SHED	630904	12/22/2014	Drinking Water and Ice for Recreation/Fitness Center	14.70
10521301	97550	1/23/2015	THE WATER SHED	630984	1/12/2015	Drinking Water and Ice for Recreation/Fitness Center	19.75
10521401	97542	1/23/2015	Nat Rec. & Park Assoc.	278778	1/8/2015	CPRP Exam - Alison Feliz	304.00
10521401	97542	1/23/2015	Nat Rec. & Park Assoc.	300157	1/8/2015	CPRP Exam - Erasmo Mendivil Jr.	304.00
10522211	97419	1/13/2015	Florence Aero Modelers	10515	1/5/2015	Fencing Project - Reimbursement	2,000.00
10522302	206	1/16/2015	Doormitts.com	113014	11/4/2014	Door Mitts purchased for fitness center & Padilla Park.	113.69
10522302	97499	1/20/2015	FLORENCE TRUE VALUE	214788	12/9/2014	Park Maintenance Operating Supplies	2.58
10522302	97499	1/20/2015	FLORENCE TRUE VALUE	215004	1/6/2015	Park Maintenance Operating Supplies	5.15
10522302	97499	1/20/2015	FLORENCE TRUE VALUE	215009	1/6/2015	Park Maintenance Operating Supplies	15.46
10522302	97499	1/20/2015	FLORENCE TRUE VALUE	215056	1/7/2015	Park Maintenance Operating Supplies	21.49
10522302	97499	1/20/2015	FLORENCE TRUE VALUE	215097	1/9/2015	Park Maintenance Operating Supplies	2.46
10522302	97550	1/23/2015	THE WATER SHED	630925	12/29/2014	Drinking Water and Ice for parks maintenance	13.16
10522302	97619	1/29/2015	PETTY CASH - PARKS	Jan-15	1/28/2015	KEY CUT FOR PD	2.05
10522317	97408	1/13/2015	AZ STATE PRISON	122414F-116A	12/29/2014	INMATE LABOR McFarland/Police station/ Town Hall	37.50
10522317	97535	1/23/2015	HOME DEPOT CREDIT Svcs	7213081	1/7/2015	SPRINKLER PARTS	248.11
10525122	97532	1/23/2015	DEPT OF ECONOMIC SECURITY	20400102	1/16/2015	UNEMPLOYMENT	1,076.14
10525302	97554	1/23/2015	WALMART COMMUNITY	TR05906	1/21/2015	RECREATION: PROGRAMS, SPORTS, SPECIAL INTEREST	83.62

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10525302	97619	1/29/2015	PETTY CASH - PARKS	Jan-15	1/28/2015	CORNHOLE BAGS FROM ACI	9.78
10525302	97619	1/29/2015	PETTY CASH - PARKS	Jan-15	1/28/2015	INFLATING NEEDLE FOR RECREATION SPORTS	2.16
10525302	97619	1/29/2015	PETTY CASH - PARKS	Jan-15	1/28/2015	PAPER PLATES FOR REC.	4.35
10525302	97619	1/29/2015	PETTY CASH - PARKS	Jan-15	1/28/2015	SUPPLIES FOR BB&AB PROGRAMS	9.84
10525302	Multiple	Multiple	ASHLEY PADILLA	837383 REIM	7/18/2014	Paid for locker & was returned \$5 reimburse 6	6.00
10526217	97548	1/23/2015	SANTA CRUZ VALLEY HIGH	MARIACHI01	1/15/2015	Mariachi for Home Tour	200.00
10526222	97496	1/20/2015	Dunn Transportation	030049-MS	1/12/2015	Home Tour Trolley	642.00
10526222	97496	1/20/2015	Dunn Transportation	030139-MS	1/12/2015	Home Tour Trolley	642.00
10526302	97352	1/8/2015	Alison, Feliz	REIM 123114	12/31/2014	Pooch Party Supplies-Refund	131.97
10526302	97541	1/23/2015	N & D designs	4718	1/20/2015	Home Tour Signs	260.88
10526302	97549	1/23/2015	Sport Supply Group, Inc.	96627872	1/9/2015	Home Tour Simpo Signs	226.46
10526407	97468	1/16/2015	JASON REYNOLDS	Dec-14	1/14/2015	HOME TOUR 2015 POSTERS AND TICKET DESIGN	815.29
10526407	97468	1/16/2015	JASON REYNOLDS	Dec-14	1/14/2015	RE-PRINT OF HOME TOUR POSTERS	125.24

Senior Center

10528208	97359	1/8/2015	TEMPORARY VENDOR	Q48242	12/31/2014	Service call and diagnostic for refrigerator	262.50
10528212	97478	1/16/2015	SOUTHWEST GAS	15-Jan	1/12/2015	Senior Center NATURAL GAS	126.84
10528217	207	1/16/2015	KARTCHNER CAVERNS	123114 STMT	12/5/2014	Tickets for Kartchner Caverns State Park tour	460.00
10528217	207	1/16/2015	PHOENIX COYOTES	123114 STMT	12/4/2014	Phoenix Coyotes Hockey Tickets	705.00
10528217	97391	1/8/2015	Pinal Nutrition Program	Nov-14	11/30/2014	Meals for November 2014	960.98
10528217	97510	1/20/2015	Pinal Nutrition Program	14-Dec	12/31/2014	Meal for December 2014	1,310.54
10528301	97515	1/20/2015	WALMART	3726	12/11/2014	Office Supplies	19.86
10528302	206	1/16/2015	Vistaprint Netherlands	113014 STMT	11/21/2014	Business Cards & thank You Post Cards.	65.74
10528302	97509	1/20/2015	Petty Cash-Senior Center	1209-11015	1/15/2015	Petty Cash-Misc. Items	143.86
10528302	97514	1/20/2015	SMART & FINAL STORES	303431B	1/7/2015	Supplies for meals	31.51
10528302	97515	1/20/2015	WALMART	3726	12/11/2014	Misc. supplies	277.92
10528302	97515	1/20/2015	WALMART	TR01238	1/7/2015	Supplies for the center	90.87
10528302	97550	1/23/2015	THE WATER SHED	630924	12/29/2014	Water & Ice	20.57
10528302	97550	1/23/2015	THE WATER SHED	630948	1/5/2015	Water & Ice	11.23
10528302	97550	1/23/2015	THE WATER SHED	630954	1/12/2015	Water & Ice	11.51
10528315	97515	1/20/2015	WALMART	3726	12/11/2014	Janitorial Supplies	11.73
10528444	97514	1/20/2015	SMART & FINAL STORES	303431B	1/7/2015	Rummage Sale Supplies	125.54
10528444	97545	1/23/2015	Petty Cash-Senior Center	CK2026	1/16/2015	Meal for seniors from The Main Street Vault	195.00

Library

10529207	97552	1/23/2015	UNITED EXTERMINATING	173494	1/12/2015	Monthly Pest Control	25.00
10529301	97343	1/6/2015	OFFICE DEPOT INC	746607890-001	12/19/2014	Office Supplies	17.54
10529301	97343	1/6/2015	OFFICE DEPOT INC	746608100-001	12/19/2014	Office Supplies	57.12
10529301	97497	1/20/2015	East Valley Office Supply, Inc	IN-1066133	1/5/2015	Office Supplies	108.60

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10529302	97346	1/6/2015	THE WATER SHED	446009	12/8/2014	Drinking Water	13.16
10529302	97550	1/23/2015	THE WATER SHED	630972	1/7/2015	Drinking Water	19.75
10529308	206	1/16/2015	AMAZON.COM	113014	11/1/2014	DVD Underwater Dreams	28.98
10529308	97331	1/6/2015	BAKER & TAYLOR BOOKS	4011084856	12/17/2014	Youth	53.04
10529308	97331	1/6/2015	BAKER & TAYLOR BOOKS	4011084857	12/17/2014	Non-Fiction	38.83
10529308	97331	1/6/2015	BAKER & TAYLOR BOOKS	4011084858	12/17/2014	Fiction	6.00
10529308	97331	1/6/2015	BAKER & TAYLOR BOOKS	T13574950	12/16/2014	DVD'S	52.46
10529308	97331	1/6/2015	BAKER & TAYLOR BOOKS	T13963310	12/19/2014	DVD'S	14.98
10529308	97331	1/6/2015	BAKER & TAYLOR BOOKS	T14172200	12/22/2014	DVD'S	64.66
10529308	97409	1/13/2015	BAKER & TAYLOR BOOKS	4011095257	12/29/2014	Youth	33.01
10529308	97409	1/13/2015	BAKER & TAYLOR BOOKS	4011095258	12/29/2014	Fiction	37.44
10529308	97409	1/13/2015	BAKER & TAYLOR BOOKS	4011095259	12/29/2014	Audio Books	19.25
10529308	97409	1/13/2015	BAKER & TAYLOR BOOKS	4011095260	12/29/2014	Books (Non-Fiction)	344.62
10529308	97409	1/13/2015	BAKER & TAYLOR BOOKS	4011095261	12/29/2014	Books (Youth)	170.13
10529308	97409	1/13/2015	BAKER & TAYLOR BOOKS	T14358470	12/29/2014	DVD'S	129.36
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011101201	1/5/2015	Non-Fiction	14.99
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011101202	1/5/2015	Fiction	90.52
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011101203	1/5/2015	Audio Books	35.00
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011101204	1/5/2015	Books (Non-Fiction)	32.34
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011101205	1/5/2015	Books (Youth)	168.64
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011103533	1/6/2015	Audio Books	82.44
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	4011103534	1/6/2015	Books (Fiction)	245.07
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	T14827580	1/6/2015	CD's	85.02
10529308	97527	1/23/2015	BAKER & TAYLOR BOOKS	T14827581	1/6/2015	DVD'S	127.45
10529405	97421	1/13/2015	GLORIA MORENO	14-Dec	1/2/2015	Daily Mail Run/Town Hall	27.05
10529405	97436	1/13/2015	RITA MARQUEZ	REIM DEC 14	12/19/2014	Reimbursement	23.07
10529405	97511	1/20/2015	RITA MARQUEZ	14-Sep	1/6/2015	School Visits-Sept	23.07
General Government							
10532201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	TN 7500,0236,0705	271.88
10532201	97531	1/23/2015	CENTURYLINK	0238/0118	1/1/2015	911 Locator-0238	78.71
10532201	97531	1/23/2015	CENTURYLINK	0238/0118	1/1/2015	Trunkline-0118	681.34
10532201	97536	1/23/2015	inContact, Inc.	124790796	1/10/2015	Telephone	405.82
10532211	206	1/16/2015	SUSTAINABLE SUPPLY	113014	11/5/2014	Toilet paper for dispensers at Heritage Park	217.42
10532211	97609	1/29/2015	BULLSEYE PAINTING CO.	13891	1/22/2015	Silver King exterior painting	5,615.00
10532211	97618	1/29/2015	Partitions & Accessories	J122751.1	1/21/2015	Braced toilet partitions for Little League Park Building	1,557.00
10532217	97558	1/28/2015	ASSURED DOCUMENT DESTRUCTION, INC	124580	1/23/2015	Fuel Surcharge	3.00
10532217	97558	1/28/2015	ASSURED DOCUMENT DESTRUCTION, INC	124580	1/23/2015	FY Shred-99 boxes	500.00
10532314	97346	1/6/2015	THE WATER SHED	446044	12/15/2014	Water & Ice	42.23

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10532314	97346	1/6/2015	THE WATER SHED	630905	12/22/2014	Water & Ice	16.73
10532314	97346	1/6/2015	THE WATER SHED	630926	12/29/2014	Water & Ice	19.75
10532324	97500	1/20/2015	Global Gov't/Ed Solutions Inc.	L6289029	11/25/2014	Senior Center - Replacement Copier/ Printer	315.74
10532324	97506	1/20/2015	Newegg Business, Inc.	1200757170	11/25/2014	Spare / Replacement Workstations (4) & RAM	1,587.92
10532324	97506	1/20/2015	Newegg Business, Inc.	1200822652	12/9/2014	Server and Memory for FIRE & PD Spillman	54.99
10532324	97506	1/20/2015	Newegg Business, Inc.	1200828141	12/11/2014	Server and Memory for FIRE & PD Spillman	527.21
10532324	97512	1/20/2015	SHI International Corp	B02845410	12/16/2014	NVR Server - Town Camera System	2,488.39
10532324	97517	1/20/2015	ZONES, INC	S39152550101	12/22/2014	Replacement Plotter - GIS	3,143.75
10532324	97573	1/28/2015	Global Gov't/Ed Solutions Inc.	69116380101	1/9/2015	HP Laserjet M401dne Printer - Finance - Jacqui	248.37
10532335	207	1/16/2015	SEARS	123114 STMT	12/16/2014	New Refrigerator for Comm. Development building	705.89
10532335	207	1/16/2015	Staples	123114 STMT	12/17/2014	7 Chairs for new Comm. Development building	685.36
10532405	97498	1/20/2015	FLORENCE GARDENS M. H. ASSOC	8922	1/10/2015	3830 N. Florence Blvd.	320.00
Cemetery							
10533317	97493	1/20/2015	AZ State Prison-Florence	100214F-116B	10/7/2014	INMATE LABOR / CEMETERY	48.75
10533317	97493	1/20/2015	AZ State Prison-Florence	122414F-116B	12/29/2014	INMATE LABOR / CEMETERY	11.25
Economic Development							
10551201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	McFarland-8030	46.56
10551217	97372	1/8/2015	FLORENCE CHAMBER OF COMMERCE	OCT-DEC 14	12/31/2014	Kiosk Signage	840.00
Capital Projects Fund							
11277000	97578	1/28/2015	LOW MOUNTAIN CONSTRUCTION	APP 4	12/9/2014	Less: Retainage	(70,630.90)
11501508	97367	1/8/2015	DICKINSON WRIGHT PLLC	906663	12/17/2014	Legal services - CURIS November 2014	16,109.55
11501508	97382	1/8/2015	LUMEN LEGAL	143642	12/14/2014	Legal services for Curis December 2014	11,920.00
11501508	97540	1/23/2015	LUMEN LEGAL	144037	1/11/2015	Legal services for Curis December 12/29-1/11	12,300.19
11501508	97579	1/28/2015	LUMEN LEGAL	143853	12/28/2014	Legal services for Curis December 15-22, 2014	10,728.00
11516211	97415	1/13/2015	Degan Construction LLC	16112	12/31/2014	Fire Station Floor Repair/Station 1	4,660.00
11518318	97446	1/13/2015	VALUE CRETE,LLC	114617	12/23/2014	Concrete for sidewalk repair NTE \$3000.00	298.65
11518318	97446	1/13/2015	VALUE CRETE,LLC	114655	12/8/2014	Concrete for sidewalk repair NTE \$3000.00	277.19
11518318	97599	1/28/2015	White Cap Const. Supply	50002184068	1/6/2015	Fiber expansion boards for sidewalk repairs	377.15
11518322	206	1/16/2015	Ezclean.com	113014 STMT	11/26/2014	Ezclean.com drum of degreaser for patch truck.	881.48
11518322	97598	1/28/2015	Vulcan Materials Co.	70641598	12/31/2014	25 tons of AC Cold Mix	2,414.99
11518507	97591	1/28/2015	RSC Equipment Rental	120240161-009	1/6/2015	Water Truck Rental for CIP Main St. Extension	3,736.62
11519507	97553	1/23/2015	Vision Business Products	707201-0	11/26/2014	HP MSA Storage Appliance - SAN	16,645.36
11532501	206	1/16/2015	AZ BOXES STORAGE LLC	113014 STMT	11/6/2014	AZ Containers storage for Comm. Development	774.35
11532501	97328	1/6/2015	AZ BOXES STORAGE LLC	67032	12/9/2014	Extended storage unit rental for Community Development	124.55
11532501	97450	1/16/2015	AME Electrical Contracting	1455123114	12/24/2014	Silver King Marketplace Electrical Upgrades NTE 25955.00	12,681.65
11532501	97578	1/28/2015	LOW MOUNTAIN CONSTRUCTION	APP-4	12/9/2014	Territory Square- Construction (Library/Recreation Complex)	722,105.00

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
11532501	97617	1/29/2015	Overton Builders LLC	APP 1	1/6/2015	Comm. Development/Utilities Tenant Improvement Remodel	73,804.00
HURF							
12518211	97336	1/6/2015	EMPIRE SOUTHWEST	EMPS3505766	12/3/2014	Pigtail plug for ST-2 Backhoe	28.42
12518211	97347	1/6/2015	Titan Machinery Inc.	5222209	12/11/2014	Oil seals for plungers on bucket of ST-18 Case front end loader	730.44
12518211	97365	1/8/2015	Day Auto Supply, Inc	637282	12/18/2014	20 gallons of oil used to heat crack sealant on ST-39 Patch truck	200.40
12518211	97365	1/8/2015	Day Auto Supply, Inc	637308	12/18/2014	Battery for ST-15 Pony engine	50.58
12518211	97420	1/13/2015	FLORENCE TRUE VALUE	214812	12/22/2014	Clear tube for fuel sight glass for ST-039 Crack Sealer	0.74
12518211	97458	1/16/2015	Day Auto Supply, Inc	637041	12/16/2014	Two five gallon hydraulic oil containers for ST-039 Crack Sealer	94.11
12518211	97593	1/28/2015	SUPERIOR SUPPLY	11101	12/22/2014	Hydraulic filter and o rings for P.M. on Crack sealer	116.09
12518214	97394	1/8/2015	STEWART - Batteris Plus	877-212753	12/26/2014	Barricade batteries	159.66
12518214	97571	1/28/2015	FLORENCE TRUE VALUE	215122	1/12/2015	Speed sensor for PD	18.37
12518214	97571	1/28/2015	FLORENCE TRUE VALUE	215199	1/14/2015	Bolts and screws for 16th St. barricades	59.10
12518214	97584	1/28/2015	PAVEMENT MARKING, INC.	14019	1/4/2015	Double yellow striping on Butte/ Main to Plant Rd.	2,290.41
12518215	97411	1/13/2015	BIA	Jan-15	1/3/2015	00353-electric	233.75
12518215	97411	1/13/2015	BIA	Jan-15	1/3/2015	10522-electric	110.00
12518215	97411	1/13/2015	BIA	Jan-15	1/3/2015	20509-electric	46.20
12518215	97411	1/13/2015	BIA	Jan-15	1/3/2015	21243-electric	61.60
12518215	97559	1/28/2015	AZ PUBLIC SERVICE CO.	AR0480004362	1/20/2015	Streetlight Maintenance	2,641.25
12518217	97477	1/16/2015	smartschoolsplus, inc	517-028	1/7/2015	John Mitchell Contract	3,541.57
12518217	97587	1/28/2015	RAYMOND, WHITE	CDL RENEAL	1/13/2015	Reimbursement for Class B CDL Renewal	15.62
12518219	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	5,500.00
12518302	97346	1/6/2015	THE WATER SHED	446036	12/17/2014	Water & Ice PW	103.67
12518302	97444	1/13/2015	THE WATER SHED	3399	12/22/2014	Water & Ice PW	30.44
12518302	97444	1/13/2015	THE WATER SHED	630922	12/28/2014	Water & Ice PW	24.68
12518302	97444	1/13/2015	THE WATER SHED	630951	1/5/2015	Water & Ice	32.18
12518302	97595	1/28/2015	THE WATER SHED	5420	10/2/2014	Water & Ice PW	64.17
12518302	97623	1/29/2015	THE WATER SHED	630952	1/12/2015	Ice for PW	49.36
12518304	97413	1/13/2015	Cintas Corporation	696780175	12/26/2014	Weekly fee for uniforms and mats for PW Dept.	40.08
12518304	97563	1/28/2015	Cintas Corporation	696782382	1/2/2015	Weekly fee for uniforms and mats for PW Dept.	40.08
12518304	97563	1/28/2015	Cintas Corporation	696786771	1/16/2015	Weekly fee for uniforms and mats for PW Dept.	40.08
12518304	97563	1/28/2015	Cintas Corporation	7388-012115	1/21/2015	Credit Memo	(27.15)
12518304	97581	1/28/2015	MORRIS TAYLOR	UNI-10915	1/9/2015	Reimbursement for uniform pants	43.81
12518304	Multiple	Multiple	CHRIS MAHURIN	REIM 50314	5/3/2014	Reimbursement for work boots	141.04
12518304	Multiple	Multiple	CHRIS MAHURIN	REIM-100314	10/3/2014	Reimbursement for uniform pants	150.88
12518304	Multiple	Multiple	CHRIS MAHURIN	REIM 40314	5/3/2014	Reimbursement for uniform pants	86.96
12518311	97561	1/28/2015	BlueTarp Financial	32127999	12/31/2014	Solar battery charger for Streets	44.50
12518312	97407	1/13/2015	ARIZONA GLOVE & SAFETY	7353962	1/6/2015	Restock First Aid Kit for Streets	101.85
12518312	97453	1/16/2015	ARIZONA GLOVE & SAFETY	7353798	12/31/2014	Work gloves, safety glasses & safety vests	1,622.44

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
12518317	97493	1/20/2015	AZ State Prison-Florence	100214F-116B	10/7/2014	INMATE LABOR/ ROW CLEANUP	45.00
12518317	97493	1/20/2015	AZ State Prison-Florence	121114F-116	12/16/2014	INMATE LABOR/ ROW CLEANUP	77.00
12518317	97493	1/20/2015	AZ State Prison-Florence	122414F-116B	12/29/2014	INMATE LABOR/ ROW CLEANUP	45.00
12518319	97571	1/28/2015	FLORENCE TRUE VALUE	215058	1/7/2015	Clamp to attach P.D speed detector to street light	29.39
Fleet Services							
22513209	97326	1/6/2015	ARIZONA GLOVE & SAFETY	7353228	12/22/2014	Scrubs In A Tub and hand cleaning towels for shop	12.29
22513209	97335	1/6/2015	Day Auto Supply, Inc	637306	12/18/2014	Outside rear view mirror for PD Volunteer car	77.50
22513305	97335	1/6/2015	Day Auto Supply, Inc	637292	12/18/2014	Battery for G007AR PD Volunteer	104.35
22513306	97610	1/29/2015	Day Auto Supply, Inc	638934	1/8/2015	One case of oil for Fleet	8.68
22514209	97326	1/6/2015	ARIZONA GLOVE & SAFETY	7353228	12/22/2014	Scrubs In A Tub and hand cleaning towels for shop	12.29
22514209	97335	1/6/2015	Day Auto Supply, Inc	636904	12/15/2014	Oil filter for G921GL PD Patrol	5.20
22514209	97335	1/6/2015	Day Auto Supply, Inc	636943	12/15/2014	Oil filter for G413FF PD Patrol	5.63
22514209	97335	1/6/2015	Day Auto Supply, Inc	636962	12/15/2014	Windshield washer pump for G413FF P.D. Patrol	17.38
22514209	97335	1/6/2015	Day Auto Supply, Inc	637053	12/16/2014	Serpentine belt for G413FF PD Patrol	30.43
22514209	97365	1/8/2015	Day Auto Supply, Inc	637264	12/18/2014	Rear brake pads for G096FR PD Patrol	71.73
22514209	97458	1/16/2015	Day Auto Supply, Inc	637259	12/18/2014	Oil filter for PD Patrol G-096FR	5.18
22514209	97556	1/28/2015	Arizona Auto Parts	437974	1/7/2015	Body repair to G030ET PD Patrol	433.20
22514209	97567	1/28/2015	Earnhardt Service	416523	1/15/2015	Switch and housing for G102DL PD Patrol	106.78
22514209	97567	1/28/2015	Earnhardt Service	877320	1/2/2015	Oil switch and sensor for G030ET PD Patrol	85.16
22514209	97567	1/28/2015	Earnhardt Service	CM416343	1/16/2015	Credit switch	(85.17)
22514209	97610	1/29/2015	Day Auto Supply, Inc	638065	12/29/2014	Alternator for G030ET PD Patrol	217.39
22514209	97610	1/29/2015	Day Auto Supply, Inc	638278	12/31/2014	Oil filter for G043FM PD Patrol	5.62
22514209	97610	1/29/2015	Day Auto Supply, Inc	638601	1/5/2015	Connector for G030ET PD Patrol	16.72
22514209	97610	1/29/2015	Day Auto Supply, Inc	638779	1/7/2015	Power steering pump for G859FJ PD Patrol	80.86
22514209	97610	1/29/2015	Day Auto Supply, Inc	638938	1/8/2015	TEF Seal for G859FJ PD Patrol	0.42
22514209	97610	1/29/2015	Day Auto Supply, Inc	639232	1/12/2015	Headlight bulb, wiper blade and ATF fluid for G859FJ PD Patrol	40.27
22514209	97610	1/29/2015	Day Auto Supply, Inc	639236	1/12/2015	Credit for core deposit	(24.13)
22514209	97610	1/29/2015	Day Auto Supply, Inc	639263	1/12/2015	Oil filter for G859FJ PD Patrol	5.62
22514209	97610	1/29/2015	Day Auto Supply, Inc	639293	1/12/2015	Headlight connector for G859FJ PD Patrol	23.28
22514209	97610	1/29/2015	Day Auto Supply, Inc	639386	1/13/2015	Air and oil filter for G102DL PD Patrol	21.00
22514209	97610	1/29/2015	Day Auto Supply, Inc	639403	1/13/2015	Oil cooler line for G102DL PD Patrol	39.02
22514209	97610	1/29/2015	Day Auto Supply, Inc	639483	1/14/2015	Front brake pads for G102DL PD Patrol	63.04
22514209	97610	1/29/2015	Day Auto Supply, Inc	639526	1/14/2015	Power door lock for G102DL PD Patrol	53.97
22514209	97610	1/29/2015	Day Auto Supply, Inc	639581	1/14/2015	White primer for G476EN PD Patrol	19.52
22514209	97620	1/29/2015	RV STRIPES & GRAPHICS	19326	1/8/2015	2014 Tahoe black & white Supervisor retrofit graphics	649.69
22514209	97621	1/29/2015	Safelite Fulfillment, Inc.	05725-033832	1/9/2015	Windshield replacement for G097FR PD Patrol	230.37
22514209	97621	1/29/2015	Safelite Fulfillment, Inc.	05725-033833	1/9/2015	Windshield replacement for G922GL PD Patrol	245.59
22514305	97365	1/8/2015	Day Auto Supply, Inc	636574	12/10/2014	Battery for G922GL PD Patrol	236.51

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
22514306	97335	1/6/2015	Day Auto Supply, Inc	636904	12/15/2014	Motor oil for G921GL PD Patrol	35.80
22514306	97335	1/6/2015	Day Auto Supply, Inc	636943	12/15/2014	Motor oil for G413FF PD Patrol	34.69
22514306	97458	1/16/2015	Day Auto Supply, Inc	637259	12/18/2014	Motor oil for PD Patrol G-096FR	30.38
22514306	97610	1/29/2015	Day Auto Supply, Inc	638278	12/31/2014	Motor oil for G043FM PD Patrol	26.02
22514306	97610	1/29/2015	Day Auto Supply, Inc	638934	1/8/2015	One case of oil for Fleet	8.68
22514306	97610	1/29/2015	Day Auto Supply, Inc	639386	1/13/2015	Motor oil for G102DL PD Patrol	30.36
22516209	97365	1/8/2015	Day Auto Supply, Inc	637507	12/20/2014	Halogen lamp	11.40
22516209	97458	1/16/2015	Day Auto Supply, Inc	638623	1/5/2015	Blue DEF	200.00
22516209	97594	1/28/2015	Superstition Fire & Medical District	2886	1/6/2015	Shop maintenance & travel time	269.00
22516209	97594	1/28/2015	Superstition Fire & Medical District	2887	1/6/2015	Shop maintenance & travel time	431.05
22516209	97610	1/29/2015	Day Auto Supply, Inc	638658	1/15/2015	Repair parts to shop 138 (engine541)	26.84
22517209	97327	1/6/2015	Auto Shield Window Tinting	160606	11/25/2014	Window tinting for G123EK Fire department ladder truck	280.00
22517209	97458	1/16/2015	Day Auto Supply, Inc	638623	1/5/2015	Blue DEF	68.84
22517209	97594	1/28/2015	Superstition Fire & Medical District	2905	1/16/2015	Shop 139 B service	594.62
22517306	97594	1/28/2015	Superstition Fire & Medical District	2905	1/16/2015	Oil for oil change (B Service)	127.80
22518209	97326	1/6/2015	ARIZONA GLOVE & SAFETY	7353228	12/22/2014	Scrubs In A Tub and hand cleaning towels for shop	12.29
22518209	97365	1/8/2015	Day Auto Supply, Inc	636814	12/12/2014	Transmission oil filter for ST-12	10.03
22518209	97374	1/8/2015	GARRETT MOTORS	5007629	12/15/2014	One passenger side door handle for ST-19	63.24
22518209	97458	1/16/2015	Day Auto Supply, Inc	636822	12/12/2014	Credit	(36.00)
22518209	97458	1/16/2015	Day Auto Supply, Inc	637146	12/17/2014	One battery turn off switch for ST-015	9.11
22518209	97458	1/16/2015	Day Auto Supply, Inc	637859	12/26/2014	Two serpentine fan belts for ST-009	85.42
22518209	97458	1/16/2015	Day Auto Supply, Inc	638003	12/29/2014	Credit	(17.72)
22518209	97482	1/16/2015	UNITED ROTARY BRUSH	CI62801	11/6/2014	Two boxes of gutter brooms and one rear main broom	654.25
22518209	97582	1/28/2015	Motor Vehicle Division	SWEEPER ST45	1/20/2015	Registration for new street sweeper ST-45	4.00
22518209	97602	1/29/2015	AAA Transmission Spec.	7432	12/29/2014	Transmission repair on ST-12	1,777.00
22518209	97608	1/29/2015	BERGKAMP INC.	17833	1/8/2015	One pump for cleaning fluid on Patch truck ST-23	131.21
22518209	97610	1/29/2015	Day Auto Supply, Inc	638971	1/8/2015	Air and oil filter for ST-81	21.61
22518209	97610	1/29/2015	Day Auto Supply, Inc	639580	1/14/2015	Chain for rear tailgate of St-52	28.15
22518306	97610	1/29/2015	Day Auto Supply, Inc	638934	1/8/2015	One case of oil for Fleet	8.68
22518306	97610	1/29/2015	Day Auto Supply, Inc	638971	1/8/2015	Motor oil for ST-81	24.71
22528209	97610	1/29/2015	Day Auto Supply, Inc	638700	1/6/2015	Air and oil filter for SC-5	22.55
22528306	97610	1/29/2015	Day Auto Supply, Inc	638700	1/6/2015	Motor oil for SC-5	26.02
22530209	97458	1/16/2015	Day Auto Supply, Inc	637662	12/23/2014	Oil change supplies for ST-037	45.53
22571209	97621	1/29/2015	Safelite Fulfillment, Inc.	05725-033836	1/9/2015	Windshield replacement for SA-5	222.75
22574209	97326	1/6/2015	ARIZONA GLOVE & SAFETY	7353228	12/22/2014	Scrubs In A Tub and hand cleaning towels for shop	12.28
22574209	97458	1/16/2015	Day Auto Supply, Inc	637858	12/26/2014	Two windshield wiper blades for WW-002	6.19
22574209	97610	1/29/2015	Day Auto Supply, Inc	639743	1/16/2015	Door ajar switch for WW-5	7.50
22574306	97610	1/29/2015	Day Auto Supply, Inc	638934	1/8/2015	One case of oil for Fleet	8.67
22575209	97326	1/6/2015	ARIZONA GLOVE & SAFETY	7353228	12/22/2014	Scrubs In A Tub and hand cleaning towels for shop	12.28

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
22575209	97458	1/16/2015	Day Auto Supply, Inc	637858	12/26/2014	Two windshield wiper blades for WW-002	3.09
22575209	97610	1/29/2015	Day Auto Supply, Inc	638689	1/6/2015	Air filter for WW-26	8.11
22575209	97610	1/29/2015	Day Auto Supply, Inc	638699	1/6/2015	Oil filter for WW-26	2.81
22575306	97610	1/29/2015	Day Auto Supply, Inc	638689	1/6/2015	Motor oil for WW-26	13.01
22575306	97610	1/29/2015	Day Auto Supply, Inc	638934	1/8/2015	One case of oil for Fleet	8.67
22575306	97610	1/29/2015	Day Auto Supply, Inc	638942	1/8/2015	One quart of oil for WW-26	2.17
22576209	97326	1/6/2015	ARIZONA GLOVE & SAFETY	7353228	12/22/2014	Scrubs In A Tub and hand cleaning towels for shop	12.28
22576209	97458	1/16/2015	Day Auto Supply, Inc	637858	12/26/2014	Two windshield wiper blades for WW-002	3.09
22576209	97610	1/29/2015	Day Auto Supply, Inc	638689	1/6/2015	Air filter for WW-25	19.15
22576209	97610	1/29/2015	Day Auto Supply, Inc	638689	1/6/2015	Air filter for WW-26	8.11
22576209	97610	1/29/2015	Day Auto Supply, Inc	638699	1/6/2015	Oil filter for WW-26	2.81
22576306	97610	1/29/2015	Day Auto Supply, Inc	638689	1/6/2015	Motor oil for WW-25	26.02
22576306	97610	1/29/2015	Day Auto Supply, Inc	638689	1/6/2015	Motor oil for WW-26	13.01
22576306	97610	1/29/2015	Day Auto Supply, Inc	638934	1/8/2015	One case of oil for Fleet	8.67
22576306	97610	1/29/2015	Day Auto Supply, Inc	638942	1/8/2015	One quart of oil for WW-26	2.17
22588217	97568	1/28/2015	DAVID ELLIOTT	CDL 00013	1/14/2015	Reimbursement for CDL renewal	45.00
22588217	97587	1/28/2015	RAYMOND, WHITE	CDL RENEAL	1/13/2015	Reimbursement for Class B CDL Renewal	9.38
22588304	97413	1/13/2015	Cintas Corporation	696780175	12/26/2014	Weekly fee for uniforms and mats for PW Dept.	6.23
22588304	97563	1/28/2015	Cintas Corporation	696782382	1/2/2015	Weekly fee for uniforms and mats for PW Dept.	6.23
22588304	97563	1/28/2015	Cintas Corporation	696786771	1/16/2015	Weekly fee for uniforms and mats for PW Dept.	6.23
22588311	97365	1/8/2015	Day Auto Supply, Inc	636958	12/15/2014	Flex hose with single end tip	16.08
22588311	97610	1/29/2015	Day Auto Supply, Inc	638965	1/8/2015	End cap oil filter / Shop tool	6.51
22588311	97610	1/29/2015	Day Auto Supply, Inc	639671	1/15/2015	Creeper seat replacement for Shop	28.25

Facility Services

32502207	97410	1/13/2015	BENSON SYSTEMS	133055	12/16/2014	Alarm monitoring -Police Evidence Bldg.	76.79
32502207	97410	1/13/2015	BENSON SYSTEMS	133055	12/16/2014	Alarm monitoring- Town Hall	138.20
32502207	97410	1/13/2015	BENSON SYSTEMS	133055	12/16/2014	Alarm System Monitoring Anthem Fire Station	40.99
32502207	97410	1/13/2015	BENSON SYSTEMS	133727	12/22/2014	Alarm System Monitoring - Silver King	287.50
32502207	97430	1/13/2015	MORENO REPAIR	10465	11/1/2014	Replaced water heater at the Fitness Center	999.59
32502207	97430	1/13/2015	MORENO REPAIR	610461	11/21/2014	Repaired capacitor for A/C condenser in Mini Split at PD	123.92
32502207	97430	1/13/2015	MORENO REPAIR	610462	11/22/2014	Reset both A/C units at Police Department (tripped at sensor)	95.00
32502207	97430	1/13/2015	MORENO REPAIR	610472	12/6/2014	Rerouting wiring in attic unit ductwork at PD	80.00
32502207	97430	1/13/2015	MORENO REPAIR	648635	10/17/2014	Checked A/C at Senior Center (running fine)	60.00
32502207	97441	1/13/2015	Spectrum Mechanical	19266	12/29/2014	Quarterly filter change-Fire station 2	195.76
32502207	97441	1/13/2015	Spectrum Mechanical	19267	12/29/2014	Evaporative cooler repair-Fire station 2	269.23
32502207	97445	1/13/2015	UNITED EXTERMINATING	172103	12/29/2014	Exterminating fees-Anthem Fire	45.00
32502207	97445	1/13/2015	UNITED EXTERMINATING	172109	1/2/2015	Exterminating fees- Silver King	25.00
32502207	97445	1/13/2015	UNITED EXTERMINATING	172110	1/2/2015	Exterminating fees	45.00

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
32502207	97481	1/16/2015	UNITED EXTERMINATING	172106	1/5/2015	Exterminating fees	25.00
32502207	97481	1/16/2015	UNITED EXTERMINATING	174337	12/9/2014	Exterminating fees	350.00
32502207	97596	1/28/2015	UNITED EXTERMINATING	172105	1/2/2015	Exterminating fees-Parks & Rec	25.00
32502207	97603	1/29/2015	AL & RILEY'S A C	234346	1/13/2015	New dryer vent pipe run at Fire Station #1	1,601.62
32502207	97607	1/29/2015	BENSON SYSTEMS	134230	1/17/2015	Alarm System Monitoring	36.89
32502207	97607	1/29/2015	BENSON SYSTEMS	134231	1/15/2015	Alarm System Monitoring	31.97
32502207	97607	1/29/2015	BENSON SYSTEMS	134340	1/17/2015	Alarm System Monitoring	40.99
32502207	97607	1/29/2015	BENSON SYSTEMS	134515	1/17/2015	Alarm System Monitoring - Silver King	202.84
32502208	97612	1/29/2015	FERRELLGAS	1085805384	1/14/2015	Propane for Radio tower 3949 Iowa St.	232.91
32502304	97413	1/13/2015	Cintas Corporation	696780175	12/26/2014	Weekly fee for uniforms and mats for PW Dept.	0.81
32502304	97563	1/28/2015	Cintas Corporation	696782382	1/2/2015	Weekly fee for uniforms and mats for PW Dept.	0.81
32502304	97563	1/28/2015	Cintas Corporation	696786771	1/16/2015	Weekly fee for uniforms and mats for PW Dept.	0.81
32502304	97577	1/28/2015	SHERI JONES	REF-JNS 11015	1/10/2015	Reimbursement for uniform jeans	156.21
32502304	97577	1/28/2015	SHERI JONES	REF-JNS 11215	1/12/2015	Reimbursement for uniform jeans	149.94
32502304	97577	1/28/2015	SHERI JONES	REIM-BTS 11015	1/10/2015	Reimbursement for uniform boots	86.79
32502312	207	1/16/2015	MY SAFETY SIGN	123114 STMT	12/10/2014	Fire Sprinkler Riser	21.39
32502315	207	1/16/2015	WALMART	123114 STMT	12/19/2014	Restock of Custodial Supplies	780.30
32502315	97412	1/13/2015	Brady Industries, LLC	4651453	12/19/2014	Cleaners, liners, towels and tissues for Custodians	2,751.69
32502316	207	1/16/2015	AMERICAN FILTRATION	123114 STMT	12/4/2014	Air Filters for all Depts.	1,121.64
32502316	207	1/16/2015	COMPLIANCE SIGNS	123114 STMT	12/4/2014	Smoke-Free AZ Signs for TOF Departments	214.20
32502316	97334	1/6/2015	Clemans Plumbing	4444	10/10/2014	Cleaned sewer lines at Fitness Center	178.00
32502316	97334	1/6/2015	Clemans Plumbing	4536	11/3/2014	Hydro jetting sewer lines at Public Works	650.00
32502316	97334	1/6/2015	Clemans Plumbing	4540	11/4/2014	Repairing leaky sink and unclogging toilet	89.00
32502316	97337	1/6/2015	FLORENCE TRUE VALUE	214700	12/16/2014	Trip lever for toilet repair at PW	6.46
32502316	97337	1/6/2015	FLORENCE TRUE VALUE	214710	12/16/2014	Red flapper for toilet repair at PW	5.52
32502316	97338	1/6/2015	HOME DEPOT CREDIT SERVICES	6012849	12/9/2014	Light bulb restock for Facilities Maintenance	326.22
32502316	97364	1/8/2015	Cintas Corporation Lock 696	696775752	12/12/2014	Weekly fee for uniforms and mats for Utility Dept. 010/03/14	3.23
32502316	97364	1/8/2015	Cintas Corporation Lock 696	696777995	12/19/2014	Weekly fee for uniforms and mats for Utility Dept.	3.23
32502316	97365	1/8/2015	Day Auto Supply, Inc	637152	12/17/2014	Molding tape and tire markers for Fac. Maintenance	22.25
32502316	97376	1/8/2015	Harmon's Safe, Lock & Key	44065	12/18/2014	One heavy duty used passage lever Lock for Fire Station #1	81.04
32502316	97403	1/13/2015	AL & RILEY'S A C	234015	12/31/2014	Installation of additional down spout on Brunenkant Bldg.	500.17
32502316	97403	1/13/2015	AL & RILEY'S A C	234016	12/31/2014	Silver King Rain Spout Reroute	468.25
32502316	97406	1/13/2015	ARIZONA CORRECTIONAL INDUSTRIE	395391	12/31/2014	Silver King railing replacement	9,270.48
32502316	97413	1/13/2015	Cintas Corporation	6966780176	12/26/2014	Weekly fee for uniforms and mats for Utility Dept.	3.23
32502316	97413	1/13/2015	Cintas Corporation	696780175	12/26/2014	Weekly fee for uniforms and mats for PW Dept.	35.53
32502316	97413	1/13/2015	Cintas Corporation	696782383	1/2/2015	Weekly fee for uniforms and mats for Utility Dept.	3.23
32502316	97423	1/13/2015	Harmon's Safe, Lock & Key	44064	12/18/2014	One key lock box and 16 cam licks for towel dispensers	407.13
32502316	97499	1/20/2015	FLORENCE TRUE VALUE	214906	12/29/2014	Address letters for Community Development	10.21
32502316	97499	1/20/2015	FLORENCE TRUE VALUE	214945	12/31/2014	Address numbers for Community Development	0.62

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
32502316	97499	1/20/2015	FLORENCE TRUE VALUE	214946	12/31/2014	Arm lever for toilet at Jacques Square	9.23
32502316	97555	1/28/2015	AGAPE, INC	14441	1/6/2015	Replace weather stripping/adjust door closer@ Comm. Dev.	177.12
32502316	97563	1/28/2015	Cintas Corporation	696782382	1/2/2015	Weekly fee for uniforms and mats for PW Dept.	35.53
32502316	97563	1/28/2015	Cintas Corporation	696786771	1/16/2015	Weekly fee for uniforms and mats for PW Dept.	35.53
32502316	97571	1/28/2015	FLORENCE TRUE VALUE	215046	1/7/2015	Two locks for Brunenkant Bldg.	30.96
32502316	97571	1/28/2015	FLORENCE TRUE VALUE	215066	1/8/2015	Light bulbs for Community Development	13.40
32502316	97571	1/28/2015	FLORENCE TRUE VALUE	215090	1/9/2015	Furniture sliders for Community Development	18.06
32502316	97571	1/28/2015	FLORENCE TRUE VALUE	215196	1/14/2015	Water hose and washers for Community Development	11.63
32502316	97583	1/28/2015	New-Tech Electric/ Comm	147	1/7/2015	Install 2 dusk to dawn sensors at Community Development	679.16
32502316	97583	1/28/2015	New-Tech Electric/ Comm	148	1/7/2015	Replace three 110v ballasts w/ bulbs	347.60
32502316	97592	1/28/2015	SPACE AGE	TRC-103607	1/6/2015	Spray paint for Silver King handrail	102.37
32502316	97614	1/29/2015	Harmon's Safe, Lock & Key	43995	1/13/2015	Purchase of various key blanks	81.04

Water Utility Services

51219000	97357	1/8/2015	TEMPORARY VENDOR	123111	12/30/2014	Refund water deposit	38.58
51219000	97360	1/8/2015	TEMPORARY VENDOR	HYD REF-3394	1/7/2015	Hydrant Water Deposit Refund	945.65
51219000	97378	1/8/2015	TEMPORARY VENDOR	123005	1/2/2015	Refund water deposit	150.00
51219000	97424	1/13/2015	TEMPORARY VENDOR	415410	1/7/2015	Refund water deposit	75.43
51219000	97428	1/13/2015	TEMPORARY VENDOR	10225302	1/7/2015	Refund water deposit	150.00
51219000	97438	1/13/2015	TEMPORARY VENDOR	11000305	1/7/2015	Refund water deposit	38.91
51219000	97504	1/20/2015	TEMPORARY VENDOR	10404008	1/16/2015	Refund water deposit	150.00
51219000	Multiple	Multiple	TEMPORARY VENDOR	514154 2ND	5/5/2014	Refund Water Deposit	126.34
51277000	97479	1/16/2015	Sun Western Contractors	INV 5	11/30/2014	Less: Retainage	(19,885.90)
51371446	97354	1/8/2015	TEMPORARY VENDOR	10603153-OP	12/31/2014	Overpayment	74.72
51371446	97361	Multiple	Void			Void Check	-
51371446	97384	1/8/2015	TEMPORARY VENDOR	10103403-OP	12/30/2014	Overpayment	43.00
51371446	97404	1/13/2015	TEMPORARY VENDOR	11207621-OP	1/8/2015	Overpayment	174.97
51371446	97494	1/20/2015	TEMPORARY VENDOR	OP-123111	1/16/2015	Overpayment	57.10
51574201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	Utilities W/WW-0246	48.38
51574203	206	1/16/2015	Vistaprint Netherlands	113014 STMT	11/5/2014	Business Cards for Sr. Treatment Plant Operator.	13.99
51574207	97393	1/8/2015	Ricoh USA, Inc.	5033733225	12/11/2014	Base charge 11/30/14-12/13/14	60.29
51574207	97393	1/8/2015	Ricoh USA, Inc.	5033733225	12/11/2014	Monthly billing for copier - Base charge 09/14 to 12/13/14	161.45
51574211	97572	1/28/2015	GCR Tires & Service	827-42317	12/1/2014	Two new tires for WW-24	179.90
51574211	97580	1/28/2015	M & S EQUIPMENT, INC.	CI30401	1/9/2015	One blinker/ emergency flasher relay WW-24 Cat back hoe	45.78
51574211	97624	1/29/2015	Titan Machinery Inc.	5327767GP	1/15/2015	One dash beacon light switch for WW-24	23.79
51574215	97411	1/13/2015	BIA	Jan-15	1/3/2015	21242-electric	1,383.26
51574215	97411	1/13/2015	BIA	Jan-15	1/3/2015	21245-electric	12,265.44
51574217	97416	1/13/2015	Desert Boring & Excavation	7105	10/14/2014	Emergency excavation 3711 Illinois	312.50
51574217	97416	1/13/2015	Desert Boring & Excavation	7128	11/15/2014	Emergency excavation @ 3714 Montana Ave	375.00

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
51574217	97416	1/13/2015	Desert Boring & Excavation	7129	11/20/2014	Emergency excavation @ 6th St/shop	312.50
51574217	97416	1/13/2015	Desert Boring & Excavation	7129	11/20/2014	Emergency excavation @ 6th St/shop (11/21)	1,000.00
51574217	97416	1/13/2015	Desert Boring & Excavation	7129	11/20/2014	Emergency excavation @ Ruggles/Willow St	500.00
51574217	97416	1/13/2015	Desert Boring & Excavation	7130	12/2/2014	Emergency excavation @ 2538 Chaparral Dr./Barrel Cactus Ln	125.00
51574217	97416	1/13/2015	Desert Boring & Excavation	7130	12/2/2014	Emergency excavation @ 369 Butte Ci/Bush St	187.50
51574217	97416	1/13/2015	Desert Boring & Excavation	7130	12/2/2014	Emergency excavation @ 3729 Michigan/Cochisen	500.00
51574217	97459	1/16/2015	Desert Boring & Excavation	7137	12/17/2014	Emergency excavation 3728 Wisconsin/230 Hedge	750.00
51574217	97459	1/16/2015	Desert Boring & Excavation	7137	12/17/2014	Emergency excavation 3729 Michigan/Cochise	875.00
51574217	97459	1/16/2015	Desert Boring & Excavation	7137	12/17/2014	Emergency excavation Adamsville Rd	375.00
51574217	97459	1/16/2015	Desert Boring & Excavation	7138	12/18/2014	Emergency excavation 3729 Michigan/Cochise	312.50
51574217	97459	1/16/2015	Desert Boring & Excavation	7139	12/23/2014	Emergency excavation @ 1099 Orlando	687.50
51574217	97459	1/16/2015	Desert Boring & Excavation	7140	12/30/2014	Emergency excavation @441 Willow ST	312.50
51574217	97459	1/16/2015	Desert Boring & Excavation	7140	12/30/2014	Emergency excavation @Butte Ave on 12/25	812.50
51574217	97459	1/16/2015	Desert Boring & Excavation	7140	12/30/2014	Emergency excavation @Butte Ave on 12/29	250.00
51574217	97477	1/16/2015	smartschoolsplus, inc dba	517-028	1/7/2015	John Mitchell Contract	4,131.82
51574219	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	6,400.00
51574301	97471	1/16/2015	OFFICE DEPOT INC	742672512-001	11/25/2014	Office Supplies: Pens, Calendars, Post it notes	70.98
51574301	97471	1/16/2015	OFFICE DEPOT INC	743626944-001	12/3/2014	Office Supplies: 4 cases paper, binders, stapler, desk calendars	118.76
51574302	206	1/16/2015	WALMART	113014 STMT	11/20/2014	Book Shelf for Training manuals and Ziploc bags for WWTPs.	37.32
51574302	207	1/16/2015	BLANKS USA	123114 STMT	12/9/2014	Purchased door hangers for disconnect notices.	116.10
51574302	97467	1/16/2015	FLORENCE TRUE VALUE	214922	12/30/2014	Yellow gloss enamel paint for Hydrants	156.48
51574302	97550	1/23/2015	THE WATER SHED	930923	12/28/2014	Water & Ice for Utility department.	12.34
51574302	97605	1/29/2015	ARIZONA GLOVE & SAFETY	7354478	1/9/2015	Restock of Lens Toweletts (eye glass wipes) 2 boxes	14.05
51574302	97623	1/29/2015	THE WATER SHED	631868	1/20/2015	Water & Ice for Utility department	18.10
51574304	97364	1/8/2015	Cintas Corporation	696775752	12/12/2014	Weekly fee for uniforms and mats for Utility Dept. 010/03/14	9.20
51574304	97364	1/8/2015	Cintas Corporation	696777995	12/19/2014	Weekly fee for uniforms and mats for Utility Dept.	9.20
51574304	97413	1/13/2015	Cintas Corporation	6966780176	12/26/2014	Weekly fee for uniforms and mats for Utility Dept.	9.20
51574304	97413	1/13/2015	Cintas Corporation	696782383	1/2/2015	Weekly fee for uniforms and mats for Utility Dept.	9.20
51574304	97606	1/29/2015	BC GRAPHICS	97954	1/15/2015	Uniforms: Dress shirts for Jason Joynes.	55.43
51574304	97606	1/29/2015	BC GRAPHICS	97955	1/15/2015	Uniform shirts for Administrative Assistant	57.59
51574310	97566	1/28/2015	DPC ENTERPRISES, L.P.	272001284-14	12/24/2014	10-150 lb. CL2 cylinders for NWWTP & Wells	447.72
51574311	97561	1/28/2015	BlueTarp Financial	32127999	12/31/2014	Solar battery charger for W/WW	22.25
51574312	97373	1/8/2015	FLORENCE TRUE VALUE	214455	12/4/2014	Safety Equipment: Yellow Caution Tape 2 rolls emergency	24.76
51574312	97373	1/8/2015	FLORENCE TRUE VALUE	214736	12/17/2014	Safety Equipment: Yellow Caution Tape Case	162.40
51574312	97467	1/16/2015	FLORENCE TRUE VALUE	214922	12/30/2014	16' Aluminum III Ext Ladder	108.57
51574312	97499	1/20/2015	FLORENCE TRUE VALUE	214933	12/30/2014	Well Safety: Parts for Wells	102.30
51574312	97499	1/20/2015	FLORENCE TRUE VALUE	214938	12/30/2014	Well Safety: Parts for Wells	19.48
51574320	207	1/16/2015	REXEL	123114 STMT	12/19/2014	Purchase Rexel3018 (Part to repair Stand pipe purchased)	130.34
51574320	97420	1/13/2015	FLORENCE TRUE VALUE	214719	12/16/2014	Spray paint for Hydrants	17.58

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
51574320	97463	1/16/2015	Farnsworth Wholesale	S2420489001	12/8/2014	Utility Line Maintenance: 3 - 4: Optimum Range DI Couplings	371.92
51574320	97463	1/16/2015	Farnsworth Wholesale	S2426047001	12/22/2014	4 each, 16 Valve box top 4 inches deep skirt lid	310.89
51574320	97463	1/16/2015	Farnsworth Wholesale	S2426059001	12/18/2014	15 - 16 Valve box tops and 4" skirts"	568.73
51574320	97464	1/16/2015	Ferguson Waterworks	238816	12/16/2014	Utility Line Maintenance: 20 Shut off valves	3,092.08
51574320	97484	1/16/2015	VALUE CRETE,LLC	114626	12/29/2014	1 sack AB Slurry for Matilda/Butte leak	268.49
51574320	97484	1/16/2015	VALUE CRETE,LLC	114681	12/18/2014	2 sacks AB Slurry for Ruggles/Park leak	366.32
51574320	97499	1/20/2015	FLORENCE TRUE VALUE	214499	12/5/2014	Emergency parts: Leak at North Dakota	14.03
51574320	97499	1/20/2015	FLORENCE TRUE VALUE	214825	12/22/2014	Emergency parts: Leak on Matilda	68.29
51574320	97499	1/20/2015	FLORENCE TRUE VALUE	214968	1/2/2015	Emergency parts: Heritage park leak	22.41
51574320	97499	1/20/2015	FLORENCE TRUE VALUE	215028	1/6/2015	Emergency parts: Leak	26.39
51574403	Multiple	Multiple	NICHOLAS BAGNALL	REIMADEQEXAM	5/14/2014	Reimbursement for ADEQ operator cert exam.	43.50
51574403	Multiple	Multiple	NICHOLAS BAGNALL	REIM101714	10/7/2014	Reimbursement for ADEQ operator cert exam. Water Treat.	43.50
51574408	206	1/16/2015	L & B CANTINA	113014 STMT	11/24/2014	Purchase Lb. Cantina: Business Meeting Lunch.	39.10
51574408	97451	1/16/2015	AZ Dept of Water Quality	0000195721X	12/31/2014	WQL Water Quality Acct #B2044373	4,500.00
51574408	97451	1/16/2015	AZ Dept of Water Quality	0000195722X	12/31/2014	WQL Water Quality Acct #B2044373	1,800.00
51581507	97395	1/8/2015	Sunrise Engineering, Inc.	75585	12/12/2014	Professional Services	226.80
51581507	97395	1/8/2015	Sunrise Engineering, Inc.	75586	12/12/2014	Professional services thru 11/29/14 CIP WU-38	2,942.60
51581507	97474	1/16/2015	Pipeline Services	16181	11/30/2014	CIP U-30 8x6 Tapping sleeve & valve installed/Ruggles Street	395.00
51581507	97474	1/16/2015	Pipeline Services	16182	11/30/2014	CIP U-30 8x6 Tapping sleeve & valve installed/Ruggles Street	395.00
51581507	97474	1/16/2015	Pipeline Services	16219	12/29/2014	Valve replacement project. CIP U-35 12 Hydra Insta Valve"	8,050.00
51581507	97474	1/16/2015	Pipeline Services	16219	12/29/2014	Valve replacement project. CIP U-35 8 Hydra Insta Valve"	5,050.00
51581507	97474	1/16/2015	Pipeline Services	16219	12/29/2014	Valve replacement project. CIP U-35 8 Hydra Insta Valve"	5,050.00
51581507	97479	1/16/2015	Sun Western Contractors	5	11/30/2014	CIP WU-34 Well 3B Improvements	198,858.98
51581507	97569	1/28/2015	EPS GROUP	13-330-9	12/18/2014	CIP U-69 Well #4 to #5 Water Trans. Line Ext. Project 13-330	3,695.00
51581507	97569	1/28/2015	EPS GROUP	13-33302-26	12/17/2014	CIP U-74 Waterline along SR 79 Caliente to Vista Hermosa	1,440.00

Sewer Utility Services

52277000	97565	1/28/2015	Currier Construction, Inc.	APP4	12/24/2014	Less Retainage	(7,658.25)
52575201	97333	1/6/2015	CENTURYLINK	VARIOUS 12/14	12/16/2014	Utilities N/Plant-2394	49.59
52575203	206	1/16/2015	Vistaprint Netherlands	113014 STMT	11/5/2014	Business Cards for Senior Treatment Plant Operator	7.00
52575207	97393	1/8/2015	Ricoh USA, Inc.	5033733225	12/11/2014	Base charge 11/30/14-12/13/14	30.15
52575207	97393	1/8/2015	Ricoh USA, Inc.	5033733225	12/11/2014	Monthly billing for copier - Base charge 09/14 to 12/13/14	80.72
52575208	97483	1/16/2015	USABlueBook	526519	12/19/2014	Suspended Avocado Floats for SWWTP & NWWTP	267.13
52575208	97499	1/20/2015	FLORENCE TRUE VALUE	214754	12/18/2014	Emergency parts: SWWTP	17.83
52575211	97365	1/8/2015	Day Auto Supply, Inc	636703	12/11/2014	SWWTP: O-rings for repairs	1.28
52575211	97402	1/13/2015	A.C. Sanitation Service	7868-102	12/31/2014	Landfill fees	12,399.65
52575211	97572	1/28/2015	GCR Tires & Service	827-42317	12/1/2014	Two new tires for WW-24	89.95
52575211	97580	1/28/2015	M & S EQUIPMENT, INC.	CI30401	1/9/2015	One blinker/ emergency flasher relay WW-24 Cat back hoe	22.88
52575211	97601	1/29/2015	A.C. Sanitation Service	7815-111	11/28/2014	Landfill fees	7,032.99

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
52575211	97624	1/29/2015	Titan Machinery Inc.	5327767GP	1/15/2015	One dash beacon light switch for WW-24	11.89
52575217	97405	1/13/2015	Aquatic Consulting	1420725	12/2/2014	October 2014 Biomonitoring for SWWTP (wet testing)	750.00
52575217	97405	1/13/2015	Aquatic Consulting	1420725	12/2/2014	October 2014 Biomonitoring for SWWTP (wet testing)	1,150.00
52575217	97405	1/13/2015	Aquatic Consulting	1420725	12/2/2014	October 2014 Biomonitoring for SWWTP (wet testing)	1,150.00
52575217	97435	1/13/2015	Pro-Tec Environmental	14120901	12/9/2014	Clean Post EQ Basin @ SWWTP	1,995.00
52575217	97435	1/13/2015	Pro-Tec Environmental	14122202	12/22/2014	Charge to run camera in sewer line at 1099 S Orlando St	990.00
52575217	97477	1/16/2015	smartschoolsplus, inc	517-028	1/7/2015	John Mitchell Contract	4,131.83
52575219	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	3,500.00
52575222	97622	1/29/2015	Southwest Ind. Rigging	30167	12/29/2014	Crane Rental to replace SAM units@ SWWTP NTE \$3500	4,416.42
52575301	207	1/16/2015	OFFICE DEPOT INC	123114 STMT	12/3/2014	Purchase binders ink cartridges and frames for both WWTPs.	131.88
52575301	97471	1/16/2015	OFFICE DEPOT INC	743626944-001	12/3/2014	Office Supplies: 4 cases paper, binders, stapler, desk calendars	59.37
52575302	206	1/16/2015	WALMART	113014 STMT	11/20/2014	Book Shelf for Training manuals and Ziploc bags	37.32
52575302	97420	1/13/2015	FLORENCE TRUE VALUE	214739	12/17/2014	SWWTP: Pipe paint roller	6.84
52575302	97422	1/13/2015	HACH COMPANY	9137858	12/1/2014	Lab Supplies: TNT 822, TNT 836, TNT 843, TNT 844	558.81
52575302	97422	1/13/2015	HACH COMPANY	9139718	12/2/2014	Lab Supplies: TNT 822, TNT 836, TNT 843, TNT 844	52.72
52575302	97472	1/16/2015	Pac Tec, Inc.	0094626-IN	12/30/2014	Restock of Liners for Belt Press at SWWTP	898.81
52575302	97550	1/23/2015	THE WATER SHED	930923	12/28/2014	Water & Ice for Utility department.	6.17
52575302	97571	1/28/2015	FLORENCE TRUE VALUE	215051	1/7/2015	Keys to plants for PD	5.15
52575302	97623	1/29/2015	THE WATER SHED	631868	1/20/2015	Water & Ice for Utility department	9.05
52575304	97364	1/8/2015	Cintas Corporation	696775752	12/12/2014	Weekly fee for uniforms and mats for Utility Dept. 010/03/14	10.17
52575304	97364	1/8/2015	Cintas Corporation	696777995	12/19/2014	Weekly fee for uniforms and mats for Utility Dept.	10.17
52575304	97413	1/13/2015	Cintas Corporation	6966780176	12/26/2014	Weekly fee for uniforms and mats for Utility Dept.	10.17
52575304	97413	1/13/2015	Cintas Corporation	696782383	1/2/2015	Weekly fee for uniforms and mats for Utility Dept.	10.17
52575304	97606	1/29/2015	BC GRAPHICS	97954	1/15/2015	Uniforms: Dress shirts for Jason Joynes	27.72
52575304	97606	1/29/2015	BC GRAPHICS	97955	1/15/2015	Uniform shirts for Administrative Assistant	28.80
52575310	97426	1/13/2015	HILL BROTHERS CHEMICAL CO,	5081162	12/8/2014	Restock of Sodium Bisulfate for SWWTP	2,999.40
52575311	97561	1/28/2015	BlueTarp Financial	32127999	12/31/2014	Solar battery charger for W/WW	11.12
52575312	97605	1/29/2015	ARIZONA GLOVE & SAFETY	7354512	1/12/2015	Safety: Restock of Duraskin Nitrile gloves. 4 cases.	119.13
52575312	97605	1/29/2015	ARIZONA GLOVE & SAFETY	7354531	1/12/2015	Safety: Restock of Duraskin Nitrile disposable gloves	119.13
52575320	97373	1/8/2015	FLORENCE TRUE VALUE	214735	12/17/2014	SWWTP: Pipe insulation for Bisulfate line	9.96
52575320	97499	1/20/2015	FLORENCE TRUE VALUE	214956	12/31/2014	Emergency parts: SWWTP Temp. Chemical Tube	23.74
52575403	97379	1/8/2015	JUSTIN SCOTT	XM120914	12/9/2014	Reimbursement for ADEQ Operator Exam Dist. Grade 1	43.50
52575403	Multiple	Multiple	NICHOLAS BAGNALL	ADEQEXAM	5/14/2014	Reimbursement for ADEQ operator cert exam.	21.75
52575403	Multiple	Multiple	NICHOLAS BAGNALL	REIM101714	10/7/2014	Reimbursement for ADEQ operator cert exam. Water Treat.	21.75
52575408	97451	1/16/2015	AZ Dept of Water Quality	0000195436X	12/20/2014	WQL Water Quality Acct #B2021816	2,500.00
52575408	97451	1/16/2015	AZ Dept of Water Quality	0000195637X	11/21/2014	WQL Water Quality Acct # B2040349 (INV# 195637X)	244.00
52576203	206	1/16/2015	Vistaprint Netherlands	113014 STMT	11/5/2014	Business Cards for Senior Treatment Plant Operator	7.00
52576207	97393	1/8/2015	Ricoh USA, Inc.	5033733225	12/11/2014	Base charge 11/30/14-12/13/14	30.15
52576207	97393	1/8/2015	Ricoh USA, Inc.	5033733225	12/11/2014	Monthly billing for copier - Base charge 09/14 to 12/13/14	80.72

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
52576208	97371	1/8/2015	Felix Construcion Co.	168304-001	12/10/2014	Parts to repair lower clarifier at the NWWTP	998.20
52576208	97427	1/13/2015	HOME DEPOT CREDIT SERVICES	974996	11/5/2014	NWWTP: Nuts & Bolts for Repairs	203.00
52576208	97455	1/16/2015	BEARING-BELT & CHAIN	1346981	12/5/2014	Emergency: NWWTP: Keyed shafting, ECC Block, chain, Link	247.41
52576208	97483	1/16/2015	USABlueBook	526519	12/19/2014	Suspended Avocado Floats for SWWTP & NWWTP	267.14
52576208	97499	1/20/2015	FLORENCE TRUE VALUE	214602	12/11/2014	Emergency parts: NWWTP Lower Clarifier Track	27.79
52576208	97499	1/20/2015	FLORENCE TRUE VALUE	214610	12/11/2014	Emergency parts: NWWTP Lower Clarifier Track	29.57
52576208	97499	1/20/2015	FLORENCE TRUE VALUE	214765	12/18/2014	Emergency parts: NWWTP Bolts & Screws	20.87
52576211	97373	1/8/2015	FLORENCE TRUE VALUE	214737	12/17/2014	NWWTP: Electric water heater	369.45
52576211	97373	1/8/2015	FLORENCE TRUE VALUE	214738	12/17/2014	NWWTP: Paint and painting supplies to paint wall.	361.19
52576211	97572	1/28/2015	GCR Tires & Service	827-42317	12/1/2014	Two new tires for WW-24	89.95
52576211	97580	1/28/2015	M & S EQUIPMENT, INC.	CI30401	1/9/2015	One blinker/ emergency flasher relay WW-24 Cat back hoe	22.88
52576211	97624	1/29/2015	Titan Machinery Inc.	5327767GP	1/15/2015	One dash beacon light switch for WW-24	11.89
52576215	97411	1/13/2015	BIA	Jan-15	1/3/2015	21241-electric	3,539.47
52576219	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	1,700.00
52576301	207	1/16/2015	OFFICE DEPOT INC	123114 STMT	12/3/2014	Purchase binders ink cartridges and frames for both WWTPs	131.88
52576301	97471	1/16/2015	OFFICE DEPOT INC	743626944-001	12/3/2014	Office Supplies: 4 cases paper, binders, stapler, desk calendars	59.37
52576302	97472	1/16/2015	Pac Tec, Inc.	0094626-IN	12/30/2014	Restock of Liners for Belt Press at NWWTP	898.80
52576302	97550	1/23/2015	THE WATER SHED	930923	12/28/2014	Water & Ice for Utility department.	6.17
52576302	97623	1/29/2015	THE WATER SHED	631868	1/20/2015	Water & Ice for Utility department	9.05
52576304	97364	1/8/2015	Cintas Corporation	696775752	12/12/2014	Weekly fee for uniforms and mats for Utility Dept.	10.17
52576304	97364	1/8/2015	Cintas Corporation	696777995	12/19/2014	Weekly fee for uniforms and mats for Utility Dept.	10.17
52576304	97413	1/13/2015	Cintas Corporation	6966780176	12/26/2014	Weekly fee for uniforms and mats for Utility Dept.	10.17
52576304	97413	1/13/2015	Cintas Corporation	696782383	1/2/2015	Weekly fee for uniforms and mats for Utility Dept.	10.17
52576304	97606	1/29/2015	BC GRAPHICS	97954	1/15/2015	Uniforms: Dress shirts for Jason Joynes.	27.72
52576304	97606	1/29/2015	BC GRAPHICS	97955	1/15/2015	Uniform shirts for Administrative Assistant	28.80
52576310	97417	1/13/2015	DPC ENTERPRISES, L.P.	272001168-14	11/13/2014	2 -1 ton CL2 cylinders for SWWTP	1,310.40
52576310	97566	1/28/2015	DPC ENTERPRISES, L.P.	122414	12/22/2014	10-150 lb. CL2 cylinders for NWWTP & Wells	447.72
52576311	97561	1/28/2015	BlueTarp Financial	32127999	12/31/2014	Solar battery charger for W/WW	11.12
52576312	97605	1/29/2015	ARIZONA GLOVE & SAFETY	7354512	1/12/2015	Safety: Restock of Duraskin Nitrile gloves. 4 cases.	119.12
52576312	97605	1/29/2015	ARIZONA GLOVE & SAFETY	7354531	1/12/2015	Safety: Restock of Duraskin Nitrile disposable gloves	119.12
52576320	97373	1/8/2015	FLORENCE TRUE VALUE	214735	12/17/2014	NWWTP: Paint for diffuser pipe boards.	117.37
52576320	97463	1/16/2015	Farnsworth Wholesale Co.	S2417839001	12/9/2014	PVC Slip caps for diffusers at NWWTP.	255.00
52576403	97379	1/8/2015	JUSTIN SCOTT	XM120914	12/9/2014	Reimbursement for ADEQ Operator Exam Dist. Grade 1	43.50
52576403	Multiple	Multiple	NICHOLAS BAGNALL	ADEQEXAM	5/14/2014	Reimbursement for ADEQ operator cert exam.	21.75
52576403	Multiple	Multiple	NICHOLAS BAGNALL	REIM101714	10/7/2014	Reimbursement for ADEQ operator cert exam. Water Treat.	21.75
52576408	97451	1/16/2015	AZ Dept of Water Quality	0000195538X	11/21/2014	WQL Water Quality Acct #B2022572	500.00
52576408	97451	1/16/2015	AZ Dept of Water Quality	0000195669X	12/20/2014	WQL Water Quality Acct # B2043087 (INV#195669X)	2,806.00
52581507	97565	1/28/2015	Currier Construction, Inc.	4	12/24/2014	CIP SU-83 SWWTP: Reuse Pump Station & CL2 Facility Upgrade	153,164.63

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
Sanitation Services							
53219000	97363	1/8/2015	TEMPORARY VENDOR	712172	1/6/2015	Refund Sanitation deposit	75.00
53219000	97366	1/8/2015	TEMPORARY VENDOR	701272	1/6/2015	Refund Sanitation deposit	75.00
53219000	97368	1/8/2015	TEMPORARY VENDOR	710401	1/6/2015	Refund Sanitation deposit	75.00
53219000	97369	1/8/2015	TEMPORARY VENDOR	705261	1/6/2015	Refund Sanitation deposit	75.00
53219000	97375	1/8/2015	TEMPORARY VENDOR	712581	1/6/2015	Refund Sanitation deposit	75.00
53219000	97377	1/8/2015	TEMPORARY VENDOR	711891	1/6/2015	Refund Sanitation deposit	75.00
53219000	97380	1/8/2015	TEMPORARY VENDOR	704421	1/6/2015	Refund Sanitation deposit	75.00
53219000	97383	1/8/2015	TEMPORARY VENDOR	702501	1/6/2015	Refund Sanitation deposit	75.00
53219000	97385	1/8/2015	TEMPORARY VENDOR	703351	1/6/2015	Refund Sanitation deposit	75.00
53219000	97386	1/8/2015	TEMPORARY VENDOR	715791	1/6/2015	Refund Sanitation deposit	75.00
53219000	97387	1/8/2015	TEMPORARY VENDOR	706591	1/6/2015	Refund Sanitation deposit	75.00
53219000	97392	1/8/2015	TEMPORARY VENDOR	702292	1/6/2015	Refund Sanitation deposit	75.00
53219000	97396	1/8/2015	TEMPORARY VENDOR	708851	1/2/2015	Refund Sanitation deposit	75.00
53219000	97397	1/8/2015	TEMPORARY VENDOR	704301	1/6/2015	Refund Sanitation deposit	75.00
53219000	97400	1/8/2015	TEMPORARY VENDOR	703422	1/6/2015	Refund Sanitation deposit	75.00
53219000	97443	1/13/2015	TEMPORARY VENDOR	709481	1/8/2015	Refund Sanitation deposit	25.50
53571217	97547	1/23/2015	RIGHT AWAY DISPOSAL	944653	12/22/2014	RAD SANITATION CONTRACT Residential	41,316.26
53571217	97588	1/28/2015	RIGHT AWAY DISPOSAL	942257	1/31/2015	RAD BILLING FOR INDUSTRIAL	7,417.00
53571217	97588	1/28/2015	RIGHT AWAY DISPOSAL	944727	1/1/2015	RAD BILLING FOR INDUSTRIAL	142.45
53571219	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	300.00
53571304	97413	1/13/2015	Cintas Corporation	696780175	12/26/2014	Weekly fee for uniforms and mats for PW Dept.	3.03
53571304	97563	1/28/2015	Cintas Corporation	696782382	1/2/2015	Weekly fee for uniforms and mats for PW Dept.	3.03
53571304	97563	1/28/2015	Cintas Corporation	696786771	1/16/2015	Weekly fee for uniforms and mats for PW Dept.	3.03
Grants							
253506217	97529	1/23/2015	C A H R A	21796	1/6/2015	Energy audit for housing rehab-Froebe	375.00
SLIDs							
300506215	97454	1/16/2015	Arizona Public Service Co.	54526287 0115	1/8/2015	SLID #1-Merrill Ranch	1,462.66
300506215	97557	1/28/2015	Arizona Public Service Co.	AR0480004363	1/21/2015	SLID #1 Anthem	218.26
301506215	97454	1/16/2015	Arizona Public Service Co.	21526288 0115	1/8/2015	SLID #2 Merrill Ranch	1,731.24
301506215	97557	1/28/2015	Arizona Public Service Co.	AR0480004363	1/21/2015	SLID #2 Anthem	56.94
302506215	97454	1/16/2015	Arizona Public Service Co.	15626281 0115	1/8/2015	SLID #3 Merrill Ranch	600.01
302506215	97557	1/28/2015	Arizona Public Service Co.	AR0480004363	1/21/2015	SLID #3 Anthem	297.34
Impound Fund							
566511408	97503	1/20/2015	HUGHES TOWING	11316	12/25/2014	F14122510 2005 Chevy Pickup-tow bill	91.00

G/L Account	Check No.	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
CFDs							
921160000	97462	1/16/2015	TEMPORARY VENDOR	OP 232001028	1/14/2015	Overpayment on paid off acct	357.96
957506217	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	1,000.00
958506217	97574	1/28/2015	HENRY & HORNE, P.L.C.	207912	12/31/2014	Annual Audit	1,000.00
Total Warrants							1,621,912.97



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 8a.

MEETING DATE: March 2, 2015

DEPARTMENT: Utilities Department

STAFF PRESENTER: John V. Mitchell, Utilities Director

SUBJECT: Approval of Change Order with Apache
Underground and Excavation for Waterline
Improvements in Turner Subdivision

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Motion to approve a change order with Apache Underground and Excavation for waterline improvements in the Turner Subdivision in an amount not to exceed \$137,147.25, and that the Town Manager sign the change order on behalf of the Town.

BACKGROUND/DISCUSSION:

DBA Construction is under contract with the Town to install curb, gutter, sidewalks and speed humps in the Turner Subdivision. During the course of this work it was noted that the existing road grades were too high to facilitate a smooth transition between the roadway and the new concrete. In order to facilitate a smooth transition, the existing road grades would have to be lowered. DBA Construction provided the Town a deduct change order to eliminate the speed humps and miscellaneous asphalt, and to lower the grade to design elevations. Once lowered, the Town will install a new pavement surface and construct the speed humps.

In lowering the road to its ultimate design elevation, staff considered the feasibility of installing replacement water infrastructure that had already been designed as part of the Adamsville Road project. Although the complete Adamsville Road Project is not slated for construction this fiscal year, the partial water infrastructure replacement can be.

In discussions with the Finance Department it was determined that money was available this fiscal year to perform the work. Therefore, staff approached Apache Underground and Excavation, currently working in the Town on the Bailey Street waterline project, to provide an estimate to complete this work. They provided an estimate of \$137,147.25 which is approximately 6% less than the engineer's estimate of \$145,156.

This is an appropriate change order to an existing contract for the same scope of work not designed to avoid bid requirements, but arising from conditions discovered during another competitively bid project. Further, under A.R.S. § 34-201(D) this work is under \$150,000 (and well under the current limit) is not required to be competitively bid.

FINANCIAL IMPACT:


The cost of the change order is \$137,147.25. There is funding in the 2014/2015 Fiscal Year to complete this work.

STAFF RECOMMENDATION:

Staff recommends approval of the change order with Apache Underground and Excavation for waterline improvements in the Turner Subdivision in an amount not to exceed \$137,147.25, and that the Town Manager sign the change order on behalf of the Town.

ATTACHMENTS:

None

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8b.
MEETING DATE: March 2, 2015 DEPARTMENT: Community Development Department STAFF PRESENTER: Mark Eckhoff Community Development Director SUBJECT: Town of Florence Territory Square Library and Recreation Complex Signage (PZC-07-15-DR)		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to affirm the February 5, 2015 recommendation of the Planning and Zoning Commission for the Town of Florence Territory Square Signage Design Review application by approving attached Option #1.

Alternatively, two similar options are provided in the attached documentation for the Council's consideration:

1. Approve attached Option #2, which is generally consistent with Option #1, but modifies the orientation of text on certain signs.
2. Approve attached Option #3, which is generally consistent with Option #1, but utilizes a more common horizontal orientation on all project signs and sign text.

BACKGROUND/DISCUSSION:

Low Mountain Inc., and Hidell Architects, on behalf of the Town of Florence, obtained approval of a Design Review application for the phase one 40 acre conceptual master plan and the phase one development plan (16.5 acres) for Town-owned property located within the Territory Square project. Phase one improvements include a public library, recreation program rooms, Parks and Recreation Department offices, an outdoor aquatics complex, two soccer fields, two outdoor tennis courts, two outdoor pickle ball courts and associated parking. Concurrent with this approval by the Planning and Zoning Commission on October 16, 2014, it was mentioned that a signage package for the phase one development would come to the Commission at a later date. The Planning and Zoning Commission acted upon the Design Review application for the proposed project sign package on February 5, 2015.

The approved master plan and initial development plans for phase one will help to set the standard of design for the District. The innovative Territory Square Zoning District

allows for creativity and flexibility in signage to ensure signage for the project is unique and of the highest quality. Signage is also another tool that can help to brand and market the Territory Square District. A total of seven signs are proposed for this first phase of development, including a plaza gateway sign, two wall signs for the Library and Community Center, one wall sign for the Aquatics Center, restroom signs and at least one directional sign, which would be located along Main Street.

The proposed plaza at the corner of Main and First Streets serves as a gateway to the development. A large "Town of Florence" entry sign brands this gateway element and becomes a key design feature of the plaza. Steel letters reading "Town of Florence" standing three feet in height will sit on a low gabion wall. This creative signage proudly welcomes the visiting public to this site and lets everyone know they are entering a municipal campus.

The wall signage on the Library and Community Center building and the Aquatics Center building flow seamlessly with the architectural designs, colors and material on these buildings. The wall signage has been designed in a consistent manner, repeating the weathered steel plates found within the building design as a backdrop to aluminum letters that will match the roof material color.

Signage orientation was originally selected to aid in the overall design to the complex and to add a modern element recognizable in many libraries and aquatics centers across the country.

The phase one area is large enough that directional signage has been added to orient both pedestrian and vehicular traffic to the various amenities on the site. The signage also repeats the weathered steel plate material and aluminum lettering to stay consistent with the overall design materials.

Even the signage for the bathrooms that are approachable on the outside of the Aquatics Center will maintain a consistent design theme.

All wall and directional signs will have lighting to ensure the signs are visible at night. Lighting will either from the ground (for the vertically oriented signs and directional signs) or from the building for the horizontally oriented wall signs. The gateway sign will also be illuminated from the ground. Energy efficient lighting that meets dark sky requirements is proposed. Additional details about the proposed signage options are contained with the attached documentation.

FINANCIAL IMPACT:

The costs for all of the proposed signs are contained within the approved GMP for the Phase One development.

RECOMMENDATION:

On February 5, 2015, the Planning and Zoning Commission approved Option #1. Option #1 is also consistent with the preliminary sign concepts shown to the Council and public.

Subject: Town of Florence Library and Recreation Complex Signage

Meeting Date: March 2, 2015

Page 2 of 3

Since some subsequent concerns have been presented about the orientation of the signage on the subject facilities, this item is being presented to the Mayor and Council to either affirm or modify the Commission's recommendation. It is noted that all three options are in compliance with applicable Town Codes and all three signs will be aesthetically pleasing and help to enhance the character and branding possibilities for the Territory Square District.

Staff recommends a motion to affirm the February 5, 2015 recommendation of the Planning and Zoning Commission for the Town of Florence Territory Square Signage Design Review application by approving attached Option #1.

Alternatively, two similar options are provided in the attached documentation for the Council's consideration:

1. Approve attached Option #2, which is generally consistent with Option #1, but modifies the orientation of text on certain signs; or
2. Approve attached Option #3, which is generally consistent with Option #1, but utilizes a more common horizontal orientation on all project signs and sign text.

ATTACHMENT:

Town of Florence Territory Square Library and Recreation Complex Signage Package
Letter



TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX

SIGNAGE SUBMITTAL

February 18, 2015



TABLE OF CONTENTS

Project Narrative

- Description of proposed project
- Scope of Work Diagram
- Vicinity Map (See this Page)

Site Plan

- Site Plan – Phase I
 - Sign Location Labeled

Elevations

- Library / Rec Building Elevations
 - Building Signage Noted
- Aquatics Center (Bath House) Elevations
 - Building Signage Noted
- Technical Drawings

VICINITY MAP



PROJECT NARRATIVE

The project is a phase I development of a 40 Acre master plan located in the Territory Square Zoning District. The phase I improvements include a public library, recreation program rooms, Park and Recreation Department offices, an outdoor aquatic complex, two soccer fields, two outdoor tennis courts, two outdoor pickle ball courts, and associated parking. These improvements have been developed in conjunction with a 40 acre master plan, ensuring the overall sustainability of future developments.

The project was previously submitted for design review. This package includes the proposed building signage for review.

As Phase I of an overall master plan this project begins to set a standard of design. The proposed plaza at the corner of Main Street and First Street serves as a gateway to the development. A large "Town of Florence" sign brands this gateway element and becomes a key design feature of the plaza. The letters for this sign are steel letters three feet in height resting upon a low gabion wall. Pedestrians will have access to interact with this sign feature.

The building signage for the various amenities has been designed in a consistent manner, repeating the weathered steel plates found within the building design as a backdrop to aluminum letters which will match the roof material color.

The Phase I area is large enough that directional signage has been added to orient both the pedestrian and vehicular traffic to the various amenities on the site. This signage also repeats the weathered steel plate material and aluminum lettering to stay consistent with the overall design materials.

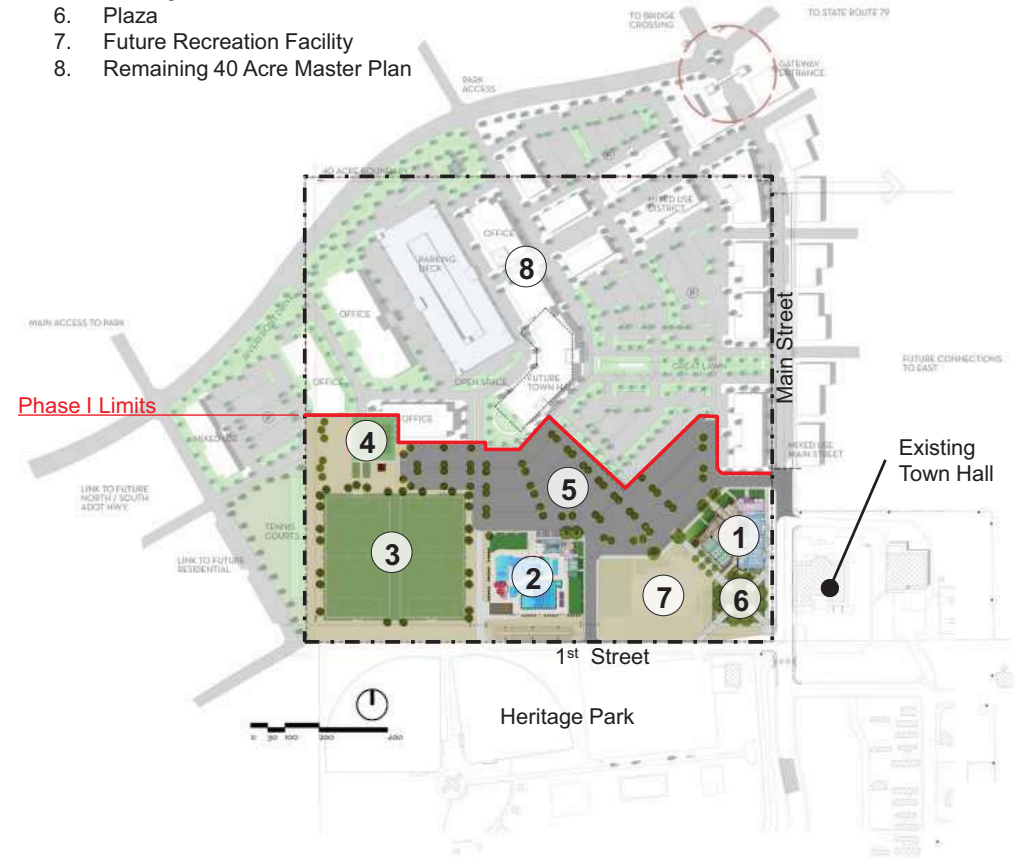
All building signage will be illuminated with an LED directional wall wash fixture. This type of fixture provides a luminous flux concentrated in the vertical plane and grazes the sign with minimal light bleed.



SCOPE OF WORK DIAGRAM

KEY NOTES

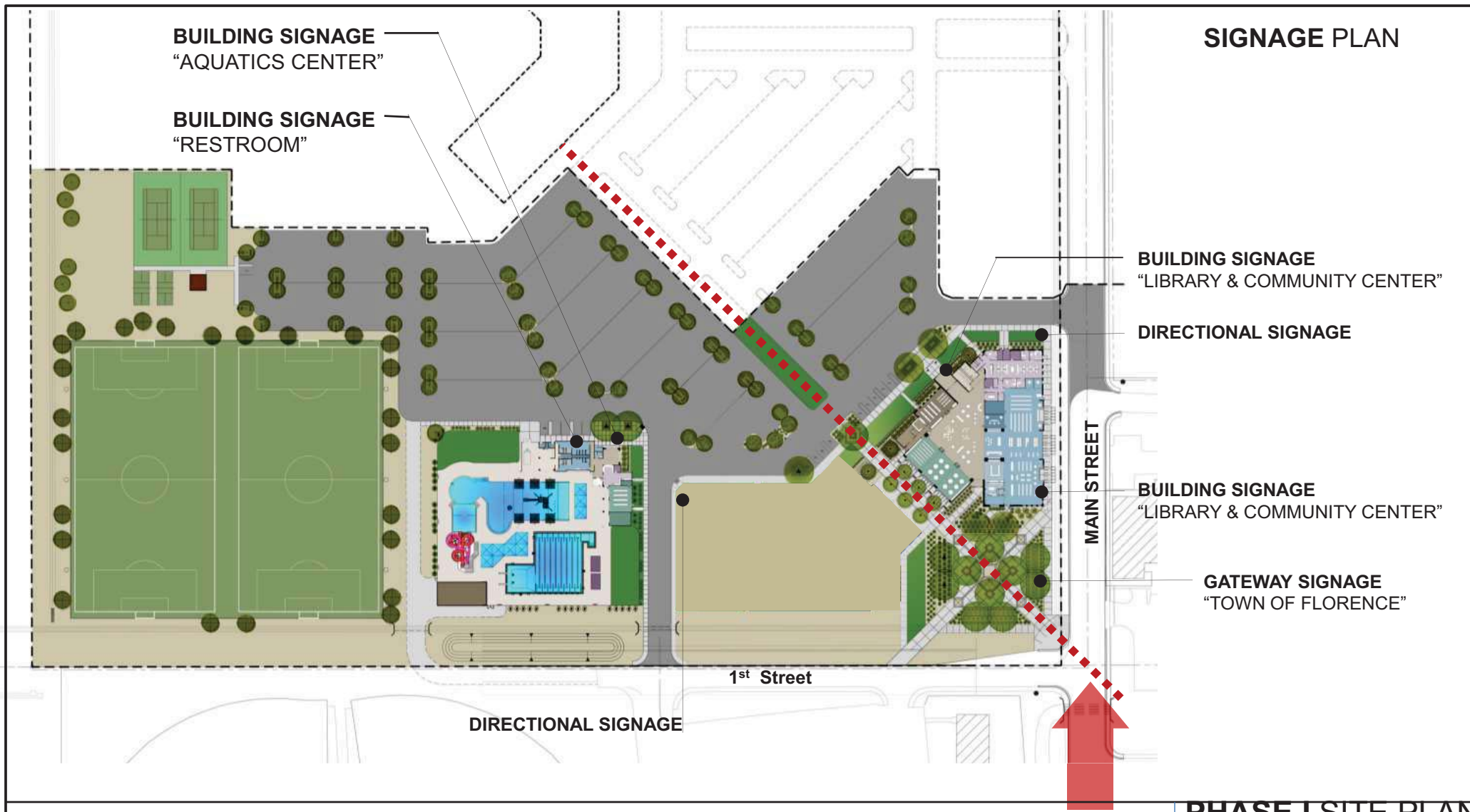
1. Library / Community Facility
2. Aquatics Center
3. Soccer Fields (2)
4. Tennis Courts (2) Pickle Ball (2)
5. Parking
6. Plaza
7. Future Recreation Facility
8. Remaining 40 Acre Master Plan



TOWN OF FLORENCE TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX

Signage Submittal – 2.18.15





TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
 Signage Submittal – 2.18.15





BUILDING SIGNAGE
 "LIBRARY & COMMUNITY CENTER"

GATEWAY SIGNAGE
 "TOWN OF FLORENCE"

LIBRARY/REC FACILITY – SOUTH ELEVATION / MAIN STREET

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
 Signage Submittal – 2.18.15





BUILDING SIGNAGE
"LIBRARY & COMMUNITY CENTER"

LIBRARY/REC FACILITY – MAIN STREET BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15





BUILDING ADDRESS SIGNAGE

DIRECTIONAL SIGNAGE
 ACRYLIC CAP AND CAST
 ALUMINUM LETTERS ON A
 WEATHERED STEEL PLATE.

LIBRARY/REC FACILITY – MAIN STREET BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
 Signage Submittal – 2.18.15





AQUATICS FACILITY – FIRST STREET BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15





SIGN ORIENTATION OPTIONS

OPTION 1

Vertical weathered steel plate with cast aluminum letters oriented vertically (reads bottom to top)



OPTION 2

Vertical weathered steel plate with cast aluminum letters oriented horizontally (reads top to bottom)



OPTION 3

Horizontal weathered steel plate with cast aluminum letters oriented horizontally (reads left to right)

LIBRARY/REC FACILITY – MAIN ENTRY BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15





OPTION **1**

LIBRARY/REC FACILITY – MAIN ENTRY BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15





OPTION **2**

LIBRARY/REC FACILITY – MAIN ENTRY BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15





OPTION 3

LIBRARY/REC FACILITY – MAIN ENTRY BUILDING SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



OPTION 1

BUILDING SIGNAGE
"AQUATICS CENTER"



AQUATICS FACILITY (BATH HOUSE) – MAIN ENTRY SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



BUILDING SIGNAGE
"AQUATICS CENTER"



AQUATICS FACILITY (BATH HOUSE) – MAIN ENTRY SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



BUILDING SIGNAGE
"AQUATICS CENTER"



AQUATICS FACILITY (BATH HOUSE) – MAIN ENTRY SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
 Signage Submittal – 2.18.15



OPTION 1



BUILDING SIGNAGE
"RESTROOM"

AQUATICS FACILITY (BATH HOUSE) – RESTROOM SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



OPTION 2



BUILDING SIGNAGE
"RESTROOM"

AQUATICS FACILITY (BATH HOUSE) – RESTROOM SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



OPTION 3



BUILDING SIGNAGE
"RESTROOM"

AQUATICS FACILITY (BATH HOUSE) – RESTROOM SIGNAGE

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



TECHNICAL DRAWINGS

3'-0" TALL X 1'-0" DEEP STEEL
LETTERS "TOWN OF FLORENCE"
FONT SHALL BE BOOK ANTIQUA ;
FINISH SHALL BE WEATHERED
STEEL WITH PERMALAC COATING

03/A1100

TOWN OF FLORENCE

GABION WALL REF. 03/A110

DIRECTIONAL GROUND MOUNTED
LED FIXTURE SHALL ILLUMINATE
SIGN (TYP OF 4)

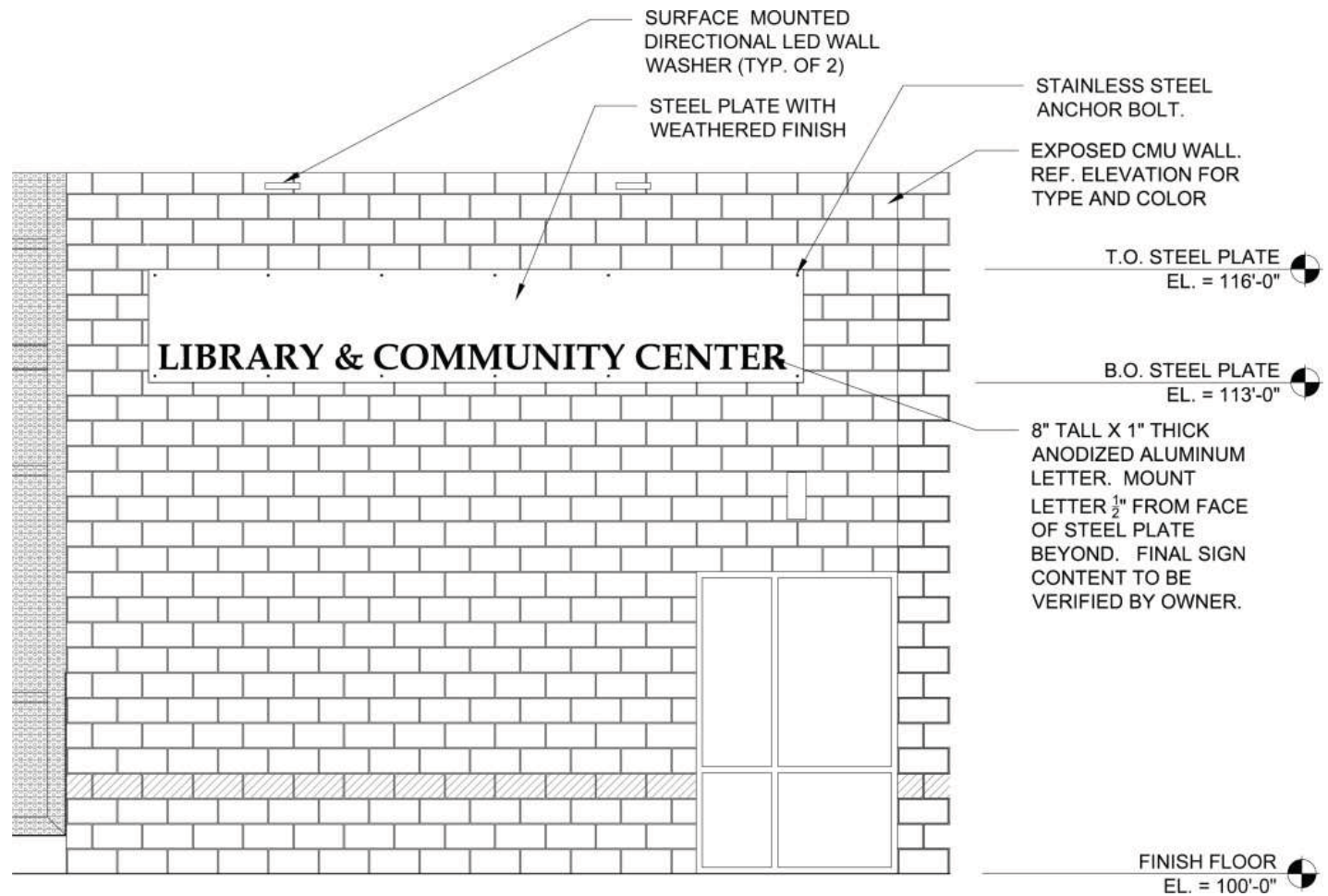
GATEWAY SIGNAGE
"TOWN OF FLORENCE"

LIBRARY/REC FACILITY – TECHNICAL DRAWINGS

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15

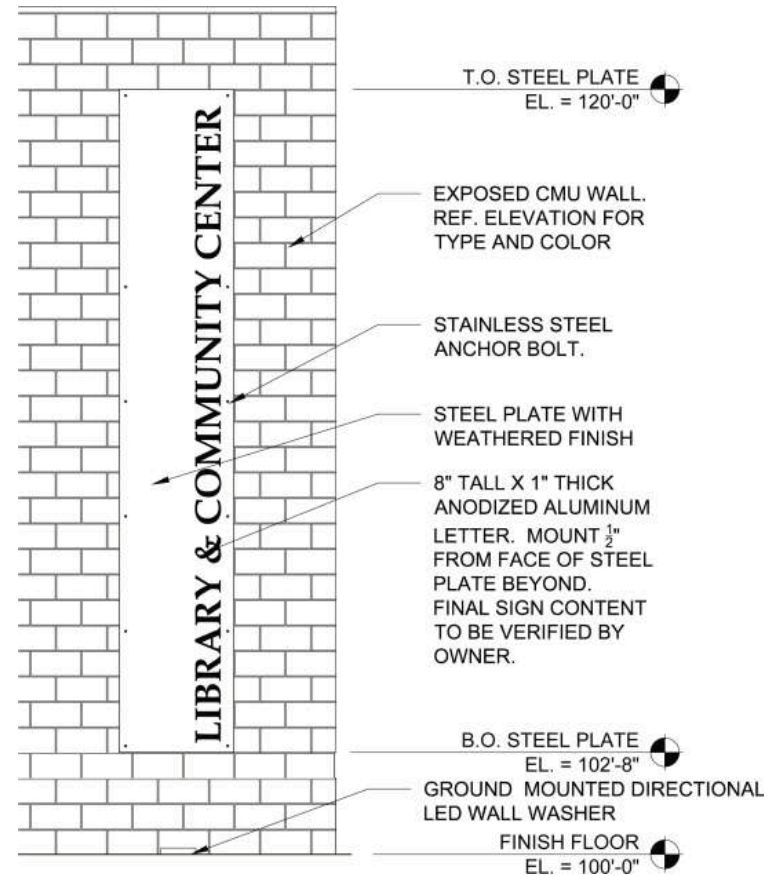




MAIN STREET BUILDING SIGNAGE
 "LIBRARY & COMMUNITY CENTER"

OPTION

1



BUILDING SIGNAGE

"LIBRARY & COMMUNITY CENTER"

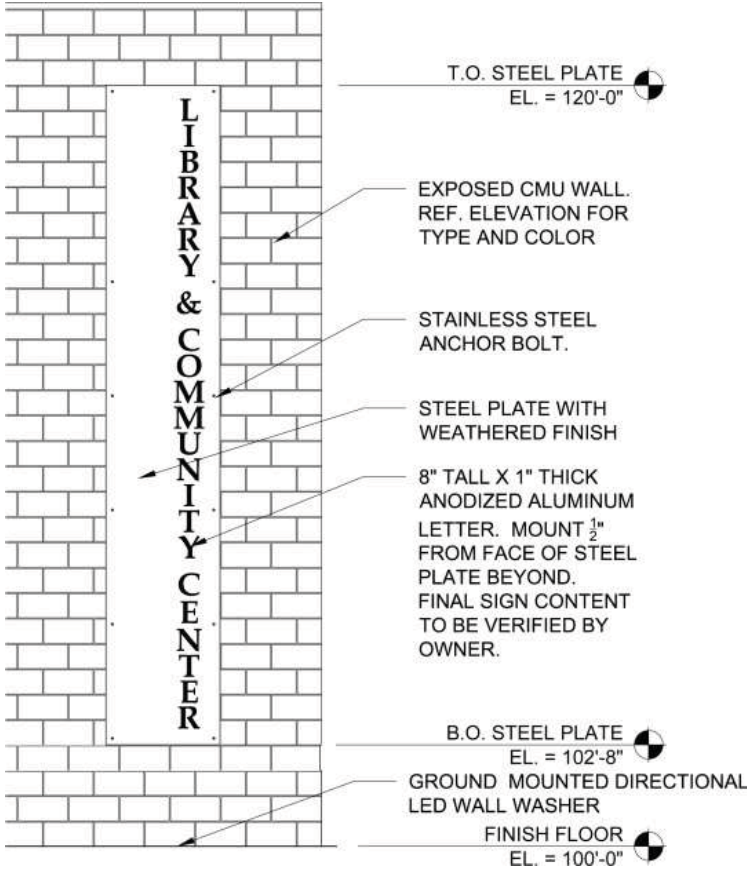
LIBRARY/REC FACILITY – TECHNICAL DRAWINGS

SCALE : NTS

TOWN OF FLORENCE
TERRITORY SQUARE – LIBRARY /RECREATION COMPLEX
Signage Submittal – 2.18.15



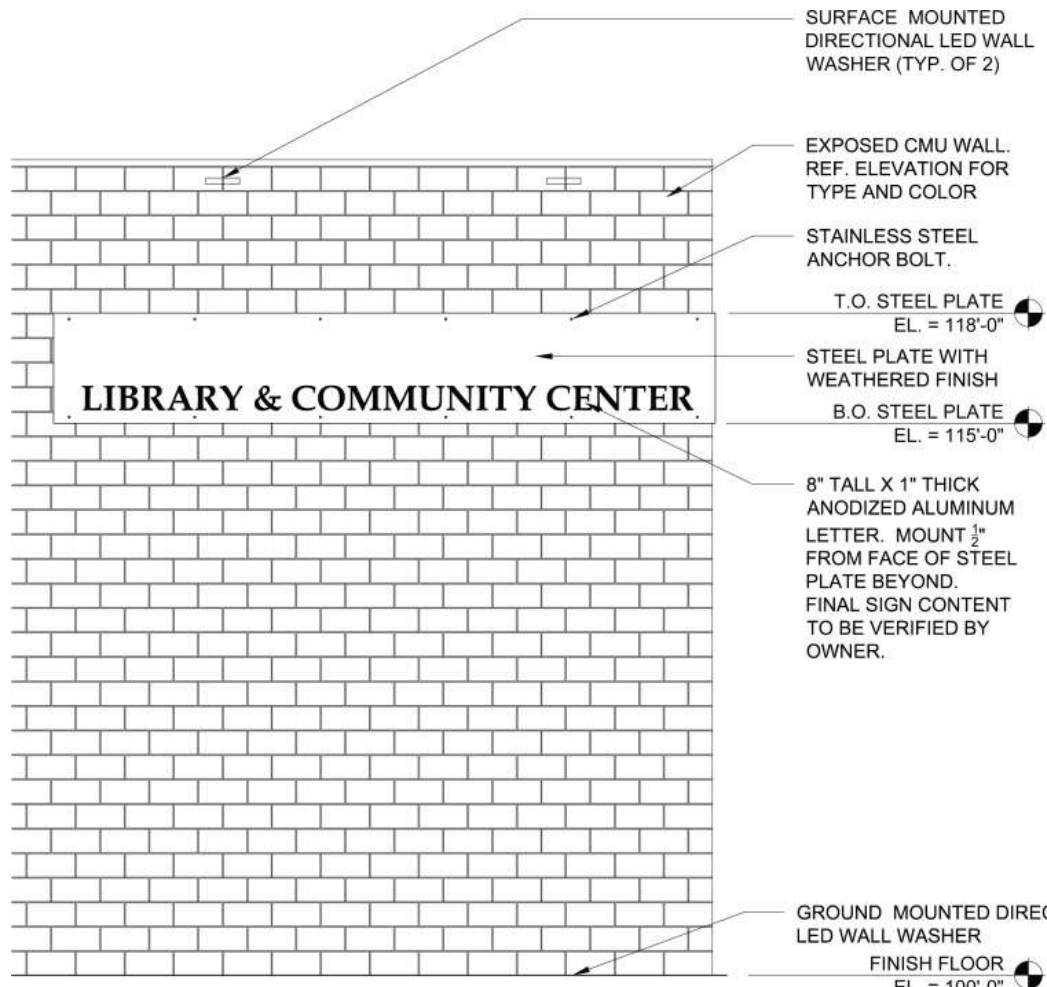
OPTION 2



BUILDING SIGNAGE
"LIBRARY & COMMUNITY CENTER"

OPTION

3

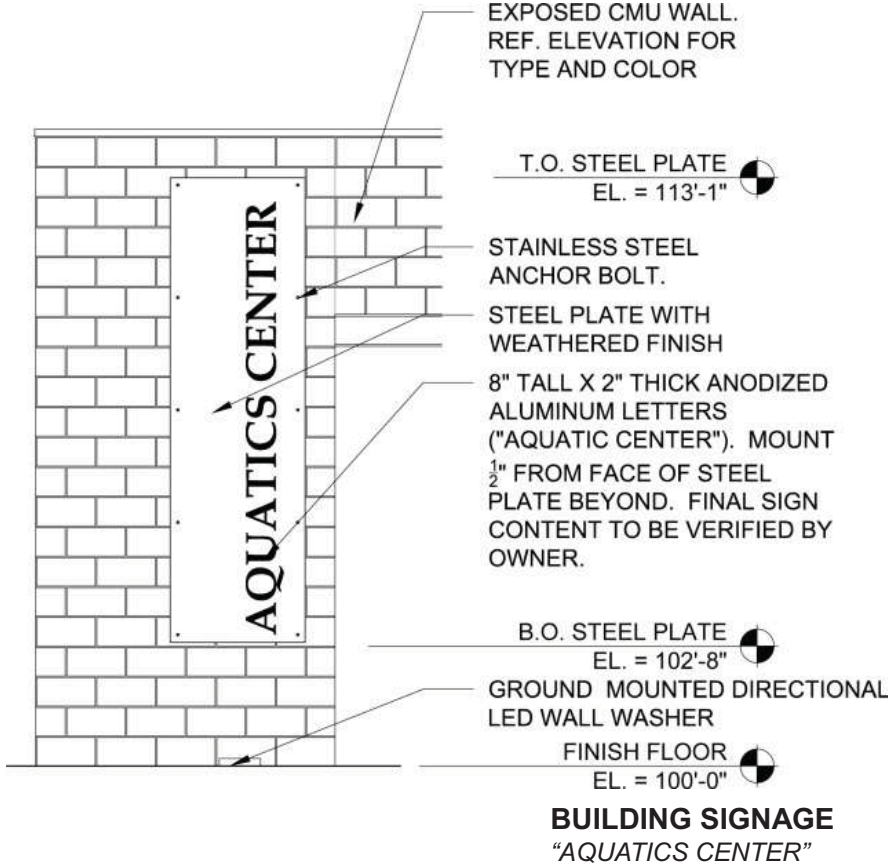
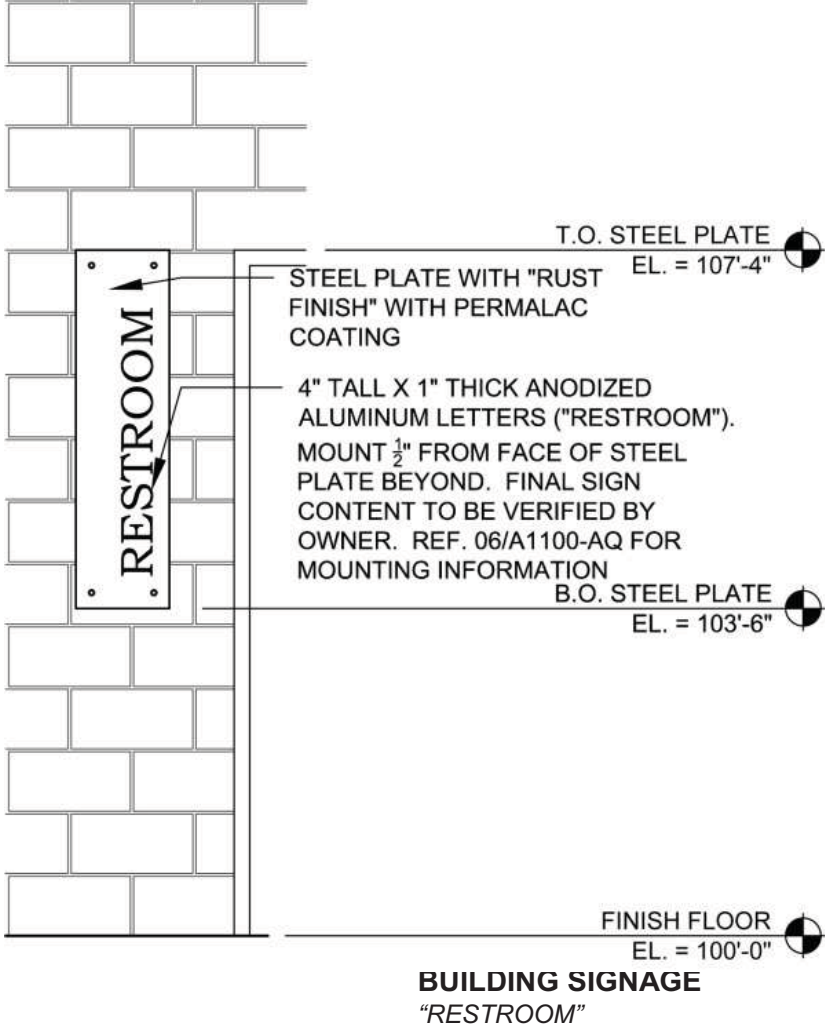


GROUND MOUNTED DIRECTION
LED WALL WASHER
FINISH FLOOR
EL. = 100'-0"

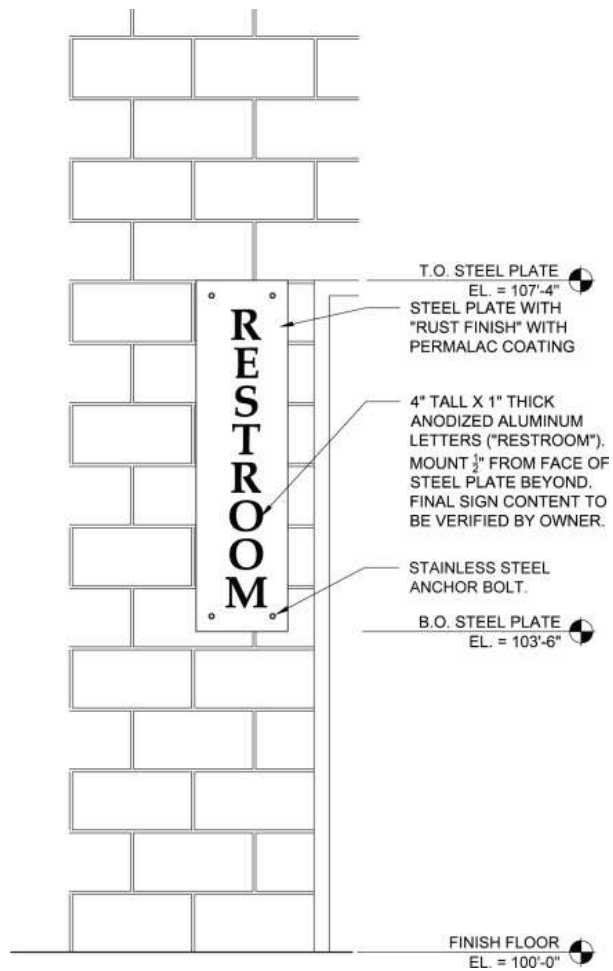
BUILDING SIGNAGE
"LIBRARY & COMMUNITY CENTER"

OPTION

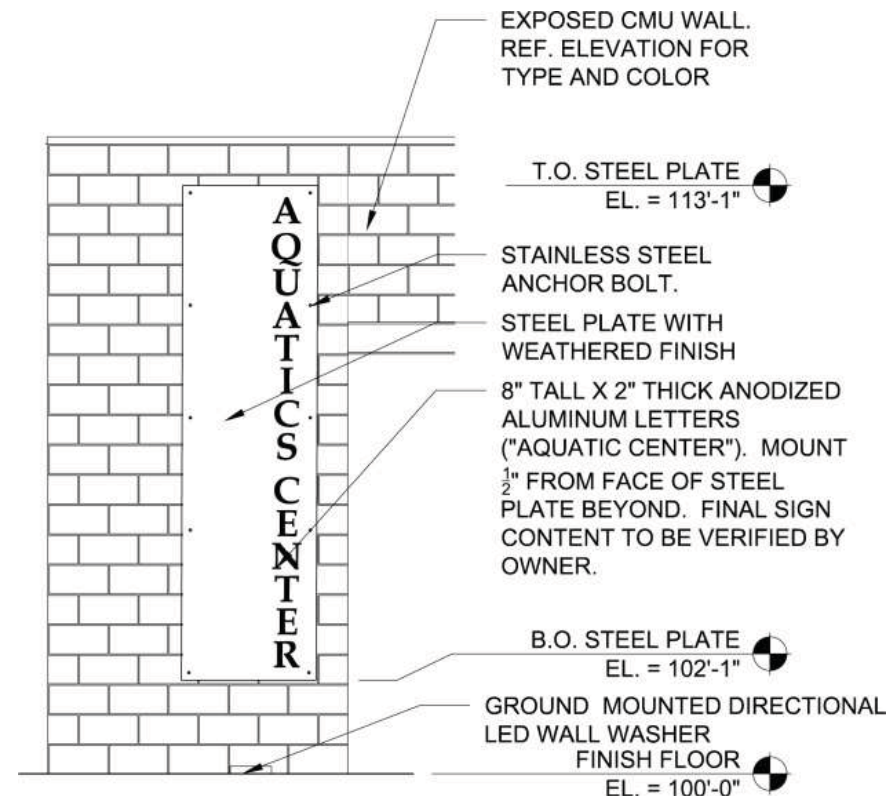
1



OPTION 2

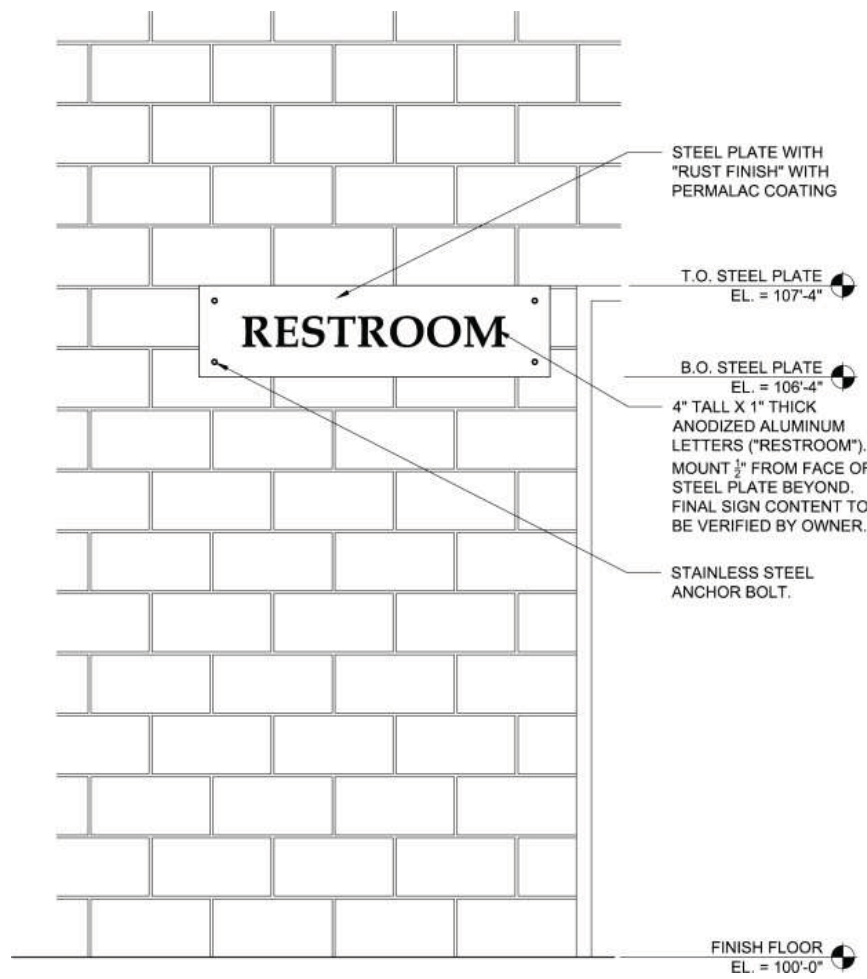


BUILDING SIGNAGE
"RESTROOM"

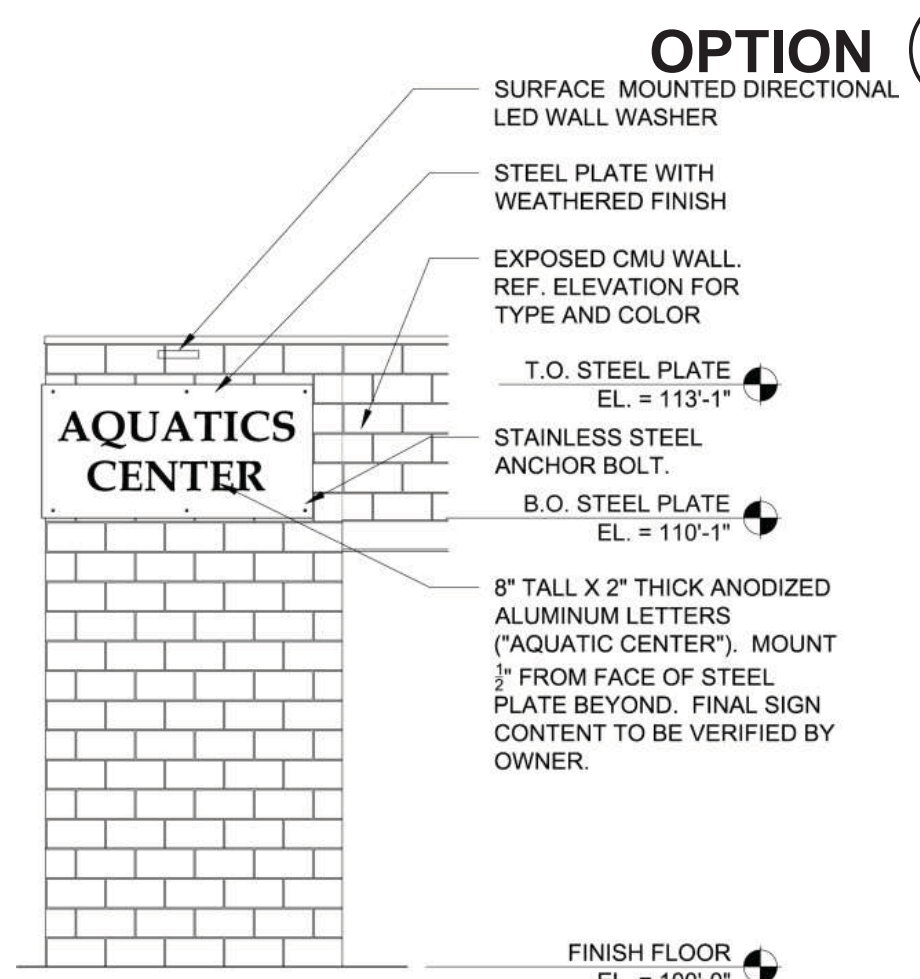


BUILDING SIGNAGE
"AQUATICS CENTER"

OPTION



BUILDING SIGNAGE
"RESTROOM"



BUILDING SIGNAGE
"AQUATICS CENTER"

Maria Hernandez

From: Lisa Garcia
Sent: Wednesday, February 25, 2015 9:33 AM
To: Maria Hernandez
Subject: FW: Letter/ E-Mail to Town Council

Please add this email to the material to the agenda packet.

From: BRUCE FENSTERMAKER [<mailto:BRUCE.WWII@COX.NET>]
Sent: Wednesday, February 25, 2015 8:34 AM
To: Gilbert Olgin
Subject: Re: Letter/ E-Mail to Town Council

Dear Gilbert

I thank you very much for arranging for an additional, open to the public workshop, in regards to my concerns about the Signage Design Review PZC-07-15DR. Your inclusion in the presentation, Low Mountains project representative and lighting engineer, greatly helped to reverse my No vote on this design review. I will take this opportunity to formally retract my previous NO vote on this matter, and change it to an Affirmative Yes vote.

Bruce Fenstermaker
Planning and Zoning Commissioner
Town of Florence , Arizona

[Gilbert Olgin](#)

Sent: Tuesday, February 24, 2015 12:24 PM
To: bruce.wwii@cox.net
Cc: [Mark Eckhoff](#)
Subject: Letter/ E-Mail to Town Council

Bruce-

The Territory Square Signage package is scheduled to be presented to Town Council on March 2, 2015. In order to include your letter or e-mail with the sign package "Request for Council Action (RCA)", staff will need the letter/e-mail as soon as possible. Thanks again for participating in the lighting plan meeting this morning.

Gilbert Olgin
Senior Planner
Town of Florence
224 West 20th Street
Florence, Arizona 85132
(O) 520-868-7542
(E-Mail) Gilbert.Olgin@Florenceaz.gov
Office hours – Monday – Friday from 8 am to 5 pm

Please note our new address effective January 20, 2015: 224 W. 20th Street in downtown Florence. The office is located at the northeast corner of 20th Street and Central Avenue.


Pursuant to A.R.S. 39-121, this email and any attachments may be considered a public record subject to public inspection. Please be advised that the public, including news media, may request access to email sent and received pursuant to the Arizona Public Records law and the Freedom of Information Act.

CONFIDENTIAL AND PRIVILEGED

This transmission (including attachments) is covered by the Electronic Communications Privacy Act, 18 USC Sections 2510-2521. The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

- Email scanned by Sophos Anti-Virus
- Website: <http://www.florenceaz.gov>

Disclaimer # 6955-149

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8c.
MEETING DATE: March 2, 2015 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia Deputy Town Manager/Town Clerk SUBJECT: Resolution No. 1498-15: Rules of Procedure update		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Information only, action will be brought back at a future date.

BACKGROUND/DISCUSSION:

After each election, Council is given the opportunity to review and amend the Rules of Procedure. At the January 26, 2015 meeting, Council reviewed the 2012 amendments and directed staff on how to proceed with modification. The following is a review of the changes made to the Rules of Procedure.

The following changes were made in 2012:

4.1 Regular Meetings: Deleted the section that excludes the last meeting of December as a regular meeting. Now regular meetings are the first and third Monday of each month.

4.3 Special Meetings: Council asked for options as to members being able to call a meeting or place an item on the agenda.

Option 1: Item remains the same: Manager, Mayor or three members of Council may call for a special meeting.

Option 2: Manager can set a special meeting. The Mayor or any member of council can request an item be placed on the agenda to discuss with the council the need for a special meeting and vote on the date and time of the meeting.

4.4 Work Sessions: Work sessions will now be called on Mondays of the month when necessary. This section no longer calls out the second Monday of the month.

5.1 Depending on option in 4.3, Council could direct this item be resubmitted.

6.2 Regular Meetings: Prayer and Invocation were removed and a Moment of Silence will be added before the Pledge of Allegiance.

6.6 Roll Call Attendance: Removed the Mayor may then ask for a motion to excuse those council members absent.

6.7 Action Items: Scheduled Public Appearances: Changes the the time frame from providing written notice from seven to ten days.

7.3 Council Packets: Every effort will be made to distribute packets by Thursday afternoon prior to the meeting. Changes the 72 hours to 24 hours for special meeting notices and agendas to be consistent with the Open Meeting Law.

FINANCIAL IMPACT:

There is no fiscal impact to discussing the item.

STAFF RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 1498-15.

ATTACHMENTS:

Resolution No. 1498-15
Rules of Procedure

RESOLUTION NO. 1498-15

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN COUNCIL RULES OF PROCEDURE, EFFECTIVE MAY 1, 2015.

WHEREAS, the Florence Town Council desires to amend the policies and procedures for conducting business; and

WHEREAS, the Florence Town Council desires the policy to be consistent with the Town Code.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, that the Florence Town Council Rules of Procedures are hereby amended effective May 1, 2015.

PASSED AND ADOPTED this 2nd day of March 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

**Town of Florence
Town Council
Rules of Procedure
March 2, 2015**

SECTION 1. RULES OF PROCEDURE/AUTHORITY

1.1 PROCEDURES

The following are the basis for and are used in conjunction with these Rules of Procedure for meetings of the Town Council:

- A. Arizona Open Meetings Law (ARIZ. REV. STAT. § 38-431 *et seq.*, as amended)
- B. Town Code
- C. Town of Florence Parliamentary Procedures Simplified
- D. Roberts Rules of Order, as amended

1.2 PARLIAMENTARIAN

Town Council Meetings: The Town Attorney shall serve as Parliamentarian for all Town Council Meetings. The Town Clerk shall act as Parliamentarian in the absence of the Town Attorney.

Boards/Commissions/Committees: The Council Liaison shall serve as Parliamentarian for each respective Board, Commission, or Committee.

SECTION 2. DEFINITIONS

2.1 AGENDA

As set forth in Section 6 below, an Agenda is the formal description of items to be considered by the Town Council at a noticed meeting of the Town Council. The final Agenda must be posted at least 24 hours prior to the Town Council's meeting.

2.2 COUNCIL PACKET

The Town Council packet is comprised of documents supporting the items listed on the Agenda and requiring Council Action, which may be used by Town Council, staff, and the public for more in-depth information than may be presented in an oral report. The Packet is organized as set forth in Section 6 below and is provided to the Town Council and made available to the public upon request.

2.3 MEETINGS

A Meeting is the gathering, in person or by technological devices, of a quorum of members, at which they discuss, propose or take legal action, including any deliberations by a quorum with respect to such action. If a quorum is not present, those in attendance will be named for the record and in the absence of the Presiding Officer, the Town Clerk or departmental liaison will adjourn the meeting.

2.4 NEWSPAPER

Typically, a daily or weekly publication of general circulation within the Town of Florence containing recent news, feature articles, editorials, and general advertisements.

2.5 NOTICE

A formal announcement to the public that sets forth the name of the Town Council, date, time and place for which a meeting of the Town Council will be held. Giving formal notice of meetings is done as provided by Statute, Town Code, or other rules or regulations of the Town Council.

2.6 ORDINANCE

An Ordinance is a Town Council action setting forth a rule of public conduct that is considered long-term and may prescribe a penalty for violations thereof. Long-term rules include, but are not limited to, zoning issues, annexations, abandonments and Town laws. The Ordinance, in addition to being referenced by number in the Minutes, will be recorded and maintained in numerical sequence as a permanent record of the Town in a separate set of books. Effective dates of Ordinances shall be as provided by law.

2.7 PUBLIC BODY

Town Council, all Boards, Committees, and Commissions of the Town, and any specially seated Board, Commission, Committee, or Sub-Committee of the Town whose members are appointed by the Mayor with the approval of the Town Council.

2.8 QUORUM

A quorum is the minimum number of members of the Town Council that must be present in order for business to be legally transacted. With a seven-member body, a quorum (by State Statute) is four members.

2.9 RESOLUTION

A Resolution is a more formal type of motion normally utilized to set forth policy of the Town. The Resolution, in addition to being referenced by number and brief title in the Minutes, will be recorded as provided by law and maintained in numerical sequence as a permanent record of the Town in a separate set of books. Resolutions are used for various reasons, such as when specifically required by law, when needed as a separate evidentiary document to be transmitted to another governmental agency, or where the frequency of future references back to its contents warrants a separate document to facilitate such future reference and research. Effective dates of Resolutions shall be as provided by law.

SECTION 3. PRESIDING OFFICER

3.1 PRESIDING OFFICER

As provided by the Town Code, the Mayor, or in the Mayor's absence, the Vice-Mayor is the Presiding Officer of all meetings of the Town Council.

In the absence or disability of both the Mayor and the Vice-Mayor, the meeting shall be called to order by the Town Clerk, whereupon, the Town Clerk shall immediately call for the selection of a temporary Presiding Officer. The council members present shall, by majority vote, select a Presiding Officer for that meeting.

Upon the arrival of the Mayor or the Vice Mayor, the Vice Mayor or the temporary Presiding Officer shall immediately relinquish the chair upon the conclusion of the business immediately before the Town Council.

3.2 ROBERT'S RULES OF ORDER

The Presiding Officer, or Town Council, may suspend strict observance of these Rules of Procedure, other policies and procedures, and any applicable provision of Robert's Rules for the timely and orderly progression of the meeting. In the event of a conflict between these rules and Robert's Rules of Order, these rules shall govern.

SECTION 4. MEETINGS

4.1 REGULAR MEETINGS

- A. The Florence Town Council shall hold Regular Meetings at 6:00 p.m. on the first and third Monday of each month, in the Council Chambers, located at 775 N. Main Street, or another place, date or time as determined by the Town Council. Meetings are held for the purpose of discussion or action of the Town Council on various issues deemed necessary to further the business of the Town. These meetings may provide for "Citizen Comments/Call to the Public."
- B. When the Regular Meeting of the Town Council falls on a legal holiday, no meeting shall be held on such holiday, but said meeting may be held at the same time and the same location on the next succeeding business day thereafter that is not a holiday or at such other time as designated by the Town Council. The Town Council will take appropriate action to publicly announce such a change and will instruct the Town Clerk to publish a notice in the newspaper stating such change.

4.2 ADJOURNED MEETINGS

Any meeting may be adjourned to a time, place and date certain, but not beyond the next Regular Town Council Meeting. Once adjourned, the meeting may not be reconvened except at the time, date, and place provided for in the motion. A motion to continue an item on the Council Agenda shall not be considered a motion to adjourn.

4.3 SPECIAL MEETINGS

A. The Mayor or Town Manager may, or at the request of three (3) council members shall call a special meeting of the Town Council for a time not earlier than 24 hours after the later of (i) the notice being given to all council members or (ii) the Agenda being posted, except in the case of an actual emergency. In the case of an actual emergency, such notice as is practicable under the circumstances shall be given. Notice of all such Town Council meetings must be made pursuant to state law.

A1. The Town Manager may call a special meeting of the Town Council for a time not earlier than 24 hours after the later of (i) the notice being given to council member or (ii) the Agenda being posted, except in the case of an actual emergency. In the case of an actual emergency, such notice as is practicable under the circumstances shall be given. Notice of all such Town Council meetings must be made pursuant to state law.

A2. The Mayor or any member of council can request an item be placed on the agenda to discuss with the council the need for a Special Meeting. At that meeting a vote of the Council will take place on the date and time of the Special Meeting.

B. Special Meetings are held for the purpose of presentations, discussion, citizen comment or formal action of the Town Council on various issues as deemed necessary to further the business of the Town.

4.4 WORK SESSIONS

Work Sessions are held for the purpose of presentations and discussions on issues that require more in-depth consideration of the Town Council than may be possible at a Regular Meeting. No formal action of the Town Council may be taken at such meetings, other than general consensus or conveying direction to Staff for further action. These meetings shall not provide for "Public Comment." Work Session shall be held on Mondays of the month when necessary.

4.5 EXECUTIVE SESSIONS

The Town Council may hold an Executive Session pursuant to Arizona Revised Statute § 38-431.01 *et seq.*

4.6 EMERGENCY MEETINGS

As provided for in State Statutes, the Mayor and Town Council may call an Emergency Meeting to discuss or take action on an unforeseen issue where time is of the essence and there is not sufficient time for posting of a meeting notice 24-hours or more before the meeting. Notice of an Emergency Meeting of the Mayor and Town Council will be posted within 24-hours following the holding of an Emergency Meeting. The notice will include the agenda and a brief but complete description of the nature of the emergency. Emergency Meetings shall not provide for a "Public Comment."

4.7 MEETINGS TO BE OPEN TO THE PUBLIC

- A. With exception of Council Executive Sessions, all Regular Meetings, Special Meetings, Work Sessions and Emergency Meetings of the Town Council shall be open to the public.
- B. All Public Meetings may be recorded or photographed by means of audio, video or photographic equipment provided; however, that there is no interference in the orderly conduct of the meeting, and that said equipment is placed in non-hazardous locations as designated by the Town's Staff.
- C. Public Comment is not provided for at Work Sessions or Emergency Meetings.

4.8 MINUTES OF COUNCIL MEETINGS

- A. The Town Clerk's office shall provide staff support at all Regular, Special, Work Session and Emergency Meetings of the Town Council for the purpose of taking notes and/or audio recordation of the Meeting.
- B. Written action minutes, instead of verbatim Minutes, shall be taken so that a brief accounting of the issues discussed and actions taken is compiled and entered into the permanent Minute Book of the Town and kept on file and of record in the Office of the Town Clerk. The minutes shall reflect council member attendance for the entire meeting (if a council member arrives late or leaves early then the minutes should reflect when the council member arrived/left).

Open Meetings may be recorded by means of audio or video technology. Audio or video recordings of meetings will be retained six months after being transcribed in accordance with the current Town of Florence/State of Arizona approved Records Retention and Disposition Schedules.

- C. All Minutes of the Town Council are deemed to be Public Records, with the exception of Executive Session Minutes, which, while they fall under the definition of and are considered public records by State Statute, are deemed confidential and are only available under limited conditions or by court order. Transcribed minutes, or the audio or video recording of all Open Meetings of the Town Council, must be on file in the Office of the Town Clerk, and available for public review by 5:00 p.m. on the third working day following each meeting, or as provided by Arizona Revised Statutes, whichever is sooner.
- D. Minutes of Executive Sessions shall be confidential, are maintained and secured by the Town Clerk and may be accessed only as provided by Arizona Revised Statutes.

SECTION 5. NOTICE AND AGENDA

5.1 PREPARATION AND POSTING NOTICES

- A. The Town Clerk shall prepare all Public Meeting Notices of the Town Council, and shall ensure posting of the meeting notices no less than 24 hours before the

date and time set for said meetings, in accordance with Arizona Revised Statute. § 38-431.02.C.

- B. Meeting Notices shall, at a minimum, be posted in the following locations:
 - 1. Town Hall
 - 2. Town Library
 - 3. <http://www.florenceaz.gov>

5.2 AGENDAS

- A. The Town Clerk shall prepare the Agendas for all meetings of the Town Council as set forth in Section 6 below or as directed by the Mayor through the Town Manager. Agendas of all meetings of the Town Council shall be available to the public no later than 24 hours prior to said meetings.
- B. Agendas are made available through the Town's web site as a convenience and, upon request, will be provided at no charge to political subdivisions or educational institutions.

5.3 DISTRIBUTION OF NOTICES AND AGENDAS

- A. The Town Clerk shall ensure that the Mayor and Town Council receive copies of all Town Council Meeting Notices and Agendas, and any documentation provided for said meeting, not less than 24 hours prior to the meeting.
- B. The Town Clerk shall ensure that the Town Council meeting notices, agendas and documentation, as deemed necessary, are distributed to the Town Manager and the Town Attorney. Courtesy copies will be available to the press, public subdivisions and educational institutions, and others upon request, no less than 24 hours prior to said meeting.
- C. The Town Clerk may amend a published agenda, but not less than 24 hours prior to the designated meeting and only upon receipt of direction from (i) the Mayor or three members of the Town Council acting through the Town Manager or (ii) the Town Manager, or to correct minor errors. Amended agendas will indicate the date amended.

SECTION 6. ORDER OF BUSINESS

6.1 ORDER OF BUSINESS

The Order of Business of each meeting shall be as contained in the agenda as prepared by the Town Clerk. The Agenda shall be a sequentially numbered listing by topic and a brief description of business agenda items, including a dollar amount where appropriate, that shall be taken up for consideration.

6.2 REGULAR MEETINGS

The typical form of the agenda shall be as follows and may be changed as necessary:

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

RECOGNITION ITEMS (MAYOR'S PRESENTATIONS)

CALL TO THE PUBLIC Topics are limited to items under the jurisdiction of the Florence Town Council (speaker must fill out a card and give to Town Clerk prior to meeting)

CONSENT AGENDA (including Minutes and Claims)

All items listed under consent are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests; in which event the item will be removed from the Consent Agenda and considered in the normal sequence on the agenda.

BUSINESS (action or information items)

ITEMS SUBMITTED BY PUBLIC/APPLICANTS

COUNCIL SUBMITTED ITEMS

MANAGER SUBMITTED ITEMS

MINUTES OF BOARDS AND COMMISSION*

DEPARTMENT REPORTS**

CALL TO THE PUBLIC Topics are limited to items under the jurisdiction of the Florence Town Council (speaker must fill out a card and give to Town Clerk prior to meeting)

CALL TO THE COUNCIL

EXECUTIVE SESSION

ADJOURNMENT

* Indicates first meeting of the month

** Indicates second meeting of the month

All agendas will have the following statement placed at the bottom of the agenda:

DATE/TIME POSTED:

Any individual with a qualified disability may request a reasonable accommodation by contacting the ADA Coordinator at 520-868-7574 at least 72-hours prior to the Town Council meeting.

6.3 SPECIAL MEETINGS

- A. If a Special Meeting is being held in place of a Regular Meeting, the agenda shall be as set forth for a Regular Meeting.

- B. For all other Special Meetings, the Agenda will typically be prepared in the following order:

CALL TO ORDER

ROLL CALL

CALL TO THE PUBLIC (must fill out a card and give to Town Clerk prior to meeting)

BUSINESS

CALL TO THE PUBLIC (Speaker must fill out a card and give to Town Clerk prior to meeting)

CALL TO THE COUNCIL

EXECUTIVE SESSION

ADJOURNMENT

6.4 WORK SESSION MEETINGS

Questions may be directed by the Town Council to a member of the public or another interested party, or in appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item or a particular question related to an Agenda item. Unless otherwise designated by the Presiding Officer, the time for such response to questions or presentations shall be limited to three minutes per speaker. The Agenda will typically be prepared in the following order:

CALL TO ORDER

ROLL CALL

AGENDA ITEMS FOR DISCUSSION: No Action/Discussion only.

ADJOURNMENT

6.5 ITEMS TO BE TAKEN IN ORDER

- A. The Presiding Officer, or the members by consensus, may consider items out of sequence from the printed Agenda for the meeting.
- B. Action may be taken on all items listed for action on the Agenda. In the event of an emergency, action may be taken on items not listed on the Agenda. However, the action must subsequently be noticed in accordance with Arizona Revised Statute § 38-431.02, as amended.

6.6 ROLL CALL ATTENDANCE

The Presiding Officer shall direct the Town Clerk to call the Roll, and the names of council members both present and absent shall be entered into the minutes.

6.7 ACTION ITEMS

Scheduled Public Appearances allow citizens to speak on a specific item before the Town Council, including presentation of petitions, according to the following process:

1. A written request shall be submitted to the Town Clerk for review by the Town Manager not less than 10 days prior to the Town Council meeting at which the person desires the item to be heard.
2. The Town Manager or designee shall research the issue to determine if it may be handled administratively or will require Town Council discussion. If it is determined that the matter should be placed before the Town Council, the Town Manager shall ensure that documentation, if any, is compiled and the material forwarded to the Town Clerk in the same manner as other issues presented to the Town Council.
3. If the Town Manager determines that the subject should not be placed on a Council Agenda, the Town Clerk shall notify the citizen that their request for action/input will not be placed on the agenda but forwarded to the appropriate department.
4. The Mayor, three members of the Town Council or the Town Manager may request that an item be placed on the Council's Agenda; the Town Clerk shall place the item on the next Regular Meeting Agenda and advise the citizen of the meeting date and time.

6.8 CITIZENS COMMENTS/APPEARANCES FROM THE FLOOR

- A. Call to the Public/Agenda Items: Presentation of petitions, or public comments on Agenda issues are heard under the first "Call to the Public". All citizens and interested parties will be limited to a maximum of three minutes to address the Town Council. However, the time limit may be waived by the Mayor or by consensus of the Town Council
- B. At the pleasure of the Mayor and Town Council, individuals may address the Town Council on any subject pertaining to or related to an item on the posted Agenda for that meeting.
- C. Call to the Public/Non Agenda Items: Presentation of petitions, or public comments on Non-Agenda issues are heard under "Call to the Public". All citizens and interested parties will be limited to a maximum of three minutes to address the Town Council on a Non-Agenda item. However, the time limit may be waived by the Mayor or by consensus of the Town Council.
- D. All citizens and interested parties wishing to speak before the Town Council at "Call to the Public" shall complete a card located at the back of the Town Council chambers and submit the card to the Town Clerk, or designee.
- E. At the conclusion of all public comments, the Mayor or any council member may take any or all of the following actions:
 - 1) Respond to Criticism.
 - 2) Ask Staff to review the matter.

- 3) Ask that the matter be put on a future Agenda.
- 4) Thank the citizens for their comments.

6.9 CONSENT AGENDA

- A. The Consent Agenda includes items that (i) are of such a nature that discussion may not be required or (ii) are included in the annual budget (iii) have been previously studied by the Town Council. These items may be adopted by a single motion, second and affirmative vote of a majority of the Town Council.
- B. There is no discussion on items listed under the Consent Agenda; however, a member of the Town Council may request that an item or items be removed for discussion.
- C. Items removed from the Consent Agenda are considered in their normal sequence as listed on the Agenda, unless called out of sequence as provided in Section 6.5 above.

6.10 BUSINESS ITEMS

- A. At the time each Business Item is presented to Town Council, the staff will give a brief summary of the item, and the applicant, if applicable, may speak. The Mayor will then provide for citizen input and comments as requested prior to the meeting.
- B. Those speaking before the Town Council will be allowed three minutes to address the Council; time limits may be waived upon consensus of the Town Council. Such three-minute limit shall not apply to the applicant's presentation.
- C. The purpose of all public comments is to provide information and the speaker's views for Town Council consideration. It is not appropriate for the speakers to question directly or debate the matter under consideration with staff, other speakers, the audience or members of the Town Council. All comments shall be addressed through the Presiding Officer. After being recognized by the Presiding Officer, council members may question the speakers, any applicant's representatives or Town staff. Except when answering a direct question from a council member, all remarks shall be addressed to the Town Council as a whole, and not to individual members; provided, however, that all responses shall be directed through the Presiding Officer.
- D. Proper decorum must be observed by council members, by speakers providing testimony and remarks and by the audience. In order to conduct an orderly business meeting, the Presiding Officer shall keep control of the meeting and shall require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests or other conduct that disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on council members, Town Staff or members of the public are not allowed. It is inappropriate to utilize the Public Hearing or other Agenda item for

the purpose of making political speeches, including threats of political action. Engaging in such conduct and failing to cease such conduct upon request of the Presiding Officer will be grounds for ending a speaker's time at the podium or, at the direction of the Presiding Officer, for removal of any disruptive person from the Council Chambers.

- E. Generally, Public Hearings, other than those of a quasi-judicial nature, shall be conducted in the following Order:
1. The Presiding Officer will announce the matter that is set forth for a Public Hearing and, if appropriate, ask the staff to provide a short summary of the matter.
 2. The Presiding Officer will then ask the applicant, if appropriate, to speak.
 3. At the conclusion of the Staff Report and/or presentation by the applicant, the Presiding Officer will open the Public Hearing for comments from the public.
 4. After all public comments are heard, the Presiding Officer will close the Public Hearing and may ask staff or the applicant to respond to the comments.
 5. The Presiding Officer may then call for a motion and second, if applicable, and/or ask if Town Council wishes to discuss the motion/item. Town Council may then proceed to discuss the matter.
 6. Upon the conclusion of discussion, the Presiding Officer will call for action on the motion.
 7. Exhibits, letters, petitions and other documentary items presented or shown to the Town Council during a Public Hearing shall become part of the record of the Public Hearing and a copy thereof shall be submitted to the Town Clerk.
- F. Questions or comments from the public shall be limited to the subject under consideration. Depending upon the extent of the Agenda, and the number of persons desiring to speak on an Issue, the Presiding Officer may, upon consensus of the Town Council at the beginning of the hearing, limit testimony. Upon approval of the Town Council, persons may be allowed to speak longer than three minutes. Council members may ask the individual speaker questions, and the speaker may respond.
- G. Quasi-judicial hearings shall be conducted in accordance with the principles of due process, and the Town Attorney shall advise the Town Council in this regard.

6.11 INFORMATION ITEMS

Mayor and council members may present or discuss information items only if the specific matter is listed on the posted Agenda under "Discussion Items".

6.12 ADJOURNMENT

The meeting is adjourned by a motion to adjourn, a second and an affirmative vote of the majority.

6.13 RECESS/BREAK

The Presiding Officer may, or a member of council may call a recess/break if necessary during the course of a Public Meeting.

SECTION 7. AGENDA PREPARATION

7.1 AGENDA ITEM SUBMITTALS: REGULAR/SPECIAL/WORK SESSION

Items may be placed on the Agenda for Town Council discussion and possible action by (i) the Mayor acting through the Town Manager, Members of Council acting through the Town Manager or (iii) the Town Manager.

7.2 AGENDA ITEM SUBMITTALS FOR TOWN COUNCIL EXECUTIVE SESSIONS

Items may be placed on the Agenda for Council Executive Session discussion if in compliance with the Town Code and applicable State Statutes by the following process:

- A. Items may be placed on an Agenda for Executive Session discussion by (i) the Mayor acting through the Town Manager, (ii) three council members acting through the Town Manager or (iii) the Town Manager.
- B. The Town Attorney shall review all items submitted for Executive Session discussion, prior to placement on the Agenda, to ensure that the item is legally permissible to be discussed in Executive Session, pursuant to Arizona Revised Statute. § 38-431.03. If permissible, the Town Clerk shall place notice of such Executive Session discussion on the Agenda.

7.3 COUNCIL PACKETS

Town Council packets contain the Agenda, unapproved Minutes of previous Town Council Meetings, Town Council communications and any ordinances, agreements or resolutions to be acted upon including documentation that may be attached to support items contained on a Town Council Agenda for all noticed meetings of the Town Council.

Full Packets for ALL noticed Town Council Meetings (except Executive Session documentation) are delivered to council members by the Town Clerk's Office. Every effort will be made to distribute full packets by the Thursday prior to each Regular Town Council Meeting and not less than 24 hours prior to any Special Town Council Meeting.

SECTION 8. PROCEDURES FOR CONDUCTING THE MEETING

Rules of Procedure Adopted by Resolution No. 1498-15

8.1 CALL TO ORDER

All meetings of the Town Council shall be called to order by the Presiding Officer, (the Mayor or in his/her absence, the Vice-Mayor).

8.2 PARTICIPATION OF PRESIDING OFFICER

The Presiding Officer may move, second, debate and vote from the Chair, subject only to such limitations of debate as are imposed on all council members, and he/she shall not be deprived of any of the rights and privileges of a council member by reason of his/her acting as Presiding Officer. However, the Presiding Officer is primarily responsible for the conduct of the meeting.

8.3 QUESTION TO BE STATED

The Presiding Officer shall verbally restate each question immediately prior to calling for discussion and/or the vote. Following the vote, the Presiding Officer shall verbally announce whether the question was carried or was defeated. The Presiding Officer may also publicly state the effect of the vote for the benefit of the audience before proceeding to the next item of business.

8.4 MAINTENANCE OF ORDER

The Presiding Officer is responsible for the maintenance of order and decorum at all times. No person is allowed to speak unless they have first been recognized by the Presiding Officer. All questions and remarks shall be addressed to the Presiding Officer.

SECTION 9. RULES/DECORUM/ORDER

9.1 POINTS OF ORDER

The Presiding Officer shall, after consultation with the Parliamentarian, determine all Points of Order, subject to the right of any council member to appeal to the entire Town Council. If any appeal is taken, the question (motion) shall be: "Shall the decision of the Presiding Officer be sustained?" In which event, following a second, a majority vote shall govern, and conclusively determine such question of order.

9.2 ORDER AND DECORUM

A. Council Members:

1. Any council member desiring to speak shall address the Presiding Officer and, upon recognition by the Presiding Officer, may speak. The Presiding Officer shall not unreasonably withhold such recognition; however, the Presiding Officer may choose to not recognize similar or repetitive discussions or motions which would delay the meeting.
2. When two or more council members wish to speak, the Presiding Officer shall determine the order of speaking and recognize the first speaker.
3. While a council member is speaking, no other council member shall interrupt except to make a point of order or point of personal privilege.

4. When a motion is made and seconded, the Presiding Officer shall ensure that the debate is confined to the motion.
 5. The Town Council may agree to limit debate on any matter before it. A limit may be formalized by a majority vote of the Town Council, or the Presiding Officer, with the consensus of a majority of the Town Council, may announce time limits on any Agenda item.
 6. Any council member may call for a previous question on any issues under debate. The call for previous question must receive a second and then receive at least a two-thirds vote. Passage of a motion to address the previous question terminates all debate on the original motion. The Town Council shall immediately vote on such motion.
 7. The Town Council will not tolerate harassment, personal attacks or discrimination against each other or by members of appointed Boards, Commissions or Committees. No one should be subject to un-welcomed verbal or physical conduct that shows hostility based upon gender, race, ethnicity, sexual orientation, religion, age, disability or national origin. Any Town Council appointee who violates this provision will be subject to removal.
 8. If a council member acts in violation of these rules, the Presiding Officer shall, or any council member may, call that council member to order. The council member so called shall immediately cease speaking, but may appeal to the Town Council. The Town Council shall decide the appeal without debate. If the appeal is granted, such council member may continue speaking on the matter. If the appeal is denied, such council member shall remain silent on the matter. Any council member acting in violation of these rules is subject to censure or other punishment as the Town Council, by a three quarters vote of the other council members present, deems just and proper under the law.
- B. Employees: Members of the administrative staff and employees of the Town shall observe the same rules of procedure and decorum applied to members of the Town Council. The Town Manager shall ensure that all Town employees observe such decorum. Any staff members, including the Town Manager, desiring to address the Town Council or members of the public shall first be recognized by the Presiding Officer.
- C. Public: Members of the public attending the Town Council Meetings shall observe the same rules of order and decorum applicable to the Town Council. Unauthorized remarks or demonstrations from the audience, such as applause, stamping of feet, whistles, boos, yells, and/or other demonstrations shall not be permitted. The Presiding Officer may, after issuing a verbal warning to persons

causing such disturbances, direct a police officer to remove such offender/s from the meeting.

9.3 ENFORCEMENT OF DECORUM

Proper decorum is to be maintained during all meetings by the Town Council, staff and guests. It is the responsibility of the Mayor or other person acting as Presiding Officer of the meeting to ensure compliance with this Policy. A police officer may be directed by the Mayor or Presiding Officer to remove from the meeting, after a verbal warning, any person whose conduct is disorderly or disruptive.

9.4 PROCEDURES IN ABSENCE OF RULES

In the absence of a rule herein to govern a point or procedure, Robert's Rules of Order, Newly Revised, shall be used as a guide.

9.5 RULINGS OF PRESIDING OFFICER ARE FINAL, UNLESS OVERRULED

In presiding over Town Council Meetings, the Presiding Officer shall decide all questions of interpretation of these rules, points of order, or other questions of procedure requiring rulings. In making such determinations, the Presiding Officer may solicit the opinion of the Town Attorney, or other such person serving as the Parliamentarian of the Town Council.

9.6 APPEAL THE RULING OF THE PRESIDING OFFICER

Any procedural decision or ruling of the Presiding Officer shall be final. However, immediately following the Presiding Officer's ruling, a motion and second to appeal the ruling can be made and the ruling can be overridden or suspended by a majority vote of the council members present and voting. If not appealed, the Presiding Officer's ruling shall be binding and legally effective for purposes of the matter under consideration.

SECTION 10. ADDRESSING THE COUNCIL

10.1 PERSONS AUTHORIZED TO APPROACH COUNCIL DAIS AREA

During a Town Council Meeting, no person except Town Officials shall be permitted within the area in front of the Town Council dais without the invitation or consent of the Presiding Officer.

10.2 MANNER OF ADDRESSING THE COUNCIL

- A. Any member of the public desiring to address the Town Council shall proceed to the podium after having been recognized by the Presiding Officer. There shall be no loud vocalization (shouting or calling out) from the seating area of the Council Chamber. At the podium, he/she shall clearly state his//her name for the record.
- B. Within 48-hours advance notice, special assistance can be provided for any individual with a qualified disability. Please call the ADA Coordinator to request an accommodation to participate in this Public Meeting.

10.3 ADDRESSING THE COUNCIL AFTER MOTION IS MADE

After the motion has been made, or after a Public Hearing has been closed, public comment shall not be allowed without a request from a council member or the Presiding Officer.

10.4 LIMITATION REGARDING PUBLIC COMMENT AND REPORTS

The making of oral communications to the Town Council by any member of the public during the "Call to the Public" or under an action item, shall be subject to the following limitations:

- A. The Presiding Officer may limit the number of speakers heard on Non-Agenda topics at any single meeting to allow the meeting to proceed and end in a timely manner.
- B. If it appears that several speakers desire to speak regarding a single topic, the Presiding Officer may limit the number of speakers.
- C. Oral communications during the Town Council Meeting may not be used to lodge charges or complaints against any employee of the Town, regardless of whether such employee is identified in the presentation by name or by any other reference that tends to identify him/her. Any such charges or complaints against employees shall be submitted during normal business hours to the Town Manager for appropriate action.
- D. By policy, the Town Council will refrain from commenting on the remarks given during "Public Comment" but may respond to criticism, direct staff to prepare a discussion or action agenda item at a future Town Council meeting.

SECTION 11. MOTIONS

11.1 PROCESSING OF MOTIONS

- A. When a motion is made and seconded, it shall be stated by the Presiding Officer before debate.
- B. The maker has the right to modify his/her motion as he/she pleases, or to withdraw it entirely. If the motion is modified, the member who has seconded it has the right to withdraw his/her second.
- C. If a modification to a motion made by another council member is accepted by the maker of the motion, then the council member who seconded the unmodified motion shall be requested to reaffirm his/her second after modification. If the council member refuses to reaffirm his/her second, the second is presumed made by the suggestor of the modification.
- D. In the case of a tie in votes on any motion, the motion shall be considered lost.

11.2 DIVISION OF QUESTION

If the question contains two or more propositions that could be divided, the Presiding Officer may, upon the request of a council member, divide the propositions into separate question.

11.3 PRECEDENCE OF MOTIONS

When a motion is before the Town Council, no motion shall be entertained except the following, which shall have precedence in the following order:

- A. Fix the time to adjourn
- B. Adjourn
- C. Recess
- D. Raise a question of Privilege
- E. Table (temporarily)
- F. Move the Previous Question
- G. Close, limit or extend discussion
- H. Continue to a certain time and date
- I. Commit (Refer or remand to a Committee)
- J. Amend
- K. Table/Postpone Indefinitely
- L. Main Motion

11.4 MOTION TO POSTPONE INDEFINITELY

A motion to postpone indefinitely is used to dismiss an item on the Agenda. This motion is debatable, and because it can be applied only to the main question, it can, therefore, only be made while the main question is immediately pending (a motion and second is on the floor). This motion is commonly used to postpone an item until a more appropriate time.

11.5 MOTION TO TABLE

A motion to table enables the Town Council to lay the pending question aside temporarily when something else of immediate urgency has arisen, in such a way that there is no set time for taking the matter up again. A motion to table shall be used to temporarily by-pass the subject. A motion to table shall be undebatable and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be "taken from the table" at any time prior to the end of the next Regular Meeting; provided, however, that such item is included on the duly posted Agenda of the Town Council.

11.6 MOTION TO CLOSE, LIMIT OR EXTEND DISCUSSION

Such a motion shall be used to limit or close debate on, or further amend the main motion. This is referred to as "Call For The Question" and is the motion used to cut off debate and to bring the group to an immediate vote on the pending motion. It requires a two-thirds vote. The vote on a motion to call for the question to terminate discussion shall be by roll call. If the motion fails, debate shall be reopened; if the motion passes, a vote shall be taken on the main motion.

11.7 MOTION TO AMEND

- A. A Motion to Amend shall be debatable only as to the amendment. A Motion to Amend an amendment shall be in order, but a Motion to Amend an amendment to the amendment shall not be in order.
- B. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order.
- C. A substitute motion on the same subject shall be acceptable and shall be voted on before a vote on the amendment.
- D. Amendments shall be voted on first, then the main motion as amended.

11.8 MOTION TO CONTINUE

Motions to Continue to a definite time shall be amendable and debatable only as to propriety of postponement and the time set.

SECTION 12. VOTING PROCEDURE

12.1 CASTING A VOTE

- A. In acting upon every motion, the vote shall be taken by casting an aye/nay vote by voice, roll call or any other method as determined by the Presiding Officer from which the vote of each council member can be clearly ascertained.
- B. If a council member has declared a Conflict of Interest he/she must abstain during the roll call vote.
- C. If the roll call method of voting is used, the Town Clerk shall call the names of all members with the Presiding Officer called last. Council members shall respond "Aye" or "Nay". It shall be out of order for members to explain their vote during the roll call. Comments should be made during the discussion. There shall be no additional debate or speaking on the subject after the vote is taken.

12.2 FAILURE TO VOTE

All members of the Town Council in attendance at a duly called meeting that requires formal Town Council action are required to vote, unless the issue involves the conduct of that council member or a matter upon which that council member has declared a conflict of interest. In all other cases, a failure to vote shall be entered in the Minutes as an affirmative vote.

12.3 RECONSIDERATION

Any council member who voted with the majority may move for reconsideration of any action at the same or the next available Town Council Meeting. After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without the unanimous consent of the Town Council.

12.4 TIE VOTES

On a tie vote, a motion requiring a majority vote for adoption is a lost motion. When all council members are present, a tie vote on whether to grant an appeal from official action shall be considered a denial of such appeal, unless Town Council takes other action to further consider the matter.

SECTION 13. CONFLICT OF INTEREST

13.1 INTRODUCTION

Occasionally, a council member may find himself/herself in a situation which requires that council member abstain in voting on a matter before the Town Council. This situation exists when the council member has a "conflict of interest" as defined by the Arizona Conflict of Interest Law. This law establishes minimum standards for the conduct of public officers and employees who, in their official capacity, are, or may become involved with, a decision which might unduly affect their personal interests or those of their close relatives.

13.2 PURPOSE OF CONFLICT OF INTEREST LAWS

The purpose of Arizona's Conflict of Interest Law is to prevent self-dealing by public officials and to remove or limit any improper influence, direct or indirect, which might bear on an official's decision, as well as to discourage deliberate dishonesty.

13.3 APPLICABILITY OF THE ARIZONA CONFLICT OF INTEREST LAW

The Arizona Conflict of Interest Law, as now set forth or as amended in the future, applies to all actions taken by council members.

13.4 DISCLOSURE OF INTEREST

Any council member who may have a conflict of interest should seek the opinion of the Town Attorney as to whether a conflict exists under the State law. Any council member who has a Conflict of Interest in any decision must disclose that interest, and declare the existence of the conflict. Minutes containing Conflict of Interest disclosures will be on file in the Clerk's Office. The Town Clerk shall maintain for public inspection all documents necessary to memorialize all disclosures of a Conflict of Interest by a council member.

13.5 RULE OF IMPOSSIBILITY

In the unlikely situation the majority of council members have a conflict of interest and the Town Council is unable to act in its official capacity, members may participate in the Town Council's decision after making known their conflicts of interest in the official records.

13.6 IMPROPER USE OF OFFICE FOR PERSONAL GAIN

Public officers and employees are prohibited from using or attempting to use their official positions to secure valuable things or benefits for themselves, unless such benefits are part of the compensation they would normally be entitled to for performing their duties.

13.7 SANCTIONS FOR VIOLATIONS

Violations of the conflict of interest provisions set forth herein shall be punished as provided for in state law.

13.8 NON-STATUTORY CONFLICTS OF INTEREST

Occasionally, a council member may feel that he/she should ethically refrain from participation in a decision even though the circumstances may not amount to a conflict of interest under the state law described above. It is the policy of the Town Council to encourage council members to adhere to strongly held ethical values which are exercised in good faith. However, Council encourages participation in the decision making process unless the matter involves the council member's personal conduct or a conflict of interest set forth by Statute. Therefore, failure to vote on a matter for any reason other than a conflict of interest under state law shall be considered a vote in favor of such matter.

SECTION 14. ELECTION OF VICE MAYOR

The Town Council shall designate one of its members as Vice-Mayor who shall serve in such capacity for a four-year term at the pleasure of the Town Council. The Vice-Mayor shall perform the duties of the Mayor during the absence or disability of the Mayor.

SECTION 15. BOARDS, COMMISSIONS AND COMMITTEES

The Town Council may create such boards, commissions and committees as it deems necessary to assist in the conduct of the operation of Town government.

15.1 REGULARLY SCHEDULED OR UNSCHEDULED BOARDS, COMMISSIONS AND COMMITTEES

- A. All boards, commissions and committees of the Town shall be classified as a regularly scheduled or unscheduled boards, commissions and committees. Regularly scheduled boards, commissions and committees are those that meet on a regularly scheduled basis or may be quasi-judicial in nature. Unscheduled boards, commissions and committees meet on an as called basis.
- B. Regularly scheduled boards, commissions and committees include:
 - 1. Art and Culture Commission
 - 2. Historic District Advisory Commission
 - 3. Library Advisory Board
 - 4. Parks and Recreation Advisory Board
 - 5. Planning and Zoning Commission
- C. Unscheduled boards, commissions and committees:
 - 1. Board of Adjustment

D. Other separate legal entities that also address the needs of the Town, including:

1. Industrial Development Authority

E. Any board, commission or committee created shall cease to exist (i) upon the accomplishment of the special purpose for which it was created (ii) when abolished by a majority vote of the Town Council or (iii) as dictated by the Town Code.

15.2 RECOMMENDATIONS FOR APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

A. The Mayor may appoint an appointing committee. This appointing committee shall be made up of three members (from members of the council or appropriate board/commission). The Mayor may appoint himself/herself to this committee. If no such committee is appointed, the entire Town Council shall conduct interviews and appoint citizens to the various boards, commissions and committees.

B. The purpose of this appointing committee is to interview applicants and recommend to the Town Council possible candidates as described in 15.3.

15.3 SELECTION OF BOARD, COMMISSION OR COMMITTEE MEMBERS

A. A call for applications to fill vacant seats to boards, commissions and committees shall be duly published for at least one week via newspaper advertising, website and other means as available to the Town.

B. Individuals applying for boards, commissions or committees must fill out and submit the Town application form to the Town Clerk by the published deadline. The Town Clerk will forward the applications to the appropriate staff liaison.

C. The Town Clerk will review the applications and prepare support materials for the Appointing Committee. Staff will schedule an appropriate time for an open meeting in order that the committee may interview in person, or via telephone, applicants for the open seat(s) to any Town board, commission or committee.

D. After review and consideration, the appointing committee members shall announce a recommendation and prepare a memorandum recommending candidates to fill the vacancies. This memorandum shall include copies of all the applications received.

E. The Town Clerk shall prepare an Agenda item for the next appropriate Town Council Meeting after the appointing committee has announced its recommendation(s) to fill open board, commission or committee seat(s).

F. The Town Clerk will notify the appointees in writing as to their appointment and the next meeting date of the new member's board, commission or committee

scheduled meeting. Included in this notification is any official literature, agendas, minutes or other materials specific to the committee, board, or commission appointment.

15.4 QUALIFICATIONS FOR APPOINTMENTS; EMPLOYEES OR APPOINTED OFFICERS AS MEMBERS

- A. All members of boards, commissions and committees shall meet the following minimum qualifications upon their appointment to any board, commission or committee. Each member must be:
 - 1. Eighteen years of age or older, except for members appointed to any board, commission or committee seats designated by Town Council for youth representation.
 - 2. A registered voter, except those under 18 years of age.
- B. Town employees or appointed officers shall not be eligible for appointment to any boards, commissions, and committees but may be requested to provide staff support thereto.

15.5 TERMS, VACANCIES, REMOVAL

- A. All members of unscheduled boards, commissions and committees shall serve a term of up to three years, or until the board, commission or committee is dissolved, unless terms are specifically designated by Town Council action, Town Code or Arizona Revised Statutes.
- B. For boards, commissions and committees having five (5) members or less, the terms of office shall be staggered so that no more than two (2) terms shall expire in any single year when possible; provided, however, that no staggering of terms shall be required for any board, commission or committee that will be in existence for a single term.
- C. For those boards, commissions and committees having more than five (5) members but less than eight (8) members, the terms of office shall be staggered so that no more than three (3) terms shall expire in any single year when possible; provided, however, that no staggering of terms shall be required for any board, commission or committee that will be in existence for a single term.
- D. A vacancy on a board, commission or committee shall be deemed to have occurred upon the following:
 - 1. Death or resignation of a member of a board, commission or committee.
 - 2. A member ceasing to be a Florence resident unless the Town Council has provided that such member may be a non-resident.

3. Three consecutive unexcused absences by a member from board, commission or committee meetings.
 4. Convictions of a felony or an offense involving a violation of his official duties.
- E. Whenever a vacancy has occurred on one board, commission or committee, the Subcommittee for Board, Commission and Committee Appointments shall meet to recommend a candidate to complete the remainder of the term. Procedures described in 15.3 above will be used to generate applicants interview applicants, and make a recommendation.
- F. An incumbent member of a board, commission or committee seeking reappointment shall submit a new application under the provisions set forth in Section 15.3 above and shall be considered for appointment by the Town Council in the same manner as all other applicants for such position.

15.6 ALTERNATES

The Town Council may appoint alternates to serve on boards, commissions and committees in the event of vacancy. Such alternates may attend meetings of the board, commission or committee but shall not participate until such time as a vacancy has occurred and the alternate has filled such vacancy. If the Town Council appoints more than one alternate for a particular board, commission or committee, the Town Council shall designate the alternates as first alternate, second alternate and so on such that immediately upon a vacancy occurring in a board, commission or committee, the first alternate shall fill such vacancy without the need for further Town Council action.

15.7 APPLICABILITY OF THE ARIZONA OPEN MEETING LAW

All boards, commissions and committees are subject to the Arizona Open Meeting Law.

15.8 RESIDENCY REQUIREMENTS

Members shall be residents of the Town of Florence. All members shall be bona fide residents of the municipality, unless a motion, resolution or ordinance creating a board, commission or committee specifies otherwise, and shall serve without pay or compensation, except that a member shall reimbursed for his actual and necessary expenses incurred in the performance of this official duties, provided that such expense are approved by the Council prior to being incurred.

SECTION 16. COUNCIL BUDGET, EXPENSES AND TRAVEL

- A. Council members shall adhere to the adopted Town of Florence travel policy except as otherwise set forth herein.
- B. The Town Council shall adopt, as part of the annual budget, specific travel budget amounts for each council member. The Town Council may also establish a fund from which an individual member may draw additional travel funds upon approval of the Town Council acting upon an item listed upon a duly published agenda and taking place an Open Public Meeting

SECTION 17. CODE OF ETHICS

Council/Board/Commission members shall conduct themselves so as to bring credit upon the Town as a whole, and to set an example of good ethical conduct for all citizens of the community. Council members should constantly bear in mind these responsibilities to the entire electorate, and refrain from actions benefiting any individual or special interest group at the expense of the Town as a whole.

Council members should likewise do everything in their power to ensure impartial application to the law to all citizens, and equal treatment of each citizen before the law, without regard to race, religion, national origin, sex, social standing or economic position. This Code assures public confidence in the integrity of local government and its effective and fair operations, and therefore the members will:

- A. Act in the Public Interest. Recognizing that stewardship of the public interest must be their primary concern. Members will work for the common good of the people of the Town of Florence and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Town Council, commissions, boards and committees.
- B. Comply with the Law. Members will comply with the laws of the nation, the State of Arizona and the Town of Florence in the performance of their public duties. These laws include, but are not limited to, the United States and Arizona Constitutions, the Florence Town Code and Policies, laws pertaining to conflicts of interest, election campaigns, financial disclosure and the Public Open Meeting Law.
- C. Conduct of Members. The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members will refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Council, commissions, boards, committees, staff and the public.
- D. Respect for Process. Members will perform their duties in accordance with the processes and rules of order established by the Town Council and commissions, boards and committees governing the deliberation of public policy issues, meaningful involvement of the public in public hearings, and implementation of policy decisions of the Town Council by Town staff.
- E. Conduct of Public Meetings. Members will prepare themselves for public issues, listen courteously and attentively to all public discussions before the body, and focus on the business at hand. They will refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of business.

- F. Decisions Based on Merit. Members will base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
- G. Communication. Members will publicly share substantive information that is relevant to a matter under consideration by the council, commissions, boards or committees, which they may have received from sources outside of the public decision-making body.
- H. Conflict of Interest. In order to assure their independence and impartiality on behalf of the common good, members will not use their official positions to influence government decisions in which they have a material financial interest or a relationship that may give the appearance of a conflict of interest.

In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision making when conflicts may exist.

Members will abstain from participating in deliberations and decision-making where conflicts may exist as defined under Arizona Statutes. Members should discuss any issues of conflict of interest with the Town Attorney.

- I. Gifts and Favors. Members will not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which is not available to the public in general. They will refrain from accepting any gifts, favors or promises of future benefits that might compromise their independence of judgment or action or give the appearance of being compromised.
- J. Confidential Information. Members will respect the confidentiality of information concerning the property, personnel or affairs of the Town. They will not disclose confidential information without proper legal authorization or Council majority approval. They will not use such information to advance their personal, financial or other private interests.
- K. Use of Public Resources. Members will not use public resources unavailable to the public in general, such as Town staff time, equipment, supplies or facilities for private gain or personal purposes.
- L. Representation of Private Interests. In keeping with their role as stewards of the public interest, council members will not appear on behalf of private interests of third parties before the Council or any commission, board or committee or proceeding of the Town, nor will members of commissions, boards and committees appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

- M. Advocacy. Members will represent the official policies or positions of the Town Council, commissions, boards or committees to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members will explicitly state they do not represent the Town of FLORENCE, nor will they infer that they do.
- N. Policy Role of Members. Members will respect and adhere to the Council-Manager structure of government as outlined in the FLORENCE Town Code. In this structure, the Town Council determines the policies of the Town with the advice, information and analysis provided by the public, commissions, boards, committees and staff. Except as provided by the FLORENCE Town Code, members therefore will not interfere with the administrative functions of the Town or the professional duties of Town staff, nor will they impair the ability of staff to implement Council policy decisions.
- O. Independence of Commission, Boards and Committees. Because of the value of the independent advice of commissions, boards, and committees to the public decision-making process, council members will refrain from using their position to unduly influence the deliberations or outcomes of commission, board and committee proceedings.
- P. Positive Work Place Environment. Members will support the maintenance of a positive and constructive work place environment for Town employees and for citizens and businesses dealing with the Town. Members will recognize that their special role dealing with Town employees is not to create the perception of inappropriate direction to staff.
- Q. Public Speaking. The Members of Council shall declare they are speaking as a council member, but it is their individual opinion, and may or may not be the opinion of the majority Council.
- R. Implementation. As an expression of the standards of conduct for members expected by the Town, the FLORENCE Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.
- Members entering office shall sign a statement affirming they read and understood the Town of Florence Code of Ethics. In addition, the Code of Ethics shall be annually reviewed by the Town Council, boards and commissions, and the Town Council shall consider recommendations from boards and commissions and update as necessary.
- S. For this reason, ethical standards will be included in the regular orientations for candidates for Town Council, applicants to boards, commissions and committees, and newly elected and appointed officials.

17.1 COMPLIANCE AND ENFORCEMENT

This standard of conduct is expected for members of the FLORENCE Town Council, commissions, boards, and committees. Members themselves have the primary responsibility to assure that standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of commissions, boards, and committees and the Mayor have the additional responsibility to intervene when actions of members that appear to be in violation of this resolution are brought to their attention. They will find out more details about the alleged conduct and present the Town Council with a memo detailing the findings. Any Town council member may then ask that the item be placed on the Council agenda.

The Town Council may impose sanctions on members whose conduct does not comply with the Town's standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budget restrictions.

A violation of this resolution will not be considered a basis for challenging the validity of Council, commission, board, committee decisions, or removal.



Model of Excellence Member Statement

As a member of the Florence Town Council or of a Florence board or commission, I agree to uphold the Code of Ethics for elected and appointed officials adopted by the Town and conduct myself by the following model of excellence. I will:

Recognize the worth of individual member and appreciate their individual talents, perspectives and contributions;

Help create an atmosphere of respect and civility where individual members, Town staff and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;

Respect the dignity and privacy of individuals and organizations;

Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;

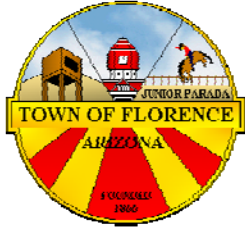
Avoid and discourage conduct which is divisive or harmful to the best interest of Florence;

Treat all people with whom I come in contact in the way I wish to be treated;

I affirm that I have read and understood the Town of Florence Code of Ethics.

Signature

Date



**Speakers Request Form
For
Public Comment
Call to the Public**

Meeting Date: _____ Topic: _____

Full Name: _____ Phone Number: _____
(Please Print)

Physical Address: _____

Mailing Address: _____

I am a spokesperson for: _____
(self, business, religious group, non-profit, govt. agency)

TITLE: _____

I am representing (Number of people) _____

I wish to address the Council: Elected Official
 In Favor of the Topic
 Opposed to the Topic

(Tear here: keep information below for reference)

Please give this form to the Town Clerk. Forms may be submitted at any time before or during the meeting.

How to address the Council:

- Must speak directly about an item on the agenda.
- The Mayor or Presiding Officer will call your name when it is your turn to speak.
- Citizens must limit comments to 3 minutes*.
- Groups wishing to speak should elect a spokesperson to represent the views of the group.
- The Mayor may limit the number of speakers heard on non-agenda topics at any single meeting to allow the meeting to proceed and end in a timely manner.

*** Prior approval is required for presentations longer than Three minutes.**



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 8d.

MEETING DATE: March 2, 2015

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia
Deputy Manager/Town Clerk

SUBJECT: Resolution No. 1499-15: Regular dates for Town boards and commissions

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Recommendation to adopt Resolution No. 1449-15, which establishes the regular meeting times for all Town boards and commissions.

BACKGROUND/DISCUSSION:

The Town posts regular meeting dates and times of Town board and commission meetings. This schedule removes the Redevelopment Commission, adds the Arts and Culture Commission and removes Parks and Recreation quarterly meetings to monthly meetings.

This resolution will be posted on the Town's website and at locations specified by the Town.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 1499-15.

ATTACHMENTS:

Resolution 1499-15

TOWN OF FLORENCE

RESOLUTION NO. 1499-15

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ESTABLISHING REGULAR MEETING DATES AND TIMES FOR TOWN OF FLORENCE BOARDS AND COMMISSIONS.

WHEREAS, the Florence Town Council desires to post the regular meeting dates and times of Council appointed boards and commissions:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, that the regular meeting dates and times are established as follows:

Boards & Commissions	Day of Month	Time
Arts and Culture Commission	Second Thursday	6:00 p.m.
Historic District Advisory Commission	Last Wednesday	6:00 p.m.
Library Advisory Board	Third Wednesday	6:00 p.m.
Planning and Zoning Commission	First Thursday Third Thursday	6:00 p.m.
Parks and Recreation Advisory Board	Fourth Thursday	6:00 p.m.

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, this 2nd day of March 2015.


Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8e.
MEETING DATE: March 2, 2015 DEPARTMENT: Finance STAFF PRESENTER: Lisa Garcia Deputy Town Manager/Town Clerk SUBJECT: May 19, 2015 Special Election Presentation		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approve the May 19, 2015 Special Election informational presentation as presented (and modified, if applicable) in the March 2, 2015 Council work session.

BACKGROUND/DISCUSSION:

In December 2014, Town Council approved holding a special election on May 19, 2015 that will ask voters to allow the Town to exceed the state-imposed limitation by \$15,000,000, as allowed by the Arizona State Constitution. The Town’s Home Rule Option alternative expenditure election, held in August 2014, failed subjecting the Town to the state-imposed expenditure limitation for the following Fiscal Year 2015-2016.

The presentation presented in the March 2, 2015 Council work session will be presented by Town staff to various citizen groups throughout the months of March and April. The purpose of the presentation is to provide background and budget impact information to the voters regarding the upcoming special election.

FINANCIAL IMPACT:

There is no financial impact.

STAFF RECOMMENDATION:

Approve the May 19, 2015 Special Election informational presentation as presented (or modified, if applicable).

ATTACHMENTS:

There are no attachments. The presentation slides will be provided during the March 2 Council work session.

ELECTION SPEAKING ENGAGEMENT

MARCH

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Town Employee Meetings 9:00 am & 2:00pm	5 Rotary Club 12:00 - 1:00 pm	6	7 Florence Gardens Morning Coffee 7:30-9:00
8	9 Caliente Morning Coffee 9:00-10:00 am	10	11 Florence Gardens Town Hall Mtg. 10:00-11:00 am Florence Unified School District 6:00 - 8:00 pm	12 Women's Club 5:30 - 7:00 pm	13	14
15	16	17	18 Lion's Club 5:30 - 6:30 pm	19 Pinal Co. Mounted Posse 7:00 - 8:00 pm	20	21
22	23	24	25	26 Dorothy Nolan Sr. Center 10:00-11:00 am	27	28
29	30 Town Hall Public Meeting 6:00 pm	31				

1	16
2	17
3	18 Lion's Club at Old Pueblo 5:30 - 6:30 pm
4 Town Employee Meetings at Town Hall 9:00 am and 2:00 pm	19 Pinal County Mounted Posse at Old Pueblo 7:00 - 8:00 pm
5 Rotary Club at Holiday Inn 12:00 - 1:00 pm	20
6	21
7 Florence Gardens Morning Coffee at Clubhouse 7:30 - 9:00 am	22
8	23
9 Caliente Morning Coffee at Clubhouse 9:00 - 10:00 am	24
10	25
11 Florence Gardens Town Hall Meeting at Clubhouse 10:00 - 11:00 am Florence Unified School District at Administration Auditorium 6:00 - 8:00 pm	26 Dorothy Nolan Senior Center 10:00 - 11:00 am
12 Women's Club at Clubhouse 5:30 - 7:00 pm	27
13	28
14	29
15	30 Town Hall Public Meeting at Town Hall 6:00 pm
	31

ELECTION SPEAKING ENGAGEMENT

APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Chamber After Hours Mixer 5:00 pm	3	4
5	6	7	8	9	10	11
12	13	14	15	16 P/Z Commission Meeting 6:00 pm	17	18
19	20	21 Chamber of Commerce 11:30 am-1:00 pm	22	23	24	25
26						

1		16	Planning and Zoning Commission Meeting at Town Hall 6:00 pm
2	Chamber After Hours Mixer at Padilla Park 5:00 pm	17	
3		18	
4		19	
5		20	
6		21	Chamber of Commerce at Holiday Inn 11:30 am - 1:00 pm
7		22	
8		23	
9		24	
10		25	
11		26	
12		27	
13		28	
14		29	
15		30	
		31	



TOWN OF FLORENCE

Community Development Department

MEMO

To: Charles Montoya, Town Manager
Lisa Garcia, Deputy Town Manager

From: Mark Eckhoff, AICP, Community Development Director

Date: March 2, 2015 Town Council Meeting

Re: Activity Report

Ongoing projects and updates:

- Community Development has settled into the former Pinal County Federal Credit Union building. The facility underwent an amazing and very cost efficient renovation and works beautifully for this department. GIS has transferred to this Department and is now located in our new building.
- We have received inquiries about new businesses interested in Florence. There have also been more inquiries lately about undeveloped master plans. Investment interest in Florence is increasing.
- S Power and SRP are moving forward with the Monterra solar project. On February 23rd, there was a large pre-submittal project meeting with S Power, the construction team and Town staff. Another proposed solar project to the east of Florence is still being contemplated, but nothing is firm on that project as of this writing.
- The local franchisee for Taco Bell has firm plans to locate a new Taco Bell in Florence along Highway 79. We expect to see this project materializing soon as they've indicated a desire to have construction nearly completed by June 2015. While this project will relocate the Happy Adobe on Highway 79, we are pleased to know that this business is in the process of relocating to a site on Main Street.
- Staff is working on an update to the Town's Floodplain Management Ordinance per the request of the Arizona Department of Water Resources (ADWR) and per our recent Community Assistance Contact with ADWR. Document drafts have been routed and revisions are being addressed.

- The Main Street Vault restaurant is working on tenant improvements to locate within the former National Bank of Arizona building on Main Street adjacent to the True Value Hardware Store. Progress on this project has been slow, but we are hopeful that they can open in the first quarter of 2015.
- Staff is working with others on the possible tenant improvements needed at the Silver King to increase the occupancy and usage of this building.
- Staff obtained the necessary revised easements to construct an interim road across the Territory Square site that would connect the north end of Main Street to Hwy 79. Public Works is now working on the development of this roadway and dealing with the roadway interface with the ADOT right-of-way.
- Staff is working on ongoing CLOMR/LOMR efforts for the Territory Square project. The Phase Two CLOMR application (all of the Territory Square land beyond the Phase One current development site) was recently approved by FEMA. The Phase One LOMR for the current development site should be approved by FEMA in the near future. Staff expects to have both of these items approved this year and possibly by this Fiscal Year.
- Community Development staff are actively engaged in all aspects of the library/aquatic center development project, particularly with a focus on master planning, site planning, landscaping and architectural components. Full construction permits have been issued and construction is progressing smoothly.
- The attached permit spreadsheet shows that the Town issued 10 single-family home permits for January of 2015. February numbers are yet to be finalized.
- The recent filling of the long vacant inspector position allowed us, amongst other things, to increase code compliance activities. Unfortunately, this position has been vacated and this department will once again need to utilize occasional contract assistance to keep up with building plan reviews, inspections and code compliance.
- Staff has a meeting set up with ADOT to discuss the next steps on the North-South Corridor project. The Town Council reaffirmed its position on Corridor preferences via an updated resolution in December and we understand that ADOT received many comments from Florence during the ASR public comment period.
- The new restaurant at Anthem at Merrill Ranch is open for business. Staff is working with the restaurant to possibly add a monument sign and wall sign.
- The proposed Mosaic Church in the Anthem at Merrill Ranch community is under construction.

- The Planning and Zoning Commission recently approved new housing product and new Preliminary Plats for Anthem at Merrill Ranch. Two Final Plats for this community should be presented to Council in the near future.
- Staff is working on various code amendments.
- Staff is working to expand the DC Zoning District.
- Staff assisted with the planning for the very successful 2015 Home Tour event.

TOWN OF FLORENCE Building Permits for 2005 Thru 2015

Month	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	SFR 2014	SFR 2015	M/F thru 2014	M/F 2015	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	M/H 2014	M/H 2015	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	C/I 2014	C/I 2015	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013	Other 2014	
Jan.	1	6	29	51	1	20	4	7	20	16	10	0	0	1	3	4	3	1	2	1	1	0	1	1	0	0	1	5	0	0	1	0	0	1	0	1	30	13	28	23	42	33	32	32	35	61
Feb.	3	53	27	46	0	23	5	7	10	8		0		0	4	5	3	2	3	0	2	0	0		0	1	2	2	3	3	0	2	0	2		21	3	27	28	22	33	22	30	27	50	
Mar.	13	51	58	48	3	29	5	8	20	14		0		3	6	6	4	2	1	2	0	2	1		0	4	3	3	5	1	2	1	1	4		16	20	32	29	44	12	34	30	48	35	
April	2	38	36	50	23	17	26	4	27	11		0		2	9	5	1	0	1	4	0	0	2		0	1	2	7	1	4	3	2	3	3		12	10	16	30	48	29	32	20	38	45	
May	1	50	53	53	33	24	16	20	14	15		0		3	13	1	0	1	1	1	1	1	0		0	3	3	9	1	0	2	1	1	3		12	10	26	14	14	28	31	33	41	24	
June	5	90	52	52	28	23	11	22	15	8		0		4	4	2	0	2	2	1	0	0	0		0	2	2	1	2	1	4	0	6	2		19	12	21	33	27	33	23	35	19	26	
July	3	32	54	57	35	15	5	12	11	20		0		2	5	1	0	0	1	0	0	0	1		0	2	3	2	1	0	6	6	1	6		9	16	22	36	26	14	17	24	24	18	
Aug.	0	19	32	38	16	6	13	12	19	9		0		1	1	3	0	0	0	1	0	0	0		0	0	0	9	3	1	1	1	4	4		5	10	28	27	28	15	19	23	39	14	
Sept.	35	6	1	31	10	6	7	14	8	12		0		2	2	1	0	1	0	0	0	0	0		1	1	3	2	1	0	6	0	1	8		11	16	9	38	23	20	17	18	28	35	
Oct.	2	16	21	23	11	5	7	12	14	13		0		4	6	2	2	0	0	0	2	2	0		5	4	2	2	2	1	1	0	4	4		17	16	30	56	21	20	18	40	56	28	
Nov.	2	20	17	18	24	5	8	8	11	7		0		4	2	2	1	0	3	1	0	0	1		9	1	3	4	2	0	0	1	1	6		19	35	16	30	33	37	41	33	41	33	
Dec.	33	26	31	0	17	0	5	12	13	11		0		2	7	4	1	3	0	1	0	1	0		2	2	1	1	1	2	2	0	0	10		57	27	18	20	25	23	31	42	34	29	
Total	100	407	411	467	201	173	112	138	182	144	10	0	0	28	62	36	15	12	14	12	6	6	6	1	17	21	25	47	22	13	28	14	22	52	1	228	188	273	364	353	297	317	360	430	398	

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H = Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.

**MUNICIPAL COURT
MEMORANDUM**

TO: CHARLES MONTOYA TOWN MANAGER
FROM: KATHERINE KAISER, MAGISTRATE
RE: JANUARY MONTHLY REPORT
DATE: FEBRUARY 2015



The Court advertised for the Senior Court Clerk position and received a lot of applications. After two rounds of interviews, we selected a candidate that could slide into the position and offered the job. This candidate has experience and currently works at a court in the valley. She is already a certified civil traffic hearing officer which will save money on training and certification. She is also bilingual which is a great asset and starts February 17.

**ADDITIONAL MONIES COLLECTED FROM COLLECTION AGENCY
AND ARIZONA STATE TAX INTERCEPTION: YEAR 2015 TOTALS**

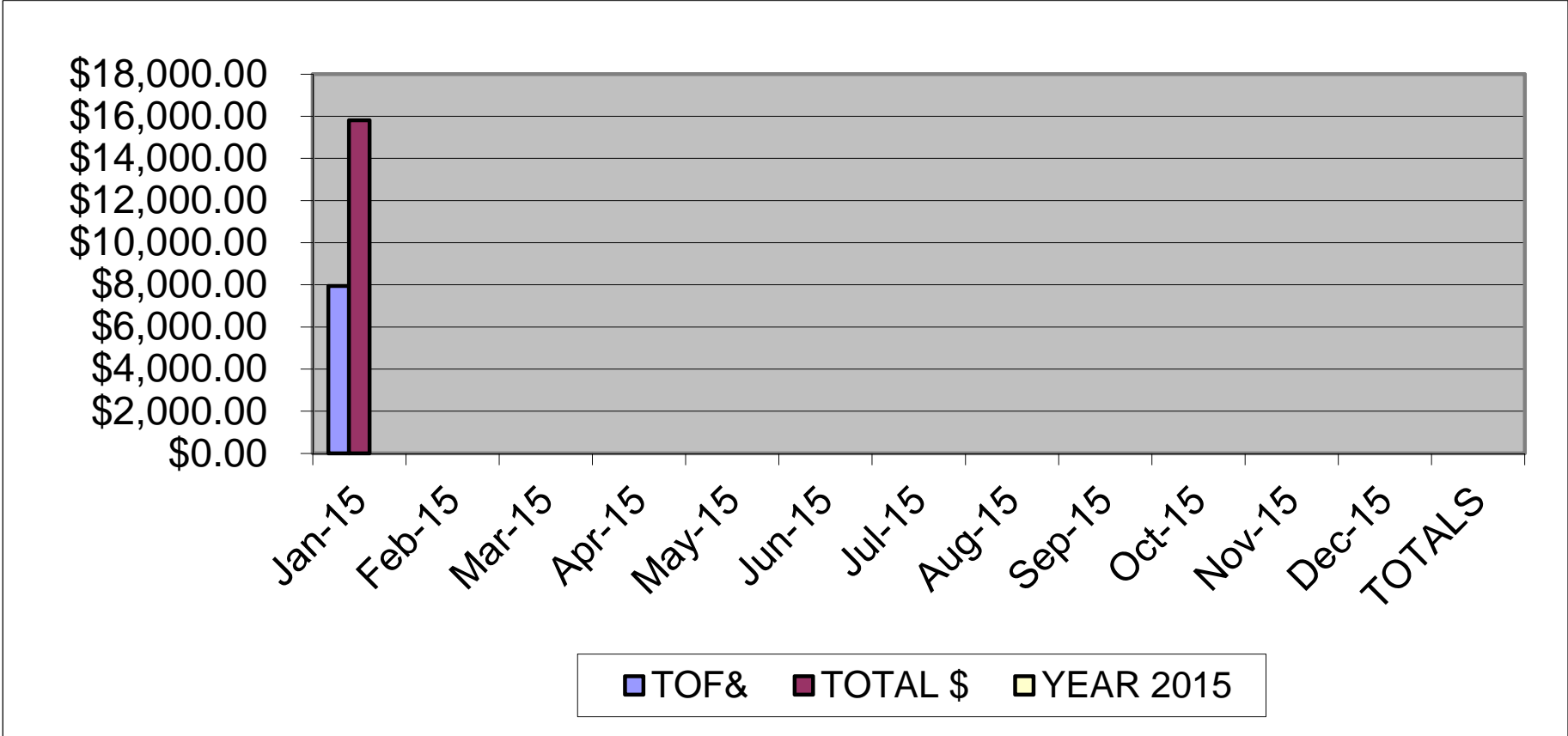
VCS COLLECTIONS	F.A.R.E./T.I.P.S.
\$ -0-	\$2,649.78

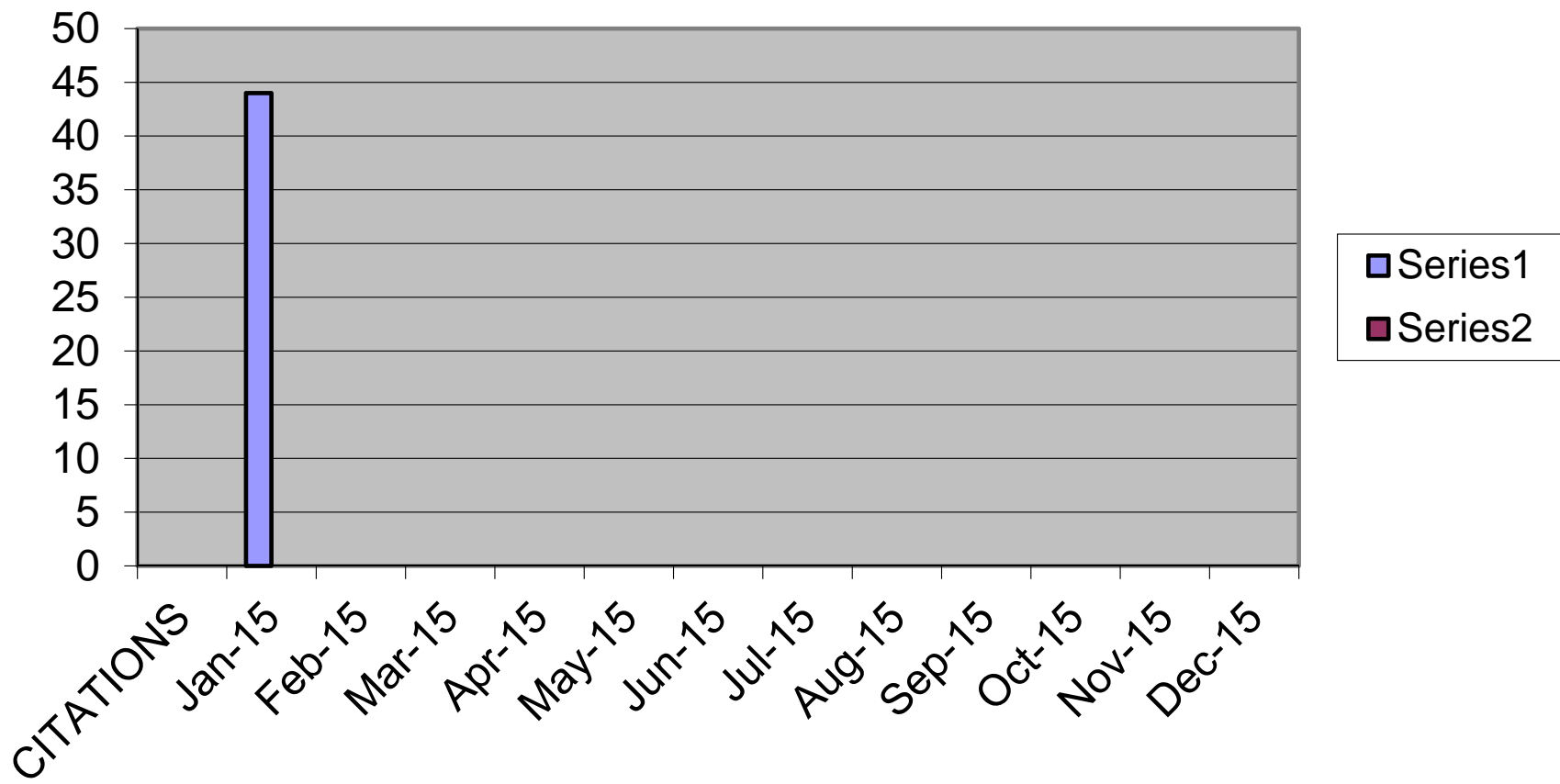
**MONEY COLLECTED FOR VICTIM RESTITUTION: YEAR 2015
TOTAL**

\$40.89

**MONEY COLLECTED FOR FLORENCE POLICE DEPARTMENT FOR
DRIVING ON A SUSPENDED LICENSE AND THE NEW \$4
ASSESSMENT: YEAR 2015 TOTAL**

\$441.81







Finance Department Memorandum

To: Charles Montoya, Town Manager
From: Mike Farina, Finance Director
Date: 2/20/2015
Re: Finance Department Report

Budget

- Budget committee and staff are currently working on the 2015/2016 annual budget development.
- Working on the local control vs. state-imposed expenditure limitation informational presentation to be made to various citizen groups.

Financial Reporting

- See attached monthly financial report (cash-basis) for January 2015.
- Quarterly financial report for December will be presented on March 16.

Grants

- See attached January 2015 Grants Activity Report.

	#	Grant Amount
Submitted grants	4	\$1,114,822
Awarded grants	17	1,821,861
<u>Grants applications in process</u>	<u>1</u>	<u>373,922</u>
Total	22	\$3,310,605

Other

- Issued refund checks to Town Councilmembers for 6 out of the 12 refund requests for overpaid social security. The remaining refunds plus interest paid by the IRS will be paid as soon as all of the refund checks have been received.
- Responded to Standard & Poors credit rating surveillance requests for the CFD#2 2013 GO Bonds and received affirmation of the bonds BBB- rating with a stable outlook.
- Submitted revisions of the travel, vehicle use and grants policies to the policy committee.

Monthly Financial Report January 2015

The following charts and graphs are for financial activity (cash basis) for January 2015 (unaudited).

Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 14,044,000	\$ 7,368,972	52%	\$ 14,513,600	\$ 7,148,502	49%
Capital Improvement	13,015,100	563,583	4%	23,177,600	4,531,411	20%
Highway User Revenue	2,853,400	1,356,816	48%	8,876,300	1,053,049	12%
Construction Tax - 4%	73,200	68,700	94%	1,000,000	-	0%
Food Tax - 2%	267,900	121,346	45%	2,100,000	-	0%
Town Water	3,185,400	1,561,025	49%	10,449,300	1,832,486	18%
Town Sewer	5,649,400	2,041,121	36%	6,350,900	2,101,197	33%
Sanitation	682,000	412,035	60%	916,800	447,385	49%
Total	\$ 39,770,400	\$ 13,493,597	34%	\$ 67,384,500	\$ 17,114,030	25%

- Reported on cash basis. Revenues reflect a one- to two- month lag in collections.

Note: Budgeted revenue in the Capital Improvement Fund includes \$11,456,100 in loan proceeds and transfers in. These transfers and loans have not occurred as of January 2015.

Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	Ending Fund Balance
501 Sanitation	\$ 46,153	\$ -	\$ 185	\$ 46,338
505 Transportation	773,356	65,835	3,802	842,993
506 General Government	1,226,547	-	5,702	1,232,248
508 Police	194,787	53,869	1,073	249,728
509 Fire/EMS	345,376	55,181	1,776	402,333
510 Parks	1,289,379	3,079	6,001	1,298,459
511 Library	821,482	17,837	3,869	843,188
596 Florence Water	111,738	1,665	456	113,859
597 Florence Sewer	361,629	2,053	1,462	365,144
598 North Florence Water	9,924	-	40	9,964
599 North Florence Sewer	12,366	-	49	12,415
Total	\$ 5,192,736	\$ 199,518	\$ 24,416	\$ 5,416,671

Monthly Financial Report January 2015

Comparison of General Fund Revenue and Expenditures Actual to Budget

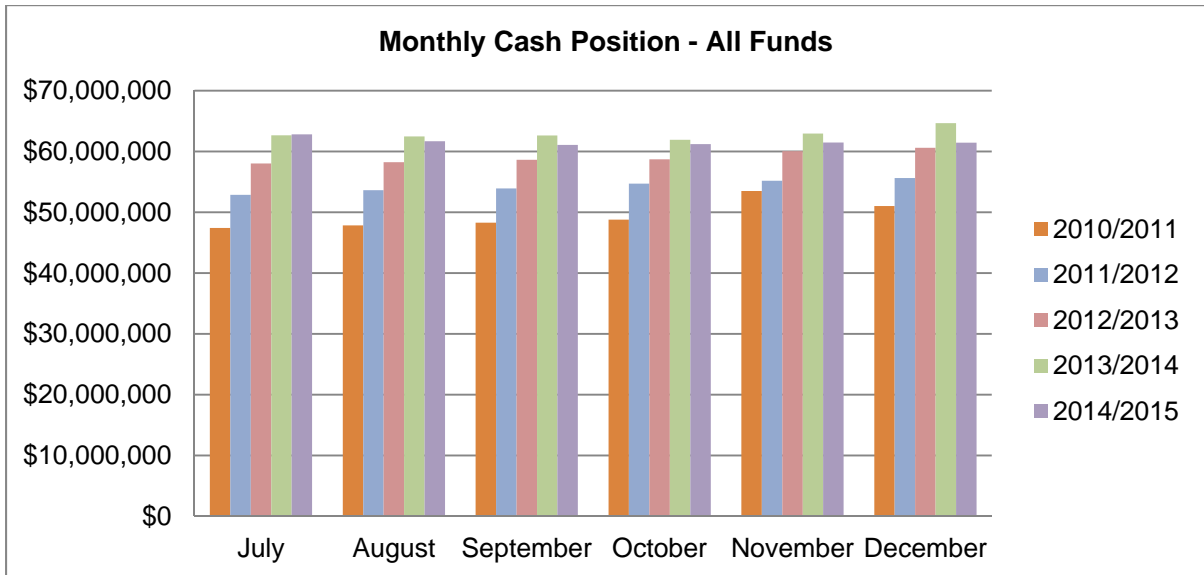
GENERAL FUND	Budget	Actual	Budget to Actual
<u>Revenue by Category</u>			
Taxes	\$ 3,499,600	\$ 1,661,485	47.5%
Licenses and Permits	538,100	286,741	53.3%
Franchise Fees and Taxes	563,600	304,547	54.0%
Intergovernmental	6,686,400	3,515,834	52.6%
CE Inspection Fees	8,900	-	0.0%
Civil Engineering Fees	30,600	8,200	26.8%
Community Development Fees	122,600	187,479	152.9%
Charges-General Government	157,400	37,379	23.7%
Cemetery Fees	11,200	11,475	102.5%
Public Safety-Police	33,100	7,201	21.8%
Parks and Recreation	90,400	49,456	54.7%
Fines and Forfeitures	190,200	78,618	41.3%
Interest Earnings	110,000	38,269	34.8%
Public Safety-Fire	112,000	24,857	22.2%
Library	85,300	3,854	4.5%
Miscellaneous	58,000	237,662	409.8%
Downtown Redevelopment	8,500	3,664	43.1%
Government Access Channel	7,200	3,784	52.6%
Seniors Fees	19,700	14,901	75.6%
Operating Transfer	1,711,200	893,567	52.2%
Total Revenue	\$ 14,044,000	\$ 7,368,972	52.47%
<u>Expenditures by Department</u>			
Town Council	\$ 158,200	\$ 75,653	47.8%
Administration	713,500	385,516	54.0%
Courts	292,200	151,157	51.7%
Legal	269,800	124,254	46.1%
Finance	936,300	510,128	54.5%
Human Resources	253,800	136,682	53.9%
Community Development	676,400	304,011	44.9%
Police Services	4,244,400	2,065,331	48.7%
Fire Services	2,933,900	1,677,960	57.2%
Information Technology	618,000	287,289	46.5%
Parks & Recreation Services	1,649,900	791,340	48.0%
Library	382,200	231,899	60.7%
Engineering	200,400	71,767	35.8%
General Government	992,500	271,068	27.3%
Cemetery	9,000	3,313	36.8%
Economic Development	183,100	61,134	33.4%
Operating Transfers	-	-	0.0%
Total Expenditures	\$ 14,513,600	\$ 7,148,502	49.25%

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

Monthly Financial Report January 2015

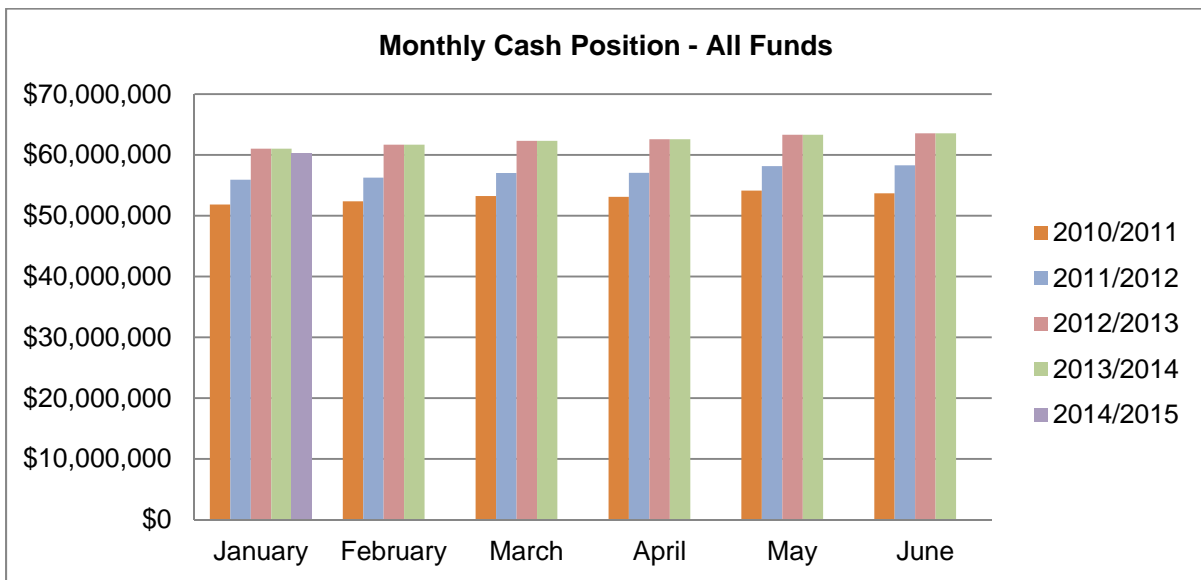
Cash and Investments – Bank Balances and Monthly Yield

Account - cash balance	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
NB/AZ - General Checking	\$ 13,597,802	\$ 12,381,655	\$ 11,760,882	\$ 11,848,077	\$ 12,163,529	\$ 12,074,870
LGIP - 7256	8,883	8,883	8,884	8,884	8,884	8,885
LGIP - 5953	176,195	176,195	176,220	176,220	176,234	176,248
Stifel Nicolaus - Investments	49,010,989	49,113,359	49,105,359	49,164,668	49,104,436	49,179,612
NB/AZ - PD Evidence	5,072	5,868	5,868	5,869	5,869	4,376
Total cash	\$ 62,798,940	\$ 61,685,960	\$ 61,057,213	\$ 61,203,717	\$ 61,458,952	\$ 61,443,991
Account - monthly yield	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
National Bank Arizona	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%
LGIP - 7256	0.05%	0.05%	0.05%	0.06%	0.07%	0.08%
LGIP - 5953	0.07%	0.08%	0.08%	0.09%	0.10%	0.12%
Stifel Nicolaus - Investments	1.10%	1.18%	1.19%	1.18%	1.18%	1.18%



Monthly Financial Report January 2015

Account - cash balance	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15
NB/AZ - General Checking	\$ 11,004,593					
LGIP - 7256	8,886					
LGIP - 5953	176,266					
Stifel Nicolaus - Investments	49,081,984					
NB/AZ - PD Evidence	5,532					
Total cash	\$ 60,277,261	\$ -	\$ -	\$ -	\$ -	
Account - monthly yield	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15
National Bank Arizona	0.05%					
LGIP - 7256	0.07%					
LGIP - 5953	0.15%					
Stifel Nicolaus - Investments	1.18%					



**Grants Activity Report
January 2015**

SUMMARY OF ALL GRANTS

	#	Grant Amount
Submitted grants	4	\$1,114,822
Awarded grants	17	1,821,861
Grants applications in process	1	373,922
Total	22	\$3,310,605

SUBMITTED GRANTS

1. Arizona Public Service Corporate Giving Program

The Parks & Recreation and Human Resources departments have combined on a request in the amount of **\$17,500** to offset costs of various special events such as the Holiday Light Parade, Boards and Commissions Appreciation Dinner and Fourth of July Freedom Fest.

Update: The Town was awarded \$2,000 by APS. \$1,000 is to be used for the Light Parade and \$1,000 is for the Boards and Commissions Dinner.

2. American Library Association (ALA)

The town library has submitted an application in the amount of **\$4,000** to build a collection spotlighting graphic novels as a form of world literature. Programs will be hosted in the new library featuring speakers involved in this type of literature (authors, artists, publishers).

Update: The application was submitted by the January 26 deadline.

**Grants Activity Report
January 2015**

AWARDED GRANTS

1. 2014 State Homeland Security Grant Program

The Town has received two grants from Homeland Security totaling **\$11,139** to purchase six ballistic shields to be used in high-risk incidents.

Current Status			
1. Pre- Approved	2. Application Submitted	3. Award/Denial Notification	4. Grant Contract
5. Project	6. Reimbursed	7. Closeout	8. Closed

Grant Amount	\$ 11,139
Town Match	1,436
Total Expenditures	<u>0</u>
Fund Balance	\$ 12,575

Update: The shields have been ordered. The shields will cost \$12,575.

GRANT APPLICATIONS IN PROGRESS

1. Community Development Block Grant State Special Projects

The Town will submit an application in the amount of **\$300,000** to Arizona Department of Housing to conduct owner occupied housing rehabilitation on homes within the Town limits. The application is due in February.

Update: Housing rehabilitation guidelines were approved by the Town Council in early February. The application is due February 19.

2. Governor’s Office of Highway Safety Speed/DUI Enforcement Vehicle

The police department is working on an application to purchase a vehicle equipped to properly diagram accident and crime scenes. The department also is asking for **\$20,000** in overtime funds to provide speed enforcement. The amount of funds to be requested is **\$73,922**.

Update: The application is due February 28.

3. Library Services and Technology Act (LSTA)

The library plans to request **\$9,888.22** in Library Services and Technology Act (LSTA) funds to acquire adult cultural programming for the library. Most of the funds will be used to pay for 15 cultural programs at the library. The library will provide about **\$7,300** in in-kind supplies and services toward the program.

Update: The application request is under review. The application process is expected to open in early March.

Fire Department

MEMORANDUM

DATE: February 4, 2015

TO: Charles Montoya, Town Manager

FROM: Peter Zick, Fire Chief

SUBJ: Summary of January 2015 and Plans for February 2015

The fire responses for 2015-2013 are as follows:

Type of Calls	2015		2014		2013	
	<i>Jan</i>	YTD	<i>Jan</i>	<i>YTD</i>	<i>Jan</i>	<i>YTD</i>
Brush Fires	1	1	2	2	1	1
Structure Fires	3	3	5	5	2	2
Vehicle Fires	0	0	2	2	0	0
Trash Fires	0	0	1	1	0	0
EMS	159	159	173	173	112	112
HazMat	0	0	4	4	0	0
Electrical Arching	0	0	0	0	0	0
Police Asst./Public Asst.	3	3	12	12	9	9
Unauthorized Burning	0	0	0	0	0	0
Good Intent	0	0	1	1	0	0
Controlled Burning	0	0	0	0	0	0
False Alarm/System Malfunction	2	2	3	3	5	5
Emergency Stand by (move up)	29	29	45	45	16	16
Other Calls	27	27	30	30	28	28
TOTALS	224	224	278	278	172	172

Summary of January

Training:

SCBA breathe down drills completed
Quarterly ladder training completed in Mesa
Wildland training completed for entire department
ALS Refresher training scheduled for Feb for Paramedics
Worked on National Registry Certification for all members
Haz Mat meter training completed
SCBA annual OSHA 1910.134 respirator FIT testing completed
Safe Personnel training completed.
Crews working on completing third quarter MCS
BLS refresher completed for EMTs.

Maintenance:

Worked with Core on resolving dishwasher issues at Fire Station 2
BC truck in for PM
Ladder 542 went for warrantee work at Hughes Fire Equipment
Engine 541 will be due for tires and PM in Feb
12 lead Monitor Lifepak preventative maintenance completed for all monitors.

Administration:

Crews are continuing to work on completing pre plans on all buildings in Florence.
Working with GIS to upgrade MDT Mapping for apparatus.
Had 3 meetings with Southwest Ambulance regarding possible strike. Was in contact with DHS about contingency plan if needed.
Meetings with Shift Supervisors with SW Ambulance about restock issues of medical supplies.
Worked on correcting station alerting issues at station 1. They have been resolved.
Worked on Standard of Coverage Report. Will be completed end of Feb.
Worked on resolving Alarm Room issues and dispatch criteria.
Started preparing for General Store Fire trial in March
Multiple evals were completed and sent to HR.
Reviewed more applications for Firefighter/Paramedic
Sent an engine company to cover Casa Grande Fire so CGFD members could attend funeral for member.
Tabletop exercise with corrections completed.
Plaque presentation to citizen for helping during fatal fire in Caliente
Meetings with Florence Anthem Hospital about operations and EMS
Quarterly correctional meeting completed
Set up EDITH House for Home and Garden Show in March
Worked with GIS for Fire Zone creation and call tracking for Standard of Coverage Report
Attended Firehouse Subs Grant Award Ceremony in Phx. FFD received approximately \$13,000

Prevention

FUSD initial life safety inspections completed
Elementary school completed
High School completed
Anthem Middle School completed
Worked on Class C oven (kiln) installation regulations project
ERS Code/Inspection Records Management Project started
Anthem at Merrill Ranch unit 53 Pre plat reviewed
Juvenile Detention Center inspected
Community Development Fire final completed
ADOC Fire Final inspection completed

ADOC fire extinguisher service procedure developed.

Plans for February

Training:

ALS refresher for Paramedics

Training on ePCR reporting for patient documentation

MCS training will continue

Maintenance:

Ladder 542, Engine 541 and TRV due for service and tires

Service to be done on alerting system at Station 1

Two chief trucks are due for service in Feb

Administration:

Continue to meet with SW Ambulance and work on plan for strike

Will continue to work on preparing for General Store Fire trial

Prevention:

Will work getting hydrant testing program finalized and start testing.

Pre fire plans will continue to get done and to GIS for map updating

Will attend Library meetings as required

Will be meeting with State about timeline to switching to 2012 Fire Code.

Florence Community Library

January 2015

January Statistics

- 9,548 total items were circulated in January
- 80 library cards were issued
- 1,491 patrons signed up for use of the computer lab computers
- 1,563 wireless sessions were held 1/04/2015 – 1/31/2015
- 271 person(s) attended 14 program(s) presented by the library
- 660 FHS students visited the library on a pass
- 7 person(s) volunteered 14 hour(s)

Meetings and Events

- 01/01/15 Library closed for New Year's Day
- 01/06/15 Coffee Club
- 01/07/15 Book Club
Weekly Family Storytime resumed
- 01/08/15 Barbera Scoby attended a meeting of the State Library's Excelling Grant Writer Group
- 01/09/15 Rita Marquez visited morning and afternoon preschool classes at Anthem K-8
- 01/10/15 Monthly Film Program
- 01/13/15 Moms' Hands program
- 01/14/15 Teen program – Apps App'eal workshop
Friends of the Library meeting
- 01/15/15 Morning and afternoon visits from Head Start
Rose Bebris attended "Connecting with Mobile Learning"
- 01/19/15 Library closed for Martin Luther King Jr. Day
- 01/23/15 Rose Bebris attended "Making a Difference with Community Engagement"
- 01/24/15 "Riders on the Orphan Train" program
- 01/27/15 Digital Storytime

Tax Forms

It's that time of year again! Unfortunately, as with the last few years, state and federal tax forms were not distributed to the library. As people have become very accustomed to picking up tax forms at the library, this is a most unwelcome change. Library staff has been trying to get the word out as to where patrons can get their tax information.

Federal tax forms are available at www.irs.gov. Help with the federal forms can be found on the telephone or at the local IRS Taxpayer Assistance Center.

Mesa IRS Office - 480-503-7355

1818 E Southern Ave, Mesa AZ

Hours: Monday -Friday 8:30 a.m. - 4:30 p.m.

Arizona state tax forms can be found at www.azdor.gov. Help with the Arizona forms can be received over the telephone or at the East Phoenix Metro Area Office in Gilbert.

Tax Assistance by Telephone – 602-255-3381 or 1-800-352-4090

Gilbert Office

275 E Germann Rd., Building 2, Suite 180

Gilbert, AZ 85297

Hours: Monday-Friday - 8 a.m. - 5 p.m.

Memorandum



To: Charles Montoya, Town Manager
From: Bryan C. Hughes, Parks and Recreation Director
Date: February 20, 2015
Re: February 2015 Department Report

Staff attended the weekly meeting with the Territory Square – **Library/Recreation Complex** Project Team and Low Mountain Design-Build Team. Parking lot curb and gutter was poured, underground utilities continue to be installed, the competition pool was poured and masonry work began on both buildings. Mark Cowling, Florence Reminder and Blade-Tribune, visited the site for an update on February 19.

The Historic Home Tour, held on Saturday, February 14, was a success. An estimated 975 people attended the annual tour. The committee has already begun planning for next year.

Work on the **Heritage Park Ball Field Lighting Project** is substantially complete. Staff will be doing a final walkthrough with Wright Engineering, Musco Lighting, and Spectra Electrical Services before closing out the project.

Staff continues to meet to discuss the new **Road to Country Thunder** event scheduled for Saturday, April 4. This is a street festival in historic downtown featuring a “Battle of the Bands” with the winner performing at Country Thunder Music Festival.

Staff met with a representative from Ace Asphalt to assess Town **parking lots** and discuss maintenance options. Many of the lots are deteriorating as a result of deferred maintenance over the years.

Staff attended a **grants workshop** on January 27, hosted by Arizona State Parks, for recreational trails projects. Staff also attended another coordination meeting with Pinal County on the Trails Master Plan.

The Senior Center hosted the annual **Volunteer Appreciation Dinner** on Tuesday, February 17. This year’s theme was “Volunteers: Our Greatest Natural Resource”.

The Spring **Concerts in the Park** begin next Thursday night at Padilla Park. The concert, featuring Rhythm Edition, begins at 6 p.m. There will be concerts for six consecutive weeks this spring, wrapping up on April 2.

The annual **Fishing Derby** is scheduled for Saturday, March 7, from noon to 2 p.m. This will be the first time the event will be held on a Saturday during the day.

**Parks and Recreation Department
Divisions Report
January 2015**

Recreation/Special Events Programs

Recreation Programs	Participants	Volunteers	Comments
Before & After the Bell – Florence	21	\$811.50	11 Participants in the morning 21 Participants in the afternoon
Before & After the Bell – Anthem	11	\$471.50	8 Participants in the morning 11 Participant in the afternoon
Iddie Biddie Kiddies	3	0	Estimated Revenue: \$140
Fury (6-8 years old)	3	0	Estimated Revenue: \$105
Fury (10-14 years old)	20	0	Estimated Revenue: \$700
Mother/Son Dance	35	0	Estimated Revenue: \$350
World Cup Soccer	47	5	Estimated Revenue: \$1,802.50
Living Legends SB	504	0	Estimated Revenue: \$1,200
Park Jam	28	0	Free Program
Adult Open Gym	84	0	Free Program
Teen Open Gym	55	0	Free Program
Special Events	Participants	Volunteers	Comments
Pooch Party	150	1	
Home Tour Booklet			Revenue from ads sold \$580

Facility Use Permits

Number of Facility Use Permits	Number of Bookings	Estimated Number of Participants
6	42	1,132

Fitness Center – Membership Package

Fitness Package Sales	Total	Revenue
Active Military	0	\$0
CCA Employees	9	\$135
DOC Employees	14	\$210
GEO Employees	7	\$105
Daily Fitness Pass	11	\$55
Non Resident 6 Months	0	\$0
Non Resident Annual	0	\$0
Non Resident Monthly	3	\$81
Resident 6 Months	2	\$180
Resident Annual	3	\$540
Resident Monthly	63	\$1134
Sr. Non Resident 6 Month	0	\$0
Sr. Non Resident Annual	0	\$0
Sr. Non Resident Monthly	7	\$126
Sr. Resident 6 Months	2	\$120
Sr. Resident Annual	2	\$240
Sr. Resident Monthly	54	\$648
Total Memberships	177	\$3,574

Fitness Center – Classes

Program	Total	Revenue
Adult Self Defense	0	\$50
Karate for Kids I	12	\$300
Karate for Kids II	12	\$300
Exercise Class	3	\$30
Zumba	5	\$0
Hiking Club	7	\$35
Total for Fitness Center	39	\$665

- Estimated member sign-ins throughout the month: 1,702
- Total membership packages sold in January: 177
- Fitness Center revenue for all January package sales: \$3,574
- Fitness Classes revenue for January: \$715
- Total January Revenue: \$4,289

Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	16	Activity	
Bingo	114	Activity	
Birthday Cards	12	Service	
Staff cooked meals & Senior meals	99/35-134	Meals/Activity	
Breakfast	114	Meals/Activity	
CAHRA	17	Service	
Dinner Club	15	Meals/Activity	Waldo's in AJ
Blood Pressures	13	Service	
Pinal County Food Box	47		
Dental Clinic	33		
Diabetic Clinic	13		
Fitness Center	51	Health	
Games	160	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Wii games
Guardian Angel Installation	1	Service	
Hair Cuts	1	Service	
Exercise Class	53	Activity	
Home-Delivered Meals	220	Service	
Knitting & Crocheting	23	Activity	
Lost Meals	32	Service	
Medicare Advocate	03	Service	
Movie & Popcorn	10	Activity	
Rides Program	200	Service	200 trips to the Center, 45 errands, and 15 special events
Senior Donation Meals	35	Meals	
Senior Hot Topics	21	Activity	
Shopping	5/8/7	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	5	Service	
Volunteer Hours	36@331	Service	
Building Use		Service	
Men's Coffee Hour	12	Activity	
Women's Hour	0	Activity	

L&M Music-29, Rummage Sale-150, Randy Maskel Presentation-9, Bunko-12, Triad-4, Talking Book Presentation-19, The Belles-17

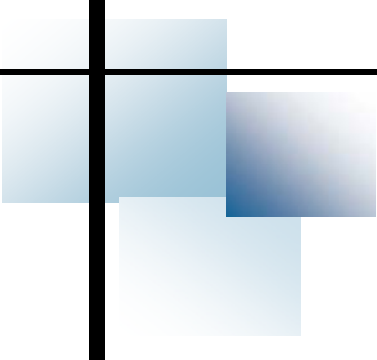
Accomplishments:

The center served 485 meals to 77 participants; we had 3 new senior participants this month.



FLORENCE POLICE
Monthly Report – January 2015





425 N. Pinal St. □ P.O. Box 988
Florence, AZ 85132
Phone: 520-868-7681 □ Fax: 520-868-0158

“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of January 2015. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

Personnel

<i>Employee</i>	<i>Position</i>	<i>Effective</i>
<i>New Hire</i>		
Jennifer Dawson	Public Safety Dispatcher	1/2015
<i>Promotion</i>		
Don Campbell	Police Sergeant	1/2015
<i>Resignations/Terminations</i>		
Elizabeth Mustic	Public Safety Dispatcher	1/2015
<i>Vacancies</i>		
1 full-time	Police Officer	
1 full-time	Public Safety Dispatcher	

Chief of Police

The Chief of Police attended the following meetings during the month of January:

- Meeting with Town Attorney
 - Town Council Meetings
 - Management Team Meetings
 - Weekly FPD Supervisors Meetings
 - Public Safety Meeting with Town Manager
 - ACTT FA-2 Planning Meeting
 - Chief Hughes and Lt. Tryon attended the AZACOP meeting held in Chandler at AVIT
-

Administrative/Support Services

During the month of January the following projects were completed within the administrative division of the FPD:

- Grant related items were ordered from AzDOHS: Ballistic Shields.
- CSI Technician Audilett made a presentation at the Juvenile Detention Center.
- CSI Technician Audilett is currently obtaining training/certification in the International Association of Property and Evidence.

Communications

Below is a table that shows the total calls for service handled by FPD dispatchers during the month of January. The numbers are shown by the incident locations and how the incident was reported.

How Calls Are Received, Totals by How Received				
	FP1	FP2	FP3	TOTAL
911 Line	52	21	20	93
Crime Stop Line	0	0	0	0
Officer Report	132	69	135	336
In Person	38	3	1	42
Radio Transmission	3	0	0	3
State TT/NLETS	0	0	0	0
Telephone	232	76	75	383
TOTAL	457	169	231	857

Criminal Investigations Unit

MONTHLY CASE LOG	
Detective Gaston	
Offense	Status
Persons	Open
Property	Closed
Persons	Closed/Unfounded
Persons	Open/Pending
Persons	Open
Persons	Open
Persons	Closed
<u>Criminal Investigations Monthly Activity Notes</u>	
Juvenile Forensic Interview conducted at the Pinal County Advocacy Center in Eloy. Case closed no charges.	
Autopsy at the Pima County Medical Examiner's Office.	
Review of property crime from 2011 locating a missing weapon belonging to victim of crime. Weapon was located and in the possession of Glendale PD. It is being held for release by ATF.	

Volunteers

FPD volunteers continue to be a big asset to the Police Department. There were 21 active volunteers during the month, 7 of which put in over 20 hours each. Volunteers provided a total of 362.75 hours of service. The volunteer's duties included desk reporting, fingerprints, special details, funerals and assisting with transporting police vehicle for maintenance. Officer Kakar conducted Driver Training to 6 volunteers in January. Jacquelyn Hoagland accepted the Volunteer Commander position with FPD and volunteered a total of 84 hours in January.

Operations/Patrol

During the month of January, there were seven Stonegarden deployments working the Stanfield and Vekol Valley area. The officers logged 128 hours, over 1805 miles, 39 stops/contacts, had 1 Felony and 1 misdemeanor arrest. One vehicle was seized for transporting undocumented aliens. This is a joint multijurisdictional effort with Border Patrol and Homeland Security.

On January 12th, the newly promoted Sgt. Don Campbell began his first week of training. The first week consisted of administrative duties such as getting added to the CAD and RMS, Policy and daily paperwork. He continued week two with Sgt. Klix who will conduct four weeks training as a new supervisor.

January 8th an Emergency Management Meeting was held at FPD and included the following agencies: PCSO, CCA, DOC, Florence Fire and Florence West.

During the month of January, preparations were being made for the upcoming Home Tour and the Annual H.A. Prison run. Sgt. Morris completed an Operations plan for the run.

A Trial Agreement was sent to Taser International for a trial test period on the Axon Flex Body Cameras. The test period will be for a thirty day period and then the department will evaluate the body camera for a possible purchase.

On January 22nd, four employees participated in a Haz-Mat table top exercise. The exercise tested the ability to work together with other agencies and test the NIMS model of response. Pinal County Sheriff's Office, DOC, Florence Fire, CCA, Florence West, and PCADC participated in the drill.

On January 23rd the FBI held a luncheon in Marana to discuss the events in Monroe, Mi. The Chief gave a speech on the events that took place after the shooting.

GOHS Grant 2013-164-194:

The department worked with Pinal County on New Year's and the Super Bowl weekends for DUI Details. No DUIs were found.

Officers had a total of 11 DUI arrests, with 3 of them being prior convictions during this reporting quarter. The amount of arrests during the same reporting period in 2013 was fewer with 8 DUI and 0 prior convictions.

The Florence Police Department assisted other agencies in the first quarter performing traffic stops at local DUI enforcements details. The Department participated in 8 separate DUI details with other agencies throughout Pinal County from Halloween to New Years. \$3,816.16 was spent in grant overtime funds the 1st Quarter. The Quarter started on October 1, 2014. This reported information went to the Governor's Office in January.

Vehicles:

The DUI vehicle was decaled and will be finished for service in February. Two more Tahoe's were requested to replace current vehicles in the fleet for 2015.

Extra Events:

The Department participated with Pinal County Task force on DUI details throughout Pinal County.

FPD Officers assisted with 8 separate special details during the month of January.

Traffic

Total number of Citations issued for the month: 42 for 55 violations

Directed Patrols

The Police Department conducted 1230 Directed Patrols during January. Directed Patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased proactive patrol in high crime areas has decreased crimes.

Beat 1

Officers continue to do there directed patrols in the apartment complexes, businesses and neighborhoods. A total of 278 Directed Patrols were conducted in Beat 1 for the month.

Beat 1 officers continued to assist the Town of Florence by conducting Code Enforcement duties. Since enacting the 48 hour notice, violations have decreased. Officer Palmar has been very effective in assisting with code enforcement throughout the core of Florence. He served 3 notices for the month, and all 3 complied before citations were issued. He monitors the area for issue that arise throughout the month.

Officer Palmer is also the police departments Crime Prevention officer. He has been assisting with teaching drivers education at the high school, as well as stopping by the K-8 schools in Florence and Anthem to speak with the students. He is currently working on robbery training for the Pinal County Federal Credit Union. Officer Palmer is also available to perform security and safety checks on businesses and residential homes.

Sgt. Morris attended a TRIAD meeting at the Town's Senior Center. We discussed a town wide evacuation plan in case of disaster.

Sgt. Morris attended a table top exercise at the National Guard. It was in reference to a large chemical spill from a semi-truck accident on the Gila River Bridge. It was attended by the

ADOC, PCSO, CCA, CADC, and Florence Fire and Police departments. This drill was to see how ready the cooperating agencies would be in case of a disaster. The exercise went well, and was a learning experience for all involved.

Significant calls in Beat 1 were:

1 burglary at S. Elizabeth St.

1 burglary at E. Keating St.

1 natural death at N. Ohio

54 traffic stops, resulting in 12 written citations, with 15 violations. This comes from use of the radars and LIDARS, as well as general observed traffic violations.

Radar trailers were utilized on Adamsville Road, Highway 79 / Florence Gardens, 1st Street. The town installed a speed radar sign on Hunt Highway across from McDonalds. This sign is capable of recording traffic data as well. Another one is due to be placed on South Main Street. Public Works is installing the signs.

There were a total of 383 calls for service in beat 1 for the month of January. This is up from 371 calls in December 2014.

There are 7 dedicated officers assigned to work Beat 1. This includes all shifts.

Beat 2

Directed patrols were conducted at Heritage Park, McFarland State Park, Padilla Square Park, Silver King, 9th Street, Florence High School, Holiday Inn, and T.O. Village.

The following events took place in Beat 2 during January:

- January 5th the Florence schools reopened from Fall Break. Officers monitored the areas for traffic and conducted directed patrols at the HS.
 - January 10th Officer Ballard conducted a K-9 demonstration at the 10th Annual Pooch Party held at the Florence Dog Park on 8th Street.
 - January 15th Officers Ballard and Guilin attended and received their K-9 certifications from The National Police Canine Association.
 - January 17th Florence Women's Club hosted a Fashion Show that went well with no reported problems.
 - January 22nd FHS Gym was used for an open house meet and greet by The Florence Copper Project. Sgt. Campbell, Officers Ballard and Mount were assigned to this event which took place with no reported problems.
 - The Windmill Winery has had several weddings during the month with guests staying at the Holiday Inn. Officers have conducted Directed Patrols at both locations with no issues reported.
 - Heritage Park hosted a Birthday Party and Soccer Training.
 - January 29th Officer Palmer issued a Bulk Trash notice on 12th Street.
 - January 31st FHS was used for a charity run. Two volunteers were assigned to be in attendance with assistance of a beat 2 officer. No problems were reported.
-
-

Beat 3

Officers conducted 522 directed patrols in beat 3 of the following areas: Safeway Plaza, Anthem Hospital, Poston Butte Golf Course and Restaurant, Anthem Park Side Community Park and Community Center, Sun City Community Union Center and Parks, Solar Plant and schools.

The beat 3 officers are once again reaching out to the businesses and schools advising them of our desire to work with and assist them.

Significant calls for service in beat 3 for January 2015:

- Burglary on West Trenton Way. Theft of narcotic medications and jewelry.
- Assault D.V. on West Millerton Way. A male subject assaulted his wife, who went to a hospital out of jurisdiction. The hospital reported the incident.
- Death on West Rushmore Way. Case was turned over to the FPD detective division.
- Traffic incidents included 22 citations on 29 violations, and 2 warnings on 2 violations.

There are 3 dedicated officers assigned to beat 3 and 4 officers scheduled for beat 4 who at this time work beat 3.

There were no commercial vehicle inspections conducted for the month of January 2015.

A meeting has been scheduled with the two assigned commercial motor vehicle inspectors at to cover expectations of the unit.

Sergeant Pankey is working with Sgt. Morris and I.T. to learn the Fixed Radar Pole Mount programs at which time bi-weekly and monthly reports with graphs will be provided.

On January 22nd, Sergeants Pankey, Morris, and Tatlock along with Office Manager Aguilera attended a Haz-Mat table top exercise at the Army National Guard Training Center. Other agencies in attendance were the Az. Dept. of Corrections, Corrections Corp. of America, Pinal County Sheriff's Office, Pinal County Emergency Management and the Environmental Protection Agency. The exercise involved discussions on responses to an overturned truck on the Gila River Bridge with a hazardous chemical spill.

Average Response Time to Calls for Service

6 Month Reporting Period: August 2014 to January 2015

	Aug	Sep	Oct	Nov	Dec	Jan
Priority 1	3:26	5:47	4:07	4:11	5:10	5:03
Priority 2	5:39	6:02	5:38	5:01	5:08	4:37
Priority 3	22:21	15:57	14:11	14:11	8:57	17:43
Priority 4	35:07	11:01	13:56	13:56	24:54	29:43

Definitions:

Priority 1 These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.

Priority 2 These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.

Priority 3 These priorities are those in which there is no threat of personal injury or major loss of property.

Priority 4 These priorities are those of a report nature only.

JANUARY 2015
Count of Index Offenses

Classification of Offense	Offenses	Unfounded	Actual	Offenses	Juvenile
CRIMINAL HOMICIDE	0	0	0	0	0
a. Murder/Nonneg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
FORCIBLE RAPE	0	0	0	0	0
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
ROBBERY	0	0	0	0	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
ASSAULT	10	1	9	2	1
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	1	0	1	0	0
e. Other Assaults - Simple	9	1	8	2	1
BURGLARY	1	0	1	0	0
a. Forcible Entry	0	0	0	0	0
b. Unlawful Entry/No Force	0	0	0	0	0
c. Attempt Forcible Entry	1	0	1	0	0
LARCENY - THEFT	21	1	20	3	0
MOTOR VEHICLE THEFT	1	0	1	0	0
a. Autos	1	0	1	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
GRAND TOTAL	34	2	32	5	1
Clearance(s) by Adult Arrest	4				
Clearance(s) by Juvenile Arrest	1				

**All data presented in this report is tentative until monthly audit is complete



TOWN OF FLORENCE
UTILITIES DEPARTMENT
425 E. RUGGLES STREET
P.O. BOX 2670
FLORENCE, AZ 85132
PHONE: 520-868-8325
FAX: 520-868-8326

MEMORANDUM

To: Charles Montoya, Town Manager
Cc: Lisa Garcia, Deputy Town Manager
From: John V. Mitchell, Utilities Director
Date: February 23, 2015
Subject: Utilities/Public Works Department Monthly Report

Public Utilities

- Sun Western Contractor is continuing work on Well 3B. Project expected to be completed in February/March 2015.
- Apache Underground and Excavation is continuing work on Bailey Street Waterline project. Project completion in early April 2015.
- Currier Construction continuing work on the SWWTP effluent pump station/chlorine modifications/administration building project. Work expected to be complete in June/July 2015.
- Council awarded South WWTP Filtration System Project (WIFA funded) on February 2, 2015 to Garney Construction for \$859,000.
- Council awarded the North Florence Water Tank project on January 14, 2015 to Garney Construction for \$1,716,000.
- Contract documents for the lagoon closure project at the SWWTP have been submitted for legal review.
- Contract documents will be submitted for legal review within the next 30 days for the following projects: transmission waterline between Well 4 & Well 5; replacement well for Well 1; and traffic signals at Fire Station 2. Contract attorney is standardizing format and will issue to Town for use on future projects.

Public Works

- DBA Construction has completed work on sidewalk, curb & gutter improvements between the High School and Adamsville Road. They were issued a change order to grade roads to final grades in order to eliminate potential hazards. Council will be asked on March 2, 2015 to approve a change order to Apache Underground to install water improvements followed by final road improvements including speed humps.

- Staff has ordered signs for safety improvements at Attaway Road & Hunt Highway. It is expected that they will be received in mid-March. Staff will install the signs. The remaining striping pavement markers will be contracted out. Final completion should be in May 2015.
- Staff is processing purchase order for placement of new guardrail on Attaway Road south of Hunt Highway to replace temporary barricades.
- Staff is working with Pinal County to utilize their pavement contractor for road improvements to Hunt Highway west of Attaway Road.
- Replacement vehicle has been received and delivered to Parks & Recreation.
- Staff is working with ADOT on the Main Street Extension/SR 79 intersection and Diversion Dam Road/SR 79 intersection.
 - Draft traffic impact report for Main Street Extension/SR 79 was received by staff on February 20. It will be submitted to ADOT on February 27, at which time a meeting will be set with ADOT to discuss improvements.
 - Staff is meeting with ADOT on February 25 to discuss intersection improvements at Diversion Dam/SR 79. ADOT is reviewing the Towns application. Final approval is remaining from BIA on canal improvements.
- Bids will be opened for the painting of the Well 5 Water Tank on February 27.