

ACTION MINUTES

MINUTES OF THE TOWN OF FLORENCE COUNCIL SPECIAL MEETING HELD ON MONDAY, APRIL 23, 2018, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

Mayor Walter called the meeting to order at 6:00 pm.

2. ROLL CALL:

Present: Walter, Woolridge, Hawkins, Guilin, Anderson, Wall, Larsen

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. Proclaim April 27, 2018 as Arbor Day in the Town of Florence and recognition of the Town of Florence as a Tree City USA community for the 12th consecutive year. (Bryan Hughes)
- b. Approval of the Special Use Agreement with the Florence Aero Modeler Club for the Florence Aero Modeler Park. (Bryan Hughes)
- c. Approval of re-entering into a professional services contract with EUSI, LLC, for Public Works Management Support and Consulting Services, with a new term to expire on June 30, 2018; approval of Task Order No. 5, in an amount not to exceed \$38,709; and ratification increasing Task Order No. 4, by \$12,257.75. (Chris Salas)
- d. Approval of the March 5 and March 19, 2018 Town Council Meeting minutes.
- e. Receive and file the following board and commission minutes:
 - i. March 8, 2018 Arts and Culture Commission Minutes
 - ii. June 1, 2017, October 11, 2017, February 1, 2018 and February 15, 2018 Planning and Zoning Commission Meeting minutes.

- f. Notice of Task Orders issued for On-Call Engineering, pursuant to Council approved contract. This item is Information Only. (Bryan Hughes/Chris Salas)
 - i. Responses to the Request for Proposal were received on March 7, 2018, for an Environmental Assessment for the Poston Butte Expansion Project and was awarded to Westland Resources.
- g. Approval of entering into a Memorandum of Understanding with the Florence Unified School District - Florence High School, for the donation of up to \$5,000 for the Florence High School Graduation Night Lock In event. (Bryan Hughes)
- h. Notice of entering into a Common Interest and Confidentiality Agreement with the Town of Queen Creek. This item is for Information Only. (Brent Billingsley)

On motion of Vice-Mayor Woolridge, seconded by Councilmember Guilin, and carried to approve the Consent Agenda, as written, with the exception of Item.c.

- c. Approval of re-entering into a professional services contract with EUSI, LLC, for Public Works Management Support and Consulting Services, with a new term to expire on June 30, 2018; approval of Task Order No. 5, in an amount not to exceed \$38,709; and ratification increasing Task Order No. 4, by \$12,257.75. (Chris Salas)

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to approve re-entering into a professional services contract with EUSI, LLC, for Public Works Management Support and Consulting Services, with a new term to expire on June 30, 2018; approval of Task Order No. 5, in an amount not to exceed \$38,709; and ratification increasing Task Order No. 4, by \$12,257.75.

7. NEW BUSINESS

- a. Discussion/Approval/Disapproval of the purchase and installation of the Smith & Loveless Mark IX screen and components, including the Smith & Loveless/SCHLOSS 6SWP washer/compactor from Western Environmental, in an amount not to exceed \$117,865. (Chris Salas)

On motion of Councilmember Guilin, seconded by Councilmember Larsen, and carried to approve the purchase and installation of the Smith & Loveless Mark IX screen and components, including the Smith & Loveless/SCHLOSS 6SWP washer/compactor from Western Environmental, in an amount not to exceed \$117,865.

- b. Resolution No. 1662-18: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING THE SALE OF THE REMAINING PLOTS OF BLOCK 29 OF THE TOWN OF FLORENCE CEMETERY TO THE TOHONO O'ODHAM NATION, RESCINDING RESOLUTION NO. 544-96, AND ESTABLISHING FUTURE RATES FOR CEMETERY SERVICES AT THE THEN PREVAILING RATE. (Benjamin Bitter)

This item was removed from the agenda and will appear at a future time.

- c. Discussion/Approval/Disapproval of a Services Agreement with Common Sense Consulting and Facilitation, to provide assistance to the Greater Florence Chamber of Commerce, with its strategic planning process, in an amount not to exceed \$12,000. (Brent Billingsley)

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to disapprove the Services Agreement with Common Sense Consulting and Facilitation, to provide assistance to the Greater Florence Chamber of Commerce, with its strategic planning process, in an amount not to exceed \$12,000.

- d. Resolution No. 1663-18: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING REVISIONS TO THE TOWN OF FLORENCE PERSONNEL POLICY. (Scott Barber)

On motion of Councilmember Wall, seconded by Councilmember Hawkins, and carried to adopt Resolution No. 1663-18.

- e. Discussion/Approval/Disapproval for the Town Manager to enter into an agreement with CGI Communications, for the Community Showcase Video Program. (Benjamin Bitter)

On motion of Councilmember Anderson, seconded by Councilmember Guilin, and carried to approve the Town Manager to enter into an agreement with CGI Communications, for the Community Showcase Video Program.

- f. Consideration of the Design Review Appeal by Reverend Kevin McGinnis, Mosaic Church of the Nazarene, located at 5431 W. Merrill Ranch Parkway, Florence, Arizona, for Design Review Case PZ-17-51-DR, regarding the removal of Condition Item #13: *Prior to issuance of a Certificate of Occupancy, the applicant will provide an approved secondary all-weather emergency accessway to the new church facility for fire apparatus, in a manner acceptable to the Town.* (Larry Harmer)

On motion of Vice-Mayor Woolridge, seconded by Councilmember Wall, and carried to approve the appeal for Design Review Case PZ-17-51DR, removing Condition Item #13: *Prior to issuance of a Certificate of Occupancy, the applicant will provide an approved secondary all-weather emergency accessway to the new church facility for fire apparatus, in a manner acceptable to the Town.*

8. MANAGER'S REPORT

9. CALL TO THE PUBLIC

10. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

11. ADJOURNMENT

On motion of Councilmember Hawkins, seconded by Councilmember Guilin, and carried to adjourn the meeting at 7:09 pm.

Posted this 24th day of April 2018, on the Town of Florence website at www.florenceaz.gov by Maria Hernandez, Deputy Town Clerk.