

**REGULAR MEETING  
AGENDA**

**PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON TUESDAY, SEPTEMBER 8, 2015, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

**2. ROLL CALL: Rankin \_\_, Walter \_\_, Woolridge \_\_, Hawkins \_\_,  
Guilin \_\_, Anderson \_\_, Wall \_\_\_\_.**

**3. MOMENT OF SILENCE**

**4. PLEDGE OF ALLEGIANCE**

**5. CALL TO THE PUBLIC**

**Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.**

**6. PUBLIC HEARING AND PRESENTATION**

- a. Public hearing on a request by Solar Star Arizona VII, LLC (a subsidiary of SunPower Corporation, Systems [SunPower]) for approval of an application proposing a zone change from initial comparable zoning, Single-Residential Ranchette (R1-R), to Planned Unit Development (PUD) zoning to develop a photovoltaic solar facility on approximately 282 acres of land. The Bonnybrooke Solar Project is a proposed utility-scale photovoltaic (PV) solar energy facility planned for the subject site that is generally bounded by Diversion Dam Road to the south, the Bonnybrooke Road alignment to the north, Padilla Road to the west and the Quail Run Road alignment to the east; and First reading of Ordinance No. 637-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE BONNYBROOKE SOLAR PROJECT PLANNED UNIT DEVELOPMENT (PZ 15-48 PUD).**
- b. Presentation of a Years of Service Award to Tom Rankin for 12 years of service and dedication to effective local government in Arizona.**
- c. Presentation of a Years of Service Award to Tom Smith for 12 years of service and dedication to effective local government in Arizona.**

7. **CONSENT:** All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. **Proclamation of** the Mayor declaring the week of September 17 through 23, 2015, as Constitution Week.
- b. **Proclamation of** the Mayor declaring September 2015 as Grandfamily/Kinship Care Month.
- c. **Approval of** accepting the register of demands ending July 31, 2015, in the amount of \$6,449,280.36.

8. **NEW BUSINESS**

- a. **Ordinance No. 635-15:** First reading of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING TOWN LIMITS OF THE TOWN OF FLORENCE, ARIZONA (BONNYBROOKE SOLAR PROJECT ANNEXATION NO. 2015-02).
- b. **Ordinance No. 639-15:** First reading of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN CODE BY STRIKING SECTION 10.15 AND 30.45 TO 30.51 AND CREATING NEW SECTION 10.15 AND 30.45 to 30.53 ENTITLED ORDINANCES AND RESOLUTIONS.
- c. **Resolution No. 1560-15:** Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ESTABLISHING REGULAR MEETING LOCATIONS, DATES AND TIMES FOR TOWN OF FLORENCE TOWN COUNCIL AND TOWN BOARDS AND COMMISSIONS.
- d. **Resolution No. 1561-15:** Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN COUNCIL RULES OF PROCEDURE, EFFECTIVE OCTOBER 8, 2015.
- e. **Discussion/Approval/Disapproval** of renewal and extension of Prosecutor Legal Services Agreement with Richard V. Husk, of the Law Offices of Richard V. Husk, LLC, for prosecutor services with a term extending through October 31, 2015.
- f. **Discussion/Approval/Disapproval** of an Administrative Memorandum to temporarily lessen the enforcement of sign code regulations.

## 9. DEPARTMENT REPORTS

- a. **Manager's Report**
- b. **Department Reports**
  - i. **Community Development**
  - ii. **Courts**
  - iii. **Finance**
  - iv. **Fire**
  - v. **Library**
  - vi. **Parks and Recreation**
  - vii. **Police**
  - viii. **Public Works**

## 10. CALL TO THE PUBLIC

## 11. CALL TO THE COUNCIL

## 12. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON SEPTEMBER 3, 2015, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).

\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY. MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\*

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>6a.</b>
<b>MEETING DATE:</b> September 8, 2015  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Ordinance No. 637-15: Bonnybrooke Solar Project PUD (PZ 15-48 PUD)		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <ul style="list-style-type: none"> <li><input type="checkbox"/> Regulatory</li> <li><input checked="" type="checkbox"/> 1<sup>st</sup> Reading</li> <li><input type="checkbox"/> 2<sup>nd</sup> Reading</li> </ul> <input type="checkbox"/> Other

**RECOMMENDED MOTION/ACTION:**

Public hearing and First reading only on September 8, 2015.

At the September 21, 2015 Council Meeting and after the second reading, motion to adopt Ordinance No. 637-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE BONNYBROOKE SOLAR PROJECT PLANNED UNIT DEVELOPMENT (PZ 15-48 PUD).

**REQUEST:**

This is a request by Solar Star Arizona VII, LLC (a subsidiary of SunPower Corporation, Systems [SunPower]) for approval of the following:

An application proposing a Zone Change from initial comparable zoning, Single-Residential Ranchette (R1-R), to Planned Unit Development (PUD) zoning to develop a photovoltaic solar facility on approximately 282 acres of land. The Bonnybrooke Solar Project is a proposed utility-scale photovoltaic (PV) solar energy facility planned for the subject site that is generally bounded by Diversion Dam Road to the south, the Bonnybrooke Road alignment to the north, Padilla Road to the west and the Quail Run Road alignment to the east.

**BACKGROUND/DISCUSSION:**

The applicant intends on developing the Bonnybrooke Solar Project (BSP) on property that is part of a proposed annexation. The BSP, to be owned and operated by SunPower, will generate renewable energy to help sustain and support power needs and provide employment opportunities. The proposed project is requesting PUD zoning to specifically allow for the construction and operation of a PV solar facility.

## ANALYSIS:

SunPower is requesting a zone change to accommodate the proposed BSP, a utility-scale PV solar energy facility that may produce up to 50 megawatts (MW). The approximately 282 acre site is bounded by Diversion Dam Road to the south, the Bonnybrooke Road alignment to the north, Padilla Road to the west and the Quail Run Road alignment to the east.

The PV solar facility will produce much needed clean, renewable energy resources to supplement regional power needs and the project will also bring additional employment opportunities to Florence, though mostly during construction. The proposed BSP is compatible with the surrounding area and represents a low-impact and beneficial use for this area of the development.

A range of the permitted uses within this PV Solar Facility District are as follows:

1. Solar photovoltaic panels.
2. Inverter structures.
3. Operations and maintenance facility building.
4. Accessory structures and facilities necessary to support a renewable energy facility.
5. Equipment yards directly related to PV Solar Facility District development.
6. Wireless communication facilities up to 30 feet in height (higher than 30 feet require a Conditional Use Permit (CUP)).
7. On-site project substation.
8. Transmission and interconnection facilities related to the energy facility.

As in any district, property and development standards are proposed for this PV Solar Facility District. Such standards relate to setbacks, parking and other site development criteria as discussed below.

### General Lot and Height Standards

Lot Configuration and Height Standards*	
Minimum Site Area	N/A
Minimum Lot Area	N/A
Minimum Lot Width	N/A
Minimum Lot Depth	N/A
Maximum Height (for solar panels)	20 feet
Maximum Height (for buildings)	30 feet

\*Heights for transmission and distribution lines are exempt from these guidelines and subject to the design standards of the local utility. Heights for telecommunication towers

may be increased only with approval of a Conditional Use Permit (CUP).

### Property and Development Standards

<b>Setback Standards*</b>	
Minimum Front Yard	20 feet
Minimum Corner Yard	20 feet
Minimum Interior Side Yard	20 feet
Minimum Rear Yard	20 feet

\*Setbacks are measured from the property lines post consideration of required roadway dedications. Landscaped areas, circulation routes and/or gates/fences may be located within the setback areas defined above.

### Minimum Parking Requirements

<b>Parking Standards*</b>	
Temporary Construction Parking	As required to ensure adequate on-site parking
Permanent Parking	Per the Town approved Site Plan

\* Parking to be provided for the operations and maintenance building and visitors. Parking will comply with ADA and local requirements.

### SITE ACCESS

Site ingress and egress for the project will be provided off of Quail Run Road. Improved access will be provided by Diversion Dam Road and leading onto Quail Run Road. A permanent driveway will be established toward the northern portion of the site near the Operations building.

A secondary/emergency access will be provided along Diversion Dam Road. This will include a 20' wide gated access road.

The main driveway, an all-weather gravel road consisting of a 6-inch minimum aggregate base course (ABC) over compacted earth, will lead to the facility's switching station and the Operations building. Internal circulation will be provided via an internal roadway grid. Details pertaining to types, sizes and materials for internal roads within the project to be addressed at a subsequent Design Review application.

### OPERATIONS BUILDING

An operations building would be located adjacent to the project substation and the SRP switchyard. The approximately 1,500 to 2,000 sq. ft. structure would provide offices, materials storage, an equipment warehouse and restroom facilities.

The site development and grading would be designed to provide access to all entrances and exterior ground-floor exits and access to normal paths of travel. The operations building design details will be addressed at a subsequent Design Review application.

In addition, a project switching station will also be near the site entrance. The project switching station will occupy about 65,000 sq. ft. and will be fenced. A proposed project substation will be located adjacent to the switching station and occupy approximately 40,000 square feet. Staff notes the SRP Switching Yard will be designed per Salt River Project's design standards.

## PARKING STANDARDS

Permanent parking and access to parking spaces must be concrete, asphalt or other material approved by the Community Development Director. Access ways (circulation) to permanent parking will also be improved with like materials. Other circulation areas will be improved subject to the requirements of the Fire and Public Works Departments.

Temporary parking is permitted on unpaved, graveled parking surfaces during the construction portion of the project however permanent parking will be required for a Certificate of Occupancy to be issued.

## PARKING STALL DIMENSIONS

Parking stalls may be 90 degree angles, with the exception of ADA compliant parking stall.

Parking stalls shall be a minimum of the following:

- 9' in width x 18' in length.
- One van accessible ADA parking stall:
  - 13' in width with 5' ADA ramp x 18' in length.
  -

## WATER

On site wells will provide sufficient water for the operation and maintenance of the project. If potable water source is required, an exempt well would be developed.

If a private well is required, the placement of the necessary water infrastructure, including, but not limited to, water mains, wells, pumps, and water storage facilities within the project and will be subject to the Town Engineer approvals.

## SITE AND BUILDING LIGHTING

All lighting for external illumination of buildings, parking and outdoor uses shall be directed down and away from adjacent properties and shall be designed to minimize glare. Outdoor lighting fixtures shall be arranged and shielded so that lighting shall not shine or reflect directly onto adjacent residential property and as directed per Town of Florence Codes.

## SITE FENCING

Security fencing will enclose the property. Fencing is a federal regulation for all utilities to protect the public. Fencing types and locations are summarized in the following table:

Security Fencing		
Property Side	Height	Type
North and East	7 feet	Chain link with vertical slats
West	7 feet	Chain link
South	6 feet	Integral color masonry wall

All wall/fencing design details will be addressed at a subsequent Design Review application.

## LANDSCAPE

Landscape will be provided along the south property line and approximately 1,300 feet along the west property line, starting at the southwest corner going north. Plantings shall consist of water conserving trees and shrubs. All landscaping details will be addressed at a subsequent Design Review application.

## TRANSPORTATION INFRASTRUCTURE AND CIRCULATION

The circulation plan will be developed consistently with recommendations from the Community Development Director and Town Engineer. The transportation infrastructure will be designed per the Small Area Transportation Study (SATS) and the direction from the Town Engineer. The extent of all on-site and off-site improvements required by the Town, as well as the phasing of such, shall be subject to further Engineer and Community Development Department reviews and approvals of development/construction plans and engineering reports.

## GENERAL PLAN:

The proposed zoning will be in compliance with the Town's General Plan upon approval of a companion Minor General Plan Amendment on the subject site.

## FINDINGS:

Planning staff offers the following findings for the consideration of the Planning and Zoning Commission and the Town Council:

1. The proposed zoning will be in compliance with the Town's General Plan upon approval of a companion Minor General Plan Amendment on the subject site.
2. Based on the general compatibility of adjacent land uses, approval of the PUD is expected to have minimal impact on surrounding neighbors, as conditioned.

## **PUBLIC PARTICIPATION:**

The applicant has reached out to all Town residents and other property owners through a public participation process that includes:

- Neighborhood meeting was held at the Florence Holiday Inn Express
- Notices for public hearings were mailed to all property owners within 600 feet of the site and others
- Property Posting (Signs) - Notice of Public Hearing for a PUD was posted on the site in three locations
- Advertisements in the local Town paper and Town's Public Notice website
- One public hearing for the Planning and Zoning Commission
- Town Council public hearing.

Staff has received public inquiries on this case, though no direct support or opposition has been indicated.

## **HEARINGS:**

The Planning and Zoning Commission/Town Council meeting schedule for this application is as follows:

August 20, 2015	Neighborhood Meeting
August 26, 2015	Planning and Zoning Commission Public Hearing
September 8, 2015	Town Council Public Hearing and 1st Reading
September 21, 2015	Town Council and 2nd Reading/Action

All meetings, except for the neighborhood meeting, will be held at Town Hall Council Chambers, 775 North Main Street, Florence, Arizona 85132. The Neighborhood Meeting was held at the Holiday Inn Express in Florence.

## **FINDINGS:**

Planning staff offers the following findings for the consideration of the Planning and Zoning Commission and the Town Council:

1. The proposed zoning will be in compliance with the Town's General Plan upon approval of a companion Minor General Plan Amendment on the subject site.

2. Based on the general compatibility of adjacent land uses, approval of the PUD is expected to have minimal impact on surrounding neighbors, as conditioned.

### **FINANCIAL IMPACT:**

This Planned Unit Development will have no immediate financial impact; however, the proposed PV solar facility will generate renewable energy to help sustain and support power needs, provide employment opportunities and expand the local tax base, thus consequently having a positive fiscal impact on the Town.

### **RECOMMENDATION:**

The Planning and Zoning Commission found the Bonnybrooke Solar Project Planned Unit Development (PZ-15-48-PUD) , as conditioned to allow a proposed PV solar project is in compliance with the Town's 2020 General Plan and is in the interest of general welfare, health and safety of the public. The Planning and Zoning Commission has forwarded a favorable recommendation on the Bonnybrooke Solar Project PUD, as described in Exhibit A-1 and A-2, to the Mayor and Town Council, subject to the following conditions:

1. The development of the subject site shall be in conformance with the Bonnybrooke Solar Project PUD development book dated July 6, 2015, and also subject to any applicable Town codes, ordinances and building codes including all applicable planning, building, fire, engineering and Design Review requirements.
2. Property Owners agrees to waive claims for diminution in value pursuant to Proposition 207 [A.R.S. § 12-1134] pursuant to the waiver attached hereto as Exhibit B.
3. The extent of all on-site and off-site improvements required by the Town, as well as the phasing of such, shall be subject to further Town Engineer and Community Development Department reviews and approvals of development/construction plans and engineering reports.
4. Street right-of-way dedications for Diversion Dam and Quail Run Road shall be per the Small Area Transportation Study (SATS), except as may be modified upon the final review and determinations of the Town Engineer.
5. Final plans for grading, drainage, infrastructure phasing, right-of-way dedications, roadway improvements, water plans and sewer plans are subject to the review and approval of the Town Engineer.
6. All future development of the subject project proposed by this PUD shall be subject to the Town's Design Review application process, which shall consider, amongst other things, site design, architectural designs, building materials, lighting, parking, landscaping, grading, drainage, access, circulation, building colors, signage, building locations, buffering, sanitation, walls, fences, fire

protection and compatibility with surrounding properties. Design Review approval is required prior to the issuance of building permits for the site.

7. A landscape and irrigation plan is required for the project landscaping that will be installed along the Diversion Dam Road frontage.
8. Any additional conditions deemed necessary by the Town Council.

**ATTACHMENTS:**

Ordinance No. 637-15

Exhibits "A-1" and "A-2"

Exhibits "B"

Public Hearing Notice

Bonnybrooke Solar Project Planned Unit Development Book dated July 6, 2015

**ORDINANCE NO. 637-15**

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE BONNYBROOKE SOLAR PROJECT PLANNED UNIT DEVELOPMENT (PZ-15-48-PUD).**

**WHEREAS**, a request to change the existing zoning on the subject properties from Single-Residential Ranchette (R1-R), to Planned Unit Development (PUD) has been proposed and a public hearing has been held by the Planning and Zoning Commission; and

**WHEREAS**, the Planning and Zoning Commission has found the Bonnybrooke Solar Project PUD is in conformance with the Town's 2020 General Plan; and

**WHEREAS**, the Planning and Zoning Commission has forwarded the Mayor and Council of the Town of Florence a favorable recommendation for the Bonnybrooke Solar Project PUD, subject to certain conditions; and

**WHEREAS**, said proposal has been considered by the Mayor and Council of the Town of Florence and the Bonnybrooke Solar Project PUD has been found to be appropriate and further found to promote the health, safety and welfare of the residents of the Town and its orderly growth.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

The zoning map of Florence Arizona, is hereby amended by changing the zoning classification of the parcels of land depicted on Exhibit "A-1" and Exhibit "A-2" attached hereto, from Single-Residential Ranchette (R1-R) to Bonnybrooke Solar Project PUD, subject to the following conditions:

1. The development of the subject site shall be in conformance with the Bonnybrooke Solar Project PUD development book dated July 6, 2015, and also subject to any applicable Town codes, ordinances and building codes including all applicable planning, building, fire, engineering and Design Review requirements.
2. Property Owners agree to waive claims for diminution in value pursuant to Proposition 207 [A.R.S. § 12-1134] pursuant to the waiver attached hereto as Exhibit B.
3. The extent of all on-site and off-site improvements required by the Town, as well as the phasing of such, shall be subject to further Town Engineer and Community Development Department reviews and approvals of development/construction plans and engineering reports.

4. Street right-of-way dedications for Diversion Dam and Quail Run Road shall be per the Small Area Transportation Study (SATS), except as may be modified upon the final review and determinations of the Town Engineer.
5. Final plans for grading, drainage, infrastructure phasing, right-of-way dedications, roadway improvements, water plans and sewer plans are subject to the review and approval of the Town Engineer.
6. All future development of the subject project proposed by this PUD shall be subject to the Town's Design Review application process, which shall consider, amongst other things, site design, architectural designs, building materials, lighting, parking, landscaping, grading, drainage, access, circulation, building colors, signage, building locations, buffering, sanitation, walls, fences, fire protection and compatibility with surrounding properties. Design Review approval is required prior to the issuance of building permits for the site.
7. A landscape and irrigation plan is required for the project landscaping that will be installed along the Diversion Dam Road frontage.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 21<sup>st</sup> day of September 2015.

---

Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

---

Lisa Garcia, Town Clerk

---

Clifford L. Mattice, Town Attorney

## EXHIBIT A-1

### LEGAL DESCRIPTION

#### SUNPOWER

#### ZONING PARCEL

A parcel of land, being a portion of the East Half (E1/2) of Section 29, Township 4 South, Range 10 East of the Gila and Salt River Meridian, Pinal County, Arizona, more particularly described as follows:

**BEGINNING** at a found plastic capped iron bar stamped "Found Pt RLS 37401" monumenting the North Quarter corner of said Section 29, from which a found 3" aluminum capped post stamped "RLS 37401" monumenting the Northeast corner of said Section 29 bears South 89°40'43" East, a measured geodetic bearing and basis of bearings for this description (record South 89°30'47" East per Record of Survey by Hansen Surveying and Engineering, recorded in Surveys Book 18, Page 75, records of said Pinal County, herein referenced as record source "RH"), a distance of 2,637.21 feet (record 2,637.84 feet per "RH");

THENCE South 89°40'43" East (record South 89°30'47" East per "RH"), along the North line of said Section 29, a distance of 2,637.21 feet (record 2,637.84 feet per "RH"), to said found 3" aluminum capped post stamped "RLS 37401" monumenting said Northeast corner of said Section 29;

THENCE South 00°23'30" East (record South 00°17'21" East per "RH"), along the East line of said Section 29, a distance of 2,627.64 feet (record 2,624.18 feet per "RH") to a found ¾" iron bar monumenting the East Quarter corner of said Section 29;

THENCE South 01°54'21" East (record South 01°48'37" East per "RH"), continuing along said East line of said Section 29, a distance of 839.84 feet to a calculated point in the center line of East Diversion Dam Road;

THENCE South 43°21'32" West, along said center line of said East Diversion Dam Road, a distance of 757.24 feet to a calculated point;

THENCE South 43°16'35" West, continuing along said center line of said East Diversion Dam Road, a distance of 1,098.00 feet to a calculated point;

THENCE South 44°33'28" West, continuing along said center line of said East Diversion Dam Road, a distance of 269.81 feet to a calculated point;

THENCE South 45°58'36" West, continuing along said center line of said East Diversion Dam Road, a distance of 188.10 feet to a calculated point;

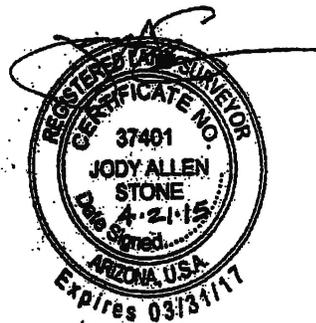
THENCE South 46°26'43" West, continuing along said center line of said East Diversion Dam Road, a distance of 175.08 feet to a calculated point on the South line of said Section 29;

THENCE South 89°33'11" West, departing from said center line of said East Diversion Dam Road, along said South line of said Section 29, a distance of 872.21 feet to a found 2" aluminum capped iron bar stamped "LS 17258" monumenting the South Quarter corner of said Section 29;

THENCE North 00°56'42" West (record North 00°50'49" West per "RH"), along said North-South mid-Section line of said Section 29, a distance of 2,626.72 feet (record 2,627.13 feet per "RH") to a found 2" aluminum capped iron bar stamped "LS 17258" monumenting the Center of said Section 29;

THENCE North 00°56'20" West (record North 00°50'49" West per "RH"), along said North-South mid-Section line of said Section 29, a distance of 2,656.14 feet (record 2,656.09 feet per "RH") to the **TRUE POINT OF BEGINNING**.

Containing 281.841 acres, more or less.





# Exhibit A-2: Bonnybrooke Solar PUD Zone Change

-  Site Location
-  Parcel Lines
-  Town Limits



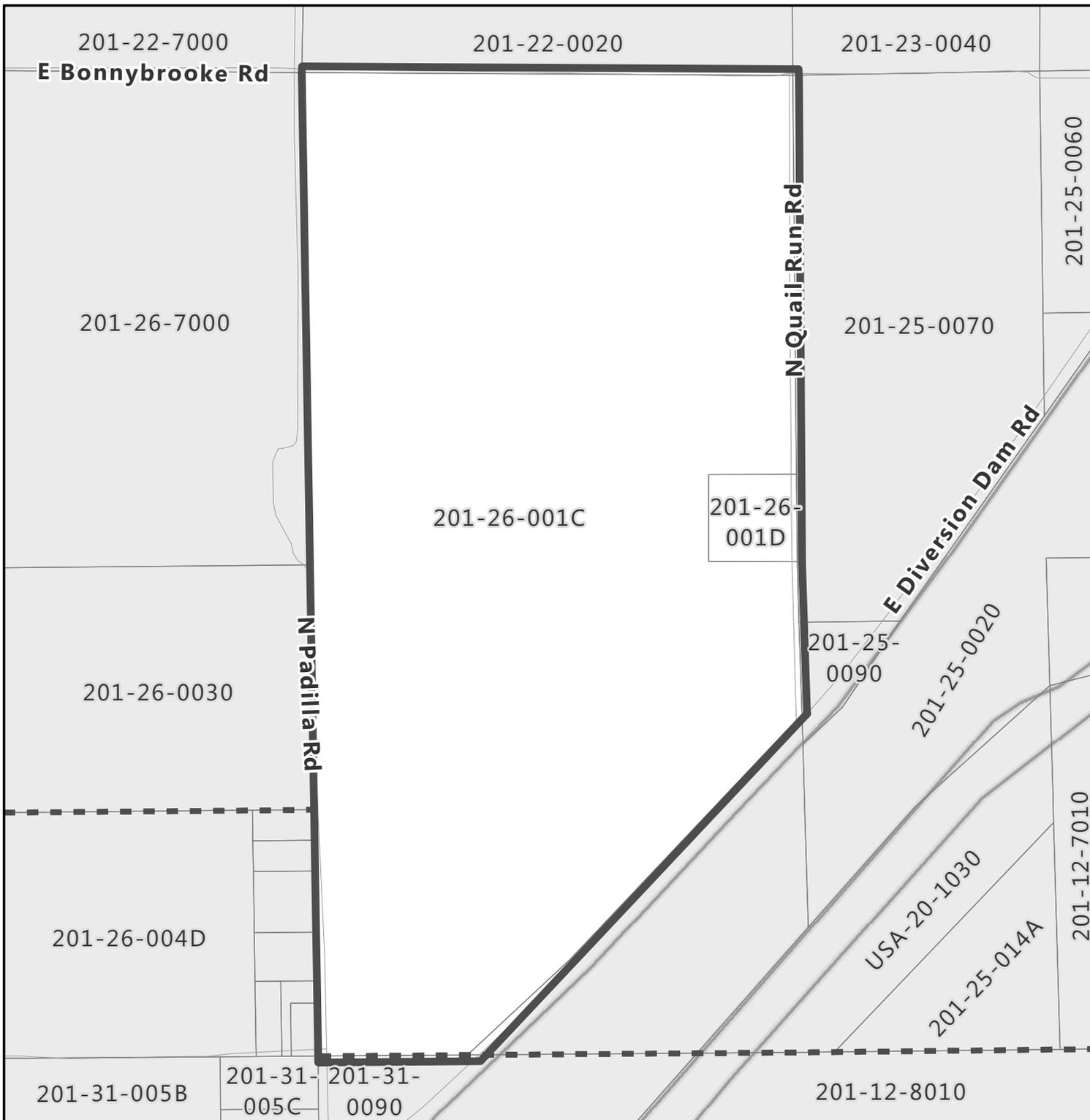
### Legal Description

Refer to Exhibit A-1 for legal description

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.

7/24/2015

2015-127



**EXHIBIT B**

**CONSENT TO CONDITIONS/WAIVER FOR DIMINUTION OF VALUE**

The undersigned is/are the owner(s) of the subject land described in Exhibit A-1 and A-2 hereto that is the subject of a Zone Change/Planned Unit Development Application PZ 15-48 PUD. By signing this document, the undersigned agrees and consents to all the conditions imposed by the Florence Town Council in conjunction with the approval of the Zone Change/Planned Unit Development Application PZ 15-48 PUD ("Conditions of Approval") and waives any right to compensation for diminution in value pursuant to Arizona Revised Statutes § 12-1134 that may now or in the future exist as a result of the approval of the Zone Change/Planned Unit Development Application PZ 15-48 PUD. Except as expressly set forth in the Zone Change/Planned Unit Development Application PZ 15-48 PUD and its Conditions of Approval, nothing herein shall constitute a waiver of any other of the undersigned's rights pursuant to the above-referenced statutes.

201-26-001C and 201-26-001B  
Parcel(s) Numbers

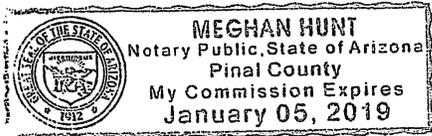
*Mickey Clark*  
Owner(s) Signature

Mickey Clark; Manager of MLC Farms, LLC  
Print or Type Name

**STATE OF ARIZONA**

**COUNTY OF PINAL**

This instrument was acknowledged before me this 29<sup>th</sup> day of July, 20 15, by Mickey Clark.



(Notary seal)

*Meghan Hunt*  
Notary Public

**EXHIBIT B**

**CONSENT TO CONDITIONS/WAIVER FOR DIMINUTION OF VALUE**

The undersigned is/are the owner(s) of the subject land described in Exhibit A-1 and A-2 hereto that is the subject of a Zone Change/Planned Unit Development Application PZ 15-48 PUD. By signing this document, the undersigned agrees and consents to all the conditions imposed by the Florence Town Council in conjunction with the approval of the Zone Change/Planned Unit Development Application PZ 15-48 PUD ("Conditions of Approval") and waives any right to compensation for diminution in value pursuant to Arizona Revised Statutes § 12-1134 that may now or in the future exist as a result of the approval of the Zone Change/Planned Unit Development Application PZ 15-48 PUD. Except as expressly set forth in the Zone Change/Planned Unit Development Application PZ 15-48 PUD and its Conditions of Approval, nothing herein shall constitute a waiver of any other of the undersigned's rights pursuant to the above-referenced statutes.

201-26-001D

Parcel(s) Numbers

*Mickey Clark*  
Owner(s) Signature

Mickey Clark; Trustee of Clark Family Trust  
Print or Type Name

**STATE OF ARIZONA**

**COUNTY OF PINAL**

This instrument was acknowledged before me this 29<sup>th</sup> day of July, 20 15, by Mickey Clark.



(Notary seal)

*Meghan Hunt*  
Notary Public

## **NOTICE OF PUBLIC HEARING FLORENCE TOWN COUNCIL**

Notice is hereby given that the Town Council of Florence, Arizona will hold a Public Hearing on Tuesday, September 8, 2015 at 6:00 PM at Florence Town Hall located at 775 N. Main Street, Florence, Arizona, 85132 to discuss the following application:

**PZ-15-48 PUD. PUBLIC HEARING.** An application by Solar Star Arizona VII, LLC (a subsidiary of SunPower Corporation, Systems [SunPower]), proposing a Zone Change from initial comparable zoning, Single-Residential Ranchette (R1-R), to Planned Unit Development (PUD) zoning to develop a Photovoltaic solar facility on approximately 282 acres of land. The Bonnybrooke Solar Project is a proposed utility-scale photovoltaic (PV) solar energy facility planned for the subject site that is generally bounded by Diversion Dam Road to the south, the Bonnybrooke Road alignment to the north, Padilla Road to the west and the Quail Run Road alignment to the east.

Detailed description of this proposed application is available for viewing at the Town of Florence Community Development building located at 224 West 20<sup>th</sup> Street, Florence, Arizona, Monday through Friday from 8:00 a.m. to 5:00 p.m. The Department can be reached by phone at (520) 868-7542.

Pursuant to Title II of the Americans with Disabilities Act (ADA), the Town of Florence does not discriminate on the basis of disability regarding admission to public meetings. Persons with a disability may request reasonable accommodations by contacting the Town of Florence ADA Coordinator at (520) 868-7574 or (520) 868-7502 TDD. Requests should be made as early as possible to allow time to arrange the accommodation.

No. of publications: One; Size: **Display**; Date of publication: August 20, 2015.



Application for a  
Planned Unit Development  
for the

## BONNYBROOKE SOLAR PROJECT

in the Town of Florence, Arizona

---

July 6, 2015  
(revised)

April 22, 2015  
(originally submitted)

# SUNPOWER®

---

MORE ENERGY. FOR LIFE.™



# TABLE OF CONTENTS

**SECTION A** | Introduction 1

**SECTION B** | District Standards 4

**SECTION C** | Justification 10

**SECTION D** | Project Details 12

**SECTION E** | Appendix 19

**APPENDIX A** –  
Application and Owner's Permission Form

**APPENDIX B** –  
Legal description

**APPENDIX C** –  
ALTA Survey (including TOPO)

**APPENDIX D** –  
Adjacent Parcels Land Use and Structures w/in 300 Feet

## PLANNED UNIT DEVELOPMENT SUMMARY

### Applicant:

Solar Star Arizona VII, LLC  
1414 Harbour Way South  
Richmond, CA 94804

### Zoning Request:

PV Solar Facility District

### Date of Zoning Pre-application Meeting:

04/08/2015

**CASE NUMBER:** PZ-15-33

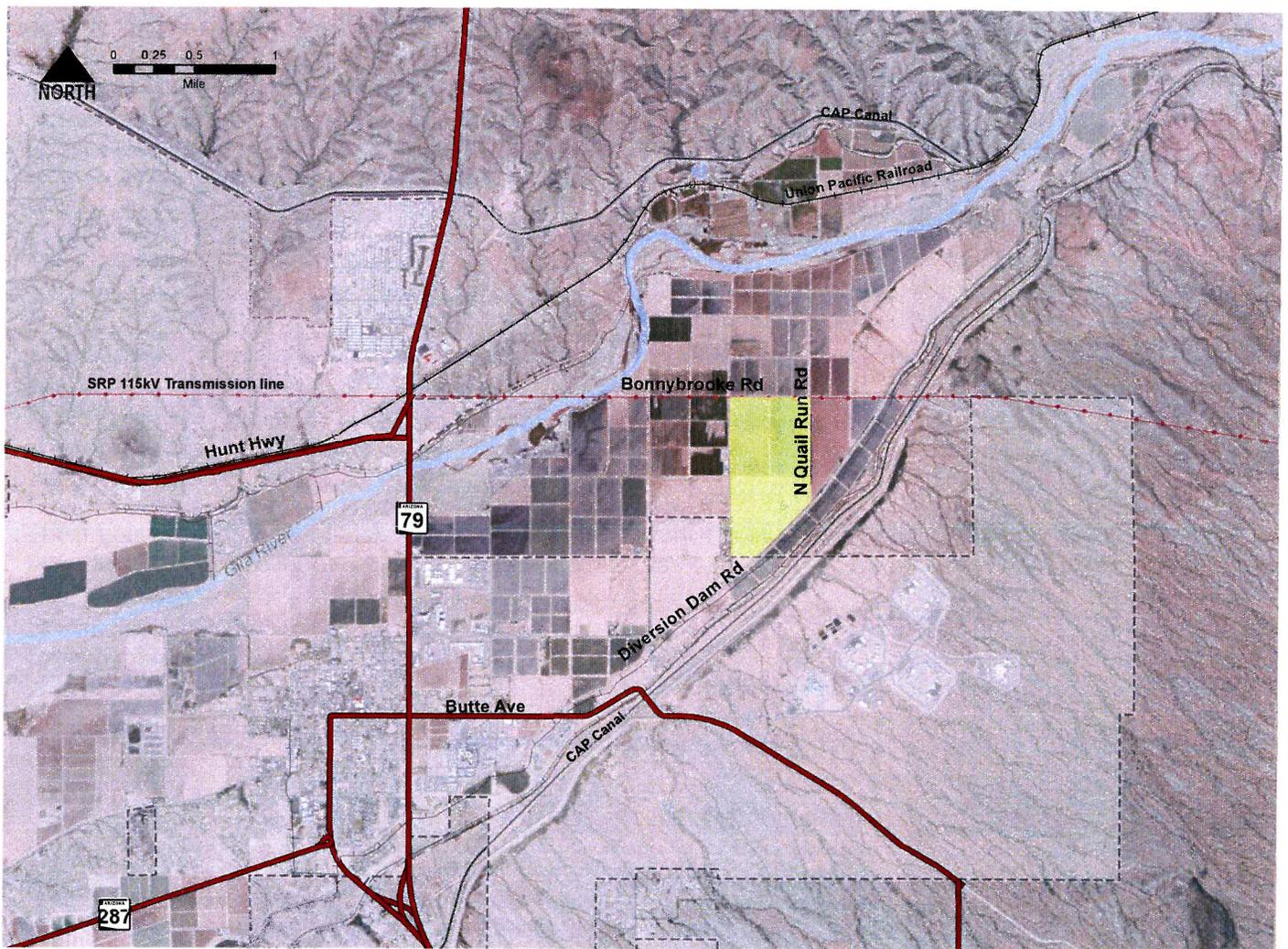
### Project Team

Owner's representative:	HDR	Snell & Wilmer L.L.P.
SunPower Corporation	3200 E Camelback Rd	One Arizona Center
Robbie Horwitz	Phoenix AZ 85016	Phoenix, Arizona 85004

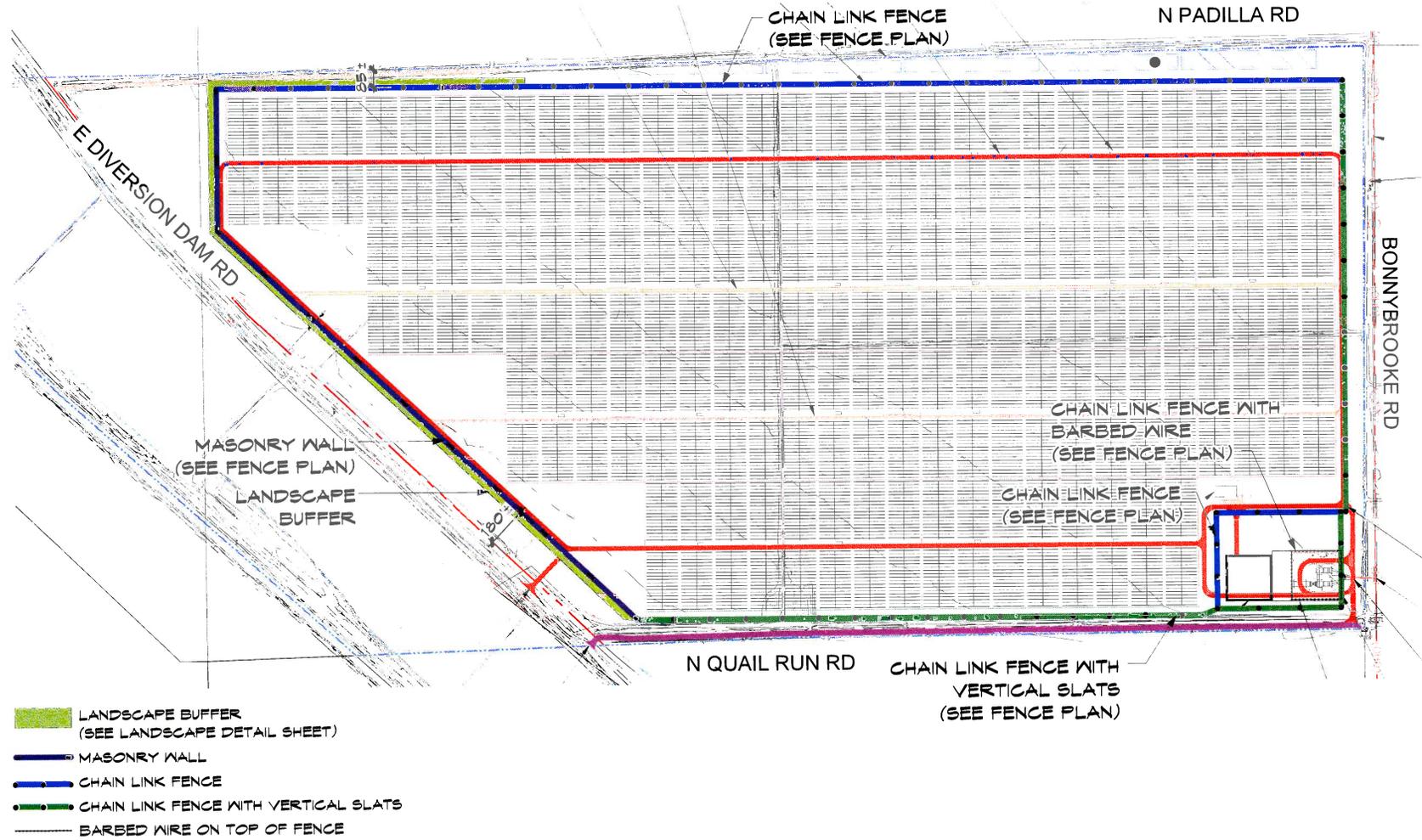
## INTRODUCTION

This zoning application to the Town of Florence proposes a Planned Unit Development (PUD) to develop the Bonnybrooke Solar Project, a proposed utility-scale photovoltaic (PV) solar energy facility.

The application is to develop up to a 50 megawatt (MW) photovoltaic solar facility on approximately 282 acres of land. The site is situated south of Bonnybrooke Road, east of Padilla Road (not a public street), west of Quail Run Road, and north of the Central Arizona Project (CAP) and Florence-Casa Grande Canals (refer to Figure 1).



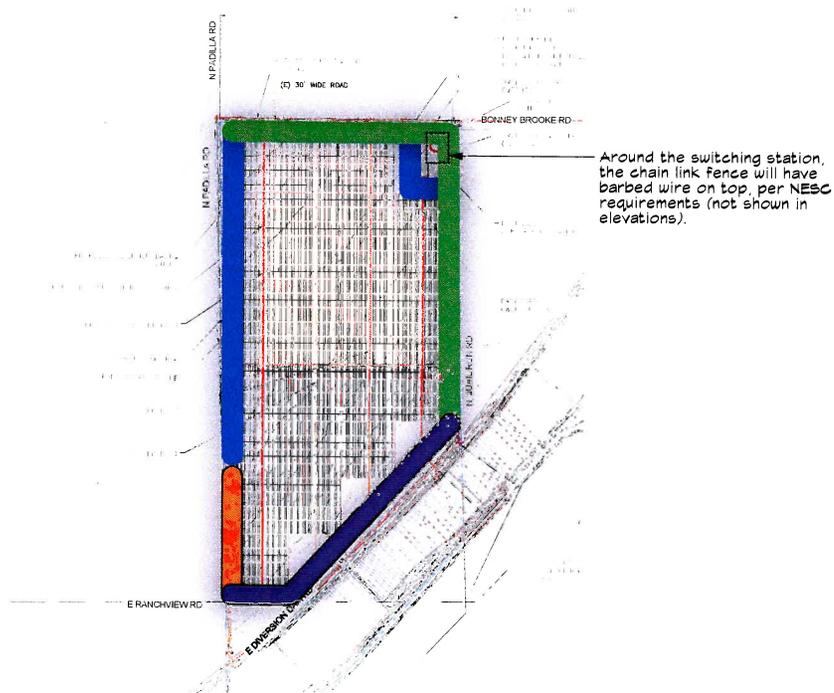
**Figure 1 Project Vicinity Map.** The SunPower site is located about 3 miles northeast of downtown Florence, bordered by the CAP Canal to the south and southeast, Bonnybrooke Road to the north, Padilla Road on the west, and Quail Run Road on the east.



**Bonnybrooke Solar Plant, Florence, AZ**  
 Perimeter Improvements

no scale NORTH July 6, 2015

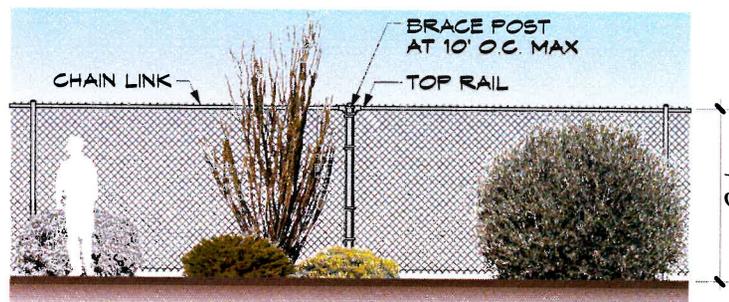
**Figure 3 Perimeter Improvements.** The project will have security fencing around the entire perimeter per Federal regulations. Landscape will occur along the south boundary line and 1,300 feet up the west boundary line.



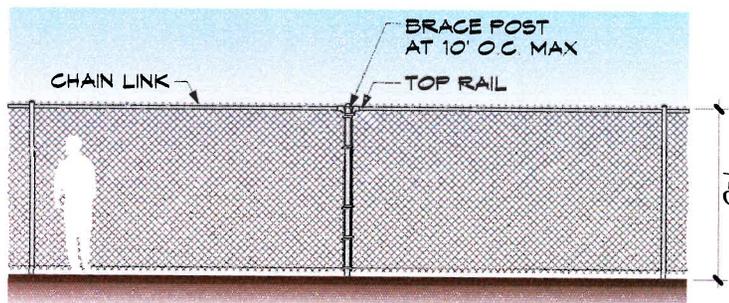
FENCE TYPE KEY



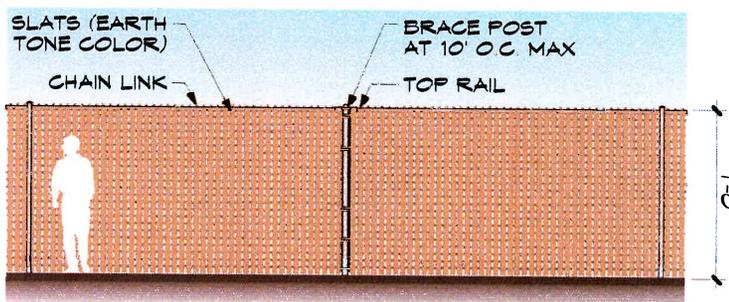
● MASONRY BLOCK (with landscape)



● CHAIN LINK (with landscape)



● CHAIN LINK



● CHAIN LINK WITH VERTICAL SLATS

**Bonnybrooke Solar Plant, Florence, AZ**  
Fence Plan

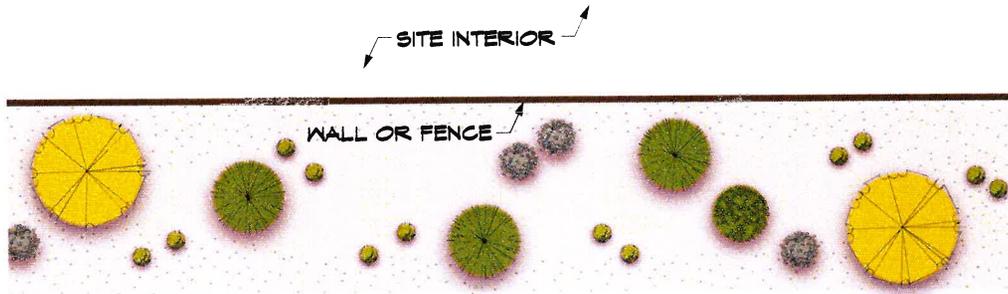
no scale  NORTH July 6, 2015

Figure 4 Security Fence Types. The project has three types of security fencing—chain link, chain link with vertical slats, and integral colored masonry.





LANDSCAPE LOCATION KEY



- TREES (e.g., Sophora sp. Cascalote, Ocotillo)
- SHRUBS (e.g., Creosote, Brittlebush, Dalea sp.)
- DESERT PAVEMENT
- TYPICAL SEGMENT OF LANDSCAPING

### Bonnybrooke Solar Plant, Florence, AZ Landscape Detail

no scale NORTH July 6, 2015

Figure 5 Landscape. Plantings will consist of water conserving trees and shrubs.



**Grading and Drainage**

The project site is located within a Zone X area, which is defined as an area outside the 0.2 percent annual chance floodplain.

The Florence Flood Control Dam and CAP Canal are just upstream of the project site and block any major off-site stormwater flows from entering the site. Generally, on-site stormwater runoff sheetflows across the site from southeast to northwest toward the Gila River (see photo)

Stormwater flows would be managed on site to protect all proposed facilities and roads. Preliminary and final grading and drainage plans and reports, subject to the review and approval of the Town Engineer, are required for this site development.

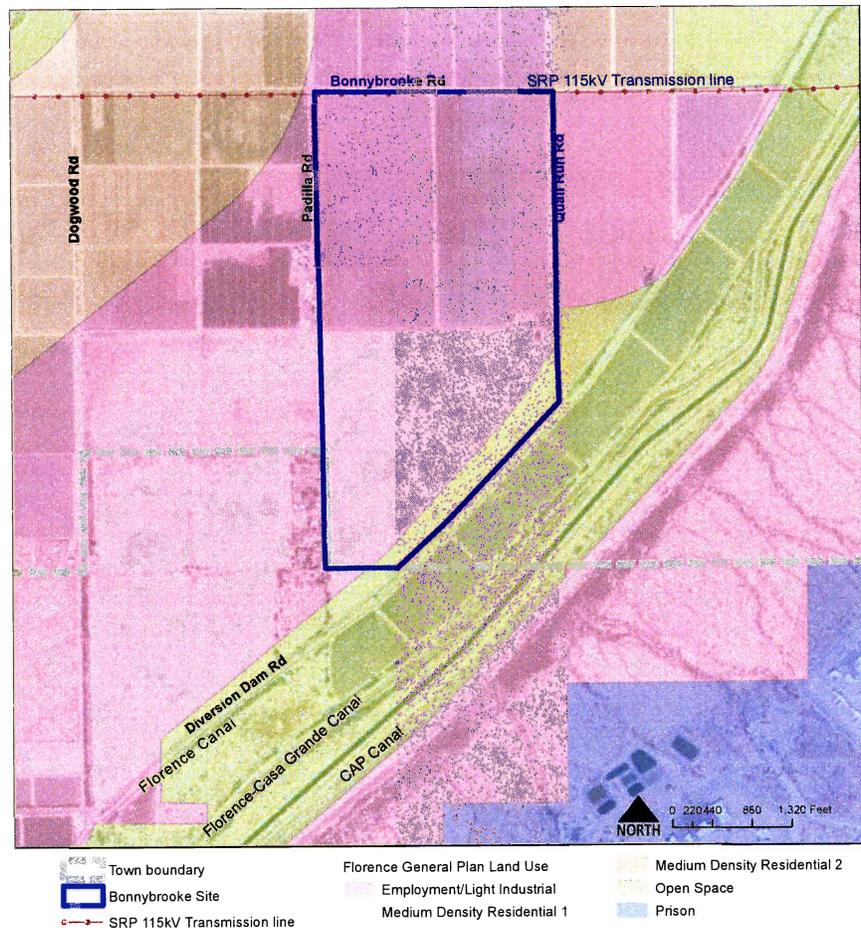
**Code Compliance**

All development within the PV Solar Facility District will comply with all applicable codes and ordinances, including applicable Town Building, Fire, and Engineering codes and ordinances except as modified herein.

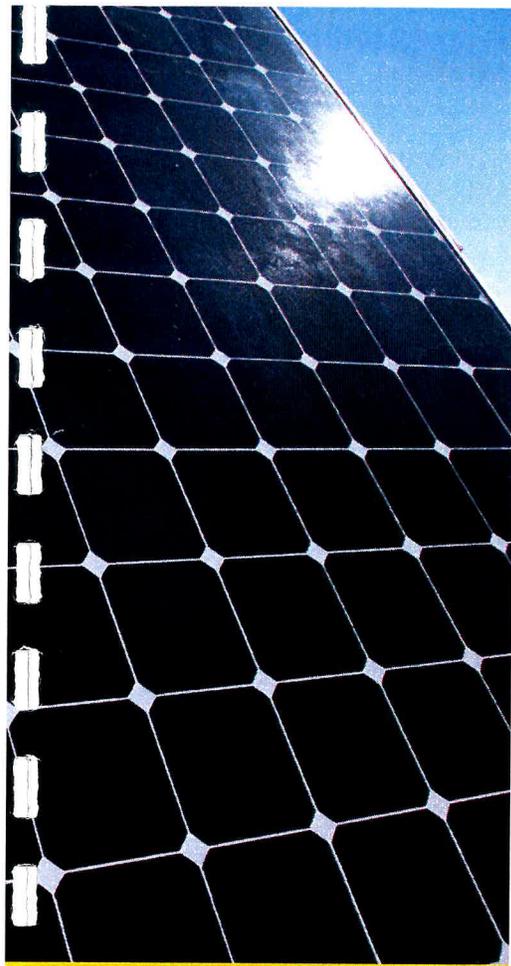
## JUSTIFICATION FOR THE PV SOLAR FACILITY DISTRICT

### Why is this PUD necessary for this project site and proposed use?

The Town of Florence General Plan identifies the majority of the PUD area as the Employment/Light Industrial land use category, with a small portion within Open Space designated land (see Figure 6). A solar facility would be considered an appropriate use for the Employment/Light Industrial land use category; there is no zoning district in the Town of Florence Zoning Ordinance that lists a solar facility as a permitted use. A PUD will define the site design standards for a PV solar facility, which is not currently addressed in the Town's zoning guidelines.



**Figure 6 Town of Florence General Plan Land Use Plan Map Excerpt.** This overlay shows the Bonnybrooke Solar Project with the Town of Florence General Plan Land Uses. Almost the entire PUD falls within the Employment/Light Industrial land use category, with a small portion within Open Space designated land. The Open Space impacted by the project is addressed in a Minor General Plan Amendment Application, being processed concurrently with this application.



***How do these standards conform to current conventional zoning standards for similar uses?***

Presently, there are no zones that address this type of use. Thus, this PUD amends the zoning on this site to be consistent with the existing General Plan land use, and develops new zoning and development standards for this particular use.

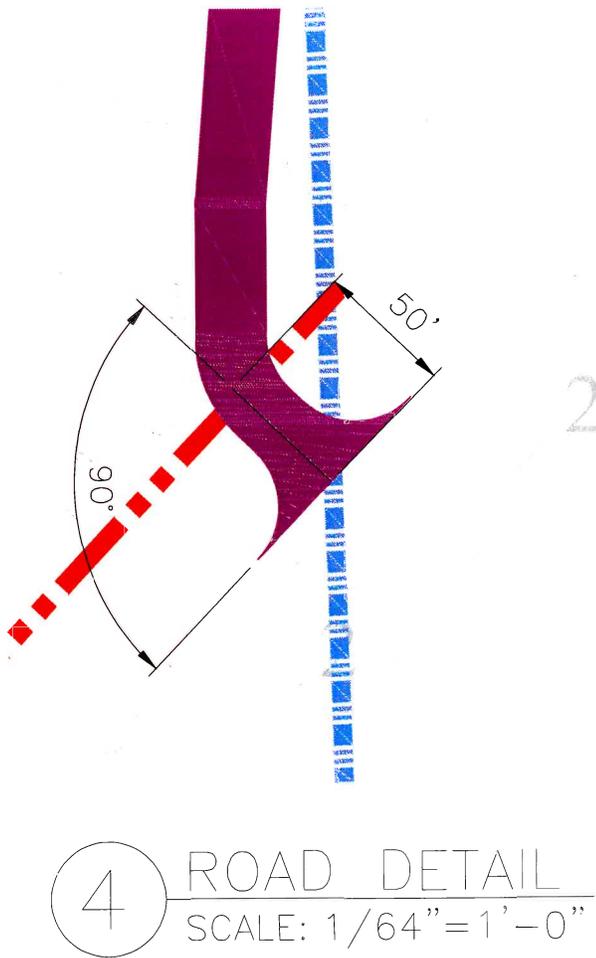
***How does the project comply with the General Plan and any of the adopted plans or zoning requirements?***

The zoning designation proposed with this application is consistent with existing Employment/Light Industrial General Plan land use for this site. The proposed PV Solar Facility District is consistent with the current surrounding very low-density residential and agricultural uses, in that, once operational, the project would not generate traffic or noticeable noise or emissions. Excluding the ancillary facilities for interconnection and operation, the solar field itself would be no taller than 10 feet.

A portion of the PUD is within land designated as Open Space. This is an apparent overreach of the Open Space in this area (north and south of the subject property Open Space typically follows the historic Florence Canal, south of Diversion Dam Road). This is the subject of a separate, concurrent action to amend the General Plan. The request for modification to this Open Space designation is limited to 2.5 acres to allow the development of the project.

### SITE ACCESS

Site ingress and egress for the project will be provided off of Quail Run Road. Figure 8 shows the improved access off Diversion Dam Road onto Quail Run Road.

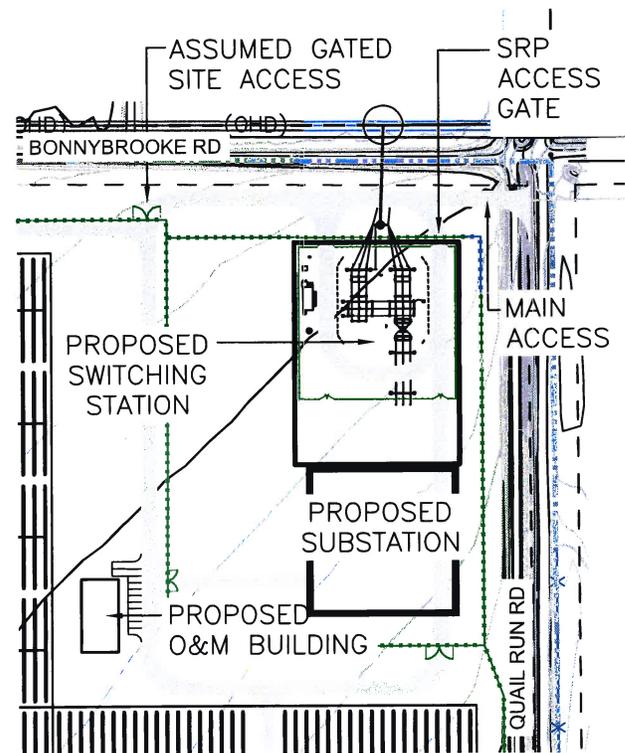


**Figure 8 Bonnybrooke Solar Project Conceptual Layout Detail.** This figures shows the access driveway and proposed switching station, substation, and operations and maintenance building.

A permanent driveway will be established toward the northern portion of the site near the O&M building. A secondary access will be provided toward the northern portion of the site for a permanent emergency access driveway.

The main driveway, an all-weather gravel road consisting of a 6-inch minimum aggregate base course (ABC) over compacted earth, will lead to the facility's switching station and the O&M facility. Internal circulation will be provided via an internal roadway grid (as shown in Figure 7). The access road will be 20 feet wide, and internal circulation roads will be 12 feet wide.

Figure 9 shows a plan view of the access driveway.



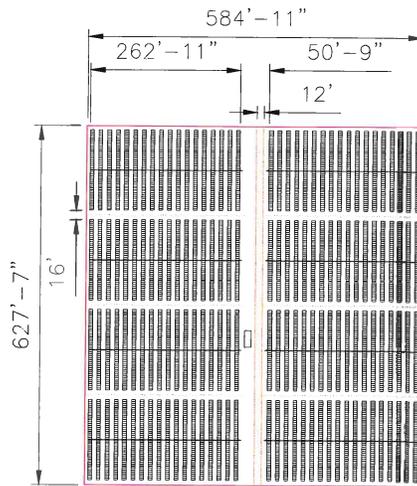
**Figure 9 Bonnybrooke Solar Project Conceptual Layout Detail.** This figures shows the access driveway and proposed switching station, substation, and operations and maintenance building.

## SOLAR ARRAY AND ASSOCIATED STRUCTURES

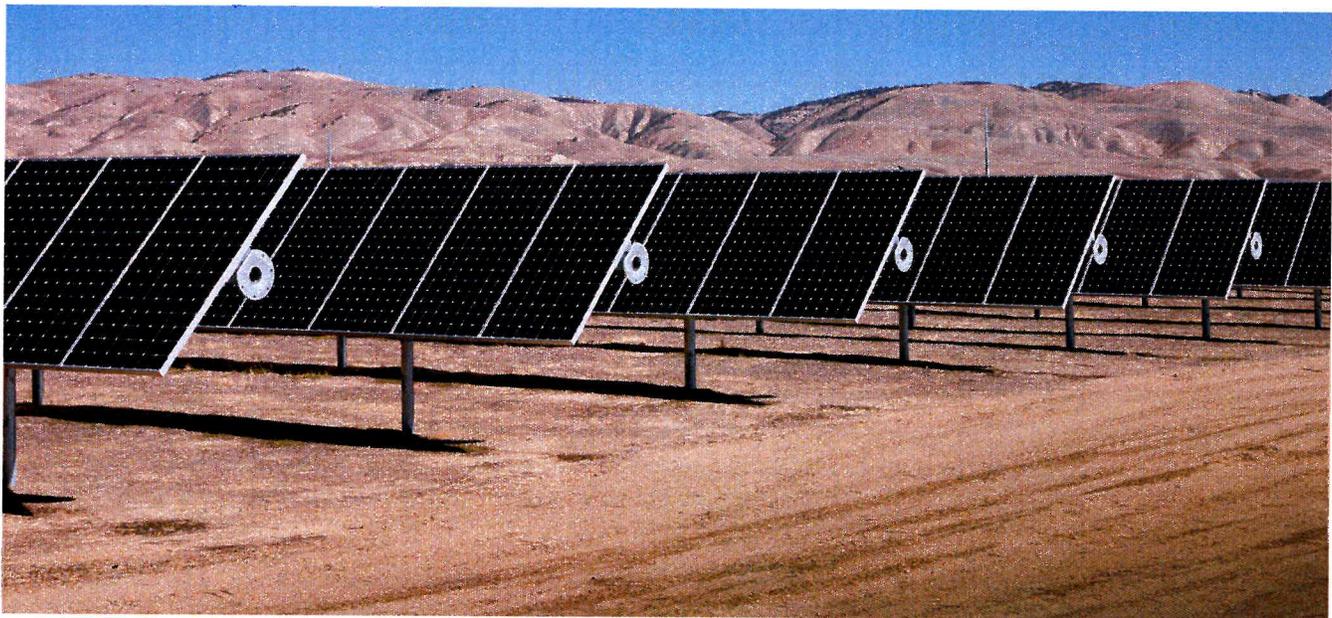
The proposed solar array is arranged into units called “power blocks.” A typical block is approximately 628 feet by 585 feet. Each block is composed 8 trackers that are arranged into north-south oriented rows of solar panels supported on pier foundations. A typical tracker may contain between 6 to 18 rows. The overall array layout will maintain 16-foot east-west aisles between the trackers.

Within each tracker, each parallel row rotates on an east-west axis, guided by a central axis torque tube. A drive motor rotates the arrays from east to west during the diurnal cycle. The arrays are supported by pier foundations that are approximately 5 to 7 feet tall from the ground surface. With the solar panels, the total height of the arrays is no more than about 10 feet tall at highest point. A typical 2 MW power block diagram is shown in Figure 10.

A photo of a typical solar array is shown in Figure 11.



**Figure 10 Bonnybrooke Solar Project Power Block Detail.** This figure shows a typical 2 MW power block that comprise the project.



**Figure 11** SunPower solar panels are low to the ground (typically less than 10 feet) and use single axis trackers to follow the sun’s path across the sky. Each tracker is driven by a small, ½-horsepower, bi-directional motor. The piers are driven directly into the soil to limit grading and poured concrete.

## OTHER PERMANENT PROJECT STRUCTURES

### Operation and Maintenance (O&M) Building

An operation and maintenance (O&M) building would be located adjacent to the project substation and the SRP switchyard. The approximately 1,500 to 2,000 sq. ft O&M structure would provide offices, materials storage, an equipment warehouse, and restroom facilities.

The O&M building would be a pre-engineered steel building approximately 17-feet high at its peak with a neutral-colored steel siding to minimize visual impact. The design and construction of this structure would be consistent with all Pinal County building standards. The maintenance area of the building would include roll-up doors to provide equipment access to the maintenance portion of the building, as well as personnel access doors. The O&M building will comply with all applicable Americans with Disabilities Act (ADA) requirements. The site development and grading would be designed to provide access to all entrances and exterior ground-floor exits, and access to normal paths of travel.

A surface parking area would be provided and would comply with all applicable requirements of the County Building Code and Zoning Ordinance.

In addition to the O&M building, a project switching station will also be near the site entrance. The project switching station will occupy about 65,000 square feet, and will be fenced. A proposed project substation will be located adjacent to the switching station and occupy approximately 40,000 square feet.

### Project Substation

The project substation would be contained within an area of approximately 40,000 sq ft, 200 feet long by 200 feet wide, and would collect the medium voltage circuits that carry power from the individual modular power blocks. The project substation would contain metering equipment, switchgear, a series of fuses and circuit breakers that act as protective relays, and transformers to step-up the voltage to match the voltage of the transmission system at the POI. An approximately 1,600-sq ft, 40 feet by 40 feet control building would also be constructed within the SRP switchyard, which would house communications and other equipment used to reliably interconnect the proposed project to SRP's electric system. The control building would consist of a pre-engineered steel building approximately 17 feet high at its peak and painted in a neutral color to minimize visual impact. The control building would contain equipment only, and would not contain any office, restroom, or similar facilities. Electricity would flow through the main transformer where voltage would be stepped-up from 34-kV medium voltage to the 115-kV interconnection voltage of SRP's electric system.

### SRP Switchyard

The proposed SRP switchyard would be an integral part of the interconnection between the solar facility and RP's existing high-voltage transmission system. Electricity would flow through the main transformer in the onsite project substation causing it to be stepped-up from 34-kV medium voltage to the 115-kV interconnection voltage of SRP's electric system and delivered to the switchyard. The interconnection to SRP's electric system would occur in the SRP switchyard, which would contain power circuit breaker equipment and metering equipment for delivery of the output from the proposed project to SRP's electric system, as well as an electrical ground safety grid and concrete pads to support the switchyard equipment. One additional dead-end pole structure would be installed just north of the switchyard on project land.

An approximately 1,600-sq ft, 40 feet by 40 feet control building would also be constructed within the SRP switchyard, which would house communications and other equipment used to reliably interconnect the proposed project to SRP's electric system. The control building would consist of a pre-engineered steel building approximately 17 feet high at its peak and painted in a neutral color to minimize visual impact. The control building would contain equipment only, and would not contain any office, restroom, or similar facilities.

The proposed SRP switchyard would occupy approximately 69,000 sq ft (300 feet long by 230 feet wide) at the POI near the intersection of N. Quail Run Rd and Bonnybrooke Rd.. The switchyard would be fenced with an eight-foot-high cyclone fence topped with barbed wire, as required by SRP security and safety standards. The control building would be located within the security fence.

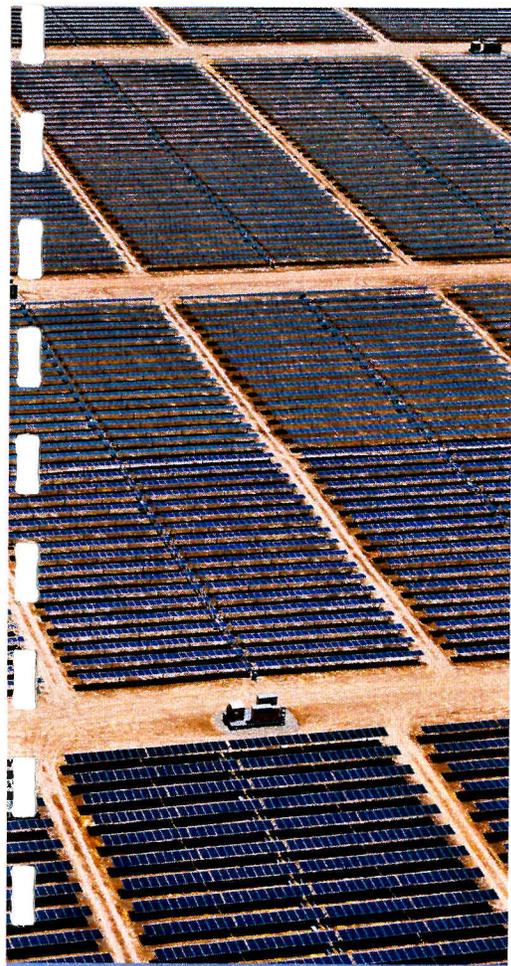
#### **Internal Driveways**

Internal class II AB & native soil driveways located within the project boundary would be provided for ingress and egress, as well as for movement between the solar array rows to facilitate installation, maintenance, and cleaning of the solar PV panels. The fire loop would be 20 feet wide, located in the area of the arrays, as well as traversing the site. In addition to the perimeter driveways, there would be north to south driveways between the PV array rows that would be constructed to allow equipment access.

Any proposed drive approaches (from the edge of the road to the property line) would be constructed in accordance with the Town of Florence requirements and an encroachment permit would be obtained from the Town of Florence Public Works Department.

Proposed internal class II AB driveways will include:

- Two individual driveway entrances would be required to access various areas of the overall project site.
- 20 ft wide, all-weather fire loop.



- A
- B
- C
- D**
- E



*Page is intentionally blank*

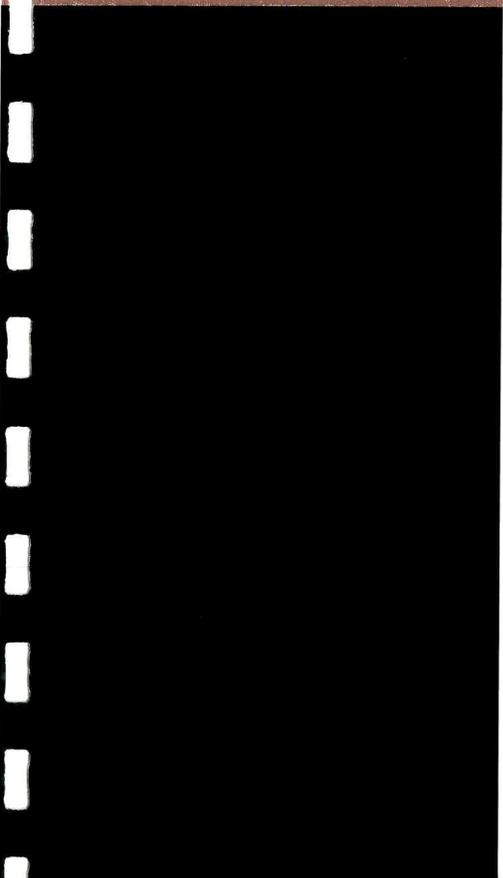
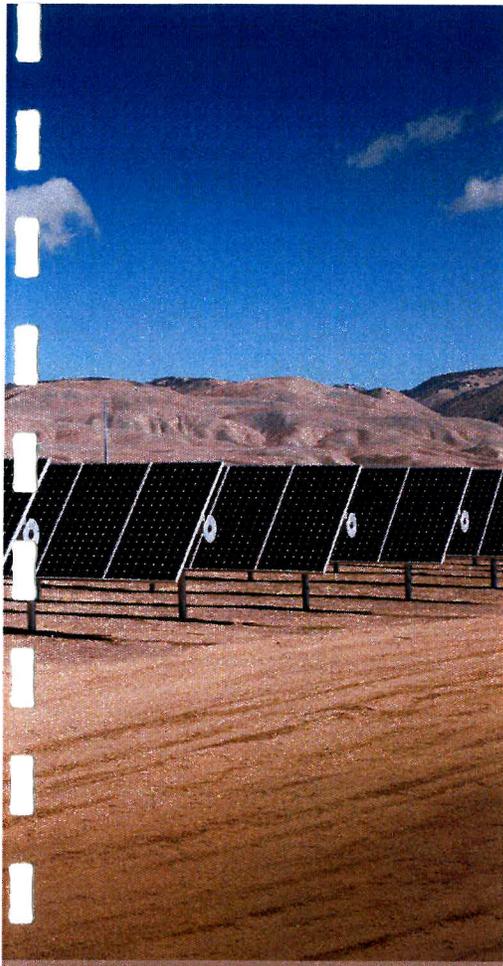
# APPENDIX

- A
- B
- C
- D
- E

SunPower Corporation, celebrating its 30th anniversary in 2015, is the most experienced PV solar company on the planet.

**APPENDIX A -**  
**APPLICATION AND**  
**OWNER'S PERMISSION FORM**

- A
- B
- C
- D
- E



# APPLICATION FOR REZONING

**PROJECT NAME:** Bonnybrooke Solar Project

**APPLICATION TYPE:**  Rezoning  PUD  PUD Amendment

1. Property Owner: Name: Mickey Clark (MLC Farms, LLC and Clark Family Trust)  
Address: 19240 Quail Run Drive  
Florence, AZ 85132  
Phone: 520-251-2575 Fax: 520-868-1640  
Email: MCLARK40@yahoo.com

2. Applicant/Developer: Name: Solar Star Arizona VII, LLC (Agent = Robbie Horwitz)  
Address: 1414 Harbour Way South  
Richmond, CA 94804  
Phone: 510-260-8410 Fax: 510-540-0552  
Email: Robbie.Horwitz@sunpower.com

3. Address or Location of Property: Corner of North Quail Run Drive and East Diversion Dam  
Road, Florence, AZ.

4. Legal Description of Property: If applicable, include Lot(s), Block(s), and Subdivision Name:  
Legal description is attached as Exhibit

Tax Parcel Numbers: 201-26-001C; and 201-26-001D.

Gross Acres: 286.0 Net Acres: 286.0

5. Current Zoning District: The parcels are currently outside of the Town boundaries. An annexation application is being processed in parallel. The current County zoning designation is General Rural.

6. Proposed Zoning District: Planned Unit Development (PUD) to develop a utility-scale solar energy facility

*Mickey Clark*  
**SIGNATURE OF PROPERTY OWNER or REPRESENTATIVE**

4-17-15  
**DATE**

**FOR STAFF USE ONLY:**

CASE NO. _____	APPLICATION DATE AND TIME _____
PZ HEARING DATE _____	FEE \$ _____
1 <sup>ST</sup> TC HEARING DATE _____	REVIEWED BY: _____
2 <sup>ND</sup> TC HEARING DATE _____	REVIEWED BY: _____
RECOMMENDATION:      APPROVAL      DISAPPROVAL	

Rezoning Application

# OWNER'S PERMISSION FORM

This sheet must be completed if the applicant for an Annexation, General Plan Amendment, Planned Unit Development, Zone Change, Conditional Use Permit, Design Review and/or Preliminary/Final Plat, is not the owner of the property.

I/we, the Undersigned, do hereby grant permission to: Solar Star Arizona VII, LLC

to act on my/our behalf for the purpose of obtaining one or more of the following: Annexation, General Plan Amendment, Planned Unit Development, Zone Change, Conditional Use Permit, Design Review and/or Preliminary/Final Plat on the following described property: Assessor Parcel Numbers 201-26-001C; and 201-26-001D

Owner(s) *Mickey A Clark*  
Signature

Mickey A. Clark

Print or Type Name

Address 19240 Quail Run Drive

Florence, AZ 85132

Telephone 520-251-2575

STATE OF ARIZONA )  
County of Pinal ) ss

On this 17<sup>th</sup> day of April, 2015 before me, the undersigned Notary Public, personally appeared Mickey A Clark, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that Mickey A Clark executed the same.

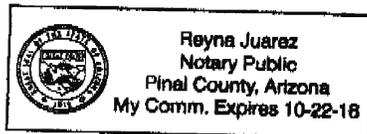
IN WITNESS WHEREOF, I hereto set my hand and official seal.

My commission expires:

10/22/18

*Reyna Juarez*

Notary Public



# APPENDIX B

## LEGAL DESCRIPTION

- A
- B**
- C
- D
- E



**EXHIBIT "A"**

**LEGAL DESCRIPTION**

**SUNPOWER**

**ZONING PARCEL**

A parcel of land, being a portion of the East Half (E1/2) of Section 29, Township 4 South, Range 10 East of the Gila and Salt River Meridian, Pinal County, Arizona, more particularly described as follows:

**BEGINNING** at a found plastic capped iron bar stamped "Found Pt RLS 37401" monumenting the North Quarter corner of said Section 29, from which a found 3" aluminum capped post stamped "RLS 37401" monumenting the Northeast corner of said Section 29 bears South 89°40'43" East, a measured geodetic bearing and basis of bearings for this description (record South 89°30'47" East per Record of Survey by Hansen Surveying and Engineering, recorded in Surveys Book 18, Page 75, records of said Pinal County, herein referenced as record source "RH"), a distance of 2,637.21 feet (record 2,637.84 feet per "RH");

THENCE South 89°40'43" East (record South 89°30'47" East per "RH"), along the North line of said Section 29, a distance of 2,637.21 feet (record 2,637.84 feet per "RH"), to said found 3" aluminum capped post stamped "RLS 37401" monumenting said Northeast corner of said Section 29;

THENCE South 00°23'30" East (record South 00°17'21" East per "RH"), along the East line of said Section 29, a distance of 2,627.64 feet (record 2,624.18 feet per "RH") to a found ¾" iron bar monumenting the East Quarter corner of said Section 29;

THENCE South 01°54'21" East (record South 01°48'37" East per "RH"), continuing along said East line of said Section 29, a distance of 839.84 feet to a calculated point in the center line of East Diversion Dam Road;

THENCE South 43°21'32" West, along said center line of said East Diversion Dam Road, a distance of 757.24 feet to a calculated point;

THENCE South 43°16'35" West, continuing along said center line of said East Diversion Dam Road, a distance of 1,098.00 feet to a calculated point;

THENCE South 44°33'28" West, continuing along said center line of said East Diversion Dam Road, a distance of 269.81 feet to a calculated point;

THENCE South 45°58'36" West, continuing along said center line of said East Diversion Dam Road, a distance of 188.10 feet to a calculated point;

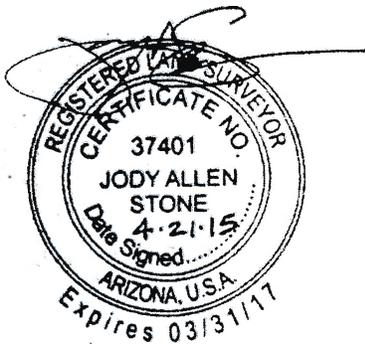
THENCE South 46°26'43" West, continuing along said center line of said East Diversion Dam Road, a distance of 175.08 feet to a calculated point on the South line of said Section 29;

THENCE South 89°33'11" West, departing from said center line of said East Diversion Dam Road, along said South line of said Section 29, a distance of 872.21 feet to a found 2" aluminum capped iron bar stamped "LS 17258" monumenting the South Quarter corner of said Section 29;

THENCE North 00°56'42" West (record North 00°50'49" West per "RH"), along said North-South mid-Section line of said Section 29, a distance of 2,626.72 feet (record 2,627.13 feet per "RH") to a found 2" aluminum capped iron bar stamped "LS 17258" monumenting the Center of said Section 29;

THENCE North 00°56'20" West (record North 00°50'49" West per "RH"), along said North-South mid-Section line of said Section 29, a distance of 2,656.14 feet (record 2,656.09 feet per "RH") to the **TRUE POINT OF BEGINNING**.

Containing 281.841 acres, more or less.



**NORTH 1/4 CORNER SECTION 29 T4S -R10E**  
PLASTIC CAPPED IRON BAR  
STAMPED "FOUND PT RLS 37401"

**NORTHEAST CORNER SECTION 29 T4S-R10E**  
3" ALUMINUM CAPPED  
POST STAMPED "RLS 37401".

NORTH LINE  
SECTION 29

S89°40'43"E 2637.21'

EAST LINE  
SECTION 29

**EXHIBIT**  
**SUNPOWER**  
**BONNYBROOKE SITE**

SITUATED IN  
A PORTION OF THE  
EAST 1/2  
SECTION 29 T4S-R10E  
G&SRM  
PINAL COUNTY, AZ

POB PARCEL 1

N00°56'20"W 2656.14'

S00°23'30"E 2627.64'

**ZONING PARCEL**  
**281.841 ACRES**

**CENTER of SECTION 29**  
FOUND 2" ALUM CAP  
STAMPED "LS 17258"

EAST-WEST MID-SECTION LINE

DWELLING &  
OUT-BUILDINGS

**EAST 1/4 CORNER SECTION 29**  
FOUND 3/4" IRON BAR

S01°54'21"E  
839.84'

NORTH-SOUTH  
MID-SECTION LINE  
SECTION 29

EAST LINE  
SECTION 29

N00°56'42"W 2626.72'

S43°21'32"W  
757.24'

DWELLING &  
OUT-BUILDINGS

**E EAST DIVERSION DAM ROAD**

**SOUTH 1/4 CORNER SECTION 29**  
FOUND 2" ALUM CAP  
STAMPED "LS 17258"

S44°33'28"W  
269.81'

S45°58'36"W  
188.10'

S46°26'43"W  
175.08'

PREPARED ON:  
APRIL 21, 2015

S89°33'11"W  
872.21'

SOUTH LINE  
SECTION 29

**GEOMETRIX LLC**  
LAND SURVEYING SERVICES  
1947 VENTNOR CIRCLE  
PRESCOTT AZ 86301  
(928) 443-1900 [geometrixllc.com](http://geometrixllc.com)

## APPENDIX C - ALTA Survey

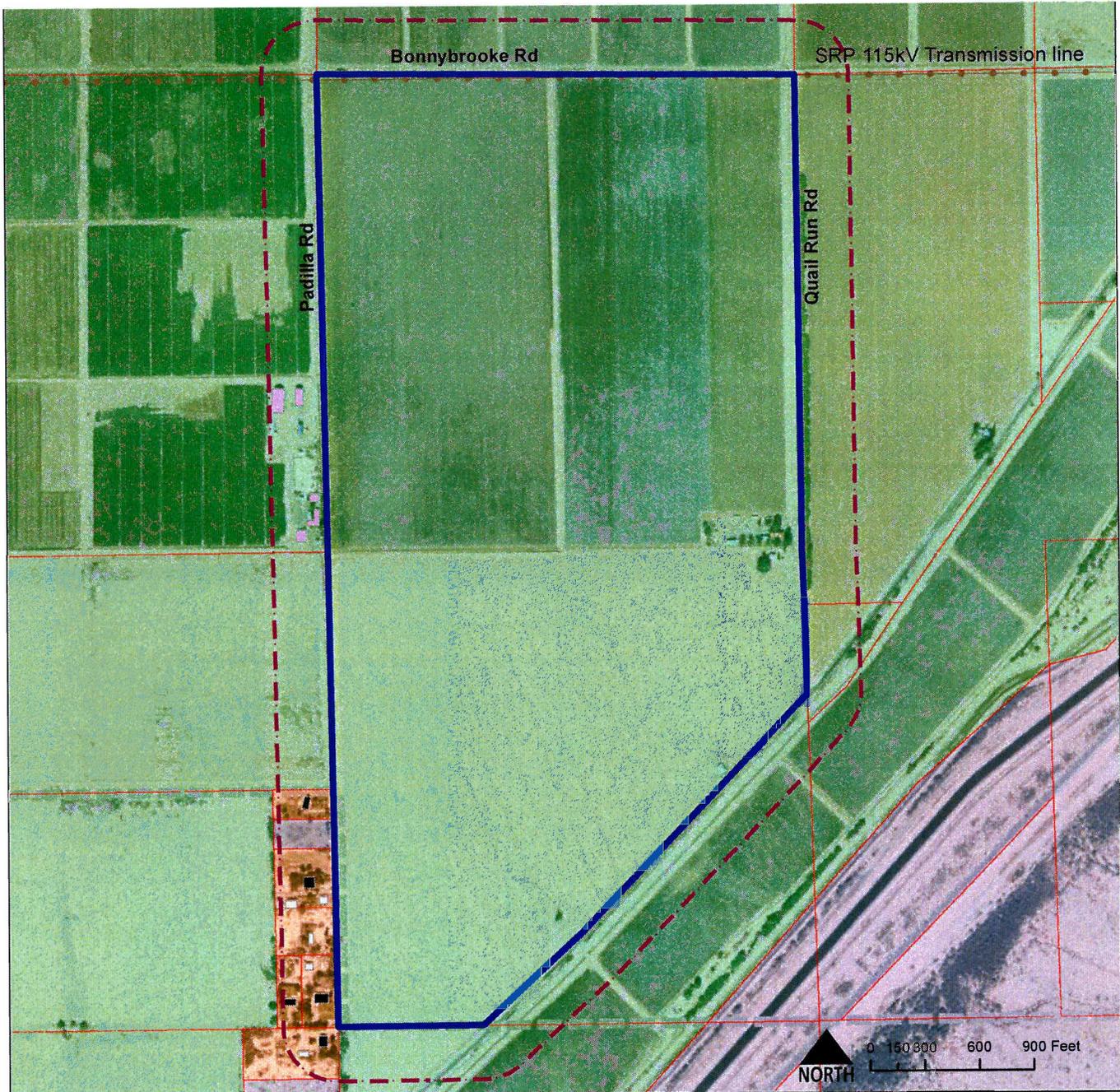
*(provided with application as separate, oversized attachment)*



*Page is intentionally blank*

# APPENDIX D

## ADJACENT PARCELS LAND USE AND STRUCTURES W/IN 300 FEET



- |                             |                             |                           |
|-----------------------------|-----------------------------|---------------------------|
| Town boundary               | <b>Surrounding Land Use</b> | <b>Structures and Use</b> |
| SRP 115kV Transmission line | Residential                 | Residence                 |
| Pinal Parcels               | Agriculture                 | Out building              |
| 300 foot Buffer             | Undeveloped                 | Prison farm               |

**TOWN OF FLORENCE**

**OFFICE OF THE MAYOR**

**Proclamation**

**“CONSTITUTION WEEK 2015”**

**WHEREAS**, September 17, 2015, marks the two hundred and twenty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America, designating September 17 through 23, 2015, as Constitution Week; and

**NOW, THEREFORE**, I, Tom J. Rankin, Mayor of the Town of Florence, Arizona, do hereby proclaim **September 17 through 23, 2015**, as **“CONSTITUTION WEEK”** in the Town of Florence, Arizona, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the seal of the Town of Florence, Arizona.

Dated, this 8<sup>th</sup> day of September 2015.

---

Tom J. Rankin, Mayor

**ATTEST:**

---

Lisa Garcia, Town Clerk

**TOWN OF FLORENCE**

**OFFICE OF THE MAYOR**

# Proclamation

**Grandfamily/Kinship Care Month  
September 2015**

**WHEREAS**, this year during the month of September, Grandfamily/Kinship Care Month is observed and Florence, Arizona, is proud to recognize the children and their grandparents and other relatives who raise them in kinship care and who ensure their safety, promote their well-being and establish a stable household for these young people to thrive; and

**WHEREAS**, nationally 2.7 million children are living with grandparents and other relatives in kinship care, of which, over 104,715 caregivers reside in Arizona, and relationships with family are crucial for children. It is our responsibility to promote and preserve kinship, sibling, and other familial connections for children in Arizona; and

**WHEREAS**, Arizonians join to honor famous kinship caregivers such as President George Washington, as well those grandparents and relatives residing in urban, rural and suburban households in every county of Arizona who “famously” step forward out of love and loyalty to care for relatives when the child’s biological parents are no longer able to do so; and

**WHEREAS** Arizonians join to honor famous youth who were raised in kinship care such as Maya Angelou, Sandra Day O’Conner, and Barack Obama as well as those children residing in urban, rural and suburban households in every county of Arizona who through the unconditional support of grandparents and other relatives, have successfully addressed the emotional trauma of losing their parents; and

**WHEREAS**, the public becomes increasingly aware of the challenges faced by children, grandparents and other relatives in kinship care to work in partnership with the education, legal, social services, mental health, justice and other systems to access services that can enable kinship youth to flourish in all facets of their life; and

**WHEREAS**, nationally Grandfamilies/Kinship Caregivers save tax payers more than \$6.5 billion dollars a year; and

**WHEREAS**, one in eleven of all children will live within a kinship family sometime during their childhood, kinship care provides the best opportunity to retain the child’s cultural heritage and community ties.

**NOW, THEREFORE**, I, Tom J. Rankin, Mayor of the Town of Florence, Arizona, do hereby proclaim September 2015 to be Grandfamily/Kinship Care Month.

---

Tom J. Rankin, Mayor

**ATTEST:**

---

Lisa Garcia, Town Clerk

**Town of Florence  
Summary of Warrants Paid  
As of July 2015**

Source	Amount
<b>Accounts Payable-Warrant Register</b>	<b>4,347,148.09</b>
<b>ACH/Wire Transfers</b>	
CFD #1 debt service payments - Wells Fargo	242,120.00
CFD #1 trustee admin fee - Wells Fargo	4,000.00
CFD #2 debt service payments - Wells Fargo/Zions 1st National	238,674.38
CFD #2 trustee admin fee - Wells Fargo	3,000.00
NFID debt service payment - Bank of New York	11,914.50
debt service payment - WIFA	518,786.11
sales tax payments - ADOR	19,137.93
child support/assignment PR levys	5,191.24
credit/debit/analysis/bank fees	1,264.16
FSA Collateral & Disbursements	9,072.63
AFLAC payments	5,081.17
health insurance payments - Blue Cross	187,167.23
worker's compensation	80,694.00
deferred comp payments	2,886.00
<b>Total Transfers</b>	<b>1,328,989.35</b>
<b>Electronic Retirement Transfers</b>	
ppd 1 - ASRS	48,829.16
ppd 2 - ASRS	45,385.36
ppd 1 - Securian (Firefighter Pension)	647.69
ppd 2 - Securian (Firefighter Pension)	392.46
<b>Total Retirement Transfers</b>	<b>95,254.67</b>
<b>Payroll Transfers</b>	
ppd 1	255,653.47
ppd 2	245,027.87
<b>Total Payroll Transfers</b>	<b>500,681.34</b>
<b>Credit Union Transfers</b>	
ppd 1	4,170.62
ppd 2	4,170.62
ppd 3	4,170.62
<b>Total Credit Union Transfers</b>	<b>12,511.86</b>
<b>Electronic State Tax Transfers</b>	
ppd 1	8,727.73
ppd 2	8,939.62
<b>Total State Tax Deposits</b>	<b>17,667.35</b>
<b>Electronic Federal Tax Transfers</b>	
ppd 1	72,839.74
ppd 2	74,187.96
<b>Total Federal Tax Deposits</b>	<b>147,027.70</b>
<b>General Checking Account</b>	<b>\$6,449,280.36</b>
<b>Total Warrants</b>	<b>\$6,449,280.36</b>

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
<b>Accounts Payable</b>							
10201500	99605	7/16/2015	WEX BANK	41373312	6/30/2015	FUEL EXPENSE	19,762.11
10202000	99487	7/8/2015	ARIZONA STATE TREASURER	Jun-15	7/6/2015	STATE JCEF Court Fees	397.76
10202500	99487	7/8/2015	ARIZONA STATE TREASURER	Jun-15	7/6/2015	ZFAR 1 Court Fees	1,958.63
10202501	99487	7/8/2015	ARIZONA STATE TREASURER	Jun-15	7/6/2015	ZFAR 2 Court Fees	420.00
10203000	99521	7/8/2015	PINAL COUNTY TREASURER	Jun-15	7/1/2015	Monthly Remittance	57.91
10204000	99487	7/8/2015	ARIZONA STATE TREASURER	Jun-15	7/6/2015	STATE SURCHARGES	10,556.80
10209000	99487	7/8/2015	ARIZONA STATE TREASURER	Jun-15	7/6/2015	Victims Rights Enforcement	81.78
10210300	99597	7/16/2015	PRINCIPAL LIFE COMPANY	4468310001 715	7/1/2015	INSURANCE	4,241.45
10225000	99490	7/8/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 626/15PD	7/2/2015	RETIREMENT CONTRIBUTIONS POLICE	16,481.96
10225000	99636	7/20/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 710/15PD	7/17/2015	RETIREMENT CONTRIBUTIONS POLICE	19,282.80
10225000	99812	7/31/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 724/15PD	7/31/2015	RETIREMENT CONTRIBUTIONS POLICE	17,252.30
10225100	99490	7/8/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 626/15FIRE	7/2/2015	RETIREMENT CONTRIBUTIONS FIRE	11,908.97
10225100	99636	7/20/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 710/15 FIRE	7/17/2015	RETIREMENT CONTRIBUTIONS FIRE	16,391.88
10225100	99812	7/31/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 724/15FIRE	7/31/2015	RETIREMENT CONTRIBUTIONS FIRE	12,240.47
10226200	99597	7/16/2015	PRINCIPAL LIFE COMPANY	4468310001 715	7/1/2015	Dental premiums	9,311.68
10226300	99579	7/14/2015	VISION SERVICE PLAN	22539961 61915	6/19/2015	VISION INSURANCE	2,256.30
10226300	99818	7/31/2015	VISION SERVICE PLAN	2539960001 815	7/21/2015	VISION INSURANCE	2,143.84
10232000	99510	7/8/2015	Internal Revenue Service	PPE 062615	7/2/2015	Levy	300.00
10232000	99527	7/8/2015	United States Treasury	PPE 0626/15	7/2/2015	Levy	75.00
10232000	99648	7/20/2015	Internal Revenue Service	PPE 07/10/15	7/17/2015	Levy	300.00
10232000	99673	7/20/2015	United States Treasury	PPE 0710/15	7/17/2015	Levy	75.00
10232000	99814	7/31/2015	Internal Revenue Service	PPE 0724/15	7/31/2015	Levy	300.00
10232000	99816	7/31/2015	United States Treasury	PPE 0724/15	7/31/2015	Levy	75.00
10240000	99517	7/8/2015	Nationwide Retirement	PPE 0626/15	7/2/2015	Nationwide - deferred comp	6,115.40
10240000	99658	7/20/2015	Nationwide Retirement	PPE 0710/15	7/17/2015	Nationwide - deferred comp	6,786.63
10240000	99815	7/31/2015	Nationwide Retirement	PPE 0724/15	7/31/2015	Nationwide - deferred comp	5,992.27
10241000	99528	7/8/2015	UNITED WAY OF PINAL COUNTY	PPE 0626/15	7/2/2015	EMPLOYEES CONTRIBUTIONS	2.00
10241000	99674	7/20/2015	UNITED WAY OF PINAL COUNTY	PPE 0710/15	7/17/2015	EMPLOYEES CONTRIBUTIONS	2.00
10241000	99817	7/31/2015	UNITED WAY OF PINAL COUNTY	PPE 0724/15	7/31/2015	EMPLOYEES CONTRIBUTIONS	2.00
10243000	99595	7/16/2015	NEW YORK LIFE INSURANCE	6929080.467	7/3/2015	Monthly invoice	416.29
10250038	99487	7/8/2015	ARIZONA STATE TREASURER	Jun-15	7/6/2015	STATE FINES	1,161.93
10260000	99535	7/10/2015	TEMPORARY VENDOR	CR20120118 615	6/16/2015	Restitution	12.00
10260000	99569	7/14/2015	TEMPORARY VENDOR	CR20150040 715	7/7/2015	Restitution	10.00
<b>General Fund Revenue</b>							
10320211	99596	7/16/2015	PIONEER TITLE AGENCY	REF BL-8048	7/16/2015	Business License Refund	50.00
10320212	99669	7/20/2015	TEMPORARY VENDOR	SOLAR-REFUND	7/15/2015	Permit Fee Refund Ele-1500067	265.25
10339472	99643	7/20/2015	TEMPORARY VENDOR	CO-ED VB REF	7/13/2015	Not able to attend classes schedule conflict	32.00

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10339603	99594	7/16/2015	MIKE LOPEZ JR.	REF CO-ED VB	7/10/2015	Refund not enough sign ups for Volleyball	35.00
10339603	99637	7/20/2015	TEMPORARY VENDOR	REF COED VB	7/13/2015	Not enough sign ups for co-ed volleyball	35.00
10339603	99640	7/20/2015	TEMPORARY VENDOR	REF CO-ED VB	7/13/2015	Not enough sign ups for co-ed volleyball	38.00
10339603	99659	7/20/2015	TEMPORARY VENDOR	REF CO-ED VBALL	7/13/2015	Not enough sign ups for co-ed volleyball	38.00
10339603	99663	7/20/2015	TEMPORARY VENDOR	VBALL REFUND	7/13/2015	Not enough sign ups for co-ed volleyball	38.00
10339603	99667	7/20/2015	TEMPORARY VENDOR	IND COED VBALL	7/13/2015	Not enough sign ups for co-ed volleyball	35.00
10339603	99675	7/20/2015	TEMPORARY VENDOR	VBALL REFUND	7/13/2015	Not enough sign ups for co-ed volleyball	38.00
10339604	99750	7/28/2015	TEMPORARY VENDOR	REFUND	7/21/2015	Refund Sunsplash Trip (cancelled)	53.00
10339605	99657	7/20/2015	TEMPORARY VENDOR	REFUND	7/8/2015	Refund of registration - didn't know tourney time	20.00
10348777	99490	7/8/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 626/15FIRE	7/2/2015	Fire INSURANCE PREMIUM TAX	(1,033.62)
10348777	99636	7/20/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 710/15 FIRE	7/17/2015	Fire INSURANCE PREMIUM TAX	(967.07)
10348777	99812	7/31/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 724/15FIRE	7/31/2015	Fire INSURANCE PREMIUM TAX	(967.07)
10359472	99802	7/30/2015	TEMPORARY VENDOR	ATLEMON BOND	7/21/2015	Reimburse Mt Lemon trip	22.00

#### Town Council

10501201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	261.42
10501401	99572	7/14/2015	League of AZ Cities & Towns	2015-2016 DUES	7/6/2015	2015-2016 League Dues	16,627.00
10501401	99586	7/16/2015	C A G	16-255	7/11/2015	2016 Member Entity Assessment	9,700.00
10501401	99586	7/16/2015	C A G	16-255	7/11/2015	2016 RTAC Assessment	2,097.00
10501401	99790	7/28/2015	Maricopa Association of	MB-00092	7/2/2015	Dues and Assessments	1,981.00
10501402	99475	7/1/2015	FLORENCE CHAMBER OF COMMER	1511	7/1/2015	2015 Casino Night	528.00
10501402	99787	7/28/2015	JOHN ANDERSON	818-21/15	7/17/2015	Per Diem for League Conference	249.20
10501402	99794	7/28/2015	VALLARIE WOOLRIDGE	818-21/15	7/17/2015	Per Diem for League Conference	249.20
10501402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/6/2015	League Annual Conference	295.00
10501402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/6/2015	League Annual Conference	295.00
10501402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/6/2015	League Annual Conference	295.00
10501402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/6/2015	League Annual Conference	295.00
10501402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/6/2015	League Annual Conference	295.00
10501402	999952	7/14/2015	MOUNT ATHOS RESTAURANT	063015 STMT	6/3/2015	Mayor Rankin lunch meeting	81.58

#### Town Administration

10502201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	182.35
10502217	99668	7/20/2015	SHRED-IT USA	9406448797	7/2/2015	Shredding - Admin	22.66
10502217	99692	7/21/2015	MARIO E. DIAZ & ASSOCIATES	15-Jun	6/1/2015	Contract Lobbying Services	2,500.00
10502401	99647	7/20/2015	IIMC	12487	6/24/2015	Membership renewal - Lisa Garcia thru 09/30/2016	220.00
10502401	99647	7/20/2015	IIMC	23072 2015	6/24/2015	Membership renewal - M. Hernandez thru 09/30/2016	120.00
10502402	99512	7/8/2015	JESS KNUDSON	619-15	6/16/2015	Per Diem Mileage/CAAG meeting	127.19
10502402	99593	7/16/2015	JESS KNUDSON	ACMA 722-24/15	6/30/2015	ACMA 2015 Summer Conference - Per Diem	121.47
10502402	99604	7/16/2015	YVONNE HAZELTON	728-31/15	7/2/2015	2015 AMCA Conference Per Diem - Hazelton	188.47

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10502402	99788	7/28/2015	LISA GARCIA	818-821/15	7/20/2015	Per Diem for League of Cities and Towns Annual Conf.	127.20
10502408	99763	7/28/2015	MOUNT ATHOS RESTAURANT	31704	5/8/2015	Boards and Commission Appreciation Dinner	1,152.00
10502401	999952	7/14/2015	ICMA MEMBERSHIP RENEWALS	063015 STMT	6/12/2015	ICMA membership renewal	1,000.00
10502402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/6/2015	League Annual Conference	295.00
10502402	999952	7/14/2015	League of AZ Cities & Towns	063015 STMT	6/9/2015	League Annual Conference	295.00
<b>Municipal Court</b>							
10503217	99488	7/8/2015	Arizona Supreme Court	4778	6/19/2015	Debit set off release	54.00
10503217	99501	7/8/2015	DOUGLAS SCOTT CAMPBELL	Jun-15	7/1/2015	Pro-tem services	550.00
10503217	99511	7/8/2015	JANET MANNATO	Jun-15	7/1/2015	Public Defender Services	1,000.00
10503314	99627	7/17/2015	PINAL CO SHERIFF'S OFFICE	Jun-15	7/8/2015	INMATE HOUSING	5,398.72
<b>Legal</b>							
10504217	99476	7/1/2015	RICHARD V. HUSK	Jul-15	7/1/2015	Professional Services	2,500.00
10504217	99499	7/8/2015	DICKINSON WRIGHT PLLC	1004273	6/9/2015	Legal services - CURIS May 2015	21,918.37
10504217	99618	7/17/2015	Gust Rosenfeld P.L.C.	297479	7/2/2015	Legal Services	800.00
10504217	99623	7/17/2015	LUMEN LEGAL	146815	6/28/2015	Legal Services	7,800.00
10504217	99716	7/23/2015	LUMEN LEGAL	147001	7/12/2015	Legal services - CURIS	4,709.25
10504217	99733	7/24/2015	DICKINSON WRIGHT PLLC	1011114	6/1/2015	Disbursements	5.46
10504217	99733	7/24/2015	DICKINSON WRIGHT PLLC	1011114	6/1/2015	Town Attorney Services - June 2015	13,500.00
10504401	99621	7/17/2015	LEXIS NEXIS	1506426882	6/30/2015	Legal services	181.00
10504402	99723	7/23/2015	STEPHANIE LAMAS	0731/15	7/23/2015	Mileage for Training -Prescott July 2015	184.00
<b>Finance</b>							
10505201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	63.87
10505204	99562	7/14/2015	Advanced Infosystems	12391	7/10/2015	Data processing of utility bills	892.23
10505205	99638	7/20/2015	Casa Grande Valley Newspaper Inc	PN EXP/REVENU	7/9/2015	Public Notice - summary schedule revenues FY 2016	1,279.08
10505205	99638	7/20/2015	Casa Grande Valley Newspaper Inc	PN PH 70515	7/9/2015	Public hearing resolution 1528-15	168.30
10505205	99638	7/20/2015	Casa Grande Valley Newspaper Inc	PN TX 7/15	7/2/2015	Public notice/taxation	538.56
10505217	99668	7/20/2015	SHRED-IT USA	9406448797	7/2/2015	Shredding - Finance	22.67
10505227	99605	7/16/2015	WEX BANK	41373312	6/30/2015	Online Fee	5.00
10505301	99544	7/10/2015	OFFICE DEPOT INC	768788787-001	5/5/2015	Office supplies	61.90
10505301	99544	7/10/2015	OFFICE DEPOT INC	769607080-001	5/18/2015	Credit on inv#769607080-001	(61.90)
10505301	99544	7/10/2015	OFFICE DEPOT INC	769904683-001	5/11/2015	Office supplies	210.34
10505301	99544	7/10/2015	OFFICE DEPOT INC	769904683-002	5/13/2015	Office supplies	11.58
10505408	99559	7/14/2015	United States Treasury	IRS FORM 720	7/10/2015	IRS Patient-Centered outcomes Research Fee	586.56
10505231	999952	7/14/2015	Pitney Bowes Inc	063015 STMT	6/16/2015	Lease payment for Postage machine	596.79
10505420	999952	7/14/2015	CASELLE, INC.	063015 STMT	6/16/2015	Contract Support & Maintenance	1,496.00

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
<b>Human Resources</b>							
10508201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	19.54
10508205	99553	7/14/2015	Casa Grande Valley Newspaper Inc	187027	6/6/2015	Classified Ads	16.59
10508205	99553	7/14/2015	Casa Grande Valley Newspaper Inc	187028	6/6/2015	Classified Ads	14.22
10508205	99553	7/14/2015	Casa Grande Valley Newspaper Inc	187089	6/14/2015	Classified Ads	62.83
10508205	99553	7/14/2015	Casa Grande Valley Newspaper Inc	187289	6/30/2015	Classified Ads	16.96
10508217	99584	7/16/2015	Benefit Intelligence, Inc.	25	7/9/2015	Monthly Consult A Doc Services	607.50
10508217	99590	7/16/2015	EAP Preferred	13391	7/1/2015	EAP services - quarterly	899.10
10508217	99737	7/24/2015	INFINISOURCE, INC.	653160	7/9/2015	Administrative Fee	277.20
10508217	99772	7/28/2015	Tri-City Express Care, PLLC	2341210	6/29/2015	Post-Offer Drug Testing	25.00
10508217	99772	7/28/2015	Tri-City Express Care, PLLC	2341213	6/29/2015	Post-Offer Drug Testing	25.00
10508301	99544	7/10/2015	OFFICE DEPOT INC	774492452-001	6/5/2015	Office supplies	75.16
10508301	99544	7/10/2015	OFFICE DEPOT INC	774492579-001	6/5/2015	Office supplies	7.99
10508301	99544	7/10/2015	OFFICE DEPOT INC	774492580-001	6/5/2015	Office supplies	6.49
10508314	99575	7/14/2015	PINAL CO. CREDIT UNION	210YRS 715	7/10/2015	Visa Gift Card	210.00
10508314	99575	7/14/2015	PINAL CO. CREDIT UNION	310YR25YR715	7/10/2015	Visa Gift Card	425.00
10508401	99570	7/14/2015	IPMA-HR	INV08406R4D8F	7/8/2015	Scott Barber Membership	149.00
10508301	999952	7/14/2015	BAUDVILLE	063015 STMT	6/4/2015	Service Awards & Certificate frames & paper	647.24
<b>Community Development</b>							
10510201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	90.35
10510205	99534	7/10/2015	Casa Grande Valley Newspaper Inc	215302C15372C	6/25/2015	Public notice publication for PZ1530zc&pz1537zc	38.19
10510205	99611	7/17/2015	Casa Grande Valley Newspaper Inc	PZ15-28BOA	5/14/2015	Notice of PH PZ15-28BOA	30.84
10510205	99704	7/23/2015	Casa Grande Valley Newspaper Inc	PH PZ15-32A	7/9/2015	Public notice publication notice of public hearing	167.44
10510205	99779	7/28/2015	Casa Grande Valley Newspaper Inc	PN PZ1534MGPA	7/16/2015	Notice of public hearings	44.06
10510217	99632	7/17/2015	WILLDAN	002-15630	6/17/2015	Plan review	10,480.49
10510301	99739	7/24/2015	OFFICE DEPOT INC	779290415-001	7/7/2015	Office supplies	232.10
10510301	99739	7/24/2015	OFFICE DEPOT INC	779290415-002	7/9/2015	Office supplies	20.15
10510301	99739	7/24/2015	OFFICE DEPOT INC	779290551-001	7/7/2015	Office supplies	32.47
10510301	99739	7/24/2015	OFFICE DEPOT INC	779290552-001	7/7/2015	Office supplies	46.86
10510301	99739	7/24/2015	OFFICE DEPOT INC	779332169-001	7/15/2015	Office supplies	29.23
10510304	99701	7/23/2015	ARIZONA GLOVE & SAFETY	1378685	7/20/2015	(2) full brim hard hats for building safety	38.40
10510401	99811	7/31/2015	AMERICAN PLANNING ASSOC	117332-1575	7/13/2015	APA MEMBERSHIP - MARK ECKHOFF	496.00
10510402	99702	7/23/2015	Az Chapter, PLANNING ASSOC	REG 8/7/15	7/20/2015	Supreme court sign case ruling conference	80.00
10510402	99702	7/23/2015	Az Chapter, PLANNING ASSOC	REG 8/07/15	7/20/2015	Supreme court sign case ruling conference	80.00
10510402	99702	7/23/2015	Az Chapter, PLANNING ASSOC	REG 8/7/15	7/20/2015	Supreme court sign case ruling conference	65.00
10510403	99707	7/23/2015	Colorado Code Consulting	JP 7/27/15	7/21/2015	2015 building code training-registration	259.00
10510403	99714	7/23/2015	JASON D. PENROD	726-27/15	7/15/2015	2015 building code training-per diem	87.00

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
<b>Police</b>							
10511201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	585.67
10511201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	DATA CARDS	1,123.60
10511201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Police 911-9627	280.14
10511202	99616	7/17/2015	FedEx	5075-57495	6/25/2015	Mailing	5.01
10511215	99552	7/14/2015	BIA	Jul-15	7/1/2015	104233-electric	175.50
10511215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	2,178.09
10511217	99668	7/20/2015	SHRED-IT USA	9406448797	7/2/2015	Shredding - Police	22.67
10511222	99695	7/21/2015	THE WATER SHED	59815	6/18/2015	Ice for PD	8.12
10511222	99725	7/23/2015	THE WATER SHED	5929	7/6/2015	Ice for PD	10.97
10511403	99591	7/16/2015	Governor's Office of Highway	REG D AGUILERA	7/15/2015	Law Enforcement Conference Registration	95.00
10511408	99813	7/31/2015	Fire Fighter's Police Officer's	FY16-091	7/13/2015	Cancer Insurance	100.00
10511444	99784	7/28/2015	PRANZO ENTERPRISES INC.	EP-1513	7/22/2015	Door replacement	556.00
10512207	99620	7/17/2015	LANGUAGE LINE SERVICES	3609875	5/31/2015	Language Line Service	10.62
10512207	99727	7/23/2015	UNITED EXTERMINATING	173492	7/6/2015	Exterminating Fees	35.00
10512207	99727	7/23/2015	UNITED EXTERMINATING	179744	7/2/2015	Exterminating Fees	35.00
10512215	99694	7/21/2015	SOUTHWEST GAS CORP	Jul-15	7/10/2015	Service to Police Evidence/Data Center	31.12
10512215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	2,702.97
10512301	99506	7/8/2015	Global Gov't/Ed Solutions Inc.	L1562998	4/11/2015	Scanner for Records	444.37
10514210	99473	7/1/2015	Canyon State Wireless	INT/AGREE15-16	7/1/2015	Radio Maintenance Contract	24,960.00
10514302	99678	7/21/2015	AZ Correctional Industries	402840	6/16/2015	Shadow box for badge/retirement	74.73
10514312	99626	7/17/2015	TEMPORARY VENDOR	268056	6/15/2015	(7) Ballistic Shield Covers	70.00
10514403	99588	7/16/2015	CODY LINDEROTH L.	705-10/15	6/24/2015	Per diem: Training 7/5-7/10/15 Traffic Reconst.	330.00
10514403	99591	7/16/2015	Governor's Office of Highway	REG KAKAR	6/21/2015	Law Enforcement Conference Registration	95.00
10514403	99591	7/16/2015	Governor's Office of Highway	REG MOUNT	6/21/2015	Law Enforcement Conference Registration	95.00
10514403	99591	7/16/2015	Governor's Office of Highway	REG TATLOCK	6/21/2015	Law Enforcement Conference Registration	95.00
10514403	99684	7/21/2015	CODY LINDEROTH L.	!POST 607-12/15	7/15/2015	AZ Post Training Traffic Recosn 1	330.00
10514408	99813	7/31/2015	Fire Fighter's Police Officer's	FY16-091	7/13/2015	Cancer Insurance	1,350.00
10514302	999952	7/14/2015	AMAZON.COM	063015 STMT	6/4/2015	Camera cases for OPS use.	81.19
<b>Fire</b>							
10515201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	639.85
10515201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	DATA CARDS	1,123.61
10515207	99727	7/23/2015	UNITED EXTERMINATING	177405	7/2/2015	Pest control	25.00
10515215	99552	7/14/2015	BIA	Jul-15	7/1/2015	104233-electric	175.50
10515215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	1,854.73
10515301	99544	7/10/2015	OFFICE DEPOT INC	775078392-001	6/17/2015	Office supplies	245.52
10515301	99544	7/10/2015	OFFICE DEPOT INC	775078672-001	6/17/2015	Office supplies	4.71
10515301	99544	7/10/2015	OFFICE DEPOT INC	775078673-001	6/17/2015	Office supplies	9.09

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10515301	99544	7/10/2015	OFFICE DEPOT INC	775078674-001	6/17/2015	Office supplies	101.33
10515301	99544	7/10/2015	OFFICE DEPOT INC	775078680-001	6/17/2015	Office supplies	101.78
10515401	99700	7/23/2015	ARIZONA FIRE CHIEFS ASSOC	300001676	7/15/2015	Chief Strayer membership	75.00
10515401	99783	7/28/2015	Fire Chief's Assoc. of Pinal Cty.	2015-DUES	7/1/2015	2015 annual dues	75.00
10515401	99785	7/28/2015	INT'L ASSOC. ARSON INVESTIGATO	7804200	7/17/2015	Renew membership	100.00
10515403	99786	7/28/2015	JEFFREY E. MOSER	0708-710/15	7/16/2015	Per deim for advanced arson investigation class	149.00
10515408	99813	7/31/2015	Fire Fighter's Police Officer's	FY16-176	7/13/2015	Cancer Insurance	150.00
10516302	99536	7/10/2015	Florence True Value Hardware	218008	6/14/2015	Teflon spray for Knox Boxes	10.21
10516302	99791	7/28/2015	ROADRUNNER OXYGEN SVC	49232	7/14/2015	Oxygen cylinder refills	34.86
10516304	99526	7/8/2015	UNITED FIRE EQUIPMENT CO.	614751	6/10/2015	Uniform allowance	589.52
10516304	99558	7/14/2015	UNITED FIRE EQUIPMENT CO.	611001-BALDUE	4/21/2015	Uniform allowance	73.16
10516304	99558	7/14/2015	UNITED FIRE EQUIPMENT CO.	612815	5/13/2015	Uniform allowance	99.78
10516312	99558	7/14/2015	UNITED FIRE EQUIPMENT CO.	611457	4/17/2015	PANT COVERS 962'S	189.72
10516315	99531	7/8/2015	WAXIE SANITARY SUPPLY	75333011	6/16/2015	Janitorial supplies	350.70
10516408	99813	7/31/2015	Fire Fighter's Police Officer's	FY16-176	7/13/2015	Cancer Insurance	650.00
10516208	999952	7/14/2015	AMAZON.COM	063015 STMT	6/4/2015	Power inverter for TRV.	48.78
10516408	999952	7/14/2015	TEMPORARY VENDOR	063015 STMT	6/19/2015	Labor & repair for recliners on La-Z-Boy Furniture.	150.00
10517201	99708	7/23/2015	COX COMMUNICATIONS	2221288801 715	7/3/2015	Phone lines station #2	102.32
10517201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Fire Line-7347	97.01
10517201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Fire Line-9176	48.30
10517203	99525	7/8/2015	Toshiba Business Solutions	11952500	6/17/2015	Anthem Fire Copier - Lease and Maintenance Annual	201.02
10517212	99738	7/24/2015	Johnson Utilities	82108 7/15	7/5/2015	Water for station #2	383.16
10517212	99738	7/24/2015	Johnson Utilities	82112 11/15	7/5/2015	Water at station #2	32.03
10517215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	2,097.73
10517215	99792	7/28/2015	SOUTHWEST GAS CORP	FIRE/HUN 715	7/23/2015	GAS-Fire	112.72
10517301	99544	7/10/2015	OFFICE DEPOT INC	775078392-001	6/17/2015	Office supplies	155.92
10517302	99531	7/8/2015	WAXIE SANITARY SUPPLY	75333012	6/16/2015	Janitorial supplies	242.36
10517302	99531	7/8/2015	WAXIE SANITARY SUPPLY	75342040	6/19/2015	Janitorial supplies	98.68
10517304	99513	7/8/2015	LAWMAN BADGE CO.	2121	6/30/2015	New Chief's badge and additional Firefighter badges	550.00
10517304	99526	7/8/2015	UNITED FIRE EQUIPMENT CO.	615210	6/16/2015	Uniform allowance	67.95
10517304	99532	7/8/2015	WILLIAM BRADLEY KELLS	REIM BOOT/ZIP	5/13/2015	Shoe reimbursement from uniform allowance	126.11
10517304	99532	7/8/2015	WILLIAM BRADLEY KELLS	REIM SHOE/ZIP	5/19/2015	Zippers on boots only to end of allowance	20.47
10517312	99770	7/28/2015	Swift Solutions LLC	71	6/30/2015	Extrication equipment service	1,940.00
10517408	99813	7/31/2015	Fire Fighter's Police Officer's	FY16-176	7/13/2015	Cancer Insurance	600.00
10517211	999952	7/14/2015	AMAZON.COM	063015 STMT	6/18/2015	Milwaulkee battery chargers.	139.17
<b>Information Technology</b>							
10519201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	740.78
10519201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Equipment Credit	(150.00)

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10519211	99489	7/8/2015	Automated Environments	90905	2/23/2015	POE Surge Protectors for wireless links	784.15
10519211	99508	7/8/2015	HERBERT F. FITZPATRICK	3938	6/11/2015	Fix damaged CAT5 & phone due to construction	367.50
10519211	99508	7/8/2015	HERBERT F. FITZPATRICK	3947	6/18/2015	Removed dead aerial fiber & old copper	330.00
10519211	99508	7/8/2015	HERBERT F. FITZPATRICK	3961	6/24/2015	4Conduit behind Town Hall	387.18
10519211	99518	7/8/2015	Newegg Business, Inc.	1201091651	5/13/2015	Replacement Monitors - QTY=3	442.44
10519211	99518	7/8/2015	Newegg Business, Inc.	1201137234	6/9/2015	Memory - Desktops - 10	249.90
10519217	99505	7/8/2015	GATE 6, INC.	130041	5/31/2015	New Website - Redesign	6,000.00
10519217	99505	7/8/2015	GATE 6, INC.	130081	6/19/2015	New Website - Redesign	6,000.00
10519222	99496	7/8/2015	COX COMMUNICATIONS	2204998001 615	5/23/2015	Monthly Internet	940.00
10519302	99518	7/8/2015	Newegg Business, Inc.	1201137204	6/9/2015	Cables - HDMI	118.10
10519302	99536	7/10/2015	Florence True Value Hardware	217341	5/13/2015	Supplies	7.21
10519302	99536	7/10/2015	Florence True Value Hardware	217701	6/4/2015	Supplies	95.71
10519302	99536	7/10/2015	Florence True Value Hardware	217702	6/4/2015	Supplies	12.35
10519211	999952	7/14/2015	National Bank of Arizona	063015 STMT	6/12/2015	New Website - Sendgrid - Email Sending Service	0.47
10519323	999952	7/14/2015	DNSMADE EASY TIGGEE	063015 STMT	6/6/2015	Annual Renewal - Website and Email DNS service	75.90
10519323	999952	7/14/2015	ENVATO	063015 STMT	6/4/2015	Foreign Currency Fee for New Website	2.10
10519323	999952	7/14/2015	ENVATO	063015 STMT	6/4/2015	New Website Addon - Purchase Paypal	70.00
10519323	999952	7/14/2015	National Bank of Arizona	063015 STMT	6/12/2015	New Website - Calendar and Events Plugin	89.00
10519323	999952	7/14/2015	National Bank of Arizona	063015 STMT	6/12/2015	New Website - Pro User Role Editor Plugin	79.00
10519323	999952	7/14/2015	National Bank of Arizona	063015 STMT	6/12/2015	New Website - Search WP Plugin	49.00
10519323	999952	7/14/2015	National Bank of Arizona	063015 STMT	6/12/2015	New Website - Wordpress Admin Menu Editor	59.00
10519323	999952	7/14/2015	WWW.1AND1.COM	063015 STMT	6/8/2015	Monthly Web Hosting - Purchase Www.1and1.Com	69.99

**Parks and Recreation**

10520208	99653	7/20/2015	KEITH'S HOME PRO HANDYMAN	1247	7/8/2015	Install fitness front desk drawer	65.00
10520302	99725	7/23/2015	THE WATER SHED	6010	7/13/2015	Drinking Water and Ice for Fitness Center	14.55
10521201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	145.07
10521215	99694	7/21/2015	SOUTHWEST GAS CORP	Jul-15	7/10/2015	REC NATURAL GAS	37.40
10521215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	1,068.48
10521301	99695	7/21/2015	THE WATER SHED	5782	6/22/2015	Ice & Water	17.28
10521301	99695	7/21/2015	THE WATER SHED	5863	6/29/2015	Ice & Water	19.74
10521301	99695	7/21/2015	THE WATER SHED	59818	6/15/2015	Ice & Water	13.16
10521301	99739	7/24/2015	OFFICE DEPOT INC	777674046-001	6/25/2015	Copy paper	147.24
10522201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	72.32
10522215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	3,457.30
10522302	99498	7/8/2015	Day Auto Supply, Inc	655127	6/26/2015	Supplies for Park Maintenance	57.11
10522302	99617	7/17/2015	Florence True Value Hardware	217817	6/11/2015	Open PO for Park Maintenance supplies	27.45
10522302	99617	7/17/2015	Florence True Value Hardware	217866	6/16/2015	Open PO for Park Maintenance supplies	8.15
10522302	99617	7/17/2015	Florence True Value Hardware	217964	6/22/2015	Open PO for Park Maintenance supplies	14.84

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10522302	99617	7/17/2015	Florence True Value Hardware	218003	6/24/2015	Open PO for Park Maintenance supplies	48.19
10522302	99617	7/17/2015	Florence True Value Hardware	218006	6/24/2015	Open PO for Park Maintenance supplies	13.66
10522302	99617	7/17/2015	Florence True Value Hardware	218007	6/16/2015	Open PO for Park Maintenance supplies	20.12
10522302	99617	7/17/2015	Florence True Value Hardware	218014	6/24/2015	Open PO for Park Maintenance supplies	20.98
10522302	99617	7/17/2015	Florence True Value Hardware	21979	6/23/2015	Open PO for Park Maintenance supplies	23.07
10522302	99695	7/21/2015	THE WATER SHED	5778	6/22/2015	Ice & Water	53.75
10522302	99713	7/23/2015	Florence True Value Hardware	218114	7/1/2015	Park Maintenance Supplies (open)	7.63
10522302	99713	7/23/2015	Florence True Value Hardware	218115	7/1/2015	Park Maintenance Supplies (open)	1.84
10522302	99713	7/23/2015	Florence True Value Hardware	218164	7/3/2015	Park Maintenance Supplies (open)	35.74
10522302	99713	7/23/2015	Florence True Value Hardware	218363	7/14/2015	Park Maintenance Supplies (open)	5.98
10522302	99725	7/23/2015	THE WATER SHED	5930	7/6/2015	Drinking Water and Ice for park Maintenance	19.75
10522302	99725	7/23/2015	THE WATER SHED	6006	7/13/2015	Drinking Water and Ice for park Maintenance	26.32
10522302	99735	7/24/2015	Florence True Value Hardware	217166	6/9/2015	Open PO for Park Maintenance supplies	12.36
10522302	99735	7/24/2015	Florence True Value Hardware	217177	5/6/2015	Open PO for Park Maintenance supplies	37.87
10522302	99735	7/24/2015	Florence True Value Hardware	217744	6/6/2015	Open PO for Park Maintenance supplies	5.85
10522302	99735	7/24/2015	Florence True Value Hardware	217929	6/19/2015	Open PO for Park Maintenance supplies	14.76
10522302	99735	7/24/2015	Florence True Value Hardware	217944	6/20/2015	Open PO for Park Maintenance supplies	4.88
10522302	99735	7/24/2015	Florence True Value Hardware	218030	6/25/2015	Open PO for Park Maintenance supplies	13.65
10522302	99735	7/24/2015	Florence True Value Hardware	218038	6/25/2015	Open PO for Park Maintenance supplies	16.49
10522302	99735	7/24/2015	Florence True Value Hardware	218094	6/30/2015	Parks Maintenance Supplies	25.28
10522302	99735	7/24/2015	Florence True Value Hardware	218095	6/30/2015	Parks Maintenance Supplies	8.85
10522302	99735	7/24/2015	Florence True Value Hardware	218101	6/30/2015	Parks Maintenance Supplies	9.77
10522317	99748	7/28/2015	ARIZONA STATE PRISON	062515F-118A	6/30/2015	INMATE LABOR McFarland/Police station/ Town Hall	11.25
10523215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	2,449.42
10524201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	17.92
10524208	99653	7/20/2015	KEITH'S HOME PRO HANDYMAN	1247	7/8/2015	Install aquatic center cash drawer	65.00
10524302	99655	7/20/2015	MARTY'S TROPHIES & AWARDS	31933	7/9/2015	Ribbons for Swim Meet	145.54
10524302	99676	7/20/2015	WALMART	13157	7/13/2015	Supplies for Aquatic Center	44.48
10524302	99686	7/21/2015	ERASMO MENDIVIL JR.	REIM 9014652	6/30/2015	Reimbursement for CPR Masks	55.41
10524302	99695	7/21/2015	THE WATER SHED	5787	6/22/2015	Ice & Water	13.16
10524302	99715	7/23/2015	Lincoln Equipment, Inc.	S1270767	7/16/2015	Signs and operating supplies for guards	237.22
10524302	99725	7/23/2015	THE WATER SHED	5934	7/2/2015	Drinking Water and Ice for Aquatic Center	32.91
10524302	99725	7/23/2015	THE WATER SHED	5936	7/6/2015	Drinking Water and Ice for Aquatic Center	19.75
10524302	99725	7/23/2015	THE WATER SHED	6011	7/13/2015	Drinking Water and Ice for Aquatic Center	26.32
10524302	99739	7/24/2015	OFFICE DEPOT INC	778878100-001	7/8/2015	Depository Safe for Aquatic Center	476.51
10524302	99739	7/24/2015	OFFICE DEPOT INC	779296655-001	7/8/2015	Supplies for Aquatic Center	223.74
10524302	99739	7/24/2015	OFFICE DEPOT INC	779296681-001	7/8/2015	Supplies for Aquatic Center	249.07
10524303	99615	7/17/2015	ERASMO MENDIVIL JR.	6286619	6/29/2015	Reimburse Swim lesson Toys and July 4th Prizes	236.37
10524310	99699	7/23/2015	AQUATIC ENVIRONMENTAL	IN36866	7/9/2015	Pool Chemicals	2,324.00

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10524310	99699	7/23/2015	AQUATIC ENVIRONMENTAL	IN36887	7/9/2015	Pool Chemicals	1,514.72
10524313	99478	7/1/2015	ARIZONA PARKS AND	4967	6/25/2015	Registration Fee for Lifeguard Olympics	48.00
10524335	99592	7/16/2015	HOME DEPOT CREDIT SERVICES	166112552	7/6/2015	Refrigerator & Microwave for Aquatic Center	1,737.01
10525201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	153.57
10525217	99607	7/17/2015	Allied 100 (dba AEDSuperstore)	509568	6/25/2015	AED's for new Parks and Recreation facilities	2,990.00
10525302	99493	7/8/2015	BSN Sports, Inc.	97024045	6/25/2015	Basketballs for JR. NBA	186.79
10525302	99581	7/16/2015	AIRWORX	216	7/1/2015	Summer Field Trip 2015 FY 16	94.86
10525302	99631	7/17/2015	WALMART	TR03644	6/22/2015	Supplies for Summer Kids Club	135.64
10525302	99695	7/21/2015	THE WATER SHED	5785	6/22/2015	Drinking Water for after school program	19.75
10525302	99695	7/21/2015	THE WATER SHED	5866	6/29/2015	Drinking Water for after school program	13.16
10525302	99728	7/23/2015	WALMART	TR00220	7/14/2015	Summer Kids Club Supplies	66.72
10525302	99728	7/23/2015	WALMART	TR07862	7/7/2015	Summer Kids Club Supplies	100.66
10525302	99739	7/24/2015	OFFICE DEPOT INC	778878100-001	7/8/2015	Depository Safe for Community Center	476.51
10525335	99742	7/24/2015	Superior International Industry	69961	6/30/2015	Picnic Tables for Aquatic Center	4,563.28
10525403	99693	7/21/2015	MOUNT ATHOS RESTAURANT	1234	6/16/2015	Food for P&R Goal Setting Retreat	182.16
10526201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	53.87
10526217	99479	7/1/2015	Benigno, Martinez	704/15 EVENT	7/1/2015	Referee for Mud Volleyball July 4th event FY 16	150.00
10526217	99480	7/1/2015	Independent Events	704/15 EVENT	6/30/2015	Sound system for July 4th FY 16	3,520.00
10526217	99481	7/1/2015	JAIME M. LARA	704/15 EVENT	6/30/2015	Referee for Mud Volleyball July 4th event FY 16	150.00
10526217	99482	7/1/2015	NEAL, DAVID	701/15 EVENT	7/1/2015	Referee for Mud Volleyball tournament FY16	150.00
10526217	99483	7/1/2015	THE RHYTHM EDITION BAND	JLY4TH15 EVENT	6/30/2015	BAND FOR FREEDOM FEST 2015 FY16	1,200.00
10526222	99565	7/14/2015	AZ BOUNCE PRO LLC	955248	7/1/2015	Slides for the 4th of July event FY 15/16	2,410.97
10526222	99598	7/16/2015	PRO EM	219747-1	7/6/2015	Tents, tables & chairs for Freedom Fest FY 16	3,297.77
10526222	99599	7/16/2015	RICK HALL	7998	7/6/2015	Jons for Freedom fest FY 16	743.22
10526222	99705	7/23/2015	Celestial Nights Family Ent.	456	7/13/2015	50' Screen Rental for movies in the Park	3,365.12
10526302	99582	7/16/2015	AZ Correctional Industries	403631	7/2/2015	Corn hole boards for tournament FY 16	238.26
10526302	99589	7/16/2015	Day Auto Supply, Inc	655464	7/1/2015	Helium tank replacement for 4th of July FY 16	152.17
10526302	99601	7/16/2015	SURF & SKI ENTERPRISES	146592	7/7/2015	Mud Volleyball Shirts FY 16	199.36
10526302	99601	7/16/2015	SURF & SKI ENTERPRISES	146593	7/7/2015	4th of July Staff Shirts FY 16	334.42
10526302	99603	7/16/2015	WALMART	TR02841	7/4/2015	Supplies for 4th of July FY16	68.29
10526302	99603	7/16/2015	WALMART	TR08814	7/3/2015	Supplies for 4th of July FY16	128.20
10526302	99725	7/23/2015	THE WATER SHED	5935	7/4/2015	Water for 4th of July event FY 16	112.47
10526407	99611	7/17/2015	Casa Grande Valley Newspaper Inc	92382701	6/30/2015	4th of July celebration	453.21
10526407	99611	7/17/2015	Casa Grande Valley Newspaper Inc	92382702	6/30/2015	4th of July celebration	153.00
<b>Senior Center</b>							
10528201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	35.84
10528211	99730	7/24/2015	Bishop & Bishop Installations	SVC 62515	6/25/2015	Filter replacement	117.00
10528215	99694	7/21/2015	SOUTHWEST GAS CORP	Jul-15	7/10/2015	SR CTR NATURAL GAS	55.24

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10528215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	1,749.51
10528217	99740	7/24/2015	PINAL NUTRITION PROGRAM	Jun-15	6/30/2015	Meals for May & June	1,137.94
10528302	99547	7/10/2015	THE WATER SHED	59814	6/15/2015	Ice & Water	9.32
10528302	99547	7/10/2015	THE WATER SHED	527196	6/1/2015	Ice & Water	4.94
10528302	99547	7/10/2015	THE WATER SHED	612627	6/11/2015	Ice & Water	29.62
10528302	99722	7/23/2015	SMART & FINAL STORES CORP	706184B	7/14/2015	Supplies for meals	140.86
10528302	99725	7/23/2015	THE WATER SHED	5931	7/6/2015	Ice & Water	18.10
10528302	99725	7/23/2015	THE WATER SHED	6008	7/13/2015	Ice & Water	11.52
10528302	99728	7/23/2015	WALMART	1763	7/14/2015	Supplies for meals	284.39
10528302	99728	7/23/2015	WALMART	3630	7/1/2015	Supplies for meals	104.83
10528302	99728	7/23/2015	WALMART	3686	7/1/2015	Supplies for meals	38.45
10528302	99743	7/24/2015	THE WATER SHED	5779	6/22/2015	Ice & Water	4.94
10528302	99743	7/24/2015	THE WATER SHED	5861	6/29/2015	Ice & Water	11.52
10528304	99523	7/8/2015	SNIDER SPORTS & APPAREL	8754	5/26/2015	Uniforms for staff	292.73
10528311	99713	7/23/2015	Florence True Value Hardware	218291	7/10/2015	Supplies	9.27
10528402	99634	7/20/2015	Arizona Sr. Center Association	25X2 REGIS 2015	7/8/2015	Conference for Senior Center Association	250.00
10528402	99645	7/20/2015	FEIRESTEIN, RHODA	720-21/15	7/16/2015	Per Diem for ASAC conference	54.00
10528402	99650	7/20/2015	JACQUETTE, TONYA	720-21/15	7/16/2015	Per Diem for ASCA conference	54.00
10528444	99491	7/8/2015	B&H PHOTO VIDEO	97740981	6/17/2015	Hardware for Movie Room Upgrade	596.99
10528444	99600	7/16/2015	Subway	44490	7/13/2015	Meal for senior from donation account	89.68
10528444	99619	7/17/2015	HERBERT F. FITZPATRICK	3927	6/9/2015	Speaker repair	175.00
10528444	99796	7/30/2015	B&H PHOTO VIDEO	97756001	6/17/2015	Receiver for surround sound in tv room.	149.94
<b>Library</b>							
10529201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	53.87
10529201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Library-0788	107.90
10529202	99672	7/20/2015	U. S. Post Master	LIBRARY 7/15	7/16/2015	Postage	465.00
10529207	99577	7/14/2015	Safeguard Security	842052	7/2/2015	Security Monitoring fee	32.59
10529207	99727	7/23/2015	UNITED EXTERMINATING	177476	7/13/2015	Exterminating fees	25.00
10529302	99485	7/8/2015	AMERICAN LIBRARY ASSOC	1093195821	6/10/2015	Bookmarks & Posters	181.70
10529302	99556	7/14/2015	THE WATER SHED	5788	6/22/2015	Drinking Water-open PO	13.16
10529308	99514	7/8/2015	MIDWEST TAPE	92961913	6/24/2015	Audio Books	39.99
10529308	99551	7/14/2015	BAKER & TAYLOR BOOKS	T2206170	6/24/2015	DVD'S	14.98
10529308	99574	7/14/2015	MIDWEST TAPE	92989164	7/1/2015	Audio Books	34.99
10529308	99680	7/21/2015	BAKER & TAYLOR BOOKS	4011278890	6/30/2015	Books (Fiction)	34.19
10529308	99680	7/21/2015	BAKER & TAYLOR BOOKS	4011278891	6/30/2015	Books (Non-Fic)	18.74
10529308	99680	7/21/2015	BAKER & TAYLOR BOOKS	4011278892	6/30/2015	Books (Youth)	32.30
10529308	99680	7/21/2015	BAKER & TAYLOR BOOKS	4011278893	6/30/2015	Books (Non-Fic)	62.54
10529308	99680	7/21/2015	BAKER & TAYLOR BOOKS	4011278894	6/30/2015	Books (Fiction)	11.96

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
10529401	99724	7/23/2015	The Arizona Republic	718182.9375	7/21/2015	Subscription-AZ Republic	393.20
10529405	99507	7/8/2015	GLORIA MORENO	15-Jun	6/30/2015	Daily Mail Run/Town Hall	27.77
10529407	99500	7/8/2015	Discount School Supply	W22840530102	6/24/2015	Children's Supplies	122.79
<b>Engineering</b>							
10530201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	37.33
<b>General Government</b>							
10532201	99691	7/21/2015	inContact, Inc.	3371	7/9/2015	Telephone	440.55
10532201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Ali/SR 911 Locator-0238	78.71
10532201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Fire Alarm-0236	46.69
10532201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Town Main Line-7500	81.90
10532201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Town Trunk Line-0118	681.64
10532214	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	1,348.41
10532214	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Silver King Alarm-0705	140.07
10532215	99694	7/21/2015	SOUTHWEST GAS CORP	Jul-15	7/10/2015	Community Development Gas	31.12
10532215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	8,205.44
10532314	99547	7/10/2015	THE WATER SHED	5780	6/22/2015	Ice & Water	23.86
10532314	99547	7/10/2015	THE WATER SHED	5862	6/29/2015	Ice & Water	30.44
10532314	99725	7/23/2015	THE WATER SHED	5933	7/6/2015	Ice & Water	18.64
10532314	99725	7/23/2015	THE WATER SHED	6005	7/13/2015	Ice & Water	18.19
10532314	99725	7/23/2015	THE WATER SHED	6080	7/20/2015	Ice & Water	24.68
<b>Cemetery</b>							
10533208	99782	7/28/2015	Day Auto Supply, Inc	657015	7/20/2015	Clevis Pins for Cemetery Canopy	5.86
<b>Economic Development</b>							
10551201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	54.61
10551201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	McFarland Alarm-8030	46.69
10551217	99503	7/8/2015	Florence Chamber/Commerce	14097	7/4/2015	Kiosk Signage M/O APR/JN 2015	1,260.00
10551217	99754	7/28/2015	Florence Chamber/Commerce	1543	6/30/2015	Quarterly payment	16,250.00
<b>Capital Projects Fund</b>							
11277000	99519	7/8/2015	PIMA PAVING, INC.	AY APP 1-RETAIN	5/13/2015	Retainage for invoice no 2	(8,981.51)
11277000	99519	7/8/2015	PIMA PAVING, INC.	AY APP 2 RETAIN	6/30/2015	Retainage for invoice no 2	(5,218.82)
11277000	99561	7/14/2015	Visus Engineering Construction	1 60115 RETAIN	6/1/2015	Retainage for invoice #1	(11,875.00)
11277000	99622	7/17/2015	Low Mountain Construction	10-RETAINAGE	6/30/2015	Less: Retainage	(95,318.60)
11514507	99519	7/8/2015	PIMA PAVING, INC.	PAY APP 1	5/13/2015	PD Parking & Senior Center Parking Project	89,815.13
11514507	99519	7/8/2015	PIMA PAVING, INC.	PAY APP 2	6/17/2015	PD Parking & Senior Center Parking Project	52,188.19

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
11518318	99560	7/14/2015	VALUE CRETE,LLC	114766	2/5/2015	Concrete for sidewalk repair main street	224.47
11518322	99509	7/8/2015	Hunter Guard Rail & Fence	601-63015	6/30/2015	Guardrail Repair	3,200.00
11518322	99681	7/21/2015	BAXTER DESIGN GROUP LLC	614	6/16/2015	Adamsville (Turner Sub) Phase 1	46,500.00
11518507	99492	7/8/2015	BAXTER DESIGN GROUP LLC	487	6/2/2015	CIP T-13 Main St Extension to Hwy 79 Design Services	58,225.00
11518507	99561	7/14/2015	Visus Engineering Construction	1 60115	6/1/2015	CIP T-13 Main St Exten. Temp Access Roadway	237,500.00
11518507	99777	7/28/2015	BAXTER DESIGN GROUP LLC	620	7/20/2015	CIP T-13 Main St Extension to Hwy 79 Design Services	3,175.00
11522507	99745	7/24/2015	Wright Engineering Corp.	14192-27506	7/14/2015	Heritage Park Ballfield Lighting Engineering	438.75
11532211	99741	7/24/2015	Spectrum Mechanical & Service	19919	6/30/2015	Town Hall HVAC Rebalancing	5,250.00
11532501	99606	7/17/2015	ACE ASPHALT OF ARIZONA	39339	6/30/2015	Senior Center	43,868.91
11532501	99622	7/17/2015	Low Mountain Construction	10	6/30/2015	Territory Square- Construction (Library/Recreation)	2,155,860.00
11532501	99629	7/17/2015	Swan architects, Inc.	3	7/1/2015	Project Management	55,968.00
11532507	99624	7/17/2015	NORCON INDUSTRIES, INC.	149822	6/26/2015	Bleachers for Aquatic Center	7,549.40

#### HURF

12518201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	715.95
12518211	99537	7/10/2015	GCR Tires & Service	827-46581	6/29/2015	2 tires for P/R light generator	99.01
12518214	99495	7/8/2015	CENTERLINE SUPPLY WEST, INC.	73248	6/30/2015	Street Signs	1,979.72
12518214	99580	7/16/2015	A & M NUT & BOLT	274244	7/8/2015	Clips for Banner Poles	70.94
12518215	99552	7/14/2015	BIA	Jul-15	7/1/2015	00353-electric	233.75
12518215	99552	7/14/2015	BIA	Jul-15	7/1/2015	10522-electric	110.00
12518215	99552	7/14/2015	BIA	Jul-15	7/1/2015	20509-electric	46.20
12518215	99552	7/14/2015	BIA	Jul-15	7/1/2015	21243-electric	61.60
12518215	99609	7/17/2015	AZ PUBLIC SERVICE COMPANY	AR0480004636	7/13/2015	Streetlight Maintenance	2,209.60
12518215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	4,898.79
12518217	99809	7/30/2015	West Coast Arborists, Inc.	107290	7/24/2015	Remove & dispose of one tree at 1021 S Elizabeth St.	1,500.00
12518301	99625	7/17/2015	OFFICE DEPOT INC	776193301-001	6/19/2015	Office supplies	18.10
12518302	99495	7/8/2015	CENTERLINE SUPPLY WEST, INC.	73212	6/30/2015	Sheeting & Stands for Signage	3,173.19
12518302	99495	7/8/2015	CENTERLINE SUPPLY WEST, INC.	73240	6/30/2015	U-Channel Posts & Type 2 Barricades	4,947.14
12518302	99495	7/8/2015	CENTERLINE SUPPLY WEST, INC.	73287	6/30/2015	Cones, Barricade lights & orange flags	4,998.05
12518302	99602	7/16/2015	THE WATER SHED	5923	7/6/2015	Water & Ice for Public Works	34.55
12518302	99602	7/16/2015	THE WATER SHED	6003	7/13/2015	Water & Ice for Public Works	32.13
12518302	99602	7/16/2015	THE WATER SHED	6007	7/8/2015	Water & Ice for Public Works	34.55
12518302	99630	7/17/2015	THE WATER SHED	5924	6/29/2015	Water & Ice for PW	25.60
12518302	99630	7/17/2015	THE WATER SHED	5927	6/29/2015	Water & Ice for PW	61.70
12518304	99587	7/16/2015	Cintas Corporation Lock 696	696839944	7/3/2015	Uniforms for PW Staff	40.08
12518304	99587	7/16/2015	Cintas Corporation Lock 696	696842151	7/10/2015	Uniforms for PW Staff	43.65
12518304	99613	7/17/2015	Cintas Corporation Lock 696	696837700	6/26/2015	Weekly fee for uniforms and mats for PW Dept.	40.08
12518304	99717	7/23/2015	MORRIS TAYLOR	5708	7/18/2015	Uniform Allowance for Jeans	102.64

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
12518304	99720	7/23/2015	RAYMOND, WHITE	8252	7/20/2015	Uniform Allowance for Jeans	56.27
12518304	99720	7/23/2015	RAYMOND, WHITE	1418109	7/19/2015	Uniform Allowance for Boots	39.77
12518304	99781	7/28/2015	Cintas Corporation Lock 696	696844385	7/17/2015	Uniforms for PW Staff	70.29
12518312	99564	7/14/2015	ARIZONA GLOVE & SAFETY	7369923	7/6/2015	Safety Glasses & Gloves	314.19
12518312	99776	7/28/2015	ARIZONA GLOVE & SAFETY	7371180	7/20/2015	Restock Streets First Aid Kit	113.66
12518317	99550	7/14/2015	ARIZONA STATE PRISON	130515F116BREV	5/1/2015	INMATE LABOR/ROW	15.00
12518317	99550	7/14/2015	ARIZONA STATE PRISON	062515F118B	6/30/2015	INMATE LABOR/ROW	15.00
12518317	99583	7/16/2015	ARIZONA STATE PRISON	063015F117B	7/7/2015	INMATE LABOR / ROW	33.75
12518323	99555	7/14/2015	DLT SOULTIONS INC	51289289	5/28/2015	Autodesk AutoCAD Map 3D 2016	4,756.79
12518323	99793	7/28/2015	TimeMark, Inc.	115400	7/16/2015	VIAS 2 Analysis Software	1,080.57
12518214	999952	7/14/2015	T.S.C. (Tractor Supply Company)	063015 STMT	6/9/2015	Cable eyebolts clamps and thimbles	13.52
12518214	999952	7/14/2015	T.S.C. (Tractor Supply Company)	063015 STMT	6/9/2015	Cable eyebolts clamps and thimbles	19.70
12518214	999952	7/14/2015	T.S.C. (Tractor Supply Company)	063015 STMT	6/9/2015	Cable eyebolts clamps and thimbles	146.33
12518403	999952	7/14/2015	www.passthease.com	063015 STMT	6/16/2015	Training books and dvd's for PW	1,065.41
<b>Debt Service</b>							
15596601	99474	7/1/2015	CPE Revocable Trust of 2003	70015A	7/1/2015	PRINCIPAL	46,636.39
15596602	99474	7/1/2015	CPE Revocable Trust of 2003	70115B	7/1/2015	INTEREST	23,111.26
<b>Fleet Services</b>							
22502209	99709	7/23/2015	Day Auto Supply, Inc	656335	7/13/2015	Air & Oil Filter for AD-005 (admin)	16.87
22502306	99709	7/23/2015	Day Auto Supply, Inc	656335	7/13/2015	Oil for AD-005 (admin)	34.50
22513209	99641	7/20/2015	Day Auto Supply, Inc	655791	7/7/2015	Blue Def for Shop Fleet	6.52
22513209	99641	7/20/2015	Day Auto Supply, Inc	655793	7/7/2015	Brakleen for Shop Fleet	11.70
22513209	99641	7/20/2015	Day Auto Supply, Inc	655966	7/8/2015	Motor Tune (sea foam) All Fleet	20.82
22513209	99709	7/23/2015	Day Auto Supply, Inc	656476	7/14/2015	Penetrating Oil for All Fleet	4.63
22513306	99709	7/23/2015	Day Auto Supply, Inc	656210	7/10/2015	Oil for FM-005 (facility maintenance)	10.82
22514209	99566	7/14/2015	Day Auto Supply, Inc	655400	7/1/2015	Alternator & Core for PD G-917DY (patrol)	251.63
22514209	99566	7/14/2015	Day Auto Supply, Inc	655401	7/1/2015	Oil Filter for PD G-307HB (patrol)	5.20
22514209	99566	7/14/2015	Day Auto Supply, Inc	655405	7/1/2015	Oil Filter for PD G-032ET (patrol)	5.62
22514209	99566	7/14/2015	Day Auto Supply, Inc	655412	7/1/2015	Battery for PD G044FM (patrol)	112.29
22514209	99566	7/14/2015	Day Auto Supply, Inc	655440	7/1/2015	Brake rotors and Pads for PD G-009FM (patrol)	278.26
22514209	99566	7/14/2015	Day Auto Supply, Inc	655485	7/2/2015	Air & Oil Filters for PD G-009FM	21.00
22514209	99566	7/14/2015	Day Auto Supply, Inc	655523	7/2/2015	Thermostat, housing seal & Antifreeze for PD	25.19
22514209	99566	7/14/2015	Day Auto Supply, Inc	655527	7/2/2015	Credit Memo	(41.85)
22514209	99578	7/14/2015	Safelite Fulfillment, Inc.	05725-035743	7/6/2015	Windshield for PD G850FJ (patrol)	284.72
22514209	99641	7/20/2015	Day Auto Supply, Inc	655728	7/6/2015	Wiper Blades for PD G-102DL(patrol)	12.37
22514209	99641	7/20/2015	Day Auto Supply, Inc	655791	7/7/2015	Blue Def for Shop Fleet	6.52
22514209	99641	7/20/2015	Day Auto Supply, Inc	655793	7/7/2015	Brakleen for Shop Fleet	11.70

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
22514209	99641	7/20/2015	Day Auto Supply, Inc	655808	7/7/2015	Air & Oil Filter for PD G-922GL (patrol)	22.24
22514209	99641	7/20/2015	Day Auto Supply, Inc	655811	7/7/2015	Wiper Blades for PD G-922GL (patrol)	32.68
22514209	99641	7/20/2015	Day Auto Supply, Inc	655832	7/7/2015	Oil Filter for PD G-031ET (patrol)	5.62
22514209	99641	7/20/2015	Day Auto Supply, Inc	655856	7/7/2015	Air Filter for PD G-031ET (patrol)	12.27
22514209	99641	7/20/2015	Day Auto Supply, Inc	655937	7/8/2015	Oil Filter for PD G-859GL (patrol)	4.84
22514209	99641	7/20/2015	Day Auto Supply, Inc	655941	7/8/2015	Oil Filter for PD G-987GB (patrol)	5.20
22514209	99641	7/20/2015	Day Auto Supply, Inc	655944	7/8/2015	Oil Filter for PD G-029ET (patrol)	5.62
22514209	99641	7/20/2015	Day Auto Supply, Inc	655966	7/8/2015	Motor Tune (sea foam) All Fleet	20.82
22514209	99641	7/20/2015	Day Auto Supply, Inc	656055	7/9/2015	A/C Core for PD G-029ET (patrol)	2.76
22514209	99641	7/20/2015	Day Auto Supply, Inc	656072	7/9/2015	Headlight Bulb for PD G-871GE (patrol)	9.57
22514209	99709	7/23/2015	Day Auto Supply, Inc	655756	7/6/2015	Wiper Blades for PD G-697GN	31.62
22514209	99709	7/23/2015	Day Auto Supply, Inc	656066	7/9/2015	Bracket for PD G850FJ (patrol)	6.84
22514209	99709	7/23/2015	Day Auto Supply, Inc	656101	7/9/2015	Fan Clutch for PD G-859FT (patrol)	271.20
22514209	99709	7/23/2015	Day Auto Supply, Inc	656476	7/14/2015	Penetrating Oil for All Fleet	4.63
22514209	99711	7/23/2015	Earnhardt Service	908598	7/7/2015	Fuel Nozzle for PD G-031ET (patrol)	34.78
22514209	99736	7/24/2015	GARRETT MOTORS	5008947	6/10/2015	Motor Mount for PD G848GE (patrol)	116.95
22514305	99537	7/10/2015	GCR Tires & Service	827-46580	6/29/2015	Stock Tires for PD Patrol	4,003.14
22514306	99566	7/14/2015	Day Auto Supply, Inc	655401	7/1/2015	Oil for PD G-032ET (patrol)	40.25
22514306	99566	7/14/2015	Day Auto Supply, Inc	655405	7/1/2015	Oil for PD G-032ET (patrol)	46.00
22514306	99566	7/14/2015	Day Auto Supply, Inc	655485	7/2/2015	Oil for PD G-009FM (patrol)	12.98
22514306	99641	7/20/2015	Day Auto Supply, Inc	655808	7/7/2015	Oil for PD G-922GL (patrol)	40.25
22514306	99641	7/20/2015	Day Auto Supply, Inc	655832	7/7/2015	Oil for PD G-031ET (patrol)	28.75
22514306	99641	7/20/2015	Day Auto Supply, Inc	655937	7/8/2015	Oil For PD G-859GL (patrol)	34.50
22514306	99641	7/20/2015	Day Auto Supply, Inc	655941	7/8/2015	Oil For PD G-987GB (patrol)	12.97
22514306	99641	7/20/2015	Day Auto Supply, Inc	655944	7/8/2015	Oil For PD G-029ET (patrol)	46.00
22514305	999952	7/14/2015	PURCELL TIRE COMPANY	063015 STMT	6/23/2015	Emergency 67 Purcells tires for PD Patrol.	603.81
22518209	99566	7/14/2015	Day Auto Supply, Inc	655488	7/2/2015	Fuel Additive for ST-009	10.75
22518209	99566	7/14/2015	Day Auto Supply, Inc	655660	7/6/2015	Battery Warranty for ST-011	98.98
22518209	99585	7/16/2015	BERGKAMP INC.	19572	7/2/2015	Electrical Parts for ST-023 (patch truck)	421.37
22518209	99641	7/20/2015	Day Auto Supply, Inc	655791	7/7/2015	Blue Def for Shop Fleet	6.52
22518209	99641	7/20/2015	Day Auto Supply, Inc	655793	7/7/2015	Brakleen for Shop Fleet	11.70
22518209	99641	7/20/2015	Day Auto Supply, Inc	655962	7/8/2015	Fuel Filter for ST-023	28.63
22518209	99641	7/20/2015	Day Auto Supply, Inc	655966	7/8/2015	Motor Tune (sea foam) All Fleet	20.82
22518209	99641	7/20/2015	Day Auto Supply, Inc	655973	7/8/2015	Fuel Filter (water separator) for ST-023	14.26
22518209	99709	7/23/2015	Day Auto Supply, Inc	656331	7/13/2015	Air & Oil Filters for ST-023	49.24
22518209	99709	7/23/2015	Day Auto Supply, Inc	656476	7/14/2015	Penetrating Oil for All Fleet	4.63
22518209	99709	7/23/2015	Day Auto Supply, Inc	656706	7/16/2015	A/C Hose for ST-013	82.67
22518209	99782	7/28/2015	Day Auto Supply, Inc	656632	7/15/2015	Air, Oil & Fuel Filters for ST-013	43.89
22518209	99782	7/28/2015	Day Auto Supply, Inc	656841	7/17/2015	Credit (streets-brake pads returned)	(232.99)

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
22518209	99782	7/28/2015	Day Auto Supply, Inc	657107	7/21/2015	Air, Oil & Fuel Filters for ST-052	136.22
22518306	99709	7/23/2015	Day Auto Supply, Inc	656331	7/13/2015	Oil for ST-023	114.07
22518306	99782	7/28/2015	Day Auto Supply, Inc	656632	7/15/2015	Oil for ST-013	39.10
22518306	99782	7/28/2015	Day Auto Supply, Inc	657107	7/21/2015	Oil for ST-052	152.10
22522209	99711	7/23/2015	Earnhardt Service	443941	7/16/2015	A/C Blend door motor for PR-007 (parks maintenance)	50.04
22528209	99782	7/28/2015	Day Auto Supply, Inc	657130	7/21/2015	Serpentine Belt for SC-001	47.06
22528209	99782	7/28/2015	Day Auto Supply, Inc	657132	7/21/2015	Air & Oil Filter for SC-001	11.41
22528306	99782	7/28/2015	Day Auto Supply, Inc	657132	7/21/2015	Oil for SC-001	12.98
22531209	99566	7/14/2015	Day Auto Supply, Inc	655516	7/2/2015	Thermostat & Housing for FM-005	37.46
22531209	99566	7/14/2015	Day Auto Supply, Inc	655518	7/2/2015	A/C System for FM-005	293.83
22531209	99566	7/14/2015	Day Auto Supply, Inc	655540	7/2/2015	Fan Belt for FM-005	36.73
22531209	99641	7/20/2015	Day Auto Supply, Inc	656000	7/8/2015	Idler Pulley for FM-005 (facility maintenance)	20.64
22531209	99709	7/23/2015	Day Auto Supply, Inc	656097	7/9/2015	A/C Fittings for FM-005 (facility maintenance)	10.63
22531209	99709	7/23/2015	Day Auto Supply, Inc	656210	7/10/2015	Air & Oil Filters for FM-005 (facility maintenance)	11.65
22531209	99709	7/23/2015	Day Auto Supply, Inc	656478	7/14/2015	EGR Valve for FM-003 (facility maintenance)	74.73
22531209	99709	7/23/2015	Day Auto Supply, Inc	656757	7/16/2015	Fuel Pumo for ST-011 (facility maintenance)	221.01
22531209	99782	7/28/2015	Day Auto Supply, Inc	656680	7/16/2015	Fuel Filter for ST-011 (facility maintenance)	16.86
22574209	99566	7/14/2015	Day Auto Supply, Inc	655656	7/6/2015	Pump & A/C Blower motor for WW-005	85.39
22574209	99566	7/14/2015	Day Auto Supply, Inc	655859	7/7/2015	Credit	(27.18)
22574209	99641	7/20/2015	Day Auto Supply, Inc	655791	7/7/2015	Blue Def for Shop Fleet	6.52
22574209	99641	7/20/2015	Day Auto Supply, Inc	655793	7/7/2015	Brakleen for Shop Fleet	11.70
22574209	99641	7/20/2015	Day Auto Supply, Inc	655966	7/8/2015	Motor Tune (sea foam) All Fleet	20.82
22574209	99709	7/23/2015	Day Auto Supply, Inc	655792	7/7/2015	Air & Oil filters for WW-005	32.97
22574209	99709	7/23/2015	Day Auto Supply, Inc	656197	7/10/2015	Blower Motor Resistor for WW-005	46.52
22574209	99709	7/23/2015	Day Auto Supply, Inc	656336	7/13/2015	Air & Oil Filter for WW-002	14.36
22574209	99709	7/23/2015	Day Auto Supply, Inc	656476	7/14/2015	Penetrating Oil for All Fleet	4.63
22574306	99709	7/23/2015	Day Auto Supply, Inc	655792	7/7/2015	Oil for WW-005	76.05
22574306	99709	7/23/2015	Day Auto Supply, Inc	656340	7/13/2015	Oil for WW-002	5.41
22575209	99566	7/14/2015	Day Auto Supply, Inc	655656	7/6/2015	Pump & A/C Blower motor for WW-005	42.69
22575209	99566	7/14/2015	Day Auto Supply, Inc	655859	7/7/2015	Credit	(13.59)
22575209	99641	7/20/2015	Day Auto Supply, Inc	655791	7/7/2015	Blue Def for Shop Fleet	6.52
22575209	99641	7/20/2015	Day Auto Supply, Inc	655793	7/7/2015	Brakleen for Shop Fleet	11.70
22575209	99641	7/20/2015	Day Auto Supply, Inc	655917	7/8/2015	Drive belt & Tensioner for WW-025	41.08
22575209	99641	7/20/2015	Day Auto Supply, Inc	655966	7/8/2015	Motor Tune (sea foam) All Fleet	20.82
22575209	99709	7/23/2015	Day Auto Supply, Inc	656336	7/13/2015	Air & Oil Filter for WW-002	7.19
22575209	99709	7/23/2015	Day Auto Supply, Inc	656476	7/14/2015	Penetrating Oil for All Fleet	4.63
22575306	99709	7/23/2015	Day Auto Supply, Inc	656340	7/13/2015	Oil for WW-002	2.71
22576209	99566	7/14/2015	Day Auto Supply, Inc	655656	7/6/2015	P/S Pump & A/C Blower motor for WW-005	42.69
22576209	99566	7/14/2015	Day Auto Supply, Inc	655859	7/7/2015	Credit	(13.58)

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
22576209	99641	7/20/2015	Day Auto Supply, Inc	655791	7/7/2015	Blue Def for Shop Fleet	6.49
22576209	99641	7/20/2015	Day Auto Supply, Inc	655793	7/7/2015	Brakleen for Shop Fleet	11.68
22576209	99641	7/20/2015	Day Auto Supply, Inc	655917	7/8/2015	Drive belt & Tensioner for WW-025	41.08
22576209	99641	7/20/2015	Day Auto Supply, Inc	655966	7/8/2015	Motor Tune (sea foam) All Fleet	20.80
22576209	99709	7/23/2015	Day Auto Supply, Inc	656336	7/13/2015	Air & Oil Filter for WW-002	7.19
22576209	99709	7/23/2015	Day Auto Supply, Inc	656476	7/14/2015	Penetrating Oil for All Fleet	4.63
22576306	99709	7/23/2015	Day Auto Supply, Inc	656340	7/13/2015	Oil for WW-002	2.70
22588304	99587	7/16/2015	Cintas Corporation Lock 696	696839944	7/3/2015	Blanket PO - Uniforms for PW Staff (for 6 months)	6.23
22588304	99587	7/16/2015	Cintas Corporation Lock 696	696842151	7/10/2015	Blanket PO - Uniforms for PW Staff (for 6 months)	6.23
22588304	99613	7/17/2015	Cintas Corporation Lock 696	696837700	6/26/2015	Weekly fee for uniforms and mats for PW Dept.	6.23
22588304	99720	7/23/2015	RAYMOND, WHITE	8252	7/20/2015	Uniform Allowance for Jeans	84.41
22588304	99720	7/23/2015	RAYMOND, WHITE	1418109	7/19/2015	Uniform Allowance for Boots	59.64
22588304	99781	7/28/2015	Cintas Corporation Lock 696	696844385	7/17/2015	Uniforms for PW Staff	6.23
22588311	99709	7/23/2015	Day Auto Supply, Inc	656740	7/16/2015	AC Coupling tool set shop tool	19.56
22588311	99782	7/28/2015	Day Auto Supply, Inc	656986	7/20/2015	Welding Tips for shop	15.21

#### Facility Services

32502207	99778	7/28/2015	BENSON SYSTEMS	143469	7/8/2015	Alarm monitoring - Aquatics Library/Service call	475.00
32502207	99778	7/28/2015	BENSON SYSTEMS	143955	7/17/2015	Alarm monitoring - Comm. Dev./ Aug.	35.95
32502207	99778	7/28/2015	BENSON SYSTEMS	143956	7/17/2015	Alarm monitoring - IT Bldg./ Aug.	44.95
32502207	99778	7/28/2015	BENSON SYSTEMS	143957	7/17/2015	Alarm monitoring - Anthem Fire Station / Aug.	39.95
32502207	99778	7/28/2015	BENSON SYSTEMS	143958	7/17/2015	Alarm monitoring - SWWTP / Aug.	32.95
32502207	99778	7/28/2015	BENSON SYSTEMS	143986	7/17/2015	Alarm monitoring - Silver King /( 8/1- 10/31 2015)	197.70
32502304	99587	7/16/2015	Cintas Corporation Lock 696	696839944	7/3/2015	Blanket PO - Uniforms for PW Staff (for 6 months)	0.81
32502304	99587	7/16/2015	Cintas Corporation Lock 696	696842151	7/10/2015	Blanket PO - Uniforms for PW Staff (for 6 months)	0.81
32502304	99613	7/17/2015	Cintas Corporation Lock 696	696837700	6/26/2015	Weekly fee for uniforms and mats for PW Dept.	0.81
32502304	99720	7/23/2015	RAYMOND, WHITE	8252	7/20/2015	Uniform Allowance for Jeans	84.41
32502304	99720	7/23/2015	RAYMOND, WHITE	1418109	7/19/2015	Uniform Allowance for Boots	59.64
32502304	99781	7/28/2015	Cintas Corporation Lock 696	696844385	7/17/2015	Uniforms for PW Staff	0.81
32502316	99587	7/16/2015	Cintas Corporation Lock 696	696839944	7/3/2015	Uniforms for PW Staff	35.53
32502316	99587	7/16/2015	Cintas Corporation Lock 696	696842151	7/10/2015	Uniforms for PW Staff	35.53
32502316	99592	7/16/2015	HOME DEPOT CREDIT SERVICES	5010555	7/8/2015	6 lightbulbs for Silver King ( Inventory)	90.92
32502316	99613	7/17/2015	Cintas Corporation Lock 696	696837700	6/26/2015	Weekly fee for uniforms and mats for PW Dept.	35.53
32502316	99683	7/21/2015	Cintas Corporation Lock 696	696837701	6/26/2015	Weekly fee for uniforms & mats for Utility Dept.	9.17
32502316	99706	7/23/2015	Cintas Corporation Lock 696	696839945	7/3/2015	Weekly fee for mats & uniforms for Utility Dept.	9.17
32502316	99706	7/23/2015	Cintas Corporation Lock 696	696842152	7/10/2015	Weekly fees for mats for mats-Utilities dept. 7/10/15	9.17
32502316	99781	7/28/2015	Cintas Corporation Lock 696	696844385	7/17/2015	Uniforms for PW Staff	35.53
32502315	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/20/2015	Restock of custodial supplies	130.04

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
<b>Water Utility Services</b>							
51219000	99567	7/14/2015	TEMPORARY VENDOR	207607	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	207706	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	207808	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	208209	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	208307	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	208407	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	208509	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	208608	7/9/2015	Refund water deposit	225.00
51219000	99567	7/14/2015	TEMPORARY VENDOR	208807	7/9/2015	Refund water deposit	225.00
51219000	99568	7/14/2015	TEMPORARY VENDOR	314035 314025	7/8/2015	Refund water deposit	388.17
51219000	99568	7/14/2015	TEMPORARY VENDOR	314035 314025	7/8/2015	Refund water deposit	781.64
51219000	99571	7/14/2015	TEMPORARY VENDOR	10613903	7/7/2015	Refund water deposit	150.00
51219000	99573	7/14/2015	TEMPORARY VENDOR	10500621	7/1/2015	Refund water deposit	49.31
51219000	99633	7/20/2015	TEMPORARY VENDOR	217408	7/9/2015	Refund water deposit	75.00
51219000	99639	7/20/2015	TEMPORARY VENDOR	10107104	7/9/2015	Refund water deposit	150.00
51219000	99642	7/20/2015	TEMPORARY VENDOR	10602284	7/9/2015	Refund water deposit	150.00
51219000	99646	7/20/2015	TEMPORARY VENDOR	10705505	7/9/2015	Refund water deposit	150.00
51219000	99649	7/20/2015	TEMPORARY VENDOR	303934	7/9/2015	Refund water deposit	150.00
51219000	99651	7/20/2015	TEMPORARY VENDOR	11206706	7/9/2015	Refund water deposit	150.00
51219000	99652	7/20/2015	TEMPORARY VENDOR	10701021	7/9/2015	Refund water deposit	150.00
51219000	99654	7/20/2015	TEMPORARY VENDOR	10219003	7/9/2015	Refund water deposit	150.00
51219000	99656	7/20/2015	TEMPORARY VENDOR	418003	7/9/2015	Refund water deposit	150.00
51219000	99660	7/20/2015	TEMPORARY VENDOR	219301	7/9/2015	Refund water deposit	75.00
51219000	99661	7/20/2015	TEMPORARY VENDOR	311461	7/9/2015	Refund water deposit	75.00
51219000	99664	7/20/2015	TEMPORARY VENDOR	10904505	7/9/2015	Refund water deposit	150.00
51219000	99665	7/20/2015	TEMPORARY VENDOR	10700912	7/9/2015	Refund water deposit	150.00
51219000	99670	7/20/2015	TEMPORARY VENDOR	10607303	7/9/2015	Refund water deposit	150.00
51219000	99671	7/20/2015	TEMPORARY VENDOR	218078	7/9/2015	Refund water deposit	150.00
51219000	99719	7/23/2015	TEMPORARY VENDOR	429505	7/9/2015	Refund water deposit	225.00
51219000	99762	7/28/2015	TEMPORARY VENDOR	317312	7/20/2015	Refund water deposit	82.84
51219000	99764	7/28/2015	TEMPORARY VENDOR	504403	7/20/2015	Refund water deposit	80.17
51219000	99797	7/30/2015	TEMPORARY VENDOR	10307307	7/28/2015	Refund water deposit	150.00
51219000	99798	7/30/2015	TEMPORARY VENDOR	10902024	7/30/2015	Refund water deposit	150.00
51219000	99806	7/30/2015	TEMPORARY VENDOR	100290	7/28/2015	Refund water deposit	150.00
51277000	99504	7/8/2015	Garney Companies, Inc.	5-RETAIN	6/18/2015	Retainage invoice No. 5	(372.10)
51277000	99747	7/28/2015	Arizona Beeman Drilling	2576-RETAIN	6/30/2015	Retainage	(12,777.45)
51277000	99775	7/28/2015	Arizona Beeman Drilling	2585-RETAIN	7/15/2015	Retainage	(630.00)
51277000	99803	7/30/2015	McCain Construction	3-RETAIN	6/18/2015	Retainage for invoice 3	(9,412.74)

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
51277000	99807	7/30/2015	Sun Western Contractors Inc.	RETAINAGE-10	5/30/2015	Release of Retainage for CIPWU-34	164,489.72
51371445	99798	7/30/2015	TEMPORARY VENDOR	10902024-EST	7/30/2015	Water Establishment Fee	20.00
51371446	99538	7/10/2015	TEMPORARY VENDOR	11207322-OP	6/30/2015	Overpayment	33.74
51371446	99540	7/10/2015	TEMPORARY VENDOR	10220905-OP	6/30/2015	Overpayment	49.82
51371446	99541	7/10/2015	TEMPORARY VENDOR	10906000-OP	6/30/2015	Overpayment	163.46
51371446	99542	7/10/2015	TEMPORARY VENDOR	10600604-OP	6/30/2015	Overpayment	71.31
51371446	99543	7/10/2015	TEMPORARY VENDOR	514660-OP	6/30/2015	Overpayment	117.19
51371446	99545	7/10/2015	TEMPORARY VENDOR	10802601-OP	6/30/2015	Overpayment	72.26
51371446	99546	7/10/2015	TEMPORARY VENDOR	10612702-OP	6/30/2015	Overpayment	8.50
51371446	99548	7/10/2015	TEMPORARY VENDOR	600224-OP	6/30/2015	Overpayment	43.39
51371446	99557	7/14/2015	TEMPORARY VENDOR	10311601-OP	6/25/2015	Overpayment	39.30
51371446	99797	7/30/2015	TEMPORARY VENDOR	10307307-OP	7/28/2015	Overpayment	42.83
51371446	99799	7/30/2015	TEMPORARY VENDOR	100315-OP	7/30/2015	Overpayment	783.79
51574201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	237.13
51574201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Alarm for water works lines-8356	55.22
51574201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	W/WW-0246	48.51
51574211	99484	7/8/2015	A & M Fencing	M67476	6/25/2015	Repair of Well #1 Electric gate- replace control board	950.27
51574215	99552	7/14/2015	BIA	Jul-15	7/1/2015	21242-electric	1,355.64
51574215	99552	7/14/2015	BIA	Jul-15	7/1/2015	21245-electric	2,528.27
51574215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	16,011.08
51574217	99682	7/21/2015	CASA GRANDE COURIER, INC.	976	7/7/2015	Courier Fees June 2015 W/WW	252.00
51574217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	ADEQ Regulatory Reporting Assistance	722.26
51574217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	#4605 Task 1.2- Regulatory Support	1,248.00
51574217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	#4605 Task 1.3 - Plan Review/Professional Services	7,283.37
51574302	99689	7/21/2015	HACH COMPANY	9450665	6/30/2015	Mandatory Testing by ADEQ -Lab/Testing supplies	99.34
51574302	99695	7/21/2015	THE WATER SHED	5925	6/22/2015	Water & Ice for Utility Dept.	12.80
51574302	99695	7/21/2015	THE WATER SHED	5926	6/29/2015	Water & Ice for Utility Dept.	27.50
51574302	99725	7/23/2015	THE WATER SHED	5928	7/6/2015	Water & Ice for Utility Dept.	17.27
51574302	99725	7/23/2015	THE WATER SHED	6004	7/13/2015	Water & Ice for Utility Department 7/13	16.07
51574302	99725	7/23/2015	THE WATER SHED	6009	7/8/2015	Water & Ice for Utility Department 7/8	17.27
51574304	99683	7/21/2015	Cintas Corporation Lock 696	696837701	6/26/2015	Weekly fee for uniforms & mats for Utility Dept.	7.41
51574304	99706	7/23/2015	Cintas Corporation Lock 696	696839945	7/3/2015	Weekly fee for mats & uniforms for Utility Dept.	7.41
51574304	99706	7/23/2015	Cintas Corporation Lock 696	696842152	7/10/2015	Weekly fees for uniforms for Utilities dept. 7/10/15	7.41
51574304	99726	7/23/2015	Timothy, Wainscott	69494	7/10/2015	Reimbursement for Uniform Pants	34.81
51574310	99710	7/23/2015	DPC ENTERPRISES, L.P.	272000632-15	7/2/2015	10-150 lb. CL2 cylinders for NWWTP & Wells	436.80
51574312	99697	7/21/2015	USABlueBook - ACCT 703717	668653	6/11/2015	Gas Meter for Safety resolution. Well #1	611.64
51574312	99697	7/21/2015	USABlueBook - ACCT 703717	668659	6/11/2015	Gas Meter for Safety resolution Well #4	611.64
51574312	99744	7/24/2015	USABlueBook - ACCT 703717	686775	7/2/2015	Gas Meter for Safety resolution. Well #1	130.48
51574312	99744	7/24/2015	USABlueBook - ACCT 703717	687411	7/2/2015	Gas Meter for Safety resolution. Well #1	97.09

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
51574312	99744	7/24/2015	USABlueBook - ACCT 703717	687413	7/2/2015	Gas Meter for Safety resolution Well #4	230.61
51574312	99744	7/24/2015	USABlueBook - ACCT 703717	688572	7/6/2015	Gas Meter for Safety resolution. Well #1	3.04
51574312	99744	7/24/2015	USABlueBook - ACCT 703717	689554	7/7/2015	Gas Meter for Safety resolution. Well #1	370.33
51574312	99744	7/24/2015	USABlueBook - ACCT 703717	692084	7/9/2015	Gas Meter for Safety resolution Well #4	370.33
51574320	99502	7/8/2015	Farnsworth Wholesale Co.	S2504308001	6/23/2015	Utility Line Maint: 100 ft. each of Municipex 3/4 & 1	429.79
51574320	99644	7/20/2015	Farnsworth Wholesale Co.	S2510720001	7/8/2015	Utility Line Maintenance: 2 materials"	4,449.35
51574320	99687	7/21/2015	Farnsworth Wholesale Co.	S2484057003	6/23/2015	Utility Line repair parts: 3/4 PVC Plug	7.55
51574320	99687	7/21/2015	Farnsworth Wholesale Co.	S2510709001	6/29/2015	Utility Line Maintenance: 8 Couplings"	480.25
51574320	99688	7/21/2015	Florence True Value Hardware	218013	6/24/2015	Emergency purchase parts Fire Hydrant Testing	21.96
51574320	99713	7/23/2015	Florence True Value Hardware	218226	7/7/2015	Emergency Purchase: Concrete for Park	82.18
51574320	99713	7/23/2015	Florence True Value Hardware	218236	7/8/2015	Fuel/Oil for work at Centennial Park	36.52
51574320	99713	7/23/2015	Florence True Value Hardware	218244	7/8/2015	Utility Line Maint. Connectors Bushing	8.20
51574320	99713	7/23/2015	Florence True Value Hardware	218255	7/8/2015	Park St/School Installing meters	69.15
51574320	99713	7/23/2015	Florence True Value Hardware	218261	7/9/2015	Emergency Purchase: 1st St repairs	37.08
51574320	99713	7/23/2015	Florence True Value Hardware	218288	7/10/2015	Emergency purchase: Cutt Wheel, etc Park St repairs	30.60
51574320	99734	7/24/2015	Farnsworth Wholesale Co.	S2497997002	5/21/2015	Credit	(12.57)
51574320	99734	7/24/2015	Farnsworth Wholesale Co.	S2502058001	5/31/2015	Finance Charge	16.39
51574320	99734	7/24/2015	Farnsworth Wholesale Co.	S2503971001	7/13/2015	4 Turbine Meter for PS & Rec"	1,317.55
51574320	99734	7/24/2015	Farnsworth Wholesale Co.	S2510720002	7/13/2015	Utility Line Maintenance: 2 materials"	465.67
51574301	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Blueprint Rack and 6 clamps	73.60
51574320	999952	7/14/2015	Farnsworth Wholesale Co.	063015 STMT	6/3/2015	Utility Line Maintenance: 2 meters and flanges.	1,139.24
51574320	999952	7/14/2015	Farnsworth Wholesale Co.	063015 STMT	6/3/2015	Misc parts for Utility Line Maintenance.	618.92
51574320	999952	7/14/2015	Farnsworth Wholesale Co.	063015 STMT	6/25/2015	Utility Line Maintenance 4 MIP Ada[ter/	192.27
51574320	999952	7/14/2015	Florence True Value Hardware	063015 STMT	6/17/2015	Hydrant Stamps	42.36
51574320	999952	7/14/2015	Florence True Value Hardware	063015 STMT	6/17/2015	Utility Line Maintenance: Well #5	9.76
51574320	999952	7/14/2015	Florence True Value Hardware	063015 STMT	6/17/2015	Utility Line Maintenance: Well #5	20.29
51574403	999952	7/14/2015	JACK IN THE BOX	063015 STMT	6/2/2015	Records Management training- Lunch.	9.08
51581507	99504	7/8/2015	Garney Companies, Inc.	5	6/16/2015	CIP WU-26 North Reservoir & Booster Pump Station	304,850.10
51581507	99614	7/17/2015	EPS GROUP	13-3301-1	5/21/2015	Well #4 to #5 Water Trans. Line-Construction Phase	9,814.99
51581507	99685	7/21/2015	EPS GROUP	13*330-12	5/21/2015	CIP U-69 Well #4 to #5 Water Transmission Line	155.00
51581507	99687	7/21/2015	Farnsworth Wholesale Co.	S2510649001	6/29/2015	CIP WU-30 Hydrant Replacement: 4'0 Fire Hydrant"	1,751.63
51581507	99690	7/21/2015	HERBERT F. FITZPATRICK	3960	6/24/2015	CIP WU-64 SCDA (work performed 6/11/15)	525.86
51581507	99747	7/28/2015	Arizona Beeman Drilling	2576	6/30/2015	CIP WU-23 Well #2	127,774.50
51581507	99753	7/28/2015	EPS GROUP	13-33012	6/18/2015	Well #4 to #5 Water Trans. Line-Construction Phase	11,745.01
51581507	99769	7/28/2015	SW Ground-Water Consult, Inc	B-250688	7/8/2015	New water well-N. Florence. Misc. professional svcs.	21,528.80
51581507	99775	7/28/2015	Arizona Beeman Drilling	2585	7/17/2015	CIP WU-23 Well #4	6,300.00
51581507	99803	7/30/2015	McCain Construction	3	6/18/2015	CIP WU-69 Well #4 to Well #5 Transmission Line	188,254.80
51581507	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	CIP WU26 North Reservoir Upgrades CM	8,656.50

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
<b>Sewer Utility Services</b>							
52277000	99497	7/8/2015	Currier Construction, Inc.	10-RETAIN	6/18/2015	Retainage for invoice #10	(5,497.29)
52575201	99530	7/8/2015	Verizon Wireless	9747720338	6/21/2015	Cell phones	237.14
52575208	99515	7/8/2015	MORENO REPAIR	410460	6/1/2015	Equipment Repair: SWWTP Master Equipment Cooler	120.65
52575208	99515	7/8/2015	MORENO REPAIR	609233	5/9/2015	Equipment Repair: SWWTP Master Equipment Cooler	1,285.74
52575208	99522	7/8/2015	RIPPLE INDUSTRIES	1579	6/22/2015	Emergency repairs- dialer system	382.50
52575208	99744	7/24/2015	USABlueBook - ACCT 703717	674192	6/18/2015	Credit	(217.15)
52575211	99677	7/21/2015	A.C. Sanitation Service, LLC	8161-106	7/7/2015	Landfill fees	14,972.76
52575211	99696	7/21/2015	U V DOCTOR	9041	6/29/2015	Parts for UV Repairs at SWWTP	6,777.25
52575215	99732	7/24/2015	COOLIDGE ENGINE & PUMP	6239	6/11/2015	Emergency repair of Post EQ EffpumpSWWTP	5,733.04
52575217	99682	7/21/2015	CASA GRANDE COURIER, INC.	976	7/7/2015	Courier Fees June 2015 W/WW	1,108.00
52575217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	ADEQ Regulatory Reporting Assistance	361.12
52575217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	#4605 Task 1.2- Regulatory Support	624.00
52575302	99494	7/8/2015	Capital One Commercial	8137	6/24/2015	Restock of paper towels, cups, bowls, sweetener, etc.	52.96
52575302	99539	7/10/2015	HACH COMPANY	9438912	6/23/2015	Lab: Ammonia, HR,LR packs,Deionized Water	485.71
52575302	99689	7/21/2015	HACH COMPANY	9448203	6/29/2015	Lab: Ammonia, HR,LR packs,Deionized Water	331.91
52575302	99695	7/21/2015	THE WATER SHED	5925	6/22/2015	Water & Ice for Utility Dept.	6.40
52575302	99695	7/21/2015	THE WATER SHED	5926	6/29/2015	Water & Ice for Utility Dept.	13.75
52575302	99718	7/23/2015	Pac Tec, Inc.	0098639-IN	7/17/2015	Restock of Liners for Belt Press at SWWTP	821.18
52575302	99725	7/23/2015	THE WATER SHED	5928	7/6/2015	Water & Ice for Utility Dept.	8.64
52575302	99725	7/23/2015	THE WATER SHED	6004	7/13/2015	Water & Ice for Utility Department 7/13	8.03
52575302	99725	7/23/2015	THE WATER SHED	6009	7/8/2015	Water & Ice for Utility Department 7/8	8.64
52575304	99683	7/21/2015	Cintas Corporation Lock 696	696837701	6/26/2015	Weekly fee for uniforms & mats for Utility Dept.	5.86
52575304	99706	7/23/2015	Cintas Corporation Lock 696	696839945	7/3/2015	Weekly fee for mats & uniforms for Utility Dept.	5.86
52575304	99706	7/23/2015	Cintas Corporation Lock 696	696842152	7/10/2015	Weekly fees for uniforms for Utilities dept. 7/10/15	5.86
52575304	99726	7/23/2015	Timothy, Wainscott	69494	7/10/2015	Reimbursement for Uniform Pants - NTE \$300	17.41
52575310	99524	7/8/2015	SOLENIIS LLC	130973780	6/18/2015	Cationic Polymer for belt press @ both WWTPs	2,143.26
52575310	99710	7/23/2015	DPC ENTERPRISES, L.P.	272000631-15	7/2/2015	2 ton CL2 cylinder for SWWTP	1,310.40
52575312	99486	7/8/2015	ARIZONA GLOVE & SAFETY	7369142	6/26/2015	Davit Arm /SWWTP for Safety inspection resolution	9,269.78
52575312	99529	7/8/2015	USABlueBook - ACCT 703717	6763633	6/17/2015	Manhole Setter Sling 20 1/2 to 30	131.15
52575312	99697	7/21/2015	USABlueBook - ACCT 703717	661263	6/3/2015	Safety: SWWTP-Gas meter for safety audit resolution	97.09
52575312	99697	7/21/2015	USABlueBook - ACCT 703717	661581	6/3/2015	Safety: SWWTP-Gas meter for safety audit resolution	719.96
52575312	99697	7/21/2015	USABlueBook - ACCT 703717	661582	6/3/2015	Safety: SWWTP-Gas meter for safety audit resolution	88.44
52575312	99697	7/21/2015	USABlueBook - ACCT 703717	664606	6/8/2015	Safety: SWWTP-Gas meter for safety audit resolution	370.33
52575312	99744	7/24/2015	USABlueBook - ACCT 703717	688102	7/6/2015	Safety: SWWTP-Gas meter for safety audit resolution	2,796.40
52575408	99520	7/8/2015	Pinal Cty. Air Quality Control	2015175	6/16/2015	Permitting fees: #S16088.000 SWWTP	4,054.40
52575408	99679	7/21/2015	ARIZONA DEPARTMENT OF	0000212894X	6/20/2015	WQL Water Quality Acct #B2040349 SWWTP	2,500.00
52575408	99679	7/21/2015	ARIZONA DEPARTMENT OF	0000213059X	6/20/2015	WQL Water Quality Acct #B2040349 SWWTP	488.00
52575202	999952	7/14/2015	U. S. Post Master	063015 STMT	6/17/2015	Shipping costs to mail part to UV Doctor for repair	19.99

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
52575208	999952	7/14/2015	Contegra Inc.	063015 STMT	6/11/2015	Float switches and cables	333.05
52575208	999952	7/14/2015	Day Auto Supply, Inc	063015 STMT	6/26/2015	Purchase of belt for SWWTP Cooler.	48.89
52575301	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Blueprint Rack and 6 clamps	73.61
52575302	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Coffee Makers for WWTPs.	32.56
52575315	999952	7/14/2015	Florence True Value Hardware	063015 STMT	6/3/2015	Carpet/Rug cleaner	23.74
52575315	999952	7/14/2015	Florence True Value Hardware	063015 STMT	6/17/2015	SWWTP Strainer for lamps	38.60
52575315	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Cleaning supplies for WWTPs	21.26
52575320	999952	7/14/2015	Florence True Value Hardware	063015 STMT	6/3/2015	Utility Line Maintenance Misc Parts	56.35
52576201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	Alarm for water works lines-8356	55.22
52576201	99780	7/28/2015	CENTURYLINK	VARIOUS 7/15	7/16/2015	NW Water Plant-2394	49.72
52576211	99703	7/23/2015	Casa Gande Pumping Svc., Inc	9166	7/8/2015	Sludge Hauling from N to S Plant 8 loads (9166)	2,300.00
52576211	99713	7/23/2015	Florence True Value Hardware	218193	7/6/2015	Type S Lime-NWWTP Sludge Spill Cleanup-	71.61
52576211	99713	7/23/2015	Florence True Value Hardware	218202	7/7/2015	Emergency Purchase:-NWWTP Sludge Spill Cleanup	116.05
52576211	99713	7/23/2015	Florence True Value Hardware	218215	7/7/2015	Type S Lime-NWWTP Sludge Spill Cleanup	59.68
52576215	99552	7/14/2015	BIA	Jul-15	7/1/2015	21241-electric	3,106.11
52576215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	27,689.10
52576217	99682	7/21/2015	CASA GRANDE COURIER, INC.	976	7/7/2015	Courier Fees June 2015 W/WW	1,108.00
52576217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	ADEQ Regulatory Reporting Assistance	361.12
52576217	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	#4605 Task 1.2- Regulatory Support	624.00
52576302	99494	7/8/2015	Capital One Commercial	8137	6/24/2015	Restock of paper towels, cups, bowls, sweetener, etc.	52.96
52576302	99689	7/21/2015	HACH COMPANY	9445677	6/26/2015	Mandatory Testing by ADEQ - Lab/Testing supplies	613.44
52576302	99695	7/21/2015	THE WATER SHED	5925	6/22/2015	Water & Ice for Utility Dept.	6.40
52576302	99695	7/21/2015	THE WATER SHED	5926	6/29/2015	Water & Ice for Utility Dept.	13.75
52576302	99718	7/23/2015	Pac Tec, Inc.	0098639-IN	7/17/2015	Restock of Liners for Belt Press at NWWTP	821.17
52576302	99725	7/23/2015	THE WATER SHED	5928	7/6/2015	Water & Ice for Utility Dept.	6.64
52576302	99725	7/23/2015	THE WATER SHED	6004	7/13/2015	Water & Ice for Utility Department 7/13	8.03
52576302	99725	7/23/2015	THE WATER SHED	6009	7/8/2015	Water & Ice for Utility Department 7/8	8.64
52576302	99743	7/24/2015	THE WATER SHED	5928-BAL DUE	7/6/2015	Water & Ice for Utility Department 7/6	2.00
52576304	99683	7/21/2015	Cintas Corporation Lock 696	696837701	6/26/2015	Weekly fee for uniforms & mats for Utility Dept.	5.85
52576304	99706	7/23/2015	Cintas Corporation Lock 696	696839945	7/3/2015	Weekly fee for mats & uniforms for Utility Dept.	5.85
52576304	99706	7/23/2015	Cintas Corporation Lock 696	696842152	7/10/2015	Weekly fees for uniforms for Utilities dept. 7/10/15	5.85
52576304	99726	7/23/2015	Timothy, Wainscott	69494	7/10/2015	Reimbursement for Uniform Pants - NTE \$300	17.41
52576310	99524	7/8/2015	SOLENIS LLC	130973780	6/18/2015	Cationic Polymer for belt press @ both WWTPs	2,143.25
52576310	99710	7/23/2015	DPC ENTERPRISES, L.P.	272000632-15	7/2/2015	10-150 lb. CL2 cylinders for NWWTP & Wells	436.80
52576312	99529	7/8/2015	USABlueBook - ACCT 703717	6763633	6/17/2015	Manhole Setter Sling 20 1/2 to 30	131.15
52576317	99550	7/14/2015	ARIZONA STATE PRISON	130515F116BREV	5/1/2015	INMATE LABOR / NWWTP	7.50
52576317	99550	7/14/2015	ARIZONA STATE PRISON	062515F118B	6/30/2015	INMATE LABOR / NWWTP	11.25
52576317	99583	7/16/2015	ARIZONA STATE PRISON	063015F117B	7/7/2015	INMATE LABOR / NWWTP	22.50
52576301	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Blueprint Rack and 6 clamps	73.61

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
52576302	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Coffee Makers for WWTPs	32.55
52576315	999952	7/14/2015	WALMART COMMUNITY	063015 STMT	6/11/2015	Cleaning supplies for WWTPs	21.27
52581501	99497	7/8/2015	Currier Construction, Inc.	10	6/18/2015	CIP SU-51 Office Space Expansion	109,945.69
52581501	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	#4605 Task 2.2 CIP U-83 SWWTP Admin Building	5,382.00
52581507	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	SWWTP & Filters Const. Docs (Filtration System)	13,124.00
52581507	99808	7/30/2015	WATER WORKS ENGINEERS, LLC	4733	6/26/2015	SWWTP & Filters Master Plan & Prelim Design	2,943.00

**Sanitation Services**

53219000	99635	7/20/2015	TEMPORARY VENDOR	713131	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99666	7/20/2015	TEMPORARY VENDOR	709141	7/14/2015	Refund Sanitation Deposit	24.00
53219000	99746	7/28/2015	TEMPORARY VENDOR	785960	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99749	7/28/2015	TEMPORARY VENDOR	715411	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99751	7/28/2015	TEMPORARY VENDOR	710826	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99752	7/28/2015	TEMPORARY VENDOR	786310	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99755	7/28/2015	TEMPORARY VENDOR	704262	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99756	7/28/2015	TEMPORARY VENDOR	717920	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99757	7/28/2015	TEMPORARY VENDOR	706532	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99758	7/28/2015	TEMPORARY VENDOR	719340	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99759	7/28/2015	TEMPORARY VENDOR	701790	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99760	7/28/2015	TEMPORARY VENDOR	701922	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99761	7/28/2015	TEMPORARY VENDOR	786500	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99765	7/28/2015	TEMPORARY VENDOR	718781	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99766	7/28/2015	TEMPORARY VENDOR	786420	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99767	7/28/2015	TEMPORARY VENDOR	786470	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99768	7/28/2015	TEMPORARY VENDOR	719060	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99771	7/28/2015	TEMPORARY VENDOR	718050	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99773	7/28/2015	TEMPORARY VENDOR	708841	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99774	7/28/2015	TEMPORARY VENDOR	785880	7/16/2015	Refund Sanitation Deposit	51.00
53219000	99795	7/30/2015	TEMPORARY VENDOR	703593	7/30/2015	Refund Sanitation Deposit	51.00
53219000	99800	7/30/2015	TEMPORARY VENDOR	702781	7/29/2015	Refund Sanitation Deposit	75.00
53219000	99801	7/30/2015	TEMPORARY VENDOR	785830	7/29/2015	Refund Sanitation Deposit	51.00
53219000	99804	7/30/2015	TEMPORARY VENDOR	702172	7/30/2015	Refund Sanitation Deposit	51.00
53219000	99805	7/30/2015	TEMPORARY VENDOR	716071	7/30/2015	Refund Sanitation Deposit	51.00
53371453	99533	7/10/2015	TEMPORARY VENDOR	709510-OP	6/30/2015	Overpayment	8.78
53371453	99795	7/30/2015	TEMPORARY VENDOR	703593-OP	7/30/2015	Overpayment	103.00
53571217	99628	7/17/2015	RIGHT AWAY DISPOSAL	1049138	6/30/2015	RAD Contact Residential	33,339.41
53571217	99721	7/23/2015	RIGHT AWAY DISPOSAL	1052633	7/1/2015	RAD BILLING FOR INDUSTRIAL	6,718.00
53571230	99612	7/17/2015	Central Az Solid Waste Inc	TOF-1506	6/30/2015	Landfill Disposal Fees	2,619.13
53571230	99731	7/24/2015	Central Az Solid Waste Inc	TOF-1505	5/31/2015	Landfill Disposal Fees	3,190.71

G/L Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount
53571304	99587	7/16/2015	Cintas Corporation Lock 696	696839944	7/3/2015	Uniforms for PW Staff	3.03
53571304	99587	7/16/2015	Cintas Corporation Lock 696	696842151	7/10/2015	Uniforms for PW Staff	3.03
53571304	99613	7/17/2015	Cintas Corporation Lock 696	696837700	6/26/2015	Weekly fee for uniforms and mats for PW Dept.	3.03
53571304	99781	7/28/2015	Cintas Corporation Lock 696	696844385	7/17/2015	Uniforms for PW Staff	3.03
53571311	99789	7/28/2015	LOWE'S	2978108	7/15/2015	Three 25 pack 36 wood landscape stakes for signs"	46.40
<b>Grants</b>							
216520215	99694	7/21/2015	SOUTHWEST GAS CORP.	Jul-15	7/10/2015	325 E Ruggles	54.53
216520215	99694	7/21/2015	SOUTHWEST GAS CORP.	Jul-15	7/10/2015	GAS-140 S Pinal Pkwy	63.65
216520215	99729	7/24/2015	ARIZONA PUBLIC SERVICE	15-Jul	7/7/2015	ELECTRIC	682.10
216520217	99576	7/14/2015	ROSA E. BRUCE dba	CRAIGPHASE2	7/8/2015	Owner-occupied housing rehabilitation services	1,687.50
216520222	99712	7/23/2015	FLORENCE MINI STORAGE	21630	7/1/2015	Storage of items for housing rehabilitation client	117.88
253506217	99563	7/14/2015	AHSIGMA LLC	302-1511	7/8/2015	Housing Rehabilitation Contract	14,400.00
276529301	99516	7/8/2015	Motion Pictures Licensing Corp	503964718	6/22/2015	Movie Licensing	120.00
<b>SLIDs</b>							
300506215	99549	7/14/2015	Arizona Public Service Co.	454526287 715	7/6/2015	SLID #1-Merrill Ranch	1,554.46
300506215	99608	7/17/2015	Arizona Public Service Co.	AR0480004637	7/14/2015	SLID #1-Merrill Ranch	176.26
301506215	99549	7/14/2015	Arizona Public Service Co.	521526288	7/6/2015	SLID #2 Merrill Ranch	1,836.03
301506215	99608	7/17/2015	Arizona Public Service Co.	AR0480004637	7/14/2015	SLID #2 Merrill Ranch	76.63
302506215	99549	7/14/2015	Arizona Public Service Co.	915626281 715	7/6/2015	SLID #3 Merrill Ranch	598.93
302506215	99608	7/17/2015	Arizona Public Service Co.	AR0480004637	7/14/2015	SLID #3 Merrill Ranch	291.21
<b>CFDs</b>							
911160000	99554	7/14/2015	TEMPORARY VENDOR	100401003-OP	6/16/2015	Overpayment	91.28
957506205	99638	7/20/2015	Casa Grande Valley Newspaper Inc N BUDG FY 1516		7/2/2015	Public Notice Budget for FY 16 Merrill Ranch 1	447.98
958506205	99638	7/20/2015	Casa Grande Valley Newspaper Inc N BUDGET FY16		7/2/2015	Public Notice Budget for FY 16 Merrill Ranch 2	440.64

**TOTAL WARRANTS**

**4,347,148.09**

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 8a.</b>
<b>MEETING DATE:</b> September 8, 2015  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Ordinance No. 635-15: Bonnybrooke Solar Project Annexation No. 2015-02.		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <ul style="list-style-type: none"> <li><input type="checkbox"/> Regulatory</li> <li><input checked="" type="checkbox"/> 1<sup>st</sup> Reading</li> <li><input type="checkbox"/> 2<sup>nd</sup> Reading</li> </ul> <input type="checkbox"/> Other

**RECOMMENDED MOTION/ACTION:**

First reading only on September 8, 2015.

At the September 21, 2015 Council Meeting and after the second reading, motion to adopt Ordinance No. 635-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE TOWN OF FLORENCE, PINAL COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING TOWN LIMITS OF THE TOWN OF FLORENCE, ARIZONA, (BONNYBROOKE SOLAR PROJECT ANNEXATION NO. 2015-02).

**BACKGROUND/DISCUSSION:**

The Bonnybrooke Solar Project annexation area consists of approximately 312.97 acres located in a portion of the east half of section 29, township 4 south, range 10 east of the Gila and Salt River Meridian, Pinal County, Arizona. A map and legal description of the proposed annexation boundary and a blank annexation petition were filed with the Pinal County Recorder on July 29, 2015. A public hearing on Annexation No. 2015-02 was held on August 24, 2015.

The owner's intent is to position the subject site for a future photovoltaic (PV) solar energy facility. Minor General Plan Amendment (MGPA) and Planned Unit Development (PUD) applications are running concurrently with this Ordinance so that construction on the proposed project can move forward soon after the annexation.

This project will be an asset to the Town of Florence and consistent with the goals and objectives of the voter-approved 2020 General Plan. This annexation conforms to the requirements and procedures as outlined in Arizona Revised Statutes Section 9-471.

**FINANCIAL IMPACT:**

The annexation of the subject farm land will have a nominal impact. The development of the proposed solar farm on the subject site will produce positive fiscal impacts.

**RECOMMENDATION:**

First reading only on September 8, 2015.

At the September 21, 2015 Council Meeting and after the second reading, motion to adopt Ordinance No. 635-15 for the Bonnybrooke Solar Project annexation.

**ATTACHMENTS:**

Ordinance No. 635-15

Exhibits A-1 and A-2

**ORDINANCE NO. 635-15**

**AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING TOWN LIMITS OF THE TOWN OF FLORENCE, ARIZONA, (BONNYBROOKE SOLAR PROJECT ANNEXATION NO. 2015-02).**

**WHEREAS**, a blank petition was filed with Pinal County Recorder's Office with a true and correct description of all exterior boundaries of the entire area proposed to be annexed and which has had attached thereto at all times an accurate map of the territory to be annexed and thereafter a public hearing was noticed and held within the last ten days of the thirty day waiting period pursuant to A.R.S. 9-471; and

**WHEREAS**, a petition in writing, accompanied by a map or plot of said real property, having been filed and presented to the Mayor and Council of the Town of Florence, Arizona, signed by the owners of more than one-half in value of the real and personal property and more than one-half of the persons owning real and personal property as would be subject to taxation by the Town of Florence, Arizona, in the event of annexation within the territory and land hereinafter described as shown by the last assessment of said property, which said territory is contiguous to the Town of Florence, Arizona, and not now embraced within its limits, asking that the property more particularly hereinafter described be annexed to the Town of Florence, Arizona, and to extend and increase the corporate limits of the Town of Florence, Arizona, as to embrace the same; and

**WHEREAS**, the Mayor and Council of the Town of Florence, Arizona, are desirous of complying with said signed petition and extending and increasing the corporate limits of the Town of Florence to include said territory; and

**WHEREAS**, the said petition sets forth a true and correct description of all exterior boundaries of the entire area proposed to be annexed to the Town of Florence, and has had attached thereto at all times an accurate map of the territory desired to be annexed; and

**WHEREAS**, no additions or alterations increasing or reducing the territory sought to be annexed have been made after the petition has been signed by the owners of real and personal property in such territory; and

**WHEREAS**, proper and sufficient certification and proof of the foregoing facts are now on file in the office of the Town Clerk of the Town of Florence, Arizona, together with the original petition referred to herein; and

**WHEREAS**, the provisions of A.R.S. §9-471, and amendments thereto, have been fully observed; and

**WHEREAS**, upon annexation, the Town has a plan to provide all applicable services to the subject area, including the maintenance of adjacent public rights-of-way.

**THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

1. The territory described in the legal description and map attached as Exhibit "A-1" and "A-2" by this reference incorporated herein is annexed to the Town of Florence, and the present corporate limits are extended and increased to include the described territory.
2. This annexation shall become final after expiration of thirty days from the adoption of this ordinance provided; however, if any party files a verified petition with the Town regarding the validity of the annexation, the Town retains the right to rescind this ordinance.
3. The Town Clerk is hereby directed immediately after this annexation becomes final to record a certified copy of this ordinance together with all exhibits hereto with the Pinal County Recorder's Office.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
Clifford L. Mattice, Town Attorney

## Exhibit A-1 Bonnybrooke Solar Project Annexation

### LEGAL DESCRIPTION

#### PARCEL 1

A parcel of land, being a portion of the East Half (E1/2) of Section 29, Township 4 South, Range 10 East of the Gila and Salt River Meridian, Pinal County, Arizona, more particularly described as follows:

**BEGINNING** at a found plastic capped iron bar stamped "Found Pt RLS 37401" monumenting the North Quarter corner of said Section 29, from which a found 3" aluminum capped post stamped "RLS 37401" monumenting the Northeast corner of said Section 29 bears South 89°40'43" East, a measured geodetic bearing and basis of bearings for this description (record South 89°30'47" East per Record of Survey by Hansen Surveying and Engineering, recorded in Surveys Book 18, Page 75, records of said Pinal County, herein referenced as record source "RH"), a distance of 2,637.21 feet (record 2,637.84 feet per "RH");

THENCE South 89°40'43" East (record South 89°30'47" East per "RH"), along the North line of said Section 29, a distance of 2,637.21 feet (record 2,637.84 feet per "RH"), to said found 3" aluminum capped post stamped "RLS 37401" monumenting said Northeast corner of said Section 29;

THENCE South 00°23'30" East (record South 00°17'21" East per "RH"), along the East line of said Section 29, a distance of 2,627.64 feet (record 2,624.18 feet per "RH") to a found ¾" iron bar monumenting the East Quarter corner of said Section 29;

THENCE South 01°54'21" East (record South 01°48'37" East per "RH"), continuing along said East line of said Section 29, a distance of 1,949.70 feet to a calculated point in the center line of the Florence-Casa Grande Canal;

THENCE South 41°29'54" West, along said center line of said Florence-Casa Grande Canal, a distance of 901.58 feet to calculated point on the South line of said Section 29;

THENCE South 89°33'11" West, along said South line of said Section 29, a distance of 2,035.79 feet to a found 2" aluminum capped iron bar stamped "LS 17258" monumenting the South Quarter corner of said Section 29;

THENCE North 00°56'42" West (record North 00°50'49" West per "RH"), along said North-South mid-Section line of said Section 29, a distance of 2,626.72 feet (record 2,627.13

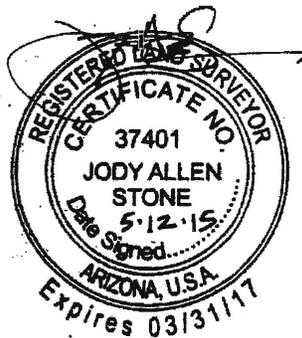
feet per "RH") to a found 2" aluminum capped iron bar stamped "LS 17258" monumenting the Center of said Section 29;

THENCE North 00°56'20" West (record North 00°50'49" West per "RH"), along said North-South mid-Section line of said Section 29, a distance of 2,656.14 feet to the **TRUE POINT OF BEGINNING**.

Containing 312.971 acres, more or less.

**AND;**

That portion of the South 33.00 feet of Section 20, the South 33.00 feet of the West 33.00 feet of Section 21, the West 33.00 feet of Section 28, Township 4 South, Range 10 East, Gila and Salt River Meridian, Pinal County, Arizona, lying adjacent to the above described Parcel 1.





# Exhibit A-2: Bonnybrooke Solar Project Annexation

-  Site Location
-  Parcel Lines
-  Town Limits



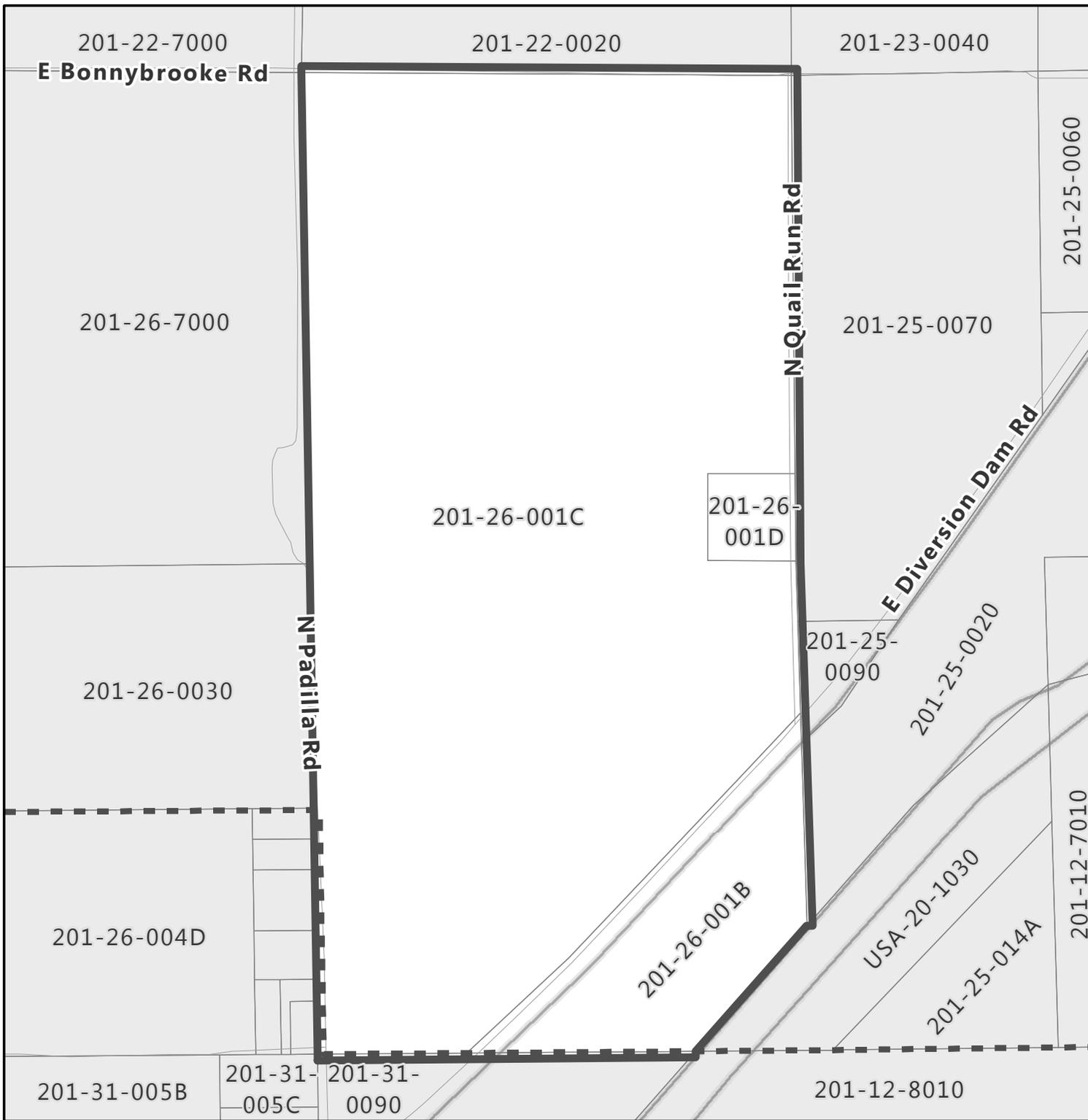
### Legal Description

Refer to Exhibit A-1 for legal description

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.

6/18/2015

2015-66



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 8b.</b>
<b>MEETING DATE:</b> September 8, 2015  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia Interim Town Manager/Town Clerk  <b>SUBJECT:</b> Ordinance No. 639-15: Ordinances and Resolutions		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input checked="" type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> Regulatory <input checked="" type="checkbox"/> 1 <sup>st</sup> Reading <input type="checkbox"/> 2 <sup>nd</sup> Reading <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Adoption of Ordinance No. 639-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN CODE BY STRIKING SECTION 10.15 AND 30.45 TO 30.51 AND CREATING NEW SECTION 10.15 AND 30.45 to 30.53 ENTITLED ORDINANCES AND RESOLUTIONS.

**BACKGROUND/DISCUSSION:**

The following modifies the process of adopting ordinances and resolutions for the Town of Florence. The new procedure is statutorily correct. This is a housekeeping item, the new ordinance directs which ordinances will be published in the newspaper, posted and which will be recorded in the Pinal County Recorder's Office.

The ordinance sets standards for when an ordinance is required. It specifies that ordinances will be required under the following conditions:

1. Adopting or amending Town Code.
2. Establishing, altering, or abolishing a Town department or office.
3. Establishes fines, penalties for not complying with rules or regulations.
4. Levying any tax or assessment.
5. Selling or leasing Town property.

**FINANCIAL IMPACT:**

The cost of publishing ordinances and codifying the code is directly tied to the number of ordinances adopted each year that require publishing, codification or recording.

**STAFF RECOMMENDATION:**

Staff recommends that Council adopt Ordinance No. 639-15.

**ATTACHMENTS:**

Ordinance No. 639-15

## ORDINANCE NO. 639-15

### AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN CODE BY STRIKING SECTIONS 10.15 AND 30.45 TO 30.51 AND CREATING NEW SECTIONS 10.15 AND 30.45 TO 30.53 ENTITLED ORDINANCES AND RESOLUTIONS.

**WHEREAS**, it has been brought to the attention of the Council of the Town of Florence, Arizona, that the current method of handling ordinances and resolutions requires modification and clarification.

**NOW, THEREFORE, BE IT ORDAINED** that Sections 10.15 and 30.45 to 30.51 of the Code of the Town of Florence is hereby stricken and deleted from the existing Code, which read as follows:

#### ~~§ 10.15 EFFECTIVE DATE OF ORDINANCES.~~

~~—All ordinances passed by the legislative body requiring publication shall take effect as provided for in § 30.48 of this code.~~

#### ~~§ 30.45 PRIOR APPROVAL BY STAFF.~~

~~All ordinances, resolutions and contract documents shall, before presentation to the Council, be reviewed by the Town Manager and, as to form by the Town Attorney and shall, when there are substantive matters of administration involved, be referred to the person who is charged with the administration of the matters. The person shall have an opportunity to present his or her comments, suggestions and objections, if any, to the passage of the ordinance, resolution or acceptance of the contract.~~

~~§ 30.46 READING OF PROPOSED ORDINANCE. No ordinance, except those that are budgetary, statutorily required, or those declared to be an emergency, shall be put on its final passage on the same day on which it was introduced. All ordinances, except those that are budgetary, statutorily required, or those declared to be an emergency, shall have two separate readings. The first and second reading shall never be made on the same day. Each ordinance shall be read by title only, unless a majority of the Council votes to read an ordinance in full.~~

~~§ 30.47 REQUIREMENT FOR ORDINANCES Each ordinance should have but one subject, the nature of which is clearly expressed in the title. Whenever possible, each ordinance shall be introduced as an amendment to this code or to an existing ordinance, and, in such case, the title of the sections to be amended shall be included in the ordinance.~~

~~§ 30.48 EFFECTIVE DATE OF ORDINANCES. No ordinance, resolution or franchise shall become operative until 30 days after its passage by the Council, except measures necessary for the immediate preservation of the peace, health or safety of the municipality, but such an emergency measure shall not become immediately operative unless it states in a separate section the reason why it is necessary that it should~~

~~become immediately operative, and unless it is approved by the affirmative vote of three-fourths of all the members elected to the Council, taken by ayes and nays.~~

~~(B) — In addition to the provisions of division (A) above, the Town Clerk shall certify the minutes of any Council meeting at which an ordinance, resolution or franchise, except an emergency measure, is passed. The 30-day period specified in division (A) above shall be calculated from the date of passage by the Council and approved by the Mayor.~~

#### ~~**§ 30.49 SIGNATURES REQUIRED ON ORDINANCES**~~

~~— Every ordinance passed by the Council shall, before it becomes effective, be signed by the Mayor, approved as to form by the Town Attorney, and attested by the Town Clerk.~~

#### ~~**§ 30.50 PUBLISHING.**~~

~~Only the orders, ordinances, resolutions, motions, regulations or proceedings of the Council shall be published as may be required by state statutes or expressly ordered by the Council.~~

#### ~~**§ 30.51 POSTING OF ORDINANCES.**~~

~~Every ordinance imposing any penalty, fine, forfeiture or other punishment shall, after passage, be posted by the Town Clerk in three or more public places within the municipality and an affidavit of the person who posted the ordinance shall be filed in the office of the Town Clerk as proof of posting.~~

**AND BE IT FURTHER ORDAINED THAT** the new Code section entitled Ordinances and Resolutions, Sections 30.45 to 30.53 of the Town Code is hereby adopted, which reads as follows:

#### **§ 10.15 RESERVED**

#### **§ 30.45 ACTION TAKEN BY ORDINANCE.**

In addition to other acts required by law or by specific provision in the Code of Ordinances of the Town of Florence, those acts of the Town shall be by ordinance which:

- a. Adopt, amend, or repeal another ordinance or Town Code or establish, alter or abolish any Town department, office or agency.
- b. Provide for a fine or penalty or establish rules or regulations for violation of which a fine or other penalty is imposed.
- c. Levy any tax or assessment.
- d. Sell or lease public property.

#### **§ 30.46 ADOPTING ORDINANCES BY REFERENCE.**

The Council may enact the provisions of a code or public record theretofore in existence without setting forth such provisions, but the adopting ordinance shall be published in full. At least three paper copies of the code or public record shall be filed in the Office of

the Town Clerk and kept available for public use and inspection. A code or public record enacted by reference may be amended in the same manner.

No penalty clause may be enacted by reference thereto. A penalty clause contained in a code or public record adopted by reference shall be set forth in full in the adopting ordinance.

### **§ 30.47 READING AND PASSAGE OF ORDINANCES AND RESOLUTIONS;**

All proposed ordinances and resolutions shall be subject to the following requirements for passage at any meeting of the Council.

- a. Copies of proposed ordinances and proposed resolutions shall be in the possession of the Mayor and Council at least 72 hours prior to the meeting.
- b. By request of the Mayor or any member of Council, a full reading of the ordinances or resolution heretofore mentioned shall be ordered, otherwise such ordinance or resolution heretofore mentioned shall be read by number and title only. The measure may be passed and adopted after the required reading(s).
- c. Copies of titles of proposed ordinances and resolutions heretofore mentioned shall be available to the public for examination at Town Hall 72 hours prior to when the council convenes to act upon the ordinance or resolution.

No ordinance, except those that are budgetary, otherwise statutorily required, or those declared to be an emergency, shall be put on its final passage on the same day on which it was introduced. All ordinances, except those that are budgetary, otherwise statutorily required, or those declared to be an emergency, shall have two separate readings, each on different days.

### **§ 30.48 EMERGENCY MEASURES; EFFECTIVE DATE.**

An emergency measure must be passed by the affirmative vote of three-fourths of all members of the Council for the immediate preservation of the public peace, health or safety of the Town. An emergency measure shall take effect immediately upon its passage. Approval must be by a vote taken by ayes and noes, and approved by the mayor. The emergency measure shall state in a separate section the reasons why it is necessary that it should become immediately operative.

### **§ 30.49 SIGNATURES REQUIRED ON ORDINANCE.**

Every ordinance passed by the Council shall, before it becomes effective, be signed by the Mayor, approved as to form by the Town Attorney, and attested by the Town Clerk.

### **§ 30.50 PUBLISHING ORDINANCES.**

All ordinances, except those necessary for the immediate preservation of the peace, health or safety of the Town, and resolutions having the effect of ordinances, shall be

published at two consecutive weeks in the in the official newspaper of the Town before they become effective and operative.

Emergency ordinances necessary for the immediate preservation of the peace, health or safety of the Town which have been passed by the necessary three-fourths vote of all members of the Council and become effective and operative immediately shall also be published two consecutive weeks in the official newspaper of the Town within 20 days after their passage.

**§ 30.51 POSTING OF ORDINANCE WITH PENALTIES.**

Every ordinance imposing any penalty, fine, forfeiture or other punishment shall, after passage, be posted by the Town Clerk in three or more public places within the Town and an affidavit of the person who posted the ordinance shall be filed in the Office of the Town Clerk as proof of posting.

**§ 30.52 RECORDING OF CERTAIN ORDINANCES.**

Ordinances that extend or change the boundaries of the Town, zoning, or establish or vacate streets, allies, or subdivisions, after publication and adoption shall be recorded in the Office of the Pinal County Recorder, after being so recorded, the same shall constitute public notice to all parties.

**§ 30.53 CODIFICATION OF ORDINANCES.**

Ordinances affecting Town rules and operations shall be codified in the Florence Code of Ordinances, more commonly known as Town Code.

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and Council of the Town of Florence, Arizona, that Section 30.45 to 30.53 of the Town Code as set forth herein shall continue in full force and effect until further action of the Council.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 21<sup>st</sup> day of September 2015.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
Clifford L. Mattice, Town Attorney



## TOWN OF FLORENCE COUNCIL ACTION FORM

### AGENDA ITEM 8c.

**MEETING DATE:** September 8, 2015

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia  
Interim Town Manager/Town Clerk

**SUBJECT:** Resolution No. 1560-15: Regular dates for Town boards and commissions

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### RECOMMENDED MOTION/ACTION:

Recommendation to adopt Resolution No. 1560-15, which establishes the regular meeting times for all Town boards and commissions.

### BACKGROUND/DISCUSSION:

The Town posts regular meeting dates and times of Town board and commission meetings. This schedule moves the meeting location of the following boards and commissions to the Library and Community Center, located at 778 N. Main Street, Florence, Arizona:

Arts and Culture Commission Meetings  
Historic District Advisory Commission Meetings  
Library Advisory Board Meetings  
Parks and Recreation Advisory Board Meetings

Council Regular and Special Meetings and Planning and Zoning Commission Meetings will remain at Town Hall, 775 N. Main Street, Florence, Arizona. Work Sessions and trainings that do not require filming will be moved to the Library and Community Center, located at 778 N. Main Street, Florence, Arizona. Location of meetings will be posted on the Town website and at the official location of agenda postings.

### FINANCIAL IMPACT:

None

### STAFF RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 1560-15.

### ATTACHMENTS:

Resolution 1560-15

**RESOLUTION NO. 1560-15**

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ESTABLISHING REGULAR MEETING LOCATIONS, DATES AND TIMES FOR TOWN OF FLORENCE TOWN COUNCIL AND TOWN BOARDS AND COMMISSIONS.**

**WHEREAS**, the Florence Town Council desires to post the regular meeting dates and times of Council appointed boards and commissions.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, that the regular meeting dates and times are established at the Library and Community Center, located at 778 N. Main Street, Florence Arizona, as follows:

<b>Name</b>	<b>Day of Month</b>	<b>Time</b>
Arts and Culture Commission	Second Thursday	6:00 p.m.
Historic District Advisory Commission	Last Wednesday	6:00 p.m.
Library Advisory Board	Third Wednesday	6:00 p.m.
Parks and Recreation Advisory Board	Fourth Thursday	6:00 p.m.

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, that the regular meeting dates and times are established at the Town Hall, located at 775 N. Main Street, Florence, Arizona as follows:

<b>Name</b>	<b>Day of Month</b>	<b>Time</b>
Planning and Zoning Commission	First Thursday Third Thursday	6:00 p.m.
Town Council	First and Third Monday	6:00 p.m.

**BE IT FURTHER RESOLVED** by the Mayor and Town Council of Florence, Arizona, that Special Meetings and Work Sessions will be agenzized as to location and time. All agendas will be posted in accordance with the Arizona Open Meeting Law and posted per Town policies.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 8th day of September, 2015.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
Clifford L. Mattice, Town Attorney



## TOWN OF FLORENCE COUNCIL ACTION FORM

### AGENDA ITEM 8d.

**MEETING DATE:** September 8, 2015

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia  
Interim Town Manager/Town Clerk

**SUBJECT:** Resolution No. 1561-15: Rules of Procedure  
update

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### **RECOMMENDED MOTION/ACTION:**

Information only, action will be brought back at a future date.

### **BACKGROUND/DISCUSSION:**

After each election, Council is given the opportunity to review and amend the Rules of Procedure. At the March 2, 2015 meeting, Council reviewed the 2012 amendments and directed staff to modify the Rules of Procedure.

With the hiring of a Town Attorney and the relocation of the Library (town posting site), it was necessary to review the Rules of Procedure. A redline version is attached that shows every change requested. The changes comply with the suggestion of the Arizona Ombudsmen.

Staff will review, line by line, the changes proposed in the Rules of Procedure at the September 8, 2015 Regular Council Meeting.

### **FINANCIAL IMPACT:**

There is no fiscal impact to discussing the item.

### **STAFF RECOMMENDATION:**

Staff recommends that Council adopt Resolution No. 1561-15.

### **ATTACHMENTS:**

Resolution No. 1561-15  
Rules of Procedure

**RESOLUTION NO. 1561-15**

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE TOWN COUNCIL RULES OF PROCEDURE, EFFECTIVE OCTOBER 8, 2015.**

**WHEREAS**, the Florence Town Council desires to amend the policies and procedures for conducting business; and

**WHEREAS**, the Florence Town Council desires the policy to be consistent with the Town Code.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, that the Florence Town Council Rules of Procedures are hereby amended effective October 8, 2015.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of September 2015.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
Clifford L. Mattice, Town Attorney

**Town of Florence  
Town Council  
Rules of Procedure**  
~~March 2, 2015~~October 8, 2015

**SECTION 1. RULES OF PROCEDURE/AUTHORITY**

**1.1 PROCEDURES**

The following are the basis for and are used in conjunction with these Rules of Procedure for meetings of the Town Council:

- A. Arizona Open Meetings Law (ARIZ. REV. STAT. § 38-431 *et seq.*, as amended)
- B. Town Code
- C. Town of Florence Parliamentary Procedures Simplified
- D. Roberts Rules of Order, as amended

**1.2 PARLIAMENTARIAN**

Town Council Meetings: The Town Attorney shall serve as Parliamentarian for all Town Council Meetings. The Town Clerk shall act as Parliamentarian in the absence of the Town Attorney.

Boards/Commissions/Committees: The Council Liaison shall serve as Parliamentarian for each respective Board, Commission, or Committee.

**SECTION 2. DEFINITIONS**

**2.1 AGENDA**

As set forth in Section 6 below, an Agenda is the formal description of items to be considered by the Town Council at a noticed meeting of the Town Council. The final Agenda must be posted at least 24 hours prior to the Town Council's meeting.

**2.2 COUNCIL PACKET**

The Town Council packet is comprised of documents supporting the items listed on the Agenda and requiring Council Action, which may be used by Town Council, staff, and the public for more in-depth information than may be presented in an oral report. The Packet is organized as set forth in Section ~~6-7~~ below and is provided to the Town Council and made available to the public upon request.

**2.3 MEETINGS**

A Meeting is the gathering, in person or by technological devices, of a quorum of members, at which they discuss, propose or take legal action, including any deliberations by a quorum with respect to such action. If a quorum is not present, those in attendance will be named for the record and in the absence of the Presiding Officer, the Town Clerk or departmental liaison will adjourn the meeting.

## **2.4 NEWSPAPER**

Typically, a daily or weekly publication of general circulation within the Town of Florence containing recent news, feature articles, editorials, and general advertisements.

## **2.5 NOTICE**

A formal announcement to the public that sets forth the name of the Town Council, date, time and place for which a meeting of the Town Council will be held. Giving formal notice of meetings is done as provided by Statute, Town Code, or other rules or regulations of the Town Council.

## **2.6 ORDINANCE**

An Ordinance is a Town Council action setting forth a rule of public conduct that is considered long-term and may prescribe a penalty for violations thereof. Long-term rules include, but are not limited to, zoning issues, annexations, abandonments and Town laws. The Ordinance, in addition to being referenced by number in the Minutes, will be recorded and maintained in numerical sequence as a permanent record of the Town in a separate set of books. Effective dates of Ordinances shall be as provided by law.

## **2.7 PUBLIC BODY**

Town Council, all Boards, Committees, and Commissions of the Town, and any specially seated Board, Commission, Committee, or Sub-Committee of the Town whose members are appointed by the Mayor with the approval of the Town Council.

## **2.8 QUORUM**

A quorum is the minimum number of members of the Town Council that must be present in order for business to be legally transacted. With a seven-member body, a quorum (by State Statute) is four members.

## **2.9 RESOLUTION**

A Resolution is a more formal type of motion normally utilized to set forth policy of the Town. The Resolution, in addition to being referenced by number and brief title in the Minutes, will be recorded as provided by law and maintained in numerical sequence as a permanent record of the Town in a separate set of books. Resolutions are used for various reasons, such as when specifically required by law, when needed as a separate evidentiary document to be transmitted to another governmental agency, or where the frequency of future references back to its contents warrants a separate document to facilitate such future reference and research. Effective dates of Resolutions shall be as provided by law.

### **SECTION 3. PRESIDING OFFICER**

#### **3.1 PRESIDING OFFICER**

As provided by the Town Code, the Mayor, or in the Mayor's absence, the Vice-Mayor is the Presiding Officer of all meetings of the Town Council.

In the absence or disability of both the Mayor and the Vice-Mayor, the meeting shall be called to order by the Town Clerk, whereupon, the Town Clerk shall immediately call for the selection of a temporary Presiding Officer. The council members present shall, by majority vote, select a Presiding Officer for that meeting.

Upon the arrival of the Mayor or the Vice Mayor, the Vice Mayor or the temporary Presiding Officer shall immediately relinquish the chair upon the conclusion of the business immediately before the Town Council.

#### **3.2 ROBERT'S RULES OF ORDER**

The Presiding Officer, or Town Council, may suspend strict observance of these Rules of Procedure, other policies and procedures, and any applicable provision of Robert's Rules for the timely and orderly progression of the meeting. In the event of a conflict between these rules and Robert's Rules of Order, these rules shall govern.

### **SECTION 4. MEETINGS**

#### **4.1 REGULAR MEETINGS**

- A. The Florence Town Council shall hold Regular Meetings at 6:00 p.m. on the first and third Monday of each month, in the Council Chambers, located at 775 N. Main Street, or another place, date or time as determined by the Town Council. Meetings are held for the purpose of discussion or action of the Town Council on various issues deemed necessary to further the business of the Town. These meetings may provide for "Citizen Comments/Call to the Public."
- B. When the Regular Meeting of the Town Council falls on a legal holiday, no meeting shall be held on such holiday, but said meeting may be held at the same time and the same location on the next succeeding business day thereafter that is not a holiday or at such other time as designated by the Town Council. The Town Council will take appropriate action to publicly announce such a change and will instruct the Town Clerk to publish ~~a notice in the newspaper stating such change~~ [the agenda in accordance with state law.](#)

#### **4.2 ADJOURNED MEETINGS**

Any meeting may be adjourned to a time, place and date certain, but not beyond the next Regular Town Council Meeting. Once adjourned, the meeting may not be reconvened except at the time, date, and place provided for in the motion. A motion to continue an item on the Council Agenda shall not be considered a motion to adjourn.

#### **4.3 SPECIAL MEETINGS**

- A. The Mayor or Town Manager may, or at the request of two (2) council members shall call a special meeting of the Town Council for a time not earlier than 24 hours after the later of (i) the notice being given to all council members or (ii) the Agenda being posted, except in the case of an actual emergency. In the case of an actual emergency, such notice as is practicable under the circumstances shall be given. Notice of all such Town Council meetings must be made pursuant to state law.
  
- B. Special Meetings are held for the purpose of presentations, discussion, citizen comment or formal action of the Town Council on various issues as deemed necessary to further the business of the Town.

#### **4.4 WORK SESSIONS**

Work Sessions are held for the purpose of presentations and discussions on issues that require more in-depth consideration of the Town Council than may be possible at a Regular Meeting. No formal action of the Town Council may be taken at such meetings, other than general consensus or conveying direction to Staff for further action. These meetings shall not provide for "Public Comment." Work Session shall be held on Mondays of the month when necessary.

#### **4.5 EXECUTIVE SESSIONS**

The Town Council may hold an Executive Session pursuant to Arizona Revised Statute § 38-431.01 *et seq.*

#### **4.6 EMERGENCY MEETINGS**

As provided for in State Statutes, the Mayor and Town Council may call an Emergency Meeting to discuss or take action on an unforeseen issue where time is of the essence and there is not sufficient time for posting of a meeting notice 24-hours or more before the meeting. Notice of an Emergency Meeting of the Mayor and Town Council will be posted within 24-hours following the holding of an Emergency Meeting. The notice will include the agenda and a brief but complete description of the nature of the emergency. Emergency Meetings shall not provide for a "Public Comment."

#### **4.7 MEETINGS TO BE OPEN TO THE PUBLIC**

- A. With exception of Council Executive Sessions, all Regular Meetings, Special Meetings, Work Sessions and Emergency Meetings of the Town Council shall be open to the public.
  
- B. All Public Meetings may be recorded or photographed by means of audio, video or photographic equipment provided; however, that there is no interference in the orderly conduct of the meeting, and that said equipment is placed in non-hazardous locations as designated by the Town's Staff.
  
- C. Public Comment is not provided for at Work Sessions or Emergency Meetings.

#### 4.8 MINUTES OF COUNCIL MEETINGS

- A. The Town Clerk's office shall provide staff support at all Regular, Special, Work Session and Emergency Meetings of the Town Council for the purpose of taking notes and/or audio recordation of the Meeting.
- B. Written action minutes, instead of verbatim Minutes, shall be taken so that a brief accounting of the issues discussed and actions taken is compiled and entered into the permanent Minute Book of the Town and kept on file and of record in the Office of the Town Clerk. The minutes shall reflect council member attendance for the entire meeting (if a council member arrives late or leaves early then the minutes should reflect when the council member arrived/left).

Open Meetings may be recorded by means of audio or video technology. Audio or video recordings of meetings will be retained six months after being transcribed in accordance with the current Town of Florence/State of Arizona approved Records Retention and Disposition Schedules.

- C. All Minutes of the Town Council are deemed to be Public Records, with the exception of Executive Session Minutes, which, while they fall under the definition of and are considered public records by State Statute, are deemed confidential and are only available under limited conditions or by court order. Transcribed minutes, or the audio or video recording of all Open Meetings of the Town Council, must be on file in the Office of the Town Clerk, and available for public review by 5:00 p.m. on the third working day following each meeting, or as provided by Arizona Revised Statutes, whichever is sooner.
- D. Minutes of Executive Sessions shall be confidential, are maintained and secured by the Town Clerk and may be accessed only as provided by Arizona Revised Statutes.

### **SECTION 5. NOTICES AND AGENDAS**

#### **5.1 PREPARATION AND POSTING NOTICES**

- A. The Town Clerk shall prepare all Public Meeting Notices of the Town Council, and shall ensure posting of the meeting notices ~~no less than 24 hours before the date and time set for said meetings,~~ in accordance with Arizona Revised Statute. § 38-431.02.C.

B. Meeting Formal notices, such as notices of public hearings, notice of bid, or other formal notices Notices shall be posted on the town's website, <http://www.florenceaz.gov>.

B. , at a minimum, be posted in the following locations:

1. Town Hall
2. Town Library
3. <http://www.florenceaz.gov>

Formatted: List Paragraph, No bullets or numbering, Adjust space between Latin and Asian text, Adjust space between Asian text and numbers

**5.2 PREPARATION AND POSTING OF AGENDAS**

A. The Town Clerk shall prepare all Public Meeting Notices of the Town Council, and, except for permitted statutory exceptions, shall ensure posting of the meeting notices no less than 24 hours before the date and time set for said meetings, in accordance with Arizona Revised Statute. § 38-431.02.C.

B. Town Council, Town Board and Commission agendas shall, at a minimum, be posted in the following locations:

- 1. Town Hall, 775 N. Main Street, Florence, Arizona, 85132
- 2. http://www.florenceaz.gov

**5.3 POSTING OF ORDINANCES WITH A PENALTY CLAUSE:**

A. Penalty Clause shall be posted in the following locations:

- a. Town Hall, 775 N. Main Street, Florence, Arizona 85132
- b. Florence Police Department, Florence, Arizona 85132
- c. Florence Fire Station No. 2, Florence, Arizona 85132

**5.2.3 AGENDAS**

A. The Town Clerk shall prepare the Agendas for all meetings of the Town Council as set forth in Section 6 below or as directed by the Mayor through the Town Manager. Agendas of all meetings of the Town Council shall be available to the public no later than 24 hours prior to said meetings, except for permitted statutory exceptions.

B. Agendas are made available through the Town’s web site as a convenience and, upon request, will be provided at no charge to political subdivisions or educational institutions.

**5.3.4 DISTRIBUTION OF NOTICES AND AGENDAS**

A. The Town Clerk shall ensure that the Mayor and Town Council receive copies of all Town Council Meeting Notices and Agendas, and any documentation provided for said meeting, not less than 24 hours prior to the meeting, except for permitted statutory exceptions.

B. The Town Clerk shall ensure that provide the Town Council meeting notices, agendas and documentation, as deemed necessary, y, are distributed to the Town Manager and the Town Attorney. Courtesy copies will be available to the press, public subdivisions and educational institutions, and others upon request, no less than 24 hours prior to said meeting.

Formatted: Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 2 + Alignment: Left + Aligned at: 0" + Indent at: 0.25"

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5"

Formatted: Indent: Left: 0.5", No bullets or numbering

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5"

Formatted: No bullets or numbering

Formatted: Indent: Left: 0"

Formatted: Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 2 + Alignment: Left + Aligned at: 0" + Indent at: 0.25"

Formatted: Indent: Left: 0.25"

Formatted: Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Indent: Left: 0.5"

Formatted: Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.75" + Indent at: 1"

- C. The Town Clerk may amend a published agenda, but not less than 24 hours prior to the designated meeting and only upon receipt of direction from (i) the Mayor or two members of the Town Council acting through the Town Manager or (ii) the Town Manager, or to correct minor errors. Amended agendas will indicate the date amended.

## **SECTION 6. ORDER OF BUSINESS**

### **6.1 ORDER OF BUSINESS**

The Order of Business of each meeting shall be as contained in the agenda as prepared by the Town Clerk. The Agenda shall be a sequentially numbered listing by topic and a brief description of business agenda items, including a dollar amount where appropriate, that shall be taken up for consideration.

### **6.2 REGULAR MEETINGS**

The typical form of the agenda shall be as follows and may be changed as necessary:

**CALL TO ORDER**

**ROLL CALL**

**EXECUTIVE SESSION**

**COMMUNITY FACILITIES DISTRICT OR BOARD OF ADJUSTMENTS**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**RECOGNITION ITEMS (MAYOR'S PRESENTATIONS)**

**CALL TO THE PUBLIC** Topics are limited to items under the jurisdiction of the Florence Town Council (speaker must fill out a card and give to Town Clerk prior to meeting)

**PUBLIC HEARINGS**

**RECOGNITION ITEMS/PRESENTATIONS**

**CONSENT AGENDA** (including Minutes and Claims)

All items listed under consent are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests; in which event the item will be removed from the Consent Agenda and considered in the normal sequence on the agenda.

**UNFINISHED BUSINESS**

**NEW BUSINESS** (action or information items)

**ITEMS SUBMITTED BY PUBLIC/APPLICANTS**

**COUNCIL SUBMITTED ITEMS**

**MANAGER SUBMITTED ITEMS**

**MINUTES OF BOARDS AND COMMISSION\***

**MANAGER REPORT/DEPARTMENT REPORTS\*\***

**CALL TO THE PUBLIC** Topics are limited to items under the jurisdiction of the Florence Town Council (speaker must fill out a card and give to Town Clerk prior to meeting)

**CALL TO THE COUNCIL- CURRENT EVENTS ONLY**

Formatted: Font: Bold

**EXECUTIVE SESSION  
ADJOURNMENT**

\* Indicates first meeting of the month

\*\* Indicates second meeting of the month

All agendas will have the following statement placed at the bottom of the agenda:

DATE/TIME POSTED:

Any individual with a qualified disability may request a reasonable accommodation by contacting the ADA Coordinator at 520-868-7574 at least 72-hours prior to the Town Council meeting.

**6.3 SPECIAL MEETINGS**

- A. If a Special Meeting is being held in place of a Regular Meeting, the agenda shall be as set forth for a Regular Meeting.
- B. For all other Special Meetings, the Agenda will typically be prepared in the following order:

**CALL TO ORDER**

**ROLL CALL**

**EXECUTIVE SESSION**

**PLEDGE OF ALLIGENCE**

**CALL TO THE PUBLIC** (must fill out a card and give to Town Clerk prior to meeting)

**PUBLIC HEARINGS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**CALL TO THE PUBLIC** (Speaker must fill out a card and give to Town Clerk prior to meeting)

**CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**6.4 WORK SESSION MEETINGS**

Questions may be directed by the Town Council to a member of the public or another interested party, or in appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item or a particular question related to an Agenda item. Unless otherwise designated by the Presiding Officer, the time for such response to questions or presentations shall be limited to three minutes per speaker. The Agenda will typically be prepared in the following order:

**CALL TO ORDER**

**ROLL CALL**

**AGENDA ITEMS FOR DISCUSSION:** No Action/Discussion only.  
**ADJOURNMENT**

**6.5 ITEMS TO BE TAKEN IN ORDER**

- A. The Presiding Officer, or the members by consensus, may consider items out of sequence from the printed Agenda for the meeting.
  
- B. Action may be taken on all items listed for action on the Agenda. In the event of an emergency, action may be taken on items not listed on the Agenda. However, the action must subsequently be noticed in accordance with Arizona Revised Statute § 38-431.02, as amended.

**6.6 ROLL CALL ATTENDANCE**

The Presiding Officer shall direct the Town Clerk to call the Roll, and the names of council members both present and absent shall be entered into the minutes.

Roll Call shall be taken at the following times during a meeting:

- 1. Calling the Meeting to Order.
- 2. Entering into Executive Session.
- 3. Adjourning to the Board of Adjustments.
- 4. Adjourning to a Special Districts Board.

Formatted: Numbered + Level: 1 +  
Numbering Style: 1, 2, 3, ... + Start at: 1 +  
Alignment: Left + Aligned at: 0.25" + Indent  
at: 0.5"

**6.7 ACTION ITEMS**

**Scheduled Public Appearances** allow citizens to speak on a specific item before the Town Council, including presentation of petitions, according to the following process:

- 1. A written request shall be submitted to the Town Clerk for review by the Town Manager not less than 10 days prior to the Town Council meeting at which the person desires the item to be heard.
  
- 2. The Town Manager or designee shall research the issue to determine if it may be handled administratively or will require Town Council discussion. If it is determined that the matter should be placed before the Town Council, the Town Manager shall ensure that documentation, if any, is compiled and the material forwarded to the Town Clerk in the same manner as other issues presented to the Town Council.
  
- 3. If the Town Manager determines that the subject should not be placed on a Council Agenda, the Town Clerk shall notify the citizen that their request for action/input will not be placed on the agenda but forwarded to the appropriate department.
  
- 4. The Mayor, two members of the Town Council or the Town Manager may request that an item be placed on the Council's Agenda; the Town Clerk shall place the item on the next Regular Meeting Agenda and advise the citizen of the meeting date and time.

## 6.8 CITIZENS COMMENTS/APPEARANCES FROM THE FLOOR

- A. Call to the Public/Agenda Items: Presentation of petitions, or public comments on Agenda issues are heard under the first "Call to the Public". All citizens and interested parties will be limited to a maximum of three minutes to address the Town Council. However, the time limit may be waived by the Mayor or by consensus of the Town Council.
- B. At the pleasure of the Mayor and Town Council, individuals may address the Town Council on any subject pertaining to or related to an item on the posted Agenda for that meeting.
- C. Call to the Public/Non Agenda Items: Presentation of petitions, or public comments on Non-Agenda issues are heard under "Call to the Public". All citizens and interested parties will be limited to a maximum of three minutes to address the Town Council on a Non-Agenda item. However, the time limit may be waived by the Mayor or by consensus of the Town Council. [Items not listed on the agenda may not be discussed at the meeting. The Council may ask staff to schedule a future meeting on the topic.](#)
- D. All citizens and interested parties wishing to speak before the Town Council at "Call to the Public" shall complete a card located at the back of the Town Council chambers and submit the card to the Town Clerk, or designee.
- E. At the conclusion of all public comment [section of the meetings](#), the Mayor or any council member may take any or all of the following actions:
  - 1) Respond to Criticism.
  - 2) Ask Staff to review the matter.
  - 3) Ask that the matter be put on a future Agenda.
  - 4) Thank the citizens for their comments.

## 6.9 CONSENT AGENDA

- A. The Consent Agenda includes items that (i) are of such a nature that discussion may not be required or (ii) are included in the annual budget (iii) have been previously studied by the Town Council. These items may be adopted by a single motion, second and affirmative vote of a majority of the Town Council.
- B. There is no discussion on items listed under the Consent Agenda; however, a member of the Town Council may request that an item or items be removed for discussion.
- C. Items removed from the Consent Agenda are considered in their normal sequence as listed on the Agenda, unless called out of sequence as provided in Section 6.5 above.

## 6.10 BUSINESS ITEMS

- A. At the time each Business Item is presented to Town Council, the staff will give a brief summary of the item, and the applicant, if applicable, may speak. The Mayor will then provide for citizen input and comments as requested prior to the meeting.
- B. Those speaking before the Town Council will be allowed three minutes to address the Council; time limits may be waived upon consensus of the Town Council. Such three-minute limit shall not apply to the applicant's presentation.
- C. The purpose of all public comments is to provide information and the speaker's views for Town Council consideration. It is not appropriate for the speakers to question directly or debate the matter under consideration with staff, other speakers, the audience or members of the Town Council. All comments shall be addressed through the Presiding Officer. After being recognized by the Presiding Officer, council members may question the speakers, any applicant's representatives or Town staff. Except when answering a direct question from a council member, all remarks shall be addressed to the Town Council as a whole, and not to individual members; provided, however, that all responses shall be directed through the Presiding Officer.
- D. Proper decorum must be observed by council members, by speakers providing testimony and remarks and by the audience. In order to conduct an orderly business meeting, the Presiding Officer shall keep control of the meeting and shall require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests or other conduct that disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on council members, Town Staff or members of the public are not allowed. It is inappropriate to utilize the Public Hearing or other Agenda item for the purpose of making political speeches, including threats of political action. Engaging in such conduct and failing to cease such conduct upon request of the Presiding Officer will be grounds for ending a speaker's time at the podium or, at the direction of the Presiding Officer, for removal of any disruptive person from the Council Chambers.
- E. Generally, Public Hearings, other than those of a quasi-judicial nature, shall be conducted in the following Order:
  - 1. The Presiding Officer will announce the matter that is set forth for a Public Hearing and, if appropriate, ask the staff to provide a short summary of the matter.
  - 2. The Presiding Officer will then ask the applicant, if appropriate, to speak.
  - 3. At the conclusion of the Staff Report and/or presentation by the applicant, the Presiding Officer will open the Public Hearing for comments from the public.

4. After all public comments are heard, the Presiding Officer will close the Public Hearing and may ask staff or the applicant to respond to the comments.
  5. The Presiding Officer may then call for a motion and second, if applicable, and/or ask if Town Council wishes to discuss the motion/item. Town Council may then proceed to discuss the matter.
  6. Upon the conclusion of discussion, the Presiding Officer will call for action on the motion.
  7. Exhibits, letters, petitions and other documentary items presented or shown to the Town Council during a Public Hearing shall become part of the record of the Public Hearing and a copy thereof shall be submitted to the Town Clerk.
- F. Questions or comments from the public shall be limited to the subject under consideration. Depending upon the extent of the Agenda, and the number of persons desiring to speak on an Issue, the Presiding Officer may, upon consensus of the Town Council at the beginning of the hearing, limit testimony. Upon approval of the Town Council, persons may be allowed to speak longer than three minutes. Council members may ask the individual speaker questions, and the speaker may respond.
- G. Quasi-judicial hearings shall be conducted in accordance with the principles of due process, and the Town Attorney shall advise the Town Council in this regard.

#### **6.11 INFORMATION ITEMS**

Mayor and council members may present or discuss information items only if the specific matter is listed on the posted Agenda under "Discussion Items".

#### **6.12 ADJOURNMENT**

The meeting is adjourned by a motion to adjourn, a second and an affirmative vote of the majority.

#### **6.13 RECESS/BREAK**

The Presiding Officer may, or a member of council may call a recess/break if necessary during the course of a Public Meeting.

### **SECTION 7. AGENDA PREPARATION**

#### **7.1 AGENDA ITEM SUBMITTALS: REGULAR/SPECIAL/WORK SESSION**

Items may be placed on the Agenda for Town Council discussion and possible action by (i) the Mayor acting through the Town Manager, two Members of Council acting through the Town Manager or (iii) the Town Manager.

### **7.2 AGENDA ITEM SUBMITTALS FOR TOWN COUNCIL EXECUTIVE SESSIONS**

Items may be placed on the Agenda for Council Executive Session discussion if in compliance with the Town Code and applicable State Statutes by the following process:

- A. Items may be placed on an Agenda for Executive Session discussion by (i) the Mayor acting through the Town Manager, (ii) two council members acting through the Town Manager or (iii) the Town Manager.
- B. The Town Attorney shall review all items submitted for Executive Session discussion, prior to placement on the Agenda, to ensure that the item is legally permissible to be discussed in Executive Session, pursuant to Arizona Revised Statute. § 38-431.03. If permissible, the Town Clerk shall place notice of such Executive Session discussion on the Agenda.

### **7.3 COUNCIL PACKETS**

Town Council packets contain the Agenda, unapproved Minutes of previous Town Council Meetings, Town Council communications and any ordinances, agreements or resolutions to be acted upon including documentation that may be attached to support items contained on a Town Council Agenda for all noticed meetings of the Town Council.

Full Packets for ALL noticed Town Council Meetings (except Executive Session documentation) are made available to council members by the Town Clerk's Office. Every effort will be made to distribute full packets by the Thursday prior to each Regular Town Council Meeting and not less than 24 hours prior to any Special Town Council Meeting.

## **SECTION 8. PROCEDURES FOR CONDUCTING THE MEETING**

### **8.1 CALL TO ORDER**

All meetings of the Town Council shall be called to order by the Presiding Officer, (the Mayor or in his/her absence, the Vice-Mayor).

### **8.2 PARTICIPATION OF PRESIDING OFFICER**

The Presiding Officer may move, second, debate and vote from the Chair, subject only to such limitations of debate as are imposed on all council members, and he/she shall not be deprived of any of the rights and privileges of a council member by reason of his/her acting as Presiding Officer. However, the Presiding Officer is primarily responsible for the conduct of the meeting.

### **8.3 QUESTION TO BE STATED**

The Presiding Officer shall verbally restate each question immediately prior to calling for discussion and/or the vote. Following the vote, the Presiding Officer shall verbally announce whether the question was carried or was defeated. The Presiding Officer may also publicly state the effect of the vote for the benefit of the audience before proceeding to the next item of business.

#### **8.4 MAINTENANCE OF ORDER**

The Presiding Officer is responsible for the maintenance of order and decorum at all times. No person is allowed to speak unless they have first been recognized by the Presiding Officer. All questions and remarks shall be addressed to the Presiding Officer.

### **SECTION 9. RULES/DECORUM/ORDER**

#### **9.1 POINTS OF ORDER**

The Presiding Officer shall, after consultation with the Parliamentarian, determine all Points of Order, subject to the right of any council member to appeal to the entire Town Council. If any appeal is taken, the question (motion) shall be: "Shall the decision of the Presiding Officer be sustained?" In which event, following a second, a majority vote shall govern, and conclusively determine such question of order.

#### **9.2 ORDER AND DECORUM**

##### **A. Council Members:**

1. Any council member desiring to speak shall address the Presiding Officer and, upon recognition by the Presiding Officer, may speak. The Presiding Officer shall not unreasonably withhold such recognition; however, the Presiding Officer may choose to not recognize similar or repetitive discussions or motions which would delay the meeting.
2. When two or more council members wish to speak, the Presiding Officer shall determine the order of speaking and recognize the first speaker.
3. While a council member is speaking, no other council member shall interrupt except to make a point of order or point of personal privilege.
4. When a motion is made and seconded, the Presiding Officer shall ensure that the debate is confined to the motion.
5. The Town Council may agree to limit debate on any matter before it. A limit may be formalized by a majority vote of the Town Council, or the Presiding Officer, with the consensus of a majority of the Town Council, may announce time limits on any Agenda item.
6. Any council member may call for a previous question on any issues under debate. The call for previous question must receive a second and then receive at least a two-thirds vote. Passage of a motion to address the

previous question terminates all debate on the original motion. The Town Council shall immediately vote on such motion.

7. The Town Council will not tolerate harassment, personal attacks or discrimination against each other or by members of appointed Boards, Commissions or Committees. No one should be subject to un-welcomed verbal or physical conduct that shows hostility based upon gender, race, ethnicity, sexual orientation, religion, age, disability or national origin. Any Town Council appointee who violates this provision will be subject to removal.
  8. If a council member acts in violation of these rules, the Presiding Officer shall, or any council member may, call that council member to order. The council member so called shall immediately cease speaking, but may appeal to the Town Council. The Town Council shall decide the appeal without debate. If the appeal is granted, such council member may continue speaking on the matter. If the appeal is denied, such council member shall remain silent on the matter. Any council member acting in violation of these rules is subject to censure or other punishment as the Town Council, by a three quarters vote of the other council members present, deems just and proper under the law.
- B. Employees: Members of the administrative staff and employees of the Town shall observe the same rules of procedure and decorum applied to members of the Town Council. The Town Manager shall ensure that all Town employees observe such decorum. Any staff members, including the Town Manager, desiring to address the Town Council or members of the public shall first be recognized by the Presiding Officer.
- C. Public: Members of the public attending the Town Council Meetings shall observe the same rules of order and decorum applicable to the Town Council. Unauthorized remarks or demonstrations from the audience, such as applause, stamping of feet, whistles, boos, yells, and/or other demonstrations shall not be permitted. The Presiding Officer may, after issuing a verbal warning to persons causing such disturbances, direct a police officer to remove such offender/s from the meeting.

### **9.3 ENFORCEMENT OF DECORUM**

Proper decorum is to be maintained during all meetings by the Town Council, staff and guests. It is the responsibility of the Mayor or other person acting as Presiding Officer of the meeting to ensure compliance with this Policy. A police officer may be directed by the Mayor or Presiding Officer to remove from the meeting, after a verbal warning, any person whose conduct is disorderly or disruptive.

### **9.4 PROCEDURES IN ABSENCE OF RULES**

In the absence of a rule herein to govern a point or procedure, Robert's Rules of Order, Newly Revised, shall be used as a guide.

#### **9.5 RULINGS OF PRESIDING OFFICER ARE FINAL, UNLESS OVERRULED**

In presiding over Town Council Meetings, the Presiding Officer shall decide all questions of interpretation of these rules, points of order, or other questions of procedure requiring rulings. In making such determinations, the Presiding Officer may solicit the opinion of the Town Attorney, or other such person serving as the Parliamentarian of the Town Council.

#### **9.6 APPEAL THE RULING OF THE PRESIDING OFFICER**

Any procedural decision or ruling of the Presiding Officer shall be final. However, immediately following the Presiding Officer's ruling, a motion and second to appeal the ruling can be made and the ruling can be overridden or suspended by a majority vote of the council members present and voting. If not appealed, the Presiding Officer's ruling shall be binding and legally effective for purposes of the matter under consideration.

### **SECTION 10. ADDRESSING THE COUNCIL**

#### **10.1 PERSONS AUTHORIZED TO APPROACH COUNCIL DAIS AREA**

During a Town Council Meeting, no person except Town Officials shall be permitted within the area in front of the Town Council dais without the invitation or consent of the Presiding Officer.

#### **10.2 MANNER OF ADDRESSING THE COUNCIL**

- A. Any member of the public desiring to address the Town Council shall proceed to the podium after having been recognized by the Presiding Officer. There shall be no loud vocalization (shouting or calling out) from the seating area of the Council Chamber. At the podium, he/she shall clearly state his//her name for the record.
  
- B. Within 48-hours advance notice, special assistance can be provided for any individual with a qualified disability. Please call the ADA Coordinator to request an accommodation to participate in this Public Meeting.

#### **10.3 ADDRESSING THE COUNCIL AFTER MOTION IS MADE**

After the motion has been made, or after a Public Hearing has been closed, public comment shall not be allowed without a request from a council member or the Presiding Officer.

#### **10.4 LIMITATION REGARDING ~~PUBLIC COMMENT AND REPORTS~~ CALL TO THE PUBLIC**

The making of oral communications to the Town Council by any member of the public during the "Call to the Public" or under an action item, shall be subject to the following limitations:

Formatted: Underline

- A. The Presiding Officer may limit the number of speakers heard on Non-Agenda topics at any single meeting to allow the meeting to proceed and end in a timely manner.
- B. If it appears that several speakers desire to speak regarding a single topic, the Presiding Officer may limit the number of speakers.
- C. Oral communications during the Town Council Meeting may not be used to lodge charges or complaints against any employee of the Town, regardless of whether such employee is identified in the presentation by name or by any other reference that tends to identify him/her. Any such charges or complaints against employees shall be submitted during normal business hours to the Town Manager for appropriate action.
- D. By policy, the Town Council will refrain from commenting on the remarks given during "~~Public Comment~~Call to the Public" but at the conclusion of Call to the Public may respond to criticism, ask staff to study the matter, or direct staff to prepare a discussion or action agenda item at a future Town Council meeting.

## **SECTION 11. MOTIONS**

### **11.1 PROCESSING OF MOTIONS**

- A. When a motion is made and seconded, it shall be stated by the Presiding Officer before debate.
- B. The maker has the right to modify his/her motion as he/she pleases, or to withdraw it entirely. If the motion is modified, the member who has seconded it has the right to withdraw his/her second.
- C. If a modification to a motion made by another council member is accepted by the maker of the motion, then the council member who seconded the unmodified motion shall be requested to reaffirm his/her second after modification. If the council member refuses to reaffirm his/her second, the second is presumed made by the suggestor of the modification.
- D. In the case of a tie in votes on any motion, the motion shall be considered lost.

### **11.2 DIVISION OF QUESTION**

If the question contains two or more propositions that could be divided, the Presiding Officer may, upon the request of a council member, divide the propositions into separate question.

### **11.3 PRECEDENCE OF MOTIONS**

When a motion is before the Town Council, no motion shall be entertained except the following, which shall have precedence in the following order:

- A. Fix the time to adjourn

- B. Adjourn
- C. Recess
- D. Raise a question of Privilege
- E. Table (temporarily)
- F. Move the Previous Question
- G. Close, limit or extend discussion
- H. Continue to a certain time and date
- I. Commit (Refer or remand to a Committee)
- J. Amend
- K. Table/Postpone Indefinitely
- L. Main Motion

#### **11.4 MOTION TO POSTPONE INDEFINITELY**

A motion to postpone indefinitely is used to dismiss an item on the Agenda. This motion is debatable, and because it can be applied only to the main question, it can, therefore, only be made while the main question is immediately pending (a motion and second is on the floor). This motion is commonly used to postpone an item until a more appropriate time.

#### **11.5 MOTION TO TABLE**

A motion to table enables the Town Council to lay the pending question aside temporarily when something else of immediate urgency has arisen, in such a way that there is no set time for taking the matter up again. A motion to table shall be used to temporarily by-pass the subject. A motion to table shall be undebatable and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be "taken from the table" at any time prior to the end of the next Regular Meeting; provided, however, that such item is included on the duly posted Agenda of the Town Council.

#### **11.6 MOTION TO CLOSE, LIMIT OR EXTEND DISCUSSION**

Such a motion shall be used to limit or close debate on, or further amend the main motion. This is referred to as "Call For The Question" and is the motion used to cut off debate and to bring the group to an immediate vote on the pending motion. It requires a two-thirds vote. The vote on a motion to call for the question to terminate discussion shall be by roll call. If the motion fails, debate shall be reopened; if the motion passes, a vote shall be taken on the main motion.

#### **11.7 MOTION TO AMEND**

- A. A Motion to Amend shall be debatable only as to the amendment. A Motion to Amend an amendment shall be in order, but a Motion to Amend an amendment to the amendment shall not be in order.
  
- B. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order.

C. A substitute motion on the same subject shall be acceptable and shall be voted on before a vote on the amendment.

D. Amendments shall be voted on first, then the main motion as amended.

### **11.8 MOTION TO CONTINUE**

Motions to Continue to a definite time shall be amendable and debatable only as to propriety of postponement and the time set.

## **SECTION 12. VOTING PROCEDURE**

### **12.1 CASTING A VOTE**

A. In acting upon every motion, the vote shall be taken by casting an aye/nay vote by voice, roll call or any other method as determined by the Presiding Officer from which the vote of each council member can be clearly ascertained.

B. If a council member has declared a Conflict of Interest he/she must abstain during the roll call vote.

C. If the roll call method of voting is used, the Town Clerk shall call the names of all members with the Presiding Officer called last. Council members shall respond "Aye" or "Nay". It shall be out of order for members to explain their vote during the roll call. Comments should be made during the discussion. There shall be no additional debate or speaking on the subject after the vote is taken.

### **12.2 FAILURE TO VOTE**

All members of the Town Council in attendance at a duly called meeting that requires formal Town Council action are required to vote, unless the issue involves the conduct of that council member or a matter upon which that council member has declared a conflict of interest. In all other cases, a failure to vote shall be entered in the Minutes as an affirmative vote.

### **12.3 RECONSIDERATION**

Any council member who voted with the majority may move for reconsideration of any action at the same or the next available Town Council Meeting. After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without the unanimous consent of the Town Council.

### **12.4 TIE VOTES**

On a tie vote, a motion requiring a majority vote for adoption is a lost motion. When all council members are present, a tie vote on whether to grant an appeal from official action shall be considered a denial of such appeal, unless Town Council takes other action to further consider the matter.

## **SECTION 13. CONFLICT OF INTEREST**

### **13.1 INTRODUCTION**

Occasionally, a council member may find himself/herself in a situation which requires that council member abstain ~~from participating and in~~ voting on a matter before the Town Council. This situation exists when the council member has a “conflict of interest” as defined by the Arizona Conflict of Interest Law. This law establishes minimum standards for the conduct of public officers and employees who, in their official capacity, are, or may become involved with, a decision which might unduly affect their personal interests or those of their close relatives.

### **13.2 PURPOSE OF CONFLICT OF INTEREST LAWS**

The purpose of Arizona’s Conflict of Interest Law is to prevent self-dealing by public officials and to remove or limit any improper influence, direct or indirect, which might bear on an official’s decision, as well as to discourage deliberate dishonesty.

### **13.3 APPLICABILITY OF THE ARIZONA CONFLICT OF INTEREST LAW**

The Arizona Conflict of Interest Law, as now set forth or as amended in the future, applies to all actions taken by council members.

### **13.4 DISCLOSURE OF INTEREST**

Any council member who may have a conflict of interest ~~should~~ seek the opinion of the Town Attorney as to whether a conflict exists under the State law ~~but final opinions shall be filed with the Town Clerk~~. Any council member who has a Conflict of Interest in any decision must disclose that interest, and declare the existence of the conflict. Minutes containing Conflict of Interest disclosures will be on file in the Clerk’s Office. The Town Clerk shall maintain for public inspection all documents necessary to memorialize all disclosures of a Conflict of Interest by a council member.

### **13.5 RULE OF IMPOSSIBILITY**

In the unlikely situation the majority of council members have a conflict of interest and the Town Council is unable to act in its official capacity, members may participate in the Town Council’s decision after making known their conflicts of interest in the official records.

### **13.6 IMPROPER USE OF OFFICE FOR PERSONAL GAIN**

Public officers and employees are prohibited from using or attempting to use their official positions to secure valuable things or benefits for themselves, unless such benefits are part of the compensation they would normally be entitled to for performing their duties.

### **13.7 SANCTIONS FOR VIOLATIONS**

Violations of the conflict of interest provisions set forth herein shall be punished as provided for in state law.

### **13.8 NON-STATUTORY CONFLICTS OF INTEREST**

Occasionally, a council member may feel that he/she should ethically refrain from participation in a decision even though the circumstances may not amount to a conflict

of interest under the state law described above. It is the policy of the Town Council to encourage council members to adhere to strongly held ethical values which are exercised in good faith. However, Council encourages participation in the decision making process unless the matter involves the council member's personal conduct or a conflict of interest set forth by Statute. **Therefore, failure to vote on a matter for any reason other than a conflict of interest under state law shall be considered a vote in favor of such matter.**

Formatted: Highlight

#### **SECTION 14. ELECTION OF VICE MAYOR**

The Town Council shall designate one of its members as Vice-Mayor who shall serve in such capacity for a four-year term at the pleasure of the Town Council. The Vice-Mayor shall perform the duties of the Mayor during the absence or disability of the Mayor.

#### **SECTION 15. BOARDS, COMMISSIONS AND COMMITTEES**

The Town Council may create such boards, commissions and committees as it deems necessary to assist in the conduct of the operation of Town government.

##### **15.1 REGULARLY SCHEDULED OR UNSCHEDULED BOARDS, COMMISSIONS AND COMMITTEES**

A. All boards, commissions and committees of the Town shall be classified as a regularly scheduled or unscheduled boards, commissions and committees. Regularly scheduled boards, commissions and committees are those that meet on a regularly scheduled basis or may be quasi-judicial in nature. Unscheduled boards, commissions and committees meet on an as called basis.

B. Regularly scheduled boards, commissions and committees include:

1. Art and Culture Commission
2. Historic District Advisory Commission
3. Library Advisory Board
4. Parks and Recreation Advisory Board
5. Planning and Zoning Commission

C. Unscheduled boards, commissions and committees:

1. Board of Adjustment

D. Other separate legal entities that also address the needs of the Town, including:

1. Industrial Development Authority
- ~~2.~~ [Community Facilities District Boards](#)

- E. Any board, commission or committee created shall cease to exist (i) upon the accomplishment of the special purpose for which it was created (ii) when abolished by a majority vote of the Town Council or (iii) as dictated by the Town Code.

#### **15.2 RECOMMENDATIONS FOR APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

- A. The Mayor may appoint an appointing committee. This appointing committee shall be made up of three members (from members of the council or appropriate board/commission). The Mayor may appoint himself/herself to this committee. If no such committee is appointed, the entire Town Council shall conduct interviews and appoint citizens to the various boards, commissions and committees.
- B. The purpose of this appointing committee is to interview applicants and recommend to the Town Council possible candidates as described in 15.3.

#### **15.3 SELECTION OF BOARD, COMMISSION OR COMMITTEE MEMBERS**

- A. A call for applications to fill vacant seats to boards, commissions and committees shall be duly published for at least one week via newspaper advertising, website and other means as available to the Town.
- B. Individuals applying for boards, commissions or committees must fill out and submit the Town application form to the Town Clerk by the published deadline. The Town Clerk will forward the applications to the appropriate staff liaison.
- C. The Town Clerk will review the applications and prepare support materials for the Appointing Committee. Staff will schedule an appropriate time for an open meeting in order that the committee may interview in person, or via telephone, applicants for the open seat(s) to any Town board, commission or committee.
- D. After review and consideration, the appointing committee members shall announce a recommendation and prepare a memorandum recommending candidates to fill the vacancies. This memorandum shall include copies of all the applications received.
- E. The Town Clerk shall prepare an Agenda item for the next appropriate Town Council Meeting after the appointing committee has announced its recommendation(s) to fill open board, commission or committee seat(s).
- F. The Town Clerk will notify the appointees in writing as to their appointment and the next meeting date of the new member's board, commission or committee scheduled meeting. Included in this notification is any official literature, agendas, minutes or other materials specific to the committee, board, or commission appointment.

#### **15.4 QUALIFICATIONS FOR APPOINTMENTS; EMPLOYEES OR APPOINTED OFFICERS AS MEMBERS**

- A. All members of boards, commissions and committees shall meet the following minimum qualifications upon their appointment to any board, commission or committee. Each member must be:
  - 1. Eighteen years of age or older, except for members appointed to any board, commission or committee seats designated by Town Council for youth representation.
  - 2. A registered voter, except those under 18 years of age.
- B. Town employees or appointed officers shall not be eligible for appointment to any boards, commissions, and committees but may be requested to provide staff support thereto.

#### **15.5 TERMS, VACANCIES, REMOVAL**

- A. All members of unscheduled boards, commissions and committees shall serve a term of up to three years, or until the board, commission or committee is dissolved, unless terms are specifically designated by Town Council action, Town Code or Arizona Revised Statutes.
- B. For boards, commissions and committees having five (5) members or less, the terms of office shall be staggered so that no more than two (2) terms shall expire in any single year when possible; provided, however, that no staggering of terms shall be required for any board, commission or committee that will be in existence for a single term.
- C. For those boards, commissions and committees having more than five (5) members but less than eight (8) members, the terms of office shall be staggered so that no more than three (3) terms shall expire in any single year when possible; provided, however, that no staggering of terms shall be required for any board, commission or committee that will be in existence for a single term.
- D. A vacancy on a board, commission or committee shall be deemed to have occurred upon the following:
  - 1. Death or resignation of a member of a board, commission or committee.
  - 2. A member ceasing to be a Florence resident unless the Town Council has provided that such member may be a non-resident.
  - 3. Three consecutive unexcused absences by a member from board, commission or committee meetings.
  - 4. Convictions of a felony or an offense involving a violation of his official duties.

- E. Whenever a vacancy has occurred on one board, commission or committee, the Subcommittee for Board, Commission and Committee Appointments shall meet to recommend a candidate to complete the remainder of the term. Procedures described in 15.3 above will be used to generate applicants interview applicants, and make a recommendation.
- F. An incumbent member of a board, commission or committee seeking reappointment shall submit a new application under the provisions set forth in Section 15.3 above and shall be considered for appointment by the Town Council in the same manner as all other applicants for such position.

#### **15.6 ALTERNATES**

The Town Council may appoint alternates to serve on boards, commissions and committees in the event of vacancy. Such alternates may attend meetings of the board, commission or committee but shall not participate until such time as a vacancy has occurred and the alternate has filled such vacancy. If the Town Council appoints more than one alternate for a particular board, commission or committee, the Town Council shall designate the alternates as first alternate, second alternate and so on such that immediately upon a vacancy occurring in a board, commission or committee, the first alternate shall fill such vacancy without the need for further Town Council action.

#### **15.7 APPLICABILITY OF THE ARIZONA OPEN MEETING LAW**

All boards, commissions and committees are subject to the Arizona Open Meeting Law.

#### **15.8 RESIDENCY REQUIREMENTS**

Members shall be residents of the Town of Florence. All members shall be bona fide residents of the municipality, unless a motion, resolution or ordinance creating a board, commission or committee specifies otherwise, and shall serve without pay or compensation, except that a member shall be reimbursed for his actual and necessary expenses incurred in the performance of this official duties, provided that such expenses are approved by the Council prior to being incurred.

#### **SECTION 16. COUNCIL BUDGET, EXPENSES AND TRAVEL**

- A. Council members shall adhere to the adopted Town of Florence travel policy except as otherwise set forth herein.
- B. The Town Council shall adopt, as part of the annual budget, specific travel budget amounts for each council member. The Town Council may also establish a fund from which an individual member may draw additional travel funds upon approval of the Town Council acting upon an item listed upon a duly published agenda and taking place an Open Public Meeting

#### **SECTION 17. CODE OF ETHICS**

Council/Board/Commission members shall conduct themselves so as to bring credit upon the Town as a whole, and to set an example of good ethical conduct for all citizens of the community. Council members should constantly bear in mind these

responsibilities to the entire electorate, and refrain from actions benefiting any individual or special interest group at the expense of the Town as a whole.

Council members should likewise do everything in their power to ensure impartial application to the law to all citizens, and equal treatment of each citizen before the law, without regard to race, religion, national origin, sex, social standing or economic position. This Code assures public confidence in the integrity of local government and its effective and fair operations, and therefore the members will:

- A. Act in the Public Interest. Recognizing that stewardship of the public interest must be their primary concern. Members will work for the common good of the people of the Town of Florence and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Town Council, commissions, boards and committees.
- B. Comply with the Law. Members will comply with the laws of the nation, the State of Arizona and the Town of Florence in the performance of their public duties. These laws include, but are not limited to, the United States and Arizona Constitutions, the Florence Town Code and Policies, laws pertaining to conflicts of interest, election campaigns, financial disclosure and the Public Open Meeting Law.
- C. Conduct of Members. The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members will refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Council, commissions, boards, committees, staff and the public.
- D. Respect for Process. Members will perform their duties in accordance with the processes and rules of order established by the Town Council and commissions, boards and committees governing the deliberation of public policy issues, meaningful involvement of the public in public hearings, and implementation of policy decisions of the Town Council by Town staff.
- E. Conduct of Public Meetings. Members will prepare themselves for public issues, listen courteously and attentively to all public discussions before the body, and focus on the business at hand. They will refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of business.
- F. Decisions Based on Merit. Members will base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
- G. Communication. Members will publicly share substantive information that is relevant to a matter under consideration by the council, commissions, boards or

committees, which they may have received from sources outside of the public decision-making body.

- H. Conflict of Interest. In order to assure their independence and impartiality on behalf of the common good, members will not use their official positions to influence government decisions in which they have a material financial interest or a relationship that may give the appearance of a conflict of interest.

In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision making when conflicts may exist.

Members will abstain from participating in deliberations and decision-making where conflicts may exist as defined under Arizona Statutes. **Members should discuss any issues of conflict of interest with the Town Attorney.**

Formatted: Highlight

- I. Gifts and Favors. Members will not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which is not available to the public in general. They will refrain from accepting any gifts, favors or promises of future benefits that might compromise their independence of judgment or action or give the appearance of being compromised.
- J. Confidential Information. Members will respect the confidentiality of information concerning the property, personnel or affairs of the Town. They will not disclose confidential information without proper legal authorization or Council majority approval. They will not use such information to advance their personal, financial or other private interests.
- K. Use of Public Resources. Members will not use public resources unavailable to the public in general, such as Town staff time, equipment, supplies or facilities for private gain or personal purposes.
- L. Representation of Private Interests. In keeping with their role as stewards of the public interest, council members will not appear on behalf of private interests of third parties before the Council or any commission, board or committee or proceeding of the Town, nor will members of commissions, boards and committees appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.
- M. Advocacy. Members will represent the official policies or positions of the Town Council, commissions, boards or committees to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members will explicitly state they do not represent the Town of FLORENCE, nor will they infer that they do.

- N. Policy Role of Members. Members will respect and adhere to the Council-Manager structure of government as outlined in the FLORENCE Town Code. In this structure, the Town Council determines the policies of the Town with the advice, information and analysis provided by the public, commissions, boards, committees and staff. Except as provided by the FLORENCE Town Code, members therefore will not interfere with the administrative functions of the Town or the professional duties of Town staff, nor will they impair the ability of staff to implement Council policy decisions.
- O. Independence of Commission, Boards and Committees. Because of the value of the independent advice of commissions, boards, and committees to the public decision-making process, council members will refrain from using their position to unduly influence the deliberations or outcomes of commission, board and committee proceedings.
- P. Positive Work Place Environment. Members will support the maintenance of a positive and constructive work place environment for Town employees and for citizens and businesses dealing with the Town. Members will recognize that their special role dealing with Town employees is not to create the perception of inappropriate direction to staff.
- Q. Public Speaking. The Members of Council shall declare they are speaking as a council member, but it is their individual opinion, and may or may not be the opinion of the majority Council.
- R. Implementation. As an expression of the standards of conduct for members expected by the Town, the FLORENCE Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

Members entering office shall sign a statement affirming they read and understood the Town of Florence Code of Ethics. In addition, the Code of Ethics shall be annually-regularly reviewed by the Town Council, boards and commissions, and the Town Council shall consider recommendations from boards and commissions and update as necessary.

- S. For this reason, ethical standards will be included in the regular orientations for candidates for Town Council, applicants to boards, commissions and committees, and newly elected and appointed officials.

#### **17.1 COMPLIANCE AND ENFORCEMENT**

This standard of conduct is expected for members of the FLORENCE Town Council, commissions, boards, and committees. Members themselves have the primary responsibility to assure that standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of commissions, boards, and committees and the Mayor have the additional responsibility to intervene when actions of members that appear to be in violation of this resolution are brought to their attention. They will find out more details about the alleged conduct and present the Town Council with a memo detailing the findings. Any Town council member may then ask that the item be placed on the Council agenda.

The Town Council may impose sanctions on members whose conduct does not comply with the Town's standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budget restrictions.

A violation of this resolution will not be considered a basis for challenging the validity of Council, commission, board, committee decisions, or removal.



### **Model of Excellence Member Statement**

As a member of the Florence Town Council or of a Florence board or commission, I agree to uphold the Code of Ethics for elected and appointed officials adopted by the Town and conduct myself by the following model of excellence. I will:

Recognize the worth of individual member and appreciate their individual talents, perspectives and contributions;

Help create an atmosphere of respect and civility where individual members, Town staff and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;

Respect the dignity and privacy of individuals and organizations;

Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;

Avoid and discourage conduct which is divisive or harmful to the best interest of Florence;

Treat all people with whom I come in contact in the way I wish to be treated;

I affirm that I have read and understood the Town of Florence Code of Ethics.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Speakers Request Form  
For  
Public Comment  
Call to the Public**

Meeting Date: \_\_\_\_\_ Topic: \_\_\_\_\_

Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Please Print)

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

I am a spokesperson for: \_\_\_\_\_  
(self, business, religious group, non-profit, govt. agency)

TITLE: \_\_\_\_\_

I am representing (Number of people) \_\_\_\_\_

- I wish to address the Council:
- Elected Official
  - In Favor of the Topic
  - Opposed to the Topic

-----  
(Tear here: keep information below for reference)

**Please give this form to the Town Clerk. Forms may be submitted at any time before or during the meeting.**

How to address the Council:

- Must speak directly about an item on the agenda.
- The Mayor or Presiding Officer will call your name when it is your turn to speak.
- Citizens must limit comments to 3 minutes\*.
- Groups wishing to speak should elect a spokesperson to represent the views of the group.
- The Mayor may limit the number of speakers heard on non-agenda topics at any single meeting to allow the meeting to proceed and end in a timely manner.

**\* Prior approval is required for presentations longer than Three minutes.**

<b>City</b>	<b># of physical posting locations</b>
Apache Junction	3
Benson	3
Buckeye	3 (but only on web in near future)
Bullhead City	3
Camp Verde	2
Chandler	1 - in front of City Hall
El Mirage	1 - in front of City Hall
Flagstaff	4 (2 are near Town Hall)
Florence	2 official locations - Website
Fountain Hills	2
Glendale	1
	agendas - 1 (and one unofficial remote location),
Goodyear	ordinances under ARS 9-813 - 3
Mesa	1
Paradise Valley	2
Peoria	0 - only post to the web
Prescott	2 - one inside City Hall and one outside
Prescott Valley	3
Quartzsite	3 - but only meeting notices, agenda on website
Star Valley	3
Tempe	1
Tollesin	1
Wickenburg	3
Yuma	1 - in front of City Hall

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>8e.</b>
<b>MEETING DATE:</b> September 8, 2015  <b>DEPARTMENT:</b> Legal  <b>STAFF PRESENTER:</b> Clifford Mattice, Town Attorney  <b>SUBJECT:</b> Renewal and extension of Prosecutor Legal Services Agreement through October 31, 2015.		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to approve a renewal and extension of Prosecutor Legal Services Agreement with Richard V. Husk, of the Law Offices of Richard V. Husk, LLC, for prosecutor services with a term extending through October 31, 2015.

**BACKGROUND/DISCUSSION:**

The Town initiated a Request for Proposals for Prosecution Legal Services. The Law Offices of Richard V. Husk, LLC, (the "Law Firm") responded to the solicitation. The Town selected the Law Firm and entered a contract on December 15, 2014, for prosecution of criminal cases in Florence Municipal Court. The contract contemplates that it may be renewed annually. At this time, the Legal Department desires to use the services of the Law Firm through October 2015. The Law Firm is willing to provide the prosecutor services through this time period.

**FINANCIAL IMPACT:**

The amount for the prosecution services provided by the Law Firm during this fiscal year from July 1, 2015 through October 31, 2015 is anticipated to not exceed \$10,000. This expense for legal services can be paid from the Legal Department's budget.

**STAFF RECOMMENDATION:**

Staff recommends approval of entering into a renewal and extension agreement with the Law Offices of Richard V. Husk, LLC, for prosecutor services from July 1, 2015 to October 31, 2015.

**ATTACHMENTS:**

Renewal and Extension of Prosecutor Legal Services Agreement

## **RENEWAL AND EXTENSION OF PROSECUTOR LEGAL SERVICES AGREEMENT**

This Renewal Agreement (The "Agreement") is made and entered into effective as of July 1, 2015 (the "Effective Date"), by and between the Town of Florence, Arizona, an Arizona municipal corporation ("Town"), and the Law Offices of Richard V. Husk, LLC, an Arizona Limited Liability Corporation (the "Law Firm"). The Town and the Law Firm are sometimes referred to in this Agreement collectively as the "Parties" and each individually as a "Party."

### **RECITALS:**

The Parties wish to enter into a renewal Agreement pursuant to the terms and conditions of that Prosecutor Legal Services Agreement and all subsequent revisions, between the Town and the Law Firm (the "Original Contract"). Such action is authorized pursuant to the Original Contract. All capitalized terms used without definition in this Agreement shall have the definitions ascribed to them in the Original Contract.

The Parties desire to renew and extend the Original Contract for an extension term starting July 1, 2015 and running through October 31, 2015 (the "Renewal Term").

### **AGREEMENTS:**

NOW, THEREFORE, for and in consideration of the foregoing Recitals and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree to the terms of the Original Contract and this Agreement as follows:

1. **Reaffirmation of Original Contract.** The Original Contract shall remain in full force and effect, and all terms and conditions of the Original Contract are hereby incorporated by reference into this Agreement, creating an agreement identical in terms between the Town and the Law Firm. In the event of any conflict between this Agreement and the Original Contract, the terms of this Agreement shall prevail. The amount paid under this Agreement shall not exceed \$10,000.
2. **Renewal Term.** This Agreement shall be effective July 1, 2015, and shall continue through October 31, 2015.
3. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument, binding on all of the Parties. The Parties agree that this Agreement may be transmitted between them via facsimile. The Parties intend that the faxed signatures constitute original signatures and that a faxed agreement containing the signatures

(original or faxed) of all the Parties is binding upon the Parties.

4. Pursuant to the provisions of A.R.S. §41-4401, the Law Firm warrants to the Town that the Law Firm and all its subcontractors are in compliance with all Federal Immigration laws and regulations that relate to their employees and with the E-Verify Program under A.R.S. §23-214(A).

A breach of this warranty by the Law Firm or any of its subcontractors will be deemed a material breach of this Agreement and may subject the Law Firm or subcontractor to penalties up to and including termination of this Agreement or any subcontract.

The Town retains the legal right to inspect the papers of any employee of the Law Firm or any subcontractor who works on this Agreement to ensure that the Law Firm or any subcontractor is complying with the warranty given above.

The Town may conduct random verification of the employment records of the Law Firm and any of its subcontractors to ensure compliance with this warranty.

The Town will not consider the Law Firm or any of its subcontractors in material breach of this Agreement if the Law Firm and its subcontractors establish that they have complied with the employment verification provisions prescribed by 8 USCA §1324(a) and (b) of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214(A). The "E-Verify Program" means the employment verification pilot program as jointly administered by the United States Department of Homeland Security and the Social Security Administration or any of its successor programs.

The provisions of this Section must be included in any contract the Law Firm enters into with any and all of its subcontractors who provide services under this Contract or any subcontract. "Services" are defined as furnishing labor, time or effort in the State of Arizona by a contractor or subcontractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.

4.1 This Agreement is subject to cancellation for conflicts of interest pursuant to A.R.S. §38-511

4.2 Either party may terminate this Agreement without cause upon giving 14 days written notice to the other party.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the Effective Date set forth above.

Town of Florence, an Arizona municipal corporation

Town of Florence

Date:

By: \_\_\_\_\_

By:

\_\_\_\_\_

Tom J. Rankin, Mayor

Attest: \_\_\_\_\_

Lisa Garcia, Town Clerk

Approved as to form:

By: \_\_\_\_\_

Clifford Mattice, Town Attorney

Law Firm

Date: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>8f.</b>
<b>MEETING DATE:</b> September 8, 2015  <b>DEPARTMENT:</b> Community Development  <b>STAFF PRESENTER:</b> Mark Eckhoff, AICP Community Development Director  <b>SUBJECT:</b> Enforcement of Sign Code Regulations	<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 <sup>st</sup> Reading <input type="checkbox"/> 2 <sup>nd</sup> Reading <input type="checkbox"/> <b>Other</b>	

**RECOMMENDED MOTION/ACTION:**

Motion to approve an Administrative Memorandum to temporarily lessen the enforcement of sign code regulations.

**BACKGROUND/DISCUSSION:**

In response to a recent Supreme Court decision (Reed v. Town of Gilbert) pertaining to sign code regulations, which has called into question the potential constitutionality of most sign codes across the United States, staff has commenced the process of reviewing the Town’s sign code regulations, researching applicable legal issues and looking for recently adopted/amended model codes that the Town can use for references. Staff had placed some lesser sign code revisions on hold while this legal challenge was being resolved. We will now be taking this opportunity to draft a complete re-write of the Town’s Sign Code, both to address legal and constitutional issues and to create a more user-friendly code. As this process will take some time, staff has prepared an Administrative Memorandum that seeks to temporarily lessen the enforcement of sign code regulations. This is similar to how the Town successfully handled issues with banners and A-Frame signs in the past while new codes were being prepared and adopted to be more accommodating with these types of business signs.

Sign code regulations, like other zoning and development code regulations, are necessary to protect the health, safety and general welfare of the public, as well as to provide for necessary aesthetic controls. A good sign code balances the need for businesses to market their goods and services via permanent or temporary signs with the Town’s desire to have a clean, welcoming and professional appearance for residents and visitors. Clearly, this is a Town that strongly values both the business community and the need to convey a positive visual image, as demonstrated by its focus on historic preservation.

It is staff's contention that the Town's Sign Code has generally served us well, but most codes of this type should change over time and now this major update is required because of the recent Supreme Court decision. Therefore, staff contends that both a temporary fix and long-term solution are needed to address potential issues related to the Town's Sign Code.

First of all, staff recommends that an administrative amendment be prepared by the Community Development Director that provides for the following:

For a period effective September 9, 2015 and extending no later than April 30, 2016, the Town shall not enforce regulations on the following types of signage: Any existing permanent or temporary on-site or off-site commercial signs, except where enforcement of such signs is necessary for life safety purposes.

During this period, the Town will continue to permit new signs that comply with applicable sign regulations. Furthermore, the Community Development Department, in consultation with the Town Manager and Town Attorney, will also review, and in certain cases may approve, requests for new signs that may not appear to be in strict compliance with applicable codes, but may be allowable under the auspices of the recent Supreme Court decision. The Community Development Department, in consultation with the Town Manager and Town Attorney, may further modify its enforcement of additional sign code regulations as deemed appropriate and necessary.

Secondly, staff will be commencing a comprehensive update of the Town's Sign Code and we hope to be discussing this update at a future work session. Ultimately, we hope to have a new Sign Code adopted by Council prior to the expiration of this quasi-moratorium of sign enforcement.

It is also noted that upon the adoption of a new Sign Code, the Town will need to review all existing signage to determine what complies with the new codes, what signs might be grandfathered as legally nonconforming and what signs might be illegal (not conforming or not legally nonconforming). Enforcement actions will be taken to address all illegal signs.

**FINANCIAL IMPACT:**

Not applicable.

**STAFF RECOMMENDATION:**

Staff recommends approval of an Administrative Memorandum to temporarily lessen the enforcement of sign code regulations.

**ATTACHMENTS:**

Sign Code Enforcement Memorandum



# TOWN OF FLORENCE

## Planning and Development Department

---

---

### MEMO

To: All Concerned Parties  
From: Mark Eckhoff, AICP, Community Development Director  
Date: September 9, 2015  
Re: Enforcement of Sign Code Regulations

---

For a period effective September 9, 2015 and extending no later than April 30, 2016, the Town shall not enforce regulations on the following types of signage: Any existing permanent or temporary on-site or off-site commercial signs, except where enforcement of such signs is necessary for life safety purposes.

During this period, the Town will continue to permit new signs that comply with applicable sign regulations. Furthermore, the Community Development Department, in consultation with the Town Manager and Town Attorney, will also review, and in certain cases may approve, requests for new signs that may not appear to be in strict compliance with applicable codes, but may be allowable under the auspices of the recent Supreme Court decision. The Community Development Department, in consultation with the Town Manager and Town Attorney, may further modify its enforcement of additional sign code regulations as deemed appropriate and necessary.

During the above-noted time period, Town staff will be commencing a comprehensive update of the Town's Sign Code and this matter will likely be discussed at a future Town Council work session. Ultimately, the Town desires to have a new Sign Code adopted by Council prior to the expiration of this quasi-moratorium.

It is also noted that upon the adoption of a new Sign Code, the Town will need to review all existing signage to determine what complies with the new codes, what signs might be grandfathered as legally nonconforming and what signs might be illegal (not conforming or not legally nonconforming). Enforcement actions will be taken to address all illegal signs.

The above terms were approved by the Town Council at their September 8, 2015 meeting. The Town looks forward to working with all interested in this matter so that we can produce a new Town Sign Code that is business friendly, legally compliant, user friendly and effective at maintaining the desired community aesthetics. Legal, Planning, Building Safety, and Code Compliance staff thank you for your support and cooperation and welcome any inquiries or suggestions you may have.

# MEMORANDUM

To: Mayor and Town Council  
From: Lisa Garcia, Interim Town Manager  
Copy: Department Heads  
Date: September 8, 2015  
Re: Bi-Weekly Update

---



## **Arizona Forward**

The Town of Florence entry for Silver King Marketplace/Padilla Park has been selected as a finalist in the Building and Structure (Historic Preservation) category of Arizona Forward's 35<sup>th</sup> Annual Environmental Excellence Award program. Finalists receive an Award of Merit or a first place Crescordia at the award gala, held on September 12, 2015, at the Chateau Luxe. Finalists will be spotlighted in a special section featured in the Phoenix Business Journal on Friday, August 21, 2015. Mark Eckhoff and I will be attending on the Town's behalf.

## **Arts and Culture Commission Update provided by Jennifer Evans**

Since March, the Arts and Culture Commission has met monthly, with the exception of June, to develop an Annual Project Plan and guidelines for public art in Florence. The Annual Project Plan outlines projects the Commission would like to undertake over the next one to three years. The plan still is in draft form because the Commission is refining the number and scope of projects they would like to accomplish and identify potential funding sources. Typically, the Plan would include public art projects associated with Capital Improvement Plan (CIP) funded projects. The funding for public art projects is not available in the current CIP budget so the Commission is focusing on arts programming and other activities.

The Commission has begun its first project, the Florence Arts and Culture Inventory, with the goal of identifying the community's arts and cultural assets. The inventory is comprehensive in nature and includes local visual artists, musicians, cultural places, and many other categories. The Commission is addressing the best ways to solicit this information from the public and one Commissioner has drafted an Arts and Culture Survey that can be distributed throughout the community and at special events. Another idea that has been discussed is holding a community-wide Arts and Culture forum.

The Commission has identified three special events they would like to participate in over the coming months to promote the arts in Florence. The inaugural Anthem Celebration of the Arts Festival will be held in November. The Commission plans to have a table at the event to distribute a calendar that features arts and cultural events/programming and a newsletter containing relevant arts and culture information. The Commission also wants to participate in Home Tour next year by hosting an art exhibition with a theme relating to the Town's 150<sup>th</sup> anniversary. Lastly, the Commission would like to assist the Greater Florence Chamber of Commerce with the arts and crafts show held on Main Street during Country Thunder.

Aside from the annual project plan, the Commission is drafting guidelines for public art projects that may be funded through the CIP budget. The Commission recently reached consensus on the definition of public art and selection criteria for artworks. The Commission will address jury selection and responsibilities, the artist selection process, and review criteria at their next meeting. The goal is to have the guidelines in place and ready to use when public art funding is available in the future.

### **Dates to Remember**

September 8, 2015	Regular Town Council Meeting
September 14, 2015	Special Meeting – Kick off to Council Retreat and Executive Session to review Town Manager Applications
September 21, 2015	Regular Town Council Meeting
September 23, 2015	Public Forum on CIP 9 am and 5 pm in the Council Chambers
October 5, 2015	Regular Town Council Meeting
October 13, 2015	Community Facilities District (CFD) Work Session Anthem Parkside: from 6 pm to 8 pm
October 19, 2015	Regular Town Council Meeting
October 26, 2015	CFD Work Session Anthem Sun City from 6 pm to 8 pm

### **League of Cities and Towns Annual Conference**

I attended the League of Cities and Towns Conference August 18 to August 21, 2015. Sessions I attended included the following:

*Leading Together – A New Model for Governing and Managing Your Community:* This session provided insight on the use of an integrated strategic planning system and the use of Baldrige Award-based organization effectiveness survey.

*Legislative Update and How You Can Make an Impact at the Capitol:* League staff provided an overview of the major issues from the 2015 legislative session, discussed what is on the horizon for the 2016 session, and key points on how a municipal official can be effective at the Capitol during the legislative session.

*Schools and Cities/Towns: Innovative Ideas and Strategies for Successful Partnerships:* A strong education system and robust partnership with our schools is critical for economic development and the overall health of our communities.

*Can Small Cities Be Cool:* Based on a three-year research study examining nearly 300 successful small and mid-sized communities in 22 states. Real stories from real communities enhancing local entrepreneurship, reversing youth migration, strengthening young professional engagement and developing regional prosperity plans with other communities.

*Great Ideas That Work: Current Innovative Programs and Solutions Being Utilized that Can Help Your City or Town:* Showcase of innovative ideas and programs that municipal leaders can adopt in their communities. Topics included: Crowdfunding, building parks through innovative private/public partnerships, donation drop boxes in cities and towns, EMT

Transitional Response Vehicles, and Code of Conduct for elected officials.

*Community-Based Entrepreneurship*: Key elements to encourage entrepreneurship.

*Speed Networking for Public Officials*: Round table discussion on several topics.

Not every member of Council was able to attend the League Conference. If you would like to review session material, you can download session presentations and audio here: <http://www.leagueaz.org/e/15ac/info.cfm>

### **Retreat Details**

September 14, 2015 will be a kick-off to the upcoming Council retreats. Lance Decker will be presenting his book, "Over My Dead Body! A Workbook for Community Involvement". This meeting will focus on the difference between a toxic community and a healthy community, rules of engaging each other as well as citizens involved in the process, and Codes of Conduct.

### **Recruitment of Town Positions**

First review of applications for the position of Town Manager is September 8, 2015. All applications received on September 8, 2015 will be included in the first review material provided to Council at the Regular Meeting on September 8, 2015. An executive session has been scheduled for 8 pm on September 14, 2015 to review the applications and set a date and time for interviews.

First review of the applications for Fire Chief is September 10, 2015. Hiring panel is being formed and interviews will be scheduled the month of September.



# TOWN OF FLORENCE

## Community Development Department

---

---

### MEMO

To: Lisa Garcia, Interim Town Manager  
From: Mark Eckhoff, AICP, Community Development Director  
Date: September 8, 2015 Town Council Meeting  
Re: Activity Report

---

Ongoing projects and updates:

- As the Project Manager for the Padilla Park project, I am excited about the recent attention that this Park has received. This park commenced during a transition period in the Parks and Recreation Department that allowed the Community Development Department to take the lead on this very special project. It was a privilege to accept, along with the Parks and Recreation Director, the recent best facility award from the Arizona Parks and Recreation Association. Later this month, I will be joining Lisa Garcia and Bonnie Bariola (on behalf of the Florence Preservation Foundation) at the Arizona Forward Award's Ceremony to accept an award for the Silver King Marketplace and Padilla Park projects. This is the first year that this organization has considered projects outside of the Phoenix metropolitan area, giving this award even more significance. Nomination packages for the Padilla Park project were also prepared for the 2015 Arizona Planning Association Award cycle.
- The construction plans for the new Taco Bell in downtown Florence are under review and staff hopes to issue construction permits for this project upon the owner's selection of contractors and final approval of plans. Coordination with ADOT for construction and permanent access is also required. The owner is working with the Town to possibly use the existing buildings for fire training before they are demolished.
- The Florence Café completed their tenant improvements and was issued a Certificate of Occupancy. They are now open for business.
- As folks traveling down Hunt Highway have recently noticed, S Power and SRP are moving forward with the development of the Sandstone solar project, which is generally located south of the Anthem at Merrill Ranch development. This is a 40+ MW project, about twice the size of the existing Copper Crossing solar farm along Bella Vista Road.

- Sunpower is moving forward with their solar farm project east of Florence. Staff has obtained formal applications from Sunpower for their cases and multiple neighborhood meetings have been conducted for this case. The Council has provided their support to pursue this annexation. The annexation Public Hearing was held on August 24, 2015. The Planning and Zoning Commission will soon be conducting Public Hearings to discuss the proposed GPA and PUD planned for this project.
- Staff and SRP continue to work on our first SRP Aesthetics Fund Project (Abel Sub-station wall). In addition, the Town received another \$100,000 allocation that can be used for future SRP aesthetics projects within Florence.
- Staff is working on an update to the Town's Floodplain Management Ordinance per the request of the Arizona Department of Water Resources (ADWR) and per our recent Community Assistance Contract with ADWR. The draft document has been reviewed and approved by ADWR and now is awaiting the completion of internal and legal reviews before being presented to Town Council for adoption. Our new Town Attorney has agreed to work with Community Development on this required review so that we can get this document to Council for adoption in the near future. I check in with ADWR on a regular basis to provide status updates and they have been very cooperative and patient.
- Staff is working with Florence Future Foundation (FFF), The Windmill Winery, engineering staff, parks staff and others on the street tree planting plan for the Main Street extension. Though we ran into hurdles in funding irrigation improvements needed for our initial planting plans, we are now looking at the possibility of acquiring 80-100 specially grown Desert Willow trees that the FFF has in stock because of the capacity of these trees to grow without supplemental water after being planted for one year. In addition, staff is supporting FFF's efforts to plant trees around Florence.
- Staff is facilitating the next steps on the Cuen building stabilization effort with the new property owner. The new owner has already commenced with some cleanup activities. The HDAC approved the Design Review case for this project on July 22<sup>nd</sup>. Staff has not received any building permits or construction plans for this project as of this writing.
- Community Development staff are actively engaged in all aspects of the library/aquatic center development project, particularly with a focus on master planning, site planning, landscaping and architectural components. With this project nearing completion, it should be noted that Swan Architects has done an amazing job serving as the Project Manager on this huge project. Jeff Swan has been focused on every aspect and detail of this project and has been a great team player along with the rest of the Town project team, which generally consisted of staff from the Parks and Recreation (team leader Bryan Hughes), Library, Administration, Community Development, Public Works, Fire, IT, Finance

and Legal. It is truly amazing to be seeing this first phase of the Territory Square project rise from the Giles farm land that the Town was able to acquire many years ago.

- The attached permit spreadsheet shows that the Town issued 24 single-family home permits for July of 2015.
- Staff attended an ADOT North-South Corridor Agency meeting in July, 2015. ADOT provided agencies with project updates, which included reports on environmental studies, coordination with other studies and funding. Staff also recently met with ADOT and the representative of land near the border of Florence and Coolidge to discuss how the future freeway transitions from Coolidge to Florence in the area of Highway 287. Staff, again, used this opportunity to reinforce our preferences for the corridor per our General Plan and past resolutions.
- Staff recently met with ADOT to discuss the next steps on the ADOT Passenger Rail project. This project has some parallel components with the North-South Corridor Study as the North-South Corridor remains a highly viable option for the future passenger rail line.
- The new restaurant at Anthem at Merrill Ranch is open for business. Staff is working with the restaurant to add a monument sign along Merrill Ranch Parkway and a wall sign on the restaurant building.
- The first phase of the Mosaic Church project in the Anthem at Merrill Ranch community is under construction. Per a Council member's request, staff discussed the adequacy of planned parking for the first phase of this project with the church. While parking meets Town codes, there is the possibility the parking provided may not be adequate for the church's needs. If additional parking is required, it will need to be on improved parking surface. In addition, progress on the building is slow. Though concerns have been expressed about the current aesthetics of the building, plans do show that the facility, the first of many phases, will be very attractive upon completion.
- Staff is working on new subdivisions planned for the Anthem at Merrill Ranch community.
- With the recent U.S. Supreme Court decision regarding sign codes (a case that involved the Town of Gilbert, Arizona), planning and legal staff are awaiting further information and discussion on this matter. I worked with the Arizona Planning Association and others to set up a workshop for public sector professionals in planning and permitting in order to provide guidance on necessary sign code updates. This workshop was held in Phoenix on August 7<sup>th</sup>. Our Town Attorney and Commissioner Fenstermaker joined me for this informative session. Hopefully, there will soon be some new model codes to

follow. With this major case now decided, staff will be seeking to make updates to our code to ensure that our sign code is user/business friendly, conforming to all applicable laws, and in compliance with the U.S. Constitution, while also continuing to address appropriate aesthetic standards for the Town.

- Staff is working to expand the DC Zoning District as such will help to encourage mixed use development in the central business district and the maximization of downtown buildings and lots. The Planning and Zoning Commission voted favorably on the latest DC zoning case and now Council is acting on the case. Staff subsequently received additional interest from owners to possibly add more properties to the District so this case was slowed down to pursue such expansion.
- Staff is assisting the Grants Coordinator with the implementation of the CDBG Housing Rehabilitation project. Several rehab projects are for historic homes so efforts are being made to try and preserve historic features of the homes while addressing livability and safety issues as cost-effectively as possible.
- Staff is working with historic property owners to get new historic markers installed on their properties.
- Staff will soon be working with Pinal County on potential updates to the County-wide Roads of Regional Significance Plan.
- Staff has spent considerable time discussing the status of the Magic Ranch and Arizona Farms annexations with stakeholders, property owners and residents. Staff will be seeking Council's direction on whether to pursue new annexations within these subject areas now that these two contested annexations have been rescinded.
- Staff would like to note that we have two employees in this department that have become notary publics over the past year in order to provide another valuable service to our customers.
- Staff will soon be attending meetings at Maricopa County Association of Governments (MAG) office to review new census tools that they have created to assist with economic development.
- We are pleased that William Randolph has joined our team as the Town Planner. William is replacing Heath Reed, who went to take a job with a major homebuilder. As William becomes acclimated to his new position, he will play a key role in working on downtown planning and zoning issues and pro-actively serving the HDAC.

- With the change in plans regarding Community Development and the Town Engineer merging offices and sharing an employee, we have placed our Building Inspector position on hold for a bit since this position was partially funded by the noted employee cost sharing. Currently, staff hopes to commence recruitment of this position in the Fall, with the deferred filling providing a substantial cost savings.
- I continue to serve as the Past President of the Arizona Planning Association. I am also serving on a local sessions planning committee that is setting up locally (Arizona) focused conference sessions for the 2016 American Planning Association Annual National Conference in Phoenix. Through this engagement, I've had the opportunity to propose a session for the 2016 Conference that I will co-lead along with the Director of Local First Arizona. We have developed an amazing panel that will focus a session on adaptive reuse and the benefits of supporting locally (Arizona) owned businesses.

### TOWN OF FLORENCE Building Permits for 2005 Thru 2015

Month	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	SFR 2014	SFR 2015	M/F 2005 thru 2015	M/F 2015	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	M/H 2014	M/H 2015	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	C/I 2014	C/I 2015	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013	Other 2014			
Jan.	1	6	29	51	1	20	4	7	20	16	10	0	0	1	3	4	3	1	2	1	1	0	1	1	0	0	0	1	5	0	0	1	0	0	0	1	0	1	30	13	28	23	42	33	32	32	35	61
Feb.	3	53	27	46	0	23	5	7	10	8	4	0	0	0	4	5	3	2	3	0	2	0	0	0	0	0	1	2	2	3	3	0	2	0	2	4	21	3	27	28	22	33	22	30	27	50		
Mar.	13	51	58	48	3	29	5	8	20	14	21	0	0	3	6	6	4	2	1	2	0	2	1	0	0	4	3	3	5	1	2	1	1	4	0	16	20	32	29	44	12	34	30	48	35			
April	2	38	36	50	23	17	26	4	27	11	24	0	0	2	9	5	1	0	1	4	0	0	2	2	0	1	2	7	1	4	3	2	3	3	4	12	10	16	30	48	29	32	20	38	45			
May	1	50	53	53	33	24	16	20	14	15	18	0	0	3	13	1	0	1	1	1	1	1	0	2	0	3	3	9	1	0	2	1	1	3	3	12	10	26	14	14	28	31	33	41	24			
June	5	90	52	52	28	23	11	22	15	8	16	0	0	4	4	2	0	2	2	1	0	0	0	0	0	2	2	1	2	1	4	0	6	2	6	19	12	21	33	27	33	23	35	19	26			
July	3	32	54	57	35	15	5	12	11	20	24	0	0	2	5	1	0	0	1	0	0	0	1	0	0	2	3	2	1	0	6	6	1	6	3	9	16	22	36	26	14	17	24	24	18			
Aug.	0	19	32	38	16	6	13	12	19	9		0		1	1	3	0	0	0	1	0	0	0	0	0	0	0	0	9	3	1	1	1	4	4		5	10	28	27	28	15	19	23	39	14		
Sept.	35	6	1	31	10	6	7	14	8	12		0		2	2	1	0	1	0	0	0	0	0	0		1	1	3	2	1	0	6	0	1	8		11	16	9	38	23	20	17	18	28	35		
Oct.	2	16	21	23	11	5	7	12	14	13		0		4	6	2	2	0	0	0	2	2	0		5	4	2	2	2	1	1	0	4	4		17	16	30	56	21	20	18	40	56	28			
Nov.	2	20	17	18	24	5	8	8	11	7		0		4	2	2	1	0	3	1	0	0	1		9	1	3	4	2	0	0	1	1	6		19	35	16	30	33	37	41	33	41	33			
Dec.	33	26	31	0	17	0	5	12	13	11		0		2	7	4	1	3	0	1	0	1	0		2	2	1	1	1	2	2	0	0	10		57	27	18	20	25	23	31	42	34	29			
<b>Total</b>	<b>100</b>	<b>407</b>	<b>411</b>	<b>467</b>	<b>201</b>	<b>173</b>	<b>112</b>	<b>138</b>	<b>182</b>	<b>144</b>	<b>117</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>62</b>	<b>36</b>	<b>15</b>	<b>12</b>	<b>14</b>	<b>12</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>17</b>	<b>21</b>	<b>25</b>	<b>47</b>	<b>22</b>	<b>13</b>	<b>28</b>	<b>14</b>	<b>22</b>	<b>52</b>	<b>21</b>	<b>228</b>	<b>188</b>	<b>273</b>	<b>364</b>	<b>353</b>	<b>297</b>	<b>317</b>	<b>360</b>	<b>430</b>	<b>398</b>			

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H = Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.

---

---

**MUNICIPAL COURT  
MEMORANDUM**

---

---

**TO:** TOWN MANAGER  
**FROM:** IRENE ENRIQUEZ, SENIOR COURT CLERK  
**RE:** JULY MONTHLY REPORT  
**DATE:** AUGUST 5, 2015



Citations are beginning to flow in again, however, we continue to have many citations that are sent back to the Police Department to make corrections. In this process some citations are not refiled. We have set up meetings with Florence Police Department to clear up confusion and come to a resolution.

Our revenue was quite low this month which reflects the citation intake for June. This month's revenue is one of the lowest this calendar year.

We are excited to begin a new journey as we welcome Judge Valdez and show our public we are here to provide resolution and justice to each individual case.

**ADDITIONAL MONIES COLLECTED FROM COLLECTION AGENCY  
AND ARIZONA STATE TAX INTERCEPTION: YEAR 2015 TOTALS**

**VCS COLLECTIONS**

**Fines And Restitution Enforcement  
Tax Intercept Payment Services**

\$ -0-

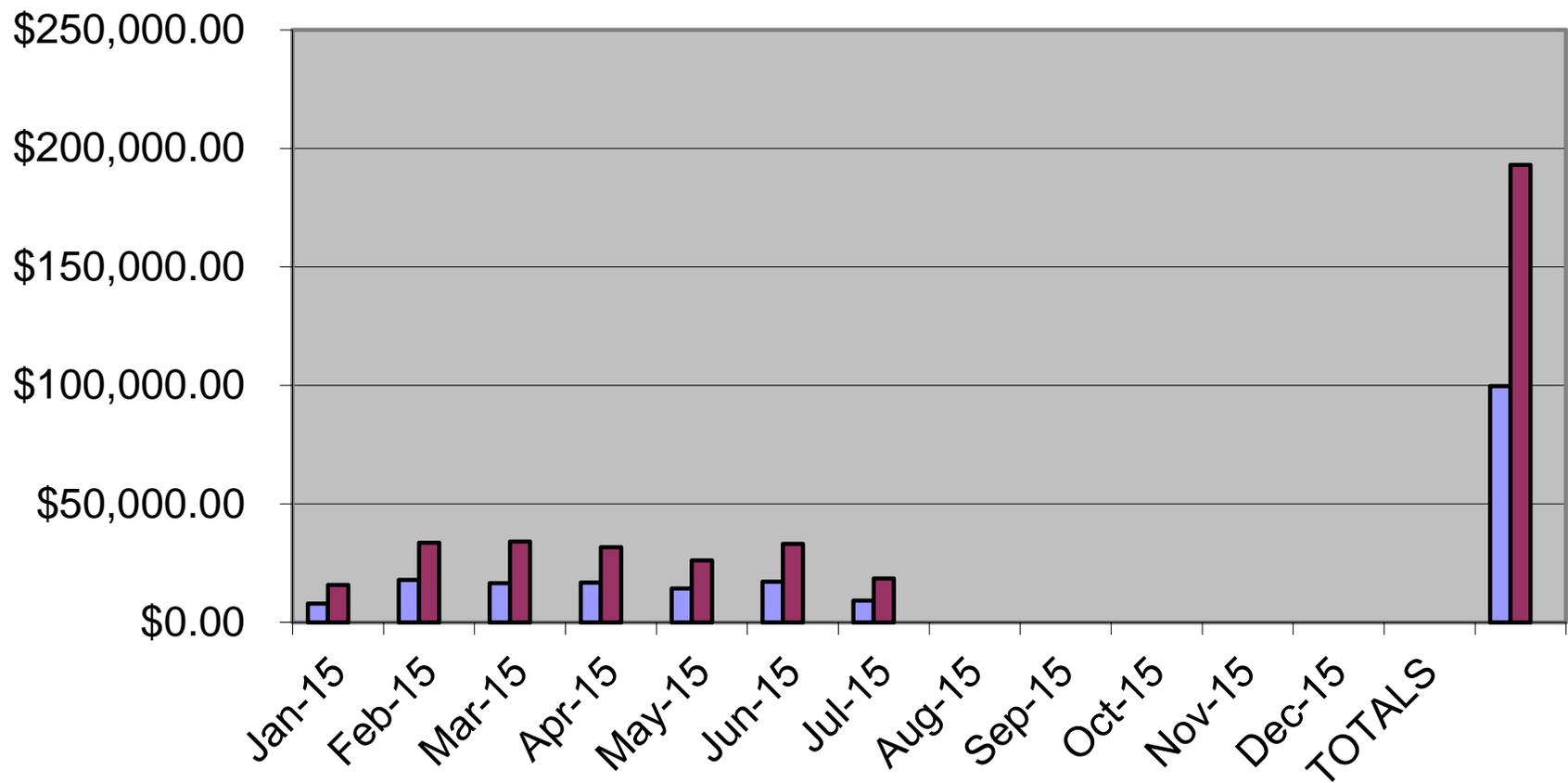
\$78,760.21 (Jan 2015 – July 2015)

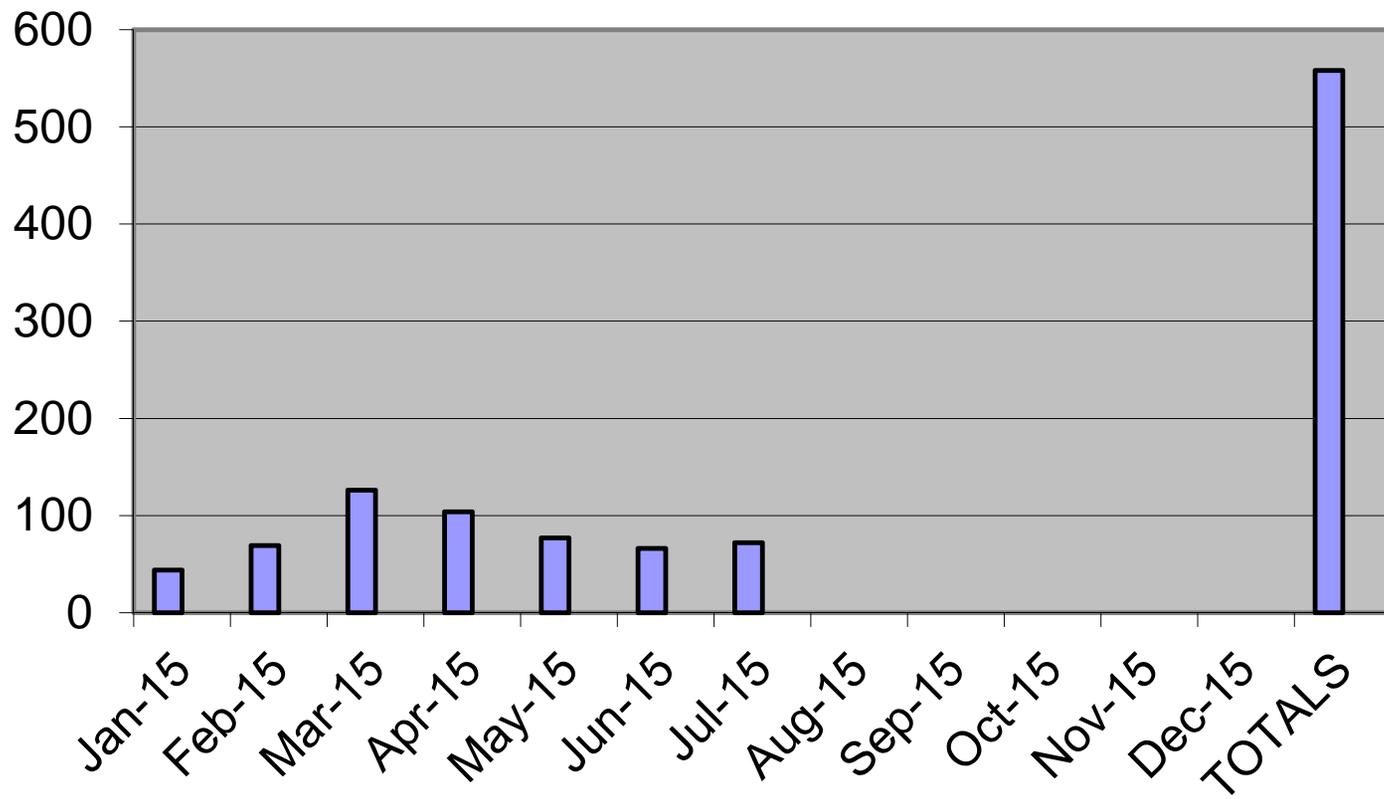
**MONEY COLLECTED FOR VICTIM RESTITUTION: YEAR 2015  
TOTAL**

\$201.84

**MONEY COLLECTED FOR FLORENCE POLICE DEPARTMENT FOR  
DRIVING ON A SUSPENDED LICENSE AND THE NEW \$4  
ASSESSMENT: YEAR 2015 TOTAL**

\$7795.40







# Finance Department Memorandum

---

**To:** Lisa Garcia, Interim Town Manager  
**From:** Gabriel Garcia, Finance Director  
**Date:** August 25, 2015  
**Re:** Finance Department Report

---

## **Budget**

- Interim Town Manager Lisa Garcia has developed a comprehensive Budget Schedule that coincides with Special Elections and Elections for the upcoming fiscal year.
- Budget Committee met for the first time on August 12<sup>th</sup>
- CIP budgets for FY 16/17 – 25/26 requests have been submitted by Management Team for first review. Finance will be bringing a revised CIP working document for Management Team review prior to submittal to Council and Budget Committee

## **Financial Reporting**

- See attached monthly financial report (cash-basis) for July 2015.

## **Grants**

- See attached July 2015 Grants Activity Report.

	#	Grant Amount
Submitted grants	7	\$911,240
Awarded grants	17	1,849,006
Grants applications in process	2	564,835
Total	26	\$3,325,081

**Monthly Financial Report  
July 2015**

The following charts and graphs are for financial activity (cash basis) for July 2015 (unaudited).

Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 13,843,100	\$ 444,678	3%	\$ 14,997,100	\$ 847,653	6%
Capital Improvement	1,230,000	-	0%	5,207,800	3,175	0%
Highway User Revenue	3,885,200	8,790	0%	6,495,900	83,627	1%
Construction Tax - 4%	58,000	4,280	7%	-	-	0%
Food Tax - 2%	271,500	2,401	1%	-	-	0%
Town Water	2,852,400	177,436	6%	5,000,900	43,668	1%
Town Sewer	3,990,000	148,832	4%	9,559,700	544,241	6%
Sanitation	702,200	54,159	8%	876,000	18,873	2%
<b>Total</b>	<b>\$ 26,832,400</b>	<b>\$ 840,576</b>	<b>3%</b>	<b>\$ 42,137,400</b>	<b>\$ 1,541,238</b>	<b>4%</b>

Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	Ending Fund Balance
501 Sanitation	\$ 46,595	\$ -	\$ 54	\$ 46,649
505 Transportation	908,818	15,384	1,050	925,252
506 General Government	1,238,213	-	1,431	1,239,644
508 Police	303,496	14,568	351	318,415
509 Fire/EMS	457,936	14,568	529	473,033
510 Parks	1,305,515	-	1,508	1,307,023
511 Library	863,381	4,872	997	869,250
596 Florence Water	114,424	-	132	114,556
597 Florence Sewer	366,941	-	424	367,365
598 North Florence Water	10,006	-	12	10,018
599 North Florence Sewer	12,467	-	14	12,481
<b>Total</b>	<b>\$ 5,627,792</b>	<b>\$ 49,392</b>	<b>\$ 6,502</b>	<b>\$ 5,683,686</b>

**Monthly Financial Report  
July 2015**

Comparison of General Fund Revenue and Expenditures Actual to Budget

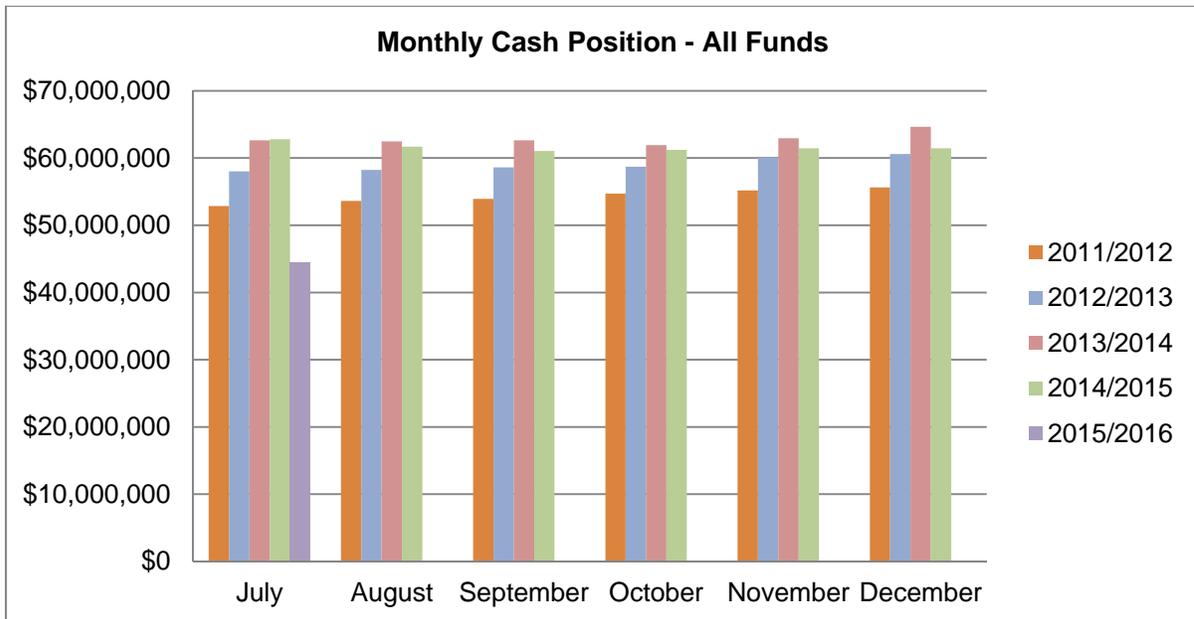
<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget to Actual</b>
<b><u>Revenue by Category</u></b>			
Taxes	\$ 3,345,400	\$ -	0%
Licenses and Permits	521,000	63,418	12%
Franchise Fees and Taxes	592,600	-	0%
Intergovernmental	6,818,400	315,731	5%
CE Inspection Fees	9,600	1,611	17%
Civil Engineering Fees	31,100	600	2%
Community Development Fees	132,600	4,673	4%
Charges-General Government	204,200	4,843	2%
Cemetery Fees	23,500	10,650	45%
Public Safety-Police	61,900	1,616	3%
Parks and Recreation	158,400	19,574	12%
Fines and Forfeitures	195,800	7,962	4%
Interest Earnings	85,000	9,438	11%
Public Safety-Fire	97,800	2,062	2%
Library	6,700	643	10%
Miscellaneous	43,400	757	2%
Downtown Redevelopment	6,200	-	0%
Government Access Channel	7,700	-	0%
Seniors Fees	23,700	1,101	5%
Operating Transfer	1,478,100	-	0%
<b>Total Revenue</b>	<b>\$ 13,843,100</b>	<b>\$ 444,678</b>	<b>3%</b>
<b><u>Expenditures by Department</u></b>			
Town Council	\$ 145,100	\$ 34,313	24%
Administration	677,800	42,623	6%
Courts	222,500	8,759	4%
Legal	482,600	12,756	3%
Finance & Grants	926,200	61,223	7%
Human Resources	257,100	16,558	6%
Community Development	709,900	33,794	5%
Police Services	4,238,900	247,208	6%
Fire Services	3,062,900	190,151	6%
Information Technology	460,300	24,387	5%
Parks & Recreation Services	2,151,400	134,425	6%
Library	416,200	25,399	6%
Engineering	60,100	7,953	13%
General Government	1,004,500	2,005	0%
Cemetery	17,300	781	5%
Economic Development	164,300	5,318	3%
<b>Total Expenditures</b>	<b>\$ 14,997,100</b>	<b>\$ 847,653</b>	<b>6%</b>

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

## Monthly Financial Report July 2015

### Cash and Investments – Bank Balances and Monthly Yield

Investment Report						
Account - cash balance	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
NB/AZ - General Checking	\$ 5,272,532					
LGIP - 7256	\$ 8,890					
LGIP - 5953	\$ 208,896					
Stifel Nicolaus - Investments	\$ 39,017,582					
NB/AZ - PD Evidence	\$ 6,023					
<b>Total cash</b>	<b>\$ 44,513,923</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Account - monthly yield	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
National Bank Arizona	0.05%					
LGIP - 7256	0.09%					
LGIP - 5953	0.13%					
Stifel Nicolaus - Investments	1.14%					



## Grants Activity Report July 2015

### SUMMARY OF ALL GRANTS

	#	Grant Amount
Submitted grants	7	\$911,240
Awarded grants	17	1,849,006
Grants applications in process	2	564,835
<b>Total</b>	<b>26</b>	<b>\$3,325,081</b>

### SUBMITTED GRANTS

#### 1. Gila River Indian Community – Dispatch Console

The police department submitted a grant application to the Gila River Indian Community in the amount of **\$66,014** to create an additional dispatch console for responding to emergency calls. The additional console will be used for training and in periods when heavy call volume is anticipated.

Update: The Town Council voted to accept the funds by resolution at the July 20 meeting, per direction from the Gila River Indian Community, Gila River has tentatively awarded funds for the console.

### AWARDED GRANTS

#### 1. State Housing Fund (HOME) and CDBG Regional Account

The Town was awarded a total of **\$501,279** to implement an owner-occupied housing rehabilitation program for low-income persons living within the Town limits. State Housing Funds (HOME) and Community Development Block Grant (CDBG) funds will be used to repair five homes within the Town core.

Current Status			
1. Pre-Approved	2. Application Submitted	3. Award/Denial Notification	4. Grant Contract
5. Project	6. Reimbursed	7. Closeout	8. Closed

Grant Amount	\$ 501,279
Town Match	\$ 9,877
Total Expenditures	\$ <u>31,488</u>
Fund Balance	\$ 479,668

Update: Repairs to the first home are nearing completion. A second home is under environmental review, and an acceptable bid has been received for the property. Staff is working to qualify a fifth home for the project.

#### 2. Certified Local Government

The Town was awarded **\$1,570** to be used for scholarships to attend the Arizona State Preservation Conference in May in Flagstaff. Five people attended the conference, and Florence received an award for the 30<sup>th</sup> anniversary of its Tour of Historic Buildings.

**Grants Activity Report  
July 2015**

Current Status			
1. Pre- Approve d	2. Application Submitted	3. Award/Deni al Notification	4. Grant Contract
5. Project	6. Reimburse d	7. Closeout	8. Closed

Grant Amount	\$ 1,570
Town Match	\$ 0
Total Expenditures	\$ <u>1,100</u>
Fund Balance	\$ 470

**Update: A final report has been completed and reimbursement has been requested.**

---

**3. Department of Homeland Security – Ballistic Shields**

The Town was awarded \$11,055 to purchase ballistic shields for police officers to use in tactical situations.

Current Status			
1. Pre- Approve d	2. Application Submitted	3. Award/Deni al Notification	4. Grant Contract
5. Project	6. Reimburse d	7. Closeout	8. Closed

Grant Amount	\$ 11,055
Town Match	
Total Expenditures	\$ <u>10,800</u>
Fund Balance	\$ 255

**Update: The shields have been delivered and are being prepared for use. Officers are being trained to use the shields.**

---

**GRANT APPLICATIONS IN PROGRESS**

**1. Community Development Block Grant (CDBG)**

The Town of Florence intends to apply for Community Development Block Grant (CDBG) funds in the coming months. The competitive State Special Project (SSP) application will likely be due early in 2016 and the Regional Account (RA) will be due in June or July. The Town can request up to **\$300,000** in State Special Project funds and about **\$265,000** in Regional Account funds.

**Update: A public hearing was conducted in August to discuss potential projects. Staff is considering suggestions for use of these funds. A recommendation is forthcoming.**

---

**Grants Activity Report  
July 2015**

**2. USDA – Farmer’s Market Program**

Staff is studying potential programs that would provide funding for projects to enhance the farmer’s markets, promote agri-tourism and address the food desert problem that has been identified in the town core.

Update: A potential source already has been identified to assist with marketing for the Farmer’s Market. Further discussions will be held on the subject.

---

# Fire Department

## MEMORANDUM

---

**DATE:** August 7, 2015

**TO:** Lisa Garcia, Interim Town Manager

**FROM:** David Strayer, Interim Fire Chief

**SUBJ:** Summary of July 2015 and Plans for August 2015

The fire responses for 2015-2013 are as follows:

July 2015	Location of Calls					
Type of Calls	<i>Florence Proper</i>	<i>Florence Gardens</i>	<i>Anthem</i>	<i>Prisons</i>	<i>Mutual Aid</i>	<i>Totals</i>
Brush Fires	2	1	0	0	0	3
Structure Fires	1	0	0	1	3	5
Vehicle Fires	0	0	0	0	0	0
Trash Fires	1	0	0	0	2	3
EMS	<b>88</b>	<b>5</b>	<b>12</b>	<b>59</b>	<b>1</b>	<b>165</b>
HazMat	0	1	0	0	0	1
Electrical Arching	1	0	0	1	0	2
Police Asst./Public Asst.	1	1	4	0	0	6
Unauthorized Burning	0	0	0	0	0	0
Good Intent	0	0	0	0	0	0
Controlled Burning	0	0	0	0	0	0
False Alarm/System Malfunction	1	0	4	0	0	5
Emergency Stand by (move up)	2	0	13	0	6	21
Other Calls	7	1	2	1	3	14
<b>TOTALS</b>	<b>104</b>	<b>9</b>	<b>35</b>	<b>62</b>	<b>15</b>	<b>225</b>

3 Year Totals	2015		2014		2013	
	<i>July</i>	<i>YTD</i>	<i>July</i>	<i>YTD</i>	<i>July</i>	<i>YTD</i>
EMS	<b>165</b>	<b>1080</b>	<b>144</b>	<b>1174</b>	<b>164</b>	<b>1194</b>
Fire Calls	<b>11</b>	<b>45</b>	<b>7</b>	<b>53</b>		
All other Calls	<b>49</b>	<b>479</b>	<b>56</b>	<b>563</b>	<b>90</b>	<b>911</b>
<b>TOTALS</b>	<b>225</b>	<b>1604</b>	<b>207</b>	<b>1790</b>	<b>254</b>	<b>2105</b>

## Summary of July

### Training:

#### Administration

Class Count	Total Class Hours
31	39:30

#### EMS

Class Count	Total Class Hours
13	26:00

#### Haz-Mat

Class Count	Total Class Hours
13	22:00

#### Minimum Company Standards

Class Count	Total Class Hours
5	10:00

#### Operations

Class Count	Total Class Hours
141	351:00

#### Special Operations

Class Count	Total Class Hours
4	4:00

#### Driver Operator / Pumper

Class Count	Total Class Hours
5	5:00

<b>Grand Total</b>	<b>Total Class Hours</b>
<b>212</b>	<b>457:30</b>

### Maintenance:

- L-2542 had tires replaced
- E-541 had preventative maintenance, Tires replaced, alternator work and brake work.
- L-542 had the batteries replaced.

**Administration:**

INSPECTIONS

Banner Medical - Follow up Inspection

Fire Sprinkler - Rough Town Library

Walk through - Gentry/Smith bldg

PLAN REVIEW

Sandstone Fire Access Road

Florence Café 2nd submittal fire alarm review

PROJECTS

EVENT Organization Project	Ongoing
Station Maintenance	Ongoing
Hydrant Inspection Procedures	Ongoing
Inspection Check List Business Class	Ongoing
Training Committee	Ongoing

MEETINGS

- Building Safety Gem Cox Building
- Town Library Meeting
- Training Committee Preliminary Meeting
- Health & Safety Committee
- Pulte Partnership Meeting
- Weekly Command Staff meeting
- Operations Captains Meeting
- Fire Investigations response meeting
- Willdan-Sandstone Fire Access Road
- Community Development Bonny Brook Design review
- Facility Maintenance meeting station 1 & Station 2 items
- Administrative meeting Gentry Building
- Run for The Fallen Organization meeting
- Gentry Building meeting with Historical planning commission
- Public Works meeting Hydrant project

**Operations:**

- Implemented 3<sup>rd</sup> Quarter Activity Schedule
- Conducted a Captain's Meeting
- Conducted Standing Committee Meetings
- Continued development of Captain's Manual
- Completed the installation and training of Dreager SCBA in-mask communication system
- Continued configuration of Spillman computer aided dispatch (CAD) program
- Completed the installation and training for Self Contained Breathing Apparatus (SCBA) in-mask communication system
- Completed the full implementation of the ESO Electronic Patient Care Reporting (ePCR) wireless incident reporting system
- Responded to a major structure fire at the Corrections Corporation of America correctional facility on Bowling Road.
- The Department is tracking hours and mileage for service and preventative maintenance. This will enhance apparatus scheduling for Emergency Vehicle Technician (EVT) Mechanics through MOU with Superstition Fire/Medical Department.
- 20 sets of Florence Fire/Medical Turnouts sent in for advanced cleaning under NFPA 1851
- 28 Self Contained Breathing Apparatus (SCBA) had annual performance test and maintenance done by in house technician according to NFPA 1852 and OSHA
- 26 SCBA Masks maintained According to NFPA 1852
- 22 Portable radios calibrated, Configured communication channel and frequencies. This was done by Phoenix Fire communications center at no cost to the department.
- Due to a back order of Cardizem caused by a nationwide shortage, we only restocked four of eight expired vials of Cardizem this month. Drug box 601 and 602 where restocked, currently drug box 603 and 604 are not carrying Cardizem.

**Plans for August:****Training:**

- Natural gas emergency response training will be provided by Southwest Gas to Florence Fire Department personnel.
- Conduct forcible entry and vertical ventilation training at donated properties.

- Ongoing shift training

**Maintenance:**

- Normally scheduled Fleet and Fire Station maintenance along with repairs as needed.

**Administration:**

- Conduct a post-incident review of the July 25, 2015 fire with CCA Officials and Florence Fire Department Personnel.
- Begin the development of the 4th Quarter 2015 Activity Schedule.
- Complete the investigation and incident review of the CCA Fire, develop a presentation and schedule a Post Incident Analysis (PIA) with responding agencies.
- Continue with ongoing projects and meetings.

# Florence Community Library

## July 2015

### July Statistics

- 4,729 patrons visited the library in July
- 9,763 total items were circulated in July
- 48 library cards were issued
- 911 patrons signed up for use of the computer lab computers
- 1,333 wireless sessions were held 6/28/2015 – 8/01/2015
- 30 person(s) attended 2 program(s) presented by the library
- 2 person(s) volunteered 8 hour(s)

### Florence Community Library Programs Postponed

Two programs previously advertised for the last week of August are delayed until September, with our apologies for the inconvenience.

#### **Sept. 17: Music to Massage the Muse**

At noon on Thursday, September 17, ONEBOOKAZ author Sara Fujimura is at the new library for a brown bag lunch workshop, which is free to all members of the public.

If you're an aspiring writer, you have probably struggled with writer's block. Learn how to get unstuck by using music to paint vivid pictures in your creative brain. From techno to classical to movie theme songs, Fujimura has music guaranteed to inspire even the most petulant of muses. The program is open to anyone interested in creative writing, with the presentation suitable for anyone from 4th grade to adult. The main discussion lasts approximately 50 minutes, followed by a 10-minute Q & A.

#### **Civic Engagement Workshop: Ready! Set! Go!**

Library staff is working with the specialists from Wholonomy Consulting to reschedule the "Ready! Set Go!" workshops, and a final date for the workshops should be announced soon. We apologize for the inconvenience, but promise that the workshops will still take place.

The specialists discuss working effectively as a team using Collective Leadership, a new shared leadership model. Participants learn about two approaches to positive change, called Appreciative Inquiry and Asset Based Community Development (ABCD). These approaches identify community strengths – and then apply those toward community goals.

Both of these programs are made possible by the Arizona State Library, Archives and Public Records, a division of the Secretary of State. For more information, or to sign-up, please contact the library at (520) 868-8311.

# Memorandum



**To:** Lisa Garcia, Interim Town Manager  
**From:** Bryan C. Hughes, Parks and Recreation Director  
**Date:** August 26, 2015  
**Re:** August 2015 Department Report

---

Staff attended the weekly meetings with the **Territory Square – Library/Recreation Complex Project** Team and Low Mountain Design-Build Team. At the Aquatic Center, the punch list is complete and staff will be finalizing any outstanding contract documents related to that facility. The interior of the Library and Community Center is substantially complete and the punch list created. Both Library and Recreation Staff have moved into the building and on track to open Monday, August 31<sup>st</sup>. Hours may be limited until the Library is completely setup. Expect to see some boxes in various parts of the building until everything is put in its place too. Punch list work on the interior will be ongoing throughout September. Due to poor germination from the first seed application, the soccer fields have been re-seeded. If all goes well, the fields should be available for use in approximately six weeks. The nets on the sport courts were put up and the courts are now complete and available for use. Exterior landscaping continues and the main plaza should be completed in the next few weeks. A Grand Opening Celebration is scheduled for Saturday, October 3, at the Library and Community Center.

Several Parks and Recreation Staff attended the Annual **Arizona Parks and Recreation Conference and Expo** at the El Conquistador in Tucson in early August. The conference offers multiple educational sessions, a large exhibit hall, and good networking opportunities with other professionals. Keynote speakers this year were former U.S. Surgeon General Richard Carmona and new Arizona State Parks Executive Director Sue Black. The highlight of the conference was the Annual Awards Presentation at the historic Fox Tucson Theatre, where **Padilla Park** was recognized with the **Outstanding Facility Award** (population 25,000-100,000). The award was presented to the Town Council at their August 17<sup>th</sup> meeting.

The **Florence Aquatic Center** continues to be busy, even with reduced hours since school began. The facility is open Wednesday, Friday, Saturday and Sunday for Open Swim and daily in the morning and evening for lap swim. Through August 23, we have had over 2,500 at open swim and lap swim. The Florence H.S. Swim Team began using the competition pool for practices earlier this month.

The next **Parks and Recreation Advisory Board** meeting is scheduled for August 27.

**Parks and Recreation Department  
Divisions Report  
July 2015**

**Recreation/Special Events Programs**

<b>Recreation Programs</b>	<b>Participants</b>	<b>Volunteers</b>	<b>Comments</b>
Before & After the Bell – Florence	18	0	Revenue: \$280
Before & After the Bell – Anthem	15	0	Revenue: \$249.50
Florence Summer Club	37	0	Revenue: \$1,815
Anthem Summer Club	32	0	Revenue: \$1,965
Harkins Movie Club	24	0	Revenue: \$90
Airworx	11	0	Revenue: \$26
Boo-Yah Jr. NFL	2	0	Revenue: \$70
Open Swim	4,334	0	Revenue: \$7,317.50
Swim Lessons	32	0	Revenue: \$528
Adult Lap Swim	34	0	Revenue: \$102
Adult Passes- Resident	6	0	Revenue: \$360
Child Passes- Resident	6	0	Revenue: \$120
Teen Pool Party	2	0	Revenue: \$4 rained out
Adult Open Gym	114	0	Free Program
Teen Open Gym	23	0	Free Program
Flag Football (ongoing)	14	0	Revenue: \$525
<b>Special Events</b>	<b>Participants</b>	<b>Volunteers</b>	<b>Comments</b>

**Facility Use Permits**

<b>Number of Facility Use Permits</b>	<b>Number of Bookings</b>	<b>Estimated Number of Participants</b>
10	33	1,721

### Fitness Center – Membership Package

<b>Fitness Package Sales</b>	<b>Total</b>	<b>Revenue</b>
CCA Employees	7	\$105
Daily Fitness Pass	9	\$45
Adult 6 Months	1	\$90
Adult Monthly	91	\$1638
Sr. Monthly	24	\$288
Sr. 6 Months	1	\$60
Youth Monthly	5	\$60
<b>Total Memberships</b>	<b>138</b>	<b>\$1,155</b>

### Fitness Center – Classes

<b>Program</b>	<b>Total</b>	<b>Revenue</b>
Karate for Kids I	6	\$150
Karate for Kids II	7	\$175
Zumba	6/1	\$145
Low Impact Water Aerobics	17	\$340
Water Aerobics	12	\$300
Water Walking	3	\$45
<b>Total for Fitness Center</b>	<b>52</b>	<b>\$2,286</b>

\*Estimated member sign-ins throughout the month: 1,399

\*Total membership packages sold in June: 138

\*Fitness Center revenue for all June package sales: \$2,286

\*Fitness Classes revenue for June: \$1,155

\*Total June Revenue: \$3,441

### Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	12	Activity	
Bingo	70	Activity	
Birthday Cards	11	Service	
Staff cooked meals & Senior meals	84	Meals/Activity	
Breakfast	78	Meals/Activity	
CAHRA	24	Service	
Dinner Club	15	Meals/Activity	Anthem Grille
Blood Pressures	21	Service	
Pinal County Food Box	41		
Dental Clinic	18		
Diabetic Clinic	25		
Fitness Center	5	Health	
Games	164	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Wii games
Guardian Angel Installation	2	Service	
Hair Cuts	1	Service	
Exercise Class	22	Activity	
Home-Delivered Meals	17/391	Service	
Knitting & Crocheting	29	Activity	
Lost Meals	35	Service	
Medicare Advocate	4	Service	Calls
Movie & Popcorn	11	Activity	
Rides Program	25	Service	148 trips to the Center, 18 errands, and 0 special events
Senior Donation Meals	21	Meals	
Senior Hot Topics	14	Activity	
Shopping	4/9/5	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	6	Service	
Volunteer Hours	23@234.5	Service	
Building Use	913	Service	

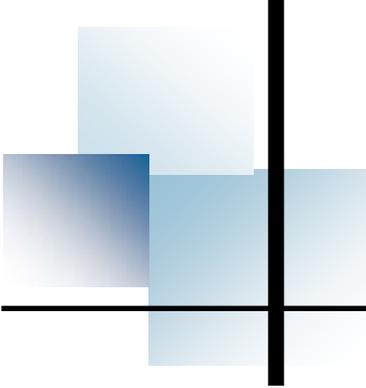
Women's hour-7, 4<sup>th</sup> of July Picnic-25, Doris Painting-6, Bunko-11, End of Life Options-15, Doris with Drums-2, Mt Lemmon Trip-14, Angel Care Discussion-14, Music with Rudy-22

**Accomplishments:**

The center served 373 meals to 45 participants; we had 0 new senior participants this month. Traveled 2,304 miles in the senior vans

---

---



# FLORENCE POLICE

*Monthly Report – July 2015*

Daniel R. Hughes, Chief of Police

---

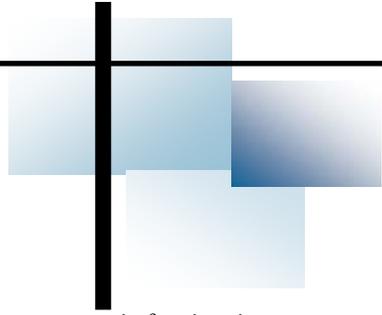


---

425 N. Pinal St. □ P.O. Box 988

Florence, AZ 85132

Phone: 520-868-7681 □ Fax: 520-868-0158



*“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”*

---

---

---

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of July 2015. The monthly report is prepared for the Town Council's review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

### Personnel

Employee	Position	Effective
<i>New Hire</i>		
Kira Hoyos	Public Safety Dispatcher	7/2015 (Temp/Part-Time)
<i>Resignations/Terminations</i>		
None		
<i>Vacancies</i>		
1 full-time	Officer	On Hold
1 full-time	Lead Dispatcher	Open
1 full-time	Dispatcher	Applicant offered position

### CHIEF OF POLICE

Chief of Police, Daniel R. Hughes attended the following meetings during the month of July:

- Town Council Meetings
  - Management Team Meetings
  - Weekly FPD Administrative Meetings
  - Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting
  - Pinal County Informational Technology Meeting
  - Review of Budget/Capital Improvement Plan
-

---

---

## **ADMINISTRATIVE/SUPPORT SERVICES**

The Support Services area includes the following: Communications Division, Evidence and Property, Crime Scene Investigator, Records Division, and Departmental Budget/Finances.

The Support Services Manager (Deanna Aguilera) attended the following meetings/training during the month of July:

- Management Team Meetings
- Weekly FPD Administrative Meetings
- Review of Budget/Capital Improvement Plan
- AZ Governor's Office of Highway Safety Training

Monthly Activities included:

- An internal Petty Cash audit was conducted-no exceptions found during the audit
- A review of Dispatch procedures are on-going
- Preparation is taking place for the bi-annual evidence audit

### **Communications**

- Communications Supervisor Regina Quinones, attended two of the three week sessions of the AZPOST Leadership Academy-Graduation 9/15
  - The Communications Division was awarded a third dispatch console from the Gila River Tribal Community-this grant was written/submitted by the Police Department
  - Dispatchers Stout and Francis attended training for Promotional Process presented by AZ Department of Public Safety
  - Century Link upgraded software for local network access and to ensure 911 calls transfer
  - Communications Supervisor attended the Public Safety Answering Point (PSAP) Meeting for Pinal County
  - Communications has been working in conjunction with officers to update all the business emergency contacts throughout the Town of Florence. This project is near complete.
  - Communications had a drill with the Florence Aquatic Center prior to opening.
- 
-

---

---

### Calls for Service

Below is a table that depicts the total calls for service handled by FPD dispatchers during the month of July. The numbers are shown by the incident locations and how the incident was reported.

<b>How Calls Are Received, Totals by How Received</b>				
	<b>Beat 1</b>	<b>Beat 2</b>	<b>Beat 3</b>	<b>TOTAL</b>
911 Line	36	21	12	69
Crime Stop Line	0	0	0	0
Officer Report	264	100	299	663
In Person	51	3	0	54
Radio Transmission	1	0	0	1
State TT/NLETS	0	0	0	0
Telephone	185	69	72	326
<b>TOTAL</b>	<b>537</b>	<b>193</b>	<b>383</b>	<b>1113</b>

### Average Response Time to Calls for Service

#### 6 Month Reporting Period: February 2015 to July 2015

	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>
Priority 1	4:46	5:35	4:22	3:34	3:00	2:51
Priority 2	3:25	5:10	6:24	4:45	4:45	4:58
Priority 3	16:34	13:26	15:59	11:14	11:14	10:45
Priority 4	19:13	14:38	12:09	7:33	7:33	11:34

Definitions:

- Priority 1            These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.
- Priority 2            These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.
- Priority 3            These priorities are those in which there is no threat of personal injury or major loss of property.
- Priority 4            These priorities are those of a report nature only.
- 
-

**JULY 2015 – Offense Count Index**

<b>Classification of Offense</b>	<b>Offenses</b>	<b>Unfounded</b>	<b>Actual</b>	<b>Offenses</b>	<b>Juvenile</b>
<b>CRIMINAL HOMICIDE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Murder/Nonneg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
<b>FORCIBLE RAPE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
<b>ROBBERY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
<b>ASSAULT</b>	<b>12</b>	<b>0</b>	<b>12</b>	<b>10</b>	<b>2</b>
a. Firearm	1	0	1	1	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	2	0	2	1	0
d. Hands, Fist, Feet, etc.	5	0	5	5	2
e. Other Assaults – Simple	4	0	4	3	0
<b>BURGLARY</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>0</b>
a. Forcible Entry	2	0	2	1	0
b. Unlawful Entry/No Force	2	0	2	1	0
c. Attempt Forcible Entry	0	0	0	0	0
<b>LARCENY – THEFT</b>	<b>14</b>	<b>1</b>	<b>13</b>	<b>5</b>	<b>0</b>
<b>MOTOR VEHICLE THEFT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Autos	0	0	0	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>30</b>	<b>1</b>	<b>29</b>	<b>17</b>	<b>2</b>
Clearance(s) by Adult Arrest	6				
Clearance(s) by Juvenile Arrest	2				

\*\*All data presented in this report is tentative until monthly audit is complete

**Property & Evidence**

During the month there were 98 total items in 62 envelopes/packages involved in 35 incident cases submitted for processing by the Property and Evidence Section. The total items of evidence involved the following crimes: 7-Drugs, 7-DUI, 2-Sexual Assault, 1-Disorderly Conduct, 1-Fraud, 2-Burglary, 1-Attempt Suicide, 3-Aggravated Assault and 1-Court Order violation.

Property and Evidence Processing							
TOTAL PACKAGES	EVIDENCE STORED	SAFE KEEPING	FOUND PROPERTY	DISPOSAL	RELEASED	OUT TO OFFICER	SENT TO LAB
62	28	6	8	3	5	2	10
Related Crimes							
DRUGS	DUI	SEXUAL ASSAULT	DISORDERLY CONDUCT	FRAUD	ASSAULT	BURGLARY	OTHER
7	7	4	1	1	3	2	2

**Crime Scene Investigation**

Fingerprints	Pulling Audio/Video	Uploading Pics to "O" Drive	Burning CD's/DVD's	Drug Box Pinal St.	Drug Box Anthem
14	5	33	13	7 lbs. 9.9 oz	1 lb. 11.3 oz

Monthly Activities included:

- The Property and Evidence Section purged 80 total items in 13 cases for the month of July 2006.
- The status of the Police Evidence Trust Fund bank account has six pending items involving \$3,258.00. Four of these line items are pending RICO (Racketeer Influenced and Corrupt Organization) forfeiture totaling \$1,997.00.
- Seven traffic incidents involved the seizure of Arizona license plates.
- A security and fire survey was conducted on July 30<sup>th</sup>, and changes were implemented to both the Entry Access and Fire Alarm systems for the Evidence and Data Center building.

- 
- 
- Released safekeeping property to owners.
  - Training was conducted for the Live Scan fingerprinting machine
  - New digital cameras were distributed to patrol



## OPERATIONS/PATROL

The Operations/Patrol Division is under the direction of Lt. Terry Tryon, and he has attended the following meetings during the month of July:

- Town Council Meetings
  - Management Team Meetings
  - Weekly FPD Administrative Meetings
  - ACTT FA-2 Planning Meeting
  - Operation Stonegarden Grant Program Meeting
  - 4<sup>th</sup> of July Event Meeting
- 
-

**Criminal Investigations Unit**

**MONTHLY CASE LOG**

**Detective Dan Helsdingen**

<b>Offense</b>	<b>Status</b>	<b>Incident Info</b>
Persons	New case, closed	Civil
Persons	New case, closed	Report of child abuse
Narcotics	New case, follow up	Narcs found by ADOC fence
Persons	New case, follow up	Weapons E-Trace
Persons	New case, suspect arrested	Sex offense
Persons	New case, open awaiting lab results	Sex offense
Persons	New case, open	Grand Jury indictment
Persons	New case, suspect arrested	Fraud
Persons	New case, assisted patrol	Disorderly conduct
Property	New case, suspect arrested	Burglary
Persons	Carryover previous month	Sexual assault
Persons	Carryover previous month	Fraud
Property	Carryover previous month	Theft
Property	Carryover previous month	Vehicle theft

Grand Jury appearances: 3  
 Total indictments: 3  
 Total returned: 0  
 Attended FA2 Meeting  
 Attended Gang Intel Meeting  
 Attended Community Meeting

**Detective Lisa Gaston**

<b>Offense</b>	<b>Status</b>	<b>Incident Info</b>
Property	New case	Theft
Property	New case	Burglary
Persons	New case	Persons
Persons	New case	Fraud/Theft
Persons	Carryover previous month	Sex offense
Property	Carryover previous month	Theft
Persons	Carryover previous month	Hit & Run Death Investigation
Property	Carryover previous month	Arson

---

---

Cases submitted for charging: 2

Assist with traffic control during house fire on W. 9<sup>th</sup> St.

Charges accepted with Pinal County Juv. Courts #F150105\*\*

Assisted Det. Helsdingen with juvenile sex offender interview

Call out for aggravated assault DV/strangulation- female was taken for forensic strangulation exam and photographs of her injuries. Suspect for the DV was arrested / PCAO charged him with 3 felony aggravated assault counts.

Spoke with and obtained continuing information for witness regarding child abuse case.

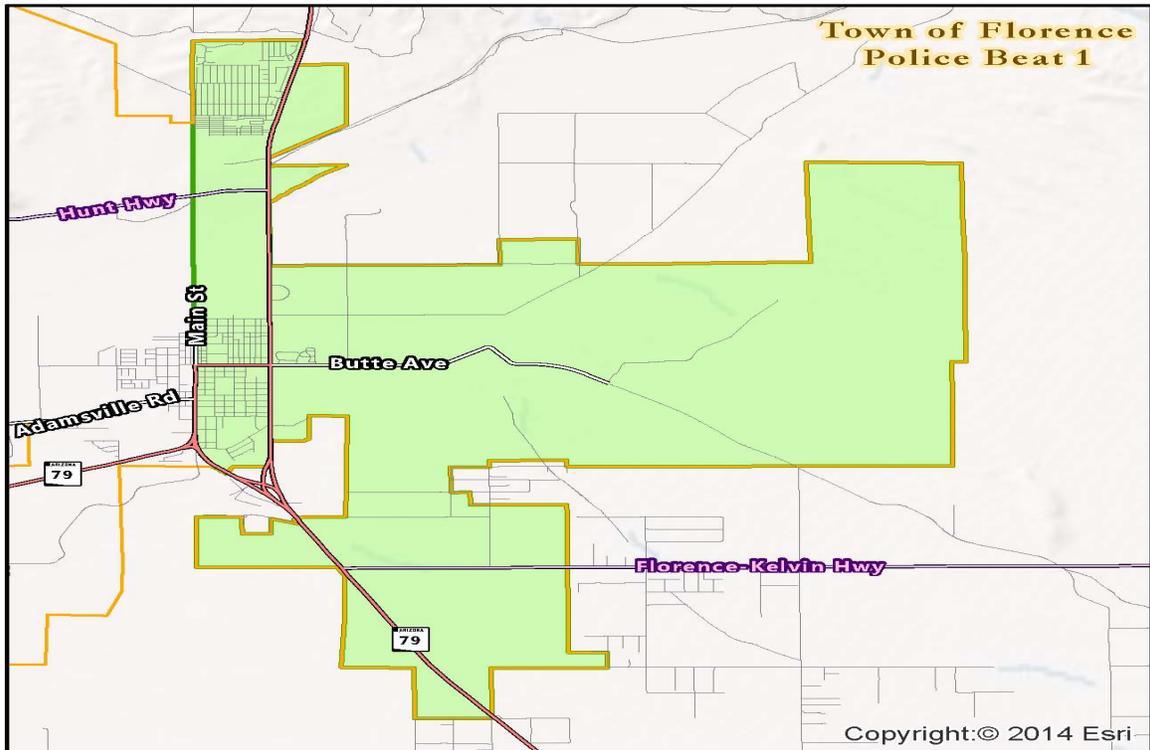
---

---

---

---

## Beat 1



### **Beat Statistics:**

Beat 1 Supervisor – Sgt. Scott Morris  
There are 7 officers assigned to Beat 1  
Total number of calls for service (including traffic): 493  
Total number of traffic stops: 172  
Total number of accident reports taken: 1  
Total number of citations issued: 22  
Total number of DUI: 2

### **Property Crimes**

Burglary: 3  
Theft: 5  
Criminal damage: 10

### **Crimes Against Persons**

Aggravated assault: 3  
Sexual assault: 1  
Assault: 3

---

---

---

---

Monthly Activities:

- **Community Involvement and Education**

Officer Palmer has been working with Public Works on code enforcement issues. No citations have been issued. All residents have complied with warnings. School has started, and the crosswalks are being monitored by officers in the morning and afternoons.

- **Special Events**

The new Main Street extension opened on July 4<sup>th</sup> – No reported traffic issues.

- **Significant Calls for Service**

A fire occurred at Corrections Corporation of America (CCA). An industrial dryer caught fire, and spread to the plastic on the roof. No major damage to the facility, other than smoke and the dryer. DPS (Dept. of Public Safety) responded to help cover the perimeter. Florence Fire and Rural Metro responded and gained control of the incident.

A domestic dispute occurred on E. Stewart St. A male subject was arrested for aggravated assault domestic violence for strangling his girlfriend. The victim was taken to Mesa for an examination by a Sexual Assault Nurse Examiner (SANE) nurse where numerous injuries were documented.

A male Hispanic subject is a suspect in several fraud cases in Florence Gardens and Anthem. He is possibly involved in two of the burglaries in Florence Gardens. The subject currently has several outstanding warrants for his arrest. Flyers were distributed to Florence Gardens and Anthem to solicit assistance from the community.

A burglary occurred on S. Pinal Parkway. This resulted in the arrest of a male subject. A window was broken to gain access to the apartment, and several items including a TV were taken. Items are still not recovered. The investigation is ongoing.

Ten Criminal Damage complaints were filed. Most complaints were of spray painting damage, and a vehicle being egged. The most significant was a residence on Campbell Road. The residence was broken into and the inside was spray painted. There are no suspects at this time.

- **Training**

Florence Police Department Patrol Officer's reviewed departmental policies during shift briefings. Officers will be trained on the use of ballistic shields on August 17-20<sup>th</sup>.

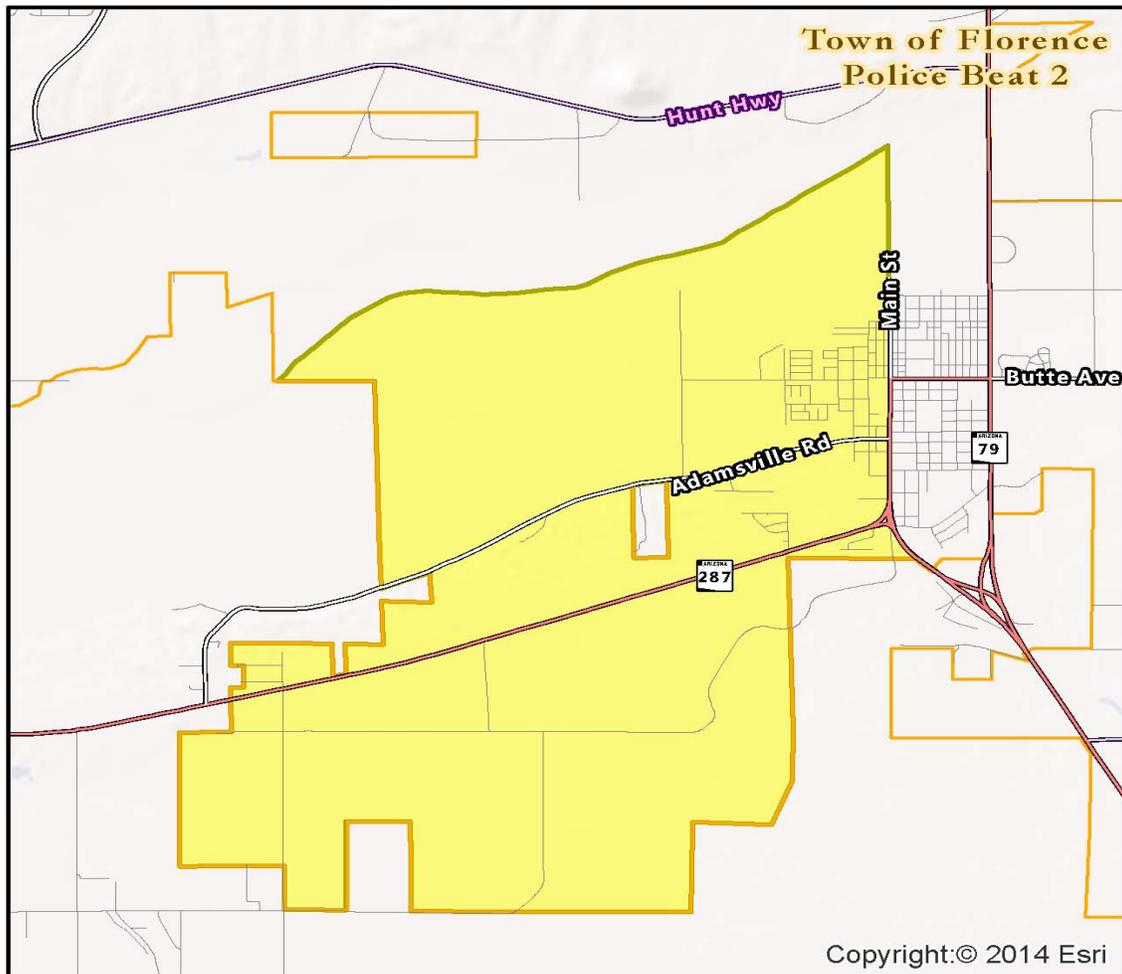
---

---

---

---

## Beat 2



### **Beat Statistics**

Beat 2 Supervisor – Sgt. David Peterson  
There are 5 officers assigned to Beat 2  
Total number of calls for service (including traffic): 182  
Total number of traffic stops: 58  
Total number of accident reports taken: 1  
Total number of citations issued: 8  
Total number of DUI: 0

### **Property Crimes**

Burglary: 1  
Theft: 2  
Criminal Damage: 1

---

---

---

---

## Crimes Against Persons

Assault: 3

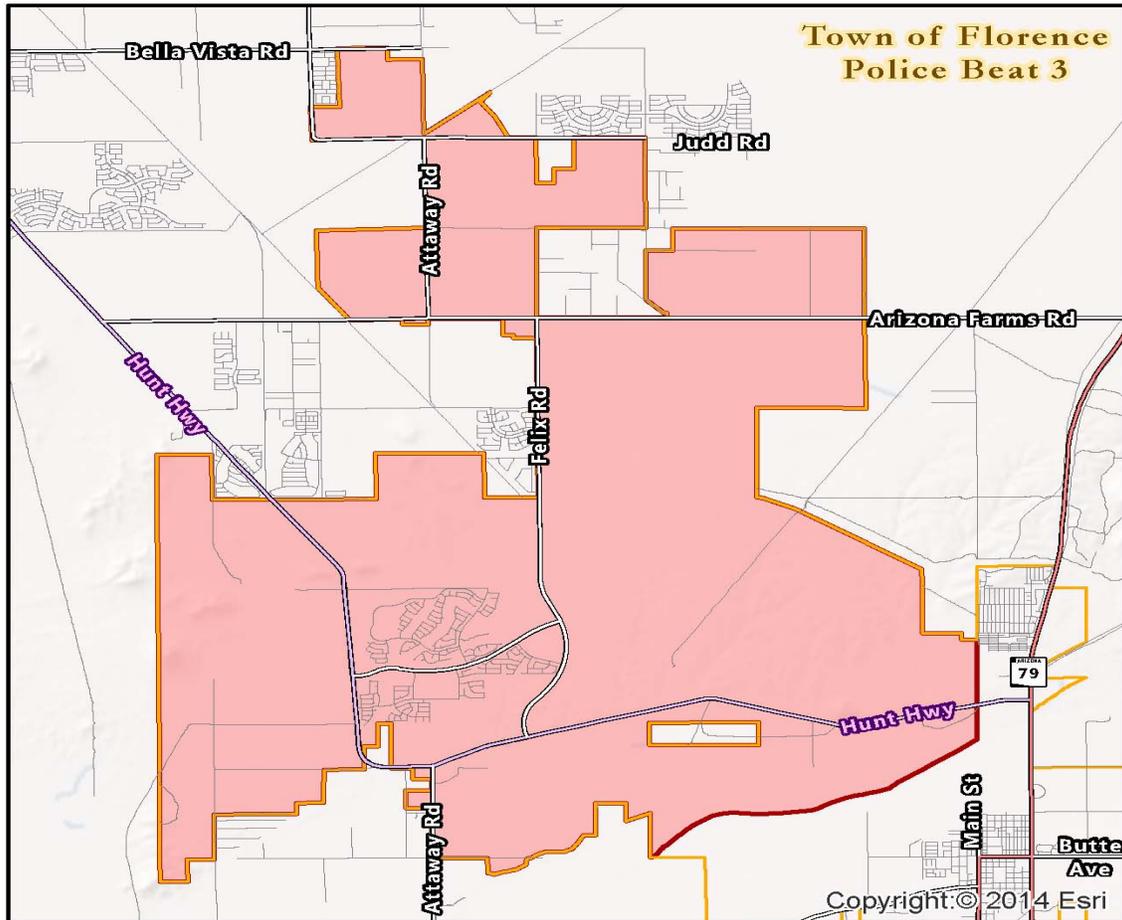
### Monthly Activities:

- **Community Involvement and Education**  
July 20<sup>th</sup> – The new school year began for the Florence School District. Officers have been conducting directed patrols of the schools, school grounds and parking lots. Officers have been monitoring traffic in the areas surrounding the school. Officers have also been monitoring the school crosswalk areas.
  - **Special Events**  
July 4<sup>th</sup> Freedom Fest at Heritage Park - There was one call for a missing child, the child was located (unharmed) and reunited with family within a short time. Territory Square Community Pool had their Grand Opening on July 4<sup>th</sup> as well. The pool has been used on a daily basis.
  - **Significant Calls for Service**  
Burglary / Criminal Damage occurred on W. Campbell Road. The resident arrived home from an out of town trip and noticed that someone had entered his residence, stolen items and damaged the residence. The residence displayed no signs of forced entry and was secure upon the residents return. The Crime Scene Unit responded and processed the scene. Case is open pending Criminal Investigation Unit follow up.
  - **Training**  
During the month of July officers received in house training which included review of department policies and procedures, legal updates and daily briefings.
- 
-

---

---

## Beat 3



### **Beat Statistics**

Beat 3 Supervisor – Sgt. Sam Pankey  
There are 6 officers assigned to Beat 3  
Total number of calls for service (including traffic): 372  
Total number of traffic stops: 257  
Total number of accident reports taken: 1  
Total number of citations issued: 33  
Total number of DUI: 1

### **Persons Crimes:**

Aggravated assault: 2

### **Property Crimes**

Burglary: 0  
Theft: 2  
Criminal Damage: 4

---

---

---

---

## Monthly Activities

- **Community Involvement and Education**

On July 3<sup>rd</sup> the Anthem Parkside and Sun City community centers posted on their portals a message to residents advising them of the Town of Florence Code 73.01 regarding parking regulations and the Arizona Revised Statute 28-721 regarding wrong way driving. This was to help educate the communities about parking regulations and driving behavior while parking the wrong way on a street. Residents have been more mindful of parking and there are fewer issues with parking this month. On July 6<sup>th</sup> the communities posted a message for the Florence Police Department advising residents of the new prescription drug drop off box located at the Florence Fire and Police Sub Station. The residents were also advised of a community meeting with the Beat 3 officers for July 17<sup>th</sup> to discuss topics such as: introduction of the Beat 3 officers and their roles in the beat, protection from telephone fraud, safer seniors, national crime prevention councils check list for violence prevention, prescription drug drop off box location and the Next-door application.

- **Special Events**

None

- **Significant Calls for Service**

Theft of property reported on West Montibello Way. A woman reported that approximately \$1200.00 dollars of medication had been stolen. The woman believed that three movers who were moving furniture may have stolen the medication during the move. The medication has not been recovered. This case is pending further information and review.

Theft of property reported from a vehicle on West Georgetown Way. A woman reported that she had left her purse in her unlocked vehicle overnight and when she went to her car the following morning, the purse was gone. There are no investigative leads to this case at this time.

Criminal damage to a vehicle window occurred on Hunt Highway in front of the Anthem Hospital. A male subject was charged with criminal damage and reckless driving after he struck a window of another vehicle, breaking it after his wife had told him the vehicle had been following her, shinning a flash light into her car.

Criminal damage to a police vehicle occurred on North Hunt Highway. A male subject, who had been arrested and released on suspicion of driving under the influence of drugs, damaged the rear passenger door by pulling the panel away from the frame. Charges of criminal damage were filed.

- **Training**

Officers attended a scheduled Beat 3 team meeting on July 15<sup>th</sup> at the Anthem Police Sub-Station. The following topics were discussed: business and school contacts, community policing, contacts for reliable information, discussion of influential persons in

---

---

---

---

Beat 3, Next-door app., town codes and enforcement.

### **K-9 Unit**

Two officers are assigned to the K-9 Unit. A total of 153 vehicle stops were performed during the month which resulted in (16) K-9 utilizations, (16) vehicle hand searches, and a total of 6.8 grams of narcotic seizures (1.5 grams marijuana, 5.3 grams methamphetamine, 3 paraphernalia).

- K-9 Ballard and K-9 Guilin attended weekly K-9 detection along with the Pinal County Sheriff's Office K-9 Unit. During the four hour block of detection, K-9 Ballard and K-9 Guilin's service dog detected marijuana, cocaine, methamphetamine and heroin without incident. During the month of July, 2015 K-9 Ballard was responsible for (16) calls of service as K-9 Guilin was responsible for (26) calls of service within the Town Of Florence.

### **Significant K-9 Incidents**

- On July 12<sup>th</sup> at approximately 1327 hours, K-9 Ballard conducted a traffic stop on a Mercedes for excessive speed. During the traffic stop, 1.5 grams of marijuana and 5.3 grams of methamphetamine were discovered within the vehicle. During the search of the vehicle, approximately \$3500.00 dollars of expensive power tools were located throughout the vehicle. During the interview, both female subjects admitted to purchasing the tools, by manipulating gift cards using smartphone applications. Multiple agencies including Maricopa County Sheriff's Office and Secret Service provided assistance with processing items of evidentiary items. This type of incident, are developing throughout the law-enforcement community.
- On July 15<sup>th</sup> at 1700 hours, FPD K-9 Division coordinated a building search with managers of Behavioral Systems Southwest located at 950 E. Diversion Dam Road in Florence, AZ. K-9 Guilin and K-9 Ballard conducted building searches without any alerts. Program Director Doran was pleased with the assistance of Florence Police Department K-9 Division keeping the building drug free.

### **Volunteers**

The Florence Police Department Volunteers are an integral part of the Police Department. During the month of July they volunteered their time for a total of 185.5 hours. The Volunteers work consists of: desk reporting, fingerprints, special details, funerals and assisting with transporting police vehicles for maintenance.

### **Funding Updates/AZ Governor's Office of Highway Safety**

Two new replacement vehicles were purchased. One 2015 Tahoe will be utilized as a K-9 unit and the other a low profile unit. Both are now in service.

---

---

---

---

FPD was awarded a grant from the Gila River Indian Community for a third dispatch console. This will allow three dispatchers to be available if necessary.

DUI (Driving Under the Influence) Task Force monthly sustained activity reported to the Governor's Office of Highway Safety:

- Civil: 77
- Criminal: 26
- DUI: 6
- DUI Drugs: 3

The remainder of the overtime money for the 2015 awarded GOHS grant was expended on the Fourth of July event. The Florence Police Department was awarded additional overtime funds from GOHS that will be available beginning October 1, 2015.

- Number of details worked: 1 (4<sup>th</sup> of July)
- Number of officers worked: 3
- Number of hours worked: 24
- Number of vehicles stopped: 24

The total traffic stops performed resulted in 2 civil citations, 8 DUIs and 2 DRE (Drug Recognition Expert) evaluations.

### **Training**

The Florence Police Department attended a GOHS (Governor's Office of Highway Safety Convention) in attendance was Support Services Deanna Aguilera, Administration Sergeant William Tatlock, DRE (Drug Recognition Expert) Officer Mount, FTO (Field Training Officer) Officer Kakar.

Officer Phillips attended a Property Crimes Investigation class at Chandler Police Department.

Officer Linderoth attended a Traffic Reconstruction II class at Arizona Post.

The Florence Police Department Training Coordinator, Sergeant Tatlock attended a monthly Training Coordinators meeting at the Coolidge Police Department.

Officers were provided in-house training on report writing techniques.

### **Traffic**

Total number of Citations issued for the department: 66 for 97 violations

---

---

---

---

### **Directed Patrols**

The Police Department conducted 886 Directed Patrols during July. Directed Patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased proactive patrol in high crime areas has decreased crimes.

---

---

## Public Works Monthly Report July 2015

### Administration

- Prepared Map of Dedication for Council action with Florence Unified School District for right-of-way along Adamsville Road.
- Completed traffic control devices analysis at Merrill Ranch Parkway at Sun City Boulevard and Constitution Avenue intersections.
- Provided immediate resolution to Utility Contractor's unsafe conditions on Ruggles with traffic control; notified Contractor to provide proper and previously accepted Traffic Control Plan in accordance with right-of-way permit.
- Diversion Dam and State Route 79 Project getting back on track with direct communication with Arizona Department of Transportation (ADOT) and San Carlos Irrigation District (SCID). Deleted one of two engineering contracts on project due to redundancy of work.
- Discussions being held with Pinal County Water Augmentation Authority (PCWAA) for the Groundwater Savings Facility (GSF) Agreement.
- ADOT gave approval to open Main Street Extension on July 1<sup>st</sup>.
- Coordinating programming and Supervisory Control and Data Acquisition (SCADA) for all water and wastewater projects as this aspect was left out of all contacts being performed.
- Resurrected Western Infrastructure Financing Authority (WIFA) disbursement as last disbursement was made in March for the period through January. Approximately \$90,000 available for reimbursement.
- Assisted in completion of Mitigation Plan revisions for Multi-Jurisdictional Hazard Mitigation Plan.
- Attended Maricopa Association of Governments (MAG) meetings on streets, standards and specification committees.
- Attended PCWAA meeting.
- Reviewed change requests to North Florence Water Reservoir contract as to its authorization by preceding Project Manager. Several change order requests including deletion of scope of work were reviewed for contractual issues and value engineering, resulted in a credit.
- Provided input into Bonnybrooke Solar Impact Study concerning engineering input.
- Met with Pinal County to discuss Hunt Highway maintenance for area within the County Limits, offered maintenance dollars in other areas for transfer of maintenance.
- Reviewing authorization of claims and/or change orders on disinfection/effluent piping projects, reviewed and to be brought to Council in August.
- Reviewing authorization of claims and/or change orders on Main Street Extension Paving Project made by others and negotiated settlement.

## **Engineering**

- Substantial completion of Police Department and Senior Center Parking Project.
- Submitted documentation to Arizona Department of Environmental Quality (ADEQ) for lagoon closure at the South Wastewater Treatment Plant (SWWTP).
- Currier Construction continues work on the upgrades to the effluent pump station and new lab building at the South Wastewater Treatment Plant. Site cleanup continues. Electrical work continues in preparation for all electrical testing.
- Garney Construction continues work on the new Well #1 storage tank and also the new booster pump station. Disinfection testing results for the pipe passed. Preparations for storage tank disinfection and sampling are also taking place.
- Beeman Drilling has completed work at Well #2. The well has been flow tested.
- McCain Construction has completed the transmission line from Well #4 to Well #5. There are remaining punch list items that need to be completed before the project is complete.
- Directed removal of redundant hydrants on Willow Street placed by engineering firm performing the Well #4 to Well #5 transmission line project.
- Received draft plan of South Wastewater Treatment Plant expansion; placed on hold since costs were extremely exorbitant requiring purchase of additional land. Previous Capital Improvement Plan (CIP) would have utilized existing plant infrastructure versus additional infrastructure and new process.
- Received engineering proposal for Booster Pump replacements at Well #5 to include tie-in of Transmission Main line from Well #4 to water reservoir as well as Adamsville Road water line extension.
- Determined that engineering for water line project from Caliente to California Avenue and then to North Florence Water Reservoir lacked proper easements and engineering review; advised Engineer accordingly.
- Reviewed Sandstone Solar Project drawings on second submittal.
- Evaluated test patch of micro-seal on East Butte Avenue for Rehabilitation Project and found acceptable to address reflective cracking.
- Traffic analysis being performed at Arizona Farms Road and Aladdin to address left turn movements, being evaluated; culvert repaired.
- Completed structural inspection of Spirit Way North Concrete Arches over the Walker Butte Wash. Structural deficiency in design, special inspection and construction found. Deficiency list sent to Pulte for resolution, (pending). Independent structure review by Pulte started after site inspection.

## **Streets**

- Inspected curb/gutter at sidewalk on South Spirit Way loops and repaired/replaced any defective sidewalks.
- Assisted Facility Maintenance by providing personnel to complete work orders.
- Removed and replaced sidewalk on Willow Street.
- Assisted with wastewater spill at North Florence Wastewater Treatment Plant.
- Hauled brush piles from Cemetery to transfer station.
- Started construction of the Hunt Highway/Fire Station No. 2 Signalization Project.
- High winds and storm events of July 5<sup>th</sup> attended to.
- Removed and replaced culvert headwall on Aladdin Road and Arizona Farms Road.
- Removed San Carlos Irrigation District (SCID) concrete irrigation ditch from the Town's right-of-way along Main Street at Territory Square Phase I.
- Right-of-way permit issued for Constitution/American Way intersection for utility/street realignments during school closures, construction completed when school was out.
- Advised Pulte of the need for tree trimming on Merrill Ranch Parkway to allow visibility of traffic control devices, trimming completed.
- The patch truck crew worked on street maintenance and water and sewer repair patches.
- Crews worked on cleanup, mowing, spraying weeds, storm drain cleaning and trimming trees in the right of ways.
- Provided storm drain location markings for Blue Stake requests.
- Assisted Cemetery Division with cemetery inquiries and burials.
- Watered and bladed Christensen Road, Hiscox Lane, Canal Road and Cemetery Roads.
- Performed scheduled street sweeping.
- Installed guardrail on Attaway Road needing repair from damaged caused by accident. Information received on report of accident.

## **Fleet Maintenance**

- Performed preventative maintenance on 24 Town vehicles and made various repairs on 31 Town vehicles.

## **Facility Maintenance**

- Removed extraneous kitchen, tenant improvements, and capped water/sewer improvements at Silver King Suite 102.
- Warranty item on roof at Fire Station No. 2 addressed with contractor on use of crickets.
- Roof repair at Town Hall being addressed with insurance adjuster of contractor. Working with IT to resolve an incident where the vendor that provides wireless service damaged Town Hall roof with their boom truck. IT filled out the Incident Report.

- Completed site meeting with Ameresco in order to explore feasibility for Utility savings. Working with Utilities Division to gather data for additional information Ameresco is requesting.
- Responded to water leak at Police Dept. and coordinated repairs thereof.
- Replaced door at 7304 Candlewood Way due to health check issue.

### **Sanitation**

- Corresponded with Contractor Administrator and Right Away Disposal (RAD) on commercial, non-commercial and other accounts.
- Completed commercial service reconnaissance for sanitation services.
- 47 tons of brush was hauled to the transfer station.
- Investigated lack of recycling efforts by RAD to Administration for contract conformance issues.
- Assisted with wastewater spill at North Florence Wastewater Treatment Plant.

### **Cemetery**

- Ten inquiries on cemetery plots were discussed.
- There were three burials.

### **Utilities**

- Researched meter issues at 525 E. Butte and provided recommendation.
- Started startup and testing of the North Florence Reservoir and Pumping Project.
- Wastewater spill at North Florence Wastewater Treatment Plant occurred and clean-up resolved with Arizona Department of Environmental Quality (ADEQ).
- Work continues on repair of decanter pipe at the South Wastewater Plant requiring rehabilitation.
- New Fire Hydrant Maintenance Program has started. All hydrants will be tested and repaired if needed. We will coordinate our efforts with the Fire Marshall.
- Grit system at the South Wastewater Plant repairs will be completed this week. The system is operating properly, and is correcting some leaking issues on the pipe.
- Received parts to repair the UV units at the South Plant and parts have been replaced.