

Public Notice
Town of Florence

INVITATION FOR BID
for
PROFESSIONAL AUDITING SERVICES

Request for Proposal

The Town of Florence hereby solicits **SEALED** proposals from qualified certified public accountants to provide auditing services for the next three (3) fiscal years starting with the fiscal year ending June 2018 - June 2020, with extensions for two (2) years in one (1) year increments.

To secure a complete copy of the Request for Proposal (RFP) for Professional Auditing Services, please respond to this email or email Joan R. Miller, CPA, Accounting Manager joan.miller@florenceaz.gov or pick up the RFP at 775 N. Main Street, Florence Arizona. 85132. Mail your complete proposals to the office of the Town Clerk, Florence Town Hall, P.O. Box 2670, Florence, Arizona 85132 or delivery to the Town of Florence at the same location. Persons with disabilities may request a reasonable accommodation, by contacting the 504/ADA Coordinator for the Town of Florence at (520) 868-7574 or (520) 868-7502 (TDD). Please make all requests as early as possible to allow time to arrange the accommodation.

The Town of Florence must receive the **SEALED** proposals no later than 2:00 P.M., Mountain Standard Time, May 3, 2018.

No faxed or emailed proposals will be accepted. Failure of the proposer to complete the entire proposal documents or requirement may result in rejection of the proposal.

All bids should be identified as "Sealed Proposal – Professional Auditing Services".