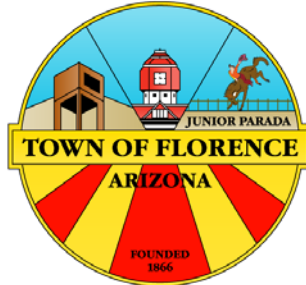


TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tom J. Rankin
Vice-Mayor Tara Walter
Councilmember Vallarie Woolridge
Councilmember Bill Hawkins
Councilmember Becki Guilin
Councilmember John Anderson
Councilmember Karen Wall



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

Tuesday, January 19, 2016

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Tuesday, January 19, 2016, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL: Rankin __, Walter __, Woolridge __, Hawkins __,
Guilin __, Anderson __, Wall ____.

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATIONS

- a. **Presentation on the** Arizona Ranger Program by Jim Huber. (Dan Hughes)
- b. Presentation by the Greater Florence Chamber of Commerce recognizing The Fudge Shop, as the Business of the Month.
- c. **Presentation from the** 150th Anniversary Ad Hoc Committee. (Mayor Rankin and Bryan Hughes)

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. **Approval of the Coolidge**-Florence Elks Lodge 2350 Special Event Liquor License applications to the Arizona Department of Liquor Licenses and Control for their Special Events to be held on January 23, 2016, from 3:00 pm to 12:00 am, at Anthem at Merrill Ranch Union Center, 3925 N. Sun City Boulevard, Florence, Arizona, and on February 14, 2016, from 9:00 am to 6:00 pm, at Charles Whitlow Memorial Rodeo Grounds, 4900 S. Highway 79, Florence, Arizona. (Lisa Garcia)
- b. **Approval of the Pinal** County Historical Society's Special Event Liquor License applications to the Arizona Department of Liquor Licenses and Control for their Special Events to be held on February 26, 2016, from 6:00 pm to 8:00 pm, and on March 3, 2016, from 4:30 pm to 6:30 pm, at the Pinal County Historical Museum, 715 S. Main Street, Florence, Arizona. (Lisa Garcia)
- c. **Approval of the Caliente** Casa Del Sol Property Owners Association's application for their Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control for their Spring Fling Fundraiser to be held on February 20, 2016, from 2:00 pm to 7:00 pm, at 3520 S. Dakota, Florence, Arizona. (Lisa Garcia)
- d. **Approval to suspend** the Town of Florence Special Event Vendor Permit rules for the Road to Country Thunder event and allow the 100 Club to coordinate the vendors for a fundraiser on April 2, 2016. (Bryan Hughes)
- e. **Approval of the Pinal** County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 2, 2016. (Bryan Hughes)
- f. **Approval of the Town** of Florence 2016 General Plan Amendment application and hearing schedule. (Mark Eckhoff)
- g. Approval of the **December 7,** and **December 21, 2015** Council minutes.
- h. Receive and file the following board and commission minutes:
 - i. **November 19, 2015** Planning and Zoning Commission minutes.

8. CALL TO THE PUBLIC

9. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

10. ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for the following reasons:

- a. For legal matters pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV 2015-0001325.

- b. For legal matters pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to a Community Facilities District Application.
- c. For legal matters pursuant to A.R.S. Section 38-431.03(A)(3), (A)(4) and (A)(7) for the purpose of discussion and consultation with Town Attorney and designated representatives of the public body in order to consider its position and instruct its representatives and Town Attorney regarding negotiations for the purchase, sale or lease of real property.
- d. To provide the annual evaluation of the Town Clerk/Deputy Town Manager pursuant to A.R.S. Section 38-431.03(A)(1).

11. ADJOURN FROM EXECUTIVE SESSION

12. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON JANUARY 13, 2016, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.

December 3, 2015

Florence City Council
775 N. Main Street
Florence, AZ 85132

Re: Arizona Rangers

Dear Sir/Madam:

I would like to introduce myself. My name is Jim Huber and I am the Public Relations officer for the Arizona Rangers.

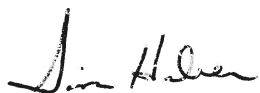
The present-day Arizona Rangers are an unpaid, all volunteer, law enforcement support and assistance civilian auxiliary force for the state of Arizona. We work cooperatively at the request of and under the direction, control and supervision of local law enforcement officials and officers. The Arizona Rangers is a non-profit community service organization. We exist on donations received from organizations utilizing our services.

I have given you a very brief outline as to who and what the Arizona Rangers are. My hope is that if there are any future events where a law enforcement presence would be needed, the Arizona Rangers could be of assistance. I am enclosing a brochure which will give you a little more detail regarding the Arizona Rangers.

If at all possible we would like to attend a council meeting and you could meet some of us in person. We have a 15 minute presentation that we would love to show the entire council.

Thank you for your time and if you have any further questions feel free to contact me.

Respectfully,



Jim Huber
Public Relations
Arizona Rangers
(952) 797-4624

Arizona Rangers were officially recognized by the state of Arizona in 2002 when Arizona Governor Jane Hull signed Legislative Act 41. The purpose of this act was "to recognize the Arizona Rangers, who formed in 1901, disbanded in 1909 and reestablished in 1957 by original Arizona Rangers.

The Arizona Rangers are here in an effort to provide relief and offer support, especially to small towns. In the town of Kearny we provided support for the Pioneer Days event and the Shipman fire.

Today's Rangers are officially recognized as a volunteer civilian law enforcement auxiliary by state legislation. In keeping with the motto, "Few But Proud Then And Now" they help keep the peace within the communities and the state.

If your organization is interested in utilizing the services of the Arizona Rangers contact:

Dale Thurber (480)354-8281
l.thurber@outlook.com

For more information regarding membership and participation in the Arizona Rangers contact:

Jim Huber (952) 797-4624
cowboy.huber@gmail.com



**"FEW BUT PROUD
THEN AND NOW"**



The Arizona Rangers

The Arizona Rangers is a volunteer force working to keep alive the History, Tradition and Heritage of the Arizona Rangers and the Old West.

The Arizona Rangers were created in 1901 by the Arizona Legislature. They were organized to protect the population throughout the territory from rustlers and outlaws.

The Rangers were picked from law and military officers, and ranchers with a total strength of no more than 26 at any time.


During their existence from 1901 to 1909, The Arizona Rangers quelled disturbances and apprehended law breakers. They also helped county and territorial officers on numerous occasions. By reducing crime, they contributed to establishing Arizona Statehood in 1912.



THE ARIZONA RANGERS TRADITION HONOR HISTORY

The current Arizona Rangers were established in 1957 as a community service organization in support of, and under the direction of law enforcement in maintaining the traditions of the Old West. Arizona Rangers have provided help to various law enforcement agencies throughout the state.

The Arizona Rangers is a non-profit community service organization. All Rangers contribute their time, furnish their own uniforms and firearms. A portion of any monetary donation received from an organization utilizing the services of the Rangers is donated to various charities as well as helping families in need. They also will provide youth support.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 6c.
MEETING DATE: January 19, 2016 DEPARTMENT: Parks and Recreation STAFF PRESENTER: Bryan Hughes Parks and Recreation Director SUBJECT: 150 th Anniversary Ad Hoc Committee Update		<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Information only

BACKGROUND/DISCUSSION:

On November 16, 2015, the Town Council agreed to form an Ad Hoc Committee to help guide the Town’s 150th Anniversary Celebration. Mayor Rankin, Vice Mayor Walter and Councilmember Anderson volunteered to participate on the Committee.

The committee held an initial meeting on December 2, 2015, and the second meeting on January 6, 2016. Over 20 community leaders have been invited to participate as well as others from community organizations that have reached out to staff.

To date, the Committee has agreed on an anniversary logo; street pole banner design and potential placement; and continues to discuss both existing and potential events to be held throughout the year to celebrate with residents and visitors. Staff is pursuing sponsorships and developing a marketing program. The Committee will meet again on Thursday, January 28, 2016 at the Library and Community Center.

FINANCIAL IMPACT:


None

STAFF RECOMMENDATION:

Information only

ATTACHMENTS:

None

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7a.
MEETING DATE: January 19, 2016 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia Deputy Town Manager/Town Clerk SUBJECT: Coolidge-Florence Elks Lodge 2350 Special Event Liquor License Applications		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approval of the Coolidge-Florence Elks Lodge 2350 Special Event Liquor License applications to the Arizona Department of Liquor Licenses and Control for their Special Events to be held on January 23, 2016, from 3:00 pm to 12:00 am, at Anthem at Merrill Ranch Union Center, 3925 N. Sun City Boulevard, Florence, Arizona, and on February 14, 2016, from 9:00 am to 6:00 pm, at Charles Whitlow Memorial Rodeo Grounds, 4900 S. Highway 79, Florence, Arizona.

BACKGROUND/DISCUSSION:

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor Licenses and Control. The checks for \$25 each will be forwarded to the Arizona Department of Liquor Licenses and Control upon Council's approval.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of the Coolidge-Florence Elks Lodge 2350 Special Event Liquor License applications for their Special Event Licenses for January 23, 2016, at Anthem at Merrill Ranch Union Center, 3925 N. Sun City Boulevard, Florence, Arizona, and on February 14, 2016, at Charles Whitlow Memorial Rodeo Grounds, 4900 S. Highway 79, Florence, Arizona.

ATTACHMENTS:

Applications



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: COOLIDGE FLORENCE ELKS LODGE 2350

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-6057513

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

 Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Union Center
 Address of Location: 3935 N. Suncity Blvd, Florence, Pinal AZ 85132
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: MYERS VARR H 3-4-1951
Last First Middle Date of Birth

2. Applicant's mailing address: 9805 N. Valley Farms Rd, Coolidge AZ 85128
Street City State Zip

3. Applicant's home/cell phone: 520 560-5198 Applicant's business phone: 520 723-3832

4. Applicant's email address: varr@myers@gmail.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name COOLIDGE FLORENCE ELKS LODGE 2350 Percentage: 75%
 Address 2241 N. ATTAWAY ROAD COOLIDGE AZ 85128
Street City State Zip

Name SW CITY ANTHEM COMM. ASS. Percentage: 25%
 Address 3925 N. SECURITY BLVD FLORENCE AZ 85132
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

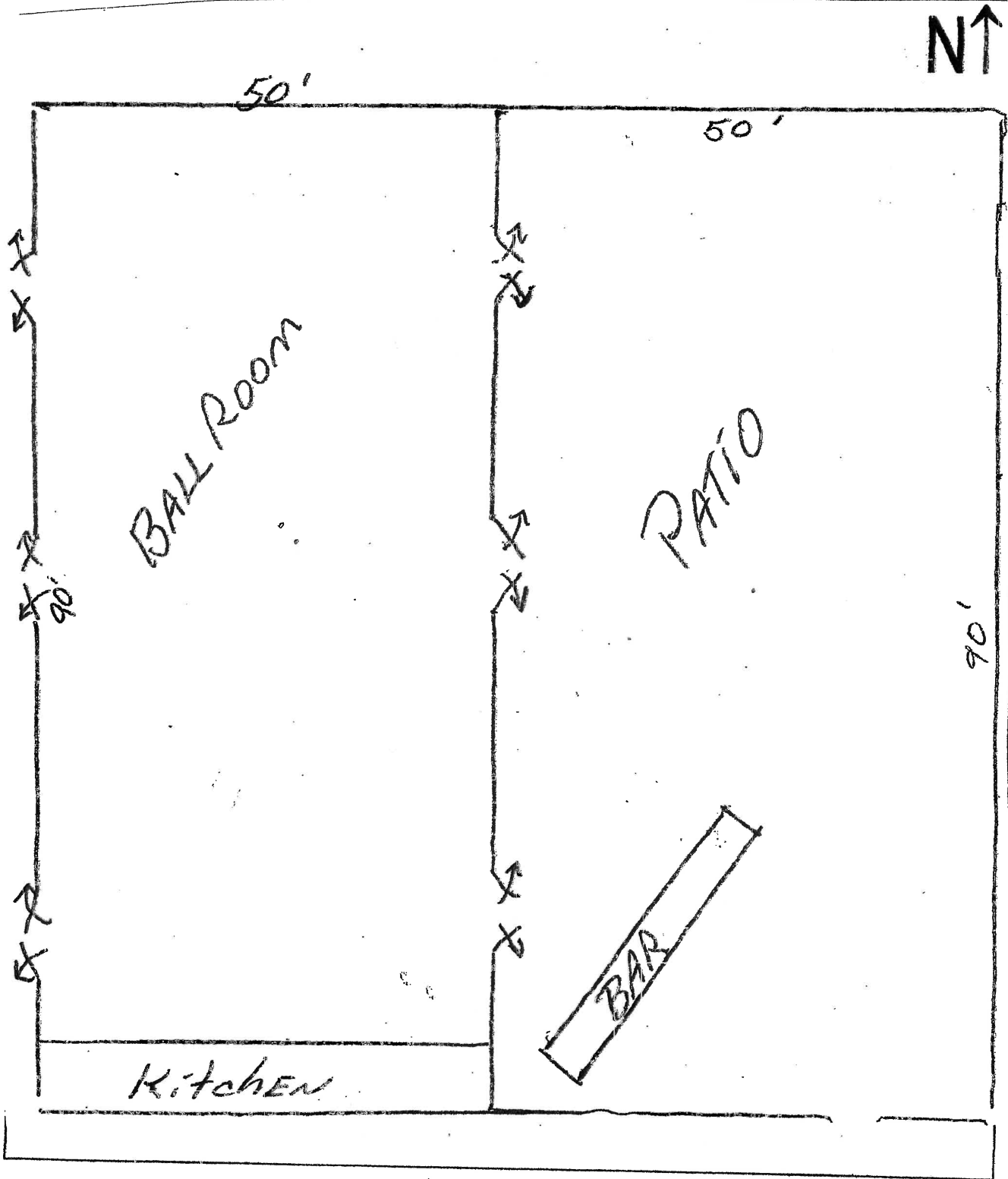
Number of Police 1 Number of Security Personnel Fencing Barriers

Explanation: PARTY IS FOR HOMEOWNERS IN ANTHEM DULY, CONCERT

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>Jan 23, 2016</u>	<u>SAT.</u>	<u>3 pm</u>	<u>12 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, VARR H MYERS declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

x VARR H MYERS Chair Trustees 1-6-16 520-560-5198
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 6 1 2016
Day Month Year

State AZ County of PINAL
My Commission Expires on: 7-4-16 Date
STEPHANIE LAMAS
Notary Public - State of Arizona
PINAL COUNTY
My Commission Expires July 4, 2016
Signature of Notary Public

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, VARR H MYERS declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

x VARR H MYERS TRUSTEE CHAIR 1-6-16 520-560-5198
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 6 1 2016
Day Month Year

State AZ County of PINAL
My Commission Expires on: 7-4-16 Date
STEPHANIE LAMAS
Notary Public - State of Arizona
PINAL COUNTY
My Commission Expires July 4, 2016
Signature of Notary Public

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)
on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: COOLIDGE FLORENCE ELKS LODGE 2350

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-6057513

SECTION 3 The organization is a: (check one box only)

- Charitable
- Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious
- Civic (Rotary, College Scholarship)
- Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

 Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: CHARLES WHITLOW MEMORIAL RODEO GROUNDS
 Address of Location: 4900 SOUTH Hwy 79 FLORENCE Pinal AZ 85132
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: MYERS VARR H 3-4-1951
Last First Middle Date of Birth

2. Applicant's mailing address: 9805 N. VALLEY FARMS RD COOLIDGE, AZ 85128
Street City State Zip

3. Applicant's home/cell phone: 520 560 5198 Applicant's business phone: 520 723 3832

4. Applicant's email address: varr.myers@gmail.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 1
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name COLLIER FLORENCE ELKS LODGE 2350 Percentage: 50%
 Address 2241 N. ATTAWAY ROAD COLLIER AZ 85128
Street City State Zip

Name Pinal County Mounted Posse Percentage: 50%
 Address 4900 South Hwy 79 FLORENCE AZ 85132
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 4 Number of Security Personnel Fencing Barriers

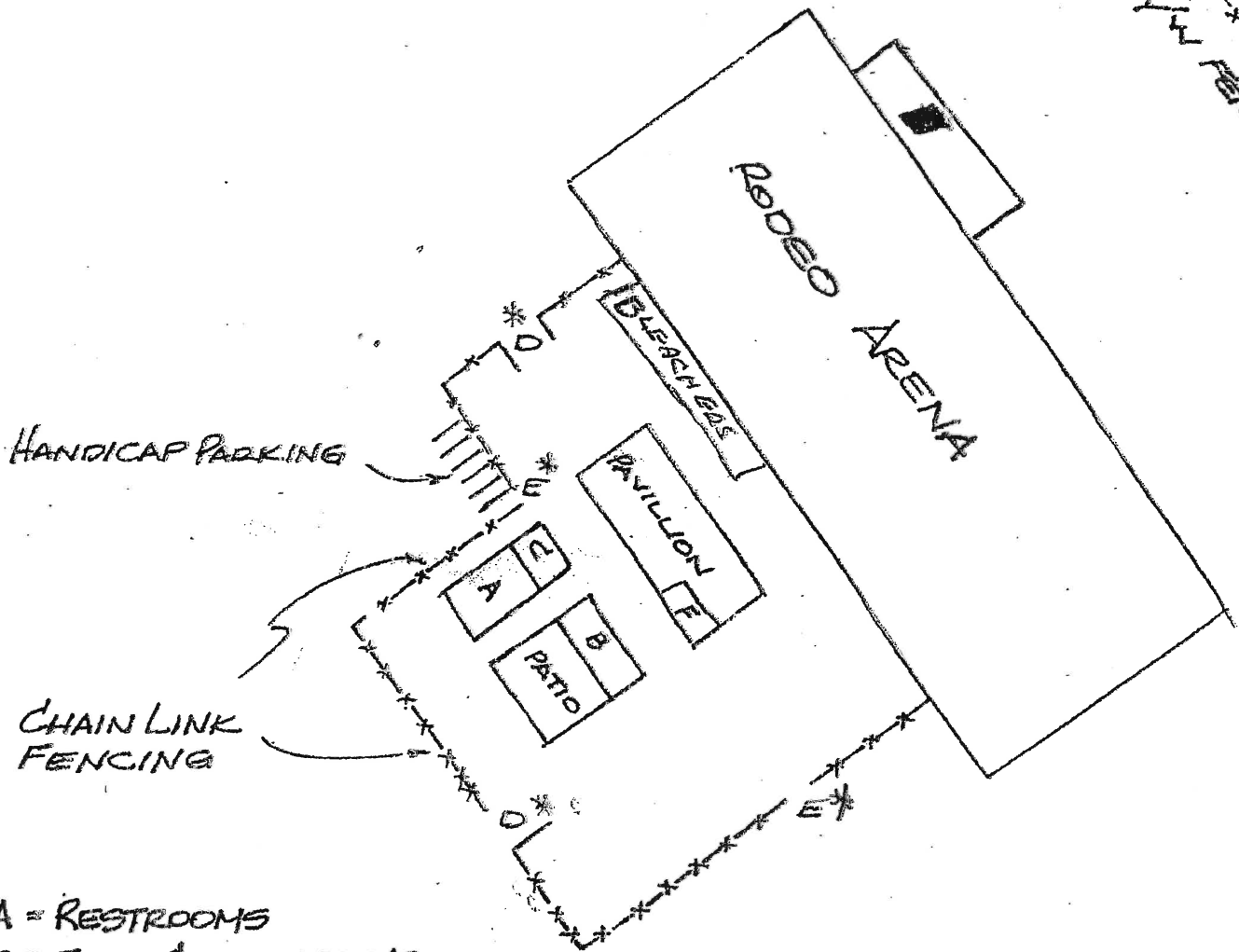
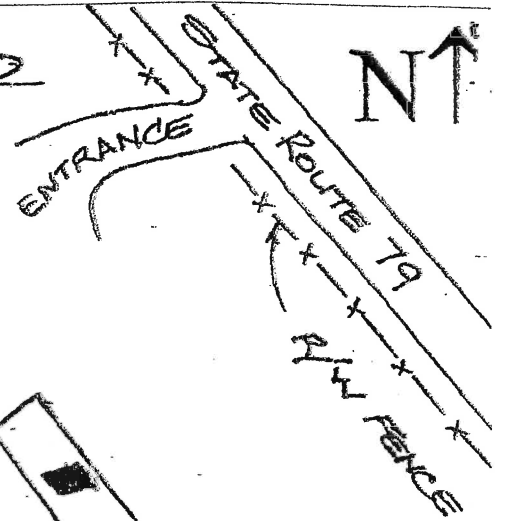
Explanation: FLORENCE P.D DOES DRIVE THRU'S ON SITE, POSSE MEMBERS PATROL AREA, BIKER RUN PERSONNEL CONTROL GATES

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>FEB. 14, 2016</u>	<u>Sun</u>	<u>9AM</u>	<u>6PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

CHARLES WHITLOW MEMORIAL RODEO
GROUNDS.



- A = RESTROOMS
- B = FOOD CONCESSIONS
- C = WET CONCESSIONS 1
- D = TRUCK GATE
- E = MAN GATE
- F = WET CONCESSIONS 2

* = SECURITY POSITIONS

SERVING AREA BEVERAGES TO
STAY WITH IN FENCED SPACE

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, VARR H MYERS declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

x [Signature] CHAIRPERSONS 1-6-16 520-560-5188
(Signature) Title/Position Date Phone #

The foregoing instrument was acknowledged before me this 6 1 2014
Day Month Year

State AZ County of Pinal
My Commission Expires on: 7-4-16 Date
STEPHANIE LAMAS
Notary Public - State of Arizona
PINAL COUNTY
My Commission Expires July 4, 2016
[Signature]

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, VARR H MYERS declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

x [Signature] CHAIRPERSONS 1-6-16 520-560-5188
(Signature) Title/Position Date Phone #

The foregoing instrument was acknowledged before me this 6 1 2014
Day Month Year

State AZ County of Pinal
My Commission Expires on: 7-4-16 Date
STEPHANIE LAMAS
Notary Public - State of Arizona
PINAL COUNTY
My Commission Expires July 4, 2016
[Signature]

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.


SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)
on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7b.
MEETING DATE: January 19, 2016 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia Deputy Town Manager/Town Clerk SUBJECT: Pinal County Historical Society's Special Event Liquor License Applications		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approval of the Pinal County Historical Society's Special Event Liquor License applications to the Arizona Department of Liquor Licenses and Control for their Special Events to be held on February 26, 2016, from 6:00 pm to 8:00 pm, and on March 3, 2016, from 4:30 pm to 6:30 pm, at the Pinal County Historical Museum, 715 S. Main Street, Florence, Arizona.

BACKGROUND/DISCUSSION:

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor Licenses and Control. The checks for \$25 each will be forwarded to the Arizona Department of Liquor Licenses and Control upon Council's approval.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of the Pinal County Historical Society's Special Event Liquor License applications for their Special Events to be held on February 26, 2016, from 6:00 pm to 8:00 pm, and on March 3, 2016, from 4:30 pm to 6:30 pm, at the Pinal County Historical Museum, 715 S. Main Street, Florence, Arizona.

ATTACHMENTS:

Applications



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Pinal County Historical Society (PCHS)

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-6055125

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (Include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: PCHS Museum
 Address of Location: 715 S. Main St. Florence Pinal AZ 85132
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Wheeler Betty J. 01/04/1942
Last First Middle Date of Birth

2. Applicant's mailing address: 6606 W. Mockingbird Ct. Florence AZ 85132
Street City State Zip

3. Applicant's home/cell phone: (520) 509-1121 Applicant's business phone: () _____

4. Applicant's email address: bwheeler8@cox.net

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name PCHS Percentage: 100%
 Address 715 S. Main St. Florence AZ 85132
Street City State Zip

Name _____ Percentage: _____
 Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

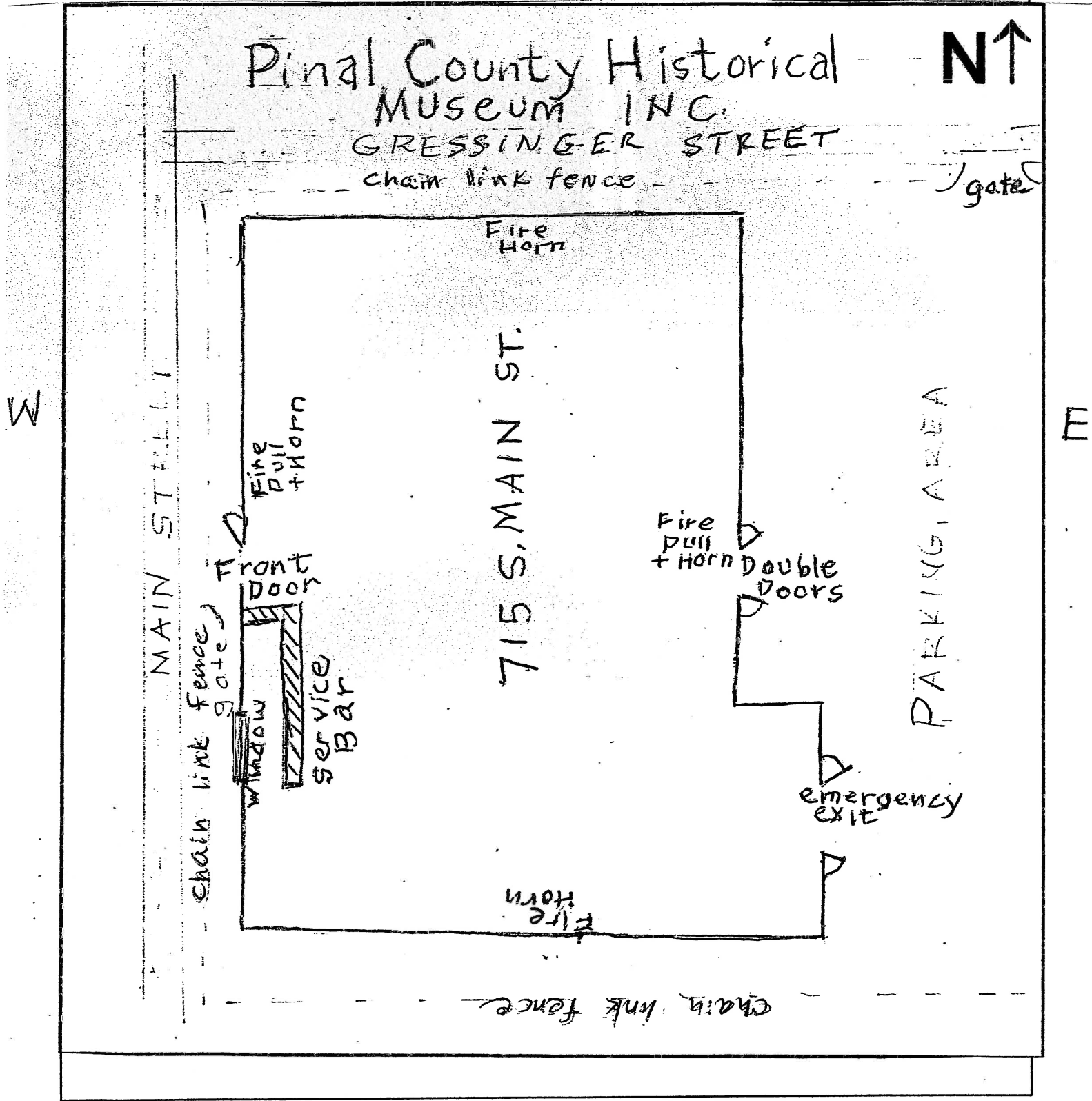
_____ Number of Police _____ Number of Security Personnel Fencing Barriers

Explanation: Event will take place inside museum. Two individuals appointed by the executive board will be designated responsibility of ensuring state liquor control laws are observed.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>2/26/2016</u>	<u>Friday</u>	<u>6:00 pm</u>	<u>8:00 pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



5

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

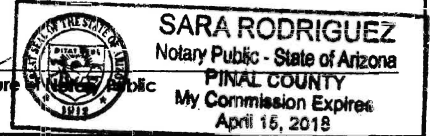
I, Betty J. Wheeler declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X Betty J. Wheeler President 1/7/2016 520-509-1121
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 7 January 2016
Day Month Year
State Arizona County of Pinal

My Commission Expires on: 04-15-16
Date

Sara Rodriguez
Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Betty J. Wheeler declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X Betty J. Wheeler President 1/7/2016 520-509-1121
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 7 January 2016
Day Month Year
State AZ County of Pinal

My Commission Expires on: 7-4-16
Date



STEPHANIE LAMAS
Notary Public - State of Arizona
PINAL COUNTY
My Commission Expires July 4, 2016

[Signature]
Signature of Notary Public

Please contact the local governing board for additional application requirements and submission deadlines. Additional
licensing fees may also be required before approval may be granted. For more information, please contact your local
jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Pinal County Historical Society (PCHS)

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-6055125

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

_____ Name of Business _____ License Number _____ Phone (include Area Code) _____

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: PCHS - Museum
 Address of Location: 715 S. Main Florence Pinal AZ 85132
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Wheeler Betty J 1/4/1942
Last First Middle Date of Birth

2. Applicant's mailing address: 6606 W. Mockingbird Ct Florence AZ 85132
Street City State Zip

3. Applicant's home/cell phone: (520) 509-1121 Applicant's business phone: (____) _____

4. Applicant's email address: bwheeler8@cox.net

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 1 *2nd application in 2016.*
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name PCHS Museum Percentage: 50%

Address P.O. Box 851, 715 S. Main St. Florence AZ 85182
Street City State Zip

Name Florence Chamber of Commerce Percentage: 50%

Address 24 W. Ruggles Florence AZ 85182
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

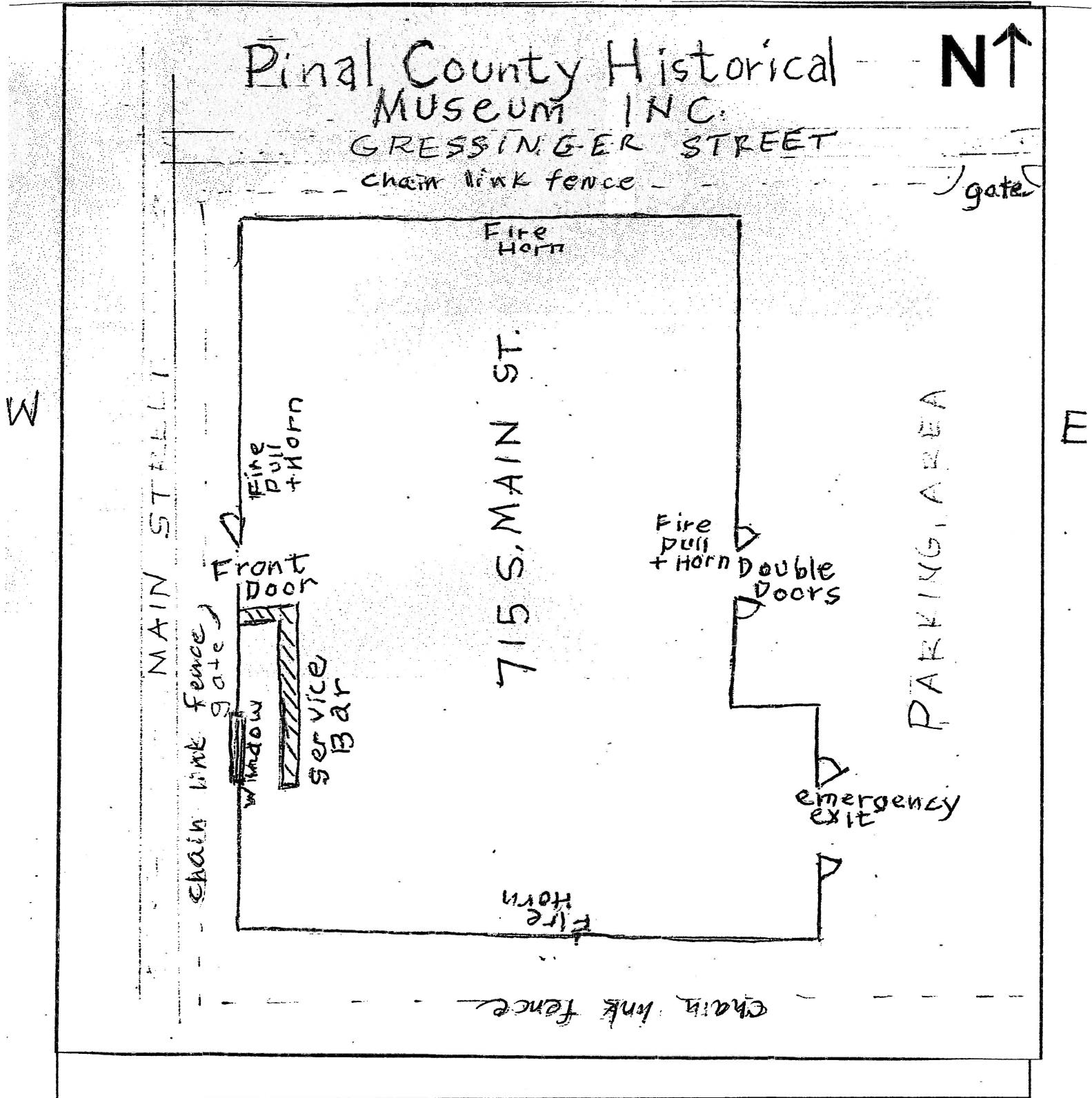
Number of Police _____ Number of Security Personnel _____ Fencing Barriers

Explanation: Members of PCHS Board of Directors will serve as representatives to ensure compliance with the state law.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>March 3, 2016</u>	<u>Thursday</u>	<u>4:30 pm</u>	<u>6:30 p.m</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



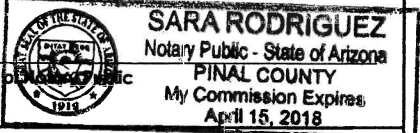
S

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Betty S. Wheeler declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
 appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Betty Wheeler President 1/7/2016 520-509-1121
(Signature) Title/Position Date Phone #

The foregoing instrument was acknowledged before me this 7 January 2016
Day Month Year
 State Arizona County of Pinal

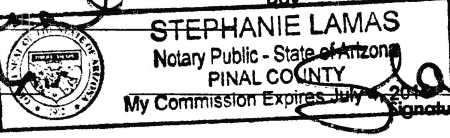
My Commission Expires on: 04-15-18 Sara Rodriguez
Date Signature of Notary Public


SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Betty S. Wheeler declare that I am the APPLICANT filing this application as
(Print Full Name)
 listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Betty Wheeler President 1/7/2016 520-509-1121
(Signature) Title/Position Date Phone #

The foregoing instrument was acknowledged before me this 7 1 2016
Day Month Year
 State AZ County of Pinal

My Commission Expires on: 7-1-16 Stephanie Lamas
Date Signature of Notary Public


Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section


I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
 B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
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 E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
 F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7c.
MEETING DATE: January 19, 2016 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia Deputy Town Manager/Town Clerk SUBJECT: Caliente Casa de Sol Property Owners Association's Special Event Liquor License Application		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Approval of the Caliente Casa de Sol Property Owners Association's Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control for their Special Event to be held on February 20, 2016, from 2:00 pm to 7:00 pm, at 3520 S. Dakota, Florence, Arizona.

BACKGROUND/DISCUSSION:

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor Licenses and Control. The check for \$25 will be forwarded to the Arizona Department of Liquor Licenses and Control upon Council's approval.

FINANCIAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of Caliente Casa de Sol Property Owners Association's Special Event Liquor License application for their Special Event to be held on February 20, 2016, from 2:00 pm to 7:00 pm, at 3520 S. Dakota, Florence, Arizona.

ATTACHMENTS:

Application



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Caliente Casade Sol

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0346036

SECTION 3 The organization is a: (check one box only) Non Profit Corp.
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Caliente Casade Sol Annex
 Address of Location: 3520 S. DAKOTA Florence Pinal AZ 85132
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Hughes Johnie WRAY 9-29-51
Last First Middle Date of Birth

2. Applicant's mailing address: 311 MARICOPA FLORENCE AZ 85132
Street City State Zip

3. Applicant's home/cell phone: (620) 349-0791 Applicant's business phone: (520) 868-5340

4. Applicant's email address: johniehughes@yahoo.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Caliente Casa de Sol Percentage: 100%
 Address 3502 N. Pinal Pkwy Florence AZ 85132
Street City State Zip

Name _____ Percentage: _____
 Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

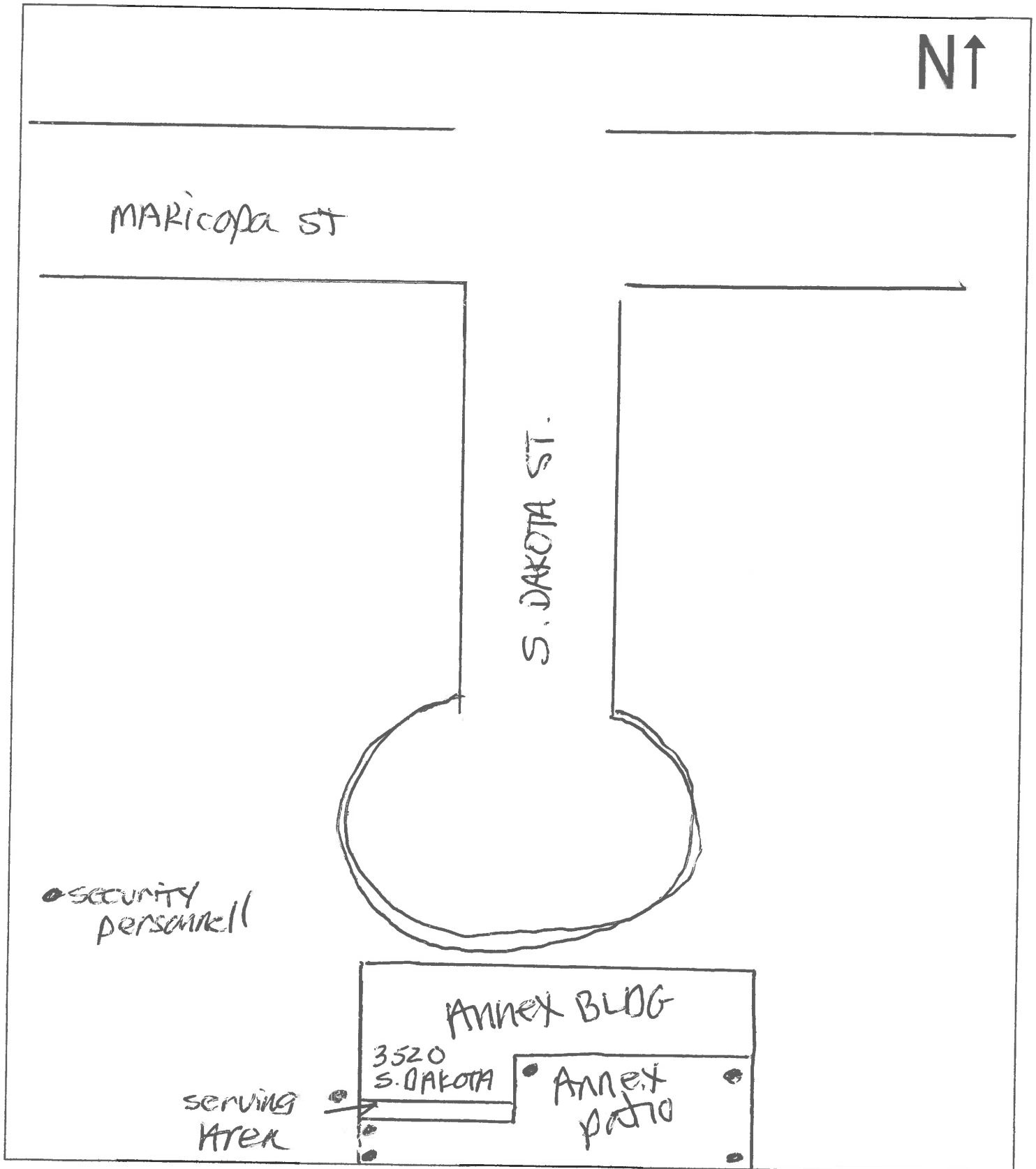
0 Number of Police 6 Number of Security Personnel Fencing Barriers

Explanation: Event Area is entirely enclosed by buildings and block walls.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>2-20-16</u>	<u>Saturday</u>	<u>2:00 PM</u>	<u>7:00 PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Keith Weaver declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

X [Signature] President 1-11-2016 360-561-1200
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 1 2016
Day Month Year

State Arizona County of Pinal

My Commission Expires on: 8-23-19
Date

[Signature]
Signature of Notary Public
DIANE HEUGEL
NOTARY PUBLIC - ARIZONA
PINAL COUNTY
My Commission Expires
August 23, 2019

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Johnnie W. HUGHES declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

X [Signature] Clubhouse Mgr. 1-11-16
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 1 2016
Day Month Year

State Arizona County of Pinal

My Commission Expires on: 8-23-19
Date

[Signature]
Signature of Notary Public
DIANE HEUGEL
NOTARY PUBLIC - ARIZONA
PINAL COUNTY
My Commission Expires
August 23, 2019

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____


A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7d.
MEETING DATE: January 19, 2016 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/Town Clerk SUBJECT: Suspension of the Special Event Vendor Permit rules on April 2, 2016, for the Road to Country Thunder Event.		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

A motion to suspend the Town of Florence Special Event Vendor Permit rules for the Road to Country Thunder event to allow the 100 Club to coordinate vendors and collect vendor fees as a fundraiser during the Road to Country Thunder event on April 2, 2016.

BACKGROUND/DISCUSSION:

The Town of Florence is partnering with Country Thunder to bring a one-day concert event to downtown the weekend prior to the country music festival. The purpose of the event is to promote Country Thunder and Florence to local residents as well as to the larger populations in Phoenix and Tucson. Much of the event marketing will be accomplished through Country Thunder’s partner radio stations in the metro areas.

The Road to Country Thunder is a competition among country bands for the prize of performing at the Country Thunder VIP Reception. The top four competitors will perform at the Road to Country Thunder event on April 2, 2016 and a winner will be chosen by a panel of judges. The event will take place from 2:00 pm until 10:30 pm along North Main Street in downtown.

In addition to musical entertainment, the event will have food and merchandise vendors that will be coordinated by the Florence affiliate of the 100 Club, one of Country Thunder’s non-profit partners. The non-profit organization will charge vendor fees as a fundraiser to further their mission of supporting public safety, first responders and their families. Staff requests that Town Council suspend the Special Event Permit rules to assist with the 100 Club’s fundraising efforts.

FINANCIAL IMPACT:


The financial impact will be the loss of \$10.00 per vendor during the special event. The potential gain will be the Transaction Privilege Tax generated from the vendors.

STAFF RECOMMENDATION:

Staff recommends approval to suspend the Town of Florence Special Event Vendor Permit rules for the Road to Country Thunder event and allow the 100 Club to coordinate the vendors for a fundraiser on April 2, 2016.

ATTACHMENTS:

None

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7e.
<p>MEETING DATE: January 19, 2016</p> <p>DEPARTMENT: Parks and Recreation</p> <p>STAFF PRESENTER: Bryan Hughes, Parks & Recreation Director</p> <p>SUBJECT: Approval of the Pinal County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 2, 2016.</p>		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to approve the Pinal County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 2, 2016.

BACKGROUND/DISCUSSION:

The Pinal County Property Use Agreement allows the Town to utilize the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 2, 2016.

The lot will primarily be used to place food and merchandise vendors at the event.

FINANCIAL IMPACT:

There is no direct cost associated with the Pinal County Property Use Agreement for this event.

STAFF RECOMMENDATION:

Staff recommends approval of the Pinal County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 2, 2016.

ATTACHMENTS:

Pinal County Property Use Agreement



PROPERTY USE AGREEMENT

PINAL COUNTY, a political subdivision of the State of Arizona, agrees to allow use of the vacant lot located at 383 N. Main Street, Florence, Arizona by the Town of Florence on April 2, 2016 for their “Road to Country Thunder Event” (“event”) sponsored by the Town of Florence. The Town of Florence agrees:

To maintain control of the event, in accordance with all applicable laws and permits;

To provide emergency equipment, medical personnel and/or emergency transportation services necessary to address the health and safety of the public for this event;

To obtain any and all required permits from the appropriate governmental entity or agency and maintain premises in accordance with permit requirements for the duration of the event;

To remove all trash from the courtyard after the event.

INDEMNIFICATION:

The Town of Florence shall indemnify, defend, save and hold harmless Pinal County, its officials, agents, and employees from and against any and all claims, actions, liabilities, damages, losses, or expenses incurred as a result of bodily injury or property damage associated with the use or preparation of the property for the event by the Town of Florence, its officers, directors, agents, employees, invites or contractors.

INSURANCE:

Town of Florence shall maintain the following insurance coverages in amounts specified by Pinal County during the time this agreement is in effect. Additional coverages and higher limits may be required depending on risk exposure.

- a) General liability with a minimum limit of \$1,000,000 per occurrence
- b) Other liability insurance if applicable:
 - a. Fireworks production: \$3,000,000 per occurrence
 - b. Carnival/amusement rides: \$3,000,000 per occurrence
- c) Automobile liability covering any automobiles or trucks used for the event with a minimum limit of \$1,000,000 per occurrence
- d) Workers’ compensation (if applicable) including Waiver of Subrogation in favor of Pinal County: Statutory coverage



P I N A L • C O U N T Y
wide open opportunity

The liability insurance policy or policies shall name Pinal County additional insured. Coverages shall be primary and non-contributory with respect to any other insurance available to Pinal County.

Insurance requirements of Pinal County do not limit the indemnity provisions of this agreement. Pinal County does not represent that the required insurance is adequate to protect the interests of User.

Town of Florence has read this agreement and understands and accepts all of the terms and conditions thereof.

PINAL COUNTY

TOWN OF FLORENCE

By _____
Date

By _____
Brent Billingsley, Town Manager
PO Box 2670, Florence, AZ 85132
(520) 868-7500
Date

ATTEST:

ATTEST:

Clerk/Deputy Clerk of the Board

Lisa Garcia, Town Clerk

APPROVED AS TO FORM:


APPROVED AS TO FORM:

Deputy County Attorney



Cliff Mattice, Town Attorney

Please sign and initial where indicated. Mail this agreement, a certificate of insurance, and an additional insured policy endorsement to Pinal County Risk Management, P.O. Box 2088, Florence, Arizona 85132. Or, e-mail to jerika.brannon@pinalcountyaz.gov.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7f.
MEETING DATE: January 19, 2016 DEPARTMENT: Community Development STAFF PRESENTER: Mark Eckhoff, AICP Community Development Director SUBJECT: 2016 General Plan Report and 2016 General Plan Amendment Application and Hearing Schedule		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to approve the Town of Florence 2016 General Plan Amendment application and hearing schedule.

BACKGROUND/DISCUSSION:

The Town Code does not specifically address the application process for General Plan Amendments, however, the Town’s 2020 General Plan does define Minor and Major Amendments to the General Plan and thus an application process with hearing dates is required to process such applications. An application has been created to define the process for General Plan Amendments and to set forth the 2016 schedule for such applications.

Adoption of the General Plan Amendment application will set forth an official process for hearing 2016 General Plan Amendments. Of particular importance is the process and schedule for Major General Plan Amendments, which can only be heard once a year. The Town Council will note that the Planning and Zoning Commission will have two meetings, each in a different location, to hear Major General Plan Amendments. One of the Commission’s two hearings will be at the Anthem at Merrill Ranch community. The State of Arizona requires an increased level of public participation for Major General Plan Amendments and holding a meeting within the Anthem at Merrill Ranch community provides the opportunity to have a public hearing outside of the Town core.

Concurrent with this annual process of adopting our annual General Plan Amendment application and setting our dates for Major Amendments to the General Plan, staff would look to provide a brief report on the state of the Town of Florence 2020 General Plan.

Our current Town of Florence 2020 General Plan was adopted by the voters of Florence in 2010, thus the expectation that the Town will soon seek to commence an update to the General Plan so that an updated General Plan may be submitted to the voters of Florence for consideration in 2020 (the State requires most cities and towns to update their General Plans and obtain voter approval of their General Plans every ten years).

Though the General Plan is a critical tool that helps to guide the Town's growth over time, it is not a static document. Thus the General Plan can be amended by Minor or Major Amendments every year and substantially updated every ten years, as required by State statutes. The Town has cautiously and successfully amended the General Plan, namely the Future Land Use Map, on limited occasions since the 2010 voter adoption, namely in order to facilitate updates to transportation corridors or to encourage new development.

The Town's General Plan has been at the heart of many major discussions since 2010, most notably as the General Plan was attempted to be altered two years in a row for a proposed copper mining project. The General Plan has also guided the Town on some critical long range transportation projects, namely the ADOT North South Corridor and Passenger Rail Corridor studies. The General Plan has also guided many discussions and actions regarding the annexation of State or private lands. Finally, the General Plan has supported our efforts surrounding the Territory Square development, Downtown Commercial (DC) Zoning District initiatives, as well as our Infill Incentive and Adaptive Reuse polices. Indeed, the General Plan has been consistently referenced and well utilized since 2010.

During 2015, the Future Land Use Map component of the Town's General Plan was amended to facilitate the Bonnybrooke Solar Project in Florence, which is under construction, and to support the planned Johnson Ranch Estates (JRE) development on the south side of Florence. In the latter case, the Master Planned Community (MPC) land use designation was applied over the JRE site to allow for the planned mixed use development, which helps a project of this magnitude react to necessary plan and zoning changes over the expected duration of their development.

Looking ahead to 2016, the Town will be referring to the Town's General Plan, as well as other guiding documents, as the Town commences a strategic planning process. From there, the Town will begin preparing for a comprehensive update to the General Plan, as well as the Town's Parks, Trails and Open Space Master Plan, with the goal of bringing the updated General Plan to the voters of Florence in 2020. We can expect there to be a great focus on, amongst other plan elements, parks, transportation and economic development. With transportation issues being front and center, the Town may wish to pursue some additional transportation planning studies prior to the next General Plan update.

FINANCIAL IMPACT:

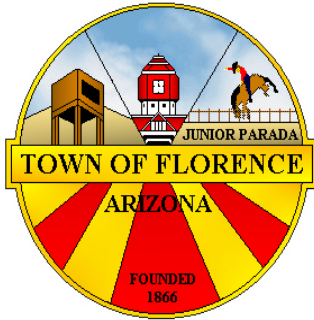
The Town pays a nominal fee, typically less than \$400.00, to utilize meeting spaces within the Anthem at Merrill Ranch community, which is included in the Community Development budget.

RECOMMENDATION:

Motion to approve the Town of Florence 2016 General Plan Amendment application and hearing schedule.

ATTACHMENT:

Town of Florence 2016 General Plan Amendment application and hearing schedule.



TOWN OF FLORENCE

GENERAL PLAN AMENDMENT PROCESS AND APPLICATION

Community Development Department

P.O. Box 2670

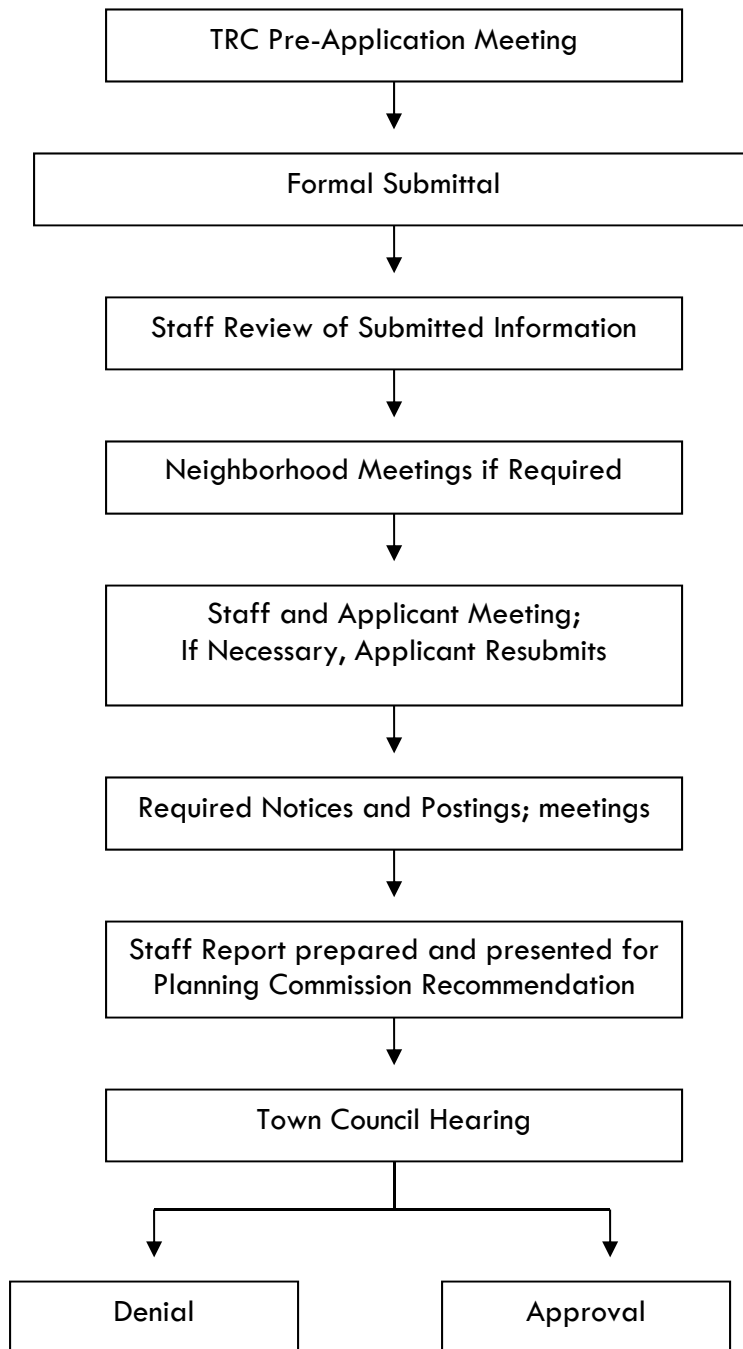
224 West 20th Street

Florence, Arizona 85132

(520) 868-7575

www.florenceaz.gov

TYPICAL GENERAL PLAN AMENDMENT PROCESS



GENERAL PLAN AMENDMENT APPLICATION PROCEDURES

The following information is provided to assist in the preparation and submittal of an application for a General Plan map or text amendment for property within the Town of Florence.

It is important to note that since an amendment may affect the entire community, adjacent jurisdictions, schools and public utilities, the analysis of a General Plan Amendment request must be comprehensive in nature and address all potential impacts.

1. **Pre-Application Review Process** – Prior to filing an application for a General Plan Amendment, the applicant must participate in a Pre-Application review meeting with the Community Development Department and Technical Review Committee (TRC).
2. **Application Filing** – For an application to be accepted, the applicant must provide all of the required information described on the submittal checklist at the time of formal submittal. Ensuring the accuracy of the request is the responsibility of the applicant. Applications will not be accepted or processed without an adequate description of the "Request" being submitted. Incomplete applications will not be accepted.
 - a. **Major Amendments** – Applications for Major Amendments to the General Plan will be considered once a year. The Florence 2020 General Plan defines what constitutes a Major Amendment. Submittals are accepted based on the schedule provided in this application.
 - b. **Minor Amendments** – Minor General Plan Amendments include any change to the 2020 General Plan not defined as a Major Amendment. Applications may be filed at any time during the year.
3. **Staff Review** – Upon receiving a complete application, the submitted information will be routed to Town staff and applicable agencies for timely review and comment. After this review is completed, the comments are consolidated and returned to the applicant. The applicant is responsible for addressing staff comments and submitting revised plans.
4. **Neighborhood Meetings** – Neighborhood meetings beyond the required minimum Town hearings may be required for certain General Plan Amendments, as deemed necessary by state statutes and/or the Community Development Director. Applicants will be required to set up and conduct these meetings. Efforts shall be made to encourage public participation. The applicant and Town shall comply with minimum public notification requirements.

5. **Public Notice** – Except for requests limited to text amendments, the applicant will prepare the public notice to mail to surrounding property owners and provide a copy to the Town. The notice requires Town review and approval prior to mailing. The notice for the first public hearing must be mailed by the applicant at least fifteen (15) calendar days prior to the date of the hearing to the following:
- a. All property owners of record within three hundred (300) feet of the site.
 - b. To the owner, if the application is initiated by a person other than the owner; and
 - c. Any person or group who has requested notice in writing.

The Community Development Director may expand the notification area set forth in this section if it is determined that the potential impact of the project extends beyond the required notification boundary. The applicant must submit a signed affidavit of mailing prior to public hearing. Failure of the applicant to provide evidence of mailing will result in a postponement of the public hearing item. The applicant will be charged a fee for the postponement. In the event that the Town handles the mailing, the applicant affidavit of mailing shall not be applicable.

Minor or Major General Plan Amendments initiated by the Town for text changes or more extensive and sometimes, Town-wide, map changes may call for an adjustment of the individual notification process as approved by the Community Development Director.

The Town will send public hearing notices to the local newspaper of general circulation in accordance with State and local requirements.

6. **Property Posting (Sign)** – Notice of Public Hearing for a General Plan Amendment must be posted at least fifteen (15) calendar days prior to the date of each public hearing. The applicant is responsible for posting and maintaining the sign on the property, subject to the following specifications and requirements:
- a. Posting, maintenance, and removal of signs are the responsibility of the applicant;
 - b. Signs should not be removed until after the case is acted upon by the Town Council or, in the case of an application that is withdrawn, not until the withdrawal is officially accepted by the Town;
 - c. The applicant must remove all signs within ten (10) days after final action on the case. If the sign is not removed on time, the Town will remove the sign and charge the applicant a removal fee;
 - d. The signs must comply with the attached sign criteria, except as may be modified by the Community Development Director;

- e. The applicant must submit a signed and dated affidavit of posting, and color photos of the posted signs prior to the public hearing; and
- f. Failure of the applicant to provide evidence of posting could result in a postponement of the public hearing.

Minor or Major General Plan Amendments initiated by the Town for text changes or more extensive and sometimes, Town-wide, map changes may call for an adjustment of the sign posting requirements as approved by the Community Development Director.

7. **Public Participation Plan for Town-Initiated Application**

The Town may choose to develop a unique Public Participation Plan (PPP) for Town-initiated applications, particularly in the case of Major General Plan Amendments. Items in a PPP used by the Town could include a combination of public meetings, open houses, presentations, workshops, signs, display advertisements and other notification and participation methodologies/tools so long as minimum set State criteria is met.

- 8. **Staff Reports** – After the staff comments have been addressed and the project has been scheduled for the public hearings, the Community Development Department will prepare reports describing and evaluating the proposed project and making recommendations to the Planning and Zoning Commission and Town Council. Copies of the staff reports will be made available to the public and sent to the applicant prior to each public hearing.
- 9. **Planning and Zoning Commission Hearing** – The Planning and Zoning Commission will conduct at least one public hearing for a Minor General Plan Amendment and at least two public hearings for Major General Plan Amendments. The Planning Commission Major General Plan Amendment hearings schedule is included in this application. Regular meetings are held at Florence Town Hall, 775 North Main Street. The applicant or a project representative should be present at the hearing. Upon hearing the case, the Commission may forward a recommendation for approval, approval with modifications, or denial of a General Plan Amendment request to the Town Council. For General Plan Amendments, a tied vote shall be considered a recommendation for denial. The Commission may continue/table a Minor General Plan Amendment case as deemed necessary.
- 10. **Town Council Hearing** – Regular Town Council hearings occur on the first and third Monday of each month at 6:00 p.m. and are held in the Council Chambers, 775 North Main Street. The applicant or project representative must be present at the hearing. The Town Council will approve, approve with modifications and/or conditions, or deny the application. Approval of any Major General Plan amendment requires an affirmative vote by at least two-thirds of the members of the Council.

11. **Withdrawals** – A General Plan Amendment application that has been acted upon by the Planning and Zoning Commission may not be unilaterally withdrawn by an applicant/property owner after such action has occurred. The Town Council shall vote on whether to accept or not accept a request to withdraw an application. If the request for withdraw is not accepted, the matter shall move forward through the Town Council’s General Plan Amendment Public Hearing process.

12. **Inactive Cases** – All applications need to be actively pursued to a decision. If no activity has occurred on an application for 180 days, the application will be determined to be inactive, deemed to be withdrawn and the file will be closed. At least thirty (30) days prior to that date the staff will notify the applicant in writing. The applicant may submit a written request that the application remain active, with an explanation for the inactivity. The Community Development Director may grant an extension for up to 180 days for good cause if there is a reasonable belief that the application will be actively pursued during the extension period.

GENERAL PLAN AMENDMENT TYPICAL MINIMUM CONTENT REQUIREMENTS

1. Project Narrative

- Description of proposed General Plan changes;
- If a Text Amendment, a detailed explanation of the proposed text changes;
- Explanation on how the proposed change is compatible with adjacent properties and other elements of the General Plan;
- An analysis/assessment of how the proposed amendment will impact the overall balance and mixture of land uses within the Town's Planning Area; and
- Explanation on the availability of public utilities and services.

2. Land Use or Circulation Exhibit

- Vicinity Map;
- Scale, north arrow, and dimensions;
- Existing roadways;
- Table indicating proposed roadway classifications.
- Proposed land use classification boundaries;
- Adjacent land use classifications within 300 feet;
- Project Data Table:
 - Gross acres;
 - Current and proposed General Plan Classification(s); and
 - Percent of total acreage in each land use classification.

3. Market Study (if applicable)

The Town may require a market study to be performed to evaluate the economic and fiscal impact of the proposed amendment on the Town and other land uses. Market studies will be the financial responsibility of the applicant and contracted by the Town to ensure objectivity.

NARRATIVE STATEMENT/PROJECT JUSTIFICATION

A narrative is required for Town evaluation of all proposed General Plan Amendments. At a minimum, the narrative must address the following questions:

1. Why is the current land use/circulation classification not suitable?
2. Does the proposal conform with land use goals? Will the proposed change in land use or circulation do the following:
 - a. Support the goals and policies of the General Plan;
 - b. Conform to the proposed range of land uses, densities, and intensity of uses, hierarchy of transportation systems; and
 - c. Avoid creation of isolated uses that will cause incompatible community form and a burden on services and circulation systems?
3. What unique physical characteristics of the site present opportunities or constraints for the development under the existing classification?
4. What is the ability and capacity of the water and sewer system to accommodate development that may occur as a result of the General Plan Amendment without system extensions or improvements?
5. What is the ability of existing police and fire department personnel to provide adequate emergency services according to acceptable response standards set by the community?
6. What is the ability of the proposed public and private open space, recreation, schools, and library facilities to meet the projected demand of future development without reducing services below community standards?
7. What is the proposed fiscal impact of future development based on evaluation of projected revenues and the additional cost of providing public facilities and services to accommodate projected increases or decreases in population and development that could occur as a result of the General Plan Amendment?
8. How will the proposed amendment affect the ability of the community to sustain the physical and cultural resources, including air quality, water quality, energy, natural and human-made resources necessary to meet the demands of present and future residents?
9. What changes, if any, in Federal or State laws or policies substantiate the proposed amendment?

GENERAL PLAN AMENDMENT CHECKLIST

REQUIRED MATERIALS	Applicant Checklist	Staff Verification
Application		
Fee Please review the fee schedule for applicable fees (all fees are Non-Refundable).		
Project Narrative		
Owner's Authorization Form		
4 copies – Traffic Impact Analysis (if required by Traffic Engineer)		
Market Study (if required by the Town)		
Legal Description (Metes and bounds description required for unplatted property) including total gross acreage, sealed and signed by a registered engineer or surveyor (8.5" x 11")		
Pinal County Assessor Parcel Map (8.5" x 11") (Highlight project area and provide parcel numbers)		
Documentation of the Neighborhood Meeting including (as applicable and requested):		
A typed listing of persons that attended the meeting Including their names, addresses, and telephone numbers.		
Minutes of the meeting addressing neighborhood concerns, topics discussed, and how the applicant addressed such concerns.		
Copy of the letter notifying property owners of the meeting.		
Land Use or Circulation Exhibit (N/A for text amendments; copy types and quantities subject to change):		
Initial 10 copies – Blueline, blackline or color prints (24" x 36") folded to approximately (9" x 12")		
Initial 10 copies – 11" x 17" versions of above noted exhibit		
1 copy – (8.5" x 11") laser print or photo reduction (photocopy of color rendered plan not acceptable)		

1 copy – (8.5" x 11") PMT (Photo Mechanical Transfer) must be submitted following an initial staff review, but prior to scheduling the item for a Planning Commission agenda. PowerPoint or alternative exhibits may be substituted.		
Neighborhood Notice (Where applicable; N/A for text amendments):		
A parcel map highlighting properties within 300 feet.		
Typed names and addresses of all property owners identified on highlighted parcel map.		

STAFF TRANSMITTAL (Potential list of application recipients)

- | | |
|---|---|
| <input type="checkbox"/> Florence Administration | <input type="checkbox"/> Florence Unified School District |
| <input type="checkbox"/> Florence Community Development | <input type="checkbox"/> Bureau of Land Management |
| <input type="checkbox"/> Florence Public Works | <input type="checkbox"/> City of Coolidge |
| <input type="checkbox"/> Florence Parks and Recreation | <input type="checkbox"/> City of Eloy |
| <input type="checkbox"/> Florence Fire | <input type="checkbox"/> CAG |
| <input type="checkbox"/> Florence Police | <input type="checkbox"/> Arizona State Land Department |
| <input type="checkbox"/> Pinal County | <input type="checkbox"/> Arizona Department of Commerce |
| <input type="checkbox"/> Town of Queen Creek | <input type="checkbox"/> MAG |
| <input type="checkbox"/> Gila River Indian Community | |
| <input type="checkbox"/> Tohono O'odham Indian Nation | |

APPLICATION FOR GENERAL PLAN AMENDMENT

PROJECT NAME: _____

APPLICATION TYPE: Major Minor Text (Major)

1. Property Owner: Name: _____
 Address: _____
 Phone: _____ Fax: _____
 Email: _____

2. Applicant/Developer: Name: _____
 Address: _____
 Phone: _____ Fax: _____
 Email: _____

3. Address or Location of Property: _____

4. Legal Description of Property: If applicable, include Lot(s), Block(s), and Subdivision Name:

Tax Parcel Numbers: _____
Gross Acres: _____

5. Current Land Use Classification(s): _____

6. Proposed Land Use Classification(s): _____

SIGNATURE OF PROPERTY OWNER or REPRESENTATIVE DATE

FOR STAFF USE ONLY:

CASE NO. _____	APPLICATION DATE AND TIME _____
PERMIT NO. _____	FEE \$ _____
PZ HEARING DATES _____	
TC HEARING DATE _____	REVIEWED BY: _____

OWNER'S AUTHORIZATION FORM

This sheet must be completed if the applicant is **not** the owner of the property.

I/we, the Undersigned, do hereby grant permission to: _____

to act on my/our behalf for the purpose of obtaining one or more of the following:
Annexation, General Plan Amendment, Planned Unit Development, Zone Change,
Conditional Use Permit, Design Review, Preliminary/Final Plat and/or other below-noted
application on the following described property:

Owner(s)

Signature

Print or Type Name

Address

Telephone

STATE OF ARIZONA)

) ss

County of _____)

On this _____ day of _____, 20 ____, before me, the undersigned
Notary Public, personally appeared _____, known to me to
be the person(s) whose name(s) is/are subscribed to the within instrument and
acknowledged that _____ executed the same.

IN WITNESS WHEREOF, I hereto set my hand and official seal.

My commission expires:

Notary Public

POSTING REQUIREMENTS

Florence Code requires posting of a sign (or signs) announcing a Public Hearing regarding certain land-use actions a minimum of fifteen (15) days before the date of the Hearing. These actions include General Plan Amendments, Conditional Use Permits, Special Use Permits, Rezoning and Variance Requests. It shall be the responsibility of the applicant to erect and maintain the sign on the subject property as well as maintain the current public hearing information on the sign until formal decision of the case has been made by Town Council. It shall also be the responsibility of the applicant to remove the sign after final disposition of the case. The attached Affidavit of Sign Posting must be provided to the Community Development Department within twenty-four (24) hours of the posting. A general sign format to follow is provided below.

	TOWN OF FLORENCE]- 3"
	(Planning & Zoning) or (Town Council)]- 3"
	Public Hearing Notice]- 4"
	(space)	
3" -[(Action Requested)	
	(space)	
2" -[(Project description and location)	
	(space)	
2" -[(Time of Hearing),]- 2"
2" -[(Date of Hearing),]- 2"
	775 North Main	More Information: Town of Florence Community Development Department
2" -[Street]- 2"
2" -[Florence, Arizona]- 2"
	520-868-7575	

- Contact the Community Development Department regarding number and placement of signs.
- Body of sign to be brilliant yellow and lettering to be black.
- Minimum Sign dimensions shall be 4' X 8' with lettering as noted above.
- Minimum height of sign shall be at least 6 feet from finished grade to the top of the sign.
- Sign shall be made of generally weather resistant material.
- Placement and maintenance of sign is applicant's responsibility.
- Applicant must post sign at least 15 calendar days prior to the hearing date.
- Applicant must remove sign within 10 working days of final action.
- The Community Development Director may allow changes to sign format so long as all sign content requirements are met.

AFFIDAVIT OF SIGN POSTING

Applicant Name: _____

Project Name/Location: _____

I confirm that the site has been posted as required by Town of Florence Community Development Department. A picture of the sign(s) posted on the subject site has also been submitted.

Applicant/Representative Signature

Date

STATE OF ARIZONA)
)
County of _____) ss

On this _____ day of _____, 20 ____, before me, the undersigned Notary Public, personally appeared _____, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that _____ executed the same.

IN WITNESS WHEREOF, I hereto set my hand and official seal.

My commission expires:

Notary Public

Please return completed notarized affidavit and picture to the Community Development Department within forty-eight (48) business hours of the posting.

MINOR GENERAL PLAN AMENDMENT PLANNING AND ZONING COMMISSION

2016 MEETING SCHEDULE

Minor General Plan Amendments will be heard and acted upon by the Planning and Zoning Commission at one of their regularly scheduled meetings that occur on the first and third Thursday of the month. Meetings are held in the Town Hall Council Chambers (775 N. Main St.) starting at 6:00 p.m. Meeting dates, times, and/or locations may be changed if deemed necessary by the Town. Proper notice of such changes will be provided.

All meetings of the Planning and Zoning Commission are open to the Public.

Complete applications and fees are due to the Community Development Department by 12:00 p.m. (noon) on the deadline date.

Scheduling of your request for consideration by the Planning and Zoning Commission is contingent upon receipt of a complete application. Additional factors, such as review periods and minimum public notification requirements, will determine when your request is heard by the Planning and Zoning Commission. The applicant will be notified of their application's status.

A pre-application meeting with the Town's Technical Review Committee is required for most development applications. Applicant must set a meeting time with the Community Development Department prior to the submittal deadline.

A separate Planning and Zoning meeting schedule is provided for the consideration of Major General Plan Amendments.

MAJOR GENERAL PLAN AMENDMENT PLANNING AND ZONING COMMISSION

2016 MEETING SCHEDULE

Special meeting dates, times and locations have been set for the consideration of Major Amendments to the Town's General Plan by the Planning and Zoning Commission as stated below. Meeting dates, times, and/or locations may be changed if deemed necessary by the Town. Proper notice of such changes will be provided.

All meetings of the Planning and Zoning Commission are open to the Public.

The following is the 2016 Planning and Zoning Commission meeting schedule for Major General Plan Amendments (contact the Town Clerk for Town Council meeting information):

Submittal Deadline

May 2, 2016

***First Meeting Date:**

September 15, 2016

***Second Meeting Date:**

October 6, 2016

Town Council Meeting:

November 7, 2016

Complete applications and fees are due to the Community Development Department by 12:00 p.m. (noon) on the deadline date.

Scheduling of your request for consideration by the Planning and Zoning Commission is contingent upon receipt of a complete application. The applicant will be notified of their application's status.

A pre-application meeting with the Town's Technical Review Committee is required for Major General Plan Amendment applications. If you are submitting for a Major General Plan Amendment the applicant must set a meeting time with Community Development Department prior to the submittal deadline. Application materials will be distributed to meet 60-day review and comment requirements.

*Two Planning and Zoning Commission meetings are required to promote public participation. The first meeting will be held at a location other than Florence Town Hall unless otherwise noticed by the Town. The second meeting will be held in the Town Hall Council Chambers at 775 N. Main St. unless otherwise noticed by the Town. Both meetings to be held at 6:00 pm unless otherwise noticed. The Town reserves the right to adjust meeting dates, times and/or locations so long as proper notice is provided.

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, DECEMBER 7, 2015, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Mayor Rankin called the meeting to order at 6:03 p.m.

ROLL CALL:

Present: Rankin, Walter, Woolridge, Hawkins, Guilin, Anderson, Wall.

MOMENT OF SILENCE

Mayor Rankin called for a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Rankin led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments.

PRESENTATION

Presentation by Scott Barber, Human Resources Director, on the work of the League of Arizona Cities & Towns Public Safety Pension Task Force.

Mr. Scott Baber, Human Resources Director, stated that the Public safety Pension Task Force has 15 members: five from the League of Arizona Cities & Towns (League), five from the Arizona Government Financial Officers Association and five members from the Arizona Cities and Counties Managers Association. He stated that through the years the Public Safety Pension program has had financial difficulties so the League developed the Task Force to address these difficulties. The Task Force was formed in June, 2014 and their objectives were to review all aspects of the Public Safety Personnel Retirement System (PSPRS), identify areas of improvement, and reform

recommendations. They were to report all findings to the League and the findings were adopted by the League in August, 2015.

Mr. Barber stated that the Task Force spent half of their time educating themselves on the program and obtained information from leading exports throughout the country. The information obtained can be found on the League's website. He stated that the PSPRS has 256 separate individual employer groups with 32,000 active and retired participants. They all have the same benefits structure but with various financial contributions based on the individual plan. He stated that recent changes to the reporting requirements for the government regarding PSPRS liabilities has identified the financial condition of the individual plans, showing an underfunded amount of \$6,483,000,000 as of June 30, 2015. The employee contribution rate will vary by plan and that employee contribution rate is set by State Statute at a fixed rate of 11.65%.

Mr. Barber stated that key observations for the current system provide that the current unfunded liability is a debt and that any reform to the program will not reduce the current unfunded liability. He stated that recent litigation protects the benefits that have been or are being promised to the participants in PSPRS and that any changes or reform to the program would be applicable to future participants. He stated that it is incumbent on everyone to be aware of the financial obligations a pension plan has, manage those financial obligations and to implement employer recommended practices.

Mr. Barber stated that Florence has Fire and Police programs in PSPS and both are in good condition in comparison to the other participants in PSPRS. He state that the Police Department Pension Plan is 90.5% funded with an unfunded liability of \$526,137, as of June 30, 2015.. He stated that the Police Department currently has no on in the deferred retirement program and has six retirees. He stated the Fire Department is 110.4% funded with an overfunded amount of \$359,501, as of June 30, 2015, with no one in the deferred retirement program and it has no retirees.

Mr. Barber stated that the employee recommended practices to best manage a pension plan were;

- Budget contributions for Deferred Retirement Option Program (DROP)
 - A participant in their last five years can opt into the DROP program where the employer will not make any contributions to the participants account nor will an employee match contributions being made. If the participant choses to leave before the end of the five years, they may do so and their funds must be available to them.
- Prepay Budgeted Contributions
 - Pay the anticipated contribution amount at the beginning of each fiscal year to receive a higher rate of interest on those funds.
- Do not defer the Fields Case Obligation

- Each plan received a bill for the Fields Case and needs to budget and pay for this obligation instead of deferring the payment which will increase the contribution percentage over a certain period of time.
- Review local board practices
- Prepare a Comprehensive Study
- Payoff unfunded liability (debt) earlier
- Create a Pension Funding Policy

Mr. Barber stated that the purpose of the Task Force was to create the “Yardstick”, which would be a measuring tool that identifies goals, characteristics, and elements of a viable and sustainable public safety pension system for the State of Arizona. He stated that the Task Force created this tool to evaluate current individual pension systems and propose reform and to act as an aid in public policy discussions. The Task Force reviewed alternatives to the PSPRS, such as defined benefit plans otherwise known as a 401K, and determined that the current program was better as it does not have a significant cost difference and it maintains the burden on the employer instead of the employee regarding investments. He stated that the programs or reforms need to be free from legal challenge and possibly develop a statewide system. He stated that any type of reform or statewide system would be for future participants as those that are currently participating in a pension plan will continue to do so on the terms of the plan when they started. He stated that the Task Force reviewed the elements of a new statewide system to: ensure that the elements are sustainable; the development of a governance structure is utilizing industry experts to provide guidance to those looking to reform their programs; and develop a new program or structure a statewide system utilizing sound data.

Mr. Barber provided in depth understanding to the Yardstick as follows;

- Defined Benefits Plan
 - The Pension Benefit is predetermined by a formula based on the employee compensation, age, and tenure of service
 - Defined benefit is a more effective structure for Public Safety
 - Pools assets; addresses ratio of years of service to length of retirement
 - Defined Contribution Structure Study
- Free From Legal Challenge
 - All current employees and all current retirees remain in the existing system
 - Avoids diminishing or impairment of benefits
 - Changes to current employees or retirees are expected to be litigated and upheld
- New Statewide System
 - For all employees hired after July 1, 2016
 - Avoids possible legal challenges
 - Existing system remains until all members pass away
 - Previously done in PSPRS and Arizona State Retirement System (ASRS)

- Plan Elements of the New System
 - Pooled Assets and liabilities: spreads risk across the broadest base
 - Extreme financial exposure exists under the current system
 - Consistent with services which are performed across jurisdictional boundaries
 - Fully Funded: assets at least equal liabilities (at least 100%) over the economic cycle
 - Taxpayer and member equity is achieved only at 100%
 - Costs are transferred to future taxpayers and members if funding is less than 100%
 - Equal Cost Sharing: equal employer and employee contributions rates
 - Neutral position
 - Same as the Arizona State Retirement System
 - Funding new Benefits or Benefit Increases: Funded as a System Component and only if the System is determined to be fully funded before and after the change.
 - Benefit increases must be paid for by contribution increases
 - Aligns with the Equal Cost Sharing Element
 - Pension Increases: To maintain purchasing power
 - Retiree's pensions should neither gain or lose relative value
 - Current structure functions as a dividend
 - In-Lieu of Social Security program: Mandatory participation in an employee-matched defined contribution plan for those members not in social security.
 - The Town has a 218 Agreement with states who is covered by Social Security and who is not. Police officers are covered but the firefighters are not.
 - Task Force recommending a pension system that would have the same relative benefits for all members.
- Government Structure
 - System Design, Funding Policy and Investment Policy
 - One set of financial information providing funding status and performance measures.
 - Board of Trustees: Independent, qualified experts with fiduciary responsibility of ensuring compliance with Plan Elements.
 - Administration: Consolidated with one independent committee of qualified experts.

Mr. Berber stated that a legislative Pension Group, led by Senator Lesko and Representative Olson, have been working through scenarios and proposals including the committee's Yardstick and will present a report and proposal regarding the PSPRS in the 2016 Legislative session. He stated that any reform will not reduce the Town's unfunded liability and will continue to actively manage the PSPRS plan as it is currently written. The current PSPRS system is unsustainable and will need to be reformed. He

presented a copy of the Arizona Office of the Auditor General PSPRS Performance Audit that was conducted in September 2015, which supports the need for reform.

Mayor Rankin inquired as to when the unfunded liability started.

Mr. Barber stated that technically the unfunded liability started when the system started. He stated since the Fire Department is a younger program is it better funded then the Police program but as staff ages and retires, those numbers could and will change.

CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. **Appointment of Ed Curran to the Arts and Culture Commission with a term to expire December 31, 2017.**
- b. **Authorization to enter into a Professional Services Agreement with the Greater Florence Chamber of Commerce for Calendar Year 2016.**
- c. **Approval of Lease Agreement between the Town of Florence and Seconds please... on Main, LLC, for Suite 202 at the Silver King Marketplace.**
- d. **Approval of the Greater Florence Chamber of Commerce's application for a Special Event Liquor License for the First Thursday event on January 7, 2016 and February 4, 2016, at McFarland State Park.**
- e. **Approval of accepting the register of demands ending November 30, 2015, in the amount of \$2,172,438.06.**

On motion of Councilmember Woolridge, seconded by Councilmember Anderson, and carried to approve the Consent Agenda, as written, with the exception of item 7b.

- b. **Authorization to enter into a Professional Services Agreement with the Greater Florence Chamber of Commerce for Calendar Year 2016.**

Councilmember Hawkins inquired as to what is included in the shall not exceed amount of \$195,000 and if the contract is for more than one year.

Mr. Cliff Mattice, Town Attorney, stated that the contract can renew itself for up to three years if Council approved with a three year total not to exceed \$195,000.

Mr. Damon Anderson, Chairman of the Greater Florence Chamber of Commerce Board of Directors, stated that Chamber believes it is fulfilling its contract with the Town and in light of the financial opportunities the Town is currently facing negotiated the contract down from previous years to \$57,500.

Mayor Rankin thanked the Greater Florence Chamber of Commerce for their consistent support of the Town and fulfilling their obligations to the Town and its business members.

On motion of Councilmember Hawkins, seconded by Councilmember Wall and carried to authorize to enter into a professional services agreement with the Greater Florence Chamber of Commerce for Calendar Year 2016.

UNFINISHED BUSINESS

Discussion/Approval/Disapproval of adopting the following ordinances (first reading held November 16, 2015):

ORDINANCE NO. 641-15:

Councilmember Woolridge read ordinance No. 641-15 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE III: ADMINISTRATION, SECTION 32.012 FEES.

On motion of Councilmember Woolridge, seconded by Councilmember Guilin, and carried to adopt Ordinance No. 641-15.

ORDINANCE NO. 642-15:

Councilmember Anderson read ordinance No. 642-15 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE VII: TRAFFIC, 73.11(B) PARKING, STANDING, LOADING OR UNLOADING OF COMMERCIAL MOTOR VEHICLES ON MAIN STREET BETWEEN BUTTE AVENUE AND RUGGLES STREET PROHIBITED.

On motion of Councilmember Anderson, seconded by Vice-Mayor Walter, and carried to adopt Ordinance No. 642-15.

ORDINANCE NO. 643-15:

Councilmember Wall read ordinance No. 643-15 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE VII: TRAFFIC, 74.10 ESTABLISHMENT OF FEES FOR SERVICES PROVIDED BY THE MAGISTRATE COURT.

On motion of Councilmember Wall, seconded by Councilmember Anderson, and carried to adopt Ordinance No. 643-15.

ORDINANCE NO. 644-15:

Councilmember Guilin read ordinance No. 644-15 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE IX: GENERAL REGULATIONS, 95.07 FEES AND CHARGES, AND 97.039 PURCHASE AND TRANSFER OF INTERMENT.

On motion of Councilmember Guilin, seconded by Councilmember Woolridge, and carried to adopt Ordinance No. 644-15.

ORDINANCE NO. 645-15:

Councilmember Woolridge read ordinance No. 645-15 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING TITLE XI: BUSINESS REGULATIONS, 112.16 LICENSE FEES AND 112.18 APPLICATION AND FEES.

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adopt Ordinance No. 645-15.

NEW BUSINESS

Discussion/Approval/Disapproval of authorizing the Mayor to sign a letter addressed to Governor Ducey to show the Town of Florence's support for Steven Stratton, applicant to fill the vacancy on the Arizona State Transportation Board.

Mayor Rankin stated that he was contacted by Mr. Steven Stratton who requested support to fill a vacancy on the Arizona State Transportation Board representing Gila, Graham and Pinal counties.

Mr. Steven Stratton stated that he has attended the Board meetings for the past 13 years and had the experience needed to represent the three counties upon appointment. He stated that the position is a non-paying position with a six year term and that he has received support from the current and past chairmen's of the Board. He stated he understands and supports the Grow Arizona Program and the needs of the three counties.

Mayor Rankin stated that per State law, when Pinal County reaches a population level of 500,000, it will have a seat on the Board without having to share with Gila or Graham Counties.

On motion of Councilmember Hawkins, seconded by Councilmember Guilin, and carried to authorize the Mayor to sign a letter addressed to Governor Doug Ducey to show the Town of Florence's support for Steven Stratton, applicant to fill the vacancy on the Arizona State Transportation Board.

Discussion/Approval/Disapproval of adopting the Developer's Sign Package submitted by Pulte Homes for the Anthem at Merrill Ranch community.

Mr. Mark Eckhoff, Community Development Director, stated that per the 2005 Pre-Annexation and Development Agreement (PADA), it granted some flexibility for the signage planned for the Anthem at Merrill Ranch community. He stated the flexibility was warranted and necessary because of the magnitude of the project and the projected build-out time for the community, which has substantially lengthened due to the recession. He stated that the PADA stated that Pulte Homes or any subsequent or additional developer/homebuilder was allowed to use an unspecified quantity of temporary marketing and development signs, which can include billboard signs or other signs located on the site of the community, including within the Town's rights-of-way. He stated that the PADA stated that the sign package required Town approval but does not specify the form of such approval; administrative, Planning and Zoning Commission, Town Council, etc. Based on the new legal review of the PADA, and in accordance with consultations with Pulte Homes, the Town and Pulte Homes have agreed that the Developer's Sign Plan shall be subject to the review and approval of the Town Council.

Mr. Eckhoff stated that the Anthem at Merrill Ranch project sign package includes entry monuments, billboards, monument signs, directional signs, street light pole signs, subdivision monuments, water tank mural/sign and temporary HOA banners. Permanent signage is actually not included under the scope of this request, but was approved as part of their Planned Unit Development (PUD) Master Plan. He stated that Pulte Homes has removed two of the three construction trailers that were being used strictly for signage and the third one is scheduled to be removed in the near future. Councilmember Anderson inquired as to the status of the remaining trailer as the sign on it is falling off.

Mr. Eckhoff stated that the trailer is scheduled to be removed in the very near future and will be replaced by a permanent sign.

Councilmember Anderson thanked Mr. Bonow with Pulte Homes for their cooperation in removing the trailers from the community.

Mr. Dan Bonow, Director of Entitlements, Pulte Homes/Del Web, stated that when the PUDA was developed there were different players and many agreements were done

with a handshake at the time. He stated that having a formal sign package with the Town is beneficial for the Anthem community as it provides guidance to the public and residents as they travel through the community and utilize the various facilities within Anthem. He stated the sign package includes permanent signs and temporary signs that will be removed once the community is built out.

Mayor Rankin inquired as to why none of the signs in Anthem have Florence, Arizona on them.

Mr. Bonow stated that the Florence Hospital was going to have a sign on their property that stated Welcome to Florence, Arizona but unfortunately that sign did not come to fruition.

On motion of Councilmember Hawkins, seconded by Councilmember Anderson, and carried to adopt the Developer's Sign Package submitted by Pulte Homes for the Anthem at Merrill Ranch community.

Ms. Lisa Garcia, Interim Town Manager/Town Clerk, read Resolution No. 1569-15 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING A TOWN CORE INCENTIVE PLAN REQUEST FOR FLORENCE APARTMENTS ASSOCIATES, LLC (CASE PZ-15-60-INF).

Mr. Eckhoff stated that earlier in the year Town Council adopted Resolution No. 1497-15, approving support of a future waiver of certain plan reviews, building permits, development impact fees and/or other fees, in an amount not to exceed \$80,000, to be incurred during the substantial rehabilitation construction project of three apartment complexes in Florence. Town Council took this action in support of the project and strengthened the application that Florence Apartments Associates, LLC, submitted to the Arizona Department of Housing (ADOH) requesting funding for the acquisition and substantial rehabilitation of three low income affordable housing complexes. He stated that staff was happy to report that this application was approved.

Mr. Eckhoff stated that the project encompasses the combining of three separate apartment complexes into one single LLC ownership. The owner of the apartment plans to rename the complexes to "Florence Sunrise Apartments". He stated that the project will create jobs, provide income to the community and will continue to provide safe affordable housing for low income community members. It will have a direct hard cost of construction, estimated at \$3,900,000, increasing the overall economic activity by the purchase of local goods and services over an expected six to nine months of build-out.

Mr. Eckhoff stated that the use of the Town Core Incentive Plan is necessary to proceed with this project, as proposed, as this tool will bring the subject properties into

conformance with zoning and development standards and when used alongside a Development Agreement, can officially permit the waiving of fees. He stated per Resolution No. 1497-15, and affirmed by the Infill Incentive Plan and the Development Agreement, will waive fees in an amount not to exceed \$80,000 proportioned as follows:

Plan Review Fees: \$10,000
Building Permit Fees: \$16,000
Development Impact Fees (Water and /or Wastewater categories): \$54,000
Total Fees Waived: \$80,000

He stated that the fees will be off-set by the financial and non-financial benefits of this project.

On motion of Councilmember Hawkins, seconded by Councilmember Woolridge, and carried to adopt Resolution No. 1569-15.

Mr. Cliff Mattice, Town Attorney, read Resolution No. 1570-15 by title only.

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA,
APPROVING A DEVELOPMENT AGREEMENT WITH FLORENCE APARTMENTS
ASSOCIATES, LLC.**

Mr. Mattice stated that the Development Agreement goes with the Town Core Incentive Plan (the Plan) that Council just approved in the previous action. He stated that the Plan requires a development agreement when relief from the Development Code is requested. He stated that the project will generate approximately \$3,900,000 in capital investment and that the Town will benefit from construction tax revenue that will be generated from the project. He stated that per A.R.S. 9-463.05, if a municipality agrees to waive development fees assessed on a development, the municipality shall reimburse the appropriate development fee account for the amount that was waived.

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adopt Resolution No. 1570-15.

DEPARTMENT REPORTS

Community Development
Courts
Finance
Fire
Library
Parks and Recreation
Police
Public Works

The Department Reports were received and filed.

CALL TO THE PUBLIC

There were no comments.

CALL TO THE COUNCIL – CURRENT EVENTS ONLY

Councilmember Anderson thanked staff for the Christmas Parade and expressed concern about the fee structure for the parade. He will address those concerns with the Town Manager when he starts.

Councilmember Guilin thanked staff for the Christmas Parade.

Councilmember Hawkins thanked the community for coming out for the parade and for staff putting on a great event.

Councilmember Wall agreed with the comments on the parade and in the future would love to see the Town have a Town Christmas Tree.

Mayor Rankin stated that the Christmas Parade was neat and it was great to see everyone on Main Street. He reminded everyone that schools would be getting out for the holiday and to be safe over the holiday season.

ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for the following legal matters: as follows:

For the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV 2015-0001325, pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4).

On motion of Councilmember Hawkins, seconded by Vice-Mayor Walter, and carried to adjourn to Executive Session.

ADJOURN FROM EXECUTIVE SESSION

On motion of Vice-Mayor Walter, seconded by Vice-Mayor Guilin, and carried to adjourn from Executive Session.

ADJOURNMENT

On motion of Councilmember Guilin, seconded by Councilmember Woolridge, and carried to adjourn the meeting at 8:10 pm.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on December 7, 2015, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

MINUTES OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, DECEMBER 21, 2015, AT 6:00 P.M., IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Mayor Rankin called the meeting to order at 6:01 pm.

ROLL CALL:

Present: Rankin, Walter, Hawkins, Guilin, Anderson, Wall.

Absent: Woolridge

MOMENT OF SILENCE

Mayor Rankin called for a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Rankin led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

PUBLIC HEARING AND PRESENTATIONS

Public Hearing on Resolution No. 1568-15:

Ms. Lisa Garcia, Interim Town Manager, read Resolution No. 1568-15 by title only.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FLORENCE, ARIZONA, PROPOSING A ONE-TIME SPECIFIC AMOUNT IN EXCESS OF THE STATE-IMPOSED EXPENDITURE LIMITATION AND SETTING A SPECIAL ELECTION FOR MAY 17, 2016.

Ms. Garcia stated that the resolution will allow for \$15 million to be spent, which is more than the state imposed expenditure limitation. She said that Council was provided materials that staff will use to advertise the election, information for the publicity pamphlet and the letter from Mayor and Council to the citizens of Florence. She asked Council to review the materials and to forward any requested changes to her prior to the

January 4, 2016 Council meeting and a final draft will be presented to Council at that meeting.

Mayor Rankin opened the public hearing. There being no public comments, Mayor Rankin closed the public hearing.

Presentation and acceptance of the Town's Comprehensive Annual Financial Report, Impact Fees Acceptable Use Policy Report and Annual Expenditure Limitation Report for Fiscal Year Ended June 30, 2015.

Mr. Gabe Garcia, Finance Director, introduced Ms. Marilyn Mays, Henry and Horne, LLP, who discussed the Comprehensive Annual Financial Report (CAFR), Development Impact Fee Report, and Annual Expenditure Limitation Report (AELR).

Ms. Mays stated that Henry & Horne, LLP, performed that annual financial audit and are issuing an unmodified, or clean, opinion on the financials. The Town received over \$600,000 in federal funding, which prompted a single audit of those federal funds. The single audit report is attached to the back of the CAFR. The Town received an unmodified opinion on the single audit.

Ms. Mays said the financial statements are comparable to the prior year, but there was an accounting pronouncement that had to do with pension that was implemented this year. The net financial position was revised from the last audit in order to include the pension expense. The financials were adjusted down by \$7.8 million. She said in the current year there is an \$8.8 million pension liability on the financials.

Ms. Mays said they issued the AELR as well as the Development Impact Fee Report.

Mr. Garcia stated that one weakness was pointed out, which was user rights in the accounting software. Staff agrees with the statement issued by Henry & Horne, LLP, and has addressed the issue by only allowing management access.

On motion of Councilmember Guilin, seconded by Vice-Mayor Walter, and carried to accept the Town's Comprehensive Annual Financial Report, Impact Fees Acceptable Use Policy Report and Annual Expenditure Limitation Report for Fiscal Year Ended June 30, 2015.

Presentation of appreciation to Jeff Moser for 25 years of service to the Town of Florence.

Mayor Rankin presented Mr. Moser, Fire Captain, with a plaque and gift card, for his years of service with the Town. He thanked Captain Moser for his dedication and service to the Town. He stated that Captain Moser started in the Public Works Department in 1990 and became a full time firefighter in 1997. He was promoted to Fire Captain in 2007. He has also served as Interim Fire Chief on two separate occasions, and was Fire Chief from 2012 to 2013.

Mr. David Strayer, Fire Chief, stated that he has known Mr. Moser for over 20 years and provided examples of his dedication to the profession and to the community, and stated that he appreciates all that Mr. Moser does.

Presentation by the Greater Florence Chamber of Commerce recognizing Power Tags Titles and More, LLC, as the Business of the Month.

Mr. Jim Gilloon, Executive Director, Greater Florence Chamber of Commerce, recognized Power Tags Titles and More, LLC, as the Business of the Month for December 2015. He said that they became Chamber members in June 2015. Power Tags Titles and More, LLC recognized Florence as the best place to open their second location. He said they are active members of the Chamber and volunteers as well.

Mr. Gary Power, Owner, Power Tags Titles and More, LLC, thanked the Chamber for the recognition. He said their business is the local motor vehicle division and are located at 495 N. Pinal Parkway, Suite 105.

Mayor Rankin stated that Power Tags Titles and More, LLC, offers great service to Florence residents and he is proud that they are in Florence.

CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

Adoption of Resolution No. 1571-15:

Ms. Lisa Garcia, Interim Town Manager, read Resolution No. 1571-15 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING AND AUTHORIZING MAYOR TOM J. RANKIN AND TOWN MANAGER BRENT BILLINGSLEY TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON THE POLICE EVIDENCE TRUST FUND AT NATIONAL BANK OF ARIZONA, AND DECLARING AN EMERGENCY.

Adoption of Resolution No. 1572-15:

Ms. Lisa Garcia, Interim Town Manager, read Resolution No. 1572-15 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING MAYOR TOM J. RANKIN, TOWN MANAGER BRENT BILLINGSLEY AND FINANCE DIRECTOR GABRIEL GARCIA TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON ALL TOWN OF FLORENCE BANK ACCOUNTS, AND DECLARING AN EMERGENCY.

Adoption of Resolution No. 1573-15:

Ms. Lisa Garcia, Interim Town Manager, read Resolution No. 1573-15 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING A LIMITED, NON-EXCLUSIVE ACCESS EASEMENT FROM CEMEX CONSTRUCTION MATERIALS SOUTH, LLC, A DELAWARE LIMITED LIABILITY COMPANY, FOR EMERGENCY INGRESS AND EGRESS PURPOSES RELATED TO THE SANDSTONE SOLAR PROJECT AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.

Approval of the Florence Gardens Mobile Home Association applications for a Special Event License for January 7, January 14, January 26, February 4, February 18, March 3, March 17, November 17 and December 8, 2016, at Florence Gardens Club House.

Discussion/Approval/Disapproval of Change Order No. 3 to the Library/Recreation Complex design-build contract with Low Mountain Construction, increasing the Guaranteed Maximum Price by \$39,651, to \$13,178,876, and reimbursing \$6,960 from the CIP Fund to the HURF Fund.

Approval of a Municipal Effluent Purchase and Sales Agreement with Adamsville 650, LLC (Formerly Dobson Group Limited Partnership).

Approval of the October 13, November 2, November 12, November 13, November 16, and November 23, 2015 Council minutes.

Receive and file the following board and commission minutes:

**September 10, and October 8, 2015 Arts and Culture Commission minutes.
October 15, 2015 Planning and Zoning Commission minutes.**

On motion of Councilmember Hawkins, seconded by Vice-Mayor Walter, and carried to approve the Consent Agenda, as written, with the exception of item 7e. and 7f.

Discussion/Approval/Disapproval of Change Order No. 3 to the Library/Recreation Complex design-build contract with Low Mountain Construction, increasing the Guaranteed Maximum Price by \$39,651, to \$13,178,876, and reimbursing \$6,960 from the CIP Fund to the HURF Fund.

Councilmember Anderson asked for clarification on the change order.

Ms. Garcia stated that upon review of the files it was noted that some of the San Carlos Irrigation District (SCID) work was completed by the Public Works Department. When the minutes were cross-referenced, it was noted that the authorization for the work was issued to Low Mountain Construction. Staff is correcting the records to match how the money was spent. She said after the building was open, the Town received an

additional bill for SCID work that was completed. The change order will bring the Town up-to-date with regards to the SCID work as well as correctly allocates the funding.

Mr. Bryan Hughes, Parks and Recreation Director, stated that the issue with Information Technology (IT) was a miscommunication between the IT staff and Low Mountain Construction staff. Each thought that the other was doing the work and paying for it. When the bill was received, the funding had already been expensed.

Ms. Garcia stated that this will be the final change order. The building is now open and the project is complete. She noted that there is one item that will be received in March or April 2016 and the warranty will take place from that point forward.

Councilmember Anderson inquired if Public Works cost the Town more than Low Mountain Construction.

Ms. Garcia stated that the way the contract was issued originally was that work was awarded to Low Mountain and it was determined that the Public Works staff could do the work for less cost. The change order allows for reimbursement to the HURF fund.

Councilmember Anderson inquired if the project ran over by \$39,000.

Ms. Garcia confirmed that the project ran over by \$39,000.

Approval of a Municipal Effluent Purchase and Sales Agreement with Adamsville 650, LLC (Formerly Dobson Group Limited Partnership).

Mayor Rankin thanked Mr. Dobson for finalizing the agreement with the Town. He provided background as to how the sewer plant is located at its current location. He said that the flood in 1983 wiped out the sewer plant that was located in the river bed. He said Neeley Farms donated 40 acres of land to build a new sewer plant and in exchange would receive the reclaimed water.

Mayor Rankin stated that the Dobson Group has assisted the Town and he is thankful for their assistance.

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to approved items 7e. and 7f.

NEW BUSINESS

Ordinance No. 644-15:

Ms. Lisa Garcia, Interim Town Manager, read Ordinance No. 644-15 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; AMENDING THE TOWN TAX CODE

BY DECREASING THE RATE OF USE TAXATION FROM THREE PERCENT (3%) TO TWO PERCENT (2%); PROVIDING PENALTIES FOR THE VIOLATION THEREOF; PROVIDING FOR SEVERABILITY; AND DESIGNATING AN EFFECTIVE DATE.

Ms. Garcia stated that the ordinance will reduce the use tax from 3% to 2%. She said Mr. Gabe Garcia, Finance Director, received a call from the Arizona League of Cities and Towns, expressing their concern that the Town was out of compliance with state laws in which the use tax cannot be higher than the sales tax. The ordinance will correct the measure and only requires one reading because it is a regulatory ordinance.

On motion of Councilmember Guilin, seconded by Councilmember Anderson, and carried to adopt Ordinance No. 644.15.

CALL TO THE PUBLIC

There were no public comments.

CALL TO THE COUNCIL – CURRENT EVENTS ONLY

Councilmember Guilin wished everyone a Merry Christmas and Happy New Year.

Councilmember Anderson stated that this month is his one year anniversary on the Council and it has been a rewarding experience. He thanked the Council and staff for their assistance, guidance, and cooperation. He also thanked the citizens of Florence for the warmth and friendship.

Councilmember Hawkins wished everyone a happy holiday season and he appreciates the staff and all that has been accomplished.

Vice-Mayor Walter reminded everyone to stop and take time with their families and enjoy everything that is going on around. She is looking forward to 2016 and what is new for the Town and the vision of what the Town will accomplish. There are several events planned by the Parks and Recreation Department and invited all to participate.

Mayor Rankin stated that the Town has completed the aquatics center, library, and extended Main Street in 2015. He said the voters put a lot of faith in the Town when the Town went to the voters in the special election to do the projects. He said there is still a lot of work ahead of the Town and there will be another special election in 2016 in which the Town will ask for citizen support.

Mayor Rankin thanked the staff for making Florence one of the safest cities in Arizona. He is proud of the staff for working together and for being able to accomplish so much with a tight budget.

Mayor Rankin thanked Lisa Garcia for all that she has done while performing her duties as Town Clerk and Interim Town Manager. She has kept the Town inline and for getting things accomplished. Everything that she has done is much appreciated.

ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for legal matters pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) as follows:

For the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to pending litigation in the U.S. District Court for the District of Arizona: Association of Florence Fire Fighters, International Association of Fire Fighters Local 4512 v. Town of Florence. (Case No. CV-15-00327-PHX-SPL)

For the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV2015-000325.

For the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regards to pending litigation in the U.S. District Court for the District of Arizona: (Case No. CV-14-01304-PHX- BSB) Walt Hunter and Jarris A. H. Varnrobinson Von Zombie v. Town of Florence, et al.

On motion of Councilmember Hawkins, seconded by Vice-Mayor Walter, and carried to adjourn to Executive Session.

ADJOURNMENT FROM EXECUTIVE SESSION

On motion of Councilmember Anderson, seconded by Vice-Mayor Walter, and carried to adjourn from Executive Session.

ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

On motion of Councilmember Wall, seconded by Councilmember Hawkins, and carried to adjourn the meeting at 7:30 pm.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on December 21, 2015, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

TOWN OF FLORENCE PLANNING AND ZONING COMMISSION REGULAR MEETING MINUTES

REGULAR MEETING OF THE TOWN OF FLORENCE PLANNING AND ZONING COMMISSION HELD THURSDAY, NOVEMBER 19, 2015 AT 6:00 PM AT TOWN HALL COUNCIL CHAMBERS LOCATED AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Pranzo called the meeting to order at 6:00 pm.

ROLL CALL

Present: Chairman Pranzo, Vice-Chairman Putrick and Commissioner Petty

PLEDGE OF ALLEGIANCE

Chairman Pranzo led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the special meeting conducted on October 15, 2015.

On motion of Chairman Pranzo, seconded by Commissioner Petty, and carried to approve the minutes of the special meeting conducted on October 15, 2015.

NEW BUSINESS

FLORENCE HEIGHTS AND WESTERN SUNRISE APARTMENTS (PZ 15-62 DR)

DISCUSSION/APPROVAL/DISAPPROVAL of a Design Review application by Eidos Architects on behalf of the Florence Apartments Associates, LLC for the Florence Heights and Western Sunrise Apartments located between Stewart Street and Florence Heights Drive. Both apartment sites are traversed by Desoto Street.

Gilbert Olgin, Senior Town Planner, stated that earlier this year, Florence Apartments Associates, LLC submitted a tax credit application to the Arizona Department of Housing (ADOH) to request funding for the acquisition and substantial rehabilitation of three low income affordable housing complexes in Florence. On February 17, 2015, the Town Council approved Resolution 1497-15

approving support of a future waiver of certain plan review, building permit, development impact fees and/or other fees, in an amount no greater than \$80,000, to be incurred during the substantial rehabilitation construction project of three apartment complexes in Florence, Arizona. This action was taken to support this project and strengthen their application.

Florence Heights and Western Sunrise Apartments were constructed thirty years ago and, although maintained relatively well, some of their initial components and systems are well beyond their useful life and require replacement. The original plans were for all two-bedroom apartments, which according to Florence Sunrise Apartments, LLC, is currently not meeting today's low income rent demand for one-bedroom and three-bedroom units. Therefore, as part of this project, Florence Sunrise Apartments, LLC intends to do major construction on at least one half of the units.

This project includes remodeling of two existing apartment complexes; one of these complexes is the Western Sunrise Apartments just north of Florence Heights Drive. The subject site contains 26 two bedroom, single story apartment units. In addition, the second complex is known as the Florence Heights Apartments just south of Stewart Street. This site contains 24 one story, two bedroom apartment units. The two apartment complexes provide parking for the facilities and small outdoor equipment storage shed.

The work included in the remodeling of the two apartment complexes, which is anticipated to bring the apartments up to code, includes but is not limited to updating the finishes within the facilities and help utilize energy conservation standards. Furthermore, the work includes replacing all of the mechanical HVAC and plumbing systems, as well as the electrical power and lighting systems in the complex.

In addition to the remodeling efforts on the two apartment complexes, there will also be minor additions to four of the apartment units to convert them from two bedroom units to three bedroom units. These additions will be constructed using the same stucco and fiberglass shingle materials utilized on the existing complex so they will blend in completely with the existing facilities.

Project Data

Parcel Number(s):	202-04-002E, 202-04-002D
Gross Acreage:	3.89 acres
Existing Use:	Multi-family apartment complex
Proposed Use:	Multifamily apartment complex
Zoning:	Neighborhood Multi-Family(R-2)
Building Area:	Proposed additions- 1,296 Sq. Ft.
Building Height:	14'- 3"

Parking Provided: 80 spaces (5ADA)

Building Setbacks:

Front	40'
Street Side	40'
Rear Side	25'
Interior Side	12'

ANALYSIS:

TOWN CORE INFILL INCENTIVE PLAN

The Town has many tools to facilitate redevelopment and encourage new development within the core area of Town where smaller lots, older structures and various nonconforming situations can present challenges. These tools help to merge the need to preserve the past while understanding the necessity of moving forward and adapting to ongoing market changes. These tools include, but are not limited to, the: Downtown Commercial (DC) Zoning District; Downtown Redevelopment Plan; Town Core Infill Incentive Plan; and Adaptive Reuse Program.

The use of the Town Core Infill Incentive Plan is necessary to proceed with this project as proposed, particularly for the fact the subject properties have non-conforming issues that include zoning and inadequate existing site improvements. Staff contends that with the Town Core Infill Incentive Plan being implemented on the subject site, this action allows the proposed project to move forward with said non-conforming issues.

FLORENCE HEIGHTS AND WESTERN SUNRISE DESIGN REVIEW

The purpose of the application is to obtain Design Review approval from the Planning and Zoning Commission for the Florence Heights and Western Sunrise Apartments. The Design Review application is provided in order to review the general site design and aesthetics of the proposed apartments and can be reviewed by five main components:

- Building Elevations
- Access/Parking
- Grading and Drainage
- Landscaping
- Signage

BUILDING ELEVATIONS:

The remodeling and additions to the existing apartment complexes are designed to complement the existing structures. Four of the existing two bedroom units will be converted into three bedroom apartment units at the former Western Sunrise apartment complex. The two to three bedroom apartment conversions will occur in buildings E, H and I (refer to site plan). Office, laundry and community expansions will also occur to building C. Remodel modifications will be done to the exterior of the apartment buildings for both Florence Heights and Western Sunrise to bring the buildings to current functional and aesthetic standards. Modifications include replacing exterior doors, windows and repairing/repainting stucco and exposed wood fascia.

ACCESS:

Florence Heights contains vehicular access from Stewart Street to the north and East Florence Heights Drive to the south using Desoto Street. These two access points will provide ingress and egress for tenants and emergency services for both apartment complexes.

Parking on the site provides 80 parking stalls, including 75 standard and 5 ADA accessible. The parking stalls will remain as existing on site along Desoto Street that bisects the property from Stewart Street to Florence Heights Drive.

The paving will be repaired in the parking lot areas including the roadways and parking. New and covered carports will also be added.

GRADING AND DRAINAGE:

Town of Florence Public Works Department has reviewed and approved the current drainage arrangement.

LANDSCAPE/SCREENING:

Low water use and drought tolerant plants will be utilized. An actual landscape plan will be generated and submitted prior to construction due to the expedited process of this Design Review application.

A new sports court (concrete slab), new playground and two trash enclosures will be added to the Western Sunrise complex along Desoto Street on the north and south ends of the complex. The sports court will be between buildings E and F, west of Desoto Street and a new playground will be just north of the sports court and east of building E. An equipment storage building will be placed at the former Florence Heights apartment complex which will be east of building B off

the entrance of Stewart Street, with two new trash enclosures placed along Desoto Street.

New outdoor lighting fixtures shall be arranged and shielded so that lighting will not shine or reflect directly onto adjacent residential property. Eight additional KAD-LED 10ft light fixtures will be placed on the Florence Heights apartment complex and eight light fixtures will be placed on the Western Sunrise complex, all lighting shall adhere to the Florence Town Code standards and Pinal County's Dark Sky Ordinance.

SIGNAGE:

The applicant proposed to clean up the existing sign and replace however the new sign will not exceed the original size of the original sign on the site.

The applicant attended Technical Review Committee (TRC) meetings with the Town Engineer, Fire Marshall and Community Development staff, and worked diligently to respond to staff concerns.

Staff found the request, in concert with the Town Infill Incentive Plan is in the interest of the general welfare, health and safety of the public and is keeping with the character established for the area. Therefore, staff recommended approval of the Design Review application for **PZ-15-62 DR**, subject to the following conditions:

1. Design Review approval shall expire in one year (November 19, 2016) from this approval if a building permit is not issued for the subject construction within said period.
2. New construction shall comply with all applicable Town codes, including all applicable building, fire and engineering codes. The Town of Florence Infill Incentive Plan shall allow existing non-conforming issues.
3. Any new exterior lighting on the property and on the buildings shall be in compliance with applicable light control restrictions and dark sky ordinances.
4. Final grading and drainage plans are subject to the review and approval of the Town Engineer and such approvals might result in minor modifications to the proposed site plan.
5. Final Landscape plans are subject to the review and approval of the Community Development staff.

6. Compliance with this Design Review approval shall be required prior to issuance of Final Certificate of Occupancy.
7. Coordination with the Town Public Works Department, Fire Department and/or their designees will be necessary to determine the fire flow requirements.

Commissioners had a couple of minor questions which staff and the applicant answered.

On motion of Commissioner Petty, seconded by Vice-Chairman Putrick, and carried to approve the Design Review application for the Florence Heights and Western Sunrise Apartments located between Stewart Street and Florence Heights Drive.

COUNTY COURTHOUSE EXPANSION DESIGN REVIEW (PZ 15-64 DR)

DISCUSSION/APPROVAL/DISAPPROVAL of a Design Review application by DLR Group on behalf of Pinal County for the proposed Pinal County Superior Courthouse Expansion located at 971 Jason Lopez Circle.

Gilbert Olgin, Senior Town Planner, stated that the existing Pinal County Superior Courthouse located in Florence, Arizona was completed in May of 2004. The original design concept was for the courthouse to expand to the east and to the west as needed for future space needs.

Since the Courthouse completion in 2004, Pinal County has seen a large population increase in three major areas: Apache Junction/San Tan Valley in the north, Casa Grande/Eloy in the west and Florence/Coolidge in the central part of the county. The Courts Master Plan Study conducted in 2014 by the National Center for State Courts (NCSC), analyzed historical data and population growth trends for the years 2025 and 2040. The report estimated within the next 10 years, the county's population will continue to grow by 40 percent. Based on these growth trends, NCSC projected the number of new case filings and the number of judicial positions and support staff to accommodate the caseloads. The Pinal County Courts Expansion project is programmed to meet the space needs of the court up to the year 2025.

The expansion will accommodate approximately 50 additional staff positions. Not all of the staff positions will be filled upon construction completion, but will be added as required by the case load influx over the next 10 years. Per Master Plan studies conducted for Pinal County propose a future addition to the east side of the Superior Courthouse for in-custody courtrooms as well as a stand-

alone County Attorney office building to the west of the new addition. The County Attorney building would have a corridor connection to the courthouse.

Project Data

Parcel Number(s):	200-46-005R
Site Acreage:	4.80 acres
Existing Use:	Public/Institutional Buildings
Proposed Use:	Public Institutional Buildings
Zoning:	Light Industrial (LI) Zoning District
Building Area:	40,297 Sq. Ft.
Building Height:	60'

Setbacks:

Front:	50'
Side:	25'
Side Street:	50'
Rear:	25'

ANALYSIS:

The Pinal County Courts Expansion will be a four-story, 40,000-square foot addition to the west side of the existing Superior Courthouse. The addition will require the demolition of the existing one-story clerk open office addition to make room for the expansion. The addition will consist of (6) six hearing rooms, judicial offices, court administration offices and the relocated clerk office space. Conciliation Court Services will be relocated from their current facility in Coolidge to the new addition in order to better serve clients and expedite case processing. The project scope will also include select tenant improvements and upgrades within the existing courthouse to improve functionality and operations.

The intent of this Design Review application is to receive Town approval on the site design and aesthetics of the proposed four-story, 40,000-square foot addition. This application can be explained into four main components:

- Building Elevations
- Access/Parking
- Landscaping
- Grading and Drainage

BUILDING ELEVATIONS:

The project was designed with an architectural design classified as Contemporary Justice. The structure was constructed with varying heights and

materials for visual interest. The architectural style and colors of the addition are complementary to the adjacent County buildings in proximity.

Exterior walls will be painted pre-cast concrete panels and a curtain wall glazing system on the north elevation. The addition will be consistent and complimentary to the character, materials, height and aesthetic of the existing courthouse.

The architectural style and unique touches are appropriate for this portion of State Route (SR) 79. Staff notes that the site elevations meet all requirements pertaining to setbacks and building heights.

ACCESS:

The site contains two primary vehicular access points that will provide ingress and egress to the public and emergency services to the entire complex. Both SR 79 and Jason Lopez Circle provide ingress and egress.

Emergency access will be gained from a gated parking lot off of Jason Lopez Circle, on the southwest side of the parking area. Staff also notes the proposed fire access lane west of the addition will be a stabilized decomposed granite surface capable of supporting the required loads (as required by the Town Fire Marshal) and will have a curb to distinguish the lane from the surrounding area.

The site plan shows the turning radii required by the Town's largest fire truck and staff notes some minor parking lot accommodations will be needed to help the emergency vehicles navigate the site; this will include but not be limited to the following:

- Removal of four existing parking stalls at the entrance of the fire lane on the north side.
- Repainting of the parking lot to reflect loss of parking stalls.

Parking on the site will equal approximately 814 parking stalls, including 22 ADA accessible parking. Staff notes that the addition will meet all requirements pertaining to access and parking with stated conditions at the end of this report.

GRADING AND DRAINAGE:

Additional grading and retention will be done in accordance with Town codes. However, staff contends that the majority of the grading and drainage issues were addressed back in 2004, when the project was erected.

LANDSCAPE/SCREENING:

Desert landscaping is provided along the entire perimeter, however, a conceptual plant palette has been provided by the applicant for the addition, more plant details are contained within the landscape plan, attached to this report.

The existing landscaping in front of the courthouse will be maintained. The existing boulders will be salvaged and reused to protect the building.

The site plan indicates one additional front-loading trash receptacle in the refuse area to accommodate additional waste. This has been accomplished by providing landscape buffers and screen walls, where appropriate.

New lighting or signage has not been proposed for the subject site.

Staff contended that this Design Review application meets and exceeds Town code requirements and noted that the applicant attended Technical Review Committee (TRC) meetings with the Town Engineer, Fire Marshall and Community Development staff and worked diligently to respond to staff concerns.

Staff found that the request is in compliance with applicable Town codes and is in keeping with the character established for this area. Therefore, staff recommended approval of the Design Review application for **PZ-15-64 DR**, subject to the following conditions:

1. Design Review approval shall expire in one year from this approval if a building permit is not issued for the subject construction within said period.
2. Project shall comply with all applicable Town codes, including all applicable building, fire and engineering codes.
3. Any exterior lighting on the property and on the buildings shall be in compliance with applicable light control restrictions.
4. All utility boxes, back-flow preventers and similar equipment shall be painted to match the surrounding buildings.
5. Final grading and drainage plans are subject to the review and approval of the Town Engineer and such approvals might result in minor modifications to the proposed site plan.
6. Compliance with this Design Review approval shall be required prior to issuance of Final Certificate of Occupancy.

7. Coordination with the Town Public Works Department, Fire Department and/or their designees will be necessary to determine the fire flow requirements.

Commission members had a few questions regarding traffic lanes, which the applicant answered sufficiently.

Chairman Pranzo stated that the south entrance is not working because traffic backs up causing cars to be stuck in the left hand turn lane. He stated that vehicles could make the turn as there are breaks in traffic, however, the parking lot entrance is backed up and vehicles cannot funnel into the parking lot. Chairman Pranzo also questioned if there was any consideration given to having solar panels on the roof. The applicant stated that solar panels were not considered, however they will be changing much of the lighting to LED designs in order to reduce energy costs.

On motion of Chairman Pranzo, seconded by Commissioner Petty, and carried to approve the Design Review application for the proposed Pinal County Superior Courthouse Expansion located at 971 Jason Lopez Circle.

STAFF REPORT

Community Plan Boards and Commissions Conference Update

Date: December 4, 2015

Time: 8:00 am - 4:00 pm

Gilbert Olgin, Senior Town Planner, stated that there is an upcoming one day Boards and Commissions conference on Friday, December 4, 2015 from 8:00 am - 4:00 pm would be available for commissioners if they would like to attend.

CALL TO THE PUBLIC/ COMMISSION RESPONSE:

Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.


No public comment.

CALL TO THE COMMISSION- CURRENT EVENTS ONLY.

No Commission comment.

ADJOURNMENT

On motion of Commissioner Petty, seconded by Vice-Chairman Putrick and carried to adjourn the meeting at 6:28 pm.

X  _____
Gary Pranzo