

TOWN OF FLORENCE PARKS AND RECREATION ADVISORY BOARD

MINUTES FROM THE SPECIAL MEETING HELD ON THURSDAY, JANUARY 31, 2019 AT 3:00 P.M. IN RUGGLES ROOM 1, LOCATED AT 778 N. MAIN STREET, FLORENCE, AZ.

1. CALL TO ORDER

Chair Pinson called the meeting to order at 3:02 P.M.

2. ROLL CALL:

Present: Don Pinson, Tom Smith, Doug Stinson, Donald Woolridge

Absent: Kelly Williams

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

a. Presentation on Upcoming Special Events (Alison Feliz).

Bryan Hughes did a PowerPoint presentation on upcoming events.

5. NEW BUSINESS

a. Discussion/Approval/Disapproval of nomination and election of new Commission Chair.

Board member Doug Stinson nominated Board member Tom Smith to be the new Commission Chair.

On motion by Board member Doug Stinson, seconded by Board member Donald Woolridge, and carried (4-0) to elect Board member Tom Smith to be the new Commission Chair.

b. Discussion/Approval/Disapproval of nomination and election of a new Commission Vice Chair.

Board member Doug Stinson nominated Board member Donald Woolridge to be the new Commission Vice Chair.

Board member Donald Woolridge respectfully declined the nomination due to prior engagements.

On motion by Board member Tom Smith, seconded by Board member Donald Woolridge, and carried (4-0) to elect Board member Doug Stinson as the new Commission Vice Chair.

c. Discussion/Approval/Disapproval of Minutes from the July 26, 2018 Regular Meeting.

On motion by Board member Tom Smith, seconded by Board member Donald Woolridge, and carried (4-0) to approve the Minutes from the July 26, 2018 Regular meeting.

d. Discussion/Approval/Disapproval of the 2019 Parks and Recreation Advisory Board Meeting Schedule.

On motion by Board member Doug Stinson, seconded by Board member Tom Smith, and carried (4-0) to approve the 2019 Parks and Recreation Advisory Board Meeting Schedule.

e. Discussion/Approval/Disapproval of Major Projects.

I. Acquisition of Bureau of Land Management parcels for expansion of the Poston Butte Preserve.

1. Cultural/Biological/Environmental Assessment of BLM parcels.

2. 30% Design for the Poston Butte Preserve Project.

Aaron Allan with J2 Engineering presented to the Board a rendering of the Poston Butte Preserve Open Space and Trail Development.

Chair Pinson asked who is funding the Poston Butte Preserve Project.

Community Services Director, Bryan Hughes, stated that the Town of Florence is funding the project.

Council Liaison, Judy Hughes, asked if the meeting room that was featured on the Poston Butte Preserve rendering was going to be air conditioned?

Community Services Director, Bryan Hughes, stated that the room will be air conditioned.

Board member Smith asked if there will be security, area lighting, and Park Staff on site.

Community Services Director, Bryan Hughes, stated that area lighting is included, and Park Staff will be present and running the facility.

Chair Stinson asked if there will be a designated area for a helicopter to land in case of an emergency?

Community Services Director, Bryan Hughes, stated that they will research to possibly include a helipad.

On motion by Board member Tom Smith, seconded by Board member Donald Woolridge, and carried (4-0) to approve the 30% Design for the Poston Butte Preserve Project that was presented.

II. Parks and Recreation Comprehensive Plan.

Community Services Director, Bryan Hughes, updated the Board about Stakeholder and Public meetings that were held for the Parks and Recreation Comprehensive Plan.

Board member Stinson asked if Board members may get a copy of the partial summary for all the meetings that were held for the Parks and Recreation Comprehensive Plan when it is put to together.

Community Services Director, Bryan Hughes, said that Board members will get a summary of the meetings once he receives it back from GreenPlay.

III. Active Transportation Plan.

Community Services Director, Bryan Hughes, updated on the Active Transportation Plan. Surveys will be generated and put out for the Public to participate.

Chair Pinson suggested there be connectivity between Padilla Park and Heritage Park.

IV. Veterans Memorial Project.

Community Services Director, Bryan Hughes, informed the Board that the Veterans Memorial Committee and the Arts and Culture Committee have been working together to come up with a design concept for the Memorial. Director Hughes also stated that the American Legion is helping in seeking donations for Memorial. Director Hughes stated the project will be complete by Memorial Day.

V. Give-A-Lift Program.

Community Services Director, Bryan Hughes, spoke about the new Give-A-Lift program, which is a grant funded program, that is being offered through the Town of Florence. Seeking volunteers.

Board member Woolridge had to leave the meeting at 3:58 P.M.

6. STAFF REPORTS

a. Recreation Programming (John Nixon)

Recreation Supervisor, John Nixon, stated that the Town had received 11 more pieces of durable medical equipment.

b. Senior Center (Tonya Jaquette)

Recreation Coordinator, Tonya Jaquette, stated that the Senior Center will be hosting its annual Volunteer Appreciation Dinner on February 27, 2019.

c. Parks Maintenance (Bryan Hughes)

Community Services Director, Bryan Hughes, stated that the concrete communications shed that was at Poston Butte had been removed.

Park Maintenance Superintendent, Ray Hartzel, stated that fields were being prepped with new bases and irrigation repairs.

d. Arts and Culture Commission (Bryan Hughes)

Community Services Director, Bryan Hughes, briefly updated the Board on Arts and Culture programs, like the Main Street Mural project, Fine Art for Teens, Drum Circle and Open Studio.

7. CALL TO THE PUBLIC/BOARD RESPONSE

Ms. Ruth Harrison suggested the Parks and Recreation Advisory Board meet more often than the quarterly schedule.

Ms. Harrison suggested for Handicap Signs to be replaced at Heritage Park and the bollards need to be addressed.

Ms. Kristen Larsen suggested to the Community Services Staff to promote the biscuits and gravy sale in a timely manner. Ms. Larsen advised to meet with Ben Bitter from Town Hall to advertise such promotions and get the word out sooner.

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE PARKS AND RECREATION ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITICISM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

8. CALL TO THE BOARD – CURRENT EVENTS ONLY

9. ADJOURNAMENT

On motion by Board member Tom Smith, seconded by Board member Doug Stinson, and carried (3-0) to adjourn the meeting at 4:38 P.M.

Approved:



Tom Smith, Board Chair