

**TOWN OF FLORENCE
PLANNING AND ZONING COMMISSION**

REGULAR MEETING MINUTES

MINUTES OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF FLORENCE MEETING HELD ON THURSDAY, JANUARY 17, 2019, AT 6:00 P.M., IN THE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

1. CALL TO ORDER

Chairman Pranzo called the meeting to order at 6:00 pm

2. ROLL CALL:

Chairman Pranzo	Present
Vice-Chair Frost	Absent
Commissioner Smidt	Present
Commissioner Simmonds	Present
Commissioner Proulx	Present

Council Liaison Hawkins was Present.

3. PLEDGE OF ALLEGIANCE

4. DISCUSSION/APPROVAL/DISAPPROVAL of the minutes of the regular meeting conducted on January 3, 2019.

On motion by Chairman Pranzo, seconded by Commissioner Smidt, and carried by a 4-0 vote, to approve with changes the January 3, 2019 Regular Meeting minutes.

5. NEW BUSINESS

- A.** Staff presentation and Public Hearing (as continued from the December 20, 2018 meeting) to solicit input regarding Case PZ-18-34-TA, a proposed text amendment to the Town of Florence Development Code Definitions and Part 7: Parking; Loading and Unloading. Motion to recommend approval or disapproval of Case PZ-18-34-TA to Town Council.

Dana Burkhardt stated this presentation is no different than the presentation given on December 20th. He asked the Commission if they want to hear the presentation again or updates since the last meeting. The Commission agreed to hear an update. Mr. Burkhardt said since the December meeting, Staff has presented to the Historic District Advisory Commission (HDAC) and reviewed both codes. The HDAC did not have any

specific comments. Staff is asking the Planning and Zoning Commission to forward a recommendation of approval to the Town Council for adoption of this text amendment and other amendments listed in Exhibit B.

A Commissioner asked if tonight's recommendation included changes that were made last month. Mr. Burkhardt said any changes from previous meetings have been added into the text.

Chairman Pranzo asked Mr. Burkhardt if he believed anyone read the text amendments during the public feedback process. Mr. Burkhardt said that people read the headings and reviewed items that may interest them. He noted that Staff organized the presentation's information so if one of the primary changes or topics interested them, then they can go in and read the draft. He stated the drafts are on the Community Development Department's website with a place to add comments. He mentioned that the early public meetings were for finding interest.

Community Development Director Larry Harmer said that Mr. Burkhardt was not at the Historic District Advisory Commission (HDAC) meeting, but Staff did present the amendments to the Commission. The response Staff received from HDAC was that they were confident in the Planning Commission's decision. They were most interested in how the amendments impacted the historic district. Staff highlighted the possible impacts and the Commission had no feedback and were satisfied with the presentation. Mr. Harmer noted that Staff saw confidence in the Planning Commission and that the community has faith the Commission will do what is best. Mr. Harmer said anyone with a special interest in the amendments will individually give their feedback. Chairman Pranzo said it is nice to know there are other eyes on the text amendments. He asked for any further comments from the Commission.

On motion by Chairman Pranzo, seconded by Commissioner Simmonds, and carried by a 4-0 vote, to continue with the Public Hearing from January 3, 2019 for Case PZ-18-34-TA, a proposed text amendment to the Town of Florence Development Code Definitions and Part 7: Parking; Loading and Unloading.

No additional testimony was received.

On motion by Chairman Pranzo, seconded by Commissioner Proulx, and carried by a 4-0 vote, to recommend approval for Case PZ-18-34-TA and to forward the Planning and Zoning Commission's recommendation to the Town Council for final action.

- B.** Staff presentation and Public Hearing (as continued from the December 20, 2018 meeting) to solicit input regarding Case PZ-18-33-TA, a proposed text amendment to the Town of Florence Development Code Definitions and Part 3: Sign Regulations. Motion to recommend approval or disapproval of Case PZ-18-33-TA to Town Council.

Mr. Burkhardt stated that nothing has changed since the prior meeting in December. He mentioned that Staff did additional outreach. Once the Public hearing is open and closed, then the Planning and Zoning Commission will recommend approval for this text amendment. Chairman Pranzo asked if the Commission had any questions.

On motion by Chairman Pranzo, seconded by Commissioner Simmonds, and carried by a 4-0 vote, to continue with the Public Hearing from January 3, 2019 for Case PZ-18-33-TA, a proposed text amendment to the Town of Florence Development Code Definitions and Part 3: Sign Regulations.

No additional testimony was received.

On motion by Chairman Pranzo, seconded by Commissioner Proulx, and carried by a 4-0 vote, to recommend approval for Case PZ-18-33-TA and to forward the Planning and Zoning Commission's recommendation to the Town Council for final action.

6. PRESENTATIONS BY COMMUNITY DEVELOPMENT

A. FUTURE AGENDA ITEMS/INFORMATION ONLY

Ms. Benitez informed the Commission that there are no upcoming agenda items.

7. CALL TO THE PUBLIC/COMMISSION RESPONSE:

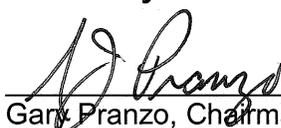
Call to the Public for public comment on issues within the jurisdiction of the Planning and Zoning Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

8. CALL TO THE COMMISSION-CURRENT EVENTS ONLY

Chairman Pranzo reminded the Commission that Home Tour is in three weeks.

9. ADJOURNMENT

On motion by Commissioner Simmonds, seconded by Commissioner Smidt, and carried by a 4-0 vote, to adjourn the meeting at 6:16 pm.



Gary Pranzo, Chairman

03/07/19

Date