

**REGULAR MEETING
AGENDA**

PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE FLORENCE TOWN COUNCIL AND TO THE GENERAL PUBLIC THAT THE FLORENCE TOWN COUNCIL WILL HOLD A MEETING OPEN TO THE PUBLIC ON MONDAY, DECEMBER 7, 2015, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

2. ROLL CALL: Rankin __, Walter __, Woolridge __, Hawkins __,
Guilin __, Anderson __, Wall ____.

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATION

a. **Presentation by Scott** Barber, Human Resources Director, on the work of the League of Arizona Cities & Towns Public Safety Pension Task Force.

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

a. **Appointment of Ed** Curran to the Arts and Culture Commission with a term to expire December 31, 2017.

b. **Authorization to enter** into a Professional Services Agreement with the Greater Florence Chamber of Commerce for Calendar Year 2016.

c. **Approval of Lease** Agreement between the Town of Florence and Seconds please... on Main, LLC, for Suite 202 at the Silver King Marketplace.

d. **Approval of the Greater** Florence Chamber of Commerce's application for a Special Event Liquor License for the First Thursday event on January 7, 2016 and February 4, 2016, at McFarland State Park.

- e. **Approval of accepting** the register of demands ending November 30, 2015, in the amount of \$2,172,438.06.

8. UNFINISHED BUSINESS

- a. **Discussion/Approval/Disapproval** of adopting the following ordinances (first reading held November 16, 2015):

1. ORDINANCE NO. 641-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE III: ADMINISTRATION, SECTION 32.012 FEES.
2. ORDINANCE NO. 642-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE VII: TRAFFIC, 73.11(B) PARKING, STANDING, LOADING OR UNLOADING OF COMMERCIAL MOTOR VEHICLES ON MAIN STREET BETWEEN BUTTE AVENUE AND RUGGLES STREET PROHIBITED.
3. ORDINANCE NO. 643-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE VII: TRAFFIC, 74.10 ESTABLISHMENT OF FEES FOR SERVICES PROVIDED BY THE MAGISTRATE COURT.
4. ORDINANCE NO. 644-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE IX: GENERAL REGULATIONS, 95.07 FEES AND CHARGES, AND 97.039 PURCHASE AND TRANSFER OF INTERMENT.
5. ORDINANCE NO. 645-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE XI: BUSINESS REGULATIONS, 112.16 LICENSE FEES AND 112.18 APPLICATION AND FEES.

9. NEW BUSINESS

- a. **Discussion/Approval/Disapproval** of authorizing the Mayor to sign a letter addressed to Governor Doug Ducey to show the Town of Florence's support for Steven Stratton, applicant to fill the vacancy on the Arizona State Transportation Board.
- b. **Discussion/Approval/Disapproval** of adopting the Developer's Sign Package submitted by Pulte Homes for the Anthem at Merrill Ranch community.
- c. **Resolution No. 1569-15:** Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A TOWN CORE INCENTIVE PLAN REQUEST FOR FLORENCE APARTMENTS ASSOCIATES, LLC (CASE PZ-15-60-INF).

- d. **Resolution No. 1570-15:** Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A DEVELOPMENT AGREEMENT WITH FLORENCE APARTMENTS ASSOCIATES, LLC.

10. DEPARTMENT REPORTS

- a. **Community Development**
- b. **Courts**
- c. **Finance**
- d. **Fire**
- e. **Library**
- f. **Parks and Recreation**
- g. **Police**
- h. **Public Works**

11. CALL TO THE PUBLIC

12. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

13. ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for the following legal matters: as follows:

- a. For the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV 2015-0001325, pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4).

14. ADJOURN FROM EXECUTIVE SESSION

15. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON DECEMBER 3, 2015, BY MARIA HERNANDEZ, DEPUTY TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY. MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 6a.

MEETING DATE: December 7, 2015

DEPARTMENT: Human Resources

STAFF PRESENTER: Scott Barber
Human Resources Director

SUBJECT: Pension Task Force Report

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Presentation on the work of the League of Arizona Cities & Towns Public Safety Pension Task Force.

BACKGROUND/DISCUSSION:

The Arizona Public Safety Personnel Retirement System provides retirement and disability benefits to the Town's Police and Fire Department personnel. The System, in its current form, has been declared to be "unsustainable" by a number of competent authorities, including PSPRS management. In an attempt to seek out solutions, the League assembled a task force with five members appointed by the League, five members appointed by the Arizona City/County Management Association, and five members appointed by the Government Finance Officers Association/Arizona.


I was asked to be a League representative and agreed to serve. We began meeting in June, 2014, and completed our work with a final work product approved at the League's annual conference in Tucson in August. That work product is not a recommended system, but rather is a "yardstick" that identifies: 1) the goals, characteristics, and elements of a viable and sustainable pension plan, 2) is a tool to evaluate the current system and reform proposals, and 3) is an aid in the public policy discussions. There will no doubt be several proposals introduced in the upcoming legislative session, and we wanted you to have information about the "yardstick" so you can evaluate those proposals.

FINANCIAL IMPACT:

There is no fiscal impact with this recommended action.

STAFF RECOMMENDATION:

Staff recommends the Mayor and Council receive a presentation on the work of the League Pension Task Force.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7a.
MEETING DATE: December 7, 2015 DEPARTMENT: Administration STAFF PRESENTER: Jennifer Evans, Management Analyst SUBJECT: Appointment of Ed Curran to the Arts and Culture Commission	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other	

RECOMMENDED MOTION/ACTION:

A motion to appoint Mr. Ed Curran to the Arts and Culture Commission with a term to expire on December 31, 2017.

BACKGROUND/DISCUSSION:

There has been a vacant seat on the Arts and Culture Commission since Mr. Tom Celaya resigned in May 2015 due to his employment with the Town. The Town received two applications for the seat; however, the first applicant was not eligible because they did not live within Town limits. Mr. Curran recently submitted an application and meets the eligibility requirements to hold a commission seat. Mr. Curran is an active member of the Florence community and volunteers with several local organizations. He is a performing saxophonist and a noted jazz musician.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends the appointment of Ed Curran to the Arts and Culture Commission.

ATTACHMENTS:

Application



Board and Commission Application

NAME ED CURRAN

DATE 10-8-15

Date Received: 10-8-15

Appointed on: _____ to _____ Board/Commission

Term Expires: _____

Board and Commission Application

Name: <u>ED CURRAN</u>	Date: <u>10-8-15</u>
E-Mail Address:	
Street Address: <u>495 N. WARNER FLORENCE, AZ 85132</u>	Mailing Address: <u>P.O. Box 1734 FLORENCE AZ 85132</u>
Home Telephone: <u>520-483-6694</u>	Work Telephone:
Occupation: <u>RETIRED</u>	Best Time to Call: <u>NOON</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>6 YRS</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)			
1	<u>ARTS AND CULTURE</u>	2	

If appointed, how much time would you be able to devote to the board or commission?	
Hours per week? <u>4</u>	Hours per month? <u>16</u>

His extensive experience in business and banking, consumer and commercial lending that spanned over 35 years. A retired senior level banking and lending executive, deeply involved in his community, music, arts and poetry. In 1978, he graduated from the A.I.B. Commercial Lending School, at the University of Oklahoma. Before retiring, he was a Regional Commercial Lending Center Manager, for Valley Bank of Nevada. He has given hundreds of lectures over the years, for colleges, business and civic groups. Subjects include, business financing, Small Business Administration lending, financial documentation and accounting systems for business.

Lifelong community and civic activities include: Senior level involvement with many groups, Lions Club, Chamber of Commerce, Main Street Program, Poetry Society, United Way and Active 20/30. Contributing to the positive enhancement of the communities he lived in adding to the quality of life and the education of our youth.

He and his wife, Hermalene, of 38 years, purchased a home in the heart of Florence and are actively involved in cultural events, the Chamber of Commerce, McFarland State Historic Park, Visitors Center and music. He is a performing saxophonist and an internationally respected jazz musician of the 1960's.

What personal and professional experience or background can you contribute to the board or commission? MUSICIAN, POET, JOURNALIST, BUSINESS
PROFESSIONAL

What is the most significant contribution you can make as a member of the board or commission for which you are applying? INVOLVED IN LOCAL AND REGIONAL ARTS
PROGRAMS

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. ENCOURAGED BY COMMUNITY MEMBERS

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.


I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: 

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

* Application must be completely filled out in order to be considered *
THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7b.
MEETING DATE: December 7, 2015 DEPARTMENT: Administration STAFF PRESENTER: Jennifer Evans, Management Analyst SUBJECT: 2016 Greater Florence Chamber of Commerce Professional Services Agreement		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

A motion to approve entering into a Professional Services Agreement with the Greater Florence Chamber of Commerce for Calendar Year 2016.

BACKGROUND/DISCUSSION:

Town staff and the Greater Florence Chamber of Commerce have agreed to the terms of the Professional Services Agreement as presented to the Town Council. The agreement identifies services the Greater Florence Chamber of Commerce will provide to the Town of Florence to enhance economic activity and support businesses in Florence with a focus on the areas of business enhancement and promotions.

The contract includes, but is not limited to, the following scope of service:

1. Attendance at the second Town Council meeting each month to present the Chamber Business of the Month and any new business owners if applicable.
2. Submission of four written reports and the annual report that describe the actions taken to accomplish the scope of service.
3. Assisting the Town of Florence with business retention and expansion activities.
4. Support of Florence businesses by coordinating monthly networking luncheons, ribbon cuttings, and a shop local program.
5. Promotion of Florence by working with local and regional media and maintaining the community calendar of events.
6. Coordination of at least two special events including Casino Night.
7. Operating the Florence Visitor Center and McFarland State Historic Park.

The full Scope of Service is referenced in the agreement as Exhibit A.

FINANCIAL IMPACT:

The fiscal impact of the Professional Services Agreement is \$57,500.00 for Calendar Year 2016.

STAFF RECOMMENDATION:

Staff recommends approval of the Professional Services Agreement with the Greater Florence Chamber of Commerce.

ATTACHMENTS:

Professional Services Agreement for economic development with the Greater Florence Chamber of Commerce.

**PROFESSIONAL SERVICES AGREEMENT
FOR ECONOMIC DEVELOPMENT WITH THE
GREATER FLORENCE CHAMBER OF COMMERCE**

THIS AGREEMENT is made and entered into this _____ day of _____ 2015, by and between the **TOWN OF FLORENCE**, an Arizona municipal corporation ("Town"), and the **GREATER FLORENCE CHAMBER OF COMMERCE**, an Arizona non-profit corporation ("Consultant"), for economic development services (" Services"). The Town and Consultant may be referred to in this Agreement collectively as the "Parties" and each individually as a "Party".

WHEREAS, pursuant to Arizona Revised Statutes Annotated ("A.R.S.") § 9-493 and 9-500.11, Town is authorized to appropriate monies from its general fund for the purposes of improving or enhancing the economic welfare of the inhabitants of the Town, encouraging immigration, new industries and investment in the Town, and to print and distribute books, pamphlets and maps advertising the advantages of the Town; and

WHEREAS, Town desires to retain a consultant to provide economic development services and to make payment for the same in accordance with the terms and conditions set forth in this Agreement, including all attachments; and

WHEREAS, Consultant has specialized resources, facilities and skills to perform such work; and

NOW, THEREFORE, Town agrees to retain and does hereby retain Consultant and Consultant agrees to provide the services required according to the terms and conditions and consideration set forth below:

1. **TERM**: The term of this Agreement shall commence on January 1, 2016 and shall continue for a period of one (1) year through December 31, 2016. The Town has the option, in the Town's sole discretion, to renew the Agreement for two (2) additional one year periods ("Term"). If the Agreement is renewed, the total length of the Agreement shall not exceed three (3) years. Any of the one (1) year contracts may be unilaterally extended by the Town for a period of thirty-one (31) days.
2. **CONSULTANT'S DUTIES**: Consultant agrees to perform professional Services as outlined in **Exhibit A** (the "Services") attached hereto and incorporated herein, all to be performed in accordance with all Town codes, ordinances, regulations, policies and procedures.
3. **COMPENSATION AND REPORTING**: In accordance with the terms and conditions of this Agreement, Town shall compensate Consultant for its professional services as follows:

- a. An aggregate sum not to exceed **fifty seven thousand five hundred dollars (\$57,500.00)** for Calendar Year 2016, provided Consultant meets the tasks identified and the reporting requirements as outlined in this Agreement and the insurance and indemnification requirements described in Sections 8 and 9 of this Agreement. The total amount paid to Consultant for the services shall not exceed \$195,000.
- b. The Consultant will report to the Town four (4) times throughout each year. The four (4) written performance ("Reports") shall be submitted no later than the following dates:
 - i. April 15, 2016 for the first report
 - ii. July 15, 2016 for the second report
 - iii. October 15, 2016 for the third report
 - iv. January 15, 2017 for the fourth report and "Annual Report"
- c. For each written performance Report deemed satisfactory, the Consultant is to be paid Fourteen thousand three hundred seventy five dollars (\$14,375.00). The following items must be included:
 - i. Steps taken to achieve the goals and projects during the quarter as outlined in **Exhibit A**
 - ii. Income Statement and Balance Sheet for the quarter
 - iii. Other noteworthy events related to the Services
- d. The written Annual Report shall be completed by the Consultant and submitted to the Town Manager, or designee, before the filing deadline of the second Town Council meeting in January. The annual report shall be orally presented to the Town Council at the second Town Council meeting in January. The document must include at least the following items:
 - i. Outcomes of each goal and projects as outlined in **Exhibit A**
 - ii. Complete financial report including balance sheet, income statement and narrative of the current financial situation of the Consultant
 - iii. A detailed analysis of all special events executed, including a thorough event analysis and lessons-learned summary
 - iv. A detailed report outlining any increases/decreases to membership, including methodologies to increase and/or retain membership
 - v. Goals and objectives for the upcoming year
 - vi. Other noteworthy events related to the Services
- e. If the Consultant is unable to complete the Service by the date identified in Section 3(b), then the Consultant may provide written recommendations for an extension of time to the Town Manager or designee, to request additional time to complete those Services. The recommendations shall be received by the Town

Manager or designee prior to the completion date. Scheduling of Services shall be done by mutual agreement between the Consultant and the Town Manager or designee. In the written request for a time extension, the Consultant shall provide the basis as to why the Services cannot be completed and identify a specific date when the project shall be completed.

The Town shall not compensate the Consultant if the Consultant does not complete the Services during the Calendar Year by **December 31st of each year**, or the Consultant does not provide a request for an extension of time to the Town Manager or designee prior to the completion date identified in this Agreement or other date if determined by the Consultant and the Town Manager or designee.

- f. The Town Manager or designee may refuse to grant a time extension to complete the Service, or dispute the quality of Service provided by the Consultant, if written notice of refusal is provided within ten (10) days of the Consultant's request for a time extension or when an activity is completed. The written notice shall specify the grounds for refusal, and the Consultant is permitted ten (10) days from the written notice of refusal to redress the grounds for refusal. Should the Town Manager or designee disagree that the ground for refusal are properly addressed, the dispute may be brought by the Consultant before an Arbitrator recognized by the Pinal County Superior Court for binding arbitration of the dispute. The prevailing party in such arbitration shall recover all costs including: all arbitration expenses, collection expenses, reasonable attorneys' fees and other costs to be determined by the Arbitrator in such action.
 - g. Consultant will monitor and actively seek other sources of public or private funding that becomes available to Consultant and will advise the Town Manager or designee of these opportunities.
 - h. Exhausting the total amount payable pursuant to Section 3(a) shall not relieve Consultant of its obligations to perform services. Should Town request additional services beyond those specified in Section 2, Consultant shall charge, and Town shall pay for, a rate as negotiated between Town and Consultant and executed in writing.
4. **CONSULTANT BILLING:** Consultant shall submit invoices to the Town for payment upon completion of each phase of work outlined in **Exhibit A**. Payment shall be made to Consultant within thirty (30) calendar days of the date of receipt. The Town's payment shall be made only in the name of the Consultant appearing on this Agreement. For additional services as negotiated per Section 3(h), Consultant shall charge Town on a time and expense basis in a total amount not to exceed the negotiated amount. Town shall pay such billings within thirty (30) calendar days of the date of receipt or as otherwise negotiated.

5. CONSULTANT'S STANDARD OF PERFORMANCE: While performing the services, Consultant shall exercise the reasonable professional care and skill customarily exercised by reputable members of Consultant's profession and shall use reasonable diligence and best judgment while exercising its professional skill and expertise. Consultant shall be responsible for all errors and omissions Consultant commits in the performance of this Agreement.

6. NOTICES: All notices and requests to the other party required under this Agreement shall be in writing and sent by first class certified mail, postage prepaid, return receipt requested, addressed to the following personnel:

Town of Florence	Greater Florence Chamber of Commerce
Town Manager	Executive Director
P.O. Box 2670	P.O. Box 929
775 North Main Street	Florence, AZ 85132
Florence, AZ 85132	

7. TERMINATION: This Agreement may be terminated by either party upon thirty (30) working days written notice. If this Agreement is terminated, Consultant shall be paid for services performed to the date of receipt of such termination notice. In the event of such termination, Consultant shall deliver to Town all work in any state of completion at the date of effective termination. The Town has the right to terminate this Agreement for cause or convenience, or to terminate any portion of the Services which have not been performed by Consultant.

8. INSURANCE REQUIREMENTS: The Consultant, at Consultant's own expense, shall purchase and maintain the herein stipulated minimum insurance with companies duly licensed, possessing a current A.M. Best, Inc. rating of "A", or approved and licensed to do business in the State of Arizona with policies and forms satisfactory to the Consultant/Town of Florence.

All insurance required herein shall be maintained in full force and effect during any term of this Agreement; failure to do so may, at the sole discretion of the Town of Florence, constitute a material breach of this Agreement.

The Consultant's insurance shall be primary insurance, and any insurance or self-insurance maintained by the Town of Florence shall not contribute to it. Any failure to comply with the claim reporting provisions of the policies or any breach of an insurance policy warranty shall not affect coverage afforded under the policy to protect the Town of Florence.

The insurance policies required by this Agreement shall name the Town of Florence, its agents, officers, officials, and employees as Additional Insured. Additionally, the

State of Arizona must be named as additional insured. The policy shall be endorsed to include the following additional insured language: "The State of Arizona and Arizona State Parks officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the contractor".

General Liability: Consultant shall, at Consultant's expense, maintain a policy of comprehensive public liability insurance with a limit of not less than \$1,000,000 for each occurrence and with a \$2,000,000 General Aggregate Limit.

The policy shall include coverage for bodily injury, broad form property damage, personal injury, and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Agreement.

Such policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, or any provision, which would serve to limit third party action over claims.

Certificates of Insurance: In the event any insurance policy(ies) required by this Agreement is (are) written on a "claims made" basis, coverage shall extend for two years past the expiration of any term of this Agreement as evidenced by annual Certificates of Insurance.

If a policy does expire during any term of this Agreement, a renewal certificate must be sent to the Town of Florence no later than fifteen (15) days prior to the expiration date.

9. **INDEMNIFICATION:** To the fullest extent permitted by law, Consultant shall defend, indemnify and hold harmless the Town of Florence, its agents, officers, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted either wholly or in part from the acts, errors, mistakes, omissions, work or Services of the Consultant, its agents, employees, contractors or subcontractors in the performance of this Agreement.

Consultant's duty to defend, hold harmless and indemnify the Town of Florence, its agents, officers, officials and employees shall arise in connection with any claims, damages, losses or expenses that are attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting there from, caused either wholly or in part by Consultant's acts, errors, mistakes, omissions, work or services in the performance of this Agreement including any employee of the Consultant or any other person for whose acts, errors, mistakes, omissions, work or Services the Consultant may be legally liable

The Consultant will be responsible for primary loss investigation and defense and judgment costs where this indemnification applies. The Consultant's obligations under this section shall survive the expiration or earlier termination of this Agreement.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this Section.

10. INDEPENDENT CONTRACTOR: Consultant shall at all times during Consultant's performance of the services retain Consultant's status as independent contractor. Consultant's employees shall under no circumstances be considered or held to be employees or agents of Town. Town shall have no obligation to pay or withhold state or federal taxes or provide workers' compensation or unemployment insurance for or on behalf of them or Consultant.
11. GOVERNING LAW AND VENUE: This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Arizona without reference to conflicts of laws and principles. Any action at law or in equity brought by either party for the purpose of enforcing a right or rights provided for in this Agreement shall be tried in a court of competent jurisdiction in Pinal County, State of Arizona. The parties hereby waive all provisions of law providing for a change of venue in such proceeding to any other county. In the event either party shall bring suit to enforce any term of this Agreement or to recover any damages for and on account of the breach of any term or condition in this Agreement, it is mutually agreed that the prevailing party in such action shall recover all costs including: all litigation and appeal expenses, collection expenses, reasonable attorneys' fees, necessary witness fees and court costs to be determined by the court in such action.
12. OWNERSHIP OF RECORDS AND REPORTS: All of the files, reports, documents, information and data prepared or assembled pursuant to the Agreement are to be and remain the property of the Town and are to be delivered to Town before final payment under the Agreement is made to Consultant, or upon termination of the Agreement for any reason.
13. NONASSIGNMENT: This Agreement has been entered into based upon the personal reputation, expertise and qualifications of Consultant. Neither party to this Agreement shall assign its interest in the Agreement, either in whole or in part. Consultant shall not assign any monies due or to become due to it hereunder without the prior written consent of Town.
14. ENTIRE AGREEMENT: This Agreement and any attachments represent the entire agreement between Town and Consultant and supersede all prior negotiations, representations or agreements, express or implied, written or oral. It is mutually understood and agreed that no alteration or variation of the terms and conditions of

this Agreement shall be valid unless made in writing and signed by the parties hereto.

15. FUNDS APPROPRIATION. If the term of this agreement or provision of any Services hereunder extends beyond the current fiscal period of the Town and the Town Council does not appropriate funds to continue this Agreement and pay for charges hereunder, the Town may terminate this Agreement at the end of the current fiscal period. The Town agrees, to the extent reasonably practical, to give written notice of such termination pursuant to Section 6 of the Agreement at least 30 days prior to the end of the current fiscal period and will pay to the Consultant approved charges incurred through the end of such period.
16. CONFLICTS OF INTEREST: The provisions of A.R.S. § 38-511 relating to cancellation of contracts due to conflicts of interest shall apply to this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized representatives as of the day and year first above written.

TOWN OF FLORENCE:

GREATER FLORENCE CHAMBER OF COMMERCE:

Tom J. Rankin, Mayor

Damon Anderson, Chairman

ATTEST:

Lisa Garcia, Town Clerk

APPROVED AS TO FORM:

Clifford L. Mattice, Town Attorney

EXHIBIT A

1. **Business Retention & Growth**

- a) Attend the second Town Council meeting each month to present the Chamber Business of the Month and any new business owners if applicable.
- b) Assist the Town of Florence with the implementation and execution of a business retention and expansion program. Notify the Town immediately if businesses have shared plans to relocate or downsize operations. Attend meetings called by the Town to address business retention and expansion issues.
- c) Hold at least one (1) quarterly business seminar designed to encourage, educate and inform businesses about current issues and expose them to any partnerships, programs or resources available in the region. Develop partnerships with Central Arizona College SBDC and other organizations to offer local businesses greater access to business planning services.
- d) Host four (4) quarterly business forums to discuss local issues.

2. **Marketing**

- a) Coordinate and execute monthly Chamber luncheon events that feature speakers and/or information on issues impacting local, regional or statewide business interests. Provide attendance for the Town Manager, or designee, and Town Council Liaison for each Chamber luncheon event.
- b) Coordinate and execute business ribbon cutting and ground breaking events, as needed.
- c) Develop, implement, and promote a program that educates the public about the benefits of shopping at local businesses. Seek out potential partnerships with organizations to build upon established data about the benefits of shopping local.
- d) Support Town events (e.g. Christmas on Main, Fourth of July Celebration, Junior Parada, etc.) by encouraging businesses to remain open through the duration of the event.
- e) Coordinate and execute at least two (2) annual special events, such as Casino Night. Provide 24 tickets for the entertaining portion of the event. The town will reimburse the chamber for meal costs for the event.

3. **Florence Visitor Center**

General Operations

- a) Operate the Florence Visitor Center during normal hours from October 1 through May 31, Monday through Saturday, 9:00 a.m. to 5:00 p.m. The Visitor Center will operate on a summer hours schedule June 1 through September 30, Monday through Saturday, 9:00 a.m. to 2:00 p.m.
- b) Provide the following services to the general public during operating hours:

- 1) Access to public telephones (local calls only); drinking water; and provision of general information about the Town of Florence, the region, and the State.
- 2) Provision of information racks accessible to the public on weekends and holidays including: Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas, and New Year's Day.

Marketing

- a) Work with local and regional media outlets to encourage positive coverage and attention to Florence.
- b) Maintain an up-to-date Annual Florence Special Events calendar. Highlight Chamber of Commerce, Town of Florence, and other community wide events.
- c) Work with the Town of Florence and local business community to develop a strategy to attract visitors to the Town of Florence and coordinate one (1) media familiarization tour.

4. McFarland State Historic Park

General Operations


- a) Operate McFarland State Historic Park consistent with the Florence Visitor Center operation hours.
- b) Provide information to the public on the park and exhibits located within McFarland State Historic Park.
- c) Notify the Town prior to or during any visits to McFarland State Historic Park that are made by Arizona State Parks personnel.

Marketing

- a) Actively coordinate and promote three (3) programs, special events, or activities at McFarland State Historic Park.
- b) Actively advertise the location of the Greater Florence Chamber of Commerce and the Town of Florence Visitor Center at McFarland State Historic Park.

5. List the "Town of Florence" as a sponsor for all events and print materials produced by the Consultant.

6. Provide annual membership in the name of the "Town of Florence".

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7c.
MEETING DATE: December 7, 2015 DEPARTMENT: Administration STAFF PRESENTER: Jennifer Evans, Management Analyst SUBJECT: Silver King Marketplace Lease Agreement with Seconds please... on Main, LLC		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

A motion to approve the Lease Agreement between the Town of Florence and Seconds please... on Main, LLC, for Suite 202 at the Silver King Marketplace.

BACKGROUND/DISCUSSION:

Seconds please... on Main, LLC, is an eclectic consignment boutique carrying kitchenware, home goods, outdoor furniture, entertaining items, and window treatments. The business is a limited liability corporation owned and operated by Ms. Judy Hughes.

The proposed use of Suite 202 as a retail consignment shop conforms to existing Downtown Commercial (DC) zoning. Ms. Hughes is aware of the fact that a retail shop on the second floor may have less foot traffic than it would on the first floor and a short term lease of six months has been negotiated to test the business concept for that reason.

FINANCIAL IMPACT:

The term of the lease is from January 1, 2016 through June 30, 2016. The monthly rent will be \$325 and the tenant will pay for the cost of utilities each month as invoiced by the Town. Tenant will also pay a \$325 security deposit.

STAFF RECOMMENDATION:

Staff recommends approval of the lease with Seconds please...on Main, LLC.

ATTACHMENTS:

Silver King Marketplace Lease Agreement

SILVER KING MARKET PLACE LEASE AGREEMENT

TOWN OF FLORENCE, ARIZONA,
an Arizona municipal corporation

AND

SECONDS PLEASE...on Main, LLC
an Arizona limited liability corporation

DATE: As of January 1, 2016

SILVER KING MARKET PLACE LEASE AGREEMENT

This Silver King Market Place Lease Agreement (this "Lease") is made and entered into as of the **1st day of January, 2016** by Town of Florence, an Arizona municipal corporation, hereinafter called "Landlord", and Second's please...on Main, an Arizona Limited Liability Corporation, hereinafter called "Tenant".

1. LEASED PREMISES

For and in consideration of the rent to be paid and of the covenants and agreements of Tenant as hereinafter set forth, Landlord does hereby lease 1300 square feet to Tenant of the premises located at 440 N. Main Street, Suite 202, Florence, Arizona, also known as the Silver King Market Place, and hereinafter referred to as the "Premises", or, the "Leased Premises". The Leased Premises are also described as Suite 202, which is located at the north end of the building in which the Premises are located (the "Building") on the second floor.

2. TERM

The Lease term shall begin on the **1st day of January, 2016** and end on the **30th day of June, 2016** (the "Initial Term"). Landlord shall use commercially reasonable efforts to put Tenant in possession of the Leased Premises at the beginning of the Initial Term. If Landlord is unable to timely provide the Leased Premises for occupancy by Tenant, rent shall abate for the period of delay. Tenant agrees it shall make no other claim against Landlord for any such delay.

3. EXTENSIONS

The parties hereto may elect to extend the Initial Term upon such terms and conditions as may be agreed upon in writing and signed by the parties at the time of any such election; provided that Tenant gives notice of its request to extend the Initial Term no later than sixty (60) days prior to the expiration of the Initial Term. If Tenant does not elect to extend the Initial Term in accordance with this paragraph, this Lease shall end on the **30th day of June, 2016** (the "Expiration Date") and thereafter Tenant may only occupy the Premises on a month-to-month basis. Such month-to-month tenancy may be terminated by Landlord upon thirty (30) days notice to Tenant. Landlord's acceptance of rent payments after the Expiration Date shall not constitute a renewal of this Lease Agreement.

4. RENTS

Rent shall be paid at the rate of **three hundred twenty five dollars (\$325.00)** per month for the duration of this Lease. In addition to the rent, Tenant is responsible for any commercial property lease transaction privilege tax and government property lease excise tax. Each monthly payment of rent due thereafter shall be payable on the first day of each calendar month for the balance of the Initial Term, together with such taxes.

Payment of rent shall be made to Landlord at Town of Florence, P.O. Box 2670, 775 North Main Street, Florence, Arizona 85132, or at such other place designated by written notice from Landlord. The rental payment amount for any partial calendar months included in the Lease term shall be prorated on a daily basis. If rent is not received by the close of the 5th business day then a late fee of \$25.00 will be added to Tenant's account and past-due rent shall bear interest at the rate of ten per cent (10%) per annum from the date due (i.e., the first day of each month) until paid.

5. SECURITY DEPOSIT

Tenant has deposited with Landlord the sum of **three hundred twenty five dollars (\$325.00)** as security for the full and faithful performance by Tenant of all the terms of this Lease required to be performed by Tenant. Such sum shall be returned to Tenant after the expiration of this Lease; provided Tenant has fully and faithfully carried out all of its terms. At the expiration of this Lease or such other time as Tenant may properly request the return of the Security Deposit, Landlord shall make an inspection of the Leased Premises and deduct from the Security Deposit such sums as are necessary to repair and refurbish the Leased Premises to the condition which existed prior to Tenant's occupancy thereof. In the event of a bona fide sale of the Building of which the Leased Premises are a part, Landlord shall have the right to transfer the security to the purchaser to be held under the terms of this lease, and Landlord shall be released from all liability for the return of such security to Tenant.

6. PURPOSE

A. Landlord is maintaining the Silver King Market Place for the development of new businesses within the historical/downtown area of the Town of Florence. It is Landlord's desire to endeavor to assist in the creation of new businesses by providing a leasing environment contemplated to assist such new businesses.

B. Tenant shall use the Leased Premises for the purpose of conducting the business of a home décor consignment store and for no other purpose without Landlord's express prior written consent. This use also must be and remain consistent with **Exhibit "A"**. In the event Tenant desires to use the Leased Premises for a different business purpose not described above, Tenant shall first apply, in writing, for approval for such use to the Town of Florence. As a further condition of this Lease, Tenant must also maintain regular business hours and be open for at least thirty five (35) hours per week with exception of holidays. When business enhancement classes are offered, free of charge, Tenant shall make every effort to send one or more representatives to attend these programs.

C. If Tenant fails to meet any of these requirements, then Landlord may terminate this Lease after providing Tenant no less than thirty (30) days written notice of Landlord's intent to terminate this Lease. If Tenant does not satisfy the above conditions or otherwise cure the deficiencies indicated in the notice within thirty (30) days, Landlord may terminate this Lease as provided in Section 17 below.

The Premises shall not be used in violation of this Lease, any zoning laws applicable to the Premises, or in violation of any federal, state or local laws or regulations.

7. PROHIBITED USES

Notwithstanding the forgoing, Tenant shall not use the Leased Premises for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing or device. All uses must conform to the zoning code of the Town of Florence and the Landlord's Property Lease Policy, both as promulgated by Town from time to time.

8. SUBLEASE AND ASSIGNMENT

A. Tenant shall not sublet or assign this Lease without Landlord's consent. To assign this Lease to a business with which Tenant may merge or consolidate, to any subsidiary of Tenant, to any corporation under common control with Tenant, or to a purchaser of substantially all of Tenant's assets Tenant must receive either written consent from Landlord (not to be unreasonably withheld) or enter into a new lease agreement reasonably satisfactory to both parties.

B. Except as set forth above, neither Tenant nor any assignee may sublease all or any part of the Leased Premises, or assign this Lease in whole or in part, without Landlord's written consent.

9. REPAIRS

During the Lease term, Tenant shall make, at Tenant's expense, all necessary repairs and refurbishment of the Leased Premises. Repair and refurbishment shall include, but is not limited to, the repair and refurbishment of normal wear and tear to floors, walls, ceilings, and other parts of the Leased Premises caused by Tenant's use and enjoyment of the Leased Premises, except for major mechanical systems or the roof [(so long as damage thereto is not caused, in whole or in part, by the acts or omissions of Tenant, its invitees or those under Tenant's direction and control) subject to the obligations of the parties as may otherwise be set forth in this Lease.]

10. TENANT IMPROVEMENTS

A. Tenant, at Tenant's expense, shall have the right to remodel, redecorate, or make additions, improvements and replacements to all or any part of the Leased Premises from time to time as Tenant may deem desirable (the "Tenant Modifications"); provided the same are made in a workmanlike manner, lien free, in accordance with all codes and utilizing good quality materials. Tenant must obtain the written consent of Landlord prior to undertaking any such Tenant Modifications. Tenant shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the Leased Premises, and fasten the same to the Leased

Premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by Tenant at the commencement of the Lease term or placed or installed on the Leased Premises by Tenant thereafter, shall remain Tenant's property free and clear of any claim by Landlord. Tenant shall have the right to remove the same at any time during the term of this Lease but not after ten (10) days after the expiration thereof, provided that such removal does not cause any damage to the Premises. Any damage caused by the removal of Tenant's personal property shall be repaired by Tenant at Tenant's expense. If Tenant fails to repair any such damage Landlord may repair the damage and deduct the costs thereof from Tenant's security deposit, with Tenant remaining liable for the excess, if any, over the security deposit. At the expiration of this Lease, at Landlord's direction, Tenant shall remove any such personal property from the Leased Premises at Tenant's sole cost and expense, repairing any damage to the Leased Premises occasioned thereby.

B. Tenant may have prepared plans and specifications for the construction of Tenant Modifications, and, if so, such plans and specifications are attached hereto as **Exhibit "B"** and incorporated herein by reference. Tenant shall obtain all certificates, permits, licenses and other authorizations of governmental bodies or authorities which are necessary to permit the construction of the improvements on the Leased Premises and shall keep the same in full force and effect at Tenant's cost.

C. Tenant shall negotiate, let and supervise all contracts for the furnishing of services, labor, and materials for the construction of Tenant Modifications on the Leased Premises at its sole cost and expense. All such contracts shall require the contracting party to guarantee performance and all workmanship and materials installed by it for a period of one year following the date of completion of construction. Tenant shall cause all contracts to be fully and completely performed in a good and workmanlike manner and lien free, all to the effect that the improvements shall be fully and completely constructed and installed in accordance with good engineering and construction practice. Tenant shall include in any contract for the construction of Tenant Modifications a requirement that bonds in the full amount of the contract sum be furnished guaranteeing the faithful performance of the contract requirements and the payment of any and all subcontractors.

D. During the course of Tenant Modifications, Tenant shall, at its cost, keep in full force and effect a policy of builder's risk and liability insurance in a sum equal to three times the amount expended for construction of the improvements. All risk of loss or damage to the improvements during the course of construction shall be on Tenant with the proceeds from insurance thereon payable to Landlord.

E. Nothing herein shall alter the intent of the parties that Tenant shall be fully and completely responsible for all aspects pertaining to the construction of Tenant Modifications to Leased Premises and for the payment of all costs associated therewith. Landlord shall be under no duty to investigate or verify Tenant's compliance with the provisions contained herein. Moreover, neither Tenant nor any third party may construe

the permission granted Tenant hereunder to create any responsibility on the part of Landlord to pay for any improvements, alterations or repairs occasioned by Tenant.

11. UTILITIES

Landlord shall pay the amount due for charges for water, sewer, gas, and electricity and separately invoice Tenant for Tenant's share of the charges as determined by Landlord in its reasonable judgment utilizing any reasonable method of apportionment. Tenant shall pay the utilities invoice upon the due date for the monthly payment of this Lease or the first of the month, whichever comes first. Tenant shall be responsible for all of its own telecommunications/cable/Internet charges

Tenant acknowledges that the Leased Premises are designed to provide standard office or retail use electrical facilities and standard office lighting. Tenant shall not use any equipment or devices that utilize excessive electrical energy or which may, in Landlord's reasonable opinion, overload the wiring or interfere with electrical services to other tenants.

12. SIGNAGE

A. Exterior Signs. Landlord will provide one exterior sign located on the east side of the Building. Tenant shall have the right, at its sole risk and expense and in conformity with applicable laws and ordinances, to erect and thereafter, to repair or replace, if it shall so elect, signs on any portion of the Leased Premises, provided that Tenant shall remove any such signs upon termination of this Lease, and repair all damage occasioned thereby to the Leased Premises, all at Tenant's sole cost and expense.

B. Interior Signs. Tenant shall have the right, at its sole risk and expense and in conformity with applicable laws and ordinances, to erect, maintain, place and install its usual and customary signs and fixtures in the interior of the Leased Premises.

C. A fee of seventy five dollars (\$75.00) will be charged at the time of the security deposit. This deposit is non refundable and will be used for the sign hanging from the east side of the building. Tenant will provide Landlord with the business name and if necessary, the services they will provide.

13. ENTRY

Landlord shall have the right to enter upon the Leased Premises at reasonable hours (absent emergency [during which Landlord may enter to inspect/endeavor to abate emergency]) to inspect the same, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Leased Premises.

14. PARKING

During the term of this Lease, Tenant shall have the non-exclusive use in common with Landlord, other tenants of the Building, their guests and invitees, of the non-reserved common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by Landlord. Landlord reserves the right to designate parking areas within the Premises or in reasonable proximity thereto, for Tenant and Tenant's agents and employees or for others within or utilizing the Building.

15. MECHANIC'S AND OTHER LIENS

Tenant shall pay before delinquent all sums of money which, if unpaid, would entitle any person to a mechanic's or material supplier's or laborer's lien against the Leased Premises, or on Tenant's interest under this Lease. Tenant agrees that it will neither do any act, nor fail to do any act, which would result in the recordation of any lien against the Leased Premises, the Building or the Silver King Market Place as a whole.

16. INSURANCE AND INDEMNIFICATION

A. INDEMNIFICATION

(i) To the fullest extent permitted by law, Tenant shall defend, indemnify and hold harmless Landlord (i.e., the Town of Florence), its agents, officers, officials (whether elected or not), attorneys and employees (collectively, the "Indemnified Parties") from, of and against all claims, damages, losses and expenses (including, but not limited to, attorneys' fees [whether or not suit is brought], court costs, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted either wholly or in part from the acts, errors, mistakes, omissions, work or services of Tenant, its agents, employees, contractors, subcontractors or business invitees in the performance of this Agreement, and regardless of whether or not such claim, damages, loss or expenses are caused in part by Landlord.

(ii) Tenant's duty to defend, hold harmless and indemnify the Indemnified Parties and each of them shall arise in connection with any claims, damages, losses or expenses that are attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting therefrom, caused either wholly or in part by Tenant's acts, errors, mistakes, omissions, work or services in the performance of this Agreement including any employee or business invitee of Tenant or any other person for whose acts, errors, mistakes, omissions, work or services Tenant may be legally liable, and regardless of whether or not such claim, damages, losses or expenses are caused in part by Landlord.

(iii) The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph 16A.

B. INSURANCE REQUIREMENTS

- (i) Tenant, at Tenant's own expense, shall purchase and maintain the herein stipulated minimum insurance with companies duly licensed, possessing a current A.M. Best, Inc. rating of "A", or approved and licensed to do business in the State of Arizona with policies and forms satisfactory to Landlord.
- (ii) All insurance required herein shall be maintained in full force and effect during any term of this Lease; failure to do so may, at the sole discretion of Landlord, constitute a material breach of this Lease.
- (iii) Tenant's insurance shall be primary insurance, and any insurance or self-insurance maintained by Landlord shall not contribute to it. Any failure to comply with the claim reporting provisions of the policies or any breach of an insurance policy warranty shall not affect coverage afforded under the policy to protect Landlord.
- (iv) The insurance policies required by this Agreement shall name Landlord and any other Indemnified Parties designated by Landlord as Additional Insured(s).
- (v) Landlord reserves the right to amend the requirements herein at any time during the Lease subject to at least 30 days written notice. Coverage provided by the Tenant shall not be limited to the liability assumed under the Indemnification provision of this Lease. To the extent permitted by law, Tenant waives all rights of subrogation or similar rights against Landlord. Landlord reserves the right to require complete copies of all insurance policies required by this Lease at any time. Failure to maintain the insurance policies required by this Lease, or to provide evidence of renewal, is a material breach of contract.

C. REQUIRED COVERAGES

(i) General Liability/Contractual Indemnity

- (a) Tenant shall, at Tenant's expense, maintain a policy of comprehensive public liability insurance with a limit of not less than \$1,000,000 for each occurrence and with a \$1,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Agreement, which coverage will be at least as broad as Insurance Service Office, Inc. Policy Form CG 000211093(October 2001 version). The coverage shall not exclude X, C, U.
- (b) Such policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, nor any provision, which would serve to limit third party action over claims.

(c) The Commercial General Liability additional insured endorsement shall be at least as broad as the Insurance Service Office, Inc.'s, Additional Insured, Form B, CG20101185 (October 2001 version).

(ii) Property Insurance

(a) Landlord shall obtain and keep in force during any term of this Lease, a policy or policies of insurance covering loss or damage to the Leased Premises, in the amount of the full replacement value thereof, providing protection against all perils included within the classification of fire, flood, extended coverage, vandalism, malicious mischief and special extended perils.

(b) Tenant shall obtain and keep in force during any term of this Lease, a policy or policies of insurance covering loss or damage to the contents of the Leased Premises. Tenant agrees that Landlord shall not be liable for injury to Tenant's business or any loss of income there from, or for loss or damage to goods, wares, merchandise or other property in or on the Leased Premises owned or belonging to Tenant, Tenant's employees, invitees, customers, or any other person in or about the Leased Premises; nor shall Landlord be liable for injury to the person of Tenant, Tenant's employees, invitees, agents or contractors, whether such damage or injury to persons or property is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction, or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning, or light fixtures or from any other cause; or whether the said damage or injury to person or property results from conditions arising upon the Leased Premises or from other sources or places, and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant.

(iii) Certificates of Insurance

(a) Prior to delivery of possession of the Leased Premises to Tenant, Tenant shall furnish Landlord with proof of payment acceptable to Landlord of any required coverages hereunder, together with Certificates of Insurance, or formal endorsements as required by this Lease, issued by Tenant's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Lease are in full force and effect.

(b) In the event any insurance policy (ies) required by this Lease is (are) written on a "claims made" basis, coverage shall extend for two years past the expiration of any term of this Lease as evidenced by annual Certificates of Insurance.

(c) If a policy does expire during any term of this Lease, a renewal certificate must be sent to Landlord fifteen (15) days prior to the expiration date.

17. DEFAULTS AND REMEDIES

A. DEFAULTS

The occurrence of any one or more of the following events shall constitute a material default and breach of this Lease by Tenant:

- (i) The vacating or abandonment of the Leased Premises by Tenant;
- (ii) The failure by Tenant to make any payment of rent or any other payment required to be made by Tenant hereunder, as and when due;
- (iii) The failure by Tenant to observe or perform any of the covenants, conditions, or provisions of this Lease to be observed or performed by Tenant, other than described in subsection (ii) above, where such failure shall continue for a period of fifteen (15) days after written notice hereof from Landlord to Tenant; provided, however, that if the nature of Tenant's default is such that more than fifteen (15) days are reasonably required for its cure, then Tenant shall not be deemed to be in default if Tenant commenced such cure within said fifteen (15) day period and thereafter diligently prosecutes such cure to completion, such additional time to complete not to exceed thirty (30) additional days.
- (iv) The making by Tenant of any general arrangement for the benefit of creditors; the filing by or against Tenant of a petition to have Tenant adjudged a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days); the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets, located at the Leased Premises, or, of Tenant's interest in this Lease, where possession is not restored to Tenant within thirty (30) days; or, the attachment, execution, or other judicial seizure of substantially all of Tenant's assets located at the Leased Premises or of Tenant's interest in this Lease where such seizure is not discharged within thirty (30) days; or
- (v) The filing or recordation of a lien against the Leased Premises, the Building or the Silver King Market Place as a whole due to any action or inaction of Tenant.

B. REMEDIES

- (i) In the event of any such default or breach by Tenant, Landlord may at any time thereafter, with or without notice or demand and without limiting Landlord in the exercise of any right or remedy which Landlord may have by reason of such default or breach:
- (ii) Terminate Tenant's right to possession of the Leased Premises by any lawful means, in which case this Lease shall terminate and Tenant shall immediately surrender possession of the Leased Premises to Landlord. In such event Landlord shall be entitled to recover from Tenant all damages incurred by Landlord by reason of Tenant's default, including but not limited to, the cost of recovering possession of the Premises; expenses of reletting, including necessary renovation and alteration of the Premises; reasonable attorneys' fees; any real estate commission actually paid; and the worth at the time of award by the court having jurisdiction thereof of the amount by which the unpaid rent for the balance of the term after the time of such award exceeds

the amount of such rental loss for the same period that Tenant provides could be reasonably avoided. In the event Tenant shall have abandoned the Premises, Landlord shall have the option of 1) retaking possession of the Premises and recovering from Tenant the amount specified in this paragraph; or 2) proceeding under subsection (iii) immediately below.

(iii) Maintain Tenant's right to possession, in which case this Lease shall remain in effect whether or not Tenant shall have abandoned the Premises. In such event, Landlord shall be entitled to enforce all of Landlord's rights and remedies under this Lease, including the right to recover the rent as it becomes due hereunder.

(iv) Pursue any other remedy now or hereafter available to Landlord under the laws or judicial decisions of the State of Arizona, including the right to declare a landlord's lien on Tenant's personal property located on the Leased Premises. Where a landlord's lien is declared by Landlord, Landlord may, without notice or demand to Tenant, terminate Tenant's right to possession of the premises until Landlord has secured sufficient personal property or full payment of rent to satisfy the amount of rent owed. Should Landlord declare a landlord's lien on the Leased Premises pursuant to this paragraph, this Lease shall not be considered terminated, and Landlord shall have a right to recover rent as it becomes due.

C. DEFAULT BY LANDLORD

Landlord shall not be in default unless Landlord fails to perform obligations required of Landlord within a reasonable time, but in no event later than fifteen (15) days after written notice by Tenant to Landlord and to the holder of any first mortgage or deed of trust covering the Premises whose name and address shall have theretofore been furnished to Tenant in writing, specifying wherein Landlord has failed to perform such obligations; provided however, that if the nature of Landlord's obligation is such that more than fifteen (15) days are required for performance, then Landlord shall not be in default if Landlord commences performance within such fifteen (15) day period and thereafter diligently prosecutes the same to completion. If Landlord does not perform, the holder of any first mortgage may perform in Landlord's place and Tenant must accept such performance.

D. HOLDOVER BY TENANT

If Tenant shall hold over after expiration of the Initial Term, or any extension of the Initial Term, such tenancy shall be from month-to-month only upon such terms, covenants, and conditions as set forth herein except for those relating to the term of the Lease. Any such month-to-month tenancy may be terminated by Landlord upon thirty (30) days notice to Tenant. However, nothing herein shall be construed as or deemed a waiver of any rights of Landlord to take such action in law or equity as Landlord may have under the provisions of this Lease or otherwise.

E. BANKRUPTCY OF TENANT

If Tenant should make a general assignment for the benefit of creditors, or file a voluntary petition in bankruptcy, or be adjudicated bankrupt or insolvent, or permit a receiver to be appointed to take possession of a substantial portion of the Tenant's assets or of this leasehold, and such bankruptcy, insolvency or receivership proceedings is not dismissed within thirty days, then Landlord may, without notice or demand, terminate this Lease and forthwith re-enter and repossess the demised premises and remove all persons, and under no circumstances shall this Lease be assigned or transferred by operation of law.

18. DAMAGE AND DESTRUCTION

Subject to the Insurance provisions contained herein, if the Leased Premises or any part thereof or any appurtenance thereto is so damaged by fire, casualty or structural defects that the same cannot be used for Tenant's purposes, then Tenant shall have the right within ninety (90) days following damage to elect by notice to Landlord to terminate this Lease as of the date of such damage. In the event of minor damage to any part of the Leased Premises, and if such damage does not render the Leased Premises unusable for Tenant's purposes, Landlord shall promptly repair such damage at the cost of Landlord. In making the repairs called for in this paragraph, Landlord shall not be liable for any delays resulting from strikes, governmental restrictions, inability to obtain necessary materials or labor or other matters which are beyond the reasonable control of Landlord. Tenant shall be relieved from paying rent and other charges during any portion of the Lease term that the Leased Premises are inoperable or unfit for occupancy, or use, in whole or in part, for Tenant's purposes. Rentals and other charges paid in advance for any such periods shall be credited on the next ensuing payments, if any, but if no further payments are to be made, any such advance payments shall be refunded to Tenant subject to the provisions of this Lease which may permit Landlord to retain such payments. The provisions of this paragraph extend not only to the matters aforesaid, but also to any occurrence which is beyond Tenant's reasonable control and which renders the Leased Premises, or any appurtenance thereto, inoperable or unfit for occupancy or use, in whole or in part, for Tenant's purposes.

19. TITLE

A. Subordination. Tenant shall, upon the request of Landlord in writing, subordinate this Lease to the lien of any present or future institutional mortgage/deed of trust upon the Leased Premises irrespective of the time of execution or the time of recording of any such mortgage; provided, however, that as a condition to such subordination, the holder of any such encumbrance shall enter first into a written agreement with Tenant reasonably satisfactory to such encumbrancer in form suitable for recording to the effect that:

(i) In the event of foreclosure or other action taken under the encumbrance by the holder thereof, this Lease and the rights of Tenant hereunder shall not be disturbed but

shall continue in full force and effect so long as Tenant shall not be in default hereunder; and

(ii) Such holder shall permit insurance proceeds and condemnation proceeds to be used for any restoration and repair required by the Damage and Insurance provisions of this Lease. Tenant agrees that if the encumbrancer or any person claiming under the encumbrancer shall succeed to the interest of Landlord in this lease, Tenant will attorn to and recognize said encumbrancer or person as its Landlord under the terms of this Lease; provided that said encumbrancer or person for the period during which said encumbrancer or person respectively shall be in possession of the Leased Premises and thereafter their respective successors in interest shall assume all of the obligations of Landlord hereunder, but shall not be liable for prior defaults of Landlord hereunder. The word "mortgage", as used herein includes mortgages, deeds of trust or other similar instruments, and modifications, and extensions thereof. The term "institutional mortgage" means a mortgage securing a loan from a bank (commercial or savings) or trust company, insurance company or pension trust or any other lender institutional in nature and constituting a lien upon the Leased Premises.

B. Quiet Enjoyment. Landlord covenants and agrees that upon Tenant paying the rent and observing and performing all of the terms, covenants and conditions on Tenant's part to be observed and performed hereunder, that Tenant may peaceably and quietly have, hold, occupy and enjoy the Leased Premises in accordance with the terms of this Lease without hindrance or molestation from Landlord or any persons lawfully claiming through Landlord.

20. ATTORNEYS' FEES

In the event of any legal action between Landlord and Tenant to enforce any of the provisions and/or rights hereunder, the unsuccessful party to such action agrees to pay to the other party all costs and expenses, including reasonable attorneys' fees incurred in prosecuting or defending such action, and if judgment is recovered in such action or proceeding, such costs, expenses and attorney's fees shall be included in and as a part of such judgment.

21. NOTICES

Any notice required to be given by or to either Landlord or Tenant pursuant to this Lease, shall be in writing and shall be forwarded by certified mail, postage prepaid, addressed as follows:

For Landlord:

Town of Florence
Town Manager
P.O. Box 2670
775 North Main Street

For Tenant:

Judy Hughes
Seconds please...on Main, LLC
2918 N. Congressional Court
Florence, AZ 85132

Florence, AZ 85132

22. WAIVER

A waiver of any breach of this Lease, or of any of the terms or conditions by either party hereto, shall not be deemed a waiver of any repetition of such breach or in any way affect any other terms or conditions hereof. No waiver shall be valid or binding unless it shall be in writing and signed by the parties.

23. CANCELLATION OF AGREEMENT

Pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein by reference, all parties are hereby put on notice that this Lease is subject to cancellation by Landlord if any person significantly involved in initiating, negotiating, securing, drafting or creating this Lease on behalf of Landlord is, at any time while this Lease or any extension of this Lease is in effect, an employee or agent of Tenant in any capacity or a consultant to Tenant with respect to the subject matter of this Lease.

{BALANCE OF THIS PAGE LEFT BLANK INTENTIONALLY; SIGNATURES AND
ACKNOWLEDGEMENTS APPEAR ON PAGE FOLLOWING}

IN WITNESS WHEREOF, Landlord and Tenant have executed this Lease as of the day and year first written above.

LANDLORD:

TOWN OF FLORENCE, an Arizona municipal corporation

Tom J. Rankin, Mayor

Date

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

TENANT:

SECONDS PLEASE... on Main, LLC, an Arizona limited liability corporation

By: _____

Its: _____

Date: _____

STATE OF ARIZONA)
) ss.
County of Pinal)

On this ____ day of _____, 2015, before me, the undersigned Notary Public, personally appeared _____, the owner of Silver King, and that as such, being authorized so to do, executed the foregoing instrument for the purpose therein contained on behalf of the said company.

(Seal and Expiration Date)

Notary Public

My Commission Expires:

EXHIBIT A
Business Plan

Seconds please... on Main
An Eclectic Consignment Boutique

Business Plan

Proprietor:

Judy Hughes
Florence, Arizona 85132
520-858-5414
Judyhughes2015@gmail.com

Seconds Please... on Main Business Plan

General Company Description

Seconds please... on Main is an eclectic consignment boutique carrying kitchenware, home goods, outdoor furniture, entertaining items, and window treatments. The business is a limited liability corporation, owned and managed by Judy Hughes.

Vision:

Seconds please... on Main will redefine the perception of resale with a boutique atmosphere while offering value pricing.

This is a family owned business that works daily to bring a unique variety of consigned pieces to central Pinal County and the Florence community. We believe that where we shop, where we eat, and having fun is what makes our community a home.

Target Markets:

The target markets are local residents and people who work in Florence and the surrounding areas. Winter residents and tourists are other seasonal target markets.

Industry Overview:

Furniture is one of the fastest growing segments of the resale industry right now. The National Association of Resale Professionals (NARTS) report that many of their members are either expanding an existing location to accommodate furniture or opening additional locations for furniture, home décor, and household items.

Consignment stores have grown in popularity recently not only because of the recession, but the public has a greater awareness of recycling and reducing the number of unwanted items being taken to landfills. In addition, consignors and sellers make more money by selling their unwanted items without the expense, work, and time involved with a garage sale. Resale experts can price, display and market goods so that consignors can earn more income.

Products and Services

Seconds please... on Main is an eclectic consignment collection of all facets of home goods for indoors and outdoors that will also include vintage and antique pieces. Examples of inventory include kitchenware (tablecloths, aprons, cookbooks, pots and pans, kitchen décor, vintage utensils, etc.); home goods (lamps, accent chairs and tables, artwork, ottomans, and drapery); vintage items (sewing machines, trunks, etc.); outdoor furniture (tables, chairs, umbrellas, gardening items, etc.); and entertaining items for indoors and outdoors. Items are hand selected and each consignment is based on the needs and requests of our customers. This guarantees a diverse range of product choices in all price ranges and styles. We truly have something for everyone.

Seconds Please... on Main Business Plan

The Rising Star program will showcase one new local artisan in their own section, or vignette, for free the first three months and then on a graduated scale of consignment for several additional months.

The owner is working with Arizona Correctional Industries (ACI) to showcase some of the products that were once available at the Prison Outlet Store. The outlet store recently closed, but ACI continues to have products to sell that will be featured in the consignment store. Some of the products include mugs, t-shirts, and license plates.

The owner also is working with the Windmill Winery to feature some of the retail products they offer to the public such as t-shirts.

Marketing Plan

Social media will be used to attract customers from Casa Grande, Coolidge, San Tan Valley as well as Queen Creek and beyond. A website will be developed to advertise larger items and it will contain a "wanted" section for people looking for particular items. Consignors will also be able to download the consignment contract and set up an appointment to bring in items. Examples of internet marketing that will be used include Foursquare, Yelp, YouTube, Facebook, and Pinterest.

Customers

The primary trade area is approximately a 15 minute drive time from downtown Florence that extends to Anthem and Coolidge. The Florence trade area has approximately 25,536 residents and 3,330 households with a median household income of \$45,114. The ESRI Retail Marketplace Profile suggests current retail leakage for home furnishings is approximately \$1.4 million each year in Florence.

Industry Analysis

Consignment stores accept merchandise on a consignment basis, paying the owners of the merchandise a percentage when and if the items are sold. The majority of shops pays consignors from 40% to 60% of the selling price, and has a policy of displaying goods anywhere from 30 to 90 days, although there are a wide range of policies nationwide. Some consignment shops also purchase a variety of items outright from individual and/or wholesalers.

National Association of Resale Professionals (NARTS) industry statistics and trends suggest that about 16%-18% of Americans shop at thrift stores in a given year and 12%-15% shop in consignment/resale stores. In the same time frame, 11.4% of Americans shop in factory outlet malls, 19.6% in apparel stores, and 21.3% in major department stores.

Local competition includes a thrift store and a small used furniture store on Main Street. The thrift store sells a variety of items such as clothing and small home goods. The

Seconds Please... on Main Business Plan

store that sells used furniture features larger pieces such as couches. Bucks 4 Style is a consignment store located in the Silver King Marketplace that focuses on clothing and accessories only.

Strategy

The Unique Selling Proposition of Seconds please... on Main is to offer home goods that are merchandised in a distinctive way by using vignettes to feature products. A vignette is a visual composition made up of unique and related items that expresses an idea, invokes an emotion, or captures a moment in time. Vignettes will be created with layers, depth, dimension, color, form and texture to highlight consigned products. This will produce a signature look for the store, something customers will not find in other similar businesses in the local area.

Pricing

Home goods will be priced at about 40% off regular retail prices.

There is a 60/40 split with 40% going to the consignor and 60% to the store. The Rising Star Vignette features an up and coming artisan who will not be charged a consignment percentage for the first three months. After that time, consignors will receive 70% for the next three months, and 50% for the following three months. Eventually, these artisans will become regular consignors and the vignette will feature another Rising Star.

Operations

The store's location in downtown Florence offers the advantage of walk-in traffic. The Silver King Marketplace contains three other businesses that create synergy in the building and help to attract customers. Customer parking is on-street and adequate.

The hours of operation are Monday through Saturday from 10:00 a.m. to 4:00 p.m. during the winter. Summer hours are Tuesday through Friday from 10:00 a.m. to 3:00 p.m. and Saturday from 10:00 a.m. to 4:00 p.m.

Equipment and supplies that are needed for displays include tables, shelving, and other furniture, mostly consigned items. A point of sale system and related supplies will be used to conduct daily operations.

Management

The store owner, Judy Hughes, has owned and operated several companies. Judy founded the Professional Women's Exchange Company, a high end women's clothing and accessories consignment shop that branched into a bridal section that was also very profitable. She owned and operated a travel agency, Travel Alternatives, that successfully set-up and led two trade missions with Illinois Governor, Jim Edgar, and 35 business leaders and various trade associations. The first trip was to Asia (Japan,


Seconds Please... on Main Business Plan

Korea, China, and Hong Kong) and the second trade mission was to Europe (Ireland, France, and Italy). She co-owned a 10 minute oil and lube service called LubeMaster. Judy is the former Executive Director of the Greater Florence Chamber of Commerce and served as a Board member for three years.

EXHIBIT B

Tenant Modifications

[PLACEHOLDER FOR ALL PERMANENT TENANT MODIFICATIONS]

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7d.
MEETING DATE: December 7, 2015 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/Town Clerk SUBJECT: Greater Florence Chamber of Commerce Special Event License Application		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approval of the Greater Florence Chamber of Commerce’s application for a Special Event License for the First Thursday Chamber events on January 7, 2016, and February 4, 2016, at McFarland State Park.

BACKGROUND/DISCUSSION:

The Greater Florence Chamber of Commerce has submitted an application for a Special Event License. The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor Licenses and Control. The \$50 check (\$25 for each event) will be forwarded to the Arizona Department of Liquor Licenses and Control upon Council’s approval.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of the Greater Florence Chamber of Commerce’s application for a Special Event License for the First Thursday Chamber event on January 7, 2016, and February 4, 2016, at McFarland State Park.

ATTACHMENTS:

Application



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Greater Florence Chamber of Commerce

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0683213

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: McFarland State Park
 Address of Location: 24 W. Ruggles St. Florence Pinal AZ 85132
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Giloon James 30 January 1957
Last First Middle Date of Birth

2. Applicant's mailing address: P O Box 929 Florence AZ 85132
Street City State Zip

3. Applicant's home/cell phone: (602) 785-2538 Applicant's business phone: (520) 868-9433

4. Applicant's email address: Florencechamber@gmail.com

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Greater Florence Chamber of Commerce Percentage: 100%

Address 24 W. Ruggles St. Florence AZ 85132
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

_____ Number of Police _____ Number of Security Personnel Fencing Barriers

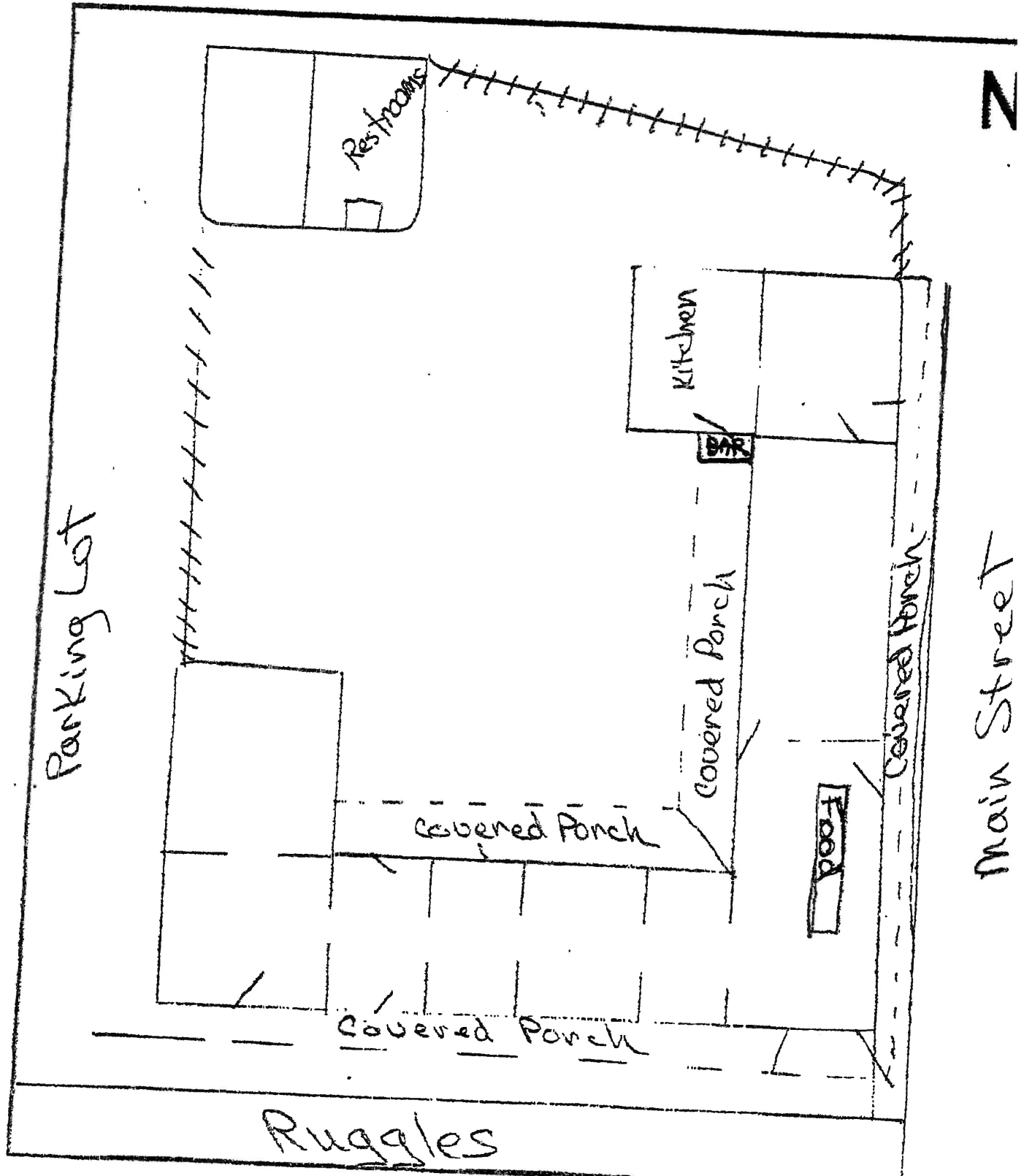
Explanation: Picket Fencing

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>7th January 2016</u>	<u>Thursday</u>	<u>4:30pm</u>	<u>7:00pm</u>
DAY 2:	<u>4th February 2016</u>	<u>Thursday</u>	<u>4:30pm</u>	<u>7:00pm</u>
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



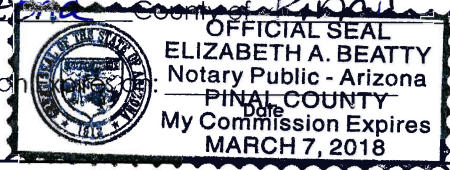
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, James Gilloon declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License

[Signature] Title/ Position Exec. Director Date 11/30/15 Phone # 520-667-8155
(Signature)

The foregoing instrument was acknowledged before me this 30th Nov 2015
Day Month Year

State Arizona County of Pinal
My Commission Expires MARCH 7, 2018



[Signature]
Signature of Notary Public

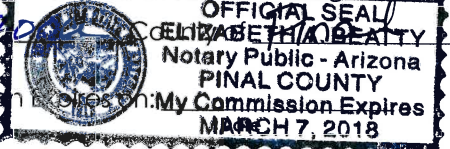
SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, James Gilloon declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

[Signature] Title/ Position Exec. Director Date 11/30/15 Phone #
(Signature)

The foregoing instrument was acknowledged before me this 30th Nov. 2015
Day Month Year

State Arizona County of Pinal
My Commission Expires MARCH 7, 2018



[Signature]
Signature of Notary Public

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

**Town of Florence
Summary of Warrants Paid
As of October 2015**

Source	Amount
Accounts Payable-Warrant Register	851,586.51
ACH/Wire Transfers	
CFD #1 trustee admin fee - Wells Fargo	3,000.00
CFD #2 trustee admin fee - Wells Fargo	4,500.00
sales tax payments - ADOR	21,341.32
child support/assignment PR levys	4,711.92
credit/debit/analysis/bank fees	4,276.49
FSA Collateral & Disbursements	6,005.75
AFLAC payments	4,990.95
health insurance payments - Blue Cross	187,339.82
worker's compensation	88,478.00
deferred comp payments	2,836.00
Total Transfers	327,480.25
Electronic Retirement Transfers	
ppd 1 - ASRS	48,312.21
ppd 2 - ASRS	46,785.47
ppd 1 - Securian (Firefighter Pension)	242.16
ppd 2 - Securian (Firefighter Pension)	226.21
ppd 3 - Securian (Firefighter Pension)	217.71
Total Retirement Transfers	95,783.76
Payroll Transfers	
ppd 1	257,044.32
ppd 2	224,780.35
ppd 3	245,121.50
Total Payroll Transfers	726,946.17
Credit Union Transfers	
ppd 1	4,180.62
ppd 2	4,330.62
Total Credit Union Transfers	8,511.24
Electronic State Tax Transfers	
ppd 1	9,359.63
ppd 2	8,283.55
Total State Tax Deposits	17,643.18
Electronic Federal Tax Transfers	
ppd 1	76,726.58
ppd 2	67,760.37
Total Federal Tax Deposits	144,486.95
Total Warrants	\$2,172,438.06

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
Accounts Payable								
10-201500	100582	10/14/2015	Wex Bank	42440142	10/1/2015	Fuel Expense	17,294.43	
10-202000	100469	10/6/2015	Arizona State Treasurer	Sep-15	10/1/2015	State Jcef	458.38	
10-202500	100469	10/6/2015	Arizona State Treasurer	Sep-15	10/1/2015	Zfar 1	717.59	
10-202501	100469	10/6/2015	Arizona State Treasurer	Sep-15	10/1/2015	Zfar 2	264.26	
10-203000	100495	10/6/2015	Pinal County Treasurer	SESPT 15	10/1/2015	Monthly Remittance	42.29	
10-204000	100469	10/6/2015	Arizona State Treasurer	Sep-15	10/1/2015	State Surcharges	5,752.53	
10-206000	100663	10/23/2015	Temporary Vendor	TR2012-0322 1015	10/20/2015	Bond Refund	811.50	
10-206000	100665	10/23/2015	Temporary Vendor	TR2014-000359 1015	10/21/2015	Bond Refund	610.47	
10-209000	100469	10/6/2015	Arizona State Treasurer	Sep-15	10/1/2015	Victims Rights Enforcement	72.21	
10-210300	Multiple	10/27/2015	Principal Life Company	1044683 1015	10/22/2015	Ins Premium	4,250.08	
10-225000	100548	10/14/2015	AZ Public Safety Retirement	PPE 1002/15PD	10/9/2015	Retirement Contributions Police	19,874.93	
10-225000	100693	10/27/2015	AZ Public Safety Retirement	PPE1016/15PD	10/26/2015	Retirement Contributions Police	19,565.72	
10-225100	100548	10/14/2015	AZ Public Safety Retirement	PPE 1002/15FIRE	10/9/2015	Retirement Contributions Fire	17,237.04	
10-225100	100693	10/27/2015	AZ Public Safety Retirement	ACR PPE101615	10/26/2015	Acr-Fire Psr	990.69	
10-225100	100693	10/27/2015	AZ Public Safety Retirement	PPE1016/15FIRE	10/26/2015	Retirement Contributions Fire	13,049.90	
10-226200	Multiple	10/27/2015	Principal Life Company	1044683 1015	10/22/2015	Dental Premiums	9,123.90	
10-226300	100607	10/19/2015	Vision Service Plan	25399601 1015	9/21/2015	Vision Insurance	2,162.68	
10-232000	100566	10/14/2015	Internal Revenue Service	PPE 1002/15	10/9/2015	Levy	300.00	
10-232000	Multiple	10/27/2015	Internal Revenue Service	PPE 1016/15	10/26/2015	Levy	300.00	
10-240000	100567	10/14/2015	Nationwide Retirement Solution	PPE 10/0215	10/9/2015	Nationwide - Deferred Comp	6,458.07	
10-240000	Multiple	10/27/2015	Nationwide Retirement Solution	PPE 1016/15	10/26/2015	Nationwide - Deferred Comp	5,637.27	
10-241000	100580	10/14/2015	United Way Of Pinal County	PPE 1002/15	1/9/2015	Employees Contributions	2.00	
10-241000	Multiple	10/27/2015	United Way Of Pinal County	PPE 1016/15	10/26/2015	Employees Contributions	2.00	
10-243000	100598	10/19/2015	New York Life Insurance	6929080 1115	10/2/2015	Monthly Invoice	416.29	
10-250038	100469	10/6/2015	Arizona State Treasurer	Sep-15	10/1/2015	State Fines	790.49	
10-260000	100537	10/8/2015	Temporary Vendor	CR20090190197	10/6/2015	Retitution	38.00	
10-260000	100664	10/23/2015	Temporary Vendor	CR2015-0887 1015	10/21/2015	Restitution	50.00	
Sub-Total								126,272.72
General Fund								
Revenue								
10-320212	100500	10/6/2015	Temporary Vendor	PERMIT-1500565	10/1/2015	Refund Permit Fee-Bld1500202	633.65	
10-320212	100682	10/23/2015	Temporary Vendor	15-00602	10/19/2015	Refund Permit Fee-Ele15-00054	251.25	
10-338465	100532	10/8/2015	Temporary Vendor	O/V REFUND	10/5/2015	Refund Overpayment On Report	23.00	
10-339604	100497	10/6/2015	Temporary Vendor	RGARCIACLASSREFUND	9/30/2015	Education Class Postponed-Refund	10.00	
10-339605	100659	10/23/2015	Temporary Vendor	OPR REG FEE	10/14/2015	Cust Over Paid For Christmas Main St Registration	35.00	
10-348777	100548	10/14/2015	AZ Public Safety Retirement	PPE 1002/15FIRE	10/9/2015	Fire Insurance Premium Tax	(967.07)	
10-348777	100693	10/27/2015	AZ Public Safety Retirement	PPE1016/15FIRE	10/26/2015	Fire Insurance Premium Tax	(967.07)	
Sub-Total								(981.24)
Town Council								
10-501-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	261.45	
10-501-205	100552	10/14/2015	Casa Grande Valley Newspaper Inc.	PN ORD 633-15	9/10/2015	Public Notice/ Ordinance No. 633-15	126.23	
10-501-205	100552	10/14/2015	Casa Grande Valley Newspaper Inc.	PN ORD 634-15	9/10/2015	Public Notice/ Ordinance No. 634-15	123.42	
10-501-402	475999725	10/14/2015	Dollar General	093015 STMT	9/8/2015	Water For Council Meetings	5.10	
Sub-Total								516.20

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
Town								
Administration								
10-502-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	261.23	
10-502-203	100546	10/14/2015	Advanced Infosystems	12586	10/8/2015	Newsletter In Utility Bills	1,132.19	
10-502-217	100538	10/8/2015	Shred-It USA	907602004	9/25/2015	Shredding - Admin	22.66	
10-502-217	100538	10/8/2015	Shred-It USA	9407236263	8/27/2015	Shredding - Admin	22.68	
10-502-301	100533	10/8/2015	Office Depot Inc	792897994-001	9/15/2015	Office Supplies - Copier Paper	368.11	
10-502-301	101765	10/28/2015	Florence True Value Hardware	220032	10/15/2015	Training Supplies For The 16Th(Emergpurchase)	25.11	
10-502-401	100555	10/14/2015	CNA Surety Direct Bill	61377971 3/5	9/25/2015	Notary Bond/Policy Renewal For Maria Hernandez	50.00	
10-502-403	100583	10/14/2015	Maria Hernandez	SUPPLYRUNTRAIN	10/14/2015	Training Supplies For Lisa G. On Fri16Th	101.96	
10-502-403	475999725	10/14/2015	Dollar General	093015 STMT	9/8/2015	Candy For Lance Decker Training	11.29	
Sub-Total	--							1,995.23
Courts								
10-503-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	(11.32)	
10-503-234	100534	10/8/2015	Pinal Co Sheriff'S Office	15-Aug	9/15/2015	Inmate Housing	4,356.54	
10-503-301	100533	10/8/2015	Office Depot Inc	796088105-001	9/24/2015	Office Supplies-Pens & Ink	131.10	
10-503-301	100533	10/8/2015	Office Depot Inc	796089842-001	9/24/2015	Office Supplies-Pens & Ink	73.72	
10-503-301	101776	10/28/2015	Office Depot Inc	798858414-001	10/10/2015	Calendars, Supplies	48.27	
10-503-301	101776	10/28/2015	Office Depot Inc	798858587-001	10/12/2015	Calendars, Supplies	37.19	
Sub-Total	--							4,635.50
Legal								
10-504-217	100498	10/6/2015	Richard V. Husk	Oct-15	10/1/2015	Professional Services	2,500.00	
10-504-217	100519	10/8/2015	Dickinson Wright Pllc	1023928	9/14/2015	Legal Services: Annexation August 2015	8,427.94	
10-504-217	100531	10/8/2015	Lumen Legal	148105	9/20/2015	Legal Services: Curis 9/7-9/20, 2015	780.00	
10-504-217	100564	10/14/2015	Gust Rosenfeld P.L.C.	300190	8/31/2015	Legal Servcives : Florence Copper August 2015	5,792.56	
10-504-217	Multiple	10/27/2015	Lumen Legal	IN148127	10/4/2015	Legal Services: Curis 9/21-10/4, 2015	6,240.00	
10-504-217	101763	10/28/2015	Dickinson Wright Pllc	1030171	10/13/2015	Annexation Litigation Sept 2015	855.00	
10-504-217	101766	10/28/2015	Gust Rosenfeld P.L.C.	301503	10/8/2015	Legal Services : Florence Copper Sept 2015	86,772.85	
10-504-301	100533	10/8/2015	Office Depot Inc	793094820-001	9/15/2015	Approval Stamp For Attorney	51.96	
10-504-401	100595	10/19/2015	Lexis Nexis	15029424316	9/30/2015	Legal Research Sept. 2015	187.00	
Sub-Total	--							111,607.31
Finance								
10-505-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	64.64	
10-505-202	100602	10/19/2015	Reserve Account	OCT-15REFILL	10/15/2015	Refill Postage Meter	2,500.00	
10-505-204	100546	10/14/2015	Advanced Infosystems	12585	10/8/2015	Data Processing Of Utility Bills	893.04	
10-505-207	475999725	10/14/2015	Pitney Bowes Inc	093015 STMT	9/14/2015	Service Contract For Folding Machine For 08/01/15-	493.00	
10-505-217	100538	10/8/2015	Shred-It USA	907602004	9/25/2015	Shredding - Finance	22.66	
10-505-217	100538	10/8/2015	Shred-It USA	9407236263	8/27/2015	Shredding - Finance	22.66	
10-505-227	100582	10/14/2015	Wex Bank	42440142	10/1/2015	Online Fee	5.00	
10-505-231	475999725	10/14/2015	Pitney Bowes Inc	093015 STMT	9/14/2015	Lease Invoice # 6920623-Sp15 For Postage Machine	596.79	
10-505-301	475999725	10/14/2015	Laser Specialits	093015 STMT	9/29/2015	Replacement Cartridges For Printers	836.29	
10-505-301	475999725	10/14/2015	Monroe Systems For Business	093015 STMT	9/22/2015	Replacement Of 4 Calculators	552.00	
10-505-301	475999725	10/14/2015	Office Depot Inc	093015 STMT	9/5/2015	Restock Supply Cabinets	134.67	
10-505-301	475999725	10/14/2015	Office Depot Inc	093015 STMT	9/8/2015	Restock Supply Cabinets	28.16	
10-505-301	475999725	10/14/2015	Office Depot Inc	093015 STMT	9/8/2015	Restock Supply Cabinets	51.86	
10-505-301	475999725	10/14/2015	Office Depot Inc	093015 STMT	9/8/2015	Restock Supply Cabinets	116.93	
10-505-301	475999725	10/14/2015	Wist Office Products	093015 STMT	9/9/2015	Restock Paper Supply	470.07	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10-505-403	100507	10/7/2015	Yvonne Tackett	HDT100115	10/7/2015	Hdta Training In Chandler	54.05	
10-505-403	475999725	10/14/2015	Government Finance Officer	093015 STMT	9/5/2015	Gfoaz Budget Training For Finance Director	30.00	
10-505-420	475999725	10/14/2015	Caselle, Inc.	093015 STMT	9/4/2015	Support And Maintenance For October 2015	1,496.00	
Sub-Total								8,367.82
Human Resource								
10-508-122	100557	10/14/2015	Dept Of Economic Security	20400102 2/3	10/5/2015	Unemployment	3,248.52	
10-508-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	20.21	
10-508-205	100514	10/8/2015	Casa Grande Valley Newspaper Inc.	188132	9/2/2015	Classified Ads	16.25	
10-508-205	100514	10/8/2015	Casa Grande Valley Newspaper Inc.	188170	9/13/2015	Classified Ads	16.25	
10-508-205	100514	10/8/2015	Casa Grande Valley Newspaper Inc.	188305	9/25/2015	Classified Ads	17.42	
10-508-205	100514	10/8/2015	Casa Grande Valley Newspaper Inc.	188306	9/25/2015	Classified Ads	22.71	
10-508-205	100514	10/8/2015	Casa Grande Valley Newspaper Inc.	188307	9/25/2015	Classified Ads	23.27	
10-508-217	100503	10/6/2015	Tri-City Express Care, Pllc	2494658	8/18/2015	Post Offer Drug Test	25.00	
10-508-217	100503	10/6/2015	Tri-City Express Care, Pllc	2513647	8/31/2015	Post Offer Drug Test	25.00	
10-508-217	100511	10/8/2015	Benefit Intelligence, Inc. (Consultadoc)	28	10/6/2015	Monthly Consult A Doc Services	592.50	
10-508-217	100521	10/8/2015	Eap Preferred	13567	10/1/2015	Eap Services - Quarterly	899.10	
10-508-217 Multiple		10/27/2015	Infinisource, Inc.	681197	10/9/2015	Administrative Fee	227.70	
10-508-217 Multiple		10/27/2015	Tri-City Express Care, Pllc	2529237	9/1/2015	Post Offer Drug Test	25.00	
10-508-217 Multiple		10/27/2015	Tri-City Express Care, Pllc	2529242	9/1/2015	Post Offer Drug Test	25.00	
10-508-217 Multiple		10/27/2015	Tri-City Express Care, Pllc	2529254	9/1/2015	Post Offer Drug Test	25.00	
10-508-217 Multiple		10/27/2015	Tri-City Express Care, Pllc	2529261	9/1/2015	Post Offer Drug Test	25.00	
10-508-314	100535	10/8/2015	Pinal Co. Federal Credit Union	1-15110YR 11/15	10/8/2015	Visa Gift Card	260.00	
10-508-314	100535	10/8/2015	Pinal Co. Federal Credit Union	2-15YR 1015	1/8/2015	Visa Gift Card	310.00	
10-508-314	100600	10/19/2015	Pinal Co. Federal Credit Union	NOV15SVCWARD	10/19/2015	Visa Gift Card	255.00	
10-508-314	475999725	10/14/2015	Pages Editorial Services	093015 STMT	9/16/2015	Subscription Renewal Pagesmag.Com	225.00	
Sub-Total								6,283.93
Community Development								
10-510-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	90.44	
10-510-205	100618	10/22/2015	Casa Grande Valley Newspaper Inc.	PZ15-48PUD	8/20/2015	Notice Of Public Hearing Pz-15-50 Zc	88.13	
10-510-205	100618	10/22/2015	Casa Grande Valley Newspaper Inc.	PZ15-50ZC	9/17/2015	Notice Of Public Hearing Pz-15-48 Pud	88.13	
10-510-207	100605	10/19/2015	Toshiba Business Solutions,Usa	12188477	9/16/2015	Monthly Lease	375.19	
10-510-207	101785	10/28/2015	Toshiba Business Solutions,Usa	12248515	10/6/2015	Copier Lease And Usage	353.13	
10-510-301	100653	10/22/2015	Office Depot Inc	797845693-001	10/5/2015	Office Supplies	92.43	
10-510-301	100653	10/22/2015	Office Depot Inc	797845796-001	10/3/2015	Office Supplies	16.23	
10-510-304	101752	10/28/2015	BC Graphics	101736	10/19/2015	Uniforms	155.94	
10-510-401	101770	10/28/2015	International Code Council Inc	3067297	10/1/2015	Membership Dues-Mark Eckhoff	135.00	
10-510-402	100585	10/19/2015	Arizona Building Officials	PENROD-2015	10/15/2015	Azbo Fall Institute 2015-Jason Penrod	200.00	
10-510-402	100585	10/19/2015	Arizona Building Officials	WILGUS 2015	10/15/2015	Azbo Fall Institute 2015-Tracie Wilgus	300.00	
10-510-402	475999725	10/14/2015	Prescott Resort & Conf Ctr	093015 STMT	9/26/2015	Additional Charge @ Prescott Resort And Conference	1.20	
10-510-403	100592	10/19/2015	ESRI	JWHITE 0119-21/16	10/1/2015	Esri Training 2015-Jamie White	329.00	
10-510-408	100574	10/14/2015	Temporary Vendor	ELE15-00058	10/7/2015	Refund Permit Fee-Ele15-00058	153.25	
Sub-Total								2,378.07

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
Police - Administration								
10-511-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Police 911 Line-9627	292.92	
10-511-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	709.29	
10-511-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Data Cards	1,151.93	
10-511-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	104233-Electric	163.03	
10-511-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	1,995.33	
10-511-217	100538	10/8/2015	Shred-It USA	907602004	9/25/2015	Shredding - Police	22.68	
10-511-217	100538	10/8/2015	Shred-It USA	9407236263	8/27/2015	Shredding - Police	22.66	
10-511-222	Multiple	10/27/2015	The Water Shed	6642	9/17/2015	Ice For Pd	6.85	
10-511-222	101784	10/28/2015	The Water Shed	6782	10/5/2015	Ice For Pd	21.94	
10-511-301	100654	10/22/2015	The Office Center Inc.	0109081-001	9/15/2015	Supplies: Tabs, Protector Sheets	32.83	
10-511-401	100578	10/14/2015	Town Of Payson	32-127	10/1/2015	Annual Fee For Defense Program	250.00	
10-511-444	100597	10/19/2015	Michael A. Phillips	REIM 92415	10/13/2015	Reimbursement For Hotel Room For Homeless	44.27	
10-511-444	Multiple	10/27/2015	Mosaic'S Florence Fudge Shop	102015-PINALCO	9/17/2015	Lunch For Pclea Training-Hosted By Chief Hughes	360.00	
Sub-Total								5,073.73
Police - Support Services								
10-512-207	100656	10/22/2015	United Exterminating	179035	10/1/2015	Exterminating Fees	35.00	
10-512-210	101754	10/28/2015	Canyon State Wireless	1350730	10/5/2015	Depot Repair	399.00	
10-512-211	100589	10/19/2015	Centurylink	884679	9/9/2015	Maintenance Coverage July 15 - June 2016	3,119.51	
10-512-211	101758	10/28/2015	Centurylink	100620158	10/1/2015	Maintenance Coverage Service To Police Evidence/Data Center 200 E 6Th	1,412.48	
10-512-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	Street	31.12	
10-512-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	4,161.18	
10-512-401	101748	10/28/2015	Apco International, Inc. Afc	308496	10/2/2015	Annual Dues	331.00	
Sub-Total								9,489.29
Police - Volunteer Services								
10-513-403	100596	10/19/2015	Melanie Crouse	REIM 90315	9/3/2015	Reimbursement For Items-Volunteers	9.87	
Sub-Total								9.87
Police - Operations								
10-514-307	475999725	10/14/2015	Chewy.Com	093015 STMT	9/23/2015	Dog Food For K-9'S From Chewy.Com 9Mm Mmr Red And 5.56Mm Mmr Blue Training	489.86	
10-514-309	101786	10/28/2015	Ultimate Training Munitions	7982	10/21/2015	Munitions	999.00	
10-514-314	100632	10/22/2015	Florence Clinic	100135766	8/31/2015	(2) New Hire Physicals	150.00	
10-514-314	100632	10/22/2015	Florence Clinic	10117168	6/5/2014	(2) New Hire Physicals	110.00	
10-514-403	100527	10/8/2015	Jerry Locke	917-19/15	9/4/2015	Per Diem For Training	39.00	
10-514-403	100587	10/19/2015	Atoa Store	GUILIN FEE 1022-23	10/5/2015	Conference Fees For Guilin Per Diem For Training: Atoa Conference 10/22-	80.00	
10-514-403	100594	10/19/2015	Jesus, Guilin R.	1022-23/15	1/5/2015	10/23/15	52.00	
10-514-403	100601	10/19/2015	Renee Klix	916-28TH2015	10/14/2015	Travel Reimbursement-Salt Lake City, Ut	191.00	
10-514-403	100601	10/19/2015	Renee Klix	REIMROOM91515	10/16/2015	Travel Reimbursement - Training Peoria Per Diem - 10/22/15: Chandler, Street Level	321.69	
10-514-403	100604	10/19/2015	Scott Rose	1022/15	9/1/2015	Interdiction	18.00	
10-514-403	475999725	10/14/2015	American Airlines	093015 STMT	9/17/2015	Airfare American Ai (Training)	332.20	
10-514-403	475999725	10/14/2015	American Airlines	093015 STMT	9/18/2015	Cheapoair.Com Air	26.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10-514-403	475999725	10/14/2015	Hyatt Place Salt Lake City	093015 STMT	9/18/2015	Hyatt Room For Training Out Of State.	716.16	
10-514-403	475999725	10/14/2015	Spillman Technologies,Inc	093015 STMT	9/18/2015	Registration Fee Spillman Technologies	865.00	
Sub-Total								4,389.91
Fire - Administration								
10-515-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	585.46	
10-515-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Data Cards	1,151.93	
10-515-207	100656	10/22/2015	United Exterminating	184981	10/1/2015	Pest Control	25.00	
10-515-212	100466	10/6/2015	Amerigas Propane	3043617301	8/31/2015	Tank Rental Fee	89.54	
10-515-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	104233-Electric	163.04	
10-515-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	1,511.60	
10-515-290	Multiple	10/27/2015	Day Auto Supply, Inc	664646	10/15/2015	Head Light For Ladder Truck #139	11.40	
10-515-290	101768	10/28/2015	Hughes Fire Equipment	498556	10/14/2015	Switch	43.79	
						Service On Shop #139 Installation Of Tools, Oil Change, Wiring, Breathing Air Leak, Check Engine Light		
10-515-290	101783	10/28/2015	Superstition Fire & Medical District	3281	10/19/2015	Addressed, Buckel Leveling Worked On Etc.	2,676.90	
10-515-290	101783	10/28/2015	Superstition Fire & Medical District	3282	10/21/2015	Vehicle Maintenance Of Shop #126	268.00	
10-515-290	101783	10/28/2015	Superstition Fire & Medical District	3283	10/21/2015	Vehicle Maintenance Of Shop #122	268.00	
10-515-401	Multiple	10/27/2015	Int'L Assoc. Of Fire Chiefs	Oct-15	10/24/2015	Membership For Chief Strayer	279.00	
10-515-403	100699	10/27/2015	Central Az College	S0388973	10/24/2015	Fire Science Classes Fsc 208 And Fsc 119	13,770.00	
10-515-408	Multiple	10/27/2015	Petty Cash	899-908	10/23/2015	Meal For Crews During Fire	78.11	
Sub-Total								20,921.77
Fire - Station #1								
10-516-208	100490	10/6/2015	L. N. Curtis And Sons	5039963-00	9/22/2015	Lens Cap And Flash Light Coverage	53.09	
10-516-302	100541	10/8/2015	Trace Analytics, Llc	15+-16882	9/22/2015	Air Quality Testing For Breathing Air	85.00	
10-516-302	Multiple	10/27/2015	Florence True Value Hardware	219994	10/13/2015	Wire Brushes	17.26	
10-516-302	Multiple	10/27/2015	Petty Cash	899-908	10/23/2015	Supplies For Station #1	72.00	
10-516-302	Multiple	10/27/2015	Roadrunner Oxygen Svc	51069	10/9/2015	Oxygen Cylinder Refills	18.68	
10-516-302	101747	10/28/2015	Amerigas Propane	3044973824	10/14/2015	Propane For Station #1	255.30	
10-516-304	100505	10/6/2015	United Fire Equipment Co.	621410	9/11/2015	Setup Screening	35.00	
10-516-304	100505	10/6/2015	United Fire Equipment Co.	621844	9/16/2015	Uniform Allowance Robison	45.24	
10-516-304	100505	10/6/2015	United Fire Equipment Co.	621849	9/16/2015	Uniform Allowance Gamos	72.22	
10-516-304	100505	10/6/2015	United Fire Equipment Co.	621919	9/17/2015	Uniform Allowance Kartchner	311.74	
10-516-304	100505	10/6/2015	United Fire Equipment Co.	621920	9/17/2015	Uniform Allowance Kartchner	30.16	
10-516-304	100505	10/6/2015	United Fire Equipment Co.	621921	9/17/2015	Uniform Allowance Anderson	36.00	
10-516-304	100543	10/8/2015	United Fire Equipment Co.	622034	9/18/2015	Set Up Screening For New Recruits	70.00	
10-516-304	100543	10/8/2015	United Fire Equipment Co.	622382	9/23/2015	Uniform Allowance Sample	389.75	
10-516-304	Multiple	10/27/2015	United Fire Equipment Co.	622734	9/29/2015	Uniform Allowance Kemp	277.70	
						Turnout Cleaning/Inspection/Hydro Static Test On		
10-516-312	100477	10/6/2015	Ecms, Inc.	54480-00	9/24/2015	Liner	940.59	
10-516-312	100477	10/6/2015	Ecms, Inc.	54481-00	9/24/2015	Turnout Repair	765.97	
10-516-315	Multiple	10/27/2015	Waxie Sanitary Supply	75566135	10/13/2015	Janitorial Supplies	547.41	
10-516-403	101750	10/28/2015	Arizona Academy Of	150803-2	8/3/2015	Als Refresher Course For 3 Employees	900.00	
10-516-408	Multiple	10/27/2015	Petty Cash	899-908	10/23/2015	Ice During A Fire	24.38	
Sub-Total								4,947.49

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
Fire - Station #2								
10-517-201	100472	10/6/2015	Centurylink	VARIOUS	10/15	9/16/2015 Fire Line Hunt Hwy-7347	99.37	
10-517-201	100472	10/6/2015	Centurylink	VARIOUS	10/15	9/16/2015 Fire Line Hunt Hwy-9176	48.77	
10-517-201	Multiple	10/27/2015	Cox Communications	8502221288801	1015	10/3/2015 Phone Lines Station #2	102.19	
10-517-203	100540	10/8/2015	Toshiba Business Solutions,Usa	12078258		8/3/2015 Copier Lease And Usage Station #2	211.50	
10-517-203	101785	10/28/2015	Toshiba Business Solutions,Usa	12271034		10/16/2015 Copier Lease And Usage Station #2	202.54	
10-517-212	Multiple	10/27/2015	Johnson Utilities	138081-01	1015	10/5/2015 Water For Landscaping Station #2	49.28	
10-517-212	Multiple	10/27/2015	Johnson Utilities	138082-01	1015	10/5/2015 Wat4Er At Station #2	320.21	
10-517-215	100690	10/27/2015	Arizona Public Service	Sep-15		10/5/2015 Electric	1,939.72	
10-517-302	Multiple	10/27/2015	Petty Cash	899-908		10/23/2015 Part For Grill @ Station #2	11.02	
10-517-304	100505	10/6/2015	United Fire Equipment Co.	621843		9/16/2015 Uniform Allowance Kells, B.	45.10	
10-517-304	100505	10/6/2015	United Fire Equipment Co.	621846		9/16/2015 Uniform Allowance Johnston	272.12	
10-517-304	100505	10/6/2015	United Fire Equipment Co.	621847		9/16/2015 Uniform Allowance Adamczyk	337.00	
10-517-304	100505	10/6/2015	United Fire Equipment Co.	621848		9/16/2015 Uniform Allowance Moser	36.00	
10-517-304	100505	10/6/2015	United Fire Equipment Co.	622008		9/18/2015 Uniform Allowance Feliz	172.81	
10-517-304	100543	10/8/2015	United Fire Equipment Co.	621460		9/14/2015 Uniform Allowance Navaho	86.48	
10-517-304	100543	10/8/2015	United Fire Equipment Co.	621597		9/15/2015 Uniform Allowance For Alleln	85.97	
10-517-304	100543	10/8/2015	United Fire Equipment Co.	622524		9/25/2015 Uniform Allowance For Christensen	172.96	
10-517-304	100591	10/19/2015	Craig Feliz	562191		9/18/2015 Pt Shoe Reimbursement	64.67	
10-517-304	100593	10/19/2015	James Walter	REF830894		10/3/2015 Pt Shoe Reimbursement	100.00	
10-517-304	Multiple	10/27/2015	United Fire Equipment Co.	623614		10/9/2015 Uniform Allowance For Christensen	27.04	
10-517-304	101788	10/28/2015	United Fire Equipment Co.	623724		10/12/2015 Uniform Allowance Navaho Turnout Cleaning/Inspection/Hydro Static Test On	110.10	
10-517-312	100477	10/6/2015	Ecms, Inc.	54480-00		9/24/2015 Liner	940.59	
10-517-312	100477	10/6/2015	Ecms, Inc.	54481-00		9/24/2015 Turnout Repair	700.00	
10-517-312	Multiple	10/27/2015	United Fire Equipment Co.	622643		9/28/2015 Ems Response Pants/Brush Pants 962'S	189.72	
10-517-403	101750	10/28/2015	Arizona Academy Of	150803-2		8/3/2015 Als Refresher Course For 3 Employees	900.00	
Sub-Total								7,225.16
Information Technology								
10-519-201	100606	10/19/2015	Verizon Wireless	9752688576		9/21/2015 Cell Phones	838.26	
10-519-202	475999725	10/14/2015	U. S. Post Master	093015 STMT		9/11/2015 Purchase Usps 03288602533813585 - Rma - Return	8.70	
10-519-207	101774	10/28/2015	Microage	600428605		9/16/2015 Barracuda Email Archiver - Annual Renewal	1,658.36	
10-519-207	101781	10/28/2015	Sentinel Technologies, Inc.	P6013117		8/27/2015 Nimble Storage - Annual Maintenance & Warranty Purchase Adobe *Creative Cloud - Monthly Fee -	4,674.24	
10-519-207	475999725	10/14/2015	Adobe Systems Incorporated	093015 STMT		9/28/2015 Adobe Software - It Purchase Amazon Mktplace Pmts - Tripod For New	54.34	
10-519-207	475999725	10/14/2015	Amazon.Com	093015 STMT		9/19/2015 Camera - Ch11	159.95	
10-519-207	475999725	10/14/2015	Sendgrid	093015 STMT		9/2/2015 Purchase Sendgrid - Email Service - New Website Purchase Www.1And1.Com - Monthly Hosting - New	1.00	
10-519-207	475999725	10/14/2015	Www.1And1.Com	093015 STMT		9/8/2015 Website	69.99	
10-519-211	101764	10/28/2015	Double Radius	572736		9/16/2015 Replacement Airfiber 24 - Radio	2,129.50	
10-519-211	101777	10/28/2015	Onstream Media Corporation	27150		9/18/2015 Website - Video Streaming - Monthly	146.96	
10-519-211	101777	10/28/2015	Onstream Media Corporation	27356		10/9/2015 Website - Video Streaming - Monthly	122.10	
10-519-217	100590	10/19/2015	Cox Communications	228541501	1015	9/27/2015 Start Up Fees @ New Library	670.15	
10-519-217	101771	10/28/2015	Kingkogan Custom Construction	180		9/25/2015 Emergency- Re-Align Fire Dish @ Anthem	750.00	
10-519-222	101761	10/28/2015	Cox Communications	204998001	3/5	9/23/2015 Monthly Internet	940.00	
10-519-324	101769	10/28/2015	Hypertec Usa, Inc.	9499		9/24/2015 Spare - Replacement Computers (5)	2,791.31	
10-519-410	101751	10/28/2015	B&H Photo Video	1012277681		9/20/2015 4K Field Camera - Ch11 - Gy-Hm170	1,644.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - A/V Distribution Box Upgrade - Ch11	64.01	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Additional Spare Sd Card For Camera - Ch11	79.97	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Converters For Upgrade - Ch11	206.94	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Converts For Upgrade And Adapters - Ch11	149.69	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Cross Converter Upgrade - Ch11	395.00	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Memory Card And Lavalier Microphone - Ch11	266.45	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Rolling Case For New Camera - Ch11	168.67	
10-519-410	475999725	10/14/2015	Amazon.Com	093015 STMT	9/19/2015	Purchase Amazon Mktplace Pmts - Sdi Converters For Replacement / Upgrade - Ch11	1,199.80	
Sub-Total								19,189.39
Fitness Center								
10-520-208	100646	10/22/2015	Keith'S Home Pro Handyman	1316	10/4/2015	Install Flat Panel Tv At Fitness Center	65.00	
10-520-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	872.45	
10-520-302	101789	10/28/2015	Walmart Community # 0005 7118	TR08058	9/30/2015	Vacuum Replacement Belts	8.28	
Sub-Total								945.73
Parks & Recreation								
Administration								
10-521-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	144.55	
10-521-203	100605	10/19/2015	Toshiba Business Solutions,Usa	12078258	8/3/2015	Copier At Parks & Recreation #36847	369.53	
10-521-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	Gas-Fitness Cener	37.10	
10-521-301	100533	10/8/2015	Office Depot Inc	794579616-001	9/18/2015	Office Supplies	9.00	
10-521-301	100533	10/8/2015	Office Depot Inc	794579710-001	9/18/2015	Office Supplies	319.29	
10-521-402	475999725	10/14/2015	American Airlines	093015 STMT	9/13/2015	Usairways - Baggage Fee (Inbound)	25.00	
10-521-402	475999725	10/14/2015	American Airlines	093015 STMT	9/13/2015	Usairways - Baggage Fee (Outbound)	25.00	
10-521-402	475999725	10/14/2015	New York- New York	093015 STMT	9/18/2015	Nrpa Conference - Lodging	384.16	
Sub-Total								1,313.63
Parks								
Maintenance								
10-522-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	72.44	
10-522-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	2,400.16	
10-522-222	Multiple	10/27/2015	Rick Hall	6311	7/1/2015	Annual Fee For 3 Port-A-Jons (Heritage & Main) Tempered Glass Replacement For Kiosk On The Corner	3,645.60	
10-522-302	100508	10/8/2015	Agape, Inc	15263	9/28/2015	Of 8Th & Main	356.12	
10-522-302	100517	10/8/2015	Day Auto Supply, Inc	656534	7/14/2015	Gator And Tractor Supplies For Park Maintenance	23.50	
10-522-302	100517	10/8/2015	Day Auto Supply, Inc	65678	7/15/2015	Gator And Tractor Supplies For Park Maintenance	(23.50)	
10-522-302	100523	10/8/2015	Florence True Value Hardware	219167	8/27/2015	Park Maintenance Supplies	49.00	
10-522-302	100523	10/8/2015	Florence True Value Hardware	219315	9/4/2015	Park Maintenance Supplies	284.51	
10-522-302	100523	10/8/2015	Florence True Value Hardware	219613	9/22/2015	Park Maintenance Supplies	48.89	
10-522-302	100523	10/8/2015	Florence True Value Hardware	219746	9/29/2015	Park Maintenance Supplies	16.83	
10-522-302	100523	10/8/2015	Florence True Value Hardware	219793	10/1/2015	Park Maintenance Supplies	18.61	
10-522-302	100523	10/8/2015	Florence True Value Hardware	219809	10/3/2015	Park Maintenance Supplies	16.61	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10-522-302	100523	10/8/2015	Florence True Value Hardware	219855	10/6/2015	Park Maintenance Supplies	18.28	
10-522-302	100526	10/8/2015	Home Depot Credit Services	3210008	9/28/2015	Ladder Needed For Park Maintenance	303.02	
10-522-302	100526	10/8/2015	Home Depot Credit Services	9160197	9/28/2015	Ladder Needed For Park Maintenance	(16.31)	
10-522-302	100526	10/8/2015	Home Depot Credit Services	9210233	10/2/2015	Ladder Needed For Park Maintenance	97.18	
10-522-317	100612	10/22/2015	Arizona State Prison-Florence	100115F-116B	10/5/2015	Inmate Labor Mcfarland/Police Station/ Town Hall	37.50	
10-522-317	100655	10/22/2015	Tmc Landscape Llc	2016784	7/2/2015	Install Battery Run Valves At Dog Park	804.00	
10-522-317	100655	10/22/2015	Tmc Landscape Llc	2016785	7/2/2015	Install Drip System For Trees At Dog Park	1,281.00	
Sub-Total								9,433.44
Community Center								
10-523-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	6,092.62	
10-523-217	100656	10/22/2015	United Exterminating	179018	9/23/2015	Foggers For Bees At Community Center	75.00	
10-523-302	100523	10/8/2015	Florence True Value Hardware	219806	1/2/2015	Library & Community Center Supplies	25.76	
10-523-302	100533	10/8/2015	Office Depot Inc	796314368-001	9/25/2015	Hand Vacuum For Community Center	75.80	
10-523-302	100544	10/8/2015	Walmart Community # 0005 7118	TR01472	9/28/2015	Supplies For Community Center	17.48	
10-523-302	101789	10/28/2015	Walmart Community # 0005 7118	TR08059	9/30/2015	Supplies For Community Center	23.22	
Sub-Total								6,309.88
Aquatics Programs								
10-524-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	New Complex-0265	304.63	
10-524-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	17.95	
10-524-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	174 W 1St-Aquatics	142.00	
10-524-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	4,894.64	
10-524-302	101789	10/28/2015	Walmart Community # 0005 7118	TR02313	10/20/2015	Supplies For Aquatic Center	18.47	
10-524-401	475999725	10/14/2015	Mood Media Corporate	093015 STMT	9/18/2015	Mood Pandora	24.95	
Sub-Total								5,402.64
Recreation Programs								
10-525-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	153.69	
10-525-224	100518	10/8/2015	Denise Gorden	15-Sep	10/7/2015	Zumba Fit Sept - Dec 2015	100.00	
10-525-224	100528	10/8/2015	Joshua D. Mehr	KIDSI 815	10/7/2015	August Thru December Karate For Kids I & li	125.00	
10-525-224	100528	10/8/2015	Joshua D. Mehr	KIDSII 915	10/7/2015	August Thru December Karate For Kids I & li	125.00	
10-525-224	100528	10/8/2015	Joshua D. Mehr	KIDSII 815	10/7/2015	August Thru December Karate For Kids I & li	125.00	
10-525-224	100528	10/8/2015	Joshua D. Mehr	KIDSII 915	10/7/2015	August Thru December Karate For Kids I & li	125.00	
10-525-302	100533	10/8/2015	Office Depot Inc	793059998-001	9/18/2015	Credit Safe Returned,Prod Damaged	(476.51)	
10-525-302	100544	10/8/2015	Walmart Community # 0005 7118	TR01471	9/28/2015	Fall Fun Supplies	135.05	
10-525-302	101789	10/28/2015	Walmart Community # 0005 7118	TR00504	10/22/2015	Supplies For Boo Yah Jr. Nfl Banquet	27.93	
10-525-302	101789	10/28/2015	Walmart Community # 0005 7118	TR05219	10/20/2015	Iddie Biddie Kiddies Supplies	46.43	
10-525-401	475999725	10/14/2015	Mood Media Corporate	093015 STMT	9/18/2015	Mood Pandora	24.95	
10-525-403	100529	10/8/2015	Laura Kinney	53852	9/14/2015	Healthways(Silver Sneakers) Training	25.00	
10-525-403	100586	10/19/2015	Arizona Parks And	5224	9/17/2015	Cysa Course	315.00	
Sub-Total								851.54

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
Special Events								
10-526-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	53.90	
10-526-217	Multiple	10/27/2015	Jan Sandwich	FALL-111915	10/23/2015	Concert In The Park Band Performance	700.00	
10-526-217	Multiple	10/27/2015	Jay W Farris Db	11/05/15EVENT	10/22/2015	Concert In The Park Band Performance	700.00	
10-526-217	Multiple	10/27/2015	Michael L. Randall	1112/15EVE	10/22/2015	Concert In The Park Band Performance	650.00	
10-526-217	Multiple	Multiple	Ron Lopez	EVENT-1029/15	10/23/2015	Concert In The Park Band Performance	-	
10-526-222	100515	10/8/2015	Celestial Nights Family Entertainment	456 101015	10/5/2015	50' Screen Rental For Movies In The Park	841.28	
10-526-222	Multiple	10/27/2015	Swank Motion Pictures, Inc.	B01296692	10/8/2015	Movie Licensing/Rental For Movie In Park	396.00	
10-526-302	101789	10/28/2015	Walmart Community # 0005 7118	27329	10/27/2015	Candy For Halloween Fright Fest Event	528.57	
10-526-302	101789	10/28/2015	Walmart Community # 0005 7118	TR08060	9/30/2015	Trash Cans For Special Events	53.19	
10-526-302	475999725	10/14/2015	High Five Sound Connection	093015 STMT	9/11/2015	Purchase Hifi Sound Connection	254.99	
10-526-407	100698	10/27/2015	Casa Grande Valley Newspaper Inc.	93144101	9/13/2015	Ads For 2015 4Th Of July Event Fy16	153.00	
10-526-407	100698	10/27/2015	Casa Grande Valley Newspaper Inc.	93144102	9/23/2015	Movie In Th Park Big Hero 6	153.00	
10-526-407	Multiple	10/27/2015	Jason Reynolds	OCT142015	10/22/2015	Christmas On Main St Flyer	50.00	
10-526-407	Multiple	10/27/2015	Jason Reynolds	OCT142015	10/22/2015	Jr Parada Flyer	50.00	
10-526-407	Multiple	10/27/2015	Sherri L. Eubanks	5372	10/13/2015	Banner For Halloween Fright Fest	311.90	
Sub-Total								4,895.83
Senior Center								
10-528-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	35.90	
10-528-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	Sr Ctr Natural Gas	52.56	
10-528-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	1,428.93	
10-528-217	100608	10/20/2015	Bisbee Ghost Tours	12@13	10/19/2015	Tickets For Ghost Tour	156.00	
10-528-217	475999725	10/14/2015	Triangle Ranch.Com	093015 STMT	9/25/2015	Tickets For 12 For Seniors - Full Moon Glow	160.01	
10-528-302	100570	10/14/2015	Petty Cash - Senior Center	810-100115	10/7/2015	Petty Cash	199.37	
10-528-302	100573	10/14/2015	Smart & Final Stores Corp	OP823019040	10/1/2015	Supplies For The Month	215.86	
10-528-302	100577	10/14/2015	The Water Shed	6404	8/24/2015	Water And Ice	4.94	
10-528-302	100577	10/14/2015	The Water Shed	6470	8/31/2015	Water And Ice	12.07	
10-528-302	100577	10/14/2015	The Water Shed	6551	9/8/2015	Water And Ice	7.40	
10-528-302	100577	10/14/2015	The Water Shed	6587	9/14/2015	Water And Ice	13.16	
10-528-302	100577	10/14/2015	The Water Shed	6718	9/28/2015	Water And Ice	18.10	
10-528-302	100577	10/14/2015	The Water Shed	6785	10/5/2015	Water And Ice	4.94	
10-528-302	100581	10/14/2015	Walmart Community # 0005 7118	TR07184	10/1/2015	Supplies For The Center	74.53	
10-528-302	100581	10/14/2015	Walmart Community # 0005 7118	TR07184	10/1/2015	Supplies For The Month	131.11	
10-528-444	100584	10/15/2015	A & M Pizza	SR MEALS30	10/15/2015	Meal For Seniors From Donation Account	150.00	
10-528-444	475999725	10/14/2015	Amazon.Com	093015 STMT	9/4/2015	A Tv Wall Bracket.	81.95	
Sub-Total								2,746.83
Library								
10-529-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Library-0788	107.87	
10-529-201	100590	10/19/2015	Cox Communications	228541501 1015	9/27/2015	Telephone Bill For Library/Community Center	123.78	
10-529-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	53.90	
10-529-301	100533	10/8/2015	Office Depot Inc	796421365-001	9/24/2015	Office Supplies	125.97	
10-529-301	100533	10/8/2015	Office Depot Inc	796422727-001	9/24/2015	Office Supplies	118.04	
10-529-301	100533	10/8/2015	Office Depot Inc	796422728-001	9/24/2015	Office Supplies	9.65	
10-529-302	100628	10/22/2015	Demco, Inc.	5700411	9/28/2015	Misc Supplies	204.77	
10-529-308	100509	10/8/2015	Baker & Taylor Books	400344925	9/15/2015	Books (Fiction)	149.58	
10-529-308	100509	10/8/2015	Baker & Taylor Books	4011344926	9/15/2015	Books (Youth)	14.65	
10-529-308	100509	10/8/2015	Baker & Taylor Books	4011344927	9/15/2015	Audio Books	80.81	
10-529-308	100509	10/8/2015	Baker & Taylor Books	4011344928	9/15/2015	Books (Non-Fic)	121.70	
10-529-308	100509	10/8/2015	Baker & Taylor Books	4011344929	9/15/2015	Books (Youth)	466.61	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10-529-308	100509	10/8/2015	Baker & Taylor Books	T25790000	9/16/2015	Books/Cd'S/Dvd'S	65.21	
10-529-308	100509	10/8/2015	Baker & Taylor Books	T25841490	9/15/2015	Books/Cd'S/Dvd'S	13.02	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011354939	9/23/2015	Books (Fiction)	204.86	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011354940	9/23/2015	Books (Youth)	33.73	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011354941	9/23/2015	Audio Books	77.00	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011354942	9/23/2015	Books (Non-Fic)	122.83	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011354943	9/23/2015	Books (Youth)	115.31	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011356408	9/25/2015	Books (Youth)	15.48	
10-529-308	100613	10/22/2015	Baker & Taylor Books	4011356409	9/25/2015	Books (Non-Fic)	183.47	
10-529-308	100613	10/22/2015	Baker & Taylor Books	T26083770	9/22/2015	Books/Cd'S/Dvd'S	111.71	
10-529-308	100613	10/22/2015	Baker & Taylor Books	T26141790	9/24/2015	Books/Cd'S/Dvd'S	22.48	
10-529-308	100613	10/22/2015	Baker & Taylor Books	T26141791	9/24/2015	Books/Cd'S/Dvd'S	78.73	
10-529-308	100613	10/22/2015	Baker & Taylor Books	T26338570	9/28/2015	Books/Cd'S/Dvd'S	47.22	
10-529-308	100613	10/22/2015	Baker & Taylor Books	T26338571	9/28/2015	Books/Cd'S/Dvd'S	22.49	
10-529-308	100613	10/22/2015	Baker & Taylor Books	T26392100	9/30/2015	Books/Cd'S/Dvd'S	41.52	
10-529-308	100695	10/27/2015	Baker & Taylor Books	4011367946	10/6/2015	Books (Fiction)	108.23	
10-529-308	100695	10/27/2015	Baker & Taylor Books	4011367947	10/6/2015	Books (Youth)	12.00	
10-529-308	100695	10/27/2015	Baker & Taylor Books	4011367948	10/6/2015	Audio Books	43.99	
10-529-308	100695	10/27/2015	Baker & Taylor Books	4011367949	10/6/2015	Books (Non-Fic)	50.82	
10-529-308	100695	10/27/2015	Baker & Taylor Books	4011367950	10/6/2015	Books (Youth)	68.28	
10-529-308	100695	10/27/2015	Baker & Taylor Books	4011367951	10/6/2015	Books (Non-Fic)	16.47	
10-529-308	100695	10/27/2015	Baker & Taylor Books	T26484500	10/6/2015	Books/Cd'S/Dvd'S	172.41	
Sub-Total								3,204.59
Engineering								
10-530-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	54.64	
Sub-Total								54.64
General								
Government								
10-532-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Fire Alarm -0236	48.82	
10-532-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Town Main Line-7500	81.90	
10-532-201	100483	10/6/2015	Incontact, Inc.	4542390	9/9/2015	Telephone	848.51	
10-532-201	100553	10/14/2015	Centurylink	0118/8356 1015	10/14/2015	Trunkline-0118	697.52	
10-532-201 Multiple		10/27/2015	Centurylink	0238/1015	10/1/2015	911-Locator-0238	78.71	
10-532-212	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	7,781.94	
10-532-214	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Fire Alarm Silver King-0705	146.46	
10-532-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	Community Development Gas	31.12	
10-532-314	100502	10/6/2015	The Water Shed	6552	9/8/2015	Water & Ice / Water	23.86	
10-532-314	100502	10/6/2015	The Water Shed	6553	9/8/2015	Water & Ice / Water	19.75	
10-532-314	100502	10/6/2015	The Water Shed	6589	9/14/2015	Water & Ice / Water	19.75	
10-532-314	100502	10/6/2015	The Water Shed	6655	9/21/2015	Water & Ice / Water	25.23	
10-532-314	100502	10/6/2015	The Water Shed	6719	9/28/2015	Water & Ice / Water	22.49	
10-532-314	100697	10/27/2015	Capital One Commercial	39894	10/17/2015	Coffee, Creamer & Kitchen Supplies	194.77	
10-532-314	100697	10/27/2015	Capital One Commercial	39899	10/17/2015	Coffee, Creamer & Kitchen Supplies	12.45	
10-532-314 Multiple		10/27/2015	Walmart Community # 0005 7118	20981	10/20/2015	Coffee Filters	6.92	
10-532-314	101784	10/28/2015	The Water Shed	6784	10/25/2015	Water And Ice	13.16	
10-532-314	101784	10/28/2015	The Water Shed	6786	10/5/2015	Water And Ice	23.85	
10-532-314	101784	10/28/2015	The Water Shed	6858	10/26/2015	Water And Ice	14.54	
10-532-314	101784	10/28/2015	The Water Shed	6891	10/14/2015	Water And Ice	21.12	
10-532-314	101784	10/28/2015	The Water Shed	6945	10/20/2015	Water And Ice	21.13	
Sub-Total								10,134.00

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
Cemetery								
10-533-211	100480	10/6/2015	Florence True Value Hardware	219652	9/24/2015	Emergency Purchase- Pvc For Waterline Break At Cemetery	3.79	
10-533-217	100638	10/22/2015	Hansen Engineering & Surveying, Inc.	5470C	10/5/2015	Re-Draft Cemetery Plat For Expansion; Monument Block Corners	5,000.00	
10-533-317	100599	10/19/2015	Pinal Co Air Quality Control	20151008	10/8/2015	Burn Permit For Cemetery	250.00	
10-533-317	100692	10/27/2015	Arizona State Prison-Florence	100115F-116A	10/5/2015	Inmate Labor / Cemetery	22.50	
Sub-Total								5,276.29
Engineering								
10-535-301	100563	10/14/2015	Grainger, Inc.	9854510766	9/29/2015	Engineering Supplies: Measuring Wheel, Tape Measure, Rulers	6.47	
10-535-301	100563	10/14/2015	Grainger, Inc.	9854850535	10/7/2015	Engineering Supplies: Measuring Wheel, Tape Measure, Rulers	208.75	
10-535-301	100569	10/14/2015	Office Depot Inc	797161987-001	9/30/2015	Restock Supplies: Ink, Notebooks, Pens, Flash Drive	144.94	
10-535-301	100569	10/14/2015	Office Depot Inc	797162166-001	9/30/2015	Restock Supplies: Ink, Notebooks, Pens, Flash Drives	29.78	
10-535-301	100569	10/14/2015	Office Depot Inc	797162166-001	9/30/2015	Restock Supplies: Ink, Notebooks, Pens, Flash Drive	6.44	
Sub-Total								396.38
Economic Development								
10-551-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Mcfarland-8030	48.82	
10-551-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	54.64	
10-551-217	100479	10/6/2015	Florence Chamber Of Commerce	KIOSK-07-09/15	10/1/2015	Kiosk Signage Banner For Farmers Market And A Banner For Arts	760.00	
10-551-407	100545	10/14/2015	3Monkeys Print And Design	10048	9/24/2015	Commission	107.02	
Sub-Total								970.48
Capital Projects Fund								
11-277-000	101743	10/27/2015	Low Mountain Construction	RETAIN-APP13	9/30/2015	Less: Retainage Territory Square- Construction (Library/Recreation	(5,818.45)	
11-532-501	101743	10/27/2015	Low Mountain Construction	APP-13	9/30/2015	Complex)	124,560.00	
Sub-Total								118,741.55
HURF								
12-518-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	923.68	
12-518-211	100562	10/14/2015	Gcr Tires & Service	827-48820	9/24/2015	4 Tires For St-030 (Grader)	2,243.39	
12-518-211	100576	10/14/2015	Stotz Equipment	P46114	10/5/2015	Right Side Cab Windows Ww-023 (Backhoe)	949.28	
12-518-211	100611	10/22/2015	Arizona Brake & Clutch Supply	493831	10/8/2015	Offroad Tire Valve Caps For St-030 & St-018	34.12	
12-518-211	Multiple	10/27/2015	Day Auto Supply, Inc	664437	10/14/2015	Carburator Clips For St-058 (Concrete Saw) Striping, Installation Of Delineators @ Merrill Ranch	4.01	
12-518-214	100560	10/14/2015	Franklin Striping Inc.	63678	9/24/2015	Parkway & Felix	3,201.25	
12-518-214	101756	10/28/2015	Centerline Supply West, Inc.	74200	10/9/2015	Street Signs	810.63	
12-518-215	100470	10/6/2015	Az Public Service Company	AR0480004732	9/22/2015	Streetlight Maintenance	2,214.71	
12-518-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	00353-Electric	233.75	
12-518-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	10522-Electric	110.00	
12-518-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	20509-Electric	46.20	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
12-518-215	100512	10/8/2015	BIA		Oct-15	9/30/2015 21243-Electric	61.60	
12-518-215	100690	10/27/2015	Arizona Public Service		Sep-15	10/5/2015 Electric	4,797.01	
12-518-215	100694	10/27/2015	Az Public Service Company	AR0480004767		10/19/2015 Streetlight Maintenance	2,214.71	
12-518-217	100503	10/6/2015	Tri-City Express Care, Pllc	325698/2570536		9/16/2015 Dot Physical For Cdl Medical Renewal / Morris Taylor	50.00	
12-518-301	100569	10/14/2015	Office Depot Inc	797161987-001		9/30/2015 Restock Supplies: Ink, Notebooks, Pens, Flash Drives	248.85	
12-518-302	100502	10/6/2015	The Water Shed	6654		9/21/2015 Water & Ice / Pw	76.03	
12-518-302	100502	10/6/2015	The Water Shed	6688		9/24/2015 Water & Ice For Public Works	32.82	
12-518-302	100502	10/6/2015	The Water Shed	6714		9/28/2015 Water & Ice For Public Works Emergency Purchase - Couplings And Plugs Pressure	22.46	
12-518-302	100523	10/8/2015	Florence True Value Hardware	219704		9/28/2015 Washer/ Main St. Intersections	14.14	
12-518-302	100577	10/14/2015	The Water Shed	6783		10/5/2015 Water & Ice For Public Works	17.85	
12-518-302	100588	10/19/2015	Capital One Commercial	20313		10/9/2015 Restock: Trash Bags, Coffee, Silverware, Cups	147.44	
12-518-302	100639	10/22/2015	Home Depot Credit Services	3020954		10/8/2015 Water Hose, Dpray Nozzles And Saw Blades	121.73	
12-518-302 Multiple		10/27/2015	The Water Shed	102015		10/20/2015 Water & Ice For Public Works	51.26	
12-518-302 Multiple		10/27/2015	The Water Shed	6755		10/1/2015 Water & Ice / Pw	50.68	
12-518-302 Multiple		10/27/2015	The Water Shed	6822		10/8/2015 Water & Ice For Public Works	24.19	
12-518-302 Multiple		10/27/2015	The Water Shed	6889		10/14/2015 Water & Ice For Public Works	42.05	
12-518-302	101784	10/28/2015	The Water Shed	6860		10/26/2015 Water & Ice For Public Works	39.17	
12-518-302	475999725	10/14/2015	Vistaprint Netherlands B.V.	093015 STMT		9/16/2015 Business Cards For Curtis Williams	28.72	
12-518-302	475999725	10/14/2015	Vistaprint Netherlands B.V.	093015 STMT		9/16/2015 Business Cards For David Hills	22.99	
12-518-304	100554	10/14/2015	Cintas Corporation Lock 696	696118794		10/2/2015 Blanket Po - Uniforms For Pw Staff (For 6 Months)	40.08	
12-518-304 Multiple		10/27/2015	Cintas Corporation Lock 696	696121017		10/9/2015 Blanket Po - Uniforms For Pw Staff (For 6 Months) Various Tools For Streets/ Wrenches,Screwdrivers,Shovels,Blades, Loppers,	40.08	
12-518-311	100639	10/22/2015	Home Depot Credit Services	3020954		10/8/2015 Pitchforks	306.20	
12-518-312	100611	10/22/2015	Arizona Brake & Clutch Supply	493831		10/8/2015 Latex Gloves For Shop	16.58	
12-518-317	100692	10/27/2015	Arizona State Prison-Florence	100115F-116A		10/5/2015 Inmate Labor / Row	30.00	
12-518-318 Multiple		10/27/2015	Value Crete,Llc	115545		9/24/2015 Concrete For Sidewalk Repairs	200.82	
12-518-318 Multiple		10/27/2015	Value Crete,Llc	115677		10/20/2015 Concrete For Sidewalk Repairs Emergency Purchase / Blade For Cuting Concrete	384.80	
12-518-318	101765	10/28/2015	Florence True Value Hardware	220127		10/21/2015 Sidewalk	24.23	
12-518-322	100482	10/6/2015	Home Depot Credit Services	6031507		9/25/2015 Paint Supplies For Main St Emergency Purchase-Six Gallons Of Acetone For Main	293.64	
12-518-322	100523	10/8/2015	Florence True Value Hardware	219728		9/29/2015 St. Crosswalks Two 1000 Count Bundles Of Sandbags In Preparation	103.70	
12-518-322	100689	10/27/2015	Arizona Bag Co.,L.L.C.	425002		9/21/2015 For El Nino Flooding Emergency & Saafety Concern Purchase /Reimbursement For Spike Shoes To Continue Main St	671.46	
12-518-322 Multiple		10/27/2015	Grijalva, Mario	29		9/29/2015 Intersection Project Emergency & Safety Concern Purchase/ Reimbursement For Roller Cover To Continue Main St.	71.48	
12-518-322 Multiple		10/27/2015	Grijalva, Mario	31830		9/30/2015 Intersection Project	68.65	
12-518-322 Multiple		10/27/2015	West Coast Arborists, Inc.	109597		10/17/2015 Tree Removal / 8Th St. Between Quartz And Granite	3,500.00	
12-518-322	101755	10/28/2015	Cemex	9431956164		10/14/2015 100 Tons Of Abc For Stock Pile Emergency Rental Of Broom For Street Clean Up	473.47	
12-518-322	101782	10/28/2015	Sunstate Equipment Corp	6288720-001		9/18/2015 9/4/15- 9/18/15 Emergency Rental Of Broom For Street Clean Up	2,312.67	
12-518-322	101782	10/28/2015	Sunstate Equipment Corp	6309033-001		9/23/2015 9/23/15- 10/1/15	1,628.06	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
						Street Repair And Maintenance For Rubber Mats For		
12-518-322	475999725	10/14/2015	T.S.C. (Tractor Supply Company)	093015 STMT	9/9/2015	Main St Crosswalks	350.95	
12-518-403	Multiple	10/27/2015	Pinal County Risk Managment	6X30 1119/15	10/23/2015	Safety Rodeo Tickets For Pw Staff	180.00	
Sub-Total								29,531.59
Fleet Maintenance								
22-502-209	101773	10/28/2015	Michael Baca	385302	10/22/2015	Blanket Po For Admin Vehicle Washings	80.00	
22-511-209	101780	10/28/2015	Safelite Fulfillment, Inc.	05725-036877	10/21/2015	Windshield For Pd G697Gn (Pd Admin)	267.33	
22-513-209	100556	10/14/2015	Day Auto Supply, Inc	662388	9/21/2015	Wiper Blades For Pd G-561Ds (Volunter)	12.37	
22-513-209	100556	10/14/2015	Day Auto Supply, Inc	663488	10/2/2015	Blue Shop Towels All Fleet	14.62	
22-513-306	100556	10/14/2015	Day Auto Supply, Inc	663359	10/1/2015	Oil For Pd G-834Ch (Volunteer)	7.59	
22-514-209	100476	10/6/2015	Day Auto Supply, Inc	662198	9/18/2015	Upper Control Arms For Pd G-029Et (Patrol)	280.42	
22-514-209	100476	10/6/2015	Day Auto Supply, Inc	662217	9/18/2015	Front Struts For Pd G-029Et	223.90	
22-514-209	100476	10/6/2015	Day Auto Supply, Inc	662567	9/23/2015	Radiator Cap For Pd G-029Et	5.75	
22-514-209	100517	10/8/2015	Day Auto Supply, Inc	662597	9/23/2015	Oil Filter & Headlight Bulb For Pd G413Ff (Patrol)	15.41	
22-514-209	100517	10/8/2015	Day Auto Supply, Inc	662633	9/23/2015	Headlight Pigtail For Pd G-413Ff (Patrol)	23.27	
22-514-209	100517	10/8/2015	Day Auto Supply, Inc	662639	9/23/2015	Oil Filter For Pd G-917Dy (Patrol)	5.62	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	662022	9/16/2015	Headlight Bulb For Pd (Patrol)	31.60	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	662355	9/21/2015	Wiper Blades For Pd Stock (Patrol)	130.70	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	662369	9/21/2015	Credit (Or Inv 662355)	(89.42)	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	662685	9/24/2015	Headlight Bulb & Connector For Pd G-917Dy (Patrol)	39.24	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	662777	9/25/2015	Battery Connector For Pd G-235Dy (Patrol)	9.29	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	662931	9/28/2015	Fuel Pump & Fuel Filter For Pd G236Dy (Patrol)	304.49	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	663488	10/2/2015	Blue Shop Towels All Fleet	14.62	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	663810	10/7/2015	Oil Filters & Wiper Blades For Pd G-418Ff (Patrol)	40.16	
22-514-209	100556	10/14/2015	Day Auto Supply, Inc	663888	10/7/2015	Headlight Bulbs & Connectors For Pd G-848Ge	53.61	
22-514-209	100558	10/14/2015	Earnhardt Service #25440 Or 7118	920369	9/18/2015	Strut Tension Bar For Pd G-029Et (Patrol)	111.03	
22-514-209	100626	10/22/2015	Day Auto Supply, Inc	663918	10/7/2015	Wiper Blades For Pd G-028Et (Patrol)	52.14	
22-514-209 Multiple		10/27/2015	Day Auto Supply, Inc	663859	10/7/2015	Front End Components For Pd G-031Et (Patrol)	592.12	
22-514-209 Multiple		10/27/2015	Day Auto Supply, Inc	663922	10/7/2015	Wiper Blades For Pd G-848Ge (Patrol)	52.14	
22-514-209 Multiple		10/27/2015	Day Auto Supply, Inc	664466	10/14/2015	Front End Components For Pd G-031Et (Patrol)	84.76	
22-514-209 Multiple		10/27/2015	Day Auto Supply, Inc	664603	10/15/2015	Oil Filter For Pd G-031Et (Patrol)	5.62	
22-514-209 Multiple		10/27/2015	Day Auto Supply, Inc	664615	10/15/2015	Air & Oil Filter For Pd G-307Hb (Patrol)	21.60	
22-514-209 Multiple		10/27/2015	Day Auto Supply, Inc	664682	10/16/2015	Oil Filter For Pd G-921Gl (Patrol)	5.20	
22-514-209 Multiple		10/27/2015	Earnhardt Service #25440 Or 7118	923711	10/9/2015	Front End Parts For Pd G031Et (Patrol)	412.21	
22-514-209 Multiple		10/27/2015	Manatee Tire & Auto Inc., Db	151397	10/16/2015	4-Wheel Alignment G-031Et	58.95	
22-514-305 Multiple		10/27/2015	Day Auto Supply, Inc	664475	10/14/2015	Battery For Pd G-006Ek (Patrol)	112.29	
22-514-305 Multiple		10/27/2015	Day Auto Supply, Inc	664504	10/14/2015	Credit	(85.21)	
22-514-306	100517	10/8/2015	Day Auto Supply, Inc	662597	9/23/2015	Oil For Pd G-413Ff (Patrol)	34.70	
22-514-306	100517	10/8/2015	Day Auto Supply, Inc	662639	9/23/2015	Oil For Pd G-917Dy (Patrol)	30.36	
22-514-306	100556	10/14/2015	Day Auto Supply, Inc	663810	10/7/2015	Oil For Pd G-418Ff (Patrol)	34.70	
22-514-306 Multiple		10/27/2015	Day Auto Supply, Inc	664603	10/15/2015	Oil For Pd G-031Et (Patrol)	26.56	
22-514-306 Multiple		10/27/2015	Day Auto Supply, Inc	664615	10/15/2015	Oil For Pd G307Hb (Patrol)	22.76	
22-514-306 Multiple		10/27/2015	Day Auto Supply, Inc	664682	10/16/2015	Oil For Pd G-921Gl (Patrol)	26.55	
22-518-209	100476	10/6/2015	Day Auto Supply, Inc	662480	9/22/2015	Radiator For St-027	248.55	
22-518-209	100476	10/6/2015	Day Auto Supply, Inc	662498	9/22/2015	Credit Org Po#41605	(198.82)	
22-518-209	100476	10/6/2015	Day Auto Supply, Inc	662534	9/22/2015	Antifreeze For St-027	11.95	
22-518-209	100556	10/14/2015	Day Auto Supply, Inc	661735	9/14/2015	Oil Filter For St-081	5.20	
22-518-209	100556	10/14/2015	Day Auto Supply, Inc	662350	9/21/2015	Wiper Blades For St-004	16.72	
22-518-209	100556	10/14/2015	Day Auto Supply, Inc	663488	10/2/2015	Blue Shop Towels All Fleet	14.62	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
22-518-209	100556	10/14/2015	Day Auto Supply, Inc	663495	10/2/2015	Egt Sensors For St-009	227.29	
22-518-209	100556	10/14/2015	Day Auto Supply, Inc	663613	10/5/2015	Headlight Cleaner For St-004	52.02	
22-518-209	100558	10/14/2015	Earnhardt Service #25440 Or 7118	572080	10/1/2015	Egt Sensors For St-010	453.52	
22-518-209	100572	10/14/2015	Safelite Fulfillment, Inc.	5725036565	9/30/2015	Windshield Replacement For St-052	262.98	
22-518-209	Multiple	10/27/2015	Day Auto Supply, Inc	664430	10/14/2015	Light Bulb & Gas Can For St-023	12.91	
22-518-305	100556	10/14/2015	Day Auto Supply, Inc	663222	9/30/2015	Gauge For Air Tank On St-023 (Patch Truck)	29.34	
22-518-305	100556	10/14/2015	Day Auto Supply, Inc	663226	9/30/2015	Gauge For Tack Oil Tank On St-023 (Patch Truck)	29.34	
22-518-306	100556	10/14/2015	Day Auto Supply, Inc	661735	9/14/2015	Oil For St-081	5.75	
22-522-209	100626	10/22/2015	Day Auto Supply, Inc	664294	10/13/2015	Battery & Core For Pr-009 (Parks Maint)	128.59	
22-522-209	101762	10/28/2015	Day Auto Supply, Inc	664841	10/19/2015	Oil Filter For Pr-007 (Parks Maints)	5.62	
22-522-209	101762	10/28/2015	Day Auto Supply, Inc	664887	10/19/2015	Wiper Blades Fos Pr-007 (Parks Maint)	12.37	
22-522-209	101762	10/28/2015	Day Auto Supply, Inc	664958	10/20/2015	Oil Filter For Pr-009 (Parks Maints)	5.62	
22-522-305	101762	10/28/2015	Day Auto Supply, Inc	664727	10/16/2015	Credit	(16.31)	
22-522-306	101762	10/28/2015	Day Auto Supply, Inc	664841	10/19/2015	Oil For Pr-007 (Parks Maint)	30.36	
22-522-306	101762	10/28/2015	Day Auto Supply, Inc	664958	10/20/2015	Oil For Pr-009 (Parks Maint)	26.02	
22-528-306	101762	10/28/2015	Day Auto Supply, Inc	664839	10/19/2015	Oil For Sc-005	17.35	
22-574-209	100476	10/6/2015	Day Auto Supply, Inc	662574	9/23/2015	Air & Oil Filters For Ww-029	21.60	
22-574-209	100476	10/6/2015	Day Auto Supply, Inc	662582	9/23/2015	Air & Oil Filters For Ww-031	18.36	
22-574-209	100556	10/14/2015	Day Auto Supply, Inc	662815	9/25/2015	Crankshaft Sensor For Ww-004	17.60	
22-574-209	100556	10/14/2015	Day Auto Supply, Inc	663137	9/29/2015	Nerf Bars For Ww-029	210.83	
22-574-209	100556	10/14/2015	Day Auto Supply, Inc	663488	10/2/2015	Blue Shop Towels All Fleet	14.62	
22-574-209	100687	10/27/2015	Agape, Inc	15306	10/14/2015	Window Tint For Ww-029	219.40	
22-574-209	Multiple	10/27/2015	Shaws Interiors	19385	10/21/2015	Repairs To Drivers Seat Ww-004	62.91	
22-574-306	100476	10/6/2015	Day Auto Supply, Inc	662574	9/23/2015	Oil For Ww-029	34.50	
22-574-306	100476	10/6/2015	Day Auto Supply, Inc	662582	9/23/2015	Oil For Ww-031	19.55	
22-575-209	100476	10/6/2015	Day Auto Supply, Inc	662582	9/23/2015	Air & Oil Filters For Ww-031	9.18	
22-575-209	100556	10/14/2015	Day Auto Supply, Inc	662815	9/25/2015	Crankshaft Sensor For Ww-004	8.80	
22-575-209	100556	10/14/2015	Day Auto Supply, Inc	663488	10/2/2015	Blue Shop Towels All Fleet	14.62	
22-575-209	Multiple	10/27/2015	Shaws Interiors	19385	10/21/2015	Repairs To Drivers Seat Ww-004	31.46	
22-575-306	100476	10/6/2015	Day Auto Supply, Inc	662582	9/23/2015	Oil For Ww-031	9.78	
22-576-209	100476	10/6/2015	Day Auto Supply, Inc	662582	9/23/2015	Air & Oil Filters For Ww-031	9.17	
22-576-209	100556	10/14/2015	Day Auto Supply, Inc	662815	9/25/2015	Crankshaft Sensor For Ww-004	8.79	
22-576-209	100556	10/14/2015	Day Auto Supply, Inc	663488	10/2/2015	Blue Shop Towels All Fleet	14.62	
22-576-209	Multiple	10/27/2015	Shaws Interiors	19385	10/21/2015	Repairs To Drivers Seat Ww-004	31.45	
22-576-306	100476	10/6/2015	Day Auto Supply, Inc	662582	9/23/2015	Oil For Ww-031	9.77	
22-588-304	100554	10/14/2015	Cintas Corporation Lock 696	696118794	10/2/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	6.23	
22-588-304	Multiple	10/27/2015	Cintas Corporation Lock 696	696121017	10/9/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	6.23	
22-588-311	100556	10/14/2015	Day Auto Supply, Inc	663311	10/1/2015	Transmission Jack W/ Fuel Tank Adaptor For Shop	748.11	
22-588-323	100476	10/6/2015	Day Auto Supply, Inc	662703	9/24/2015	License Update To Tpm's Equipment	205.44	
22-588-323	100476	10/6/2015	Day Auto Supply, Inc	662703	9/24/2015	Subscription To Mitchell Pro Demand (Genisys)	1,813.12	

Sub-Total

7,996.18

**Facility
Maintenance**

					Blanket P.O. Spectrum Mechanical And Service			
32-502-207	100539	10/8/2015	Spectrum Mechanical & Service	20147	7/31/2015	Contractors Inc. (Fire St. #2 July And October Mait.)	195.76	
32-502-207	100579	10/14/2015	United Exterminating	177834	9/22/2015	Exterminating Anthem Fire	45.00	
32-502-207	100579	10/14/2015	United Exterminating	178481	9/1/2015	Exterminating-Little League	25.00	
32-502-207	100579	10/14/2015	United Exterminating	178483	9/1/2015	Exterminating Fee - Smoking Area	18.00	
32-502-207	100579	10/14/2015	United Exterminating	178484	9/1/2015	Exterminating Fee -Heriage Park	25.00	
32-502-207	100579	10/14/2015	United Exterminating	178485	9/1/2015	Exterminating Fees -Rec.	35.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
32-502-207	100579	10/14/2015	United Exterminating	178486	9/1/2015	Exerminating Fee -Aquatic Center	35.00	
32-502-207	100579	10/14/2015	United Exterminating	178488	9/1/2015	Exerminating Fee -Community Ctr	45.00	
32-502-207	100579	10/14/2015	United Exterminating	179009	9/22/2015	Exerminating Fee - Senior Center	35.00	
32-502-207	100579	10/14/2015	United Exterminating	179028	10/1/2015	Exerminating Fee -I.T.	25.00	
32-502-207	100579	10/14/2015	United Exterminating	179029	10/1/2015	Exterminating-Little League	25.00	
32-502-207	100579	10/14/2015	United Exterminating	179030	10/1/2015	Exerminating Fee - Smoking Area	18.00	
32-502-207	100579	10/14/2015	United Exterminating	179031	10/1/2015	Exerminating Fee -Aquatic Center	35.00	
32-502-207	100579	10/14/2015	United Exterminating	179032	10/1/2015	Exerminating Fee - Library	35.00	
32-502-207	100579	10/14/2015	United Exterminating	179033	10/1/2015	Exerminating Fee -Heriage Park	25.00	
32-502-207	100579	10/14/2015	United Exterminating	179034	10/1/2015	Exterminating Fees -Rec.	35.00	
32-502-207	100579	10/14/2015	United Exterminating	184893	10/1/2015	Exerminating Fee - Community Dev	35.00	
32-502-207	100579	10/14/2015	United Exterminating	184978	10/1/2015	Exerminating Fee -Silver King	25.00	
32-502-207	100579	10/14/2015	United Exterminating	184980	10/1/2015	Exerminating Fee - Town Hall	35.00	
32-502-207	100579	10/14/2015	United Exterminating	184982	10/1/2015	Exerminating Fee - Public Works	45.00	
32-502-207	100579	10/14/2015	United Exterminating	184984	10/1/2015	Exerminating Fee - Parks & Rec	25.00	
						Service/ Resolve Issues For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	R2255	9/30/2015	System At Police Department /Nte 1339.60	1,245.54	
						Inspection Service For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	SM24750	9/30/2015	Systems	485.00	
						Inspection Service For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	SM24751	9/30/2015	Systems	135.00	
						Inspection Service For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	SM24752	9/30/2015	Systems	250.00	
						Inspection Service For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	SM24754	9/30/2015	Systems	135.00	
						Inspection Service For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	SM24755	9/30/2015	Systems	485.00	
						Inspection Service For Fire Alarms And Sprinkler		
32-502-207	100688	10/27/2015	American Fire Equipment	SM24756	9/30/2015	Systems	485.00	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	145170	8/1/2015	Fire & Security	24.16	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147260	9/16/2015	Fire & Security	74.85	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147261	9/16/2015	Fire & Security	254.40	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147262	9/16/2015	Fire & Security	35.95	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147263	9/16/2015	Fire & Security	44.95	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147264	9/16/2015	Fire & Security	39.95	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147265	9/16/2015	Fire & Security	32.95	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147266	9/16/2015	Fire & Security	72.90	
						Blanket P.O. For Benson Alarm Monitoring Service /		
32-502-207	100696	10/27/2015	Benson Systems	147267	9/16/2015	Fire & Security	32.95	
						Fire Alarm Service, Batteries And Labor / Mcfarland		
32-502-207 Multiple		10/27/2015	National Fire Control	A-124374	9/3/2015	Park	278.05	
						Quarterly Billing /Fire Alarm Monitoring/ Mcfarland		
32-502-207 Multiple		10/27/2015	National Fire Control	AM-101596	9/28/2015	Park/Oct. Nov. Dec.	105.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
32-502-207	Multiple	10/27/2015	United Exterminating	179036	10/9/2015	Blanket P.O. For United Exterminating/ (6 Months)	25.00	
32-502-207	Multiple	10/27/2015	United Exterminating	179037	10/9/2015	Blanket P.O. For United Exterminating/ (6 Months)	10.00	
32-502-207	Multiple	10/27/2015	United Exterminating	179038	10/9/2015	Blanket P.O. For United Exterminating/ (6 Months)	10.00	
32-502-207	Multiple	10/27/2015	United Exterminating	179039	10/9/2015	Blanket P.O. For United Exterminating/ (6 Months)	10.00	
32-502-207	101753	10/28/2015	Benson Systems	148870	10/17/2015	Fire & Security Blanket P.O. For Benson Alarm Monitoring Service /	35.95	
32-502-207	101753	10/28/2015	Benson Systems	148871	10/17/2015	Fire & Security Blanket P.O. For Benson Alarm Monitoring Service /	44.95	
32-502-207	101753	10/28/2015	Benson Systems	148872	10/17/2015	Fire & Security Blanket P.O. For Benson Alarm Monitoring Service /	39.95	
32-502-207	101753	10/28/2015	Benson Systems	148873	10/17/2015	Fire & Security Blanket P.O. For Benson Alarm Monitoring Service /	32.95	
32-502-207	101753	10/28/2015	Benson Systems	148874	10/17/2015	Fire & Security Blanket P.O. For Benson Alarm Monitoring Service /	72.90	
32-502-207	101753	10/28/2015	Benson Systems	148875	10/17/2015	Fire & Security Blanket P.O. For Benson Alarm Monitoring Service /	72.90	
32-502-207	101753	10/28/2015	Benson Systems	148876	10/17/2015	Fire & Security	197.70	
32-502-208	100556	10/14/2015	Day Auto Supply, Inc	663108	9/29/2015	Air Filter For Well #1	78.99	
32-502-208	Multiple	10/27/2015	Gen-Tech	133363	10/14/2015	Annual Pm Service For South W/W Generator	4,164.83	
32-502-302	100480	10/6/2015	Florence True Value Hardware	219617	9/22/2015	Chain,Nts,Bolts Sign Watch Your Step	23.46	
32-502-302	100480	10/6/2015	Florence True Value Hardware	219659	9/24/2015	1/4 Quick Link For Town Hall"	2.30	
32-502-302	100559	10/14/2015	Florence True Value Hardware	219725	9/29/2015	Bolts & Brackets To Secure Drug Box Blanket P.O. To Purchase Operating Supplies For Minor	33.65	
32-502-302	101765	10/28/2015	Florence True Value Hardware	220148	10/21/2015	Non-Emergency Repairs Blanket P.O. To Purchase Operating Supplies For Minor	25.24	
32-502-302	101765	10/28/2015	Florence True Value Hardware	220165	10/22/2015	Non-Emergency Repairs	8.45	
32-502-302	475999725	10/14/2015	American Legion Flag & Emblem	093015 STMT	9/17/2015	Flags For Town Hall	200.70	
32-502-304	100554	10/14/2015	Cintas Corporation Lock 696	696118794	10/2/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	0.81	
32-502-304	Multiple	10/27/2015	Cintas Corporation Lock 696	696121017	10/9/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	0.81	
32-502-311	101765	10/28/2015	Florence True Value Hardware	K1935	10/9/2015	Blanket P.O. To Purchase Small Tools For Facilities Dept	32.64	
32-502-311	101765	10/28/2015	Florence True Value Hardware	K19936	10/9/2015	Blanket P.O. To Purchase Small Tools For Facilities Dept	4.87	
32-502-315	100657	10/22/2015	Waxie Sanitary Supply	75518620	9/18/2015	Custodial Supplies	194.20	
32-502-315	Multiple	10/27/2015	Waxie Sanitary Supply	75524216	9/22/2015	Custodial Supplies Custodial Suplies Including Flooring Chemicals For	282.24	
32-502-315	101790	10/28/2015	Waxie Sanitary Supply	75579865	10/20/2015	Town Buildings Emergency Purchase Of Batteries For Safety Exit	793.38	
32-502-316	100481	10/6/2015	Grainger, Inc.	9809512677	8/5/2015	Lighting Blanket Po - Mats For Water/Wastewater Staff (For 6	809.14	
32-502-316	100516	10/8/2015	Cintas Corporation Lock 696	696116604	9/25/2015	Months)	9.17	
32-502-316	100554	10/14/2015	Cintas Corporation Lock 696	696118794	10/2/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	35.53	
32-502-316	100554	10/14/2015	Cintas Corporation Lock 696	696118795	10/2/2015	Blanket Po - Mats For Water/Wastewater Staff (For 6	9.17	
32-502-316	100565	10/14/2015	Home Depot Credit Services	5251324	6/18/2015	Months) Twenty Lightbulbs For Siver King Hotel	160.88	
32-502-316	100568	10/14/2015	New-Tech Electric & Communication Llc	188	10/6/2015	Electrical Work For All Town Departments (Blanket Po)	225.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
32-502-316	100568	10/14/2015	New-Tech Electric & Communication Llc	189	10/6/2015	Electrical Work For All Town Departments (Blanket Po)	185.00	
32-502-316	100619	10/22/2015	Cintas Corporation Lock 696	696121018	10/9/2015	Blanket Po - Mats For Water/Wastewater Staff (For 6 Months)	9.17	
32-502-316	100688	10/27/2015	American Fire Equipment	SVC24431	9/30/2015	Blanket Po Small Repairs-Sprinkler Suppression, Fire Alarm System	118.55	
32-502-316	100688	10/27/2015	American Fire Equipment	SVC24445	9/30/2015	Blanket Po Small Repairs-Sprinkler Suppression, Fire Alarm System	118.55	
32-502-316	100688	10/27/2015	American Fire Equipment	SVC24446	9/30/2015	Blanket Po Small Repairs-Sprinkler Suppression, Fire Alarm System	118.55	
32-502-316 Multiple	100688	10/27/2015	Cintas Corporation Lock 696	696121017	10/9/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	35.53	
32-502-316	101759	10/28/2015	Cintas Corporation Lock 696	696123234	10/16/2015	Blanket Po - Mats For Water/Wastewater Staff (For 6 Months)	9.17	
32-502-316	101775	10/28/2015	New-Tech Electric & Communication Llc	191	10/22/2015	Electrical Work For All Town Departments (Blanket Po)	85.00	
32-502-316	101775	10/28/2015	New-Tech Electric & Communication Llc	192	10/22/2015	Electrical Work For All Town Departments (Blanket Po)	125.00	
32-502-316	101775	10/28/2015	New-Tech Electric & Communication Llc	193	10/22/2015	Electrical Work For All Town Departments (Blanket Po)	85.00	
32-502-316	101775	10/28/2015	New-Tech Electric & Communication Llc	194	10/22/2015	Blanket Po - Minor Electrical Repairs For Town Facilities	485.00	
32-502-316	101775	10/28/2015	New-Tech Electric & Communication Llc	195	1/2/2015	Blanket Po - Minor Electrical Repairs For Town Facilities	525.00	
32-502-316	101787	10/28/2015	United Exterminating	179062	10/1/2015	Emergency / Bees At Library	150.00	
Sub-Total								14,735.69
Water								
51-219-000	100467	10/6/2015	Temporary Vendor	410802	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100473	10/6/2015	Temporary Vendor	11000134	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100475	10/6/2015	Temporary Vendor	218034	9/30/2015	Refund Water Deposit	75.00	
51-219-000	100484	10/6/2015	Temporary Vendor	407454	9/30/2015	Refund Water Deposit	225.00	
51-219-000	100485	10/6/2015	Temporary Vendor	11000252	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100486	10/6/2015	Temporary Vendor	401311	9/30/2015	Refund Water Deposit	75.00	
51-219-000	100487	10/6/2015	Temporary Vendor	507906	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100488	10/6/2015	Temporary Vendor	218107	9/30/2015	Refund Water Deposit	92.68	
51-219-000	100489	10/6/2015	Temporary Vendor	400018	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100491	10/6/2015	Temporary Vendor	430815	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100493	10/6/2015	Temporary Vendor	317609	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100494	10/6/2015	Temporary Vendor	11204907	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100501	10/6/2015	Temporary Vendor	414004	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100614	10/22/2015	Temporary Vendor	508107	9/30/2015	Refund Water Deposit	75.00	
51-219-000	100617	10/22/2015	Temporary Vendor	10404901	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100620	10/22/2015	Temporary Vendor	10900501	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100621	10/22/2015	Temporary Vendor	10703501	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100622	10/22/2015	Temporary Vendor	10313905	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100623	10/22/2015	Temporary Vendor	10810306	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100624	10/22/2015	Temporary Vendor	10225104	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100634	10/22/2015	Temporary Vendor	10703302	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100635	10/22/2015	Temporary Vendor	10116504	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100636	10/22/2015	Temporary Vendor	10806122	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100640	10/22/2015	Temporary Vendor	312573	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100641	10/22/2015	Temporary Vendor	509112	9/30/2015	Refund Water Deposit	150.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
51-219-000	100642	10/22/2015	Temporary Vendor	10317502	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100649	10/22/2015	Temporary Vendor	128002	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100666	10/23/2015	Temporary Vendor	10804801	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100670	10/23/2015	Temporary Vendor	10707553	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100672	10/23/2015	Temporary Vendor	10608957	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100673	10/23/2015	Temporary Vendor	10227206	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100674	10/23/2015	Temporary Vendor	11111303	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100675	10/23/2015	Temporary Vendor	601012	9/30/2015	Refund Water Deposit	75.00	
51-219-000	100676	10/23/2015	Temporary Vendor	10708603	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100678	10/23/2015	Temporary Vendor	10301116	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100680	10/23/2015	Temporary Vendor	206409	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100683	10/23/2015	Temporary Vendor	10103801	9/30/2015	Refund Water Deposit	150.00	
51-219-000	100685	10/23/2015	Temporary Vendor	787160	10/9/2015	Refund Water Deposit	51.00	
51-219-000	101744	10/27/2015	Temporary Vendor	10605843	10/26/2015	Refund Water Deposit	150.00	
51-219-000	101779	10/28/2015	Temporary Vendor	426702	10/27/2015	Refund Water Deposit	122.89	
51-219-100	100492	10/6/2015	Temporary Vendor	HYD-3711	10/1/2015	Hydrant Deposit Refund	842.77	
51-277-000	100561	10/14/2015	Garney Companies, Inc.	TWO-RETAIN	9/28/2015	Retainage Invoice No. 2	(3,345.50)	
51-574-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Plant Road-0246	50.15	
51-574-201	100553	10/14/2015	Centurylink	0118/8356 1015	10/14/2015	Ww Alarm-8356	58.19	
51-574-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	285.32	
51-574-207	100499	10/6/2015	Ricoh Usa, Inc.	5037919001	9/11/2015	Blanket Po: Monthly Billing For Copier (6 Months)	60.29	
51-574-207	100499	10/6/2015	Ricoh Usa, Inc.	5037919001	9/11/2015	Blanket Po: Monthly Billing For Copier (6 Months)	139.11	
51-574-211	100474	10/6/2015	Coolidge Engine & Pump, L.L.C.	6412	9/2/2015	Well Pump Motor Repair For Well #5 Nte \$16,000	7,037.80	
51-574-211	100524	10/8/2015	Geuther Electrical, Llc	1658/508	8/13/2015	Installation Of Cl2 Monitor At Well #1	624.57	
51-574-211	100524	10/8/2015	Geuther Electrical, Llc	1658/508	8/13/2015	Installation Of Cl2 Monitor At Well #5 Install 4 Led Fixtures @ Injection Pumps & Mcc @ Well	624.57	
51-574-211	100524	10/8/2015	Geuther Electrical, Llc	1659	9/24/2015	Site.	1,539.23	
51-574-211	100536	10/8/2015	Ripple Industries	1606	9/18/2015	Replace Radio For Well #1 - Lightening Strike	3,000.00	
51-574-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	21242-Electric	1,563.00	
51-574-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	21245-Electric	2,168.64	
51-574-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	14,971.97	
51-574-217	100530	10/8/2015	Legend Technical Svcs., Inc.	1514418	9/30/2015	Anatlytical Testing For Water	288.00	
51-574-217	100551	10/14/2015	Casa Grande Courier, Inc.	1020	10/4/2015	Courier Fees Sept 2015 Water	252.00	
51-574-302	100502	10/6/2015	The Water Shed	6654	9/21/2015	Water & Ice / Water	16.29	
51-574-302	100502	10/6/2015	The Water Shed	6688	9/24/2015	Water & Ice For Public Works	7.03	
51-574-302	100502	10/6/2015	The Water Shed	6714	9/28/2015	Water & Ice For Public Works	4.81	
51-574-302	100577	10/14/2015	The Water Shed	6783	10/5/2015	Water & Ice For Public Works	3.83	
51-574-302	100588	10/19/2015	Capital One Commercial	20313	10/9/2015	Restock: Trash Bags, Coffee, Silverware, Cups	18.43	
51-574-302 Multiple		10/27/2015	The Water Shed	102015	10/20/2015	Water & Ice For Public Works	10.99	
51-574-302 Multiple		10/27/2015	The Water Shed	6755	10/1/2015	Water & Ice / Water	10.86	
51-574-302 Multiple		10/27/2015	The Water Shed	6822	10/8/2015	Water & Ice For Public Works	5.19	
51-574-302 Multiple		10/27/2015	The Water Shed	6889	10/14/2015	Water & Ice For Public Works	9.01	
51-574-302	101784	10/28/2015	The Water Shed	6860	10/26/2015	Water & Ice For Public Works	8.40	
51-574-304	100471	10/6/2015	Bc Graphics	101331	9/23/2015	Uniform Shirts For Senior Operator Blanket Po - Uniforms For Water/Wastewater Staff	171.47	
51-574-304	100516	10/8/2015	Cintas Corporation Lock 696	696116604	9/25/2015	(For 6 Months) Blanket Po - Uniforms For Water/Wastewater Staff	7.02	
51-574-304	100554	10/14/2015	Cintas Corporation Lock 696	696118795	10/2/2015	(For 6 Months) Blanket Po - Uniforms For Water/Wastewater Staff	7.02	
51-574-304	100619	10/22/2015	Cintas Corporation Lock 696	696121018	10/9/2015	(For 6 Months) Blanket Po - Uniforms For Water/Wastewater Staff	7.02	
51-574-304	101759	10/28/2015	Cintas Corporation Lock 696	696123234	10/16/2015	(For 6 Months)	7.02	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
51-574-311	101762	10/28/2015	Day Auto Supply, Inc	664362	10/13/2015	Vac Lift Jack	54.34	
51-574-311	475999725	10/14/2015	Apd Power Center, Inc.	093015 STMT	9/15/2015	16 Ba-80 All Purpose Saw Blade Purchase Apd Power Center: Emergency Purchase Of	284.67	
51-574-311	475999725	10/14/2015	Florence True Value Hardware	093015 STMT	9/4/2015	Cabinets.	286.81	
51-574-320	100478	10/6/2015	Farnsworth Wholesale Company	S2549488.001	9/15/2015	Special Curb Stops W/ Pvc Fittings 3/4	545.91	
51-574-320	100522	10/8/2015	Farnsworth Wholesale Company	S2543792001	9/24/2015	Misc 3/4 Parts: Meters	590.18	
51-574-320	100522	10/8/2015	Farnsworth Wholesale Company	S2549093001	9/24/2015	6X12 Repair Clamp For Ips Pvc Purchase Farnsworth Wholesale Co: Emergency	379.00	
51-574-320	475999725	10/14/2015	Farnsworth Wholesale Company	093015 STMT	9/2/2015	Bottom Top & Lid. Purchase Farnsworth Wholesale Co: Emergency	400.61	
51-574-320	475999725	10/14/2015	Farnsworth Wholesale Company	093015 STMT	9/2/2015	Purchase For 2 Ss Repair Clamps 6X12 Purchase Farnsworth Wholesale Co: Emergency	379.00	
51-574-320	475999725	10/14/2015	Farnsworth Wholesale Company	093015 STMT	9/3/2015	Purchase 20 Ft 6X 20' Pvc Sch 40 Pipe Purchase Farnsworth Wholesale Co: Emergency	75.36	
51-574-320	475999725	10/14/2015	Farnsworth Wholesale Company	093015 STMT	9/3/2015	Valves Couplings Etc. Purchase Farnsworth Wholesale Co: Emergency	289.56	
51-574-320	475999725	10/14/2015	Farnsworth Wholesale Company	093015 STMT	9/16/2015	Purchase Of 8 X 4 Sdr26 Saddle Tee	97.46	
51-574-406	101757	10/28/2015	Central Arizona Project	66976	10/20/2015	2016 Semi Annual M & I Water Service Capital Charge	23,552.00	
51-581-507	100561	10/14/2015	Garney Companies, Inc.	8	9/28/2015	Cip Wu-26 North Reservoir & Booster Pump Station	54,051.63	
Sub-Total								117,032.60
Sewer								
52-575-201	100472	10/6/2015	Centurylink	VARIOUS 10/15	9/16/2015	Nwwater Plant-2394	53.31	
52-575-201	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Cell Phones	285.33	
52-575-207	100499	10/6/2015	Ricoh Usa, Inc.	5037919001	9/11/2015	Blanket Po: Monthly Billing For Copier (6 Months)	30.15	
52-575-207	100499	10/6/2015	Ricoh Usa, Inc.	5037919001	9/11/2015	Blanket Po: Monthly Billing For Copier (6 Months)	69.55	
52-575-208	101762	10/28/2015	Day Auto Supply, Inc	664082	10/9/2015	Emergency Purchase:Swwtp Pista Grit Purchase Smith And Loveless Inc: Additional Parts	161.02	
52-575-208	475999725	10/14/2015	Smith & Loveless, Inc.	093015 STMT	9/28/2015	Pista Grit System Swwtp. Needed To Complete Replacement Of Bull Gear On	117.16	
52-575-211	100480	10/6/2015	Florence True Value Hardware	219634	9/23/2015	Emergency Purchase : Swwtp Nus,Bolts	9.42	
52-575-211	100510	10/8/2015	Bearing-Belt & Chain Inc.	1381106	9/23/2015	Swwtp Belt Press Repair Uv Lamps, Quartz Sleeves, Wiper Rings, Ballasts,	412.60	
52-575-211	100542	10/8/2015	U V Doctor	9230	9/21/2015	Solenoid Control Valves For South Plant	2,488.75	
52-575-211	100549	10/14/2015	Bestway Electric Motor	31510001	9/29/2015	Swwtp Digester Supernate Pump - Submersible Parts For Belt Press At Swwtp; Bellows, Handles,	1,026.95	
52-575-211	100550	10/14/2015	Bright Technologies	B3360	9/22/2015	Tensioners, Etc	3,502.61	
52-575-211	100559	10/14/2015	Florence True Value Hardware	219688	9/25/2015	Emergency Purchase 1/8Brs Nipple For Swwtp	1.95	
52-575-211	100563	10/14/2015	Grainger, Inc.	9853207356	9/28/2015	1/4 Hp Utility Pump For Swwtp - For Turbidity Meter	419.09	
52-575-211	100609	10/22/2015	A.C. Sanitation Service, Llc	8297-104	10/7/2015	Landfill Fees	14,000.28	
52-575-211	100633	10/22/2015	Florence True Value Hardware	219831	10/5/2015	Emergency Purchase:Part For Pista Grit	8.78	
52-575-211	101760	10/28/2015	Climatec Inc	INV78487	10/12/2015	Blower Filters For Swwtp	602.15	
52-575-211	101767	10/28/2015	Harrington Industrial Plastic	1695928	10/8/2015	Valve For Chlorine Injection.	288.11	
52-575-211	101778	10/28/2015	Pro-Tec Environmental, Inc.	150912502	9/25/2015	Grit Chamber Clean Out At Swwtp	875.00	
52-575-211	101778	10/28/2015	Pro-Tec Environmental, Inc.	15100101	10/1/2015	Clean Post Eq Basin @ Swwtp	2,280.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
						Purchase Florence True Value Hdw: Misc Parts For Repairs At South Plant. Valve Elbow Spout And Vent		
52-575-211	475999725	10/14/2015	Florence True Value Hardware	093015 STMT	9/10/2015	Kit. Etc.	84.38	
52-575-217	100530	10/8/2015	Legend Technical Svcs., Inc.	1514420	9/30/2015	Analytical Testing For Swwtp	2,217.60	
52-575-217	100551	10/14/2015	Casa Grande Courier, Inc.	1020	10/4/2015	Courier Fees For Sept 2015 Swwtp	1,046.00	
52-575-301	101776	10/28/2015	Office Depot Inc	798806337-001	10/8/2015	Office Supplies: Stacking Trays, Pen Holders For Swwtp	46.19	
52-575-301	101776	10/28/2015	Office Depot Inc	798808030-001	10/8/2015	Office Supplies: Stacking Trays, Pen Holders For Swwtp	2.30	
52-575-302	100502	10/6/2015	The Water Shed	6654	9/21/2015	Water & Ice / Swwtp	8.14	
52-575-302	100502	10/6/2015	The Water Shed	6688	9/24/2015	Water & Ice For Public Works	3.52	
52-575-302	100502	10/6/2015	The Water Shed	6714	9/28/2015	Water & Ice For Public Works	2.41	
52-575-302	100504	10/6/2015	Uline	70707813	9/17/2015	Swwtp: Locker Room Bench	182.47	
52-575-302	100525	10/8/2015	Hach Company	9583250	9/18/2015	Lab Supplies: Cl2 Reagent, Ph Buffers	368.70	
52-575-302	100577	10/14/2015	The Water Shed	6783	10/5/2015	Water & Ice For Public Works	1.91	
52-575-302	100588	10/19/2015	Capital One Commercial	20313	10/9/2015	Restock: Trash Bags, Coffee, Silverware, Cups	9.22	
52-575-302	100633	10/22/2015	Florence True Value Hardware	219923	10/9/2015	Emergency Purchase: 12Oz Semi Gloss Paint	7.37	
52-575-302 Multiple		10/27/2015	The Water Shed	102015	10/20/2015	Water & Ice For Public Works	5.49	
52-575-302 Multiple		10/27/2015	The Water Shed	6755	10/1/2015	Water & Ice / Swwtp	5.43	
52-575-302 Multiple		10/27/2015	The Water Shed	6822	10/8/2015	Water & Ice For Public Works	2.59	
52-575-302 Multiple		10/27/2015	The Water Shed	6889	10/14/2015	Water & Ice For Public Works	4.50	
52-575-302	101784	10/28/2015	The Water Shed	6860	10/26/2015	Water & Ice For Public Works	4.19	
52-575-304	100471	10/6/2015	Bc Graphics	101331	9/23/2015	Uniform Shirts For Senior Operator	85.74	
52-575-304	100516	10/8/2015	Cintas Corporation Lock 696	696116604	9/25/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	7.04	
52-575-304	100554	10/14/2015	Cintas Corporation Lock 696	696118795	10/2/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	7.04	
52-575-304	100619	10/22/2015	Cintas Corporation Lock 696	696121018	10/9/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	31.46	
52-575-304	101759	10/28/2015	Cintas Corporation Lock 696	696123234	10/16/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	6.74	
52-575-310	100520	10/8/2015	Dpc Enterprises, L.P.	272001001-15	9/18/2015	1 Ton Cl2 Cylinders For Swwtp	666.12	
52-575-311	475999725	10/14/2015	Florence True Value Hardware	093015 STMT	9/4/2015	Purchase Florence True Value Hdw: Small Tools & Cabinets.	286.80	
52-575-320	100571	10/14/2015	Pro-Tec Environmental, Inc.	15091601	9/16/2015	Jetting Of Sewer Line At 495 Pinal Pkwy	560.00	
52-575-320	475999725	10/14/2015	Florence True Value Hardware	093015 STMT	9/10/2015	Purchase Florence True Value Hdw: Utility Line Repair: Sewer Line Repair At 1320 Orlando Emergency	78.93	
52-576-201	100553	10/14/2015	Centurylink	0118/8356 1015	10/14/2015	Purchase Of Pipe And Couplings. Ww Alarm-8356	58.19	
52-576-207	100499	10/6/2015	Ricoh Usa, Inc.	5037919001	9/11/2015	Blanket Po: Monthly Billing For Copier (6 Months)	30.15	
52-576-207	100499	10/6/2015	Ricoh Usa, Inc.	5037919001	9/11/2015	Blanket Po: Monthly Billing For Copier (6 Months)	69.55	
52-576-208	100476	10/6/2015	Day Auto Supply, Inc	662590	9/23/2015	Air Filters For Blowers At Nwwtp	24.07	
52-576-211	100524	10/8/2015	Geuther Electrical, Llc	1658/508	8/13/2015	Installation Of Cl2 Monitor At Nwwtp	624.57	
52-576-215	100512	10/8/2015	BIA	Oct-15	9/30/2015	21241-Electric	3,304.03	
52-576-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	26,580.06	
52-576-217	100530	10/8/2015	Legend Technical Svcs., Inc.	1514419	9/30/2015	Analytical Testing For Swwtp	906.00	
52-576-217	100551	10/14/2015	Casa Grande Courier, Inc.	1020	10/4/2015	Courier Fees Sept 2015 Nwwtp	1,046.00	
52-576-302	100502	10/6/2015	The Water Shed	6654	9/21/2015	Water & Ice / Nwwtp	8.14	
52-576-302	100502	10/6/2015	The Water Shed	6688	9/24/2015	Water & Ice For Public Works	3.52	
52-576-302	100502	10/6/2015	The Water Shed	6714	9/28/2015	Water & Ice For Public Works	2.41	
52-576-302	100577	10/14/2015	The Water Shed	6783	10/5/2015	Water & Ice For Public Works	1.91	
52-576-302	100588	10/19/2015	Capital One Commercial	20313	10/9/2015	Restock: Trash Bags, Coffee, Silverware, Cups	9.22	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
52-576-302	Multiple	10/27/2015	The Water Shed	102015	10/20/2015	Water & Ice For Public Works	5.49	
52-576-302	Multiple	10/27/2015	The Water Shed	6755	10/1/2015	Water & Ice / Nwwtp	5.43	
52-576-302	Multiple	10/27/2015	The Water Shed	6822	10/8/2015	Water & Ice For Public Works	2.59	
52-576-302	Multiple	10/27/2015	The Water Shed	6889	10/14/2015	Water & Ice For Public Works	4.50	
52-576-302	101784	10/28/2015	The Water Shed	6860	10/26/2015	Water & Ice For Public Works	4.19	
52-576-304	100471	10/6/2015	Bc Graphics	101331	9/23/2015	Uniform Shirts For Senior Operator	85.74	
52-576-304	100516	10/8/2015	Cintas Corporation Lock 696	696116604	9/25/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	7.03	
52-576-304	100554	10/14/2015	Cintas Corporation Lock 696	696118795	10/2/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	7.03	
52-576-304	100619	10/22/2015	Cintas Corporation Lock 696	696121018	10/9/2015	Blanket Po - Uniforms For Water/Wastewater Staff (For 6 Months)	31.45	
52-576-304	101759	10/28/2015	Cintas Corporation Lock 696	696123234	10/16/2015	Blanket Po - Mats For Water/Wastewater Staff (For 6 Months)	6.74	
52-576-310	100520	10/8/2015	Dpc Enterprises, L.P.	272000973-15	9/18/2015	10-150 Lb Cl2 Cylinders For Nwwtp	873.60	
52-581-507	100561	10/14/2015	Garney Companies, Inc.	TWO	9/28/2015	Cip Su-08 Swwtp Filtration System	33,454.93	
Sub-Total								99,521.03
Sanitation								
53-219-000	100513	10/8/2015	Temporary Vendor	714330	10/8/2015	Refund G/B Deposit	34.00	
53-219-000	100610	10/22/2015	Temporary Vendor	715241	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100615	10/22/2015	Temporary Vendor	705322	10/4/2015	Refund G/B Deposit	51.00	
53-219-000	100616	10/22/2015	Temporary Vendor	788390	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100625	10/22/2015	Temporary Vendor	712021	10/4/2015	Refund G/B Deposit	51.00	
53-219-000	100627	10/22/2015	Temporary Vendor	786060	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100629	10/22/2015	Temporary Vendor	788000	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100630	10/22/2015	Temporary Vendor	719201	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100631	10/22/2015	Temporary Vendor	785260	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100637	10/22/2015	Temporary Vendor	785860	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100643	10/22/2015	Temporary Vendor	706331	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100644	10/22/2015	Temporary Vendor	787180	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100645	10/22/2015	Temporary Vendor	710510	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100647	10/22/2015	Temporary Vendor	786400	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100648	10/22/2015	Temporary Vendor	785530	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100650	10/22/2015	Temporary Vendor	700320	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100651	10/22/2015	Temporary Vendor	704131	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100652	10/22/2015	Temporary Vendor	704192	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100667	10/23/2015	Temporary Vendor	708760	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100668	10/23/2015	Temporary Vendor	788260	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100669	10/23/2015	Temporary Vendor	706603	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100677	10/23/2015	Temporary Vendor	786030	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100679	10/23/2015	Temporary Vendor	788100	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100681	10/23/2015	Temporary Vendor	788360	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100684	10/23/2015	Temporary Vendor	788380	10/9/2015	Refund G/B Deposit	51.00	
53-219-000	100686	10/23/2015	Temporary Vendor	702681	10/9/2015	Refund G/B Deposit	51.00	
53-371-453	101772	10/28/2015	Temporary Vendor	708790	10/27/2015	Overpayment	34.00	
53-571-217	100603	10/19/2015	Right Away Disposal	105621	10/5/2015	Rad Saniation Contract Commercialcommercial	113.00	
53-571-217	100603	10/19/2015	Right Away Disposal	1104202	10/1/2015	Frontload Billing Credit	35,707.02	
53-571-217	100603	10/19/2015	Right Away Disposal	1105617	10/1/2015	Rad Contact Residential	148.38	
53-571-217	Multiple	10/27/2015	Right Away Disposal	1106454	10/15/2015	Rad Billing Institutional	6,831.00	
53-571-230	100700	10/27/2015	Central AZ Solid Waste Inc	TOF-1509	9/30/2015	Landfill Disposal Fees / Sept. 2015	4,881.96	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
53-571-304	100554	10/14/2015	Cintas Corporation Lock 696	696118794	10/2/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	3.03	
53-571-304	Multiple	10/27/2015	Cintas Corporation Lock 696	696121017	10/9/2015	Blanket Po - Uniforms For Pw Staff (For 6 Months)	3.03	
Sub-Total								49,030.42
Grants								
216-520-205	100698	10/27/2015	Casa Grande Valley Newspaper Inc.	CDBG PN BID	9/24/2015	Cdbg Public Notice Rehab Bids	23.46	
216-520-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	325 E Ruggles	16.16	
216-520-215	100575	10/14/2015	Southwest Gas Corporation	15-Oct	10/8/2015	Gas-140 S Pinal Pkwy	56.81	
216-520-215	100690	10/27/2015	Arizona Public Service	Sep-15	10/5/2015	Electric	451.77	
216-520-217	100465	10/6/2015	Agape, Inc	15148	8/25/2015	Reppair Broken Window 140 N Pinal	191.34	
216-520-217	100496	10/6/2015	Pioneer Title Agency	80389	9/30/2015	Limited Title Searches	75.00	
216-520-217	101749	10/28/2015	Arbor Green Landscaping	10178	10/25/2015	Moving Expenses For Craig Rehabilitation	500.00	
216-520-222			Florence Mini Storage	NV 10X20	10/27/2015	Storage Of Items For Housing Rehabilitation Client		
216-520-222	100661	10/23/2015	Combined Commercial	7THMONTHREN	10/23/2015	7Th Month Rental 140 N Pinal Pkwy Rental Payments And Deposit For Temporary	712.98	
216-520-222	100662	10/23/2015	Douglas Crawford	RUIZ	10/23/2015	Relocation Of Housing Rehab Client	500.00	
216-520-222	100671	10/23/2015	My Storage Pods	BLD914	9/1/2015	Storage Pod Rental For Housing Rehabilitation Client	63.77	
216-520-222	Multiple	10/27/2015	Florence Mini Storage	21974	10/27/2015	Storage Of Items For Housing Rehabilitation Client	117.88	
216-520-222	101745	10/28/2015	Florence Mini Storage	NV 10X20	10/27/2015	Storage Of Items For Housing Rehabilitation Client	-	
216-520-222	101746	10/28/2015	Florence Park Apartments	601 401STEWART	10/28/2015	Rent, Deposits, Etc. For Craig	1,941.00	
249-514-312	100606	10/19/2015	Verizon Wireless	9752688576	9/21/2015	Pd Stone Garden Cell Phones	84.71	
250-509-312	100506	10/6/2015	Universal Police Supply Inc	18381	9/26/2015	Bulletproof Vest William Foster	755.62	
253-506-217	Multiple	10/27/2015	Fields Construction	302-15-2-1	10/26/2015	Housing Rehabilitation For 321 E. Ruggles	19,248.00	
Sub-Total								24,738.50
SLIDS								
300-506-215	100468	10/6/2015	Arizona Public Service Company	AR0480004733	9/22/2015	Slid #1 Anthem	176.25	
300-506-215	100547	10/14/2015	Arizona Public Service Company	454526287 1015	10/5/2015	Slid #1-Merrill Ranch	1,555.05	
300-506-215	100691	10/27/2015	Arizona Public Service Company	AR0480004768	10/19/2015	Slid #1-Merrill Ranch	176.25	
301-506-215	100468	10/6/2015	Arizona Public Service Company	AR0480004733	9/22/2015	Slid #2 Anthem	76.65	
301-506-215	100547	10/14/2015	Arizona Public Service Company	521526288 1015	10/6/2015	Slid #2 Merrill Ranch	1,836.72	
301-506-215	100691	10/27/2015	Arizona Public Service Company	AR0480004768	10/19/2015	Slid #2 Merrill Ranch	76.65	
302-506-215	100468	10/6/2015	Arizona Public Service Company	AR0480004733	9/22/2015	Slid #3 Anthem	291.20	
302-506-215	100547	10/14/2015	Arizona Public Service Company	915626281 1015	10/5/2015	Slid #3 Merrill Ranch	599.16	
302-506-215	100691	10/27/2015	Arizona Public Service Company	AR0480004768	10/19/2015	Slid #3 Merrill Ranch	291.20	
921-160-000	100658	10/23/2015	Temporary Vendor	212901086-OP	10/23/2015	Over Paid On Paid Off Assessment	197.26	
921-160-000	100660	10/23/2015	Temporary Vendor	160900127-OP	10/23/2015	Over Paid On Paid Off Assessment	345.84	
957-506-205	100698	10/27/2015	Casa Grande Valley Newspaper Inc.	CFD1PN101515	10/15/2015	Cfd1 Publice Notice-Spec Asse	126.23	
958-506-205	100698	10/27/2015	Casa Grande Valley Newspaper Inc.	CFD1PN101515	10/15/2015	Cfd2 Public Notice-Special Assessments	126.22	
958-506-205	100698	10/27/2015	Casa Grande Valley Newspaper Inc.	CFD1PN101515	10/15/2015	CFD2 PUBLIC NOTICE-SPECIAL ASSESSMENTS	126.22	
Sub-Total								6,000.90
TOTAL WARRANTS								851,586.51



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 8a.

MEETING DATE: December 7, 2015

DEPARTMENT: Administration

STAFF PRESENTER: Lisa Garcia, Interim Town Manager

SUBJECT: Multiple Ordinances removing set fees from Code

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Motion to adopt each ordinance:

1. Ordinance No. 641-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE III: ADMINISTRATION, SECTION 32.012 FEES.
2. Ordinance No. 642-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE VII: TRAFFIC, 73.11(B) PARKING, STANDING, LOADING OR UNLOADING OF COMMERCIAL MOTOR VEHICLES ON MAIN STREET BETWEEN BUTTE AVENUE AND RUGGLES STREET PROHIBITED.
3. Ordinance No. 643-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE VII: TRAFFIC, 74.10 ESTABLISHMENT OF FEES FOR SERVICES PROVIDED BY THE MAGISTRATE COURT.
4. Ordinance No. 644-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE IX: GENERAL REGULATIONS, 95.07 FEES AND CHARGES, AND 97.039 PURCHASE AND TRANSFER OF INTERMENT.
5. Ordinance No. 645-15: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE XI: BUSINESS REGULATIONS, 112.16 LICENSE FEES AND 112.18 APPLICATION AND FEES.

BACKGROUND/DISCUSSION:

On August 16, 2010, the Florence Town Council adopted Budget and Fiscal Policy Resolution No. 1263-10. Section 5.0 of that policy sets the procedure for user fee cost

recovery. This policy requires cost analysis to be performed for all Town services in order to determine if fees collected are covering Town's cost of service. Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery.

Town fees (excluding development impact fees 9-463.05, business fees A.R.S. § 499.15, fees requiring a rate study, and penalties set by ordinance) do not require Council approval. Authority level for fees is established in Resolution No. 1263-10. In the past, fees were removed from the Code of Ordinances and codified in the Florence Schedule of Fees. Code revisions and codifications are no longer required each time a fee is amended or added. Council receives notices when fees are changed.

In addition to the requirements as prescribed by Resolution No. 1263-10, the Town is required to provide notice of all new or revised Town Fees on the Town of Florence website. Notice of proposed changes to fees requires posting prior to implementation and new charges are posted for 60 days prior to implementation.

FINANCIAL IMPACT:

The Town gains flexibility to increase fees as necessary to cover cost as established in Resolution No. 1263-10. The Town pays the cost for the publication in the Florence Reminder of all adopted ordinances.

STAFF RECOMMENDATION:

Staff recommends the adoption of Ordinance Nos. 641-15, 642-15, 643-15, 644-15 and 645-15.

ATTACHMENTS:

- Budget and Fiscal Policies
- Ordinance No. 641-15
- Ordinance No. 642-15
- Ordinance No. 643-15
- Ordinance No. 644-15
- Ordinance No. 645-15

Town of Florence

POLICY TITLE: BUDGET AND FISCAL POLICY	EFFECTIVE DATE: September 15, 2010
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Table of Contents

1.0 Purpose..... 4

2.0 Scope..... 4

3.0 Responsibilities..... 4

4.0 Policy 4

4.1 Budget 4

 4.11 Budget Schedule4

 4.12 Budget Submittal4

 4.13 Budget Administration.....4

 4.14 Balanced Budget.....4

4.2 General Revenue Management 5

 4.21 Diversified and Stable Base.....5

 4.22 Current Revenues for Current Uses5

 4.23 One Time Revenues.....5

 4.24 Interfund Transfers and Loans5

4.3 Reporting 6

 4.31 Annual Reporting6

 4.32 Mid-Year Budget Reviews6

 4.33 Interim Reporting6

 4.34 Goal Status Reports6

4.4 Enterprise Funds..... 6

 4.41 Water, Sewer, and Sanitation.....6

 4.42 Allocation of Support Services7

 4.43 Enterprise Fund Objectives.....7

 4.44 Ongoing Rate Review7

4.5 Revenue Distribution 7

 4.51 Distribution Standards7

 4.52 Shared Revenues.....7

4.6 Investments 9

 4.61 Investment Objective9

 4.62 Selecting Maturity Dates9

 4.63 Diversification9

 4.64 Authorized Investments9

 4.65 Authorized Institutions9

 4.66 Consolidated Portfolio9

 4.67 Safekeeping9

 4.68 Investment Management Plan.....10

 4.69 Investment Oversight Committee10

4.610 Reporting	10
4.7 Expenditure Limitation	10
4.71 Establishing Expenditure Limitation	10
4.72 Supporting Documents	10
4.73 Legislative Activities	10
4.8 Capital Financing and Debt Financing	10
4.81 Use of Debt Financing	10
4.82 Inappropriate Uses	11
4.83 Capital Improvements.....	11
4.84 Transportation Impact Fees	11
4.85 Pay-As-You Go Criteria	11
4.9 Debt Management	12
4.91 Competitive Basis.....	12
4.92 Monitor Debt	13
4.93 Communications.....	13
4.10 Debt Capacity	13
4.101 General Purpose Debt Capacity	13
4.102 Evaluating Dept Capacity	13
4.103 Enterprise Fund Debt Capacity.....	13
4.11 Independent Disclosure Counsel.....	13
4.111 Independent Disclosure Counsel Not Retained	14
4.112 Independent Disclosure Council Retained.....	14
4.12 Land-Based Financings	14
4.121 Public Purpose	14
4.122 Active Role	14
4.123 Credit Quality	15
4.124 Reserve Fund.....	15
4.125 Value-to-Debt-Ratios.....	15
4.126 Capitalized Interest During Construction	15
4.127 Maximum Burden.....	15
4.128 Benefit Apportionment	15
4.129 Special Tax District Administration	16
4.1210 Foreclosure Covenants.....	16
4.1211 Disclosure to Bondholders	16
4.1212 Disclosure to Prospective Purchasers.....	16
4.13 Conduit Financings	16
4.131 Criteria.....	16
4.132 Two Step Process.....	16
4.14 Refinancing	17
4.141 General Guidelines	17
4.142 Standards for Economic Savings	17
4.15 Human Resource Management.....	17
4.151 Regular Staffing.....	17
4.152 Productivity	18
4.153 Surety, Contract or Performance Bond Repository	19
5.0 Town-Wide Procedures.....	19
5.1 User Fee Cost Recovery	19
5.11 Ongoing Review	19
5.12 User Fee Cost Recovery Levels.....	19
5.13 Low Cost Recovery Levels.....	20
5.14 High Cost Recovery Levels	20
5.15 General Concepts Regarding the Use of Service Charges.....	21

5.16	Low Cost-Recovery Services.....	21
5.17	Recreation Programs.....	22
5.18	Development Review Program.....	23
5.19	Comparability with Other Communities.....	24
5.2	Capital Improvement Management (CIP).....	24
5.21	CIP Projects.....	24
5.22	CIP Purpose.....	25
5.23	Project Manager.....	25
5.24	CIP Review Committee.....	25
5.25	CIP Phases.....	25
6.0	Definitions.....	27
7.0	Supplemental.....	29

1.0 Purpose

The purpose of this policy is to emphasize and facilitate long-range financial planning, maintain a diversified and stable revenue base to protect the Town from short-term fluctuations in any one-revenue source: to link resources with results by identifying community needs for essential services; organize programs required to provide essential services; establish programs, policies and goals which define the nature and level of services required; identify and appropriate resources required for performing program activities; and set standards to measure and evaluate the output of program activities and accomplishments.

2.0 Scope

This policy affects all Elected Officials and all Town employees who have a fiscal responsibility in either developing or implementing programs or in managing a departmental budget.

3.0 Responsibilities

The Finance Director is responsible for the administration and enforcement of this policy. Town employees who have fiscal responsibilities either in developing or implementing programs are responsible for following this policy.

4.0 Policy

4.1 Budget

It is the policy of the Town to use a fiscal budget. The budget will emphasize long-range planning and effective program management.

4.11 Budget Schedule

Annually the Finance Department provides a budget preparation schedule outlining the preparation timelines for the proposed budget. Budget packages for the preparation of the budget, including forms and instructions, shall be distributed to the Town departments in a timely manner for the department's completion. Department Heads shall prepare and return their budget proposals to the Finance Department as required in the budget preparation schedule.

4.12 Budget Submittal

The Town Manager shall submit to the Town Council a proposed annual budget and shall execute the final budget pursuant to ARS § 42.17101 through § 42.17105.

4.13 Budget Administration

The Chief Fiscal Officer (CFO) has the authority to make administrative adjustments to the budget as long as those changes will not have a policy impact nor affect budgeted year-end fund balances. The Council may amend the budget at any time after its adoption by majority vote.

4.14 Balanced Budget

The Town will maintain a balanced budget over the fiscal period. Ending fund balance (or working capital in the enterprise funds) must meet minimum policy levels as established in the Fund Balance Policy. Operating program appropriations not spent during the budgeted fiscal year may be carried over for specific purposes into the next fiscal year with the approval of the Town Manager.

4.2 General Revenue Management

4.21 Diversified and Stable Base

The Town will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one-revenue source.

4.22 Current Revenues for Current Uses

The Town will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

4.23 One Time Revenues

One-time revenues from the General Fund will be used to fund capital projects related to the General Fund departments and capital improvements, land purchases and projects, including debt services related to capital projects. Enterprise Funds must utilize their own revenue sources for capital projects. One-time revenues include the following but are not limited to:

- Sales tax from private construction
- Permitting and related fees from private construction
- Other one-time revenues as determined by the CFO

4.24 Interfund Transfers and Loans

The Town has established various special revenue, capital projects, debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures, and fund equity.

4.241 Any transfers between funds for operating purposes are clearly set forth in the annual budget, and can only be made by the Finance Director in accordance with the adopted budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons, and are not intended to result in a transfer of financial resources by the end of the fiscal year. In summary, interfund transfers result in a change in fund equity; interfund borrowings do not, as the intent is to repay the loan in the near term.

From time to time, interfund borrowings may be appropriate; however, borrowings are subject to the following criteria in ensuring that the fiduciary purpose of the fund is met.

4.2411 The Finance Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 45 days.

4.2412 Any other interfund borrowings for cash flow or other purposes require case-by-case approval by the Council.

4.2413 Any transfers between funds where reimbursement is not expected within one fiscal year shall not be recorded as interfund borrowings; they shall be recorded as interfund operating transfers that affect equity by moving financial resources from one fund to another.

4.3 Reporting

4.31 Annual Reporting

The Town will contract a qualified independent Certified Public Accountant to perform an annual audit. The Town will strive for an unqualified auditor's opinion. The Town will use Generally Accepted Accounting Principles in preparing its annual financial statements, and will strive to meet the requirements of the Government Finance Officers Association's Award for Excellence in Financial Reporting Program. The Town will issue audited financial statements within 180 days following fiscal year-end.

4.32 Mid-Year Budget Reviews

The Council will formally review the Town's fiscal condition, and amend appropriations if necessary, six months after the beginning of each fiscal year.

4.33 Interim Reporting

The Town will prepare and issue timely interim reports on the Town's fiscal status to the Council and staff. This includes monthly financial reports to the Council and Department Heads.

4.34 Goal Status Reports

The status of major program objectives will be formally reported to the Council on an ongoing, periodic basis.

4.4 Enterprise Funds

4.41 Water, Sewer, and Sanitation

The Town will set up utility enterprise fund fees and rates for the purpose of accounting for operations that are financed and operated in a manner similar to business enterprises. It is the intent of Council that

all costs (expenses, including depreciation, of providing goods and services) to the general public on a continuing basis be financed or recovered primarily through user charges. The periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance/projects, public policy, management control, accountability, or other purposes.

4.42 Allocation of Support Services

Centralizing support services provides efficiency to areas of a municipality including utilities by eliminating the duplication of functions. Through a system of cost allocation, the costs for these services are distributed to the appropriate funds. Proper cost allocations are necessary to set utility rates.

4.43 Enterprise Fund Objectives

The Town's objective is to equitably distribute the cost for services to the end user. The projected revenue raised from user fees allows much of the cost of services to be taken off the property tax levy.

4.44 Ongoing Rate Review

The Town will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

4.5 Revenue Distribution

4.51 Distribution Standards

The Council recognizes that Generally Accepted Accounting Principles for state and local governments discourage the "ear-marking" of General Fund revenues, and accordingly, the practice of designating General Fund revenues for specific programs should be minimized in the Town's management of its fiscal affairs. Approval of the following revenue distribution standards does not prevent the Council from directing General Fund resources to other functions and programs as necessary.

4.52 Shared Revenues

4.521 State Transaction Privilege Tax (Sales Tax): There is no restriction on the expenditures of these revenues.

4.522 State Income Tax: There is no restriction on the expenditure of these funds, except that they must be expended for a municipal purpose.

4.523 Highway User Revenues: One-half of the monies the Town receives are distributed on the basis of municipality's population in relation to the population of all incorporated cities and towns in the State according to the most recent census. The remaining half is allocated to the county of origin. No more than one half of the prior year's Highway User Revenue Fund (HURF) can be used for debt

service (A.R.S. § 48-689). There is a State constitution restriction on the use these funds solely for street and highway purposes.

4.524 Vehicle License Tax: The only stipulation on the use of this revenue is that it must be expended for a public use.

4.525 Transportation Excise Tax: The tax is to be used solely for highway and streets purposes: the design, right-of-way acquisitions and construction, reconstruction, maintenance repair and roadside development of county, city and town roads, streets and bridges. It may also be used to pay principal, interest, redemption premiums and bond related costs, acquisition of land, and construction of highways, roads, streets and bridges.

4.526 Property Taxes

The Town has a primary property tax. The tax is levied on an annual basis during the budget process. The tax is based upon the net assessed valuation provided by the Pinal County Assessor.

4.5261 Community Facility District: This is a Levy ad valorem tax for debt service payments. The tax is levied upon the net assessed valuation of the properties within the District.

4.5262 Streetlight Improvement Districts: This is a Levy ad valorem tax for operation and maintenance and administrative fees. The tax is levied upon the net assessed valuation of the properties within the District.

4.527 Transaction Privilege Tax

The Town adopted a transaction privilege tax of two percent per Ordinance No. 20. An additional two percent bed tax was imposed on January 1, 1993 per Council motion on December 21, 1992 and an additional two percent tax was imposed on March 1, 2006 for construction contracting activities for a total of four percent per Ordinance No. 412-05. The Arizona Department of Revenue collects taxes for the Town of Florence and remits the taxes on an intermittent basis. Monies derived from the collection of the tax provide funding for the General Fund and funding for capital related projects.

4.528 Construction Tax

Monies derived from collection of the construction tax by governmental agencies shall be earmarked for community facilities construction as per Ordinance No. 118A.

4.529 Food Sales Tax

Monies derived from collection of the two percent sales tax on food sales is earmarked for improvement to recreation grounds and facilities as per Ordinance No. 117.

4.6 Investments

4.61 Investment Objective

The Town's primary investment objective is to achieve a reasonable rate of return while minimizing the potential for capital losses arising from market changes or issuer default. Accordingly, the following factors will be considered in priority order in determining individual investment placements:

- Safety
- Liquidity
- Yield

4.62 Selecting Maturity Dates

The Town will strive to keep all idle cash balances fully invested through daily projections of cash flow requirements. To avoid forced liquidations and losses of investment earnings, cash flow and future requirements will be the primary consideration when selecting maturities.

4.63 Diversification

As the market and the Town's investment portfolio change, care will be taken to maintain a healthy balance of investment types and maturities.

4.64 Authorized Investments

The Town will invest only in those investments authorized by the Arizona Revised Statutes Title 35. The Town will not invest in stock, will not speculate, and will not deal in futures or options. The investment market is highly volatile and continually offers new and creative opportunities for enhancing interest earnings. Accordingly, the Town will thoroughly investigate any new investment vehicles before committing Town funds to them.

4.65 Authorized Institutions

Current financial statements will be maintained for each institution in which cash is invested. Investments will be limited to 10% percent of the total net worth of any institution and may be reduced further or refused altogether if an institution's financial situation becomes unhealthy.

4.66 Consolidated Portfolio

In order to maximize yields from its overall portfolio, the Town will consolidate cash balances from all funds for investment purposes, and will allocate investment earnings to each fund in accordance with Generally Accepted Accounting Principles.

4.67 Safekeeping

Ownership of the Town's investment securities will be protected through third-party custodial safekeeping.

4.68 Investment Management Plan

The Town will develop and maintain an Investment Management Plan that addresses the Town's administration of its portfolio, including investment strategies, practices, and procedures.

4.69 Investment Oversight Committee

This committee is responsible for reviewing the Town's portfolio on an ongoing basis to determine compliance with the Town's investment policies and for making recommendations regarding investment management practices. Members include the Town Manager or designee, Finance Director, and the Town's Financial Advisor.

4.610 Reporting

The Finance Director will develop and maintain a comprehensive, well-documented investment reporting system. This reporting system will provide the Council and the Investment Oversight Committee with appropriate investment performance information.

4.7 Expenditure Limitation

4.71 Establishing Expenditure Limitation

The Council will annually adopt a resolution establishing the Town's expenditure limit calculated in accordance with Article IX, of the Constitution of the State of Arizona, Section 20 of the State of Arizona Government Code, and any other voter approved amendments or State legislation that affect the Town's expenditure limit.

4.72 Supporting Documents

The supporting documentation used in calculating the Town's expenditure limit and projected expenditures subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an expenditure limit. The Council will generally consider this resolution in connection with final approval of the budget.

4.73 Legislative Activities

The Town will actively support legislation or initiatives sponsored or approved by the League of Arizona Cities and Towns that would modify the Arizona Constitution in a manner, which would allow the Town to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

4.8 Capital Financing and Debt Financing

4.81 Use of Debt Financing

The Town will consider the use of debt financing only for one-time capital improvement projects and only under the following circumstances:

4.811 When the project's useful life will exceed the term of the financing.

4.812 When project revenues or specific resources will be sufficient to service the long-term debt.

4.82 Inappropriate Uses

Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax, or bond anticipation notes is excluded from this limitation.

4.83 Capital Improvements

Capital improvements will be financed primarily through user fees, service charges, assessments, special taxes, or developer agreements when benefits can be specifically attributed to users of the facility. Accordingly, development impact fees should be created and implemented at levels sufficient to ensure that new development pays its fair share of the cost of constructing necessary community facilities.

4.84 Transportation Impact Fees

Transportation impact fees are a major funding source in financing transportation system improvements; however, revenues from these fees are subject to significant fluctuation based on the rate of new development. Accordingly, the following guidelines will be followed in designing and building projects funded with transportation impact fees.

4.841 The availability of transportation impact fees in funding a specific project will be analyzed on a case-by-case basis as plans and specifications or contract awards are submitted for Town Manager or Council approval.

4.842 If adequate funds are not available at that time, the Council will make one of two determinations:

4.8421 Defer the project until funds are available.

4.8422 Based on the high-priority of the project, advance funds from the General Fund, which will be reimbursed as soon as funds become available. Repayment of General Fund advances will be the first use of transportation impact fee funds when they become available.

4.85 Pay-As-You Go Criteria

The Town will use the following criteria to evaluate pay-as-you-go versus long-term financing in funding capital improvements:

4.851 Pay-As-You-Go Financing

4.8511 Current revenues and adequate fund balances are available or project phasing is used.

4.8512 Existing debt levels adversely affect the Town's credit rating.

4.8513 Market conditions are unstable or present difficulties in marketing.

4.852 Long-Term Financing

4.8521 Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit rating.

4.8522 The project securing the financing supports an investment grade credit rating.

4.8523 Market conditions present favorable interest rates and demand for Town financings.

4.8524 A project is mandated by state or federal requirements, and resources are insufficient or unavailable.

4.8525 The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.

4.8526 The life of the project or asset to be financed is 10 years or longer.

4.9 Debt Management

The Town will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced. An internal feasibility analysis will be prepared for each long-term financing, which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.

4.91 Competitive Basis

The Town will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure. The Town will seek an investment grade rating (BAA/BBB or greater) on

any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability and cost-effectiveness.

4.92 Monitor Debt

The Town will monitor all forms of debt annually coincident with the Town's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council. The Town will diligently monitor its compliance with bond covenants and ensure its adherence to Federal arbitrage regulations.

4.93 Communications

The Town will maintain good, ongoing communications with bond rating agencies about its financial condition. The Town will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

4.10 Debt Capacity

4.101 General Purpose Debt Capacity

The Town will carefully monitor its levels of general-purpose debt. Because our general-purpose debt capacity is limited, it is important that we only use general-purpose debt financing for high-priority projects, where we cannot reasonably use other financing methods, for two key reasons:

4.1011 Funds borrowed for a project today are not available to fund future projects.

4.1012 Funds committed for debt repayment today are not available to fund future operations.

4.102 Evaluating Debt Capacity

In evaluating debt capacity, general-purpose annual debt service payment should generally not exceed 10% of General Fund revenues. Further, direct debt will not exceed two percent of assessed valuation; and no more than 60% of capital improvement outlays will be funded from long-term financings.

4.103 Enterprise Fund Debt Capacity

The Town will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the Town's rate review and setting process.

4.11 Independent Disclosure Counsel

The following criteria will be used on a case-by-case basis in determining whether the Town should retain the services of an independent disclosure counsel in conjunction with specific project financings.

4.111 Independent Disclosure Counsel Not Retained

The Town will generally not retain the services of an independent disclosure counsel when all of the following circumstances are present:

4.1111 The revenue source for repayment is under the management or control of the Town, such as General Obligation Bonds, Revenue bonds, Lease-Revenue Bonds, or Certificates of Participation.

4.1112 The bonds will be rated or insured.

4.112 Independent Disclosure Council Retained

The Town will consider retaining the services of an independent disclosure counsel when one or more of the following circumstances are present:

4.1121 The financing will be negotiated and the underwriter has not separately engaged an underwriter's counsel for disclosure purposes.

4.1122 The revenue source for repayment is not under the management or control of the Town, such as land-based assessment districts, tax allocation bonds, or conduit financings.

4.1123 The bonds will not be rated or insured.

4.1124 The Town's financial advisor, bond counsel, or underwriter recommends that the Town retain an independent disclosure counsel based on the circumstances.

4.12 Land-Based Financings

4.121 Public Purpose

There will be a clearly articulated public purpose in forming an assessment or special tax district in financing public infrastructure improvements. This should include a finding by the Council as to why this form of financing is preferred over other funding options such as impact fees, reimbursement agreements, or direct developer responsibility for the improvements.

4.122 Active Role

Even though land-based financings may be a limited obligation of the Town, the Town will play an active role in managing the district. This means that the Town will select and retain the financing team, including the financial advisor, bond counsel, trustee, appraiser, disclosure

counsel, assessment engineer, and underwriter. Any costs incurred by the Town in retaining these services will generally be the responsibility of the property owner(s) or developer(s), and will be advanced via a deposit when an application is filed; or will be paid on a contingency fee basis from the proceeds from the bonds.

4.123 Credit Quality

When a developer requests a district, the Town will carefully evaluate the applicant's financial plan and ability to carry the project, including the payment of assessments and special taxes during build-out. This may include detailed background, credit and lender checks, and the preparation of independent appraisal reports and market absorption studies. For districts where one property owner accounts for more than 25% of the annual debt service obligation, a letter of credit further securing the financing may be required.

4.124 Reserve Fund

A reserve fund should be established in the lesser amount of: maximum annual debt service; 125% of the annual average debt service; or 10% of the bond proceeds –or as instructed in the debt service covenants.

4.125 Value-to-Debt-Ratios

The minimum value-to-date ratio should generally be three to one. This means the value of the property in the district, with the public improvements, should be at least four times the amount of the assessment or special tax debt. In special circumstances, after conferring and receiving the concurrence of the Town's financial advisor and bond counsel that a lower value-to-debt ratio is financially prudent under the circumstances, the Town may consider allowing a value-to-debt ratio of three to one. The Council should make special findings in this case.

4.126 Capitalized Interest During Construction

Decisions to capitalize interest will be made on a case-by-case basis, with the intent that if allowed, it should improve the credit quality of the bonds and reduce borrowing costs, benefiting both current and future property owners.

4.127 Maximum Burden

Annual assessments (or special taxes in the case of special districts) should generally not exceed one percent of the sales price of the property; and total property taxes, special assessments and special taxes payments collected on the tax roll should generally not exceed two percent.

4.128 Benefit Apportionment

Assessments and special taxes will be apportioned according to a formula that is clear, understandable, equitable and reasonably related to the benefit received by - or burden attributed to - each parcel with

respect to its financed improvement. Any annual escalation factor should generally not exceed two percent.

4.129 Special Tax District Administration

The total maximum annual tax should not exceed 110% of annual debt service. The rate and method of apportionment should include a back-up tax in the event of significant changes from the initial development plan, and should include procedures for prepayments.

4.1210 Foreclosure Covenants

In managing administrative costs, the Town will establish minimum delinquency amounts per owner, and for the district as a whole, on a case-by-case basis before initiating foreclosure proceedings (A.R.S. § 48-601).

4.1211 Disclosure to Bondholders

In general, each property owner who accounts for more than 10% of the annual debt service or bonded indebtedness must provide ongoing disclosure information annually as described under Security Exchange Commission Rule 15(c)-12.

4.1212 Disclosure to Prospective Purchasers

Full disclosure about outstanding balances and annual payment should be made by the seller to prospective buyers at the time that the buyer bids on the property. It should not be deferred to after the buyer has made the decision to purchase. When appropriate, applicants or property owners may be required to provide the Town with a disclosure plan.

4.13 Conduit Financings

4.131 Criteria

The Town will consider requests for conduit financing on a case-by-case basis using the following criteria:

4.1311 The Town's Bond Counsel will review the terms of the financing, and render an opinion that there will be no liability to the Town in issuing the bonds on behalf of the applicant.

4.1312 There is a clearly articulated public purpose in providing the conduit financing.

4.1313 The applicant is capable of achieving this public purpose.

4.132 Two Step Process

The review of requests for conduit financing will generally be a two-step process.

- 4.1321 Ask the Council if they are interested in considering the request, and establishing the ground rules for evaluating it.
- 4.1322 Return to Council with the results of the evaluation, and recommend approval of appropriate financing documents if warranted.
- 4.1323 This two-step approach ensures that the issues are clear for both the Town and applicant, and that key policy questions are answered. The work scope necessary to address these issues will vary from request to request, and will have to be determined on a case-by-case basis. Town should be fully reimbursed for its costs in evaluating the request.

4.14 Refinancing

4.141 General Guidelines

Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- 4.1411 There is a net economic benefit.
- 4.1412 It is needed to modernize covenants that are adversely affecting the Town's financial position or operations.
- 4.1413 The Town wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

4.142 Standards for Economic Savings

In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent of the refunded debt can be achieved.

- 4.1421 Refinancing that produces net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent of the refunded debt.
- 4.1422 Refinancing with savings of less than three percent or with negative savings, will not be considered unless there is a compelling public policy objective.

4.15 Human Resource Management

4.151 Regular Staffing

The budget will fully appropriate the resources needed for authorized regular staffing.

- 4.1511 Regular employees will be the core work force and the preferred means of staffing ongoing, year-round program activities that should be performed by full-time Town employees rather than independent contractors. The Town will strive to provide competitive compensation and benefit schedules for its authorized regular work force. Each regular employee will fill an authorized regular position.
- 4.1512 To manage the growth of the regular work force and overall staffing costs, the Town will follow these procedures:
- 4.15121 The Council will authorize all regular positions.
- 4.15122 All requests for additional regular positions will include evaluations of:
- The justification for an additional position.
 - Staffing and material costs including salary, benefits, equipment, uniforms, clerical support and facilities.
 - The ability of private industry to provide the proposed service.
 - Additional revenues or cost savings which may be realized.
- 4.1513 Periodically programs will be evaluated to determine if they can be accomplished with fewer regular employees.
- 4.1514 Staffing and contract service cost ceilings will limit total expenditures for regular employees, temporary employees, and independent contractors hired to provide operating and maintenance services.

4.152 Productivity

The Town will constantly monitor and review the methods of operation to ensure that services continue to be delivered in the most cost-effective manner possible. This review process encompasses a wide range of productivity evaluation processes, including:

- 4.1521 Analyzing systems and procedures to identify and remove unnecessary review requirements.
- 4.1522 Evaluating the ability of new technologies and related capital investments to improve productivity.
- 4.1523 Developing and implementing appropriate methods of recognizing and rewarding exceptional employee performance.
- 4.1524 Evaluating the ability of the private sector to perform the same level of service at a lower cost.

4.1525 Periodic reviews of operations on a systematic, ongoing basis.

4.153 Surety, Contract or Performance Bond Repository

All original surety, contract or performance bonds are forwarded to the Finance Director. Upon completion of the contract period, the bonds will either be returned to the issuer or cancelled and filed according to the records retention schedule.

5.0 Town-Wide Procedures

5.1 User Fee Cost Recovery

5.11 Ongoing Review

Cost analysis should be performed for all services in order to determine if fees collected are covering cost of service. Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. In implementing this goal, a comprehensive analysis of Town costs and fees should be made at least every five years. In the interim, fees will be adjusted by annual changes in the Consumer Price Index. Fees may be adjusted during this interim period based on supplemental analysis whenever there have been significant changes in the method, level or cost of service delivery.

5.12 User Fee Cost Recovery Levels

In setting user fees and cost recovery levels, the following factors will be considered:

5.121 Community-Wide versus Special Benefit

The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

5.122 Service Recipient versus Service Driver

After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the Town's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

5.123 Effect of Pricing on the Demand for Services

The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of

ensuring that the Town is providing services for which there is genuinely a market that is not overly stimulated by artificially low prices. Conversely, high levels of cost recovery will negatively affect the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low income groups.

5.124 Feasibility of Collection and Recovery

Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

5.13 Low Cost Recovery Levels

Very low cost recovery levels are appropriate under the following circumstances:

5.131 There is no intended relationship between the amount paid and the benefit received. Almost all “social service” programs fall into this category as it is expected that one group will subsidize another.

5.132 Collecting fees is not cost effective or will significantly affect the efficient delivery of the service.

5.133 There is no intent to limit the use of (or entitlement to) the service. Again, most “social service” programs fit into this category as well as many public safety (police and fire) emergency response services. Historically, access to neighborhood and community parks would also fit into this category.

5.134 The service is non-recurring, generally delivered on a “peak demand” or emergency basis, cannot reasonably be planned for on an individual basis, and is not readily available from a private sector source. Many public safety services also fall into this category.

5.135 Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would not be readily detected by the Town. Many small-scale licenses and permits might fall into this category.

5.14 High Cost Recovery Levels

The use of service charges as a major source of funding service levels is especially appropriate under the following circumstances:

5.141 The service is similar to services provided through the private sector.

- 5.142 Other private or public sector alternatives could or do exist for the delivery of the service.
- 5.143 For equity or demand management purposes, it is intended that there be a direct relationship between the amount paid and the level and cost of the service received.
- 5.144 The use of the service is specifically discouraged. Police responses to disturbances or false alarms might fall into this category.
- 5.145 The service is regulatory in nature and voluntary compliance is not expected to be the primary method of detecting failure to meet regulatory requirements. Building permit, plan checks, and subdivision review fees for large projects would fall into this category.

5.15 General Concepts Regarding the Use of Service Charges

The following general concepts will be used in developing and implementing service charges:

- 5.151 Revenues should not exceed the reasonable cost of providing the service.
- 5.152 Cost recovery goals should be based on the total cost of delivering the service, including direct costs, departmental administration costs, and organization-wide support costs such as accounting, personnel, data processing, vehicle maintenance, and insurance.
- 5.153 The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
- 5.154 Rate structures should be sensitive to the market for similar services as well as to smaller, infrequent users of the service.
- 5.155 A unified approach should be used in determining cost recovery levels for various programs based on the factors discussed above.

5.16 Low Cost-Recovery Services

Based on the criteria discussed above, the following types of services should have very low cost recovery goals. In selected circumstances, there may be specific activities within the broad scope of services provided that should have user charges associated with them; however, the primary source of funding for the operation as a whole should be general-purpose revenues, not user fees.

- 5.161 Delivering public safety emergency response services such as police patrol services and fire suppression.

- 5.162 Maintaining and developing public facilities that are provided on a uniform, community-wide basis such as streets, parks, and general-purpose buildings.
- 5.163 Providing social service programs and economic development activities.

5.17 Recreation Programs

The following cost recovery policies apply to the Town's recreation programs:

- 5.171 Cost recovery for activities directed to adults should be relatively high.
- 5.172 Cost recovery for activities directed to youth and seniors should be relatively low. In those circumstances where services are similar to those provided in the private sector, cost recovery levels should be higher.
- 5.173 Although ability to pay may not be a concern for all youth and senior participants, these are desired program activities, and the cost of determining need may be greater than the cost of providing a uniform service fee structure to all participants. Further, there is a community-wide benefit in encouraging high-levels of participation in youth and senior recreation activities regardless of financial status.
- 5.174 Cost recovery goals for recreation activities are set as follows:
- 5.1741 High Range Cost Recovery Activities (60% to 100%)
- Classes (Adult and Youth)
 - Day care services
 - Adult athletics (volleyball, basketball, softball, lap swim)
 - Facility rentals
- 5.1742 Mid Range Recover Activities (30% to 60%)
- Special events
 - Youth sports
 - Baseball
 - Swim lessons
 - Outdoor facility and equipment rentals
- 5.1743 Low Range Cost Recovery Activities (0 to 30%)
- Public swim
 - Special swim classes
 - Library
 - Teen services
 - Senior services

5.175 For cost recovery activities of less than 100%, there should be a differential in rates between residents and non-residents. However, the Parks and Recreation Director is authorized to reduce or eliminate non-resident fee differentials when it can be demonstrated that:

5.1751 The fee is reducing attendance, and

5.1752 There are no appreciable expenditure savings from the reduced attendance.

5.176 Charges will be assessed for use of rooms, pools, gymnasiums, ball fields, special-use areas, and recreation equipment for activities not sponsored or co-sponsored by the Town. Such charges will generally conform to the fee guidelines described above. However, the Parks and Recreation Director is authorized to charge fees that are closer to full cost recovery for facilities that are heavily used at peak times and include a majority of non-resident users.

5.177 A vendor charge of at least 10 percent of gross income will be assessed from individuals or organizations using Town facilities for moneymaking activities.

5.178 The Parks and Recreation Director is authorized to offer reduced fees such as introductory rates, family discounts and coupon discounts on a pilot basis (not to exceed 18 months) to promote new recreation programs or resurrect existing ones.

5.179 The Parks and Recreation Department will consider waiving fees only when the Town Manager determines in writing that an undue hardship exists.

5.18 Development Review Program

The following cost recovery policies apply to the development review programs:

- Planning (planned development permits, tentative tract and parcel maps, re-zonings, general plan amendments, variances, use permits)
- Building and Safety (building permits, structural plan checks, inspections)
- Engineering (public improvement plan checks, inspections, subdivision requirements, encroachments)
- Fire Plan Check

5.181 Cost recovery for these services should generally be very high. In most instances, the Town's recovery goal should be 100%. However, in charging high cost recovery levels, the Town needs to clearly establish and articulate standards for its performance in

reviewing developer applications to ensure that there is “value for cost”.

5.19 Comparability with Other Communities

In setting user fees, the Town will consider fees charged by other agencies in accordance with the following criteria:

5.191 Surveying the comparability of the Town’s fees to other communities provides useful background information in setting fees for several reasons:

- They reflect the market for these fees and can assist in assessing the reasonableness of Florence’s fees.
- If prudently analyzed, they can serve as a benchmark for how cost-effectively Florence provides its services.

5.192 Fee surveys should never be the sole or primary criteria in setting Town fees as there are many factors that affect how and why other communities have set their fees at their levels. For example:

5.1921 What level of cost recovery is their fee intended to achieve compared with our cost recovery objectives?

5.1922 What costs have been considered in computing the fees?

5.1923 When was the last time that their fees were comprehensively evaluated?

5.1924 What level of service do they provide compared with our service or performance standards?

5.1925 Is their rate structure significantly different than ours and what is it intended to achieve?

5.193 These can be very difficult questions to address in fairly evaluating fees among different communities. As such, the comparability of Town fees to other communities should be one factor among many.

5.2 Capital Improvement Management (CIP)

5.21 CIP Projects

A capital project is defined as a project of a nonrecurring nature with a cost of \$10,000 or more and an estimated service life of 10 years or more. This definition is intended to exclude such items as painting and slurry sealing of parking lots; however, it would include the repaving of parking lots. Additionally, it is intended to exclude such items as light poles or playground equipment whose individual replacement costs would be less than \$10,000 but when aggregated would cost more than \$10,000. The exception to that \$10,000 base cost would be when the

total of all replacement items is greater than \$50,000. Multiple police patrol cars would be excluded because the estimated service life is less than 10 years. If items which would normally be excluded were part of a larger project, then all such items would be considered as capital when presented as a single project. Major renovations of existing facilities that cost more than \$10,000 may be submitted for consideration as a capital project. Maintenance of existing facilities, however, should not be included in capital improvement plan requests. Requests for the funding of maintenance projects should be included in the appropriate operating budget. Contracts for professional services would be excluded, unless such services relate to a project that would be included.

Construction projects and equipment purchases which cost \$10,000 or more will be included in the CIP; minor capital outlays of less than \$10,000 will be included with the operating program budgets.

5.22 CIP Purpose

The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a seven-year plan organized into the same functional groupings used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment, or infrastructure; and capital facility projects that significantly expand or add to the Town's existing fixed assets.

5.23 Project Manager

Every CIP project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, and periodically report project status.

5.24 CIP Review Committee

The Budget Committee serves as the CIP Review Committee. The Committee reviews project proposals, determines project phasing, review, and evaluate the draft CIP project progress annually as part of the budget process.

5.25 CIP Phases

The CIP will emphasize project planning, with projects progressing through at least two and up to ten of the following phases:

5.251 Designate

Appropriates funds based on projects designated for funding by the Council through adoption of the Financial Plan.

5.252 Study

Concept design, site selection, feasibility analysis, schematic design, environmental determination, property appraisals, scheduling, grant application, grant approval, specification preparation for equipment purchases.

5.253 Environmental Reviews

Environmental Impact Review preparation or other environmental studies required.

5.254 Real Property Acquisitions

Property acquisition for projects, if necessary.

5.255 Site Preparation

Demolition, hazardous materials abatements, other pre-construction work.

5.256 Design

Final design, plan and specification preparation and construction cost estimation.

5.257 Construction Contracts

5.258 Construction Management

Contract project management and inspection, soils and material tests, other support services during construction.

5.259 Equipment Acquisitions

Vehicles, heavy machinery, computers, office furnishings, other equipment items acquired and installed independently from construction contracts.

5.2510 Debt Service

Installment payments of principal and interest for completed projects funded through debt financings. Expenditures for this project phase are included in the Debt Service section of the Financial Plan. Generally, it will become more difficult for a project to move from one phase to the next. As such, more projects will be studied than will be designed, and more projects will be designed than will be constructed or purchased during the term of the CIP.

5.2511 CIP Appropriation

The Town's annual CIP appropriation for study, design, acquisition, and/or construction is based on the projects designated by the Council through adoption of the Financial Plan. Adoption of the Financial Plan CIP appropriation does not automatically authorize funding for specific project phases. This authorization generally occurs only after the preceding project

phase has been completed and approved by the Council and costs for the succeeding phases have been fully developed.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be un-appropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- 5.25111 Eliminate the Project
 - 5.25112 Defer the project for consideration to the next Financial Plan period.
 - 5.25113 Re-scope or change the phasing of the project to meet the existing budget.
 - 5.25114 Transfer funding from another specified, lower priority project.
 - 5.25115 Appropriate additional resources as necessary from fund balance.
- 5.2512 CIP Budget Carryover
Appropriations for CIP projects lapse three years after budget adoption. Projects that lapse from lack of project account appropriations may be resubmitted for inclusion in a subsequent CIP. Project accounts, which have been appropriated, will not lapse until completion of the project phase.
- 5.2513 Program Objectives
Project phases will be listed as objectives in the program narratives of the programs, which manage the projects.

6.0 Definitions

Chief Fiscal Officer: The Town Manager is the Chief Fiscal Officer.

Carryover: Carryover refers to year-end savings that can be carried forward into the next fiscal year to cover any one-time expenses such as supplies, equipment, or special contracts.

Expenditure: Expenditures represent a decrease in fund resources or, stated simply, a recorded expense.

Expenditure limitation: Arizona municipalities can only spend funds up to a level specified by the State or local voters via Home Rule. This is meant to ensure local

government budgets are balanced. Florence's voters approved the Home Rule Option that required voters to approve a four-year expenditure limit based on actual revenues the Town has received.

Fiscal Year (FY): A Fiscal Year (FY) starts July 1 and ends June 30. A Fiscal Year is the period designated by the Town for the beginning and ending of financial transactions or a budget cycle.

Fund Balance: Fund balance refers to the remainder or carryover that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures at the end of the fiscal year (June 30). If the Town budgets (plans to spend) \$15 million on roads next year but only spends \$14 million, there is a \$1 million fund balance.

Performance Bond: A surety bond issued by an insurance company or a bank to guarantee satisfactory completion of a project by a contractor.

Primary Tax: Arizona law limits the primary property tax levy amount and municipalities may use revenue from this tax for any lawful purpose.

Property Tax: The property tax has been a traditional means of financing city and town services. In estimating the amount of revenue which may be derived in a community from a property tax, there are two important factors to be considered: 1) the assessed valuation of the property in the community, and 2) the tax rate necessary to meet expected costs. The tax rate is the dollar amount charged by a city or town for each \$100 of assessed valuation for all real and personal property.

Sales Tax (Transaction Privilege Tax): In addition to the State Sales Tax, cities and towns in Arizona may impose local sales taxes on the gross receipts of sales within the corporate limits of the city or town.

Secondary Tax: Arizona does not limit the secondary tax levy amount and municipalities may only use this levy to retire the principal and interest or redemption charges on bond debt.

State Transaction Privilege Tax (Sales Tax): Incorporated cities and towns in the State are entitled to receive a portion of the states sales tax collections. The distribution of these funds is based strictly on the population according to the most recent census.

State Shared Revenue: The state of Arizona shares a portion of its tax revenues (from sales, income and motor vehicle in-lieu taxes) with Arizona cities and towns. This funding is divided among the cities and towns using population formulas supplied by state law. These state shared revenues comprise a large portion of most city and town budgets. State shared revenue enables local governments to continue providing basic services, such as police and fire protection, without burdening the residents with additional local taxes. Since cities and towns are not equally wealthy, state shared revenue is of great assistance, especially to cities with lesser wealth or greater service needs. Because state shared revenue distribution is a specified

percentage of state revenue collections, as state revenue declines, city revenue declines. Consequently, in difficult economic times, cities and towns 'feel the pinch' just as the State does.

Surety Bond: A Surety Bond is an agreement subject to the Bond Form. The Bond is usually required for monetary compensation for failure to perform specified acts referenced in the Bond Form.

Transportation Excise Tax: Resolution No. 70605 or Pinal County Transportation Excise Tax is a ½ cent tax imposed by the vote of a majority of the qualified electors voting on the ballot proposition in a general election. The effective date of the levy was January 1, 2007. The tax is levied upon persons as a result of their business activities with the County, and is collected by the Arizona Department of Revenue. Transportation Excise Tax rates equal to ten percent (10%) of the State of Arizona transaction privilege tax rates applying to each person engaging or continuing in the County in a business taxed under Article 1, Chapter 8, Title 42 of the Arizona Revised Statutes. The calculation of the amounts to be distributed to incorporated cities and towns within the County shall be made on the basis that the total population of all incorporated cities and towns in the county bears to the total population of the County. The tax revenue is recorded in the Highway User Fund. The population of each supervisor district, city, and town shall be its population as the date of the most recent decennial or mid-decade census. The tax is to be used solely for highway and streets purposes, the design, rights of way acquisitions and construction, reconstruction, maintenance repair and roadside development of county, city and town roads, streets, and bridges. It may also be used to pay principal, interest, redemption premiums and bond related costs, acquisition of land, and construction of highways, roads, streets, and bridges.

Vehicle License Tax: Cities and Town are entitled to receive a share of the money collected from tax payments for the registration of motor vehicles. The vehicle license tax is a state tax returned through the counties to the incorporated municipalities. These revenues are distributed on the basis of the population of a city or town in relation to the total incorporated population of the county.

7.0 Supplemental

This policy does not contain supplemental information.

ORDINANCE NO. 641-15

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING FLORENCE CODE OF ORDINANCES TITLE III: ADMINISTRATION, SECTION 32.012 FEES.

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, that the current Code of Ordinances is outdated; and

WHEREAS, The Town Council of the Town of Florence desires the Code to be a reflection of current operations and regulations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by deleting the stricken sections and inserting the underlined sections.

Title III: ADMINISTRATION, SECTION 32.012 FEES.

Boards, commissions and committees shall be authorized to establish and recommend ~~to the Council~~ a uniform schedule of fees for the services within their jurisdiction with all receipts to be paid into the general fund of the municipality. The fee schedules shall become effective upon approval of the Town Manager.
~~by the Council~~

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona this 7th day of December, 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

ORDINANCE NO. 642-15

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE CODE OF ORDINANCES TITLE VII: TRAFFIC, 73.11(B) PARKING, STANDING, LOADING OR UNLOADING OF COMMERCIAL MOTOR VEHICLES ON MAIN STREET BETWEEN BUTTE AVENUE AND RUGGLES STREET PROHIBITED.

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, that the current Code of Ordinances is outdated; and

WHEREAS, the Town Council of the Town of Florence desires the Code to be a reflection of current operations and regulations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by deleting the stricken sections and inserting the underlined sections.

73.11 PARKING, STANDING, LOADING OR UNLOADING OF COMMERCIAL MOTOR VEHICLES ON MAIN STREET BETWEEN BUTTE AVENUE AND RUGGLES STREET PROHIBITED.

(B) *Exceptions by permit and fees.* The Chief of Police, or his or her designee, is hereby authorized to issue a one-trip or annual permit excepting commercial or recreational vehicles otherwise subject to the operation of this section when and under the circumstances specified in the permit it is the finding of the Chief of Police, or his or her designee, that the proposed use does not constitute a threat to the public health and safety and the public convenience or necessity requires the issuance of a permit. A person seeking a permit shall submit an application, accompanied by the appropriate fee established in the Town of Florence Schedule of Fees. following fee. :

<i>Type of permit</i>	
Single trip	\$25
Annual permit	\$250

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona this 7th day of December, 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

ORDINANCE NO. 643-15

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE CODE OF ORDINANCES TITLE VII: TRAFFIC, 74.10 ESTABLISHMENT OF FEES FOR SERVICES PROVIDED BY THE MAGISTRATE COURT.

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, that the current Code of Ordinances is outdated; and

WHEREAS, the Town Council of the Town of Florence desires the Code to be a reflection of current operations and regulations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by deleting the stricken sections and inserting the underlined sections to create a new Section 74.10.

74.10 ESTABLISHMENT OF FEES FOR SERVICES PROVIDED BY THE MAGISTRATE COURT.

(A) The Town Magistrate has the authority to establish fees for the following

~~(A)~~ 1. Case processing fees . For each case involving a criminal, criminal traffic or civil traffic offense, the Magistrate Court shall assess each person a case processing fee ~~of not less than \$20~~ for each charge in which there is an adjudication adverse to the person in that matter. For purposes of this section, adverse adjudication shall include any and all determinations of guilt or responsibility including no contest pleas in criminal matters, irrespective of the punishment or penalty imposed by the Magistrate. These fees are subject to state surcharges. ~~of an additional \$16.80. A charge of \$36.80 has already been added to each fine amount by the~~ An additional charge may be added to each fine by the Superior Court.

~~(B)~~ 2. Warrant issuance administrative fee. When the Magistrate Court issues a warrant for failure to appear, on a criminal charge, non-compliance with any court order, failure to pay a fine, failure to pay restitution or failure to pay any other fees or penalties, the Magistrate shall impose an administrative fee ~~of at least \$100~~ upon the person for whom the warrant is issued. This fee shall be added to the sum or sums set forth in the warrant.

~~(C)~~ 3. License reinstatement fee . The Magistrate shall assess a license reinstatement fee ~~of not less than \$50~~ for processing requests for license reinstatement for those persons whose license was suspended, revoked or cancelled due to failure to comply with a lawful order of the Magistrate Court, including but not limited to, the payment of fines, failing to complete

counseling, alcohol or drug screening or failing to appear in the Magistrate Court pursuant to civil traffic violations.

~~(D)~~4. *Deferred prosecution and probation fee.* A deferred prosecution and probation fee of not less than \$100 shall be imposed on each criminal charge for which the court defers prosecution of an offense pursuant to Rule 38 of the Arizona Rules of Criminal Procedure or places an offender on probation for a criminal offense. In addition to the waivers provided in this section, this fee shall also, upon request of the town prosecutor, be waived or held in abeyance during the period of deferred prosecution or probation.

~~(E)~~ *Jail reimbursement fee.* When the Magistrate Court issues a warrant and the defendant is arrested or when a defendant is committed to Pinal County Jail, the Magistrate Court is assessed a fee of \$144.95 for the first day and thereafter \$45.81 per day from Pinal County Jail. These fees or the other amounts as may be charged to the town for commitments may be assessed against a defendant by court order.

5. Jail cost recovery fee. Any person who is arrested for a misdemeanor or is convicted of a misdemeanor criminal offense in the municipal court, and who, as a consequence, is sentenced to a term of incarceration in the county jail or any other detention facility authorized by law, shall pay a jail cost recovery fee to reimburse the town for its actual expenses incurred by reason of such confinement.

~~(F)~~6. *Order to show cause fee.* When the Magistrate Court may assess the defendant an on Order To Show Cause fee of not less than \$50 for each Order To Show Cause issued for failure to comply with terms of probation, payment schedules, or as required by Court order.

7. Indigent Administrative Assessment Fee. In addition to the court appointed attorney reimbursement cost, the Magistrate may order indigent defendants to pay an administrative assessment fee when the magistrate has appointed legal counsel pursuant to the Arizona rules of criminal procedure.

~~(G)~~ (8). *Collection fee and charges.* In the event the Court engages in a collection agency for collection of restitution, fines, sanctions, costs and fees, the Municipal Court shall assess the defendant a collections fee of no less than \$100 to be added to the amount owed to the Court. The defendant shall be liable for all costs of collections, including fee charged by the agency and/or attorney's fee. The Municipal Court may also enter into an agreement with the State of Arizona for attachment of the defendant's state income tax refund, lottery winnings that exceed \$600, and/or any possible mandated by an Administrative Order by the Supreme Court of Arizona.

~~(H)~~~~(B)~~ *Authority to waive fee.* The Magistrate may waive all or a portion of the fees established by the article when, in the Magistrate's opinion, the waiver would be in the interest of justice. A finding that the person is indigent and has no

anticipated future source of funds from which the fee(s) may be paid would support waiver of all or part of the fees in the interest of justice. Fee modifications may be updated by written directive of the Arizona Supreme Court, Arizona Legislature, Pinal County Superior Court, or by the town Magistrate Court, ~~and adopted by the town.~~

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona, this 7th day of December, 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

ORDINANCE NO. 644-15

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE CODE OF ORDINANCES TITLE IX: GENERAL REGULATIONS, 95.07 FEES AND CHARGES, AND 97.039 PURCHASE AND TRANSFER OF INTERMENT.

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, that the current Code of Ordinances is outdated; and

WHEREAS, The Town Council of the Town of Florence desire the Code to be a reflection of current operations and regulations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by deleting the stricken sections and inserting the underlined sections.

§ 95.07 FEES AND CHARGES.

- (A) The Parks and Recreation Board may be authorized to establish a uniform schedule of fees for the services with all receipts to be paid into the general fund of the municipality. The fee schedule of fees shall become effective upon approval by the Town ~~Council~~Manager.
- (B) All fees and deposits must be paid prior to use, unless other arrangements are made with the Parks and Recreation Director or designee and written within the permit issued.

§ 97.039 PURCHASE AND TRANSFER OF INTERMENT RIGHTS.

- (A) *Time and charges.* All interments, disinterments and removals must be made at the time and in the manner and only upon the payment of the reasonable charges as may be from time to time fixed by the cemetery management.
- (B) *Consent required for nonresidents.* It is recognized that special circumstances may arise under which plots should be sold to those who are not residents. When the instances occur, special dispensation of these rules may be granted by the town.
- (C) *Transfer charges.* The town may fix a charge as established in the Town of Florence Schedule of Fees for all transfers of ownership of interment rights. No transfer of ownership shall be completed or effective until ~~a fee of \$5 is~~ all fees are paid.

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona, this 7th day of December, 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

ORDINANCE NO. 645-15

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE FLORENCE CODE OF ORDINANCES TITLE XI: BUSINESS REGULATIONS, 112.16 LICENSE FEES AND 112.18 APPLICATION AND FEES.

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, that the current Code of Ordinances is outdated; and

WHEREAS, The Town Council of the Town of Florence desires the Code to be a reflection of current operations and regulations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by deleting the stricken sections and inserting the underlined sections.

112.16 LICENSE FEES.

Every applicant for a license under this chapter shall pay the fees listed in the Town of Florence Fee Schedule. Any participant not listed as a special event vendor through the special event organization or organizer permitted by this chapter will pay the license fee per occupation. This section is for business license fee: see § 112.18 for special event application fees.

~~—Special event vendor per event \$10.~~

112.18 APPLICATION AND FEES.

(A) All special event permit applications shall be submitted to the Deputy Town Manager, or designee, who shall determine whether a special event permit is required. Except as provided in § 112.43 (Parades and public assemblies), an applicant for a special event permit shall submit such application at least 60 days prior to the proposed first day of the special event.

(B) Every applicant for a special event permit shall:

1. Pay a nonrefundable application fee in an amount established by the town fee schedule. If, after submitting the application, it is determined that the event is not a special event, the fee shall be refunded. ~~Special event application fee \$25; and~~
2. Complete and submit a special event permit application.

(C) The special event permit application shall be forwarded to all appropriate town departments for review and approval. The application shall be approved or denied within 15 days from the date it is received.

(D) If the application is not approved or denied within the applicable review period, excluding completion of any required inspections which will occur

on the date of the events, the reviewing official shall be deemed to have approved the application.

- (E) Approval by individual town departments to which the application has been referred shall not prevent the application from being denied for other reasons.

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona, this 7th day of December, 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 9a.

MEETING DATE: December 7, 2015

DEPARTMENT: Administration

STAFF PRESENTER: Jess Knudson
Assistant Town Manager

SUBJECT: Authorize the Mayor to sign a letter addressed to Governor Doug Ducey to show the Town of Florence's support for Steven Stratton, applicant to fill the vacancy on the Arizona State Transportation Board.

- Action**
- Information Only**
- Public Hearing**
- Resolution**
- Ordinance**
 - Regulatory**
 - 1st Reading**
 - 2nd Reading**
- Other**

RECOMMENDED MOTION/ACTION:

Authorize the Mayor to sign a letter addressed to Governor Doug Ducey to show the Town of Florence's support for Mr. Steven Stratton, applicant to fill the vacancy on the Arizona State Transportation Board.

BACKGROUND/DISCUSSION:

Governor Doug Ducey is expected to fill the vacancy on the Arizona State Transportation Board in the next few weeks. The position on the Board would represent the counties of Gila, Graham and Pinal. Mr. Kelly Anderson, former mayor of the City of Maricopa, presently sits on the Board and serves as the Chairman. His term expires in 2016.

Board members are appointed by the Governor and confirmed by the Senate. Each of Arizona's transportation districts is represented by a board member with staggered service terms. Each time a member's term expires, a new member is appointed from the same district, with membership rotated among the counties within the district.

Staff contacted the Governor's Office for more information about the appointment process. It is anticipated that the Governor will make this appointment sometime prior to the start of the next legislative session, but no exact timeline has been determined. Names of the individuals who have submitted an application for the Board vacancy are not available to the public, but the Governor's Office did state that there have been three applications submitted, two from Globe and one from Payson.

FINANCIAL IMPACT:

There is no fiscal impact to the Town of Florence in relation to this agenda item.

STAFF RECOMMENDATION:

This item is brought to the Town Council by Mayor Tom Rankin.

ATTACHMENTS:

Draft Letter to Governor Ducey
Steven Stratton's resume and supporting document

Town of Florence

PO Box 2670
775 North Main Street
Florence, Arizona 85132

Phone (520) 868-7500

Fax (520) 868-7501

TDD (520) 868-7502

www.florenceaz.gov

TOWN SERVICES

Building Safety
868-7556

Community Development
868-7575

Finance
868-7624

Fire
868-7609

Grants
868-8300

Human Resources
868-7553

Library
868-8311

Municipal Court
868-7514

Parks and Recreation
868-7589

Police
868-7681

Public Works
868-7620

Senior Center
868-7622

Town Attorney
868-7557

Utility Billing
868-7680

December 7, 2015

Governor Doug Ducey
Arizona Governor's Office
1700 West Washington Street, 9th Floor
Phoenix, AZ 85007

RE: Support for Steven Stratton to fill the vacancy on the Arizona State Transportation Board

Honorable Governor Ducey:

On behalf of the Florence Town Council, It is with great pride that we submit this letter of support for Steven Edgar Stratton to fill the vacancy on the Arizona State Transportation Board to serve Gila, Graham and Pinal counties. We feel Mr. Stratton has the knowledge and expertise that would best serve the residents of the Town of Florence and the surrounding areas.

We feel that Steven Stratton is uniquely qualified for the Arizona State Transportation Board position due to his diverse background, his experience in the construction industry, and his experience in county administration positions. More so, Mr. Stratton has shown a commitment to improve the quality of life in rural areas and in the State of Arizona.

We strongly urge you to appoint Steven Stratton to the Arizona State Transportation Board.

Respectfully,

Tom J. Rankin
Mayor

Enclosure 1

cc: Ryan Peters, Director of Boards and Commissions
Steven Stratton

Steven Edgar Stratton
526 East Carico St.
Globe, Arizona 85501
(928) 812-0173

Objective:

Leadership role that can provide an industrious and diverse workload. Utilize my expertise and that of my subordinates to assist the organization in achieving their goals.

Strengths:

- Problem solver, ability to quickly and effectively analyze and develop a game plan to achieve desired goals.
- Use time and resources effectively.
- Planning and accountability.
- Construction; horizontal and vertical.
- Public Relations.
- Financial management

Employment:

Westland Resources Sr. Project Liason July 2015 to present.

- Business Development
- Assure clients are pleased with projects
- Public relations

Acting Assistant County Manager May 2008 to June 2010. Supervised all facets of County Government during the absence of the County Manager and Deputy County Manager. Including Elected Officials and Board of Supervisors Departments.

Gila County Public Works Director May 2003 to June 2015. Assisted in the implementation and reorganization of the Public Works Department after the elimination of individual Supervisor District road crews. Departments include; Roads, Engineering, Surveying, Fleet and Fuel, Shops, Recycling & Landfill Management, Administration, GIS, Rural Addressing and Facilities Management.

Accomplishments.

- Assisted in the bonding for new County facilities and remodeling of existing County facilities.
- Project Management for Bond projects - \$9,000,000,00.
- Instituted a safety program, including post-accident testing and accident review board.
- Created employee and contractor safety handbook.
- Created new County road standards in order to be more developer friendly.
- Created new policies allowing additional roads to be maintained and thereby increasing HURF revenues.
- Partnered with Forest Service to increase Maintenance Agreement to increase HURF revenues.
- Successfully created a fleet program to rent vehicles to other County Departments.
- Increased revenues on deposit for future needs.
- Public Information Officer (PIO) for Public Works Department

Gila County acting Public Works Director July 2002 to May 2003.

Gila County Public Works Deputy Director June 2002 to August 2002. Assisted the Director in the operations and management of the Public Works Department.

Metro Materials August 1999 to June 2002.

Area Manager for Globe, Ray, Superior and Mammoth.

- Developed estimates, budgets and priorities for all plants in the Region including concrete batch plants, asphalt hot plants, permanent and portable crushing plants.
- Responsible for compliance of ADEQ permitting, marketing, quality of product to meet project specifications.

Guzman Construction Company August 1998 to August 1999. Superintendent responsible for budgets, overseeing projects, marketing, safety compliance and education of employees.

City Administrator – City of Globe October 1995 to June 1998. Managed all City Departments and acted as Chief Personnel Director.

Accomplishments:

- Successfully completed seventeen annexations; therefore, increasing monthly sales tax revenue by 300 percent enabling the City to improve the quality of life for the citizens: clean streets, lower property tax, and expanded services.
- Operated the City in a business-like manner, subsequently resulting in sound financial condition and received the best audit report the City of Globe had received to date.
- Initiated and negotiated a partnership on city property with a bulk fuel dealer that provided fuel to the City, while eliminating City tanks and increasing revenues.
- Testified at Congressional and Senate Hearings regarding Public Lands and Native American water rights.
- Successfully negotiated contracts for the sale of wastewater effluent for several major highway construction projects in order to preserve ground water resources.

Public Works Director – City of Globe – June 1992 to July 1994. Managed the following Public Works departments: Water, Sewer, Streets, Sanitation, and Cemetery.

Accomplishments:

- Implemented new safety incentive programs and accident review committee. The City received a \$44,000.00 bonus in 1993 for significant reduction in accidents.
- Re-engineered and installed a five mile water line to the Arizona State Prison in Globe resulting in a savings of \$500,000.00
- Completed three overdue grant projects
- Successfully brought the City's wastewater treatment plant into compliance.
- Accepted the title City Administrator and acted as both the Public Works Director and the City Manager. Due to the demands of the growing city limits I resigned from the Public Works position.

Project Manager, Civil Superintendent – Sundt Corporation Industrial Division – February 1989 to February 1992. Supervised and assisted crew on several projects in a five state area ranging from \$7 million to \$44 million.

- Supervised concrete work activities: formwork, rebar tying and placement, and all concrete placement and finish work.
- Installed and connected various types of piping, including HDPE, Victaulic, Steel Mechanical Joint, and Steel Welded Joint.
- Supervised and managed the site excavation and finish grading requirements for multiple structures.
- Responsible for disassembling and reassembling steel structures from multiple job locations in various states to the final project location.

EDUCATION

- Arizona State University- 1974-1975
College of Engineering
- Gila Pueblo College – 1976-1978
Business Administration
- GLOBE High School -1970-1974

RESUME OF QUALIFICATIONS


August 31, 2015

Steve Stratton
526 E Carico
Globe, AZ 85501

I am a native Arizonan and Third generation Gila County resident. I graduated from Globe High School and Attended Arizona State University. I returned to Globe to run the family businesses, both retail and contracting services. I currently own multiple residential properties as well as a commercial property, which provides behavioral and medical services to the adult, pediatric and veteran populations in the Globe and surrounding communities.

- Throughout my career with Sundt Construction, I worked in multiple states from Arkansas to California on various industrial and heavy civil projects in a supervisory capacity. The range of projects consisted of building and installing furnaces in smelter operations to constructing 18 miles of access road in a desert tortoise preserve for the purpose of building an operational gold mine including an open pit, crushers, overland conveyors and a refinery. My career with Sundt Construction required a diverse construction background in multiple disciplines to achieve the successful completion of each project.
- As the City of Globe Public Works Director, I altered the methods of street maintenance and improved the safety of the motoring public while remaining within budgetary constraints. I brought the wastewater treatment plan into compliance with ADEQ, and redesigned the waterline to the Department of Corrections facility to allow expansion and fire protection at a savings in excess of \$500,000.00.
- In my position as the Globe City Manager, I successfully completed 17 of 18 annexations which increased the sales tax revenue by 50%.
- United Metro Materials Area Manager. Provided aggregate, asphalt and concrete products for industrial and transportation related projects. Clients included numerous private and public entities in Gila County and portions of Pinal County (Superior, Kearny, and Mammoth).
- Gila County Public Works Deputy Director. Developed a safety plan to reduce the accidents and industrial compensation rates. I was assigned the responsibility of lobbyist to the ADOT Board and Administration for projects that were beneficial to Gila County (13 years).
- Promoted to Gila County Public Works Director. Instituted new county road standards in order to assist the commercial and residential development, while improving safety for the pedestrian and motoring public. Created a fleet program to improve the efficiency and reduction of County owned vehicles. Privatized multiple landfill transfer stations in order to reduce County subsidy. Collaborated with multiple agencies to develop and implement 45 helicopter dip tank sites in Gila County for catastrophic wild fire prevention. The concept was inspired by the devastation of the Rodeo Chedaski fire that also severely damaged the assessed valuation of Navajo County.
- In conjunction with the Assistant County Manager ran the day to day operations of the County while the County Manager and Deputy County manager were on extended leave due to illness.
- Senior Project Liaison Westland Resources, Inc. Manage various water, wastewater and industrial projects consisting of surveying, environmental, and design disciplines.

I am uniquely qualified for the ADOT Board of Directors position due to my diverse background and experience in the construction industry, city and county government, as well as my interaction with the ADOT Administration and Board of Directors as a lobbyist. My abilities enable me to offer a unique perspective to the issues that are presented to the Board. I am well versed in the Roberts Rules of Order and the guidelines that govern the open meeting law.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9b.
MEETING DATE: December 7, 2015 DEPARTMENT: Community Development STAFF PRESENTER: Mark Eckhoff, AICP Community Development Director SUBJECT: Developer's Sign Package for Pulte Homes		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to approve the Developer's Sign Package submitted by Pulte Homes for the Anthem at Merrill Ranch community.

BACKGROUND/DISCUSSION:

Per the 2005 Pre-Annexation and Development Agreement (PADA) between the Town of Florence (“the Town”) and the Pulte Home Corporation (“Pulte Homes” or “Pulte Group”), which was adopted by Resolution No. 917-05, Pulte Homes was granted some added flexibility for the signage planned for their Anthem at Merrill Ranch community in Florence. This flexibility was warranted and necessary because of the magnitude of the project and the projected build-out time for the community, which was substantially lengthened because of the recession. Specifically to this report, Section 15 (Signs) of the PADA states that Pulte Homes (or any subsequent or additional developer/homebuilder) was allowed to use an unspecified quantity of temporary marketing and development signs, which can include billboard signs or other signs located on the site of the community, including within the Town’s rights-of-way. Furthermore, these signs were allowed to be exempt from traditional development and sign code requirements, though they must comply with applicable safety requirements and be per a Town approved Developer’s Sign Package. Unfortunately, the PADA merely stated that said sign package required Town approval and did not specify the form of such approval, e.g., administrative, Planning and Zoning Commission, Town Council, etc. Based on a new legal review of the PADA and in accordance with consultations with Pulte Homes, the Town and Pulte Homes have agreed that the Developer’s Sign Plan shall be subject to the review and approval of the Town Council.

Pulte Homes has submitted the Developer’s Sign Package provided with this report in accordance with the PADA and the aforementioned approval process. Their package, essentially a written request with accompanying exhibits, serves to display, in both narrative and graphic descriptions, the wide array of signage that Pulte Homes is

utilizing to market their master planned community in Florence. It is noted that their package excludes any signage in the Safeway Shopping Center. The Safeway Shopping Center submitted a Comprehensive Sign Package for all signage within the commercial center that was approved by Town Council in 2007. The signage for the American Leadership Academy and Florence Hospital at Anthem were also handled by those respective entities, approved by the Planning and Zoning Commission and is outside of the scope of Pulte's package.

Pulte Homes has gone through great lengths to document all of their project signage, including:

- Entry monuments
- Billboards
- Monument signs
- Directional signs
- Street light pole signs
- Subdivision monuments
- Water tank mural/sign
- Temporary HOA banners

The permanent signage is actually not included under the scope of this request, but was approved as part of the Anthem at Merrill Ranch zoning documents, specifically their PUD (Planned Unit Development) Master Plan, and processed by the Town as permanent signs as opposed to temporary marketing signs covered under the Developer's Sign Package.

Pulte Homes has done an excellent job with their marketing signage as the signage has generally been appropriately located, the proper scale for the community and professionally designed and installed. That stated, staff has expressed opposition to their use of construction trailers being used solely for signage purposes and Pulte Homes has agreed to eliminate that part of their advertising campaign in Florence. Two trailers have already been removed and the third will soon be replaced by a professional billboard sign if this package is approved. We have also expressed some concerns about the HOA placing banners in areas that might impede visibility and Pulte Homes has agreed to watch this issue more closely.

As noted, the PADA allowed for Pulte Homes to have these marketing signs within the Town's rights-of-way. Other than an occasion banner that has needed relocation, this has not presented an issue. Community Development, Public Works and Pulte Homes have worked together on ensuring that Pulte Homes has a comprehensive right-of-way permit that covers all of their signs within the Town's rights-of-way. No signs or banners of any type will be permitted to create any safety issues in the Town's rights-of-way.

FINANCIAL IMPACT:

None directly applicable to this request; however, staff does contend that it is essential that the Town and Pulte Homes continue to work together, i.e., partner, to ensure the ongoing success of the Anthem at Merrill Ranch community because the project has such a tremendous fiscal impact on the Town. Our perception as a business-friendly community also has an impact on those considering additional investments in the Town of Florence.

RECOMMENDATION:

Motion to approve the Developer's Sign Package submitted by Pulte Homes for the Anthem at Merrill Ranch Community.

ATTACHMENTS:

Pulte letter
Exhibit A
Exhibit B
Supplemental sign images



November 12, 2015

Mr. Mark Eckhoff
Planning Director
Town of Florence
222 N. 20th Street
Florence, AZ 85132

Dear Mr. Eckhoff

Anthem at Merrill Ranch is a large community with an extensive infrastructure for moving the public throughout. As such, signage is an essential element within that structure. It reflects an image of cohesive quality while providing graphic communication for residents and visitors. Signage should inform and direct, but should also remain consistent in both scale and style within the community.

Per the Pre-Annexation and Development agreement between the Town of Florence and Pulte Home Corporation (Resolution No. 917-05), the "Agreement", a Developer is allowed to submit for approval a sign package to illustrate what we are proposing to install and maintain within the community.

At the time the community was initially developed, the Planning Department allowed Pulte to proceed with our sign package without an approved plan. We are now submitting a plan for the Town to review based on the needs of the community.

Pulte has reviewed the existing signage in Anthem at Merrill Ranch and developed the attached exhibit (Exhibit A) that reflects the look and location of the sign. The exhibit may not reflect all of the signs that are requested for approval. The list in Exhibit B details that comprehensive plan for the overall sign package. As the community develops it will be necessary to update the list to add/remove signs and their locations. Those revisions will be brought to the Town for review.

Please let me know if the Town has any comments as it performs the review.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Bonow".

Dan Bonow
Manager of Land Development
PulteGroup

Attachments



IMG_1771



IMG_1772



IMG_1775



IMG_1777



IMG_1778



IMG_1781



IMG_1782



IMG_1783



IMG_1784



IMG_1785



IMG_1787



IMG_1809



IMG_1808



IMG_1806



IMG_1803



IMG_1807



IMG_1801



IMG_1800



IMG_1798



IMG_1796



IMG_1795



IMG_1788



IMG_1791



IMG_1790



IMG_1787



IMG_1792



IMG_1794

EXHIBIT A

SIGN PACKAGE
Exhibit B

- Billboards (2)
 - Hunt Highway/Franklin
 - Hunt Highway/Felix
- Entry Monuments w/ Fountains (2)
 - Merrill Ranch Parkway
- Entry Monuments at Hunt/Merrill Ranch Parkway (2)
- Sun City Entry Monument w/ Fountain (1)
- Sun City Anthem Village Center Entry Monument (2)
 - Sun City Boulevard
 - Private Drive
- Sun City Model Homes Monument Sign (2)
 - Sun City Boulevard
 - Private Drive
- Anthem Parkside Community Center Monument Sign (1)
- Poston Butte/Anthem Grille Monument Sign (1)
- Blue Directional Signs (12)
 - Hunt Highway (3)
 - Merrill Ranch Parkway (7)
 - Felix Road (2)
- Sun City Sandwich Board Directional Signs-Red (3)
 - Merrill Ranch Parkway (2)
 - Sun City Boulevard
- Parkside Sandwich Board Directional Signs-Blue (3)
 - Merrill Ranch Parkway (2)
 - Constitution Way
- Bronze Directional Signs (1)
 - Sun City Boulevard
- Street Light Pole Banners
 - Hunt Highway
 - Merrill Ranch Parkway
 - Sun City Boulevard
 - Felix Road
- Subdivision Signage
 - Entry Monument Lettering
- Water Tank
 - Hunt Highway

SIGN PACKAGE
Exhibit B

- HOA Banners-Parkside (4)
 - Merrill Ranch Parkway (2)
 - Anthem Way
 - Constitution Way
- HOA Banners-Sun City (4)
 - Merrill Ranch Parkway (2)
 - Sun City Boulevard
 - Spirit Loop
- Pulte Banners (2)
 - Merrill Ranch Parkway
 - Constitution Way

EXAMPLES OF DEVELOPER'S SIGNS



A billboard advertisement for Sun City Anthem. The billboard is supported by two tall, reddish-brown pillars. The top part of the billboard features a photograph of four cyclists riding on a paved path through a desert landscape with green trees and a clear blue sky. The cyclist in the foreground on the left is an older man with a mustache, wearing a white and blue cycling jersey and a white helmet. The other three cyclists are younger, wearing various colored jerseys and helmets. The text "WELCOME TO A NEW DAY." is printed in a serif font, and "Del Webb" is written in a cursive script below it. A red banner at the bottom of the billboard contains the Sun City Anthem logo and name.

WELCOME TO A NEW DAY.
Del Webb

 Sun City Anthem

Model Home Collection

 Sun City Anthem
by Del Webb





anthem.
BY DEL WEBB

LADDER

Sun City Anthem
by Del Webb
AT MERRILL RANCH
NOW OPEN
866-340-WEBB
www.delwebb.com/merrillranch
↩ **Back 4 Miles**



anthem.

BY DEL WEBB
AT MERRILL RANCH

NOW OPEN

866-340-WEBB

www.delwebb.com/merrillranch



Pulte
Homes



 **Sun City Anthem**
by Del Webb



**Poston Butte Golf Club
& The Anthem Grille**

SPEED
LIMIT
35





WELCOME TO
anthem.
BY DEL WEBB

↑ **Pulte**
Homes

↑ **Sun City Anthem**
by Del Webb

↑ **Poston Butte Golf Club**
& The Anthem Grille

A blue sign with white text that reads "Models Ahead on the Right". The sign is mounted on a blue frame and is set against a background of trees and a building. The ground is covered in gravel.

Models Ahead
on the Right





↑ Community
Park

↑ Community
Center

↑ Anthem K-8
Elementary

↑ Poston Butte
Golf Club



← Pulte
homes

← Sun City Anthem
by Del Webb

← Poston Butte Golf Club
& The Anthem Grille





Pulte
Homes

PARKING



Pulte

WELCOME TO

THE PULTE
HOME GALLERY
AT PARKSIDE

HOMES FROM
1,480 - 3,369 sq.ft.
WITH OPTIONS

PULTE.COM/PARKSIDE







ARTS IN THE PARK

HELD
THE FIRST
SATURDAY OF
EVERY MONTH
NOVEMBER
THROUGH
APRIL

*A Unique Blend of Arts and Crafts
in a Hometown Park Atmosphere*

SUN CITY ANTHEM AT MERRILL RANCH

9 am to 2 pm

HANDCRAFTED BY LOCAL ARTISANS

anthem
BY DEL. 199
AT MERRILL RANCH



1st Saturday Nov - April

9 am - 2 pm

Sun City Anthem

*Craft vendor booths &
cafe lunch available!*

520-723-6610



BEST OF
50+
HOUSING
AWARDS

Congratulations!
Voted "Nation's Best
Clubhouse" for 2013
-National Association of Homebuilders 2013

 Sun City Anthem
by Dad Webb



Voted one of the
best places to retire by
Where to Retire magazine.

 Sun City Anthem[®]
by Del Webb

Welcome to

 Sun City Anthem
by Dad Webb

AT MERRILL RANCH



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All Rights Reserved
Sun City Anthem
Merrill Ranch
10000 Merrill Ranch Blvd
Merrill Ranch, AZ 85206
www.suncityaz.com



anthem.

BY DEL WEBB
AT MERRILL RANCH



A great place to grow

From the \$130s | \$500 Move-

Hunt Highway and Merrill Ranch Pk

EXAMPLES OF AMR PERMANENT SIGNS (NOT DEVELOPER'S SIGNS)





 Sun City Anthem
EST. 2000



anthem
BY DEL WEBB
AT MERRILL RANCH

A photograph of a large, rectangular sign for Merrill Ranch. The sign is set against a wall of textured, brown stone blocks. The text 'Merrill Ranch' is prominently displayed in a large, white, serif font with a dark shadow. Below it, 'a Merrill Trust Community' is written in a smaller, white, sans-serif font. The sign is surrounded by green grass, low-lying shrubs, and tall trees in the background under a clear blue sky.

Merrill Ranch
a Merrill Trust Community



Union Center

Sun City Anthem
by Del Webb

Welcome

Sun City Anthem

anthem



Pulte
Home

at Parkside

A photograph of a stone wall with the word "HERITAGE" engraved on it. The wall is made of large, rectangular stone blocks and has a decorative top edge. The word "HERITAGE" is written in a white, serif font. The wall is set against a background of trees and a clear sky. The ground in front of the wall is covered in gravel.

HERITAGE

A photograph of a stone wall with the word "TRADITION" engraved on it. The wall is made of dark grey stone blocks. Above the wall, a tiled roof is visible. The background shows a clear blue sky and some green trees. In the foreground, there are some green bushes and a small tree.

TRADITION



anthem
Parkside Community Center

anthem

BY DEL WEBB
AT MERRILL BRANCH

COMMUNITY PARK

Anthem Community Park
is a private park for use by
Anthem residents
and authorized guests.

General Park Hours
6:00 am - 10:00 pm

Adventure Playground Hours
Dawn - Dusk

I.D. Required
No Trespassing

Violators will be subject to prosecution per
A.R.S. 13-1502.A.1

anthem Poston
Grille Butte
golf club





TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 9c.

MEETING DATE: November 16, 2015

DEPARTMENT: Community Development

STAFF PRESENTER: Mark Eckhoff, AICP
Community Development Director

SUBJECT: Resolution No. 1569-15: Town Core Infill
Incentive Plan Request to Assist with the
Substantial Rehabilitation of Existing Affordable
Housing Complexes in Florence, Arizona.

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Motion to adopt Resolution No. 1569-15: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A TOWN CORE INCENTIVE PLAN REQUEST FOR FLORENCE APARTMENTS ASSOCIATES, LLC (CASE PZC-15-60-15-INF).

BACKGROUND/DISCUSSION:

Earlier this year, Florence Apartments Associates, LLC, submitted a tax credit application to the Arizona Department of Housing (ADOH) to request funding for the acquisition and substantial rehabilitation of three low income affordable housing complexes in Florence. On February 17, 2015, the Town Council adopted Resolution No. 1497-15, approving support of a future waiver of certain plan reviews, building permits, development impact fees and/or other fees, in an amount not to exceed \$80,000, to be incurred during the substantial rehabilitation construction project of three apartment complexes in Florence, Arizona. This action was taken to support this project and strengthen their application. We are happy to report that this application was approved. This agenda item is for procedural follow-up.

Part of this project encompasses the combining of three separate apartment complexes into one single LLC ownership. Two of the existing properties are on adjoining lots and cannot be distinguished from one another visually: Florence Heights Apartments and Western Sunrise Villas. The third property is Widdowfield Manor and is located in central Florence off of Butte Avenue. The owner of the apartments plans to rename the complexes to "Florence Sunrise Apartments."

Florence Sunrise Apartments, LLC, asserts that this rehabilitation project will create jobs, provide income to the community and will continue to provide safe affordable housing to those very low income community members most in need. They estimate

that the direct hard cost of construction to be approximately \$3,900,000. They further assert that this amount of hard construction dollars will increase the overall economic activity by the purchase of local goods and services over an expected six to nine month build-out.

Similarly, there are a significant number of site visits, inspections and other “soft costs” that will also increase local economic activity. In addition, Florence Sunrise Apartments, LLC, states that during post construction, they will be providing a number of tenant services such as after school educational support, computer and job training, preventative health for a minimum period of ten years, generating income to employed community members of over \$250,000.

These existing apartment complexes were constructed between 25 and 30 years ago and although maintained relatively well, many of their initial components and system are well beyond their useful life and most require replacement. The original plans were for all two-bedroom apartments, which, according to Florence Sunrise Apartments, LLC,, is currently not fully meeting today’s low income rent demand for one-bedroom and three-bedroom units. Therefore, as part of this project, Florence Sunrise Apartments, LLC, intends to do major new construction on at least one half (30 units) of the units by:

1. Converting ten two-bedroom units to one-bedroom units.
2. Converting 18 two-bedroom units into three-bedroom units, some of which will have two baths when feasible (slab on grade original construction does not allow this to be done in all three-bedroom units).
3. Make two units fully handicapped accessible and adapted two two-bedroom units. These units will be substantially altered and with new space, bedroom, and bath added.

With constructing 18 additional bedrooms at the complex, the number of occupants will increase by 27 individuals (using the ADOH and Rural Development standard of 1.5 occupants per bedroom). Presently, the 58 unit project has no community spaces and Florence Sunrise Apartments, LLC, proposes to build a fully accessible and functional community space including a classroom, computer room, handicapped bathroom and general spaces for parties and group functions with a full kitchen.

In addition, they will be implementing a wide range of energy efficiency improvements; improving the overall unit amenities, such as adding dishwashers, in addition to considerable site work to address water drainage problems and to make the site compliant with ADA standards.

Lastly, upgrades to water meters will be needed to provide service efficiencies and to accommodate planned project modifications. As such, this is where the Development Impact Fees for water and wastewater would be applicable. As noted, this is an area where the Town has the opportunity to provide a waiver of fees.

The Town has many tools to facilitate redevelopment and encourage new development within the core area of Town where smaller lots, older structures and various nonconforming situations can present challenges. These tools help to merge the need

to preserve the past while understanding the necessity of moving forward and adapting to ongoing market changes.

These aforementioned tools include, but are not limited to the: Downtown Commercial (DC) Zoning District; Downtown Redevelopment Plan; Town Core Infill Incentive Plan; and Adaptive Reuse Program.

The use of the Town Core Infill Incentive Plan is necessary to proceed with this project as proposed, particularly for the following reasons:

1. This tool can bring the subject properties into conformance with zoning and development standards.
2. This tool, when used alongside a Development Agreement or similar contract, can officially permit the waiving of fees in the amounts indicated. While the past Resolution offered the Town's support, said Resolution indicated the need to follow-up with subsequent actions if the tax credit award was granted.

FINDINGS:

Staff presents the following findings for the consideration of the Planning and Zoning Commission and Town Council:

1. The Town Core Infill Incentive Plan was lawfully adopted and the District created under the rules and guidelines established by the State of Arizona.
2. The Town Core Infill Incentive Plan seeks to help remedy situations within the Infill Incentive District pertaining to undeveloped lots, vacant structures, obsolete/inappropriate parcel sizes, and relatively lower investment activity.
3. The Town Core Infill Incentive Plan allows the Town to modify zoning and development standards and to waive certain fees, including Development Impact Fees, for qualifying projects within the Infill Incentive District.
4. The subject parcels are within the Infill Incentive District and the conditions and circumstances applicable to these parcels support this request.
5. Approval of this request will address zoning and development standard conformity issues that will allow for the beneficial investment of funds into the subject properties.
6. Approval of the request will affirm the Council's commitment to waive funds for the subject properties as an incentive towards development and redevelopment within the Town core.
7. Investment in the subject apartment complexes will provide for higher quality residences in the Town core and should promote increased property values.

FINANCIAL IMPACT:

A critical component of the owner's tax credit application to ADOH was receiving points for a "Local Government Contribution". This Contribution must be 2% of Direct Construction Costs in an amount not to exceed \$80,000. This future waiver of fees by the Town was made contingent upon the tax credit award from ADOH to Florence Sunrise Apartments LLC.

The Town, per Resolution No. 1497-15, and as affirmed by this Infill Incentive Plan Request and companion Development Agreement, will waive fees in an amount not to exceed \$80,000. More specifically, Florence Apartments Associates, LLC, waiver of fees is expected to be proportioned as follows:

Plan Review Fees: \$10,000

Building Permit Fees: \$16,000

Development Impact Fees (Water and/or Wastewater categories): \$54,000

Total Fees Waived: \$80,000

The companion Development Agreement item speaks in greater detail as to how Development Impact Fees can be waived and how such fees will be replenished.

These fees will be more than off-set by the financial and non-financial benefits of these projects moving forward.

STAFF RECOMMENDATION:

Staff recommends the adoption of Resolution No. 1569-15.

ATTACHMENTS:

Resolution No. 1569-15

RESOLUTION NO. 1569-15

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A TOWN CORE INCENTIVE PLAN REQUEST FOR FLORENCE APARTMENTS ASSOCIATES, LLC (CASE PZC-15-60-INF).

WHEREAS, a request has been made to use the Town Core Infill Incentive Plan to approve limited relief from the Town Development Code, as well up to \$80,000 in development fee waivers, on three apartment complexes that will be owned by Florence Apartments, LLC, which are now known individually as Florence Heights Apartments, Western Sunrise Villas and Widdowfield Manor; and

WHEREAS, Florence Apartments Associates, LLC, received approval of a tax credit application from the Arizona Department of Housing in part due to the Town's support of their application and the Town's commitments to support the proposed substantial rehabilitation of the subject apartment complexes in Florence; and

WHEREAS, approval of this request shall allow the existing apartment complexes, which are considered legal nonconforming uses on the subject Neighborhood Multi-Family (R-2) zoned parcels, to benefit from substantial investments and improvements valued at nearly four million dollars; and

WHEREAS, approval of this request encourages and facilitates the proposed improvements to the subject apartment complexes, including possible minor additions to certain buildings; and

WHEREAS, approval of this request will permit minor deviations or relief from adopted development standards where necessary to improve the existing structures and allow for the currently planned improvements; and

WHEREAS, any minor deviations from adopted development standards shall be subject to Town approval of any applicable Design Review applications, as well as Town approval of construction plans; and

WHEREAS, approval of this request will not permit the overall current usage of the subject parcels to be changed, nor densities to be increased beyond existing levels and per current improvement plans without subsequent zoning actions; and

WHEREAS, approval of this request will not permit any current or planned improvements to violate applicable building and fire codes; and

WHEREAS, approval of this request, along with a companion item that addresses the proposed fee waivers in the form of a legally binding Development Agreement, is consistent with the intent with Resolution No. 1497-15; and

WHEREAS, the Planning and Zoning Commission of the Town of Florence reviewed this case and sent a unanimous favorable recommendation to the Town Council on this request; and

WHEREAS, said proposal has been considered by the Council and the request has been found to: be consistent with the intent of the Town Core Infill Incentive Plan; be supported by findings and the favorable recommendation of the Planning and Zoning Commission; and be favorable to the general welfare, health and safety of the public. Thus, a determination has been made that this Town Core Incentive Plan request (PZC-15-60-INF) should be approved.

BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona as follows:

The Mayor and Council of the Town of Florence hereby adopt this resolution for the property described in Exhibits A1 and A2.

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, this 7th day of December, 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

November 13, 2015

Lisa Garcia
Interim Town Manager
P.O. Box 2670
Florence, AZ 85132

Dear Ms. Garcia,

This letter serves as a formal request to waive specified Town-imposed fees associated with the substantial rehabilitation of Florence Sunrise Apartments (currently dba Florence Sunrise, Western Sunrise and Widdowfield Manor). Concurrently, we hereby also lend our support for the use of the Town Core Infill Incentive Plan to facilitate this fee waiver, as well as to support some minor deviations in land development standards associated with this rehabilitation project.

As enumerated in Resolution No. 1497-15, we understand that the relief from payment will not exceed \$80,000 in total and will not exceed \$10,000 in fees related to Development Plan and Review, \$16,000 in Building Permit fees and \$54,000 in Development Impact Fees, individually.

This waiver of fees was a critical component of our successfully receiving a low income tax credit award from the Arizona Department of Housing, specifically in the Local Government Contribution scoring category.

We are grateful for the Town's support and look forward to a continued relationship in achieving our mutual goal of providing safe and sanitary housing to the community members most in need.

Respectfully submitted,



Shawne Mastronardi
President, CM Florence Inc.
Managing Member, Florence Apartments Associates, LLC

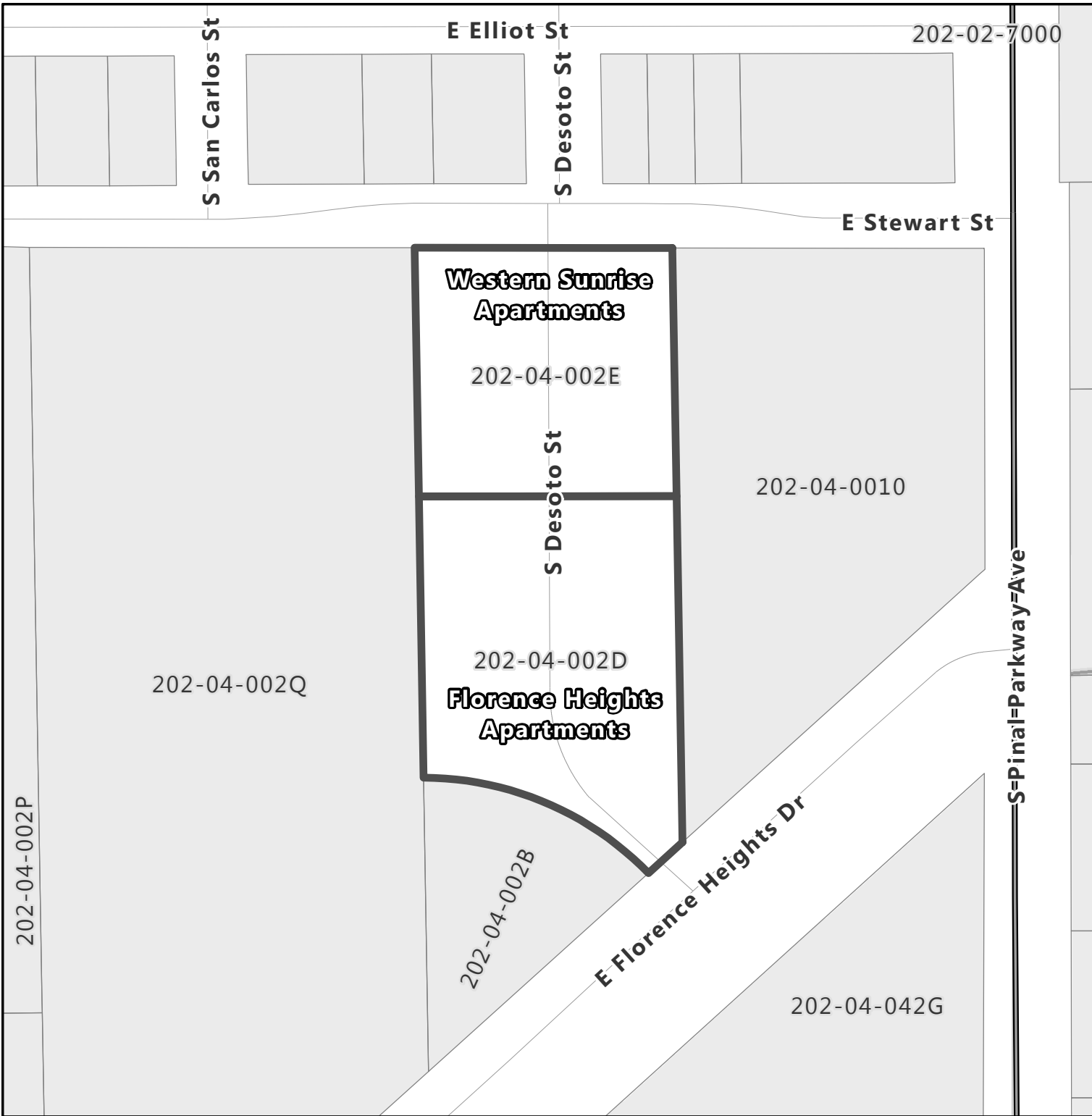





Exhibit A2:
Infill Incentive District
Western Sunrise &
Florence Heights
Apartments


-  Site Location
-  Parcel Lines
-  Town Limits



Legal Description

Not Available

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9d.
MEETING DATE: December 7, 2015 DEPARTMENT: Administration STAFF PRESENTER: Clifford Mattice, Town Attorney SUBJECT: Resolution No. 1570-15: Town Core Infill Incentive Plan Development Agreement for Florence Apartments Associates, LLC.		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

A motion to adopt Resolution No. 1570-15: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A DEVELOPMENT AGREEMENT WITH FLORENCE APARTMENTS ASSOCIATES, LLC.

BACKGROUND/DISCUSSION:

Town Council will consider the Town Core Infill Incentive request concurrently with the proposed Development Agreement. Both the incentive request and Development Agreement are contemplated in the Town Core Infill Incentive Plan (the "Plan"). According to the Plan, a development agreement is required when relief from the Development Code is requested. The relief from the Development Code will be described in detail in subsequent plans for the project and also subject to Town approvals of Design Review applications and construction plans.

FINANCIAL IMPACT:

The project will generate approximately \$3,900,000 in capital investment. The Town will benefit from construction tax revenue that will be generated from the project.

The Town agrees to waive the following permit and impact fees not to exceed \$80,000:

Development Plan Review and Revision Fee	\$10,000
Building Permit Fees	\$16,000
Development Impact Fees	<u>\$54,000</u>
	\$80,000

Per A.R.S.§ 9-463.05, if a municipality agrees to waive any of the development fees assessed on a development, the municipality shall reimburse the appropriate development fee accounts for the amount that was waived.

STAFF RECOMMENDATION:

Staff recommends adoption of Resolution No. 1570-15, approving the development agreement between the Town of Florence and Florence Apartments Associates, LLC.

ATTACHMENTS:

Resolution No. 1570-15
Town Core Infill Incentive Plan Development Agreement

RESOLUTION NO. 1570-15

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A DEVELOPMENT AGREEMENT WITH FLORENCE APARTMENTS ASSOCIATES, LLC.

WHEREAS, pursuant to A.R.S. § 9-499.10, the Town designated an Infill Incentive District (the “District”) and adopted a Town Core Infill Incentive Plan (the “Plan”) to encourage redevelopment in the District by, among other activities, waiving fees for development activities and granting relief from development standards; and

WHEREAS, developer has assembled and is the current owner of three parcels of real property located at 21 South Willow Street and 980 South Desoto Street, in the Town of Florence, Arizona; and

WHEREAS, the Properties consist of the current Florence Heights Apartments, Western Sunrise Villas, and Widdowfield Manor Apartments. The three parcels contain 11 existing residential buildings and provide apartment housing units for 58 very low-income households. Developer intends to substantially rehabilitate and expand the buildings on the Properties (the “Project”). The Project also includes the construction of a fully accessible and functional community space; and

WHEREAS, developer is proposing to finance the Project through the State of Arizona Department of Housing (“ADOH”) Low Income Housing Tax Credit Program (“LIHTC”); and

WHEREAS, pursuant to the Incentive Parameters of the Plan, the Developer requested that Town provide relief from payment of certain Town-imposed fees that would otherwise be payable in connection with development of the Project (the “Application”). Any such assistance would improve the Developer’s chance of receiving an “LIHTC” award for the Project. The Developer requests that Town grant relief from certain standards and requirements contained in the Town of Florence Development Code that apply to the Project; and

WHEREAS, pursuant to A.R.S. § 9-499.10, the Town Council adopted Resolution No. 1497-15 approving the waiver of certain fees for the Project if the Developer satisfies certain conditions precedent; and

WHEREAS, the Town Manager, as administrator of the Plan, and the Town’s Planning and Zoning Commission have forwarded favorable recommendations for the Developer’s Application to the Town Council; and

WHEREAS, in return for granting the incentives for the Developer’s Project within the District, Developer acknowledges and agrees that the Project meets the goals and objectives of the Town Core Infill Incentive Plan; and

WHEREAS, the Town Manager and Town Council find, and the Developer acknowledges and agrees, that the Project adds to the quality of life and the overall social, economic, and general well-being of the Florence community; and

WHEREAS, Town acknowledges that the rehabilitation of the structures will provide a significant benefit to the neighborhoods in which the Project is located, and that completion of the Project will result in other significant benefits to the Town and its residents, including without limitation an approximately \$3,900,000 capital investment, and the rehabilitation of 58 very low income housing units. All of the foregoing will result in increased tax revenues and opportunities for employment within the Town, and will otherwise improve and enhance the economic welfare and quality of life for the inhabitants of the Town. Town has therefore agreed to waive certain Town-imposed fees associated with the planning and construction of the Project and grant relief from certain standards in the Town's Development Code, on strict compliance with the terms of the attached Development Agreement ("Agreement"); and

WHEREAS, the Agreement is consistent with the Town of Florence 2020 General Plan and the Plan; and

WHEREAS, the Agreement is a development agreement within the meaning of A.R.S. § 9-500.05 and shall be construed as such; and

WHEREAS, pursuant to A.R.S. § 9-463.05 and A.R.S. § 9-499.10, if the Town agrees to waive certain development fees assessed on the project, the Town Manager and Finance Director shall reimburse the appropriate development fee accounts for any amounts that are waived and such reimbursement shall not be funded by other development fees.

BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona as follows:

The Mayor and Council of the Town of Florence hereby adopt this resolution and the Development Agreement attached as Exhibit "A" hereto.

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, this 7th day of December 2015.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

WHEN RECORDED, RETURN TO:

Town of Florence

TOWN CORE INFILL INCENTIVE PLAN DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (“Agreement”) is made as of the ____ day of _____, 2015 (the “Effective Date”), between the TOWN OF FLORENCE, an Arizona Municipal Corporation (“TOWN”), and FLORENCE APARTMENTS ASSOCIATES, LLC, an Arizona limited liability company (“DEVELOPER”). Town and Developer may be referred to in this Agreement collectively as the “Parties” and each individually as a “Party”.

RECITALS

A. Pursuant to A.R.S. § 9-499.10, the Town designated an Infill Incentive District (the “District”) and adopted a Town Core Infill Incentive Plan (the “Plan”) to encourage redevelopment in the District by, among other activities, waiving fees for development activities and granting relief from development standards.

B. Developer has assembled and is the current owner of three parcels of real property located at 21 South Willow Street and 980 South Desoto Street, in the Town of Florence, Arizona, as described in **Exhibits “A1 and A2”** (the “Properties”).

C. The Properties consist of the current Florence Heights Apartments, Western Sunrise Villas and Widdowfield Manor Apartments. The three parcels contain 11 existing residential buildings and provide apartment housing units for 58 very low-income households. Developer intends to substantially rehabilitate and expand the buildings on the Properties (the “Project”). The Project also includes the construction of a fully accessible and functional community space.

D. Developer is proposing to finance the Project through the State of Arizona Department of Housing (“ADOH”) Low Income Housing Tax Credit Program (“LIHTC”). **Exhibit “B”** contains the reservation letter for the LIHTC program.

E. Pursuant to the Incentive Parameters of the Plan, the Developer requested that Town provide relief from payment of certain Town-imposed fees that would otherwise be payable in connection with development of the Project (the “Application”). Any such assistance would improve the Developer’s chance of receiving an “LIHTC” award for the Project. The Developer requests that Town grant relief from certain standards and requirements contained in the Town of Florence Development Code that apply to the Project.

F. The Town Council adopted Resolution No. 1497-15 approving the waiver of certain fees for the Project if the Developer satisfies certain conditions precedent.

G. The Town Manager, as administrator of the Plan, and the Town's Planning and Zoning Commission have forwarded favorable recommendations for the Developer's Application to the Town Council.

H. In return for granting the incentives for the Developer's Project within the District, Developer acknowledges and agrees that the Project meets the goals and objectives of the Town Core Infill Incentive Plan.

I. The Town Manager and Town Council find, and the Developer acknowledges and agrees, that the Project adds to the quality of life and the overall social, economic, and general well-being of the Florence community.

J. Town acknowledges that the rehabilitation of the structures will provide a significant benefit to the neighborhoods in which the Project is located, and that completion of the Project will result in other significant benefits to the Town and its residents, including without limitation an approximately \$3,900,000 capital investment, and the rehabilitation of 58 very low income housing units. All of the foregoing will result in increased tax revenues and opportunities for employment within the Town, and will otherwise improve and enhance the economic welfare and quality of life for the inhabitants of the Town. Town has therefore agreed to waive certain Town-imposed fees associated with the planning and construction of the Project and grant relief from certain standards in the Town's Development Code, on strict compliance with the terms of this Agreement.

K. This Agreement is consistent with the Town of Florence 2020 General Plan and the Plan.

L. This Agreement is a development agreement within the meaning of A.R.S. § 9-500.05 and shall be construed as such.

AGREEMENT

NOW THEREFORE, in consideration of the above premises, the promises contained in the Agreement, the fees, construction sales and transaction privilege taxes and other revenues that will be received by Town as a result of the completion of the Project, the other economic benefits to be derived by the Town and its residents during the term of this Agreement by reason of the development of the Project and Developer's performance hereunder, and for other good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties hereto agree as follows:

ARTICLE I **DEFINITIONS**

In addition to words and terms defined elsewhere herein, the following terms shall have the meanings set forth below whenever used in this Agreement, except where the context clearly indicates otherwise:

1.1 “Certificate of Occupancy” means a certificate of occupancy for the Project, or portions thereof, issued by the Community Development Department of the Town of Florence.

1.2 “Commencement of Construction” or any grammatical derivation thereof, means (a) the obtaining of building permits and (b) actual commencement and diligent pursuit of the work described in each such permit.

1.3 “Developer” means Florence Apartments Associates, LLC, and its permitted successors and assigns.

1.4 “Project” means the rehabilitation and redevelopment of the Florence Heights Apartments, Western Sunrise Villas and Widdowfield Manor Apartments, a residential development that consists of 58 very low income households financed with an LIHTC award for the 2015-2016 fiscal year.

1.6 “Town” means the Town of Florence, an Arizona Municipal Corporation, and any successor public body or entity.

ARTICLE II **DEVELOPMENT PLAN**

2.1 **Incorporation of Recitals.** The Parties acknowledge that the Recitals are true and correct in all respects and are incorporated into this Agreement.

2.2 **Duration of Development Agreement.** Unless sooner terminated as provided herein, the term of this Agreement shall commence on the Effective Date and continue until the date the final Certificate of Occupancy for the Project is issued.

ARTICLE III **DEVELOPMENT MATTERS**

3.1 **Schedule of Performance.** Town and Developer acknowledge and agree that the Project shall be developed in accordance with the deadlines and other criteria set forth in the LIHTC award relating to the Project (“Schedule of Performance”).

3.2 Fee Rebates and/or Waivers; Conditions.

3.2.1 Developer has presented to the Town that its ability to obtain an LIHTC award and thereafter to complete the Project will be enhanced if Town agrees to waive or rebate certain fees associated with the Project. Therefore, Town agrees that if Developer (a) is successful in receiving the Tax Credits for the Project; (b) provides Town with the notice required by Section 3.3; and (c) promptly, and in any event within the time period specified in the LIHTC award for the Project, commences construction of the Project and diligently pursues such construction to completion in conformance with the Schedule of Performance, then Town agrees to waive or rebate (if previously paid) a

portion, but not more than a maximum of \$80,000 in the aggregate, of the Town's Development Plan Review and Revision Fees not to exceed \$10,000, Building Safety Plan Review and Revision Fees, Engineering Review and Revision Fees, and Building Permit Fees not to exceed \$16,000 and Development Impact Fees not to exceed \$54,000 identified and applicable under the Florence Development Code and adopted Schedule of Fees, which are otherwise payable with respect to the Project pertaining to the initial construction of the Project. Developer shall only be entitled to a waiver or rebate of the foregoing fees that are associated with the construction of the Project and issuance of the Certificate(s) of Occupancy relating to the portion of the Project covered by the LIHTC award for the 2015-2016 fiscal year, but not more than a maximum of \$80,000 in the aggregate. If Developer undertakes subsequent changes to the Project after issuance of a Certificate of Occupancy, it shall pay all fees associated with such changes.

3.2.2 Town agrees that if Developer (a) is successful in receiving the Tax Credits for the Project; (b) provides Town with the notice required by Section 3.3; and (c) promptly, and in any event within the time period specified in the LIHTC award for the Project, Commences Construction of the Project and diligently pursues such construction to completion in conformance with the Schedule of Performance, then Town agrees to provide relief from the Development Code, which shall be described in detail in subsequent plans and also subject to Town approvals of Design Review applications and construction plans.

3.3 Notice of Award; Compliance. Developer shall provide Town, concurrently with the execution of this Agreement, written evidence and notice that the Project is included within the 2015-2016 LIHTC award recipients, together with all conditions to be satisfied by Developer in connection with such award. Developer shall comply with conditions of the LIHTC award and with all laws, ordinances, rules, orders, regulations and requirements of any legal, governmental board, body or commission relating to, affecting or controlling the construction, maintenance, condition, protection, occupancy or use of the Project.

3.4 General Cooperation. Town and Developer acknowledge and agree that they shall cooperate in good faith with each other and use their respective good-faith and commercially reasonable efforts to pursue the Project as contemplated by this Agreement.

ARTICLE IV **DEFAULT; REMEDIES; TERMINATION**

4.1 Default. It shall be a default hereunder if either party fails to perform any of its obligations hereunder and such failure continues for a period of thirty (30) days after written notice from the non-defaulting party specifying in reasonable detail the nature of the failure; provided that if the nature of the default is such that it cannot reasonably be cured within the thirty-day period, no default shall be deemed to exist if the defaulting

party commences a cure within that thirty-day period and diligently and expeditiously pursues such cure to completion within ninety (90) days.

4.1.1 Additional Developer Defaults. In addition to the foregoing, it shall be a default hereunder if: (a) any petition or application for a custodian, as defined by Title 11, United States Code, as amended from time to time (the "Bankruptcy Code") or for any form of relief under any provision of the Bankruptcy Code or any other law pertaining to reorganization, insolvency or readjustment of debts is filed by or against Developer or any partnership of which Developer is a partner, their respective assets or affairs, and such petition or application is not dismissed within ninety (90) days of such filing; (b) Developer makes an assignment for the benefit of creditors, is not paying material debts as they become due, or is granted an order for relief under any chapter of the Bankruptcy Code; (c) a custodian, as defined by the Bankruptcy Code, takes charge of any property of Developer or any property of any partnership of which Developer is a partner; (d) garnishment, attachment, levy or execution in an amount in excess of an amount equal to ten percent (10%) of its net worth is issued against any of the property or effects of Developer, or any partnership of which Developer is a partner, and such issuance is not discharged or bonded against within ninety (90) days; (e) the dissolution or termination of existence of Developer unless its successor by transfer or operation of law is continuing the business of operating the Project; or (f) there is a material false statement or material breach of any representation, warranty or covenant, or there is a material false statement or material omission, by Developer under any other document forming part of the transaction in respect of which this Agreement is made.

4.2 Dispute Resolution. If the Parties cannot resolve any dispute that arises out of this Agreement between themselves, the parties agree that there shall be a forty-five (45) day moratorium on litigation during which time the Parties agree to attempt to settle the dispute by nonbinding mediation before commencement of litigation. The mediation shall be held under the commercial mediation rules of the American Arbitration Association. The matter in dispute shall be submitted to a mediator mutually selected by Developer and the Town. If the Parties cannot agree upon the selection of a mediator within seven (7) days, then within three (3) days thereafter, the Town and the Developer shall request the presiding judge of the Superior Court in and for the County of Pinal, State of Arizona, to appoint an independent mediator. The mediator selected shall have at least five (5) years' experience in mediating or arbitrating disputes relating to commercial property development. The cost of any such mediation shall be divided equally between the Town and Developer, or in such other fashion as the mediator may order. The results of the mediation shall be nonbinding on the parties, and any party shall be free to initiate litigation upon the conclusion of mediation.

4.3 Developer's Remedies. If Town is in default under this Agreement and the parties do not resolve the Town's default pursuant to the nonbinding mediation described in Section 4.2, then Developer shall have the right to terminate this Agreement upon written notice to the Town. Town shall in no event be liable for punitive, incidental or consequential damages or any monetary damages.

4.4 Town's Remedies. If the Developer is in default under this Agreement and the parties do not resolve the Developer's default pursuant to the nonbinding mediation described in Section 4.2, then the Town shall have the right to terminate this Agreement immediately upon written notice to the Developer and to pursue any other rights or remedies provided hereunder, at law or in equity, including the right to recoup all fees waived by the Town or rebated to Developer and rescind or repeal all relief granted from the Town's Development Code pursuant to this Agreement.

4.5 Effect of Event of Termination. Upon the termination of this Agreement as the result of the default by or breach of the Developer, the Developer shall have no further rights to the Town-provided development incentives pursuant to this Agreement accruing from and after the termination of this Agreement.

ARTICLE V **GENERAL PROVISIONS**

5.1 No Personal Liability. No member, shareholder, director, partner, manager, officer or employee of Developer shall be personally liable to Town, or any successor or assignee, (a) in the event of any default or breach by the Developer, (b) for any amount which may become due to the Town or its successor or assign, or (c) pursuant to any obligation of Developer under the terms of this Agreement.

5.2 No Personal Liability. No agent, official, representative, or employee of the Town shall be personally liable to Developer, or any successor or assignee, (a) in the event of any default or breach by the Town, (b) for any amount which may become due to the Developer or its successor or assign, or (c) pursuant to any obligation of the Town under the terms of this Agreement.

5.3 Liability and Indemnification. Developer hereby agrees to indemnify, protect, defend and hold harmless the Town, its Mayor and Council members, officials, employees, representatives, and agents from any and all claims, demands, losses, damages, liabilities, fines, charges, penalties, administrative and judicial proceedings and orders, judgments, remedial actions of any kind, and all costs and cleanup actions of any kind, all costs and expenses incurred in connection therewith, including, without limitation reasonable attorney's fees and costs of defense, arising directly or indirectly, in whole or in part, out of the performance of Developer's obligations under this Agreement, including any third party claims relating to environmental conditions on the Property.

5.4 Conflict of Interest. Pursuant to Arizona law, rules and regulations, no agent, official or employee of the Town shall have any personal interest, direct or indirect, in this Agreement, nor shall any such agent, official or employee participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested. This Agreement is subject to A.R.S. § 38-511.

5.5 Notice. All notices which shall or may be given pursuant to this Agreement shall be in writing and transmitted by registered or certified mail, return receipt requested, addressed as follows:

To Developer: Florence Apartments Associates, LLC
Attn: Dr. David Cordes
7213 S. Perth Way
Aurora, Colorado 80016

To the Town: Town Manager
Town of Florence
P. O. Box 2670
Florence, Arizona 85132

With a copy to: Town Attorney
Town of Florence
P. O. Box 2670
Florence, Arizona 85132

Either party may designate any other address or addressee for this purpose by written notice to the other party in the manner described herein.

5.6 Disputes, Governing Law.

5.6.1 Should any dispute, misunderstanding or conflict arise as to the terms or provisions contained in this Agreement, the matter shall first be referred to Town, and Town shall determine the term's or provision's true intent and meaning.

5.6.2 This Agreement shall be deemed to be made under, shall be construed in accordance with, and shall be governed by the laws of the State of Arizona, without reference to choice of law or conflicts of laws principles thereof. Any action brought to interpret, enforce, or construe any provision of this Agreement shall be commenced and maintained in the Superior Court of the State of Arizona in and for the County of Pinal (or, as may be appropriate, in the Justice Courts of Pinal County, Arizona or in the United States District Court for the District of Arizona, if but only if, the Superior Court lacks or declines jurisdiction over such action). The Parties irrevocably consent to jurisdiction and venue in such courts for such purposes and agree not to seek transfer or removal of any action commenced in accordance with the terms of this paragraph.

5.7 Successors and Assigns. This Agreement shall run with the land and all of the covenants and conditions set forth herein shall inure to the benefit of the Project described herein. Developer may without the consent of the Town assign this Agreement to any affiliate of Developer to whom title to the Property is conveyed and who assumes responsibility for completion of the Project.

5.8 Waiver. None of the provisions of this Agreement shall be deemed to have been waived by an act or knowledge of any Party or its agent or employee, but only by a specific written waiver signed by an authorized officer of such Party and delivered to the other Party. One or more waivers by either Party of any provisions, terms, conditions, or covenants of this Agreement, or any breach thereof, shall not be construed as a waiver of a subsequent breach by the other Party.

5.9 Severability. In the event that any phrase, clause, sentence, paragraph, section, article or other portion of this Agreement shall become illegal, null or void or against public policy, for any reason, or shall be held by any court of competent jurisdiction to be illegal, null or void or against public policy, the remaining portions of this Agreement shall not be affected thereby and shall remain in full force and effect to the fullest extent permitted by law, provided that the overall intent of the Parties is not materially vitiated by such severability.

5.10 Entire Agreement. This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and all prior and contemporaneous agreements, representations, negotiations, and understandings of the Parties hereto, oral or written, are hereby superseded and merged herein. This Agreement may not be modified or amended except by a written document, signed by authorized representatives of each Party.

5.11 Attorneys' Fees. In the event either Party brings any action for any relief, declaratory or otherwise, arising out of this Agreement, or on account of any breach or default hereof, the prevailing Party shall be entitled to receive from the other Party reasonable attorneys' fees and reasonable costs and expenses (including expert witness fees), determined by the arbitrator or court sitting without a jury, which fees shall be deemed to have accrued on the commencement of such action and shall be enforced whether or not such action is prosecuted through judgment.

5.12 Schedules; Exhibits. All Schedules and Exhibits attached hereto are incorporated herein by this reference as though fully set forth herein.

5.13 Survival. All warranties, representations and indemnification by Developer shall survive the expiration, completion or termination of this Agreement.

5.14 Non-Exclusive Remedies. The rights and the remedies of Town under this Agreement are not exclusive. Town shall be entitled to offset against any sums due to Developer, any expenses or costs incurred by Town, or damages assessed by Town concerning Developer's non-conforming performance or failure to perform this Agreement, including costs and damages incurred by Town.

5.15 Taxes. Developer shall be solely responsible for any and all tax obligations which may result out of Developer's performance of this Agreement.

5.16 Licenses. Developer shall maintain in current status all Federal, State and local licenses and permits required for the operations of the business conducted by Developer.

5.17 Counterparts. This Agreement may be executed in one or more counterparts, and each originally executed duplicate counterpart of this Agreement shall be deemed to possess the full force and effect of the original, but all of which together shall constitute one and the same instrument, binding on the Parties. The Parties agree that this Agreement may be transmitted between them via facsimile or so-called "PDF" signature. The Parties intend that faxed or "PDF" signatures constitute original signatures and that a fully collated agreement containing the signatures (original, faxed or PDF) of the Parties is binding upon the Parties.

5.18 Construction. The terms and provisions of this Agreement represent the results of negotiations between the Parties, each of which has been or has had the opportunity to be represented by counsel of its own choosing, and neither of which has acted under any duress or compulsion, whether legal, economic or otherwise. Consequently, the terms and provisions of this Agreement shall be interpreted and construed in accordance with their usual and customary meanings, and the Parties each hereby waive the interpretation and construction of this Agreement that ambiguous or conflicting terms or provisions contained in this Agreement shall be interpreted or construed against the Party whose attorney prepared the executed Agreement or any earlier draft of the same.

5.19 Recordation of Agreement. This Agreement shall be recorded in the Official Record of Pinal County, Arizona, within ten (10) days after execution of this Agreement by the Town.

5.20 Town Manager's Power to Consent. The Town authorizes and empowers the Town Manager to consent to any and all requests of the Developer requiring the consent of the Town hereunder without further action of the Town Council, except for any actions requiring Town Council approval as a matter of law, including, without limitation, any amendment or modification of this Agreement.

[BALANCE OF THIS PAGE LEFT BLANK INTENTIONALLY; SIGNATURES AND
ACKNOWLEDGEMENTS APPEAR ON PAGE FOLLOWING]

IN WITNESS WHEREOF, the parties hereto have executed and caused to be signed by their duly authorized representatives, this Agreement to be effective on or as of the day and year first above written.

ATTEST:

TOWN:

Lisa Garcia, Town Clerk

THE TOWN OF FLORENCE, an
Arizona municipal corporation

APPROVED AS TO FORM:

By _____
Tom J. Rankin, Mayor

Clifford L. Mattice, Town Attorney

STATE OF ARIZONA)
)
COUNTY OF PINAL) ss

The foregoing instrument was acknowledged before me this ____ day of _____, 2015, by Tom J. Rankin, the Mayor of the Town of Florence.

Notary Public

My Commission Expires:

DEVELOPER:

Florence Apartments Associates, LLC,
an Arizona limited liability company

By: _____

Name: _____

Title: _____

STATE OF ARIZONA)
) ss
COUNTY OF PINAL)

The foregoing instrument was acknowledged before me this ____ day of _____,
2015, by _____, the _____.

Notary Public

My Commission Expires:

EXHIBIT A1

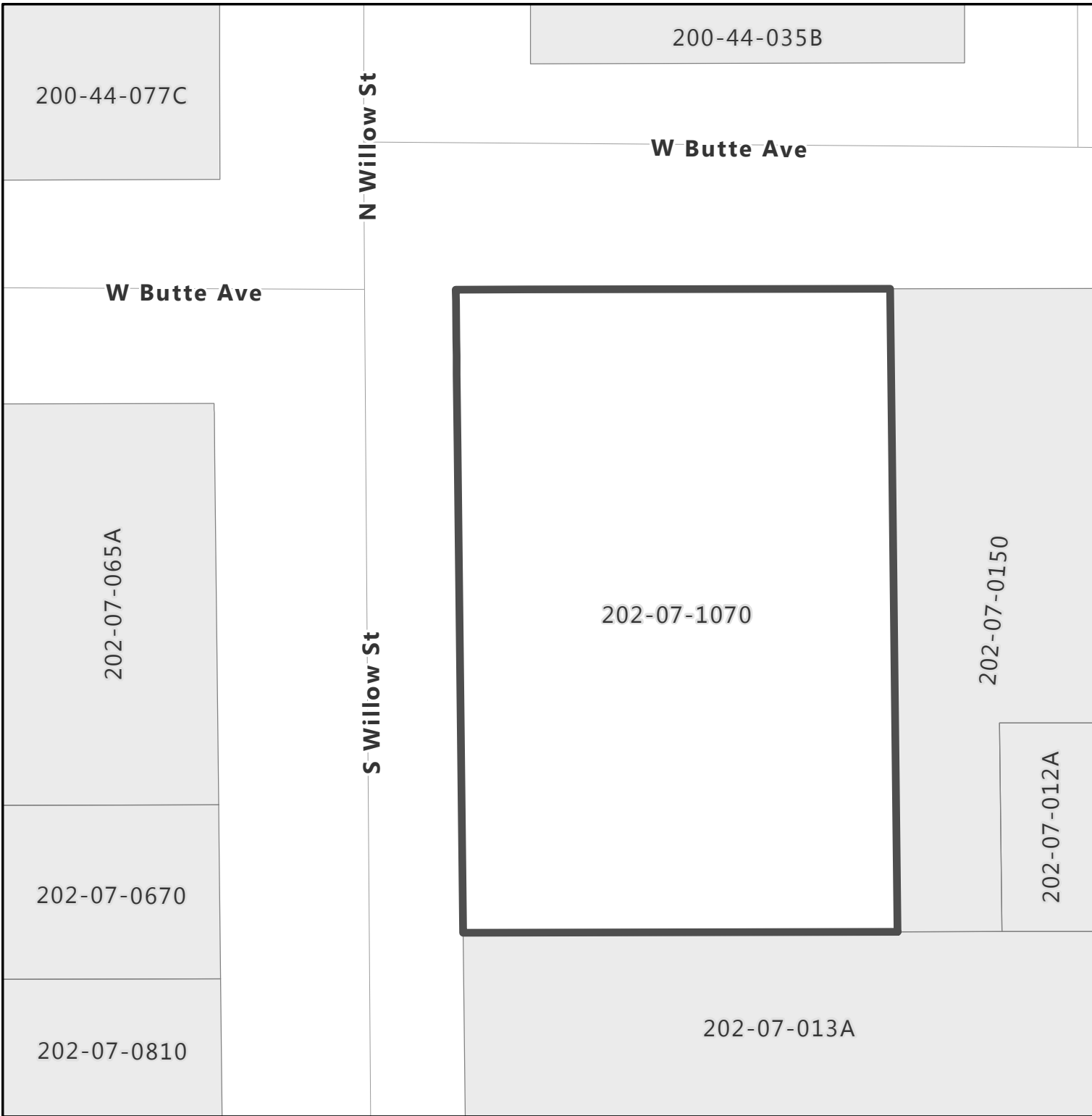


Exhibit A1:
Infill Incentive District
Widdowfield Manor
Apartments

-  Site Location
-  Parcel Lines
-  Town Limits



Legal Description

Not Available

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.

EXHIBIT A2

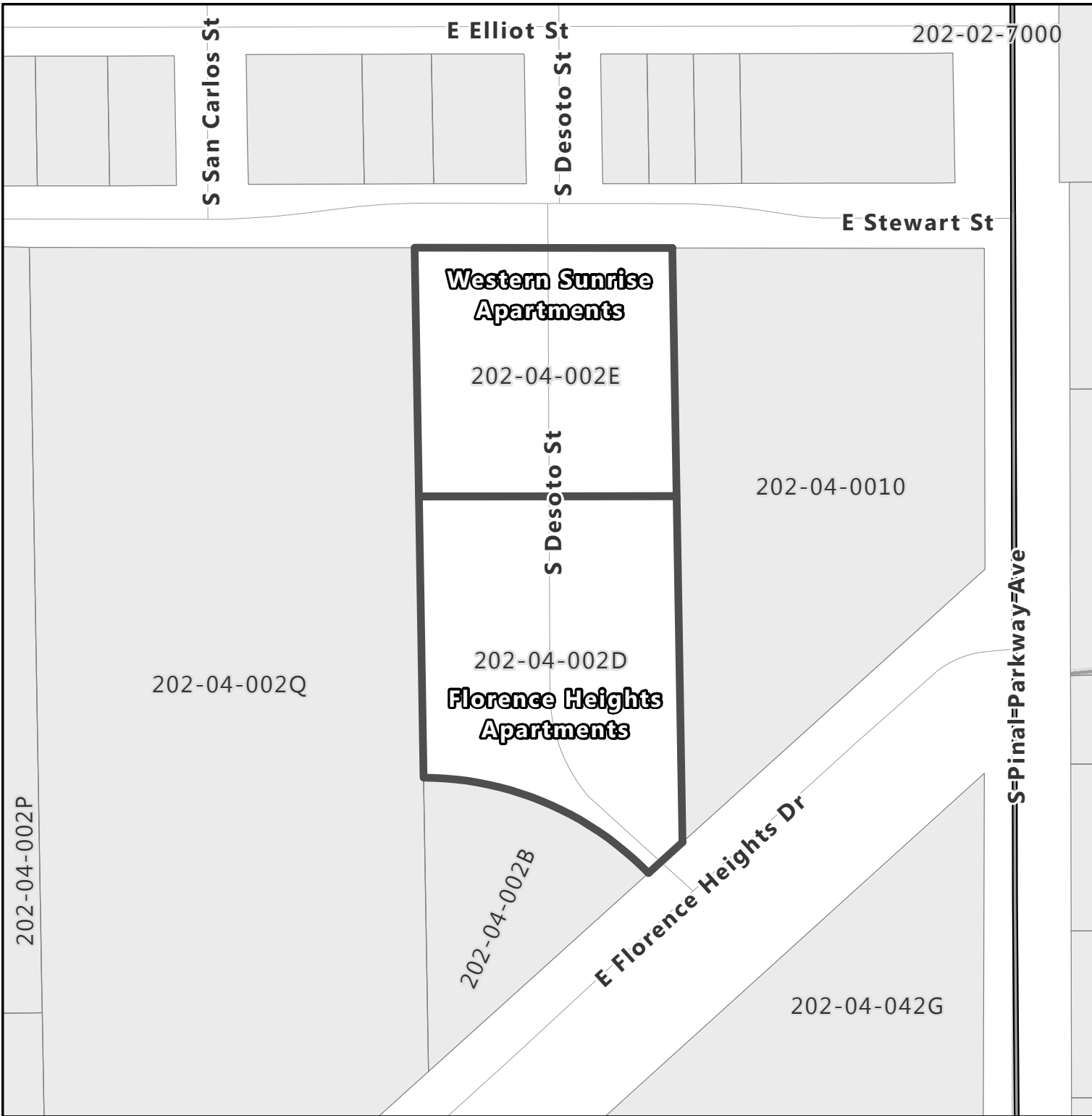





Exhibit A2:
Infill Incentive District
Western Sunrise &
Florence Heights
Apartments

-  Site Location
-  Parcel Lines
-  Town Limits



Legal Description

Not Available

This map is created for reference purposes only and is to be used at your own risk. The Town of Florence makes no warranty as to the accuracy or completeness of the information contained in this map and assumes no liability for any errors or omissions contained therein, nor for any direct, indirect, or consequential damages which may be caused by its use. It is the user's responsibility to verify all information contained herein.

EXHIBIT B

DOUGLAS A. DUCEY
Governor



MICHAEL TRAILOR
Director

STATE OF ARIZONA
DEPARTMENT OF HOUSING
1110 WEST WASHINGTON, SUITE 310
PHOENIX, ARIZONA 85007

(602) 771-1000 WWW.AZHOUSING.GOV
FAX: 602-771-1002

VIA FIRST CLASS MAIL AND ELECTRONIC MAIL

June 30, 2015

Ms. Shawne Mastronardi
Florence Apartments Associates, LLC
c/o Cordes Development
7213 South Perth Way
Aurora, CO 80016-2349

RE: Reservation of 2015 Low Income Housing Tax Credits
Florence Sunrise Apartments / LIHTC #TC-0811-15

Dear Ms. Mastronardi:

The Arizona Department of Housing (the "Department") hereby notifies you of its decision on your application for Low Income Housing Tax Credits ("LIHTC") submitted March 6, 2015. The Department is pleased to officially notify you that the above-referenced project qualifies for a reservation of Low Income Housing Tax Credits ("Tax Credits") from the 2015 credit ceiling contingent on the fulfillment of the specific requirements described in this letter.

Reservation Amount

Based on its review of the 2015 tax credit application for Florence Sunrise Apartments, the Department reserves Tax Credits to Florence Apartments Associates, LLC in the amount of \$623,429. The amount of Tax Credits reserved to the project is the lesser of the following: (1) the amount computed under the "Qualified Eligible Basis", see 2015 Qualified Allocation Plan ("QAP"), Sec. 7.2(A); or (2) the amount computed under the "Gap Analysis", see 2015 QAP, Sec. 7.2(B).

Conditions

- A. The reservation of Tax Credits is conditioned on payment of the Reservation Fee in the amount of \$49,874 by July 30, 2015. An invoice is attached to this letter. A credit card payment or check in the amount of the Reservation Fee must be postmarked or hand delivered with a copy of the invoice no later than July 30, 2015 at 5:00 pm Arizona time to the Department at the following address:

Arizona Department of Housing
Attn: Jeanne Redondo
1110 W. Washington, Ste 310
Phoenix, Arizona 85007

- B. Along with the Reservation Fee, Applicant must provide the items listed below in both hard copy and electronic format (pdf or excel as noted below) to satisfy the Carryover Allocation Agreement requirements by 5:00 pm on July 30, 2015:
1. Updated Form 3 in excel that includes ADOH adjustments during Application scoring (see attached underwriting);
 2. Current Certificate of Good Standing or Certificate of Existence, as applicable for Owner, dated no earlier than June 1, 2015 in pdf format;
 3. Completed updated project schedule in pdf format; and
 4. Documentation for Employer Identification Number ("EIN") in pdf format.

Upon fulfillment of the conditions described above, the Department will issue a Notice of Allocation which is conditioned on submitting the materials necessary to satisfy the 10% Cost Test requirements, as required in Section 2.10 of the QAP; and if the Project is receiving ADOH Gap Financing, upon timely receipt of the Financing Commitments from all financing sources within one hundred twenty (120) days following the Notice of Allocation as required in Section 7.1(D)(1) of the QAP. The deadline for the 10% Cost Test is June 30, 2016.

ADOH anticipates sending a Notice of Allocation on July 30, 2015 to each recipient who accepts a Reservation. Carryover Allocation Agreements will be sent on December 1, 2015.

Important Deadlines: The submittals below are due by 5:00 p.m. Arizona time in both electronic format and original hard copy on the date specified herein:

July 30, 2015	Submit Reservation Fee and documents pursuant to QAP Section 2.10(A)-(E)
November 27, 2015	Submit Financing Commitments pursuant to QAP Section 7.1(D)(1)
December 23, 2015	Submit executed Carryover Allocation Agreement
30 Days Before Closing	Submit Equity Closing Package pursuant to QAP Section 2.11
June 30, 2016	Submittal of 10% Cost Test [IRC §42(h)(1)(E)(ii)]

Conditions of Gap Financing

The project also requested ADOH Gap Financing in an amount necessary to make the project feasible. The anticipated award for the Florence Sunrise Apartments project is \$360,000. A Gap Financing Award letter will be provided after a Notice of Allocation is issued. The Gap Financing is subject to a layering analysis in accordance with Section 7.1(D)(2), which may reduce the amount of Gap Financing. The Gap Financing Award letter is a preliminary award conditioned upon meeting all program requirements, including but not limited to the provisions of Section 7.1(D) of the 2015 QAP as follows:

As required in Section 2.9(K) and in accordance with Section 7.1(D)(1) of the 2015 QAP, if the Project does not have Financing Commitments (as defined on page 9 of the 2015 QAP) within 120 calendar days from the effective date of the Carryover Allocation Agreement (see November 27, 2015 deadline above) from all sources of funding necessary to complete the Project to such a point that the ADOH can properly issue the Form 8609, the ADOH will deny the request for ADOH Gap Financing and revoke this Reservation and its subsequent Allocation of

tax credits. Bridge financing will not be considered to meet this requirement unless it is available as a permanent source and meets the standards in Section 7 "Underwriting" of the 2015 QAP.

In order to meet this requirement, ADOH will require the following documents prior to November 27, 2015 at 5:00 pm:

Source	Documentation Required
LIHTC Equity, Construction Loan	Commitment Letter provided subsequent to underwriting and all review committee approval, which reflects the terms and conditions under which the provider is willing to close and fund. The equity provider's letter must acknowledge acceptance of the ADOH terms below.
Permanent Loan (hard debt)	Conditional Commitment Letter provided subsequent to underwriting and management approval, which reflects the reasonable terms and conditions under which the provider is willing to close and fund subsequent to meeting conversion requirements.
Government Soft Financing (other than ADOH)	Commitment letter provided subsequent to underwriting and City Council or County Board approval, which reflects the terms and conditions under which the government is authorized to close and fund. For HOME funds, this is a "preliminary award letter".
Federal Home Loan Bank	Federal Home Loan Bank Award Letter to the Sponsoring Bank.
Deferred Developer Fee	Letter from Developer (and Co-Developer if applicable) confirming the amount of the committed developer fee to be deferred (which shall not be higher than the amount approved by ADOH) and form of Developer Fee Note.

Prior to the start of construction, all Gap Financing, other loan, and related documents must be fully executed and recorded (where applicable) in order to prevent the loss of the award of Gap Financing. These documents include, but are not limited to, the Environmental Review, Release of Funds, Promissory Note, Deed of Trust, and the Funding Agreement.

Furthermore, Section 7.1(D)(1) of the 2015 QAP stipulates that the Applicant must evidence that the Equity Partner or Equity Investor has agreed to the terms, conditions, and repayment schedule of an award of ADOH Gap funds through a provision in the partnership or operating agreement. If Applicant fails to secure the Equity Partner/Investor approval, the ADOH may deny or revoke the ADOH Gap Financing. The interest rate on the ADOH Gap funds will be 2% *per annum*, as set forth in the Promissory Note unless a higher rate is requested by the Applicant. The following provisions will be included in the Loan Documents, and must be agreed to in the partnership or operating agreement:

"Principal and interest shall be fully amortized over twenty (20) years, and shall be payable as follows:

Ms. Shawne Mastronardi
Florence Apartments Associates, LLC
June 30, 2015
Page 4

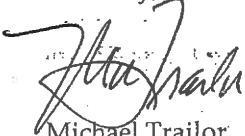
Commencing December 31, 2018 and continuing on the same day of each year thereafter, Borrower shall make consecutive annual installments of principal and interest in the amount of \$_____ ('Annual Payment'); the entire unpaid principal balance, together with accrued and unpaid interest thereon and any unpaid charges and fees, shall be due and payable in full on or before [Maturity Date], 2038.

Notwithstanding the foregoing, in the event that Surplus Cash Flow is less than the Annual Payment for a given year, payment of 25% of Surplus Cash Flow amount, if any, to Lender shall satisfy the Borrower's Annual Payment obligation for that year. The unpaid balance of the Annual Payment for any given year shall be deferred to the Maturity Date. In the event that Lender determines that the Annual Payment tendered by Borrower is insufficient, Lender will invoice Borrower for the amount of insufficiency and Borrower shall remit payment of the invoiced amount within 30 days after the date of the invoice.

'Surplus Cash Flow' shall mean the sum of gross rent revenues (less rental taxes and tenant security deposits) and other income received by the Borrower from the operation of the Property, less (a) annual accrued debt service for the first lien holder (b) payment of any unpaid deferred developer fee amount; (c) actual operating expenses (including amounts deposited in any replacement reserve account) and excluding allowable depreciation; and (d) payments of the Asset Management Fee in the amount of \$_____ pursuant to the Amended and Restated Limited Partnership Agreement/Operating Agreement of _____, [L.P., an _____ limited partnership/LLC, a _____ limited liability company], dated as of _____, 2015 (the 'Partnership/Operating Agreement'). Specifically excluded expenses include any payment or disbursement to the Borrower or Developer except the unpaid deferred developer fee. Surplus Cash Flow shall be calculated based on the Borrower's audited financial statements and _____ for Borrower's fiscal year immediately preceding the Payment Due Date."

ADOH has attached a copy of the ADOH score sheet and underwriting for the project. You may address any questions that you may have to Jeanne Redondo at (602) 771-1031.

Sincerely,



Michael Trailor
Director



TOWN OF FLORENCE

Community Development Department

MEMO

To: Lisa Garcia, Interim Town Manager
From: Mark Eckhoff, AICP, Community Development Director
Date: December 7, 2015 Town Council Meeting
Re: Activity Report

Ongoing projects and updates:

- By the date of this meeting, the Council directed RFP soliciting assistance for the preparation of a Strategic Plan will have been issued, including being placed on the Town's webpage and notice sent to the local paper.
- Sunbelt Holdings has met with this Department and Public Works to discuss their desire to pursue additional entitlements on their property along Arizona Farms Road in the near future. They would like to start platting their land and preparing for possible homebuilder interest in 2016-2017.
- We are excited to report that construction on the new Taco Bell in downtown Florence is going very well. Assuming all goes smoothly, this restaurant should be ready to open by the end of the year or possibly in January 2016.
- The owners of the Florence Burger King visited this Department to discuss potential renovations that they might be making to their store in the future. They also mentioned that they might consider relocating to another site in Florence if they were to find a preferable property.
- Community Development received a Design Review application for a new catering kitchen building at the Windmill Winery. This item will be presented to the Planning and Zoning Commission for their consideration, likely before the date of this meeting. This will be a wonderful addition to the community and the Windmill Winery.
- Community Development staff has been discussing plans for the former hospital on Adamsville Road and staff is working on a zoning interpretation letter requested by the property owner. Update: The letter was prepared, but the attorneys for the hospital have asked that we hold on the release of our letter until they provide some additional supplemental information that better explains some of the potential uses of the facility. Staff expects that the information will be collected and reviewed and the letter officially issued in the very near future.

- The Florence Café is open for business and the multi-tenant sign along the project's highway frontage was installed.
- The demo on the fire damaged home at 1st Street and Park Street was completed.
- HDAC recently disapproved a property owner's request to demolish an historic home on Ruggles Street. The home lost its roof during a recent storm and the adobe structure is wearing away from a lack of maintenance over the past few years. Members of the HDAC and Town staff are looking for ways to save this building from being demolished. The owners are willing to sale the building, but they have indicated that they will not go forward with repairing the structure. The owner's did not appeal HDAC's decision and, as of this writing, there are no purchasers for this property.
- Staff is working with Gem Cox and Conquest Arms on the process of restoring the former Gentry's building. Conquest Arms received approval to open their retail shop while we proceed with other building improvements that will expand the usage (planned occupancies) of the building. Though not in the works in the immediate future, we're looking forward to working with the owner on façade improvement for this significant structure on Main Street.
- Staff has been meeting with the Dobson family to discuss the status of and possible changes to their effluent agreement. Much progress is being made and this matter will soon be brought to Council for discussion and action.
- Staff continues to meet with Pinal County staff to discuss their plans to expand the County Superior Court building. A major expansion is proposed and the plan reviews and inspections will be handled by the Town. A Design Review application for this project is moving forward to the Planning and Zoning Commission for their consideration.
- Staff recently met with a downtown realtor looking to improve her property. If she moves forward with the project, she will benefit from the Town's Adaptive Reuse Program.
- S Power's Sandstone solar project, which is generally located south of the Anthem at Merrill Ranch development, is under construction. This 40+ MW project is about twice the size of the existing Copper Crossing solar farm along Bella Vista Road. Everything is proceeding smoothly on this project.
- Sunpower is moving forward with their solar farm project east of Florence. We have successfully finalized the annexation, General Plan Amendment, Rezoning and Design Review cases related to this project. We are now working on their Map of Dedication Plat and reviewing construction documents.

- Staff and SRP continue to work on our first SRP Aesthetics Fund Project (Abel Sub-station wall). Checking in with SRP, it looks like we should see physical activity on this project in the first quarter of 2016. In addition, the Town received another \$100,000 allocation that can be used for future SRP aesthetics projects within Florence.
- Staff is working on an update to the Town's Floodplain Management Ordinance per the request of the Arizona Department of Water Resources (ADWR) and per our recent Community Assistance Contract with ADWR. The draft document has been reviewed and approved by ADWR and now is awaiting the completion of internal and legal reviews before being presented to Town Council for adoption. Our new Town Attorney has agreed to work with Community Development on this required review so that we can get this document to Council for adoption in the near future. I check in with ADWR on a regular basis to provide status updates and they have been very cooperative and patient. Update: We have officially commenced the adoption process for these new regulations by posting notice of the proposed revised fees related to this item (State law requires a minimum 60 day notice period).
- The planting of trees along the Main Street extension has been placed on hold due to budgetary concerns. We would look like to reconsider this project in the coming fiscal years.
- The building permit for the Cuen building restoration was issued on November 13, 2015. It is noted that our Senior Building Inspector meet with the owner multiple times at the site and at the office to help facilitate the gathering of information necessary to proceed with the issuance of this permit. Hopefully, work will soon commence on this project.
- Community Development staff continues to work with the project team in closing out the punch list on the Territory Square Phase One development.
- Community Development staff has identified a few potential projects for the Town's CIP, including the update of the Town's General Plan, concurrent with the update of the Town's Parks, Trail and Open Space Master Plan, and identification of future development phases for Territory Square.
- I am working with the Interim Town manager, Lisa Garcia, and Management Analyst, Jennifer Evans, on a RFP that would seek to recruit new development on the Territory Square Phase One site.
- The attached permit spreadsheet shows that the Town issued 10 single-family home permits for October of 2015. It is noted that we have now exceed the number of home permits issued last calendar year.

- Staff recently supplied the ADOT North-South Corridor consultants with additional information on the status of projects that might be impacted by potential Corridor options. Staff, again, used this opportunity to reinforce our preferences for the corridor per our General Plan and past resolutions.
- ADOT recently held a series of public hearings on the ADOT Passenger Rail project. Staff attended the meetings in Phoenix and at Central Arizona Community College. It is noted that ADOT and the Federal Rail Administration are supporting the rail corridor that would parallel the Union Pacific (UP) Railroad through the Florence area. The Town had hoped for the Passenger Rail to share the planned North-South Freeway Corridor, but initial studies have indicated greater benefits with the UP corridor (increased ridership, reduced costs and fewer environmental impacts). The Passenger Rail will still be a tremendous asset to the area, though it could take decades to see this project materialize. Staff submitted the following statement during the public comment period that reflected the Town's previously stated position.

To whom it may concern:

Thanks for this opportunity to comment on this latest stage of the ADOT Passenger Rail Corridor Study.

The Town of Florence appreciates the time and effort that has gone into this Study to date and we look forward to working with ADOT and the other members of this extensive project team for many, many years to come.

The Town wishes to express its ongoing support for the future Passenger Rail system to be integrated into the planned North-South Freeway Corridor. This is a position that has been officially adopted by our Town Council and integrated into our adopted General Plan Future Land Use Map. This multi-modal approach will be far superior to any other options under study and should provide greater efficiencies in right-of-way acquisition, reduced development costs and fewer environmental impacts. There is also significant stakeholder support for this option from the major property owners owning land impacted by the planned Passenger Rail and Freeway Corridors in the Florence area.

Whether ADOT, the FRA and others select the North-South Corridor option or the Union Pacific option through Florence, the Town is adamant about there being a rail stop in the Town of Florence, whether this be a commuter rail stop or an inter-city rail stop or both. Florence is the County Seat and one of the major employment hubs in the County. Furthermore, by the time the rail line is developed, Florence will likely be the largest or one of the largest population centers in Pinal County based on the sheer amount of private and state land available for future development, as well as the current and planned infrastructure and necessary resources to

support smart growth. To gain the negative impacts of the rail system without the benefits of one or more stops would cause irreparable harm to the Town of Florence. It would also have significant negative impacts on land and transportation planning and development activities in the region.

Thanks again for this opportunity to share our comments on this important study.

- The first phase of the Mosaic Church project in the Anthem at Merrill Ranch community is under construction. Though concerns have been expressed about the current aesthetics of the building, plans do show that the facility, the first of many phases, will be very attractive upon completion. We are also talking to the church about the slow progress on the project and we are monitoring for possible storm damage to the exposed wood elements. Update: After inquiries from the Anthem HOA and the Town, it appears that momentum might be picking up on this project.

Per a Council member's request, staff discussed the adequacy of planned parking for the first phase of this project with the church. While parking meets Town codes, there is the possibility the parking provided may not be adequate for the church's needs. If additional parking is required, it will need to be on improved parking surface.

- Staff is working on new subdivisions planned for the Anthem at Merrill Ranch community.
- I am working with the Town Attorney and others on our sign code update project. We are reviewing our code, collecting model codes and meeting internally to chart our next steps, which will include engaging stakeholders and planning one or more work sessions.
- Staff is working to expand the DC Zoning District as such will help to encourage mixed use development in the central business district and the maximization of downtown buildings and lots. This is an ongoing project due to the fact that we collect permission from property owner's before pursuing any changes in zoning.
- Staff is assisting the interim Grants Coordinator with the implementation of the CDBG Housing Rehabilitation project. Several rehab projects are for historic homes so efforts are being made to try and preserve historic features of the homes while addressing livability and safety issues as cost-effectively as possible.
- Staff is working with historic property owners to get new historic markers installed on their properties.

- Staff attended a meeting with Pinal County regarding potential updates to the County-wide Roads of Regional Significance Plan.
- Staff is working with several parties interested in annexing into the Town of Florence. Many of these parties have land located within the former Magic Ranch and Arizona Farms annexation areas. Some have land outside of these areas. Staff is researching all possible annexations and working on likely annexation scenarios with property owners, as well as Pinal County staff. Staff will be seeking Council's direction on whether to formally pursue any new annexations.
- Staff attended meetings at the Maricopa County Association of Governments (MAG) office to review new census tools that they have created to assist with economic development.
- Staff also remotely attended a MAG Population Committee meeting in November to discuss current estimated populations for the region, projected populations for the region and also projected economic growth for the region. It is noted that Florence has experienced a recent population decline of approximately 400 due to changes in the group quarters (correctional facilities) population.
- Community Development, like all departments, has been working on the budget materials for the coming fiscal year.
- Community Development staff, namely our GIS Coordinator, is working on getting more GIS maps on the Town's webpage to help our customers access information 24 hours a day. We are working on an update to provide to Council and the public in December.
- Community Development staff is working with other departments, namely the Town Attorney, to finalize the agreements and resolutions needed to close the loop on the development incentives the Town previously offered for the Florence Apartments renovation project.
- Our new Town Planner, William Randolph, is working with the 2016 Home Tour team to identify properties that can be on the tour.
- We have been able to bring our former Senior Inspector, Carroll Michael, on board on a temporary, part-time basis until we commence the hiring process for the unfilled Inspector position. This is continuing to be a huge help, especially with being able to allocate additional resources towards code compliance.
- The Senior Planner recently attended the annual Arizona Planning Association conference held in Tucson. He attended several classes on downtown redevelopment, historic preservation and sign codes that are relevant to our duties here.

- I will be attending an extremely affordable (\$35 registration, including lunch) all-day Boards and Commissions training in December along with the Senior Planner and members of our Planning and Zoning Commission and Historic District Advisory Commission.
- I continue to serve as the Past President of the Arizona Planning Association. I am also serving on a local sessions planning committee that is setting up locally (Arizona) focused conference sessions for the 2016 American Planning Association Annual National Conference in Phoenix. Through this engagement, I've had the opportunity to propose a session for the 2016 Conference that I will co-lead along with the Director of Local First Arizona. We have developed an amazing panel that will focus a session on adaptive reuse and the benefits of supporting locally (Arizona) owned businesses. I have also submitted this session for the next Historic Preservation conference.

TOWN OF FLORENCE Building Permits for 2005 Thru 2015

Month	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	SFR 2014	SFR 2015	M/F 2005 thru 2015	M/F 2015	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	M/H 2014	M/H 2015	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	C/I 2014	C/I 2015	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013	Other 2014	
Jan.	1	6	29	51	1	20	4	7	20	16	10	0	0	1	3	4	3	1	2	1	1	0	1	1	0	0	0	1	5	0	0	1	0	0	0	1	30	13	28	23	42	33	32	32	35	61
Feb.	3	53	27	46	0	23	5	7	10	8	4	0	0	0	4	5	3	2	3	0	2	0	0	0	0	0	1	2	2	3	3	0	2	0	2	4	21	3	27	28	22	33	22	30	27	50
Mar.	13	51	58	48	3	29	5	8	20	14	21	0	0	3	6	6	4	2	1	2	0	2	1	0	0	4	3	3	5	1	2	1	1	4	0	16	20	32	29	44	12	34	30	48	35	
April	2	38	36	50	23	17	26	4	27	11	24	0	0	2	9	5	1	0	1	4	0	0	2	2	0	1	2	7	1	4	3	2	3	3	4	12	10	16	30	48	29	32	20	38	45	
May	1	50	53	53	33	24	16	20	14	15	18	0	0	3	13	1	0	1	1	1	1	1	0	2	0	3	3	9	1	0	2	1	1	3	3	12	10	26	14	14	28	31	33	41	24	
June	5	90	52	52	28	23	11	22	15	8	16	0	0	4	4	2	0	2	2	1	0	0	0	0	0	2	2	1	2	1	4	0	6	2	6	19	12	21	33	27	33	23	35	19	26	
July	3	32	54	57	35	15	5	12	11	20	24	0	0	2	5	1	0	0	1	0	0	0	1	0	0	2	3	2	1	0	6	6	1	6	3	9	16	22	36	26	14	17	24	24	18	
Aug.	0	19	32	38	16	6	13	12	19	9	12	0	0	1	1	3	0	0	0	1	0	0	0	0	1	0	0	0	9	3	1	1	1	4	4	1	5	10	28	27	28	15	19	23	39	14
Sept.	35	6	1	31	10	6	7	14	8	12	11	0	0	2	2	1	0	1	0	0	0	0	0	0	2	1	1	3	2	1	0	6	0	1	8	3	11	16	9	38	23	20	17	18	28	35
Oct.	2	16	21	23	11	5	7	12	14	13	10	0	0	4	6	2	2	0	0	0	2	2	0	0	5	4	2	2	2	1	1	0	4	4	3	17	16	30	56	21	20	18	40	56	28	
Nov.	2	20	17	18	24	5	8	8	11	7		0		4	2	2	1	0	3	1	0	0	1		9	1	3	4	2	0	0	1	1	6		19	35	16	30	33	37	41	33	41	33	
Dec.	33	26	31	0	17	0	5	12	13	11		0		2	7	4	1	3	0	1	0	1	0		2	2	1	1	1	2	2	0	0	10		57	27	18	20	25	23	31	42	34	29	
Total	100	407	411	467	201	173	112	138	182	144	150	0	0	28	62	36	15	12	14	12	6	6	6	8	17	21	25	47	22	13	28	14	22	52	28	228	188	273	364	353	297	317	360	430	398	

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H = Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.

The Court Revenue had a slight increase from last month. There was a small increase in revenue from October of 2014 to 2015. Citations and complaints for this month have decreased.

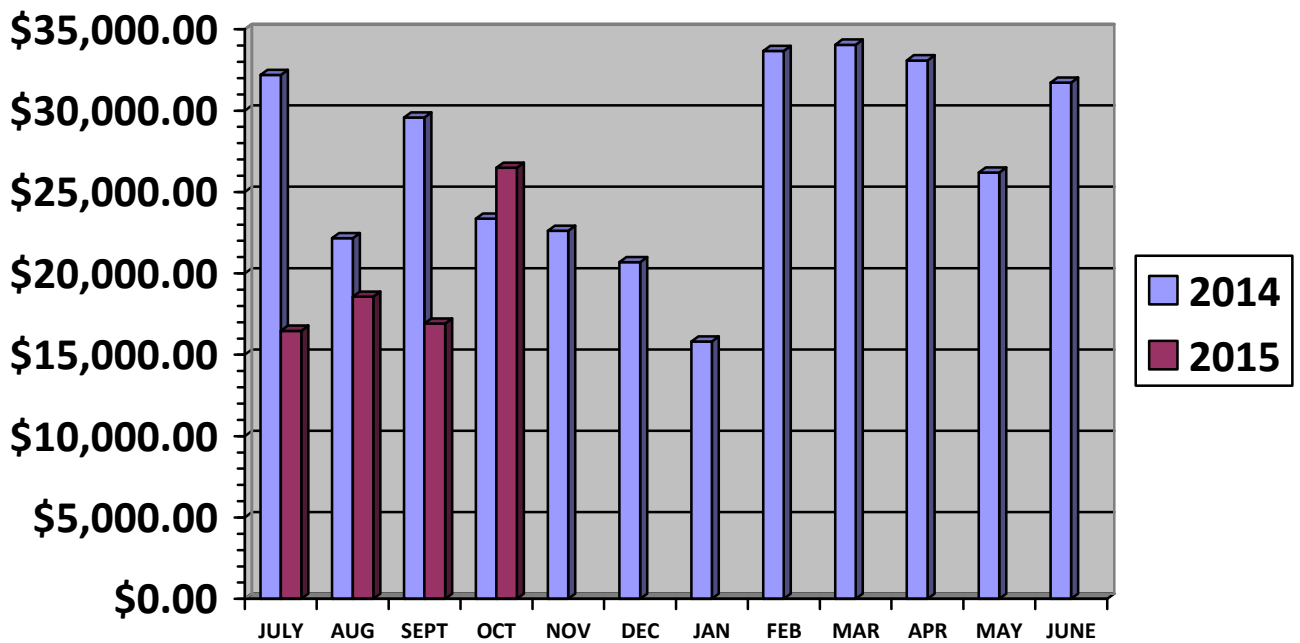
COURT FINANCIAL REPORT

OCTOBER 2015

IRENE ENRIQUEZ – Senior Court Clerk

DISTRIBUTION TYPE	OCTOBER 2015 (CURRENT)	OCTOBER 2014
FINE, FEES, & TRAFFIC	\$10,595.80	\$10,241.42
STATE SURCHARGES	7,367.13	7,741.94
STATE JCEF	597.90	284.69
LOCAL JCEF	321.93	153.29
STATE FINES	648.10	639.96
FLORENCE POLICE FUND	686.19	707.19
RESTITUTION	50.00	252.09
BONDS	2,733.47	500.00
PUBLIC DEFENDER FEE	1.76	0
JAIL HOUSING FEES	1,728.56	689.80
JUSTICE COURT FEES	51.01	48.02
GENERAL FUND	0.00	0.00
FARE SPECIAL COLLECTION FEE	1171.92	1,700.78
FARE DELINQUENCY FEE	445.59	397.99
VICTIMS RIGHTS ENFORC.	89.64	0
DOMESTIC VIOLENCE ASSESS.	0.00	0
COOLIDGE POLICE FUND	0.00	0.00

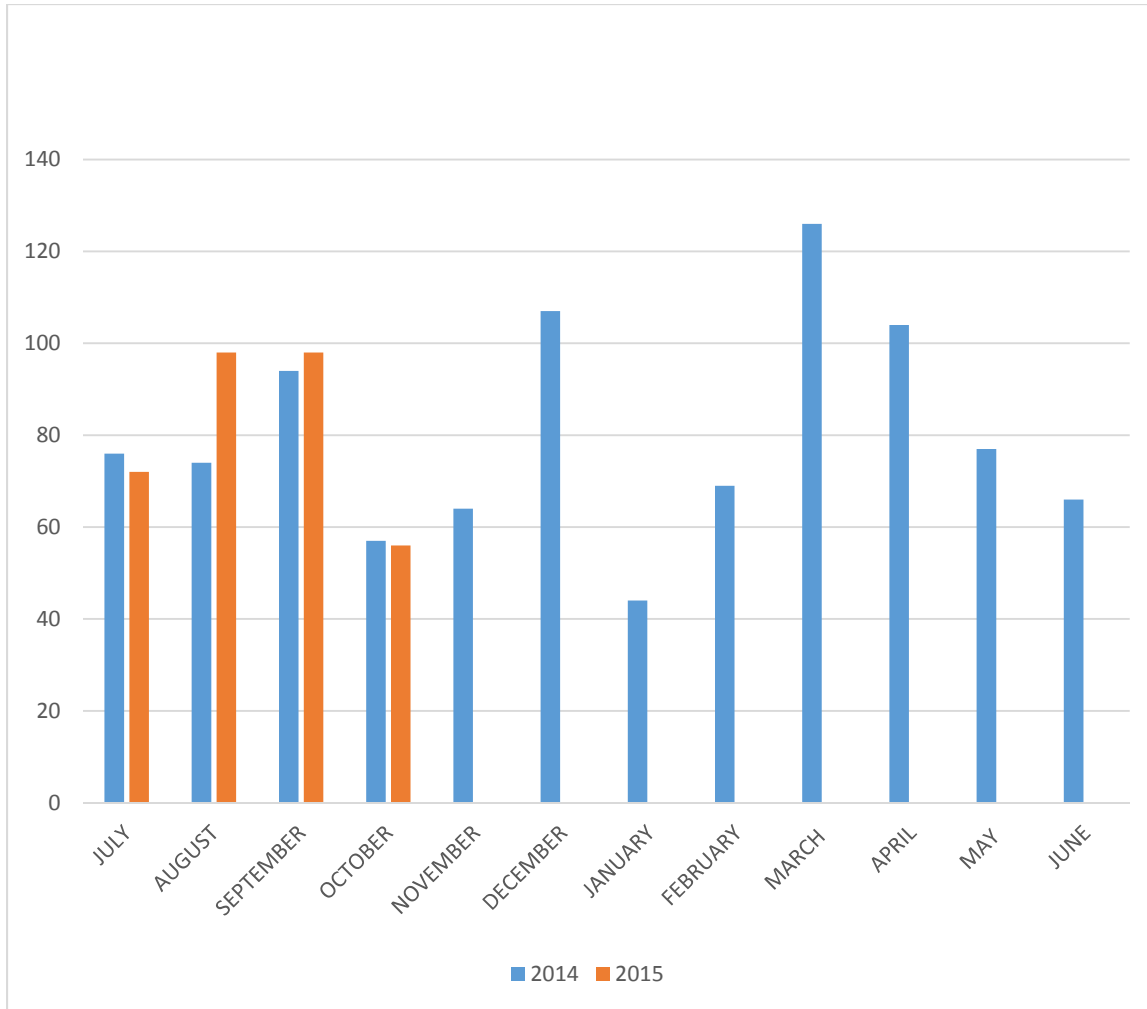
COUNTY REVENUE	51.01	48.02
COOLIDGE POLICE FUND	0.00	0.00
STATE REVENUE	10,320.28	10,765.36
TOWN REVENUE	13,334.24	11,791.70
RESTITUTION AND BONDS	<u>2783.47</u>	<u>752.09</u>
TOTAL MONTHLY REVENUE:	\$26,489.00	\$ 23,357.17



Monthly Revenue 2014 VS. 2015

13.41% Increase from 2014

COMPLAINTS AND CITATION FILED AUGUST



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014 -	76	74	94	57	64	107	44	69	126	104	77	66

2015 - 72 98 98 56

CITATION BREAKDOWN

Below are the types of cases filed for the month of October 2015

CIVIL TRAFFIC VIOLATIONS	-	43
CRIMINAL TRAFFIC	-	8
CRIMINAL	-	3
DUI	-	0
DOMESTIC VIOLENCE	-	2

CASES IN COLLECTIONS

Amount in Collections:	\$75,142.97
Amount Collected in October 2015:	<u>\$7,340.61</u>
Amount remaining:	\$66,171.95



Finance Department Memorandum

To: Lisa Garcia, Interim Town Manager
From: Gabriel Garcia, Finance Director
Date: November 20, 2015
Re: Finance Department Report

Budget

- General fund budgets were submitted by department heads for discussion by the budget committee
- Continued work with Management regarding next year's expenditure limitation

Financial Reporting

- Working on finalizing the audit and formatting the CAFR for presentation to the GFOA for review
- See attached monthly financial report (cash-basis) for September 2015.

The following charts and graphs are for financial activity (cash basis) for October 2015 (unaudited).

Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 13,843,100	\$ 3,935,251	28%	\$ 14,997,100	\$ 4,317,211	29%
Capital Improvement	1,230,000	2,351	0%	5,207,800	1,303,672	25%
Highway User Revenue	3,885,200	614,568	16%	6,495,900	697,376	11%
Construction Tax - 4%	58,000	704	1%	-	-	0%
Food Tax - 2%	271,500	39	0%	-	-	0%
Town Water	2,852,400	901,750	32%	5,000,900	697,728	14%
Town Sewer	3,990,000	1,230,327	31%	9,559,700	1,334,835	14%
Sanitation	702,200	220,953	31%	876,000	214,692	25%
Total	\$ 26,832,400	\$ 6,905,943	26%	\$ 42,137,400	\$ 8,565,514	20%

- Reported on cash basis. Revenues reflect a one- to two- month lag in collections.

Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	Ending Fund Balance
501 Sanitation	\$ 46,630	\$ -	\$ 72	\$ 46,702
505 Transportation	910,925	44,252	717	955,894
506 General Government	-	-	-	-
508 Police	304,199	35,587	251	340,037
509 Fire/EMS	454,127	36,712	367	491,206
510 Parks	15,851	4,399	13	20,263
511 Library	16,720	11,795	19	28,534
596 Florence Water	114,744	7,920	88	122,752
597 Florence Sewer	367,967	12,198	282	380,447
598 North Florence Water	10,034	-	8	10,042
599 North Florence Sewer	12,502	-	10	12,512
Total	\$ 2,253,699	\$ 152,863	\$ 1,827	\$ 2,408,389

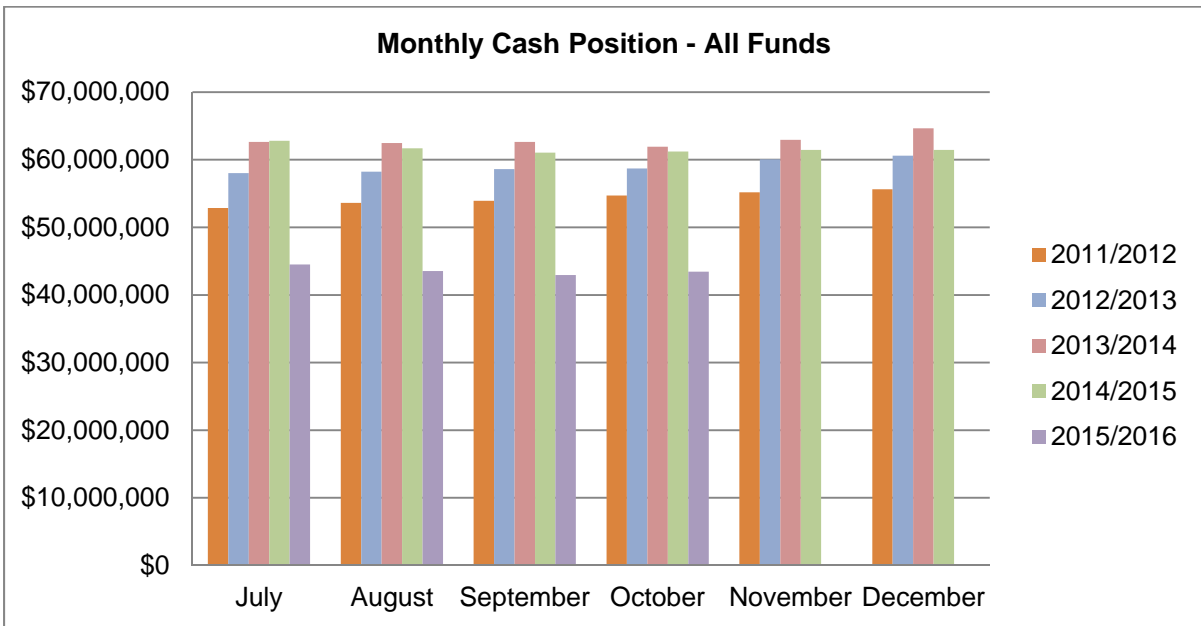
Comparison of General Fund Revenue and Expenditures Actual to Budget

GENERAL FUND	Budget	Actual	Budget to Actual
<u>Revenue by Category</u>			
Taxes	\$ 3,345,400	\$ 868,117	26%
Licenses and Permits	521,000	167,135	32%
Franchise Fees and Taxes	592,600	122,373	21%
Intergovernmental	6,818,400	1,996,848	29%
CE Inspection Fees	9,600	1,661	17%
Civil Engineering Fees	31,100	9,905	32%
Community Development Fees	132,600	100,908	76%
Charges-General Government	204,200	20,285	10%
Cemetery Fees	23,500	14,000	60%
Public Safety-Police	61,900	10,365	17%
Parks and Recreation	158,400	53,595	34%
Fines and Forfeitures	195,800	35,037	18%
Interest Earnings	85,000	41,088	48%
Public Safety-Fire	97,800	13,733	14%
Library	6,700	1,697	25%
Miscellaneous	43,400	6,198	14%
Downtown Redevelopment	6,200	1,143	18%
Government Access Channel	7,700	-	0%
Seniors Fees	23,700	4,495	19%
Operating Transfer	1,478,100	466,672	32%
Total Revenue	\$ 13,843,100	\$ 3,935,255	28%
<u>Expenditures by Department</u>			
Town Council	\$ 145,100	\$ 46,532	32%
Administration	677,800	223,022	33%
Courts	222,500	43,611	20%
Legal	482,600	209,743	43%
Finance & Grants	926,200	282,428	30%
Human Resources	257,100	81,513	32%
Community Development	709,900	200,119	28%
Police Services	4,238,900	1,206,742	28%
Fire Services	3,062,900	969,539	32%
Information Technology	460,300	140,719	31%
Parks & Recreation Services	2,151,400	623,636	29%
Library	416,200	126,747	30%
Engineering	60,100	38,964	65%
General Government	1,004,500	91,191	9%
Cemetery	17,300	7,546	44%
Economic Development	164,300	25,155	15%
Total Expenditures	\$ 14,997,100	\$ 4,317,207	29%

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

Cash and Investments – Bank Balances and Monthly Yield

Investment Report						
Account - cash balance	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
NB/AZ - General Checking	\$ 5,272,532	\$ 4,359,971	\$ 3,767,489	\$ 4,295,531		
LGIP - 7256	\$ 8,890	\$ 8,891	\$ 8,892	\$ 8,892		
LGIP - 5953	\$ 208,896	\$ 208,926	\$ 208,956	\$ 208,956		
Stifel Nicolaus - Investments	\$ 39,017,582	\$ 38,950,447	\$ 38,956,832	\$ 38,933,457		
NB/AZ - PD Evidence	\$ 6,023	\$ 5,775	\$ 5,775	\$ 5,776		
Total cash	\$ 44,513,923	\$ 43,534,010	\$ 42,947,944	\$ 43,452,612	\$ -	\$ -
Account - monthly yield	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
National Bank Arizona	0.05%	0.05%	0.05%	0.05%		
LGIP - 7256	0.09%	0.11%	0.11%	0.11%		
LGIP - 5953	0.13%	0.17%	0.17%	0.17%		
Stifel Nicolaus - Investments	1.14%	1.14%	1.14%	1.14%		



Fire Department

M E M O R A N D U M

DATE: November 10, 2015

TO: Lisa Garcia, Interim Town Manager

FROM: David Strayer, Fire Chief

SUBJ: Summary of October 2015 and Plans for November 2015

The fire responses for 2015-2013 are as follows:

October 2015	Location of Calls					
Type of Calls	<i>Florence Proper</i>	<i>Florence Gardens</i>	<i>Anthem</i>	<i>Prisons</i>	<i>Mutual Aid</i>	<i>Totals</i>
Brush Fires	1	0	2	0	0	3
Structure Fires	1	0	0	1	0	2
Vehicle Fires	1	0	0	0	0	1
Trash Fires	2	0	0	0	1	3
EMS	81	17	19	34	0	151
HazMat	0	0	1	1	0	2
Electrical Arching	0	0	0	0	0	0
Police Asst./Public Asst.	1	2	1	0	0	4
Unauthorized Burning	0	0	0	0	0	0
Good Intent	0	0	0	0	0	0
Controlled Burning	0	0	0	0	0	0
False Alarm/System Malfunction	6	1	3	0	1	11
Emergency Stand by (move up)	2	8	13	0	5	28
Other Calls	5	0	6	1	6	18
TOTALS	100	28	45	37	13	223

Three Year View	2015		2014		2013	
	<i>Oct</i>	<i>YTD</i>	<i>Oct</i>	<i>YTD</i>	<i>Oct</i>	<i>YTD</i>
EMS	151	1540	181	1646	120	1625
Fire Calls	9	62	5	55	7	63
All other Calls	63	653	55	827	80	1135
TOTALS	223	2255	241	2448	207	2823

Summary of October

Training:

EMS

Class Count	Total Class Hours
4	4:00

Fire Prevention

Class Count	Total Class Hours
4	4:00

Operations

Class Count	Total Class Hours
75	96:30

Utilities Related

Class Count	Total Class Hours
14	14:00

Start Date: 10/01/2015 | End Date: 10/31/2015

Grand Total Class Count	Grand Total Class Hours
97	118.30

Operations:

- All apparatus with Pumps have been annual pump tested and have passed. Discrepancies and needed maintenance report to follow.
- Investigators F150 pickup work is almost complete with Public Works.

Uniforms/Personal Protective Equipment (PPE)

- Support our troop's shirts to be worn the week of Memorial Day and Veterans Day 2016. Awaiting final design from United Fire for Veteran's Day shirts for approval



- New part time personnel turnouts ordered. Waiting for delivery they have a 60 day delivery time.

Emergency Medical Services (EMS)

- Electronic Patient Care Reporting (ePCR) program continuing with great success. The health information exchange with hospitals is working well getting the right information to the right providers to improve patient outcomes. Continuing to work through issues with ePCR as we find them. Continuing to train members as needed.
- Mountain Vista Medical Center (MVMC) provided cooling boxes to keep critical medications at the proper temperature for maximum effectiveness. MVMC is also providing education for continued training to the Towns Paramedics.
- Patient Care Report documentation discussed with and base hospital staff.
- EMS directive development for Base Hospital having access to ESO Solutions (medical reporting program)

- Implement plan to consolidate and standardize all medical equipment and the arrangement of the EMS boxes on Florence Fire Department Apparatus.

TRAINING

- Battalion Chief Sample attended League of Cities Grant Workshop
- Ongoing Shift and Professional Development Training (Central AZ College Courses)

SPECIAL PROJECTS

- Continuing to work on Emergency Reporting and electronic patient care reporting (ePCR) with Chief Sample and participating members.
- Working on Insurance Services (ISO) program for Target Solutions
- Preparing implementation of all online training from Target Solutions in first quarter 2016
- Working on incident reviews in Emergency Reporting
- Working on quality improvement recommendations in Emergency Reporting software for presentation to committee
- Assisted Town Hall staff moving offices

EVENTS

- Provided EMS coverage for the Florence Fire portion of the Run for the Fallen event.

Administration:

INSPECTIONS

- Immigration Customs Enforcement Facility Inspection
- Florence Unified School District Bon Fire Inspection
- Florence Clinic Inspection Overview
- Eymon Complex Cook Unit Inspection
- Central Arizona Detention Center Preliminary Life safety Inspection
- Carnival Inspection

PLAN REVIEW

Bonny Brooke Solar Plant Wildan Review

PROJECTS

- Web site design
- Self-Inspection Program
- Annual Hydrant Inspections
- Prevention

MEETINGS

- Version Tower installation

- Johnson Utilities Hydrants
- Pinal County court House Expansion
- US National Guard Pre Operations
- Parks rec Permits
- State Fire Marshal MOU

STATION MAINTENANCE

On-going

Plans for November

Training:

- Professional Development – Ongoing (CAC Classes)
- Shift Training - Ongoing

Maintenance/Support Services:

- Annual Hose Testing
- Annual Ladder Testing
- Annual Hydrant Maintenance: October – December 2015

Administration:

- Develop 1st Quarter 2016 Activity Schedule
- Complete Fire Department portion of the Town's new website

Florence Community Library

October 2015

October Statistics

- 11,500 total items were circulated in October
- 195 library cards were issued
- 1,216 patrons signed up for use of the computer lab computers
- 1,692 wireless sessions were held
- 313 person(s) attended 12 program(s) presented by the library
- 4 person(s) volunteered 10 hour(s)

Meetings and Events

10/03/15 Grand Opening Celebration
10/06/15 Coffee Club
10/07/15 Evening Book Club
10/10/15 East Valley Paranormal Society
10/13/15 Moms' Hands
10/17/15 Monthly Movie
10/10/15 Friends of the Library meeting
10/12/15 Library closed for Columbus Day holiday

Upcoming Programs

Coffee Club

Tuesday, December 1

9:30 am

Guests Ed & Hermalene Wick will perform a Christmas-themed "One Act Play," and Gift Exchange (\$1.00 amount).

Presentation

Saturday, December 5

2:30 pm

Bartholomew Faire – musical group will play and discuss early music using authentic instruments invented in the medieval and Renaissance periods.

Moms' Hands 'Crafting Class'

Tuesday, December 8

10:00 am

'Christmas Towers' - the group will be making Christmas centerpieces

Monthly Movie

Saturday, December 12

1:00 pm

'80's Action Films

Christmas Puppet Show presented by 'The Great Arizona Puppet Theater'

Saturday, December 19

1:00 pm

'A Monkey Christmas'

Memorandum



To: Lisa Garcia, Interim Town Manager
From: Bryan C. Hughes, Parks and Recreation Director
Date: November 20, 2015
Re: November 2015 Department Report

Staff continues to meet with the **Territory Square – Library/Recreation Complex Project** Team and Low Mountain Design-Build Team as needed. Any problems would now fall under the warranty. The only major outstanding issues are the condition of turf at the soccer fields and acceptance of the irrigation pipeline with BIA/SCIP/SCIDD that staff is working through.

The fall **Concerts in the Park** were held each Thursday evening from November 5th through November 19th. The October 29th concert was cancelled due to rain. Staff received many compliments on the bands. Attendance was lower than anticipated, partially due to cooler temperatures. Staff is considering moving the spring concerts to a weekend day to attract more residents and winter visitors.

The **Junior Parada Parade** is scheduled for Saturday, November 28th. 20+ parade entries are anticipated for the event being held in conjunction with the 83rd Annual Junior Parada Rodeo that weekend at the Whitlow Rodeo Grounds.

The **Christmas on Main** event is scheduled for Friday, December 4th. The Greater Fountain Hills Chamber of Commerce is partnering with the Town to help get all the businesses, as well as vacant buildings, decorated for the holidays. 30+ lighted parade entries are expected, as well as a visit from Santa Claus, who will be available at the Silver King Market Place for pictures before the parade. Thank you to APS for sponsoring this event!

Following the Town Council's approval to create an Ad Hoc Committee to help organize the **150th Anniversary** of the founding of Florence, Staff extended an invitation to numerous community leaders asking them to serve on the committee. The first meeting is scheduled for December 2nd. The primary goal of the first meeting is to identify events and activities for 2016 and sponsorship ideas to help fund the year-long celebration.

The **Parks and Recreation Advisory Board** will not be meeting for the rest of the calendar year due to conflicts with the Thanksgiving and Christmas holidays. Monthly meetings will resume in January.

**Parks and Recreation Department
Divisions Report
October 2015**

Recreation/Aquatics/Special Events Programs

Recreation Programs	Registered	Participant	Comments
Before & After the Bell – Florence	19	18	Revenue: \$612.50
Before & After the Bell – Anthem	19	16	Revenue: \$704.50
Fall Fun – Florence WK2	4	0	Revenue: \$240
Fall Fun- Anthem WK2	1	0	Revenue: \$60
Boo-Yah Jr. NFL	15	0	Revenue: \$0
Boo-Yah Jr. NBA	6	10	Revenue: \$175
Iddie Biddie Kiddies	2	6	Revenue: \$70
Hunter's Education	15	3	Revenue: \$20
Flag Football (ongoing)	49	0	Revenue: \$0
Jr. NBA	57	0	Revenue: \$2,224
Adult Open Gym	143		Free Program
Teen Open Gym	49		Free Program
Aquatic Center	Participants		Comments
Open Swim Child	126		Revenue: \$126
Open Swim Adult	57		Revenue: \$171
Adult Lap Swim	39		Revenue: \$117
Special Events	Participants	Sponsors	Comments
Grand Opening	200		
Concert in the Park 10/29			Canceled due to weather
Halloween Fright Fest	1,402		

Facility Use Permits

Number of Facility Use Permits	Number of Bookings	Estimated Number of Participants	Revenue Generated
51	250	8,465	\$555.00

Fitness Center – Membership Package

Fitness Package Sales	Total	Revenue
Daily Fitness Pass	13	\$85
Adult 6 Month	2	\$180
Adult Monthly	84	\$1,512
Sr. 6 Month	9	\$540
Sr. Monthly	33	\$396
Youth Monthly	2	\$24
Total Memberships	143	\$2,717

Fitness Center – Classes

Program	Resident	Non-Resident	Revenue
Exercise Class	5	1	\$62.50
Karate for Kids I	4		\$100
Karate for Kids II	7		\$175
Zumba	20	1	\$425
Total for Fitness Center	36	2	\$762.50

***Estimated member sign-ins throughout the month: 1,454**

***Total membership packages sold in November: 143**

***Fitness Center revenue for all November package sales: \$2,717**

***Fitness Classes revenue for November: \$762.50**

***Total November Revenue: \$3,479.50**

Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	7	Activity	
Bingo	98	Activity	
Birthday Cards	11	Service	
Staff cooked meals & Senior meals	123	Meals/Activity	
Breakfast	91	Meals/Activity	
CAHRA	8	Service	
Dinner Club	12	Meals/Activity	Ruby Tuesday
Blood Pressures	12	Service	
Pinal County Food Box	43		
Dental Clinic	25		
Diabetic Clinic	4		
Fitness Center	12	Health	
Games	185	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Wii games
Guardian Angel Installation	1	Service	
Hair Cuts	0	Service	
Exercise Class	33	Activity	
Home-Delivered Meals	432	Service	
Knitting & Crocheting	27	Activity	
Lost Meals	18	Service	
Medicare Advocate	24	Service	Calls
Movie & Popcorn	13	Activity	
Rides Program	147	Service	58 trips to the Center, 25 errands, and 58 special events
Senior Donation Meals	22	Meals	A&M
Senior Hot Topics	18	Activity	
Shopping	2/11/3	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	4	Service	
Volunteer Hours	24@245	Service	
Building Use	781	Service	

Grief Support-12, Music Rudy-12, Nutrition-9, Halloween Party-33, Crafts- 8, Bisbee-31, Women's Hour-5, Make a Difference-20, Complete Care Discussion-15

Accomplishments:

The center served 412 meals to 56 participants; we had 1 new senior participant this month. Traveled 1,858 miles in the senior vans.



FLORENCE POLICE

Monthly Report – October 2015


Daniel R. Hughes, Chief of Police



425 N. Pinal St. □ P.O. Box 988

Florence, AZ 85132

Phone: 520-868-7681 □ Fax: 520-868-0158



“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of October 2015. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

Personnel

Employee	Position	Effective
<i>New Hire</i>		
Michelle Iszick	Reserve Police Officer	10/2015
<i>Resignations/Terminations</i>		
None		
<i>Vacancies</i>		
1 full-time	Officer	Frozen
1 full-time	Lead Dispatcher	Open
3 full-time	Dispatcher	1 position frozen 2 positions open
1 full-time	Crime Scene Technician	Frozen

Chief of Police

Chief of Police, Daniel R. Hughes attended the following meetings during the month of October:

- Town Council Meetings
 - Management Team Meetings
 - Weekly FPD Administrative Meetings
 - Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting
 - Planning and Zoning Meeting
 - Fire Department Calls for Service Meeting
 - Pinal County Law Enforcement Association (PCLEA) Meeting – Florence PD hosted the meeting
 - Meeting with Town Attorney’s reference video/audio requests
-

Administrative/Support Services

The Support Services area includes the following: Communications Division, Evidence and Property, Crime Scene Investigator, Records Division, and Departmental Budget/Finances.

The Support Services Manager (Deanna Husk) attended the following meetings/training during the month of October:

- Website Meeting
- Weekly FPD Administrative Meetings
- Weekly Meeting with Evidence & Communications
- Meeting with Pinal County IT reference Spillman Fire Modules

Monthly Activities included:

- Continued recruitment for Public Safety Dispatcher vacancies
- Review and revisions of the Dispatch policies.
- Work on the Budget FY 15/16 & FY 16/17

Communications

- The Communications Division continues to test for Public Safety Dispatchers.
 - An update of the Standard Operating Procedures is taking place.
 - Kelci Crouse successfully completed her dispatcher training.
 - Supervisor Quinones has been completing files for Spillman/FD Fire Modules.
-
-

Calls for Service

Below is a table that depicts the total calls for service handled by FPD dispatchers during the month of October. The numbers are shown by the incident locations and how the incident was reported.

How Calls Are Received, Totals by How Received				
	Beat 1	Beat 2	Beat 3	TOTAL
911 Line	46	20	28	94
Crime Stop Line	0	0	0	0
Officer Report	212	88	227	527
In Person	91	2	1	94
Radio Transmission	3	1	1	5
State TT/NLETS	0	0	0	0
Telephone	187	58	75	320
TOTAL	539	169	332	1040

Average Response Time to Calls for Service

6 Month Reporting Period: May 2015 to Oct 2015

	May	Jun	Jul	Aug	Sep	Oct
Priority 1	3:34	3:00	2:51	3:40	5:16	3:25
Priority 2	4:45	4:45	4:58	5:41	5:00	5:00
Priority 3	11:14	11:14	10:45	10:15	12:42	11:12
Priority 4	7:33	7:33	11:34	7:10	13:07	13:41

Definitions:

- Priority 1 These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.
- Priority 2 These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.
- Priority 3 These priorities are those in which there is no threat of personal injury or major loss of property.
- Priority 4 These priorities are those of a report nature only.
-
-

OCTOBER 2015 – Offense Count Index

Classification of Offense	Offenses	Unfounded	Actual	Offenses	Juvenile
CRIMINAL HOMICIDE	0	0	0	0	0
a. Murder/Nonneg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
FORCIBLE RAPE	0	0	0	0	0
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
ROBBERY	0	0	0	0	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
ASSAULT	6	0	6	6	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	1	0	1	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	1	0
e. Other Assaults – Simple	5	0	5	5	0
BURGLARY	5	0	5	2	0
a. Forcible Entry	0	0	0	0	0
b. Unlawful Entry/No Force	5	0	5	2	0
c. Attempt Forcible Entry	0	0	0	0	0
LARCENY – THEFT	8	0	8	0	0
MOTOR VEHICLE THEFT	3	0	3	1	0
a. Autos	0	0	0	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	3	0	3	1	0
GRAND TOTAL	22	0	22	9	0
Clearance(s) by Adult Arrest	5				
Clearance(s) by Juvenile Arrest	0				

**All data presented in this report is tentative until monthly audit is complete

Property & Evidence

During the month there were 38 envelopes/packages involved in 28 incident cases submitted for processing by the Property and Evidence Section. The items are as follows:

- 23 were evidence items of which 2 were sent to the lab and 21 were stored
- 5 were for Safekeeping of which 2 were released and 3 were stored
- 8 were Found Property of which 1 was released, 4 were disposed and 3 were stored
- 1 Drug Drop Box contents for October was placed in the Destruction Bin

The items of evidence involved the following crimes are:

- 10 Drug Incidents
- 2 DUI
- 1 Theft
- 1 Burglary
- 1 Child Abuse,
- 1 Sexual Assault
- 1 Prison Contraband

October 2015 – Property and Evidence Processing							
TOTAL PACKAGES	EVIDENCE STORED	SAFE KEEPING	FOUND PROPERTY	DISPOSAL	RELEASED	OUT TO OFFICER	SENT TO LAB
38	21	3	3	5	3	0	2
OCTOBER 2015 – Submissions for Related Crimes							
DRUGS	DUI	PRISON CONTRABAND	BURGLARY	SEXUAL ASSAULT	CHILD ABUSE	THEFT	OTHER
10	2	1	1	1	1	1	0

Crime Scene Investigation

Monthly Activities included:

- The status of the Police Evidence Trust Fund bank account has six pending items involving \$3,258.00. Four of these line items are pending RICO forfeiture totaling \$1,997.00.
- Three traffic incidents involved the seizure of three Arizona license plates.
- Six pounds and 4.6 ounces of prescription drugs were turned in by citizens into the Drug Drop Boxes in October 2015.
- Seventy two items in nineteen incident cases were purged from the October 2006 inventory according to the ten year evidence schedule protocol. One 2006 case was retained for DNA coding.
- Fingerprints were taken for 72 citizens during October by volunteers and the Property and Evidence Section.
- Thirty five items were identified for Sierra Auction and 12 Bicycles are ready for either donation or auction.

The CSI position is still presently vacant with the resignation of the Evidence Technician in September. Reporting henceforth will be included in the Property and Evidence Section.



Operations/Patrol

The Operations/Patrol Division is under the direction of Lt. Terry Tryon, and he has attended the following meetings during the month of October:

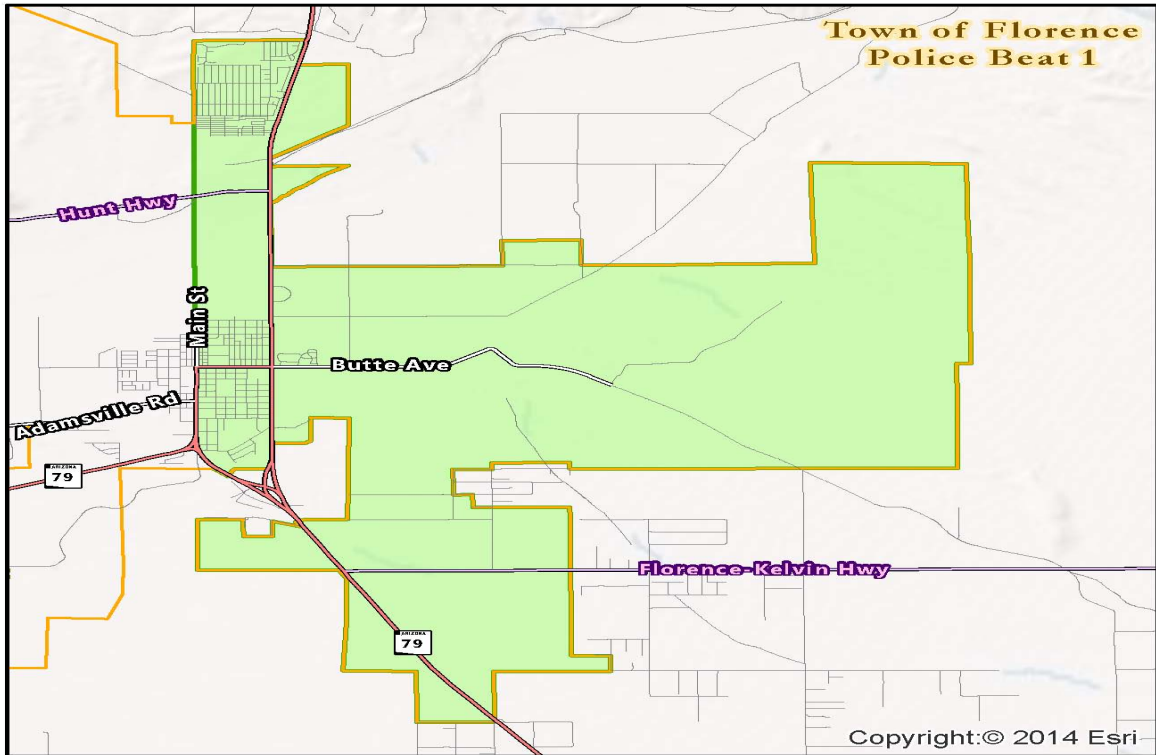
- Town Council Meetings
- FPD Management Team Meetings
- Weekly FPD Administrative Meetings
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting
- Defensive Tactics Refresher Training
- Fire Department Calls for Service Meeting
- Pinal County Law Enforcement Association (PCLEA) Meeting
- Public Safety Retirement Police Local Board Meeting
- Meeting with Town Attorney’s reference video/audio requests
- Workflow Committee Meeting
- Town of Florence Special Event Committee Meeting

Criminal Investigations Unit

Number of new cases assigned in October:		2	
Observed Offense	Assigned Detective	Case Status	Notes:
Fraud	L. Gaston	Open	Suspect committed fraudulent scheme against PayPal \$100,000.00 waiting on documents to determine probable cause for arrest
Fraud	L. Gaston	Open	Waiting on PCSO to determine if we are filling on suspect who attempted to collect money for warrants. PCSO had victims.
Sex Assault	L. Gaston	Closed	Security Video does not support inmate claims
Property	L. Gaston	Closed	Weapon returned to owner not connected to NCIC hit
Number of cases carried over into October:		4	
Observed Offense	Assigned Detective	Case Status	Notes:
Agency Assist	D. Helsdingen	Closed	Agency Assist-DPS-Operation Sidewinder-Search Warrant approximately 300lb. of marijuana 9 subjects turned over to Border Patrol Felony Charges on 9
Agency Assist	D. Helsdingen	Closed	Assisted Arizona Department of Corrections Parole with security for residence search
Narcotics	D. Helsdingen	Closed	Filed 2 felony counts on Inmate for promoting prison contraband
Persons	D. Helsdingen	Closed	Obtained Medical Records for PCA in Agg. Assault/ DV case. Suspect In-Custody
Property (x2)	D. Helsdingen	Closed	Arrested suspect from Vehicle theft motorcycle.

			Filed Felony charges on theft of golf cart from High School
Persons	D. Helsdingen	Open	Sent PCA results from DNA Exam for Sexual Assault Case
Persons	D. Helsdingen	Closed	Investigated Poss. Sex Assault or Sex Trafficking Suspect Deported victim turned over to CPS
Persons	D. Helsdingen	Closed	Filed Charges in JP#2 for DUI
Number of joint cases worked in October:		4	
Observed Offense	Assigned Detective Primary/Secondary	Case Status	Notes:
Child/sexual abuse	D. Helsdingen/L. Gaston	Open	One suspect arrested, forensic exam of child, search warrant of residence, interview of both suspects, meeting with PCA, computers taken to Coolidge PD for forensic exam. Free talk by Det. Gaston.
Arson	L. Gaston/D. Helsdingen	Open	Insurance paid out, phone ping returned by ATF, polygraphs pending.
Sex assault	L. Gaston/D. Helsdingen	Open	SANE exam, interviews of witnesses and suspects completed. Charges filed on 4 subjects two felony counts four misdemeanor
Death Investigation	D. Helsdingen	Closed	Transferred Over To (TOT) MCSO. Primary cause of death related to consumption of illegal drugs and alcohol. Autopsy results pending as of 11/2/2015.
Other Activity:			
D. Helsdingen	2 Grand Jury/CPR Training Fire #2		
D. Helsdingen	FA2 meeting/Managed Stone Garden		
D. Helsdingen	Defense Interview & Trial prep case scheduled for trial 11/3		
D. Helsdingen	Assist patrol Homecoming/Halloween & Carnival		
L. Gaston	Strangulation Training		
L. Gaston	FBI CART in Tucson		
L. Gaston	Meeting with Town Attorney Sex Assault Case		

Beat 1



Beat Statistics:

Beat 1 Supervisor – Sgt. Scott Morris
There are 7 officers assigned to Beat 1
Total number of calls for service (including traffic): 476
Total number of traffic stops: 113
Total number of accident reports taken: 1
Total number of citations issued: 19
Total number of DUI: 1

Crimes Against Persons

Aggravated assault: 1
Assault: 1
Domestic violence: 2

Property Crimes

Burglary: 5
Criminal damage: 1
Theft: 3

Vehicle theft: 3

Monthly Activities

There were no major calls for service during the month of October. The total calls for service was up slightly to 476 calls compared to 459 in September.

The Juvenile Detention Log was completed as required by state law. The Florence Police Department took custody of three juveniles during the month of October. They were released within the 6 hour time frame.

Community Involvement and Education

- Officer Palmer continues to work with Public Works on code enforcement issues. No citations have been issued. All residents have complied with warnings. Officer Palmer is also in charge of conducting security surveys on residences and businesses that may have been compromised by burglaries or criminal damage.
- Crosswalks are being monitored by officers in the morning and afternoons. There have been no significant code enforcement issues during the month of October.
- Officer Palmer is in charge of the department's Intoxilyzer 8000 and completes the monthly report QAS (Quality Assurance Specialist). The entails keeping monthly inspection / calibration reports. It passed with no issues this month. These reports are also used in DUI court proceedings. This machine is also used by other agencies such as DPS, PCSO, and Coolidge PD.

Special Events

- The Arizona Run for the Fallen took place on October 17th. This is a tribute run for fallen Veterans.
- The Florence Police Department attended the Coolidge GAIN night on October 22nd. This is a night for the citizens to come out and meet local police and government agencies, as well as local businesses.

Upcoming Special Events

- Junior Parada and Rodeo will be held the weekend of November 28-29th.

Significant Calls for Service

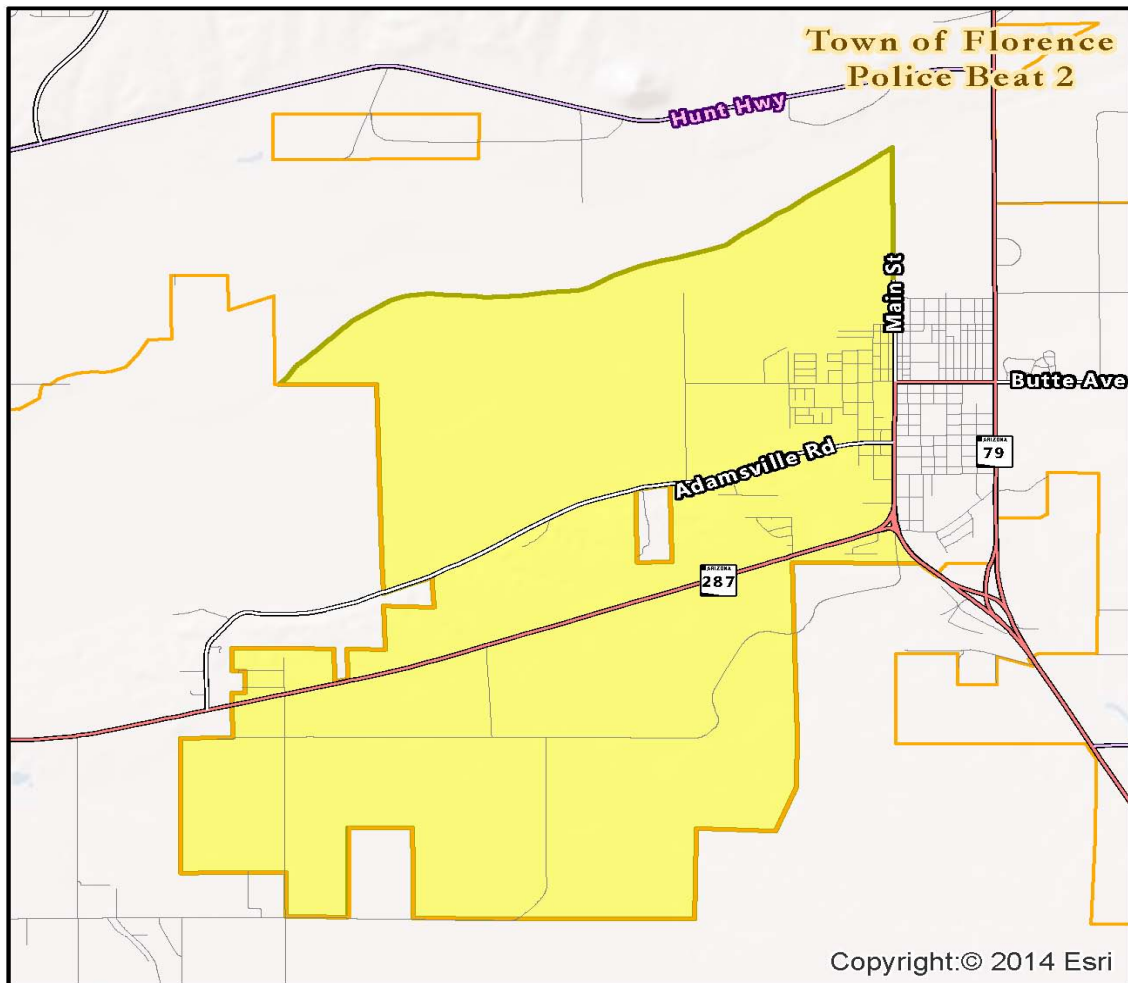
- A domestic dispute between mother and son was reported on North Wisconsin Avenue. The incident was verbal only. Son is a disabled adult.
 - A domestic dispute occurred on South San Carlos Street. The victim was punched in the left eye after a verbal argument with her partner. During the incident, the couples dog got ran over killing it. The partner was arrested and confined at PCSO.
 - A verbal argument took place between a couple on South San Carlos Street. No enforcement action taken.
 - A student pulled a two inch knife on another student at Florence K-8 on South Park Street after he asked his girlfriend to a school dance. The student who pulled the knife received a 9 day suspension, and is facing possible expulsion.
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- A Sony PlayStation was taken on East Stewart Street with no visible signs of forced entry. A suspect name was mentioned. He was located and interviewed, but not charged due to lack of evidence.
 - An unsecured van on South San Carlos, parked in the victim's yard was entered and medication and miscellaneous change was removed. The yard is very dark at night with minimal lighting. No suspects or witnesses. The victim was advised to start securing his vehicles.
 - An unknown subject entered a victim's unlocked vehicle on North Main Street Heritage Park and took prescription medication. The victim was advised to keep his vehicle secured.
 - The law office of Brett Huggins was broken into on East Butte Avenue. No sign of forced entry, but a wooden door has a lock that can be popped open due to the age of the building. Items such as voice recorders, various food items, a bottle of liquor and a briefcase were taken. No suspects or witnesses. A close patrol of the area was requested.
 - While on North Pinal Street a victim fell asleep with her purse beside her. When she woke up the purse was gone. It contained medication, house keys and an AZ ID card. Suspects could possibly be three known individuals as they were inside the trailer. No evidence to proceed with charges.
 - A Kawasaki motorcycle was taken from an enclosed yard on South Main Street. The bike was later recovered on West Southwind Way. A suspect was charged in this case.
 - On North Pinal Parkway at the Military Barracks, a motorcycle was broken down outside the barracks. The owner returned to find the bike missing. It was possibly towed by the military. The owner did locate the bike a few days later, as other members of the military placed the bike in a garage for safekeeping.
 - A small motorcycle was stolen from a driveway on East Aguilar Street. It was not entered as stolen because no VIN numbers are available. No suspects or witnesses.

Training

- Florence Police Department Patrol Officer's reviewed departmental policies during shift briefings.
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Beat 2



Beat Statistics

Beat 2 Supervisor – Sgt. David Peterson

There are 5 officers assigned to Beat 2

Total number of calls for service (including traffic): 154

Total number of traffic stops: 51

Total number of accident reports taken: None

- There were 4 private property accidents reported during the month. Each had minor or no damage reported, and no injuries. Each was a two vehicle accident and the drivers exchanged information (license, registration and insurance).

Total number of citations issued: 9

- Officers Voight and Mount have noticed a pattern of vehicles speeding in the areas of Hunt Highway and Arizona Farms Road. Officers have started traffic enforcement in these areas. The Police Department has also received a grant which would enable the department to provide more coverage in these areas utilizing officers working extra shifts

Total number of DUI: 0

Property Crimes:

Criminal Damage: 1

Theft: 2

Vehicle Theft: 1

Other: 2

Crimes Against Persons:

Assault: 2

Monthly Activities

Community Involvement and Education

- Officers have conducted directed patrols of the schools grounds and parking lots. Officers monitored traffic in the areas surrounding the school and crosswalk areas. The local schools were closed for fall break for the first week of the month. Upon return to school, the High School requested a K-9 search which took place on October 14th. The K-9 search had negative results. Officers have continued business checks along Main Street and at the Holiday Inn.
- The Florence Police Department is launching a proven website which is designed to improve the relationship with the community. The site is called Nextdoor (nextdoor.com) which has been formed to make our neighborhoods stronger and safer. Nextdoor has been used successfully in several cities/towns across the country. The Police Department members and residents will be able to log on to share/receive information with each other. Residents will also be able to communicate with their neighbors about their own local issues.

Special Events

- Territory Square Library had The Grand Opening on October 3rd.
- Heritage Park hosted the Halloween Fright Fest for the second successful year. Detective Helsdingen and Officer Palmer attended the Halloween Fright Fest with Volunteer Hoagland, Baker, Warner, Ayers and Horton. The only issue at the event was a missing child. The child was located and returned to the parents. A carnival was also hosted in the parking lot October 29th through November 1st.
- Main Street Park hosted The United Food Bank monthly meeting on the last Friday of the month.
- Florence High School Homecoming Parade took place on Main Street. That same evening the Homecoming football game took place at the Florence High School.

Upcoming Special Events

- Concert in the Park performed at the Padilla Square Park is scheduled to continue throughout November.
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Significant Calls for Service

- **Assault:** Officers responded to a report of an assault on N. Bush Street & W. Butte Circle. Upon arrival they met with the victim and his cousin. The male seemed disoriented and Florence Fire was requested to respond for a medical evaluation. The male and his cousin informed officers that they were at a house party on W. 9th Street, unknown apartment. The victim and his cousin stated they had been drinking alcoholic beverages and argued with another male. The victim and his cousin further stated they exited the party to try and avoid a conflict. Both stated that the suspect also exited the party and punched the victim in the face. The suspect was described to the officers by the victim and his cousin. The officers recognized the described male as the bouncer at the Kokopelli Moon Saloon on Main Street. Officers responded to Kokopelli's and arrested of the suspect. The victim refused medical attention on scene.
 - **Assault:** Officers responded to a noise disturbance on W. Butte Avenue. Upon interviewing the reporter, officers responded to the upstairs apartment for a disturbance. When the tenant was contacted officers became aware that the tenant had an injury to his face. The injured male reported that his roommate had punched him in the face and caused injury. Officers arrested the suspect when she returned to the scene. The male refused medical attention. This assault was classified as domestic violence as the participants live together and were formerly dating.
 - **Theft:** Officers responded to a reported burglary on W. Butte Avenue. Upon arrival they were informed by the reporter that a bicycle was stolen from inside of her home between 0001 hours and 0900 hours. The reporter states she was home during these hours and she checked her windows and doors, which were all found to be secure. The bicycle is described as a "NEXT" brand BMX yellow and gray bicycle, no serial number available. A security survey was offered and declined. Officers conducted more patrols of the area. The bicycle was valued at \$100.00 and has not been recovered at this time.
 - **Theft/Stolen Vehicle:** An officer responded to a suspicious activity call on W. Adamsville Road. Upon arrival the officer located a Florence H.S. golf cart and no person(s) in the area. The golf cart had a battery charger attached and the ignition appeared damaged. Security video at the H.S. identified the suspect and charges have been forwarded on the suspect. The golf cart had apparently been left in an unsecured location on school grounds, as there was no damage to the locked fencing where it is usually stored. School personnel were reminded to lock up school property to prevent further thefts.
 - **Theft:** A parent reported that her daughter was in the school gymnasium, at 1000 S. Main Street / Florence H.S., performing as a Cheerleader when an unknown person removed her cellphone from her backpack. The backpack had been placed on the bleachers with the cell phone (Gold Samsung S6) inside. The parent further advised the phone service has already been disconnected, but she needs a report for the insurance claim. The parent stated she has spoken to her daughter about leaving property unsecured.
 - **Criminal Damage:** An officer responded to W. 12th Street and met with the reporter. The reporter stated that she has a mobile basketball stand / backboard on the sidewalk in front
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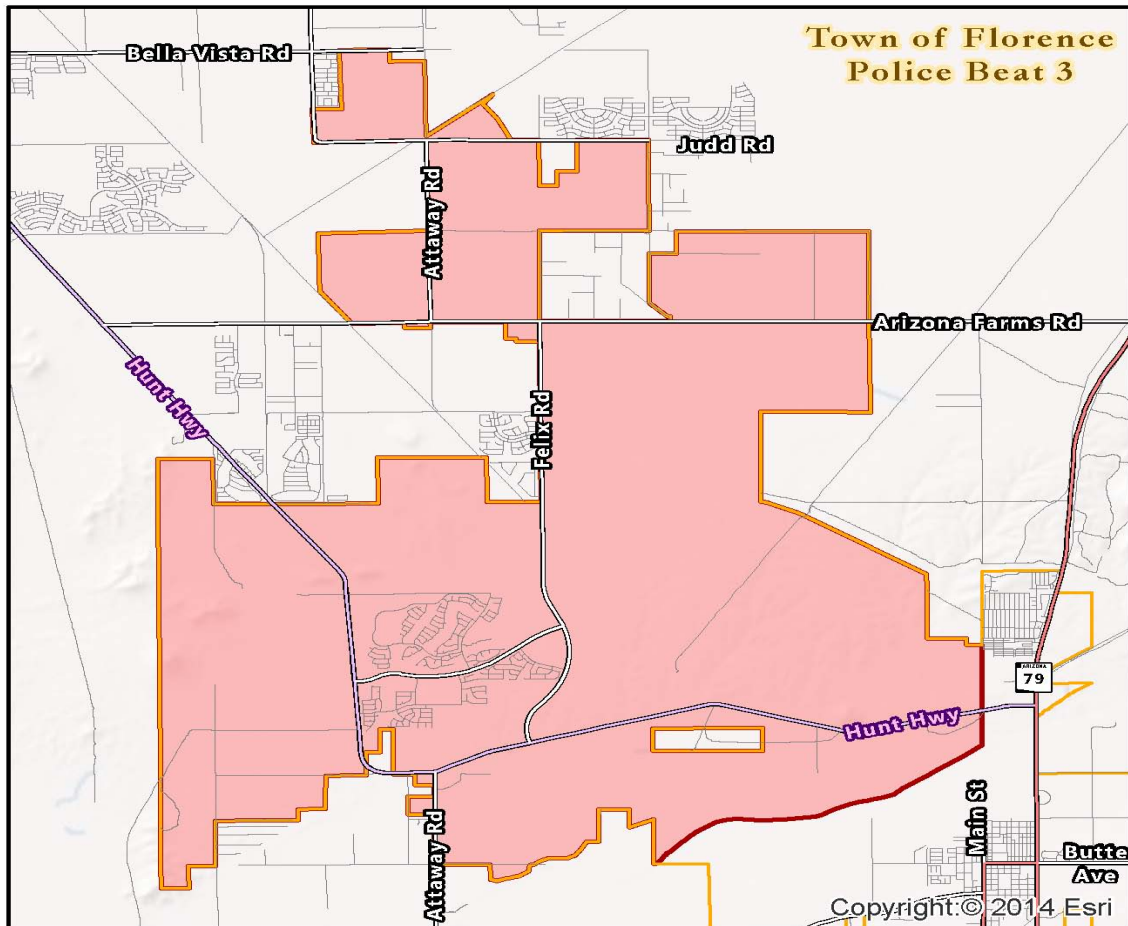
of her home. She noticed that someone had knocked it over to the ground and the brackets holding the backboard in place were damaged.

- Illegal Dumping was reported in the areas of Campbell Road and 20th Street and on Quartz Street. Directed patrols of these areas have been being conducted, which seems to have stopped this activity.

Training

- During the month of October officers received in house training which included review of department policies and procedures, legal updates and daily briefings. Rifle instruction/qualification has begun and will continue during November.
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Beat 3



Beat Statistics:

Beat 3 Supervisor – Sgt. Sam Pankey
There are 6 officers assigned to Beat 3
Total number of calls for service (including traffic): 308
Total number of traffic stops: 193
Total number of accident reports taken: 1
Total number of citations issued: 31
Total number of DUI: 1

Property Crimes:

Theft: 1
Criminal Damage: 1

Crimes Against Persons:

None reported.

Monthly Activities

Community Involvement and Education

None

Special Events

None

Upcoming Special Events

- Sun City Arts in the Park on November 7th
- Anthem celebrates Arts on November 14th

Significant Calls for Service

None reported. Below is a summary of monthly activity:

- Part I Offenses: Reports of assaults, burglaries, and vehicle thefts have reduced this reporting period.
- Decrease in alarms, accidents and traffic stops/violations.
- Increase in animal calls contributed by loose livestock/cows on Hunt Hwy from a damaged fence which has since been repaired.
- Part II Offenses have increased only by 1 call this reporting period. (A few examples of Part II crimes are DUI, drugs and other miscellaneous call types.)
- Increase in citizen assists and suspicious activities.
- The increase in winter visitors returning during the month contributes to overall increases in some types of reports and incidents reported in Beat 3.
- Offenses listed as Part III (alarms, animal calls, etc.) have been reduced by 43 calls this period

Preventative and Proactive Activities

- Directed Patrols to include foot patrols of local parks and public spaces.
- Monitoring and reporting of areas needing speed and traffic enforcement.
- Officer and volunteers continued house watches in Beat 3.
- School zones monitored by Officers, as well as volunteers.
- Constant roaming patrol and high visibility in community.

Training

- Officer Alston attended CPR Training
- Officers Ballard and Burnside attended Rifle Training

K-9 Unit

Two officers are assigned to the K-9 Unit. A total of 26 vehicle stops were performed during the month which resulted in 1 K-9 utilization, 1 vehicle hand search, and a total of 8.0 grams of narcotic seizures (8.0 gram of marijuana and 2 items of paraphernalia).

Significant K-9 Incidents

- K9 Guilin conducted a traffic stop on a white Ford truck for a traffic violation. During the stop, the driver was operating a motor vehicle on a suspended license, to include being in possession of .8 grams of marijuana that was discovered using his K9. The passenger had a valid warrant issued out of Maricopa County Sheriff's Office to include being in possession of 7.2 grams of marijuana. Both subjects were employees of the Carnival at Heritage Park.
- K9 Guilin responded to East Elliot Street in reference to disorderly conduct. During the event a subject was arrested and found to be in possession of 8.0 grams of methamphetamine and multiple drug paraphernalia items.
- On October 31, 2015, K9 Guilin, Florence Police Department and Florence Volunteers conducted security for the Halloween carnival. During the event, approximately 2200 citizens attended the function. During the function no incidents were reported.

Other K-9 Activity

- K-9 Ballard and K-9 Guilin attended weekly K-9 detection along with the Pinal County Sheriff's Office K-9 Unit. During the four hour block of detection, K-9 Ballard and K-9 Guilin's service dog detected marijuana, cocaine, methamphetamine and heroin without incident. K-9 Ballard was responsible for (7) calls of service as K-9 Guilin was responsible for 16 calls of service within the Town Of Florence.
- On October 14, 2015 Florence Police Department K9 Division coordinated efforts with Florence Unified School District to conduct classroom searches at Florence High School. K9 Guilin, K9 Ballard and Sgt. Campbell searched multiple rooms with no contraband detected.
- On October 22, 2015 K9 Ballard along with additional members of the Florence Police Department attended (G.A.I.N) Getting Arizonans Involved in Neighborhoods held in Coolidge, Arizona. During the event Law-Enforcement personal, McGruff the Crime Dog provided citizens tips on crime prevention.
- K9 Guilin completed Maricopa County Sheriff's Office Special Weapons and Tactics academy and continues to participate with the Pinal County Sheriff's Office Multi-Jurisdictional SWAT Team.
- K9 Guilin attended (CPR) Cardio Pulmonary Resuscitation School, Active Shooter School and attended (ATOA) Arizona Tactical Officer Associations Conference.
- Sgt. Campbell and K9 Guilin performed security checks at Florence High School extracurricular events.

Volunteers

The Florence Police Department Volunteers are an integral part of the Police Department. During the month of October they volunteered their time for a total of 342.25 hours. The Volunteers work consists of: court security, report taking, fingerprints, special details, funerals and assisting with transporting police vehicles for maintenance.

Funding Updates/Az Governor's Office of Highway Safety

Two new replacement vehicles were purchased. One 2015 Tahoe will be utilized as a K-9 unit and the other a low profile unit. Both are now in service.

FPD was awarded a grant from the Gila River Indian Community for a third dispatch console. This will allow three dispatchers to be available if necessary. These grants were submitted by the Police Department.

DUI (Driving Under the Influence) Task Force monthly sustained activity reported to the Governor's Office of Highway Safety:

- Civil: 60
- Criminal: 0
- DUI: 2
- DUI Drugs: 3

The Florence Police Department worked on the Halloween weekend of 10/30-31/2015 participating in a statewide effort for DUI enforcement. The officers that participated were Officer Voight, Mount and Linderoth. The details were inside Florence Jurisdiction and in Casa Grande.

- Number of details worked: 2
- Number of officers worked: 3
- Number of hours worked: 20
- Number of vehicles stopped: 27

The total traffic stops performed resulted in 1 civil citation, 1 criminal citation, 2 DUIs and 1 DRE (Drug Recognition Expert) evaluations.

Training

Efforts are continually made by the training staff to incorporate and provide quality training to all FPD (Florence Police Department) officers. FPD staff has worked diligently to reduce training costs by providing required internal training. With the most recent teaming up with Gila River Police Department and providing in house training on Defensive Tactics.

Defensive Tactics training was provided on October 23, 26 and the 30th utilizing the garage area located in building 2 of the Florence Police Station.

The Florence Police Department scheduled CPR training with the Florence Fire Department on October 27th and the 29th. In attendance were Sgt. Peterson, Sgt. Tatlock, Officer's Horn, Burnside, Linderoth, Guilin, Salazar, Alston and Detective Helsdingen.

Officer's Ballard, Burnside, Riccomini, Foster completed Rifle Training with Officer Salazar as the trainer on 10/19-21/2015

Officer Rose attended a Street Level Drug Interdiction class in Chandler on 10/22/2015. Officer's Locke, Guilin, Ballard, Salazar, Banks, Phillips attended an Active Shooter class put on by Coolidge Police Department during the week of 10/12-13/15.

Officer Guilin finished a two week training session for SWAT put on by the Peoria Police Department that began on 09/29 and continuing to October 8th.

Traffic

Total number of Citations issued for the department: 69 for 85 violations

Directed Patrols

The Police Department conducted 668 Directed Patrols during October. Directed Patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased proactive patrol in high crime areas has decreased crimes.

Public Works Monthly Report October 2015

Administration

- Completed Special Waste Profile Recertification for sludge disposal.
- Completed budget information for FY 16/17 as requested.
- Completed Certificate of Engineer's for Conveyance of Units 9B, 16 and 17C for CFD's as requested after corrections made.
- Provided Substantial Completion of Fire Station No. 2 on October 28th, punch list still exists for completion.
- Retainage release to McCain Construction on Well #4 to Well #5 water line transmission project after all closeout documents received.
- Review of Widdowfield, Florence Heights and Western Sunrise Apartments provided with comments.
- Cost data on lightning strike claims at Well No. 5 and North Florence Water Tank Site provided.
- Provided data of infrastructure for the Comprehensive Annual Financial Report.
- Provided budget narratives for cemetery and engineering budgets.
- Provided comments to Administration on volunteer request for trash pickup.
- Provided stop signs to accesses of Territory Square Phase I and Town Hall onto Main Street.
- Administratively complete on permit to Arizona Department of Environmental Quality over use of polishing ponds to be used as an emergency storage pond. Recharge will also be considered by ADEQ for the effluent, pending application.
- Continued to update Capital Improvement Plans (CIP) for input into current and future year CIP Plans.
- Responded to McCain Construction on non-payment to subcontractor resulting in joint checks being issued.
- Updated Capital Improvement Plans (CIP) for input into current and future year CIP plans.
- Diversion Dam and SR 79 Project back on track with direct communication with ADOT and San Carlos Irrigation District. Southwest Gas to relocate prior to start of Project gas line in ADOT right-of-way, utility clearance by ADOT prepared in error.
- Town Council approved the Groundwater Savings Facility (GSF) Agreement.
- Compiling Western Infrastructure Financing Authority (WIFA) disbursement as last disbursement was made in March for the period through January. Over \$100,000 available for reimbursement and corrected billing error as well as narrative description.
- Provided right-of-way information to Johnson Utilities on Cooper Road.

- Attended MAG meetings on streets, standards and specification committees.
- Attended PCWAA meeting.
- Continued to provide input into Bonnybrooke Solar Impact Study concerning engineering input of access concerns.

Engineering

- Reviewed Verizon Cell Tower drawings and provided comments in their usage within rights-of-way.
- Reviewed soccer fields at Territory Square and advised Project Manager of grading and drainage issues and corrective action recommendations.
- Completed and verified sewer cleaning was appropriate behind 495 N. Pinal Parkway.
- Provided hydrology criteria to development project engineer at Felix and Arizona Farms Road.
- Reviewed drainage issues at intersection of Geib Street and Centennial Park. Found it to be basically runoff from private and county property. Cairo Engineering to do storm drainage recommendations adjoining property owner to dedicate right-of-way. San Carlos Irrigation and Drainage District to discuss with property owners, and Town to investigation restoration of area to protect utility lines and possibly code enforcement.
- Defining scope for East 1st Street Reconstruction, activities include water line and water service installations.
- Assistance continued in APS and Johnson Ranch Estates Line Extension with Florence Flood Control District.
- Reviewed sight distance at intersections of and driveways onto Hunt Highway found to be in compliance with engineering standards except for three (3) individual planting. Pulte to resolve.
- Interfaced with Kim and Eugene/Sandwich and Donut Shop on Butte, provided temporary fill on ADOT right-of-way and evaluating cost effectiveness of alternative drainage systems and handicapped ramps in area with ADOT.
- Westernmost Con-Arch Bridge over Merrill Ranch Parkway had noted deficiencies to be analyzed, proposal received.
- Low water pressure in Florence Gardens area attributed to lack of attention to Design Report for North Tank Project. Long-term resolution in process consisting of upgrading booster pumps, adding looped water distribution line, and resurrecting existing water line capacity. Proposal received and design approval by Council Action.
- Street lighting deficiencies noted in Anthem, Pulte to revamp lighting after resolution of locations, locations being identified.
- Engineering analysis started of vehicle canopy at Public Works yard due to deterioration of structure, proposals received.
- Currier Construction continued work on the punch list to the effluent pump station.

- Garney Construction continued work on the storage tank. Conditions of the existing water tank resulted in an engineering change of the system while still having use of the tank for approximately 10 years. Negotiations were completed with minimal cost increase of \$5,500 to properly vent and allow the tank to be utilized, Council Action approved on change order.
- Reviewed draft plan of South Wastewater Treatment Plant expansion and costs were extremely exorbitant requiring purchase of additional land. Provided direction to Engineer to formulate alternate Master Plan as an option at no additional cost, evaluation proceeding on Membrane Bioreactor process.
- Engineering proposal received for Booster Pump replacements at Well No. 5 to include tie-in of Transmission Main line from Well No. 4 to water reservoir as well as Adamsville Road water line extension. Council Action approved on design and engineering. Deleted Contract Administration from Scope, saving \$30,000.
- Determined that engineering for water line project from Caliente to California Avenue and then to North Florence Water Reservoir lacked proper easements and engineering review. Advised Engineer accordingly, alternate route being evaluated for access issues.
- Traffic analysis being performed at Arizona Farms Road and Aladdin to address left turn movements; culvert repaired.
- Completed structural inspection of Spirit Way North Concrete Arches over the Walker Butte Wash. Structural deficiency in design, special inspection and construction found. Independent structured analysis completed after site inspection and Pulte's Engineer of Record responded; issues were design related, being reviewed.

Streets

- Replaced alley way entrance to Virginia Street for storm drainage issues.
- Addressed complaint of dust on Main Street; found it to be spray from pressure washing application.
- Installed Historic District street signs on Main Street from Ruggles to 13th Street.
- Assisted Facility Maintenance by providing personnel to complete work orders.
- Continued construction of the Hunt Highway/Fire Station No. 2 Signalization Project.
- The patch truck crew worked on street maintenance and water and sewer repair patches.
- Crews worked on cleanup, mowing, spraying weeds, storm drain cleaning and trimming trees in the right of ways.
- Provided storm drain location markings for Blue Stake requests.
- Assisted Cemetery Division with cemetery inquiries and burials.
- Watered and bladed Christensen Road, Hiscox Lane, Canal Road and Cemetery Roads. Improvement to Christensen Road continued.
- Performed scheduled street sweeping.

Fleet Maintenance

- Performed preventative maintenance on 30 Town vehicles and made various repairs on 14 Town vehicles.

Facility Maintenance

- Repaired storm damages at Rodeo consisting of a) light pole, b) announcer booth, c) fencing, d) roof damage and e) shade structure damage.
- Overhead doors consisting of small repairs completed throughout Town Facilities.
- Annual Equipment Maintenance of HVAC Units awarded to Spectrum.
- Roof repair at Town Hall being completed with responsible Contractor. Insurance document not acceptable to Town, insurer to be back charged.

Sanitation

- Corresponded with Contractor Administrator and RAD on commercial, non-commercial and other accounts.
- Completed commercial service reconnaissance for sanitation services.
- Thirty three (33) tons of brush was hauled to the Transfer Station.
- Investigated lack of recycling efforts by RAD to Administration for contract conformance issues.
- 300 gallon containers were sold to Casa Grande.

Cemetery

- Completed replat of Phase II of cemetery plots consisting of approximately 2500 plots.
- Six (6) inquiries on cemetery plots were discussed.
- There were two (2) burials.
- Assisted Town Attorney in a reinternment issue at the Cemetery.

Utilities

- Rebuilt bull gear for the pista grit system at the South Wastewater Treatment Plant.
- Turbidity Pump replaced at South Wastewater Treatment Plant.
- Ripple Industries analyzed Program Logic Controller Interface with Effluent Pumps in the Post Equalization Basins; proposal forthcoming as well as pump repair by others.
- Actuator changed at Sequencing Batch Reactor No. 1 at South Wastewater Treatment Plant.
- Warranty issues at Well No. 3 being reviewed and responded to Contractor on the chlorination system and Pump No. 2. It was also found that only three (3) pumps were installed instead of four (4) per the CIP.
- Continued to review Dobson Farms Reuse of recharge agreement.
- Analyzed spiral screw concerns at South Wastewater Plant; rehabilitation needed, repair evaluation in-process.

- Warranty issues prevalent at Well No. 3 due to inattentiveness to work completed and malfunctioning of chlorination system/operating system controls, letter sent to Sunwestern on warranty issues. Conditions continued, however Contractor is responding after warranty deficiency letter sent.
- Completed reinstallation of water services from SR79 to Park Street in support of 1st Street Reconstruction Project.