

**TOWN OF FLORENCE
REGULAR MEETING
AGENDA**

PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON MONDAY, NOVEMBER 4, 2013, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

- 2. ROLL CALL:** Mayor Rankin___; Vice-Mayor Smith___;
Councilmembers: Tom Celaya___; Bill Hawkins___;
Ruben Montaña___; Tara Walter___; Vallarie Woolridge___;

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATION

- a. **Presentation by Elizabeth** Kizer on her assessment of the nutrition environment in Florence, Arizona.

- 7. CONSENT:** All items indicated by an (*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. ***Approval of accepting** the register of demands ending September 30, 2013, in the amount of \$2,019,552.33.
- b. ***Resolution No. 1414-13:** adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE REVISED TOWN OF FLORENCE FY 2013-2014 EMPLOYEE CLASSIFICATION PLAN.
- c. ***Resolution No. 1415-13:** adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE ADOPTION OF

OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED SEPTEMBER 2013 IN RELATION TO HOME, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), AND STATE HOUSING FUNDS FOR HOUSING REHABILITATION ACTIVITY.

- d. ***Authorization to enter** into an Intergovernmental Agreement with the Pinal County Narcotics Task Force and accept reimbursement of overtime costs and related expenses through ACJC ARRA Grant # DC-14-019.
 - e. ***Authorization to enter** into an Intergovernmental Agreement with Pinal County for the transfer of one metal barred jail cell door from the former Pinal County Jail to be displayed at McFarland Park.
 - f. ***Approval of the Memorandum** of Understand between the Town of Florence and Mountain Vista Medical Center for base hospital services for all Paramedics and Emergency Medical Technicians, effective December 1, 2013.
 - g. ***Approval of Change** Order Supplement No. 1 to the Florence Fire Station Number 2, in an amount not to exceed \$31,605.00.
 - h. ***Approval of the** August 19, 2013 Town Council minutes.
 - i. ***Receive and file the following board and commission minutes:**
 - i. **June 20** and **June 27, 2013** Planning and Zoning Commission minutes.
- 8. NEW BUSINESS**
- a. **Discussion/Approval/Disapproval** of authorizing the Town Manager to negotiate and enter into a contract or contracts, not to exceed a cumulative total of \$240,000.00, for construction of imprinted stamped concrete for the crosswalks and intersection improvements for Main Street, from Ruggles Road to 12th Street, that would allow for the streetscaping of Main Street.
- 9. DEPARTMENT REPORTS**
- a. **Manager's Report**
 - b. **Department Reports**
 - i. **Community Development**
 - ii. **Courts**
 - iii. **Library**
 - iv. **Parks and Recreation**
 - v. **Police**
 - vi. **Public Works**
 - vii. **Utilities**

10. CALL TO THE PUBLIC

11. CALL TO THE COUNCIL

12. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED THE 31st DAY OF OCTOBER 2013, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.*****



Assessment of the Florence Food Environment



Elizabeth Kizer, MS
DrPH student
University of Arizona Mel & Enid Zuckerman College of Public Health

{ 1 }

What I learned:

- What I learned from other sources:
 - USDA, local data, census
- What I learned from you:
 - Community coalition
 - Focus groups and surveys with coalition members
 - Community survey
 - Interviews
 - Photo voice project
 - Nutrition Environment Measurement Survey

Timeline

- December 2012 - August 2013
- January-July 2013
- January-February 2013
- February-April 2013
- January-August 2013
- January-April 2013
- May-August 2013



{ 2 }

Demographics

- 2010 census: 25,536
 - 30% in households
 - 70%/17,700 prisons
- 5,224 housing units
 - 24% for seasonal use
 - 12% vacant
 - 52.8% of homes built after 1990
- 2,512 households w/ trash collection in July compared with 3,155 in Jan (20% increase)



{ 3 }

Current pop estimate

Neighborhood	Approximate number of occupied households (n*.87)	Winter population (#households*average household size=2.35)	Summer/year-round population (occupied household*.76*2.35)
Downtown Florence	1813*	4,261	--
Florence Gardens	696 (800*.87)	1,636	--
Caliente del Sol	746 (857*.87)	1,753	--
Anthem Parkside	882 (1014*.87)	2,072	--
Anthem Sun City	756 (869 ^o as of 7/13*.87)	1,776	--
Totals	4893	11,498	8,738

Estimated 2013 demographic data, Florence, AZ
 *2010 Census tract 5224 (Florence) - 4000 Florence Gardens 8710 Caliente del Sol 14831885 Anthem Parkside neighborhoods -- estimated 400 homes built 2011-2013; 2084*87=1813
 Anthem Parkside and Sun City tract household figures obtained via personal communication with the Police sub-office July 11, 2013.



4

County Health Rankings

- The county health rankings website provides information for all of the fifteen counties in Arizona – data on health status, death rates, social & economic factors, physical environment...
- Pinal County is ranked 14/15 counties on the fast food measure, 56% of all food establishment in Pinal Co serve fast food. The only Arizona county ranking worse than Pinal, was Yuma.
- Overall Pinal County ranks 13/15 in terms of the health of the physical environment (air quality, drinking water safety, access to recreation facilities, limited access to healthy food, # fast food restaurants). Mohave and Apache Counties are the only counties in AZ ranking worse.



5

Community Survey

- 151 surveys collected
- 86 from Florence residents not in Anthem
- 47 from Anthem residents
- 60 respondents worked in Florence
- 64 respondents were retired
- Surveys collected via Survey Monkey and on paper



6

Coalition/community member choices

Mean scores for each option among all respondents

Option	n=	mean	Stnd Dev
Full grocery DT	152	3.27	0.91
Farmers' market	151	3.24	0.8
New dining options	147	3.09	0.98
Expand healthy menu options	149	3.03	0.88
Menu guide	148	2.83	0.97
Student supported eatery	146	2.74	0.97
Expand Pinal Food Market	145	2.71	1.04
Bountiful Baskets	151	2.5	1.11
Community coop	149	2.44	1
Smoothie bar	149	2.41	1.11
Class on backyard gardening	148	2.35	1.21
Expand organic @ Safeway	148	2.24	1.06
Interest group	149	2.03	0.95
CSA	151	2.01	1.05

{ 7 }

By neighborhood:

Non-Anthem (Florence Gardens, Caliente, downtown, Valley Farms) residents:

- 1.34 times as likely to favor a full-sized grocery store in the downtown area
- 1.3 times as likely to favor a Bountiful Baskets delivery location downtown
- are slightly more likely to favor expanding healthy options available at the Pinal Food Market corner store as compared to residents in the Anthem neighborhood (where Safeway is located)

Anthem residents:

- are almost two times as likely to favor an expanded organic section at Safeway,
- 1.7 times as likely to favor the ability to subscribe to a CSA (community supported agriculture) membership,
- are 1.23 times as likely to favor a healthy eating menu guide,
- are slightly more likely to favor new dining options and a smoothie bar as compared to all other Florence residents.

All Florence residents generally favored the following options equally:

- establishing a farmers' market,
- backyard gardening classes,
- expanded healthy menu items at existing restaurants,
- a student-supported eatery,
- a community interest group focused on healthy eating,
- a community cooperative.

{ 8 }

Florence food desert area

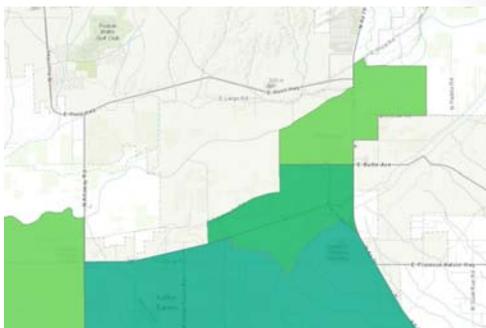
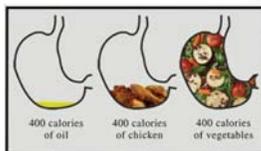


Figure 6: Three census tracts in Florence that have multiple food desert characteristics (urban North-green, urban South-dark green, rural South-blue)

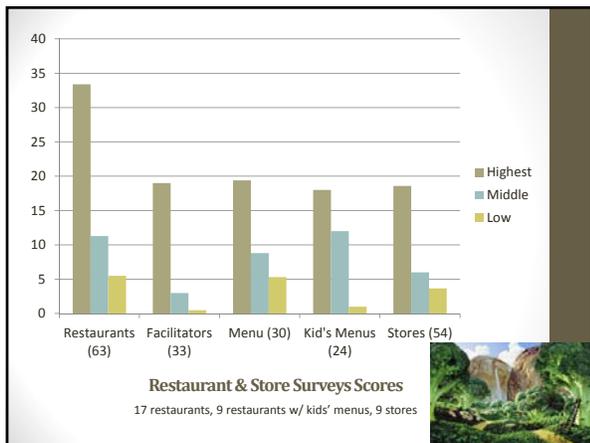
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Store & Restaurant surveys

- Six coalition members volunteered to become raters
 - Received training
 - Practical exercises
 - Fieldwork
- Undergraduate intern, Danica Johnson, also contributed significant work to project
- 17 restaurants
 - 9 stores
 - 9 fieldwork/training surveys
- 35 surveys total collected and reviewed



10



Restaurant & store survey thoughts:



- Higher scoring restaurants were all fast food ones
 - Fast food restaurants provide nutrition information and some healthy choices
- Florence average restaurant score is 12/63
- Average menu choices score is 9/30
- Average restaurant facilitators score is 4/33
- Safeway brings up the average score (7/30) without Safeway the average score is 5/30
- NOT POSSIBLE to purchase healthy items in most of the food categories measured (ex. whole milk available, not skim or 1%)

12

What I learned from you:

- Community assets include:
 - Bountiful baskets (Anthem)
 - Dorothy Nolan Senior Center
 - High School agriculture sciences garden
 - Safeway (Anthem)
- Community features that hinder healthy eating
 - Lots of fast food
 - Groceries in Florence limited & too expensive
 - Poor access to fresh produce, no farmer's market
 - Unstable year-round population (winter visitors)
- How can we overcome barriers
 - Collect public opinions & signatures, present to policy-makers
 - Find grant funding for a project
 - Recruit backyard/local growers
 - Rebates or incentives for cost of water for gardens



13

How can the Council help?

- **Increase access to healthy foods where there are none**
 - Support local production
 - Establish support for gardeners & farmers in town code
 - Provide rebates or incentives for water used for food production
 - Lower taxes for land used for local food production
 - Ensure Town Code supports urban agriculture
 - Allow sale of produce where it is produced (from home occupations/gardens)
 - Expand healthy options available in town
 - Provide low-cost small business loans to improve existing
- **Encourage healthy choices and provide education**
 - Establish a healthy eating interest group
 - Promote/provide only healthy foods at Town events (especially events with children)
 - Stock Town vending machines with healthy choices



14

Assessment of the Nutrition Environment in Florence, AZ



Elizabeth Kizer, MS

DrPH student, Public Health Policy and Management
Mel & Enid Zuckerman College of Public Health, University
of Arizona.

Data collected between January and August of 2013.

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9/1/2013

Contents

Introduction	2
Secondary Data Analysis	4
Coalition creation.....	11
Primary data collection – coalition & community survey:.....	12
Primary data collection – photo voice project.....	18
Primary data collection - interviews	21
Primary data collection – Nutrition Environment Measurement Survey	26
Summary findings	32
Recommendations	32
References	35

Introduction

As a doctoral student studying public health, I am interested in the increasing rates of obesity and related chronic diseases in the United States and especially among rural populations. Though many factors are known to contribute, one central concern is the availability and affordability of healthy foods. By now, many researchers have documented the obvious; lack of access to nutritious food leads to unhealthy lifestyles (1; 2; 3; 4; 5; 6; 7). Further, rural residents are at particular risk for having low access to healthful foods (1; 7). As preliminary research for a planned dissertation research project, I conducted a comprehensive assessment of the community and consumer nutrition environments (1; 6) in the rural town of Florence, AZ from December of 2012 through July of 2013. My goal was to document local access to healthy foods and identify potential policy or environmental-level changes that could be the focus of an intervention and community-based participatory research project.

Initial plan for a comprehensive assessment of the Florence nutrition environment

The initial plan to conduct a comprehensive assessment of the Florence nutrition environment was developed in the fall of 2012. The research questions guiding this inquiry were, what does the nutrition environment in Florence, AZ look like? Are healthy eating options available? The plan included the following components:

1. **Secondary Data Analysis** - Collect, analyze, and compile existing community data from the following sources:
 - a. Census (demographic)
 - b. Behavioral Risk Factor Surveillance System (ADHS)
 - c. County health department (number of families who qualify for nutrition services)
 - d. Pulte (current demographics of Anthem community as well as projected growth)
 - e. Local food bank (number of families who rely on services)
 - f. Others (as determined from interviews and surveys)
 - g. Town of Florence documents (General Plan, Economic Development Plan, etc.)
2. **Coalition creation** - Create a coalition of individuals and/or organizations with common interests in the winter months when the population of Florence is at its height. Hold regular meetings, present data collected in #1 to group, define volunteer roles that need to be filled, discuss the project and get community input. I will reach out to as many stakeholders in the community as possible.
3. **Primary data collection, local survey of community** - Gather community opinions & assess the social environment
 - a. Through meetings of the coalition (community forum), I will seek to understand the problem and potential solutions from the community perspective.



Pinal County Administration building in restored historic county courthouse (Florence, AZ).

- i. I will administer the coalition member opinion survey (attached). This will be a paper and pencil survey administered at a coalition meeting.
 - ii. Create an email list of coalition members (form attached).
 - iii. Assign volunteer roles to coalition members.
 - b. Create a survey tool, with the input of the coalition, to examine community perceptions of assets and needs of the nutrition environment. The coalition will also help design the distribution plan and determine the desired number of respondents.
 - c. Using a photo-voice-type project, document the nutrition environment assets and needs. Ask volunteers to take pictures of their food, where they eat, where they shop, what healthy foods are available in Florence, what unhealthy foods are available in Florence.
 - d. I will conduct key informant interviews with community leaders.
4. **Primary data collection, local survey of nutrition environment** - Conduct an audit of the physical nutrition environment with input from the coalition
 - a. I will rely on the coalition (and perhaps other volunteers) to assist me in determining the methodology for gathering information on the physical nutrition environment as well as the actual data collection.
5. **Return to coalition & present data** – Though not in my original plan, a natural conclusion to this process is to present the data through community meetings and to outline potential next steps and recommendations.

In most ways, I was able to follow through, executing the plan as outlined above. In some ways, I made modifications to the plan in order to accomplish the tasks, and in a couple of instances, things did not go according to the plan. Despite set-backs and hurdles, a great deal of information was collected. I will present both the process, and what I learned, in subsequent sections of this report. First, I present information obtained from the secondary data analysis, (census and local data sources) about the demographics of the Town of Florence.

Secondary Data Analysis

Florence Demographics

Florence, Arizona, is situated in the state's third largest county, Pinal, and it is the county seat. Florence is located 66 miles southeast of Phoenix, and 71 miles northwest of Tucson.

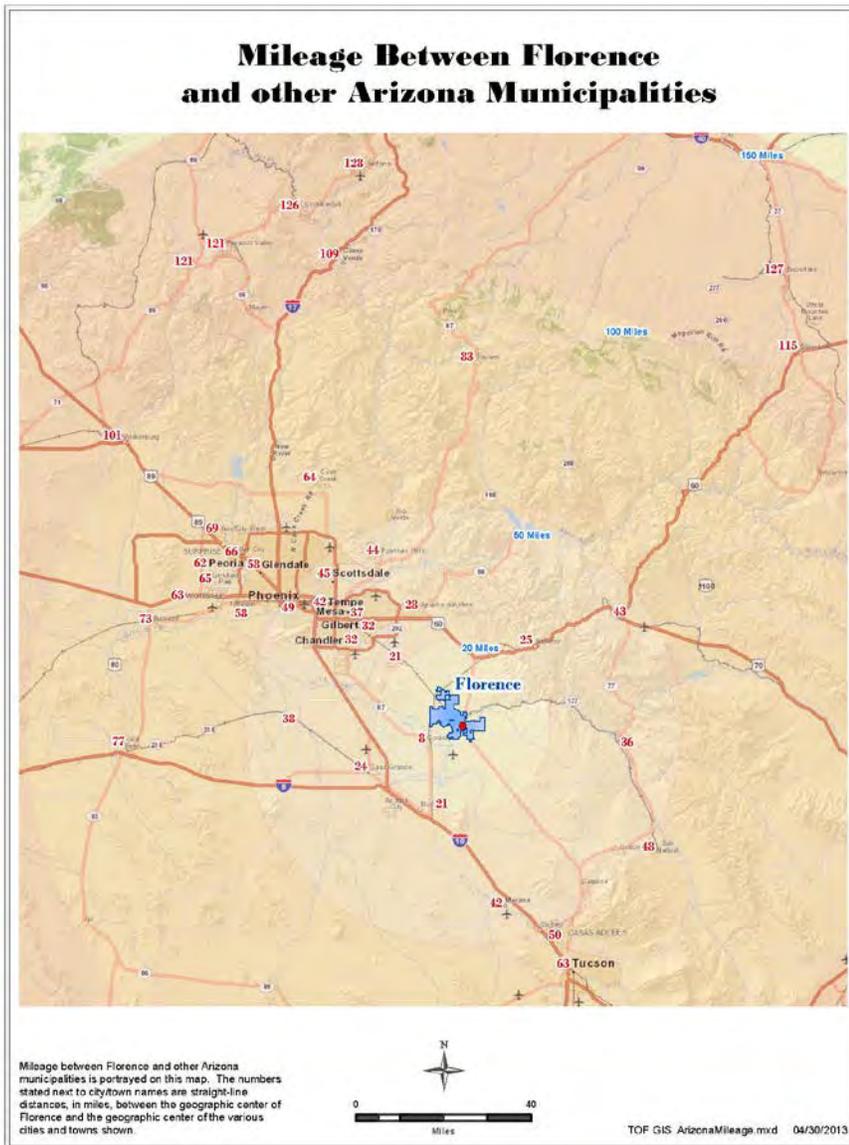


Figure 1: Arizona Mileage Map

<http://florenceopportunities.com/download/maps/Arizona%20Mileage.pdf>

Obtaining a clear picture of the local demographics is somewhat complicated. The 2010 census reports that the population is 25,536 but that only 30% (or 7,836) of the total live in households. The other 70% (or 17,700) of the population are held in state and private prisons.

The 2010 census also reported that there are 5,224 housing units in Florence, 24% of those homes are used for seasonal or recreational use and 12% are vacant (i.e. for sale, rent, or other). The average household size in Florence is 2.35. Local, more recent, data indicate there are slightly more households due to new construction; 58.2% of homes in Florence were built after 1990 (8), and the inventory continues to increase by 150-200 each year (according to a representative of the Pulte Board of Directors). Three retirement communities Florence Gardens (800), Caliente del Sol (857), and Sun City Anthem (869), account for approximately

half (2,526) of the Florence households, therefore there is a significant retiree population during the winter months, but that population wanes in the summer. In 2013, the Town of Florence reported 3,155 households receiving curbside trash collection in January and 2,512 households receiving curbside trash collection in July, indicating over 20% of the population is absent in the summer (only single family homes receive trash collection, apartment households and some others utilize dumpsters). Florence Gardens reports their winter population as 1500 and summer population as 300, indicating 80% of their residents are absent in the summer. The census data

distributes the seasonal/recreational households over the total, not by neighborhood. Estimates below also distribute the seasonal/recreational households over the total households in order to estimate the summer, or stable year-round, population.

Estimated 2013 demographic data, Florence, AZ

Neighborhood	Approximate number of occupied households (n*.87)	Winter population (#households*average household size=2.35)	Summer/year-round population (occupied household*.76*2.35)
Downtown Florence	1813*	4,261	--
Florence Gardens	696 (800*.87)	1,636	--
Caliente del Sol	746 (857*.87)	1,753	--
Anthem Parkside	882 (1014 ^o *.87)	2,072	--
Anthem Sun City	756 (869 ^o as of 7/13*.87)	1,776	--
Totals	4893	11,498	8,738

2010 census total 5224 (households) -800(Florence Gardens)-857(Caliente del Sol)-1483(1883 current Anthem households – estimated 400 homes built 2011-2013)=2084.87=1813

^oAnthem Parkside and Sun City total household figures obtained via personal communication with the Pulte sales office July 11, 2013.

The neighborhoods listed above are concentrated in two parts of town that lie 10 miles apart. The first three neighborhoods (Downtown, Florence Gardens, and Caliente del Sol) can be found along highway 79. The downtown neighborhood is the most established and dates back to the 1870s; there are many historical homes and homes built of adobe. Main Street, in downtown Florence, has a traditional, old-west character, featuring a historic hardware store, saloon, and restored historic buildings. In contrast, the Anthem at Merrill Ranch neighborhood was founded in 2006. This is a master-planned community containing two neighborhoods, one for families and one for retirees.

There are many amenities including a golf course, community centers, pools, parks, and a waterpark. According to a representative of Pulte Homes, the builder, 9,000 to 10,000 homes will ultimately be built. As of July 2013 there are 1,883 homes completed. According to Zillow, the average sale price of a home in June of 2013 in Anthem was \$163,000. In downtown Florence (including Florence Gardens and Caliente del Sol), the average sale price of a home in June of 2013 was \$68,000.

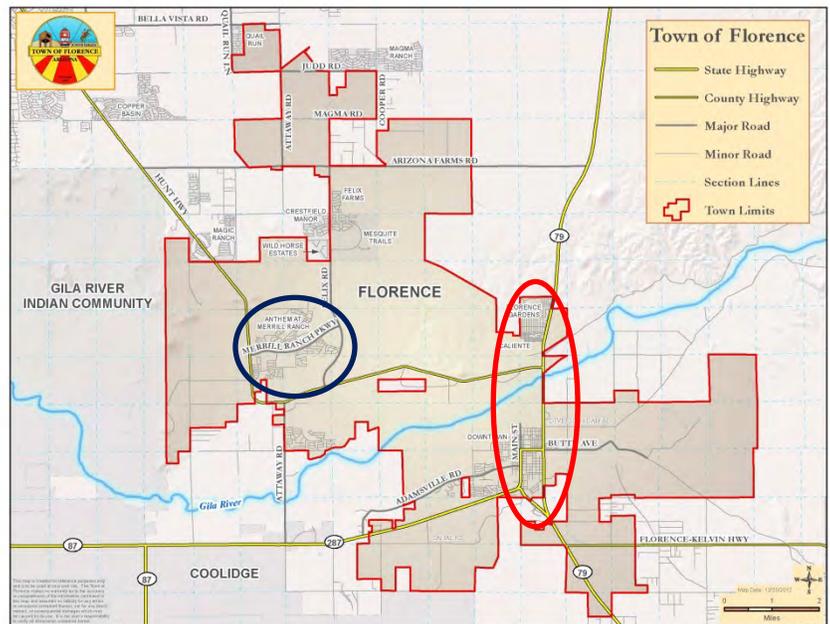


Figure 2: Florence Incorporated Boundary Map (red circle indicates downtown neighborhoods, blue circle indicates Anthem neighborhoods) <http://florenceopportunities.com/download/maps/Incorporated%20Boundary.pdf>

Town of Florence: A rural community in Arizona

The question of whether a locale is considered urban or rural is also one that can be difficult to determine. Many different definitions are used depending on the context. I will outline three different definitions of urban and rural used in Arizona and nationally and apply those definitions to Florence. Understanding whether an area is rural is important because studies have shown that rural residents, as well as low-resource urban residents, suffer the most in terms of access to

healthy foods. As one researcher put it, “[i]n rural America, it will take community action and public policy improvements to strengthen the capacity of rural grocery stores to provide nutritious high-quality and affordable foods” (1 p. 259).

The Arizona Department of Health Services, as well as the State Office of Rural Health, commonly divide the state by its fifteen counties. By this logic, Maricopa County (which includes the Phoenix Metro area) and Pima County (which includes Tucson) are considered urban counties. Pinal County is often grouped together with the other 13 counties and is referred to as rural despite having some very populous areas. As of the 2010 census, the San Tan Valley area in Pinal County, which is unincorporated, had a population of 81,321; if incorporated it would be the twelfth largest city in the state. Currently, the largest incorporated area in Pinal County is Casa Grande (48,571) which is the 17th largest city in Arizona behind cities from two other “rural” counties. Florence’s large institutional population results in placing the town, in terms of population, in a position comparable to Queen Creek (pop 26,361; located in Maricopa County) or Sahuarita (pop 25,259; located in Pima County), when actually it is more aptly compared with Show Low (pop 10,660; located in Navajo County) or Coolidge (11,825; located in Pinal County). There are two main reasons why 13 of Arizona’s counties are considered rural, while the other two are considered urban. First, the two urban counties contain 75% of the state’s population. Second, they are the most densely populated. Arizona is the sixth largest state in the United States and has counties larger than many states. Arizona contains the area to accommodate 10 of the smallest states including South Carolina, West Virginia, Maryland, Hawaii, Massachusetts, Vermont, New Hampshire, New Jersey, Connecticut, and Delaware.

Area, density, and population of Arizona’s fifteen counties

County	Area (sq mi)	Density=# persons/sq mi	Rural Pop (2012)	Urban Pop (2012)	% of state pop
Coconino	18,661	7.19	134,300		2.07
Mohave	13,470	15.08	203,100		3.13
Apache	11,218	6.44	72,300		1.11
Navajo	9,959	10.83	107,900		1.66
Maricopa	9,224	421.15		3,884,700	59.78
Pima	9,189	107.78		990,400	15.24
Yavapai	8,128	26.03	211,600		3.26
Cochise	6,219	21.03	130,800		2.01
Yuma	5,519	37.18	205,200		3.16
Pinal	5,374	72.42	389,200		5.99
Gila	4,796	11.18	53,600		0.82
Graham	4,641	8.03	37,300		0.57
La Paz	4,513	4.63	20,900		0.32
Greenlee	1,848	4.65	8,600		0.13
Santa Cruz	1,238	39.33	48,700		0.75
Total			1,515,600 (25%)	4,875,100 (75%)	100

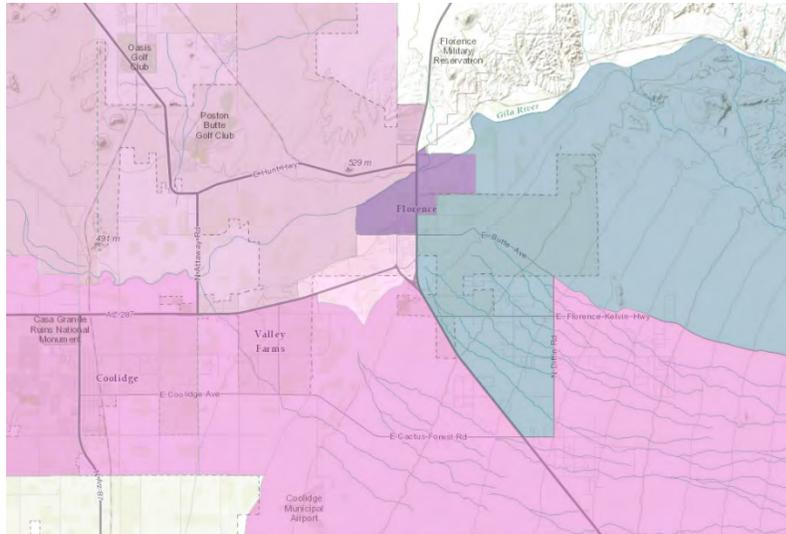


Figure 3: Five Florence census tracts: The two small ones in the middle (dark purple and light pink) are considered urban, the other three are rural according to the USDA.

A second way of examining rural versus urban areas is by examining census tracts. The United States Department of Agriculture (USDA) recently released the Food Access Research Atlas. These data include information about the 1,526 census tracts in Arizona, as well as the rest of the census tracts in the U.S. In Arizona, 15% (232) are classified as rural as “defined by the Census Bureau’s *urbanized area definitions*, where rural areas are sparsely populated areas with fewer than 2,500 people and urban areas are areas with more than 2,500 people. A census tract is urban if the geographic centroid of the tract is in an area with more

than 2,500 people; all other tracts are rural” (7). According to the USDA, Florence is comprised of five census tracts, 2 urban surrounded by 3 rural. A caveat to this definition system is this: the institutionalized population is counted as part of the population for determining rural vs. urban, however if they are removed from the population figures the classification for a tract may change. For example, the dark purple tract in the center of Figure 3 has 6,316 of the 7,218 population living in institutions. If the institutionalized population is removed from the whole, the tract no longer meets the definition of urban. Finally, census tracts do not necessarily follow incorporated boundaries. The southernmost large tract in Figure 3 extends south to the Pinal County/Pima County border and includes parts of Picacho and Eloy. In other words, the five census tracts that include parts of Florence also include parts of other jurisdictions.

**Arizona
Frontier, Rural, Urban and Indian PCAs
2012**

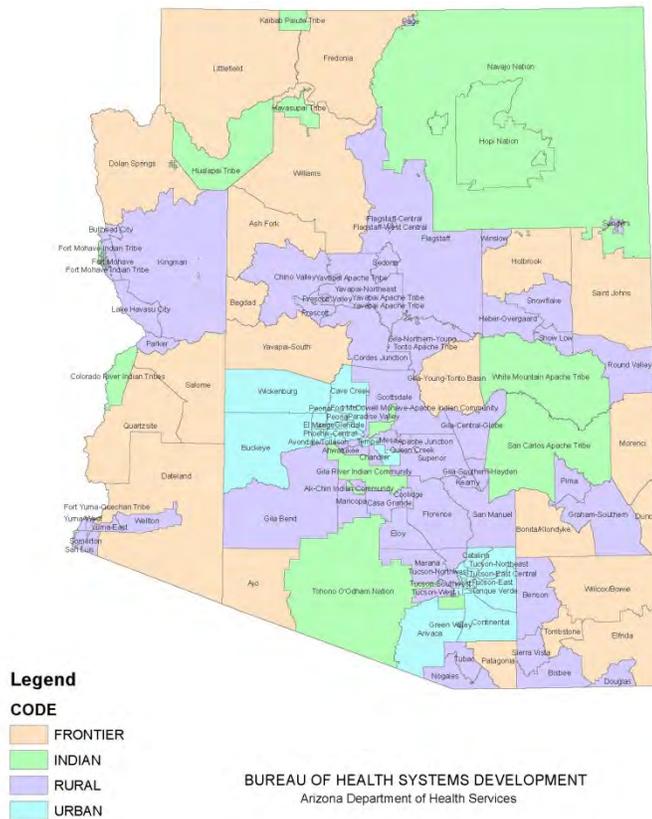


Figure 4: Arizona Department of Health Services Primary Care Areas (with frontier, rural, urban and Indian designations coded by color)
<http://www.azdhs.gov/hsd/data/documents/maps/frontiermap.pdf>

I offer one last definition of urban versus rural, because it is a formal system used by the Arizona Department of Health Services (ADHS). This definition system is based upon medical primary care areas (PCAs) within census county divisions. ADHS examines these areas yearly to determine if the ratio of medical providers to population is adequate or if there is a health professional shortage in an area. The following definitions are used to designate areas urban, rural, frontier, and Indian.

- Urban: All PCAs in Counties > 400,000 where the Census County Division (CCD) is >= 50,000 are coded urban.
- Rural: All PCAs in Counties < 400,000 population are rural if not designated frontier, or Indian. PCAs in Counties > 400,000 population in which the Census County Division population is < 50,000 are coded rural (*Arizona Revised Statutes §36-2174*).
- Frontier: All PCAs < 6 persons per sq mi for latest population estimates are coded frontier
- Indian: All Indian PCAs are designated by tribal land. (9)

A close look at these three classification systems lead me to conclude that Florence is a rural locale and as such, which puts its residents at-risk of having low access to healthy foods.

Access to healthy foods in Florence

Finding existing data about the availability and consumption of healthy food in Florence is complicated by two factors. First, some data are collected at the county level, but not broken down by city/town. Second, there are few data sources that focus specifically on healthy foods. As noted in my plan, I obtained the 2011 Behavioral Risk Factor Surveillance System (BRFSS) data for the state of Arizona. The table below shows the percentage of survey respondents in Florence who reported consuming various healthy foods at different frequencies.

Percentage of Florence respondents reporting consuming various quantities of healthy foods

# of servings per day	Fruit	Green Vegetables	Orange Vegetables	Other Vegetables	Beans/ Legumes
Don't know	3%	0	0	0	3%
Never	3%	3%	6.33%	0	6%
<.5	6%	55%	81%	36%	85%
.5-.99	23%	26%	6.33%	19%	0
1-1.99	39%	10%	6.33%	29%	3%
2-4	26%	6%	0	16%	3%
Total	100%	100%	100%	100%	100%

Source: 2011 BRFSS

Each column of the table above is independent of each other. For example, the 26% of respondents that reported consuming 2-4 fruits each day are not necessarily the same respondents that reported consuming 2-4 vegetables each day. In fact, only 10% of the BRFSS respondents in Florence reported consuming two servings of both fruits and vegetables each day. The USDA’s recommendation is that Americans consume between 4-5 servings of fruits and vegetables each day. Another 6% of the respondents claimed to consume at least one fruit and one vegetable each day. These data are interesting, however the sample of Florence respondents was very small (n=31), therefore the utility of these data are limited. Further, asking residents about their fruits and vegetable consumption does not answer the question of whether they have *access* to affordable, healthy foods including fresh fruits and vegetables.

A second existing data set measures the proportion of restaurants in a county that are classified as ‘fast food’. Some studies have shown that living near fast food restaurants increases the risk of becoming obese (10; 11; 12). The county health rankings website provides this information for all of the fifteen counties in Arizona – the higher the ranking, the lower the proportion of fast food establishments. Pinal County is ranked fourteenth of the fifteen counties with 56% of all food establishment serving fast food (13). The only Arizona county ranking worse than Pinal, was Yuma.

Finally, we turn to the USDA Food Access Research Atlas, which provides the clearest indication of the scope of the problem in Florence by identifying “food deserts.” So what is a “food desert”? The term is used often, but is not clearly defined. The USDA states that there are many characteristics of that can contribute to food deserts, but they identify six measures that are of particular importance.

USDA measures used to identify food deserts

Measure	Definition
Low access .5/10	At least 500 people, or 33% of the population in the tract lives more than .5 mile from a supermarket in an urban area, or 10 miles in a rural area
Low access 1/10	At least 500 people, or 33% of the population in the tract lives more than 1 mile from a supermarket in an urban area, or 10 miles in a rural area
Low access 1/20	At least 500 people, or 33% of the population in the tract lives more than 1 mile from a supermarket in an urban area, or 20 miles in a rural area.
Low income	Any of the following are true: <ul style="list-style-type: none"> • the tract’s poverty rate is greater than 20 percent; or • the tract’s median family income is less than or equal to 80 percent of the State-wide median family income; or • the tract is in a metropolitan area and has a median family income less than or equal to 80 percent of the metropolitan area’s median family income.
Group quarters	Tracts where 67% of the population, or more, live in group quarters
Low vehicle access	A tract where at least 100 households have no access to a vehicle

Most definitions of “food desert” consider three indicators (a combination of the measures above) when looking at the issue of access to healthy foods. The group quarters measure is used to get an estimate of the number of people living in households in the tract.

1. “Accessibility to sources of healthy food, as measured by distance to a store or by the number of stores in an area.
2. Individual-level resources that may affect accessibility, such as family income or vehicle availability.
3. Neighborhood-level indicators of resources, such as the average income of the neighborhood and the availability of public transportation” (14).

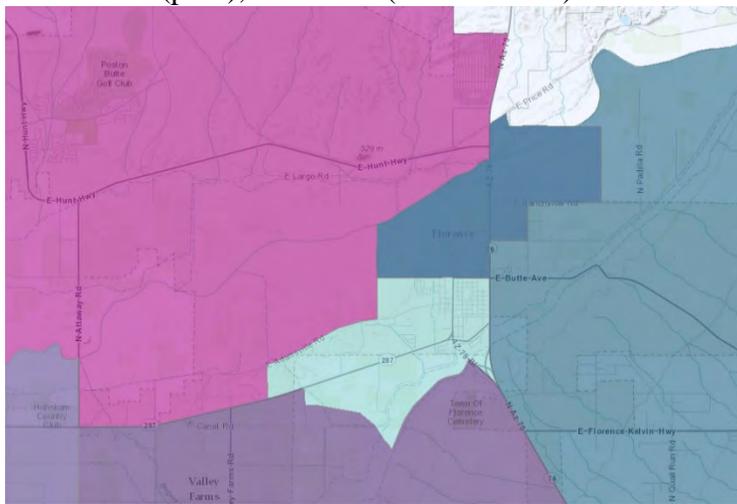
The percentage of rural tracts in Arizona that have low access (1/10) is much higher than compared to the U.S., and the low access tracts tend to be more concentrated in low income areas as compared with the rest of the nation. Additionally, the percentage of rural tracts in Arizona that are low access 1/20 greatly exceeds the national average.

A comparison of Arizona’s low access, rural census tracts as compared to the nation

Description of measure	Arizona	United States
Number of census tracts	1,526	72,864
Number of rural tracts	232	17,568
% of all tracts=low access 1/10	43%	39%
% of rural tracts=low access 1/10	36%	18%
% of rural tracts=low access over 1/20	15%	2%
% of rural tracts=low access 1/10 and low income	24%	8%

Economic Research Service (ERS), U.S. Department of Agriculture (USDA). Food Access Research Atlas, <http://www.ers.usda.gov/data-products/food-access-research-atlas.aspx>.

Florence contains five census tracts, two urban and three rural according the USDA definitions. For the sake of discussion we will call them urban North (dark blue), urban South (light blue), rural West (pink), rural East (medium blue) and rural South (purple). These five tracts can be observed in Figure 5. The lightest tract north of town does not include any households with a Florence address.



observed in Figure 5. The lightest tract north of town does not include any households with a Florence address.

According to the Food Research Atlas, in Florence, all five tracts that contain Florence addresses exhibit some qualities of a food desert except rural East, of which is 93% of the population (11,384/12,149) is incarcerated. Three tracts (urban North & South and rural South) each exhibit multiple food desert characteristics. Rural West has only

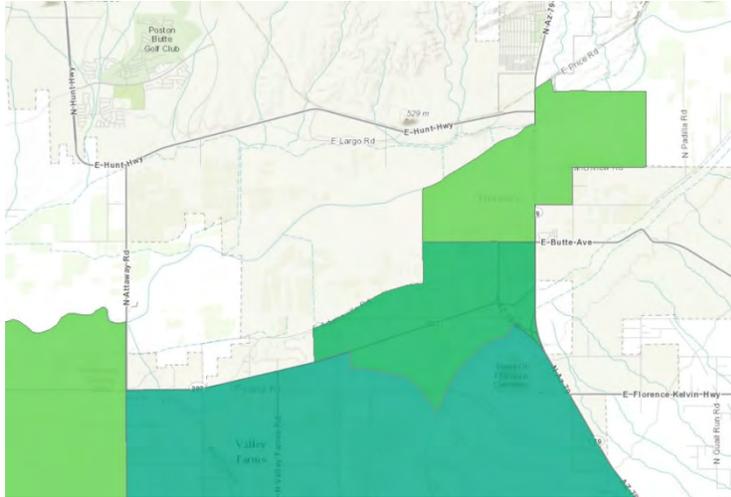
Figure 5: Five census tracts that include Florence households

one characteristic, low vehicle access. This tract is where all three retirement communities and a Safeway grocery store are located. It should be noted that two of the retirement communities are immediately north of the urban North tract. These homes are closer to downtown Florence than the Anthem neighborhood.

Food Desert characteristics in five Florence census tracts

	<i>Low Access .5/10</i>	<i>Low Access 1/10</i>	<i>Low Access 1/20</i>	<i>Low Income</i>	<i>Group Quarters</i>	<i>Low Vehicle Access</i>
<i>Urban N</i>	Yes	Yes	Yes	Yes	Yes	Yes
<i>Urban S</i>	Yes	Yes	Yes	Yes	No	No
<i>Rural W</i>	No	No	No	No	No	Yes
<i>Rural E</i>	No	No	No	No	Yes	No
<i>Rural S</i>	Yes	Yes	No	No	No	Yes

USDA Food Access Research Atlas http://www.ers.usda.gov/data-products/food-access-research-atlas/go-to-the-atlas.aspx#_UfGGGoI2TiM4



The image on the left shows the three census tracts in Florence that have the most characteristics of a food desert according to the USDA Food Access Research Atlas. The characteristics illustrated in this map include low access 1/10, low access .5/10, and low income.

Figure 6: Three census tracts in Florence that have multiple food desert characteristics (urban North=green, urban South=dark green, rural South=blue)

Coalition creation

Beginning in December of 2012 I met with potential community partners at the Town offices, Senior Center, Library, and Anthem Community Center to set up times to hold community meetings to establish a coalition of interested citizens. Beginning in January of 2013, I posted the following flyer in as many places around town as possible. The sites included every food establishment, all medical providers offices’, the Head Start School facility, Town of Florence offices, and the Florence Baptist Food Bank. I also met with key informants at the Florence Unified School District, the Florence Baptist Food Bank, University of Arizona Cooperative Extension, non-profit Future Forward Foundation (FFF), Senior Center and library to understand their concerns about the nutrition environment and share information about this project.

At the end of January 2013, I held the three meetings advertised in the flyer and was invited to attend a “coffee club” gathering at the library. With the permission of the participants I audio recorded all of our conversations. I asked the attendees at all meetings except the “coffee club” meeting, to fill out a written survey. I

One giant cinnamon bun 480 calories **Multiple servings of fruit and vegetables 480 calories**

In Florence... What's for dinner?
If you want to get a bite to eat, here in Florence, where do you go? Do you feel the food offered is healthy? If not, what foods do you wish you could buy?

How far do you have to walk/drive to buy fresh fruits and vegetables? Are you satisfied with the availability of fresh, whole foods in Florence? If not, what changes would you like to see? **The food environment in Florence is currently being developed.** We have an opportunity to help shape it.

Let your voice be heard!
Let's take a look at our food environment! From January – May of 2013 we will survey, take pictures, talk to each other and brainstorm about what we want our local food environment to look like. **If you live or work/volunteer in Florence we want to hear from you!**

THIS WILL BE FUN!

- I promise to bring new, healthy, whole-foods to each and every meeting
- We will start a competition to create the healthiest, most tasty creation!
- You will be a researcher, using your powers of observation and personal insight to inform the process.
- We will work towards tangible goals.
- You do not have to commit much time to this, but you will enjoy the benefits!

MEET WITH LIKE-MINDED NEIGHBORS!
(ALSO LET'S COME UP WITH A COOL NAME FOR OUR GROUP!)

Come eat and chat with your neighbors! Free nutritious snack/meal provided. Convenient times / places for our initial meeting. (You & your children are welcome at all three, but only need to attend one!)

- Florence Senior Center: January 23, 2013 10:30am.
- Anthem community center: January 29, 2013 6:30pm.
- Florence Senior Center: January 31, 2013 6:30pm.

Please send RSVP to ekizer@gmail.com or 928-245-7805 so I can plan how much food to bring!

"Let food by thy medicine and let thy medicine be food." - Hippocrates

About me...

I am an American who struggles with my weight. I have been diagnosed with high blood pressure and high cholesterol in the past. I have taken medications to control those conditions. However, I realized that by changing my diet I do not need the medications. I can control my health through excellent nutrition.

I am a resident of Florence. I have lived here three years and am a mother of a 3-year old. I struggle to prepare healthy meals for my family and we rely on restaurants and convenience foods some of the time. We drive an hour at least every other week to buy items we cannot buy locally. I would like to see the food environment in Florence support healthy eating.

I am a graduate student in public health at the University of Arizona. I am interested in how communities can take control and change their food environments. I have chosen to focus on Florence because it is my home.

928-245-7205 (Verizon cell)
ekizer@gmail.com
Elizabeth Kizer

Figure 7: Flyer included as Appendix A

received 17 written surveys from attendees. In total 31 people attended the meetings and 26 opted to stay involved, receive email updates about the project, and potentially volunteer their time in the future (They became members of the coalition). An additional 10 people who could not attend the meetings but also wanted to be involved, were also added to the coalition roster.

Primary data collection – coalition & community survey:

In each initial meeting held in January of 2013, I asked attendees the following questions:

1. Why did you attend this meeting today?
2. What is the #1 change you would like to see in the Florence nutrition environment?
3. What does “healthy food” mean to you?
4. How far do you drive for healthy food? How often?

The written survey expanded on these questions by asking things like, “Name three specific aspects of our community of Florence that prevent people from eating healthy foods.” There were 15 open-ended questions on the written surveys. A thematic analysis yielded these results:

Community programs and other aspects of the community that support healthy eating:	Aspects of the community that hinder healthy eating:	What should be done to improve the Florence food environment?	What are barriers to changing Florence food environment?	How can we overcome barriers?	Strengths of our community (we can build upon these resources):	Weaknesses of our community:	What does "healthy food" mean to you?	Cities coalition members travel to for food at least 1x/week or more:
AZ Coop Extension nutrition classes at food bank	Abundance of fast food	Bountiful Baskets site in downtown Florence	Abundance of fast food	Collect public opinions or signatures, present to policy-makers	Anthem community center; interest groups; Parkside café	"there is a definite lack of healthy food choices"	"anything you cook yourself at home [from whole ingredients]" not convenient, processed, prepared foods	Apache Junction
Backyard growers	Diabetes education program cut by county	Create a "CSA" Community Supported Agriculture group	Apathy towards health issues	Encourage backyard gardening	Bountiful Baskets	"Things start here and then fizzle" ... "we want sustainability"	"as close to nature as possible"	Casa Grande
Bountiful Baskets	Groceries in Florence too expensive	Create a coalition of backyard growers	Confusing information about nutrition	Find grant funding for a project	Central Arizona College	A town-led farmer's market (or other option) is not being discussed by the council at present	"free from preservatives"	Chandler
CSEP food box program at Senior Center	Healthy menu options at restaurants are not very enticing or diverse	Create a farmer's market that is dependable and made up of local vendors	Each backyard grower does not think they produce enough to sell at a farmers market Farmer's markets in small towns may not move enough volume to make it worth it to some growers	List calories on all prepared food options	Communal meals offered through Florence Gardens and Caliente	Anthem is seen as separate from the rest of Florence	"fresh and a variety"	Coolidge
Diabetic clinic offered by public health department	Limited grocery options	Create an 'interest group' at Anthem Parkside to promote a healthy food environment	Fresh food vendors do not see a market in Florence Growers do not understand the benefit they can provide to the community through a farmer's market	More nutrition education in K-12	Community events - Relay for Life (April 19-20)	Communal meals do not offer choices for special diets and are heavy on red meat	"gluten free"	Gilbert
Dorothy Nolan Senior Center	No real farmer's market	Educate citizens about healthy options, how to cook and prepare fresh foods	Fresh food vendors do not see a market in Florence Growers do not understand the benefit they can provide to the community through a farmer's market	Organize the collection of produce from backyard growers and make it available to community	Diverse population	Conflicting messages regarding nutrition lead to consumer confusion	"healthy food is relative"	Mesa
Florence food bank	Pinal Co Food Mart Land Safeway are too expensive	Expand the Pinal County Food Mart	Lack of accurate info about nutrition	Recruit backyard gardeners	Dorothy Nolan Senior Center	Florence residents do not all feel part of a greater whole	"how many carbs you have in a serving"	Queen Creek
Florence Hospital @ Anthem	Pinal Co Food Mart offers limited choices, limited whole grains & produce	Full-size grocery store in downtown Florence	No public transportation	Utilize existing state/fed programs	Existing 'farmer's market' on Main St.	Locally produced food is not abundant Many families do not know how to prepare and/or preserve fresh fruits and vegetables	"locally grown and fresh out of the garden"	San Tan Valley
High School agriculture sciences garden	Poor access to fresh produce in Florence	Have new restaurants that promote healthy eating	People are used to leaving town to shop		Florence is the Pinal County seat Florence Unified School District Agriculture Sciences Program	No good communication method that reaches all residents	"locally produced eggs"	
Local farms	Poor access to healthy grains	Healthy fast food options	Perception that Town Council is not supportive of change		Future Forward Foundation	Rivalries & feuds exist between factions & families - can prevent people from working together	"meat locally grown and fed on local plants" "organic food," being aware of the pesticide levels in fresh foods and trying to eat "clean" not "dirty" food	

Figure 8: Results from January 2013 initial coalition meeting discussions and written surveys (page 1)

Community programs and other aspects of the community that support healthy eating:	Aspects of the community that hinder healthy eating:	What should be done to improve the Florence food environment?	What are barriers to changing Florence food environment?	How can we overcome barriers?	Strengths of our community (we can build upon these resources):	Weaknesses of our community:	What does "healthy food" mean to you?	Cities coalition members travel to for food at least 1x/week or more:
Mormon/LDS community		Increase access to cheap, healthy grocery choices	Population may be too small		Local "master gardener" and many backyard growers	Town Council reputation is "good old boys" club	"raw and unprocessed"	
Most restaurants offer salads		Increase access to organic foods	Population variation due to winter visitors		Pinal County Food Mart	We are losing economic resources to other cities and towns that offer more food choices	choosing the best option from a menu	
Safeway's produce		Increase the number of backyard growers	Water is expensive, might discourage people from gardening		Pinal County Health Department is in our "backyard"	Winter visitors may not be as involved or invested in the community	fresh food fresh food found around the perimeter of the grocery store	
Subway		More healthy choices at restaurants			Prison gardens			
WIC (Women, Infants, & Children)		Organize Safeway aisles so that all organic choices are together			Residents interested in building a healthy food environment		from a garden	
		Petition Pulte to consider community input in future food environment decisions			Safeway		Low calorie foods	
		Petition the Town Council to support positive change in the food environment			Seniors		Meals made to standards such as those used by the Senior Center	
		Provide resources to help people find and prepare healthy foods			Students		staying away from fast food	
		Put excess locally produced food to good use			Sun City community garden			
		Rate restaurant healthy menu items and produce a guide for residents			UA Cooperative Extension			
		Start a "food share" program that combines community service and healthy eating			Winter visitors bring economic power			
		Start a smoothie bar with fresh/frozen fruits and veggies						
		Street fairs featuring local harvests, food demonstrations, cooking classes						
		Student supported eatery using student chefs and nutrition students from CAC and/or high school						

Figure 8: Results from January 2013 initial coalition meeting discussions and written surveys (page 2)

I completed the above thematic analysis in February of 2013. The statements highlighted in yellow were made by at least two people. From the information gathered at these meetings, I drafted a community survey. The goal of the community survey was to identify which of the proposed changes proposed by the coalition were popular with a wider sample of community members. I circulated the draft survey to the coalition and my faculty advisors via email so that it could be improved and edited. The final survey was translated into Spanish. By the middle of February 2013 the community survey was made available to the public electronically (via Survey Monkey) and in print (at the Senior Center and Library) both in English and Spanish. From mid-February through mid-April, members of the coalition and I collected surveys from members of the public in person. I collected surveys from clients at the Florence Baptist Food Bank and the Pinal County Health Department, as well as from participants of the local Bountiful Baskets cooperative. Bountiful Baskets is a food cooperative that operates in 22 states. In Arizona, the cooperative operates in 81 cities. Participants contribute weekly through an online ordering process and their produce is delivered to a designated site on Saturday morning. In Florence, the cooperative site is located in the Anthem community center parking lot. The complete community survey included 21 multiple choice and open-ended questions. It is included in this report as Appendix B. A total of 155 surveys were completed by community members. The open-ended questions on the survey included a space for individuals to include their email addresses if they wanted to become involved in efforts to improve the Florence nutrition environment. Many survey-takers provided their email addresses. This is one way that membership in the coalition grew to 59 (as of August 2013).

Community survey respondents' characteristics

Home location	Work Location			Total
	Florence	Retired	Other	
Anthem	16	16	15	47
Caliente/Florence Gardens	3	18	1	22
Downtown Florence	13	15	5	33
Other/Cactus Gardens	14	12	5	31
None of the above	14	3	1	18
Total	60	64	27	151

Analysis of the data from the community survey was done using StataIC 12 software. Respondents were asked to rate each potential change to the nutrition environment on a 4-point scale - a score of 1 indicating they did not favor the option, a score of 4 indicating they strongly favored the option. The following chart shows the average (mean) score of each option among all survey respondents. The column labeled n= is the number of people who answered this question on the survey, the standard deviation (Std Dev) is a statistical measure to show how much respondent scores deviated from the average (mean). In other words, the average score for a full grocery store in downtown is 3.27, but the margin of error ranges from 2.36-4.18. There were 14 options listed on the community survey. When considering all respondents the most popular potential improvements to the Florence nutrition environment were getting a full grocery store in the downtown area, starting a farmers' market, having new dining options, expanding healthy menu options at existing restaurants, and producing a menu guide that would point out healthy choices at existing restaurants.

Mean scores for each option among all respondents

Option	n=	mean	Stnd Dev
Full grocery DT	152	3.27	0.91
Farmers' market	151	3.24	0.8
New dining options	147	3.09	0.98
Expand healthy menu options	149	3.03	0.88
Menu guide	148	2.83	0.97
Student supported eatery	146	2.74	0.97
Expand Pinal Food Market	145	2.71	1.04
Bountiful Baskets	151	2.5	1.11
Community coop	149	2.44	1
Smoothie bar	149	2.41	1.11
Class on backyard gardening	148	2.35	1.21
Expand organic @ Safeway	148	2.24	1.06
Interest group	149	2.03	0.95
CSA	151	2.01	1.05

Because respondents were asked to specify where they lived and worked, we can look at these data in another way. We can compare the scores of respondents living closer to downtown to those living near Anthem, or we can compare the scores of retirees to respondents in the workforce. When we break down the scores this way, we can see that different groups favor different options. The **relative risk (RR)** statistic is a way to compare an effect in two different groups. For our purposes, this statistic is the probability of one group being in favor of an option versus another group. For example, if the relative risk is two, the group was two times as likely to favor the option over the other group. If the relative risk is one, there is no difference between the two groups; they both favored the option equally. A second statistic, the **odds ratio (OR)**, is a measure of the effect size. In this context, it shows the odds of favoring an option in one group divided by the odds of favoring that same option in the comparison group. Looking at the odds ratio in conjunction with the relative risk statistic tells us how strong the association is. If the odds ratio is one, or less than one, there is not much strength of the association.

Relative risk (RR) ratios and odds ratios (OR) of various options between Anthem and non-Anthem residents

	RR of non-Anthem residents favoring option versus Anthem residents	OR of being interested among non-Anthem residents	RR of Anthem residents favoring option versus non-Anthem residents	OR of being interested among Anthem residents
Full sized grocery downtown	1.34	4.94	0.67	0.2
Bountiful baskets	1.3	1.67	0.79	0.6
Expand Pinal Food Market	1.16	1.52	0.86	0.66
Student-supported eatery	1.07	1.22	0.93	0.82
Farmers' market	1	1	1	1
Backyard garden class	0.98	0.95	1.02	1.05
Expanded healthy menus	0.96	0.8	1.05	1.24
Interest group	0.9	0.86	1.11	1.17
Community cooperative	0.9	0.8	1.11	1.25
Smoothie bar	0.89	0.76	1.13	1.3
Menu guide	0.81	0.46	1.23	2.18
New healthy dining	0.73	0.44	1.17	2.28
CSA	0.59	0.46	1.7	2.2
Expand organic @ Safeway	0.5	0.3	1.96	3.28

Looking at the table above there are a few data points to highlight. Residents not living in the Anthem neighborhood, living in or near the Florence census tracts earlier identified as being food deserts are:

- 1.34 times as likely to favor a full-sized grocery store in the downtown area (Also, note, the OR is 4.94, meaning that the odds of non-Anthem residents favoring this option are 4.94 times greater than the odds of Anthem residents favoring this option),

- 1.3 times as likely to favor a Bountiful Baskets delivery location downtown (note the OR of 1.67, meaning the odds of non-Anthem residents favoring this option are 1.67 times greater than the odds of Anthem residents favoring this option),
- are slightly more likely to favor expanding healthy options available at the Pinal Food Market corner store as compared to residents in the Anthem neighborhood (where Safeway is located).

Residents living in Anthem:

- are almost two times as likely to favor an expanded organic section at Safeway,
- 1.7 times as likely to favor the ability to subscribe to a CSA (community supported agriculture) membership,
- are 1.23 times as likely to favor a healthy eating menu guide,
- are slightly more likely to favor new dining options and a smoothie bar as compared to all other Florence residents.

All Florence residents generally favored the following options equally:

- establishing a farmers’ market,
- backyard gardening classes,
- expanded healthy menu items at existing restaurants,
- a student-supported eatery,
- a community interest group focused on healthy eating,
- a community cooperative.

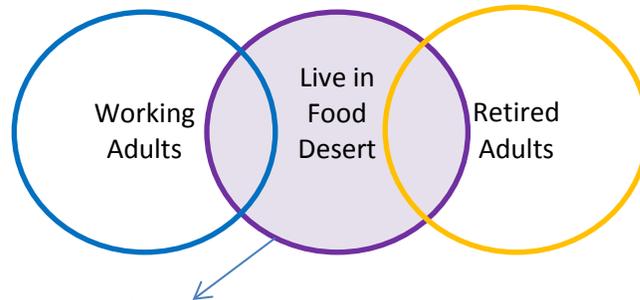
There were also some variations between what retirees and working employees favored. In general, working employees were more likely to favor more options, while retired employees were only slightly more in favor of a healthy eating interest group and a healthy eating menu guide. Working employees were more in favor of expanding the healthy options available at the Pinal Food Market; subscribing to a CSA; participating in a community cooperative; participating in backyard gardening classes; eating at a student-supported eatery, smoothie bar, new restaurants or current restaurants with expanded healthy menus; and shopping at a full-sized grocery store downtown or an expanded organic section at Safeway.

Relative risk (RR) and odds ratios (OR) of favoring various options between working and retired employees

	RR of retired employees favoring option versus working employees	OR of being interested among retired employees	RR of working employees favoring option versus retired employees	OR of being interested among working employees
Interest group	1.2	1.31	0.83	0.76
Menu guide	1.14	1.58	0.88	0.63
Farmers' market	1	0.94	1	1.06
Bountiful baskets	0.98	0.95	1.02	1.05
Expanded healthy menus	0.94	0.73	1.07	1.36
New healthy dining	0.93	0.74	1.07	1.34
Full sized grocery downtown	0.93	0.63	1.07	1.58
Smoothie bar	0.81	0.63	1.24	1.58
Student-supported eatery	0.81	0.56	1.23	1.79
Expand organic @ Safeway	0.76	0.65	1.32	1.54
Backyard garden class	0.72	0.53	1.39	1.89
Community cooperative	0.71	0.5	1.42	2
Expand Pinal Food Market	0.68	0.34	1.47	2.9
CSA	0.53	0.41	1.9	2.44

Anthem residents are generally the most affluent residents of Florence. The Anthem neighborhood is not located in a food desert, due to the presence of a Safeway grocery store.

The greatest disparity in terms of the availability of healthy food is concentrated in the downtown area. The retired population and other residents of Florence not living in Anthem are most at risk of suffering as a result of the disparity. It is prudent to give these groups' preferences priority in any plan designed to reduce the disparity.



The opinions of this group should be given the most weight

Combining the data reported from all three of the above tables, I would offer the following prioritization scheme for the fourteen options in the survey:

1. High priority items – increase access to healthy foods in food desert parts of town
 - a. Research and seek to attract a full-sized grocery store in downtown Florence
 - b. Establish a Bountiful Basket's cooperative location in downtown Florence
 - c. Take steps towards the establishment of a farmer's market
 - i. Establish classes/support for backyard gardeners
 - d. Expand healthy options available in town
 - i. Pinal Food Mart
 - ii. Existing restaurants
2. Medium priority – encourage healthy choices and provide education
 - a. Establish a healthy eating interest group
 - b. Establish a healthy eating menu guide for area restaurants
 - c. Research and seek to create a student-supported eatery
3. Low priority – expand availability/choice of healthy foods in all parts of town
 - a. Expand the organic section at Safeway
 - b. Establish a CSA (community supported agriculture) membership/subscription
 - c. Seek to attract new restaurants
 - i. Smoothie bar
 - ii. Other restaurants with healthy menu items

Primary data collection – photo voice project

The goal of the photo voice project was to collect information about how youth in Florence perceived their nutrition environment. During the school year, the Florence High School Agriculture Sciences teacher has students work on a garden project located in the heart of the downtown area and in the public view. In speaking with people about community assets, this project was mentioned multiple times. I contacted the teacher and we (and my faculty mentors) developed an optional project that high school students could complete for classroom credit. I also met with the school superintendent a number of times to learn and apply the guidelines for

the permission slip that would go to the parents. The permission slip and assignment guidelines can be found as Appendix C & D respectively at the end of this report.

The project did not work as expected. In total, I received 79 pictures from three female students taken in April of 2013. Only one student attempted to label the photos in accordance with the directions provided.



Figure 9: Florence Unified School District Administration building

In retrospect, the project instructions were too complicated for freshman and sophomore high school students. It appeared the teacher tried to simplify the instructions for her students telling them they could photograph what they were eating at each meal, because these are the types of photos I received. A second problem with this project was technological. The students were supposed to utilize the cameras on their phones to take pictures of the nutrition environment and then create PowerPoint

(or other software) presentations of the pictures with labels. However, the students were unable to transmit the pictures from their phones to their school-issued laptops because the laptops would not allow media devices to be plugged in. A couple of students emailed the pictures to themselves, but then did not completely follow the instructions for labeling, so only limited data were collected.

Though I did not collect the quantity or quality of data I hoped for, I was still able to conduct a thematic analysis of the photos, make observations, and identify themes. One observation comes from one student's photos showing the school lunch offered on two different days of the same week. The school lunches do not appear to be very healthy. They consist of fried foods, white



bread, processed meat slices, and very limited quantities of fresh, whole, foods. On the positive side,



there is a small fresh fruit cup and the potato chips are baked.

These photos reminded me of a conversation I had with school administrators prior to the start of the project. They stated their lunch program had received positive notice from the USDA.

However, when I searched the HealthierUS School Challenge (15) I was unable to find any Florence schools listed. Despite repeated

attempts, I was unable to meet with the individual responsible for the Florence Unified School District school lunch program to clarify this issue. These were the only two photos clearly capturing an aspect of the high school's nutrition environment. Many of the other photos were taken in the students' homes or the place was not evident.

One of the themes that emerged from the photo review was the emphasis on sugar-sweetened snacks and foods. In total, 40% of the pictures showed candy, sugary cereal, granola bars or sugar-sweetened oatmeal. For each individual student's collection of photos, the percentage of pictures showing sugar-sweetened foods was 25%, 33%, and 48%.



The student providing the photos of the granola bar and oatmeal labeled these foods as “healthy food choice[s].” A quick internet search for the nutritional information for these products showed both products have sugar listed as the second ingredient and both have 13g of sugar per serving.

Another noticeable theme was the paucity of photos of whole fruits or vegetables. One student provided photos of apples, bananas, and salads and a second student provided one photo of a banana and one photo of a salad. In total 10% of the photos included any whole fruits and/or vegetables. Here are samples of photos including whole produce:



Finally, students provided a number of pictures of processed, fried and/or packaged convenience foods. Prepared meals, when it was not clear whether they were homemade or from a box, were not counted in this total. However, there were a number of photos where it was clear the food was either from a fast food restaurant or made from processed ingredients. 19% of the pictures clearly fit into this category.



Though I did not collect as much information as I had hoped, the data I did collect seemed to reflect national statistics. Namely, that from 1996 through 2009, only 23% of Americans are consuming the recommended quantities of fruits and vegetables (15) and they are relying on processed food high in macronutrients. Secondly, that added sugar is accounting for a large

portion (16%) of adolescents' daily caloric intake, with 40% of those calories coming from beverages (16).

A final observation is that many of the snack foods and candy photographed by the students are sometimes available in vending machines. I was unable to conduct an audit of the school vending machines, so I do not know if the students were obtaining the convenience foods in this way. The Nutrition Environment Measurement Survey – Vending (NEMS-V) instrument would be appropriate for this purpose (18). If future efforts would center on this particular nutrition environment, I would recommend beginning by completing an audit of the vending machines.

Primary data collection - interviews

From January to July of 2013, I spoke with as many people as I could about what I was doing and asking them what they thought about it. I also directly contacted some community leaders that are integrally involved in some aspects of the nutrition environment. I also wanted to learn about some of the community resources identified by the coalition, so I contacted some individuals simply to gather information. I took notes on these conversations and will report on those that are most relevant.

Anthem Parkside at Merrill Ranch

One of the first groups I contacted was the representatives of the Anthem community. Specifically, I approached the community manager of the Anthem Parkside Home Owners Association (HOA) and a member of the Pulte Board of Directors. Pulte still controls the HOA because the community is still under construction. I started here because it is where I live, but also because Pulte has invested significant resources in the region. Further, the package being sold to new homeowners includes an active and healthy lifestyle, so it seemed that a project to improve the nutrition environment would fit well with their product. The community is master-planned with a network of walking paths and other amenities designed to promote activity.



Figure 10: Anthem community center

There is a small strip mall in front of the main entrance to the community where the only grocery store in Florence is located. The plans for the Anthem community include a restaurant, though these plans are vague. Also the community has many resources that could be used to positively affect the nutrition environment such as meeting rooms and licensed kitchens. I am familiar with these amenities because I have access to them as a resident. Unfortunately, both the Anthem Parkside HOA and Pulte were unapproachable. I explained, in writing and in

person, that I was conducting an assessment of the nutrition environment as part of my graduate studies in public health at the University of Arizona. I asked if they would be willing to allow me the use of their meeting rooms without cost and I asked if they would allow me to advertise meetings through the online “portal.” They responded that they could not legally be involved with my project and that, as a homeowner, I could request a meeting room like anyone else, but I had to pay the fee. I asked if I could interview a member of the Pulte Board of Directors to better understand how their plans would impact the nutrition environment and I was directed to a scheduled public meeting where a member of the Pulte Board of Directors, Scott Turner, would be available for questions. I did attend the meeting and while I gained some information about the history and finances of the community, the rate of growth, and some future plans, I did not learn anything of substance about the restaurant plans, nor was I able to discuss my project with Mr. Turner. One thing I did learn is that community members can have an influence on the builder’s plans. Mr. Turner stated that the community garden in place in the Sun City (age-restricted) section of the community was not in the original plans, but homeowners successfully petitioned them to build it. A second amenity, a dog park, was also not in the original plans but is now under construction due to homeowner requests.

Anthem Sun City at Merrill Ranch

The community garden in the Sun City neighborhood of Anthem is resident run by residents. A small placard placed at the entrance of the garden provided contact information of a resident who volunteers to coordinate the garden. I called this resident to obtain more information about this important community resource. The garden is not coordinated by the Anthem Sun City HOAs, although the water is provided as part of a gardener’s fees for a plot. Gardeners ‘police’ each other and ensure everyone is keeping up their portion. There are 42 plots, each 4 feet by 32 feet. Residents that want a space pay \$40 per year. Pulte installed the infrastructure, including a perimeter fence, soil improvements, walking paths, and underground drip lines. In response to my question about the quantity of produce produced, the informant stated a great deal is produced and that the produce that is not given away to friends is generally donated to the Florence Baptist Food Bank.

Florence Baptist Food Bank

The Florence Baptist Food Bank is run by and from the Florence Baptist Church. Art Varela is the Director of the program. When I first approached him in January of 2013, they had just lost their partner, United Food Bank (19) due to philosophical differences in the administration of the program. This meant that they were unable to continue to glean near-expired foods from local grocery stores in Pinal County. Mr. Varela was unsure how they would continue to provide food boxes to 90-100 families every Monday and Wednesday. Since then they have developed a partnership with other faith-based groups to obtain food. Participants are asked to make a small donation for the food boxes to offset the



costs associated with obtaining and transporting the food from the greater Phoenix area. Mr. Varela relayed many stories of need, but none illustrates the food insecurity problem in Florence better than a real phone call he took during one of my visits. The phone call was from the local police department. They were calling to obtain a food box for a family who had multiple children. The children were hungry and the only thing in the house for them to eat was dog food. Mr. Varela told me that he gets these types of calls routinely and that the church always finds a way, with God's help, to meet people's most basic needs.

Mr. Varela graciously allowed me to hand out community surveys on a food box day. I was able to talk to many residents about how they obtain food, where they shop, and what they would like to see in Florence. Many people in the food box line were without transportation and they told me stories about sharing rides to nearby Coolidge to go to Wal-Mart. Most people stated they did not shop at the local corner store because it was too expensive. One gentleman told me how he "ate like a king for dinner" all week on \$20 by making a large homemade pizza with many toppings and having two slices each night for dinner. Everyone I spoke with said the food boxes supplemented their groceries each week. They also pointed out that it was often hard to make a meal with the items in the box, because they do not necessarily go together. I noticed that there were many high sugar, high fat items from the bakery provided to participants.

The University of Arizona Cooperative Extension works in communities across the state on many programs, but one local program came up often in my conversations. Jenny Williams and Esmeralda Castillo visit the Florence Baptist Food Bank each week to provide nutrition education classes. The classes are open and free to the public. The educators try to tailor their nutrition information to items that are available in the food boxes on the day they are there and provide some healthy recipe ideas while still following their curriculum. When I spoke with them in January, they were also interested in trying to start a raised bed garden on church property.

The Future Forward Foundation

The Future Forward Foundation (3F) is a non-profit organization established in 2012 for the betterment of communities in Pinal County. Their office is in downtown Florence. Lina Austin, President and Executive Director, heard about my project in January and called me to set up a meeting. At that point, they had painted a number of buildings in/around the Historic Downtown area of Florence to reduce blight, but they were planning their next project, called "Seed the Future," a backyard gardening initiative. Their goal is to establish a farmers' market, but they



recognize Florence does not have enough local farmers. They said all of their efforts were going into trying to get more growers in the area. One barrier to backyard gardening is the cost of water. Ultimately, they obtained funding to set up ten backyard gardens on properties in/near Florence. Recipients of gardens were simply willing community members who agreed to replant their gardens in the spring of 2014, participate in the planned

farmers' market in 2014, attend two educational classes, and put up a 3F sign in their front yard. In exchange, they received an irrigation system, soil improvements, seeds, and labor (at an approximate cost of \$500/garden). In April, 3F sponsored a tour of the gardens for interested community members like myself. They accomplished a great deal in a very short time. 3F is a very action-oriented group. Many of my questions to Ms. Austin were about how they were measuring their successes; however, they did not attempt to collect any data about the gardens' yields or the successes of various gardeners. An evaluation program could contribute to their future success by documenting the progress they have made so that they can present data to potential funders and noting areas where they could make improvements to their program.



Town of Florence

The Economic Development Coordinator at the Town of Florence, Scott Bowles, is also interested in improving the local nutrition environment, and especially improving the commercial district, in order to attract other businesses to the area. Currently, he is working collaboratively with other economic development entities to improve the Pinal Food Mart. This business in downtown Florence has the most potential to evolve into a small grocery store. Though it is currently marketed as a liquor store, inside there are grocery aisles, cold cases, and even a small meat counter. The location of this store is ideal; it sits on an important commercial corner in Florence. The current project will improve the store's façade and signage.



Laura Feliz, the Dorothy Nolan Senior Center coordinator, was very gracious in allowing me access to the facility for holding community meetings and circulating community surveys. Many of the coalition members complimented the food program at the senior center, though a couple of seniors stated that the food served did not meet their dietary needs. The senior center does not accommodate special diets, such as

Figure 10: Dorothy Nolan Senior Center

vegetarian, vegan, or gluten-free. The senior center does try to promote the consumption of fresh produce. One day, when I was visiting I noticed a table full of fresh fruits and vegetables. When I asked what it was, I was told that the produce would be used for Bingo prizes! I watched as seniors who won at Bingo, walked up to the table to select their choice of available produce. There was enough produce so that everyone would win some, however, the earlier the win, the greater the choice of items. I was told that an employee would drive to Apache Junction periodically, to a market known for low cost produce to purchase the produce for the seniors. Finally, the senior center also provides periodic transportation to Safeway (10 miles away) and to grocery stores in Coolidge (10 miles away), the closest nearby town.

The Town of Florence library staff were very friendly, approachable, and supportive about this project. Rita Marquez, a librarian, was my primary contact and she graciously allowed me the use of the library meeting room on several occasions. Additionally, she invited me to speak at a monthly “coffee club” meeting to discuss the project and recruit additional coalition members. The staff allowed me to meet and work with community volunteers in the library and they even served as a drop off location for both community surveys and the Nutrition Environment Measurement Surveys (NEMS – discussed below). Ms. Marquez maintains a health focus in the topics discussed by the coffee club and she invites guest speakers each month that support that vision.



Bountiful baskets cooperative

As a resident of Anthem, I became aware of Bountiful Baskets in June of 2012. I participated on a monthly basis consistently for about six months before I became a site coordinator. Participants contribute \$16.50 through an online ordering system weekly between Monday and Tuesday in order to receive two baskets of fresh produce (½ vegetables and ½ fruit) on Saturday morning at the pick-up site. Beginning in December of 2012, I started asking the coordinators if I could circulate flyers for the initial coalition meetings in the baskets. They allowed me to do so. In February 2013, the primary site coordinator, Nikki, approached me and said she was looking for a new partner coordinator because her previous partner was moving away from the area. She asked if I would be interested in becoming a site coordinator. Nikki explained she had been involved in the cooperative for many years and needed a break from coordinating the site. I agreed to be trained as a coordinator and then Nikki and I identified two other individuals that were trained to serve as back-ups. In March and April, I collected community surveys from participants at the Bountiful Baskets site in Florence. After observing the site as a coordinator for eight months,

it is clear that there are a core group of regular participants who keep the site going. There are a couple of residents from downtown Florence who regularly support the site, but many of the participants live closer, in Magic Ranch or Anthem. The Volunteer Regional Coordinator for

Arizona took over Area Coordinator duties for Pinal County in September of 2013. A request to open a new site in downtown Florence is being considered. Currently the Anthem site functions every other week. We are requesting a second site be established downtown Florence in the Senior Center parking lot in the off week for the Anthem site (we hope that both sites will serve Florence).

Coalition members

Of course, I have had the opportunity to get to know a number of coalition members quite well through activities related to this project. They are all health-conscious, civically-minded citizens who work or live in Florence and would like to see improvements made to the nutrition environment. Though I would like to recognize a number of people specifically, I have not obtained every person's permission to publish their names or specific efforts. As a group, they are caring for animals, gardens, and children in Florence. They are active members of various churches in the community. They circulated surveys and volunteered their time to attend meetings for this project. Many volunteer their time to support the local Bountiful Basket cooperative site in the Anthem neighborhood even though they live closer to downtown Florence. Some coalition members only live in Florence for half of the year, they hail from Canada or other US states. Through their networks and insights, they have opened my eyes to the wealth of resources Florence has. Two coalition members, residents of Florence Gardens, helped me gain entry to a neighborhood community meeting in order to circulate the community surveys. One of those women, Denise Kollert, secured a meeting room in the Florence Garden's facility for us to use as a training site for the NEMS project. Ms. Kollert, and her husband, Larry, also have done a great deal of work trying to establish a Bountiful Baskets cooperative site in downtown Florence in the senior center parking lot. Though that has not happened yet, it is likely that her efforts will pay off in the near future. Another coalition member is a long-time Florence resident who has a great deal of land and experience farming. He would like to start a CSA and has an intriguing idea about collaborating with the prisons for labor. This particular coalition member would need assistance in setting up the business side of the operation, he feels very confident in his farming/production abilities.

Primary data collection – Nutrition Environment Measurement Survey

In March 2013, I applied for an Arizona Area Health Education Center (AHEC) small grant to conduct a formal survey of the nutrition environment in Florence using the Nutrition Environment Measurement Survey (NEMS) tools. I was awarded the grant at the end of April and started work in May 2013. I completed an online, twenty-hour training through the University of Pennsylvania (20). To be accurate, there are two NEMS surveys, one for restaurants (NEMS-R) and one for stores (NEMS-S). Both of the NEMS surveys collect information about many aspects of the nutrition environment. The NEMS-R measures the availability of healthy items on both adult and children's menus, compares pricing between healthy and non-healthy options, and identifies barriers to, and facilitators of, healthy eating. The NEMS-S measures the availability of healthy food options, compares prices between healthy and non-healthy options, and measures the quality of healthy, fresh, foods.

I asked the coalition members (via email) if anyone wanted to volunteer to become a NEMS rater. Within hours of sending the email, seven individuals volunteered. Ultimately, one of those people dropped out, so I worked with six community volunteers. The community

electronically reviewed an additional PowerPoint presentation and completed an additional fieldwork exercise at a store outside of Florence where I had completed my fieldwork. Having these raters rate a store that I had also rated, gave me similar insight into the adequacy of their training. Though these two volunteers spent more time in training, they each increased their knowledge of the nutrition environment by critically appraising multiple types of food establishments.

The surveys themselves are very extensive. For both the NEMS-R and NEMS-S, raters fill out a cover sheet with information about the store and the date/time that the survey was completed. The store or restaurant IDs and the rater IDs are coded for analysis. The NEMS-R tool is 14 pages long and the NEMS-S tool is 8 pages long. The NEMS-S tool collects information about the following eleven food categories:

1. Milk
2. Fruit
3. Vegetables
4. Ground Beef
5. Hot dogs
6. Frozen dinners
7. Baked goods
8. Beverages
9. Bread
10. Baked chips
11. Cereal

The foods available in each of these categories serve as indicators for other food categories. In other words, although this list does not include every possible food type, one could detect a pattern by looking at these food categories and identifying whether the store carries, or does not carry, healthy options for each. For example, if the store does not carry healthy options for any of these it is unlikely they would carry healthy options for another category of food, like cheese or pasta. The authors of the NEMS-S chose these specific food categories for multiple reasons, for instance hot dogs are a very popular food choice in the United States, so they compared the availability of full fat hot dogs to reduced fat hot dogs. In the fruit category, researchers identified the 10 most popular fruits and measured availability, cost, and quality. In scoring the surveys additional points are awarded for the quantity of healthy options available, the reduced or equal cost for healthy options, and good quality. Negative points are assigned for higher cost for the healthy option, and low points are awarded for few healthy options.

The NEMS-R tool measures the following information:

- nutrition information available on websites, take-away menus, and site menus;
- presence of a salad bar;
- signs, banners, promotional material encouraging/discouraging healthy eating;
- specific food items such as baked chips, whole grain bread, 100% fruit juice, & low-fat milk;
- healthy entrée menu items;
- main dish salads & dressings;
- presence of supersizing or all-you-can-eat offers;

- pricing;
- kid's menus.

The NEMS-R tool has a very strict definition of what a healthy entrée menu item is. The entrée must meet all three of the following criteria:

- Have less than or equal to 800 calories
- Have less than or equal to 30% of calories from fat
- Have less than or equal to 10% of calories from saturated fat

In addition, burgers & sandwiches can be considered entrées; they are healthy if they meet the following three criteria:

- Have less than or equal to 650 calories
- Have less than or equal to 30% of calories from fat
- Have less than or equal to 10% of calories from saturated fat

In cases where no nutritional information is available, there is no way for a consumer to consider whether the entrée is healthy or not. In these cases, none of the menu items are counted as healthy.

When scoring the NEMS-R tool, additional points are awarded for providing consumers with nutritional information; encouraging healthy eating through signs and promotions; many healthy entrees or healthy main dish salads; offering reduced sized portions for a reduced cost; and offering healthy side dishes of fruit and non-fried vegetables. Negative points are assigned for supersizing and all-you-can-eat offers; pricing combo meals cheaper than the sum of individual items; signs/banner promoting unhealthy eating; and charging for sharing entrees. Low points are assigned for limited healthy options, and offering nutritional information only on the internet and/or take-away menus.

In Florence, using Pinal County Environmental Health Department records publically available online, I identified seventeen restaurants and nine stores. The following table presents the results for the NEMS-R (restaurant) measures. The restaurants are ordered from 1-17 in descending order based upon the total points they earned on the survey. Restaurants 1-5 are all fast food restaurants (Burger King, McDonalds (2), Sonic, and Subway – not in that order). The reason the fast food restaurants generally scored higher than other restaurants in Florence is that they provide nutritional information on their websites and at the point of purchase. Because nutritional information is provided, consumers can chose from healthy options available on the menu. The total points are a summation of four measures on the survey: *pricing, supports or facilitators, barriers, and healthy menu choices*. Only negative points are possible for *pricing* because the measure looks at whether combo meals are priced cheaper than the sum of the individual items; if healthy entrees cost more than unhealthy ones; or if there is a charge for shared entrees. The measure of *supports and facilitators* of healthy eating includes whether nutrition information is available; whether signs or menu notations highlight healthy options and/or encourage healthy eating; and whether consumers have the option to order a smaller portion at a reduced price. The *barriers* measure includes negative points for all-you-can-eat specials, menu notations that discourage special requests, and supersizing or large sizes encouraged. The *healthy menu choices* measures the number of healthy entrees available per the guidelines above, the number of healthy main dish salads available per specific guidance

available through the NEMS-R instruction material, and the availability of low-fat milk, 100% juice, baked chips, whole wheat bread, fruit without sugar and non-fried vegetables.

Restaurant#	Total points possible	NEMS-R Results Florence, AZ																	Average scores
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
Pricing	-9	0	-3	-3	-3	-3	-3	0	0	0	0	0	0	0	0	0	0	0	(1)
Facilitators	33	27	22	19	11	16	6	0	6	3	0	3	3	0	0	0	0	0	4
Barriers	-18	0	-3	0	-3	-3	0	0	0	0	0	0	0	0	-3	0	-3	0	(1)
Menu choices	30	27	21	20	17	8	9	12	6	9	11	6	5	7	9	6	6	3	9
Total Points	63	54	37	36	22	18	12	12	12	12	11	9	8	7	6	6	3	3	12

On average (mean), Florence restaurants scored 12 out of a possible 63 total points. The median (middle) score was also 12. The measure for menu choices most clearly speaks to the healthy foods available through the Florence restaurants, both the mean and the median score were 9 out of a possible 30 points. For the purposes of this report I cannot discuss the specific results of any one restaurant, however I will review individual results with the restaurants’ owners/managers if they are interested.

Nine restaurants had a kid’s menu. The criteria for a healthy entrée on a kid’s menu are not as restrictive as for the adult menu. According to the NEMS-R instructions, a healthy kid’s entrée is a meal:

- with a healthy preparations method (grilled, baked or broiled, NOT fried);
- without cheese or butter as a significant ingredient;
- without red meat;
- a peanut butter and jelly on whole wheat with all fruit preserves (low sugar);
- a green salad with a protein source that meets the guidelines above (healthy preparation method and not red meat, for example, not fried chicken).

The kid’s menu measures also look at available drinks, sides, desserts, and the availability of nutrition information. The restaurant numbers in this table do not match those provided in the previous table. The restaurants are listed in descending order based upon their total score on the NEMS-R Kids menu measure.

Restaurant #	Total possible	NEMS-R Kids Menu Results, Florence, AZ									Average
		1	2	3	4	5	6	7	8	9	
Kids Menu Total	24	18	18	18	15	12	9	3	0	0	10

The average (mean) score on kid’s menus was 10 out of a possible 24 points. The median (middle) score was 12. As with the scores reported for adult menus above, the highest scores, restaurants 1-4 in the above table, were fast food restaurants (Burger King, McDonald’s (2), & Subway – not necessarily in that order). Fast food restaurants tended to score higher than other restaurants in Florence on the NEMS-R Kid’s Menu measures because of the availability of healthy sides, drinks, and the availability of nutrition information.

For those restaurants that had a kid’s menu, the total scores from the main menu/site visit are combined with the kid’s menu measure to gain a composite score. The total possible points are 87. Florence restaurants scored an average (mean) of 33 points. The median (middle) score was 27. Again, the restaurant numbers in this table are independent of the above two tables, the restaurant scores are listed in descending order based upon their combined scores.

Restaurant #	Total possible	NEMS-R combined results main menu + kid’s menu									Average
		1	2	3	4	5	6	7	8	9	
Combined Menu Total	87	72	55	54	37	27	24	14	12	6	33

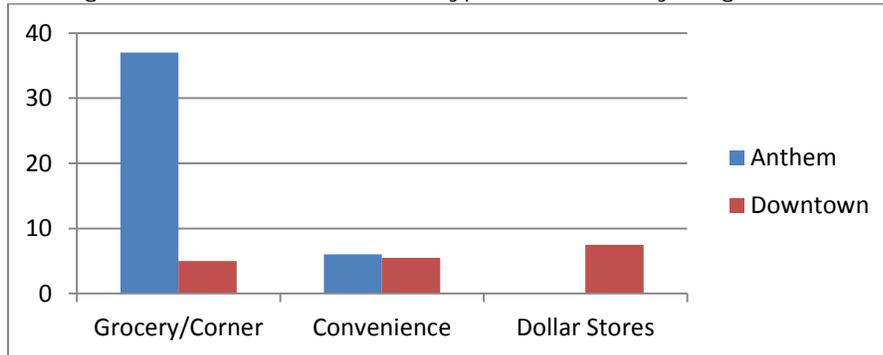
As mentioned previously, there is only one large grocery store in Florence. There is a small grocery store/corner store downtown and the rest of the stores are convenience and dollar stores. Safeway is located near the Anthem community, approximately 10 miles from the most densely populated part of town, the downtown area. Safeway’s score is apparent from table below because it is an outlier. Without Safeway’s score, the average (mean) total score for Florence stores goes from 10 to 6 out of a possible 54. The total NEMS-S score is comprised of three measures, *availability, price and quality*. The *availability* measure includes the eleven food categories earlier discussed. The *price* measure compares the price of healthy options to the price of the regular option, positive points are awarded if the healthy item is priced cheaper than the regular item, negative points are assigned if the healthy option is more expensive. The *quality* measure refers only to the quality of fruits and vegetables found in the produce section of the store. If there is no produce, the quality score is automatically zero.

Store #	Total possible	NEMS-S Results, Florence, AZ									Average
		1	2	3	4	5	6	7	8	9	
Availability	30	27	8	7	3	3	3	4	6	2	7
Price	18	4	3	1	0	0	0	1	(2)	0	1
Quality	6	6	0	0	3	3	3	0	0	0	2
Total Points	54	37	11	8	6	6	6	5	4	2	9

Considering all nine stores in Florence, the average (mean) availability of the eleven food categories is 7 out of a possible score of 30. The median (middle) score is 3 out of 30. If you take Safeway’s score out of that total, the average (mean) availability score is 5 out of a possible score of 30. This means that it is not possible to purchase healthy items from most of the eleven food categories in downtown Florence. For instance, you may be able to find milk, but it will probably be whole milk, not reduced fat. Of the nine stores in Florence, the only one that received points for the availability of fresh vegetables was Safeway. There are four stores besides Safeway that sell fruit, but none of those has more than three varieties of fruit (apples, bananas, oranges) and all charge approximately double the price. There are only two stores, besides Safeway, that sell whole wheat bread; both of those stores only carry one variety, and the cost is 20% more. Besides Safeway, none of the other stores sell baked chips, reduced fat hot dogs, reduced fat ground beef, or reduced fat frozen dinners. As you can see from the availability scores, none of the stores scores very high so it is very possible that one would have to go to many of the stores to collect the few healthy items available; these items would cost more compared to the prices available at the grocery store 10 miles away.

Another way to visualize the disparity in terms of access to healthy foods is to chart the average scores of the three types of stores by neighborhood in Florence. The maximum possible score for the NEMS-S is 54. These data support data obtained from the USDA's Food Research Access Atlas - the census tract that includes the Anthem neighborhood is not a food desert, but the downtown neighborhoods in Florence are.

Average NEMS-S scores of three types of stores by neighborhood



Summary findings

There are some clear findings from this comprehensive assessment of the Florence nutrition environment.

- 1.) Downtown Florence residents and employees suffer a significant disparity in terms of accessing healthy foods.
- 2.) There is no significant local production of fresh produce to support a farmer's market or CSA.
- 3.) The locally owned restaurants (excluding fast food) do not offer consumers nutrition information or highlight healthy choices.
- 4.) The food stores in downtown Florence do not generally offer healthy choices and when they do, they are at a significant increase in cost compared to prices at Safeway.
- 5.) None of the stores in downtown Florence sell fresh vegetables and there are only a small handful that sell a limited selection of fruit at a very high cost.
- 6.) Coalition members living in downtown Florence report traveling between 12 and 50 miles, one-way, at least once a week to purchase groceries.
- 7.) Three of the five census tracts that contain Florence addresses are considered to be food deserts by the USDA.
- 8.) The diets of Florence youth appear to be deficient in fresh foods. A significant portion of their daily calories are from added sugar, they are consuming increasing quantities of highly process macronutrients and few fresh foods.
- 9.) There are many Florence residents who are concerned about this disparity and who are in favor of improvements to their nutrition environment.

Recommendations

Members of The Florence Healthy Food Environment Coalition could serve on a Community Action Board (CAB) in order to engage in a community-based participatory research project to

improve the nutrition environment in Florence. The goal of the CAB, in partnership with this researcher, would be to increase access to healthy foods in downtown Florence through the following process:

- Establish a CAB
 - CAB & researcher create an action agenda
 - Research potential action items and report back to the CAB
 - CAB settles on action items
 - Initiative is designed in collaboration with CAB
 - Measures for “success” are established/evaluation framework established with CAB (Ex: The amount of grant dollars supporting project or measures of specific change in environment)
 - Initiative implemented in partnership with CAB & community
 - Research outcomes/evaluate

There are many potential action items that could be the focus of this effort, but I will present a bulleted list of potential, measurable action items.

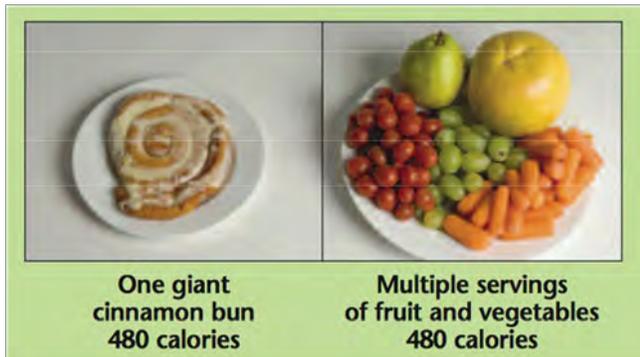
- Work with existing stores and restaurants (and their existing supply chains) to increase the availability of healthy foods at a reasonable price.
 - Encourage restaurants to provide nutritional information for consumers.
 - Encourage restaurants to create a healthy choices menu.
 - Create a healthy choices eating guide for all Florence restaurants.
 - Encourage stores to increase the percentage of their shelf space devoted to healthy food items.
 - Work with stores to increase their capacity to provide fresh produce.
 - Measure change using the NEMS-S & NEMS-R tools.
 - Photo voice with restaurant staff, patrons, or owners.
- Expand Bountiful Baskets cooperative to include a site in downtown Florence.
 - Measure the quantity of produce being brought into the area.
 - Photo voice and/or interviews among participants.
- Work with the Town of Florence to create incentives or small, low-cost loans, for local business who are working to increase the availability of healthy foods.
 - Interview/surveys with businesses benefitting from this action.
 - Photo voice with businesses receiving this benefit.
- Work with the Town of Florence to create incentives, such as water bill rebates, for citizens/businesses working to increase the availability of local healthy foods.
 - Interviews/surveys with citizens benefitting from this action.
 - Photo voice with citizens receiving benefit.
- Focus efforts on the local production of fresh foods by providing educational classes and support for back yard growers.
 - Number of classes/participants
 - Interviews/surveys with participants
 - Number of active gardens among participants
 - Garden site visits & photo documentation of each
- Support local development of a CSA, cooperative, or farmer’s market with a coalition of committed growers.
 - Number of subscribers

- Interviews with subscribers
- Photo voice with subscribers
- Focus efforts on improving institutional nutrition environments in Florence, such as in schools or the senior center.
 - NEMS-V for vending machines. Establish baseline and work towards improvement.
 - Photo voice with more students.
 - Work with food service administration at Florence Unified School District
 - Work with Dorothy Nolan Senior Center to offer meals that meet special dietary needs (gluten-free, vegan, vegetarian). Collect/review menus prior and post intervention.

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In Florence...

What's for dinner?

If you want to get a bite to eat, here in Florence, where do you go? Do you feel the food offered is healthy? If not, what foods do you wish you could buy?

How far do you have to walk/drive to buy fresh fruits and vegetables? Are you satisfied with the availability of fresh, whole foods in Florence? If not, what changes would you like to see? **The food environment in Florence is currently being developed.** We have an opportunity to help shape it.

Let your voice be heard!

Let's take a look at our food environment! From January – May of 2013 we will survey, take pictures, talk to each other and brainstorm about what we want our local food environment to look like. **If you live or work/volunteer in Florence we want to hear from you!**

THIS WILL BE FUN!

- I promise to bring new, healthy, whole-foods to each and every meeting.
- We will start a competition to create the healthiest, most tasty creation!
- You will be a researcher, using your powers of observation and personal insight to inform the process.
- We will work towards tangible goals.
- You do not have to commit much time to this, but you will enjoy the benefits!

**MEET WITH LIKE-MINDED
NEIGHBORS!
(ALSO LET'S COME UP WITH A
COOL NAME FOR OUR GROUP!)**

Come eat and chat with your neighbors! Free nutritious snack/meal provided.
Convenient times / places for our initial meeting. (You & your children are welcome at all three, but only need to attend one!)

- Florence Senior Center:
January 23, 2013 10:30am.
- Anthem community center:
January 29, 2013 6:30pm.
- Florence Senior Center:
January 31, 2013 6:30pm.

Please send RSVP to ekizer@gmail.com or 928-245-7805 so I can plan how much food to bring!

**“Let food be thy medicine and let thy medicine be food.” -
Hippocrates**

About me...

I am an American who struggles with my weight. I have been diagnosed with high-blood pressure and high cholesterol in the past. I have taken medications to control those conditions. However, I realized that by changing my diet I do not need the medications. I can control my health through excellent nutrition.

I am a resident of Florence. I have lived here three years and am a mother of a 3-year old. I struggle to prepare healthy meals for my family and we rely on restaurants and convenience foods some of the time. We drive an hour at least every other week to buy items we cannot buy locally. I would like to see the food environment in Florence support healthy eating.

I am a graduate student in public health at the University of Arizona. I am interested in how communities can take control and change their food environments. I have chosen to focus on Florence because it is my home.

928-245-7805 (Verizon cell)
ekizer@gmail.com
Elizabeth Kizer

This survey was developed as part of an assessment of the community nutrition environment in Florence, AZ. The questions were informed by a community coalition. If you have any questions about the survey, or the project, please contact Elizabeth Kizer by email at ekizer@gmail.com.

The survey consists of 21 multiple-choice and open-ended question. It is estimated that the survey will take between 5-15 minutes to complete. If you live or work in Florence you are encouraged to take the survey. Responses will be kept confidential.

Thank you for your time!

1) In which Florence neighborhood do you live?

- | | | |
|------------------------------------|--------------------------|---------------------------|
| Anthem | <input type="checkbox"/> | Anthem |
| Caliente or Florence Gardens | <input type="checkbox"/> | Caliente/Florence Gardens |
| Downtown | <input type="checkbox"/> | Florence downtown |
| Other/unincorporated/Cactus Forest | <input type="checkbox"/> | Other |
| None - I do not live in Florence | <input type="checkbox"/> | None |

2) Where do you work (check one)?

- | | | |
|----------|--------------------------|----------|
| Florence | <input type="checkbox"/> | Florence |
| Retired | <input type="checkbox"/> | Retired |
| Other | <input type="checkbox"/> | Other |

3) Do you feel that there are affordable healthy eating options at the stores and restaurants in Florence (check all that apply)?

- Yes at stores
 Yes at restaurants
 Not at stores
 Not at restaurants

Would you like to add any comments about the affordability or availability of healthy foods in Florence?

How interested would you be in using the following things if they were offered in Florence?

- | | Circle response: | |
|--|-------------------------|-----------------|
| 4) Bountiful Baskets pickup location in downtown Florence
<i>Bountiful Baskets (BB) provides a delivery of grocery store quality fresh fruits and vegetables to people who order ahead of time to a designated location every other week on Saturday for \$16.50. BB is a co-op and members receive produce that is in season. Currently there is a pick-up location in Coolidge, Anthem, and Johnson Ranch</i> | 1 | Not interested |
| | 2 | Undecided |
| | 3 | Interested |
| | 4 | Very interested |
| 5) Subscription to a "CSA"
<i>A "Community Supported Agriculture" member pays a subscription fee, generally between \$100-400, at the beginning of the growing season and receives a box of very fresh produce from local growers periodically (usually weekly). The member receives produce that is in season.</i> | 1 | Not interested |
| | 2 | Undecided |
| | 3 | Interested |
| | 4 | Very interested |

Community survey of the food environment in Florence AZ

6)	A farmers market or mobile market in Florence <i>A farmers/mobile market would set up approximately once a week and offer fresh produce for sale, generally in an open air marketplace.</i>	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
7)	A healthy eating interest group meeting <i>A group that gets together to share healthy recipes & tips, plans healthy food options for community activities, healthy potlucks, and other social activities around healthy eating.</i>	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
8)	A full-sized grocery store in downtown Florence	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
9)	Expanded fresh produce and whole grain products at the Pinal Food Market	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
10)	More healthy eating menu options at existing Florence restaurants	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
11)	New Florence restaurants that promote healthy eating	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
12)	More organic food choices and/or an organic food section at the Anthem Safeway	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
13)	Education classes on backyard gardening	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
14)	A menu guide for Florence restaurants that highlights healthy choices	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested
15)	A smoothie bar	1	Not interested
		2	Undecided
		3	Interested
		4	Very interested

- | | | |
|--|---|-----------------|
| 16) A student-supported eatery | 1 | Not interested |
| <i>A restaurant or co-op that involves students in agriculture sciences, nutrition, culinary arts, and/or restaurant management.</i> | 2 | Undecided |
| | 3 | Interested |
| | 4 | Very interested |
| 17) A community cooperative to purchase products not locally available or to obtain prepared family-style healthy meals in Florence? | 1 | Not interested |
| | 2 | Undecided |
| | 3 | Interested |
| | 4 | Very interested |

On a scale from 1-5, do you think it is the Florence Town Council's responsibility to encourage greater availability of healthy food choices into Florence? (circle number)

- | | |
|---|--|
| 1 | This is not the responsibility of the Town Council |
| 2 | The Town Council should be educated, but not take action |
| 3 | The Town Council should hold workshops on this issue |
| 4 | The Town Council should direct staff to look at options |
| 5 | The Town Council should take immediate action |

- 19) Would you be willing to advocate to the Town Council for healthier food choices in Florence?
- Yes
 No

If yes, please provide your email address or other contact info (phone/address):

- 20) Are there other people, groups, or organizations that could encourage healthier food choices in Florence? If so, please list them:
-

- 21) Would you be willing to volunteer some time to help improve the health of the Florence food environment?
- Yes
 No

If yes, please provide your email address or other contact info (phone/address):

<http://www.surveymonkey.com/s/FlorenceSurvey>

THANK YOU FOR YOUR TIME!!

April 1, 2013

**Information and Informed Consent for
Student's Participation in Educational Research Project**

Dear Parent,

The purpose of this letter is to provide you with information about an educational research project in which your child is eligible to participate and to provide you with the opportunity to consent to your child's participation in the project.

Q: Who is conducting this research project?

A: Ms. Elizabeth Kizer, a doctoral student in public health at the University of Arizona and a Florence resident.

Q: What is the research project about?

A: The project is entitled, "An Assessment of the Food Environment in Florence, AZ." Ms. Kizer will be researching the health of the food environment in Florence. As part of her research, she is interested in learning more about how young people perceive the health of their food environment.

Q: What will my child be expected to do if he/she participates in the project?

A: Students will be primarily asked to do the following:

- Take photographs of their food environment from April 3-May 3. Photos may contain images of the students, but only in the context of eating.
- Write reflections about their photos and return them to me and send them via email (at school) to Ms. Kizer.
- Create a video summarizing their project.
- Meet with Ms. Kizer upon her request at school to clarify or discuss their work.

Q: Will my child be able to earn school credit for participating in the project?

A: Yes. Your child's participation in the project will enable him/her to earn SAE credit in Agriculture Sciences class, which is 10% of your child's grade. Students will be provided a rubric to help them understand how they will be graded. I will grade your child's work, not Ms. Kizer.

Q: Does my child have other options to earn SAE credit if he/she does not participate in Ms. Kizer's research project?

A: Yes. Other options are available for students to earn their SAE credit.

Q: What will Ms. Kizer do with my child's work product?

A: Ms. Kizer will use your child's work product solely for her research project, in order to represent the voices of youth in Florence. With your permission, she may use your child's photos or video in her report.

Q: Will we be able to see Ms. Kizer's final report?

A: Yes. Please contact Ms. Kizer (ekizer@gmail.com) directly with your email address if you would like a copy of her report when it is completed. I will also have the finished report on my school website by the end of August 2013.

I believe this project will be a valuable learning experience for students who participate. There may also be some opportunities for your child to present their findings to community leaders, public health professionals or an academic audience.

If you have any questions about this project please contact me at 520-866-3500 ext. 7040 or at togle@fusdaz.org.

In order for your child to participate in this project, this form must be returned to me on or before April 3, 2013, because we will be starting this project on April 3, 2013.

Sincerely,

Tonya Ogle
FHS Agriscience Instructor

INFORMED CONSENT

I give my permission for my child _____, to participate in the above described educational research project.

Parent name (print): _____

Parent signature April _____, 2013

Please sign ONE of the permissions below:

Parent permission to use **all** images produced by my child:

Parent signature

Parent permission to use images of the food environment, but not images of my child:

Parent signature

Photovoice project – Florence High School

Participants: 5-15 high school students (preferably an equal numbers of male and female students) enrolled in classes taught by Ms. Tonya Ogle (who administers the agriculture sciences program) and who have access to a digital camera (or camera phone), presentation software such as Prezi, LibreOffice Impress, or PowerPoint, and a word processor such as Microsoft Word or LibreOffice Writer.

Goals: Students will use photographs to document their food environment as well as their perceptions of environmental factors that support or inhibit healthy eating.

Timeline: Students will engage in photovoice research from April 3rd through May 4th. A final report and video will be presented by each participant in class during the last week of classes in May.

Background: The focus of the project is to investigate the **physical food environment** in which youth live. The primary focus of the photos should be the physical environment. However, it is acceptable for there to be images of yourself and/or other people from your social network in the physical environment being photographed. **Examples of things that might be photographed:**

- Home pantry, kitchen, or fridge;
- a plate served at home, at a social gathering, or in a restaurant;
- food choices available from a menu, vending machine, or cafeteria;
- fast food places you visit or other restaurants;
- snack bars, food offered at sporting events;
- the costs of various foods;
- food available in the grocery store or convenience store;
- any food that you eat during the day;
- food you consider healthy or unhealthy;
- local gardens & fields;
- streets, T-shirts, logos, and signs....

Use your creativity! Tell a story about the local food environment through your pictures.

Methods:

Students will use photography to reflect upon their life experiences and perceptions about the availability of healthy/unhealthy food in and around Florence. **Pictures could be taken to answer any of the following questions. Students will choose one question per week to focus upon in their reflection paper.**

- **Healthy/unhealthy food**
 - How would you describe “healthy” or “unhealthy” food?
 - What makes a food healthy or unhealthy?
 - Do healthy and unhealthy foods look the same, taste the same, cost the same?
 - What healthy foods do Florence teenagers eat?
 - What unhealthy foods do Florence teenagers eat?
 - What makes healthy eating easy or hard?
 - Are there more healthy or unhealthy foods in the Florence food environment?
- **Gender and food choices**
 - How are the eating habits of male and female students the same or different?
 - Why do males or females choose one food over another?
- **Physical environment and youth food choices**
 - Are healthy foods available to the youth in and around Florence?
 - Why do you choose one food over another?

Photovoice project – Florence High School

- What would be different if other food items were available (at same cost)?
- Why are some foods available and not others?
- How do food choices change depending on where you are?
- How does cost factor into your food decisions?
- What foods are advertised in/around Florence?
- Youth perceptions/reflections on food choices/environment
 - Whose responsibility is it to provide healthy food? (yourself? Parents? Friends? Others?)
 - Do you consider yourself someone who chooses healthy foods to eat?
 - Do you think healthy foods should be available?
 - What food items should be available?
 - What would you like to see changed about your food environment?

Photograph caption:

Each picture must be accompanied by a caption. The caption should include **ALL SIX** of the following pieces of information:

1. Date (MM-DD-YYYY)
2. What meal of the day? (breakfast, lunch, dinner or snack)
3. If not a meal, what time of day? (AM, PM)
4. Location – describe where the picture was taken
5. Description: Why did you take this picture? What does this picture show? What question does this picture answer?
6. Who was with you when this picture was taken? (you can say “two friends from school” or “my mom and grandma” instead of listing names)

Each week, each student will pick a different question from the list above to focus upon. Students will take a minimum of three photos each day in order to document their investigation. Progress reports will be due twice a week (on Wednesdays and Saturdays) in the form of a PowerPoint Presentation. Each picture in the PowerPoint presentation will include a caption with the information outlined above. The PowerPoint presentation will contain **a minimum of three pictures per day**. Reflection papers will be due once a week on Saturday. In the reflection papers, the students will provide their reflections in response to the question they chose for the week... (Elaboration by Ms. Ogle needed) Students will turn in their assignments to BOTH the class website _____ and send them by email to ekizer@gmail.com by the dates outlined below.

Project schedule and due dates:

Question chosen:	Dates pictures taken:	Powerpoint presentation due date:	Reflection paper due date:
Question #1	April 3-5, 2013	April 6, 2013	April 6, 2013
Question #2	April 6-9, 2013	April 10, 2013	
Question #2	April 10-12, 2013	April 13, 2013	April 13, 2013
Question #3	April 13-16, 2013	April 17, 2013	
Question #3	April 17-19, 2013	April 20, 2013	April 20, 2013
Question #4	April 20-23, 2013	April 24, 2013	
Question #4	April 24-26, 2013	April 27, 2013	April 27, 2013
Question #5	April 27-30, 2013	May 1, 2013	
Question #5	May 1-3, 2013	May 4, 2013	May 4, 2013

**Town of Florence
Summary of Warrants Paid
As of September 2013**

Source	Amount
Accounts Payable-Warrant Register	1,186,603.17
ACH/Wire Transfers	
CFD #1 trustee admin fee - Wells Fargo	
sales tax payments - ADOR	19,712.46
child support/assignment PR levys	7,280.58
credit/debit/analysis/bank fees	2,397.59
HSA payments	4,176.92
health insurance payments - CIGNA	130,179.77
deferred comp payments	1,340.00
Total Transfers	165,087.32
Electronic Retirement Transfer	
ppd 1 - ASRS	42,132.74
ppd 2 - ASRS	44,983.38
ppd 1 - Securian (Firefighter Pension)	245.74
ppd 2 - Securian (Firefighter Pension)	243.26
Total Retirement Transfers	87,605.12
Payroll Transfer	
ppd 1	214,721.40
ppd 2	195,746.57
Total Payroll Transfers	410,467.97
Credit Union Transfers	
ppd 1	4,025.38
ppd 2	4,025.38
Total Credit Union Transfers	8,050.76
Electronic State Tax Transfers	
ppd 1	7,755.75
ppd 2	8,453.28
Total State Tax Deposits	16,209.03
Electronic Federal Tax Transfers	
ppd 1	69,562.09
ppd 2	75,966.87
Total Federal Tax Deposits	145,528.96
General Checking Account	\$2,019,552.33
Total Warrants	\$2,019,552.33

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91084	9/4/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 823/13 PD	9/3/2013	RETIREMENT CONTRIBUTIONS POLICE	14,904.92
91084	9/4/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 823/13FIRE	9/3/2013	RETIREMENT CONTRIBUTIONS FIRE	9,854.47
91084	9/4/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 823/13FIRE	9/3/2013	RETIREMENT CONTRIBUTIONS FIRE	(898.76)
91085	9/4/2013	Brown & Associates	24836	8/14/2013	PLAN REVIEW - ANTHEM STADIUM	2,097.47
91086	9/4/2013	CASA GRANDE NEWSPAPERS	LP PZC16-13ORD	8/15/2013	LEGAL PUBLICATION PZC-27-13-ORD & PZC-16-13-ORD	29.38
91086	9/4/2013	CASA GRANDE NEWSPAPERS	LP PZC2713ORD	8/16/2013	LEGAL PUBLICATION PZC-27-13-ORD & PZC-16-13-ORD	27.91
91087	9/4/2013	COX COMMUNICATIONS	204998001 813	8/22/2013	Monthly Internet for FY 13/14	690.00
91088	9/4/2013	DASH MEDICAL GLOVES, INC.	INV0812204	8/15/2013	gloves for medical calls	329.50
91089	9/4/2013	Desert Sun Heating, Cooling	10131	7/24/2013	AC diagnostics at Town Hall	78.00
91090	9/4/2013	E&E OUTFITTERS	17272	8/20/2013	Cut Out FPD Gold/Silver	454.64
91091	9/4/2013	FLORENCE TRUE VALUE HARDWARE	205071	8/21/2013	OIL FOR DOOR LOCKS	5.41
91092	9/4/2013	HEIMAN FIRE EQUIPMENT	0813537-IN	8/8/2013	booster hose	462.00
91093	9/4/2013	HOME DEPOT CREDIT SERVICES	6023836	8/16/2013	liquid nail, light bulbs and screws for FM	474.12
91094	9/4/2013	Larry O. Garcia Jr.	910-12/13	7/16/2013	Per Diem lunch expense for Elect. Circ.Seminar	30.00
91095	9/4/2013	MIDWEST TAPE	91207047	8/22/2013	CD'S & Audiobooks	119.97
91096	9/4/2013	PINAL CO. FEDERAL CREDIT UNION	1-1501-10YRS813	8/29/2013	Visa Gift Card	260.00
91097	9/4/2013	Spencers TV & Appliance	100527	8/29/2013	Purchase of stove for Senior Center	1,331.00
91098	9/4/2013	Systems Electronic Group, Inc.	1883	8/26/2013	1RU Shelf	102.39
91098	9/4/2013	Systems Electronic Group, Inc.	1883	8/26/2013	Travel	150.00
91098	9/4/2013	Systems Electronic Group, Inc.	1883	8/26/2013	Installation - Mini Converters	202.50
91098	9/4/2013	Systems Electronic Group, Inc.	1883	8/26/2013	Cables and Connectors	50.00
91098	9/4/2013	Systems Electronic Group, Inc.	1883	8/26/2013	Sales Tax	6.64
91099	9/4/2013	TEMPORARY VENDOR	REF K PROVO	8/21/2013	refund from cancelled class	50.00
91100	9/4/2013	THE WATER SHED	2327	8/19/2013	Water & Ice	95.43
91100	9/4/2013	THE WATER SHED	2391	8/27/2013	Drinking Water Open PO	26.32
91100	9/4/2013	THE WATER SHED	2404	8/26/2013	Water & Ice #2404	26.32
91101	9/4/2013	TRYON, TERRY	0909-1115/13	8/6/2013	Per Diem Command School 50 days in Gilbert	1,650.00
91102	9/4/2013	UNITED FIRE EQUIPMENT CO.	23170	8/16/2013	uni all credit on 506941	(36.95)
91102	9/4/2013	UNITED FIRE EQUIPMENT CO.	506703	8/14/2013	uni all Harrison	36.82
91102	9/4/2013	UNITED FIRE EQUIPMENT CO.	506841	8/15/2013	uni all Kells, B.	69.35
91102	9/4/2013	UNITED FIRE EQUIPMENT CO.	506941	8/16/2013	uni all Robison	212.21
91102	9/4/2013	UNITED FIRE EQUIPMENT CO.	506970	8/16/2013	uni all Kells, J.	196.04
91103	9/4/2013	Aaron Lewis c/o Mark Tucker	PPE 0823/13	9/3/2013	Levy	72.03
91104	9/4/2013	AZ Chapter, PLANNING ASSOC	L PUTRICK REG	9/3/2013	2013 APA CONFERENCE REGISTRATION - LARRY PUTRICK	275.00
91105	9/4/2013	CENTURYLINK	9176 813	8/19/2013	9176	46.57
91106	9/4/2013	FLORENCE CHAMBER OF COMMERCE	1836IT	8/15/2013	4th fiscal quarter April, May, June 2013	5,000.00
91107	9/4/2013	MICHAEL F. BEERS	41487	8/23/2013	public defender	500.00
91108	9/4/2013	Miguel, Valenzuela	REIM 82413	8/24/2013	Reimbursement for purchase of uniform pants	293.42
91109	9/4/2013	Nationwide Retirement Solution	PPE 082313	9/3/2013	VOL DEDUCTION	2,291.00
91110	9/4/2013	SCOTT, BARBER	ASRA 82213	9/3/2013	Per Diem	20.00
91111	9/4/2013	Sir Bounce Alot, Inc.	MOVIE 90513	9/4/2013	Movie Screen 9'x16' (movie in the park)	507.26
91112	9/4/2013	TAYLOR, MORRIS	REIM 82313	8/23/2013	Reimbursement for uniform pants	86.83
91113	9/4/2013	TEMPORARY VENDOR	ADOH 13-012	8/20/2013	2013 AZ Housing Forum Registration	250.00
91114	9/4/2013	TITLE ONE AGENCY INC	38823	7/23/2013	Limited Title Searches	500.00
91115	9/4/2013	United States Treasury	PPE 0823/13	9/3/2013	Levy	75.00
91116	9/4/2013	UNITED WAY OF PINAL COUNTY	PPE 0823/13	9/3/2013	EMPLOYEES CONTRIBUTIONS	7.00
91117	9/4/2013	USA Funds	PPE 0823/13	9/3/2013	Levy	180.30
91118	9/6/2013	VTI, INC.	INV-093013-1	9/3/2013	PRE-PLAN SOFTWARE	3,000.00
91119	9/9/2013	BAXTER DESIGN GROUP LLC	361	5/31/2013	Project manager services	12,000.00
91119	9/9/2013	BAXTER DESIGN GROUP LLC	362	7/31/2013	project management services	12,000.00
91120	9/10/2013	A.C. Sanitation Service, LLC	24	8/2/2013	Landfill fees 7/10/13-7/31/13 Inv. #24	9,107.59
91121	9/10/2013	Arizona Floodplain	ASFPM CON ME	9/3/2013	ASFPM CONFERENCE (CFM TRAINING)	400.00
91122	9/10/2013	ASR-Pima Uniforms	1089BK0001313	8/27/2013	MARK ECKHOFF	356.68
91122	9/10/2013	ASR-Pima Uniforms	1089INV010515	8/27/2013	New Ofc Acuna Uniform Issue	261.46
91123	9/10/2013	BAKER & TAYLOR BOOKS	4010616204	8/22/2013	New Ofc Acuna Uniform Issue	52.20
91123	9/10/2013	BAKER & TAYLOR BOOKS	4010616205	8/22/2013	Audio Books	66.16
91123	9/10/2013	BAKER & TAYLOR BOOKS	4010616206	8/22/2013	Fiction	128.00
91123	9/10/2013	BAKER & TAYLOR BOOKS	4010616207	8/22/2013	Children's Books	42.85
91123	9/10/2013	BAKER & TAYLOR BOOKS	4010616208	8/22/2013	Books (Non-Fic)	98.93

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91123	9/10/2013	BAKER & TAYLOR BOOKS	W94192770	8/21/2013	DVD'S	131.95
91123	9/10/2013	BAKER & TAYLOR BOOKS	W94255440	8/23/2013	CD'S	94.63
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	2013 rural policy	119.00
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Air fare - Spillman conference Sept 2013 Ofc. Riccomini	294.80
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Las Vegas Hotel/ Homicide Conf Dets Klix & Lusk-Gaston	205.40
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Vertical file cabinets for Utility Superintendent	179.51
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Vertical file cabinets for Utility Superintendent	89.75
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Vertical file cabinets for Utility Superintendent	89.75
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Wireless Link Upgrade - Waste Water	3,419.75
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Replacement punch kit for large hole punch	22.13
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Replacement punch kit for large hole punch	22.12
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Additional amount owed for S & H from P.O. 32614	8.28
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Additional amount owed for S & H from P.O. 32614	8.28
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Additional amount owed for S & H from P.O. 32614	8.28
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Additional amount owed for S & H from P.O. 32614	4.13
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Additional amount owed for S & H from P.O. 32614	4.13
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Purchase of eight 32 gallon wheeled trash cans	521.59
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Full size printer paper (36x300)	100.00
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Full size printer paper (36x300)	100.00
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Full size printer paper (36x300)	100.00
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Full size printer paper (36x300)	50.00
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	Full size printer paper (36x300)	50.00
91124	9/10/2013	BANKCARD CENTER	2013 AUG	8/1/2013	lunch meeting	40.00
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Registration for APRA conference- Hartzel	330.00
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Hotel reservation- Fairmont Scottsdale Princess	109.36
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Registration for APRA conference- Mendivil	330.00
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Hotel reservation- Fairmont Scottsdale Princess	109.36
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Registration for APRA conference- Feliz, Alison	330.00
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Hotel reservation- Fairmont Scottsdale Princess	109.36
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	ridethecart.com - Domain Name - GoDaddy	40.85
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	Website Migration Tool	46.47
91124	9/10/2013	BANKCARD CENTER	41487	8/1/2013	RackSpace - Website Hosting - Annual	100.77
91125	9/10/2013	BAXTER DESIGN GROUP LLC	PRO-SVC CONTRACT	7/23/2013	CLOMR Review	15,500.00
91126	9/10/2013	BlueTarp Financial	28970216	8/25/2013	Utility Seat for Ditch Witch ST-059	50.79
91127	9/10/2013	Brady Industries, LLC	4225867	7/19/2013	Purchase of janitorial supplies	2,190.68
91127	9/10/2013	Brady Industries, LLC	4230820	7/26/2013	Purchase of janitorial supplies	126.56
91128	9/10/2013	CMI, INC.	791549	8/27/2013	Mouth pieces	51.11
91129	9/10/2013	DARWIN L. BANKS	0916-18/12	7/22/2013	Street crimes school per diem 3 days	30.00
91130	9/10/2013	Day Auto Supply, Inc	591331	8/21/2013	AC accumulator dryer and PAG oil	44.00
91130	9/10/2013	Day Auto Supply, Inc	591920	8/28/2013	Open PO for Parks Maintenance purchases	22.01
91131	9/10/2013	DPC ENTERPRISES, L.P.	272000530-13	8/15/2013	Chlorine - 1 ton & 5-150 lb cylinders	283.92
91131	9/10/2013	DPC ENTERPRISES, L.P.	272000531-13	8/15/2013	Chlorine - 1 ton & 5-150 lb cylinders	567.84
91131	9/10/2013	DPC ENTERPRISES, L.P.	272000532-13	8/15/2013	Chlorine - 1 ton & 5-150 lb cylinders	283.92
91132	9/10/2013	EAST VALLEY SPORTS	8606	8/15/2013	Open PO for athletic programs supplies	77.80
91133	9/10/2013	EWING	6932770	8/29/2013	Sprinklers & sprinkler parts	670.01
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	204924	8/14/2013	Purchase of various coupling & pipe for repairs at Silver King	173.84

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205026	8/19/2013	Parts for water leak 3917 Indiana	22.23
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205027	8/19/2013	Parts for water leak 3917 Indiana	2.92
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205063	8/20/2013	P- Trap Solvent Weld plus freight for Silver King	185.42
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205094	8/21/2013	Door knobs for McFarland Park	41.16
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205110	8/22/2013	Emergency purchase of parts for 22nd St & Willow repairs	96.04
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205114	8/22/2013	Light bulbs for McFarland Park	10.84
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205153	8/23/2013	Open PO for Fitness Center purchases	17.35
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205198	8/27/2013	Paint	43.47
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205214	8/28/2013	Purchase of nylon cord,spring clamps, hose bib, for SWWTP	116.92
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205226	8/28/2013	Open PO for Park Maintenance purchases	13.02
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205251	8/29/2013	Open PO for Park Maintenance purchases	25.53
91134	9/10/2013	FLORENCE TRUE VALUE HARDWARE	205314	9/4/2013	Open PO for Park Maintenance purchases	32.68
91135	9/10/2013	GCR TIRE CENTERS	827-30530	8/7/2013	Four tires for Senior Center Bus	571.07
91135	9/10/2013	GCR TIRE CENTERS	827-30628	8/12/2013	10 tires for PD Patrol stock	1,200.92
91136	9/10/2013	GRAINGER, INC.	9211378295	8/7/2013	Mini Enclosed limit switch, side actuator	594.69
91136	9/10/2013	GRAINGER, INC.	9223716292	8/21/2013	ten 'DANGER' signs and twenty 'CAUTION' signs	118.42
91137	9/10/2013	HACH COMPANY	8448205	8/22/2013	Purchase of Lab supplies- flasks, nitrate, ammonia packets, acid solutions/ SWWTP	788.91
91138	9/10/2013	HOME DEPOT CREDIT SERVICES	3028030	8/29/2013	Purchase of driver bits. batteries, blades grinding wheels,sawzall blades, measuring tapes	308.75
91138	9/10/2013	HOME DEPOT CREDIT SERVICES	3273338	8/29/2013	Purchase of driver bits. batteries, blades grinding wheels,sawzall blades, measuring tapes	673.32
91139	9/10/2013	John E Reid & Associates, Inc.	143802	9/3/2013	Child Abuse Trng Columbus Oh 11-13 to 16-2013 Gaston	425.00
91139	9/10/2013	John E Reid & Associates, Inc.	143802	9/3/2013	Child Abuse Trng Columbus Oh 11-13 to 16-2013 Det Kliix	425.00
91140	9/10/2013	MURTHA, THOMAS	REIM ARSEN CLASS	7/30/2013	reimbursement for fire investigation Arson III certification class	435.00
91141	9/10/2013	OFFICE DEPOT INC	66478018400-001	8/16/2013	Office Supplies	23.57
91141	9/10/2013	OFFICE DEPOT INC	669801323-001	8/8/2013	Purchase of Office Stamp	27.48
91141	9/10/2013	OFFICE DEPOT INC	669801367-001	8/8/2013	Janitorial supplies	120.60
91141	9/10/2013	OFFICE DEPOT INC	67052396001-001	8/21/2013	Office supplies	607.02
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	543.75
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	203.18
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	101.58
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	101.58
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	28.85
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	23.42
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	14.42
91141	9/10/2013	OFFICE DEPOT INC	670706501-001	8/8/2013	Pens,white out, paper,clips,files,binders	14.42
91141	9/10/2013	OFFICE DEPOT INC	671470341-001	8/23/2013	office supplies	121.33
91142	9/10/2013	PHILLIP J. RICCOMINI	916-19/13	8/7/2013	Per diem Spillman Conf Utah Sept 2013	45.00
91143	9/10/2013	PINAL NUTRITION PROGRAM	41456	8/1/2013	Meals for seniors for July	1,127.88
91144	9/10/2013	Pro-Tec Environmental, Inc.	13082001	8/20/2013	Clean Post EQ Basin @ FWWTP NTE \$ 3500.00	2,742.00
91145	9/10/2013	RIGHT AWAY DISPOSAL	618661	9/1/2013	RAD SANIATION CONTRACT	6,372.97
91145	9/10/2013	RIGHT AWAY DISPOSAL	618661	9/1/2013	RAD SANIATION CONTRACT	119.00
91145	9/10/2013	RIGHT AWAY DISPOSAL	618661	9/1/2013	RAD adj for overbill on FUSF line 0004	(148.40)

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91146	9/10/2013	Southwest Sweeper Sales	R O 5090	8/15/2013	Repair of rear skids, conveyor tray, belt, spray tip cleaning and gutter broom actuator on ST-026	3,020.13
91147	9/10/2013	SOUTHWESTERN BUSINESS FORMS	18754	8/26/2013	forms	129.96
91147	9/10/2013	SOUTHWESTERN BUSINESS FORMS	18755	8/26/2013	forms	129.96
91148	9/10/2013	SPACE AGE	75685	8/19/2013	Paint to repair tailgate on WW-009	55.25
91148	9/10/2013	SPACE AGE	75685	8/19/2013	Paint to repair tailgate on WW-009	55.24
91148	9/10/2013	SPACE AGE	76705	8/26/2013	Spray gun and nozzles for shop	1,053.38
91149	9/10/2013	Systems Electronic Group, Inc.	1885	8/8/2013	CH11 Camera's	2,983.80
91150	9/10/2013	TEMPORARY VENDOR	D ALSTON REIM	8/28/2013	customer had to pull child from team	30.00
91151	9/10/2013	TEMPORARY VENDOR	113116	9/6/2013	Water Deposit Refund	68.27
91152	9/10/2013	TEMPORARY VENDOR	431556	9/6/2013	Water Deposit Refund	74.55
91153	9/10/2013	THE WATER SHED	2103	7/29/2013	ice for Senior Center	4.94
91153	9/10/2013	THE WATER SHED	2176	8/5/2013	ice for Senior Center	5.49
91153	9/10/2013	THE WATER SHED	2253	8/12/2013	ice for Senior Center	9.97
91153	9/10/2013	THE WATER SHED	2273	8/19/2013	Drinking Water- Recreation	19.74
91153	9/10/2013	THE WATER SHED	2332	8/19/2013	Drinking Water for parks maintenance	13.16
91153	9/10/2013	THE WATER SHED	2333	8/19/2013	ice for Senior Center	10.90
91153	9/10/2013	THE WATER SHED	2405	8/26/2013	Drinking Water- Recreation	23.85
91153	9/10/2013	THE WATER SHED	2409	8/26/2013	ice for Senior Center	7.40
91154	9/10/2013	UNITED EXTERMINATING	166843	8/27/2013	Pest control for the year	35.00
91154	9/10/2013	UNITED EXTERMINATING	166857	9/3/2013	Exterminating fee Evidence PD #166858	35.00
91154	9/10/2013	UNITED EXTERMINATING	166858	9/3/2013	Exterminating fee Main PD #166857	35.00
91155	9/10/2013	UNIVERSAL POLICE SUPPLY INC	147632	8/28/2013	Leather for Ofc. Acuna	722.36
91156	9/10/2013	USABlueBook - ACCT 703717	131120	8/21/2013	Chemical sample packets	55.62
91157	9/10/2013	WALMART COMMUNITY # 0005 7118	1336	8/22/2013	Supplies for Youth Flag Football	132.25
91158	9/10/2013	WATER MOVERS	77338	8/26/2013	Repair of Pioneer PPEM66512-22 pump	707.59
91159	9/10/2013	WILLDAN	512294	8/2/2013	Professional Services	230.00
91160	9/10/2013	Zep Sales & Service	9000453262	8/8/2013	Purchase of glass cleaner for janitors	192.72
91160	9/10/2013	Zep Sales & Service	9000453262	8/8/2013	Additional amount owed on P.O. #32407	80.43
91161	9/12/2013	VOID				
91162	9/12/2013	PHILLIP J. RICCOMINI	REIM INST TRNG	9/11/2013	Reim General Instructor Class Ofc. Ricco	268.00
91163	9/13/2013	ALBERT, PROVENCO	REIM 90213 UNI	9/2/2013	Reimbursement for uniform pants	150.00
91163	9/13/2013	ALBERT, PROVENCO	REIM 90213 UNI	9/2/2013	Reimbursement for uniform pants	150.00
91164	9/13/2013	Arizona Commercial Diving Svcs, Inc	20130805	8/31/2013	Replace cables in Digester/SBR#1 NTE \$4000	2,850.00
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	439.76
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	1,918.24
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	122.95
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	2,775.25
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	122.95
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	1,583.95
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	615.64
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	1,692.43
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	1,089.54
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	4,235.78
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	1,051.45
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	4,504.79
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	869.45
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	6,250.01
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	27,510.03
91165	9/13/2013	ARIZONA PUBLIC SERVICE	41530	9/6/2013	ELECTRIC	1,136.36
91166	9/13/2013	Arizona Public Service Company	302506215 913	9/5/2013	SLID #3	493.16
91166	9/13/2013	Arizona Public Service Company	454526287 913	9/5/2013	SLID #1	1,315.09
91166	9/13/2013	Arizona Public Service Company	521526288 913	9/5/2013	SLID #2	1,517.69
91167	9/13/2013	ARIZONA STATE TREASURER	41487	9/1/2013	STATE SURCHARGES	9,083.20
91167	9/13/2013	ARIZONA STATE TREASURER	41487	9/1/2013	STATE JCEF	501.15
91167	9/13/2013	ARIZONA STATE TREASURER	41487	9/1/2013	STATE FINES	990.22
91167	9/13/2013	ARIZONA STATE TREASURER	41487	9/1/2013	ZFAR 1	1,503.69
91167	9/13/2013	ARIZONA STATE TREASURER	41487	9/1/2013	ZFAR 2	490.02
91168	9/13/2013	BAKER & TAYLOR BOOKS	4010620556	8/27/2013	Children's Books	19.62
91168	9/13/2013	BAKER & TAYLOR BOOKS	4010620557	8/27/2013	Fiction	63.71
91169	9/13/2013	BENSON SYSTEMS	108808	8/15/2013	Alarm System Monitoring Fire & Security-P & Z	119.89
91170	9/13/2013	BIA	41530	8/30/2013	104233	157.60

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91170	9/13/2013	BIA	41530	8/30/2013	104233	157.60
91170	9/13/2013	BIA	41530	8/30/2013	20509	46.20
91170	9/13/2013	BIA	41530	8/30/2013	353	233.75
91170	9/13/2013	BIA	41530	8/30/2013	21243	61.60
91170	9/13/2013	BIA	41530	8/30/2013	10522	110.00
91170	9/13/2013	BIA	41530	8/30/2013	21242	844.75
91170	9/13/2013	BIA	41530	8/30/2013	21245	6,886.41
91170	9/13/2013	BIA	41530	8/30/2013	21241	3,212.12
91171	9/13/2013	Brady Industries, LLC	4260027	8/30/2013	Janitorial Supplies for TOF (Ten cases of disinfecting cleaner)	256.02
91172	9/13/2013	CARTER LAURA	REIM 82413	8/24/2013	Reimburse for oven hinges	124.84
91173	9/13/2013	CASA GRANDE COURIER, INC.	788	8/27/2013	Courier fees - W/WW	252.00
91173	9/13/2013	CASA GRANDE COURIER, INC.	788	8/27/2013	Courier fees - SWWTP	1,108.00
91173	9/13/2013	CASA GRANDE COURIER, INC.	788	8/27/2013	Courier fees - NWWTP	1,108.00
91174	9/13/2013	CEMEX	9426870251	8/21/2013	200 tons of AB for water line repair NTE \$ 2500.00	1,046.99
91174	9/13/2013	CEMEX	9426870252	8/21/2013	200 tons of AB for water line repair NTE \$ 2500.00	1,013.42
91174	9/13/2013	CEMEX	9426892372	8/27/2013	200 tons of AB for stock pile	1,064.64
91174	9/13/2013	CEMEX	9426892372	8/27/2013	200 tons of ABC for stock pile	1,064.65
91175	9/13/2013	CENTURYLINK	0230/0118 913	9/1/2013	238	78.71
91175	9/13/2013	CENTURYLINK	0230/0118 913	9/1/2013	118	678.54
91176	9/13/2013	Ceridian Benefit Services	332552190 913	9/3/2013	COBRA Vision Services	25.00
91177	9/13/2013	CHARLES A. MONTOYA	LUNCH MTGS	9/1/2013	lunch meetings	37.20
91178	9/13/2013	Cintas Corporation	696622565	8/16/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91178	9/13/2013	Cintas Corporation	696622565	8/16/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91178	9/13/2013	Cintas Corporation	696622565	8/16/2013	Weekly fee for uniforms and mats for Utility Dept.	11.18
91178	9/13/2013	Cintas Corporation	696622565	8/16/2013	Weekly fee for uniforms and mats for Utility Dept.	11.15
91178	9/13/2013	Cintas Corporation	696626996	8/30/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91178	9/13/2013	Cintas Corporation	696626996	8/30/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91178	9/13/2013	Cintas Corporation	696626996	8/30/2013	Weekly fee for uniforms and mats for Utility Dept.	5.89
91178	9/13/2013	Cintas Corporation	696626996	8/30/2013	Weekly fee for uniforms and mats for Utility Dept.	5.89
91179	9/13/2013	COOLIDGE FLOWER SHOP	12600	8/16/2013	Flowers for Amos Hawkins funeral	117.93
91180	9/13/2013	COX COMMUNICATIONS	8502207217901 913	8/30/2013	Install cable in Chief's office	57.56
91181	9/13/2013	CREATIVE COMMUNICATIONS SALES	330056	9/5/2013	Equipment to change K-9 unit to Patrol G032ET	2,697.03
91182	9/13/2013	Degan Construction LLC	5246	8/30/2013	Truck hauling of Ballast Rock/ Plant Rd. Project	5,186.50
91183	9/13/2013	DESERT BORING AND EXCAVATION	6903B	8/19/2013	Emergency excavation @ 1121 S Main St	187.50
91183	9/13/2013	DESERT BORING AND EXCAVATION	6903B	8/19/2013	Emergency excavation @ Butte & Willow	62.50
91183	9/13/2013	DESERT BORING AND EXCAVATION	6903B	8/19/2013	Emergency excavation @ 3824 Illinois Ave	250.00
91183	9/13/2013	DESERT BORING AND EXCAVATION	6929	8/21/2013	Emergency excavation @ 290 W 6th St	125.00
91183	9/13/2013	DESERT BORING AND EXCAVATION	6929	8/21/2013	Emergency excavation @ 90 S Central	125.00
91183	9/13/2013	DESERT BORING AND EXCAVATION	6929	8/21/2013	Emergency excavation @ 3917 Indiana	187.50
91183	9/13/2013	DESERT BORING AND EXCAVATION	6930	8/22/2013	Emergency excavation @ 839 Bunker Hill	187.50
91183	9/13/2013	DESERT BORING AND EXCAVATION	6930	8/22/2013	Emergency excavation @ 22nd & Willow	250.00
91184	9/13/2013	FRANK, ANDREWS	2706	9/2/2013	Reimbursement for uniform pants	29.07
91185	9/13/2013	GovConnection, Inc.	50532030	8/1/2013	2x46 E464 full HD LED NEC displays and Wall Mounts 37-56 Peerless	1,694.16
91185	9/13/2013	GovConnection, Inc.	50583287	8/30/2013	2x46 E464 full HD LED NEC displays and Wall mounts 37-56 Peerless	152.04
91186	9/13/2013	JONES AUTO CENTER	141159	8/22/2013	Purchase of lamp assembly PD G028ET Admin	46.04
91186	9/13/2013	JONES AUTO CENTER	141164	8/23/2013	Purchase of mirror assembly PD G043FM Patrol	142.76
91187	9/13/2013	KeyPhones Direct	223361	8/14/2013	Handsets and Cords - Spares	79.50

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91188	9/13/2013	LAKESHORE LEARNING MATERIALS	1358880813	8/28/2013	Supplies for Children's programming	143.23
91189	9/13/2013	MetLife - Group Benefits	KM05993410 913	8/15/2013	Monthly Invoice	4,072.40
91190	9/13/2013	MICHAEL PHILLIPS	REIM 82213	8/22/2013	Patches for uniform shirts/pants	36.00
91191	9/13/2013	Newegg Business, Inc.	1200100112	8/12/2013	Parts - Supplies	524.75
91192	9/13/2013	PETTY CASH - SENIOR CENTER	814-905/13	9/9/2013	Petty Cash	175.80
91193	9/13/2013	PINAL CO AIR QUALITY CONTROL	2013250A	8/26/2013	Annual Permit Fee Inv.# 2013250A Well #1 Emrg. Generator	2,290.00
91194	9/13/2013	PINAL COUNTY	515500 O/P	8/31/2013	Refund overpayment of garbage	189.20
91195	9/13/2013	PINAL COUNTY TREASURER	41487	9/1/2013	ASSESSMENT JUSTICE COURT FEE	59.63
91196	9/13/2013	Pinal Partnership	2013-2014 DUES	9/1/2013	2013-20104 membership	500.00
91197	9/13/2013	Ricoh USA, Inc.	5027232831	8/14/2013	Base charge 08/14/13-09/13/13	60.41
91197	9/13/2013	Ricoh USA, Inc.	5027232831	8/14/2013	Base charge 08/14/13-09/13/13	30.20
91197	9/13/2013	Ricoh USA, Inc.	5027232831	8/14/2013	Base charge 08/14/13-09/13/13	30.20
91198	9/13/2013	Safelite Fulfillment, Inc.	01814-560298	8/20/2013	One rear window for ST-081	245.59
91199	9/13/2013	SAFEWAY INC.	8.00831E+15	8/26/2013	Supplies	14.91
91199	9/13/2013	SAFEWAY INC.	8.03525E+15	8/22/2013	Supplies	6.09
91200	9/13/2013	SOUND IMAGE	0507720-IN	8/9/2013	Replacement Plate - Council Chambers	613.15
91201	9/13/2013	SOUTHWEST GAS CORPORATION	41518	9/6/2013	GAS	50.81
91201	9/13/2013	SOUTHWEST GAS CORPORATION	41518	9/6/2013	GAS	33.87
91201	9/13/2013	SOUTHWEST GAS CORPORATION	41518	9/6/2013	GAS	31.13
91202	9/13/2013	VOID				
91203	9/13/2013	TATLOCK, WILLIAM	REIM 908-4/13	9/2/2013	Reimbursement for Volunteer Labor Day appreciation	82.93
91204	9/13/2013	TEMPORARY VENDOR	REF MATUS	9/5/2013	tournament cancelled due to lack of sign ups	185.00
91205	9/13/2013	The Fudge Shop	SR MEAL 91913	9/12/2013	Meal for seniors out of their donation account	175.00
91206	9/13/2013	VICTOR GRAJEDA	REIM 82413 UNI	8/24/2013	Reimbursement for purchase of uniform pants	126.16
91207	9/13/2013	VISION SERVICE PLAN	122539960001 P13	8/20/2013	VISION INSURANCE	1,391.56
91208	9/13/2013	WALMART COMMUNITY # 0005 7118	1060	9/3/2013	Misc supplies for the center	204.23
91208	9/13/2013	WALMART COMMUNITY # 0005 7118	1061	9/3/2013	Supplies for Center	5.12
91208	9/13/2013	WALMART COMMUNITY # 0005 7118	5846	9/9/2013	Janitorial Supplies NTE \$ 1000.00	76.56
91208	9/13/2013	WALMART COMMUNITY # 0005 7118	8622	9/2/2013	Supplies for Center	120.39
91208	9/13/2013	WALMART COMMUNITY # 0005 7118	TR 01285	8/30/2013	Janitorial Supplies NTE \$ 1000.00	914.24
91209	9/13/2013	WATER WORKS ENGINEERS, LLC	3067B	8/8/2013	ADEQ Regulatory Reporting Assistance & and Misc. Service/Labor	1,349.37
91209	9/13/2013	WATER WORKS ENGINEERS, LLC	3067B	8/8/2013	ADEQ Regulatory Reporting Assistance & and Misc. Service/Labor	1,349.38
91210	9/13/2013	Wist Office Products	1150190	9/9/2013	Copy Paper and office supplies	547.59
91211	9/17/2013	BORDERS TURF & TRACTOR	24951	8/1/2013	JDTCU 12497 (2) V-Belt	185.47
91212	9/17/2013	Brown & Associates	24908	8/29/2013	2ND REVIEW AMR STANDARD REVISIONS	210.00
91212	9/17/2013	Brown & Associates	BAL 24766	8/5/2013	balance due on invoice	0.03
91213	9/17/2013	Capital One Commercial	70101	9/7/2013	Coffee, Creamer & kitchen supplies	98.24
91214	9/17/2013	CASA GRANDE NEWSPAPERS	85585701	8/29/2013	Grandparent's Day/Movie under the Stars Ad 8/29/13	153.00
91214	9/17/2013	CASA GRANDE NEWSPAPERS	ANNX AZ FARMS	8/29/2013	ads for annexation - Magic ranch and Arizona farms 2013	235.01
91214	9/17/2013	CASA GRANDE NEWSPAPERS	ANNX MAGIC RANCH	8/29/2013	ads for annexation - Magic ranch and Arizona farms 2013	235.01
91214	9/17/2013	CASA GRANDE NEWSPAPERS	PCZ3213 CUP	8/29/2013	LEGAL PUBLICATION - PZC-27-13-ORD & PZC-32-13-CUP	27.91
91214	9/17/2013	CASA GRANDE NEWSPAPERS	PZC3213 LP	8/29/2013	LEGAL PUBLICATION - PZC-27-13-ORD & PZC-32-13-CUP	27.91
91215	9/17/2013	Day Auto Supply, Inc	590763	8/15/2013	Battery for PD G476EN Patrol	109.29
91215	9/17/2013	Day Auto Supply, Inc	590805	8/15/2013		674.41
91215	9/17/2013	Day Auto Supply, Inc	590917	8/16/2013	Thermostat and Radiator for PD G476EN Patrol	164.89
91215	9/17/2013	Day Auto Supply, Inc	591020	8/19/2013	Purchase of wheel for hand held grinder	27.82
91215	9/17/2013	Day Auto Supply, Inc	591133	8/20/2013	One fuel filter, fuel tank pump and two rear shocks for ST-011	16.33
91215	9/17/2013	Day Auto Supply, Inc	591207	8/20/2013	One fuel filter, fuel tank pump and two rear shocks for ST-011	337.29
91215	9/17/2013	Day Auto Supply, Inc	591225	8/20/2013	Purchase of alternator for PD G007AR Volunteer	190.76

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91215	9/17/2013	Day Auto Supply, Inc	591280	8/21/2013	Purchase of alternator for PD G007AR Volunteer	(64.68)
91215	9/17/2013	Day Auto Supply, Inc	591339	8/21/2013	Purchase of rolling jack for floor hoist	2,629.45
91215	9/17/2013	Day Auto Supply, Inc	591418	8/22/2013	One fuel filter, fuel tank pump and two rear shocks for ST-011	108.68
91215	9/17/2013	Day Auto Supply, Inc	591481	8/23/2013	One transmission filter kit	16.82
91215	9/17/2013	Day Auto Supply, Inc	591482	8/23/2013	Transmission oil	37.76
91215	9/17/2013	Day Auto Supply, Inc	591661	8/26/2013	Purchase of one 1/2and one 1/4" drive torque wrench for shop"	306.53
91215	9/17/2013	Day Auto Supply, Inc	591662	8/26/2013	Purchase of one 1/2and one 1/4" drive torque wrench for shop"	232.00
91215	9/17/2013	Day Auto Supply, Inc	591687	8/26/2013	Oil and air filter for AD-007	16.74
91215	9/17/2013	Day Auto Supply, Inc	591687	8/26/2013	Purchase of oil for AD-007	17.54
91215	9/17/2013	Day Auto Supply, Inc	591805	8/27/2013	Oil for PD G043FM Patrol	17.54
91215	9/17/2013	Day Auto Supply, Inc	591813	8/27/2013	Purchase of brake pads for PD G043FM Patrol	84.78
91215	9/17/2013	Day Auto Supply, Inc	591817	8/27/2013	Purchase of service rotors PD G043FM Patrol	147.39
91216	9/17/2013	Discount School Supply	W18238280102	8/28/2013	Supplies fro Children's programs	269.73
91217	9/17/2013	DPC ENTERPRISES, L.P.	272000586-13	8/29/2013	Chlorine - 5-150 lb cylinders for NWWTP	447.72
91218	9/17/2013	East Valley Office Supply, Inc	IN-1012298	8/29/2013	Office Supplies	225.82
91219	9/17/2013	Farnsworth Wholesale Company	52204683001	8/30/2013	1 1/2 Badger meter/Super Stop Project"	590.22
91219	9/17/2013	Farnsworth Wholesale Company	52210675001	8/30/2013	Restock of parts and Bunker Hill repair	2,130.59
91219	9/17/2013	Farnsworth Wholesale Company	52217011001	8/30/2013	100' soft copper; 2 1/2 meter couplings"	1,433.75
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205031	8/20/2013	Corner irons to repair door at Planning & Zoning	2.80
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205058	8/21/2013	purchase of keys to office door	5.41
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205240	8/30/2013	Fitting to repair 4 backwash line"	12.15
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205249	8/29/2013	J.B. Weld-valve repair at belt press	7.60
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205270	9/3/2013	Purchase of Blue Stake Marking supplies	518.89
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205344	9/5/2013	Open PO for Park Maintenance purchases	21.06
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205350	9/5/2013	Open PO for Park Maintenance purchases	10.29
91220	9/17/2013	FLORENCE TRUE VALUE HARDWARE	205428	9/9/2013	Open PO for Park Maintenance purchases	2.71
91221	9/17/2013	HOME DEPOT CREDIT SERVICES	1021252	9/10/2013	Supplies for Recreation activities	17.22
91222	9/17/2013	MENDIVIL, ERASMO JR.	REIM 251223	8/21/2013	Reimbursement for purchase of inflating needle	2.16
91223	9/17/2013	MIDWEST TAPE	91220929	8/28/2013	CD'S & Audiobooks	76.98
91223	9/17/2013	MIDWEST TAPE	91221291	8/28/2013	CD'S	15.12
91224	9/17/2013	OFFICE DEPOT INC	661726314-001	8/15/2013	labels for mailing	76.38
91224	9/17/2013	OFFICE DEPOT INC	670654091-001	8/8/2013	calendar	14.74
91224	9/17/2013	OFFICE DEPOT INC	671620164-001	8/23/2013	Office Supplies, pens, folders, binders, shelves, etc.	14.86
91224	9/17/2013	OFFICE DEPOT INC	671920016-001	8/23/2013	Office Supplies, pens, folders, binders, shelves, etc.	13.17
91224	9/17/2013	OFFICE DEPOT INC	671920016-001	8/23/2013	Office Supplies, pens, folders, binders, shelves, etc.	151.99
91224	9/17/2013	OFFICE DEPOT INC	671920016-001	8/23/2013	Office Supplies, pens, folders, binders, shelves, etc.	111.72
91224	9/17/2013	OFFICE DEPOT INC	671920163-001	8/23/2013	Office Supplies, pens, folders, binders, shelves, etc.	363.57
91224	9/17/2013	OFFICE DEPOT INC	671920163-001	8/23/2013	Office Supplies, pens, folders, binders, shelves, etc.	43.81
91224	9/17/2013	OFFICE DEPOT INC	672862521-001	8/29/2013	Ink for office printers	108.76
91224	9/17/2013	OFFICE DEPOT INC	672862521-001	8/29/2013	Ink for office printers	108.75
91225	9/17/2013	PRUDENTIAL OVERALL SUPPLY	211007565	9/3/2013	Weekly fee for uniforms, mops, towels, & mats	811.96
91225	9/17/2013	PRUDENTIAL OVERALL SUPPLY	211007565	9/3/2013	Weekly fee for uniforms, mops, towels, & mats	84.03
91225	9/17/2013	PRUDENTIAL OVERALL SUPPLY	211007565	9/3/2013	Weekly fee for uniforms, mops, towels, & mats	42.01
91225	9/17/2013	PRUDENTIAL OVERALL SUPPLY	211007565	9/3/2013	Weekly fee for uniforms, mops, towels, & mats	7.00

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91225	9/17/2013	PRUDENTIAL OVERALL SUPPLY	211007565	9/3/2013	Weekly fee for uniforms, mops, towels, & mats	7.00
91226	9/17/2013	QiSoft	6190	9/4/2013	Monthly Fee Sept 2013	49.00
91226	9/17/2013	QiSoft	6191	9/4/2013	Monthly Fee Aug 2013	49.00
91227	9/17/2013	Ricoh USA, Inc.	5025921406BAL	4/26/2013	Base charge	96.18
91227	9/17/2013	Ricoh USA, Inc.	5027359367	8/26/2013	Base charge 8/30/13-9/29/13	95.30
91228	9/17/2013	RIGHT AWAY DISPOSAL	619163	9/1/2013	RAD SANIATION CONTRACT Residential	29,563.03
91229	9/17/2013	RSC Equipment Rental/	113655403-001	8/28/2013	Boom Truck rental for Senior Center roofing repair	957.93
91230	9/17/2013	SMART & FINAL STORES CORP	OP112968	9/3/2013	Supplies	256.14
91231	9/17/2013	Southwest Industrial Rigging	22005	8/28/2013	Crane Rental to remove sand from digester @ SWWTP NTE \$3000	1,583.60
91232	9/17/2013	SURF & SKI ENTERPRISES	143226	9/9/2013	Boo Yah Bunch t-shirts	150.74
91232	9/17/2013	SURF & SKI ENTERPRISES	143324	9/10/2013	Flag football tees	1,002.71
91233	9/17/2013	TEMPE DODGE KIA	399744	9/5/2013	Installation of engine fuel injector on ST-007	883.34
91234	9/17/2013	TEMPORARY VENDOR	301903	9/13/2013	Water Deposit Refund	150.00
91235	9/17/2013	TEMPORARY VENDOR	11001022	9/13/2013	Water Deposit Refund	150.00
91236	9/17/2013	TEMPORARY VENDOR	712302	9/9/2013	refund garbage deposit	41.00
91237	9/17/2013	TEMPORARY VENDOR	10607103	9/13/2013	Water Deposit Refund	150.00
91238	9/17/2013	TEMPORARY VENDOR	10810703	9/13/2013	Water Deposit Refund	150.00
91239	9/17/2013	TEMPORARY VENDOR	10900414	9/13/2013	Water Deposit Refund	150.00
91240	9/17/2013	TEMPORARY VENDOR	218483	9/13/2013	Water Deposit Refund	150.00
91241	9/17/2013	TEMPORARY VENDOR	11000921	9/13/2013	Water Deposit Refund	150.00
91242	9/17/2013	TEMPORARY VENDOR	515302	9/13/2013	Water Deposit Refund	150.00
91243	9/17/2013	TEMPORARY VENDOR	704594	9/9/2013	refund garbage deposit	49.50
91244	9/17/2013	TEMPORARY VENDOR	706202	9/9/2013	refund garbage deposit	58.00
91245	9/17/2013	TEMPORARY VENDOR	218601	9/13/2013	Water Deposit Refund	75.00
91246	9/17/2013	TEMPORARY VENDOR	10702313	9/13/2013	Water Deposit Refund	150.00
91247	9/17/2013	THE WATER SHED	2330	8/19/2013	Annual Water & Ice	23.31
91247	9/17/2013	THE WATER SHED	2403	8/26/2013	Water & Ice	108.60
91247	9/17/2013	THE WATER SHED	2410	8/26/2013	Annual Water & Ice	38.39
91247	9/17/2013	THE WATER SHED	2697	9/4/2013	Water & Ice #2697	25.25
91247	9/17/2013	THE WATER SHED	2704	9/4/2013	Annual Water & Ice	38.39
91247	9/17/2013	THE WATER SHED	2761	9/10/2013	Water & Ice #2761	29.07
91247	9/17/2013	THE WATER SHED	2763	9/10/2013	Annual Water & Ice	30.44
91248	9/17/2013	UNITED EXTERMINATING	154248	9/3/2013	SEPTEMBER 2013 EXTERMINATING	25.00
91248	9/17/2013	UNITED EXTERMINATING	166851	9/3/2013	Exterminating fees- 9/3/13	35.00
91248	9/17/2013	UNITED EXTERMINATING	166852	9/3/2013	Exterminating fees- 9/3/13	25.00
91248	9/17/2013	UNITED EXTERMINATING	166853	9/3/2013	Exterminating fees- 9/3/13	25.00
91248	9/17/2013	UNITED EXTERMINATING	166854	9/3/2013	Exterminating fees- 9/3/13	18.00
91248	9/17/2013	UNITED EXTERMINATING	166855	9/3/2013	Exterminating fees- 9/3/13	25.00
91249	9/17/2013	UNIVERSAL POLICE SUPPLY INC	15482	8/30/2013	ballistic vest -Ofc. D. Powell	757.02
91250	9/17/2013	WALMART COMMUNITY # 0005 7118	138	9/11/2013	Ion Tailgater Speaker/Stereo	147.19
91250	9/17/2013	WALMART COMMUNITY # 0005 7118	139	9/11/2013	Supplies for BB&AB Program	7.90
91250	9/17/2013	WALMART COMMUNITY # 0005 7118	139	9/11/2013	Supplies for IBK, BB&AB programs	50.00
91250	9/17/2013	WALMART COMMUNITY # 0005 7118	139	9/11/2013	Supplies for Recreation Activities	50.00
91250	9/17/2013	WALMART COMMUNITY # 0005 7118	141	9/11/2013	Ion Tailgater Speaker/Stereo	52.81
91250	9/17/2013	WALMART COMMUNITY # 0005 7118	141	9/11/2013	Supplies for SKC and Planters	0.53
91251	9/17/2013	Standard Construction Co., Inc.	012-021	8/7/2013	Retainage	(14,548.83)
91251	9/17/2013	Standard Construction Co., Inc.	012-021	8/7/2013	Payment #1 for curb cut project	145,488.32
91252	9/18/2013	Aaron Lewis c/o Mark Tucker	PPE 0906/13	9/16/2013	Levy	104.66
91253	9/18/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 0906/13FIRE	9/16/2013	RETIREMENT CONTRIBUTIONS FIRE	14,909.17
91253	9/18/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 0906/13FIRE	9/16/2013	RETIREMENT CONTRIBUTIONS FIRE	(898.76)
91253	9/18/2013	AZ PUBLIC SAFETY RETIREMENT	PPE0906/13PD	9/16/2013	RETIREMENT CONTRIBUTIONS POLICE	16,805.88
91254	9/18/2013	Nationwide Retirement Solution	PPE 0906/13	9/16/2013	VOL DEDUCTION	2,341.00
91255	9/18/2013	United States Treasury	PPE 0906/13	9/16/2013	Levy	75.00
91256	9/18/2013	UNITED WAY OF PINAL COUNTY	PPE 0906/13	9/16/2013	EMPLOYEES CONTRIBUTIONS	7.00
91257	9/18/2013	USA Funds	PPE 0906/13	9/16/2013	Levy	249.29
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	248.38
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	483.20
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	46.70
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	154.99
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	165.99
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	93.40
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	154.99
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	50.77
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	186.80

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	46.70
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	277.67
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	154.99
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	818.54
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	1,421.64
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	542.65
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	282.13
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	154.99
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	53.31
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	248.39
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	436.91
91258	9/18/2013	Verizon Wireless	9708607844	7/21/2013	Cell phones	436.92
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	248.43
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	212.62
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	293.46
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	17.88
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	67.54
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	77.54
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	103.30
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	17.88
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	67.54
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	53.36
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	431.35
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	67.54
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	156.79
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	17.88
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	(15.17)
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	120.74
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	721.64
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	35.76
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	144.91
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	144.91
91258	9/18/2013	Verizon Wireless	9710281876	8/21/2013	Cell phones	67.54
91259	9/18/2013	WEX BANK	34090779	8/31/2013	Online Fee	5.00
91259	9/18/2013	WEX BANK	34090779	8/31/2013	FUEL EXPENSE	23,619.29
91260	9/18/2013	RESERVE ACCOUNT	ANEXATION 813	8/25/2013	annexation mailing	3,000.00
91260	9/18/2013	RESERVE ACCOUNT	INTL MAIL ADMIN	8/25/2013	Annexation - intl mailings	3,138.95
91260	9/18/2013	RESERVE ACCOUNT	REFILL 913	9/13/2013	Postage Refill	1,200.00
91261	9/19/2013	AmeriGas Propane	3020547411	8/31/2013	propane tank rental at station #2-1	60.06
91261	9/19/2013	AmeriGas Propane	302054746	8/31/2013	2ns propane tank rental at station #2-2	60.06
91262	9/19/2013	Apache Junction Fire District	2350	8/27/2013	repair to #138 and routine maintenance	2,686.21
91262	9/19/2013	Apache Junction Fire District	2353	8/29/2013	repair to #122 and travel time for mechanic	450.00
91263	9/19/2013	Arizona Academy of	130905-001	9/4/2013	EMT refresher course for emt employees	2,300.00
91264	9/19/2013	Arizona Building Officials	CM 1030-1101/13	9/18/2013	AZBO FALL INSTITUTE - CARROLL MICHAEL & TRACIE RAMIREZ	300.00
91264	9/19/2013	Arizona Building Officials	TR 1030-1101/13	9/11/2013	AZBO FALL INSTITUTE - CARROLL MICHAEL & TRACIE RAMIREZ	300.00
91265	9/19/2013	ARIZONA MUNICIPAL CLERKS ASSOC	LG MH 13-14	7/1/2013	2013/2014 Membership dues for Lisa/Maria	160.00
91266	9/19/2013	Arizona Office of Technology	03P246	8/20/2013	Copier usage	167.30
91267	9/19/2013	ARIZONA STATE PRISON-FLORENCE	808-117	8/13/2013	INMATE LABOR / CEMETERY	11.25
91267	9/19/2013	ARIZONA STATE PRISON-FLORENCE	808-117	8/13/2013	INMATE LABOR / SWWTP	15.00
91267	9/19/2013	ARIZONA STATE PRISON-FLORENCE	808-117	8/13/2013	INMATE LABOR/ ROW CLEANUP	93.75
91267	9/19/2013	ARIZONA STATE PRISON-FLORENCE	822-116	8/23/2013	INMATE LABOR / CEMETERY	18.75
91267	9/19/2013	ARIZONA STATE PRISON-FLORENCE	822-116	8/23/2013	INMATE LABOR/ ROW CLEANUP	108.75
91268	9/19/2013	BAKER & TAYLOR BOOKS	4010630974	9/9/2013	Children's Books	11.14
91268	9/19/2013	BAKER & TAYLOR BOOKS	4010630975	9/9/2013	Books (Non-Fic)	7.49
91268	9/19/2013	BAKER & TAYLOR BOOKS	4010630976	9/9/2013	Audio Books	61.60
91268	9/19/2013	BAKER & TAYLOR BOOKS	4010630977	9/9/2013	Fiction	62.99
91268	9/19/2013	BAKER & TAYLOR BOOKS	4010630978	9/9/2013	Children's Books	408.75
91269	9/19/2013	BAXTER DESIGN GROUP LLC	358	8/13/2013	Construction staking for Plant Rd Improvements	3,100.00
91269	9/19/2013	BAXTER DESIGN GROUP LLC	359	8/13/2013	Main Street Project ADA	4,100.00
91270	9/19/2013	BRITE-LITE BARRICADE, L.L.C.	10865	9/9/2013	Signs/panels for Phoenix & 12th St.	119.21
91271	9/19/2013	BRUTINEL PLUMBING & ELEC., INC	112443	9/5/2013	Silver King - Plumbing cable repair	130.00
91272	9/19/2013	CASA GRANDE NEWSPAPERS	176969	8/21/2013	classified ads	20.15

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91272	9/19/2013	CASA GRANDE NEWSPAPERS	176970	8/21/2013	classified ads	20.15
91273	9/19/2013	Central AZ Solid Waste Inc	TOF1307	7/31/2013	Landfill Disposal Fees July 2013	1,458.05
91274	9/19/2013	Cintas Corporation	696620339	8/9/2013	Weekly fee for uniforms and mats for PW Dept.	26.76
91274	9/19/2013	Cintas Corporation	696620339	8/9/2013	Weekly fee for uniforms and mats for PW Dept.	96.32
91274	9/19/2013	Cintas Corporation	696620339	8/9/2013	Weekly fee for uniforms and mats for PW Dept.	10.79
91274	9/19/2013	Cintas Corporation	696620339	8/9/2013	Weekly fee for uniforms and mats for PW Dept.	5.25
91274	9/19/2013	Cintas Corporation	696620339	8/9/2013	Weekly fee for uniforms and mats for PW Dept.	1.68
91274	9/19/2013	Cintas Corporation	696620340	8/9/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91274	9/19/2013	Cintas Corporation	696620340	8/9/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91274	9/19/2013	Cintas Corporation	696620340	8/9/2013	Weekly fee for uniforms and mats for Utility Dept.	11.18
91274	9/19/2013	Cintas Corporation	696620340	8/9/2013	Weekly fee for uniforms and mats for Utility Dept.	11.15
91274	9/19/2013	Cintas Corporation	696622563	8/16/2013	Glass Towels for PW Building	8.09
91274	9/19/2013	Cintas Corporation	696622564	8/16/2013	Weekly fee for uniforms and mats for PW Dept.	26.76
91274	9/19/2013	Cintas Corporation	696622564	8/16/2013	Weekly fee for uniforms and mats for PW Dept.	95.13
91274	9/19/2013	Cintas Corporation	696622564	8/16/2013	Weekly fee for uniforms and mats for PW Dept.	10.79
91274	9/19/2013	Cintas Corporation	696622564	8/16/2013	Weekly fee for uniforms and mats for PW Dept.	5.25
91274	9/19/2013	Cintas Corporation	696622564	8/16/2013	Weekly fee for uniforms and mats for PW Dept.	1.68
91274	9/19/2013	Cintas Corporation	696624768	8/23/2013	Glass Towels for PW Building	8.09
91274	9/19/2013	Cintas Corporation	696624770	8/23/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91274	9/19/2013	Cintas Corporation	696624770	8/23/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91274	9/19/2013	Cintas Corporation	696624770	8/23/2013	Weekly fee for uniforms and mats for Utility Dept.	5.89
91274	9/19/2013	Cintas Corporation	696624770	8/23/2013	Weekly fee for uniforms and mats for Utility Dept.	5.89
91274	9/19/2013	Cintas Corporation	696626994	8/30/2013	Glass Towels for PW Building	8.09
91274	9/19/2013	Cintas Corporation	696626995	8/30/2013	Weekly fee for uniforms and mats for PW Dept.	26.76
91274	9/19/2013	Cintas Corporation	696626995	8/30/2013	Weekly fee for uniforms and mats for PW Dept.	49.59
91274	9/19/2013	Cintas Corporation	696626995	8/30/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91274	9/19/2013	Cintas Corporation	696626995	8/30/2013	Weekly fee for uniforms and mats for PW Dept.	7.74
91274	9/19/2013	Cintas Corporation	696626995	8/30/2013	Weekly fee for uniforms and mats for PW Dept.	0.54
91274	9/19/2013	Cintas Corporation	696629212	9/6/2013	Glass Towels for PW Building	8.09
91274	9/19/2013	Cintas Corporation	696629214	9/6/2013	Weekly fee for uniforms and mats for Utility Dept.	3.17
91274	9/19/2013	Cintas Corporation	696629214	9/6/2013	Weekly fee for uniforms and mats for Utility Dept.	10.40
91274	9/19/2013	Cintas Corporation	696629214	9/6/2013	Weekly fee for uniforms and mats for Utility Dept.	5.89
91274	9/19/2013	Cintas Corporation	696629214	9/6/2013	Weekly fee for uniforms and mats for Utility Dept.	5.89
91275	9/19/2013	Commercial Refrigeration Svcs., Inc.	46457	8/30/2013	PD Evidence Bldg freezer repair	1,013.13
91276	9/19/2013	Core Construction	APP 1	9/10/2013	CONSTRUCTION COSTS FOR NEW FIRE STATION #2	386,198.95
91276	9/19/2013	Core Construction	APP 1	9/10/2013	Retainage	(38,619.90)
91277	9/19/2013	CREATIVE COMMUNICATIONS SALES	329593	8/29/2013	Install Emergency Equip. on Police Veh G-697GN	1,686.39
91278	9/19/2013	DANIELLE ROBERTS	REIM 90613	9/6/2013	reimbursement for lunch mtg - trial prep	38.05
91279	9/19/2013	David Hills	REF UNI 81213	8/12/2013	Reimbursement for uniform jeans	43.81

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91280	9/19/2013	Day Auto Supply, Inc	591903	8/28/2013	Purchase of front brake pads for PD G987GB Patrol	84.78
91280	9/19/2013	Day Auto Supply, Inc	591985	8/29/2013	Purchase of air filter for PD G987GB Patrol	15.39
91280	9/19/2013	Day Auto Supply, Inc	591985	8/29/2013	Purchase of oil for G987GB PD Patrol	17.54
91280	9/19/2013	Day Auto Supply, Inc	592007	8/29/2013	Battery for PD G418FF Patrol	109.29
91280	9/19/2013	Day Auto Supply, Inc	592015	8/29/2013	Purchase - one alternator fan belt for Ditch Witch ST-059	6.51
91280	9/19/2013	Day Auto Supply, Inc	592285	9/3/2013	Purchase of four air hose end quick connect adapters for shop	7.78
91280	9/19/2013	Day Auto Supply, Inc	592352	9/4/2013	Purchase of oil for SC-004	20.64
91280	9/19/2013	Day Auto Supply, Inc	592352	9/4/2013	Purchase of oil and air filter for SC-004	16.58
91281	9/19/2013	DESERT BORING AND EXCAVATION	6905	7/6/2013	Emergency excavation @ 15337 Indian Village	250.00
91281	9/19/2013	DESERT BORING AND EXCAVATION	6905	7/6/2013	Emergency excavation @ 640 1st Street	375.00
91281	9/19/2013	DESERT BORING AND EXCAVATION	6941	9/4/2013	Emergency excavation @ 423 Palo Verde	250.00
91281	9/19/2013	DESERT BORING AND EXCAVATION	6941	9/4/2013	Emergency excavation @ 12th & Phoenix	250.00
91281	9/19/2013	DESERT BORING AND EXCAVATION	6941	9/4/2013	Emergency excavation @ 3710 Kansas	250.00
91281	9/19/2013	DESERT BORING AND EXCAVATION	6941	9/4/2013	Emergency excavation @ Indian Village	250.00
91281	9/19/2013	DESERT BORING AND EXCAVATION	6942	9/9/2013	Emergency excavation @ Willow & Butte	187.50
91281	9/19/2013	DESERT BORING AND EXCAVATION	6942	9/9/2013	Emergency excavation @ 3508 Yucca	500.00
91282	9/19/2013	Desert Sun Heating, Cooling	10454	8/30/2013	A/C in Chambers - diagnosis; 3 phase disconnect	767.58
91282	9/19/2013	Desert Sun Heating, Cooling	AP9483	8/23/2013	A/C in Chambers - labor to repair A/C	1,838.75
91283	9/19/2013	East Valley Office Supply, Inc	IN1012936	9/5/2013	Office Supplies	6.76
91284	9/19/2013	EGGERS, KYLE	904-08/13	8/27/2013	reimbursement for fire school tuition	160.02
91284	9/19/2013	EGGERS, KYLE	904-08/13	8/27/2013	per diem for fir school	40.00
91285	9/19/2013	FLORENCE TRUE VALUE HARDWARE	205028	8/19/2013	Open Requisition - Supplies	10.74
91285	9/19/2013	FLORENCE TRUE VALUE HARDWARE	205054	8/20/2013		27.16
91285	9/19/2013	FLORENCE TRUE VALUE HARDWARE	205256	8/30/2013	Open Requisition - Supplies	34.20
91285	9/19/2013	FLORENCE TRUE VALUE HARDWARE	205384	9/6/2013	Open Requisition - Supplies	7.22
91285	9/19/2013	FLORENCE TRUE VALUE HARDWARE	205592	9/17/2013	Open Requisition - Supplies	5.38
91285	9/19/2013	FLORENCE TRUE VALUE HARDWARE	205595	9/17/2013	Open Requisition - Supplies	75.85
91286	9/19/2013	GALE/ CENGAGE LEARNING	50019525	8/29/2013	Large Print Books	157.50
91287	9/19/2013	HARRISON, MICHAEL D.	REIM 96-13/13	9/13/2013	reimbursement for mailing letter	5.60
91287	9/19/2013	HARRISON, MICHAEL D.	REIM 96-13/13	9/13/2013	salt for RO station #2	26.04
91288	9/19/2013	inContact, Inc.	124392610	9/10/2013	Telephone	403.43
91289	9/19/2013	Johnson Utilities	12896902 913	9/6/2013	water at station #2	54.65
91290	9/19/2013	JONES AUTO CENTER	141219	8/27/2013	Wheel assembly for PD G476EN Patrol	165.33
91290	9/19/2013	JONES AUTO CENTER	141320	9/5/2013	Purchase of lamp assembly and light for ST-031	22.75
91290	9/19/2013	JONES AUTO CENTER	141350	9/5/2013	Purchase of lamp assembly and light for ST-031	46.26
91290	9/19/2013	JONES AUTO CENTER	65461	8/15/2013	Diagnostics for PD G920GL Patrol	98.18
91291	9/19/2013	LARRY, LAWRENCE	918/13	9/12/2013	Mileage to PIO Trng Phx, AZ	20.93
91292	9/19/2013	Life Assist	651070	8/20/2013	new boxes for drugs to replace broken and old ones	529.86
91293	9/19/2013	MICHAEL FARINA	8/07-09/13	8/13/2013	mileage/per diem	216.72
91294	9/19/2013	NEW YORK LIFE INSURANCE	6929080.692	8/2/2013	monthly invoice	447.96
91295	9/19/2013	Occupational Health Dynamics Inc.	33638	8/26/2013	calibration for SCBA fit tester	660.00
91296	9/19/2013	ORTIZ, DAVID	REF UNI 90713	9/7/2013	Reimbursement for uniform jeans	87.63
91297	9/19/2013	PETER ZICK	31198	9/6/2013	reimbursement for meal during training	32.61
91298	9/19/2013	PETTY CASH - FIRE DEPT	848-856	8/22/2013	laundry soap and batteries	45.93
91298	9/19/2013	PETTY CASH - FIRE DEPT	848-856	8/22/2013	Food for testing	92.44
91298	9/19/2013	PETTY CASH - FIRE DEPT	848-856	8/22/2013	laundry soap for station #2	10.86
91298	9/19/2013	PETTY CASH - FIRE DEPT	848-856	8/22/2013	bulb for e41	8.36
91298	9/19/2013	PETTY CASH - FIRE DEPT	848-856	8/22/2013	aspirin	2.17
91298	9/19/2013	PETTY CASH - FIRE DEPT	848-856	8/22/2013	test supplies	12.83
91299	9/19/2013	PINAL CO AIR QUALITY CONTROL	2013251A	8/26/2013	Annual Permit Fee Inv.# 2013251A Well #5	2,290.00
91300	9/19/2013	ROADRUNNER OXYGEN SVC	36691	8/27/2013	Emerg. Generator	51.04
91300	9/19/2013	ROADRUNNER OXYGEN SVC	36982	9/11/2013	Cylinder Refills	51.04
91301	9/19/2013	smartschoolsplus, inc dba	517-012	9/3/2013	Scott Barber Contract	4,119.49

Town of Florence
Warrant Register - September 2013

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91301	9/19/2013	smartschoolsplus, inc dba	517-012	9/3/2013	John Mitchell Contract	3,912.93
91301	9/19/2013	smartschoolsplus, inc dba	517-012	9/3/2013	John Mitchell Contract	3,912.93
91302	9/19/2013	SPACE AGE	72944	5/23/2013	Paint and supplies for ST-007, ST-011 & ST-012	864.72
91303	9/19/2013	Spring Meadows Water	98	9/3/2013	replace RO system at station #1	689.16
91303	9/19/2013	Spring Meadows Water	99	9/3/2013	ANNUAL SERVICE AND FILTERS FOR STATION 2	128.52
91304	9/19/2013	SPRINT	5.09313E+12	9/8/2013	Monthly Phone Bill	880.00
91305	9/19/2013	SPRINT DATA SVCS	5.09313E+12	9/8/2013	data svcs recurring charges	82.02
91306	9/19/2013	Systems Electronic Group, Inc.	1890	8/30/2013	Installation of Camera's - CH11	985.00
91307	9/19/2013	TAYLOR, MORRIS	9103	9/4/2013	Reimbursement for uniform jeans	61.11
91308	9/19/2013	TEMPORARY VENDOR	CR20100140 JG	9/18/2013	BOND REFUND	1,270.00
91309	9/19/2013	TEMPORARY VENDOR	701253	9/16/2013	refund garbage deposit	75.00
91310	9/19/2013	TEMPORARY VENDOR	708741	9/16/2013	refund garbage deposit	75.00
91311	9/19/2013	TEMPORARY VENDOR	705401	9/13/2013	refund garbage deposit	75.00
91312	9/19/2013	TEMPORARY VENDOR	705541	9/6/2013	refund garbage deposit	75.00
91313	9/19/2013	TEMPORARY VENDOR	715631	9/17/2013	refund garbage deposit	58.00
91314	9/19/2013	TEMPORARY VENDOR	707541	9/30/2013	refund garbage deposit	75.00
91315	9/19/2013	TEMPORARY VENDOR	711522	9/16/2013	refund garbage deposit	75.00
91316	9/19/2013	TEMPORARY VENDOR	1131150P	9/18/2013	overpayment 113115	16.14
91317	9/19/2013	TEMPORARY VENDOR	708881	9/20/2013	refund garbage deposit	75.00
91318	9/19/2013	TEMPORARY VENDOR	711181	9/16/2013	refund garbage deposit	75.00
91319	9/19/2013	TEMPORARY VENDOR	707771	9/16/2013	refund garbage deposit	75.00
91320	9/19/2013	TEMPORARY VENDOR	714741	9/16/2013	refund garbage deposit	75.00
91321	9/19/2013	THE WATER SHED	2438	8/29/2013	ice at station #2	12.34
91321	9/19/2013	THE WATER SHED	2766	9/10/2013	Drinking Water Open PO	13.16
91322	9/19/2013	U. S. Post Master	LIBRARY 913/13	9/13/2013	stamps	467.40
91323	9/19/2013	UNITED EXTERMINATING	154247	9/3/2013	pest control station #1	25.00
91323	9/19/2013	UNITED EXTERMINATING	154249	9/3/2013	Exterminating fees PW Bldg Sept.	45.00
91323	9/19/2013	UNITED EXTERMINATING	166862	9/10/2013	Monthly Pest Control-Open PO	25.00
91324	9/19/2013	UNITED FIRE EQUIPMENT CO.	507025	8/19/2013	screen set up salgado	35.00
91324	9/19/2013	UNITED FIRE EQUIPMENT CO.	507032	8/19/2013	screen set up kells, j	35.00
91324	9/19/2013	UNITED FIRE EQUIPMENT CO.	507045	8/19/2013	screen set up johnston	35.00
91324	9/19/2013	UNITED FIRE EQUIPMENT CO.	507198	8/21/2013	uni all for corey usher	197.67
91324	9/19/2013	UNITED FIRE EQUIPMENT CO.	807016	8/19/2013	uni all Scherm	400.00
91325	9/19/2013	Valley Collection Service	213612 OP	9/18/2013	Overpayment 213612	102.19
91326	9/19/2013	Vidacare Corporation	95485	8/22/2013	EZIO setup	743.11
91327	9/19/2013	WATER MOVERS	77051	8/11/2013	Emergency installation of pump at SWWTP	9,599.58
91328	9/19/2013	WAXIE SANITARY SUPPLY	74121649	8/23/2013	Cleaning Supplies	505.29
91328	9/19/2013	WAXIE SANITARY SUPPLY	74121650	8/23/2013	janitorial supplies for station #2	367.46
91329	9/19/2013	WHITE, RAYMOND	REF UNI 90713	9/7/2013	Reimbursement for uniform jeans	133.52
91329	9/19/2013	WHITE, RAYMOND	REF UNI 90713	9/7/2013	Reimbursement for uniform jeans	66.76
91329	9/19/2013	WHITE, RAYMOND	REF UNI 90713	9/7/2013	Reimbursement for uniform jeans	66.76
91330	9/19/2013	WILLDAN	512292	8/2/2013	Professional Services-Florence/Diversion Dam Rd. IMP	7,176.58
91331	9/24/2013	Advanced Infosystems	10849	9/13/2013	data processing of utility bills	914.01
91332	9/24/2013	Apache Junction Fire District	2352	8/29/2013	repairs to ladder truck #122	17,966.64
91333	9/24/2013	ARIZONA DEPARTMENT OF	0000157913X	9/9/2013	WQL Water Quality 112500-Merrill Ranch WRF Inv.#0000157913X Bill ID: 0070618	396.50
91334	9/24/2013	Arizona Office of Technology	03L374	7/25/2013	Copier charges 05/01/13 - 07/31/13	903.01
91334	9/24/2013	Arizona Office of Technology	03P248	8/20/2013	Copier charges 05/31/13 to 08/31/13	689.17
91335	9/24/2013	Arizona Public Service Company	AR0480003597	9/18/2013	SLID #1	189.76
91335	9/24/2013	Arizona Public Service Company	AR0480003597	9/18/2013	SLID #2	258.51
91335	9/24/2013	Arizona Public Service Company	AR0480003597	9/18/2013	SLID #3	49.50
91336	9/24/2013	ARIZONA STATE PRISON-FLORENCE	90513F-116	9/6/2013	INMATE LABOR / SWWTP	30.00
91336	9/24/2013	ARIZONA STATE PRISON-FLORENCE	90513F-116	9/6/2013	INMATE LABOR / CEMETERY	48.75
91336	9/24/2013	ARIZONA STATE PRISON-FLORENCE	90513F-116	9/6/2013	INMATE LABOR/ ROW CLEANUP	41.25
91337	9/24/2013	AUDIO VIDEO RESOURCES	PC19186	9/13/2013	System Programming and Additional Switching	1,363.45
91338	9/24/2013	AZ PUBLIC SERVICE COMPANY	AR0480003596	9/18/2013	Streetlight Maintenance	2,139.59
91339	9/24/2013	BAKER & TAYLOR BOOKS	W94488680	9/9/2013	DVD'S	48.74
91340	9/24/2013	Blue Card	12-1534	9/16/2013	additional on line training programs	1,732.50
91341	9/24/2013	CASELLE, INC.	50345	7/1/2013	Contract Support	1,496.00
91341	9/24/2013	CASELLE, INC.	50345	7/1/2013	Contract Support	1,496.00
91342	9/24/2013	CENTERLINE SUPPLY WEST, INC.	67468	8/15/2013	Purchase of twenty sign stands NTE\$2300.00	2,231.92
91343	9/24/2013	DAVID ALEXANDER	SEPT 19 2013	9/20/2013	pro-tem services	200.00

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	5022970	9/16/2013	Light bulbs, and AC filters for Facilities Stock and carpet for Joy's steps	421.37
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	9022361	9/12/2013	Restock of small tools and operating supplies	40.69
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	9022361	9/12/2013	Restock of small tools and operating supplies	35.60
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	9022361	9/12/2013	Restock of small tools and operating supplies	45.50
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	9022361	9/12/2013	Restock of small tools and operating supplies	293.44
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	9022361	9/12/2013	Restock of small tools and operating supplies	25.20
91350	9/24/2013	HOME DEPOT CREDIT SERVICES	9022361	9/12/2013	Restock of small tools and operating supplies	420.43
91351	9/24/2013	INTELLIPAY	776	7/31/2013	Gateway/trans fees	157.67
91351	9/24/2013	INTELLIPAY	794	8/31/2013	Gateway/trans fees	117.15
91352	9/24/2013	INT'L ASSOC. ARSON INVESTIGATO	83113	8/31/2013	Membership for tom Murtha	110.00
91353	9/24/2013	JONES AUTO CENTER	141466	9/12/2013	Purchase of dome light assembly for ST- 031	46.26
91354	9/24/2013	Legend Technical Svcs., Inc.	1313011	8/31/2013	Analytical Testing - Sept. NWWTP	910.20
91354	9/24/2013	Legend Technical Svcs., Inc.	1313012	8/31/2013	Analytical Testing- Water	688.00
91354	9/24/2013	Legend Technical Svcs., Inc.	1313014	8/31/2013	Analytical Testing - Sept. SWWTP	2,455.20
91355	9/24/2013	LEXIS NEXIS	161RV1	8/31/2013	research - Aug 2013	175.00
91356	9/24/2013	LOWE'S	972	9/16/2013	Sink repair kit/ Senior Center	65.57
91357	9/24/2013	Mesa Community College	278720-30	9/12/2013	battalion Chief's testing	1,600.00
91358	9/24/2013	MICHAEL F. BEERS	J DUNTON	9/20/2013	MONTHLY BILL	250.00
91359	9/24/2013	Mid State Refrigeration	15532	8/26/2013	Repair of refrigerator at Senior Center	108.82
91360	9/24/2013	MIDWEST TAPE	91254167	9/12/2013	CD'S & Audiobooks	103.99
91360	9/24/2013	MIDWEST TAPE	91254169	9/12/2013	CD'S	19.44
91361	9/24/2013	MONROE SYSTEMS FOR BUSINESS	76G36A	8/27/2013	P51M Ribbon Cartridges (dozen)	92.00
91362	9/24/2013	OFFICE DEPOT INC	670040434-001	8/8/2013		42.56
91362	9/24/2013	OFFICE DEPOT INC	670040464-001	8/13/2013	Office Supplies	54.65
91362	9/24/2013	OFFICE DEPOT INC	670591258-001	8/8/2013		177.57
91362	9/24/2013	OFFICE DEPOT INC	670594196-001	8/8/2013		16.01
91362	9/24/2013	OFFICE DEPOT INC	672281958-001	8/27/2013	Office Supplies	308.41
91362	9/24/2013	OFFICE DEPOT INC	672281966-001	8/27/2013	Office Supplies	8.96
91362	9/24/2013	OFFICE DEPOT INC	672281967-001	8/28/2013	Office Supplies	60.67
91362	9/24/2013	OFFICE DEPOT INC	672527631-001	8/27/2013	Office Supplies	3.66
91362	9/24/2013	OFFICE DEPOT INC	675545988-001	9/12/2013	2014 calendars	61.64
91363	9/24/2013	Physio Control	114038438	8/21/2013	heart monitors	97,317.11
91363	9/24/2013	Physio Control	114042814	9/5/2013	Cardio Monitor Supplies/Accessories	2,528.27
91364	9/24/2013	Pitney Bowes Inc	06920623 BAL	8/13/2013	Property Tax on Postage Machine	32.00
91364	9/24/2013	Pitney Bowes Inc	6920623-SP13	9/13/2013	Postage machine lease	458.39
91365	9/24/2013	SHRED-IT USA - PHOENIX	9402133094	6/20/2013	Shredding - Finance	484.00
91366	9/24/2013	SPILLMAN TECHNOLOGIES,INC	696868	9/17/2013	Spilman Conference Fee	795.00
91367	9/24/2013	TEMPORARY VENDOR	REF DEP 1569	3/5/2013	Hyd Deposit Refund #1569	1,000.00
91368	9/24/2013	The UPS Store #5920	8.37529E+12	9/10/2013	Postage to return parts to PATZ	33.98
91369	9/24/2013	THE WATER SHED	2695	9/4/2013	Water & Ice	143.15
91369	9/24/2013	THE WATER SHED	2760	9/10/2013	Water & Ice	64.17
91369	9/24/2013	THE WATER SHED	2834	9/17/2013	Water & Ice	24.68
91370	9/24/2013	UNITED EXTERMINATING	154246	9/3/2013	Exterminating fees-Town Hall	35.00
91370	9/24/2013	UNITED EXTERMINATING	167099	9/3/2013	Exterminating fees-Silver King	25.00
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	23227	8/27/2013	credit memo Eggers	(19.55)
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	501931	8/30/2013	uni all Pine	171.82
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507503	8/20/2013	uni all Eggers	259.63
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507524	8/26/2013	uni all Mahoney	142.04
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507525	8/26/2013	uni all Mahoney	163.90
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507527	8/26/2013	uni all Anderson	222.21
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507581	8/27/2013	uni all Kennedy	202.75
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507625	8/28/2013	uni all Eggers	138.35
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507809	8/29/2013	uni all Kartchner	374.65
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507810	8/29/2013	uni all bruin	167.01
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507834	8/29/2013	uni allowance Kells, b	149.63
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507836	8/29/2013	uni all Kells, b	80.84
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	507930	8/30/2013	uni all Moser	305.27
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508017	9/3/2013	uni all Kemp	51.88
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508096	9/4/2013	uni all Jabara	149.19
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508125	9/4/2013	uni all Montgomery	400.00

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508157	9/5/2013	uni all Kells, b	100.18
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508224	9/5/2013	uni all Salgado	200.00
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508264	9/6/2013	uni all Harrison	268.08
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508265	9/6/2013	uni all Gribble	161.17
91371	9/24/2013	UNITED FIRE EQUIPMENT CO.	508352	9/6/2013	uni all Zick	400.00
91372	9/24/2013	WAXIE SANITARY SUPPLY	74126376	8/27/2013	janitorial supplies	72.35
91373	9/24/2013	Wist Office Products	1116787	8/27/2013	Copy Paper	383.97
91374	9/26/2013	AMBER, CLIFFORD	930-10/03/13	9/26/2013	Per diem 9-30 to Oct 3rd Las Vegas	157.00
91375	9/26/2013	David Peterson	930-10/03/13	9/1/2013	AZ Post Supervisor Trng 9/30th to Oct 3, 2013	132.00
91376	9/26/2013	KLIX, RENEE	930-10/03/13	8/7/2013	Per diem 9/30-10/3/2013 Las Vegas	157.00
91377		VOID			Homicide Invest. Association	
91378	9/27/2013	A.C. Sanitation Service, LLC	25	9/11/2013	Landfill fees 8/2/13-8/29/13 Inv.# 25	8,801.08
91379	9/27/2013	Above & Beyond Fitness Repair	4324	9/8/2013	Labor, Treadmill on/off switch, freight, Lat pull cable	226.40
91380	9/27/2013	AGAPE, INC	12977	9/10/2013	14 x17 x 1/8 Window replacement at afterschool program	108.82
91381	9/27/2013	ALLEN ALLESANDRA	41549	9/25/2013	Per Diem	10.00
91382	9/27/2013	American Legal	9458100	9/10/2013	internet renewal - AZ Code of ordinances	300.00
91383	9/27/2013	ARIZONA GLOVE & SAFETY	7311628	7/25/2013	Gloves for custodial maintenance workers	163.53
91384	9/27/2013	ARROYO FENCE CO.	1352	9/13/2013	temp. fence at Florence High School	121.73
91385	9/27/2013	AZ Best, LLC	321	8/19/2013	Purchase of 1400 tons of Ballast Rock 1 1/2 to 2" FOB Pit"	4,202.74
91385	9/27/2013	AZ Best, LLC	322	8/29/2013	Purchase of 1400 tons of Ballast Rock 1 1/2 to 2" FOB Pit"	4,206.81
91385	9/27/2013	AZ Best, LLC	325	9/18/2013	Purchase of 1400 tons of Ballast Rock 1 1/2 to 2" FOB Pit"	302.71
91386	9/27/2013	BENSON SYSTEMS	110232	9/16/2013	Alarm System Monitoring Fire & Security-Town Hall	138.20
91386	9/27/2013	BENSON SYSTEMS	110413	9/16/2013	Alarm System Monitoring Fire & Security-Police/Evidence	76.79
91387	9/27/2013	Brady Industries, LLC	4271478	9/16/2013	Janitorial Supplies: disinfectant, stainless,glass cleaner	317.37
91388	9/27/2013	CEMEX	94269399969	9/4/2013	Sand for sandbags NTE \$500.00	438.97
91389	9/27/2013	CENTERLINE SUPPLY WEST, INC.	67724	8/19/2013	Custom Sign 24x18" white on blue"	506.00
91390	9/27/2013	CHARLES A. MONTOYA	REIM 827/91613	9/25/2013	reimbursement for lunch meetings	41.36
91391	9/27/2013	CODY LINDEROTH L.	917-0920/13	9/25/2013	Per diem 9/16-20/13 AZ Post	64.51
91392	9/27/2013	COHONE TECHNOLOGIES	00S13043	9/17/2013	Repair of crouch hydraulic cylinder WW-023 John Deere back hoe	594.78
91393	9/27/2013	COX COMMUNICATIONS	8502204998001 1013	9/21/2013	Monthly internet for FY 13/14	690.00
91394	9/27/2013	DANA KEPNER CO, INC.	812685800	9/19/2013	Purchase of one meter for CCA and one for SWWTP	1,618.88
91394	9/27/2013	DANA KEPNER CO, INC.	812695500	9/19/2013	Meters for Shell Car Wash	53.36
91395	9/27/2013	DARBE, SCOTT	REIM UNI 91413	9/14/2013	Reimbursement for uniform pants	21.66
91395	9/27/2013	DARBE, SCOTT	REIM UNI 91413	9/14/2013	Reimbursement for uniform pants	21.65
91395	9/27/2013	DARBE, SCOTT	REIM UNI 91413	9/14/2013	Reimbursement for uniform pants	21.65
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.80
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.79
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.79
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.79
91396	9/27/2013	Day Auto Supply, Inc	593375	9/16/2013	Tire valve stem cores, valve caps and valves for Fleet Stock	4.79

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91398	9/27/2013	FLORENCE TRUE VALUE HARDWARE	205588	9/17/2013	Open PO for Recreation purchases	77.95
91398	9/27/2013	FLORENCE TRUE VALUE HARDWARE	205629	9/19/2013	Street light removal/10th Street	6.14
91399	9/27/2013	GCR TIRE CENTERS	827-31103	8/23/2013	Purchase of four tires for PD G561DS Volunteer	506.15
91399	9/27/2013	GCR TIRE CENTERS	827-31821	9/13/2013	Purchase of ten tires for PD Patrol stock	1,176.35
91400	9/27/2013	Grabber Power Products	0050968-IN	7/1/2013	Emergency repair of concrete saw ST-058	331.40
91401	9/27/2013	HILL BROTHERS CHEMICAL CO,	5074755	9/9/2013	Restock of Sodium Bisulfate for SWWTP	1,577.20
91401	9/27/2013	HILL BROTHERS CHEMICAL CO,	5074755	9/9/2013	Restock of Sodium Bisulfate for NWWTP	1,577.20
91402	9/27/2013	HIRE RIGHT SOLUTIONS Inc.	P0274279	8/31/2013	DOT Drug Test	60.30
91403	9/27/2013	J & G Cavu L.L.C.	99810008701	9/23/2013	Rebuild Dewalt battery packs	434.80
91404	9/27/2013	LAURA KINNEY	REIM 91913	9/19/2013	Supplies for Recreation Class (Pinterest)	203.54
91405	9/27/2013	LEXIS NEXIS	1305502371	5/31/2013	research for may 2013	175.00
91406		VOID				
91407	9/27/2013	McClellan-Parson	1	9/24/2013	Payment for Building Rehab.	23,823.42
91408	9/27/2013	OFFICE DEPOT INC	675228167-001	9/10/2013	Supplies: index cards,pens NTE \$100	16.14
91408	9/27/2013	OFFICE DEPOT INC	675228387-001	9/10/2013	Supplies: index cards,pens NTE \$100	80.06
91409	9/27/2013	SAFEWAY INC.	8.03469E+15	7/29/2013	food and drinks for manager mtgs	38.88
91409	9/27/2013	SAFEWAY INC.	805283082713-1732	8/27/2013	food and drinks for manager mtgs	45.13
91410	9/27/2013	SURF & SKI ENTERPRISES	143365	9/17/2013	Flags for Main Street	1,420.21
91411	9/27/2013	TEMPORARY VENDOR	704091	9/25/2013	refund garbage deposit	41.00
91412	9/27/2013	TEMPORARY VENDOR	709581	9/25/2013	refund garbage deposit	75.00
91413	9/27/2013	TEMPORARY VENDOR	703340 OP	9/25/2013	overpayment 703340	9.70
91414	9/27/2013	TEMPORARY VENDOR	REF HYD 2950	9/26/2013	Hyd Deposit Refund #2950	468.23
91415	9/27/2013	TEMPORARY VENDOR	711901	9/23/2013	refund garbage deposit	49.50
91416	9/27/2013	TEMPORARY VENDOR	710811	9/23/2013	refund garbage deposit	27.14
91417	9/27/2013	The Traffic Safety Store	65779	9/16/2013	Safety Vests for Police Officers	1,194.97
91418	9/27/2013	THE WATER SHED	2497	9/24/2013	Water & Ice	26.32
91418	9/27/2013	THE WATER SHED	2833	9/17/2013	Water & Ice PW	64.17
91419	9/27/2013	Trafficade Service., Inc., dba	1258621	8/8/2013	Barricade rental invoices 01258621,0129142,0129875	803.68
91419	9/27/2013	Trafficade Service., Inc., dba	1258621	8/8/2013	Barricade rental invoices 01258621,0129142,0129875	401.79
91419	9/27/2013	Trafficade Service., Inc., dba	1258621	8/8/2013	Barricade rental invoices 01258621,0129142,0129875	724.61
91419	9/27/2013	Trafficade Service., Inc., dba	1260834	8/31/2013	Barricade rental for Main St. Inv. #01260834	511.18
91419	9/27/2013	Trafficade Service., Inc., dba	1261534	9/8/2013	Barricade rental/signs for Main St.	511.18
91420	9/27/2013	Training Network	IN-11448	9/16/2013	HazCom GHS Training Program	99.95
91421		VOID				
91422	9/27/2013	WALMART COMMUNITY # 0005 7118	6761	9/12/2013	Supplies for Recreation Programs	12.25
91422	9/27/2013	WALMART COMMUNITY # 0005 7118	8344	9/19/2013	Supplies for Early Release Days	22.41
91423	9/27/2013	Wist Office Products	1150141	9/9/2013	cassette tapes	4.97
91424	9/27/2013	LISA, GASTON	SEPT 30-10/03/13	8/7/2013	Per diem 9/30-10/3/2013	157.00
91425	9/30/2013	Blue Media	20564	9/20/2013	ANNEXATION SIGNAGE	626.95
91426	9/30/2013	CASELLE, INC.	25040	7/11/2013	clarity upgrade (AP,AR,AM & BL	7,000.00
91426	9/30/2013	CASELLE, INC.	51676	9/1/2013	Contract Support	1,496.00
91427	9/30/2013	Cintas Corporation	696624769	8/23/2013	Payment for Weekly uniforms & mats for utility dept.	26.76
91427	9/30/2013	Cintas Corporation	696624769	8/23/2013	Payment for Weekly uniforms & mats for utility dept.	55.98
91427	9/30/2013	Cintas Corporation	696624769	8/23/2013	Payment for Weekly uniforms & mats for utility dept.	3.91
91427	9/30/2013	Cintas Corporation	696624769	8/23/2013	Payment for Weekly uniforms & mats for utility dept.	7.73
91427	9/30/2013	Cintas Corporation	696624769	8/23/2013	Payment for Weekly uniforms & mats for utility dept.	0.53
91427	9/30/2013	Cintas Corporation	696629213	9/6/2013	Weekly fee for uniforms and mats for PW Dept.	26.76
91427	9/30/2013	Cintas Corporation	696629213	9/6/2013	Weekly fee for uniforms and mats for PW Dept.	53.11
91427	9/30/2013	Cintas Corporation	696629213	9/6/2013	Weekly fee for uniforms and mats for PW Dept.	3.91
91427	9/30/2013	Cintas Corporation	696629213	9/6/2013	Weekly fee for uniforms and mats for PW Dept.	7.73

**Town of Florence
Warrant Register - September 2013**

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91427	9/30/2013	Cintas Corporation	696629213	9/6/2013	Weekly fee for uniforms and mats for PW Dept.	0.53
91427	9/30/2013	Cintas Corporation	696631433	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	34.84
91427	9/30/2013	Cintas Corporation	696631433	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	49.61
91427	9/30/2013	Cintas Corporation	696631433	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	3.91
91427	9/30/2013	Cintas Corporation	696631433	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	7.73
91427	9/30/2013	Cintas Corporation	696631433	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	0.53
91427	9/30/2013	Cintas Corporation	696631434	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	3.18
91427	9/30/2013	Cintas Corporation	696631434	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	10.40
91427	9/30/2013	Cintas Corporation	696631434	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	6.95
91427	9/30/2013	Cintas Corporation	696631434	9/13/2013	Payment for Weekly uniforms & mats for utility dept.	6.95
91427	9/30/2013	Cintas Corporation	696633663	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	34.84
91427	9/30/2013	Cintas Corporation	696633663	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	44.98
91427	9/30/2013	Cintas Corporation	696633663	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	3.91
91427	9/30/2013	Cintas Corporation	696633663	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	7.73
91427	9/30/2013	Cintas Corporation	696633663	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	0.54
91427	9/30/2013	Cintas Corporation	696633664	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	3.18
91427	9/30/2013	Cintas Corporation	696633664	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	10.40
91427	9/30/2013	Cintas Corporation	696633664	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	6.95
91427	9/30/2013	Cintas Corporation	696633664	9/20/2013	Payment for Weekly uniforms & mats for utility dept.	6.95
91428	9/30/2013	FLORENCE TRUE VALUE HARDWARE	205625	9/18/2013	CUEN BUILDING SUPPLIES	10.85
91429	9/30/2013	GAYLORD BROS	2206754	9/19/2013	cassette tapes	188.15
91430	9/30/2013	JONES AUTO CENTER	141551	9/16/2013	Wire assembly for PD G414FF Patrol	45.59
91430	9/30/2013	JONES AUTO CENTER	141589	9/18/2013	Purchase of RH & LH Brake Calipers for PD G029ET Patrol	410.80
91430	9/30/2013	JONES AUTO CENTER	141600	9/18/2013	credit	(43.48)
91431	9/30/2013	OFFICE DEPOT INC	6745951832-001	9/16/2013		306.19
91431	9/30/2013	OFFICE DEPOT INC	6745951833-001	9/16/2013		2.57
91431	9/30/2013	OFFICE DEPOT INC	674773985-001	9/16/2013		3.32
91431	9/30/2013	OFFICE DEPOT INC	674774023-001	9/16/2013		38.89
91431	9/30/2013	OFFICE DEPOT INC	674774024-001	9/16/2013		3.19
91431	9/30/2013	OFFICE DEPOT INC	674774025-001	9/16/2013		21.16
91431	9/30/2013	OFFICE DEPOT INC	674951590-001	9/16/2013		22.28
91431	9/30/2013	OFFICE DEPOT INC	674951834-001	9/9/2013		62.69
91431	9/30/2013	OFFICE DEPOT INC	675241209-001	9/16/2013		75.94
91431	9/30/2013	OFFICE DEPOT INC	675998291-001	9/16/2013	office supplies	61.31
91432	9/30/2013	Tri-City Express Care, PLLC	718758	6/6/2013	Physical & Drug test Ofc Voight	154.00
91433	9/30/2013	Aaron Lewis c/o Mark Tucker	PPE 09/20/13	9/30/2013	Levy	83.57
91434	9/30/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 0920/13 FIRE	9/30/2013	RETIREMENT CONTRIBUTIONS FIRE	10,461.05
91434	9/30/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 0920/13 FIRE	9/30/2013	RETIREMENT CONTRIBUTIONS FIRE	(898.76)
91434	9/30/2013	AZ PUBLIC SAFETY RETIREMENT	PPE 0920/13 PD	9/30/2013	RETIREMENT CONTRIBUTIONS POLICE	15,341.98
91435	9/30/2013	HARTFORD INSURANCE COMPANY	13-14 FIRE	8/17/2013	Flood Ins Fire Dept	1,906.00
91436	9/30/2013	Nationwide Retirement Solution	PPE 09/20/13	9/30/2013	VOL DEDUCTION	2,341.00
91437	9/30/2013	United States Treasury	PPE 09/20/13	9/30/2013	Levy	75.00
91438	9/30/2013	UNITED WAY OF PINAL COUNTY	PPE 09/20/13	9/30/2013	EMPLOYEES CONTRIBUTIONS	7.00
91439	9/30/2013	USA Funds	PPE 09/20/13	9/30/2013	Levy	209.35
91440	9/30/2013	The UPS Store #5920	966888392 380	9/13/2013	Postage for return of uniform samples to vendor	6.33
91440	9/30/2013	The UPS Store #5920	966888392 380	9/13/2013	Postage for return of uniform samples to vendor	3.17

Town of Florence
Warrant Register - September 2013

Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
91440	9/30/2013	The UPS Store #5920	9668888392 380	9/13/2013	Postage for return of uniform samples to vendor	3.17
Total Warrants						1,186,603.17

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7b.
MEETING DATE: November 4, 2013 DEPARTMENT: Human Resources STAFF PRESENTER: Scott Barber, HR Director SUBJECT: Resolution No. 1414-13: Revised FY 2013-2014 Employee Classification Plan		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to adopt Resolution No. 1414-13: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE REVISED TOWN OF FLORENCE FY 2013-2014 EMPLOYEE CLASSIFICATION PLAN.

BACKGROUND/DISCUSSION:

Discussions have been ongoing concerning changes in the structure of the Finance Department to better reflect work handled by the department's employees. When Finance Director Mike Farina was hired, we were deep into our FY 13/14 budget process so there was no time to work through the necessary analysis to include changes to the department in the proposed budget. Mr. Farina has now had adequate time to do the analysis and has proposed to the Town Manager several changes in the Finance Department structure which have been approved. One new position was included in the adopted budget, and several position classification changes are also proposed. Since the Mayor and Council approve the Employee Classification Plan which includes classification titles and assigned pay ranges, action is requested to implement the recommended changes including:

- Adding the Accounting Manager classification, assigning pay range 50;
- Adding the Accounting Technician classification, assigning pay range 28 (current Office Supervisor position will be reclassified);
- Adding the Customer Service Representative classification, assigning pay range 21 (2 current Office Assistant positions will be reclassified);
- Adding the Finance Project Analyst classification, assigning pay range 39 (one current Accountant position will be reclassified);
- Changing the position classification title of Special Districts Manager to Grants/Assessment Manager;
- Adding the Utility Billing Supervisor classification, assigning pay range 30 (current Utility Services Representative position will be reclassified).

In addition, Community Development Director Mark Eckhoff is currently evaluating alternatives concerning the vacant Senior Building Inspector position in his department. One possible change could include reclassification of the Senior position to Building Official. In order to facilitate that possibility, we are requesting the addition of the Building Official classification, assigning pay range 46. And finally, Town Manager Montoya is proposed the reclassification of the existing Economic Development Coordinator to Management Analyst (no change in pay range). This change will broaden the responsibilities of the position to include handling special projects and administrative tasks and analyses as directed.

FINANCIAL IMPACT:

While some of the recommended changes will have a fiscal impact, all will be accomplished within the parameters of the adopted FY13/14 budget.

STAFF RECOMMENDATION:

Staff recommends adoption of Resolution No. 1414-13 approving:

- Revised FY 2013-2014 Employee Classification Plan

ATTACHMENTS:

Resolution No. 1414-13

Revised Town of Florence FY 2013-2014 Classification Plan

RESOLUTION NO. 1414-13

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE REVISED TOWN OF FLORENCE FY 2013-2014 EMPLOYEE CLASSIFICATION PLAN.

WHEREAS, it has been brought to the attention of the Mayor and Council that it is necessary and desirable that the Town of Florence approve the Employee Classification Plan and Compensation Plan each year, such action having been taken on June 17, 2013; and

WHEREAS, it has been brought to the attention of the Mayor and Council that certain information on the Employee Classification Plan has been recommended for revision and approved by the Town Manager; and

WHEREAS, staff has revised the Employee Classification Plan as of October 20, 2013, and has requested the revised plan now be approved.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Town Council that the Town of Florence hereby adopts the revised Employee Classification Plan for Fiscal Year 2013-2014;

PASSED AND ADOPTED by the Mayor and Town Council this 4th day of November, 2013.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

James E. Mannato, Town Attorney

Town of Florence
FY 2013-2014 Classification Plan (Revised 10/2013)
Salary Ranges Per Job Class - (Salary Range Order)

Occupational Job Families and Job Classes	Effective 07/01/2013				FLSA	Classified/ Unclassified
	Salary Range	Minimum	Midpoint	Maximum		
Town Manager						
				CONTRACT		
Town Magistrate				CONTRACT		
Town Attorney				CONTRACT		
Deputy Town Manager	69	\$80,919	\$105,089	\$129,260	E	UC
Police Chief	68	\$78,945	\$102,526	\$126,107	E	UC
Public Works Director	67	\$77,020	\$100,026	\$123,031	E	UC
Fire Chief	66	\$75,141	\$97,586	\$120,031	E	UC
Finance Director	65	\$73,308	\$95,206	\$117,103	E	UC
Utilities Director	64	\$71,520	\$92,884	\$114,247	E	UC
Community Development Director	63	\$69,776	\$90,618	\$111,460	E	UC
Parks & Recreation Director	62	\$68,074	\$88,408	\$108,742	E	UC
	61	\$66,414	\$86,252	\$106,090		
Human Resource Director	60	\$64,794	\$84,148	\$103,502	E	UC
Assistant Town Manager	59	\$63,214	\$82,096	\$100,978	E	UC
Deputy Public Works Director	59	\$63,214	\$82,096	\$100,978	E	UC
Information Technology Manager	59	\$63,214	\$82,096	\$100,978	E	UC
Police Lieutenant	58	\$61,672	\$80,093	\$98,515	E	C
Associate Town Attorney	57	\$60,168	\$78,140	\$96,112	E	UC
Senior Civil Engineer	57	\$60,168	\$78,140	\$96,112	E	C
Town Clerk	56	\$58,700	\$76,234	\$93,768	E	UC
Library Director	55	\$57,268	\$74,375	\$91,481	E	UC
Fire Battalion Chief	54	\$56,960	\$72,561	\$88,161	E	C
Fire Marshal	54	\$56,960	\$72,561	\$88,161	E	C
Grants/Assessment Manager	53	\$55,571	\$70,791	\$86,011	E	UC
	52	\$54,215	\$69,064	\$83,913		
Senior Planner	51	\$52,893	\$67,380	\$81,866	E	C
Accounting Manager	50	\$51,603	\$65,736	\$79,870	E	C

Town of Florence
FY 2013-2014 Classification Plan (Revised 10/2013)
Salary Ranges Per Job Class - (Salary Range Order)

Occupational Job Families and Job Classes	Effective 07/01/2013				FLSA	Classified/ Unclassified
	Salary Range	Minimum	Midpoint	Maximum		
GIS Coordinator	50	\$51,603	\$65,736	\$79,870	E	C
Police Sergeant	50	\$51,603	\$65,736	\$79,870	NE	C
Public Works Superintendent	50	\$51,603	\$65,736	\$79,870	E	C
Assistant to Town Manager	49	\$50,344	\$64,133	\$77,922	E	UC
Network Analyst	49	\$50,344	\$64,133	\$77,922	E	C
Police Support Services Manager	48	\$49,116	\$62,569	\$76,021	E	C
Public Works Project Manager	48	\$49,116	\$62,569	\$76,021	E	C
Economic Development Coordinator	47	\$47,918	\$61,043	\$74,167	E	UC
Grants Coordinator	47	\$47,918	\$61,043	\$74,167	E	UC
Management Analyst	47	\$47,918	\$61,043	\$74,167	E	C
Utility Superintendent	47	\$47,918	\$61,043	\$74,167	E	C
Associate Engineer	46	\$46,750	\$59,554	\$72,358	E	C
Building Official	46	\$46,750	\$59,554	\$72,358	E	C
Fire Captain	46	\$46,750	\$59,554	\$72,358	NE	C
Police Detective	46	\$46,750	\$59,554	\$72,358	NE	C
	45	\$45,610	\$58,101	\$70,593		
Town Planner	44	\$44,497	\$56,684	\$68,871	E	C
Court Administrator	43	\$43,412	\$55,302	\$67,191	E	UC
Senior Building Inspector	42	\$42,353	\$53,953	\$65,553	E	C
Certified Police Officer	42	\$42,353	\$53,953	\$65,553	NE	C
Public Safety Communications Supervisor	42	\$42,353	\$53,953	\$65,553	NE	C
	41	\$41,320	\$52,637	\$63,954		
Facilities Manager	40	\$40,312	\$51,353	\$62,394	NE	C
Fire Engineer	40	\$40,312	\$51,353	\$62,394	NE	C
Accountant	39	\$39,329	\$50,101	\$60,872	NE	C
Finance Project Analyst	39	\$39,329	\$50,101	\$60,872	NE	C
Crime Analyst	38	\$38,370	\$48,879	\$59,387	NE	C
Information Technology Technician	38	\$38,370	\$48,879	\$59,387	NE	C
Maintenance Foreman	38	\$38,370	\$48,879	\$59,387	NE	C
Deputy Town Clerk	37	\$37,434	\$47,686	\$57,939	NE	C
Human Resource Coordinator	37	\$37,434	\$47,686	\$57,939	NE	C
Building Inspector	36	\$36,521	\$46,523	\$56,526	NE	C
Field Foreman	36	\$36,521	\$46,523	\$56,526	NE	C
Firefighter	36	\$36,521	\$46,523	\$56,526	NE	C
Parks Maintenance Foreman	36	\$36,521	\$46,523	\$56,526	NE	C
	35	\$36,992	\$45,389	\$53,786		

Town of Florence
FY 2013-2014 Classification Plan (Revised 10/2013)
Salary Ranges Per Job Class - (Salary Range Order)

Occupational Job Families and Job Classes	Effective 07/01/2013				FLSA	Classified/ Unclassified
	Salary Range	Minimum	Midpoint	Maximum		
Senior Treatment Plant Operator	34	\$36,089	\$44,282	\$52,474	NE	C
Public Safety Dispatcher, Lead	34	\$36,089	\$44,282	\$52,474	NE	C
Office Supervisor	34	\$36,089	\$44,282	\$52,474	NE	C
Recreation Coordinator	34	\$36,089	\$44,282	\$52,474	NE	C
Senior Center Coordinator	34	\$36,089	\$44,282	\$52,474	NE	C
Payroll Specialist	33	\$35,209	\$43,202	\$51,194	NE	C
Auto Mechanic	32	\$34,350	\$42,148	\$49,945	NE	C
Code Compliance Officer	32	\$34,350	\$42,148	\$49,945	NE	C
Public Works Maintenance Worker III	32	\$34,350	\$42,148	\$49,945	NE	C
Sanitation Worker III	32	\$34,350	\$42,148	\$49,945	NE	C
Librarian	31	\$33,513	\$41,120	\$48,727	NE	C
Engineering Technician Assistant	30	\$32,695	\$40,117	\$47,539	NE	C
Public Safety Dispatcher	30	\$32,695	\$40,117	\$47,539	NE	C
Police Evidence Technician	30	\$32,695	\$40,117	\$47,539	NE	C
Utility Billing Supervisor	30	\$32,695	\$40,117	\$47,539	NE	C
Administrative Assistant	29	\$31,898	\$39,138	\$46,379	NE	C
Senior Court Clerk	29	\$31,898	\$39,138	\$46,379	NE	C
Water Plant Operator	29	\$31,898	\$39,138	\$46,379	NE	C
Accounting Technician	28	\$31,120	\$38,184	\$45,248	NE	C
Assessment Specialist	28	\$31,120	\$38,184	\$45,248	NE	C
Recreation Programmer	28	\$31,120	\$38,184	\$45,248	NE	C
Utility Service Representative	28	\$31,120	\$38,184	\$45,248	NE	C
Wastewater Treatment Plant Operator	28	\$31,120	\$38,184	\$45,248	NE	C
Permit Specialist	27	\$30,361	\$37,253	\$44,144	NE	C
Utility Systems Operator	27	\$30,361	\$37,253	\$44,144	NE	C
Parks Maintenance Worker II	26	\$29,620	\$36,344	\$43,068	NE	C
Public Works Maintenance Worker II	26	\$29,620	\$36,344	\$43,068	NE	C
Sanitation Worker II	26	\$29,620	\$36,344	\$43,068	NE	C
	25	\$28,898	\$35,458	\$42,017		
Utility Services Operator	24	\$28,193	\$34,593	\$40,992	NE	C
Municipal Court Clerk	23	\$28,687	\$33,749	\$38,811	NE	C
Parks Maintenance Worker I	22	\$27,987	\$32,926	\$37,865	NE	C
Police Records Clerk	22	\$27,987	\$32,926	\$37,865	NE	C
Public Works Maintenance Worker I	22	\$27,987	\$32,926	\$37,865	NE	C
Sanitation Worker I	22	\$27,987	\$32,926	\$37,865	NE	C
Customer Service Representative	21	\$27,304	\$32,123	\$36,941	NE	C
Library Assistant	21	\$27,304	\$32,123	\$36,941	NE	C

Town of Florence
FY 2013-2014 Classification Plan (Revised 10/2013)
Salary Ranges Per Job Class - (Salary Range Order)

Occupational Job Families and Job Classes	Effective 07/01/2013				FLSA	Classified/ Unclassified
	Salary Range	Minimum	Midpoint	Maximum		
Office Assistant	21	\$27,304	\$32,123	\$36,941	NE	C
Public Works Operations Technician	21	\$27,304	\$32,123	\$36,941	NE	C
Senior Center Assistant	21	\$27,304	\$32,123	\$36,941	NE	C*
	20	\$26,638	\$31,339	\$36,040		
Public Works Shop Maintenance Worker	19	\$25,989	\$30,575	\$35,161	NE	C
Fitness Trainer	18	\$25,355	\$29,829	\$34,304	NE	C
Pool Manager	18	\$25,355	\$29,829	\$34,304	NE	UC
Office Aide	17	\$24,736	\$29,102	\$33,467	NE	C
Custodial Maintenance Worker	16	\$24,133	\$28,392	\$32,651	NE	C
Library Aide	15	\$23,270	\$27,377	\$31,483	NE	C*
	14	\$22,969	\$27,022	\$31,075		
	13	\$22,408	\$26,363	\$30,317		
	12	\$21,862	\$25,720	\$29,578		
Head Lifeguard	11	\$21,329	\$25,092	\$28,856	NE	UC
Recreation Leader III	11	\$21,329	\$25,092	\$28,856	NE	C*
	10	\$20,808	\$24,480	\$28,152		
	9	\$20,301	\$23,883	\$27,466		
	8	\$19,806	\$23,301	\$26,796		
	7	\$19,323	\$22,732	\$26,142		
	6	18,851	22,178	25,505		
Lifeguard II	5	\$18,392	\$21,637	\$24,883	NE	UC
Recreation Leader II	5	\$18,392	\$21,637	\$24,883	NE	C*
	4	\$17,943	\$21,109	\$24,276		
	3	\$17,505	\$20,594	\$23,684		
	2	\$17,078	\$20,092	\$23,106		
Lifeguard I	1	\$16,662	\$19,602	\$22,542	NE	UC
Recreation Leader I	1	\$16,662	\$19,602	\$22,542	NE	C*
Student Trainee	1	\$16,662	\$19,602	\$22,542	NE	UC
Part Time Captain	PT46	\$16.96	\$21.61	\$26.25	NE	UC
Part Time Engineer	PT40	\$14.63	\$18.63	\$22.64	NE	UC
Part Time Firefighter	PT36	\$13.25	\$16.88	\$20.51	NE	UC
Part Time Firefighter Recruit	PT30	\$11.86			NE	UC

*NOTE: All part-time positions are Unclassified

Town of Florence
FY 2013-2014 Classification Plan (Revised 10/2013)
Salary Ranges Per Job Class - (Salary Range Order)

Occupational Job Families and Job Classes	Effective 07/01/2013				FLSA	Classified/ Unclassified
	Salary Range	Minimum	Midpoint	Maximum		

ALS Paramedic Certification Pay shall be established as 10% of Firefighter Midpoint Pay Rate Value

Special Pay Assignment of 5% for Lead Police Officers and Special Task Assignments

Uncertified Officers paid 10% less Certified Officer minimum scale.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7c.
MEETING DATE: November 4, 2013 DEPARTMENT: Finance/Grants STAFF PRESENTER: Deanna Aguilera, Grants Coordinator SUBJECT: Resolution No. 1415-13 to approve the resolution authorizing the adoption of Housing Rehabilitation Program Guidelines		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Adoption of Resolution No 1415-13: approving the Housing Rehabilitation Program Guidelines.

BACKGROUND/DISCUSSION:

Town staff seeks approval to adopt the submitted Housing Rehabilitation Program Guidelines. These guidelines were approved by the Arizona Department of Housing (ADOH) on October 13, 2013. This document is a mandatory part of the ADOH application process for Community Development Block Grant (CDBG) funds. Staff will be submitting an application to ADOH by December 2, 2013.

FINANCIAL IMPACT:

This resolution carries no financial impact. Staff is applying for funds that will be provided by ADOH. The CDBG grant amount the Town will pursue will not exceed \$300,000.

RECOMMENDATION:

Staff recommends that the Town Council adopt Resolution No. 1415-13, authorizing the adoption of the Housing Rehabilitation Program Guidelines.

ATTACHMENTS:

- Resolution No. 1415-13
- Housing Rehabilitation Guidelines

Resolution No: 1415-13

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE ADOPTION OF OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED SEPTEMBER 2013 IN RELATION TO HOME, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), AND STATE HOUSING FUNDS FOR HOUSING REHABILITATION ACTIVITY.

WHEREAS, the Town of Florence is desirous of undertaking an owner occupied housing rehabilitation program; and

WHEREAS, this program is anticipated to be funded with HOME, Community Development Block Grant Program (CDBG) and State Housing Funds provided by the State of Arizona; and

WHEREAS, the State HOME, CDBG and State Housing Fund Programs require that every local government requesting these funds for housing rehabilitation adopt specific guidelines for such programs; and

WHEREAS, the Town of Florence has developed such owner occupied housing rehabilitation guidelines (HRGs), dated September 2013 which have been approved by the Arizona Department of Housing.

NOW, THEREFORE, BE IT RESOLVED that the Florence Town Council hereby adopts such Owner Occupied Housing Rehabilitation Guidelines, dated September 2013 which shall be used to implement its HOME, CDBG and State Housing Fund housing rehabilitation programs; and

BE IT FURTHER RESOLVED that the Town of Florence shall utilize such Owner Occupied Housing Rehabilitation Guidelines, without revisions, except such authorized by the chief elected official or a person authorized in writing to approve such revisions via the CDBG Program's CD-1 Form; with such revisions submitted to the Arizona Department of Housing within a maximum of 10 working days of authorization.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Florence, Arizona, this 4th day of November 2013.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

James E. Mannato, Town Attorney

HOUSING REHABILITATION PROGRAM GUIDELINES



Town of Florence

HOUSING REHABILITATION PROGRAM GUIDELINES

I. PROGRAM DESIGN

Purpose

The Town of Florence Housing Rehabilitation Program is designed to benefit very low, low and moderate income persons residing in the incorporated areas of the Town of Florence by upgrading their living conditions, and by improving and preserving the quality of the existing housing stock and the overall environment in such areas. The program offers three types of assistance, a) Housing Rehabilitation, b) Housing Replacement or Extensive Rehabilitation, or c) Emergency Repairs. The Town of Florence will be using CDBG and HOME funds for these programs.

- A) Housing Rehabilitation: Owner-occupied homes that qualify for assistance may require housing rehabilitation. A Forgivable Deferred Payment Loan will be required for rehabilitation of a home. The maximum allowable for rehabilitation under this program is \$50,000. Loan terms and eligibility requirements are listed below and there is no preference for priority populations.

- B) Housing Replacement or Extensive Rehabilitation: In certain cases, owner-occupied homes either need housing replacement or extensive rehabilitation. Homes would be classified in this category if it is determined costs for replacement/repair will exceed the limit for rehabilitation set above. Assistance will be provided in the form of forgivable deferred payment loans of up to 95% of the median purchase price for the area based on the Federal FHA single family mortgage program data and other nation-wide data on the sales of existing housing. Loan terms and eligibility requirements are listed below and there is no preference for priority populations.

- C) Emergency Repairs: This will be made available to eliminate imminent threats to life, health or safety. All emergency conditions may be addressed. The maximum amount of financial assistance available under the Emergency Repair Grant is \$15,000. Examples of the types of deficiencies or conditions which may qualify for emergency assistance include, but are not limited to, failures of heating and cooling, plumbing, electrical, roofing, and hot water heater systems, conditions of a life-threatening nature, and accessibility improvements associated with sudden and unexpected medical conditions.

Rehabilitation Assistance

Rehabilitation assistance under this program will be provided in the form of Forgivable Deferred Payment Loans for a) Housing Replacement or Extensive Rehabilitation, b) Minor Rehabilitation; and Emergency Repair Grants.

1. Forgivable Deferred Payment Loans: a) Housing Replacement or Extensive Rehabilitation. This loan shall be non-interest bearing and shall be secured with a deed of trust and promissory note to be recorded by the Pinal County Recorder. The Town of Florence will only accept a first position on this lien, and no subordination agreements are allowed. The full amount of the note shall remain intact for the first five years after completion of replacement/rehabilitation. Thereafter, it will be forgiven at a rate of ten percent (10%) per year over ten (10) years, as long as the dwelling unit continues to be occupied by the owner or by a qualifying immediate family member who has inherited the property and maintained free of code violations. The unforgiven balance of the loan shall become due and payable upon the rent, sale, exchange or transfer of the property.
b) Minor Rehabilitation. This loan also shall be non-interest bearing and shall be secured with a mortgage and promissory note to be recorded by the Pinal County Recorder. The Town of Florence will accept a first or second position on this mortgage, and subordination agreements must be approved by the Town of Florence Grants Coordinator, based on policies established by the HOME Program and in compliance with such policies. The full amount of the note if more than \$40,000.00 shall remain intact for the first five years after completion of replacement/rehabilitation. The note will be forgiven at a rate of ten percent (10%) per year over the next ten (10) years, as long as the dwelling unit continues to be occupied by the owner or by a qualifying immediate family member who has inherited the property. The unforgiven balance of the loan shall become due and payable upon the rent, sale, exchange or transfer of the property. For loans less than \$40,000.00, the note will be forgiven at a rate of ten percent (10%) per year over the next ten (10) years, as long as the dwelling unit continues to be occupied by the owner or by a qualifying immediate family member who has inherited the property. The unforgiven balance of the loan shall become due and payable upon the rent, sale, exchange or transfer of the property.
Assistance will be provided in the form of forgivable deferred payment loans of up to 95% of the median purchase price for the area based on the Federal FHA single family mortgage program data and other nation-wide data on the sales of existing housing. Applicants may not receive Forgivable Deferred Payment Loan assistance more than one time under the Housing Rehabilitation Program.
2. Emergency Repair Grants: This grant will be made available to eliminate imminent threats to life, health or safety. All emergency conditions may be addressed. The maximum amount of financial assistance available under the Emergency Repair Grant is \$15,000. Examples of the types of dwelling system deficiencies or conditions which may qualify for emergency assistance include, but are not limited to, failures of heating and cooling, plumbing, electrical, roofing, and hot water heater systems,

conditions of a life-threatening nature, and accessibility improvements associated with sudden and unexpected medical conditions. Applicants may not receive emergency assistance more than one time within a five-year period. In the case of emergency repairs, the Town of Florence will follow its procurement process applicable to such situations.

Loan Policies and Procedures

1. Closing and Lien Recordation: Forgivable Deferred Payment Loans shall be secured with a deed of trust. This document shall be executed and recorded with the Pinal County Recorder prior to construction at the individual unit. The note shall be for the cost of construction at the site, and can be amended as necessary upon completion of construction. HOME grant notes will be for the full amount of project specific cost invested at the site. These costs include for example, the cost of the Housing Rehabilitation Specialist and project specific costs and shall be executed and recorded with the Pinal County Recorder prior to construction at the individual unit and can be amended as necessary upon completion of construction.
2. Servicing: The Town of Florence Finance Department will maintain financial records on the loans and will provide payoff amounts upon request. Forgivable Deferred Payment Loans are subject to lien release, payoff or subordination. Upon satisfaction of the term period of the loan or payoff of the loan, the Town of Florence will record a release of lien with the Pinal County Recorder. A file will be kept identifying the terms of each loan. This file will be managed in such a way as to signal the completion of the term of each loan to the Town of Florence.
3. Refinance of Existing Debt/Home Equity Loans: After a lien is recorded and during the life of said lien, the Town of Florence Grants Coordinator will review any request for refinancing or subordination and will make a determination as to appropriateness of the request on a case-by-case basis. The Town of Florence will not subordinate the lien placed against the property unless the homeowner is securing new financing for the property that will result in the reduction of the homeowner's monthly mortgage payment, such as a refinance to reduce the interest rate or to incorporate a first and second mortgage. New mortgage financing to consolidate debt or provide cash back to the homeowner will not warrant subordination of the Town's lien position. Consideration also will include, but not be limited to existing financial debt, individual family circumstances or changes in income. Generally, no subordination agreement or request for refinancing will be approved for loans made for extensive rehabilitation or housing replacement, particularly in the first 10 years after construction. This is due to the large amount of financing being provided under this program.

Eligibility Requirements

1. Applicants must have a verifiable family income which does not exceed HUD income guidelines for low and moderate income persons based on family size.
2. The property to be rehabilitated must be located within the designated project area, and must not be located within a 100-year floodplain ("A" zone).
3. The housing unit must be a single-family dwelling, and the unit and underlying land must have been owned and occupied by a full-time permanent resident for at least two years. Current homeowners insurance on the property is required.
4. The home must be suitable for rehabilitation within the program contract period and within the program financial assistance limits.
5. The program will assist any otherwise eligible applicant regardless of race, color, religion, sex, national origin, marital status, familial status, or disability.
6. Manufactured homes are eligible for assistance up to limits established above if the housing unit is permanently attached to a foundation and an Affidavit of Affixture has been executed. Manufactured homes/mobile homes which do not meet these requirements are only eligible for assistance up to \$12,500 under the Forgivable Deferred Payment Loan component. Manufactured homes also may be eligible for assistance under the Emergency Repair Grant component. In both instances, the manufactured home/mobile home must be properly placed and tied down.

Geographic Area

Housing rehabilitation activities funded by the Arizona Department of Housing and/or the State Housing Fund will be conducted within the incorporated area of the Town of Florence.

Rehabilitation Standard

1. Before a home can be rehabilitated through this program, it must first meet lead-based paint standards addressed in OHD Housing Bulletin #1, attached. These standards will impact any home that is built before 1978. The standards almost always require a risk assessment for lead-based paint and a determination of measures that will address the findings in the assessment. Please review OHD Housing Bulletin #1 for more information on these standards.
2. The minimum rehabilitation standard which must be achieved as a result of assistance provided under the Forgivable Deferred Payment Loan component of

this program is HUD Section 8 Housing Quality Standards (HQS), with all work to be performed in accordance with applicable Town of Florence codes and ordinances. In addition, other allowable work may include items such as energy conservation measures, abatement of hazardous materials, and general property improvements to upgrade the overall condition of the home and the neighborhood if adequate project funding is available. Assistance is also provided under the Emergency Repair Grant component of this program to eliminate imminent threats to life, health or safety. Every effort will be made to bring emergency repair projects up to full HQS levels, where feasible.

Temporary Relocation Policies and Procedures

a) Housing Replacement or Extensive Rehabilitation. A Housing Rehabilitation Specialist will be responsible for ensuring that families are aware there will be some disturbance in the home during this process. If relocation is required, every effort will be made to cater to individual needs (e.g. ADA accessible for elderly and handicapped or up to three bedrooms for families with children. The costs associated with Temporary Housing (rent, utilities) are covered by program funding sources. Approved moving expenses up to \$200 will be covered by program funding sources. In situations where the rehabilitation participant opts to not use units provided by the Town of Florence (e.g. an elderly person staying with family) the program may cover the costs associated with storage of their belongings. The Housing Rehabilitation Specialist will ensure that all units are in “move-in” condition. This will be verified by both staff and rehabilitation participant during a walkthrough of the unit prior to occupancy. The program participant will be made aware of rules and conditions for Temporary Housing and will sign acknowledgement and receipt of said Rules and Conditions.

b) Minor Rehabilitation or Emergency Repair. In this case, if relocation is required, (e.g., due to the presence of lead-based paint or the water being shut off for more than a few hours), Temporary Housing (rent, utilities) will be covered by program funding sources. Relocation costs are the responsibility of the homeowner. If voluntary (because the family prefers not to be around the noise and dust, etc.), all costs, including Temporary Housing costs will be the responsibility of the homeowner.

II. MARKETING

The Town of Florence Rehabilitation Program is marketed to homeowners, contractors and the general public using various techniques. News releases are published in area newspapers. Flyers in English and Spanish are also distributed through various Town offices and facilities, through human services agencies in the area, and at locations typically used by the public. Mutual referrals are made between the Town program staff and local community program staffs.

Word of mouth is also an important marketing tool. The Grants Coordinator is responsible for all facets of the marketing activities. Accessibility of this information by persons with disabilities is addressed through publicizing a TDD number, making in-home visits where necessary, providing interpreters when necessary, and conducting program activities in Town facilities that are accessible.

III. STAFFING/ADMINISTRATIVE STRUCTURE

All activities under the Town of Florence Rehabilitation Program are carried out by in-house Town staff. Key personnel include the Grants Manager and Grants Coordinator, both located within the Finance Department. In addition, support services are provided by the Director of Finance. A Housing Rehabilitation Specialist may be contracted on a project-by-project basis.

IV. REVOLVING LOAN FUND

Should a property owner who has received a federal **HOME** funded Forgivable Deferred Payment Loan (FDPL) elect to rent, sell, exchange or transfer their property before the time period described above, they will pay the balance due to the Town of Florence Housing Rehabilitation Program. Funds received via this method are considered recaptured and will be returned to the Arizona Department of Housing (ADOH).

Should a property owner who has received a federal **CDBG** funded FDPL elect to rent, sell, exchange or transfer their property before the time period described above, they will pay the balance due to the Town of Florence Rehabilitation Program. Funds received via this method are program income and will be placed in a non-federally funded revolving loan fund (RLF). Funds returned via this method in excess of \$25,000 during any calendar year must be returned to ADOH. RLF funds are to be used strictly for housing rehabilitation and must be expended before any new Community Development Block Grant and/or State Housing Funds can be expended, according to guidelines set forth by the Community Development Block Grant Program (CDBG) and the Arizona Department of Housing (ADOH). Expenditure of RLF funds also must adhere to all other CDBG, SHF, and ADOH regulations, as applicable.

V. APPLICATION PROCESS

The Grants Coordinator is responsible for all aspects of the application process. As noted earlier, disabled individuals have access to the Town's facilities where program activities will be conducted as well as access to a TDD system. If necessary, a home visit will be arranged to obtain all necessary information, and interpreters will be provided as necessary to overcome any language barrier.

Typically, a pre-screening process during the initial contact will be used to determine preliminary program eligibility based on the applicant and property criteria. If determined eligible, an appointment will be arranged to assist in the application process.

The applicant will sign a privacy act statement giving the Town permission to verify all information in the application relating to income and homeownership. Income is defined as all wages, social security payments, pensions, disability payments, public assistance, child support, alimony and unemployment payments, and income from any other sources. Income will be verified through check stubs, tax forms, bank statements, public assistance documents and award letters, etc. Family/household is defined as all persons occupying the house including permanent extended family such as elderly parents and single children with children. Demographic information related to each applicant will also be collected as part of the application process. Confidentiality of information related to the applicant will be maintained at all times, with releases of information subject to applicable statutes and authorizations. In addition to verification of family eligibility, a rehabilitation feasibility determination related to the property will be made.

Applications will be received and processed on a first come, first serve basis. A waiting list will be developed as part of this process and homeowners will remain on this list until they either request to be removed or reach the top of the list. The Grants Coordinator is responsible for approval/disapproval of each application, with the applicant to be notified in writing within 30 days of receipt of application as to their status. Applicants on the waiting list will be income certified for six months, at which time the applicant's income will be recertified. Upon approval of the application, an inspection of the property will be conducted and a work write-up and cost estimate will be prepared, which will be thoroughly discussed with the homeowner. The Grants Coordinator and other assigned rehabilitation staff will monitor progress on the project, conduct all inspections of work performed, and approve completed work with homeowner concurrence.

VI. REHABILITATION STANDARDS, SPECIFICATIONS, WORK WRITE-UPS AND COST ESTIMATES

As noted in Section I, the minimum rehabilitation standard which must be achieved as a result of assistance under the Forgivable Deferred Payment Loan component is HUD Section 8 Housing Quality Standards (HQS). Additional allowable work items above and beyond HQS-level improvements are also delineated, if funds are available. Also, every effort will be made to bring emergency repair projects up to full HQS levels, where feasible.

Individual specifications will be developed for each home by the Town staff or by a Housing Rehabilitation Specialist on a project-by-project basis. Specific repair methods and materials to be used will be tailored to the needs of each property.

The work write-up will be prepared by the Town staff or contracted Housing Rehabilitation Specialist, and will be reviewed by the Grants Coordinator. The HUD Section 8 Inspection Checklist will be used as the prepared deficiency list to facilitate this

process, although again specific work and materials will be tailored for each dwelling unit. A Housing Rehabilitation Specialist and other assigned rehabilitation staff will prepare a rehabilitation cost estimate for each job based on experience, review of cost estimator manuals and use of other resources.

VII. CONTRACTOR SELECTION AND COMMUNICATION

The Town of Florence will be required to solicit bids from at least three licensed contractors for the work write-up provided by the Town. The Town of Florence will select the contractor to perform the rehabilitation work, based on the lowest responsible bid or the homeowner can pay the difference.

A Housing Rehabilitation Specialist and other assigned rehabilitation staff will verify applicable contractor clearances (license, insurance, DUNS number, Federal Tax ID Number and references which include a debarment check) prior to execution of the rehabilitation contract and provide any other necessary assistance to the homeowner. The homeowner may not perform any of the project work.

VIII. AGREEMENTS, CONSTRUCTION CONTRACTS AND OTHER DOCUMENTS

All documents used in conjunction with the Town of Florence Rehabilitation Program have been provided to the Arizona Department of Housing (ADOH) for approval, and are maintained in the Grant Coordinator's office.

IX. METHOD FOR DETERMINING AFTER REHABILITATION VALUE

After completion of rehabilitation, assistance will be provided in the form of forgivable deferred payment loans of up to 95% of the median purchase price for the area based on the Federal FHA single family mortgage program data and other nation-wide data on the sales of existing housing. The after-rehabilitation value will be established by an estimate of the Housing Rehabilitation Specialist on a case-by-case basis using one of the following methods: a) Estimates of Value: Estimates of value by the sub-recipient may be used. Project files must contain the estimate of value and document the basis by which the value estimates were derived. For example: A real-estate broker's price opinion with comparable sales. b) Appraisals: Appraisals, whether prepared by a licensed fee appraiser or by a staff appraiser of the Town of Florence may be used. Project files must document the appraised value and appraisal approach used. c) Tax Assessments: Tax assessments for a comparable property located in the same neighborhood may be used to establish the after-rehab value if the assessment is current and accurately reflects the market value after rehabilitation. Records showing pre-rehabilitation value must be retained along with all other applicable assistance records. More detailed information on the insuring limits can be obtained by contacting the Town of Florence Grants Coordinator, P.O. Box 2670, Florence, Arizona 85132, telephone (520) 868-7513.

X. PRE-CONSTRUCTION CONFERENCE

A pre-construction conference will be held at the property to be rehabilitated and will involve the homeowner, the contractor, a Housing Rehabilitation Specialist and other assigned rehabilitation staff. This conference will cover all aspects of the rehabilitation project to assure that any questions or concerns are addressed and to prevent any misunderstandings between the parties involved. All pre-construction conferences will be documented. Any special accommodations required such as translation services will be made available through the Town of Florence or other resources.

XI. PROPERTY INSPECTIONS

The Housing Rehabilitation Specialist and other assigned rehabilitation staff will monitor all rehabilitation work during the course of construction and conduct regular inspections, accompanied by the homeowner whenever possible. Inspection documentation will be prepared and will be periodically reviewed by the Grants Coordinator.

Change Orders

Change orders may be requested to cover situations which were not included in the original work write-up due to unforeseen circumstances or project modifications. Change orders require the concurrence of the homeowner and the Housing Rehabilitation Specialist and other assigned rehabilitation staff. The contractor must have written approval from the Grants Coordinator or designee before undertaking any change order work.

Payments and Warranties

All payment requests for work performed shall be subject to written approval by the homeowner, the Housing Rehabilitation Specialist and the Grants Coordinator. Payment requests shall be forwarded to the Grants Coordinator for review and processing through the Town's Finance Department. If progress payments are to be made, generally the contractor may request a first draw upon completion of 50% of the contracted work and an additional draw upon completion of 90%-100% of the contracted work. A 10% retention may be withheld from such payment requests. This retention will be released upon certification of final inspection of all required contract work, final acceptance of all work by the Town and the homeowner, whenever possible, and submission of all lien waivers and written warranties by the contractor. The contractor shall warrant in writing all work performed under the contract for a period of one (1) year from the date of final acceptance, and provide the homeowner with all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under the contract.

XII. COMPLAINT RESOLUTION PROCEDURES

In the event of a disagreement between the homeowner and the contractor with respect to rehabilitation work to be performed under the contract, the Housing Rehabilitation Specialist and the Grants Coordinator will mediate a satisfactory resolution of the dispute. If this mediation is unsatisfactory, either party may initiate the formal Complaint/Grievance Procedure adopted by the Town of Florence and also may be obtained at the Town's Grants Coordinator's Office, P.O. Box 2670, Florence, Arizona 85132 or at the Finance Department located at Development 775 N. Main Street, Florence, Arizona 85132. Each homeowner is provided with a copy of this procedure, and project files are documented accordingly.

XIII. CASE MANAGEMENT AND TRACKING

The Grants Coordinator, with the assistance of other assigned rehabilitation staff, is responsible for all aspects of the implementation of the Housing Rehabilitation Program including, but not limited to, application processing and verification procedures, maintaining all individual housing rehabilitation case files and updating the files on an ongoing basis, monitoring and tracking progress on all housing rehabilitation contract work. Rehabilitation staff also will be responsible for ensuring all clients receive homeownership education (housing maintenance counseling services) and staff will review maintenance issues with homeowners once rehabilitation is complete (e.g. how and when to change HVAC filters, how to create a file for warranties, etc.). The Housing Rehabilitation Specialist and other assigned rehabilitation staff are responsible for assuring that program implementation occurs in accordance with applicable guidelines and contract requirements. The Grants Coordinator is responsible for general administrative oversight, reporting procedures, and communication with the Arizona Department of Housing. The Grants Coordinator is also responsible for serving as the program liaison between the Town of Florence and the Arizona Department of Housing, including the submission of all administrative, financial and performance reports.

Housing Rehabilitation Standards Addendum Green Building and Healthy Homes

Note: “Projects assisted with HOME funds are to be weatherized in accordance with the Arizona Governor’s Office of Energy and Policy Weatherization Standards. All weatherization work is to be completed by Building Performance Institute, Inc. (BPI) certified weatherization professionals.”

Energy Efficient Landscaping. Locate trees and plants to provide shading in the summer and allow for heat gain in the winter.

Erosion and Sediment Control. Implement EPA’s Best Management Practices for erosion and sedimentation control during construction.

Green building standards. Comply with the required rehabilitation standards and also fund new construction and gut rehabilitation activities that will exceed the Energy Star for New Homes standard. Ensure that moderate rehabilitation or energy retrofits will purchase only Energy Star products and appliances.

Green Label Certified Floor Covering. Do not install carpets in basements, entryways, laundry rooms, bathrooms or kitchens; if using carpet, use the Carpet and Rug Institute’s Green Label certified carpet and pad.

Green Maintenance Guide. Provide a guide for homeowners and renters that explains the intent, benefits, use and maintenance of Green building features, and encourages additional Green activities such as recycling, gardening and use of healthy cleaning materials.

Healthy Flooring Materials: Alternatives. To the extent practicable, use non-vinyl, non-carpet floor coverings in all rooms.

Protecting Environmental Resources. Do not locate the project within 100 feet of wetlands; 1,000 feet of a critical habitat; or on steep slopes, prime farmland or park land.

Resident Orientation. Provide a walk-through and orientation to the homeowner or new tenants.

Sealing Joints. Seal all wall, floor and joint penetrations to prevent pest entry; provide rodent and corrosion proof screens (e.g., copper or stainless steel mesh) for large openings.

Sustainable Landscaping. Select native trees and plants that are appropriate to the site’s soils and microclimate.

Termite-resistant Materials. Use termite-resistant materials in areas known to be infested.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7d.
MEETING DATE: November 4, 2013 DEPARTMENT: Police STAFF PRESENTER: Daniel Hughes, Chief of Police SUBJECT: Intergovernmental Agreement regarding reimbursement of overtime and related expenses from the Florence Police Department's participation in the Pinal County Narcotics Task Force's ACJC ARRA Grant # DC-14-019		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

To enter into the Intergovernmental Agreement (IGA) allowing the Florence Police Department to participate in the Pinal County Narcotics Task Force and accept the reimbursement of overtime costs and related expenses that are paid for through the grant.

BACKGROUND/DISCUSSION:

Town of Florence and the Florence Police Department have participated in the Pinal County Narcotics Task Force for a number of years to assist the Florence Police Department and Pinal County in combating illegal drug usage in our communities. Florence Police Department has one officer assigned to the task force. The Florence Police Department is one of the few agencies that receive reimbursement for the officer's salary and overtime expenses.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

To enter into the IGA allowing the Florence Police Department to participate in the Pinal County Narcotics Task Force and accept the reimbursement of overtime costs and related expenses that are paid for through the ACJC ARRA Grant # DC-14-019.

ATTACHMENTS:

Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT REGARDING
REIMBURSEMENT OF OVERTIME AND OVERTIME EMPLOYEE
RELATED EXPENSES INCURRED DUE TO THE FLORENCE POLICE
DEPARTMENT'S PARTICIPATION IN THE PINAL COUNTY
NARCOTICS TASK FORCE'S ACJC ARRA GRANT # DC-14-019**

RECITALS

WHEREAS, on July 31, 2013 the Pinal County Board of Supervisors approved Pinal County's participation in the ACJC Drug, Gang and Violent Crime Control grant award by approving and signing contract number DC-14-019 in the total amount of \$148,810.00, \$71,428.00 in federal funds, \$47,619.00 in state funds, and \$29,763.00 from PCSO Task Force Rico and,

WHEREAS, said contract is intended to fund operations of the Pinal County Narcotics Task Force including the Overtime and Overtime Employee Related Expenses incurred by the Florence Police Department during their participation in this program.

WHEREAS, ACJC Contract number DC-14-019, administered by the Pinal County Sheriff's Office, prescribes the scope, terms and duration of the program and is limited to reimbursement of one (1) Florence Police Officer's Task Force approved Overtime and Employee Related Expenses incurred during the duration of this grant.

WHEREAS, the Florence Police Department is willing to participate in the Pinal County Narcotics Task Force under the terms of ACJC contract number DC-14-019.

Agreement

Florence Police Department agrees as follows:

1. Each Party is authorized to participate in this agreement pursuant to A.R.S. 11-952.
2. Each party has read and agrees to the terms of ACJC Grant number DC-14-019.
3. This agreement shall terminate on 06/30/2014, or as soon thereafter as ACJC completes reimbursement of eligible expenditures for approved overtime and employee related expenses incurred during this period.

4. Each party shall complete and submit the reports and forms required by ACJC Grant number DC-14-019 and the Pinal County Sheriff's Office designee for program compliance. See below for submission schedule:

Report Period:	Due Date:	Report Period:	Due Date:
July 1 to July 31	August 7	January 1 to January 31	February 7
August 1 to August 31	September 7	February 1 to February 28	March 7
September 1 to September 31	October 7	March 1 to March 30	April 7
October 1 to October 31	November 7	April 1 to April 30	May 7
November 1 to November 30	December 7	May 1 to May 31	June 7
December 1 to December 31	January 7	June 1 to June 30	July 7

Reimbursement requests must include signed time sheets, leave requests, overtime exemption reports and proof of payment.

5. Each Party shall at all times provide and keep in full force and effect Arizona Workers Compensation Insurance as required by law. Each party shall provide the other with insurance certificates or proof of participation in a Risk and Retention Insurance Pool. No party shall allow its coverage to change, be cancelled, nor fail to renew without giving the other party at least thirty (30) calendar days advance written notice.
6. For the purpose of workers' compensation, an employee of any party to this agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of any other party pursuant to the Agreement shall be deemed to be an employee of the party who is his primary employer and of the party under whose jurisdiction and control he is then working as provided in A.R.S. §23-1022(D). The primary employer party of such an employee shall be solely liable for payment of workers' compensation benefits for the purpose of this section. Each party herein shall comply with the provisions of A.R.S. § 23-1022(E) by posting the public notice required by that section.
7. In addition to any insurance coverage required by this Agreement, each party agrees that it will be solely responsible for and will assume sole liability for its officer's acts or omissions of any kind, while performing any service or activity under this Agreement. In the event that a claim is made against any party for acts or omissions of any of its employees or officers, it is the intent of the parties to cooperate fully in the defense of said claim or claims and to cause their insurers to do likewise, to the extent practicable.
8. To the extent permitted by law, each party (as indemnitor) agrees to indemnify, defend and hold harmless the other party or parties (as indemnitee) from and against all claims, losses, liability, costs, or expenses (including reasonable attorneys fees) arising out of bodily injury or death of any person or any property damage, but only to the

extent that such claims which result in vicarious, derivative or other form of liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor or its employees or officers assigned to the Pinal County Narcotics Task Force.

9. A party may terminate its participation in this the memorandum of understanding by giving the Pinal County Sheriff's Office thirty (30) calendar days written notice of termination.

The foregoing is approved by the governing body of the local government as evidenced below.

Date

Date

Pinal County by:

Municipality by:

Chairman,
Pinal County Board of Supervisors

Mayor,
Town/City of _____

Attest:

Attest:

Clerk

Clerk

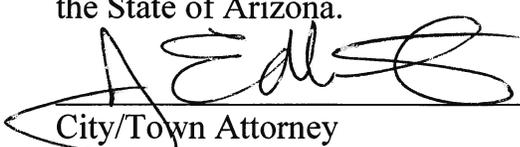
COUNSEL APPROVAL AS TO FORM:

I have read this Agreement and have determined such Agreement is in proper form and is entered into within the powers of and authority granted under the laws of the State of Arizona.

Deputy Pinal County Attorney

Date

I have read this Agreement and have determined such Agreement is in proper form and is entered into within the powers of and authority granted under the laws of the State of Arizona.



City/Town Attorney

10-23-13

Date

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7e.
MEETING DATE: November 4, 2013 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Deputy Town Manager Town Clerk SUBJECT: Intergovernmental Agreement between the Town of Florence and Pinal County for the transfer of an exhibit to be housed at McFarland State Park.		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Authorization to enter into an Intergovernmental Agreement with Pinal County for the transfer of one metal barred jail cell door from the former Pinal County Jail to be displayed at McFarland Park.

BACKGROUND/DISCUSSION:

The Greater Florence Chamber of Commerce, who operates the McFarland State Park through a contract with the Town of Florence, has requested the use of an old jail door as an exhibit at the Park. Pinal County has agreed to provide the use of the jail door through an IGA for disposal to the Town of Florence.

FINANCIAL IMPACT:

The Town is responsible for loading and transporting the jail door. The Town is also responsible for any property damage caused by or arising out of the loading and transporting of the jail door.

STAFF RECOMMENDATION:

Provide authorization to enter into the Intergovernmental Agreement (IGA) between the Town of Florence and Pinal County for the transfer of an exhibit to be housed at McFarland State Park.

ATTACHMENTS:

Intergovernmental Agreement

INTERGOVERNMENTAL AGREEMENT

Between
PINAL COUNTY
and
THE TOWN OF FLORENCE

WHEREAS Pinal County, a political subdivision of the State of Arizona, hereinafter referred to as "County," and the Town of Florence, a political subdivision of the State of Arizona, hereinafter referred to as "Town" are authorized to enter into intergovernmental agreements for the purposes of contracting for services, jointly exercising powers common to the contracting parties, and taking joint or cooperative action pursuant to ARS 11-952 *et seq.*; and

WHEREAS the County may dispose of surplus equipment and materials that have little or no value or that are unauctionable in any manner authorized by the Board pursuant to A.R.S. § 11-251(9); and

WHEREAS the Town has a use for property which the County seeks to dispose.

NOW, THEREFORE, the County and Town (collectively, the "Parties"), pursuant to the above and in consideration of the matters and things hereinafter set forth, do mutually agree as follows:

I. Term

The term of this agreement is for three months beginning November ____, 2013, ending February 30, 2014, or until the purpose of this Agreement has been fulfilled, whichever occurs sooner.

II. Transfer of Property

The County hereby transfers to the Town one metal barred jail cell door from the former Pinal County Jail.

III. Transfer of Possession

The Town will accept delivery of the jail door at the County Development Services Building located at 31 N. Pinal St., Building F, Florence, Arizona within three months of the execution of this Agreement. The Town shall be responsible for loading and transportation of the jail door and any damage to County or Town property caused by or arising out of the loading and transport of the jail door. In the event the Town does not take possession of the jail door by February ____, 2014, the County is free to dispose of the jail door in any manner it sees fit.

IV. Agreement Amendment

The Parties to this agreement may amend, modify, or supplement this agreement in writing at any time by mutual consent. All other unaffected provisions set forth in this agreement shall remain in effect.

VI. Indemnity

The Town agrees, to the extent permitted by law, to indemnify, defend and hold harmless Pinal County, its officers, departments, employees and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands, or damages of any kind or nature which result from any act or omission of the Town, its agents, employees or anyone acting under its direction, control or on its behalf in connection with the performance of this agreement unless due solely to county negligence.

IN WITENSS WHEREOF, the Parties hereto have executed this agreement on the date and year specified below.

TOWN OF FLORENCE

PINAL COUNTY

Mayor

Chairman
Board of supervisors

ATTEST:

Town Clerk

Clerk,
Board of Supervisors

Date: _____

Date: _____

Approved as to form and within the
Scope of authority of the Town of
Mammoth.

Approved as to form and within the
scope of authority of Pinal County.

Town Attorney

County Attorney

Date: _____

Date: _____

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7f.
MEETING DATE: November 4, 2013 DEPARTMENT: Fire STAFF PRESENTER: Fire Chief Peter Zick SUBJECT: Memorandum of Understanding with Mountain Vista Medical Center	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other	

RECOMMENDED MOTION/ACTION:

Approval of the Memorandum of Understand between the Town of Florence and Mountain Vista Medical Center for base hospital services for all Paramedics and Emergency Medical Technicians, effective December 1, 2013.

BACKGROUND/DISCUSSION:

The Florence Fire Department currently used Gilbert Hospital for base hospital services which includes medical direction, pre-hospital coordinator and education. Gilbert Hospital is currently going through bankruptcy proceedings and has made the unfortunate decision to terminate our previous Paramedic Coordinator. This termination was due to budget restraints and forced them to assign a staff nurse these duties on a part-time basis. The decision to move our base hospital to Mountain Vista will give our Paramedics a full-time Pre-Hospital Coordinator, as well as, and increased scope of practice to enhance pre-hospital care for our residence of Florence.

FINANCIAL IMPACT:

Under this agreement, the Florence Fire Department will be under the direction of Mountain Vista's Base Hospital Medical Director and will not incur any costs or financial requirements.

STAFF RECOMMENDATION:

Staff recommends approval of signing this Memorandum of Understanding with Mountain Vista Medical Center.

ATTACHMENTS:

Mountain Vista Medical Center Memorandum of Understanding

**EMERGENCY MEDICAL SERVICE
BASE HOSPITAL CONTRACT
No. C2013-01**

THIS AGREEMENT is entered into between Mountain Vista Medical, LP (“MOUNTAIN VISTA”), a Delaware limited partnership, doing business as Mountain Vista Medical Center, and Town of Florence Fire Department (“Town”).

RECITALS

- A. MOUNTAIN VISTA owns and operates Mountain Vista Medical Center (“FACILITY”), a full service medical and surgical facility licensed by the State of Arizona. MOUNTAIN VISTA desires to provide on-line/off-line medical direction to emergency medical technicians providing assistance to persons living, working, or visiting in the area of the FACILITY.
- B. The Town of Florence Fire Department employs emergency medical technicians (“EMTs”) and desires to utilize the FACILITY as an advanced life support (“ALS”) base hospital for administrative medical direction and on-line/off-line direction.

THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties covenant and agree as follows:

AGREEMENT

1. MOUNTAIN VISTA RESPONSIBILITIES

- 1.1 MOUNTAIN VISTA shall identify an emergency physician as ALS Base Hospital Director who is responsible for administrative medical direction of all certified emergency medical technicians assigned to the FACILITY.
- 1.2 MOUNTAIN VISTA shall appoint a qualified individual as Pre-hospital Manager for all pre-hospital activities and responsibilities of the FACILITY operating as an ALS base hospital. The Pre-hospital Manager shall be an emergency physician or emergency department nurse and shall be available to address pre-hospital issues during reasonable business hours.
- 1.3 MOUNTAIN VISTA shall provide for an emergency physician(s) who functions as the Medical Control Authority to be physically present at all times in the emergency department and to provide on-line/off-line medical direction. Such physician(s) shall be knowledgeable of the capabilities and limitations of ALS personnel as well as established standing orders, treatment, triage and communication protocols.

- 1.4 MOUNTAIN VISTA shall provide both administrative medical direction as well as off-line and on-line medical direction for EMTs who are administratively assigned by the Town of Florence Fire Department to the FACILITY.
- 1.5 MOUNTAIN VISTA shall appoint a Continuous Quality Improvement Committee which shall:
 - 1.5.1 Meet at least semi-annually, keep regular meeting minutes, evaluate complaints, develop continuing education courses, cooperatively work on quality management issues, and provide updates on pre-hospital issues which affect the FACILITY or the Town of Florence Fire Department.
 - 1.5.2 Annually complete a documented review of all new, modified and deleted ALS base hospital protocols or procedures;
 - 1.5.3 Once every hospital certification period (2 years) complete a documented review by all medical direction authorities and pre-hospital personnel of all protocols and procedures;
 - 1.5.4 Develop a conflict resolution procedure that:
 - (a) Investigates and resolves patient, physician, Pre-hospital Manager and nurse intermediary complaints about the Town, its procedures, and Town personnel; and
 - (b) Investigates and resolves Town of Florence Fire Department complaints about the FACILITY, its procedures, the ALS Base Hospital Director, emergency physicians, nurse intermediaries, the Pre-hospital Manager or other FACILITY personnel;
 - 1.5.5 As mandated by the Arizona Department of Health Services (“ADHS”), develop written policies and procedures for the following:
 - (a) Withdrawal or suspension of medical direction; and
 - (b) Notification to the TOWN and the EMTs of the withdrawal or suspension of medical direction;
 - 1.5.6 Establish written medical direction requirements for the EMTs; and
 - 1.5.7 Develop a process and documentation procedure to propose a corrective action plan when review of cases indicates a lapse in following protocol or procedure.
- 1.6 MOUNTAIN VISTA shall replace pharmaceutical supplies expended during the treatment of a patient who is transported to the FACILITY; provided that the Town

of Florence Fire Department shall reimburse MOUNTAIN VISTA for all such pharmaceutical supplies provided by the FACILITY. The TOWN shall be responsible for replenishing all other types of supplies expended during the treatment of a patient who is transported to the FACILITY.

1.6.1. The FACILITY shall establish a written drug box security plan and documentation system.

1.6.2. The FACILITY shall establish and implement a procedure which meets federal and state requirements to assure the appropriate disposal of contaminated waste expended during the treatment of a patient who is transported to the FACILITY.

1.7 MOUNTAIN VISTA shall allow its Medical Control Authorities and emergency room nurses to acquire field vehicle experience on the Town of Florence Fire Department's vehicles as prescribed by ADHS rules and regulations, but shall at a minimum comply with the following:

1.7.1 Emergency physicians engaged in providing medical direction to the Town of Florence Fire Department's EMTs may, during their first year of employment, attain eight (8) hours of vehicular experience on one of the Town of Florence Fire Department's ALS units.

1.8 MOUNTAIN VISTA shall provide supervised clinical training to ALS personnel to meet requirements of continuing education and recertification, and provide clinical experience to meet requirements for certification for emergency medical technicians and paramedics. If needed, MOUNTAIN VISTA shall provide twenty-four (24) clock hours of continuing education per year that may be offered over a nine (9) to twelve (12) month period. MOUNTAIN VISTA shall also follow the other educational and training requirements as required by the ADHS.

1.9 The FACILITY shall have an operational radio, biotelemetry equipment (if applicable) and tape recording devices compatible with Department of Public Safety Emergency Medical Services communications. Such equipment shall be located in the emergency department for the purpose of providing direct communication with EMTs.

1.10 The FACILITY shall have a dedicated telephone line for pre-hospital emergency care personnel to contact the emergency center.

1.11 MOUNTAIN VISTA shall immediately communicate all pertinent patient management information when a patient is to be transported to another receiving FACILITY. If the receiving FACILITY is also a certified emergency center, care of the patient and direct communication with ALS personnel rendering that care may be transferred to the receiving Medical Control Authority at the discretion of the sending Medical Control Authority.

- 1.12 MOUNTAIN VISTA shall utilize and adhere to medical control plans adopted by the local EMS coordinating system.
- 1.13 MOUNTAIN VISTA shall secure and store EMS equipment that is the property of the Town of Florence Fire Department when such equipment is in place on a patient at the time of the patient's arrival to the Hospital. The FACILITY agrees to store the equipment for up to five (5) days. If loss or damage results to equipment that is not stored securely, MOUNTAIN VISTA agrees to replace the equipment. However, if the Town of Florence Fire Department has not retrieved such equipment within five (5) days of the FACILITY'S receipt of such equipment, MOUNTAIN VISTA shall not be responsible for any loss or damage.

2. **TOWN RESPONSIBILITIES**

- 2.1 The Town of Florence Fire Department shall only utilize EMTs certified by the ADHS.
- 2.2 The Town of Florence Fire Department agrees that ALS emergency vehicle units assigned to the FACILITY shall not be assigned concurrently to any other FACILITY for administrative medical direction of the EMTs.
 - 2.2.1 Exhibit A, attached and incorporated by reference herein, contains the names of each EMT currently assigned to the FACILITY.
 - 2.2.2 The Town of Florence Fire Department shall notify MOUNTAIN VISTA in writing within thirty (30) days of any termination, transfer or addition of an EMT. Notification shall include the name, certification expiration date of the EMT and the effective date of employment, transfer or termination.
 - 2.2.3 The Town of Florence Fire Department shall provide working communication equipment that allows the Hospital to have medical direction communication with EMTs in the field.
 - 2.2.4 The Town of Florence Fire Department shall verify that only EMTs with current certification are assigned to the FACILITY.
- 2.3 The Town of Florence Fire Department shall require its ALS personnel to meet ADHS continuing education requirements for recertification.
- 2.4 The Town of Florence Fire Department shall be responsible for the procedures used in responding to and giving assistance at the scene of an emergency. Hospital Medical Control Authorities shall assist the Town of Florence Fire Departments personnel by radio or phone communication when requested.

- 2.5 The Town of Florence Fire Department shall adhere to a policy that when ALS skills have been instituted, the EMT with the highest skill level shall remain with the patient until transfer of care to another comparably staffed and equipped emergency unit or to the staff of an appropriate emergency receiving FACILITY.
- 2.6 The Town of Florence Fire Department shall initiate an encounter form for each patient contact. When transported to the FACILITY, the patient(s), the record(s), and the care of the patient(s) shall immediately be transferred to the FACILITY.
- 2.7 As provided in Section 1.6, the Town of Florence Fire Department shall reimburse MOUNTAIN VISTA for the cost of any drugs/supplies provided by the FACILITY to replenish drug supplies used in the treatment of a patient. The Town of Florence Fire Department shall be responsible for replenishing all other types of supplies.
- 2.8 The Town of Florence Fire Department shall allow ride-along privileges to FACILITY Medical Control Authorities and emergency room nurses for on-vehicle experience and observations.
- 2.9 The Town of Florence Fire Department shall confer with MOUNTAIN VISTA prior to assigning additional paramedic units to the FACILITY for administrative medical direction and prior to reassigning paramedic units from the FACILITY to another hospital for administrative medical direction.

3. ADDITIONAL REQUIREMENTS

- 3.1 **Independent Contractors.** Whenever EMTs employed by the Town of Florence Fire Department are performing services under this Agreement and taking direction from physicians on MOUNTAIN VISTA'S staff (i.e., either employed by or contracted for by MOUNTAIN VISTA), such EMTs shall be considered independent contractors and not agents or employees of MOUNTAIN VISTA. "Direction" shall be deemed to be limited to matters related to the care of patients.
- 3.2 **Indemnification.** The Town of Florence Fire Department and MOUNTAIN VISTA hereby agree to indemnify and hold each other, their employees, agents, councils, board of directors, officers, and other employees and affiliates harmless from any and all costs, claims, and damages where such costs, claims, and damages are not attributable, in whole or in part, to the negligence, improper or willful conduct of the indemnified party, and to the extent that such costs, claims, and damages may arise as the result of the negligence, improper or willful conduct of the indemnifying party, its employees, servants or agents in performing or rendering services under the terms of this Agreement or arising out of this Agreement. This indemnity provision shall not be construed to diminish or alter in any respect any apportionment of damages or rights to contribution as provided by Arizona law, including, but not limited to Title 12, Chapter 16, Article 1 of the Arizona Revised Statutes.

If to Hospital: Mountain Vista Medical Center
1301 S. Crismon Rd.
Mesa, AZ 85209
Attn: Chief Executive Officer

Copy to: IASIS Healthcare LLC
Dover Centre, Building E
117 Seaboard Lane
Franklin, TN 37067

- 3.10 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other party.
- 3.11 **Entire Agreement.** This Agreement contains the entire agreement between the parties. All prior negotiations between the parties are merged in this Agreement, and there are no understandings or agreements other than those incorporated herein. This Agreement may not be modified except by written instrument signed by both parties.
- 3.12 **Force Majeure.** In case performance of any terms or provisions hereof (other than the payment of monies) shall be delayed or prevented because of compliance with any law, decree, or order of any governmental agency or authority, either local, state or federal, or because of riots, war, public disturbances, strikes, lockouts, differences with workers, fires, floods, acts of God, or any other reason whatsoever which is not within the control of the party whose performance is interfered with and which, by the exercise of reasonable diligence said party is unable to prevent, the party so suffering may at its option suspend, without liability, the performance of its obligations hereunder (other than the payment of monies) during the period such cause continues, and extend the term of this Agreement for the period of such suspension of performance of duties hereunder.
- 3.13 **Severability.** If any provision of this Agreement, or any application thereof to any person, shall be invalid or unenforceable to any extent, the remainder of this Agreement and the application thereof to other persons or circumstances shall not be impaired and shall be enforced to the fullest extent permitted by law.
- 3.14 **Supersede and Replace.** This Agreement is intended to supersede and replace any existing agreements between the parties with regard to the subject matter contained herein.

DATED this _____ day of _____, 2013.

MOUNTAIN VISTA: Mountain Vista Medical Center, LP, doing
business as Mountain Vista Medical Center

By: _____
Name: Anthony Marinello

Title: CEO

Town of Florence

By: _____
Name: _____
Title: _____

**EMERGENCY MEDICAL SERVICE
BASE HOSPITAL CONTRACT
NO. C2013-01
BETWEEN MOUNTAIN VISTA MEDICAL, LP, DOING BUSINESS AS MOUNTAIN
VISTA MEDICA CENTER AND THE TOWN OF FLORENCE FIRE DEPARTMENT**

**Town of Florence
P O Box 2670
Florence, Arizona 85132**

Charles A. Montoya, Town Manager

Tom J. Rankin, Mayor

Date

Date

ATTEST:

Lisa Garcia, Town Clerk

APPROVED AS TO FORM:

James E. Mannato, Town Attorney

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7g.
MEETING DATE: November 4, 2013 DEPARTMENT: Fire STAFF PRESENTER: Fire Chief Peter Zick SUBJECT: Change Order for Fire Station Number 2		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approval of Change Order Supplement No. 1 dated September 20, 2013, to the Florence Fire Station Number 2 in the amount not to exceed \$31,605.00.

BACKGROUND/DISCUSSION:

On March 18, 2013, the Town Council entered into a contract with CORE Construction, Inc. to construct Florence Fire Station Number 2 in an amount not to exceed \$2,820,000.00. The project is well underway, but requires additional unplanned and unbudgeted costs associated with drainage and landscaping.

The additional landscaping that is required by Pulte to include all of the property along Hunt Highway to be consistent with the landscaping already being planned around the fire station and for upgraded site utilities and storm water systems. The total for this project is \$31,605. Total cost of Fire Station Number 2 will not exceed \$2,853,123.

FINANCIAL IMPACT:

The cost of the Change Order for drainage and landscaping is \$31,605.00.

STAFF RECOMMENDATION:

Staff recommends approval of the Florence Fire Department Change Order Supplement No. 1.

ATTACHMENTS:

Change Order Supplement No. 1



3036 E. Greenway
Phoenix, AZ 85032
Ph: 602-494-0800

Supplement No. 1

CONTRACT: 13-02-001 Florence Fire Station FS02

CHANGE ORDER DATE: 09/20/2013

OWNER: Town of Florence
P.O. Box 2670 775 N Main Street
Florence, AZ 85132

CHANGE ORDER INFORMATION

Please Review the following change request(s) to this Contract:
This change order is to cover the cost for the added manhole and water T per directions from the city inspector. Also, this change order cover the cost for the offsite landscape. Please see the attached documents for more details.

ITEM #	DESCRIPTION	CONTRACT CHANGE
5	Manhole, Water T & Offsite Landscape	\$31,605.00
Total:		\$31,605.00

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates the Contractor's agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$2,821,518.00
The net change by previously authorized Change Orders was	-
The Contract Sum prior to this Change Order Request was.....	\$2,821,518.00
The Contract Sum will be increased by this Change Order Request.....	\$31,605.00
The new Contract Sum will be	\$2,853,123.00
The Contract Time will be decreased by 0 days	

AUTHORIZED BY OWNER
Town of Florence
P.O. Box 2670 775 N Main Street
Florence, AZ 85132

ACCEPTED BY CONTRACTOR
CORE Construction, Inc
3036 E. Greenway
Phoenix, AZ 85032

ARCHITECT/ENGINEER
Perlman Architects of AZ, Inc.
4808 N. 24th St
Phoenix, AZ 85016

By: _____

By: _____

By: _____

Date: _____

Date: _____

Date: _____



Relationships. Solutions. Value. ...Since 1937.

PROJECT: Florence Fire Station No. 2
 ESTIMATE: Supplement No. 1
 LOCATION: Florence, AZ
 ARCHITECT: Perlman
 DURATION(mnths):
 WARRANTY(yrs): 2
 SITE ACREAGE: 2.6
 SQUARE FOOTAGE: 10,672

SHEET #	DESCRIPTION	SUB-CONTRACTOR	BASE PRICE
	GENERAL CONDITIONS		\$0
	SITWORK (ROUGH)		\$11,600
8	Site Utilities and Storm Water Systems	Western Underground	\$11,600
	SITWORK (FINISH)		\$16,496
15	Landscaping and Irrigation	Caretaker	\$16,496

SUB TOTAL	\$28,096
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RATE	INSURANCE, BONDS, AND BUILDERS RISK	BASED ON	SUB TOTAL
REQUIRED	GENERAL LIABILITY	\$28,096	\$250
REQUIRED	SUBCONTRACTOR INSURANCE	\$28,096	\$0
REQUIRED	PAYMENT AND PERFORMANCE BOND	\$31,605	\$303
REQUIRED	BUILDER'S RISK INSURANCE(per \$100/per month)	\$31,605	\$0

BASE BID, INSURANCE, BONDS, AND BUILDERS RISK SUB TOTAL	\$28,649
--	-----------------

RATE	SALES TAX	BASED ON	SUB TOTAL
Florence	SALES TAX RATE	\$31,605	\$1,692
65.00%	SALES TAX MULTIPLIER (Included in Sales Tax Rate)	-----	-----

BASE BID, INSURANCE, BONDS, AND BUILDERS RISK SUB TOTAL WITH SALES TAX INCLUDED	\$30,341
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RATE	CONTRACTOR'S FEE	BASED ON	SUB TOTAL
4.00%	CONSTRUCTION MANAGER AT RISK FEE	\$31,605	\$1,264

BASE BID, INSURANCE, BONDS, BUILDERS RISK WITH SALES TAX AND CM@R FEE	\$31,605
--	-----------------

Estimate Total	Estimate Amount
\$31,605	\$31,605

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, AUGUST 19, 2013, AT 5:30 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Mayor Rankin called the meeting to order at 5:33 p.m.

ROLL CALL:

Present: Rankin, Smith, Celaya, Hawkins, Montaña, Walter, Woolridge.

ADJOURN TO EXECUTIVE SESSION

On motion of Councilmember Walter, seconded by Vice-Mayor Smith, and carried to adjourn to Executive Session **for discussion of the public body with the Town Attorney regarding pending and contemplated litigation pursuant to A.R.S. § 38-431.03(A)(4), and for consultation with the Town Attorney regarding the acquisition of real property pursuant to A.R.S. § 38-431.03(A)(7).**

ADJOURN FROM EXECUTIVE SESSION

On motion of Councilmember Montaña, seconded by Councilmember Celaya, and carried to adjourn from Executive Session.

INVOCATION

Councilmember Woolridge led the invocation.

PLEDGE OF ALLEGIANCE

Mayor Rankin led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

Ms. Lina Austin, Florence Resident, requested that the Territory Square Ordinance be remanded back to the Planning and Zoning Commission. She also requested that the properties on First Street be included in the Zone Change.

PUBLIC HEARINGS AND PRESENTATIONS

Public Hearing on an application for Zone Change requested by the Town of Florence on behalf of Territory Square property owners to change the existing zoning on the subject properties from Rural Agricultural (RA-10), Single Residential Ranchette (R1-R), Public/Institutional (P/I), and Planned Unit Development located along the south side of the Gila River between the Plant Road alignment and Highway 79. First Reading of Ordinance No. 602-13: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE TERRITORY SQUARE ZONE CHANGE (PZC-01-13-ZC).

Mr. Mark Eckhoff, Community Development Director, gave a brief presentation on the milestones of the Territory Square project.

- Facility Needs Study (2006)
- Framework RFP and consultant selection (2010)
- Town endorsed North End Framework Vision Plan (2011)
- Major General Plan Amendment for Territory Square (2012)
- Create and Adopt new Territory Square Zoning District (2012)
- Commerce Conditional Letter of Map Revision (CLOMR)/Phase 1 Letter of Map Revision (LOMR) efforts (2013)
- Apply new Territory Square Zoning (Public Hearing August 19, 2013)

Mr. Eckhoff stated the action before Council is to apply the zoning that was created for this property. This was not done earlier because we were addressing engineer work, LOMR, and obtaining permission from the property owner's in Territory Square to get zoning applied.

Mr. Eckhoff presented a slide that showed property owner parcels on First Street. Mr. Eckhoff stated after you get passed the Fire Station and Town Hall there are no properties north of First Street.

Mr. Eckhoff presented a listed the other steps required to move the project forward.

- Main Street connection to Highway 79
- CCA/Town sewer line project
- CIP projects on 40 acres municipal site
- Marketing and branding Territory Square
- Development Agreements/ Partnerships
- Possible financing strategies
- Expand Letter of Map Revision (LOMR) phases
- Infrastructure
- Private and public development

Mr. Ash Patel of Wood, Patel and Associates Inc., gave a presentation on the LOMR process. Mr. Patel stated the design team for this project consists of Wood, Patel and Associates, Inc., Alpha Geotechnical and Materials, Inc., Echo Engineering, P.C. and Del Sol Group. There was a study limit done along Gila River for three miles. He stated that there is a proposal for a 40 acre parcel to be removed from the floodplain through

the CLOMR process. The CLOMR FEMA documents are completed and are in the process of being submitted to Federal Emergency Management Agency (FEMA).

Mr. James Taillon of Patel, Wood Patel and Associates Inc., Project Manager, went over Phase 1 of the project. Mr. Taillon stated Phase 1 is a 40 acre parcel that will be raised above the floodplain elevation and then there would be removal of the parcel from the floodplain so construction can be done on it. This phase is almost done the TDN has been submitted to the Town of Florence and anticipating approval from FEMA by the end of year. Mr. Taillon stated the project schedule for Phase 1 started January 17 and the TDN was submitted in June.

Mr. Taillon stated the next phase will be the Territory Square Parcel. The plan will indicate the limits of the barrow from the floodplain and the materials will be elevated to Territory Square. There will be a CLOMR sent to FEMA for approval to allow for development on the entire Territory Square Parcel. This phase hasn't begun yet it will be started immediately after FEMA approval on Phase 1.

Mayor Rankin opened the public hearing.

Lina Austin, Florence Resident, said she wants to see it brought to the North River and to First Street.

Mayor Rankin inquired if the Territory Square Project would improve the value of First Street.

Mr. Eckhoff answered that staff believes it will improve the values of the Downtown area.

Mayor Rankin wanted to make sure the properties surrounding the project will not get devalued.

Mayor Rankin inquired if September 3, 2013 would be when the ordinance comes to Council. Mr. Eckhoff answered yes.

Mayor Rankin closed the public hearing.

Presentation by Greater Florence Chamber of Commerce recognizing the Business of the Month.

Ms. Susan Kerestes, Executive Director of the Greater Florence Chamber of Commerce, presented the August business of the month to the Florence Windmill Winery.

Harold Christ thanked the Town of Florence and the Greater Florence Chamber of Commerce for recognizing his business.

Presentation of a Years of Service Award to Dorothy Cardenas for 15 years of dedicated service to the Town of Florence.

Mike Farina, Finance Director, thanked Dorothy Cardenas for all her hard work over the years.

Mayor Rankin presented Dorothy Cardenas with a 15 year dedication service award to the Town of Florence and thanked her for her service.

CONSENT: All items indicated by an (*) will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

***Adoption of Resolution No. 1410-13: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT OF SILVER KING MARKETPLACE (PZC-31-13-FP).**

***Adoption of Resolution No. 1412-13: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, SUPPORTING THE CASA GRANDE RUINS NATIONAL MONUMENT BOUNDARY EXPANSION.**

***Authorization to enter into an Intergovernmental Agreement with the Pinal County Sheriff's Office to accept a Pinal County Belgian Malinois K9, Russ #2085, Pinal County Animal Control #61196 (K9), currently a member of Pinal County Sheriff's Office, to assist the Florence Police Department in performing their law enforcement functions.**

***Approval of the resignation of Barbara J. Kelly from the Redevelopment Commission.**

***Approval of the June 27, 2013 and July 1, 2013 Town Council minutes.**

***Receive and file the following board and commission minutes:**

- i. Receive and file the February 27, 2013 Historic District Advisory Commission minutes.**
- ii. Receive and file the April 25, 2013 Parks and Recreation Advisory Board minutes.**
- iii. Receive and file the March 7, 2013 and April 4, 2013 Planning and Zoning Commission minutes.**

On motion of Woolridge, seconded by Councilmember Hawkins and carried to approve the items on the Consent Agenda as submitted.

UNFINISHED BUSINESS

Ordinance No. 599-13: Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING AN

AMENDMENT TO THE MERRILL RANCH PLANNED UNIT DEVELOPMENT (PZC-35-12-PUD) (First Reading August 5, 2013).

On motion of Councilmember Montaña, seconded by Councilmember Celaya, and carried to adopt Ordinance No. 599-13.

NEW BUSINESS

Discussion/Approval/Disapproval of Resolution No. 1411-13: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, GRANTING APPROVAL TO THE ISSUANCE OF ONE OR MORE SERIES OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE TOWN OF FLORENCE, INC. TAX-EXEMPT AND/OR TAXABLE EDUCATION REVENUE BONDS (TELESIS PREPARATORY ACADEMY PROJECT), SERIES 2013, IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,000,000 TO FINANCE THE ACQUISITION, CONSTRUCTION, RENOVATION, IMPROVEMENT AND EQUIPPING OF EDUCATIONAL FACILITIES FOR TELESIS CENTER FOR LEARNING, INC.

Scott Bowles, Economic Development Coordinator, informed Council there are corrections to the Council Action Form under background and discussion. The recommended motion should state up to \$6,000,000 and the TELESIS Preparatory Academy provides educational services for approximately 500 students. Mr. Bowles stated with the amount of students attending the academy the academy is looking to expand their operation which will include four additional classrooms, a larger cafeteria and a larger gymnasium.

On motion of Vice-Mayor Smith, and seconded by Councilmember Montaña and carried to adopt Resolution No. 1411-13.

Discussion/Approval/Disapproval of the submission of a grant application by the Town of Florence for Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant program funds.

Mr. Ernie Feliz, Special Districts Manager, requested approval to submit a grant application for \$463,902 to pay salary and benefits for three full-time Firefighters under Staffing for Adequate Fire and Emergency Response (SAFER) grant program. The grant will be for two year if funded. This will bring the Fire Department into compliance with the National Fire Protection Association (NFPA) 1710 standards. Matching funds are not required; however, for each firefighter there will be additional expenditures of approximately \$3,500 for turnouts, uniforms and other related costs. There is no requirement by the funding source to maintain the positions once the grant funding has expired. The deadline to apply is August 30, 2013.

Councilmember Hawkins inquired if funds are granted could the staff hold off on hiring firefighters until the annexations actually are approved.

Mr. Feliz answered the firefighters would need to be hired within 90 days of the grant being awarded.

Mr. Charles Montoya, Town Manager, stated this request for grant funding is not directly related to the annexations. This is to staff appropriately for the Anthem area.

Councilmember Montaña inquired if the Town could reapply for additional positions at the end of this grant.

Mr. Feliz answered the Town could apply for funding for additional positions but not for positions that have already been funded.

Mayor Rankin inquired if the Town is expecting to hire the three firefighters on permanently after the funding is exhausted.

Mr. Feliz answered yes.

Councilmember Hawkins inquired when the Council will get the forecast for the monies to keep the employees after the grant funds have been expended.

Mr. Feliz stated it is a gamble the Town may not have the monies to keep the employees after the grant funds have been exhausted. If employees are informed of the situation when they are hired they will be aware of the position being funded and there may be an end to their employment in the near future.

Councilmember Walter stated if we staff the fourth position five out seven times a week the Town would save money.

Fire Chief Zick stated there would be saving because he would take part-time personnel and place them on the TRV which will take the call volume off the bigger fire trucks.

Councilmember Hawkins inquired if the Fire Department thought about bringing on volunteers.

On motion of Councilmember Celaya, seconded by Councilmember Montaña and carried to submit a grant application by the Town of Florence for Staffing for Adequate Fire and Emergency Response (SAFER) grant program.

MANAGER'S REPORT

Mr. Charles Montoya, Town Manager informed Council of street construction, RAD, and the efforts to incorporate San Tan Valley.

CALL TO THE PUBLIC

No comments.

CALL TO THE COUNCIL

Councilmember Hawkins stated that the new handicap ramps add uniqueness to Main Street.

Mayor Rankin stated that he is proud of the Council for standing up.

ADJOURNMENT

On motion of Councilmember Hawkins, seconded by Councilmember Walter and carried to adjourn at 7:29 p.m.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on August 19, 2013, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

**TOWN OF FLORENCE
PLANNING AND ZONING COMMISSION
REGULAR MEETING
MINUTES**

REGULAR MEETING OF THE TOWN OF FLORENCE PLANNING AND ZONING COMMISSION HELD THURSDAY, JUNE 20TH AT 6:00 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Wooley called the meeting to order at 6:00 pm.

ROLL CALL:

Present: Wooley, Putrick, Anderson, and Reed.

Absent: Petty

PLEDGE OF ALLEGIANCE

Chairman Wooley led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the special meeting conducted on September 25, 2012.

On motion of Commissioner Anderson, seconded by Commissioner Putrick and carried to approve the meeting minutes of September 25, 2012.

PUBLIC HEARING

CASE PZC-24-13-CUP (HEALING HEALTHCARE 3 INC.)

PRESENTATION/RECOMMENDATION for a request by Rakesh Pahwa/Healing Healthcare 3 Inc. on behalf of OM Shiv Radiology for approval of a Conditional Use Permit to allow for a proposed Medical Marijuana Dispensary on a Highway Business Commercial (B-2) zoned property located at 801 North Pinal Parkway, Florence, Arizona, AKA, APN 200-46-005V.

Mark Eckhoff, Community Development Director stated that staff has added additional letters the department has received in support and in opposition of the application.

On November 2, 2010, the voters of the State of Arizona approved Proposition 203, the "Arizona Medical Marijuana Act", which created a distinction between the medical and non-medical uses of marijuana under Arizona law for persons suffering from debilitating medical conditions who are in need of marijuana for medical purposes and who obtain and use medical marijuana under the circumstances specified in Arizona Revised Statutes, Title 36, A.R.S. § 36-2801 et seq. The Department of Health Services (AZDHS) is the State agency charged with regulating medical marijuana dispensaries, cultivation facilities and issuing licenses to prospective applicants.

Under the new State law, cities and towns were allowed to adopt reasonable regulations regarding the location and operations of medical marijuana dispensaries and growing operations. As such, the Town of Florence adopted new codes related to this new State law so that there were clear and concise local regulations pertaining to the emerging medical marijuana industry.

The plans to establish Healing Healthcare 3 Inc. to provide cannabis products for patients in the Florence and surrounding Pinal County area who have received a physician's medical recommendation to utilize medical marijuana for the management of their medical afflictions.

This Conditional Use Permit request is for approval of an application by Rakesh Pahwa/Healing Healthcare 3 Inc. to allow for a proposed medical marijuana dispensary in a Highway Business Commercial (B-2) Zoning District on property located at 801 North Pinal Parkway Avenue. The site is the former location of a Big O Tires business that has been vacant for close to five years.

The Town of Florence adopted a comprehensive approach to the new State law with regard to medical marijuana facilities. First and foremost, the new medical marijuana industry allowed by State law presented the need to better define the types of uses allowable under the new State law. Once those new uses were more clearly defined in a new chapter of the Town Code (Chapter 152) titled *Medical Marijuana*, the Town then developed requirements pertaining to the location and operation of these new uses. Locational criteria is first defined at the Zoning District level and then narrowed down by additional locational criteria, such as the distances between similar uses, distances to schools and other factors.

In general, the Town's medical marijuana ordinance allows all of the cultivation, operation and dispensary related medical marijuana uses to occur within the Town's Light Industrial (LI) Zoning District with a Conditional Use Permit (CUP). In addition, dispensary facilities are also allowed within the Town's Highway Business Commercial (B-2) Zoning District with a Conditional Use Permit. Any type of new facility related to this ordinance is subject to meeting the terms of their respective CUP and also would need to obtain require zoning clearance

from the Town. In addition, all such facilities must be in compliance with State law and the AZDHS rules and regulations.

The proposed dispensary facility would operate out of approximately 5,400 square foot building existing on the property. The applicant has produced plans to separate the building with a framed wall in order to comply with the 2,500 square foot limit on the dispensary size per Town codes. The unused portion of the building could be used for compatible commercial retail uses.

The building is proposed to include a reception desk, cashier area and a private patient conference room to discuss the medical marijuana products that will be available. Once a patient selects a product, it will be purchased from an automated dispensing machine inside the building. Other areas of the dispensary will be off limits to patients, including the medical director's office.

The facility would also include a prep room where the marijuana product will be held in a secured safe and can be packaged for distribution; supply closets; an employee kitchenette and lounge; restrooms; utility areas; and a file room where medical records will be kept.

The facility would have adequate parking and include parking spots designated for those patients who are physically disabled. There would be a wheelchair access ramp and the campus will be well lit area at night. The applicant has prepared a detailed security plan in order to maintain the security of the site and the building.

The dispensary owner plans on having three full time employees on site during the hours of operation. Hours of operation for the dispensary would be limited per Town codes. As such, the facility will have operating hours not earlier than 8:00 a.m. and no later than 8:00 p.m.

The Medical Director for Healing Healthcare 3 Inc. of Florence will be Donald W. Hill, M.D., F.A.C.P., Chief Executive Officer. Dr. Hill is a licensed physician in Arizona in the practice of hematology and medical oncology. He is board certified in internal medicine and also medical oncology. Dr. Hill has written and published 15 scientific articles to his credit and has established cancer clinics in Arizona over the last 24 years. Dr. Hill oversees the only active experimental cancer treatment clinical trial program between Tucson and Phoenix. Furthermore, Dr. Hill was the only physician in the State of Arizona with a Schedule I medical marijuana license from 2007 until 2010.

When the Planning and Zoning Commission considers a Conditional Use Permit request the applicant must show the following:

A. The site of the proposed use and the surrounding land uses;

Finding:

The site is zoned Highway Business Commercial (B-2). The proposed site was formerly utilized as a Big O Tires business. The site is adjacent to the Pinal County Superior Court and Administration Offices to the north, Behavioral Systems Southwest Inc. to the east and a McDonald's Restaurant to the south.

The subject site has established access for customers off of Pinal Parkway/Highway 79 and shared access with McDonalds off of Diversion Dam Road.

Surrounding Land Uses and Zoning Districts:		
	Zoning Classification	Existing Use
North	Light Industrial (LI)	Pinal County Superior Court and Administration Offices
East	Highway Business Commercial (B-2)	Vacant Office Building
South	Highway Business Commercial (B-2)	McDonald's Resturant
West	Planned Unit Development (PUD)	Vacant Land
Onsite	Highway Business Commercial (B-2)	Vacant Commercial Building

B. Access to the site; and

Finding:

The subject site has established access for customers off of Pinal Parkway/Highway 79 and shared access with McDonalds off of Diversion Dam Road. There is cross access with another vacant pad (former Grease Monkey facility) on the east end of the site and the McDonalds restaurant to the south.

The parking lot for the building would be re-paved and striped to define parking required by the Town of Florence. The site will require painted directional arrows

to help guide vehicular traffic on and off the site and provide curbing on the northwest side to limit access.

C. The impact on adjoining and surrounding property if the application is approved.

Finding:

The Town's General Plan identifies this area along Highway 79 as a future business and mixed use corridor. The site's General Plan land use and existing zoning designations support this site being used for traditional commercial purposes.

The evaluation of potential impacts of a conditionally permitted use to adjoining and/or surrounding properties is a factor that requires careful consideration. In general, a conditionally permitted use is a use that might work at one location within a given zoning district, but might be inappropriate at another location within the same zoning district.

The following have expressed concerns about the potential compatibility of this use with surrounding properties, existing developments and proposed developments.

- McDonalds Restaurant licensee Robert L. Souza operates the McDonald's immediately adjacent to this proposed facility. Mr. Souza contends now, as he did when a previous similar request was under review for this site, that the proposed use poses a threat to the reputation of his family business.
- The Arizona Department of Corrections (ADC) previously expressed very strong opposition to having a medical marijuana dispensary being located adjacent to their Florence facilities. Staff has received an updated letter from ADC, therefore staff contends that their opposition remains due to their contractual affiliation with the GEO Group correctional facility located within close proximity to this site.
- Lynn Londen represents Yole, LLC, which owns property across the highway from this proposed facility. Mrs. Londen has partnered with the Town on the Territory Square efforts and suggests in her letter that this use would be counterproductive to the efforts made on the Territory Square project.
- Pinal County has expressed verbal concerns about the proposed use. As of this writing, staff does not have any written comments from Pinal County.

- The Mayor and Town Council of Florence previously denied a Conditional Use Permit request for this site. Though this past decision is not binding on the current application and this is not an identical application, staff contends that their denial for non-compatibility reasons should be taken into consideration.

In making its recommendation, the Planning and Zoning Commission and Town Council may include conditions which are deemed necessary to protect the public health, safety, and general welfare. These conditions may include, but are not limited to:

1. Regulation of use;
2. Special yard requirements;
3. Special buffers, fences or walls;
4. Special parking areas;
5. Street dedications and/or improvements or appropriate bonds;
6. Regulation of access points;
7. Sign restrictions;
8. Required maintenance of yard;
9. Regulations of odors, noise, light or other special environmental factors;
10. Restrictions of hours of activity;
11. Duration of use;
12. Completion of development; and
13. Other conditions which will make the proposed use more compatible and harmonious with the surrounding land uses. In no case, however, shall these conditions be less restrictive than those found in the existing zoning classification.

In addition to any of the above special conditions, the Planning and Zoning Commission shall impose the following general requirements on every Conditional Use Permit which is granted:

1. No Conditional Use approval shall be final until all conditions imposed have been met;
2. All of the special conditions shall constitute restrictions which run with the land and which shall be binding upon the owner of the land, successors or assigns;
3. The special conditions imposed by the Planning and Zoning Commission and/or Council shall be consented to in writing by the applicant prior to issuance of a Conditional Use Permit; and
4. The Resolution of the Council granting the application together with all consent forms shall be recorded by the recorder of the county.

Staff presents the following findings for the consideration of the Planning and Zoning Commission and Town Council:

1. Public comments on this request call into the potentially compatibility of this use with surrounding properties.
2. Public comments on this request question the impact of this use on surrounding businesses, proposed businesses and the Town as a whole.
3. The Arizona Department of Corrections opposes this type of use in close proximity to their correctional facilities as it may present public safety concerns and could have negative impacts on their programming and rehabilitation efforts.
4. A Medical Marijuana Dispensary is a conditionally permitted use in a Highway Business Commercial (B-2) Zoning District, which means that it is a use that can be carefully evaluated and not allowed should it be deemed inappropriate for a specific location.
5. The proposed use would be incompatible with the Town's visionary plans for the Territory Square project, which has been promoted in various Town marketing materials and on the Town web page.

Based on the findings established for this case, staff recommended that the Planning and Zoning Commission send an unfavorable recommendation on this this Conditional Use Permit request to the Mayor and Town Council

Public Hearing

Rakesh Pahwa, owner of Healing Healthcare 3 Inc stated that he has been involved in this community for many years and had a business in Town on 200 South Main Street. Mr. Pahwa was presented a plaque from the Chamber of Commerce as the business of the year in 2001. Today, Mr. Pahwa desires to bring another business to the Town, which is going to be secured and only the patients who have been issued a card from the Department of Health will be allowed to enter the premises. Healing Healthcare is here to follow all of the guidelines mandated by the State and the Department of Health. Only card issued patients with a medical card will be allowed to enter the premises and this will be monitored by security cameras. The building will be secured by block walls for extra security so there should be no vandalism. Signage on the building displaying it is a medical marijuana facility will not exist. The building will have a very small sign and it's going to be destination place for the patients to procure their medicine. Healing Healthcare is not here to promote illegal drug traffic, but to fill a niche in the Florence market. Our request is for the Commission and

Town to reconsider and give them an opportunity to be a part of this community again. The group wants to promote the community and help the patients who are in need for this medicine. They're going to be medical professionals in scrubs dispensing the medicine as desired by the Department of Health.

Carson McWilliams of 6404 Yorktown Way in Anthem at Merrill Ranch stated that he is a current employee of the Department of Corrections, representing the Department and the Director Charles Ryan. The Director has written a letter in opposition and would like to elaborate on behalf of the Director. Mr. McWilliams is also here to speak as a citizen of this Town. Part of the Department of Correction's mission is public safety and The Department believes this facility will cause a conflict of interest in their mission to provide public safety to their inmates. Also the programing in this facility that has to do with inmates, there is a lot of tax dollars that are spent and used to rehabilitate people, especially in the realm of drug addiction. The other factor and main concern is the volume of inmates in this Town, and the number of visits generated in the Town from in and outside the State. This proposed dispensary opens the door for contraband concerns for the Department and the violation of State laws about transporting narcotics on State property. The Department would certainly be opposed to this or any other proposal to put a marijuana dispensary in the Town and certainly hope and recommend that the Commission would deny this request.

Pinal County Attorney Lando Voyles commented about two issues. First issue is that Marijuana is a schedule one drug and individuals who and/or groups who decided what schedule one drugs are the Drug Enforcement Agency(DEA) and the Food and Drug Administration; they decide together what our schedule one consist of and there are five different schedules. Schedule one means that it has in part no medical value whatsoever. Second point is if you don't want to buy into that concept, this violates the Town's Ordinance. Chapter 152 says that this use cannot be within 660 feet of any public library or any religious facility based on the fact that it's a sensitive use area. Directly behind the proposed dispensary is Behavioral Systems Southwest which is a religious facility, in part. Also, within 660 feet is the Law Library, which is the public Law Library over at the Pinal County Courthouse. Both of those would violate the Town's Ordinance. So based on those two reasons, verses a schedule one drug and two, it violates the Town's Zoning Ordinance. The County Attorney is asking that the Commission votes against this Conditional Use Permit application and not allow this facility to be installed.

John Gay at 1320 S. Elizabeth Florence Arizona stated he is a 30 year member of this community and his children have gone through kindergarten, High School and College. They have chosen to live in this community and purchased homes themselves. Mr. Gay also represents both of the Geo Group Inc. facilities off of Diversion Dam Road. The group has a high level interest of the security aspect of potentially having this dispensary in close proximity to their facility. Geo Group

Inc. spends a lot of labor, time and money trying to not only to rehabilitate the inmate population, but prevent those individuals who come in and visit family members to smuggle those types of narcotics into those institutions. Geo believes, and has been contacted by their regional offices in Los Angeles and their corporate offices in Florida, they are adamant that this is not good move for the community. Personally, the gentleman who wants to open the dispensary who gave his address in Phoenix, Arizona should open a dispensary in Phoenix, Arizona. Mr. Gay stated that they do not want this type of business in Florence. In conclusion, in reviewing the Commission's roles as a Zoning Commission, under C subcategory, the last item listed in their responsibilities, is to do or consider those things that are best for the Town. Mr. Gay adamantly believes that the best thing for the Town is not too introduce a location where schedule A, schedule 1 illegal narcotics can be distributed.

Steve Doran, program director for Behavioral Systems Southwest's Florence Residential Re-Entry Center (RRC), wanted to reiterate what the company does at Behavioral Systems Southwest facility. They are a residential re-entry center and their job is to get Federal inmates ready to transition back into the community. They do that a number of different ways. One of those ways is they are under State Law and are considered a private vocational program. All of the residences are required to go through various vocational training in order to go out and obtain employment and/or go to school in the community full time. Probably over 90% of their residents are there because of alcohol and drug abuse. They are required to take alcohol and drug abuse treatment classes which they must pass in order to not fail the program and return to prison. And last but not least, they did make an objection based on the fact that a specific portion of the site is a federally recognized place of worship. They are required under Federal mandate to provide the Native Americans with a separate location on the facility to worship as they see fit. It is protected under Federal law and they have to abide by all those rules. Based on the Town's own Ordinance, they believe that the Conditional Use Permit should not be granted based on that fact and the others he has mentioned.

Sherrie George, Chairman for the San Tan Valley Substance Abuse Coalition, stated that she handled and supports the community of Florence as well as part of the coalition. Since the inception of the coalition in October 2011, they have worked very hard and diligently to partner with Pinal County Sheriff's Department, the Pinal County Attorney's Office and the three unified school districts including Florence, Coolidge, and J.O. Combs to bring the Scottsdale base "Not My Kid" substance abuse program to all of the local schools and they just completed their first year. There are several other projects they have also brought to the Community to reduce substance abuse. The Coalition worked hard to get where they are at and if this proposed dispensary is allowed to open, it will do serious damage and thwart their efforts to reduce drug use in the Community due to increased access, especially to youth as well to everyone.

Since they do not have time to share all of the research and data, the Coalition wanted to impart to the Town a couple of statistics within Pinal County and this information is taken from the Arizona Youth Survey from 2012. One in ten students received marijuana from someone who had a medical marijuana card. If this dispensary is allowed to open, this statistic would skyrocket. The Coalition would like to submit the coalition research for Town Council review. The information includes all kinds of different statistics from other States that have adopted medical dispensaries.

Bob Souza, (McDonalds Owner adjacent to the subject site) has written two letters on the initial application and the present application. The owner has a family business and considers this is a terrible location for this proposed dispensary. Mr Souza has received a lot of comments and this will be detrimental to his business if approved. Unsolicited, they are starting to receive emails through the 1-800 McDonalds line that customers will not visit the restaurant if that facility opens. So, Mr. Sosa hopes the Commission makes the right decision.

Daniel Kingston of Phoenix Arizona said that he opposes the dispensary for a number of reasons. One is based on his research that there are 25,000 people in the Town and based on what the State is reporting, there are 90 patients in Florence and that is less than 1/3 of 1% of Florence's population that needs this dispensary. There are 40,000 patients in the State of Arizona and in time, the potential of 40,000 people descending on this Town, looking to buy marijuana is a bad thing next to a facility that is serving happy meals and kids running around. Point two is he has heard a lot about the security of this facility on the inside. Cameras ok, sounds like the employees are going to be secured. What about the person when they get to their car out in the parking lot, who's going to protect them? Third, there is a State Law but they also told the Federal government we do not care. Mr. Kingston said he implores the Commission to do the same as your own governing body, make your own stand because the Town does not want to make Florence the drug capital of Arizona. I implore you to not approve this Conditional Use Permit and I thank you for your time.

Will Jamison from Phoenix Arizona mentioned that he is a medical marijuana patient and over the past 20 years he has been a consultant to many State Agencies, dispensaries groups and including the dispensary group here tonight. Mr. Jamison in the past has helped dispensary groups manage the process. The two things are the individuals get into this industry for the profit first and they get into providing medicine for the patient. He believes that this group is one of those groups in it for the wrong reasons. This dispensary group has retained Dixie Elixirs and paid \$75,000 to have their right to have the largest medical marijuana infusion kitchen and products nationwide out of their dispensary. By reviewing their policy today and the application, the Commission has the ability to stop the dispensary from providing edibles to the tune of Dixie Elixirs vast variety of products being licensed through the Florence facility. Most recently, the CEO

of Dixie Elixirs was arrested due to possession of controlled substance. Mr. Jamison urged the Commission to take a look at the irresponsibility of that individual combined with a lack of experience in a small Town and he thinks it could be a detriment to the future of Florence.

Mathew Hum of Scottsdale Arizona stated that he has worked with different outfits and has taken on the task to formulate for the dispensary. Their group understands the public's concern is safety. The lower estimates is 90 medical marijuana patients in Florence, the dispensary group counts as many as 125 patients in the area. Due to the fact Florence has its own Community Health Analysis Area (CHAA), so its own 25 mile radius therefore each patient would be able to grow 12 plants, that's 90 x 12 which would be 1,080 plants unregulated within the State of Arizona. Grown with who knows what and sold to anyone. This dispensary is extremely regulated by the State of Arizona. So if the concern is a rampant drug problem by not having this dispensary, this will create a rampant drug problem. People selling unregulated marijuana from their house, at any location, to a school to anybody that's going to knock on the door and offer them money for their extra supply.

Councilmember Ruben Montaña said coming here from the Town Council he would like to make sure that the Commission understands the responsibilities to ensure that the local Ordinances are followed. Looking at the Town Ordinance, the Guidelines and Arizona Proposition 203, the concerns as a Councilmember or for the Town has been under three areas of concern, the library, the schools and religious services. Under religious services, one should consider the Incarcerated Persons Act which looks at determining a place of worship. This also comes into play with one of the documents that was provided by the American Indian Religious Freedom Act, which allows for the ability for Native Americans to worship in a sweat lodge. A sweat lodge is located approximately 80 to 100 yards from facility at 801 North Pinal Parkway. In the second area the Commission has to look at is the Pinal Public Law Library at the County Courthouse. Third is education which comes into play with the no child left behind or the 1986 Anti-Drug Abuse Act also comes into play as a drug free school zone. Pinal County Adult Detention Center currently has a school in its facility which is known as the Esperanza School. This school is provided in three parts; one is for the adult basic education of a General Equivalency Diploma (GED), another portion is for special education for students under the age of 21 and it also covers those that are juveniles under the age of 18.

Vice Chair Putrick expanded on Pinal County Attorney Mr. Voyles comments on the Federal Government and stated that the American Cancer Society and the International Cancer Board do not endorse the use of marijuana for medical reasons to help ease the pain of cancer. He also asked the Chief of Police if there is any statistical evidence that an increase of crime is associated with

medical marijuana facilities and if the Federal Government imposes into States who have passed laws legalizing marijuana.

Chief Hughes responded that he does not have statistics with him, but anecdotally, by other police departments, have shared that there has been a slight increase in crime in and around these facilities. The Drug Enforcement Agency (DEA) and other Federal departments enforce the Federal Laws on marijuana, but we also work with the DEA on these types of issues.

Mark Eckhoff stated that staff is not comfortable on the spot determining current uses such as religious institution or education institution locations that have been talked about here. But if the Pinal County Courthouse houses a public library, where the general public can go into, that would be considered a sensitive use. The Code specifically spells out these sensitive uses and the distance between medical marijuana facilities.

Chairmen Wooley stated that the Planning and Zoning Commissions job is not to decide what is right or wrong for Florence, but to decide what is right or wrong for the land use. There are a lot of things on the table, pros and cons that were brought up by both sides. But again, as appointees of the Town Council, it is our job to make a decision on the land use of a property. No shape or form is Planning and Zoning Commission saying they are for or against a medical dispensary.

On motion of Chairman Wooley, second by Vice Chairman Putrick, and carried to forward an unfavorable recommendation to Town Council for a Conditional Use Permit for the Healing Healthcare 3 Inc.

CALL TO THE PUBLIC/ COMMISSION RESPONSE:

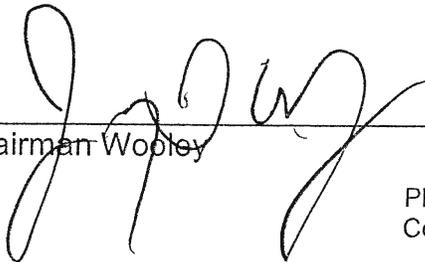
Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda.

CALL TO THE COMMISSION

ADJOURNMENT

Meeting adjourned at 6:56 pm.

X
Chairman Wooley



**TOWN OF FLORENCE
PLANNING AND ZONING COMMISSION
SPECIAL MEETING
MINUTES**

SPECIAL MEETING OF THE TOWN OF FLORENCE PLANNING AND ZONING COMMISSION HELD THURSDAY, JUNE 27th AT 5:30 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Wooley called the meeting to order at 5:30 pm.

ROLL CALL:

Present: Wooley, Putrick, Petty, Anderson, and Reed.

PLEDGE OF ALLEGIANCE

Chairman Wooley led the pled of allegiance.

ADJOURN TO EXECUTIVE SESSION

On motion of Vice Chair Putrick, seconded by Commissioner Anderson and carried to approve to adjourn to executive session.

For the purpose of discussion of the public body in accordance with A.R.S. §38-431.03(A)(3) to receive legal advice from the Town Attorney regarding the Merrill Ranch PUD Amendment and all Preliminary Plat applications.

ADJOURN FROM EXECUTIVE SESSION

On motion of Vice Chair Putrick, seconded by Commissioner Anderson and carried to approve adjournment from executive session.

PUBLIC HEARING

A. CASE PZC-35-12-PUD (MERRILL RANCH PUD AMENDMENT)

PRESENTATION/RECOMMENDATION for a request by Jared Baxter, P.E. of the Baxter Design Group, LLC on behalf of Southwest Value Partners (SWVP-GTIS MR, LLC) for an Amendment to a portion of the Merrill Ranch Planned Unit

Development (PUD). The Amendment proposes to change the land uses on a portion of the PUD that is generally located at the northwest and northeast corners of Hunt Highway and Felix Road in Florence, Arizona. The intent of this PUD Amendment is to replace a portion of the concentrated commercial, retail, employment and mixed land uses planned for the subject area with single-family detached residential uses consistent with the adjacent neighborhoods of the Anthem at Merrill Ranch development.

In 2000, planning for areas to the southeast of Magic Ranch, Rancho Sendero and Johnson Ranch began. The result of that planning effort was the previously approved Road Runner Estates Planned Area Development (PAD in Pinal County). The Road Runner Estates PAD was superseded by the Merrill Ranch North Village administrative PUD Amendment approved by Town Council in July of 2005. Merrill Ranch was envisioned to provide diverse housing options for this rapidly developing area of Pinal County. The primarily residential community was designed to be a conventional neighborhood-based development centered on a network of open spaces, traditional parks and abundant neighborhood amenities.

The project continued to evolve and another Amendment was approved in 2007. The 2007 Merrill Ranch Planned Unit Development still had a strong residential focus, but additional attention was provided towards future commercial, employment and mixed use development opportunities. Some of which was anticipated because of the projected future alignment of a planned North-South freeway.

Then the majority of the country experienced what seemed to be an endless recession that caused a decline in the housing market. As with most residential projects, the Florence housing market lost steam and opportunity soon turned into financial ruin for most housing companies. Finally, in late 2009, WHM Merrill Ranch Investments, LLC lost the majority of its interest in the property designated as Merrill Ranch. Through the bankruptcy process WHM Merrill Ranch Investments, LLC retained approximately 112 acres directly east of the subject property. The remainder of the property was acquired by two separate owners. The overall land area of Merrill Ranch Development is separated into three major parcels. The third owner of land within this PUD is currently Curis Resources, Inc. (AZ).

This amendment proposes to change the land uses for approximately 401 gross acre of land in this PUD that is generally located at the northwest and northeast corners of Hunt Highway and Felix Road. The intent of this PUD Amendment is to redesignate a portion of the concentrated commercial, retail, employment and mixed land uses planned for the subject area with single-family detached residential uses consistent with the adjacent neighborhoods of the Anthem at Merrill Ranch development.

Currently, the subject area of the Merrill Ranch PUD is entitled for commercial and employment mixed uses. Again, plans in 2006-2007 projected this area to be in close proximity to the future freeway corridor, thus a large amount of commercially zoned property was justified and needed to provide the employment opportunities for surrounding communities.

With the most probable future North-South freeway alignment being moved to the east of this area and with the substantial changes in the development markets over the past few years, the owners are ready to make changes to this plan. Once the Arizona Department of Transportation finalizes the alignment of the future North-South Freeway, staff anticipates the property owner amending the PUD once again in the area of the a potential transportation corridor to take advantage of the various commercial and higher intensity land uses that logically fit near major transportation corridors and interchanges.

In the adjacent Anthem at Merrill Ranch community, Pulte Group is having success in home sales in the single-family residential housing market. As discussed, the currently planned commercial land use of the subject area directly adjacent to existing residential subdivisions is no longer the highest and best use. Changing the land use from commercial to residential is consistent with the factors described in this report, more reflective of market needs and improves compatibility of adjacent land uses. With this proposed PUD amendment, portions of the current area designated for commercial use will be revised to allow differing residential development opportunities.

This Amendment to the Merrill Ranch PUD would allow for the following:

- A portion of the property (approximately 401 acres) to be rezoned to R-1 single family residential zone (MR PUD Low Density-LD).
- Reduce the amount of non-residential planned land at the north corners of the Hunt Highway and Felix Road intersection.
- Create opportunities to reallocate the non-residential land uses along the future alignment or interchanges of the planned North-South Freeway.
- Incorporate neighboring minor and major collectors to provide better connectivity to existing collectors and arterials within the Anthem at Merrill Ranch Community.
- Provide an opportunity for new subdivisions and rooftops in an area that as the appropriate infrastructure to support such.

The subject site's proposed uses and PUD Zoning are consistent with the Town of Florence 2020 General Plan. The subject site retains the General Plan designation of Master Planned Community (MPC). The MPC category is provided on the General Plan Land Future Use Map to better accommodate the various types of residential, commercial and office uses that may occur within large master planned communities.

PROPOSED/EXISTING LAND USES

This PUD Amendment proposes to move existing residential land use into the subject area and therefore the impact to the area should be minimal. The area is surrounded by the Anthem at Merrill Ranch community, which consists of mostly residential land uses and open spaces. A local commercial area is retained along the adjacent Hunt Highway frontage.

RESIDENTIAL COMPONENT

Residential uses within the Merrill Ranch PUD development focus on a few types of housing options. The lots types and densities were established by the current PUD and are not being modified with this Amendment. The diversity of housing products and market points offers options for a variety of home purchasers and will make for a well-rounded community.

Architectural styles will vary with the builder and the size of home. It is envisioned that the master developer will help determine the character of the homes being built in Merrill Ranch PUD. Builders will be encouraged to offer street-facing porches or patios, a variety of options to individualize the homes, color variety and low-water-use front yard designs.

The design requirements and guidelines with respect to the proposed zoning revisions have been established in the approved Merrill Ranch PUD approved in 2007. With this rezoning proposal, SWVP-GTIS MR, LLC will follow all approved development requirements and guidelines in the proposed PUD amended area.

PARKS AND OPEN SPACE COMPONENT

The Merrill Ranch project will provide residents with a quality living environment as well as a range of self-contained recreational activities. The developer/owner will work with Town staff to appropriately locate and design community parks within the development that can be utilized by the public where said parks are planned to be dedicated to the Town.

The Parks and Open Space requirements and guidelines with respect to the proposed zoning revisions have been established in the approved Merrill Ranch PUD approved in 2007. With this rezoning proposal, SWVP-GTIS MR, LLC will

follow all approved development requirements and guidelines in the proposed PUD amended area.

COMMERCIAL COMPONENT

This Amendment highlights the conveniently located commercial areas along the northwest and northeast corners of Hunt Highway and Felix Road, which allows for direct arterial access and buffering of land uses. The 2007 PUD shows that there are other commercial areas within Merrill Ranch as well.

Development on the commercial sites will occur based on the rate of surrounding growth and market demand. The types of end users may vary, but it is expected that the following types of community-oriented businesses could occupy the commercial site: grocery store, drug store, restaurants, and other appropriate retail, office, and service uses allowable in the Merrill Ranch PUD and as supported by the size and scale of the subject parcel. Commercial areas are needed as the Town grows and as discussed in the Town's General Plan. The project's proposed commercial aspect is an important component of the plan that provides for future employment and shopping opportunities. All development of the commercial sites will be subject to the Town's Design Review process to ensure high quality site planning and architectural standards.

WATER AND SEWER COMPONENT

Potable water for Merrill Ranch Community will be provided by Johnson Utilities (JU). The Town of Florence previously authorized Johnson Utilities to expand its respective service area to include the project area from Felix Road to the western boundary of the project site. JU is in the process of obtaining governmental approval of this service area expansion. It is anticipated that they will receive approval soon. Upon approval, JU will provide service to the area west of Felix Road.

A water master plan report and plans, meeting the approval of the Town Engineer, are required prior to the approval of Final Plats for this development. If required, this PUD shall permit the placement of the necessary water infrastructure, including, but not limited to water mains, wells, pumps and water storage facilities within the project.

TRANSPORTATION

The transportation and circulation plan will be developed consistently with recommendations from the Community Development Director and Town Engineer. Required improvements, as well as any potential phasing of required improvements, shall be further determined upon the review of detailed construction plans for the subject site.

As part of the development of this area, a network of roadways will be established to serve the transportation needs of the area. Specifically, a collector road will be assigned to provide connectivity from the Anthem at Merrill Ranch development in the north and continue to provide access to Felix Road to the east. This collector road along with its landscape and drainage areas will help provide a desired buffer between the proposed residential and commercial development.

The Circulation and Street Improvements requirements with respect to the proposed zoning revisions have been established in the approved Merrill Ranch PUD approved in 2007. With this rezoning proposal, SWVP-GTIS MR, LLC will follow all approved development requirements and guidelines in the proposed PUD amended area.

A notice for the Planning and Zoning Commission public hearing was mailed to all property owners within three hundred (300) feet of the site. Property posting for notice of public hearings was posted on site and advertisements in the local Town paper for the amendment to the Merrill Ranch Planned Unit Development (PUD) per Town requirements. Under Arizona Revised Statutes, Title 9, Section-462.04 and Town of Florence Development Code, a public hearing is required for a Zone Change/PUD Amendment. Staff has not received any comments on this application.

Staff found that the proposed application for an Amendment to the Merrill Ranch Planned Unit Development (PUD) was in compliance with the Town's General Plan and is in the interest of general welfare, health and safety of the public and therefore recommended that the Planning and Zoning Commission forward to the Town Council a favorable recommendation for this Planned Unit Development Amendment, subject to the following conditions:

1. The development of the subject site shall be in conformance with the Merrill Ranch amended Planned Unit Development (PUD) development book dated July 2007, as well as this Amendment to the PUD, any applicable Development Agreements, Town codes and ordinances.
2. Property Owners agree to waive claims for diminution in value pursuant to Proposition 207 [A.R.S. 12-1134] pursuant to the waivers attached hereto as Exhibit B.

Public Hearing was opened and closed with no public comment.

Commissioner Reed asked that parcels 5 thru 12 are changing while the others are remaining the same?

Gilbert Olgin, Town Planner responded that parcels 13 and 14 will remain commercial/retail. Parcels 5 thru 12 are changing land use from commercial to residential.

Commissioner Anderson asked about the power lines going through the area, parallel to the north side of Hunt Highway. Will the homes in this area require a large setback or easement from the power line corridor, or will they built right up next to or under them?

Gilbert Olgin responded that there are easements that run along these utility corridors which the development cannot impede into.

Dan Bonow, representing Pulte Group Inc. answered that the easement that is in place will remain and setbacks will be provided. The power lines could be grounded due to the size, but at this time, no discussions have come forth in moving in that direction.

Mark Eckhoff, Community Development Director addressed the Commission about the applicant Pulte Group Inc. and Southwest Value Partners are working on this case together. The applicant has approached staff on changing the PUD's rear yard setbacks. Currently, the Merrill Ranch PUD rear yard setbacks are twenty feet. The applicant is proposing to reduce that setback to fifteen feet, similar to the Anthem community standards to accommodate comparable product. As a Commission, you can stipulate this change in the conditions.

Chairman Wooley asked, does the Commission leave it with twenty feet setback with leeway to fifteen feet, or change it to a fifteen foot setback?

Mark Eckhoff replied that Pulte has requested the fifteen foot setback. In order to achieve the fifteen it would have to be a condition of the ordinance.

Chairman Wooley responded that we do not have one hundred percent assurance that Pulte will build at this location.

Mark Eckhoff answered Pulte is looking at it as a good possibility due to where it is situated adjacent to the Anthem community.

Justin Merritt, applicant and representative of Southwest Value Partners stated that both Southwest Value Partners and Pulte have this property under contract. Pulte has parcels 5 thru 9 under contract from Southwest Value Partners to purchase. Simultaneously, we are going to acquire some land Pulte has on the west side of Hunt Highway, north of Merrill Ranch Parkway. So we have an exchange negotiated and both properties are under contract with the closing condition upon the PUD being approved and Johnson Utilities expanding their

service area. This is being developed in the scope that Pulte will be the land owners in approximately two months once everything is finalized.

Chairman Wooley, asked if Pulte is under contract for parcels 5 through 9?

Justin Merritt stated they have parcels 5 through 9 under contract.

Chairman Wooley asked if the stipulation should be 5, 6, 7, 8 and 9 have the ability to be modified to the fifteen feet setback, and leaving the others at twenty.

Justin Merritt responded that we work with a lot of different developers and we think the market is calling for these changes. This will allow for more square feet per home and is going to provide the most feasible development out here and attract other home builders long term.

Chairman Wooley asked if the applicant is ok with these changes then?

Justin Merritt answered yes.

Mark Eckhoff responded that the Commission would have to add a condition to reflect this change in rear yard setbacks in the subject areas. He also mentioned that there have been other concerns of the potential loss of commercial in the area. The current zoning around Felix Road and Hunt Highway would support massive amounts of commercial. By making this change, staff is not concerned with the reduction of commercial zoning in this area due to the proposed locations of the North South Freeway corridor, which will attract larger regional commercial developments. There is still a plethora of commercial zoned land and future land uses in the General Plan going forward. Once ADOT (Arizona Department of Transportation) finalizes the alignment of the freeway, we expect to have zone changes along this corridor.

On motion of Commissioner Reed, second by Vice Chairman Putrick, and carried to forward a favorable recommendation with additional condition to Town Council for a request by Jared Baxter, P.E. of the Baxter Design Group, LLC on behalf of Southwest Partners (SWVP-GTIS MR, LLC).

NEW BUSINESS

A. CASE PZC-04-13-PP (MERRILL RANCH UNIT 53 PRELIMINARY PLAT)

PRESENTATION/APPROVAL/DISAPPROVAL of a Preliminary Plat application for Merrill Ranch Unit 53 submitted by Pulte Group, Inc.

Unit 53 is located in the Merrill Ranch Planned Unit Development located south of the Anthem at Merrill Ranch Parkside Community Park, at the southwest

intersection of American Way and Constitution Way. Pulte Group, Inc. and Southwest Value Partners are finalizing a land exchange between the two companies, which includes the subject area. To accommodate these changes, Southwest Value Partners is amending the current Merrill Ranch PUD (see PZC-35-12-PUD) to accommodate this proposed residential area due to market shifts and demands.

The current zoning for this area is PUD CE-M and CE-R, Planned Unit Development Commercial/Employment-Mixed Use and Commercial/Employment-Retail. However, due to the land exchange and proposed zoning changes, Pulte Group, Inc. is being proactive in preparing their plats to accommodate the proposed change.

In anticipation of the zoning change, the Preliminary Plat for Unit 53 includes one hundred and sixty-nine (169) single-family residential lots with three points of ingress/egress into the subdivision. The average lot size is 50'x115' which exceeds the PUD minimums of 45'x110'. Within the subdivision, 8.25 acres is dedicated open space, which will create new networks of walking trails and community green belts. Pulte Group, Inc. plans to bring this proposed Unit into the Parkside at Merrill Ranch development.

Staff found that the proposed Preliminary Plat is in conformance with the Merrill Ranch PUD as amended. Staff notes that in conjunction for this Preliminary Plat to be in conformance, the PUD (see case PZC-35-12-PUD) needed to be amended to support this case.

Staff recommended that the Planning and Zoning Commission approve the Preliminary Plat Unit 53 for Pulte Group Inc. subject to the noted conditions of approval.

1. Development of subdivision shall comply with all applicable Town codes, including all applicable planning, building, fire and engineering requirements.
2. The applicant shall address any final comments on the Preliminary Plat by the Town Engineer prior to the Final Plat going to Town Council.
3. Developer/Property owner responsible for all applicable street dedications and improvements at the time the subdivision is developed, except as otherwise approved by the Town of Florence.
4. Final plans for right-of-way and easement dedications and/or abandonments, that may be provided for via the Final Plat or other means, are subject to the review and approval of the Town Engineer.

5. Final street names for the Final Plat are subject to review and approval of the GIS Coordinator.
6. Preliminary Plat Unit 53 is contingent on the Town Council approval of the Merrill Ranch PUD Amendment.
7. Constitution Way will be extended southward to the Candlewood Way for second access point into Unit 53.

Commissioner Anderson asked Pulte if this Unit will be a part of the Parkside Community?

Dan Bonow responded, our intent is once everything goes through approval of the PUD and this plat, Pulte would add this into Parkside.

Commissioner Anderson asked, will this have to be approved by the HOA?

Dan Bonow answered it would, but since it is a Pulte controlled board, it would be approved.

Chairman Wooley inquired that the initial intent of this property in question will become Anthem at Merrill Ranch property?

Dan Bonow replied that is correct. As Justin eluded to earlier that both companies are in contract to acquire this and surrounding property even though they are in the Merrill Ranch PUD. The Unit would become part of Anthem at Merrill Ranch Parkside.

On motion of Commissioner Petty second by Vice Chairman Putrick, and carried to approve a Preliminary Plat application for Merrill Ranch Unit 53 submitted by Pulte Group, Inc.

B. CASE PZC-26-13-PP (ANTHEM AT MERRILL RANCH UNIT 37, 41, 43, 45, 47, 49, AND 51 PRELIMINARY PLAT)

PRESENTATION/APPROVAL/DISAPPROVAL of a Preliminary Plat application for Anthem at Merrill Ranch Unit 37, 41, 43, 45, 47, 49, and 51 submitted by Southwest Value Partners (SWVP-GTIS MR, LLC).

With increasing sales in the Anthem at Merrill Ranch community and in areas north of AMR, SWVP desires to bring the subject units through the platting and engineering process so that there is adequate lot inventory to support emerging homebuilding activities in this area. While this area will remain a part of the Anthem at Merrill Ranch community, it is possible that additional builders will build in these new subdivisions to supplement Pulte's construction activities.

Development of the Anthem community will enhance the overall area, the Hunt Highway corridor and help encourage development throughout the Town. Each unit within the Anthem at Merrill Ranch PUD will include and replicate what has been previously approved within the Parkside portion of the Anthem community. The Preliminary Plats for Units 37, 41, 43, 45, 47, 49, and 51 total 832 single family lots, a reduction in 340 lots from the approved AMR PUD.

Each Unit exceeds the PUD minimums and reduces density, allows for a diversity in housing product and expands open space. Unit 37 has two average unit sizes. On the north portion of the plat, the units are an average size of 45'x115'. To the south, lots range from a width of 55'-60' and a depth of 115'-133'. Units 41, 43, 45, 47, 49, and 51 generally have the same dimensions of 45'x115'.

ANTHEM AT MERRILL RANCH PUD

- The PUD book on pages 3, 15 and 30 allows for a build out of 11,172 dwelling units in the Anthem community. However, the latest estimates, due to topographic conditions east of Felix Road and reduction in lots thought out AMR, project build out in the range of 9,000 dwelling units community wide.
- On page 3, the AMR PUD book allows for low and medium density single family homes.
- Page 10 of the AMR PUD states "The maximum overall density of the PUD is 3.5 dwelling units per gross acre." This means some units will be below the 3.5 du/ac and some units will be well above 3.5 du/ac. This density figure is where the maximum 11,172 dwelling unit figure is derived from out of the 3,192.17 acres.

PRELIMINARY PLATS

Units 37, 47 and 51 were presented to the commission on June 6th, 2013. These P-Plats are coming back to the Commission with the same information. Units 41, 43, 45, and 49 are being presented to the Commission for the first time. All of these P-Plats follow and exceed the AMR PUD minimums within the PUD book on page 13 and 14. The PUD book states that these areas follow the PUD R-1 (Units 37, 41, 43, 45, 47, and 49) and the PUD R-2 (Unit 51) requirements.

Unit 37

Unit 37 has come to the Commission twice in the past five years: November 6, 2008 and June 6, 2013. The later was approved by the

Commission in 2008. Within the AMR PUD, this Unit was programed as a PUD R-1 Single Family Residential (SFR) development at 135 units within 20.8 gross acres. The PUD approves of 6.5 du/ac within this Unit. The current P-Plat calls for 130 units on 33.7 gross acres for a density of 3.8 du/ac.

Unit 41

Unit 41 was programed as a PUD R-1 SFR development at 176 units within the 16.64 acres at 10.5 du/ac. The current P-Plat is 55 units on 15.2 acres, which results into a density of 3.6 du/ac. The current proposal reduces the lots by 121 and 1.4 acres

Unit 43

Under the AMR PUD, Unit 43 is programed for 130 units within 19.8 acres at 10.5 du/ac. The current P-Plat proposes 112 units on 30 acres. The density of the Unit will be 3.7 du/ac.

Unit 45

Unit 45 is programed for 158 units within 29.76 acres at 5.3 du/ac. This P-Plat was increased to 179 units on 40.4 acres because of a parcel reconfiguration. The overall dwelling units per acre were reduced at 4.4 du/ac.

Unit 47

Unit 47 was programmed in the PUD book to have an estimate gross density of 5 du/ac resulting in 169 units. The proposed P-Plat for Unit 47 calls for 130 units on 35.4 gross acres for a gross density of 3.6 du/ac.

Unit 49

Unit 49 was programed in the AMR PUD book to have 227 units on 32.6 acres, at a gross density of 6.9 du/ac. This proposed P-Plat for Unit 49 calls for 148 units at 35.5 gross acres, resulting in a reduced du/ac at 4.1.

Unit 51

Unit 51 was programmed in the PUD per page 13 of the PUD book to have R-2 SFR development at an estimated gross density of 7.3 du/ac at 177 units. The P-Plat for Unit 51 propose 78 units on 15.6 gross acres for a gross density of 5 du/ac. It is noted that the Unit 51 area decreased in area because a portion of this area was set aside for the new ALA Charter School and proposed church site. P-Plat for Unit 51 reflected an overall density substantially lower than allowed for this area, which could have included attached housing product per the PUD.

The P-Plats for Units 37, 41, 43, 45, 47, 49, and 51 exceed all requirements for minimum lot widths and minimum lot areas per page 33 of the AMR PUD book.

Note in an R-1 area the minimum lot width is 40 feet (exceeded) and the minimum lot area is 4,600 square feet (substantially exceeded). In a R-2 area, there is no minimum lot width and the minimum lot area is only 1,500 square feet (this is because R-2 areas could include attached dwelling units). The proposed subdivisions also meet minimum setback requirements and lot dimensions, exceed units and lot square footage.

CIRCULATION

All local streets in AMR are designed and constructed with a 40' wide right-of-way, which is consistent with the AMR PUD Exhibit 1-9 and Section 8 on page 24 of the AMR PUD book. The Town Engineer has reviewed and approved each street width and design. Each plat has a minimum of two access points for ingress and egress. These access points connect the Units with surrounding arterials, collectors and adjacent Units. In addition to vehicle circulation within the P-Plats, there is a network of community trails and greenbelts that will connect each unit with open space amenities throughout Anthem.

OPEN SPACE

Each unit meets and or exceeds the 15% open space requirement. The overall approved open space for Anthem at Merrill Ranch is 23% within the PUD book on page 15. In addition to the open space requirements, the community amenities include community parks, Poston Butte golf course, trails and greenbelts, desert washes and landscape buffers in and around the community. In addition to the community centers and recreation buildings, 29% of the community is dedicated to open space or additional recreation amenities for community members. (See *attachment 2*)

Staff found that the proposed Preliminary Plats are in conformance with the Anthem at Merrill Ranch PUD and Town requirements. Staff recommended that the Planning and Zoning Commission approve these Preliminary Plats, subject to the following conditions of approval.

1. Development of subdivision shall comply with all applicable Town codes, including all applicable planning, building, fire, and engineering requirements.
2. The applicant shall address any final comments on the Preliminary Plat by the Town Engineer prior to the Final Plat going to Town Council.
3. Developer/Property owner responsible for all applicable street dedications and improvements at the time the subdivision is developed, except as otherwise approved by the Town of Florence.

4. Final plans for right-of-way and easement dedications and/or abandonments, that may be provided via the Final Plat or other means, are subject to the review and approval of the Town Engineer.
5. Developer/Property owner shall provide a secondary emergency ingress/egress for Unit 37 until other surrounding phases are completed.
6. Developer/Property shall include a future concrete walkway connecting the internal subdivision walkways to Hunt Highway shall be located at the northeast corner of this subdivision of Unit 47.

Commissioner Reed asked if all of these units are located west of the school and church sites? So we have approximately one thousand lots sitting on two hundred acres, is that correct?

Heath Reed, Town Planner responded that is correct. The units sit west of Hunt Highway and all are below or behind the church and school. Within these plats, there are a total of 832 lots on the two hundred and five acres.

Commissioner Anderson commented on the circulation stated that the PUD calls for two lane traffic.

Heath Reed responded that is correct.

Chairman Wooley asked what is the difference between these plats now versus a few years back?

Mark Eckhoff responded that the most obvious change is the addition of the school site. It affected the overall layout and reduction in lots in the units. They also worked with us to try and get slightly bigger lots and create a nice green belt along the wash, which provided more open space.

Chairman Wooley asked was the secondary egress previously with the top portion of the area off of Franklin ever resolved?

Mark Eckhoff responded that this issue has been resolved to the Town's satisfaction. The circulation plan works excellently with the modified collector in response to these previous circulation issues. The neighborhood roads connect to the collectors and then to arterial roadways of Franklin, Hunt Highway and Merrill Ranch.

Chairman Wooley stated that he wanted to address roadway widths. The Town allows for double lane traffic so it can technically can go back and forth. What I am seeing is not a Town issue, but more of an HOA issue on parking enforcement. So our streets do meet the double wide requirements. The issue is

that we have homes that have five or six cars per household and they have to park somewhere. I seem to remember back when Pulte came here in the first place that there was a restriction on how many cars each household could have. So, I really don't want the commission to get caught up on the parking issue because that is an issue that needs to be dealt with the HOA and Pulte homes, not the Commission.

On motion of Commissioner Reed, second by Vice Chairman Putrick, and carried to approve a Preliminary Plat application for Anthem at Merrill Ranch Unit 37, 41, 43, 45, 47, 49, and 51 submitted by Southwest Value Partners (SWVP-GTIS MR, LLC).

CALL TO THE PUBLIC/ COMMISSION RESPONSE:

Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda.

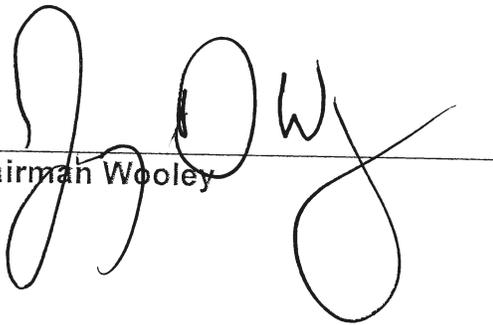
CALL TO THE COMMISSION

ADJOURNMENT

Meeting adjourned at 6:56 pm.

X

Chairman Wooley

A large, stylized handwritten signature in black ink, appearing to read 'J. Wooley', is written over a horizontal line. The signature is cursive and somewhat abstract.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8a.
MEETING DATE: November 4, 2013 DEPARTMENT: Public Works STAFF PRESENTER: Wayne J. Costa, P.E., Public Works Director/Town Engineer SUBJECT: Main Street Crosswalks and Intersection Improvements		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to authorize the Town Manager to negotiate and enter into a contract or contracts not to exceed a cumulative total of \$240,000 for the construction of the Main Street Crosswalks and Intersection Improvements Project.

BACKGROUND/DISCUSSION:

The recently completed Main Street ADA Curb Cuts Project has allowed the Main Street Crosswalk and Intersection Improvements to start at Ruggles and continue through 12th Street to include all crosswalks/mid-block crossings and intersections at these locations consisting of eight (8) inches of Bomanite Concrete over four (4) inches of base material similar to the existing pavement section.

Bomanite Imprint Systems are cast-in-place concrete paving that adds a distinctive architectural touch together with the durability to stand up to the toughest traffic loads and environmental conditions. The palette of colors, texture, and patterns provides a wide variety of custom coloring options that will aid in the reflectivity, aesthetic nature, and surface course required for both crosswalks and intersections.

The crosswalks and intersections are recommended to consist of:

1. Crosswalk boardwalk pattern of Sierra color with Walnut antiquing
2. Crosswalk bands of Walnut Brown color
3. Intersection to be Ashlar Slate pattern of Sunset Rose color and Midnight Gray antiquing (darken). This is the same pattern as the ADA Curb Cuts.

The mottled color of the intersection as well as the crosswalk will provide the proper texture and darkening the antiquing will aid in masking any traffic marks while having good contrast for color reflection to be provided when utilizing the crosswalk border color with the Sierra color of the boardwalk.

Periodic maintenance requirements are needed only for incidental spills, abrasive material spillage when these events occur. A cleaning and recoat may be needed after three years.

FINANCIAL IMPACT:

Staff's recommendation has up to a \$240,000 financial impact to the Town's budget. These funds would be allotted from the CIP fund; re: 011-518-507 entitled Crosswalk Improvements.

RECOMMENDATION:

Alternative includes any combination of the following:

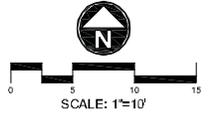
1. Eliminate the intersection improvements and proceed with crosswalks only.
2. Provide thermoplastic crosswalk markings.

Staff recommends that the Mayor and Council of the Town of Florence authorize the Town Manager to negotiate and enter into a contract or contracts not to exceed a cumulative total of \$240,000 for the Main Street and Crosswalk Improvements in accordance with the design, texture, colors and Bomanite imprinted stamped concrete.

ATTACHMENTS:

Main Street Ramps
Main Street Roadway Improvements (Crosswalk/Intersections)

path:\R:\1177 Florence Main Street Ramps\09-EXHIBITS\ file name:1177-MAIN ST-CLR-STAMP-2.dwg | plot date: October 24, 2013 | plotted by: standers



MAIN STREET

PATTERN - BOMANITE ASHLAR SLATE
COLOR - SUNSET ROSE WITH
MIDNIGHT GRAY HIGHLIGHT
(TYPICAL)

PATTERN - BOMANITE BOARD WALK
COLOR - SIERRA WITH
WALNUT ANTIQUE HIGHLIGHT

SCORED TOOL JOINT

12TH STREET

BANDS 12" WIDE, BROWN FINISH
COLOR - WALNUT BROWN DRY SHAKE
(TYPICAL)

PAVEMENT MARKERS
TO BE SPECIFIED LATER



7580 N. Dobson Rd.,
Suite 200
Scottsdale, AZ
85256
(480) 818-6001

STAMP AND COLOR EXHIBIT
TOWN OF FLORENCE
MAIN STREET RAMPS
TOWN OF FLORENCE, ARIZONA

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SANDSTONE 5237



CANYON 160



SANTA FE 1117



MOCHA 6058



RUSTIC BROWN 6058



PEBBLE 641



DUNE 6058



OUTBACK 677



SEQUOIA SAND 641



YOSEMITE BROWN 641



SILVERSMOKE 8084*



LIGHT GRAY 8084*



OMAHA TAN 5084



HARVEST GOLD 5084



◀ Concrete Base Color

The natural base color of concrete, finishing and curing method determines final color. This card simulates lab samples made with a light broom finish from Type II gray cement, sand and water at 0.56 water/cement ratio for a 4" slump (see uncolored reference at left). Different cements, sand, rock, mixing and job-site conditions and contractor technique can alter color from this card. Concrete is produced from natural materials. Surface variation common to uncolored concrete can impact colored concrete.



DARK GRAY 8084*



BAYOU 6130



COCOA 6130

*** Caution:** 8084 is not compatible with air-entraining admixtures. See back page for more information.

As the leading producer of colors for concrete since 1952, we offer the widest spectrum available.

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SANGRIA 1117



TILE RED 1117



BRICK RED 160



SAN DIEGO BUFF 5237



SUNSET ROSE 160



BAJA RED 160



TERRA COTTA 10134



SPANISH GOLD 5084



SOUTHERN BLUSH 10134



SALMON 10134



MESA BUFF 5447



PALOMINO 5447



FLAGSTONE BROWN 641



MESQUITE 677



TAUPE 677



SIERRA 61078



ADOBE 61078



KAILUA 677



PEWTER 860



COBBLESTONE 860



GRAPHITE 8084*



WILLOW GREEN 5376



GREEN SLATE 3685

Progressive Hardscapes Antique Colors Page #1



OCEANSIDE
612



NAVAJO
606



SUEDE
608



ESPRESSO
622



MOJAVE
605



SOFT GRAY
613



SAGE
607



SAND CANYON
603



EL PASO
625



MOCHA
610



ROCK GRAY
614



ASHEVILLE SLATE
647



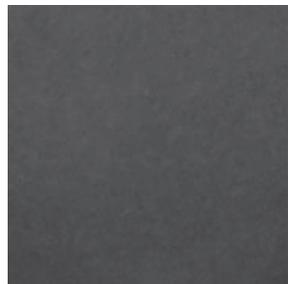
SYCAMORE
604



PECAN
643



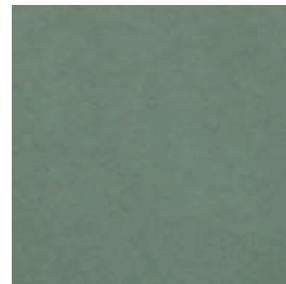
WALNUT
641



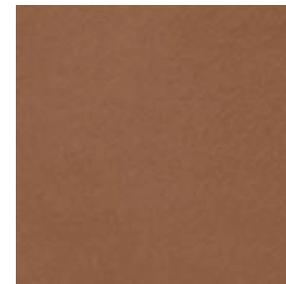
MIDNIGHT GRAY
615



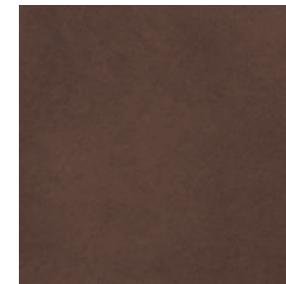
SANTA FE
609



JADE
618



TERRA COTTA
629



JAVA
635

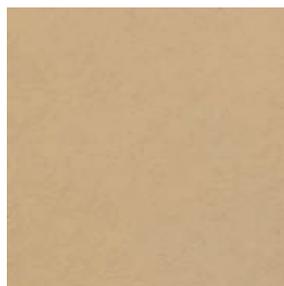
Progressive Hardscapes Antique Colors Page #2



ADOBE BEIGE
602



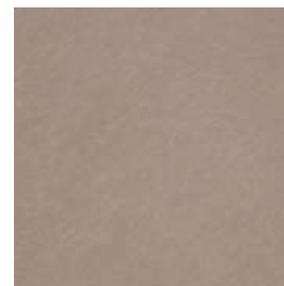
CREAM BUFF
601



ARIZONA BUFF
623



COCONUT CREME
621



MISSION BEIGE
631



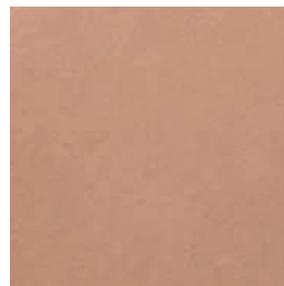
BEIGE CREME
650



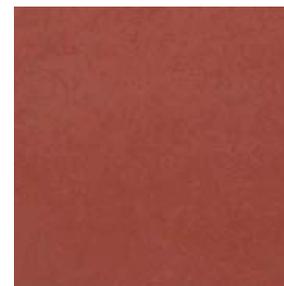
SUMMER SAND
645



LIGHT COPPER
642



CHEYENNE
624



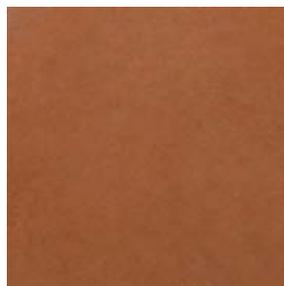
KILN RED
637



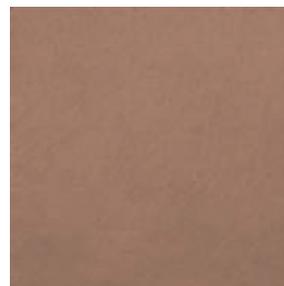
SADDLE SOAP
632



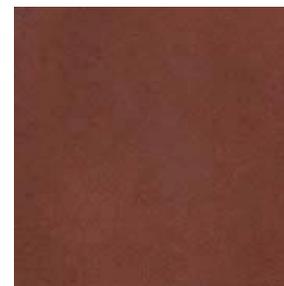
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646



GEORGIA CLAY
628



ROSEWOOD
633



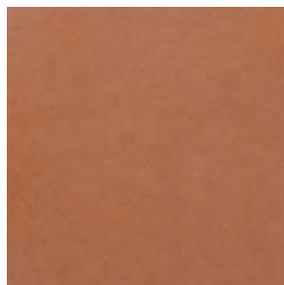
RED BRICK
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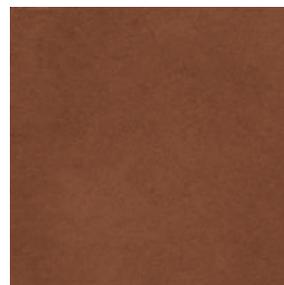
BONSALL BEIGE
627



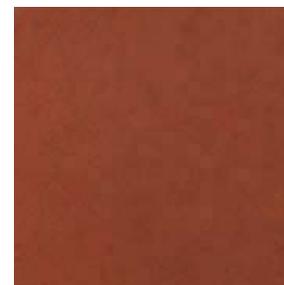
BUCKWHEAT
644



SALTILLO TILE
649



PUEBLO
630



TILE RED
638

MAIN STREET ROADWAY IMPROVEMENTS CROSS WALKS

SITUATED WITHIN SECTION 36, TOWNSHIP 4 SOUTH, RANGE 9 EAST
OF THE GILA AND SALT RIVER MERIDIAN, PINAL COUNTY, TOWN OF FLORENCE, ARIZONA
TOWN OF FLORENCE, ARIZONA

prepared for:
TOWN OF FLORENCE - PUBLIC WORKS DEPT.

775 NORTH MAIN STREET
FLORENCE, AZ 85232

CONTACT: TOWN ENGINEER, MR. WAYNE J. COSTA, P.E.
PHONE: (520) 251-1645

prepared by:
BAXTER DESIGN GROUP

7580 N. DOBSON RD. SUITE 200
SCOTTSDALE, AZ 85256

CONTACT: JARED BAXTER, P.E.
PHONE: (480) 818-6001



VICINITY MAP
NTS



LOCATION MAP
NTS

APPROVALS

APPROVED:
REPRESENTATIVE TOWN OF FLORENCE

AS-BUILT CERTIFICATION

I HEREBY CERTIFY THAT THE "RECORD DRAWING" MEASUREMENTS AS SHOWN
HEREON WERE MADE UNDER MY SUPERVISION OR AS NOTED, AND ARE HEREBY
CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

REGISTERED ENGINEER/SURVEYOR
REGISTRATION NUMBER

BASIS OF BEARING

THE BASIS OF BEARING SHALL BE THE MONUMENT LINE BETWEEN THE INTERSECTIONS OF:
NORTH MAIN STREET AND EAST BUTTE AVENUE (FOUND BRASS CAP IN HAND HOLE) AND,
NORTH MAIN STREET AND EAST RUGGLES STREET (FOUND BRASS CAP FLUSH).
BEARING BEING N00°10'35"E (ASSUMED), HORIZONTAL DISTANCE BEING 1692.00' (MEASURED).

BENCHMARK

BM #1
TOWN OF FLORENCE BENCHMARK #12
FOUND BRASS CAP LOCATED IN HANDHOLE AT THE INTERSECTION OF NORTH MAIN STREET
AND EAST BUTTE AVENUE (WEST HAND HOLE)
ELEVATION=1487.55 TOWN OF FLORENCE DATUM

BM #2
FOUND BRASS CAP LOCATED IN HANDHOLE AT THE INTERSECTION OF NORTH MAIN STREET
AND 10TH STREET.
ELEVATION=1482.44 TOWN OF FLORENCE DATUM

SHEET INDEX

SHEET NO.	PAGE	SHEET NAME
C100	0 OF 00	COVER SHEET
C101	0 OF 00	GENERAL NOTES
C102	0 OF 00	TYPICAL DETAILS
C200	0 OF 00	12TH STREET CROSS WALKS
C201	0 OF 00	11TH STREET CROSS WALKS
C202	0 OF 00	10TH STREET CROSS WALKS
C203	0 OF 00	MAIN ST. MD BLOCK CROSS WALKS
C204	0 OF 00	8TH STREET CROSS WALKS
C205	0 OF 00	6TH STREET CROSS WALKS
C206	00 OF 00	RUGGLES ST. CROSS WALKS

DEMOLITION QUANTITIES

DESCRIPTION	QUANTITY	UNIT
REMOVE EXISTING PAVEMENT	292	LF
REMOVE EXISTING PAVEMENT (CONCRETE)	8,159	SF
REMOVE EXISTING PAVEMENT (ASPHALT)	7,325	LF

CONSTRUCTION QUANTITIES

DESCRIPTION	QUANTITY	UNIT
CONCRETE PAVEMENT SECTION 6" P.C.C.P. ON 6" A.B.C. PATTERNED AND COLORED (AS SHOWN)	11,551	SF
ADJUST VALVE BOX TO GRADE	5	EA
ADJUST MANHOLE RM & COVER TO GRADE	1	EA



DATE	DESCRIPTION
01/01/2011	ISSUED FOR PERMIT

TOWN OF FLORENCE
MAIN STREET ROADWAY IMPROVEMENTS
 DEMOLITION AND CONSTRUCTION COVER SHEET
COVER SHEET



C100

SHEET 00 OF 00

V. O. R.



04/18/16 11/17 Florence Main Street - Renovation - PAVC/Vis 2 Intersection Cont'd, file name: 1177-main-st-imp-0100-cov-000.dwg | plot date: October 03, 2013 | plotted by: asw/aw

c:\p18\1127 Florence Main Street Renewal\03-PAVE\Plan 2 Intersection Coord\, for notes\1127-MAIN_01-PAVE-C200-01C.dwg | plot date: October 03, 2011 | plotted by: cadman

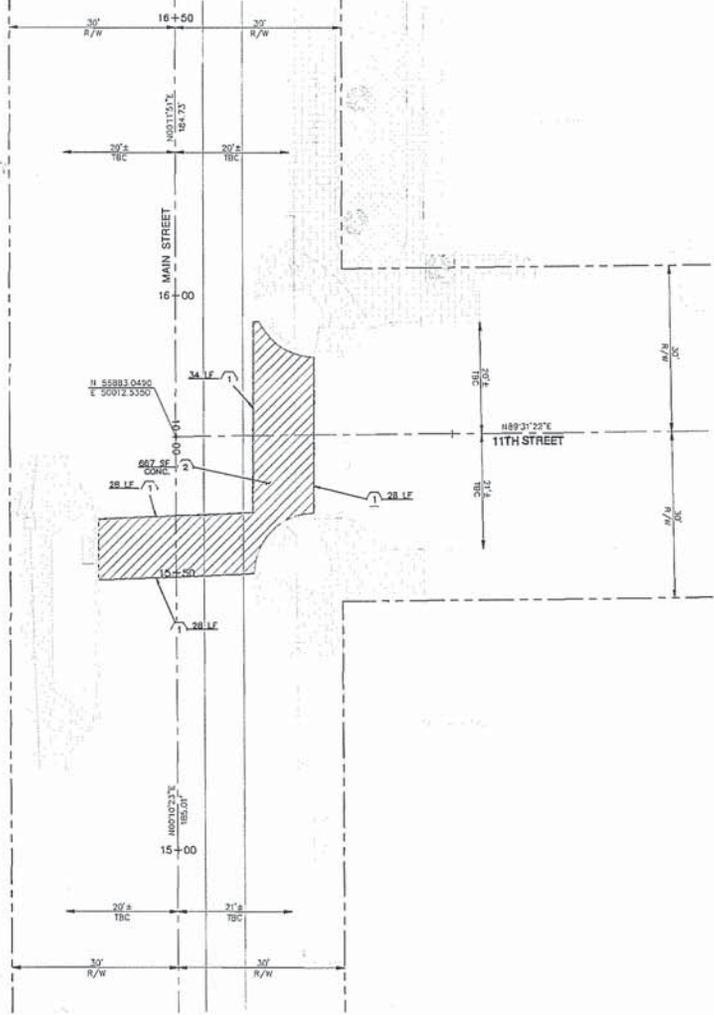
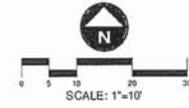
KEY NOTE LEGEND

DEMOLITION NOTES

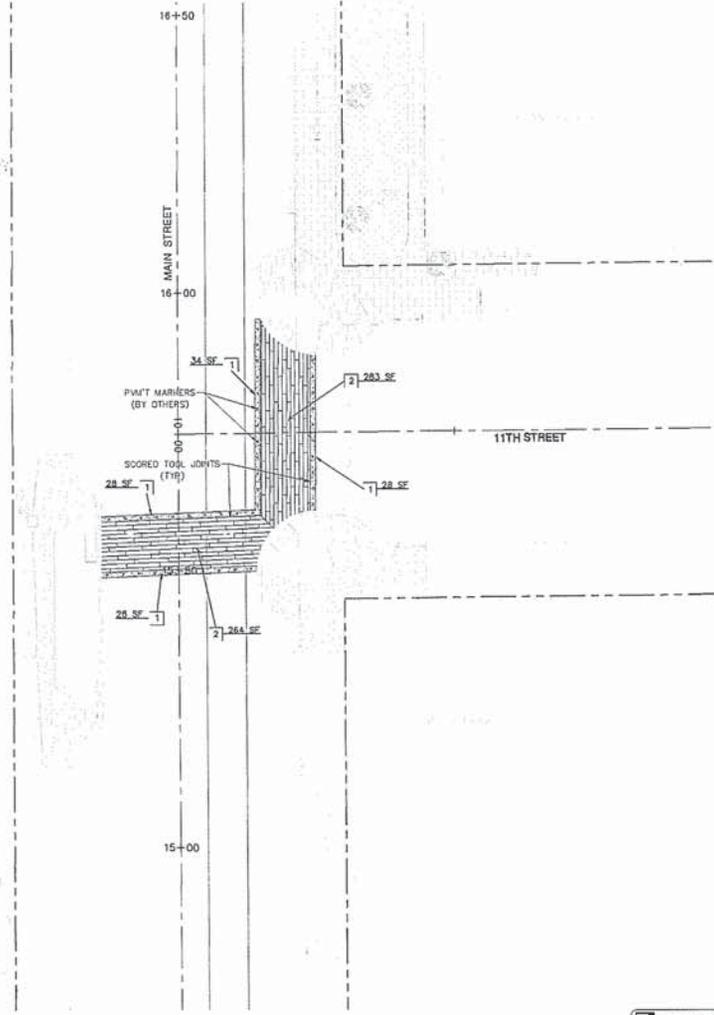
- 1 SAWCUT EXISTING PAVEMENT TO A NEAT, CLEAN EDGE PER MAG SPEC 601.2.7 AND APPLY NEW PAVEMENT PER REQUIRED PAVEMENT SECTION. BASE AND TACK COATS AT THE SAWCUT SHALL BE INSPECTED FOR APPROVAL BY TOWN ENGINEER PRIOR TO MATING NEW SURFACE.
- 2 REMOVE EXISTING PAVEMENT SECTION COORDINATE WITH TOWN FOR SALVAGE AND/OR PROPER DISPOSAL.

CONSTRUCTION NOTES

- 1 CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. 12" WIDE BANDS, BROOM FINISH COLOR-WALNUT BROWN DRY SHAKE
- 2 CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. PATTERN-BOMANITE BOARD WALK COLOR-SAN DIEGO BUFF WITH WALNUT ANTIQUE HIGHLIGHT
- 3 CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. PATTERN-BOMANITE ASHLAR SLATE COLOR-SUNSET ROSE WITH MIDNIGHT GRAY HIGHLIGHT



11TH STREET
DEMOLITION & DIMENSIONING PLAN



11TH STREET
CONSTRUCTION PLAN

CALL TWO WORKING DAYS
BEFORE YOU DIG
263-1100
1-800-STAR-117
(OUTSIDE MARICOPA COUNTY)



DATE	DESCRIPTION	BY	CHK

TOWN OF FLORENCE
MAIN STREET ROADWAY IMPROVEMENTS
 DEMOLITION AND CONSTRUCTION PLAN SHEET
11 TH STREET CROSS WALKS

TERRY R. SHAW, P.E.
 REGISTERED PROFESSIONAL ENGINEER
 STATE OF ARIZONA
 LICENSE NO. 12345



C201
 SHEET 00 OF 00
 V.0 R.

04/18/17 Florence Main Street Improvements 2 Intersection Conn. File name: 177-MAN ST-10TH-DEM-DIM-PLAN.dwg | last save: October 03, 2013 | plotted by: isabehn

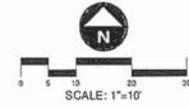
KEY NOTE LEGEND

DEMOLITION NOTES

- 1) SAWCUT EXISTING PAVEMENT TO A HEAT, CLEAN EDGE PER MAG SPEC 601.2.7 AND APPLY NEW PAVEMENT PER REQUIRED PAVEMENT SECTION BASE AND TACK COATS AT THE SAWCUT. SHALL BE INSPECTED FOR APPROVAL BY TOWN ENGINEER PRIOR TO MATING NEW SURFACE.
- 2) REMOVE EXISTING PAVEMENT SECTION COORDINATE WITH TOWN FOR SALVAGE AND/OR PROPER DISPOSAL.

CONSTRUCTION NOTES

- 1) CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. 12" WIDE BANDS BROOK FINISH COLOR-WALNUT BROWN DRY SHADE
- 2) CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. PATTERN-BOMANITE BOARD WALK COLOR-SAN DIEGO BUFF WITH WALNUT ANTRQUE HIGHLIGHT
- 4) ADJUST VALVE BOX OR CLEAROUT TO GRADE PER MAG STD. 270



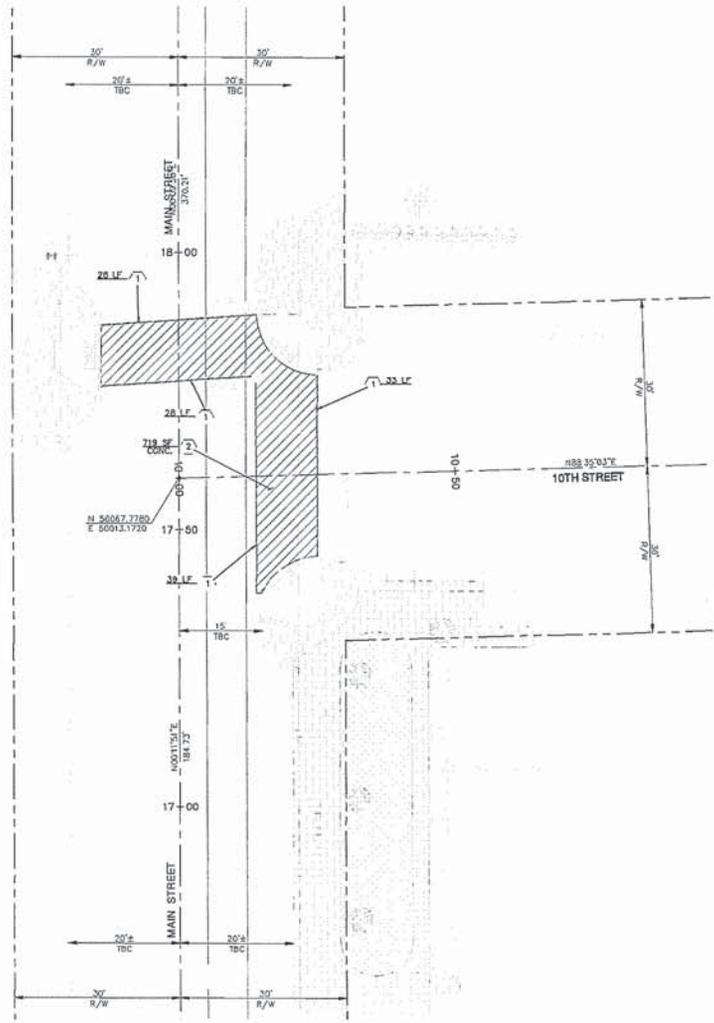
DATE	DESCRIPTION

TOWN OF FLORENCE
MAIN STREET ROADWAY IMPROVEMENTS
 DEMOLITION AND CONSTRUCTION PLAN SHEET
10 TH STREET CROSS WALKS

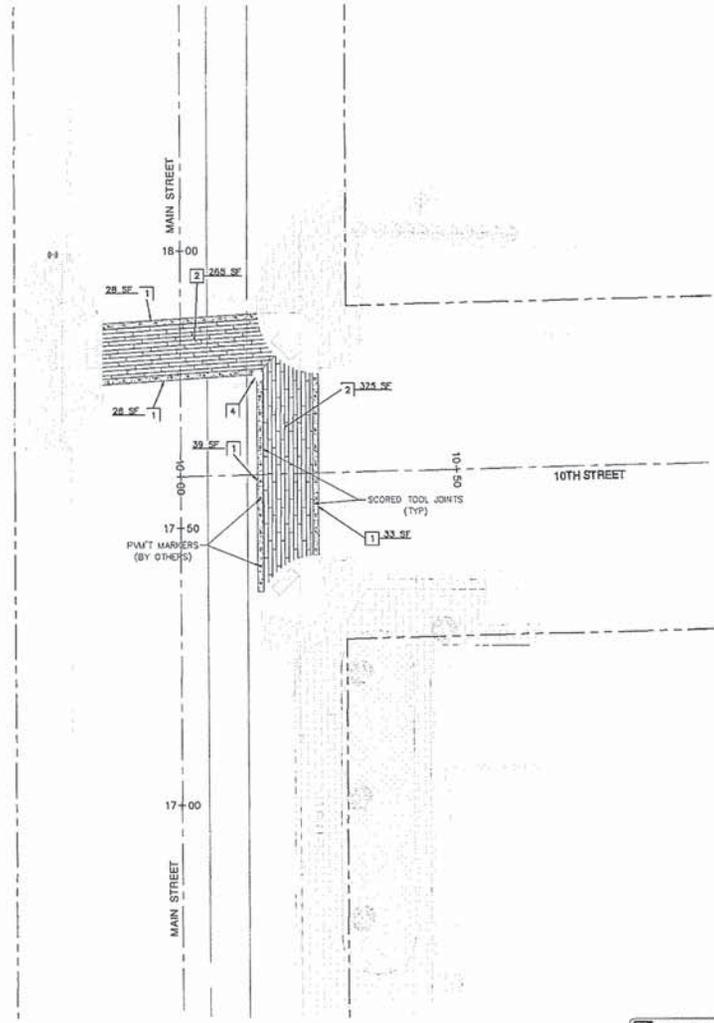


C202
 SHEET 00 OF 00
 V.0 R.

CALL TWO WORKING DAYS BEFORE YOU DIG
 203-1100
 1-800-STAKE-IT
 (OUTSIDE MARICOPA COUNTY)



10TH STREET
DEMOLITION & DIMENSIONING PLAN



10TH STREET
CONSTRUCTION PLAN

path:\1177 Florence Main Street Renew\103-PAVE\103-PAVE.dwg | last date: October 03, 2013 | plotted by: jacobson

KEY NOTE LEGEND

DEMOLITION NOTES

1) SAWCUT EXISTING PAVEMENT TO A HEAT, CLEAN EDGE PER MAG SPEC 601.2.7 AND APPLY NEW PAVEMENT PER REQUIRED PAVEMENT SECTION BASE AND TACK COATS AT THE SAWCUT SHALL BE INSPECTED FOR APPROVAL BY TOWN ENGINEER PRIOR TO MATING NEW SURFACE.

2) REMOVE EXISTING PAVEMENT SECTION COORDINATE WITH TOWN FOR SALVAGE AND/OR PROPER DISPOSAL.

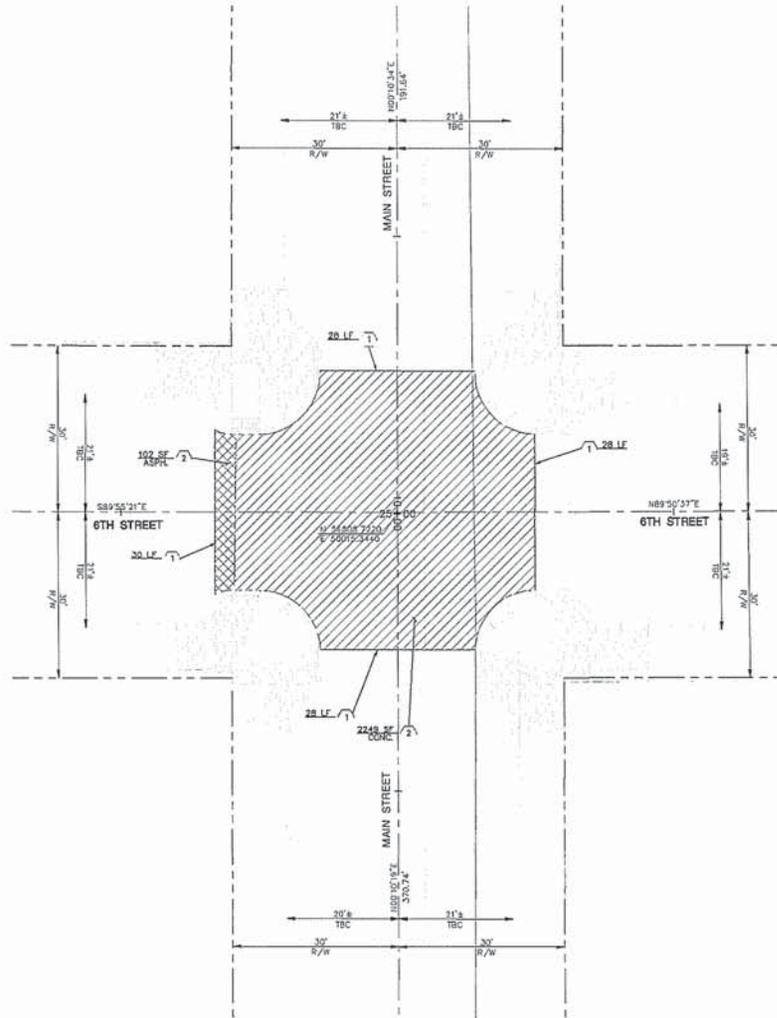
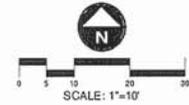
CONSTRUCTION NOTES

1) CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. 12" WIDE BANDS, BROOM FINISH COLOR-WALNUT BROWN DRY SHAKE

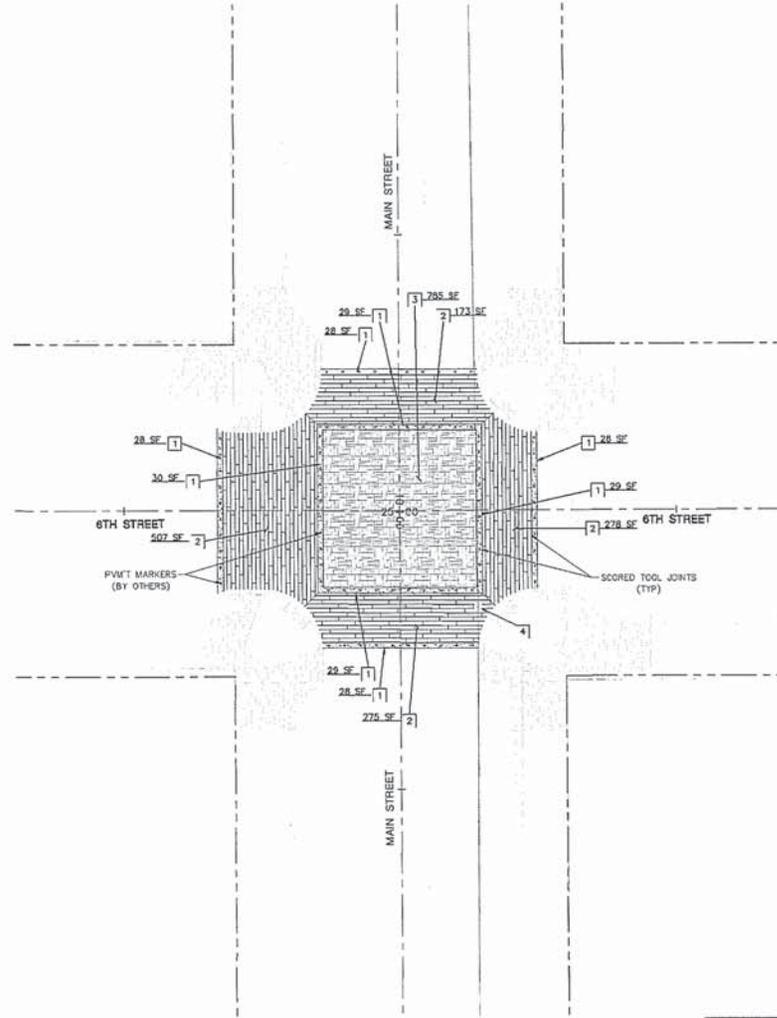
2) CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. PATTERN-BOMANITE BOARD WALK COLOR-SAN DIEGO BUFF WITH WALNUT ANTRON HIGHLIGHT

3) CONSTRUCT CONCRETE PAVEMENT SECTION 8" P.C.C.P. ON 6" A.B.C. PATTERN-BOMANITE ASHLAR SLATE COLOR-SHISSET ROSE WITH MIGNIGHT GRAY HIGHLIGHT

4) ADJUST VALVE BOX OR CLEANOUT TO GRADE PER MAG STD. 270



6TH STREET
DEMOLITION & DIMENSIONING PLAN



6TH STREET
CONSTRUCTION PLAN



NO.	DATE	BY	REVISION

TOWN OF FLORENCE
MAIN STREET ROADWAY IMPROVEMENTS
 DEMOLITION AND CONSTRUCTION PLAN SHEET
6 TH STREET CROSS WALKS



CALL TWO WORKING DAYS
 BEFORE 100 GC
 263-1100
 1-800-STAKE-17
 (OUTSIDE MARICOPA COUNTY)

C205
 SHEET 00 OF 00
 V.0 R.



TOWN OF FLORENCE

Community Development Department

MEMO

To: Charles Montoya, Town Manager
Lisa Garcia, Deputy Town Manager

From: Mark Eckhoff, AICP, Community Development Director

Date: November 4, 2013 Town Council Meeting

Re: Activity Report

Major updates for this Department are as follows:

- Construction is proceeding on the Anthem/Del Webb Memorial Stadium that will be located within the sixty-two acre Anthem Community Park bordered by Merrill Ranch Parkway, Constitution Way, American Way and Anthem Way. Currently, the park includes an amphitheater, adventure playground, soccer field and two little league fields. Adjacent to the park is the Anthem Elementary School and the Parkview Community Center. The Community Park is the central gathering place of the Anthem Sun City and Parkside communities.
- Staff is researching various municipal public art programs per Council direction and has already had conversations with the Town of Oro Valley about their successful program. Staff has requested that the Town Attorney research the legalities of establishing a local public arts program before additional effort is put into research and program development.
- The National Bank of Arizona project was completed. APS is working with ADOT to finalize permits needed to energize our monument sign at Butte and Main.
- Grants and Planning staff continue to assist with the American Legion painting project. Swan Architects has graciously donated time to facilitate this minor grant funded improvement project. New windows have replaced the old non-historic glass block windows and the paint job looks amazing. Only punch list items left to close out this project.
- Work on the proposed Magic Ranch and Arizona Farms annexations will be ongoing for the next several months. Staff attended the successful October 5th annexation petition signing event in the Magic Ranch area. Staff is working with property owners, builders and developers to address concerns and work through possible agreements, zoning applications, etc. Staff is also working on a new Zoning District to better mirror the zoning for Wildhorse Estates.

- A request to annex 30 acres adjacent to the Johnson Ranch Estates property has been filed with the Town and is being prepared for filing.
- A zone change application for Old West Bail Bonds/Hobby Shop on Butte Avenue is being processed and public hearings are being scheduled. Staff is working with the owner to help move the process forward and anticipates this case being presented to Town Council in the near future.
- Staff and the HDAC have completed the ordering process for new historic markers in the Historic District.
- Swan Architects and staff are wrapping up the nominations preparations for two historic properties in the Historic District.
- Construction on the Florence Superstop fuel station, convenience store and automatic car wash at the southeast corner of Highway 79 and Diversion Dam Road is proceeding as permitted and planned. Project is scheduled for completion by November and opening mid-November.
- Tenant improvements are being completed for the new Banner Medical Clinic at the Safeway shopping center.
- Staff will work with Pulte Homes and Southwest Value Partners to help them implement the recently approved amendment to the Merrill Ranch PUD.
- The 32,000 square foot Anthem American Leadership Academy charter school across from the Florence Hospital at Anthem was completed in time to open, but is awaiting approval from the state to operate. In the interim, Mosaic Church is meeting at this facility.
- Fire Station #2 is under construction is proceeding on schedule.
- Working with Parks and Recreation, HDAC and others to plan the 2014 Historic Home Tour. Parks and Recreation is taking the lead on this event, but this Department is actively engaged in the event planning, particularly as related to the historic home component.
- Territory Square CLOMR/LOMR and Zoning District projects are moving ahead and on schedule. FEMA has accepted our first plan submittal and we are awaiting comments. Staff is also reviewing options to construct an interim road across this site that would connect the north end of Main Street to Highway 79.
- What hopefully will be the final version of the Johnson Ranch Estates Development Agreement was negotiated with the Johnson project team. Staff hopes to present this Agreement to the Town Council before the end of 2013. It appears this will precede any action on their GPA and PUD applications.

- The attached permit spreadsheet shows that the Town issued 8 single-family home permits for September of 2013.
- Staff continues to work on several Town of Florence Development Code text amendments, including updates to the Design Review section of the Town Code.
- Recent discussions with ADOT are indicating that the ADOT North-South Corridor options are looking like high potential alignment options for future passenger rail alignments. Will continue to stay engaged in this project to promote passenger rail opportunities that benefit Florence and this region.
- ADOT held a N-S Corridor agency meeting in September after an extended meeting hiatus. Main takeaways from meeting:

Current configurations and options for NS and Rail corridors remain unchanged.

Still looking at how AZ 24 and N-S will intersect. Major issues with Flood Control structures, solar fields, sub-stations and 230/500 kv lines where corridors connect.

Pursuing what they call an aggressive schedule on environmental studies, but that still means a 2 year process. A lot of coordination needed with tribes and this goes beyond looking at known sites.

Toll feasibility study moving along slowly. They hope to complete by 1st quarter of 2014.

Looking to roll out ASR (the corridor report) to the public in 1st quarter of 2014, if toll study ready.

They suggested that we might start helping them to narrow down the 1500' corridor by providing updates on constraints, new developments, etc. We will keep refining the corridor and definitely work on making our preferred alignment more and more desirable.

Still a slow process, but we have been assured that they are picking up speed on this effort.

- Code compliance is ongoing, but limited by staff shortages. Staff has spent much time over the past couple of months assisting with garage disposal and bulk trash compliance issues.
- Work on the Brunenkant building stabilization is underway. The project architect and structural engineer have provided their recommendations for stabilization and we will now work to select the appropriate contractors through the procurement process. Fortunately, a thorough assessment of the building and

soils has shown that the building is in better condition than initially thought, but significant work is still needed to preserve this landmark building.

Update: Provided final comments to Swan Architects on Brunenkant plans and final bid docs should be prepared shortly. Swan's approach is solid and work should be much less invasive/costly than originally envisioned. We are working up the procurement and selection schedule. Staff will bring the contract to Council for approval. Wayne Costa will be the Project Manager on this construction effort. It seems reasonable that we can have a General Contractor on this project by November and construction should take around 4 months. The Town will have to work around this site during the Parada Parade and Christmas event and we will also strive to minimize any disruptions with construction staging and operations.

- Looking at possible scenarios for the Cuen building (next to Town Fitness Center) since the owner graciously donated this building to the Town in October.
- Working with Swaback Partners on the next stages of developing the bid plans for Padilla Park at Silver King Plaza.
- Our Building Inspector returned to work after an extended leave and then resigned soon thereafter. Our Senior Inspector transferred to Public Works to manage Town facilities. We are recruiting for the Inspector position and hopeful that we are able to reclassify the Senior Inspector position to a Building Official position, followed by recruitment for such. In the interim, we are using Willdan to keep up with inspections, plan reviews, counter questions, code compliance, etc.
- We are working closely with other departments to facilitate the completion of the new Fire Station, finalize plans for the current temporary fire station facilities and assist in locating sites for fueling and public works facilities.

TOWN OF FLORENCE Building Permits for 2005 Thru 2013

Month	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	M/F 2005 thru 2012	M/F 2013	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013
Jan.	1	6	29	51	1	20	4	7	20	0	0	1	3	4	3	1	2	1	1	0	0	0	1	5	0	0	1	0	0	30	13	28	23	42	33	32	32	35
Feb.	3	53	27	46	0	23	5	7	10	0	0	0	4	5	3	2	3	0	2	0	0	1	2	2	3	3	0	2	0	21	3	27	28	22	33	22	30	27
Mar.	13	51	58	48	3	29	5	8	20	0	0	3	6	6	4	2	1	2	0	2	0	4	3	3	5	1	2	1	1	16	20	32	29	44	12	34	30	48
April	2	38	36	50	23	17	26	4	27	0	0	2	9	5	1	0	1	4	0	0	0	1	2	7	1	4	3	2	3	12	10	16	30	48	29	32	20	38
May	1	50	53	53	33	24	16	20	14	0	0	3	13	1	0	1	1	1	1	1	0	3	3	9	1	0	2	1	1	12	10	26	14	14	28	31	33	41
June	5	90	52	52	28	23	11	22	15	0	0	4	4	2	0	2	2	1	0	0	0	2	2	1	2	1	4	0	6	19	12	21	33	27	33	23	35	19
July	3	32	54	57	35	15	5	12	11	0	0	2	5	1	0	0	1	0	0	0	0	2	3	2	1	0	6	6	1	9	16	22	36	26	14	17	24	24
Aug.	0	19	32	38	16	6	13	12	19	0	0	1	1	3	0	0	0	1	0	0	0	0	0	9	3	1	1	1	4	5	10	28	27	28	15	19	23	39
Sept.	35	6	1	31	10	6	7	14	8	0	0	2	2	1	0	1	0	0	0	0	1	1	3	2	1	0	6	0	1	11	16	9	38	23	20	17	18	28
Oct.	2	16	21	23	11	5	7	12		0	0	4	6	2	2	0	0	0	2		5	4	2	2	2	1	1	0		17	16	30	56	21	20	18	40	
Nov.	2	20	17	18	24	5	8	8		0	0	4	2	2	1	0	3	1	0		9	1	3	4	2	0	0	1		19	35	16	30	33	37	41	33	
Dec.	33	26	31	0	17	0	5	12		0	0	2	7	4	1	3	0	1	0		2	2	1	1	1	2	2	0		57	27	18	20	25	23	31	42	
Total	100	407	411	467	201	173	112	138	144	0	0	28	62	36	15	12	14	12	6	3	17	21	25	47	22	13	28	14	17	228	188	273	364	353	297	317	360	299

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H - Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.

**MUNICIPAL COURT
MEMORANDUM**

TO: CHARLES MONTOYA TOWN MANAGER
FROM: KATHERINE KAISER, MAGISTRATE
RE: SEPTEMBER 2013 MONTHLY REPORT
DATE: OCTOBER 2013



Summer is coming to an end and cooler temps are Around the corner. It's been a busy summer for the Court, which has made the summer fly by.

We are in hopes that this fall/winter will keep just as busy as the summer was. Citations are up and that means more revenue to process and accountability for the defendants. With larger court dockets, the Prosecutor's Office extra busy too..

The totals below are a running total from Jan 1.

**ADDITIONAL MONIES COLLECTED FROM COLLECTION
AGENCY AND ARIZONA STATE TAX INTERCEPTION:
YEAR 2013 TOTALS**

VCS COLLECTIONS

F.A.R.E./T.I.P.S.

\$1,611.00

\$113,381.52

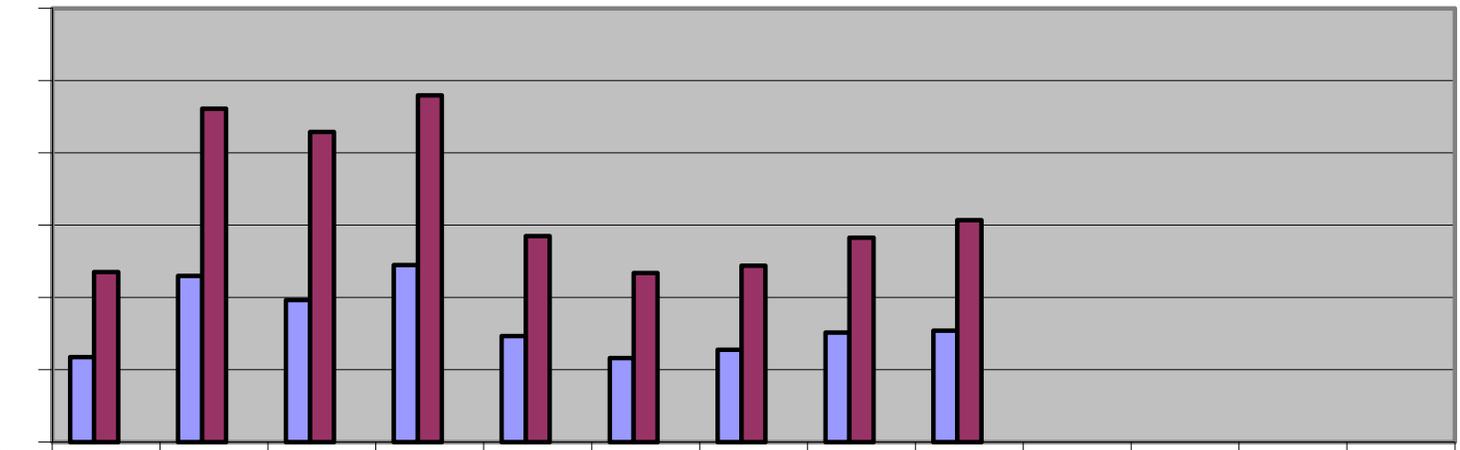
**MONEY COLLECTED FOR VICTIM RESTITUTION: YEAR
2013 TOTAL**

\$3,871.60

**MONEY COLLECTED FOR FLORENCE POLICE
DEPARTMENT FOR DRIVING ON A SUSPENDED LICENSE
AND THE NEW \$4 ASSESSMENT: YEAR 2013 TOTAL**

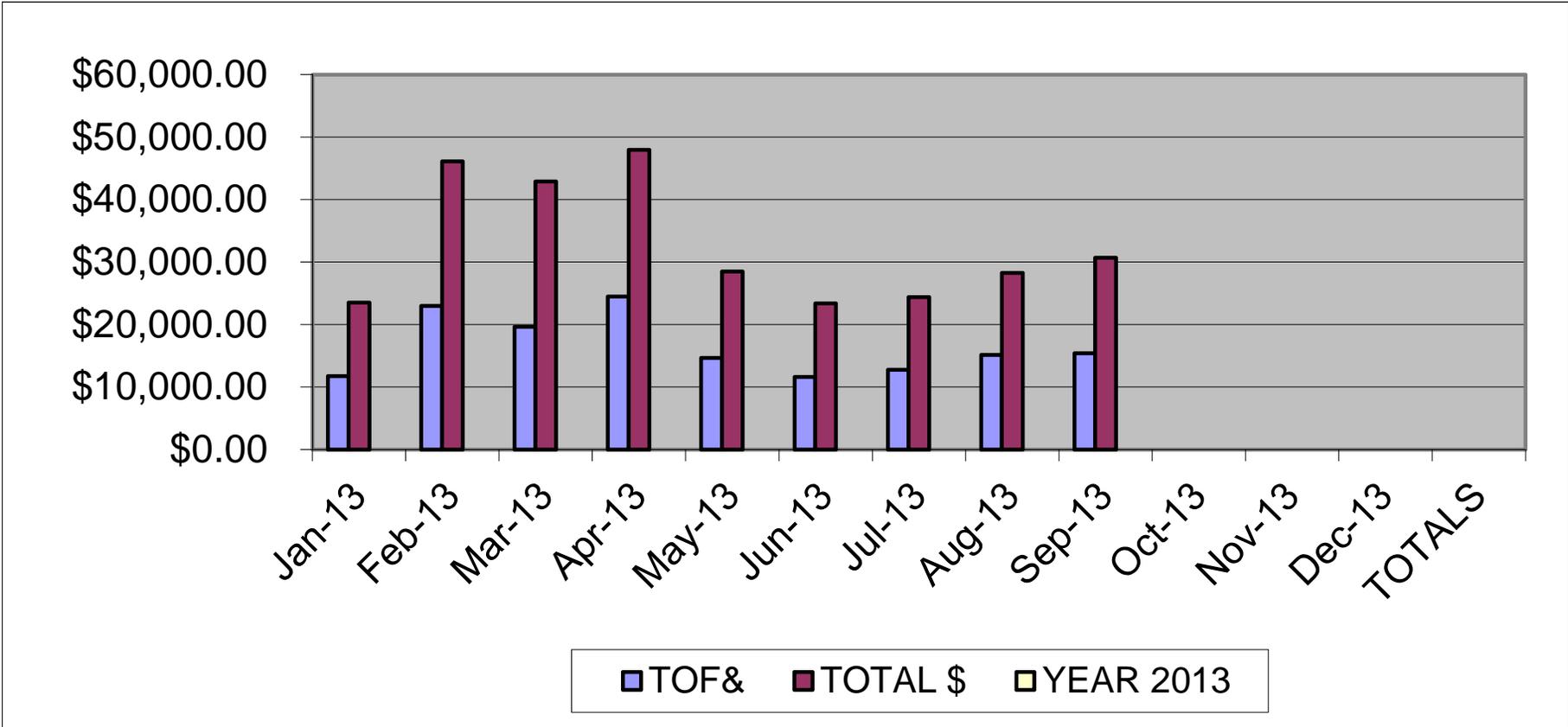
\$8,334.86

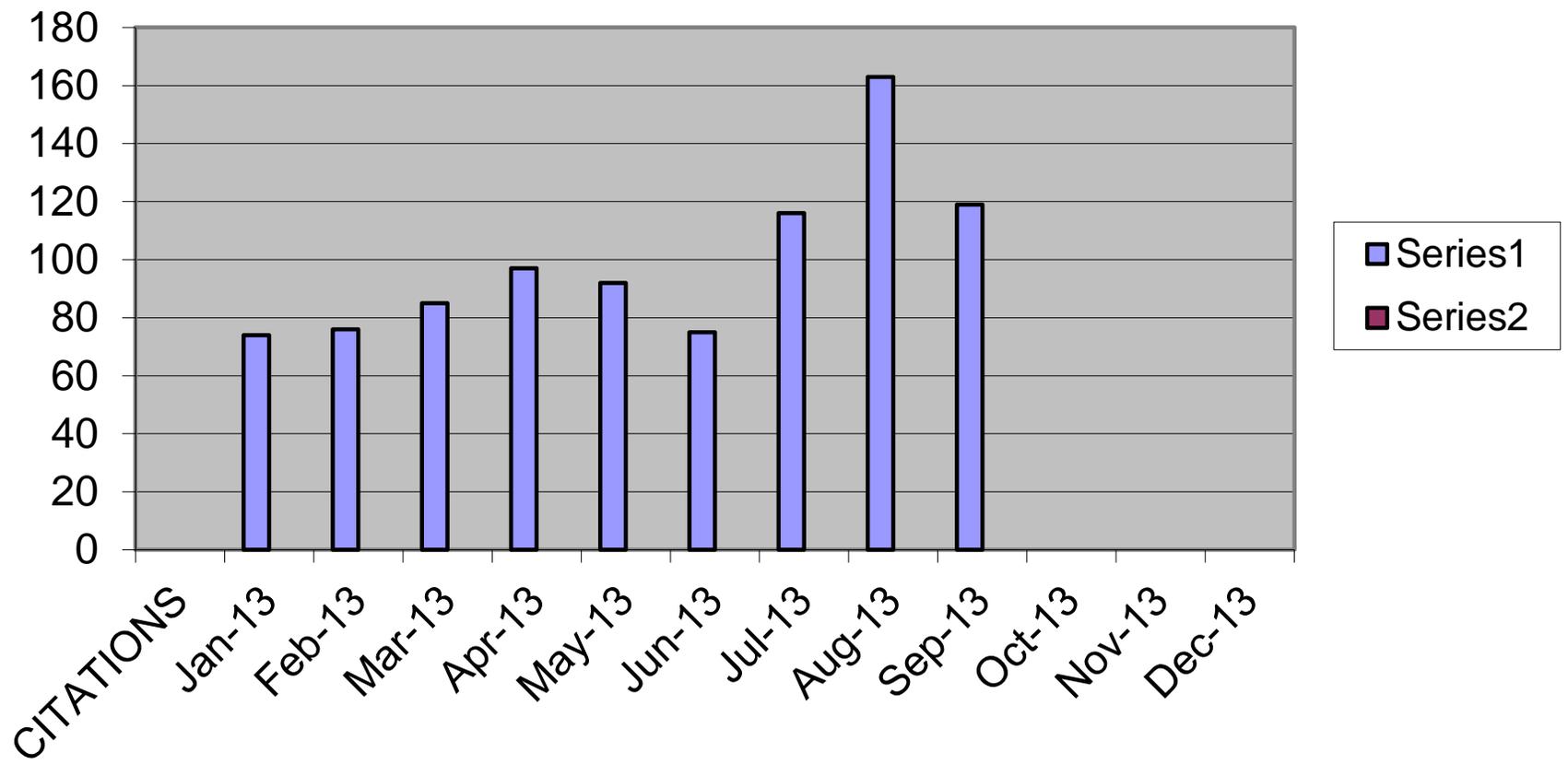
\$60,000.00
\$50,000.00
\$40,000.00
\$30,000.00
\$20,000.00
\$10,000.00
\$0.00



Jan-13 Feb-13 Mar-13 Apr-13 May-13 Jun-13 Jul-13 Aug-13 Sep-13 Oct-13 Nov-13 Dec-13 TOTALS

■ TOF& ■ TOTAL \$ ■ YEAR 2013





Florence Community Library

September 2013

September Statistics

- 8,540 patrons visited the library in September
- 10,042 total items were circulated in September
- 207 library cards were issued
- 1,528 patrons signed up for use of the computers
- 178 person(s) attended 13 program(s) presented by the library
- 8 classes were held in the library
- 1,020 FHS students visited the library on a pass
- 4 person(s) volunteered 22 hour(s)

Meetings and Events

- 09/02/13 Library closed for Labor Day holiday
- 09/03/13 Coffee Club
- 09/04/13 Evening Book Club
- 09/11/13 Friends of the Library meeting
- 09/13/13 Jasper Halt attended an AzLA committee meeting
- 09/17/13 Rita Marquez attended Every Child Ready to Read training provided by the State Library
- 09/24/13 Jasper Halt attended a Journey Stories committee meeting
Rita Marquez attended a State Library webinar, "Ten Tips for Writing Well"
- 09/26/13 –
- 09/27/13 Library closed for inventory

F.U.S.D. Intersession

FUSD students began Fall break on September 23, 2013. School will resume on Monday, October 7, 2013.

Upcoming Programs:

Journey Stories

The library will partner with McFarland State Historic Park for "Journey Stories." This traveling exhibit from the Museum on Main Street program, sponsored by the Smithsonian Institution, will be in Florence from November 16 – December 29, 2013. The Grand Opening will be held at McFarland State Historic Park on Saturday, November 16, at 2:00 PM.

As part of its role for this program, the library will host a series of guest speakers. Dr. Jay Cravath will present "Along the California Trail" Friday, November 22, 2013. Dr. Karen Leong will discuss "Japanese-American Internment in Arizona" on Thursday, December 5, 2013. Dr. Brian Gratton will talk about "406 Years of Immigration to America" on Friday, December 13, 2013. Finally, Andy Kroneberger will present "A Man Called Andreas," relating the story of his father's immigration from Russia to America, on Friday, December 20, 2013.

The library will also host a film series to tie in with the exhibit, with movies shown Tuesdays at 5:30 pm starting on November 19. Due to licensing restrictions, title information is available only by contacting the library.

Florence Community Library

September 2013

Teen Read Week at the Library

The Florence Community Library invites area teens to observe the fifteenth annual Teen Read Week from October 13 through October 19, 2013.

Florence joins thousands of other libraries, schools, and bookstores across America who encourages 12 to 18 year olds to "Seek the Unknown". Parents and teens can celebrate Teen Read Week at home or visit their local library. Remember to take some time to relax and enjoy a good read!

Rita Marquez, Children's Librarian at the Florence Community Library, offers these tips:

Visit the Florence Community Library or school library to check out books or attend a program with your teen.

Collaborate on a good time for the family to read.

Give books or magazine subscriptions as a gift or reward.

Share your favorite book with your teen.

Surf the Internet at www.ala.org/yalsa/booklists.

Teen Read Week is a national literacy initiative of the Young Adult Library Services Association (YALSA) that is aimed at teens, their parents, librarians, educators, booksellers and other concerned adults, it began in 1998, and its purpose is to encourage teens to be regular readers and library users.

Young Adult Program

Halloween is on the way, and the Florence Community Library invites teens to get into the spooky spirit with a "Zombie Horde Night!"

Teens ages 13 – 18 are invited to join us Friday, October 25, 2013, from 4:00 pm – 7:00 pm. Come in your most gruesome zombie gear, and give it some eerie enhancements with our zombie materials (while supplies last). Participate in a Zombiefied Runway. Then enjoy a zombie flick, and feast on disgustingly awful pizza, rancid snacks, and radioactive drinks!

Memorandum



To: Charles Montoya, Town Manager
From: Ray Hartzel, Parks & Recreation Director
Date: October 9, 2013
Re: September 2013 Department Report

Please take the time to review the following division reports: Recreation, Fitness Center, Parks Maintenance, and Senior Center. Thank you.

Parks and Recreation Department Divisions Report September 2013

Recreation Programs

Recreation Programs	Participants	Volunteers	Comments
Iddie Biddie Kiddies	9		Estimated Revenue: pd in Aug
Before and After the Bell	33		Revenue is posted for July
Fall Fun week 1	5		Estimated Revenue: \$ 230.00
Fall Fun week 2	12		Estimated Revenue: \$ 484.00
As Seen on Pinterest	10		Estimated Revenue: \$ 100.00
Park Jam	60-70		Free Program
Youth Flag Football	65	8	Estimated Revenue: pd in Aug
School Dance	6 th -8 th grade		Free Program
Punt Pass and Kick	55		Free Program
Adult Open Gym	102/*11		*Average number per night
Teen Open Gym	23/*5		*Average number per night

Facility Use Permits

Number of Facility Use Permits	Estimated Number of Participants
8	350

Fitness Center- Membership Package

Fitness Package Sales	Total	Revenue
Active Military	2	\$30.00
CCA Employee Rate	3	\$45.00
Daily Fitness Pass	2	\$10.00
Employee	0	\$.00
GEO Employee Rate	8	\$120.00
Non Resident 6 Months	0	\$.00
Non Resident Annual	0	\$.00
Non Resident Monthly	0	\$.00
Resident 6 Months	0	\$.00
Resident Annual	0	\$.00
Resident Monthly	51	\$918.00
Sr. Non Resident 6 Month	0	\$.00
Sr. Non Resident Annual	0	\$.00
Sr. Non Resident Monthly	2	\$36.00
Sr. Resident 6 Months	2	\$120.00
Sr. Resident Annual	1	\$120.00
Sr. Resident Monthly	32	\$384.00
Total Memberships	103	\$1,783.00

Fitness Center- Classes

Program	F.C. Members	Non- Members	Total	Revenue
Adult Lap Swim	2	0	2	\$10.00
Water Walking	5	3	8	\$55.00
Butts & Guts	12	2	14	\$20.00
Walking Club	5	3	8	\$15.00
Hiking Club	0	1	1	\$15.00
Cardio Kickboxing	1	10	11	\$250.00
Latin Heat	6	4	10	\$100.00
Total for Fitness Center	31	23	55	\$465.00

***Estimated member sign-ins throughout the month: 1,213**

***Total membership packages sold in September: 103**

***Fitness revenue for all sales: \$1783.00**

***Fitness Aquatics Revenue for September: \$65.00**

***Fitness Classes revenue for September: \$400.00**

***Total September Revenue: \$2,248.00**

Park Maintenance

Area	Work	Occurrence	Comments
Arriola & Jacques Square	Maintenance	Routine	
Brunenkant Building	Trimming and Maintenance	Routine	
Community Pool	Maintenance	Routine	Chemical & safety maintenance
Downtown Areas	Mowing and Maintenance	Weekly	
Heritage Park & Main Street Park	Mowing and Maintenance	Weekly	
Heritage Park and Little League Park	Field Lining and Preparation	Daily	Little League Accommodations

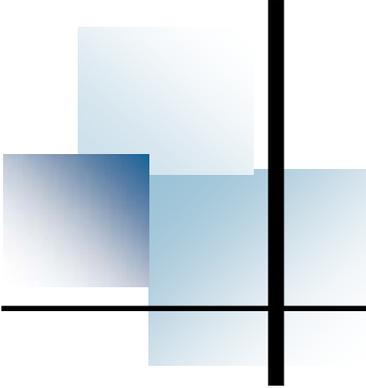
Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	0	Meeting	
Bingo	60	Activity	
Birthday Cards	10	Service	
Staff cooked meals /Senior meals	78	Meals/Activity	
Breakfast	73	Meals/Activity	
CAHRA	13	Service	
Dinner Club- Café De' Manuel	9	Meals/Activity	
First Things First Program	1	Service	
Pinal County Food Box	33		
The Hearing Center	0		
Dental Clinic	24		
Fitness Center	30	Health	
Games	230	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Shuffleboard, Wii games
Guardian Angel Installation	2	Service	
Hair Cuts	0	Service	
Hand weights- Silver Sneakers	5	Activity	
Home-Delivered Meals	332	Service	
Knitting & Crocheting	36	Activity	
Lost Meals		Service	
Medicare Advocate	3	Service	
Movie & Popcorn	9	Activity	
Rides Program	228	Service	174 trips to the Center, 16 errands, and 47special events
Senior Donation Meals- Fudge Shop	31	Meals	
Senior Hot Topics	20	Activity	
Shopping	12/17/07	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	5	Service	
Volunteer Hours	23@304	Service	
Wii Bowling	0	Activity	

Grandparent's Day@the park 100, Whopper of a Story 8, Historical Globe trip 14, Pictionary 4, mystery game 2

Accomplishments:

The center served 404 meals to 57 participants; we had 7 new senior participants this month.



FLORENCE POLICE

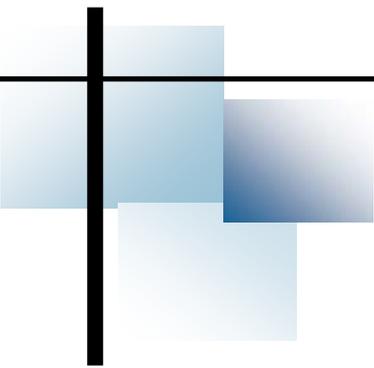
Monthly Report – September 2013



425 N. Pinal St. □ P.O. Box 988

Florence, AZ 85132

Phone: 520-868-7681 □ Fax: 520-868-0158



MISSION STATEMENT

“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of September 2013. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

Department Development

- FPD Conference Room chairs delivered and installed
- Submitted Pinal County Animal Control Contract to Town Council
- Submitted County Animal Control Ordinance to Town Council for adoption
- Redesign witness statement form
- Tablets for patrol vehicles have been delivered and are awaiting installation
- Bulk storage area for evidence materials delivered and are awaiting installation
- Chief of Police attended:

Town Council Meetings
Management Team Meetings
Weekly Meeting with Fire Chief
Weekly FPD Supervisors Meetings
Meeting with Town Manager
Annexation Group Meeting
Public Safety Meeting
Records Management/Destruction of Records Meeting
Site Visit for Demolition Derby
Volunteers Quarterly Meeting
FA2 Meeting
Walker Butte Speaking to Students
PCLEA Meeting
Out of County Transport Sub-Committee Meeting
Active Shooter Event
EM Ops Planning Task Force
Woman’s Club Meeting

Service Awards

Public Safety Dispatcher Trina Isch – 6 years of service

Police Officer Don Campbell – 7 years of service

Detective Renee Klix – 10 years of service

Lieutenant Terry Tryon – 16 years of service

Personnel

<i>Employee</i>	<i>Position</i>	<i>Effective</i>
<i>New Hire</i>		
None		
<i>Resignations</i>		
Jason Jenkins	Police Officer	9/2013
<i>Vacancies</i>		
2 full-time	Police Officer	Lateral transfer posted
3 full-time	Public Safety Dispatcher	

Personnel Development

Civilian Personnel

- Support Service Supervisor attended the Public Information Officer quarterly meeting and training session in Phoenix on September 17th.
- Crime Technician continued Fire Investigation Sessions

Sworn Personnel

- New Hire Officer Acuna started Field Training
 - Officer Acevedo attended two SWAT Training Sessions for Defensive Tactics
 - Officer Phillips attended Defensive Tactics Training
 - Officer Voight attended Radar Training
 - Officer Riccomini attended Spillman Users Conference Training in SLC, Utah, and General Instructor Training
-
-

Volunteers

Forty-six active community Volunteers provided 257 hours of service to the FPD. Year to date savings to the Town of Florence by utilizing the volunteers is \$63,319. Volunteer services included, but were not limited to:

- Volunteers attended 2 hours of Traffic Control Training
- Assisted at Hwy 79 with a school bus accident at the railroad tracks
- Provided fingerprinting services to citizens at the Florence Police Station.
- Assisted at school cross walks during the month of September.
- Provided Town Court security

Support Services

Communications

- Will be testing 9 applicants for the Public Safety Dispatcher vacancies
- Two dispatchers completed probation
- Public Safety Dispatcher Quinones received a certificate of excellence for dispatching fire calls with excellency and consistency

Evidence and Property

- Assist Volunteer Intern Program
- Fingerprint Duty
- Ten cases administratively closed out in Evidence. Month is now closed out.

Crime Scene Investigation Activity			
Crime Scene/Evidence		Property	
Accident	1	Cash/Counterfeit Money	
Drugs	7	Safekeeping	8
Firearms	2	Found Property	1
Fraud	1	Returned to Owner	3
Open Container	1	Dbin	3
Search Warrant	1		
Sexual Assault	1		
Shoplifting	1		
Evidence Kit/DNA Instruction			
Monthly Prescription Drop Box			
		Lab	
		Incident cases delivered	6
		Incident cases collected	4

Criminal Investigations Unit Case Log

Previous Months Cases	New Cases Assigned	Number Cases Closed	Total Active Cases
10	2	3	12

Operations

GOHS Grant 2013-164-194:

- 6 DUI details performed
- 2 details with Pinal County on Labor Day weekend
- 4 details were performed inside the Town limits with approximately 85 contacts made resulting in 72 citations. The Department had 2 liquor-minor consumption, 2 liquor-to minor by license, 3 school zones for speed, 1 school zone for failure to stop.
- New Grants were received from the Governor's Office of Highway Safety for the following:
 - \$5,714.00 for STEP (selective traffic enforcement program)
 - \$9,973.00 for STEP in new equipment and overtime funds
 - \$23,591.40 for STEP in new equipment ie: Radar trailer, cameras and radars
 - \$2,286.00 for a new speed trailer
 - \$4000.00 for occupant protection enforcement
 - \$2,500.00 for occupant protection child seats.
- Speed enforcement grant 2013-PT-025: This grant was completed and the new funds will start in October

PBT grant 2013-164-093:

- Final report was submitted to GOHS for payment of funds. All monies were spent. We purchased 250 straws for the PBT's to spend the last \$53.00.

Vehicles maintained with the department:

- The old K-9 Dodge Charger was converted for full use as a patrol unit.

Total number of Directed Patrols performed: 685

Total number of Citations issued: 88

Total number of Warnings issued: 17

Beat 1 Officers conducted patrols in school zones to enforce school zone laws.

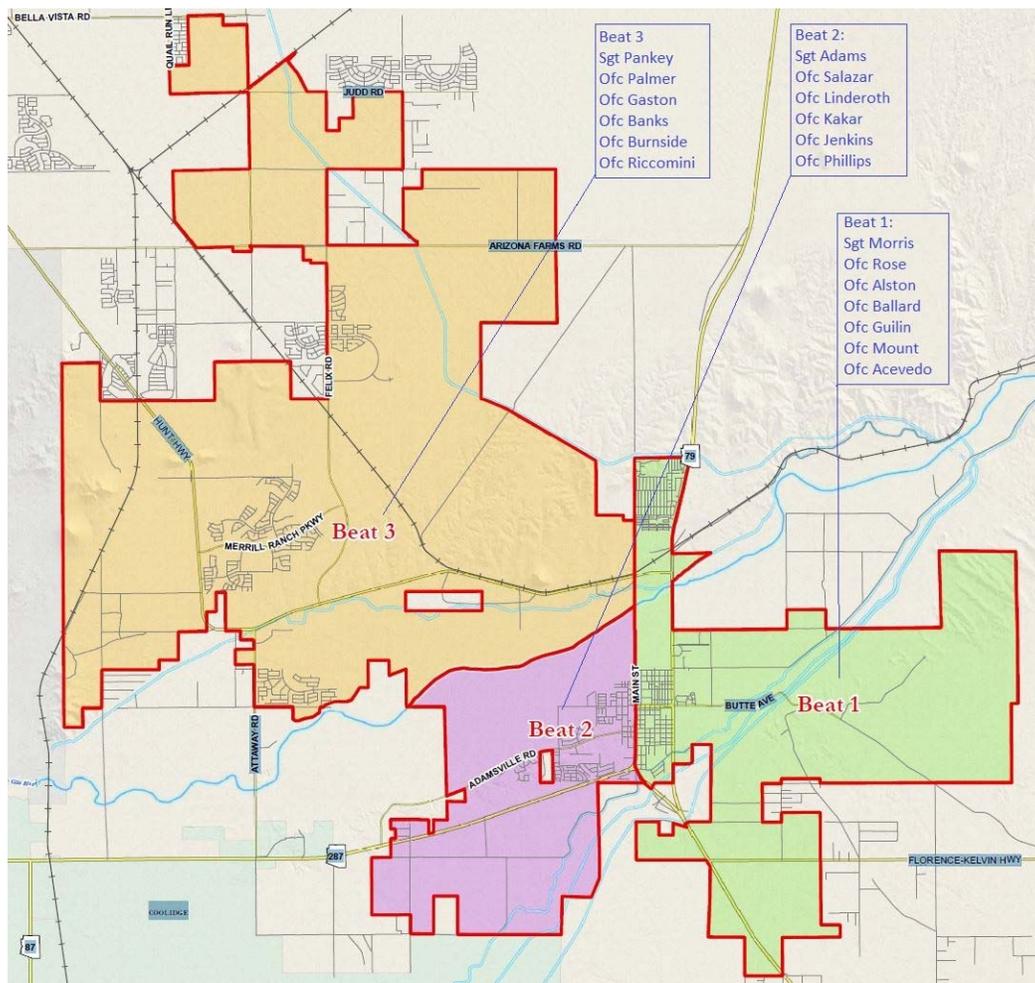
Beat 2 – Ask A Cop Program held at Silver King Hotel September 23rd, Fraudulent Schemes Training held on September 26th,

Beat 3 Sergeant attended the monthly Anthem Neighborhood Representatives Committee Meeting September 10th.

Canine Unit Activity:

- Officer Guilin and PSD Russ certified in narcotics detection on September 3, 2013.
- PSD Russ had 6 utilizations with 4 arrests for narcotics or drug paraphernalia.
- Officer Guilin handled 50 calls for service during this time period as well.
- Officer Ballard and PSD Marco had 2 utilizations and 0 arrests.
- Officer Ballard handled 68 calls for service during this time period as well.

Beat Assignments:



Average Response Time to Calls for Service

6 Month Reporting Period: April 2013 to September 2013

	Apr	May	Jun	Jul	Aug	Sep
H - Hot Call	**	**	**	4:23	7:33	5:48
Priority 1	16:59	**	**	4:50	6:26	4:56
Priority 2	17:36	**	**	9:50	7:06	8:26
Priority 3	51:33	**	**	30:32	18:31	22:18
Priority 4	7:12	**	**	11:58	11:05	22:20

Definitions: **Call dispatching was unavailable while under review for clarity and accuracy.

H - Hot Call This priority represents the highest level of response by the Department where there is the chance of serious injury or loss of life, or major loss of property.

Priority 1 This priority includes in-progress or just occurred, no presence of weapon used in a threatening manner (suspect present).

Priority 2 This priority includes minor crime events which are not on-progress and have a 15-45 minute time delay in being reported (suspect not present).

Priority 3 This priority includes calls on events where there is a significant time delay by the reportee (suspect not present).

Priority 4 The priority represents report calls only taken by phone at officer's discretion or light duty office, if available.

SEPTEMBER 2013
Count of Index Offenses

Classification of Offense	Offenses	Unfounded	Actual	Offenses	Juvenile
CRIMINAL HOMICIDE	0	0	0	0	0
a. Murder/Nonneg	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
FORCIBLE RAPE	0	0	0	0	0
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
ROBBERY	0	0	0	0	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
ASSAULT	4	0	4	2	1
a. Firearm	1	0	1	1	1
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	1	0	1	1	0
e. Other Assaults - Simple	2	0	2	0	0
BURGLARY	0	0	0	0	0
a. Forcible Entry	0	0	0	0	0
b. Unlawful Entry/No Force	0	0	0	0	0
c. Attempt Forcible Entry	0	0	0	0	0
LARCENY - THEFT	10	0	10	2	0
MOTOR VEHICLE THEFT	0	0	0	0	0
a. Autos	0	0	0	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
GRAND TOTAL	14	0	14	4	1
Clearance(s) by Adult Arrest	3				
Clearance(s) by Juvenile Arrest	1				

**Data is tentative until monthly audit is complete

Public Works Monthly Report September 2013

Administration

- Attended MAG Street Committee meeting.
- Negotiated night work with Standard Construction on ADA Projects and received credit for minor damages to two (2) properties.
- Provided Section 106 comments for National Historic Preservation Act in regards to adverse effect determination at Florence Copper Project to EPA.
- Personnel attended Town Manager quarterly meeting.
- Attended Good will site visit and meeting.
- Continued Main Street ADA Curb Cuts Project, a) completed work at 8th/10th/11th Streets (substantial completion).
- Continued to attend Western Central Pinal County Non-Attainment Working Group meeting on PM 10 issues for State Implementation Plan.
- Completed the delivery of 96 gallon solid waste containers to Coolidge (1600 cans); disposal of steel containers to a recycling center (300+ containers) and assembled 300-gallon containers for disposal.
- Continued procurement specifications for acquisition of equipment needed for Fleet Maintenance.
- Continued installation of basic equipment and building supply systems at the Silver King, concentrating on Suite 102.
- Held discussions with various municipals and entities concerning disposal of sanitation vehicles.
- Attended PCWAA meeting.
- Assembling data for Pinal County joint maintenance road agreement for maintenance of various gravel roads, reviewing eligible roads for participation.
- Continued negotiations of sludge hauling contract with Roadrunner Transit Sanitation and reviewing alternate solutions, pending review of alternate disposal of sludge hauling for landfill options.
- Traffic study analysis continued on Victory Way, Spyglass Drive and Yorktown Way.
- Traffic study on Hunt Highway, north of Franklin Road near completion; analyzing improvements.
- Traffic count and speed analysis completed on Felix Road between Hunt and Hiller alignment, preparing estimates for work to be performed and also work to be completed by Pulte.
- Completed 'No Engine Braking' analysis at various locations. Received input to Arizona Department of Transportation (ADOT) for two locations. Information to be resubmitted.
- Continued to design and provide samples of colors for imprinted concrete utilization on crosswalks/intersections on Main Street.

- Received input from ADOT for strobes at Main/Butte Intersection; awaiting further Intergovernmental Agreement (IGA) from ADOT, follow-up continued with other ADOT personnel and preparing Encroachment Permit.
- Awaiting Pinal County in regards to Cooper Road and requested Pinal County to provide a Scope of Work for their project to include drainage, signage, roadway section, etc. Pinal Court stated right-of-way acquisition needed. No further developments received from County. Provided County with traffic analysis of road; awaiting County.
- Met with Pinal County and farmer on Canal Road maintenance; yet to be resolved with Pinal County/Town maintenance resolution.
- Previously met with Southwest Gas and advised them that regulator at Felix/Hunt intersection needed to be relocated, pending review of documents with Pulte. Awaiting results. Follow up continued, no action yet by Southwest Gas. Pulte to contact.
- Met weekly with Baxter Design Group to discuss plan review, submittals, and district engineering topics an Anthem at Merrill Ranch.

Engineering

- Analyzed waterline deficiency on Independence Way and found pipe and backfill improperly installed.
- Investigated drainage issue at Park Street Apartments and reported finding to Planning.
- Completed Conservation Efforts Reports for water for 2012.
- Inspected Cuen Building for stabilization/demolition efforts to be determined.
- Completed review of Groundwater Saving Agreement and prepared Request for Council Action.
- Attended MAG committee meeting on Streets and MAG Standards.
- Reviewed Southwest Environmental Utilities Agreement and related Johnson Ranch Developers' Agreement for Utilities including CAG 208 submittal with CAG.
- Finalized Contractor's Scope and Estimates at generator (60kW) at cell tower at North Florence Water Supply Tank site; scheduled work for November.
- Completed repair work for stabilization effort including delivery of materials for chip-sealing Plant Road.
- Initiated wet/dry utility review of Silver King/Padilla lot plat.
- Completed Air Quality Conformity Plan of road improvements through 2035 for MAG modeling, resolved comments from MAG.
- Coordinated various activities related to Brunenkant Building stabilization project, including providing documented results to Architect. Reviewed design estimate, provided contractual comments for construction and A/E services.
- Preparing sketches for security measures on counter at Administration area in Town Hall.

- Assisted ADOT Consultant for signalization project at Diversion Dam and SH79 in coordination with Diversion Dam Road Project.
- Willdan continued Diversion Dam Road design in accordance with their Service Contract Task Order, 95% complete drawings.
- Reviewing alternate design of mailbox location and approach by Postal Service just north of Yavapai Court on Florence Blvd.
- Unpaved Road status
 - a. Cooper Road right-of-way issues are being reviewed by the County.
 - b. Felix Road traffic analysis completed indicating the feasibility to increase speed near the 85% level. Estimate of TOF accepting road from Pulte in progress in accordance with September findings that were documented. Continued discussing right-of-way acquisition at Hunt Highway with Owner.
 - c. Canal Road to be handled under IGA with County.
 - d. Franklin Road, east of Hunt Highway completed with paving. Franklin Road west of Hunt Highway findings being evaluated for drainage improvements per findings with resultant estimates for design/construction.
- Received authorization from SCID to extend pipe with drainage ditch at Attaway/Hunt Highway intersection for possible intersection improvements; design continued.
- Investigated storm drain issues in Walker Butte wash within Anthem; evaluating results.
- Deficiencies noted in warranty period at Anthem infrastructure on Hunt Highway; remediation not completed to include rejuvenation.
- Completed engineering of wellhead and booster pump/distribution system at Well No. 3. APS contacted for services loads, (1200 amp). Revisions to pumping arrangement started for County interface. RFP being reviewed, front-end and I & C to be resolved.
- Met with GEO prison officials to discuss drainage issues from State Land to the south of GEO Prisons. Research proceeding, field investigation continued.
- SCID (San Carlos Irrigation District) reconstructing canal, and requested relocation/permit evaluation of three (3) water/sewer line crossings.
- Received water line extension drawings to legal offices at SH79. We are awaiting ADOT permit for construction from owner.
- Attended TTAC/CAG Meetings.

Streets

- Disconnected and stored antique lights from Main Street ADA Curb Cuts Project.
- Continued Plant Road stabilization and Chip Seal Project.
- Performed maintenance on unpaved roads: Cooper and Christensen Roads.
- Reviewing and issuing right-of-way permits and follow-up inspections.

- The patch truck crew worked on street and sidewalk maintenance and water/sewer repair patches.
- Performed blue stakes on rights-of-way for storm drainage lines in areas of request.
- Provided traffic control at Main Street ADA Curb Cuts Project.
- Placed information signs for Anthem Hospital at 4 locations.
- Crews worked on cleanups, mowing, spraying weeds, storm drain cleaning and trimming trees.
- Responded to monsoon storms, flooding and downed signs.
- Installed 2-hour parking limit signs at Main Street Park.

Fleet Maintenance

- Replaced tires on SA-008, PR-009, and ST-013.
- Replaced battery on WW-009.
- Replaced pin assembly on SA-003.
- Replaced grip arm parts on SA-001.
- Installed Utility Truck Bed in WW-005.
- Replaced shocks (rear) on IT-002.

Facility Maintenance

- Awaiting results of HVAC (heating, ventilation and air conditioning) controls adjustment to Rooms 1202/1203 in Town Hall, before evaluation. IT to send out service contract, rooms not evaluated.
- Continued minor repairs at McFarland including fencing, fan/door repairs, and electrical revisions.
- Investigated structural crack at Fire Department Bay floor and recommended it be sealed. Researching engineered products for use; to be continued when resources available.
- Public Works man hours were expanded on facilities maintenance rather than outsourcing for contract labor.
- Minor plumbing activities took place at various facilities throughout Town including replacement of accessories.
- Performed repairs of restroom areas throughout Town including accessory replacements. Major repairs at High Profile parking lot; all work continued.
- Replacement of four (4) doors at Senior Center, pending approval of purchase order.
- Replacement of two (2) doors at Jacques Square restroom, pending approval of purchase order.
- Addressing warranty issues at Police Evidence Storage Facility: a) refrigerator/freezer out of warranty and subcontractor was bankrupt, completed initial repair; preparing scope for modification of facility b) Kroll notified of light fixture anchorage, Contractor reviewed and to initial action with electrical subcontractor; c) plumbing subcontractor to repair expansion tank on water heater, d) base coving repaired.

Sanitation

- Corresponded with Contractor Administrator and RAD on commercial, non-commercial and other accounts.
- Completed commercial service reconnaissance for sanitation services.
- Resolution of trash enclosure at Town Hall addressed.

Cemetery

- Two (2) funerals were held.
- Eleven (11) inquiries on cemetery plots were discussed.
- Three (3) plots were sold.
- Investigating monument placement at Cemetery for rules/regulation, building safety and right-of-way issues.

Public Works CIP Projects

September-13

Highway Users

Name	Status
Florence Heights Street Improvements	Received SCID Board Approval, IGA prepared. Met with ADOT on permitting again. ADOT review for signalization indicated not needed. Final Permitting Application to be submitted. Redesign in progress due to SR79/79B Project and adjacent development.
Diversion Dam Road Improvements	Reviewed documents for ADOT permit submittal. Redesign continued with Minor Arterial Road classification, considering Super Stop and ADOT Signalization Project. Super Stop relocates access. Design 95% complete. Streetlight design in-process.
Main Street Curb Extension (Butte to Ruggles)	Started construction with 80% complete.
Hunt Highway	Overlay and milling from 2900 I.f. west of Attaway end of Hunt Highway Phase III proposal received, being evaluated. RFP being prepared for FY 13/14.
Florence Gardens	Initiate Engineering Scope of Work for Phase IV street improvements.
Roundabout	ADOT Design Consultant selected with ADOT for SR 79/287.
Plant Road	Construction completed for stabilized road section. Work started and 85% completed.
Hunt Highway Improvements at Fire Station No. 2	Driveway and median improvements completed for Phase I. Phase II scheduled for January. Signalization Drawings received for review and commented on. RFP being prepared for construction.
Pinal Street Drainage	Pending Territorial Square hydraulics
Main Street Crosswalk Improvements	Engineering items being finalized; design completed. Construction estimates and schedule being finalized.

Water

Name	Status
Well Replacement (Well 3)	Final Design 100% completed. Reviewing bid documents. Agreement with County completed. Redesign with CCA booster pumps completed. RFP in process. Extension granted of NOI.
Water Storage Tank (Florence Gardens)	Survey completed. Design 90% completed. Cell tower site to be incorporated for access/security/generator. Redesign in process continued. Generator at Cell Tower designed; proposals received and work scheduled in November.
INS Water Line Replacement	Design completed for portion revised, National Guard tie-in system completed.
Water Lines (Adamsville)	Professional Service proposals received. Hydraulic analysis in process. RFP being prepared for water lines.
Merrill Ranch Well	SWVP/JUC considering monitoring wells and addressing water supply to area.
Adamsville Road	Initiated Project Scope for Utilities Construction.

Wastewater

Name	Status
Aerated Lagoon Closure	Aerated Lagoon Closure Plan reviewed by ADEQ. Removal of underground completed, except for sludge. Compliance schedule allows work to start. RFP for monitoring well drafted.

Miscellaneous

Name	Status
Effluent Discharge System	Engineering is complete, pending resolution with tree farm. On-site construction bids to be an RFP. Recirculation Lines to be engineered completed. RFP in conjunction with Operations Building Expansion.
FY12/13 Chip Seal Projects	Plant Road stabilization/Chip Seal Project is 85% complete. Pavement assessment performed, completed. Piggyback pricing received from Pinal County. Felix Road remediation being evaluated for costs.
	East Butte Microseal (pending RFP).

Facilities

Name	Status
------	--------

PD Evidence Storage	Scope consolidation and engineering revision being addressed.
PD Drainage	Scoping document in process.
Parks/Recreation	One HVAC Unit replaced, two (2) others to be completed.



TOWN OF FLORENCE
UTILITIES DEPARTMENT
775 NORTH MAIN STREET
P.O. BOX 2670
FLORENCE, AZ 85132
PHONE: 520-868-8325
FAX: 520-868-8326

MEMORANDUM

To: Charles Montoya, Town Manager
Lisa Garcia, Deputy Town Manager

From: John V. Mitchell, Utilities Director

Date: October 15, 2013

Re: September Department Report

Major Department updates are as follows:

- The Utilities Department began operating a separate Department in September 2013, after having been under the direction of the Town Engineer for the first two months of the fiscal year.
- Staff has initiated a request for statement of qualifications for engineering design, construction management, and inspection services for various water and wastewater projects. A list of qualified firms will be developed to assist the Town in the design and construction of projects listed on the capital improvement plan for fiscal year 2013/2014. Publication dates for the request are October 17 & 24, 2013, with a submittal deadline of November 20, 2013.
- Attachment 1 lists capital improvement projects with funding in the current fiscal year. Many of the projects are within the downtown core. Water Works Engineers is currently updating the Town's water model. The model will be used to analyze all of the major downtown core projects and staff will prioritize the projects for design and construction.
- Staff is working on a request for statement of qualifications for the design of a 1.5 MGD (million gallons per day) expansion of the south WWTP. Because of the nature of financing, the request must be consistent with Arizona Revised Statutes, Title 34 requirements; namely that the request can only be for the

selection of one qualified consultant. The Town currently has a \$1.3 Million dollar loan from the Water Infrastructure Finance Authority.

- Staff is complying with the requirements of the consent order between ADEQ and the Town for the south WWTP. The consent order was executed by ADEQ in August 2013. Requirements of the consent order include installation of a new monitoring well and submission of a written plan to address exceedances of discharge limits for total residual chlorine.

The monitoring well is scheduled for completion in December 2013. The written plan addressing exceedances was sent to ADEQ on October 10, 2013, for their review and approval. The written plan was prepared for the Town by Water Works Engineers.

- Staff completed the 2012 Consumer Confidence Report for water quality and copies were mailed to all water customers.

The Consumer Confidence Report, or Water Quality Report, is an annual report required by USEPA regulations. The purpose of the report is to raise understanding of drinking water and the need to protect drinking water sources. The report includes detail about where our water comes from and what it contains.

The water in the Town is safe and meets all regulatory requirements.

Staffing updates:

- There were three vacancies in the department as of July 1, 2013: 1 utility system operator, 1 sewer treatment plant operator, and 1 administrative assistant. The sewer treatment plant operator and administrative assistant position have been filled, and interviews for the utility system operator will be conducted in late October.
- Staff is also conducting recruitment for a utility superintendent, having been vacated by a voluntary demotion. The recruitment is internal and an appointment should be made by the end of October.

Service Order Summary:

- Meter Related - 69
- Line Repairs - 13
- Blue Stake - 28

ATTACHMENT 1
CIP SUMMARY FY 2013/2014 PROJECTS

Project	Project Title	FY 13/14 \$	Description	Engineering	Construction	Comments
U-06	Sewer Main Extension & Replacement	\$ 400,000	new/replacement line to serve future growth	X		Design to be awarded
U-08	Florence WWTP Expansion (South Plant)	\$ 525,000	Expand WWTP to 4 MGD	X		Design to be awarded
U-11	18" Sewer Bore Across SH79	\$ 100,000	18" sewer bore at HWY 79 & Hunt HWY			<i>Dependent on future growth</i>
U-13	Sewer Main Extension (Main Interceptor/Lift Station)	\$ 30,000	expand North WWTP capacity via sewer line extension			<i>Dependent on future growth</i>
U-20	Florence WWTP - Berm reconstruction @ polishing lagoons	\$ 214,000	alleviates substandard conditions and deficiencies	X		Design to be awarded
U-23	New Water Well - North Florence	\$ 45,000	new well to provide additional capacity and redundancy	X		Design to be awarded
U-25	INS Waterline Relocation	\$ 110,000	relocate waterline from INS property	X		Design to be awarded
U-26	1 MG Water Storage Tank	\$ 1,400,000	storage tank at Florence Gardens	X		Under design
U-30	Fire Hydrant Replacement	\$ 60,000	replacement of old or non-working hydrants	X	X	Design to be awarded
U-34	New Well #3	\$ 235,000	replacement for well #3	X		Designed; budget reduced by \$850,000
U-35	Unusable Valve Replacement	\$ 105,000	new water valves	X	X	Locations to be determined
U-36	Main Street Waterline Replacement	\$ 92,000	new waterline on Granite Street	X		Design to be awarded
U-38	Waterline Replacement (various locations)	\$ 400,000	new waterlines for areas with 2", 3" & 4" lines	X		Design to be awarded
U-40	Fire Hydrant System	\$ 35,000	upgrade old hydrants	X	X	Design to be awarded
U-51	Office Lab Space @ Florence WWTP (South)	\$ 288,000	expanded lab/office space	X	X	Designed; construction FY 2013/2014
U-66	Adamsville Water Line	\$ 438,000	from Main Street to Centennial Ave & 20th Street south to High School	X	X	Design under review by Town Engineer
U-68	North Florence Main Supply	\$ 105,000	create loop system to storage tank	X		Design to be awarded
U-69	Water Transmission Line Extension - Well #5 to Well #4	\$ 918,000	12" & 24" line from Well #5 to Well #4 along Willow (~5100')	X		Design to be awarded
U-70	Prison Complex Water Line	\$ 70,000	24" waterline from Well 3 & 4 supply site to Bowling Road	X		Design to be awarded
U-73	Water Line Extension - Bailey Street	\$ 783,000	12" waterline from Butte to Ruggles with loop to Granite (~2500')	X		Design to be awarded
U-78	VFD's Booster Pumps (Well #5)	\$ 40,000	soft starters @ all well sites		X	
U-79	Office Space Renovation - Florence WWTP	\$ 57,000	renovate existing lab space (see U51)	X	X	Designed; construction FY 2013/2014
U-83	Effluent Discharge System - North Florence WWTP	\$ 700,000	expanded chlorine contact basin to insure effluent meets regulatory requirements	X	X	Designed; construction FY 2013/2014