

**TOWN OF FLORENCE
HISTORIC ADVISORY COMMISSION
REGULAR MEETING
ACTION MINUTES**

REGULAR MEETING OF THE HISTORIC DISTRICT ADVISORY COMMISSION OF THE TOWN OF FLORENCE HELD WEDNESDAY, MAY 25, 2016 AT 6:00 PM, IN THE CHAMBERS OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

Chairman Wheeler called the meeting to order at 6:00 pm.

2. ROLL CALL:

Present: Chairman Wheeler, Vice-Chairman Adam, Commissioner Reid, Commissioner Smith, Commissioner Novotny and Commissioner Feliz

Absent: Commissioner Schmidt

3. PLEDGE OF ALLEGIANCE

4. DISCUSSION/APPROVAL/DISAPPROVAL of the meeting minutes for the regular meeting conducted April 27, 2016.

On motion of Commissioner Smith, seconded by Commissioner Feliz and carried to approve the regular meeting minutes of April 27, 2016, with one correction.

5. STAFF REPORT

- A. Proposed Town of Florence Historic website.**
- B. Historic District Rehabilitation Information Booklet.**
- C. 2016 Annual Historic Preservation Conference**

The following questions were asked by the Commission members at the April 27, 2016 HDAC Meeting.

D. What can the Town of Florence do to provide incentives to save buildings?

The Town of Florence, in conjunction with Pinal County, provides property tax incentives for continued maintenance and rehabilitation of historic properties.

E. How can discontinued businesses be enforced to remove their old signs?

Town of Florence staff may follow code compliance procedures outlined in the Land Development Code under section 150.129. Town staff provided this section of the code in your last Historic Advisory Commission Packets that were dated for the April 27, 2016 meeting. Per a commissioner's concern regarding a specific property, staff will continue to monitor the property.

F. Commissioners had particular concern with code compliance issues regarding the height of grass on property, does the Town have sufficient staff to address these particular issues?

The Town of Florence currently has a Senior Building Inspector and Permit Specialist to meet code compliance issues in a regularly consistent manner due to budget constraints and recent retirements. Recently, a Public Works employee has been providing additional assistance. Members of the public can file a property complaint at the Community Development office located at 224 West 20th Street or by calling 520-868-7575.

G. Commissioners would like to see what they can do regarding the condition of a historic property's entry door.

If the issue pertains to a public safety matter, then Town staff can issue code compliance.

H. Commissioner Feliz would like to see a historic plaque created for a demolished building within the Pinal County jurisdiction.

The Chair and Vice-Chair of the Historic Advisory commission have given Town staff direction to not pursue creating this marker due to the property not being on the National Register and within the Historic District.

6. CALL TO THE PUBLIC/COMMISSION RESPONSE:

Call to the Public for public comment on issues within the jurisdiction of the Historic District Advisory Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

7. CALL TO THE COMMISSION-CURRENT EVENTS ONLY.

8. ADJOURNMENT

On motion of Commissioner Feliz, seconded by Vice-Chairman Adam and carried to adjourn the meeting at 6:28 pm.

POSTED ON MAY 26, 2016 BY MARIA HERNANDEZ, DEPUTY TOWN CLERK AT WWW.FLORENCEAZ.GOV.