

ACTION MINUTES

MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING HELD ON MONDAY, DECEMBER 19, 2016, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

Mayor Walter called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Present: Walter, Woolridge, Hawkins, Guilin, Anderson, Wall, Larsen

3. PLEDGE OF ALLEGIANCE

4. MOMENT OF SILENCE

5. CALL TO THE PUBLIC/COUNCIL RESPONSE:

Call to the Public for Public Comment on issues within the jurisdiction of the Town Council. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda.

6. PRESENTATIONS

- a. Presentation and acceptance of the Town's Comprehensive Annual Financial Report, and Annual Expenditure Limitation Report for Fiscal Year ended June 30, 2016.

On motion of Councilmember Guilin, seconded by Councilmember Anderson, and carried to accept the Town's Comprehensive Annual Financial Report and Annual Expenditure Limitation Report for the Fiscal Year ending June 30, 2016.

- b. Presentation on the Teen Leadership Program and recap of fall activities.

- c. Presentation on the Fire-Safe Seniors Program.

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. Approval of an Intergovernmental Agreement with the Arizona Department of Fire, Building and Life Safety – Office of Manufactured Housing.

- b. Authorization to enter into a Marketing License Agreement with Utility Services Partners Private Label, Inc., to provide optional protection on external water lines, external sewer lines, and in-home plumbing lines.

- c. Recommendation of approval to the Arizona Department of Liquor Licenses and Control on the Florence Gardens Mobile Home Association's applications for their Keg n' Cork events to be held on January 5, January 19, February 2, February 16, March 2, March 30, November 16, and December 7, 2017, at the Florence Gardens Club House, 3803 Florence Boulevard, Florence, Arizona.
- d. Recommendation of approval to the Arizona Department of Liquor License and Control on American Legion # 9 application for a Temporary Extension of Premises Patio Permit, for the Cornhole Cup event, on January 28, 2017, at 441 N. Main Street, Florence, Arizona.
- e. Recommendation to the Arizona Department of Liquor Licenses and Control on the Assumption of the Blessed Virgin Mary Roman Catholic Parish's application for a Special Event Liquor License, for their Fifth Annual Parish Festival, on February 11, 2017, at 221 E. 8th Street, Florence, Arizona.
- f. Recommendation of approval to the Arizona Department of Liquor Licenses and Control on the Coolidge-Florence Elks Lodge #2350 Special Event Liquor License application for their Prison Run event to be held on February 12, 2017, at the Charles Whitlow Memorial Rodeo Grounds, 4900 S. Pinal Parkway, Florence, Arizona.
- g. Receive and file the following board and commission minutes:
 - i. May 25, July 27, September 28, and October 26, 2016, 150th Year Anniversary Celebration Ad Hoc Committee minutes.
 - ii. September 8, October 19 and November 17, 2016 Arts and Culture Commission minutes.

On motion of Councilmember Anderson, seconded by Councilmember Guilin, to approve the Consent Agenda, excluding item b.

Item b.

On motion of Councilmember Wall, seconded by Councilmember Guilin, and carried to approved item 7b with an amendment to Exhibit A to include the Johnson Utility tap.

8. NEW BUSINESS

- a. Discussion/Approval/Disapproval of Board and Commission appointments to and authorization to continue to accept applications until all seats are filled.
 - i. Re-appointment of Jorganne Cochran to the Arts and Culture Commission with a term to expire December 31, 2019.

On motion of Councilmember Hawkins, seconded by Councilmember Wall, to re-appoint Jorganne Cochran to the Arts and Culture Commission with a term to expire December 31, 2019.

- ii. Re-appointment of Sheree Berger to the Joint Library Advisory Board with a term to expire December 31, 2018.

On motion of Councilmember Guilin, seconded by Councilmember Anderson and carried to re-appoint Sheree Berger to the Joint Library Advisory Board with a term to expire December 31, 2018.

- iii. Appoint Robert Smidt to the Planning and Zoning Commission with a term to expire December 31, 2017 and accept the termination of his appointment to the Parks and Recreation Board, effective December 31, 2016.

On motion of Councilmember Hawkins, seconded by Councilmember Larsen and carried to appoint Robert Smidt to the Planning and Zoning Commission with a term to expire December 31, 2017 and accept the termination of his appointment to the Parks and Recreation Board, effective December 31, 2016.

- b. Discussion/Approval/Disapproval of a professional services contract with Nu-Trend Architectural Services, LLC, for Architectural Support and One-Stop Shop Consulting Services, in an amount not to exceed \$150,000.

On motion of Councilmember Guilin, seconded by Councilmember Wall and carried to approve a professional services contract with Nu-Trend Architectural Services, LLC, for architectural support and One-Stop Shop consulting services in an amount not to exceed \$150,000.

- c. Discussion/Approval/Disapproval to adopt Task Order No. 3a, in an amount not to exceed \$52,206, and Task Order No. 3b, in an amount not to exceed \$24,000, with EUSI, LLC, for Public Works Management Support and Consulting Services.

On motion of Councilmember Anderson, seconded by Councilmember Guilin and carried to approve Task Order No. 3a in an amount not to exceed \$52, 206, and Task Order No. 3b in an amount not to exceed \$24,000, with EUSI, LLC, for Public Works Management Support and Consulting Services.

9. TOWN MANAGER'S REPORT

10. CALL TO THE PUBLIC

11. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

12. ADJOURNMENT

On motion of Councilmember Hawkins, seconded by Councilmember Guilin, and carried to adjourn the meeting at 7:15 pm.

Posted this 21th day of December, 2016, on the Town of Florence website at www.florenceaz.gov by Maria Hernandez, Deputy Town Clerk.