

**TOWN OF FLORENCE  
PLANNING AND ZONING COMMISSION**

**REGULAR MEETING ACTION MINUTES**

**MINUTES OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF FLORENCE MEETING HELD ON THURSDAY, DECEMBER 20, 2018, AT 6:00 P.M., IN THE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

**1. CALL TO ORDER**

**Chairman Pranzo called the meeting to order at 6:00 pm**

**2. ROLL CALL:**

<b>Chairman Pranzo</b>	<b>Present</b>
<b>Vice-Chair Frost</b>	<b>Present</b>
<b>Commissioner Smidt</b>	<b>Absent</b>
<b>Commissioner Simmonds</b>	<b>Present</b>
<b>Commissioner Proulx</b>	<b>Present</b>

**Council Liaison Hawkins          Absent**

**3. PLEDGE OF ALLEGIANCE**

**4. DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the regular meeting conducted on November 15, 2018.**

**On motion by Chairman Pranzo, seconded by Commissioner Simmonds, and carried by a 4-0 vote to approve the November 15, 2018 Regular Meeting minutes.**

**5. OLD BUSINESS**

- A. Staff presentation and Public Hearing to solicit input regarding Case PZ-18-34-TA, a proposed text amendment to the Town of Florence Development Code Definitions and Part 7: Parking; Loading and Unloading. Motion to direct staff to schedule a 2<sup>nd</sup> Public Hearing for Planning and Zoning Commission meeting of January 17, 2019 for possible recommendation to Town Council.**

**On motion by Vice-Chair Frost, seconded by Commissioner Simmonds, and carried by a 4-0 vote to continue the Public Hearing to the Planning and Zoning Commission meeting to January 17, 2019.**

- A. Staff presentation and Public Hearing to solicit input regarding Case PZ-18-33-TA, a proposed text amendment to the Town of Florence Development Code**

Definitions and Part 3: Sign Regulations. Motion to direct staff to schedule a 2<sup>nd</sup> Public Hearing for Planning and Zoning Commission meeting of January 17, 2019 for possible recommendation to Town Council.

**On motion by Commissioner Proulx, seconded by Vice-Chair Frost, and carried by a 4-0 vote to continue the Public Hearing to the Planning and Zoning Commission meeting of January 17, 2019.**

## **6. PRESENTATIONS**

### **A. FUTURE AGENDA ITEMS/INFORMATION ONLY**

Staff will inform the Commission of upcoming agenda items.

## **7. CALL TO THE PUBLIC/COMMISSION RESPONSE:**

Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

## **8. CALL TO THE COMMISSION-CURRENT EVENTS ONLY**

## **9. ADJOURNMENT**

**On a motion of Commissioner Simmonds, seconded by Commissioner Proulx, and carried by a 4-0 vote to adjourn the meeting at 6:35 pm.**

**Posted this 21st day of December 2018, on the Town of Florence website at [www.florenceaz.gov](http://www.florenceaz.gov) by Maria Hernandez, Deputy Town Clerk.**