

# TOWN OF FLORENCE PLANNING AND ZONING COMMISSION

## REGULAR MEETING ACTION MINUTES

MINUTES OF THE TOWN OF FLORENCE PLANNING AND ZONING COMMISSION A SPECIAL MEETING HELD ON THURSDAY, FEBRUARY 1, 2018, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

### 1. CALL TO ORDER:

Chairman Pranzo called the meeting to order at 6:00 p.m.

### 2. ROLL CALL:

Chairman Pranzo	Present
Commissioner Frost	Present
Commissioner Bell	Present
Commissioner Shoppell	Present
Commissioner Smidt	Present

### 3. PLEDGE OF ALLEGIANCE

4. **DISCUSSION/APPROVAL/DISAPPROVAL** of the minutes of the special meeting conducted on October 11, 2017.

A motion was made by Commissioner Frost and seconded by Commissioner Smidt to request staff to include greater detail of the Commissions discussion and table the minutes of October 11, 2017 to the February 15, 2018 agenda. The minutes of October 11, 2017 were continued to the next agenda by unanimous decision.

5. **DISCUSSION/APPROVAL/DISAPPROVAL** – to elect a Vice Chairman of the Planning and Zoning Commission.

Commission Smidt made a motion to nominate Commissioner Frost for Vice Chair of the Planning and Zoning Commission. The motion was seconded by Chairman Pranzo, motion passed unanimously.

### 6. NEW BUSINESS

#### A. Small Cellular Wireless Facilities Zoning Text Amendment

**DISCUSSION/APPROVAL/DISAPPROVAL** – Request by the Town of Florence, as the applicant, to initiate a Development Code Text Amendment to The Development Code of

the Town of Florence, for the purpose of modifying “Part 9. Wireless Communications Facilities” sections 150.180 through 150.184, and any other applicable sections, to address changes in cellular technology and design, and to comply with mandated State Laws.

**Motion made by Vice Chair Frost to initiate the text amendment process to the Development Code of the Town of Florence to comply with state mandated House Bill 2365 for the regulation of small cell / microcell wireless antennae installations in the rights-of-way. Motion seconded by Smith and carries unanimously.**

## **7. PRESENTATIONS BY DEVELOPMENT SERVICES**

- A. Update of the Town of Florence Code Enforcement Manual
- B. Update of the Town of Florence Development Code Amendment – Technical Codes - Section 150.300 Codes Adopted

**Motion made by Commissioner Smidt, seconded by Vice-Chair Frost to table these presentations due to recent workshops. Motion passes unanimously.**

## **8. CALL TO THE PUBLIC/COMMISSION RESPONSE:**

Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

## **9. CALL TO THE COMMISSION- CURRENT EVENTS ONLY.**

## **10. ADJOURNMENT**

**Motion made by Commissioner Smidt, seconded by Vice-Chair Frost. Passed unanimously at 6:16 pm.**

**Posted this 3<sup>rd</sup> day of April 2018, on the Town of Florence website at [www.florenceaz.gov](http://www.florenceaz.gov) by Maria Hernandez, Deputy Town Clerk.**