

# **ACTION MINUTES**

**MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING HELD ON MONDAY, MAY 15, 2017, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

## **1. CALL TO ORDER**

**Mayor Walter called the meeting to order at 6:00 pm.**

## **2. ROLL CALL:**

**Present: Walter, Woolridge, Hawkins, Guilin, Anderson, Wall, Larsen.**

## **3. MOMENT OF SILENCE**

## **4. PLEDGE OF ALLEGIANCE**

## **5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

## **6. PUBLIC HEARING AND PRESENTATIONS**

- a. Public Hearing on an application received from Matthew Arnold Ritter, Florence Ironhorse Rodeo Consortium, LLC, for Kokopelli Moon Saloon, located at 225 N. Main Street, Florence, Arizona, for an interim permit for a person transfer of a Series 06 Bar Liquor License from Patricia Rose Pfeiffer, and for Council recommendation for approval or disapproval of said license. (Lisa Garcia)

**Mayor Walter opened the public hearing. Mayor Walter closed the public hearing.**

**On motion of Councilmember Anderson, seconded by Councilmember Larsen, and carried to forward a favorable recommendation for an interim permit for a person transfer of a Series 06 Bar Liquor License from Patricia Rose Pfeiffer.**

- b. Proclamation declaring Florence's pride in those who have enlisted in the military and to urge all citizens to continue to support our military service personnel and the families of those who are serving in our armed forces. (Tara Walter)

**Mayor Walter proclaimed Florence's pride in those who have enlisted and urged all citizens to continue to support our military service personnel and the families of those who are serving in our armed forces.**

- c. Official swearing in of Police Officer Brett Marsden, Police Officer James Nixon and Police Officer Jonathan Perez. (Dan Hughes)

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. Approval to enter into a Professional Services Agreement with PFM Asset Management, LLC, to provide financial advisement services for investments. (Joe Jarvis)
- b. Approval of the purchase of 37 desktop computers, and 30 APC battery backup units from Insight Public Sector Sled, in an amount not to exceed \$27,324.42. (Trenton Shaffer)
- c. Approval of a Letter of Support for the Planning Assistance for Rural Arizona Grant Application. (Jennifer Evans)
- d. Approval of the April 3 and April 17, 2017 Town Council meeting minutes.
- e. Receive and file the following board and commission minutes:
  - i. March 9, 2017 Arts and Culture Commission meeting minutes.

**On motion of Councilmember Wall, seconded by Councilmember Anderson, and carried to approve the Consent Agenda, as written.**

**8. NEW BUSINESS**

- a. Discussion/Approval/Disapproval to enter into a contract with Felix Construction Company, for work at the North Florence Wastewater Treatment Plant, in an amount not to exceed \$290,000, expiring on April 11, 2018. (Chris Salas)

**On motion of Councilmember Hawkins, seconded by Councilmember Larsen, and carried to enter into a contract with Felix Construction, Company, for work at the North Florence Wastewater Treatment Plant and the South Wastewater Treatment Plant, in an amount not to exceed \$290,000, expiring on April 11, 2018.**

- b. Discussion/Approval/Disapproval to enter into a contract with Regional Pavement Maintenance of Arizona, Inc., for the Hunt Highway Improvement Project, in an amount not to exceed \$263,629.84. (Chris Salas)

**On motion of Councilmember Guilin, seconded by Vice-Mayor Woolridge, and carried to enter into a contract with Regional Pavement Maintenance of Arizona, Inc. for the Hunt Highway Improvement Project, for the amount of \$239,663.49, plus 10% contingency of \$23,966.35 making the not to exceed amount \$263,629.84 under Job Order Contract 2014 -007 for the City of Buckeye. This project is identified as CIP Project Hunt Highway Improvement Project.**

- c. Discussion/Approval/Disapproval to enter into Professional Services Contract with Willdan Financial Services, for the completion of a Utility Rate Study, in an amount not to exceed \$59,500. (Jess Knudson)

**On motion of Councilmember Anderson, seconded by Councilmember Larsen, and carried to enter into a Professional Services Contract with Willdan Financial Services, for the completion of a Utility Rate Study, in an amount not to exceed \$59,500.**

- d. Discussion/Approval/Disapproval of authorizing the Town Manager to enter into a contract with United Healthcare of Arizona for medical, dental, life and vision insurance; Teladoc for 24/7 physician access benefits; Jorgensen Brooks Group for Employee Assistance Program, AFLAC for supplemental insurance products and Infinisource to administer our Section 125 Flexible Benefit Account Plan for the FY 2017-2018 Employee Benefit Program. (Scott Barber)

**On motion of Councilmember Wall, seconded by Councilmember Larsen, and carried to authorize the Town Manager to enter into a contract with United Healthcare of Arizona for medical, dental, life and vision insurance; Teladoc for 24/7 physician access benefits; Jorgensen Brooks Group for Employee Assistance Program, AFLAC for supplemental insurance products and Infinisource to administer our Section 125 Flexible Benefit Account Plan for the FY 2017-2018 Employee Benefit Program.**

- e. Ratification of the expenditure with Cactus Asphalt, for polymer modified asphalt paving, increasing the original contract by \$10,294.62, to raise the approval amount from \$481,334.56 to \$491,629.18. (Chris Salas)

**On motion of Councilmember Guilin, seconded by Councilmember Hawkins, and carried to ratify the expenditure with Cactus Asphalt, for polymer modified asphalt paving, increasing the original contract by \$10,294.62, to raise the approval amount from \$481,334.56 to \$491,629.18.**

- f. Discussion/Approval/Disapproval of adopting the 2017-2022 Strategic Plan. (Mark Eckhoff)

**On motion of Vice-Mayor Woolridge, seconded by Councilmember Larsen, and carried to adopt the 2017-2022 Strategic Plan.**

- g. Discussion on Florence Gardens Phase IV and V Infrastructure. (Chris Salas)

## **9. LEGISLATIVE REPORT**

## **10. TOWN MANAGER'S REPORT**

## **11. CALL TO THE PUBLIC**

## **12. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

## **13. ADJOURN TO EXECUTIVE SESSION**

An Executive Session will be held during the Council Meeting for the purpose of discussion or consultations with designated representatives of the public body and/or legal counsel pursuant

to A.R.S. Section 38-431.03(A)(1) to consider its position and instruct its representatives and/or attorneys regarding:

- a. The Town will be discussing the appointment involving the Town Attorney.

**On motion of Vice-Mayor Woolridge, seconded by Councilmember Guilin, and carried to adjourn to Executive Session.**

#### **14. ADJOURN FROM EXECUTIVE SESSION**

**On motion of Vice-Mayor Woolridge, seconded by Councilmember Wall, and carried to adjourn from Executive Session.**

#### **15. ADJOURNMENT**

**On motion of Councilmember Wall, seconded by Councilmember Guilin, and carried to adjourn the meeting at 8:07 pm.**

**Posted this 16<sup>th</sup> day of May, 2017, on the Town of Florence website at [www.florenceaz.gov](http://www.florenceaz.gov) by Maria Hernandez, Deputy Town Clerk.**