

MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING OF THE FLORENCE TOWN COUNCIL HELD ON TUESDAY, SEPTEMBER 6, 2016, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER:

Mayor Rankin called the meeting to order at 6:01 p.m.

ROLL CALL:

Present: Rankin, Walter, Woolridge, Hawkins, Guilin, Anderson, Wall.

MOMENT OF SILENCE

Mayor Rankin called for a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Rankin led the Pledge of Allegiance.

CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments.

PRESENTATION

Presentation of the Town Manager Work Plan

Mr. Brent Billingsley, Town Manager, provided a presentation, in which he outlined the following:

- Purpose
 - The purpose of the office of the Town Manager is to provide plans, controls, direction, and coordination to the activities and functions of all Town departments, resources, personnel, capital, and projects on behalf of the Town Council, employees, and the citizens of Florence so they can be informed, be provided, and receive needed services and enjoy a safe and productive place to live, work, and play.
- Why?

- In accordance with Section 11 of his contract, he is required to prepare and present to Council, a performance plan that specifies benchmark areas of accomplishment.
- It is the right thing to do
- Major Accomplishments within six months
 - Fiscal Year 2015/2016 Budget Target (\$1.2 Million)
 - Floodplain Management Regulation Update
 - 2016 Legislative Agenda
 - 2016 Pavement Preservation Program
 - 2016 Expenditure Limitation Special Election
 - Approval of Proposition 411 – Expenditure Limitation
 - The Town now has Home Rule for a four year period.
 - 2016 Employee Benefits (cost reduction)
 - 2016 Community Facilities District (CFD) Bond Sales (General Obligation and Special)
 - Public Works Director Recruitment
 - Balanced Fiscal Year 2016/2017 Final Budget
- Three year plan
 - Eight major issues identified through discussions
 - Economic Development
 - Water and Wastewater Infrastructure
 - Roads and Streets
 - Historic Preservation
 - Relationships (internal and external)
 - Public Safety
 - Customer Service
 - Quality of Life
- Economic Development

<ul style="list-style-type: none"> • <u>Goals</u> 	<ul style="list-style-type: none"> <u>Objectives</u>
Quality jobs	Business retention Business expansion Recruit quality employers Job diversification
Retail	Additional retail opportunities
Downtown	Quality events Vibrant/attractive/functional Effective marketing
- Water/Wastewater

<ul style="list-style-type: none"> • <u>Goals</u> 	<ul style="list-style-type: none"> <u>Objectives</u>
Water Supply	Future sources Maintenance Quality Reclamation
Infrastructure	Maintenance Capital Improvements

<ul style="list-style-type: none"> Sewer Treatment - Roads and Streets <ul style="list-style-type: none"> • <u>Goals</u> 	<ul style="list-style-type: none"> Upgrades Expansion
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Maintenance ROW 	<ul style="list-style-type: none"> <u>Objectives</u> Permitting Lifecycle program (providing the maintenance necessary to reduce the expenditures for all out reconstruction) Acquire additional funding Improve drainage (Damage around Town is because they do not drain properly.)
<ul style="list-style-type: none"> Enhancement 	<ul style="list-style-type: none"> Reconstruction of existing roads (Diversion Dam is almost complete.) Streetscape Project in the downtown area Multimodal improvements (specifically the need of cyclist and the need to expand the system)
<ul style="list-style-type: none"> Expansion 	<ul style="list-style-type: none"> Connectivity Mobility North/South Corridor
<ul style="list-style-type: none"> - Historic Preservation <ul style="list-style-type: none"> • Toured Tucson and spoke with State experts regarding infill, historic preservation, historic properties and historic districts. • Training: Historic District Advisory Commissioners attended Historic Preservation Conference. • <u>Goals</u> 	<ul style="list-style-type: none"> <u>Objectives</u>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Infill 	<ul style="list-style-type: none"> Address vacant properties Encourage investment in the downtown Innovative programs
<ul style="list-style-type: none"> New Projects 	<ul style="list-style-type: none"> Infill/Territory Square Visual enhancement to the downtown Supporting infrastructure (CDBG Grant Application for fire protection in the downtown)
<ul style="list-style-type: none"> Codes/Plans 	<ul style="list-style-type: none"> General Plan Update Code enforcement Simplify/streamline processes
<ul style="list-style-type: none"> - Relationships <ul style="list-style-type: none"> • <u>Goals</u> 	<ul style="list-style-type: none"> <u>Objectives</u>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> Intergovernmental 	<ul style="list-style-type: none"> Pinal County Coolidge San Carlos (San Carlos Irrigation Drainage District, San Carlos Indian Power) Florence Unified School District/Central Arizona College
<ul style="list-style-type: none"> Employers 	<ul style="list-style-type: none"> Local Businesses Prisons/supporting industries

- | | |
|---|---|
| State/Regional/Federal | CAG/MAG
State agencies (ADOT, ADEQ, DOR, ACC, etc.)
State and Federal Elected Officials |
| Internal | Council/Manager
Manager/ Employee
Employee/Customer |
| - Public Safety | |
| • <u>Goals</u> | <u>Objectives</u> |
| Police | Maintain optimum levels
Safest City in Arizona |
| Fire | Maintain optimum levels
Enhance ISO rating (Rating is utilized to determine the cost of insurance on your property.) |
| Facilities | Education/assistance
Provide needed infrastructure for public safety (Equipment, technology, vehicles) |
| - Customer Service | |
| • <u>Goals</u> | <u>Objectives</u> |
| Accountability | Provide fast, fair, efficient, and friendly customer service to all customers |
| Transparency | Meaningful public involvement (Strategic Planning)
Media relationships |
| Training | Open and honest information
Educate, empower, and enable employees to better serve the customer |
| - Quality of Life | |
| • <u>Goals</u> | <u>Objectives</u> |
| Cultural | Broaden arts, culture, events |
| Social Services | Facilitate needed services (such as durable medical equipment program) |
| Community Facilities | Provide adequate facilities |
| Recreation | Provide opportunities |
| Library | Expand services |
| Education | Innovative programs/Youth (Teen Leadership Program)
Partnerships |
| Community Needs | Jobs, shopping, programs |
| - Current Priorities | |
| <ul style="list-style-type: none"> • Sustainable financial future for Florence • Council Strategic Plan • Infrastructure financing to upgrade infrastructure (WIFA, USDA, FHWA, etc.) • Economic development (jobs/housing) • Preparing for new residential development • Water system improvements • Wastewater improvements • Street maintenance/improvements • Outstanding legal issues | |

CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. **Proclamation of the Mayor declaring September 2016 as Grandfamily/Kinship Care Month.**
- b. **Approval of the Coolidge-Florence Elk's Lodge application for their Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control for their Demolition Derby event to be held on October 1, 2016.**
- c. **Resolution No. 1597-16:**

Ms. Lisa Garcia, Deputy Town Manager/Town Clerk, read Resolution No. 1597-16 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD A CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "TERRITORY SQUARE ZONING DISTRICT" BOOK DATED JULY, 27 2016.

- d. **Approval to purchase nine Motorola APX7000 Digital Portable Radios and associated equipment, in an amount not to exceed \$65,987.15.**
- e. **Approval to purchase one 2016 Mini Excavator 303E for the Public Works Department, to Empire Machinery, in an amount not to exceed \$39,000.**
- f. **Approval of accepting the register of demands ending July 31, 2016, in the amount of \$3,099,133.72.**

On motion of Councilmember Hawkins, seconded by Councilmember Woolridge, and carried to approve the consent agenda, as written, with the exception of Item d.

- d. **Approval to purchase nine Motorola APX7000 Digital Portable Radios and associated equipment, in an amount not to exceed \$65,987.15.**

Councilmember Anderson asked for clarification regarding the Police Department not being able to purchase the third dispatch terminal due to unanticipated installation and on-going service costs.

Ms. Jennifer Evans, Management Analyst, stated that the grant was originally awarded to fund the third 9-1-1 dispatch console. When the procurement process started with that project, the Police Department found that there were cost overruns that were unanticipated with regards to installation and telecommunication lines as well as ongoing service. The amount, which would exceed what the grant covered, is approximately \$20,000 per year of ongoing costs. Knowing that there is a need to

replace the existing radios, staff requested that the Gila River Indian Community change the scope of the project to purchase radios instead of the dispatch console.

Councilmember Anderson inquired how critical is the console to the department.

Mr. Dan Hughes, Police Chief, stated that the hope is that the State will assist with funding of the console next year. If the Town were to purchase the console and have it installed, the Town will incur a cost of approximately \$2,000 per month; however, if the State were to provide the console, the State would absorb the monthly cost. He stated that they are fine with the equipment they currently have; however, they were looking to get a head of the curb. They will use the area as a training area but will not be able to take calls from that location.

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to approve the purchase of nine Motorola APX7000 Digital Portable Radios and associated equipment, in an amount not to exceed \$65,987.15.

UNFINISHED BUSINESS

Ordinance No. 649-16:

Ms. Garcia read Ordinance No. 649-16 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, TO AMEND THE TERRITORY SQUARE ZONING BOOK PER SECTION 150.070 TERRITORY SQUARE (TS) CONTAINED WITHIN THE LAND USAGE SECTION OF THE TOWN OF FLORENCE CODE OF ORDINANCES (CASE PZ 16-51 ORD).

On motion of Councilmember Woolridge, seconded by Councilmember Hawkins, and carried to adopt Ordinance No. 649-16.

Resolution No. 1596-16:

Ms. Garcia read Resolution No. 1596-16 by title only.

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE TERRITORY SQUARE EXPANSION MINOR GENERAL PLAN AMENDMENT FOR PROPERTY LOCATED AT THE SOUTHEAST CORNER OF BUTTE AVENUE AND PLANT ROAD (CASE PZ 16-49 GPA).

On motion of Councilmember Woolridge, seconded by Vice-Mayor Walter, and carried to adopt Resolution No. 1596-16.

Ordinance No. 652-16:

Ms. Garcia read Ordinance No. 652-16 by title only.

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE TERRITORY SQUARE ZONE CHANGE ON APPROXIMATELY 40 ACRES LOCATED AT THE SOUTHEAST CORNER OF BUTTE AVENUE AND PLANT ROAD (PZ 16-50 ZC).

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to adopt Ordinance No. 652-16.

TOWN MANAGER'S REPORT

Mr. Billingsley introduced Jamie White, GIS Coordinator, who has worked on the CIP Tool. He stated that they are launching the beta version of the CIP Tool on the website.

Mr. Jamie White, GIS Coordinator, provided a brief tutorial on the CIP Tool and how it works. He performed a live search for the Council to show how one would navigate through the tool.

Mr. Billingsley stated that the project information is accessible through the tool. Some of the information includes: project name, fiscal year of project, funding, status, and contractor. The hope is to provide a project schedule for each of the projects in the near future. He stated that the Public Works Department has Excel schedules for the projects that indicate when the project is slated to go out for bid.

Mr. Billingsley stated that the Florence Police Department will soon be hosting the second Citizens Academy. It will be held on Wednesday evenings and is scheduled to begin in early October. He asked those who are interested in learning more about Florence and what the police officers do to please sign up. He encouraged the public to take part in the next academy.

Mr. Billingsley read into the record a news release that was provided by the Government Finance Officers' Association:

"The Certificate of Achievement for Excellence and Financial Reporting has been awarded to the Town of Florence by the Governor's Finance Officers' Association of the United States and Canada (GFOA) for its Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents the significant accomplishment by a government and its management. An award of financial reporting achievement has been awarded to the individuals or department or agency designated by the government as the primarily responsible for preparing an award winning CAFR. This has been presented to the Finance Department of the Town of Florence. The CAFR has been judged by an impartial panel to meet the needs and standards of the program including and demonstrating a constructive spirit of full disclosure to clearly communicate the financial story and motivate potential users and user groups to read the CAFR. The GFOA is a non-profit professional organization serving approximately 7,500 government finance professionals with offices in Chicago and Washington D. C."

Mr. Billingsley congratulated the Council, Budget Committee and Finance Department on the achievement.

Mr. Billingsley stated that the Town has been awarded a \$1,500 grant for smoke detectors for the fire safety program that they are hoping to implement this fall.

Mr. David Strayer, Fire Chief, stated that they will be able to purchase 100 smoke detectors and will target the elderly. They will start in the Caliente area and will go door-to-door to ensure that the residents have working smoke detectors. He stated that the solar plant that is in near proximity to Fire Station 2 provided the grant.

Mr. Billingsley stated that the Town appreciates their contribution.

Mr. Billingsley read a letter from FEMA and the National Emergency Training Center into the record:

“Dear Chief Strayer,

Congratulations, it is my pleasure to inform you of your acceptance into the U. S. Fire Administration’s National Fire Academy (NFA) Fire Executive Officer Program to commence within Fiscal Year 2017, from October 1, 2016 thru September 30, 2017. This year the selection process was particularly difficult for the NFA. There were many qualified applicants and a limited number of EFOP slots. You will be assigned to one of our executive development course offerings which will be held at the National Emergency Training Center in Emmitsburg, Maryland.”

Chief Strayer stated the program is for four years and there is a research paper that is required after you attend for two weeks and then after each attendance thereafter. He stated that it is a very difficult program to get into and he was pleased that he was selected. He is looking forward to applying the knowledge that he gains from this training.

Mayor Rankin inquired if ADOT has been advised of the completion of Diversion Dam Road so they can move forward with the traffic signal.

Mr. Billingsley stated that the project is 50% complete. The Town’s portion which included utility relocation, paving, concrete work, and providing utilities and conduit for ADOT is complete. ADOT needs to install the signal, per the agreement. ADOT has been contacted and has reviewed the project throughout the process. He stated that ADOT will move forward as funding becomes available. ADOT has not provided a time frame.

DEPARTMENT REPORTS

Community Development

Courts

Fire

Library

Parks and Recreation

Police

Public Works

Vice-Mayor Walter inquired about Community Development's Report where it states that staff continues to respond to inquiries regarding the purchase of land within Anthem or Anthem at Merrill Ranch communities. It is an ongoing item, and specifies as such; however, she asked for an update.

Mr. Mark Eckhoff, Community Development Director, stated that there have been continuous inquiries (due diligence) regarding the purchase of the undeveloped portions of Anthem or going into the Merrill Ranch development. With regards to Anthem, it is primarily on the west side of Hunt Highway. There is also interest in the land swap area where Pulte is building the new subdivision with Merrill Ranch. There are two entities that are looking at a deal; however, nothing has been consummated. Staff has been providing responses to impact fees, CFDs, zoning, and zoning amendments.

Vice-Mayor Walter stated that she has received questions about the Streetscape Project from various business owners and that the businesses have been affected by the disruption due to the project.

Mr. Jess Knudson, Assistant Town Manager, stated that he spoke with one of the business owners on Main Street. One concern is the holes where the old streetlights were removed as well as the holes that are being dug for the new streetlights. Those areas have been designated as a hazard for pedestrians and barricades with lights have been installed to alert pedestrians. The concerns addressed to him were the aesthetics of the street and confusion from customers where they think that there is no parking in that area. Discussions include installing signage in the project area indicating that the downtown is open for business and that parking is not restricted where you see the barricades. He stated that they opted not to do grates because someone could trip if there were to be a slight variance in height, and that could cause a liability for the Town.

Mr. Knudson stated that the project should be completed in a 12 week time period, which would have completion in early December. He stated that he received an email stating that the project will be completed in early November; however, this is tentative.

Vice-Mayor Walter inquired if the Town knew that the project would take approximately three months and why did they dig so early into the project before the lights were ready to be installed.

Mr. Knudson stated that the lights were ordered after the Town had conversations with the contractor to ensure that the lights ordered were the approved lights.

Vice-Mayor Walter inquired if there is any way to speed up the process.

Mr. Knudson stated that they are doing their best. He stated that no one wants to see the construction delayed.

The Department Reports were received and filed.

CALL TO THE PUBLIC

There were no public comments.

CALL TO THE COUNCIL – CURRENT EVENTS ONLY

Councilmember Hawkins thanked all the residents who voted in favor of the Home Rule as well as those who came to the informational sessions on Home Rule. He stated that legislation needs to look at the law and perhaps do away with it. The law made sense at the time it was adopted; however, there are not any communities that can operate without having a home rule. It is an election that is needless for the taxpayers and everyone should let their legislators know that this particular law needs to be revisited. He thanked everyone who voted for him, he appreciates the votes.

Councilmember Wall agreed with Councilmember Hawkins' comments. She thanked the Town and Council for allowing her to attend the League of Arizona Cities and Towns Conference. She attended sessions on economic development as well as open meeting law and other pertinent topics. She came back with a wealth of information and hopes to share and benefit from this for the next four years that she will be serving.

Councilmember Wall thanked everyone for voting in support of Home Rule and for those who voted.

Councilmember Woolridge, Councilmember Guilin, and Councilmember Anderson echoed Councilmember Hawkins and Councilmember Wall's comments.

Councilmember Anderson stated that he spoke previously about the CAP allocations. The Department of the Interior has released a forecast for 2017 on Lake Mead and that it will be at 1,078 feet which is three feet above the critical mass. They are forecasting that there will not be a water shortage at Lake Mead.

Vice-Mayor Walter stated that it is with a heavy heart that she announced that Florence lost a very fond educator as well as an administrator. She asked for a moment of silence.

Mayor Rankin stated that the August 30, 2016 election was very important to Florence regarding the passage of Home Rule. He stated that it is his opinion that Florence's citizens have confidence in the Town to manage the revenues that the Town is receiving. He stated that just because the Town now has the ability to spend the revenue that it receives does not mean that there will be frivolous spending. He stated that the Town will continue to build their reserve funds. The Town is considering asking for a permanent home rule in the future.

Mayor Rankin expressed his condolences to the family of Mr. John Allee. He stated that Mr. Allee was a principal at Florence K-8 and Walker Butte. He ran on this election's ballot for the Florence Unified School District School Board and he received

enough votes to be on the November ballot. The passing of Mr. Allee leaves a deep void in the community.

Mayor Rankin stated that the General Election will be held November 8, 2016. He congratulated Gem Cox for running a good race and to Vice-Mayor Walter for moving forward to the run-off along with him in the General Election. He congratulated those who were elected to the Council. He stated that there was less than a 50% voter turnout for the Primary Election and would like to see the turn out for the General Election exceed 50% of the voters.

ADJOURN TO EXECUTIVE SESSION

An Executive Session will be held during the Council Meeting for the purpose of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), (A)(4), and (A)(7) and to consider its position and instruct its representatives and/or attorneys regarding:

Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV 2015-000325.

Town's position and instruct its attorneys in regard to Arizona Department of Environmental Quality proceedings.

Town's position and instruct its attorneys in regard to contracts and pending or contemplated litigation involving land use in the Town.

Town's attorneys for legal advice on a pending and threatened claim filed by Johnson Utilities.

Town's attorney for Legal advice on condemnation case file by Southwest Environmental Utilities LLC. Case No. CV2 01601374.

Town's attorney for legal advice on procurement procedures associated with the Division Dam Road Project.

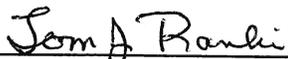
On motion of Vice-Mayor Walter, seconded by Councilmember Hawkins, and carried to adjourn to Executive Session.

ADJOURN FROM EXECUTIVE SESSION

On motion of Vice-Mayor Walter, seconded by Councilmember Anderson, and carried to adjourn from Executive Session.

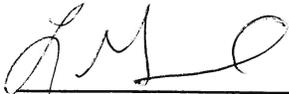
ADJOURNMENT

On motion of Councilmember Hawkins, seconded by Vice-Mayor Walter, and carried to adjourn the meeting at 8:16 pm.



Tom J. Rankin, Mayor

ATTEST:



Lisa Garcia, Town Clerk

I certify that the following is a true and correct copy of the minutes of the Florence Town Council meeting held on September 6, 2016, and that the meeting was duly called to order and that a quorum was present.



Lisa Garcia, Town Clerk