



ADDENDUM B

TENT, CANOPY, CARNIVAL AND
AMUSEMENT RIDE PERMIT APPLICATION



Tent/Canopy Submittal Information

EVENT NAME:	
EVENT ADDRESS:	
EVENT SPONSOR:	
EVENT CONTACT:	
SPONSOR ADDRESS:	
SPONSOR CONTACT:	
SPONSOR PHONE:	
DATE(S) OF EVENT:	
HRS. OF OPERATION:	
TENT CONTRACTOR:	
ADDRESS:	
PHONE:	
FAX:	
TENT SETUP DATE:	
TAKE DOWN DATE:	

TENT #:	TENT USE:	TENT SIZE:	SQ. FT.	OCC. LOAD:	EXITS:
1					
2					
3					
4					
5					

- One Florence Fire Rescue Plan Review Application
- A Certificate of Insurance for a minimum of \$1,000,000.00 with the Town of Florence named as additionally insured.
- Three copies of flame-retardant certificate for each tent or canopy.
- Three copies of site plan showing the location of:
 - All tents including the minimum separation from property line, building, other tent, canopy, vehicles.
 - Fire access roadway, including width.
 - Exits and exit signs.
 - Cooking and or heating equipment.
 - LPG containers and equipment.
 - Flammable or combustible liquids.
 - Generators.