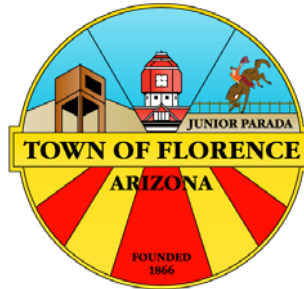


TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tara Walter
Vice-Mayor John Anderson
Councilmember Bill Hawkins
Councilmember Karen Wall
Councilmember Kristen Larsen
Councilmember Michelle Cordes
Councilmember Judy Hughes



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

Monday, November 4, 2019

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, November 4, 2019, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL: Tara Walter, John Anderson, Bill Hawkins, Karen Wall,
Kristen Larsen, Michelle Cordes, Judy Hughes

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATION

a. **First Quarter Budget** Presentation. (Becki Jimenez)

7. ADJOURNMENT TO MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO 2.

a. Discussion and possible action to approve Merrill Ranch Community Facilities District No. 2 **September 16** and **October 7, 2019** Special Meeting minutes.

b. **CONSIDERATION AND POSSIBLE** ADOPTION OF RESOLUTION NO. MRCFD2 239-19: AUTHORIZING THE SALE AND ISSUANCE OF GENERAL OBLIGATION BONDS, TAXABLE SERIES 2019 OF THE DISTRICT; PRESCRIBING CERTAIN TERMS AND CONDITIONS OF SUCH BONDS; DELEGATING THE DETERMINATION OF CERTAIN

TERMS AND AUTHORIZING THE SUBSEQUENT LEVYING OF AN AD VALOREM PROPERTY TAX WITH RESPECT TO SUCH BONDS. (Brent Billingsley)

8. ADJOURNMENT FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO 2.

9. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. **Resolution No. 1721-19:** Adoption of A RESOLUTION OF TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING AND AUTHORIZING MAYOR TARA WALTER, TOWN MANAGER BRENT BILLINGSLEY, AND INTERIM FINANCE DIRECTOR REBECCA JIMENEZ, TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON THE TOWN OF FLORENCE BANKING ACCOUNTS, AND DECLARING AN EMERGENCY. (Lisa Garcia)
- b. **Authorization to enter** into an Intergovernmental Agreement with Pinal County for their annual Safety Rodeo to encourage participation in the safe operation of equipment by employees, with no cost to the Town. (Chris Salas)
- c. **Approval of accepting** the register of demands ending September 30, 2019, in the amount of \$1,807,362.17. (Becki Jimenez)

10. WORK SESSION ON PARKS AND RECREATION COMPREHENSIVE PLAN

11. NEW BUSINESS

- a. **Ordinance No. 684-19:** First Reading of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, BY INSERTING §73.12 ABANDONED OR JUNK VEHICLES PARKED IN VISIBLE AREAS; RENUMBER UNARMED POLICE AIDES §73.13; AND INSERTING A NEW PENALTY §73.99 (Y). (Daniel Hughes)
- b. **ORDINANCE NO. 685-19:** First Reading of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, BY INSERTING §73.01 PARKING PROHIBITED IN SPECIFIED PLACES, SUBSECTION (0) UNLAWFUL PARKING OF LARGE VEHICLES IN A RESIDENTIAL DISTRICT. (Daniel Hughes)
- c. **Discussion on the Town** of Florence Lease Policy and Silver King Egress Issues. (Jennifer Evans)

12. MANAGER'S REPORT

13. DEPARTMENT REPORTS

- a. **Community Development**
- b. **Community Services**
- c. **Courts**
- d. **Finance**
- e. **Fire**
- f. **Police**

g. **Public Works**

14. CALL TO THE PUBLIC

15. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

16. ADJOURNMENT TO EXECUTIVE SESSION

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), (A)(4) and (A)(7) to consider its position and instruct its representatives and/or attorneys regarding:

- a. Instruct staff with regards to negotiations of land purchases.
- b. Legal advice and on development agreement contract negotiations.

17. ADJOURNMENT FROM EXECUTIVE SESSION

18. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of Council may appear for part or all of the meeting including Executive Session telephonically.

POSTED ON OCTOBER 31, 2019, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.*****

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 AGENDA

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Merrill Ranch Community Facility District No. 2 Members and to the general public that a Special Meeting of the District Board will be held on Monday, November 4, 2019, at 6:00 p.m., or immediately following the Town of Florence Council Meeting, in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL: Tara Walter __, John Anderson__, Bill Hawkins__, Karen Wall____, Kristen Larsen____, Michelle Cordes__, Judy Hughes__.

3. NEW BUSINESS

- a. Discussion and possible action to approve Merrill Ranch Community Facilities District No. 2 September 16 and October 7, 2019 Special Meeting minutes.
- b. CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. MRCFD2 239-19: AUTHORIZING THE SALE AND ISSUANCE OF GENERAL OBLIGATION BONDS, TAXABLE SERIES 2019 OF THE DISTRICT; PRESCRIBING CERTAIN TERMS AND CONDITIONS OF SUCH BONDS; DELEGATING THE DETERMINATION OF CERTAIN TERMS AND AUTHORIZING THE SUBSEQUENT LEVYING OF AN AD VALOREM PROPERTY TAX WITH RESPECT TO SUCH BONDS. (Brent Billingsley)

4. ADJOURNMENT

The Merrill Ranch Community Facilities District No. 2 (MRCFD2) Board may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the District's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of MRCFD2 Board may appear for part or all of the meeting including Executive Session telephonically.

POSTED ON OCTOBER 31, 2019, BY LISA GARCIA, DISTRICT CLERK, AT 775 N. MAIN STREET, ARIZONA AND WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.*****

FY2019-2020

FIRST QUARTER
RESULTS AND
FORECAST FOR
THE REMAINDER
OF THE FISCAL
YEAR

Overview

FORECAST IS BASED ON DATA THROUGH SEPTEMBER 30, 2019

General Fund Revenue

Focused on the seven revenue sources which make up 80% of the Town's total revenue:

- City Sales Tax
- Food Tax
- Property Taxes
- Building Permits
- State-Shared Sales Tax
- State-Shared Income Tax
- Auto License Tax

TITLE	1st Quarter FY18-19	BUDGET FY19-20	1st Quarter FY19-20	FORECAST FY19-20	Quarter comparison
City Sales Tax	\$731,120	\$2,862,437	\$858,189	\$2,862,437	▲
City Food Tax	\$0	\$310,686	\$0	\$310,686	
Property Tax	\$2,329	\$1,166,611	\$4,180	\$1,166,611	▲
Building Permits	\$171,445	\$809,822	\$372,829	\$1,200,000	▲
State Sales Tax	\$412,949	\$2,740,063	\$527,581	\$2,740,063	▲
State Income Tax	\$789,374	\$3,451,095	\$854,090	\$3,451,095	▲
Auto License Tax	\$331,022	\$1,658,771	\$345,318	\$1,658,771	▲
(TOTALS)		\$12,999,485		\$13,389,663	▲

General Fund- Revenue FY19-20

General Fund - Expense FY19-20

TITLE	1st Quarter FY18-19	BUDGET FY19-20	1st Quarter FY19-20	<i>FORECAST</i> FY19-20	Quarter comparison
General Fund	\$3,446,897	\$17,012,550	\$3,526,867	\$17,012,550	▲

Other Funds - Major Revenue FY19-20

TITLE	1st Quarter FY18-19	BUDGET FY19-20	1st Quarter FY19-20	<i>FORECAST</i> FY19-20	Quarter comparison
General Capital Fund	\$0	\$2,253,000	\$0	\$2,253,000	
HURF Fund	\$535,143	\$3,605,915	\$775,545	\$3,605,915	▲
Water Fund	\$873,650	\$4,326,237	\$814,601	\$4,326,237	▼
Sewer Fund	\$1,136,023	\$4,530,200	\$902,402	\$4,530,200	▼
Sanitation Fund	\$201,576	\$921,300	\$222,888	\$921,300	▲


Other Funds - Expenses FY19-20

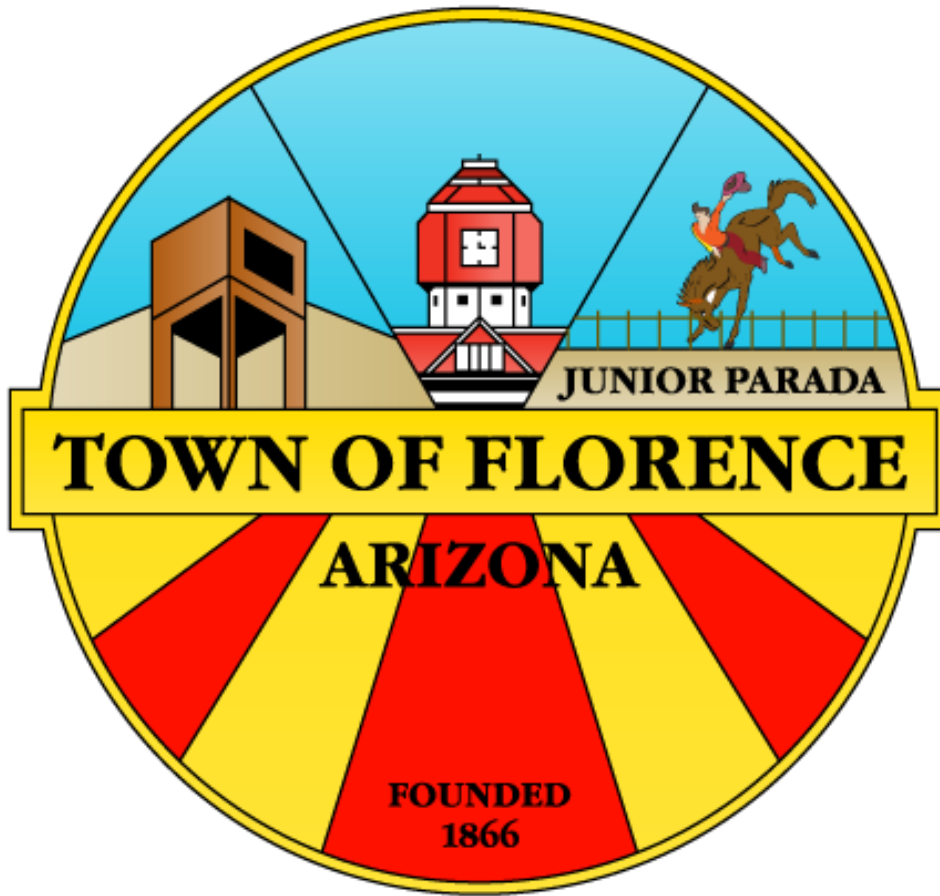
TITLE	1st Quarter FY18-19	BUDGET FY19-20	1st Quarter FY19-20	FORECAST FY19-20	Quarter comparison
General Capital Fund	\$76,489	\$4,314,198	\$210,489	\$4,314,198	▲
HURF Fund	\$1,501,092	\$6,893,944	\$867,712	\$6,893,944	▼
Water Fund	\$463,077	\$7,560,536	\$706,075	\$7,560,536	▲
Sewer Fund	\$970,253	\$5,472,821	\$351,562	\$5,472,821	▼
Sanitation Fund	\$190,713	\$1,279,252	\$226,439	\$1,279,252	▲

Cash in Bank - FY19-20

Cash in Bank - General Checking	\$17,569,383	Interest in Sweep - .5%
Cash in Bank - Credit Cards in Transit	\$ 94,389	
LGIP	\$ 276,005	Interest Rate 2.3%
PFM (Investments)	\$40,283,926	Interest Rate 2.1%
Police Evidence	<u>\$ 4,555</u>	
Total Cash in Bank	\$58,228,258	

Finance Department Activities

1. Completing Annual Audit and Comprehensive Financial Report for the Town
 2. October 1 - Sent out first phase of Budget (Capital Projects)
 3. Implementing Electronic Payroll Timekeeping Processing - Phase One: Electronic Submission (for payroll ending October 25)
 4. Sending out second phase of Budget in mid-November - Partial Electronic Submission of Operational Budgets
 5. Departmental training with accountants and various staff members
 6. Oversight of Municipal Court Audit
 7. Community Facilities District Audit
- 



Questions?

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 MINUTES

MINUTES OF THE MERRILL RANCH COMMUNITY FACILITY DISTRICT NO. 2 SPECIAL MEETING OF THE DISTRICT BOARD HELD ON MONDAY, SEPTEMBER 16, 2019, AT 7:00 P.M., OR IMMEDIATELY FOLLOWING THE TOWN OF FLORENCE COUNCIL MEETING, IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

CALL TO ORDER

Chairman Walter called the meeting to order at 7:45 p.m.

ROLL CALL:

Present: Tara Walter, John Anderson, Bill Hawkins, Karen Wall, Michelle Cordes

Absent: Kristen Larsen, Judy Hughes

Discussion and possible action to approve and ratify a legal services Engagement and Retention Agreement with Sims Mackin, LTD. and Cathy Bowman for legal representation of the Town of Florence, Merrill Ranch Community Facilities District No. 1 and Merrill Ranch Community Facilities District No. 2 for the purpose of defending claims and litigation, including alternative dispute resolution, discovery, trial, post-trial motions, appeals and authorization to enter into related common interest agreements.

Mr. Mattice stated that the request is to retain the services of Sims Mackin, Ltd., and Cathy Bowman, to assist with specialized legal representation with regards to a lawsuit filed by the Merrill entities against Merrill Ranch Community Facilities District No. 1 but there are additional claims that have been asserted by correspondence against the Town of Florence and Merrill Ranch Community Facilities District No. 2.

On motion of B District Board Member Wall, seconded by District Board Member Hawkins, and carried (5-0) to approve and ratify a legal services Engagement and Retention Agreement with Sims Mackin, LTD. and Cathy Bowman for legal representation of the Town of Florence, Merrill Ranch Community Facilities District No. 1 and Merrill Ranch Community Facilities District No. 2 for the purpose of defending claims and litigation, including alternative dispute resolution, discovery, trial, post-trial motions, appeals and authorization to enter into related common interest agreements.

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 ADJOURNMENT TO EXECUTIVE SESSION

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), (A)(4) to consider its position and instruct its representatives and/or attorneys regarding MRCFD2.

On motion of District Board Member Wall, seconded by District Board Member Hawkins, and carried (5-0) to adjourn to Executive Session.

JOURNMENT FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 EXECUTIVE SESSION.

On motion of District Board Member Wall, seconded by District Board Member Anderson, and carried (5-0) to adjourn from Executive Session.

ADJOURNMENT

The Merrill Ranch Community Facilities District No. 2 (MRCFD2) Board may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the District's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of MRCFD2 Board may appear for part or all of the meeting including Executive Session telephonically.

On motion of District Board Member Wall, seconded by District Board Member Cordes, and carried (5-0) to adjourn from the meeting.

Tara Walter, Chairman

ATTEST:

Lisa Garcia, District Clerk

I certify that the following is a true and correct copy of the minutes of the Merrill Ranch Community Facilities District No. 2 Special Meeting held on September 16, 2019, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, District Clerk

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 MINUTES

MINUTES OF the Merrill Ranch Community Facility District No. 2 Special Meeting held on Monday, October 7, 2019, at 6:00 p.m., or immediately following the Town of Florence Council Meeting, in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona.

1. CALL TO ORDER

Mayor Walter called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Present: Tara Walter, John Anderson, Bill Hawkins, Karen Wall, Kristen Larsen, Michelle Cordes, Judy Hughes.

3. NEW BUSINESS

- a. Discussion and possible action to approve Merrill Ranch Community Facilities District No.2 July 1, July 15, and September 3, 2019 Special Meeting minutes.**

On motion of Boardmember Hawkins, seconded by Vice-Chairman Anderson, and carried (6-0) to approve the Merrill Ranch Community Facilities District No. 2 July 1, July 15, and September 3, 2019 Special Meeting Minutes.

- b. Resolution No. MRCFD2 238-19: Discussion and possible action on A RESOLUTION OF BOARD OF DIRECTORS OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2, TOWN OF FLORENCE, PINALCOUNTY, ARIZONA, ADOPTING THE BUDGET FOR FISCAL YEAR 2019-2020.**

Mr. Rey Sanchez, District Treasurer, stated that the request is for a \$100,000 budget increase to the Merrill Ranch Community Facilities District No. 2 (MRCFD2) budget. The increase will be used to cover legal fees and costs to defend the threatened claims against MRCFD2.

On motion of Vice-Chairman Anderson, seconded by Boardmember Hawkins, and carried (6-0) to adopt Resolution No. MRCFD2 238-19.

4. ADJOURNMENT

The Merrill Ranch Community Facilities District No. 2 (MRCFD2) Board may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the District's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of MRCFD2 Board may appear for part or all of the meeting including Executive Session telephonically.

On motion of Boardmember Cordes, seconded by Boardmember Larsen, and carried (6-0) to adjourn from Merrill Ranch Community Facilities District No. 2 meeting.

Tara Walter, Chairman

ATTEST:

Lisa Garcia, District Clerk

I certify that the following is a true and correct copy of the minutes of the Merrill Ranch Community Facilities District No. 2 Special Meeting held on October 7, 2019, and that the meeting was duly called to order and that a quorum was present.

Lisa Garcia, District Clerk

District Number 2	MERRILL RANCH COMMUNITY FACILITIES DISTRICT ACTION FORM	<u>AGENDA ITEM</u> 7b.
MEETING DATE: November 4, 2019 DEPARTMENT: Merrill Ranch Community Facilities District No.2 STAFF PRESENTER: Brent Billingsley, CFD No. 2 District Manager SUBJECT: Resolution No. MRCFD2-239-19 for General Obligation Bonds		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other

RECOMMENDED MOTION/ACTION:

Adopt Resolution No. MRCFD2-239-19 AUTHORIZING THE SALE AND ISSUANCE OF NOT TO EXCEED \$1,200,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, TAXABLE SERIES 2019 OF THE DISTRICT; PRESCRIBING CERTAIN TERMS AND CONDITIONS OF SUCH BONDS INCLUDING MAKING CERTAIN FINDINGS, CERTIFICATIONS AND COVENANTS WITH RESPECT TO SUCH BONDS; DELEGATING THE DETERMINATION OF CERTAIN TERMS OF SUCH BONDS AND MATTERS RELATED THERETO TO THE DISTRICT MANAGER AND AUTHORIZING THE SUBSEQUENT LEVYING OF AN AD VALOREM PROPERTY TAX WITH RESPECT TO SUCH BONDS.

BACKGROUND/DISCUSSION:

The District Manager and District Treasurer manage the finances of Merrill Ranch Community Facilities District No. 2 ("CFD No. 2" or "District") with guidance and advice from the District's financial advisors, bond counsel and underwriters. Part of such management of CFD No. 2 requires continual evaluation, assessment and forecasting for CFD No. 2 fund balances, including estimations about the sufficiency of cash to pay debt service on General Obligation Bonds each fiscal year. Such forecasting must be done in the context of a recent change in Arizona law that limits the amount of taxes which can be carried as revenue in the debt service fund to repay general obligation bonds. This new limitation on holding cash by the District for such payments has made it more difficult to match balances with debt service payments for the District's outstanding bonds while trying to maintain a stable tax rate.

Pursuant to Section 48-719, Arizona Revised Statutes, the District Board has authorized the sale and issuance of six series of bonds for CFD No. 2 since August 7, 2006. Based upon the analysis of the District's staff and professional advisors, it is necessary to authorize the sale and issuance of a seventh series of bonds (the "Bonds") to provide

funds for the timely payment of debt service on outstanding Bonds and to levy and cause an ad valorem tax to be collected, at the same time and in the same manner as other taxes are levied and collected on all taxable property in the boundaries of the District sufficient to pay debt service on the Bonds.

This Resolution authorizes the District to issue the Bonds. The Bonds will be sold to the Town of Florence at a price of par and will mature not more than five (5) years from their date of issuance. A market interest rate will be established by the District's underwriters. CFD No. 2 will repay the debt through a tax levy for the Bonds. The District's existing rate is \$3.25 per \$100 of Net Assessed Valuation within the District. The Bonds will be structured so that they may be prepaid if excess funds are available. The Net Assessed Valuation is based upon the taxable properties within the District. As additional residential dwellings are built in the District, additional funds will accrue for repayment of the Bonds potentially sooner than the date of maturity. During the life of the Bonds, the Town will receive market interest income for the General Fund.

The proceeds of the sale of the Bonds will only be used to pay debt service. Neither the full faith and credit nor the general taxing power of the Town of Florence is pledged to the payment on the outstanding Bonds.

There is no public hearing required for this issuance.

A VOTE OF NO WOULD MEAN:

Financial consequences for future bonding in both assessments and General Obligation Bonds.

A VOTE OF YES WOULD MEAN:

The District's debt service fund will be sufficient for debt service payments for General Obligation Bonds.

FINANCIAL IMPACT:

The Town purchases a seventh series of General Obligation Bonds through a private placement and receives interest income. The District receives up to \$1,200,000 for payment of District debt service.

ATTACHMENTS:

Resolution No. MRCFD2 239-19

RESOLUTION NO. MRCFD2 239-19

(MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2)

A RESOLUTION OF THE BOARD OF DIRECTORS OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 AUTHORIZING THE SALE AND ISSUANCE OF NOT TO EXCEED \$1,200,000 AGGREGATE PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, TAXABLE SERIES 2019 OF THE DISTRICT; PRESCRIBING CERTAIN TERMS AND CONDITIONS OF SUCH BONDS INCLUDING MAKING CERTAIN FINDINGS, CERTIFICATIONS AND COVENANTS WITH RESPECT TO SUCH BONDS; DELEGATING THE DETERMINATION OF CERTAIN TERMS OF SUCH BONDS AND MATTERS RELATED THERETO TO THE DISTRICT MANAGER AND AUTHORIZING THE SUBSEQUENT LEVYING OF AN AD VALOREM PROPERTY TAX WITH RESPECT TO SUCH BONDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2 as follows:

1. Findings.

a. Merrill Ranch Community Facilities District No. 2 (hereinafter called the "District") is authorized by Section 48-719, Arizona Revised Statutes to sell and issue general obligation bonds of the District to provide moneys for public infrastructure purposes consistent with The General Plan of Merrill Ranch Community Facilities District No. 2 (hereinafter referred to as the "General Plan").

b. Such bonds may not be issued unless approved at an election ordered and called to submit to the qualified electors of the District or to those persons who will be qualified to vote pursuant to Section 48-707(G), Arizona Revised Statutes [being, if no person has registered to vote within the area to be included within the boundaries of the District within fifty (50) days immediately preceding any scheduled election date, the owners of land within the District who will be qualified electors of the State of Arizona and other landowners according to Section 48-3043, Arizona Revised Statutes (hereinafter referred to as the "qualified electors"),] the question of authorizing the District Board to issue such bonds (hereinafter referred to as the "Bonds").

c. The board of directors of the District (hereinafter called the "District Board") deemed it necessary and advisable to order and call such an election and to establish the procedures whereby such election should be held and did so pursuant to Resolution No. MRCFD2 101-05 adopted on November 21, 2005 (hereinafter referred to as the "Organizational Resolution"), which provided that a special election be held on January 24, 2006

(hereinafter referred to as the “Election”), at which time there was submitted to the qualified electors of the District the questions set forth in the official ballot described in the Organizational Resolution.

d. The election board for the Election filed with the District Board its returns of election and the ballots cast at the polling place, and the District Board canvassed the returns of the Election and determined (1) that a total of one (1) ballot(s) had been cast in response to the questions submitted, that in answer to the questions submitted, such ballot was marked “Bonds, Yes” and no ballots were marked “Bonds, No” with respect to the issuance of the Bonds; (2) that the Election had been conducted and the returns thereof made as required by law and (3) that only qualified electors were permitted to vote at the Election.

e. Pursuant to Resolution No. MRCFD2 201-06 adopted by the District Board on February 6, 2006, the District Board found and determined that a majority of the votes cast by the qualified electors voting at the Election voted “Bonds, Yes” and that the Bonds in up to and including \$100,000,000 aggregate principal amount are therefore authorized to be sold and issued.

f. Pursuant to Section 48-719, Arizona Revised Statutes and Resolution MRCFD2 204-06 adopted by the District Board on August 7, 2006, the District Board authorized, and there have been sold and issued, the first series of the Bonds, dated October 26, 2006 (hereinafter referred to as the “First Series of the Bonds”), in the aggregate principal amount of \$251,000, all of which have been paid. Also, pursuant to Section 48-719, Arizona Revised Statutes and Resolution MRCFD2 206-12 adopted by the District Board on September 7, 2010, the District Board authorized, and there have been sold and issued, the second series of the Bonds, dated November 30, 2010 (hereinafter referred to as the “Second Series of the Bonds”), in the aggregate principal amount of \$3,560,000. Further, pursuant to Section 48-719, Arizona Revised Statutes and Resolution MRCFD2 220-12 adopted by the District Board on September 17, 2012, the District Board authorized, and there have been sold and issued, the third series of the Bonds, dated October 3, 2012, in the aggregate principal amount of \$500,000, all of which have been paid. Also, further, pursuant to Section 48-719, Arizona Revised Statutes and Resolution No. MRCFD2 225-13 adopted by the District Board on October 21, 2013, the District Board authorized, and there have been sold and issued, the fourth series of the Bonds, dated December 19, 2013 (hereinafter referred to as the “Fourth Series of the Bonds”), in the aggregate principal amount of \$1,850,000. Also, further, pursuant to Section 48-719, Arizona Revised Statutes and Resolution No. MRCFD2 230-17 adopted by the District Board on March 29, 2016, the District Board authorized, and there have been sold and issued, the fifth series of the Bonds, dated June 22, 2016 (hereinafter referred to as the “Fifth Series of the Bonds”), in the aggregate principal amount of \$2,000,000. Also, further, pursuant to Section 48-719, Arizona Revised Statutes and Resolution No. MRCFD2 234-17 adopted by the District Board on August 21, 2017, the District Board authorized, and there have been sold and issued, the sixth series of the Bonds, dated November 16, 2017 (with the Second Series of the Bonds, the Fourth Series of the Bonds, the Fifth Series of the Bonds and the hereinafter described Seventh Series of the Bonds, hereinafter referred to, to the extent any of them remain outstanding, as, collectively, the “Outstanding Bonds”).

g. The District Board hereby determines that it is necessary for the District to provide for the timely payment of debt service on the Outstanding Bonds by financing a portion of the same with proceeds of the sale of the seventh series of the Bonds (hereinafter referred as the “Seventh Series of the Bonds”).

h. Pursuant to Section 48-719, Arizona Revised Statutes, the District Board (1) hereby determines to authorize the sale and issuance of the Seventh Series of the Bonds to provide funds for the timely payment of debt service on the Outstanding Bonds and (2) shall enter in its minutes a record of the Seventh Series of the Bonds sold and their numbers and dates and levy and cause an ad valorem tax to be collected, at the same time and in the same manner as other taxes are levied and collected on all taxable property in the boundaries of the District sufficient to pay debt service with respect to the Seventh Series of the Bonds when due.

i. The District Board hereby further determines that the total aggregate outstanding amount of the Outstanding Bonds will not exceed sixty percent (60%) of the aggregate of the estimated market value of the real property and improvements in the District.

2. a. Approval of Sale and Issuance of Seventh Series of the Bonds.
The Seventh Series of the Bonds are hereby authorized to be issued as a series of general obligation bonds of the District to be designated “General Obligation Bonds, Taxable Series 2019.” The District Manager is hereby authorized and directed to determine on behalf of the District: (1) the dated date (but not later than ____ 1, 20__) and aggregate principal amount (but not to exceed \$1,200,000) of the Seventh Series of the Bonds; (2) the final principal and maturity and mandatory redemption schedule of the Seventh Series of the Bonds (the Seventh Series of the Bonds (i) to be subject to optional redemption on any date in any principal amount by the payment of such principal amount plus accrued interest to such date, without premium, and (ii) to mature not more than five (5) years from their date of issuance); (3) the interest rate on the Seventh Series of the Bonds and the dates for payment of such interest (hereinafter referred to as “interest payment dates”) and (4) the sales date and other terms of sale of the Seventh Series of the Bonds; provided, however, that the foregoing determinations must result in a yield with respect to the Seventh Series of the Bonds, calculated for federal income tax purposes, of not to exceed ____ percent (____%). The Seventh Series of the Bonds shall be sold to the Municipality at a price of par.

b. Forms, Terms and Provisions, and Execution and Delivery, of Seventh Series of the Bonds.

1. The Seventh Series of the Bonds shall be issued as a single, physically certified bond and registered in the name of the Municipality and shall bear interest from their date to the maturity of the Seventh Series of the Bonds, payable on the interest payment dates.

2. The principal of and interest on the Seventh Series of the Bonds shall be payable in lawful money of the United States of America. The principal of and final payment of interest on the Seventh Series of the Bonds shall be payable at maturity upon presentation and surrender thereof at the office of the District Treasurer; payments with regard to

mandatory redemption of the Seventh Series of the Bonds shall automatically reduce the principal payable at maturity without notice and interest on the Seventh Series of the Bonds (other than the final payment thereof) and amounts due because of optional redemption of the Seventh Series of the Bonds shall be payable by check mailed to the Municipality at the address specified by the Municipality.

3. (A) Provision for optional redemption of the Seventh Series of the Bonds shall be provided by completing the schedule on the Seventh Series of the Bonds provided for such purpose.

(B) The Sixth Series of the Bonds or portion thereof in any principal shall be deemed paid and defeased and thereafter shall have no claim on ad valorem taxes levied on taxable property in the District (i) if there is deposited with a bank or comparable financial institution, in trust, moneys or obligations issued by or guaranteed by the United States government ("Defeasance Obligations") or both which, with the maturing principal of and interest on such Defeasance Obligations, if any, will be sufficient, as evidenced by a certificate or report of an accountant, to pay the principal of and interest and any premium on such bond or portion thereof as the same matures, comes due or becomes payable upon prior redemption and (ii) if such defeased bond or portion thereof is to be redeemed, provision for such redemption has been given in accordance with provisions hereof. Bonds the payment of which has been provided for in accordance with this Section shall no longer be deemed payable or outstanding hereunder and thereafter such bonds shall be entitled to payment only from the moneys or Defeasance Obligations deposited to provide for the payment of such bonds.

4. (A) The bonds of the Seventh Series of the Bonds (including the form of certificate of authentication and form of assignment therefor) shall be in substantially the form set forth in the Exhibit attached hereto. There may be such necessary and appropriate omissions, insertions and variations as are permitted or required hereby and are approved by those officers executing the bonds of the Seventh Series of the Bonds in such form. Execution thereof by such officers shall constitute conclusive evidence of such approval.

(B) The bonds of the Seventh Series of the Bonds may have notations, legends or endorsements required by law, securities exchange rule or usage. Each bond of the Seventh Series of the Bonds shall show both the date of the issue and the date of authentication and registration of each Bond.

(C) The bonds of the Seventh Series of the Bonds shall be executed for and on behalf of the District by the Chairman or Vice Chairman of the District Board and attested by the District Clerk. Such signature may be by mechanical reproduction; however, such officer shall manually sign a certificate adopting as and for such signature on the bonds of the Seventh Series of the Bonds the respective mechanically reproduced signature affixed to such bonds.

(D) If an officer whose signature is on a bond of the Seventh Series of the Bonds no longer holds that office at the time such bond is authenticated and registered, such bond shall nevertheless be valid and binding so long as such bond would otherwise be valid and binding.

(E) A bond of the Seventh Series of the Bonds shall not be valid or binding until authenticated by the manual signature of an authorized representative of the District Treasurer. The signature of the District Treasurer shall be conclusive evidence that such bond has been authenticated and issued pursuant to this Resolution.

5. In case any bond of the Seventh Series of the Bonds becomes mutilated or destroyed or lost, the District shall cause to be executed and delivered a new bond, of like type, date, maturity and tenor in exchange and substitution for and upon the cancellation of such mutilated bond or in lieu of and in substitution for such bond destroyed or lost, upon the registered owner paying the reasonable expenses and charges of the District in connection therewith and, in the case of a bond destroyed or lost, filing with the District Treasurer by the registered owner evidence satisfactory to the District Treasurer that such bond was destroyed or lost, and furnishing the District Treasurer with a sufficient indemnity bond pursuant to Section 47-8405, Arizona Revised Statutes.

6. a. Authorization to Execute and Deliver. The District Manager is hereby authorized to execute and deliver the written order of the District for the authentication and delivery of the Seventh Series of the Bond.

b. Other Actions Necessary. The District Manager, the District Clerk and the other officers of the District shall take all actions necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by this Resolution, including without limitation, execution and delivery of placement agent and other consultant agreements and closing and other documents required to be delivered in connection with the sale and delivery of the Seventh Series of the Bonds. (The persons who shall so take such actions shall be the persons holding such offices at the time of the initial issuance and delivery of the Seventh Series of the Bonds.)

c. Tax Levy.

1. For each year while any bond of the Seventh Series of the Bonds is outstanding, the District Board shall annually levy and cause to be collected an ad valorem tax, at the same time and in the same manner as other taxes are levied and collected on all taxable property in the District, sufficient, to pay debt service with respect to the Seventh Series of the Bonds when due.

2. Moneys derived from the levy of the tax provided for in this Section with respect to the Seventh Series of the Bonds when collected constitute funds to pay debt service with respect to the Seventh Series of the Bonds and shall be kept separately from other funds of the District.

3. The District Board shall make annual statements and estimates of the amount to be raised to pay debt service with respect to the Seventh Series of the Bonds. The District Board shall file the annual statements and estimates with the Clerk of the Municipality and shall publish a notice of the filing of the estimate. The District Board, on or before the date set by law for certifying the annual budget of the Municipality, shall fix, levy and assess the amounts to be raised by ad valorem taxes of the District and shall cause

certified copies of the order to be delivered to the Board of Supervisors of Pinal County, Arizona, and to the Department of Revenue of the State. All statutes relating to the levy and collection of State and county taxes, including the collection of delinquent taxes and sale of property for nonpayment of taxes, apply to the taxes provided for by this Section.

4. Any other general obligation bonds of the District hereafter issued will be secured on a parity basis as to the collection and application of property tax revenues of the District with the bonds of the Seventh Series of the Bonds, and such property taxes will be allocated to each such series of general obligation bonds in accordance with any debt service then due, taking into account other funds held by the District for such payment. Property tax revenues allocated for any such series of bonds shall be set aside separately for such series.

d. No Obligation of Municipality. Neither the full faith and credit nor the general taxing power of the Municipality is pledged to the payment of the Bonds. Nothing contained in this Resolution, the Bond Documents or any other instrument related to the Bonds shall be construed as obligating the Municipality or as incurring a charge upon the general credit or any other credit or revenues of the Municipality nor shall the breach of any agreement contained in this Resolution or any other instrument or documents executed in connection therewith impose any charge upon the general credit or any other credit or revenues of the Municipality.

e. Use of Proceeds. The proceeds from the sale of the Seventh Series of the Bonds shall be set aside and deposited by the District Treasurer in a separate fund. The proceeds of the sale of the Seventh Series of the Bonds shall be expended only to pay debt service on the Outstanding Bonds as provide in the budget for the District from fiscal year to fiscal year as provided in the budget of the District for the applicable fiscal year.

5. a. Repeal of this Resolution. After any of the bonds of the Seventh Series of the Bonds are delivered upon receipt of payment therefor, this Resolution shall be and remain irrevocable until the bonds of the Seventh Series of the Bonds and the interest thereon shall have been fully paid, canceled and discharged.

b. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

c. Effect. This Resolution shall constitute a contract between the District and the registered owners of the Seventh Series of the Bonds and shall not be amended in any manner which would impair, impede or lessen the rights of the registered owners of the Seventh Series of the Bonds then outstanding.

d. Inconsistencies. All resolutions or parts thereof inconsistent herewith are hereby waived to the extent only of such inconsistency.

e. Effective Date. This Resolution shall be effective immediately.

f. Ratification. All actions of the officers and agents of the District including the District Board which conform to the purposes and intent of this Resolution and which further the issuance and sale of the Seventh Series of the Bonds as contemplated by this Resolution, whether heretofore or hereafter taken, are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this Resolution.

[Remainder of Page Intentionally Left Blank.]

PASSED by the Board of Directors of Merrill Ranch Community Facilities District No. 2 this 4th day of November 2019.

.....
Chairperson, District Board, Merrill Ranch
Community Facilities District No. 2

ATTEST:

.....
District Clerk, Merrill Ranch Community
Facilities District No. 2

APPROVED AS TO FORM:

.....
District Counsel, Merrill Ranch Community
Facilities District No. 2

* * *

ATTACHMENT:

EXHIBIT -- Form of Seventh Series Bond

EXHIBIT

FORM OF BOND

UNITED STATES OF AMERICA

STATE OF ARIZONA

COUNTY OF PINAL

MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2
(FLORENCE, ARIZONA)
GENERAL OBLIGATION BOND,
TAXABLE SERIES 2019

Interest Rate:
.....%

Maturity Date:
....., 20

Dated:
..... , 2019

REGISTERED OWNER: TOWN OF FLORENCE, ARIZONA

PRINCIPAL AMOUNT: DOLLARS

Merrill Ranch Community Facilities District No. 2, a community facilities district duly formed pursuant to Title 48, Chapter 4, Article 6, Arizona Revised Statutes (the "District"), for value received, hereby promises to pay to the aforesaid registered owner, the aforesaid principal amount on the aforesaid maturity date unless earlier redeemed, and to pay interest on the principal amount from the date as of which this Bond is dated as indicated hereinabove at the aforesaid interest rate on 15,, and on each 15 and 15 thereafter (each an "interest payment date") to the maturity of this Bond unless earlier redeemed. The principal of and last payment of interest on this Bond are payable upon presentation and surrender hereof at the office of District Treasurer. Payments with respect to mandatory redemption of this Bond shall automatically reduce the principal payable at maturity without notice. Interest on this Bond (other than the final payment thereof) and amounts due because of optional redemption of this Bond are payable by check, mailed to the registered owner hereof, at the address specified by such registered owner.

The principal of and interest on this Bond are payable in lawful money of the United States of America, on the respective dates when principal and interest become due.

This Bond is one of a series of bonds indicated above (the "Bonds") in the aggregate principal amount of \$.....,000 of like tenor except as to number, issued by the District pursuant to a resolution of the Board of the District, duly adopted prior to the issuance hereof, all of the terms of which are hereby incorporated herein (the "Resolution"), and pursuant to the Constitution and laws of the State of Arizona relative to the sale and issuance of general

obligation bonds of community facilities districts, and all amendments thereto, and all other laws of the State of Arizona thereunto enabling.

The Bonds are issuable only as a single fully registered bond. The Bonds are subject to optional redemption prior to maturity on any date in any principal amount by the payment of such principal amount plus accrued interest to such date, without premium. (Provision for such redemption shall be as provided on the schedule on the last page hereof.) The Bonds may not be transferred or exchanged.

The Bonds shall be redeemed prior to maturity on July 15, in the years and amounts set forth below, by payment of such principal amount plus interest accrued to the date fixed for redemption, but without a premium:

<u>Year</u>	<u>Amount</u>
	\$

A remaining principal amount of \$....., 000 maturing on July 15,, shall mature on July 15,

The Bonds are payable, equally and ratably with other general obligation bonds of the District from the proceeds of an ad valorem tax to be collected, at the same time and in the same manner as other taxes are levied and collected on all taxable property within the boundaries of the District, sufficient to pay debt service on the Bonds when due.

NEITHER THE FULL FAITH AND CREDIT NOR THE GENERAL TAXING POWER OF THE TOWN OF FLORENCE, ARIZONA, OR THE STATE OF ARIZONA OR ANY POLITICAL SUBDIVISION THEREOF (OTHER THAN THE ISSUER) IS PLEDGED TO THE PAYMENT OF THE BONDS.

This Bond shall not be entitled to any security or benefit under the Resolution or be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the District Treasurer.

It is hereby certified, recited and declared (i) that all conditions, acts and things required by the Constitution and laws of the State of Arizona to happen, to be done, to exist and to be performed precedent to and in the issuance of this Bond and of the series of which it is one,

have happened, have been done, do exist and have been performed in regular and due form and time as required by law; (ii) that the obligation evidenced by the series of Bonds of which this is one, together with all other existing indebtedness of the District, does not exceed any applicable constitutional or statutory limitation and (iii) that due provision has been made for the levy and collection of a direct, annual, ad valorem tax upon taxable property within the District, over and above all other taxes authorized or limited by law, sufficient to pay the principal hereof and the interest hereon as each becomes due.

IN WITNESS WHEREOF, MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 2, has caused this Bond to be executed in the name of the District by the facsimile signature of the of the Board of Directors of the District.

MERRILL RANCH COMMUNITY FACILITIES
DISTRICT NO. 2

By.....
.....

ATTEST:

.....
.....

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Merrill Ranch Community Facilities District No. 2 (Florence, Arizona) General Obligation Bonds, Series 2019 described in the within mentioned Resolution.


Date of Authentication:

.....
District Treasurer

SCHEDULE OF OPTIONAL REDEMPTIONS

<u>Date</u>	<u>Amount</u>	<u>Description of Basis for Date and Amount</u>	<u>Requested by _____ on behalf of District*</u>	<u>Approved by _____ on behalf of Municipality*</u>
-------------	---------------	---	--	---

*Signature of indicated officer is required here.

	<h2 style="margin: 0;">TOWN OF FLORENCE COUNCIL ACTION FORM</h2>	<h3 style="margin: 0;"><u>AGENDA ITEM</u> 9a.</h3>
<p>MEETING DATE: November 4, 2019</p> <p>DEPARTMENT: Finance</p> <p>STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/ Town Clerk</p> <p>SUBJECT: Resolution No. 1721-19: Signatories on Accounts</p>		<p> <input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance </p> <p style="margin-left: 20px;"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading </p> <p><input type="checkbox"/> Other</p>
<p>STRATEGIC PLAN REFERENCE:</p> <p> <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnerships and Relationships <input type="checkbox"/> Transportation and Infrastructure <input checked="" type="checkbox"/> Statutory <input type="checkbox"/> None </p>		

RECOMMENDED MOTION/ACTION:

Adoption of Resolution 1721-19: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AUTHORIZING MAYOR TARA WALTER, TOWN MANAGER BRENT BILLINGSLEY, AND INTERIM FINANCE DIRECTOR REBECCA JIMENEZ, TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON ALL TOWN OF FLORENCE BANK ACCOUNTS, AND DECLARING AN EMERGENCY.

BACKGROUND/DISCUSSION:

A resolution must be adopted naming staff authorized to sign on the Town's bank accounts. New signature cards need to be completed. This resolution will add Interim Finance Director Rebecca Jimenez as the appointed signatory for banking functions.

This resolution will be effective immediately upon its passage and include the following accounts:

1. National Bank of Arizona - General Checking and Investment Accounts
2. National Bank of Arizona Payroll Checking Accounts
3. Zions Bank – Community Facilities District Accounts
4. Zions Bank – First Excise Tax Purchase Agreement
5. Wells Fargo – Communities Facility District Accounts
6. State of Arizona Local Governmental Investment Pool-All Accounts
7. Stifel, Nicolaus & Company, Inc. Investment Accounts
8. PFM Investment Accounts

A VOTE OF NO WOULD MEAN:

A no vote would mean that the Town of Florence would not have a financial signatory for banking purposes.

A VOTE OF YES WOULD MEAN:

A yes vote would mean that Town of Florence would have three signatories for banking.

FINANCIAL IMPACT:

None

ATTACHMENTS:

Resolution No. 1721-19

RESOLUTION NO. 1721-19

A RESOLUTION OF TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING AND AUTHORIZING MAYOR TARA WALTER, TOWN MANAGER BRENT BILLINGSLEY, AND INTERIM FINANCE DIRECTOR REBECCA JIMENEZ, TO ACT AS SIGNATORIES FOR THE TRANSACTION OF BUSINESS ON THE TOWN OF FLORENCE BANKING ACCOUNTS, AND DECLARING AN EMERGENCY.

WHEREAS, The Town of Florence has appointed Rebecca Jimenez as Finance Director. The Town requires she be added as signatory to all Town banking accounts; and

WHEREAS, The Town Council must approve new signature authorizations for the Town's bank accounts.

NOW, THEREFORE BE IT RESOLVED, that Mayor Tara Walter, Town Manager Brent Billingsley, and Interim Finance Director Rebecca Jimenez, are authorized as signatories for the following bank accounts:

1. National Bank of Arizona - General Checking and Investment Accounts
2. National Bank of Arizona Payroll Checking Accounts
3. Zions Bank – Community Facilities District Accounts
4. Zions Bank – First Excise Tax Purchase Agreement
5. Wells Fargo – Community Facilities District Accounts
6. State of Arizona Local Governmental Investment Pool-All Accounts
7. Stifel, Nicolaus & Company, Inc. Investment Accounts
8. PFM Investment Accounts

BE IT FURTHER RESOLVED, that the immediate adoption of this resolution is necessary for preservation of the public peace, health and safety of the Town of Florence, and an emergency is hereby declared to exist; and this resolution shall be in full force and effect from the offer of its passage and adoption by the Mayor and Council of the Town of Florence, Arizona, with an effective date of November 4, 2019.

PASSED AND ADOPTED BY the Mayor and Council of the Town of Florence, Arizona, this 4th day November 2019.


Tara Walter, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9b.
MEETING DATE: November 4, 2019 DEPARTMENT: Public Works STAFF PRESENTER: Christopher A. Salas, P.E. Director/Town Engineer SUBJECT: Intergovernmental Agreement with Pinal County to conduct an Annual Safety Rodeo		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <div style="margin-left: 20px;"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading </div> <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input checked="" type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input checked="" type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Authorization to renew an existing Intergovernmental Agreement with Pinal County for their annual Safety Rodeo to encourage participation in the safe operation of equipment by employees, with no cost to the Town.

BACKGROUND/DISCUSSION:

The Town of Florence and Pinal County have an existing Intergovernmental Agreement (IGA) which allows Town employees to participate in the Pinal County's Safety Rodeo. This existing IGA will be replaced with an updated IGA that needs to be signed and executed prior to Town employees participating in the next upcoming Safety Rodeo.

Mr. Clifford L. Mattice, Town Attorney, has reviewed and approved, signed, executed the IGA.

Public Works employees have participated in this Rodeo annually and have benefited by increasing their job safety awareness.

A VOTE OF NO WOULD MEAN:

Employees will not participate in the Safety Rodeo, increasing safety awareness for equipment.

A VOTE OF YES WOULD MEAN:

Employees will continue to attend the Safety Rodeo and increasing their job and equipment safety awareness.

FINANCIAL IMPACT:

The IGA itself does not have a financial impact. The Agreement allows Town employees to participate in the Safety Rodeo at a cost of \$20.00 per participant, which will be paid from the appropriate Safety and Training budget lines.

ATTACHMENTS:

Intergovernmental Agency Agreement
28th Annual Safety Rodeo Announcement/Invitation

INTERGOVERNMENTAL AGENCY AGREEMENT

THIS AGREEMENT is entered into this ____ day of _____ 2019, by and between Pinal County, a political subdivision of the state of Arizona, ("County") and the Town/City of _____, an Arizona municipal corporation, hereinafter referred to as ("Participating Agency").

Witnesseth:

WHEREAS, Pinal County conducts an annual Safety Rodeo to encourage the safe operation of equipment by its employees; and,

WHEREAS, Pinal County may have availability to accommodate additional participants in the Safety Rodeo and may allow qualified employees from other agencies within the State of Arizona, to participate in the Rodeo; and,

WHEREAS, Participating Agency has desire for its employee(s) to participate in the County's Safety Rodeo when availability permits; and,

WHEREAS, the parties are authorized to enter into intergovernmental agreements for purposes contemplated herein, pursuant to A.R.S. § 11-952 *et. seq.*

NOW, THEREFORE, the participants to this agreement agree as follows:

1. Participating Agency shall permit only qualified employees to attend the Safety Rodeo. In order to qualify, the employee must:
 - a. Have a valid Arizona Driver's license AND any/all permits, licenses and/or training to operate such equipment he/she is to operate during the Safety Rodeo in compliance with State and Federal laws governing the operation of such equipment; and
 - b. Complete and sign the registration form provide by County to indicate supervisor's verification that employee is trained and/or licensed on the equipment registered to operate during the Safety Rodeo.
2. County may, in its sole discretion, disqualify any participant who fails to conduct himself/herself in a safe and professional manner.
3. Participating Agency shall, to the maximum extent permitted by law, indemnify, defend and hold harmless the County, its officers, officials, agents, employees, or volunteers from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of actions taken in performance of this Agreement to the extent that such Claims are caused by the acts, omissions, negligence, misconduct, or other fault of the Participating Agency, its officers, officials, agents, employees, or volunteers. If a Claim or Claims by third parties becomes subject to this Section, the governmental parties to this Agreement that are the subject of the Claim or Claims shall expeditiously meet to agree upon a common and mutual defense as further provided for below, including proportionate liability and proportionate payment of litigation fees, expenses and damages. The Parties when involved in a Claim or Claims brought by a third-party have a common interest in a coordinated defense in any lawsuit. In the absence of a conflict, the Parties agree to have one lawyer jointly represent the defendants in the lawsuit. If applicable, the Parties agree to abide by the Memorandum of Understanding Regarding Joint Defense ("MOU") between the Arizona Counties Insurance Pool ("ACIP") and the Arizona Municipal Risk Retention Pool ("AMRRP"). If applicable, each Party acknowledges that it has received a copy of the MOU from either ACIP or AMRRP. The obligations under this Section shall survive the termination of this Agreement.
4. Participating Agency shall reimburse County for costs incurred for Agency's employees participating, in the amount set forth on the registration form, which may vary annually. Payment must be made prior to the date of the event in order for Agency's employees to participate.
5. Participating Agency acknowledges and affirms that it has appropriate and adequate insurance coverage for its official operations, duties and activities, including the activities provided in this Agreement, and that it will maintain such coverage for the duration of this Agreement.

6. Participating Agency shall be solely liable for the payment of workers' compensation benefits should a Participating Agency employee become ill or injured attending or participating in the Rodeo.

This IGA shall be effective as of the signature date of the last party to sign this IGA, and shall remain in effect unless and until terminated. Either Party may terminate this Agreement upon 30 days' written notice to the other party. Nothing in this Agreement shall be construed as relieving the involved public agencies of any obligation or responsibility imposed on it by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date set forth below their representatives' respective signatures.

FOR THE TOWN/CITY OF:

FOR PINAL COUNTY:

an Arizona municipal corporation

By: _____
Signature

Printed Name

Title

Date

ATTEST:

By: _____
Town/City Clerk

Date

APPROVED AS TO FORM:

By: _____
City/Town Attorney

Date

By: _____
Signature

Printed Name

Title

Date

ATTEST:

By: _____
Clerk of the Board

Date

APPROVED AS TO FORM:

By: _____
Deputy County Attorney

Date

Download Files

You have received these files from Nina Arredondo. Access to these files will expire on 10/31/2019 12:00:00 AM.

Comments from Nina Arredondo

Good Afternoon! Pinal County is hosting our 29th Annual Safety Rodeo on November 21, 2019. Attached is our newsletter with information regarding the Safety Rodeo, as registration documents for those who would like to participate. Also, you will find our new IGA document, we are asking everyone to please renew their IGA with us for the Pinal County Annual Safety Rodeo. All current IGA with us will stay in effect until the new IGA document is received. Everyone who is competing in "Heavy Equipment Competitions" should remember that they are encouraged to compete in the "General Competitions" and "Just for Fun!" competitions! It's a great opportunity to win more prizes. Please forward your registration forms to Nina Arredondo at: Nina.Arredondo@pinalcountyaz.gov If you have any questions regarding this event, please contact me and I will be happy to answer them. Thank you, Nina Arredondo Nina Arredondo BIS, CPM Administrative Specialist Pinal County Public Works PO BOX 727 Florence AZ., 85132 520-866-6954

Select your file(s) to download

The file(s) were uploaded on 8/28/2019 2:03:03 PM

☐ Select All

<input type="checkbox"/>	1	2019 Pinal Safety Rodeo Newsletter and Registration Forms _ CT&C.pdf	33.15 MB
<input type="checkbox"/>	2	Pinal County 2019 Rodeo IGA.pdf	27.13 KB

 Download

Heavy Equipment Competitions

- Loader
- Grader
- End Dump
- Backhoe
- Walk-around Inspections

These competitions are designed to simulate actual operating conditions.



All Heavy Equipment and Walk-Around Inspection competitions must be completed to be entered to win the "Top Gun" and "Top Foreman" Awards.

Individual prizes are awarded to those who have the highest combined score of ONE heavy equipment and ONE corresponding Walk-around Inspection Competition completed.

Heavy Equipment Competitions close at 11:30am, and the judges will not be accepting any Heavy Equipment competitors after that time.



Top Gun Belt Buckle Award will go to the person with the highest combined scores in all of the Heavy Equipment and Walk-around Inspection Competitions.

Safety Demonstrations and Informational Booths will be on-site for all Rodeo attendees.

General Competitions

(Competitions are subject to change)

- Vehicle Backing
- Pallet Jack
- Hand Truck
- Blood Borne Pathogen Clean-Up
- Dart Gun Challenge
- Slips, Trips, and Falls
- Sign Installation
- Egg Drop (Backhoe)

The "Sign Installation" competition is an event to demonstrate how to install a sign properly using the correct equipment. This event is designed with those in mind who's job functions include sign installation. Feel free to bring your own equipment to participate.

The Blood Borne Pathogen Clean-up competition is to demonstrate how to properly clean and dispose of contaminants.



Individual prizes are awarded to those who have the highest score in each general competition.

*All participants who check in will automatically be entered in for the **DOOR PRIZE** drawings!*

ALL PARTICIPANTS MUST PRE-REGISTER!

No registrations will be accepted after **October 31th, 2019.**

****JUST FOR FUN****

We are bringing back some fun competitions to give you more opportunities to win prizes!



Remember if you plan on competing in Heavy Equipment Competitions, Egg Drop or Sign Installation; please complete a registration form. You can find the form on the next page.



Vehicle Backing

Registration:

*All contestants and employees must pre-register no later than **October 31th, 2019***

Registration Forms must be received by Pinal County Public Works by October 31th, 2019. Please mail or email to:

Nina Arredondo

Pinal County Public Works
PO Box 727
Florence, AZ 85132

520-866-6954

nina.arredondo@pinalcountyyaz.gov

**Town of Florence
Summary of Warrants Paid
As of September 2019**

Source	Amount
Warrant Register-Checks and Credit Card Payments	\$ 679,571.72
Electronic Payments	
Bank and Merchant Fees	\$ 4,796.04
Payroll - Net of Deductions	\$ 482,512.15
Purchase Card - National Bank	\$ 16,441.24
Payroll Related Payments: Liens, Levys, Garnishments, Flexible Spending, AFLAC, Deposits to PCFCU (Employee Savings)	\$ 17,145.78
Retirement Contributions, Arizona State Retirement, Public Safety Retirement, Securian, Voluntary 401K Plan	\$ 191,434.99
Payroll Taxes, State and Federal	\$ 151,458.17
Transaction Privilege Taxes Collected Payable to State	\$ 29,711.31
Medical, Dental, Life, Vision payments	\$ 225,790.77
Community Facilities District Payments	
Administrative Expense CFD #1	\$ 4,750.00
Administrative Expense CFD #2	\$ 3,750.00
Electronic Payments	\$ 1,127,790.45
Total Warrants	\$ 1,807,362.17

GL Account	Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
051574209	99	09/19/2019	JONES AUTO CENTER	177971	06/12/2019	FUEL PUMP FOR W-1	280.02
051574209	99	09/19/2019	JONES AUTO CENTER	177971	06/12/2019	CREDIT	-280.02
010505306	112033	09/19/2019	WEX BANK	56488265	10/31/2018	FUEL EXPENSE OCT 2018 FINA	.00
010502306	112214	09/19/2019	WEX BANK	56864352	11/30/2018	NOV FUEL-ADMIN	.00
010505306	112214	09/19/2019	WEX BANK	56864352	11/30/2018	NOV FUEL-FINANCE	.00
012518215	114493	09/05/2019	APS	AR0160002822	07/15/2019	2019 JOINT USE ANNUAL ATTA	600.28
012518209	114494	09/05/2019	Arizona Brake & Clutch Supply	092-0036298	08/29/2019	BIUE DEF FOR FLEET	22.80
051574209	114494	09/05/2019	Arizona Brake & Clutch Supply	092-0036298	08/29/2019	BIUE DEF FOR FLEET	22.81
532503231	114495	09/05/2019	Arizona Supreme Court	202000000038	08/29/2019	Aztec rentalsEQUIPMENT FEES	2,000.00
010508217	114496	09/05/2019	Benefit Intelligence Inc. (Consulta	29885	08/03/2019	Monthly Teledoc Services	566.25
012518209	114497	09/05/2019	BlueTarp Financial Inc	43100467	08/06/2019	Brave Pro Hydraulic pack	4,804.20
052576217	114499	09/05/2019	Cairo Canal Solutions, LLC	220	07/03/2019	INVOICE # 220 FOR WORK CO	4,700.00
010517403	114500	09/05/2019	COREY J. PINE	2019 FIRE SCHOOL	08/18/2019	reimbursement of fire school tuitio	139.50
010517403	114500	09/05/2019	COREY J. PINE	2019 FIRE SCHOOL	08/18/2019	per diam for lunchd for 4 day cla	56.00
010502402	114501	09/05/2019	DANIEL HUGHES	2019 PER DIEM	08/16/2019	Per diem for the 2019 League Co	86.00
010525302	114502	09/05/2019	DAVID LEWIS	924800498350	09/04/2019	Reimbursement for Middle School	379.36
012518209	114503	09/05/2019	Day Auto Supply Inc	012518209	08/23/2019	OIL STABILIZER FOR ST-22	14.95
010536311	114503	09/05/2019	Day Auto Supply Inc	780570	08/09/2019	Battery term brush for shop	5.64
012536311	114503	09/05/2019	Day Auto Supply Inc	780570	08/09/2019	BATTERY TERM BRUSH FOR S	4.32
051574311	114503	09/05/2019	Day Auto Supply Inc	780570	08/09/2019	BATTERY TERM BRUSH FOR S	.72
052575311	114503	09/05/2019	Day Auto Supply Inc	780570	08/09/2019	BATTERY TERM BRUSH FOR S	1.20
053571311	114503	09/05/2019	Day Auto Supply Inc	780570	08/09/2019	BATTERY TERM BRUSH FOR S	.12
010536302	114503	09/05/2019	Day Auto Supply Inc	781308	08/19/2019	car wash for fleet	15.91
012536302	114503	09/05/2019	Day Auto Supply Inc	781308	08/19/2019	CAR WASH FOR FLEET	12.19
051574302	114503	09/05/2019	Day Auto Supply Inc	781308	08/19/2019	CAR WASH FOR FLEET	2.03
052575302	114503	09/05/2019	Day Auto Supply Inc	781308	08/19/2019	CAR WASH FOR FLEET	3.39
053571302	114503	09/05/2019	Day Auto Supply Inc	781308	08/19/2019	CAR WASH FOR FLEET	.34
010536311	114503	09/05/2019	Day Auto Supply Inc	781606	08/22/2019	FUNNEL FOR SHOP	2.05
012536311	114503	09/05/2019	Day Auto Supply Inc	781606	08/22/2019	FUNNEL FOR SHOP	1.57
051574311	114503	09/05/2019	Day Auto Supply Inc	781606	08/22/2019	FUNNEL FOR SHOP	.26
052575311	114503	09/05/2019	Day Auto Supply Inc	781606	08/22/2019	FUNNEL FOR SHOP	.44
053571311	114503	09/05/2019	Day Auto Supply Inc	781606	08/22/2019	FUNNEL FOR SHOP	.04
012518211	114503	09/05/2019	Day Auto Supply Inc	781654	08/23/2019	GRINDING WHEEL FOR ST-22	5.14
010536311	114503	09/05/2019	Day Auto Supply Inc	781677	08/23/2019	OTC Auto scanner	1,641.86
012536311	114503	09/05/2019	Day Auto Supply Inc	781677	08/23/2019	OTC Auto scanner	1,257.59
051574311	114503	09/05/2019	Day Auto Supply Inc	781677	08/23/2019	OTC Auto scanner	209.60
052575311	114503	09/05/2019	Day Auto Supply Inc	781677	08/23/2019	OTC Auto scanner	349.33
053571311	114503	09/05/2019	Day Auto Supply Inc	781677	08/23/2019	OTC Auto scanner	34.93
012518209	114503	09/05/2019	Day Auto Supply Inc	781776	08/26/2019	AIR BAG DIAPHRAGM FOR ST-1	5.54
010531209	114503	09/05/2019	Day Auto Supply Inc	781804	08/26/2019	ADHESIVE REMOVER FOR FM-	16.36
010531209	114503	09/05/2019	Day Auto Supply Inc	781812	08/26/2019	ADHESIVE REMOVER FOR FM-	16.06
010531209	114503	09/05/2019	Day Auto Supply Inc	781818	08/26/2019	ADHESIVE REMOVER FOR FM-	32.42
010517209	114503	09/05/2019	Day Auto Supply Inc	781866	08/27/2019	FRT AXLE GREASE SEAL FOR F	10.58
051574209	114503	09/05/2019	Day Auto Supply Inc	781904	08/27/2019	HOOD LIFT SUPPORT FOR W-9	50.87
010514209	114503	09/05/2019	Day Auto Supply Inc	781923	08/27/2019	UPPER CONTROL ARM FOR PD	72.73

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010514209	114503	09/05/2019	Day Auto Supply Inc	781973	08/28/2019	SWAY BAR LINK FOR PD G-097	25.14
010514209	114503	09/05/2019	Day Auto Supply Inc	782001	08/28/2019	CREDIT	-102.76
010536311	114503	09/05/2019	Day Auto Supply Inc	782022	08/28/2019	PICK HOOK SET FOR SHOP	21.54
012536311	114503	09/05/2019	Day Auto Supply Inc	782022	08/28/2019	PICK HOOK SET FOR SHOP	16.50
051574311	114503	09/05/2019	Day Auto Supply Inc	782022	08/28/2019	PICK HOOK SET FOR SHOP	2.75
052575311	114503	09/05/2019	Day Auto Supply Inc	782022	08/28/2019	PICK HOOK SET FOR SHOP	4.58
053571311	114503	09/05/2019	Day Auto Supply Inc	782022	08/28/2019	PICK HOOK SET FOR SHOP	.46
051574209	114503	09/05/2019	Day Auto Supply Inc	782075	08/29/2019	BLOWER MOTOR FOR W-31	105.75
010536302	114503	09/05/2019	Day Auto Supply Inc	782076	08/29/2019	BRAKEEN FOR FLEET	99.40
012536302	114503	09/05/2019	Day Auto Supply Inc	782076	08/29/2019	BRAKEEN FOR FLEET	76.14
051574302	114503	09/05/2019	Day Auto Supply Inc	782076	08/29/2019	BRAKEEN FOR FLEET	12.69
052575302	114503	09/05/2019	Day Auto Supply Inc	782076	08/29/2019	BRAKEEN FOR FLEET	21.15
053571302	114503	09/05/2019	Day Auto Supply Inc	782076	08/29/2019	BRAKEEN FOR FLEET	2.12
010514209	114503	09/05/2019	Day Auto Supply Inc	782115	08/29/2019	STRUTS FOR PD G-987GB	358.26
010514209	114503	09/05/2019	Day Auto Supply Inc	782120	08/29/2019	HEADLIGHT & WIPERS FOR PD	60.57
010536302	114503	09/05/2019	Day Auto Supply Inc	782172	08/30/2019	AIR COUPLER FOR SHOP	7.55
012536302	114503	09/05/2019	Day Auto Supply Inc	782172	08/30/2019	AIR COUPLER FOR SHOP	5.79
051574302	114503	09/05/2019	Day Auto Supply Inc	782172	08/30/2019	AIR COUPLER FOR SHOP	.96
052575302	114503	09/05/2019	Day Auto Supply Inc	782172	08/30/2019	AIR COUPLER FOR SHOP	1.61
053571302	114503	09/05/2019	Day Auto Supply Inc	782172	08/30/2019	AIR COUPLER FOR SHOP	.16
010514209	114503	09/05/2019	Day Auto Supply Inc	791978	08/28/2019	ALTERNATOR FOR PD G-307HB	160.27
010504217	114504	09/05/2019	DICKINSON WRIGHT PLLC	1398403	08/19/2019	legal services: ACC /Johnson Utilit	2,060.00
051219000	114505	09/05/2019	2ND TEMP	308602	08/30/2019	Water Deposit Refund	110.07
010516209	114506	09/05/2019	FASTSIGNS	278-53382	09/03/2019	vehicle identification stickers	69.45
010516209	114506	09/05/2019	FASTSIGNS	278-53433	09/03/2019	sinage for chief's new truck	794.87
010510401	114507	09/05/2019	FLORENCE TOASTMASTERS	2019 BENITEZ DUES	08/20/2019	Semi-Annual Membership Dues,	45.00
010206000	114508	09/05/2019	2ND TEMP	AUG/19 VALENCIA	08/30/2019	RESTITUTION PMT CM2017-000	100.00
051219000	114509	09/05/2019	2ND TEMP	427602.1	08/23/2019	Water Deposit Refund	150.00
051371445	114509	09/05/2019	2ND TEMP	427602.1	08/23/2019	ESTABLISHMENT FEE	20.00
010505202	114510	09/05/2019	Infosend	157606	07/31/2019	JULY/19 UTILITY BILLING	2,424.71
010551401	114511	09/05/2019	International Economic	19/20 IEDC PA4	07/31/2019	Membership Renewal	435.00
010504217	114512	09/05/2019	Jennings Strouss Law Firm	576127	08/15/2019	EDiscovery Services: July 31, 20	3,200.00
010514209	114513	09/05/2019	JONES AUTO CENTER	179187	08/28/2019	UPPER A-ARM FOR PD 097FR	94.37
010514209	114513	09/05/2019	JONES AUTO CENTER	179204	08/29/2019	UPPER A-ARMS FOR PD 987GB	188.74
010525217	114514	09/05/2019	KIM A. HUNTER	AUG/19	08/27/2019	Teen Leadership and Programmin	2,000.00
010517403	114515	09/05/2019	KRISTOFER TORRES	2019 FIRE SCHOOL	08/22/2019	reimbursement for fire school tuiti	179.50
010517403	114515	09/05/2019	KRISTOFER TORRES	2019 FIRE SCHOOL	08/22/2019	per diam for lunches for 4 days of	56.00
010517208	114516	09/05/2019	L. N. CURTIS and SONS	INV313045	08/18/2019	short hose sections	218.96
010533211	114517	09/05/2019	Manatee Tire & Auto Inc. dba	191975	09/04/2019	TIRES FOR CEMETARY CANOP	40.91
010510402	114518	09/05/2019	MARICELLA BENITEZ	2019 APA CONF	08/26/2019	Travel Advance, State American P	250.15
010522403	114519	09/05/2019	MICHAEL GROVES	2019 PER DIEM	07/16/2019	Per Diem for Turf Care and Install	15.00
010502401	114520	09/05/2019	NAGARA	8009	08/02/2019	Membership renewal	225.00
010528211	114521	09/05/2019	New-Tech Electric & Communicati	000056	08/22/2019	New electrical outlets for TVs	545.00
010504301	114522	09/05/2019	OFFICE DEPOT INC	55001	08/14/2019	Office suoolies: label writer	197.46
010339471	114523	09/05/2019	2ND TEMP	2000619.002	08/29/2019	REFUND FOR ROOM RENTAL	84.38

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010516403	114524	09/05/2019	PETER MONTGOMERY	2019 PER DIEM	08/23/2019	per diam for 5 day class at fire sch	70.00
010517209	114525	09/05/2019	PURCELL TIRE COMPANY	6782397	08/30/2019	Tire pressure equalizers for FD 12	434.80
010505202	114526	09/05/2019	PURCHASE POWER	AUG/19 REFILL	08/18/2019	AUG 2019 REFILL	2,502.99
010525224	114527	09/05/2019	ROBLES BOXING & FITNESS LL	AUG/19 CONTRACT	08/30/2019	Payment for August Boxing Instru	2,200.00
010525224	114527	09/05/2019	ROBLES BOXING & FITNESS LL	AUG/19 CONTRACT	08/30/2019	ADDITIONAL AMOUNT FOR AU	28.00
051219000	114528	09/05/2019	2ND TEMP	218598	09/05/2019	Water Deposit Refund	37.95
010531209	114529	09/05/2019	SHAWS INTERIORS	3585	09/03/2019	Seat repair for FM-6	119.59
010505217	114530	09/05/2019	SHRED-IT USA	8127919702	08/15/2019	BPO for monthly shredding servic	68.00
010504217	114531	09/05/2019	SIMS MACKEN LTD	25616	07/31/2019	Legal services: Florence Vs FCI J	1,275.00
010516403	114532	09/05/2019	STEPHEN JOHNSON	2019 FIRE SCHOOL	08/08/2019	reimbursement for fire school tuiti	239.50
010516403	114532	09/05/2019	STEPHEN JOHNSON	2019 FIRE SCHOOL	08/08/2019	per diam for lunches for 5 day cla	70.00
010260000	114533	09/05/2019	2ND TEMP	AUG/GREATHOUSE	08/30/2019	Restitution PMT TR2014-000887	50.00
010522209	114534	09/05/2019	STOTZ EQUIPMENT	P14839	08/16/2019	ENGINE FAN FOR PR-12	37.72
012518211	114534	09/05/2019	STOTZ EQUIPMENT	P91090	08/23/2019	Parts for equipment	24.30
010532314	114535	09/05/2019	WATER SHED	400002871	08/21/2019	BPO WEEKLY WATER/ICE TOW	19.84
010532314	114535	09/05/2019	WATER SHED	400002872	08/21/2019	BPO WEEKLY WATER/ICE TOW	22.31
010502306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-ADMIN	47.26
010510306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-COMMUNITY DEVELOPME	176.74
010511306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-PD ADMIN	98.20
010513306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-PD VOLUNTEER	26.36
010514306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-PD OPERATIONS	8,186.13
010515306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-FD ADMIN	792.93
010516306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-FD FIRE 541	798.58
010517306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-FD FIRE 542	834.97
010519306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-IT	23.73
010522306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-PARKS MAINT	787.16
010525306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-PARKS REC	147.89
010528306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-SENIOR CENTER	528.08
010530306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-ENGINEERING	73.84
010531306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-FAC MAINT	383.17
010536306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-FLEET	105.05
012536306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-FLEET	80.47
012518206	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-HURF	4,558.37
053571306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-SANITATION	147.52
051574306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-WATER	1,092.27
052575306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-S. SEWER	209.96
052576306	114536	09/05/2019	WEX BANK	61059580	08/31/2019	AUG-N. SEWER	487.97
012518403	114537	09/11/2019	CHRIS MAHURIN	SEPT/19 EXCEL	08/21/2019	Per diem for meals during Semina	51.00
012518403	114538	09/11/2019	DAN CISCO	SEPT/19 EXCEL	08/21/2019	Per diem for meals for Seminar	51.00
012518403	114539	09/11/2019	Miguel, Valenzuela	SEPT/19 EXCEL	08/21/2019	Per diem for meals during Semina	51.00
012518215	114540	09/12/2019	ARIZONA PUBLIC SERVICE	AUG/19 60000	09/05/2019	1206 MAIN ST LT	2,889.73
300506215	114540	09/12/2019	ARIZONA PUBLIC SERVICE	AUG/19 SLIDS	09/05/2019	SLID 1	2,474.12
301506215	114540	09/12/2019	ARIZONA PUBLIC SERVICE	AUG/19 SLIDS	09/05/2019	SLID 2	2,504.70
302506215	114540	09/12/2019	ARIZONA PUBLIC SERVICE	AUG/19 SLIDS	09/05/2019	SLID 3	2,244.71
012518215	114541	09/12/2019	BIA	AUG/19	09/04/2019	723 N PINAL PKWY-TRAFFIC LI	58.47

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010511215	114541	09/12/2019	BIA	AUG/19	09/04/2019	3949 N IOWA RADIO TOWER #2	254.05
010515215	114541	09/12/2019	BIA	AUG/19	09/04/2019	3949 N IOWA RADIO TOWER #2	254.05
012518215	114541	09/12/2019	BIA	AUG/19	09/04/2019	17 DD LTS @ FLO N FLO	233.75
012518215	114541	09/12/2019	BIA	AUG/19	09/04/2019	HWY 79 FLORENCE GARDEN D	110.00
012518215	114541	09/12/2019	BIA	AUG/19	09/04/2019	HWY 87 & CAMPBELL	46.20
052576215	114541	09/12/2019	BIA	AUG/19	09/04/2019	HWY 79 WASTE WATER PLANT	2,618.06
051574215	114541	09/12/2019	BIA	AUG/19	09/04/2019	IOWA MTR @ WTR TANK ON HI	1,954.92
051574215	114541	09/12/2019	BIA	AUG/19	09/04/2019	455 HWY 79 WELL 1 W/O RVBTT	2,167.13
012518215	114541	09/12/2019	BIA	AUG/19	09/04/2019	FLO GRDN 4DD LTS	61.60
010505203	114542	09/12/2019	BLEND4	005682	09/03/2019	A/P and P/R checks	619.56
010512211	114543	09/12/2019	Canyon State Wireless	MA2019-20	08/23/2019	Maint.Agreement: 7/1/19-6/30/20	23,490.00
010529401	114544	09/12/2019	Casa Grande Valley Newspaper I	109218/SUBSCRIPT	09/06/2019	Annual newspaper renewal for Flo	34.00
010519323	114545	09/12/2019	CASELLE INC.	95705	06/01/2019	Annual Support, Maintenance and	29,423.00
010517201	114546	09/12/2019	CENTURYLINK	AUG/19 7347	08/19/2019	723-7347 HUNT FIRE	228.74
010160000	114547	09/12/2019	2ND TEMP	510507	08/19/2019	Water OVERPAYMENT	82.12
010160000	114548	09/12/2019	2ND TEMP	324170	08/21/2019	Water OVERPAYMENT	38.65
010519222	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	775 N MAIN ST - TOWN HALL	33.54
010528201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	778 N MAIN ST. - LIBRARY	129.77
010517201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	2035 N. HUNT HWY - FD#2	58.86
012518201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	425 N PINAL ST - PD	6.28
010520201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	132 BAILEY ST	3.14
012518201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	425 E RUGGLES ST / DIG ADAP	3.14
010528201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	330 N PINAL ST/SENIOR CENTR	19.91
010517201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	2035 N. HUNT HWY	111.31
010516201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	72 E 1ST ST - FD#1	61.97
010519201	114549	09/12/2019	COX BUSINESS	AUG/19	08/30/2019	775 N. MAIN ST - MAIN TRUNK	688.00
010519323	114550	09/12/2019	CrewSense LLC	0013341	09/01/2019	Crewsense annual charges for us	2,514.96
010160000	114551	09/12/2019	2ND TEMP	736910	07/17/2019	SANITATION OVERPAYMENT	17.33
010528209	114552	09/12/2019	Day Auto Supply Inc	781423	09/04/2019	SILICONE LUBE FOR SC-3	4.36
012518209	114552	09/12/2019	Day Auto Supply Inc	782184	08/30/2019	Oil FILTER FOR ST-13	99.52
010522209	114552	09/12/2019	Day Auto Supply Inc	782357	09/03/2019	FILTERS FOR PR-9	62.90
010530209	114552	09/12/2019	Day Auto Supply Inc	782358	09/03/2019	Oil & FILTERS FOR ST-79	12.17
012518209	114552	09/12/2019	Day Auto Supply Inc	782358	09/03/2019	Oil FILTER FOR ST-13	36.50
051574209	114552	09/12/2019	Day Auto Supply Inc	782358	09/03/2019	Oil FILTER FOR ST-13	6.09
052575209	114552	09/12/2019	Day Auto Supply Inc	782358	09/03/2019	Oil FILTER FOR ST-13	6.09
010531209	114552	09/12/2019	Day Auto Supply Inc	782363	09/03/2019	FUEL ADDITIVE FOR FM-1	7.63
010514209	114552	09/12/2019	Day Auto Supply Inc	782367	09/03/2019	STOCK OIL, FILTERS & BAKES	480.81
012518209	114552	09/12/2019	Day Auto Supply Inc	782368	09/03/2019	BLUE DEF FOR FLEET	21.82
051574209	114552	09/12/2019	Day Auto Supply Inc	782368	09/03/2019	BLUE DEF FOR FLEET	21.82
010522209	114552	09/12/2019	Day Auto Supply Inc	782416	09/04/2019	OIL FOR PR-9	10.90
010530209	114552	09/12/2019	Day Auto Supply Inc	782512	09/05/2019	PLASTIC BONDER FOR ST-14	.79
012518209	114552	09/12/2019	Day Auto Supply Inc	782512	09/05/2019	PLASTIC BONDER FOR ST-14	2.53
051574209	114552	09/12/2019	Day Auto Supply Inc	782512	09/05/2019	PLASTIC BONDER FOR ST-14	2.53
052575209	114552	09/12/2019	Day Auto Supply Inc	782512	09/05/2019	PLASTIC BONDER FOR ST-14	2.53
053571209	114552	09/12/2019	Day Auto Supply Inc	782512	09/05/2019	PLASTIC BONDER FOR ST-14	.35

GL Account	Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
012518215	114553	09/12/2019	Electrical District No. 2	AUG/19 66606	09/03/2019	DIVERSION DAM RD B/N HWY 7	267.63
010519323	114554	09/12/2019	ESRI	93682562	08/31/2019	ArcGIS Populations of 0 to 25,000	27,225.00
010531302	114555	09/12/2019	GRAINGER INC.	9236968534	07/18/2019	COOLER MOTOR FOR PD	1,006.42
010531302	114555	09/12/2019	GRAINGER INC.	9241827055	07/23/2019	Operating Supplies for PW/Faciliti	193.58
010531302	114555	09/12/2019	GRAINGER INC.	9241827055	07/23/2019	Operating Supplies for Facilities M	300.93
010531302	114555	09/12/2019	GRAINGER INC.	9260126322	08/12/2019	DIFFUSERS	498.98
010531302	114556	09/12/2019	HOME DEPOT CREDIT SERVIC	4033292	08/07/2019	Small Tools for PW/Facilities Main	219.15
012518311	114556	09/12/2019	HOME DEPOT CREDIT SERVIC	7064183	07/05/2019	Small Tools for PW/Streets	280.29
012518311	114556	09/12/2019	HOME DEPOT CREDIT SERVIC	9023259	08/12/2019	Small Tools for PW/Streets	140.87
010531302	114556	09/12/2019	HOME DEPOT CREDIT SERVIC	9024534	08/22/2019	Operating Supplies for PW/Faciliti	97.19
010510217	114557	09/12/2019	HUB Planning & Urban Design LL	1915	09/02/2019	Planning & Land Use Consulting	550.00
012518209	114558	09/12/2019	HUGHES TOWING	19-05710	09/06/2019	Towing for ST-25	500.00
010532410	114559	09/12/2019	IBM-International Business Machi	2723470	07/02/2019	IBM MaaS360 Premier Suite	953.10
010532410	114559	09/12/2019	IBM-International Business Machi	2723470	07/02/2019	IBM MaaS360 Customer Setup pe	529.70
051219000	114560	09/12/2019	2ND TEMP	103804	09/10/2019	Water Deposit Refund	59.54
010517212	114561	09/12/2019	Johnson Utilities	AUG/19 8081-01	09/05/2019	2035 N HUNT HWY FD#2	125.38
010517212	114561	09/12/2019	Johnson Utilities	AUG/19 8082-01	09/05/2019	2035 N HUNT HWY FD#2	311.59
012518209	114562	09/12/2019	JONES AUTO CENTER	179230	08/30/2019	INSIDE DRIVER FOOR HANDLE	138.38
010530209	114562	09/12/2019	JONES AUTO CENTER	179312	09/05/2019	HEADLIGHT FOR ST-14	14.73
012518209	114562	09/12/2019	JONES AUTO CENTER	179312	09/05/2019	HEADLIGHT FOR ST-14	47.46
051574209	114562	09/12/2019	JONES AUTO CENTER	179312	09/05/2019	HEADLIGHT FOR ST-14	47.46
052575209	114562	09/12/2019	JONES AUTO CENTER	179312	09/05/2019	HEADLIGHT FOR ST-14	47.46
053571209	114562	09/12/2019	JONES AUTO CENTER	179312	09/05/2019	HEADLIGHT FOR ST-14	6.55
010515231	114563	09/12/2019	KS STATEBANK	09.06.19	08/15/2019	SEP/19 AOT CONTRACT OBLIG	123.46
010505231	114563	09/12/2019	KS STATEBANK	09.06.19	08/15/2019	SEP/19 AOT CONTRACT OBLIG	239.88
010521231	114563	09/12/2019	KS STATEBANK	09.06.19	08/15/2019	SEP/19 AOT CONTRACT OBLIG	123.46
010502231	114563	09/12/2019	KS STATEBANK	09.06.19	08/15/2019	SEP/19 AOT CONTRACT OBLIG	363.34
010510231	114563	09/12/2019	KS STATEBANK	09.06.19	08/15/2019	SEP/19 AOT CONTRACT OBLIG	239.88
012518231	114563	09/12/2019	KS STATEBANK	09.06.19	08/15/2019	SEP/19 AOT CONTRACT OBLIG	168.49
010514403	114564	09/12/2019	KYLE ALLEN KAKAR	SEP/19 KAKAR	09/11/2019	Training: Background Investigatio	28.00
012518403	114565	09/12/2019	LUIS CASILLAS	8/19 LTAP	08/21/2019	Per Diem for Traffic Control Super	112.00
010243000	114566	09/12/2019	NEW YORK LIFE INSURANCE	SEPT/19 006929080	09/04/2019	SEPTEMBER INVOICE	647.37
010160000	114567	09/12/2019	2ND TEMP	712275	03/29/2019	SANITATION OVERPAYMENT	43.33
010512217	114568	09/12/2019	PINAL CO ANIMAL CARE & CON	AUG/19	09/04/2019	August Monthly Bill	1,277.57
010201500	114569	09/12/2019	PINAL CO SHERIFF'S OFFICE	1783R JUN/19	09/11/2019	JUNE 2019 JAIL INVOICE	3,067.44
010203000	114570	09/12/2019	PINAL COUNTY TREASURER	AUG/2019	09/10/2019	MONTHLY REMIT AUGUST 2019	38.32
010501401	114571	09/12/2019	Pinal Partnership	FY 19/20 MEMB	09/04/2019	FY 19/20 membership dues	1,500.00
053571217	114572	09/12/2019	RIGHT AWAY DISPOSAL LLC	2656225	08/20/2019	AUGUST RESIDENTIAL BILLING	48,112.87
053571217	114572	09/12/2019	RIGHT AWAY DISPOSAL LLC	2665216	08/20/2019	AUGUST INSTITUTIONAL BILLIN	2,219.21
051219000	114573	09/12/2019	2ND TEMP	102210	09/10/2019	Water Deposit Refund	55.42
051219000	114574	09/12/2019	2ND TEMP	319311	09/10/2019	Water Deposit Refund	44.29
010514403	114575	09/12/2019	SCOTT MORRIS	SEPT/19 ALICE	09/09/2019	Per diem for training: 9/18-19/201	28.00
010512215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	200 E 6TH ST.	31.27
010520215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	133 N MAIN ST	31.27
010528215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	330 N PINAL ST	46.50

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010510215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	200 W 20TH ST	31.27
010524215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	174 W 1st ST #2	90.98
010515215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	72 E 1st Street	77.14
010517215	114576	09/12/2019	SOUTHWEST GAS CORPORATI	SEPT/2019	09/09/2019	2035 N HUNT HWY	84.53
010160000	114577	09/12/2019	2ND TEMP	780882	03/13/2018	SANITATION OVERPAYMENT	17.33
012518211	114578	09/12/2019	Titan Machinery Inc.	12923242 GP	09/06/2019	BRAKE POD BOOT FOR ST-18	71.27
010521407	114579	09/12/2019	UNIQUE IMPRESSIONS INC	59405	08/29/2019	FALL & WINTER ACTIVITY GUID	4,435.22
010241000	114580	09/12/2019	UNITED WAY OF PINAL COUNT	PPE AUG/19	09/06/2019	EMPLOYEES CONTRIBUTIONS	117.50
010514304	114581	09/12/2019	UNIVERSAL POLICE SUPPLY IN	238008	09/04/2019	Uniform for new recruit	259.23
010519201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	NO-COST CENTER - IT	922.87
010508201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	ADMIN - S. BARBER	22.25
010502201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	ADMIN-B. BITTER	36.72
010510201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	COM DEV./ DEV. SVC	211.28
010531201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	FACILITIES	123.12
010505201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	FINANCE - R. SANCHEZ	37.02
010515201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	FIRE ADMIN	631.47
010519201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	IT/COUNCIL LAPTOPS	1,014.74
010522201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	PARKS MAINTENANCE	264.74
010525201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	RECREATION PROGRAM PHON	65.52
010511201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	POLICE ADMIN PHONES	2,167.31
012518201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	PUBLIC WORKS / STREETS	814.31
010530201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	ENGINEERING PHONES	83.39
053571201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	SANITATION	74.72
010528201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	SENIOR CENTER	18.71
010511201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	Superior Fire	91.45
052575201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	WASTE WATER/WATER 50% SP	485.29
051574201	114582	09/12/2019	Verizon Wireless	AUG/19	08/21/2019	WASTE WATER/WATER 50% SP	485.28
010511302	114583	09/12/2019	WATER SHED	400002844	08/19/2019	Ice for PD	20.57
010531302	114584	09/19/2019	AAF INTERNATIONAL	91415583	08/13/2019	Air Filters for FACILITIES MAINT	84.90
012518312	114585	09/19/2019	AGS SAFETY & SUPPLY	7496909	08/21/2019	Operating Supplies for PW/Faciliti	60.50
010502217	114586	09/19/2019	American Legal	013238	09/13/2019	Internet Renewal 10/2019 - 10/20	495.00
010522317	114588	09/19/2019	ARIZONA DEPARTMENT OF CO	A04117 B 20190829	09/03/2019	Inmate Labor Program- Park Main	48.00
052576208	114589	09/19/2019	Arizona Pneumatic Systems Inc	D2-135379	08/13/2019	GACMDSA SUTOBILT LEGEND	2,528.74
010514314	114590	09/19/2019	Arizona Police Psychology PLLC	190210	09/05/2019	Psychol.for new hire Macfie	300.00
010204000	114591	09/19/2019	ARIZONA STATE TREASURER	AUG/2019	09/10/2019	STATE SURCHARGES	7,037.27
010202000	114591	09/19/2019	ARIZONA STATE TREASURER	AUG/2019	09/10/2019	STATE JCEF	393.25
010250038	114591	09/19/2019	ARIZONA STATE TREASURER	AUG/2019	09/10/2019	STATE FINES	2,785.04
010202500	114591	09/19/2019	ARIZONA STATE TREASURER	AUG/2019	09/10/2019	ZFAR1	1,258.24
010202501	114591	09/19/2019	ARIZONA STATE TREASURER	AUG/2019	09/10/2019	ZFAR2	223.84
010209000	114591	09/19/2019	ARIZONA STATE TREASURER	AUG/2019	09/10/2019	VICTIM RIGHTS	270.81
010522207	114592	09/19/2019	Arizona's Best Choice Pest & Ter	649422	08/26/2019	Gopher Control Park/Sr Ctr/ LL Pa	235.00
010522207	114592	09/19/2019	Arizona's Best Choice Pest & Ter	651379	09/09/2019	Gopher Control Park/Sr Ctr/ LL Pa	235.00
051574401	114593	09/19/2019	AZ Water Association	300002594	07/23/2019	ANNUAL MEMBERSHIP - TIMM	32.50
052575401	114593	09/19/2019	AZ Water Association	300002594	07/23/2019	ANNUAL MEMBERSHIP - TIMM	32.50
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034736612	08/19/2019	Fiction books	63.76

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010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034736613	08/19/2019	Childrens, Juv, YA books	27.83
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034736614	08/19/2019	NonFiction books	13.17
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034736615	08/19/2019	Fiction books	137.95
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034736616	08/19/2019	Childrens/Juv/YA books	587.58
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034745871	08/23/2019	Fiction books	125.33
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034745872	08/23/2019	Childrens, Juv, YA books	12.59
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034745873	08/23/2019	Fiction books	153.92
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034745874	08/23/2019	Childrens/Juv/YA books	49.54
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034757123	08/28/2019	Non-Fiction books	63.25
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	2034757212	08/28/2019	Childrens/Juv/YA books	31.85
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	H38372930	08/20/2019	Dvds	14.98
010529308	114594	09/19/2019	BAKER & TAYLOR BOOKS	H38591300	08/27/2019	Dvds	83.20
010531302	114595	09/19/2019	BAVCO	918072	08/16/2019	Operating Supplies for Facilities M	1,630.00
010531302	114595	09/19/2019	BAVCO	919982	09/03/2019	(backflow/plumbing supplies)	499.00
010531302	114595	09/19/2019	BAVCO	919982	09/03/2019	Over PO amount	150.00
010510217	114596	09/19/2019	Brown & Associates	33629	08/30/2019	bUILDING INSPECITN SERVICE	540.00
051574207	114597	09/19/2019	CASA GRANDE COURIER INC.	1475	08/09/2019	AUGUST 2019 WATER SAMPLE	160.00
052575207	114597	09/19/2019	CASA GRANDE COURIER INC.	1475	08/09/2019	AUGUST WATER SAMPLE COU	1,262.40
052576207	114597	09/19/2019	CASA GRANDE COURIER INC.	1475	08/09/2019	AUGUST 2019 NWWTP WATER	315.60
010531302	114598	09/19/2019	COOLIDGE ACE HARDWARE	1679962	08/28/2019	Operating Supplies for PW/Faciliti	45.61
010522302	114599	09/19/2019	Day Auto Supply Inc	156250557	09/05/2019	Battery for Anthem Tower Generat	61.69
052575302	114599	09/19/2019	Day Auto Supply Inc	780491	08/08/2019	SWWTP HVAC FHP TRUEFLEX	16.16
052575302	114599	09/19/2019	Day Auto Supply Inc	780515	08/08/2019	SWWTP - HVAC COOLER	68.12
052575302	114599	09/19/2019	Day Auto Supply Inc	780516	08/08/2019	INVOICE 780491 CREDIT	-16.16
010536311	114599	09/19/2019	Day Auto Supply Inc	782018	08/28/2019	PAPER TOWEL HOLDERS FOR	20.25
012536311	114599	09/19/2019	Day Auto Supply Inc	782018	08/28/2019	PAPER TOWEL HOLDERS FOR	15.51
051574311	114599	09/19/2019	Day Auto Supply Inc	782018	08/28/2019	PAPER TOWEL HOLDERS FOR	2.59
052575311	114599	09/19/2019	Day Auto Supply Inc	782018	08/28/2019	PAPER TOWEL HOLDERS FOR	4.31
053571311	114599	09/19/2019	Day Auto Supply Inc	782018	08/28/2019	PAPER TOWEL HOLDERS FOR	.43
010514209	114599	09/19/2019	Day Auto Supply Inc	782774	09/09/2019	SHOCKS & STRUTS FOR PD G-	443.64
010514209	114599	09/19/2019	Day Auto Supply Inc	782925	09/10/2019	STOCK FILTERS FOR PD	13.02
010514209	114599	09/19/2019	Day Auto Supply Inc	782945	09/10/2019	FRONT BRAKE ROTORS & PAD	241.70
010536302	114599	09/19/2019	Day Auto Supply Inc	782953	09/10/2019	o RING ASSORTMENT FOR FLE	22.38
012536302	114599	09/19/2019	Day Auto Supply Inc	782953	09/10/2019	o RING ASSORTMENT FOR FLE	17.14
051574302	114599	09/19/2019	Day Auto Supply Inc	782953	09/10/2019	Credit	2.85
052575302	114599	09/19/2019	Day Auto Supply Inc	782953	09/10/2019	o RING ASSORTMENT FOR FLE	4.76
053571302	114599	09/19/2019	Day Auto Supply Inc	782953	09/10/2019	o RING ASSORTMENT FOR FLE	.48
010536302	114599	09/19/2019	Day Auto Supply Inc	782996	09/10/2019	WATER HOSE FOR SHOP COOL	24.64
012536302	114599	09/19/2019	Day Auto Supply Inc	782996	09/10/2019	WATER HOSE FOR SHOP COOL	18.87
051574302	114599	09/19/2019	Day Auto Supply Inc	782996	09/10/2019	WATER HOSE FOR SHOP COOL	3.14
052575302	114599	09/19/2019	Day Auto Supply Inc	782996	09/10/2019	WATER HOSE FOR SHOP COOL	5.24
053571302	114599	09/19/2019	Day Auto Supply Inc	782996	09/10/2019	WATER HOSE FOR SHOP COOL	.52
010536311	114599	09/19/2019	Day Auto Supply Inc	783001	09/11/2019	AIR HOSE STOPS FOR SHOP	24.93
012536311	114599	09/19/2019	Day Auto Supply Inc	783001	09/11/2019	AIR HOSE STOPS FOR SHOP	19.10
051574311	114599	09/19/2019	Day Auto Supply Inc	783001	09/11/2019	AIR HOSE STOPS FOR SHOP	3.18

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052575311	114599	09/19/2019	Day Auto Supply Inc	783001	09/11/2019	AIR HOSE STOPS FOR SHOP	5.31
053571311	114599	09/19/2019	Day Auto Supply Inc	783001	09/11/2019	AIR HOSE STOPS FOR SHOP	.53
010531208	114599	09/19/2019	Day Auto Supply Inc	783085	09/12/2019	BATTERY FOR ANTHEM TOWE	138.67
010536302	114599	09/19/2019	Day Auto Supply Inc	783086	09/12/2019	BLINKER BULBS FOR FLEET	6.37
012536302	114599	09/19/2019	Day Auto Supply Inc	783086	09/12/2019	BLINKER BULBS FOR FLEET	4.88
051574302	114599	09/19/2019	Day Auto Supply Inc	783086	09/12/2019	BLINKER BULBS FOR FLEET	.81
052575302	114599	09/19/2019	Day Auto Supply Inc	783086	09/12/2019	BLINKER BULBS FOR FLEET	1.36
053571302	114599	09/19/2019	Day Auto Supply Inc	783086	09/12/2019	BLINKER BULBS FOR FLEET	.14
052576209	114599	09/19/2019	Day Auto Supply Inc	783092	09/12/2019	Oil & FILTER FOR WW-26	62.90
012518209	114599	09/19/2019	Day Auto Supply Inc	783103	09/12/2019	CABIN AIR FILTER FOR ST-61	22.86
010531208	114599	09/19/2019	Day Auto Supply Inc	783104	09/12/2019	CREDIT	-19.66
051574304	114600	09/19/2019	ENEMUEL MURILLO	068841	09/01/2019	PANTS UNIFORM ALLOWANCE	336.84
051219000	114601	09/19/2019	2ND TEMP	10611409	09/16/2019	Water Deposit Refund	58.66
010505219	114602	09/19/2019	FESTER & CHAPMAN PLLC	13349	09/16/2019	PROFESSIONAL SERVICES AUDI	13,900.00
957506217	114602	09/19/2019	FESTER & CHAPMAN PLLC	13350	09/16/2019	PROFESSIONAL SERVICES - A	3,750.00
958506217	114602	09/19/2019	FESTER & CHAPMAN PLLC	13350	09/16/2019	PROFESSIONAL SERVICES AUDI	3,750.00
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243085	07/09/2019	Operating Supplies for PW/Faciliti	21.15
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243105	07/10/2019	Operating Supplies for PW/Faciliti	11.15
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243405	07/29/2019	Operating Supplies for PW/Faciliti	13.84
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243407	08/09/2019	Operating Supplies for PW/Faciliti	16.37
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243410	07/29/2019	TANK KIT	5.56
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243414	07/29/2019	STEEL WOOL	18.26
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243460	07/31/2019	NYLON PLATE	2.42
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243473	08/01/2019	FURNACE FILTER	2.45
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243506	08/02/2019	NUTS, BOLTS, SCREWS	2.12
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243525	08/05/2019	PADLOCK, ETC.	20.42
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243527	08/05/2019	BATTERY	21.82
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243529	08/05/2019	Battery	21.82
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243534	08/05/2019	HANGER STRAP	2.21
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243568	08/07/2019	PUTTY KNIFE, ROOF CEMENT	17.54
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243590	08/08/2019	BIRD SPIKE	29.46
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243597	08/08/2019	LED DIMMABLE	16.93
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243613	08/09/2019	Operating Supplies for PW/Faciliti	12.69
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243616	08/09/2019	Operating Supplies for PW/Faciliti	5.45
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243711	08/14/2019	Operating Supplies for PW/Faciliti	5.29
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243720	08/14/2019	SWWTP - CREDIT INVOICE 243	-102.56
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243721	08/14/2019	SWWTP COUPLING/NIPPLES /	65.95
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243723	08/14/2019	Operating Supplies for PW/Faciliti	4.31
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243729	08/15/2019	Operating Supplies for PW/Faciliti	4.11
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243735	08/15/2019	SWWTP TORCH BLADE/DEMOL	41.82
052576302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243760	08/16/2019	NWWTP-SOCKET/BOLTS/SCRE	16.45
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243785	08/19/2019	Operating Supplies for PW/Faciliti	16.93
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243787	08/19/2019	Operating Supplies for PW/Faciliti	4.68
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243798	08/19/2019	Operating Supplies for PW/Faciliti	21.16
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243802	08/19/2019	Operating Supplies for PW/Faciliti	17.97

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010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243824	08/20/2019	Operating Supplies for PW/Faciliti	37.89
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243825	08/20/2019	Small Tools for PW/Streets	3.56
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243826	08/20/2019	Small Tools for PW/Streets	6.34
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243827	08/20/2019	Small Tools for PW/Streets	12.70
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243831	08/20/2019	Small Tools for PW/Streets	3.67
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243834	08/20/2019	Small Tools for PW/Streets	20.05
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243837	08/20/2019	SWWTP - PVC/BALL VALVE/CO	13.29
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243839	08/20/2019	Small Tools for PW/Streets	14.72
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243841	08/20/2019	Small Tools for PW/Streets	22.91
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243843	08/20/2019	CREDIT	-14.72
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243844	08/20/2019	Small Tools for PW/Streets	3.16
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243846	08/20/2019	Small Tools for PW/Streets	52.90
010531311	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243847	08/20/2019	TUBE CUTTER	5.97
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243862	08/21/2019	NUTS, BOLTS, SCREWS	3.01
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243876	08/22/2019	HEX BIT SOCKET	3.91
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243901	08/23/2019	ROACH KILLER	5.87
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243902	08/23/2019	PLST HEX BUSH	4.08
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243921	08/24/2019	TRIP LEVER	7.85
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243953	08/26/2019	BRAID CORD	5.27
051574302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243956	08/26/2019	WELL 3B MOSQUITO DUNK	15.70
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243962	08/27/2019	TANK SPRAYER	17.67
010526302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243977	08/27/2019	Special Event Supplies	4.23
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243987	08/28/2019	Nuts, Bolts, Screws	3.93
052575302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243992	08/28/2019	BRS BUSHING	11.44
010522302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	243996	08/27/2019	irrigation supplies, nuts, bolts & sc	56.05
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244014	08/29/2019	BULBS	21.16
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244020	08/29/2019	BATTERY	16.36
051574302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244035	08/30/2019	YELLOW IGLOO	81.05
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244061	09/03/2019	WEATHER STRIP	9.51
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244063	09/03/2019	WEATHER STRIPPINGS	16.39
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244069	09/04/2019	Trip lever	5.08
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244150	09/09/2019	R-63	1.37
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244168	09/10/2019	Operating Supplies for PW/Faciliti	20.10
010531311	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244169	09/10/2019	Operating Supplies for PW/Faciliti	21.16
010522302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244176	09/10/2019	MISC SUPPLIES	14.15
010522302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244188	09/11/2019	irrigation supplies, nuts, bolts & sc	14.57
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244192	09/11/2019	Operating Supplies for PW/Faciliti	18.08
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244194	09/11/2019	Operating Supplies for PW/Faciliti	9.66
012518302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244197	09/11/2019	Operating Supplies for Streets	9.83
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244198	09/11/2019	Operating Supplies for PW/Faciliti	134.04
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244218	09/12/2019	Operating Supplies for PW/Faciliti	9.57
010531302	114603	09/19/2019	FLORENCE TRUE VALUE HARD	244240	09/13/2019	Operating Supplies for PW/Faciliti	71.90
052576217	114604	09/19/2019	Geuther Electrical LLC	3566	07/29/2019	BLANKET: WATER PROFESSIO	320.00
052575217	114604	09/19/2019	Geuther Electrical LLC	3580	07/29/2019	BLANKET: SWWTP PROFESSIO	902.42
052575217	114604	09/19/2019	Geuther Electrical LLC	3606	08/12/2019	BLANKET: NWWTP PROFESSIO	865.86

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012518302	114605	09/19/2019	GRAINGER INC.	9245699492	07/26/2019	Operating Supplies for PW/Street	114.52
010504217	114606	09/19/2019	Gust Rosenfeld P.L.C.	354091	09/05/2019	legal services: Environmental app	4,750.03
052575217	114607	09/19/2019	PRO PIPE	6800001169	09/09/2019	MARK & LOCATE - TOM SMITH	534.00
010508217	114609	09/19/2019	INFINISOURCE INC.	90671917	08/09/2019	Monthly administrative services	336.60
010531302	114610	09/19/2019	JOHNSTONE SUPPLY OF ARIZ	450-S4265904.001	06/05/2019	Thermostats for various town buil	954.74
010531302	114610	09/19/2019	JOHNSTONE SUPPLY OF ARIZ	450-S4265938.001	06/05/2019	VALVE, REFRIGERANT	125.09
010514209	114611	09/19/2019	JONES AUTO CENTER	179369	09/09/2019	UPPER A-ARM FOR PD G-859FJ	230.94
010525224	114612	09/19/2019	JORDAN COLLINS	AUG/SEP 2019 CONT	09/16/2019	Iddie Biddie Kiddies Instruction Au	200.00
010508217	114613	09/19/2019	Jorgensen Brooks Group	SAAS075817	09/13/2019	Third quarter EAP services	864.00
053219000	114614	09/19/2019	2ND TEMP	714632	09/16/2019	REFUND SANITATION DEPOSIT	16.34
051574207	114615	09/19/2019	Legend Technical Svcs Inc.	1913017	08/31/2019	WATER TESTING - AUGUST 201	663.00
052576207	114615	09/19/2019	Legend Technical Svcs Inc.	1913018	08/31/2019	NWWTP WATER TESTING - AUG	533.00
052575207	114615	09/19/2019	Legend Technical Svcs Inc.	1913021	08/31/2019	SWWTP WATER TESTING - AUG	2,013.00
010504401	114616	09/19/2019	LEXIS NEXIS	9685	08/31/2019	legal research August 2019	219.76
010514209	114617	09/19/2019	Manatee Tire & Auto Inc. dba	192142	09/11/2019	WHEEL ALIGNMENT FOR PD G-	68.95
012518209	114618	09/19/2019	MHQ OF ARIZONA	112021	09/13/2019	Upfit safety lighting for ST-79 & S	1,631.58
010530209	114618	09/19/2019	MHQ OF ARIZONA	112021	09/13/2019	Upfit safety lighting for ST-79 & S	326.32
012518209	114618	09/19/2019	MHQ OF ARIZONA	112021	09/13/2019	Upfit safety lighting for ST-79 & S	978.93
051574209	114618	09/19/2019	MHQ OF ARIZONA	112021	09/13/2019	Upfit safety lighting for ST-79 & S	163.16
052575209	114618	09/19/2019	MHQ OF ARIZONA	112021	09/13/2019	Upfit safety lighting for ST-79 & S	163.16
010514209	114618	09/19/2019	MHQ OF ARIZONA	112055	09/16/2019	New light bar for PD G-870GE	2,028.47
010522403	114619	09/19/2019	MICHAEL GROVES	GROVES PER DIEM	09/19/2019	Per Diem for Turf Care and Install	15.00
010512301	114620	09/19/2019	OFFICE DEPOT INC	358056551001	08/16/2019	Supplies: envelopes, papers, CD's	541.26
010503301	114620	09/19/2019	OFFICE DEPOT INC	3627045640001	08/16/2019	Office supplies	108.47
010503301	114620	09/19/2019	OFFICE DEPOT INC	36270987001	08/17/2019	Office supplies	4.87
010503301	114620	09/19/2019	OFFICE DEPOT INC	369047595001	08/28/2019	Filing cabinet	901.40
010529302	114621	09/19/2019	PETTY CASH - LIBRARY	SEPT/19	09/17/2019	Petty cash renewal	132.21
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	99 store bingo items, reimbursed	16.38
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	food city, bingo items reimbursed	15.71
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	99 cent store, bingo items reimbur	6.12
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	frys, bingo items, reimbursed by P	9.93
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	99 cent store bingo items reimbur	17.88
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	food city bingo items reimbursed b	13.26
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	99 cent store bingo items reimbur	7.66
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	frys bingo items reimbursed by pin	5.74
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	superstition ranch market, bingo it	17.00
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	99 cent store bingo items reimbur	3.06
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	food city, bingo items reimbursed	13.32
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	frys, bingo items reimbursed by pi	13.88
010528444	114622	09/19/2019	PETTY CASH - SENIOR CENTE	SEPT/19	09/16/2019	food city bingo items, reimbursed	14.31
010528217	114623	09/19/2019	PINAL NUTRITION PROGRAM	AUG/19	08/30/2019	monthly billing for 270 meals for s	1,225.80
010522222	114624	09/19/2019	RICK HALL	29350	09/01/2019	STANDARD PORTABLE TOILET	70.98
010525302	114625	09/19/2019	Rojo Holding Company LLC	3	08/29/2019	JR NFL Jerseys	1,300.00
226508403	114626	09/19/2019	SEAGO	PASS TT - C. BALLARD	09/17/2019	REGISTRATION FOR PASS TRAI	325.00
010531301	114627	09/19/2019	Staples Business Advantage	7223358128-0-1	08/09/2019	BLANKET: WATER OFFICE SUP	173.88

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051574301	114627	09/19/2019	Staples Business Advantage	7223358128-0-1	08/09/2019	BLANKET: WATER OFFICE SUP	173.88
052575301	114627	09/19/2019	Staples Business Advantage	7223358128-0-1	08/09/2019	BLANKET: WATER OFFICE SUP	173.88
052576301	114627	09/19/2019	Staples Business Advantage	7223358128-0-1	08/09/2019	BLANKET: WATER OFFICE SUP	173.88
010530301	114627	09/19/2019	Staples Business Advantage	7223769446-0-1	08/19/2019	BLANKET: WATER OFFICE SUP	72.82
051574302	114627	09/19/2019	Staples Business Advantage	7223769446-0-1	08/19/2019	BLANKET: WATER OPERATING	72.82
052575302	114627	09/19/2019	Staples Business Advantage	7223769446-0-1	08/19/2019	BLANKET: SWWTP OFFICE SUP	72.82
052576302	114627	09/19/2019	Staples Business Advantage	7223769446-0-1	08/19/2019	BLANKET: SWWTP OPERATING	72.82
010160000	114628	09/19/2019	2ND TEMP	711170	09/16/2019	SANITATION OVERPAYMENT	8.66
010505301	114629	09/19/2019	SURF & SKI ENTERPRISES	154228	08/29/2019	Shirts for Finance Staff	693.69
010525302	114629	09/19/2019	SURF & SKI ENTERPRISES	154285	07/01/2019	Kickball Jerseys	262.73
010502207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	27.82
010510207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUG GPS	27.82
010521207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	97.37
010528207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	55.64
010531207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	69.55
010536207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	27.82
012518207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	288.60
051574207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	97.37
052576207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	55.64
053571207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUGUST GPS	27.85
010519207	114630	09/19/2019	T-MOBILE USA INC.	AUG/2019	08/31/2019	AUG GPS	13.91
010508217	114631	09/19/2019	Tri-City Express Care LLC 935	4031503	09/06/2019	DOT random and post offer drug t	159.00
010531316	114632	09/19/2019	UNITED EXTERMINATING	205475	08/31/2019	CALL OUT FOR BEES AT PD EVI	150.00
010522217	114632	09/19/2019	UNITED EXTERMINATING	215920	09/11/2019	Bee Removal at Senior Center	150.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	HERITAGE PARK	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	FIRE STA 1	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	TOWN HALL	50.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	PUBLIC WORKS	45.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	COMMUNITY DEVELOPMENT	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	CEMETARY RESTROOM	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	BRUNENKANT	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	SILVER KING	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	FIRE STA 2	45.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	WWTPS	50.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	PARKS GROUND OFFICE	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	MCFARLAND	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	IT OFFICE	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	FITNESS CENTER	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	SENIOR CENTER	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	POLICE DEPT	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	POLICE EVIDENCE	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	PADILLA PARK	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	HIGH PROFILE RR	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	JACQUES SQUARE RR	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	AQUATIC EQUIPMENT	10.00

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010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	AQUATIC CENTER	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	AUG/2019	08/31/2019	LIBRARY/COMM CENTER	80.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	FIRE STA 2	45.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	WWTPS	50.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	PARKS GROUND OFFICE	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	MCFARLAND	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	IT OFFICE	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	FITNESS CENTER	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	SENIOR CENTER	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	POLICE DEPT	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	HERITAGE PARK	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	FIRE STA 1	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	TOWN HALL	50.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	PUBLIC WORKS	45.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	COMMUNITY DEVELOPMENT	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	CEMETARY RR	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	BRUNENKANT	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	SILVER KING	25.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	PADILLA PARK RR	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	High Profile RR	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	JACQUES SQUARE RR	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	AQUATIC EQUIPMENT	10.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	AQUATIC CENTER	35.00
010531207	114632	09/19/2019	UNITED EXTERMINATING	JUL/2019	07/02/2019	LIBRARY/COMM CENTER	80.00
250510312	114633	09/19/2019	UNIVERSAL POLICE SUPPLY IN	238181	09/07/2019	Grant funded: Vest for Officer Olo	972.85
052575302	114634	09/19/2019	USABlueBook - ACCT 703717	941325	07/03/2019	ADAPTER KIT / ALGAE BRUSH /	45.28
052575302	114634	09/19/2019	USABlueBook - ACCT 703717	941754	07/03/2019	ADAPTERS AND COUPLINGS	170.35
052575302	114634	09/19/2019	USABlueBook - ACCT 703717	947741	07/11/2019	HAC TOTAL CHLORINE ACCUV	836.14
052575302	114634	09/19/2019	USABlueBook - ACCT 703717	967387	07/31/2019	ADAPTER KIT / ALGAE BRUSH /	339.50
052575302	114634	09/19/2019	USABlueBook - ACCT 703717	976596	08/09/2019	HACH INTELICAL RUGGED LD	1,059.69
012518322	114635	09/19/2019	Vulcan Materials Company	80604486	08/19/2019	A/C cold mix for street repairs/mai	2,823.97
010508314	114636	09/19/2019	WALMART COMMUNITY # 0005	925600860413	09/13/2019	September and October Service A	314.82
053571230	114637	09/19/2019	WASTE MANAGEMENT OF ARIZ	000717705636	08/01/2019	RESIDENTIAL BULK P/U - JULY	2,182.80
053571230	114637	09/19/2019	WASTE MANAGEMENT OF ARIZ	000719805632	09/03/2019	RESIDENTIAL BULK P/U - AUG 2	1,429.20
051574302	114638	09/19/2019	WATER SHED	400001813	04/01/2019	RUGGLES	9.87
012518302	114638	09/19/2019	WATER SHED	400001813	04/01/2019	Water & Ice for PW STAFF	29.62
010522302	114638	09/19/2019	WATER SHED	400002513	07/15/2019	Drinking water for parks	26.33
010524302	114638	09/19/2019	WATER SHED	400002518	07/16/2019	Drinking water for aquatic center	39.49
010523302	114638	09/19/2019	WATER SHED	400002519	07/16/2019	Drinking water for recreation	13.16
012518302	114638	09/19/2019	WATER SHED	400002664	07/29/2019	Water & Ice for Streets & Utilities	65.41
051574302	114638	09/19/2019	WATER SHED	400002664	07/29/2019		21.80
052575302	114638	09/19/2019	WATER SHED	400002667	07/29/2019	Water & Ice for Streets & Utilities	6.75
052576302	114638	09/19/2019	WATER SHED	400002667	07/29/2019	swwtp	6.75
012518302	114638	09/19/2019	WATER SHED	400002842	08/19/2019	Water & Ice for Streets & Utilities	67.88
051574302	114638	09/19/2019	WATER SHED	400002842	08/19/2019	RUGGLES	22.62


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052575302	114638	09/19/2019	WATER SHED	400002845	08/19/2019	Water & Ice for PW STAFF	9.00
052576302	114638	09/19/2019	WATER SHED	400002845	08/19/2019	swwtp	9.00
012518302	114638	09/19/2019	WATER SHED	4000029+23	08/26/2019	Water & Ice for PW STAFF	62.33
051574302	114638	09/19/2019	WATER SHED	4000029+23	08/26/2019	RUGGLES	20.77
010524302	114638	09/19/2019	WATER SHED	400002948	08/28/2019	Drikning water for Aquatic Center	39.49
052575302	114638	09/19/2019	WATER SHED	400003015	09/06/2019	Water & Ice for PW STAFF	16.12
052576302	114638	09/19/2019	WATER SHED	400003015	09/06/2019	swwtp	16.12
010522302	114638	09/19/2019	WATER SHED	400003031	09/09/2019	Drinking water - parks	26.33
010523302	114638	09/19/2019	WATER SHED	400003033	09/09/2019	Drinking water for recreation	13.16
012518302	114638	09/19/2019	WATER SHED	400003034	09/09/2019	Water & Ice for PW STAFF	46.90
051574302	114638	09/19/2019	WATER SHED	400003034	09/09/2019	RUGGLES	15.63
010531315	114639	09/19/2019	WAXIE SANITARY SUPPLY	78455918	08/02/2019	Custodial supplies for Facilities M	83.21
010531315	114639	09/19/2019	WAXIE SANITARY SUPPLY	78481497	08/13/2019	Custodial supplies for Facilities M	588.32
010531315	114639	09/19/2019	WAXIE SANITARY SUPPLY	78481497	08/13/2019	Custodial supplies for Facilities M	2,835.22
010531315	114639	09/19/2019	WAXIE SANITARY SUPPLY	78488667	08/15/2019	Custodial supplies for Facilities M	79.51
052576211	114640	09/19/2019	Western Environmental Equipmen	W5937	08/13/2019	PISTA GRIT VALVES	2,151.84
012518214	114641	09/19/2019	ZUMAR IND.	5020	07/31/2019	Traffic Signs & Accessories for Str	2,412.73
010524310	114642	09/20/2019	AQUATIC ENVIRONMENTAL	IN46671	09/03/2019	CAL HYPO MIX, PULSAR PLUS	1,624.74
052575408	114643	09/20/2019	Arizona Department of	000305410X	07/31/2019	WQL WATER QUALITY - WWRF -	2,510.96
052575408	114643	09/20/2019	Arizona Department of	000307459X	08/01/2019	WQL WATER QUALITY WWRF-S	6,000.00
010529308	114644	09/20/2019	BAKER & TAYLOR BOOKS	2034777642	09/10/2019	Childrens, Juv, YA books	15.93
010529308	114644	09/20/2019	BAKER & TAYLOR BOOKS	2034777643	09/10/2019	Childrens/Juv/YA books	108.77
010529308	114644	09/20/2019	BAKER & TAYLOR BOOKS	2034777644	09/10/2019	Non-Fiction books	40.61
010529308	114644	09/20/2019	BAKER & TAYLOR BOOKS	H39034190	09/09/2019	Dvds	25.49
012518214	114645	09/20/2019	Custom Products Corporation	324659	08/30/2019	Barricades needed for streets traff	5,472.22
010510302	114646	09/20/2019	FLORENCE TRUE VALUE HARD	244278	09/16/2019	T-STRAP TIE, BLK CABLE TIES,	8.99
011522217	114647	09/20/2019	GREENPLAY LLC	6589	09/10/2019	Parks and Recreation Comprehen	14,384.00
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916453	07/25/2019	12.5% LIQUID BLEACH	1,728.33
051574310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916556	08/28/2019	CHLORINE GAS	1,128.84
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916573	07/26/2019	12.5% LIQUID BLEACH	1,593.54
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916678	07/25/2019	SOCIUM BISULFITE 40%	739.16
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916688	07/25/2019	12.5% LIQUID BLEACH	763.07
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916714	07/31/2019	POOL CHEMICALS	1,041.35
051574310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916859	07/31/2019	12.5% LIQUID BLEACH	695.68
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916876	08/19/2019	12.5% LIQUID BLEACH AND SO	1,847.90
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50916931	08/19/2019	CALCIUM HYPOCHLORITE TAB	1,600.72
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50917111	08/23/2019	12.5% LIQUID BLEACH AND SO	2,087.04
052575310	114648	09/20/2019	HILL BROTHERS CHEMICAL CO	50917187	08/29/2019	12.5% LIQUID BLEACH	830.47
010531302	114649	09/20/2019	HOME DEPOT CREDIT SERVIC	1144707	09/09/2019	BATTERY, HINGES	445.22
010531302	114649	09/20/2019	HOME DEPOT CREDIT SERVIC	8366889	09/09/2019	PUSH BUTTON ASSEMBLY	177.23
010510301	114650	09/20/2019	OFFICE DEPOT INC	368004409001	08/23/2019	LABELS FOR STANDARD PLAN	19.17
010512301	114650	09/20/2019	OFFICE DEPOT INC	371034459001	09/17/2019	Supplies: paper towels, plates,ute	206.18
010512301	114650	09/20/2019	OFFICE DEPOT INC	371036719001	09/17/2019	Supplies: Napkin holder	18.45
010512301	114650	09/20/2019	OFFICE DEPOT INC	37103672001	09/17/2019	Supplies: dish soap	5.89
010510301	114650	09/20/2019	OFFICE DEPOT INC	375057051001	09/09/2019	COPIER PAPER 5 CASES, TAPE	219.11

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010505301	114650	09/20/2019	OFFICE DEPOT INC	375080110001	09/09/2019	Office Supplies	374.68
010511301	114650	09/20/2019	OFFICE DEPOT INC	375920242001	09/17/2019	Supplies: paper	65.12
010512301	114650	09/20/2019	OFFICE DEPOT INC	375921373001	09/17/2019	Supplies: paper towels, plates,ute	48.23
010201500	114651	09/20/2019	PINAL CO SHERIFF'S OFFICE	1783R	09/16/2019	AUG 2019 JAIL INVOICE	3,308.95
010503234	114651	09/20/2019	PINAL CO SHERIFF'S OFFICE	1814	09/16/2019	JULY 2019 JAIL INVOICE	2,651.32
053571217	114652	09/20/2019	RIGHT AWAY DISPOSAL LLC	2698550	08/31/2019	SEPT RESIDENTIAL BILLING	51,490.58
053571217	114652	09/20/2019	RIGHT AWAY DISPOSAL LLC	2698551	08/31/2019	SEP INSTITUTIONAL BILLING	8,152.90
010504217	114653	09/20/2019	RYLEY CARLOCK & APPLEWHI	291306	09/05/2019	legal services : Ajudication Claims	247.50
010510408	114654	09/20/2019	WATER SHED	400003035	09/09/2019	Water Delivery Service - BPO FY	23.04
010501401	114655	09/24/2019	C A G	20-006	07/01/2019	19/20 MEMBERSHIP AND RTAC	11,392.62
012518302	114656	09/26/2019	AAF INTERNATIONAL	91422279	08/29/2019	Filters for signal control cabinets	164.07
012518302	114657	09/26/2019	APD POWER CENTER INC.	268683	09/19/2019	Operating Supplies for PW/Street	725.63
010529401	114658	09/26/2019	ARIZONA LIBRARY ASSOC.	300002840	09/18/2019	AzLa Membership dues for Kaytlin	65.00
010529401	114658	09/26/2019	ARIZONA LIBRARY ASSOC.	300002844	09/18/2019	AzLa Membership dues for Nicole	45.00
010502231	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	BASE CHARGE 06/30/19-07/29/1	1,195.00
010510231	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	OVERAGE - ADMINISTRATION	981.63
010523203	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	OVERAGE - COM SERVICES / LI	168.76
010517324	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	OVERAGE FD#2	8.95
010531222	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	OVERAGE - PW	204.72
010516324	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	OVERAGE FD#1	383.79
010514222	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	OVERAGE PD	740.83
010531222	114659	09/26/2019	Arizona Office of Technology	IN591084	06/25/2019	PW BASE CHARGE #8TB600856	420.00
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	201 N GRANITE ST	44.04
010511215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	193 E. 6 ST	68.82
010532215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	775 N MAIN ST	4,680.48
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	SW COR MAIN & BUTTE TRLG S	72.42
010516215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	72 E 1ST	2,027.39
010523215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	778 N MAIN ST	7,417.77
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	218 E 8TH ST	119.64
051574215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	565 S. QUARTZ ST WELL 5	1,033.89
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	77 W RUGGLES ST	91.23
010510215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	224 W 20ST	1,065.00
010512215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	200 E 6TH ST	4,354.77
010528215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	330 N PINAL ST	1,655.78
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	460 N WARNER ST	12.53
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	444 N WARNER ST	1,152.42
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	4552 N HUNT HWY	172.50
010511215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	1817 N HUNT HWY 50%	157.51
010515215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	1817 N HUNT HWY 50%	157.51
010517215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	2035 N HUNT HWY	1,984.70
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	289 N. MAIN ST UNIT 1-2	117.09
010520215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	133 N MAIN ST	986.90
051574215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	425 E. RUGGLES ST 50%	5,858.65
052575215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	425 E RUGGLES ST 50%	5,858.65
010524215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	174 W 1ST UNIT 2	4,718.72

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051574215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	425 E RUGGLES ST	674.20
051574215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	425 E. RUGGLES ST REAR	71.45
051574215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	425 E RUGGLES ST REAR	569.07
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	121 W 22 ST PARK	117.99
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	364 N UNIVERSITY	457.46
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	300W 1ST ST	995.30
010532215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	291 N BAILEY ST	523.68
010532215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	24 W RUGGLES ST-MCFARLAN	59.64
010532215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	24 W RUGGLES ST	1,034.34
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	2028 N HUNT HWY FIRE #2 TRA	123.89
010532214	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	440 N MAIN ST SILVER KING	239.47
010532214	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	440 N MAIN ST SILVER KING #1	215.46
010532214	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	440 N MAIN ST #202	198.68
010532214	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	440 N MAIN ST #201	128.75
010532214	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	440 N MAIN ST #102	214.83
010522215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	28 E 11TH ST	96.86
052575215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	100 S PLANT RD	20,006.03
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	PINAL PKWY	109.89
010532215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	600 N MAIN ST - IT	555.03
010511215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	425 N PINAL ST PD	1,800.50
012518215	114660	09/26/2019	ARIZONA PUBLIC SERVICE	8742601000 AUG/19	09/06/2019	3180 N HUNT HWY	178.62
010510201	114661	09/26/2019	CENTURYLINK	AUG/19 7500	09/07/2019	868-7500 MAIN LINE	141.57
010532201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0236 FIRE ALARM SYSTEM	54.38
010532214	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0705 SILVER KING ALARM	167.55
010532201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-7500 MAIN LINE	90.91
010532201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0593 INTERNET LINE	114.89
051574201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0246 WATER LINE	172.91
052575201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-2394 WASTEWATER	59.06
010524207	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0565 PARKS & REC	317.88
010511201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-9627 POLICE 9-1-1	326.28
010532214	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-8933 291 S. BAILEY	145.15
010551201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-8030 MCFARLAND PARK AL	54.38
010532201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0238 AW/SR 9-1-1 LOCATO	79.28
052576201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-8356 WATER WORKS ALAR	115.73
010532201	114662	09/26/2019	CENTURYLINK	AUG/19-2	09/16/2019	868-0118 TRUNK LINE	545.49
051219000	114663	09/26/2019	2ND TEMP	513806	09/24/2019	Water Deposit Refund	4.64
010520201	114664	09/26/2019	COX BUSINESS	SEPT/19	09/11/2019	132 BAILEY ST	3.14
010531201	114664	09/26/2019	COX BUSINESS	SEPT/19	09/11/2019	425 E RUGGLES ST PW	3.14
010528201	114664	09/26/2019	COX BUSINESS	SEPT/19	09/11/2019	330 N PINAL ST/SENIOR CENTR	408.99
051574209	114665	09/26/2019	Day Auto Supply Inc	783317	09/16/2019	oIL & FILTERS FOR W-31	135.03
051574209	114665	09/26/2019	Day Auto Supply Inc	783318	09/16/2019	SERPENTINE BELT FOR W-31	31.11
012518209	114665	09/26/2019	Day Auto Supply Inc	783371	09/16/2019	SHOCKS FOR ST-13	225.52
051574209	114665	09/26/2019	Day Auto Supply Inc	783423	09/17/2019	SPEED SENSOR FOR W-31	17.96
010514209	114665	09/26/2019	Day Auto Supply Inc	783462	09/17/2019	STOCK BRAKES & FILTERS FO	279.15
010531209	114665	09/26/2019	Day Auto Supply Inc	783505	09/18/2019	oIL & FILTERS FOR FM-1	85.08

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010531209	114665	09/26/2019	Day Auto Supply Inc	783516	09/16/2019	oIL & FILTERS FOR FM-2	41.14
012518209	114665	09/26/2019	Day Auto Supply Inc	783608	09/19/2019	oIL & FILTER FOR ST-5	65.04
010516209	114665	09/26/2019	Day Auto Supply Inc	783609	09/19/2019	oIL & FILTERS FOR FD G-001FM	157.10
010536302	114665	09/26/2019	Day Auto Supply Inc	783653	09/19/2019	VACUME LINE TUBING FOR FLE	13.35
012536302	114665	09/26/2019	Day Auto Supply Inc	783653	09/19/2019	VACUME LINE TUBING FOR FLE	10.22
051574302	114665	09/26/2019	Day Auto Supply Inc	783653	09/19/2019	VACUME LINE TUBING FOR FLE	1.70
052575302	114665	09/26/2019	Day Auto Supply Inc	783653	09/19/2019	VACUME LINE TUBING FOR FLE	2.84
053571302	114665	09/26/2019	Day Auto Supply Inc	783653	09/19/2019	VACUME LINE TUBING FOR FLE	.28
010536302	114665	09/26/2019	Day Auto Supply Inc	783741	09/20/2019	SHOP TOWELS & WD-40 FOR S	93.71
012536302	114665	09/26/2019	Day Auto Supply Inc	783741	09/20/2019	SHOP TOWELS & WD-40 FOR S	71.78
051574302	114665	09/26/2019	Day Auto Supply Inc	783741	09/20/2019	SHOP TOWELS & WD-40 FOR S	11.96
052575302	114665	09/26/2019	Day Auto Supply Inc	783741	09/20/2019	SHOP TOWELS & WD-40 FOR S	19.94
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010260000	114668	09/26/2019	2ND TEMP	SEP/19 SLOAN	09/25/2019	Restitution PMT CASE #CM2017-	50.00
010522302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	243456	07/31/2019	Parks Maintenance Supplies	8.88
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052576302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244076	09/04/2019	LANDSCAPE FOAM	74.27
052576302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244149	09/09/2019	FLEXOGEN HOSE	50.41
052575302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244174	09/10/2019	COLLECTIONS: BLK OX BIT	8.23
052575302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244196	09/11/2019	FLOW MIX EPOXY / SEAL TAPE	9.92
052575302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244199	09/11/2019	WATERWELD PUTTY	10.58
010522302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244239	09/13/2019	Parks Maintenance Supplies	5.89
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010516302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244248	09/19/2019	Key rings, tags and markers	34.38
052575302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244263	09/16/2019	LITHIUM GREASE	7.39
051574302	114669	09/26/2019	FLORENCE TRUE VALUE HARD	244288	09/17/2019	QUICK DISCHARGE HOLE SAW	42.32
052575302	114670	09/26/2019	GRAINGER INC.	9222587603	08/01/2019	SUBMERSIBLE SEWAGE PUMP-	1,480.31
052575320	114671	09/26/2019	PRO PIPE	6800001196	09/16/2019	LOCATED AND MARKED SEWE	712.00
010508217	114672	09/26/2019	INFINISOURCE INC.	90734528	09/09/2019	AUGUST MONTHLY ADMIN SER	336.50
010508217	114672	09/26/2019	INFINISOURCE INC.	90734528	09/09/2019	AUGUST MONTHLY ADMIN SER	.10
051219000	114673	09/26/2019	2ND TEMP	10702302	09/24/2019	Water Deposit Refund	119.02
051574211	114674	09/26/2019	M & S EQUIPMENT, INC.	C169516	09/20/2019	WHEEL FOR W-24	305.52
012518209	114675	09/26/2019	Manatee Tire & Auto Inc. dba	192124	09/19/2019	4 TIRES FOR ST-9	675.46
051574211	114675	09/26/2019	Manatee Tire & Auto Inc. dba	192352	09/19/2019	1 TIRE FOR W-24	169.33
010531302	114676	09/26/2019	MARSHALL BEST SECURITY OF	579	08/27/2019	Door hardware, supplies & service	7.94
011511505	114677	09/26/2019	Midway Chevrolet	745441	09/17/2019	3 2019 PPV Chev Tahoes for PD	108,361.07
249522505	114678	09/26/2019	MOTOROLA SOLUTIONS INC.	16069060	09/17/2019	Grant funded: Mobile radio and pr	6,310.00
010514210	114678	09/26/2019	MOTOROLA SOLUTIONS INC.	16069060	09/17/2019	Funds not covered by the grant fo	347.63
010516321	114679	09/26/2019	MT VISTA MEDICAL CENTER	FF083119	08/31/2019	Pharmacy Charges	16.12
010517312	114680	09/26/2019	Municipal Emergency Svcs	IN1376336	09/11/2019	turnout replacement schedule, to r	326.68
012518301	114681	09/26/2019	OFFICE DEPOT INC	370187097-001	08/28/2019	Office Supplies for PW/Streets	39.73
012518301	114681	09/26/2019	OFFICE DEPOT INC	370195297-001	08/28/2019	Office Supplies for PW/Streets	81.50
010531301	114681	09/26/2019	OFFICE DEPOT INC	373585934001	09/04/2019	Office Supplies for PW/Facilities	136.36

GL Account	Check Number	Check Issue Date	Name	Invoice No	Invoice Date	Description	Total Cost
012518302	114682	09/26/2019	PACIFIC CORRUGATED PIPE C	S1423634	08/20/2019	Pipe needed for Poston Circle Dra	842.04
051574217	114683	09/26/2019	PINAL CO AIR QUALITY CONTR	2019257A	08/26/2019	PERMIT #S16121.000 #5 EMER	2,290.00
051574217	114683	09/26/2019	PINAL CO AIR QUALITY CONTR	219256A	08/26/2019	PERMIT #S16122.000 SITE #1 E	2,290.00
010350698	114684	09/26/2019	PINAL COUNTY TREASURER	77029 REFUND PMT	07/31/2019	REVENUE ERROR	986.83
052575217	114685	09/26/2019	Pro-Tec Environmental Inc.	19071201	07/12/2019	BLANKET: SWWTP - PROFESSI	3,670.00
052575217	114685	09/26/2019	Pro-Tec Environmental Inc.	1972501	07/25/2019	CIP SU-94 ANNUAL SEWER LIN	1,080.00
010531302	114686	09/26/2019	REW MATERIALS	4743839	08/01/2019	Ceiling tiles for Facilities Maintena	1,801.50
010516302	114687	09/26/2019	ROADRUNNER OXYGEN SVC	83416	09/05/2019	Cylinder refills of oxygen	43.95
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010160000	114689	09/26/2019	2ND TEMP	218598	09/05/2019	Water OVERPAYMENT	68.29
957506217	114690	09/26/2019	SIMS MACKEN LTD	25760	08/31/2019	CFD 1 LEGAL MATTER	1,305.00
010516208	114691	09/26/2019	Southwest Rubber & Supply Co In	455217-001	09/09/2019	1 PACK S.S. BALL BEARING	40.00
010516208	114691	09/26/2019	Southwest Rubber & Supply Co In	455217-001	09/09/2019	1 PACK S.S. BALL BEARING	4.83
010519217	114692	09/26/2019	SUBEX INC	40000396	05/31/2019	May 2019 Subex CyberSecurity M	2,083.33
010519217	114692	09/26/2019	SUBEX INC	4000426	07/31/2019	July 2019 Subex CyberSecurity M	2,083.33
012518209	114693	09/26/2019	Titan Machinery Inc.	12970845 GP	09/18/2019	GUIDE, GASKET & PLUG FOR B	145.63
010516312	114694	09/26/2019	UNITED FIRE EQUIPMENT CO.	711597	08/05/2019	helmet and front passport	400.59
010516304	114694	09/26/2019	UNITED FIRE EQUIPMENT CO.	713384	09/03/2019	uniform allowance Harrison	165.34
010241000	114695	09/26/2019	UNITED WAY OF PINAL COUNT	PPE 09/13/19	09/24/2019	EMPLOYEES CONTRIBUTIONS	97.50
053571230	114696	09/26/2019	WASTE MANAGEMENT OF ARIZ	000007-4767-5	08/01/2019	Bulk trash pickup charges for TOF	715.20
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010532314	114697	09/26/2019	WATER SHED	400001817	04/01/2019	BPO WEEKLY WATER/ICE IT	6.58
010511302	114697	09/26/2019	WATER SHED	400002666	09/13/2019	Ice for PD	13.71
010532314	114697	09/26/2019	WATER SHED	400003004	09/05/2019	BPO WEEKLY WATER/ICE TOW	22.60
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010516315	114698	09/26/2019	WAXIE SANITARY SUPPLY	78508269	08/23/2019	Cleaning supplies for station #1	616.73
010517315	114698	09/26/2019	WAXIE SANITARY SUPPLY	78512310	08/26/2019	cleaning supplies for station #2	62.27
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010517208	114699	09/26/2019	WEHR ENGINEERING, INC	1909791	09/11/2019	3 center punch	40.57
Grand Totals:							679,571.72

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 10.
MEETING DATE: November 4, 2019 DEPARTMENT: Community Services STAFF PRESENTER: Bryan Hughes, Community Services Director SUBJECT: Parks and Recreation Comprehensive Plan		<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <div style="margin-left: 20px;"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading </div> <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input checked="" type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Presentation only, no action required.

BACKGROUND/DISCUSSION:

The Town has been working with our consulting team led by GreenPlay LLC, for the past nine months on the Parks and Recreation Comprehensive Plan. The GreenPlay team is led by principal Pat O'Toole, with assistance from Dan Seder and Becky Dunlap; Aaron Allen from J2 Engineering and Environment Design; Felipe Zubia from Matrix Design Group; and RRC Associates.

The project began in January 2019 and included meetings with staff, key stakeholders and public meetings. From those meetings, a survey was developed and distributed throughout the community, initially by mail to random households, then available online to those that were not initially included in the survey process. Over 400 responses were received. In June, the consultants presented the results of the survey to staff and at a public meeting. The results were also made available on the Town's website.

The draft plan was presented to both the Parks and Recreation Advisory Board and the Town Council on September 16, 2019. Town staff requested feedback by October 4, 2019 so we could incorporate any changes into the document. The Work Session will allow for additional feedback prior to the final document being drafted.

The final Parks and Recreation Comprehensive Plan will be presented to both the Parks and Recreation Advisory Board and the Town Council for consideration after any changes are incorporated into the document.

A VOTE OF NO WOULD MEAN:

Not applicable

A VOTE OF YES WOULD MEAN:

Not applicable

FINANCIAL IMPACT:

Recommendations from the Plan, both operating and capital expenditures, will be included in future budgets.

ATTACHMENTS:

Presentation
Parks and Recreation Comprehensive Plan
Action Plan



Community Services Department
Master Plan
DRAFT PRESENTATION



INTRODUCTIONS & AGENDA

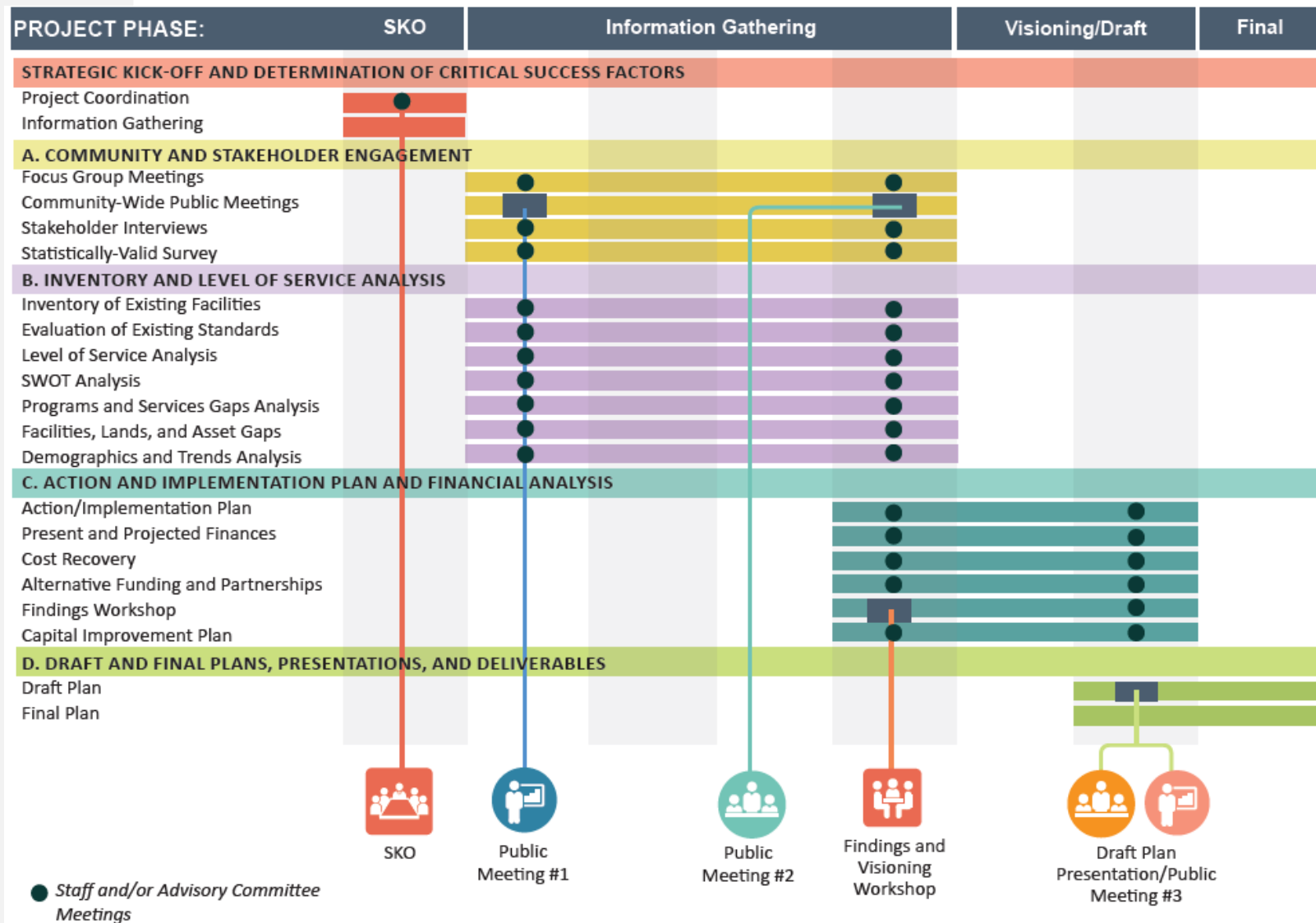
- Master Plan Process
- Goals & Objectives
- Action Plan
- Next Steps
- Q & A

MASTER PLAN PROCESS

MASTER PLAN PROCESS



SCHEDULE



GOALS & OBJECTIVES

Organizational and Administrative

- Improve level of communication and awareness of the Department with all residents of Florence
- Enhance and improve marketing and branding with residents and visitors
- Address and identify opportunities for sustainability

Program and Service Delivery

- Enhance programming for teens
- Increase opportunities for special events/community gatherings
- Increase opportunities for special interest and non-traditional programming
- Enhance opportunities for Outdoor Recreation and Fitness programming
- Address opportunity for therapeutic recreation and program accommodations
- Reevaluate program delivery/hours/locations
- Improve program evaluation process

Facilities/Amenities/Level of Service

- Improve trail and path connectivity
- Address opportunities for recreation center improvements
- Build upon demand and success for pickleball
- Plan and strategize for additional community parks
- Address accessibility in facilities and parks
- Plan for existing and future park amenity improvements
- Improve partnerships and relationships to increase level of service

Financial

- Consider the following:
 - Financing opportunities for capital funding
 - Future growth
 - Improvement projects
- Reevaluate current budget policies and consider establishing new policies that address future growth and development

SITE-SPECIFIC GOALS & OBJECTIVES

Main Street Park

Consider plans and improvements to address:

- Ramadas
- Site furnishings
- Restrooms
- Circulation
- Accessibility
- Shade structures

Little League Park

Consider plans and improvements to address:

- Field and dugout
- Dog park amenities
- Ball park amenities
- Shade structures

Heritage Park

Consider plans and improvements to address:

- Restrooms/concessions
- Park amenities
- Irrigation system
- Parking lot
- Accessibility
- Shade structures

ACTION PLAN

Organizational and Administrative

Objective 1.1: Improve level of communication and awareness of the Department with all residents of Florence

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a Enhance awareness of programs and facilities to the Town of Florence, Anthem, Sun City, and Florence Gardens.	N/A	Staff Time	Short-Term
1.1.b Continue to serve core of Florence while reaching out to non-core areas.	N/A	Staff Time	Short-Term
1.1.c Consider innovative solutions to bridge awareness gaps.	N/A	Staff Time	Mid-Term

Objective 1.2: Enhance and improve marketing and branding with residents and visitors

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.2.a Develop strategic marketing and branding plan to establish identity of Community Services, staying consistent with the standards of the Town of Florence.	N/A	Staff Time or \$25,000 if contracted	Short-Term
1.2.b Update signage standards.	\$20,000	Staff Time	Mid-Term
1.2.c Budget additional funds for event promotions.	N/A	\$2,500 per event	Short-Term

Organizational and Administrative

Objective 1.3: Address and identify opportunities for sustainability

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.3.a Research and develop conservation measures that are ecologically beneficial.	N/A	Staff Time	Mid-Term
1.3.b Develop best practices for sustainability throughout community services department, including water conservation and open space preservation.	N/A	Staff Time	Mid-Term

Program and Service Delivery

<i>Objective 2.1: Enhance programming for teens</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a Build upon teen advisory council, engaging them to understand and adopt generations' desires.	N/A	Staff Time	Short-Term
2.1.b Consider teen classes such as fitness/ health programs, beginner gymnastics, community volunteerism, video game tournaments, kids theater, and technology classes.	N/A	Staff Time	Short-Term
<i>Objective 2.2: Increase opportunities for special events/community gatherings</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.2.a Continue to provide high-quality special events for the entire community.	N/A	Staff Time Volunteers	Short-Term
2.2.b Provide opportunities for produce and artisanal offerings through a variation of a local market (Farmers Market).	N/A	Staff Time Volunteers	Mid-Term

Program and Service Delivery

Objective 2.3: Increase opportunities for special interest and non-traditional programming

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.3.a Continue to offer more special interest programs that offer non-traditional programs such as cooking, theater, STEM programs, and tech/vocational training.	N/A	Staff Time \$25 per hour instructors	Mid-Term

Objective 2.4: Enhance opportunities for Outdoor Recreation and Fitness programming

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.4.a Develop outdoor recreation programs, or partner with other organizations, to offer experiences in nature. Examples include Hiking, Biking, Disc Golf, Geocaching, Archeology, ASU (partner).	N/A	Staff Time Volunteers	Mid-Term
2.4.b Capitalize on natural resources such as Poston Butte, River Corridors, and the trails mentioned in the Active Transportation Plan.	N/A	Staff Time Volunteers	Short-Term
2.4.c Continue expanding on fitness offerings and offer classes such as yoga, Zumba, barbell, HIIT, etc.	N/A		Short-Term

Program and Service Delivery

Objective 2.5: Address opportunity for therapeutic recreation and program accommodations

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.5.a Develop accommodations for people with disabilities.	N/A	Staff Time \$25 per hour instructors	Short Term-Ongoing
2.5.b Consider therapeutic recreation programs for the 12 - 18% of population that requires accessibility.	N/A	Staff Time \$25 per hour instructors	Short-Term

Objective 2.6: Reevaluate program delivery/hours/locations

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.6.a Consider extending hours of operations to address earlier morning and later evening availability to accommodate participants in fitness and aquatics programs.	N/A	\$10,000	Short-Term

Objective 2.7: Improve program evaluation process

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.7.a Implement standardized feedback system, such as an online survey that is sent to all participants after the program.	N/A	Staff Time	Short-Term

Facilities/Amenities/Level of Service

Objective 3.1: Improve trail and path connectivity

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a Acquire acreage for multi-use trails for activities such as hiking, mountain biking, ATV, and equestrian.	TBD Per Acreage Cost Range	Staff Time	Long-Term
3.1.b Improve Poston Butte Hiking trails and walking paths by working collaboratively with County.	TBD Capital Cost Range	Staff Time	Mid-Term
3.1.c Ensure new development is connected with trails and greenways based on current plans, esp. with Active Transportation Plan.	TBD Per Mile Cost	Staff Time	Long-Term
3.1.d Connect Florence with Anthem/Sun City area via trail.	TBD Per Mile Cost	\$5,000	Long-Term
3.1.e Expand and improve existing pedestrian paths and bikeways to promote health, recreation and connectivity among neighborhoods.	TBD Per Mile Cost	\$1,000 per mile	Long-Term

Facilities/Amenities/Level of Service

Objective 3.2: Address opportunities for recreation center improvements

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.2.a Pursue feasibility study for multi-generational recreation center.	\$57,000	Staff Time	Short-Term
3.2.b Provide space for classes, fitness/health, kitchen, gymnasium, senior programs, etc.	Feasibility will determine		Mid-Term
3.2.c Develop modern, ADA accessible fitness gym.	Feasibility will determine	Staff Time	Long-Term
3.2.d Sell or repurpose current fitness and senior facility, both of which need extensive repairs.	Capital Gains TBD	TBD	Long-Term

Facilities/Amenities/Level of Service

Objective 3.3: Build upon demand and success for pickleball

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.3.a Consider building additional pickleball courts to accommodate demand.	Cost per Court	\$1,500 per court	Mid-Term

Objective 3.4: Plan and strategize for additional community parks

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.4.a Identify land and acquire space for community/pocket parks in North Florence.	TBD \$30K-\$40K/a.c.	Staff Time	Long-Term
3.4.b Develop strategy for utilization of Development Impact Fees.	N/A	Staff Time	Long-Term

Objective 3.5: Address accessibility

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.5.a Develop ADA transition plan for parks and facilities to accommodate the 12 - 18% of population who require ADA accessibility.	TBD	Staff Time	Short-Term

Facilities/Amenities/Level of Service

<i>Objective 3.6: Plan for existing and future park amenity improvements</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.6.a Plan and provide shade structures in facilities and parks.	Cost per Ramada	Staff Time	Short-Term
3.6.b Develop a replacement program for amenities in need of repair/replacement (Examples: benches, trash cans, etc.)	Cost per amenity (bench, trash cans, etc.)	Staff Time	Mid-Term
3.6.c Establish Town standards for all amenities to ensure consistent styles, brands, etc. are at used throughout the facilities	N/A	Staff Time	Mid-Term
<i>Objective 3.7: Improve partnerships and relationships to increase level of service</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.7.a Create strong partnerships with alternative providers through public private partnerships to increase service and provide specialized programs, as well as increase quality and quantity of youth sports.	N/A	Staff Time	Mid-Term
3.7.b Create opportunities to better utilize existing resources to offer inclusive programs and events.	N/A	Staff Time Volunteers	Mid-Term

Financial

Objective 4.1: Consider financing opportunities for capital funding, future growth , and improvement projects

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.1.a Consider bond referendum for future capital projects.	TBD	Staff Time	Long-Term
4.1.b Increase resources towards grants and/or philanthropic efforts.	N/A	Staff Time Or \$30,000 new position	Mid-Term
4.1.c Ensure staff, utility, and supply budgets increases with new development and improvements.	N/A	3% per year minimally	Mid-Term

Objective 4.2: Reevaluate current budget policies and consider establishing new policies that address future growth and development

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.2.a Establish fund or funds to ensure deferred maintenance, repair, replacements and capital projects are addressed and funded properly.	N/A	Staff Time	Long-Term
4.2.b Ensure cost recovery policy consistently guides pricing for programs, special events, rentals, and public private partnerships.	N/A	Staff Time Or \$40,000 if contracted	Mid-Term

ACTION PLAN- SITE-SPECIFIC PARKS

Main Street Park

Objective 1.1: Consider Plans and Improvements to address Main Street Park

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a Ramadas- poor condition	\$230,000	N/A	
1.1.b Site Furnishings- poor condition	\$25,000	N/A	
1.1.c Restrooms- need for a facility to enhance the park	\$150,000	Staff Time	
1.1.d Circulation- improve circulation/walkways to amenities, improve ADA accessibility throughout the park and provide site lighting	\$145,000	N/A	

Little League Park

Objective 2.1: Consider Plans and Improvements to address Little League Park

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a Field and Dugout - Updated for irrigation, field layout, fencing, and dugouts. Existing conditions do vary from good condition to poor such as the home side dugout which has extensive termite damage. Replace lighting.	\$510,000	Staff Time	
2.1.b Dog Park Amenities- Replacement plan for equipment. Repair/replace water fountain. Add Lighting to dog park.	\$128,000	Staff Time	
2.1.c Ball Park Amenities- Restroom has plumbing issues, access issues, and vandalism. Add Shade structures. Replace Concession Stand.	\$518,000	Staff Time	

Heritage Park *Capital Estimates TBD

<i>Objective 3.1: Consider Plans and Improvements to address Heritage Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a Restrooms/Concessions- Restroom has plumbing issues, access issues, and vandalism. Replace Concession Stand.		Staff Time	
3.1.b Park Amenities- Ball field fencing and gates have areas of wear and gates that are not functioning properly. Ramadas are dated, some minor structural damage, need lighting. Overall lighting could be added and updated throughout the park to enhance user experience and safety. Amenities are in a fair condition but could definitely be refreshed and updated to current park standards and trends. Add Shade structures.		Staff Time	

Heritage Park *Capital Estimates TBD

3.1.c Irrigation System- Nearing end of life cycle and should be replaced.		Staff Time	
3.1.d Parking Lot- Areas of cracking and deterioration, no shade, no real definition of circulation and vehicle containment.		Staff Time	
3.1.e Accessibility- There is not ADA accessible access to all park amenities. Walking pathways (loops) could be added to enhance user experience.		Staff Time	

NEXT STEPS

Next Steps

- September 23, 2019
 - Town of Florence to provide GreenPlay final edits of the Draft
- November/December 2019
 - Schedule Final Presentation/Plan Delivery

Questions?



Parks and Recreation Comprehensive Plan Florence, Arizona

DRAFT
August 2019



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1 Purpose and Background: Plan Introduction

A. Purpose of this Plan

The Parks and Recreation Comprehensive Plan is a critical tool that helps guide the Florence Community Services Department. The Department's current Parks, Trails, and Open Space Master Plan was adopted in 2008. This plan will update the current 2008 document and will provide direction to the Department in the provision of facilities, programs, and services.

Project Vision

The primary role of the process is to engage the community in a meaningful way. Implementing this plan will increase the quality of life in the Town of Florence by allowing the community to take an active role in identifying future needs for parks and recreation services.



In addition, the Comprehensive Plan will also recommend improvements to three existing park sites to address the current and future needs of the community. Those park sites include Heritage Park, Little League Park, and Main Street Park. Community involvement and needs analysis helped to guide planning efforts for each site.

Critical Success Factors

The Town, along with the consultant team, identified critical success factors that would lead to a successful plan. Those critical success factors include:

- Involve the community throughout the process and seek their input, while communicating with them in all decision making as the plan progresses.
- Identify priorities that take into account the cultural, economic, and physical conditions that make up the community.

- Identify overlaps or gaps between the Town system and those offered by other service providers.
- Provide a plan that encompasses prioritization of park and facility needs and review existing guidelines for Trails and Open Space.
- Provide recommendations that will best address livability and enhance economic vitality.
- Identify sustainable strategies.
- Identify opportunities/improvements for partnerships.
- Benchmark best practices between the Town of Florence and other communities of similar size and demographics.
- Identify trends that will impact the community in the next 10 years and how they will impact the community.

Site-Specific Master Plans

The success of the site-specific plans include determining the most appropriate improvement for each park that will increase the current and future needs of the community. The Town will actively engage the community through focus groups and take into account feedback in designing each park site. The probable costs for each park site improvement will be identified in order for the Town to move forward with appropriate budgeting steps to meet the needs of the community.

The following site-specific critical success factors were determined to deliver the most appropriate improvements for each site:

Heritage Park

- Determine upgrades that are most appropriate for the site.
- Address safety or needed repair to ball field fencing and dugouts.
- Design a destination playground and most appropriate site for the element.
- Determine other amenities that best fit the need of the park, including skate park, basketball, sand volleyball, and horseshoe pits.
- Evaluate connectivity, specifically from the south and to Main Street.
- Address the lack of irrigation system and best solution to this problem.
- Determine if additional 1.5 acres is most appropriate for use as a maintenance yard.

Main Street Park

- Determine upgrades that are most appropriate for the site.
- Provide maintainable turf area that minimizes overspray in unnecessary areas of the park including park elements.
- Determine if permanent acquisition, or long-term lease, is most appropriate for the Town.

Little League Park

- Identify most important improvements to address safety.
- Determine if removal of maintenance yard to add additional parking is beneficial.
- Keep in place historic structure and ball field fence line at 200 feet.
- Maintain a park site that takes into account the importance of the downtown community and its importance to the community.

B. History of Department

Florence is the county seat of Pinal County and one of the oldest towns in the county. Florence is regarded as a National Historic District with over 25 buildings listed on the National Register of Historic Places. The Community Services Department has a long history of providing quality services to the community. The development of Heritage Park began with an Arizona State Parks Heritage Grant in 1993. The first phase of development on the 25-acre park included two ball fields with lights and a restroom/concession building. The next phase, made possible through a federal Land and Water Conservation Fund (LWCF) grant, included basketball courts and lighting.



Rapp Saloon (Historic Building)
Credit: Wikimedia Commons

Through the early 2000s, the Town developed the Florence Aero Modeler Park in cooperation with the Florence Aero Modeler Club. The runway and related amenities were dedicated Bohn Field in honor of Lyle Bohn, the aero modeler club president that lobbied the Town and led to the development of the facility. In 2008, the Florence Aero Modeler Park was recognized with the Outstanding Facility Award (population under 25,000) from the Arizona Parks and Recreation Association.

From 2010 to the present, the Town accomplished many milestones in developing parks and facilities for the community, including the following accomplishments:

- 2014: The Town developed Padilla Park behind the historic Silver King Hotel. The pocket park is named after Ophelia Padilla, who owned the land and worked with the Town to make it a park. The 1 ½-acre park contains open turf, a concrete pad for entertainment, restrooms, picnic tables and a seasonal splash pad.
- 2014: The Town added lights to Heritage Park Ball Field #3.
- 2015: Opening of Aquatic Center on July 4th. The facility includes two bodies of water, a competition pool with diving well, a play pool with water slides and an aquatic play unit, a bathhouse with locker rooms, and a meeting room.
- 2015: The Library and Community Center opened on August 31st. The 28,000 square foot building includes the public library, spacious lobby, meeting rooms, teen room, craft room, study rooms, and administrative office for the parks and recreation department.
- 2015: Padilla Park was recognized with the Outstanding Facility Award (population 25,000-100,000) from the Arizona Parks and Recreation Association.
- 2016: The Town celebrated 150 years since its founding in 1866. Parks and Recreation took the lead in coordinating many of the activities, culminating with a New Year's Eve Celebration in Historic Downtown.
- 2017: The Florence Community Library merged with Parks and Recreation under the new Community Services Department.

FLORENCE COMMUNITY SERVICES MISSION, VISION, AND VALUES STATEMENT

MISSION:

Provide programs, services and facilities that enrich the quality of life for all residents.

VISION:

The Town of Florence, Arizona has a rich and diverse history while serving as the county seat for Pinal County. Florence Parks and Recreation Department recognizes the town's heritage and emergence as a regional leader, and embraces our role in providing quality of life experiences for our citizens and visitors. We will continue to provide quality, affordable programming and events, as well as picture perfect parks and other park and recreation facilities. The Department will provide complete recreation centers, new and expanded parks and safe, developed trails. Parks and Recreation will continue to be a major partner in tourism opportunities as well as economic and cultural prospects.

VALUES:

Exceptional Customer Service

We are committed to providing you, our residents and visitors, with the level of service you deserve.

Professionalism

We are committed to parks and recreation and strive to be the best professionals we can be through continuing education, training and certifications.

Partnerships

We are committed to working with organizations that align with our Mission, Vision, and Values to provide programs, services and facilities and prevent duplication.

Health and Wellness

We are committed to providing programs, parks and facilities that improve the health and wellness of our residents.

Quality

We are committed to providing high quality programs, parks and facilities at a reasonable cost for residents and visitors.

Fun!

We are committed to helping our residents and visitors have fun, while participating in our programs or visiting our parks and facilities.

C. Department Overview

The Town of Florence employs 18 full-time, 34 part-time and 40 temporary/seasonal staff to operate the Community Services Department. The Department oversees park maintenance and recreational programming in various capacities including:

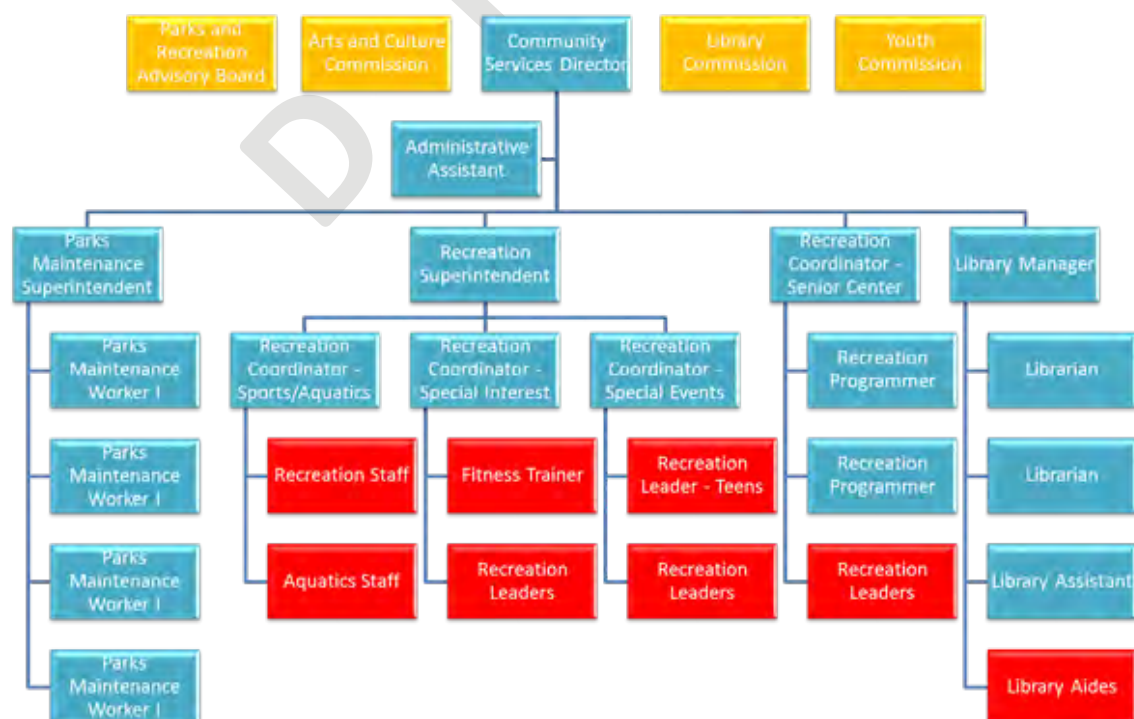
- Aquatics
- Sports
- Special interest classes
- Special events
- Senior activities
- Library

In addition to programming, the Department manages the following parks and amenities:

- Heritage Park
- Little League Park
- Main Street Park
- Padilla Park
- Poston Butte
- Aero Modeler Park
- Whitlow Rodeo Grounds
- Florence Aquatic Center
- Fitness Center
- Florence Library and Community- Center
- Dorothy Nolan Senior Center
- Jaques Square
- Arriola Square
- RV Parking

The Department has four board/commissions that assist and provide input in terms of operation: Parks and Recreation Advisory Board, Arts and Culture Commission, Library Commission, and Youth Commission. The Community Services Director oversees the operation of the Department and has four employees that report directly, including the Parks Maintenance Superintendent, the Recreation Superintendent, the Recreation Coordinator-Senior Center, and the Library Manager. Each of these four employees have the benefit of additional full-time, part-time staff, and seasonal/temporary staff to administer programs and operate and maintain facilities and amenities in their area of responsibility as noted in the organization structure of the Department (**Figure 1**).

Figure 1: Town of Florence Organizational Chart



D. Related Planning Efforts and Integration

As part of the information gathering phase, information from recent and current planning work has been integrated into the plan, including (but not limited to):

- Florence Transportation Plan
- North-South Corridor Study
- Bicycle, Pedestrian, and Trails Active Transportation Plan
- Safe Routes to School
- North End Framework Vision Plan
- Florence Historic District
- Town Council Strategic Plan 2017-2022
- Territorial Square Zoning District
- Pinal County Open Space and Trails Master Plan
- Pinal County CAP Recreation Trail Master Plan
- Department organizational structure and service levels
- Intergovernmental agreements related to park and facility use
- Department Fee Philosophy and Pricing Policy
- Other plans, budgets, forecasts, and other information as applicable

E. Methodology of this Planning Process

The process utilized in developing this Comprehensive Plan included the formation of an integrated project team of select staff from the Town of Florence, the consultant team of GreenPlay, J2 Engineering, Matrix Design, RRC Associates, and local Town leadership and stakeholders. The project team provided detailed input to the consultant team throughout the project. This process allowed a collaborative approach to create a plan that blends consultant expertise with the local knowledge of community members and stakeholders.

The development of this plan included the following tasks:

- Document Collection and Review
- Needs Assessment
- Community Engagement
- Organizational/Program Analysis
- Financial Analysis
- Facility Inventory and Level of Service Analysis
- Recommendations: Goals, Objectives, and Action Plan

Document Collection and Review

The Town of Florence provided the consultants with information related to Department operations to assist with the analysis and preparation of the plan including:

- Facility inventory
- Parks inventory
- Programs
- Other service providers
- Department operations
- Department budget
- Policies and procedures
- Previous planning efforts
- Comparative analysis

Needs Assessment and Analysis

- Consideration of the profile of the community and demographics, including population growth and projections of demographic changes expected to occur and influence the Town population
- Further analysis of the statistically-valid community interest and opinion survey as well as open link survey
- Research trends related to Florence and the surrounding communities and national, regional, and local lifestyle trends to help guide the efforts to improve the delivery of parks and recreation services

Community Engagement

Providing a variety of methods for the community to participate results in useful data for analysis, using the following methods:

- Focus groups
- Stakeholder meetings
- Community-wide public meetings
- Statistically-valid community interest and opinion survey
- Open link survey

Organizational/Program Analysis

- Evaluation of current program offerings
- Statistically-valid community interest and opinion survey
- Identification of alternative providers
- Identification of potential partner organizations
- Identification of opportunities that exist for expansion and improvement within the Department

Financial Analysis

- Review of current operational and CIP budgeting process
- Introduction and evaluation of potential financing and cost recovery opportunities
- Analysis of financing future park site development and CIP needs

Facility Inventory and Level of Service Analysis

A full inventory of parks and facilities using existing mapping and on-site visits to verify amenities and assess the condition of the facilities and surrounding areas, along with the following assessments:

- Interviews with staff to provide information about parks and recreation facilities and services, along with insight regarding the current practices and experiences in serving residents and visitors
- Identification of alternative providers of recreation services to determine market needs and opportunities in the area for potential new facilities and services
- Targeting a level of service that is both feasible and aligned with the desires of citizens as expressed through the statistically valid survey and other public outreach methods

Recommendations: Goals, Objectives, and Action Plan

- Identification and categorization of recommendations into themes with goals, objectives, and an action plan for implementation
- Development of an action plan for capital improvements, including operational impacts, and timeframe to support the implementation of the plan

The process allows the Town to understand the current context of the Department and the community with regard to parks, recreation, and open space. All individuals in the community have an opportunity to provide input through community meetings, the open link survey, and public meetings. All information gathered through the process is taken into account to identify the needs and desires of the community and used to construct a plan that will benefit the Town of Florence for the next ten years, while addressing the anticipated projected growth of the community.

2 Identified Needs of the Florence Community

A. Demographic Profile

By analyzing population data, trends emerge that can aid decision-making and resource allocation strategies for the provision of parks, recreation, and open space management. This demographic profile was compiled in April 2019 from a combination of sources including the Esri Business Analyst, American Community Survey, Maricopa Association of Governments, the U.S. Census, and other planning documents. The following topics will be covered in detail in this report:

Population

Age and
Gender
Distribution

Ethnic/Racial
Diversity

Household
Income

Education
and
Employment

Health
Ranking

Population and Demographic Trends

Figure 2: Florence Population Boundary Map



Growth rates can be a strong comparative indicator of an area's potential for economic development. According to the U.S. Census, from 2000 to 2010, the population of Florence grew by about 0.6 percent annually each year. Between 2010 to 2018, the growth rate increased to 0.91 percent. That number is projected to increase to about 1.04 percent between 2018 and 2023, as seen in **Figure 3** on the following page.

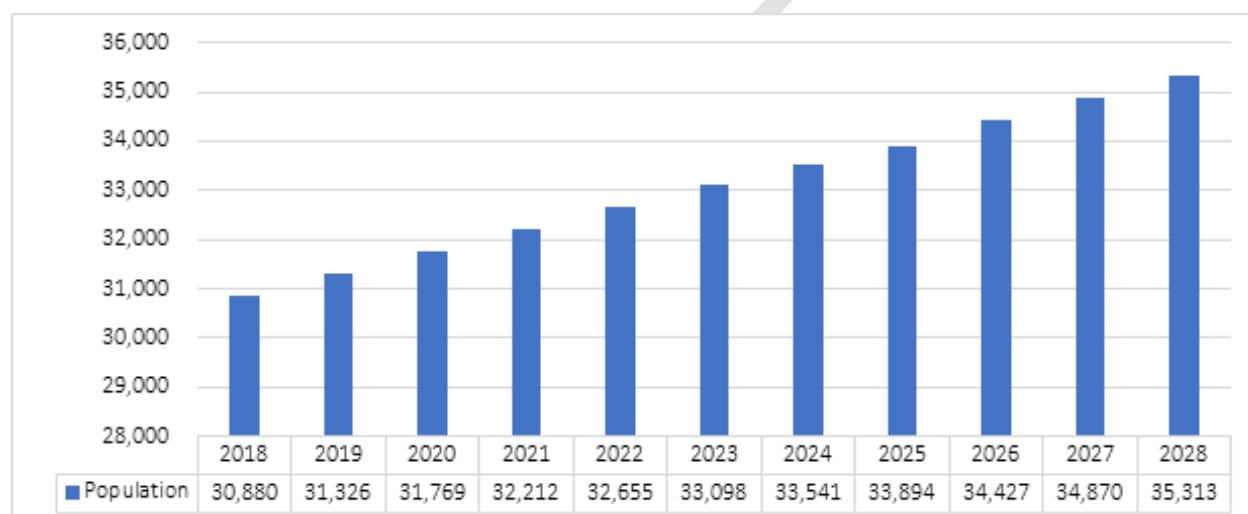
According to the Development Impact Fee Update (DIF) Report, in 2018 Florence had an estimated population of 30,880. This included the prison population. However, the population without including the prison population is estimated at 10,377. That number was projected to increase consistently for the next ten years.

By 2028, the population is expected to reach 35,313, an increase of over 4,000 people, as seen in **Figure 4**.

Figure 3: Projected Population Annual Growth Rates (2018 – 2023)



Figure 4: Town wide Projected Population



Source: U.S. Census Bureau

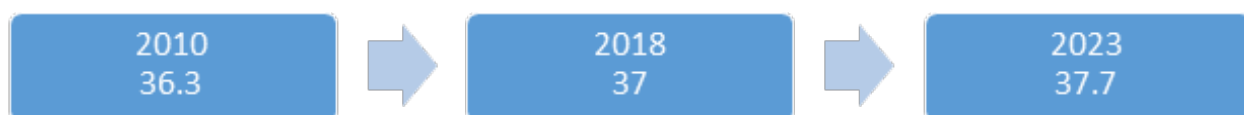
Age & Gender Distribution

Looking first at gender, Florence is primarily male (77%) compared to female (23%). However, it is important to understand the reasons behind the imbalance of sexes. Arizona State Prison has an all-male facility in Florence that, according to Pinal Central, housed 10,047 prisoners. In 2017, that number decreased to 9,770. Therefore, it makes sense that the male population as a whole is over 75 percent.

	Florence, AZ	Arizona	USA
2018 Female Population (%)	23.14%	50.32%	50.77%
2018 Male Population (%)	76.86%	49.68%	49.23%

The median age in Florence in 2018 was 37 years old, which is almost the same as the median age of the state of Arizona (37.2). The median age in both Florence and the state is expected to increase by 1 to 2 years over the next five years.

Figure 5: Median Age of Florence Compared to State of Arizona between 2010 and 2023

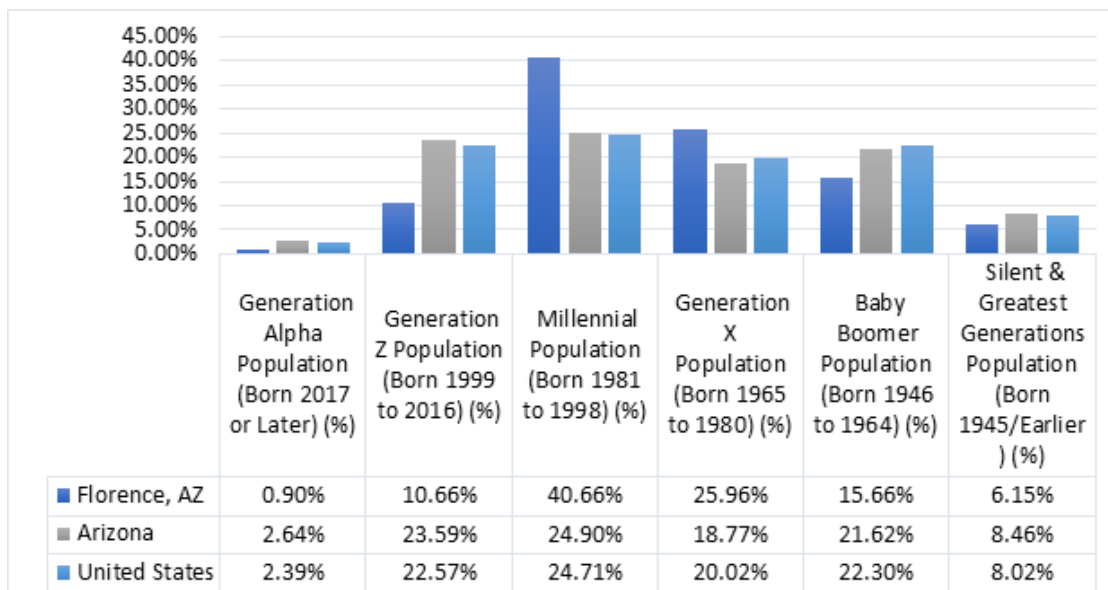


Source: Esri Business Analyst

The prison population not only impacts the distribution of gender, but also of age. In 2018, Florence had more populations in the Baby Boomers and Silent/Greatest Generations than the state of Arizona and the United States. Baby Boomers are considered as those between the ages of 54 and 72 years old, while those in the Silent Generation are between 72 and 90 years old. This means that roughly 33 percent of the population was born before 1964. However, Millennials – which are those born between 1981 and 1996 made up the greatest percentage of the population, at 26 percent.

Generation Alpha	~ Born 2010 - ?
Generation Z	~ Born 1997 - 2010
Millennials	Born 1981 - 1996
Generation X	Born 1965 - 1980
Baby Boomers	Born 1946 - 1964
Silent Generation	Born 1928 - 1945

Figure 6: 2018 Generational Breakdown in Florence

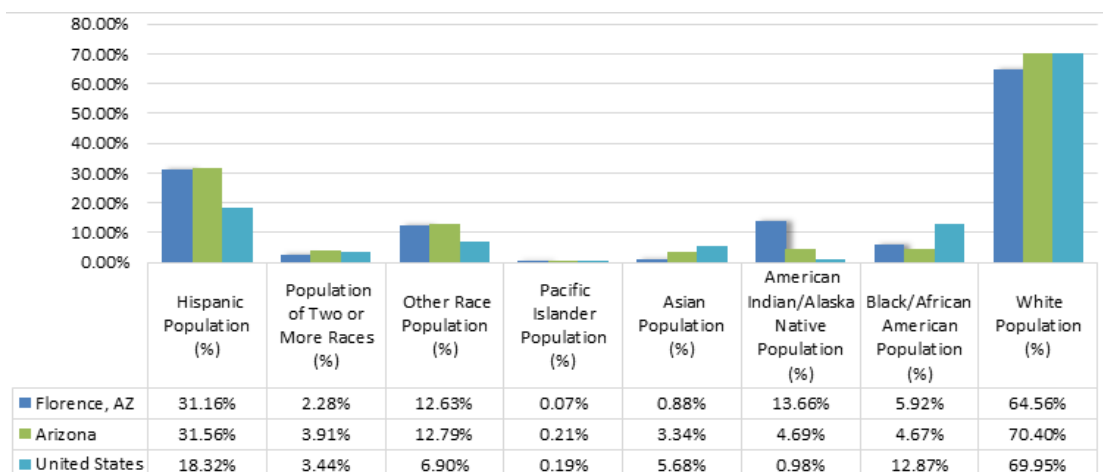


Ethnic/Racial Diversity

In the United States, communities are generally becoming more diverse. Before comparing this data, it is important to note how the U.S. Census classifies and counts individuals who identify as Hispanic. The Census notes that Hispanic origin can be viewed as the heritage, nationality, lineage, or country of birth of the person or the person's parents or ancestors before arrival in the United States. In the U.S. Census, people who identify as Hispanic, Latino, or Spanish may be of any race and are included in all of the race categories.

Figure 7 reflects the approximate racial/ethnic population distribution. In 2018, the Florence population was primarily made up of White/Caucasians (65%) residents; however, almost a third of the population identified as Hispanic. Approximately 14 percent were of American Indian/Alaska Native population, while over 12 percent said that they were of “some other race.”

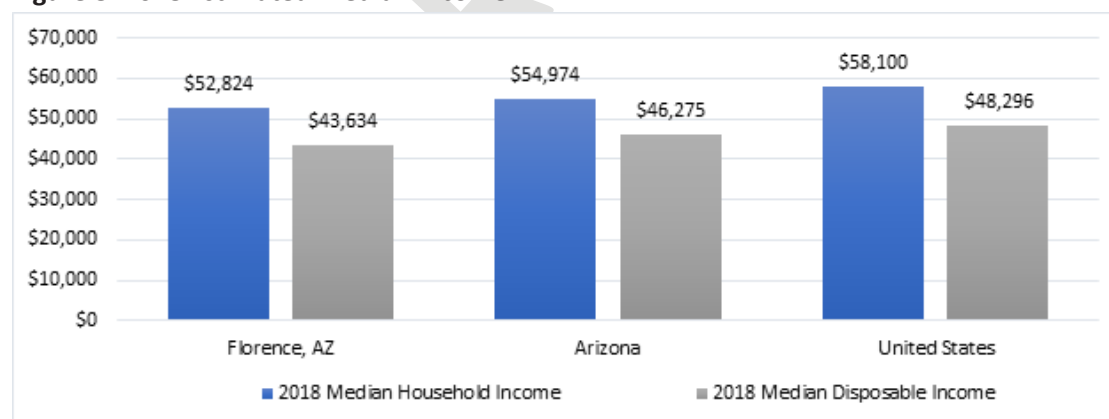
Figure 7: 2018 Racial/Ethnic Diversity of Florence



Household Income

The next section of this report looks at median household income and net worth. Florence households bring in a median income of \$52,824 a year, compared to the state of Arizona at \$54,974 and the United States at \$58,100. The median and disposable income is similar between all three areas of comparison.

Figure 8: 2018 Estimated Median Income



Another comparison of households shows that roughly nine percent of Florence residents receive Food Stamps, compared to 13.25 percent in the state of Arizona. The average in the United States was similar to that of the state of Arizona.

Variable	Florence, AZ	Arizona	USA
2012-2016 ACS Households Receiving Food Stamps/SNAP (%)	9.23%	13.25%	13.05%

Education & Employment

Analyzing the highest levels of educational attainment indicates that only 15 percent of Florence residents had a college degree. Of significance, 12 percent of the population had completed less than 9th grade, compared to only an approximate five percent in Arizona and the United States. According to a report by the Bureau of Justice Statistics entitled “Education and Correctional Populations,” only 20.5 percent of state prisoners on average had completed their high school diploma. The prison population influenced the education levels in Florence.

Table 1: 2018 Florence Educational Attainment

Level of Education	Florence	Arizona	USA
Graduate/Professional Degree (%)	4.58%	11.07%	12.18%
Bachelor's Degree (%)	4.73%	18.39%	19.60%
Associate's Degree (%)	5.62%	8.46%	8.45%
Some College/No Degree (%)	27.07%	25.51%	20.52%
GED/Alternative Credential (%)	12.35%	3.81%	3.96%
High School Diploma (%)	17.38%	19.81%	23.00%
9-12th Grade/No Diploma (%)	15.80%	7.43%	7.07%
Less than 9th Grade (%)	12.46%	5.52%	5.22%

According to the Maricopa Association of Governments, employment in the area is expected to increase significantly. From 12,200 jobs in 2015 to an expected 44,000 jobs in 2050, Florence and the surrounding communities will offer many more employment opportunities.

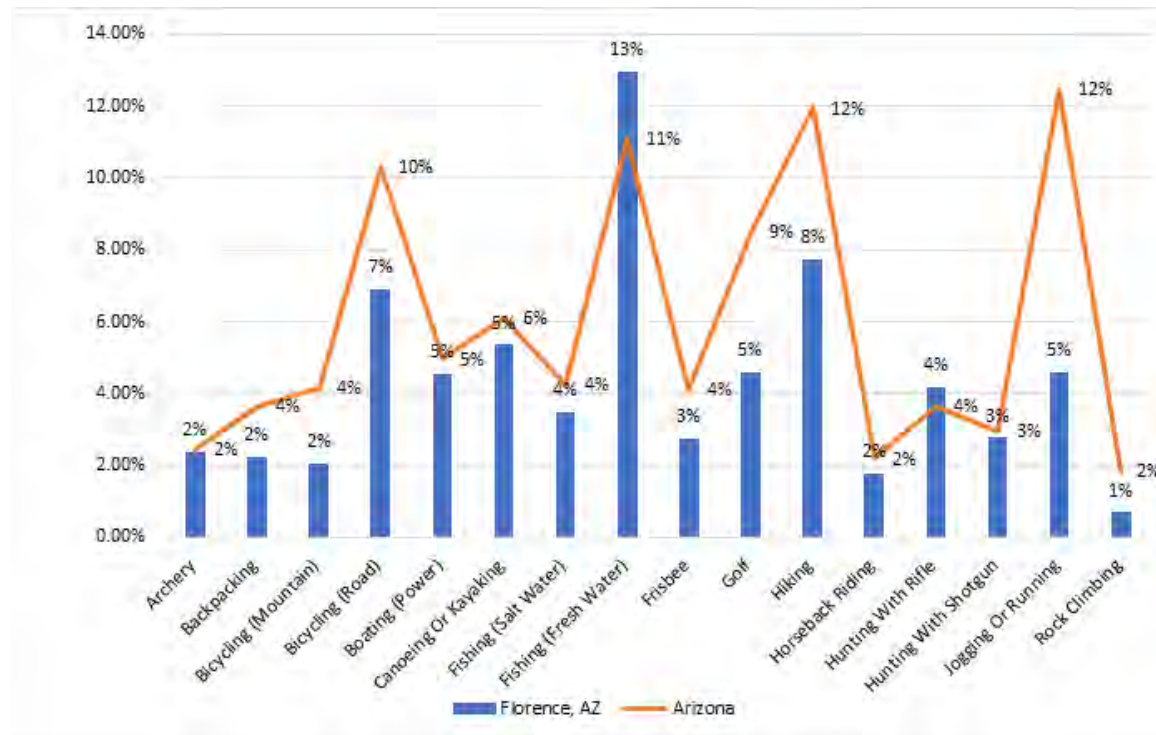
B. Park and Recreation Influencing Trends

The changing pace of today’s world requires analyzing recreation trends from both a local and national level. Understanding the participation levels of the town residents, using data from the U.S. Census Bureau, combined with research of relevant national recreation trends, provides critical insights that help to plan for the future of parks and recreation. These new shifts of participation in outdoor recreation, sports, and cultural programs are an important component of understanding and serving your community. The following are highlights of the trends most relevant to the Town of Florence. A full report has been provided to the Town as a staff document that provides more detailed information.

Outdoor Recreation Behavior

In **Figure 9**, data from ESRI Business Analyst shows popular outdoor recreation activity participation by households in Florence. Compared to the state, Florence had higher participation in hiking and jogging/running than the state. The only activity that Arizona had higher participation was fresh water fishing, hunting (with rifle), and power boating.

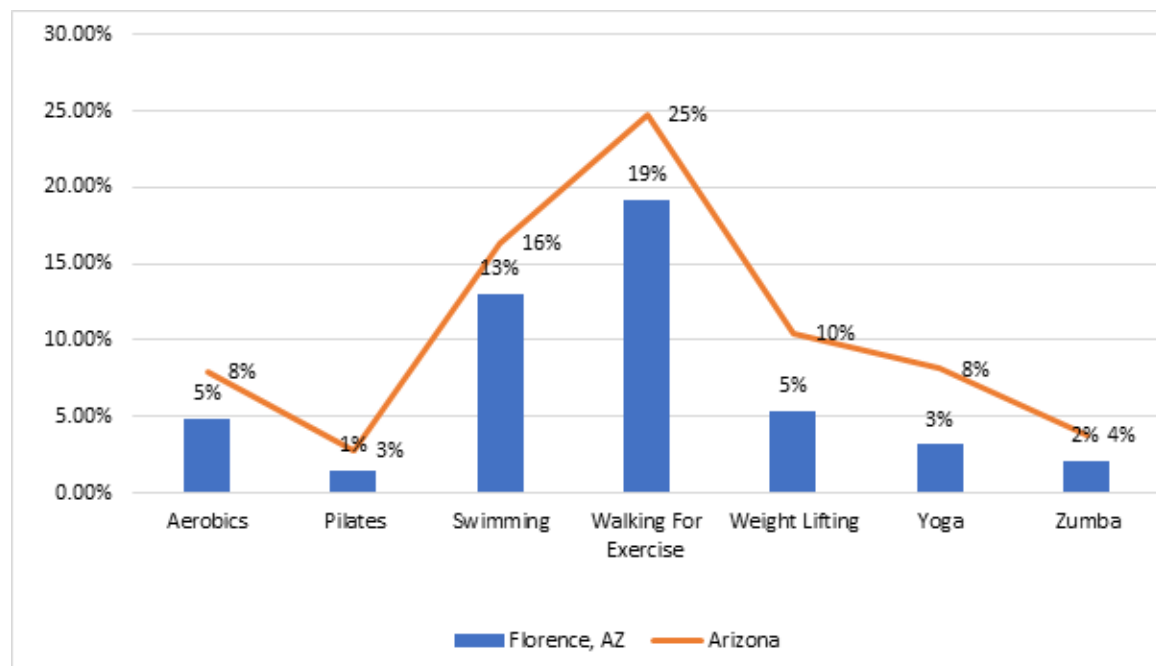
Figure 9: Outdoor Recreation Behavior of Florence compared to the State of Arizona



Fitness and Health Behavior

The figure below shows household participation in various fitness activities. Participation was relatively consistent in Florence than it was in the state of Arizona, with the only major difference being “Walking for Exercise” was more popular in Florence.

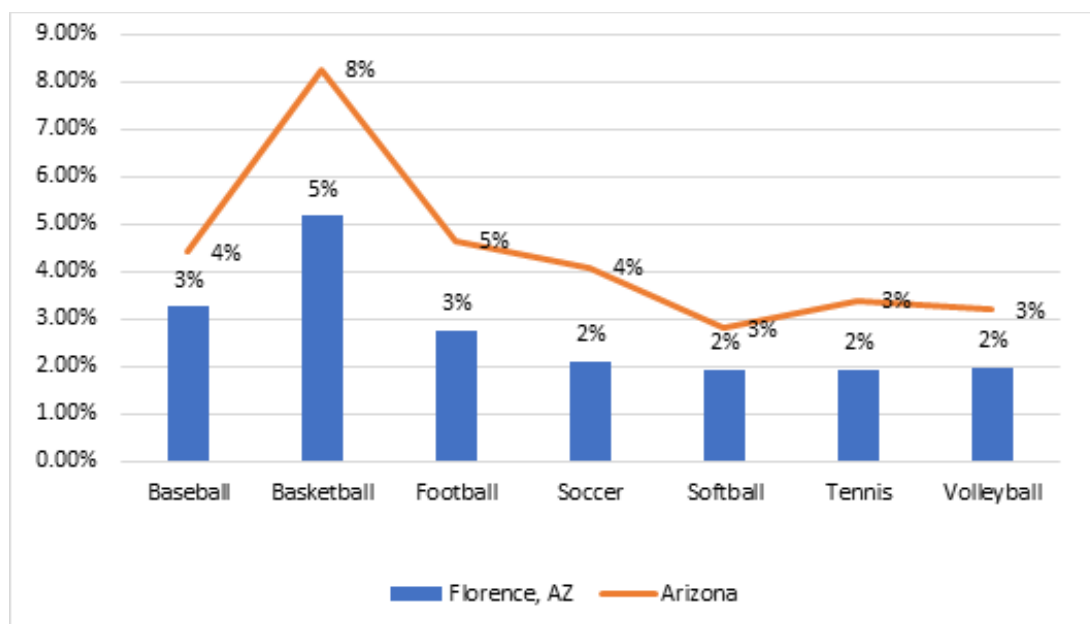
Figure 10: Fitness and Wellness Participation of Florence compared to the State of Arizona



Team Sport Participation

According to census data, households in Florence had high participation in basketball. All other sports had moderate participation that was consistent with participation in the state.

Figure 11: Team Sport Household Participation in Florence compared to State of Arizona



Trends Relevant to Florence

The following summary highlights trends that were identified as key takeaways from the public meetings and community input. A more detailed summary that includes additional trends that may be beneficial to the Town has been provided as a staff document.

Pickleball

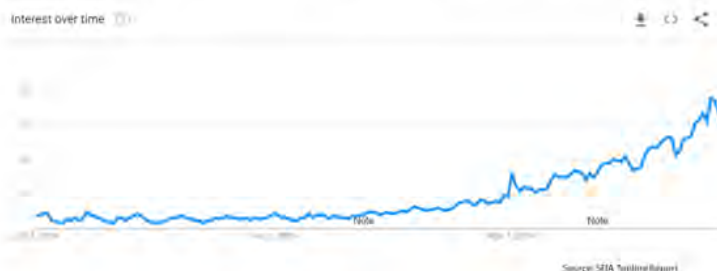
Pickleball continues to be a fast-growing sport throughout America. Considered a mix between tennis, ping-pong, and badminton, the sport initially grew in popularity with older adults. However, now the sport is being taught in schools across the country. Pickleball will continue to grow, judging by its growth in just the last several years. From 2016 to 2017, pickleball grew

12.3 percent to 2.815 million players. Dedicated pickleball courts are desired by avid players, rather than playing on striped tennis courts.

2.815
million players
in the US (2017)

12.3%
increase since 2016

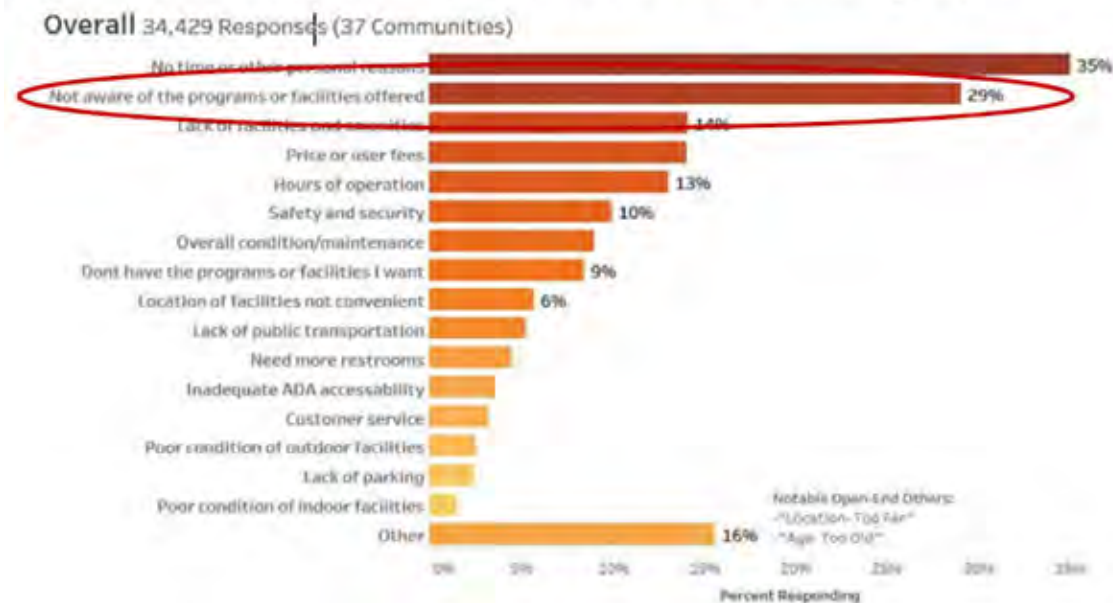
In 2016: 1.57 million were "Casual" participants who play 1-7 times a year, while 930 thousand were "Core" participants who play 8 or more times a year



Marketing and Social Media

Awareness of parks and recreation services is critical to the success of any agency. According to a study in collaboration with the National Recreation and Park Association and GP RED of approximately 35,000 responses, one of the primary reasons that patrons do not participate in programs and services is due to lack of awareness.

If you or anyone else in your household DOES NOT use parks or recreation offerings, why not?



In today's modern world, there is ample opportunity to promote and market parks and recreation services. It begins with a needs assessment that details how the community prefers to receive information. Then, a marketing plan should be developed that is catered to the agency's resources, including staff, time, and budget. This should guide the agency for one to three years.

Technology has made it easier to reach a wide-reaching, location-dependent audience, which can be segmented by demographics. However, it has also caused a gap in the way parks and recreation agencies are able to communicate. Agencies around the country have previously not dedicated substantial funding to marketing; however, it is becoming a critical piece to receiving participants. Without dedicated staff and support, it is difficult to keep up with social media trends, which seem to change daily. Furthermore, with an overarching desire to standardize a municipality's brand, there may be limitations to the access and control that a parks and recreation agency has over its marketing. It is essential that professionals become advocates for additional resources, training, and education. Having a strong presence on social networks, through email marketing, and through traditional marketing will help enhance the perception from the community.

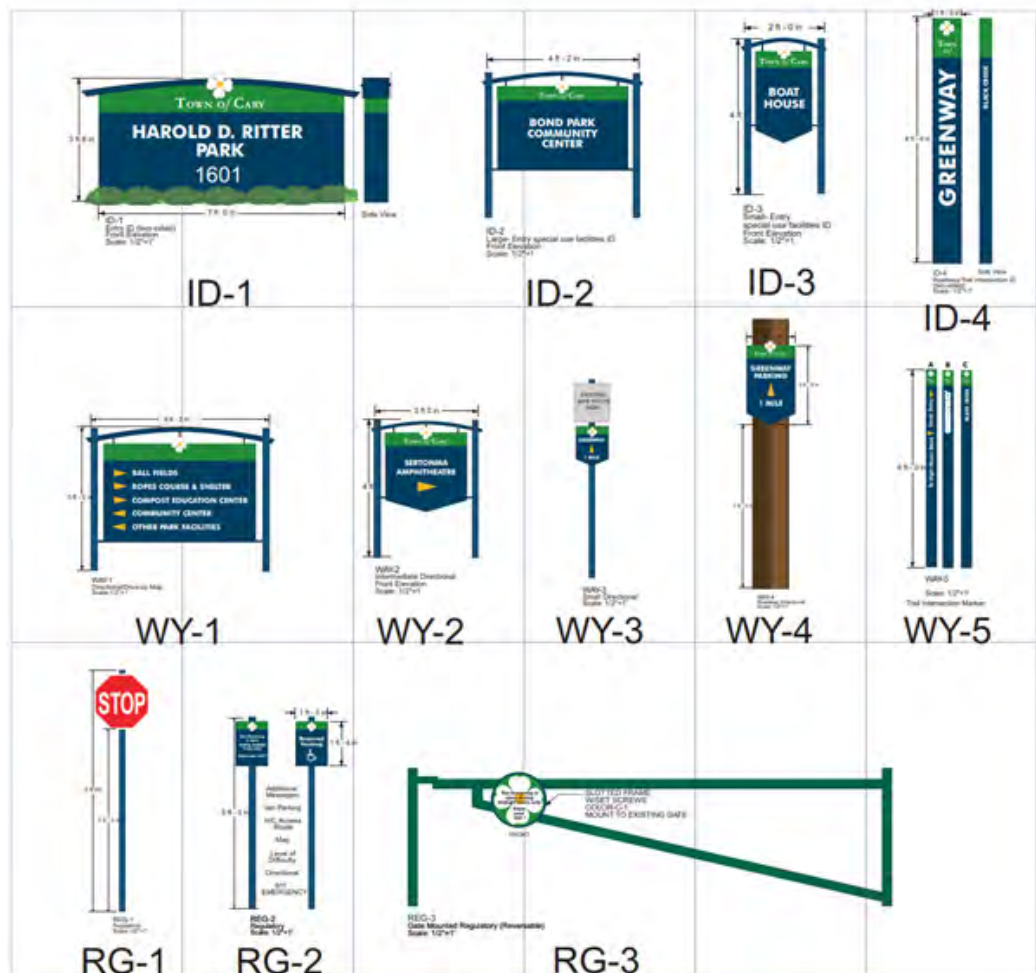
Signage and Wayfinding

To increase perception and advocacy, a parks and recreation professional needs to prioritize opportunities that impact the way the community experiences the system. This can start with signage, wayfinding, and park identity. The importance of signage, wayfinding, and park identity to encourage awareness of locations and amenities cannot be understated. A park system impacts the widest range of users in a community: reaching users, and non-users, across all demographic, psychographic, behavioral, and geographic markets. In a more narrow focus, the park system is the core service an agency can use to provide value to its community (ex. partnerships between departments or commercial/residential

development, high-quality and safe experiences for users, inviting community-landscaping contributing to the overall look or image of the community). Signage, wayfinding, and park identity can be the first step in continued engagement by the community, and a higher perception or awareness of a park system, which can lead to an increase in health outcomes.

Cary, North Carolina, provided samples of how the Town chose to implement a cohesive and comprehensive Wayfinding, Signage, and Identity Plan, with images included on the following pages. The key elements are that each sign and wayfinding device provides a cohesive identity that help residents identify parks and recreation holdings and point to their awareness. In a city of trees, such as Cary, staff believes this has greatly helped resident knowledge and awareness.

Figure 12: Cary, NC Site-Specific Signage



Community directional signs

In 2017, the Outdoor Industry Association estimated that national consumer spending on outdoor recreation generated \$887 billion in consumer spending, and directly supported 7.6 million jobs.

- “The Benefits of Parks: Why America Needs More City Parks and Open Space,” a report from the Trust for Public Land, makes the following observations about the health, economic, environmental, and social benefits of parks and open space³:

- 3 Paul M. Sherer, "The Benefits of Parks: Why America Needs More City Parks and Open Space," The Trust for Public Land, San Francisco, CA, 2006

National Healthy Lifestyle Trends

The population of the United States is becoming more diverse. As demographics are experiencing an age and ethnic shift, so too are landscapes, daily lifestyles and habits changing. The number of adults over the age of 65 has increased, and lifestyle changes have encouraged less physical activity; collectively these trends have created profound implications for the way local governments conduct business. Below are examples of trends and government responses. More and more, local governments are accepting the role of providing preventative health care through park and recreation services. The following facts are from an International City/County Management local government survey⁴:

- Eighty-nine percent (89%) of respondents' parks and recreation departments should take the lead in developing communities conducive to active living.
- Eighty-four percent (84%) had already implemented recreation programs that encourage active living in their community.
- The highest priority selected for the greatest impact on community health and physical inactivity was a cohesive system of parks and trails and accessible neighborhood parks.

Preventative Health

Research has shown conclusively that parks and recreation agencies can use systems thinking approaches to have a beneficial effect on modifiable health factors by helping to address:

- Increase physical activity
- Enhance social and parental engagement
- Improve nutrition
- Better transportation and access to facilities and spaces
- Perceptions of personal and community safety
- Reductions of smoking, alcohol, and drug use

These factors can be addressed through collaborations with a variety of community partners or “actors,” such as schools, public health, medical, other governmental agencies, private and non-profit sectors.⁵

Figure 14: Healthy Community Approach



(Penbrooke, 2017)

⁴ “Active Living Approached by Local Government: Survey,” International City/County Management Association, <http://bookstore.icma.org/freedocs/Active%20Living%20and%20Social%20Equity.pdf>, 2004.

⁵ Penbrooke, T.L. (2017). Local parks and recreation agencies use of systems thinking to address preventive public health factors. (Doctoral Dissertation). North Carolina State University, Raleigh, NC. Retrieved from: <http://www.gpred.org/resources/> under PhD Dissertations.

Community Gardens

Communities around the country are building community gardens for a number of far-reaching environmental and social impacts. According to GreenLeaf Communities, which supports scientific research in environmental and human health, community gardens offer benefits including⁶:

Environmental	Social
<ul style="list-style-type: none">• Reducing waste through composting• Improving water infiltration• Increasing biodiversity of animals and plants• Improve air and soil quality	<ul style="list-style-type: none">• Increase intake of vegetables and fruits• Promotes relaxation and improves mental health• Increases physical activity• Reduces risk of obesity and obesity-related diseases

Some studies show that community gardens can improve the well-being of the entire community by bringing residents together and creating social ties. This activity can reduce crime, particularly if gardens are utilized in vacant lots. In fact, vacant land has the opposite effect of community gardens, including increased litter, chemical and tire dumping, drug use, and decreased property values. By creating community gardens, neighborhoods can teach useful skills in gardening, food production, selling, and business. The National Recreation and Park Association published an in-depth guide to building a community garden in parks through the Grow Your Park Initiative,⁷ which can be found on the organization's website.



Community garden in Denver, Colorado

C. Community and Stakeholder Input

Community engagement and stakeholder input are valuable tools that provide the opportunity for residents, users, and all persons that have a stake in the community to offer input in the creation of the plan and future development of the Department. The Town wanted strong community engagement and plenty of opportunities for input during the planning process. For this plan, residents and stakeholders were invited to take part in three public meetings, four focus groups, and individual interviews during the information gathering stages in January 2019. The input provided by the community members assisted in developing the survey and needs assessment. In addition, citizens were provided the opportunity to review the findings and the draft documents as the plan came together.

During the information gathering stage, the residents provided their input to the strengths of the department and opportunities that they believe exist for making improvements. The following is a summary of the key findings from these meetings that provided additional information in the creation of the community survey.

⁶ Katie DeMuro, "The Many Benefits of Community Gardens" Greenleaf Communities, <https://greenleafcommunities.org/the-many-benefits-of-community-gardens>, accessed January 2019

⁷ Laurie Harmon and Laurel Harrington, "Building a Community Garden in Your Park: Opportunities for Health, Community, and Recreation." National Recreation and Park Association, https://www.nrpa.org/uploadedFiles/nrpa.org/Grants_and_Partners/Environmental_Conservation/Community-Garden-Handbook.pdf, accessed January 2019

Key Strengths

The strengths focus on identifying and celebrating what the Town of Florence is doing well and the image of the Department in the eye of the public. The following are highlights that capture the public's view of Florence's identified strengths.

The Department

- Approachable staff
- Strong leadership
- Great collaboration
- Teen council

Programs

- Diverse offerings
- Excellent special events
- Youth sports
- Programs brochure

Facilities

- Aquatics
- Library and community center
- Senior Center

Key Opportunities

In order to move forward and provide a plan over the next 10 years, it is important to understand what opportunities exist that the Town may be able to take advantage of to continue to offer quality services to the residents of Florence. Opportunities can consist in various forms, including creating new programs, improving current amenities, entering strategic partnerships, and many other avenues that can guide the department as the community grows.

The following are highlights that capture the public's view of Florence's identified opportunities:

Where are the Opportunities

- Advertising and communicating to public
- Extending facility hours for working residents
- Add multi-use trails and connector trails
- Update senior center and fitness center

Recreation Opportunities

- More special events
- More fitness programs
- Outdoor recreation
- Non-Traditional programming
- Teen programs

Recreation Amenities

- Multi use trails (hiking, biking, ATV, equestrian)
- Upgraded skate park
- Batting cages
- Improved community garden
- Outdoor auditorium
- Shuffleboard
- Multi-Generational Recreation Center
- Library and Community Center
- Senior Center

In addition to the understanding the strengths and opportunities for the Department, facilitated discussions lead to understand key issues within the community and identifying priorities for the next 5-10 years.

Key Issues and Values

- Historical Town, Traditional
- Multiple Generations of Families
- Family Oriented, Safest in Arizona
- Sensitivities to Perceived Level of Services
- Geographic Boundaries
- Small Town Atmosphere

Who is Underserved

- Teens and Tweens
- Outdoor Recreators
- Those without Transportation
- All Seniors
- Veterans
- Cyclists –No Safe Routes
- Unifying the Town as a whole

Priorities

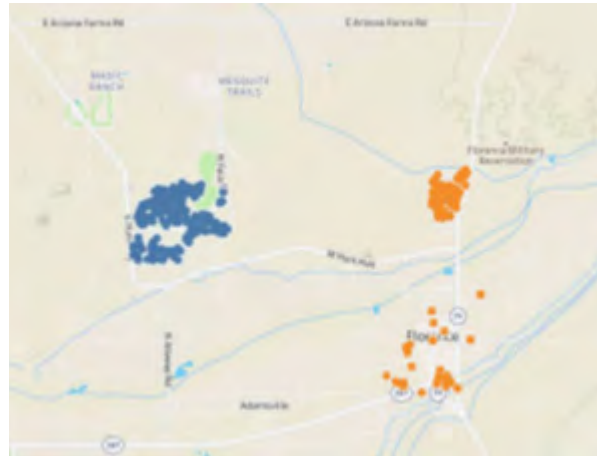
- Improve communication
- Add more community events
- Build cohesion
- Multi-Generational recreation center
- Outdoor recreation
- Connectivity through trails
- Focus on Economic Development

D. Community Survey Summary

The purpose of this study was to gather community feedback on the Town of Florence's facilities, programs, open space, trails, future planning, communication, and more. This survey research effort and subsequent analysis was designed to assist the Town of Florence in developing a plan to reflect the community's needs and desires. The following is a summary of the survey results; a full report has been provided to the Town as a staff resource document.

Throughout the preliminary analysis of Florence's data, results indicated there were two separate populations of the community based on their perspectives and usage of parks and recreation facilities:

- Those that live in the core area of Florence
- Those who are not in the core area of Florence (e.g., Anthem, Sun City)
- Using GIS software, results for the invitation sample were separated into two unique geographical areas of the community.
- Due to these major differences, the results are presented in three groups instead of only two:
 - 1) Invitation sample – Core area of Florence (referred to as “core respondents”) – in blue
 - 2) Invitation sample – Non-core area of Florence (referred to as “non-core respondents”) – in orange
 - 3) Open link



Key Findings

Two Separate Populations

Looking at Florence's parks and recreation offerings, the key takeaway is in the perceptions, use, and familiarity among different areas of the community. Those who live in the “core” area of Florence are much more likely to use and be aware of offerings. “Non-core” respondents, who live in Sun City/Anthem, are much less familiar and likely to participate.

Importance/Needs Met

Examining both core/non-core respondents combined, trails and pathways and a multi-use indoor facility have higher average importance than average needs met. For open link, improvements could be made on youth and teen programs as well as the two previously mentioned.

Future Needs

Among future needs, the farmers market, trail and pathway connectivity, multi-use indoor facility, and special events were important across almost all samples. Core and non-core respondents were quite different in their overall importance for future needs.

Satisfaction

Satisfaction was strong to moderate for the Library and Community Center, special events, Aquatic Center, and programs. However, the Florence Fitness Center received lower satisfaction ratings across all three groups.

Individual Park Needs

Respondents rated the greatest needs for Heritage Park, Main Street Park, and Little League Park along with the ranking of those needs. Across all three groups, relative consensus on the major needs at all three sites were identified. This will provide Florence with goals for the future.

Communication Effectiveness

Communication effectiveness varied by group. Those within the core of Florence gave moderate effectiveness ratings while non-core residents were much lower. Overall, Florence may need to look towards reaching out to these residents via multiple channels.

Communication Methods

Communication varied by group, but brochures/newsletters and social media saw high importance for specific age groups. The primary takeaway found is that a diversity of methods are needed to capture various age ranges within the community.

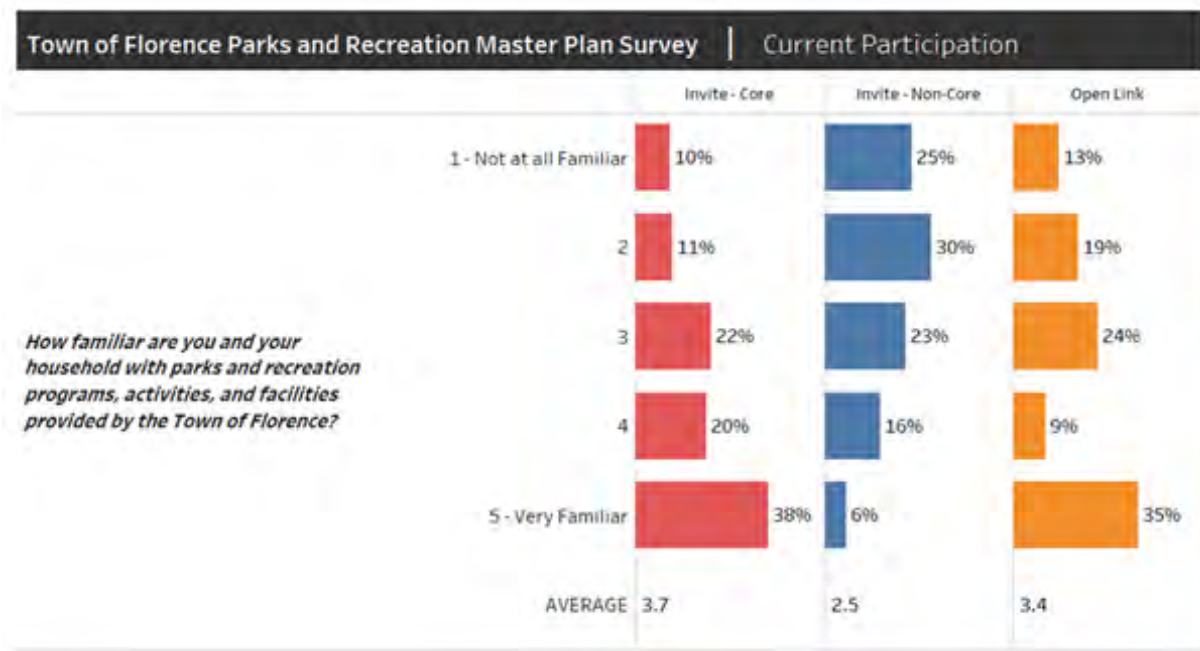
Funding

The highest level of support for future funding options was given to grants and philanthropic efforts across all three groups. Non-core respondents were less likely to support most options, which is likely due to them receiving similar services near their home.

Participation

The survey asked questions that provide data that allows the Town to understand how familiar residents are with their offerings and how often residents participate in their programs. The survey revealed that there is a discrepancy in the participation levels of the city programs based on core versus non-core residents. **Figure 15** identifies that core area respondents are moderately familiar with Florence's parks and recreation offerings as compared to Non-core respondents who are quite unfamiliar.

Figure 15: Familiarity with Parks and Recreation



The survey also revealed that core respondents and open link respondents are more likely than non-core respondents to use nearly all facilities in Florence. Town-sponsored special events, Heritage park, and the Library and Community Center are most used by all three groups. Main Street park is used frequently by core and open link respondents, but less so by non-core respondents. Overall, core and non-core invitation respondents have very different participation rates, likely due to the offerings in their immediate area.

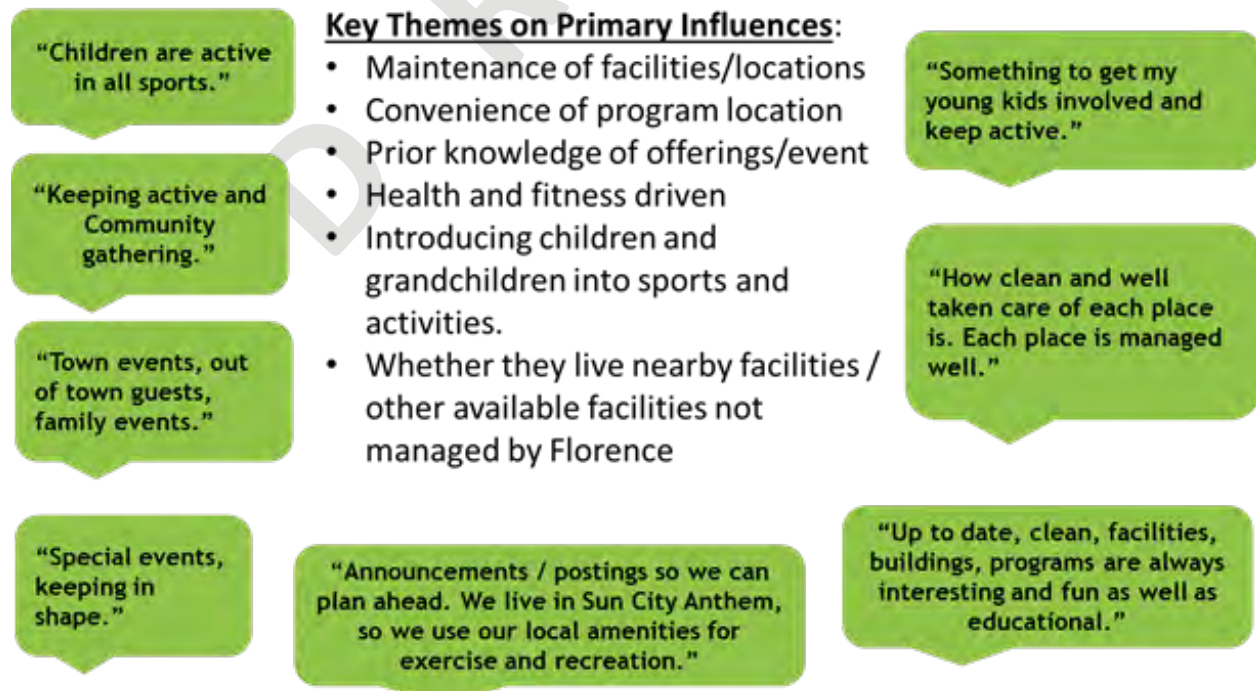
The survey also considered barriers to participation, satisfaction with current programs and influencers to participate in programming and activities.

Throughout the survey it was revealed that core residents visited Town of Florence parks more often, participated in more programming and had a higher satisfaction level overall with the Town's current offerings. The word cloud pictured here captured comments from survey respondents identifying

what influences them in using parks and recreation facilities and services. As noted in the word cloud, influences varied, but "keeping active," "events," "kids," and "programs (of interest)" were some of the top words used to describe the motivations of residents. A full listing of comments is provided in the appendix of the survey report.



Based on respondents' comments, key themes were developed to categorize the bulk of open-ended suggestions and reasons why people participate in parks and recreation in Florence.



Importance vs Needs Met of Programs and Activities

The survey allowed respondents to identify the current programs and activities that are most important to the resident and those that most meet the needs of the residents. The respondents were able to score each program and activity on a scale of 1-5 with 1 being low and 5 the highest.

With regard to importance of programs and activities, the overall importance of programs throughout the Town were rated higher by core residents than those respondents that were identified as non-core residents. A majority of the programs and activities rated above a moderate level (3.0), with the following rating the highest:

- Community Center rated most important for core (4.2) and non-core respondents (4.0)
- Special events (4.2 core, 3.8 non-core)
- Heritage Park (4.0 core, 3.2 non-core)

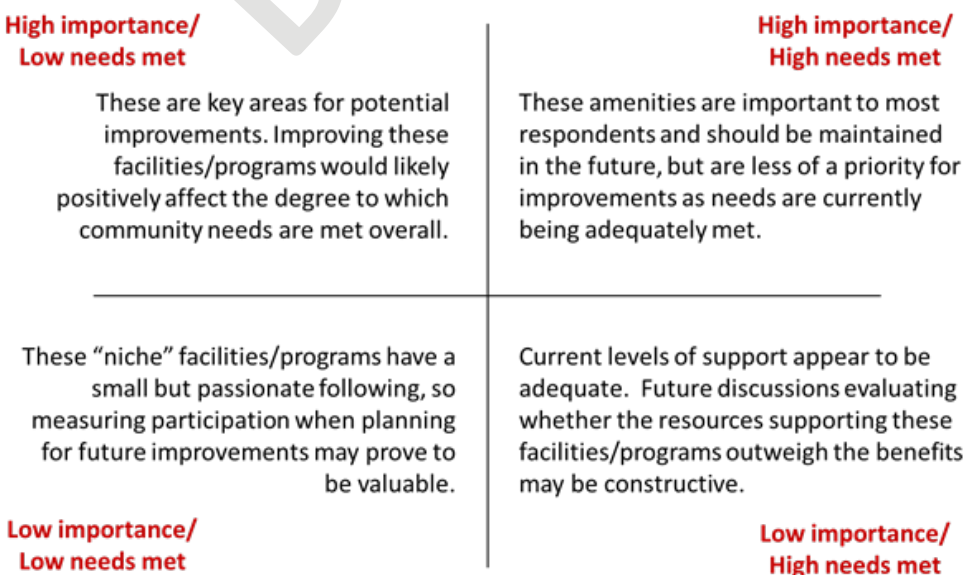
While most programs and activities rated in the survey scored above a moderate rating, the following programs fell into a moderate level to a low level of rating for importance:

- Athletic courts (3.3 core, 2.8 non-core)
- Adult recreation programs (2.9 core, 3.0 non-core)
- Padilla Park (3.0 core, 2.8 non-core)
- Senior recreation center (2.3 core, 2.7 non-core)
- Other services (2.5 core, 2.5 non-core)
- Florence Senior Center (2.6 core, 2.5 non-core)

Respondents were then asked to rate how well these facilities/amenities are meeting the needs of Florence. By overall average, the Library and Community Center is rated highest (4.7 core, 4.2 non-core) followed by the Florence Senior Center (4.4 core, 3.9 non-core), special events (4.2 core, 4.0 non-core), and the Florence Aquatic Center (4.0 core, 4.1 non-core).

The importance versus needs met results allowed the Town to benefit from an Importance-Performance matrix that provides a tool for the Town to use as they identify future program/activities that will benefit the residents of the Town the most. The following figure defines the matrix:

Figure 16: Importance-Performance Matrix



The invite survey and the open link results showed similar results with trails/pathways, multi-use indoor facilities and youth recreation programs falling into the High Importance/Low Needs Met matrix, identifying these areas for potential improvements. The open link also identified teen programs as an area for potential improvement as noted in the results in **Figures 17 and 18**.

Figure 17: Importance-Performance Matrix Results (Invite)

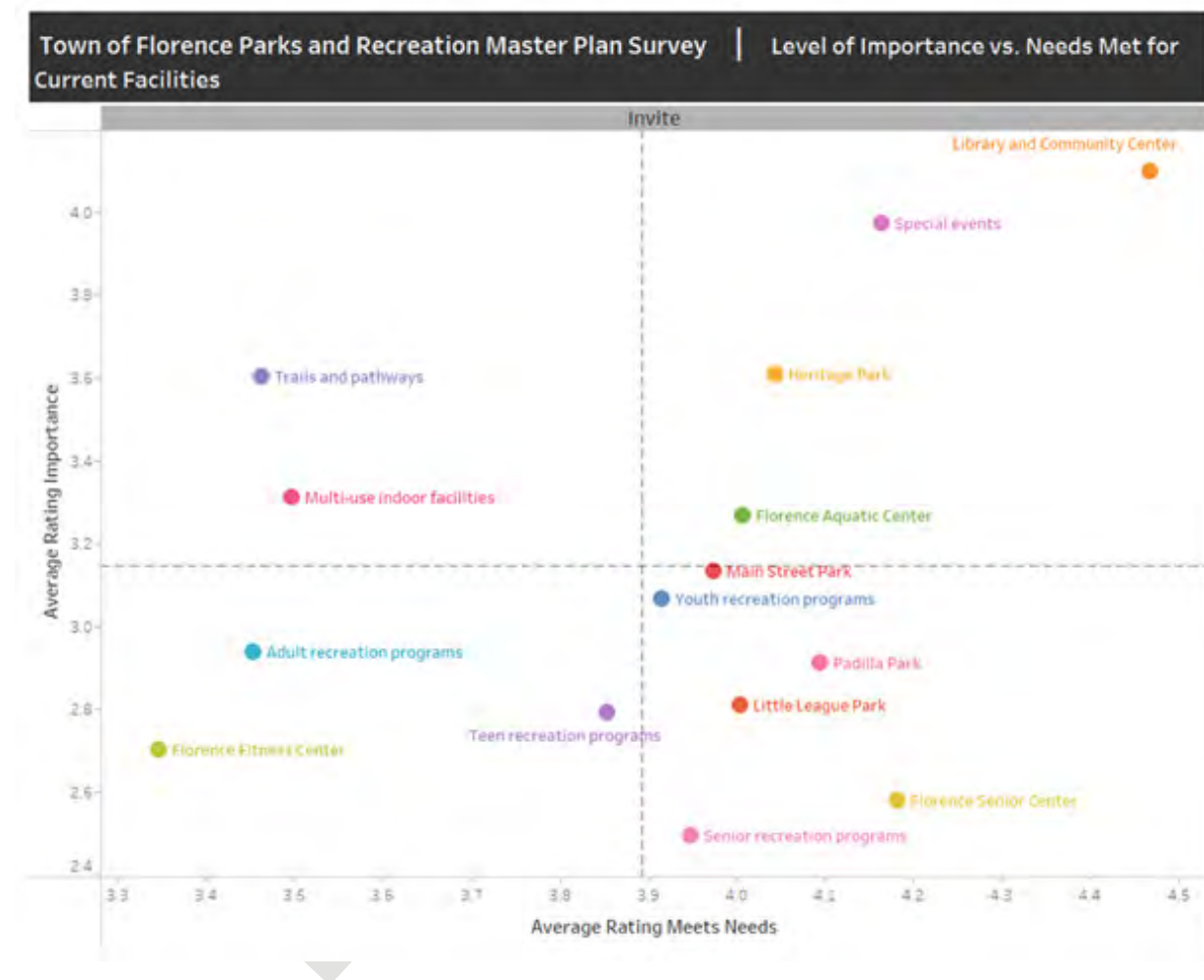
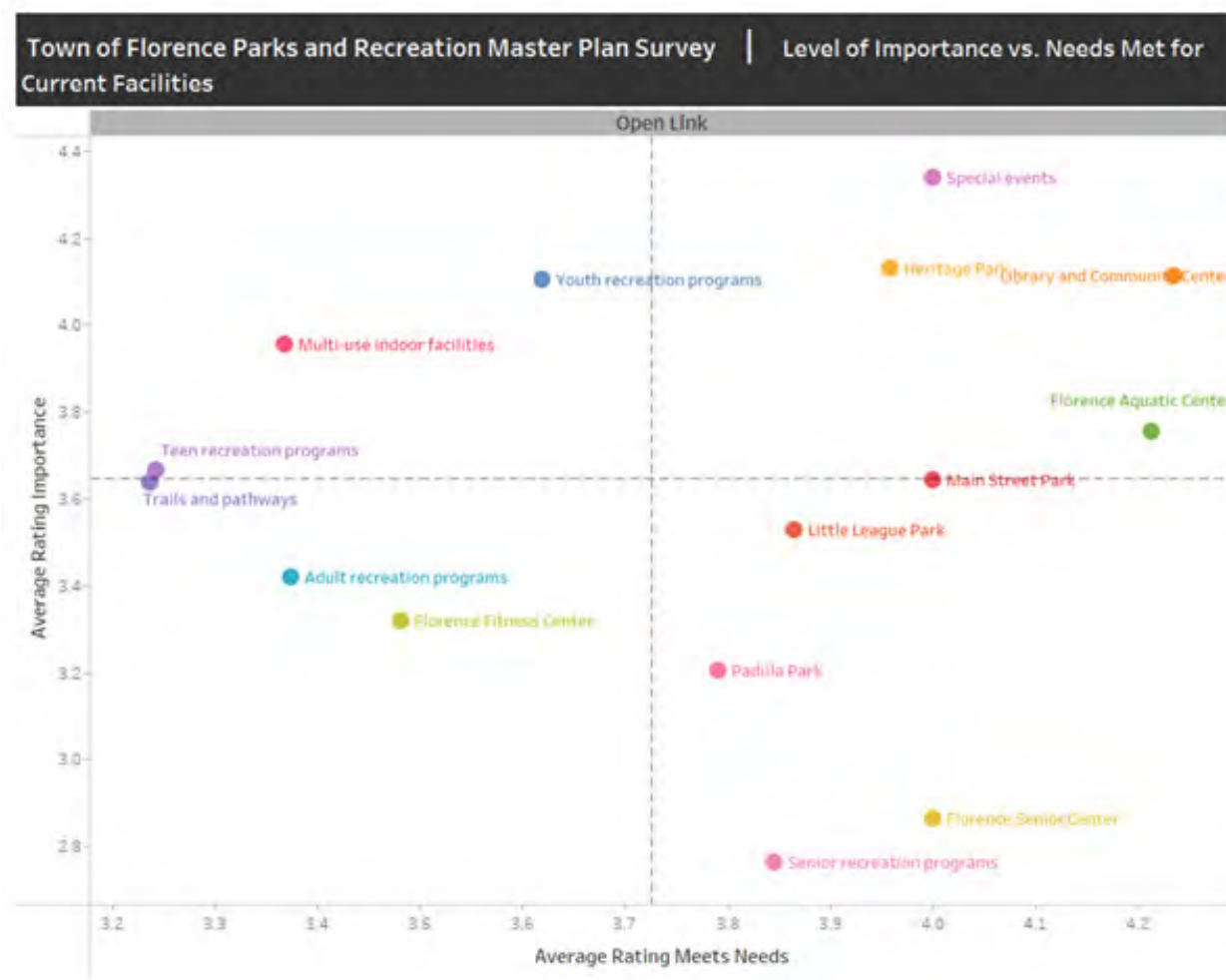


Figure 18: Importance-Performance Matrix Results (Open Link)



Future Facilities, Amenities and Programs

When examining future needs for Florence, the highest overall average importance was given to the Farmer's Market. For core respondents, the top needs are trail and pathway connectivity (4.3), multi-use indoor facility (4.3), and fitness/health programs (4.3). For non-core respondents, the Farmer's Market (4.3) was far in front of other needs, but tennis courts (3.9) and special events (3.9) follow behind.

When asked to prioritize these future needs, core and non-core respondents placed the highest priority on the Farmer's Market. However, core respondents then listed multi-use indoor facility as second highest priority with lower percentages when compared to non-core respondents. Non-core respondents highlighted special events as their second priority. Overall, priorities were very different between core and non-core respondents. This may be because non-core respondents receive many services close to home.

Figure 19: Greatest Needs for Future Facilities, Amenities, and Programs

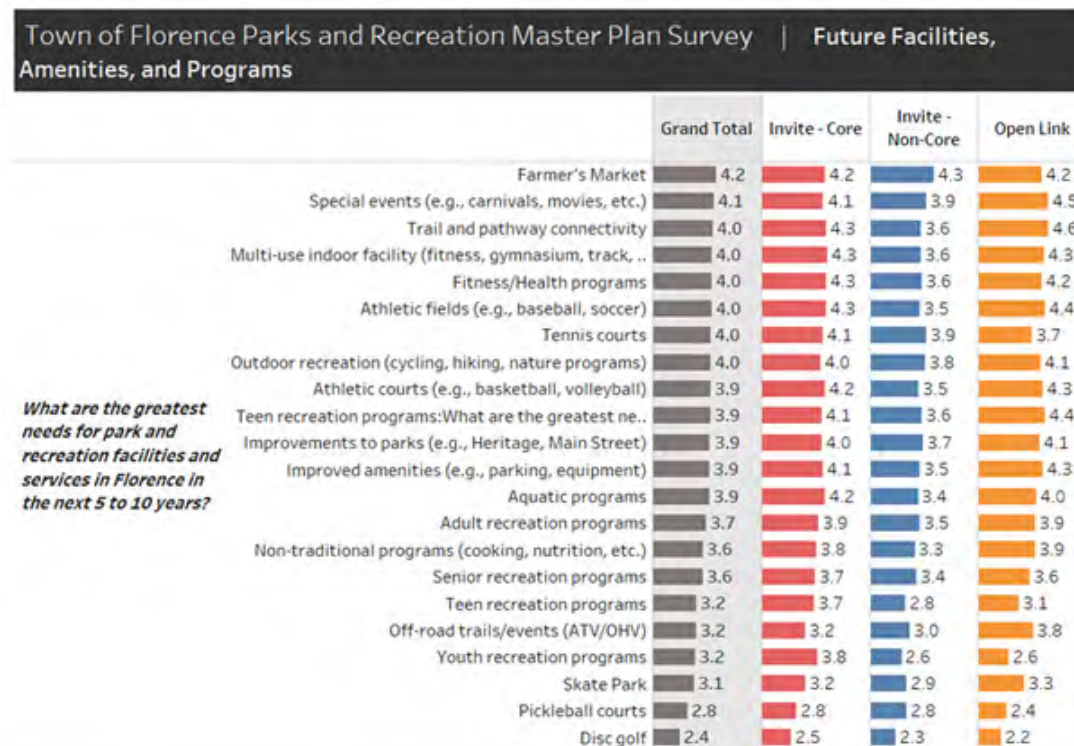
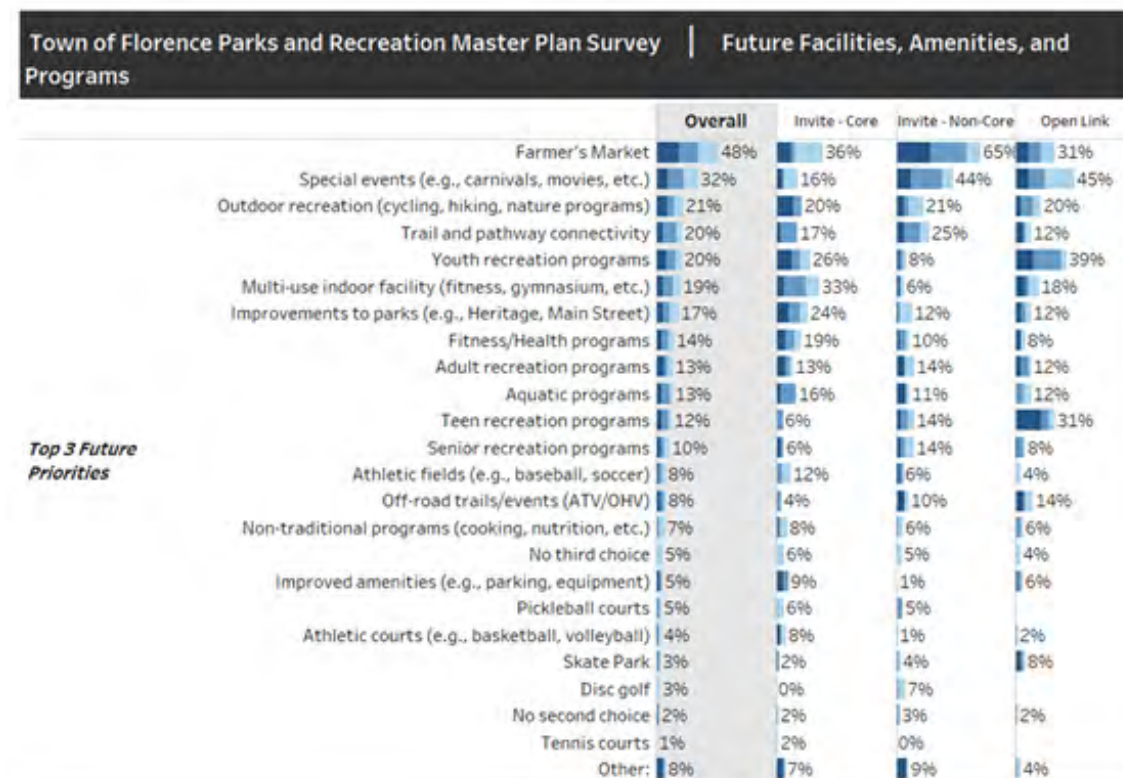


Figure 20: Top Three Future Priorities

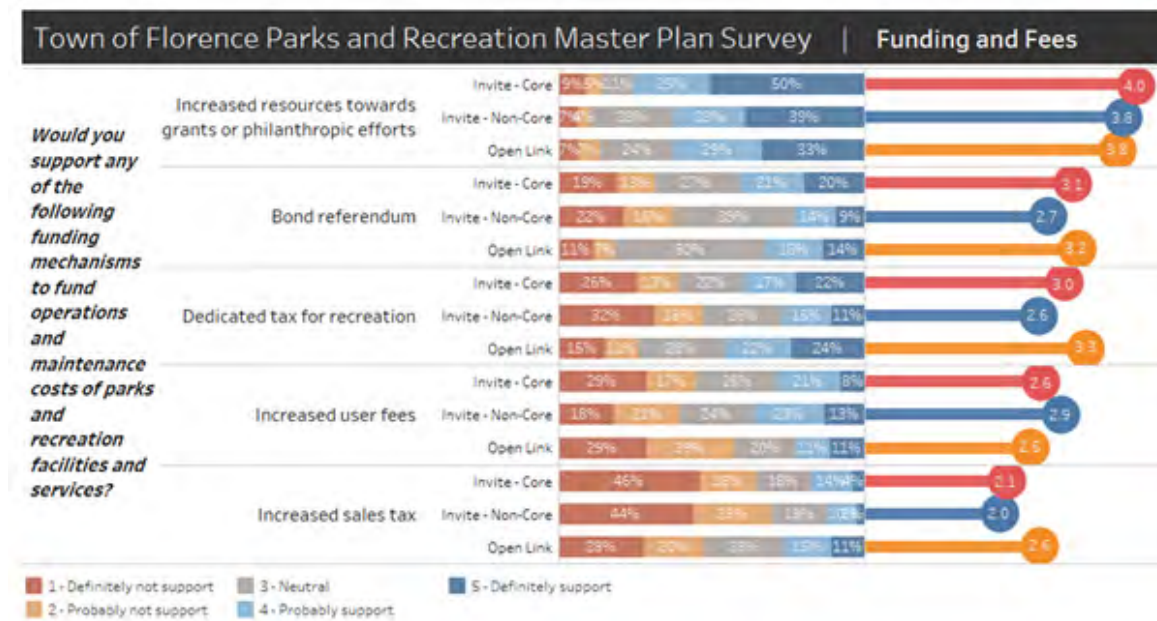


Funding

Support for funding mechanisms was rather consistent across most items. The strongest support among all three groups was for increased resources towards grants or philanthropic efforts. A bond referendum was generally second in terms of overall support, except for non-core respondents who rated increased user fees slightly higher. A portion of the community did generally not support increased user fees and increased sales tax. Furthermore, support for a dedicated tax for recreation was inconsistent among all three groups.

In summary, the survey revealed key differences to the core and non-core areas in Florence. Many of the non-core residents benefit from services and programs offered within their privately managed communities and are not as aware or participate in Town programming compared to the core residents of Florence. Despite the differences, the Town will benefit by continuing to market, promote their programs and services to all areas of Florence, and take advantage of opportunities that may exist to connect and build partnerships/collaborative efforts to reach the non-core communities and expand service levels of the Town.

Figure 21: Funding and Fees



E. Comparative Analysis

Comparative analysis (benchmarking) is an important tool that allows for comparison of certain attributes of the Department's management practices and fee structure. This process creates a deeper understanding of alternative providers, determines your place in the market, and varying fee methodologies, which may be used to enhance and improve the service delivery of parks and recreation.

It is very difficult to find exact comparable communities, because each has its own unique identity, ways of conducting business, and differences in the populations that it serves. The political, social, economic, and physical characteristics of each community make the policies and practices of each parks and recreation agency unique.

Additionally, organizations do not typically define the expenditures of parks, trails, facilities, and maintenance the same way. Agencies also vary in terms of how they organize their budget information, and it may be difficult to assess whether the past year's expenses are typical for the community.

Therefore, it is important to take all data in a benchmarking study with context, realizing that while benchmarking can be a great comparative tool, it doesn't lend itself into being a decision-making tool. For the purposes of this study, a regional approach was taken to benchmark neighboring agencies with similar populations. **Figure 22** shows the locations of these agencies:

1. Florence
2. Apache Junction
3. Casa Grande
4. Coolidge
5. Maricopa
6. Queen Creek

Figure 22: Benchmarked Communities



Table 2: 2018 Jurisdiction Population Compared to Full-Time Employees

	Florence*	Apache Junction	Casa Grande	Coolidge	Maricopa*	Queen Creek
Total Resident Population	10,377**	39,397	54,054	12,636	51,262	50,340
Full-Time Employees	18	34	48	11	28	32
Non-Full-Time Employees	62	68	100	56		29

*Population was listed by agency. Population data for other agencies was sourced from ESRI Business Analyst.

** Prison population of approximately 16,500 was not included in Florence population estimates

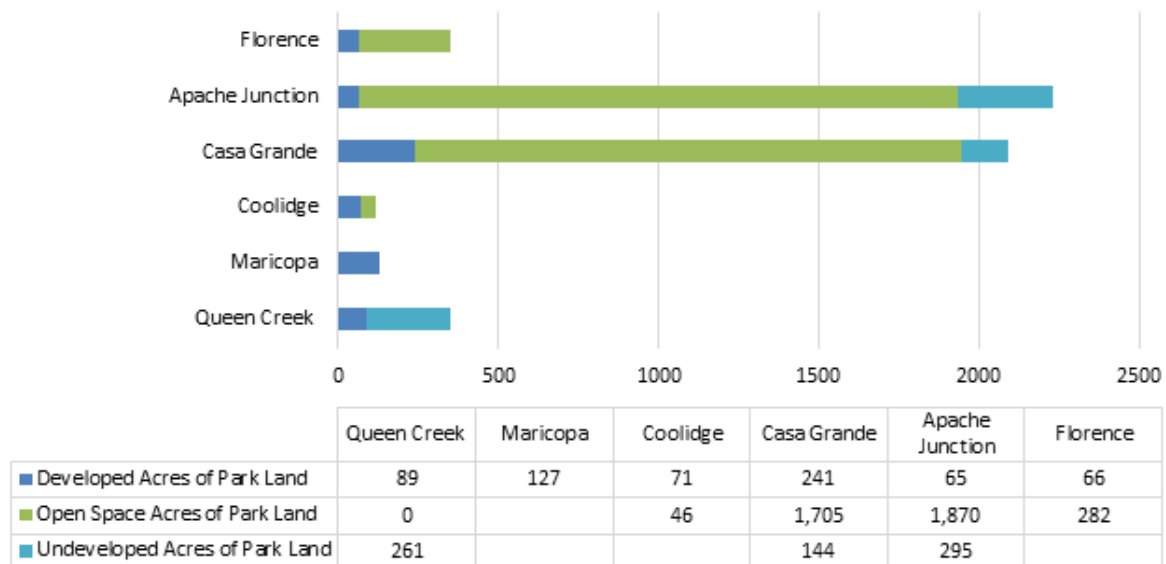
- The agencies ranged in population from approximately 12,000 to 55,000 people. Florence, at 10,377 people had the lowest population out of those compared. Casa Grande was the most populous at 54,054.
- Likewise, Casa Grande had the highest number of employees at 48 full-time and 100+ part-time or non-full-time employees. Coolidge, with the smallest population, only had 11 full time staff with 56 non-full-time employees. Florence had the second fewest full-time employees (18).

Table 3: Number of Parks and Park Acreage

	Florence	Apache Junction	Casa Grande	Coolidge	Maricopa	Queen Creek
Total Number of Parks	7	7	20	11	4	4
Total Acres of Park Land	348	2,230	2,270	117	127	350
Avg # of Acres Per Park	50	319	114	11	32	88
Approximate Total square miles	62	35	110	75	55	32

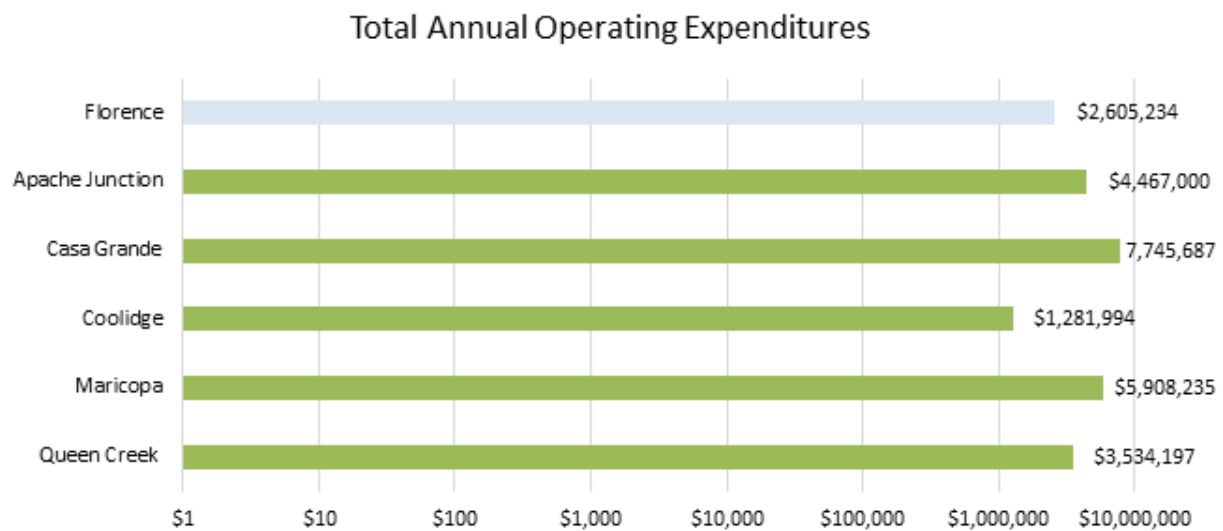
- In regard to park acreage, there was a significant difference in land between the agencies. Apache Junction and Casa Grande operated over 2,000 acres of park land, much of which is designated as BLM land, while all other agencies operated 350 acres or less.
- Florence had seven total parks, which fell in between the highest (Casa Grande, 20) and the lowest (Maricopa/Queen Creek, 4).

Figure 23: Acres of Park Land by Development Type



- Florence was at the lower end in regard to the number of developed acres of park land at 66 acres. Apache Junction had the most acres of park land, with a large majority of that land classified as open space.

Figure 24: Total Annual Operating Expenditures



- Casa Grande had the highest expenditures in 2018 at over \$7.7 million dollars, while Coolidge had the lowest at \$1.3 million dollars. Florence was the second lowest in terms of annual operating expenditures at roughly \$2.6 million dollars.

Figure 25: Number of Total Employees by Type

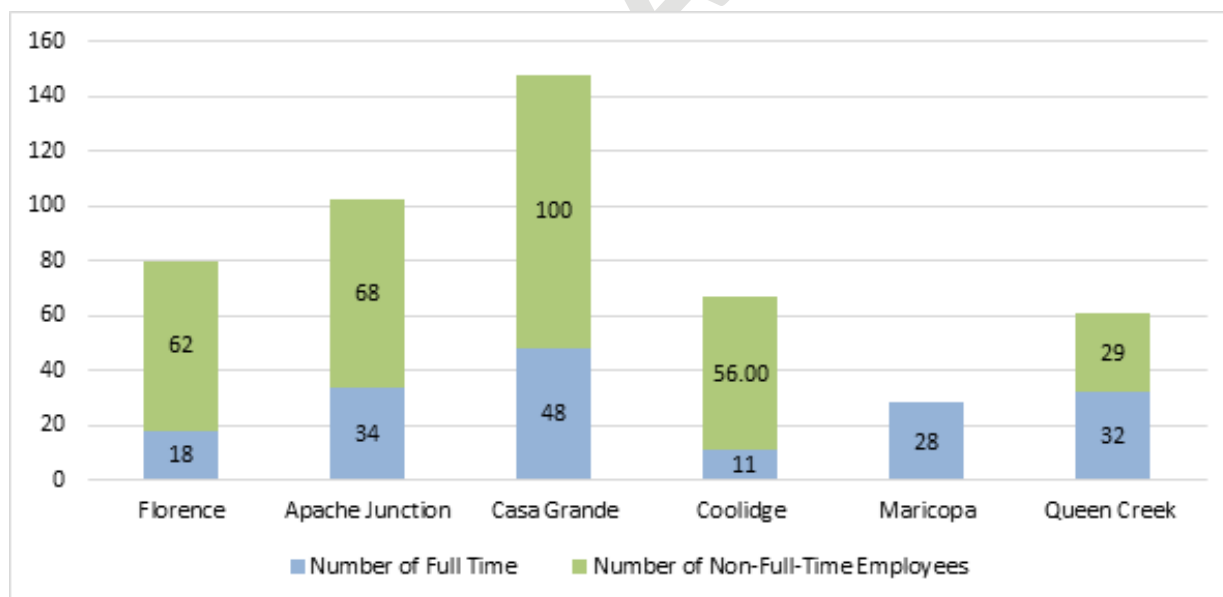


Table 4: Percentage of total full-time equivalents Involved in the Following Capacities

	Florence	Apache Junction	Casa Grande	Coolidge	Maricopa	Queen Creek
a. Administration	6%	9%	4%	3%	14%	24%
b. Operations/ Maintenance	60%	36%	42%	60%	50%	63%
c. Programmers	33%	54%	54%	31%	36%	12%

Table 5: 2018 Annual Non-Tax Revenues and CIP Budget

	Florence	Apache Junction	Casa Grande	Coolidge	Maricopa	Queen Creek
Total Annual Non-Tax Revenue (\$)	\$167,500	\$ 500,000	\$1,898,200	n/a	\$1,497,267	\$ 632,526
Annual Capital Improvement Plan (CIP) Budget (\$)	\$ 624,000	\$330,000	\$500,000	\$ 101,000	\$717,852	\$ 8,122,071

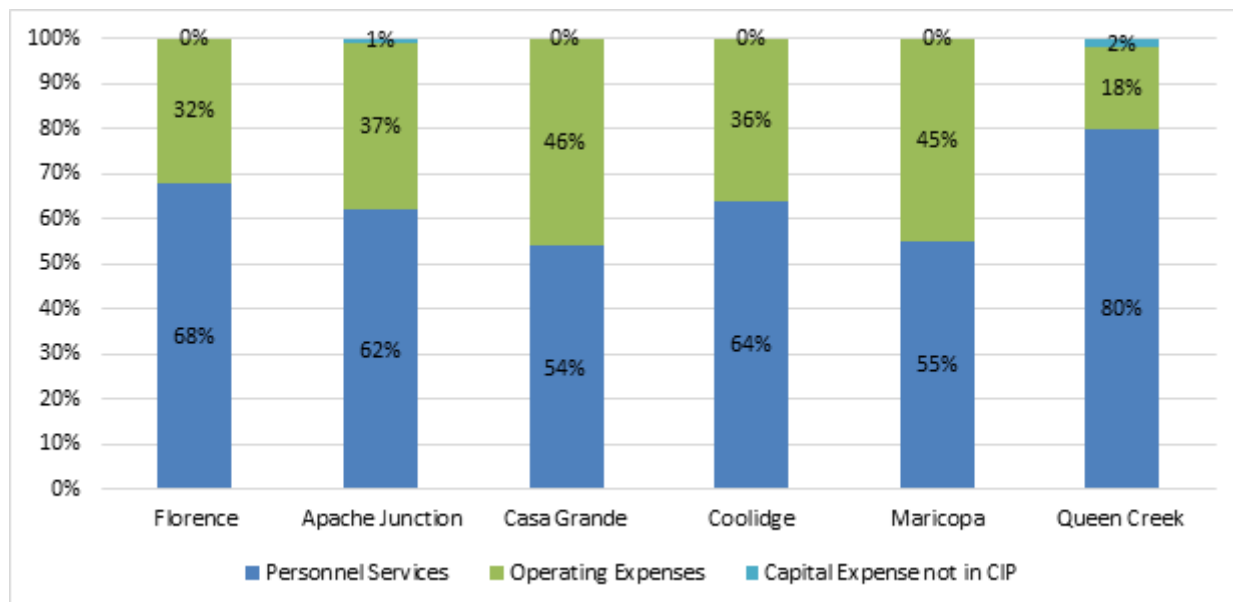
- Florence generated the lowest annual non-tax revenue at \$167,500. The CIP Budget in Florence was aligned with what other agencies are budgeting in the area.

Table 6: Percentage of Funding by Source

	Florence	Apache Junction	Casa Grande	Coolidge	Maricopa	Queen Creek
General fund tax support	93%	81%	72%	91%	77%	82%
Earned/generated revenue	5%	11%	24%	7%	22%	18%
Sponsorships	1%	1%	3%	1%	1%	0%
Grants	1%	7%	1%	1%		0%

- Florence had the highest percentage of financial support from the general fund generated by taxes, with only five percent coming from earned/generated revenue. Maricopa had over 20 percent of their funding originate with earned/generated revenue. Grants were also a relatively strong funding source (7%) for Apache Junction, although all other agencies generated one percent or less of funding from grants.

Figure 26: Capital Budget Designated by Expense



- All of the agencies besides Queen Creek designated between 55 to 70 percent of their budget to personnel services. Queen Creek only designated 18 percent to operating expenses, while Florence used approximately 32 percent on the same purpose.

Table 7: 2018 Annual Capital Improvement Plan (CIP) Budget Designated by Expense

	Florence	Apache Junction	Casa Grande	Coolidge	Maricopa	Queen Creek
Renovation	37%	100%	10%	42%	29%	0%
New Development	62%	0	90%	58%	71%	100%
Acquisition	0%	0	Varies	0%	0%	0%
Other	1%	0	Varies	0%	0%	0%

- Florence falls in the middle when it comes to designated expenses of the CIP Budget. Two agencies designated more funds than Florence for renovation, while two of the agencies designated less for the same category. The same is also true in regard to funds for new development.
- For all agencies, almost none of the funds were designated to acquisition.

Table 8: Amenities Within Organizations

	Florence	Apache Junction	Casa Grande	Coolidge	Maricopa	Queen Creek
Total Number of Trails	0.75	12.5	17	0	0	12
Total Number of Rectangular Game Ball Fields	2	2	5	2	11	5
Total Number of Diamond Game Ball Fields (Youth)	4	7	5	4	5	9
Number of outdoor basketball courts	2	2	0	3	2	6
Number of Outdoor Tennis/Pickleball Courts	4	12	12	1	4	0
Total Number of Dog Parks	1	0	1	0	1	1
Total Number of Playgrounds	2	4	0	7	4	3
Total Number of Indoor Recreational Centers	1	1	2	1	1	0
Total Number of Outdoor Pools/Aquatic Centers	1	1	1	1	1	0
Total Number of Indoor Pools/Aquatic Centers	0	0	0	0	0	0
Total Number of Splashpads/Spraygrounds	1	1	1	0	1	2
Number of Skate Parks	1	1	1	1	1	2

- Florence has approximately the same amount of skate parks, splashpads, indoor pools, outdoor pools, and indoor recreation centers compared to the other localities.
- Florence offers fewer playgrounds, outdoor tennis/pickleball courts, and ball fields compared to some of the other agencies.

F. Organizational/Program Analysis

The following sections identifies the current state of the Department's internal operation, identifying strengths and weaknesses and understanding opportunities and threats. A programs and activities analysis below identify gaps and provides recommendations to fill in these gaps.

In addition to the programs and activities analysis, this section also takes a look at staffing, maintenance, and identifying partners and alternative providers that will allow the Department to view its current challenges, needs, and opportunities as it looks toward the future as growth occurs within the Department over the next several years.

Strengths, Weaknesses, Opportunities, and Threats (SWOT)

Analysis

In order to understand the internal operation of the Department, staff participated in a SWOT analysis exercise facilitated by the consulting group. A SWOT is an appreciative inquiry and analysis of internal strengths and weaknesses, and external opportunities and threats that the Department faces. The exercise is designed for staff to brainstorm and identify the potential strengths, weaknesses, opportunities and threats of the Department.

The first part of the SWOT analysis included the staff participating in a session to identify the strengths and weaknesses of the Department. Each item was rated based on performance and importance. The following guidelines were used:

- Performance: rate as major strength, minor strength, neutral (neither major nor minor), minor weakness or major weakness.
- Importance: rate the importance of each item to success of the Department. Rating is high, medium or low.
- After each strength or weakness is rated for performance and importance, the consultants develop a Performance-Importance Matrix.
- Chart Major/High and Minor/High

Strengths Analysis

	PERFORMANCE			IMPORTANCE		
	Major Strength	Minor Strength	Neutral	High	Med	Low
Department Unity and Teamwork	X			X		
Customer Service	X			X		
Staff Retention – Knowledge Base	X				X	
Wide Offerings of Programs	X				X	
Relationship with Council	X			X		
Professional Development Opportunities	X				X	
Area of Expertise	X				X	
Clarity in Roles	X			X		
Cross Training	X				X	
Good Relationship w/ Other Depts	X			X		
Volunteer Base	X			X		
Community Involvement	X			X		
Adaptability and Flexibility	X				X	
Staff Diversity	X				X	
Excellent Communication	X			X		
Special Events	X			X		
New Facilities and Park Improvements	X			X		
Teen Council	X			X		
Leadership	X			X		

Weakness Analysis

	PERFORMANCE			IMPORTANCE		
	Major Weakness	Minor Weakness	Neutral	High	Med	Low
Lack of Adult Sport Participation			X		X	
Need Strategic Branding/Marketing Plan		X		X		
Older Parks and Facilities are outdated, needs upgrades		X		X		
Main Street Park – restrooms, ramadas, power/lighting, irrigation, signage, ownership/agreement			X		X	
Little League Park - ramadas, power/lighting, irrigation, signage, ball field lighting, fencing			X		X	
Heritage Park - restrooms, ramadas, power/lighting, irrigation, signage, furnishing, security lighting, fencing, accessibility, more amenities		X			X	
Crowding/Concession Seating in Aquatic Facility		X			X	
Fee Waiver/Partnerships?	X				X	
Signage – Policies, Service Dogs		X			X	
Communication and Awareness of Services – Identity Crisis		X			X	
Outdated Fitness Facility		X		X		

After identifying the strengths and weaknesses of the Department, the exercise moved to understanding the external opportunities that exist for the Department and identifying the external threats.

External opportunities are considered an opportunity that is an attractive arena to take action in which the Town of Florence Community Services Department would enjoy a competitive advantage, would further the agency in meeting their vision or fulfilling their mission, or enhance the development of its services. The agency should watch and plan for these if there is a high probability of occurrence. For each opportunity, a rating for attractiveness (high or low) and success probability (high or low) was identified. The following criteria were used:

- Attractiveness refers to how attractive the opportunity is to the Department in furthering their mission, fulfilling their vision, improving their revenue generation, cost recovery, or decreasing expenses. Rating is either high or low.
- Success probability relates to whether the department's strengths will enable it to be successful in this area. Rating is either high or low.

Opportunity Rating

OPPORTUNITY	ATTRACTIVENESS		SUCCESS PROBABILITY	
	High	Low	High	Low
Improve Council Communication	X		X	
New Recreation Center	X		X	
Main Street Park	X		X	
Little League Park	X		X	
Heritage Park – Updated Volleyball, Playgrounds, Corn Hole, Bocci Ball, Pickleball Courts, Outdoor Amphitheater/Special Event Space	X		X	
Potential (2) New Community and/or Pocket Parks - North		X		X
Acquire Acreage for Multi-Use Trails	X		X	
Shade Structures in Aquatics Facility and Parks	X		X	
Partnerships for Youth Sports	X		X	
Increase Special Interest Programs	X		X	
Partnering with Alternative Providers	X		X	

After identifying external opportunities, the exercise identified external threats. An external threat is a challenge posed by an unfavorable trend, event, or development in the environment. This threat might lead, in the absence of purposeful action, to the erosion of the Department's quality service provision, financial and service sustainability, or the agency's position or credibility. In some instances, this could also be detrimental to the parks and recreation industry. Examples might include not being guaranteed future funding or budget cuts. These are threats; but not identifying, pursuing or using alternative funding is a weakness. The agency should identify and prepare to mitigate all foreseeable threats.

For each threat, the exercise specifies the likelihood that it will happen (probability of occurrence) and the seriousness of the threat. The following criteria were used to guide the process:

- Probability of occurrence relates to the likelihood that the threat will happen. Rating is either high or low.
- Seriousness of the threat is rated either high or low.

Threat Rating

	PROBABILITY OF OCCURRENCE		SERIOUSNESS	
	High	Low	High	Low
Changing Council Members (and Areas of Representation)	X		X	
Competition (Collaboration?) with Neighboring Communities and School District	X		X	
Inequity with partnership policy/Lack of clarity	X		X	
Funding for special events and programming	X		X	
Lack of Sponsorships, Lack of new businesses, transportation corridors	X		X	
Funding for Ongoing Maintenance	X		X	

The results will be used as a tool along with other information obtained through the planning process to identify goals and objectives to allow the Department improve their internal and external process in the following areas:

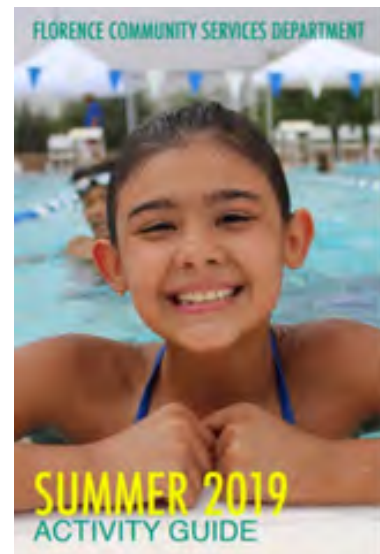
- Organizational management
- Program development and delivery
- Staffing and maintenance
- Other areas to increase productivity and delivery of services

Programs and Activities Analysis

An analysis of programs and services was generated by consolidating information from the public forums, the statistically valid survey, and meetings with the parks and recreation staff. In addition, program findings by the consulting team were determined based on program descriptions, registration data, and observations. From these sources, recommendations were generated to help fill in the identified gaps.

Findings:

- Activity guide offers clear, concise information with all essential details for programs. Registration instructions are available in the activity guide, and a link to register is placed on the parks and recreation homepage.
- Each season offers 50+ programs that are available to seniors, youth, and adults, with a variety of times and dates to choose from. The activities most serve youth and seniors. Opportunities for adults and teens are limited; however, the Teen Advisory Council has a strong group of participants and is active throughout the community.
- Currently, there is not a standardized evaluation system for program participants to give feedback.
- In regards to marketing, the activity guide is mailed three times per year, and is available online. There is also information about special events available on the town's website. The Community Services Department does not have its own Facebook,



Instagram, or Twitter accounts. Instead, it must post through the Town of Florence's social media accounts. In addition, registration forms do not ask, "Where did you find out about this program?" which is a vital marketing tool.

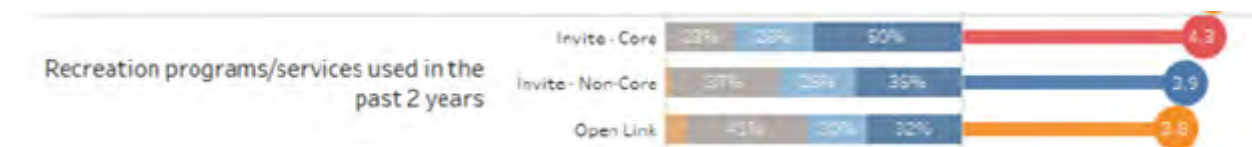
Program Offerings

Looking at registration data, on average, less than 10 percent of the classes fill to maximum enrollment. The program categories that were often the most successful were swim lessons, movies in the park, pickleball lessons, aqua zumba, and holiday/special events. On average, about 40 percent of classes offered did not meet the minimum participant enrollment, and many of those were canceled. Below is a listing of programs that are offered seasonally to understand the distribution of program types.

	Summer	Fall/Winter	Spring
Aquatics	26	5	5
Arts/Culture			5
Special Events	2	5	6
Special Interests	6	10	13
Teen Council		9	4
Youth/Teen Sports	2	6	5
Library	7	9	11
Seniors	8	9	12
	51	53	61

Understanding the public's perception of programs is vital in determining gaps in service. Concerning the survey and focus groups, it is important to note that there were significant differences in program feedback based on where respondents lived. Those that lived in the core area of Florence generally were more familiar with services of the town and more aware about what was offered, while those that did not live in the core area of Florence (e.g., Anthem, Sun City) were generally less aware and unfamiliar with parks and recreation services. In addition, those that completed the open link survey had varying perspectives on level of service in Florence.

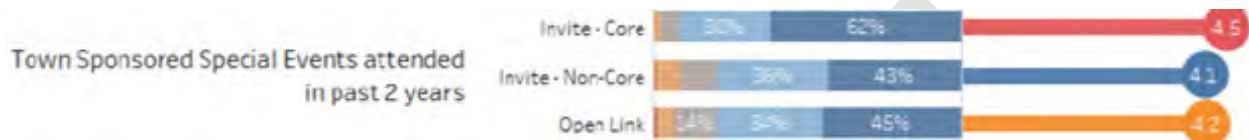
When asked how satisfied residents were with the quality of programs offered within the last two years, the overall rating was a 4 out of 5. Invitation respondents who lived in the Core of Florence rated the programs the highest at 4.3. Facilities and parks ranked higher than programs.



This result indicates that there is room for improvement with the delivery of the programs. However, related to program delivery are town sponsored special events. Results indicated an overall satisfaction rating of 4.3. Core invitation respondents rated it the highest at 4.5. This satisfaction was also validated in the public meetings, which voiced a desire to see more special events, and greater awareness and marketing for the current ones that are offered.



When asked about barriers to participation, the top two reasons regardless of respondent location were a lack of awareness and no time/personal reasons. Based off of the list below, it is important to 1) improve awareness through marketing, 2) offer a greater variety of programs at different times/days to test what works with the market and 3) better understand the ways in which user fees become a barrier to participation. A compiled list of the top five reasons from the following sources are listed below:



Invite – Core	Invite – Noncore	Open Link
No time or Personal Reasons	Not aware of services offered	Not aware of services offered
Hours of Operation/Time Offered	No time or other personal reasons	No time or other personal reasons
Not aware of the services offered	Location of programs/classes not convenient	Price or user fees
Price or User Fees	Don't have programs I want	Hours of operation/time offered
Lack of facilities and Amenities	Overall condition/maintenance of locations	Don't have the programs I want

The survey then asked about the importance of programs and services. Overall, special events were of the most importance to households, and the department was doing a sufficient job at meeting those needs. Adult recreation programs were rated third in importance, but rated last – just a 3.4/5 – in terms of meeting the needs of Florence. Although senior programs were ranked last in terms of importance in this survey, the perception was that the department was meeting the needs of demographic.

Program	Importance to Households	Meeting The Needs
Special Events	4.1	4.07
Youth Recreation Programs	3.43	3.8
Adult Recreation Programs	3.1	3.4
Teen Recreation Programs	3.07	3.6
Senior Recreation Programs	2.6	3.9



The survey asked respondents to prioritize facilities and services. Taking the results specific to programs, a list was generated that indicates the greatest need of recreation programs over the next 5 to 10 years. Then, feedback from the survey comments, as well as supporting information from focus groups was inputted in the right column to provide additional context.

Greatest Needs Next 5 – 10 Years	Overall Rating	Supporting Data
Farmer's Market	4.2	<ul style="list-style-type: none"> Public input indicated that there was a lack of fresh, local foods in Florence. Events that bring the town together, regardless of age, was also desirable according to focus groups.
Special Events	4.1	<ul style="list-style-type: none"> According to focus groups, special events were well-organized, well-attended, and valued highly by the community. Ideas for special events, generated from public input, included: Monthly Community Events, 5ks, Fishing Derby, Event Watching.
Fitness/Health Programs	4	<ul style="list-style-type: none"> Ideas for fitness/health programs, generated from public input, included: Pickleball, Zumba, Yoga.
Outdoor Recreation	4	<ul style="list-style-type: none"> Ideas for outdoor recreation programs, generated from public input, include Hiking, Biking, Disc Golf, Geocaching, Archeology, Arizona State University (ASU). Many of the outdoor recreation programs could be offered to adults, which lack the same level of program offerings as other demographics.
Teen Recreation Programs	3.9	<ul style="list-style-type: none"> Teens and tweens were identified as underserved populations in the focus groups. Ideas for teen programs, generated from public input, include: Gymnastics, Volunteer Programs, Video Game Tournaments, Kids Theater, Tech Classes.
Aquatic Programs	3.9	<ul style="list-style-type: none"> Feedback indicated that aquatics programs that were held later in the evening would receive more participation.
Adult Recreation Programs	3.7	<ul style="list-style-type: none"> Working adults indicated that they would like to see programs available during after-work hours. Non-traditional programs, in addition to outdoor recreation programs, would both serve this adult demographic.
Non-traditional Programs	3.6	<ul style="list-style-type: none"> Ideas for non-traditional programs, generated from public input, include Cooking, Health, Nutrition, Shuffleboard, Overnight Senior Trips.
Senior Recreation Programs	3.6	<ul style="list-style-type: none"> Seniors were seen as an underserved population according to focus group participants. Seniors in focus groups stated that they would like to see more opportunities to play pickleball. They would also like to see additional water aerobics classes.

Greatest Needs Next 5 – 10 Years	Overall Rating	Supporting Data
Youth Recreation Programs	3.2	<ul style="list-style-type: none"> Local sports organizations are seen as a key partner in offering high-quality programs to youth Public input indicated that youth sports were highly valued and well-organized Feedback showed desire for youth who aren't involved in sports to still have ways to become active and engaged with the department

Open Ended Responses

At the end of the survey, respondents were given the opportunity to provide any additional comments or suggestions about programs and services in Florence. Themes were developed based on frequency and the importance of comments made by respondents. Below is a selection of comments that were pulled from the survey that relate directly to the types of programs desired from the community.

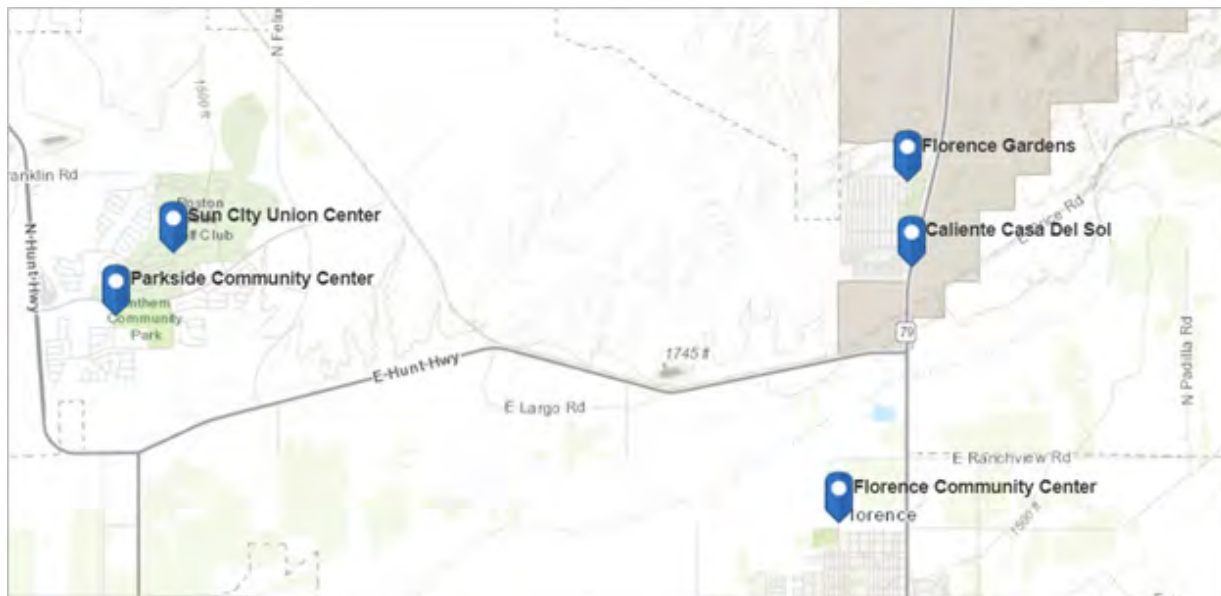


Partners and Alternative Providers

Agencies around the country are more effectively managing their resources by partnering with nearby organizations and alternative providers. Partnering can often minimize duplication of services and even enhance the experience for users by focusing on offering high-quality recreation facilities and programs. For the Town of Florence, there are several other recreation providers – four primary Homeowners Associations (HOAs) – that offer their residents private access to independently owned and operated facilities. These areas typically are not available for use by the Town of Florence residents, but rather only those that live and pay for the amenities. This scenario provides an interesting challenge for the Town of Florence Community Services Department:

- How can the department serve all residents, even those who may already have their recreational needs met by their HOA?
- How can the department reduce duplication of services while still providing services to residents with no access to privately managed facilities?
- Alternative providers and their primary facilities are mapped in **Figure 27**. Drive times and distance from Florence Community Center are indicated in parenthesis.
- Anthem Parkside at Merrill Ranch/Parkside Community Center (14 minutes, 8.6 miles)
- Sun City Anthem at Merrill Ranch/Sun City Union Center (14 minutes, 8.8 miles)
- Florence Gardens Homeowners Association/Florence Gardens (6 minutes, 3.0 miles)
- Caliente Property Owners Association/Caliente Casa De Sol (7 minutes, 2.8 miles)

Figure 27: Alternative Providers of Recreational Facilities in Florence



A needs index analysis matrix was completed with input from staff to determine the level of service in the area. Some of the key takeaways are:

- Anthem Parkside and Sun City Anthem share many outdoor amenities. HOA residents are accustomed to high-quality amenities with a strict level of privacy. Residents have access to similar types of facilities offered by the Town of Florence, with exception of the skate park. The Town also has an additional dog park and sports courts other than the HOA community's amenities.
- Florence Gardens has some of same primary outdoor facilities as the Town of Florence, such as a leisure and lap pool. They also provide a golf course, which is not something that the Community Services Department offers. However, the Town provides several amenities that Florence Gardens does not offer their residents, such as an outdoor amphitheater, spray/splash pad, basketball courts, sports fields, dog parks, horseshoe, pickleball/tennis courts, playgrounds, and volleyball courts. However, it is critical to note that Florence Gardens is a 55+ retirement and RV resort. Many of these kid-friendly amenities provide by the Town may not appeal to the older demographic.
- Caliente Casa De Sol provides four leisure/therapy pools for their residents, in addition to golf, horseshoe, and picnic areas. However, similar to Florence Gardens, kid-friendly amenities such as sports fields, playgrounds, and sports courts are not available to residents/visitors. Again, this community is a 55+ only homeowners association.

Table 9: Outdoor Amenities Needs Analysis Matrix

Ownership	Outdoor Facility	Amphitheater	Aquatics, Complex	Aquatics, Lap Pool	Aquatics, Leisure Pool	Aquatics, Spray Pad	Aquatics, Therapy Pool	Basketball Court	Bocce Ball Courts	Concession Building	Diamond Field	Dog Park	Event Space	Fishing	Golf	Golf, Practice	Horseshoe Court	Loop Walk	Open Turf	Pickleball Court	Picnic Ground	Playground, Destination	Playground, Local	Rectangular Field, Large	Shelter, Large	Shelter, Small	Skate Park	Tennis Court	Trail, Multi-use	Trailhead	Volleyball Court (Sand)	Water Access, General
Town of Florence Community Services Department		1	1	1	1	1		3		3	4	3					1			2	1		1	1			1	2			1	
Anthem Parkside at Merrill Ranch		1	1	1	1	1	1	1			3	1	1	1				1	1		1	1		2	1	1		8	1	1	1	1
Sun City Anthem at Merrill Ranch		1	1	1	2	1	1		6				1		1	1	6	1	1	8	1				1	1			1	1		
Florence Gardens Homeowners Association				1	1		1								1																	
Caliente Property Owners Association					4		4								1		1				1											

The same type of analysis was performed for the indoor facilities. Key takeaways are below:

- The Town of Florence Library and Community Center offers several multi-purpose rooms that serve as space for meetings, fitness classes, and events. Along with a full-service library, there is also a central lobby area that offers space to read, do homework, or host quiet after-school activities. The Florence Fitness Facility offers fitness equipment, but no space for fitness group classes. The Florence Senior Center is primarily a gathering space, with room for reading, games, and social activities.
- Anthem Parkside Community Center has the only sport court/multi-use gymnasium in the Town of Florence, as well as the only rock-climbing wall and indoor walking track.
- Sun City Union Center offers a high-end full-service recreational facility, ranging from a day spa to an indoor lap pool, to fitness facilities.
- Florence Gardens only offers a multi-purpose room, with no other indoor amenities.
- Caliente Casa De Sol has several rooms for arts and crafts, games, and cooking, but lacks amenities related to fitness and health.

Table 10: Indoor Amenities Needs Analysis Matrix

Ownership	Indoor Facility	Arts and Crafts	Diving Well	Event Space	Fitness Center	Group Fitness Studio	Game Room	Food - Counter Service	Library	Spa	Sport Court/Multi-Use Gym	Track, Indoor	Kitchen - Commercial	Lap Pool	Lobby/Entryway	Multi-Purpose Room	Patio/Outdoor Seating	Retail/Pro-shop	Rock Climbing Wall	Wellness Clinic	Weight/Cardio Equipment
Town of Florence Community Services Department				1	1	1			1				1		1	3					1
Anthem Parkside at Merrill Ranch			1	1	1	1	1	1			1	1		1	1	1	1		1		1
Sun City Anthem at Merrill Ranch		3		1	1	1	2	1	1	1				1		1		1		1	
Florence Gardens Homeowners Association																1					
Caliente Property Owners Association		2					1		1				1								

While the Town of Florence offers its facilities openly to all residents, many HOA residents live and play within the facilities provided by their own associations. Anthem Parkside and Sun City Anthem residents not only are geographically isolated from Florence Library and Community Center by about 15 minutes, but residents are accustomed to the high level of quality facilities offered by their HOA. In regard to Florence Gardens and Caliente Property Owners Association, the Town offers several amenities that aren't available to those HOA residents – but those facilities are primarily intended for a younger demographic.

Knowing that the residents in HOA communities do not necessarily need the facilities offered by the Town of Florence, duplication of services should not be a primary concern. Priority should be placed on serving residents in Florence who do not have access to HOA amenities. The Community Services Department may be better suited to focus on the programs and services that are not available to those privately-owned communities. For instance, special events bring together people from all areas in Florence. Activities such as special events require sufficient promotion, and additional efforts should be made to inform all residents about upcoming programs and events. This may be the link that continues to be uniquely offered by the Community Services Department.

As future leadership and systems change in the future, potential partnerships should be considered between the HOA communities and the Town of Florence. Continued communication and relationship building should be a priority moving forward, with a focus on the benefits that it would provide to all residents.

G. Financial Analysis

The following section highlights the current financial situation of the Department, cost recovery strategies and identifying potential funding opportunities of which the Town can take advantage, as additional amenities and resources are added that may come about from this planning process. A staff document identifying these various financing opportunities has been provided to the Department as a separate document to this plan.

Current Circumstances

According to the most current financial information (2018/19 budget), the Department has a total operating expenditures budget of approximately \$2.5 million which is spread out among nine areas within the Community Services Department. The following is a breakdown based on percentage of how the budget is allocated in each of the nine areas:

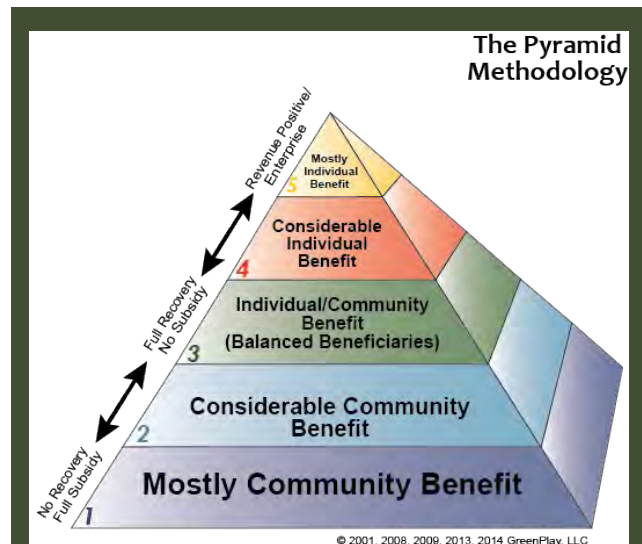
- Fitness Center (4%)
- Community Services Administration (9%)
- Parks Maintenance (22%)
- Community Center (3%)
- Aquatics (11%)
- Programs (19%)
- Special Events (6%)
- Senior Center (12%)
- Library (13%)

Revenues are made up of non-tax revenue of approximately \$165,000 and an annual capital improvement plan (CIP) of \$624,000. A majority of the operating budget is funded by the general fund plan that is generated by taxes that make up 93 percent of the budgeted amount with earned/generated revenue making up five percent and sponsorships and grants generating one percent each.

An introductory workshop was held with Town staff that introduced the Department to the GreenPlay Pyramid Methodology and the process to determine a cost recovery strategy for the Department. The GreenPlay Pyramid Methodology suggests a cost recovery strategy that includes a policy that identifies consensus on attempts to recover a specified percentage of direct costs through a process that engages staff, the public, and elected officials for full buy-in of a fee pricing methodology.

The Town of Florence and the Community Services Department currently has a user fees and cost recovery procedure in place. The procedures define various factors that should be taken into account that include defining the most appropriate use of general purpose revenues and the use of user fees, the recipient of the service, and the effect of pricing. Recreation programs has a policy of its own within the Town's policy that defines cost recovery goals for specific recreation activities:

- High range cost recovery activities (60%-100%)
- Mid-range cost recovery activities (30%-60%)
- Low range cost recovery activities (0-30%)



The creation of a cost recovery and subsidy allocation philosophy and policy is a key component to maintaining an agency's financial control, equitably pricing offerings, and helping to identify core services including programs and facilities.

Critical to this philosophical undertaking is the support and buy-in of elected officials and advisory boards, staff, and ultimately, citizens. Whether or not significant changes are called for, the organization should be certain that it philosophically aligns with its constituents. The development of a financial resource allocation philosophy and policy is built upon a very logical foundation, based upon the theory that those who benefit from parks and recreation services ultimately pay for services.

Potential Funding Support

A component of this plan was to address potential funding and willingness to pay through the stakeholder input and community surveys. In addition to the information obtained through these methods, the Town was provided a Funding Exercise to aid in identifying current funding sources that are in place, additional funding sources that could be implemented in the future, and recognizing additional opportunities that may exist that the Town is unaware of at this time. A variety of funding methodologies exist for ongoing operations/maintenance as well as capital/project related needs. There are also many alternative funding opportunities that have been identified.

Traditional Parks and Recreation Operations and Capital Funding Sources

There is an assortment of mechanisms that the Town of Florence can employ to provide services and to make public improvements. Parks and recreation operating and capital development funding typically comes from conventional sources such as sales, use, and property tax referenda voted upon by the community, along with developer exactions. Operating funds are typically capped by legislation; may fluctuate based on the economy, public spending, or assessed valuation; and may not always keep up with inflationary factors. In the case of capital development, “borrowed funds” sunset with the completion of loan repayment and are not available to carry-over or re-invest without voter approval.

Alternative Parks and Recreation Operations and Capital Funding Sources

Alternative funding sources include a variety of different or non-conventional public-sector strategies for diversifying the funding base beyond traditional tax-based support. A staff document has been provided to the Town that includes known industry funding practices, potential sources, and strategies, as compiled by GreenPlay, with definitions and examples for the town to use as reference.

The following is a list of funding sources or alternative providers/sources that the Town identified as currently using, could easily be used, or could definitely consider using in the future. A list complete with short definitions of each potential funding source was provided as a staff resource document.

Currently in Use

- General or Operating Fund
- Property Tax
- Sales Tax
- Development Impact Fees
- Registration Fees
- Chamber of Commerce
- Sr. Citizen Groups (AARP, Silver Sneakers)
- Management or Technical Assistance Grants
- Planning Grants
- Program or Support Grants
- Lighting Fees
- Booth Lease Space
- Surplus Sale of Equipment by Auction
- Recycle Office Trash

Could Easily be Used

- Ticket Sales/Admission
- Facilities and Equipment Grants
- General Purpose or Operating Grants
- Matching Grants
- Recreational Trails Program (RTP)
- Equipment Rental
- Flexible Fee Strategies
- Processing/Convenience Fee

Could Definitely Consider

- Park Lands Dedication Ordinance
- General Obligation Bonds
- School Districts
- Medical Centers /Hospitals
- Boys and Girls Club
- Youth Sports Associations
- Adult Sports Associations
- Land and Water Conservation Fund
- Foundations/Gifts
- Friends Associations
- Volunteers/In-Kind Services
- Adopt-A-Park or -Trail
- Neighborhood Park Watch
- Security and Clean-Up Fees (Deposits)
- Merchandising Sales or Services
- Private Concessionaires
- State Park Funding Ideas
- Changing maintenance standards and practices
- Contract renegotiation
- Cost Avoidance
- Use light, water, and motion sensors
- Conduct energy audits
- Update to energy efficient ballasts, motors, appliances
- Use solar and wind energy
- Green operating practices
- Clean offices less frequently
- Flex Scheduling
- Virtual Meetings
- Preventative Maintenance
- Reduce Driving
- Eliminate Environmentally Negative Chemicals and Materials
- LEED® Design Principles
- Purchase better equipment - less maintenance
- Re-analyze and Revised Practices and Standards
- Monitor and Report Results
- Lead by Example

3 Current Inventory and Level of Service Analysis

A. Inventory and Assessment

Site visits and an inventory assessment of the Town's Parks and Recreation maintained facilities was conducted by J2 Engineering and Environmental Design, LLC (J2). A summary of the Inventory and Assessment follows.

Recreation Facilities

The Town of Florence has 15 recreation facilities that it manages. The facilities, described further in this section, range from active multi-use and active parks, outdoor recreation, and indoor community facilities. In all, the Town manages over 341 acres of parks, outdoor recreation areas, indoor areas and one special area for RV and high-profile vehicle parking in the downtown area, west of Main St. on Quartz St., south of 8th St. **Table 11** lists the 15 Town managed facilities as well as the site acreage for each facility.



Table 11: Town Facilities

Recreation Facility	Acres
Poston Butte	153
Tennis, Pickleball and Multi-use	5.7
Aquatic Center	2.0
Library & Community Center	3.5
Heritage Park	22.5
Padilla Park	1.0
Senior Center	1.5
Little League Park	2.3
Jaques Square	0.2
RV Parking	0.8
Arriola Square	0.3
Fitness Center	0.1
Main Street Park	1.3
Aero Modeler Park	54.2
Whitlow Rodeo Grounds	93
TOTAL	341.4

Facility Site Improvements

Each of the 15 facilities have varying levels of site improvements. For the purpose of this report, a site improvement is an improvement that enhances the usability or aesthetic appeal of the facility. In this study, the project team identified 22 different types of site improvements in one or more of the 15 facilities. The facilities, described in this section, range from active multi-use and active parks, outdoor recreation, and indoor community facilities. Each site was assessed for the improvements offered at the facility. There are a range of improvements that were identified, including site lighting, field lighting, and sidewalks as well as play fields, recreational and competitive sporting areas and swimming and splash pad areas. The 15 recreation facilities include outdoor recreation areas, indoor areas and one special area for RV and high-profile vehicle parking in the downtown area. Illustrated in **Table 12** is a list of each of the site improvements that were found at each of the 15 Town managed facilities.

Table 12: Facility Site Improvements

Recreation Facility	Sidewalks	Trails Parking	Restroom/Concessions	Ramadas	Benches/Bleachers	Trash Receptacles	Playgrounds	Baseball Fields	Basketball Courts	Volleyball Courts	Skate Park	Drinking Fountain	Dog Park	Site Lighting	Sports Lighting	Horseshoes	Pools	Splash Pad	Amphitheater	Tennis Courts	Pickleball Courts	Multi-Use Fields
Poston Butte		X	X				X															
Tennis, Pickleball and Multi-use	X		X			X	X						X		X	X				X	X	X
Aquatic Center	X		X	X	X	X	X						X		X			X				
Library & Community Center	X		X	X		X	X								X							
Heritage Park	X		X	X	X	X	X	X	X	X	X	X	X		X	X	X					X
Padilla Park	X		X	X		X	X								X				X	X		
Senior Center	X		X	X		X	X								X							
Little League Park	X			X		X	X		X					X	X	X						
Jaques Square	X		X	X		X	X															
RV Parking	X		X	X																		
Arriola Square	X					X	X															
Fitness Center	X		X	X			X															
Main Street Park	X		X		X	X	X	X					X		X							
Aero Modeler Park			X	X	X	X	X															
Whitlow Rodeo Grounds			X	X	X	X	X															

Referring to **Table 12**, Heritage Park is the facility with the most improvements, containing 16 of the 22 identified improvements. The least improved facility is Poston Butte, containing three of the 22 identified improvements. The difference in the range of improvements is indicative of the type of facility and not the level of use. While Heritage Park is a community park with various active, passive, and aesthetic improvements, Poston Butte is a natural outdoor trail and hiking area. The difference in the type of facility as well as the type of improvements will, of course, correspondingly impact that capital and maintenance budgets for each facility.

The most common site improvement in each of the 15 facilities is playgrounds, occurring in 14 of the 15 facilities with sidewalks and trash receptacles a close second, occurring in 12 of the 15 facilities. The least common site improvements are pickleball, splash pad, and amphitheater, which are located at only one facility each.

Recreation and Supportive Improvements

J2 performed site visits and an inventory assessment over four days: January 22-25, 2019. In the assessment, a rating scale of 1 to 3 was established to determine the quality of each recreational site improvement at each of the 15 facilities. For the purposes of this report, the scale description is provided below:

- 1 Indicates that an improvement is in disrepair, has reached the end of its life cycle, or poses a safety concern and should be repaired or replaced as soon as feasible.
- 2 Indicates that an improvement is in fair to good condition, poses no immediate safety concern but is nearing the end of its life cycle and should be planned to be replaced.
- 3 Indicates that an improvement is in new or good condition, poses no safety concern, and does not need repair or replacement in the foreseeable future.

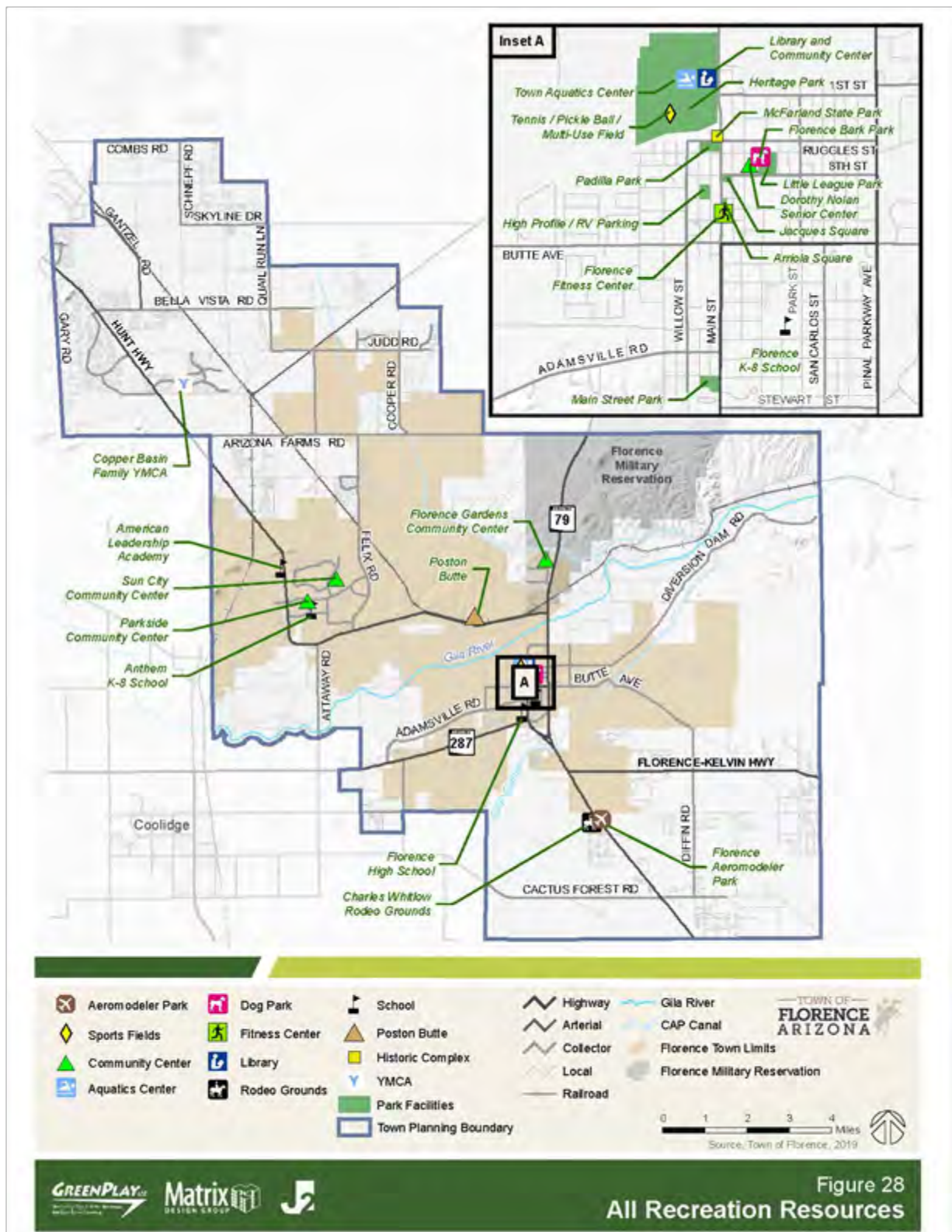
Typical observations at most facilities are that the site furnishings are showing wear and tear and nearing the end of their life cycle; a replacement program should be established for these items. There are also multiple brands and styles of site furnishings throughout the facilities. Florence should consider standardizing equipment for aesthetic consistency and ease of maintenance for replacement parts. Some facilities such as Heritage Park, Little League Park, and Main Street Park appear to have their original irrigation systems that are nearing the end of their life cycles and will need to be replaced.

All facilities should be evaluated for ADA compliance and upgraded accordingly. Most facilities need added or updated area lighting to increase usability and safety. The in-depth site inventory and evaluation can be found on the following pages. **Table 13** illustrates the condition of the improvements at each respective facility. **Figure 28**, shows the location of each of the 15 Town managed facilities.

Table 13: Recreation and Supportive Improvements

Recreation Facility	Baseball Field	Soccer/Multi-Use Field	Basketball Courts	Volleyball Courts	Skatepark	Restroom Building	Restroom/Concession Building	Concession Building	Horseshoe	Splash Pad	Playground	Amphitheater	Pickleball Courts	Tennis Courts	Dog Park
Poston Butte															
Tennis, Pickleball and Multi-use		1											2	2	
Aquatic Center															
Library & Community Center															
Heritage Park	3		3	1	1		1		1		2				
Padilla Park						1				1					
Senior Center															
Little League Park	1						1								3
Jaques Square						1									
RV Parking						1									
Arriola Square															
Fitness Center															
Main Street Park											1	1			
Aero Modeler Park															
Whitlow Rodeo Grounds						1		1							

Figure 28: Recreation Facility Locations Map



Recreational Facility Descriptions

The 2008 Plan noted that the Town managed 11 facilities, these facilities are noted with an asterisk. Since the completion of the 2008 Plan, the Town has successfully expanded their managed facilities to 15, which includes the most utilized facilities. These include: The Community, Library, and Aquatic Centers; the Tennis, Pickleball Courts, and the Multi-Use Field, Padilla Park, and the RV Parking area. The following descriptions of the 15 Town managed facilities are a summary from the Town of Florence 2008 Parks, Trails, and Open Space Master Plan, updated and supplemented with the current conditions acquired through the 2019 site visits.

*Poston Butte

The Poston Butte is a 153-acre site where Charles Poston, the “Father of Arizona,” is buried at its summit. The park is located north of East Hunt Highway and west of Herseth Road. This historical site was once an Apache ruin where worship ceremonies were conducted. Paved Paths, Town Trails, Backcountry Trails, and a Trailhead for connectivity to the park from numerous locations are proposed for the park. Poston Butte Special Use Park has currently a recreational open space land use.

Assessment of Amenities & Physical Condition

Pedestrian Gate:	Good Condition
Cattle Gate:	Good Condition
Entry Underpass:	Good Condition
Fence:	Good Condition
Signage:	Good Condition
(2) Trash Receptacles:	Good Condition

Future Considerations & Recommendations

There is potential to extend trails and connect to regional facilities through capital improvements as well as through public-private partnerships with future development.



Tennis/Pickleball/Multi-Use Field

The Tennis, Pickleball, and Multi-use Field is a 5.7-acre facility located on the north end of downtown adjacent to the Aquatic Center. The facility has been open since October 2016. The facility includes two tennis courts and two pickleball courts with covered bench seating areas. All courts are lighted and are open from sunrise until 10:00 p.m., seven days a week

Assessment of Amenities & Physical Condition

- (1) Multi-use Field: Good Condition
- (2) Pickleball Courts: Excellent Condition
- (2) Tennis Courts: Excellent Condition

Future Considerations & Recommendations

An addition of a restroom facility closer to the courts would benefit users, and there is currently a high demand for pickleball courts and should be planned for future expansion.



Aquatic Center

The Aquatic Center is a new facility, constructed following the 2008 Plan. It is situated on 2 acres in downtown Florence, adjacent to the Town's Community Center and Library. The facility has been open since October 2016. The facility includes:

- Competition/Lap Pool
- Two 1-Meter Diving Boards
- Two Water Slides
- Family Play Pool, with Zero-Depth Entry
- Toddler Slides
- Shaded Areas
- Family Dressing Room
- Training Classroom

Assessment of Amenities & Physical Condition

- | | |
|-----------------------|----------------|
| (1) Aquatic Building: | Good Condition |
| (2) Pools: | Good Condition |
| (1) Pump House: | Good Condition |
| (1) Parking Lot: | Good Condition |

Future Considerations & Recommendations

Additional seating needed for events, and additional seating needed for concessions area.



Library and Community Center

The Florence Library and Community Center is a 28,000 square foot facility that sits on 3.5 acres of land in the heart of historic downtown Florence. It opened in 2015 and is the most utilized facility that the Town of Florence owns, operates and manages. The Florence Community Library features both Adult and Children's Collections, a Children's story time area, a Teen Room, a Tech room, two small Study Rooms, public computers, and more.



The Community Center portion of the building includes a large lobby, five multi-purpose rooms that are available for Parks and Recreation programs, Library programs, general government meetings, and rentals by the public and community organizations. In addition, there is a shared Arts and Crafts Room and a 10-person Conference Room.

Assessment of Amenities & Physical Condition

Library & Community Center Building:	Excellent Condition - Recent construction
Parking Lot:	Good Condition
Plaza:	Good Condition

Future Considerations & Recommendations

This facility is in excellent condition due to its new construction. Due to the heavy and consistent use of the facility it is recommended that the Town maintain an aggressive maintenance to retain its appearance and good condition and reduce the potential for benign neglect. Regular upgrades should be scheduled to keep facility new and current.



*Heritage Park

At 22.5 acres, Heritage Community Park is the largest active, multi-use park facility owned and managed by the Town. It is located south of downtown Florence on Main Street. The property east of Main Street is community commercial and to the west is medium density residential. Directly south of the park are both medium and high-density residential land uses. Chase/Ruggles Ditch runs along the southern edge of the park and is the southern boundary of the Florence Townsite Historic District.



Assessment of Amenities & Physical Condition

(3) Baseball Fields 1-3:	Good Condition
(1) Restroom/Concession Building:	Poor Condition - Plumbing issues, access issues & heavy vandalism
(1) Skatepark:	Good Condition - Several amenities need replacement
(2) Basketball Courts:	Good Condition
(5) Ramadas:	Good Condition - Ramada 4's base is dangerously rusted
(1) Large Playground:	Good Condition - Needs additional fibar & Shade fabric is torn
(1) Small Playground:	Good Condition - Needs additional fibar & Shade fabric is torn
(1) Plaza Area:	Good Condition - Does not meet ADA
(1) Volleyball:	Good condition - Need boundary marker & remove branch hanging into court area
(1) Parking Lot:	Good Condition - Bollards around fire hydrant need to be replaced
(2) Turf Basins:	Good Condition - Currently dormant and full of weeds
(1) Grand Walkway:	Good Condition - Creaking in asphalt and breaking in the curbing
(14) Trash Receptacles:	Good Condition - Normal wear and tear
(4) Horseshoe Pits 1-4:	Good Condition
(13) Picnic Tables:	Good Condition - Normal wear and tear
(3) Site Signage:	Good Condition - Signage faded and damaged
(1) Trash Enclosure:	Good Condition
Site Lighting:	Good Condition - Fading and minor rust damage

Future Considerations & Recommendations

The overall condition of the park average due to heavy and consistent use. Regular maintenance should be increased to prevent further disrepair and an upgrade, enhancement of the overall facility should be planned within the next few years.

Padilla Park

Padilla Park is a 1-acre park located in the Florence Historic Townsite. When the site was excavated in 2014, 24 archaeological features were identified and recorded. One of the features was listed as a possible prehistoric pit. The Padilla Park amenities include a splash pad, restrooms, open turf, amphitheater and picnic tables.



Assessment of Amenities & Physical Condition

(1) Amphitheater Stage:	Good Condition
(1) Splash Pad:	Good Condition
(1) Restroom Building:	Good Condition
(5) Benches:	Good Condition
(8) Picnic Tables:	Good Condition
(10) Trash Receptacles:	Good Condition
Signage:	Good Condition
Site Landscape:	Good Condition
Parking Lot:	Good Condition

Future Considerations & Recommendations

The site is in good condition and should be maintained on a regular basis with site improvements and amenities schedule for periodic renovation, upgrade and/or replacement as needed.

***Senior Center**

The Senior Center, known as the Dorothy Nolan Senior Center, is situated on 1.5 acres in downtown Florence, two blocks east of Main on Pinal St. Dorothy Nolan was a teacher in Florence and Sacaton. She was an advocate for seniors and served several terms on the Arizona Advisory Council for the Aging. The facility is in relatively good condition but is dated and in need of upgrade.



Assessment of Amenities & Physical Condition

Senior Center Building:	Good Condition
Parking Lot:	Good Condition
Site Furnishings:	Good Condition

Future Considerations & Recommendations

Current building is outdated. New Senior Center building should be considered.

***Little League Park**

Little League Park, a 2-acre active park between 6th Street and 8th Street and east of Pinal Street, provides the community with a baseball field and a dog park. This park site is east of the Senior Center and is vital to the downtown community. The ballpark includes a concession/restroom building, dugouts, maintenance facility, and seating at the dog park.



Assessment of Amenities & Physical Condition

(1) Baseball Field:	Good Condition - Field needs attention & home dugout needs repair
(1) Restroom/Concession Building:	Good Condition - Recently replaced roof
(1) Maintenance Yard:	Good Condition - Historic building within yard is in poor condition
(3) Dog Parks (Small/Large/Agility):	Good Condition
Sidewalks:	Good Condition - Some cracking
Lighting:	Good Condition - Should be updated within the next few years
(5) Trash Cans:	Good Condition - Rust damage
Site Landscape:	Good Condition - Weed treatment needed within turf

Future Considerations & Recommendations

Repairs needed within baseball field and shade elements should be placed over bleachers. Repair/replace drinking fountain in Dog Park entry

***Jaques Square**

Jacques Square is a small passive pocket park south of 8th Street and between Main Street and Bailey Street. Jaques Square provides restrooms, shade, seating, and parking near the street.



Assessment of Amenities & Physical Condition

Restroom Building:	Good Condition
Parking Lot:	Good Condition
(4) Benches:	Good Condition
(2) Planters:	Good Condition
(2) Trash Receptacles:	Good Condition
(1) Kiosk:	Good Condition

Future Considerations & Recommendations

The site is in good condition and should be maintained on a regular basis with site improvements and amenities schedule for periodic renovation, upgrade and/or replacement as needed.

High Profile/RV Parking

The site, located west of Main St. on Quartz St., south of 8th St., sits on less than an acre of land (.80). It includes 31 standard parking stalls and 9 handicapped stalls. The site does not have drainage, landscape or pedestrian facilities.



Assessment of Amenities & Physical Condition

- (1) Restroom: Good Condition - Only open for events
- (1) Parking Lot: Poor Condition - ADA parking does not meet current federal standards

Future Considerations & Recommendations

Regular pavement preservation schedule should be kept up. Detailed site assessment and modification should be considered to bring parking lot into compliance with Federal ADA standards as well as local zoning standards.

*Arriola Square

Arriola Square is a small urban park located in history downtown Florence east of Main Street. The park is the site of the first fired-brick building in Florence which was built in 1886. In 1908, the home was acquired by a local businessman, Aquiles Arriola. The home was eventually demolished, but the property remained in the family until it was acquired by the Town in 1985. Today, the site is a passive use, linear park that provides seating and shade along the street for residents and visitors.



Assessment of Amenities & Physical Condition

- (6) Benches: Good Condition
- (1) Historic Marker: Good Condition
- (2) Planters: Good Condition
- Site Landscape: Good Condition

Future Considerations & Recommendations

The site is in good condition and should be maintained on a regular basis with site improvements and amenities schedule for periodic renovation, upgrade and/or replacement as needed.

***Fitness Center**

The Fitness Center is in downtown Florence and offers various programs and equipment, including the SilverSneakers®, health and fitness program for adults 65 and over that is included with many Medicare Plans.

Other amenities include:

- Treadmills
- Recumbent bikes
- Elliptical trainer
- Arc trainers
- Weight machines
- Free weights
- Exercise classes
- Private instruction
- Multi-purpose room



Assessment of Amenities & Physical Condition

Historic Building: Good Condition

Fitness Equipment: Good Condition

Future Considerations & Recommendations

Current building is at near max capacity. New fitness/Gymnasium building should be considered.

***Main Street Park**

Main Street Park, a 1-1/2 acre passive pocket park located on Main Street and 22nd Street, provides ample shade, seating, picnic opportunities, and open space for small group gatherings.



Assessment of Amenities & Physical Condition

(1) Playground: Good Condition - Additional fiber needed

(3) Ramadas: Poor Condition - Clearance issues, structural damage & rust damage

(9) Picnic Tables: Poor Condition - Heavy damage to benches

(5) Site Signage: Poor Condition - Heavy damage and faded

Sidewalks: Good Condition - Some cracking

Lighting: Poor Condition - Poor site safety lighting levels

(1) Parking Lot: Good Condition - Worn asphalt paving

Site Landscape: Good Condition - Dormant turf with large mature trees

Future Considerations & Recommendations

Overall the site is in poor to average condition. A Restroom building should be added to site and the Town of Florence should consider purchasing or entering into a long-term agreement with Arizona Department of Transportation.

***Aero Modeler Park**

The Aero Modeler site is home to a very engaging and active group of enthusiasts and hobbyists who fly radio-controlled (RC) model airplanes. The site, managed by the Town of Florence, is comprised of 54.2 acres located on BLM land located south of downtown Florence along State Route 79. The facility includes a 100-foot wide and 600-feet long runway.



Assessment of Amenities & Physical Condition

(1) Shade Canopy:	Good Condition
(1) Concessions Building:	Good Condition
(1) Runway:	Poor Condition - Cracking and worn
(2) Bleachers:	Poor Condition - No safety railing & worn

Future Considerations & Recommendations

The Aero Modeler Park is heavily utilized by residents and attracts many visitor users to the site as well. The Town should consider upgrades and regular maintenance to keep this regionally recognized facility in good repair.

***Whitlow Rodeo Grounds**

Established in 1933 and home of the oldest Junior Rodeo in the United States, the Charles Whitlow Rodeo Arena sits on 93 acres of BLM land south of downtown Florence along State Route 79 and near the Aero Modeler Park.



Assessment of Amenities & Physical Condition

Arena 1:	Good Condition
Arena 2:	Good Condition
(2) Announcer's Buildings:	Good Condition
(1) Concession Building:	Good Condition
(1) Restroom Building:	Good Condition
(1) Ramada:	Good Condition
(10) Bleachers:	Poor Condition

Future Considerations & Recommendations

The Charles Whitlow Rodeo Arena is heavily utilized by residents and attracts many visitor users to the site as well. The Town should consider upgrades and regular maintenance to keep this nationally recognized facility in good repair.

B. Level of Service

Gap Analysis

As noted by the National Recreation and Park Association, (NRPA), the historic and conventional park level of service standard recommended one park for every 2,181 residents served, with 10.1 acres of parkland per 1,000 residents, (source: <https://www.nrpa.org/publications-research/parkmetrics/>). Today, communities are finding that this standardized approach does not always meet the level of service for their residents. This is not only due to the acreage of park and recreation facility, but also the type and level of programming of services. As a result, this section of the report will look to establish a Level of Service Standard for Florence that is unique to the community and identify any impediments to accessibility for local and regional facilities, as well as opportunities to expand future facilities that meet the needs and level of service Florence residents have come to expect.

For the purpose of this report, **Table 14** identifies each Town-managed facility, the facility acreage and type, the NRPA LOS standard for the type of facility, and the Town of Florence LOS standard for the type of facility. The Florence LOS was developed based on input from the project survey, interviews and information from the 2008 Plan.

Table 14: Town Managed Facility Level of Service

Recreation Facility	Acres	Facility Type	NRPA LOS Standard	Florence LOS Standard
Poston Butte	153	Regional	1-hour drive	5 Mile
Tennis, Pickleball and Multi-use	5.7	Community	1.5-3 Mile	3 Mile
Aquatic Center	2.0	Community	1.5-3 Mile	3 Mile
Library & Community Center	3.5	Community	1.5-3 Mile	3 Mile
Heritage Park	22.5	Community	1.5-3 Mile	3 Mile
Padilla Park	1.0	Neighborhood	.25-.5 Mile	½ Mile
Senior Center	1.5	Neighborhood	.25-.5 Mile	½ Mile
Little League Park	2.3	Neighborhood	.25-.5 Mile	½ Mile
Jaques Square	0.2	Neighborhood	.25-.5 Mile	½ Mile
RV Parking	0.8	Community	1.5-3 Mile	3 Mile
Arriola Square	0.3	Neighborhood	.25-.5 Mile	½ Mile
Fitness Center	0.1	Neighborhood	.25-.5 Mile	½ Mile
Main Street Park	1.3	Neighborhood	.25-.5 Mile	½ Mile
Aero Modeler Park	54.2	Regional	1-hour drive	5 Mile
Whitlow Rodeo Grounds	93	Regional	1-hour drive	5 Mile

Existing Level of Service

For the Town of Florence, the facility Level of Service analysis reviewed each of the 15 Town managed facilities and classified them as either a neighborhood, community, or regional facility, corresponding with the facility's intended service area. Based on facility type, the team then assessed the accessibility of each facility based on the intended service area. The facilities LOS Standard used for each type is:

Facility Type	Service Area	Accessibility Standard
Neighborhood:	½-Mile	Facility is easily accessed by foot, bike or vehicle.
Community:	3-Mile	Facility is easily accessed by bike or vehicle.
Regional:	5-Mile	Facility is easily accessed by vehicle.

The intent of the level of service standards for Florence is not to establish a definitive rule, but instead to provide guidelines for maintenance and improvements for the population intended to serve as well as provide guidelines for the development of new facilities in the future. By way of example, it is understood that the Aero Modeler Park is a regional facility that hosts periodic, intra and inter-regional events beyond the 5-Mile radius noted above. However, this facility services a local population on a more regular weekly and monthly basis. Therefore, the LOS Standard utilized in this case is to service the more regular local users. This allows the Town to understand the overall community needs, plan for future maintenance and improvements for local and regional users, while avoiding over-investing for larger events that occur less frequently but can be accommodated within the current facility and budget constraints.

Future Level of Service

Based on the above assessment, the following Level of Service Standards are proposed for the Town of Florence:

Facility Type	Service Area	Facility Size
Neighborhood:	½-Mile	0.1 to 3 acres.
Community:	3-Mile	3 to 25 acres.
Regional:	5-Mile	25+ acres.

To avoid speculative private investment as well as unintended expectations, this plan does not direct specific park locations. Instead, Future Level of Service needs are provided as guidance for future public investment and public/private partnerships for locating future improvements based on the location of existing facilities. As noted previously, these standards are based on survey and interview input, anticipated population projections, preferred locations based on facility type, current standards and information from the 2008 Plan.

This approach will ensure the most suitable and cost-effective locations can be identified and sited based on the timing of future needs. To implement this approach, the following modified criteria from the 2008 Plan should be carried forward and utilized when siting or acquiring land for new Town facilities:

- Identify major physical barriers that create facility service area edge buffers. These include, major roadways and freeways, canals, rivers, and utility corridors.
- Accommodate modifications to park “service radius” dimensions in areas of rugged topography and low density (1 DU/AC or less) while still following LOS requirements.
- Identify compatible land uses for each park or facility type. These include:
 - Neighborhood facilities are ideally located in residential areas providing convenient, non-vehicular access for the targeted users. Site Neighborhood Parks with a maximum of ¼ to ½-mile walking/biking distance to residences. Connect via paths, trails, and sidewalk system.
 - Community facilities are ideally located near or in commercial, industrial, or floodplain areas where lighted sports facilities and parking overflows minimize impacts on affected residents.
 - Regional facilities are ideally located in large open areas where periodic large regional events do not disrupt or disturb local day-to-day activities.
- Identify independent recreational resources, such as master planned community parks as “neighborhood parks,” only to minimize facility duplication and overlapping of service areas for populations being served by other facilities such as those provided within planned developments.
- Identify locations that minimize pedestrian/bicycle and vehicular conflicts by responding to the existing and planned major arterial roadway network, on-street bike routes, and multi-use path and trail network.
- Incorporate Trailheads into all parks that connect to or are adjacent to trails, paths and open spaces.
- Incorporate the philosophies proposed by the 2005 Florence Greenway: A Bridge to the Future and a Connection to the Past and the 2007 Pinal County Open Space and Trails Master Plan to link park, recreation, and open space facilities throughout the Town.

Like the 2008 Plan, this plan recognizes the contribution of new development in providing park and recreation services to new residents within their community. However, two problems persist when only relying on new development to provide parks and recreation amenities for the Town. First, most if not all facilities within a new development are only available to residents of that community. While it is understandable for facilities to only be available for those who pay for it, the Town needs to be able to provide services to those residents who do not have access to new community facilities. Second, and just as problematic is the lack of overall community cohesion that public facilities provide. Public facilities, paid for by public dollars, create central gathering spaces for all Town residents. When done correctly, each public facility, regardless of size and type, can create its own sense-of-place that gives each area its own unique identity. This fosters a sense-of-belonging, ownership and overall pride in the community which increases overall resident satisfaction and participation.

By overlaying the facility service radii on a map of the city, the resulting diagram shows where gaps may exist in the area served by the existing facility locations (See **Figure 29**).

Inventory Analysis

Based on official State population projections, the Town of Florence approximate population for the future years is shown below, (source: <https://population.az.gov/population-projections>).

Year	Projected Population
2030	36,665
2040	48,150
2050	58,644

As referenced above, the NRPA standards are no longer used for facility quantity, as it is they believe communities serve different residents with distinct needs and recreational preferences. However, they do distribute metrics based on evaluations of park and recreation agencies across the United States. Current data from the 2017 NRPA “Agency Performance Review” based on a survey of 925 agencies indicate the following for the typical community of 20,000 to 49,999 residents:

- 9.6 acres for every 1,000 residents.
- 1 park for every 1,901 residents.
- Over 90 percent of respondents offer playgrounds, with an average of one playground per every 3,010 residents.
- Over half of respondents offer indoor recreation centers with gyms, while approximately 2 in 5 offer senior centers and fitness centers.

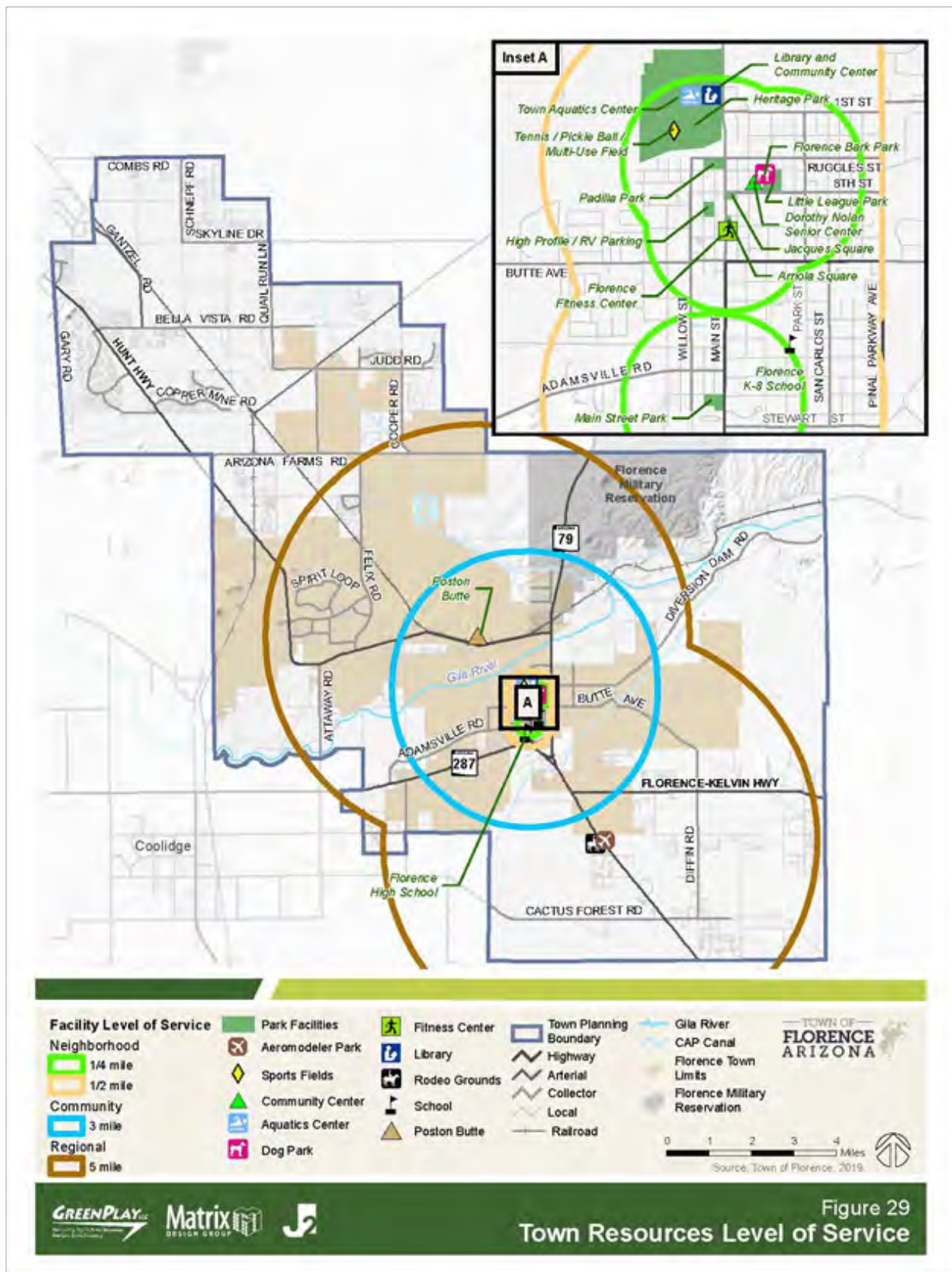
Level of Service Summary

Given the results of the gap and inventory analyses, the following recommendation is provided. Coverage of the town with Neighborhood facilities is very good in the downtown Florence area. Outside this area, Neighborhood facilities are lacking. Future Neighborhood facilities should be a priority outside and south of the downtown area, particularly in areas where private HOA facilities are not present and will not be provided in the future.

The availability of Community Town managed facilities is good given the service area. However, with Town managed Community facilities only located in downtown Florence, Town staff should be assessing the future Community facility needs and investment in the area south and east of downtown to service existing and future residents that are not part of a master planned community.

Finally, Town managed Regional facilities are good and adequate for the foreseeable future. However, Town staff should periodically assess these facilities to improve and or expand existing Regional facilities for upgrades, enhancements and expansion opportunities.

Figure 29: Gap Analysis Map





4 Site-Specific Park Master Plans

A. Data Collection and Review

J2 Engineering and Environmental Design, LLC (J2) developed a “pencil sketch” site plan and prepared an opinion of probable construction cost for both Main Street Park and Little League Park. As there was not much input received from the public on either of these park sites the Town’s direction was to provide a conceptual budget for needed repairs and improvements that would essentially rebuild the parks as they currently function.

Main Street Park proposed improvements include new ramadas, new walking pathways, new lighting, new restroom building, and new landscape and irrigation systems. See pencil sketch and opinion of probable construction cost for additional information.

Little League Park proposed improvements include converting the exiting maintenance yard into a parking lot, expanding the dog park area, redoing the ballfield fencing, lighting, and dugouts, and converting the existing historic building into a restroom/concession building. See pencil sketch and opinion of probable construction cost for additional information.

Heritage Park- to be updated after J2 public meetings

The “pencil sketch” site plans, a detailed opinion of probable construction costs and other related documents are included as appendix items.

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5 Key Issues Triangulation Matrix

Florence, Arizona	Qualitative Data				Quantitative Data			
Key Issue - Rating Scale a - priority b - opportunity to improve c - minor or future issue blank means the issue didn't come up or wasn't addressed	Consultant Team	Staff Input	Public Input	Leadership Interviews	Community Survey	Other City Documents	Facility Assessment/LOS	
	Organizational and Administrative							
	Awareness/Communication	a	a	a	a	a	a	
	Marketing/Branding	a	a	b	a	b	b	
	Sustainability	a	b	c	b	c	a	

Program and Service Delivery										
Teen Programs	a	a	a	a		a	b			
Special Events	a	a	a	b		a	a			
Special Interest/Non-Traditional Programs	a	a	a	b		b	b			
Outdoor Recreation Programs	a	b	a	b		a	b			
Program Accommodations/Therapeutic Recreation	a	a	b	b		a	b			
Programming Hours	b	b	a	b		a	b			
Farmer's Market	b	c	b	b		a	b			
Fitness Programs	b	b	b	b		b	b			
Program Feedback	b	b	c	b		c	b			

Facilities and Amenities										
Trails and Connectivity	a	a	a	a		a	a		a	
Recreation Center	a	a	a	a		a	b		a	
Pickleball Courts	b	b	a	b		b	b		b	
Community Parks	b	b	b	b		c	c		b	
ADA Accessibility	a	a	b	b		a	b		a	
Shade structures	b	b	b	b		b	b		b	
Site Furnishings	a	a	b	b		b	b		a	

Main Street Park														
Ramadas		a		b		b		b		b		a		
Restroom		b		b		b		c		b		b		c
Circulation		b		b		c		b		b		b		b

Little League Park									
Field and Dugout	a	b	b	b	b	b	b	a	
Dog park equipment	c	b	b	b	c	b	c		
Restroom/Concession Building	a	b	a	b	b	b	a		
Dog park water fountain	a	c	b	b	b	b	a		
Lighting	b	b	b	b	b	b	b		

Heritage Park									
Restroom/Concession Building	a	b	a	b		b	b	a	
Ballfield Fencing	b	b	a	b		b	b	b	
Ramadas	b	b	b	b		b	b	b	
Lighting	b	b	a	b		b	b	b	
Parking lot	a	b	b	b		b	b	a	
Irrigation System	a	b	a	b		b	b	a	
Park Circulation	a	a	a	a		b	b	a	
General park amenities	b	a	a	b		b	b	b	

Level of Service										
Partnerships		a		a		a		a		

Financial										
Bond Referendum		a		b		b		a		
Grants		b		a		a		a		
Budget Planning		a		a		a		a		
Fee Structure		a		a		a		b		

6 Recommendations and Action Plans

A. Recommendations

After analyzing the findings that resulted from this process, including the Key Issues matrix, a summary of all research, the qualitative and quantitative data, inventory, LOS analyses, and input assembled for this study, a variety of recommendations have emerged to provide guidance in consideration of how to improve parks and recreation services and facilities for the Town of Florence. This section describes ways to enhance the level of service and the quality of life with improvement through organizational efficiencies, financial opportunities, improved programming and service delivery, and facilities and amenities.

Organizational and Administrative

The Town of Florence is expecting growth to occur over the next 5-10 years. As this growth occurs, plans and policies need to anticipate the expected needs of the community. In addition to anticipating the growth of the town, the department must improve resident awareness of the department for both the core and non-core residents. The gap of awareness for those non-core residents that live within Anthem, Sun City, and Florence Gardens must be taken into account. Creating an innovative solution to communication will help bridge this gap and improve the awareness of the department throughout the Town.

Marketing and outreach to the community is always a challenge for many cities and towns throughout the country. The Town would benefit by creating a strategic marketing and branding plan that establishes an identity for the Community Services Department. Updating signage and using consistent standards will improve awareness as well as budgeting additional funds to provide more special events or promotions throughout the community that bring the residents together and understand the role of the department within the community.

Another area that can assist the organization is to address sustainability. The Town is located in area where best practices should be considered that address sustainability throughout the department, including addressing water conservation and preserving open space.

Program and Service Delivery

The Town of Florence will benefit by exploring additional opportunities to provide programming that meet the demands of the community and creates equity throughout the Town. Through the information gathering process, teen programming is identified as a priority. The Town currently offers a teen advisory council that provides a positive service for the department. Building upon the council and engaging this group will allow the department to improve and provide programming that this demographic demand. Classes should take into account fitness and health programs, community volunteerism, theater, and gaming and technology opportunities.

The Town currently has well-respected special events which are popular in the community. These events provide a unique experience and address programming for the core and non-core resident. The events should be evaluated on a regular basis, identifying opportunities to make improvements to continue growing the level of service provided. The possibility of/addition of a Farmers Market is popular and there is interest in additional event opportunities that include artisanal offerings, special interest programs, and non-traditional programming (cooking, theater, STEM programs, tech/vocational training). In addition to special events, fitness programming is another area that has been identified for improvement. The Town would benefit by reevaluating the current fitness programs and exploring opportunities in the areas of yoga, ZUMBA, barbell, HIIT and other fitness related activities.

New opportunities exist that address outdoor recreation, therapeutic recreation, and providing program accommodations. The Town benefits by having many natural resources and trails located throughout the community and surrounding area. Developing outdoor opportunities by capitalizing on these resources provide a unique opportunity to explore partnerships and collaborative efforts with other organizations, allowing the Department to work cooperatively in meeting the demands of the residents. Approximately 12-18% of the residents require accessibility. There is an opportunity that exists to address this issue by providing therapeutic recreation programs and accommodations for those with disabilities. The Town can accomplish by providing programming that identifies those in need and seeking partnership/collaborations with local organizations that can help to reach those in the community that are in need.

A final tool that can assist the Town is implementing a standardized program evaluation process. A standardized process will allow the Town to hear from those current users through feedback on the quality of the programs, the registration process, facility conditions, instructors, and other pertinent information that will assist in making improvements to current programming. The evaluation process is also a tool that will other feedback for suggestions on future programming needs, amenities, and other issues that affect the department.

Facilities/Amenities/Level of Service

The current inventory of parks and facilities are well respected throughout the community and provide services that meet the demands of the resident. At the same time, many facilities are in need of updates and there is a desire for additional services to be provided by the Town. A plan needs to be in place to address the shortfalls of the current system and plan for the future through acquisition and addition of acreage to increase the level service provided by the Town.

The survey revealed that trails and connectivity are an identified need and very important to the residents. A plan should be developed to identify acquiring additional acreage for expansion of these services. The Active Transportation Plan should be used a reference and new development should be connected with trails and greenways. Forming a collaborative working relationship with the county will ensure that hiking trails and walking paths will be addressed, specifically with Poston Butte hiking

trails. Another need is to connect Florence with Anthem and Sun City, allowing accessibility throughout the surrounding area. The promotion of healthy lifestyles, recreation, and connectivity should be a top priority for the Town through expansion and improvement of existing pedestrian paths and bikeways. The Town must also take into account those residents that are in need of accessible facilities with the development of an ADA transition plan that addresses accessibility to all parks and facilities.

While many non-core residents benefit from unique facilities and amenities in their own communities, the core residents of Florence seek improvements to the current facilities. A plan that addresses a feasibility study to consider a multi-generational recreation center is needed. The plan should take into account a facility that provides unique amenities that address health, fitness, programming, and other opportunities for all ages. The current fitness and senior facilities are in need of repairs and updates. The feasibility study must take into account their current states and look at the best possible solution for future use. Pickleball is very popular in the Florence community and there is a need for additional courts to accommodate the program and number of participants.

The current park system has been identified for many improvements. A majority of these will be identified through the separate Site-specific Master Plan that addresses Main Street, Little League, and Heritage Parks. The Town would benefit by developing a department wide replacement program and establishing a standard for all amenities to ensure consistent branding/style of equipment throughout town and having a replacement plan in place to address outdated equipment.

Financial

The Department has an internal cost recovery/pricing program in place that outlines expected recovery rates and pricing based on user benefits. The Town should ensure that the policy is followed and continue to review the policy on a yearly basis to ensure consistency throughout the department. As growth of programming and services continues, the policy should be evaluated on a regular basis, with adjustments to the policy if deemed appropriate.

With the growth of the town and increased service levels, staffing and supply budgets must be addressed. Capital funding and planning for future growth for open space, facilities, and other demands will become an issue in the short term for the Town. Creating a financial plan to address this growth will be important in continuing to fund the Department and meet future demands that will come with the increased service level. The Town will benefit by identifying opportunities for capital improvements and additional funding options as the needs arise. Developing strategies to seek alternative funding sources that include donations, grants, partnerships, sponsorships, and impact fees will benefit the town. The consideration of a bond referendum for future capital projects showed some support through the community survey.

Summary of Goals and Objectives

Organizational and Administrative

- Improve level of communication and awareness of the Department with all residents of Florence
- Enhance and improve marketing and branding with residents and visitors
- Address and identify opportunities for sustainability

Program and Service Delivery

- Enhance programming for teens
- Increase opportunities for special events/community gatherings
- Increase opportunities for special interest and non-traditional programming
- Enhance opportunities for Outdoor Recreation and Fitness programming
- Address opportunity for therapeutic recreation and program accommodations
- Reevaluate program delivery/hours/locations
- Improve program evaluation process

Facilities/Amenities/Level of Service

- Improve trail and path connectivity
- Address opportunities for recreation center improvements
- Build upon demand and success for pickleball
- Plan and strategize for additional community parks
- Address accessibility in facilities and parks
- Plan for existing and future park amenity improvements
- Improve partnerships and relationships to increase level of service

Financial

- Consider financing opportunities for capital funding, future growth, and improvement projects
- Reevaluate current budget policies and consider establishing new policies that address future growth and development

Summary of Site-specific Goals and Objectives

Main Street Park

- Consider plans and improvements to address:
 - Ramadas
 - Site furnishings
 - Restrooms
 - Circulation
 - Accessibility
 - Shade structures

Little League Park

- Consider plans and improvements to address:
 - Field and dugout
 - Dog park amenities
 - Ball park amenities
 - Shade structures

Heritage Park

- Consider plans and improvements to address:
 - Restrooms/concessions
 - Park amenities
 - Irrigation system
 - Parking lot
 - Accessibility
 - Shade structures

B. Action Plan, Cost Estimates, and Prioritization

The following Goals, Objectives, and Action Items for the recommendations are drawn from the public input, inventory, level of service analysis, findings feedback, and all the information gathered during the planning process with a primary focus on maintaining, sustaining, and improving the Town of Florence parks, recreation, open space, and trails. All cost estimates are in current year (2019) figures where applicable. Most costs are dependent on the extent of the enhancements and improvements determined or known at this time.

Timeframe to complete is designated as:

- Short-term (up to 3 years)
- Mid-term (4-6 years)
- Long-term (7-10 years)

Goal 1: Organizational and Administrative**Objective 1.1: Improve level of communication and awareness of the Department with all residents of Florence**

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a Enhance awareness of programs and facilities to the Town of Florence, Anthem, Sun City, and Florence Gardens.	N/A	Staff Time	Short-Term
1.1.b Continue to serve core of Florence while reaching out to non-core areas.	N/A	Staff Time	Short-Term
1.1.c Consider innovative solutions to bridge awareness gaps.	N/A	Staff Time	Mid-Term

Objective 1.2: Enhance and improve marketing and branding with residents and visitors

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.2.a Develop strategic marketing and branding plan to establish identity of Community Services, staying consistent with the standards of the Town of Florence.	N/A	Staff Time or \$25,000 if contracted	Short-Term
1.2.b Update signage standards.	\$20,000	Staff Time	Mid-Term
1.2.c Budget additional funds for event promotions.	N/A	\$2,500 per event	Short-Term

Objective 1.3: Address and identify opportunities for sustainability

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.3.a Research and develop conservation measures that are ecologically beneficial.	N/A	Staff Time	Mid-Term
1.3.b Develop best practices for sustainability throughout community services department, including water conservation and open space preservation.	N/A	Staff Time	Mid-Term

Goal 2: Program and Service Delivery**Objective 2.1: Enhance programming for teens**

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a Build upon teen advisory council, engaging them to understand and adopt generations' desires.	N/A	Staff Time	Short-Term
2.1.b Consider teen classes such as fitness/health programs, beginner gymnastics, community volunteerism, video game tournaments, kids theater, and technology classes.	N/A	Staff Time	Short-Term

Objective 2.2: Increase opportunities for special events/community gatherings			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.2.a Continue to provide high-quality special events for the entire community.	N/A	Staff Time Volunteers	Short-Term
2.2.b Provide opportunities for produce and artisanal offerings through a variation of a local market (Farmers Market).	N/A	Staff Time Volunteers	Mid-Term
Objective 2.3: Increase opportunities for special interest and non-traditional programming			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.3.a Continue to offer more special interest programs that offer non-traditional programs such as cooking, theater, STEM programs, and tech/vocational training.	N/A	Staff Time \$25 per hour instructors	Mid-Term
Objective 2.4: Enhance opportunities for Outdoor Recreation and Fitness programming			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.4.a Develop outdoor recreation programs, or partner with other organizations, to offer experiences in nature. Examples include Hiking, Biking, Disc Golf, Geocaching, Archeology, ASU (partner).	N/A	Staff Time Volunteers	Mid-Term
2.4.b Capitalize on natural resources such as Poston Butte, River Corridors, and the trails mentioned in the Active Transportation Plan.	N/A	Staff Time Volunteers	Short-Term
2.4.c Continue expanding on fitness offerings and offer classes such as yoga, Zumba, barbell, HIIT, etc.	N/A		Short-Term
Objective 2.5: Address opportunity for therapeutic recreation and program accommodations			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.5.a Develop accommodations for people with disabilities.	N/A	Staff Time \$25 per hour instructors	Short Term- Ongoing
2.5.b Consider therapeutic recreation programs for the 12 - 18% of population that requires accessibility.	N/A	Staff Time \$25 per hour instructors	Short-Term

Objective 2.6: Reevaluate program delivery/hours/locations			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.6.a Consider extending hours of operations to address earlier morning and later evening availability to accommodate participants in fitness and aquatics programs.	N/A	\$10,000	Short-Term
Objective 2.7: Improve program evaluation process			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.7.a Implement standardized feedback system, such as an online survey that is sent to all participants after the program.	N/A	Staff Time	Short-Term
Goal 3: Facilities/Amenities/Level of Service			
Objective 3.1: Improve trail and path connectivity			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a Acquire acreage for multi-use trails for activities such as hiking, mountain biking, ATV, and equestrian.	TBD Per Acreage Cost Range	Staff Time	Long-Term
3.1.b Improve Poston Butte Hiking trails and walking paths by working collaboratively with County.	TBD Capital Cost Range	Staff Time	Mid-Term
3.1.c Ensure new development is connected with trails and greenways based on current plans, esp. with Active Transportation Plan.	TBD Per Mile Cost	Staff Time	Long-Term
3.1.d Connect Florence with Anthem/Sun City area via trail.	TBD Per Mile Cost	\$5,000	Long-Term
3.1.e Expand and improve existing pedestrian paths and bikeways to promote health, recreation and connectivity among neighborhoods.	TBD Per Mile Cost	\$1,000 per mile	Long-Term
Objective 3.2: Address opportunities for recreation center improvements			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.2.a Pursue feasibility study for multi-generational recreation center.	\$57,000	Staff Time	Short-Term
3.2.b Provide space for classes, fitness/health, kitchen, gymnasium, senior programs, etc.	Feasibility will determine		Mid-Term
3.2.c Develop modern, ADA accessible fitness gym.	Feasibility will determine	Staff Time	Long-Term
3.2.d Sell or repurpose current fitness and senior facility, both of which need extensive repairs.	Capital Gains TBD	TBD	Long-Term

Objective 3.3: Build upon demand and success for pickleball			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.3.a Consider building additional pickleball courts to accommodate demand.	Cost per Court	\$1,500 per court	Mid-Term
Objective 3.4: Plan and strategize for additional community parks			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.4.a Identify land and acquire space for community/pocket parks in North Florence.	TBD \$30K-\$40K/a.c.	Staff Time	Long-Term
3.4.b Develop strategy for utilization of Development Impact Fees.	N/A	Staff Time	Long-Term
Objective 3.5: Address accessibility			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.5.a Develop ADA transition plan for parks and facilities to accommodate the 12 - 18% of population who require ADA accessibility.	TBD	Staff Time	Short-Term
Objective 3.6: Plan for existing and future park amenity improvements			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.6.a Plan and provide shade structures in facilities and parks.	Cost per Ramada	Staff Time	Short-Term
3.6.b Develop a replacement program for amenities in need of repair/replacement (Examples: benches, trash cans, etc.)	Cost per amenity (bench, trash cans, etc.)	Staff Time	Mid-Term
3.6.c Establish Town standards for all amenities to ensure consistent styles, brands, etc. are at used throughout the facilities	N/A	Staff Time	Mid-Term
Objective 3.7: Improve partnerships and relationships to increase level of service			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.7.a Create strong partnerships with alternative providers through public private partnerships to increase service and provide specialized programs, as well as increase quality and quantity of youth sports.	N/A	Staff Time	Mid-Term
3.7.b Create opportunities to better utilize existing resources to offer inclusive programs and events.	N/A	Staff Time Volunteers	Mid-Term

Goal 4: Financial			
<i>Objective 4.1: Consider financing opportunities for capital funding, future growth , and improvement projects</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.1.a Consider bond referendum for future capital projects.	TBD	Staff Time	Long-Term
4.1.b Increase resources towards grants and/or philanthropic efforts.	N/A	Staff Time Or \$30,000 new position	Mid-Term
4.1.c Ensure staff, utility, and supply budgets increases with new development and improvements.	N/A	3% per year minimally	Mid-Term
<i>Objective 4.2: Reevaluate current budget policies and consider establishing new policies that address future growth and development</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.2.a Establish fund or funds to ensure deferred maintenance, repair, replacements and capital projects are addressed and funded properly.	N/A	Staff Time	Long-Term
4.2.b Ensure cost recovery policy consistently guides pricing for programs, special events, rentals, and public private partnerships.	N/A	Staff Time Or \$40,000 if contracted	Mid-Term

C. Site-specific Action Plan, Cost Estimates, and Prioritization

The following Goals, Objectives, and Action Items for the recommendations of the three Site-specific Park plans are drawn from the public input, inventory, level of service analysis, findings feedback, and all the information gathered during the planning process with a primary focus on maintaining, sustaining, and improving Town of Florence parks, recreation, open space, and trails. All cost estimates are in current year (2019) figures where applicable. Most costs are dependent on the extent of the enhancements and improvements determined or known at this time.

Timeframe to complete is designated as:

- Short-term (up to 3 years)
- Mid-term (4-6 years)
- Long-term (7-10 years)

Main Street Park			
<i>Objective 1.1: Consider Plans and Improvements to address Main Street Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a Ramadas- poor condition	\$230,000	N/A	
1.1.b Site Furnishings- poor condition	\$25,000	N/A	
1.1.c Restrooms- need for a facility to enhance the park	\$150,000	Staff Time	
1.1.d Circulation- improve circulation/walkways to amenities, improve ADA accessibility throughout the park and provide site lighting	\$145,000	N/A	
Little League Park			
<i>Objective 2.1: Consider Plans and Improvements to address Little League Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a Field and Dugout - Updated for irrigation, field layout, fencing, and dugouts. Existing conditions do vary from good condition to poor such as the home side dugout which has extensive termite damage. Replace lighting.	\$510,000	Staff Time	
2.1.b Dog Park Amenities- Replacement plan for equipment. Repair/replace water fountain. Add Lighting to dog park.	\$128,000	Staff Time	
2.1.c Ball Park Amenities- Restroom has plumbing issues, access issues, and vandalism. Add Shade structures. Replace Concession Stand.	\$518,000	Staff Time	
Heritage Park			
<i>Objective 3.1: Consider Plans and Improvements to address Heritage Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a Restrooms/Concessions- Restroom has plumbing issues, access issues, and vandalism. Replace Concession Stand.		Staff Time	

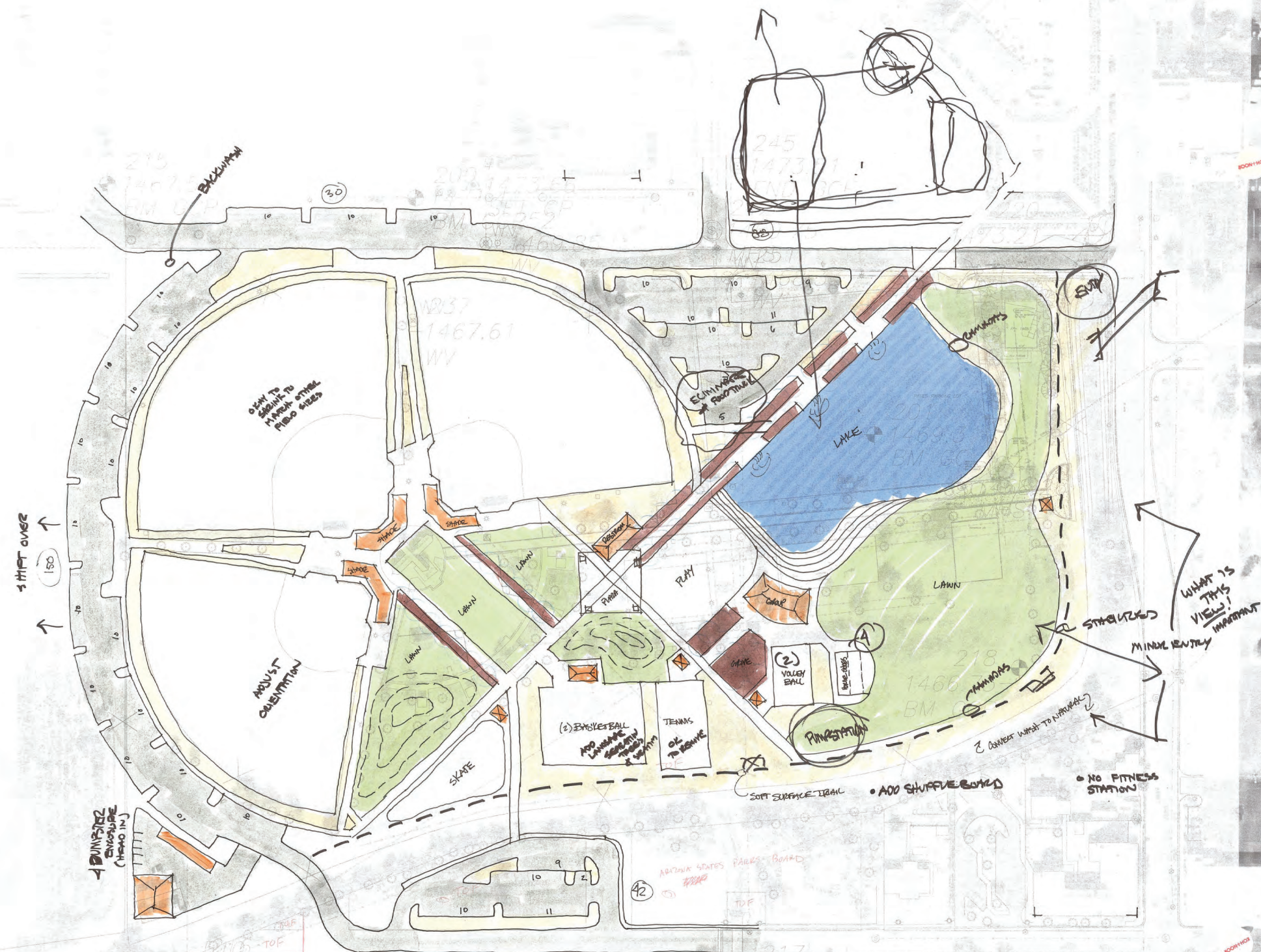
<p>3.1.b Park Amenities- Ball field fencing and gates have areas of wear and gates that are not functioning properly.</p> <p>Ramadas are dated, some minor structural damage, need lighting.</p> <p>Overall lighting could be added and updated throughout the park to enhance user experience and safety.</p> <p>Amenities are in a fair condition but could definitely be refreshed and updated to current park standards and trends.</p> <p>Add Shade structures.</p>		Staff Time	
<p>3.1.c Irrigation System- Nearing end of life cycle and should be replaced.</p>		Staff Time	
<p>3.1.d Parking Lot- Areas of cracking and deterioration, no shade, no real definition of circulation and vehicle containment.</p>		Staff Time	
<p>3.1.e Accessibility- There is not ADA accessible access to all park amenities.</p> <p>Walking pathways (loops) could be added to enhance user experience.</p>		Staff Time	

A Appendix A: Site-Specific Plans

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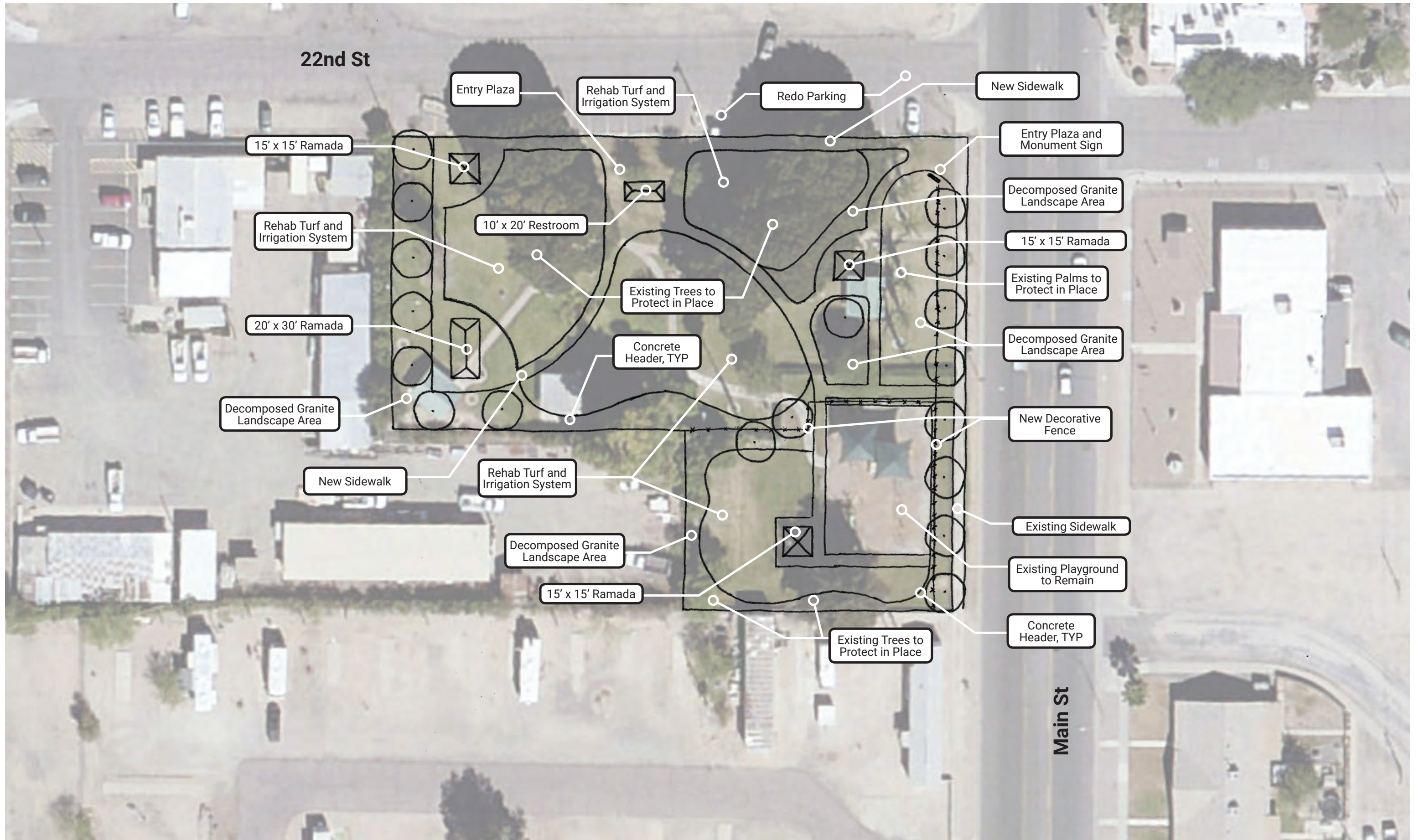
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Main Street Park

July 31, 2019



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B Appendix B: Conceptual Costs

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Town of Florence: Little League Park

Opinion of Probable Construction Cost

Prepared By: J2 Design
08/01/19

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED AMOUNT
REMOVALS					
	Concessions/Restroom Building	EA	1	\$10,000.00	\$ 10,000.00
	Baseball Field Dugouts	EA	2	\$5,000.00	\$ 10,000.00
	Asphalt Pavement	SY	89	\$12.00	\$ 1,068.00
	Concrete Pavement (sidewalk)	SF	6,813	\$2.50	\$ 17,032.50
	Concrete Driveway	SF	530	\$3.00	\$ 1,590.00
	Curb and Gutter	LF	175	\$11.00	\$ 1,925.00
	Turf Removal	SF	61,089	\$0.10	\$ 6,108.90
	Fencing (Backstop)	LF	182	\$10.00	\$ 1,820.00
	Fencing (Dog Park and Outfield)	LF	1,184	\$4.00	\$ 4,736.00
	Fencing (Maintenance Yard)	LF	270	\$6.00	\$ 1,620.00
	Existing Trees (Palms)	EA	4	\$1,000.00	\$ 4,000.00
	Bleachers	EA	2	\$800.00	\$ 1,600.00
	Dog Park Equipment	LS	1	\$500.00	\$ 500.00
	Sports Lighting Poles	EA	4	\$5,000.00	\$ 20,000.00
	Area light poles	EA	2	\$1,500.00	\$ 3,000.00
	Shed	SF	1,760	\$3.00	\$ 5,280.00
	Signage	EA	4	\$200.00	\$ 800.00
	Litter Receptacles	EA	8	\$150.00	\$ 1,200.00
IMPROVEMENTS					
	Concrete Pavement (Sidewalk)	SF	12,492	\$5.00	\$ 62,460.00
	Enhanced Pavement (concrete pavers)	SF	2,553	\$12.00	\$ 30,636.00
	Asphalt Pavement	SY	432	\$30.00	\$ 12,960.00
	Curb and Gutter	LF	441	\$22.00	\$ 9,702.00
	6' Chainlink Fence (Outfield/Dog Park)	LF	1,360	\$35.00	\$ 47,600.00
	Fencing (Backstop)	EA	1	\$30,000.00	\$ 30,000.00
	Decorative Fence (4ft tall)	LF	458	\$75.00	\$ 34,350.00
	CMU Wall (4ft tall)	LF	138	\$80.00	\$ 11,040.00
	Bleachers (5 row)	EA	3	\$8,000.00	\$ 24,000.00
	Shade Structure (Fabric)	EA	2	\$8,000.00	\$ 16,000.00
	Turf (Seed)	SF	59,839	\$0.15	\$ 8,975.85
	Dugouts (CMU with hard lid)	EA	2	\$18,000.00	\$ 36,000.00
	Concrete Header	LF	1,273	\$8.00	\$ 10,184.00
	Convert Historic building to Restrooms/Concessions	LS	1	\$100,000.00	\$ 100,000.00
	Remove and relocation Water Service	EA	1	\$8,000.00	\$ 8,000.00
	Remove and relocate Fire Hydrant	EA	1	\$10,000.00	\$ 10,000.00
	New Water line for Restroom/Concession	LF	31	\$150.00	\$ 4,650.00
	New Sewer line for Restroom/Concession	LF	31	\$150.00	\$ 4,650.00
	Remove and Reinstall Score Board	LS	1	\$3,000.00	\$ 3,000.00
	Dog Park Equipment	LS	1	\$5,000.00	\$ 5,000.00
	Benches	EA	6	\$1,500.00	\$ 9,000.00
	Picnic Tables	EA	7	\$2,500.00	\$ 17,500.00
	Trash Receptacles	EA	8	\$1,000.00	\$ 8,000.00
	Bike Racks	EA	1	\$800.00	\$ 800.00
	Drinking Fountain	EA	2	\$8,000.00	\$ 16,000.00
	Overhead to Underground Conversion of Power Lines Along 8th Street	LF	435	\$40.00	\$ 17,400.00
	APS Pull Boxes for Overhead to Underground Transition	EA	2	\$2,000.00	\$ 4,000.00
	LED Area Light, Pole, Foundation, Including Necessary Trench, Conduit and Conductors for Each Light	EA	12	\$4,500.00	\$ 54,000.00
	Remove and Replace Existing Electrical Service Entrance Section in New Location, including Associated Disposal Costs	LS	1	\$50,000.00	\$ 50,000.00
	APS Fees for Relocated SES Design and Labor	LS	1	\$25,000.00	\$ 25,000.00
	LED Sports Lighting Equipment, Including (18) Luminaires, (4) Poles, (4) Foundations and Control Equipment	LS	1	\$156,000.00	\$ 156,000.00
	LED Sports Lighting Installation	EA	4	\$4,000.00	\$ 16,000.00
	Trench, Conduit and Conductors for LED Sports Lighting	LF	500	\$25.00	\$ 12,500.00
	Irrigation System (Turf spray and Drip)	SF	59,839	\$2.00	\$ 119,678.00
	Decomposed Granite (1/4" minus) - Dog Park	SF	4,994	\$0.40	\$ 1,997.60
	Decomposed Granite (1/2" Screened) - Planters	SF	5,603	\$0.65	\$ 3,641.95
	Entry Monument	EA	1	\$15,000.00	\$ 15,000.00
	Bases and Equipment	LS	1	\$5,000.00	\$ 5,000.00
	Foul Poles	EA	2	\$2,000.00	\$ 4,000.00
	Pitching Mound (Clay)	EA	1	\$2,400.00	\$ 2,400.00
	Warning Track Mix	SF	5,921	\$0.90	\$ 5,328.90
	Infield Mix	SF	7,050	\$2.00	\$ 14,100.00
	Earthwork	LS	1	\$20,000.00	\$ 20,000.00
	Signage	LS	1	\$5,000.00	\$ 5,000.00
Subtotal					\$ 1,143,834.70
30% Contingency					\$ 343,150.41
Contractor General Conditions(15%) (Mobilization, Taxes, Bond, Survey, SWPP, Traffic Control, Etc)					\$ 223,047.77
Total Construction					\$ 1,710,032.88
Professional Fees (20%) inclusive of survey, geotechnical investigation, design, construction management					\$ 342,006.58
Total Project Cost					\$ 2,052,039.45

Town of Florence: Main Street Park

Opinion of Probable Cost

Prepared By: J2 Design
08/05/19

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED AMOUNT
REMOVALS					
	Concrete Pavement (Sidewalk)	SF	3,255	\$2.50	\$ 8,137.50
	Turf Removal	SF	61,089	\$0.10	\$ 6,108.90
	Fencing (Tubular Steel)	LF	204	\$4.00	\$ 816.00
	Fencing (Tubular Steel with CMU)	LF	297	\$8.00	\$ 2,376.00
	Vertical Curb	LF	974	\$11.00	\$ 10,714.00
	Concrete Header	LF	270	\$4.00	\$ 1,080.00
	Ramadas	EA	3	\$4,000.00	\$ 12,000.00
	Existing Trees	EA	4	\$1,000.00	\$ 4,000.00
	Asphalt Paving	SY	560	\$12.00	\$ 6,720.00
	Area Light Poles	EA	3	\$1,500.00	\$ 4,500.00
	Signage	EA	1	\$200.00	\$ 200.00
	Benches	EA	5	\$200.00	\$ 1,000.00
	Litter Receptacles	EA	3	\$150.00	\$ 450.00
IMPROVEMENTS					
	Concrete Pavement (Sidewalk)	SF	5,225	\$5.00	\$ 26,125.00
	Asphalt Pavement	SY	560	\$30.00	\$ 16,800.00
	Turf (Seed)	LF	23,145	\$0.15	\$ 3,471.75
	Trees (24" Box)	EA	17	\$300.00	\$ 5,100.00
	Shrubs (5 Gal)	EA	85	\$35.00	\$ 2,975.00
	Decorative Fencing (4ft tall)	LF	354	\$75.00	\$ 26,550.00
	Concrete Header	LF	501	\$8.00	\$ 4,008.00
	Curb and Gutter	LF	974	\$25.00	\$ 24,350.00
	Ramadas 15'x15'	EA	3	\$25,000.00	\$ 75,000.00
	Ramadas 30'x15'	EA	1	\$40,000.00	\$ 40,000.00
	Restroom	EA	1	\$75,000.00	\$ 75,000.00
	Benches	EA	5	\$1,500.00	\$ 7,500.00
	Picnic Tables	EA	10	\$2,000.00	\$ 20,000.00
	Trash Receptacles	EA	7	\$1,000.00	\$ 7,000.00
	Decomposed Granite (1/2" Screened) - Planters	SF	17,220	\$0.65	\$ 11,193.00
	Irrigation System (Turf spray and Drip)	SF	37,364	\$2.00	\$ 74,728.00
	New Water line for Restroom/Concession	LF	100	\$65.00	\$ 6,500.00
	New Sewer line for Restroom/Concession	LF	100	\$65.00	\$ 6,500.00
	Entry Monument	EA	1	\$15,000.00	\$ 15,000.00
	Earthwork	LS	1	\$20,000.00	\$ 20,000.00
	Bike Racks	EA	1	\$800.00	\$ 800.00
	Drinking Fountain	EA	1	\$8,000.00	\$ 8,000.00
	Signage	LS	1	\$5,000.00	\$ 5,000.00
	Wall Mounted Metered Electrical Service and Control Equipment at Restroom Building	EA	1	\$10,000.00	\$ 10,000.00
	LED Pathway Light, Pole, Foundation, including necessary Trench, Conduit and Conductors for each light	EA	10	\$4,000.00	\$ 40,000.00
	Trench, Conduit and Conductors for Power Feed to Restroom	LF	30	\$25.00	\$ 750.00
	LED Light and Receptacle at ramada, including necessary Trench, Conduit and Conductors for each Small Ramada	EA	4	\$1,800.00	\$ 7,200.00
	LED Light and Receptacle at ramada, including necessary Trench, Conduit and Conductors for each Large Ramada	EA	1	\$2,500.00	\$ 2,500.00
	LED Playground Light, Pole, Foundation, including necessary Trench, Conduit and Conductors for each light	EA	4	\$4,500.00	\$ 18,000.00
	Monument Sign Lighting including necessary Trench, Conduit and Conductors for each light	LS	1	\$3,000.00	\$ 3,000.00
	LED Parking Lot Light, Pole, Foundation, including necessary Trench, Conduit and Conductors for each light	EA	3	\$4,500.00	\$ 13,500.00
Subtotal					\$ 634,653.15
30% Contingency					\$ 190,395.95
Contractor General Conditions(15%) (Mobilization, Taxes, Bond, Survey, SWPP, Traffic Control, Etc)					\$ 123,757.36
Total Construction					\$ 948,806.46
Professional Fees (20%) inclusive of survey, geotechnical investigation, design, construction management					\$ 189,761.29
Total Project Cost					\$ 1,138,567.75

B. Action Plan, Cost Estimates and Prioritization

The following Goals, Objectives, and Action Items for the recommendations are drawn from the public input, inventory, level of service analysis, findings feedback, and all the information gathered during the planning process with a primary focus on maintaining, sustaining, and improving the Town of Florence parks, recreation, open space, and trails. All cost estimates are in current year (2019) figures where applicable. Most costs are dependent on the extent of the enhancements and improvements determined or known at this time.

Timeframe to complete is designated as:

- Short-term (up to 3 years)
- Mid-term (4-6 years)
- Long-term (7-10 years)

Goal 1: Organizational and Administrative

Objective 1.1: <i>Improve level of communication and awareness of the Department with all residents of Florence</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a Enhance awareness of programs and facilities to the Town of Florence, Anthem, Sun City, and Florence Gardens.	N/A	Staff Time	Short Term
1.1.b Continue to serve core of Florence while reaching out to non-core areas.	N/A	Staff Time	Short Term
1.1.c Consider innovative solutions to bridge awareness gaps.	N/A	Staff Time	Mid Term
Objective 1.2: <i>Enhance and improve marketing and branding with residents and visitors</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.2.a Develop strategic marketing and branding plan to establish identity of Community Services, staying consistent with the standards of the Town of Florence.	N/A	Staff Time or \$25,000 if contracted	Short Term
1.2.b Update signage standards. (Design location map only, fabrication separate)	\$20,000 or \$30,000 if construction documents are on sign	Staff Time	Mid Term
1.2.c Budget additional funds for event promotions.	N/A	\$2,500 per event	Short Term
Objective 1.3:			

<i>Address and identify opportunities for sustainability</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.3.a Research and develop conservation measures that are ecologically beneficial.	N/A	Staff Time	Mid Term
1.3.b Develop best practices for sustainability throughout community services department, including water conservation and open space preservation.	N/A	Staff Time	Mid Term

Goal 2: Program and Service Delivery

Objective 2.1: <i>Enhance programming for teens</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a Build upon teen advisory council, engaging them to understand and adopt generations' desires.	N/A	Staff Time	Short Term
2.1.b Consider teen classes such as fitness/health programs, beginner gymnastics, community volunteerism, video game tournaments, kid's theater, and technology classes.	N/A	Staff Time	Short Term
Objective 2.2: <i>Increase opportunities for special events/community gatherings</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.2.a Continue to provide high-quality special events for the entire community.	N/A	Staff Time Volunteers	Short Term
2.2.b Provide opportunities for produce and artisanal offerings through a variation of a local market (Farmers Market).	N/A	Staff Time Volunteers	Mid Term
Objective 2.3: <i>Increase opportunities for special interest and non-traditional programming</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.3.a Continue to offer more special interest programs that offer non-traditional programs such as cooking, theater, STEM programs, and tech/vocational training.	N/A	Staff Time \$25 per hour instructors	Mid Term
Objective 2.4: <i>Enhance opportunities for Outdoor Recreation and Fitness programming</i>			

Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.4.a Develop outdoor recreation programs, or partner with other organizations, to offer experiences in nature. Examples include Hiking, Biking, Disc Golf, Geocaching, Archeology, ASU (partner).	N/A	Staff Time Volunteers	Mid Term
2.4.b Capitalize on natural resources such as Poston Butte, River Corridors, and the trails mentioned in the Active Transportation Plan.	N/A	Staff Time Volunteers	Short Term
2.4.c Continue expanding on fitness offerings and offer classes such as yoga, Zumba, barbell, HIIT, etc.	N/A		Short Term
Objective 2.5: <i>Address opportunity for therapeutic recreation and program accommodations</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.5.a Develop accommodations for people with disabilities.	N/A	Staff Time \$25 per hour instructors	Short Term- Ongoing
2.5.b Consider therapeutic recreation programs for the 12 - 18% of population that requires accessibility.	N/A	Staff Time \$25 per hour instructors	Short Term
Objective 2.6: <i>Reevaluate program delivery/hours/locations</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.6.a Consider extending hours of operations to address earlier morning and later evening availability to accommodate participants in fitness and aquatics programs.	N/A	\$10,000	Short Term
Objective 2.7: <i>Improve program evaluation process</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.7.a Implement standardized feedback system, such as an online survey that is sent to all participants after the program.	N/A	Staff Time	Short Term

Goal 3: Facilities/Amenities/Level of Service

Objective 3.1: <i>Improve trail and path connectivity</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a Acquire acreage for multi-use trails for activities such as hiking, mountain biking, ATV, and equestrian.	TBD Per Acreage Cost Range \$20k-40K Or consider Linear Trail at \$1.50-\$2.00 per square feet	Staff Time	Long Term
3.1.b Improve Poston Butte Hiking trails and walking paths by working collaboratively with County. (minor native trail maintenance/improvement and replace trash receptacles)	\$85K	Staff Time	Short Term
3.1.c Improve Poston Butte Hiking trails and walking paths by working collaboratively with County. (Mid-level improvements, accessible paved parking, some signage and paved accessible trails, trailhead improvements, native trail maintenance/improvement and replace trash receptacles)	\$250K	Staff Time	Mid Term
3.1.d Improve Poston Butte Hiking trails and walking paths by working collaboratively with the Bureau of Land Management (BLM). (Major improvements to the area may include a new paved access road, parking areas for buses and automobiles, a new restroom building and classroom area, interpretive signage, and an improved trail network)	\$4 million	Staff Time	Long Term
3.1.e Ensure new development is connected with trails and greenways based on current plans, esp. with Active Transportation Plan. The “per mile” cost of these improvements can vary greatly dependent upon the pathway or trail width and the chosen pathway surfacing i.e. decomposed granite vs. concrete or asphalt.. The width of a typical shared-use pathway is 10ft wide.	\$200K-\$500K per mile	Staff Time	Long Term
3.1.f Connect Downtown Florence with Anthem/Sun City area via native, non-paved trail. (approx. 10 miles). Dependent on route (Attaway vs. Hwy. 79), also grading, drainage, safety improvements will affect total.	\$50K – \$100K per mile	\$5,000	Long Term
3.1.g Expand and improve existing pedestrian paths and bikeways to promote health, recreation and	\$500K	\$1,000 per mile	Long Term

connectivity among neighborhoods. The “per mile” cost of these improvements can vary greatly dependent upon the pathway or trail width and the chosen pathway surfacing i.e. decomposed granite vs. concrete or asphalt. The width of a typical shared-use pathway is 10ft wide.			
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Objective 3.2: <i>Address opportunities for recreation center improvements</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.2.a Pursue feasibility study for multi-generational recreation center.	\$57,000	Staff Time	Short Term
3.2.b Provide space for classes, fitness/health, kitchen, gymnasium, senior programs, etc.	Feasibility will determine	Feasibility will determine	Mid Term
3.2.c Develop modern, ADA accessible fitness gym.	Feasibility will determine	Feasibility will determine	Long Term
3.2.d Sell or repurpose current fitness and senior facility, both of which need extensive repairs.	Capital Gains TBD	TBD	Long Term
Objective 3.3: <i>Build upon demand and success for pickleball</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.3.a Consider building additional pickleball courts to accommodate demand. Basic grading drainage, court, no fencing no lighting	\$10K-\$15K \$35K if fence and lighting are included	\$1,500 per court	Mid Term
Objective 3.4: <i>Plan and strategize for additional community parks</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.4.a Identify land and acquire space for community/pocket parks in North Florence.	TBD \$30K-\$40K/a.c.	Staff Time	Long Term
3.4.b Develop strategy for utilization of Development Impact Fees.	N/A	Staff Time	Long Term
Objective 3.5: <i>Address accessibility</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.5.a Develop ADA transition plan for parks and facilities to accommodate the 12 - 18% of population who require ADA accessibility.	TBD	Staff Time	Short Term
Objective 3.6: <i>Plan for existing and future park amenity improvements</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete

3.6.a Plan and provide shade structures in facilities and parks.	\$30K per 20'x20' Ramada	Staff Time	Short Term
3.6.b Develop a replacement program for amenities in need of repair/replacement (Examples: benches, trash cans, etc.)	\$10K per package (drinking fountain, bench, trash can, bike rack)	Staff Time	Mid Term
3.6.c Establish Town standards for all amenities to ensure consistent styles, brands, etc. are at used throughout the facilities	N/A	Staff Time	Mid Term
Objective 3.7: <i>Improve partnerships and relationships to increase level of service</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.7.a Create strong partnerships with alternative providers through public private partnerships to increase service and provide specialized programs, as well as increase quality and quantity of youth sports.	N/A	Staff Time	Mid Term
3.7.b Create opportunities to better utilize existing resources to offer inclusive programs and events.	N/A	Staff Time Volunteers	Mid Term

Goal 4: Financial

Objective 4.1: <i>Consider financing opportunities for capital funding, future growth , and improvement projects</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.1.a Consider bond referendum for future capital projects.	TBD	Staff Time \$10,000	Long Term
4.1.b Increase resources towards grants and/or philanthropic efforts.	N/A	Staff Time Or \$30,000 new position	Mid Term
4.1.c Ensure staff, utility, and supply budgets increases with new development and improvements.	N/A	3% per year minimally	Mid Term
Objective 4.2: <i>Reevaluate current budget policies and consider establishing new policies that address future growth and development</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
4.2.a Establish fund or funds to ensure deferred maintenance, repair, replacements and capital projects are addressed and funded properly.	N/A	Staff Time	Long Term
4.2.b	N/A	Staff Time	Mid Term

Ensure cost recovery policy consistently guides pricing for programs, special events, rentals, and public private partnerships.		Or \$40,000 if contracted	
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C. Site-specific- Action Plan, Cost Estimates and Prioritization

The following Goals, Objectives, and Action Items for the recommendations of the three Site-specific Park plans are drawn from the public input, inventory, level of service analysis, findings feedback, and all the information gathered during the planning process with a primary focus on maintaining, sustaining, and improving Town of Florence parks, recreation, open space, and trails. All cost estimates are in current year (2019) figures where applicable. Most costs are dependent on the extent of the enhancements and improvements determined or known at this time.

Timeframe to complete is designated as:

- Short-term (up to 3 years)
- Mid-term (4-6 years)
- Long-term (7-10 years)

Main Street Park

Objective 1.1: <i>Consider Plans and Improvements to address Main Street Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
1.1.a Ramadas- poor condition	\$230,000	N/A	
1.1.b Site Furnishings- poor condition	\$25,000	N/A	
1.1.c Restrooms- need for a facility to enhance the park	\$150,000	Staff Time	
1.1.d Circulation- improve circulation/walkways to amenities, improve ADA accessibility throughout the park and provide site lighting	\$145,000	N/A	


Little League Park

Objective 2.1: <i>Consider Plans and Improvements to address Little League Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
2.1.a Field and Dugout- Updated for irrigation, field layout, fencing, and dugouts. Existing conditions do vary from good condition to poor such as the home side dugout which has extensive termite damage. Replace lighting.	\$510,000	Staff Time	

2.1.b Dog Park Amenities- Replacement plan for equipment. Repair/replace water fountain. Add Lighting to dog park.	\$128,000	Staff Time	
2.1.c Ball Park Amenities- Restroom has plumbing issues, access issues, and vandalism. Add Shade structures. Replace Concession Stand.	\$518,000	Staff Time	

Heritage Park

Objective 3.1: <i>Consider Plans and Improvements to address Heritage Park</i>			
Actions	Capital Cost Estimate	Operational Budget Impact	Timeframe to Complete
3.1.a Restrooms/Concessions- Restroom has plumbing issues, access issues, and vandalism. Replace Concession Stand.	\$350,000	Staff Time	
3.1.b Park Amenities- Ball field fencing and gates have areas of wear and gates that are not functioning properly. Ramadas are dated, some minor structural damage, need lighting. Overall lighting could be added and updated throughout the park to enhance user experience and safety. Amenities are in a fair condition but could definitely be refreshed and updated to current park standards and trends. Add Shade structures.	\$575K-\$600K per acre	Staff Time	
3.1.c Irrigation System- Nearing end of life cycle and should be replaced.	\$1.50 /s.f.	Staff Time	
3.1.d Parking Lot- Areas of cracking and deterioration, no shade, no real definition of circulation and vehicle containment.	\$30.00 /s.f. of parking lot and access reconstruction	Staff Time	
3.1.e Accessibility- There is not ADA accessible access to all park amenities. Walking pathways (loops) could be added to enhance user experience.	\$10.00 /s.f. of sidewalk new construction	Staff Time	

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 11a.
MEETING DATE: November 4, 2019 DEPARTMENT: Police Department STAFF PRESENTER: Daniel Hughes, Police Chief SUBJECT: Ordinance No. 684-19: Modification to TITLE VII, CHAPTER 73: STOPPING, STANDING AND PARKING		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input checked="" type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input checked="" type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Ordinance No. 684-19: First Reading of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, BY INSERTING §73.12 ABANDONED OR JUNK VEHICLES PARKED IN VISIBLE AREAS; RENUMBER UNARMED POLICE AIDES §73.13; AND INSERTING A NEW PENALTY §73.99 (Y).

BACKGROUND/DISCUSSION:

There are numerous vehicles that fall within the definition of an abandoned or junked vehicle parked within the residential neighborhoods of the Town of Florence. Currently, the Town Code addresses this issue under *150.82 NEW DEVELOPMENT* and is addressed by Code Enforcement Officers. The Police Department is proposing that we add this same language to *TITLE VII, CHAPTER 73: STOPPING, STANDING AND PARKING* allowing Police Officers to address this issue in a more efficient manner. Many of these vehicles are unsightly and some are dangerous as they are up on blocks or jacks being accessible to the general public walking nearby.

A VOTE OF NO WOULD MEAN:

These vehicles would continue to be parked in residential neighborhoods and be addressed through our current Code.

A VOTE OF YES WOULD MEAN:

The Ordinance would be changed to reflect the changes in the parking ordinance allowing officers to take a more proactive response to abandoned or junked vehicles parked in a visible area within mostly residential areas within the Town of Florence.

FINANCIAL IMPACT:

There would not be any financial impact.

ATTACHMENTS:

Ordinance No. 684-19

ORDINANCE NO. 684-19

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, BY INSERTING §73.12 ABANDONED OR JUNK VEHICLES PARKED IN VISIBLE AREAS; RENUMBER UNARMED POLICE AIDES §73.13; AND INSERTING A NEW PENALTY §73.99 (Y).

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, that the current Code of Ordinances is outdated; and

WHEREAS, the Town Council of the Town of Florence desires the Code to be a reflection of current operations and regulations.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended inserting §73.12 ABANDONED OR JUNK VEHICLES PARKED IN VISIBLE AREAS as follows:

§73.12 ABANDONED OR JUNKED VEHICLES PARKED IN VISIBLE AREAS

- (A) All abandoned or junk vehicles, or vehicles while being repaired or restored, shall be stored in an enclosed area by the owner or occupant of the property upon which the vehicle is located, in such a manner as to not be visible from any point lying outside the property upon which the abandoned or junk vehicle is stored or parked.
- (B) **ABANDONED OR JUNK VEHICLE.** A vehicle or any major portion thereof which is incapable of movement under its own power and will remain so without major repair or reconstruction or a vehicle not having current license and registration.
- (C) **MAJOR REPAIR.** The removal from any vehicle of a major portion thereof including, but not limited to, the differential, transmission, head, engine block or oil pan.
- (D) **VEHICLE.** Any self-propelled device in, upon or by which any person or property is or may be transported upon a public highway excepting devices moved by human power or used exclusively upon stationary rails or tracks.

Vehicles must be removed within 5 days and stored in an enclosed area as not to be visible from outside the property.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by renumbering §73.12 UNARMED POLICE AIDES to §73.13 UNARMED POLICE AIDES:

§73.13 UNARMED POLICE AIDES

- (A) It is the purpose and intent of this enactment to provide for the occasional appointment of unarmed police aides by the Chief of Police or his or her designee when such appointments are determined to be necessary and desirable for the purpose of providing efficient and cost-effective enforcement of the parking regulations contained in this chapter.
- (B) The Chief of Police or designee is authorized to appoint unarmed police aides for the purpose of enforcement of the town ordinances relating to the standing and parking of vehicles.
- (C) Upon appointment by the Chief of Police, unarmed police aides shall be empowered to commence an action for violation of the provisions of Chapter 73 in the Municipal Court.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended by adding **§73.99 (Y) PENALTY.**

- (Y) Any violations of §73.12 shall be punishable by a fine of \$100.00 for the first offense if not corrected within 5 days. Failure to comply may result in a Class 3 Misdemeanor charge punishable by a maximum fine of \$500.00 per day and up to 30 days in jail or both.

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona this 18th day of November 2019.


Tara Walter, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 11b.
MEETING DATE: November 4, 2019 DEPARTMENT: Police Department STAFF PRESENTER: Daniel Hughes SUBJECT: Ordinance No. 685-19; Unlawful Parking of Large Vehicles in a Residential District.		<input type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <div style="margin-left: 20px;"> <input type="checkbox"/> Regulatory <input checked="" type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading </div> <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input checked="" type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

ORDINANCE NO. 685-19: First Reading of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, BY INSERTING \$73.01 PARKING PROHIBITED IN SPECIFIED PLACES, SUBSECTION (0) UNLAWFUL PARKING OF LARGE VEHICLES IN A RESIDENTIAL DISTRICT.

BACKGROUND/DISCUSSION:

Residents within the neighborhoods have increasingly voiced a concern that residential streets have seen an increase of large commercial vehicles parking within the neighborhoods on residential streets. These larger vehicles detract from the neighborhoods and commercialize residential streets.

A VOTE OF NO WOULD MEAN:

The commercial vehicles would continue to park in residential neighborhoods and be regulated under the current parking ordinance.

A VOTE OF YES WOULD MEAN:

The Ordinance would be changed to reflect the changes in the parking ordinance to restrict larger commercial vehicles from parking on residential streets within the Town of Florence.

FINANCIAL IMPACT:

There would not be any financial impact.

ATTACHMENTS:

Ordinance No. 685-19

ORDINANCE NO. 685-19

AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, BY INSERTING §73.01 PARKING PROHIBITED IN SPECIFIED PLACES, SUBSECTION (O) *UNLAWFUL PARKING OF LARGE VEHICLES IN A RESIDENTIAL DISTRICT*.

WHEREAS, it has been brought to the attention of the Town Council of the Town of Florence, Arizona, that the current Code of Ordinances is outdated; and

WHEREAS, the Town Council of the Town of Florence desires the Code to be a reflection of current operations and regulations.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Florence, Arizona, that the Code of Ordinances be amended inserting § 73.01 PARKING PROHIBITED IN SPECIFIED PLACES.

(O) *unlawful parking of large vehicles in a residential district*

a) No vehicle having a manufacturer's gross vehicle weight rating of ten thousand (10,000) pounds, is more than seven (7) feet tall, more than twenty (20) feet long, or any vehicle with dual rear wheels shall be parked or allowed to stand on any street, or portion thereof, in a residential district of the Town. It shall be unlawful for any person driving, or in control of or responsible for, or in charge of any such vehicle to be unlawfully parked as provided in this section.

(b) For purposes of this section, "residential district" means any property located in any R-1 (Single Family) Zone, any R-2 (Neighborhood) Zone, MFR (Multiple-Family Residential) Zone, MHS (Manufactured Home Subdivision, and any P.U.D. (Planned Unit Development) Zone, in accordance with the Florence Development Code. The prohibition set forth in this section shall apply to commercial vehicles of the specified weight or greater parking on streets adjacent to and on the same side of the street as such residential district.

(c) This section shall not apply to any emergency vehicles, commercial vehicle making pickups or deliveries of goods, wares, and merchandise from or to any building or structure located on streets or highways within a residential district, or making deliveries of materials to be used in the actual and bona fide repair, alteration, remodeling, or construction of any building or structure upon streets or highways within a residential district for which a building permit has previously been obtained.

PASSED AND ADOPTED by a majority vote of the Mayor and Council of the Town of Florence, Arizona, this 18th day of November 2019.


Tara Walter, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 11c.
MEETING DATE: November 4, 2019 DEPARTMENT: Administration STAFF PRESENTER: Jennifer Evans, Management Analyst SUBJECT: Discussion of the Property Lease Policy and Silver King Egress Issue		<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <div style="margin-left: 20px;"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading </div> <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

None, for discussion only.

BACKGROUND/DISCUSSION:

The Property Lease Policy provides guidance for leasing properties owned by the Town of Florence. The Town owns the Silver King Marketplace and the Brunenkant Building that are currently leased to commercial tenants. The policy has been sent to the Town Council and Department Heads for review. This draft lease policy is the result of the input staff received and is presented to the Town Council for discussion and direction.

The proposed changes to the policy include adding Section 3.4 pertaining to the Town Attorney, Section 4. Redevelopment Area, and Section 5.15 listing the state statutes on redevelopment areas and Government Property Lease Excise Tax.

Section 6. Procedures has the following changes:

1. Section 6.31 General Lease Rental Rates. A lease analysis is now required to determine fair market rent. Specific information about the Government Property Lease Excise Tax was added. The specific lease rental rates were removed of \$2.50 - \$6.00 per Square Foot (SF) for retail and \$6.00 - \$10.00 per SF for non-retail.

2. Section 6.33 Utilities. Policy changed so that tenants bear the cost of electrical utilities in the common areas and phone line for the fire suppression system. Costs will be divided equally among the tenants.
3. Section 6.34 Collection of Payment. The five-day grace period for paying rent was removed. Tenants must pay rent and utilities by the first of the month.
4. Section 6.54 Clarifies the Town Facilities Manager will conduct the inspection and document damage of the space at the conclusion of the lease.
5. Section 6.83 was changed to require tenants to purchase signs from a pre-approved vendor. This is to ensure consistency with existing signage. If a tenant uses a sign that is not pre-approved, then it must go through the Historic District design review process.
6. Sections 6.911 through 6.914 were added to address maintenance issues.
7. Section 6.92 added the sentence providing 24-hour notice to enter the leased premises before or after hours.
8. Section 6.93 added language regarding inspections.
9. Section 6.95 was added to address requests for maintenance.
10. Section 6.96 was added to address service animals.

There has been some discussion about allowing tattoo parlors in Town-owned properties. The Town's properties are zoned Downtown Commercial which does not allow tattoo parlors. Piercing and tattoo parlors are allowed in B-2 and industrial zoning only.

The second part of the discussion will be egress issues of the Silver King. Chris Salas, Public Works Director, will provide a PowerPoint at the meeting to discuss the issues.

All tenants of Town were provided a copy of the draft policy and invited to attend the November 4, 2019 Council Meeting.

A VOTE OF NO WOULD MEAN:

Not applicable

A VOTE OF YES WOULD MEAN:

Not applicable

FINANCIAL IMPACT:

Not applicable

ATTACHMENTS:

Draft Property Lease Policy

Town of Florence



POLICY TITLE: PROPERTY LEASE POLICY	EFFECTIVE DATE:
RESPONSIBLE DEPARTMENT: Administration	AP / RESOLUTION NO.: Resolution No.
APPROVAL: <input type="checkbox"/> TOWN MANAGER SIGNATURE: _____ <input checked="" type="checkbox"/> TOWN COUNCIL DATE APPROVED: _____	
REFERENCES:	

1.0 Purpose

Provide guidance and outline procedures for all leasing activities on properties owned by the Town of Florence.

2.0 Scope

The policy applies to properties owned by the Town of Florence. The properties are not required for current municipal use and can be leased on an interim basis and held for possible future use.

3.0 Responsibilities

- 3.1 The Town Council is responsible for approving the lease policy and all leases.
- 3.2 The Town Manager, or designee, is responsible for all lease negotiation activities, lease agreement management, and lease policy administration.
- 3.3 The Town Finance Department is responsible for the billing and collection of all rents, utilities, and late payments.
- 3.4 The Town Attorney is responsible for notifying tenants of lease defaults and managing the eviction process.

4.0 Redevelopment Area

- 4.1 The Town must follow A.R.S. §36-1471 et. seq. for Town-owned properties that are located within the Downtown Redevelopment Area. A redevelopment project as defined by A.R.S. §36-1471(17) is any work or undertaking to sell, lease or otherwise make available land in areas for residential, recreational, commercial, industrial or other use of for public use or to retain land for public use, in accordance with a redevelopment plan.

4.2 A.R.S. §36-1474(C) allows a municipality to sell, lease, exchange, transfer, assign, subdivide, retain for its own use, mortgage, hypothecate or otherwise encumber or dispose of any real or personal property or any interest in the property in a redevelopment project.

4.3 A.R.S. §36-1477 applies to Town-owned properties in the redevelopment area as follows:

4.31 A public official of a municipality, commissioner, or employee of a housing authority or slum clearance and redevelopment commission to which the powers of a municipality have been delegated pursuant to this article shall not voluntarily acquire any interest, direct or indirect, in a redevelopment project or in any property included or planned to be included in a redevelopment project of the municipality or in any contract or proposed contract in connection with a redevelopment project. If an acquisition is not voluntary, the interest acquired shall be immediately disclosed in writing to the local governing body and the disclosure shall be entered upon the minutes of the governing body.

4.32 If any official, commissioner or employee presently owns or controls, or owned or controlled within the preceding two years, any interest, direct or indirect, in any property which the person knows is included or planned by the municipality to be included in a redevelopment project, the person shall immediately disclose this fact in writing to the local governing body, and this disclosure shall be entered upon the minutes of the governing body. The person shall not participate in any action by the municipality, housing authority or commission affecting the property. Any violation of this section shall constitute misconduct in office.

4.4 A.R.S. §36-1480 applies to Town-owned properties in the redevelopment area as follows:

4.41 The sale, lease, exchange or other transfer, and any related agreement may be made only after, or subject to, the approval of the redevelopment plan by the local governing body. Real property shall be sold, leased or transferred at its fair value for uses in accordance with the redevelopment plan even though the fair value may be less than the cost of acquiring and preparing the property for redevelopment.

4.42 A municipality shall take into account and give consideration to the uses and purposes required by the plan, the restrictions upon, and the covenants, conditions and obligations assumed by the redeveloper of the property, the objectives of the redevelopment plan for the prevention of the recurrence of slum or blighted areas, and other matters the municipality specifies as being appropriate.

4.43 Sale, lease, exchange, or other transfer of real property or any interest of the property shall not be made until after public advertising for bids has

been made for at least 30 days in a newspaper of general circulation within the municipality and the posting of notices in three or more public places within the municipality.

5.0 Policies

5.1 General

- 5.11 The Town of Florence will lease property when it is in the overall best interest of the Town to do so. The Town will seek to maximize the value of its assets and lease property for the highest and best use.
- 5.12 The Town will implement its leasing program in accordance with all local, state and federal legal requirements and in a fair and nondiscriminatory manner. Opportunities for leases on Town-owned properties will be made available to the public through the request for proposal process described herein.
- 5.13 The Town will lease property to a tenant for a specific purpose or use. Leasing for the purpose of speculation, subleasing, or assignment of leases is not allowed.
- 5.14 All properties, identified as available for lease by the Town of Florence, shall be subject to the lease policies and procedures contained herein.
- 5.15 The Town will lease property as allowed by A.R.S. §36-1474 and A.R.S. §42-6201.

5.2 Acceptable and Unacceptable Uses

- 5.21 All uses and activities on properties made available for lease are subject to the Town General Plan, development code and other applicable local, state, and federal laws and regulations.
- 5.22 The Town Council may restrict specific Town properties to certain uses or classes of use. Such properties will be available for leasing only for such uses.
- 5.23 Businesses whose primary purpose is office and administrative operations are prohibited from leasing a suite on the ground level of the Silver King Marketplace. The second floor space is available for both retail and non-retail uses.
- 5.24 Leases in the Silver King Marketplace are not extended to residential dwellings or clubs.
- 5.25 Space within the Silver King Marketplace will not be leased or rented on a temporary basis for special events. Tenants of the Silver King Marketplace

may hold special events in as much as these events are within the confines of their regular business and are meant to increase foot traffic to the tenant's business.

- 5.26 Businesses leasing space in the Silver King Marketplace should promote foot traffic, contribute to the vibrancy of the downtown and not be considered a prohibited use in accordance with Section 7 of this policy.

6.0 Procedures

6.1 Requests for Proposal Procedures and Evaluation Process

6.11 A submitted proposal shall include:

6.111 A clear and precise narrative description of the proposed use of the property.

6.112 A specific time schedule and benchmarks for development.

6.113 Any other information that is directly pertinent to the proposal scoring criteria contained in Section 6.13.

6.114 Other required attachments may be requested including, but not limited to, applicant information, site plan, certificate of insurance, financial information, partnership or corporation statement, and references.

6.115 Any other information required by the Town of Florence.

6.12 All proposals shall be evaluated by the Town Manager or designee.

6.13 The criteria for evaluating proposals shall include, but is not limited to the following:

6.131 Compatibility with neighboring uses and consistency with applicable land use regulations including the General Plan.

6.132 The development plan including all proposed phases and timetables.

6.133 Submittal of a business plan.

6.134 Experience of the applicant in the proposed business or venture.

6.135 Financial capability or backing of the applicant including credit history, prior lease history, and assets that will be used to support the proposed development.

6.136 The number of employees that will be hired.

6.137 Other financial impacts such as tax revenues, stimulation of related or spin-off economic development.

6.138 Other long term social and economic development benefits.

6.14 After evaluating the proposals, the Town Manager or designee shall make a recommendation on a successful applicant to the Town Council. The recommendation shall be forwarded with the lease document for presentation to the Town Council for approval.

6.15 The Town Council shall approve the proposed lease, disapprove the proposed lease, or remand the unapproved lease to the Town Manager with comments.

6.2 Lease Implementation

6.21 The Town Manager or designee may develop one or more standardized building lease agreements, as many as necessary to apply to each Town building available for leasing, containing standard provisions applicable to all leases of space in a Town-owned building. The standard lease documents shall be reviewed by the Town Attorney, approved by the Town Council, and executed by the Mayor.

6.22 The Town Manager or designee is responsible for lease negotiations, including any negotiated changes in the standard lease terms. The Town Manager or designee shall take into consideration the following when negotiating the terms of the lease:

6.221 The nature of the proposed use.

6.222 The type and cost of the improvements to be placed in or on the property, and whether such improvements shall remain in or on the property after the expiration or termination of the lease.

6.223 Period of time required to amortize the improvements.

6.224 Overall benefit to the Town.

6.225 Consistency with the General Plan and all other relevant land use codes and regulations.

6.226 Date of commencement and completion of improvements.

6.227 Other factors deemed relevant by the Town Manager or designee.

6.23 The rental rate for one month will be charged as a security deposit for each lease agreement. The security deposit will be returned to the tenant upon the full and faithful performance of all lease agreement terms by the tenant. The Town may deduct from the security deposit any such sums that are necessary to repair and refurbish the leased premises.

6.24 The Town Finance Department will conduct a credit check on all proposed tenants.

6.3 Lease Rental Rates, Taxes, and Payments

6.31 General Lease Rental Rates

6.311 Properties shall be rented on a gross lease basis at fair market rent. A lease analysis will be performed by an independent fee appraiser consultation or appraisal, to be determined by the Town Manager.

6.312 Payment of a higher than market rate resulting from an applicant's proposal is generally in the public interest and will help to establish fair market rent using current market forces.

6.313 The Town Council may approve a lease of Town property for less than fair market rent only if the motion approving the lease contains a finding that the lease is for a valuable public purpose or use and it states such public purpose or use.

6.314 A security deposit of no less than one-month rent is paid by the tenant upon approval of the lease by the Town Council. The deposit may be increased or decreased depending on the type of business, length of lease and information in the business plan.

6.315 Government Property Lease Excise Tax will be assessed in accordance with A.R.S. §42-6201 et seq. The Town will levy the excise tax on each prime lessee for the use or occupancy of each government property improvement. Within 30 days after entering into a lease, the Town will record a memorandum of lease in the Pinal County Recorder's office, submit a copy of the lease to the County Treasurer, post lease agreements on the Town website; and submit a current link to the list of lease agreements on the Town's website to the Arizona Department of Revenue. The enforcement of the tax is governed by Sections 545 and 590 of the Model City Tax Code.

6.316 The Government Property Lease Excise Tax is due and payable to the County Treasurer annually on or before December 1. The tax is delinquent if not paid on or before that date. The Town calculates the excise tax for each prime lessee, submits a return to the County Treasurer, and submits a copy of the return to the lessee. If any

part of the tax is not paid before it comes due, interest accrues on the unpaid amount at the rate and in the manner prescribed by A.R.S. §42-18053 until it is paid.

6.32 Rental Rate Determination: Factors that may be considered when determining the specific lease rate for individual leases include:

6.321 The highest and best use of the property.

6.322 The Town's economic development objectives.

6.323 The location of the property.

6.324 Alternative valuation methodologies as negotiated by both parties.

6.325 Parameters set out by the Town Council under Section 6.31.

6.33 Utilities

6.331 The Town of Florence will maintain accounts for electric, water, and gas service, as applicable. Tenants will be invoiced for utility costs on a monthly basis.

6.332 The tenants bear the full costs of all electrical used in the common spaces and costs associated with the dedicated phone line used for the fire suppression system. The electrical costs for common spaces will be divided by the number of tenants and added to each tenant's invoice.

6.333 The tenant bears the full costs of all cable, internet, and telephone service, if so elected, including deposits, setup, and cancellation fees.

6.34 Collection of payment

6.341 Payment of rent and utilities are due on the first day of each month. If the first day of the month falls on a Saturday, Sunday or holiday then the rent shall be due the next regular business day. It is the sole responsibility of the tenant to pay rent and utilities on the first day of each month. The Town will assess a \$25 late fee after the fifth day of the month. The Town will also assess returned check fees, pursuant to local laws and regulations.

6.342 For the tenants' convenience, the Town allows for automatic electronic payments to be automatically deducted from the tenant's checking account.

6.4 Tenant Improvements

- 6.41 All tenant improvement requests must be submitted, in writing, when the lease application is submitted to the Town of Florence. The tenant may also submit tenant improvement requests, in writing, after the lease has been accepted by the Town. All tenant improvement requests must be approved by the Town Manager or designee prior to construction.
- 6.42 All tenant improvements which require a building permit must be performed by a licensed commercial contractor and approved by Town staff.
- 6.43 If a building permit is required, the tenant must follow the Town's processes and procedures to obtain a building permit from the Community Development Department, undergo inspections, and obtain acceptance of improvements by the Town.
- 6.44 If a tenant improvement is permanent in nature (e.g. flooring and lighting) and adds value to the leased space, the Town Manager or designee makes the final determination whether the proposed improvements are acceptable prior to the tenant making the improvement.

6.5 Duration and Conclusion of Leases

- 6.51 All leases are for one year with a mutual option for two one-year renewals. The term may be shorter or longer depending on the tenant, potential tenant improvements and preference of the Town.
- 6.52 A lease is terminated when the lease expires, the tenant provides proper notification per the lease or the tenant defaults per the lease agreement.
- 6.53 Any unpaid amount owed to the Town by the tenant requires the Town to follow debt collection procedures. This may include Town staff making collection calls, referring the debt to a collection agency, or requesting the Town Attorney to initiate legal action on the lease agreement.
- 6.54 At the end of the lease, the Town's Facilities Manager will conduct an inspection of the premises and document any damage. The estimated damage amount is removed from the security deposit. If the estimated damage amount exceeds the security deposit, the Town will charge the tenant for the remaining balance of repairs. Any remaining balance of the security deposit is returned to the tenant 30 days after the lease has expired.

6.55 Lease Default

- 6.551 If the tenant does not perform the types of services as outlined in their business plan, becomes 30 days delinquent on lease payments, or fails to meet the covenants of the lease, the Town declares a landlord lien and begins the eviction process.
- 6.552 When the Town declares a landlord lien, a certified letter is sent to the tenant informing them of the landlord lien. The Town also enters the premises to post a notice of the landlord lien and lock the leased premises. The tenant will have five business days from the post date of the letter to respond and satisfy the outstanding issues identified. If no action is taken to remedy the cause of termination of the lease, the Town will either sell the merchandise and equipment within the space to satisfy any delinquency or will remove the contents of the space and store the items off-site at the tenant's expense. If a termination occurs, the tenant forgoes any and all rights to the security deposit and the tenant is assessed a \$150 re-key fee.

6.56 Conclusion of Lease

- 6.561 Tenant improvements constructed by the tenant shall be left in place unless removal is authorized or required by the provisions of the lease. If the lease authorizes or requires removal of improvements, they may be removed prior to the conclusion of the lease if doing so would not damage the leased property or adjoining properties. Removing improvements shall be coordinated with and approved by the Town Manager or designee prior to commencement of activities.
- 6.562 Unless otherwise agreed to by parties, when the tenant is authorized or required to remove improvements, the tenant shall remove all improvements made on the property by tenant prior to termination of the lease.
- 6.563 When authorized or required to remove improvements, if tenant fails to do so prior to the termination date of the lease, tenant shall forfeit the improvements to the Town and shall receive no compensation. The Town may require the tenant to pay to the Town the costs incurred by the Town in removing and disposing of the improvements.
- 6.564 Unless otherwise provided in the lease, or agreed to in writing by the parties, the tenant shall restore the property to the same condition it was in at the time the lease was executed by the tenant.

6.6 Insurance

- 6.61 The tenant must provide the Town of Florence with a copy of the insurance policy naming the Town, its agents, officers, officials and employees as additional insured. The tenant must have coverage of a least \$1,000,000 of comprehensive public liability (i.e. bodily injury, broad form property damage, personal injury and blanket contractual coverage) and \$1,000,000 per each occurrence. If the tenant's operations require the use of open flame, tenant will also provide insurance coverage for fire and casualty on the leased premises in an amount sufficient to provide replacement cost of the leased premises. The Town Manager or designee may raise the required amount at his/her discretion depending upon trends in the insurance industry, value of the building and the tenant's business.
- 6.62 Certificates of Insurance showing the required insurance is in effect and identifying the Town of Florence as an additional insured shall be provided to the Town of Florence initially at the time a lease becomes effective and annually thereafter, and upon every change in insurance provider or insurance coverage.
- 6.63 All insurance policies must be in effect for the duration of the lease term, or longer if stated in the lease, and the Town must be notified of any changes to policies.

6.7 Hazardous Materials

- 6.71 The tenant shall not allow hazardous materials to be used or stored on Town property, except as specifically permitted or necessary for the tenant's lawful use and approved of the property.
- 6.72 The tenant's use of hazardous materials, if permitted, shall comply with all applicable local, state, and federal laws and regulations.
- 6.73 The tenant shall not pollute or contaminate the environment with discharges, leaks, or emissions of hazardous materials.
- 6.74 The tenant shall be required to promptly notify the appropriate authorities and the Town of any discharge or spill and to clean up the impacted area at tenant's own expense in compliance with applicable laws.
- 6.75 Tenant shall be fully liable for all damages, costs and expenses related to a violation of the terms of the lease with respect to the use, storage, cleanup, remediation, or disposal of hazardous materials.

6.8 Signage

- 6.81 The tenant has the right, at its sole risk and expense, to erect and thereafter, to repair or replace, if the tenant so elects, signs on the exterior of the leased property. The tenant must remove any such signs within 15 days after termination of the lease and repair all damage occasioned thereby to the leased premises at the tenant's sole cost and expense.
- 6.82 Any and all signage erected by the tenant must conform to all applicable laws and ordinances outlined in Town Code Chapter 150, Part 3 (Sign Regulations).
- 6.83 Tenants are required to purchase signs from a pre-approved vendor. If the tenant uses a sign that is not pre-approved, the sign must go through the Historic District design review process.

6.9 Performance Standards

- 6.91 All properties leased by the Town are to be maintained in a proper, safe, clean, and orderly fashion taking into consideration its permitted use, surrounding properties, zoning, and other applicable laws and regulations.
- 6.911 Tenants will not occupy, store, or display any items in the lobbies or other public spaces.
- 6.912 Smoking is prohibited in Town-owned buildings and within 20 feet of exterior doorways.
- 6.913 Tenants may not place staples, nails, paint, fake snow or other items that may cause damage to the ceilings, walls, floors, fixtures, or mechanical systems.
- 6.914 Any activity that causes physical damage to Town-owned properties is prohibited.
- 6.92 The Town of Florence reserves the right to enter leased property and the structures thereon at all reasonable times. This includes regular annual inspections. Town staff will provide 24-hour notice to tenant if entry into the leased property is required before or after regular business hours.
- 6.93 All commercial structures shall at all times be in compliance with applicable building, fire, mechanical, electrical and other regulations. Applicable building code and fire marshal inspections must be performed and certified to the Town upon completion of all renovations, remodels, and/or new construction.
- 6.94 Easements or rights-of-way on the leased parcel shall not be used in any way that interferes with the rights of the holders or any person(s) lawfully

using the easement or right-of-way. Easements or rights-of-way outside of the leased parcel and/or immediately adjacent to it shall not be used for storage, parking, or any other unauthorized uses.

6.95 Requests for maintenance in Town-owned properties will be submitted through the Town's Facility Maintenance System.

6.96 Only service animals are allowed in Town-owned buildings. A service animal means any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability.

6.97 Tenants will maintain standard business hours as determined by the Town. Winter business hours for the Silver King Marketplace are October through March, Monday through Saturday from 10:00 a.m. until 6:00 p.m. Summer business hours for the Silver King Marketplace are Tuesday through Saturday, 11:00 a.m. to 5:00 p.m. The business hours for the Brunenkant Building are Monday through Friday from 8:00 a.m. until 5:00 p.m.

6.98 Failure to comply with the performance standards listed in this section or any other provisions or stipulations contained in the lease are grounds for termination of the lease if the tenant does not rectify the problem after reasonable notice by the Town.

7.0 Definitions

7.1 Fair Market Rent: Rental income that a public and private property would most likely command in the open market; indicated by the current rents paid for comparable space.

7.2 Tenant Improvements: Any changes made to the interior of a tenant space within the property to accommodate the individual needs of the leased space, such as flooring, wall coverings, window coverings, ceilings, partitions, air conditioning, fire protection and security.

7.3 Landlord Lien: Lien placed on a tenant's property for the satisfaction of unpaid rent or property damage.

7.4 Prohibited Uses: Neither the Town nor the tenant shall permit the following uses inside or on the premises of the Silver King Marketplace:

Manufacturing or industrial purposes.

Sale, distribution or display of any drug paraphernalia primarily used in the use or ingestion of illicit drugs.

Any purpose prohibited by law.

A tattoo or piercing parlor.

Any off-track betting club or facility.

Any operation primarily used as a storage facility.

An adult bookstore or facility selling or displaying pornographic books, literature or videotapes.

Church or place of worship, not to include religious bookstores or other ecclesiastical retail goods.

A pawn shop.

A gun shop.

7.5 Government Lessor: A city, town, county or county stadium district.

7.6 Government Property Improvement: A building for which a certificate of occupancy has been issued, for which the title of record is held by a government lessor, that is situated on land for which the title of record is held by a government lessor or a political subdivision of this state and that is available for use for any commercial, residential rental or industrial purpose, including, but not limited to, office, retail, restaurant, service business, hotel, entertainment, recreational or parking uses.

7.7 Gross Building Space: The total floor area of a building measured from the exterior of the wall, but not including unenclosed areas.

7.8 Prime Lessee: Any person, partnership, corporation, company, limited liability company, joint venture or other organization or association that enters into a lease directly with a government lessor to develop or occupy for at least thirty (30) consecutive days a government property improvement, regardless of whether the improvement is actually used by the prime lessee or by one or more sublessees.

7.9 Redevelopment Project: Any work or undertaking to sell, lease, or otherwise make available land in areas for residential, recreational, commercial, industrial, or other use or for public use or to retain land for public use, in accordance with a redevelopment plan. It includes the preparation of a redevelopment plan, the planning, surveying and other work incident to a redevelopment project and the preparation of all plans and arrangements for carrying out a redevelopment project.

8.0 Supplemental Forms

Standard Lease Agreement

MEMORANDUM

To: Mayor and Town Council
From: Brent Billingsley, Town Manager
Copy: Department Heads
Date: November 4, 2019
Re: Town Manager's Report



I thought that it would be important to make the connection between the Council Strategic Plan and current Town priorities, therefore this memo provides select updates by Strategic Plan Area. It is not intended to be exhaustive list, just an update on one project per area. I do not want to supplant or duplicate the individual department reports that Council receives on a monthly basis.

Community Vitality: The department's latest session of Iddie Biddie Kiddies began Tuesday October 8th in the Library and Community Center, with 16 participants. The six-week program is designed for children, three to five years old and introduces them to the alphabet, numbers and shapes. Our instructor, Jordan Collins reported that the first two classes went well. It's worth noting that parents often re-enroll their children in future sessions of Iddie Biddie Kiddies which is a testament to the quality of this program.

Recent event update:

- **Florence Teen Council at the Woman's Club** – Wednesday, October 16th
On Wednesday, October 16th members from the Florence Teen Council met with representatives from the Florence Woman's Club and local business owners. The Teen Council, along with Bucks 4 Style, Blue Sky Boutique and Say Yes to the Prom, all participated in a Fashion Show on Saturday, September 21st at the Woman's Club. The Woman's Club presented our Teen Council with a \$800 check and thanked the members for their help with the event. Teen Council members presented the business owners (including Michelle Cordes with Say Yes to the Prom) and Woman's Club with "Thank You" posters and hand-written cards of thanks. The Teen Council members were allowed to keep the clothes they modeled in the Fashion Show. Mark Cowling from the Florence Reminder Blade-Tribune was also present and took photos. After visiting the Woman's Club, FTC members traveled to Arizona Mills in Tempe to enjoy the movie, "Gemini Man."
- **October Library Movie** – Saturday, October 19th
The Florence Library held its October movie discussion and screening last Saturday. Nine patrons attended and discussed the history of superheroes, from comics to film. The discussion was followed by a presentation of the movie, "Spider-Man: Far From Home." Next month's movie is on Saturday, November 16 at 1:00 p.m., and will focus on music in film. For title information, please contact the Library.

Economic Prosperity: For the past ten years, Florence regularly issued between 10-20 new single-family residential permits each month. Over the past few months, however, the Town of Florence has seen a dramatic increase in housing starts. Two new homebuilders have come to the community. With Wade Journey homes beginning to construct and pull permits in Villa Adelaida (on the north side of Butte Avenue in downtown Florence) and DR Horton pulling dozens of permits in the Anthem community west of Hunt Highway, we are only adding to the continued growth that we have consistently seen from Pulte Homes over the past decade.

This recent boom has led to the Town of Florence seeing the highest growth rate in single-family permits than nearly any other community in the Phoenix metro area. In fact, only Coolidge and Casa Grande have seen a bigger year-over-year increase in permitting rates, and Coolidge's large increase is largely due to them having issued only seven permits in 2018. When looking at raw numbers, Florence issued more new SFR permits last month than many larger communities – Chandler, Glendale, Apache Junction, Avondale, Scottsdale. With the numbers we have seen thus far into October, it is conceivable that Florence will issue more SFR permits in October than Gilbert. Regardless, Florence has already issued more permits this year than it has in any calendar year dating back to 2008.

Leadership and Governance: It was requested that this report provide a look forward to future Town Council agenda items. The following is a list of future items for potential Town Council action. This list is not intended to be comprehensive but represents important forthcoming items:

- Citizen Survey results
- Regional Transportation Plan Update
- Parks Trails and Open Space Plan
- Spirit Loop Arch Culvert 4.1 acceptance
- Redevelopment Plan Update
- Vacant Building Program
- CFD #2 General Obligation Bond Offering
- Town Fee Schedule Update

Partnerships and Relationships: The Town of Florence and the Florence Unified School District recently partnered on a "Project Based Learning Curriculum" for 7th Grade Math and Science students at Florence K-8. The program culminated with a "field day" at the Florence South Wastewater Treatment Plant on October 15th.

The curriculum focused on the water cycle and water quality. Students have been conducting research on how wastewater treatment plants work. They are expected to explain how this process removes materials based upon the properties of the materials, including those with particles too small to be seen. In addition, they will be focusing on the steps involved in the process and why the whole process is important to the health of the people and the environment. Our field day training included a guided tour of the SWWTP as well as a lab (science) exercise and a math exercise.

FUSD will be showcasing the students' brochures and/or websites at their PBL Showcase on Wednesday, November 20th.

Transportation and Infrastructure: The Public Works Department has several projects ongoing but three are of particular interest.

- The Town held a ribbon cutting event for the South Wastewater Treatment Plant Recharge Facility on October 15th. The new facility is capable of recharging 1.2 million of effluent per day and is permitted to receive 2,802-acre feet of effluent per year.
- CIP WU-88 – Well Preservation (Well #5)
 - Contract with consultant approved by Council
 - Well #5 will run for 5 days to flush well and reach a steady state flow
 - Zonal testing scheduled for December 16th
- CIP WU-91 – Water Barn
 - JOC with Swan Architects – civil engineer, landscape and soils reports
 - Council approved architect 10/7/2019, PO created
 - Project kickoff 10/16/2019

Upcoming Events/Meetings/Forums:

Date	Time	Event	Host	Venue
October 31st	10:00 a.m.	Halloween Party*	Senior Center	Dorothy Nolan Senior Center
October 31st	5:30 p.m.	Halloween Fright Fest	Parks & Recreation	Historic Downtown Florence
November 11th	11:00 a.m.	Veterans Memorial Dedication	Parks & Recreation	Library & Community Center/Veterans Memorial Plaza
November 15th	6:00 p.m.	Relay for Life*	American Cancer Society	Aquatic Center/Library & Community Center - Parking Lot
November 16th	12:00 p.m.	Gilbert Days Pony Express Run	Gilbert Promotional Corporation	Town Hall
November 22nd	5:30 p.m.	Drive-in Movie "Aladdin"	Library/Recreation	Aquatic Center/Library & Community Center - Parking Lot
November 23rd	8:00 a.m.	POWWOW	Parks & Recreation	Aquatic Center/Library & Community Center - Parking Lot
November 27th	10:00 a.m.	Thanksgiving Luncheon*	Senior Center	Dorothy Nolan Senior Center
November 29th-December 1st		Jr. Parada Rodeo	Pinal County Mounted Posse	Whitlow Rodeo Grounds
November 30th	10:00 a.m.	Jr. Parada Parade	Parks & Recreation	Historic Downtown Florence

Success Stories:

Statewide:

- Sales Tax collections grew by a whopping 11.8% in September. Retail grew by 7.4%, and Restaurant by 10.5%. Contracting continues to be the biggest gainer, as it increased by 21.3% over last year (and is up 17.8% year-to-date).
- Individual Income Tax collections increased by 9.9%, which would mean a larger portion of state shared revenues, if the trend holds throughout the fiscal year. Through Q1 of 2019-2020, the State is up 9.7% in income tax collections (and already \$48.2 million above the forecasted total).
- HURF collections were up slightly this month. Collections were up (0.4%) compared to September of last year, but now total \$2.7 million below the forecast. Although the collections are higher than last year, HURF is one of the few categories where the numbers are not meeting the forecasted growth.
- In August, Arizona's 12-month total of single-family building permits was 31,581, or 3.9% more than a year ago. For Florence, the 12-month period ending on September 30th saw an increase of 26.3% over the same period last year. Florence's 54 single-family permits in September were the highest since June

2008. Florence has already exceeded the number of Single-family permits issued last year and will eclipse 300 permits by the end of the year -- the first time that would happen since 2008. In terms of percent growth, Florence ranks third in the Maricopa and Pinal County regions, and only trails Coolidge (who had 7 permits in all of 2018 – thereby making their percent growth look really large) and Casa Grande.

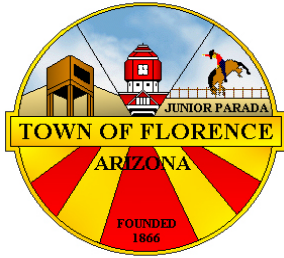
Current Advertisements:

The following Requests for Proposals/Qualification are currently Open:

1. 2020 Florence Arts Festival. The solicitation seeks to find a partner to host an Art Festival event that council has previously expressed interest in.
2. 2020 Florence Music Festival. The solicitation seeks to find a partner to host a Music Festival event that council has previously expressed interest in.

The following Requests for Proposals/Qualifications are Under Review:

1. On-call engineering services for Public Works. The solicitation seeks to contract for general civil, water, wastewater, geo technical and surveying services.
2. Merrill Ranch CFD #1 On-call engineering. The solicitation seeks to contract for on-call engineering services for CFD #1.
3. Merrill Ranch CFD # 2 On-call engineering services. The solicitation seeks to contract for on-call engineering services for CFD # 2.
4. HVAC Repair and Maintenance Services will close on Tuesday October 15, 2019.- A request for qualifications is sought for HVAC repair and maintenance services that will allow the department flexibility and reduce the number of emergency procurements.
5. Electrician Services for Repairs and Minor Modifications will close on Wednesday October 16, 2019. A request for qualifications is sought to allow department flexibility to procure small repairs.



TOWN OF FLORENCE

Community Development

224 W. 20th Street
Florence, AZ 85132

SUBMITTED DATE: October 21, 2019

COUNCIL MEETING DATE: November 4, 2019

STAFF PRESENTER: Larry Harmer, Community Development Director

SUBJECT: Community Development Report
September/October 2019

Community Development is working on a new format for our Monthly Reports. Please let us know if there is specific information you would like to see included as this evolution takes place.

Building Safety Division

- A. Permits for September 2019
 - a. Single Family 54 [36 so far in October] [277 Year-to-Date]
 - b. Manufactured Homes 0
 - c. Commercial/Office/TI's 1
 - d. Misc. 76
 - Total 131**
- B. Total Single Family Residential valuation for September: \$15,195,574.09.
- C. Current Builders:
 - a. Pulte and DR Horton in Anthem at Merrill Ranch
 - b. Wade Journey Homes in Villa Adelaida

Code Compliance Division

- A. Compliance Notices Issued for September 2019 [Year-to-Date]
 - a. Verbal 15 [252]
 - b. Written 35 [101]
- B. Mitigated/Compliance 14 [302]
- C. On-going 51 [51]
- D. Types of Notices: weeds, abandoned vehicles, motor homes and trailers, illegal campsites, general property maintenance

Planning and Zoning Division

- A. Cases for Planning and Zoning Commission and/or Town Council action
 - a. 7 Preliminary Plats approved by the Planning and Zoning Commission on October 3, 2019
 - i. Total Lots:
 - 1. Pulte: 506
 - 2. DR Horton: 150
 - b. Preliminary Plat for Mesquite Trails Unit 6 approved by Planning and Zoning Commission October 17, 2019
 - i. Total lots: 107 (no designated builder)
 - c. Pending for November 7, 2019: re-approval of Preliminary Plats for AMR Units 47, 49 and 51. Early PP approvals have expired and road Right-of -Way requirements have increased from 40' to 42'.
 - i. Total Lots: 337 (no designated builder)
 - d. 2 Final Plats under review [requires Town Council approval – not yet scheduled]
 - i. Total Lots:
 - 1. Pulte: 192
- B. Development Code Updates [requires Planning and Zoning Commission and Town Council action]
 - a. Currently in Review
 - i. Adding Temporary Use Permit
 - ii. Administration Section
 - iii. Amendments to §150.066 Overlay District; Historic District
- C. Historic Preservation Advisory Commission
 - a. The Commission, with staff's assistance, has applied for a Certified Local Government (CLG) grant to inventory additional structures for historic significance for the Town. Staff has been informed that we have been successful in acquiring a \$10,000 grant and are waiting for paperwork from the State Historic Preservation Office (SHPO) in order to commence the surveys. For those who are not aware, the Town of Florence is the oldest CLG designated community in the State of Arizona. The Historic District Advisory Commission is currently working on a short/long term work program to assist in stabilizing and revitalizing Main Street and the Historic District.

D. Special Projects

a. Redevelopment Plan Update:

Initial Land Use layouts have been reviewed by staff and were presented at a public Open House on October 17, 2019 at the Community Center. There were approximately 30 members of the public, the Planning and Zoning Commission, the Historic District Advisory Commission, Town Council and staff in attendance. Comments received will be evaluated and modifications made to the presentation and data collection.

b. General Plan Update:

A contract with Michael Baker, Inc. was approved by the Town Council on October 21, 2019. Once the contract documents are executed, a more definitive time-line will be produced for project completion and a "Notice to Proceed" will be issued.

Memorandum



To: Brent Billingsley, Town Manager
From: Bryan C. Hughes, Community Services Director
Date: October 18, 2019
Re: October 2019 Department Report

Project Updates

- The **Poston Butte Preserve Expansion** continues to move forward. The Environmental Assessment (EA) has been reviewed by the Bureau of Land Management (BLM) and is currently in the comment period. WestLand Resources continues to work on a Historic Properties Treatment Plan (HPTP) and a Programmatic Agreement (PA) for review by BLM, the State Historic Preservation Office (SHPO) and tribal entities for data collection and monitoring construction activity during development. Staff submitted the latest draft of the Plan of Development for the site, which references all the related documentation that has been created in recent months. Staff and BLM continue to work together with the updated goal of finalizing a lease in spring 2020. The next conference call is scheduled for Thursday, November 7th.
- Staff and our consultant, GreenPlay, are looking forward to a work session with the Town Council to discuss the draft **Parks and Recreation Comprehensive Plan** in November.
- The **Veterans Memorial Project** is nearly complete. The dedication for the newly designated Florence Veterans Memorial Plaza is scheduled for Veterans Day, Monday, November 11th at 11:00 a.m.

Special Events

- Halloween Fright Fest is back in in Historic Downtown Florence on Thursday, October 31st from 5:30 to 8:00 p.m. Thanks to our business and no-profit organizations, there are several activities for kids and their families are planned, and lots of candy!
- The first Drive-In Movie will be held on Friday, November 22nd at sunset at the Aquatic Center parking lot, featuring the new Disney "Aladdin".
- The Florence Junior Parada is scheduled for Friday, November 29th to Sunday, December 1st at the Whitlow Rodeo Grounds. The parade will be held on Saturday, November 30th beginning at 10:00 a.m. in Historic Downtown Florence.
- Christmas on Main is scheduled for Friday, December 7th from 6:00 to 8:00 p.m. in Historic Downtown Florence. There will be lots of activities for families up and down Main Street throughout the event, which will conclude with the light parade beginning at 7:30 p.m.
- The first Jingle Bell Jog will take place on Saturday, December 8th at 7:30 a.m. The 5K event begins at Heritage Park.

- Also, on Saturday, December 8th is Breakfast with Santa at the Library and Community Center beginning at 9:00 a.m. The cost is \$5 per participant and pre-registration is required.
- Staff has re-issued a Request for Proposals (RFP) for both a new music festival and a new arts and crafts festival. The Town is seeking promoters to coordinate these festivals in spring 2020. With the goal of attracting visitors to the town and promoting local business. Staff is anticipating a partnership opportunity for both these events in the first year. The deadline for both proposals is Wednesday, October 30th.

Boards and Commissions

- Arts and Culture Commission
 - The Commission their last regular meeting on Thursday, October 10th. Topics included fall and spring programming and the possibility of another mural project by a Phoenix artist. The next meeting is scheduled for November 14th at 2:30 p.m. at the Library and Community Center.
- Library Advisory Board
 - The October 16th quarterly meeting was cancelled due to lack of a quorum.
- Parks and Recreation Advisory Board
 - The Board will hold their next quarterly meeting on Thursday, October 24th at 6:00 p.m. at the Library and Community Center.
- Youth Commission
 - The Commission had to cancel their last two meetings due to lack of a quorum. The commission is still seeking two new members and one alternate.

Program Updates

The members of the **Florence Teen Council (FTC)** held a going-away party for David Lewis, Recreation Leader III, on Wednesday, October 2nd, who resigned to accept a full-time teaching position at Florence K-8. He is also completing his degree through Northern Arizona University. David has worked with the FTC almost from the beginning of the program in 2016. Stevie Lopez, Recreation Leader III, will begin working with the FTC and other teen programs beginning the week of October 21st.

- Teens meet at the Library and Community Center every Wednesday at 3:30 p.m.
- Koko Hunter and members of the FTC accepted a donation from the Florence Woman's Club for \$800 from proceeds from the Teen Fashion Show on Wednesday, October 16th.
- Later that day, Koko and staff took members of the FTC went to a movie at Arizona Mills.
- The FTC continues to plan for a few upcoming events this fall, including:
 - Halloween Fright Fest – The FTC hosts a Haunted House each year.
 - Junior Parada Parade
 - Christmas on Main

**Parks and Recreation
Divisions Report
September 2019**

Recreation/Aquatics/Special Events Programs

Recreation Programs	Participants	Revenue	Notes
Boxing Bootcamp	29	\$1,905	
Boxing... Drop-In	16	\$160	
Hanging After School	25	\$2,125	
Hanging... Drop-In	2	\$40	
Hanging... Weekly	3	\$80	After School Fee
Iddie Biddie Kiddies	12	\$420	
Intersession Drop-In	2	\$40	
Yoga	3	\$120	
Yoga... Drop-In	2	\$14	
Special Event Vendor	2	\$50	\$25 fee
Special Event Vendor	1	\$50	\$50 fee

Aquatic Center – POS Sales

Product	Total	Revenue
Adult Lap Swim		\$80
Lap Swim Fitness Members	N/A	\$0
Free Pool Entry	37	\$0
Open Swim- Adult	33	\$132
Open Swim- Child	43	\$86
Total Sales		\$298

Fitness Center – Membership Package

Fitness Package	Sales	Renewals	Total	Revenue
Adult Monthly	24	40	64	\$1,280
Employee Membership	4	5	9	Free
Green Tree Inn	18	0	18	Billed thru A/R
Senior Monthly	7	14	21	\$273
Youth Monthly	4	2	6	\$78
Drop-In Fitness	6	0	6	\$36
Total	63	61	124	\$1,965
Estimated member sign-ins throughout the month: 1,029				

Facility Use Permits

Number of Facility Use Permits	Number of Bookings	Estimated Number of Participants	Revenue Generated
39	223	9,664	\$1,353.75

Dorothy Nolan Senior Center

Activity	Monthly Total
Anthem Pharmacy	2
Bingo /Thursday	102
Back Space 3, Yahtzee, Skip Bo, Dominoes, Cards, Cribbage, Phase 10	161
Bingo- Steward Health	10
Birthday Cards	11
Breakfast Pancakes-45 Biscuits/Gravy -85	130
Angel Care In-Service	7
Blood Pressures – Florence Fire	0
Building Use	945
CAHRA	12
Crafts with Doris – Jewelry- Creations & Libations-	0
Coolidge Shopping	10
Computer Use	8
After noon games - Jenga	10
Dinner Date – Rudy's BBQ	10
Dollar Store	02
Exercise with Rhoda	70
Bunko	12
Grief Support	32
Grandparents Celebration	20
Guardian Angel Installation	2
Hair Cuts	0
Healthy Eating by Lou	8
Home Delivered meals	180
Knit/Crochet Club	2
Labor Day Fund Raiser	150
Lost Meals	9
Alzheimer's support Group	04
Senior Hot Topics	17
Music by Rudy	12
Patriot Day Luncheon	65

Accomplishments:

The Center served 331 meals to participants. We had 3 new senior participants this month. Rides were provided for 297 riders. The Center had 64 trips and we did 22 errands.

We traveled a total of 1,370 miles. The Give-A-Lift Program had 4 volunteers who delivered medical transportation trips to 6 participants resulting in 27 trips and an additional 544 miles (volunteer vehicles) and 29.5 additional volunteer hours. Vehicle Sharing resulted in 138 riders.

Florence Community Library

September Statistics

- 13,135 total items were circulated in September
- 125 library cards were issued
- 853 patrons signed up for use of the computer lab computers
- 2,435 wireless sessions were held
- 316 person(s) attended 22 program(s) presented by the library

September Activities

9/3/19 Family Storytime
9/3/19 Adult Coloring
9/4/19 Family Flick
9/4/19 Code Club, with **Girls Who Code**
9/6/19 Librarian Kaytlin Nolan attended a “Leap into Science” workshop.
9/6/19 AZ Humanities FRANK Talk: Can We Get Along?
9/9/19 Library Manager Jasper Halt attended a meeting of the Pinal County Business & Education Committee
9/10/19 Family Storytime
9/10/19 Adult Coloring
9/11/19 Family Craft
9/11/19 Code Club, with **Girls Who Code**
9/12/19 Librarian Gloria Moreno and Library Assistant Nicole Hernandez attended the “Get Involved!” volunteer engagement training
9/17/19 Family Storytime
9/17/19 Adult Coloring
9/18/19 Family Flick
9/18/19 Code Club, with **Girls Who Code**
9/21/19 September Library Movie
9/23/19 Bricks ‘n’ Blocks
9/24/19 Family Storytime
9/24/19 Adult Coloring
9/25/19 Family Craft
9/25/19 **Create Together!:** DIY Vinyl Coffee Mug Design
9/26/19 Cupcake Decorating
9/27/19 Family Flick

New Monthly Adult Activities

This Fall, the Florence Community Library is introducing two monthly activities for adults. **No Crumbs** is open to both teens and adults. Each month, participants will create a no-bake treat centered around a specific theme. **Create Together!** is an adult craft program, open only to adults 18+. In this program, participants will use the library’s craft resources – including the Cricut machine, 3D printers, T-shirt press, and metal stamping kit – to create a product. Due to the complexity of both programs, and the need to make sure there are supplies for all participants, the library requests that you register. For more information, or to sign up, please contact the library at (520) 868-8311.



COURT FINANCIAL REPORT

SEPTEMBER 2019

IRENE ENRIQUEZ – Court Administrator



DISTRIBUTION TYPE	SEPTEMBER 2019 (CURRENT)	SEPTEMBER 2018 (LAST YEAR)
FINE, FEES, & TRAFFIC	9,429.16	12,630.51
STATE SURCHARGES	5,916.67	7,282.43
STATE JCEF	237.65	404.32
LOCAL JCEF	127.97	217.70
STATE FINES	1,591.40	1,204.31
FLORENCE POLICE FUND	676.94	792.78
RESTITUTION	309.00	753.89
BONDS	494.00	1,688.00
PUBLIC DEFENDER FEE	321.02	98.86
JAIL HOUSING FEES	1616.62	1,729.23
JUSTICE COURT FEES	37.49	40.65
GENERAL FUND	0.00	823.00
FARE SPECIAL COLLECTION FEE	748.39	1,463.99
FARE DELINQUENCY FEE	282.65	331.17
VICTIMS RIGHTS ENFORC.	259.25	77.69
PCSO FUND	0.00	0.00
OVERPAYMENT REFUND	100.00	0.00
COUNTY REVENUE	37.49	40.65
STATE REVENUE	9,036.01	10,763.91
TOWN REVENUE	12,171.71	16,292.08
RESTITUTION AND BONDS	903.00	2,441.89
TOTAL MONTHLY REVENUE:	\$22,148.21	\$29,538.53

25% Decrease from 2018

Florence Municipal Court Citation/Complaint Totals

SEPTEMBER 2019

TOTAL COMPLAINTS FILED: **97**

Citations: 90

Longform Complaints: 7

BREAKDOWN:

CIVIL TRAFFIC VIOLATIONS: 77

MUNICIPAL CODE: 0

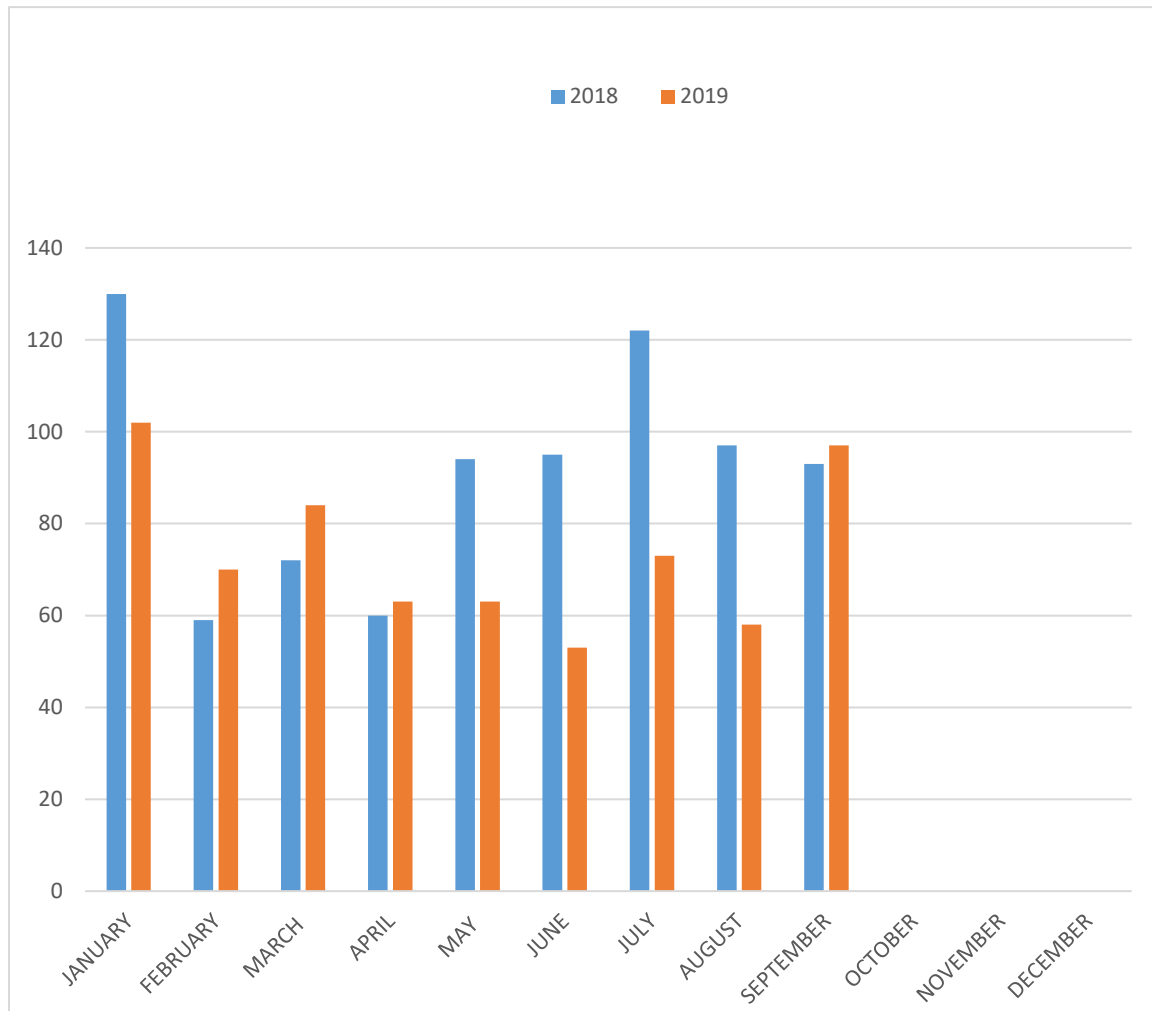
CRIMINAL TRAFFIC: 6

CRIMINAL: 10

DUI: 3

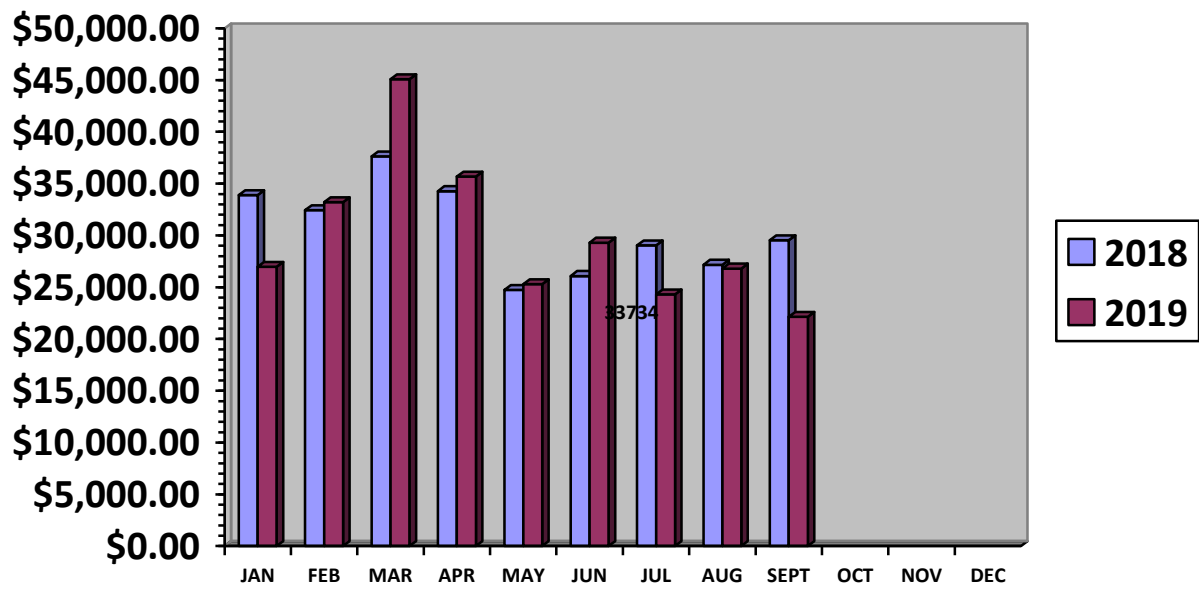
DOMESTIC VIOLENCE: 1

CITATION/COMPLAINT INTAKE



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
2018 –	130	59	72	60	94	95	122	97	93			
2019 –	102	70	84	63	63	53	73	58	97			

REVENUE



Memo

To: Honorable Mayor and Town Council
Brent Billingsly, Town Manager
Lisa Garcia, Deputy Town Manager

From: Rey Sanchez, Finance Director

Date: October 18, 2019

Re: Finance Department Report

Finance Department Update

Budget

September 2019 represents 25% completion of the fiscal year. Budget activity continues to increase from the previous two months as departments continue to make purchases.

Finance Reports

The financial report for the General Fund indicates revenues are meeting projections and using fund balance to temporarily cover its expenditures. The Enterprise funds continue to generate revenue that allows the fund to cover its expenses. The Highway User fund also indicates the ability to cover costs associated with operations, maintenance and capital projects.

I have also included a breakdown of revenues and expenditures by category for your review. Also reported are the Development Impact Fee Funds.

Staff

Staff is currently working on implementing an automated payroll and timekeeping system. Testing started in July 2019 and will continue throughout September 2019. The project is approximately 60 percent completed and the department plans on having the system fully implemented by the end of October 2019.

Memorandum

Date:

To: **Brent Billingsly, Town Manager**
Lisa Garcia, Deputy Town Manager

From: **Rey Sanchez, Finance Director**

Subject: **Departmental Report - September 2019**

The month of September represents 25% of the fiscal year. The following chart compares the FY 2019-2020 actual revenue and expenses to the budget amounts for the Town's major Funds. Expenditures posted into the current month do not always reflect current month expense. Expenditures run 30 to 45 days in arrears.

Major Fund Position

Fund Name	Year to Date Revenue Actual FY 19-20	Revenue Budget FY 19-20	% Actual to Budget	Year to Date Expense Actual FY 19-20	Expense Budget FY 19-20	% Actual to Budget
General	\$3,576,514	\$16,369,437	21.85%	\$3,526,867	\$16,869,437	20.91%
Capital Improvement	\$10,177	\$2,253,000	0.45%	\$210,567	\$4,314,198	4.88%
Highway Users Tax	\$775,545	\$3,605,915	21.51%	\$867,712	\$6,893,944	12.59%
Construction Tax - 4%	\$5,782	\$360,000	1.61%	\$5,782	\$150,000	0.00%
Town Water	\$814,601	\$4,326,237	18.83%	\$706,075	\$7,560,536	9.34%
Town Sewer	\$902,402	\$4,530,200	19.92%	\$351,562	\$5,462,820	6.44%
Sanitation	\$222,888	\$921,300	24.19%	\$226,439	\$1,204,252	18.80%
Total	\$6,307,910	\$32,366,089	19.49%	\$5,895,003	\$42,455,187	13.89%

General Fund Review

General Fund Revenue	YTD Amount	Budget	% to Budget
Taxes	\$ 862,660.85	\$ 4,339,734.00	19.9%
licenses and permits	\$ 1,785.00	\$ 50,980.00	3.5%
Franchise Fees and Taxes	\$ 30,476.92	\$ 651,681.00	4.7%
Intergovernmental	\$ 1,726,989.04	\$ 7,771,816.00	22.2%
Civil Engineering Inspection	\$ 1,344.60	\$ 104,000.00	1.3%
Civil Engineering Fees	\$ 38,390.00	\$ 100,000.00	38.4%
Community Development	\$ 426,789.66	\$ 1,040,322.00	41.0%
General Government	\$ 20,146.44	\$ 257,567.00	7.8%
Cemetery	\$ 2,650.00	\$ 15,000.00	17.7%
Police	\$ 8,201.77	\$ 29,500.00	27.8%
Parks & Recreation	\$ 65,082.77	\$ 164,050.00	39.7%
Fines & Forfeitures	\$ 36,563.80	\$ 179,800.00	20.3%
Investment Earnings	\$ 13,771.33	\$ 235,000.00	5.9%
Fire	\$ 17,909.40	\$ 53,600.00	33.4%
Library	\$ 1,335.69	\$ 5,500.00	24.3%
Miscellaneous	\$ 11,649.67	\$ 125,415.00	9.3%
Downtown Redevelopment	\$ -	\$ 2,200.00	0.0%
Government Access Channel	\$ 940.00	\$ 4,000.00	23.5%
Seniors	\$ 6,473.60	\$ 21,400.00	30.3%
Transfers In	\$ 303,353.84	\$ 1,217,872.00	24.9%
Total	\$ 3,576,514.38	\$ 16,369,437.00	21.8%

General Fund Expenditures Administration

Mayor and Council	\$ 50,214.57	\$ 155,985.00	32.2%
Administration	\$ 195,542.56	\$ 659,647.00	29.6%
Courts	\$ 46,911.01	\$ 236,450.00	19.8%
Legal	\$ 75,141.22	\$ 900,700.00	8.3%
Finance	\$ 187,235.66	\$ 815,755.00	23.0%
Human Resources	\$ 60,019.39	\$ 261,195.00	23.0%
Community Development	\$ 142,204.54	\$ 612,390.00	23.2%
Information Technology	\$ 162,156.66	\$ 667,295.00	24.3%
General Government	\$ 111,150.45	\$ 1,247,283.00	8.9%
Economic Development	\$ 11,952.67	\$ 194,500.00	6.1%
Public Safety			
Police Services	\$ 943,430.83	\$ 4,195,591.00	22.5%
Fire Services	\$ 782,773.99	\$ 3,519,355.00	22.2%
Community Services			
Community Services	\$ 588,810.89	\$ 2,629,304.00	22.4%
Community Development			
Engineering	\$ 11,093.11	\$ 103,097.00	10.8%
Facilities Maintenance	\$ 116,390.39	\$ 510,420.00	22.8%
Cemetery	\$ 3,849.08	\$ 10,900.00	35.3%
Fleet Maintenance-General Fund	\$ 37,989.91	\$ 149,570.00	25.4%
Interfund Transfers			
Transfers Out	\$ -	\$ -	0.0%
Total Expenditures	\$ 3,526,866.93	\$ 16,869,437.00	20.9%

Development Impact Fee Report

Development Impact Fees	Revenue	Use	Cash Balance
Sanitation	\$ (0.41)	\$ -	\$ (0.14)
Transportation	\$ 210,810.69	\$ -	\$ 1,220,362.13
Police	\$ 114,232.85	\$ -	\$ 950,754.59
Fire	\$ 167,114.70	\$ -	\$ 578,398.97
Parks	\$ 203,346.80	\$ -	\$ 223,317.65
Library	\$ 7,941.30	\$ -	\$ 133,446.10
Total Development Impact Fees	\$ 703,445.93	\$ -	\$ 3,106,279.30

Police Administration	\$	105,184.98	\$	470,170.00	22.4%	0.00
Police Support Services	\$	207,688.29	\$	910,825.00	22.8%	0.00
Police Volunteer Services	\$	833.67	\$	9,950.00	8.4%	0.00
Police Operations	\$	629,723.89	\$	2,804,646.00	22.5%	0.00
	\$	943,430.83	\$	4,195,591.00		0.00
Fire Administration	\$	109,324.00	\$	574,725.00	19.0%	0.00
Fire Station One	\$	348,341.38	\$	1,514,740.00	23.0%	0.00
Fire Station Two	\$	325,108.61	\$	1,429,890.00	22.7%	0.00
	\$	782,773.99	\$	3,519,355.00		0.00
Fitness Center	\$	18,969.20	\$	94,855.00	20.0%	0.00
Parks & Recreation Administration	\$	60,285.01	\$	237,375.00	25.4%	0.00
Parks Maintenance	\$	135,310.83	\$	567,675.00	23.8%	0.00
Community Center Facility	\$	17,676.72	\$	72,200.00	24.5%	0.00
Aquatics Programs	\$	91,206.67	\$	289,875.00	31.5%	0.00
Recreation Programs	\$	112,686.29	\$	509,069.00	22.1%	0.00
Special Events	\$	21,291.54	\$	225,560.00	9.4%	0.00
Senior Center	\$	52,898.64	\$	292,030.00	18.1%	0.00
Library	\$	78,485.99	\$	340,665.00	23.0%	0.00
	\$	588,810.89	\$	2,629,304.00	22.4%	0.00

Fire Department

M E M O R A N D U M

DATE: October 8, 2019

TO: Brent Billingsley, Town Manager

FROM: David Strayer, Fire Chief

SUBJ: Summary of September 2019 and Plans for October 2019

The fire responses for 2019-2017 are as follows:

September 2019	Location of Calls					
Type of Calls	<i>Florence Proper</i>	<i>Florence Gardens</i>	<i>Anthem</i>	<i>Prisons</i>	<i>Mutual Aid</i>	<i>Totals</i>
Brush Fires	1	0	0	0	0	1
Structure Fires	0	0	0	0	0	0
Vehicle Fires	1	0	0	0	1	2
Trash Fires	0	0	0	0	0	0
EMS	65	17	25	63	2	172
HazMat	0	1	1	0	0	2
Electrical Arching	0	0	0	0	0	0
Police Asst./Public Asst.	7	2	4	0	0	13
Unauthorized Burning	0	0	0	0	0	0
Good Intent	1	0	0	0	0	1
Controlled Burning	0	0	0	0	11	1
False Alarm/System Malfunction	6	0	4	0	0	10
Emergency Stand by (move up)	2	0	8	0	1	11
Other Calls	3	1	6	3	0	13
TOTALS	86	21	48	66	5	226

Three Year View	2019		2018		2017	
	Sept.	YTD	Sept.	YTD	Sept.	YTD
EMS	172	1608	148	1374	154	1461
Fire Calls	3	39	2	40	2	32
All other Calls	51	810	56	772	76	782
TOTALS	226	2457	215	2195	232	2275

Summary of September

Fire Chief Report

- Attended September Council Meetings
- Attended September Management Team Meetings
- Conducted weekly Fire Staff Meetings
- A First Responder Appreciation event was held at the Masonic Lodge at 150 South Main Street on September 7th
- Attended an Applicant Development Workshop on Community Hazard Mitigation Grants September 9th, at the Pinal County Emergency Operations Center
- Attended a Pinal Regional Communications Consortium meeting on September 10th hosted by the Pinal County Sheriff's Office
- Multiple September 11 proceedings were held in Florence. Florence Fire personnel participated in the following events:
 - The Fire Chief was the guest speaker at the American Leadership Academy's September 11 event.
 - BC Walter was a guest speaker at a Veteran's September 11 event, held at the Arizona Florence Prison – South Unit
 - Florence Fire personnel conducted the first annual September 11 Stair Climb at the Pinal County Courthouse.
- Attended an Electronic Patient Care Reporting (ePCR) & Nation Fire Incident Reporting System (NFIRS) review September 12th at Fire Station 541
- Attended a Florence Hospital pre-opening tour on September 13th.
- A Golf Tournament was hosted by the Fire Chiefs Association of Pinal County on September 14th
- Attended the GEO, 3rd Quarter Community Relations Board Meeting, held on September 19th
- Held a meeting, at the behest of the residents, to discuss fire coverage options for the unincorporated areas south of Florence on September 19th.
- An Image Trend, (records management system), pre-implementation meeting was held at Fire Station 1 on September 26
- Attended the Florence Hospital grand opening on September 26 and was invited to be one of the guest speakers at the ribbon-cutting ceremony
- Met with the 91st Civil Support Team and discussed potential joint-training opportunities

Division Report – Administration

Plan Reviews

- Pinal County Attorneys Building 2nd Review
- Utility Plans Review Pulte Homes Unit 55,57,66
- Utility Plans Review Mesquite Trails Parcel 1 and 3
- Day Care Preliminary Review Anthem Franklyn Rd.

Inspections

- Coolidge Elections Building Threat Vulnerability Assessment. PCSO/FFD
- Copper Crossing Solar Farm Fire Safety Inspection
- Anthem 3385 N Hunt Hwy New Tenant Fire Final
- Anthem Banner Health Annual Fire Safety
- Head Start New Underground Fire Line
- Anthem Community Center Follow up Inspection
- PCHS Museum Knox Box Inspection
- Greentree Inn & Suits Fire Alarm Activation System Inspection.
- GEO Correctional East & West Annual Fire Safety Inspection

Meetings

- Community Development Pre-Application 749 East Gila
- Pinal County Regional Communications PC-Exercise Presentation.
- Pinal County EOC Country Thunder Planning Meeting
- Station/Shift Meetings Career Development & Training standards
- Fire Station 1 Image Trend Rollout

Incidents

- Plant Rd Water treatment Plant Exposure
- Florence High School Natural Gas Leak

Training

- East Valley Command Training Topic: Apartment Fires

Special Assignments and Projects

- Wireless Fire Alarm Project-On going
- Driver Operator Training Task Book Program
- PD/FD Meeting Updates
- TLO Updates
- Engine Company-Response Guide and Safety Survey project (training)
- FD-Training and Professional development

Division Report – Operations

Apparatus

- Shop 126 Water Tank Welded
- Shop 126 Tablet Chargers Installed Superstition
- Shop 138 AC Work at Fleet, Sent to Superstition for in-depth repair
- Shop 134 AC Work completed at fleet

Uniforms/Personal Protective Equipment (PPE)

- 3 sets of turnouts sent for cleaning and repair
- Agreement with Timber Mesa for Turnout Purchase of 1 member
- Information gathered for brush pants replacements
- Captain Jabara taking inventory of PAR Tags and Tracking System for implementation
- New Turnout Spec
 - Working with MES For Custom Turnout Spec
 - Each Member Individually Measured for Custom Fit
 - Similar Cost to United Fire

Communications Equipment

- Image Trend Finalization for Implementation in October
- Apple I Pads Charging Docs specked for install in apparatus
 - Mounting Brackets Received and Outfitting Plan with SFMD Handling Installs
- Image Trend Training Conducted by BK Squared on system with IT
- Mobile Radios Received
- Decision to purchase Dell Rugged Laptop to replace out of service life L-542 MDC

Emergency Medical Services (EMS)

- EMS Committee preparing for Image Trend Transfer
- Working on agreement with Florence Hospital for Drug Restock
- Approval of RSI by Mt. Vista
 - Current Status: Mt. Vista Making Department Specific Protocols and Re-Stock Procedure
- Gathered Needed Supplies for Cardiac Monitors
 - Working Through Best Financial Options to Outfit Monitors
- Modems programed and placed on monitors for integration into Image Trend

Training

- Career Manual Updated for Approval
- EMS Training Postponed for September Due to Training Calendar
- East Valley Commanders Apartment Fire Training Scheduled

- 5 Members Attended Fire School
 - Critical Incident Stress Debriefing Training
 - Instructor Training
 - Live Fire Training
- East Valley Ladder Training Solar Panels, Batteries, and Electrical Storage Scheduled
 - 2 Shifts Attended with Good Feedback

Special Projects

- CERT Training on Monthly Basis Facilitated by FF Adamczyk and Eng. Scherm
- Working on Capstone Project for NFA “Decon Procedures and ‘Cleaner Cab’”
- Part Time Academy completed with 7 people recommended for hire
- Fitness Committee Meetings to discuss replacement of fitness equipment at Station 1 and Future fitness Equipment Template
 - Presentation made for Department Fitness Evaluation by Registered PT Professional
- CERT Team Utilized at Recruit Academy
- Fire House Subs Grant Received for Purchase of RTF Equipment.

Town Committees

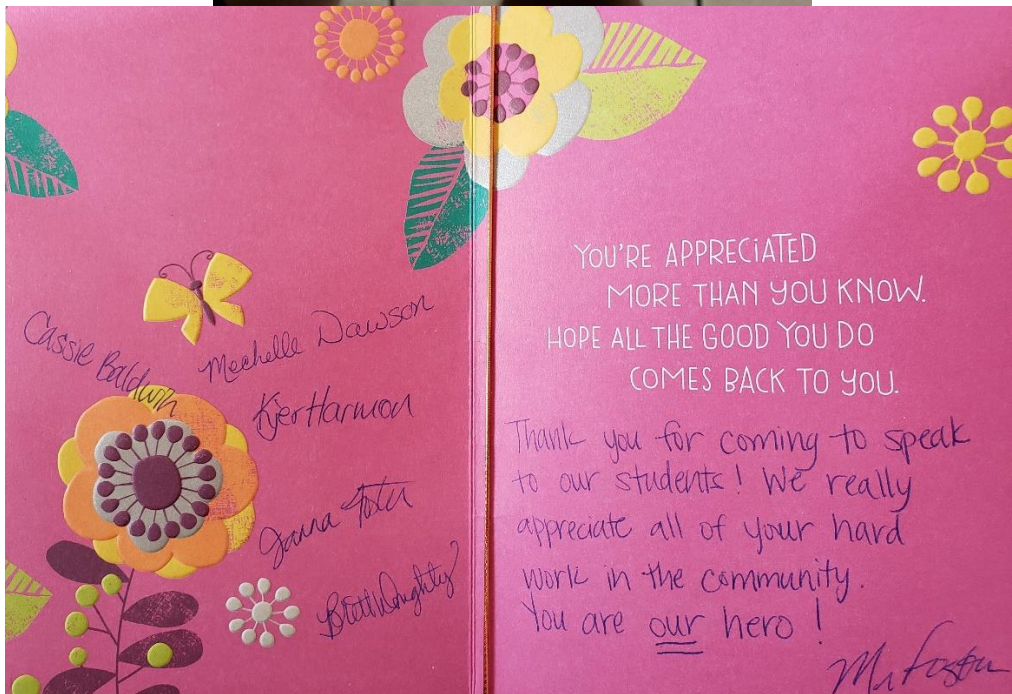
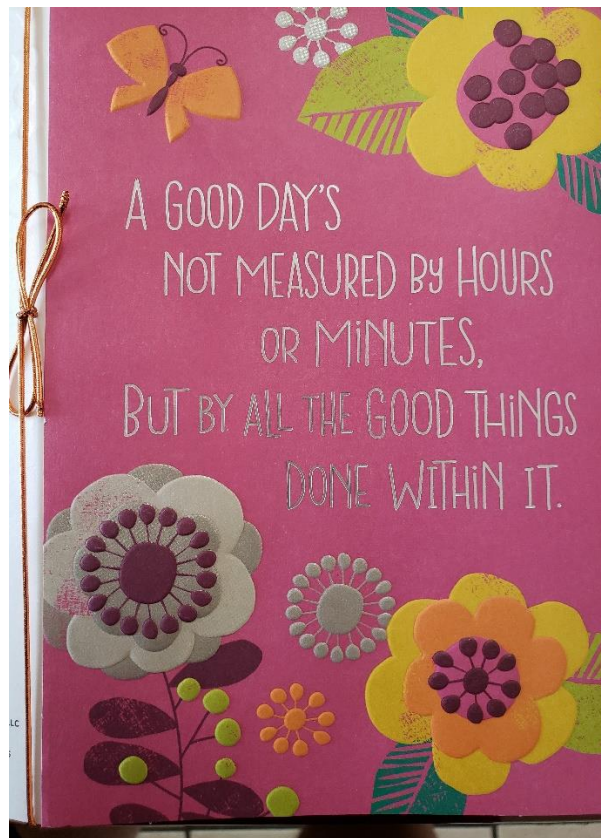
- Health and Safety
 - Committee met to discuss liability coverages by Town of Florence
- Employee Incentives Committee
- Grants
- Timekeeping and paperless review
- Local Emergency Planning Committee (LEPC)
- Emergency Communications
- Public Safety Planning Group

Public Education and Community Risk Reduction

The 1st Annual September 11 Stair Climb was held at the Pinal County Superior Courthouse

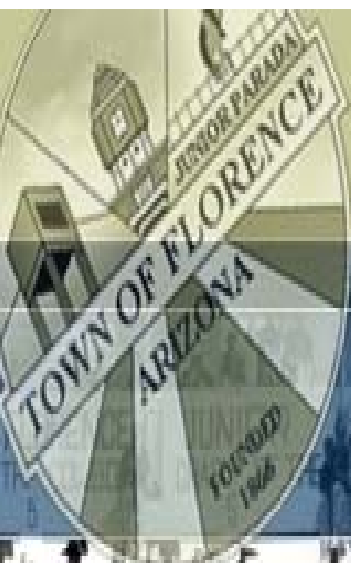


The American Leadership Academy sent Chief Strayer a Thank You card for being the guest speaker at their September 11th Event



Plans for October

- The Fire Department will be implementing a new records management system in October called Image Trend. The tentative implementation date is October 7th. Implementation training will be conducted on October 2nd at Fire Station 1.
- The Community Emergency Response Team (CERT) will be taking delivery of an emergency response trailer purchased from a FEMA grant on October 8th.
- The Fire Department plans to implement a burn permitting system in October. A meeting to work out the details of the program is scheduled for October 10th.
- Chief Strayer is scheduled to be on vacation October 15-18.
- A Community First Aid class is scheduled for October 19th.
- The Fire Department will be working with the Florence Hospital during the month of October to fully integrate and address any remaining EMS service-delivery issues.
- Life Net is scheduled to return to the Hospital October 8, 2019 as its base of operation in Florence. They were temporarily housed at Fire Station 1 while the hospital was closed.
- American Medical Response (AMR), the local ambulance company serving Florence, is scheduled to return to the Florence Hospital during the month of October. They currently have a unit temporarily housed at Fire Station 2 while the hospital was closed.
- Chief Strayer will be conferred a master's degree in Public Administration/Emergency Services Management on October 10th, 2019 from Columbia Southern University.



THE HISTORIC TOWN OF FLORENCE *Arizona*



September 2019

FLORENCE POLICE DEPARTMENT

Daniel R. Hughes, Chief of Police
425 N. Pinal Street.,
P.O. Box 988
Florence, AZ 85132
Phone: 520-868-7681

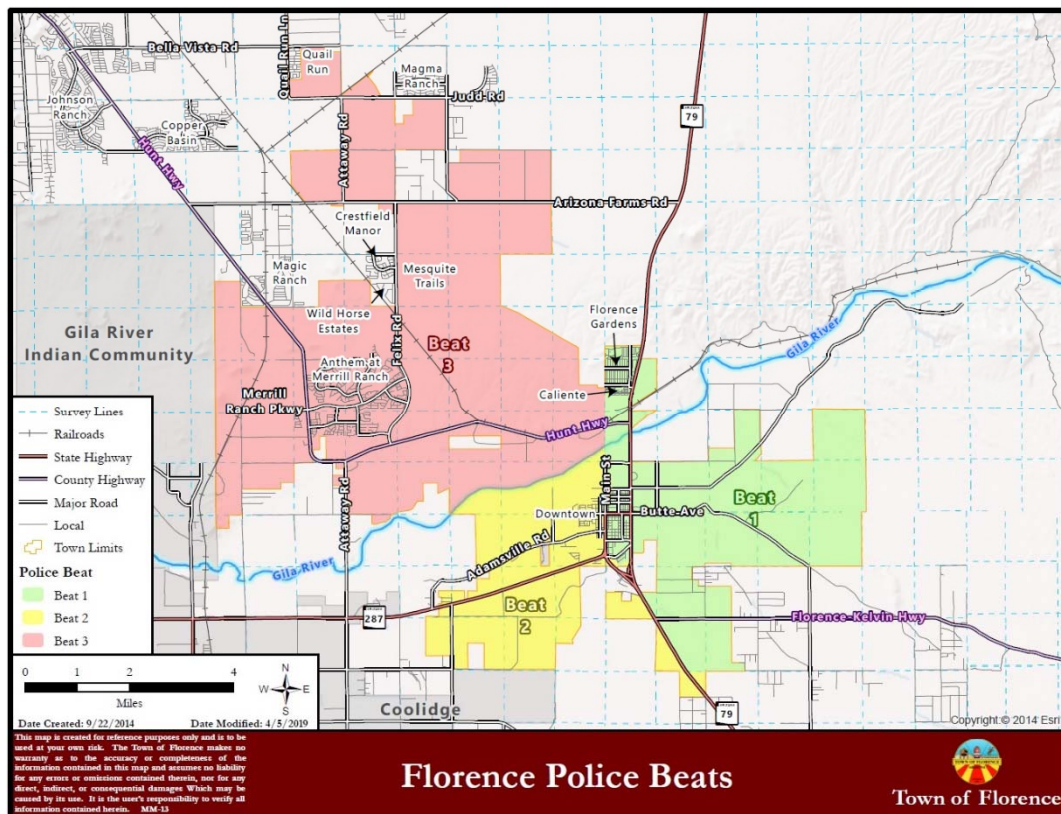


“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”

Florence Police Department Monthly Report

September 2019

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and to develop plans for improvement to provide the highest level of service.



PERSONNEL

Employee	Position	Effective
<i>New Hire</i>		
Ian Macfie	Certified Police Officer	9/3/19
<i>Resignations/Terminations</i>		
None		
<i>Vacancies</i>		
1 Full-time	1 Patrol Supervisor	Open continuous
3 Full-time	Dispatcher	Open continuous

Began background for certified officer position. Ongoing testing for dispatcher positions. Oral Board interviews conducted on two candidates.

CHIEF OF POLICE

Chief of Police, Daniel R. Hughes attended the following meetings during the month:

- Town Council Meetings
- Management Team Meetings
- Weekly FPD Administrative Meetings
- Purchasing Committee Meeting
- Fire and Police Communications Meeting
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-1) Planning Meeting
- Pinal County Law Enforcement Association (PCLEA) Meeting

ADMINISTRATIVE/SUPPORT SERVICES

The Support Services area includes the following: Communications Division, Evidence and Property, Crime Scene Investigator, Records Division, Departmental Budget/Finances and Public Information-Media.

The Support Services Manager had the following monthly activities:

- Review of guidelines for accreditations
- Employee evaluations
- Review of policies (on-going)
- Laserfiche project (on-going)
- Dispatch testing/hiring
- Preparation for internal audits
- Updating/reviewing RICO guidelines

Communications

The Dispatcher Supervisor had the following monthly activities:

- 3 full-time Dispatcher positions vacant
- 1 Dispatcher in training
- Oral Board Interviews
- Scheduling and testing new applicants
- Revision of draft policies and procedures
- Worked on Superior billing

Calls for Service

Below is a table that depicts the total calls for service handled by FPD Dispatchers during the month. The numbers are shown by the incident locations and how the incident was reported.

How Calls Are Received, Totals by How Received				
	Beat 1	Beat 2	Beat 3	TOTAL
911 Line	43	16	23	82
Crime Stop Line	0	0	0	0
Officer Report	166	141	203	510
In Person	68	2	3	73
Radio Transmission	3	1	3	7
State TT/NLETS	0	0	0	0
Telephone	158	44	77	279
TOTAL	438	204	309	951

Average Response Time to Calls for Service

6 Month Reporting Period: April 2019 to September 2019						
	Apr	May	Jun	Jul	Aug	Sep
Priority 1	4:03	3:24	4:51	5:09	4:18	4:15
Priority 2	5:09	5:50	5:03	5:21	6:43	7:04
Priority 3	22:44	18:47	16:02	28:32	20:32	23:59
Priority 4	8:49	None	None	18:33	1:25:40	None

Definitions:

- Priority 1 These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.
- Priority 2 These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.
- Priority 3 These priorities are those in which there is no threat of personal injury or major loss of property.
- Priority 4 These priorities are those of a report nature only.

Uniformed Crime Reporting (UCR)

Classification of Offense	Offenses Reported	Unfounded Complaint	Actual Offense	Offenses Cleared	Juvenile Clearance
CRIMINAL HOMICIDE	0	0	0	0	0
a. Murder/Non-Neg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
FORCIBLE RAPE	1	0	1	1	1
a. Rape by Force	1	0	1	1	1
b. Attempt Forcible Rape	0	0	0	0	0
ROBBERY	0	0	0	0	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
ASSAULT	9	0	9	6	2
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	1	0	1	1	1
d. Hands, Fist, Feet, etc.	3	0	3	2	0
e. Other Assaults – Simple	5	0	5	3	1
BURGLARY	1	0	1	0	0
a. Forcible Entry	1	0	1	0	0
b. Unlawful Entry/No Force	0	0	0	0	0
c. Attempt Forcible Entry	0	0	0	0	0
LARCENY – THEFT	5	1	4	2	0
MOTOR VEHICLE THEFT	0	0	0	0	0
a. Autos	0	0	0	0	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
GRAND TOTAL	16	1	15	9	3
Clearance(s) by Adult Arrest	3				
Clearance(s) by Juvenile Arrest	3				

**All data presented in this report is tentative.

Property & Evidence

During the month, there were 84 envelopes/packages involved in 37 incident cases that were submitted for processing by the Property & Evidence Section. Of the total envelopes/packages:

Total evidence items: 53

Released	Stored	Destroyed	Out to lab
1	48	0	4

Total safekeeping items: 16

Released	Stored	Destroyed	Out to lab
15	1	0	0

Total disposal items: 13

Released	Stored	Destroyed	Out to lab
4	9	0	0

Total found items: 2

Released	Stored	Destroyed	Out to lab
0	2	0	0

The items of evidence involved the following crimes:

- 7 drug incidents
- 0 DUIs

Other considerations:

- The status of the Police Evidence Trust Fund bank account, involving \$2,115.25.
- 13 pending items:
 - 6 are for safekeeping/found property
 - 6 are pending RICO forfeiture/evidence
 - 1 is to be returned to owner, if located
- Fingerprints were taken for 54 citizens by the Property & Evidence Section and Police Volunteers this month. The prints included volunteers, employee applicants and private citizens.

Operations/Patrol

The Operations/Patrol Division is under the direction of Lt. Terry Tryon.

The Operations Lieutenant attended the following meetings during the month:

- Town Council Meetings
- FPD Management Team Meetings
- Weekly FPD Administrative Meetings
- Workflow Committee Meeting
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting

Professional Standards

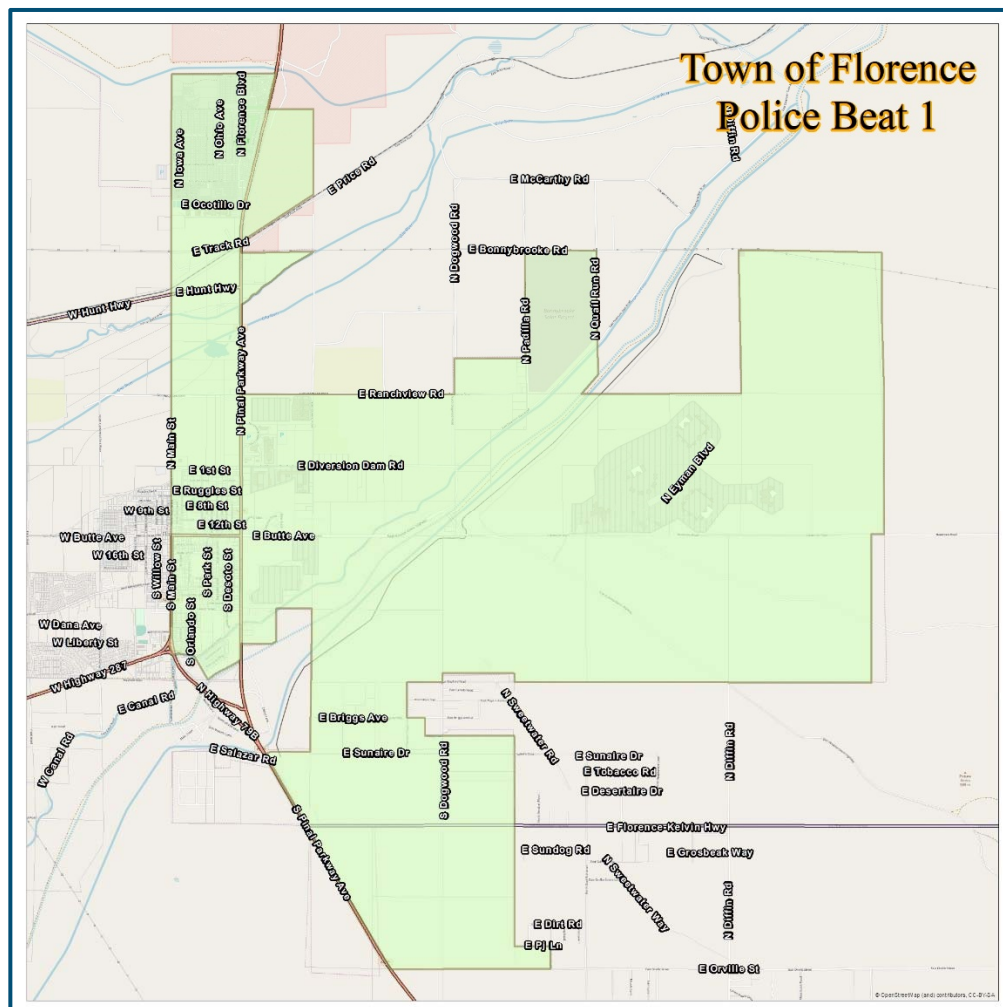
The Professional Standards Section had the following monthly activities:

- No complaints received.
- No internal administrative investigations initiated.
- There were no use of force reports for the month.

Criminal Investigations Unit

Observed Offense	Assigned Detective	Case Status	Notes
# of new cases assigned this month: 6			
Agency Assist	D. Helsdingen	Closed	PCSO Forensic Unit-Internet Child Porn-Suspect Arrested Evidence Found
Aggravated Assault (DV)	D. Helsdingen	OPEN	Grand Jury Indictment-Bench Warrant-Waiting on victim for cell phone download
Hit & Run Fatality	D. Helsdingen	OPEN	Suspect in custody \$200,000 bond Second Degree Murder Charges Filed
Sex Offense (Juveniles)	D. Helsdingen	OPEN	Two victims identified; one forensic interview completed second victim in treatment center in Tucson (2014)
Sex Offense (PREA)	D. Helsdingen	Closed	Allegations made by transgender inmate victim does not wish to pursue charges
Agency Assist	D. Helsdingen	Closed	Sex Offender Packet-Subject had no sex offense convictions thus he did not meet criteria for packet
# of cases carried over into this month: 6			
Hit & Run	D. Helsdingen	OPEN	Witness came forward with information-report completed and forwarded Charges to PCA Follow-up investigation completed waiting on PCA
Suspicious Act/Sex Offense	D. Helsdingen	OPEN	Disoriented Female found, SANE examination completed, Victim interviewed, Possible location Green Tree Hotel, Victim currently in Behavioral Facility, possible suspect identified, located victim with additional information
Death Investigation	D. Helsdingen	Closed	Autopsy report received today the cause of death-combined toxicity of multiple drugs. Fentanyl pill found; cell phone downloaded will close today
Aggravated Assault with Deadly Weapon (Prison)	D. Helsdingen	OPEN	Grand Jury Indictment
Death Investigation (Juvenile)	D. Helsdingen	OPEN	Preliminary cause of death Hyperthermia & dehydration waiting on official PCME Report
Sex Offense (PREA)	D. Helsdingen	OPEN	All evidence sent to DPS waiting on results
# of joint cases worked this month: 6			
Observed Offense	Primary/Secondary Detective	Case Status	Notes
PREA	C. Linderoth/D. Helsdingen	Closed	Initial Report taken, SANE Exam completed, Buccal swab from suspect collected, sex assault kit sent to DPS, investigation from Core Civic completed

			in review and DPS result received inconclusive
Sex Offense (Juvenile)	L. Gaston/D. Helsdingen	OPEN	Several juvenile females disclosed inappropriate sexual abuse. Recent Grand Jury indictment added 3 more child related offenses
Custodial Interference & Kidnapping	D. Helsdingen/L. Gaston	OPEN	RAJ located in town returned to DCS. Then RAJ + sister and a ward of the state absconded from a group home in Avondale. The three juveniles were in town with mother criminal charges filed on mother Judge wants Charges filed on juveniles as incorrigible waiting on DCS to provided documents to support charges
Sex Offense (Rape)	D. Helsdingen/ L. Gaston	OPEN	Evidence sent to DPS Negative Contact with Victim
Sex Offense	D. Helsdingen/L. Gaston	OPEN	Evidence Sent to DPS Victim is reluctant to assist with investigation
Sex Assault/Sex Abuse	L. Gaston/D. Helsdingen	OPEN	Reported long time sexual abuse from Illinois to AZ ending in Florence. Working with LE in Illinois search warrant on residence suspect arrested. Suspect rearrested on Agency Assist felony warrant from Illinois. Suspect currently in custody awaiting extradition. Images of Child pornography found on suspect's computer
Other activity:			
D. Helsdingen	Demo		
D. Helsdingen	Stonegarden 2019 Budget Meeting		
L. Gaston/D. Helsdingen	Grand Jury X2		



Beat Statistics:

Beat 1 Supervisor: Sgt. D. Peterson

There are 6 officers assigned to Beat 1

Total number of calls for service (including traffic): 406

Total number of traffic stops: 113

Total number of accident reports taken: 8, 5 were on private property

Total number of citations issued: 18 for 18 violations

Total number of DUI: 1

Crimes against persons

Aggravated assault: 1

Assault: 5

Sexual Assault: 1

Property crimes

Burglary: 1

Criminal damage: 4

Monthly Activities

In addition to normal patrol, officers conducted 170 Directed Patrols of businesses, apartment complexes, Florence Gardens and Caliente communities and the prisons.

Community Involvement and Education

Area schools were open for all grades. Officers continued their visits to schools and grounds to prevent and/or detect any crimes. The schools were on Fall Break at the end of the month. Officers were also assigned to schools to monitor crosswalks and speed zones while school is in session.

Special Events

None

Upcoming Special Events

None

Significant Calls for Service

Assault reported on N. Pinal Parkway – A female trespassed at the convenience store by entering an employee only area. When the officer responded and attempted to detain the female, she became combative and scratched the officer several times on his face, neck, hands and arms. The female was arrested and booked into jail.

Sex Offense reported on N. Pinal Parkway – Under investigation.

Assault reported on N. Warner Street – A woman reported that during a domestic dispute her ex-boyfriend hit her several times with an unknown object. The woman sustained several lacerations on her head which required stitches. The suspect was arrested.

Assault reported on E. Stewart Street– A father and daughter reported that the daughter's boyfriend had hit her several times causing bruising to her body. The boyfriend was arrested and placed into Juvenile Detention.

Assault reported on E. Diversion Dam Road – Two male juveniles had an altercation during which they punched each other in the face. They were immediately separated by detention officers. Neither sustained a notable injury. No charges were filed.

Assault reported on N. Pinal Parkway – Two male inmates were in a dispute because one of them made the toilet dirty and refused to clean up the mess. During the argument one of the males punched the other in the face causing a minor injury. Charges were filed with the court.

Assault reported on N. Pinal Parkway - Awaiting information.

Burglary reported on S. Orlando Street – A woman reported that her daughter's family recently moved from a residence she owns. When she went to check on the residence, she found the door propped open and several items missing from inside (refrigerator, vacuum, a dresser and clothing).

Criminal Damage reported on E. Florence Heights Drive – A woman reported that her vehicle had a small hole in one of the windows and she believed it had been shot with a small caliber firearm. Officers were unable to locate any evidence. Directed patrols of the area are being conducted.

Criminal Damage reported on E. Florence Heights Drive - A woman reported that someone flattened two of her vehicle's tires. She suspects her ex-husband of the crime. A canvass was conducted with negative results.

Criminal Damage reported on E. California Blvd – A woman reported that a bullet had come through her window and landed inside of her home. Officers canvassed the area and located several persons shooting at targets on Price Road a short distance away. The ammo they had in their possession matched the bullet that went through the woman's home window. The subjects are being charged and have agreed to pay for the damages.

Criminal Damage reported on N. Bowling Road – A woman reported that someone has been cutting the fencing around her home. No evidence was located in the area. The responding officer suggested installing cameras and to contact the PD if she sees any persons in the area. Patrols were increased in the area.

Accident reported on N. Pinal Parkway / E. 1st Street – Two vehicles were westbound on Diversion Dam Road, in separate left turn lanes (there are two left hand turn lanes at this location). While making the turn, the inside vehicle made the turn too wide and sideswiped the other vehicle. No injuries were reported.

Private Property Accident reported on S. Main Street – Two vehicles bumped into each other in the parking lot. The drivers exchanged information.

Accident reported on N. Pinal Parkway – A vehicle was pulling out of the gas station parking lot and struck a vehicle that was eastbound from N. Pinal Parkway on Diversion Dam Road. The at-fault driver was cited. No injuries were reported.

Private Property Accident reported on N. Pinal Parkway – A vehicle backed into another parked vehicle in the parking lot. The drivers exchanged information.

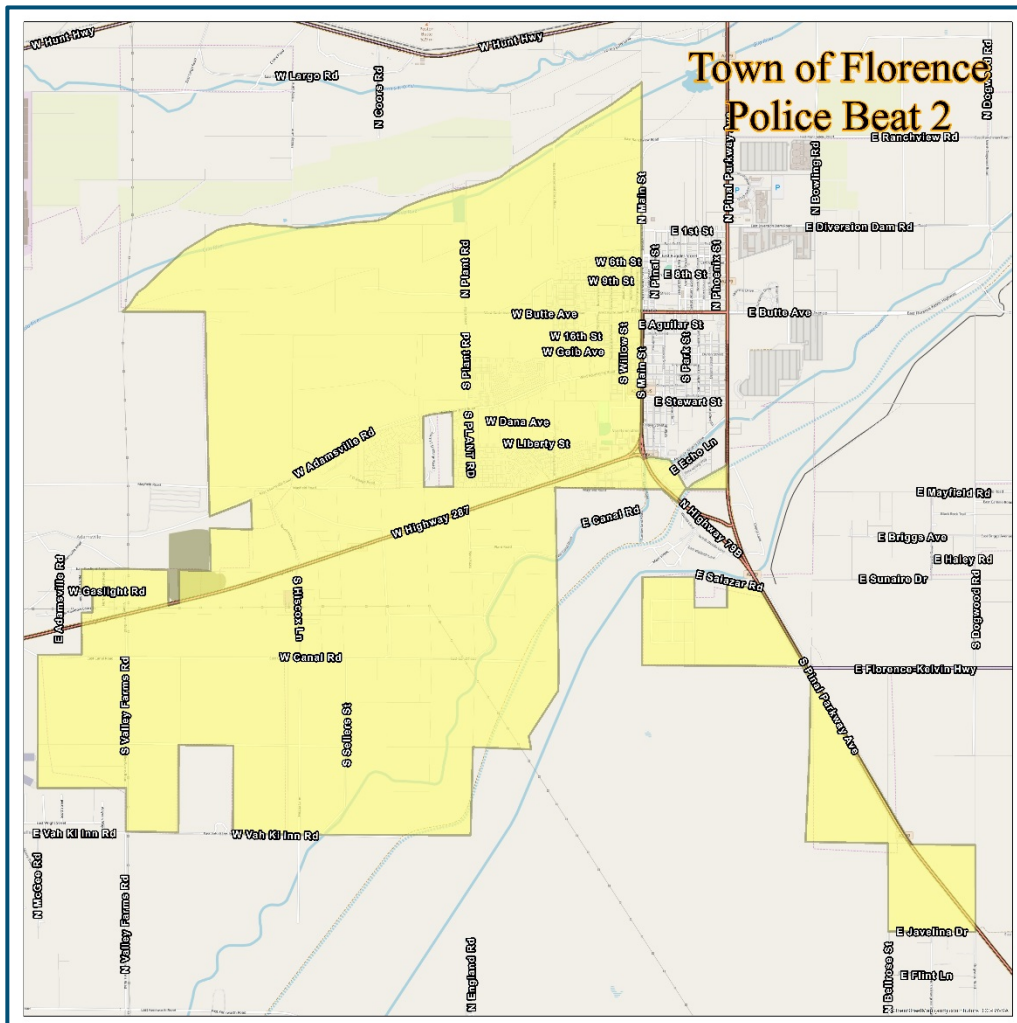
Accident reported on N. Pinal Parkway / E. 8th Street – A vehicle that was eastbound pulled out from a stop sign and struck a southbound vehicle. No injuries were sustained. The at-fault driver was cited.

Private Property Accident reported on N. Main Street- While entering a parking spot, one vehicle struck an already parked vehicle. The drivers exchanged information.

Private Property Accident reported on N. Main Street – As a vehicle exited a parking spot she struck a vehicle that was passing. Minor damage. The drivers exchanged information.

Training: Legal Updates

BEAT 2



Beat Statistics:

Beat 2 Supervisor: Sgt. D. Campbell

There are 5 officers assigned to Beat 2

Total number of calls for service (including traffic): 181

Total number of traffic stops: 110

Total number of accident reports taken: 1

Total number of citations issued: 24 for 30 violations

Total number of DUI: 0

Crimes against persons

None

Property crimes

Criminal damage: 2

Theft: 1

Monthly Activities

Citations were issued for speeding, expired registration, vehicles not having mandatory insurance, passing a stop sign and driving without a license.

Crime continues to decrease within Beat #2. Patrol Officers reporting no foot or bicycle traffic at night and known narcotic locations have been quiet. FPD has conducted high volume traffic enforcement to include field interviews in Beat #2.

Community Involvement and Education

Officers conducted 64 directed patrols of the local business and issuing warning citations for parking violations (2) to include (5) Field Interviews. FPD conducted traffic enforcement in the area of Florence High School. During this event a high volume of stops were conducted, and education provided to students reference their driving behavior.

Special Events

None

Upcoming Special Events

None

Significant Calls for Service

Traffic Stop: FPD participated in a grant provided by the Governor's Office Highway Safety (GOHS) enforcing speed. FPD conducted a traffic stop on a white Ford Ranger for excessive speed. During the stop the odor of marijuana was emanating from the vehicle. The female did not have a medical marijuana card. 14.8 grams of raw marijuana and multiple items of drug paraphernalia were seized. The driver was criminally cited without incident.

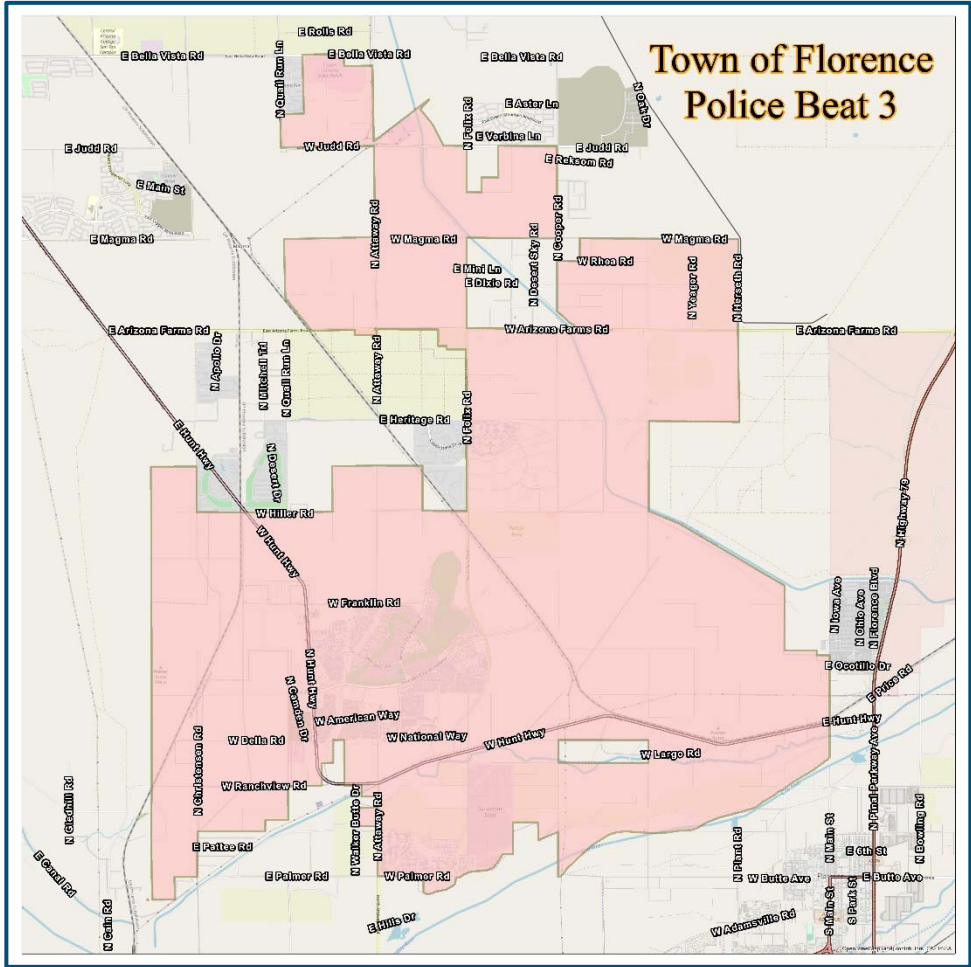
Sex Offense: FPD responded to the 200 Block of West 9th Street reference sexual abuse against a child. During the investigation, it was alleged the child was acting strange and touching her private parts. The child was taken to a pediatrician with nothing suspected during the exam. This case is closed.

Theft: FPD responded to the 300 Block of West Butte Ave reference theft. FPD arrived on scene and contacted the homeowner. The homeowner reported someone stole his tortoise. The following the day the homeowner stated the tortoise has returned without incident.

Training

FPD Officers were provided information on local events to including providing them with daily briefings on recent intelligence.

BEAT 3



Beat Statistics:

Beat 3 Supervisor: Sgt. S. Morris

There are 6 officers assigned to Beat 3

Total number of calls for service (including traffic): 283

Total number of traffic stops: 150

Total number of accident reports taken: 3

Total number of citations issued: 34 for 42 violations

Total number of DUI: 0

Crimes against persons

Other (domestic): 2

Property crimes

Theft: 1

Monthly Activities

For the month of September, the total calls for service was 283, compared to 271 in August. A 4.43 % increase. No influx of major crime. A total of 101 directed patrols were conducted.

The Juvenile Detention Log was completed as required by state law. The Florence Police department detained one juvenile for the month of September.

The speed signs logged the following data:

- No data was obtained due to computer issues. Working with IT to get these resolved.
- The portable speed sign #2 was recently at Main Street extension. It will be placed on Monticello Dr.
- Trailer #3 was placed on Stewart St. and will now be moved to Hwy 79.

For the month of September, traffic enforcement in beat three consisted of 150 traffic offenses, with 34 citations, and 42 violations.

Three minor accidents with no major injuries reported.

Community Involvement and Education

The beat three officers continue to look for code enforcement violations and enforced 18 parking violations.

Special Events

None

Upcoming Special Events

None

Significant Calls for Service

W. Rushmore Way – A husband and wife got into an argument. The husband grabbed the wife's phone out of her back pocket, broke it and threw it in the pool. As the wife was trying to get her phone back, she sustained bruises on her arms. The husband was arrested and confined at PCSO for Assault DV and Criminal Damage DV.

N. Huntington Dr. - Three young brothers were arguing and throwing toys at each other. No charges filed.

A male friend was giving a female friend a ride from Mesa to Florence. The female started throwing things in the vehicle and cracked the male friend's windshield. The next day, the male friend found his luggage and credit cards missing along with \$40.00 in cash. Charges submitted on the female for theft and criminal damage.

Training

Officer uniforms were inspected this month, with no discrepancies noted.

K-9 Unit

How many officers assigned to K-9 Unit: 1 - K-9 Murphy

Total number of vehicle stops: 28

Total number of K-9 utilizations: 7

Total number of vehicle hand searches: 2

Total amount of narcotic seizures in weight: 51 gram

Type of drug:	Narcotic	Weight:	51 gram
Type of drug:	Paraphernalia	# of items:	18 individual items

Monthly Activity:

Officer Murphy attended weekly K9 detection along with the Pinal County Sheriff's Office K9 Unit Training Unit. Officer Murphy's service dog Rexo, detected marijuana, cocaine, methamphetamine and heroin without incident. Officer Murphy is certified through the (NCAT) National Canine Audit Tracking Systems using K9 Rexo.

During the month of September 2019, Officer Murphy self-initiated (34) cases which included vehicle stops, field interviews and on-view criminal activity. Officer Murphy completed a school search at Florence K-8, no narcotics were discovered.

Agency Assist: Officer Murphy responded to an Agency Assist requested by Maricopa County Adult Probation. During the probation search, MCAP advised marijuana and drug paraphernalia was in the residence. FPD served a search warrant and collected 23 grams of marijuana and suboxone and drug paraphernalia. The male subject was arrested, processed and booked into Pinal County Sheriff's Office Adult Detention Center.

Agency Assist: Pinal County Sheriff's Office requested assistance with a K9 for a search warrant in the area of 700 South San Carlos Street in Florence. During the service of the warrant a male and female left the scene in a black sedan. Officer Murphy, with the assistance of K9 Rexo, located 2 ounces of Methamphetamine in the female's purse. The female was processed and booked into Pinal County Sheriff's Office Adult Detention Center.

Florence Elementary: Officer Murphy and K9 Rexo were requested to search nine different classrooms within Florence K-8. There were no alerts noted during the search.

Volunteers

The Florence Volunteers put in a total of 51.75 hours for the month of September. There was a total of 5 volunteers that donated their time this month. The Victim Services Unit was not utilized this month. The volunteers continue to assist the police department with fingerprinting, funeral escorts, and any special events hosted by the Town of Florence. The volunteer program is actively involved in house watches, school zones and business checks. There was one 3511 hearing this month, conducted by a volunteer. The vehicle was released to a tow company, and \$150 fee was collected.

Grants

Completed several details to close out Governor's Office of Highway Safety (GOHS) for 2019 award. The following are statistics reported to GOHS for both special events and sustained (regular) activity:

Total citations for the month: 107

Total traffic contacts for the month: 549

Type of Citation	Total Number of Citations
Civil traffic	90
Criminal traffic	10
DUI	1
DUI drugs	0
Other (CT, CR, CV)	6

Training

Efforts are continually made by the training staff to incorporate and provide quality training to all FPD officers. FPD staff has worked diligently to reduce training costs by providing required internal training.

Traffic

Total number of citations issued for the department: 76 for 90 violations

Directed Patrol

The Police Department conducted 335 directed patrols during the month. Directed patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased pro-active patrol in high crime areas has decreased crimes.

ACCOMPLISHMENTS/COMMENDATIONS/KUDOS



Congratulations to Joe Sutton who graduated from the Chandler Gilbert Community College Police Academy. Joe finished first in his class for “Top Physical Fitness.” Officer Sutton serves as our Property/Evidence Technician and as a Reserve Officer.



Officer Sutton with Sgt. Klix, Lt. Tryon, and Ms. Husk at the Graduation Ceremony.

ACCOMPLISHMENTS/COMMENDATIONS/KUDOS



Congratulations to Officer Jeff Palmer. Officer Palmer was acknowledged by Congressman Paul Gosar at the September Council Meeting. Officer Palmer has been with the Florence Police Department for 13 years and serves as the department's Community Relations Liaison Officer.

Congressman Gosar, Officer Palmer, and Lt. Tryon





TOWN OF FLORENCE

PUBLIC WORKS DEPARTMENT

444 N. Warner Street

Florence, AZ 85132

Office: 520-868-7614

FAX: 520-868-7546

MEMO

MEETING DATE: November 4, 2019

STAFF PRESENTER: Christopher A. Salas, Public Works Director/Town Engineer

SUBJECT: Staff Report

Engineering Division:

APS Solar Covered Parking

- Submitted Library/Community Center design proposal for FY'19 consideration
- Would allow APS to construct a 108-space car covered parking area, roof being made of solar panels. Approximate kW yield is 270 kW
- Funding for FY'19 exhausted, but still in que for FY'20 per APS

Cox Irrigation Ditch

- Final design modified (lengthened) from original EPS design spec to meet land user inputs
- NRCS (National Resource Conservation Service) provided GPS survey data
- Dennis Bagnall provided bid to build berm for V-ditch and access road grading
- Hunter Ditch Lining to provide bid for concrete V-ditch

SCIDD Canal Sunrise Estates

- SCIDD performed aerial survey (UAV) early December, pending survey results to determine Towns participation in resolving severe erosion issues – nothing new to report
- 11/4/2019 – no change

SCIDD Diversion Dam/Florence Canal

- Informational meeting with SCIDD on 6/20/19
- Town utilities (water/sewer) will need to be relocated on two (2) bridges
- Town in possession of GCE construction plans for “Reach 2” of Florence Canal
- Town to get quotes for comparison against GCE quotes to relocate utilities
- Confirmed Town utilities along the two (2) bridges Butte Ave & SR79B
- Town to request PCL quote to perform utility relocation work

Facilities Maintenance:

Safety Walkthroughs

- Facilities participated in a walkthrough with the Town's Loss Control Consultant on completed September 4th - only selected high risk areas were reviewed at this time. Results showed only

minor housekeeping items needing attention. Departments with identified issues have been notified.

Town Hall

- Long term solutions to improve several HVAC issues - Town Hall

Fire Station #1

- A new roof is proposed in CIP – General Fund CIP projects frozen indefinitely

Police Department

- Termites were discovered on the South wall – obtaining quotes

Silver King

- Working with Building Safety on Egress resolution

Fire Safety PM's

- Preventive Maintenance Fire Safety obtaining quote
 - Balcony decking/handrails and West patio completed

Fleet Services:

Procurement

- Council Approved purchase of Police Tahoes - received
- Council Approved purchase of Public Works Chevys - received
- 10/7 – Upfitting of police vehicles Council Approved, order placed

Streets (HURF) Division:

Roads

- Annual Polymer Modified Asphalt Rubber (Chip Seal) project completed
- Culvert installation on Poston Circle
- Installed rumble strips on Hunt Highway

Water Division:

SCADA Upgrade

- To coordinate between well sites
- Fill tanks at night for energy savings
- Need operational plans and programming – In progress

Wells

- Tie-in Well 2B to distribution system
- New sand filter at Well 2B
- Well #5 – painting exterior wall – quote obtained – pending schedule
- Well #5 - working with Coolidge Engine & Pump

WELL WATER LEVELS (IN FEET) – 2019 – YTD Average = 229'

Well #	Well ID	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YEAR-TO-DATE AVERAGE
1	ADWR - 55-610432	205	204	205	205	203	203	204	204	204	205	204
2B	ADWR - 55-610433	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3B	ADWR - 55-215446	219	218	218	218	225	226	221	225	224	231	223
4	ADWR - 55-619533	N/A	N/A	N/A	N/A	220	220	220	232	225	230	N/A
5	ADWR - 55-619534	277	282	274	281	265	242	243	244	244	243	260
MONTHLY AVERAGE		234	235	232	235	228	223	222	226	224	227	229

Wastewater Division:

Collection System – Manhole Project

- Construction portion of the project completed
- Technical reports will be submitted on 10/23/2019 for Town review and acceptance

South Wastewater Treatment Plant

- Discussions on amendment to permit to go to chlorine primarily
- Process options to replace current SAM units – touring other Town / City sites
- Recharge at South Plant completed and permit has been approved

North Wastewater Treatment Plant

- Refurbish recharge ponds – in-house
- Rebuilding upper clarifier - started – vendor Ellison-Mills
 - Upper Clarifier project complete

Capital Improvement Projects:

CIP GG-25 - Silver King Balcony Repairs

- Motley Design Group –egress designs - Complete
 - Electric
 - Fire suppression
 - Door hardware
- 4.25.2019 – Advertised Formal Bid
- Bids greatly exceed Town budget – revisions to construction documents are occurring

CIP GG-26 - Signal Light @ SR79 & Hunt Highway

- ADOT Traffic study is complete
- Met with ADOT to discuss project options
- ADOT is using CMAR Process, Contractor selected, but designer has not been selected

CIP GG-29 – Territory Square Expansion – Phase 1

- Extend 8" waterline within Main Street @ Town Hall
- Funds not available until FY 19/20
- Confirmed on budget 19/20

CIP PSP-18 - HVAC @ Police Department

- Three units replaced after failures in FY16/17, remaining two are newer and are not scheduled for replacement in 17/18

CIP SU-06 – Wastewater Main Extensions & Replacements

- Budget is to allow for unplanned repairs
- Currently – no scheduled projects
- Budget has been repurposed to pay for the required manhole repairs.

CIP SU-20 – Recharge Facility

- Mainly completed – last item is valve key assemblies

CIP SU-83 – SCADA Tie-Ins – Wastewater Controls

- SOW provided 9/13/18
- As of 3/4/19 – Under review, searching for alternatives
- 10/7/2019 no update

CIP SU-85 - Recharge Permitting & Design

- ADEQ Permit in process

CIP SU-88 – SWWTP Expansion Headworks

- Construction documents - Completed
- Plans review - Complete
- Plan revisions necessary – working with Hazen & Sawyer
- Fan test is being scheduled

CIP T-12 – Butte Avenue Bridge Replacement

- On-going – Feasibility Study
- Trying to find funding sources

CIP T-14 – Roundabout / Intersection Improvement SR 79B & SR287

- MAG close out funds
- Design concept report completed
- Engineer has been selected by ADOT. Scoping meeting – Completed
- Notice to Proceed to be issued by ADOT by end of October

CIP T-28 – Hunt Highway Fire Station #2 Traffic Signal / Turn Lane

- 1st Phase design completed & reviewed
- Design Complete
- Contract awarded for construction 9/3/2019

CIP T-41 – Pinal Street Drainage (aka Main Street Butte to Ruggles Ditch)

- Notice to Proceed -T Y Lin
- Design underway

- Alternatives being evaluated

CIP T-60 - E. 1st Street Pavement (HURF Bond)

- Project 99% complete, pending closeout and warranty finalization

CIP T-91, Hunt Highway at Attaway Intersection Improvements (Design stage)

- 30% plan was submitted on 8/16
- Project meeting scheduled for 8/28
- Comments supplied to design engineer
- 60% plan completed
- Staff has reviewed 60% plan and providing comments on 10/23

CIP WU-23 - 2B Outfitting

- Tie-in Well 2B to distribution system
- New sand filter at Well 2B
- Ellison-Mills to complete piping work

CIP WU-25 – Water Line Relocation

- Relocate 12" water line outside of INS property
- Funds not available until FY 22/23

CIP WU-74 – Transmission Line & Pressure Zones

- Report on feasibility of project and pump curves
- Project still being scoped
- Alternatives being evaluated

CIP WU-83 – Downtown 12" Loop (CBDG) Phase 3b

- Mainline completed
- Chlorine injected 8/27
- Water line pressure tested 8/27, test passed
- Bac 'T' test results due 8/29
- Service line tie overs 8/30
- Project complete

CIP WU-85 – Hydrant Replacement

- Replace aging fire hydrants
- Cooperative utilized for parts Fortiline & Ferguson
- Work being completed in-house
- Project is on-going

CIP WU-86 – 8" Line Extension (410 feet) Willow to High School

- 7/1/2018 – Project ON HOLD until 3rd quarter FY 18/19
- 10/7/19 No update

CIP WU-88 – Well Preservation (Well #5)

- Ongoing

CIP WU-91 – Water Barn

- JOC with Swan Architects – civil engineer, landscape and soils reports

- Council approved architect 10/7/2019, PO created
- Project kickoff 10/16/2019