

TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tom J. Rankin
Vice-Mayor Tara Walter
Councilmember Vallarie Woolridge
Councilmember Bill Hawkins
Councilmember Becki Guilin
Councilmember John Anderson
Councilmember Karen Wall



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

Monday, July 18, 2016

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, July 18, 2016, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL: Rankin __, Walter __, Woolridge __, Hawkins __,
Guilin __, Anderson __, Wall ____.

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. ADJOURN TO MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1

- a. Public hearing to receive citizen comments on the Merrill Ranch Community Facilities District No. 1 Secondary Property Tax Levy for Fiscal Year 2016 - 2017.
- b. **Ordinance No. MRCFD1 113-16:** Discussion/Approval/Disapproval of AN ORDINANCE OF THE MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE,

2017, AND DECLARING AN EMERGENCY, and roll call vote to consider a motion to levy the increased property tax. (First Reading July 5, 2016) (Gabe Garcia)

7. ADJOURN FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1

8. ADJOURN TO MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2

- a. Public hearing to receive citizen comments on the Merrill Ranch Community Facilities District No. 2. Secondary Property Tax Levy for Fiscal Year 2016 - 2017.
- b. **Ordinance No. MRCFD2 213-16:** Discussion/Approval/Disapproval of AN ORDINANCE OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2017, AND DECLARING AN EMERGENCY, and roll call vote to consider a motion to levy the increased property tax. (First Reading July 5, 2016) (Gabe Garcia)

9. ADJOURN FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2

10. PUBLIC HEARING AND PRESENTATION

- a. **Public hearing to receive citizen** comments on the property tax levy of the Town of Florence Ordinance No. 651-16; and Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE TOWN OF FLORENCE SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR GENERAL MUNICIPAL EXPENSES FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2017, AND DECLARING AN EMERGENCY, and roll call vote to consider a motion to levy the increased property tax. (First Reading July 5, 2016) (Gabe Garcia)
- b. Presentation and discussion of Historic Preservation Conference and Historic Preservation and Adaptive Reuse field trip to Tucson, Arizona. (Mark Eckhoff)
- c. **Presentation and update** of the Main Street Streetscape Project. (Jess Knudson)

11. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. **Resolution No. 1592-16:** Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING TRIBAL GAMING FUNDS GRANTED BY THE GILA RIVER INDIAN COMMUNITY. (Jennifer Evans)
- b. **Resolution No. 1593-16:** Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO A GRANT

AGREEMENT WITH THE CITY OF TUCSON POLICE DEPARTMENT REGARDING THE ARIZONA HIGH INTENSITY DRUG TRAFFICKING AREA. (Jennifer Evans)

- c. Approval of the June 6 and June 20, 2016 Council minutes.
- d. Receive and file the following board and commission minutes:
 - i. December 2, 2015, January 6, January 28, February 24, March 23, and April 27, 2016 150 Year Anniversary Celebration Ad Hoc Committee minutes.
 - ii. May 25, 2016 Historic District Advisory Commission minutes.
 - iii. April 20, 2016 Library Advisory Board minutes.
 - iv. May 5, 2016 Planning and Zoning Commission minutes.

12. UNFINISHED BUSINESS

- a. Discussion on possible need for amendment of the Town of Florence Development Code with special emphasis on the Design Review Code. (Mayor Tom Rankin and Councilmember John Anderson)

13. NEW BUSINESS

- a. Discussion/Approval/Disapproval of entering into a contract with Koko Entertainment, LLC, for Teen Leadership and Programming, in an amount not to exceed \$48,000, and authorize the Town Manager to transfer ownership of a 1995 Ford Club Wagon Van scheduled for disposal to Mr. Hunter. (Bryan Hughes)
- b. Discussion/Approval/Disapproval of a Town directional sign, proposed to be located at the northwest corner of State Highway 79 and the Main Street extension, with external illumination, in an amount not to exceed \$16,000. (Mark Eckhoff)

14. TOWN MANAGER'S REPORT

15. CALL TO THE PUBLIC

16. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

17. ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for legal matters pursuant to A.R.S. Section 38-431.03 (A)(1), (A)(3), (A)(4), and (A)(7) for the purpose of discussion and consultation with the Town's attorneys for legal advice on the following items:

- a. Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV 2015-000325.
- b. Town's position and instruct its attorneys in regard to Arizona Department of Environmental Quality proceedings.
- c. Town's attorneys for legal advice on a pending and threatened claim filed by Johnson Utilities.

- d. Town's attorney regarding potential contract dispute for solid waste services.
- e. Evaluation of the Town Manager's three-year performance plan.

18.ADJOURN FROM EXECUTIVE SESSION

19.ADJOURNMENT

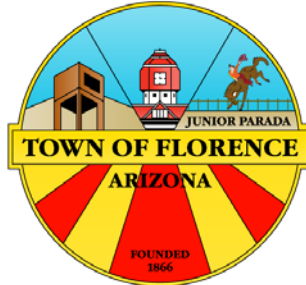
Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON JULY 14, 2016, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1 SPECIAL MEETING AGENDA

Chairman Tom J. Rankin
Boardmember Tara Walter
Boardmember Vallarie Woolridge
Boardmember Bill Hawkins
Boardmember Becki Guilin
Boardmember John Anderson
Boardmember Karen Wall



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

Monday, July 18, 2016

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Members of the Merrill Ranch Community Facilities District and to the general public that a Special Meeting of the Merrill Ranch Community Facilities District No 1 Board will be held on Monday, July 18, 2016, at 6:00 p.m., in the Union Center at Sun City Anthem at Merrill Ranch, located at 3925 N. Sun City Boulevard, Florence, Arizona. The agenda for this meeting is as follows:

1. **ROLL CALL:** Rankin __, Walter__, Woolridge__, Hawkins__, Guilin__, Anderson_ , Wall__.

2. NEW BUSINESS

- a. Public hearing to receive citizen comments on the Merrill Ranch Community Facilities District No. 1 Secondary Property Tax Levy for Fiscal Year 2016 - 2017.
- b. **Ordinance No. MRCFD1 113-16:** Discussion/Approval/Disapproval of AN ORDINANCE OF THE MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2017, AND DECLARING AN EMERGENCY, and roll call vote to consider a motion to levy the increased property tax. (First Reading July 5, 2016) (Gabe Garcia)

3. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

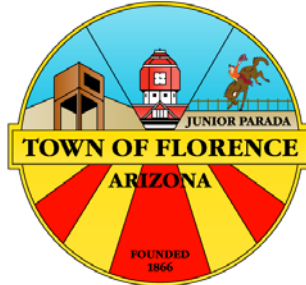
POSTED ON JULY 14, 2016, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

***PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY

REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.**

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 SPECIAL MEETING AGENDA

Chairman Tom J. Rankin
Boardmember Tara Walter
Boardmember Vallarie Woolridge
Boardmember Bill Hawkins
Boardmember Becki Guilin
Boardmember John Anderson
Boardmember Karen Wall



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

Monday, July 18, 2016

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Members of the Merrill Ranch Community Facilities District and to the general public that a Special Meeting of the Merrill Ranch Community Facilities District No 2 Board will be held on Monday, July 18, 2016, at 6:00 p.m., in the Union Center at Sun City Anthem at Merrill Ranch, located at 3925 N. Sun City Boulevard, Florence, Arizona. The agenda for this meeting is as follows:

1. **ROLL CALL:** Rankin __, Walter__, Woolridge__, Hawkins__, Guilin__, Anderson__ , Wall__.

2. NEW BUSINESS

- a. Public hearing to receive citizen comments on the Merrill Ranch Community Facilities District No. 2. Secondary Property Tax Levy for Fiscal Year 2016 - 2017.
- b. **Ordinance No. MRCFD2 213-16:** Discussion/Approval/Disapproval of AN ORDINANCE OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2017, AND DECLARING AN EMERGENCY, and roll call vote to consider a motion to levy the increased property tax. (First Reading July 5, 2016) (Gabe Garcia)


3. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON JULY 14, 2016, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

***PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY

REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.**

	Community Facilities District No. 1 District ACTION FORM	<u>AGENDA ITEM</u> 6b.
MEETING DATE: July 18, 2016 DEPARTMENT: Finance/Administration STAFF PRESENTER: Gabriel Garcia, District Treasurer SUBJECT: Ordinance No. MRCFD1 113-16 Levy Secondary Property Tax		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input checked="" type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Open public hearing to receive citizen comments on the property tax levy of the Merrill Ranch Community Facilities District No. 1, Arizona,

Following public hearing, motion to adopt Ordinance No. MRCFD1 113-16: AN ORDINANCE OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30th DAY OF JUNE 2017, AND DECLARING AN EMERGENCY.

BACKGROUND/DISCUSSION:

The District Board has authorized a secondary property tax levy for the payment of debt service, infrastructure and operations and maintenance of Community Facilities District No. 1. The current property tax rate is \$3.55 per \$100 of Net Assessed Valuation (NAV).

The estimates for Budget Year 2016-2017 have been determined. This year’s budget includes anticipated revenues from assessments and secondary tax. Expenditures are included along with anticipated debt service and administrative expenses.

The immediate operation of the ordinance is necessary for the preservation of the public peace, health, and safety of the District, and an emergency is hereby declared to exist; and this ordinance shall be in full force and effect from its passage and publication as required by the laws of the State of Arizona, and is hereby exempt from the referendum provisions of the constitution and laws of the State of Arizona.

The first reading of Ordinance No. MRCFD1 113-16 was held on July 5, 2016.

FINANCIAL IMPACT:

Total collections in revenues and prior year fund balance and bond proceeds are anticipated to fund all expenditures. A secondary tax of \$3.25 per \$100/NAV, estimated at \$609,860, for debt service and an operations and maintenance levy of \$0.30 per \$100/NAV, estimated at \$56,295, will be levied on this District, for a total of \$3.55 per \$100/NAV, or \$666,155.

STAFF RECOMMENDATION:

Open public hearing to receive citizen comments on the property tax levy of the Merrill Ranch Community Facilities District No. 1, Arizona,

Following public hearing, motion to adopt Ordinance No. MRCFD1 113-16, adopting a secondary property tax levy in the amount of \$3.55 per \$100/NAV for Fiscal Year 2016-2017.

ATTACHMENTS:

Ordinance No. MRCFD1 113-16

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1

ORDINANCE NO. MR CFD1 113-16

AN ORDINANCE OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT NO. 1 SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30th DAY OF JUNE 2017, AND DECLARING AN EMERGENCY.

WHEREAS, by the provision of State Law, the ordinance levying a secondary property tax rate for the Fiscal Year 2016-2017 is required to be adopted no later than the third Monday in August; and

WHEREAS, the County of Pinal is now the assessing and collecting authority for the Merrill Ranch Community Facilities District No. 1, the District Clerk is hereby directed to transmit a certified copy of the ordinance to the Assessor and Board of Supervisors of Pinal County, Arizona;

NOW, THEREFORE, BE IT ORDAINED by the District Board of Merrill Ranch Community Facilities District No. 1, as follows:

Section 1: There is hereby levied on each \$100 of the assessed value of all property, both real and personal, within the corporate limits of the Merrill Ranch Community Facilities District No. 1, except such property as may by law be exempt from taxation, a secondary property tax rate of \$3.25 on each \$100 of Net Assessed Valuation (NAV), for the purpose of providing debt service and enhanced municipal services, and \$0.30 on each \$100/NAV for operations and maintenance of the District, for a combined rate of \$3.55 on each \$100/NAV for the Fiscal Year ending on the 30th day of June, 2017, but if the said sum exceeds the maximum levy allowed by law, the Board of Supervisors of Pinal County is hereby authorized to reduce the said sum to the maximum which is allowed by law.

Section 2: No failure by the officials of Pinal County, Arizona, to properly return the delinquent list and no irregularity in the assessment or commission in the same, or irregularity of any kind in any proceeding will invalidate such proceeding or invalidate any title conveyed by tax deed; nor will any failure or neglect of any officer or officers to perform any of the duties assigned to him or to them on the day within the time specified work an invalidation of any proceedings or of any such deed or sale or affect the validity of the assessment of a levy of taxes or of the judgment of sale by which the collection of the same may be enforced or in any manner affect the lien of the Town upon such property for the delinquent unpaid taxes thereon, and no overcharge as to part of the

taxes or of costs will invalidate any of the proceeding upon the lien therefore, or a sale of the property under such foreclosure; and all acts of officers de facto will be valid as if performed by officer de jure.

Section 3: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4: The immediate operation of the ordinance is necessary for the preservation of the public peace, health, and safety of the Merrill Ranch Community Facilities District No. 1, and an emergency is hereby declared to exist; and this ordinance shall be in full force and effect from its passage and approval by the District Board and publication as required by the laws of the State of Arizona, and is hereby exempt from the referendum provisions of the constitution and laws of the State of Arizona.

PASSED AND ADOPTED by the District Board of Merrill Ranch Community Facilities District No. 1, Pinal County, Arizona, on the 18th day of July 2016.


Tom J. Rankin, District Chairman

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, District Clerk

Clifford L. Mattice, District Attorney

	Community Facilities District No. 2 District ACTION FORM	<u>AGENDA ITEM</u> 8b.
MEETING DATE: July 18, 2016 DEPARTMENT: Finance/Administration STAFF PRESENTER: Gabriel Garcia, District Treasurer SUBJECT: Ordinance No. MRCFD2 213-16 Levy Secondary Property Tax		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input checked="" type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Open public hearing to receive citizen comments on the property tax levy of the Merrill Ranch Community Facilities District No. 2, Arizona,

Following public hearing, motion to adopt Ordinance No. MRCFD2 213-16: AN ORDINANCE OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30th DAY OF JUNE 2017, AND DECLARING AN EMERGENCY.

BACKGROUND/DISCUSSION:

The District Board has authorized a secondary property tax levy for the payment of debt service, infrastructure and operations and maintenance of Community Facilities District No. 2. The current property tax rate is \$3.55 per \$100 of Net Assessed Valuation (NAV).

The estimates for Budget Year 2016-2017 have been determined. This year's budget includes anticipated revenues from assessments and secondary tax. Expenditures are included along with anticipated debt service and administrative expenses.

The immediate operation of the ordinance is necessary for the preservation of the public peace, health, and safety of the District, and an emergency is hereby declared to exist; and this ordinance shall be in full force and effect from its passage and publication as required by the laws of the State of Arizona, and is hereby exempt from the referendum provisions of the constitution and laws of the State of Arizona.

The first reading of Ordinance No. MRCFD2 213-16 was held on July 5, 2016.

FINANCIAL IMPACT:

Total collections in revenues and prior year fund balance and bond proceeds are anticipated to fund all expenditures. A secondary tax of \$3.25 per \$100/NAV, estimated at \$544,355, for debt service and an operations and maintenance levy of \$0.30 per \$100/NAV, estimated at \$50,248, will be levied on this District for a total of \$3.55 per \$100/NAV, or \$594,603.

STAFF RECOMMENDATION:

Open public hearing to receive public comments on the property tax levy of the Merrill Ranch Community Facilities District No. 2, Arizona,

Following public hearing, motion to adopt Ordinance No. MR CFD2 213-16, adopting a secondary property tax levy in the amount of \$3.55 per \$100/NAV for Fiscal Year 2016-2017.

ATTACHMENTS:

Ordinance No. MR CFD2 213-16

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2

ORDINANCE NO. MRCFD2 213-16

AN ORDINANCE OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE COMMUNITY FACILITIES DISTRICT SUBJECT TO TAXATION OF CERTAIN SUM UPON \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR COMMUNITY FACILITIES EXPENSES FOR THE FISCAL YEAR ENDING THE 30th DAY OF JUNE 2017, AND DECLARING AN EMERGENCY.

WHEREAS, by the provision of State Law, the ordinance levying a secondary property tax rate for the Fiscal Year 2016-2017 is required to be adopted no later than the third Monday in August; and

WHEREAS, the County of Pinal is now the assessing and collecting authority for the Merrill Ranch Community Facilities District No. 2, the District Clerk is hereby directed to transmit a certified copy of the ordinance to the Assessor and Board of Supervisors of Pinal County, Arizona;

NOW, THEREFORE, BE IT ORDAINED by the District Board of Merrill Ranch Community Facilities District No. 2, as follows:

Section 1: There is hereby levied on each \$100 of the assessed value of all property, both real and personal, within the corporate limits of the Merrill Ranch Community Facilities District No. 2, except such property as may by law be exempt from taxation, a secondary property tax rate of \$3.25 on each \$100/NAV for the purpose of providing debt service and enhanced municipal services, and \$0.30 on each \$100/NAV for operations and maintenance of the District, for a combined rate of \$3.55 on each \$100/NAV for the Fiscal Year ending on the 30th day of June, 2017, but if the said sum exceeds the maximum levy allowed by law, the Board of Supervisors of Pinal County is hereby authorized to reduce the said sum to the maximum which is allowed by law.

Section 2: No failure by the officials of Pinal County, Arizona, to properly return the delinquent list and no irregularity in the assessment or commission in the same, or irregularity of any kind in any proceeding will invalidate such proceeding or invalidate any title conveyed by tax deed; nor will any failure or neglect of any officer or officers to perform any of the duties assigned to him or to them on the day within the time specified work an invalidation of any proceedings or of any such deed or sale or affect the validity of the assessment of a levy of taxes or of the judgment of sale by which the collection of the same may be enforced or in any manner affect the lien of the Town upon such property for the delinquent unpaid taxes thereon, and no overcharge as to part of the taxes or of costs will invalidate any of the proceeding upon the lien therefore, or a sale

of the property under such foreclosure; and all acts of officers de facto will be valid as if performed by officer de jure.

Section 3: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4: The immediate operation of the ordinance is necessary for the preservation of the public peace, health, and safety of the Merrill Ranch Community Facilities District No. 2, and an emergency is hereby declared to exist; and this Ordinance shall be in full force and effect from its passage and approval by the District Board and publication as required by the laws of the State of Arizona, and is hereby exempt from the referendum provisions of the constitution and laws of the State of Arizona.

PASSED AND ADOPTED by the District Board of Merrill Ranch Community Facilities District No. 2, Pinal County, Arizona, the 18th day of July 2016.


Tom J. Rankin, District Chairman

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, District Clerk

Clifford L. Mattice, District Attorney

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 10a.
MEETING DATE: July 18, 2016 DEPARTMENT: Finance/Administration STAFF PRESENTER: Gabriel Garcia, Finance Director SUBJECT: Ordinance No. 651-16 Property Tax Levy for Fiscal Year 2016-17		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input checked="" type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Open public hearing to receive citizen comments on the property tax levy of the Town of Florence, Arizona,

Following the public hearing, motion to adopt Ordinance No. 651-16: AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE TOWN OF FLORENCE, SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR GENERAL MUNICIPAL EXPENSES FOR THE FISCAL YEAR ENDING THE 30th DAY OF JUNE 2017, AND DECLARING AN EMERGENCY.

BACKGROUND/DISCUSSION:

The Town of Florence levies a primary property tax annually. The rate that was levied last year was \$1.1182 per \$100 of Net Assessed Valuation (NAV). The current property tax rate is \$1.1182 per \$100/NAV. The recommended budget does not propose an increase in the property tax rate, leaving it at \$1.1182 per \$100/NAV.

As calculated by the Arizona Department of Revenue, the Truth-in-Taxation (TNT) rate is \$1.1450 per \$100/NAV, which is the maximum rate the Town can levy without having to hold a Truth-in-Taxation (TNT) hearing. Therefore, the Town is not required to hold a TNT hearing.

At the current rate of \$1.1182, the proposed property tax levy for the 2016-2017 Fiscal Year is \$898,846.

The Town levies an ad valorem, or secondary property tax, for the Merrill Ranch Streetlight Improvement Districts No. 1, No. 2, and No. 3. This year, due to adequate fund balance, there will be no levy.

The first reading of Ordinance No. 651-16 was held on July 5, 2016.

FINANCIAL IMPACT:

Primary taxes are calculated using Limited Property Value (LPV), and are used to pay for basic maintenance, and operation of the Town.

A \$100,000 LPV using our proposed rate of \$1.1182 per \$100/NAV would be \$111.82.

The levy would add to the General Fund revenue base and is essential to funding all of the departments within the General Fund that are necessary to maintain Town services.

District Levies are as follows:

Merrill Ranch Street Lighting District No. 1 - \$0 or \$0 per \$100/FCV

Merrill Ranch Street Lighting District No. 2 - \$0 or \$0 per \$100/FCV

Merrill Ranch Street Lighting District No. 3 - \$0 or \$0 per \$100/FCV

STAFF RECOMMENDATION:

Hold a public hearing to receive citizen comments on the property tax levy of the Town of Florence, Arizona.

Following the public hearing, motion to adopt Ordinance No. 651-16.

ATTACHMENTS:

Ordinance No. 651-16

Truth-in-Taxation Levy Limit Worksheet (Arizona Dept. of Revenue)

Truth-in-Taxation Analysis

ORDINANCE NO. 651-16

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, LEVYING THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE TOWN OF FLORENCE SUBJECT TO TAXATION OF CERTAIN SUM UPON EACH \$100 OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM FUNDS FOR GENERAL MUNICIPAL EXPENSES FOR THE FISCAL YEAR ENDING THE 30th DAY OF JUNE 2016, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to A.R.S. §42-17151, the ordinance levying a primary property tax rate for the Fiscal Year 2016-2017 is required to be adopted no later than the third Monday in August; and

WHEREAS, the County of Pinal, is now the assessing and collecting authority for the Town of Florence. The Town Clerk is hereby directed to transmit a certified copy of the ordinance to the Assessor and Board of Supervisors of Pinal County, Arizona.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, as follows:

Section 1: There is hereby levied on each \$100 of the assessed value of all property, both real and personal, within the corporate limits of the Town of Florence, except such property as may by law be exempt from taxation, a primary property tax rate sufficient to raise the sum of \$898,846 for the purpose of providing a General Fund of the Town of Florence, for the Fiscal Year ending on the 30th day of June 2017, but if the said sum exceeds the maximum levy allowed by law, the Board of Supervisors of Pinal County, is hereby authorized to reduce the said sum to the maximum which is allowed by law.

Section 2: There is hereby levied on each \$100 of the assessed value of all property, both real and personal, within the corporate limits of the Anthem at Merrill Ranch Street Lighting District No.1, Town of Florence, except such property as may by law be exempt from taxation, a secondary property tax rate of \$0 per \$100 of Net Assessed Valuation (NAV) for the purpose of providing operations and maintenance for the Anthem at Merrill Ranch Street Light Improvement District No. 1 for the Fiscal Year ending on the 30th day of June, 2017, but if the said sum exceeds the maximum levy allowed by law, the Board of Supervisors of Pinal County, is hereby authorized to reduce the said sum to the maximum which is allowed by law.

Section 3: There is hereby levied on each \$100 of the assessed value of all property, both real and personal, within the corporate limits of the Anthem at Merrill Ranch Street Lighting District No. 2, Town of Florence, except such property as may by law be exempt from taxation, a secondary property tax rate of \$0 per \$100/NAV for the purpose of providing operations and maintenance for the Street Light Improvement District No. 2 for the Fiscal Year ending on the 30th day of June, 2017, but if the said sum exceeds the maximum levy allowed by

law, the Board of Supervisors of Pinal County, is hereby authorized to reduce the said sum to the maximum which is allowed by law.

Section 4: There is hereby levied on each \$100 of the assessed value of all property, both real and personal, within the corporate limits of the Anthem at Merrill Ranch Street Lighting District No. 3, Town of Florence, except such property as may by law be exempt from taxation, a secondary property tax rate of \$0 per \$100/NAV for the purpose of providing operations and maintenance for the Street Light Improvement District No. 3 for the Fiscal Year ending on the 30th day of June, 2017, but if the said sum exceeds the maximum levy allowed by law, the Board of Supervisors of Pinal County, is hereby authorized to reduce the said sum to the maximum which is allowed by law.

Section 5: No failure by the officials of Pinal County, Arizona, to properly return the delinquent list and no irregularity in the assessment or commission in the same, or irregularity of any kind in any proceeding will invalidate such proceeding or invalidate any title conveyed by tax deed; nor will any failure or neglect of any officer or officers to perform any of the duties assigned to him or to them on the day within the time specified work an invalidation of any proceedings or of any such deed or sale or affect the validity of the assessment of a levy of taxes or of the judgment of sale by which the collection of the same may be enforced or in any manner affect the lien of the Town upon such property for the delinquent unpaid taxes; thereon, and no overcharge as to part of the taxes or of costs will invalidate any of the proceeding upon the lien, therefore, or a sale of the property under such foreclosure; and all acts of officers de facto will be valid as if performed by officer de jure.

Section 6: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 7: The immediate operation of the ordinance is necessary for the preservation of the public peace, health, and safety of the Town of Florence, and an emergency is hereby declared to exist; and this ordinance shall be in full force and effect from its passage and approval by the Mayor and Council of the Town of Florence, Arizona, and publication as required by the laws of the State of Arizona, and is hereby exempt from the referendum provisions of the constitution and laws of the State of Arizona.

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, the 18th day of July 2016.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

Truth in Taxation Analysis for current year Proposed Levy

Prior Year's Primary property tax levy:(Last year's primary property tax levy)	\$893,721
Current Year Estimate of net assessed valuation:(Current year net assessed values) - C4	\$80,383,277
Current Year ESTIMATE OF VALUE OF NEW CONSTRUCTION:	\$2,332,138
Current year Net assessed value minus new construction: - B4 (Current year net assessed value subject to taxation in prior year)	\$78,051,139
MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING:	\$ 1.1450
GROWTH IN PROPERTY TAX LEVY CAPACITY ASSOCIATED WITH NEW CONSTRUCTION:	\$26,704
MAXIMUM PRIMARY PROPERTY TAX LEVY FOR current year WITHOUT A TRUTH IN TAXATION HEARING:	\$920,425
Proposed current year primary property tax levy: (This year's proposed primary property tax levy)	\$898,846
PROPOSED current year INCREASE IN PRIMARY PROPERTY TAX LEVY OVER TNT LEVY, EXCLUSIVE OF NEW CONSTRUCTION:	-\$21,579
PROPOSED % INCREASE IN current year PRIMARY PROPERTY TAX LEVY OVER TNT LEVY:	-2.34%
PROPOSED current year PRIMARY PROPERTY TAX RATE:	\$1.1182
PROPOSED INCREASE IN PRIMARY PROPERTY TAX RATE OVER THE TNT RATE:	\$ (0.0268)
PROPOSED current year PRIMARY PROPERTY TAX LEVY ON A HOME VALUED AT \$100,000:	111.82
current year PRIMARY PROPERTY TAX LEVY ON A HOME VALUED AT \$100,000 IF THE TAX LEVY WAS NOT RAISED:	114.50
	-2.68

PROPERTY TAX OVERSIGHT COMMISSION

Arizona Department of Revenue Building



April 14, 2016

Douglas A. Ducey
Governor

David Briant
Chairman

Brent Billingsley, Town Manager
Town of Florence
P.O. Box 2670
Florence, AZ 85132

Jim Brodnax Member	Kevin McCarthy Member
Jeff Lindsey Member	Chris Kelling Member

RE: Truth in Taxation Hearing

Dear Mr. Billingsley:

Attached is the 2016 levy limit worksheet with net assessed values certified by the County Assessor. Per A.R.S. § 42-17052(A), these values cannot be changed after February 10 without the approval of the Property Tax Oversight Commission. Therefore, the total net assessed values of **\$80,383,277** noted in Section C must be used when adopting a primary property tax levy and tax rate. Please note the maximum allowable tax rate and levy limit in Section D of the levy limit worksheet.

If the proposed tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year, a truth in taxation hearing must be held. Therefore, if the Town of Florence intends to levy a tax rate greater than **\$1.1450**, a truth in taxation hearing must be held. Reference the attached levy limit worksheet for the truth in taxation rate calculation.

If a truth in taxation hearing is required, refer to § 42-17107 for the notice and hearing procedures. Within three days after the truth in taxation hearing, forward to my attention a copy of the published truth in taxation notice, the affidavit of publication, and the result of the roll call to consider a motion to levy the increased property taxes.

If you have any questions regarding the truth in taxation hearing requirements, please feel free to contact me at (602) 716-6436 or dteller@azdor.gov. Thank you for your cooperation with the Commission.

Sincerely,

A handwritten signature in cursive script that reads "Darlene Teller".

Darlene Teller
Property Tax Oversight Commission Staff

cc: Leo Lew, Assistant County Manager, Pinal County
Gabriel Garcia, Finance Director, Town of Florence

2016 LEVY LIMIT WORKSHEET

PINAL COUNTY - TOWN OF FLORENCE
--

MAXIMUM LEVY	2015
A.1. Maximum Allowable Primary Tax Levy	\$899,555
A.2. A.1 multiplied by 1.02	\$917,546

CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR	2016
B.1. Centrally Assessed	\$4,278,506
B.2. Locally Assessed Real Property	\$71,128,845
B.3. Locally Assessed Personal Property	\$2,643,788
B.4. Total Assessed Value (B.1 through B.3)	\$78,051,139
B.5. B.4. divided by 100	\$780,511

CURRENT YEAR NET ASSESSED VALUES	2016
C.1. Centrally Assessed	\$4,985,230
C.2. Locally Assessed Real Property	\$72,754,259
C.3. Locally Assessed Personal Property	\$2,643,788
C.4. Total Assessed Value (C.1 through C.3)	\$80,383,277
C.5. C.4. divided by 100	\$803,833

LEVY LIMIT CALCULATION	2016
D.1. LINE A.2	\$917,546
D.2. LINE B.5	\$780,511
D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE)	1.1756
D.4. LINE C.5	\$803,833
D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT	\$944,986
D.6. Excess Collections/Excess Levy	
D.7. Amount in Excess of Expenditure Limit	
D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7)	\$944,986

<i>2016 New Construction</i>	\$2,332,138
------------------------------	-------------

<i>Prior year actual levy (from line F.1 of the 2015 worksheet)</i>	\$893,721
<i>Divided by current values excluding new construction per line B.5</i>	\$780,511
Truth in Taxation Rate	1.1450

If the proposed tax rate is greater than the Truth in Taxation Rate noted above, a truth in taxation hearing must be held. (see A.R.S. § 42-17107)

Note: The values certified by the County Assessor cannot be changed after February 10 without the approval of the Property Tax Oversight Commission pursuant to § 42-17051.A. Therefore, the total net assessed values per line C.4 must be used when adopting a primary property tax levy and tax rate.

For questions, contact Darlene Teller at (602) 716-6436 or dteller@azdor.gov.



TOWN OF FLORENCE COUNCIL ACTION FORM

AGENDA ITEM 10c.

MEETING DATE: July 18, 2016

DEPARTMENT: Administration

STAFF PRESENTER: Jess Knudson, Assistant Town Manager

SUBJECT: Update on the Streetscape Project

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

RECOMMENDED MOTION/ACTION:

Presentation on the Streetscape Project

BACKGROUND/DISCUSSION:

The Town of Florence was awarded a TEA-21 grant in approximately 2000, for \$500,000 (\$28,500 Town match) from Federal Highways Administration (FHWA), which is administered by Arizona Department of Transportation (ADOT) to implement streetscape improvements on Main Street between Ruggles Street and Butte Avenue. The money is to be used to pay for the necessary studies, architectural design and construction costs.

In 2006, the Town of Florence organized a Streetscape Committee made up of representatives from the Town Council, business owners, partnering agencies and others committed to improving our historic downtown. The committee identified a number of improvements that will enhance the historic integrity of the downtown and support the downtown business owners.

The improvements originally recommended by the Streetscape Committee included:

- Change out the ballasts in the existing acorn streetlights (LED)
- Install entryway and directional signage
- More trees and plants
- Install permanent crosswalks
- Improve pedestrian ramps
- Install bulb-outs in the curbs at the intersections
- Replace existing deteriorated street furniture
- Remove gooseneck streetlights and overhead wires
- Install an informational kiosk
- Renovate the pass-through that connects the high profile parking lot to Main Street.

Plans were created to incorporate most of these ideas into a design plan; however, over the years, many of the project components were deemed ineligible per the grant requirements. Any work done to the curbs (landscaping, bulb-outs, pass-through, and crosswalks improvements) was deemed ineligible, because our pedestrian ramps were not ADA compliant, at that time. The cost to upgrade the pedestrian ramps to meet ADA standards was significant, in the context of the existing grant funds and was not favored by the Town at that time.

All signage (kiosk, entryway and directional signage) was deemed ineligible per the FHWA requirements. We were also directed by the State Historic Preservation Office (SHPO) to not make any improvements to the existing acorn streetlights because, when originally installed, they were faux historic streetlights that constituted an adverse effect on the Historic District and refurbishing them would repeat the adverse effect. Subsequently, SHPO then directed to the Town to remove all of the existing acorn streetlights or, at a minimum, funding for the project would be pulled.

Outside of the Streetscape Project funded with the TEA-21 grant, many of the original ideas of the Streetscape Committee have been incorporated into the downtown, including bulb-outs, ADA compliant pedestrian ramps, permanent crosswalks, more plants, and an informational kiosk.

The scope of the Streetscape Project now consists of the:

- Removal of all streetlights (acorn and gooseneck)
- Installation of a new modern-looking streetlight, per SHPO requirement
- Installation of new street furniture (benches, trash cans and bike racks)

To complete the overdue project, at ADOT's request, the Town agreed to allow ADOT to administer the project (with Town concurrence) and take the lead on the development of the approved design, studies, project bidding and construction management, in order to ensure prompt completion of the project. Those terms were identified in the Intergovernmental Agreement (IGA) executed by ADOT and the Town of Florence in 2013.

The selection of the new streetlight to be installed in the downtown requires SHPO concurrence. The Town and ADOT worked with SHPO to identify a small selection of streetlights that were acceptable to SHPO. The final selection will be made by the Town when the scope is finalized, given the options provided by SHPO.

The project has proceeded since the IGA was executed in 2013. The design is completed (SHPO, ADOT and FHWA have signed in concurrence), the project was bid out and a general contractor was awarded the contract by ADOT. Construction is expected to begin sometime in September or October of 2016 if no further delays are realized.

FINANCIAL IMPACT:

There is no fiscal impact to the Town of Florence in relation to this agenda item.

STAFF RECOMMENDATION:

There is no staff recommendation.

ATTACHMENTS:

Presentation

Town of Florence

*

Streetscape Project

Florence Town Council

July 18, 2016

Overview

- Funds received through a TEA-21 Grant
- Streetscape-type improvements to Main Street, between Ruggles Street and Butte Avenue
- Public input incorporated into the project
 - **Streetscape Committee**
 - Council, business owners, Historic District Advisory Commission (HDAC), Main Street Program, Redevelopment Commission and Town staff.
 - **Presentations to the Town Council and HDAC**
- Delays to project
- Changes in scope
- Moving forward...

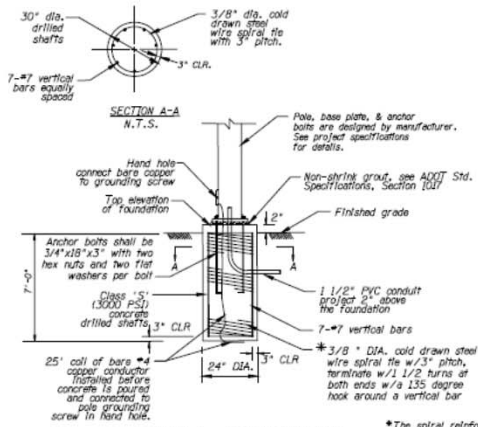
Scope

- Removal of all existing streetlights and overhead electrical lines
 - Goosenecks
 - Acorn
- Installation of new energy efficient streetlights
 - LED
 - Modern-looking (SHPO Approved)
- Placement of new street furniture
 - Benches
 - Trash cans
 - Bike racks

Historic Downtown Florence

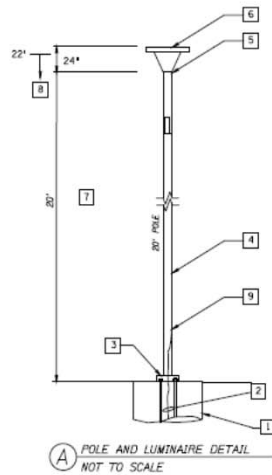
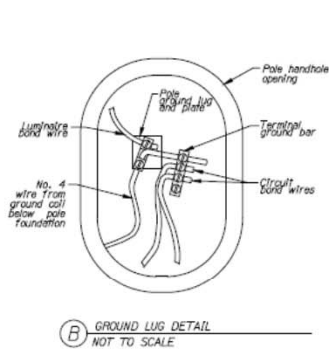


Streetlight



DETAIL 1 - POLE FOUNDATION
N.T.S.

*The spiral reinforcement shall conform to AASHTO, 17th Edition, Section 4.5.16.6 and the information provided on this sheet.




KEY NOTES: DETAIL 1

1. The upper 1'-0" of anchor bolts shall be galvanized in accordance with the requirements of ASTM A153.
2. For pole and base details, see manufacturer plans.
3. Drilled shafts shall be ADOT class 'S' concrete and placed against undisturbed material or compacted embankment.
4. Drilled shafts shall be formed 6" min. below ground surface.
5. Compacted back fill shall be in place prior to erecting pole.

KEY NOTES: DETAILS A AND B

- 1 Pole foundation with anchor bolts. Refer to detail 1 this sheet.
- 2 #4 B.C. ground wire down to 25 ft of coiled wire at base of foundation.
- 3 Two piece square base cover, plus/minus 12 inch square by 4 inches tall.
- 4 20 ft pole shaft per keynote 1 of pole schedule.
- 5 Top of pole shaft.
- 6 Full cut off luminaire post top mounted to top of pole.
- 7 Height above finished grade will vary per luminaire height.
- 8 Height above finished grade.
- 9 Refer to detail 'B' this sheet for additional termination requirements.

DATE	BY	PROJECT NO.	SHEET NO.	TOTAL SHEETS	RECORD NUMBER
9	AKG	FLO-00041T	20	20	
0000 PN FLO					

DATE	BY	DATE	ARIZONA DEPARTMENT OF TRANSPORTATION	
05/18/11	S. ALCALA	05/18/11	INFRASTRUCTURE DESIGN AND CONSTRUCTION SERVICES	
DRAWN	S. COOPER	06/16/11	ROADWAY DESIGN SERVICES	
CHECKED	S. ALCALA	07/07/11		
BAITCALA			LIGHTING DETAIL SHEET	
PROJECT	N/A	LOCATION	MAN STREET; RUGGLES STREET TO BUTTE AVENUE	DATE PLOTTED: 6/29/2017
TRACS NO.	SL532 01C		FLO-00041T	DWG. NO. E-9.0
				OF

Streetlight Examples



Streetlight Examples



Streetlight Examples

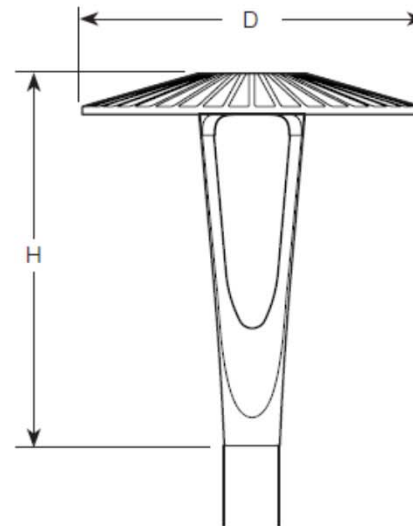


Ratio Post Top 1.52 TLPRO152 LED Area Luminaire

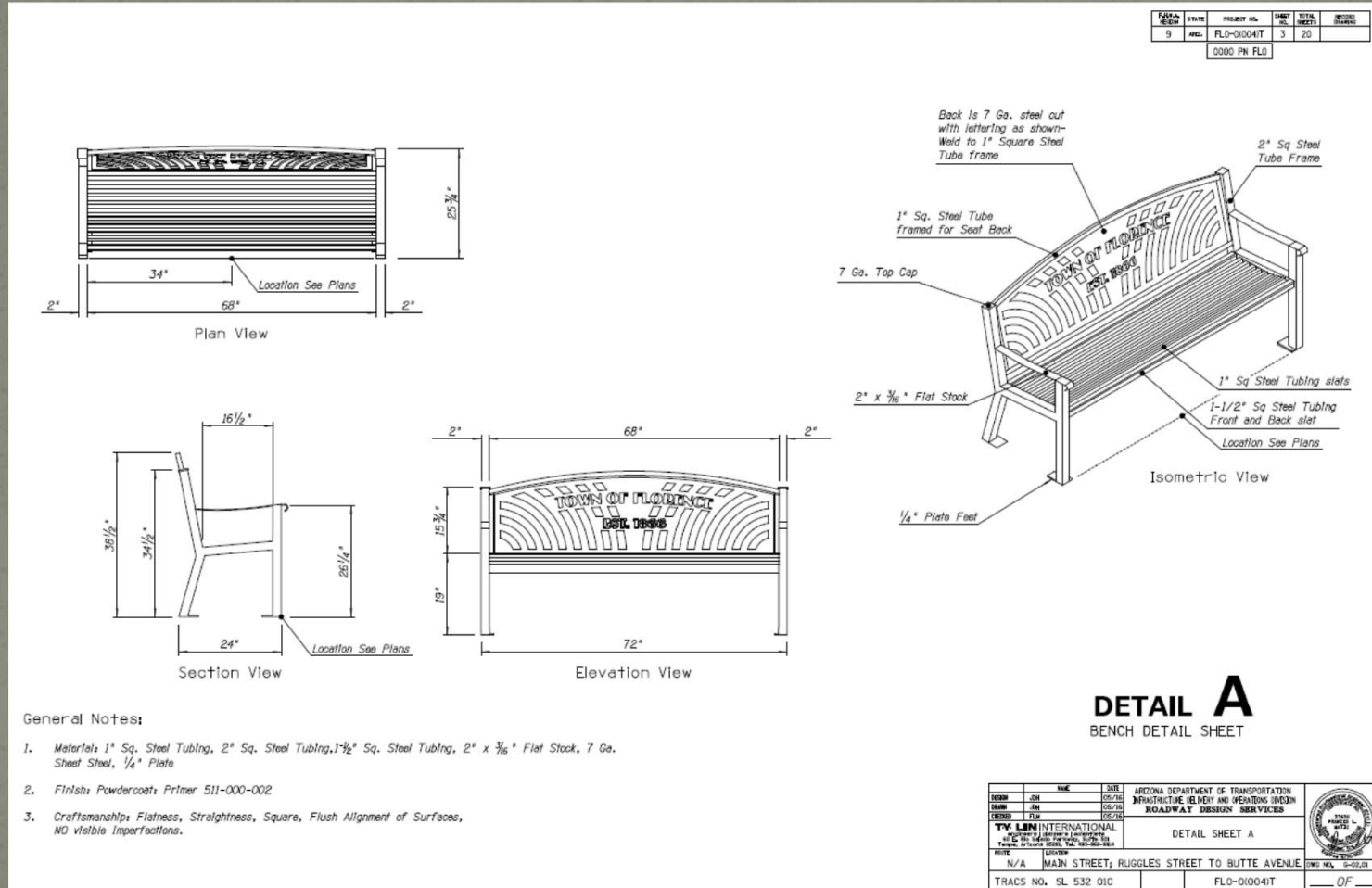


Specifications

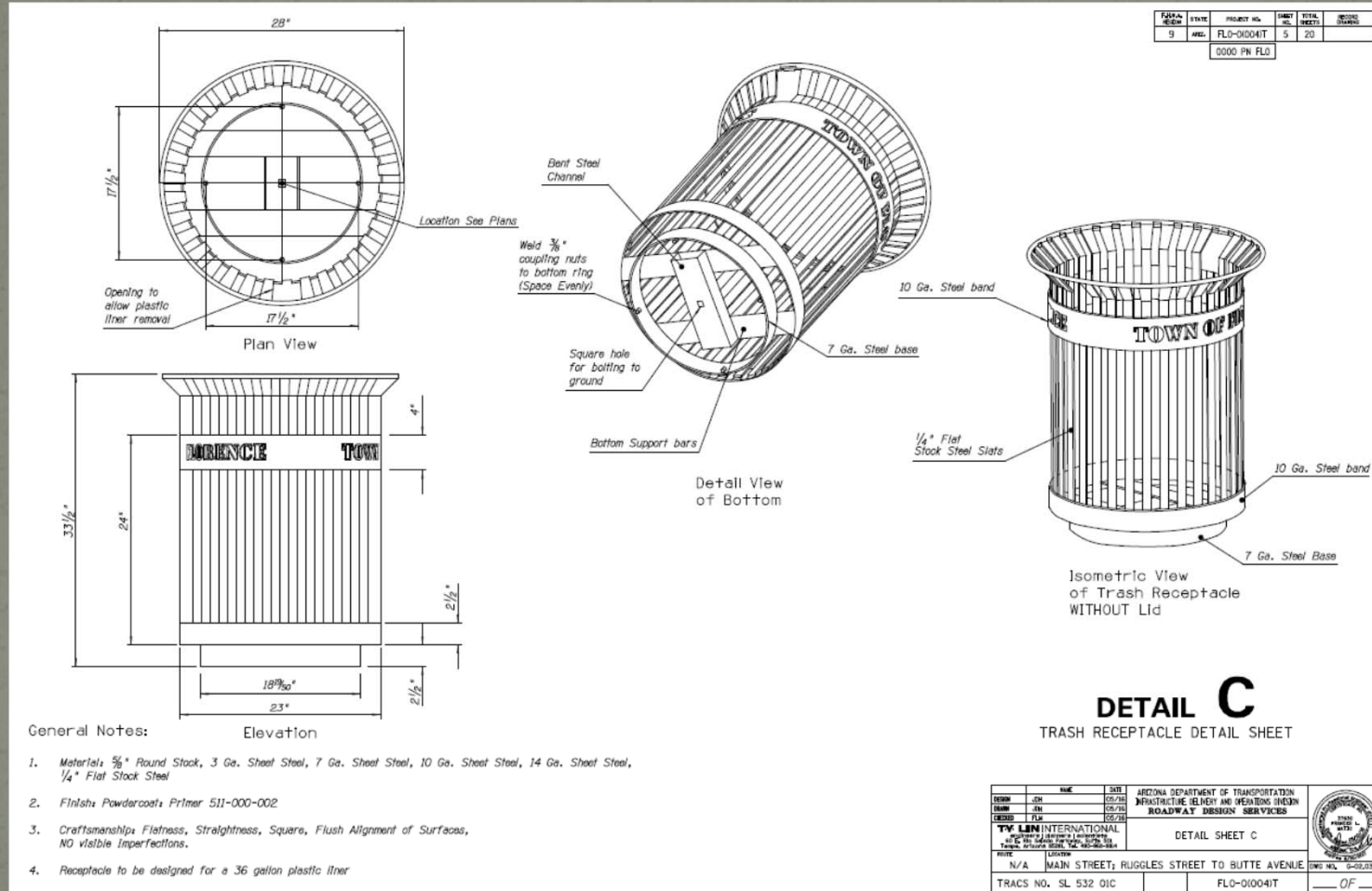
EPA:	0.92 ft ²
Diameter:	24-1/2" (62.2 cm)
Height:	27" (68.6 cm)
Weight :	45 lbs (20.4 kg)



Street Furniture



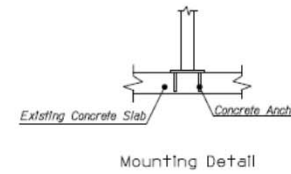
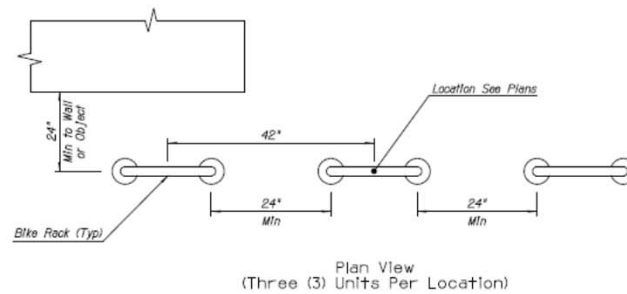
Street Furniture



Street Furniture

FEDERAL DISTRICT	STATE	PROJECT NO.	SHEET NO.	TOTAL SHEETS	NOTES
9	ARIZ.	FLD-01004IT	4	20	

0000 PN FLD



General Notes:

1. *Material:* Steel Tubing shall be Function First Bike Security's The Bike Rib 2.0, American Bicycle Security Company's Hoop Rack Heavy Duty, Sunshine U-LOK Corporation's Simple-Lok or approved equal.
2. *Finish:* Powdercoat Paint
3. *Install:* surface mounted per manufacturers recommendations (See Mounting Detail)

DETAIL B
BIKE RACK DETAIL SHEET

DATE	BY	CHKD	APP'D	DESCRIPTION
05/10	JH	05/10		ARIZONA DEPARTMENT OF TRANSPORTATION INFRASTRUCTURE RELIABILITY AND RESILIENCY DIVISION ROADWAY DESIGN SERVICES
08/10	JH	08/10		
05/10	JH	05/10		
TV LIN INTERNATIONAL 4010 W. Camelback Road, Suite 100 Phoenix, Arizona 85018, Tel: 602-998-8888				DETAIL SHEET B
TITLE: LOCATION N/A MAIN STREET; RUGGLES STREET TO BUTTE AVENUE		DWG. NO.: S-01.02		
TRACS NO. SL 532 01C		FLD-01004IT		
		OF		

Street Furniture

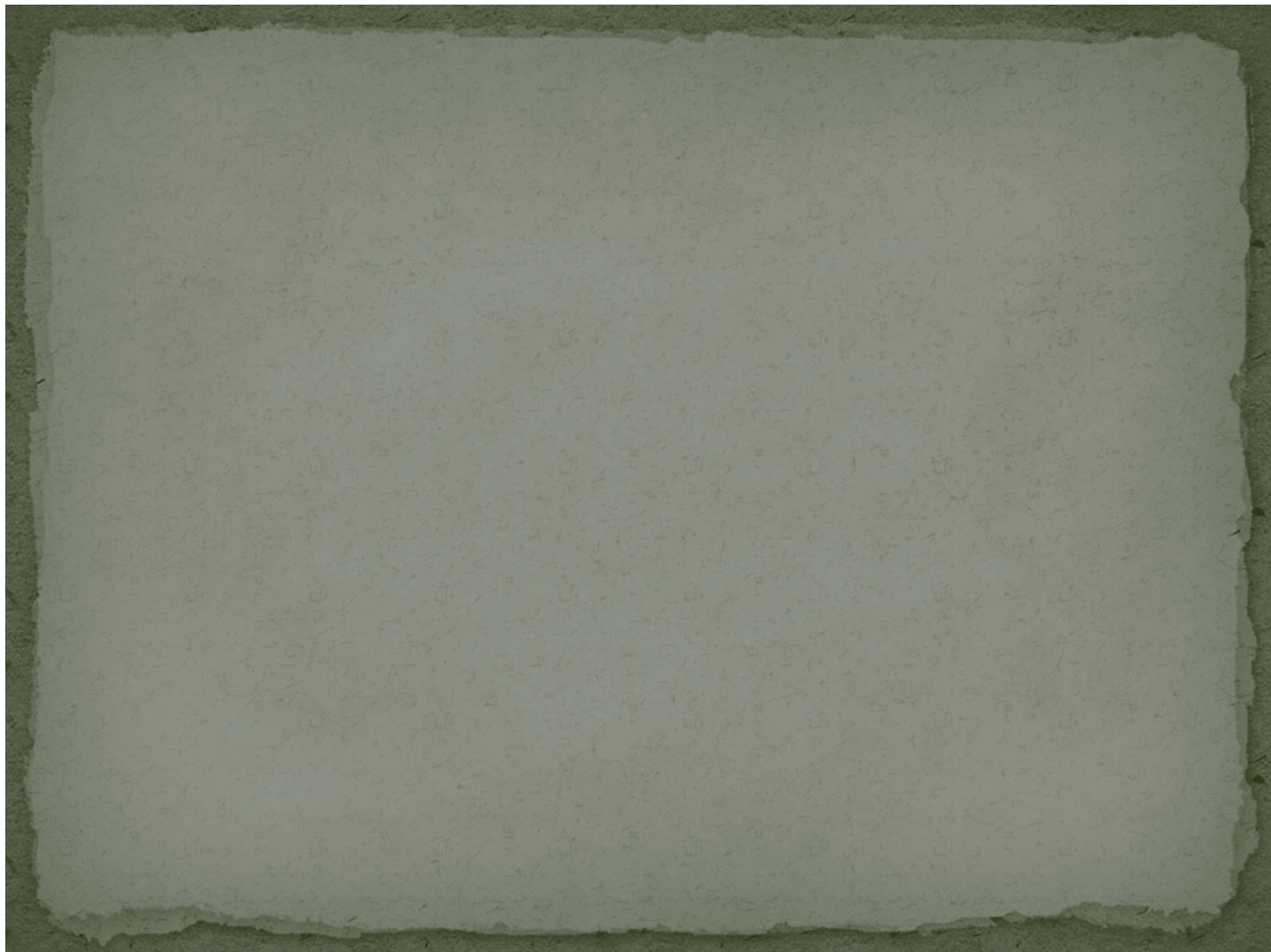


Where are we at?

- ADOT advertised the project
- ADOT selected the contractor who submitted the lowest bid
- ADOT executed the contract with the contractor (AJP Electric, Phoenix)
- Scope to be finalized
 - Minimize hardship to downtown businesses during construction
 - Respect the structural integrity of the historic buildings
- Construction anticipated to begin in September/October

Questions?





Philip Jeselnik

From: Bob Gasser <Bobb4@cox.net>
Sent: Tuesday, March 10, 2009 10:46 AM
To: Philip Jeselnik
Cc: Tammy Flaitz; Raegan Ball; David Zimmerman
Subject: Re: Florence Main St

Actually glad you got this clarified, despite the results. Now we have more to stand on.

For Florence, we have to stand by our letters regarding the 95% submittal and the comments made on the 60%. The project is essentially not fundable unless it turns into a removal of the acorn lights with a modern replacement and the landscaping at the street corners.

On Mar 10, 2009, at 10:13 AM, Philip Jeselnik wrote:

Bob Frankeberger returned our call this morning regarding the Florence Main Street project. He will not reconsider his position on the Florence Main Street project unless all of the acorn lights are removed.

Phil

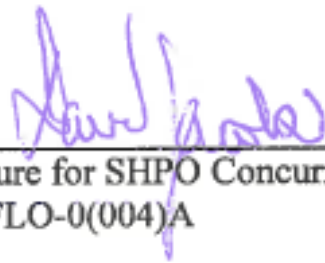
concerns, please do not hesitate to contact ADOT Historic Preservation Specialist Sara Ferland at 602-712- 6371 or SFerland@azdot.gov.

Sincerely yours,



for Karla S. Petty
Division Administrator

JAN 26 2015



Signature for SHPO Concurrence
TEA-FLO-0(004)A

22 JAN 15
Date

Enclosure

CC: Sara Ferland, ADOT

Jess Knudson

From: Sara Ferland <SFerland@azdot.gov>
Sent: Tuesday, October 07, 2014 10:12 AM
To: Marinela Konomi; Jess Knudson; Philip Jeselnik; Francis L Matic PE
Cc: Joseph D Heller PE
Subject: RE: SL532 Florence Main Street Corridor Lighting
Attachments: Pages from Modern type lights for example.pdf

Hi Team-

I met with Bob at SHPO this morning, attached are the lighting options that he is prepared to concur with.

We'll need to consult on the 60 and 95% plans per the agreement between ADOT and SHPO for LPA projects, so our options for consultation are:

1. consult now, on just the multiple lighting options, then consult again on the specific lighting option with the ongoing plans; or
2. select a lighting option and include them in the next round of plans, and consult on that

I'll be writing the consultation letters so the number of rounds of consultation doesn't affect any cost, just let me know what you would prefer.

Sara

Sara C. Ferland
Historic Preservation Team Specialist
Environmental Planning Group
Arizona Department of Transportation
1611 W. Jackson Street, MD EM02
Phoenix, Arizona 85007
(602) 712-6371 (voice)
(602) 712-3066 (fax)





U.S. Department
of Transportation
Federal Highway
Administration

SHPO - 2004-0391 (123575)
ARIZONA STATE HISTORIC PRESERVATION OFFICE

ARIZONA DIVISION

4000 North Central Avenue
Suite 1500
Phoenix, Arizona 85012-3500
Phone: (602) 379-3646
Fax: (602) 382-8998
<http://www.fhwa.dot.gov/azdiv/index.htm>

January 14, 2015

In Reply Refer To:

TEA-FLO-0(004)A
TRACS No. 0000 PN FLO SL532 01D
Florence Main Street Enhancements
Continuing Section 106 Consultation
"no adverse effect"

Dr. David Jacobs, Compliance Specialist
State Historic Preservation Office
Arizona State Parks
1300 West Washington Street
Phoenix, Arizona 85007



RE: SHPO-2004-0391


Dear Dr. Jacobs:

The Federal Highway Administration (FHWA) and Arizona Department of Transportation (ADOT) are assisting the Town of Florence with sidewalk enhancements along Main Street, between Butte Avenue and Ruggles Street, in Florence, Pinal County. As this project would employ federal funds, it is considered an undertaking subject to Section 106 review. This project occurs on ADOT and Town of Florence right-of-way (ROW). Consulting parties for this project include FHWA, ADOT, the Town of Florence, and the Arizona State Historic Preservation Office (SHPO). Due to the scope and nature of the project, Tribal consultation is not warranted.

Previous consultation for the project (March 2, 2004, February 7, 2007, May 13, 2014, and October 22, 2014) outlined the scope of the project, defined the area of potential effects (APE), included the initial project assessment and cultural report, 30% and 60% design plans for the project, and lighting options. The project is located within the boundaries of the Florence Historic District. FHWA determined that a finding of "no adverse effect" was appropriate for the project, and SHPO concurred (Jacobs [SHPO] to Petty [FHWA], October 31, 2014).

At this time, FHWA is continuing consultation with your office on the 95% plans pursuant to the Programmatic Agreement for Transportation Enhancement and Local Government Projects, Stipulation 5(d)(2), FHWA/ADOT will provide SHPO with copies of the 30%, 60%, and 95% draft construction plans and related documents pertaining to this undertaking.

The final lighting design is included in these plans. Because the lighting options were previously approved and the scope of the project has not changed, FHWA has determined that a finding of "no adverse effect" remains appropriate for this project. If you agree with FHWA's finding of project effect, please indicate your concurrence by signing below. If you have any questions or

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 11a.
MEETING DATE: July 18, 2016 DEPARTMENT: Administration STAFF PRESENTER: Jennifer Evans, Management Analyst SUBJECT: Resolution No. 1592-16 to accept grant funds from the Gila River Indian Community	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other	

RECOMMENDED MOTION/ACTION:

Motion to adopt Resolution No. 1592-16: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE TOWN TO ACCEPT TRIBAL GAMING FUNDS FROM THE GILA RIVER INDIAN COMMUNITY.

BACKGROUND/DISCUSSION:

The Gila River Indian Community awarded \$66,014 in tribal gaming funds to the Florence Police Department in August 2015. The Florence Police Department requested the funding to purchase a third 911 terminal for the dispatch center. At that time, the Gila River Indian Community asked the Town to provide a resolution acknowledging willingness to accept the funds. The Town Council adopted Resolution No. 1531-15 authorizing the acceptance of tribal gaming funds from the Gila River Indian Community.

The Police Department was unable to purchase the third dispatch console due to unanticipated installation and on-going service costs and has requested the grant funds be used to purchase nine portable digital police radios. To facilitate the change in project scope, the Gila River Indian Community has requested the Town change its original resolution to reflect the new use of the tribal gaming funds.

FINANCIAL IMPACT:

The Gila River Indian Community awarded a \$66,014 grant to the Florence Police Department. There is no match required.

STAFF RECOMMENDATION:

Staff recommends Town Council to adopt Resolution No. 1592-16 to accept the funds from the Gila River Indian Community for portable digital police radios.

ATTACHMENTS:

Resolution No. 1592-16

Resolution No. 1531-15

RESOLUTION NO. 1592-16

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING TRIBAL GAMING FUNDS GRANTED BY THE GILA RIVER INDIAN COMMUNITY.

WHEREAS, the Gila River Indian Community has reviewed applications for the distribution of gaming revenues through their State Shared Revenue Program; and

WHEREAS, the Town of Florence requests funding from the Gila River Indian Community for portable digital police radios; and

WHEREAS, the Town of Florence Police Department is dedicated to promoting public safety for its citizens and local businesses.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, that funds will be accepted from the Gila River Indian Community for Shared Revenue Funds in the amount of \$66,014.

PASSED AND ADOPTED by the Town Council of the Town of Florence on this 18th day of July, 2016.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

I, the undersigned, being the duly appointed and qualified Town Clerk of the Town of Florence, certify that the foregoing Resolution No. 1592-16 is a true, correct and accurate copy as passed and adopted at a regular meeting of the Florence Town Council, held on the 18th day of July, 2016 at which a quorum was present and voted in favor of said Resolution No. 1592-16.

Lisa Garcia, Town Clerk

RESOLUTION NO. 1531-15

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING TRIBAL GAMING FUNDS GRANTED BY THE GILA RIVER INDIAN COMMUNITY.

WHEREAS, the Gila River Indian Community has reviewed applications for the distribution of gaming revenues through their State Shared Revenue Program; and

WHEREAS, the application submitted by the Town of Florence to add a dispatch center to the Police Department has been recommended for funding by the Gila River Indian Community; and

WHEREAS, the Town of Florence Police Department is dedicated to promoting public safety for its citizens and local businesses.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, that funds will be accepted from the Gila River Indian Community for Shared Revenue Funds in the amount of \$66,014.

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, this 20th day of July 2015.



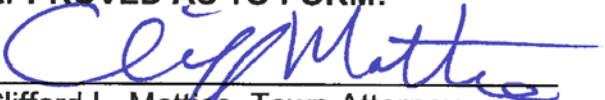
Tom Rankin, Mayor

ATTEST:



Lisa Garcia, Town Clerk

APPROVED AS TO FORM:




Clifford L. Mattice, Town Attorney

I, the undersigned, being the duly appointed and qualified Town Clerk of the Town of Florence, certify that the foregoing Resolution No. 1531-15 is a true, correct and accurate copy as passed and adopted at a regular meeting of the Florence Town Council, held on the 20th day of July 2015, at which a quorum was present and voted in favor of said Resolution No. 1531-15.



Lisa Garcia, Town Clerk

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 11b.
MEETING DATE: July 18, 2016 DEPARTMENT: Administration STAFF PRESENTER: Jennifer Evans, Management Analyst SUBJECT: Resolution No. 1593-16 to accept grant funds awarded for High Intensity Drug Trafficking Area (HIDTA)		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to adopt Resolution No. 1593-16 A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO A GRANT AGREEMENT WITH THE CITY OF TUCSON POLICE DEPARTMENT REGARDING THE ARIZONA HIGH INTENSITY DRUG TRAFFICKING AREA.

BACKGROUND/DISCUSSION:

This grant is awarded annually to the Town of Florence and provides for an officer to participate in the City of Tucson High Intensity Drug Trafficking Area (HIDTA) program. The program provides wages and benefits for the participating officer. The grant period will be from January 1, 2016 through December 31, 2017. The agreement was received in June.

FINANCIAL IMPACT:

HIDTA is awarding \$79,254 to pay for wages and benefits. There is no Town match. The grant will pay for a maximum of \$17,400 in overtime wages and \$12,371 in fringe benefits.

STAFF RECOMMENDATION:

Staff recommends the Council adopt Resolution No. 1593-16 to accept the funds from HIDTA.

ATTACHMENTS:

Resolution No. 1593-16
Grant agreement

RESOLUTION NO. 1593-16

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO A GRANT AGREEMENT WITH THE CITY OF TUCSON POLICE DEPARTMENT REGARDING THE ARIZONA HIGH INTENSITY DRUG TRAFFICKING AREA.

WHEREAS, THIS GRANT-IN-AID (“Grant”) is entered into as of the 18th day of July, 2016, by and between the CITY OF TUCSON POLICE DEPARTMENT (“CTPD”) and the TOWN OF FLORENCE, an Arizona municipal corporation (“TOWN”); and

WHEREAS, it is hereby acknowledged that CTPD now has the authority to administer and subsequently award federal High Intensity Drug Trafficking Area purpose of performing covert undercover operations to reduce narcotic trafficking and related crimes including burglaries, gang violence, and use of illegal weapons through recognized area narcotics task forces; and

WHEREAS, this program was previously administered through the Arizona Criminal Justice Commission (“ACJC”); and

WHEREAS, through the HIDTA 26 grant cycle, CTPD has now awarded such grant funds in the amount of \$79,254 to the TOWN for the cost of officer salary, fringe benefits, and overtime in order to achieve these purposes as a member of the Pinal County Narcotics Task Force (“PCNTF”); and

WHEREAS, it is necessary to execute the agreement by formal resolution of the Mayor and Town Council, and that this resolution shall hereby be made a part thereof and incorporated into the agreement; and

WHEREAS, CTPD is authorized to enter into this agreement pursuant to A.R.S. § 11-951, et seq. as well as City of Tucson Resolution number 21460 and the TOWN is authorized to enter into this agreement pursuant to A.R.S. § 11-952.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, to execute this agreement with CTPD.

PASSED AND ADOPTED by the majority vote of the Town Council of the Town of Florence, Arizona, on this the 18th day of July 2016.

Tom J. Rankin, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney



**CITY OF TUCSON
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)
GRANT AGREEMENT**

COT Grant Number **HT-16-2620**

This Grant Agreement is made this 1ST day of January 2016 by and between the CITY OF TUCSON hereinafter called "CITY" and **GOVERNING BODY**, through **Florence Police Department** hereinafter called "GRANTEE". The CITY enters into this Agreement pursuant to its authority under the provisions of A.R.S. § 11-951, et seq., and the City of Tucson's Resolution number 21460, having satisfied itself as to the qualification of GRANTEE.

NOW, THEREFORE, it is agreed between the parties as follows:

1. This Agreement will commence on **January 1, 2016** and terminate on **December 31, 2017**. This Agreement expires at the end of the award period unless prior written approval for an extension has been obtained from the CITY. A request for extension must be received by the CITY sixty (60) days prior to the end of the award period. The CITY may approve an extension that further the goals and objectives of the program and shall determine the length of any extension within Office of National Drug Control Policy (ONDCP) guidelines.
2. The GRANTEE agrees that grant funds will be used for the **Pinal County HIDTA Task Force (PCHTF)**.
3. The CITY will monitor the performance of the GRANTEE against goals and performance standards outlined in the grant application. Sub-standard performance as determined by the CITY will constitute non-compliance with this Agreement. The GRANTEE shall operate in a manner consistent with and in compliance with the provisions and stipulations of the approved grant application and this Agreement. If the CITY finds non-compliance, the GRANTEE will receive a written notice that identifies the area of non-compliance, and the appropriate corrective action to be taken. If the GRANTEE does not respond within thirty calendar days to this notice, and does not provide sufficient information concerning the steps that are being taken to correct the problem, the CITY may suspend funding; permanently terminate this Agreement and/or revoke the grant; Any deviation or failure to comply with the purpose and/or conditions of this Agreement without prior written CITY approval may constitute sufficient reason for the CITY to terminate this Agreement; revoke the grant; require the return of all unspent funds, perform an audit of expended funds; and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
4. This Agreement may be modified only by a written amendment signed by the parties. Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following addressee or their agents or employees:

A. If to the City of Tucson:

City of Tucson Police Department
HIDTA FIDUCIARY SECTION
270 S. Stone
Tucson, Arizona 85701
Attn: HIDTA Lead Management Analyst

B. If to the GRANTEE:

**Florence Police Department
P.O. Box 2670
Florence, AZ 85132
Attn: Chief of Police Charles Montoya**

5. The GRANTEE may make budget adjustments only after written notification with signature approval from Arizona HIDTA Director is provided to the CITY. A grant adjustment notice (GAN) will be issued to the GRANTEE notifying the GRANTEE of the approval. Adjustments or reprogramming of the grantee's budget in an initiative or any reprogramming between initiative and/or agencies; in any amount, require the approval of the Board, the AZ HIDTA Director, and/or the ONDCP in accordance with HIDTA Program Policy and Budget Guidance.

APPROVED LINE ITEM PROGRAM BUDGET	
Personnel:	
Salaries	\$49,483.00
Fringe Benefits	\$12,371.00
Overtime	\$17,400.00
Travel	\$0.00
Facilities	\$0.00
Services	\$0.00
Operating Expenses:	
Supplies	\$0.00
Other	\$0.00
Equipment (listed below)	\$0.00
TOTAL	\$79,254.00
See attached for budget detail.	

6. The GRANTEE understands that financial reports are required for reimbursement of expenditures.
7. Every payment obligation of the CITY under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the CITY. No liability shall accrue to the CITY in the event this provision is exercised, and the CITY shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
8. The GRANTEE understands that prior to the expenditure of confidential funds; an authorized official of the GRANTEE shall sign a certification indicating that he or she has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures as set forth in *ONDCP Financial and Administrative Guide for Cooperative Agreements Guidelines and Exhibit B*.

9. The GRANTEE certifies that it will comply with *OMB Circular A-102 Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* as codified in 2 CFR Part 2800 and *OMB Circular A-87 Cost Principles for State, Local and Indian Tribal Governments* and HIDTA Program Policy & Budget Guidance.

Link: *OMB Circulars* <http://www.whitehouse.gov/omb/circulars/index.html>

10. The GRANTEE agrees to account for interest earned on Federal grant funds and shall remit interest earned in excess of the allowable amount as indicated in the *ONDCP Financial and Administrative Guide for Cooperative Agreements* and all unexpended grant funds to the CITY within 30 days after receipt of a written request from the CITY. The GRANTEE agrees to expend all encumbered funds within 90 days of expiration of this award.
11. The GRANTEE agrees to retain all books, account reports, files and other records, (paper and/or electronic) relating to this Agreement and the performance of this Agreement for no less than five (5) years from the last financial report submitted to the CITY. All such documents shall be subject to inspection and audit at reasonable times.
12. For the purpose of this grant, a capital expenditure is \$1,000 or above. If the GRANTEE'S policy defines a capital expenditure as less than \$1,000, the GRANTEE will use its own policy.

The GRANTEE shall maintain a tracking system, in accordance with ONDCP HIDTA Program Policy & Budget Guidance Section 8.4.1, to account for all HIDTA purchased equipment, vehicles, and other items valued at \$ 5000 or more at the time of purchase. This also includes lower cost, high-risk items, electronic devices and software, such as but not limited to digital cameras, palm pilots, and GPS devices.

The GRANTEE agrees to abide by Section 8.6 that those using HIDTA funds to purchase equipment must maintain a current inventory of HIDTA-purchased equipment and must provide that inventory to the HIDTA Director or an ONDCP employee, and/or the CITY upon request. A 100-percent physical inventory of HIDTA-purchased equipment must be conducted at least every two years.

13. The GRANTEE agrees to follow equipment disposition policies outlined in *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* 2 CFR 200 Subpart D- Post Federal Award Requirements, §§ 310-316- Property Standards when the equipment is no longer needed for the grant program. When no longer needed for the original program, the equipment may be used in other activities supported by the Office of National Drug Control Policy.

Link: *Electronic Code of Federal Regulations* <http://www.ecfr.gov>

The GRANTEE agrees that the purchasing agency shall comply with ONDCP HIDTA Program Policy & Budget Guidance Section 8.07 in determining the end of the useful life and disposition of HIDTA purchased equipment. Purchasing agencies must retain documentation of the disposition and provide to the HIDTA Director and the CITY.

14. The GRANTEE agrees to keep time and attendance sheets signed by the employee and supervisory official having first hand knowledge of the work performed by the grant funded employees. The GRANTEE agrees to track overtime expenses in accordance with ONDCP HIDTA Program Policy & Budget Guidance.

15. The GRANTEE will comply with the audit requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR 200 Subpart F- Audit Requirements and provide the CITY with the audit report and any findings within 90 days of receipt of such finding. If the report contains no findings, the GRANTEE must provide notification that the audit was completed.

Link: *Electronic Code of Federal Regulations* <http://www.ecfr.gov>

16. The GRANTEE agrees that it will submit financial reports and supporting documentation to the CITY through the AZ HIDTA Finance Manager on forms/format provided by the CITY, documenting the activities supported by these grant funds. In the event reports are not received on or before the indicated date(s), funding will be suspended until such time as delinquent report(s) are received. These reports are submitted according to the following schedule:

Report Period	Month of:	Due Date:	Report Period	Month of:	Due Date:
January 1 - 31		February 25	July 1 - 31		August 25
February 1 - 29		March 25	August 1 - 31		September 25
March 1 - 30		April 25	September 1 - 30		October 25
October 1 - 31		November 25	April 1 - 30		May 25
November 1 - 30		December 25	May 1 - 31		June 25
December 1 - 31		January 25	June 1 - 30		July 25

More frequent reports may be required for GRANTEES who are considered high risk.

17. All goods and services purchased with grant funds must be received by the GRANTEE within 60 days of the expiration of this award.
18. The GRANTEE agrees to obtain ONDCP approval through the Arizona HIDTA Director for all sole-source procurements in excess of \$150,000, and provide written notification to the CITY, as indicated in 2 CFR 200.317 et al.
19. The GRANTEE agrees to check the U.S. General Service Administration (GSA) Excluded Parties Listing Service as required by Executive Order 12549, as defined in 2 CFR 2867.10 et. seq. for individuals, agencies, companies and corporations debarred or suspended from doing business with recipients receiving Federal funds. The GRANTEE agrees not to do business with any individual, agency, company or corporation listed in the Excluded Parties Listing Service.
Link: *Excluded Parties Listing System* <http://sam.gov>
20. No funds shall be used to supplant federal, state, county or local funds that would otherwise be made available for such purposes. Supplanting means the deliberate reduction of State or local funds because of the existence of Federal funds.
21. The GRANTEE assigns to the CITY any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services applied by third parties to the GRANTEE in exchange for grant funds provided under this Agreement.
22. The parties agree to use arbitration in the event of disputes in accordance with the provisions of A.R.S. § 12-1501 et seq.
23. The laws of the State of Arizona apply to questions arising under this Agreement and any litigation regarding this Agreement must be maintained in Arizona courts, except as provided in paragraph 25 of this Agreement pertaining to disputes, which are subject to arbitration.
24. The GRANTEE understands that grant funds will not be released until all required reports and reversion of funds from the prior year grant are submitted to the CITY.

-
25. The GRANTEE (as "Indemnitor") agrees to indemnify, defend and hold harmless the CITY (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses, (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. If the GRANTEE is a State agency this paragraph does not apply.
26. Unless GRANTEE is a State agency, GRANTEE shall cause its contractor(s) and subcontractors, if any to indemnify defend, save and hold harmless the City of Tucson, any jurisdictions or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees from and against any and all claims, actions, liabilities, damages, losses or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of GRANTEE'S contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Worker's Compensation Law or arising out of the failure of such contractor to conform to any federal, state, or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligence or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Insurance requirements for any contractor used by GRANTEE are incorporated herein by this reference and attached to this Agreement as Exhibit "A".
27. If the GRANTEE is a governmental political subdivision, the GRANTEE will, to the extent possible and practical share criminal justice information with other authorized criminal justice agencies. The process control number (PCN) shall be used in accordance with A.R.S. § 41-1750 when sharing data with other criminal justice agencies as electronic data systems are developed or improved.
28. The GRANTEE agrees to comply with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 42 USC 3789(d); Title VI of the Civil Rights Act of 1964, as amended; Section 504, Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972 and the Department of Justice regulations 28 CFR Part 54; The Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, G and I; Department of Justice regulations on disability discrimination 28 CFR Part 35; all applicable state laws of A.R.S. § 41-1463; and Executive Orders 1999-4 and 2000-4. These laws prohibit discrimination on the basis of race, color, religion, sex and national origin including Limited English Proficiency (LEP) in the delivery of service. In the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing against the GRANTEE, the GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the CITY.

29. The GRANTEE agrees to formulate and keep on file an Equal Employment Opportunity Plan (EEO) (if grantee is required pursuant to 2 CFR 1401.300). The GRANTEE certifies that they have forwarded to the Office for Civil Rights, Office of Justice Programs the EEO, or certifications that they have prepared and have on file an EEO, or that they are exempt from EEO requirements. Failure to comply may result in suspension of the receipt of grant funds. Copies of all submissions such as certifications to or correspondence with the Office for Civil Rights, Office of Justice Programs regarding this requirement must be provided to the CITY by the GRANTEE.
30. The GRANTEE certifies to comply with the Drug-Free Workplace Act of 1988, and implemented in 28 CFR Part 67, Subpart F, for grantees, as defined in 28 CFR, Part 67 Sections 67.615 and 67.620.
31. The GRANTEE agrees to complete and keep on file, as appropriate, Immigration and Naturalization Form (I-9). This form is to be used by recipients to verify that persons are eligible to work in the United States. Additionally the GRANTEE ensures compliance with Executive Order 2005-30 federal immigration laws by state employers and contractors.
32. The GRANTEE agrees to notify the Arizona HIDTA Director and provide written notification to the CITY within ten (10) days in the event that the project official is replaced during the award period.
33. No rights or interest in this Agreement shall be assigned by GRANTEE without prior written approval of the CITY.
34. The GRANTEE agrees that no funds provided, or personnel employed under this Agreement shall be in any way or to any extent engaged in conduct of political activities in violation of U.S.C. Title 5, Part II, Chapter 15, Section 1502.
35. The GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.
36. The Grantee certifies that no federal funds will be paid, by or on behalf of, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and for the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. If any funds other than Federal funds are paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal award, grant loan, or cooperative agreement, the GRANTEE will complete and submit to the CITY Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions

37. This Agreement is subject to cancellation pursuant to the provision of A.R.S. § 38-511.
38. This Agreement may be cancelled at the CITY's discretion if not returned with authorized signatures to the CITY within 90 days of commencement of the award.
39. If any provision of this Agreement is held invalid the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.
40. Pursuant to resolution number 21460, adopted by Mayor and Council December 15, 2009, the Tucson Police Chief is authorized to enter into contracts and grant agreements for HIDTA operations.
41. In accordance with A.R.S. §41-4401, GRANTEE warrants compliance with E-Verify and all federal immigration laws and regulations relating to employees and warrants compliance with A.R.S. § 23-214A.

IN WITNESS WHEREOF, the parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:

Chief of Police

Date

Printed Name and Title

Note: If applicable, the Agreement must be approved by the appropriate county supervisory board or municipal council and appropriate local counsel (i.e. county or city attorney). Furthermore, if applicable, resolutions and meeting minutes must be forwarded to the CITY with the signed Agreement.

Approved as to form and authority to enter into Agreement:

Legal counsel for GRANTEE

Date

Printed Name and Title

Statutory or other legal authority to enter into Agreement:

Appropriate A.R.S., ordinance, or charter reference

FOR CITY OF TUCSON:

Chris Magnus, Chief of Police
City of Tucson Police Department

Date

Lisa Judge, Principal Assistant City Attorney
City of Tucson Police Department
Approved as to form

Date



CITY OF TUCSON
GRANT AGREEMENT

**Insurance Requirements
Exhibit "A"**

Insurance Requirements for Governmental Parties to a Grant Agreement:

None.

Insurance Requirements for Any Contractors Used by a Party to the Grant Agreement:

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.) The *insurance requirements* herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The City of Tucson in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. **Commercial General Liability – Occurrence Form**

Policy shall include bodily injury, property damage, personal injury and broad form contractual liability.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Blanket Contractual Liability – Written and Oral \$1,000,000
- Fire Legal Liability \$50,000
- Each Occurrence \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: ***"The City of Tucson, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor"***.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

- b. Policy shall contain a waiver of subrogation against the City of Tucson, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

2. **Automobile Liability**

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: ***"The City of Tucson, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insured with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor"***.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

3. **Worker's Compensation and Employers' Liability**

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$500,000
Disease – Each Employee	\$500,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation against the City of Tucson, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies are to contain, or be endorsed to contain, the following provisions:

1. The City of Tucson, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees *and the other governmental entity* shall be additional insureds to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by the Contract.
2. The Contractor's insurance coverage shall be primary insurance with respect to all other available sources.
3. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other governmental entity(ies) party to the Grant Agreement.

- C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given the City of Tucson. Such notice shall be sent directly to the GRANTEE and shall be sent by certified mail, return receipt requested.
- D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with duly licensed or approved non-admitted insurers in the State of Arizona with an "A.M. Best" rating of not less than A- VII. The City of Tucson in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the GRANTEE with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the GRANTEE. The City of Tucson's project/contract number and project description are to be noted on the certificate of insurance. The City of Tucson reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE CITY OF TUCSON'S RISK MANAGEMENT SECTION.**

- F. **SUBCONTRACTORS:** Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the county or local government agency responsible separate certificates for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the *insurance requirements* must have prior approval from the City of Tucson, Risk Management Section, whose decision shall be final. Such action will not require a formal contract amendment, but may be made by administrative action.
- H. **EXCEPTIONS:** In the event the Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance. If the contractor or sub-contractor(s) is/are a City of Tucson agency, board, commission, or university then none of the above shall apply.



CITY OF TUCSON
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)
GRANT AGREEMENT

Confidential Funds Certification
Exhibit "B"

CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand, and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of the Office of National Drug Control Policy Financial and Administrative Guide.

Grant Number: «GrantNumber»

Date: _____

Signature: _____

Authorized Official

PROCEDURES

Each project agency authorized to disburse confidential funds must develop and follow internal procedures, which incorporate the following elements:

Deviations from these elements must receive prior approval of the ONDCP.

1. Imprest Fund. The funds authorized will be established in an imprest fund, which is controlled by a bonded cashier.
2. Advance of Funds: The supervisor of the unit to which the imprest funds is assigned must authorize all advances of funds for the P/I. Such authorization must specify the information to be received, the amount of expenditures, and assumed name of the informant.
3. Informant Files: Informant files are confidential files of the true names, assumed names, and signature of all informants to whom payments of confidential expenditures have been made. To the extent possible, pictures and/or fingerprints of the informant payee should also be maintained. Refer to Informant Files "Documentation" (2) for a list of required documents for the informant files.
4. Cash Receipts.
 - a. The cashier shall receive from the agent or officer authorized to make a confidential payment, receipt for cash advanced to him/her for such purposes.
 - b. The agent or officer shall receive from the informant payee a receipt for cash paid to him/her.

5. Receipts for Purchase of Information. An Informant Payee Receipt shall identify the exact amount paid to and received by the informant payee on the date executed. Cumulative or anticipatory receipts are not permitted. Once the receipt has been completed no alteration is allowed. The agent shall prepare an Informant Payee Receipt containing the following information:
 - a. The jurisdiction initiating the payment.
 - b. A description of the information/evidence received.
 - c. The amount of payment, both in numeral and word form.
 - d. The date on which the payment was made.
 - e. The signature of the informant payee.
 - f. The signature of the case agent or officer making payment.
 - g. The signature of at least one other officer witnessing the payment.
 - h. The signature of the first-line supervisor authorizing and certifying the payment.

6. Review and Certification. The signed Informant Payee Receipt with a memorandum detailing the information received shall be forwarded to the agent or officer in charge. The agent or officer in charge shall compare the signatures. He/she shall also evaluate the information received in relation to the expense incurred, and add his/her evaluation remarks to the report of the agent or officer who made the expenditure from the imprest funds. The certification will be witnessed by the agent or officer in charge on the basis of the report and Informant Payee's Receipt.

7. Reporting of Funds. Each project shall prepare a reconciliation report on the imprest funds on a quarterly basis. Information to be included in the reconciliation report will be the assumed name of the informant payee, the amount received, the nature of the information given, and to what extent this information contributed to the investigation. Recipients/subrecipients shall retain the reconciliation report in their files and shall be available for review unless the State agency requests that the report be submitted to them on a quarterly basis.

8. Record and Audit Provisions. Each project and member agency must maintain specific records of each confidential fund transaction. At a minimum, these records must consist of all documentation concerning the request for funds, processing (to include the review and approve/disapprove), modifications, closure or impact material, and receipts and/or other documentation necessary to justify and track all expenditures. Refer to Informant Files Documentation (2) for a list of documents, which should be in an informant's file. In projects where funds are used for confidential expenditures, it will be understood that all of the above records, except the true name of the informant, are subject to the record and audit provision of grantor agency legislation.

INFORMANT FILES

1. Security. A separate file should be established for each informant for accounting purposes. Informant files should be kept in a separate and secure storage facility, segregated from any other files, and under the exclusive control of the supervisor or an employee designated by him/her. The facility should be locked at all times when unattended. Access to these files should be limited to those employees who have a necessary legitimate need. An informant file should not leave the immediate area except for review by a management official or the handling agent, and should be returned prior to the close of business hours. Sign-out logs should be kept indicating the date, informant number, time in and out, and the signature of the person reviewing the file.

2. Documentation. Each file should include the following information:
 - a. Informant Payment Record - kept on top of the file. This record provides a summary of informant payments.
 - b. Informant Establishment Record - including complete identifying and location data, plus any other documents connected with the informant's establishment.
 - c. Current photograph and fingerprint card (or FBI/State Criminal Identification Number).
 - d. Agreement with cooperating individual.
 - e. Receipt for P/I.
 - f. Copies of all debriefing reports (except for the Headquarters case file).
 - g. Copies of case initiation reports bearing on the utilization of the informant (except for the Headquarters case file).
 - h. Copies of statements signed by the informant (unsigned copies will be placed in appropriate investigative files).
 - i. Any administrative correspondence pertaining to the informant, including documentation of any representations made on his behalf or any other nonmonetary considerations furnished.
 - j. Any deactivation report or declaration of any unsatisfactory informant.

INFORMANT MANAGEMENT AND UTILIZATION

All persons who will be utilized as informants should be established as such. The specific procedures required in establishing a person as an informant may vary from jurisdiction to jurisdiction but, at a minimum, should include the following:

1. Assignment of an informant code name to protect the informant's identity.

2. An informant code book controlled by the supervisor or his/her designee containing:
 - a. Informant's code number.
 - b. Type of information (i.e. informant, defendant/informant, restricted use/informant).
 - c. Informant's true name.
 - d. Name of establishing law enforcement officer.
 - e. Date the establishment is approved.
 - f. Date of deactivation.
3. Establish each informant file in accordance with Informant File Documentation (2).
4. For each informant in an active status, the agent should review the informant file on a quarterly basis to assure it contains all relevant and current information. Where a MATERIAL face that was earlier reported on the Establishment Record is no longer correct (e.g. a change in criminal status, means of locating him/her, etc.), a supplemental establishing report should be submitted with the correct entry.
5. All informants being established should be checked in all available criminal indices. If verified FBI number is available, request a copy of the criminal records from the FBI. Where a verified FBI number is not available, the informant should be fingerprinted with a copy sent to the FBI and appropriate State authorities for analysis. The informant may be utilized on a provisional basis while awaiting a response from the FBI.

PAYMENTS TO INFORMANTS

1. Any person who is to receive payments charged against PE/PI funds should be established as an informant. This includes a person who may otherwise be categorized as sources of information or informants under the control of another agency. The amount of payment should be commensurate with the value of services and/or information provided and should be based on the following factors:
 - a. The level of the targeted individual, organization or operation.
 - b. The amount of the actual or potential seizure.
 - c. The significance of the contribution made by the informant to the desired objectives.
2. There are various circumstances in which payments to informants may be made.
 - a. Payments for Information and/or Active Participation. When an informant assists in developing an investigation, either through supplying information or actively participating in it, he/she may be paid for his/her service either in a lump sum or in staggered payments. Payments for information leading to a seizure, with no defendants, should be held to a minimum.

- b. Payment for Informant Protection. When an informant needs protection, law enforcement agencies may absorb the expenses of relocation. These expenses may include travel for the informant and his/her immediate family, movement and/or storage of household goods, and living expense at the new location for a specific period of time (not to exceed 6 months). Payments should not exceed the amounts authorized by law enforcement employees for these activities.
 - c. Payments to Informants of Another Agency. To use or pay another agency's informant, he/she should be established as an informant. These payments should not be a duplication of a payment from another agency; however, sharing a payment is acceptable.
3. Documentation of payments to informants is critical and should be accomplished on a Informant Payee Receipt. Payment should be made and witnessed by two law enforcement officers and authorized payment amounts should be established and reviewed by at least the first line supervisory level. In unusual circumstances, a non-officer employee or an officer of another law enforcement agency may serve as witness. In all instances, the original signed receipt must be submitted to the project director for review and record keeping.

ACCOUNTING AND CONTROL PROCEDURES

Special accounting and control procedures should govern the use and handling of confidential expenditures, as described below:

1. It is important that expenditures which conceptually should be charged to PE/PI/PS are so charged. It is only in this manner that these funds may be properly managed at all levels, and accurate forecasts of projected needs be made.
2. Each law enforcement entity should apportion its PE/PI/PS allowance throughout its jurisdiction and delegate authority to approve PE/PI/PS expenditures to those offices, as it deems appropriate.
3. Headquarters management should establish guidelines authorizing offices to spend up to a predetermined limit of their total allowance on any buy or investigation.
4. In exercising his/her authority to approve these expenditures, the supervisor should consider:
 - a. The significance of the investigation.
 - b. The need for this expenditure to further the investigation.
 - c. Anticipated expenditures in other investigations.

Funds for PE/PI/PS expenditures should be advanced to the officer for a specific purpose. If they are not expended for that purpose, they should be returned to the cashier. They should not be used for another purpose without first returning them and repeating the authorization and advance process based on the new purpose.

5. Funds for PE/PI/PS expenditure should be advanced to the officer on suitable receipt form. Informant Payee Receipt or a voucher for P/E should be completed to document funds used in the purchase of evidence or funds paid or advanced to an informant.
6. For security purposes there should be a 48-hour limit on the amount of time funds advanced for PE/PI/PS expenditure may be held outstanding. If it becomes apparent at any point within the 48-hour period that the expenditure will not materialize, the funds should be returned to the cashier as soon as possible. An extension of the 48-hour limit may be granted by the level of management that approved the advance. Factors to consider in granting such an extension are:
 - a. The amount of funds involved.
 - b. The degree of security under which the funds are being held.
 - c. How long an extension is required.
 - d. The significance of the expenditure.

Such extensions should be limited to 48 hours. Beyond this, the funds should be returned and readvanced, if necessary. Regardless of circumstances, within 48 hours of the advance, the cashier should be presented with either the unexpended funds, an executed Informant Payee Receipt or purchase of evidence or written notification by management that an extension has been granted.

7. P/S expenditures, when not endangering the safety of the officer or informant, need to be supported by canceled tickets, receipts, lease agreements, etc. If not available, the supervisor, or his immediate subordinate, must certify that the expenditures were necessary and justify why supporting documents were not obtained.

Budget Detail

2016 - SWB - Arizona

Initiative - Pinal County HIDTA Task Force (PCHTF)

Award Recipient - City of Tucson (G16SA0007A)

Resource Recipient - Florence Police Department

Indirect Cost: 0.0%

Awarded Budget (as approved by ONDCP)		\$6,627,260.00
Personnel	Quantity	Amount
Investigative - Law Enforcement Officer		\$49,483.00
Total Personnel		\$49,483.00
Fringe	Quantity	Amount
Investigative - Law Enforcement Officer		\$12,371.00
Total Fringe		\$12,371.00
Overtime	Quantity	Amount
Investigative - Law Enforcement Officer		\$17,400.00
Total Overtime		\$17,400.00
Total Budget		\$79,254.00

MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING HELD ON MONDAY, JUNE 6, 2016, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Mayor Rankin called the meeting to order at 6:04 pm.

ROLL CALL:

Present: Rankin, Walter, Woolridge, Hawkins, Guilin, Anderson, Wall.

MOMENT OF SILENCE

Mayor Rankin called for a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Rankin led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments.

PUBLIC HEARING AND PRESENTATION

Public hearing on an application received from Kevin Arnold Kramber, Green Tree Inn & Suites, located at 240 W. Highway 287, Florence, Arizona, for a transfer of a Type 7 Beer and Wine Liquor License, and for Council recommendation for approval or disapproval of said license.

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, stated that staff has posted this location for 20 days prior to tonight's meeting. Staff is requesting that Council postpone the public hearing to the June 20, 2016 Town Council meeting.

Ms. Garcia stated that staff is working with the Arizona Department of Liquor Licenses and Control, as well as the applicant, with regards to licensing before staff can make a proper recommendation.

Mayor Rankin opened the public hearing.

Ms. Garcia stated the the facility, previously known as the Holiday Inn, is asking for a personal transfer underneath the Title 7 license versus a Title 11 license. She stated that there are different requirements that need to be met. The Town will meet with the State on June 14, 2016, to find out if the transfer is a person-to-person transfer and the location is not considered, or whether or not the Town Council is supposed to consider the location and all rules associated with the location.

Councilmember Hawkins stated that he thought that the hotel had not applied for a license previously because of their proximity to the high school.

Ms. Garcia stated that the facility currently has a beer and wine liquor license. The application before the Council is for an applicant-to-applicant transfer and the applicant is the same. The only change is for the business name which changes from Holiday Inn to Green Tree. She said the original license was approved in 2013 by both the Town Council and the Arizona Department of Liquor Licenses and Control.

Discussion occurred with regards to the proximity of the Florence High School and nearby churches.

Ms. Garcia stated that she will include a map with distances in the upcoming Council packet. She noted that inspectors will be onsite at the meeting.

On motion of Vice-Mayor Walter, seconded by Councilmember Guilin, and carried to table the application to the Arizona Department of Liquor License and Control to the June 20, 2016 Council meeting.

Public Hearing on the use of Fiscal Year 2016 Community Development Block Grant Regional Account/State Special Project funds, as required for submission of the grant application.

Ms. Jennifer Evans, Management Analyst, stated the Town is eligible to apply for \$278,483 from the Community Development Block Grant (CDBG) Regional Account (RA) Funds through the Arizona Department of Housing (ADOH). The Town applies for these funds every two years and partners with the City of Winkelman who split the ability to apply every other year. She stated that the Town is wrapping up the 2014 Fiscal Year funds in which the Town was able to complete the rehabilitation of four homes.

Ms. Evans stated that they are soliciting input from the public on the use of 2016 CDBG Funds. She stated that the first properly noticed public hearing was held at Town Hall on August 11, 2015, and they received input from two residents who were supportive of doing additional housing rehabilitation projects. Another resident supported doing commercial rehabilitation projects on Main Street. There was also staff input that included improvements to the Florence Senior Center as well as the new library.

Ms. Evans stated that tonight is the second and final public hearing. She stated at the June 20, 2016 Town Council meeting, staff would like to forward a resolution to Council

for approval to use the funds for a specific project. The following projects have been proposed by the citizens and Town staff:

- Owner-Occupied Housing Rehabilitation in the Town of Florence
- Infrastructure Improvements – Fire Hydrant and Water Line Replacement

Councilmember Anderson inquired about the additional \$300,000 in funding.

Ms. Evans responded that the \$300,000 is a separate fund as part of the CDBG program, and that application cycle occurs in the early spring months. She stated that typically, there is approximately \$300,000 available to apply for similar types of projects.

Councilmember Anderson stated that it is his understanding that there are problems with the Senior Citizen van and that there is money available through grants for transportation, handicap, and disability needs.

Ms. Evans stated that a senior citizen van has been mentioned before; however, she would need to check the eligibility requirements. There are funding priorities that are established by ADOH and their allocation priorities are 41% for public infrastructure projects; 29% for housing rehab, and smaller portions that the Town would have to find how it would fit in one of the categories.

Mayor Rankin stated that the funding is very competitive for the State Special Projects (SSP) funds.

Mr. Brent Billingsley, Town Manager, stated that if the Town wants to purchase an elderly and persons with disabilities van, there is a grant source called Section 5310 Program and the Town should be applying to that program for the van. It is a Federal Transit Administration (FTA) Formula fund.

Mayor Rankin opened the public hearing.

Ms. Evans stated that she received input from the public this morning, and read into the record an email she received from Bonnie Bariola, President, Florence Preservation Foundation:

“On behalf of the Florence Preservation Foundation, I am requesting the Town designate some of the CDBG Funds to assist owners of downtown commercial buildings - both occupied & unoccupied - to bring their buildings up-to-code so they can be occupied or made safer. Do not make it really difficult for the owners to utilize the funds - for example, if a Business Plan is needed, the grant monies could pay for the Business Plan. Perhaps emphasize fire protection be done for the buildings since that seems to be the biggest issue the Town is having with the owners now.”

The Silver King Marketplace needs to have the bricks repointed and the Carriage House needs a complete rehabilitation so funds could also be made available for these

purposes. Some of the interiors of the four suites also need additional updates, too. Utilizing the funds for these purposes would benefit all residents of the Town.

This would provide Economic Development for the Town to have additional businesses open plus would encourage tourism if more buildings had a viable business in them, and I believe Historic Preservation is one of the suggested things CDBG funds can be used for. Those buildings would be "open to the public" which I believe is required for the funds.

Bonnie Bariola, Florence Preservation Foundation"

Mayor Rankin inquired how many homes were provided services in the last cycle. He also inquired if there are still names of people on the list who have qualified or could qualify in the upcoming cycle.

Ms. Evans responded that four homes were rehabilitated. She stated that she believes a new qualification process needs to be done as there were two additional families who qualified; however, there were not enough funds available to finish their projects. There are potentially two more homes that may qualify as well. If the Town wanted to do housing rehabilitation it would be beneficial to open the process back up to the public and re-qualify everyone because the standards have changed slightly.

Mayor Rankin inquired if public infrastructure can be considered as a project.

Ms. Evans stated that public infrastructure can be considered as a project.

Mayor Rankin inquired how much can be done with the \$278,000 with regards to replacing the fire hydrants, water lines, etc. in order to get sufficient water supply to the hydrants.

Mr. David Strayer, Fire Chief, stated that Main Street is problematic due to the flow and there are low flow areas in the downtown area. He said he would defer the costs to Mr. Billingsley to answer.

Mayor Rankin inquired if Mr. Strayer considers where the water is not flowing properly to be a health, safety and fire hazard for the community,

Mr. Strayer stated that under the current arrangement, the Town needs to do something about the low flow for those buildings. He stated that there are other options available and will provide a presentation to the Council when the time is right to discuss the options in terms of drastically improving the fire safety of the downtown area.

Mayor Rankin stated that under the CDBG item, he would like to see the presentation.

Mr. Billingsley stated that a number of things are being considered at this time. He stated that if Council votes to have staff move forward with infrastructure, it is important to point out that there is a prioritization associated with what the funds can be used for.

Some infrastructure is easier to fund than others. He stated that he has done two fire improvement projects In Maricopa with CDBG funding inclusive of a hydrant replacement project, specifically, the competitive funds and a portion of a water tank and water line improvement project.

Mr. Billingsley stated, in terms of Florence, there are three specific things that are very important, which include. The three specific items include:

1. Undersized waterlines in this Town: In terms of fluid dynamics, the larger the pipe, the more flow and pressure you can generate; it also assists with storage in the system. In terms of duration of flow where the amount of time and amount of water pressure can be fed to a building. You are not supposed to have, under current standards, a fire hydrant on a line that is smaller than six inches. He said the Town has a number of lines in Town that are three and four inches that have hydrants. There is a whole number of water lines that could be replaced for fire flow requirements for public safety.
2. Fire Hydrants and infrastructure: the Town, through the Fire Department, had done a study and flow tests on all public fire hydrants in Florence, including those that are with Johnson Utilities. Staff is currently assembling data for private hydrants. Any owners of private hydrants are required to do flow tests once per year. They are going to present that data to the Chief and the information will be put into the Town's GIS system. The Town will have that data available in the fire trucks as part of the dispatching. There are a number of areas where the Town has lower flows and old hydrants that need to be replaced. In addition, in some portions of Town, we can certainly utilize an upgraded booster system to boost pressures to assist in fighting fires. Staff has already talked about the need for the booster project at Well # 5, or where the old water tower is. The fact that the booster is set up is archaic could certainly be part of an infrastructure upgrade.
3. Provision of Infrastructure in the Historic Downtown to assist in trying to save those buildings: There are opportunities not only to take a look at the infrastructure that is downtown, but to provide things like common risers. In order to get taps to those mains behind those buildings and install the infrastructure. If the Town were to provide taps for fire sprinkler systems for all of the buildings downtown or common risers for the buildings downtown, it would significantly reduce the costs to the property owner to sprinkle those buildings.

Mr. Billingsley stated that the above are some samples of the projects that could be completed based on that application. Staff would do that in a way to utilize the funds that are available and give ourselves the opportunity to ask Council for additional funds through RCIP.

Chief Strayer stated that staff has a good idea of where the problem areas are and have a high confidence level of what needs to be done.

Mayor Rankin stated that he would like to see a presentation prior to making a decision. Council needs to have all the information they can prior to making a decision on the CDBG application.

Mayor Rankin closed the public hearing.

Ms. Garcia stated that staff is requesting direction as to which project(s) Council is requesting in order to draft the resolution for Council's consideration at the next Council meeting. She inquired if Council would prefer that staff provide two resolutions with options for Council to consider on the floor. Staff needs to prepare the documents for the next meeting and add it to the agenda.

Mayor Rankin inquired when the deadline was to submit the application.

Ms. Evans responded that the grant application deadline is August 1, 2016.

Mayor Rankin inquired if Ms. Evans will have sufficient time to submit the application if the item is approved at the June 20, 2016 Council meeting.

Ms. Evans responded that she would have sufficient time.

Ms. Garcia stated that staff was planning on bringing a resolution forward at the June 20, 2016 Town Council meeting for adoption selecting their choice of project(s). Staff can prepare two resolutions: one for housing rehabilitation and one for infrastructure improvements, and Council can choose their preference by adopting one of the two resolutions.

Councilmember Wall requested to see an estimate of the cost for the rehabilitation and an estimated cost for the infrastructure improvement.

Vice-Mayor Walter inquired if there are any other grants that may assist with the fire hydrant and water line improvements so staff can go after both projects through two different entities.

Councilmember Guilin stated that she believed the funding for the fire hydrants and water line replacements are in the utility water fund. She added that she is not sure if they are still included or have been removed. She understood that the money for these types of projects was to be drawn from this fund. She stated that the risers for the fire suppression could be included in the grant; however, the other portion should be through the water fund.

Mr. Billingsley stated that it could be funded out of the enterprise funds for water, but staff was hoping to not impact the enterprise fund and utilize other funds so they can hold the balance for other projects.

Councilmember Guilin stated that the monies that are collected from the water user fees are supposed to be used for these purposes such as fire hydrants and water line replacements.

Mr. Billingsley stated that the Town has lots of projects and only \$5 million. It is estimated that the total for all the projects equates to approximately \$40 million. He stated that staff is trying to complete as many projects as possible.

Ms. Evans responded to Vice-Mayor Walter's question regarding grants. She stated that there may be other grants but she would need to verify funding possibilities.

Vice-Mayor Walter stated that Jake Sample is an avid grant writer and may be a resource to reach out to.

Mr. Billingsley stated that WIFA is another option; however, it would be for a loan. He stated that if the Town has money in the water fund, it would be better to spend our money rather than to take out a loan to do a project. He is not familiar with any other grants aside from SSP and CDBG to use for the infrastructure projects.

Vice-Mayor Walter stated that last owner-occupied housing rehabilitation project was done on a first come first serve basis. She inquired if that had changed to some type of rubric based on necessity.

Ms. Evans stated that the process needs to be re-evaluated and changes will need to be made.

Presentation from the 150th Anniversary Ad Hoc Committee.

Mr. Bryan Hughes, Parks and Recreation Director, stated that they have several events planned for the upcoming six months.

Ms. Alison Feliz, Recreation Programmer, stated that at the Fourth of July Freedom Fest event the pool will be open from 12:00 pm to 5:00 pm with festivities starting at Heritage Park at 3:00 pm. There will be various tournaments, food vendors, a live band and the fireworks display will start at 8:30 pm.

Ms. Feliz discussed other upcoming events, which include:

- Movie in the Park
 - The Good Dinosaur
 - September 17, 2016
 - Aquatics Center Multi-Purpose Field
- Movie in the Park
 - Zootopia
 - October 15, 2016
- Halloween Fright Fest
 - October 31, 2016
 - Trying to get local organizations to run the game booths

- Food Vendors will be present
- Pumpkin Carving Contest
- Costume Contest
- Jr. Parada Parade
 - November 26, 2016
- Christmas on Main
 - December 2, 2016

Mr. Hughes outlined the proposed upcoming events, which include:

- Florence Carnival
 - The four-day carnival would lead up to the annual Halloween Fright Fest held on Halloween night.
 - Cost to the Town: \$500 for marketing only
 - Thursday-Sunday, October 27-30, 2016 at Heritage Park
- Military Appreciation Day
 - All present and past military personnel are invited to Heritage Park as we honor their service.
 - There will be various speakers from the community, food and merchandise vendors, music and activities lined up for all to enjoy.
 - Cost to the Town: Estimated \$3,500
 - Working with the American Legion and Masonic Lodge
 - November 5, 2016 at Heritage Park
- Barrel Racing and Roping Event
 - Coordinate with Pinal County Mounted Posse to bring a new barrel racing and roping event to the Whitlow Rodeo Grounds.
 - Cost to the Town: Estimated \$3,500
 - Date to be determined; however it will be at the rodeo grounds
- New Year's Eve Spectacular
 - This street festival will close out 2016 in style featuring live entertainment, food vendors, and more.
 - Wrap up the night with a small fireworks display
 - Similar to Road to Country Thunder event
 - Cost to the Town: Estimated \$10,000+
 - Saturday, December 31st @ Historic Downtown Florence

Financial Summary

- Revenues (Sponsorships) - \$23,135
- Expenditures: Year to date
 - Banners - \$4,404
 - Merchandise - \$1,176
 - Future Events
 - Carnival - \$500
 - Barrel Racing & Roping Event - \$3,500
 - Military Appreciation Day - \$3,500
 - Street Festival - \$10,000

Mr. Hughes thanked the sponsors for their generosity. He stated that the meetings take place on the fourth Wednesday of every month and the next meeting will be June 22, 2016 at 5:00 pm.

Mayor Rankin stated that the big event will be the New Year's Event which will be a family event.

CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

Ratification to enter into an Intergovernmental Agreement between the Town of Florence and the Florence Unified School District #1, for joint-use of recreation facilities effective March 1, 2016, for a two year period.

Authorization for disposal of all items, as listed on the June 2016 disposal list, as set by policy.

Approval of accepting the register of demands ending April 30, 2016, in the amount of \$1,978,661.74.

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to approve the Consent Agenda, as written, with the exception of Item A.

Ratification to enter into an Intergovernmental Agreement between the Town of Florence and the Florence Unified School District #1, (FUSD) for joint-use of recreation facilities effective March 1, 2016, for a two year period.

Councilmember Anderson is pleased that the Town and the school are sharing facilities, but is curious as to what benefit the Town receives in the partnership.

Mr. Hughes stated the the Parks and Recreation Department utilizes space at the Florence K-8 and Anthem K-8 schools for the After the Bell Program. They also utilize the gymnasium at the Florence K-8 School for open gym, youth basketball and other similar programs. An analysis of the Town's use and FUSD's use was completed and the Town uses their facilities quite a bit more than the school uses the Town facilities.

Vice-Mayor Walter stated that it is a great opportunity especially when two governmental organizations can work together. It saves the taxpayers money.

On motion of Councilmember Anderson, seconded by Councilmember Wall, and carried to approve entering into an Intergovernmental Agreement between the Town of Florence and the Florence Unified School District #1, for joint-use of recreation facilities effective March 1, 2016, for a two year period.

NEW BUSINESS

Resolution No. 1586-16:

Ms. Garcia, read Resolution No. 1586-16 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, CANVASSING THE VOTES AND DECLARING AND ADOPTING THE RESULTS OF THE SPECIAL ELECTION HELD ON MAY 17, 2016.

Ms. Garcia stated that the Town has 4,687 registered voters. She stated for the May 17, 2016 election, 2,065 voters cast their votes, for a 44% voter turnout. She stated that of those voters, 1,460 voted yes, 464 voted no and 141 were under votes. Under votes means it is people who chose not to vote that ballot measure for that election. She stated that 76% of the voters that cast votes voted yes and 24% of the voters voted no. She said by majority, the election was successful and staff is recommending that Council adopt Resolution No. 1586-16.

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to adopt Resolution No. 1586-16.

Discussion/Approval/Disapproval of consideration of council member items requested for inclusion in the 2016-2017 tentative budget.

Mr. Gabe Garcia, Finance Director, provided a presentation on the additional items presented for consideration, which included:

- General Fund Budget Update

Estimated Fund Balance: June 30, 2016	\$5,237,668
Projected Revenues Fiscal Year 2016-2017	\$14,784,648*
Projected Expenditures Fiscal Year 2016-2017	\$14,716,584*
Estimated Revenues to Expenditure	\$68,064*
Estimated Fund Balance: June 30, 2017	\$5,259,189*

*These are estimated changes based on revised revenue estimates and more accurate personnel costs.

- Background Discussion

- Proposed tentative budget was presented to Council at a work session.
- After this session, staff received four additional requests that require Council direction.
- If all Council requested projects were added to the General Fund under a Council line item, the projected \$64,064 surplus would become a \$58,436 deficit that would require the use of Town savings to balance the budget.
- To aid in Council's decision, staff has looked at alternatives to ensure we maintain a balanced budget.

- Value of Council requests

Project Name	Amount
East Valley Partnership	\$2,500
Façade Program	\$50,000
Lighted School Zone Beacons	\$30,000
Intersections (Main Street)	\$40,000
Total Requests:	\$122,500

- Option to help maintain a balanced budget

General Fund	Effect
Add East Valley Partnership	\$ 2,500
Remove Pinal Governmental Alliance	(\$1,500)
Total change to General Fund	\$ 1,000

Grant Fund	Effect
Add Façade Program	\$50,000
Add Lighted School Zone Beacons	\$30,000
Total change to General Fund	\$0

Staff could search for grants for the Façade Program and the lighted school zone beacons in the upcoming fiscal year. Should no funding sources be available, both items can be budgeted for in the following fiscal year.

HURF Fund	Effect
Add intersection (Main)	\$40,000
Total change to HURF	\$40,000

- Revised projected revenue to expenditures

	Current Reserves	Revised Reserves
General Fund	\$68,064	\$67,064
Grants Fund	\$0	\$0
HURF	\$686,498	\$646,498

Councilmember Wall stated that she would prefer to use the word “reserves” rather than “surplus” and to not deplete its reserves.

Vice-Mayor Walter stated that she agreed with Councilmember Wall and inquired what are the pros and cons for the East Valley Partnership versus what the Town currently has.

Mayor Rankin stated that the value is economic value.

Mr. Billingsley stated that the Town is not and has not participated in the Pinal Governmental Alliance. He stated that there is a value in discontinuing that \$1,500 regardless of what Council chooses.

Councilmember Woolridge questioned the cost of membership. She stated that she saw the cost to be \$3,500 in the information packet provided.

Mr. Billingsley stated the fee is \$2,500 due to the Town's size and population.

Mayor Rankin stated that the information packet provided thoroughly explains the value it provides in being a member. He stated that the growth pattern of the community needs to be reviewed. The membership opens a lot of doors to organizations that the Town did not have access to before. He stated that the Town has seen many incentives by joining Maricopa Association of Governments (MAG) such as refinancing and a street sweeper valued at \$175,000.

Mayor Rankin stated that he cannot elaborate on all of the benefits that the Town will reap from joining the East Valley Partnership; but he wasn't able to elaborate on the benefits of joining MAG were when the Town first joined them either. He stated that he believes the East Valley Partnership will be instrumental with regards to the North South Corridor.

Discussion occurred on how each of the items will be funded and the possibility of grants for some of the projects.

Discussion occurred on projects on Main Street and the possibility of extending them to south Main Street.

Councilmember Guilin stated that staff needs to prepare a policy on the façade program on how the monies will be awarded. She stated that there is a lot of technicalities involved and how much can be awarded to each individual.

Discussion occurred on a façade program, guidelines and legal issues.

Mr. Billingsley stated that he agreed with the need for a policy for the façade program. He stated that it could easily take six plus months to create the guidelines and work out the legal issues. He stated that it is against the Constitution of the State of Arizona, under the gift clause, to use General Fund monies for a façade program.

Discussion occurred on funding possibilities for a façade program.

Mr. Garcia explained how grant funding operates and how it is incorporated into the budget.

Vice-Mayor Walter inquired if the \$40,000 for the Main Intersection project will affect other budgeted projects, as there are several roads in dire need of improvement.

Mr. Billingsley explained how the HURF monies are utilized. He stated that it would not impact the other projects.

Mr. Billingsley explained how the \$40,000 total was derived and that the amount is not a do not exceed amount.

Councilmember Hawkins inquired if the provisions would be made to see if it is possible for the Public Works staff to do the work in house before it is contracted out.

Councilmember Guilin asked where the flashing beacons will be located.

Mr. Billingsley stated that the beacons will be located at the entrances to the school zones at the elementary school.

Mr. Jess Knudson, Assistant Town Manager, stated that it would be for four signs at Anthem K-8 and eight signs at Florence K-8.

Mr. Billingsley stated that the Town has approved the Manual for Uniform for Traffic Control Devices (MUTCD), which are the federal standards for traffic control. Some of the equipment may not comply with the MUTCD, and would require an engineering design to ensure that it is correct and in compliance to protect the Town from liability.

Vice-Mayor Walter inquired if the Town has communicated with the Florence Unified School District (District) with regards to the beacons.

Mr. Billingsley stated that staff went on site with the District and discussed the school zones at length.

Discussion occurred on where the locations of the beacons would be.

Mr. Billingsley stated that the beacons would be in locations other than where cross guards are present. He stated that it was the District's perspective that they did not believe that there was a history of complaints or safety concerns from the parents. He stated that the beacons would be above and beyond what is required at school crossings.

Councilmember Anderson stated that the beacons would be in areas where there is school speed limit.

Councilmember Hawkins inquired why this project is being proposed since the schools are not having any problems nor did the District approach the Town. He inquired if the request was made by a Councilmember.

Mr. Billingsley stated that this project was proposed by a councilmember.

Councilmember Anderson stated that the problem is the parents. He stated that they are driving with children in the crosswalks and they have almost hit the cross guard on several occasions.

Discussion occurred on enforcement within the problematic areas as well as forwarding these issues to the District.

Mr. Billingsley stated that the District stated that they had received no complaints.

Councilmember Anderson stated that he has spoken with the two individual cross guards at the Anthem K-8 School and they have addressed their concerns to the principal.

Councilmember Hawkins stated that this project should be on hold until they get a request from the District.

Councilmember Woolridge stated that there will be people who speed through the school zones periodically. She stated that this project is a want and not a need and until the budget is in better shape, she believes this project can be put on hold.

Mr. Billingsley stated that the project is allowable under the MUTCD and there is a design standard for flashing beacons. The beacons would enhance the safety under the MUTCD. The idea of flashing beacons was not discussed with the District. They discussed the school zone, crosswalks, speed limits, the implementation and the desire to move locations of crosswalks for the students.

On motion of Councilmember Woolridge, seconded by Councilmember Guilin and carried to authorize the following to the Tentative Budget document:

General Fund:

Add East Valley Partnership membership	\$2,500
Remove Pinal Governmental Alliance	(\$1,500)
<hr/>	
Total change to General Fund:	\$1,000

Grants Fund:

Add Façade Program	\$50,000
Add Lighted School Zone Beacons	\$30,000
<hr/>	
Total change to General Fund:	\$ 0

Highway User Revenue Fund (HURF)

Add intersection (Main)	\$40,000
<hr/>	
Total change to HURF	\$40,000

Resolution No. 1588-16:

Ms. Garcia, read Resolution No. 1588-16 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING A PROPERTY EASEMENT FOR TOWN DIRECTIONAL SIGNAGE ON PROPERTY LOCATED AT THE NORTHWEST CORNER OF STATE HIGHWAY 79 AND THE MAIN STREET EXTENSION AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.

Mr. Mark Eckhoff, Community Development Director, stated that the request is for acceptance of an easement to allow for a Town directional sign on the northwest corner of where the new Main Street extension reaches State Highway 79. The sign will be two sided and work for traffic coming in both directions. Staff has worked with the property owners, Yole, LLC and they have provided an easement to the Town at no cost. A surveyor prepared a legal description for the site and marked where the sign would go. He stated that there is no time frame on the easement other than at some point they have other plans to develop the property and would notify the Town that the Town would a certain timeframe in which to remove the sign from the site. The Town does not foresee any eminent development on the property at this time.

Mr. Eckhoff stated that the directional sign will assist motorists in using the extension to get them into the central business district. Staff researched signage and has provided three options for Council to review. One option depicts the courthouse, the other a rodeo, and the last has the Town logo. The signs are constructed the same and the cost is similar in price. Along with the cost of the sign is an option to add solar electrical to each option for illumination. Staff recommends that the signs be lit.

Mr. Eckhoff discussed the similarities and differences of each of the three options. He stated that the cost may vary slightly; however, none of the options will exceed \$16,000.

Discussion occurred on the colors, styles, height, illumination, and wording of the sign.

On motion of Vice-Mayor Walter, seconded by Councilmember Guilin, and carried to adopt Resolution No. 1588-16.

Discussion/Approval/Disapproval of approving a Central Business District directional signage at the northwest corner of State Highway 79 and the Main Street extension with (or without) external illumination for an amount not too exceed \$16,000.

Discussion occurred on the colors, styles, height, illumination, solar panel location and wording of the sign.

Mr. Eckhoff stated that external flood lights would be aimed at both faces of the sign.

Councilmember Wall stated that her option would be the logo option as it includes the symbols of the other two options.

Councilmember Woolridge and Councilmember Guilin agreed with Councilmember Wall's choice of options.

Councilmember Woolridge requested that the sign be illuminated. She asked the other existing monument signs be illuminated as well.

Mayor Rankin inquired where the funding will come from.

Mr. Eckhoff stated the sign will be paid for with the Economic Development Fund in the next fiscal year.

Mr. Billingsley stated that the Economic Development has approximately \$100,000 and this item, if approved, will be included in the tentative budget. He stated that \$0 has been budgeted in next year's budget.

Vice-Mayor Walter stated that she would like to see the Town signs be consistent and maintained.

Councilmember Hawkins inquired what the cost was for the monument signs that are located by National Bank of Arizona and the Green Leaf Hotel.

Mr. Eckhoff stated that the signs cost approximately \$20,000 each. The signs do not have solar connection because they were able to connect to electrical panels.

Mr. Billingsley stated that staff will come before Council for the proper wording and coloring of the sign at a later time.

Vice-Mayor Walter would like to see citizen input and inquired if an ad can be placed in the local newspaper to have the public go online to vote for the sign they would prefer to see.

On motion of Councilmember Woolridge, seconded by Councilmember Guilin, to approve Option D, with the logo, for a directional signage at the northwest corner of State Highway 79 and Main Street extension with external illumination for an amount not to exceed \$16,000.

Roll Call Vote:

Councilmember Woolridge: Yes
Councilmember Guilin: Yes
Councilmember Anderson: Yes
Councilmember Wall: Yes
Councilmember Hawkins: No
Vice-Mayor Walter: No
Mayor Rankin: Yes

Motion carried: Yes: 5; No: 2

TOWN MANAGER'S REPORT

Mr. Billingsley read into the record a listing of candidates who have submitted all of their information necessary to be a candidate, which includes:

Mayoral Candidates:

Mr. Gem Cox
Mr. Tom Rankin
Ms. Tara Walter

Council Candidates:

Mr. Storm Cox
Ms. Michelle Duron
Mr. William Hawkins
Ms. Kristen Larsen
Ms. Karen Wall

Mr. Billingsley introduced Mr. Christopher Salas, Public Works Director/Town Engineer, who started with the Town ten days ago.

Mr. Billingsley stated there are several events taking place in the Town, which include:

- Summer Kids Club and Camp
- Aquatics Center is now open Tuesday through Sunday
 - Swim lessons
 - Shark Swim Team
 - Teen Pool Party last Friday of every month
 - Morning and even lap swim for adults
- Fitness Center has a variety of exercise classes for adults
- Senior Center has several day trips scheduled
- Library
 - Summer Ready Program
 - Showing of Zootopia Movie on June 10, 2016
 - Showing of Finding Nemo movie on June 17, 2016
 - Adult discussion on the film called "Who is Jim?"
 - June 11, 2016 Monthly Movie Presentation called "Race"

Councilmember Wall inquired about the person "Koko" that was referenced in the Department Report.

Mr. Billingsley stated that one of the challenges proposed by Council and the Budget Committee was to do more for the teens. In particular, Council wanted to know how staff interfaces with the teens and promotes their leadership while using their energy, expertise and knowledge to get the youth involved in contributing and volunteering in the Town. As part of that, the Town has enlisted Kim Hunter, also known as Koko, who has come out gratis, to assist with a number of events to gauge what Florence's teens are interested in and where they need help in terms of leadership.

Mr. Billingsley stated that the first event was held at the high school during lunch before school was released for the summer. There were approximately 20 students who signed up for the event. Koko attended the Pool Party on May 27, 2016 and an additional 25 students signed up who wanted to be part of the Teen Program. He stated that he and Ms. Garcia will speak about leadership at an event tomorrow afternoon at the Library. He noted that monies are earmarked in the budget to fund a teen program, should Council desire to do so. He thanked Mr. Hunter for his assistance.

DEPARTMENT REPORTS

Community Development

Courts

Finance

Fire

Library

Parks and Recreation

Police

Mayor Rankin inquired about one of the Parks and Recreation Department staff member's receiving an award.

Mr. Bryan Hughes, Parks and Recreation Director, stated that American City and County Magazine had an article about young professionals making a difference in their community. The Parks and Recreation Department nominated Ms. Alison Feliz, Recreation Programmer, for the Inaugural Igniting the Flame Award. Ms. Feliz has worked for the Town since she was 15 years old and became a full time member when she was 20 years old. The criteria for the award were very specific to her situation. The Department is very proud of her and stated that you can vote for her online. The Department is very eager to see if she wins.

The Department Reports were received and filed.

CALL TO THE PUBLIC

Ms. Lisa Garcia, Florence Resident, stated that Second Chance Prom is a fundraiser being sponsored by the Greater Florence Chamber of Commerce. It will be held on June 11, 2016 at the Windmill Winery. She invited everyone to attend and support the Chamber.

CALL TO THE COUNCIL – CURRENT EVENTS ONLY

Mayor Rankin stated that the Governing Board of the Pinal Regional Transportation Authority appointed him to be Chairman. He stated that they will be visiting throughout Pinal County presenting on the need to increase the property tax. The goal is to raise approximately \$660 million in the next twenty years.

Councilmember Wall commended Town staff and Councilmembers who participated in the communications regarding Proposition 408 and the success of passing the proposition.

Vice-Mayor Walter congratulated Ms. Feliz on the nomination and encouraged everyone to vote for her. She stated that you can vote once per day.

Vice-Mayor Walter stated that when she voted no for the sign it was not so much as what it was but rather to find consistency in the signs and where the signs are being placed. She supports the option chosen for the sign.

Mayor Rankin stated that the next election will be in August and the Council should be supporting the Home Rule to ensure that it passes. He asked the citizens to support the Council if they think the Council has done a good job. He stated that every vote counts.

ADJOURNMENT

On motion of Vice-Mayor Walter, seconded by Councilmember Hawkins, and carried to adjourn the meeting at 7:50 pm.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on June 6, 2016, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING HELD ON MONDAY, JUNE 20, 2016, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Mayor Rankin called the meeting to order at 6:01 pm.

ROLL CALL:

Present: Rankin, Woolridge, Hawkins, Guilin, Anderson, Wall

Absent: Walter

MOMENT OF SILENCE

Mayor Rankin called for a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Rankin led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

Ms. Bonnie Bariola, Florence Preservation Foundation President, stated that she has been restoring historic properties since 1988. She provided an update on the 2016 Historic Preservation Conference that was held last week. She stated that she is a member of the Conference Planning Committee, on behalf of the Florence Preservation Foundation. She stated that Mr. Eckhoff, Community Development Director, facilitated a session in which he discussed the Silver King Marketplace and Padilla Park. She and Regis McKay provided a workshop on adobe construction and rehabilitation. She explained what the presentation and workshop entailed and that the Florence Preservation Foundation provided funding for the printing of "The Book on Adobe" for each person.

Ms. Bariola stated that she, Stephanie Rowe, Architect, and Gem Cox, property owner, did a presentation on the Smith Building, formerly known as Gentry's Market and now houses Conquest Arms. She discussed the history of Florence and how Main Street evolved. Ms. Rowe discussed the architectural components of the building and Mr. Cox discussed the project from the owner's prospective and the unique aspects of the building. She stated that the next phase of the project is to complete the façade on the front of the building. She expressed the importance of completing the interior and bringing it up to code first in order to have a business occupy the building and then to start work on the façade.

Ms. Bariola stated that it would be beneficial for the Council and the public to see the presentation and requested a work session in the late summer or early fall.

Ms. Bariola stated that the Arizona Preservation Conference is one of the best historic preservation conferences in the United States and there were over 300 people in attendance with some attendees from other countries. The Florence Preservation Foundation has been a conference sponsor for five years.

Ms. Bariola thanked the Florence Parks and Recreation Committee for the colored brochures on Florence's events that were included in the conference bags. She stated she has sought donations for the fees for the conference bags for several years and now has a permanent donor for the bags.

Mr. Jim Tchida, Florence Resident, thanked the Council for discussing the facade improvement for residences, and not only those of commercial buildings as well as for researching funding options. He stated the Town of Queen Creek and the City of Maricopa have done something similar to what is being proposed. He stated the legwork has already been done and provided copies to Mr. Brent Billingsley, Town Manager, and Lisa Garcia, Deputy Town Manager/Town Clerk.

PUBLIC HEARINGS AND PRESENTATIONS

Continuation of the June 6, 2016 Public Hearing on an application received from Kevin Arnold Kramber, Green Tree Inn & Suites, located at 240 W. Highway 287, Florence, Arizona, for a transfer of a Type 7 Beer and Wine Liquor License, and for Council recommendation for approval or disapproval of stated license. (Lisa Garcia)

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, stated that the public hearing was started on June 6, 2016 and staff recommended that the public hearing be tabled until the June 20, 2016, Council meeting after receiving notification that the Town needed to meet with the State. The meeting with the State took place on June 13, 2016, and the issues were discussed. She stated that the applicant is pulling their application for this license. It is requested that Council continue with the public hearing, receive comments, and close the public hearing without making a recommendation.

Mayor Rankin opened the public hearing from June 6, 2016. There were no public comments Mayor Rankin closed the public hearing.

Presentation on the status of the Town's Strategic Plan effort and introduction of the facilitator, Karalea Cox with Common Sense Facilitation, selected to assist the Town with this project. (Mark Eckhoff)

Mr. Mark Eckhoff, Community Development Director, provided a brief update on the Strategic Plan Project, which included:

- Project is on schedule
- Working on the development stakeholder list
- Working on stakeholder questions
- Reviewing surveys and questionnaires
- Setting up community meetings

- Public meetings are scheduled to start in August 2016
- Web based survey will be online in the near future
 - Target date is July 4, 2016
 - May be paper survey and will also contain information as to where they can fill out the survey online.
- Working with a facilitator and Town Manager on the development of a citizens' panel which will be comprised of a diverse group of individuals who represent various geographic areas of the community.
- Facilitator has started questionnaire process with the Council and prospective members of Council

Mr. Eckhoff stated that all of the information will be incorporated into the formulation of the Strategic Plan. He stated that a lot of the existing documents will be reviewed and will form some basis for the Plan.

Ms. Karalea Cox, Common Sense Facilitation, thanked the Council for meeting with her and allowing her to interview them. She stated that she needs to interview Mayor Rankin. She appreciated their time and thoughtfulness as they answered her questions. She thanked Mr. Billingsley for considering her for the facilitation.

Mr. Brent Billingsley, Town Manager, stated that Ms. Cox is very intelligent, and very experienced in this type of work. He stated that he has worked with Ms. Cox several times before and has never been disappointed in her professionalism, candor and intelligence on these types of endeavors. He hopes Council will echo those same comments at the end of the process.

Proclamation designating July 2016 as Park and Recreation Month. (Bryan Hughes)

Mr. Billingsley read the proclamation into the record.

Mayor Rankin proclaimed July 2016 as Park and Recreation Month and provided the proclamation to Mr. Bryan Hughes, Parks and Recreation Director. He commended the Parks and Recreation Department for their hard work and dedication.

CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

Authorization to enter into an Intergovernmental Agreement with Pinal County, for Judd Road, located between Quail Run Lane and Attaway Road, for construction, improvement and maintenance of the roadway. (Christopher Salas)

Approval of the May 9 Special Meeting, May 9 Worksession and May 16, 2016 Council minutes.

Receive and file the following board and commission minutes:

April 14, and May 19, 2016 Arts and Culture Commission minutes
April 27, 2016 Historic District Advisory Commission minutes

On motion of Councilmember Woolridge, seconded by Councilmember Anderson, and carried to approve the Consent Agenda, as written.

NEW BUSINESS

Discussion on possible need for amendment of the Town of Florence Development Code with special emphasis on the Design Review Code. (Mayor Tom Rankin and Councilmember John Anderson)

Mayor Rankin stated that the Town needs to be more business friendly. He stated that sometimes being business friendly starts where the process begins and first impressions are important.

Councilmember Anderson stated that he previously sat on the Planning and Zoning Commission. Three years ago, while he was a Commissioner, the Code was modified to make it friendlier. The changes are a result of a project that was going on at that time in which the Planning and Zoning Commission did not get the opportunity to review the project. He stated that discussions took place regarding what was considered construction and vertical and what was in the Code. The Code was changed and it took a lot of the responsibility from the Planning and Zoning Commission and placed it with the Community Development Director. He noted that it is not saying anything disparaging about the Community Development Director, as he does an excellent job.

Councilmember Anderson stated that, as Town Council, they should be more involved in the overall planning and development of the community. He stated that for the last two years, Council has been so involved with the budget and elections and have lost sight of what they should be doing for the Town. He stated that it is his opinion that the Council should emphasize planning and development. He would like to see projects presented to Council and the Planning and Zoning Commission and to be more involved, like in the past. In the past, recommendations for projects in the Town were forwarded to Council at almost every Council meeting. This not only educated the Council but kept the Council involved as well. He would like the Council to revert to the previous version of the Code.

Councilmember Anderson stated that there has been some controversy regarding the Circle K project with regards to how the building will be situated. There are issues regarding the Community Facility Districts (CFDs) and there will not be a presentation regarding ownership of the land. He stated that he believes they need to be reviewed by Council and understand the total impact before decisions are made. He proposed to revert back to the Code that was in place three years ago with a few modifications to clarify some of the issues that they had at that time.

Mayor Rankin stated that the item is for discussion only. He stated that he reviewed Councilmember Anderson's suggestions and stated that the civil engineering plans bypasses the Planning and Zoning Commission and Council. He stated the Council, by law, is supposed to have three people; Town Clerk, Chief of Police, and Civil Engineer, as the only required positions. Engineering has to remain with the engineer.

Councilmember Anderson stated that his concern is sometimes civil engineering is done and approved without Council's knowledge. He stated that the staff works for the Council and the Council should be involved in some way before a major project is approved by engineering.

Mayor Rankin agreed that the current Code does not resolve the customer issues.

Discussion occurred regarding it being cost prohibitive to bring the buildings along Main Street up to Code, unless the property owner wants to do historic preservation. The problem is also the size of the buildings and the cost to purchase the building.

Discussion occurred on having the Codes be flexible to accommodate various types of plans.

Councilmember Anderson stated that the façade program can be part of the rehabilitation of some of the buildings along Main Street.

Mayor Rankin stated that the Planning and Zoning Commission does not make decisions, but rather recommendations to the Town Council.

Councilmember Hawkins stated that he received the information right before the meeting began and has not had a chance to review it. He does not believe the Council is prepared to discuss this item as time was not allowed to prepare for it.

Mayor Rankin stated that there are options available to the Council:

- Remain status quo
- Have staff work on the changes
- Hire a consultant to do the entire Town Code; however, this item was not budgeted for.

Mayor Rankin asked that Council provide their opinion to Mr. Billingsly so that he can get a consensus as to when to bring the item back to Council for consideration.

Councilmember Anderson suggested that Council have a Worksession with the Planning and Zoning Commission and staff.

Councilmember Wall inquired if the revisions will be for Design Review Code or the entire Building Code. She stated that she does not have the technical expertise and would need to rely on the professional staff who understands those matters. She would like to know what the goal to be accomplished is.

Mayor Rankin stated that he is referring to the entire Town Code. They have piece milled the revisions to the Code in the past.

Mr. Billingsley stated that he and Mr. Eckhoff are professional in the Code and have the expertise in implementing the many components that go with planning, development and zoning. He stated that there are so many factors that need to be considered as no two developments are the same. He concurs with Mayor Rankin in that you cannot piece mill the revisions to the Code.

Mr. Billingsley pointed out three comments in the handout that he wanted to address, which included:

1. "There was and still is an issue that civil engineering plans bypassing the Planning and Zoning Commission and the Town Council."

Mr. Billingsley stated that the Planning and Zoning Commission and the Town Council are not registered engineers in the State of Arizona and do not have a legal right to review or approve engineering plans. He noted that you have to be a registered civil engineer in the State of Arizona and you have to apply the standards of the State, the federal requirements to design roads, drainages, etc. This has nothing to do with plan design review or planning and zoning. The Planning and Zoning Commission should be the independent oversight on all major construction projects. He stated that the Planning and Zoning Commission, under the Town Code, is an advisory role. They do not approve anything and do not oversee major construction projects. There are technical professionals, who are licensed and have an education and necessary background to oversee the projects. He stated that there are many components to a project and many codes and requirements that they need to abide by.

Mr. Billingsley stated that Council needs to consider if they want to make this a priority because it is a very large project. He highly advocates for looking at everything and its interface and to modernize the Town's Code so that we can be competitive in the development environment. He stated that he started this process in motion in Maricopa years ago, and it was only recently adopted. It cost Maricopa approximately \$500,000 and took more than three years to complete. He stated Council can also consider focusing on individual issues.

Mr. Billingsley stated that if Council makes this a priority, they will need to put other projects on the backburner and assign staff to make the review of these Codes and the interface a priority.

Mr. Billingsley stated that if the Council wishes to move forward, they will need to decide if they would prefer to do the project internally or externally. Normally, an external consultant is hired who specializes in this type of work. He stated that the project is a multi-year process and typically done by a consultant. He stated that the tentative budget does not include this project. He stated that he would need time to look at what the challenges will be and it would be beneficial if Council will let him know what the concerns are and if they can be resolved internally and does the Town need to re-invent themselves.

2. "We need to go back to the old Code and the way that we used to do things."

Mr. Billingsley stated that this comment is challenging for a professional because he always wants to move forward and be on the cutting edge. People want to modernize and add efficiency.

3. We want to take the power out of the staff's hand for approvals and that the decisions should be made by the Planning and Zoning Commission and Council at every level.

Mr. Billingsley stated that this is the opposite of streamlining things. It will slow down the development process if the Community Development Director and Public Works Director do not have the ability to approve items and staff needs to come before Council for every submittal that is made.

Mr. Billingsley stated that this is an important topic and staff needs to listen to the ideas of the Council and come up with a comprehensive solution. Guidance has to be given to staff and the resources or the priority necessary to allow staff to move in that direction.

Mr. Billingsley asked the Council how they would like to proceed.

Councilmember Anderson responded that his proposal of reverting back to the old Code is not always the wrong thing to do. He was not proposing the changing of the building codes, as it is a very complicated process. His goal was to have Town Council be involved in the planning and development of the Town. He stated the old Code was one page long and simple and it is now six pages long and more complicated. The new Code was intended to reduce cycle time and make the Town more business friendly, which it hasn't done. He suggested going to something simpler because Florence is a small Town and needs to be able to respond quickly and do things in an efficient manner. He would like to see it condensed to a half page long for the design review. He stated that he is not referring to the technical aspects, civil engineering, or the building of bridges. He wants Council to have the opportunity to see what is going on and the impact of those items, such as 28 foot streets in Johnson Ranch. He reiterated that he is not trying to dictate to staff what they should or should not approve but Council should provide the guidelines and policies.

Councilmember Hawkins stated that deciding on the width of the street is done by engineering and it has to adhere to federal and state codes.

Councilmember Woolridge stated this project is something that will need to be done eventually but she does not see it as a priority at this time. She suggested that this project be put on the back burner and to deal with it at a later time. She stated they may need to hire consultants and this was not budgeted for.

Councilmember Hawkins stated that Council can direct staff to notify them of all projects so Council can provide input and have discussions.

Mayor Rankin stated that the Planning and Zoning Commission meets with the developers and they come up with the plans for the development. The Community Development Director also meets with the developers. The Town must also consider the developers because they are trying to utilize as much of their property as they can for resale. He would like this item brought back to Council in one month.

Councilmember Hawkins stated that he agrees with Councilmember Woolridge. He stated that Council needs to communicate with staff.

Mr. Billingsley stated that discussion is important. He explained how large the project can get and provided an example in which the discussion had started with design code and turned into street widths. He stated the Council adopted the Maricopa Association of Governments (MAG) standards for street widths. He stated that Arizona Department of Transportation (ADOT) standards are used for highways. He explained how the guidelines would be changed if the Town elected not to use MAG standards. He stated it is vital that Council come to him or Ms. Garcia and provide their bulleted list of their concerns with regards to the Codes. His advice, as a professional, is to hire an outside consultant to look at things comprehensively if there are several challenges, from the Council, across the various Codes and guidelines.

Mayor Rankin stated that the Council wants to make it as easy as possible to get new businesses into Town, especially into the Historical District.

Mr. Billingsley stated that the concept is difficult to understand because sustainability may sound simple but there are several definitions for it.

Councilmember Wall stated that there is no funding in the budget for this project. She is not opposed to fixing some immediate needs or emergencies that need to be addressed.

Mr. Billingsley asked Council if they can provide specific projects in which they felt things have gone wrong because there may have been reasons why things were held up that relate to the Town Codes. This would help staff provide a better answer when they come back next month. He stated Johnson Ranch is not within the Town of Florence.

Councilmember Anderson stated that he referred to Johnson Ranch as one of the issues with street width. When he was on the Planning and Zoning Commission he was told that the standard for Florence was a fifty foot wide street. He does not know what the standard is.

Mr. Billingsley stated that there is a fifty foot wide design width for the right-of-way for local streets, which is the property dedication.

Discussion occurred on the various widths for the various types of streets.

Resolution No. 1587-16:

Ms. Lisa Garcia read Resolution No. 1587-16 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING REVISIONS TO THE TOWN OF FLORENCE PERSONNEL POLICY. (Scott Barber)

Mr. Scott Barber, Human Resources Director, stated that the current Personnel Policy was first adopted in April 2013 for July 1, 2014 implementation, and was last amended in October 2014. He stated that there are four provisions that will be amended:

- Nepotism Policy
 - Use the same kind of language that is in common usage in relationship to law, policy regulation and procedure concerning less formal relationships that exist between individuals in the workplace.
- Overtime Policy
 - Reflect a decision that was made by a previous Town Manager in 2014 regarding a grant program which has been implemented
 - To formalize language concerning use of flex time within a particular given work period.
 - Current Town Manager has asked for specific language to bring clarity.
- Sick Leave
 - How the Town applies or uses available leave time for employees who are injured on the job.

- The proposed amendment alters the way the Town charges non-public safety employees for leave time when they miss work due to an on-the-job injury. Currently, non-public safety employees are charged accrued sick and vacation time for absences when they are hurt at work.
- These changes would not begin charging leave time until the 7th day of any covered absence and then will allow the employee to supplement compensation received under workers' compensation insurance with available leave time.
- State law requires the Town to maintain compensation for a public safety employee injured on the job for a period of six months and prohibits the Town from charging the injured employee any available accrued leave time.

Mr. Barber stated that in the last three full calendar years, the Town has only had four public safety employees lose work time because of an injury, and only one of the four was significant.

- Leave Pay

- The policy specifically requires approval by the Town Manager for any leave without pay.
- The proposed change simplifies how employees may be granted leave without pay by empowering the department head to grant leave without pay for up to five working days.
- The situations that are encountered typically involve much shorter periods of time and should not require the Town Manager's approval.

On motion of Councilmember Woolridge, seconded by Councilmember Wall, and carried to adopt Resolution No. 1587-16.

Resolution No. 1589-16:

Ms. Garcia read Resolution No. 1589-16 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE TENTATIVE ESTIMATES OF THE AMOUNT REQUIRED FOR THE PUBLIC EXPENSE FOR THE TOWN OF FLORENCE FOR FISCAL YEAR 2016-2017; ADOPTING A TENTATIVE ANNUAL BUDGET; SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNT PROPOSED TO BE EXPENDED FOR VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR PUBLIC HEARING FOR TAXPAYERS ON THE ADOPTION OF THE FINAL BUDGET; ADOPTING THE BUDGET IN ACCORDANCE WITH THE STATE-IMPOSED EXPENDITURE LIMITATION AND VOTER-APPROVED EXCESS AMOUNT; DECLARING AN EMERGENCY. (Gabe Garcia)

Mr. Billingsley stated that in order to meet the Town's commitment under State law; the Town must approve a tentative budget before June 30th. The tentative budget sets a cap on expenditures. Any changes occurring to the tentative budget, if approved, until the final budget is adopted cannot exceed the dollar amount for expenditures, as shown in the tentative budget. He stated staff and Budget Committee members were confronted with some very difficult challenges.

Mr. Billingsley provided a presentation, in which he outlined the following:

- Fiscal Year 2015/2016 Overview
 - Challenges:

- \$1,200,000 of reserves budgeted to balance 2015/2016 Budget
 - The need for the May Special Election for expenditure limitation to enable Town to move forward due the the home rule election that failed in 2014 and to approve a budget for Fiscal Year 2016/2017.
- Accomplishments:
- Budget Target with three phases of implementation
 - Voters passed Special Election for next fiscal year to continue Town operations
- Fiscal year 2015/2016 Fund Balance

Projected Fund Balance FY 2015/2016 (Revised)	\$5,507,591
Revenues	\$14,150,647
Expenditures	\$14,145,341
Projected Ending Fund Balance FY 2016/2017	\$5,512,897
Projected Net Change to Fund Balance	\$5,306

- The Projected Fund Balance has been achieved without utilization of the approved “One Time Revenue” Tool.
- Fiscal Year 2016/2017 Overview
- Challenges:
 - Balance 2016/2017 Budget
 - Home Rule Election
 - Accomplishments:
 - Providing balanced Tentative Budget for approval that includes \$67,064 revenues exceeding expenditures
 - Home Rule will take place in August 2016
- Updates Fiscal Year 2016/2017
- The following changes have been added to the FY 2016/2017 budget following the last council meeting to include the following Council recommendations:
 - General Fund:
 - Added East Valley Partnership \$2,500
 - Removed Pinal Governmental Alliance (\$1,500)
 - **Net change to General Fund \$1,000**
 - HURF:
 - Added up to \$40,000 for intersection solution
 - **Net change to HURF \$40,000**
 - Grants:
 - Included Façade Program and lighted crosswalk beacons to be in the miscellaneous grants portion of the budget (if funding becomes available)
 - **Net Change to General Fund \$0**
- Fiscal Year 2016/2017 Fund Balance

Projected Fund Balance FY 2015/2016 (Revised)	\$5,512,897
Revenues	\$14,784,648
Expenditures	\$14,717,584
Projected Ending Fund Balance FY 2016/2017	\$5,579,961
Net Change to Fund Balance	\$67,064

- The Tentative Budget revenues are projected to exceed expenditures by \$67,064 for the Fiscal Year 2016/2017

On motion of Councilmember Anderson, seconded by Councilmember Guilin, to adopt Resolution No. 1589-16.

Roll Call Vote:

Councilmember Anderson: Yes

Councilmember Guilin: Yes

Councilmember Hawkins: Yes

Councilmember Wall: Yes

Councilmember Woolridge: Yes

Mayor Rankin: Yes

Motion Passed: Yes: 6; No: 0

Discussion/Approval/Disapproval on adoption of Policy Guidelines and Application Procedures for change in ownership of land in Community Facilities Districts. (Clifford Mattice)

Mr. Clifford Mattice, Town Attorney, stated that the procedures are meant to complement the initial set of procedures that were adopted in 2007 in the formation of the facility districts for the Town. There have been recent changes in ownership of large parcels in the area subject to the facility district benefits. As part of those discussions, and in consultation with the Board's Bond Counsel, they helped develop these set of procedures, in which there is some overlap.

Mr. Mattice stated that the intent is when there is a major change in ownership of land and the new owner intends to seek the benefits of the District and to be added as a party to, or to amend for its purposes, development agreements or existing obligation, which affects the district and the property, the owner would need to follow the new policies, which are geared with some more specifics to help with the process. This set of procedures adds some timelines on the process to help keep things moving along with pertinent information that is needed by the staff. It includes such things as a feasibility report and other items that are required when an owner first comes into the District, but with an update what may be new infrastructure and new development plan changes.

Mayor Rankin inquired if Mr. Cafiso has reviewed the procedures.

Mr. Mattice stated that Mr. Cafiso developed the procedures.

Councilmember Anderson inquired if the current homeowners had any input in the new procedures.

Mr. Mattice explained that the developer/new owner of property in the District is required to provide the form of notification that they will be giving to property owners who purchase property that will be subject to the assessments or the taxes. This is an item that is dealt with up front. Addition to the feasibility study, they will need to address the impact on the community including the owners of property that are existing within the District.

Councilmember Anderson clarified that he is inquiring about the current residents and new owners.

Mayor Rankin stated that the developer gets the CFD. He inquired how a future homeowner would be involved with the development of the CFD.

Councilmember Anderson stated that he is referencing the current owners in the CFD. He stated it appears as though the developers have all of the involvement and little involvement by the people who are paying off the bond.

Ms. Garcia explained that when the CFD was formed there was one property owner and the owner signed for every parcel. She stated that was the initial notification. There is a development agreement in place that allows for future owners of the property, when it is sold, to have the same rights that went into place with that the development agreement as it runs with the land. She stated the owner gets a say when the CFD is formed.

Ms. Garcia stated that with this procedure, it means that parcels have traded hands from the original property owner and they have sold it and someone else is going to come in and develop it. Each of the individual parcels have already signed off on being involved in the Community Facility District and the Development Agreement already exists on the land. It is just the application process that it has to go through to ensure that they have the financial wherewithal to protect the Town of Florence and the CFDs by participating. The Town is going through this process to ensure that the Town of Florence has done its due diligence in deciding who can be part of this process.

On motion of Councilmember Guilin, seconded by Councilmember Woolridge, and carried to adopt Policy Guidelines and Application Procedures for change in ownership of land in Community Facilities Districts.

ADJOURN TO MERRILL RANCH COMMUNITY FACILITY DISTRICT NO. 1.

On motion of Councilmember Woolridge, seconded by Councilmember Wall, and carried to adjourn to Merrill Ranch Community Facility District No. 1.

Acknowledgment of Policy Guidelines and Application Procedures for change in ownership of land in Community Facilities Districts. (Clifford Mattice)

On motion of Boardmember Guilin, seconded by Boardmember Woolridge, and carried to acknowledge the Policy Guidelines and Application Procedures for change in ownership of land in Community Facilities Districts.

ADJOURN FROM MERRILL RANCH COMMUNITY FACILITY DISTRICT NO. 1.

On motion of Boardmember Woolridge, seconded by Boardmember Guilin, and carried to adjourn from Merrill Ranch Community Facility District No. 1.

ADJOURN TO MERRILL RANCH COMMUNITY FACILITY DISTRICT NO. 2.

On motion of Councilmember Woolridge, seconded by Councilmember Guilin, and carried to adjourn to Merrill Ranch Community Facility District No. 2.

Acknowledgment of Policy Guidelines and Application Procedures for change in ownership of land in Community Facilities Districts. (Clifford Mattice)

On motion of Boardmember Guilin, seconded by Boardmember Hawkins, and carried to acknowledge the Policy Guidelines and Application Procedures for change in ownership of land in Community Facilities Districts.

ADJOURN FROM MERRILL RANCH COMMUNITY FACILITY DISTRICT NO. 2.

On motion of Boardmember Woolridge, seconded by Boardmember Hawkins, and carried to adjourn from Merrill Ranch Community Facility District No. 2.

MANAGER'S REPORT

Mr. Billingsley stated that he has been having meetings with a local group about the need to discuss redevelopment, infill, historic properties, and how to preserve while at the same time providing redevelopment. He was asked to put an educational field trip for the members of the Historic District Advisory Commission (HDAC). The field trip is planned for tomorrow and will entail a trip to Tucson. Those in attendance will include the HDAC Commissioners, one member of Council and and himself. He stated they will go to Repp Mclain Design as well as site tours to three different properties that have been successful adaptive reuse projects in the City of Tucson. They will also attend presentations by local Tucson architects and Mr. Jonathan Mabery, Tucson Historic Preservation Officer.

Mr. Billingsley stated that Megan Cetta, Recreation Programmer, had her first child, Jonathan, who was born on June 12th. Both mom and baby are doing well and he congratulated the Cetta family.

Mr. Billingsley stated that they have had a variety of meetings pertaining to teens. The first event that the teens are sponsoring is a pool party on June 24, 2016 from 6:00 pm to 9:00 pm. The event is free of charge.

Mr. Billingsley understands that approximately ten years ago, the Town had a Transportation Enhancement Project called the Main Street Lighting and Street Furniture Project, through ADOT. The project design is completed and went out to bid. He stated that they received seven bids on the project and the low bidder is under the budgeted amount. He anticipates that the ADOT board will approve the project in the next month. Construction should start in late summer or early fall.

Councilmember Anderson asked what the project was.

Mr. Billingsley explained that it would entail street lighting, street furniture, trash containers, and bike racks. The transportation program has not existed for four years and is a project that has been going for a long time. Mr. Knudson has been managing the project.

Mr. Billingsley stated that there has been much discussion regarding bond sales having to do with MRCFD No. 1 and MRCFD No. 2. The Board has been in the process of closing on the following:

- Special Assessment Bonds for MRCFD No. 1, which will sell \$987,000 worth of bonds for Units 50 and 53 in Anthem in July 2016.
- General Obligation (GO) Bonds for MRCFD No. 2, which have already gone to market
 - Bond underwriters provided a session on May 24, 2016 to discuss the potential of residents buying into the GO Bonds sales.
 - \$2 million worth of value of bonds were sold on the open market on June 2, 2016
 - Bond underwriters held the bonds at 5.29%
 - Prior to funds being released to Pulte, the Town will need to get project binders completed including signatures from engineers on both sides.

Mr. Billingsley stated that the Town will release a press release regarding the extreme heat. He acknowledged the good work that the members of the community and the Police Department are doing. The Town received donations of pallets of water from Theresa and Robert Van Cleave and other residents of Sun City Anthem for the Florence Police and Fire Departments to help those that could be suffering from heat exhaustion. In addition, Sgt. Tatlock of the Florence Police Department received water, ice and other donations from local businesses. Circle K Manager Sean Harrison, and Anthem Safeway Manager Barry Henson donated Styrofoam ice chests to distribute the water and ice. The Water Shed in Coolidge donated more than 90 pounds of ice. The water and ice are distributed by officers in the Florence Police Department to citizens who show any signs of ill effects from the extreme heat. This effort will continue through June 22, 2016 or as long as the temperatures remain above the 110 degrees.

Mayor Rankin asked that a letter of appreciation be sent to those who donated. He expressed the Council's appreciation for the donations and their generosity.

CALL TO THE PUBLIC

There were no public comments.

CALL TO THE COUNCIL – CURRENT EVENTS ONLY

Councilmember Anderson stated that he is the Council Representative on the Arts and Culture Committee and the 150th Anniversary. He thanked the public for attending those meetings and for their enthusiasm. He stated appreciation needs to be shown to the many people who attend the various Town meetings.

Mayor Rankin invited everyone to the Fourth of July celebration. He reminded everyone to use sunscreen because of the heat.

ADJOURN TO EXECUTIVE SESSION

Florence Town Council Meeting Minutes

June 20, 2016

Page 14 of 15

An Executive Session will be held during the Council Meeting for the following reasons:

For legal matters pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to contracts and pending or contemplated litigation involving land use in the Town.

On motion of Councilmember Hawkins, seconded by Councilmember Woolridge, and carried to adjourn to Executive Session.

ADJOURN FROM EXECUTIVE SESSION

On motion of Councilmember Hawkins, seconded by Councilmember Wall, and carried to adjourn from Executive Session.

ADJOURNMENT

On motion of Councilmember Woolridge, seconded by Councilmember Wall, and carried to adjourn at 8:10 pm.

Tom J. Rankin, Mayor

ATTEST:

Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on June 20, 2016, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, Town Clerk

**TOWN OF FLORENCE 150 YEAR ANNIVERSARY CELEBRATION AD HOC
COMMITTEE MEETING**

**MINUTES FROM THE MEETING HELD ON WEDNESDAY, DECEMBER 2, 2015 AT
5:00 P.M. IN RUGGLES ROOM 2, LOCATED AT 778 N. MAIN STREET, FLORENCE,
AZ.**

1. CALL TO ORDER

Mayor Tom Rankin called the meeting to order at 5:05 P.M.

2. INTRODUCTIONS:

Members introduced themselves.

3. NEW BUSINESS

a. Existing and proposed events

Mr. Hughes spoke about the Committees objective and how he is looking forward to work with locals to help celebrate the Town's 150th Anniversary. Some of the existing events are Historic Home Tour, Easter Eggstravaganza, Road to Country Thunder, 4th of July, Halloween Fright Fest, Junior Parada Parade, Christmas on Main, Concert in the Park and Movie in the Park. Mr. Hughes believes that enhancing these current Special Events to include the 150th theme will work out best since we are already budgeted for them. Planning a separate event specifically for the 150th Celebration will require more funding, but he is hopeful that the Town will receive sponsorships.

Committee member Jim Tchida suggested the Parks and Recreation Dept. look into hiring shuttle buses to bring in people from Anthem so they can attend events. Mr. Tchida shared that some older residents of the Anthem community were not comfortable traveling on Hunt Highway at night. Mr. Tchida also mentioned most Anthem residents are not aware of the events the Town has going on.

In response, Bryan Hughes conveyed to Mr. Tchida and the Committee that the Parks and Recreation Dept. post all event information on the Town's website, the Town Facebook page, paid advertisements on the Florence Blade and Reminder, they also print flyers and distribute them to K-8 schools.

Proposed events made by the committee were:
Native American Rodeo, Classic Car Show, Military Appreciation Day,
Taste of Florence, New Year's Eve Spectacular.

b. Sponsorship Packages/Individual Donors

Bryan Hughes told to the Committee that sponsorship packages were being worked on and will present to the Committee the final layout.

c. Anniversary Logo

Bryan Hughes shared with the Committee the Anniversary logo for the 150th Celebration.

d. Street Pole Banners

Bryan Hughes informed the Committee that we will seeking quotes for the Street Pole Banners and Brackets, to place in Anthem and further south on Main St.

e. Future Meetings

Bryan Hughes informed the Committee that the next meeting will be December 28, 2015.

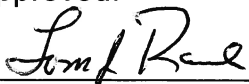
4. CALL TO THE PUBLIC/COMMITTEE RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE 150th BIRTHDAY CELEBRATION AD HOC COMMITTEE. RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

5. ADJOURNMENT

On motion by Mayor Tom Rankin, and carried to adjourn the meeting at 6:07 P.M.

Approved:



Tom Rankin, Mayor

Posted 26th day of May, 2016, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******

TOWN OF FLORENCE 150 YEAR ANNIVERSARY CELEBRATION AD HOC COMMITTEE MEETING

MINUTES FROM THE MEETING HELD ON WEDNESDAY, JANUARY 6, 2016 AT 5:00 P.M. IN RUGGLES ROOM 2, LOCATED AT 778 N. MAIN STREET, FLORENCE, AZ.

1. CALL TO ORDER

Mayor Tom Rankin called the meeting to order at 5:00 P.M.

2. INTRODUCTIONS:

Members introduced themselves.

3. NEW BUSINESS

a. Existing and proposed events

Existing events are: Historic Home Tour, Easter Eggstravaganza, Road to Country Thunder, 4th of July, Halloween Fright Fest, Junior Parada Parade, Concert in the Park and Movie in the Park.

Mr. Hughes informed the Committee that the Parks and Recreation Dept. will be showing 'Murphy's Romance', a film starring James Garner, Sally Field and Corey Haim, at one of the Movie in the Park events.

Vice-Mayor Walter asked, what was the likelihood of reaching out to actors that starred in 'Murphy's Romance' to make an appearance for the viewing of the film?

Mr. Hughes said he will ask locals that were in the film like Mayor Tom Rankin to speak before they show the movie.

Ms. Patsy Williams suggested a Military Parade.

Mayor Rankin liked the idea of the parade and asked Bryan to look at the events calendar and see which date is best to host the parade.

Another suggestion was having an event at the Town's Cemetery on Memorial Day.

Harold Christ suggested inviting the Governor if the Town were to host a Military Appreciation Parade/Celebration.

b. Sponsorship Packages/Individual Donors

Mr. Hughes explained the different tiers for sponsorship and shared that the packets will be mailed out soon.

c. Anniversary Logo and Theme

Mr. Hughes presented the Anniversary logo and revealed the theme was “History Remembered; The Future Embraced; Celebrating 150Years”

d. Street Pole Banners

Bryan Hughes informed the Committee that we have received quotes for the Street pole Banners and will making a decision soon. The Parks and Recreation Dept. are aiming to have the Banners up for the Annual Historic Home Tour.

e. Merchandising/Collectibles

Merchandising ideas to commemorate the 150th Anniversary are License plates, coffee mugs, mousepads, t-shirts and the Street Pole Banners. The Parks and Recreation Dept. was instructed to reach out to Arizona Correctional Industries (ACI) for ideas and pricing.

f. Main Street Extension Enhancements

Mr. Tchida expressed concerns about the Main Street extension, and he urged the Committee to have the Town clean up all weeds that line the route.

Mr. Hughes responded that we will speak about Mr. Tchida’s concerns with Ray Hartzel, Park Maintenance Superintendent.

g. Future Meetings

The next meeting is scheduled for January 28, 2016

4. CALL TO THE PUBLIC/COMMITTEE RESPONSE

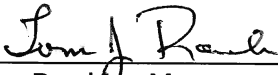
Pete Koulouris expressed he believes events are planned and are put on once and never really keep going. Mr. Koulouris also asked if maybe the amounts for the Sponsorships was too much, and if we have thought about reaching out to businesses i.e. Barcadi 151 to keep with the 150 theme and also help boost marketing and possibly receive sponsorship from them.

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE 150th BIRTHDAY CELEBRATION AD HOC COMMITTEE. RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

5. ADJOURNMENT

On motion by Mayor Tom Rankin, and carried to adjourn the meeting at 6:24 P.M.

Approved:



Tom Rankin, Mayor

Posted 26th day of May, 2016, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******

**TOWN OF FLORENCE 150 YEAR ANNIVERSARY CELEBRATION AD HOC
COMMITTEE MEETING**

**MINUTES FROM THE MEETING HELD ON WEDNESDAY, JANUARY 28, 2016 AT
5:00 P.M. IN RUGGLES ROOM 2, LOCATED AT 778 N. MAIN STREET, FLORENCE,
AZ.**

1. CALL TO ORDER

Mayor Tom Rankin called the meeting to order at 5:00 P.M.

2. INTRODUCTIONS:

Members introduced themselves.

3. NEW BUSINESS

a. Existing and proposed events

Existing events are: Historic Home Tour, Easter Eggstravaganza, Road to Country Thunder, 4th of July, Halloween Fright Fest, Junior Parada Parade, Concert in the Park and Movie in the Park.

Mr. Hughes informed the Committee that Murphy's Romance is scheduled to be shown on March 12, 2016 and Mayor Rankin will do a short speech before the movie starts.

Easter Eggstravaganza will be on March 19, 2016, there will be over 15,000 Easter eggs for kids to snatch up. The Posse will be doing a pancake breakfast.

Home Tour is two weeks from now and the Parks and Recreation Dept. is finalizing all routes, supplies and working diligently to make sure all volunteers have been scheduled. We will be selling 150th Commemorative merchandise at this event.

Patsy and Jerry Williams updated the Committee on the Native American Rodeo.

Mr. Williams said that he spoke with Larry Joaquin and he is very interested in putting on the rodeo, but expressed concern with the time frame and funding. There is a \$6,000 fee for a stock contract, not sure if the Posse has to pay for that. Also, some members may have prior engagements. The Town of Florence will have to pay for most of the cost associated with the event for example the prizes i.e. buckles, money.

Mr. Tchida expressed the importance of bringing people in to attend our events. He suggested the Parks and Recreation Dept. look into working with Tour bus Companies and producing packages to sell.

Mr. Tchida also suggested bringing in inflatables to keep kids active for the Road to Country Thunder event. And for Home Tour giving away 150 cupcakes to the first 150 people.

Newly suggested event to help celebrate the 150th is hosting Halloween Carnival.

b. Sponsorship Packages/Individual Donors

Sponsorship Packets were mailed out; no updates.

c. Marketing Update

Bryan Hughes discussed the different media outlets the Parks and Recreation utilizes in hopes to bring in more participants for Special Events.

Social Media via Facebook is highly used by the Parks and Recreation Dept.. Recently Alison Feliz paid to use target media on Facebook, it gives you the ability to schedule/post events and it gives you statistics on how many people viewed or shared your event. Ali has budgeted for each event.

The Home Tour Committee does a wonderful job with marketing. Ads are placed in various newspapers throughout the State, articles are posted in newsletters and travel magazines. Flyers are also printed and distributed; recently the Town of Florence Home Tour Committee has partnered up with other Municipal Home Tour organizers to promote each other's events. The National Park Service has the event on their calendar. The Home Tour Committee together with Parks and Recreation hope to sell more than 1,000 tickets this year.

d. Street Pole Banners

Bryan Hughes informed the Committee that the Street Pole Banners were ordered and will be received in time to have them installed for Home Tour.

e. Merchandising/Collectibles

Mr. Hughes informed the Committee that ACI will be working on some products to commemorate the 150th celebration. Terri has requesting quotes from t-shirt vendors.

f. Next Meeting

Next meeting date to be determined.

4. CALL TO THE PUBLIC/COMMITTEE RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE 150th BIRTHDAY CELEBRATION AD HOC COMMITTEE. RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

5. ADJOURNMENT

On motion by Mayor Tom Rankin, and carried to adjourn the meeting at 6:13 P.M.

Approved:



Tom Rankin, Mayor

Posted 26th day of May, 2016, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******

TOWN OF FLORENCE 150 YEAR ANNIVERSARY CELEBRATION AD HOC COMMITTEE MEETING

MINUTES FROM THE MEETING HELD ON WEDNESDAY, FEBRUARY 24, 2016 AT 5:00 P.M. IN RUGGLES ROOM 2, LOCATED AT 778 N. MAIN STREET, FLORENCE, AZ.

1. CALL TO ORDER

Mayor Tom Rankin called the meeting to order at 5:08 P.M.

2. INTRODUCTIONS:

Members introduced themselves.

3. NEW BUSINESS

a. Historic Home Tour Report (Alison Feliz and John Nixon)

John Nixon gave a quick synopsis of the Home Tour event. All went well, not as many attendees as they had hope for, but overall it was a nice event. The Home Tour Committee will be meeting soon to start planning for next year's event.

b. Upcoming Special Events (Alison Feliz)

Alison Feliz briefly informed the 150th Committee of upcoming events.

c. Proposed Events (Bryan Hughes)

Bryan Hughes has met with Ali and talked about current Special Events and how to incorporate the proposed events. One idea is to enhance current events, but emphasizing the 150th theme to each event. Mr. Hughes expressed how time consuming putting a parade together is and we have two in the fall that are a week apart. None of the proposed events have been negated.

Mr. Hughes suggested having Military Appreciation Day the Saturday before Veterans Day. He suggests putting on the Native American Art and Festival in September or October. For the New Year's Eve Spectacular the Town can have a grand finale for the 150th, maybe a semi-formal dance, or a formal costume ball.

d. Upcoming 150th Happenings (Bryan Hughes)

Mr. Hughes informed the Committee that The Parks and Recreation Dept. has scheduled several historical lectures through AZ Speaks from the

Arizona Humanities to speak about different historical happenings that occurred in the Town of Florence. The lectures are free, and

e. Sponsorship Update (Alison Feliz)

No update on Sponsorships

f. Marketing Update (Alison Feliz and John Nixon)

Alison Feliz informed the Committee that Facebook is great tool for reaching out to people and advertise our events, including our Recreational programs. The statistics on views has increased and Ali is hopeful it with translate to an increase of participants for upcoming events.

g. Merchandising/Collectibles (Bryan Hughes)

Mr. Hughes indicated the Parks and Recreation Dept. continue to sell 150th commemorative merchandise here at the Community Center, but the merchandise will also be available for purchase at all events.

h. Next Meeting

Next meeting is scheduled for March 23, 2016

4. CALL TO THE PUBLIC/COMMITTEE RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE 150th BIRTHDAY CELEBRATION AD HOC COMMITTEE. RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

5. ADJOURNMENT

On motion by Mayor Tom Rankin, and carried to adjourn the meeting at 5:41 P.M.

Approved:



Tom Rankin, Mayor

Posted 26th day of May, 2016, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******

**TOWN OF FLORENCE 150 YEAR ANNIVERSARY CELEBRATION AD HOC
COMMITTEE MEETING**

**MINUTES FROM THE MEETING HELD ON WEDNESDAY, MARCH 23, 2016 AT 5:00
P.M. IN RUGGLES ROOM 2, LOCATED AT 778 N. MAIN STREET, FLORENCE, AZ.**

1. CALL TO ORDER

Mayor Tom Rankin called the meeting to order at 5:03 P.M.

2. INTRODUCTIONS:

Members introduced themselves.

3. NEW BUSINESS

a. Past Special Event Report (Alison Feliz and John Nixon)

Alison Feliz updated the Committee of the Eggstravaganza event. The Posse was there selling pancake breakfast. There were 15,000 Easter eggs with prizes inside for all the children to pick up as many as they could. There were also golden eggs that won prizes.

For Movie in the Park the movie was moved from Padilla Park to the new Soccer field at Heritage Park. Murphy's Romance had an ok turn out, Ali conveyed that the weather may have been the cause for lower attendance, it was a chilly night.

b. Upcoming Special Events (Alison Feliz)

Alison Feliz informed the Committee that the Road to Country Thunder is scheduled for April 2, 2016. There will be food vendors, beer, and inflatables. Ali worked together with representatives from Country Thunder and radio station KMLE. KMLE coordinated all the bands for this event. There will be a dry camp for Country Thunder attendees to park their Trailer or RV for a minimal fee.

c. Proposed Events (Bryan Hughes)

David Wall with the American Legion will be having a membership drive at the Legion the day the Road to Country Thunder event will be held.

Bryan informed the Committee that he spoke with Jim Baker and the Legion requires 90 days to coordinate an event. Mr. Hughes asked if maybe they can plan something for 9/11; Legion will have to check if they have any prior engagements.

Mr. Jim Barker informed the Committee that for the Military Appreciation event, the Legion needs to formally inform the National Guard on a DDI

form in order for them to coordinate an event with the National Guard. A one day event is convenient to plan for.

Mr. Barker also asked if the Town will be able to financially support an event with the Legion and the National Guard.

Mayor Rankin asked Mr. Barker if he has reached out to other entities other than the National Guard; Mr. Barker said no, he's only been in contact with the National Guard.

Mr. Barker suggested November 5, 2016, the weekend before Veterans Day, to host this event.

No Updates from the Posse on the Native American Rodeo and Art Festival.

Alison Feliz will reach out to Frazier Shows and Browns Amusements for the Halloween Carnival.

Mayor Rankin spoke to the Committee about the New Year's Spectacular. Mr. Rankin is hopeful the event will be as big if not bigger than the one put on in 2000. The budget for that event was \$50,000. Mayor Rankin is also hopeful the Town receives sponsorships to help offset the cost.

d. Upcoming 150th Happenings (Bryan Hughes)

Mr. Hughes informed the Committee that The Parks and Recreation Dept. has scheduled several historical lectures through AZ Speaks from the Arizona Humanities to speak about different historical happenings that occurred in the Town of Florence. The lectures are free, and open to all.

e. Sponsorship Update (Alison Feliz)

Alison informed the Committee that the Town has received \$22,900 in cash donations and \$15,000 from in-kind donations, total thus far \$37,900.

f. Marketing Update (Alison Feliz and John Nixon)

Alison Feliz informed the Committee that Facebook has had 12,000 hits on the Road to Country Thunder event since the Parks and Recreation Dept. has been utilizing Boost. The statistics show our posts are reaching the 24-40 year old age group and most of the shares, like and views are Women.

g. Merchandising/Collectibles (Bryan Hughes)

Mr. Hughes indicated the Parks and Recreation Dept. continue to sell 150th commemorative merchandise here at the Community Center, but the merchandise will also be available for purchase at all events.

h. Next Meeting

Next meeting is scheduled for April 27, 2016

4. CALL TO THE PUBLIC/COMMITTEE RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE 150th BIRTHDAY CELEBRATION AD HOC COMMITTEE. RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

5. ADJOURNMENT

On motion by Mayor Tom Rankin, and carried to adjourn the meeting at 5:54 P.M.

Approved:



Tom Rankin, Mayor

Posted 26th day of May, 2016, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******

TOWN OF FLORENCE 150 YEAR ANNIVERSARY CELEBRATION AD HOC COMMITTEE MEETING

MINUTES FROM THE MEETING HELD ON WEDNESDAY, APRIL 27, 2016 AT 5:00 P.M. IN RUGGLES ROOM 2, LOCATED AT 778 N. MAIN STREET, FLORENCE, AZ.

1. CALL TO ORDER

Mayor Tom Rankin called the meeting to order at 5:17 P.M.

2. INTRODUCTIONS:

Members introduced themselves.

3. NEW BUSINESS

a. Past Special Event Report (Alison Feliz)

Alison Feliz updated the Committee of the Road to Country Thunder event. There were more attendees than last year. Everyone enjoyed themselves. Staff gave away 150 cupcakes in celebration of the 150th Anniversary. The Bands were coordinating by KMLE, all the bands were local Arizona bands. The event this year was much more kid friendly with the inflatables and they plan on doing it again for next year.

b. Upcoming Special Events (Alison Feliz)

Alison Feliz informed the Committee that the usual activities for Fourth of July will remain the same as years before. Mud Volleyball, Horseshoe Tournament and the Cornhole Tournament are very popular. There will water slides, inflatables, bingo and a live Band. To draw the event to a close is the firework spectacular which will start around 8:30 P.M.

c. Proposed Events (Bryan Hughes)

Bryan Hughes expressed his concerns about having the Military Appreciation Day Parade so close to the other two annual parades the Parks and Recreation Dept. puts on; three parades in a seven week period will require a lot of staff time.

Another event that was proposed was having a street dance for Parada. The Parks and Recreation concern with that idea is it will lower the attendance for the Junior Parada Rodeo.

John Anderson suggested involving the youth of Florence. At events there should be a craft booth, make it a competition. Have them depict something about the Town that is meaningful to them.

Ali replied that for Christmas on Main families submit their Gingerbread houses to Belva's Real Estate; the staff there coordinates the contest.

d. Upcoming 150th Happenings (Bryan Hughes)

Mr. Hughes informed the Committee that we are running out of time to plan for proposed events, so we need to decide what exactly to concentrate on planning.

Mr. Hughes suggested the Dept. look into possibly hosting some sort of extreme sport competition instead of the Native American Rodeo.

Mayor Rankin replied that there is no seating out on the Rodeo grounds for such events. Mayor Rankin suggested Barrel Racing, it has a large following. Mayor Rankin asked to have Joe Moody contacted to check if this is a possibility.

e. Sponsorship Update (Alison Feliz)

No change in Sponsorship.

f. Marketing Update (Alison Feliz and John Nixon)

Bryan Hughes informed the Committee the money invested for the Facebook Boost was money well spent.

g. Merchandising/Collectibles (Bryan Hughes)

Mr. Hughes informed the Committee that sales of merchandise has slowed down.

h. Next Meeting

Next meeting is scheduled for May 25, 2016

4. CALL TO THE PUBLIC/COMMITTEE RESPONSE

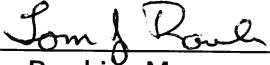
CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE 150th BIRTHDAY CELEBRATION AD HOC COMMITTEE. RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY

MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

5. ADJOURNMENT

On motion by Mayor Tom Rankin, and carried to adjourn the meeting at 6:00 P.M.

Approved:



Tom Rankin, Mayor

Posted 26th day of May, 2016, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******

**TOWN OF FLORENCE
HISTORIC DISTRICT ADVISORY COMMISSION
REGULAR MEETING MINUTES**

REGULAR MEETING OF THE HISTORIC DISTRICT ADVISORY COMMISSION OF THE TOWN OF FLORENCE HELD WEDNESDAY, MAY 25, 2016 AT 6:00 PM, IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Wheeler called the meeting to order at 6:00 pm.

ROLL CALL:

Present: Chairman Wheeler, Vice-Chairman Adam, Commissioner Reid, Commissioner Smith, Commissioner Novotny and Commissioner Feliz

Absent: Commissioner Schmidt

PLEDGE OF ALLEGIANCE

Commissioner Feliz led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of the meeting minutes for the regular meeting conducted April 27, 2016.

On motion of Commissioner Smith, seconded by Commissioner Feliz and carried to approve the regular meeting minutes of April 27, 2016 with one correction.

STAFF REPORT

Proposed Town of Florence Historic website.

Will Randolph, Town Planner, stated staff is gathering data and looking at various other city websites to aid in producing a Historic website for the Town.

Historic District Rehabilitation Information Booklet.

Will Randolph, Town Planner, stated Commissioners received a tri-fold Historic District Rehabilitation Information brochure to review and offer suggestions.

2016 Annual Historic Preservation Conference

Will Randolph, Town Planner, explained the 2016 Historic Preservation Conference will be held in Phoenix June 8-10, 2016 and reminded Commissioners to please register and return registration forms to staff.

The following questions were asked by the Commission members at the April 27, 2016 HDAC Meeting.

What can the Town of Florence do to provide incentives to save buildings?

Will Randolph, Town Planner, stated the Town of Florence, in conjunction with Pinal County, provides property tax incentives for continued maintenance and rehabilitation of historic properties.

How can discontinued businesses be encouraged to remove their old signs?

Will Randolph, Town Planner, explained Town of Florence staff may follow code compliance procedures outlined in the Land Development Code under section 150.129. Town staff provided this section of the code in the last Historic District Advisory Commission Packets that were dated for the April 27, 2016 meeting. Per a Commissioner's concern regarding a specific property, staff will continue to monitor the property.

Commissioners had particular concern with code compliance issues regarding the height of grass on property; does the Town have sufficient staff to address these particular issues?

Will Randolph, Town Planner, stated the Town of Florence currently has a Senior Building Inspector and Permit Specialist to meet code compliance issues in a regularly consistent manner due to budget constraints and recent retirements. Recently, a Public Works employee has been providing additional assistance. Members of the public can file a property complaint at the Community Development office located at 224 West 20th Street or by calling 520-868-7575.

Commissioners would like to see what they can do regarding the condition of a historic property's entry door.

Will Randolph, Town Planner, stated if the issue pertains to a public safety matter, then Town staff can issue code compliance.

Commissioner Feliz would like to see a historic plaque created for a demolished building within the Pinal County jurisdiction.

Will Randolph, Town Planner, explained the Chair and Vice-Chair of the Historic District Advisory Commission have given Town staff direction to not pursue creating this marker due to the property not being on the National Register and within the Historic District.

CALL TO THE PUBLIC/COMMISSION RESPONSE:

Call to the Public for public comment on issues within the jurisdiction of the Historic District Advisory Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

Ruth Harrison, a Florence resident, stated she was permitted to review the draft version of the Historic District Rehabilitation Information tri-fold brochure. She offered suggestions regarding content of the brochure and turned those into the Town Manager and Community Development staff. Ms. Harrison continued that she would also like to see the material on a disc for distribution to the public in addition to the tri-fold brochure.

CALL TO THE COMMISSION-CURRENT EVENTS ONLY.

Commissioner Adam thanked Town staff for the Historic District Rehabilitation brochure. She posed the idea of putting the brochure in .PDF format on the Town website versus a disc, given that the Historic District changes frequently and it would be easier to update a website versus a CD.

Commissioner Smith stated in the brochure it states, "...before beginning your project, secure a copy of the Design Guidelines...", however she questioned how the public would go about obtaining a copy of the Design Guidelines.

Commissioner Adam asked if all of the brochure information would be on the Historic District web page.

Chairman Wheeler requested if the Design Guidelines could be put onto a CD since that does not change frequently. She continued that it can be difficult to work with something online when you are in the middle of a project. Her opinion is that a CD would be more helpful for the Design Guidelines.

Commissioner Reid asked if other Town/City websites have the private property owners of their Historic properties listed on their website. She questioned if that may be a violation of privacy. Commissioner Reid continued, regarding the comment to the question of how do you keep properties kept up and not looking terrible, she would like to know if there is a way to find out if those properties are receiving the historic property tax breaks. She stated that if they are, SHPO requires periodic photographs to be sent to SHPO and inquired if a property is in a degraded condition, could the Town take a photo and submit the photo to the tax assessor's office or to SHPO to show they are not keeping the property up to the standards that the tax break was intended. Lastly, Commissioner Reid stated a gentleman came into the museum looking for a historic adobe property to purchase and possibly rehabilitate, she recommended the Celaya/Long/Sweeny house.

Commissioner Feliz wished to congratulate the Town on passing Proposition 408. He also wanted to note under the questions section of the agenda, item H regarding Commissioner Feliz

inquiring about a Historic plaque for a property, he does not believe that question was accurate. He continued that he passed out information regarding a plaque that Pinal County is interesting in creating and it did not have to do with the Town doing a plaque.

Commissioner Wheeler mentioned that the Commission has an opportunity to go on a "field trip" with the Town Manager and staff on June 21, 2016 to Tucson's preservation office to discuss how they approach preserving their historic district.

Commissioner Adam stated she spoke with the Town Manager regarding the Historic District and inquired what other cities/towns are doing to preserve their historic district buildings. She is glad staff set up the "field trip" to Tucson for the Commission and Town to gather insight on how they are running their historic district.

ADJOURNMENT

On motion of Commissioner Feliz, seconded by Vice-Chairman Adam and carried to adjourn the meeting at 6:28 pm.

x 

Betty Wheeler

FLORENCE COMMUNITY LIBRARY
Library Advisory Board

Minutes of the Town of Florence Library Advisory Board Regular Meeting held on Wednesday, April 20, 2016, at 6:00 p.m., in Ruggles Room 1 of the Florence Community Library, located at 778 N. Main Street, Florence, Arizona.

1. Chairperson Kollert called the meeting to order at 6:00 pm.
2. Members present were: Eugene Horan, Kamian Harmon, Talma Harmon, Denise Kollert, Trudy Kelm, Vallarie Woolridge, and Rosemary Bebris
Members absent were: Sheree Berger
3. A motion was made by Member Kamian Harmon, seconded by Member Talma Harmon, and carried to approve the February 17, 2016 minutes.
4. The Library Director's report included the following:

Statistics

- 11,674 total items were circulated in February
- 112 library cards were issued
- 1,357 patrons signed up for use of the computer lab computers
- 1,543 wireless sessions were held between 2/7/2016 – 2/27/2016
- 287 person(s) attended 13 program(s) presented by the library
- 2 person(s) volunteered 3 hour(s)
- 13,332 total items were circulated in March
- 110 library cards were issued
- 1,455 patrons signed up for use of the computer lab computers
- 2,340 wireless sessions were held between 2/28/2016 – 4/02/2016
- 312 person(s) attended 16 program(s) presented by the library
- 2 person(s) volunteered 5.5 hour(s)

Meetings and Events

- 2/18/16 Morning and Afternoon Head Start visits
- 2/20/16 Monthly Film program
- 2/22/16 Open Mic Night
- 2/25/16 Digital Storytime
- 2/27/16 Trotters Wake – Irish music program
- 3/02/16 Evening Book Club
- 3/03/16 Coffee Club
- 3/04/16 Rose Bebris attended a meeting of the Pinal County Library Federation
- 3/08/16 Librarian Jasper Halt attended an Arizona Library Association meeting
- 3/08/16 Friends of the Library meeting
- 3/09/16 Rose Bebris assisted PCLD with interviews
- 3/09/16 Folk music performance by Hungrytown
- 3/10/16 Morning and Afternoon Head Start visits

3/12/16	Monthly film program – Spectre
3/14/16	Intersession program – Family Film
3/15/16	Intersession program – Teen Film
3/16/16	Intersession program – Family Storytime
3/16/16	FCL hosted the State Library workshop “Storytimes for Everyone”
3/17/16	Intersession program – St. Patrick’s Day Craft
3/18/16	Intersession program – Dr. Seuss Party
3/21/16	Intersession program – Family Film
3/21/16	Open Mic Night
3/22/16	Intersession program – Teen Film
3/23/16	Intersession program – Family Storytime
3/24/16	Intersession program – Spring Craft
3/25/16	Intersession program – Teen Karaoke
3/25/16	Gloria Moreno attended “What’s New in YA Literature”

- The Florence Community Library would like to take this opportunity to thank all of the librarians, teachers, and students who participated in the 19th Annual Bookmark Design Contest celebrating National Library Week. The winners and their families were honored at the Bookmark Awards Ceremony on Friday, April 8, 2016.

The 1st Place winning bookmark was designed by Bella Sergio. Bella is in Mrs. Desourdy’s 6th grade class at Circle Cross Ranch K-8 Stem Academy. Her bookmark will be distributed to all of the schools who participated.

The 2nd Place winning bookmark was designed by Kailey Gragg. Kailey is in Ms. Holleran’s 7th grade class at Walker Butte K-8 Leadership School.

The 3rd Place winning bookmark was designed by Deja Miller. Deja is in Ms. Holleran’s 7th grade class at Walker Butte K-8 Leadership School.

Honorable Mentions: Ryan Valencia, Florence K-8; Kiptyn Reisenichler, Florence K-8; Sophia Hamilakis, Skyline Ranch K-8; Rileigh Keaton, Walker Butte K-8 Leadership School; Kylah Wood, Anthem K-8; Jenna Daily, Circle Cross Ranch K-8 Stem Academy; Katelyn Westover, Magma Ranch K-8; Morgan Burch, Anthem K-8; Arielle Smith, Circle Cross Ranch K-8 Stem Academy.

- On March 4, 2016, Rose Bebris was re-elected Chair of the Pinal County Library District (PCLD) Federation.
- FCL is partnered with the Pinal County Library District on two successful grant projects for FY 2015/2016. “Operation Digitization” will provide digitization stations in the PCLD libraries. Patrons will be able to convert old family photographs, films, or recordings to a digital format. After much delay, PCLD has been able to fill their vacant Emerging Technologies Librarian position and order all project equipment. We expect that access to the digitization equipment will begin in late April/early May. The second project, “Maximizing Success:

Community Analysis,” will provide individual libraries within PCLD with in-depth data to help make better plans for services, collections, and budget allocations. All patron survey data has been collected and is now being compiled into a report.

- Upcoming Programs

Sat., Apr. 23, 1:00 pm: 0

Grave of the Fireflies

Join us for a short presentation about the rise of Japanese Animation in America, followed by a showing of this animated memoir of a boy and his sister trying to survive the hardships of World War II era Japan.

Sat., Apr. 30, 5:30 pm:

Fushicho Daiko

This group is Arizona’s premier professional group performing *taiko*, an ancient musical art form that can be heard at shrines and temples throughout Japan.

5. Ms. Rosemary Bebris, Library Director, presented the informational PowerPoint, Are You Ready to Vote, regarding the upcoming Town of Florence special elections.

6a. Ms. Bebris reviewed the updates to the Library Donations Policy. A motion was made by Member Horan, seconded by Member Talma Harmon, and carried to approve the updated Library Donations Policy.

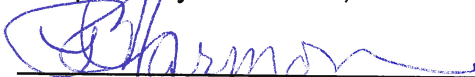
6b. Election of Officers: Chairperson and Secretary

A motion was made by Talma Harmon, seconded by Eugene Horan and passed to elect Denise Kollert Chairperson. A motion was made by Denise Kollert, seconded by Eugene Horan and passed to elect Talma Harmon Secretary.

7. The next meeting was scheduled for May 18, 2016.

8. A motion was made by Boardmember Horan, seconded by Boardmember Kamian Harmon, and carried to adjourn the meeting at 6:29 pm.

Respectfully submitted,



Talma Harmon, Secretary

**TOWN OF FLORENCE
PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES**

REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF FLORENCE HELD THURSDAY, MAY 5, 2016 AT 6:00 PM, IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Pranzo called the meeting to order at 6:00 pm.

ROLL CALL

Present: Chairman Pranzo, Vice-Chairman Putrick and Commissioner Bell.

PLEDGE OF ALLEGIANCE

Chairman Pranzo led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the special meeting conducted on April 21, 2016.

On motion of Vice-Chairman Putrick, seconded by Commissioner Bell and carried to approve the minutes of the special meeting conducted on April 21, 2016.

WORK SESSION

Planning and Zoning Commissioner Duties/Responsibilities

Gilbert Olgin, Senior Town Planner, stated Commissioners received a copy of the current Planning and Zoning Commission "Powers and Duties Florence Ordinance" as well as a copy of the Commission Powers and Duties Ordinance from Gila County, City of Chandler and the Town of Gilbert. Recently, it became necessary to have more clarification on the duties of the Commissioners. Staff favors the document from the Town of Gilbert, due to it being the most detailed as well as having Commissioner Guidelines. Staff presented a rough draft of the Commissioner Powers and Duties Ordinance for the Town of Florence and requested input.

Commissioners had various comments, which Mr. Olgin recommended making notes, or crossing out portions of the draft that they had any comments regarding and return to staff for review.

NEW BUSINESS

PRESENTATION/APPROVAL/DISAPPROVAL of Preliminary Plat applications for Anthem at Merrill Ranch Unit 31 (PZ-16-30 PP) and Unit 33 (PZ 16-31 PP) submitted by Southwest Value Partners. Subject plats are located west of Hunt Highway and south of the Merrill Ranch Parkway.

Will Randolph, Town Planner, stated Southwest Value Partners (SWVP) owns the planned residential land within Anthem at Merrill Ranch located west of Hunt Highway. With increasing sales in the Anthem at Merrill Ranch community and in areas north of AMR, SWVP believed that it was time to bring the subject area through the platting and engineering process so that there will be adequate lot inventory to support emerging homebuilding activities in this area. While this area will remain a part of the Anthem at Merrill Ranch community, it is conceivable that additional builders would build in these new areas to supplement Pulte's construction activities.

ANALYSIS:

Continual development of the Anthem Community would enhance the overall area, the Hunt Highway corridor and help encourage development throughout the Town. Each unit within the Anthem at Merrill Ranch PUD would include and replicate what had been previously approved within the Parkside portion of the Anthem community. Preliminary Plats for Units 31 and 33 total 274 single family lots.

Each proposed plat exceeded the PUD minimums and reduced density, which allowed for diversity in housing product and expanded open space.

AMR PLANNED UNIT DEVELOPMENT ZONING

- The PUD document, amended April 2008, on pages 3, 15 and 30 allowed for a build out of 11,172 dwelling units in the Anthem community. However, the latest estimates, due to topographic conditions east of Felix Road and reduction in lots throughout AMR, project build out in the range of 9,000 dwelling units may occur communitywide.
- On page 3, the AMR PUD allowed for low density single family homes.
- Page 10 of the AMR PUD stated "The maximum overall density of the PUD is 3.5 dwelling units per gross acre." This translated that some units would be below the 3.5 du/ac and some units would be above the 3.5 du/ac. This density figure was where the maximum 11,172 dwelling unit figure was derived from out of the 3,192.17 acres.

PRELIMINARY PLATS

AMR Unit 31 was approved by the Planning and Zoning Commission March 20, 2008. Unit 33 was never submitted for approval to the Planning and Zoning Commission. Both Preliminary Plats follow and exceed the AMR PUD minimums within the PUD book document. In fact, these plats adhere to the PUD R-1 Zoning District requirements. Staff noted that other than minor density changes, all other lot sizes, including open space and street configurations, remain the same as was prior approved.

UNIT 31

AMR Unit 31 included 113 single-family residential lots with two points of ingress/egress into the subdivision. The original plat from 2008 (Case PZC-04-08-PP) included 97 lots. The applicant has added 16 lots by decreasing some lot widths. Access points for this unit will be through proposed subdivision Unit 33 to the north. The typical lot size planned is 6,226 sq. ft. with a proposed density of 5.10 dwelling units per acre. A desert wash is located on the southwestern portion of the preliminary plat and to the north is a Johnson Utilities wastewater treatment plant.

UNIT 33

AMR Unit 33 includes 161 single-family residential lots with four points of ingress/egress into the subdivision. Access points for this unit would be through proposed subdivision Unit 35A to the north, Hunt Highway to the east and proposed subdivision Unit 31 to the south. The typical lot size planned is 5,352 sq. ft. with a proposed density of 4.10 dwelling units per acre. A Johnson Utilities wastewater treatment plant is located to the west of said preliminary plat.

Staff noted, all proposed AMR subdivision preliminary plats met minimum setback requirements and lot dimensions; exceeded units and lot square footage. In addition, all proposed subdivisions are planned with a network of green belts and walking trails.

CIRCULATION

All local streets in AMR were designed and constructed with a 40 ft. wide right-of-way, which is consistent with the AMR PUD zoning. The former Town Engineer had reviewed and approved each street width and design. Each plat has a minimum of two access points for ingress and egress. The access points connect the Units with surrounding arterials, collectors and adjacent units. In addition to vehicle circulation within the said plats, there is a network of community trails and greenbelts that would connect each unit with open space amenities throughout Anthem.

OPEN SPACE

Each unit meets and or exceeds the 15% open space requirement. The overall approved open space for Anthem at Merrill Ranch is 23% within the PUD document on page 15. In addition to the open space requirement, the community amenities include community parks, Poston Butte golf course, trails and greenbelts, desert washes and landscape buffers in and around the community. In addition to the community centers and recreation buildings, 29% of the community is dedicated to open space or additional recreation amenities for community members.

STAFF FINDING:

- Staff found the proposed Preliminary Plats were in conformance with the Anthem at Merrill Ranch PUD and Town requirements.

STAFF RECOMMENDATION:

Staff recommended the Planning and Zoning Commission approve the Preliminary Plats, subject to the following conditions of approval.

1. Development of subdivision shall comply with all applicable Town codes, including all applicable planning, building, fire and engineering requirements.
2. Developer/Property owner is responsible for all applicable street dedications and improvements at the time the subdivision is developed, except as otherwise approved by the Town of Florence.
3. Final plans for right-of-way and easement dedications and/or abandonments, that may be provided via the Final Plat or other means, are subject to the review and approval of the Town Engineer.
4. Developer/Property owner may reduce the number of lots or widen lots within the subject preliminary plat area during the effective approval period without requiring additional Town approvals, provided there is no net increase in the subdivision density, no reduction in open space and the changes do not require changes in any street designs.

On motion of Chairman Pranzo, seconded by Vice-Chairman Putrick and carried to approve preliminary plat applications for Anthem at Merrill Ranch Unit 31 (PZ-16-30) and Unit 33 (PZ-16-31) submitted by Southwest Value Partners.

Jared Baxter, Engineer with Baxter Design Group representing Southwest Value Partners, stated he is in agreement with the conditions proposed by staff.

Commissioners asked various detail questions which Mr. Baxter answered sufficiently.

CALL TO THE PUBLIC/COMMISSION RESPONSE:

Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

No public comment.

CALL TO THE COMMISSION- CURRENT EVENTS ONLY.

Vice-Chairman Putrick inquired if the Town was talking to ADOT regarding the Gila River Bridge repair. He believes it may be under warranty.

Vice-Chairman Putrick inquired if the Town has spoken with the County about a block of County land on Hunt Highway where it curves.

Vice-Chairman Putrick would also like the new Town Public Works Director to give a presentation on various projects in Town.

ADJOURNMENT


On motion of Commissioner Bell, seconded by Vice-Chairman Putrick and carried to adjourn the meeting at 6:37 pm.

x 

Gary Franzo



Date

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 13a.
MEETING DATE: July 18, 2016 DEPARTMENT: Parks and Recreation STAFF PRESENTER: Bryan Hughes, Parks and Recreation Director SUBJECT: Teen Leadership and Programming	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other	

RECOMMENDED MOTION/ACTION:

Motion to approve a contract with Koko Entertainment, LLC, for Teen Leadership and Programming in an amount not to exceed \$48,000 and authorize the Town Manager to transfer ownership of a 1995 Ford Club Wagon Van scheduled for disposal to Mr. Hunter.

BACKGROUND/DISCUSSION:

There has been an absence of teen programming in our community, particularly from the Town in recent years. Staff recognizes the importance for quality youth development programs in Florence and Mr. Billingsley has shared that desire to increase teen leadership opportunities and programming in the coming year. Accordingly, \$50,000 was included in the Fiscal Year 2017 budget to implement teen programs.

Staff is proposing to enter into a contract with Kim “Koko” Hunter (Koko Entertainment, LLC) for the planning, coordination, and implementation of teen programs and events. Mr. Hunter is a leader in Arizona developing and nurturing programs for teens. He has developed similar programs in the City of Maricopa, City of Phoenix, Boys and Girls Clubs, and he is currently the Dean of Discipline at South Pointe High School in Phoenix, where he continues to mentor youth. His ability to connect with teens is inspiring and the resources and connections he has related to youth development and at-risk youth will help create a foundation for a successful teen leadership program in the coming year.

FINANCIAL IMPACT:

Koko Entertainment, LLC, is seeking \$50,000 for professional services, operating supplies and equipment associated with new Teen Leadership and Programming. The programs and events are designed to increase teen activities and enhance leadership skills among teens in Florence.

In negotiating with Mr. Hunter, he mentioned he was seeking a used 15-passenger van for his company. The Town currently has a van in the surplus inventory scheduled to be disposed of. Mr. Hunter is interested in the van; a 1995 Ford Club Wagon Van with 77,236 miles, valued at \$2,131. Staff is proposing entering into a contract with Koko Entertainment, LLC, for \$48,000 and transferring the ownership of the 1995 Ford Van to Mr. Kim "Koko" Hunter for a total compensation package valued at approximately \$50,131.

\$50,000 was included in the Fiscal Year 2017 Budget to implement this program. The \$48,000 contract and transfer of ownership of the van will allow for a savings of \$2,000, which may or may not be used for another teen programming this fiscal year.

STAFF RECOMMENDATION:

Staff recommends approval of the contract with Koko Entertainment, LLC, (Kim "Koko" Hunter) for Teen Leadership and Programming and authorizing the Town Manager to transfer ownership of the 1995 Ford Club Wagon Van, scheduled for disposal, to Mr. Hunter.

ATTACHMENTS:

Koko Entertainment LLC, Contract
Kim "Koko" Hunter's Resumé
1995 Ford Club Wagon Van Information

PARKS AND RECREATION DEPARTMENT SERVICES AGREEMENT

The SERVICES AGREEMENT (the "Agreement") is entered into by and between KOKO ENTERTAINMENT LLC ("Vendor") and the Town of Florence, a political subdivision of the State of Arizona ("Town"), effective as of JULY 18, 2016 (the "Effective Date"). Town and the Vendor may be referred to in this Agreement collectively as the "parties" and each individually as a "party".

NOW THEREFORE, in consideration of the mutual promises and obligations contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Vendor and Town agree as follows:

Scope of Services: Vendor shall provide the Services described in the Scope of Services attached hereto and incorporated herein as Exhibit "A" (the "Services" or "Scope of Services", or "Program"). All work shall be reviewed and approved by Town's Contract Administrator to determine acceptable completion. Review and approval by the Contract Administrator shall not relieve Vendor of any liability for improper, negligent or inadequate Services rendered pursuant to this Agreement.

Fees: The amount paid to the Vendor under this Agreement, including reimbursable expenses, shall not exceed \$48,000.00.

Termination for Convenience: Town has the right to terminate, suspend or abandon this Agreement for cause or convenience, or to terminate any portion of the Services which have not been performed by the Vendor. Town may terminate this Agreement, or any part thereof for its sole convenience, at any time without penalty or recourse. Vendor shall receive payment for Services satisfactorily completed and accepted by Town, as determined by Town in its reasonable discretion, based on the Scope of Services and schedule for payment.

Independent Contractor: It is understood that Vendor shall be an independent contractor with respect to Services provided under this Agreement, and shall not be deemed to be a partner, employee, joint venturer, agent, or to have any other legal relationship with Town. As an independent contractor, Vendor shall: (a) have discretion in deciding upon the method of performing the Services provided; (b) not be entitled to worker's compensation benefits from the Town; (c) not be entitled to any Town sponsored benefit plan; (d) shall select the hours of his/her work; (e) shall provide her/his own equipment and tools; and (f) to the extent required by law, be responsible for obtaining and remaining licensed to provide the Services. Except as otherwise expressly provided herein, Town shall not be responsible for the payment of any taxes, permit fees or licenses incurred or required by Vendor in order to perform Services under this Agreement. Vendor understands that the Vendor is responsible to pay, according to law, the Vendor's income tax, and this may include Vendor's self-employment, social security, and other taxes. As an independent contractor, Vendor is responsible for providing all workers' compensation insurance required by law. Vendor shall be solely responsible for the acts and omissions of its officers, agents, servants, and employees.

Cancellation of Agreement: This Agreement is subject to cancellation by Town pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein by reference.

Indemnification: The Vendor shall at all times indemnify, keep indemnified, defend and save harmless Town and any of its Mayor, council members, agents, officials, officers, representatives, volunteers and employees from any and all claims, demands, suits, actions, proceedings, loss, costs and/or damages of every kind and description including any attorney's fees and/or litigation expenses which may be brought or made against or incurred by Town on account of loss of or damage to any property or for injuries to or death of any person caused by, arising out of, or contributed to, in whole or in part, by reason of any alleged act, omission, professional error, fault, mistake, or negligence of the Vendor, its employees, agents, representatives, or subcontractors, their employees, agents, or representatives in connection with or incidental to the performance of this Agreement or arising out Workers' Compensation claims, Unemployment Compensation claims, or Unemployment Disability Compensation claims of employees of the Vendor or its subcontractors or

claims under similar laws or obligations. The Vendor's obligations under this paragraph shall not extend to any liability caused by the sole negligence of Town or its employees.

In the event that any action or proceeding shall at any time be brought against Town by reason of any claim referred to in this Section, the Vendor, at Vendor's sole cost and upon at least 10 day's written notice from Town, shall defend the same with counsel acceptable to Town, in Town's sole discretion. The Vendor's obligations under this Section shall survive the expiration or earlier termination of this Agreement. Insurance provisions set forth in this Agreement are separate and independent from the indemnity provisions of this Section and shall not be construed in any way to limit the scope and magnitude of this Indemnification, nor shall this Indemnification be construed in any way to limit the scope, magnitude or applicability of the insurance provisions.

Notice: Unless otherwise provided herein, demands or notices under this Agreement will be in writing and will be deemed to have been duly given and received either (a) on the date of services if personally delivered to the party to whom notice is to be given, or (b) on the 3rd day after the date of the postmark of deposit by first class United States mail, registered or certified postage prepaid and properly addressed according to the party's place of business as set forth herein.

Insurance:

- A. The Vendor shall provide and maintain and cause any subcontractors to provide and maintain appropriate insurance. In no event shall the total coverage be less than the minimum insurance coverage specified below:
 1. Commercial General Liability in an amount of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate.
 2. Automobile Liability in an amount of not less than One Million Dollars (\$1,000,000) per occurrence.
 3. Statutory Workman's compensation.
- B. The Vendor shall name Town, its Mayor, council members, agents, officers, representatives, officials, volunteers and employees as additional insureds and shall specify that the insurance afforded by the Vendor shall be primary insurance and that any insurance coverage carried or self-insurance by Town, any department or employee shall be excess coverage and not contributory insurance to that provided by the Vendor. Said policy shall contain a severability of interest provision. Town reserves the right to continue payment of premium for which reimbursement shall be deducted from amounts due or subsequently due Vendor.
- C. Failure on the part of the Vendor to procure and maintain the requested liability insurance and provide proof thereof to Town within ten (10) days following the commencement of a new policy, shall constitute a material breach of the Agreement upon which Town may immediately terminate this Agreement. Within ten (10) days of signing this Agreement, the Vendor shall furnish the Town with copies of the Certificate of Insurance and Endorsements drawn in conformity with the above insurance requirements. Town reserves the right to request and receive certified copies of any or all of the above policies and endorsements.
- D. The Vendor agrees to comply with statutory requirements for both workers' compensation and unemployment insurance coverage during the term of this Agreement. A Certificate of Insurance for workers' compensation coverage shall be provided within ten (10) days of signing this Agreement. The insurer shall agree to waive all rights of subrogation against Town, its Mayor and Council members, its officers, representatives, officials, volunteers, agents, and employees for losses arising from Services performed by the Vendor for Town.
- E. The Vendor is primarily responsible for the risk management of its Services under this Agreement, including but not limited to obtaining and maintaining the required insurance and establishing and maintaining a reasonable risk control and safety program. Town reserves the right to amend the requirements herein at any time during the Agreement subject to at least (5)

days written notice. The Vendor shall require any and all subcontractors to maintain insurance as required herein naming Town and Vendor as "Additional Insured" on all insurance policies, except Worker's Compensation, and this shall be reflected on the Certificate of Insurance. The Vendor's insurance coverage shall be primary insurance with respect to all other available sources. Coverage provided by the Vendor shall not be limited to the liability assumed under the Indemnification provision of this Agreement. To the extent permitted by law, Vendor waives all rights of subrogation or similar rights against Town, its Mayor and council members, officials, agents, representatives, officers, volunteers and employees. All insurance policies, except Workers' Compensation required by this Agreement, and self-insured retention or deductible portions, shall name, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, Town, its Mayor and council members, agents, representatives, officers, directors, officials, volunteers and employees as Additional Insureds. Town reserves the right to require complete copies of all insurance policies and endorsements required by this Agreement at any time. Failure to maintain the insurance policies as required by this Agreement, or to provide evidence of renewal, is a material breach of contract.

COUNTERPARTS: This Agreement may be executed in one or more counterparts, and each originally executed duplicate counterpart of this Agreement shall be deemed to possess the full force and effect of the original, but all of which together shall constitute one and the same instrument, binding on all of the parties. The parties agree that this Agreement may be transmitted between them via facsimile. The parties intend that faxed signatures constitute original signatures and that a faxed Agreement containing the signatures (original or faxed) of all the parties is binding upon the parties.

CONSTRUCTION: The terms and provisions of this Agreement represent the results of negotiations between the parties, each of which has been or has had the opportunity to be represented by counsel of its own choosing, and neither of which has acted under any duress or compulsion, whether legal, economic or otherwise. Consequently, the terms and provisions of this Agreement shall be interpreted and construed in accordance with their usual and customary meanings, and the parties each hereby waive the application of any rule of law which would otherwise be applicable in connection with the interpretation and construction of this Agreement that ambiguous or conflicting terms or provisions contained in this Agreement shall be interpreted or construed against the party whose attorney prepared the executed Agreement or any earlier draft of the same.

DISPUTES, GOVERNING LAW: Should any dispute, misunderstanding or conflict arise as to the terms or provisions contained in this Agreement, the matter shall first be referred to Town, and Town shall determine the term or provision's true intent and meaning. This Agreement shall be deemed to be made under, shall be construed in accordance with, and shall be governed by the laws of the State of Arizona, without reference to choice of law or conflicts of laws principles thereof.

ENTIRE AGREEMENT: This Agreement constitutes the entire understanding of the parties and supersedes all previous representations, written or oral, with respect to the Services specified herein. The Agreement may not be modified or amended except by a written document, signed by authorized representatives for each party.

LICENSES: Vendor shall maintain in current status all Federal, State, and Local licenses and permits required for the operations of the business conducted by Vendor and the Services to be provided under this Agreement.

PERMITS AND RESPONSIBILITIES: Vendor, shall, without additional expense to Town, be responsible for obtaining any necessary licenses and permits and for complying with any applicable Federal, State, County and Municipal Laws, codes and regulations in connection with the execution of the work, provision of Services and provision of materials.

NON-EXCLUSIVE REMEDIES: The rights and the remedies of Town under this Agreement are not exclusive. Town shall be entitled to offset against any sums due to Vendor, any expenses or costs

incurred by Town, or damages assessed by Town concerning Vendor's non-conforming performance or failure to perform the Agreement, including costs and damages incurred by Town.

SURVIVAL: All warranties, representations and indemnification by Vendor shall survive the completion, expiration, or termination of this Agreement.

IN WITNESS WHEREOF, Vendor and Town have caused this document to be executed by their duly authorized representatives, this 11 date of July, 2016.

REVIEWED:

VENDOR:

By: _____
Parks and Recreation Director

By: 
Kim "Koko" Hunter
Koko Entertainment LLC

AS TO FORM

By: _____
Town Attorney

TOWN OF FLORENCE:

By: _____
Town Manager/Deputy Town Manager

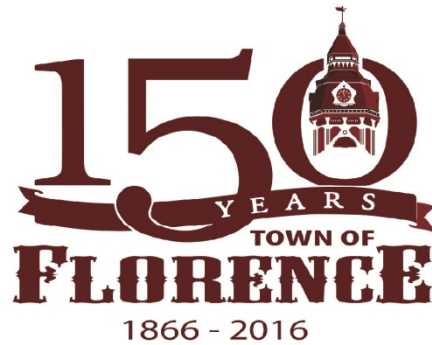
ATTEST:

By: _____
Town Clerk/Deputy Town Clerk

EXHIBIT A

- 1) Name of Service:
 - a) Teen Leadership and Programming
- 2) Services to be performed:
 - a) Develop, coordinate and promote Florence Teen Council, consisting of Florence area teens ages 12-18
 - i) Oversee weekly meetings, providing refreshments or other incentives, throughout the school year
 - ii) Coordinate with teens to develop new programs and activities, as well as participate in some capacity at existing Town special events
 - iii) Submit monthly reports on activities and expenditures
 - iv) Presentation to the Town Council on activities on December 5, 2016 and May 1, 2017
 - v) Submit Annual Report to Town Staff and Town Council no later than June 1, 2017
 - b) Coordinate with Florence Teen Council the content and publishing of a teen magazine/newsletter
 - i) Print and distribute up to 1,000 copies at Florence High School
 - ii) Provide the Town with 100-200 copies for distribution at Town facilities
 - c) Coordinate with Town Staff excursions for teens to sports and cultural destinations
 - i) Participant fees will align with the Town's Cost Recovery Policy
 - ii) Transportation to be provided by Town Staff and included in participant fees
 - d) Coordinate a Teen Conference at the Florence Library and Community Center, extending invitations to similar Teen Commissions/Councils throughout Pinal County to attend and collaborate
 - i) Provide program brochure
 - ii) Provide four to six (4-6) guest speakers
 - iii) Provide one (1) keynote speaker
 - iv) Provide refreshments for up to 200 attendees
 - e) Coordinate Teen Pool Parties at the Florence Aquatic Center in July and August 2016 and May and June 2017
 - i) Provide entertainment
 - ii) Provide refreshments for up to 200 attendees
 - f) Coordinate Senior Prom with Florence High School Seniors and Senior Citizens from the Florence community at the Florence Library and Community Center.
 - i) Provide entertainment
 - ii) Provide refreshments for up to 200 attendees
- 3) Services to be conducted for the following period:
 - a) Beginning: JULY 18, 2016 and continuing through JUNE 30, 2017
 - b) Hours: As agreed upon
 - c) Days/Frequency: Two days per week or equivalent; special events and programs as scheduled
- 4) Facility or location where the services will be provided:

Town of Florence and Florence Unified School District #1 Facilities
- 5) Payment:
 - a) The Vendor will submit an invoice along with monthly report on activities and expenditures.
 - b) The Town shall pay the vendor the agreed fees.
 - i) \$4,000.00 per month; vendor shall be paid in full within 15 days of the end of each month.



Teen Leadership and Programming

Classes, Programs and Special Events – FY 2016-2017

Activity	Activity Type	Day(s)	Date(s)	Projected Attendance
Florence Teen Council (FTC)	Meetings	Tuesday/ Thursday	July-May	12-36
FHS Lunchtime Jam	Music/Dance	Friday	July-May	200
Music, Song and Dance Class	Music/Dance	Tuesday	July-May	12-36
Teen Magazine	Journalism/Graphic Design	TBD	July-May	12-36
Teen Pool Party	Performance/Music/Dance	Friday	July, August, May, June	200
Make a Difference Day	Volunteer	Saturday	October 29 th	40
Phoenix Suns Game	Excursion	TBD	November	12-24
Jr. Parada Parade	Performance/Volunteer	Saturday	November 26 th	40
Christmas on Main	Performance/Volunteer	Friday	December 2 nd	40
Teen Conference	Meeting	TBD	February	200
Historic Home Tour	Volunteer	Saturday	February 11 th	40
Spring Training Game	Excursion	TBD	March	12-24
Senior Prom	Music/Dance	Saturday	April	200
Arizona Diamondbacks Game	Excursion	TBD	June	12-24

- **Benefits and Impact to Community**
 - Leadership Development for FTC Programs
 - Team development skills
 - Event planning and implementation
 - Leadership skills associated with self-esteem and confidence, which reduces risk of delinquent behaviors by positive influence
 - Mentoring and positive role modeling decreases latch-key child risks in community, which could lead to delinquent behavior
 - Assistance for the at-risk youth in Florence community
 - Peer Support

- **General Teen Activities provided by FTC**
 - Provide events for health and wellbeing, including physical fitness and mental development skills
 - Meets gap in parks and recreation for positive teen programming

- **Observational Impact Results**
 - Communication between students and teachers
 - Communication between students and program providers
 - Communication between students and parents
 - Overall improved conflict resolution and coping skills that are often a part of adolescent development
 - Provides positive influence for continuing education and decreasing the dropout rate as a primary prevention method
 - Increased parental support
 - Career development skills

Kim Hunter

EXPERIENCE Director/Coordinator (Modeling)

1983-1986 – Fashion show coordinator

1987-1995 – Fashion show Director.

1994-1996 – International sports model for Adidas (made the cover in 1994)

(Professional Sports)

2000-2002 Phoenix Mercury Hip Hop Squad

2000-2014 Phoenix Suns Entertainment Team

2000-2008 Arizona Rattlers Entertainment Team (Ratt Pack)

2002-2014 Phoenix Mercury Mascot (Scorch)

2004 – Summer Olympics Basketball entertainment team – Athens, Greece

E-Team (Entertainment Teams)

Personal Experience:

Phoenix Mercury Hip Hop Squad

Phoenix Suns Zoo Crew

2004 Summer Olympics – Athens, Greece

NBAE Celebrity Shootout Phoenix

NBAE Celebrity basketball championship – Los Angeles

NBA

Instructing Experience

Los Angeles Clippers E-Team

Seattle Super Sonics E-Team

Orlando Magic E-Team

Sacramento Kings

Sacramento Monarch

Indiana Fever

Harlem Globetrotters E-Team

Margaritaville Interaction Team

Flipside by Bo Interaction Team

Teen Related Experience

Teen Conference

- City of Maricopa 2009 to 2012
- South Mountain Community College 2010 to present
- Gateway Community College 2015 to present
- BYRC - Teen Conference 1984 to 1996
- City of Phoenix Teen Expo 1991 to 1997
- City of Miami Teen Scene 1997 to 2001
- City of Globe Red Ribbon Teen Event 1997 to 2001
- MLK Youth Rally 1987 to present
- Crash course Youth Conference 2013 to present

- City of Phoenix City Streets Conference 1991 to 1996
- City of Phoenix Teen Expo 1987 to 1997
- ICAN Youth and Teen program Teen Expo 1997 to 2000
- APRA Youth session 1991 to 1996
- San Tan Youth Explosion 2005

Youth Directed Events:

- Special Needs Prom 1998 to present
- Sr. Prom (prom designed for citizens 55 years and over) 2012 to present
- Homeless picnic 1992 to 2003
- Thanksgiving parade 2010 to present
- Cancer Survivors Community Prom 2016
- Special Needs Halloween Party 2015
- Teen Talent Show 1991 to present
- Pioneers Luncheon (appreciation event for residents of 50+ years) 2010 to present
- City of Maricopa Founders day (Youth section) 5000+ in attendance 2009 to 2012
- City of Maricopa 4th of July celebration (Youth section) 10,000+ in attendance 2009 to 2012
- City of Maricopa Youth Concert 2011-2012

Youth Programs:

- Photography club
- Modeling club
- Young Gents commission
- College readiness
- Drill/Step team
- Vocal expression
- Future Marketers
- JR. mentor
- Business readiness
- Youth court
- Young law enforcement Young engineers
- Fresh entrepreneurs
- Teen advocacy group
- Youth council

Charity Fundraisers:

- MDA muscle walk 2008 to present
- MDA summer camp 1985 to present
- MDA executive lock-up 2007 to present
- Cerebral Palsy Walk with Me 2012 to present
- Leukemia Lymphoma Foundation 2009 to present
- Red Ribbon Week 1997 to present
- Relay for Life 1997 to present



1995 Ford Club Wagon

Style:

Mileage:

[Edit options](#) | [Check specs](#)

[Trade In to a Dealer](#)

[Get an Instant Cash Offer](#)

[Sell to a Private Party](#)



[Value Definitions](#)

[Track this car's values](#)

Based on

Info valid for your area through 6/30/2016

[Write a review on your 1995 Ford](#)

Next Step: Find a Car

Browse reviews, photos, specs and more.

[See what you should pay](#)

Have a vehicle in mind?

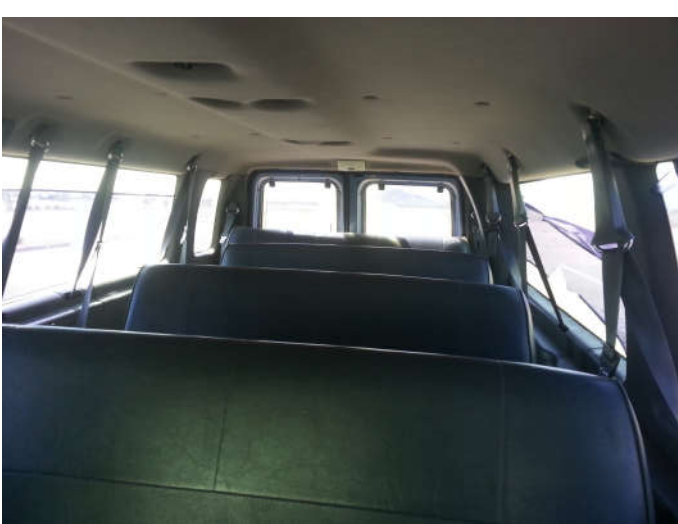
Make

Model


Sell Your Current Car

Reach millions of buyers on KBB.com and AutoTrader.com

Allessandra C. Allen, MBA
Finance Projects Analyst
Town of Florence
PO BOX 2670
Florence, AZ 85132
(P) 520-868-7506
(F) 520-868-7501





	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 13b.
MEETING DATE: July 18, 2016 DEPARTMENT: Community Development STAFF PRESENTER: Mark Eckhoff, AICP Community Development Director SUBJECT: Town Directional Signage		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Motion to approve a Town directional sign proposed to be located at the northwest corner of State Highway 79 and the Main Street extension with external illumination for an amount not to exceed \$16,000.

BACKGROUND/DISCUSSION:

Over the past few years, the Town and private parties have made substantial improvements within the core of Florence, most notably within the Town’s Historic District and within the Territory Square area. Municipal investment in infrastructure and facilities, namely the new Library and Community Center, Aquatic Center, Silver King Hotel renovation, Padilla Park and the Main Street extension, just to name a few projects, have reinforced the Town’s commitment to the heart of the community and helped encourage more visitors and economic development opportunities. Private investment in the core of Florence is increasing too. Staff is cautiously optimistic that there is a favorable trend developing that will bring more businesses and even new housing, to the core of Florence over the coming years.

With the success of the Main Street extension and building upon the momentum developing in the downtown area, staff believes there is an excellent opportunity to direct more traffic into the downtown area with the help of some new municipal (non-commercial) directional signage. The first phase of this plan is this current proposal to install a directional sign for the Historic Business District at the northwest corner of State Highway 79 and the Main Street extension. As funding allows, a new CIP project may be established in the future for Town Gateway signs as visitors enter into the corporate limits of Florence.

Staff hired a professional land surveyor to create a legal description for the sign easement. The easement has also been marked for the convenience of the sign installation. The landowner (Yole, LLC/Londen family) graciously granted an easement

to the Town for this purpose, and the Town Council approved of this easement at their June 6, 2016 meeting.

Also at the June 6, 2016 Council meeting, the Town Council recommended the use of the color Town logo on the subject sign. There was additional discussion on the sign and a few changes to be made. Staff took Council's direction on the design changes, worked with the sign company on the changes and is now bringing back the final sign design for Council's approval.

FINANCIAL IMPACT:

The projected cost of the subject sign with solar LED lighting is \$15,374.86.

The funds for this directional signage would come from the Economic Development Capitol Project Fund within the Fiscal Year 2016-2017 budget.

RECOMMENDATION:

Motion to approve a Town directional sign proposed to be located at the northwest corner of State Highway 79 and the Main Street extension, with external illumination, for an amount not to exceed \$16,000.

ATTACHMENTS:

Sign Rendering

OPTION A

OPPOSITE FACE LAYOUT



COLOR SCHEDULE

	PMS 158C
	PMS 161C
	BLACK

FABRICATE & INSTALL ONE (1) DOUBLE FACE GROUND-ILLUMINATED DIRECTIONAL SIGN

PANELS: .125" ALUMINUM REVERSE PANS w 1.5" RETURNS
 ALL SIDES PAINTED TO MATCH PMS 161C - FACES w 1st SURFACE DIGITALLY PRINTED VINYL DECORATION
 MOUNT TO SQUARE TUBE STRINGERS w MECHANICAL FASTENERS THRU FACE (COUNTERSUNK - HEADS TO BE COVERED BY VINYL TO MATCH ADJACENT)

POSTS: 4" SQUARE TUBE PAINTED TO MATCH PMS 161C
 CAPS PAINTED MP26048 GOLDEN SHADOW METALLIC



DESIGNER'S NOTE: THERE IS INSUFFICIENT SPACE TO ENLARGE THE ARROW DUE TO PANEL SIZE - SEE OPTION B FOR POTENTIAL SOLUTION

This original unpublished drawing is submitted for use in connection with a project being designed for you by Fluoresco. It is not to be shown to anyone outside of your organization, reproduced or used in any fashion without written approval.

REVISED	19 APR 16	6	1 JUL 16
	2 10 MAY 16	7	
	3 18 MAY 16	8	
	4 7 JUN 16	9	
	5 14 JUN 16	10	OF 3

PROJECT: TOWN OF FLORENCE
 LOCATION: 224 W 20th ST FLORENCE AZ
 DRAW # FP-344293
 DESIGNER: [Signature]
 SALES/PERSON: MARTIN
 SCALE: AS NOTED
 DATE: 18 APR 16
 FILE NAME: FLORENCE CENTRAL BUSINESS T.CDR

Fluoresco Services
 An Everbilt Company

ARF – Decorative Flood



FEATURES & BENEFITS:

- The ARF Decorative LED Flood fixture is compact and easily blends into the landscape environment
- 20 LEDs, 12 VDC
- Die-cast aluminum construction provides long life in outdoor ground mounted applications
- Vented housing isolates LED module from driver to maximize life and performance
- Visor and Vandal Shield available

SPECIFICATIONS:

OVERVIEW: The light fixture assembly is a flood style fixture and comes complete with LEDs and driver used to operate the fixture from the solar charged batteries. The light fixture can be mounted anywhere up to 100' away from the solar system.

APPLICATIONS: Signs, Façade, Landscape accents or Area Illumination

HOUSING: Die-Cast Aluminum

FINISH: Bronze, Black, White, Gray, Platinum, Forest Green, Red

OPTICAL ASSEMBLY: High Impact UV Stabilized Acrylic Outer Lens

LAMPING: 7-52 Watt LED, NEMA 3 x 3, NEMA 4 x 4, NEMA 5 x 4 NEMA 6 x 6

DIMENSIONS: 4.53" Deep x 9.63" Wide x 6.68" High

SHIPPING WEIGHT: 8.5 lbs

Solar Electric Power Company

1521 SE Palm Court, Stuart, FL 34994 | ph: 772-220-6615 | fax: 772-220-8616 | www.sepco-solarlighting.com

SEPA150-DS Solar Electric Power Assembly



Features & Benefits:

- The SEPA150 solar electric power assembly features a single 150 Watt module mounted to our single support power bracket, optional full panel backside sheet metal protection.
- The 164 Amp hour battery assembly, consisting of two 82 amp hour batteries, is contained within a vented aluminum battery box and includes a wiring harness and control electronics.
- There are over 10 different load controllers to choose from for different types of applications such as dusk to dawn, dusk activated timer, split timing, and motion activation.
- The systems consist of pre assembled sub assemblies that simply bolt together for quick and easy installation with plug and play style wire connections.
- Every system is available to produce DC or AC power depending on the needs of the load.
- Meets AASHTO wind force ratings.
- Powder coating and custom design available.
- 5 year maintenance free system, warranty up to 25 years (see warranty) and ETL Listed.

Specifications

Panel Assembly

A SEPA150 single array consists of one 150 Watt module which is mechanically fastened to a vented aluminum panel pan with stainless steel fasteners, optional full panel backside damage prevention, and terminated in pre-wired 3 prong Molex type connector. Solar array produces 8.11 +/- amps charge current and measures 59.1"L x 26.6"W x 1.4"D. The array has a 10 year warranty for 10% power loss and 25 year warranty for 20% power loss. Solar array has a life cycle testing and actual field proven life of over 30 years.

Battery Assembly

A vented aluminum enclosure containing two 82 amp hour sealed GEL batteries, totaling 164 amp hours, which is integrally mounted and pre-wired to include a standard wire harness with simple plug in connections for the SEPCO ALC Adaptive Lighting Control and the solar panel assembly. The low profile design contains a perforated and welded back mounting plate for easy slide on attachment to the power bracket. Battery assembly contains SEPCO unique "Through the Pole" rear wire routing output for no exposed wiring to provide a neat clean appearance for the finished installation.

The batteries are warranted for 5 years. Battery assembly is complete with all stainless steel mounting hardware. All metal crafting has been performed by high speed robotic presses using computer programmed instructions.

Power Bracket

An all aluminum, unique single support 5 or 45 degree power bracket consists of a substantial aluminum channel affording mounting to any pole or wall. Circumference welding of strong 2-1/4" aluminum square in a single support arrangement to provide maximum strength for wind loading. The power bracket contains predrilled and tapped battery slide mount bolts of stainless steel and two 11/16" mounting holes for up to 5/8" diameter mounting bolts. The bracket contains the unique "Through the Pole" wire hole for no exposed system wiring.

The SEPCO solar electric power assemblies have proven themselves as the most rugged and robust design in thousands of installations worldwide since their introduction in 1994. SEPCO systems surpass all codes, compliances, and quality controls.

This original unpublished drawing is submitted for use in connection with a project being designed for you by Fluoresco. It is not to be shown to anyone outside of your organization, reproduced or used in any fashion without expressed written approval.

REVISED	19 APR 16	6	1 JUL 16
	2	10 MAY 16	7
	3	18 MAY 16	8
	4	7 JUN 16	9
	5	14 JUN 16	PAGE 3 OF 3

PROJECT: TOWN OF FLORENCE
 LOCATION: 224 W 20th ST FLORENCE, AZ
 DRAWING NO: FP-344293
 DESIGNER: SALES/PERSON: MARTIN
 SCALE: AS NOTED
 DATE: 18 APR 16
 FILE NAME: FLORENCE CENTRAL BUSINESS 1.CDR

Fluoresco Services
 An Everbilt Company