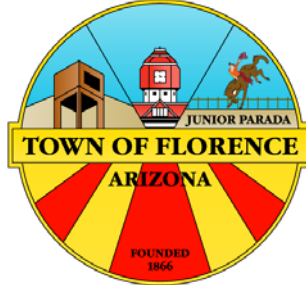


# TOWN OF FLORENCE REGULAR MEETING AGENDA

## \*\*\*AMENDED AGENDA\*\*\*

Mayor Tara Walter  
Vice-Mayor Vallarie Woolridge  
Councilmember Bill Hawkins  
Councilmember Becki Guilin  
Councilmember John Anderson  
Councilmember Karen Wall  
Councilmember Kristen Larsen



Florence Town Hall  
775 N. Main Street  
Florence, AZ 85132  
(520) 868-7500  
[www.florenceaz.gov](http://www.florenceaz.gov)  
Meet 1<sup>st</sup> and 3<sup>rd</sup> Mondays

**Monday, February 6, 2017**

**6:00 PM**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, February 6, 2017, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

### 1. CALL TO ORDER

2. ROLL CALL: Walter \_\_, Woolridge \_\_, Hawkins \_\_, Guilin \_\_, Anderson \_\_,  
Wall \_\_, Larsen \_\_.

### 3. MOMENT OF SILENCE

### 4. PLEDGE OF ALLEGIANCE

### 5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

### 6. PRESENTATIONS

- a. Pinal County Transportation Planning Update Presentation. (Andy Smith, Pinal County)
- b. Presentation on the 2017 Legislative Update. (Jess Knudson)
- c. Presentation to provide an update on the 2012 Police Operations and Data Analysis Report. (Dan Hughes)

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. **Approval of the acceptance** of the public improvements for the Anthem at Merrill Ranch Subdivision Unit 50 prior to the start of the warranty period beginning February 6, 2017. (Chris Salas)
- b. **Approval of the acceptance** of the public improvements of Anthem at Merrill Ranch Constitution Way Phase II, prior to the start of the warranty period beginning February 6, 2017. (Chris Salas)
- c. **Approval of partial** acceptance of the public improvements of Anthem at Merrill Ranch Spirit Loop III Station 10+00 thru 24+00 and Spirit Loop IV Station 10+00 thru 12+09.32, prior to the start of the warranty period beginning February 6, 2017. (Chris Salas)
- d. **Favorable recommendation** to the Arizona Department of Liquor Licenses and Control on the Elks Lodge of Coolidge/Florence #2350 application for a Special Event Liquor License for their participation in the Anthem at Merrill Ranch Spring Fling event on April 1, 2017. (Lisa Garcia)
- e. **Approval of the Pinal** County Property Use Agreement for use of the vacant lot, located at 383 N. Main Street, for the Road to Country Thunder event, on April 1, 2017. (Bryan Hughes)
- f. **Suspension of the** Special Event Vendor Permit rules on April 1, 2017, for the Road to Country Thunder Event. (Bryan Hughes)
- g. **Approval of granting** Steven Smallidge a 180-day extension, pursuant to the Special Warranty Deed, for completion of the rehabilitation of the Cuen Building. (Lisa Garcia)
- h. **Adoption of Resolution No. 1614-17:** A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING THE TRANSFER OF RIGHT-OF-WAY FOR A PORTION OF HUNT HIGHWAY, PURSUANT TO THE CONDITIONS CONTAINED IN PINAL COUNTY CONSENT AGREEMENT FOR TRANSFER OF COUNTY RIGHT-OF-WAY , AND AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED RIGHT-OF-WAY AGREEMENT. (Chris Salas)
- i. **Adoption of Resolution No. 1615-17:** A RESOLUTION OF TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING AND AUTHORIZING MAYOR TARA WALTER, TOWN MANAGER BRENT BILLINGSLEY, AND FINANCE DIRECTOR JOE JARVIS TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON THE TOWN OF FLORENCE BANKING ACCOUNTS, AND DECLARING AN EMERGENCY. (Lisa Garcia)
- j. **Re-appointment of Talma** Harmon to a two-year term to the Library Advisory Board, with a term to expire December 31, 2018. (Lisa Garcia)
- k. **Appointment of Victoria A. Ruiz** to fill the remaining one-year term on the Historic District Advisory Commission, with a term to expire December 31, 2017. (Lisa Garcia)

- l. Appointment of Lonnie K. Frost to fill the remaining one-year term on the Planning and Zoning Commission, with a term to expire December 31, 2017. (Lisa Garcia)
- m. Approval of accepting the register of demands ending December 31, 2016, in the amount of \$2,193,556.59.
- n. Notice of Task Orders issued for On-Call Engineering pursuant to Council approved contract. This item is Information Only. (Chris Salas)
  - i. Responses to the Request for Proposals were received on November 2, 2016, for the 1<sup>st</sup> Street Improvements Project and was awarded to Wilson and Company.
  - ii. Responses to the Request for Proposals were received on December 14, 2016, for the design and permitting of a new recharge facility at the Town of Florence South Plant Wastewater Reclamation Facility (WRF), and for the design and permitting of a renewed recharge facility at the North WRF and was awarded to Westland Resources.
  - iii. Responses to the Request for Proposals were received on December 16, 2016, for the Engineering and Design Services related to Improvements for Well #1 and Associated Equipment and was awarded to Hazen and Sawyer.
  - iv. Responses to the Request for Proposals were received on January 5, 2017, for the Engineering and Design Services related to Improvements for Florence Gardens Phase I and V and was awarded to EPS Group Inc.
  - v. Responses to the Request for Proposals were received on January 12, 2017, for the Engineering and Design Services related to North West Florence Gardens Water Storage Tank Structural Assessment and was awarded to Hazen and Sawyer.

## 8. NEW BUSINESS

- a. Discussion/Approval/Disapproval of the Terms of Engagement for Legal Services and Engagement Agreement letter dated January 12, 2017 with Gust Rosenfeld, P.L.C., for legal representation of the Town in regulatory matters, including administrative appeals and potential litigation against county, state and federal environmental agencies with respect to the permitting process for the "Florence Copper Project", including but not limited to permits for the proposed "Production Test Facility" and any future commercial operations. (Cliff Mattice)
- b. Resolution No. 1617-17: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE MAYOR TO EXECUTE A DEVELOPMENT AGREEMENT RELATING TO REAL PROPERTY FOR CONSTRUCTION OF A SINGLE-STORY MEDICAL OFFICE BUILDING LOCATED AT 174 WEST HIGHWAY 287, FLORENCE, ARIZONA. (Brent Billingsley)
- c. Discussion/Approval/Disapproval to approve the purchase of a Kaeser Omega 83P blower from James, Cooke & Hobson, Inc., in an amount not to exceed \$29,088. (Chris Salas)

## 9. TOWN MANAGER'S REPORT

## **10. DEPARTMENT REPORTS**

- a. Community Development
- b. Courts
- c. Finance
- d. Fire
- e. Library
- f. Parks and Recreation
- g. Police
- h. Public Works

## **11. CALL TO THE PUBLIC**

## **12. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

## **13. ADJOURNMENT TO EXECUTIVE SESSION**

An Executive Session will be held during the Council Meeting for the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3) and (A)(4) and (A)(7) to consider its position and instruct its representatives and/or attorneys regarding:

- a. Town's position and instruct its attorneys in regard to Arizona Department of Environmental Quality proceedings and related Water Quality Appeals Board Case No. 16-002.
- b. The U.S. Environmental Protection Agency, Region 9 ("EPA"), Class III Underground Injection Control ("UIC") Permit, No. R9UIC-AZ3-FY11-1, issued to Florence Copper, Inc. for an In-Situ Copper Production Test Facility ("PTF"), along with comments and the EPA's response to comments and the Permit proceedings and procedures.
- c. Possible negotiations with government agencies and private entities involving the purchase, sale or lease of the Town's real property, and contracts and/or settlement discussions related to such real property, in the area of the Florence Gardens, Caliente and Casita Hermosa subdivisions.
- d. Possible contract negotiations related to the proposed Johnson Estates development project.

## **14. ADJOURNMENT FROM EXECUTIVE SESSION**

## **15. ADJOURNMENT**

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON FEBRUARY 2, 2016, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).

\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY



REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\*

# PINAL COUNTY TRANSPORTATION PLANNING - UPDATE

PRESENTED TO CITIES & TOWNS

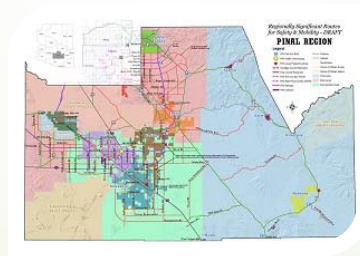
Andy Smith

Principal Planner



# Agenda

- Pinal Regional Transportation Authority – PRTA
- Regionally Significant Routes - RSR
- Safety & Mobility (Access Management)

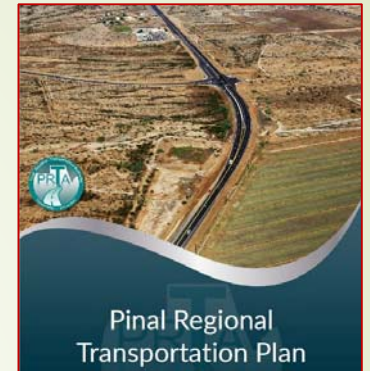


## LOOKING REGIONALLY

- POPULATION IN PINAL COUNTY HAS GROWN FROM 180,000 IN 2000 TO 400,000 IN 2015?
- THERE IS A LACK OF FEDERAL AND STATE FUNDING AND NO GASOLINE TAX INCREASE SINCE 1991?
- STATE TRANSPORTATION FUNDS ARE USED PRIMARILY FOR PRESERVATION AND MAINTENANCE OF EXISTING ROADWAYS?
- SINCE 2001, THE STATE HAS DIVERTED \$1.8 BILLION IN HIGHWAY USER REVENUE FUNDS FOR OTHER GOVERNMENTAL PROGRAMS?
- A TOTAL OF 19,159 CRASHES, WITH 323 FATAL AND 878 SERIOUS INJURY, OCCURRED WITHIN THE PINAL REGION OVER THE LAST 10 YEARS?
- THERE ARE LIMITED NORTH - SOUTH AND EAST - WEST ROADWAYS TO TRAVEL AROUND PINAL COUNTY?
- OVER 16 TRANSPORTATION STUDIES DOCUMENTING TRANSPORTATION NEEDS WITHIN THE PINAL REGION HAVE BEEN COMPLETED THE LAST 10 YEARS?
- TRAFFIC PROJECTIONS STATE WITH A "NO BUILD" SCENARIO THAT 47% OF VEHICLES WILL ENCOUNTER CONGESTION BY THE YEAR 2040?
- IMPLEMENTING REGIONAL IMPROVEMENTS WILL IMPROVE THAT PERCENTAGE TO 20%.

### **THERE IS A NEED FOR A REGIONAL SOLUTION.**

- APPROVAL OF THIS REGIONAL TRANSPORTATION PLAN AND HALF-CENT TAX WILL BE DETERMINED BY PINAL COUNTY VOTERS IN November 2017?
- THE AVERAGE COST IMPACT TO PINAL COUNTY RESIDENTS IS \$88.00 A YEAR OR \$7.33 A MONTH (THE COST OF ONE FAST FOOD MEAL)?



# PRTA - Purpose

- Provides the governance for the county, cities, towns, and Indian communities to work collaboratively in developing a seamless countywide transportation system.
- Requires a strong focus on developing a balanced regional transportation system.
- Stipulates the development of a 20-year regional transportation plan (subject to voter approval).
  - [Arizona Revised Statutes 48-5309](#)
- Provides a dedicated funding source to implement the regional transportation plan through an excise tax (subject to voter approval).
  - [Arizona Revised Statutes 42-6106](#)
- Improves regional coordination and management of the transportation system.



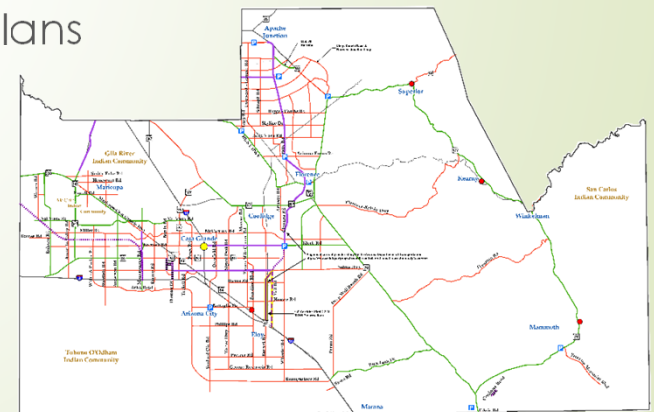
# PINAL REGIONAL TRANSPORTATION AUTHORITY (PRTA)

- August 5, 2015 established
- Presentations to Councils October – December 2015
- Public Open Houses March – April 2016
- Pinal RTA Approved Plan May 2016
  - Headed for a November 2016 election
  - Arizona Automobile Association requested a change in the legislative language
- Pinal RTA has rescinded the resolution for a vote prior (December 28, 2016)
  - The Pinal RTA has draft language for introducing – January 2017
  - Additional rounds of open houses
  - Pinal RTA will approve plan
- Pinal Board of Supervisors will place on November 2017 election

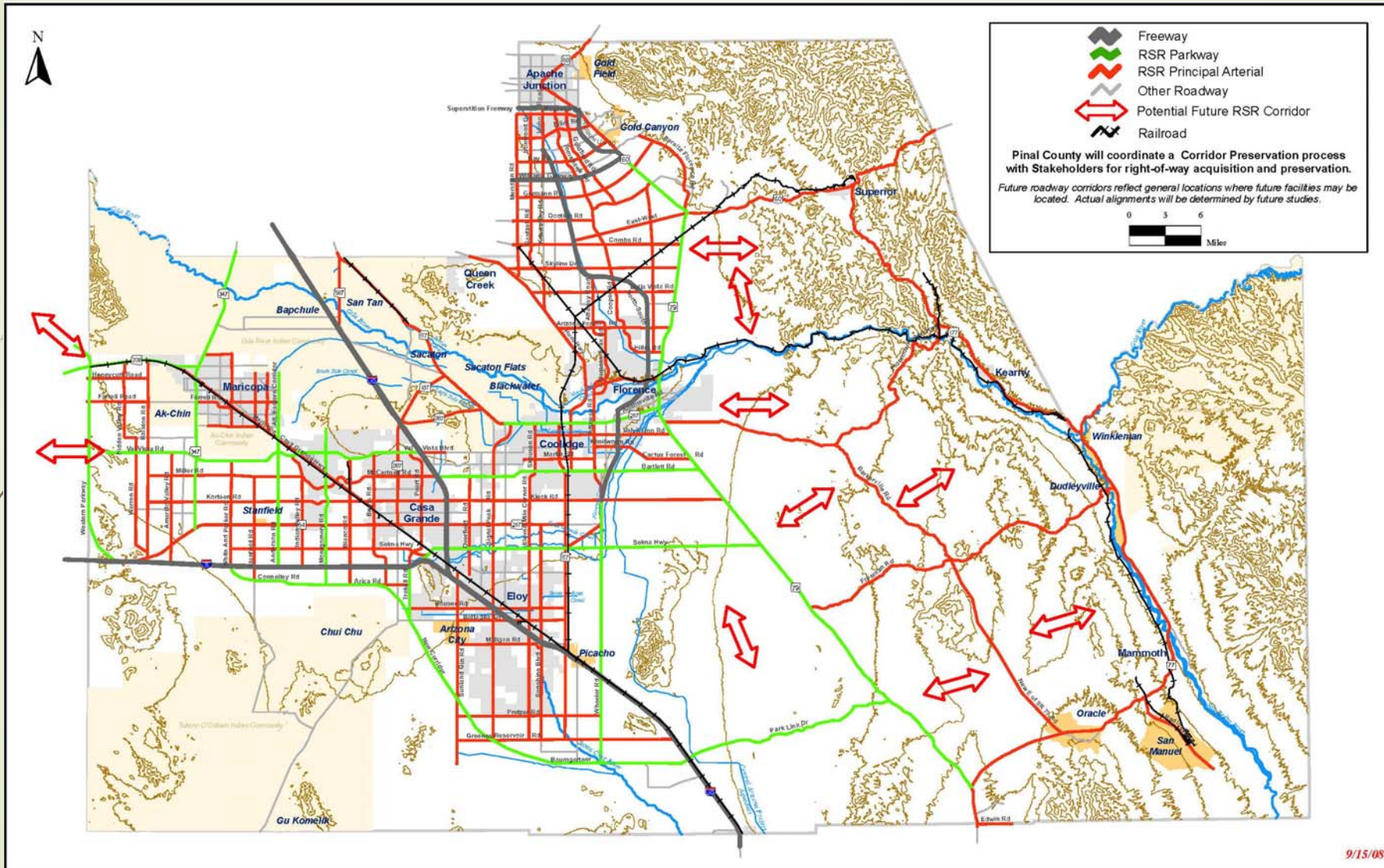


# Regionally Significant Routes

- To ensure that right-of-way for regionally significant routes is preserved and the corridors are funded and implemented.
- To coordinate and be consistent with adopted regional and local transportation plans and activities.
- To define a process to update the preservation map as regional and local transportation plans are adopted and updated.







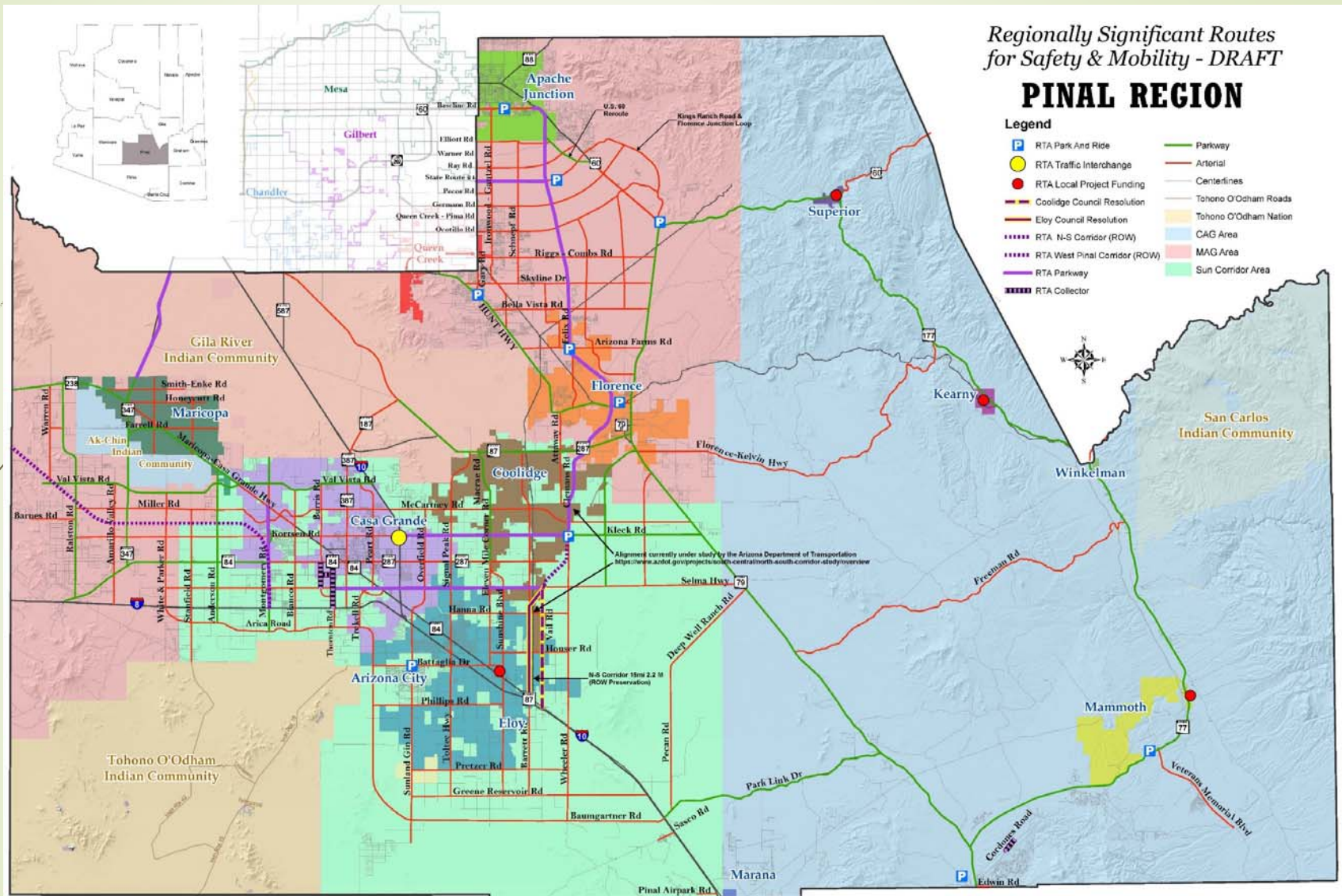


# Regionally Significant Routes for Safety & Mobility - DRAFT

## PINAL REGION

### Legend

-  RTA Park And Ride
-  RTA Traffic Interchange
-  RTA Local Project Funding
-  Coolidge Council Resolution
-  Eloy Council Resolution
-  RTA N-S Corridor (ROW)
-  RTA West Pinal Corridor (ROW)
-  RTA Parkway
-  RTA Collector
-  Parkway
-  Arterial
-  Centerlines
-  Tohono O'odham Nation
-  CAG Area
-  MAG Area
-  Sun Corridor Area



## Purpose

The Access Management Manual provides guidance on the implementation of access management for Regionally Significant Routes for Safety and Mobility (RSRSM) to Pinal County, local jurisdictions, Native American Communities, and private developers. The intent of the manual is to ensure consistent application of access criteria on RSRs across all entities in the County.

### ■ Project Approach Overview

- A. Access Management Principals & Benefits
- B. Existing Policies and Ordinances Review
- C. Access Spacing Requirements – Best Practices Review
- D. Review Design Standards and Develop New Standards as needed
- E. Implementation Methods - Traffic Impact Analysis procedures, retrofit program, and granting variance
- F. Access approval & Permit Process – Updates to Early Alert Process

### ■ Roadway classification under review

- A. Parkway
- B. Major arterial
- C. Minor arterial
- D. Major collector
- E. Minor collector



# What's Next?





Thank you!!

Andy Smith  
Principal Planner  
Public Works  
(520) 866-6407

[Andrew.smith@pinalcountyz.gov](mailto:Andrew.smith@pinalcountyz.gov)





## DID YOU KNOW

- THERE IS A LACK OF FEDERAL AND STATE FUNDING AND NO GASOLINE TAX INCREASE SINCE 1991?
- STATE TRANSPORTATION FUNDS ARE USED PRIMARILY FOR PRESERVATION AND MAINTENANCE OF EXISTING ROADWAYS?
- SINCE 2001, THE STATE HAS DIVERTED \$1.8 BILLION IN HIGHWAY USER REVENUE FUNDS FOR OTHER GOVERNMENTAL PROGRAMS?
- APPROVAL OF THIS REGIONAL TRANSPORTATION PLAN AND HALF-CENT TAX WILL BE DETERMINED BY PINAL COUNTY VOTERS IN March 2017?
- THE AVERAGE COST IMPACT TO PINAL COUNTY RESIDENTS IS \$88.00 A YEAR OR \$7.33 A MONTH (THE COST OF ONE FAST FOOD MEAL)?
- ***CURRENT SALES TAX RANGES FROM 8.7% TO 10.7% THROUGHOUT PINAL COUNTY***

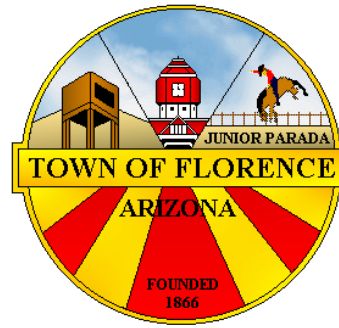


# Next Steps

- RSRS
- Access Management
- Pinal Regional Transportation Authority
  - No change based on Board of Supervisors
  - Change to Legislation to address \$10,000 single item
- Evaluate revenue projections - \$10,000 single item; estimated \$22 million dollar impact
- Stakeholder Outreach
  - Five additional public open houses
- Prepare Ballot Language
- Preparation for the Election



# 2017 LEGISLATIVE UPDATE & AGENDA



February 6, 2017

## LEGISLATIVE OVERVIEW

- The Legislative session began on January 9<sup>th</sup>.
- Approximately 1500 bills are introduced each session.
  - About 350 bills make it to the Governor's desk.
- Bills are introduced into February.
- Committee assignments for bills are set usually by 3<sup>rd</sup> week of February.
  - Bills that don't receive a committee assignment by the deadline are usually done for the year.
  - The 3<sup>rd</sup> week in March is the second chamber's committee deadline.
- Session supposed to last 100 days, but not always.



# BILL PROCESS

- Each bill goes to:
  - Committee (our chance to testify, if needed)
  - Rules
  - Caucus
  - COW (Committee of the Whole)
  - Third Read
  - Other chamber (House or Senate) and the process repeats.
- Governor can sign, veto, or let allow bills to become law without a signature.
- Bills become law 90 days after Sine Die, except when passed with an Emergency Clause.



# THE FLORENCE WAY

Support legislation the positively effects the Town of Florence and its citizens.

- Do no harm
- Oppose legislation that negatively affects the Town's finances.
  - TPT, HURF, state-shared, impact fees, or other revenues received by the Town from various sources.
- Support legislation that strengthens local control.
- Support legislation that enhances the ability of the Town to improve economic development activities.



# THE FLORENCE WAY

- Support efforts to increase our ability to provide quality parks and library services.
- Support legislation that increases our ability to plan, design and construct infrastructure projects.
  - Funding
  - Regulations
- Support legislation that maximizes our ability to protect the health, safety and welfare of our residents.



## ACTION REQUIRED

- Guided by this legislative platform, staff takes action to influence legislative that positively affects the best interests of the Town of Florence.
  - Sign-in opposed
  - Testify
  - Enlist assistance from councilmembers
  - Work with aligned interests
- Staff updates Council at Town Council meetings, and by other means, to provide information to and seek direction from the Council.



## BILLS OF INTEREST

- HB 2088 (incorporation; urbanized areas)
  - Seeks to remove the 3 and 6-mile rule from State Statutes.
- HB 2179 – (municipalities; counties; intergovernmental agreements; requirements)
  - Requires all cities and towns to catalog and review all their intergovernmental agreements (IGAs), to limit length of terms of all of them to 8 years, and continually renew agreements.
- HB 2212 (federal financial assistance; reports)
  - On October 31<sup>st</sup> of each year, cities run a report identifying any federal funds and report the findings to legislature by December 1<sup>st</sup>. Cities have to explain how you fund your programs without federal funding. This unfunded mandate is additional unnecessary regulation.





## BILLS OF INTEREST

- HB 2121 (immigration; prohibited acts; civil action)
  - If an undocumented immigrant is arrested then released after immigration is called but does not show up, and then commits a crime, city and state officials can be held responsible.
- HB 2213 (GPLET reform; K-12 taxes)
  - GPLET (Government Property Lease Excise Tax) is an economic development tool that allows developers to abate taxes over 8 years. This bill requires cities to pay k12 school taxes upfront which renders GPLET impractical. This removes one of the very few economic development tools available to cities and towns.



## OTHER ITEMS OF INTEREST

- Cox and Verizon negotiating language with the League on a “small cell” bill.
- Governor’s Budget Proposal
  - Continues the sweep of HURF (\$96 million)
  - Does not renew the one-time transportation money that was in last year’s budget.
  - No proposed change to the continuation of local government payment for DOR services, this year expected to be approximately \$12 million for cities and towns.
  - Concerns exist because of continued trend of shifting responsibility of funding state to local governments.



## HELPFUL RESOURCES

Arizona State Legislature – ALIS, [www.azleg.gov](http://www.azleg.gov)  
Legislator Information, Bill Search, Bill Status, Bill Summaries, Committee Agendas, Watch Live Proceedings, Request to Speak (RTS)

League of Cities and Towns - [www.azleague.org](http://www.azleague.org)  
Legislative Issues and Bulletin, Events and Training Schedule, Resource Library, General Counsel Opinions, Helpful Publications

Questions?



# Florence Police Department

## Florence, Arizona, Police Department Operations and Data Analysis Report

February 2012

POLICE OPERATIONS

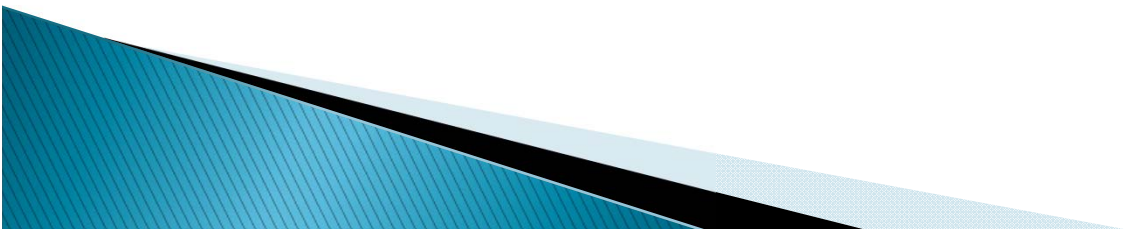


POLICE OPERATIONS

C E N T E R F O R P U B L I C S A F E T Y M A N A G E M E N T

# Florence Police Department

- ▶ The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.

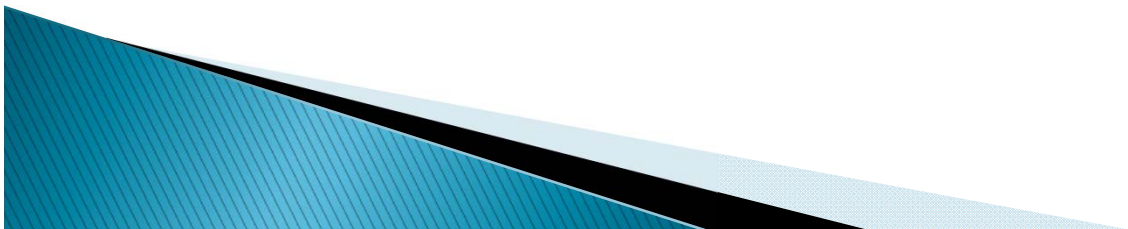


# Florence Police Department

- ▶ In early 2012 the International City/County Management Association (ICMA) Center for Public Safety Management was engaged to perform an analysis and evaluation of the Florence Police Department including its organizational structure, management processes, policies, staffing, and operations. Specifically, ICMA was asked to review the operations, policies, and practices of the department; analyze those operations, policies, and practices in light of current standards and practices of police organizations of similar size; identify major areas where the operations, policies, and practices of the department appeared to deviate from standard practice; and broadly recommend corrective actions that could be taken to correct any deficiencies.
- ▶ ICMA was asked to critically examine the department's capabilities regarding strategic planning, internal and external communications, decision making, record keeping, and overall command structure. ICMA was also charged with obtaining and analyzing performance information contained in the department's computer aided dispatch (CAD) system.

# Florence Police Department

- ▶ Overall there were approximately **90 recommendations** within the ICMA report. All reasonable and necessary recommendations have been addressed.
- ▶ We went through the ICMA report page by page and reviewed the recommendations in order to evaluate how quickly each could be accomplished.
- ▶ Recommendations were listed throughout the report.
- ▶ The following are highlights from the ICMA report.





# Florence Police Department

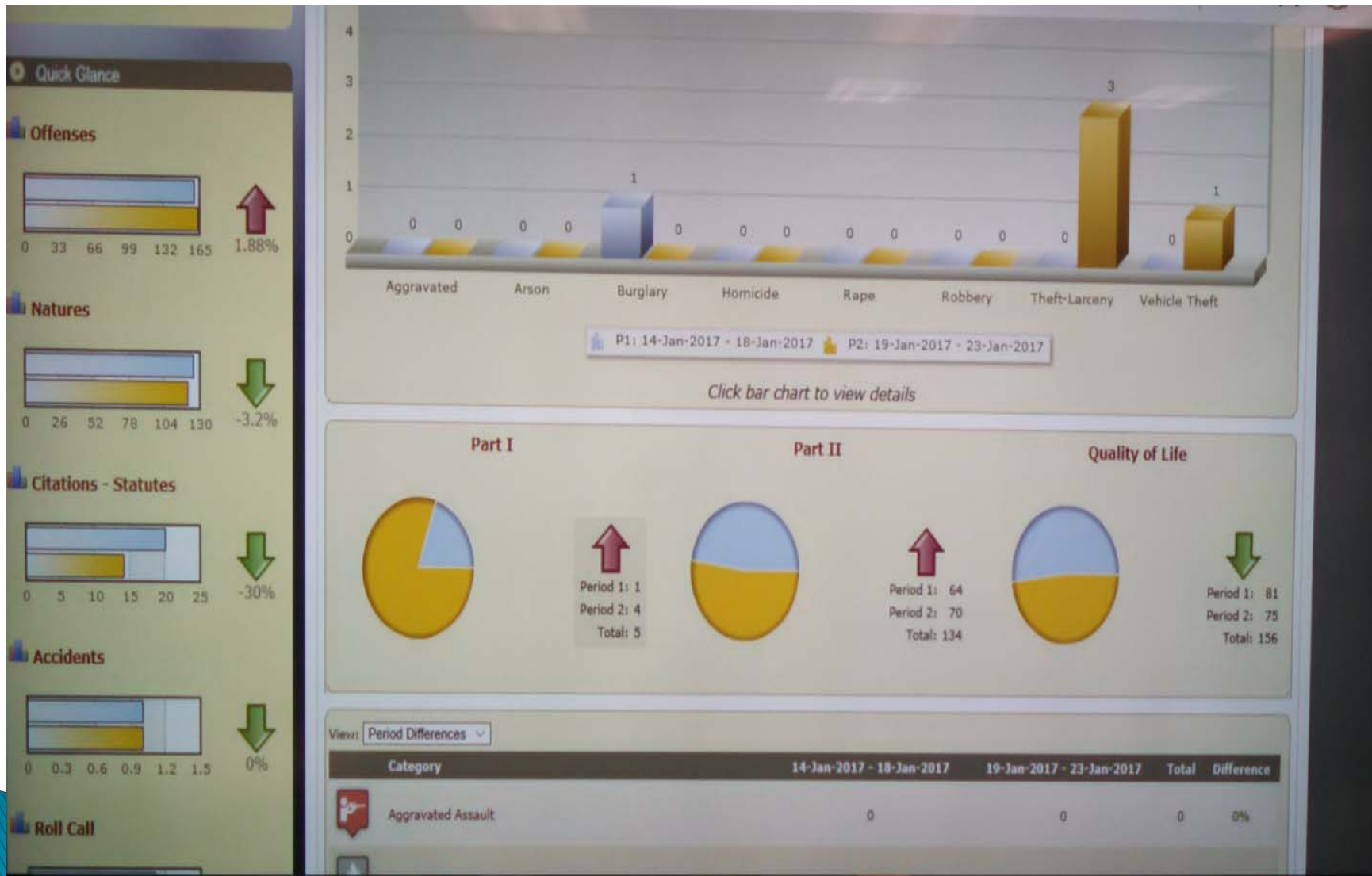
- ▶ General Recommendations – Implementation:
- ▶ It was recommended that the department communicate a coherent strategic plan.
- ▶ A five year strategic plan has been developed for the department
- ▶ A complete set of new policies and procedures were written and are available for the officers both in print and on line.
- ▶ It was recommended that the department hold staff meetings for all supervisory personnel. Staff meetings are held bi-weekly.



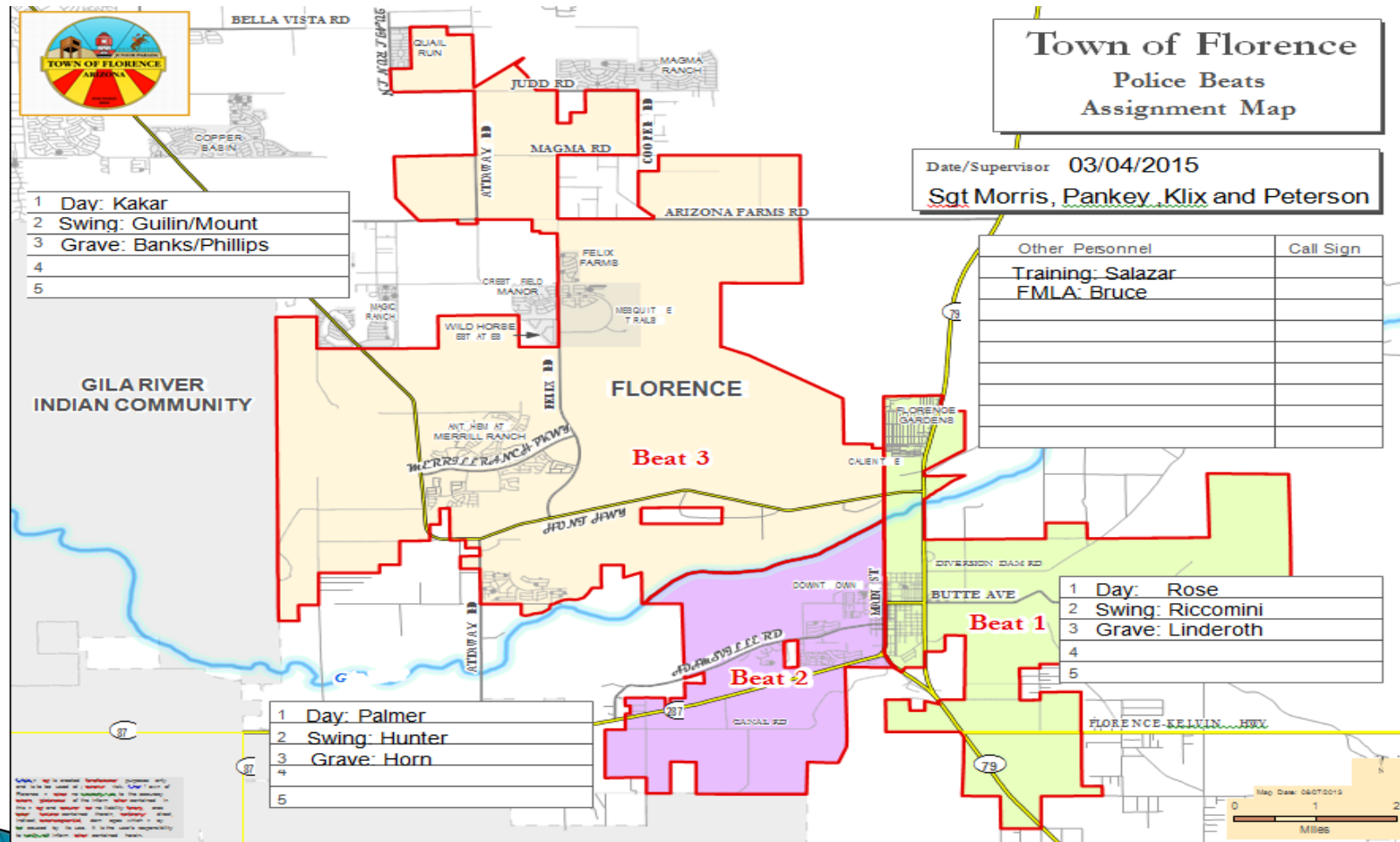
# Florence Police Department

- ▶ General Recommendations - Implementation:
- ▶ A complete shift schedule with a proposed personnel level of 3 officers per shift and one supervisor. When required supervisors are adjusted to cover shifts.
- ▶ Supervisors have specific areas of responsibility and assigned a geographical area with a squad of officers.
- ▶ Supervisors develop annual goals which include: community meetings, manpower allocation, directed patrols, training, crime prevention and beat integrity.
- ▶ Supervisors utilize the beat team sergeants and officers to promote Community policing programs.
- ▶ We have provided technology to assist our supervisors as well.

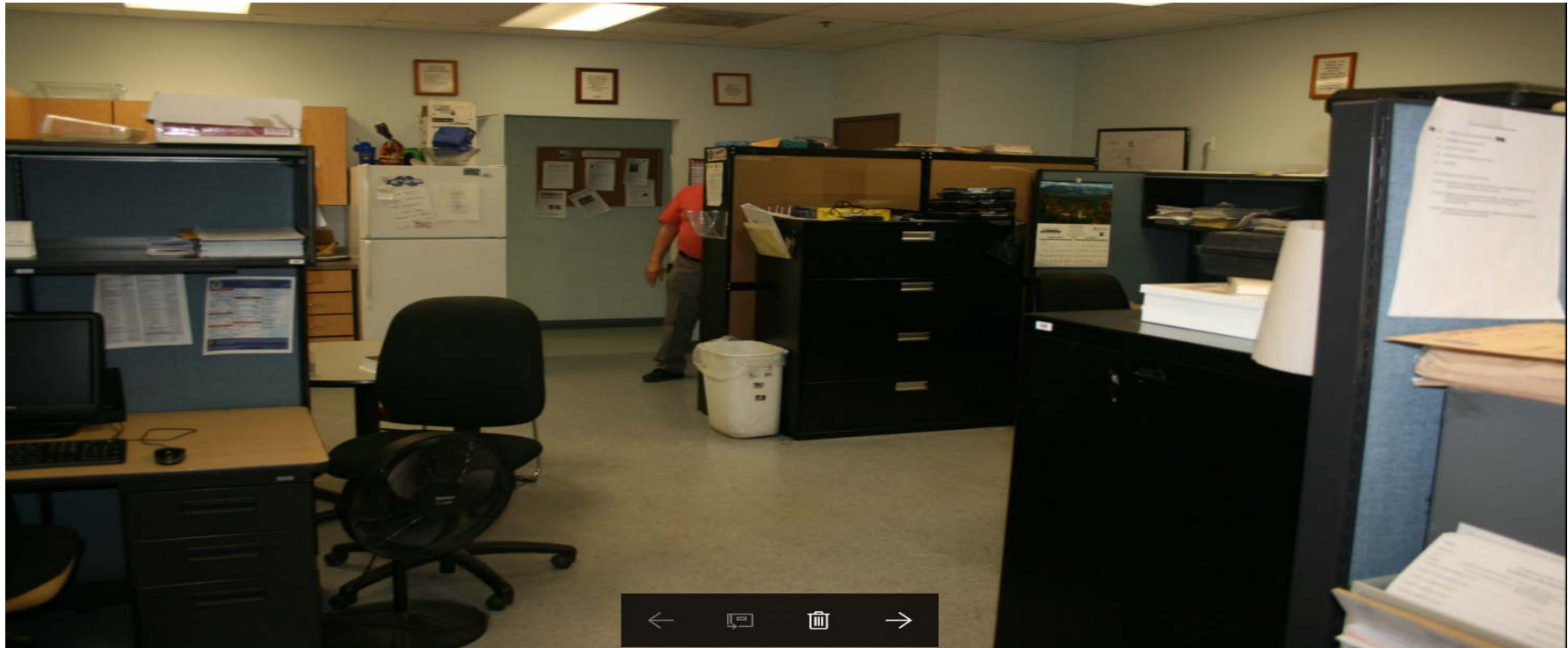
# Florence Police Department



# Florence Police Department

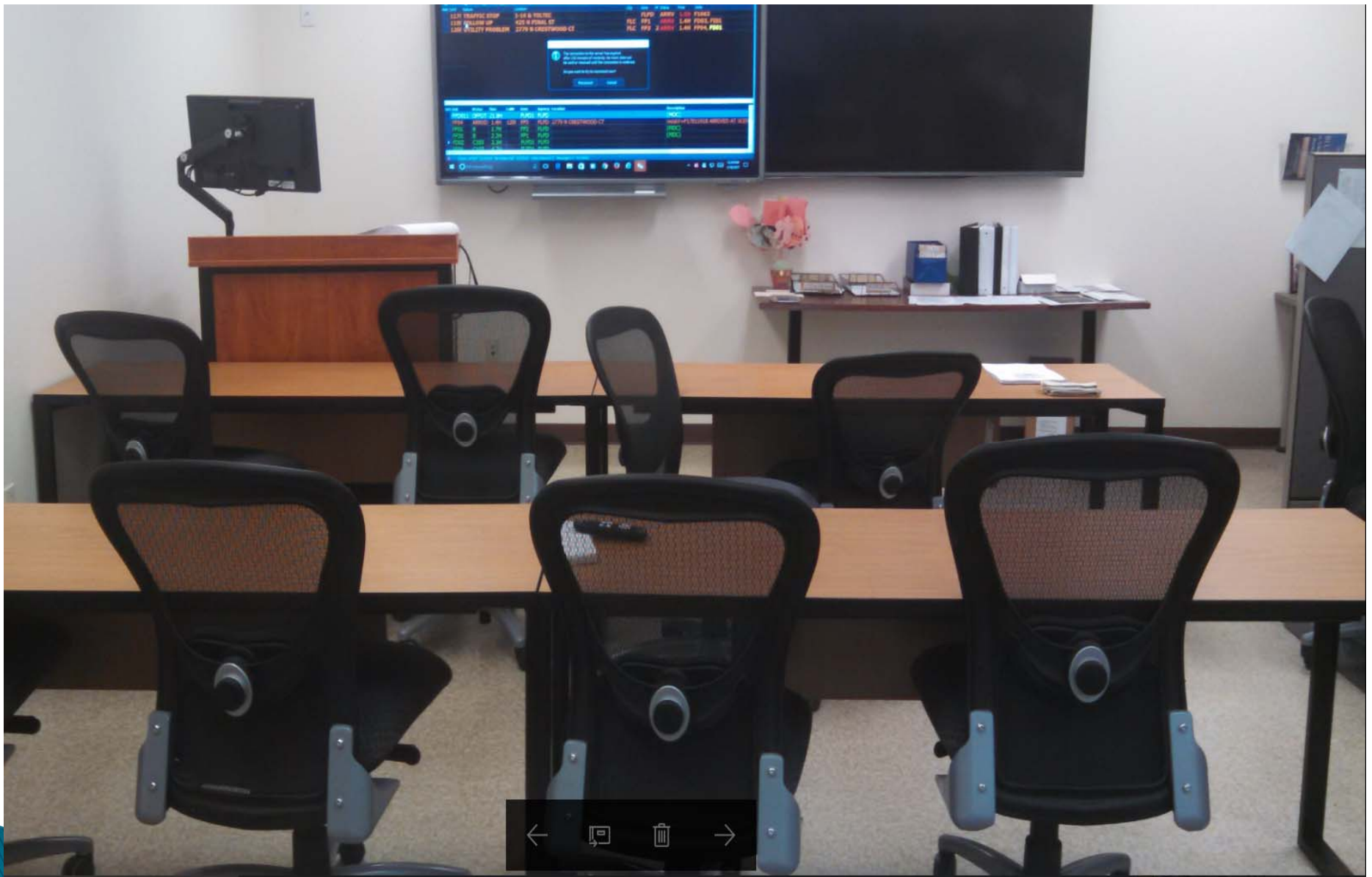


# Florence Police Department



Recommendation – Implementation: We have made numerous changes to the building. We have reconfigured the briefing area and replaced the furniture for a more efficient work area.







# Florence Police Department



# Florence Police Department



Through grant funding we purchased a LiveScan machine to take digital fingerprints.

# Florence Police Department



Civilian personnel and volunteers play an important role.



# Florence Police Department

- ▶ General Recommendations – Implementation: Criminal Investigations
- ▶ Investigators are assigned cases through Case Management where cases are tracked electronically eliminating paper logs.
- ▶ Solvability factors are utilized when determining which cases should be assigned.
- ▶ A Professional Standards Unit (PSU) Sgt. reports directly to the Chief on disciplinary matters and conducts investigations as necessary.



# Florence Police Department

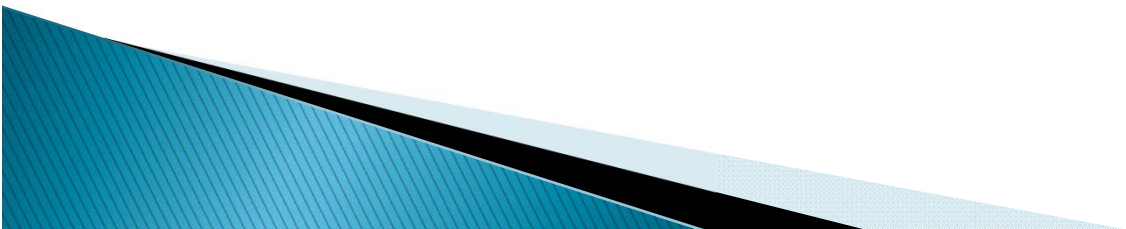


# Florence Police Department

- ▶ 2016 Safest Places in Arizona
- ▶ 1. Florence

This mid-size city comes in at number one. In addition to a low rate of violent crime, it had the lowest rate of property crime in this study. Florence was the only Arizona city with a crime score below 500.

This information comes from ValuePenguin a Consumer Research Company that has been featured in several major publications including CNN, CNBC, US News & World Report, USA Today, Associated Press, and more.





# Florence Police Department


General list of accomplishment for the Florence Police Department since 2013 :

- ▶ Revamped the volunteer program and recruited new volunteers (ongoing)
- ▶ Assigned volunteers to take reports of minor thefts or incidents
- ▶ Completion of the Anthem substation
- ▶ Applied for and received grants from GOHS and Homeland Security
- ▶ Completed the Police Department's covered parking
- ▶ Providing Superior Fire dispatch services, (part of regionalization)
- ▶ Completed two Citizen's Police Academies
- ▶ I was elected president of the Pinal County Law Enforcement Association Board of Directors for 2017
- ▶ Conducted a complete evidence audit yearly with all items accounted for



# Florence Police Department



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7a.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Public Works  <b>STAFF PRESENTER:</b> Christopher A. Salas Public Works Director/Town Engineer  <b>SUBJECT:</b> Acceptance of the public improvements for the Anthem at Merrill Ranch Subdivision Unit 50		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Approve the acceptance of the improvements prior to the start of the warranty period, which shall be the date of this approval.

The Town Engineer has found that all of the pavements, utilities, storm sewer, grading/drainage improvements and all other required improvements within the right-of-way/easements have been constructed in accordance with the requirements of the Town Code and specified Engineering Standards.

The following documentation represents the prerequisite for approval including the delivery of required certification together with test results and as-built drawings.

**DOCUMENTATION**

- Final Grading and Drainage As-Builts
- Final Paving and Profile Plans
- Final Water and Sewer Plan As-Builts
- Water Pressure, Leak, Chlorine and Bacteria Testing
- Sewer Pressure, Mandrel, Camera, Vacuum, Insecticide Testing
- Material Testing Package
- Engineers Certificates of Construction for Water and Sewer
- ADEQ Approval of Construction for Water and Sewer
- Fire Department Acceptance Document
- Johnson Utilities Acceptance Document
- Dry Utility Drawings

**BACKGROUND/DISCUSSION:**

The property is located in the Anthem at Merrill Ranch Subdivision owned by Pulte Homes, Inc. Pulte Homes, Inc. has completed the public improvements necessary for

the development of Unit 50 of the Anthem at Merrill Ranch subdivision and has requested the Town of Florence accept the completed improvements for ownership and maintenance.

All improvements in the public right-of-way or easements have been constructed under inspection and approval of the Town Engineer/Public Works Department and/or utility company having jurisdiction. The following improvements with regards to Unit 50 have been completed and are subject to a one year warranty period prior to acceptance for maintenance; grading, paving, concrete, water, sewer, signing, pavement markings, and storm drain. Street lighting has been completed and is subject to a two year warranty period prior to maintenance acceptance. Acceptance of maintenance of these improvements will be by separate document at the end of the warranty period.

The developer shall maintain the subdivision improvements, free from defects, for the warranty period and shall promptly correct any defect which they have noticed or which the Town discovers which occurs prior to the terminus of the warranty period from the date of the acceptance of all improvements.

#### **FINANCIAL IMPACT:**

Acquisition of infrastructure assets will be based upon acceptance of assets by the Town Council recorded as specified in the Capital Asset Policy and Procedure prior to acceptance for maintenance/replacement by the Town. A summary of quantities for each asset will be accepted into the Town's maintenance system, (excepting water/sewer utilities).

#### **STAFF RECOMMENDATION:**

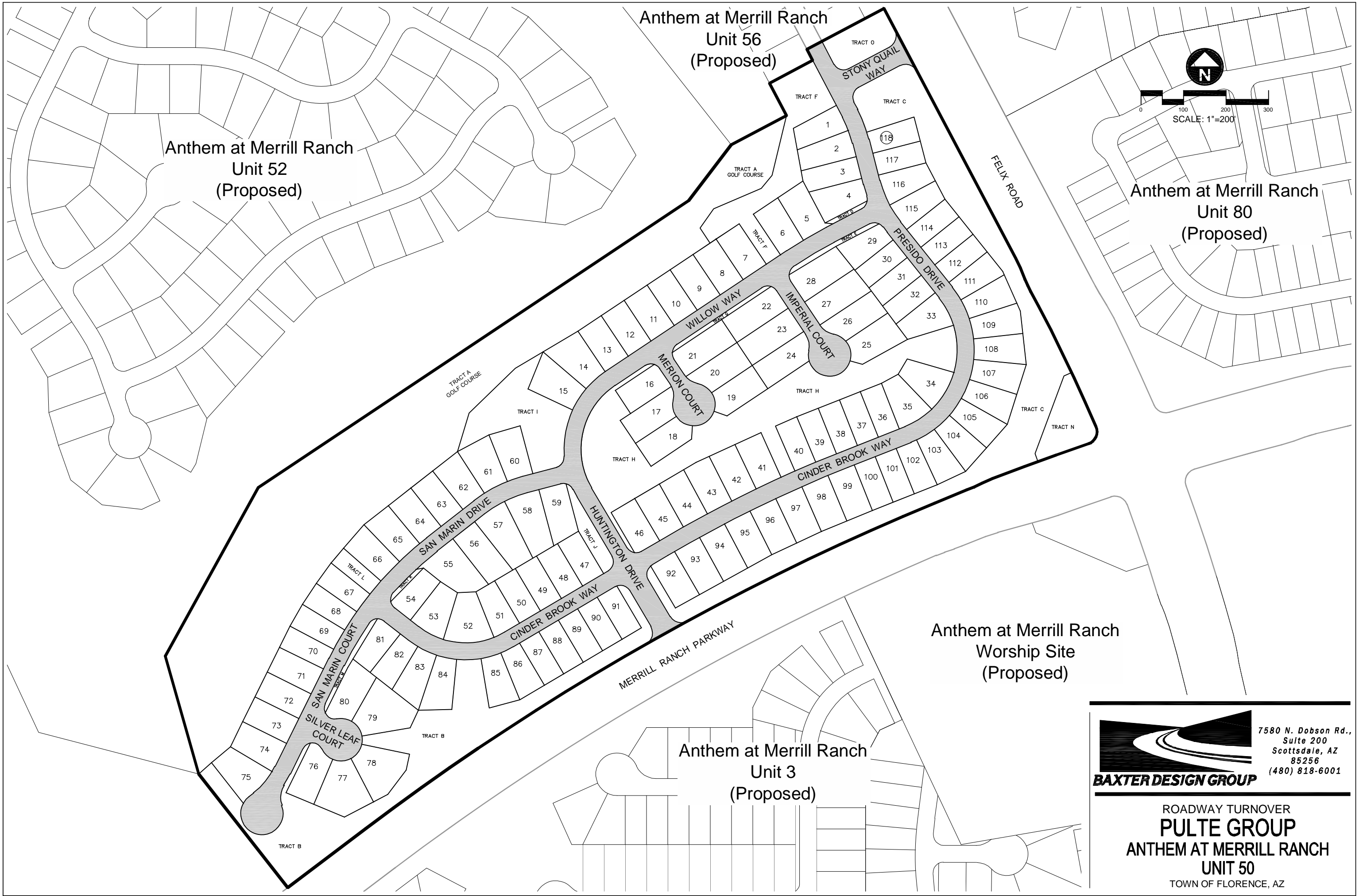
Staff recommends approval of the action due to the potential social and economic impacts and affects of new subdivisions within Florence. The proposed acceptance of this development may change the lives of current and future residents by measurement of the potential socio-economic impacts such as:


- Change in demographics
- Resulting retail / service and housing benefits
- Change in employment and income levels
- Changes in quality of life in the community
- Satisfying current housing needs
- Specialty house meeting the needs of the groups considered

#### **ATTACHMENTS:**

Map of Unit 50

path: R: \742-AMR\UNITS\UNIT-50-AMR\09-EXHIBITS\Turnover Exhibit\ file name: 742-U50-Road Turnover Exhibit-112116.dwg | plot date: November 21, 2016 | plotted by: ssanders






**BAXTER DESIGN GROUP**

7580 N. Dobson Rd.,  
Suite 200  
Scottsdale, AZ  
85256  
(480) 818-6001

ROADWAY TURNOVER  
**PULTE GROUP**  
**ANTHEM AT MERRILL RANCH**  
**UNIT 50**  
TOWN OF FLORENCE, AZ

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 7b.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Public Works  <b>STAFF PRESENTER:</b> Christopher A. Salas Public Works Director/Town Engineer  <b>SUBJECT:</b> Acceptance of the public improvements for Constitution Way Phase II		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <div style="margin-left: 20px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </div> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Acceptance of the improvements of Anthem at Merrill Ranch Constitution Way Phase II, prior to the start of the warranty period, which shall be the date of this approval.

**BACKGROUND/DISCUSSION:**

The Town Engineer has found that all of the pavements, utilities, storm sewer, grading/drainage improvements and all other required improvements within the right-of-way/easements have been constructed in accordance with the requirements of the Town Code and specified engineering standards.

The following documentation represents the prerequisite for approval including the delivery of required certification together with test results and as-built drawings.

**DOCUMENTATION**

- Final Grading and Drainage As-Builts
- Final Paving and Profile Plans
- Final Water and Sewer Plans As-Builts
- Water Pressure, Leak, Chlorine and Bacteria Testing
- Sewer Pressure, Mandrel, Camera, Vacuum, Insecticide Testing
- Material Testing Package
- Engineers Certificates of Construction for Water and Sewer
- Arizona Department of Environmental Quality Approval of Construction for Water and Sewer
- Fire Department Acceptance Document
- Johnson Utilities Acceptance Document
- Dry Utility Drawings



Constitution Way Phase II is located in the Anthem at Merrill Ranch Subdivision owned by Pulte Homes, Inc. Pulte Homes, Inc. has completed the public improvements necessary for the development of Constitution Way Phase II of the Anthem at Merrill Ranch subdivision and has requested the Town of Florence accept the completed improvements for ownership and maintenance.

All improvements in the public right-of-way or easements have been constructed under inspection and approval of the Town Engineer/Public Works Department and/or utility company having jurisdiction. The following improvements with regards to Constitution Way Phase II have been completed and are subject to a one year warranty period prior to acceptance for maintenance: grading, paving, concrete, water, sewer, signing, pavement markings, and storm drain. Street lighting has been completed and is subject to a two year warranty period prior to maintenance acceptance. Acceptance of maintenance of these improvements will be by separate document at the end of the warranty period.

The developer shall maintain the subdivision improvements, free from defects, for the warranty period and shall promptly correct any defect which they have noticed or which the Town discovers which occurs prior to the terminus of the warranty period from the date of the acceptance of all improvements.

#### **FINANCIAL IMPACT:**

Acquisition of infrastructure assets will be based upon acceptance of assets by the Town Council recorded, as specified in the Capital Asset Policy and Procedure, prior to acceptance for maintenance/replacement by the Town. A summary of quantities for each asset will be accepted into the Town's maintenance system, (excepting water/sewer utilities).

#### **STAFF RECOMMENDATION:**

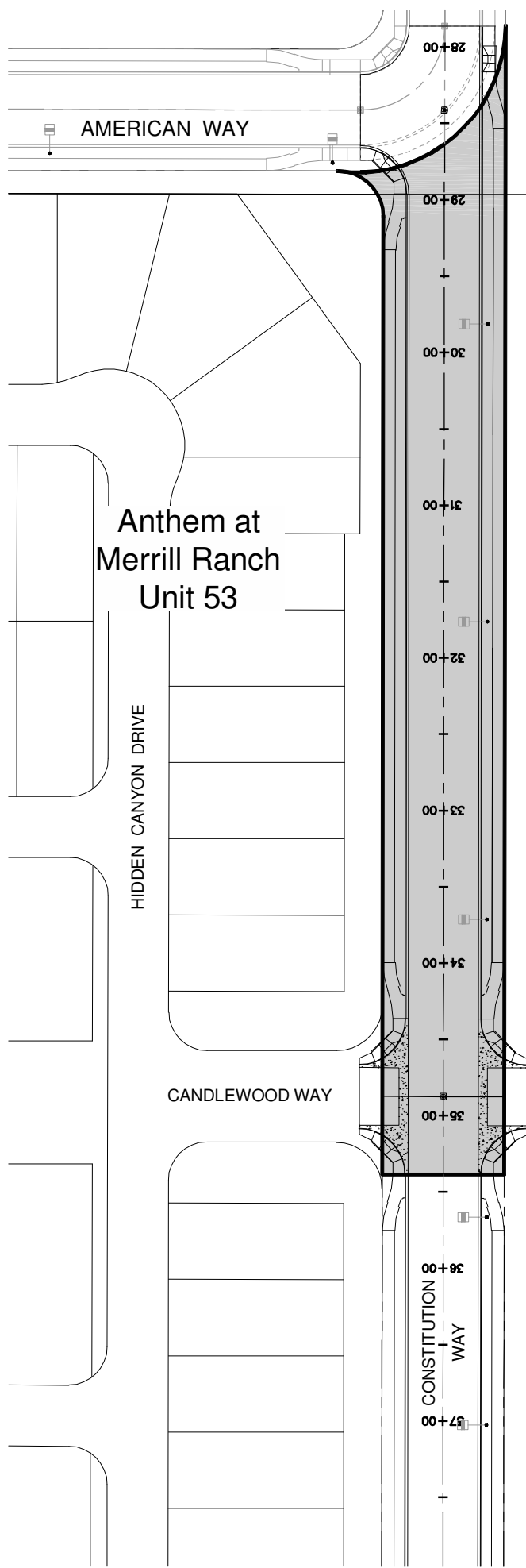
Staff recommends approval of the action due to the potential social and economic impacts and affects of new subdivisions within Florence. The proposed acceptance of this development may change the lives of current and future residents by measurement of the potential socio-economic impacts such as:

- Change in demographics
- Resulting retail / service and housing benefits
- Change in employment and income levels
- Changes in quality of life in the community
- Satisfying current housing needs
- Specialty house meeting the needs of the groups considered

#### **ATTACHMENTS:**

Roadway Turnover Exhibit

path: R:\742-AMR\ROADS\COL08\_Constitution\_Way\_Phase2\09-EXHIBITS\Road Turnover\ file name: Constitution Phs 2 Road Turnover.dwg | plot date: September 19, 2016 | plotted by: ssanders



Anthem at  
Merrill Ranch  
Unit 17



1"=100'


ROADWAY TURNOVER  
CONSTITUTION WAY PHS. 2  
STA 28+63.45 THRU 35+38.50

Anthem at  
Merrill Ranch  
Unit 55  
(Proposed)



7580 N. Dobson Rd.,  
Suite 200  
Scottsdale, AZ  
85256  
(480) 818-6001

ROADWAY TURNOVER  
**PULTE GROUP**  
**ANTHEM AT MERRILL RANCH**  
**CONSTITUTION WAY PHS. 2**  
TOWN OF FLORENCE, AZ

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7c.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Public Works  <b>STAFF PRESENTER:</b> Christopher A. Salas Public Works Director/Town Engineer  <b>SUBJECT:</b> Partial acceptance of the Public Improvements for Spirit Loop III and IV		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

A partial acceptance of the improvements of Anthem at Merrill Ranch Spirit Loop III Station 10+00 thru 24+00 and Spirit Loop IV Station 10+00 thru 12+09.32, prior to the start of the warranty period, which shall be the date of this approval.

**BACKGROUND/DISCUSSION:**

The Town Engineer has found that all of the pavements, utilities, storm sewer, grading/drainage improvements and all other required improvements within the right-of-way/easements have been constructed in accordance with the requirements of the Town Code and specified engineering standards.

The following documentation represents the prerequisite for approval including the delivery of required certification together with test results and as-built drawings.

**DOCUMENTATION**

- Final Grading and Drainage As-Builts
- Final Paving and Profile Plans
- Final Water and Sewer Plans As-Builts
- Water Pressure, Leak, Chlorine and Bacteria Testing
- Sewer Pressure, Mandrel, Camera, Vacuum, Insecticide Testing
- Material Testing Package
- Engineers Certificates of Construction for Water and Sewer
- Arizona Department of Environmental Quality Approval of Construction for Water and Sewer
- Fire Department Acceptance Document
- Johnson Utilities Acceptance Document
- Dry Utility Drawings

Spirit Loop III and IV are located in the Anthem at Merrill Ranch Subdivision, owned by Pulte Homes, Inc. Pulte Homes, Inc. has completed the public improvements necessary for the development of Spirit Loop III and IV of the Anthem at Merrill Ranch subdivision and has requested the Town of Florence accept the completed improvements for ownership and maintenance.

All improvements in the public right-of-way or easements have been constructed under inspection and approval of the Town Engineer/Public Works Department and/or utility company having jurisdiction. The following improvements with regards to Spirit Loop III and IV have been completed and are subject to a one year warranty period prior to acceptance for maintenance: grading, paving, concrete, water, sewer, signing, pavement markings, and storm drain. Street lighting has been completed and is subject to a two year warranty period prior to maintenance acceptance. Acceptance of maintenance of these improvements will be by separate document at the end of the warranty period.

The developer shall maintain the subdivision improvements, free from defects, for the warranty period and shall promptly correct any defect which they have noticed or which the Town discovers which occurs prior to the terminus of the warranty period from the date of the acceptance of all improvements.

#### **FINANCIAL IMPACT:**

Acquisition of infrastructure assets will be based upon acceptance of assets by the Town Council recorded, as specified in the Capital Asset Policy and Procedure prior to acceptance for maintenance/replacement by the Town. A summary of quantities for each asset will be accepted into the Town's maintenance system, (excepting water/sewer utilities).

#### **STAFF RECOMMENDATION:**

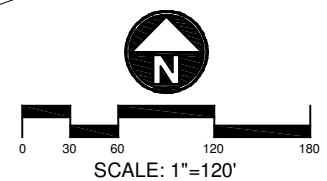
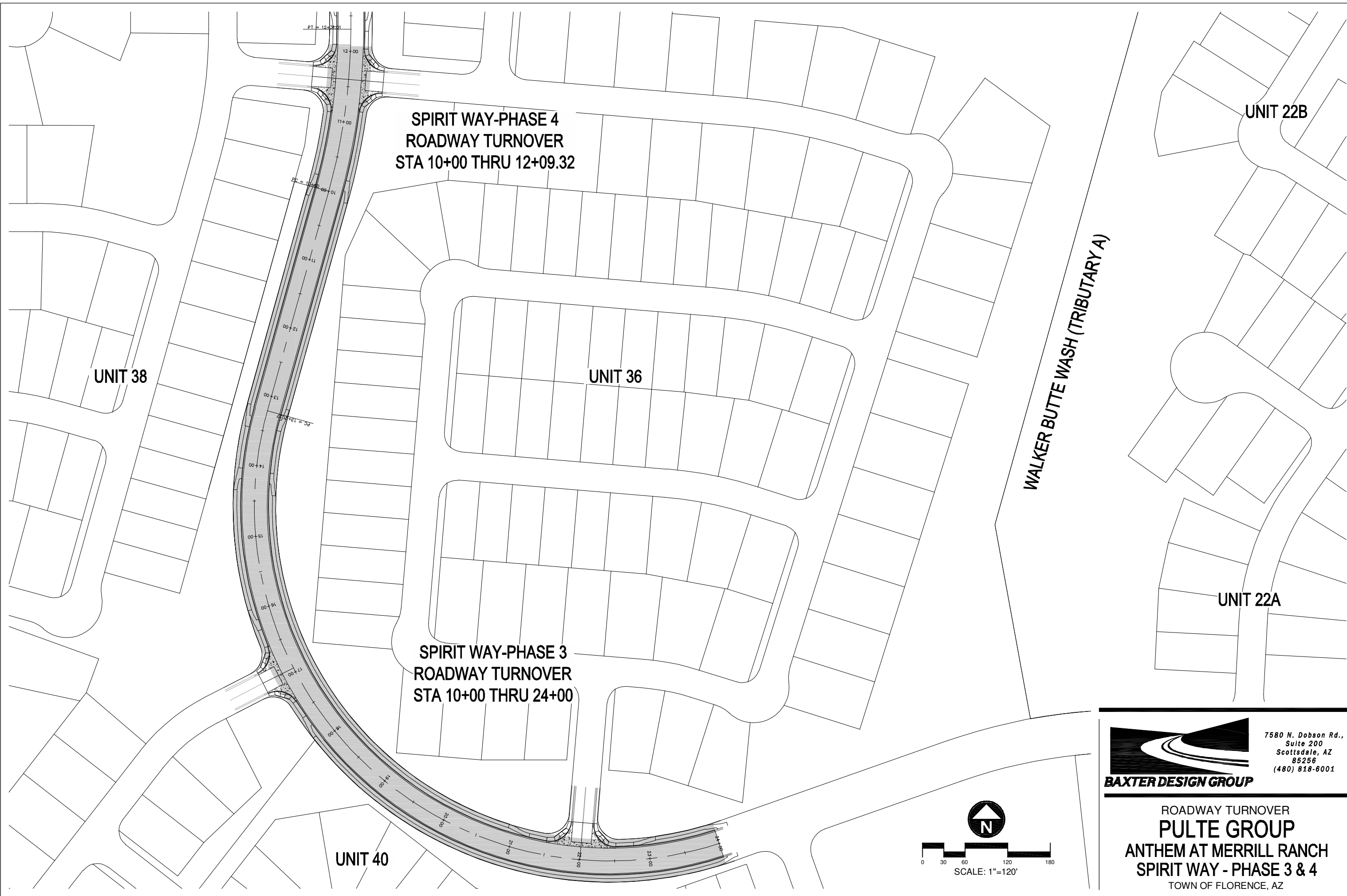
Staff recommends approval of the action due to the potential social and economic impacts and affects of new subdivisions within Florence. The proposed acceptance of this development may change the lives of current and future residents by measurement of the potential socio-economic impacts such as:

- Change in demographics
- Resulting retail / service and housing benefits
- Change in employment and income levels
- Changes in quality of life in the community
- Satisfying current housing needs
- Specialty house meeting the needs of the groups considered

#### **ATTACHMENTS:**

Roadway Turnover Exhibit (Phases III and IV)

path: R:\742-AMR\ROADS\COL11\_Spirit\_Way\_North\_Phase4\09-EXHIBITS\Road\_Turnover\_Exhibit\ file name: Spirit\_Ph3-4\_Roadway\_Transfer.dwg | plot date: January 23, 2017 | plotted by: jrogers






**BAXTER DESIGN GROUP**

7580 N. Dobson Rd.,  
Suite 200  
Scottsdale, AZ  
85256  
(480) 818-6001

ROADWAY TURNOVER  
**PULTE GROUP**  
**ANTHEM AT MERRILL RANCH**  
**SPIRIT WAY - PHASE 3 & 4**  
TOWN OF FLORENCE, AZ

	<p align="center"><b>TOWN OF FLORENCE COUNCIL ACTION FORM</b></p>	<p align="center"><b><u>AGENDA ITEM</u></b> <b>7d.</b></p>
<p><b>MEETING DATE:</b> February 6, 2017</p> <p><b>DEPARTMENT:</b> Administration</p> <p><b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk</p> <p><b>SUBJECT:</b> Elks Lodge of Coolidge/Florence #2350 Special Event Liquor License Application</p>		<p> <input checked="" type="checkbox"/> <b>Action</b>  <input type="checkbox"/> <b>Information Only</b>  <input type="checkbox"/> <b>Public Hearing</b>  <input type="checkbox"/> <b>Resolution</b>  <input type="checkbox"/> <b>Ordinance</b> </p> <p> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b>  <input type="checkbox"/> <b>Other</b> </p>

**RECOMMENDED MOTION/ACTION:**

Recommendation to the Arizona Department of Liquor Licenses and Control on the Elks Lodge of Coolidge/Florence #2350 application for a Special Event Liquor License for their participation in the Anthem at Merrill Ranch Spring Fling event, on April 1, 2017.

**BACKGROUND/DISCUSSION:**

The Elks Lodge of Coolidge/Florence #2350 has submitted an application for a Special Event Liquor License for their participation in the Anthem of Merrill Ranch Spring Fling event, on April 1, 2017, from 11:00 am to 5:00 pm, in the Anthem at Merrill Ranch Community Park located at 3313 N. Anthem Way, Florence, Arizona.

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special Event Licenses may be issued for no more than a cumulative total of 10 days in a calendar year. This is their second event for the 2017 calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor License and Control. The Town of Florence is holding a check totaling \$25 to forward to the Arizona Department of Liquor License and Control upon Council approval.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends that Council forward a favorable recommendation to the Arizona Department of Liquor Licenses and Control.

**ATTACHMENTS:**

Application





Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix, AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE  
Fee= \$25.00 per day for 1-10 days (consecutive)  
Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: Elks Lodge of Coolidge/Florence #2350

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 86-6057513

**SECTION 3** The organization is a: (check one box only)

- ☐ Charitable ☒ Fraternal (must have regular membership and have been in existence for over five (5) years)  
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No

n/a

Name of Business

License Number

Phone (Include Area Code)

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- ☐ Place license in non-use  
☐ Dispense and serve all spirituous liquors under retailer's license  
☒ Dispense and serve all spirituous liquors under special event  
☐ Split premise between special event and retail location

**(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)**

**SECTION 6** What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

**SECTION 7** Location of the Event: Anthem at Merrill Ranch Community Park

Address of Location: 3313 N Anthem Way Florence Pinaleño Arizona 85132

Street

City

COUNTY

State

Zip

**SECTION 8** Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Ingram Jerry Edward October 30, 1950  
Last First Middle Date of Birth

2. Applicant's mailing address: 6832 W Stony Quail Way Florence AZ 85132  
Street City State Zip

3. Applicant's home/cell phone: (907) 229-7179 Applicant's business phone: (520) 723-3832

4. Applicant's email address: jerry.sandie@mac.com

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0  
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No  
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Elks Lodge at Coolidge/Florence #2350 Percentage: 25%

Address 2241 N Attaway RD Coolidge AZ 85128  
Street City State Zip

Name Anthem at Merrill Ranch Percentage: 75%

Address 3200 N Anthem Way Florence Arizona 85132  
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 0 Number of Security Personnel ☒ Fencing ☒ Barriers

Explanation: All consumption will occur within fenced perimeter. Wristbands issued once age is verified.

Staff will be trained to identify over consumption and id fraud. Signs will be posted at entrance/exits.

**SECTION 11** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>04/01/2017</u>	<u>Saturday</u>	<u>11:00 AM</u>	<u>05:00 PM</u>
DAY 2:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 3:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 4:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 5:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 6:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 7:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 8:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 9:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
DAY 10:	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

*See attached*

N↑

**SECTION 13** To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Jerry E. Ingram declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Jerry E. Ingram Exalted Ruler/President 01/06/2017 907-229-7179  
Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 13 January 2017  
Day Month Year

State Arizona County of Pinal

My Commission Expires on: 05/21/2018 Chantelle Koch  
Date Signature of Notary Public

OFFICIAL SEAL  
CHANTELLE KOCH  
NOTARY PUBLIC - ARIZONA  
PINAL COUNTY  
My Comm. Expires 05/21/2018

**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) Jerry E. Ingram declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Jerry E. Ingram Exalted Ruler/President 01/06/2017 907-229-7179  
Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 13 January 2017  
Day Month Year

State Arizona County of Pinal

My Commission Expires on: 05/21/2018 Chantelle Koch  
Date Signature of Notary Public

OFFICIAL SEAL  
CHANTELLE KOCH  
NOTARY PUBLIC - ARIZONA  
PINAL COUNTY  
My Comm. Expires 05/21/2018

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section.

I, \_\_\_\_\_ recommend ☐ APPROVAL ☐ DISAPPROVAL  
(Government Official) (Title)

On behalf of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(City, Town, County) Signature Date Phone

**SECTION 16** For Department of Liquor Licenses and Control use only.

☐ APPROVAL ☐ DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_


**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7e.</b>
<p><b>MEETING DATE:</b> February 6, 2017</p> <p><b>DEPARTMENT:</b> Parks and Recreation</p> <p><b>STAFF PRESENTER:</b> Bryan Hughes, Parks &amp; Recreation Director</p> <p><b>SUBJECT:</b> Approval of the Pinal County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 1, 2017.</p>		<p> <input checked="" type="checkbox"/> <b>Action</b>  <input type="checkbox"/> <b>Information Only</b>  <input type="checkbox"/> <b>Public Hearing</b>  <input type="checkbox"/> <b>Resolution</b>  <input type="checkbox"/> <b>Ordinance</b> </p> <p style="margin-left: 40px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </p> <p><input type="checkbox"/> <b>Other</b></p>

**RECOMMENDED MOTION/ACTION:**

Motion to approve the Pinal County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 1, 2017.

**BACKGROUND/DISCUSSION:**

The Pinal County Property Use Agreement allows the Town to utilize the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 1, 2017.

The lot will primarily be used to place food and merchandise vendors at the event.

**FINANCIAL IMPACT:**

There is no direct cost associated with the Pinal County Property Use Agreement for this event.

**STAFF RECOMMENDATION:**

Staff recommends approval of the Pinal County Property Use Agreement for use of the vacant lot located at 383 N. Main Street for the Road to Country Thunder event on April 1, 2017.

**ATTACHMENTS:**

Pinal County Property Use Agreement





## PROPERTY USE AGREEMENT

PINAL COUNTY, a political subdivision of the State of Arizona, agrees to allow use of the vacant lot located at 383 N. Main Street, Florence, Arizona by the Town of Florence on April 1, 2017 for their "Road to Country Thunder Event" ("event") sponsored by the Town of Florence. The Town of Florence agrees:

To maintain control of the event, in accordance with all applicable laws and permits;

To provide emergency equipment, medical personnel and/or emergency transportation services necessary to address the health and safety of the public for this event;

To obtain any and all required permits from the appropriate governmental entity or agency and maintain premises in accordance with permit requirements for the duration of the event;

To remove all trash from the courtyard after the event.

### INDEMNIFICATION:

The Town of Florence shall indemnify, defend, save and hold harmless Pinal County, its officials, agents, and employees from and against any and all claims, actions, liabilities, damages, losses, or expenses incurred as a result of bodily injury or property damage associated with the use or preparation of the property for the event by the Town of Florence, its officers, directors, agents, employees, invites or contractors.

### INSURANCE:

Town of Florence shall maintain the following insurance coverages in amounts specified by Pinal County during the time this agreement is in effect. Additional coverages and higher limits may be required depending on risk exposure.

- a) General liability with a minimum limit of \$1,000,000 per occurrence
- b) Other liability insurance if applicable:
  - a. Fireworks production: \$3,000,000 per occurrence
  - b. Carnival/amusement rides: \$3,000,000 per occurrence
  - c. Liquor Liability \$3,000,000 per occurrence
- c) Automobile liability covering any automobiles or trucks used for the event with a minimum limit of \$1,000,000 per occurrence
- d) Workers' compensation (if applicable) including Waiver of Subrogation in favor of Pinal County: Statutory coverage



The liability insurance policy or policies shall name Pinal County additional insured. Coverages shall be primary and non-contributory with respect to any other insurance available to Pinal County.

Insurance requirements of Pinal County do not limit the indemnity provisions of this agreement. Pinal County does not represent that the required insurance is adequate to protect the interests of User.

Town of Florence has read this agreement and understands and accepts all of the terms and conditions thereof.

**PINAL COUNTY**

**TOWN OF FLORENCE**

By \_\_\_\_\_  
Date

By \_\_\_\_\_  
Date

ATTEST:

Title: \_\_\_\_\_

\_\_\_\_\_  
Clerk/Deputy Clerk of the Board

\_\_\_\_\_  
Address City, State, Zip

APPROVED AS TO FORM:

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Deputy County Attorney


ATTEST:

\_\_\_\_\_  
Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Town Attorney

Please sign and initial where indicated. Mail this agreement, a certificate of insurance, and an additional insured policy endorsement to Pinal County Risk Management, P.O. Box 2088, Florence, Arizona 85132. Or, e-mail to [jerika.brannon@pinalcountyyaz.gov](mailto:jerika.brannon@pinalcountyyaz.gov).

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 7f.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia, Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Suspension of the Special Event Vendor Permit rules on April 1, 2017, for the Road to Country Thunder Event.		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

A motion to suspend the Town of Florence Special Event Vendor Permit rules for the Road to Country Thunder event to allow the Greater Florence Chamber of Commerce to coordinate vendors and collect vendor fees as a fundraiser during the Road to Country Thunder event on April 1, 2017.

**BACKGROUND/DISCUSSION:**

The Town of Florence is partnering with Country Thunder to bring a one-day concert event to downtown the weekend prior to the country music festival. The purpose of the event is to promote Country Thunder and Florence to local residents as well as to the larger populations in Phoenix and Tucson. Much of the event marketing will be accomplished through Country Thunder's partner radio stations in the metro areas.

The Road to Country Thunder is a local street festival featuring country bands helping to promote Florence leading up to the Country Thunder Music Festival on April 6-9, 2017. The event will take place from 5:00 p.m. until 11:00 p.m. in on Main Street in Historic Downtown Florence.

In addition to musical entertainment, the event will have food and merchandise vendors that will be coordinated by the Greater Florence Chamber of Commerce. The non-profit organization will charge vendor fees as a fundraiser to further their mission of making Florence a great place to live, work, and do business! In addition, this will give the Chamber an opportunity to work closely with Town Staff on a major special event so they can gain knowledge and experience necessary to potentially host similar events in the future.

**FINANCIAL IMPACT:**


The financial impact will be the loss of \$10.00 per vendor during the special event. The potential gain will be the Transaction Privilege Tax generated from the vendors.

**STAFF RECOMMENDATION:**

Staff recommends approval to suspend the Town of Florence Special Event Vendor Permit rules for the Road to Country Thunder event and allow the Greater Florence Chamber of Commerce to coordinate the vendors for a fundraiser on April 1, 2017.

**ATTACHMENTS:**

None

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7g.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia, Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Request for extension of Cuen Building		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Approval of a one-time 180-day extension to Mr. Steven Smallidge for completion of the rehabilitation of the Cuen Building.

**BACKGROUND/DISCUSSION:**

Mr. Smallidge appeared at the January 17, 2017 Town Council meeting to provide an update on stabilization and rehabilitation of the Cuen Building. Mr. Smallidge informed the Town Council that he needed additional time to complete the rehabilitation of the building. He stated that he planned on completing the building renovations and having a Certificate of Occupancy on the building by the Fall of 2017, which requires him to obtain an additional 180-day to complete the rehabilitation/construction process. On January 18, 2017, Mr. Smallidge filed a request for a 180-day extension pursuant to the provisions of the Special Warranty Deed.

Pursuant to the Special Warranty Deed, renovation/rehabilitation of the building must be completed within two years of the effective date. A one-time 180 day extension may be granted by the Town of Florence. Renovation/Rehabilitation shall mean that a Certificate of Occupancy has been issued. The original term of the Special Warranty Deed expires on May 11, 2017. The one-time 180 extension will allow Mr. Smallidge until November 11, 2017 to receive a Certificate of Occupancy.

If the owner does not fulfill the terms of the Special Warranty Deed a revision clause is triggered. The deed will become null and void and fee title to, full ownership and all rights and benefits to the Real Property shall automatically reinvest in and revert to the Town without further action by either party.

**FINANCIAL IMPACT:**

None at this time.



**RECOMMENDATION:**

Grant a one-time 180-day extension to Mr. Steven Smallidge for completion of the rehabilitation of the Cuen Building.

**ATTACHMENTS:**

Formal Request from Mr. Steven Smallidge  
Specialty Warranty Deed with Reverter

January 18, 2017

Mayor and Town Council  
775 N. Main Street  
Florence, AZ 85132

Re: Cuen Property  
Parcel No. 200-49-0730

Honorable Mayor and Council,

Please accept this letter as a formal request for a one-time 180-day extension pursuant to the the Special Warranty Deed, Pinal County Recorder Fee Number: 2015-031032. At the Town Council meeting of January 17, 2017, I advised the Town Council that I could complete the building in the Fall 2017. I was directed by staff to submit a letter for a formal extension. By way of this letter, I am requesting the formal extension. I look forward to having the building open to the public by fall of this year.

If you have any questions or concerns please contact me.

Sincerely,



Steven Smallidge  
Box 2501  
Florence, Arizona 85132  
(334) 723-2687



**OFFICIAL RECORDS OF  
PINAL COUNTY RECORDER  
VIRGINIA ROSS**

DATE/TIME: 05/13/2015 1154  
FEE: \$8.50  
PAGES: 6  
FEE NUMBER: 2015-031032



When recorded mail to:

Florence Town Clerk  
Town of Florence  
P.O. Box 2670  
775 N. Main Street  
Florence, Arizona 85132

---

**TOWN OF FLORENCE**

**Special Warranty Deed with Reverter**

---

The Town of Florence,  
an Arizona Municipal Corporation

and

Stephen T. Smallidge

---

May 11, 2015

---

When recorded, return to: )  
)  
Town Clerk )  
Town of Florence )  
P.O. Box 2670 )  
Florence, AZ 85232 )

---

**SPECIAL WARRANTY DEED WITH REVERTER**  
**EXEMPT – NO AFFIDAVIT NECESSARY – SEE A.R.S. SECTION 11-1134A.3**

For the consideration of Two Thousand Five Hundred Dollars and other valuable consideration, and subject to the Reverter Provisions (herein so called) as set forth below, effective as of May~~11~~, 2015 (the "Effective Date"), TOWN OF FLORENCE an Arizona municipal corporation ("Grantor"), hereby conveys to STEPHED T. SIMILLIDGE, a(n) \_\_\_\_\_ ("Grantee"), the following described real property situated in Pinal County, Arizona, together with all rights and privileges appurtenant thereto:

See the legal description set forth in Exhibit "A" attached  
and incorporated by this reference (the "Real Property").

SUBJECT TO all matters of record as of the date of recording of this Special Warranty Deed With Reverter (this "Deed") in the Official Records of Pinal County, Arizona ("PCR"), and matters which would be disclosed by an accurate survey and inspection of the Real Property, both above-and below-ground.

The Grantor hereby binds itself and its successors to warrant and defend the title, as against all acts of the Grantor herein and no other, subject to the matters above set forth and in the Reverter Provisions set forth below.

**REVERTER PROVISIONS**

1. Conveyance Subject to Reverter. Grantee, by its acceptance of this Deed, on its own behalf and on behalf of Grantee's successors and assigns, hereby acknowledges and agrees that the conveyance evidenced by this Deed is subject to the existence of a Reversion (herein so called) contained in this Deed.

2. Sale of Property. This Deed arises under and in regard to that certain Request for Bids (herein so called) promulgated by Grantor on or about February 18, 2015, and the subsequent award of the bid of and to Grantee by Grantor at Grantor's Common Council meeting on April 6, 2015. The Request for Bids set forth the Reverter Provisions and indicated to all bidders that the Reverter Provisions would be placed in any deed of Grantor to the Real Property

3. The Reverter Provisions. The conveyance evidenced by this Deed, and the estate of Grantee in and to the Real Property, are subject to the following Reverter

Provisions (herein so called), such that the Grantee must complete, utilizing its own funds (including, and without limitation); in a first-class, good and workerlike manner; lien free; and in accordance with all applicable laws, codes and regulations, the following actions within the time periods set forth immediately hereinbelow:

(i) Phase 1: The building currently located on the Real Property (the "Building") must be stabilized to the reasonable satisfaction of Grantor by subsequent inspection within one hundred days after the Effective Date. All plans and permits for the stabilization must be approved by Grantor in its ordinary course. A one-time thirty day extension to complete the stabilization may be granted by Grantor upon showing of good cause by Grantee. Further extensions may be granted upon special circumstances authorized by Grantor in its sole discretion. Stabilization, at a minimum, shall mean that the Building is considered structurally safe and sound though not yet occupiable; the Building is generally weather-proofed; existing pigeon, vermin, insect or other infestation is adequately addressed; windows and doors on the Building are exposed; and exterior walls are repaired, surfaced and painted.

(ii) Phase 2: The complete renovation/rehabilitation of the Building must be completed within two years after the Effective Date. All plans and permits for the renovation/rehabilitation must be approved by Grantor in its ordinary course. A one-time one hundred eighty day extension to complete the renovation/rehabilitation may be granted by Grantor upon showing of good cause by Grantee. Further extensions may be granted upon special circumstances authorized by Grantor in its sole discretion. Renovation/rehabilitation shall mean that the Building is brought to a condition where the Building could be occupied and Grantor has, upon final inspection, issued a Certificate of Occupancy for the Building.

#### 4. The Reversion Trigger.

4.1 In the event all of the Reverter Provisions are not fully and timely performed by Grantee as of the respective dates set forth in Paragraph 3 above, this Deed shall be null and void and fee title to, full ownership of and all rights and benefits to the Real Property shall automatically reinvest in and revert to Grantor or its successors and assigns (the "Reversionary Owner") without further action by the parties. Fee title shall revert to the Reversionary Owner, subject to only those matters that existing of record in the PCR immediately preceding the recording of this Deed, without and free of any liens, deeds of trust, mortgages or other interests of any type, kind or nature affecting or encumbering the Real Property which were made part of record in the PCR after the recording of this Deed. Thereafter, the Reversionary Owner shall have the right of immediate reentry on the Real Property in the event of such an uncured breach. The covenants, conditions and restrictions set forth in Paragraph 3 above shall be covenants running with the land, and the breach of any of them or the continuance of any breach, which breach is not cured as set forth above, may be enjoined or remedied by appropriate proceedings by the Reversionary Owner.



4.2 The foregoing to the contrary notwithstanding, Grantee, by its acceptance of this Deed, agrees to execute and deliver to Grantor, at the time of the Reversion if the same shall come to pass, such documents as shall be deemed necessary by the Reversionary Owner or its then title insurer of the Real Property to evidence the reversion of fee title to the Reversionary Owner as provided in these Reversion Provisions. However, such obligation of Grantee shall not affect the Reversionary right of Grantor which shall, to the fullest extent permitted by law cause fee title to the Real Property to revert to and reversion in the Reversionary Owner without further action of any party if any of the Reversion Provisions are not timely and fully performed by Grantee.

4.3 If full compliance with the Reversion Provisions does timely occur, Grantor, at the reasonable cost and expense of Grantee, shall execute such other and further documents so as to clear title to the Real Property of the effect of the Reversion and otherwise thereafter construe this Deed as a grant in fee simple.

[SIGNATURES AND ACKNOWLEDGEMENTS APPEAR ON PAGE FOLLOWING]

Dated as of the Effective Date.

GRANTOR:

TOWN OF FLORENCE, an Arizona  
municipal corporation

By: Tom J Rankin  
Its: MANOR

GRANTEE:

\_\_\_\_\_  
a(n) \_\_\_\_\_

By: Stephen T. Smallidge  
Its: STEPHEN T. SMALLIDGE

STATE OF ARIZONA       )  
                                      ) ss.  
County of Pinal        )

SUBSCRIBED AND SWORN TO before me this 12<sup>th</sup> day of May,  
2015 by TOM J Rankin, as Manor of TOWN OF FLORENCE, an  
Arizona municipal corporation, on behalf of the corporation.

My Commission Expires:

November 24, 2015

Maria Hernandez  
Notary Public

STATE OF ARIZONA       )  
                                      ) ss.  
County of Pinal        )

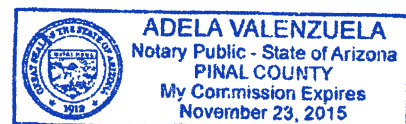


SUBSCRIBED AND SWORN TO before me this 11 day of May,  
2015 by STEPHEN T. Smallidge as Grantee of  
\_\_\_\_\_, a(n) \_\_\_\_\_, on behalf of the \_\_\_\_\_

My Commission Expires:

11-23-15

Adela Valenzuela  
Notary Public




**EXHIBIT A**

**TO SPECIAL WARRANTY DEED WITH REVERTER**

Pinal County Assessor Parcel No. 200-49-0730, further described as:

The North 31', excluding the East 88.5' thereof, of Block 181 of Florence Townsite, as recorded in Book 1 and Page 1 of Pinal County Records and situated within the Southwest Quarter of the Southwest Quarter of Section 36, Township 4S, Range 9E of the Gila and Salt River Meridian, Town of Florence, Pinal County, AZ.

PHOENIX 55462-6 210646v1

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 7h.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Public Works  <b>STAFF PRESENTER:</b> Christopher A. Salas, P.E. Public Works Director/Town Engineer  <b>SUBJECT:</b> Resolution No. 1614-17 Hunt Highway Right-of-Way.		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <div style="margin-left: 20px;"> <input type="checkbox"/> <b>Regulatory</b>  <input type="checkbox"/> <b>1<sup>st</sup> Reading</b>  <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> </div> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to adopt Resolution No. 1614-17: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING THE TRANSFER OF RIGHT-OF-WAY FOR A PORTION OF HUNT HIGHWAY, PURSUANT TO THE CONDITIONS CONTAINED IN PINAL COUNTY CONSENT AGREEMENT FOR TRANSFER OF COUNTY RIGHT-OF-WAY, AND AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED RIGHT-OF-WAY AGREEMENT.

**BACKGROUND/DISCUSSION:**

The Town has been working with Pinal County to exchange certain road maintenance responsibilities and right-of-way to best use current resources. On the June 20<sup>th</sup> 2016 Council meeting, the Town Council approved the Intergovernmental Agreement agreeing that the Town of Florence will be responsible for a portion of Hunt Highway, 0.5 miles west of Attaway Road and immediately north of the Ranchview Road alignment.

**FINANCIAL IMPACT:**

This specific request does not have a financial impact to the Town.

From a long-term perspective, the property containing this right-of-way will be transferred to the Town of Florence and become perpetual Town-owned public roads. This would then be a land asset for the Town and the Town would also maintain the roadways as is with all public right-of-way.

**RECOMMENDATION:**

Motion to adopt Resolution No. 1614-17, approving the consent agreement transferring Right-of-Way for Hunt Highway.

**ATTACHMENTS:**

Resolution No. 1614-17  
Consent Agreement – Hunt Highway



**RESOLUTION NO. 1614-17**

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ACCEPTING THE TRANSFER OF RIGHT-OF-WAY FOR A PORTION OF HUNT HIGHWAY PURSUANT TO THE CONDITIONS CONTAINED IN PINAL COUNTY CONSENT AGREEMENT FOR TRANSFER OF COUNTY RIGHT-OF-WAY, AND AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED RIGHT-OF-WAY AGREEMENT.**

**WHEREAS**, Pinal County desires to grant right, title and interest in certain right-of-way described in the attached ROW Agreement; and

**WHEREAS**, it is the role of the Town Council of the Town of Florence to accept real property into the Town's inventory of public rights-of-way.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

Section 1. The Mayor of the Town of Florence is authorized and directed to execute the Pinal County Consent Agreement for Transfer of County Right-of-Way ("ROW Agreement"), attached hereto as **Exhibit "1"** to this Resolution and incorporated herein by this reference, along with any documentation necessary to complete the granting/dedication of the right-of-way.

Section 2. Intent: To accept that portion of land along Hunt Highway described in **Exhibit "1"** into the Town's public right-of-way inventory.

Section 3. Right-of-way Transfer: The right-of-way in this transfer consists of that portion of real property as shown in the legal description and/or visual depiction of right-of-way contained in Exhibit "A" of the ROW Agreement attached as **Exhibit "1"** hereto.

Section 4. Grant authority to the Town Manager to make non-substantial modifications to all applicable right-of-way documentation as such is mutually agreed to by the grantor and the grantee.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 6<sup>th</sup> day of February 2017.

---

Tara Walter, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

---

Lisa Garcia, Town Clerk

---

Clifford L. Mattice, Town Attorney

Record and return to:  
Pinal County Public Works  
PO Box 727  
Florence, Arizona 85132

## CONSENT AGREEMENT FOR TRANSFER OF COUNTY RIGHT-OF-WAY

THIS CONSENT AGREEMENT FOR TRANSFER OF COUNTY RIGHT-OF-WAY ( "Agreement" ) is made this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between PINAL COUNTY, a political subdivision of the State of Arizona ( "the County" ) and the TOWN OF FLORENCE, an Arizona municipal corporation ( "the Town" ). The County and the Town are sometimes hereinafter referred to as the ( "Parties" ).

### RECITALS

WHEREAS, the County is the owner of a certain right-of-way legally described and depicted on the attached Exhibit A (the "Right-of-Way" ); and

WHEREAS, the Parties desire that the Right-of-Way be transferred from the County to the Town; and

WHEREAS, the parties are authorized to enter into this Agreement pursuant to Arizona Revised Statutes § 9-471 (N).

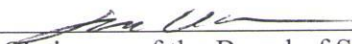
### AGREEMENT

NOW THEREFORE, in consideration of these premises and of the mutual covenants and agreements hereinafter contained, the Parties hereto agree and grant their consent as follows:

1. TRANSFER: Any and all right, title and interest, if any, the County has in the Right-of-Way is hereby transferred to the Town.
2. RIGHT-OF-WAY OBLIGATIONS: The County shall have no further obligations in connection with the Right-of-Way, which obligations shall be the sole responsibility of the Town.
3. CONFLICT OF INTEREST: The Parties acknowledge that this Agreement is subject to cancellation pursuant to A.R.S. § 38-511.

IN WITNESS WHEREOF, the Parties hereto, have executed this Agreement as of the day and year set forth below.

PINAL COUNTY, a political subdivision of the  
State of Arizona

By:   
Chairman of the Board of Supervisors

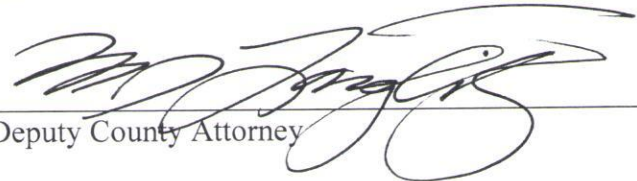
Dated: 6/1/14

ATTEST:

  
Clerk/Deputy Clerk of the Board of Supervisors



APPROVED AS TO FORM:

  
Deputy County Attorney

TOWN OF FLORENCE, an Arizona municipal  
Corporation

By: \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Town Attorney

HUNT HIGHWAY  
RIGHT OF WAY TRANSFER TOWN OF FLORNECE

THAT PORTION OF HUNT HIGHWAY R/W, BEING A PORTION OF SECTION 25, TOWNSHIP 4 SOUTH, RANGE 8 EAST OF THE GILA AND SALT RIVER MERIDIAN, PINAL COUNTY, ARIZONA. AS SHOWN ON AMENDED A.L.T.A. / A.C.S.M. LAND TITLE SURVEY RECORDED UNDER FEE NUMBER 2007-090177 IN THE OFFICE OF THE COUNTY RECORDER OF PINAL COUNTY, ARIZONA. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A REBAR WITH PLASTIC CAP MARKED "RLS 17288" FROM WHICH 1 ½" ALUMINUM CAP MARKING THE QUARTER CORNER BETWEEN SECTIONS 25 AND 36, IN SAID TOWNSHIP 4 SOUTH, RANGE 8 EAST BEARS NORTH 88 DEGREES 53 MINUTES 52 SECONDS EAST AT A DISTANCE OF 654.36 FEET;

THENCE NORTH 00 DEGREES 19 MINUTES 32 SECONDS WEST A DISTANCE OF 505.91 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING NORTH 00 DEGREES 19 MINUTES 32 SECONDS WEST A DISTANCE OF 104.16 FEET TO THE BEGINNING OF A NON-TANGENT CURVE CONCAVE NORTHEASTERLY FROM WHICH THE RADIUS POINT OF WHICH BEARS NORTH 52 DEGREES 17 MINUTES 39 SECONDS EAST AT A DISTANCE OF 1173.23 FEET;

THENCE SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 41 DEGREES 28 MINUTES 10 SECONDS A DISTANCE OF 849.16 FEET;

THENCE NORTH 10 DEGREES 49 MINUTES 30 SECONDS EAST A DISTANCE OF 32.00 FEET;

THENCE SOUTH 84 DEGREES 52 MINUTES 18 SECONDS EAST A DISTANCE OF 226.56 FEET;

THENCE SOUTH 00 DEGREES 34 MINUTES 06 SECONDS EAST A DISTANCE OF 15.00 FEET;

THENCE NORTH 89 DEGREES 25 MINUTES 55 SECONDS EAST A DISTANCE OF 371.67 FEET TO A #4 REBAR;

THENCE SOUTH 00 DEGREES 21 MINUTES 53 SECONDS EAST A DISTANCE OF 83.01 FEET;

THENCE SOUTH 89 DEGREES 25 MINUTES 55 SECONDS WEST A DISTANCE OF 371.37 FEET TO THE BEGINNING A TANGENT CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 1239.23 FEET;

THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 49 DEGREES 01 MINUTES 58 SECONDS A DISTANCE OF 1060.51 FEET TO THE POINT OF BEGINNING.

CONTAINING:

2.5193 ACRES OR 109742 SQUARE FEET MORE OR LESS.

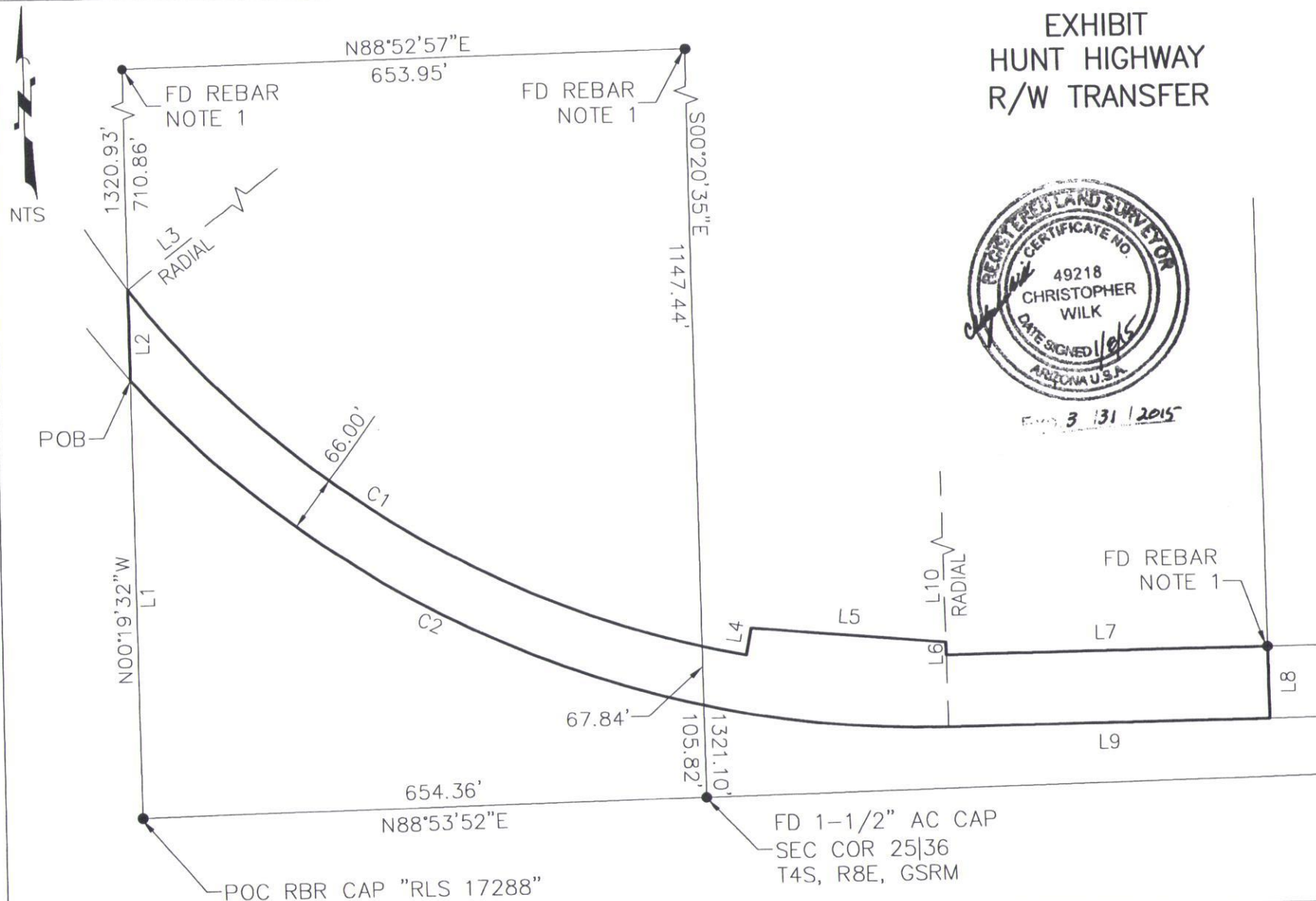




# EXHIBIT HUNT HIGHWAY R/W TRANSFER



EXP. 3/31/2015



PINAL COUNTY DEPARTMENT OF PUBLIC WORKS  
ENGINEERING SUPPORT SECTION  
SURVEY

JOB NO.	3113164
FILE:	HUNT-FLORENCE
DATE:	1/08/2015

# EXHIBIT HUNT HIGHWAY R/W TRANSFER

LINE TABEL		
LINE NO.	BEARING	DISTANCE
L1	N00°19'32"W	505.91'
L2	N00°19'32"W	104.16'
L3	N52°17'39"E	1173.23'
L4	N10°49'30"E	32.00'
L5	S84°52'18"E	226.56'
L6	S00°34'06"E	15.00'
L7	N89°25'55"E	371.67'
L8	S00°21'53"E	83.01'
L9	S89°25'55"W	371.37'
L10	N00°34'05"W	1239.23'

CURVE TABEL			
CURVE NO.	RADIUS	ARC LENGTH	DELTA
C1	1173.23'	849.16'	41°28'10"
C2	1239.23'	1060.51'	49°01'58"

**NOTE:**

1) MONUMENT AS SHOWN ON  
AMENDED A.L.T.A./A.C.S.M. LAND  
TITLE SURVEY BY JACK JOHNSON  
COMPANY SIGNED BY CRAIG A.  
JENSEN SIGNED 07/31/2007  
PCR 2007-090177

AREA:  
2.5193 ACRES OR  
109,742 SF MORE OR LESS.



3/31/2015

PAGE 2 OF 2



PINAL COUNTY DEPARTMENT OF PUBLIC WORKS  
ENGINEERING SUPPORT SECTION  
SURVEY

JOB NO. 3113164

FILE: HUNT-FLORENCE

DATE: 1/08/15





PINAL COUNTY

*Wide open opportunity*

## AGENDA ITEM

June 1, 2016

ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

**REQUESTED BY:** Dale Harman

**Funds #:**

**Dept. #:**

**Dept. Name:** Public Works

**Director:** Louis Andersen

### BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of a Transfer of County Right-of-Way to the Town of Florence, known as a portion of Hunt Highway, located in portions of Sections 25, T4S, R8E, of the Gila and Salt River Meridian, Pinal County, Arizona. Supervisory District #2. (RD15-103)

### BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

There is no fiscal considerations and/or expected fiscal impact of this agenda item.

### BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

There is no expected performance impact of this agenda item.

### MOTION:

Approve as presented.

#### History

Time	Who	Approval
5/19/2016 2:33 PM	Public Works	Yes
5/23/2016 8:00 AM	County Attorney	Yes
5/23/2016 8:36 AM	County Manager	Yes
5/24/2016 9:25 AM	Clerk of the Board	Yes


### ATTACHMENTS:

Click to download

☐ [Agreement for Transfer of County ROW Town of Florence](#)

APPROVED this 1 day of June 2016

Todd H. [Signature]  
Chairman, Pinal County Board of Supervisors  
ATTEST [Signature]  
CLERK

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7i.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia, Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Resolution No. 1615-17: Signatory for all Town bank accounts.		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Adoption of Resolution 1615-17: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING MAYOR TARA WALTER, TOWN MANAGER BRENT BILLINGSLEY, AND FINANCE DIRECTOR JOE JARVIS TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON ALL TOWN OF FLORENCE BANK ACCOUNTS, AND DECLARING AN EMERGENCY.

**BACKGROUND/DISCUSSION:**

A resolution must be adopted naming staff authorized to sign on the Town's bank accounts. New signature cards need to be completed. This resolution add the newly hired Finance Director as the appointed signatories for banking functions.

The following accounts are included: National Bank of Arizona General Checking Account, National Bank of Arizona Payroll Account, Local Governmental Investment Pool #7, Local Governmental Investment Pool #5, Stifel, Nicolaus & Company Inc. Investment Account. This resolution will be effective February 6, 2017.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Adopt Resolution No. 1615-17

**ATTACHMENTS:**

Resolution No. 1615-17

**RESOLUTION NO. 1615-17**

**A RESOLUTION OF TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING AND AUTHORIZING MAYOR TARA WALTER, TOWN MANAGER BRENT BILLINGSLEY, AND FINANCE DIRECTOR JOE JARVIS TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON THE TOWN OF FLORENCE BANKING ACCOUNTS, AND DECLARING AN EMERGENCY.**

**WHEREAS**, The Town of Florence hired Joe Jarvis as Finance Director. He should be added as signatory to all Town banking accounts, and

**WHEREAS**, The Town Council must approve new signature authorizations for the Town's bank accounts.

**NOW, THEREFORE BE IT RESOLVED**, that Mayor Tara Walter, Town Manager Brent Billingsley, and Finance Director Joe Jarvis are authorized as signatories for the following bank accounts:

1. National Bank of Arizona - General Checking and Investment Account
2. National Bank of Arizona Payroll Checking Account
3. State of Arizona Local Governmental Investment Pool-All Accounts
4. Stifel, Nicolaus & Company, Inc. Investment Account

**BE IT FURTHER RESOLVED**, that the immediate adoption of this resolution is necessary for preservation of the public peace, health and safety of the Town of Florence, and an emergency is hereby declared to exist; and this resolution shall be in full force and effect from the offer of its passage and adoption by the Mayor and Council of the Town of Florence, Arizona, with an effective date of February 6, 2017.

**PASSED AND ADOPTED BY** the Mayor and Council of the Town of Florence, Arizona, this 6<sup>th</sup> day of February 2017.


\_\_\_\_\_  
Tara Walter, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

\_\_\_\_\_  
Clifford L. Mattice, Town Attorney

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7j.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia, Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Re-appointment of Talma Harmon to the Library Advisory Board		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Re-appointment of Ms. Talma Harmon to a two year term to the Library Advisory Board, with a term to expire December 31, 2018.

**BACKGROUND/DISCUSSION:**

Advertisements were placed on the Town website, on Channel 11, and in the Florence Reminder & Blade-Tribune noticing the availability of board and commission seats. The Town has ongoing advertisements for vacancies and will continue to collect applications until all vacancies are filled.

The following is an excerpt from the Florence Town Code regarding Boards and Commissions:

**§ 32.002 MEMBERSHIP**

- A. All boards, commissions and committees of the municipality shall have five members unless a motion, resolution or ordinance creating the board, commission or committee specifies a different number of members.
- B. Each board, commission or committee shall as nearly as possible have an integrated or balanced membership with representatives of each race, sex and geographical area of the municipality.
- C. The Council shall, in making the appointment, take into consideration each person's knowledge, background, interest, experience and availability to perform the work and duties of the board, commission or committee. The applicant's political affiliation shall also be considered in making the appointment.
- D. A member of any board, commission or committee may concurrently serve on any other board, commission or committee of the municipality provided that there is no conflict created by the concurrent service, or unless a motion, resolution or ordinance creating the board, commission or committee specifies otherwise.

- E. All members shall be bona fide residents of the municipality and a registered voter, if 18 years of age or older, unless a motion, resolution or ordinance creating a board, commission or committee specifies otherwise, and shall serve without pay or compensation, except that a member shall be reimbursed for his or her actual and necessary expenses incurred in the performance of his or her official duties, provided that the expenses are approved by the Council prior to being incurred. Town employees or appointed officers shall not be eligible for appointment to any board, commission and committee, but may be requested to provide staff support thereto.

**FINANCIAL IMPACT:**

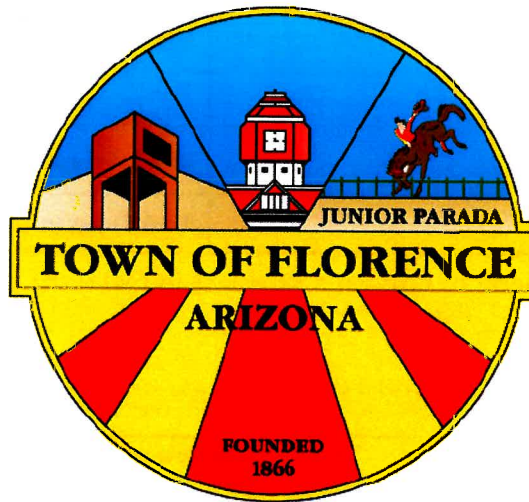
None

**STAFF RECOMMENDATION:**

Re-appointment of Ms. Talma Harmon to a two year term to the Library Advisory Board, with a term to expire December 31, 2018.

**ATTACHMENTS:**

Application  
Boardmember List



# Board and Commission Application

NAME: Talma Beal Harmon DATE: 12/30/16

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_



## Board and Commission Application

<b>Name:</b> Talma Beal Harmon	<b>Date:</b> 12/30/16
<b>E-Mail Address:</b> guitah@hotmail.com	
<b>Street Address:</b> 515 N. Warner Florence, Az 85132	<b>Mailing Address:</b> P.O. Box 1944 Florence, Az 85132
<b>Home Telephone:</b> 520-450-2183	<b>Work Telephone:</b> —
<b>Occupation:</b> Retired	<b>Best Time to Call:</b> afternoon
<b>Do you own commercial property or operate a business in Florence?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide: Work/Business Name: Work/Business Address:	
<b>Length of Residency in Florence:</b> 41 Years <b>Are you a Registered Voter?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>Do you live within the Town's incorporated limits?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Are you now, or have you ever served on a board, commission or committee for the Town of Florence?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide name of board, commission and/or committee and dates served:	
1. Florence Community Library Dates: _____ thru present	
2. _____ Dates: _____ thru _____	
3. _____ Dates: _____ thru _____	
4. _____ Dates: _____ thru _____	

**BOARD OR COMMISSION PREFERENCE(S):** Refer to last page for list of boards and commissions  
 (Please list no more than two boards, commissions in order of preference)

1. Library Advisory Board	2. Arts and Culture Commission
---------------------------	--------------------------------

If appointed, how much time would you be able to devote to the board or commission?

Hours per week? \_\_\_\_\_ Hours per month? \_\_\_\_\_

### Employment History

Employment Period	Employer's Name and Address	Title
2011-2016	Juvenile Justice System Florence, Az	Teacher
1983-2011	Florence Unified S.D. Florence, Az	Teacher/Counselor

### Civic Activities – Service Organizations

Library Advisory Board  
 S.E.E. - Social and Educational Exposure

What personal and professional experience or background can you contribute to the board or commission? I have served on the Advisory Board for about 10 years. I have also taught in Florence for more than 30 years. I know the value of a well-equipped public library from a professional and personal perspective.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I have a strong commitment to education /lifelong learning and a deep love for this community.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I have been an advocate for education and positive social exposure for many years. A strong public library is a key factor in both.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature:

C. Harmon

Date: 12/30/16

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*  
**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# **CITIZEN'S GUIDE.....Florence's Boards and Commissions**

## **Arts and Culture Commission**

**Duties:** Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

**Membership:** Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

**Meetings:** Meetings are held the 2<sup>nd</sup> Thursday of the month at 6:00 pm, at Florence Community Center, Ruggles #1, 778 North Main Street

## **Board of Adjustment**

**Duties:** Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

**Membership:** The seven members of Council serve as the Board of Adjustments.

**Meetings:** As needed during regular Council Meetings

## **Historic District Advisory Commission**

**Duties:** Maintains the historical integrity of the buildings within the district.

**Membership:** Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

**Meetings:** Meetings are held the last Wednesday of the month at 6:00 pm, at Florence Town Hall, 775 North Main Street

## **Industrial Development Authority**

**Duties:** In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

**Membership:** Seven regular members appointed by the Town Council for Six-year terms.

**Meetings:** The authority meetings are posted 24 in advance with time, date, and location of meeting

## **Library Advisory Board**

**Duties:** To promote the interests of the Florence Public Library.

**Membership:** Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

**Meetings:** Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6:00 pm, at Florence Community Center, 778 North Main Street

## **Parks & Recreation Board**

**Duties:** Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

**Membership:** Five members appointed by the Town Council for a three-year terms.

**Meetings:** Meetings are held the 4<sup>th</sup> Thursday of the month at 6:00 pm at Florence Community Center, 778 North Main Street

## **Planning & Zoning Commission**

**Duties:** Analyze, review and make recommendations to the Council regarding land use and development related issues.

**Membership:** Five members and one alternate\* appointed by the Town Council for three-year terms.

**Meetings:** Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:00 pm, at Florence Town Hall, 775 North Main Street

\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.



# Library Advisory Board

(2 Year Term)

Meets the Third Wednesday of the Month at 6:00 p.m.  
5 members

## **Denise E. Kollert, Chairman**

802 E. McFarland Blvd.  
Florence, AZ 85132  
Home: (520) 868-8177  
[denkoll123@gmail.com](mailto:denkoll123@gmail.com)  
Appointed: 2/1/2016  
Expires: 12/31/2017

## **Talma Harmon, Secretary**

P O Box 1944  
515 N. Warner  
Florence, AZ 85132  
Cell: (520) 450-2183  
Work: (520) 866-4037  
[quitah@hotmail.com](mailto:quitah@hotmail.com)  
Appointed: 1/5/2015  
Expires: 12/31/2016

## **Kamian Harmon**

P O Box 1944  
515 N. Warner  
Florence AZ 85132  
Cell: (520) 208-4235  
[kharmon@scvuhs.org](mailto:kharmon@scvuhs.org)  
Appointed: 3/7/2016  
Expires: 12/31/2017

## **Sheree Berger**

P O Box 324  
409 Ashley Way  
Florence, AZ 85132  
Home: (520) 868-5288  
Work: (520) 866-3500  
Cell: (520) 518-1526  
[shereeberger@hotmail.com](mailto:shereeberger@hotmail.com)  
Re-appointed: 12/19/16  
Expires: 12/31/2018

## **Eugene Horan**

3686 N. Princeton Ct.  
Florence, AZ 85132  
Home: (520) 723-1339  
Cell: (520)-431-1638  
[genehoran@mac.com](mailto:genehoran@mac.com)  
Appointed: 1/5/2015  
Expires: 12/31/2018

## **Alternate:**

## **Vacant**

**Tem Expired: 12/31/16**

## **Council Liaisons**


### **Vice-Mayor Vallarie Woolridge**

534 W. 14<sup>th</sup> Street  
P O Box 2670  
Florence, AZ 85132  
Home: (520) 868-3204  
Cell: (520) 560-2211

## **Staff Liaison**

### **Rosemary Bebris**

1000 S. Willow Street  
Florence, AZ 85132  
(520) 868-9471  
[rosemary.bebris@florenceaz.gov](mailto:rosemary.bebris@florenceaz.gov)

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 7k.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia, Deputy Town Manager/Town Clerk  <b>SUBJECT</b> Appointment of Victoria A. Ruiz to the Historic District Advisory Commission		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Appointment of Victoria A. Ruiz to fill the remaining one-year term on the Historic District Advisory Commission, with a term to expire December 31, 2017.

**BACKGROUND/DISCUSSION:**

Advertisements were placed on the Town website, on Channel 11, and in the Florence Reminder & Blade-Tribune noticing the availability of board and commission seats. The Town has ongoing advertisements for vacancies and will continue to collect applications until all vacancies are filled.

The following is an excerpt from the Florence Town Code regarding Boards and Commissions:

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- B. Each board, commission or committee shall as nearly as possible have an integrated or balanced membership with representatives of each race, sex and geographical area of the municipality.
- C. The Council shall, in making the appointment, take into consideration each person's knowledge, background, interest, experience and availability to perform the work and duties of the board, commission or committee. The applicant's political affiliation shall also be considered in making the appointment.
- D. A member of any board, commission or committee may concurrently serve on any other board, commission or committee of the municipality provided that there is no

conflict created by the concurrent service, or unless a motion, resolution or ordinance creating the board, commission or committee specifies otherwise.

- E. All members shall be bona fide residents of the municipality and a registered voter, if 18 years of age or older, unless a motion, resolution or ordinance creating a board, commission or committee specifies otherwise, and shall serve without pay or compensation, except that a member shall be reimbursed for his or her actual and necessary expenses incurred in the performance of his or her official duties, provided that the expenses are approved by the Council prior to being incurred. Town employees or appointed officers shall not be eligible for appointment to any board, commission and committee, but may be requested to provide staff support thereto.

**FINANCIAL IMPACT:**

None

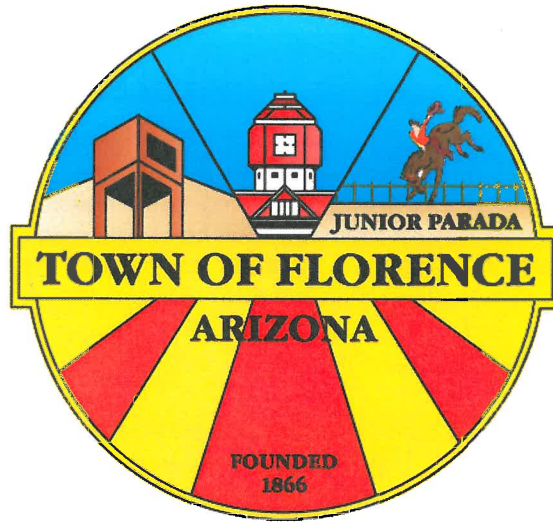
**STAFF RECOMMENDATION:**

Appointment of Victoria A. Ruiz to fill the remaining one-year term on the Historic District Advisory Commission, with a term to expire December 31, 2017.

**ATTACHMENTS:**

Application  
Commissioner List





# Board and Commission Application

NAME Victoria A. Ruiz

DATE 1/23/17

Date Received: 1/25/17

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

## Board and Commission Application

Name: <u>Victoria A. Ruiz</u>	Date: <u>01/23/2017</u>
E-Mail Address: <u>vmat03@gmail.com</u>	
Street Address: <u>698 S. San Carlos</u>	Mailing Address: <u>POBox 1452</u>
Home Telephone: <u>956.200.8250</u>	Work Telephone:
Occupation:	Best Time to Call: <u>anytime</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>7mo (gone 15/12)</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1 <u>Historic District Advisory</u>	2 <u>Planning and Zoning Commission</u>
-------------------------------------	---

If appointed, how much time would you be able to devote to the board or commission?

Hours per week? \_\_\_\_\_ Hours per month? \_\_\_\_\_

### Employment History

Employment Period	Employer's Name and Address	Title
<u>05/11-06/16</u>	<u>Texas State Technical College</u>	<u>Library Aide (2011-2013)</u> <u>Customer Svc. (2013-2014)</u> <u>Testing Admin. (2014-2016)</u>

### Education

Name of School, College or University you attended	Degree	Year
<u>American Public University</u>	<u>MA. Public History</u>	<u>2015</u>
<u>University of Texas - Brownsville</u>	<u>BA. History</u>	<u>2010</u>

### Civic Activities – Service Organizations

MDA-Lickup (Muscular Dystrophy Assn.); Relay for Life; Ran a non-profit LLC as South Texas Rolleristas Roller Derby, assisting with various charity groups around the area (Clocks for Love, Food Bank RW; etc)  
EF Foundation for Foreign Studies - IEC to foreign exchange students.

What personal and professional experience or background can you contribute to the board or commission? Obtained Masters of Art in Public History - after completing 160 hours of Practicum work for the Harlingen Public Library as part of my program of completion.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? Applied research skills and archiving and preservation - Solid foundation of historical aspects for the Town and its citizens - Currently studying to obtain certification through Society of American Archivists as Certified Archivist.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. At present - volunteer member at the Pinal County Historical Museum. It has always been a passion of mine to become part of the towns historical activities since childhood. To have obtained my education is part of

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney). that fullfillment

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifics otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Dietmar W. Ryj

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# **CITIZEN'S GUIDE.....Florence's Boards and Commissions**

## **Arts and Culture Commission**

**Duties:** Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

**Membership:** Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

**Meetings:** Meetings are held the 2<sup>nd</sup> Thursday of the month at 6:00 pm, at Florence Community Center, Ruggles #1, 778 North Main Street

## **Board of Adjustment**

**Duties:** Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

**Membership:** The seven members of Council serve as the Board of Adjustments.

**Meetings:** As needed during regular Council Meetings

## **Historic District Advisory Commission**

**Duties:** Maintains the historical integrity of the buildings within the district.

**Membership:** Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

**Meetings:** Meetings are held the last Wednesday of the month at 6:00 pm, at Florence Town Hall, 775 North Main Street

## **Industrial Development Authority**

**Duties:** In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

**Membership:** Seven regular members appointed by the Town Council for Six-year terms.

**Meetings:** The authority meetings are posted 24 in advance with time, date, and location of meeting

## **Library Advisory Board**

**Duties:** To promote the interests of the Florence Public Library.

**Membership:** Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

**Meetings:** Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6:00 pm, at Florence Community Center, 778 North Main Street

## **Parks & Recreation Board**

**Duties:** Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

**Membership:** Five members appointed by the Town Council for a three-year terms.

**Meetings:** Meetings are held the 4<sup>th</sup> Thursday of the month at 6:00 pm at Florence Community Center, 778 North Main Street

## **Planning & Zoning Commission**

**Duties:** Analyze, review and make recommendations to the Council regarding land use and development related issues.

**Membership:** Five members and one alternate\* appointed by the Town Council for three-year terms.

**Meetings:** Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:00 pm, at Florence Town Hall, 775 North Main Street

**\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.**

# Historic District Advisory Commission (HDAC)

Four (4) property owners/commissioners shall live in the Historic District.

(7 members with three year terms)

HDAC meets the last Wednesday of the month at 6:00 p.m.

## Chairman

Betty Wheeler (Anthem)  
6606 W. Mockingbird Ct.  
Florence, Arizona 85132  
Home: (520) 509-1121  
[Bwheeler8@cox.net](mailto:Bwheeler8@cox.net)  
Appointed: 2/1/2016  
Expires: 12/31/2018

## Vice-Chairman

Cathy Adam (District)  
P O Box 1825  
240 E. Ruggles St.  
Florence, Arizona 85132  
Home: (520) 858-2033  
[Tanaka.adam@yahoo.com](mailto:Tanaka.adam@yahoo.com)  
Appointed: 1/5/2015  
Expires: 12/31/2017

## Christine Reid (District)

P O Box 1358  
125 W. Ruggles Street  
Florence, Arizona 85132  
Home: (520) 868-3185  
Work: (520) 868-4382  
Cell: (520) 510-3539  
[westerngirl66@yahoo.com](mailto:westerngirl66@yahoo.com)  
Appointed: 2/1/2016  
Expires: 12/31/2018

## Lynn Smith (District)

P O Box 1810  
192 N. Bailey Street  
Florence, Arizona 85132  
Home: (520) 868-4473  
Work: (520) 868-4382  
Cell: (520) 709-2470  
[thesmithslynn@aol.com](mailto:thesmithslynn@aol.com)  
Appointed: 2/1/2016  
Expires: 12/31/2018

## K. Natasha Schmidt (Anthem)

3668 W. Saratoga Court  
Florence, Arizona 85132  
Home: (520) 723-7939  
Cell: (520) 510-3655  
[mohrle@g.com](mailto:mohrle@g.com)  
Appointed: 2/1/2016  
Expires: 12/31/2018

## Debbie Novotny (District)

P O Box 661  
188 S. Willow  
Florence, Arizona 85132  
Home: (520) 705-0228  
[debbienovo@gmail.com](mailto:debbienovo@gmail.com)  
Appointed: 1/5/2015  
Expires: 12/31/2017

## Vacant

Expires: 12/31/2017

## Council Liaison

### Council Member Rebecca Guilin

594 W. 14<sup>th</sup> Street  
Florence, Arizona 85132  
Home: (520) 868-3254  
Cell: (520) 705-1402

## Staff Liaison

### Will Randall

P O Box 2670  
Florence, Arizona 85132  
Office: (520) 868-7572  
[will.randall@florenceaz.gov](mailto:will.randall@florenceaz.gov)





## TOWN OF FLORENCE COUNCIL ACTION FORM

### AGENDA ITEM 71.

**MEETING DATE:** February 6, 2017

**DEPARTMENT:** Administration

**STAFF PRESENTER:** Lisa Garcia, Deputy Town  
Manager/Town Clerk

**SUBJECT** Appointment of Lonnie K. Frost to the Planning  
and Zoning Commission

- ☒ Action
- ☐ Information Only
- ☐ Public Hearing
- ☐ Resolution
- ☐ Ordinance
  - ☐ Regulatory
  - ☐ 1<sup>st</sup> Reading
  - ☐ 2<sup>nd</sup> Reading
- ☐ Other

### RECOMMENDED MOTION/ACTION:

Appointment of Lonnie K. Frost to fill the remaining one-year term on the Planning and Zoning Commission, with a term to expire December 31, 2017.

### BACKGROUND/DISCUSSION:

Advertisements were placed on the Town website, on Channel 11, and in the Florence Reminder & Blade-Tribune noticing the availability of board and commission seats. The Town has ongoing advertisements for vacancies and will continue to collect applications until all vacancies are filled.

The following is an excerpt from the Florence Town Code regarding Boards and Commissions:

#### § 32.002 MEMBERSHIP

- A. All boards, commissions and committees of the municipality shall have five members unless a motion, resolution or ordinance creating the board, commission or committee specifies a different number of members.
- B. Each board, commission or committee shall as nearly as possible have an integrated or balanced membership with representatives of each race, sex and geographical area of the municipality.
- C. The Council shall, in making the appointment, take into consideration each person's knowledge, background, interest, experience and availability to perform the work and duties of the board, commission or committee. The applicant's political affiliation shall also be considered in making the appointment.
- D. A member of any board, commission or committee may concurrently serve on any other board, commission or committee of the municipality provided that there is no conflict created by the concurrent service, or unless a motion, resolution or ordinance creating the board, commission or committee specifies otherwise.



- E. All members shall be bona fide residents of the municipality and a registered voter, if 18 years of age or older, unless a motion, resolution or ordinance creating a board, commission or committee specifies otherwise, and shall serve without pay or compensation, except that a member shall be reimbursed for his or her actual and necessary expenses incurred in the performance of his or her official duties, provided that the expenses are approved by the Council prior to being incurred. Town employees or appointed officers shall not be eligible for appointment to any board, commission and committee, but may be requested to provide staff support thereto.

**FINANCIAL IMPACT:**

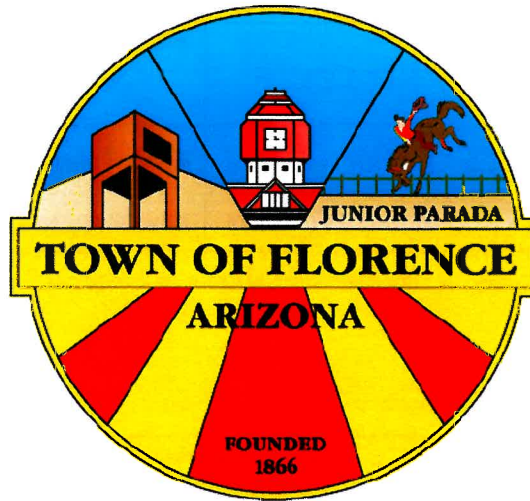
None

**STAFF RECOMMENDATION:**

Appointment of Lonnie K. Frost to fill the remaining one-year term on the Planning and Zoning Commission, with a term to expire December 31, 2017.

**ATTACHMENTS:**

Application  
Boardmember List



# Board and Commission Application

NAME: LONNIE K. FROST DATE: 30 JAN 2017  
Date Received: 1/30/17  
Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission  
Term Expires: \_\_\_\_\_

## Board and Commission Application

<b>Name:</b> LONNIE K. FROST	<b>Date:</b> 30 JAN 2017
<b>E-Mail Address:</b> lkfrost46@gmail.com	
<b>Street Address:</b> 5724 W. VICTORY WAY, FLORENCE	<b>Mailing Address:</b> SAME
<b>Home Telephone:</b> (480) 625-2030	<b>Work Telephone:</b> (520) 866-6293
<b>Occupation:</b> STORMWATER COORDINATOR	<b>Best Time to Call:</b> HOME: 6-9 AM WORK: 9-5 M-FR.
<b>Do you own commercial property or operate a business in Florence?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide: Work/Business Name: Work/Business Address:	
<b>Length of Residency in Florence:</b> 2 Years <b>Are you a Registered Voter?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>Do you live within the Town's incorporated limits?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Are you now, or have you ever served on a board, commission or committee for the Town of Florence?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide name of board, commission and/or committee and dates served:	
1. _____ Dates: _____ thru _____	
2. _____ Dates: _____ thru _____	
3. _____ Dates: _____ thru _____	
4. _____ Dates: _____ thru _____	

**BOARD OR COMMISSION PREFERENCE(S):** Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1 PLANNING & ZONING	2 PARKS & RECREATION
---------------------	----------------------

If appointed, how much time would you be able to devote to the board or commission?

Hours per week? 8 Hours per month? 32

### Employment History

Employment Period	Employer's Name and Address	Title
JUNE 2015 →	PINAL COUNTY	STORMWATER COORDINATOR
OCT 1984 – SEP 2012	TOWN OF GILBERT 90 E. CIVIC CENTER, GILBERT 85206	DIRECTOR OF PUBLIC WORKS
<b>Civic Activities – Service Organizations</b>		
BOY SCOUTS, GILBERT JAYCEES		

What personal and professional experience or background can you contribute to the board or commission? SERVED ON THE TOWN OF GILBERT STAFF DURING THE

EXPLOSIVE GROWTH FROM 1984 - 2012. SAW/EXPERIENCED THE GOOD AND BAD OF THE PLANNING DECISIONS.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I BRING A BROAD BACKGROUND IN MUNICIPAL

GOVERNMENT AND I AM WILLING TO SPEND THE TIME TO DO THE JOB WELL.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I AM A

NEW RESIDENT AND AM LOOKING FOR OPPORTUNITIES TO BE INVOLVED AND GIVE-BACK TO THE COMMUNITY.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: \_\_\_\_\_

*Joe N. Lut*

Date: 30 Jan 2017

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**



# **CITIZEN'S GUIDE.....Florence's Boards and Commissions**

## **Arts and Culture Commission**

**Duties:** Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

**Membership:** Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

**Meetings:** Meetings are held the 2<sup>nd</sup> Thursday of the month at 6:00 pm, at Florence Community Center, Ruggles #1, 778 North Main Street

## **Board of Adjustment**

**Duties:** Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

**Membership:** The seven members of Council serve as the Board of Adjustments.

**Meetings:** As needed during regular Council Meetings

## **Historic District Advisory Commission**

**Duties:** Maintains the historical integrity of the buildings within the district.

**Membership:** Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

**Meetings:** Meetings are held the last Wednesday of the month at 6:00 pm, at Florence Town Hall, 775 North Main Street

## **Industrial Development Authority**

**Duties:** In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

**Membership:** Seven regular members appointed by the Town Council for Six-year terms.

**Meetings:** The authority meetings are posted 24 in advance with time, date, and location of meeting

## **Library Advisory Board**

**Duties:** To promote the interests of the Florence Public Library.

**Membership:** Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

**Meetings:** Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6:00 pm, at Florence Community Center, 778 North Main Street

## **Parks & Recreation Board**

**Duties:** Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

**Membership:** Five members appointed by the Town Council for a three-year terms.

**Meetings:** Meetings are held the 4<sup>th</sup> Thursday of the month at 6:00 pm at Florence Community Center, 778 North Main Street

## **Planning & Zoning Commission**

**Duties:** Analyze, review and make recommendations to the Council regarding land use and development related issues.

**Membership:** Five members and one alternate\* appointed by the Town Council for three-year terms.

**Meetings:** Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:00 pm, at Florence Town Hall, 775 North Main Street

**\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.**

**Planning and Zoning Commission**  
**(3 Year Term)**  
**Meets the First and Third Thursday of the Month at 6:00p.m.**  
**5 members**

**Chairman**

**Gary J. Pranzo**

420 N. Quartz St.

P O Box 577

Florence AZ 85132

Home: (520) 868-0591

Cell: (520) 709-0707

[gary@pranzocarpentry.com](mailto:gary@pranzocarpentry.com)

Appointed: 2/1/2016

Expires: 12/31/2018

**Vacant**

**Expires: 12/31/2017**

**Council Liaison**

Council Member Bill Hawkins

130 Campbell Road

P O Box 1378

Florence, Arizona 85132

Cell: (520) 705-1601

**Vice-Chair**

**Larry R. Putrick**

6434 W. Willow Way

Florence, Arizona 85132

Home: (520) 709-3389

Alternate: (425) 641-3898

[premaero@cox.net](mailto:premaero@cox.net)

Appointed: 2/1/2016

Expires: 12/31/2018

**Staff Liaisons**

Mark Eckhoff

P O Box 2670

Florence, Arizona 85132

Phone: (520) 868-7540

Email: [Mark.Eckhoff@florenceaz.gov](mailto:Mark.Eckhoff@florenceaz.gov)

**Carl Bell**

565 S. Central

P O Box 2021

Florence, Arizona 85132

Home: (520) 560-4614

[deadbugs@centurylink.net](mailto:deadbugs@centurylink.net)

Appointed: 2/1/2016

Expires: 12/31/2018

Will Randall

P O Box 2670

Florence, Arizona 85132

Phone: (520) 868-7572

Email: [will.randall@florenceaz.gov](mailto:will.randall@florenceaz.gov)

**Robert Smidt**

P O Box 1191

590 N. King Street

Florence, AZ 85132

Work: (520) 868-7250

Home: (520) 868-9554

[bobnterismidt@msn.com](mailto:bobnterismidt@msn.com)

Appointed: 12/19/2016

Expires: 12/31/2017



**Town of Florence  
Summary of Warrants Paid  
As of December 2016**

<b>Source</b>	<b>Amount</b>
<b>Accounts Payable-Warrant Register</b>	<b>984,908.58</b>
<b>ACH/Wire Transfers</b>	
CFD #1 debt service payments - Wells Fargo	83,100.16
CFD #2 debt service payments - Wells Fargo/Zions 1st National	65,617.00
CFD #2 trustee admin fee - Wells Fargo	750.00
NFID debt service payment - Bank of New York	73,210.50
Pinal County excise tax bonds for transortation - Chase	52,614.00
sales tax payments - ADOR	21,148.71
child support/assignment PR levys	3,780.88
credit/debit/analysis/bank fees	4,785.61
FSA Collateral & Disbursements	3,263.44
AFLAC payments	5,434.91
health insurance payments - Blue Cross	172,873.60
deferred comp payments	14,182.09
<b>Total Transfers</b>	<b>500,760.90</b>
<b>Electronic Retirement Transfers</b>	
ppd 1 - ASRS	44,553.99
ppd 2 - ASRS	45,165.30
ppd 1 - Securian (Firefighter Pension)	301.08
ppd 2 - Securian (Firefighter Pension)	348.87
<b>Total Retirement Transfers</b>	<b>90,369.24</b>
<b>Payroll Transfers</b>	
ppd 1	225,144.48
ppd 2	228,791.40
<b>Total Payroll Transfers</b>	<b>453,935.88</b>
<b>Credit Union Transfers</b>	
ppd 1	4,707.62
ppd 2	4,407.62
ppd 3	4,407.62
<b>Total Credit Union Transfers</b>	<b>13,522.86</b>
<b>Electronic State Tax Transfers</b>	
ppd 1	8,395.02
ppd 2	7,616.26
<b>Total State Tax Deposits</b>	<b>16,011.28</b>
<b>Electronic Federal Tax Transfers</b>	
ppd 1	67,237.24
ppd 2	66,820.61
<b>Total Federal Tax Deposits</b>	<b>134,057.85</b>
<b>Total Warrants</b>	<b>2,193,566.59</b>

GL Account	Check Number	Check Issue Date	Vendor Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10160000	104758	12/2/2016	Temporary Vendor	11202402-OP	11/30/2016	Overpayment	47.21	
10160000	104761	12/2/2016	Temporary Vendor	10810204+-OP	11/30/2016	Overpayment	77.22	
10160000	104773	12/2/2016	Temporary Vendor	401006-OP	11/30/2016	Overpayment	52.16	
10160000	104775	12/2/2016	Temporary Vendor	215910-OP	11/30/2016	Overpayment	163.77	
10160000	104781	12/2/2016	Temporary Vendor	405003-OP	12/1/2016	Overpayment	59.83	
10160000	104946	12/20/2016	Temporary Vendor	788241-OP	12/14/2016	Overpayment	17.00	
10160000	104980	12/28/2016	Temporary Vendor	319310-OP	12/21/2016	Overpayment	60.29	
10160000	105075	12/29/2016	Temporary Vendor	705182-OP	12/28/2016	Overpayment	196.29	
10201500	104868	12/14/2016	WEX BANK	47833240	11/30/2016	FUEL EXPENSE	12,495.87	
10202000	104785	Multiple	ARIZONA STATE TREASURER	Oct-16	12/1/2016	Court Fees	10,160.14	
10202000	104918	12/20/2016	ARIZONA STATE TREASURER	Nov-16	12/1/2016	STATE JCEF	540.16	
10202500	104918	12/20/2016	ARIZONA STATE TREASURER	Nov-16	12/1/2016	ZFAR 1 Court Fines collected	1,213.23	
10202501	104918	12/20/2016	ARIZONA STATE TREASURER	Nov-16	12/1/2016	ZFAR 2 Court Fines collected	307.46	
10203000	104787	12/5/2016	PINAL COUNTY TREASURER	Oct-16	12/1/2016	Justice Court Fee	51.80	
10203000	104943	12/20/2016	PINAL COUNTY TREASURER	16-Nov	12/1/2016	Justice Court Fee	45.79	
10204000	104918	12/20/2016	ARIZONA STATE TREASURER	Nov-16	12/1/2016	STATE SURCHARGES	7,480.75	
10206000	104952	12/20/2016	Temporary Vendor	CR20130156 12/16	12/9/2016	Bond	544.00	
10209000	104918	12/20/2016	ARIZONA STATE TREASURER	Nov-16	12/1/2016	Victims Rights Enforcement	74.93	
10209500	105060	12/29/2016	KATHERINE KAISER	ASRS120116	12/27/2016	Refund of Health Ins Premiums through ASRS	215.00	
10210300	104902	12/16/2016	PRINCIPAL LIFE COMPANY	44683 1216	12/1/2016	Life Insurance	4,263.30	
10225000	104743	12/2/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1125/16 PD	12/2/2016	RETIREMENT CONTRIBUTIONS POLICE	20,136.17	
10225000	104842	12/14/2016	AZ PUBLIC SAFETY RETIREMENT	PPE1125/16SUPP	12/9/2016	PSR Police	37.58	
10225000	104879	12/16/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1209/16PD	12/16/2016	RETIREMENT CONTRIBUTIONS POLICE	19,135.79	
10225100	104743	12/2/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1125/16FIRE	12/2/2016	ACR-FIRE PSR	276.92	
10225100	104743	12/2/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1125/16FIRE	12/2/2016	RETIREMENT CONTRIBUTIONS FIRE	17,936.50	
10225100	104879	12/16/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1209/16FIRE	12/16/2016	ACR-FIRE PSR	276.92	
10225100	104879	12/16/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1209/16FIRE	12/16/2016	RETIREMENT CONTRIBUTIONS FIRE	12,416.24	
10226200	104902	12/16/2016	PRINCIPAL LIFE COMPANY	44683 1216	12/1/2016	Dental premiums	8,928.68	
10226300	104823	12/7/2016	VISION SERVICE PLAN	253996/0006 1116	11/21/2016	VISION INSURANCE	2,096.20	
10232000	104647	Multiple	Gurstel Chargo PA	PPE 1111/16	11/18/2016	Levy	(281.95)	
10232000	104754	12/2/2016	Florence Hospital at Anthem	PPE 1125/16	12/2/2016	Levy	273.28	
10232000	104782	12/2/2016	VIAL FOTHERINGHAM, LLC	PPE 1125/16	12/2/2016	Levy	764.59	
10232000	104887	12/16/2016	Florence Hospital at Anthem	PPE 1209/16	12/16/2016	Levy	331.58	
10232000	104911	12/16/2016	VIAL FOTHERINGHAM, LLC	PPE 1209/16	12/16/2016	Levy	738.85	
10241000	104780	12/2/2016	UNITED WAY OF PINAL COUNTY	PPE 11/25/16	12/2/2016	EMPLOYEES CONTRIBUTIONS	2.00	
10241000	104909	12/16/2016	UNITED WAY OF PINAL COUNTY	PPE 1209/16	12/16/2016	EMPLOYEES CONTRIBUTIONS	2.00	
10243000	104900	12/16/2016	NEW YORK LIFE INSURANCE	6929080 1216	12/2/2016	Monthly invoice	447.54	
10250038	104918	12/20/2016	ARIZONA STATE TREASURER	Nov-16	12/1/2016	STATE FINES	206.02	
10260000	104739	12/2/2016	ADOT	60058 TR20160613	11/29/2016	Restitution Payment Case TR20160613	500.00	
10260000	104811	12/7/2016	Temporary Vendor	TR2008-0421REFUND	12/5/2016	Restitution-Refund	1,507.36	
10260000	104818	12/7/2016	Temporary Vendor	TR2014-000887 1116	12/2/2016	Restitution	50.00	
10260000	104989	12/28/2016	Temporary Vendor	CR20080182 1216	12/21/2016	Restitution	52.97	
10260000	105011	12/28/2016	Temporary Vendor	CM2016721 1216	12/21/2016	Restitution	12.57	
10260000	105021	12/28/2016	Temporary Vendor	TR2014887 1216	12/21/2016	Restitution	50.00	

Sub-Total										123,964.01
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#### General Fund Revenue

10320212	104928	12/20/2016	Temporary Vendor	ELE16-00082	12/12/2016	Refund Permit Ele-1600082		181.25	
10339603	104769	12/2/2016	Temporary Vendor	REF-M BOBO	11/30/2016	Not Contracted incorrect info		35.00	
10339604	104937	12/20/2016	Temporary Vendor	REFUND	12/16/2016	Activity was Cancelled		50.00	
10339605	104750	12/2/2016	Temporary Vendor	JRPRARDAREFUN	11/30/2016	Refund for Jr Parada Incomplete paper work		25.00	
10339605	105010	12/28/2016	Temporary Vendor	REIM-VENFEE	12/21/2016	Special vendor fee prorated		25.00	
10339606	104834	12/12/2016	Temporary Vendor	MG SILVERDC16	12/9/2016	Customer did not receive Silver Sneakers		20.00	
10348777	104743	12/2/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1125/16FIRE	12/2/2016	Fire INSURANCE PREMIUM TAX		(1,139.31)	
10348777	104879	12/16/2016	AZ PUBLIC SAFETY RETIREMENT	PPE 1209/16FIRE	12/16/2016	Fire INSURANCE PREMIUM TAX		(1,139.31)	
Sub-Total									(1,942.37)

#### Town Council

10501201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Council laptops		136.62	
10501217	104777	12/2/2016	Stratton Restoration	40130	10/18/2016	Water Damage - Town Hall		16,062.30	
10501314	104768	12/2/2016	LANE AWARD MANUFACTURING	68420	12/1/2016	Plaque for Tom Rankin		269.35	
10501402	104786	12/5/2016	CENTRAL AZ COLLEGE	DEC 05TH2016	12/5/2016	Council Reception December 5th2016		250.00	
Sub-Total									16,718.27

#### Town Administration

10502201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones		182.94	
10502202	9912397	12/14/2016	U. S. Post Master	113016 STMT	12/1/2016	Tohono O'odham Nation grant for the Historic Museum		22.95	
10502203	104766	12/2/2016	Konica Minolta	242533476	11/17/2016	Annual invoice Color Copies 11/18/15 - 11/17/16		2,376.05	
10502207	104893	12/16/2016	Konica Minolta	242550466	11/18/2016	Annual Copier Agreement 11/18/2016 - 11/17/2017		1,809.00	
10502301	104772	12/2/2016	OFFICE DEPOT INC	880366529-001	11/18/2016	Office Supplies		34.87	
10502301	104941	12/20/2016	OFFICE DEPOT INC	876769512-001	11/4/2016	Office supplies - monitor stand		21.22	
10502301	104941	12/20/2016	OFFICE DEPOT INC	876769548-001	11/4/2016	Office supplies - paper and toner		432.58	
10502301	104941	12/20/2016	OFFICE DEPOT INC	886036296-001	12/9/2016	Office supplies		38.21	
10502301	9912397	12/14/2016	Notary Public Stamps	113016 STMT	12/1/2016	Notary stamp for Maria Hernandez		24.90	
10502301	9912397	12/14/2016	OFFICE DEPOT INC	113016 STMT	12/1/2016	Office Supplies - special paper		21.89	
10502401	9912397	12/14/2016	Association of State Floodplain	113016 STMT	12/1/2016	Membership renewal for Brent Billingsley		150.00	
10502402	9912397	12/14/2016	BUBBAS BBQ PIT	113016 STMT	12/1/2016	SRP Luncheon - Brent Jess and SRP Representative		33.37	
10502402	9912397	12/14/2016	Dollar General	113016 STMT	12/1/2016	Water for Council meetings		2.55	
10502402	9912397	12/14/2016	SAFEWAY INC.	113016 STMT	12/1/2016	Snacks for the Department Manager's Retreat		8.01	
10502402	9912397	12/14/2016	Subway	113016 STMT	12/1/2016	Lunch for the Department Manager Retreat		105.98	
10502402	9912397	12/14/2016	WALMART COMMUNITY	113016 STMT	12/1/2016	Snacks and drinks - Department Heads Team Building		29.44	
10502403	104966	12/21/2016	n Sense Consulting & Facilitation	67	12/7/2016	Department Team Building Workshop		1,350.00	
10502403	9912397	12/14/2016	IZONA MUNICIPAL CLERKS ASSOC	113016 STMT	12/1/2016	AMCA Fall Training registration for Maria Hernandez		40.00	
10502403	9912397	12/14/2016	IZONA MUNICIPAL CLERKS ASSOC	113016 STMT	12/1/2016	Refund 2016 AMCA Fall Training for Lisa Garcia		(40.00)	
10502403	9912397	12/14/2016	IZONA MUNICIPAL CLERKS ASSOC	113016 STMT	12/1/2016	Refund 2016 AMCA Fall Training for Maria Hernandez		(40.00)	
Sub-Total									6,603.96

#### Courts

10503203	104949	12/20/2016	OUTHWESTERN BUSINESS FORMS	22498	11/23/2016	Daily report and defendant breakdown forms		193.77	
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10503203	104949	12/20/2016	OUTHWESTERN BUSINESS FORMS	22499	11/23/2016	Daily report and defendant breakdown forms	83.24	
Sub-Total								277.01

**Legal**

10504217	104861	12/14/2016	SIMS MURRAY, LTD	16549	10/31/2016	CFD 1 matter-FILE 12805.2	225.00	
10504217	105054	12/29/2016	Gust Rosenfeld P.L.C.	317660	12/7/2016	Legal services: November 2016	6,934.99	
10504401	104896	12/16/2016	LEXIS NEXIS	3090769717	11/30/2016	Legal services: November 2016	205.93	
Sub-Total								7,365.92

**Finance**

10505201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	64.56	
10505202	104932	12/20/2016	Interim Public Management LLC	1701	12/15/2016	Interim Finance Director	2,025.51	
10505202	104945	12/20/2016	RESERVE ACCOUNT	REFILL-DEC2016	12/20/2016	Refill Postage Meter	2,500.00	
10505204	104837	12/14/2016	Advanced Infosystems	13470	12/7/2016	Data processing of utility bills	994.43	
10505227	104868	12/14/2016	WEX BANK	47833240	11/30/2016	Bank Fees-Credit	(29.89)	
10505301	104949	12/20/2016	OUTHWESTERN BUSINESS FORMS	22519	12/9/2016	W2 tax forms for 2016	167.56	
10505301	9912397	12/14/2016	OFFICE DEPOT INC	113016 STMT	12/1/2016	Replace Bookshelf destroyed in flood of Finance	306.24	
10505301	9912397	12/14/2016	Staples Business Advantage	113016 STMT	12/1/2016	Purchase Envelopes for Finance	224.78	
10505301	9912397	12/14/2016	Staples Business Advantage	113016 STMT	12/1/2016	Replenish Finance Office supplies	111.94	
10505301	9912397	12/14/2016	Staples Business Advantage	113016 STMT	12/1/2016	Replenish Office Supplies	493.97	
10505301	9912397	12/14/2016	Staples Business Advantage	113016 STMT	12/1/2016	Replenish Water damaged expandable folders	68.05	
10505420	9912397	12/14/2016	CASELLE, INC.	113016 STMT	12/1/2016	Contract Support and Maintenance 12/01/16-12/31/16	1,506.00	
Sub-Total								8,433.15

**Human Resources**

10508201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	21.76	
10508205	104846	12/14/2016	asa Grande Valley Newspaper Inc.	193152	11/9/2016	Classified Ads	59.68	
10508205	104846	12/14/2016	asa Grande Valley Newspaper Inc.	193172	11/9/2016	Classified Ads	23.32	
10508205	104846	12/14/2016	asa Grande Valley Newspaper Inc.	193336	11/30/2016	Classified Ads	58.85	
10508205	9912397	12/14/2016	IERICAN PLANNING ASSOCIATION	113016 STMT	12/1/2016	Advertisement for Senior Planner	295.00	
10508217	104411	Multiple	Az Department of Public Safety	4X20EA 10/16	10/24/2016	Fingerprint Clearance	(82.00)	
10508217	104841	12/14/2016	Az Department of Public Safety	3X20VOLUN 1216	12/7/2016	Fingerprint Clearance	60.00	
10508217	104880	12/16/2016	fit Intelligence, Inc. (ConsultADoc)	43	12/1/2016	Monthly Consult A Doc Services	566.25	
10508217	104919	12/20/2016	Az Department of Public Safety	KOORN 1216	12/7/2016	Fingerprint Clearance	22.00	
10508217	104969	12/21/2016	INFINISOURCE, INC.	843097	12/9/2016	Administrative Fee	217.80	
10508301	104771	12/2/2016	Newegg Business, Inc.	1202261834	11/17/2016	All-in-one printer HR Dept.	319.00	
10508314	104812	12/7/2016	KISS THE CHEF CATERING	16FLOHOLIDAY	12/7/2016	2016 Annual Employee Appreciation Luncheon	4,584.41	
10508314	104867	12/14/2016	LMART COMMUNITY # 0005 7118	7826	12/7/2016	Luncheon-Misc. Items	18.51	
Sub-Total								6,164.58

**Community Development**

10510201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	91.16	
10510207	104779	12/2/2016	Toshiba Business Solutions,USA	13195122	11/1/2016	MAINTENANCE AGREEMENT	388.58	
10510215	104903	12/16/2016	SOUTHWEST GAS CORPORATION	VARIOUS 1216	12/7/2016	Community Development Gas	43.24	
10510215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	402.27	

10510217	104940	12/20/2016	Nu-Trend Architectural SVCS LLC	1120161	12/1/2016	Plan Review and One-Stop Shop Services	640.00
10510401	104790	12/7/2016	Arizona Floodplain Mngt Association	ME 9217 16/17	12/15/2016	MEMBERSHIP RENEWAL - MARK ECKHOFF	50.00
Sub-Total							1,615.25

#### Police-Administration

10511201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	911 Line-9627	301.62
10511201	104801	12/7/2016	COX BUSINESS	207217901 1116	11/29/2016	Digital adapters	8.79
10511201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	1,369.84
10511211	104875	12/16/2016	Arizona Office of Technology	IN263036	11/23/2016	Copier charges	511.71
10511215	104843	12/14/2016	BIA	16-Nov	12/2/2016	104233-electric	203.16
10511215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	1,563.46
10511222	104953	12/20/2016	THE WATER SHED	9786	11/28/2016	Ice for PD	5.49
10511222	104977	12/21/2016	THE WATER SHED	10007	12/13/2016	Ice for PD	12.34
10511301	104976	12/21/2016	The Office Center Inc.	0116965-001	12/19/2016	Office Supplies: ink, planner refills, pens...	242.28
10511401	104913	12/20/2016	AACOP, c/o GILBERT POLICE DEPT	DH TT 2017	12/16/2016	Membership for Chief and Lt. 2017	525.00
Sub-Total							4,743.69

#### Police-Support Services

10512207	104935	12/20/2016	LANGUAGE LINE SERVICES	3960010	11/30/2016	Language Line Service	1.23
10512215	104903	12/16/2016	SOUTHWEST GAS CORPORATION	VARIOUS 1216	12/7/2016	Service to Police Evidence/Data Center 200 E 6th Street	56.19
10512215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	3,061.21
10512401	104971	12/21/2016	AT'L EMERGENCY NUMBER ASSOC	300032992	10/1/2016	2017 Dues	137.00
Sub-Total							3,255.63

#### Police-Volunteers

10513209	104802	12/7/2016	Day Auto Supply, Inc	699081	11/22/2016	Electronic cleaner for Fleet	5.09
10513209	104845	12/14/2016	RUTINEL PLUMBING & ELEC., INC	1608027	11/15/2016	Labor & parts for power to new lift	194.17
10513209	104927	12/20/2016	Day Auto Supply, Inc	700609	12/12/2016	WD-40 for Fleet	7.08
10513209	104953	12/20/2016	THE WATER SHED	10006	12/13/2016	Annual gallons of distilled water for Fleet	4.38
10513304	104951	12/20/2016	SYMBOLARTS, LLC	0271092-IN	12/5/2016	Badge for uniform	72.00
Sub-Total							282.72

#### Police-Operations

10514209	104752	12/2/2016	Day Auto Supply, Inc	698933	11/21/2016	Oil & filter for PD G-311HB (patrol)	28.27
10514209	104802	12/7/2016	Day Auto Supply, Inc	698104	11/9/2016	Fuel pump & fuel filter for PD G-413FF (patrol)	343.24
10514209	104802	12/7/2016	Day Auto Supply, Inc	698575	11/16/2016	Fuel tank for PD G-413FF (patrol)	713.27
10514209	104802	12/7/2016	Day Auto Supply, Inc	699036	11/22/2016	Oil filter adapter for PD G-413FF (patrol)	11.63
10514209	104802	12/7/2016	Day Auto Supply, Inc	699081	11/22/2016	Electronic cleaner for Fleet	5.04
10514209	104802	12/7/2016	Day Auto Supply, Inc	699127	11/23/2016	Oil & Filters for PD-413FF (patrol)	11.82
10514209	104845	12/14/2016	RUTINEL PLUMBING & ELEC., INC	1608027	11/15/2016	Labor & parts for power to new lift	194.17
10514209	104852	12/14/2016	GCR Tires & Service	825-126624	11/29/2016	4Tires for PD G-778HM (patrol)	570.11
10514209	104856	12/14/2016	ONG STAR AUTO GLASS SERVICES	1429	12/1/2016	Front Windshield for PD G-921GL (patrol)	227.87
10514209	104927	12/20/2016	Day Auto Supply, Inc	700609	12/12/2016	WD-40 for Fleet	7.05
10514209	104953	12/20/2016	THE WATER SHED	10006	12/13/2016	Annual gallons of distilled water for Fleet	4.39
10514209	105048	12/29/2016	Day Auto Supply, Inc	700444	12/9/2016	Oil & filter for PD G-419FF	36.23

10514209	105048	12/29/2016	Day Auto Supply, Inc	700445	12/9/2016	Oil & filter for PD G-921GL (patrol)	28.27
10514209	105048	12/29/2016	Day Auto Supply, Inc	700787	12/13/2016	Air filter for PD G-419FF (patrol)	16.83
10514209	105048	12/29/2016	Day Auto Supply, Inc	700955	12/14/2016	Blend door actuator for PD G-419FF	73.89
10514209	105048	12/29/2016	Day Auto Supply, Inc	701305	12/20/2016	Oil & filter for PD G-307HB (patrol)	25.02
10514209	105048	12/29/2016	Day Auto Supply, Inc	701333	12/20/2016	Front brake pads & rotors for PD G-307HB (patrol)	286.92
10514209	105048	12/29/2016	Day Auto Supply, Inc	701546	12/22/2016	Oil & filter for PD G-850FJ	28.27
10514209	105048	12/29/2016	Day Auto Supply, Inc	701552	12/22/2016	Batteries & Alternator for PD G-850FJ (patrol)	28.87
10514210	104923	12/20/2016	Canyon State Wireless	1360867	12/7/2016	Frequency error-radio testing handheld	105.00
10514302	104920	12/20/2016	AZ LAW ENFORCEMENT RADAR	16-1189	11/18/2016	Repair and Maintenance of Radar Units	693.76
10514307	104906	12/16/2016	TIMOTHY MURPHY	REIM 112716	11/27/2016	Reimbursement for K-9 Food	51.13
10514307	104976	12/21/2016	The Office Center Inc.	0116818-001	12/19/2016	Purina dog food for K9	268.08
10514314	104965	12/21/2016	Casa Grande Counseling Service	887	12/12/2016	Psychological Exam	200.00
10514314	104972	12/21/2016	ion Polygraph & Investigation LLC	2	12/16/2016	Polygraph for recruit hire	150.00
10514403	104751	12/2/2016	DAMON C. HORN	1129/16	11/30/2016	Per diem for training: 11/29/16	12.00
10514403	104762	12/2/2016	JERRY LOCKE	NV 29TH/16	11/30/2016	Per diem training: 11/29/16	12.00
10514403	104944	12/20/2016	RENEE KLIX	AZPOST 1213-1516	12/16/2016	Per diem: 12/13-15/16	45.00
Sub-Total							4,178.13

#### Fire-Administration

10515201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	717.25
10515202	104824	12/7/2016	WILLIAM BRADLEY KELLS	REIM-FEES&COST	12/1/2016	Postage for fingerprint clearance card	1.15
10515207	104839	12/14/2016	Arizona Office of Technology	IN263037	11/23/2016	Copier at station #1 contract	218.90
10515207	104929	12/20/2016	Emergency Reporting	2016 5876	12/1/2016	Yearly invoice, vision plus,cad and eso interface	5,563.00
10515207	104967	12/21/2016	Emergency Reporting	2016-5876	12/1/2016	Tax that was missing from original invoice 2016_5876	311.53
10515215	104843	12/14/2016	BIA	16-Nov	12/2/2016	104233-electric	203.16
10515215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	1,198.61
10515217	104940	12/20/2016	Nu-Trend Architectural SVCS LLC	1120161	12/1/2016	Plan Review and One-Stop Shop Services	880.00
10515407	104866	12/14/2016	Vial of Life Project	VIALS-12/16	12/9/2016	Vial of life decals for senior citizen project	175.00
Sub-Total							9,268.60

#### Fire-Station #1

10516208	104855	12/14/2016	L. N. CURTIS and SONS	INV67287	11/29/2016	Air transfer block for SCBA (repair)	67.39
10516208	104895	12/16/2016	L. N. CURTIS and SONS	INV68921	12/7/2016	Air transfer block for SCBA (repair)	85.96
10516209	104819	12/7/2016	uperstition Fire & Medical District	3830	11/21/2016	Blue DEF purchase	39.52
10516209	104862	12/14/2016	uperstition Fire & Medical District	3839	11/29/2016	Oil coolant, hose, valve, coolant	3,946.75
10516209	104862	12/14/2016	uperstition Fire & Medical District	3840	11/29/2016	Ball valve kit, travel and labor	566.48
10516209	104895	12/16/2016	L. N. CURTIS and SONS	INV68921	12/7/2016	Repair kit for E2541 intake shop#126	67.39
10516209	104904	12/16/2016	uperstition Fire & Medical District	3867	12/8/2016	Hose testing fees	737.00
10516209	104975	12/21/2016	uperstition Fire & Medical District	3881	12/15/2016	Shop #121 fuel pump, gasket, ball valve kits	1,108.34
10516209	105048	12/29/2016	Day Auto Supply, Inc	700065	12/6/2016	Light bulb socket for FD G-828FJ	24.42
10516209	105048	12/29/2016	Day Auto Supply, Inc	700228	12/7/2016	Turn signal flasher for FD G-828FJ	17.92
10516209	105048	12/29/2016	Day Auto Supply, Inc	700262	12/7/2016	Turn signal switch for FD G-828FJ	109.13
10516209	105048	12/29/2016	Day Auto Supply, Inc	700467	12/9/2016	Tail light Pig Tail for FD G-828FJ	54.44
10516209	105048	12/29/2016	Day Auto Supply, Inc	700484	12/9/2016	Blinker bulbs for FD G-828FF	9.00
10516302	104869	12/16/2016	Above & Beyond Fitness Repair	7989	11/29/2016	Treadmill service station #1	85.00



10516302	104886	12/16/2016	Day Auto Supply, Inc	700421	12/8/2016	Wire brushes	18.88
10516302	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226785	12/3/2016	Pleat filter	3.90
10516302	104915	12/20/2016	AmeriGas Propane	3058797934	12/6/2016	Propane for station #1	140.21
10516302	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Amazon: original purchase sent back by USPS	8.47
10516302	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Credit Voucher - Amazon for shower sweep returned	(6.85)
10516304	104925	12/20/2016	COREY J. PINE	6891425	12/8/2016	Shoe reimbursement	100.00
10516304	104954	12/20/2016	UNITED FIRE EQUIPMENT CO.	652955	12/7/2016	Annual Uniform allowance Gameros	292.99
10516310	104792	12/7/2016	BAKEMARK USA LLC	158394	11/14/2016	Pallet of salt for softener system	315.00
10516311	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Tools & supplies for fire investigations	15.99
10516311	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Tools & supplies for fire investigations	46.36
10516311	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Tools & supplies for fire investigations	69.00
10516311	9912397	12/14/2016	AMERICAN PLANNING ASSOCIATION	113016 STMT	12/1/2016	Tools & supplies for fire investigations	122.94
10516335	104808	12/7/2016	HOME DEPOT CREDIT SERVICES	4903907	11/10/2016	Dryer for station #1	730.41
10516403	104824	12/7/2016	WILLIAM BRADLEY KELLS	REIM-FEES&COST	12/1/2016	12 panel drug screen needed to complete clinical	45.00
10516403	104824	12/7/2016	WILLIAM BRADLEY KELLS	REIM-FEES&COST	12/1/2016	Additional polo and finger prints	63.62
10516403	104824	12/7/2016	WILLIAM BRADLEY KELLS	REIM-FEES&COST	12/1/2016	Clinical exchange charge	36.50
10516403	104824	12/7/2016	WILLIAM BRADLEY KELLS	REIM-FEES&COST	12/1/2016	Fee for fingerprint clearance card	65.00
10516403	104914	12/20/2016	AMERICAN SAFETY & HEALTH INST	774543	12/9/2016	Updated curriculum for CPR courses	165.65

Sub-Total

9,151.81

#### Fire-Station #2

10517201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	Hunt Hwy fire-7347	205.74
10517201	104926	12/20/2016	COX BUSINESS	220252901 1216	12/3/2016	Mini boxes	11.53
10517201	104926	12/20/2016	COX BUSINESS	221288801 1216	12/3/2016	Phone lines station #2	102.41
10517203	104864	12/14/2016	Toshiba Business Solutions,USA	13211524	11/17/2016	Copier at station #2	201.61
10517209	104807	12/7/2016	Heavy Duty Specialists Inc	237444	11/23/2016	Replace dim headlights on shop 139 L542	1,350.59
10517209	104862	12/14/2016	Superstition Fire & Medical District	3841	11/29/2016	Break seals, oil, filter, wipers shop #139	2,097.71
10517209	105048	12/29/2016	Day Auto Supply, Inc	699679	12/1/2016	Blend door motor for FD G-425FF	71.31
10517209	105048	12/29/2016	Day Auto Supply, Inc	700923	12/14/2016	Battery for FD G-999EG	118.44
10517212	104934	12/20/2016	Johnson Utilities	13808101 1216	12/5/2016	Water at station #2 landscaping	(22.24)
10517212	104934	12/20/2016	Johnson Utilities	13808201 1216	12/5/2016	Water at station #2	100.58
10517215	104817	12/7/2016	SOUTHWEST GAS CORPORATION	FIRE HUNT-1116	12/1/2016	Hunt Hwy-Gas	104.63
10517215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	966.25
10517304	104908	12/16/2016	UNITED FIRE EQUIPMENT CO.	652453	11/29/2016	Annual uniform allowance Moser	117.72
10517310	104792	12/7/2016	BAKEMARK USA LLC	158395	11/14/2016	Pallet of salt for softener system	315.00
10517403	9912397	12/14/2016	NT'L ASSOC. ARSON INVESTIGATO	113016 STMT	12/1/2016	Tuition for Commercial Kitchen fire course.	75.00

Sub-Total

5,816.28

#### Information Technology

10519201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	270.24
10519207	9912397	12/14/2016	MaxCDN	113016 STMT	12/1/2016	Town Website Content Delivery Network	90.00
10519207	9912397	12/14/2016	RAMNODE.COM	113016 STMT	12/1/2016	Town Website Hosting	85.00
10519207	9912397	12/14/2016	SendGrid	113016 STMT	12/1/2016	Purchase Sendgrid	1.00
10519209	105048	12/29/2016	Day Auto Supply, Inc	700655	12/12/2016	Battery for IT-001	124.84
10519209	105048	12/29/2016	Day Auto Supply, Inc	701212	12/19/2016	Credit	(19.57)

10519222	104885	12/16/2016	COX BUSINESS	204998001	1216	11/23/2016	Monthly Internet	940.00	
10519301	104901	12/16/2016	Newegg Business, Inc.	1202249792		11/10/2016	Replacement hard drive for pcs	203.97	
10519301	104901	12/16/2016	Newegg Business, Inc.	1202250005		11/10/2016	Replacement video cards for pcs	306.45	
10519323	9912397	12/14/2016	ADOBE SYSTEMS INCORPORATED	113016	STMT	12/1/2016	Creative Cloud Software	54.34	
10519323	9912397	12/14/2016	CSS MENU MAKER.COM	113016	STMT	12/1/2016	Town Website Menu System	29.00	
10519403	105064	12/29/2016	Paladin Data System Corporation	240634		10/31/2016	SmartGov Onsite Training	1,600.00	
10519403	105064	12/29/2016	Paladin Data System Corporation	240634		10/31/2016	Travel and Expenses	787.13	
Sub-Total									4,472.40

#### Fitness Center

10520208	105047	12/29/2016	David J. DeFeo dba	1257		12/19/2016	Treadmill repairs	120.00	
10520211	105034	12/29/2016	BENSON SYSTEMS	170335		11/17/2016	Alarm monitoring - Fitness Center 12/01/16-2/28/17	149.85	
10520215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov		12/5/2016	ELECTRIC	335.65	
10520302	104863	12/14/2016	THE WATER SHED	9400		11/7/2016	Water for Fitness Center Staff # 9400	13.16	
Sub-Total									618.66

#### Parks & Recreation Admin

10521201	104821	12/7/2016	Verizon Wireless	9775736283		11/21/2016	Cell phones	144.39	
10521203	104907	12/16/2016	Toshiba Business Solutions,USA	13272814		12/2/2016	Copier at Parks & Recreation #36847 13272814	429.98	
10521215	104903	12/16/2016	SOUTHWEST GAS CORPORATION	VARIOUS	1216	12/7/2016	GAS-133 N Main St	62.05	
10521301	104772	12/2/2016	OFFICE DEPOT INC	871947394-0		10/14/2016	Office supplies	63.81	
10521301	104772	12/2/2016	OFFICE DEPOT INC	880217009-001		11/17/2016	WALL CALENDARS, TONER FOR FITNESS CENTER	205.60	
10521301	104772	12/2/2016	OFFICE DEPOT INC	880509054-001		11/17/2016	TONER FOR PARK MAINTENANCE PRINTER	70.23	
10521401	9912397	12/14/2016	BMI	113016	STMT	12/1/2016	Annual Music License	336.00	
10521444	104808	12/7/2016	HOME DEPOT CREDIT SERVICES	7722379		11/17/2016	Christmas Decor for Main St. Poles	543.07	
10521444	104897	12/16/2016	MOSCA DESIGN INC	25570		12/9/2016	Main St. Holiday light pole banners	1,988.22	
Sub-Total									3,843.35

#### Parks Maintenance

10522201	104821	12/7/2016	Verizon Wireless	9775736283		11/21/2016	Cell phones	73.14	
10522207	104742	12/2/2016	's Best Choice Pest & Termite Svc	514152		11/7/2016	Heritage Park Gopher Exterminating fees	185.00	
10522207	104742	12/2/2016	's Best Choice Pest & Termite Svc	516936		11/14/2016	Heritage Park Gopher Exterminating fees	185.00	
10522207	105031	12/29/2016	's Best Choice Pest & Termite Svc	520837		12/12/2016	Heritage Park Gopher Exterminating fees	185.00	
10522208	105069	12/29/2016	STOTZ EQUIPMENT	P59431		12/15/2016	Mower parts	507.37	
10522209	104802	12/7/2016	Day Auto Supply, Inc	699490		11/29/2016	Battery for PR-007	47.25	
10522215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov		12/5/2016	ELECTRIC	1,835.87	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226322		11/2/2016	Supplies for Park Maintenance	20.10	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226339		11/3/2016	Supplies for Park Maintenance	17.89	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226357		11/3/2016	Supplies for Park Maintenance	8.96	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226361		11/4/2016	Supplies for Park Maintenance	12.63	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226401		11/8/2016	Supplies for Park Maintenance	8.41	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226487		11/14/2016	Supplies for Park Maintenance	52.68	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226492		11/14/2016	Supplies for Park Maintenance	16.85	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226506		11/15/2016	Supplies for Park Maintenance	3.75	
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226545		11/17/2016	Supplies for Park Maintenance	18.95	

10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226569	11/18/2016	Supplies for Park Maintenance	24.22
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226590	11/21/2016	Supplies for Park Maintenance	32.64
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226591	11/21/2016	Supplies for Park Maintenance	5.24
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226609	11/22/2016	Supplies for Park Maintenance	75.75
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226699	11/30/2016	Supplies for Park Maintenance	23.15
10522302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	26565	11/18/2016	Supplies for Park Maintenance	4.21
10522302	104863	12/14/2016	THE WATER SHED	9615	10/12/2016	Drinking water for Park Maintenance Staff # 9615	19.75
10522302	104863	12/14/2016	THE WATER SHED	9697	10/31/2016	Water for Park Maintenance Staff # 9697	19.75
10522302	104863	12/14/2016	THE WATER SHED	9719	10/17/2016	Water for Park Maintenance Staff # 9719	26.32
10522317	104759	12/2/2016	LAND MATERIALS AND SUPPLY CO	SI-2146574	11/17/2016	Rainbird ESP - 12LXMEF Controller	279.88
10522317	104759	12/2/2016	LAND MATERIALS AND SUPPLY CO	SI-2146574	11/17/2016	Rainbird ESP - SM12 12 Station Module	339.00
10522317	104759	12/2/2016	LAND MATERIALS AND SUPPLY CO	SI-2146574	11/17/2016	Rainbird IQ3G-USA Network Communication Package	2,913.80
10522317	104759	12/2/2016	LAND MATERIALS AND SUPPLY CO	SI-2146574	11/17/2016	Sales Tax Rainbird ESP	280.85
10522317	104876	12/16/2016	RIZONA STATE PRISON-FLORENCE	A04116B20161123	12/1/2016	INMATE LABOR McFarland/Police station/ Town Hall	48.00
10522317	104876	12/16/2016	RIZONA STATE PRISON-FLORENCE	A04116B20161208	12/9/2016	INMATE LABOR McFarland/Police station/ Town Hall	52.00
10522317	104891	12/16/2016	HOME DEPOT CREDIT SERVICES	3212549	12/1/2016	Flowers for Main St. planters	103.95
10522317	104891	12/16/2016	HOME DEPOT CREDIT SERVICES	7022477	12/7/2016	Flowers for Main St. planters	71.71
Sub-Total							7,499.07

#### Community Center

10523201	104801	12/7/2016	COX BUSINESS	228541501	3/4	11/27/2016	Cable Svc for Library/Community Center	128.29
10523201	104801	12/7/2016	COX BUSINESS	607961101	1116	11/29/2016	Digital adapters	35.94
10523215	104962	12/21/2016	ARIZONA PUBLIC SERVICE		16-Nov	12/5/2016	ELECTRIC	3,354.22
10523302	104863	12/14/2016	THE WATER SHED		20357	11/14/2016	Water for Community Center Staff # 020357	13.16
10523302	104863	12/14/2016	THE WATER SHED		9616	10/12/2016	Drinking water for Community Center Staff # 9616	13.16
10523302	104863	12/14/2016	THE WATER SHED		9699	10/31/2016	Water for Community Center Staff # 9699	13.16
10523302	105052	12/29/2016	GLOBAL EQUIPMENT CO., INC.		110418062	12/19/2016	Wastebaskets for meeting rooms at Community Center	186.85
10523312	9912397	12/14/2016	HOME DEPOT CREDIT SERVICES		113016 STMT	12/1/2016	Safety Vests	28.35
10523312	9912397	12/14/2016	HOME DEPOT CREDIT SERVICES		113016 STMT	12/1/2016	Safety Vests	107.73
10523401	9912397	12/14/2016	MOOD MEDIA CORPORATE		113016 STMT	12/1/2016	Pandora Music Subscription - Library & Comm Center	29.30
Sub-Total								3,910.16

#### Aquatics Programs

10524201	104749	12/2/2016	CENTURYLINK	VARIOUS	11/16	11/16/2016	Parks/Rec-0265	309.78
10524201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones		17.92
10524215	104903	12/16/2016	SOUTHWEST GAS CORPORATION	VARIOUS	1216	12/7/2016	174 W 1st-Aquatics	49.24
10524215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC		4,317.12
10524302	104857	12/14/2016	MARTY'S TROPHIES & AWARDS	34367	9/7/2016	Engravings for employee of season plaque		13.48
10524401	9912397	12/14/2016	MOOD MEDIA CORPORATE	113016	STMT	12/1/2016	Pandora Music Subscription - Aquatic Center	29.30
Sub-Total								4,736.84

#### Recreation Programs

10525201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	155.50
10525224	104838	12/14/2016	Arizona Humanities	1323-2016X3	12/9/2016	Guest Speaker Fees	300.00
10525224	104871	12/16/2016	AMANDA CELAYA	OCT/NOV 16	12/12/2016	Instructor Payment-Cake Decorating	120.00

10525224	105046	12/29/2016	DARLENE ROGERSON	16-Dec	12/14/2016	Instructor Payment	102.90
10525224	105056	12/29/2016	JAIME M. LARA	1105-121016	12/28/2016	Referee for Basketball	396.00
10525224	105061	12/29/2016	KATHY BOWERS	121416	12/14/2016	Instructor Payment	14.70
10525224	105065	12/29/2016	REGINALD A. MENCY	1105-121016	12/28/2016	Referee for Basketball	468.00
10525302	104857	12/14/2016	MARTY'S TROPHIES & AWARDS	34812	11/30/2016	Trophies for Jr NBA Skills Challenge	120.06
10525302	104886	12/16/2016	Day Auto Supply, Inc	700711	12/12/2016	Refill of Helium Tank	259.79
10525302	104956	12/20/2016	LMART COMMUNITY # 0005 7118	TR09737	11/28/2016	Supplies for SKC cooking w/Seniors, Xmas in July Craft	32.43
10525302	105059	12/29/2016	JIM HEET PHOTOGRAPHY	120	11/21/2016	Trophies for Kickball	70.66
10525302	105059	12/29/2016	JIM HEET PHOTOGRAPHY	121-NOV16	11/24/2016	Trophy Pics for Basketball	336.97
10525302	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR09669	12/14/2016	Supplies for Fall Sports	8.08
10525302	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Whiffle Ball Strike Zone Nets	99.95
10525304	104905	12/16/2016	SURF & SKI ENTERPRISES	149243	12/1/2016	Additional shirts for Recreation Staff	97.60
10525304	104905	12/16/2016	SURF & SKI ENTERPRISES	149291	12/8/2016	Additional hoodies for Recreation Staff	135.56
10525401	104939	12/20/2016	nal Recreation & Park Asocation	166945	9/30/2016	CPRP Exam - Megan Cetta	304.00
Sub-Total							3,022.20

#### Special Events

10526201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	53.82
10526217	105058	12/29/2016	JASON REYNOLDS	DEC 062016	12/20/2016	Graphic design for Home Tour Book and Event posters	200.00
10526302	104956	12/20/2016	LMART COMMUNITY # 0005 7118	TR00837	12/2/2016	Candy for Halloween Fright Fest Event	26.31
10526302	104956	12/20/2016	LMART COMMUNITY # 0005 7118	TR03320	12/2/2016	Candy and supplies for fright fest	229.58
10526302	104956	12/20/2016	LMART COMMUNITY # 0005 7118	TR06782	11/29/2016	Candy for Halloween Fright Fest Event	37.99
10526302	104956	12/20/2016	LMART COMMUNITY # 0005 7118	TR09736	11/28/2016	Candy for Halloween Fright Fest Event	40.54
10526302	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Magnets for Parades	65.20
10526407	105039	12/29/2016	asa Grande Valley Newspaper Inc.	97123101	11/18/2016	Ads for Special Events	153.00
10526407	105039	12/29/2016	asa Grande Valley Newspaper Inc.	97192801	11/30/2016	Ads for Special Events	153.00
10526407	105039	12/29/2016	asa Grande Valley Newspaper Inc.	97192901	11/30/2016	Ads for Special Events	153.00
10526407	9912397	12/14/2016	Facebook	113016 STMT	12/1/2016	Social Media Boost - Halloween Fright Fest; Fall Carnival	29.13
Sub-Total							1,141.57

#### Senior Center

10528201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	35.84
10528215	104903	12/16/2016	SOUTHWEST GAS CORPORATION	VARIOUS 1216	12/7/2016	SR CTR NATURAL GAS	75.97
10528215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	935.26
10528301	104941	12/20/2016	OFFICE DEPOT INC	874562683-001	10/26/2016	Office supplies - ink	389.59
10528301	104941	12/20/2016	OFFICE DEPOT INC	874562803-001	10/26/2016	Sheet protector	7.05
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Banner for Mariachi Music and Munch	3.25
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Bingo Prizes	20.30
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Christmas Decoration	15.71
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Dollar General - Mariachi Music and Munch	8.16
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Family Dollar - Halloween	3.26
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Lunch bingo	38.06
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Mariachi & Welcome Back	13.57
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Plates for Welcome Back Breakfast	4.98
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Ranking Farms - Bingo	16.00

10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Ranking Farms - Bingo	19.25
10528302	104788	12/7/2016	PETTY CASH - SENIOR CENTER	1021-111516	12/5/2016	Walmart - Sour cream Thanksgiving	9.48
10528302	104942	12/20/2016	PETTY CASH - SENIOR CENTER	ORGAN 4317	12/7/2016	Purchase Organ Stop pizza for group for trip	48.16
10528302	104947	12/20/2016	SAFEWAY INC.	SRCTR 120516	12/5/2016	Misc. supplies	23.47
10528302	104948	12/20/2016	SMART & FINAL STORES CORP	493065	11/17/2016	Supplies for thanksgiving /Christmas	255.07
10528302	104953	12/20/2016	THE WATER SHED	9402	11/7/2016	Water & Ice for 1/2 year	11.52
10528302	104953	12/20/2016	THE WATER SHED	9411	11/14/2016	Water & Ice for 1/2 year	18.10
10528302	104953	12/20/2016	THE WATER SHED	9698	10/31/2016	Water & Ice for 1/2 year	9.15
10528302	104953	12/20/2016	THE WATER SHED	9714	10/24/2016	Water & Ice for 1/2 year	20.57
10528302	104953	12/20/2016	THE WATER SHED	9718	10/17/2016	Water & Ice for 1/2 year	11.52
10528302	104953	12/20/2016	THE WATER SHED	9784	11/28/2016	Water & Ice for 1/2 year	4.94
10528302	104953	12/20/2016	THE WATER SHED	9825	12/5/2016	Water & Ice for 1/2 year	15.63
10528302	104956	12/20/2016	LMART COMMUNITY # 0005 7118	6111	11/17/2016	Supplies for meals	435.25
10528403	104899	12/16/2016	NEW HORIZONS OF PHOENIX	352012	9/21/2016	MS Excel Training - Laura Carter	175.00
10528444	104865	12/14/2016	Valentino's Eatery	1216SENIORS	12/14/2016	Senior Meals	114.14
10528444	104956	12/20/2016	LMART COMMUNITY # 0005 7118	6110	11/17/2016	Gift Cards for winner of Thanksgiving	125.00
Sub-Total							2,863.25

#### Library

10529201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	Library-0788	112.50
10529201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	53.82
10529308	104744	12/2/2016	BAKER & TAYLOR BOOKS	T46787260	11/15/2016	Books (Non-Fic) (DVDs)	52.48
10529308	104778	12/2/2016	TAPED EDITIONS INC	11848384	11/22/2016	Audio Books	58.18
10529308	104793	12/7/2016	BAKER & TAYLOR BOOKS	4011763275	11/22/2016	Books	17.54
10529308	104793	12/7/2016	BAKER & TAYLOR BOOKS	4011763276	11/22/2016	Books (Non-Fic) (DVDs)	49.56
10529308	104793	12/7/2016	BAKER & TAYLOR BOOKS	4011765190	11/23/2016	Books (Non-Fic) (DVDs)	17.96
10529308	104793	12/7/2016	BAKER & TAYLOR BOOKS	4011765191	11/23/2016	Books (Fiction)	802.97
10529308	104793	12/7/2016	BAKER & TAYLOR BOOKS	T47345220	11/22/2016	Books (Non-Fic) (DVDs)	49.47
10529308	104793	12/7/2016	BAKER & TAYLOR BOOKS	T47436310	11/23/2016	Books (Non-Fic) (DVDs)	17.23
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	4011771230	12/1/2016	Books, Audiobooks (Fic)	35.14
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	4011771231	12/1/2016	Books (Non-Fic) (DVDs)	45.75
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	4011771232	12/1/2016	Books (Fiction)	53.15
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	4011771233	12/1/2016	Books (Youth)	226.45
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	4011771234	12/1/2016	Books (Non-Fic) (DVDs)	177.59
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	4011771235	12/1/2016	Books/Audio	348.99
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	T48599050	11/30/2016	Books (Non-Fic) (DVDs)	309.30
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	T49467630	12/6/2016	Books (Non-Fic) (DVDs)	169.44
10529308	104921	12/20/2016	BAKER & TAYLOR BOOKS	T49643790	12/7/2016	Books (Non-Fic) (DVDs)	37.43
10529308	105032	12/29/2016	BAKER & TAYLOR BOOKS	4011778971	12/12/2016	Books (Non-Fic) (DVDs)	16.95
10529308	105032	12/29/2016	BAKER & TAYLOR BOOKS	4011778972	12/12/2016	Books (Fiction)	121.97
10529308	105032	12/29/2016	BAKER & TAYLOR BOOKS	4011778973	12/12/2016	Books (Non-Fic) (DVDs)	27.55
10529308	105032	12/29/2016	BAKER & TAYLOR BOOKS	4011778974	12/12/2016	Books (Fiction)	685.08
10529308	105032	12/29/2016	BAKER & TAYLOR BOOKS	4011778975	12/12/2016	Books (Non-Fic) (DVDs)	11.73
10529401	104741	12/2/2016	AMERICAN LIBRARY ASSOC	1068373-16/17	11/28/2016	MEMBERSHIP DUES	137.00
10529401	104741	12/2/2016	AMERICAN LIBRARY ASSOC	1068373-16/17	11/28/2016	PLA-Public Library Association	73.00
10529402	105053	12/29/2016	GLORIA MORENO	1205/16	12/14/2016	Per Diem 12/05/16	8.55

10529405	104764	12/2/2016	KAYLON HORN	1101-30/16	12/1/2016	Daily Mail Run Reimbursement	32.40
Sub-Total							3,749.18

#### Engineering

10530201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	256.95
10530207	104774	12/2/2016	Ricoh USA, Inc.	5045551899	11/11/2016	Annual billing for copier maintenance	120.59
10530207	105066	12/29/2016	Ricoh USA, Inc.	5046090016	12/13/2016	Annual billing for copier maintenance	182.73
10530217	104940	12/20/2016	Nu-Trend Architectural SVCS LLC	1120161	12/1/2016	Plan Review and One-Stop Shop Services	5,520.00
10530301	105063	12/29/2016	OFFICE DEPOT INC	886445457-001	12/12/2016	Office Supplies-folders,binders,pushpins	59.54
Sub-Total							6,139.81

#### Facility Maintenance

10531207	104740	12/2/2016	American Fire Equipment	TSM380	10/31/2016	Mohave Contract : Annual Equipment Service	313.20
10531207	104746	12/2/2016	BENSON SYSTEMS	168555	10/17/2016	Alarm monitoring/Town Hall	49.95
10531207	104746	12/2/2016	BENSON SYSTEMS	168556	10/17/2016	Annual Alarm and Security Monitoring for C/D	35.95
10531207	104746	12/2/2016	BENSON SYSTEMS	168557	10/17/2016	Alarm monitoring /I.T. Monitoring	44.95
10531207	104746	12/2/2016	BENSON SYSTEMS	168558	10/17/2016	Anthem Fire Station/alarm Monitoring	39.95
10531207	104746	12/2/2016	BENSON SYSTEMS	168559	10/17/2016	Alarm monitoring /SWWTP	32.95
10531207	104746	12/2/2016	BENSON SYSTEMS	168560	10/17/2016	Alarm monitoring /Aquatics	72.90
10531207	104746	12/2/2016	BENSON SYSTEMS	168561	10/17/2016	Alarm monitoring /Library	72.90
10531207	104746	12/2/2016	BENSON SYSTEMS	168562	10/17/2016	Alarm monitoring/Silver King	197.70
10531207	104746	12/2/2016	BENSON SYSTEMS	169472	10/18/2016	Town Hall/Low Voltage (job only)	24.95
10531207	104746	12/2/2016	BENSON SYSTEMS	169476	10/18/2016	Police Evidence Monitoring/Low Voltage (job only)	24.95
10531207	104746	12/2/2016	BENSON SYSTEMS	169479	10/18/2016	Silver King/Low Voltage (job only)	65.90
10531207	104858	12/14/2016	NATIONAL FIRE CONTROL	AM-1016100	10/11/2016	Quarterly Monitoring Services	105.00
10531207	104872	12/16/2016	American Fire Equipment	TSM379	11/30/2016	Mohave Contract : Annual Equipment Service	87.55
10531207	104872	12/16/2016	American Fire Equipment	TSM383	11/30/2016	Mohave Contract : Annual Equipment Service	400.75
10531207	104960	12/21/2016	American Fire Equipment	TSM382	11/30/2016	Mohave Contract : Annual Equipment Service	400.75
10531207	104979	12/21/2016	UNITED EXTERMINATING	185451	12/1/2016	Exterminating for Public Works	45.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	186354	12/8/2016	Exterminating for Brunenkant	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189004	12/1/2016	Exterminating for Fitness Center	35.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189005	12/1/2016	Exterminating for Senior Center	35.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189006	12/1/2016	Exterminating for Police Admin	35.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189007	12/1/2016	Exterminating for Police Evidence Bldg.	35.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189008	12/1/2016	Exterminating for Heritage Park RR	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189009	12/1/2016	Exterminating for Jacques Square RR	10.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189010	12/1/2016	Exterminating for Cemetery RR	10.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189011	12/1/2016	Exterminating for High Profile RR	10.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189012	12/1/2016	Exterminating for Aquatics	35.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	189014	12/1/2016	Exterminating for Library/Community Center	80.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	19044	12/1/2016	Exterminating for Silver King	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190940	12/1/2016	Exterminating for Fire Station 2	45.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190941	12/1/2016	Exterminating for Parks Ground	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190942	12/1/2016	Exterminating for McFarland State Park	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190943	12/1/2016	Exterminating for Padilla Park RR	10.00



10531207	104979	12/21/2016	UNITED EXTERMINATING	190945	12/1/2016	Exterminating for I.T Dept	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190946	12/1/2016	Exterminating for Fire Station 1	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190947	12/1/2016	Exterminating for Town Hall	50.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190948	12/1/2016	Exterminating for C/D	25.00
10531207	104979	12/21/2016	UNITED EXTERMINATING	190949	12/1/2016	Exterminating for N & S Plants	50.00
10531207	105034	12/29/2016	BENSON SYSTEMS	170326	11/17/2016	Annual Security Monitoring for Police Evidence	24.95
10531207	105034	12/29/2016	BENSON SYSTEMS	170327	11/17/2016	Alarm monitoring/Town Hall	74.90
10531207	105034	12/29/2016	BENSON SYSTEMS	170328	11/17/2016	Annual Alarm and Security Monitoring for C/D	35.95
10531207	105034	12/29/2016	BENSON SYSTEMS	170329	11/17/2016	Alarm monitoring /I.T. Monitoring	44.95
10531207	105034	12/29/2016	BENSON SYSTEMS	170330	11/17/2016	Alarm monitoring /Anthem Fire Station	39.95
10531207	105034	12/29/2016	BENSON SYSTEMS	170331	11/17/2016	Alarm monitoring-SWWTP	32.95
10531207	105034	12/29/2016	BENSON SYSTEMS	170332	11/17/2016	Alarm monitoring - Aquatics Facility	72.90
10531207	105034	12/29/2016	BENSON SYSTEMS	170333	11/17/2016	Alarm monitoring -Community Library	72.90
10531207	105034	12/29/2016	BENSON SYSTEMS	170334	11/17/2016	Alarm monitoring-Silver King	65.90
10531207	105049	12/29/2016	DH Pace Company Inc.	SVC/50323	11/22/2016	Preventative Maintenance to Roll Up Doors	700.00
10531207	105049	12/29/2016	DH Pace Company Inc.	SVC/50324	11/22/2016	Preventative Maintenance to Roll Up Doors	350.00
10531207	105049	12/29/2016	DH Pace Company Inc.	SVC/50325	11/22/2016	Preventative Maintenance to Roll Up Doors	350.00
10531207	105049	12/29/2016	DH Pace Company Inc.	SVC/50326	11/22/2016	Preventative Maintenance to Roll Up Doors	350.00
10531207	105049	12/29/2016	DH Pace Company Inc.	SVC/50327	11/22/2016	Preventative Maintenance to Roll Up Doors	350.00
10531207	105049	12/29/2016	DH Pace Company Inc.	SVC/50328	11/22/2016	Preventative Maintenance to Roll Up Doors	350.00
10531301	105063	12/29/2016	OFFICE DEPOT INC	886445457-001	12/12/2016	Office supplies-folders, binders, pushpins	15.62
10531302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226538	11/16/2016	Misc. Facilities Maint Operating Supplies	17.65
10531302	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226597	11/21/2016	Misc. Facilities Maint Operating Supplies	8.41
10531302	104810	12/7/2016	JOHNSTONE SUPPLY	450-S3540327.001	11/11/2016	Blanket P.O. for HVAC supplies and materials	191.00
10531302	104850	12/14/2016	ORENCE TRUE VALUE HARDWARE	226683	11/29/2016	Misc. Facilities Maint Operating Supplies	18.97
10531302	104850	12/14/2016	ORENCE TRUE VALUE HARDWARE	226696	11/29/2016	Misc. Facilities Maint Operating Supplies	16.83
10531302	104930	12/20/2016	ORENCE TRUE VALUE HARDWARE	226722	12/1/2016	Misc. Facilities Maint Operating Supplies	1.62
10531302	104930	12/20/2016	ORENCE TRUE VALUE HARDWARE	226725	12/1/2016	Misc. Facilities Maint Operating Supplies	20.21
10531302	104930	12/20/2016	ORENCE TRUE VALUE HARDWARE	226875	12/8/2016	Misc. Facilities Maint Operating Supplies	158.69
10531302	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226936	12/12/2016	Misc. Facilities Maint Operating Supplies	3.75
10531302	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226976	12/14/2016	Misc. Facilities Maint Operating Supplies	23.63
10531302	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	227072	12/20/2016	Misc. Facilities Maint Operating Supplies	7.37
10531302	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	227075	12/20/2016	Misc. Facilities Maint Operating Supplies	7.33
10531304	104884	12/16/2016	Cintas Corporation Lock 696	696236205	11/10/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	104884	12/16/2016	Cintas Corporation Lock 696	696238439	10/14/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	104884	12/16/2016	Cintas Corporation Lock 696	696240682	10/21/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	104884	12/16/2016	Cintas Corporation Lock 696	696242348	10/26/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	104884	12/16/2016	Cintas Corporation Lock 696	696244608	11/2/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	104884	12/16/2016	Cintas Corporation Lock 696	6962486817	11/9/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	104884	12/16/2016	Cintas Corporation Lock 696	696249046	11/16/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform Shirts for Facilities Maintenance Worker	281.08
10531304	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	0.81
10531304	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	0.81

10531312	105030	12/29/2016	ARIZONA GLOVE & SAFETY	7414814	12/9/2016	First Aid Restock	17.37
10531315	104957	12/20/2016	WAXIE SANITARY SUPPLY	76378844	12/2/2016	10 boxes of trash can liners	325.55
10531316	104753	12/2/2016	E & JC Heating & Cooling, LLC	Q2837	8/5/2016	A/C repairs at Senior Center	75.00
10531316	104770	12/2/2016	MORENO REPAIR	574566	11/5/2016	Call outs for HVAC and small appliances	270.79
10531316	104870	12/16/2016	AL & RILEY'S Air Conditioning	252831	11/15/2016	Repairs to Florence Fitness Center HVAC	96.25
10531316	9912397	12/14/2016	Crescent Electric Supply Co.	113016 STMT	12/1/2016	Crescent Electric - 3-40 amp fuses for the Library	61.14
Sub-Total							7,198.63

#### General Government

10532201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	Town Fire Alarm-0236	50.22
10532201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	Town Main Line-7500	83.84
10532201	104798	12/7/2016	CENTURYLINK	8933 11/16	11/16/2016	291 Baily-8933	200.09
10532201	104883	12/16/2016	CENTURYLINK	12/16 0118	12/1/2016	trunkline-0118	684.82
10532201	104883	12/16/2016	CENTURYLINK	12/16 0238	12/1/2016	911 Locator-0238	78.71
10532201	104892	12/16/2016	inContact, Inc.	535009	12/9/2016	Telephone	343.26
10532206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10329	10/5/2016	Liability Insurance-AM40572015 Oct16	12,035.25
10532206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10330	10/25/2016	Liability Insurance-AM40572015 Oct16	86,639.52
10532206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10456	12/11/2016	Liability Insurance-AM40572015 Dec16	12,035.25
10532206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10457	12/11/2016	Liability Insurance-AM40572015 Dec16	85,086.85
10532214	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	SK Alarm-0705	150.81
10532214	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	886.36
10532215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	3,693.26
10532408	104765	12/2/2016	KIM A. HUNTER	Nov-16	11/30/2016	Teen Leadership and Programming	4,000.00
10532408	105062	12/29/2016	KIM A. HUNTER	DECEMBER	12/28/2016	Teen Leadership and Programming	4,000.00
Sub-Total							209,968.24

#### Cemetery

10533317	104840	12/14/2016	RIZONA STATE PRISON-FLORENCE	A04116A-20161114	11/16/2016	INMATE LABOR / CEMETERY	6.00
10533317	104963	12/21/2016	RIZONA STATE PRISON-FLORENCE	A04116A20161123	12/1/2016	INMATE LABOR / CEMETERY	12.00
10533317	104963	12/21/2016	RIZONA STATE PRISON-FLORENCE	A04116A20161208	12/9/2016	INMATE LABOR / CEMETERY	8.00
Sub-Total							26.00

#### Economic Development

10551201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	McFarland Alarm-8030	50.27
10551201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	54.56
Sub-Total							104.83

#### Capital Improvements

11532501	104950	12/20/2016	Swan architects, Inc.	5	11/21/2016	Project Management - Close Out Phase (Territory Square) - FIN	17,600.00
Sub-Total							17,600.00

#### HURF

12518201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	703.95
12518206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10330	10/25/2016	Liability Insurance-AM40572015 Oct16	15,199.66
12518206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10457	12/11/2016	Liability Insurance-AM40572015 Dec16	14,927.26

12518207	104839	12/14/2016	Arizona Office of Technology	IN263038	11/23/2016	Copier charges 8/30/16 to 11-29/16	509.16
12518209	104794	12/7/2016	BERGKAMP INC.	24286	11/28/2016	Hydrant flow control valve for ST-023	296.30
12518209	104802	12/7/2016	Day Auto Supply, Inc	698969	11/21/2016	Transmission fluid for ST-026	29.87
12518209	104802	12/7/2016	Day Auto Supply, Inc	699016	11/21/2016	Oil & Filters for ST-023	169.40
12518209	104802	12/7/2016	Day Auto Supply, Inc	699081	11/22/2016	Electronic cleaner for Fleet	5.04
12518209	104845	12/14/2016	RUTINEL PLUMBING & ELEC., INC	1608027	11/15/2016	Labor & parts for power to new lift	194.17
12518209	104847	12/14/2016	Day Auto Supply, Inc	699575	11/30/2016	Hose fitting for ST-023	7.58
12518209	104847	12/14/2016	Day Auto Supply, Inc	699642	11/30/2016	Hydrant line connector for ST-023	1.86
12518209	104847	12/14/2016	Day Auto Supply, Inc	699935	12/5/2016	Oil & filters for ST-004	119.45
12518209	104847	12/14/2016	Day Auto Supply, Inc	699981	12/5/2016	6 Gallons of stock oil for Fleet	26.08
12518209	104847	12/14/2016	Day Auto Supply, Inc	699987	12/5/2016	3 Gallons stock oil for Fleet	13.05
12518209	104847	12/14/2016	Day Auto Supply, Inc	699988	12/5/2016	3 Gallons of oil for stock Fleet	13.05
12518209	104847	12/14/2016	Day Auto Supply, Inc	700113	12/6/2016	Blue Def for Fleet	21.74
12518209	104922	12/20/2016	BERGKAMP INC.	24355	12/8/2016	Temperature control for ST-023	766.33
12518209	104927	12/20/2016	Day Auto Supply, Inc	700609	12/12/2016	WD-40 for Fleet	7.05
12518209	104953	12/20/2016	THE WATER SHED	10006	12/13/2016	Annual gallons of distilled water for Fleet	4.39
12518209	105035	12/29/2016	BERGKAMP INC.	24448	12/16/2016	Hopper Agitator & Bearing Parts for ST-023 Patch Truck	2,718.77
12518209	105048	12/29/2016	Day Auto Supply, Inc	700656	12/12/2016	Engine degreaser for ST-023 (patch truck)	61.18
12518209	105048	12/29/2016	Day Auto Supply, Inc	700673	12/12/2016	Battery for ST-081	49.46
12518209	105048	12/29/2016	Day Auto Supply, Inc	700970	12/15/2016	Battery for ST-007	64.79
12518209	105048	12/29/2016	Day Auto Supply, Inc	701242	12/19/2016	Batteries for ST-026	241.51
12518209	105048	12/29/2016	Day Auto Supply, Inc	701251	12/19/2016	Serpentine belt for ST-026	24.99
12518209	105048	12/29/2016	Day Auto Supply, Inc	701359	12/20/2016	Alternator belt for ST-026	24.99
12518209	105070	12/29/2016	UNITED TRUCK & EQUIPMENT	170711	12/20/2016	Sight glass for the water tank ST-061	275.06
12518211	104752	12/2/2016	Day Auto Supply, Inc	698953	11/21/2016	Battery for ST-036 (pressure washer)	126.59
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPC0537181	11/15/2016	Credit	(184.44)
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPC0537324	11/16/2016	Credit	(41.89)
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPS008495	12/5/2016	Horn for ST-030 (grader)	115.41
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPS3999254	11/18/2016	2 Hydraulic hoses for grader); Plate, shim, & wear strip	209.27
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPS4004610	11/29/2016	2 Hydraulic hoses for grader); Plate, shim, & wear strip	58.22
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPS4004611	11/29/2016	2 Hydraulic hoses for grader); Plate, shim, & wear strip	25.73
12518211	104848	12/14/2016	EMPIRE SOUTHWEST	EMPS4008494	12/5/2016	Ebrake Valve for ST-030 (grader)	324.65
12518211	104877	12/16/2016	Arnold Machinery Company	B2N642	12/5/2016	Master brake cylinder for ST-046 (street broom)	355.31
12518211	105029	12/29/2016	Arizona Brake & Clutch Supply	516667	8/22/2016	credit invoice	(20.00)
12518211	105029	12/29/2016	Arizona Brake & Clutch Supply	524910	12/15/2016	Foot brake valve for ST-018	130.32
12518211	105048	12/29/2016	Day Auto Supply, Inc	701304	12/20/2016	Battery for ST-028 (jcb)	122.61
12518211	105048	12/29/2016	Day Auto Supply, Inc	701323	12/20/2016	Credit	(43.95)
12518214	104784	12/2/2016	ZUMAR, IND.	29676	11/22/2016	8 Historic Street signs	310.13
12518214	104796	12/7/2016	Capital One Commercial	44158	11/23/2016	Duracell D Alkaline Batteries: for traffic barricades	104.71
12518214	104853	12/14/2016	GRAINGER, INC.	9245675971	10/6/2016	2 boxes of air filters for traffic signal cabinets	86.77
12518214	104958	12/20/2016	ZUMAR, IND.	29711	12/2/2016	Four Speed limit signs	100.46
12518214	104961	12/21/2016	ARIZONA GLOVE & SAFETY	7415123	12/13/2016	Five cases of green inverted spray paint	243.23
12518215	104791	12/7/2016	AZ PUBLIC SERVICE COMPANY	AR0480005329	11/18/2016	Streetlight Maintenance	2,799.68
12518215	104843	12/14/2016	BIA	16-Nov	12/2/2016	10522-electric	110.00
12518215	104843	12/14/2016	BIA	16-Nov	12/2/2016	20509-electric	46.20
12518215	104843	12/14/2016	BIA	16-Nov	12/2/2016	21243-electric	61.60

12518215	104843	12/14/2016	BIA	16-Nov	12/2/2016	353-electric	233.75
12518215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	4,358.92
12518217	104978	12/21/2016	Tri-City Express Care, LLC	3936994-110816	11/8/2016	DOT physical for CDL medical renewal - David Ortiz	1,104.00
12518301	104941	12/20/2016	OFFICE DEPOT INC	883818955-001	12/1/2016	Amount owed on P.O.45303 /four chairs	122.78
12518301	104941	12/20/2016	OFFICE DEPOT INC	883818955-001	12/1/2016	Four office chairs	620.00
12518301	105063	12/29/2016	OFFICE DEPOT INC	886445457-001	12/12/2016	Office supplies-folders, binders, pushpins	52.61
12518302	104752	12/2/2016	Day Auto Supply, Inc	698173	11/10/2016	Bar & Chain oil for chainsaws	19.54
12518302	104752	12/2/2016	Day Auto Supply, Inc	698730	11/17/2016	Pre-mix for Streets chainsaws	22.79
12518302	104755	12/2/2016	ORENCE TRUE VALUE HARDWARE	226394	11/7/2016	Hose Clamps for Streetlight flag holders	3.24
12518302	104884	12/16/2016	Cintas Corporation Lock 696	696236205	11/10/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104884	12/16/2016	Cintas Corporation Lock 696	696238439	10/14/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104884	12/16/2016	Cintas Corporation Lock 696	696240682	10/21/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104884	12/16/2016	Cintas Corporation Lock 696	696242348	10/26/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104884	12/16/2016	Cintas Corporation Lock 696	696244608	11/2/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104884	12/16/2016	Cintas Corporation Lock 696	6962486817	11/9/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104884	12/16/2016	Cintas Corporation Lock 696	696249046	11/16/2016	Uniform Rentals for PW/Utilities Staff	8.26
12518302	104953	12/20/2016	THE WATER SHED	10001	12/13/2016	Water & Ice Streets	48.87
12518302	104968	12/21/2016	ORENCE TRUE VALUE HARDWARE	226840	12/7/2016	10 hose clamps for Main St. Lighting	16.20
12518302	104977	12/21/2016	THE WATER SHED	9778	11/28/2016	Water & Ice Streets	33.57
12518302	104977	12/21/2016	THE WATER SHED	9824	12/5/2016	Water & Ice Streets	35.54
12518302	105038	12/29/2016	Capital One Commercial	176	12/22/2016	Restock: plates coffee,cups,tissue,etc.	150.00
12518302	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	8.24
12518302	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	8.25
12518302	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	8.24
12518302	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	8.25
12518302	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	8.25
12518302	9912397	12/14/2016	AMAZON.COM	113016 STMT	12/1/2016	Dell - replacement keyboard (original purchase sent back by US	32.26
12518304	104884	12/16/2016	Cintas Corporation Lock 696	696236205	11/10/2016	Uniform Rentals for PW/Utilities Staff	29.52
12518304	104884	12/16/2016	Cintas Corporation Lock 696	696238439	10/14/2016	Uniform Rentals for PW/Utilities Staff	57.65
12518304	104884	12/16/2016	Cintas Corporation Lock 696	696240682	10/21/2016	Uniform Rentals for PW/Utilities Staff	29.09
12518304	104884	12/16/2016	Cintas Corporation Lock 696	696242348	10/26/2016	Uniform Rentals for PW/Utilities Staff	29.09
12518304	104884	12/16/2016	Cintas Corporation Lock 696	696244608	11/2/2016	Uniform Rentals for PW/Utilities Staff	29.09
12518304	104884	12/16/2016	Cintas Corporation Lock 696	6962486817	11/9/2016	Uniform Rentals for PW/Utilities Staff	29.09
12518304	104884	12/16/2016	Cintas Corporation Lock 696	696249046	11/16/2016	Uniform Rentals for PW/Utilities Staff	29.09
12518304	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	29.10
12518304	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	29.10
12518304	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	29.10
12518304	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	29.10
12518304	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	29.10
12518312	104844	12/14/2016	BlueTarp Financial	36623158	11/29/2016	Welding Cylinder Cart for Shop	1,261.14
12518312	105028	12/29/2016	83	286826	12/21/2016	24 Class 3 Raincoats	1,094.69
12518312	105030	12/29/2016	ARIZONA GLOVE & SAFETY	7414826	12/9/2016	First Aid Restock	49.56
12518312	105030	12/29/2016	ARIZONA GLOVE & SAFETY	7415713	12/21/2016	Restock gloves	672.99
12518315	105038	12/29/2016	Capital One Commercial	176	12/22/2016	Restock: plates coffee,cups,tissue,etc.	40.70
12518317	104840	12/14/2016	RIZONA STATE PRISON-FLORENCE	A04116A-20161114	11/16/2016	INMATE LABOR / ROW	16.00
12518317	104963	12/21/2016	RIZONA STATE PRISON-FLORENCE	A04116A20161123	12/1/2016	INMATE LABOR / ROW	24.00

12518317	104963	12/21/2016	RIZONA STATE PRISON-FLORENCE	A04116A20161208	12/9/2016	INMATE LABOR / ROW	20.00
12518322	104808	12/7/2016	HOME DEPOT CREDIT SERVICES	1240702	11/23/2016	Qty. of 8 - 20# buckets of Quikrete for Street repairs	106.06
12536304	104884	12/16/2016	Cintas Corporation Lock 696	696236205	11/10/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	104884	12/16/2016	Cintas Corporation Lock 696	696238439	10/14/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	104884	12/16/2016	Cintas Corporation Lock 696	696240682	10/21/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	104884	12/16/2016	Cintas Corporation Lock 696	696242348	10/26/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	104884	12/16/2016	Cintas Corporation Lock 696	696244608	11/2/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	104884	12/16/2016	Cintas Corporation Lock 696	6962486817	11/9/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	104884	12/16/2016	Cintas Corporation Lock 696	696249046	11/16/2016	Uniform Rentals for PW/Utilities Staff	8.71
12536304	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	5.14
12536304	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	7.31
12536311	104844	12/14/2016	BlueTarp Financial	36684377	12/1/2016	3 led light stands for Shop	350.46
12536311	104847	12/14/2016	Day Auto Supply, Inc	699737	12/1/2016	Batteries for Shop tool	31.70
12536311	104847	12/14/2016	Day Auto Supply, Inc	699990	12/5/2016	Hose adapter for Shop	45.63
12536311	105048	12/29/2016	Day Auto Supply, Inc	701128	12/16/2016	Ptex thread seal for Shop	8.36
						T-62 Attaway/Hunt Intersection Improvements - Transformer	
12581507	104959	12/20/2016	Electrical District #2	WO 12448	11/30/2016	installation	4,817.04
						T-62 Attaway/Hunt Intersection Improve. - Traffic Signal	
12581507	105073	12/29/2016	Wright Engineering Corporation	16282-28765	12/12/2016	Design	14,212.00
Sub-Total							71,665.74

#### Water

51219000	104745	12/2/2016	Temporary Vendor	220056	11/30/2016	Refund Water Deposit	114.43
51219000	104964	12/21/2016	Temporary Vendor	10705403	12/20/2016	Water Deposit Refund	95.88
51219000	104970	12/21/2016	Temporary Vendor	304415	12/20/2016	Water Deposit Refund	70.16
51219000	104974	12/21/2016	Temporary Vendor	10604901	12/20/2016	Water Deposit Refund	124.92
51219000	104981	12/28/2016	Temporary Vendor	10600592	12/21/2016	Water Deposit Refund	150.00
51219000	104982	12/28/2016	Temporary Vendor	212407	12/21/2016	Water Deposit Refund	150.00
51219000	104983	12/28/2016	Temporary Vendor	406503	12/21/2016	Water Deposit Refund	225.00
51219000	104984	12/28/2016	Temporary Vendor	10111806	12/21/2016	Water Deposit Refund	150.00
51219000	104985	12/28/2016	Temporary Vendor	427209	12/21/2016	Water Deposit Refund	150.00
51219000	104986	12/28/2016	Temporary Vendor	10500711	12/21/2016	Water Deposit Refund	150.00
51219000	104987	12/28/2016	Temporary Vendor	315120	12/21/2016	Water Deposit Refund	150.00
51219000	104988	12/28/2016	Temporary Vendor	423035	12/21/2016	Water Deposit Refund	150.00
51219000	104990	12/28/2016	Temporary Vendor	10402991	12/21/2016	Water Deposit Refund	150.00
51219000	104991	12/28/2016	Temporary Vendor	10805091	12/21/2016	Water Deposit Refund	150.00
51219000	104992	12/28/2016	Temporary Vendor	10201303	12/21/2016	Water Deposit Refund	150.00
51219000	104993	12/28/2016	Temporary Vendor	10500171	12/21/2016	Water Deposit Refund	150.00
51219000	104994	12/28/2016	Temporary Vendor	10902534	12/21/2016	Water Deposit Refund	150.00
51219000	104995	12/28/2016	Temporary Vendor	509008	12/28/2016	Water Deposit Refund	80.16
51219000	104996	Multiple	Temporary Vendor	10609903	12/21/2016	Water Deposit Refund	150.00
51219000	104997	12/28/2016	Temporary Vendor	10611901	12/21/2016	Water Deposit Refund	150.00
51219000	104998	12/28/2016	Temporary Vendor	511401	12/21/2016	Water Deposit Refund	150.00

51219000	104999	12/28/2016	Temporary Vendor	10100862	12/21/2016	Water Deposit Refund	225.00
51219000	105000	12/28/2016	Temporary Vendor	10702042	12/21/2016	Water Deposit Refund	150.00
51219000	105001	12/28/2016	Temporary Vendor	11205203	12/21/2016	Water Deposit Refund	150.00
51219000	105002	12/28/2016	Temporary Vendor	11000202	12/21/2016	Water Deposit Refund	150.00
51219000	105003	12/28/2016	Temporary Vendor	10601614	12/21/2016	Water Deposit Refund	150.00
51219000	105004	12/28/2016	Temporary Vendor	600804	12/21/2016	Water Deposit Refund	150.00
51219000	105005	12/28/2016	Temporary Vendor	11205902	12/21/2016	Water Deposit Refund	150.00
51219000	105006	12/28/2016	Temporary Vendor	10605844	12/21/2016	Water Deposit Refund	150.00
51219000	105008	12/28/2016	Temporary Vendor	10400056	12/21/2016	Water Deposit Refund	150.00
51219000	105009	12/28/2016	Temporary Vendor	113406	12/21/2016	Water Deposit Refund	150.00
51219000	105013	12/28/2016	Temporary Vendor	10227904	12/21/2016	Water Deposit Refund	150.00
51219000	105014	12/28/2016	Temporary Vendor	314821	12/21/2016	Water Deposit Refund	150.00
51219000	105015	12/28/2016	Temporary Vendor	500019	12/21/2016	Water Deposit Refund	150.00
51219000	105016	12/28/2016	Temporary Vendor	11205008	1/22/2016	Water Deposit Refund	150.00
51219000	105017	12/28/2016	Temporary Vendor	10404254	12/21/2016	Water Deposit Refund	150.00
51219000	105018	12/28/2016	Temporary Vendor	10605606	12/21/2016	Water Deposit Refund	150.00
51219000	105019	12/28/2016	Temporary Vendor	10212612	12/21/2016	Water Deposit Refund	150.00
51219000	105020	12/28/2016	Temporary Vendor	10103802	12/28/2016	Water Deposit Refund	150.00
51219000	105023	12/28/2016	Temporary Vendor	140000	12/21/2016	Water Deposit Refund	225.00
51219000	105024	12/28/2016	Temporary Vendor	418508	12/21/2016	Water Deposit Refund	150.00
51219000	105025	12/28/2016	Temporary Vendor	10105510	12/21/2016	Water Deposit Refund	150.00
51219000	105026	12/28/2016	Temporary Vendor	10113802	12/21/2016	Water Deposit Refund	150.00
51219000	105027	12/28/2016	Temporary Vendor	214309	12/21/2016	Water Deposit Refund	150.00
51219100	105007	12/28/2016	Temporary Vendor	HYD-3212REFUND	12/21/2016	Hydrant Deposit Refund	954.07
51219100	105012	12/28/2016	Temporary Vendor	HYD-3214 REFUND	12/21/2016	Hydrant Deposit Refund	874.18
51574201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	Plant Rd-0246	51.63
51574201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	284.05
51574201	104883	12/16/2016	CENTURYLINK	12/16/8386	12/1/2016	W/WW alarm line-8356	61.18
51574205	104747	12/2/2016	asa Grande Valley Newspaper Inc.	↓ BIDS-REHABWTANKS	10/20/2016	Public Notice-Invitation to bid-#5 Water Tanks Coating	187.94
51574205	104747	12/2/2016	asa Grande Valley Newspaper Inc.	'N REHAB-WTANKBIDS	10/20/2016	Public Notice-Invitation to bid-#5 Water Tanks Coating	269.41
51574206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10330	10/25/2016	Liability Insurance-AM40572015 Oct16	7,171.20
51574206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10457	12/11/2016	Liability Insurance-AM40572015 Dec16	7,042.68
51574208	104783	12/2/2016	Weber Water Resources	0014137-IN	11/15/2016	Remove Anti-reverse ratchet @ Well 3B	900.00
51574208	104860	12/14/2016	RIPPLE INDUSTRIES	1740	12/1/2016	Emergency replace- Well3B Panelview Plus	3,095.00
51574208	105045	12/29/2016	CUMMINS ROCKY MOUNTAIN LLC	100-8725	12/2/2016	Repairs to Well #1 generator	1,208.00
51574209	104802	12/7/2016	Day Auto Supply, Inc	699081	11/22/2016	Electronic cleaner for Fleet	5.04
51574209	104845	12/14/2016	3RUTINEL PLUMBING & ELEC., INC	1608027	11/15/2016	Labor & parts for power to new lift	194.17
51574209	104847	12/14/2016	Day Auto Supply, Inc	699981	12/5/2016	6 Gallons of stock oil for Fleet	26.07
51574209	104847	12/14/2016	Day Auto Supply, Inc	699987	12/5/2016	3 Gallons stock oil for Fleet	13.03
51574209	104847	12/14/2016	Day Auto Supply, Inc	699988	12/5/2016	3 Gallons of oil for stock Fleet	13.03
51574209	104847	12/14/2016	Day Auto Supply, Inc	700113	12/6/2016	Blue Def for Fleet	21.74
51574209	104927	12/20/2016	Day Auto Supply, Inc	700609	12/12/2016	WD-40 for Fleet	7.05
51574209	104953	12/20/2016	THE WATER SHED	10006	12/13/2016	Annual gallons of distilled water for Fleet	4.39
51574211	104822	12/7/2016	ERMEER SALES SOUTHWEST, INC.	162245	11/17/2016	Maint: Vac parts- Nozzles, couplers, gaskets, spray gun	669.39
51574215	104843	12/14/2016	BIA	16-Nov	12/2/2016	21242-electric	1,265.32
51574215	104843	12/14/2016	BIA	16-Nov	12/2/2016	21245-electric	2,292.97



51574215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	15,714.19
51574217	104814	12/7/2016	Legend Technical Svcs., Inc.	1616441	10/31/2016	Analytical Testing for Water October 2016	596.00
51574217	104849	12/14/2016	EUSI, LLC	2141	11/3/2016	PW Management Support and Consulting Services	4,778.10
51574217	104849	12/14/2016	EUSI, LLC	2158	12/1/2016	PW Management Support and Consulting Services	4,662.00
51574217	104854	12/14/2016	rsen Engineering & Surveying, Inc.	5761D	11/30/2016	FUSD Waterline Easement Exhibit	500.00
51574217	104881	12/16/2016	CASA GRANDE COURIER, INC.	1151	12/4/2016	Courier Fees November 2016 Water	252.00
51574217	104936	12/20/2016	Legend Technical Svcs., Inc.	1617809	11/30/2016	Analytical Testing for Water November 2016	513.00
51574217	105068	12/29/2016	SAFE SITE UTILITY SERVICES LLC	612066	12/16/2016	Prof. Services: Utility Line locate	490.50
51574301	105063	12/29/2016	OFFICE DEPOT INC	886445457-001	12/12/2016	Office supplies-folders, binders, pushpins	29.77
51574301	105063	12/29/2016	OFFICE DEPOT INC	887021340-001	12/13/2016	Office Supplies:Printer Cartridges-Utilities Admin	568.22
51574302	104789	12/7/2016	APD POWER CENTER, INC.	194777	11/7/2016	Two - 16 BA-80 All Purpose Saw Blades"	586.42
51574302	104806	12/7/2016	GRAINGER, INC.	928728546	11/21/2016	Lube oil for new Valve tool	156.08
51574302	104953	12/20/2016	THE WATER SHED	10001	12/13/2016	Water & Ice -Water	5.43
51574302	104977	12/21/2016	THE WATER SHED	9778	11/28/2016	Water & Ice Streets	1.87
51574302	104977	12/21/2016	THE WATER SHED	9823	12/5/2016	Water & Ice -Water	10.69
51574302	104977	12/21/2016	THE WATER SHED	9824	12/5/2016	Water & Ice Streets	1.97
51574302	105038	12/29/2016	Capital One Commercial	176	12/22/2016	Restock: plates coffee,cups,tissue,etc.	25.00
51574302	9912397	12/14/2016	Dultmeier Sales	113016	12/1/2016	Credit Card meter for water standpipe.	836.46
51574304	104799	12/7/2016	Cintas Corporation Lock 696	696249047	11/16/2016	Blanket PO Uniforms for Utilities 4 weeks	6.53
51574304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Utilities Admin	124.87
51574304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Water Superintendent	89.20
51574304	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	6.52
51574304	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	6.52
51574304	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	6.52
51574304	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	5.43
51574304	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	5.43
51574310	104890	12/16/2016	HILL BROTHERS CHEMICAL CO,	50903922	11/22/2016	600 gals Hypochlorite Liquid Bleach Well 3B	832.37
51574312	104916	12/20/2016	ARIZONA GLOVE & SAFETY	1420420	11/29/2016	Safety: Electrolyte restorers-QwikStiks & Switchers	74.14
51574312	105030	12/29/2016	ARIZONA GLOVE & SAFETY	7414822	12/9/2016	First Aid Restock	68.87
51574313	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226532	11/16/2016	Supplies for Training on Hydra-Stop valve tool	15.75
51574313	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226536	11/16/2016	Supplies for Training on Hydra-Stop valve tool	4.54
51574315	105038	12/29/2016	Capital One Commercial	176	12/22/2016	Restock: plates coffee,cups,tissue,etc.	6.78
51574315	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR05304	12/7/2016	Janitorial Supplies Misc.: sponges, kitchen brush, etc.	29.70
51574315	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR08311	12/14/2016	Janitorial Supplies Misc.: sponges, kitchen brush, etc.	8.15
51574320	104851	12/14/2016	FWC Supply LLC	S2760028.001	10/28/2016	Utility Line Maint: couplings for repairs	377.04
51574320	104851	12/14/2016	FWC Supply LLC	S2776175.001	11/30/2016	Blanket PO: Utility Line Maint: Water Stock items	7.54
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226559	11/17/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	1.46
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226593	11/21/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	1.83
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226748	12/1/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	8.96
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226765	12/2/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	13.54
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	2267861	12/5/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	98.56
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226821	12/6/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	13.90
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226841	12/7/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	24.87
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226859	12/7/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	9.78
51574320	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226899	12/9/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	23.95
51574320	104889	12/16/2016	FWC Supply LLC	S2777450.001	12/8/2016	Blanket PO: Utility Line Maint: Water Stock items	550.49

51574320	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226951	12/13/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	13.97
51574320	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226970	12/14/2016	Blanket PO: Utility Line Maintenance-repairs misc. parts	41.65
51574403	104763	12/2/2016	JOY JONAS	1201/16	11/21/2016	Per diem for meals (Managing Multiple Priorities training) 12/1,	18.00
51574406	104873	12/16/2016	ARIZONA DEPARTMENT OF	245143X	11/21/2016	Annual MAP-Monitoring Assistance Program	9,378.64
51574406	104882	12/16/2016	CENTRAL ARIZONA PROJECT	68765	11/20/2016	Water Service Charge Prepay 2017	9,420.80
51574406	105040	12/29/2016	CENTRAL ARIZONA PROJECT	68988	12/20/2016	Water Service Charge Prepay 2017	33,587.20
51581506	104809	12/7/2016	HYDRA-STOP LLC	29968	11/18/2016	Hydra-Stop Valve Insertion tool-412IV	2,366.52
51581506	105055	12/29/2016	HYDRA-STOP LLC	30056	12/8/2016	Hydra-Stop Valve Insertion tool-412IV	4,340.00

Sub-Total

124,489.81

## Sewer

52575201	104749	12/2/2016	CENTURYLINK	VARIOUS 11/16	11/16/2016	NWWW Plant-2394	54.93
52575201	104821	12/7/2016	Verizon Wireless	9775736283	11/21/2016	Cell phones	284.06
52575205	104747	12/2/2016	asa Grande Valley Newspaper Inc.	PN BIDS1.5BELT	10/20/2016	Public Notice-Invitation to bid-Belt Filter Press	168.30
52575206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10330	10/25/2016	Liability Insurance-AM40572015 Oct16	912.69
52575206	104878	12/16/2016	AZ MUNICIPAL RISK RETENTION-	10457	12/11/2016	Liability Insurance-AM40572015 Dec16	896.34
52575208	104756	12/2/2016	FWC Supply LLC	S2767070.001	11/15/2016	SWWTP: Equip repair/maint parts	397.89
52575208	104813	12/7/2016	KRUGER INC	16000788	11/11/2016	Maint./Repairs to Back Wash Screen #1 Sand filter	263.38
52575208	104815	12/7/2016	MISCOWATER	11723AZBR	11/9/2016	Additl funds-PO#44783 SWWTP -Sales Tax/Front	288.49
52575208	104815	12/7/2016	MISCOWATER	11723AZBR	11/9/2016	SWWTP: parts to repair peristaltic pumps	1,860.00
52575208	104820	12/7/2016	USABlueBook - ACCT 703717	103701	11/4/2016	SWWTP Sensaphone 4 channel monitoring system	431.07
52575208	104820	12/7/2016	USABlueBook - ACCT 703717	108045	11/10/2016	Equip Repair SWWTP-PVC Suction Hose 6x20"	562.63
52575208	104820	12/7/2016	USABlueBook - ACCT 703717	113473	11/17/2016	Equip. Repair SWWTP-PVC Suction Hose 6x20"	525.97
52575208	104894	12/16/2016	KRUGER INC	1600818RI05700	12/2/2016	Maint/Repairs to Back Wash Screen-Sandfilter@SWWTP	265.50
52575208	104955	12/20/2016	USABlueBook - ACCT 703717	93280	10/24/2016	Inv#093280-Stenner Peristaltic Pump	519.59
52575208	104955	12/20/2016	USABlueBook - ACCT 703717	111292	11/15/2016	Credit-return PO45123/inv082599	(505.59)
52575208	104955	12/20/2016	USABlueBook - ACCT 703717	115698	11/21/2016	Equipment repair/maintenance SWWTP	250.01
52575208	105036	12/29/2016	Border States Electric	912335411	12/16/2016	SWWTP: electrical parts	449.11
52575208	105037	12/29/2016	Bright Technologies	B3774	12/7/2016	Repairs to Belt Press @ SWWTP misc. parts	343.43
52575208	105037	12/29/2016	Bright Technologies	B3776	12/9/2016	Repairs to Belt Press @ SWWTP misc. parts	1,048.04
52575208	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226576	11/18/2016	Blanket PO:Misc equipment maintenance	8.61
52575208	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226944	12/13/2016	Blanket PO:Misc equipment maintenance	14.12
52575208	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226993	12/15/2016	Blanket PO:Misc equipment maintenance	107.35
52575208	9912397	12/14/2016	ORENCE TRUE VALUE HARDWARE	113016 STMT	12/1/2016	SWWTP repair/maintenance misc.	32.24
52575208	9912397	12/14/2016	Motion Industries	113016 STMT	12/1/2016	Purchase Motion Industries Az52	1,600.00
52575208	9912397	12/14/2016	Motion Industries	113016 STMT	12/1/2016	Purchase Motion Industries Az52	1,897.76
52575209	104802	12/7/2016	Day Auto Supply, Inc	699081	11/22/2016	Electronic cleaner for Fleet	5.04
52575209	104845	12/14/2016	3RUTINEL PLUMBING & ELEC., INC	1608027	11/15/2016	Labor & parts for power to new lift	194.17
52575209	104847	12/14/2016	Day Auto Supply, Inc	699615	11/30/2016	High pressure fuel pump for WW-006	570.68
52575209	104847	12/14/2016	Day Auto Supply, Inc	699767	12/1/2016	Fuel valve for WW-006	40.76
52575209	104847	12/14/2016	Day Auto Supply, Inc	699936	12/5/2016	Thermostat & coolant for WW-003	20.62
52575209	104847	12/14/2016	Day Auto Supply, Inc	699981	12/5/2016	6 Gallons of stock oil for Fleet	26.07
52575209	104847	12/14/2016	Day Auto Supply, Inc	699984	12/5/2016	Credit	(37.47)
52575209	104847	12/14/2016	Day Auto Supply, Inc	699987	12/5/2016	3 Gallons stock oil for Fleet	13.03
52575209	104847	12/14/2016	Day Auto Supply, Inc	699988	12/5/2016	3 Gallons of oil for stock Fleet	13.03
52575209	104847	12/14/2016	Day Auto Supply, Inc	700077	12/6/2016	ECM testing & freight for ww-006	101.03

52575209	104847	12/14/2016	Day Auto Supply, Inc	700205	12/7/2016	Wiper blades for WW-006	8.67
52575209	104927	12/20/2016	Day Auto Supply, Inc	700609	12/12/2016	WD-40 for Fleet	7.05
52575209	104953	12/20/2016	THE WATER SHED	10006	12/13/2016	Annual gallons of distilled water for Fleet	4.39
52575211	104757	12/2/2016	Geuther Electrical, LLC	2117	11/17/2016	Blanket PO: Maintenance/Repair at SWWTP	560.00
52575211	104757	12/2/2016	Geuther Electrical, LLC	2121	11/17/2016	Blanket PO for Maintenance	320.00
52575211	104757	12/2/2016	Geuther Electrical, LLC	2124	11/17/2016	Blanket PO for Maintenance	320.00
52575211	104757	12/2/2016	Geuther Electrical, LLC	2127	11/17/2016	Blanket PO for Maintenance	160.00
52575211	104795	12/7/2016	Bright Technologies	B3716	11/15/2016	SWWTP: Replacement belts for Belt Press	1,986.09
52575211	104813	12/7/2016	KRUGER INC	16000791	11/11/2016	Maint/Repairs - 10 Filter Panels - SSWWTP	1,796.58
52575211	104912	12/20/2016	A.C. Sanitation Service, LLC	8945-101	12/7/2016	Landfill fees November 2016 Bio-solid Waste Removal	2,879.70
52575211	105048	12/29/2016	Day Auto Supply, Inc	698685	11/17/2016	SWWTP: Maintenance Belt Press-Grease Guns, hose, etc.	96.25
52575215	104962	12/21/2016	ARIZONA PUBLIC SERVICE	16-Nov	12/5/2016	ELECTRIC	29,211.17
52575217	104767	12/2/2016	Lamb Tech	10410	10/5/2016	Hydrogen Sulfide eval. for Air Quality Permit S16045.000	1,100.00
52575217	104814	12/7/2016	Legend Technical Svcs., Inc.	1616443	10/31/2016	Analytical Testing for SSWWTP October 2016	2,554.60
52575217	104849	12/14/2016	EUSI, LLC	2141	11/3/2016	PW Management Support and Consulting Services	2,389.05
52575217	104849	12/14/2016	EUSI, LLC	2158	12/1/2016	PW Management Support and Consulting Services	2,331.00
52575217	104881	12/16/2016	CASA GRANDE COURIER, INC.	1151	12/4/2016	Courier Fees November 2016 SSWWTP	836.00
52575217	104936	12/20/2016	Legend Technical Svcs., Inc.	1617811	11/30/2016	Analytical Testing for SSWWTP November 2016	2,159.60
52575217	105043	12/29/2016	Controlled Energy Engineers, LLC	16014-01	12/19/2016	Prof. Services-SCADA Improvements-Design-SSWWTP	5,042.25
52575301	104816	12/7/2016	OFFICE DEPOT INC	879635562-001	11/16/2016	Office Supplies: Command Strips	25.25
52575301	104941	12/20/2016	OFFICE DEPOT INC	885229452-001	12/7/2016	Office Supplies: White/Cork Board	42.16
52575301	105063	12/29/2016	OFFICE DEPOT INC	886445457-001	12/12/2016	Office supplies-folders, binders, pushpins	14.89
52575301	105063	12/29/2016	OFFICE DEPOT INC	887021340-001	12/13/2016	Office Supplies:Printer Cartridges-Utilities Admin	568.21
52575301	105063	12/29/2016	OFFICE DEPOT INC	887756937-001	12/15/2016	Office Supplies: White/Cork Board	7.15
52575302	104760	12/2/2016	HACH COMPANY	10190319	11/10/2016	Blanket PO: Lab Supplies	153.40
52575302	104760	12/2/2016	HACH COMPANY	10190319	11/10/2016	Blanket PO: Lab Supplies	201.18
52575302	104820	12/7/2016	USABlueBook - ACCT 703717	109790	11/14/2016	4 -2 L Settlemeter kits for SSWWTP	408.59
52575302	104820	12/7/2016	USABlueBook - ACCT 703717	111905	11/16/2016	Labor law sign	72.61
52575302	104891	12/16/2016	HOME DEPOT CREDIT SERVICES	2620193	11/2/2016	SSWWTP: Picnic Table for yard.	271.31
52575302	104977	12/21/2016	THE WATER SHED	9778	11/28/2016	Water & Ice Streets	0.93
52575302	104977	12/21/2016	THE WATER SHED	9823	12/5/2016	Water & Ice Streets	5.35
52575302	104977	12/21/2016	THE WATER SHED	9824	12/5/2016	Water & Ice Streets	0.99
52575302	105038	12/29/2016	Capital One Commercial	176	12/22/2016	Restock: plates coffee,cups,tissue,etc.	25.00
52575304	104799	12/7/2016	Cintas Corporation Lock 696	696249047	11/16/2016	Blanket PO Uniforms for Utilities 4 weeks	7.50
52575304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Utilities Admin	62.43
52575304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Wastewater Superintendent	178.34
52575304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Water Superintendent	44.59
52575304	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	7.51
52575304	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	7.51
52575304	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	17.54
52575304	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	6.97
52575304	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	6.97
52575310	104776	12/2/2016	SOLENIS LLC	131096207	11/9/2016	2 drums Cationic Polymer for belt press @SSWWTPs	1,568.81
52575310	104776	12/2/2016	SOLENIS LLC	131096207	11/9/2016	Addtl amt due PO#45231 Polymer for SSWWTP	171.84
52575310	104890	12/16/2016	HILL BROTHERS CHEMICAL CO,	50903980	11/22/2016	1,300 gals Hypochlorite Liquid Bleach SSWWTP	1,513.40
52575310	104931	12/20/2016	HILL BROTHERS CHEMICAL CO,	50904114	11/30/2016	1,300 gals Hypochlorite Liquid Bleach SSWWTP	1,276.93

52575311	104955	12/20/2016	USABlueBook - ACCT 703717	115700	11/21/2016	Small tools: SWWTP-Aluminum Pole, Algae Brushes.	144.92
52575312	104874	12/16/2016	ARIZONA GLOVE & SAFETY	7414604	12/7/2016	Safety Item: Ear Plugs FP 70 1bx/200 pair	16.67
52575312	105030	12/29/2016	ARIZONA GLOVE & SAFETY	7414824	12/9/2016	First Aid Restock	14.63
52575313	9912397	12/14/2016	OWPSACSTATE	113016 STMT	12/1/2016	Training Materials for Wastewater	128.00
52575315	105038	12/29/2016	Capital One Commercial	176	12/22/2016	Restock: plates coffee,cups,tissue,etc.	6.78
52575315	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR05304	12/7/2016	Janitorial Supplies Misc.: sponges, kitchen brush, etc.	59.38
52575315	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR08311	12/14/2016	Janitorial Supplies Misc.: sponges, kitchen brush, etc.	16.30
52575317	104840	12/14/2016	RIZONA STATE PRISON-FLORENCE	A04116A-20161114	11/16/2016	INMATE LABOR / SWWTP	6.00
52575335	104820	12/7/2016	USABlueBook - ACCT 703717	113278	11/17/2016	Additional due PO#44172 Oven freight	207.15
52575335	104820	12/7/2016	USABlueBook - ACCT 703717	113278	11/17/2016	Mech. Convection Oven 2.3 cu ft, 120 v: Lab Supplies	2,410.87
52575403	104763	12/2/2016	JOY JONAS	1201/16	11/21/2016	Per diem for meals (Managing Multiple Priorities training) 12/1,	18.00
52575403	9912397	12/14/2016	PHOENIX PUMPS	113016 STMT	12/1/2016	Reg. Fee for Pump Maintenance training for 3	52.50
52575506	104800	12/7/2016	COOLIDGE ENGINE & PUMP, L.L.C.	7108	8/31/2016	Post EQ Turbine Pump replacement	14,286.14
52575506	105044	12/29/2016	COOLIDGE ENGINE & PUMP, L.L.C.	7136	12/16/2016	Post EQ Turbine pump replacement-2nd pump	14,361.14
52576201	104883	12/16/2016	CENTURYLINK	1216-8356	12/1/2016	W/WW alarm line-8356	61.18
52576205	104747	12/2/2016	asa Grande Valley Newspaper Inc.	PN BID SKID1.5BELT	10/20/2016	Public Notice-Invitation to bid-Belt Filter Press	241.27
52576208	104820	12/7/2016	USABlueBook - ACCT 703717	103741	11/4/2016	Sensaphone 8 channel monitoring system	626.55
52576208	104820	12/7/2016	USABlueBook - ACCT 703717	109793	11/14/2016	NWWTP: ABS JC-11W Submersible Pump	1,083.77
52576209	104802	12/7/2016	Day Auto Supply, Inc	699081	11/22/2016	Electronic cleaner for Fleet	5.04
52576209	104845	12/14/2016	BRUTINEL PLUMBING & ELEC., INC	1608027	11/15/2016	Labor & parts for power to new lift	194.15
52576209	104847	12/14/2016	Day Auto Supply, Inc	699981	12/5/2016	6 Gallons of stock oil for Fleet	26.07
52576209	104847	12/14/2016	Day Auto Supply, Inc	699987	12/5/2016	3 Gallons stock oil for Fleet	13.03
52576209	104847	12/14/2016	Day Auto Supply, Inc	699988	12/5/2016	3 Gallons of oil for stock Fleet	13.03
52576209	104927	12/20/2016	Day Auto Supply, Inc	700609	12/12/2016	WD-40 for Fleet	7.05
52576209	104953	12/20/2016	THE WATER SHED	10006	12/13/2016	Annual gallons of distilled water for Fleet	4.39
52576211	104797	12/7/2016	Casa Gande Pumping Svc., Inc	10367	11/9/2016	Sludge Hauling from N to S Plant	2,300.00
52576211	104797	12/7/2016	Casa Gande Pumping Svc., Inc	10368	11/16/2016	Sludge Hauling from N to S Plant	2,300.00
52576215	104843	12/14/2016	BIA	16-Nov	12/2/2016	21241-electric	3,664.24
52576217	104814	12/7/2016	Legend Technical Svcs., Inc.	1616442	10/31/2016	Analytical Testing for NWWTP October 2016	807.00
52576217	104849	12/14/2016	EUSI, LLC	2141	11/3/2016	PW Management Support and Consulting Services	2,389.05
52576217	104849	12/14/2016	EUSI, LLC	2158	12/1/2016	PW Management Support and Consulting Services	2,331.00
52576217	104881	12/16/2016	CASA GRANDE COURIER, INC.	1151	12/4/2016	Courier Fees November 2016 NWWTP	836.00
52576217	104936	12/20/2016	Legend Technical Svcs., Inc.	1617810	11/30/2016	Analytical Testing for NWWTP November 2016	749.00
52576301	105063	12/29/2016	OFFICE DEPOT INC	886445457-001	12/12/2016	Office supplies-folders, binders, pushpins	14.88
52576302	104760	12/2/2016	HACH COMPANY	10190319	11/10/2016	Blanket PO: Lab Supplies	153.41
52576302	104760	12/2/2016	HACH COMPANY	10190319	11/10/2016	Blanket PO: Lab Supplies	201.19
52576302	104977	12/21/2016	THE WATER SHED	9778	11/28/2016	Water & Ice Streets	0.93
52576302	104977	12/21/2016	THE WATER SHED	9823	12/5/2016	Water & Ice Streets	5.35
52576302	104977	12/21/2016	THE WATER SHED	9824	12/5/2016	Water & Ice Streets	0.99
52576304	104799	12/7/2016	Cintas Corporation Lock 696	696249047	11/16/2016	Blanket PO Uniforms for Utilities 4 weeks	7.49
52576304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Utilities Admin	62.43
52576304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Wastewater Superintendent	178.34
52576304	105033	12/29/2016	BC GRAPHICS	107190	11/2/2016	Uniform shirts for Water Superintendent	44.59
52576304	105042	12/29/2016	Cintas Corporation Lock 696	696251260	11/23/2016	Uniform Rentals for PW/Utilities Staff	7.49
52576304	105042	12/29/2016	Cintas Corporation Lock 696	696253497	11/30/2016	Uniform Rentals for PW/Utilities Staff	7.48
52576304	105042	12/29/2016	Cintas Corporation Lock 696	696255729	12/7/2016	Uniform Rentals for PW/Utilities Staff	17.51

52576304	105042	12/29/2016	Cintas Corporation Lock 696	696257990	12/14/2016	Uniform Rentals for PW/Utilities Staff	6.94
52576304	105042	12/29/2016	Cintas Corporation Lock 696	696260250	12/21/2016	Uniform Rentals for PW/Utilities Staff	6.94
52576310	104804	12/7/2016	DPC ENTERPRISES, L.P.	272001281-16	11/17/2016	6-150 lb CL2 cylinders for NWWTP	532.90
52576311	104955	12/20/2016	USABlueBook - ACCT 703717	115700	11/21/2016	Small tools: NWWTP-Aluminum Pole, Algae Brushes.	144.93
52576313	9912397	12/14/2016	OWPSACSTATE	113016 STMT	12/1/2016	Janitorial Supplies Misc.: sponges, kitchen brush etc	128.00
52576315	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR05304	12/7/2016	Janitorial Supplies Misc.: sponges, kitchen brush etc	29.70
52576315	105072	12/29/2016	LMART COMMUNITY # 0005 7118	TR08311	12/14/2016	Janitorial Supplies Misc.: sponges, kitchen brush etc	8.15
52576317	104840	12/14/2016	RIZONA STATE PRISON-FLORENCE	A04116A-20161114	11/16/2016	INMATE LABOR / NWWTP	4.00
52576335	104820	12/7/2016	USABlueBook - ACCT 703717	101096	11/2/2016	Hoist, Chain & Straps for pulling pumps	229.43
52576335	104820	12/7/2016	USABlueBook - ACCT 703717	107762	11/10/2016	Hoist, Chain & Straps for pulling pumps	221.16
52576403	104763	12/2/2016	JOY JONAS	1201/16	11/21/2016	Per diem for meals Managing Multiple Priorities training	18.00
52576403	9912397	12/14/2016	PHOENIX PUMPS	113016 STMT	12/1/2016	Reg. Fee for Pump Maintenance training for 3	52.50
52576507	104756	12/2/2016	FWC Supply LLC	S2767351.001	11/12/2016	SU--08 NWWTP Expansion parts for Filter	2,379.04
52576507	104757	12/2/2016	Geuther Electrical, LLC	2119	11/17/2016	SU-12 Install new Sand Filter Elect. Junction Box	320.00
52576507	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226395	11/7/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	26.22
52576507	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226417	11/8/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	220.49
52576507	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	226426	11/8/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	89.84
52576507	104805	12/7/2016	ORENCE TRUE VALUE HARDWARE	2264551	11/10/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	32.48
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226554	11/17/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	57.35
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226743	12/1/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	154.95
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226809	12/6/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	23.63
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226817	12/6/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	233.71
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226820	12/6/2016	SU-12 NWWTP Expansion misc. parts -Credit	(6.80)
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226847	12/7/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	84.67
52576507	104888	12/16/2016	ORENCE TRUE VALUE HARDWARE	226897	12/9/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	53.50
52576507	104889	12/16/2016	FWC Supply LLC	S2777201.001	12/5/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	154.18
52576507	104889	12/16/2016	FWC Supply LLC	S2777201.001	12/5/2016	SU--08 NWWTP Expansion parts for Filter	117.78
52576507	104889	12/16/2016	FWC Supply LLC	S2779127.001	12/6/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	81.04
52576507	104889	12/16/2016	FWC Supply LLC	S2779463.001	12/7/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	584.78
52576507	104889	12/16/2016	FWC Supply LLC	S2779463.002	12/7/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	40.52
52576507	104889	12/16/2016	FWC Supply LLC	S2779463.003	12/7/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	85.00
52576507	105050	12/29/2016	ORENCE TRUE VALUE HARDWARE	226965	12/13/2016	SU-12 NWWTP Expansion misc. parts -Blanket PO	8.48
52576507	105051	12/29/2016	FWC Supply LLC	S2780946.001	12/13/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	443.19
52576507	105051	12/29/2016	FWC Supply LLC	S2780946.002	12/13/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	91.39
52576507	9912397	12/14/2016	ORENCE TRUE VALUE HARDWARE	113016 STMT	12/1/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	39.07
52581506	105041	12/29/2016	James P. Crowley Crowley Company	23213	12/14/2016	CIP SU-12 NWWTP Phase II Relocation of pipe-laying	10,366.00
52581506	105057	12/29/2016	James, Cooke & Hobson Inc	353772	12/13/2016	Submersible Mixer for NWWTP Anoxic Zone	6,135.90
52581506	105057	12/29/2016	James, Cooke & Hobson Inc	353772C	12/20/2016	Credit Invoice 353772	(881.83)
Sub-Total							146,452.25


#### Sanitation

53219000	104825	12/12/2016	Temporary Vendor	788580	12/8/2016	Refund Sanitation Deposit	51.00
53219000	104826	12/12/2016	Temporary Vendor	705152	12/8/2016	Refund Sanitation Deposit	51.00
53219000	104827	12/12/2016	Temporary Vendor	790290	12/8/2016	Refund Sanitation Deposit	51.00
53219000	104828	12/12/2016	Temporary Vendor	720511	12/8/2016	Refund Sanitation Deposit	51.00
53219000	104829	12/12/2016	Temporary Vendor	789910	12/8/2016	Refund Sanitation Deposit	51.00





	<b>TOTAL WARRANTS</b>	984,908.58
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	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>8a.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Legal  <b>STAFF PRESENTER:</b> Clifford L. Mattice, Town Attorney  <b>SUBJECT:</b> Approval and Ratification of the Terms of Engagement for Legal Services and Engagement Agreement with Gust Rosenfeld P.L.C. – Revised for Regulatory Matters		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to approve and ratify the Terms of Engagement for Legal Services and Engagement Agreement letter dated January 12, 2017, with Gust Rosenfeld, P.L.C., for legal representation of the Town in regulatory matters, including administrative appeals and potential litigation against county, state and federal environmental agencies with respect to the permitting process for the “Florence Copper Project”, including but not limited to permits for the proposed “Production Test Facility” and any future commercial operations.

**BACKGROUND/DISCUSSION:**

The Town initiated litigation in the pending case: *Town of Florence v. Florence Copper, Inc.* (Curis Resources AZ, Inc.) (Case No. CV2015-000325). Related thereto, the Town has adopted several resolutions related to the Florence Copper Project and the permits for the Production Test Facility, including those: 1) Authorizing the execution, filing, and litigation of the Town’s complaint to the Arizona Ombudsman Citizens’ Aide; 2) Authorizing the execution, filing and litigation of the Town’s appeal challenging the validity and issuance of the Class II Renewal Air Quality Permit; 3) Authorizing the negotiation and execution of a Limited Joint Defense and Information Sharing Agreement; and 4) Authorizing the execution, filing and litigation of the Town’s appeal challenging the validity and issuance of the Class III In-Situ Production of Copper Permit.

This action approves and ratifies the Town’s engagement of Gust Rosenfeld, P.L.C., for legal representation of the Town in regulatory matters, including administrative appeals and potential litigation against county, state and federal environmental agencies with respect to the permitting process for the Florence Copper Project, including but not limited to permits for the proposed Production Test Facility and any future commercial operations.

**FINANCIAL IMPACT:**

The expenses for legal fees and related services, including retention of experts and consultants, are budgeted annually based upon the projected activities for the litigation and/or regulatory proceedings related to the Florence Copper Project and the Production Test Facility during the fiscal year.

**STAFF RECOMMENDATION:**

Staff recommends approving and ratifying the Terms of Engagement for Legal Services and Engagement Agreement letter dated January 12, 2017 with Gust Rosenfeld, P.L.C.

**ATTACHMENTS:**

Terms of Engagement for Legal Services and Engagement Agreement letter dated January 12, 2017 with Gust Rosenfeld, P.L.C.

*GUST  
ROSENFELD*  
ATTORNEYS SINCE 1921 P.L.C.

■ ONE E. WASHINGTON, SUITE 1600 ■ PHOENIX, ARIZONA 85004-2553 ■ TELEPHONE 602-257-7422 ■ FACSIMILE 602-254-4878 ■

Christopher W. Kramer  
602-257-7962  
ckramer@gustlaw.com

January 12, 2017

Cliff Mattice  
Town Attorney  
Town Of Florence  
775 North Main Street  
Florence, Arizona 85232

Re: Legal Representation - Revised  
Town of Florence – Environmental Matters  
Our File No. 55555-00152 (Temporary)

Dear Mr. Mattice:

I am writing to acknowledge and thank you for retaining our law firm to represent the Town of Florence (the "Town") as set forth below. You have presently retained this firm to represent the Town in regulatory matters, including administrative appeals and potential litigation against county, state, and federal environmental agencies with respect to the permitting process for the "Florence Copper Project," including but not limited to permits for the proposed "Production Test Facility" and any future commercial operations.

Per your request on behalf of the Town, this engagement will control the terms of our engagement for these matters going forward, but does not affect our past services regarding these matters pursuant to our engagement letter of June 24, 2015, relating to the same property and proposed project.

I am enclosing for your information our "Terms of Engagement for Legal Services" Addendum which sets forth certain information concerning the business aspects of your retention of our firm. We hope that you find this information useful.

Barbara Pashkowski and I will serve as the attorneys primarily responsible for this firm's representation of Town in this matter, and therefore will serve as your primary contacts at this firm. As stated in the Addendum, other professionals will also provide services depending upon the way in which matters develop.

The Addendum sets forth the present range of discounted hourly rates for me, Barbara, our other attorneys, paralegals, law clerks and project assistants. Our discounted hourly rates are subject to future changes as noted in the Addendum.

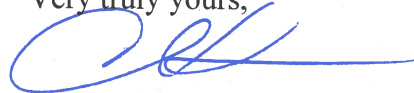
Consistent with our relationship with other municipalities, which relationship includes substantial services to be provided by the firm and prompt payment of our invoices; we are offering the Town our discounted municipal rate which is more than 45% less than our standard rates depending on the attorney. For example, my standard rate is \$465 but my discounted rate for the Town in this case is \$250. These standard rates and discounts are reviewed periodically and are subject to change with notice to you.

For purposes of this engagement, attorneys will be billed at \$250/hour or their standard hourly rate, if less. Paralegals will be billed at no more than \$150/hour.

We appreciate being given the opportunity to serve you. Of course, if you have any questions or if there are any matters set forth in these documents which you would like to discuss, please contact me.

Once again, thank you for the confidence that you have placed in our firm by retaining us. We look forward to working with you.

Very truly yours,



Christopher W. Kramer  
For the Firm

CWK:bes  
2870328v2

Attachment (Terms of Engagement for Legal Services)

## **GUST ROSENFELD P.L.C.**

### **Terms of Engagement for Legal Services**

This document sets forth the terms of our engagement as your lawyers. Unless modified in writing by mutual agreement, these terms are an integral part of our agreement with you. Therefore, we ask that you review this statement carefully. You should retain the original of this document. Please contact us promptly if you have any questions.

### **The Scope of Our Work**

You should have a clear understanding of the legal services we will provide. Any questions that you have should be dealt with promptly.

We will at all times act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of your legal matters are expressions of our best professional judgment, but are not guarantees. Such opinions are necessarily limited by our knowledge of the facts and are based on the state of the law at the time they are expressed.

### **Who Will Provide the Legal Services**

Customarily, each client of the firm is served by a primary attorney contact. The primary attorney should be someone in whom you have confidence and with whom you enjoy working. You are free to request a change of primary attorney at any time. Subject to the supervisory role of the primary attorney, your work, or parts of it, may be performed by other lawyers and legal assistants in the firm. Such delegation may be for the purpose of involving lawyers or legal assistants with special expertise in a given area or for the purpose of providing services on the most efficient and timely basis. Whenever practicable, we will advise you of the names of those attorneys and legal assistants who work on your matters.

### **How Fees Will Be Set**

The firm's fee structure is based upon hourly rates for all attorneys, paralegals and law clerks, unless otherwise specified. We record time expended on hourly fee matters in increments of one tenth of an hour, and calculate our fees on that basis.

Standard hourly rates for the firm presently range from \$210 to \$475 for attorneys; from \$180 to \$195 for paralegals; and \$150 for law clerks. These rates are subject to increase, normally once per year. Advance notice of any increase will be provided in writing before any fees are charged at an increased rate.

Statements for services rendered will be submitted monthly, to more effectively monitor time and expenses as they are incurred. Our computerized billing format will provide you with a description of the efforts we have undertaken on your behalf.

We are often requested to estimate the amount of fees and costs likely to be incurred in connection with a particular matter. Whenever possible, we will furnish such an estimate based upon our professional judgment, but always with a clear understanding that it is not a maximum or fixed fee quotation. The ultimate cost frequently is more or less than the amount estimated.

For certain well-defined services we may quote a flat fee. It is our policy not to accept representations on a flat fee basis except in such defined-service areas or pursuant to a special arrangement tailored to the needs of a particular client. In all such situations, the flat fee arrangement will be expressed in a letter, setting forth both the amount of the fee and the scope of the services to be provided.

### **Out-of-Pocket Expenses**

We typically incur, and advance on behalf of our clients, a variety of out-of-pocket costs arising in connection with legal services. These include charges made by government agencies and service vendors as well as clerical charges. Whenever such costs are incurred, we will carefully itemize and bill them. Typical of such costs are long distance telephone charges; messenger, courier, express delivery charges and certain other postage; facsimile; printing and reproduction costs; filing fees; deposition and transcript costs; witness fees; travel expenses; charges made by outside experts and consultants, including accountants, appraisers and other legal counsel (unless arrangements for direct billing have been made); and computer assisted legal research charges. We incur outside costs as agents for our clients and incur internal expenses on behalf of our clients, who agree to pay these costs on a regular basis.

### **Retainer and Trust Agreements**

New clients of the firm are routinely asked to deposit a retainer with the firm. This retainer will be held in trust to be applied to the final bill. By mutual agreement it may be applied against earlier bills. At the conclusion of our legal representation or at such time as the deposit is unnecessary or is appropriately reduced, the remaining balance or an appropriate part of it will be returned to you. If the retainer deposit proves insufficient to cover current expenses and fees, it may have to be increased. Deposits that are received to cover specific items will be disbursed as provided in our agreement with you, and you will be notified from time to time of the amounts applied or withdrawn.

All trust deposits we receive from you, including retainers, will be placed in a trust account for your benefit. By law, your deposit must be placed in a pooled account if it is not expected to earn a net return, taking into consideration the size and anticipated duration of the



deposit and the transaction costs. Other trust deposits will also be placed in the pooled account unless you request a segregated account. By law, interest earned on the pooled account is payable to a charitable foundation established by the Arizona Supreme Court. Interest earned on a segregated trust account will be added to the deposit for your benefit and will be includable in your taxable income.

### **Termination**

You may terminate our representation at any time, with or without cause by notifying us. If such termination occurs, your papers and property will be returned to you promptly. Our own files pertaining to the case will be retained. Your termination of our services will not affect your responsibility for payment of legal services rendered and out-of-pocket costs incurred before termination and in connection with an orderly transition of the matter.

We are subject to the Code of Professional Responsibility adopted by the Arizona Supreme Court, which lists several types of conduct or circumstances that require or allow us to withdraw from representing a client, including nonpayment of fees or costs, misrepresentation or failure to disclose material facts, action contrary to our advice, and conflict of interest with another client. We try to identify in advance and discuss with our clients any situation that may lead to our withdrawal, and if withdrawal ever becomes necessary, we immediately give the client written notice of our withdrawal.

### **Billing Arrangements and Terms of Payment**

We will bill you on a regular basis, normally each month, for both fees and disbursements. You agree to make payment within 10 days of receiving our statement. Fees and disbursements not paid within 60 days are subject to a late charge of 1.5 percent per month (18% per annum).

We will give you prompt notice if your account becomes delinquent, and you agree to bring the account or the retainer deposit current. If the delinquency continues and you do not arrange satisfactory payment terms, we will withdraw from the representation and pursue collection of your account. You agree to pay the costs of collecting the debt, including court costs, filing fees, and a reasonable attorney's fee.

### **Binding Arbitration of Fee Disputes**

If you disagree with the amount of our fee, please take up the question with your primary attorney contact or with the firm's executive committee. Typically, such disagreements are resolved to the satisfaction of both sides with little inconvenience or formality. Any dispute relating to payment of attorney fees which cannot be resolved in this manner shall be submitted

to binding arbitration before the Committee of the State Bar of Arizona on Arbitration of Fee Disputes.

### **Notice Required by Law Regarding Privacy of Your Personal Information**

Federal law requires financial service providers, which may include attorneys, to inform their non-business clients of their policies regarding protecting the privacy of client information. Gust Rosenfeld attorneys are bound by professional standards of confidentiality more stringent than those required by the Federal law. The Firm will protect our clients' confidential information.

#### Types of Nonpublic Personal Information That We Collect


We only collect nonpublic personal information about our clients that is provided to us by clients or obtained by us with their authorization.

#### Parties to Whom We Disclose Information

For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our practice except as required by law or permitted by our clients.

#### Protecting the Confidentiality and Security of Current and Former Clients' Information

We retain records relating to professional services that we provide so that we are better able to assist our clients with their professional needs and, in some cases, to comply with professional guidelines. In order to guard clients' nonpublic personal information, we maintain physical and procedural safeguards that comply with professional standards for law firms.

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 8b.</b>
<b>MEETING DATE:</b> February 6, 2017  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Brent Billingsley, Town Manager  <b>SUBJECT:</b> Resolution No. 1617-17: Simon CRE Development Agreement		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Adoption of Resolution No. 1617-17: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE MAYOR TO EXECUTE A DEVELOPMENT AGREEMENT RELATING TO REAL PROPERTY FOR CONSTRUCTION OF A SINGLE-STORY MEDICAL OFFICE BUILDING LOCATED AT 174 WEST HIGHWAY 287, FLORENCE, ARIZONA.

**BACKGROUND/DISCUSSION:**

Simon CRE has assembled and will be the owner of real property located at 174 West Highway 287, on which it intends to construct a healthcare facility and pharmacy. The completion of the Project will result in significant benefits to the Town and its residents, including an approximate \$1,200,000 capital investment. All of the foregoing will result in increased tax revenues and opportunities for employment within the Town, and will otherwise improve and enhance the economic welfare and quality of life for the inhabitants of the Town.

The project will require public infrastructure improvements, prior to the time when such improvements would otherwise be provided by the Town. Therefore the Developer and the Town are partnering on design and construction of public infrastructure improvements that will not only positively impact the Developer's property but surrounding properties as well.

The Parties understand and acknowledge that this Agreement is a "Development Agreement" within the meaning of and entered into pursuant to the terms of A.R.S. § 9-500.05. The terms of the Agreement, if approved, will constitute covenants running with the Property.

The Planning and Zoning Commission approved the Design Review application for the subject project on October 20, 2016.

**FINANCIAL IMPACT:**

None at this time other than the recording fee at Pinal County. The future project is estimated to cost the Town approximately \$45,000. The budget for the Town's portion of the project will be funded with Water Enterprise Funds.

**STAFF RECOMMENDATION:**

Staff recommends adoption of Resolution No. 1617-17 which approves the Development Agreement (DA) with Simon CRE Beacon V LLC.

**ATTACHMENTS:**

1. Resolution No. 1617-17
2. Development Agreement between the Town of Florence and Simon CRE Beacon V LLC

## RESOLUTION NO. 1617-17

### **A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE MAYOR TO EXECUTE A DEVELOPMENT AGREEMENT RELATING TO REAL PROPERTY FOR CONSTRUCTION OF A SINGLE-STORY MEDICAL OFFICE BUILDING LOCATED AT 174 WEST HIGHWAY 287.**

**WHEREAS**, A.R.S. § 9-500.05 authorizes the Town of Florence ("Town") to enter into development agreements with persons having an interest in real property located in the Town and Developer and Town desire to enter into a development agreement; and

**WHEREAS**, SimonCRE Beacon V LLC ("Developer"), an Arizona limited liability company, has assembled and will be the owner of one parcel of real property located at 174 West Highway 287 ("Property") and Developer intends to construct a healthcare facility and pharmacy on the Property; and

**WHEREAS**, This Development Agreement ("Agreement") is consistent with the portions of the Town's 2020 General Plan applicable to the Property on the date this Agreement is executed; and

**WHEREAS**, The Town Council, and the Town Manager, as administrator of the Town's Infill Plan, acknowledge that this project meets the intent of the Infill Plan; and

**WHEREAS**, The Town Council and the Town Manager find, and the Developer acknowledges and agrees, that the project adds to the quality of life and the overall social, economic, and general well-being of the Florence community; and

**WHEREAS**, The Developer and the Town Council acknowledge, that the Development Agreement and the effectiveness thereof is unconditionally and expressly conditioned upon Developer acquiring fee title to the Property by 11:59 pm (MST-AZ) February 13, 2017, and that this condition precedent must be satisfied otherwise, without further action of the Town or Developer, the Development Agreement shall automatically be deemed null and void.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

Section 1. The Town Council approves the Town of Florence entering into the Development Agreement with Developer that shall be in substantially the form and content attached hereto as **Exhibit "1"** to this Resolution and incorporated herein by this reference, after it has been executed by all other parties.

Section 2. The Mayor of the Town of Florence is authorized to execute the Development Agreement and any related documents for and on behalf of the Town of Florence.

Section 3. The Town Clerk is hereby directed to record the Development Agreement with the Pinal County Recorder no later than ten (10) days after the Town enters into the Agreement.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 6<sup>th</sup> day of February 2017.

---

Tara Walter, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

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Lisa Garcia, Town Clerk

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Clifford L. Mattice, Town Attorney

## WHEN RECORDED, RETURN TO:

Town of Florence  
Attn: Town Clerk  
P.O. Box 2670  
775 North Main Street  
Florence, AZ 85132

## TOWN OF FLORENCE DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (this "Agreement") is entered into as of the \_\_\_\_ day of January, 2017 (the "Effective Date"), by and between the TOWN OF FLORENCE, an Arizona Municipal Corporation (the "TOWN"), and SimonCRE Beacon V LLC, an Arizona limited liability company (the "DEVELOPER"). The Town and the Developer are sometimes referred to herein collectively as the "Parties," or individually as a "Party."

### RECITALS

A. Pursuant to A.R.S. § 9-499.10, the Town designated an Infill Incentive District (the "District") and adopted the Town Core Infill Incentive Plan (the "Infill Plan") to encourage redevelopment in the District by, among other activities, waiving fees for development activities and granting relief from development standards. The Developer's Property is within the District. Though the Infill Plan was not directly utilized to facilitate redevelopment in this case, the intent of the Infill Plan remains applicable in that the purpose of this Agreement is to encourage development and redevelopment within the District.

B. Developer has assembled and will be the owner of one parcel of real property located at 174 West Highway 287, in the Town of Florence, Arizona, and as more particularly described in **Exhibit "A"** attached hereto and incorporated herein by this reference (the "Property"), on which it intends to construct a healthcare facility and pharmacy, as more fully described and depicted on **Exhibit "B"** attached hereto (the "Project").

C. The Town has determined that encouraging the development of the Property pursuant to this Agreement will result in significant economic and other public purpose benefits to the Town and its residents by, among other things: (i) providing for the planning, design, engineering, construction, acquisition, and/or installation of public infrastructure in order to support anticipated development of the Property and the larger area that includes the Property; (ii) the development of the Property in a manner consistent with the Town's comprehensive land use plan; (iii) an increase in sales tax revenues to the Town arising from or relating to the development of the Property; and (iv) the creation of new jobs and otherwise enhancing the economic welfare of the residents of the Town.



D. The Parties understand and acknowledge that the Town seeks assurances from the Developer that the Developer will develop the Property in accordance with the “Plan of Development” (defined in Section 3.3.1 below).

E. The Parties understand and acknowledge that this Agreement is a “Development Agreement” within the meaning of and entered into pursuant to the terms of A.R.S. § 9-500.05, in order to facilitate the proper development of the Property by providing for, among other things: (i) conditions, terms, restrictions and requirements for the Property by the Town; (ii) conditions, terms, restrictions and requirements for the construction and installation of public services/infrastructure improvements; (iii) the permitted uses for the Property; (iv) the density and intensity of such uses; (v) lot coverage and land disturbance requirements; and (vi) other matters related directly or indirectly to the development of the Property. The terms of this Agreement shall constitute covenants running with the Property as more fully described in this Agreement.

F. The Town Manager, as administrator of the Infill Plan, contends that this Project meets the intent of the Infill Plan, though not specifically asking for direct relief under the Infill Plan.

G. The Planning and Zoning Commission approved the Design Review application for the subject Project on October 20, 2016.

H. In return for granting the incentives for the Developer’s Project within the District, Developer acknowledges and agrees that the Project meets the goals and objectives of A.R.S. § 9-499.10, as well as the Intent of the Infill Plan.

I. The Town Manager and Town Council find, and the Developer acknowledges and agrees, that the Project adds to the quality of life and the overall social, economic, and general well-being of the Florence community.

J. The Town acknowledges that portions of such public services/infrastructure improvements may be provided as part of the development of the Property, prior to the time when such public services/infrastructure improvements would otherwise be provided by the Town. Therefore the Developer and the Town are partnering on design and construction of public services/infrastructure improvements that will not only positively impact the Developer’s property but surrounding properties as well.

K. Town acknowledges that the Project will provide a significant benefit to the area in which the Project is located, and that completion of the Project will result in other significant benefits to the Town and its residents, including without limitation an approximately \$1,200,000 capital investment. All of the foregoing will result in increased tax revenues and opportunities for employment within the Town, and will otherwise improve and enhance the economic welfare and quality of life for the inhabitants of the Town. Town has therefore agreed to waive certain Town-imposed fees associated with the planning and construction of the Project on strict compliance with the terms of this Agreement.

L. This Agreement is consistent with the Town of Florence 2020 General Plan and the Infill Plan.

M. This Agreement is a development agreement within the meaning of A.R.S. § 9-500.05 and shall be construed as such.

N. If the Town does not issue a Building Permit for the Property, Developer and Town agree that at that time this Agreement shall automatically terminate as to the Property without the necessity of any notice, agreement or recording by or between the Parties; provided, provisions of this Agreement that specifically survive the termination of this Agreement shall remain in full force and effect.

O. Notwithstanding anything to the contrary in this Development Agreement, the Parties acknowledge that the Development Agreement and the effectiveness thereof is unconditionally and expressly conditioned upon Developer acquiring fee title to the Property by 11:59 pm (MST-AZ) February 13, 2017 (the "**Condition Precedent**"). In the event the Condition Precedent is not timely satisfied as evidenced by a vesting deed properly recorded in the County Recorder's Office transferring title from current owner to Developer (or Developer's designee), without any further action of the Parties, this Development Agreement shall automatically be deemed null and void as if it never existed and the Parties shall forever be released of all further liability or obligation hereunder.

## **AGREEMENTS**

**NOW THEREFORE**, in consideration of the above premises, the promises contained in the Agreement, the fees, construction sales and transaction privilege taxes and other revenues that will be received by Town as a result of the completion of the Project, the other economic benefits to be derived by the Town and its residents during the term of this Agreement by reason of the development of the Project and Developer's performance hereunder, and for other good and valuable consideration, the receipt and sufficiency of which the Parties acknowledge, the Parties hereto agree as follows:

## **ARTICLE I** **DEFINITIONS**

In addition to words and terms defined elsewhere herein, the following terms shall have the meanings set forth below whenever used in this Agreement, except where the context clearly indicates otherwise:

**1.1 "Certificate of Occupancy"** means a Final Certificate of Occupancy for the Project, or portions thereof, issued by the Community Development Department of the Town of Florence.

**1.2 “Commencement of Construction”** or any grammatical derivation thereof, means (a) the obtaining of building permits and (b) actual commencement and diligent pursuit of the work described in each such permit.

**1.3 “Developer”** means Simon CRE Beacon V LLC, and its permitted successors and assigns.

**1.4 “Project”** shall mean the Healthcare Facility to be constructed at 174 West Highway 287, described on **Exhibit “B”**, as described in said Exhibit attached hereto and incorporated by this reference and the Dedications and Improvements described in sections 3.3.5 and 3.3.6 below.

**1.5 “Property”** shall mean that certain real property referred to in Recital B and described in **Exhibit “A”** attached hereto and incorporated by this reference.

**1.6 “Public Improvements”** means all improvements which may be constructed from time to time on the Property as part of the Project, including, without limitation, all tenant improvements, utilities, driveways, parking areas, walls, landscaping, the Improvements defined in Section 3.3.6 below and other improvements of any type or kind to be built by Developer.

**1.7 “Town”** means the Town of Florence, an Arizona Municipal Corporation, and any successor public body or entity.

**1.8 “Schedule of Performance”** shall mean the Schedule of Performance attached hereto as **Exhibit “C”**.

## **ARTICLE II** **DEVELOPMENT PLAN**

**2.1. Incorporation of Recitals and Exhibits.** The foregoing Recitals are true and correct and, together with all Exhibits attached hereto and referenced herein, are incorporated by this reference as if fully set forth herein.

**2.2. Term and Effective Date.** The Developer, its successors and assigns, shall have the right to implement development on the Property in accordance with this Agreement for a period of one (1) year from the date this Agreement is approved by the Mayor and Town Council of the Town (the “Town Council”), at which time this Agreement shall automatically terminate as to the Property without the necessity of any notice, agreement or recording by or between the Parties (the “Term”); provided, provisions of this Agreement that specifically survive the termination of this Agreement shall remain in full force and effect, subject only to the termination provisions herein specifically related thereto; provided, further, that Developer shall, within two hundred forty (240) days of the Effective Date, commence construction of those portions of the Plan of Development and the Project more fully described on **Exhibit “B”** attached hereto (collectively, the “Public Improvements”) and reasonably diligently thereafter prosecute such construction to

completion. Upon completion of the Public Improvements, and acceptance thereof by the Town in accordance with its ordinary procedures, then all rights hereunder shall be vested for the period immediately above stated. Such completion of construction and subsequent acceptance by the Town is herein called "Completion of Construction and Acceptance". This Agreement shall become effective only upon approval by the Town Council.

### **ARTICLE III** **DEVELOPMENT MATTERS**

**3.1. Schedule of Performance.** Town and Developer intend that the Project shall be developed pursuant to, and in accordance with, the description set forth in **Exhibit "B"** and the Schedule of Performance attached hereto as **Exhibit "C"**.

**3.2. Compliance with Schedule of Performance.** If the Developer fails to comply with the Schedule of Performance, then this Agreement shall automatically terminate as to any portion of the Project not completed as of the date of termination. No notice of such termination shall be required, as the passage of time without completion of the appointed task cannot be cured.

**3.3 Development Standards.**

3.3.1. **Plan of Development.** The Developer is proposing to develop a new single-story medical office building consisting of approximately 12,200 sq. ft. on what is currently a vacant lot. The subject lot is located adjacent to the Family Dollar store and in between the Green Tree Inn and Suites and Burger King. This project will be "Build to Suit" with the future medical practice user having up to 12 exam rooms, as well as additional ancillary professional office space, encompassing approximately 9,682 sq. ft. of the building. A portion of the building will also contain a related pharmacy component encompassing approximately 2,500 sq. ft. The pharmacy will feature a drive-thru window with a canopy on the west side of the building.

The various exhibits attached hereto and this Agreement collectively constitutes a "Plan of Development" (herein so called). It is the intent of the Parties that the Project be constructed in accordance with the Zoning Ordinance.

3.3.2. **Approvals.** The Town agrees that, in connection with all requests for approval relating to the Project that no extraordinary plan or review requirements will be imposed on Developer; provided however, that nothing herein shall preclude Town from the reasonable exercise of its normal review processes and other governmental functions within its police powers. Developer additionally agrees and acknowledges that the Town may exercise its discretion in the manner provided by law.

3.3.3 **Plan Submittal.** Developer shall submit all plans to the Town. Development of the Property cannot occur until the Town has concurred that the plans comply with Town standards. Town shall review said plans and provide Developer with

its comments on these submittals in a reasonably timely manner (review timeframes are posted on the Town's website), and may retain the services of a private company or individual ("Outside Review Agency") to provide expedited development review processes upon the request of Developer. The Town and Developer shall mutually agree on the Outside Review Agency selected from the Town's procurement list. The fee for such expedited review shall be double the then existing fee.

3.3.4. **Further Council Approval.** The Parties hereby agree and understand that, subsequent to the execution of this Agreement, and based upon the Town's review and due consideration, including without limitation, the conduct of the requisite public hearings that Town Council shall consider approval of a plan for the Property that includes deviations from the Zoning Ordinance described herein.

3.3.5. **Dedications.** In order to satisfy minimum fire flow requirements, as specified in the 2006 International Fire Code (IFC), easement dedications will be required as part of this Project. Developer represents and warrants and covenants with the Town that the Project shall include, to the extent necessary, the following "Dedications" by Developer:

- The Developer shall use its commercially reasonable efforts to acquire, and dedicate to the Town, a sixteen (16) foot wide utility easement from the property owner adjacent (west) to the Project. If obtained, the easement will facilitate a distribution line connection to an existing eight (8) inch water main.
- The Developer shall dedicate, to the Town, a sixteen (16) foot wide utility easement across Assessor Parcel Number (APN) 202-06-001R to facilitate looping the distribution line to a Town provided twelve (12) inch line that will be brought to the northern Property boundary.
- If necessary, as determined in the Town's sole discretion, the Developer shall dedicate a four hundred (400) square foot property to the Town for installation of a booster pump on the previously described twelve (12) inch distribution line.
- Additionally, the Town will acquire an easement, north of the Property, to provide a twelve (12) inch connection (loop) to the distribution line being provided by the Developer.

3.3.6 **Improvements.** In order to satisfy minimum fire flow requirements (1500 gallons per minute (GPM)), as specified in the 2006 International Fire Code (IFC), regional utility improvements will be required as part of this Project. Developer represents and warrants and covenants with the Town that the Project shall include the following "Improvements" to be constructed by Developer:

- The Developer shall design, construct, and dedicate a twelve (12) inch distribution line that will connect the Property to the eight (8) inch line located on a property adjacent (west) to the Property and the twelve (12) inch line located within the Right of Way of State Route 287.
- The Developer shall design, construct, and dedicate a twelve (12) inch distribution line that will loop across the Property to the Town provided twelve (12) inch line located north of the Property.

- If necessary, as determined in the Town's sole discretion, the Developer shall design and construct infrastructure that will meet the necessary 1,500 GPM to be field verified after construction is completed. The provided solution will need to meet Town approval. Based on the Technical Memorandum provided by the Developer there are two options discussed in the memorandum plus a third identified by the Town.
  - Option #1, "increasing the discharge pressure at the Station #4 booster station to maintain 67 psi..." The Town would approve an onsite pressure/flow monitoring device that would communicate wirelessly with the Town's SCADA system to meet the field verified 1,500 GPM requirement.
  - Option #2, "install an 8-inch line under Central Avenue south of Adamsville Road, which would loop the service from Station #5 to the Project." Once the construction is completed a flow test will be performed to determine the 1,500 GPM requirement is met.
  - Option #3, in addition to the design and construction, the Developer will dedicate a water booster station on the Property to enhance regulatory fire flows.
- The Developer shall design and install a commercial fire sprinkler system to the Ordinary Hazard Group 2 standard for the proposed commercial building to be constructed on the Property.
- Additionally, the Town will design and construct a twelve (12) inch distribution line that will connect the Property to the eight (8) inch Town water main located north of the Property at Van Haren Street.

3.3.7. **Traffic Impact Study.** A "Traffic Impact Study" has been completed by ASJ Engineering and had been submitted and approved by the Town and the Arizona Department of Transportation ("ADOT") as part of this Project. The Developer will need to satisfy all stipulations provided by the reviewing agencies prior to the Town's issuance of a Certificate of Occupancy for the Project.

3.3.8 **Flood Control.** Flood control measures for the Property shall comply with the requirements of the United States Army Corp of Engineers (USCOE), Federal Emergency Management Agency (FEMA), and all applicable state and local laws, regulations and ordinances, and to the extent they are not superseded by the requirements of the USCOE, FEMA, or state and local laws, regulations and ordinances, the requirements of the Pinal County Flood Control District, including the Pinal County Floodplain Management Ordinance. Developer agrees to comply with all laws, regulations, ordinances or requirements of any governmental entity, including the Florence Flood Control District.

3.3.9 **Reserved.**

3.3.10 **Filing, Inspection, Review and Permit Fees.** All required Development Impact Fees shall be paid at the time of issuance of any building permit.

In good faith and in the spirit of cooperation regarding the infrastructure required for this Project, the Town agrees to waive:

1. The legal review deposit for the Development Agreement application. (\$1,000)
2. All engineering review fees associated with the Project. (estimated at \$4,840)
3. All engineering inspection fees associated with the Project. (estimated at \$2,238)
4. Easement dedication fees associated with the Project. (\$400)
5. All water and wastewater tap fees/meters necessary for the twelve (12) inch water loop project and one Town sewer connection. (estimated at \$3,275)
6. Fire Department inspection fees including fire sprinklers and fire line. (estimated at \$850)
7. Fire flow testing fees. (estimated at \$120)

Notwithstanding the information provided above, the Developer shall pay all other current applicable filing fees, plan review fees, permit fees and building fees in effect at the time of issuance of any filing, review or permit issuance.

**3.4. Reserved.**

**3.5 Reserved.**

**3.6 General Cooperation.** Town and Developer acknowledge and agree that they shall cooperate in good faith with each other and use their respective good-faith and commercially reasonable efforts to pursue the Project as contemplated by this Agreement. Town agrees to use its reasonable best efforts to assist Developer or its affiliates with other governmental agencies as appropriate, including the State of Arizona Department of Transportation and any state or local agencies whose approvals are required for the Project.

**ARTICLE IV**  
**REPRESENTATIONS**

**4.1 Town Representations.** The Town represents and warrants to the Developer that:

4.1.1 The Town's execution and delivery of this Agreement have been duly authorized and agreed to in compliance with the requirements of the Town of Florence Town Code.

4.1.2 All consents and approvals necessary to the execution and delivery of this Agreement by the Town have been obtained, and no further action needs to be taken in connection with such execution, delivery and performance.

4.1.3 The Town will execute and acknowledge when appropriate all documents and instruments and take all reasonable actions necessary to evidence and implement this Agreement.



4.1.4 The execution and delivery of this Agreement by the Town is not prohibited by, and does not conflict with, any other agreements, instruments or judgments or decrees to which the Town is a party or is otherwise subject.

4.1.5 The Town has been assisted by legal counsel of its own choosing in connection with the preparation and execution of this Agreement.

**4.2. Developer Representations.** The Developer represents and warrants to the Town that:

4.2.1 The Developer has the full right, power and authorization to enter into this Agreement and to perform its obligations and undertakings under this Agreement, and the execution, delivery and performance of this Agreement by the Developer has been duly authorized and agreed to in compliance with the organizational documents of the Developer.

4.2.2 All consents and approvals necessary to the execution, delivery and performance of this Agreement have been obtained, and no further action needs to be taken in connection with such execution, delivery and performance.

4.2.3. The Developer will execute and acknowledge when appropriate all documents and instruments and take all actions necessary to implement, evidence and enforce this Agreement.

4.2.4 As of the Effective Date, the Developer knows of no litigation, proceeding, or investigation pending or threatened against or affecting the Developer, which could have a material adverse effect on the Developer's performance under this Agreement that has not been disclosed in writing to the Town.

4.2.5 This Agreement (and each undertaking of the Developer contained herein) constitutes a valid, binding and enforceable obligation of the Developer, enforceable according to its terms, except to the extent limited by bankruptcy, insolvency and other laws of general application affecting creditors' rights and by equitable principles, whether considered at law or in equity. The Developer will, at its sole cost and expense, defend the validity and enforceability of this Agreement and each of its terms in the event of any proceeding or litigation which challenges the authority of the Developer to enter into or perform any provision under this Agreement and shall indemnify the Town against any cost, expense, liability or judgment (including attorneys' fees, court costs and expert witnesses) incurred by the Town in connection with any such litigation or proceeding. The severability and reformation provisions of Section 8.9 shall apply in the event of any successful challenge to this Agreement.

4.2.6 The execution, delivery and performance of this Agreement by the Developer is not prohibited by, and does not conflict with, any other agreements,

instruments, judgments or decrees to which the Developer is a party or to which the Developer is otherwise subject.

4.2.7 The Developer has not paid or given, and will not pay or give, any third party any money or other consideration for obtaining this Agreement other than normal costs of conducting business and costs of professional services such as the services of architects, engineers and attorneys.

4.2.8 The Developer has been assisted by legal counsel of its own choosing in connection with the preparation and execution of this Agreement.

## **ARTICLE V**

### **EVENTS OF DEFAULT; REMEDIES**

**5.1 Events of Default by the Developer.** Default or Event of Default (each respectively herein so called) by the Developer under this Agreement shall mean one or more of the following:

- (a) Any representation or warranty made in this Agreement by the Developer was materially inaccurate when made or shall prove to be materially inaccurate during the Term;
- (b) The Developer fails to comply with any dates established herein for any required actions of the Developer hereunder, for any reason other than an Enforced Delay;
- (c) Foreclosure (or deed in lieu of foreclosure) upon any mechanic's, materialmen's or other lien on the Project prior to Completion of Construction or upon any improvements on the Project, but such lien shall not constitute a Default if the Developer deposits in escrow sufficient funds to discharge the lien or otherwise bonds over such liens in an customary fashion and maintain such deposit during the pendency of litigation;
- (d) The Developer transfers or attempts to transfer or assign this Agreement in violation of Article VII;
- (e) The Developer fails to observe or perform any other material covenant, obligations or agreement required of it under this Agreement; or
- (f) It shall be a default hereunder if: (i) any petition or application for a custodian, as defined by Title 11, United States Code, as amended from time to time (the "Bankruptcy Code") or for any form of relief under any provision of the Bankruptcy Code or any other law pertaining to reorganization, insolvency or readjustment of debts is filed by or against Developer or any partnership of which Developer is a partner, their respective assets or affairs, and such petition or application is not dismissed within ninety (90) days of such filing; (ii) Developer makes an assignment for the benefit of creditors, is not paying material debts as they become due, or is granted an order for relief under any chapter of the Bankruptcy Code; (iii) a custodian, as defined by the Bankruptcy Code, takes charge of any property of Developer or any property of any partnership of which Developer is a partner; (iv) garnishment, attachment, levy

or execution in an amount in excess of an amount equal to ten percent (10%) of its net worth is issued against any of the property or effects of Developer, or any partnership of which Developer is a partner, and such issuance is not discharged or bonded against within ninety (90) days; (v) the dissolution or termination of existence of Developer unless its successor by transfer or operation of law is continuing the business of operating the Project; or (vi) there is a material false statement or material breach of any representation, warranty or covenant, or there is a material false statement or material omission, by Developer under any other document forming part of the transaction in respect of which this Agreement is made.

**5.2 Events of Default by the Town.** Default or an Event of Default by the Town under this Agreement shall mean one or more of the following:

- (a) Any representation or warranty made in this Agreement by the Town was materially inaccurate when made or shall prove to be materially inaccurate during the Term; or
- (b) The Town fails to observe or perform any other material covenant, obligations or agreement required of it under this Agreement.

**5.3 Grace Periods, Notice and Cure.** Upon the occurrence of an Event of Default by any Party, such Party shall, upon written notice from a non-defaulting Party, proceed immediately to cure or remedy such Default and, in any event, such Default shall be cured within thirty (30) days (or twenty (20) days in the event of a monetary default) after receipt of such notice, or, if such Default is of a nature that is not capable of being cured within thirty (30) days shall be commenced within such period and diligently pursued to completion, such total cure period not to exceed ninety (90) days after transmission of such written notice of default.

**5.4 Remedies on Default.** Whenever any Event of Default occurs and is not cured (or cure undertaken) in accordance with Section 5.3 of this Agreement, the non-defaulting Party may take any of one or more of the following actions:

**5.4.1 Remedies of the Town.** The Town's remedies shall include, but not be limited to, the following:

(a) If an Event of Default by the Developer occurs prior to Completion of Construction and with respect to the Developer's obligation to construct or develop any Public Improvements in accordance with the terms of this Agreement, the Town may suspend any or all of its obligations under this Agreement during the period of the Default. If the Default has not been cured within the applicable cure period set forth in Section 5.3, the Town may (but is not obligated to) terminate this Agreement by written notice of such termination to the Developer.

(b) If an Event of Default by the Developer occurs at any time, whether prior to or after Completion of Construction of Public Improvements, the Town may seek special action or other similar relief (whether characterized as mandamus, injunction or otherwise), requiring the Developer to undertake and to fully and timely perform its

obligations under this Agreement, including, but not limited to, completion of construction of any Public Improvements required hereby or referenced herein, injunctive relief to address a public safety concern or to enjoin any construction or activity undertaken by the Developer which is not in accordance with the terms of this Agreement.

(c) If an Event of Default by the Developer occurs with respect to Developer's obligations to cause the completion of construction of any Public Improvements referenced herein or required hereby, Developer shall be deemed to have assigned its rights under the construction contract or contracts related thereto to the Town; and the Town may thereafter: (i) cause the completion of such public improvements in accordance with the terms of said construction contract(s), in which event the Town may "call" (or otherwise seek to recover the amounts described therein) the letter of credit (or other accepted form of financial assurance provided by Developer) for all amounts expended by the Town or otherwise incurred in connection with such Default; or (ii) bring an action against Developer seeking to recover all of the Town's actual damages incurred by the Town in connection with such Default, including but not limited to all amounts incurred to cause the Completion of Construction of such Public Improvements by the Town, or in excess of any amounts received or recovered pursuant to the letter of credit (or other accepted form of financial assurance).

(d) If an Event of Default occurs at any time with respect to any indemnity obligation of the Developer, the Town shall have all rights available at law, in equity and pursuant to this Agreement, including the right to seek and obtain actual and consequential damages and the right to injunctive relief.

**5.4.2 Remedies of the Developer.** The Developer's exclusive remedies shall consist of, and shall be limited to, the following:

(a) If an Event of Default by the Town occurs at any time, whether prior to or after Completion of Construction and with respect to the Developer's obligation to construct or develop any Public Improvements in accordance with the terms of this Agreement, the Developer may seek special action or other similar relief (whether characterized as mandamus, injunction or otherwise), requiring the Town to undertake and to fully and timely perform its obligations under this Agreement.

**5.5 Delays; Waivers.** Except as otherwise expressly provided in this Agreement, any delay by any Party in asserting any right or remedy under this Agreement shall not operate as a waiver of any such rights or limit such rights in any way; and any waiver in fact made by such Party with respect to any Default by the other Party shall not be considered as a waiver of rights with respect to any other Default by the non-defaulting Party or with respect to the particular Default except to the extent specifically waived in writing. It is the intent of the Parties that this provision will enable each Party to avoid the risk of being limited in the exercise of any right or remedy provided in this Agreement by waiver, laches or otherwise at a time when it may still hope to resolve the problems created by the Default involved.

**5.6 Enforced Delay in Performance for Causes Beyond Control of Party.**

Whether stated or not, all periods of time in this Agreement are subject to this Section 5.6 and the grace and cure periods in Section 5.3. Neither the Town nor the Developer, as the case may be, shall be considered in Default of its obligations under this Agreement in the event of an enforced delay due to the following causes beyond its control and without its fault, without its failure to comply with applicable laws, or without its negligence (an "Enforced Delay"): (1) acts of God, acts of public enemy, acts of the federal, state or local government and acts of third parties; (2) litigation concerning the validity and enforceability of this Agreement or relating to transactions contemplated by this Agreement (including the effect of petitions for initiatives or referendum), fires, floods, epidemics, quarantine, restrictions, strikes, embargoes, labor disputes, and unusually severe weather or the delays of subcontractors or materialmen due to such causes; and (3) without limiting the foregoing, any action or inaction of the Town, its officers, agents, agencies, departments, committees, Council members, board members or commissioners which is negligent or contrary to applicable laws and which (without the Developer's fault, negligence or failure to comply with applicable laws) materially delays, directly or indirectly, the Developer's ability to comply with the Schedule of Performance or any other construction schedule or requirement imposed by this Agreement. In no event will Enforced Delay include any delay resulting from general economic or market conditions, unavailability for any reason of particular tenants or purchasers of portions of the Project, nor from the unavailability for any reason of particular contractors, subcontractors, vendors, investors or lenders desired by the Developer in connection with the Project, it being agreed that the Developer will bear all risk of delay which are not Enforced Delay. In the event of the occurrence of any Enforced Delay, the time or times for performance of the obligations of the Party claiming Enforced Delay shall be extended for the period of time of the Enforced Delay; provided that the Party seeking the benefit of the provision of this Section 5.6 shall, within thirty (30) days after such Party knows or reasonably could have known of any such Enforced Delay, first notify the other Party of the specific delay in writing and claim the right to an extension for the period of the Enforced Delay; and provided further that in no event shall any Enforced Delay extend beyond ninety (90) days.

**5.7 Rights and Remedies Cumulative.** The rights and remedies of the Parties are cumulative, and the exercise by either Party of any one or more of such rights shall not preclude the exercise by it, at the same or different times, of any other right or remedy for any other Default by the other Party.

**5.8 Dispute Resolution.** If the Parties cannot resolve any dispute that arises out of this Agreement between, or among, themselves, the Parties agree that there shall be a forty-five (45) day moratorium on litigation during which time the Parties agree to attempt to settle the dispute by mediation before commencement of litigation. The mediation shall be held under the commercial mediation rules of the American Arbitration Association. The matter in dispute shall be submitted to a mediator mutually selected by Developer and the Town. If the Parties cannot agree upon the selection of a mediator within seven (7) days, then within three (3) days thereafter, the Town and the Developer shall request the presiding judge of the Superior Court in and for the County of Pinal, State of Arizona, to appoint an independent mediator. The mediator selected shall have at least five (5)

years' experience in mediating or arbitrating disputes relating to commercial property development. The cost of any such mediation shall be divided equally between the Town and Developer, or in such other fashion as the mediator may order. A Party shall be free to initiate litigation upon the conclusion of mediation if no mutual agreement between, or among, the Parties is entered as a result of the mediation.

**5.9 Effect of Event of Termination.** Upon the termination of this Agreement as the result of the Default of the Developer, the Developer shall have no further rights to the Town-provided development incentives pursuant to this Agreement accruing from and after the termination of this Agreement.

## **ARTICLE VI** **INCENTIVES**

**6.1 Reserved.**

## **ARTICLE VII** **LIMITATION ON ASSIGNMENT AND TRANSFER**

**7.1 Limitation on Transfer.** Until receipt of a certificate of occupancy, the Developer shall not sell, transfer or convey any portion of the Property without the prior written consent of the Town, which consent shall be within the Town's sole discretion.

**7.2 Non-Assignment.** Until receipt of a certificate of occupancy, the Developer shall not transfer or assign its rights in this Agreement (which shall include, but not be limited to, a transfer or assignment of any interest in the entity constituting the Developer other than for reasons for distributions from an estate or for estate planning purposes) without the prior written consent of the Town, which consent shall be within the Town's sole discretion. Any assignment by the Developer that violates this restriction shall be void, and not voidable, and no assignee shall acquire any rights or powers under this Agreement except in strict and express compliance with this provision.

## **ARTICLE VIII** **GENERAL PROVISIONS**

**8.1 Time of the Essence.** Time is of the essence with regard to performance under the terms and provisions of this Agreement, and any amendment, modification or revision thereof, with respect to the actions and obligations of each person bound by the terms hereof.

**8.2 Nonliability of Town Officials.** No Town Council member, agent, official, representative, attorney or employee of the Town shall be personally liable to Developer, or any successor or assignee, (a) in the event of any default or breach by the Town, or

(b) for any amount which may become due to the Developer or its successor or assign, or (c) with respect to any obligation of the Town under the terms of this Agreement.

**8.3 Liability and Indemnification.** To the fullest extent permitted by law, the Developer shall protect, defend, indemnify and hold harmless the Town, its Mayor and Council members, agents, officers, officials, representatives and employees from and against all suits, claims, demands, damages, losses, liabilities, fines, charges, penalties, administrative and judicial proceedings and orders, judgments, remedial actions of any kind, and all costs and cleanup actions of any kind, together with expenses (including but not limited to attorneys' fees, court costs, experts' fees, the cost of appellate proceedings, and all claim adjusting and handling expenses), directly resulting from the Developer's acts, errors, mistakes or omissions relating to any action or inaction of the Developer under this Agreement, including, but not limited to the acts, errors, mistakes, omissions, work or services of the Developer's agents, employees, contractors, or anyone for whose acts they or the Developer may be liable in the performance of this Agreement.. The Developer's duty to defend, hold harmless and indemnify the Town, its Mayor and Council members, agents, officers, officials, representatives and employees shall arise in connection with any suits, claims, damages, losses or expenses that are a direct result from the Developer's acts, errors, mistakes or omissions relating to any action or inaction of the Developer under this Agreement, including but not limited to the acts, errors, mistakes, omissions, work or services of the Developer's agents, employees, contractors, or anyone for whose acts they or Developer may be liable in the performance of this Agreement, regardless of the legal or equitable grounds upon which such suits, claims, damages, losses and expenses are based.. The amount and type of insurance coverage requirements set forth herein are separate and independent from the indemnity provisions of this Agreement and shall not be construed in any way to limit the scope and magnitude of the indemnity provisions of this Agreement. The indemnity provisions of this Agreement shall not be construed in any way to limit the scope, magnitude and applicability of the insurance provisions of this Agreement. The foregoing indemnity obligations of the Developer shall survive the expiration or termination of this Agreement for one (1) years and then expire. The Developer assumes the risk of any and all loss, damage or claims to any portion of the Project, except that risk of loss of the Public Improvements shall pass to the Town upon Completion of Construction and Acceptance.

**8.4 Conflict of Interest.** Pursuant to Arizona law (A.R.S. § 38-503 and 38-511), rules and regulations, no member, agent, official or employee of the Town shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, agent, official or employee participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested. This Agreement is subject to cancellation pursuant to the terms of A.R.S. § 38-511.

**8.5 Notices and Requests.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if (A) delivered to the party at the address set forth below, (B) deposited in the U.S. Mail, registered or certified, return receipt requested, to the address set forth below or (C)



given to a recognized and reputable overnight delivery services, to the address set forth below:

If to the Developer: Simon CRE Beacon V LLC.  
Attn: Josh Simon  
6900 East 2<sup>nd</sup> Street  
Scottsdale, Arizona 85251

If to the Town: Town Manager  
Town of Florence  
P. O. Box 2670  
Florence, Arizona 85132

With a copy to: Town Clerk  
Town of Florence  
P. O. Box 2670  
Florence, Arizona 85132

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this Section. Notices shall be deemed received: (A) when delivered to the Party; (B) three business days after being placed in the U.S. Mail, properly addressed, with sufficient postage; or (C) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day. If a copy of a notice is also given to a party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a party shall mean and refer to the date on which the party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

## **8.6 Disputes, Governing Law.**

8.6.1 Should any dispute, misunderstanding or conflict arise as to the terms or provisions contained in this Agreement, the matter shall first be referred to Town, and Town shall determine the terms or provision's true intent and meaning.

8.6.2 This Agreement shall be deemed to be made under, shall be construed in accordance with, and shall be governed by the laws of the State of Arizona, without reference to choice of law or conflicts of laws principles thereof. Any action brought to interpret, enforce, or construe any provision of this Agreement shall be commenced and maintained in the Superior Court of the State of Arizona in and for the County of Pinal (or, as may be appropriate, in the Justice Courts of Pinal County, Arizona or in the United States District Court for the District of Arizona, if but only if, the Superior Court lacks or declines jurisdiction over such action). The Parties irrevocably consent to jurisdiction and venue in such courts for such purposes and agree not to seek transfer or removal of any action commenced in accordance with the terms of this paragraph.

**8.7 Amendment.** No amendment or waiver of any provision in this Agreement will be binding: (A) on the Town unless and until it has been approved by the Town Council and has become effective; or (B) on the Developer unless and until it has been executed by an authorized representative.

**8.8 Waiver.** No delay in exercising any right or remedy shall constitute a waiver thereof, and no waiver of any breach shall be construed as a waiver of any preceding or succeeding breach of the same or any other covenant, or conditions of this Agreement. None of the provisions of this Agreement shall be deemed to have been waived by an act or knowledge of any Party or its agent or employee, but only by a specific written waiver signed by an authorized officer of such Party and delivered to the other Party. One or more waivers by either Party of any provisions, terms, conditions, or covenants of this Agreement, or any breach thereof, shall not be construed as a waiver of a subsequent breach by the other Party.

**8.9 Severability.** Every provision of this Agreement is and will be construed to be a separate and independent covenant. If any provision in this Agreement or the application of the same is, to any extent, found to be invalid or unenforceable, the remainder of this Agreement or the application of that provision to circumstances other than those to which it is invalid or unenforceable will not be affected by that invalidity or unenforceability. Each provision of this Agreement will be valid and will be enforced to the extent permitted by law and the Parties will negotiate in good faith for such amendments of this Agreement as may be necessary to achieve its intent, notwithstanding such invalidity or unenforceability.

**8.10 Covenant of Good Faith.** In exercising their rights and in performing their obligations pursuant to this Agreement, the Parties will cooperate with one another in good faith to ensure the intent of this Agreement can be attained.

**8.11 Headings; References.** The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of any provision of this Agreement. Any references in this Agreement to a “section” or a “subsection” shall include all subsections and paragraphs thereof.

**8.12 Binding Nature.** The provisions of this Agreement are binding upon and shall inure to the benefit of the Parties, and all of their permitted successors in interest and assigns.

**8.13 Third Parties.** No term or provisions of this Agreement is intended to, or shall be for the benefit of any person or entity not a Party hereto, and no such other person or entity shall have any right or cause of action hereunder.

**8.14 No Partnership.** None of the terms or provisions of this Agreement shall be deemed to create a partnership between or among the Parties hereto in their respective businesses or otherwise, nor shall it cause them to be considered members of a joint venture or joint enterprise. Each Party hereto shall be considered a separate owner, and

no Party hereto shall have the right to act as an agent for another Party hereto, unless expressly authorized to do so herein or by separate written instrument signed by the Party to be charged.

**8.15 Business Days.** If the last day of any time period stated in this Agreement or the date on which any obligation to be performed under this Agreement shall fall on a Saturday, Sunday or legal holiday, then the duration of such time period or the date of performance, as applicable, shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday or legal holiday.

**8.16 Computation of Time.** In computing any period of time under this Agreement, the date of the act or event from which the designated period of time begins to run shall not be included. The last date of the period so completed shall be included unless it is a Saturday, Sunday or legal holiday, in which event the period shall run until the end of the next day which is not a Saturday, Sunday or legal holiday. The time for performance of any obligation or taking any action under this Agreement shall be deemed to expire at 5:00 p.m. local time, (Florence, Arizona) on the last day of the applicable time period provided herein.

**8.17 Further Documentation.** The Parties agree in good faith to execute such further or additional instruments and documents and to take such further acts as may be necessary or appropriate to fully carry out the intent and purpose of this Agreement.

**8.18 Entire Agreement.** This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and all prior and contemporaneous agreements, representations, negotiations, and understandings of the Parties hereto, oral or written, are hereby superseded and merged herein. This Agreement may not be modified or amended except by a written document, signed by authorized representatives of each Party.

**8.19 Attorneys' Fees.** In the event either Party brings any action for any relief, declaratory or otherwise, arising out of this Agreement, or on account of any breach or default hereof, the prevailing Party shall be entitled to receive from the other Party reasonable attorneys' fees and reasonable costs and expenses (including expert witness fees), determined by the mediator, arbitrator or court sitting without a jury, which fees shall be deemed to have accrued on the commencement of such action and shall be enforced whether or not such action is prosecuted through judgment.

**8.20 Schedules; Exhibits.** All Schedules and Exhibits attached hereto are incorporated herein by this reference as though fully set forth herein.

**8.21 Non-Exclusive Remedies.** The rights and the remedies of the Town under this Agreement are not exclusive. The Town shall be entitled to offset against any sums due to Developer, any expenses or costs incurred by the Town, or damages assessed by the Town concerning the Developer's non-conforming performance or failure to perform this Agreement, including costs and damages incurred by the Town.

**8.22 Taxes.** Developer shall be solely responsible for any and all tax obligations which may result out of Developer's performance of this Agreement.

**8.23 Licenses.** Developer shall maintain in current status all Federal, State and local licenses and permits required for the operations of the business conducted by Developer.

**8.24 Counterparts.** This Agreement may be executed in one or more counterparts, and each originally executed duplicate counterpart of this Agreement shall be deemed to possess the full force and effect of the original, but all of which together shall constitute one and the same instrument, binding on the Parties. The Parties agree that this Agreement may be transmitted between them via facsimile or so-called "PDF" signature. The Parties intend that faxed or "PDF" signatures constitute original signatures and that a fully collated agreement containing the signatures (original, faxed or PDF) of the Parties is binding upon the Parties.

**8.25 Construction.** The terms and provisions of this Agreement represent the results of negotiations between the Parties, each of which has been or has had the opportunity to be represented by counsel of its own choosing, and neither of which has acted under any duress or compulsion, whether legal, economic or otherwise. Consequently, the terms and provisions of this Agreement shall be interpreted and construed in accordance with their usual and customary meanings, and the Parties each hereby waive the interpretation and construction of this Agreement that ambiguous or conflicting terms or provisions contained in this Agreement shall be interpreted or construed against the Party whose attorney prepared the executed Agreement or any earlier draft of the same.

**8.26 Recordation of Agreement.** This Agreement, and any amendment to it or cancellation of it, shall be recorded in its entirety in the Pinal County Recorder's Office, Arizona not later than 10 days after it is fully executed by the Developer and the Town (or, in the case of an amendment or cancellation, any other necessary party), as required by A.R.S. § 9-500.05(D). The Developer shall reimburse the Town for all recording fees.

**8.27 Town Manager's Power to Consent.** The Town authorizes and empowers the Town Manager to consent to any and all requests of the Developer requiring the consent of the Town hereunder without further action of the Town Council, except for any actions requiring Town Council approval as a matter of law, including, without limitation, any amendment or modification of this Agreement.

**8.28 Estoppel Certificate.** Within 10 days after receipt of written request therefor from the other party, Town or Developer, as the case may be, shall execute, acknowledge and deliver to the requesting party and/or its lender a statement certifying that this Agreement is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying that this Agreement, as so modified, is in full force and effect), and acknowledging that there are not, to the certifying party's knowledge, any uncured defaults on the part of the other party hereunder, or specifying such defaults if

any are claimed. Any such statement may be conclusively relied on by any auditor of either party, or by any prospective purchaser of the Property.

**8.29 Land Use Waivers.** Upon approval of this Agreement by the Town, Developer shall execute and deliver to the Town, a so-called “Diminution of Value Waiver” in the form promulgated by the Town from time to time. The Developer on behalf of itself and all other parties having an interest in the Property intends to encumber the Property with the following agreements and waivers. Developer agrees and consents to all conditions imposed by this Agreement, the land uses, densities, permits and other approvals for the Project, and by signing this Agreement waives any and all claims, suits, damages, compensation and causes of action for diminution in value of the Property the owner of the Property may have now or in the future under the provisions of the Private Property Rights Protection Act, A.R.S. § 12-1131 et seq. (the “Act”) resulting from this Agreement, the land uses, densities, permits and other approvals for the Project as enacted and adopted by the Town. Developer acknowledges and agrees the terms and conditions set forth in this Agreement and the land uses, densities, permits and other approvals for the Project cause an increase in the fair market value of the Property and such increase exceeds any possible reduction in the fair market value of the Property caused by any actions permitted by this Agreement as enacted and adopted by the Town. The Developer and the Town understand and agree that the waivers contained in this Section are binding upon Developer’s successors in interest and assigns pursuant to the provisions of A.R.S. 9-500.05(D).

**8.30 Financial Assurances.** Nothing herein relieves the Developer from providing the Town with financial assurances, in a form and substance that complies with the Town’s requirements, in an amount sufficient to complete the Public Improvements contemplated by the Project or the Plan of Development.

**8.31 Rights and Remedies Cumulative.** The rights and remedies of the Parties are cumulative, and the exercise by either Party of any one or more of such rights shall not preclude the exercise by it, at the same or different times, of any other right or remedy for any other Default by the other Party.

**8.32 Insurance Requirements.**

8.32.1 General. Developer agrees to comply with all Town ordinances and state and federal laws and regulations. Without limiting any obligations or liabilities of Developer, Developer or Developer's contractors and/or agents shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies duly licensed by the State of Arizona (admitted insurer) with an AM Best, Inc. rating of B ++ 6 or above or an equivalent qualified unlicensed insurer by the State of Arizona (non-admitted insurer) with policies and forms satisfactory to Town of Florence. Failure to maintain insurance as specified may result in termination of this Agreement at Town’s option. The Developer is primarily responsible for the risk management if its work under this Agreement, including but not limited to obtaining and maintaining the required insurance and establishing and maintaining a reasonable risk control and safety program.

The Developer shall require any general contractor to maintain insurance as required herein naming the Town and Developer as “Additional Insured” on all insurance policies, except Worker’s Compensation and Errors & Omissions, and this shall be reflected on the Certificate of Insurance and endorsements. The insurance coverage shall be primary insurance with respect to all available sources. Coverage provided by hereunder shall not be limited to the liability assumed under the Indemnification provision of this Agreement. To the extent permitted by law, Developer waives all rights of subrogation or similar rights against Town, its Mayor and Council members, agents, representatives, officers, officials, and employees. All insurance policies, except Workers’ Compensation and Errors & Omissions, required by this Contract, and self-insured retention or deductible portions, shall name, to the fullest extent permitted by law for claims arising out of performance of this Agreement, Town of Florence, its Mayor and Council members, agents, representatives, officers, officials and employees as Additional Insureds. The Town reserves the right to require complete copies of all insurance policies and formal endorsements required by this Agreement at any time. Failure to maintain the insurance policies as required by this Agreement, or to provide evidence of renewal, is a material breach and Event of Default.

8.32.2 No Representation of Coverage Adequacy. By requiring insurance herein, the Town does not represent that coverage and limits will be adequate to protect Developer. The Town reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement, but Town has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Developer from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

8.32.3 Coverage Term. All insurance required herein shall be maintained in full force and effect until all work or services required to be performed under the terms of this Agreement is satisfactorily performed, completed and formally accepted by the Town of Florence, unless specified otherwise in this Agreement.

8.32.4 Policy Deductibles and or Self Insured Retentions. The policies set forth in these requirements may provide coverage which contains deductibles or self- insured retention amounts. Such deductibles or self- insured retention shall not be applicable with respect to the policy limits provided to the Town. The party carrying the insurance shall be solely responsible for any such deductible or self- insured retention amount.

8.32.5 Use of General Contractor. Developer's construction contract with its general contractor shall contain the same Indemnification Clause and Insurance Requirements set forth herein protecting the Town of Florence and the Developer. Developer shall be responsible for executing the agreement with the general contractor and obtaining Certificates of Insurance and endorsements verifying the insurance requirements.

8.32.6 Evidence of Insurance. Prior to commencing any work or services under this Agreement, Developer shall furnish the Town with Certificate(s) of Insurance, or formal endorsements as required by this Agreement, issued by the insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverage's, conditions, and limits of coverage and that such coverage and provisions are in full force and effect.

8.32.7 Required Coverage.

8.32.7.1 Commercial General Liability. Developer shall maintain "occurrence" form Commercial General Liability insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate, and \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as Insurance limited to, separation of insureds clause. If any Excess insurance is utilized to fulfill the requirements of this paragraph, such Excess insurance shall be "follow form" equal or broader to coverage scope then underlying.

8.32.7.2 Worker's Compensation Insurance. Developer shall maintain Workers Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Developer's employees engaged in the performance of work or services under this Agreement and shall also maintain Employers Liability Insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee and \$250,000 disease policy limit.

8.32.7.3 Commercial Auto Coverage. Auto Liability limits of not less than \$1,000,000 each accident, combined Bodily Injury and Property Damage Liability insurance. Certificate to reflect coverage for "Any Auto" or "All Owned, Scheduled, Hired and Non-Owned".

8.32.7.4 Errors & Omissions Liability (for Professional Engineering and Consulting or Legal Services as determined by the Town). Coverage Amount: \$1,000,000 per occurrence/aggregate, unless higher coverage limits are required under any solicitation documents, in which case such higher limits shall apply.

**8.33 Compliance with Certain Federal and State laws.**

8.33.1 The Developer understands and acknowledges the applicability to it of the American with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989.

8.33.2 Under the provisions of A. R. S. § 41-4401, Developer hereby warrants to the Town that the Developer will comply with, and Developer is contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees and A. R. S. § 23-214 (A) (hereinafter "**Contractor Immigration Warranty**").



8.33.3 A breach of the Contractor Immigration Warranty shall constitute a material breach of this Agreement and Event of Default and shall subject the Developer to penalties up to and including termination of this Agreement at the sole discretion of the Town.

8.33.4 The Town retains the legal right to inspect the papers of any contractor or subcontractor's employee who works on this Agreement to ensure that the Developer or subcontractor is complying with the Contractor Immigration Warranty. Developer agrees to assist the Town in regard to any such inspections.

8.33.5 The Town may, at its sole discretion, conduct random verification of the employment records of the Developer and any subcontractors to ensure compliance with Contractor's Immigration Warranty. Developer agrees to assist the Town in regard to any random verifications performed.

8.33.6 Neither the Developer nor any subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if the Developer or subcontractor establishes that it has complied with the employment verification provisions prescribed by section 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A. R. S. § 23-214, Subsection A.

8.33.7 The provisions of this Section must be included in any contract the Developer enters into with any general contractor who provide services under this Agreement. "**Services**" are defined as furnishing labor, time or effort in the State of Arizona by a contractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.

8.33.8 The provisions of this Section 8.33 must be included in any contract the Developer enters into with any general contractor who provide services under this Agreement.

**8.34 Survival.** The indemnification provisions of this Agreement shall survive the execution and delivery of this Agreement, the closing of any transaction contemplated herein, and the rescission, cancellation, expiration or termination of this Agreement upon the terms and for the period set forth in each respective Article hereof.

[BALANCE OF THIS PAGE LEFT BLANK INTENTIONALLY; SIGNATURES AND  
ACKNOWLEDGEMENTS APPEAR ON PAGE FOLLOWING]

**IN WITNESS WHEREOF**, the parties hereto have executed and caused to be signed by their duly authorized representatives, this Agreement to be effective on or as of the day and year first above written.

ATTEST:

TOWN:

\_\_\_\_\_  
Lisa Garcia, Town Clerk

THE TOWN OF FLORENCE, an  
Arizona municipal corporation

APPROVED AS TO FORM:

By \_\_\_\_\_  
Tera Walter, Mayor

\_\_\_\_\_  
Clifford L. Mattice, Town Attorney

STATE OF ARIZONA     )  
                                  )  
COUNTY OF PINAL    )     ss

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2017, by Tera Walter, the Mayor of the Town of Florence.


\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

DEVELOPER:

SimonCRE Beacon V LLC.  
an Arizona limited liability company

By:   
Name: Joshua Simon  
Title: Manager

STATE OF ARIZONA     )  
                                  )  
COUNTY OF PINAL    )     ss

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
2017, by Joshua Simon, the Manager of SimonCRE Beacon V, LLC.

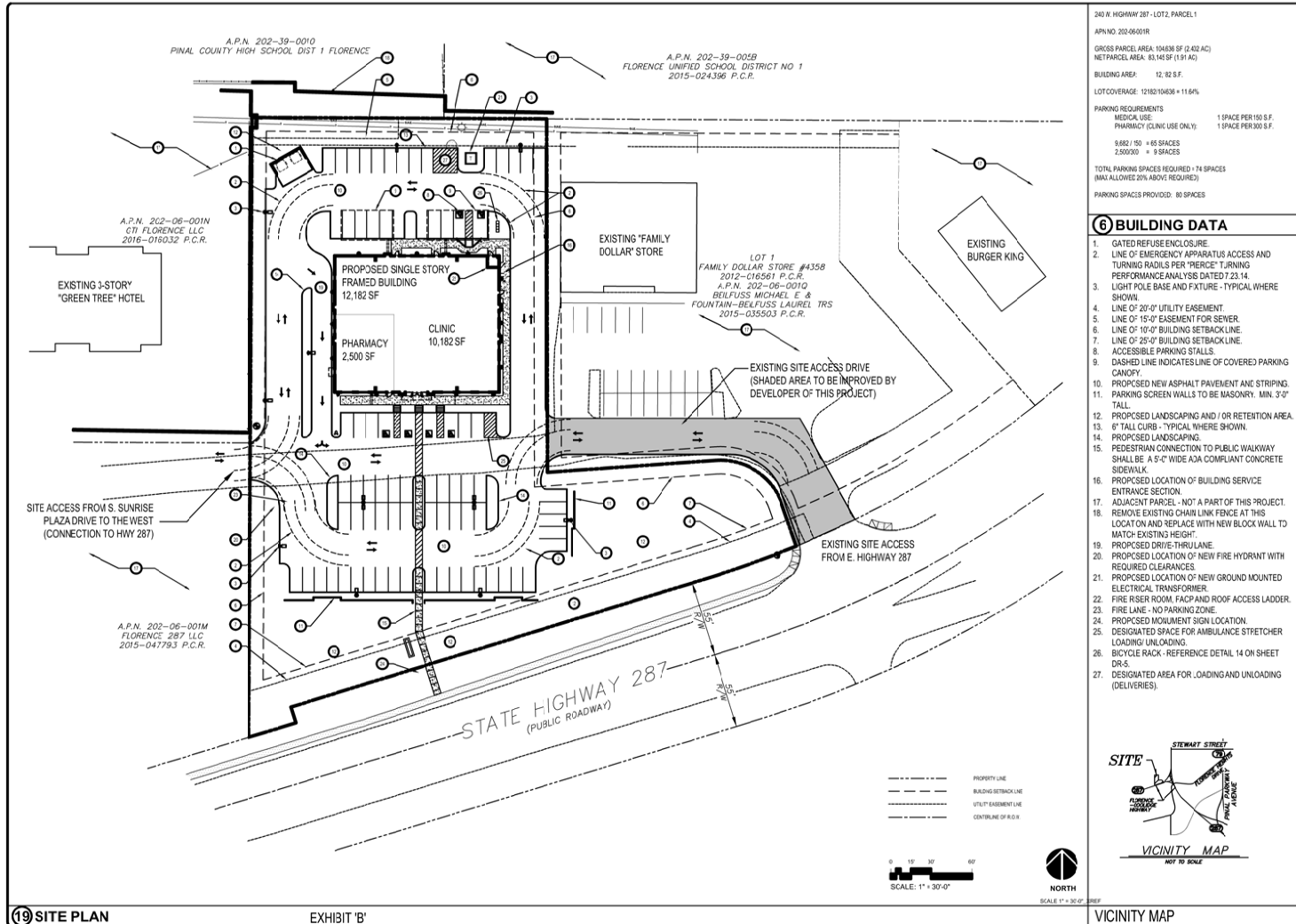
\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

## **EXHIBIT "A"**


**Lot 2, FAMILY DOLLAR STORE #4358, according to the plat of record in the Office of the County Recorder of Pinal County, Arizona, recorded as Fee 2012-016561.**



## EXHIBIT “C”

### Exhibit “C” (Schedule of Performance)

Timeline to Perform Task from Town Council Approval	Task/Obligation
Easements dedicated to Town	Within 210 days of executed Development Agreement
Obtain building permits for the Project	Within 120 days of executed Development Agreement
Commence Construction of Public Improvements	Within 240 days of executed Development Agreement
Public Improvements dedicated to Town	Within 270 days of executed Development Agreement
Commence Construction of Project	Within 240 days of executed Development Agreement
Traffic Impact Study submitted to Town/ADOT	Previously Approved
Completion of Construction and Acceptance	Within 365 days of executed Development Agreement

	<p align="center"><b>TOWN OF FLORENCE COUNCIL ACTION FORM</b></p>	<p align="center"><b><u>AGENDA ITEM</u></b> <b>8c.</b></p>
<p><b>MEETING DATE:</b> February 6, 2017</p> <p><b>DEPARTMENT:</b> Public Works Department</p> <p><b>STAFF PRESENTER:</b> Chis Salas, Public Works Director</p> <p><b>SUBJECT:</b> Approval to purchase replacement Kaeser Omega 83P blower for South Wastewater Treatment Plant.</p>		<p><input checked="" type="checkbox"/> <b>Action</b></p> <p><input type="checkbox"/> <b>Information Only</b></p> <p><input type="checkbox"/> <b>Public Hearing</b></p> <p><input type="checkbox"/> <b>Resolution</b></p> <p><input type="checkbox"/> <b>Ordinance</b></p> <p style="padding-left: 40px;"><input type="checkbox"/> <b>Regulatory</b></p> <p style="padding-left: 40px;"><input type="checkbox"/> <b>1<sup>st</sup> Reading</b></p> <p style="padding-left: 40px;"><input type="checkbox"/> <b>2<sup>nd</sup> Reading</b></p> <p><input type="checkbox"/> <b>Other</b></p>

**RECOMMENDED MOTION/ACTION:**

Motion to approve the purchase of a Kaeser Omega 83P blower from James, Cooke & Hobson, Inc. in the amount not to exceed \$29,088.00

**BACKGROUND/DISCUSSION:**

On January 25, 2017 the South Plant blower #3 failed. Operations staff then had the Kaeser representative come out to do a diagnostic inspection and found that blower #3 was seized and could not be repaired.

The purpose of the Kaeser blower is to provide adequate air flow to the aeration basin used to treat and break down nutrients within the collections waste stream. This particular process directly affected by this piece of equipment is called nitrification (the breakdown of ammonia NH<sub>3</sub> to a less harmful compound of NO<sub>3</sub> nitrate). Simply put, the addition of air releases hydrogen molecule and replaces with the oxygen thus transforming NH<sub>3</sub> in NO<sub>3</sub>. The Kaeser blower is a critical component to the South Wastewater Reclamation Facility process and its ability to stay in compliance with Arizona Department of Environmental Quality (ADEQ) limits. We are currently using a spare blower but need to ensure that we have redundancy to consistently meet ADEQ permit.

We are requesting replacement of the Kaeser blower.

**FINANCIAL IMPACT:**

Funding is available in the current budget to fund the purchase of this equipment.

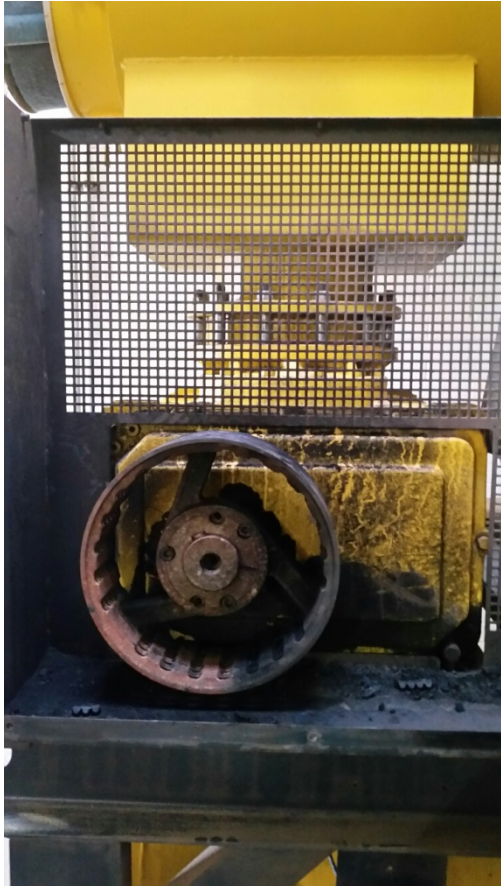
**STAFF RECOMMENDATION:**

Staff recommends that Town Council approve the purchase of the Kaeser Omega blower in an amount not to exceed \$29,088.

**ATTACHMENTS:**

- Quote, Sole Source and Pictures





QUOTATION #: 20170202-025DLP

Page 1 of 1

DATE: FEBRUARY 2, 2017

TO: TOWN OF FLORENCE

Job Name: **BLOWER REPLACEMENT**

ATTN: JASON JOYNES

Location: FLORENCE, AZ  
Quoted By: DOUGLAS PRATT, PE  
Bid Date: N/A

Unless otherwise stated: Prices are firm for 30 days from bid date, payment terms are NET 30 DAYS from shipment. Prices do not include any sales and/or use taxes. Applicable taxes will be added to the invoice at the rate in effect at the time of shipment. Interest shall accrue on past due amounts of 1.5% per month. Freight terms are F.O.B. factory, full freight allowed.

QTY	Description	Each	Total
<b>BLOWER REPLACEMENT</b>			

MANUFACTURER: **KAESER**

- 1 KAESER OMEGA 83P BARE BLOWER BLOCK REPLACEMENT

TOTAL PRICE	FREIGHT <u>INCLUDED</u>	
	FOB FACTORY	<b>\$29,088.00</b>

**NOTES:**THIS QUOTE INCLUDES THE BARE BLOWER BLOCK ONLY. FREIGHT INCLUDED.

THE LABOR FOR THE INSTALLATION AND START-UP IS QUOTED ON QUOTE NUMBER 20170202-026DLP.

**THANK YOU** FOR THE OPPORTUNITY TO QUOTE THE ABOVE WORK!

Town of Florence  
Sole Source/Emergency Purchase Justification

**Note:** Exemption from competitive bidding is allowed only in the existence of an emergency or when it is clearly determined to be impractical to procure through the competitive bidding process. The department director shall submit this form for approval before procuring materials or services. In cases of emergency, post submittal is required.

Vendor Name: James, Cooke, Hobson, Inc. Date 2/2/2017

Commodity (general description) Kaeser Omega Blower

Dollar Amount NTE \$29,088.00 (If over \$25,000, must go to Town Council for approval)

Account Number 052-575-506

**Sole Source**

Check all entries that apply:

- ☐ Purchase Request is made to the original manufacturer or provider; There are no regional distributors. (Item \* must also be checked.)
- ☒ Purchase Request is made to the only area distributor of the original manufacturer or provider. (Item \* must also be checked.)
- \* ☒ This is the only known item that will meet the specialized needs of the department or perform the intended functions.
- ☒ Parts/equipment are not interchangeable with similar parts of another manufacturer.
- ☐ Parts/equipment are required from this vendor to provide standardization.
- ☐ The elements of time and, therefore, cost to the town override the potential cost savings realized through standard purchasing procedures.
- ☐ None of the above apply. Detailed explanation for sole source request is contained in the attached memorandum.

**Emergency**

Check all entries that apply. At least two of the following conditions must be met:

- ☐ Human life is in danger
- ☐ A natural disaster or act of God requires immediate action.
- ☐ An unanticipated circumstance poses a threat to city property.
- ☐ A situation exists where work on a specific project will stop or be adversely affected unless immediate action is taken.

Justification: James, Cooke & Hobson, Inc is the only supplier for this particular make/model.

On the basis of the foregoing, I recommend competitive procedures be waived and the material or service be procured as a sole source or emergency purchase as indicated above.

Signature of Department Director

Date

2/2/17

Review by Finance Director

Date

2-3-17

Approved by Town Manager

Date

2/3/17

Exhibit E



## Jason Joynes

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**From:** Moreno, Al <al.moreno@kaeser.com>  
**Sent:** Thursday, February 02, 2017 3:23 PM  
**To:** Jason Joynes  
**Subject:** Kaeser Blowers

Hello Mr. Joynes,

I understand you are in need of some blower parts. Please note, that James Cooke and Hobson (JCH) are our only municipal distributor in your area for Kaeser and will take good care of you. Feel free to call me with any questions.

Regards,

Al Moreno  
District Manager  
213-703-1982 direct  
Al.moreno@kaeser.com



***Built for a lifetime.™***

US Headquarters:  
**Kaeser Compressors, Inc.**  
PO Box 946 Fredericksburg, VA 22404  
[www.kaeser.com](http://www.kaeser.com)

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## TOWN OF FLORENCE

### Community Development Department

*The Town of Florence will successfully capitalize on its favorable location, rich historical past, diverse neighborhoods, family-friendly parks and natural Sonoran desert setting to create a community and economic environment that is truly sustainable, desirable and respected. Florence will carefully blend the old with the new to strive to maintain its position as the heart and core of Pinal County (Town of Florence 2020 General Plan).*

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## MEMO

To: Brent Billingsley, AICP, CFM  
Town Manager

From: Mark Eckhoff, AICP, CFM  
Community Development Director

Date: February 6, 2017 Town Council Meeting

Re: Activity Report

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### Ongoing projects and updates:

- The attached permit spreadsheet shows that the Town issued 12 single-family home permits for December of 2016 (please note that this report is written before the final January permit numbers were tallied). One hundred and eighty-three single-family home permits were issued for 2016.
- Staff is awaiting the submittal of a Development Agreement application and construction plans for the downtown Circle K project. Staff is checking in regularly with Circle K to get project updates.
- The permit was issued for the residential remodeling of the historic home (Robles-Feliz-Lopez Home) located at Butte Avenue and Bailey Street. This project has been reviewed and approved by the Historic District Advisory Commission.
- The Town approved the final paperwork for a proposed Bed and Breakfast type of facility in downtown on Bailey Street.
- Staff will be attending a kick-off meeting for the 2020 US Census with MAG and the US Census Bureau in February.

- The new owner of the former “Cody’s” building on Main Street has inquired about the process necessary to remodel the building for a new retail business. Staff is bringing the proposed case to the Historic District Advisory Commission for a Work Session in order to facilitate the applicant’s future Design Review and Tenant Improvement applications.
- Highway 287 Medical Office Building: The Development Agreement process for the proposed Medical Office Building downtown is going well. The related IGA between the Town and FUSD was approved and recorded. The second submittal of construction and on-site engineering plans was approved and the permit for this project is close to issuance pending the developer closing on the property and the submittal of permit fees.
- Much work continues on the Town’s Strategic Plan project. A Strategic Plan Work Session with the Town Council and the Citizen’s Advisory Group (CAG) was held on January 13th. A Strategic Planning Retreat is being proposed for a future date in early 2017. If possible, we are still looking to complete the final plan by March 2017 as originally proposed.
- Staff continues to have discussions with Southwest Value Partners (SWVP) about potential land swaps, plats, purchases, etc. Discussions have slowed over the past few months.
- Staff continues to respond to inquiries regarding the purchase of land within the Anthem or Anthem at Merrill Ranch communities. This is an ongoing item. In general, staff believes that multiple parties are conducting their due diligence before going forward with possible land acquisitions.
- Staff continues to wait for new submittals from the engineering consultant working on the revised Mesquite Trails plats before being able to act on this item.
- Multiple subdivision plats for Anthem are now under review. There are several issues under discussion with Pulte impacting the plats moving forward at this time.
- Several new housing plans for the Sun City side of their Anthem at Merrill Ranch community are being reviewed by our Building Inspector.
- Construction plans for the new dog park within the Anthem at Merrill Ranch community are under review.
- A request to extend the Preliminary Plat approval for a phase of the Walker Butte development has been made, but the applicant has the project on hold pending further resolution of matters pertaining to this plat. The Plat should be presented to the Planning and Zoning Commission in the near future.

- Staff is working with Parks and Recreation staff on planning for the 2017 Historic Home Tour. This is an ongoing item.
- Sunbelt Holdings hired planners and engineers to update their plans for their proposed project along Arizona Farms Road. An update the Development Agreement will likely be proposed as well. An informal kick off meeting for this project planning was held in January.
- Florence Artisan Acres, LLC, the owners of the Territory Square expansion area, have made a Development Agreement application to the Town. Staff is working on this item with the applicants to prepare a request for direction to the Council. The Design Review application for the first phase of this project is now under the second review of plans.
- As of this writing, it appears that there are no purchasers for the historic home on Ruggles Street that lost its roof during a storm. Though the Town ended up being unable to prevent the issuance of the demolition permit, the owners have yet to proceed with the demolition request that they initiated. That said, staff is aware that various parties are currently showing some interest in saving this building.
- Staff continues to look forward to working with the new owners of the downtown hospital on their probable re-use plans.
- The Pinal County Superior Court building expansion construction project is well underway.
- The Sunpower solar farm project east of Florence is making great progress. The plant should go fully operational in the first quarter of 2017.
- Our first SRP Aesthetics Fund Project (Abel Sub-station wall) has been completed. We are now collecting funds in this account for a future project.
- The building permit for the Cuen building restoration was issued on November 13, 2015 and extended in November of 2016. Though the owner made some progress on some structural and cosmetic issues on this building, the building remains far from complete and is not yet ready for occupancy. The owner has visited our Department a couple of times recently to report that he plans on getting more work done on this building in the near future. At a recent Council meeting, the owner reported that he plans to file an extension to complete the required work on this project so that he has until the Fall to complete this project.

- Staff is keeping in touch with ADOT on the North-South Corridor and Passenger Rail projects. A long-awaited agency meeting was held recently to provide agencies with a project update. ADOT is committed to completing a draft Tier One Environmental Impact Study on the project and presenting a 1,500 foot wide corridor for public review in 2017. Staff continues to advocate our preferences for both corridors in our land planning activities.
- Unfortunately, there is no activity to report on the Mosaic Church project in the Anthem at Merrill Ranch community.
- Staff completed a draft updated Town's Sign Code along with the assistance of a project committee. The draft code was presented at Planning and Zoning and Historic District Advisory Commission meetings, as well as a Florence Chamber of Commerce forum. The document has been very favorably received thus far. Additional outreach, discussions and a formal adoption process are pending the review and direction of the Town Attorney. At this time, it may be the preference of the Town Attorney to defer this project a little more while we wait for other cities to approve their sign code updates. This direction was reinforced by the Goldwater Institute's recent decision to challenge the City of Chandler's Sign Code.
- While some annexation inquiries have been made over the past month, no applications have been made as of this report.
- After a long hiatus of the Superstition Vistas committee, staff just received notice that a meeting will be held in February 2017.
- Staff attended a kick off meeting with Pinal County regarding their proposed planning project for the San Tan Valley area. No additional information has been shared on this project as of this date.
- As is expected during this time of year, we continue to receive permits for new dwelling units in Florence Gardens and Caliente.
- Due to the recent storms and heavy rains, the Department has seen roofing work increase.
- Staff is working with the State Parks Department on some possible site improvements at McFarland State Park.
- Our Department is now without the Senior Planner, Building Inspector and Administrative Assistant positions. Interviews were conducted for the Senior Planner and Building Inspector positions and hopefully these positions will be filled soon. Staff is working hard to ensure that our service and productivity standards remain high.



- Staff is working with other departments and our consultant from Nu-Trend to enhance our One-Stop Shop permitting process and on the proposed upcoming adoption of the 2012 International Building Codes (on the 2006 series now).
- Staff continues to make contacts and prepares notices regarding code violations.
- GIS specific updates are as follows:
  - Began work on historic web map. Currently working on getting all the data in order with programming of the tool to begin early in January.
  - Continued work on historic district web map. All the data has been collected and verified and programming of the web tool has begun.
  - Continued support of the NFID project as we continue to determine plans to remedy the situation.
  - Continued discussions on the ESRI ELA Renewal.
  - Updated the Home Tour Map for 2017.
  - Attended the January AGIC Data Committee Meeting.
  - Performed monthly county data update and SmartGov update.
  - Assigned addresses to four seven new facilities with the Town Limits.
  - Reviewed the flood plains for the Anthem area that is currently under review by FEMA.
  - Created a new version of the of the Walking Tour map.
  - Made modifications to the CDBG grant map.
  - Supported Public Works in obtaining scans of their civil plans.
  - Began work to support Town Management analysis of vacant land within the Town.
  - Supported public works in their mapping of the new interchange for State Route 79/79B.
  - Provided support to Community Development in their preparation for the Strategic Plan.
  - Provided support to Community Development in obtaining information from the Development Code.

# TOWN OF FLORENCE

## Building Permits for 2005 Thru 2016

	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	SFR 2014	SFR 2015	SFR 2016	M/F 2005 thru 2015	M/F 2016	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	M/H 2014	M/H 2015	M/H 2016	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	C/I 2014	C/I 2015	C/I 2016	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013	Other 2014
Month	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2015	2016	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Jan.	1	6	29	51	1	20	4	7	20	16	10	22	0	0	1	3	4	3	1	2	1	1	0	1	1	1	0	0	1	5	0	0	1	0	0	0	1	2	30	13	28	23	42	33	32	32	35	61
Feb.	3	53	27	46	0	23	5	7	10	8	4	19	0	0	0	4	5	3	2	3	0	2	0	0	0	0	0	1	2	2	3	3	0	2	0	2	4	5	21	3	27	28	22	33	22	30	27	50
Mar.	13	51	58	48	3	29	5	8	20	14	21	15	0	0	3	6	6	4	2	1	2	0	2	1	0	0	0	4	3	3	5	1	2	1	1	4	0	2	16	20	32	29	44	12	34	30	48	35
April	2	38	36	50	23	17	26	4	27	11	24	7	0	0	2	9	5	1	0	1	4	0	0	2	2	1	0	1	2	7	1	4	3	2	3	3	4	7	12	10	16	30	48	29	32	20	38	45
May	1	50	53	53	33	24	16	20	14	15	18	18	0	0	3	13	1	0	1	1	1	1	1	0	2	1	0	3	3	9	1	0	2	1	1	3	3	1	12	10	26	14	14	28	31	33	41	24
June	5	90	52	52	28	23	11	22	15	8	16	22	0	0	4	4	2	0	2	2	1	0	0	0	0	0	0	2	2	1	2	1	4	0	6	2	6	2	19	12	21	33	27	33	23	35	19	26
July	3	32	54	57	35	15	5	12	11	20	24	13	0	0	2	5	1	0	0	1	0	0	0	1	0	0	0	2	3	2	1	0	6	6	1	6	3	3	9	16	22	36	26	14	17	24	24	18
Aug.	0	19	32	38	16	6	13	12	19	9	12	12	0	0	1	1	3	0	0	0	1	0	0	0	1	0	0	0	0	9	3	1	1	1	4	4	1	0	5	10	28	27	28	15	19	23	39	14
Sept.	35	6	1	31	10	6	7	14	8	12	11	15	0	0	2	2	1	0	1	0	0	0	0	0	2	1	1	1	3	2	1	0	6	0	1	8	3	2	11	16	9	38	23	20	17	18	28	35
Oct.	2	16	21	23	11	5	7	12	14	13	10	13	0	0	4	6	2	2	0	0	0	2	2	0	0	0	5	4	2	2	2	1	1	0	4	4	3	1	17	16	30	56	21	20	18	40	56	28
Nov.	2	20	17	18	24	5	8	8	11	7	16	15	0	0	4	2	2	1	0	3	1	0	0	1	0	1	9	1	3	4	2	0	0	1	1	6	3	4	19	35	16	30	33	37	41	33	41	33
Dec.	33	26	31	0	17	0	5	12	13	11	10	12	0	0	2	7	4	1	3	0	1	0	1	0	0	0	2	2	1	1	1	2	2	0	0	10	2	0	57	27	18	20	25	23	31	42	34	29
Total	100	407	411	467	201	173	112	138	182	144	176	183	0	0	28	62	36	15	12	14	12	6	6	6	8	5	17	21	25	47	22	13	28	14	22	52	33	29	228	188	273	364	353	297	317	360	430	398

1. SFR = New Single Family Residential Homes

4. C/I = Commercial/Industrial New/Tenant Improvements

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

5. Other = Pools, Sheds, Fences, Signs, etc.

3. M/H - Manufactured Homes, Mobile Homes and Park Models

The citation intake for December was very slow. Citations were decreased a bit more than half from 2015. There was a big decrease in incoming monies as well. Moving forward we are entering our busy season as we begin to receive tax intercepts.

# COURT FINANCIAL REPORT

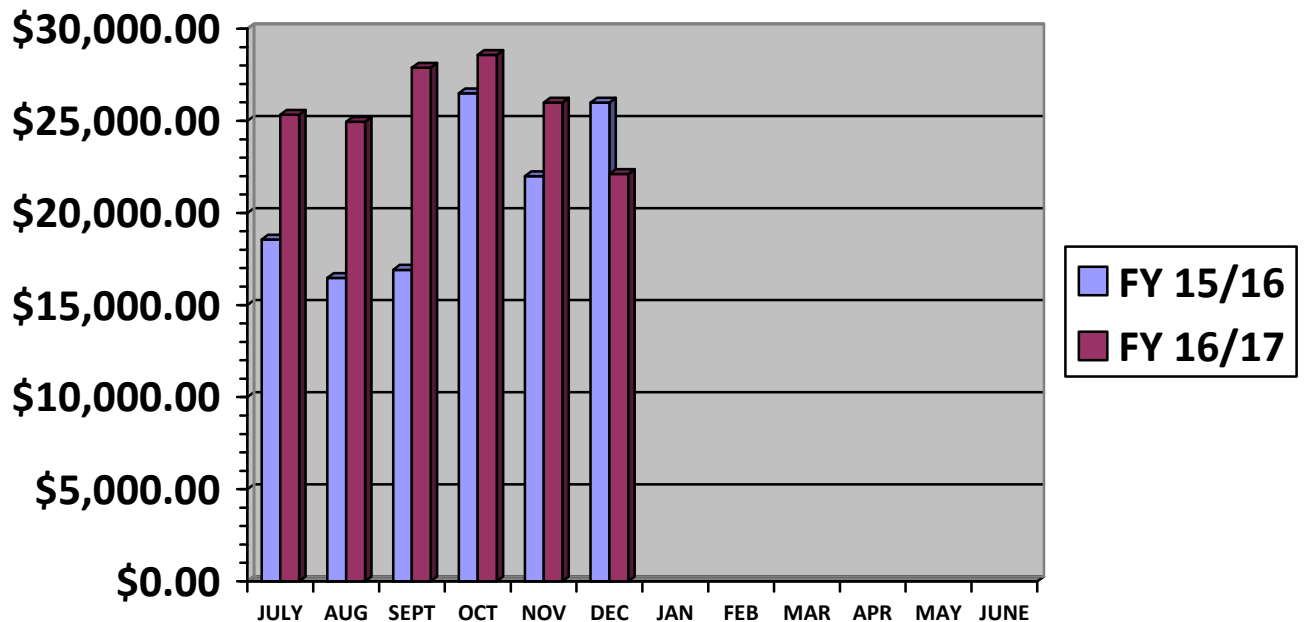
DECEMBER 2016

IRENE ENRIQUEZ – Senior Court Clerk

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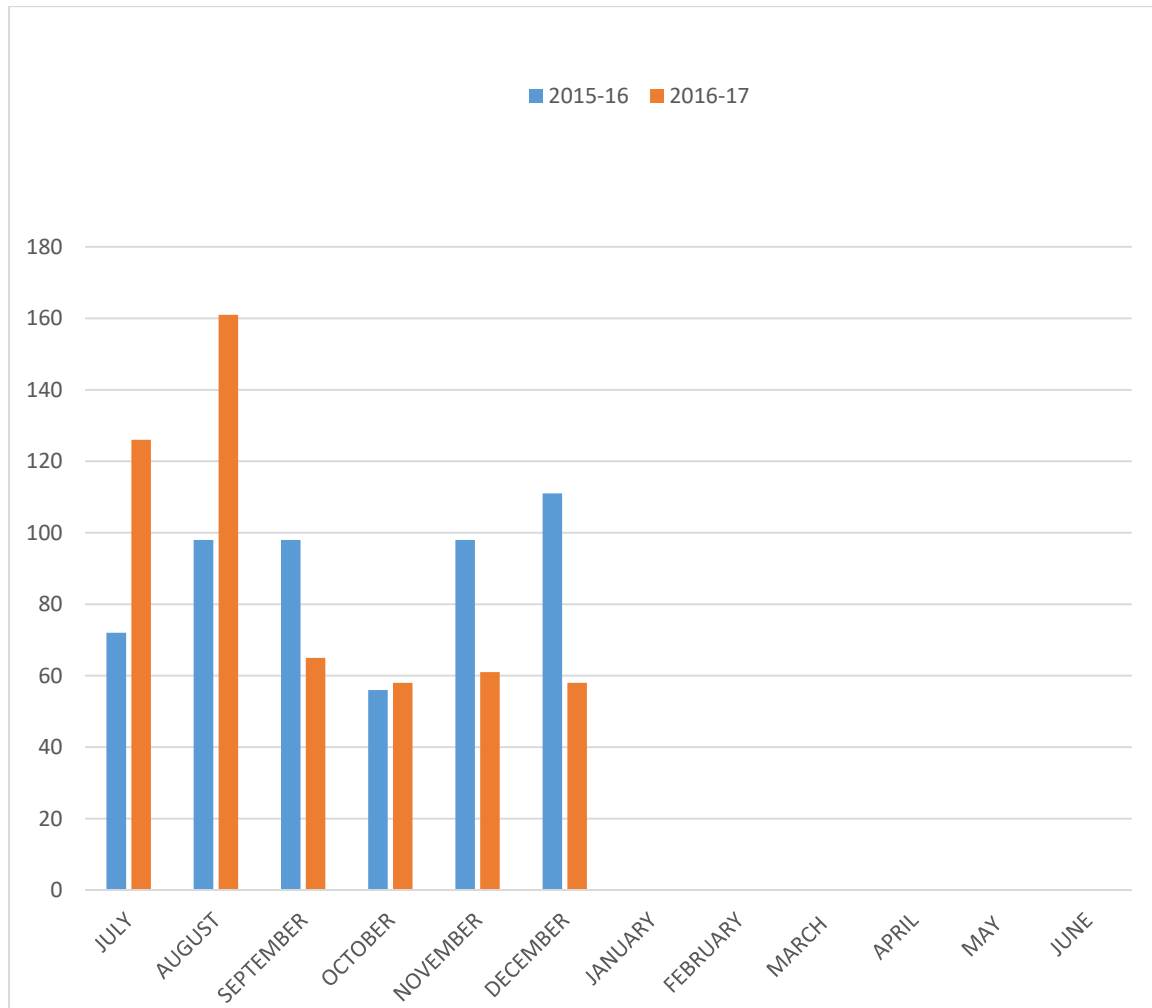
DISTRIBUTION TYPE	DECEMBER 2016 (CURRENT)	DECEMBER 2015 (LAST YEAR)
<b>FINE, FEES, &amp; TRAFFIC</b>	\$9,985.14	10,659.43
<b>STATE SURCHARGES</b>	5,610.49	9,014.40
<b>STATE JCEF</b>	354.27	562.90
<b>LOCAL JCEF</b>	190.76	303.10
<b>STATE FINES</b>	744.38	461.74
<b>FLORENCE POLICE FUND</b>	467.62	1,215.95
<b>RESTITUTION</b>	150.54	10.00
<b>BONDS</b>	1526.00	3,172.00
<b>PUBLIC DEFENDER FEE</b>	171.45	1.76
<b>JAIL HOUSING FEES</b>	1273.75	716.55
<b>JUSTICE COURT FEES</b>	37.08	58.71
<b>GENERAL FUND</b>	0.00	500.48
<b>FARE SPECIAL COLLECTION FEE</b>	1,218.32	1,583.15
<b>FARE DELINQUENCY FEE</b>	309.48	431.37
<b>VICTIMS RIGHTS ENFORC.</b>	69.63	104.37
<b>DEPT OF PUB SAFETY FUND</b>	0.00	0.00
<b>DOMESTIC VIOLENCE ASSESS</b>	0.00	0.00
<b>OVERPAYMENT REFUND</b>	0.00	0.00

COUNTY REVENUE	37.08	58.71
STATE REVENUE	8,306.57	12,157.93
TOWN REVENUE	12,088.72	13,397.27
Overpayment Refund	0.00	0.00
RESTITUTION AND BONDS	<u>1,676.54</u>	<u>3,182.00</u>
<b><u>TOTAL MONTHLY REVENUE:</u></b>	<b><u>\$22,108.91</u></b>	<b><u>\$ 28,795.91</u></b>



**23.2% Decrease from 2015**

## COMPLAINTS AND CITATION FILED



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2015 -	72	98	98	56	98	111						

2016 -	126	161	65	58	61	58						
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### **CITATION BREAKDOWN**

Below are the types of cases filed for the month of DECEMBER 2016

CIVIL TRAFFIC VIOLATIONS	-	34
CRIMINAL TRAFFIC	-	6
CRIMINAL	-	13
DUI	-	2
DOMESTIC VIOLENCE	-	3





# Finance Department Memorandum

**To:** Brent Billingsley, Town Manager  
**From:** Joe Jarvis, Finance Director  
**Date:** January 23, 2017  
**Re:** Finance Department Report

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## **Financial Reporting**

- See attached monthly financial report (cash-basis) for December 2016.
- We are 50% through the fiscal year. General Fund expenditures are under budget by 6% and revenues are keeping pace.

The following charts and graphs are for financial activity (cash basis) for December 2016 (unaudited).

Comparison of General Fund Revenue and Expenditures Actual to Budget

<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget to Actual</b>
<b><u>Revenue by Category</u></b>			
Taxes	\$ 3,500,000	\$ 1,446,549	41%
Licenses and Permits	529,500	279,658	53%
Franchise Fees and Taxes	584,100	211,017	36%
Intergovernmental	7,516,355	3,784,209	50%
CE Inspection Fees	61,900	523	1%
Civil Engineering Fees	40,000	27,500	69%
Community Development Fees	186,500	85,267	46%
Charges-General Government	225,700	34,859	15%
Cemetery Fees	12,500	7,260	58%
Public Safety-Police	26,800	7,902	29%
Parks and Recreation	137,810	56,291	41%
Fines and Forfeitures	145,750	82,700	57%
Interest Earnings	100,000	33,213	33%
Public Safety-Fire	52,850	26,958	51%
Library	5,100	2,649	52%
Miscellaneous	43,100	52,742	122%
Economic Development	-	-	0%
Downtown Redevelopment	1,000	1,907	191%
Government Access Channel	7,900	1,043	13%
Seniors Fees	19,330	10,392	54%
Operating Transfer	1,588,453	755,232	48%
<b>Total Revenue</b>	<b>\$ 14,784,648</b>	<b>\$ 6,907,869</b>	<b>47%</b>
<b><u>Expenditures by Department</u></b>			
Town Council	\$ 128,821	\$ 70,380	55%
Administration	666,059	292,271	44%
Courts	178,000	82,243	46%
Legal	621,596	232,334	37%
Finance & Grants	791,328	383,640	48%
Human Resources	252,836	114,144	45%
Community Development	654,982	299,876	46%
Police Services	3,837,512	1,668,375	43%
Fire Services	2,918,693	1,370,113	47%
Information Technology	521,011	193,785	37%
Parks & Recreation Services	1,921,410	858,732	45%
Library	384,278	167,685	44%
Facility Maintenance	477,648	197,655	41%
General Government	1,129,224	387,004	34%
Cemetery	8,400	4,264	51%
Town Engineer	80,225	41,296	51%
Economic Development	145,561	52,481	36%
<b>Total Expenditures</b>	<b>\$ 14,717,584</b>	<b>\$ 6,416,277</b>	<b>44%</b>

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 14,784,648	\$ 6,907,869	47%	\$ 14,717,584	\$ 6,416,277	44%
Capital Improvement	1,225,000	378,723	31%	1,225,000	113,342	9%
Highway User Revenue	8,049,977	1,337,346	17%	6,923,274	1,612,856	23%
Construction Tax - 4%	160,000	61,589	38%	-	-	0%
Food Tax - 2%	276,000	86,320	31%	-	-	0%
Town Water	2,717,550	1,476,370	54%	4,294,882	901,998	21%
Town Sewer	5,181,856	1,942,152	37%	5,229,218	1,444,307	28%
Sanitation	922,250	383,304	42%	900,487	449,814	50%
<b>Total</b>	<b>\$ 33,317,281</b>	<b>\$ 12,573,673</b>	<b>38%</b>	<b>\$ 33,290,445</b>	<b>\$ 10,938,594</b>	<b>33%</b>

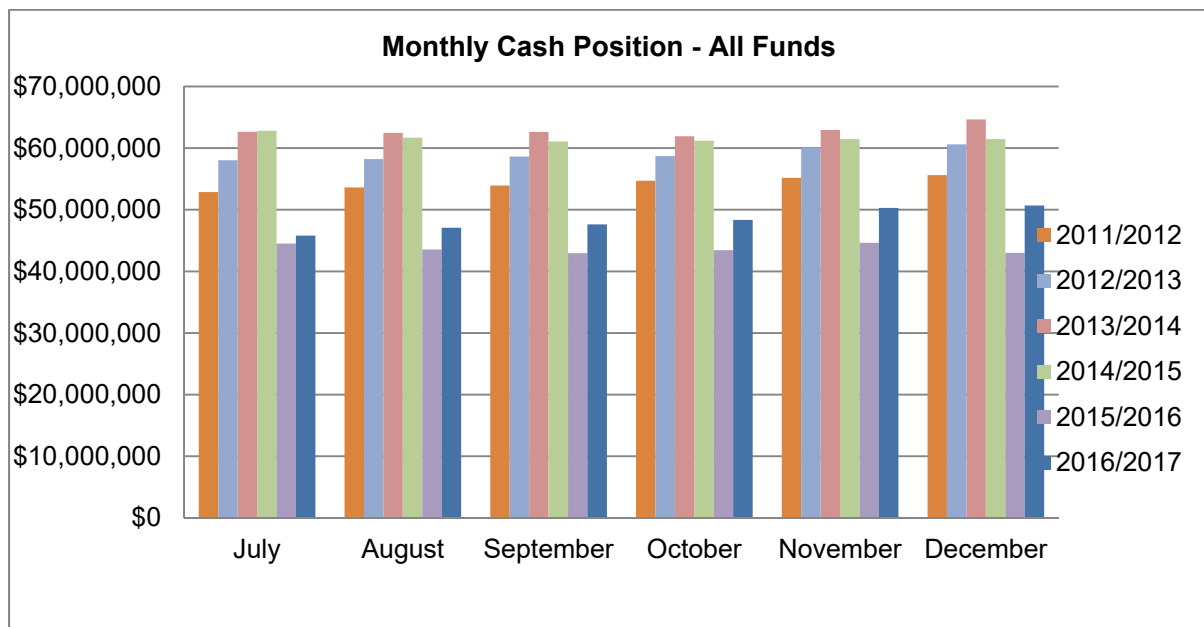
- Reported on cash basis. Revenues reflect a one- to two- month lag in collections.

Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	Ending Fund Balance
501 Sanitation	\$ 47,038		\$ 204	\$ 47,242
505 Transportation	507,979	55,452	1,969	565,400
506 General Government	-			-
508 Police	424,593	49,774	1,665	476,032
509 Fire/EMS	-	50,394	119	50,513
510 Parks	-	2,834	7	2,841
511 Library	-	16,646	45	16,691
596 Florence Water	222		(67)	155
597 Florence Sewer	179,682		399	180,081
598 North Florence Water	10,158		21	10,179
599 North Florence Sewer	12,638		44	12,682
<b>Total</b>	<b>\$ 1,182,310</b>	<b>\$ 175,100</b>	<b>\$ 4,406</b>	<b>\$ 1,361,816</b>

## Cash and Investments – Bank Balances and Monthly Yield

Investment Report						
Account - cash balance	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
NB/AZ - General Checking	\$ 6,622,006	\$ 7,924,587	\$ 8,428,303	\$ 9,119,709	\$ 11,049,663	\$ 11,421,886
LGIP - 7256	\$ 8,912	\$ 8,915	\$ 8,918	\$ 8,921	\$ 8,923	\$ 8,923
LGIP - 5953	\$ 222,256	\$ 222,341	\$ 222,426	\$ 222,513	\$ 222,595	\$ 222,595
Stifel Nicolaus - Investments	\$ 38,948,688	\$ 38,906,069	\$ 38,948,802	\$ 38,979,490	\$ 39,016,467	\$ 39,015,751
NB/AZ - PD Evidence	\$ 4,443	\$ 4,617	\$ 4,791	\$ 4,872	\$ 4,872	\$ 5,179
<b>Total cash</b>	<b>\$ 45,806,305</b>	<b>\$ 47,066,529</b>	<b>\$ 47,613,240</b>	<b>\$ 48,335,505</b>	<b>\$ 50,302,519</b>	<b>\$ 50,674,334</b>
Account - monthly yield	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
National Bank Arizona	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%
LGIP - 7256	0.33%	0.33%	0.38%	0.38%	0.35%	0.38%
LGIP - 5953	0.39%	0.39%	0.47%	0.46%	0.45%	0.49%
Stifel Nicolaus - Investments	1.25%	1.25%	1.25%	1.20%	1.23%	1.33%





# Finance Department Memorandum

**To:** Brent Billingsley, Town Manager  
**From:** Joe Jarvis, Finance Director  
**Date:** January 25, 2017  
**Re:** Finance Department Report

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## **Financial Reporting**

- See attached monthly financial report (cash-basis) for November 2016.
- We are 41% through the fiscal year. General Fund expenditures are under budget by 6% and revenues are keeping pace.

The following charts and graphs are for financial activity (cash basis) for November 2016 (unaudited).

Comparison of General Fund Revenue and Expenditures Actual to Budget

<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget to Actual</b>
<b><u>Revenue by Category</u></b>			
Taxes	\$ 3,500,000	\$ 1,017,595	29%
Licenses and Permits	529,500	233,106	44%
Franchise Fees and Taxes	584,100	173,712	30%
Intergovernmental	7,516,355	3,108,061	41%
CE Inspection Fees	61,900	-	0%
Civil Engineering Fees	40,000	16,900	42%
Community Development Fees	186,500	76,756	41%
Charges-General Government	225,700	28,225	13%
Cemetery Fees	12,500	6,535	52%
Public Safety-Police	26,800	7,246	27%
Parks and Recreation	137,810	50,352	37%
Fines and Forfeitures	145,750	71,269	49%
Interest Earnings	100,000	20,338	20%
Public Safety-Fire	52,850	21,494	41%
Library	5,100	2,068	41%
Miscellaneous	43,100	50,731	118%
Economic Development	-	-	0%
Downtown Redevelopment	1,000	1,667	167%
Government Access Channel	7,900	1,043	13%
Seniors Fees	19,330	7,599	39%
Operating Transfer	1,588,453	629,360	40%
<b>Total Revenue</b>	<b>\$ 14,784,648</b>	<b>\$ 5,524,055</b>	<b>37%</b>
<b><u>Expenditures by Department</u></b>			
Town Council	\$ 128,821	\$ 50,250	39%
Administration	666,059	243,927	37%
Courts	178,000	73,370	41%
Legal	621,596	208,689	34%
Finance & Grants	791,328	324,465	41%
Human Resources	252,836	92,981	37%
Community Development	654,982	256,422	39%
Police Services	3,837,512	1,410,691	37%
Fire Services	2,918,693	1,141,504	39%
Information Technology	521,011	158,622	30%
Parks & Recreation Services	1,921,410	731,102	38%
Library	384,278	137,315	36%
Facility Maintenance	477,648	164,668	34%
General Government	1,129,224	135,590	12%
Cemetery	8,400	3,771	45%
Town Engineer	80,225	31,572	39%
Economic Development	145,561	46,490	32%
<b>Total Expenditures</b>	<b>\$ 14,717,584</b>	<b>\$ 5,211,428</b>	<b>35%</b>

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 14,784,648	\$ 5,524,055	37%	\$ 14,717,584	\$ 5,211,428	35%
Capital Improvement	1,225,000	373,741	31%	1,225,000	95,742	8%
Highway User Revenue	8,049,977	1,075,347	13%	6,923,274	1,357,290	20%
Construction Tax - 4%	160,000	57,642	36%	-	-	0%
Food Tax - 2%	276,000	85,769	31%	-	-	0%
Town Water	2,717,550	1,243,622	46%	4,294,882	718,275	17%
Town Sewer	5,181,856	1,570,570	30%	5,229,218	1,213,697	23%
Sanitation	922,250	309,689	34%	900,487	345,597	38%
<b>Total</b>	<b>\$ 33,317,281</b>	<b>\$ 10,240,435</b>	<b>31%</b>	<b>\$ 33,290,445</b>	<b>\$ 8,942,029</b>	<b>27%</b>

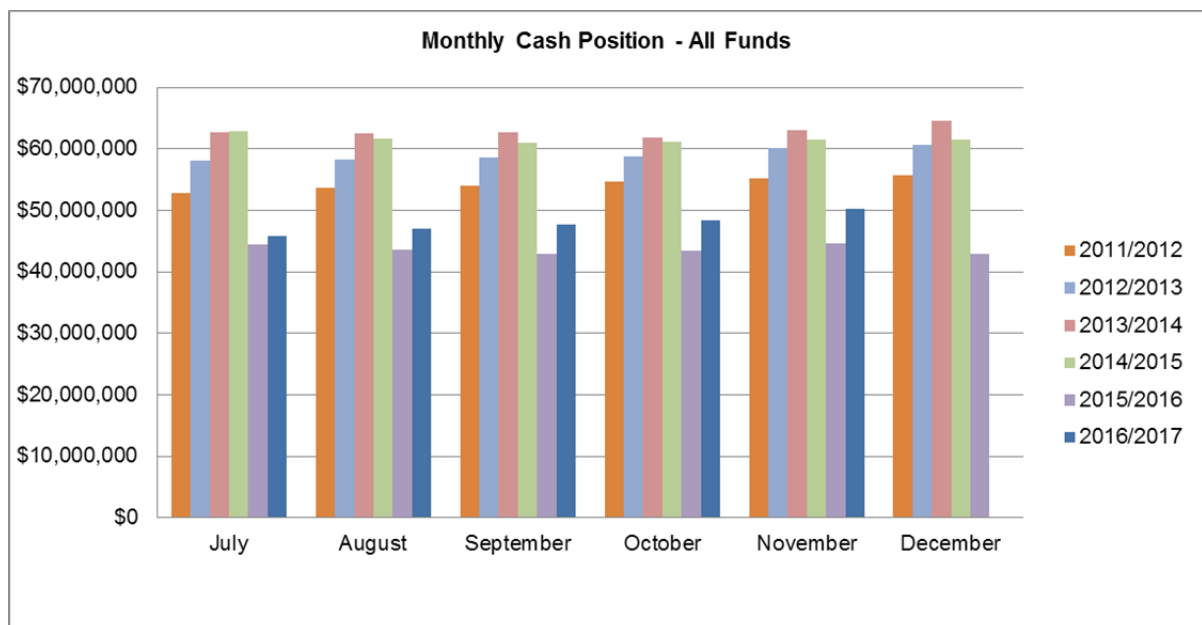
- Reported on cash basis. Revenues reflect a one- to two- month lag in collections.

Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	Ending Fund Balance
501 Sanitation	\$ 47,038		\$ 141	\$ 47,179
505 Transportation	507,979	45,674	1,227	554,880
506 General Government	-			-
508 Police	424,593	41,883	984	467,460
509 Fire/EMS	-	42,193	119	42,312
510 Parks	-	1,417	5	1,422
511 Library	-	14,007	27	14,034
596 Florence Water	222		14	236
597 Florence Sewer	179,682		409	180,091
598 North Florence Water	10,158		22	10,180
599 North Florence Sewer	12,638		27	12,665
<b>Total</b>	<b>\$ 1,182,310</b>	<b>\$ 145,174</b>	<b>\$ 2,974</b>	<b>\$ 1,330,458</b>

## Cash and Investments – Bank Balances and Monthly Yield

Investment Report						
Account - cash balance	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
NB/AZ - General Checking	\$ 6,622,006	\$ 7,924,587	\$ 8,428,303	\$ 9,119,709	\$ 11,049,663	
LGIP - 7256	\$ 8,912	\$ 8,915	\$ 8,918	\$ 8,921	\$ 8,923	
LGIP - 5953	\$ 222,256	\$ 222,341	\$ 222,426	\$ 222,513	\$ 222,595	
Stifel Nicolaus - Investments	\$ 38,948,688	\$ 38,906,069	\$ 38,948,802	\$ 38,979,490	\$ 39,016,467	
NB/AZ - PD Evidence	\$ 4,443	\$ 4,617	\$ 4,791	\$ 4,872	\$ 4,872	
<b>Total cash</b>	<b>\$ 45,806,305</b>	<b>\$ 47,066,529</b>	<b>\$ 47,613,240</b>	<b>\$ 48,335,505</b>	<b>\$ 50,302,519</b>	<b>\$ -</b>
Account - monthly yield	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
National Bank Arizona	0.05%	0.05%	0.05%	0.05%	0.05%	
LGIP - 7256	0.33%	0.33%	0.38%	0.38%	0.35%	
LGIP - 5953	0.39%	0.39%	0.47%	0.46%	0.45%	
Stifel Nicolaus - Investments	1.25%	1.25%	1.25%	1.20%	1.23%	





# Fire Department

## M E M O R A N D U M

**DATE:** January 17, 2017

**TO:** Brent Billingsley, Town Manager

**FROM:** David Strayer, Fire Chief

**SUBJ:** Summary of December 2016 and Plans for January 2017

The fire responses for 2016-2014 are as follows:

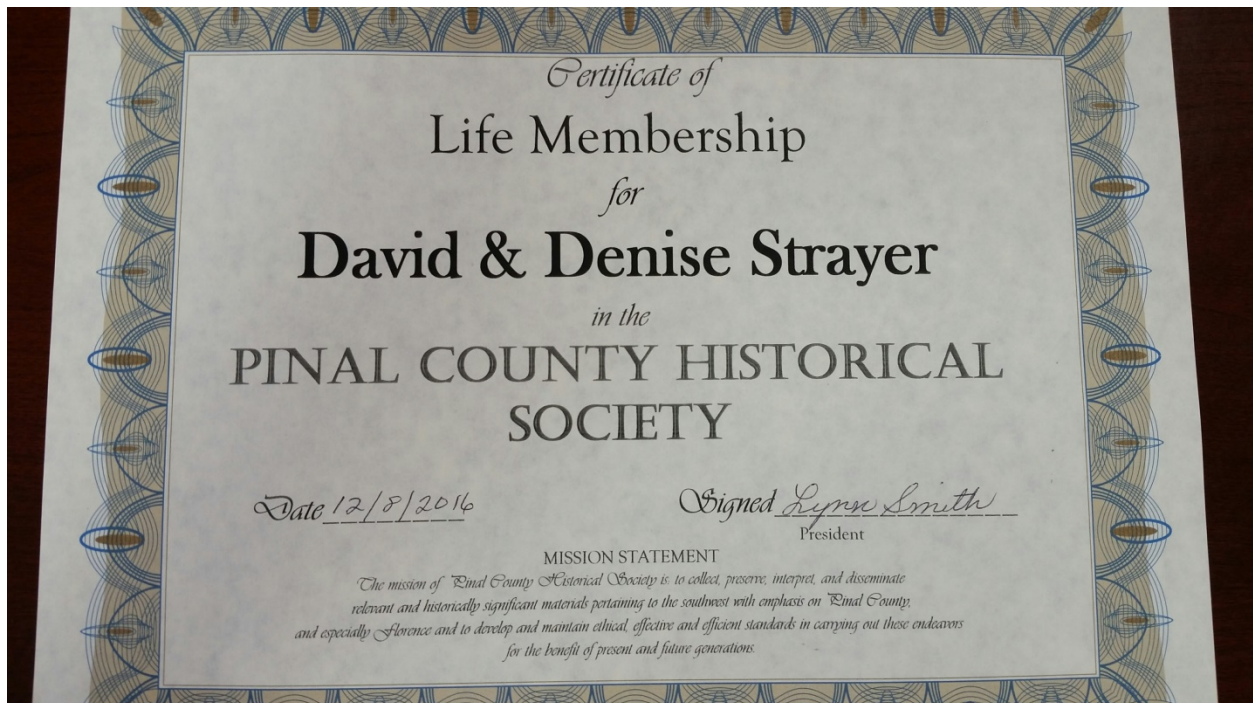
December 2016	Location of Calls					
Type of Calls	<i>Florence Proper</i>	<i>Florence Gardens</i>	<i>Anthem</i>	<i>Prisons</i>	<i>Mutual Aid</i>	<i>Totals</i>
Brush Fires	0	0	0	0	0	0
Structure Fires	1	0	0	1	1	3
Vehicle Fires	0	0	0	0	0	0
Trash Fires	0	0	0	0	0	0
EMS	68	17	16	63	2	166
HazMat	3	0	1	6	0	10
Electrical Arching	0	0	1	0	0	1
Police Asst./Public Asst.	4	4	12	0	0	20
Unauthorized Burning	0	0	0	0	0	0
Good Intent	0	0	0	0	0	0
Controlled Burning	1	0	0	0	0	1
False Alarm/System Malfunction	3	1	6	0	0	10
Emergency Stand by (move up)	8	0	24	0	7	39
Other Calls	1	1	4	1	0	7
<b>TOTALS</b>	<b>89</b>	<b>23</b>	<b>64</b>	<b>71</b>	<b>10</b>	<b>257</b>

Three Year View	2016		2015		2014	
	<b>Dec</b>	<b>YTD</b>	<b>Dec</b>	<b>YTD</b>	<b>Dec</b>	<b>YTD</b>
EMS	166	2043	158	1855	159	1942
Fire Calls	3	60	2	72	4	65
All other Calls	88	845	62	800	31	892
<b>TOTALS</b>	<b>257</b>	<b>2952</b>	<b>222</b>	<b>2727</b>	<b>224</b>	<b>2899</b>

## *Summary of December*

### *Fire Chief Report*

- Attended December Town Council Meetings
- Attended December Management Team Meetings
- Held Fire Staff meetings managing & coordinating department activities
- Attended meetings on the Windmill Winery expansion
- Met with the Manager of the Caliente RV Park regarding the upcoming Fire Safe Seniors program
- Attended the annual Pinal County Historical Society Dinner and became a life member of the organization (see certificate below)
- Attended the 2016/2017 budget kickoff meeting
- Attended a meeting with the Town Attorney and Town Manager regarding Rural Metro billings and EMS Contract
- Attended the quarterly GEO meeting
- Attended the annually part-time firefighter pension board meeting
- Attended the New Year's Eve, 150 Anniversary planning meetings
- Attended the New Year's Eve, 150 Anniversary event.



## ***Division Report – Administration***

### **INSPECTIONS**

Anthem Subway Fire Final  
Masonic Lodge Inspection  
Event Vendor/Food Truck inspections.  
CADC Life Safety Inspection  
Operational- Firework sales tent Anthem

### **Plan Reviews**

Windmill

### **PERMIT REVIEWS**

S/Event –Town Christmas Parade  
Town NTE Party  
Windmill Fireworks  
Operational- Firework sales tent Anthem

### **EVENT COORDINATION**

Town Christmas Event  
Town NYE Party

### **MEETINGS**

Pre-Application 390 N Main (Old Codeys bldg.)  
One-Stop Shop Procedures and Systems  
Team Meeting Medical Offices  
Public Works- Medical Office bldg. meeting  
Pre-Application Meeting Bed & Breakfast  
FEE Committee  
Public Safety Meeting  
Pinal County Training Committee

### **TRAINING**

DEMA Instructor Refresher workshop

### **PROJECTS**

TLO Updates  
Fee Schedule Evaluation Revision Project  
Code Amendment  
Code review check list (Plan Reviewer)  
Town Inspection Project-Submitted

## ***Division Report – Operations***

- Christmas on Main Ladder 542 carried Santa during the Parade in the bucket.
- Light the Night event at Country Thunder had strong participation. The Fire Department did not have a response contract with the event but monitored weather and wind patterns. Fire Station 1 was aware of the event and recognized the potential for fire scenarios from the lanterns.
- December employee evaluations completed.
- Department hose testing completed in December.
- Department Ladder testing and inspection completed.
- Water Tender Valve repair for intake to fill water tank.
- Engine 541 shop 138 driver's seat belt repair.
- Station 2 flag pole lights replaced
- Station 2 ventilation fan in turn-out (Fire PPE) storage room replaced.
- SAFER grant through FEMA completed.
- Emergency medical services for Fire Department conducted training and implemented Video Laryngoscopes. These devices assist Paramedics in obtaining an advanced airway during certain procedures i.e. cardiac arrest "code" or respiratory failure. (see attached)
- Emergency Medical Services conducted a review of the advanced life support pediatric equipment to ensure uniformity and standardization in equipment for child medical emergencies.
- Crewsense staffing program submitted time reporting to finance using new time sheets.
- Town Automatic External Defibrillators (AED's) have expiring equipment. Working with Departments to bring equipment into compliance.
- Preparing for Fire Safe Seniors Program
- Golf cart charging awareness flyer developed by department personnel (see below)

## FFMD Safety Alert: Golf Cart Charging Safety

The Florence Fire Medical Department would like to make you aware of an unexpected golf cart charging incident. The Florence Fire Medical Department has responded to calls of this nature and feel that it is important to get this information out to the public.

Florence Fire Medical Department was dispatched for a carbon monoxide detector that had alarmed. After ventilating the structure the apparent carbon monoxide levels dropped to zero. The electric golf cart, that was charging in the garage, was unplugged and the residents felt fine and declined any treatment. The fire department decided to do some additional research due to similar carbon monoxide detector activations involving golf carts that were being charged.

It was determined that lead batteries do not emit carbon monoxide. They do, however, emit **hydrogen**. It was also noted that carbon monoxide detectors will activate when exposed to high amounts of hydrogen. Hydrogen gas like carbon monoxide is a colorless and odorless gas. If you're carbon monoxide detector sounds, evacuate the home immediately and then call 9-1-1.



Excess hydrogen, could also lead to fire and explosion.  
For this to occur there would need to be:

1. Accumulation of hydrogen gas
2. Failure to detect the hydrogen
3. Source of ignition



Newer golf carts and chargers do allow for the automatic shutoff of the charging system when the cycle is completed. Some of the older golf cart models and after-market charging systems do allow for the continuous charging and as a result can produce continuous production of hydrogen gas. If you own an electric golf cart or an after-market charging system for the cart, it is recommended that you check with the manufacturer to find out if your system allows for the automatic shutoff when the charging cycle is completed.

## **Plans for January**

- Implement the Fire Safe Senior program. Make presentations to the Chamber of Commerce, Caliente RV Park, TOF Senior Center and Library Coffee Club
- Host quarterly Public Safety Planning Group meeting
- Meet with Base Hospital Director
- Develop whitepaper on ambulance transport options.
- Implement trial EMC2 emergency notification program
- Attend the bi-monthly Pinal County Fire Chiefs Meeting.
- Hold Chief's meetings with Crews

# Florence Community Library

## December 2016

### December Statistics

- 9,588 total items were circulated in January
- 82 library cards were issued
- 899 patrons signed up for use of the computer lab computers
- 1,174 wireless sessions were held
- 270 person(s) attended 19 program(s) presented by the library

### December Activities

12/07/16	Book Club
12/08/16	Tech Class: 3D Printing
12/10/16	December Library Movie
12/15/16	Coffee Club: Bryan Hughes
12/16/16	Open Mic
12/16/16	Family Flick
12/19/16	Teen Movie
12/21/16	Great Arizona Puppet Theater: <i>The Christmas Mouse</i>
12/22/16	<i>Polar Express</i> Party
12/23/16	Family Flick
12/23/16	STEAM Kit Afternoon
12/24/16 –	
12/26/16	Library Closed for Christmas
12/30/16	Family Flick
12/30/16	End of Santa Letters
12/31/16	Library Closed for New Year's

### Upcoming Events

#### ***The Return* Discussion and Screening**

**February 2, 6:00 pm**

In partnership with AZ Humanities and POV, the Florence Community Library will host a screening of the documentary, *The Return*, which premiered on PBS in May 2016. The documentary looks at the 2012 amendment of California's "Three Strikes" law, which resulted in the return to their communities of thousands of prisoners who had previously had life sentences. The screening will also include a discussion, facilitated by historian Lola N'sangou.

#### **FRANK Talk: Faith in the Borderlands**

**March 2, 6:00 pm**

The library will host **Faith in the Borderlands**, an AZ Humanities Frank Talk about religion and immigration. Join Dr. Leah Sarat, of ASU's School of Historical, Philosophical, and Religious Studies, as she looks at the role of religion in the lives of immigrants, in a format that actively encourages audience participation and discussion.

# Memorandum



**To:** Brent Billingsley, Town Manager  
**From:** Bryan C. Hughes, Parks and Recreation Director  
**Date:** January 25, 2017  
**Re:** January 2017 Department Report

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The Town wrapped up 2016 and the 150<sup>th</sup> Anniversary Celebration with the New Year's Eve Block Party in Historic Downtown Florence. Inclement weather had a major influence on the attendance, but those that braved the cold and rain came enjoyed great music and a fantastic fireworks display to close out the night. A big thank you goes out to all our sponsors and event partners!

Parks and Recreation hosted another Aquatic Center Job Fair on Wednesday, January 18<sup>th</sup>. The Aquatic Center employs approximately 40 temporary staff during the season and staff wants to get a jump on recruiting and establishing expectations for the 2017 season. A number of young adults, along with some parents attended the event. Ten applications were submitted that evening.

The Arts and Culture Commission meeting scheduled for January was cancelled pending the appointment of new members. The Commission is scheduled to meet next on February 9<sup>th</sup>.

The Parks and Recreation Advisory Board is scheduled to meet on Thursday, January 26<sup>th</sup>. Donald Woolridge was re-appointed and Kelly Williams joins the board for three year terms.

The Florence Teen Council (FTC) is led by Kim "Koko Hunter and Recreation Staff.

- The FTC went to Skateland in Chandler on December 21<sup>st</sup> for a trip over the Winter Break.
- The FTC is heading on another excursion on January 28<sup>th</sup> to the Phoenix Suns game.
- The FTC is planning to be involved with the Historic Home Tour in February 11<sup>th</sup>, with the teens volunteering alongside other volunteers.
- The FTC is currently planning for the first Teen Leadership Symposium. Due to a number of scheduling conflicts, the date has been changed to Wednesday, March 1<sup>st</sup>. The symposium will consist of an opening and closing session, as well as some breakout sessions focusing on issues facing today's teens. A limited number of youth councils from other cities and towns will be invited to attend and share what is going on in their respective communities.



The teens meet twice a week after school on Monday and Wednesday at 3 p.m. The group is splitting their time between the H.S. and the Library and Community Center for their meetings.

Bryan Hughes and Alison Feliz attended a grant workshop on January 24<sup>th</sup> coordinated by Arizona State Parks and Trails. The workshop focused on the upcoming grant cycle for motorized and non-motorized trails projects.

Terri Graciano-Bustillos and Megan Cetta attended a workshop on January 24<sup>th</sup> hosted by ActiveNet. The Town, as well as the majority of municipalities in Arizona, utilizes ActiveNet software for program registration, facility booking and membership at the Fitness Center.

John Nixon and Barb Scoby will attend a workshop on February 2<sup>nd</sup> dealing with joint programming by parks and recreation and libraries. The workshop is hosted by the Arizona Parks and Recreation Association.

Parks and Recreation Staff have been actively working with Florence Little League recently on their upcoming season, including providing space at the Library and Community Center for registrations, performing field maintenance, updating equipment and coordinating practice and game schedules.

The Old Town Cornhole Super Cup is scheduled for Saturday, January 28<sup>th</sup>. The Parks and Recreation is partnering with the American Legion to host this event in the downtown area.

Parks and Recreation is partnering with Florence Police Department and the Masonic Organizations of Arizona on the Child Identification Project on February 4<sup>th</sup> at the Library and Community. The project helps parents document details about their children or loved ones that would help law enforcement in the event of an emergency.

The World Cup Soccer program for kids begins on Saturday, February 11<sup>th</sup> at the new Aquatic Center Multi-Purpose Fields. There are 74 participants registered, which is the most in recent years.

The 32<sup>nd</sup> Annual Historic Home Tour is Saturday, February 11<sup>th</sup>. The committee, made up of volunteers and Town staff, is meeting weekly to finalize details. A volunteer orientation and recognition event is scheduled for Thursday, February 9<sup>th</sup> at the Library and Community Center.

The Florence Aero Modeler Club has an event scheduled at the Aero Modeler Park on Saturday, February 11<sup>th</sup>. The club anticipates 100 participants including pilots and spectators.

**Parks and Recreation Department  
Divisions Report  
December 2016**

**Recreation/Aquatics/Special Events Programs**

<b>Recreation Programs</b>	<b>Participants</b>	<b>Revenue</b>	<b>Notes</b>
Before & After the Bell - Anthem	16	\$280	
Before & After the Bell - Florence	17	\$297.50	
Hatha Yoga		\$	Cancelled; lack of registrations
Cake Decorating Class		\$	Cancelled; lack of registrations
Adult Wiffle Ball Tournament (individual)		\$	Cancelled; lack of registrations
Adult Co-Ed Wiffle Ball Tournament (team)		\$	Cancelled; lack of registrations
Adult Teen Wiffle Ball Tournament (individual)		\$	Cancelled; lack of registrations
Adult Teen Wiffle Ball Tournament (team)		\$	Cancelled; lack of registrations
Karate for Kids I (6-10)		\$	Cancelled; lack of registrations
Karate for Kids (11-17)		\$	Cancelled; lack of registrations
Breakfast with Santa		\$	Cancelled; lack of registrations
Christmas on Main Parade Entry	1	\$25	Bulk entries were in November

**Facility Use Permits**

<b>Number of Facility Use Permits</b>	<b>Number of Bookings</b>	<b>Estimated Number of Participants</b>	<b>Revenue Generated</b>
55	117	3,297	\$492.50

**Fitness Center – Membership Package**

<b>Fitness Package Sales</b>	<b>Total</b>	<b>Revenue</b>
Drop-In Fitness	23	\$115
Adult 6 Month	1	\$90
Adult Monthly	51	\$918
Adult Annual		
Sr. Annual		
Employee Pass	11	Free
Green Tree Inn	1	Billed thru A/R
Sr. 6 Month		
Sr. Monthly		
Youth Monthly		
<b>Total Memberships</b>	<b>64</b>	<b>\$1,008</b>

### Fitness Center – Classes

Program	Resident	Non-Resident	Revenue	Notes
Silver Sneakers Classic	6		\$60	
Silver Sneakers Classes	1		\$5	
Exercise Class			\$	
Circuit Training	6		\$5	
Stretch it Out	3		\$	

- Estimated member sign-ins throughout the month: 646
- Total membership packages sold in December: 64
- Fitness Center revenue for December membership package sales: \$1,008
- Fitness Classes revenue for December: \$70
- Total November Revenue: \$1,078

### Miscellaneous Revenue

Product	Total	Revenue	Notes
150 <sup>th</sup> Commemorative Mugs	2	\$20	
150 <sup>th</sup> Commemorative T-Shirts	4	\$36	
150 <sup>th</sup> Commemorative Mouse Pads	2	\$10	
150 <sup>th</sup> Commemorative Banners		\$	
Fitness Center replacement key tag	2	\$2	
New Year's Eve Block Party Vendor	4	\$200	
Home Tour Tickets	5	\$50	

### Dorothy Nolan Senior Center

Activity	Monthly Total
Anthem Pharmacy	01
Angel Care Discussion	07
Back Space 3, Yahtzee, Skip Bo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Shuffleboard, Wii Bowling, Bunco	192
Bingo	
Birthday Cards	13
Bible Study	24
Breakfast	149
Blood Pressures-Gemini	0
Blood Pressures – Florence Fire	13
Building Use	1,028
CAHRA	12
Crafts	0
Coolidge Shopping	08
County Food Boxes	33
Diabetic Presentation by:	33
Dinner Club –Black Angus	05
Dollar Store	08
Dental Clinic	18
Exercise with Rhoda	42
Extension Food Program – Isabelle	0
Fitness Center	16
Grief Support	07
Guardian Angel Installation	3
Hair Cuts By Tamara	01
Healthy Eating by Lou	05
Home Delivered meals	410 – 19/23
Knit/Crochet Club	11
Lost Meals	29
Medicare Advocate Benefits	06
Movie & Popcorn	03
Music by Rudy	69
Senior Donation Account Meal Participants-	28
Senior Hot Topics	22
Staff Cooked meals & senior meal	183
Volunteer Hours	26 / 267
Wii bowling /Volleyball	18
Anthem Pharmacy	01
Angel Care Discussion	07

**Accomplishments:** The Center served 403 meals to 74 participants. We had 5 new senior participants this month. Rides were provided for 32 riders, 229 trips to the Center and 12. We traveled 3087 miles.

**Special Programming/Events:** Christmas Party -62, Cookie Exchange -8, Piano Music – 10, Tech Savvy -4, Mormon Temple –18, CAVIT Trip -5, Alzh Support- 5, Book Reading –16, Hospice Comp-10, Oasis Pavillion -17

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# FLORENCE POLICE

*Monthly Report – December 2016*

**Daniel R. Hughes, Chief of Police**

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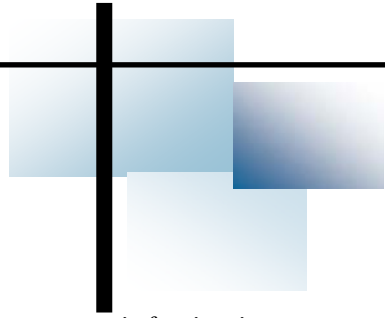


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425 N. Pinal St. □ P.O. Box 988

Florence, AZ 85132

Phone: 520-868-7681 □ Fax: 520-868-0158



*“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”*

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The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of December 2016. The monthly report is prepared for the Town Council's review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

## Personnel

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Employee	Position	Effective
<i>New Hire</i>		
None		
<i>Resignations/Terminations</i>		
None		
<i>Vacancies</i>		
3 full-time	Officer	1 active, 1 pending, 1 frozen
2 full-time	Public Safety Dispatcher	Open

## Chief of Police

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Chief of Police, Daniel R. Hughes attended the following meetings during the month of December:

- Town Council Meetings
  - Management Team Meetings
  - Weekly FPD Administrative Meetings
  - Purchasing Committee Meeting
  - Fire and Police Communication Meeting
  - Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting
  - Pinal County Law Enforcement Association (PCLEA) Meeting
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## **Administrative/Support Services**

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The Support Services area includes the following: Communications Division, Evidence and Property, Crime Scene Investigator, Records Division, and Departmental Budget/Finances.

The Support Services Manager (Deanna Husk) had the following monthly activities:

- Meeting regarding fee schedule for FPD.
- FD Communications Meeting.
- Communications Division participated in a drill with CCA-FCC.
- Administrative Budget Meeting.
- On-going review of Policy/Procedures for Evidence/Property.
- On-going update of Policy/Procedures for Volunteers.
- Oral Board interviews for officer candidates.
- HB2154 webinar
- ICMA review and update.
- Shift bid/schedule for dispatchers.
- Full Inventory Audit of Evidence-no discrepancies found.

### **Communications**

- The Communications Division welcomes Kayla Carpenter-full time dispatcher
  - Pinal County Working Group Meeting.
  - DPS validations
  - Review of DPS audit with recommendations.
  - Review/Revisions of Warrant entry and Impound entry.
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### Calls for Service

Below is a table that depicts the total calls for service handled by FPD dispatchers during the month of December. The numbers are shown by the incident locations and how the incident was reported.

How Calls Are Received, Totals by How Received				
	Beat 1	Beat 2	Beat 3	TOTAL
911 Line	40	8	25	73
Crime Stop Line	0	0	0	0
Officer Report	195	75	159	429
In Person	41	4	1	46
Radio Transmission	1	0	2	3
State TT/NLETS	0	0	0	0
Telephone	172	58	91	321
<b>TOTAL</b>	<b>449</b>	<b>145</b>	<b>278</b>	<b>872</b>

### Average Response Time to Calls for Service

#### 6 Month Reporting Period: July 2016 to December 2016

	Jul	Aug	Sep	Oct	Nov	Dec
Priority 1	3:27	4:24	4:04	3:38	3:03	3:40
Priority 2	4:51	6:05	5:49	6:19	4:55	6:40
Priority 3	12:32	18:30	21:53	17:22	14:01	16:11
Priority 4	10:07	8:56	11:17	20:31	10:23	38:35

Definitions:

Priority 1                      These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.

Priority 2                      These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.

Priority 3                      These priorities are those in which there is no threat of personal injury or major loss of property.

Priority 4                      These priorities are those of a report nature only.

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## DECEMBER 2016 – Offense Count Index

Classification of Offense	Offenses	Unfounded	Actual	Offenses	Juvenile
<b>CRIMINAL HOMICIDE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Murder/Nonneg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
<b>FORCIBLE RAPE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
<b>ROBBERY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
<b>ASSAULT</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>4</b>	<b>0</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
e. Other Assaults – Simple	5	0	5	4	0
<b>BURGLARY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Forcible Entry	0	0	0	0	0
b. Unlawful Entry/No Force	0	0	0	0	0
c. Attempt Forcible Entry	0	0	0	0	0
<b>LARCENY – THEFT</b>	<b>13</b>	<b>0</b>	<b>13</b>	<b>2</b>	<b>0</b>
<b>MOTOR VEHICLE THEFT</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
a. Autos	1	0	1	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>19</b>	<b>0</b>	<b>19</b>	<b>6</b>	<b>0</b>
Clearance(s) by Adult Arrest	5				
Clearance(s) by Juvenile Arrest	0				

\*\*All data presented in this report is tentative until monthly audit is complete

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### Property & Evidence

During the month of December 2016, there were 17 envelopes/packages involved in 25 incident cases submitted for processing by the Property and Evidence Section. Of the total, 17 envelopes/packages:

- 17 were evidence items of which 0 were sent to the lab, 0 await lab delivery and 17 were stored.
- 2 were for Safekeeping of which 1 was stored, and 1 was released
- 9 were Found Property of which 0 were disposed in the DBIN, 2 were released and 7 were stored.

The items of evidence involved the following crimes are:

- 6 - Drug Incidents
- 2 - DUI
- 0 - Theft
- 0 - Aggravated Assault
- 0 - Fraud
- 0 - Misconduct with Weapon
- 1 - Child Abuse

December 2016 – Property and Evidence Processing							
TOTAL PACKAGES	EVIDENCE STORED	SAFE KEEPING	FOUND PROPERTY	DISPOSAL	RELEASED	OUT TO OFFICER	SENT TO LAB
17	17	2	9	0	2	0	0
December 2016 – Submissions for Related Crimes							
DRUGS	DUI	THEFT	FRAUD	AGGRAVATED ASSAULT	MISCONDUCT WEAPON	CHILD ABUSE	OTHER
6	2	0	0	0	0	1	0

### **Other Considerations**

- The status of the Police Evidence Trust Fund bank account has eight pending items involving \$3,031.00. Two are for safekeeping and seven items are pending RICO forfeiture.
  - F16080801 – 1063 -5B – Ancel Rosas- \$ 174.00 – Rico pending – Deposited 8/7/16. In December Pinal County Attorney advised to return the money, Rico was denied. Letter sent to A. Allen.
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## Operations/Patrol

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The Operations/Patrol Division is under the direction of Lt. Terry Tryon, and he has attended the following meetings during the month of December:

- Town Council Meetings
- FPD Management Team Meetings
- Weekly FPD Administrative Meetings
- Workflow Committee Meeting
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting

## Professional Standards

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There were 2 incidents involving Use of Force reported during the month of December 2016. All of the use of forces involved take downs. Two of the four also involved subjects assaulting an officer in addition to resisting lawful orders.

There was 1 citizen complaint filed in December 2016. The citizen wrote a complaint stating her friend was innocent and should not have been arrested.

### Criminal Investigations Unit

Number of new cases assigned in December:		4	
Observed Offense	Assigned Detective	Case Status	Notes:
Sexual Misconduct with a Child	L. Gaston	OPEN	One Juvenile arrested, 3 children in residence Forensically Interviewed, Parental Involvement under investigation. ** Another victim identified through forensic interview. New Charges filed
Agency Assist	L. Gaston	Closed	Assisted Prescott PD with search warrant of inmate. Blood Draw and Buccal swab collected
Child Abuse	L. Gaston	TOT	Day Care Facility in town under investigation by DCS
Inmate Grievance	L. Gaston	CLOSED	Negative Contact with reporting party
Number of cases carried over into December:		8	

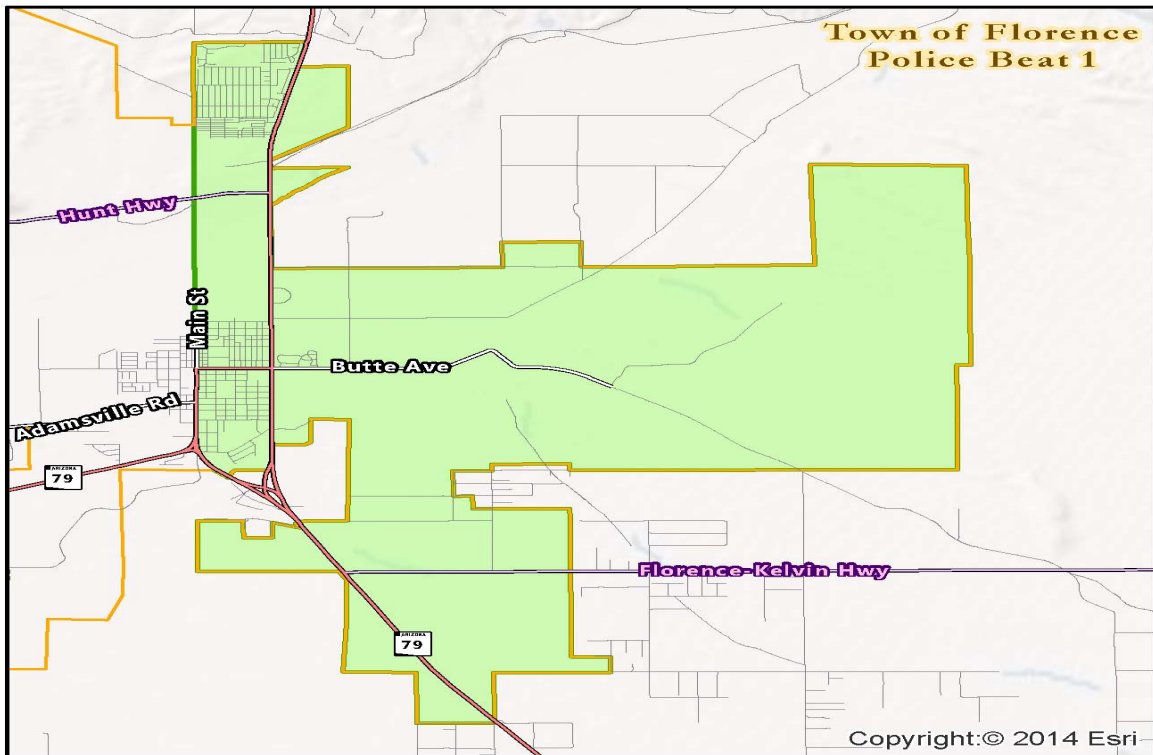
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Observed Offense	Assigned Detective	Case Status	Notes:
Sexual Misconduct with a Minor	L. Gaston	OPEN	Report of voyeurism in resident
Narcotics	D. Helsdingen	OPEN	Arrested subject traffic stop 1.5 grams methamphetamine
Sexual Misconduct with a Minor	D. Helsdingen	Closed	Closed-Unfounded-Grandmother the RP, Child forensically Interviewed, no disclosure
Fraudulent Schemes	D. Helsdingen	OPEN	Attorney General Grand Jury Indictment-Bench Warrant both suspects Both subjects in-custody. One suspect currently in DOC another victim in Florence Garden was identified willing to assist in prosecution
Aggravated Assault	D. Helsdingen	OPEN	Inmate assaulted another Inmate with weapon causing serious injury waiting on witness statement from Attorney
Disorderly Conducted	D. Helsdingen	Closed	Suspected Cite & Release for incident on School Bus
Desert Operation	D. Helsdingen	CLOSED	Participated in DPS operation 339 pounds of Marijuana recovered and 15 subjects arrested
Aggravated Assault LE	D. Helsdingen	OPEN	Reports received from BP charges pending
<b>Number of joint cases worked in December:</b>		<b>4</b>	
Observed Offense	Assigned Detective Primary/Secondary	Case Status	Notes:
Sex Offense with a Child	L. Gaston	Closed	Unfounded
Narcotics	D. Helsdingen	Open	Inmate having drugs mailed into prison
Domestic Violence	D. Helsdingen/L. Gaston	OPEN	Charges filed, follow up investigation into filing aggravated offense
Sex Offense-Inmate	L. Gaston	Closed	Unfounded
<b>Other Activity:</b>			
D. Helsdingen	FA2 Meeting/ Sidewinder II meetings at Casa Grande PD		
D. Helsdingen	Multiple Gun Purchases x4		
L. Gaston/D. Helsdingen	Meeting Pinal County Attorney		
D. Helsdingen	Traffic Stop-Driver Cite & Release Driving suspended		
D. Helsdingen/L. Gaston	Meeting Trial Prep AG Office		
D. Helsdingen/L. Gaston	Grand Jury x2		

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## Beat 1



### **Beat Statistics:**

Beat 1 Supervisor – Sgt. D. Peterson

There are 7 officers assigned to Beat 1

Total number of calls for service (including traffic): 412

Total number of traffic stops: 124

Total number of accident reports taken: 3, property damage only

Total number of citations issued: 22 for 27 violations

Total number of DUI: 0

### **Crimes against Persons**

Aggravated Assault: 1

Assault: 2

### **Property Crimes**

Criminal Damage: 4

Shoplifting: 4

Theft: 2

Vehicle Theft: 1

### **Monthly Activities**

Person and property crimes were both down in the Beat 1 area compared to last month. Beat 1

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also had 44 fewer calls for service compared to previous month. Officers in Beat 1 conducted Directed Patrols in the areas of pervious crimes. Officers also conducted Field Interviews of persons throughout Beat 1 and inquired if there was any knowledge of any crimes being committed. The Directed Patrols and Field Interviews were utilized to gather information/suspects and also to provide a presence in the community to help deter additional crimes.

### **Community Involvement and Education**

Officers have been monitoring the school crossings on a regular basis and continue to perform Directed Patrols daily at the school buildings and grounds to prevent and/or detect criminal activity at these locations. School began fall break on December 16, 2016 and returned on January 9, 2017.

### **Special Events**

Christmas Light Parade took place on Main Street. Everyone had a good time and no problems were reported. Only issue was a missing child was reported, but the child had walked home. New Year's Eve Block Party took place on N. Main St. All that attended enjoyed themselves and no problems were reported.

### **Upcoming Special Events**

None

### **Significant Calls for Service**

Aggravated assault reported on S. Elizabeth St. Officers responded to a fire at the location. Upon arrival, they observed a shed in the yard on fire. The resident kept interfering with the Fire Department, so the officer attempted to separate the resident from the area. The resident took exception with being relocated and then assaulted the officer. The officer was able to arrest the suspect who subsequently was found to be in possession of methamphetamines. The officer sustained minor injuries.

Domestic assault occurred on E. Aguilar St. The suspect was arrested for simple assault, and the victim sustained minor injuries and refused medical treatment.

Theft reported on S. Pinal Parkway where a garden hose was stolen from the side of the home.

Theft reported on N. Pinal Street where a resident reported an unknown person entered the residence and stole a HP laptop.

Vehicle theft reported on E. 3<sup>rd</sup> St. The reporting party reported that her vehicle was missing and her credit card was just used in Casa Grande, Arizona. The Casa Grande Police Department responded quickly, located the vehicle and returned it to the owner. The driver of the vehicle fled the scene and was not apprehended.

Shoplifting reported at N. Pinal Parkway. Employees at the location reported that a female had shoplifted \$28.00 worth of make-up from the store and left the scene. The employees were able to provide a license plate of the suspect vehicle. The officer responded to the suspect's home and

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she admitted to taking the items. The items were returned and the suspect was cited and issued a court date.

Non-injury vehicle accident took place at the intersection on N. Pinal Parkway. The at-fault driver was issued a citation.

Non-injury vehicle accident occurred on N. Main St. & Hwy 287. A vehicle parked on the shoulder of the road re-entered the road and struck another vehicle. The at-fault driver was cited and released.

A private property accident took place in the court parking lot. The drivers exchanged information and cleared the area.

### **Training**

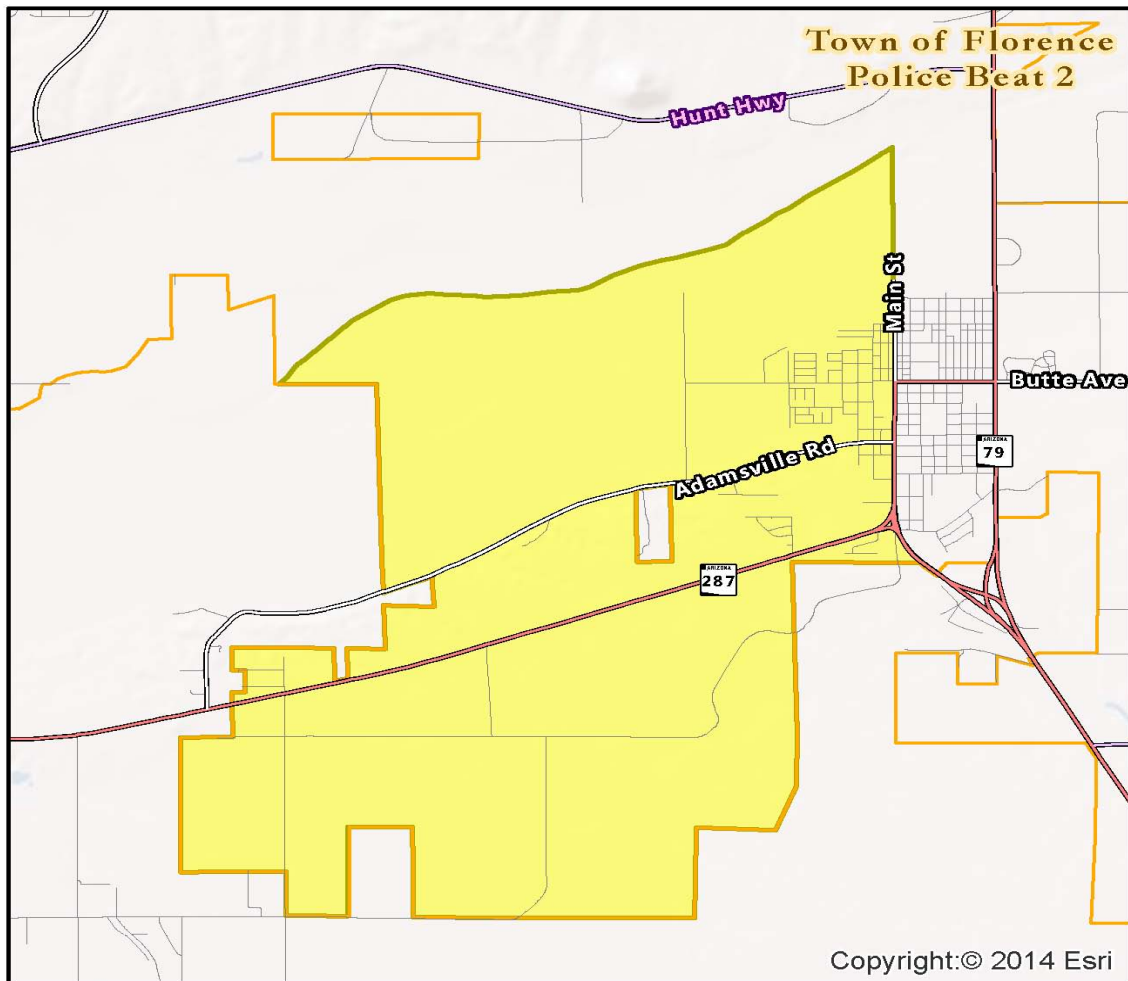
Officers received in-house training on department policy during shift briefings.

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## Beat 2



### **Beat Statistics**

Beat 2 Supervisor – Sgt. D. Campbell

There are 6 officers assigned to Beat 2

Total number of calls for service (including traffic): 133

Total number of traffic stops: 35

Total number of accident reports taken: 2

Total number of citations issued: 6 for 6 violations

Total number of DUI: 0

### **Crimes against Persons:**

None

### **Property Crimes:**

Theft: 3

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### **Monthly Activities**

During the month of December, Florence Police Department conducted stationary surveillance on suspected drug houses. FLPD contacted all subjects riding bicycles to inform them of state laws.

Citations were issued for speeding, expired registration, vehicles not having mandatory insurance, passing a stop sign and driving without a license.

### **Community Involvement and Education**

Officers conducted 62 directed patrols of the local business and issuing warning citations for parking violations to include Field Interviews.

### **Special Events**

Main Street Light Parade/New Year's Eve Block Party

### **Upcoming Special Events**

None

### **Significant Calls for Service**

Theft - Officers responded to the 500 block of West 11 Street reference a theft. FLPD arrived on scene and contacted the reporting party. The R.P. stated that someone stole a laser light projector from the front yard. The projector is valued at \$50.00.

Theft – Officers responded to the 200 block of North Sycamore Street reference a theft. FLPD arrived on scene and contacted the reporting party. The R.P. stated that someone stole a Christmas light projector from the front yard. The projector is valued at \$39.99.

Narcotics - Officers conducted a Field Interview in the area of 20<sup>th</sup> and Main Street in Florence, AZ. During the contact and consent to search, 0.8 grams of methamphetamine was located along with drug paraphernalia. The subject was arrested, processed and booked into Pinal County Sheriff's Office Adult Detention Center without incident.

### **Training**

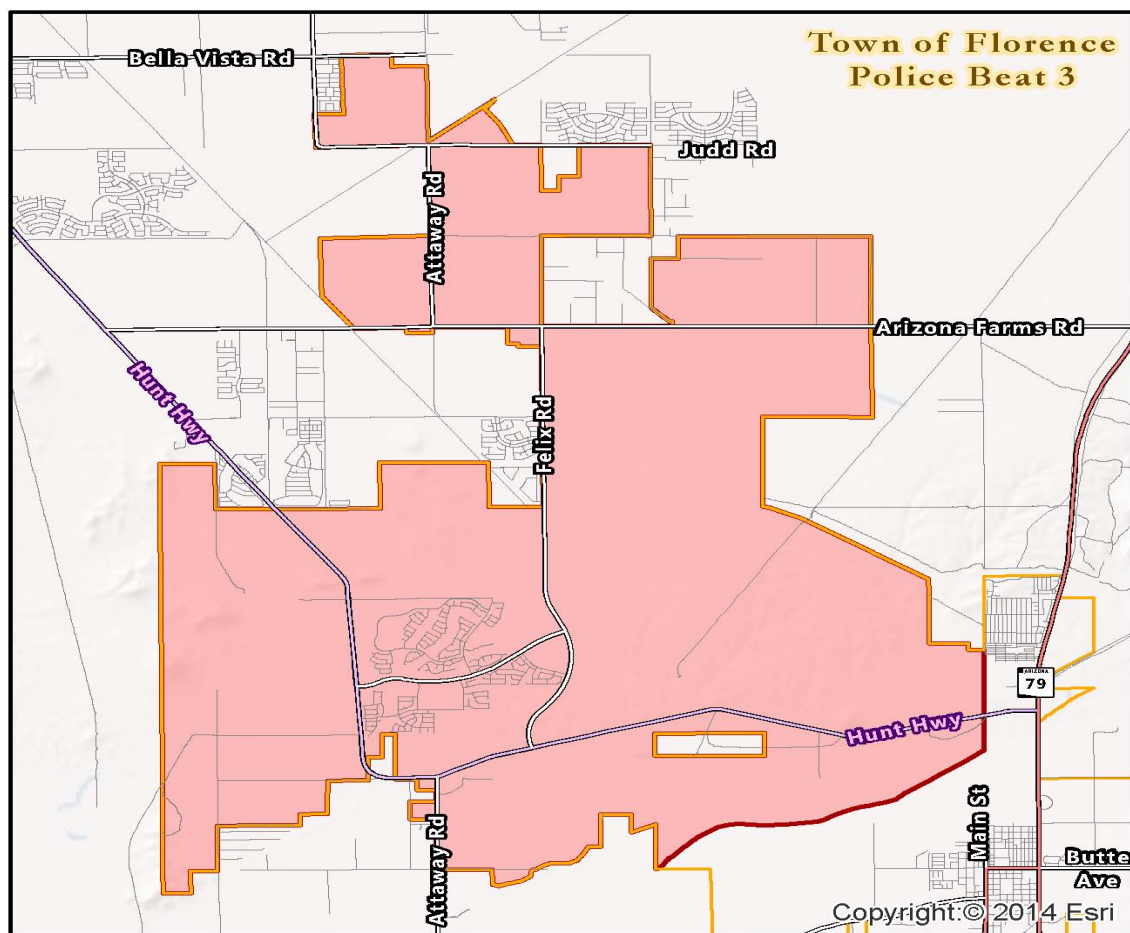
Officer Horn attended traffic reconstruction reference train crossings to include handling mental health subjects within a law-enforcement capacity.

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### Beat 3



#### **Beat Statistics:**

Beat 3 Supervisor – Sgt. S. Morris

There are 7 officers assigned to Beat 3

Total number of calls for service (including traffic): 266

Total number of traffic stops: 135

Total number of accident reports taken: 3

Total number of citations issued: 32 for 46 violations

Total number of DUI: 1

#### **Crimes against Persons:**

Assault: 1

Domestic: 1

Sexual Assault: 1

#### **Property Crimes:**

Criminal Damage: 3

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Theft: 4

### **Monthly Activities**

For the month of December, the total calls for service was 266, compared to 229 in November. A 16.15 % increase. This accounts for the increased traffic stops for the holidays. No influx of major crime. A total of 95 directed patrols were conducted.

The Juvenile Detention Log was completed as required by state law. The Florence Police Department did not arrest any juveniles this month.

The mobile speed signs are both functioning.

The speed sign on N. Main Street collected the following data:

**\*\*The sign only collected DATA from Dec. 17<sup>th</sup> thru Dec 31<sup>st</sup>. \*\***

The speed is 35 mph. During this time frame, it counted 72,274 vehicles. The average speed was 29 mph. 21,667 vehicles were within 27-32 mph. 23,994 vehicles were within 33-38 mph. The remainder were below those limits, with the exception of less than 60 vehicles exceeding 50 mph. \*\*\* This speed sign is going to be sent back to the factory for repairs, as it is not collecting DATA once again.\*\*\*

The speed sign on Hunt Hwy will not allow DATA to be downloaded. I am working with IT to try and resolve this. It may need to be sent back to the factory as well. Both are still under warranty.

For the month of December, traffic enforcement in beat three consisted of 135 traffic stops, with 26 citations, and 39 violations. A total of 3 traffic accidents took place, with no injuries.

### **Community Involvement and Education**

Community Involvement and Education: The beat three officers continue to look for code enforcement violations and have started enforcing parking violations. 3 warnings were given for parking violations.

Contact has been made with the Association members, and they keep in contact bi-weekly via email and Officer Palmer. We work together to address all issues that the community may have. No issues for the month of December.

### **Special Events**

Anthem Golf Cart Parade December 6<sup>th</sup>.

### **Upcoming Special Events**

None

### **Significant Calls for Service**

N. Hunt Hwy – At the American Leadership Academy, a child was blocking a gate as instructed. An adult male, smacked the child's arm to make the child let him thru. Suspect is unknown. Child was not injured.

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W. Millerton Way – This was an argument between the mother and son, as mother wanted son to be honest with his biological father about his tobacco use. No physical violence.

W. Pleasant Oak Ct. – A family member alleged that a grandfather molested a grandchild. Forensic interview provided no disclosure. Case was unfounded.

W. Pleasant Oak Way – An argument ensued between domestic partners. Several items were thrown at the victim, and several items were broken. No injuries, and value of broken items is around \$50. Charges submitted and accepted for Assault DV, Disorderly Conduct DV.

N. Anthem Way – Juveniles have been breaking the lights out under the tunnel behind the Safeway Plaza. No suspects at this time. We are currently working with Pulte to change the style of lights.

The additional thefts and criminal damage are Christmas lights and decorations that were damaged or stolen. No suspect information.

### **Training**

None

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### **K-9 Unit**

Number of officers assigned to K-9 unit: 1, K9 Murphy

Total number of vehicle stops: 55

Total number of K-9 Utilizations: 14

Total number of vehicle hand searches: 9

Total amount of narcotic seizures (weight): 7.5 grams

### **K-9 Activity**

K9 Murphy attended weekly K9 detection along with the Pinal County Sheriff's Office K9 Unit. During the four hour block of detection, K9 Murphy's service dog detected marijuana, cocaine, methamphetamine and heroin without incident. K9 Murphy is now certified through the National Canine Audit Tracking Systems (NCAT).

During the month of December, K9 Murphy self-initiated 62 cases which included vehicle stops, field interviews and on-view criminal activity. Listed below is a synopsis of what transpired:

K9 Murphy conducted a traffic stop in the area of Pinal Parkway and Main Street. During the contact a male subject was arrested for possession of 3.5 grams of marijuana, marijuana grinder and two smoking pipes.

K9 Murphy conducted a traffic stop in the area of 20<sup>th</sup> and Main Street. A female subject was arrested from possession of methamphetamine 0.8 grams and a methamphetamine pipe.

K9 Murphy assisted Pinal County Sheriff's Office with a search warrant in the area of 1<sup>st</sup> and Park Street. During the narcotic warrant, 2.0 grams of meth, 1 gram of heroin and 4 individual items were located with the assistance of K9 Russ. Four subjects were removed from the residence and booked into Pinal County Sheriff's Office Adult Detention Center without incident.

### **Volunteers**

The Florence Volunteers put in a total of 235.25 hours for the month of December. There were a total of 15 volunteers that donated their time this month. They attend the monthly TRIAD meeting, which deals with the elderly, as well as the Guardian Angel program. The Victim Services Unit was not utilized this month. The volunteers continue to assist the police department with fingerprinting, front desk reporting, funeral escorts, and any special events hosted by the Town of Florence. The volunteer program is becoming more actively involved in house watches, school zones and business checks.

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### **Grants**

No grant activity.

Livescan remains in need of IT technical support.

The following are statistics reported to GOHS for both special events and sustained (regular) activity

Total citations for the month of December 2016: 96  
Total traffic contacts for the month of December 2016: 294

Type of Citation	Total Number
Civil Speed	50
Criminal Speed	2
DUI	1
DUI Drugs	0
Other	34

### **Training**

Efforts are continually made by the training staff to incorporate and provide quality training to all FPD (Florence Police Department) officers. FPD staff has worked diligently to reduce training costs by providing required internal training.

### **Traffic**

Total number of Citations issued for the department: 60 for 79 violations

#### **Directed Patrols**

The Police Department conducted 320 Directed Patrols during December. Directed Patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased proactive patrol in high crime areas has decreased crimes.

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## **Engineering**

### **Ongoing Engineering Activity:**

- Continue to research and develop general plan, paving, grading and drainage, water, sewer, etc. notes to serve as TOF baseline requirements for developers/designers.
- Various plan reviews of Anthem Units, Medical Office Bldg., Windmill Winery etc.
- Review large-format paper plans stored at PW for validity/necessity of retention.
- Preparation for involvement in Florence Gardens Phases IV & V repaving efforts.

### **Hunt Highway Curve Improvements**

- Draft Geotechnical Report has been submitted and comments have been returned to the engineer
- Working on updated quotes based on the new geotechnical recommendations

### **Florence Heights Drive**

- Draft Geotechnical Report has been submitted and comments have been returned to the engineer
- A second meeting with George Cairo has occurred
- Preparing information for land owners from the north side of the road
- We are preparing a meeting with the County Maintenance Facility, Bus Barn and the Apartment complexes management
- Preparing information for ADOT about the traffic control on 79 Parkway

### **Florence Gardens Phases IV and V**

- Draft Geotechnical Report has been submitted and comments have been returned to the engineer
- Working with ADOT to determine the drainage on N. Highway 79
- A scope of work has been sent to the On-Call Civil Engineers. Cost proposals are due January 5<sup>th</sup>.
  - EPS Group has been awarded this project and the design project has been kicked off

### **1<sup>st</sup> Street Pavement Reconstruction project**

- Draft Geotechnical Report has been submitted and comments have been returned to the engineer
- An updated Geotechnical Report has been submitted and approved
- A Draft Drainage Report has been submitted and comments have been returned to the engineer
- An updated Drainage Report has been submitted and approved
- 60% design is underway

### **Facilities Maintenance**

#### **Labor Report:**

Maintenance - The current Facilities Help Desk report shows 98 open work orders.

- The department is waiting on repair orders generated from scheduled annual and semiannual inspections.
- An updated status on safety inspections has been sent to the Fire Department, Building Safety and Southwest Risk on items identified during recent walkthroughs.
- January has triggered a new set of monthly and quarterly PM Tasks.

#### **Pending Maintenance Tasks:**

- Facilities is still working with Low Mountain and its sub-contractors on minor punch-list/warranty items at the Library and Aquatic Center including:
  - Insulation debris inside of ductwork over the main library area
  - Minor roof leaks during heavy rains.

#### **Project inquiries: (no change)**

- Fire alarm panel install on the Brunenkant building; Benson Fire has provided a proposal (forwarded to PD Director 11-21-16). Facilities' has responded to American Fire's request for drawings on the building.

#### **Custodial:**

The Custodial position has been filled. Our new employee has adapted very quickly and is doing a great job.

### **Fleet Maintenance**

- Preventative Maintenance's (PM's): 11; Total Vehicles Serviced: 30

#### **Major Accomplishments**

- Completed major repair to the Patch truck augur, paddle, bearings & gears.



### **Auction Update**

- Getting ready to start the next round of auction
  - 2 Police Cars, 1 FM truck, 4 PD Confiscated vehicles and 2 Generators

### **Sanitation**

- Total amount of right-of-way violations to date = eighteen (18)
  - Piles in the right-of-way: four (4)
  - Piles in the alley: three (3)
  - Tree branches: five (5)
  - Miscellaneous piles: four (4)
  - Mattresses in right-of-way: two (2)
- Code compliance violations to date = six (6)
  - Trash, abandoned vehicles, weeds: two (2)
  - Trash in front: two (2)
  - Illegal dumping: two (2)
    - Total: twelve (12)
    - No fees assessed to date

### **RAD Service Orders**

- TOWN had forty-one (41) pickups of bulk trash
- FLORENCE GARDENS had forty-four (44) pickups of bulk trash
- ANTHEM had fifty three (53) pickups of bulk trash

### **Streets**

- Crack sealed in Unit 40.
- Bladed shoulders and hauled off weeds from Cooper Road.
- Assisted with the replacement of the auger and paddle for the patch truck.
- Relocated old benches from Main Street to storage at fire station #2.
- Picked up trash from right of ways on Hunt Highway and Highway 287.
- Placed and gathered information from various traffic counters.
- Bladed Christianson Road, East Butte and Canal Road.
- Sprayed weeds and trimmed trees in town right of ways.
- Installed 45 mph signs on Hunt Highway and Attaway.
- Patched potholes on various streets within the town limits.
- Checked and cleaned culverts on Kelvin Highway and Hunt Highway.
- Marked storm drains for blue stake requests.
- Swept streets in Anthem, Florence Gardens and Florence.
- Took down Christmas decorations from Main Street.
- Cleaned up Public Works yard.

## **Utilities – Water**

### **CIP Updates:**

#### **Rodeo Well Project**

- Completed

#### **Standpipe Project:**

- P.O. has been received and parts have been ordered. A new Card Reader System will replace the existing coin operated system. The Standpipe frame and all pipe will be replaced. A new Backflow Preventer will be installed. After construction is completed all portions of this project will be painted. Card Reader has been received. (ON GOING).

#### **1<sup>st</sup> Street Water Line Project:**

- This project started 10/18/2016. The first phase of this project is replacing all the service lines and tying them to the 8" water main. Purchase orders have been received for purchasing parts. The first phase of this project has been completed. Parts for the 2<sup>nd</sup> phase of this project have been ordered. We are finding numerous lines that are not correct on our maps that have been tied together. We are currently trying to figure out where they go so we can isolate them. This is going to prolong this project. This project is scheduled to restart on January 16, 2017.

#### **Well # 5 Booster Pump Project:**

- Changes have been made to this project. We are not completing all the upgrades that were on the plans. Project went out for bid. Coolidge Engine and Pump has completed the installation of the new booster pump. Ripple has started work to complete the SCADA tie in.

#### **Well # 1 Chlorine Building and Booster Pump Project.**

- The new RFP Enclosure for chlorine injection and storage has been ordered. The Enclosure has been received.

## **Utilities – Wastewater**

### **Wastewater CIP**

#### **1) NWWTP Refitting/Retrofitting: In Progress**

- a. Project has been started and is on schedule. 8/29/16
  - Quoting out Pumps for Influent, & RAS pumping- Quotes Received Ultrasonic level sensor for EQ basin
  - Quoting parts and materials for filter canopy structure.

- Filter built and piping installed
- Basin reconfiguration preparation- Need to install INF. pumps
- Need diffuser design- working with Coombs & Hopkins- JCH- Misco Water
- Need bar screen design- Working with Western ENV, Huber, Coombs & Hopkins.

**2) SBR# 1: In Progress**

- a. Pumping out in preparation to inspect and clean

**3) SCADA – Wastewater- In Progress 35%-**

- a. Moving forward to with process description scope.

**4) Bi-Sulfate Pump at SWWTP- 85%**

- a. Ordered- **Received installation in progress**

**5) Post EQ Pump at SWWTP - Pump #2 installed and operational. 12/9/16**

**NWWTP Refitting/Retrofitting: In Progress**

- Project was started and is on schedule since 8/29/16
  - Quoting out Pumps for Influent, & RAS pumping- Quotes Received Ultrasonic level sensor for EQ basin
    - Quoting Ultrasonic level sensor for EQ basin
    - Quoting parts and materials for filter canopy structure
    - Quoting parts and materials for filter piping
    - Basin reconfiguration preparation- Need to install INF. pumps first.
    - Need diffuser design
    - Need bar screen design
      - RFI's Complete
- **SBR# 1: Complete**
  - Pumping out in preparation to inspect and clean
- **SCADA – Wastewater- In Progress 35%**
  - Moving forward with process description Scope.
- **Bi-Sulfate Pump at SWWTP- 75%**
  - Ordered- ETA of 12/19/16
- **Post EQ Pump at SWWTP**
  - Pump #2 installed and operational, 12/9/16

**Wastewater Administration & Reports**  
**External/Internal Reporting:**

- 1) North WWRF:
  - a. Received Wet Testing Report-Filed
  - b. October 2016- November 2016 Monthly DMR's Complete 11/28/16 and 12/9/16
- 2) South WWRF:
  - a. October 2016- November 2016 Monthly DMR's Complete 11/28/16 and 12/9/16
- 3) WWTP CIP Exercise Complete-
  - a. Phase 1, 2 and 3 Complete
  - b. Working on operational budget justifications.