

TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tara Walter
Vice-Mayor John Anderson
Councilmember Bill Hawkins
Councilmember Karen Wall
Councilmember Kristen Larsen
Councilmember Michelle Cordes
Councilmember Judy Hughes



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

6:00 PM

Monday, June 3, 2019

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, June 3, 2019, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL: Tara Walter __, John Anderson __, Bill Hawkins __, Karen Wall ____,
Kristen Larsen ____, Michelle Cordes __, Judy Hughes __.

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PRESENTATION

a. **Florence Teen Council** Update and Anti-Bullying Video (David Lewis)

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

a. **Approval of the Intergovernmental** Agreement between the Town of Florence, and the Arizona Department of Revenue, regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise and use tax and rental occupancy taxes imposed by the State or cities or towns. (Rey Sanchez)

- b. **Approval to purchase** a new Caterpillar 259D Track Loader from Empire Southwest, using the City of Tucson Cooperative Contract #161534-01, in an amount not to exceed \$63,330.38. (Chris Salas)
- c. **Approval of accepting** the register of demands ending April 30, 2019, in the amount of \$2,876,528.36. (Rey Sanchez)

8. UNFINISHED BUSINESS

- a. **Discussion/Approval/Disapproval** of awarding the Cuen Building Auction to Tom L. and Carolyn S. Smith, for \$21, and instruct the Town Manager to file a deed to include restrictions, as outlined in the Request for Bids. (Lisa Garcia)
- b. **Discussion and possible** action on selecting options regarding changes to Sign Code as it relates to off-premise or off-site signs. (Larry Harmer)

9. NEW BUSINESS

- a. **Discussion/Approval/Disapproval** of adopting the 2019-2020 Capital Improvement Plan. (Rey Sanchez)
- b. **Resolution No. 1699-19:** Discussion/Approval Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE TENTATIVE ESTIMATES OF THE AMOUNT REQUIRED FOR THE PUBLIC EXPENSE FOR THE TOWN OF FLORENCE FOR FISCAL YEAR 2019-2020; ADOPTING A TENTATIVE ANNUAL BUDGET; SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNT PROPOSED TO BE EXPENDED FOR VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR PUBLIC HEARING FOR TAXPAYERS ON THE ADOPTION OF THE FINAL BUDGET; ADOPTING THE BUDGET IN ACCORDANCE WITH THE STATE-IMPOSED EXPENDITURE LIMITATION AND VOTER-APPROVED EXCESS AMOUNT; DECLARING AN EMERGENCY. (Rey Sanchez)
- c. **Discussion/Approval/Disapproval** to purchase an A747-FR2000 ECO trailer mounted high pressure sewer cleaner, with a Kubota 114HP Engine, using the National Joint Powers Alliance Cooperative Contract #122017, in an amount not to exceed \$100,412.98. (Chris Salas)
- d. **Discussion/Approval/Disapproval** of scheduling a joint work session with the Florence Youth Commission on August 5, 2019 at 5:00 p.m. (Lisa Garcia)

10. LEGISLATIVE UPDATE

11. **MANAGER'S REPORT**

12. DEPARTMENT REPORTS

- a. **Community Development**
- b. **Community Services**
- c. **Courts**
- d. **Finance**
- e. **Fire**

- f. Police
- g. Public Works

13. CALL TO THE PUBLIC

14. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

15. ADJOURNMENT TO EXECUTIVE SESSION

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), (A)(4) and (A)(7) to consider its position and instruct its representatives and/or attorneys regarding:

- a. Association of Florence Fire Fighters, International Association of Fire Fighters Local 4512, Its Members, and ABC Plaintiffs 1-100 v. Town of Florence, Case No. CV2015-00235 litigation update.
- b. Discussion or consultations regarding a Notice of Claim filed by Merrill Ranch Owner's Agent, L.L.C., CMR/Casa Grande, L.L.C., Roadrunner Resorts, L.L.C. and Florence Copper, Inc. against Merrill Ranch Community Facilities Districts No. 1 and No. 2 and the Town of Florence.
- c. Town's position and instruct its attorneys regarding pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV2015-000325, including counterclaims.
- d. Town's position and instruct its attorneys regarding Arizona Department of Environmental Quality proceedings, related to Water Quality Appeals Board Case No. 16-002, including appellate proceedings to reviewing courts.
- e. Town's position and instruct its attorneys regarding permitting, constructing and accepting of irrigation wells and National Environmental Policy Act 26 ("NEPA") and the Administrative Procedure Act ("APA").
- f. Discussion or consultations regarding the Town of Florence intervention in the matter of the Arizona Corporation Commission's evaluation of the certificate of convenience and necessity ("CCN") of Johnson Utilities, L.L.C. ("JU"), extension of the JU CCN, investigation into the billing practices and water quality issues of Johnson Utilities, LLC before the Commission or in regard to any matters involving the Commission's review, public participation, investigations into the operations of Johnson Utilities, LLC and its affiliates, including but not limited to Southwest Environmental Utilities.
- g. Possible discussions with government agencies/entities and private entities involving the acquisition, purchase, sale or lease of real property and other property related to the Town of Florence's water and wastewater systems, including upgrades, expansions, contracts, and/or settlement discussions related thereto.
- h. Town's position and instruct its attorneys regarding pending litigation in Pinal County Superior Court: George H. Johnson and Johnson Utilities, LLC v. Town of Florence, Brent Billingsley and Lisa Garcia (No. S-1100-CV-201900383).

16. ADJOURNMENT FROM EXECUTIVE SESSION

17. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of Council may appear for part or all of the meeting including Executive Session telephonically.

POSTED ON MAY 30, 2019, BY MARIA HERNANDEZ, DEPUTY TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.*****

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 6a.
MEETING DATE: June 3, 2019 DEPARTMENT: Community Services STAFF PRESENTER: David Lewis, Recreation Leader SUBJECT: Florence Teen Council Update		<input type="checkbox"/> Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <ul style="list-style-type: none"> <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Presentation by the Florence Teen Council and highlights of their activities.

BACKGROUND/DISCUSSION:

The Florence Teen Council (FTC), led by Kim “Koko” Hunter and David Lewis, are wrapping up the second half of the school-year and the FTC members would like to share their experiences with the Town Council.

A VOTE OF NO WOULD MEAN:

Not Applicable

A VOTE OF YES WOULD MEAN:

Not Applicable

FINANCIAL IMPACT:

Not Applicable

ATTACHMENTS:

Power Point Presentation

FTC Bi-Annual Update

Cupids Ball

February 15th

Eight FTC members volunteered.

We had a DJ play music for everyone to enjoy, along with a music request station,

Snack bar selling snacks and drinks for everyone

We also had a photo booth so kids could bring home mementos

We played the game Snow Ball with all the kids. Snow ball is a game where girls line up while boys line up on the other side. A song plays and a girl goes in the middle and picks a dance partner from the boy's line up

Symposium

February 23rd

Fifteen FTC members volunteered.

We served food

We had four speakers: Anita Soto, Tomas Stanton, Jazmine and Anthony Hall along with a keynote speaker Alanzo "AJ" Jones.

Anita Soto talked about how to be proud of one's self. And had us write a message to our past selves.

Tomas Stanton is a poet and told a story in poetry.

Jazmine and Anthony Hall talk about perseverance in tough times and how you need to persevere in tough times.

Alanzo "AJ" Jones talked about making the right choices and how the type of choices we make depends on the type of place we're in and how it affects us all on a daily



BBQ, Suns Game

March 13th

Thirteen FTC members traveled to South Point High School for a BBQ
We played Pickle-Ball and grilled together, While we socialized with South Point
Students

We drove to Talking Stick Resort Arena for the Suns game
Some members bought souvenirs



Woman's Club Fashion Show

March 23rd

Five FTC volunteered

We helped set up table placements

All of the FTC members were waiters

We served lasagna, Caesar salad along with garlic bread

We provided music entertainment

50's Sock Hop

April 4th

The FTC partnered with the Florence Senior Center to hold a
50's Sock Hop.

FTC provided Food service, musical entertainment, and trivia with
prizes.



Road To Country Thunder

April 6th

FTC members Jayden and Neil walked around on stilts to provide entertainment and promote the FTC.



Eggstravaganza

April 13th

Seven FTC members met up at Heritage Park at 7:00AM

Some members helped set up DJ equipment while others helped set up Easter decorating

Two FTC members did face painting while two other members made animal balloons

We held bunny hop race for all ages

We had an Easter egg hunt



Members Of The Months

- January – Jayden McMillin
- February- Cara Roberts
- March- Cara Roberts
- April- Cara Roberts

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7a.
MEETING DATE: June 3, 2019 DEPARTMENT: Finance STAFF PRESENTER: Rey Sanchez, Finance Director SUBJECT: Intergovernmental Agreement with Arizona Department of Revenue related to Uniform Administration of the Town's Transaction Privilege Tax		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Approve the intergovernmental agreement between the Town of Florence and the Arizona Department of Revenue regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise and use tax and rental occupancy taxes imposed by the State or municipality.

BACKGROUND/DISCUSSION:

This intergovernmental agreement (IGA) was negotiated with the Department of Revenue (ADOR) by a consortium of municipal representatives along with assistance from the League of Arizona Cities and Towns. Additionally, several attorneys and tax experts from many municipalities reviewed and commented on the language during the process, resulting in a document that provides the maximum level of information and assurances possible.

Local Transaction Privilege Tax (TPT) administration is governed by A.R.S. § 42-6001. This statute was recently modified for tax simplification with the passage of House Bill 2111 in 2013 and House Bill 2389 in 2014. This statute now requires ADOR to administer the transaction privilege and use taxes imposed by all cities and towns and to enter into a new IGA with each municipality to reflect these changes and clearly define the working relationship.

This IGA intends to cover all aspects of administration after ADOR takes over for all cities and towns, but it also includes language allowing self-collecting cities to continue their

own tax and license programs until such time that ADOR is able to perform the administrative functions documented in statute. The Town of Florence is not self-collecting.

Although tax simplification will have the greatest impact on those cities and towns that are currently self-collecting local taxes, there are also considerable improvements for municipalities in the State collection program, as a result of simplification, particularly in the form of receiving much more detailed taxpayer data.

The IGA covers all aspects of local tax administration. First and foremost, the IGA addresses confidentiality, including the authorized handling of confidential taxpayer information, expectations for the discreet use of taxpayer data to prevent unauthorized disclosure, and the process in the event of a disclosure. There is also clarified and simplified guidance on the use of aggregated taxpayer data for public reporting and analysis.

The IGA includes clear direction regarding the sharing of general taxpayer license information, legal interpretations and written guidance, rate and fee tables, and any other pertinent tax information that needs to be shared between the municipality and ADOR.

The IGA identifies exactly which license and tax return data fields must be provided by ADOR and identifies in detail a series of new reports ADOR will soon provide to all municipalities, both of which will greatly expand the data available to the town for analysis purposes.

Key factors include a commitment to audit for all jurisdictions whenever any audit is being done; the continued authority to perform an audit of a taxpayer that is engaged in business only in their town; the general guidance that ADOR will lead all multi-jurisdictional audits, coupled with the option for ADOR to delegate actual audit performance to a city or town when circumstances indicate it would be the most efficient means of completing the audit.

The IGA provides guidance for handling voluntary disclosure by taxpayers, closing agreements in lieu of litigation, and sets up the responsibilities and authorities of both parties in terms of code or statute interpretations and legal support for protests.

The terms of this IGA run from July 1, 2019 through June 30, 2020 and it renews automatically each year. Either party has the right to reopen and renegotiate the terms according to provisions within the agreement.

A VOTE OF NO WOULD MEAN:

The intergovernmental agreement would not be adopted. The town would then be in violation of A.R.S. § 42-6001 that requires each city or town to enter into an intergovernmental contract or agreement to provide a uniform method of administration,

collection, audit, and licensing of transaction privilege and affiliated excise taxes imposed by the state or cities or towns pursuant to title 11, chapter 7, article 3.

A VOTE OF YES WOULD MEAN:

The intergovernmental agreement would go forward as approved.

FINANCIAL IMPACT:

This agreement will not result in any budgetary impact to the Town.

ATTACHMENTS:

Intergovernmental Agreement with Appendices
Letter for ADOR terminating existing IGA with Town effective June 30, 2019

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE STATE OF ARIZONA AND
THE CITY/TOWN OF FLORENCE ARIZONA**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is entered into this 3rd day of June, 2019, by and between the Arizona Department of Revenue, hereinafter referred to as Department, and the Town of Florence, an Arizona municipal corporation, hereinafter referred to as City/Town. This Agreement shall supersede and replace all previous intergovernmental agreements, including amendments thereto, entered into by the Department and City/Town regarding the administration, collection, audit and/or licensing of transaction privilege tax, use tax, severance tax, jet fuel excise and use taxes and rental occupancy taxes imposed by the State, cities or towns.

R E C I T A L S

WHEREAS, Title 11, Chapter 7, Article 3 (A.R.S. § 11-952) authorizes two or more public agencies to enter into intergovernmental agreements to contract for services, if authorized by their legislative or governing bodies.

WHEREAS, A.R.S. § 42-6001 et seq. was amended effective January 1, 2015 to provide that the Department shall collect and administer any transaction privilege and affiliated excise taxes imposed by any city or town in Arizona and that the Department and each city or town shall enter into an intergovernmental contract or agreement pursuant to A.R.S. § 11-952 to provide a uniform method of administration, collection, audit and licensing of transaction privilege and affiliated excise taxes imposed by the State, cities or towns.

WHEREAS, City/Town has taken appropriate action by ordinance, resolution or otherwise, pursuant to the laws applicable to the governing body of City/Town, to approve and authorize City/Town to enter into this Agreement.

A G R E E M E N T

NOW, THEREFORE, in consideration of the foregoing, the Department and City/Town enter into this intergovernmental agreement as follows:

1. Definitions

- 1.1 A.R.S.** means the Arizona Revised Statutes.
- 1.2 Adoption of an Ordinance** means final approval by majority vote of the City/Town council.
- 1.3 Ambassador Program** means the Department’s provided structure and support of curriculum related to tax administration and compliance education.

- 1.4 Audit** means examination and verification of accounts and records to determine taxpayer compliance with title 42 of A.R.S. and the Model City Tax Code, or any other assessment issued pursuant to A.R.S. § 42-1108.
- 1.5 Closing Agreement** means an agreement to settle a tax liability pursuant to A.R.S. § 42-1113.
- 1.6 Confidential Information** means all such information as defined in A.R.S. § 42-2001.
- 1.7 Confidentiality Standards** means the standards set forth in Appendix A or such other written standards mutually agreed to by the Department and City/Town.
- 1.8 Desk Review** means any assessment issued pursuant to A.R.S. § 42-1109(B).
- 1.9 Federal Tax Information** means federal tax return or return information the Department receives from the Internal Revenue Service including any information created by the Department derived from that information. Documents obtained from a taxpayer or State records are not considered Federal Tax Information.
- 1.10 Model City Tax Code** means the document defined in A.R.S. § 42-6051.
- 1.11 Modification** means a change to an assessment required or authorized by statute.
- 1.12 Municipal Tax(es)** means transaction privilege and affiliated excise taxes, including use tax, severance tax, jet fuel excise and use tax, and rental occupancy tax, imposed by City/Town in accordance with the Model City Tax Code. Unless the context provides otherwise, this definition includes tax, license fees, penalties, interest and other similar charges.
- 1.13 State** means the State of Arizona.
- 1.14 State & Municipal Audit Resolution Team (“SMART”)** means an advisory group comprised of four representatives from municipal taxing jurisdictions and four representatives of the Department as set forth in Section 14 below.
- 1.15 Taxpayer Information** means information protected from disclosure pursuant to Model City Tax Code § 510.
- 1.16 Standard Audit Life Cycle Process Map:** A document containing the decisions and procedures adopted by the Department and Cities/Towns from the point of audit assignments until resolution consistent with this Agreement and the Arizona Management System principle of continuous improvement. This document will be reviewed by the Department and cities/towns as needed, not less than annually, with any changes memorialized in a revised map. In the event of unresolved disagreement regarding proposed changes, this Map will be referred to SMART for resolution.

- 1.17 Standard Authorization List Update Process Map:** A process containing the decisions and procedures adopted by the Department and Cities/Towns to keep an updated list of current employees and contractors who are authorized to receive confidential information consistent this Agreement and with the Arizona Management System principle of continuous improvement. This document will be reviewed by the Department and cities/towns as needed, not less than annually, with any changes memorialized in a revised map. In the event of unresolved disagreement regarding proposed changes, this Map will be referred to SMART for resolution.
- 1.18 Standard Inter-Jurisdictional Transfer Process Map:** A process containing the decisions and procedures adopted by the Department and Cities/Towns to transfer tax from one City/Town to another City/Town upon a City/Town's request or during the audit process consistent this Agreement and with the Arizona Management System principle of continuous improvement. This document will be reviewed by the Department and cities/towns as needed, not less than annually, with any changes memorialized in a revised map. In the event of unresolved disagreement regarding proposed changes, this Map will be referred to SMART for resolution.
- 1.19 Voluntary Disclosure Agreement:** A program that is designed for eligible taxpayers with exposure for tax liability and /or civil penalties due to a failure to report and/or pay all tax due.

2. Disclosure of Information by City/Town to Department

- 2.1 Qualified Recipients of Information:** The Department shall provide a list of names and job titles of duly authorized representatives acting on behalf of the Department authorized to request and receive Taxpayer Information from Cities/Towns as defined in the Standard Authorization List Update Process Map. This information shall be sent to Cities/Towns as defined in the Standard Authorization List Update Process Map. The Cities/Towns will not disclose Taxpayer Information to a Department employee whose name is not included on this list. Cities/Towns may contact the Department with any questions related to qualified recipients by contacting the Cities Services Unit.
- 2.2 Use of Information:** Any Taxpayer Information released by City/Town to the Department may only be used by the Department for tax administration and collection purposes, and may not be disclosed to the public in any manner that does not comply with the Model City Tax Code. All Taxpayer Information shall be stored and destroyed in accordance with the Confidentiality Standards.
- 2.3 Municipal Ordinance:**
- (a) City/Town shall provide the Department with a copy of its Municipal Tax Code or any City/Town ordinances imposing the taxes to be collected hereunder within ten calendar days of a request for such information from the

Department. This information shall be sent to the Cities Services Unit electronically.

- (b) City/Town shall provide the Department with a copy of any ordinance adopted by City/Town after execution of this Agreement that imposes or modifies the Municipal Taxes or license fees to be collected hereunder, including a new or different tax rate as defined by A.R.S. § 42-6053(E), within ten calendar days of adoption of an ordinance. This information shall be sent to the Cities Services Unit electronically. No such ordinance shall take effect on a date other than the first day of the month that is at least sixty calendar days after city/town provides notice to the Department unless City/Town and the Department agree otherwise. The Department shall add the change to the official copy of the Model City Tax Code within ten business days of receipt of notice from City/Town. The Department will notify City/Town when the change has been made, and City/Town is responsible for confirming the change. Pursuant to A.R.S. § 42-6053(E)(2), changes in tax rates have no effect unless reflected in the official copy of the Model City Tax Code.
- (c) Within fifteen calendar days following the adoption of an annexation ordinance, one copy of the ordinance and notification of the effective date of such ordinance shall be sent to the Department via email at GIS@azdor.gov. City/Town shall also include with the notice a list of businesses City/Town knows to be located in the annexed area. The Department shall not be obligated to begin collection of Municipal Tax any sooner than the first day of the month that is at least sixty calendar days after the date the Department received notice from City/Town of the annexation.

- 2.4 Development and Impact Fees:** Upon request, City/Town shall provide to the Department any information regarding development and impact fees to assist the Department with the auditing of taxpayers and billing and collection of taxes.
- 2.5 Prior Audits:** Upon request by the Department, City/Town shall allow inspections and copies of any City/Town tax audits conducted prior to January 1, 2015.
- 2.6 Other Information:** City/Town shall provide other relevant information necessary for tax administration and collection purposes as requested by the Department.
- 2.7 Statutory Authority:** The disclosure of confidential City/Town tax information is governed by A.R.S. § 42-2001 et seq., or Model City Tax Code Section 510 for all reporting periods prior to January 1, 2015.

3. Disclosure of Information by Department to City/Town

- 3.1 Qualified Recipients of Information:** City/Town shall provide a list of the names and job titles of duly authorized representatives acting on behalf of City/Town

authorized to receive Confidential Information as defined in the Standard Authorization List Update Process Map. The Department will not disclose any Confidential Information to any representative whose name is not included on this list. The Department may contact City/Town with any questions related to authorized recipients.

3.2 Suspension of Information: The Department will not withhold Confidential Information from City/Town so long as City/Town complies with A.R.S. § 42-2001 et seq. and the Confidentiality Standards.

- (a) If the Department has information to suggest City/Town or any of its duly authorized representatives violated A.R.S. § 42-2001 et seq. or the Confidentiality Standards (Appendix A), the Department will send written notice to City/Town detailing the alleged breach as understood by the Department and requesting a response to the allegation within twenty calendar days of the date of the letter.
- (b) The Department will review the written response from City/Town and consider the information contained therein and all relevant circumstances surrounding the alleged violation before making a written determination as to whether a suspension of information is warranted and the length of the suspension.
- (c) If City/Town is dissatisfied with the Department's determination, it may within ten calendar days, submit a written request to SMART requesting the group review the determination pursuant to Section 14.
- (d) If the Department has information to suggest City/Town violated the Confidentiality Standards, the Department may inspect City/Town's records, facilities, and equipment to confirm whether there has been a violation upon notification to City/Town.

3.3 Information to be Provided: Within the restrictions outlined in this Section, the Department shall provide all of the information detailed in Appendix B, which may be modified by the mutual agreement of the parties. The Department shall not provide Federal Tax Information to City/Town. In addition to the information detailed in Appendix B, City/Town may obtain upon request:

- (a) Inspections and/or copies of Department tax audits, including all information related to all cities and towns included in the tax audit; and
- (b) Other relevant information necessary for tax administration and collection purposes, including all information necessary to verify City/Town received all revenues collected by the Department on behalf of City/Town.

3.4 Storage and Destruction of Confidential Information: All Confidential Information provided by the Department to City/Town shall be stored, protected, and destroyed in accordance with the Confidentiality Standards.

3.5 Statutory Authority: The Department may disclose Confidential Information to City/Town pursuant to A.R.S. § 42-2003(G) if the information relates to a taxpayer who is or may be taxable by a county, city or town. Any Confidential Information released to City/Town:

- (a) May only be used for internal tax administration purposes as defined in A.R.S. § 42-2001(4); and
- (b) May not be disclosed to the public in any manner that does not comply with the Confidentiality Standards.

A.R.S. § 42-2003(G) provides that any release of Confidential Information that violates the Confidentiality Standards will result in the immediate suspension of any rights of City/Town to receive taxpayer information pursuant to Section 3.2 of this agreement. Under no circumstances shall the suspension of any right to receive taxpayer information adversely impact the delivery or transfer of any City/Town revenues in any manner.

3.6 Specificity of Data: Pursuant to A.R.S. § 42-6001, the Department and City/Town agree that the data fields identified in Appendix B and the JT-1, TPT-2 and TPT-EZ forms provided in Appendix C meet the specificity requirements of City/Town. The forms provided in Appendix C may be revised and replaced as needed by mutual agreement of the Department and City/Town based on approval by SMART.

4. Audit

The Department shall administer the audit functions with City/Town in accordance with the Standard Audit Life Cycle Process Map and with the following provisions.

4.1 Training: All auditors and supervisors shall be trained in accordance with the policies of the Department. Auditors who have not completed the training may only work in connection with a trained auditor and cannot be the only auditor assigned to the audit. The Department shall:

- (a) Provide semi-annual audit training in accordance with A.R.S. § 42-6002(C) and be responsible for the costs of the training, limited to the site and training materials;
- (b) Notify City/Town of any training sessions at least thirty calendar days before the date of the training session;

- (c) Permit City/Town auditors and supervisors to attend any scheduled training as space permits at any designated training location; and
- (d) Provide additional training, as needed, to inform auditors and supervisors regarding changes in State law, the Model City Tax Code, Audit Procedures or Department policy.

4.2 Conflict of Interest: An auditor or supervisor trained and authorized to conduct an audit may not conduct any of the following prohibited acts:

- (a) Represent a taxpayer in any tax matter against the Department or City/Town while employed or in an independent contractor relationship with the Department or City/Town.
- (b) Attempt to use his/her official position to secure any valuable thing or valuable benefit for himself/herself or his/her family members.
- (c) Represent a taxpayer before the Department or City/Town concerning any matter in which he/she personally participated for a period of one year after he/she ends employment or the independent contractor relationship with the Department or City/Town.
- (d) Use information he/she acquires in the course of the official duties as an auditor or supervisor in a manner inconsistent with his/her official duties without prior written approval from the Department.
- (e) For a period of one year after he/she ends employment or an independent contractor relationship with the Department or City/Town, work in the same firm as a person who represents a taxpayer against the Department or City/Town unless the firm institutes formal barriers to prevent any sharing of information between the trained auditor or supervisor and the remainder of the firm.

The Department may revoke an individual's authority to audit and prohibit the use of any auditor or supervisor who violates this provision.

4.3 Audits and Refunds:

- (a) City/Town may request the Department conduct an audit or review of any taxpayer engaged in business in City/Town, including a taxpayer whose business activity is subject to tax by the City/Town but is not subject to tax by the State. The Department and the cities and towns shall collaboratively establish and maintain minimum justification standards and procedures City/Town shall adhere to when submitting an audit request.
- (b) City/Town may conduct an audit of a taxpayer engaged in business only in City/Town. Before commencing such audit, City/Town shall submit a Field Audit Request Form. The Department will provide City/Town with a

determination to proceed or not within ten calendar days of the notice from City/Town.

- (c) Except as permitted below, the Department shall conduct all audits of taxpayers having locations in two or more cities or towns. A City/Town auditor may participate in any audit City/Town requested the Department to perform.
- (d) City/Town shall notify the Department if it wants to audit a taxpayer having locations in two or more Arizona cities or towns and whose business activity is subject to tax by the City/Town but is not subject to tax by the State. The Department will authorize such audits, to be overseen by the Department, unless there is already an audit of the taxpayer scheduled, or the Department determines the audit selection is discriminatory, an abuse of process or poses other similar defects. The Department will notify City/Town of its determination within fifteen (15) calendar days. No initial audit contact may occur between City/Town and a taxpayer until the Department approves the audit notice.
- (e) In the case of taxpayers doing business in more than one city/town:
 - (1) City/Town may either request the Department conduct an audit of a taxpayer having locations in two or more Arizona cities or towns and whose primary business is subject to both city and state tax, or
 - (2) City/Town may request to conduct an audit of a taxpayer having locations in two or more Arizona cities or towns and whose primary business is subject to both cities' and state tax.
 - (3) Requests pursuant to (e)(1) or (e)(2) shall be made using the Department's Field Audit Request Form. The Department shall notify City/Town of its decision regarding the request within fifteen (15) calendar days of receipt of the request.
- (f) The Department may deny a request for an audit in writing within 15 days of city/town request for the following reasons:
 - (1) An audit is already scheduled or planned for the taxpayer within six months of the request;
 - (2) The requested audit would interfere with strategic tax administration planning;
 - (3) The audit selection is discriminatory, an abuse of process or poses other similar defects;
 - (4) The request lacks sufficient information for the Department to determine whether it is appropriate;

- (5) The Taxpayer was audited within the previous two years;
 - (6) The Department lacks sufficient resources to conduct the audit; or
 - (7) The scope or subject of the audit does not justify the use of Department resources.
- (g) If the Department denies a request to conduct an audit because it either lacks resources to conduct the audit itself or the scope or subject of the audit does not justify the use of Department resources then City/Town shall notify the Department if it wants to conduct the audit under the supervision of the Department. No initial audit contact may occur between City/Town and a taxpayer until the Department's supervisor is appointed to the audit.
- (h) Any decision by the Department denying City/Town's request to conduct any audit may be referred to SMART in accordance with Section 14 of this Agreement.
- (i) All audits conducted by City/Town shall be in accordance with standard audit procedures defined in the Department audit manual and the Standard Audit Life Cycle Process Map. All auditors shall be trained in accordance with Section 4.1 above.
- (j) The Department may appoint a Department manager to supervise any audit conducted by City/Town.
- (k) All audits shall include all taxing jurisdictions in the State regardless of which jurisdiction's auditors participate in the audit. All desk reviews must include all taxing jurisdictions for which there is information provided by the taxpayer.
- (l) The Department shall issue all audit assessments on behalf of all taxing jurisdictions in a single notice to the taxpayer.
- (m) The Department shall issue amendments to audit assessments on behalf of all taxing jurisdictions in a single notice to the taxpayer.

4.4 Claims for Refund:

- (a) When a taxpayer files a request for refund, including refunds requested by filing amended returns, the Department shall process the request and review it for mathematical errors or for the failure of the taxpayer to properly compute the tax based on the taxable income reported on the return or refund request.
- (b) The Department will notify City/Town of all refund requests that are processed involving City/Town's Municipal Taxes within thirty calendar

days of processing the refund. City/Town may request an audit of the taxpayer as set forth in Section 4.3 above.

- (c) The Department may assign an auditor to review requests for refunds. The Department will notify City/Town, within thirty calendar days of initiating a review, of all refunds under review by an auditor pertaining to a taxpayer who engages in business within City/Town's taxing jurisdiction and may request that City/Town assist with such reviews. The Department may assign a refund request to a City/Town auditor for review. The Department may only assign refund requests to a City/Town auditor if the City/Town is involved in the refund request.
- (d) City/Town is responsible for payment of all amounts to be refunded to taxpayers for Municipal Tax incorrectly paid to City/Town. The Department may offset a remittance to City/Town under this Agreement to cover the amounts of allowed refunds paid to the Department. If there are insufficient funds available to pay the refund, City/Town must pay the Department within sixty days of written demand from the Department.
- (e) The Department shall issue refund approvals/denials on behalf of all taxing jurisdictions in a single notice to the taxpayer. City/Town may request copies of such determinations.

4.5 Protests: Taxpayer protests of audit assessments and desk review assessments and refund denials shall be directed to the Department. Appeals of audit assessments, desk review assessments and refund denials shall be administered pursuant to A.R.S. Title 42, Chapter 1, Article 6. The Department shall notify City/Town of any appeals within 30 days of receipt of the protest.

4.6 Status Reports: The Department shall keep SMART apprised of the status of each protested matter involving the imposition of Municipal Taxes. City/Town may request to be on a distribution list for monthly status reports by contacting the Department.

5. Voluntary Disclosure Agreements

The Department may enter into a voluntary disclosure agreement with a taxpayer. A voluntary disclosure agreement may limit the years subject to audit and waive penalties. The Department will notify City/Town of the Department's intent to enter into an agreement and the Department will provide the taxpayer's identity within thirty (30) calendar days of disclosure. City/Town may request an audit of a taxpayer subject to a voluntary disclosure agreement pursuant to Section 4.3 above.

6. License Compliance

- 6.1 License Issuance and Renewal:** The Department shall issue new Municipal Tax licenses and renew such licenses for City/Town Municipal Tax. The Department of Revenue shall provide City/Town with information about all persons obtaining and renewing tax licenses as set forth in Appendix B.
- 6.2 License Checks:** The Department and City/Town shall coordinate efforts to conduct tax license compliance checks through canvassing and other compliance methods.
- 6.3 Confidentiality:** Any tax license information City/Town obtains from the Department is considered Confidential Information and may only be disclosed as authorized by A.R.S. § 42-2003. Any tax license information City/Town obtains through its own efforts may be disclosed as allowed by applicable City/Town laws.
- 6.4 Changes to License Fees:** Within ten (10) business days following the adoption of an ordinance (or official acknowledgment of approval of an ordinance by voters in an election of a charter city) issuing or modifying a tax license fee, one copy of the ordinance and notification of the effective date of such ordinance shall be sent to the Department's City Services Unit. The Department shall not be obligated to begin collection of the new or modified fee any sooner than sixty calendar days after the date the Department received the ordinance from City/Town.

7. Closing Agreements

The Department shall notify City/Town before entering into a Closing Agreement and shall seek a range of settlement authority from City/Town related to the tax levied and imposed by City/Town in accordance with the Standard Audit Life Cycle Process.

8. Responsibility for Representation in Litigation

- 8.1 Administrative Proceedings:** The Department shall be responsible for coordinating the litigation and defending the assessment or refund denial in any administrative appeals before the Office of Administrative Hearings or the Director of the Department regardless of the jurisdiction that conducted the audit in accordance with the Standard Audit Life Cycle Process Map. The Department shall be diligent in defending the interests of City/Town and City/Town shall assist in such representation as may be requested by the Department or by City/Town.
- 8.2 Further Appeals:** The Arizona Attorney General is responsible for defending the assessment or refund denial at the Board of Tax Appeals, the Arizona Tax Court and all higher courts. City/Town shall assist the Attorney General in such representation and litigation as requested by the Attorney General's Office in accordance with the Standard Audit Life Cycle Process Map.

- 8.3 Mutual Cooperation:** The Department and City/Town agree they shall cooperate in the appeal and litigation processes and shall ensure their auditors, supervisors, and other necessary employees are available to assist the Department and the Attorney General for informal interviews, providing documents and computer records, preparing for depositions, attending depositions and trial as witnesses, and assisting in trial/hearing preparation, as needed.
- 8.4 Administrative Decisions:** The Department shall provide a copy of any and all administrative hearing level decisions, including Director's decisions issued by the Department to all jurisdictions on a distribution list. City/Town may request to be on the distribution list by contacting the Department's Cities Unit. Administrative decisions are Confidential Information and must be stored and destroyed in accordance with the Confidentiality Standards.

9. Collection of Municipal Taxes

- 9.1 Tax Returns:** Taxpayers who are subject to City/Town Municipal Taxes shall pay such taxes to the Department. Tax payments shall be accompanied by a return prepared by taxpayer on a form prescribed by the Department.
- 9.2 Collections:** The Department shall collect any Municipal Tax imposed by City/Town recorded on the Department's tax accounting system. Amounts the Department collects for delinquent City/Town Municipal Tax accounts after the termination of this Agreement shall be forwarded to City/Town. The Department and City/Town may enter into an additional agreement to provide joint collection efforts on the following terms:
- (a) **Training:** All City/Town collectors authorized to collect obligations in cooperation with the Department shall be trained in accordance with the policies of the Department. Training shall be provided in the same manner as set forth in Section 4.1 of this Agreement.
 - (b) **Conflict of Interest:** A collector authorized under this provision may not:
 - (1) Represent a taxpayer in any tax matter against the Department or City/Town while employed by the City/Town.
 - (2) Attempt to use his/her official position to secure any valuable thing or valuable benefit for himself/herself or his/her family members.
 - (3) Represent a taxpayer before the Department or City/Town concerning any matter in which he/she personally participated for a period of one year after he/she ends employment with the City/Town.

- (4) Use information he/she acquires in the course of the official duties as a collector in a manner inconsistent with his/her official duties without prior written approval from the Department.
 - (5) For a period of one year after he/she ends employment with the City/Town, work in the same firm as a person who represents a taxpayer against the Department or City/Town unless the firm institutes formal barriers to prevent any sharing of information between the trained collector and the remainder of the firm.
- (c) **Revocation:** The Department may revoke an individual's or City/Town's authority to collect obligations under this section, subject to review by SMART upon request by the individual or City/Town.

9.3 State of Arizona Liquor License Affidavit: City/Town may request that the Department issue a liquor license affidavit. The Department will respond to the request via secured e-mail with a note stating complete, in-process, or unable to complete. When the City/Town request liquor license affidavits, they will need to elect the prescribed method if they are willing to pay for the Arizona Department of Liquor Licenses and Control (ADOLLC) hearing if the license is held for renewal until balance paid in full. The Department and City/Town will negotiate how the cost of the hearing will be shared between the Department and City/Town on a case by case basis.

9.4 Uncollectible/Discretionary Write-offs: The Department will share the annual list of uncollectible/discretionary write-offs prior to the end of fiscal year write-off event. City/Town will have 45 days to submit feedback.

9.5 Remittance: All amounts collected by the Department for Municipal taxes, penalties and interest under this Agreement shall be remitted to City/Town weekly on the basis of actual collections. To the extent possible, the Department shall initiate the electronic payment by noon on the Monday after the end of the week in which the collections were made. Remittance shall be made in the form of immediately available funds transferred electronically to the bank account designated by City/Town.

9.6 Abatement: The Department, with the approval of the Attorney General, may abate tax under certain circumstances. During the ordinary course of business, the Department may determine for various reasons that certain accounts shall be closed or cancelled. The Department shall seek input from City/Town or SMART before abating tax or closing accounts. The Department may request a telephonic meeting of SMART if time or circumstances require immediate action.

9.7 Funds Owed to City/Town: At all times and under all circumstances payments remitted by a taxpayer to the Department for City/Town Municipal Taxes will be considered property of City/Town. The Department may not retain or fail to remit such funds to City/Town for any reason not specifically set forth in this Agreement

including, but not limited to, during the course of a dispute between City/Town and the Department.

9.8 Adjustments to Reported Taxes: If the Department determines that a payment remitted by a taxpayer incorrectly identifies the city or town to which the payment should be made, Department may temporarily hold the payment until the distribution of the payment is corrected to ensure the appropriate city or town receives the payment. If a payment by the Department has been made to an incorrect City/Town, the Department and affected cities or towns shall follow the Standard Inter-Jurisdictional Transfer Process Map.

10. Taxpayer Rulings and Uniformity

The Department shall be responsible for issuing taxpayer ruling requests and interpretations of the Model City Tax Code. City/Town acknowledges that pursuant to A.R.S. 42-6005(B), when the state statutes and Model City Tax Code are the same and where the Department has issued written guidance, the Department's interpretation is binding on cities and towns. The Department acknowledges that in all other situations, interpretation of the Model City Tax Code is the sole purview of Municipal Tax Code Commission or its designee. Designated persons must be authorized to receive confidential information as authorized by Section 3.1 of this agreement. The Department shall include at least two representatives of the municipalities as regular members of any group established to respond to taxpayer ruling requests and to issue uniform interpretations and guidance promulgated by the Department. This section is not intended to affect procedures for appeals and litigation as outlined in Section 4.5 and Section 8 of this agreement.

11. Financing Collection of Taxes

The costs incurred by the Department in administering this Agreement shall be financed through the State general fund appropriation to the Department. This provision does not relieve City/Town of any financial obligation imposed by statute.

12. Inter-Jurisdictional Transfers

The Department shall administer the inter-jurisdictional transfers of Municipal Tax monies in accordance with the Standard Inter-Jurisdictional Transfer Process Map.

13. Education and Outreach Efforts

To further its focus on serving taxpayers and to commitment of funding Arizona's future through enhanced customer service, continuous improvement, innovation, the Department is also expanding its outreach and education program to connect with all citizens of Arizona, strategically working with taxpayer and industry groups, tax practitioners and Arizona's Cities and Towns to ensure tax education of individual and business taxpayers.

Any City/Town may further this mission, at its own expense, in providing education and outreach to taxpayers and business. Education and Outreach shall be consistent with applicable law and Department written guidance.

Increased Education and Outreach Efforts among the Department and the Cities/Towns will ensure collaborative partnerships that are beneficial to both that emphasizes an ongoing two-way exchange of information and communication on issues of common interest and is meant to promote cooperation in areas of overlapping special projects. Therefore, upon request, City/Town shall provide information to the Department concerning such education and outreach efforts.

The Department shall implement the workings of an Ambassador Program; whereby, the Department provides structure/support of curriculum for education related to tax administration and compliance. The City/Town will have a standard work process when participating in ADOR-led educational events.

The City/Town shall have a dedicated primary point of contact (PPOC) on its list of duly authorized representatives, who is located in Arizona and is tasked with sending and receiving communications between the ADOR and the Cities/Towns.

14. State & Municipal Audit Resolution Team ("SMART")

14.1 Members: The members shall consist of four seats representing municipal taxing jurisdictions and four seats representing the Department. Member seats may be split so some people fill the position for only certain issues, such as audit selection or collection abatement. There shall also be a list of alternate members, who may be asked by a regular member who is unable to attend a meeting to take that member's place at a SMART meeting.

14.2 Selection: The Director of the Department shall appoint people to serve as members of SMART. Municipal taxing jurisdictions shall nominate members from municipal taxing jurisdictions.

14.3 Meetings: SMART shall meet monthly unless there is no business to be conducted. Additional meetings can be scheduled as necessary to timely discuss issues presented. Alternate members may attend meetings but cannot vote unless filling the seat of a regular member.

14.4 Issues: The Department or City/Town may refer issues to SMART to include, but not limited to:

- (a) Decisions by the Department to not audit a taxpayer;
- (b) Amendments to Department audit procedures or manuals;
- (c) Closing Agreements or a range of settlement authority;
- (d) Abatement or account closure in collections;
- (e) Suspension of disclosure of information from the Department;
- (f) Unresolved disagreement regarding proposed changes to process maps listed in Sections 1.16, 1.17 and 1.18;
- (g) Revocation of collection authority; and
- (h) Other issues as authorized by the Director of the Department or agreed upon by the parties.

14.5 Recommendations: SMART shall make recommendations to the Director of the Department or Director's designee. If the recommendation is approved by at least five members of SMART, the Director will accept the recommendation of SMART. If SMART cannot reach a recommendation agreeable to at least five members of the group, the Director or Director's designee may act as he deems to be in the best interests of all parties. Notwithstanding the above, upon request by a City/Town, the Director will submit his decision to the Attorney General's Office for review.

14.6 Voting: Any voting member of the committee may request the vote be held by secret ballot.

14.7 Procedures: SMART shall develop procedures concerning the operation of the group consistent with this Agreement.

15. Funding of Additional Auditors by City/Town

15.1 Funding: At the sole discretion of City/Town, City/Town may contribute funding to the Department to pay for additional auditors to assist the Department in the performance of audits of Municipal Tax owed to City/Town. Such additional auditors funded by City/Town shall at all times be deemed to be employees of the Department and under no circumstances shall be deemed to be employees or agents of City/Town. It is the parties' intention that City/Town funding be used to increase the capabilities of the Department to perform Municipal Tax audits and not to subsidize or replace State funding required for audit and collection of taxes.

15.2 Use of Funds: City/Town funding for additional auditors under this Section shall be used to fund the auditors' salaries and related expenses and shall not be used to

pay for Department office space, utilities, equipment, supplies, or similar kinds of overhead.

15.3 Pool of Funds: The Department may pool any City/Town funding with any other similar funding provided by other municipal taxing jurisdictions to pay for additional auditors dedicated to serving those jurisdictions. The Department shall separately account for such funds in its annual budget.

15.4 Accounting: The Department shall provide an annual accounting to City/Town, by August 31 each year describing how City/Town funding was used during the prior fiscal year.

16. Satellite Offices for Department Auditors

16.1 Funding: City/Town, at its own expense and at its sole discretion, may provide one or more satellite offices and associated amenities for use by Department employees to provide audit and/or customer service to taxpayers. Use of such facilities by Department employees shall be at the sole discretion of the Department. Nothing in this section shall require the Department to make use of such facilities provided by City/Town.

16.2 Requirements: Any Department employee using a City/Town satellite office must meet reasonable requirements of City/Town related to the use of the facility. City/Town shall be responsible for notifying the Department of any concerns, and the Department shall be responsible for taking appropriate actions to resolve those concerns.

16.3 Termination: Once a satellite office is established, City/Town shall provide at least 180 calendar days written notice to the Department prior to the termination or relocation of a satellite office. The Department may discontinue the use of a satellite office at any time upon notice to City/Town and shall promptly remove all Department property.

16.4 License: All requirements of City/Town and the Department related to the satellite office shall be outlined in a mutually acceptable form of license and subject to separate approval.

17. Non-availability of Funds

Every payment obligation of the Department and the City/Town pursuant to this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation, except for the rendering of funds to City/Town paid by a taxpayer for Municipal Taxes or tax license fees of City/Town. If funds are not appropriated, allocated and available or if the appropriation is changed resulting in funds no longer being available

for the continuance of this Agreement, this Agreement may be terminated at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this Section. The termination of this Agreement shall not entitle the Department to retain any Municipal Tax collected on behalf of City/Town pursuant to this Agreement.

18. Waiver

Nothing in this Agreement should be interpreted as City/Town relinquishing its legal rights under the Arizona Constitution or other applicable law, nor that City/Town is conceding the administration and collection of its Municipal Tax is not of a local interest or should not be under local control.

19. Cancellation

The requirements of A.R.S. § 38-511 apply to this Agreement. The Department or City/Town may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the Department or City/Town is, at any time while this Agreement or any extension is in effect, an employee, agent or consultant of the other party with respect to the subject matter of this Agreement. The obligation of the Department to remit City/Town taxes shall survive cancellation.

20. Notice

(a) When any Notice to City/Town is required under the terms of this Agreement, such Notice shall be sent by electronic correspondence to:

Rey.Sanchez@florenceaz.org

(b) When any Notice to the Department is required under the terms of this Agreement, such Notice shall be sent by electronic correspondence to: cityservices@azdor.gov.

21. Non-discrimination

The Department and City/Town shall comply with Executive Order 2009-9, which mandates all persons, regardless of race, color, religion, sex, age, or national origin, shall

have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Department and City/Town shall take affirmative action to ensure applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

22. Compliance with Immigration Laws and A.R.S. § 41-4401

22.1 The Department and City/Town shall comply with all Federal immigration laws and regulations relating to employees and warrants compliance with A.R.S. § 23-214(A) which reads in part: “After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the e-verify program.”

22.2 A breach of compliance with immigration laws and regulations shall be deemed a material breach of this Agreement and may be grounds for the immediate termination of this Agreement.

22.3 The Department and City/Town retain the legal right to inspect the papers of any employee who works on the Agreement to ensure the Department and City/Town is complying with the applicable Federal immigration laws and regulations and State statutes as set forth above.

23. Audit of Records

City/Town and the Department shall retain all data, books, and other records (“Records”) relating to this Agreement for at least six (6) years (a) after termination of this Agreement, and (b) following each annual renewal thereof. All Records shall be subject to inspection by the Department at reasonable times. Upon request, the Department and City/Town shall produce any or all such records. This Agreement is subject to A.R.S. §§ 35-214 and -215.

24. Amendments

Any amendments to the enumerated provisions or Appendices A, B, and C of this Agreement must be executed in writing in accordance with the provisions of this Agreement. The Standard Process Maps described within certain enumerated provisions are not themselves part of the Agreement.

25. Mutual Cooperation

In the event of a disagreement between the parties with regard to the terms, provisions and requirements of this Agreement or in the event of the occurrence of any circumstances bearing upon or affecting this Agreement, parties hereby agree to mutually cooperate in order to resolve the said disagreement or deal with the said circumstance.

26. Arbitration

To the extent required by A.R.S. § 12-1518(B) and as provided for in A.R.S. § 12-133, the parties agree to resolve any dispute arising out of this Agreement by arbitration. The parties agree that any lawsuit filed by City/Town relating to the issues outlined in Section 17 of this Agreement is not considered to be a dispute arising out of this Agreement.

27. Implementation

The implementation and execution of the provisions of this Agreement shall be the responsibility of the Director of the Department or his representative and the Mayor his/her designee, or another party with designated authority pursuant to applicable law or City/Town charter on behalf of City/Town.

28. Limitations

Nothing in this Agreement shall be construed as limiting or expanding the statutory responsibilities of the parties in performing functions beyond those granted to them by law, or as requiring the parties to expend any sum in excess of their appropriations.

29. Duration

29.1 The term of this Agreement shall commence from the latest date as indicated in Section 32 and continue in force through December 31st of that same year unless canceled or terminated as provided herein. The term of the Agreement shall automatically be extended for successive one (1) year terms commencing on January 1st and ending on December 31st of each year thereafter unless canceled or terminated as provided herein. Amendments to this Agreement that are negotiated and agreed to by a simple majority of the review committee referenced in Section 29.5 shall thereafter be executed by the parties hereto by a separate, signed amendment and incorporated herein to be effective during the term of the Agreement and any extensions. This Agreement may be canceled or terminated effective on December 31st of any year by either party by providing written notice no later than sixty (60) calendar days prior to the expiration of the term then in effect. This Agreement shall expire on December 31st of any year the Department

is subject to sunset review. Upon expiration, cancellation or termination, any subsequent Agreement must be ratified through signature by both parties.

- 29.2 If State legislation enacted subsequent to the date of this Agreement substantially affects the performance of this Agreement by either party or substantially diminishes the benefits either party would receive under this Agreement, either party may then terminate this Agreement by giving at least thirty calendar days' notice to the other party. The termination will become effective immediately upon the expiration of the notice period unless otherwise agreed to by the parties.
- 29.3 Notwithstanding any provision to the contrary herein, both parties may by mutual agreement provide for the termination of this contract upon such terms and at such time as is mutually agreeable to them.
- 29.4 Any notice of termination shall be mailed and served on the other party in accordance with Section 20 of this Agreement.
- 29.5 During the term of this Agreement, the terms and conditions of this Agreement will undergo an annual review to be initiated no later than June 1st of each year. The review will be performed by a committee made up of equal parts representatives of the Department and representatives of the municipal taxing jurisdictions entering into an IGA with the Department for the administration and collection of Municipal Taxes.

30. Choice of Law

The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this Agreement, and any disputes arising from this Agreement.

31. Entire Agreement

This document, including the specific appendices attached hereto, and any approved subcontracts, amendments and modifications made thereto, shall constitute the entire Agreement between the parties and shall supersede all other understandings, oral or written.

32. Signature Authority

- 32.1 By signing below, the signer certifies he or she has the authority to enter into this Agreement on behalf of his or her respective party, and he or she has read the foregoing and agrees to accept the provisions herein on said party's behalf.

32.2 This Intergovernmental Agreement may be executed in counterpart.

Signature			Date			Signature			Date		
Grant Nülle, Deputy Director						Tara Walter, Mayor					
Typed Name and Title						Typed Name and Title					
Arizona Department of Revenue						Town of Florence					
Entity Name						Entity Name					
1600 W. Monroe						775 N Main Street					
Address						Address					
Phoenix		Arizona		85007		Florence		Arizona		85132	
City		State		Zip		City		State		Zip	
RESERVED FOR THE ATTORNEY GENERAL:						RESERVED FOR CITY/TOWN ATTORNEY:					
<p>This agreement between public agencies has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Arizona Department of Revenue represented by the Attorney General.</p> <p style="text-align: center;">MARK BRNOVICH The Attorney General</p> <hr/> <p style="text-align: center;">Signature Assistant Attorney General</p> <p>Date: _____</p>						<p style="text-align: center;">ATTEST:</p> <hr/> <p style="text-align: center;">Lisa Garcia, Town Clerk</p> <p style="text-align: center;">APPROVED AS TO FORM AND AUTHORITY:</p> <p>BY: _____ Clifford L. Mattice, Town Attorney</p> <p>Date: _____</p>					

APPENDIX A

ARIZONA DEPARTMENT OF REVENUE CONFIDENTIALITY REQUIREMENTS

1. Confidential Information

- 1.1 Confidential Information is defined in A.R.S § 42-2001. Confidential Information may not be disclosed except as provided by statute. A.R.S. § 42-2001(B).
- 1.2 License information obtained from the Department of Revenue is Confidential Information and may only be disclosed as authorized by A.R.S. § 42-2003. License information obtained from other sources is not Confidential Information.
- 1.3 Information about a taxpayer's identity obtained from the Department of Revenue is Confidential information and may only be disclosed as authorized by A.R.S. § 42-2003. Identity information obtained from other sources is not Confidential Information.
- 1.4 Confidential Information includes information about a single taxpayer and also aggregated information about a group of identified or identifiable taxpayers. Aggregated information from fewer than three taxpayers in a grouping on a statewide basis or fewer than ten taxpayers in a grouping for an area that is less than state level (city or town) may be Confidential Information. Such information may not be released unless the City/Town Administrator reviews the relevant information concerning the aggregate data and makes a determination in writing that the aggregate data does not reveal information about any specific taxpayer. Such determination should take into consideration the following:
 - a. The proportionality of the tax information applicable to individual members of the group of taxpayers; no individual taxpayer's information should be discernable due to its relative size/taxable sales, compared to other members of the group;
 - b. The total aggregated tax information; the aggregate information cannot allow viewers to draw conclusions about individual taxpayers (e.g., there are 6 car dealers in the city and the total aggregate sales were \$900,000 and none of them reported individual sales above the \$20,000 mark, which would have qualified for the lower tax rate on large purchases)
 - c. Any other factor that could cause the aggregate data to be used to determine information specific to a single taxpayer.

2. Protecting Information

- 2.1 City/Town must identify all places, both physical and logical, where Confidential Information is received, processed and stored and create a plan to adequately secure those areas.

- 2.2 Confidential Information must be protected during transmission, storage, use, and destruction. City/Town must have policies and procedures to document how it protects its information systems, including Confidential Information contained therein. An example of appropriate protection standards is set forth in National Institute of Standards and Technology Special Publication 800-53. The publication may be found at <http://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-53r4.pdf>
- 2.3 Employees are prohibited from inspecting information unless they have a business reason for the information. Browsing information concerning friends, neighbors, family members, or people in the news is strictly prohibited.
- 2.4 All removable media, including paper and CDs, containing Confidential Information must be secured when not in use and after normal business hours by placing all materials in a locked drawer or cabinet. During use, Confidential Information must be protected so that it is not visible to members of the public or anyone without a business need for the information.
- 2.5 All individuals accessing or storing Confidential Information from an alternative work site must enter into a signed agreement that specifies how the Confidential Information will be protected while at that site. Only trusted employees shall be permitted to access Confidential Information from alternative sites. Confidential Information may not be accessed while in public places such as restaurants, lounges, or pools.
- 2.6 Confidential Information may not be sent outside the local area network by unencrypted email. City/Town is responsible for ensuring in-flight email communications containing Confidential Information are sent through a secure process. This may include encryption of the email message, a secure mailbox controlled by City/Town, an encrypted point-to-point tunnel between the correspondents or use of Transport Layer Security (TLS) between correspondents.
- 2.7 Confidential Information may not be discussed in elevators, restrooms, the cafeteria, or other public areas. Computer terminals should be placed in such a manner that prohibits public viewing of Confidential Information.
- 2.8 When transporting confidential materials the materials should be covered so that others cannot see the Confidential Information. When sending Confidential Information by fax a cover sheet should always be used.
- 2.9 Any person with unsupervised access to Confidential Information shall receive training on the confidentiality laws and requirements to protect such information before being given access to such Information and annually thereafter. They must sign certificates after the training acknowledging that they understand their responsibilities. City/Town must keep records to document this training and certification.

3. Disclosure of Information

- 3.1 Confidential Information may only be disclosed as permitted by A.R.S. § 42-2003.
- 3.2 Confidential Information is confidential by statute and, therefore, does not have to be disclosed in response to a public records request. A state agency may deny inspection of public records if the records are confidential by statute. *Berry v. State*, 145 Ariz. 12, 13 699 P.2d 387, 388 (App. 1985).
- 3.3 A taxpayer may designate a person to whom Confidential Information may be disclosed by completing a Department of Revenue Form 285, or such other form that contains the information included in the Form 285. City/Town may contact the Department of Revenue's Disclosure Officer if there are any questions concerning this requirement.

4. Disposal of Information

- 4.1 All removable media containing Confidential Information must be returned to the Department of Revenue or sanitized before disposal or release from the control of City/Town.
- 4.2 Paper copies of Confidential Information must be destroyed by shredding or burning the materials when no longer needed. Confidential Information may not be disposed of by placing the materials in the garbage or recycle bins. Destruction of Confidential Information may be performed by a third party vendor. City/Town must take appropriate actions to protect the Confidential Information in transit and storage before it is destroyed, such as periodic inspections of the vendor.
- 4.3 Computer system components and devices such as copiers and scanners that have been used to store or process Confidential Information may not be repurposed for non-tax administration uses unless the memory or hard drive of the device is sanitized to ensure under no circumstances Confidential Information can be restored or recovered.

5. Storing Data

- 5.1 Confidential Information may be stored on hard disks only if agency approved security access control devices (hardware/software) have been installed, are receiving regularly scheduled maintenance including upgrades, and are being used. Access controls must include password security, an audit trail, encryption, virus detection, and data overwriting capabilities.

6. Encryption Requirements and Cryptographic Module Authentication

- 6.1 The City/Town information system must implement mechanisms for the authentication to a cryptographic module that meets the requirements of applicable federal laws, Executive Orders, directives, policies, regulations, standards, and guidance for such authentication.
- 6.2 Validation provides assurance that when an agency implements cryptography to protect Confidential Information, the encryption functions have been examined in detail and will operate as intended.
- 6.3 All electronic transmissions of Confidential Information must be encrypted using FIPS 140-2 validated cryptographic modules. A product does not meet the FIPS 140-2 requirements by simply implementing an approved security function. Only modules tested and validated to FIPS 140-2 meet the applicability requirements for cryptographic modules to protect sensitive information. NIST maintains a list of validated cryptographic modules on its website <http://csrc.nist.gov/>
- 6.4 Confidential Information is required to be protected in transit and at rest. City/Town is requested to adhere to the following guidelines to use encryption:
 - Encrypt the compressed file using Advanced Encryption Standard.
 - Compress files in .zip or .zipx formats.
 - Use a strong 256-bit encryption key string.
 - Ensure a strong password or pass phrase is generated to encrypt the file.
 - Communicate the password or pass phrase with the Department of Revenue through a separate email or via a telephone call to your DOR contact person. Do not provide the password or passphrase in the same email containing the encrypted attachment.
- 6.5 Refer to your specific file compression software user guide for instructions on how to compress and encrypt files. Known compatible products with DOR include but are not limited to WinZip and Secure Zip.
- 6.6 Please remember, while the attachment is encrypted, the content of the email message will not be encrypted, so it is important that any sensitive information be contained in the attachment (encrypted document).

7. Wireless Access (if accessing State Confidential Information from a wireless network)

7.1 City/Town must:

- Establish restrictions, configuration/connection requirements, and implementation guidance for wireless access.
- Authorize wireless access to the information system prior to allowing such connections.
- Employ a wireless intrusion detection system to identify rogue wireless devices and to detect attack attempts and potential compromises/breaches to the information system.

8. Interconnection Security Agreement

- 8.1 Trusted Behaviors. The City/Town system and users are expected to protect ADOR's data in accordance with applicable state and federal laws.
- 8.2 Data Flows. The City/Town is responsible for creating architectural diagrams of any systems connecting to ADOR systems and depicting the flow of State Confidential Information.
- 8.3 Audit Trail Responsibilities. City/Town is responsible for auditing application processes and user activities involving any information interconnection. Activities that will be recorded include event type, date and time of event, user identification, workstation identification, success or failure of access attempts, and security actions taken by system administrators or security officers. Audits, and/or security actions taken by system administrators or security officers will be recorded and available for review by ADOR.
- 8.4 Incident Reporting. City/Town is required to notify ADOR in the event of data loss, breach, or security concern regarding ADOR's Confidential Information by reporting the incident to the ADOR Information Security Team by phone at (602) 716-6166 or email at InfoSec@azdor.gov.
- 8.5 DOR may send employees or auditors to inspect any of City/Town information systems and/or facilities used to process, store or transmit any ADOR data at any time to ensure that ADOR information is adequately protected.

APPENDIX B

From the effective date of this Agreement until the new functionalities set forth below are implemented, the Department of Revenue will provide the following reports:

City Payment Journal Detail;
City Payment Journal Summary;
New License Report

Within 30 days after the first month's implementation of the JT2, the Department of Revenue will provide a new License Report and License Update Report containing at least the following fields:

NEW LICENSE REPORT AND LICENSE UPDATE REPORT

Fields displayed:

- Region Code
- Run Date
- Report Start Date
- Report End Date
- Update Date
- ID Type
- ID
- Account ID
- Entity Name
- Ownership Type
- License ID
- OTO/Applied For indicator
- Bankruptcy Indicator
- Filing Frequency
- Issue Date
- Account Start Date
- Business Start Date
- Arizona Start Date
- Doc Loc Nbr
- Accounting Method
- Close Date
- Close Code
- Business Description
- NAICS1
- NAICS2
- NAICS3
- NAICS4
- Mailing Street1
- Mailing Street2

- Mailing Street3
- Mailing City
- Mailing State
- Mailing ZIP
- Mailing Country
- Mailing Phone Number
- Mailing Address Add date
- Mailing Address End Date
- Audit Street1
- Audit Street 2
- Audit Street 3
- Audit City
- Audit State
- Audit Zip
- Audit Country
- Audit Phone Number
- Audit Address Add Date
- Audit Address End Date
- Location Code
- Business Codes
- Location Name (DBA)
- Number of Units
- Location Street 1
- Location Street 2
- Location Street 3
- Location City
- Location State
- Location Zip
- Location Country
- Location Phone Number
- Location Start Date
- Location End Date
- Primary Location Street 1
- Primary Location Street 2
- Primary Location Street 3
- Primary Location City
- Primary Location State
- Primary Location Zip Code
- Primary Location Country
- Primary Location Phone Number
- Primary Location Start Date
- Primary Location End Date
- Owner Name
- Owner Title
- Owner Name 2
- Owner Title 2

- Owner Name 3
- Owner Title 3

Within 30 days of the implementation of the TPT2, the Department of Revenue will provide the following reports with at least the fields indicated below:

CITY PAYMENT JOURNAL

- Run Date
- Report Start Date
- Report End Date
- GL Accounting Period
- Period End Date
- Payment received date
- Return received date
- Payment process date
- Return process date
- Filing Frequency
- License ID
- Entity Name
- Location Code
- Location Name (DBA)
- Location Street 1
- Location Street 2
- Location Street 3
- Location City
- Location State
- Location Zip
- Location Country
- NAICS
- Business Code
- Doc Loc Nbr
- Pmt Loc Nbr
- Gross Receipts
- Total Deductions
- Tax or Fee Collected
- P & I Collected
- Audit Collections
- Tran Type
- Tran Subtype
- Rev Type

CITY PAYMENT JOURNAL SUMMARY

- Region Code
- Run Date
- Report Start Date
- Report End Date
- GL Accounting Period

- Business Code
- Number of Accounts
- Collections

Within 30 days after the first month's implementation of the TPT2, the following reports with at least the fields indicated below:

NO MONEY REPORT

- Region Code
- GL Accounting Period
- Period End Date
- Payment received date
- Return received date
- Payment process date
- Return process date
- Filing Frequency
- License ID
- Entity Name
- Location Code
- Location Name (DBA)
- Location Street 1
- Location Street 2
- Location Street 3
- Location City
- Location State
- Location Zip
- Location Country
- NAICS
- Business Code
- Doc Loc Nbr
- Pmt Loc Nbr
- Gross Receipts
- Total Deductions
- Tax or Fee Collected
- P & I Collected
- Audit Collections
- Tran Type
- Tran Subtype

DEDUCTION REPORT

- Region Code
- Run Date
- Report Start Date
- Report End Date
- GL Accounting Period
- Period End Date

- License ID
- Entity Name
- Location Code
- Location Name (DBA)
- Business Code
- Doc Loc Nbr
- Deduction Code
- Deduction Amount
- Tran Type
- Tran Subtype
- Rev Type

Within 30 days after taxes (subject to fund distributions) are collected, the Department of Revenue will provide the following report with at least the fields indicated below:

FUND DISTRIBUTION REPORT

- Region Code
- Run Date
- Report Start Date
- Report End Date
- GL Accounting Period
- Period End Date
- Payment Received Date
- Return Received Date
- Payment Processed Date
- Return Processed Date
- License ID
- Entity Name
- Location Code
- Location Name (DBA)
- Business Code
- Doc Loc Nbr
- Fund Allocation Code
- Amount Distributed

FUND DISTRIBUTION SUMMARY REPORT

- Region Code
- Run Date
- Report Start Date
- Report End Date
- GL Accounting Period
- Fund Allocation Code
- Amount Distributed

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 7b.
MEETING DATE: June 3, 2019 DEPARTMENT: Public Works STAFF PRESENTER: Christopher A. Salas Director /Town Engineer SUBJECT: Purchase of track loader from Empire Southwest using City of Tucson Cooperative Contract #161534-01		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input checked="" type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Approval to purchase a new Caterpillar 259D Track Loader from Empire Southwest, using the City of Tucson Cooperative Contract #161534-01, in an amount not to exceed \$63,330.38.

BACKGROUND/DISCUSSION:

The 259D Track Loader is considered the swiss army knife of construction equipment due to the multiple task capabilities. Some uses include excavating, concrete work, demolition, landscaping, dirt work, brush and tree clearing and a multitude of other uses. Specific applications would include cleaning out culverts which is currently done by hand; or removing weeds behind sidewalks which is currently done with hoes and weed eaters. The small size of this machine would allow us to get in and clean alleys and any tight space. The 259D has hydraulic ports allow an array of attachments to be installed for specific work. Attachment options include a cement mixer, pick up broom, auger, scissor lift and many others. These attachments could be rented as needed or bought in the future. Another advantage to this machine is its mobility. It can be loaded on a small trailer and easily transported to the job site saving time and money.

A VOTE OF NO WOULD MEAN:

A vote of no would mean that the Public Works Department would continue to carry out tasks in the normal process without the benefit and efficiency of a multifunctional machine.

A VOTE OF YES WOULD MEAN:

A vote of yes would mean that the Public Works Department would get an updated piece of equipment that would assist in a multitude of tasks and make the department more efficient.

FINANCIAL IMPACT:

Purchase shall not exceed \$63,330.38.

Services will be obtained following the Town's Purchasing Policy, Section 5.63 Purchases of \$25,000 or More (specifically, 5.6321 of Vendor Selection)

5.632 Vendor Selection: 5.6321 Alternative purchase methods are identified if approved by necessity or by the Town Manager as indicated by Emergency/Sole Source Purchase, cooperative purchase, state contract or any other method authorized. The Finance Director reviews for budget availability and bidding procedures. The Town Manager reviews for need.

4.12 Purchasing Policy: Department Heads must approve all purchases regardless of dollar value. This does not preclude the Department Head from obtaining the necessary approval from the Town Manager and/or Town Council, nor does this allow them to have signature authority on contracts. The Town Manager has signature authority on purchases up to \$24,999. Town Council is required on any purchases of \$25,000 or more.

ATTACHMENTS:

- Empire Southwest Quote – Caterpillar 259D Compact Track Loader 4.8.2019
- City of Tucson Request for Proposal #161534-01 - 10.4.2016
- City of Tucson Contract #161534-01 – Expires 4.30.2020
- Approved Bid Tabulation Form



Town of Florence
Attn: David Hills
Attn: Pat Miller



On behalf of Empire Machinery, I am pleased to quote you the following:

New, Caterpillar 259D Compact Track Loader
Standard Equipment

▶ **Powertrain**

- Cat C3.3B Diesel Engine
 - Gross Horsepower Per SAE J1349
 - 74.3 Horsepower @ 2400 Rpm
 - EPA Tier 4f And EU Stage IIIB Certified
 - Electric Fuel Priming Pump
 - Glow Plugs Starting Aid
 - Liquid Cooled / Direct Injection
- Air Cleaner, Dual Element, Radial Seal
- Hydraulic Oil S-O-S Sampling Valve
- Cartridge Type Hydraulic Filter
- Cartridge Type Fuel Filters And Water Separator
- Radiator / Hydraulic Oil Cooler (Side-By-Side)
- Parking Brakes Spring Applied / Hydraulic Release
- Hydrostatic Transmission
- Four Wheel Chain Drive

▶ **Undercarriage**

- 12.6" Rubber Track
- Dual Flange Front Idler
- Single Flange Rear Idler
- Independent Torsion Axle Suspension (4)
- 2 Speed Motor

▶ **Electrical**

- 12 Volt Electrical System
- 880 CCA Heavy Duty Battery
- 80 Ampere Alternator
- Ignition Key Start / Stop Switch
- Lights
 - Gauge Backlighting
 - Two Rear Tail Lights
 - Two Adjustable Rear Working Halogen Lights
 - Two Adjustable Front Halogen Lights
- Backup Alarm Beacon
- Electrical Outlet

▶ **Operator Environment**

- Gauges :
 - Fuel Level
 - Hour Meter
- Adjustable Vinyl Seat
- Ergonomic Contoured Armrest
- Open & Tilt Up ROPS Cab

▶ **Operator Environment (Continued)**

- Operator Warning System Indicators:
 - Air Filter Restriction
 - Alternator Output
 - Armrest Raised / Operator Out Of Seat
 - Engine Coolant Temperature
 - Engine Oil Pressure
 - Glow Plug Activation
 - Hydraulic Filter Restriction
 - Hydraulic Oil Temperature
 - Park Brake Engaged
 - Engine Emission System
- Control Interlock System Activates When Operator Leaves Seat Or The Armrest Raised :
 - Hydraulic System Disables
 - Hydrostatic Transmission Disables
 - Parking Brake Engages
- Anti-Theft Security System W/6-Button Keypad
- Level I Fops
- Top And Rear Windows
- Floor Mat
- Interior Rear View Mirror
- 12 Volt Electric Socket
- Electronic Hand (Dial) Throttle

▶ **Hydraulics**

- Standard Flow Auxiliary Hydraulics
- Continuous Flow
- Controls
 - RH Electro/Hydraulic Implement Control
 - Electro/Hydraulic Hydrostatic
 - LH Transmission Control

▶ **Frames**

- Vertical Path Lift Linkage
- One Piece Welded Chassis
- Four Machine Tie Down Points
- Belly Pan Cleanout
- Lift Arm Support
- Welded Rear Bumper

▶ **Other Standard Equipment**

- Lockable Engine Enclosure
- Extended Life Antifreeze (-36C, -33F)

▶ **Other Standard Equipment (Continued)**

▶ **Other Standard Equipment (Continued)**

Town of Florence

259D

04/08/19

Coupler
Lift Arm Support
Hydraulic Oil Level Sight Gauge
Radiator Coolant Level Sight Gauge
Radiator Expansion Bottle
Caterpillar Tough Guard Hose
Heavy Duty Flat Faced Quick Disconnects

Split D-Ring to Route Work Tool Hoses
- Along Side of Left Lift Arm
Variable Speed Hydraulic Cooling Fan
Per SAE J818-2007 and EN 474-3:2006
Rated Operating Capacity at 50% Tipping Load:
- 2900 LB

EMPIRE Added On Options Included in Price

- Cab with air conditioner
- Air Suspension, Vinyl Heated Seat
- Advanced LCD Display Camera
- Heavy Duty Battery Disconnect
- Product Link PL641
- Bar style tracks
- AM/FM/Bluetooth radio
- 74 Inch General Purpose Bucket
- 12.6 Inch Black Rubber Tracks
- Halogen Lights
- Hydraulic Quick Coupler
- High Flow Hydraulics
- Return to dig function
- Guarding package

City of Tucson RFP #161534 National IPA Sale Price	\$58,585.00
Less Trade	(\$00.00)
	Net Total
	\$56,596.00
	Sales Tax (8.1%)
	\$4,745.38
Total Sale Price	\$63,330.38

We appreciate the opportunity to quote you this machine. Thank you for your consideration, and we look forward to your valued business.

Sincerely

Clinton Swapp

**Account Manager
Empire Machinery
520-240-8213
Clinton.Swapp@empire-cat.com**

Date: 04/08/2019

This quote is good for thirty days and prices are subject to change. Availability subject to prior sale. Tire brand cannot be guaranteed. All finance options are subject to credit approval. By purchasing goods or services from Empire, you agree to Empire's Terms (www.empire-cat.com/salesserviceterms), which are incorporated into this quote. Due to market issues outside of Empire's control, any tires listed on this quote may not be available at time of shipment. All tire makes, models and costs are subject to change.

CONTRACT AMENDMENT

CITY OF TUCSON DEPARTMENT OF PROCUREMENT
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701
P.O. BOX 27210, TUCSON, AZ 85726
PHONE: (520) 837-4134 / FAX: (520) 791-4735
Cynthia.Thompson@tucsonaz.gov
ISSUE DATE: JANUARY 3, 2019

CONTRACT #161534-01
CONTRACT AMENDMENT NUMBER: TWO (2)
PAGE 1 of 2
CT/ak
SENIOR CONTRACT OFFICER: CYNTHIA THOMPSON, CPPB

HEAVY EQUIPMENT, PARTS, ACCESSORIES, SUPPLIES AND RELATED SERVICES

THIS CONTRACT IS AMENDED AS FOLLOWS:

ITEM ONE (1): RENEWAL

Pursuant to Paragraph 7 (Term and Renewal) of the Special Terms and Conditions section, the City is hereby exercising its option to renew the contract for the period of **May 1, 2019 through April 30, 2020**.

ITEM ONE (2): PRICE ADJUSTMENT

Pursuant to Paragraph 8 (Price Adjustment) of the Special Terms and Conditions section, the City hereby accepts the 2019 model year pricing, as detailed in the attached pricing sheet, with the effective date of **January 1, 2019**.

***** END OF AMENDMENTS *****

CONTRACT AMENDMENT

CITY OF TUCSON DEPARTMENT OF PROCUREMENT
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701
P.O. BOX 27210, TUCSON, AZ 85726
PHONE: (520) 837-4134 / FAX: (520) 791-4735
Cynthia.Thompson@tucsonaz.gov
ISSUE DATE: JANUARY 3, 2019

CONTRACT #161534-01
CONTRACT AMENDMENT NUMBER: TWO (2)
PAGE 2 of 2
CT/ak
SENIOR CONTRACT OFFICER: CYNTHIA THOMPSON, CPPB

(This page intentionally left blank.)

ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.

CONTRACTOR: Caterpillar, Inc.

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT OF
AND UNDERSTANDING OF THE ABOVE AMENDMENT

Tate & Tedgett 11/3/19
Signature of person authorized to sign Date

ATRICIA A RESATH
Name and Title (typed or printed legibly)

CATERPILLAR INC.
Company Name

100 NE ADAMS ST.
Address

RESATH - ATTY@CAT.COM
Email Address

PEORIA, IL 61629
City State Zip

Contact information for Sales/Account Representative
for daily business operations:

ATTY RESATH
Name and Title (typed or printed legibly)

309-494-4578
Phone Number

RESATH - ATTY@CAT.COM
Email Address

CITY OF TUCSON:

THE ABOVE REFERENCED CONTRACT AMENDMENT
IS HEREBY EXECUTED THIS 7th DAY
OF January, 2019, AT TUCSON, ARIZONA.

Nathan Daon

as Director of Procurement and not personally

CONTRACT AMENDMENT

CITY OF TUCSON DEPARTMENT OF PROCUREMENT
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701
P.O. BOX 27210, TUCSON, AZ 85726
PHONE: (520) 837-4123 / FAX: (520) 791-4735
Jeffrey.Whiting@tucsonaz.gov
ISSUE DATE: DECEMBER 5, 2017

CONTRACT #161534-01
CONTRACT AMENDMENT NUMBER: ONE (1)
PAGE 1 of 1
JW/lr
CONTRACT OFFICER: JEFFREY WHITING

HEAVY EQUIPMENT, PARTS, ACCESSORIES, SUPPLIES AND RELATED SERVICES

THIS CONTRACT IS AMENDED AS FOLLOWS:

ITEM NO. ONE (1): CONTRACT RENEWAL

Pursuant to Contract No. 161534, Special Terms and Conditions, Term and Renewal, the City is hereby exercising its option to renew the contract for the period of May 01, 2018 through April 30, 2019.

ITEM NO. TWO (2): PRICING

Pursuant to Contract No. 161534, Scope of Work, Pricing, shall be replaced in its entirety with the Attached Price Page dated January 01, 2018 and shall become effective January 01, 2018.

ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.

CONTRACTOR: Caterpillar Inc.

CITY OF TUCSON: _____

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT OF
AND UNDERSTANDING OF THE ABOVE AMENDMENT.

THE ABOVE REFERENCED CONTRACT AMENDMENT
IS HEREBY EXECUTED THIS 14 DAY
OF Dec, 2017, AT TUCSON, ARIZONA.

Patty Rebirth 12/11/17
Signature of person authorized to sign Date

Marcheta Gillespie
Marcheta Gillespie, CPPO, C.P.M., CPPB, CPM
as Director of Procurement and not personally

PATTY REBIRTH, GOVERNMENT ACCOUNT MANAGER
Name and Title (typed or printed legibly)

CATERPILLAR INC.
Company Name

100 NE ADAMS ST. AEGRIA, IL 61629
Address

REBIRTH - PATTY @ CAT.COM
Email Address

AEGRIA IL 61629
City State Zip

Contact information for Sales/Account Representative
for daily business operations:

PATTY REBIRTH, GOVT ACCOUNT MANAGER
Name and Title (typed or printed legibly)

309-494-4578
Phone Number

REBIRTH - PATTY @ CAT.COM
Email Address

The contract is on file at the Town Clerk's Office and may be viewed at

775 N. Main Street

Florence AZ

**Town of Florence
Summary of Warrants Paid
As of April 2019**

Source	Amount
Warrant Register-Checks and Credit Card Payments	\$ 1,050,864.78
Electronic Payments	
Bank and Merchant Fees	\$ 1,606.52
Payroll for April-Net of Deductions	\$ 475,151.98
Payroll related Payments-Liens, Levys, Garnishments, Flexible Spending, AFLAC, Deposits to PCFCU (Employee Savings)	\$ 27,773.94
Retirement Contributions, Arizona State Retirement, Public Safety Retirement, Securian, Voluntary 401K Plan	\$ 163,532.63
Payroll Taxes, State and Federal	\$ 151,180.47
Transaction Priviledge Taxes Collected Payable to State	\$ 25,920.51
Medical, Dental, Life, Vision and AFLAC payments	\$ -
Land Purchase	\$ 54,840.98
Miscellaneous-Due to Police Evidence Fund	\$ 3,000.00
Community Facilities District Payments	
2016 GO Payment-Pulte	\$ 922,656.55
	\$ -
Electronic Payments	\$ 1,825,663.58
Total Warrants	\$ 2,876,528.36

**Warrant Register
April 2019**

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount
Refunds							
10160000	113329	4/18/2019	2nd Temp		11110908	4/10/2019 Water OVERPAYMENT	56.02
10160000	113330	4/18/2019	2nd Temp		213906	4/10/2019 Water OVERPAYMENT	47.41
10160000	113336	4/18/2019	2nd Temp		10226702	4/16/2019 Water OVERPAYMENT	99.90
10160000	113349	4/18/2019	2nd Temp		790021.1	4/8/2019 SANITATION OVERPAYMENT	17.33
10160000	113367	4/18/2019	2nd Temp		712275.1	4/8/2019 SANITATION OVERPAYMENT	17.33
10160000	113372	4/18/2019	2nd Temp		707295.1	4/8/2019 SANITATION OVERPAYMENT	17.33
10160000	113375	4/18/2019	2nd Temp		716502.1	4/8/2019 SANITATION OVERPAYMENT	17.33
						Refunds	272.65
Liabilities							
10203000	113229	4/4/2019	PINAL COUNTY TREASURER		19-Feb	3/14/2019 FEB/19 REMITTANCE	49.94
10203100	113228	4/4/2019	PINAL CO SHERIFF'S OFFICE		1597	3/19/2019	19-Feb 2,293.15
10206000	113334	4/18/2019	2nd Temp	ROBLES		4/5/2019 BOND REFUND	394.00
10206100	113219	4/4/2019	2nd Temp	C2018-000170		3/28/2019 OVERPAYMENT REFUND	195.00
10230000	113398	4/25/2019	CAROL SCHAUBSCHLAGER	ASRS REIMB		4/24/2019 ASRS HEALTH INS REIMB FEB/MAR 2019	150.00
10232000	113193	4/4/2019	AZ DEPT OF REVENUE COLL SVC	PPE 3/29/19		4/3/2019 LEVY	50.00
10232000	113197	4/4/2019	CAVALRY SPVI LLC	PPE 032919		4/3/2019 LEVY	307.29
10232000	113244	4/4/2019	Village of Copper Basin Community Assoc.	PPE 03/29/19		4/3/2019 Levy	150.35
10232000	113327	4/18/2019	AZ DEPT OF REVENUE COLL SVC	PPE 4/12/19		4/17/2019 LEVY	50.00
10232000	113335	4/18/2019	CAVALRY SPVI LLC	PPE 041219		4/17/2019 LEVY	34.44
10232000	113387	4/18/2019	Village of Copper Basin Community Assoc.	PPE 04/12/19		4/17/2019 Levy	305.52
10238000	113203	4/4/2019	2nd Temp	10112604-2		6/29/2018 RE-ISSUE DEPOSIT REFUND / LOST CK#110685	150.00
10243000	113290	4/11/2019	NEW YORK LIFE INSURANCE		19-Apr	4/3/2019 APRIL INVOICE	429.37
10260000	0	4/30/2019	2nd Temp	TRUJILLO		4/12/2019 RESTITUTION CM2018-000162	43.39
10260000	113202	4/4/2019	2nd Temp	ASHLEY 03/19		3/28/2019 RESITUTION PMT CR2008-0182	21.01
10260000	113202	4/4/2019	2nd Temp	ASHLEY 04/19		3/28/2019 RESITUTION PMT CR2008-0182	16.50
10260000	113235	4/4/2019	2nd Temp	HUNT 04/19		3/28/2019 RESTITUTION PMT	50.00
10260000	113345	4/18/2019	2nd Temp	TRUJILLO APR/19		4/12/2019 RESITUTION CM2018-000162	43.39
10260000	113403	4/25/2019	CIRCLE K #2938	PEARCE APR/19		4/22/2019 RESTITUTION CR 2016-0019	11.16
10260000	113410	4/25/2019	2nd Temp	VALENCIA 04/19		4/22/2019 RESITUTION CM2017-000179	100.00
						Total Liability Payments	4,844.51
Revenue							
						CEMETARY FEE REIMBURSEMENT BLOCK 32 LOT	
10337456	113357	4/18/2019	2nd Temp	B32 L23 S5		4/1/2019 23 SPACE 5	100.00
10339471	113384	4/18/2019	2nd Temp		20000592	4/9/2019 Refund FOR CANCELLED RESERVATION	30.00
							130.00
Town Council							
10501301	319	4/16/2019	Dollar General	033119 STMT		3/31/2019 Meeting Supplies Snacks for Council meetings and Budget	30.59
10501301	319	4/16/2019	Dollar General	033119 STMT		3/31/2019 Committee meetings	18.41
10501314	113347	4/18/2019	FLORENCE HIGH SCHOOL	2019 SR LOCK-IN		4/15/2019 Graduation Lock In	5,000.00
10501402	319	4/16/2019	2nd Temp	033119 STMT		3/31/2019 Boards & Commissions Appreciation Dinner Gift	727.95
10501402	319	4/16/2019	CIRCLE K #2938	033119 STMT		3/31/2019 Soft Drinks for Budget Committee meeting	9.69
10501402	319	4/16/2019	Subway	033119 STMT		3/31/2019 Soft Drinks Budget Committee lunch meeting	25.00
10501402	319	4/16/2019	Subway	033119 STMT		3/31/2019 Executive Session meal	12.00
10501402	319	4/16/2019	Subway	033119 STMT		3/31/2019 Executive Session Meal	42.46
10501402	319	4/16/2019	VEER CONSULTING, LLC	033119 STMT		3/31/2019 HDAC Conference Registration for Michelle Cordes	280.00
							6,146.10
Administration							
10502201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019 ADMIN-B. BITTER	36.72
10502207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019 MARCH 2019 GPS 2018 S-15 Supplement Pgs fro Florence, AZ Code	27.82
10502217	113320	4/18/2019	American Legal		124757	10/26/2018 of Ordinances	203.00
10502217	113369	4/18/2019	PIONEER TITLE AGENCY		91356	4/5/2019 LIMITED REPORT	75.00
10502231	113324	4/18/2019	Arizona Office of Technology	IN549045		2/20/2019 ADMIN BASE CHG PRO-RATED 11/29/18-03/29/19	1,781.50
10502301	319	4/16/2019	American Legion Emblem Sales	033119 STMT		3/31/2019 Flags for Town Hall	467.20
10502301	113292	4/11/2019	OFFICE DEPOT INC		2.88E+11	3/20/2019 Office Supplies	24.97
10502301	113292	4/11/2019	OFFICE DEPOT INC		2.94E+11	3/26/2019 Office Supplies	64.31
10502301	113292	4/11/2019	OFFICE DEPOT INC		2.94E+11	3/28/2019 Office Supplies	14.11
10502402	319	4/16/2019	2nd Temp	033119 STMT		3/31/2019 Parking for Brent Billingsley	8.00
10502402	319	4/16/2019	Florence Cafe	033119 STMT		3/31/2019 Chamberland lunch meeting	30.00
10502402	319	4/16/2019	Florence Cafe	033119 STMT		3/31/2019 Economic Development Lunch meeting	41.00
10502402	319	4/16/2019	Florence Cafe	033119 STMT		3/31/2019 Lunch meeting with EUSI	56.00
10502402	319	4/16/2019	L & B CANTINA	033119 STMT		3/31/2019 Finance Director Interview Lunch meeting	68.00
10502402	319	4/16/2019	L & B CANTINA	033119 STMT		3/31/2019 HR Consultant lunch meeting	35.80
10502402	319	4/16/2019	Subway	033119 STMT		3/31/2019 Budget Committee lunch meeting	26.56
10502402	319	4/16/2019	Subway	033119 STMT		3/31/2019 Executive Session meal	11.85
10502403	319	4/16/2019	ARIZONA MUNICIPAL CLERKS ASSOC	033119 STMT		Spring Training Class for Maria Hernandez and Trish Buchanan	80.00
							3,051.84
Courts							
10503217	113259	4/11/2019	CITY OF ELOY		19-Mar	4/8/2019 JUDGES SALARY Q3	11,000.00
10503234	113295	4/11/2019	PINAL CO SHERIFF'S OFFICE	1652 MAR/19		4/8/2019 MARCH JAIL INVOICE	3,498.94
10503402	319	4/16/2019	ARIZONA SUPREME COURT	033119 STMT		3/31/2019 Purchase Ncourt *azaoceducgenpmt ACM Training	100.00
							14,598.94
Legal							
10504217	113341	4/18/2019	DICKINSON WRIGHT PLLC		1351886	3/16/2019 legal services: ACC Johnson Utilites Feb 2019	1,851.93

10504217	113350	4/18/2019	Gust Rosenfeld P.L.C.		347253	3/22/2019	legal services: Environmental Appeals Feb 2019	11,702.00
10504217	113377	4/18/2019	RYLEY CARLOCK & APPLEWHITE		288176	4/3/2019	legal services: Adjudication Claims	346.50
10504217	113417	4/25/2019	Jennings Strouss Law Firm		570060	4/16/2019	legal services : Florence copper legal services : Florence copper Environmental issues 3/4/19	7,330.00
10504217	113417	4/25/2019	Jennings Strouss Law Firm		570061	4/16/2019	issues 3/4/19	50.00
10504301	113366	4/18/2019	OFFICE DEPOT INC		2.94E+11	3/28/2019	rolling file cart	173.75
10504401	113283	4/11/2019	LEXIS NEXIS		3465	3/31/2019	legal research March 2019	219.76
10504402	319	4/16/2019	LEAGUE OF AZ CITIES AND TOWNS	033119 STMT		3/31/2019	ACAA 2019 Summer Conference Registration for Clifford Mattice	295.00
Finance								
10505202	113351	4/18/2019	Infosend		151676	3/29/2019	MAR/19 UTILITY BILLING SERVICE	2,611.71
10505219	113346	4/18/2019	FESTER & CHAPMAN PLLC		12227	10/31/2018	Audited FINANCIAL STATEMENTS FOR FYE 6/30/18 Quarterly Postage Machine Lease 12/30/18-	11,500.00
10505231	319	4/16/2019	Pitney Bowes Inc	033119 STMT		3/31/2019	03/29/19	596.79
10505301	319	4/16/2019	Pitney Bowes Inc	033119 STMT		3/31/2019	Postage Machine Supplies	318.89
10505301	113305	4/11/2019	Staples Business Advantage	7214871402-0-1		3/25/2019	Office Supplies	207.51
10505301	113305	4/11/2019	Staples Business Advantage	7214871402-0-2		3/25/2019	Office Supplies	2.17
10505301	113366	4/18/2019	OFFICE DEPOT INC	29595537001		4/1/2019	Office Supplies	235.41
Human Resources								
10508122	113407	4/25/2019	DEPT OF ECONOMIC SECURITY	2040010 2 APR/19		4/8/2019	1ST QTR U/I M MCDONALD	1,073.76
10508201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	ADMIN - S. BARBER	25.81
10508217	113255	4/11/2019	Benefit Intelligence Inc. (ConsultADoc)		24376	4/2/2019	Monthly Teledoc Services	573.75
10508217	113277	4/11/2019	INFINISOURCE INC.		90406632	3/9/2019	FSA Administrative Fee	267.30
Community Development								
10510201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	COM DEV / DEV SVC	210.83
10510201	113401	4/25/2019	CENTURYLINK	MAR/19 7500		4/7/2019	868-7500 MAIN LINE	52.01
10510207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019	MARCH 2019 GPS	27.82
10510215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	224 W 20TH ST	597.82
10510215	113381	4/18/2019	SOUTHWEST GAS CORPORATION	APR/19 VAR		4/17/2019	200 W 20TH ST	57.67
10510217	113247	4/9/2019	COLIBRYN	50		3/6/2019	Mar 6, 2019 Professional Services for Permit Tech Feb 25 thru	2,035.00
10510217	113247	4/9/2019	COLIBRYN	52		3/22/2019	Mar 21, 2019 Professional Services for Permit Tech Mar11 thru	880.00
10510217	113276	4/11/2019	HUB Planning & Urban Design LLC	1908		4/9/2019	PLANNING CONSULTING - MARCH 19 Professional Services - Consultant 03/28/19-	941.52
10510217	113338	4/18/2019	COLIBRYN	53		3/28/2019	3/29/19 Professional Services - Consultant 04/01/19-	1,897.50
10510217	113338	4/18/2019	COLIBRYN	57		4/5/2019	04/03/19	770.00
10510301	113237	4/4/2019	Staples Business Advantage	7209348961-2-1		1/3/2019	Engineering Office Supplies	13.68
10510301	113237	4/4/2019	Staples Business Advantage	7212102915-0-1		1/23/2019	Engineering Office Supplies	76.23
10510306	113246	4/4/2019	WEX BANK	58550541		3/31/2019	FUEL-COM DEVELOPMENT	148.87
10510401	319	4/16/2019	AMERICAN PLANNING ASSOCIATION	033119 STMT		3/31/2019	APA Annual Memberships And Subscriptions	75.00
10510401	113352	4/18/2019	International Code Council	8011272		4/11/2019	ICC Membership Reinstatement (Govt)	135.00
10510403	113322	4/18/2019	Arizona Building Officials	2019 AZBO		4/3/2019	COURSE REGISTRATION-C. CURTIS	250.00
10510403	113322	4/18/2019	Arizona Building Officials	2019 AZBO		4/3/2019	COURSE REGISTRATION-G. BEAN	250.00
10510403	113322	4/18/2019	Arizona Building Officials	2019 AZBO		4/3/2019	COURSE REGISTRATION-J. ALLEN Reimbursement for ICC Building Code	250.00
10510403	113355	4/18/2019	James Allen	100674321		3/14/2019	Official/Specialist Exam Fee	139.00
10510408	113316	4/11/2019	WATER SHED	4000151		3/18/2019	BPO FOR WATER AND ICE	6.58
Police Administration								
10511201	113199	4/4/2019	CENTURYLINK	19-Mar		3/16/2019	868-9627 POLICE 9-1-1	96.27
10511201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	CREDIT	-333.00
10511201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	POLICE ADMIN	1,769.72
10511201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	Superior Fire	92.01
10511201	113339	4/18/2019	COX BUSINESS	MAR/19 VAR		3/31/2019	425 N PINAL ST	6.28
10511215	113257	4/11/2019	BIA	MAR 19/VAR		4/3/2019	3949 N IOWA RADIO TOWER #2 SPLIT 50%	181.08
10511215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	1817 N HUNT HWY 50% SPLIT	69.24
10511215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	193 E 6TH ST	65.14
10511215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	425 N PINAL ST PD	931.21
10511306	113246	4/4/2019	WEX BANK	58550541		3/31/2019	FUEL-PD ADMIN	417.74
10511444	113313	4/11/2019	Valentino's Eatery	KW26HACNERYGA		4/1/2019	Dinner (60+) persons for appreciation dinner	753.48
Police Support								
10512215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	200 E 6TH ST	2,557.14
10512215	113381	4/18/2019	SOUTHWEST GAS CORPORATION	APR/19 VAR		4/17/2019	200 E 6TH ST. Purchase Amazon.com -supplies for dispatch	38.19
10512301	319	4/16/2019	AMAZON.COM	033119 STMT		3/31/2019	storage lamp/drawer slides	59.04
10512301	113292	4/11/2019	OFFICE DEPOT INC	2.84E+11		3/15/2019	POST-IT, HIGHLIGHTERS, CD ROMS	148.32
10512301	113292	4/11/2019	OFFICE DEPOT INC	2.84E+11		3/15/2019	FILE CABINET	788.45
10512301	113292	4/11/2019	OFFICE DEPOT INC	2.84E+11		3/15/2019	FILE FOLDERS/TABLS	8.85
10512301	113292	4/11/2019	OFFICE DEPOT INC	2.84E+11		3/15/2019	CD/DVD PAPER	14.92
10512301	113370	4/18/2019	POSITIVE PROMOTIONS	6247117		4/4/2019	Community info supplies	494.29
10512301	113380	4/18/2019	Sirchie Products	039689-IN		4/9/2019	DNA swabs, Buccal swabs for Evidence use	138.09
10512301	113391	4/25/2019	Arizona Correctional Industries	460994		4/4/2019	4 Plaques for Awards Ceremony	206.34
10512301	113391	4/25/2019	Arizona Correctional Industries	461322		4/12/2019	2 Plaques for Awards Ceremony	74.28
10512401	113192	4/4/2019	APCO INTERNATIONAL, INC. AFC	576073		3/20/2019	Annual dues for dispatchers	331.00
10512401	113428	4/25/2019	NOTARY BOND AGENCY	APR/19 NOTARY BONDS		4/19/2019	Notary Package for Calomino	70.00
10512401	113428	4/25/2019	NOTARY BOND AGENCY	APR/19 NOTARY BONDS		4/19/2019	Notary Package for Goodson	70.00
10512401	113428	4/25/2019	NOTARY BOND AGENCY	APR/19 NOTARY BONDS		4/19/2019	Notary Package for Pistorio	70.00
10512401	113428	4/25/2019	NOTARY BOND AGENCY	APR/19 NOTARY BONDS		4/19/2019	Notary Package for Reyes	70.00
5,138.91								

Police Volunteer

10513306	113246	4/4/2019 WEX BANK	58550541	3/31/2019 FUEL -PD VOLUNTEER	48.29
10513313	113370	4/18/2019 POSITIVE PROMOTIONS	6252337	4/4/2019 Materials for Events	188.95
					237.24

Police Operations

10514209	113207	4/4/2019 Day Auto Supply Inc	769920	3/26/2019 STOCK OIL & FILTERS FOR PD	200.69
10514209	113209	4/4/2019 FLORENCE AUTO TINT	704485	4/3/2019 Window tint for PD G-871GE	60.00
10514209	113217	4/4/2019 Interstate Battery System of Scottsdale	2515997	3/27/2019 STOCK BATTERY FOR PD	210.19
10514209	113218	4/4/2019 JONES AUTO CENTER	176589	3/26/2019 BLOWER MOTOR FOR PD G-848E	204.03
10514209	113220	4/4/2019 Manatee Tire & Auto Inc. dba	187405	3/26/2019 4 STOCK TIRES FOR PD	544.28
10514209	113260	4/11/2019 Day Auto Supply Inc	770408	4/1/2019 STOCK OIL & FILTER FOR PD	96.97
10514209	113260	4/11/2019 Day Auto Supply Inc	770455	4/2/2019 AC CONDENSER & ORIFICE FOR PD G-311HB	156.17
10514209	113260	4/11/2019 JONES AUTO CENTER	770485	4/2/2019 FLUSH SOLVENT FOR PD G-311HB	11.96
10514209	113260	4/11/2019 Day Auto Supply Inc	770545	4/3/2019 PAG OIL FOR PD G-31HB	8.95
10514209	113260	4/11/2019 Day Auto Supply Inc	770594	4/3/2019 AC BELT FOR PD G-311 HB	15.97
10514209	113279	4/11/2019 JONES AUTO CENTER	176740	4/2/2019 AC COMPRESSOR KIT FOR PD G-311HB	278.15
10514209	113279	4/11/2019 JONES AUTO CENTER	176779	4/3/2019 MAP SENSOR FOR PD G-848GE	51.97
10514209	113287	4/11/2019 MHQ OF ARIZONA	111552	4/3/2019 Stand alone Timer & repairs for PD G-859FJ	327.10
10514209	113298	4/11/2019 PURCELL TIRE COMPANY	6778894	4/4/2019 Stock Tires for PD	853.34
10514209	113340	4/18/2019 Day Auto Supply Inc	771063	4/9/2019 OIL & FILTER FOR pd g-697gn	45.97
10514209	113340	4/18/2019 Day Auto Supply Inc	771082	4/9/2019 CREDIT	-18.59
10514209	113360	4/18/2019 JONES AUTO CENTER	176924	4/10/2019 SHIFT SOLENOID FOR PD G-044FM	99.54
10514209	113360	4/18/2019 JONES AUTO CENTER	176986	4/15/2019 TRANS LINE SENSOR FOR PD 859FJ	103.72
10514209	113363	4/18/2019 LONG STAR AUTO GLASS SERVICES	2487	4/9/2019 FT WINDSHIELD REPLACEMENT FOR PD G-871 GE	256.22
10514209	113406	4/25/2019 Day Auto Supply Inc	771105	4/9/2019 BRAKE FLUID FOR PD G-044FM	9.92
10514209	113421	4/25/2019 JONES AUTO CENTER	74290	11/10/2018 ADDITIONAL AMOUNT OWED ON INV	2.00
10514209	113421	4/25/2019 JONES AUTO CENTER	176856	4/8/2019 T-STAR & HOSES FOR PD G-044FM	272.72
10514209	113421	4/25/2019 JONES AUTO CENTER	177011	4/16/2019 A/C LINE O-RINGS FOR PD G-859FJ	1.35
10514209	113421	4/25/2019 JONES AUTO CENTER	56816	4/12/2019 SIFTER REPAIRS FOR PD G-044FM	458.01
10514209	113423	4/25/2019 Manatee Tire & Auto Inc. dba	188322	4/24/2019 4 TIRES FOR PD G-859GL	529.60
10514209	113435	4/25/2019 SHAW'S INTERIORS	3509	4/16/2019 REUPHOLSTER SEAT FOR PD G-848GE	92.55
10514304	113241	4/4/2019 UNIVERSAL POLICE SUPPLY INC	231712	3/20/2019 Wallet for badges	71.24
10514304	113344	4/18/2019 THE EMBLEM AUTHORITY	29470	3/26/2019 Patches	660.00
10514304	113383	4/18/2019 SYMBOLARTS, LLC	0325846-IN	4/9/2019 (70) brass collar (nickel plated)	195.00
10514304	113383	4/18/2019 SYMBOLARTS, LLC	0325846-IN	4/9/2019 30 brass collar pins	85.00
10514306	113246	4/4/2019 WEX BANK	58550541	3/31/2019 PD OPERATIONS	6,757.00
10514403	113434	4/25/2019 SCOTT MORRIS	APR/19 PER DIEM	4/19/2019 per diem: training 4/30/19	14.00
					12,655.02

Fire Administration

10515201	113243	4/4/2019 Verizon Wireless	MAR/19-9824662000	3/21/2019 CREDIT	-222.00
10515201	113243	4/4/2019 Verizon Wireless	MAR/19-9824662000	3/21/2019 FIRE ADMIN	751.60
10515209	113406	4/25/2019 Day Auto Supply Inc	771779	4/17/2019 FRONT BRAKE PADS /ROTORS FOR FD G-425FF	226.98
10515209	113406	4/25/2019 Day Auto Supply Inc	771878	4/18/2019 TRANS FLUID FOR FD G-425FF	13.74
10515215	113257	4/11/2019 BIA	MAR 19/VAR	4/3/2019 3949 N IOWA RADIO TOWER #2 SPLIT 50%	181.09
10515215	113325	4/18/2019 ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019 1817 N HUNT HWY 50% SPLIT	69.23
10515215	113325	4/18/2019 ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019 72 E 1ST	960.07
10515215	113381	4/18/2019 SOUTHWEST GAS CORPORATION	APR/19 VAR	4/17/2019 72 E 1st Street	76.84
10515301	319	4/16/2019 Vistaprint Netherlands B.V.	033119 STMT	3/31/2019 Purchase Vistaprint, business cards for BC Walter	24.99
10515301	113223	4/4/2019 OFFICE DEPOT INC	2.89E+11	3/22/2019 office supplies	191.07
10515301	113223	4/4/2019 OFFICE DEPOT INC	2.89E+11	3/26/2019 office supplies and name plate for new BC	11.39
10515306	113246	4/4/2019 WEX BANK	58550541	3/31/2019 FUEL-FIRE ADMIN	784.20
					3,069.20

Fire Station 1

10516209	319	4/16/2019 HOME DEPOT CREDIT SERVICES	033119 STMT	Purchase Homedepot.Com retractable cord reels for command vehicles.	230.17
10516209	113309	4/11/2019 Superstition Fire & Medical District	5043	1/9/2019 batteries, tires, oils, coolant	9,384.36
10516209	113309	4/11/2019 Superstition Fire & Medical District	5044	1/9/2019 shop 122 hose testing and travel	487.00
10516209	113309	4/11/2019 Superstition Fire & Medical District	5045	1/9/2019 shop 126 hose testing and travel for said hose	487.00
10516209	113309	4/11/2019 Superstition Fire & Medical District	5046	1/9/2019 testing	487.00
10516209	113309	4/11/2019 Superstition Fire & Medical District	5046	1/9/2019 shop 138 vehicle maintenance	365.00
10516209	113421	4/25/2019 JONES AUTO CENTER	176991	4/15/2019 POWER STEERING PMP FOR FD G-425FF	176.96
10516209	113421	4/25/2019 JONES AUTO CENTER	177030	4/17/2019 FAN CLUTCH FOR FD G-425FF	302.69
10516302	113210	4/4/2019 FLORENCE TRUE VALUE HARDWARE	241528	DOUBLE AA RECHARGABLE BATTERIES FOR	19.06
10516304	113386	4/18/2019 UNITED FIRE EQUIPMENT CO.	701789	3/28/2019 PAGERS	335.02
10516306	113246	4/4/2019 WEX BANK	58550541	2/19/2019 UNIFORM ALLOWANCE - EGGERS	813.31
10516403	113190	4/4/2019 AMERICAN SAFETY & HEALTH INST	1059746	3/31/2019 FUEL -FIRE 541	130.74
10516403	113430	4/25/2019 PIERCE COLEMAN PLLC	22305	3/27/2019 ASHI blood Bourne pathogen course	750.00
10516403	113430	4/25/2019 PIERCE COLEMAN PLLC	22305	4/1/2019 Professionalism Training April 1,2,4	750.00
					13,481.31

Fire Station 2

10517201	113199	4/4/2019 CENTURYLINK	19-Mar	3/16/2019 723-7347 HUNT FIRE	216.72
10517201	113339	4/18/2019 COX BUSINESS	MAR/19 VAR	3/31/2019 2035 N HUNT HWY	112.73
10517209	113309	4/11/2019 Superstition Fire & Medical District	5047	1/9/2019 shop 139 labor for vehicle repair 12-19-1E	365.00
10517209	113309	4/11/2019 Superstition Fire & Medical District	5078	shop 139 redburn went to florence for tires on	1,035.63
10517209	113309	4/11/2019 Superstition Fire & Medical District	5079	1/23/2019 ladder	319.09
10517209	113309	4/11/2019 Superstition Fire & Medical District	5079	1/23/2019 shop 139 on site repair 1-23-19	319.09
10517209	113309	4/11/2019 Superstition Fire & Medical District	5126	shop 139 vehicle maintenance,coolantline, bypass kit, crossfire hoses, torque rods, water pump, oil	5,007.17
10517212	113359	4/18/2019 Johnson Utilities	MAR/19 8081-01	2/19/2019 and oil kit, DEF, Filters.	31.10
10517212	113359	4/18/2019 Johnson Utilities	MAR/19 8082-01	4/5/2019 2035 N HUNT HWY FD#2	276.85
10517215	113303	4/11/2019 SOUTHWEST GAS CORPORATION	MAR/19 2371	4/5/2019 2035 N HUNT HWY FD#2	101.84
10517215	113325	4/18/2019 ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/3/2019 2035 N HUNT HWY	822.53
10517306	113246	4/4/2019 WEX BANK	58550541	4/4/2019 2035 N HUNT HWY	791.40
10517306	113246	4/4/2019 WEX BANK	58550541	3/31/2019 FUEL-FIRE 542	791.40

10517314	319	4/16/2019	OLD PUEBLO RESTAURANT	033119	STMT	3/31/2019	Purchase Lidias Cocina At Old Pueblo for lunches for testing participants	160.88
10517321	113188	4/4/2019	Allied 100 (dba AEDSuperstore)	1010950		1/30/2019	AED refresh pack to get AED upto date and back in service.	369.67
10517403	113430	4/25/2019	PIERCE COLEMAN PLLC	22305		4/1/2019	Professionalism Training April 1,2,4	150.00
9,760.61								
Information Technology								
10519201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	IT / COUNCIL LAPTOPS	488.93
10519201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	NO-COST CENTER	358.97
10519207	319	4/16/2019	ADOBE SYSTEMS INCORPORATED	033119	STMT	3/31/2019	Adobe Creative Cloud	57.87
10519207	319	4/16/2019	RAMNODE.COM	033119	STMT	3/31/2019	Town Website Hosting	83.00
10519207	319	4/16/2019	SendGrid	033119	STMT	3/31/2019	Town Email Marketing	14.95
10519207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019	MARCH 2019 GPS	27.82
10519217	113250	4/11/2019	Arizona Office of Technology	IN560855		3/31/2019	Managed Print Services	2,888.61
10519222	113204	4/4/2019	COX BUSINESS	MAR/19 8001		3/23/2019	TOWN HALL INTERNET	688.00
10519222	113204	4/4/2019	COX BUSINESS	MAR/19 8101		3/23/2019	775 N MAIN ST	33.54
10519306	113246	4/4/2019	WEX BANK	58550541		3/31/2019	FUEL-IT	46.82
10519323	319	4/16/2019	Microsoft Corporation	033119	STMT	3/31/2019	Microsoft Office365 E1 Subscriptions	677.59
10519323	319	4/16/2019	RELEVANSSI	033119	STMT	3/31/2019	Relevanssi	2.97
10519323	319	4/16/2019	RELEVANSSI	033119	STMT	3/31/2019	Town Website Search Add-On for Wordpress	99.00
5,468.07								
Fitness Center								
10520201	113404	4/25/2019	COX BUSINESS	19-Mar		4/11/2019	FITNESS CENTER	3.14
10520208	113206	4/4/2019	David J. DeFeo dba	2493		3/26/2019	Fitness center preventative maintenance	361.00
10520215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	133 N MAIN ST	301.97
10520215	113381	4/18/2019	SOUTHWEST GAS CORPORATION	APR/19	VAR	4/17/2019	133 N MAIN ST	36.08
702.19								
Parks & Recreation Administration								
10521207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019	MARCH 2019 GPS	97.37
10521301	113429	4/25/2019	OFFICE DEPOT INC	3.01E+11		4/10/2019	AA Batteries for Community Center	45.57
10521335	113304	4/11/2019	SPEKTRUM APPAREL	1001783		1/7/2019	Banners for Concerts in the Park	330.06
10521403	319	4/16/2019	AMILIA	033119	STMT	3/31/2019	Master Class in Cost Recovery - BHughes	349.00
822.00								
Parks								
10522201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	PARKS MAINT	204.90
10522207	113253	4/11/2019	Arizona's Best Choice Pest & Termite Svc	626842		3/11/2019	Gopher Control at HP, SC and LL	235.00
10522207	113253	4/11/2019	Arizona's Best Choice Pest & Termite Svc	627988		3/25/2019	Gopher control at HP, Senior Ctr. and LL	235.00
10522207	113394	4/25/2019	Arizona's Best Choice Pest & Termite Svc	586182		4/9/2019	Gopher control at HP, Senior Ctr. and LL	235.00
10522209	113279	4/11/2019	JONES AUTO CENTER	176759		4/3/2019	O2 SENSOR FOR PR-9	108.75
10522209	113340	4/18/2019	Day Auto Supply Inc	770954		4/8/2019	BATTERY FOR PR-1	159.27
10522209	113340	4/18/2019	Day Auto Supply Inc	771038		4/9/2019	EXHAUST SPRING FOR PR-16	8.91
10522209	113406	4/25/2019	Day Auto Supply Inc	771780		4/17/2019	OIL & FILTERS FOR PR-13	58.94
10522209	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241693		4/9/2019	BOLT & NUT FOR PR-16	14.40
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	121 W 22 ST PARK	117.85
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	218 E 8TH ST	748.49
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	28 E 11TH ST	85.53
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	289 N MAIN ST UNIT 1-2	81.78
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	290 N BAILEY ST	50.31
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	300 W 1ST	2,595.12
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	364 N UNIVERSITY	139.62
10522215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	77 W RUGGLES ST	92.09
10522222	113299	4/11/2019	RICK HALL	27461		4/1/2019	Standard Portable Toilet Serviced 1x/week at Main St. Park	70.98
10522302	319	4/16/2019	FLORENCE TRUE VALUE HARDWARE	033119	STMT	3/31/2019	Zip Ties	20.73
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	214297		3/13/2019	1/2X4X6 SDS PLUS BIT	23.29
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241076		3/1/2019	FIELD MARKING PAINT	63.45
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241083		3/1/2019	FIELD MARKER	56.65
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241288		3/13/2019	nuts, BOLTS, & SCREWS	6.13
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241292		3/13/2019	X MILE GAL BAR/CHAIN OIL	16.93
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241472		3/25/2019	IRRIGATION SUPPLIES	61.43
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241484		3/26/2019	ROPE, BIT, SNAP, BREECH SNAP	76.64
10522302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241510		3/27/2019	2PK 1-1/2 LAM PADLOCK	20.10
10522302	113316	4/11/2019	WATER SHED	400001788		3/27/2019	Drinking water and ice for Park Maintenance Staff	19.75
10522302	113317	4/11/2019	WAXIE SANITARY SUPPLY	78059823		2/12/2019	Trash Liners for Park Maintenance Staff	422.26
10522306	113246	4/4/2019	WEX BANK	58550541		3/31/2019	FUEL -PARKS MAINT	761.89
10522317	319	4/16/2019	EWING	033119	STMT	3/31/2019	Irrigation supplies/materials	271.05
10522317	113289	4/11/2019	N & D Designs LLC	7923		3/20/2019	Park Sign for Aero Modeler Park	102.65
10522317	113307	4/11/2019	STOTZ EQUIPMENT	P86048		3/25/2019	weed eater repairs, trimmer line	162.90
10522317	113323	4/18/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04115B2019214		2/20/2019	INMATE LABOR/WORK PROGRAM- PARK MAINTENANCE	40.00
10522317	113323	4/18/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04116B 20190130		2/8/2019	INMATE LABOR/WORK PROGRAM- PARK MAINTENANCE	44.00
10522317	113393	4/25/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04115B 20190412		4/19/2019	INMATE LABOR/WORK PROGRAM- PARK MAINTENANCE	40.00
10522403	319	4/16/2019	ALCA	033119	STMT	3/31/2019	ACL P Workshops- Lopez ACL P Workshops- White	60.00
10522403	319	4/16/2019	ALCA	033119	STMT	3/31/2019	ACL P Workshops- Lopez ACL P Workshops- White	60.00
10522403	113265	4/11/2019	Elijah White	4/18/19	PER DIEM	1/28/2019	Per Diem for ACL A Workshops	15.00
10522403	113288	4/11/2019	MIKE LOPEZ JR.	4/18/19	PER DIEM	1/28/2019	Per Diem for ACL A Trainings	15.00
7,601.79								
Community Center								
10523215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	778 N MAIN ST	2,983.73
10523302	113317	4/11/2019	WAXIE SANITARY SUPPLY	78160386		3/27/2019	Liners for Community Center Lobby Rubbermaid trash cans.	191.69

10523401	319	4/16/2019	MOOD MEDIA CORPORATE	033119 STMT	Pandora Music Subscription - Library & Community Center	3/31/2019	29.43	
Aquatics								
10524207	113199	4/4/2019	CENTURYLINK		19-Mar	3/16/2019	8680265 PARKS & REC	326.85
10524215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	174 W 1ST UNIT 2	4,353.12
10524215	113381	4/18/2019	SOUTHWEST GAS CORPORATION	APR/19	VAR	4/17/2019	174 W 1st ST #2	2,985.94
10524302	113293	4/11/2019	PETTY CASH - PARKS	REIMB-APR 2019		4/3/2019	Pizza for Staff Eval Party	19.63
10524310	113390	4/25/2019	AQUATIC ENVIRONMENTAL	IN45411		3/5/2019	POOL CHEMICALS	1,624.74
10524314	113324	4/18/2019	Arizona Office of Technology	IN549045		2/20/2019	AQUATIC CENTER COPIER OVERAGE CHG	364.95
10524401	319	4/16/2019	MOOD MEDIA CORPORATE	033119 STMT		3/31/2019	Pandora Music Subscription - Aquatic Center	29.43
Recreation Programs								
10525201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	RECREATION PROG	64.45
10525224	113186	4/4/2019	ROBLES BOXING & FITNESS LLC	CONTRACT-2019		3/28/2019	Boxing Instructor payment for March	2,552.00
10525224	113362	4/18/2019	LISA TERENCE	CONT/MAR19		3/28/2019	PAYMENT FOR FEB & MAR YOGA INSTRUCTION	444.00
10525224	113433	4/25/2019	ROBLES BOXING & FITNESS LLC	CONTR APR/19		4/22/2019	Payment for April Boxing Instruction	2,260.00
10525302	319	4/16/2019	AMAZON.COM	033119 STMT		3/31/2019	Spring Sports Supplies	35.97
10525302	319	4/16/2019	CIRCLE K #2938	033119 STMT		3/31/2019	Pizza for the Before and After the Bell Program	65.41
10525302	319	4/16/2019	HOME DEPOT CREDIT SERVICES	033119 STMT		3/31/2019	Main Street Mural Project- Paint, Roller, brushes, Drop Cloths and other painting supplies.	26.08
10525302	319	4/16/2019	HOME DEPOT CREDIT SERVICES	033119 STMT		3/31/2019	Main Street Mural Project- Paint, Roller, brushes, Drop Cloths and other painting supplies.	90.48
10525302	319	4/16/2019	HOME DEPOT CREDIT SERVICES	033119 STMT		3/31/2019	Main Street Mural Project- Paint, Roller, brushes, Drop Cloths and other painting supplies.	398.17
10525302	319	4/16/2019	HOME DEPOT CREDIT SERVICES	033119 STMT		3/31/2019	Main Street Mural Project- Paint, Roller, brushes, Drop Cloths and other painting supplies.	777.70
10525302	319	4/16/2019	LOWE'S	033119 STMT		3/31/2019	Paint/Primer	302.57
10525302	319	4/16/2019	STENCILSONLINE.COM	033119 STMT		3/31/2019	Main Street Mural Project - Stencil	98.41
10525302	319	4/16/2019	Vistaprint Netherlands B.V.	033119 STMT		3/31/2019	Main Street Mural Project Banner	93.77
10525302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT		3/31/2019	General Supplies	6.93
10525302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT		3/31/2019	General Supplies	32.70
10525302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT		3/31/2019	General Supplies	68.65
10525302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT		3/31/2019	Supplies for Spring Intersession	21.89
10525302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT		3/31/2019	Supplies for Spring Intersession	64.54
10525302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE		241325	3/14/2019	PAINT FOR MAIN ST MURAL	60.34
10525302	113227	4/4/2019	PHONETIC SPIT		2222019	2/22/2019	Guest Speaker at Teen Symposium 2/23/19	150.00
10525302	113261	4/11/2019	2nd Temp		386339	2/23/2019	REIMB TILES FOR MAIN ST MURAL	104.58
10525302	113261	4/11/2019	2nd Temp		386350	2/23/2019	RETURN TILES FOR MAIN ST MURAL	-20.92
10525302	113293	4/11/2019	PETTY CASH - PARKS	REIMB-APR 2019		4/3/2019	Cooking supplies for Jr. High lock-in	4.08
10525302	113293	4/11/2019	PETTY CASH - PARKS	REIMB-APR 2019		4/3/2019	Donuts for 1/31/19 Focus Group	10.48
10525302	113293	4/11/2019	PETTY CASH - PARKS	REIMB-APR 2019		4/3/2019	FTC Salsa contest- chips	9.69
10525302	113293	4/11/2019	PETTY CASH - PARKS	REIMB-APR 2019		4/3/2019	Lunch reimbursement for David Lewis Phnx	8.99
10525302	113293	4/11/2019	PETTY CASH - PARKS	REIMB-APR 2019		4/3/2019	Training	7.64
10525302	113310	4/11/2019	SURF & SKI ENTERPRISES		153550	4/1/2019	soccer shirts	794.98
10525302	113326	4/18/2019	ARROYO FENCE CO.		1912	4/15/2019	Temp. fence rental	250.00
10525302	113418	4/25/2019	JIM HEET PHOTOGRAPHY		564	4/4/2019	Trophies	254.87
10525302	113427	4/25/2019	Nat'l Ctr For Safety Initiatives LLC		140489	2/1/2019	Background Checks	112.00
10525302	113427	4/25/2019	Nat'l Ctr For Safety Initiatives LLC		141282	3/1/2019	Background Checks	32.00
10525302	113427	4/25/2019	Nat'l Ctr For Safety Initiatives LLC		142455	4/1/2019	Background Checks	48.00
10525306	113246	4/4/2019	WEX BANK		58550541	3/31/2019	FUEL-PARKS REC	123.47
10525403	319	4/16/2019	ARIZONA PARKS AND	033119 STMT		3/31/2019	Purchase Arizona Parks Rec	35.00
Special Events								
10526222	113297	4/11/2019	PRO EM	101506-1		4/8/2019	TENT, FENCING, TABLES, CHAIRS RD2CT	4,257.16
10526222	113299	4/11/2019	RICK HALL		677	4/9/2019	Portable Toilets for Road to Country Thunder event	917.28
10526222	113302	4/11/2019	SLIDE AND BOUNCE AROUND INC.		11597	1/18/2019	Rock wall, obstacle course, and bouncer for Road to Country Thunder	1,913.45
10526222	113302	4/11/2019	SLIDE AND BOUNCE AROUND INC.		11598	1/18/2019	Inflatables for Easter Eggstravaganza	668.36
10526222	113318	4/11/2019	Y-KNOT PARTY CORPORATION dba		10227	3/28/2019	Tables and Chair rental for Easter Eggstravaganza	1,023.77
10526302	113273	4/11/2019	Gifts Galore Store		26257	12/7/2018	Eggs for Easter Eggstravaganza	1,440.00
10526302	113382	4/18/2019	STOTZ EQUIPMENT	P86840		4/12/2019	Generator for events and programs	1,178.13
10526407	319	4/16/2019	Facebook	033119 STMT		3/31/2019	Facebook Ads Boost for FY18-19 Events	183.63
10526407	113258	4/11/2019	Casa Grande Valley Newspaper Inc.		3192048	3/31/2019	Special Event Ads	306.00
10526407	113356	4/18/2019	JOELCORP INC.		354972	4/5/2019	Print and distribution of the 2019 Summer Activity Guide	3,819.52
10526407	113385	4/18/2019	U. S. Post Master		4/12/2019	4/12/2019	Mailing for the 2019 Summer Activity Guide	2,389.63
Senior Center								
10528201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	SENIOR CENTER	18.47
10528201	113404	4/25/2019	COX BUSINESS		19-Mar	4/11/2019	330 N PINAL ST/SENIOR CENTR	19.91
10528207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019	MARCH 2019 GPS	69.55
10528209	113207	4/4/2019	Day Auto Supply Inc		770106	3/28/2019	FUEL CAP FOR SC-16	14.82
10528215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	330 N PINAL ST	938.87
10528215	113381	4/18/2019	SOUTHWEST GAS CORPORATION	APR/19	VAR	4/17/2019	330 N PINAL ST	48.39
10528217	113245	4/4/2019	WATER SHED		40000186	3/25/2019	monthly water and ice	13.99
10528217	113296	4/11/2019	PINAL NUTRITION PROGRAM		19-Mar	3/29/2019	March 20119 meals for senior center	1,176.38

10528217	113316	4/11/2019	WATER SHED	400001858	4/8/2019	monthly water and ice	18.10
10528301	113292	4/11/2019	OFFICE DEPOT INC	2.94E+11	3/26/2019	order office supplies for senior center	218.32
10528301	113292	4/11/2019	OFFICE DEPOT INC	2.94E+11	3/28/2019	order office supplies for senior center	35.26
10528301	113292	4/11/2019	OFFICE DEPOT INC	2.94E+11	3/28/2019	order office supplies for senior center	17.91
10528301	113429	4/25/2019	OFFICE DEPOT INC	2.99E+11	4/8/2019	FILE FRAMES AND HANGING FOLDERS	55.83
10528302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT	3/31/2019	Purchase Wal-Mart #2778	97.51
10528302	319	4/16/2019	WALMART COMMUNITY # 0005 7118	033119 STMT	3/31/2019	Purchase Wal-Mart #2778	226.58
10528302	113223	4/4/2019	OFFICE DEPOT INC	2.87E+11	3/12/2019	4 MESH OFFICE CHAIRS	803.60
10528302	113223	4/4/2019	OFFICE DEPOT INC	2.88E+12	3/12/2019	Office furniture for Senior Center Staff	3,094.33
10528306	113246	4/4/2019	WEX BANK	58550541	3/31/2019	FUEL-SENIOR CTR	387.68
10528314	113324	4/18/2019	Arizona Office of Technology	IN549045	2/20/2019	SENIOR CENTER COPIER OVERAGE CHG	661.94
10528401	319	4/16/2019	MOOD MEDIA CORPORATE	033119 STMT	3/31/2019	Pandora Music Subscription - Senior Center	29.43
10528403	319	4/16/2019	FRED PRYOR SEMINARS	033119 STMT	3/31/2019	Purchase Fredpryor Careertrack	199.00
10528444	319	4/16/2019	Florence Cafe	033119 STMT	3/31/2019	Purchase Florence Cafe	100.00
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items (reimbursed by Catholic Social Services)	10.18
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items (reimbursed by Catholic Social Services)	15.51
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items 99cent store (reimbursed by Catholic Social Services)	7.13
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items to Food city (reimbursed by Catholic Social Services)	15.93
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items to food city (reimbursed by Catholic Social Services)	21.39
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items to Frys (reimbursed by Catholic Social Services)	11.69
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items to frys(reimbursed by Catholic Social Services)	6.10
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo items-Frys (reimbursed by Catholic Social Services)	18.34
10528444	113294	4/11/2019	PETTY CASH - SENIOR CENTER	REIMB APR 2019	4/3/2019	petty cash for bingo to frys (reimbursed by Catholic Social Services)	9.54
							8,361.68

Library

						Printing-Bookmark Contest. Please put check in	
10529203	113230	4/4/2019	RAY'S PRINTING	188580	3/15/2019	Library mailbox.	217.74
10529302	113368	4/18/2019	PETTY CASH - LIBRARY	19-Apr	4/10/2019	Petty cash renewal	153.57
10529302	113436	4/25/2019	Staples Business Advantage	7217130035-0-1	4/16/2019	Certificate frames and certificate paper	86.94
10529308	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	Books	24.00
10529308	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	Books	28.37
10529308	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	DVD	20.70
10529308	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	DVD	28.37
10529308	113194	4/4/2019	BAKER & TAYLOR BOOKS	4012498050	3/22/2019	Fiction books/CDs	41.25
10529308	113194	4/4/2019	BAKER & TAYLOR BOOKS	4012498051	3/22/2019	NonFiction books and DVDs	51.12
10529308	113194	4/4/2019	BAKER & TAYLOR BOOKS	4012498052	3/22/2019	YA books	20.88
10529308	113194	4/4/2019	BAKER & TAYLOR BOOKS	4012498053	3/22/2019	Childrens and Juv Books	58.88
10529308	113194	4/4/2019	BAKER & TAYLOR BOOKS	4012498054	3/22/2019	NonFiction books and DVDs	127.80
10529308	113194	4/4/2019	BAKER & TAYLOR BOOKS	H30537720	3/20/2019	NonFiction books and DVDs	180.57
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012500518	3/26/2019	YA books	93.91
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012500519	3/26/2019	Childrens/Juv books	263.13
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012508258	4/2/2019	YA books	10.99
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012508259	4/2/2019	Childrens and Juv Books	28.28
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012508260	4/2/2019	YA books	31.87
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012508261	4/2/2019	Childrens/Juv books	105.73
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	4012508262	4/2/2019	Fiction books	381.69
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	T01846900	3/26/2019	DVD'S	61.46
10529308	113254	4/11/2019	BAKER & TAYLOR BOOKS	T02260900	4/2/2019	DVD'S	137.91
10529308	113328	4/18/2019	BAKER & TAYLOR BOOKS	4012514807	4/9/2019	Childrens and Juv books	6.39
10529308	113328	4/18/2019	BAKER & TAYLOR BOOKS	4012514808	4/9/2019	NonFiction books and DVDs	16.47
10529308	113328	4/18/2019	BAKER & TAYLOR BOOKS	4012514809	4/9/2019	YA books	20.88
10529308	113328	4/18/2019	BAKER & TAYLOR BOOKS	4012514810	4/9/2019	Childrens/Juv books	64.26
10529308	113328	4/18/2019	BAKER & TAYLOR BOOKS	4012514811	4/9/2019	Fiction books	274.92
10529308	113328	4/18/2019	BAKER & TAYLOR BOOKS	T02688280	4/9/2019	DVD'S	70.46
						Per diem (1 Lunch) for Homelessness Training Institute at Burton Barr Central Library. Please put	
10529403	113280	4/11/2019	KATLIN NOLAN	APR19-PER DIEM	4/4/2019	check in Library mailbox.	15.00
							2,623.54

Engineering

10530201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000	3/21/2019	ENGINEERING	82.60
10530306	113246	4/4/2019	WEX BANK	58550541	3/31/2019	FUEL-ENGINEERING	48.75
							131.35

Facilities Maintenance

10531201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000	3/21/2019	FACILITIES	126.59
10531207	113187	4/4/2019	A & R Fire Protection LLC	1862	3/27/2019	Fire Protection Inspection Services	120.00
10531207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19	4/3/2019	MARCH 2019 GPS	69.55
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	AQUATICS FACILITY ALARM	72.90
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	COMMUNITY CENTER	72.90
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	FITNESS CENTER ALARM	49.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	FS2 ALARM	39.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	IT ALARM	44.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	MCFARLAND PARK ALARM	34.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	PD EVIDENCE	24.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	PLANNING	35.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	SILVER KING ALARM	65.90
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	SWWTP ALARM	32.95
10531207	113256	4/11/2019	BENSON SYSTEMS	19-Apr	3/18/2019	TOWN HALL	74.90
10531207	113440	4/25/2019	UNITED EXTERMINATING	19-Apr	4/1/2019	APRIL 2019-AQUATIC CTR	35.00

10531207	113440	4/25/2019	UNITED EXTERMINATING	19-Apr	4/1/2019	APRIL 2019-AQUATIC EQUIP	10.00
10531207	113440	4/25/2019	UNITED EXTERMINATING	19-Apr	4/1/2019	APRIL 2019-HERITAGE PARK RR	25.00
10531207	113440	4/25/2019	UNITED EXTERMINATING	19-Apr	4/1/2019	APRIL 2019-HIGH PROFILE RR	10.00
10531207	113440	4/25/2019	UNITED EXTERMINATING	19-Apr	4/1/2019	APRIL 2019-JACQUES SQUARE	10.00
10531207	113440	4/25/2019	UNITED EXTERMINATING	19-Apr	4/1/2019	APRIL 2019-LIBRARY/COM CTR	80.00
10531209	113207	4/4/2019	Day Auto Supply Inc	769932	3/26/2019	ACTULATOR FOR FM-3	39.89
10531209	113207	4/4/2019	Day Auto Supply Inc	769991	3/27/2019	AC HOSE FOR FM-3	131.03
10531209	113218	4/4/2019	JONES AUTO CENTER	176641	3/27/2019	AIR HOSE FOR FM-3	83.66
10531209	113218	4/4/2019	JONES AUTO CENTER	176648	3/27/2019	HEATER VAC MOTOR FOR FM-3	88.87
10531209	113260	4/11/2019	Day Auto Supply Inc	770332	4/1/2019	EGR VALVE FOR FM-5	109.23
10531209	113260	4/11/2019	Day Auto Supply Inc	770696	4/4/2019	OIL & FILTER FOR FM-5	44.08
10531209	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241575	4/1/2019	BATTERY	10.46
10531209	113284	4/11/2019	Manatee Tire & Auto Inc. dba	187862	4/9/2019	4 TIRES FOR FM-3	425.79
10531209	113406	4/25/2019	Day Auto Supply Inc	771716	4/16/2019	TAIL LIGHT LENS FOR FM-1	4.19

10531302	319	4/16/2019	AMAZON.COM	033119	STMT	3/31/2019	Amazon: Facilities - light bulbs (Sylvania 30 pk)	65.34
10531302	319	4/16/2019	AMAZON.COM	033119	STMT	3/31/2019	Amazon: Facilities light bulbs (GE 25 pk)	69.46
10531302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119	STMT	3/31/2019	Purchase Costco Whse #1028	1.43
10531302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119	STMT	3/31/2019	Purchase Costco Whse #1028	43.79
10531302	319	4/16/2019	Vistaprint Netherlands B.V.	033119	STMT	3/31/2019	PW DOOR SIGNAGE	20.52
10531302	113189	4/4/2019	AMERICAN AIR FILTER COMPANY	91346611		2/13/2019	Air Filters for FAC. MAINT	383.53
10531302	113213	4/4/2019	HOME DEPOT CREDIT SERVICES	7026149		2/15/2019	40G W/H CONNECTORS	635.97
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	240815		2/14/2019	CREDIT	-20.92
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241125		3/5/2019	CUT KEY	5.29
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241165		3/7/2019	GLUE, SPRAY	14.81
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241376		3/18/2019	BIT RIVET, STRAP	12.30
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241379		3/19/2019	COIL, STRAP, ETC	32.01
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241403		3/20/2019	SNAP, CONNECT	28.34
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241404		3/20/2019	SCREW, GYPSUN	24.85
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241444		3/22/2019	PIPE, BLADE	64.35
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241476		3/25/2019	PLATE, OUTLET	28.83
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241477		3/25/2019	RING TERMINAL	6.31
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241485		3/26/2019	BOX, COVER	7.80
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241543		3/29/2019	WASP SPRAY, STAPLES	10.19
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241579		4/1/2019	OUTLET	7.82
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241583		4/1/2019	NUTS, BOLTS	17.08
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241599		4/2/2019	IN USE OUT COVER	31.73
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241624		4/3/2019	NUTS, BOLTS	17.01
10531302	113269	4/11/2019	FLORENCE TRUE VALUE HARDWARE	241670		4/8/2019	SCR ELEMENT	11.46
10531302	113275	4/11/2019	HOME DEPOT CREDIT SERVICES	4590901		12/20/2018	18' GRAY GARAGE DOOR	229.88
10531302	113275	4/11/2019	HOME DEPOT CREDIT SERVICES	5020134		2/27/2019	30 G W/H - WO#3692	456.46
10531304	113271	4/11/2019	FRANCISCO MEJIA	611560		3/31/2019	Uniform allowance for boots/pants	242.35
10531306	113246	4/4/2019	WEX BANK	58550541		3/31/2019	FUEL-FAC MAINT	196.57
								4,618.15

General Government

10532201	113199	4/4/2019	CENTURYLINK	19-Mar	3/16/2019	868-0236 FIRE ALARM SYSTEM	53.01	
10532201	113199	4/4/2019	CENTURYLINK	19-Mar	3/16/2019	868-7500 MAIN LINE	91.05	
10532201	113339	4/18/2019	COX BUSINESS	MAR/19	VAR	3/31/2019	778 N MAIN ST	128.96
10532201	113402	4/25/2019	CENTURYLINK	MAR/19-0118-8356		4/1/2019	MAIN TRUNK LINE	527.06
10532206	113374	4/18/2019	2nd Temp	CLAIM SETTLEMENT		4/17/2019	SETTLEMENT PAYMENT FOR DAMAGE CLAIM DEDUCTIBLE PAYMENT - WIND DAMAGE	300.00
10532206	113379	4/18/2019	Shade 'N Net of Arizona Inc	16D-SHADE-0401		4/16/2019	INSURANCE CLAIM	1,000.00
10532214	113199	4/4/2019	CENTURYLINK	19-Mar	3/16/2019	868-0705 SILVERKING ALARM	160.70	
10532214	113199	4/4/2019	CENTURYLINK	19-Mar	3/16/2019	868-8933 291.S BAILEY	149.44	
10532214	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	440 N MAIN ST SK	109.08
10532214	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	440 N MAIN ST STE 101	185.31
10532214	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	440 N MAIN ST STE 102	78.58
10532214	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	440 N MAIN ST STE 201	74.44
10532214	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	440 N MAIN ST STE 202	67.51
10532215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	24 W RUGGLES ST	269.46
10532215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	24 W RUGGLES ST - MCFARLAND	59.55
10532215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	291 N BAILEY ST	106.37
10532215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	600 N MAIN ST - IT	211.73
10532215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000	MAR-19	4/4/2019	775 N MAIN ST	1,944.56
10532314	113245	4/4/2019	WATER SHED	400001800		3/28/2019	BLANKET PO FOR TOWN HALL ICE/WATER	19.75
10532314	113388	4/18/2019	WATER SHED	400001878		4/11/2019	BLANKET PO FOR TOWN HALL ICE/WATER	23.86
10532314	113442	4/25/2019	WATER SHED	400001937		4/22/2019	BLANKET PO FOR TOWN HALL ICE/WATER	17.28
10532409	113308	4/11/2019	SUBEX INC	40000371		3/31/2019	SUBEX CYBERSECURITY PROTECTION	2,083.33
10532409	113425	4/25/2019	Motley Design Group, LLC	1		3/9/2019	Silver King Egress	2,021.00
10532409	113425	4/25/2019	Motley Design Group, LLC	2		4/10/2019	Silver King Egress	4,557.00
								14,239.03

Cemetery

10533317	113393	4/25/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04115A	20190214	2/20/2019	Inmate Labor/Work Program CEMETERY	8.00
10533317	113393	4/25/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04115A	20190227	3/8/2019	Inmate Labor/Work Program (Cemetery)	8.00
								16.00

Fleet Maintenance

10536207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019	MARCH 2019 GPS	27.82
10536209	113236	4/4/2019	RV STRIPES & GRAPHICS, INC.	24380		3/27/2019	Town seals for vehicles	118.10
10536209	113245	4/4/2019	WATER SHED	40000191		3/26/2019	1 Gal disstilled water for Fleet	17.02
10536209	113260	4/11/2019	Day Auto Supply Inc	770331		4/1/2019	tire crayon for shop	2.19
10536209	113340	4/18/2019	Day Auto Supply Inc	771106		4/8/2019	FLOOR DRY FOR SHOP	13.63
10536209	113406	4/25/2019	Day Auto Supply Inc	771893		4/18/2019	GREASE FOR SHOP	4.82
10536302	319	4/16/2019	Vistaprint Netherlands B.V.	033119	STMT	3/31/2019	PW DOOR SIGNAGE	10.28
10536304	113196	4/4/2019	C-A-L STORES COMPANIES INC.	2435/22		3/20/2019	Uniform pants/jeans - David Hills	12.83
10536306	113246	4/4/2019	WEX BANK	58550541		3/31/2019	FUEL-FLEET	142.48
10536311	113207	4/4/2019	Day Auto Supply Inc	769124		3/18/2019	CRIMPING TOOL FOR SHOP	24.38
10536314	113207	4/4/2019	Day Auto Supply Inc	769934		3/26/2019	BUTT CONNECTORS FOR SHOP	47.48

10536314	113207	4/4/2019	Day Auto Supply Inc	770038	3/27/2019	BRAKLEEN FOR SHOP	33.14
10536314	113207	4/4/2019	Day Auto Supply Inc	770203	3/29/2019	SPRAY ADHESIVE REMOVER SHOP	30.48
10536314	113260	4/11/2019	Day Auto Supply Inc	770593	4/3/2019	Glass cleaner for shop	24.64
							509.29
Economic Development							
10551201	113199	4/4/2019	CENTURYLINK	19-Mar	3/16/2019	868-8030 MCFARLAND PARK	53.01
10551217	113413	4/25/2019	Greater Florence Chamber	2703	4/5/2019	JAN-MAR 2019 TOWN CONTRACT FOR SVC 2019 Economic Development Academy Mileage	15,000.00
10551403	113416	4/25/2019	JENNIFER EVANS	APR/19	MILEAGE REIM	12/27/2018 reimbursement	57.42
							15,110.43
Capital Projects Fund-General Government							
11511505	113236	4/4/2019	RV STRIPES & GRAPHICS, INC.	24409	4/3/2019	Decals for 3 new Police Explorers	1,541.51
11515506	113240	4/4/2019	UNITED FIRE EQUIPMENT CO.	704034	3/28/2019	SCBA compressor for Station #2	4,752.32
11522217	113414	4/25/2019	GREENPLAY LLC	6419	4/10/2019	Parks and Recreation Comprehensive Plan	5,467.75
11532408	113396	4/25/2019	BREINHOLT CONTRACTING CO. LLC	12192	4/9/2019	AGGREGATE BASE	13,316.76
11532408	113396	4/25/2019	BREINHOLT CONTRACTING CO. LLC	12192	4/9/2019	KOKOPELLI DEMOLITION	36,400.08
11532408	113396	4/25/2019	BREINHOLT CONTRACTING CO. LLC	12192	4/9/2019	TAX	3,619.39
11532408	113439	4/25/2019	TERRACON CONSULTANTS INC	TB87274	4/4/2019	CUEN HOUSE ACM & TCLP	2,354.00
							67,451.81
Highway User Fund							
12518201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000	3/21/2019	PUBLIC WORKS / STREETS	600.88
12518201	113404	4/25/2019	COX BUSINESS	19-Mar	4/11/2019	425 E RUGGLES ST / DIG ADAPTER	3.14
12518207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19	4/3/2019	MARCH 2019 GPS	278.20
12518209	113207	4/4/2019	Day Auto Supply Inc	769250	3/19/2019	Batteries FOR ST-50	292.77
12518209	113207	4/4/2019	Day Auto Supply Inc	769905	3/26/2019	BATTERIES FOR ST-52	292.77
12518209	113207	4/4/2019	Day Auto Supply Inc	769917	3/26/2019	SHOCK FOR ST-26	121.82
12518209	113207	4/4/2019	Day Auto Supply Inc	770057	3/27/2019	SEAT COER FOR ST-9	155.57
12518209	113207	4/4/2019	Day Auto Supply Inc	770247	3/29/2019	CREDIT	-204.42
12518209	113211	4/4/2019	FREIGHTLINER ARIZONA LLC	RA32003711:01	3/21/2019	Transmission repair for ST-50	1,581.71
12518209	113214	4/4/2019	HUGHES TOWING	19-03796	3/21/2019	Towing Service for ST-50	400.00
12518209	113214	4/4/2019	HUGHES TOWING	19-03806	3/20/2019	Towing Service for ST-26	450.00
12518209	113218	4/4/2019	JONES AUTO CENTER	176612	3/26/2019	A/C COMPRESSOR FOR ST-27	368.48
12518209	113218	4/4/2019	JONES AUTO CENTER	176656	3/28/2019	DOOR FOR ST-19	134.00
12518209	113260	4/11/2019	Day Auto Supply Inc	770407	4/1/2019	BLUE DEF FOR FLEET ST	17.47
12518209	113272	4/11/2019	FREIGHTLINER ARIZONA LLC	XA320016302:01	4/3/2019	BATTERY CUT OFF SWITCH FOR ST-61	97.36
12518209	113312	4/11/2019	UNITED TRUCK & EQUIPMENT	191222	4/4/2019	Water valves for ST-61	507.70
12518209	113331	4/18/2019	BERGKAMP INC.	37146	4/3/2019	FPS VALVE ASSY & GASKETS FOR ST-23	763.34
12518209	113364	4/18/2019	Manatee Tire & Auto Inc. dba	188045	4/15/2019	2 tires for ST-30	479.81
12518209	113364	4/18/2019	Manatee Tire & Auto Inc. dba	188045	4/15/2019	2 tires for ST-30	640.35
12518209	113406	4/25/2019	Day Auto Supply Inc	771587	4/15/2019	BEACON LIGHT SWITCH FOR ST-7	18.47
12518211	113200	4/4/2019	CHAPMAN CHEVROLET LLC	6591405/1	3/25/2019	Engine repair for ST-26	478.19
12518211	113270	4/11/2019	FORKLIFT EXCHANGE	9791A	3/25/2019	Headlight & mirror for ST-28 (JCB)	270.75
12518211	113437	4/25/2019	STOTZ EQUIPMENT	P86989	4/17/2019	IDLER PULLEY FOR PR-16 MOWER	71.18
12518211	113437	4/25/2019	STOTZ EQUIPMENT	P87070	4/18/2019	CREDIT	-14.04
12518214	113319	4/11/2019	ZUMAR IND.	4603	3/1/2019	Blanket: Streets Signs & Posts (various)	524.16
12518215	113249	4/11/2019	APS	MAR 19/AR0480006558	3/29/2019	StreetLIGHT BILLING AR0480006558	3,328.36
12518215	113251	4/11/2019	ARIZONA PUBLIC SERVICE	60000-MAR/19	4/3/2019	1206 MAIN ST ST LTS	2,882.23
12518215	113257	4/11/2019	BIA	MAR 19/VAR	4/3/2019	17 DD LTS @ FLO N FLO	233.75
12518215	113257	4/11/2019	BIA	MAR 19/VAR	4/3/2019	723 N PINAL PKWY TRAFFIC LIGHT	61.60
12518215	113257	4/11/2019	BIA	MAR 19/VAR	4/3/2019	FLO GRDN 4DD LTS	61.60
12518215	113257	4/11/2019	BIA	MAR 19/VAR	4/3/2019	HWY 79 FLORENCE GARDEN D-D LIGHTS (8)	110.00
12518215	113257	4/11/2019	BIA	MAR 19/VAR	4/3/2019	HWY 87 & CAMPBELL	46.20
12518215	113264	4/11/2019	Electrical District No. 2	APR19/66606	4/1/2019	DIVERSION DAM RD B/N HWY 79/BOWLIN	267.63
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	201 N GRANITE ST	38.83
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	2028 N HUNT HWY FIRE ST2 TRAF LT	108.51
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	3180 N HUNT HWY	160.22
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	444 N WARNER ST	567.44
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	4552 N HUNT HWY	152.76
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	460 N WARNER ST	12.50
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	PINAL PKWY	93.34
12518215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	SW COR MAIN & BUTTE TRLG SIG	58.39
12518215	113342	4/18/2019	Electrical District No. 2	APR/19/66289	4/8/2019	7158 W HUNT HWY SIGNAL LIGHT	43.50
12518217	112652	1/31/2019	EPS GROUP INC	16-304.3-1	1/16/2019	COX IRRIGATION DITCH DESIGN	1,850.00
12518217	113409	4/25/2019	EPS GROUP INC	16-304.3-1	1/16/2019	INVOICE PAID SHORT	240.00
12518217	113409	4/25/2019	EPS GROUP INC	16-304.3-2	1/22/2019	COX IRRIGATION DITCH DESIGN	2,055.00
12518217	113409	4/25/2019	EPS GROUP INC	16-304.3-3	4/18/2019	MAIN STREET COX IRRIGATION DITCH DESIGN	247.50
12518231	113324	4/18/2019	Arizona Office of Technology	IN549045	2/20/2019	PW BASE CHARGE PRO RATED 11/29/18-03/29/19	1,760.58
12518301	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	Amazon: Office Supplies	12.98
12518301	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	Amazon: Office Supplies	77.06
12518301	113292	4/11/2019	OFFICE DEPOT INC	2.60E+11	1/15/2019	DESK CALENDAR	7.81
12518301	113292	4/11/2019	OFFICE DEPOT INC	2.60E+11	1/15/2019	STAMPS	55.35
12518301	113292	4/11/2019	OFFICE DEPOT INC	2.91E+11	3/21/2019	SCISSORS, PAPER	59.80
12518301	113292	4/11/2019	OFFICE DEPOT INC	2.91E+11	3/22/2019	MON. STANDS	40.17
12518302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119 STMT	3/31/2019	Purchase Costco Whse #1028	5.74
12518302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119 STMT	3/31/2019	Purchase Costco Whse #1028	175.17
12518302	319	4/16/2019	Vistaprint Netherlands B.V.	033119 STMT	3/31/2019	PW DOOR SIGNAGE	82.08
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	2241161	3/7/2019	CUT KEY	5.29
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	239484	11/26/2018	BPO FOR OPERATING SUPPLIES-STREETS	55.52
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	240830	2/15/2019	CUT KEY	2.64
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241053	2/28/2019	CUT KEY	15.86
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241098	3/4/2019	CORD, ROPE	4.65
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241148	3/6/2019	CUT KEY	7.93
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	251025	2/27/2019	OP SUPPLIES FOR STREETS	19.42
12518302	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	K39532	3/13/2019	BPO FOR OPERATING SUPPLIES-STREETS	21.14
12518302	113301	4/11/2019	Sherwin-Williams Co. #4378	8280-9	3/26/2019	PAINT/ACCESSORIES FOR STREETS	1,352.15
12518302	113314	4/11/2019	VALUE-CRETE LLC	119770	11/29/2018	BPO FOR CONCRETE-STREETS	884.79

12518302	113442	4/25/2019	WATER SHED		4000147	3/18/2019	Water and ice for PW	19.75
12518304	113395	4/25/2019	BC GRAPHICS	14270-1		4/15/2019	Uniform Shirts for Tyler Wainscott	158.37
12518304	113405	4/25/2019	DAN CISCO		5786	3/22/2019	Uniform Allowance (PO 50354 was closed)	64.44
12518306	113246	4/4/2019	WEX BANK		58550541	3/31/2019	FUEL-HURF	3,055.71
12518311	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE		240661	2/6/2019	HEX KEY	5.29
12518311	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE		241282	2/6/2019	RECIPRO BLADE	46.58
12518312	113274	4/11/2019	GRAINGER INC.		9116796732	3/15/2019	SAFETY CABINET & SHELF	1,076.72
12518317	113323	4/18/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04117A 20190314		3/19/2019	INMATE LABOR/WORK PROGRAM - 117A-3/8/19	36.00
12518317	113393	4/25/2019	ARIZONA DEPARTMENT OF CORRECTIONS-ITA	A04115A 20190214		2/20/2019	Inmate Labor/Work Program PINAL PKWY	16.00
12518318	113314	4/11/2019	VALUE-CRETE LLC		119770	11/29/2018	Concrete needed for Sidewalk Repairs	204.48
12518318	113314	4/11/2019	VALUE-CRETE LLC		119939	12/18/2018	Concrete needed for Sidewalk Repairs	420.42
12536209	113236	4/4/2019	RV STRIPES & GRAPHICS, INC.		24380	3/27/2019	Town seals for vehicles	90.00
12536209	113245	4/4/2019	WATER SHED		40000191	3/26/2019	1 Gal disstilled water for Fleet	13.03
12536209	113260	4/11/2019	Day Auto Supply Inc		770331	4/1/2019	Tire crayon for shop	1.68
12536209	113340	4/18/2019	Day Auto Supply Inc		771106	4/8/2019	FLOOR DRY FOR SHOP	10.44
12536209	113406	4/25/2019	Day Auto Supply Inc		771893	4/18/2019	GREASE FOR SHOP	3.69
12536302	319	4/16/2019	Vistaprint Netherlands B.V.	033119 STMT		3/31/2019	PW DOOR SIGNAGE	10.27
12536304	113196	4/4/2019	C-A-L STORES COMPANIES INC.	2435/22		3/20/2019	Uniform PANTS - D. HILLS	9.82
12536306	113246	4/4/2019	WEX BANK		58550541	3/31/2019	FUEL-FLEET	109.13
12536311	113207	4/4/2019	Day Auto Supply Inc		769124	3/18/2019	CRIMPING TOOL FOR SHOP	18.68
12536314	113207	4/4/2019	Day Auto Supply Inc		769934	3/26/2019		36.36
12536314	113207	4/4/2019	Day Auto Supply Inc		770038	3/27/2019		25.38
12536314	113207	4/4/2019	Day Auto Supply Inc		770203	3/29/2019	SPRAY ADHESIVE REMOVER SHOP	23.34
12536314	113260	4/11/2019	Day Auto Supply Inc		770593	4/3/2019	Glass cleaner for shop	18.87
							T-69 PAVEMENT PRESERATION-SPRING PMAR	
12581507	113397	4/25/2019	CACTUS TRANSPORT INC.		71948247	4/5/2019	CHIP SEAL PROJECT	84,871.37
12581507	113438	4/25/2019	Structural Grace Inc.		4778	1/11/2019	cip t-12 butte aveNUE BRIDGE FEASIBILITY STUDY	440.26
12581507	113438	4/25/2019	Structural Grace Inc.		4837	4/3/2019	cip t-12 butte ave bridgE FEASIBILITY STUDY	1,056.62
								117,437.85

Water Fund

51219000			2nd Temp		312575	10/3/2018	Water Deposit Refund	
51219000	111726	Multiple	2nd Temp		312575	10/3/2018	Water Deposit Refund	-
51219000	113191	4/4/2019	2nd Temp		600346	3/29/2019	Water Deposit Refund	97.97
51219000	113221	4/4/2019	2nd Temp		10208717	3/29/2019	Water Deposit Refund	141.03
51219000	113263	4/11/2019	2nd Temp		10104612	4/4/2019	Water Deposit Refund	95.59
51219000	113266	4/11/2019	2nd Temp		11207109	4/9/2019	Water Deposit Refund	132.26
51219000	113285	4/11/2019	2nd Temp		431513	4/4/2019	Water Deposit Refund	35.81
51219000	113291	4/11/2019	2nd Temp		1022909	4/9/2019	Water Deposit Refund	87.92
51219000	113337	4/18/2019	2nd Temp		10306115	4/15/2019	Water Deposit Refund	83.48
51219000	113343	4/18/2019	2nd Temp		215911	4/10/2019	Water Deposit Refund	143.13
51219000	113354	4/18/2019	2nd Temp		501453	4/12/2019	Water Deposit Refund	62.08
							RE-ISSUE DEPOSIT REFUND FOR LOST CHECK	
51219000	113365	4/18/2019	2nd Temp		312575.1	4/18/2019	#111726	150.00
51219000	113371	4/18/2019	2nd Temp		10117813	4/16/2019	Water Deposit Refund	74.91
51219000	113373	4/18/2019	2nd Temp		10800162	4/16/2019	Water DDEPOSIT REFUND	18.69
51219000	113419	4/25/2019	2nd Temp		10500544	4/22/2019	Water DDEPOSIT REFUND	74.86
51219000	113424	4/25/2019	2nd Temp		107426	4/22/2019	Water Deposit Refund	20.70
51219000	113426	4/25/2019	2nd Temp		218030	4/23/2019	Water DDEPOSIT REFUND	73.05
51574201	113199	4/4/2019	CENTURYLINK		19-Mar	3/16/2019	868-0246 WATER	167.30
51574201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000		3/21/2019	WASTE WATER/WATE 50% SPLIT	440.54
51574207	319	4/16/2019	ADOBE SYSTEMS INCORPORATED	033119 STMT		3/31/2019	Purchase Adobe *stock - monthly licensing free	32.75
51574207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19		4/3/2019	MARCH 2019 GPS	97.37
51574207	113422	4/25/2019	Legend Technical Svcs Inc.		1904749	3/31/2019	REGULATORY TESTING - WATER FY 18/19	396.00
51574207	113422	4/25/2019	Legend Technical Svcs Inc.		1904749	3/31/2019	REGULATORY TESTING - WATER FY 19/20	-116.00
51574209	113236	4/4/2019	RV STRIPES & GRAPHICS, INC.		24380	3/27/2019	Town seals for vehicles	22.33
51574209	113245	4/4/2019	WATER SHED		40000191	3/26/2019	1 Gal disstilled water for Fleet	2.17
51574209	113260	4/11/2019	Day Auto Supply Inc		770331	4/1/2019	Tire crayon for shop	0.28
51574209	113260	4/11/2019	Day Auto Supply Inc		770407	4/1/2019	BLUE DEF FOR FLEET W	17.48
51574209	113260	4/11/2019	Day Auto Supply Inc		770759	4/5/2019	OIL & FILTER FOR W-4	36.60
51574209	113340	4/18/2019	Day Auto Supply Inc		771106	4/8/2019	FLOOR DRY FOR SHOP	1.74
51574209	113360	4/18/2019	JONES AUTO CENTER		176918	4/10/2019	CAMSHAFT SYNCHRONIZER FOR W-1	144.56
51574209	113406	4/25/2019	Day Auto Supply Inc		771893	4/18/2019	GREASE FOR SHOP	0.62
51574211	113340	4/18/2019	Day Auto Supply Inc		771187	4/10/2019	DIE TAP FOR W-32	3.59
51574215	113257	4/11/2019	BIA	MAR 19/VAR		4/3/2019	455 HWY 79 WELL 1 W/O RVBTTM	2,369.76
51574215	113257	4/11/2019	BIA	MAR 19/VAR		4/3/2019	IOWA MTR @ WTR TANK ON HILL	2,043.20
51574215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	425 E RUGGLES ST - REAR	71.37
51574215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	425 E RUGGLES ST 50% SPLIT	2,888.49
51574215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	425 E RUGGLES ST REAR	328.64
51574215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	425 E. RUGGLES ST	611.82
51574215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19		4/4/2019	565 S QUARTZ ST WELL 5	4,822.97
51574217	113412	4/25/2019	Geuther Electrical LLC		3443	4/9/2019	BAD MOTOR REPLACED WELL 5	371.75
51574302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119 STMT		3/31/2019	Purchase Costco Whse #1028	2.87
51574302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119 STMT		3/31/2019	Purchase Costco Whse #1028	87.58
51574302	319	4/16/2019	Vistaprint Netherlands B.V.	033119 STMT		3/31/2019	PW DOOR SIGNAGE	20.52
51574302	113242	4/4/2019	USABlueBook - ACCT 703717		843088	3/19/2019	UNIBODY BACK PRESSURE VALVE	1,567.89
51574302	113442	4/25/2019	WATER SHED		4000147	3/18/2019	Water and ice for PW	3.29
51574302	113442	4/25/2019	WATER SHED		400150	3/18/2019	Water and ice for PW	1.98
51574302	113442	4/25/2019	WATER SHED		400150	3/18/2019	Water and ice for PW	35.54
51574304	113196	4/4/2019	C-A-L STORES COMPANIES INC.	2435/22		3/20/2019	Uniform PANTS - D. HILLS	1.64
51574306	113246	4/4/2019	WEX BANK		58550541	3/31/2019	FUEL-WATER	811.59
51574311	113207	4/4/2019	Day Auto Supply Inc		767456	2/27/2019	PRE MIX / BLACK TAPE / SEAL	119.62
51574311	113207	4/4/2019	Day Auto Supply Inc		769124	3/18/2019	CRIMPING TOOL FOR SHOP	3.11
51574314	113207	4/4/2019	Day Auto Supply Inc		769934	3/26/2019		6.06
51574314	113207	4/4/2019	Day Auto Supply Inc		769934	3/26/2019		10.10

51574314	113207	4/4/2019	Day Auto Supply Inc	770038	3/27/2019		4.23
51574314	113207	4/4/2019	Day Auto Supply Inc	770203	3/29/2019	SPRAY ADHESIVE REMOVER SHOP	3.89
51574314	113260	4/11/2019	Day Auto Supply Inc	770593	4/3/2019	Glass cleaner for shop	3.15
51574320	113208	4/4/2019	Ferguson Waterworks	355568	3/21/2019	MAG POS DSPLCMNT USG M	1,029.47
51574320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241412	3/20/2019	KEY / GALV NIPPLE	21.21
51574326	113216	4/4/2019	Industrial Automation Svcs.Inc	36428	3/22/2019	2019 WELL PUMP METER CALIBRATION	676.50
51574406	113198	4/4/2019	CENTRAL ARIZONA PROJECT	72115	3/20/2019	Water; M&I Subcontract	35,953.78
51574406	113400	4/25/2019	CENTRAL ARIZONA PROJECT	72869	4/15/2019	2019 CAPITAL CHARGE 2ND HALF	41,984.00
51574507	113248	4/11/2019	Apache Underground & Excavating	20190301	3/11/2019	CHANGE ORDER 2	23,638.50
51574507	113248	4/11/2019	Apache Underground & Excavating	20190301	3/11/2019	PHASE 2A-CDBG PORTION	6,900.00
51574507	113248	4/11/2019	Apache Underground & Excavating	20190301	3/11/2019	PHASE 2B	6,690.00
51574507	113248	4/11/2019	Apache Underground & Excavating	20190302	3/11/2019	RETENTION PAY APP 1	43,244.00
51574507	113248	4/11/2019	Apache Underground & Excavating	20190302	3/11/2019	RETENTION PAY APP 2	24,720.31
51574507	113248	4/11/2019	Apache Underground & Excavating	20190302	3/11/2019	RETENTION PAY APP 3	4,136.50
51574507	113321	4/18/2019	Apache Underground & Excavating	20190303	3/19/2019	CIP WU-38 8 WATERLINE EXTENSION"	257,499.00
							465,223.14

Waste Water Fund

52575201	113199	4/4/2019	CENTURYLINK	19-Mar	3/16/2019	868-2394 WASTEWATER	57.69
52575201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000	3/21/2019	WASTE WATER/WATER 50% SPLIT	440.53
52575207	113422	4/25/2019	Legend Technical Svcs Inc.	1904751	3/31/2019	REGULATORY TESTING - NORTH WWTP FY 18/19	1,592.00
52575208	113412	4/25/2019	Geuther Electrical LLC	3437	4/9/2019	SWWTP REPAIR & MAINTENANCE	5,784.74
52575209	113207	4/4/2019	Day Auto Supply Inc	769277	3/25/2019	AIR FILTER FOR WW-6	30.70
52575209	113207	4/4/2019	Day Auto Supply Inc	769763	3/25/2019	AIR FILTER FOR WW-6	29.93
52575209	113236	4/4/2019	RV STRIPES & GRAPHICS, INC.	24380	3/27/2019	Town seals for vehicles	22.56
52575209	113245	4/4/2019	WATER SHED	40000191	3/26/2019	1 Gal distilled water for Fleet	3.62
52575209	113260	4/11/2019	Day Auto Supply Inc	770331	4/1/2019	Tire crayon for shop	0.47
52575209	113340	4/18/2019	Day Auto Supply Inc	771106	4/8/2019	FLOOR DRY FOR SHOP	2.90
52575209	113360	4/18/2019	JONES AUTO CENTER	176967	4/12/2019	TRANS VAC HARNESS FOR WW-6	30.00
52575209	113406	4/25/2019	Day Auto Supply Inc	770351	4/1/2019	POWER STEERING FLUID FOR WW-6	5.78
52575209	113406	4/25/2019	Day Auto Supply Inc	770451	4/2/2019	HEATER VALVE FOR WW-6	11.64
52575209	113406	4/25/2019	Day Auto Supply Inc	771397	4/12/2019	FWD SWITCH FOR WW-6	13.87
52575209	113406	4/25/2019	Day Auto Supply Inc	771893	4/18/2019	GREASE FOR SHOP	1.03
52575211	113431	4/25/2019	REPUBLIC SERVICES	7.53E+11	10/15/2018	SWWTP OLD SANITATION CONTAINER REMOVAL	363.00
52575215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	100 S PLANT RD	16,461.40
52575215	113325	4/18/2019	ARIZONA PUBLIC SERVICE	8742601000 MAR-19	4/4/2019	425 E RUGGLES ST 50% SPLIT	2,888.49
52575217	113392	4/25/2019	Arizona Department of	0000298198X	4/1/2019	WQL WATER QUALITY MAR/19-SWWTP	500.08
52575302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119 STMT	3/31/2019	Purchase Costco Whse #1028	1.43
52575302	319	4/16/2019	HRS USA/COSTCO WHOLESALE	033119 STMT	3/31/2019	Purchase Costco Whse #1028	43.79
52575302	319	4/16/2019	Vistaprint Netherlands B.V.	033119 STMT	3/31/2019	PW DOOR SIGNAGE	20.52
52575302	113207	4/4/2019	Day Auto Supply Inc	766388	2/14/2019	GREASE GUN	21.83
52575302	113224	4/4/2019	Pac Tec, Inc.	0128352-IN	3/18/2019	Liners for Belt Press at SWWTP	1,976.08
52575302	113441	4/25/2019	USABlueBook - ACCT 703717	854649	4/1/2019	HACH TOTAL CHLORINE ACCUVAC	421.53
52575302	113442	4/25/2019	WATER SHED	4000147	3/18/2019	Water and ice for PW	1.65
52575304	113195	4/4/2019	BRETT HILTON	122435	3/31/2019	Uniform Pants Allowance	125.71
52575304	113196	4/4/2019	C-A-L STORES COMPANIES INC.	2435/22	3/20/2019		2.73
52575306	113246	4/4/2019	WEX BANK	58550541	3/31/2019	FUEL S. SEWER	150.05
52575310	113238	4/4/2019	TFD ENTERPRISES LLC	3	3/17/2019	DRUM OF TF 0652 POLYMER	4,004.04
52575310	113415	4/25/2019	HILL BROTHERS CHEMICAL CO.	50912320	8/13/2018	Sodium Hypochlorite 12.5%	1,369.62
52575310	113415	4/25/2019	HILL BROTHERS CHEMICAL CO.	50913391	10/23/2018	Sodium Hypochlorite 12.5%	2,117.48
52575310	113415	4/25/2019	HILL BROTHERS CHEMICAL CO.	50915087	3/26/2019	Sodium Hypochlorite 12.5%	1,639.20
52575310	113415	4/25/2019	HILL BROTHERS CHEMICAL CO.	50915191	3/29/2019	Sodium Hypochlorite 12.5%	1,369.62
52575310	113415	4/25/2019	HILL BROTHERS CHEMICAL CO.	50915238	4/4/2019	Sodium Hypochlorite 12.5%	1,639.20
52575311	113207	4/4/2019	Day Auto Supply Inc	769124	3/18/2019	CRIMPING TOOL FOR SHOP	5.19
52575314	113207	4/4/2019	Day Auto Supply Inc	770038	3/27/2019		7.05
52575314	113207	4/4/2019	Day Auto Supply Inc	770203	3/29/2019	SPRAY ADHESIVE REMOVER SHOP	6.48
52575314	113260	4/11/2019	Day Auto Supply Inc	770593	4/3/2019	Glass cleaner for shop	5.24
52575320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	240863	2/15/2019	MAGNET NUT SETTER	19.03
52575320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	240927	2/21/2019	O-RING	1.19
52575320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241627	4/4/2019	PLUMBING AND HEATING O-RINGS	3.25
52575320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241651	4/5/2019	O-RINGS	3.25
52575320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241675	4/8/2019	NYLON CORDS	4.80
52575320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241747	4/11/2019	COPPER TUBE / COMP NUT	18.72
52575320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241748	4/11/2019	NYLON ROPE	9.51
52575320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241832	4/17/2019	LB SHOCK TREATMENT	52.85
52575326	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	35 Watt LED HID Retrofit	59.97
52575326	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	35 Watt LED HID Retrofit	247.91
52575326	319	4/16/2019	AMAZON.COM	033119 STMT	3/31/2019	LED Shop Light	199.98
52575326	113222	4/4/2019	MMI TANK AND INDUSTRIAL SERVICES	J004392	3/25/2019	SWWPT FABRICATE/INSTALL 2 GATES	17,829.00
52576201	113402	4/25/2019	CENTURYLINK	MAR/19-0118-8356	4/1/2019	WATER WORKS ALARM-8356	108.86
52576207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19	4/3/2019	MARCH 2019 GPS	55.64
52576207	113422	4/25/2019	Legend Technical Svcs Inc.	1904750	3/31/2019	REGULATORY TESTING - NORTH WWTP FY 19/20	493.00
52576208	113412	4/25/2019	Geuther Electrical LLC	3438	4/9/2019	NWWTP REPAIR & MAINTENANCE	3,960.96
52576209	113406	4/25/2019	Day Auto Supply Inc	771781	4/17/2019	OIL & FILTER FOR W-27	59.43
52576211	113399	4/25/2019	Casa Gande Pumping Svc. Inc	12497	3/26/2019	SLUDGE HAUL 3/19 AND 3/26	6,000.00
52576215	113257	4/11/2019	BIA	MAR 19/VAR	4/3/2019	HWY 79 WASTE WATER PLANT W/SD OF INS	3,908.25
52576217	113392	4/25/2019	Arizona Department of	0000299003X	4/1/2019	WQL WATER QUALITY MAR/19-NWWTP	2,500.00
52576302	113442	4/25/2019	WATER SHED	4000147	3/18/2019	Water and ice for PW	1.64
52576302	113442	4/25/2019	WATER SHED	400150	3/18/2019	Water and ice for PW	1.97
52576306	113246	4/4/2019	WEX BANK	58550541	3/31/2019	FUEL-N. SEWER	351.89
52576310	113408	4/25/2019	DPC ENTERPRISES L.P.	27200314-19	3/20/2019	Chlorine 150# CYL	482.52
52576320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241473	3/25/2019	CABLE CLAMP / THIMBLE / 90DEG SXS	26.73
52576320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241486	3/26/2019	PAIL / COUPLING / WASH / BRUSH	31.26
52576320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241516	3/28/2019	SHOVEL / PRUNER / PADLOCKS	74.62
52576320	113210	4/4/2019	FLORENCE TRUE VALUE HARDWARE	241541	3/29/2019	HOSE CLAMP	9.76

52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	240311	1/15/2019	BOLTS & SCREWS	30.62
52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241597	4/2/2019	PIPE WRAP/NIPPLES/COVERWIRE	206.51
52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241683	4/8/2019	GALV BELL RED #2	36.84
52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241704	4/9/2019	FLEX GLUE/GAL BELL RED/NIPPLE	44.59
52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241779	4/15/2019	BOAT HOSE / CONNECTOR/NOZZLE	54.99
52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241782	4/15/2019	NIPPLE/TEFLON TAPE	3.67
52576320	113411	4/25/2019	FLORENCE TRUE VALUE HARDWARE	241784	4/15/2019	FLEXOGEN HOSE	44.11

80,105.79

Sanitation Fund

53219000	113201	4/4/2019	2nd Temp	709110	3/29/2019	Refund Sanitation Deposit	33.67
53219000	113205	4/4/2019	2nd Temp	702770	3/29/2019	Refund Sanitation Deposit	33.67
53219000	113212	4/4/2019	2nd Temp	790021	3/29/2019	Refund Sanitation Deposit	16.34
53219000	113215	4/4/2019	2nd Temp	702673	3/29/2019	Refund Sanitation Deposit	25.00
53219000	113225	4/4/2019	2nd Temp	712275	3/29/2019	Refund Sanitation Deposit	16.34
53219000	113231	4/4/2019	2nd Temp	707295	3/29/2019	Refund Sanitation Deposit	16.34
53219000	113232	4/4/2019	2nd Temp	720224	3/29/2019	Refund Sanitation Deposit	16.34
53219000	113233	4/4/2019	2nd Temp	709434	3/29/2019	Refund Sanitation Deposit	33.67
53219000	113234	4/4/2019	2nd Temp	716502	3/29/2019	Refund Sanitation Deposit	16.34
53219000	113262	4/11/2019	2nd Temp	716711	4/4/2019	Refund Sanitation Deposit	33.67
53219000	113278	4/11/2019	2nd Temp	735210	4/5/2019	Refund Sanitation Deposit	51.00
53219000	113286	4/11/2019	2nd Temp	705552	4/4/2019	Refund Sanitation Deposit	16.34
53219000	113300	4/11/2019	2nd Temp	794420	4/4/2019	Refund Sanitation Deposit	16.34
53219000	113348	4/18/2019	2nd Temp	792560	4/16/2019	Refund Sanitation Deposit	25.00
53219000	113361	4/18/2019	2nd Temp	709142	4/16/2019	Refund Sanitation Deposit	25.00
53219000	113420	4/25/2019	2nd Temp	708262	4/22/2019	Refund Sanitation Deposit	33.67
53571201	113243	4/4/2019	Verizon Wireless	MAR/19-9824662000	3/21/2019	SANITATION	47.58
53571207	113239	4/4/2019	T-MOBILE USA INC.	963909583-MAR/19	4/3/2019	MARCH 2019 GPS	27.82
53571209	113236	4/4/2019	RV STRIPES & GRAPHICS, INC.	24380	3/27/2019	Town seals for vehicles	2.56
53571209	113245	4/4/2019	WATER SHED	40000191	3/26/2019	1 Gal distilled water for Fleet	0.36
53571209	113260	4/11/2019	Day Auto Supply Inc	770331	4/1/2019	Tire crayon for shop	0.05
53571209	113340	4/18/2019	Day Auto Supply Inc	771106	4/8/2019	FLOOR DRY FOR SHOP	0.29
53571209	113340	4/18/2019	Day Auto Supply Inc	771167	4/10/2019	OIL & FILTER FOR SA-1	48.80
53571209	113406	4/25/2019	Day Auto Supply Inc	771893	4/18/2019	GREASE FOR SHOP	0.10
53571217	113432	4/25/2019	RIGHT AWAY DISPOSAL LLC	2493500	4/1/2019	APRIL/19 RESIDENTIAL BILLING	59,848.81
53571217	113432	4/25/2019	RIGHT AWAY DISPOSAL LLC	2496438	4/1/2019	APRIL/19 RESIDENTIAL BILLING	7.70
53571217	113432	4/25/2019	RIGHT AWAY DISPOSAL LLC	2496439	4/1/2019	APRIL/19 INSTITUTIONAL BILLING	8,052.51
53571230	113315	4/11/2019	WASTE MANAGEMENT OF ARIZONA	0007004-0563-2	2/1/2019	BPO FOR LANDFILL CHARGES-JAN/19	5,022.93
53571230	113315	4/11/2019	WASTE MANAGEMENT OF ARIZONA	0007031-0563-5	3/1/2019	BPO FOR LANDFILL CHARGES-FEB/19	3,080.80
53571230	113315	4/11/2019	WASTE MANAGEMENT OF ARIZONA	0007061-0563-2	4/1/2019	BPO FOR LANDFILL CHARGES-MAR/19	3,728.87
53571304	113196	4/4/2019	C-A-L STORES COMPANIES INC.	2435/22	3/20/2019	Uniform PANTS - D. HILLS	0.27
53571306	113246	4/4/2019	WEX BANK	58550541	3/31/2019	FUEL-SANITATION	120.56
53571311	113207	4/4/2019	Day Auto Supply Inc	769124	3/18/2019	CRIMPING TOOL FOR SHOP	0.52
53571314	113207	4/4/2019	Day Auto Supply Inc	769934	3/26/2019		1.01
53571314	113207	4/4/2019	Day Auto Supply Inc	770038	3/27/2019		0.70
53571314	113207	4/4/2019	Day Auto Supply Inc	770203	3/29/2019	SPRAY ADHESIVE REMOVER SHOP	0.65
53571314	113260	4/11/2019	Day Auto Supply Inc	770593	4/3/2019	Glass cleaner for shop	0.52

80,402.14

Streetlight Improvement Districts

300506215	113252	4/11/2019	Arizona Public Service Company	SLIDS-MAR/19	4/3/2019	SLID 1	2,467.82
301506215	113252	4/11/2019	Arizona Public Service Company	SLIDS-MAR/19	4/3/2019	SLID 2	2,479.93
302506215	113252	4/11/2019	Arizona Public Service Company	SLIDS-MAR/19	4/3/2019	SLID 3	2,238.90

7,186.65

Development Impact Fee Funds

501506217	113311	4/11/2019	TischlerBise Inc	201940026	4/1/2019	FEE STUDY - MAR 19	809.00
511506217	113311	4/11/2019	TischlerBise Inc	201940026	4/1/2019	FEE STUDY - MAR 2019	809.00
540503403	113353	4/18/2019	IRENE ENRIQUEZ	2019 ACA CONF	4/8/2019	Per diem ACA Annual conference	235.00
598506217	113311	4/11/2019	TischlerBise Inc	201940026	4/1/2019	FEE STUDY	809.00
599506217	113311	4/11/2019	TischlerBise Inc	201940026	4/1/2019	LAND USE ASSUMPTIONS, IIP & DEVELOPMENT	809.00

3,471.00

CFD Assessment Funds

911242100	113332	4/18/2019	2nd Temp	10.1001021	4/12/2019	OVER PAYMENT ON ASSESSMENT PAY-OFF-2ND HALF TAXES	67.47
911243200	113358	4/18/2019	2nd Temp	11.5401057	4/12/2019	PAYOFF COLLECTED PRIOR TO ANNUAL TAXES PD	242.74
911248100	113376	4/18/2019	2nd Temp	16.0900007	4/12/2019	PAYOFF COLLECTED PRIOR TO ANNUAL TAXES PD OVER PAYMENT ON ASSESSMENT PAY-OFF-2ND	88.71
911250100	113378	4/18/2019	2nd Temp	17.0900088	4/12/2019	HALF TAXES	37.73
921242100	113281	4/11/2019	2nd Temp	20.2301117	4/8/2019	OVER PAYMENT ON ASSESSMENT PAY-OFF	300.00
921242100	113282	4/11/2019	2nd Temp	20.210107	4/8/2019	OVER PMT ON ASSESSMENT PAY OFF	218.67
921242100	113306	4/11/2019	2nd Temp	20.0601005	4/8/2019	OVER PAYMENT ON ASSESSMENT PAY-OFF OVER PAYMENT ON ASSESSMENT PAY-OFF-2ND	68.50
921242100	113333	4/18/2019	2nd Temp	20.2501088	4/12/2019	HALF TAXES	134.94
921242100	113606	5/16/2019	2nd Temp	20.0601005	4/8/2019	OVER PMT; ASSESSMENT PAYOFF 2ND HALF TAXES	146.69

1,305.45

CFD #1 Administration Fund

957506217	113267	4/11/2019	EPS GROUP INC	16-417-18	3/28/2019	PROFESSIONAL SERVICES MERRILL RNCH CFD#1	250.00
957506217	113267	4/11/2019	EPS GROUP INC	16-418-16	3/28/2019	PROFESSIONAL SERVICES MERRILL RNCH CFD#1	875.00
957506217	113268	4/11/2019	EUSI LLC	2690	4/5/2019	CONSULTING -WTR PROJECT	262.50
957506217	113268	4/11/2019	EUSI LLC	2690	4/5/2019	CONSULTING -WTR PROJECT	262.50
957506217	113389	4/18/2019	WILLDAN FINANCIAL SERVICES	010-41102	4/5/2019	DISSEMINATION TO MSRBE	400.00

2,050.00

Total Warrants

1,050,864.78

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8a.
MEETING DATE: June 3, 2019 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/Town Clerk SUBJECT: Cuen Building Auction		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Award the Cuen Building Auction to Tom L and Carolyn S. Smith for \$21 and instruct the Town Manager to file a deed to include restrictions, as outlined in the Request for Bids.

BACKGROUND/DISCUSSION:

On April 15, 2019, Town Council directed staff to resubmit the building for auction and lowered the minimum bid amount to \$5 with deed restrictions. Bids were due at 11:00 a.m. on May 28, 2019.

One bid was received from the following:

Tom L and Carolyn S. Smith	\$21
----------------------------	------

The Town of Florence auctioned the property located at 145 North Main Street (Assessor Parcel Number 200-49-0730). Due to the unstable nature of the building, the Town of Florence did not hold an open house. The building is approximately 1,320 square feet, with approximate dimensions of 31 feet by 42.58 feet. The building is located at the southeast corner of Main Street and 11th Street.

The building is considered an important part of the Florence Historic District. The successful bidder must work with the Town of Florence, and particularly the Community Development Department and the Historic District Advisory Commission, on the

stabilization and renovation of the historic building located within the Town of Florence Historic District.

The Town of Florence will issue deed restrictions with conveyance subject to Reverted on the subject parcel as follows (along with additional reversion terms deemed necessary by the Town Council):

Phase 1: The subject building must be stabilized within one year of the successful bidder taking title to the building. A one-time thirty-day extension to complete the stabilization may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Stabilization, at a minimum, shall mean that the building is considered structurally safe and sound though not yet ready for occupancy; the building is generally weather-proofed; the pigeon infestation is adequately addressed; windows and doors on the building are exposed; and exterior walls and roof are repaired, surfaced and painted.

Phase 2: The complete renovation/rehabilitation of the subject building must be completed within two years of the successful bidder taking possession of the building. A one-time 60-day extension to complete the renovation/rehabilitation may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Renovation/rehabilitation shall mean that the subject structure is brought to a condition where the subject building could be occupied.

If the deed restrictions are not met, the ownership of the building and all improvements to the building will revert to the Town of Florence. The Town Council may require additional deed restrictions it deems necessary in its sole discretion.

The award of the purchase may go to the highest and most responsible bidder as determined by the Town Council in its sole discretion and may be determined at the June 3, 2019 Florence Town Council meeting. The decision of the Town of Florence on who to award the property to shall be final. Council may reject any bid but may reject all bids if it decides.

After the May 28, 2019 bids, Mrs. And Mrs. Smith asked that I provide Council with a copy of the structural assessment completed by Starling Madison Lofquist, Inc. The document is attached for Council review.

A VOTE OF NO WOULD MEAN:

The Town of Florence would remain the owner of the Cuen Building.

A VOTE OF YES WOULD MEAN:

The Town of Florence will award the Cuen building auction to Tom L. and Carolyn S. Smith for the amount of \$21.

FINANCIAL IMPACT:

The Town will not incur the \$10,000 expense of demolition and unknown cost of reuse of the property.

Per Council direction, the Town will waive the Building Permit Fee (electric, plumbing, mechanical and building) and plan review fees to facilitate redevelopment of the project. All other fees and permits will be applicable.

Building Permit fee calculations are based on the following: 1) Permit fees are based on the total valuation of the project, and 2) Plan review fees are based on 65% of the permit fee.

ATTACHMENTS:

- Bid Tabulation Sheet
- Bid
- Bid Packet
- Structural Assessment

**Town of Florence
Bid Tabulation Sheet**

Verbal (only allowed when \$5,000 or less)

Date Prepared: May 28, 2019

Written/Fax (mandatory when over \$5,000; attach bids)

Prepared By: Maria Hernandez, Deputy Town Clerk

Formal Sealed Bid: # N/A CUEN BUILDING BID Bid Due Date: May 28, 2019 Bid Due Time: 11:00 AM

Maria Hernandez

Item (include quality, brand, model, color)

Vendor name Contact Person Phone/Fax	Bid Form	Signed	Amount	Comments
1 Thomas L. Smith & Carolyn S Smith P O Box 1810 Florence AZ 85132 PH # 520-705-1221	Yes	Yes	\$21.00	

Attach additional page(s), if necessary

Vendor Selected _____ Address _____

Justification (if not lowest price) _____

Department Head Approval _____ Date: _____

Finance Director Approval _____ Date: _____

Town Manager Approval _____ Date: _____

*If over \$25,000, must go to Town Council for approval.
Attach this approved for to purchase request with written quotes, if applicable.



TOWN OF FLORENCE
P O Box 2670
775 N. Main Street
Florence, AZ 85132
520-868-7552
www.florenceaz.gov

Bidder No.

001-19

AUCTION BID FORM

Property located at 145 N. Main Street

In compliance with the Request to Bids, the undersigned bidder Agrees that the property being sold is "Where is, As is", and will be conveyed by a Quick Claim Deed with restriction set out there in, the deed will contain no warranties whatsoever.

Bidder declares that a cashier's check made payable to the Town of Florence for the total bid amount is included in the bid.

Therefore, I the undersigned, offer to pay the following to the Town of Florence, to purchase parcel identified as Pinal County Assessor Parcel No. 200-49-0730:

\$ 21.00

PERSONAL INFORMATION

Name:

Thomas L. Smith + Carolyn S. Smith

Organization (if applicable):

Physical Address:

192 N. Bailey St

Mailing Address:

P.O. Box 1810

City, State, Zip:

Florence AZ 85132

Home Phone Number:

520-868-4473

Cell Phone Number:

520-705-1221

Email Address:

lynnsmith0562@gmail.com

:Signature:

Thomas L. Smith

Date

5/24/2019

By submitting the bid, the bidder understands and accepts the deed restrictions.

Town of Florence



News Release

April 25, 2019

For Immediate Release

Contact: Lisa Garcia (520) 868-7552

Town to Accept Bids for Cuen Building located at 145 N. Main Street, Florence, AZ

The Town of Florence is auctioning the property located at 145 North Main Street (Assessor Parcel Number 200-49-0730). Due to the unstable nature of the building, the Town of Florence will not hold an open house. The building is approximately 1,320 square feet, with approximate dimensions of 31 feet by 42.58 feet. The building is located at the southeast corner of Main Street and 11th Street.

The building is considered an important part of the Florence Historic District. The successful bidder must work with the Town of Florence, and particularly the Community Development Department and the Historic District Advisory Commission on the stabilization and renovation of the historic building located within the Town of Florence Historic District.

The Town of Florence will issue deed restrictions with conveyance subject to Reverted on the subject parcel as follows (along with additional reversion terms deemed necessary by the Town Council):

Phase 1: The subject building must be stabilized within one year of the successful bidder taking title to the building. A one-time thirty-day extension to complete the stabilization may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Stabilization, at a minimum, shall mean that the building is considered structurally safe and sound though not yet ready for occupancy; the building is generally weather-proofed; the pigeon infestation is adequately addressed; windows and doors on the building are exposed; and exterior walls and roof are repaired, surfaced and painted.

Phase 2: The complete renovation/rehabilitation of the subject building must be completed within two years of the successful bidder

taking possession of the building. A one-time 60-day extension to complete the renovation/rehabilitation may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Renovation/rehabilitation shall mean that the subject structure is brought to a condition where the subject building could be occupied.

If the deed restrictions are not met, the ownership of the building and all improvements to the building will revert to the Town of Florence. The Town Council may require additional deed restrictions it deems necessary in its sole discretion.

The Town is accepting sealed bids from now until May 28, 2019, at 11:00 am. The minimum acceptable bid price is \$5 (USD) due to the savings the Town receives by not demolishing the Cuen Building. The award of the purchase may go to the highest and most responsible bidder as determined by the Town Council in its sole discretion and may be determined at the June 3, 2019 Florence Town Council meeting.

In the event that two or more bidders submit a high bid with identical dollar amount the Town of Florence shall determine which bidder shall be awarded the property by determination of the Town Council in its sole discretion. The decision of the Town of Florence on who to award the property to shall be final.

Anyone interested in bidding on the property can view the full bid package on the Town's website at florenceaz.gov. For questions about the process, please contact Lisa Garcia, Deputy Town Manager/Town Clerk, at (520) 868-7552.

REQUEST FOR BIDS

The Town of Florence will accept sealed bids at the office of the Town Clerk; 775 North Main Street, Florence, Arizona until 11:00 a.m. MST on May 28, 2019, for the purchase of the commercial property located at 145 N. Main Street, Florence, Arizona. The property, which is located within the Town of Florence Historic District, is known as the Cuen Building. The building is approximately 1,320 square feet, with approximate dimensions of 31 feet by 42.58 feet. The building is located at the southeast corner of Main Street and 11th Street (Assessor Parcel Number 200-49-0730). The minimum bid price accepted is \$5; certified check for full purchase price is required, no alternative types of bids will be accepted (i.e. services or materials in place of cash).

Bid envelopes must be clearly marked on the outside lower right-hand corner:

Sealed Bid of (Submitter's Name)
Property Sale – APN 200-49-0730

It is anticipated that bids will be considered at the Town Council meeting on June 3, 2019. The award of the property may go to the highest and most responsible bidder as determined by the Town Council in its sole discretion. The Council reserves the right to reject any and all bids for any reason. Anyone interested in bidding on this property may obtain a full bid package at the following location:

Florence Town Hall
Town Clerk's Office
775 N. Main Street
Florence, Arizona 85132

In the event that two or more bidders submit a high bid with identical dollar amount the Town of Florence shall determine which bidder shall be awarded the property by a determination of the Town Council in its sole discretion. The decision of the Town of Florence on who to award the property to shall be final.

Bids must be submitted on the Proposal Form provided in the bid package and must be accompanied by a cashier's check payable to the Town of Florence, Arizona, for one hundred percent of the total bid amount.

Bidder shall comply with all federal, state, and local nondiscrimination statutes in the operation, implementation and delivery of its bid, including state and federal civil rights and disabilities laws.

Please note that, prior to the transfer of title, the Town of Florence will issue deed restrictions with conveyances subject to Reverter on the subject parcel as follows (along with additional revision terms deemed necessary the Town Council):

Phase 1: The subject building must be stabilized within one year of the successful bidder taking title to the building. A one-time thirty-day extension to complete the stabilization may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Stabilization, at a minimum shall mean that the building is considered structurally safe and sound though not yet occupiable; the

building is generally weather-proofed; the pigeon infestation is adequately addressed; windows and doors on the building are exposed; and exterior walls are repaired, surfaced and painted.

Phase 2: The complete renovation/rehabilitation of the subject building must be completed within two years of the successful bidder taking possession of the building. A one-time 60-day extension to complete the renovation/rehabilitation may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Renovation/rehabilitation shall mean that the subject structure is brought to a condition where the subject building could be occupied.

If the deed restrictions are not met, the ownership of the building and all improvements will revert to the Town of Florence. The Town Council may require additional deed restriction if deems necessary in its sole discretion.

Published Florence Reminder April 25, 2019, May 2 and May 9, 2019.

Town of Florence
Property Sale
Request for Bids

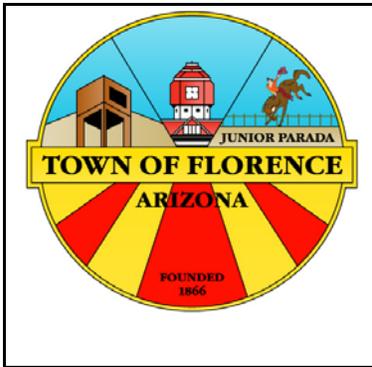
The Town of Florence is offering a parcel of real property for sale by sealed bids. The commercial property located at 145 N. Main Street, Florence, Arizona. The property, formally known as the Cuen Building, is located within the Town of Florence Historic District. The building is approximately 1,320 square feet, with approximate dimensions of 31 feet by 42.58 feet. The building is located at the southeast corner of Main Street and 11th Street. (Assessor Parcel Number 200-49-0730).

The property is offered for sale under the following conditions:

1. The property is being sold where is, as is, without warranties, or title insurance.
2. The Buyer is responsible for any and all escrow, title insurance, and other closing costs.
3. The minimum acceptable purchase price is \$5 (USD).
4. Each bid shall contain a cashier's check made payable to the Town of Florence in the full amount of the bid. The Town will hold all checks, without cashing, until the Town Council has accepted a bid. At that time, the check from the winning bidder will be cashed and the remaining checks will be returned to bidders.
5. The Town will issue a Special Warranty Deed with Reverter deed to the successful bidder upon approval of the Town Council. The Town will record the Special Warranty Deed with Reverter deed with the Pinal County Recorder's Office.
6. The Deed will have at a minimum the following deed restrictions:
 - a. Phase 1: The subject building must be stabilized within one year of the successful bidder taking title to the building. A one-time thirty-day extension to complete the stabilization may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence. Stabilization, at a minimum shall mean that the building is considered structurally safe and sound though not yet occupiable; the building is generally weather-proofed; the pigeon infestation is adequately addressed; windows and doors on the building are exposed; and exterior walls are repaired, surfaced and painted.
 - b. Phase 2: The complete renovation/rehabilitation of the subject building must be completed within two years of the successful bidder taking possession of the building. A one-time 60-day extension to complete the renovation/rehabilitation may be granted by the Town. Extensions will be granted upon special circumstances authorized by the Town of Florence.

Renovation/rehabilitation shall mean that the subject structure is brought to a condition where the subject building could be occupied.

- c. If the deed restrictions are not met, the ownership of the building and all improvements will revert to the Town of Florence.
 - d. The Town Council may require additional deed restrictions it deems necessary in its sole discretion.
7. The bid shall be on the form enclosed in this package.
 8. Each bid shall be in a sealed envelope with the envelope clearly marked: Sealed Sealed Bid of (Submitter's Name) Property Sale – APN 200-49-0730.
 9. All bids shall be received by the Town of Florence Clerk no later than 11:00 a.m. MST on May 28, 2019. At such time bids will be publicly opened and read aloud. Any bid received after this time will be returned unopened to bidder.
 10. The Town of Florence reserves the right to reject any and all bids or to waive any informality in the bidding process.
 11. In the event that two or more bidders submit a high bid with identical dollar amount the Town of Florence shall determine which bidder shall be awarded the property by determination of the Town Council in its sole discretion. The decision of the Town of Florence on who to award the property to shall be final.
 12. The Town of Florence may also reject all bids if there is a tie in the low bid amount submitted.



TOWN OF FLORENCE
P O Box 2670
775 N. Main Street
Florence, AZ 85132
520-868-7552
www.florenceaz.gov

Bidder No.

AUCTION BID FORM
Property located at 145 N. Main Street

In compliance with the Request for Bids, the undersigned bidder Agrees that the property being sold is “Where is, As is”, and will be conveyed by a Special Warranty Deed with reverter with restriction set out there in, the deed will contain no warranties whatsoever.

Bidder declares that a cashier’s check made payable to the Town of Florence for the total bid amount is included in the bid.

Therefore, I the undersigned, offer to pay the following to the Town of Florence, to purchase parcel identified as Pinal County Assessor Parcel No. 200-49-0730:

\$ _____

PERSONAL INFORMATION	
Name:	
Organization (if applicable):	
Physical Address:	
Mailing Address:	
City, State, Zip:	
Home Phone Number:	Cell Phone Number:
Email Address:	
Signature:	Date
By submitting the bid, the bidder understands and accepts the deed restrictions and any other deed restrictions and reversionary restrictions required by the Town of Florence Town Council.	



Starling Madison Lofquist, Inc.
Consulting Structural and Forensic Engineers

5224 South 39th Street, Phoenix, Arizona 85040
tel: (602) 438-2500 fax: (602) 438-2505 ROC #291316 www.smleng.com

May 24, 2019

Mr. Tom Smith
PO Box 1810
Florence, Arizona 85132

Re: Structural Assessment – Francisco Cuen House (Historic Adobe Building)
SEC 11th Street & Main
Florence, Arizona 85132
SML Job #406-19

Dear Mr. Smith:

As requested, I visited the above referenced building on Friday, May 10th, 2019. The purpose of the site investigation was to examine the building for structural damage, determine how much of the building is salvageable, and provide preliminary structural repair recommendations.

OBSERVATIONS:

This is a one-story building with brick and Adobe exterior walls, a stick framed roof system with metal roofing over wood decking, a concrete slab on grade floor, and stone footings. The age of the building is believed to be at least 130 years old. Photographs taken during our investigation are attached at the end of this report.

STRUCTURAL DAMAGE ASSESSMENT:

1. Approximately 20% of the roof structure on the west side of the building is water-damaged beyond repair. In addition, there are several broken wood rafters. The remaining 80% of the roof structure can be re-used during the building renovation and reinforced as required to bring the roof structure into current building code compliance.
2. For the walls, I calculated the total original length of Adobe walls to be approximately 107 LF (lineal fee). There is approximately 23 LF of Adobe wall that has been since demolished or converted to wood framing. Therefore, it is my professional opinion that approximately 79% of the original Adobe is salvageable. There is considerable damage to a 9 ft section of Adobe at the northeast corner of the building. The damaged Adobe can be salvaged and incorporated into new Adobe bricks. The remaining portions of Adobe have moderate damage in a few locations; however, the damage can be easily repaired by a competent and experienced Adobe contractor.

Structural Damage Assessment
149 E. Aguilar Street
Florence, Arizona 85132
SML Job #594-18

REPAIR RECOMMENDATIONS:

1. The roof structure needs to be reinforced and upgraded to current code. At the west side of the building, approximately 150 SF of the roof requires new wood decking to match existing. In addition, the rafters should be reinforced by sistering new 2X10's to the side of the existing rafters. Collar ties also need to be added at each set of rafters.
2. At the east side of the building, there is an existing skylight that needs to be removed temporarily during the building renovation. The framing for the skylight needs to be reinforced as required by engineering analysis. The remaining rafters on east side also need to be reinforced, likely with 2X12 rafters. The existing wood decking in this area appears to be in good condition and can be re-used.
3. There is approximately 14 LF of wood framed wall on the east wall that should be demolished and converted back to the original Adobe construction. I believe the existing stone foundation is still in place and it can be re-used, pending approval from the building department.
4. There is approximately 9 LF of interior Adobe wall that has been demolished and the materials removed from the site. The roof structure in this area is temporarily shored. I recommend the wall be reconstructed with new Adobe bricks to match the existing construction.

LIMITATIONS:

The southwest corner of the building (Room #3 on the attached Exhibit A) was not part of the original Adobe construction and was therefore excluded from this review. I recommend further structural evaluation in order to determine what structural repairs and code upgrades may be required.

Opinions submitted in this report have been prepared to a reasonable degree of engineering certainty, consistent with the standard of care for like professionals practicing in the same location and time. Conclusions are subject to review and possible revision if additional information becomes available.

If you have any questions regarding my investigation or this report, please do not hesitate to call.

Sincerely:

Tres J. Warner, SE
Design Division Manager
STARLING MADISON LOFQUIST, INC.

Attachments: Photographs
Exhibit A



Structural Damage Assessment
149 E. Aguilar Street
Florence, Arizona 85132
SML Job #594-18



Photo 1: View of northwest corner of building.

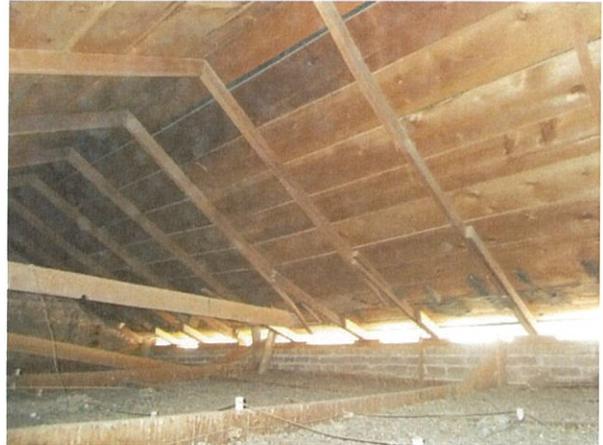


Photo 2: View of roof structure at west side. Approximately 20% of the roof requires rebuilding.



Photo 3: View of roof structure at east side. Roof structure requires reinforcement but is salvageable.



Photo 4: View of wood stud wall at east side. Wall should be demolished and converted back to adobe.



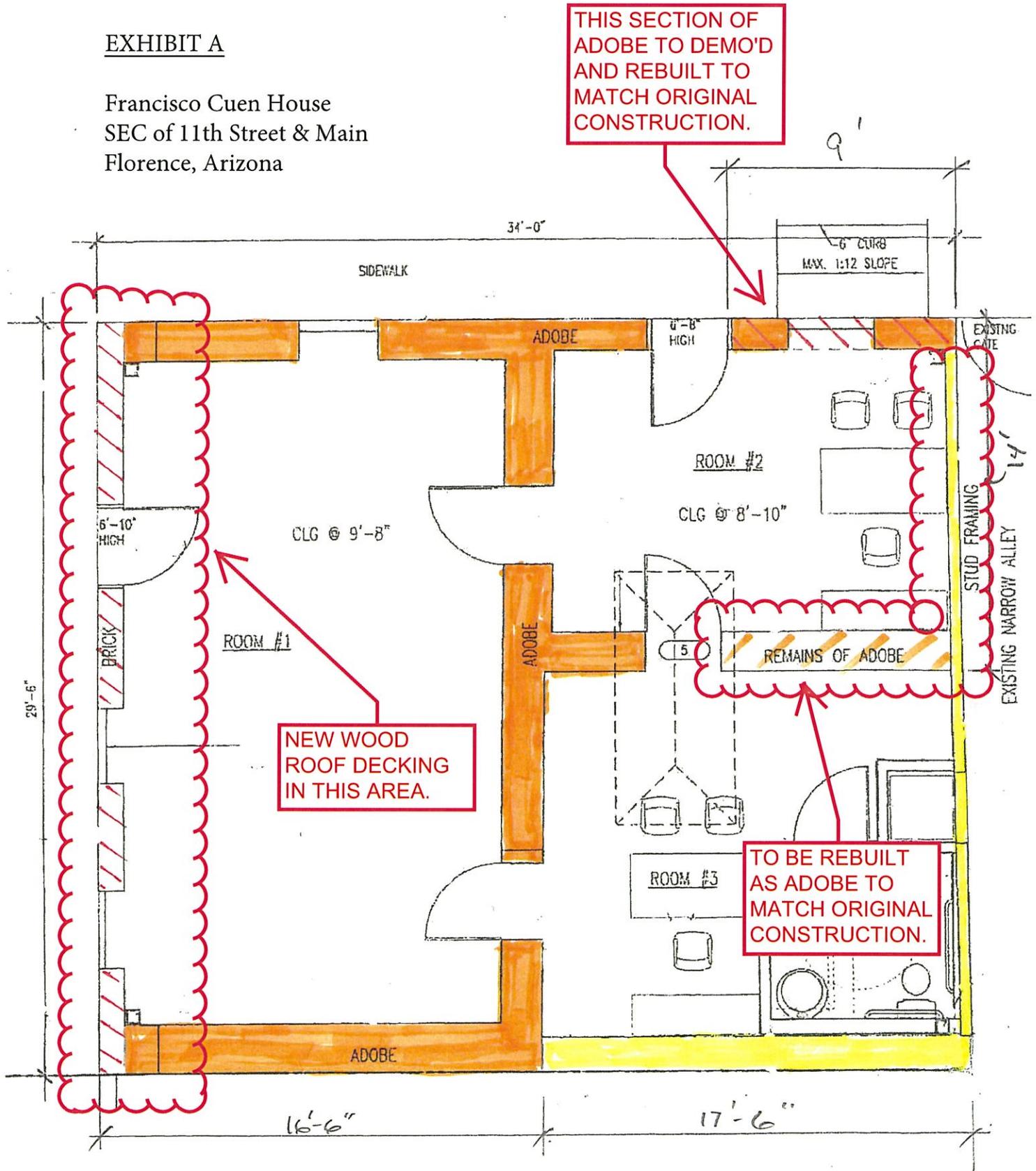
Photo 5: View of skylight. Framing needs reinforcement.



Photo 6: View of moderate adobe damage that can be repaired.

EXHIBIT A

Francisco Cuen House
SEC of 11th Street & Main
Florence, Arizona



Notes:

- 1) Remaining Adobe walls not specifically identified above are salvageable and require spot repairs.
- 2) 80% of the roof is salvageable but will require reinforcements. The roof does not need to be demolished.
- 3) Total building area is 1003 SF, but original building was only 732 SF. Room #3 was added at a much later date.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 8b.
MEETING DATE: DEPARTMENT: STAFF PRESENTER: SUBJECT:	June 3, 2019 Community Development Larry Harmer, Community Development Director Off-Premise or Off-Site Signs	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input checked="" type="checkbox"/> Community Vitality <input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Discussion and possible action on selecting options regarding changes to Sign Code as it relates to off-premise or off-site signs. (Larry Harmer)

BACKGROUND/DISCUSSION:

During the discussion regarding the sign code, issues were raised related to off-premise signage. Certain types of off-premise signs that are permitted by many communities include highway informational signs controlled by the Arizona Department of Transportation, special event signs for events sponsored by the Town, the Chamber of Commerce or other not-for-profits, civic organization displays as usually placed at corporate limits and A-frame on sidewalks in front of businesses and others.

Most all other forms of off-premise signs are considered as not permitted in most communities. These generally include billboards (or structural off-premise signs), Snipe Signs and Bandit or Yard Signs. These are generally not encouraged or allowed because they add to sign clutter and can conflict with permitted on-site signs within a community.

Briefly, these signs are defined as:

- Billboard: A sign which directs attention to a business, commodity, service, entertainment, product or attraction sold, offered or existing elsewhere than upon the property where the sign is located.
- Snipe Sign: The industry definition of a Snipe Sign is a sign made of any material and is tacked, nailed, posted, pasted, glued or otherwise attached to trees, poles, fences or other objects. This form of signage is not recommended and is illegal in most municipalities.
- Bandit Sign: Bandit or Yard signs are most commonly used in lawns and alongside roads as political advertising, business services promotion, real estate signage and more. This form of sign generally has less than six square feet and are made of a variety of materials such as vinyl, paper, corrugated plastic, poster board, plastic core, cardboard, wood, or plywood; and include signs with wood or wire framing, posts, or stakes.

Many communities have adopted, or allowed, for two specific types of Off-Premise Signs: Kiosk Signs and Wayfinding Signs. These are defined as:

- Kiosk Signs: Generally, kiosk signs have been used to identify specific home builders who have projects within a municipality. A few municipalities have expanded their use to include businesses on a first-come, first-serve basis. Kiosk signs are usually owned by a private sign company who erects, maintains and rents individual sign placards after obtaining an agreement from the municipality. The municipality typically receives a portion of the revenues and may reserve space for civic uses. The Town currently has an inactive kiosk sign program.
- Wayfinding Signs: Wayfinding refers to information systems that guide people through a physical environment. Wayfinding is particularly important in environments such as urban centers, healthcare and educational campuses, and transportation facilities.

In general, Wayfinding Signs are owned by the municipality and the municipality controls the content, which is usually generic and at no cost to local businesses or organizations.

Staff has prepared a brief presentation that illustrates some options available for the Council to consider.

A VOTE OF NO WOULD MEAN:

Not applicable

A VOTE OF YES WOULD MEAN:

Not applicable

ATTACHMENTS:

Power Point Presentation

Town of Florence

Off-Premise Sign Alternatives

Off-Premise Sign

An outdoor sign that advertises an activity, service or product and that is located on premises (public or private) other than the premises at which activity or service occurs or product is sold or manufactured.

Typically Permitted Off-Premise Signs

Municipal-owned Kiosks and Wayfinding

Highway informational / services signs

Official signs (traffic control, informational, etc.)

Special Event Signs

A-Frame Signs (generally on sidewalks)

Civic Organization Displays

Gateway signs

Human signs / sign walkers (ARS regulated)

Political signs and other federally and state regulated signs

Typically Illegal Off-Premise Signs

Snipe Signs

Bandit or Yard Signs

Structural Off-Premise Signs / Billboards

Snipe Signs

The industry definition of a Snipe Sign is a sign made of any material and is tacked, nailed, posted, pasted, glued or otherwise attached to trees, poles, fences or other objects. This form of signage is not recommended and is illegal in most municipalities.

Bandit or Yard Signs

Bandit or Yard signs are most commonly used in lawns and alongside roads as political advertising, business services promotion, real estate signage and more.

This form of sign generally has less than six (6) square feet and are made of a variety of materials such as vinyl, paper, corrugated plastic, poster board, plastic core, cardboard, wood, or plywood; and include signs with wood or wire framing, posts, or stakes.

This form of signage is illegal in most municipalities.

Bandit or Yard Signs



Bandit or Yard Signs

- Potential Issues:
 - Visual proliferation
 - Vandalism by other sign owners
 - Lack of design standards
 - Lack of maintenance



Bandit or Yard Signs

If there is a desire to permit this type of signage, suggested criteria would be:

- Maximum area and height
- Separation from similar signs
- Protect site visibility at intersections and driveways
- Minimum maintenance requirements
- Right-of Way Permit

Kiosk Signs

Generally, kiosk signs have been used to identify specific home builders who have projects within a municipality. A few municipalities have expanded their use to include businesses on a first-come, first-serve basis.

Kiosk signs are usually owned by a private sign company who erects, maintains and rents individual sign placards after obtaining an agreement from the municipality. The municipality typically receives a portion of the revenues and may reserve space for civic uses.

Kiosk Signs



Wayfinding Signs

Wayfinding refers to information systems that guide people through a physical environment. Wayfinding is particularly important in environments such as urban centers, healthcare and educational campuses, and transportation facilities.

In general, wayfinding signs are owned by the municipality and the municipality controls the content, which is usually generic and at no cost to local businesses or organizations.

Wayfinding Signs



Wayfinding Signs



Town of Florence

Questions?

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9a.
MEETING DATE: June 3, 2019 DEPARTMENT: Finance STAFF PRESENTER: Rey Sanchez, Finance Director SUBJECT: 2019-2020 Capital Improvement Plan Adoption		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input checked="" type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Adoption of the 2019-2020 Capital Improvement Plan.

BACKGROUND/DISCUSSION:

The Capital Improvement Plan (CIP) is a document that provides project estimates and plans for infrastructure, major equipment, maintenance and replacement for the Town of Florence assets. This document sets forth the needs that are to be considered for the operations, maintenance and improvements necessary to move the Town forward.

The Town Council, within the recent Town Council Budget Work Session, has been presented with the various new and continued projects.

The Capital Improvement Plan presented is a five-year outlook of what is being planned. It is to be reminded, that projects are constantly in review and flux. Changes to projects and Town needs are constantly under review and consideration. Immediate needs or unexpected failures in capital equipment or infrastructure may occur at any time. When this occurs, Town Council is notified, and we adjust the Capital Plan by deferring projects or moving them out to future years.

During our final review of projects and the preparation of this year's CIP, we have made very minor modifications and refined the totals within the document. The current year projects have been placed in to the budgets.

This year we have revised the document to provide a clear view of the funding within the CIP. The total CIP is indicated by Fund in the Combined summary. The various funding sources are broken down by project and funding.

CIP funding by Fund Revenue means that the projects are funded using the revenues generated within each fund.

CIP funding by Development Impact Fees are those projects identified within the Development Impact Fee Study. That means, that if enough funding is available, the project may be paid entirely with those funds. If only partial amount has been collected and is available, then an alternative funding source, in conjunction with the Development Impact Fees, would have to be used. If no funds are available, then they will need to have another funding source, or the project be put off in to future years.

CIP funding by Grants are those projects that will not move forward unless grant funds are applied for and received. This could also mean, that at some point in time, the project is necessary, and the funding source could be changed. Grant matches may be required from other funding sources. It is determined by the grant itself.

Major Operational Projects Funded by Fund Revenue are those operational repairs and maintenance projects that are necessary to correct deficiencies or routine maintenance and are ongoing through the years. Though not considered Capital Projects for recording assets, they require major capital and are called out for your consideration in the Capital review process. They are paid out of the various fund revenues.

A VOTE OF NO WOULD MEAN:

The Capital Improvement Plan would not be adopted. Instruction could be made to modify it and bring it back to Council again.

A VOTE OF YES WOULD MEAN:

The Capital Improvement Plan would go forward as approved.

FINANCIAL IMPACT:

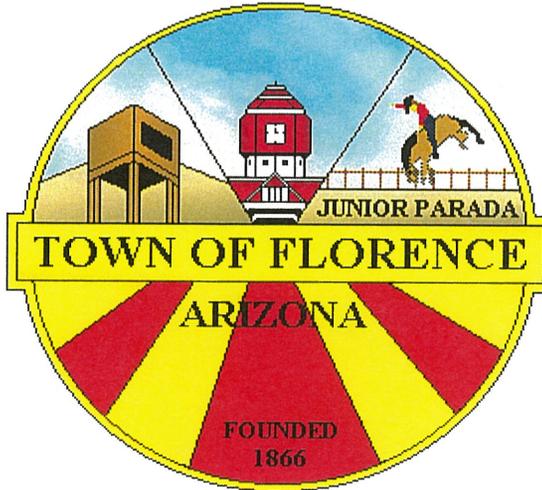
Fiscal Year 2019-2020

CIP Funding by Revenue for is \$10,362,450
CIP Funding by Development Impact Fees \$1,979,000
CIP Funding by Grants \$882,750
CIP Funding for Operational Projects \$2,878,000
Total CIP for this year is \$16,102,200

ATTACHMENTS:

Capital Improvement Plan for Fiscal Year 2019-2020

Town of Florence



Fiscal Year 2019-2020 Capital Improvement Plan

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Projects Funded by Grant Funds	76-86
Major Operational Projects Funded by Fund Revenue	87-92

Capital Improvement Plan Summary Fiscal Year 19/20

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
GG-23	2020 General Plan Update (RTP & PTOSMP)	500,000	-	-	-	-	500,000
GG-24	Enterprise Data Storage Infrastructure	-	-	-	20,000	1,650	21,650
GG	Network Server Infrastructure			47,394		16,000	63,394
GG-27	Exercise Equipment Replacement	-	5,000	-	5,000	-	10,000
POC-12	Florence Cemetery Main Access Paving	-	50,000	-	-	-	50,000
POC-28	Heritage Park Improvements	-	-	200,000	-	1,250,000	1,450,000
POC-29	Dog Park Improvements	-	-	13,313	98,001	133,814	245,128
POC-30	Main Street Park Improvements	-	-	22,238	171,097	193,597	386,932
POC-31	Poston Butte Open Space and Trails Development	195,000	1,458,500	1,458,000	-	-	3,111,500
PSF/P	Radio Replacement Program	175,000	175,000	-	-	-	350,000
PSP	Tablet Replacement Plan	30,000	30,000	-	-	30,000	90,000
PSP	Taser Replacement Plan	20,000	-	-	-	20,000	40,000
PSP-06	Remodel of Evidence Building Garage	-	-	100,000	1,000,000	-	1,100,000
GG	New Recreation Center	150,000	3,449,500	3,300,000	-	-	6,899,500
GG	Building Assessment	-	110,000	-	-	-	110,000
GG-28	Florence Veterans Memorial	40,000	-	-	-	-	40,000
CS	Replacement Utility Vehicle	18,000					18,000
CS	Riding Lawn Mower	9,500	9,500				19,000
CS	Main Street Planters	20,000					20,000
CD	Fire Sprinkler Revolving Fund	50,000	50,000	50,000	50,000	50,000	250,000
GG	North End Framework LOMAR Phase 1b				3,040,000		3,040,000
Fleet	Vehicle Lift	2,950					2,950
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol		62,000	65,000	68,000		195,000
PSF	Replacement Truck		65,000				65,000
FM	Replacement Truck	34,000	40,000				74,000
CS	Replacement Truck	-	38,000		41,000		79,000
	PAID WITH FUND 11	\$ 1,421,450	\$ 5,728,500	\$ 5,450,945	\$ 4,697,098	1,695,061	18,993,054
FM	Roof	30,000	14,000	-	56,000		100,000
FM	HVAC	100,000	86,000	78,000			264,000
FM	Flooring	53,000	-	73,000	-	21,000	147,000
FM	Interior Patch and Paint	-	30,000	47,000	11,000		88,000
FM	Exterior Patch and Paint	140,000	13,000	18,000		3,000	174,000
	OPERATING FUNDS PAID WITH FUND 11	\$ 323,000	\$ 143,000	\$ 216,000	\$ 67,000	24,000	773,000

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
POC-28	Heritage Park Improvements			\$ 200,000			200,000
PSF/P	Radio Replacement Program	100,000	100,000				200,000
PSF	Water Tender	200,000					200,000
PSF	Cardiac Monitors	35,000	35,000	35,000			105,000
PSF-02	Extrication Equipment			35,000			35,000
GG-28	Florence Veterans Memorial	40,000					40,000
	PAID WITH GRANTS	\$ 375,000	\$ 135,000	\$ 270,000	\$ -	\$ -	\$ 780,000
POC-26	Central Arizona Project (CAP) Canal Trail Development	-	-	-	25,000	75,000	100,000
POC-32	Parks & Recreation Maintenance Building	-	-	50,600	527,300	-	577,900
	PAID WITH DIF	\$ -	\$ -	\$ 50,600	\$ 552,300	\$ 75,000	677,900
	GENERAL FUND TOTAL CAPITAL	2,119,450	6,006,500	5,987,545	5,316,398	1,794,061	21,223,954
GG-29	Territory Square Expansion (Phase 1)	300,000	-	1,000,000	-	-	1,300,000
SU-01	Storm Water Master Plan	-	100,000	200,000	-	-	300,000
T-41	Pinal St. Drainage (Butte Ave. to Ruggles Ditch)	525,000	-	-	-	-	525,000
T-72	Hunt Hwy. 2 Reconstruction North of Franklin Rd. (Phase 2)	800,000	-	-	-	-	800,000
T	Main Street Extension near SR & Relocate	140,000					140,000
T	Hunt Hwy. 2 Land Reconstruction (2,000 West of SR 79 to SR 79) (Phase 3)				550,000		550,000
T	Adamsville Rd. (Plant Rd. to Town Limits) (AC Pavement, 2 lanes)	-	-	-	-	166,667	166,667
T	Adamsville Rd. (Main St. to Plant Rd.) (AC Pavement, 2 lanes)	-	-	-	136,364	1,704,545	1,840,909
T	Replacement Truck	45,000		48,000			93,000
T	Replacement Truck	45,000		48,000			93,000
	PAID WITH STREETS FUNDS	\$ 1,855,000	\$ 100,000	\$ 1,296,000	\$ 686,364	\$ 1,871,212	5,808,576
T-69	Pavement Preservation	600,000	600,000	600,000	600,000	500,000	2,900,000
	Arizona Farms Road Overlay	1,250,000					1,250,000
	PAID WITH STREETS OPERATING FUNDS	\$ 1,850,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 500,000	4,150,000
T-91	Hunt Highway & Attaway Rd Intersection	600,000					600,000
	PAID WITH HURF Bond	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
T-71	SRTS Grant and HURF	150,000					150,000
T-14	Roundabout or Intersection Improvement at SR 79 & SR 287	42,750	2,400,000	-	-	-	2,442,750
	PAID WITH GRANTS	\$ 192,750	\$ 2,400,000	\$ -	\$ -	\$ -	\$ 2,592,750

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
T-12	Kelvin Hwy. Bridge Replacement	125,000	45,000				170,000
T-48	Centennial Park Ave. (Butte Ave. to SR 287)	-	-	76,000	1,600,000	-	1,676,000
T-52	Hunt Hwy. (Town Limits to SR 79)	1,284,000					1,284,000
T-53	Desert Color Pkwy. (Hunt Hwy. to Felix Rd.) (Phase 1)	-	138,000	1,160,000	-	-	1,298,000
T-54	Walker Butte Pkwy. (Phase 1)	-	400,000	4,000,000	-	-	4,400,000
T-55	Florence Heights Rd. (Main to SR 79)	30,000	1,284,000	300,000			1,614,000
T-65	Hunt Hwy. Improvements at Franklin Rd. (Phase 1)	40,000	648,000				688,000
	PAID WITH DIF	\$ 1,479,000	\$ 2,515,000	\$ 5,536,000	\$ 1,600,000	\$ -	\$ 11,130,000
	STREETS TOTAL CAPITAL	\$ 5,976,750	\$ 5,615,000	\$ 7,432,000	\$ 2,886,364	\$ 2,371,212	\$ 24,281,326
GG-29	Territory Square Expansion (Phase 1)	450,000					450,000
WU-25	INS Water line Relocated	-	-	-	120,000	-	120,000
WU-38	Water Line Replacements	300,000	300,500	300,500	308,500	308,500	1,518,000
WU-74	Water Transmission Line Extension - Caliente Entrance to California Blvd. (EPS Plans)	-	280,000	-	280,000	-	560,000
WU-83	Downtown 12" Loop	900,000	-	-	-	-	900,000
WU-85	Hydrant Replacement	100,000					100,000
WU-90	Electronic Water Meter Project	1,700,000	500,000	-	-	-	2,200,000
WU	Water Barn	500,000	-	-	-	-	500,000
WU	River Rd. Water Line	-	540,000	540,000	-	-	1,080,000
WU	Water Upgrade South of SR 287	-	125,000	-	-	-	125,000
WU	Replacement Truck	-			65,000		65,000
	PAID WITH WATER FUNDS	\$ 3,950,000	\$ 1,745,500	\$ 840,500	\$ 773,500	\$ 308,500	\$ 7,618,000
WU-88	Well Preservation	40,000	40,000	40,000	40,000	40,000	200,000
WU	General Plan Update-Water Study	100,000					100,000
WU	Well 5 Rebuild	400,000					400,000
	PAID WITH WATER OPERATING FUNDS	\$ 540,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 700,000
WU-83	Downtown 12" Loop (CDBG)	315,000					315,000
	PAID WITH GRANTS	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ 315,000
WU	Water Line Infrastructure to Serve Anthem		1,000,000				1,000,000
WU	Storage Tank for Future Needs		1,000,000				1,000,000
WU	Fire Boosters			50,000			50,000
WU	Well for Future Needs		1,000,000				1,000,000
WU	Well #4 Booster Pump				50,000		50,000
WU	Centennial Park Rd. 8" Loop	80,000	145,000				225,000
	PAID WITH DIF	\$ 80,000	\$ 3,145,000	\$ 50,000	\$ 50,000	\$ -	\$ 3,325,000
	WATER FUND - TOTAL CAPITAL	4,885,000	4,930,500	930,500	863,500	348,500	11,958,000

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
GG-29	Territory Square Expansion (Phase 1)	250,000					250,000
SU-05	Polishing Lagoons Close-out						-
SU-06	Wastewater Main Extensions & Replacements	100,000	100,000	100,000	100,000	100,000	500,000
SU-20	Recharge Facility Construction	-	-	150,000	-	-	150,000
SU-83	SCADA Tie-ins / Wastewater Controls	175,000	30,000	20,000	-	-	225,000
SU-90	South WWTP Improvement Modifications	100,000		100,000		100,000	300,000
SU-92	Main St. Wastewater Main Replacement	-	500,000	500,000	-	-	1,000,000
SU-93	Merrill Ranch Waste Water Treatment Plant Location, Design, and Construction	75,000	-	-	-	-	75,000
SU	Territory Square Expansion (River Rd.) (Phase 2)	-	50,000	500,000	-	-	550,000
SU-88	South WWTP Expansion Headworks	1,500,000					1,500,000
SU	Replacement Truck	36,000	-	48,000		51,000	135,000
	PAID WITH Wastewater FUNDS	\$ 2,236,000	\$ 680,000	\$ 1,418,000	\$ 100,000	\$ 251,000	\$ 4,685,000
SU-84	Wastewater System Preservation	100,000	100,000	100,000	100,000	100,000	500,000
SU-94	Annual Cleaning of Wastewater Lines	65,000	65,000	65,000	65,000	65,000	325,000
FM	Roof			33,000			33,000
FM	HVAC				6,000		6,000
FM	Interior Patch and Paint			3,000	3,000		6,000
FM	Exterior Patch and Paint				8,000		8,000
	PAID WITH Wastewater OPERATING FUNDS	\$ 165,000	\$ 165,000	\$ 201,000	\$ 182,000	\$ 165,000	\$ 878,000
SU	South WWTP Disinfection System Upgrade	-	70,000	3,000,000	-	-	3,070,000
SU	Jetter Truck	120,000			350,000		470,000
SU	South WWTP Odor Control / Dust Abatement	300,000					300,000
SU	North WWTP Expansion	-	150,000	5,000,000	-	-	5,150,000
SU	South WWTP Expansion			2,000,000	15,150,000		17,150,000
	PAID WITH DIF	\$ 420,000	\$ 220,000	\$ 10,000,000	\$ 15,500,000	\$ -	\$ 26,140,000
	Wastewater FUND - TOTAL CAPITAL	2,821,000	1,065,000	11,619,000	15,782,000	416,000	31,703,000
SA	Recycling Station	300,000	-	-	-	-	300,000
	TOTAL CAPITAL-PAID WITH Sanitation FUNDS	300,000	-	-	-	-	300,000
	TOTAL CAPITAL PROJECTS	16,102,200	17,617,000	25,969,045	24,848,262	4,929,773	89,466,280

Projects Funded by Revenues by Fund

**Capital Improvement Plan Summary Fiscal Year 19/20
Funding from Revenues**

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
GG-23	2020 General Plan Update (RTP & PTOSMP)	500,000	-	-	-	-	500,000
GG-24	Enterprise Data Storage Infrastructure	-	-	-	20,000	1,650	21,650
GG	Network Server Infrastructure	-	-	47,394	-	16,000	63,394
GG-27	Exercise Equipment Replacement	-	5,000	-	5,000	-	10,000
POC-12	Florence Cemetery Main Access Paving	-	50,000	-	-	-	50,000
POC-28	Heritage Park Improvements	-	-	200,000	-	1,250,000	1,450,000
POC-29	Dog Park Improvements	-	-	13,313	98,001	133,814	245,128
POC-30	Main Street Park Improvements	-	-	22,238	171,097	193,597	386,932
POC-31	Poston Butte Open Space and Trails Development	195,000	1,458,500	1,458,000	-	-	3,111,500
PSF/P	Radio Replacement Program	175,000	175,000	-	-	-	350,000
PSP	Tablet Replacement Plan	30,000	30,000	-	-	30,000	90,000
PSP	Taser Replacement Plan	20,000	-	-	-	20,000	40,000
PSP-06	Remodel of Evidence Building Garage	-	-	100,000	1,000,000	-	1,100,000
GG	New Recreation Center	150,000	3,449,500	3,300,000	-	-	6,899,500
GG	Building Assessment	-	110,000	-	-	-	110,000
GG-28	Florence Veterans Memorial	40,000	-	-	-	-	40,000
CS	Replacement Utility Vehicle	18,000	-	-	-	-	18,000
CS	Riding Lawn Mower	9,500	9,500	-	-	-	19,000
CS	Main Street Planters	20,000	-	-	-	-	20,000
CD	Fire Sprinkler Revolving Fund	50,000	50,000	50,000	50,000	50,000	250,000
	North End Framework LOMAR Phase 1b				3,040,000		3,040,000
Fleet	Vehicle Lift	2,950					2,950
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol		62,000	65,000	68,000		195,000
PSF	Replacement Truck		65,000				65,000
FM	Replacement Truck	34,000	40,000				74,000
CS	Replacement Truck	-	38,000		41,000		79,000
	PAID WITH FUND 11	\$ 1,421,450	\$ 5,728,500	\$ 5,450,945	\$ 4,697,098	\$ 1,695,061	\$ 18,993,054
PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
GG-29	Territory Square Expansion (Phase 1)	300,000	-	1,000,000	-	-	1,300,000
SU-01	Storm Water Master Plan	-	100,000	200,000	-	-	300,000
T-41	Pinal St. Drainage (Butte Ave. to Ruggles Ditch)	525,000	-	-	-	-	525,000
T-72	Hunt Hwy. 2 Reconstruction North of Franklin Rd. (Phase 2)	800,000	-	-	-	-	800,000
T	Main Street Extension near SR & Relocate	140,000					140,000

T	Hunt Hwy. 2 Land Reconstruction (2,000 West of SR 79 to SR 79) (Phase 3)				550,000		550,000
T	Adamsville Rd. (Plant Rd. to Town Limits) (AC Pavement, 2 lanes)					166,667	166,667
T	Adamsville Rd. (Main St. to Plant Rd.) (AC Pavement, 2 lanes)	-	-	-	136,364	1,704,545	1,840,909
T	Replacement Truck	45,000		48,000			93,000
T	Replacement Truck	45,000		48,000			93,000
	PAID WITH STREETS FUNDS	\$ 1,855,000	\$ 100,000	\$ 1,296,000	\$ 686,364	\$ 1,871,212	\$ 5,808,576
T-91	Hunt Highway & Attaway Rd Intersection	600,000		\$ -			600,000
	PAID WITH HURF Bond	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
GG-29	Territory Square Expansion (Phase 1)	450,000					450,000
WU-25	INS Water line Relocated	-	-	-	120,000	-	120,000
WU-38	Water Line Replacements	300,000	300,500	300,500	308,500	308,500	1,518,000
WU-74	Water Transmission Line Extension - Caliente Entrance to California Blvd. (EPS Plans)	-	280,000		280,000		560,000
WU-83	Downtown 12" Loop	900,000	-	-	-	-	900,000
WU-85	Hydrant Replacement	100,000					100,000
WU-90	Electronic Water Meter Project	1,700,000	500,000	-	-	-	2,200,000
WU-91	Water Barn	500,000	-	-	-	-	500,000
WU	River Rd. Water Line	-	540,000	540,000			1,080,000
WU	Water Upgrade South of SR 287	-	125,000	-	-	-	125,000
WU	Replacement Truck	-			65,000		65,000
	PAID WITH WATER FUNDS	\$ 3,950,000	\$ 1,745,500	\$ 840,500	\$ 773,500	\$ 308,500	\$ 7,618,000
GG-29	Territory Square Expansion (Phase 1)	250,000					250,000
SU-06	Wastewater Main Extensions & Replacements	100,000	100,000	100,000	100,000	100,000	500,000
SU-20	Recharge Facility Construction	-	-	150,000	-	-	150,000
SU-83	SCADA Tie-ins / Wastewater Controls	175,000	30,000	20,000	-	-	225,000
SU-90	South WWTP Improvement Modifications	100,000		100,000		100,000	300,000
SU-92	Main St. Wastewater Main Replacement	-	500,000	500,000	-	-	1,000,000
SU-93	Merrill Ranch Waste Water Treatment Plant Location, Design, and Construction	75,000	-	-	-	-	75,000
SU	Territory Square Expansion (River Rd.) (Phase 2)	-	50,000	500,000	-	-	550,000
SU-88	South WWTP Expansion Headworks	1,500,000					1,500,000
SU	Replacement Truck	36,000	-	48,000		51,000	135,000
	PAID WITH Wastewater FUNDS	\$ 2,236,000	\$ 680,000	\$ 1,418,000	\$ 100,000	\$ 251,000	\$ 4,685,000
SA	Recycling Station	300,000	-	-	-	-	300,000
	PAID WITH SANITATION FUNDS	300,000	-	-	-	-	300,000
	Total Capital from Fund Revenues	10,362,450	8,254,000	9,005,445	6,256,962	4,125,773	38,004,630

PROJECT NUMBER GG-23

PROJECT TITLE 2020 Town of Florence General Plan

PROJECT DESCRIPTION Legally mandated update of the Town's General Plan to be sent to voters in 2020. Concurrent with update of Parks, Trails and Open Space Master Plan.

PROJECT LOCATION Town's Planning Area

PROJECT BENEFITS Legal compliance. Long range planning and visioning.

COMMENTS Commence in 2018 and send to Council for approval in 2019. Send General Plan to voters in 2020.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis	500,000					\$500,000
TOTAL PROJECT COST:	\$500,000	\$0	\$0	\$0	\$0	\$500,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	500,000					\$500,000
TOTAL PROJECT FUNDING	\$500,000	\$0	\$0	\$0	\$0	\$500,000

PROJECT NUMBER GG-24

PROJECT TITLE Enterprise Data Storage Infrastructure

PROJECT DESCRIPTION Provides funding to maintain and upgrade the backend data storage required for virtual infrastructure and backups. This includes Storage Area Network (SAN) hardware, software, and backup hardware. This also provides funding to perform SAN storage upgrades and increase storage capacity.

PROJECT LOCATION Florence

PROJECT BENEFITS Conforms to adopted plans, goals, objectives & policies; Improves quality of life; Alleviates substandard conditions of deficiencies.

COMMENTS Data storage requirements continue to increase requiring additional storage capacity and proper hardware and software to perform data backups.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment				20,000	1,650	\$20,000
TOTAL PROJECT COST:	\$0	\$0	\$0	\$20,000	\$1,650	\$20,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund			-	20,000	1,650	\$20,000
HURF						\$0
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$20,000	\$1,650	\$20,000

PROJECT NUMBER GG

PROJECT TITLE Network Server Infrastructure

PROJECT DESCRIPTION Provides funding for phased replacement of the hardware and software required to operate the Town's computer network server environment in a safe and reliable manner.

PROJECT LOCATION Florence

PROJECT BENEFITS Conforms to adopted plans, goals, objectives & policies; Improves quality of life; Alleviates substandard conditions of deficiencies.

COMMENTS Requirements include physical hardware, software upgrades for the network operating systems and client access licenses.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment			47,394		16,000	\$47,394
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$0	\$0	\$47,394	\$0	\$16,000	\$47,394

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund			47,394		16,000	\$47,394
HURF						\$0
TOTAL PROJECT FUNDING	\$0	\$0	\$47,394	\$0	\$16,000	\$47,394

PROJECT NUMBER GG-27

PROJECT TITLE Exercise Equipment Replacement

PROJECT DESCRIPTION Purchase/Replacement of cardio equipment for the Fitness Center to include four treadmills, two recumbent cycles, two steppers, one elliptical machine and two ascent trainers. Funding in future years is for necessary replacement as needed.

PROJECT LOCATION Fitness Center

PROJECT BENEFITS Improved quality for our patrons

COMMENTS Existing machines are past their lifecycles and repair is not an option because parts are obsolete or too costly.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment		5,000		5,000		\$10,000
TOTAL PROJECT COST:	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund		5,000		5,000		\$10,000
TOTAL PROJECT FUNDING	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000

PROJECT NUMBER POC-12 (2004 CIP Ranking 100)

PROJECT TITLE Florence Cemetery Main Access Paving

PROJECT DESCRIPTION Paving (chip sealing) of Main Access through Florence Cemetery (Phase 1)

PROJECT LOCATION Florence Cemetery

PROJECT BENEFITS Improves dust control, drainage, and aesthetics of Cemetery Grounds

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees		1,200				\$1,200
Real Estate Acquisition						\$0
Site Preparation						\$0
Construction		48,800				\$48,800
Furnishings & Equipment						\$0
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$0	\$50,000	\$0	\$0	\$0	\$50,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund		50,000				\$50,000
HURF						\$0
TOTAL PROJECT FUNDING	\$0	\$50,000	\$0	\$0	\$0	\$50,000

PROJECT NUMBER POC-28

PROJECT TITLE Heritage Park Improvements

PROJECT DESCRIPTION Possible improvements include sidewalk connectivity, area lighting, picnic ramadas, landscape and irrigation, lighted parking, restroom/concession renovations.

PROJECT LOCATION Heritage Park

PROJECT BENEFITS Included in adopted Parks and Recreation Master Plan and Town General Plan. Improves quality of life and potential economic impact through tourism. Overall improvement to facility for residents and visitors.

COMMENTS Only regional park within town limits. Never fully developed. Need to update Park Master Plan to determine existing use and needs prior to redevelopment. Phase improvements.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees		0	200,000		1,250,000	\$1,650,000
Construction		0	0	0	0	\$0
TOTAL PROJECT COST:	\$0	\$0	\$200,000	\$0	\$1,250,000	\$1,650,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund		-	-	-	1,250,000	1,250,000
Grants		-	200,000	-		\$200,000
TOTAL PROJECT FUNDING	\$0	\$0	\$200,000	\$0	\$1,250,000	\$1,450,000

PROJECT NUMBER POC-29

PROJECT TITLE Dog Park Improvements

PROJECT DESCRIPTION Possible improvements, primarily focused in Dog Park, include shade ramadas, secondary entry, landscape and irrigation, signage and park amenities.

PROJECT LOCATION West of Little League Park

PROJECT BENEFITS Included in adopted Parks and Recreation Master Plan and Town General Plan. Improves quality of life and potential economic impact through tourism. Overall improvement to facility for residents and visitors.

COMMENTS Only dog park in town. Increased shade necessary, along with area lighting to increase hours of use available.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	0		13,313			\$13,313
Construction	0	0	0	98,001	133,814	\$231,815
Furnishings & Equipment			0			\$0
TOTAL PROJECT COST:	\$0	\$0	\$13,313	\$98,001	\$133,814	\$245,128

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	0	0	13,313	98,001		\$111,314
TOTAL PROJECT FUNDING	\$0	\$0	\$13,313	\$98,001	\$0	\$111,314

PROJECT NUMBER POC-30

PROJECT TITLE Main Street Park Improvements

PROJECT DESCRIPTION Possible improvements include new picnic ramadas, restroom, area lighting, landscape and irrigation, signage and park amenities.

PROJECT LOCATION Park

PROJECT BENEFITS Included in adopted Parks and Recreation Master Plan and Town General Plan. Improves quality of life and potential economic impact through tourism. Overall improvement to facility for residents and visitors.

COMMENTS Heavily used park in need of updates. No permanent restroom onsite. Playgrounds installed in 2014 increased use of park. Need for permanent acquisition from ADOT.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	0					\$0
Construction		0	0	171,097	193,597	\$364,694
Furnishings & Equipment			22,238			\$22,238
TOTAL PROJECT COST:	\$0	\$0	\$22,238	\$171,097	\$193,597	\$386,932

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund		0	22,238	171,097		\$193,335
TOTAL PROJECT FUNDING	\$0	\$0	\$22,238	\$171,097	\$0	\$193,335

PROJECT NUMBER POC-31

PROJECT TITLE Poston Butte Open Space and Trails Development

PROJECT DESCRIPTION Development includes parking areas, picnic ramadas, new and improved multi-use trails, interpretive signage and railroad crossing.

PROJECT LOCATION Poston Butte (F Mountain)

PROJECT BENEFITS Included in adopted Parks and Recreation Master Plan and Town General Plan. Improves quality of life and potential economic impact through tourism. Overall improvement to facility for residents and visitors.

COMMENTS Trails in area are already heavily used. Improvements would increase safety and access. Phase improvements.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees						\$0
Construction	195,000	1,458,500	1,458,000	0		\$3,111,500
TOTAL PROJECT COST:	\$195,000	\$1,458,500	\$1,458,000	\$0	\$0	\$3,111,500

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	195,000	1,458,500	1,458,000	0		\$3,111,500
TOTAL PROJECT FUNDING	\$195,000	\$1,458,500	\$1,458,000	\$0	\$0	\$3,111,500

Project Number **PSF/P**

PROJECT DESCRIPTION Replace Radios

PROJECT LOCATION Police and Fire Department

PROJECT BENEFITS Maintain serviceable radios for public safety and replace on a regular schedule

COMMENTS Staff will be submitting requests for Tribal, FEMA AFG, and Homeland Security Grants

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment	275,000	275,000				\$550,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$275,000	\$275,000	\$0	\$0	\$0	\$550,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	175,000	175,000				\$350,000
Grants	100,000	100,000				
TOTAL PROJECT FUNDING	\$175,000	\$175,000	\$0	\$0	\$0	\$350,000

PROJECT NUMBER Police

PROJECT TITLE Tablet Replacement Program

PROJECT DESCRIPTION Replacement of 10 tablets per FY

PROJECT LOCATION Police Department

PROJECT BENEFITS Officers will be equipped with up-to-date equipment.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction						\$0
Furnishings & Equipment	30,000	30,000			30,000	\$60,000
TOTAL PROJECT COST:	\$30,000	\$30,000	\$0	\$0	\$30,000	\$60,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	30,000	30,000			30,000	\$60,000
HURF						\$0
TOTAL PROJECT FUNDING	\$30,000	\$30,000	\$0	\$0	\$30,000	\$60,000

PROJECT NUMBER Police

PROJECT TITLE Taser Replacement Program

PROJECT DESCRIPTION Replacement of 15 tasers per FY

PROJECT LOCATION Police Department

PROJECT BENEFITS Officers will be equipped with up-to-date equipment for safety purposes.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment	20,000				20,000	\$20,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$20,000	\$0	\$0	\$0	\$20,000	\$20,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	20,000				20,000	\$20,000
HURF						\$0
TOTAL PROJECT FUNDING	\$20,000	\$0	\$0	\$0	\$20,000	\$20,000

PROJECT NUMBER PSP-06

PROJECT TITLE Remodel of Evidence Building Garage

PROJECT DESCRIPTION Construction of a Training/Fitness room utilizing the garage area of the Evidence Building

PROJECT LOCATION Evidence Building: Building 200 - 425 N. Pinal Street

PROJECT BENEFITS Will provide an onsite Training/Fitness facility for police personnel

COMMENTS This training facility will allow the PD to utilize more in-house training and provide a facility for physical fitness

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis		0	100,000			\$100,000
Architectural/engineering fees				50,000		\$50,000
Real Estate Acquisition						\$0
Site Preparation						\$0
Construction				900,000		\$900,000
Furnishings & Equipment				50,000		\$50,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$0	\$0	\$100,000	\$1,000,000	\$0	\$1,100,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund		0	100,000	1,000,000		\$1,100,000
HURF						\$0
TOTAL PROJECT FUNDING	\$0	\$0	\$100,000	\$1,000,000	\$0	\$1,100,000

PROJECT TITLE New Recreation Center

PROJECT DESCRIPTION Begin the process of constructing a new recreation center. Could also be paid for with Construction Fund revenue.

PROJECT LOCATION TBD

PROJECT BENEFITS Replacement of the existing dated structure.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis	150,000	0				\$150,000
Construction		3,449,500	3,300,000			\$6,749,500
TOTAL PROJECT COST:	\$150,000	\$3,449,500	\$3,300,000	\$0	\$0	\$150,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	150,000	3,449,500	3,300,000			\$6,899,500
HURF						\$0
TOTAL PROJECT FUNDING	\$150,000	\$3,449,500	\$3,300,000	\$0	\$0	\$6,899,500

PROJECT NUMBER GG

PROJECT TITLE Building Assessment

PROJECT DESCRIPTION Assessment of the Town's buildings to determine future building needs and create a building construction plan.

PROJECT LOCATION Town wide

PROJECT BENEFITS Allow the staff and Council to plan the steps to take to improve existing buildings and build new buildings to meet the strategic plan objectives.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis	0	110,000				\$110,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$0	\$110,000	\$0	\$0	\$0	\$110,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	0	110,000	0			\$110,000
HURF						\$0
TOTAL PROJECT FUNDING	\$0	\$110,000	\$0	\$0	\$0	\$110,000

PROJECT NUMBER GG-28

PROJECT TITLE Florence Veterans Memorial

PROJECT DESCRIPTION Permanent memorial for Florence veteran's

PROJECT LOCATION Florence Library and Community Center Plaza (tentative)

PROJECT BENEFITS This project is being driven by Florence veterans with the support of Councilmember Anderson. The project will establish a permanent memorial for veterans at the Library and Community Center plaza, which would become the Veteran's Memorial Plaza.

COMMENTS Funds will be matched by donations to be solicited by the American Legion and other service groups. Total cost of the project is TBD by pro bono landscape architect.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Real Estate Acquisition						\$0
Site Preparation						\$0
Construction	40,000					\$40,000
Furnishings & Equipment						\$0
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$40,000	\$0	\$0	\$0	\$0	\$40,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	40,000					\$40,000
TOTAL PROJECT FUNDING	\$40,000	\$0	\$0	\$0	\$0	\$40,000

PROJECT NUMBER GG

PROJECT TITLE LOMR-Phase 1b

PROJECT DESCRIPTION North End Framework - To show changes to floodplains, floodways and/or elevations

PROJECT LOCATION Town property behind Library

PROJECT BENEFITS Future Development of Town Property

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Site Preparation				3,040,000		\$3,040,000
TOTAL PROJECT COST:	\$0	\$0	\$0	\$3,040,000	\$0	\$3,040,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund				3,040,000		\$3,040,000
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$3,040,000	\$0	\$3,040,000

PROJECT NUMBER GG-29
MULTI-FUND Project
PROJECT TITLE Territory Square Expansion Phase 1
PROJECT DESCRIPTION Construct road with the ROW
PROJECT LOCATION Territory Square
PROJECT BENEFITS Continued progress on TS master plan and creation of additional marketable and developable land in TS project.
COMMENTS Ground work only. Excludes infrastructure.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Construction	1,000,000	0	1,000,000			\$2,000,000
TOTAL PROJECT COST:	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$2,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	300,000		1,000,000			\$1,300,000
Water	450,000					\$450,000
Wastewater	250,000					\$250,000
TOTAL PROJECT FUNDING	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$2,000,000

PROJECT NUMBER SU-01

PROJECT TITLE Storm Water Master Plan

PROJECT DESCRIPTION Provide a storm water master plan

PROJECT LOCATION Town of Florence

PROJECT BENEFITS Alleviate drainage problems; Improves quality of life; Design tool for private developers.
Start Engineering: By Wood, Patel & Associates for Territorial Square CLOMR/LOMR

COMMENTS Project was started in and expended in FY 14/15 for South Florence

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis		100,000				\$100,000
Construction		0	200,000			\$200,000
TOTAL PROJECT COST:	\$0	\$100,000	\$200,000	\$0	\$0	\$300,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	0	100,000	200,000			\$300,000
TOTAL PROJECT FUNDING	\$0	\$100,000	\$200,000	\$0	\$0	\$300,000

PROJECT NUMBER T-41

PROJECT TITLE Pinal St. Drainage (Butte to Ruggles Ditch)

PROJECT DESCRIPTION Provide storm drainage for area from Butte to 1st Street and eliminate most flow from Main St.

PROJECT LOCATION Butte to 1st Street

PROJECT BENEFITS Expand capacity of existing service level/facility, Alleviates substandard conditions of deficiencies

COMMENTS Flow from east of Main and South of Butte migrates to the Main Street area. Cut off this flow and discharge into an outfall.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	525,000					\$525,000
TOTAL PROJECT COST:	\$525,000	\$0	\$0	\$0	\$0	\$525,000
PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	525,000					\$525,000
TOTAL PROJECT FUNDING	\$525,000	\$0	\$0	\$0	\$0	\$525,000

PROJECT NUMBER T-72

PROJECT TITLE Hunt Hwy 2 reconstruction North of Franklin Phase 2

PROJECT DESCRIPTION Hunt Hwy 2 land reconstruction North of Franklin

PROJECT LOCATION Hunt Highway North of Franklin to the Town Limits.

PROJECT BENEFITS The current pavement condition is deteriorating and is in need of reconstruction.

COMMENTS This project is not a capacity improvement.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	800,000					\$800,000
TOTAL PROJECT COST:	\$800,000	\$0	\$0	\$0	\$0	\$800,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	800,000					\$800,000
TOTAL PROJECT FUNDING	\$800,000	\$0	\$0	\$0	\$0	\$800,000

PROJECT NUMBER T

PROJECT DESCRIPTION Main Street Extension

PROJECT NUMBER T

Description Main Street Extension near SR & Relocate

PROJECT LOCATION Near SR & Relocate

PROJECT BENEFITS Correct deficiency in roads system at a specific location

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	140,000	0				\$140,000
TOTAL PROJECT COST:	\$140,000	\$0	\$0	\$0	\$0	\$140,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	140,000					\$140,000
TOTAL PROJECT FUNDING	\$140,000	\$0	\$0	\$0	\$0	\$140,000

PROJECT NUMBER T

PROJECT TITLE Hunt Hwy 2 land reconstruction 2,000 West of SR79 to SR79 Phase 3

PROJECT DESCRIPTION Hunt Hwy 2 land reconstruction 2,000 West of SR79 to SR79

PROJECT LOCATION Hunt Hwy west of SR79 to SR79

PROJECT BENEFITS Improved pavement condition and safety.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction				550,000		\$550,000
TOTAL PROJECT COST:	\$0	\$0	\$0	\$550,000	\$0	\$550,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF				550,000		\$550,000
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$550,000	\$0	\$550,000

PROJECT NUMBER T

PROJECT TITLE Adamsville Rd, Plant Road to Town Limits (AC Pavement 2 lanes)

PROJECT DESCRIPTION AC Pavement 2 lanes on Adamsville Rd from Plant Road to town limits

PROJECT LOCATION Adamsville Road, Plant Rd to Town Limits

PROJECT BENEFITS Improved pavement condition.

COMMENTS This stretch of highway is highly used and is in poor condition.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis				0	50,000	\$0
Construction				0	116,667	\$0
TOTAL PROJECT COST:	\$0	\$0	\$0	\$0	\$166,667	\$0

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF				0	166,667	\$0
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$0	\$166,667	\$0

PROJECT NUMBER T

PROJECT TITLE Adamsville Rd, Main St. to Plant Rd. (AC Pavement 2 lanes)

PROJECT DESCRIPTION AC Pavement 2 lanes (Main St. to Plant Rd)

PROJECT LOCATION Adamsville Road, Plant Rd to Town Limits

PROJECT BENEFITS Improved pavement condition.

COMMENTS This stretch of highway is highly used and is in poor condition.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis				136,364	0	\$136,364
Construction				0	1,704,545	\$0
TOTAL PROJECT COST:	\$0	\$0	\$0	\$136,364	\$1,704,545	\$136,364

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF				136,364	1,704,545	\$136,364
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$136,364	\$1,704,545	\$136,364

PROJECT NUMBER T-91

PROJECT TITLE Hunt Highway Improvements @ Attaway Intersection

PROJECT DESCRIPTION Addition of exclusive turning lanes, deceleration and storage at T intersection.
Improvements to signal equipment, extension of existing irrigation culvert under Attaway Road.

PROJECT LOCATION Hunt Highway & Attaway Rd Intersection

PROJECT BENEFITS Will remove stopped vehicles from through traffic, reduce rear-end crashes, provide permanent signing and striping.

COMMENTS Safety of traveled way

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Real Estate Acquisition						\$0
Site Preparation						\$0
Construction	600,000					\$600,000
Furnishings & Equipment						\$0
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$600,000	\$0	\$0	\$0	\$0	\$600,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF-Bond	600,000					\$600,000
TOTAL PROJECT FUNDING	\$600,000	\$0	\$0	\$0	\$0	\$600,000

PROJECT NUMBER GG-29
MULTI-FUND Project
PROJECT TITLE Territory Square Expansion Phase 1
PROJECT DESCRIPTION Construct road with the ROW
PROJECT LOCATION Territory Square
PROJECT BENEFITS Continued progress on TS master plan and creation of additional marketable and developable land in TS project.
COMMENTS Ground work only. Excludes infrastructure.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Construction	1,000,000	0	1,000,000			\$2,000,000
TOTAL PROJECT COST:	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$2,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	300,000		1,000,000			\$1,300,000
Water	450,000					\$450,000
Wastewater	250,000					\$250,000
TOTAL PROJECT FUNDING	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$2,000,000

PROJECT NUMBER WU-25

PROJECT TITLE INS Water Line Relocation

PROJECT DESCRIPTION Relocate 12" water line outside of INS property

PROJECT LOCATION N. Florence

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS This will assist the water company in removing substandard conditions whereby the existing water line lies under the INS building. If line breaks, then line relocation may take several days with no water to areas north of INS.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction				120,000		\$120,000
TOTAL PROJECT COST:	\$0	\$0	\$0	\$120,000	\$0	\$120,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water				120,000		\$120,000
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$120,000	\$0	\$120,000

PROJECT NUMBER WU-38

PROJECT TITLE Water Line Replacements

PROJECT DESCRIPTION New water lines for areas with 2", 3", and 4" lines.

PROJECT LOCATION Florence

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS Replacement of old water lines that are smaller than 4". This will help supply more water to customers & increase fire flows. NOTE: Florence proper and Florence Gardens to be evaluated based on pressure zones See WU-26 & WU-74.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	300,000	300,500	300,500	308,500	308,500	\$1,209,500
TOTAL PROJECT COST:	\$300,000	\$300,500	\$300,500	\$308,500	\$308,500	\$1,209,500

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	300,000	300,500	300,500	308,500	308,500	\$1,209,500
TOTAL PROJECT FUNDING	\$300,000	\$300,500	\$300,500	\$308,500	\$308,500	\$1,209,500

PROJECT NUMBER WU-74

PROJECT TITLE Water Transmission Line Extension - Caliente Entrance to California

PROJECT DESCRIPTION 16" line from Caliente to California along ST79 (8700')

PROJECT LOCATION N. Florence

PROJECT BENEFITS Improve quality of existing facilities or equipment

COMMENTS Alleviates substandard conditions of deficiencies

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction		280,000		280,000		\$560,000
TOTAL PROJECT COST:	\$0	\$280,000	\$0	\$280,000	\$0	\$560,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water		280,000		280,000		\$560,000
Impact Fees - Water						\$0
TOTAL PROJECT FUNDING	\$0	\$280,000	\$0	\$280,000	\$0	\$560,000

PROJECT NUMBER **WU-83**

PROJECT TITLE Downtown 12" Loop

PROJECT DESCRIPTION 12" line extension to serve Florence High School

PROJECT LOCATION From the new Circle K to Florence K-8.

PROJECT BENEFITS Increases in fire flows to meet or exceed code requirements. Benefits economic development in Florence.

COMMENTS Design and build a 12" water loop around the east side of town. Each year is a different phase of the project.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	1,215,000					\$1,215,000
TOTAL PROJECT COST:	\$1,215,000	\$0	\$0	\$0	\$0	\$1,215,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Grants	315,000					\$315,000
Water	900,000					\$900,000
TOTAL PROJECT FUNDING	\$1,215,000	\$0	\$0	\$0	\$0	\$1,215,000

PROJECT NUMBER WU-85

PROJECT TITLE Hydrant Replacement

PROJECT DESCRIPTION Replace fire hydrants

PROJECT LOCATION Florence

PROJECT BENEFITS Public Safety

COMMENTS The Town has hydrants that are functionally obsolete or don't work at all. Replacement is necessary.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment	100,000					\$100,000
TOTAL PROJECT COST:	\$100,000	\$0	\$0	\$0	\$0	\$100,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	100,000					\$100,000
TOTAL PROJECT FUNDING	\$100,000	\$0	\$0	\$0	\$0	\$100,000

PROJECT NUMBER WU-90

PROJECT TITLE Electronic Water Meter Project

PROJECT DESCRIPTION Replace manual read meters with electronic read meters

PROJECT LOCATION All meter locations

PROJECT BENEFITS Improve reading of meters and reduce man power

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment	1,700,000	500,000				\$2,200,000
TOTAL PROJECT COST:	\$1,700,000	\$500,000	\$0	\$0	\$0	\$2,200,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	1,700,000	500,000	0	0	0	\$2,200,000
TOTAL PROJECT FUNDING	\$1,700,000	\$500,000	\$0	\$0	\$0	\$2,200,000

PROJECT NUMBER WU-91

PROJECT TITLE Water Barn

PROJECT DESCRIPTION Construct a construction yard and building for the Town water division. The Town currently does not have a designated facility.

PROJECT LOCATION TBD

PROJECT BENEFITS A new facility would improve efficiency and reduce costs.

COMMENTS The Town does not have space for storage of equipment or prefabrication.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	500,000					\$500,000
TOTAL PROJECT COST:	\$500,000	\$0	\$0	\$0	\$0	\$500,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	500,000					\$500,000
TOTAL PROJECT FUNDING	\$500,000	\$0	\$0	\$0	\$0	\$500,000

PROJECT NUMBER WU

PROJECT TITLE River Road Water Line

PROJECT DESCRIPTION Provision of a water main on the River Road alignment to serve the Territory Square area.

PROJECT LOCATION River Road Alignment

PROJECT BENEFITS Provision of water for future growth and economic development.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	0	540,000	540,000	-		\$1,080,000
TOTAL PROJECT COST:	\$0	\$540,000	\$540,000	\$0	\$0	\$1,080,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	0	540,000	540,000	0		\$1,080,000
TOTAL PROJECT FUNDING	\$0	\$540,000	\$540,000	\$0	\$0	\$1,080,000

PROJECT NUMBER WU

PROJECT TITLE Water upgrade south of 287

PROJECT DESCRIPTION 12" line extension from 12" water line extended to south of 287 and tying into the existing 8" at Campbell

PROJECT LOCATION

PROJECT BENEFITS Upgraded water flows and water pressures for south of 287

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction		125,000				\$125,000
TOTAL PROJECT COST:	\$0	\$125,000	\$0	\$0	\$0	\$125,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water		125,000				\$125,000
TOTAL PROJECT FUNDING	\$0	\$125,000	\$0	\$0	\$0	\$125,000

PROJECT NUMBER GG-29
MULTI-FUND Project
PROJECT TITLE Territory Square Expansion Phase 1
PROJECT DESCRIPTION Construct road with the ROW
PROJECT LOCATION Territory Square
PROJECT BENEFITS Continued progress on TS master plan and creation of additional marketable and developable land in TS project.
COMMENTS Ground work only. Excludes infrastructure.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Construction	1,000,000	0	1,000,000			\$2,000,000
TOTAL PROJECT COST:	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$2,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	300,000		1,000,000			\$1,300,000
Water	450,000					\$450,000
Wastewater	250,000					\$250,000
TOTAL PROJECT FUNDING	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$2,000,000

PROJECT NUMBER SU-06

PROJECT TITLE Wastewater Main Extensions & Replacements

PROJECT DESCRIPTION The replacement of lines as needed and extending lines as growth or annexation occur

PROJECT LOCATION Town of Florence

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	100,000	100,000	100,000	100,000	100,000	\$400,000
TOTAL PROJECT COST:	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	100,000	100,000	100,000	100,000	100,000	\$400,000
TOTAL PROJECT FUNDING	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

PROJECT NUMBER SU-20

PROJECT TITLE Recharge Facility Construction

PROJECT DESCRIPTION Expansion of existing facility and permit acquisition

PROJECT LOCATION N. Florence WWTP

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS With the expected growth of the North Florence WWTP and increased flows, relocation/expansion of existing re-charge facility will be needed in order to receive addition ground water credits from Assured Water Supply (AWS).

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction			150,000		0	\$150,000
TOTAL PROJECT COST:	\$0	\$0	\$150,000	\$0	\$0	\$150,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater			150,000		0	\$150,000
TOTAL PROJECT FUNDING	\$0	\$0	\$150,000	\$0	\$0	\$150,000

PROJECT NUMBER SU-83

PROJECT TITLE SCADA Tie ins/Wastewater Controls

PROJECT DESCRIPTION Project to ensure that the computer controls and remote sensing are in place to support the processes at both the NWWTP and SWWTP.

PROJECT LOCATION NWWTP/SWWTP

PROJECT BENEFITS The project will ensure system connectivity and monitoring at both plants.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	175,000	30,000	20,000			\$225,000
TOTAL PROJECT COST:	\$175,000	\$30,000	\$20,000	\$0	\$0	\$225,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	175,000	30,000	20,000			\$225,000
TOTAL PROJECT FUNDING	\$175,000	\$30,000	\$20,000	\$0	\$0	\$225,000

PROJECT NUMBER SU-90

PROJECT TITLE South WWTP Improvement Modifications

PROJECT DESCRIPTION Modification of critical areas within SWWTP to increase efficiency and sustainability

PROJECT LOCATION Town of Florence (SWWTP)

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	100,000		100,000		100,000	\$200,000
TOTAL PROJECT COST:	\$100,000	\$0	\$100,000	\$0	\$100,000	\$200,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	100,000		100,000		100,000	\$200,000
TOTAL PROJECT FUNDING	\$100,000	\$0	\$100,000	\$0	\$100,000	\$200,000

PROJECT NUMBER SU-92

PROJECT TITLE Main Street Wastewater Main Replacement

PROJECT DESCRIPTION Main Street Wastewater Main Replacement

PROJECT LOCATION Main Street - Florence

PROJECT BENEFITS The Wastewater line is old and in poor condition due to the material type. It is also undersized for the current capacity.

COMMENTS Project will require extensive cutting of the existing roadway and replacement of the pavement.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	0	500,000	500,000			\$1,000,000
Furnishings & Equipment						\$0
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$0	\$500,000	\$500,000	\$0	\$0	\$1,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	0	500,000	500,000			\$1,000,000
TOTAL PROJECT FUNDING	\$0	\$500,000	\$500,000	\$0	\$0	\$1,000,000

PROJECT NUMBER SU-93

PROJECT TITLE Merrill Ranch Waste Water Treatment Plant

PROJECT DESCRIPTION Location, Design & Construction of a Wastewater Treatment Plant for the Anthem residents

PROJECT LOCATION Merrill Ranch

PROJECT BENEFITS Wastewater provision for future residents not served by Johnson Utilities.

COMMENTS This is a planning level study, developers in the area are responsible for construction.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis	75,000					\$75,000
TOTAL PROJECT COST:	\$75,000	\$0	\$0	\$0	\$0	\$75,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	75,000					\$75,000
TOTAL PROJECT FUNDING	\$75,000	\$0	\$0	\$0	\$0	\$75,000

PROJECT NUMBER SU

PROJECT TITLE Territory Square Expansion Phase 2 (River Road)

PROJECT DESCRIPTION Provision of a Wastewater main on the River Road alignment to serve the Territory Square area.

PROJECT LOCATION River Road

PROJECT BENEFITS Provision of Wastewater for future growth and economic development.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	0	50,000	500,000			\$550,000
TOTAL PROJECT COST:	\$0	\$50,000	\$500,000	\$0	\$0	\$550,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	0	50,000	500,000			\$550,000
TOTAL PROJECT FUNDING	\$0	\$50,000	\$500,000	\$0	\$0	\$550,000

PROJECT NUMBER SU-88

PROJECT TITLE South WWTP Expansion Headworks

PROJECT DESCRIPTION Design and construction of South WWTP Headworks

PROJECT LOCATION Florence SWWTP - Plant Road

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	1,500,000					\$1,500,000
TOTAL PROJECT COST:	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	1,500,000					\$1,500,000
Impact Fees						\$0
TOTAL PROJECT FUNDING	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000

PROJECT NUMBER SA

PROJECT TITLE Recycling Station

PROJECT DESCRIPTION Containment of Disposal Containers

PROJECT LOCATION Public Works Yard

PROJECT BENEFITS Relocate and beautify the downtown area. Management and control of recycling materials

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	300,000			0	0	\$300,000
TOTAL PROJECT COST:	\$300,000	\$0	\$0	\$0	\$0	\$300,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Sanitation	300,000					\$300,000
TOTAL PROJECT FUNDING	0	0	0			\$0
	\$300,000	\$0	\$0	\$0	\$0	\$300,000

Projects Funded by Development Impact Fees

**Capital Improvements-Development Impact Fee Projects
Funding From Development Impact Fees**

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
POC-26	Central Arizona Project (CAP) Canal Trail	-	-	-	25,000	75,000	100,000
POC-32	Parks & Recreation Maintenance Building	-	-	50,600	527,300	-	577,900
	PAID WITH DIF	\$ -	\$ -	\$ 50,600	\$ 552,300	\$ 75,000	\$ 677,900
T-12	Kelvin Hwy. Bridge Replacement	125,000	45,000				170,000
T-48	Centennial Park Ave. (Butte Ave. to SR 287)	-	-	76,000	1,600,000	-	1,676,000
T-52	Hunt Hwy. (Town Limits to SR 79)	1,284,000					1,284,000
T-53	Desert Color Pkwy. (Hunt Hwy. to Felix Rd.) (Phase 1)	-	138,000	1,160,000	-	-	1,298,000
T-54	Walker Butte Pkwy. (Phase 1)	-	400,000	4,000,000	-	-	4,400,000
T-55	Florence Heights Rd. (Main to SR 79)	30,000	1,284,000	300,000			1,614,000
T-65	Hunt Hwy. Improvements at Franklin Rd. (Phase 1)	40,000	648,000				688,000
	PAID WITH DIF	\$ 1,479,000	\$ 2,515,000	\$ 5,536,000	\$ 1,600,000	\$ -	11,130,000
WU	Water Line Infrastructure to Serve Anthem		1,000,000				1,000,000
WU	Storage Tank for Future Needs		1,000,000				1,000,000
WU	Fire Boosters			50,000			50,000
WU	Well for Future Needs		1,000,000				1,000,000
WU	Well #4 Booster Pump				50,000		50,000
WU	Centennial Park Rd. 8" Loop	80,000	145,000				225,000
	PAID WITH DIF	\$ 80,000	\$ 3,145,000	\$ 50,000	\$ 50,000	\$ -	\$ 3,325,000
SU	South WWTP Disinfection System Upgrade	-	70,000	3,000,000	-	-	3,070,000
SU	Jetter Truck	120,000			350,000		470,000
SU	South WWTP Odor Control / Dust Abatement	300,000					300,000
SU	North WWTP Expansion	-	150,000	5,000,000	-	-	5,150,000
SU	South WWTP Expansion		2,000,000	15,150,000			17,150,000
	PAID WITH DIF	\$ 420,000	\$ 2,220,000	\$ 23,150,000	\$ 350,000	\$ -	26,140,000
	TOTAL PAID WITH DIF	\$ 1,979,000	\$ 7,880,000	\$ 28,786,600	\$ 2,552,300	\$ 75,000	\$ 41,272,900

PROJECT NUMBER POC-26

PROJECT TITLE Central Arizona Project Canal (CAP) Trail Development

PROJECT DESCRIPTION Development of trail along CAP Canal through Town limits connecting the trail from Lake Havasu City to Tucson.

PROJECT LOCATION CAP Canal through Florence Town Limits

PROJECT BENEFITS Included in adopted Parks and Recreation Master Plan and Town General Plan. Improves quality of life and potential economic impact through tourism. Overall improvement to facility for residents and visitors.

COMMENTS Pinal County updated their Trails Master Plan in 2015 related to this project. Trail will connect with future trails throughout town and region. 10+ years for full development.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis				25,000	75,000	\$25,000
TOTAL PROJECT COST:	\$0	\$0	\$0	\$25,000	\$75,000	\$25,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Sanitation			25,000	75,000		\$100,000
Impact Fees	\$0	\$0	\$25,000	\$75,000	\$615,500	\$715,500

PROJECT NUMBER POC-32 (Formerly GG-16)

PROJECT TITLE Parks & Recreation Maintenance Building

PROJECT DESCRIPTION New Building for Parks & Recreation Maintenance built within the Town complexes.

PROJECT LOCATION Florence

PROJECT BENEFITS Conforms to adopted plans, goals, objectives & policies; Improves quality of life; Alleviates substandard conditions of deficiencies.

COMMENTS

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	0		50,600	0		\$50,600
Construction	0	0		527,300	0	\$527,300
	\$0	\$0	\$50,600	\$527,300	\$0	\$577,900
TOTAL PROJECT COST:						
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
	0	0	50,600	527,300	0	\$577,900
	\$0	\$0	\$50,600	\$527,300	\$0	\$577,900

PROJECT NUMBER T-12

PROJECT TITLE Kelvin Highway Bridge Replacement

PROJECT DESCRIPTION Re-align the old Kelvin Highway at the CAP and SCIP canals and build two new bridges. The bridge over the SCIP canal has restricted load limits, condemned for years and has a dangerous approach.

PROJECT LOCATION Butte Ave/Old Kelvin Highway

PROJECT BENEFITS Improves safety

COMMENTS The old Kelvin Highway, which extends east of Butte Avenue @ HWY 79 is the main access for the ASP Eyman Complex. It is only rated for 6 tons, but is used by trucks well over 6-tons and has been prohibited by the bridge that crosses the Florence - Casa Grande Canal.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	125,000	45,000				\$170,000
TOTAL PROJECT COST:	\$125,000	\$45,000	\$0	\$0	\$0	\$170,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees	125,000	45,000				\$170,000
TOTAL PROJECT FUNDING	\$125,000	\$45,000	\$0	\$0	\$0	\$170,000

PROJECT NUMBER T-48

PROJECT TITLE Centennial Park Avenue (SR 287 to Butte)

PROJECT DESCRIPTION Construction of Major Collector due to growth and interconnectivity within SR-287.

PROJECT LOCATION SR 79 to Quail Run

PROJECT BENEFITS Expand capacity of existing service level/facility

COMMENTS Conforms to adopted plans, goals, objectives, and policies

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis		0	76,000			\$76,000
Construction			0	1,600,000		\$1,600,000
TOTAL PROJECT COST:	\$0	\$0	\$76,000	\$1,600,000	\$0	\$1,676,000
PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Transportation		76,000	1,600,000			\$1,676,000
TOTAL PROJECT FUNDING	\$0	\$76,000	\$1,600,000	\$0	\$0	\$1,676,000

PROJECT NUMBER T-52

PROJECT TITLE Hunt Highway (Town Limits to SR-79)

PROJECT DESCRIPTION Intersection & Signalization Improvement for Safety

PROJECT LOCATION Town Limits to SR-79

PROJECT BENEFITS Improve quality of existing facilities or equipment

COMMENTS Alleviates substandard conditions of deficiencies

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	100,000					\$100,000
Real Estate Acquisition	34,000					\$34,000
Construction	850,000					\$850,000
Furnishings & Equipment	300,000					\$300,000
TOTAL PROJECT COST:	\$1,284,000	\$0	\$0	\$0	\$0	\$1,284,000
PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Transportation	1,284,000					\$1,284,000
TOTAL PROJECT FUNDING	\$1,284,000	\$0	\$0	\$0	\$0	\$1,284,000

PROJECT NUMBER T-53

PROJECT TITLE Desert Color Parkway (Hunt to Felix Rd)

PROJECT DESCRIPTION Partial Minor Arterial Buildout of Desert Color Parkway

PROJECT LOCATION Hunt to Felix Rd

PROJECT BENEFITS Provide new facility or service capability

COMMENTS Conforms to adopted plans, goals, objectives, and policies

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	0	138,000				\$138,000
Construction		0	860,000			\$860,000
Furnishings & Equipment		0	300,000			\$300,000
TOTAL PROJECT COST:	\$0	\$138,000	\$1,160,000	\$0	\$0	\$1,298,000
PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Transportation	0	138,000	1,160,000			\$1,298,000
TOTAL PROJECT FUNDING	\$0	\$138,000	\$1,160,000	\$0	\$0	\$1,298,000

PROJECT NUMBER T-54

PROJECT TITLE Walker Butte Parkway (Phase I)

PROJECT DESCRIPTION Developer to construct minor arterial for initial phase associated with project

PROJECT LOCATION Walker Butte Parkway

PROJECT BENEFITS Provide new facility or service capability

COMMENTS Conforms to adopted plans, goals, objectives, and policies

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	0	400,000				\$400,000
Construction		0	4,000,000			\$4,000,000
TOTAL PROJECT COST:	\$0	\$400,000	\$4,000,000	\$0	\$0	\$4,400,000
PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Transportation	0	400,000	4,000,000			\$4,400,000
TOTAL PROJECT FUNDING	\$0	\$400,000	\$4,000,000	\$0	\$0	\$4,400,000

PROJECT NUMBER T-55

PROJECT TITLE Florence Heights Road (Main St to SR-79)

PROJECT DESCRIPTION Developer to construct minor arterial for initial phase associated with project

PROJECT LOCATION Walker Butte Parkway

PROJECT BENEFITS Expand capacity of existing service level/facility

COMMENTS Alleviates substandard conditions of deficiencies

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	30,000					\$30,000
Construction		1,284,000				\$1,284,000
Vehicles & Capital Equipment			300,000			\$300,000
TOTAL PROJECT COST:	\$30,000	\$1,284,000	\$300,000	\$0	\$0	\$1,614,000
PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Transportation	30,000	1,284,000	300,000			\$1,614,000
TOTAL PROJECT FUNDING	\$30,000	\$1,284,000	\$300,000	\$0	\$0	\$1,614,000

PROJECT NUMBER T-65

PROJECT TITLE Hunt Highway Improve @ Franklin Road Phase I

PROJECT DESCRIPTION Increase the transition length at the intersection and replace the pavement to the north around the curve. Right-of-way will be needed for the Project.

PROJECT LOCATION Hunt Highway @ Franklin Road

PROJECT BENEFITS

COMMENTS Safety of traveled way and widening of road.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	40,000	648,000				\$688,000
TOTAL PROJECT COST:	\$40,000	\$648,000	\$0	\$0	\$0	\$688,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Transportation	40,000	648,000				\$688,000
TOTAL PROJECT FUNDING	\$40,000	\$648,000	\$0	\$0	\$0	\$688,000

PROJECT NUMBER WU

PROJECT TITLE Waterline infrastructure to serve Anthem

PROJECT DESCRIPTION Waterline infrastructure to serve Anthem (undetermined at this time)

PROJECT LOCATION Anthem Florence

PROJECT BENEFITS Provide water service to our citizens in Anthem not served by Johnson Utilities.

COMMENTS It is clear that a system loop will be required to connect to infrastructure south of the Gila River when water service is provided to Anthem.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis		1,000,000				\$1,000,000
TOTAL PROJECT COST:	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees		1,000,000				\$1,000,000
TOTAL PROJECT FUNDING	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

PROJECT NUMBER WU

PROJECT TITLE Storage Tank for Future Needs

PROJECT DESCRIPTION Storage Tank for Future Needs

PROJECT LOCATION TBD

PROJECT BENEFITS Provide water service to our citizens in Anthem not served by Johnson Utilities.

COMMENTS Additional storage capacity will be required once water service is provided.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment		1,000,000				\$1,000,000
TOTAL PROJECT COST:	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees		1,000,000				\$1,000,000
TOTAL PROJECT FUNDING	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

PROJECT NUMBER WU

PROJECT TITLE Fire Boosters

PROJECT DESCRIPTION Fire Boosters

PROJECT LOCATION TBD

PROJECT BENEFITS On demand increase to fire flows.

COMMENTS As the demand on our system increases, our ability to adapt to emergencies will decrease. Designated fire pumps will be required.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment			50,000			\$50,000
TOTAL PROJECT COST:	\$0	\$0	\$50,000	\$0	\$0	\$50,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees			50,000			\$50,000
TOTAL PROJECT FUNDING	\$0	\$0	\$50,000	\$0	\$0	\$50,000

PROJECT NUMBER WU

PROJECT TITLE Well for Future Needs

PROJECT DESCRIPTION Well for Future Needs

PROJECT LOCATION TBD

PROJECT BENEFITS Provide water service to our citizens in Anthem not served by Johnson Utilities.

COMMENTS Additional access to water will be required once water service is provided.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment		1,000,000				\$1,000,000
TOTAL PROJECT COST:	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees		1,000,000				\$1,000,000
TOTAL PROJECT FUNDING	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

PROJECT NUMBER WU

PROJECT TITLE Well #4 Booster Pump

PROJECT DESCRIPTION Well #4 Booster Pump for vacant port on manifold

PROJECT LOCATION Well #4

PROJECT BENEFITS Provide additional fire flow and redundancy

COMMENTS Provide a backup system in case of failure.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction				50,000		\$50,000
TOTAL PROJECT COST:	\$0	\$0	\$0	\$50,000	\$0	\$50,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees				50,000		\$50,000
TOTAL PROJECT FUNDING	\$0	\$0	\$0	\$50,000	\$0	\$50,000

#NAME?

PROJECT NUMBER WU

PROJECT TITLE Centennial Park Road 8" Loop

PROJECT DESCRIPTION Tying existing 12" line along SR287 to the existing 8" in Centennial Park Road.

PROJECT LOCATION

PROJECT BENEFITS Increase water pressures to nearby residential homes. Will also allow a loop system and the ability to provide water during a line break through valve isolation.

COMMENTS Will require boring under the existing SCIDD Canal.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	80,000	145,000				\$225,000
TOTAL PROJECT COST:	\$80,000	\$145,000	\$0	\$0	\$0	\$225,000

PROJECT NUMBER SU

PROJECT TITLE SWWTP disinfection system upgrade

PROJECT DESCRIPTION Upgrade of u/v (ultraviolet) system used for primary pathogen disinfection.

PROJECT LOCATION SWWTP (Plant Road)

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	0	70,000	3,000,000			\$3,070,000
TOTAL PROJECT COST:	\$0	\$70,000	\$3,000,000	\$0	\$0	\$3,070,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees	0	70,000	3,000,000			\$3,070,000
TOTAL PROJECT FUNDING	\$0	\$70,000	\$3,000,000	\$0	\$0	\$3,070,000

PROJECT NUMBER SU
PROJECT TITLE Jetter Truck
PROJECT DESCRIPTION Sewer Cleaning Equipment
PROJECT LOCATION SWWTP
PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Real Estate Acquisition						\$0
Site Preparation						\$0
Construction						\$0
Furnishings & Equipment	120,000			350,000		\$470,000
New project						\$0
TOTAL PROJECT COST:	\$120,000	\$0	\$0	\$350,000	\$0	\$470,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Wastewater	120,000		0	350,000		\$470,000
TOTAL PROJECT FUNDING	\$120,000	\$0	\$0	\$350,000	\$0	\$470,000

PROJECT NUMBER SU

PROJECT TITLE South WWTP odor control / dust abatement

PROJECT DESCRIPTION A.A.C. R18-9-B201 establishes requirements for noise and odor control at WWTP

PROJECT LOCATION South WWTP

PROJECT BENEFITS Ensure ADEQ Compliance

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	300,000					\$300,000
TOTAL PROJECT COST:	\$300,000	\$0	\$0	\$0	\$0	\$300,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees	300,000					\$300,000
TOTAL PROJECT FUNDING	\$300,000	\$0	\$0	\$0	\$0	\$300,000

PROJECT NUMBER SU

PROJECT TITLE North WWTP Expansion

PROJECT DESCRIPTION NWWTP improvements to enhance the capacity and functionality of the facility. (headworks, clarifiers, dewatering, controls, etc.)

PROJECT LOCATION NWWTP

PROJECT BENEFITS The NWWTP is dated and in need of upgrades. This project is intended to extend the design life of the facility as much as ten years.

COMMENTS This project is included in the DIF Study.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	0	150,000	5,000,000	0	5	\$5,150,005
TOTAL PROJECT COST:	\$0	\$150,000	\$5,000,000	\$0	\$5	\$5,150,005

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees	0	150,000	5,000,000			\$5,150,000
TOTAL PROJECT FUNDING	\$0	\$150,000	\$5,000,000	\$0	\$0	\$5,150,000

PROJECT NUMBER SU

PROJECT TITLE South WWTP Expansion

PROJECT DESCRIPTION South WWTP Expansion

PROJECT LOCATION SWWTP

PROJECT BENEFITS Alleviates substandard conditions and deficiencies

COMMENTS Install bore under HWY 79 expands Wastewater service to the east side of HWY 79 @ Hunt Hwy to accommodate wastewater collection to WWTP via lift station

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction		0	2,000,000	15,150,000		\$17,150,000
TOTAL PROJECT COST:	\$0	\$0	\$2,000,000	\$15,150,000	\$0	\$17,150,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Impact Fees - Wastewater		0	2,000,000	15,150,000		\$17,150,000
TOTAL PROJECT FUNDING	\$0	\$0	\$2,000,000	\$15,150,000	\$0	\$17,150,000

Projects Funded by Grant Funds

**Capital Improvement Projects-Grants
Funding from Grants**

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
POC-28	Heritage Park Improvements			\$ 200,000			200,000
PSF/P	Radio Replacement Program	100,000	100,000				200,000
PSF	Water Tender	200,000					200,000
PSF	Cardiac Monitors	35,000	35,000	35,000			105,000
PSF-02	Extrication Equipment			35,000			35,000
GG-28	Florence Veterans Memorial	40,000					40,000
	GENERAL GOVERNMENT PAID WITH GRANTS	\$ 375,000	\$ 135,000	\$ 270,000	\$ -	\$ -	\$ 780,000
WU-83	Downtown 12" Loop (CDBG)	315,000					315,000
	WATER PAID WITH GRANTS	315,000	-	-	-	-	315,000
T-71	SRTS Grant and HURF	150,000					150,000
T-14	Roundabout or Intersection Improvement at SR 79 & SR 287	42,750	2,400,000	-	-	-	2,442,750
	STREETS PAID WITH GRANTS	\$ 192,750	\$ 2,400,000	\$ -	\$ -	\$ -	2,592,750
	PAID WITH GRANTS	\$ 882,750	\$ 2,535,000	\$ 270,000	\$ -	\$ -	\$ 3,687,750

PROJECT NUMBER POC-28

PROJECT TITLE Heritage Park Improvements

PROJECT DESCRIPTION Possible improvements include sidewalk connectivity, area lighting, picnic ramadas, landscape and irrigation, lighted parking, restroom/concession renovations.

PROJECT LOCATION Heritage Park

PROJECT BENEFITS Included in adopted Parks and Recreation Master Plan and Town General Plan. Improves quality of life and potential economic impact through tourism. Overall improvement to facility for residents and visitors.

COMMENTS Only regional park within town limits. Never fully developed. Need to update Park Master Plan to determine existing use and needs prior to redevelopment. Phase improvements.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees		0	200,000		1,250,000	\$1,650,000
Construction		0	0	0	0	\$0
TOTAL PROJECT COST:	\$0	\$0	\$200,000	\$0	\$1,250,000	\$1,650,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund		-	-	-	1,250,000	1,250,000
Grants		-	200,000	-		\$200,000
TOTAL PROJECT FUNDING	\$0	\$0	\$200,000	\$0	\$1,250,000	\$1,450,000

Project Number PSF/P

PROJECT DESCRIPTION Replace Radios

PROJECT LOCATION Police and Fire Department

PROJECT BENEFITS Maintain serviceable radios for public safety and replace on a regular schedule

COMMENTS Staff will be submitting requests for Tribal, FEMA AFG, and Homeland Security Grants

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment	275,000	275,000				\$550,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$275,000	\$275,000	\$0	\$0	\$0	\$550,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	175,000	175,000				\$350,000
Grants	100,000	100,000				
TOTAL PROJECT FUNDING	\$175,000	\$175,000	\$0	\$0	\$0	\$350,000

PROJECT NUMBER PSF

PROJECT TITLE Water Tender

PROJECT DESCRIPTION Water Tender for fighting fires with no water source

PROJECT LOCATION Florence

PROJECT BENEFITS Life-Safety protection of citizens

COMMENTS

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
PROJECT COST						\$0
Planning/feasibility analysis						\$0
Architectural/engineering fees	0			0		\$0
Real Estate Acquisition						\$0
Construction	0	0			0	\$0
Construction						\$0
Furnishings & Equipment	200,000					\$200,000
	\$200,000	\$0	\$0	\$0	\$0	\$200,000
TOTAL PROJECT COST:						
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
PROJECT FUNDING						\$0
Grants	200,000					\$200,000
Impact Fees - POC	\$200,000	\$0	\$0	\$0	\$0	\$200,000

PROJECT NUMBER PSF

PROJECT TITLE Cardiac Monitors

PROJECT DESCRIPTION 12 lead EKG Cardiac Monitors

PROJECT LOCATION All

PROJECT BENEFITS This device is utilized by Paramedics for cardiac diagnostic and treatment purposes

COMMENTS Normal replacement

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment	35,000	35,000	35,000			\$105,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$35,000	\$35,000	\$35,000	\$0	\$0	\$105,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Grants	35,000	35,000	35,000			\$105,000
Impact Fees						\$0
TOTAL PROJECT FUNDING	\$35,000	\$35,000	\$35,000	\$0	\$0	\$105,000

PROJECT NUMBER PSF-02

PROJECT TITLE Extrication Equipment

PROJECT DESCRIPTION Replace vehicle extrication equipment

PROJECT LOCATION Station 541

PROJECT BENEFITS Maintain proper type of equipment for vehicle extrication purposes

COMMENTS Normal replacement schedule

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Furnishings & Equipment			35,000			\$35,000
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$0	\$0	\$35,000	\$0	\$0	\$35,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Grants			35,000			\$35,000
Impact Fees						\$0
TOTAL PROJECT FUNDING	\$0	\$0	\$35,000	\$0	\$0	\$35,000

PROJECT NUMBER GG-28

PROJECT TITLE Florence Veterans Memorial

PROJECT DESCRIPTION Permanent memorial for Florence veteran's

PROJECT LOCATION Florence Library and Community Center Plaza (tentative)

PROJECT BENEFITS This project is being driven by Florence veterans with the support of Councilmember Anderson. The project will establish a permanent memorial for veterans at the Library and Community Center plaza, which would become the Veteran's Memorial Plaza.

COMMENTS Funds will be matched by donations to be solicited by the American Legion and other service groups. Total cost of the project is TBD by pro bono landscape architect.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Planning/feasibility analysis						\$0
Architectural/engineering fees						\$0
Real Estate Acquisition						\$0
Site Preparation						\$0
Construction	40,000					\$40,000
Furnishings & Equipment						\$0
Vehicles & Capital Equipment						\$0
TOTAL PROJECT COST:	\$40,000	\$0	\$0	\$0	\$0	\$40,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Capital Project Fund	40,000					\$40,000
TOTAL PROJECT FUNDING	\$40,000	\$0	\$0	\$0	\$0	\$40,000

PROJECT NUMBER **WU-83**

PROJECT TITLE **Downtown 12" Loop**

PROJECT DESCRIPTION **12" line extension to serve Florence High School**

PROJECT LOCATION **From the new Circle K to Florence K-8.**

PROJECT BENEFITS **Increases in fire flows to meet or exceed code requirements. Benefits economic development in Florence.**

COMMENTS **Design and build a 12" water loop around the east side of town. Each year is a different phase of the project.**

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	1,215,000					\$1,215,000
TOTAL PROJECT COST:	\$1,215,000	\$0	\$0	\$0	\$0	\$1,215,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Grants	315,000					\$315,000
Water	900,000					\$900,000
TOTAL PROJECT FUNDING	\$1,215,000	\$0	\$0	\$0	\$0	\$1,215,000

PROJECT NUMBER T-71

PROJECT TITLE SRTS Grant and HURF (School Zones)

PROJECT DESCRIPTION Safe Routes to school

PROJECT LOCATION Florence Anthem K-8

PROJECT BENEFITS Provides funding for consultant for system assessment, identify projects to promote walking/bicycling to Florence Anthem K-8.

COMMENTS Working with school district

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	150,000					\$150,000
Furnishings & Equipment						\$0
TOTAL PROJECT COST:	\$150,000	\$0	\$0	\$0	\$0	\$150,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Grants	150,000					\$150,000
TOTAL PROJECT FUNDING	\$150,000	\$0	\$0	\$0	\$0	\$150,000

PROJECT NUMBER T-14

PROJECT TITLE Roundabout or intersection improvement at SR 79B & SR 287 Intersection

PROJECT DESCRIPTION The intersection at SR 287 and SR 79B needs to have existing hazard eliminated due to conflicting turns and eliminate congestion during peak flows.

PROJECT LOCATION SR 79B & SR 287 Intersection

PROJECT BENEFITS Conforms to adopted plans, goals, objectives and policies. Enhances public safety.
Provides circulation to Town efficiently

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Architectural/engineering fees	42,750	2,400,000				\$2,442,750
Construction	0	0		0	0	\$0
TOTAL PROJECT COST:	\$42,750	\$2,400,000	\$0	\$0	\$0	\$2,442,750

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	0			0	0	\$0
Grants	42,750	2,400,000			0	\$2,442,750
TOTAL PROJECT FUNDING	\$42,750	\$2,400,000	\$0	\$0	\$0	\$2,442,750

Major Operational Projects Funded by Fund Revenue

**Capitla Improvements - Operational Budget
Funding from Revenues**

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
FM	Roof	30,000	14,000	-	56,000		100,000
FM	HVAC	100,000	86,000	78,000			264,000
FM	Flooring	53,000	-	73,000	-	21,000	147,000
FM	Interior Patch and Paint	-	30,000	47,000	11,000		88,000
FM	Exterior Patch and Paint	140,000	13,000	18,000		3,000	174,000
	OPERATING FUNDS PAID WITH FUND 11	\$ 323,000	\$ 143,000	\$ 216,000	\$ 67,000	24,000	773,000
T-69	Pavement Preservation	600,000	600,000	600,000	600,000	500,000	2,900,000
	Arizona Farms Road Overlay	1,250,000					1,250,000
	PAID WITH STREETS OPERATING FUNDS	\$ 1,850,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 500,000	4,150,000
WU-88	Well Preservation	40,000	40,000	40,000	40,000	40,000	200,000
	PAID WITH WATER OPERATING FUNDS	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	200,000
SU-84	Wastewater System Preservation	100,000	100,000	100,000	100,000	100,000	500,000
SU-94	Annual Cleaning of Wastewater Lines	65,000	65,000	65,000	65,000	65,000	325,000
FM	Roof			33,000			33,000
FM	HVAC				6,000		6,000
FM	Interior Patch and Paint			3,000	3,000		6,000
FM	Exterior Patch and Paint				8,000		8,000
	PAID WITH Wastewater OPERATING FUNDS	\$ 165,000	\$ 165,000	\$ 201,000	\$ 182,000	\$ 165,000	878,000
	Total Operational Funding	\$ 2,378,000	\$ 948,000	\$ 1,057,000	\$ 889,000	\$ 729,000	\$ 6,001,000

\$ 6,001,000

PROJECT NUMBER T-69

PROJECT TITLE Pavement Preservation

PROJECT DESCRIPTION Improve and preserve various roads within the Town limits.

PROJECT LOCATION Town of Florence (Townwide)

PROJECT BENEFITS These improvements will improve road conditions in and around Town limits. This will aid in the preservation of the existing infrastructure.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	600,000	600,000	600,000	600,000	500,000	\$2,400,000
TOTAL PROJECT COST:	\$600,000	\$600,000	\$600,000	\$600,000	\$500,000	\$2,400,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
HURF	600,000	600,000	600,000	600,000	500,000	\$2,400,000
TOTAL PROJECT FUNDING	\$600,000	\$600,000	\$600,000	\$600,000	\$500,000	\$2,400,000

PROJECT NUMBER WU-88
PROJECT TITLE Well Preservation
PROJECT DESCRIPTION Remove components and test
PROJECT LOCATION All well locations
PROJECT BENEFITS Maintenance - improve wells
COMMENTS Based on need by well

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	40,000	40,000	40,000	40,000	40,000	\$160,000
TOTAL PROJECT COST:	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$160,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Water	40,000	40,000	40,000	40,000	40,000	\$160,000
TOTAL PROJECT FUNDING	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$160,000

PROJECT NUMBER SU-84

PROJECT TITLE Wastewater System Preservation

PROJECT DESCRIPTION Projects that need attention to maintain current levels of service.

PROJECT LOCATION Areas within Town limits.

PROJECT BENEFITS Continuity of service

COMMENTS Projects to be identified individually as they arise with their own project number for asset and continued project verification.

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	100,000	100,000	100,000	100,000	100,000	\$400,000
TOTAL PROJECT COST:	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	100,000	100,000	100,000	100,000	100,000	\$400,000
TOTAL PROJECT FUNDING	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

PROJECT NUMBER SU-94

PROJECT TITLE Annual Cleaning of Wastewater Lines

PROJECT DESCRIPTION Annual Wastewater Line Maintenance Program

PROJECT LOCATION Various

PROJECT BENEFITS Replacement of old Wastewater lines constructed with old technology material types.

COMMENTS

PROJECT COST	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Construction	65,000	65,000	65,000	65,000	65,000	\$260,000
TOTAL PROJECT COST:	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$260,000

PROJECT FUNDING	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
Wastewater	65,000	65,000	65,000	65,000	65,000	\$260,000
TOTAL PROJECT FUNDING	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$260,000

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9b.
MEETING DATE: June 3, 2019 DEPARTMENT: Finance STAFF PRESENTER: Rey Sanchez, Finance Director SUBJECT: Resolution No. 1699-19 for the Tentative Budget		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input checked="" type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Adopt Resolution No. 1699-19: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE TENTATIVE ESTIMATES OF THE AMOUNT REQUIRED FOR THE PUBLIC EXPENSE FOR THE TOWN OF FLORENCE FOR FISCAL YEAR 2019-2020; ADOPTING A TENTATIVE ANNUAL BUDGET; SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNT PROPOSED TO BE EXPENDED FOR VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR PUBLIC HEARING FOR TAXPAYERS ON THE ADOPTION OF THE FINAL BUDGET; ADOPTING THE BUDGET IN ACCORDANCE WITH THE STATE-IMPOSED EXPENDITURE LIMITATION AND VOTER-APPROVED EXCESS AMOUNT; DECLARING AN EMERGENCY..

BACKGROUND/DISCUSSION:

State statutes require that the annual budget be prepared on forms developed by the Office of the Auditor General, Schedules A to G, and that a tentative budget be adopted by resolution.

As the budget was developed, staff, Town Council and the Budget Committee met in order to develop the budget. Staff is now presenting the recommended Tentative Budget to the full Council.

The total budget for all funds for the Town of Florence is \$44,251,331.

A public hearing will be held on June 17, 2019, at 6:00 pm, in the Florence Town Hall, located at 775 N. Main St. Florence, AZ 85132. The purpose of the hearing is to receive public comments on the budget. After the public hearing, a special meeting will be held for adoption of the final budget, which can be no more than the tentative budget once it is approved.

In the resolution, an emergency is declared in order to allow the resolution to go into immediate effect upon passage by the Town Council. Historically, the Tentative Budget adoption resolution has contained this language.

A VOTE OF NO WOULD MEAN:

The Tentative Budget for FY 2019-2020 would not be approved. Staff would seek direction from the Town Council to schedule a budget work session. Per State Statute 42-17101, a Tentative Budget must be adopted by the third Monday in July.

A VOTE OF YES WOULD MEAN:

The FY 2019-2020 Tentative Budget would be adopted, and staff would prepare the necessary documentation to present a final budget to the Town Council on June 17, 2019.

FINANCIAL IMPACT:

The financial impact is described within the budget.

ATTACHMENTS:

Resolution No. 1699-19
Official Budget Forms Schedule A-G

RESOLUTION NO. 1699-19

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE TENTATIVE ESTIMATES OF THE AMOUNT REQUIRED FOR THE PUBLIC EXPENSE FOR THE TOWN OF FLORENCE FOR FISCAL YEAR 2019-2020; ADOPTING A TENTATIVE ANNUAL BUDGET; SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNT PROPOSED TO BE EXPENDED FOR VARIOUS PURPOSES; GIVING NOTICE OF THE TIME FOR PUBLIC HEARING FOR TAXPAYERS ON THE ADOPTION OF THE FINAL BUDGET; ADOPTING THE BUDGET IN ACCORDANCE WITH THE STATE-IMPOSED EXPENDITURE LIMITATION AND VOTER-APPROVED EXCESS AMOUNT; DECLARING AN EMERGENCY.

BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, as follows:

Section 1. Authorization for Adoption

THAT the statement and schedules contained in Exhibit A-G are hereby adopted for the purpose as hereinafter set forth as the Tentative Annual Budget for the Town of Florence for the Fiscal Year 2019-2020.

Section 2. Authorization for Publication of Estimates and Notice

THAT the Town Clerk be and hereby is authorized and directed to publish in the manner prescribed by law, the estimates of expenditures, as set forth in Exhibit A-G together with a notice that the Council will meet for the purpose of the Final Hearing of Taxpayers' comments and for adoption of the 2019-2020 ANNUAL BUDGET for the Town of Florence on the 17th day of June 2019, at the hour of 6:00 P.M. in the Council Chambers in the Town Hall of Florence.

Section 3. Authorization for Contingency Expenditures

UPON recommendation by the Town Manager and approval of the Mayor and Council, appropriations and expenditures may be made for contingencies.

Section 4. Authorization for Use of Funds

MONEY from any fund may be used for any of these specified appropriations, except money specifically restricted by the State or by Town Ordinance or Resolution.

Section 5. Statement and Schedules of the Annual Budget

The statements and schedules of the Annual Budget are attached hereto as Exhibit A-G and by reference made a part hereof.

Section 6. Emergency Clause

WHEREAS, as it is necessary for the preservation of the peace, health, and safety of the Town of Florence, Arizona, an emergency is declared to exist and this Resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Florence, Arizona, this 3rd day of June 2019.

Tara Walter, Mayor

ATTEST:

APPROVED AS TO FORM:

Lisa Garcia, Town Clerk

Clifford L. Mattice, Town Attorney

OFFICIAL BUDGET FORMS

TOWN OF FLORENCE

Fiscal Year 2020

TOWN OF FLORENCE

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Fiscal Year 2020

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TOWN OF FLORENCE
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2020

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2019	Adopted/Adjusted Budgeted Expenditures/Expenses*	E 1	15,685,620	13,255,695	164,025	1,477,638	12,900	12,440,970	0	43,036,848
2019	Actual Expenditures/Expenses**	E 2	15,512,581	6,602,450	157,593	1,162,980	6,000	9,353,362	0	32,794,966
2020	Fund Balance/Net Position at July 1***	3	11,440,372	15,884,798	0	6,943,281	314,996	18,737,171	0	53,320,618
2020	Primary Property Tax Levy	B 4	1,166,611		0			0		1,166,611
2020	Secondary Property Tax Levy	B 5	0	22,000				0		22,000
2020	Estimated Revenues Other than Property Taxes	C 6	14,128,067	6,804,687	0	1,890,000	22,000	9,777,737	0	32,622,491
2020	Other Financing Sources	D 7	0	0	0	0	0	0	0	0
2020	Other Financing (Uses)	D 8	0	0	0	0	0	0	0	0
2020	Interfund Transfers In	D 9	1,217,872	780	69,748	363,000	0	0	0	1,651,400
2020	Interfund Transfers (Out)	D 10	0	760,798	0	69,748	0	820,854	0	1,651,400
2020	Reduction for Amounts Not Available:	11								
LESS:	Amounts for Future Debt Retirement:									0
	Future Capital Projects									0
	Maintained Fund Balance for Financial Stability		1,885,132	477,696				4,923,282		7,286,110
										0
			0							0
2020	Total Financial Resources Available	12	26,067,790	21,473,771	69,748	9,126,533	336,996	22,770,772	0	79,845,610
2020	Budgeted Expenditures/Expenses	E 13	17,012,550	10,278,828	69,748	4,384,450	14,000	13,491,755	0	45,251,331

EXPENDITURE LIMITATION COMPARISON

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2019	2020
1	\$ 43,036,848	\$ 45,251,331
2	(4,400,000)	(1,000,000)
3	38,636,848	44,251,331
4		
5	\$ 38,636,848	\$ 44,251,331
6	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF FLORENCE
Tax Levy and Tax Rate Information
Fiscal Year 2020

	2019	2020
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>1,104,481</u>	\$ <u>1,166,611</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>1,104,481</u>	\$ <u>1,166,611</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>1,104,481</u>	\$ <u>1,166,611</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>1,085,000</u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u>1,085,000</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>1,085,000</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>1.1060</u>	<u>1.0740</u>
(2) Secondary property tax rate		
(3) Total city/town tax rate	<u>1.1060</u>	<u>1.0740</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>3</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 2,700,000	\$ 2,779,065	\$ 2,862,437
Food (City Sales) Tax	300,000	301,637	310,686
Licenses and permits			
Occupational Licenses	47,900	49,000	49,980
Building Permits	700,000		
Other Licenses and Permits	1,000	700	1,000
Intergovernmental			
State Shared Sales Tax	2,599,550	2,672,026	2,740,063
State Share Income Tax	3,157,450	3,157,450	3,451,095
Auto License Tax	1,568,630	1,588,656	1,658,771
Salt River Lien Tax	50		
Charges for services			
Franchise Fees and Taxes	584,640	639,666	651,681
Engineering Inspection Fees	63,800	95,139	104,000
Civil Engineering Fees	80,000	80,000	100,000
Community Development	171,060	927,361	1,040,322
Cemetery Fees		15,000	15,000
General Government	250,470	314,024	322,567
Police Fees	28,050	29,850	29,500
Fire Fees	48,270	50,600	53,600
Parks and Recreation Fees	146,300	161,150	164,050
Library Fees	5,300	5,500	5,500
Senior Fees	15,900	20,850	21,400
Fines and forfeits			
Fines and Forfeits	172,000	179,055	179,800
Interest on investments			
Interest	70,000	230,000	235,000
Miscellaneous			
Cemetery Fees	17,100		
Miscellaneous	34,320	123,354	125,415
Downtown Redevelopment	1,500	2,054	2,200
Government Access Channel	4,000	4,000	4,000
Total General Fund	\$ 12,767,290	\$ 13,426,137	\$ 14,128,067

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
SPECIAL REVENUE FUNDS			
Highway User	\$ 3,238,310	\$ 3,347,800	\$ 3,433,471
Food Tax	1,700	8,100	8,500
Economic Development		1,700	1,700
Judicial Collections Enhancement	2,650	2,875	2,865
	\$ 3,242,660	\$ 3,360,475	\$ 3,446,536
Fill the Gap	\$ 2,220	\$ 2,420	\$ 2,435
SW Gas Relocation Reimbursement	50,000	50,000	50,000
Police Impound	10,100	12,250	12,250
Grant Funds	4,378,080	752,191	2,402,366
	\$ 4,440,400	\$ 816,861	\$ 2,467,051
Construction Tax Fund	\$	\$ 345,200	\$ 360,000
Street Light Improvement District No. 1	1,800	500	400
Street Light Improvement District No. 2	2,600	400	600
Street Light Improvement District No. 3	1,000	100	
	\$ 5,400	\$ 346,200	\$ 361,000
Sanitation Impact Fees	\$ 400	\$ 100	\$
Transportation Impact Fees	143,500	164,800	166,200
Police Impact Fees	117,900	143,800	146,000
Fire/EMS	100,700	141,400	143,000
	\$ 362,500	\$ 450,100	\$ 455,200
Parks Impact Fees	\$ 5,000	\$ 11,400	\$ 12,050
Library Impact Fees	36,800	47,100	59,000
Florence Wastewater	3,200	3,670	3,750
North Florence Water	100	50	50
	\$ 45,100	\$ 62,220	\$ 74,850
North Florence Wastewater	\$ 100	\$ 50	\$ 50
	\$ 100	\$ 50	\$ 50
Total Special Revenue Funds	\$ 8,096,160	\$ 5,035,906	\$ 6,804,687

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
DEBT SERVICE FUNDS			
Utility Improvement District No. 1	\$ 79,200	\$ 77,028	\$
	<u>\$ 79,200</u>	<u>\$ 77,028</u>	<u>\$</u>
Total Debt Service Funds	<u>\$ 79,200</u>	<u>\$ 77,028</u>	<u>\$</u>
CAPITAL PROJECTS FUNDS			
General Government CIP Fund	\$ 1,230,000	\$ 1,782,000	\$ 1,890,000
Construction Tax Fund (2%)	161,000		
Economic Development Fund	3,000		
	<u>\$ 1,394,000</u>	<u>\$ 1,782,000</u>	<u>\$ 1,890,000</u>
Total Capital Projects Funds	<u>\$ 1,394,000</u>	<u>\$ 1,782,000</u>	<u>\$ 1,890,000</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
PERMANENT FUNDS			
Firemans Pension Fund	\$ 23,970	\$ 22,000	\$ 22,000
	<u>\$ 23,970</u>	<u>\$ 22,000</u>	<u>\$ 22,000</u>
Total Permanent Funds	<u>\$ 23,970</u>	<u>\$ 22,000</u>	<u>\$ 22,000</u>
ENTERPRISE FUNDS			
Water	\$ 3,045,080	\$ 3,879,219	\$ 4,326,237
Wastewater	3,861,650	4,318,500	4,530,200
Sanitation	864,700	913,000	921,300
	<u>\$ 7,771,430</u>	<u>\$ 9,110,719</u>	<u>\$ 9,777,737</u>
Total Enterprise Funds	<u>\$ 7,771,430</u>	<u>\$ 9,110,719</u>	<u>\$ 9,777,737</u>
TOTAL ALL FUNDS	<u>\$ 30,132,050</u>	<u>\$ 29,453,790</u>	<u>\$ 32,622,491</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2020

FUND	OTHER FINANCING 2020		INTERFUND TRANSFERS 2020	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Highway User	\$	\$	\$ 396,238	\$
Streetlight Improvement Districts			780	
Water			415,070	
Wastewater			325,156	
Sanitation			80,628	
Total General Fund	\$	\$	\$ 1,217,872	\$
SPECIAL REVENUE FUNDS				
Highway User	\$	\$	\$ 780	\$ 396,238
Streetlight Improvement Districts				1,560
Construction Fund				150,000
Food Tax Fund				213,000
Total Special Revenue Funds	\$	\$	\$ 780	\$ 760,798
DEBT SERVICE FUNDS				
DEBT SERVICE FUNDS	\$	\$	\$ 69,748	\$
Total Debt Service Funds	\$	\$	\$ 69,748	\$
CAPITAL PROJECTS FUNDS				
Fund 011- Capital Projects	\$	\$	\$ 363,000	\$ 69,748
Total Capital Projects Funds	\$	\$	\$ 363,000	\$ 69,748
PERMANENT FUNDS				
Firemans Pension Fund	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water	\$	\$	\$	\$ 415,070
Wastewater				325,156
Sanitation				80,628
Total Enterprise Funds	\$	\$	\$	\$ 820,854
TOTAL ALL FUNDS	\$	\$	\$ 1,651,400	\$ 1,651,400

TOWN OF FLORENCE
Expenditures/Expenses by Fund
Fiscal Year 2020

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2019	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2019	ACTUAL EXPENDITURES/ EXPENSES* 2019	BUDGETED EXPENDITURES/ EXPENSES 2020
GENERAL FUND				
Administration	\$ 4,140,070	\$ 500,000	\$ 4,541,242	\$ 5,271,923
Police	3,827,250		3,769,205	4,195,591
Fire	3,316,960		3,386,119	3,529,355
Community Services	2,487,300		2,390,785	2,629,304
Development Services	1,414,040		1,425,230	1,386,377
Total General Fund	\$ 15,185,620	\$ 500,000	\$ 15,512,581	\$ 17,012,550
SPECIAL REVENUE FUNDS				
Streets	\$ 7,966,495		\$ 5,566,466	\$ 6,497,706
Grants	4,378,080		787,157	2,402,366
Street Light Improvement Districts	79,420		91,725	93,560
Judicial Collection Enhancement	5,000		5,000	5,000
Fill-the-Gap	700		700	700
Southwest Gas Capital Exp	50,000		50,000	50,000
Impound	1,000		42,000	2,000
Development Impact Fees	775,000		59,402	1,207,496
Econ Development				20,000
Total Special Revenue Funds	\$ 13,255,695		\$ 6,602,450	\$ 10,278,828
DEBT SERVICE FUNDS				
Debt Service	\$ 69,750		\$ 69,748	\$ 69,748
Utility Improvement Dist #1	94,275		87,845	
Total Debt Service Funds	\$ 164,025		\$ 157,593	\$ 69,748
CAPITAL PROJECTS FUNDS				
General Capital Fund	\$ 1,457,638		\$ 1,162,980	\$ 4,384,450
Econ Dev Capital Projects	20,000			
Total Capital Projects Funds	\$ 1,477,638		\$ 1,162,980	\$ 4,384,450
PERMANENT FUNDS				
Firemans Pension Fund	\$ 12,900		\$ 6,000	\$ 14,000
Total Permanent Funds	\$ 12,900		\$ 6,000	\$ 14,000
ENTERPRISE FUNDS				
Water Utility	\$ 4,276,360		\$ 4,462,273	\$ 7,145,466
Wastewater Utility	7,823,320	(500,000)	4,026,251	5,147,665
Sanitation Utility	841,290		864,838	1,198,624
Total Enterprise Funds	\$ 12,940,970	\$ (500,000)	\$ 9,353,362	\$ 13,491,755
TOTAL ALL FUNDS	\$ 43,036,848		\$ 32,794,966	\$ 45,251,331

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF FLORENCE
Expenditures/Expenses by Department
Fiscal Year 2020

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2019	2019	2019	2020
General Fund				
Council	\$ 151,680	\$	\$ 145,180	\$ 155,985
Administration	619,610		660,123	659,647
Municipal Court	221,590		228,773	236,450
Legal	331,990	500,000	792,162	900,700
Finance	811,290		845,713	815,755
Human Resources	255,900		255,800	261,195
Information Technology	489,120		485,920	667,295
General Government	1,119,060		981,521	1,395,661
Economic Development	139,830		146,050	179,235
Police Administration	432,140		439,410	470,170
Police Support	837,440		760,575	910,825
Police Volunteer Program	12,300		12,300	9,950
Police Operations	2,545,370		2,556,920	2,804,646
Fire Administration	519,960		521,948	574,725
Fire Station 1	1,502,920		1,461,013	1,524,740
Fire Station 2	1,294,080		1,403,158	1,429,890
Fitness Center	93,510		75,750	94,855
Community Services Admin	234,310		231,638	237,375
Parks Maintenance	544,950		542,110	567,675
Community Center	76,700		66,720	72,200
Aquatics	284,380		269,990	289,875
Programs	477,050		476,335	509,069
Special Events	149,020		147,759	225,560
Seniors	301,990		282,160	292,030
Library	325,390		298,323	340,665
Community Development	232,940		669,330	612,390
Building Safety	396,440			
Engineering	149,260		102,273	103,097
Facilities Maintenance	473,890		492,080	510,420
Cemetery	8,900		10,588	10,900
Fleet	152,610		150,960	149,570
Department Total	\$ 15,185,620	\$ 500,000	\$ 15,512,582	\$ 17,012,550

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF FLORENCE
Full-Time Employees and Personnel Compensation
Fiscal Year 2020

FUND	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
	2020	2020	2020	2020	2020	2020
GENERAL FUND	130	\$ 8,106,076	\$ 1,116,605	\$ 1,942,820	\$ 859,022	\$ 12,024,523
SPECIAL REVENUE FUNDS						
Highway User	19	\$ 632,325	\$ 76,210	\$ 213,400	\$ 91,350	\$ 1,013,285
Grants	1	60,325	10,800	21,900	7,865	100,890
Total Special Revenue Funds	20	\$ 692,650	\$ 87,010	\$ 235,300	\$ 99,215	\$ 1,114,175
ENTERPRISE FUNDS						
Water	6	\$ 441,550	\$ 53,400	\$ 112,750	\$ 48,495	\$ 656,195
Wastewater	5	426,900	51,525	147,500	51,670	677,595
Sanitation	1	56,650	6,750	18,700		82,100
Total Enterprise Funds	12	\$ 925,100	\$ 111,675	\$ 278,950	\$ 100,165	\$ 1,415,890
TOTAL ALL FUNDS	162	\$ 9,723,826	\$ 1,315,290	\$ 2,457,070	\$ 1,058,402	\$ 14,554,588

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9c.
MEETING DATE: June 3, 2019 DEPARTMENT: Public Works STAFF PRESENTER: Christopher A. Salas Director /Town Engineer SUBJECT: National Joint Powers Alliance cooperative contract #122017 for purchase of high-pressure sewer cleaner		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input checked="" type="checkbox"/> Community Vitality <input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Approval to purchase an A747-FR2000 ECO trailer mounted high pressure sewer cleaner with a Kubota 114HP Engine using the National Joint Powers Alliance Cooperative Contract #122017, in an amount not to exceed \$100,413.

BACKGROUND/DISCUSSION:

High pressure sewer jetting is a method of cleaning sewer and drain lines using high pressure water. An engine, or other power source, powers a high-pressure water pump that produces water under pressure. when a nozzle is attached to the end of the jetting hose, pressure is created within the system.

High pressure drain cleaning equipment is made up of professional, industrial grade components, including a flexible line, which can pass through drain elbows and handle several thousand pounds per square inch (PSI). The jet nozzle which can use multiple back-firing jets to pull the line through the drain pipes and a forward firing jet which breaks apart the blockages. They are great for clearing grease and sludge others for cutting tree roots and even others that bang the inside of pipe to knock off stubborn grease and scale build-up.

The Town’s current trailer was purchased in the late 1980’s. The tank has been repaired three times and has now rotten to the point where it can no longer be repaired. The tank is part of the trailer, so a replacement is not available, and the trailer needs to be purchased along with the tank.

A VOTE OF NO WOULD MEAN:

A vote of no would mean that Town of Florence Utility Staff would not have the ability to clear sewer line blockages in house and would have to wait for a private company to clear the blockage. This would cost the Town money and most importantly the time it takes for outside companies to clear blockages causing major damages to homes and businesses.

A VOTE OF YES WOULD MEAN:

A vote of yes would mean Town of Florence Utility Staff would be able to clear any sewer line blockages in house, saving the Town money and protecting our customers with providing the best possible service in a sufficient amount of time.

FINANCIAL IMPACT:

Purchase shall not exceed \$100,412.98.

Services will be obtained following the Town's Purchasing Policy, Section 5.63 Purchases of \$25,000 or More (specifically, 5.6321 of Vendor Selection)

5.632 Vendor Selection: 5.6321 Alternative purchase methods are identified if approved by necessity or by the Town Manager as indicated by Emergency/Sole Source Purchase, cooperative purchase, state contract or any other method authorized. The Finance Director reviews for budget availability and bidding procedures. The Town Manager reviews for need.

4.12 Purchasing Policy: Department Heads must approve all purchases regardless of dollar value. This does not preclude the Department Head from obtaining the necessary approval from the Town Manager and/or Town Council, nor does this allow them to have signature authority on contracts. The Town Manager has signature authority on purchases up to \$24,999. Town Council is required on any purchases of \$25,000 or more.

ATTACHMENTS:

- AZ Wastewater Industries Inc (AWI) Quote #13885, dated 4/23/2019
- National Joint Powers Alliance (NJPA) Cooperative Purchasing Contract #122017 – Expires 2.20.2022
- Approved Bid Tabulation Form



AZ Wastewater Industries, Inc.

Phone: 800 778-9359

Fax: 480 425-3321

www.azwastewaterindustries.com

20 S. 48th Ave, Suite 802
Phoenix, AZ 85043

QUOTE

Quote No.	13885
Quote Date	4/23/2019
Sales Rep.	BL
Payment Terms	Net 30
F.O.B.	Factory
Prices Good For	120 Days

Customer:

Town of Florence
Attn: Accounts Payable
P.O. Box 2670
Florence, AZ 85232

Item	Item Description	Qty	Unit Cost	Total
747-FR2000	Trailer Mounted High Pressure Sewer Cleaner (per Sourcewell contract #2122017-SCA)	1	73,669.48	73,669.48T
Discount-Sales	Less 3% Sourcewell Discount		-3.00%	-2,210.08
Option	Upgrade to Kubota 114 HP (Tier IV) Engine	1	16,905.00	16,905.00T
Discount-Sales	Less 3% Sourcewell Discount		-3.00%	-507.15
Freight Charge	Freight Charges to Apply		5,000.00	5,000.00

As always, it's a pleasure doing business with you!

Signature _____

Subtotal	\$92,857.25
Sales Tax (8.6%)	\$7,555.73
Total	\$100,412.98

April 23, 2019

Specifications for Quote #13885

Distributor: AZ Wastewater Industries, Inc.

End User: Town of Florence

Address: 425 East Ruggles

City, State, Zip: Florence, AZ 85232

Phone: 520-251-0679

Contact: Timm Wainscott

Email: Timm.Wainscott@florenceaz.gov



747-FR2000 ECO Trailer Mounted High Pressure Sewer Cleaner

Engine & Pump:

3.7L Ford Engine
Giant 40 GPM @ 2000 PSI
w/30 Min Run Dry Capability
Lighted Nema 4 Control Panel
Auto Shutdown (For High Engine
Temp / Low Oil Pressure)
Air Purge Valve
Recirculation System
Painted Steel Shroud Enclosure
w/Locking Access Doors
Gauge Package (Hour, Tach, Volts,
Oil Pressure, & Temp Meters)

Hose Reel & Hose:

Rotating Safety Reel
w/800' Capacity of 3/4" Hose

Tank & Fill:

700 Gal. Black Super-Poly Water Tank
2.5" Fill System

Trailer:

Tandem Axles 14,000 GVWR
Electric Brakes w/2-5/16" Ball Hitch
(1) Steel Toolbox - Fender Mounted
D.O.T. Approved LED Lighting

Accessories:

10' Leader Hose
BB Hose Guide
Tri-Star (Chisel Point) Nozzle
DD (High Flow) Nozzle
Finned Nozzle Extension
Nozzle Rack
25' Fill Hose
Washdown Gun w/25' Ext. Hose
Upstream Pulley Guide
Paper Operator / Owner Manual

BASE UNIT AS OUTLINED ABOVE

\$61,290.48 1 \$61,290.48

LIST PRICE OF SELECTED OPTIONS:	\$29,284.00
LESS PERCENTAGE DISCOUNT (enter % →) 3%	\$ (2,717.23)
NET PRICE OF UNIT:	\$87,857.25
ESTIMATED FREIGHT:	\$5,000.00
ESTIMATED TOTAL:	\$92,857.25

FOR ALL NON STANDARD OPTIONS PLEASE CONTACT FACTORY FOR PRICING

STANDARD OPTIONS:

ENGINE & PUMP OPTIONS:

	LIST PRICE	QTY	TOTAL
UPGRADE TO KUBOTA 114HP (TIER IV)	\$16,905.00	1	\$16,905.00
HYDRAULIC PRESSURE GAUGE	\$310.00	1	\$310.00
DRAIN VALVES FOR WATER PUMP *RECOMMENDED FOR COLD CLIMATES*	\$160.00	1	\$160.00
WASHDOWN SYSTEM W/50' RETRACTABLE HOSE REEL	\$1,311.00	1	\$1,311.00

HOSE REEL & HOSE OPTIONS:

FOOTAGE METER (MOUNTED ON JET HOSE REEL)	\$742.00	1	\$742.00
SEWER HOSE (3/4" I.D. X 2500 PSI OPERATING PRESSURE) PER FT.	\$4.02	600	\$2,412.00

TANK & FILL OPTIONS:

UPGRADE TO 700 GALLON DURAPROLENE™ (BLACK) WATER TANK W/10 YEAR WARRANTY	\$5,134.00	1	\$5,134.00
FILL HOSE STORAGE RACK	\$209.00	1	\$209.00

TOOL STORAGE OPTIONS:

ADD ADDITIONAL TOP OPENING STEEL TOOLBOX	\$512.00	1	\$512.00
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LIGHTING OPTIONS:

LED ROTATING BEACON (FACTORY STANDARD)	\$536.00	1	\$536.00
LED ARROW STICK (FACTORY STANDARD)	\$1,053.00	1	\$1,053.00

PAINT:

TOOLBOX - SHROUD: STANDARD WHITE PAINT	INCLUDED	1	
HOSE REEL - UPRIGHT: SEWER BLUE	INCLUDED	1	

TRAINING:

TRAINING - CUSTOMER LOCATION (1 DAY) INCLUDED

INCLUDED

1

Contract Award
RFP #122017

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: Sewer Equipment Company of America Date: 12/13/17

Company Address: 1590 Dutch Rd

City: Dixon State: IL Zip: 61021

CAGE Code/Duns & Bradstreet Number: GLENVIEW-64138

Contact Person: Shawn Bondele Title: Inside Sales Manager

Authorized Signature: *Shawn Bondele* Shawn Bondele
(Name printed or typed)

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

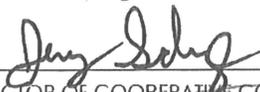
NJPA Contract #: 122017-SCA

Proposer's full legal name: Sewer Equipment Company of America

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

NJPA Contract # 122017-SCA

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Sewer Equipment Co. of America

Authorized Signatory's Title Inside Sales Manager



VENDOR AUTHORIZED SIGNATURE

Shawn Berdele

(NAME PRINTED OR TYPED)

Executed on 2/20, 2018

NJPA Contract # 122017-SCA

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: Sewer Equipment Co. of America

Address: 1590 Dutch Rd

City/State/Zip: Dixon, IL 61021

Telephone Number: 815-835-5623

E-mail Address: shawnbondele@sewerequipment.com

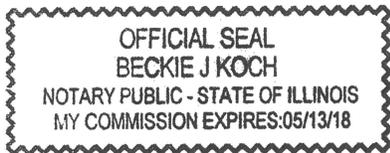
Authorized Signature: *Shawn Bondele*

Authorized Name (printed): Shawn Bondele

Title: Inside Sales Manager

Date: 12/15/17

Notarized



Subscribed and sworn to before me this 15th day of December, 20 17

Notary Public in and for the County of Carroll State of Illinois

My commission expires: 05/13/2018

Signature: *Beckie J. Koch*



Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: Sewer Equipment Company of America

Questionnaire completed by: Tom Hochmuth

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)? Net 30
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?. See supporting document: **20 Rental**
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.

Sewer Equipment Company handles all contract administration and order entry functions with NJPA. Our dealer network is a very important part of this proposal, as they present the NJPA opportunity to end user customers. They accept purchase orders from their end user customers as they customarily would with any order, and in turn enter a dealer purchase order with Sewer Equipment Company. The end user purchase order must be submitted to us along with the distributor PO in order to confirm the proper NJPA admin fee. All of our dealers are a part of the network, and will provide a list of said dealers to NJPA if necessary.

- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Not at this time

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.

See supporting documents: 21a and 21c

- Do your warranties cover all products, parts, and labor? Standard wear items are excluded as detailed in the attached warranty statements.
- Do your warranties impose usage restrictions or other limitations that adversely affect coverage? Big equipment has a 12 month/2000hr limit. The hour limits intent is to protect us from extreme usage by contractors, and no municipal claim has ever been excluded due to excess hours.
- Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs? Sewer Equipment covers 3 hours of travel time with the idea that our distributors typically combine warranty service trips with other business. Distributors absorb additional costs. In summary, municipal customers do not see charges for warranty repairs.
- Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?

As previously stated, our equipment is simple and non-proprietary in nature. It is not unusual for us to issue warranty reimbursement directly to a city that uses their own technicians for a repair or to partner with a local third party repair shop of the city's choosing.

- Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer? Yes we do. The exception is auxiliary engines and chassis from manufacturers such as Caterpillar, Ford, Freightliner, Kenworth, etc which are serviced by their respective, local warranty centers. We are available to facilitate claims with these third parties if the customer desires our assistance. Also, we do recognize warranties that exceed ours on items such as Caterpillar engines that are covered for 2yrs/2000hrs.
 - What are your proposed exchange and return programs and policies? No exchange or restocking charges will be applied on parts and nozzles purchased on the contract. The customer is responsible for return freight assuming the situation was not precipitated by a Sewer Equipment error.
- 6) Describe any service contract options for the items included in your proposal. We do offer on site service contracts that can cover both our module and the chassis if a customer desires. A typical package on a combination truck would include a quarterly visit from our mobile service tech (more often or less frequently as dictated by expected usage in hours). The package includes all fluids, filters, adjustments, and wear items. We also treat this as an opportunity to offer hands on training to customer fleet departments that wish to transition the service in-house. These packages are highly variable based on chassis, option content, and usage rate differences and are thus priced on a case by case basis. These package would carry our normal big equipment NJPA discount rate.

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

We are offering all of the products from our 3 brands; Sewer Equipment Company of America. Mongoose, and RamVac. Combination jet/vacs, enclosed and heated jet trucks, open style jet trucks, and jet trailers used for high pressure water cleaning of Sewers. Our complete line of proprietary nozzles compliment these jet systems. All replacement parts and accessories will also be available. Rodder trucks and trailers offer a means of cleaning roots and other debris from sewers in a water free manner. Sewer rodders are also popular in areas with extreme geography where jet technologies are unable to climb steep hills. Bucket machines are another mechanical (waterless) means of cleaning sewer pipes, particularly those that are heavily laden with sediment. Our vacuum trailers can be used in conjunction with an existing jet truck to offer the same benefits and performance as a combination jet vac trucks. Easement machines allow combination and jet truck users to more easily access remote manholes for cleaning activities. A complete line of trailer and truck mounted Hydro Excavators from 3 yard to 15 yard capacity is also offered.

- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.) Our pricing is very simply a discount off of MSRP. See attached price pages and answers to #9 for clarification. We do not utilize SCU's; all models are easily identifiable by our model numbering system.
- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.
- a. All systems/machines that we refer to as big equipment (combination trucks, jettors, rodders, bucket machines, easement machines, & hydro excavators) will be discounted at 3% off of MSRP.
 - b. Nozzles will be discounted at 5% off of MSRP
 - c. Parts and accessories will be discounted at 5% off of MSRP. Due to the sheer number of items, we have

- not included line item pricing, but prices are listed at our web site: sewershop.com
- d. Chassis are passed through to the customer at cost, so a discount will not be offered
- e. Rental / rent to own payments will carry a 3% discount off of our published prices. The buyout price will be calculated per (a) and (d) above.
- f. Discount levels above are the minimum that will be used for the contract. Situationally, Sewer Equipment and its distributors may extend additional discounts, which are clearly represented on the quote as an additional manufacturer/distributor discount.

10) The pricing offered in this proposal is

- a. the same as the Proposer typically offers to an individual municipality, university, or school district.
- b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- d. other than what the Proposer typically offers (please describe).

11) Describe any quantity or volume discounts or rebate programs that you offer. Distributors will have latitude to offer extended volume discounts as they see fit, but we will not offer a set volume rebate.

12) Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.

In our business, 90+% of these instances are accounted for by customers wanting a substitute or non-standard option on their truck or trailer

- a. If it is a like substitute in regards to cost and amount of labor, no additional charge is applied, and the substitute is simply noted in the order text
- b. If it is an addition or a non-like substitute in regards to price and labor involved, the following formula is applied. Customer would be given credit for item being substituted. The dollar amount would simply be added to the pricing sheet and the substitute/addition described as needed on the customer order
- c. Formula
 - o Customer price = $(1.75 \times \text{Sewer Equipment cost}) - 3\% \text{ NJPA discount}$
 - o Labor or additional labor = $\$110.00/\text{hr} - 3\% \text{ NJPA discount}$

13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer. A pre-delivery inspection may be provided at the discretion of the dealer and/or customer, particularly with vehicle that cover long distances for delivery. It is our desire to facilitate the charge for these inspections via a line item that would carry the 3% big equipment discount.

14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program. To keep shipping charges to the customer as low as possible, we provide an estimate at time of order and then invoice the actual amount. Different customers prefer different methods of shipment, so it is impossible to have a blanket rate or policy. Some customers allow the trucks to be driven or trailers to be towed, some want them delivered on a flatbed, and some prefer to pick up. Sewer Equipment Company does make all shipping arrangements unless otherwise requested and prepays and adds freight to the invoice. All shipments are FOB origin in regards to the transfer of responsibility for shipped goods.

15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery. As with other deliveries, the charges would be passed through to the customer without markup. We recommend that

shipments by sea include a rust inhibiting spray coating that we apply. This varies by size and shape of equipment and is disclosed to the customer during the quote process.

- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal. N/A
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.

The audit/checks and balances procedure is quite simple. All orders from distributors must include our quotation form (pricing sheet) that will assure the product has been properly priced and the proper discount applied. One point person processes all NJPA orders that we receive. That person will maintain a simple spreadsheet on our company hard drive listing distributor, end user customer, gross dollar amount of transaction, and NJPA fee due. When the order is entered, a commission (admin fee) document is submitted to accounting, for recording of the admin fee in our order data base. When we send our quarterly check to NJPA to cover admin fees, the spreadsheet from the order entry department must match the dollar amount shown in our accounting data base.

- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

We will pay a fee to NJPA calculated as 2% of the NJPA sell price on all big equipment, nozzles, parts and accessories.

As chassis are passed through at cost to our customers, we are not offering a discount or an administrative fee on the chassis portion of the sale

We will offer a 2% administrative fee on rental for up to 18 months. If the customer exercises the buyout option during the 18 month period, we will pay a 2% administrative fee on the buyout amount. The total fee that we pay NJPA will be capped at 2% of the total value of the system at inception of the rental (calculated at MSRP-3% NJPA Discount. Described in another way, the maximum fee paid to NJPA will have a cap equal to the fee paid if the customer simply purchased the system outright on a traditional purchase order.

Industry-Specific Questions

- 19) Describe the top three market differentiators of your products/services relative to the industry.

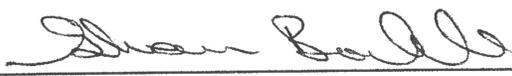
Simplicity: We truly do stand out among the competition, particularly on our larger/higher end products such as our combination truck, truck mounted hydroexcavators, and truck mounted jetters. Nearly every other manufacturer has moved to computer controlled modules that utilize the CANbus communication protocol to piggyback on the chassis computer. Our customers share stories with us every day of the frustration of trying to diagnose and repair a very high tech system that can be upset by something as simple as getting an oil change at a chassis dealer in which the chassis ECU is reflashed or "Upgraded". All of our truck mounted units and trailers utilize a traditional 12 volt wiring architecture that is easily understood by anyone who has an understanding of basic electrical systems. This equates to the most simple and intuitive operator interface in the industry also, increasing safety and eliminating the need for extensive operator and mechanic training. A simple and non proprietary system also increases trade value and eliminates the obsolescence associated with computers and circuit boards. This ideology is represented by our Sewer Equipment Company of America Brand tagline: "Driven by our customers, not our competition" Another saying coined by a new distributor is that you don't need a computer to run a log splitter.

Breadth of product: Sewer Equipment stands alone as the only manufacturer in our market that builds a \$23,000 trailer jet rated at 12 gallons per minute, a \$450,000 15 yard truck mounted hydro-excavator, and everything in between. Because of this, we engage in consultative selling that starts with a dialogue about the customers successes, challenges, desires, budget, and a description of what their needs look like, and then offering an unbiased suggestion of the best solution. It is typical to find that the last 5 salesmen through the door were pushing a \$350,000 solution that exceeded the customers budget and needs because that was all they had to offer, while we could offer a \$150,00-\$200,000 truck jet that can fulfill their needs.

The most intensive demonstration program in the business: We currently maintain a \$4.2 million demonstrator fleet consisting of 4 900-ECO combination trucks, 2 HX hydro-excavation trucks, 5 800-ECO jet trucks, 4 JAJ easement machines, 3 747 trailer jets, 1 747 truck jet, 5 mongoose 184 trailers, and one RamVac 2000 vacuum trailer. Three factory trained demonstration specialist cover the US and Canada with these units and they are also made available to distributors for their own demonstrations, trade shows, etc. While many manufacturers spend marketing dollars on co-oping with dealers on trade show booths and advertising, we choose to let the dealers pay for their own trade shows, print ads, and promo give aways. A majority of our marketing dollars are spent on putting our equipment in front of customers where we can clearly illustrate our superior build quality and simplicity. Our success rate on securing sales after demonstrations illustrates that this is a very successful model. These demonstrations are also an excellent opportunity for us to delivery the NJPA message in a face to face context. Another important aspect of this program is that it gives us a constant supply of units in the event that a customer requires immediate delivery. We also incentivize our dealers to procure their own demo units by offering 6 months free financing on up to 2 units per year for each dealer.

20) Identify how your products, services and supplies address the scope of this RFP.

SEWER VACUUM, HYDRO-EXCAVATION, AND ~~STREET SWEEPER~~ EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES Very simply, the title of this RFP is an exact description of our products and marketplace with the exception of street sweepers.

Signature:  Date: 12/15/17

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 122017-SCA

Proposer's full legal name: Sewer Equipment Company of America

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

NJPA Contract # 122017-SCA

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Sewer Equipment Co. of America

Authorized Signatory's Title Inside Sales Manager



VENDOR AUTHORIZED SIGNATURE

Shawn Bendele

(NAME PRINTED OR TYPED)

Executed on 2/20, 2018

NJPA Contract # 122017-SCA

Regular Meeting Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, March 20, 2018
Conference Room 3 & 4
202 12th St. NE, Staples, MN 56479

Chair Wilson called the meeting to order at 6:12 p.m. with the following Board members present: Mike Wilson, Greg Zylka, Sharon Thiel, Ryan Thomas, Scott Veronen, Barb Neprud, Sara Nagel, and Mark Gerbi. Also present was Stephen Jones, Little Falls School District, Jon Radermacher, City of Little Falls, Ex-Officios; and Chad Coauette, Susan Nanik, Jeremy Schwartz, Paul Drange, Marcus Miller, Travis Bautz, Mike Carlson, Jamie Loken, Monica Klimek, Dean Greising, Keith Hanson and Danielle Wadsworth, NJPA staff.

Ms. Thiel moved, seconded by Mr. Thomas to accept the agenda as amended. Motion carried.

Ms. Neprud moved, seconded by Mr. Gerbi to accept the minutes of the Regular Board Meeting held on February 20, 2018. Motion carried.

Mr. Carlson presented the monthly Financial Reports and a year-to-date budget update.

Ms. Neprud moved, seconded by Mr. Zylka to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #90010 to #90044 and #96282 to #96500. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to approve all Wire Transfers #198 to #222. Motion carried.

Ms. Neprud moved, seconded by Mr. Zylka to approve all Wire Transfers-Employee Expense reimbursements #629 to #711. Motion carried.

Mr. Veronen moved, seconded by Mr. Gerbi to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added February 1-28, 2018

Motion carried.

Mr. Hanson gave a day in the life of an NJPA employee presentation on his role as a Principal Accountant & Treasurer.

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resources Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Loken gave an update on the Information Communication Technology Department.

Mr. Miller gave an update on the Legal and Government Relations Departments.

Mr. Bautz gave an update on the Marketing and Membership Departments.

Mr. Schwartz gave an update on the Operations and Procurement Departments and an update on the contracts awarded in February as noted in Appendix A.

Ms. Thiel moved, seconded by Mr. Zylka to approve NJPA 2018-2019 Staffing & Program Recommendations and Rationale. Motion carried.

Mr. Wilson made the following board Committee Appointment:

- a. Organizational Incentive Metrics Team: Mark Gerbi and Scott Veronen
- b. TIES Initiative Committee: Greg Zylka and Mark Gerbi
- c. Minnesota Service Cooperative Committee: Mike Wilson and Barb Neprud

Mr. Gerbi moved, seconded by Mr. Thomas to approve hiring:

- Tamara Filippi, Nonprofit & Other Government Associations Membership Specialist; effective April 9, 2018
- Jake Huebsch, Senior Planner; effective April 9, 2018

Motion carried.

Ms. Nagel moved, seconded by Mr. Zylka to accept the retirement of Julie Mertens, Technology Integrationist; effective June 30, 2018. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to accept the following resignations and open positions:

- Tom Morgan, Contract Administrator; effective April 2018
- Joe Morgan, Contract Administrator; effective April 2018

Motion carried.

Ms. Thiel moved, seconded by Mr. Thomas to approve the following Job Descriptions and open positions:

- Manager of IT Systems and Services
- Software Developer III

Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coauette gave an update on National Cooperative Procurement Partners and Minnesota Service Cooperatives.

Mr. Wilson reviewed the National Conference dates along with other meeting dates.

Mr. Gerbi moved, seconded by Mr. Thomas to adjourn the meeting at 7:06 p.m. Motion carried.

APPENDIX A

**NJPA PROCUREMENT DEPARTMENT
BOARD ITEMS - March 2018**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Requesting Board permission to Re-Solicit the following categories:

NEW CONTRACT		
Atlantic Machinery, Inc.	122017-AMI	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
ExproLink Inc.	122017-EXP	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Federal Signal Corp.	122017-FSC	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
GapVax Inc.	122017-GPV	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Global Environmental Products, Inc.	122017-GEP	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Gradall Industries, Inc.	122017-GRD	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Hi-Vac Corporation	122017-HVC	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Johnston North America	122017-JTN	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
NiteHawk Sweepers, LLC	122017-NHK	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
RapidView, LLC	122017-RVL	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Schwarze Industries, Inc.	122017-SWZ	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
Sewer Equipment Company of America	122017-SCA	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
TYMCO, Inc.	122017-TYM	"Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies"
New eziQC Contracts		
State of Ohio - Cleveland		
F.H. Paschen, S.N. Nielsen & Associates LLC	OHGCAGCOMA-020618-FHP	
Foti Contracting	OHGCAGCOMB-020618-FCL	
Johnson-Laux Construction	OHGCAGCOMC-020618-JLC	
Centennial Contractors Enterprises Inc	OHGCAGCOMD-020618-CCE	
Regency Construction Services	OHGCAGCOME-020618-REG	
Irizar Electric LLC	OHGCAEOMA-020618-IEL	
The K Company, Inc.	OHGCAHVOMA-020618-TKC	
Custom Controls Group, LLC	OHGCAHVOMB-020618-CCG	
West Roofing Systems, Inc.	OHGCAROMA-020618-WRS	
Custom Controls Group, LLC	OHGCAROMB-020618-CCG	
Barbicas Construction Co Inc	OHGCAAPOMA-020618-BCC	
Empire Paving LLC	OHGCAAPOMB-020618-EMP	
Ohio Paving & Construction	OHGCACOMA-020618-OPC	
Platform Cement Inc.	OHGCAWUIOMA-020618-PLC	
Price Builders & Developers Inc	OHGCAGCMBB-020618-PBD	
Henderson Contracting Company LLC	OHGCAGCMBB-020618-HCC	
CONTRACT EXTENSIONS		
5th YEAR RENEWALS		
eziQC RENEWALS		
Adrian L. Merton Incorporated	MD05ME01-031417-ALM	
Adrian L. Merton Incorporated	MD03ME01-031417-ALM	
Centennial Contractors Enterprises, LLC.	VA01HGC-021417-CCE	
Centennial Contractors Enterprises, LLC.	VA04NGC-021417-CCE	
Centennial Contractors Enterprises, LLC.	VA01VGC-021417-CCE	
Comfort Systems USA	VA01NM-021417-CFS	
Comfort Systems USA	VA01HM-021417-CFS	
I.B. Abel, Inc.	MD02EL01-031417-IBA	
Infinite Energy Construction, Inc.	KS01A-031516-IEC	
L.S. Black Contractors, Inc.	MN01B-031516-LBC	
L.S. Black Contractors, Inc.	MN03B-031516-LBC	
L.S. Black Contractors, Inc.	MN02B-031516-LBC	
Paige Industrial Services	MD06EL01-031417-PAI	
Paige Industrial Services	MD05GC03-031417-PAI	
Paige Industrial Services	MD06GC01-031417-PAI	
Paige Industrial Services	MD03GC03-031417-PAI	
Paige Industrial Services	MD03EL01-031417-PAI	
Paige Industrial Services	MD05EL01-031417-PAI	
Vigil Contracting, Inc.	MD05ME02-031417-VGL	
Vigil Contracting, Inc.	MD05EL02-031417-VGL	

Carol Jackson

From: Miranda Andersen <miranda@aamdc.com>
Sent: Thursday, November 16, 2017 3:11 PM
To: Carol Jackson
Subject: Re: RFP for Advertisement

Thank you Carol,
We would like to post this RFP. Please forward it to me when it is available.

Much thanks,
Miranda Andersen

Sent from my iPhone

On Nov 16, 2017, at 9:02 AM, Carol Jackson <Carol.Jackson@njpacoop.org> wrote:

Good Morning!

Please let me know if you would like to post this RFP and I will forward additional information.

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Thank you!

<image001.png>

Carol Jackson

Procurement Analyst III

phone 218-894-5481

email carol.jackson@njpacoop.org

website NJPAcoop.org

Home > List of Bids > Bid Information

Bid Information

Pending Biddingo Approval

Bid Information for 122017

Bid Number	122017	Bid Name	Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies
Published By	National Joint Powers Alliance	Solicitation Type	Open to all suppliers
Contract Type	RFP	Procurement Name	Procurement
Published Date	11/16/2017	Closing Date	12/20/2017 04:30:00 PM CT
Country & Province/State	Ontario, Canada	Region & City	,
Bid Type	Goods	Group	
Estimated Contract Amount	\$99,999,999.00		
Remind Notice Date	Not Applicable	Publish Option	
NIGP Code		Value Range	Not Applicable
Client Departments			
Accept questions	Not Applicable	Tender Area	

Requirements

NDA Requirement	Not Applicable
NOI Date	Not Applicable
Site Meetings	Not Applicable

Bid Advertisement



Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies

122017

Closing Date: 12/20/2017 04:30:00 PM CT

Detail:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Bid Document

No Bid Document Selected

Selected Categories (Biddingo Category)

Unclassified Categories	Miscellaneous items
Miscellaneous	Bids located within this category are not classified in the existing Biddingo categories.
Roads/ Sewer/ Watermain	Roads/Sewer/Watermain Projects-Excavating, Ditch, Culvert, Streetscaping, Traffic Lights, Road Painting, Visors, Polycarb, Asphalt Overlay, Fire Hydrant, Guard Rails, Drainage Systems

Attached Bid Documents

Seq.	Name	Description	Size	Page	NDA Required	Preview Document
No File Attached						

Invited Bidders

Name / Email	Address	Phone	Fax
No Bidder Invited			

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AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Michelle Ropp**, being first duly sworn, depose and say that I am a **Principal Clerk** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

#122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED A National Joint Powers Alliance« (Njpa); Bid Location Portland, OR, Multnomah County; Due 12/21/2017 at 08:30 AM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

11/17/2017

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 17th DAY OF **November**, 2017

Michelle Ropp

Notary Public-State of Oregon



NATIONAL JOINT POWERS ALLIANCE® (NJPA)
SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES
Proposals due 2:00 pm,
October 2, 2017
REQUEST FOR PROPOSAL #122017
The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time. Please see who this pertains to here: <http://www.njpacoop.org/oregon-advertising>.
Published Nov. 17, 2017. 11442910

Carol Jackson
National Joint Powers Alliance
202 12th St NE
Staples, MN 56479-2438

Order No.: 11442910
Client Reference No:



Cooperative Purchasing

[Procurement Process](#)[About Us](#)[Affiliations & Relationships](#)[Become a Member](#)[Member Resources](#)[Become a Vendor](#)[Get to Know NJPA](#)[Current & Pending Solicitations](#)[- Indefinite Quantity Construction](#)[Contracting Systems and related services](#)[- Automotive and Truck](#)[Replacement Parts and Tires with Related Equipment, Accessories, and Services](#)[- Class 6,7, and 8 Chassis with Related Equipment, Accessories, and Services](#)[- Multi-Function Copiers, Printers, and Equipment](#)[- Express Courier, Overnight, Ground Delivery Logistics Services](#)[- Elevators, Escalators, and Moving Walks with Related Equipment, Services, Accessories and Supplies](#)[- Forklifts, Lift Trucks, and Related Material Handling Equipment, Attachments, Accessories, and Services](#)[- Pest Management with Related](#)

-Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Pre-Proposal Conference: December 5, 2017 at 10:00 am CT**Sealed proposals due: December 20, 2017 at 4:30 pm CT****Proposals will be publicly opened: December 21, 2017 at 8:30 am CT**

NJPA reserves the right to reject any and all proposals.

To Obtain RFP documents do one of the following:

1. E-mail rfp@njpacoop.org, an email will be sent back to you with the documents
2. Send a letter of request to
National Joint Powers Alliance:
Attn: Contracts and Compliance Department
202 12th Street NE, Staples, MN 56479
3. Complete the RFP Document Request Form below, this will redirect you to a page where you can get the documents immediately.

Vendor Name: *

Vendor Address: *

Vendor City: *

Vendor State: *

Vendor Zip Code: *

Contact Name: *

Contact email: *

Vendor Phone Number:

Notice

Basic Information

Estimated Contract Value (CAD)	\$999,999,999.00 (Not shown to suppliers)
Reference Number	0000071479
Issuing Organization	National Joint Powers Alliance
Solicitation Type	RFP - Request for Proposal
Solicitation Number	122017
Title	Sewer Vacuum Hydro-Excavation Street Sweeper Equipment with Related Accessories
Source ID	PP.CO.USA.868485.C88455

Details

Region	All of Canada, All of Canada
Purchase Type	Term: 2018/03/22 12:00:00 AM CDT - 2021/03/16 12:00:00 AM CDT
Description	The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Dates

Publication	2017/11/16 10:46:02 AM CST
Question Acceptance Deadline	2017/12/13 04:30:00 PM CST
Questions are submitted online	No
Bid Intent	Not Available
Closing Date	2017/12/20 04:30:00 PM CST

Contact Information

Procurement Department
218-894-1930
rfp@njpacoop.org

Bid Submission Process

Bid Submission Type	Electronic Bid Submission
Pricing	Lump sum
Pricing	Lump sum
Bid Documents List	

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	Yes

Documents

Documents

Document	Size	Uploaded Date	Language
How to obtain Sewer RFP.DOCX [docx]	12 Kb	2017/11/16 10:44:39 AM CST	English

Categories

Selected Categories

MERX Categories (5)	
G	Goods Goods
G28	Special Purpose Vehicles Special Purpose Vehicles
G22	Miscellaneous Goods Miscellaneous Goods
G18	Industrial Equipment Industrial Equipment
G19	Machinery and Tools Machinery and Tools
U	Other Other
U	Undefined Undefined

Document Request List

Document Request List

Organization Name	Main Contact	Download Date	City	Province/State
No document has been requested yet.				



*NYS' official source of contracting opportunities
Bringing business and government together*

Contracting Opportunity

*** This ad has not been published. It has been reviewed and pending publication. ***

Title: SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT,
WITH RELATED ACCESSORIES AND SUPPLIES

Agency: National Joint Powers Alliance

Division: Procurement Department

Contract Number: RFP #122017

Contract Term: 4 years, with potential 1 year extension

Date of Issue: 11/17/2017

Due Date/Time: 12/20/2017 4:30 PM
Central Time

County(ies): All NYS counties

Classification: Miscellaneous - *Commodities*

Opportunity Type: General

Entered By: Chris Robinson

Description: The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Contact Information

Primary contact: National Joint Powers Alliance
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@njpacoop.org

Submit to contact: National Joint Powers Alliance
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@njpacoop.org

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THE STATE MEDIA CO., INC.

Columbia, South Carolina publisher of



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AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Amount	Cols	Lines
327043	0003391707	Public Notice The National Joint Powers Alliance		\$220.82	1	39

Attention: Carol Jackson

NATIONAL JOINT POWERS ALLIANCE

PO BOX 219

STAPLES, MN 56479

State of South Carolina

County of Richland

Personally appeared before me, Sara Johnson, Publisher and President of THE STATE, and makes oath that the advertisement, was inserted in The State, a daily newspaper of general circulation published in the City of Columbia, State and County aforesaid, in the issue(s) of

1 Insertions

Published On:

November 16, 2017

Public Notice

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time. 3391707

Sara Johnson Borton
Publisher and President
The State

Subscribed and sworn to before me on this 20th day of November in the year of 2017

Allison Branham

Notary Public

My Commission Expires:

5/8/2027

"Errors- the liability of the publisher on account of errors in or omissions from any advertisement will in no way exceed the amount of the charge for the space occupied by the item in error, and then only for the first incorrect insertion."



Bid RFP #122017 - Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and supplies [\[Switch to Vendor View\]](#)

<p>Bid Type RFP</p> <p>Bid Number 122017</p> <p>Title Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and supplies</p> <p>Start Date Nov 16, 2017 1:54:33 PM CST</p> <p>End Date Dec 20, 2017 4:30:00 PM CST</p> <p>Agency NJPA</p> <p>Bid Contact Chris Robinson (218) 895-4168 rfp@njpacoop.org 202 12th Street NE P.O. Box 219 Staples, MN 56479-0219</p>	<p>Access Reports View reports on who has been notified of the bid or accessed it. [Notification report] [Access report]</p> <p>Questions 0 Questions 0 Unanswered [View/Ask Questions]</p> <p>Edit Bid [Create Addendum]</p>
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Description

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

Delivery Information

Chris Robinson, NJPA 202 12th St NE, PO Box 219, Staples, MN 56479

Pre-Bid Conference

Date Dec 5, 2017 10:00:00 AM CST

Location

Notes **Pre-Proposal information will be sent two days prior.**

Documents

No Documents for this bid

Customer Support: agency-support@publicpurchase.com | Copyright 1999-2017 © | The Public Group, LLC. All rights reserved.





PROOF OF PUBLICATION CUSTOMER'S COPY

CUSTOMER NAME AND ADDRESS

NATIONAL JOINT POWERS ALLIANCE,
Accounting Dept
PO BOX 219

STAPLES MN 56479

ACCOUNT NUMBER

9001496962

DATE

11/16/2017

ACCOUNT NAME

NATIONAL JOINT POWERS ALLIANCE,

TELEPHONE

2188945483

ORDER # / INVOICE NUMBER

0001182227 /

PUBLICATION SCHEDULE

START 11/16/2017 END 11/16/2017

CUSTOMER REFERENCE NUMBER

RFP#122017

CAPTION

PUBLIC NOTICE The National Joint Powers Alliance (NJPA), on behalf of NJPA and its c

SIZE

40 LINES

1 COLUMN(S)

TIMES

3

TOTAL COST

91.80

PUBLIC NOTICE
The National Joint Powers Alliance@ (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacorp.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.
1182227 UPAXLP

AFFIDAVIT OF PUBLICATION

AS NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP LEGAL BOOKER, I CERTIFY THAT THE ATTACHED ADVERTISEMENT OF **PUBLIC NOTICE The National Joint Powers Alliance (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, high** FOR **NATIONAL JOINT POWERS ALLIANCE**, WAS PUBLISHED BY THE NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP, AGENT FOR DESERET NEWS AND THE SALT LAKE TRIBUNE, DAILY NEWSPAPERS PRINTED IN THE ENGLISH LANGUAGE WITH GENERAL CIRCULATION IN UTAH, AND PUBLISHED IN SALT LAKE CITY, SALT LAKE COUNTY IN THE STATE OF UTAH. NOTICE IS ALSO POSTED ON UTAHLEGALS.COM ON THE SAME DAY AS THE FIRST NEWSPAPER PUBLICATION DATE AND REMAINS ON UTAHLEGALS.COM INDEFINATELY. COMPLIES WITH UTAH DIGITAL SIGNATURE ACT UTAH CODE 46-2-101; 46-3-104.

PUBLISHED ON Start 11/16/2017 End 11/16/2017

DATE 11/16/2017

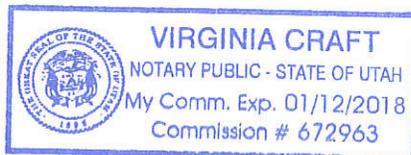
SIGNATURE *Lori Gudmundson*

STATE OF UTAH)

COUNTY OF SALT LAKE)

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS 16TH DAY OF NOVEMBER IN THE YEAR 2017

BY LORI GUDMUNDSON



Virginia Craft
NOTARY PUBLIC SIGNATURE

PUBLIC NOTICES

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of

**#122017 SEWER VACUUM, HYDRO-EXCAVATION,
AND STREET SWEEPER EQUIPMENT,
WITH RELATED ACCESSORIES AND SUPPLIES.**

Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org.

Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.



COMMENT AND REVIEW

to the
 REQUEST FOR PROPOSAL (RFP) #122017
 Entitled

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

The following advertisement was placed in Oregon's *Daily Journal of Commerce* on November 17, 2017, in Utah's *The Salt Lake Tribune* on November 16, 2017, in *USA Today* on November 16, 2017, and on the NJPA website www.njpacoop.org, Onvia website www.onvia.com, PublicPurchase.com, Merx, Biddingo, AAMDC, and the New York State Contract Reporter:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

RFPs were requested by and distributed to:

Amaco Construction Equipment	ITpipes, LLC
Amthor International	J. Hvidtved Larsen
Aries Industries, Inc.	John Bean Jetters / Durand-Wayland, Inc.
ASCO Equipment Co.	Johnston North America
Atlantic Machinery, Inc.	LMT Inc.
Bonnell Industries Inc.	MidCo Material Handling
Construction Industry Center	Midwest Underground
Cubex LTD	NiteHawk Sweepers
CUES	Pearpoint
Curbtender Sweepers, LLC	Prime Vendor Inc.
Deltek	Quality Truck Care Center
Diehl's Truck World	R.N.O.W., Inc.
DJC Project Center	RapidView, LLC

Durham Power Sweeping	Ring-O-Matic
Elliott Equipment Company	Rival Hydrovac
Envirosight	Sewer Equipment Company of America
Exprolink Inc.	Shamrock Pipe Tools, LLC
Federal Signal Corporation	Stetco Products
FL Research Inc.	Stewart-Amos Sweeping Company
GapVax, Inc.	Subsite, LLC
Global Environmental Products	Suffolk County Brake Service Inc.
GPM Pump and Truck	Super Products LLC
Gradall Industries	Super Save Group
Harben Inc.	Transource Truck & Equipment
Hardline Equipment	TYMCO, Inc.
Hi-Vac Corporation	United Rotary Brush Corporation
Hol-Mac Corporation	Vac-Tron Equipment
Hurco Technologies, Inc.	Valor Holdings
Industrial Machine Inc.	Vermeer Corporation

Proposals were opened on December 21, 2017, at the NJPA offices located at 202 12th Street Northeast in Staples, Minnesota 56479, from the following:

Aries Industries, Inc.
 Atlantic Machinery, Inc
 CUES, Inc.
 Curbtender Sweepers, LLC
 Durand-Wayland, Inc.
 Envirosight
 Exprolink Inc.
 Federal Signal Corp.
 GapVax Inc
 Global Environmental Products, Inc
 GPM Pump and Truck
 Gradall Industries, Inc.
 Hardline Equipment
 Hi-Vac Corporation
 Hol-Mac Corporation
 Hurco Technologies, Inc.
 J. Hvidtved Larsen US, Inc.
 Johnston North America
 NiteHawk Sweepers, LLC (Black Binder)
 NiteHawk Sweepers, LLC (White Binder – Duplicate)
 RapidView, LLC
 Schwarze Industries, Inc.
 Sewer Equipment Company of America
 Shamrock Pipe Tools, LLC
 Stewart-Amos Equipment Co.
 Stewart-Amos Equipment Co. (Duplicate)

Super Products LLC (Black Binder)
Super Products LLC (Gray Binder)
TYMCO, Inc.
United Rotary Brush Corporation

Proposals were reviewed by the Proposal Evaluation Committee:

Chris Robinson, JD, NJPA Procurement Manager
James Voelker, CFCM, NJPA Procurement Lead Analyst
Carol Jackson, NJPA Procurement Analyst III
Brandon Town, NJPA Procurement Analyst II
Michael Munoz, NJPA Procurement Analyst II

The findings of the Proposal Evaluation Committee are summarized as follows:

Proposals were received in a sealed package from Harben, Inc. and RS Technical Services after the deadline for receipt of proposals. These responses were determined to be Level-One Non-Responsive and were returned, unopened, to Harben, Inc. and RS Technical Services in accordance with the RFP terms.

The Proposal Evaluation Committee used the established NJPA RFP evaluation criteria and determined that all other proposal responses met Level-One and Level-Two Responsiveness and were evaluated.

Atlantic Machinery, Inc. is a distributor for Vac-Con, Vector and Ravo, which represent a wide selection of truck and trailer mounted sewer cleaners, vacuum loaders, catch basin cleaners, hydro-excavation units, compact street sweepers and more. Atlantic Machinery with their partners will serve Members through the manufacturers' dealer networks across the US and Canada. Atlantic Machinery is certified as a small business enterprise with the State of Maryland and offers Members significant discounts on the brands represented.

Exprolink Inc. is the manufacturer of the Madvac line of street sweepers. Exprolink offers Tier-4 engines on all Madvac vehicles and can also provide fully electric powered options. Exprolink's expanding dealer network currently covers 44 states in the US and 10 Canadian provinces. Their pricing proposal includes a considerable discount from list price and additional discounts on purchases of 5 or more units.

Federal Signal Corporation represents Elgin Street Sweeper and Vactor Manufacturing. This partnership provides Members a broad offering of mechanical, pure vacuum and regenerative air street sweepers, trailer mounted jetting units, chassis mounted combination sewer cleaning trucks and a range of hydro-excavation products. Federal Signal and their manufacturing partners will serve Members across the US and Canada through 50 dealer locations. They offer competitive discounts from list prices.

GapVax Inc. manufactures truck mounted combination vacuum and sewer flushing machines, hydro-excavators and high-pressure water jets. GapVax's Recycle JetVac offers a sedimentation system for on board water recycling without the use of mechanical filter screens or disposable filter cartridges. GapVax will serve Members in the US and Canada through their dealer network and corporate sales team. GapVax's pricing proposal provides solid discounts from list prices.

Global Environmental Products, Inc. produces mechanical, regenerative air and vacuum sweepers. Global offers Members additional green sweeper options with diesel electric hybrid and zero emission fuel cell models. Global

Environmental Products plans to serve Members across the US and Canada through their 76 dealer locations. Global proposes a strong pricing discount on their products.

Gradall Industries, Inc. brings the Vacall line of heavy duty sewer vacuum, hydro-excavator and street sweeper trucks. They have a water recycler option available for a sewer vacuum truck as a solution to help Members with conservation efforts. Gradall's independent dealer network with 81 locations and over 500 employees are willing to serve Members in the US and Canada. Gradall offers Members a solid discount from normal list prices.

Hi-Vac Corporation is the manufacturer of sewer cleaning, hydro-excavation, combination jet/vac, hydro-jetters, truck and trailer jets, combination trucks and trailers and catch basin equipment. Hi-Vac offers the Aquatech, UltraVac, X-Vac and Hi-Vac lines of equipment to Members. Hi-Vac will sell to and serve Members in the US and Canada through a network of over 60 dealers worldwide. Hi-Vac offers Members a significant discount from list prices.

Johnston North America produces truck mounted vacuum, mechanical, regenerative street sweepers. They also offer a compact vacuum street sweeper. Johnston North America has attained ISO 14001 certification for their Environmental Management System. Johnston's network of 42 dealers will serve Members across the US and Canada. Johnston provides Members a competitive discount from typical list prices.

NiteHawk Sweepers, LLC manufactures lines of hydraulic powered parking lot and street sweeper units. In addition to traditional engine offerings; NiteHawk offers a sweeper model powered by compressed natural gas (CNG). NiteHawk reports its hydraulic power system reduces operational noise to less than 70 decibels. NiteHawk offers Members considerable discounts from MSRP pricing.

RapidView, LLC provides pipeline inspection and rehabilitation equipment to include inspection cameras, sewer inspection software and sewer pipe rehabilitation robotics. RapidView offers Members complementary ground shipping on orders and multiple equipment training opportunities. Their dealer network covers all of the US and Canada. RapidView offers Members competitive discounts from list prices.

Schwarze Industries, Inc. manufactures parking lot, regenerative air, vacuum, mechanical and runway sweepers. They have also achieved certification of numerous models of their sweepers in accordance with California South Coast Air Quality Management District Rule 1186. Schwarze's dealer network is ready to serve Members across the US and Canada. Schwarze provides Members a strong discount from MSRP pricing.

Sewer Equipment Company of America offers a broad range of combination sewer cleaners, truck and trailer jets, sewer vacuum trailers, hydro-excavation trucks and trailers, easement machines, rodders and bucket machines, sewer cleaning nozzles along with parts and accessories. Their products are designed for efficient operation and maintenance. Sewer Equipment Company of America's dealer network covers each US state and all of Canada. They are offering Members significant discounts from list prices.

TYMCO, Inc brings their full line of diesel and compressed natural gas (CNG) regenerative air sweeper solutions to Members. They offer a maintenance service school at their headquarters in Waco, TX with no fee training to Members. TYMCO's dealer network is able to cover Members throughout the US and Canada. TYMCO provides Members a solid discount from published prices.

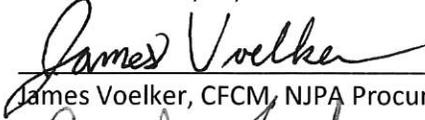
For these reasons, the NJPA Proposal Review Committee recommends award of NJPA Contract #122017 to:

Atlantic Machinery, Inc.	#122017-AMI
Exprolink Inc.	#122017-EXP
Federal Signal Corporation	#122017-FSC
GapVax Inc.	#122017-GPV
Global Environmental Products, Inc.	#122017-GEP
Gradall Industries, Inc.	#122017-GRD
Hi-Vac Corporation	#122017-HVC
Johnston North America	#122017-JTN
NiteHawk Sweepers, LLC	#122017-NHK
RapidView, LLC	#122017-RVL
Schwarze Industries, Inc.	#122017-SWZ
Sewer Equipment Company of America	#122017-SCA
TYMCO, Inc	#122017-TYM

The preceding recommendations were approved on February 19, 2018:



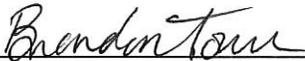
Chris Robinson, JD, NJPA Procurement Manager



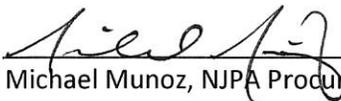
James Voelker, CFCM, NJPA Procurement Lead Analyst



Carol Jackson, NJPA Procurement Analyst III



Brandon Town, NJPA Procurement Analyst II



Michael Munoz, NJPA Procurement Analyst II



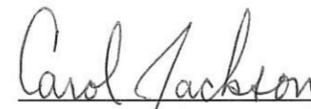
Form G
SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

Possible Points	Aries Industries, Inc.	Atlantic Machinery, Inc	CUES, Inc.	Curbtender Sweepers, LLC	Durand-Wayland, Inc.	Envirosight	Exprolink Inc.	Federal Signal Corp.	GapVax Inc	Global Environmental Products, Inc	GPM Pump and Truck	Gradall Industries, Inc.	Hardline Equipment	Hi-Vac Corporation	
Conformance to Terms/ Conditions to Include Documentation	50	40	43	42	33	39	37	42	42	41	34	39	37	41	31
Pricing	400	296	335	270	251	345	299	358	331	311	328	338	314	273	329
Financial, Industry and Marketplace Successes	75	63	65	69	54	55	60	62	67	63	67	56	67	58	57
Bidder's Ability to Sell/ Service Contract Nationally	100	79	79	76	63	67	80	83	83	76	88	68	82	61	78
Bidder's Marketing Plan	50	40	42	43	36	39	42	44	39	43	43	37	38	41	37
Value Added Attributes	75	63	67	61	56	53	61	68	69	66	71	55	61	67	61
Warranty Coverages and Information	50	40	41	41	36	38	41	43	41	39	41	41	41	41	43
Selection and Variety of Products and Services Offered	200	163	178	171	154	155	171	155	175	165	183	156	176	168	173
Total Points	1,000	784	850	773	683	791	791	855	847	804	855	790	816	750	809
Rank Order		19	5	21	26	15.5	15.5	3.5	6	13	3.5	17	10	24	11

Possible Points	Hol-Mac Corporation	Hurco Technologies, Inc.	J. Hvidtved Larsen US, Inc.	Johnston North America	NiteHawk Sweepers, LLC	RapidView, LLC	Schwarze Industries, Inc.	Sewer Equipment Company of America	Shamrock Pipe Tools, LLC	Stewart-Amos Equipment Co.	Super Products LLC (black 1)	Super Products LLC (grey 2)	TYMCO, Inc.	United Rotary Brush Corporation	
Conformance to Terms/ Conditions to Include Documentation	50	30	37	41	40	41	43	41	43	40	41	31	25	37	39
Pricing	400	310	261	308	314	350	343	333	330	314	304	249	240	308	280
Financial, Industry and Marketplace Successes	75	61	63	62	69	69	66	66	68	60	55	52	48	62	67
Bidder's Ability to Sell/ Service Contract Nationally	100	74	71	78	77	71	79	87	82	73	70	78	78	84	77
Bidder's Marketing Plan	50	38	38	45	42	43	42	45	44	39	37	23	15	37	39
Value Added Attributes	75	63	66	69	66	63	65	65	68	55	58	51	43	68	63
Warranty Coverages and Information	50	41	39	41	44	42	41	41	42	42	41	24	35	38	42
Selection and Variety of Products and Services Offered	200	168	153	151	170	161	166	180	179	158	161	148	150	171	160
Total Points	1,000	785	728	795	822	840	845	858	856	781	767	656	634	805	767
Rank Order		18	25	14	9	8	7	1	2	20	22.5	27	28	12	22.5


 Chris Robinson, JD, NJPA


 James Voelker, CFCM, NJPA


 Carol Jackson, NJPA


 Brandon Town, NJPA


 Michael Munoz, NJPA

Proposal Opening Record

202 12th Street NE
P.O. Box 219
Staples, MN 56479

Date of opening: December 21, 2017

The public opening of all responses received to the Request For Proposal #122017 for the procurement of SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES was witnessed by the following individuals:

Carol Jackson, NJPA	Kelly McAllister, NJPA
Kim Austin, NJPA	Scott Carr, NJPA
Sheila Christoffersen, NJPA	Chris Robinson, NJPA
James Voelker, NJPA	Jed Klein, NJPA
Scott Saehr, NJPA	Brandon Town, NJPA
Tony Glenz, NJPA	

Responses were received from the following:

Aries Industries, Inc. – received 12/15/17 at 11:27:42AM
Proposer deemed responsive

Atlantic Machinery, Inc – received 12/18/17 at 11:02:46AM
Proposer deemed responsive

CUES, Inc. – received 12/18/2017 at 11:01:06AM
Proposer deemed responsive

Curbtender Sweepers, LLC – received 12/20/2017 at 3:53:28PM
Proposer deemed responsive

Durand-Wayland, Inc. – received 12/20/2107 at 2:17:14PM
Proposer deemed responsive

Envirosight – received 12/20/2017 at 1:00:00PM
Proposer deemed responsive

Exprolink Inc. – received 12/18/2017 at 11:01:40AM
Proposer deemed responsive
Addendum not included

Federal Signal Corp. – received 12/18/2017 at 11:02:54AM
Proposer deemed responsive

GapVax Inc – received 12/19/2017 at 1:43:30PM
Proposer deemed responsive

Global Environmental Products, Inc – received 12/15/2017 at 12:23:41PM
Proposer deemed responsive
Form B not included

GPM Pump and Truck – received 12/11/2017 at 10:16:07AM
Proposer deemed responsive

Gradall Industries, Inc. – received 12/18/2017 at 11:47:25AM
Proposer deemed responsive

Hardline Equipment – received 12/20/2017 at 10:26:40AM
Proposer deemed responsive

Hi-Vac Corporation – received 12/20/2017 at 12:58:12PM

Proposer deemed responsive
Addendum not included

Hol-Mac Corporation – received 12/20/2017 at 3:29:26PM

Proposer deemed responsive

Hurco Technologies, Inc. – received 12/19/2017 at 1:44:52PM

Proposer deemed responsive

J. Hvidtved Larsen US, Inc. – received 12/20/2017 at 8:17:22AM

Proposer deemed responsive

Johnston North America – received 12/18/2017 at 11:47:44AM

Proposer deemed responsive

NiteHawk Sweepers, LLC – received 12/20/2017 at 12:59:03PM (Black Binder)

Proposer deemed responsive

NiteHawk Sweepers, LLC – received 12/20/2017 at 3:07:38PM (White Binder)

Proposer deemed responsive – Response deemed a duplicate

RapidView, LLC – 12/19/2017 at 1:44:41PM

Proposer deemed responsive

Schwarze Industries, Inc. – received 12/18/2017 at 11:03:53AM

Proposer deemed responsive

Sewer Equipment Company of America - received 12/18/2017 at 11:35:39AM

Proposer deemed responsive

Shamrock Pipe Tools, LLC – received 12/15/2017 at 9:14:59AM

Proposer deemed responsive
Liability insurance inadequate

Stewart-Amos Equipment Co. – received 12/20/2017 at 12:58:47PM

Proposer deemed responsive

Stewart-Amos Equipment Co. – received 12/20/2017 at 2:17:03PM

Proposer deemed responsive – Response deemed a duplicate

Super Products LLC – received 12/20/2017 at 12:58:35PM (Black Binder)

Proposer deemed responsive
Forms C and D not signed
Addendum not included
Certificate of Insurance incomplete

Super Products LLC – received 12/20/2017 at 3:38:17PM (Gray Binder)

Proposer deemed responsive
Forms B, C and D not signed
Form F not complete
Form P not signed
Addendum not included
Certificate of Insurance incomplete

TYMCO, Inc. – received 12/19/2017 at 12:46:30PM

Proposer deemed responsive

United Rotary Brush Corporation – received 12/14/2017 at 12:21:33PM

Proposer deemed responsive

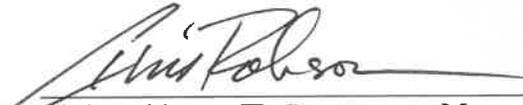
www.njpacoop.org



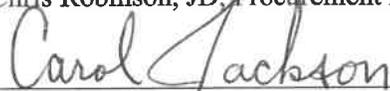
202 12th Street NE
P.O. Box 219
Staples, MN 56479

Proposals are evaluated first on level-one responsiveness and that determination is noted above. Level-one responsiveness requires, among other things, that the response be received before the deadline for the submission and that the response include completed copies (with signatures) of the requested forms.

Proposers that are deemed level-one responsive must provide any missing documentation or remedy a noted deficiency within a reasonable time in order to remain responsive. Respondents must not provide additional substantive information when sending missing documentation.



Chris Robinson, JD, Procurement Manager, NJPA



Carol Jackson, Procurement Analyst III, NJPA





National Joint Powers Alliance®

REQUEST FOR PROPOSAL

for the procurement of

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

RFP Opening

DECEMBER 21, 2017 |

8:30 a.m. Central Time

At the offices of the

National Joint Powers Alliance®

202 12th Street Northeast, Staples, MN 56479

RFP #122017

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #122017 SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning November 16, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until December 20, 2017 at 4:30 p.m. Central Time at the above address and opened December 21, 2017 at 8:30 a.m. Central Time.

RFP Timeline

- | | |
|-----------------------------------|---|
| November 16, 2017 | Publication of RFP in the print and online version of <i>USA Today</i>, in the print and online version of the <i>Salt Lake News</i> within the State of Utah, in the print and online version of the <i>Daily Journal of Commerce</i> within the State of Oregon (note: OR entities this pertains to: http://www.njpacoop.org/oregon-advertising and also RFP Appendix B), in the print and online version of <i>The State</i> within the State of South Carolina, the NJPA website, MERX, Noticetobidders.com, PublicPurchase.com, Biddingo, and Onvia. |
| December 5, 2017
10:00 a.m. CT | Pre-Proposal Conference (the webcast/conference call). The connection information will be sent to all inquirers two business days before the conference. |
| December 13, 2017 | Deadline for RFP questions. |
| December 20, 2017
4:30 p.m. CT | Deadline for Submission of Proposals. Late responses will be returned unopened. |
| December 21, 2017
8:30 a.m. CT | Public Opening of Proposals. |

Direct questions regarding this RFP to: Chris Robinson at chris.robinson@njpacoop.org or (218) 895-4168.

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1 DEFINITIONS

A. CONTRACT

Contract means this RFP, current pricing information, fully executed Forms C, D, F, & P from the Proposer's response pursuant to this RFP, and a fully executed Form E ("Acceptance and Award") with final terms and conditions. Form E will be executed after a formal award and will provide final clarification of terms and conditions of the award.

B. PROPOSER

A Proposer is a company, person, or entity delivering a timely response to this RFP. This RFP may also use the terms "respondent" or "proposed Vendor," which is interchangeable with Proposer as the context allows.

C. SOURCED GOOD or OPEN MARKET ITEM

A Sourced Good or Open Market Item is a product within the RFP's scope 1) that is not currently available under the Vendor's NJPA contract, 2) that a member wants to buy under contract from an awarded Vendor, and 3) that is generally deemed incidental to the total transaction or purchase of contract items.

D. VENDOR

A Proposer whose response has been awarded a contract pursuant to this RFP.

2 ADVERTISEMENT OF RFP

2.1 NJPA advertises this solicitation: 1) in the hard copy print and online editions of the USA Today; 2) once each in Oregon's Daily Journal of Commerce, South Carolina's The State and Utah's Salt Lake Tribune; 3) on NJPA's website; and 4) on other third-party websites deemed appropriate by NJPA. Other third-party advertisers may include Onvia, PublicPurchase.com, MERX, and Biddingo.

2.2 NJPA also notifies and provides solicitation documentation to each state-level procurement departments for possible re-posting of the solicitation within their systems and at their option for future use and to meet specific state requirements.

3 INTRODUCTION

A. ABOUT NJPA

3.1 The National Joint Powers Alliance® (NJPA) is a public agency serving as a national municipal contracting agency established under the Service Cooperative statute by Minnesota Legislative Statute §123A.21 with the authority to develop and offer, among other services, cooperative procurement services to its membership. Eligible membership and participation includes states, cities, counties, all government agencies, both public and non-public educational agencies, colleges, universities and non-profit organizations.

3.2 Under the authority of Minnesota state laws and enabling legislation, NJPA facilitates a competitive solicitation and contracting process on behalf of the needs of itself and the needs of current and potential member agencies nationally. This process results in national procurement contracts with various Vendors of products/equipment and services which NJPA Member agencies desire to procure. These procurement contracts are created in compliance with applicable Minnesota Municipal Contracting Laws. A complete listing of NJPA cooperative procurement contracts can be found at www.njpacoop.org.

3.3 NJPA is a public agency governed by publicly elected officials that serve as the NJPA Board of Directors. NJPA's Board of Directors oversees and authorizes the calls for all new proposals and holds those resulting Contracts for the benefit of its own and its Members use.

3.4 NJPA currently serves over 50,000 member agencies nationally. Both membership and utilization of NJPA contracts continue to expand, due in part to the increasing acceptance of Cooperative Purchasing throughout the government and education communities nationally.

B. JOINT EXERCISE OF POWERS LAWS

3.5 NJPA cooperatively shares those contracts with its Members nationwide through various Joint Exercise of Powers Laws or Cooperative Purchasing Statutes established in Minnesota, other states and Canadian provinces. The Minnesota Joint Exercise of Powers Law is Minnesota Statute §471.59 which states "Two or more governmental units...may jointly or cooperatively exercise any power common to the contracting parties..." This Minnesota Statute allows NJPA to serve Member agencies located in all other states. Municipal agencies nationally can participate in cooperative purchasing activities under their own state law. These laws can be found on our website at <http://www.njpacoop.org/national-cooperative-contract-solutions/legal-authority/>.

3.5.1 For Members within the Commonwealth of Virginia, this RFP is intended to be a "joint procurement agreement" as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C may agree to be a Joint Purchaser under this RFP.

C. WHY RESPOND TO A NATIONAL COOPERATIVE PROCUREMENT CONTRACT

3.6 National Cooperative Procurement Contracts create value for Municipal and Public Agencies, as well as for Vendors of products/equipment and services in a variety of ways:

3.6.1 National cooperative contracts potentially save time and effort for municipal and public agencies, who otherwise would have to solicit vendor responses to individual RFPs, resulting in individual contracts, to meet the procurement needs of their respective agencies. Considerable time and effort is also potentially saved by the Vendors who would have had to otherwise respond to each of those individual RFPs. A single, nationally advertised RFP, resulting in a single, national cooperative contract can potentially replace thousands of individual RFPs for the same equipment/products/services that might have been otherwise advertised by individual NJPA member agencies.

3.6.2 NJPA contracts offer our Members nationally leveraged volume purchasing discounts. Our contract terms and conditions offer the opportunity for Vendors to recognize individual member procurement volume commitment through additional volume based contract discounts.

3.7 State laws that permit or encourage cooperative purchasing contracts do so with the belief that cooperative efficiencies will result in lower prices, better overall value, and considerable time savings.

3.8 The collective purchasing power of thousands of NJPA Member agencies nationwide offers the opportunity for volume pricing discounts. Although no sales or sales volume is guaranteed by an NJPA Contract resulting from this RFP, substantial volume is anticipated and volume pricing is requested and justified.

3.9 NJPA and its Members desire the best value for their procurement dollar as well as a competitive price. Vendors have the opportunity to display and highlight value-added attributes of their company, equipment/products and services without constraints of a typical individual proposal process.

D. THE INTENT OF THIS RFP

3.10. National contract awarded by NJPA: NJPA seeks the most responsive and responsible Vendor relationship(s) to reflect the best interests of NJPA and its Member agencies. Through a competitive proposal and evaluation process, the NJPA Proposal Evaluation Committee recommends vendors for a national contract awarded by the action of the NJPA Chief Procurement Officer. NJPA's primary intent is to establish and provide a national cooperative procurement contract that offer opportunities for NJPA and our current and potential Member agencies throughout the United States and Canada to procure quality product/equipment and services as desired and needed. The contracts will be marketed nationally through a cooperative effort between the awarded vendor(s) and NJPA. Contracts are expected to offer price levels reflective of the potential and collective volume of NJPA and the nationally established NJPA membership base.

3.11 Beyond our primary intent, NJPA further desires to:

3.11.1 Award a four-year contract with a fifth-year contract option resulting from this RFP. Any fifth-year extension is exercised at NJPA's discretion and results from NJPA's contracting needs or from Member requests; this extension is not intended merely to accommodate an awarded Vendor's request. If NJPA grants a fifth-year extension, it may also terminate the contract (or cause it to expire) within the fifth year if the extended contract is replaced by a resolicited or newly solicited contract. In exigent circumstances, NJPA may petition NJPA's Board of Directors to extend the contract term beyond five years. This rarely used procedure should be employed only to avoid a gap in contract coverage while a replacement contract is being solicited;

- 3.11.2** Offer and apply any applicable technological advances throughout the term of a contract resulting from this RFP;
- 3.11.3** Deliver “Value Added” aspects of the company, equipment/products and services as defined in the “Proposer’s Response”;
- 3.11.4** Deliver a wide spectrum of solutions to meet the needs and requirements of NJPA and NJPA Member agencies; and
- 3.11.5** Award an exclusive contract to the most responsive and responsible vendor when it is deemed to be in the best interest of NJPA and the NJPA Member agencies.

3.12 Exclusive or Multiple Awards: Based on the scope of this RFP and on the responses received, NJPA may award either an exclusive contract or multiple contracts. In some circumstances, a single national supplier may best meet the needs of NJPA Members; in other situations, multiple vendors may be in the best interests of NJPA and the NJPA Members and preferred by NJPA to provide the widest array of solutions to meet the member agency’s needs. NJPA retains sole discretion to determine which approach is in the best interests of NJPA Member agencies.

3.13 Non-Manufacturer Awards: NJPA reserves the right to make an award under this RFP to a non-manufacturer or dealer/distributor if such action is in the best interests of NJPA and its Members.

3.14 Manufacturer as a Proposer: If the Proposer is a manufacturer or wholesale distributor, the response received will be evaluated on the basis of a response made in conjunction with that manufacturer’s authorized dealer network. Unless stated otherwise, a manufacturer or wholesale distributor Proposer is assumed to have a documented relationship with their dealer network where that dealer network is informed of, and authorized to accept, purchase orders pursuant to any Contract resulting from this RFP on behalf of the manufacturer or wholesale distributor Proposer. Any such dealer will be considered a sub-contractor of the Proposer/Vendor. The relationship between the manufacturer and wholesale distributor Proposer and its dealer network may be proposed at the time of the submission if that fact is properly identified.

3.15 Dealer/Reseller as a Proposer: If the Proposer is a dealer or reseller of the products and/or services being proposed, the response will be evaluated based on the Proposer’s authorization to provide those products and services from their manufacturer. When requested by NJPA, Proposers must document their authority to offer those products and/or services.

E. SCOPE OF THIS RFP

3.16 Scope: The scope of this RFP is to award a contract to a qualifying vendor defined as a manufacturer, provider, or dealer/distributor, established as a Proposer, and deemed responsive and responsible through our open and competitive proposal process. Vendors will be awarded contracts based on the proposal and responders demonstrated ability to meet the expectations of the RFP and demonstrate the overall highest valued solutions which meet and/or exceed the current and future needs and requirements of NJPA and its Member agencies nationally within the scope of SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES.

3.17 Additional Scope Definitions: In addition to SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, **this solicitation should be read to include, but not to be limited to:**

- 3.17.1** Equipment, accessories and supplies for the purpose of cleaning sewer lines, catch basins and storm sewers, such as sewer vacuums, jetters, rodders, and self-propelled or chassis-mounted hydro-excavators; and,

3.17.2 Equipment, accessories and supplies for the purpose of street or parking lot sweeping, such as mechanical, vacuum, air, and high efficiency sweepers.

3.17.3 NJPA reserves the right to limit the scope of this solicitation for NJPA and current and potential NJPA member agencies.

3.17.3.1 Respondent's proposal may include no more than an incidental offering of trailer or skid-mounted hydro-excavation equipment. Respondent's primary offerings must be the equipment identified in sub-sections 3.17.1 or 3.17.2 above.

3.17.3.2 This solicitation is not intended to include pumps. Such items in a proposal will be considered out of scope.

3.18 Overlap of Scope: When considering equipment/products/services, or groups of equipment/products/services submitted as a part of your response, and whether inclusion of such will fall within a "Scope of Proposal," please consider the validity of an inverse statement.

3.18.1 For example, pencils and post-it-notes can generally be classified as office supplies and office supplies generally include pencils and post-it-notes.

3.18.2 In contrast, computers (PCs and peripherals) can generally be considered office supplies; however, the scope of office supplies does not generally include computer servers and infrastructure.

3.18.3 In conclusion: With this in mind, individual products and services must be examined individually by NJPA, from time to time and in its sole discretion, to determine their compliance and fall within the original "Scope" as intended by NJPA.

3.19 Best and Most Responsive – Responsible Proposer: It is the intent of NJPA to award a Contract to the best and most responsible and responsive Proposer(s) offering the best overall quality and selection of equipment/products and services meeting the commonly requested specifications of the NJPA and NJPA Members, provided the Proposer's Response has been submitted in accordance with the requirements of this RFP. Qualifying Proposers who are able to anticipate the current and future needs and requirements of NJPA and NJPA member agencies; demonstrate the knowledge of any and all applicable industry standards, laws and regulations; and possess the willingness and ability to distribute, market to and service NJPA Members in all 50 states are preferred. NJPA requests proposers submit their entire product line as it applies and relates to the scope of this RFP.

3.20 Sealed Proposals: NJPA will receive sealed proposal responses to this RFP in accordance with accepted standards set forth in the Minnesota Procurement Code and Uniform Municipal Contracting Law. Awards may be made to responsible and responsive Proposers whose proposals are determined in writing to be the most advantageous to NJPA and its current or qualifying future NJPA Member agencies.

3.21 Use of Contract: Any Contract resulting from this solicitation shall be awarded with the understanding that it is for the sole convenience of NJPA and its Members. NJPA and/or its members reserve the right to obtain like equipment/products and services solely from this contract or from another contract source of their choice or from a contract resulting from their own procurement process.

3.22 Awarded Vendor's interest in a contract resulting from this RFP: Awarded Vendors will be able to offer to NJPA, and current and potential NJPA Members, only those products/equipment and services specifically awarded on their NJPA Awarded Contract(s). Awarded Vendors may not offer as "contract compliant," products/equipment and services which are not specifically identified and priced in their NJPA Awarded Contract.

3.23 Sole Source of Responsibility- NJPA desires a “Sole Source of Responsibility” Vendor. This means that the Vendor will take sole responsibility for the performance of delivered equipment/products/ services. NJPA also desires sole responsibility with regard to:

3.23.1 Scope of Equipment/Products/Services: NJPA desires a provider for the broadest possible scope of products/equipment and services being proposed over the largest possible geographic area and to the largest possible cross-section of NJPA current and potential Members.

3.23.2 Vendor use of sub-contractors in sourcing or delivering equipment/product/services: NJPA desires a single source of responsibility for equipment/products and services proposed. Proposers are assumed to have sub-contractor relationships with all organizations and individuals whom are external to the Proposer and are involved in providing or delivering the equipment/products/services being proposed. Vendor assumes all responsibility for the equipment/products/services and actions of any such Sub-Contractor. Suggested Solutions Options include:

3.23.3 Multiple solutions to the needs of NJPA and NJPA Members are possible. Examples could include:

3.23.3.1 Equipment/Products Only Solution: Equipment/Products Only Solution may be appropriate for situations where NJPA or NJPA Members possess the ability, either in-house or through local third party contractors, to properly install and bring to operation those equipment/products being proposed.

3.23.3.2 Turn-Key Solutions: A Turn-Key Solution is a combination of equipment/products and services that provides a single price for equipment/products, delivery, and installation to a properly operating status. Generally this is the most desirable solution because NJPA and NJPA Members may not possess, or desire to engage, personnel with the necessary expertise to complete these tasks internally or through other independent contractors

3.23.3.3 Good, Better, Best: Where appropriate and properly identified, Proposers may offer the choice “of good, better, best” multiple-grade solutions to meet NJPA Members’ needs.

3.23.3.4 Proven – Accepted – Leading-Edge Technology: Where appropriate and properly identified, Proposers may provide a spectrum of technology solutions to complement or enhance the proposed solutions to meet NJPA Members’ needs.

3.23.4 If applicable, Contracts will be awarded to Proposer(s) able to deliver a proposal meeting the entire needs of NJPA and its Members within the scope of this RFP. NJPA prefers Proposers submit their complete product line of products and services described in the scope of this RFP. NJPA reserves the right to reject individual, or groupings of specific equipment/products and services proposals as a part of the award.

3.24 Geographic Area to be Proposed: This RFP invites proposals to provide SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES to NJPA and NJPA Members throughout the entire United States and possibly internationally. Proposers will be expected to express willingness to explore service to NJPA Members located abroad; however the lack of ability to serve Members outside of the United States will not be cause for non-award. The ability and willingness to serve Canada, for instance, will be viewed as a value-added attribute.

3.25 Contract Term: At NJPA’s option, a Contract resulting from this RFP will become effective either on the date awarded by the NJPA Board of Directors or on the day following the expiration date of an existing NJPA procurement contract for the same or similar product/equipment and services.

3.25.1 NJPA is seeking a Contract base term of four years as allowed by Minnesota Contracting Law. Full term is expected. However, one additional one-year renewal/extension may be offered by NJPA to Vendor beyond the original four year term if NJPA deems such action to be in the best interests of NJPA and its Members. NJPA reserves the right to conduct periodic business reviews throughout the term of the contract.

3.26 Minimum Contract Value: NJPA anticipates considerable activity resulting from this RFP and subsequent award; however, no commitment of any kind is made concerning actual quantities to be acquired. NJPA does not guarantee usage. Usage will depend on the actual needs of the NJPA Members and the value of the awarded contract.

3.27 [This section is intentionally blank.]

3.28 Contract Availability: This Contract must be available to all current and potential NJPA Members who choose to utilize this NJPA Contract to include all governmental and public agencies, public and private primary and secondary education agencies, and all non-profit organizations nationally.

3.28.1 With respect to Members within the Commonwealth of Virginia, this RFP is intended to be a “joint procurement agreement” as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C must be allowed to use this Contract as a Joint Purchaser.

3.29 Proposer’s Commitment Period: In order to allow NJPA the opportunity to evaluate each proposal thoroughly, NJPA requires any response to this solicitation be valid and irrevocable for ninety (90) days after the date proposals are opened.

F. EXPECTATIONS FOR EQUIPMENT/PRODUCTS AND SERVICES BEING PROPOSED

3.30 Industry Standards: Except as contained herein, the specifications or solutions for this RFP shall be those accepted guidelines set forth by the SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES industry, as they are generally understood and accepted within that industry across the nation. Submitted products/equipment, related services and accessories, and their warranties and assurances are required to meet and/or exceed all current, traditional and anticipated standards, needs, expectations, and requirements of NJPA and its Members.

3.30.1 Deviations from industry standards must be identified by the Proposer and explained how, in their opinion, the equipment/products and services they propose will render equivalent functionality, coverage, performance, and/or related services. Failure to detail all such deviations may comprise sufficient grounds for rejection of the entire proposal.

3.30.2 Technical Descriptions/Specifications. Excessive technical descriptions and specifications that unduly enlarge the proposal response may cause NJPA to reduce the evaluation points awarded on Form G. Proposers must supply sufficient information to:

3.30.2.1 demonstrate the Proposer’s knowledge of industry standards and Member agency needs and expectations;

3.30.2.2 Identify the equipment/products and services being proposed as applicable to the needs and expectations of NJPA Member agencies; and

3.30.2.3 differentiate equipment/products and services from other industry manufacturers and providers.

3.31 New Current Model Equipment/Products: Proposals submitted shall be for new, current model equipment/products and services with the exception of certain close-out products allowed to be offered on the Proposer’s “Hot List” described herein.

3.32 Compliance with laws and standards: All items supplied on this Contract shall comply with any current applicable safety or regulatory standards or codes.

3.33 Delivered and operational: Products/equipment offered herein are to be proposed based upon being delivered and operational at the NJPA Member’s site. Exceptions to “delivered and operational” must be clearly disclosed in the “Total Cost of Acquisition” section of the proposal.

3.34 Warranty: The Proposer warrants that all products, equipment, supplies, and services delivered under this Contract shall be covered by the industry standard or better warranty. All products and equipment should carry a minimum industry standard manufacturer’s warranty that includes materials and labor. The Proposer has the primary responsibility to submit product specific warranty as required and accepted by industry standards. Dealer/Distributors agree to assist the purchaser in reaching a solution in a dispute over warranty’s terms with the manufacturer. Any manufacturer’s warranty that is effective past the expiration of the warranty will be passed on to the NJPA member. Failure to submit a minimum warranty may result in non-award.

3.35 Additional Warrants: The Proposer warrants that all products/equipment and related services furnished hereunder will be free from liens and encumbrances; defects in design, materials, and workmanship; and will conform in all respects to the terms of this RFP including any specifications or standards. In addition, Proposer/Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.

G. SOLUTIONS-BASED SOLICITATION

3.36 The NJPA solicitation and contract award process is not based on detailed specifications. Instead, this RFP is a “Solutions-Based Solicitation.” NJPA expects respondents to understand and anticipate the current and future needs of NJPA and its members—within the scope of this RFP—and to propose solutions that are commonly desired or required by law or industry standards. Proposal will be evaluated in part on your demonstrated ability to meet or exceed the needs and requirements of NJPA and our member agencies within the defined scope of this RFP.

3.37 While NJPA does not typically provide product and service specifications, the RFP may contain scope refinements and industry-specific questions. Where specific items are specified, those items should be considered the minimum required, which the proposal can exceed in order to meet Members’ needs. NJPA may award all of the respondent’s proposal or may limit the award to a subset of the proposal.

3 INSTRUCTIONS FOR PREPARING YOUR PROPOSAL

A. INQUIRY PERIOD

4.1 The inquiry period begins on the date of first advertisement and continues until to the Deadline for Submission.” RFP packages will be distributed to potential Vendors during the inquiry period.

B. PRE-PROPOSAL CONFERENCE

4.2 A pre-proposal conference will be held at the date and time specified in the timeline on page one of this RFP. Conference information will be sent to all potential Proposers, and attendance is optional. The purpose of this conference is to allow potential Proposers to ask questions regarding this RFP and NJPA’s

competitive contracting process. Only answers issued in writing by NJPA to questions asked before or during the pre-proposal conference are binding on the parties to an awarded contract.

C. IDENTIFICATION OF KEY PERSONNEL

4.3 Awarded Vendors will designate one senior staff member to represent the Vendor to NJPA. This contact person will correspond with members for technical assistance, questions, or concerns that may arise, including instructions regarding different contacts for different geographical areas or product lines.

4.4 These designated individuals should also act as the primary contact for marketing, sales, and any other area deemed essential by the Proposer and NJPA.

D. PROPOSER'S EXCEPTIONS TO TERMS AND CONDITIONS

4.5 Any exceptions, deviations, or contingencies regarding this RFP that a Proposer requests must be documented on Form C, Exceptions To Proposal, Terms, Conditions And Solutions Request.

4.6 Exceptions, deviations or contingencies requested in the Proposer's response, while possibly necessary in the view of the Proposer, may result in lower scoring or disqualification of a proposal.

E. PROPOSAL FORMAT

4.7 All Proposers must examine the entire RFP package to seek clarification of any item or requirement that may not be clear and to check all responses for accuracy before submitting a proposal.

4.8 All proposals must be properly labeled and sent to "The National Joint Powers Alliance, 202 12th Street NE Staples, MN 56479."

4.9 All proposals must be physically delivered to NJPA at the above address with all required hard copy documents and signature forms/pages inserted as loose pages at the front of the Vendor's response. The proposal must include these items.

4.9.1 Hard copy original of completed, signed, and dated Forms C, D, F; hard copy of the signed signature-page only from Forms A and P from this RFP;

4.9.2 Signed hard copies of all addenda issued for the RFP;

4.9.3 Hard copy of Certificate of Insurance verifying the coverage identified in this RFP; and

4.9.4 A complete copy of your response on a flash drive (or other approved electronic means). The electronic copy must contain completed Forms A, B, C, D, F, and P, your statement of products and pricing (including apparent discount), and all appropriate attachments. In order to ensure that your full response is evaluated, you must provide an electronic version of any material that you provide in a hard copy format.

As a public agency, NJPA's proposals, responses, and awarded contracts are a matter of public record, except for such data that is classified as nonpublic. Accordingly, public data is available for review through a properly submitted public records request. To redact nonpublic information from your proposal (under Minnesota Statute §13.37), you must make your request within thirty (30) days of the contract award or non-award date.

4.10 All Proposal forms must be submitted in English and must be legible. All appropriate forms must be executed by an authorized signatory of the Proposer. Blue ink is preferred for signatures.

4.11 Proposal submissions should be submitted using the electronic forms provided. Proposers that use alternative documents are responsible for ensuring that the content is substantially similar to the NJPA form and that the document is readable by NJPA.

4.12 The Proposer must ensure that the proposal is in the physical possession of NJPA before the submission deadline.

4.12.1 Proposals must be submitted in a sealed envelope or box properly addressed to NJPA and prominently identifying the proposal number, proposal category name, the message “**Hold for Proposal Opening,**” and the deadline for proposal submission. NJPA is not responsible for untimely proposals. Proposals received by the deadline for proposal submission will be opened and the name of each Proposer and other appropriate information will be publicly read.

4.13 Proposers are responsible for checking directly with the NJPA website for any addendums to this RFP. Addendums to this RFP can change the terms and conditions of the RFP, including the proposal submission deadline.

F. QUESTIONS AND ANSWERS ABOUT THIS RFP

4.14 Upon examination of this RFP document, Proposer should promptly notify NJPA of any ambiguity, inconsistency, or error they may discover. Interpretations, corrections, and changes to this RFP will be considered by NJPA through a written addendum. Interpretations, corrections, or changes that are made in any other manner are not binding, and Proposers must not rely on them.

4.15 Submit all questions about this RFP, in writing, referencing SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES to Chris Robinson at NJPA 202 12th Street NE, Staples, MN 56479 or to RFP@njpacoop.org. You may also call Chris Robinson at (218) 895-4168. NJPA urges potential Proposers to communicate all concerns well in advance of the submission deadline to avoid misunderstandings. Questions received within seven (7) days before the submission deadline generally cannot be answered. NJPA may, however, field purely procedural questions, questions about NJPA-issued addenda, or questions involving a Proposer withdrawing its response before the RFP submission deadline.

4.16 If NJPA deems that its answer to a question has a material impact on other potential Proposers or on the RFP itself, NJPA will create an addendum to this RFP.

4.17 If NJPA deems that its answer to a question merely clarifies the existing terms and conditions and does not have a material impact on other potential Proposers or the RFP itself, no further documentation of that question is required.

4.18 Addenda are written instruments issued by NJPA that modify or interpret the RFP. All addenda issued by NJPA become a part of the RFP. Addenda will be delivered to all Potential Proposers using the same method of delivery of the original RFP material. NJPA accepts no liability in connection with the delivery of any addenda. Copies of addenda will also be made available on the NJPA website at www.njpacoop.org (under “Current and Pending Solicitations”) and from the NJPA offices. All Proposers must acknowledge their receipt of all addenda in their proposal response.

4.19 Any amendment to a submitted proposal must be in writing and must be delivered to NJPA by the RFP submission deadline.

4.20 through 4.21 [These sections are intentionally blank.]

G. MODIFICATION OR WITHDRAWAL OF A SUBMITTED PROPOSAL

4.22 A submitted proposal must not be modified, withdrawn, or cancelled by the Proposer for a period of ninety (90) days following the date proposals were opened. Before the deadline for submission of proposals, any proposal submitted may be modified or withdrawn by notice to the NJPA Procurement Manager. Such notice must be submitted in writing and must include the signature of the Proposer. The notice must be delivered to NJPA before the deadline for submission of proposals and must be so worded as not to reveal the content of the original proposal. The original proposal will not be physically returned to the potential Proposer until after the official proposal opening. Withdrawn proposals may be resubmitted up to the time designated for the receipt of the proposals if they fully conform with the proposal instructions.

H. PROPOSAL OPENING PROCEDURE

4.23 Sealed and properly identified responses for this RFP entitled SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES will be received by Chris Robinson, Procurement Manager, at NJPA Offices, 202 12th Street NE, Staples, MN 56479 until the deadline identified on page one of this RFP. All Proposal responses must be submitted in a sealed package. The outside of the package must plainly identify SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES and the RFP number. To avoid premature opening, the Proposer must label the Proposal response properly. **NJPA documents the receipt of proposals by immediately time- and date-stamping them.** At the time of the public opening, the NJPA Director of Procurement or a representative from the NJPA Proposal Evaluation Committee will read the Proposer's names aloud and will determine whether each submission has met Level-1 responsiveness.

I. NJPA'S RIGHTS RESERVED

4.24 NJPA may exercise the following rights with regard to the RFP.

4.24.1 Reject any and all proposals received in response to this RFP;

4.24.2 Disqualify any Proposer whose conduct or proposal fails to conform to the requirements of this RFP;

4.24.3 Duplicate without limitation all materials submitted for purposes of RFP evaluation, and duplicate all public information in response to data requests regarding the proposal;

4.24.4 Consider and accept for evaluation a late modification of a proposal if 1) the proposal itself was submitted on time, 2) the modifications were requested by NJPA, and 3) the modifications make the terms of the proposal more favorable to NJPA or its members;

4.24.5 Waive any non-material deviations from the requirements and procedures of this RFP;

4.24.6 Extend the Contract, in increments determined by NJPA, not to exceed a total Contract term of five years;

4.24.7 Cancel the Request for Proposal at any time and for any reason with no cost or penalty to NJPA;

4.24.8 Correct or amend the RFP at any time with no cost or penalty to NJPA. If NJPA corrects or amends any segment of the RFP after submission of proposals and before the announcement of the awarded Vendor, all proposers will be afforded a reasonable opportunity to revise their proposals in order to accommodate the RFP amendment and the new submission dates. NJPA will not be liable for any errors in the RFP or other responses related to the RFP; and

4.24.9 Extend proposal due dates.

5.1 NJPA requests that potential Proposers respond to this RFP only if they are able to offer a wide array of products and services at lower prices and with better value than what they would ordinarily offer to a single government agency, a school district, or a regional cooperative.

5.2 This RFP requests pricing for an indefinite quantity of products or related services with potential national sales distribution and service. While most RFP categories represent significant sales opportunities, NJPA makes no guarantees about the quantity of products or services that members will purchase. **The estimated annual value of this contract is \$150 Million.**

Vendors are expected to anticipate additional volume through potential government, educational, and not-for-profit agencies that would find value in a national contract awarded by NJPA.

5.3 Regardless of the payment method selected by NJPA or an NJPA member, the total cost associated with any purchase option of the products and services must always be disclosed in the proposal and at the time of purchase.

5.4 All proposers must submit “Primary Pricing” in the form of either “Line-Item Pricing,” or “Percentage Discount from Catalog Pricing,” or a combination of these pricing strategies. Proposers are also encouraged to offer optional pricing strategies such as “Hot List,” “Sourced Products,” and “Volume Discounts,” as well as financing options such as leasing. All pricing documents should include a clear effective date.

A. LINE-ITEM PRICING

5.5 Line-item pricing is a pricing format in which individual products or services are offered at specific Contract prices. Products or services are individually priced and described by characteristics such as manufacture name, stock or part number, size, or functionality. This method of pricing may offer the least amount of confusion, but Proposers with a large number of items may find this method cumbersome. In these situations, a percentage discount from catalog or category pricing model may make more sense and may increase the clarity of the contract pricing format.

5.6 All line-item pricing items must be numbered, organized, sectioned (including SKUs, when applicable), and prepared to be easily understood by the Evaluation Committee and members.

5.7 Submit Line-Item Pricing items in an Excel spreadsheet format and include all appropriate identification information necessary to discern the line item from other line items in each Responder’s proposal.

5.8 Line-item pricing must be submitted to NJPA in a searchable spreadsheet format (e.g., Microsoft® Excel®) in order to facilitate quickly finding any particular item of interest. For that reason, Proposers are responsible for providing the appropriate product and service identification information along with the pricing information that is typically found on an invoice or price quote for such product or services.

5.9 All products or services typically appearing on an invoice or price quote must be individually priced and identified on the line-item price sheet, including any and all ancillary costs.

5.10 Proposers should provide both a published “List Price” as well as a “Proposed Contract Price” in their pricing matrix. Published List Price will be the standard “quantity of one” price currently available to government and educational customers, excluding cooperative and volume discounts.

B. PERCENTAGE DISCOUNT FROM CATALOG OR CATEGORY

5.11 This pricing model involves a specific percentage discount from a catalog or list price, defined as a published Manufacturer’s Suggested Retail Price (MSRP) for the products or services being proposed.

5.12 Individualized percentage discounts can be applied to any number of defined product groupings.

5.13 A percentage discount from MSRP may be applied to all elements identified in MSRP, including all manufacturer options applicable to the products or services.

5.14 When a Proposer elects to use “Percentage Discount from Catalog or Category,” Proposer will be responsible for providing and maintaining current published MSRP with NJPA, and this pricing must be included in its proposal and provided throughout the term of any Contract resulting from this RFP.

C. COST PLUS A PERCENTAGE OF COST

5.15 “Cost plus a percentage of cost” as a primary pricing mechanism is not desirable. It is, however, acceptable for pricing sourced goods or services.

D. HOT LIST PRICING

5.16 Where applicable, a Vendor may opt to offer a specific selection of products or services, defined as “Hot List” pricing, at greater discounts than those listed in the standard Contract pricing. All product and service pricing, including the Hot List Pricing, must be submitted electronically in a format that is acceptable to NJPA. Hot List pricing must be submitted in a line-item format. Products and services may be added or removed from the Hot List at any time through an NJPA Price and Product Change Form.

5.17 Hot List program and pricing may also be used to discount and liquidate close-out and discontinued products and services as long as those close-out and discontinued items are clearly labeled as such. Current ordering process and administrative fees apply. This option must be published and made available to all NJPA Members.

E. CEILING PRICE

5.18 Proposal pricing is to be established as a ceiling price. At no time may the proposed products or services be offered under this Contract at prices above this ceiling price without a specific request and approval by NJPA. Contract prices may be reduced at any time, for example, to reflect volume discounts or to meet the needs of an NJPA Member.

5.19 [This section is intentionally blank.]

F. VOLUME PRICE DISCOUNTS / ADDITIONAL QUANTITIES

5.20 through 5.23 [These sections are intentionally blank.]

G. TOTAL COST OF ACQUISITION

5.24 The Total Cost of Acquisition for the equipment/products and related services being proposed, including those payable by NJPA Members to either the Proposer or a third party, is the cost of the proposed equipment/products product/equipment and related services delivered and operational for its intended purpose in the end-user’s location. For example, if you are proposing equipment/products FOB Proposer’s dock, your proposal should reflect that the contract pricing does not provide for delivery beyond Proposer’s dock, nor any set-up activities or costs associated with those delivery or set-up activities. Any additional costs for delivery and set-up should be clearly disclosed. In contrast, a proposal could state that there are no additional costs of acquisition if the product is delivered to and operational at the end-user’s location.

H. SOURCED GOOD or OPEN MARKET ITEM

5.25 A Sourced Good or an Open Market Item is a product that a member wants to buy under contract that is not currently available under the Vendor’s NJPA contract. This method of procurement can be satisfied

through a contract sourcing process. Sourcing options serve to provide a more complete contract solution to meet our members' needs. Sourced items are generally deemed incidental to the total transaction or purchase of contract items.

5.26 NJPA or NJPA Members may request products, equipment, and related services that are within the related scope of this RFP, even if they are not included in an awarded Vendor's line-item price list or catalog. These items are known as Sourced Goods or Open Market Items.

5.27 An awarded Vendor may source such items to the extent that the items are identified as "Sourced Products/Equipment" or "Open Market Items" on any quotation issued in reference to an NJPA awarded contract, and that this information is provided to either NJPA or an NJPA Member. NJPA is not responsible for determining whether a Sourced Good is an incidental portion of the overall purchase or whether a Member is able to consider a Sourced Good a purchase under an NJPA contract.

5.28 "Cost plus a percentage" pricing is an acceptable option in pricing of Sourced Goods.

I. PRODUCT & PRICE CHANGES

5.29 Awarded Vendors may request product or service changes, additions, or deletions at any time throughout the contract term. All requests must be made in written format by completing the NJPA Price and Product Change Request Form (located at the end of this RFP and on the NJPA website), signed by an authorized Vendor representative. All changes are subject to review and approval by NJPA. Submit your requests through email to your assigned Contract Manager and to PandP@njpacoop.org.

5.30 NJPA will determine whether the request is both within the scope of the original RFP and in the best interests of NJPA and NJPA Members. Approved Price and Product Change Request Forms will be returned to the Vendor contact through email.

5.31 The Vendor must 1) complete this change request form and individually list or attach all items subject to change, 2) provide a sufficiently detailed explanation and documentation for the change, and 3) include a complete restatement of pricing document in appropriate format (preferably Excel). The pricing document must identify all products and services being offered and must conform to the following NJPA product and price change naming convention: (Vendor Name) (NJPA Contract #) (effective pricing date); for example, "COMPANY 012411-CPY effective 02-12-2016."

5.32 **The new pricing restatement must include all products and services offered, even for those items whose pricing remains unchanged**, and must include a new effective date on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each vendor and creates a historical record of pricing.

5.33 ADDITIONS. New products and related services may be added to a Contract resulting from this RFP at any time during that Contract term to the extent that those products and related services are within the scope of this RFP. Allowable new products and related services generally include updated models of products and enhanced services that reflect new technology and improved functionality.

5.34 DELETIONS. New products and related services may be deleted from a contract if an item is no longer available.

5.35 PRICE CHANGES. A Vendor may request pricing changes by providing reasonable justification for the change. For example, a request for a 3% increase in a product line that relies heavily on petroleum products may be reasonable if the raw cost of required petroleum products has increased substantially. Conversely, a request for a 3% increase in prices based only on a 3% increase in a cost-of-living index may be considered unreasonable. Although NJPA is sensitive to the possibility of fluctuations in raw material costs, prospective Vendors should make every reasonable attempt to account for normal cost changes by proposing pricing that will be effective throughout the duration of the four-year Contract.

5.35.1 *Price decreases:* NJPA expects Vendors to propose their very best prices and anticipates price reductions that are due to advancement in technology and marketplace efficiencies.

5.35.2 *Price increases:* A Vendor must include reasonable documentation for price-increase requests, along with both current and proposed pricing. Appropriate documentation should be attached to the Price and Product Change Request Form, including letters from suppliers announcing price increases. Price increases must not exceed the industry standard.

5.36 through 5.37 [These sections are intentionally blank.]

5.38 Proposers representing multiple manufacturers, or carrying multiple related product lines may also request the addition of new manufacturers or product lines to their Contract to the extent they remain within the scope of this RFP.

5.39 through 5.43 [These sections are intentionally blank.]

K. SALES TAX

5.44 Sales and other taxes should not be included in the prices quoted. The Vendor will charge state and local sales and other applicable taxes on items for which a valid tax-exemption certification has not been provided. Each NJPA Member is responsible for providing verification of tax-exempt status to the Vendor. When ordering, NJPA Members must indicate that they are tax-exempt entities. Except as set forth herein, no party is responsible for taxes imposed on another party as a result of or arising from the transactions under a Contract resulting from this RFP.

L. SHIPPING

5.45 Shipping costs can constitute a significant portion of the overall cost of procurement. Consequently, significant weight will be given to the quality of a prospective Vendor's shipping program. Shipping charges should reasonably reflect the actual cost of shipping. NJPA understands that Vendors may use other shipping cost methods for simplicity or for transparency. But to the extent that shipping costs are determined to disproportionately increase a Vendor's profit, NJPA may reduce the points awarded in the "Pricing" criteria.

5.46 through 5.47 [These sections are intentionally blank.]

5.48 All shipping and restocking fees must be identified in the price program. Certain industries providing made-to-order products may not allow returns. Proposals will be evaluated not only on the actual costs of shipping, but on the relative flexibility extended to NJPA Members relating to restocking fees, shipping errors, customized shipping requirements, the process for rejecting damaged or delayed shipments, and similar subjects.

5.49 through 5.50 [These sections are intentionally blank.]

5.51 Delivered products must be properly packaged. Damaged products may be rejected. If the damage is not readily apparent at the time of delivery, the Vendor must permit the products to be returned within a reasonable time at no cost to NJPA or NJPA Member. NJPA and NJPA Members reserve the right to inspect the products at a reasonable time subsequent to delivery where circumstances or conditions prevent effective inspection of the products at the time of delivery.

5.52 The Vendor must deliver Contract-conforming products in each shipment and may not substitute products without the express approval from NJPA or the NJPA Member.

5.53 NJPA reserves the right to declare a breach of Contract if the Vendor intentionally delivers substandard or inferior products that are not under Contract and described in its paper or electronic price lists or sourced upon request of any Member under this Contract. In the event of the delivery of nonconforming products, the NJPA Member will notify the Vendor as soon as possible and the Vendor will replace nonconforming products with conforming products that are acceptable to the NJPA member.

5.54 Throughout the term of the Contract, Proposer agrees to pay for return shipment on products that arrive in a defective or inoperable condition. Proposer must arrange for the return shipment of the damaged products.

5 EVALUATION OF PROPOSALS

A. PROPOSAL EVALUATION PROCESS

6.1 The NJPA proposal evaluation committee will evaluate proposals received based on a 1,000 point evaluation system. The committee establishes both the evaluation criteria and designates the relative weight of each criterion by assigning possible scores for each category on Form G of this RFP. The committee may adjust the relative weight of the criteria for each RFP. (For example, if the “Warranty” criterion does not apply to a particular RFP, the points normally awarded under “Warranty” may be used to increase the number of potential points in another evaluation category or categories.) The “Pricing” criterion will contain at least a plurality of points for every RFP.

6.2 NJPA uses a scoring system that gives primary importance to “Pricing.” But pricing includes more than just the absolute lowest initial cost of purchasing, for example, a particular product. Other considerations include the total cost of the acquisition and whether the Proposer’s offering represents the best value. The evaluation committee may consider such factors as life-cycle costs, total cost of ownership, quality, and the suitability of an offering in meeting NJPA Members’ needs. Pricing points may be awarded based on pricing clarity and ease of use. NJPA may also award points based on whether a response contains exceptions, exclusions, or limitations of liabilities.

6.3 The NJPA Board of Directors will consider making awards to the selected Proposer(s) based on the recommendations of the proposal evaluation committee. To qualify for the final evaluation, a Proposer must have been deemed responsive as a result of the criteria set forth under “Proposer Responsiveness,” found just below.

B. PROPOSER RESPONSIVENESS

6.4 All responses are evaluated for Level-One and Level-Two Responsiveness. If a response does not substantially conform to substantially all of the terms and conditions in the solicitation, or if it requires unreasonable exceptions, it may be considered nonresponsive.

6.5 All proposals must contain suitable responses to the questions in the proposal forms. The following requirements must be satisfied in order to meet Level-One Responsiveness, which is typically ascertained on the proposal opening date. If these standards are not met, your response may be disqualified as nonresponsive.

6.6 Level-One Responsiveness means that the response

6.6.1 is received before the deadline for submission or it will be returned unopened;

6.6.2 is properly addressed and identified as a sealed proposal with a specific RFP number and an opening date and time;

- 6.6.3** contains a pricing document (with apparent discounts) and all other forms fully completed, even if “not applicable” is the answer;
- 6.6.4** includes the original (hard copy) completed, dated, and signed RFP forms C, D, and F. In addition, the response must include the hard-copy signed signature page only from RFP Forms A and P and, if applicable, all signed addenda that have been issued in relation to this RFP;
- 6.6.5** contains an electronic (CD, flash drive, or other suitable) copy of the entire response; and

6.7 Level-Two Responsiveness (including whether the response is within the RFP’s scope) is determined while evaluating the remaining items listed under Proposal Evaluation Criteria below. These items are not arranged in order of importance. Each item draws from multiple questions, and a Proposer’s responses may affect scoring in multiple evaluation criteria. For example, the answers to Industry-Specific Questions may help determine scoring relative to a Proposer’s marketplace success, ability to sell and service nationwide, and financial strength. Any questions not answered without an explanation will likely result in a loss of points and may lead to a nonaward if the proposal evaluation committee cannot effectively review your response.

C. PROPOSAL EVALUATION CRITERIA

6.8 Forms A and P include a series of questions that address the following categories:

- 6.8.1** Company Information and Financial Strength
- 6.8.2** Industry Requirements and Marketplace Success
- 6.8.3** Ability to Sell and Deliver Service Nationwide
- 6.8.4** Marketing Plan
- 6.8.5** Other Cooperative Procurement Contracts
- 6.8.6** Value-Added Attributes
- 6.8.7** Payment Terms and Financing Options
- 6.8.8** Warranty
- 6.8.9** Equipment/Products/Services
- 6.8.10** Pricing and Delivery
- 6.8.11** Industry-Specific Questions

6.9 [This section is intentionally blank.]

D. OTHER CONSIDERATIONS

6.10 In evaluating RFP responses, NJPA has no obligation to consider information that is not provided in the Proposer’s response. NJPA may, however, consider additional information outside the Proposer’s response. This research may include such sources as the Proposer’s website, industry publications, listed references, and user interviews.

6.11 NJPA may organize RFP responses into separate classes or subcategories, depending on the range of responses. For example, NJPA might receive numerous submissions for “Widgets and Related Products and Services.” NJPA may organize these responses into subcategories, such as manufacturers of fully operational Widgets, manufacturers of component parts for Widgets, and providers of parts and service for Widgets. NJPA reserves the right to award Proposers in some or all of such subcategories without regard to the evaluation score given to Proposers in another subcategory. This specifically allows NJPA to award

Vendors that might not have, for instance, the breadth of products of Proposers in another subcategory, but that nonetheless meet a substantial and articulated need of NJPA Members.

6.12 [This section is intentionally blank.]

6.13 NJPA reserves the right to request and test equipment/products and related services and to seek clarification from Proposers. Before the Contract award, the Proposer must furnish the requested information within three (3) days (or within another agreed-to time frame) or provide an explanation for the delay along with a requested time frame for providing the requested information. Proposers must make reasonable efforts to supply test products promptly. All Proposer products remain the property of the Proposer, and NJPA will return such products after the evaluation process. NJPA may make provisional contract awards, subject to a Proposer's proper response to a request for information or products.

6.14 A Proposer's past performance under previously awarded contracts to schools, governmental agencies, and not-for-profit entities is relevant in evaluating a Proposer's current response. Past performance includes the Proposer's record of conforming to published specifications and to standards of good workmanship, as well as the Proposer's history for reasonable and cooperative behavior and for commitment to Member satisfaction. Incumbency as an awarded Vendor does not, by itself, merit positive consideration for a future Contract award.

6.15 NJPA reserves the right to reject any or all proposals.

E. COST COMPARISON

6.16 NJPA may use a variety of evaluation methods, including cost comparisons of specific products. NJPA reserves the right to use this process when the proposal evaluation committee determines that this will help to make a final determination.

6.17 This direct cost comparison process will award points for being low to high Proposer for each cost evaluation item selected. A "Market Basket" of identical (or substantially similar) equipment/products and related services may be selected by the proposal evaluation committee, and the unit cost will be used as a basis for determining the point value. NJPA will select the "Market Basket" from all appropriate product categories as determined by NJPA.

F. MARKETING PLAN

6.18 A Proposer's marketing plan is a critical component of the RFP response. An awarded Vendor's sales force will likely be the primary source of communication with NJPA Members and will directly affect the contract's success. Marketing success depends on communicating the contract's value, knowing the contract thoroughly, and communicating the proper use of contracted products and services to the end user. Much of the success and sales reward is a direct result of the commitment to the contract by the awarded Vendor's sales teams. NJPA reserves the right to deem a Proposer Level-Two nonresponsive or not to award a contract based on an unacceptable or incomplete marketing plan.

6.19 NJPA marketing expectations include the following components.

6.19.1 An awarded Vendor must demonstrate the ability to deploy a national sales force or dealer network. The best RFP responses demonstrate the ability to sell, deliver, and service products through acceptable distribution channels to NJPA members in all 50 states. Proposers' responses should fully demonstrate their sales and service capabilities, should outline their national sales force network (both numerically geographically), and should describe their method of distribution of the offered products and related services. Service may be independent of the product sales pricing, but NJPA encourages related services to be a part of Proposers' response. Despite its preference for awarding contracts to Vendors that demonstrate nationwide sales and service, NJPA reserves the right to award contracts that meet specific Member needs locally or regionally.

6.19.2 Proposers are invited to demonstrate their ability to successfully market, promote, and communicate the benefits of an NJPA contract to current and potential Members nationwide. NJPA desires a marketing plan that communicates the value of the contract to as many Members as possible.

6.19.3 Proposers are expected to be receptive to NJPA trainings. Awarded Vendors must provide an appropriate training venue for both management and the sales force. NJPA commits to providing training on all aspects of communicating the value of the awarded contract, including the authority of NJPA to offer the contract to its Members, the value and utility the contract delivers to NJPA Members, the scope of NJPA Membership, the authority of Members to use NJPA procurement contracts, the preferred marketing and sales methods, and the successful use of specific business sector strategies.

6.19.4 Awarded Vendors are expected to demonstrate a commitment to fully embrace the NJPA contract. Proposers should identify both the appropriate levels of sales management and sales force that will need to understand the value of the NJPA contract, as well as the internal procedures needed to deliver the appropriate messaging to NJPA Members. NJPA will provide a general schedule and a variety of methods describing when and how those individuals should be trained.

6.19.5 Proposers should outline their proposed involvement in promoting an NJPA contract through applicable industry trade show exhibits and related customer meetings. Proposers are encouraged to consider participation with NJPA at NJPA-endorsed national trade shows.

6.19.6 Proposers must exhibit the willingness and ability to actively market and develop contract-specific marketing materials including the following items.

6.19.6.1 Complete Marketing Plan. Proposers must submit a marketing plan outlining how they will launch the NJPA contract to current and potential NJPA Members. NJPA requires awarded Vendors to embrace and actively promote the contract in cooperation with the NJPA.

6.19.6.2 Printed Marketing Materials. Awarded Vendors will produce and maintain full color print advertisements in camera-ready electronic format, including company logos and contact information to be used in the NJPA directory and other approved marketing publications.

6.19.6.3 Contract announcements and advertisements. Proposers should outline in the marketing plan their anticipated contract announcements, advertisements in industry periodicals, and other direct or indirect marketing activities promoting the awarded NJPA contract.

6.19.6.4 Proposer's Website. Proposers should identify how an awarded Contract will be displayed and linked on the Proposer's website. An online shopping experience for NJPA Members is desired whenever possible.

6.19.7 An NJPA Vendor contract launch will be scheduled during a reasonable time frame after the award and held at the NJPA office in Staples, MN unless the Vendor and NJPA agree to a different location.

6.20 Proposer shall identify their commitment to develop a sales/communication process to facilitate NJPA membership and establish status of current and potential agencies/members. Proposer should further express their commitment to capturing sufficient member information as is deemed necessary by NJPA.

G. CERTIFICATE OF INSURANCE

6.21 Proposers must provide evidence of liability insurance coverage identified below in the form of a Certificate of Insurance (COI) or an ACORD binder form with their proposal. Upon an award issued under this RFP and before the execution of any commerce relating to such award, the awarded Vendor must provide verification, in the form of a Certificate of Insurance, identifying the coverage required below and identifying NJPA as a “Certificate Holder.” The Vendor must maintain such insurance coverage at its own expense throughout the term of any contract resulting from this solicitation.

6.22 Any exceptions or assumptions to the insurance requirements must be identified on Form C of this RFP. Exceptions and assumptions will be considered as part of the evaluation process. Any exceptions or assumptions that Proposers submit must be specific. If a Proposer does not include specific exceptions or assumptions when submitting the proposal, NJPA will typically not consider any additional exceptions or assumptions during the evaluation process. Upon contract award, the awarded Vendor must provide the Certificate of Insurance identifying the coverage as specified.

6.23 Insurance Liability Limits. The awarded Vendor must maintain, for the duration of its contract, \$1.5 million in general liability insurance coverage or general liability insurance in conjunction with an umbrella for a total combined coverage of \$1.5 million. Work on the Contract will not begin until after the awarded Vendor has submitted acceptable evidence of the required insurance coverage. Failure to maintain any required insurance coverage or an acceptable alternative method of insurance will be deemed a breach of contract.

6.23.1 Minimum Scope and Limits of Insurance. An awarded Vendor must provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a “following form” basis.

6.23.1.1 Commercial General Liability—Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability and XCU coverage.

6.23.1.2 Each Occurrence

\$1,500,000

6.24 Insurance Requirements: The limits listed in this RFP are minimum requirements for this Contract and in no way limit any indemnity covenants contained in this Contract. NJPA does not warrant that the minimum limits contained herein are sufficient to protect the Vendor from liabilities that might arise out of the performance of the work under this Contract by the Vendor, its agents, representatives, employees, or subcontractors, and the Vendor is free to purchase additional insurance as may be determined necessary.

6.25 Acceptability of Insurers: Insurance is to be placed with insurers duly licensed or authorized to do business in the State of Minnesota and with an “A.M. Best” rating of not less than A- VII. NJPA does not warrant that the above required minimum insurer rating is sufficient to protect the Vendor from potential insurer solvency.

6.26 Subcontractors: Vendors’ certificate(s) must include all subcontractors as additional insureds under its policies, or the Vendor must furnish to NJPA separate certificates for each subcontractor. All coverage for subcontractors are be subject to the minimum requirements identified above.

H. ORDER PROCESS AND/OR FUNDS FLOW

6.27 NJPA Members typically issue a purchase order directly to a Vendor under a Contract resulting from this RFP. Alternatively, a separate contract may be created to facilitate acquiring products or services offered in response to this RFP. Nothing in this Contract restricts the Member and Vendor from agreeing

to add terms or conditions to a purchase order or a separate contract provided that such terms or conditions must not be less favorable to NJPA's Members.

6.28 [This section is intentionally blank.]

I. ADMINISTRATIVE FEES

6.29 Vendors will pay to NJPA an administrative fee in exchange for NJPA facilitating this Contract with its current and potential Members. NJPA may grant a conditional contract award to a Proposer if the proposed administrative fee is unclear, inadequate, or unduly burdensome for NJPA to administer. Sales under this Contract should not be processed until the parties resolve the administrative fee issue.

6.29.1 The administrative fee is typically calculated as a percentage of the dollar volume of all products and services by NJPA Members under this Contract, including anything represented to NJPA Members as falling under this Contract.

6.29.2 The administrative fee is included in, and not added to, the pricing included in Proposer's response to the RFP. Awarded Vendors must not charge NJPA Members more than permitted in the then current price list in order to offset the administrative fee.

6.29.3 The administrative fee is designed to cover the costs of NJPA's involvement in contract management, facilitating marketing efforts, Vendor training, and any order processing tasks relating to the Contract. Administrative fees may also be used for other purposes as allowed by Minnesota law.

6.29.4 The typical administrative fee under this Contract is two percent (2%). While NJPA does not dictate the particular fee percentage, we require that the Proposer articulate a specific fee in its response. For example, merely stating that "we agree to pay an administrative fee" is considered nonresponsive. NJPA acknowledges that the administrative fee percentage may differ between vendors, industries, and responses.

6.29.5 NJPA awarded Vendors are responsible for paying the administrative fee at least quarterly and for generating all related reporting. Vendors agree to cooperate with NJPA in auditing these reports to ensure that the administrative fee is paid on all items purchased under the Contract.

6.30 through 6.32 [This section is intentionally blank.]

J. VALUE-ADDED ATTRIBUTES

6.33 Desirability of Value-Added Attributes: Value-added attributes in an RFP response will be given positive consideration in NJPA's evaluation process. Such attributes may increase the benefit of a product or service by improving functionality, performance, maintenance, manufacturing, delivery, energy efficiency, ordering, or other items while remaining within the scope of this RFP.

6.34 Women and Minority Business Enterprise (WMBE), Small Business, and Other Favored Businesses: Some NJPA Members give formal preference to certain types of vendors or contractors. Proposers should document WMBE (or other) status for both their organization and for any affiliates (e.g., supplier networks) involved in fulfilling the terms of this RFP. The ability of a Proposer to provide preferred business entity "credits" to NJPA and NJPA Members under a Contract will be evaluated positively by NJPA and reflected in the "value added" area of the evaluation.

6.35 Environmentally Preferred Purchasing Opportunities: Many NJPA Members consider the environmental impact of the products and services they purchase. "Green" characteristics demonstrated by Proposers will be evaluated positively by NJPA and reflected in the "value added" area of the evaluation. Please identify any green characteristics of any offering in your proposal and identify the sanctioning body

determining that characteristic. Where appropriate, please indicate which products have been certified as green and by which certifying agency.

6.36 Online Requisitioning Systems: When applicable, online requisitioning systems will be viewed as a value-added characteristic. Proposers should demonstrate how their system makes online ordering easier for NJPA Members, including how Members could integrate their current e-Procurement or enterprise resource planning (ERP) systems into the Proposer’s ordering process.

6.37 Financing: The ability of the Proposer to provide financing solutions to Members for the products and services being proposed will be viewed as a value-added attribute.

6.38 Technology: Technological advances that appreciably improve the proposed products or services will be considered value-added attributes.

K. WAIVER OF FORMALITIES

6.39 NJPA reserves the right to waive minor formalities (or to accept minor irregularities) in any proposal, when it determines that considering the proposal may be in the best interest of its Members.

7 **POST-AWARD OPERATING ISSUES**

A. SUBSEQUENT AGREEMENTS

7.1 Purchase Order. Purchase orders for products and services may be executed between NJPA Members and the awarded Vendor (or Vendor’s sub-contractors) under this Contract. NJPA Members and Vendors must indicate on the face of such purchase orders that “This purchase order is issued under NJPA contract #XXXXXX” (insert the relevant contract number). Purchase order flow and procedure will be developed jointly between NJPA and an awarded Vendor after an award is made.

7.2 Governing Law. Purchase orders must be construed in accordance with, and governed by, the laws of a competent jurisdiction with respect to the Member. (See also Section 8.5 of this RFP.) All provisions required by law to be included in the purchase order should be read and enforced as if they were included. If through mistake or otherwise any such provision is not included, then upon application of either party the Contract shall be physically amended to make such inclusion or correction. The venue for any litigation arising out of disputes related to purchase order will be a court of competent jurisdiction with respect to the Member.

7.3 Additional Terms and Conditions. Additional terms and conditions to a purchase order may be proposed by NJPA, NJPA Members, or Vendors. Acceptance of these additional terms and conditions is optional to all parties to the purchase order. One purpose of these additional terms and conditions is to address job- or industry-specific requirements of law such as prevailing wage legislation. Additional terms and conditions may also include specific local policy requirements and standard business practices of the issuing Member or the Vendor. Such additional terms and conditions are not considered valid to the extent that they interfere with the general purpose, intent, or currently established terms and conditions contain in this RFP document. For example, a Vendor and Member may agree to add a “net 30” payment requirement to the purchase order instead of applying a “net 10” requirement. But the added terms and conditions must not be less favorable to the Member unless NJPA, the Member, and the Vendor agree to a Contract amendment or similar modification.

7.4 Specialized Service Requirements. In the event that the NJPA Member desires service requirements or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in the Contract resulting from this RFP, the NJPA Member and the Vendor may enter into a separate, standalone agreement, apart from a Contract resulting from this RFP. Any proposed service requirements or specialized performance requirements require pre-approval by the Vendor. Any separate agreement developed to address these

specialized service or performance requirements is exclusively between the NJPA Member and Vendor. NJPA, its agents, and employees shall not be made a party to any claim for breach of such agreement. Product sourcing is not considered a service. NJPA Members will need to conduct procurements for any specialized services not identified as a part of or within the scope of the awarded Contract.

7.5 Performance Bond. At the request of the Member, a Vendor will provide all performance bonds typically and customarily required in their industry. These bonds will be issued pursuant to the requirements of purchase orders for products and services. If a purchase order is cancelled for lack of a required performance bond by the member agency, NJPA recommends that the current pending purchase order be canceled. Each Member has the final decision on purchase order continuation. Any performance bonding required by the Member, the Member's state laws, or by local policy is to be mutually agreed upon and secured between the Vendor and the Member.

7.6 Asset Management Contracts: Asset Management-type Contracts can be initiated under a Contract resulting from this RFP at any time during the term of this Contract. Such a contract could involve, for example, picking up, storing, repairing, inventorying, salvaging, and delivery products falling within the scope of this Contract. The intention in using Asset Management Contracts is to promote the long-term efficiency of NJPA's contracts by (among other things) extending the use and re-use of products. Asset Management Contracts cannot be created under this Contract unless they are executed within the authorized term of a Contract resulting from this RFP. The actual term of the Asset Management Contract may, however, extend beyond the expiration date of this Contract.

B. NJPA MEMBER SIGN-UP PROCEDURE

7.7 Awarded Vendors are responsible for familiarizing their sales and service forces with the various forms of NJPA membership documentation and will encourage and assist potential Members in establishing membership with NJPA. NJPA membership is available at no cost, obligation, or liability to the Member or the Vendor.

C. REPORTING OF SALES ACTIVITY

7.8 Awarded Vendors must report at least quarterly the total gross dollar volume of all products and services purchased by NJPA Members as it applies to this RFP and Contract. This report must include the name and address of the purchasing agency, Member number, amount of purchase, and a description of the items purchased.

7.8.1 Zero sales reports: Awarded Vendors must provide a quarterly Contract sales report regardless of the amount of sales.

D. AUDITS

7.9 NJPA relies substantially on the reasonable auditing efforts of both Members and awarded Vendors to ensure that Members are obtaining the products, services, pricing, and other benefits under all NJPA contracts. Nonetheless, the Vendor must retain and make available to NJPA all order and invoicing documentation related to purchases that Members make from the Vendor under the awarded Contract. NJPA must not request such information more than once per calendar year, and NJPA must make such requests in writing with at least fourteen (14) days' notice. NJPA may employ an independent auditor at its own expense or conduct an audit on its own. In either event, the Vendor agrees to cooperate fully with NJPA or its agents in order to ensure compliance with this Contract.

E. HUB PARTNER

7.10 Hub Partner: NJPA Members may request special services through a "Hub Partner" for the purpose of complying with a law, regulation, or rule that an NJPA Member deems to apply in its jurisdiction. Hub

Partners may bring value to the proposed transactions through consultancy, through qualifying for disadvantaged business entity credits, or through other means.

7.11 Hub Partner Fees: NJPA Members are responsible for any transaction fees, costs, or expenses that arise under this Contract for special service provided by the Hub Partner. The fees, costs, or expenses levied by the Hub Vendor must be clearly itemized in the transaction documentation. To the extent that the Vendor stands in the chain of title during a transaction resulting from this RFP, the documentation must clearly indicate that the transaction is “Executed for the Benefit of [NJPA Member name].”

F. TRADE-INS

7.12 The value in US Dollars for Trade-ins will be negotiated between NJPA or an NJPA Member, and an Awarded Vendor. That identified “Trade-In” value shall be viewed as a down payment and credited in full against the NJPA purchase price identified in a purchase order issued pursuant to any Awarded NJPA procurement contract. The full value of the trade-in will be consideration.

G. OUT OF STOCK NOTIFICATION

7.13 The Vendor must immediately notify NJPA Members when they order an out-of-stock item. The Vendor must also tell the Member when the item will be available and whether there are equivalent substitutes. The Member must have the option of accepting the suggested substitute or canceling the item from the order. Under no circumstance may the Vendor make unauthorized substitutions. Unfilled or substituted items must be indicated on the packing list.

H. CONTRACT TERMINATION FOR CAUSE AND WITHOUT CAUSE

7.14 NJPA reserves the right to cancel all or any part of this Contract if the Vendor fails to fulfill any material obligation, term, or condition as described in the following procedure. Before any such termination for cause, the NJPA will provide written notice to the Vendor, an opportunity to respond, and a reasonable opportunity to cure the breach. The following are some examples of material breaches.

7.14.1 The Vendor provides products or services that do not meet reasonable quality standards and that are not remedied under the warranty;

7.14.2 The Vendor fails to ship the products or to provide the services within a reasonable amount of time;

7.14.3 NJPA reasonably believes that the Vendor will not or cannot perform to the requirements or expectations of the Contract, NJPA issues a request for assurance, and the Vendor fails to respond;

7.14.4 The Vendor fails to fulfill any of the material terms and conditions of the Contract;

7.14.5 The Vendor fails to follow the established procedure for purchase orders, invoices, or receipt of funds as established by NJPA and the Vendor;

7.14.6 The Vendor fails to properly report quarterly sales;

7.14.7 The Vendor fails to actively market this Contract within the guidelines provided in this RFP and defined in the NJPA contract launch.

7.15 Upon receipt of the written notice of breach, the Vendor will have ten (10) business days to provide a satisfactory response to NJPA. If the Vendor fails to reasonably address all issues in the written notice, NJPA may terminate the Contract immediately. If NJPA allows the Vendor more time to remedy the breach, such forbearance does not limit NJPA’s authority to immediately terminate the Contract for continued

breaches for which notice was given to the Vendor. Termination of the Contract for cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.16 NJPA may terminate the Contract if the Vendor files for bankruptcy protection or is acquired by an independent third party. The Vendor must disclose to NJPA any litigation, bankruptcy, or suspensions/disbarments that occur during the Contract period. Failure to disclose such information authorizes NJPA to immediately terminate the Contract.

7.17 NJPA may terminate the Contract without cause by giving the Vendor sixty (60) days' written notice of termination. Termination of the Contract without cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.18 NJPA may immediately terminate any Contract without further obligation if any NJPA employee significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of NJPA has colluded with any Proposer for personal gain. NJPA may also immediately cancel a Contract if it finds that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Vendor or any agent or representative of the Vendor, to any employee of NJPA. Such terminations are effective upon written notice from NJPA or at a later date designated in the notice. Termination of the Contract does not relieve either party of the financial, product, or service obligations incurred before the termination.

8 GENERAL TERMS AND CONDITIONS

8. ADVERTISING A CONTRACT RESULTING FROM THIS RFP

8.1 Proposer/Vendor must not advertise or publish information concerning this Contract before the award is announced by NJPA. Once the award is made, a Vendor is expected to advertise the awarded Contract to both current and potential NJPA Members.

B. APPLICABLE LAW

8.2 [This section is intentionally blank.]

8.3 NJPA Compliance with Minnesota Procurement Law: NJPA has designed its procurement process to comply with best practices in the State of Minnesota. NJPA's solicitation methods are also created to comply with many of the various requirements that our Members must satisfy in their own procurement processes. But these requirements may differ considerably and may change from time to time. So each NJPA Member must make its own determination whether NJPA's solicitation process satisfies the procurement rules in the Member's jurisdiction.

8.4 Governing law with respect to delivery and acceptance: All applicable portions of the Minnesota Uniform Commercial Code, all other applicable Minnesota laws, and the applicable laws and rules of delivery and inspection of the Federal Acquisition Regulations (FAR) laws will govern NJPA contracts resulting from this solicitation.

8.5 Jurisdiction: Any claims that arise against NJPA pertaining to this RFP, and any resulting contract that develops between NJPA and any other party, must be brought only in courts in Todd County in the State of Minnesota unless otherwise agreed to.

8.5.1 Purchase orders or other agreements created pursuant to a contract resulting from this solicitation must be construed in accordance with, and governed by, the laws of the issuing Member. Any claim arising from such a purchase order or agreement must be filed and venued in a court of competent jurisdiction of the Member unless otherwise agreed to.

8.6 through 8.7 [This section is intentionally blank.]

8.8 Indemnification: Each party is responsible for its own acts and is not responsible for the acts of the other party and the results thereof. NJPA's liability is governed by the Minnesota Tort Claims Act (Minn. Stat. §3.736) and other applicable law.

8.9 Prevailing wage: The Vendor must comply with applicable prevailing wage legislation in effect in the jurisdiction of the NJPA Member. The Vendor must monitor the prevailing wage rates as established by the appropriate federal governmental entity during the term of this Contract and adjust wage rates accordingly.

8.10 Patent and copyright infringement: The Vendor agrees to indemnify and hold harmless NJPA and NJPA Members against any and all suits, claims, judgments, and costs instituted or recovered against the Vendor, NJPA, or NJPA Members by any person on account of the use or sale of any articles by NJPA or NJPA Members if the Vendor supplied such articles in violation of applicable patent or copyright laws.

C. ASSIGNMENT OF CONTRACT

8.11 No right or interest in this Contract may be assigned or transferred by the Vendor without prior written permission by the NJPA. No delegation of any duty of the Vendor under this Contract may be made without prior written permission of the NJPA. NJPA will notify Members by posting approved assignments on the NJPA website (www.njpacoop.org).

8.12 If the original Vendor sells or transfers all assets or the entire portion of the assets used to perform this Contract, a successor-in-interest must perform all obligations under this Contract. NJPA reserves the right to reject the acquiring entity as a Vendor. A change of name agreement will not change the contractual obligations of the Vendor.

D. LIST OF PROPOSERS

8.13 NJPA will not maintain a list of interested proposers, nor will it automatically send RFPs to them. All interested proposers must request the RFP as a result of NJPA's national solicitation advertisements. Because of the wide scope of the potential Members and qualified national suppliers, NJPA has determined this to be the best method of fairly soliciting proposals.

E. CAPTIONS, HEADINGS, AND ILLUSTRATIONS

8.14 The captions, illustrations, headings, and subheadings in this RFP are for convenience and ease of understanding and in no way define or limit the scope or intent of this request.

F. DATA PRACTICES

8.15 All materials submitted in response to this RFP become NJPA's property and become public records (under Minn. Stat. §13.591) after the evaluation process is completed. If the Proposer submits information in response to this RFP that it requests to be classified as nonpublic information (as defined by the Minnesota Government Data Practices Act, Minn. Stat. §13.37), the Proposer must meet the following requirements.

8.15.1 The Proposer must make the request within thirty (30) days of the award/nonaward notification, and include the appropriate statutory justification. Pricing, marketing plans, and financial information is generally not redactable. The NJPA Legal Department will review the request to determine whether the information can be withheld or redacted. If NJPA determines that it must disclose the information upon a proper request for such information, NJPA will inform the Proposer of such determination.

8.15.2 The Proposer must defend any action seeking release of the materials that it believes to be nonpublic information, and it must indemnify and hold harmless NJPA, its agents, and employees,

from any judgments or damages awarded against NJPA in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the term of any contract awarded under this RFP. In submitting a response to this RFP, the Proposer agrees that this indemnification survives as long as NJPA possesses the confidential information.

8.16 [This section is intentionally blank.]

G. ENTIRE AGREEMENT

8.17 This Contract, as defined herein, constitutes the entire agreement between the parties to this Contract. A Contract resulting from this RFP is formed when the NJPA Board of Directors approves and signs the applicable Contract Award & Acceptance document (Form E).

H. FORCE MAJEURE

8.18 Except for payments of sums due, neither party is liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented due to force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence including, but not limited to, the following: acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, snow, earthquakes, tornadoes or violent wind, tsunamis, wind shears, squalls, Chinooks, blizzards, hail storms, volcanic eruptions, meteor strikes, famine, sink holes, avalanches, lockouts, injunctions-intervention-acts, terrorist events or failures or refusals to act by government authority and/or other similar occurrences where such party is unable to prevent by exercising reasonable diligence. The force majeure is deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and is deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with a Contract resulting from this RFP. Force majeure does not include late deliveries of products and services caused by congestion at a manufacturer's plant or elsewhere, an oversold condition of the market, inefficiencies, or other similar occurrences. If either party is delayed at any time by force majeure, then the delayed party must (if possible) notify the other party of such delay within forty-eight (48) hours.

8.19 through 8.20 [These sections are intentionally blank.]

I. LICENSES

8.21 The Vendor must maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with NJPA and NJPA Members.

8.22 All responding Proposers must be licensed (where required) and must have the authority to sell and distribute the offered products and services to NJPA and NJPA Members. Documentation of the required licenses and authorities, if applicable, should be included in the Proposer's response to this RFP.

J. MATERIAL SUPPLIERS AND SUB-CONTRACTORS

8.23 The awarded Vendor must supply the names and addresses of sourcing suppliers and sub-contractors as a part of the purchase order when requested by NJPA or an NJPA Member.

K. NON-WAIVER OF RIGHTS

8.24 No failure of either party to exercise any power given to it hereunder, nor a failure to insist upon strict compliance by the other party with its obligations hereunder, nor a custom or practice of the parties at variance with the terms hereof, nor any payment under a Contract resulting from this RFP constitutes a waiver of either party's right to demand exact compliance with the terms hereof. Failure by NJPA to take action or to assert any right hereunder does not constitute a waiver of such right.

L. PROTESTS OF AWARDS MADE

8.25 And protests must be filed with NJPA's Executive Director and must be resolved in accordance with appropriate Minnesota rules. Protests will only be accepted from Proposers. A protest of an award or nonaward must be filed in writing with NJPA within ten (10) calendar days after the public notice or announcement of the award or nonaward. A protest must include the following items.

8.25.1 The name, address, and telephone number of the protester;

8.25.2 The original signature of the protester or its representative (you must document the authority of the representative);

8.25.3 Identification of the solicitation by RFP number;

8.25.4 Identification of the statute or procedure that is alleged to have been violated;

8.25.5 A precise statement of the relevant facts;

8.25.6 Identification of the issues to be resolved;

8.25.7 The aggrieved party's argument and supporting documentation;

8.25.8 The aggrieved party's statement of potential financial damages; and

8.25.9 A protest bond in the name of NJPA and in the amount of 10% of the aggrieved party's statement of potential financial damages.

M. SUSPENSION OR DISBARMENT STATUS

8.26 If within the past five (5) years, any firm, business, person or Proposer responding to an NJPA solicitation has been lawfully terminated, suspended, or precluded from participating in any public procurement activity with a federal, state, or local government or education agency, the Proposer must include a letter with its response setting forth the name and address of the public procurement unit, the effective date of the suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. Any failure to supply such a letter or to disclose pertinent information may result in the termination of a Contract. By signing the proposal affidavit, the Proposer certifies that no current suspension or debarment exists.

N. AFFIRMATIVE ACTION AND IMMIGRATION STATUS CERTIFICATION

8.27 An Affirmative Action Plan, Certificate of Affirmative Action, or other documentation regarding Affirmative Action may be required by NJPA or NJPA Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

8.28 Immigration Status Certification may be required by NJPA or NJPA Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

O. SEVERABILITY

8.29 In the event that any of the terms of a Contract resulting from this RFP are in conflict with any rule, law, or statutory provision, or are otherwise unenforceable under the laws or regulations of any government or subdivision thereof, such terms will be deemed stricken from the Contract, but such invalidity or unenforceability shall not invalidate any of the other terms of an awarded Contract resulting from this RFP.

P. RELATIONSHIP OF PARTIES

8.30 No Contract resulting from this RFP may be considered a contract of employment. The relationship between NJPA and an awarded Vendor is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. The parties neither intend the proposed Contract to create, nor is to be construed as creating, a partnership, joint venture, master-servant, principal-agent, or any other, relationship. Except as provided elsewhere in this RFP, neither party may be held liable for acts of omission or commission of the other party and neither party is authorized or has the power to obligate the other party by contract, agreement, warranty, representation, or otherwise in any manner whatsoever except as may be expressly provided herein.

9 **FORMS**

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PROPOSER QUESTIONNAIRE- General Business Information
(Products, Pricing, Sector Specific, Services, Terms and Warranty are addressed on **Form P**)

Proposer Name: _____ Questionnaire completed by: _____

Please identify the person NJPA should correspond with from now through the Award process:

Name: _____ E-Mail address: _____

Please answer the questions below using the Microsoft Word® version of this document. This allows NJPA evaluators to cut and paste your answers into a separate worksheet. Place your answer directly below each question. NJPA prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark “NA” if the question does not apply to you (preferably with an explanation). Please create a response that is easy to read and understand. For example, you may consider using a different font and color to distinguish your answer from the questions.

Company Information & Financial Strength

- 1) Provide the full legal name, mailing and email addresses, tax identification number, and telephone number for your business.
- 2) Provide a brief history of your company, including your company’s core values, business philosophy, and longevity in the SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES industry.
- 3) Provide a detailed description of the products and services that you are offering in your proposal.
- 4) What are your company’s expectations in the event of an award?
- 5) Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters.
- 6) What is your US market share for the solutions that you are proposing? What is your Canadian market share, if any?
- 7) Has your business ever petitioned for bankruptcy protection? Please explain in detail.
- 8) How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.
 - a) If your company is best described as a distributor/dealer/reseller (or similar entity), please provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?
 - b) If your company is best described as a manufacturer or service provider, please describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?
- 9) If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.
- 10) Provide all “Suspension or Disbarment” information that has applied to your organization during the past ten years.
- 11) Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.

Industry Recognition & Marketplace Success

- 12) Describe any relevant industry awards or recognition that your company has received in the past five years.
- 13) Supply three references/testimonials from your customers who are eligible for NJPA membership. At a minimum, please include the entity's name, contact person, and phone number.
- 14) Provide a list of your top five governmental or educational customers (entity name is optional), including entity type, the state the entity is located in, scope of the projects, size of transactions, and dollar volumes from the past three years.
- 15) Indicate separately what percentages of your sales are to the government and education sectors in the past three years?
- 16) List any state or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?
- 17) List any GSA contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?

Proposer's Ability to Sell and Deliver Service Nationwide

- 18) Describe your company's capability to meet NJPA Member's needs across the country. Your response should address at least the following areas.
 - a) Sales force.
 - b) Dealer network or other distribution methods.
 - c) Service force.Please include details, such as the locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employers (or employees of a third party), and any overlap between the sales and service functions.
- 19) Describe in detail the process and procedure of your customer service program, if applicable. Please include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.
- 20)
 - a) Identify any geographic areas of the United States that you will NOT be fully serving through the proposed contract.
 - b) Identify any NJPA Member sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Please explain your answer. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?
- 21) Define any specific contract requirements or restrictions that would apply to our Members in Hawaii and Alaska and in US Territories.

Marketing Plan

- 22) If you are awarded a contract, how will you train your sales management, dealer network, and direct sales teams (whichever apply) to ensure maximum impact? Please include how you will communicate your NJPA pricing and other contract detail to your sales force nationally.
- 23) Describe your marketing strategy for promoting this contract opportunity. Please include representative samples of your marketing materials in electronic format.
- 24) Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.

- 25) In your view, what is NJPA’s role in promoting contracts arising out of this RFP? How will you integrate an NJPA-awarded contract into your sales process?
- 26) Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.

Value-Added Attributes

- 27) Describe any product, equipment, maintenance, or operator training programs that you offer to NJPA Members. Please include details, such as whether training is standard or optional, who provides training, and any costs that apply.
- 28) Describe any technological advances that your proposed products or services offer.
- 29) Describe any “green” initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.
- 30) Describe any Women or Minority Business Entity (WMBE) or Small Business Entity (SBE) accreditations that your company or hub partners have obtained.
- 31) What unique attributes does your company, your products, or your services offer to NJPA Members? What makes your proposed solutions unique in your industry as it applies to NJPA members?
- 32) Identify your ability and willingness to provide your products and services to NJPA member agencies in Canada.

NOTE: Questions regarding Payment Terms, Warranty, Products/Equipment/Services, Pricing and Delivery, and Industry Specific Items are addressed on Form P.

Signature: _____ Date: _____



PROPOSER INFORMATION

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Toll-Free Number: _____ E-mail: _____

Website Address: _____

COMPANY PERSONNEL CONTACTS

Authorized signer for your organization

Name: _____

Email: _____ Phone: _____

The person identified here must have proper signing authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer.

Who prepared your RFP response?

Name: _____ Title: _____

Email: _____ Phone: _____

Who is your company's primary contact person for this proposal?

Name: _____ Title: _____

Email: _____ Phone: _____

Other important contact information

Name: _____ Title: _____

Email: _____ Phone: _____

Name: _____ Title: _____

Email: _____ Phone: _____

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**



Company Name: _____

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS

Proposer's Signature: _____ Date: _____

NJPA's clarification on exceptions listed above:

Contract Award
RFP #122017

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: _____ Date: _____

Company Address: _____

City: _____ State: _____ Zip: _____

CAGE Code/Duns & Bradstreet Number: _____

Contact Person: _____ Title: _____

Authorized Signature: _____

(Name printed or typed)



Contract Acceptance and Award

(To be completed only by NJPA)

NJPA #122017 _____

Proposer's full legal name

Your proposal is hereby accepted, and a Contract is awarded. As an awarded Proposer, you are now bound to provide the defined products and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your response, and any exceptions accepted by NJPA.

The effective start date of the Contract will be _____, 20____ and continue until- _____ (no later than the later of four years from the expiration date of the currently awarded contract or four years from the NJPA Board's contract award date). This contract may be extended for a fifth year at NJPA's discretion.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: _____
NJPA Executive Director (Name printed or typed)

Awarded this _____ day of _____, 20____ NJPA Contract Number #122017

NJPA Authorized signature: _____
NJPA Board Member (Name printed or typed)

Executed this _____ day of _____, 20____ NJPA Contract Number #122017

The Proposer hereby accepts this Contract award, including all accepted exceptions and NJPA clarifications.

Vendor Name _____

Vendor Authorized signature: _____
(Name printed or typed)

Title: _____

Executed this _____ day of _____, 20____ NJPA Contract Number #122017

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

E-mail Address: _____

Authorized Signature: _____

Authorized Name (printed): _____

Title: _____

Date: _____

Notarized

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public in and for the County of _____ State of _____

My commission expires: _____

Signature: _____



OVERALL EVALUATION AND CRITERIA

For the Proposed Subject SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

Conformance to RFP Terms and Conditions	50	
Financial Viability and Marketplace Success	75	
Ability to Sell and Deliver Service Nationwide	100	
Marketing Plan	50	
Value-Added Attributes	75	
Warranty	50	
Depth and Breadth of Offered Products and Related Services	200	
Pricing	400	
TOTAL POINTS	1000	

Reviewed by: _____ Its _____
 _____ Its _____



Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: _____

Questionnaire completed by: _____

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)?
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?.
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.
- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.
 - Do your warranties cover all products, parts, and labor?
 - Do your warranties impose usage restrictions or other limitations that adversely affect coverage?
 - Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?
 - Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?
 - Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?
 - What are your proposed exchange and return programs and policies?
- 6) Describe any service contract options for the items included in your proposal.

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.
- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.
- 10) The pricing offered in this proposal is
- _____ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
 - _____ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ d. other than what the Proposer typically offers (please describe).
- 11) Describe any quantity or volume discounts or rebate programs that you offer.
- 12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.
- 13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.
- 14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program.
- 15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.
- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal.
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.
- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor’s sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member’s cost of goods. (See RFP Section 6.29 and following for details.)

Industry-Specific Questions

- 19) Describe the top three market differentiators of your products/services relative to the industry.
- 20) Identify how your products, services and supplies address the scope of this RFP.

Signature: _____ Date: _____



10 PRE-SUBMISSION CHECKLIST

Check when Completed	Contents of Your Bid Proposal	Hard Copy Required Signed and Dated	Electronic Copy Required - CD or Flash Drive
	Form A: Proposer Questionnaire with all questions answered completely	X - signature page only	X
	Form B: Proposer Information		X
	Form C: Exceptions to Proposal, Terms, Conditions, and Solutions Request	X	X
	Form D: Formal Offering of Proposal	X	X
	Form E. Contract Acceptance and Award		X
	Form F: Proposers Assurance of Compliance	X	X
	Form P: Proposer Questionnaire with all questions answered completely	X-signature page only	X
	Certificate of Insurance with \$1.5 million coverage	X	X
	Copy of all RFP Addendums issued by NJPA	X	X
	Pricing for all Products/Equipment/Services within the RFP being proposed		X
	Entire Proposal submittal including signed documents and forms.		X
	All forms in the Hard Copy Required Signed and Dated should be inserted in the front of the submitted response, unbound.		
	Package containing your proposal labeled and sealed with the following language: "Competitive Proposal Enclosed, Hold for Public Opening XX-XX-XXXX"		
	Response Package mailed and delivered prior to deadline to: NJPA, 202 12th St NE, Staples, MN 56479		

11 NJPA VENDOR PRICE AND PRODUCT CHANGE REQUEST FORM

Section 1. Instructions for Vendor

Requests for product or service changes, additions, or deletions will be considered at any time throughout the awarded contract term. All requests must be made in writing by completing sections 2, 3, and 4 of this NJPA Price and Product Change Request Form and signed by an authorized Vendor representative in section 5. All changes are subject to review by the NJPA Contracts & Compliance Manager and to approval by NJPA’s Chief Procurement Officer. Submit request through email to your assigned NJPA Contract Administrator.]

NJPA will determine whether the request is 1) within the scope of the original RFP, and 2) in the best interests of NJPA and NJPA Members. Approved Price and Product Change Request Forms will be signed and emailed to the Vendor contact.

The Vendor must complete this change request form and individually list or attach all items or services subject to change, must provide sufficiently detailed explanation and documentation for the change, and must include a complete restatement of pricing documentation in an appropriate format (preferably Microsoft® Excel®). The pricing document must identify all products and services being offered and must conform to the following NJPA product/price change naming convention: (Vendor Name) (NJPA Contract #) (effective pricing date); for example, “Acme Widget Company #012416-AWC eff. 01-01-2017.”

NOTE: New pricing restatements must include all products and services offered regardless of whether their prices have changed and must include a new “effective date” on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each Vendor and creates a historical record of pricing.

ADDITIONS. New products and related services may be added to a contract if such additions are within the scope of the original RFP.

DELETIONS. New products and related services may be deleted from a contract if, for example, they are no longer available or have been modified to a point where they are outside the scope of the RFP.

PRICE CHANGES: Vendors may request price changes if they provide sufficient rationale for the change. For example, a Vendor that manufactures products that require substantial petroleum-related material might request a 3% price increase because of a 20% increase in petroleum costs.

Price decreases: NJPA expects Vendors to propose their very best prices and anticipates that price reductions might occur because of improved technologies or marketplace efficiencies.

Price increases: Acceptable price increases typically result from specific Vendor cost increases. The Vendor must include reasonable justification for the price increase and must not, for example, offer merely generalized statements about an increase in a cost-of-living index. Appropriate documentation should be attached to this form, including such items as letters from suppliers announcing price increases.

Refer to the RFP for complete “Pricing” details.

Section 2. Vendor Name and Type of Change Request

CHECK ALL CHANGES THAT APPLY:

AWARDED VENDOR NAME:

- Adding Products/Services
- Deleting Products/Services
- Price Increase
- Price Decrease

NJPA CONTRACT NUMBER:

Section 3. Detailed Explanation of Need for Changes

List the products and/or services that are changing or being added or deleted from the previous contract price list, along with the percentage change for each item or category. (Attach a separate, detailed document if changing more than 10 items.)

Provide a general statement and documentation explaining the reasons for these price and/or product changes.

EXAMPLES: 1) "All pricing for paper products and services are increased 5% because of increased raw material and transportation costs (see attached documentation of fuel and raw materials increase)." 2) "The 6400 series floor polisher is being added to the product list as a new model, replacing the 5400 series. The 6400 series 3% increase reflects technological changes that improve the polisher's efficiency and useful life. The 5400 series is now included in the "Hot List" at a 20% discount from the previous pricing until the remaining inventory is liquidated."

If adding products, state how these are within the scope of the original RFP.

If changing prices or adding products or services, state how the pricing is consistent with existing NJPA contract pricing.



Appendix A

NJPA The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential Member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal governmental, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution.

For your reference, the links below include some, but not all, of the entities included in this proposal.

http://www.usa.gov/Agencies/Local_Government/Cities.shtml

<http://nces.ed.gov/globallocator/>

<https://harvester.census.gov/imls/search/index.asp>

<http://nccsweb.urban.org/PubApps/search.php>

<http://www.usa.gov/Government/Tribal-Sites/index.shtml>

<http://www.usa.gov/Agencies/State-and-Territories.shtml>

<http://www.nreca.coop/about-electric-cooperatives/member-directory/>

[Oregon](#)

[Hawaii](#)

[Washington](#)

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	City of Dover	City of Dayton	City of Hartsville	City of Huntington	City of Connell
	City of Downey	City of Dayville	City of Inman	City of Hurricane	City of Cosmopolis
	City of Driggs	City of Depoe Bay	City of Isle of Palms	City of Hyde Park	City of Covington
	City of Dubois	City of Detroit	City of Johnsonville	City of Hyrum	City of Davenport
	City of Eagle	City of Donald	City of Lake City	City of Inns	City of Dayton
	City of Eden	City of Drain	City of Lancaster	City of Kamas	City of Deer Park
	City of Elk River	City of Dundee	City of Landrum	City of Kanab	City of Des Moines
	City of Emmett	City of Dunes City	City of Laurens	City of Kaysville	City of DuPont
	City of Fairfield	City of Durham	City of Liberty	City of La Verkin	City of Duvall
	City of Fernan Lake Village	City of Eagle Point	City of Loris	City of Layton	City of East Wenatchee
	City of Filer	City of Echo	City of Manning	City of Lehi	City of Edgewood
	City of Firth	City of Elgin	City of Marion	City of Lewiston	City of Edmonds
	City of Franklin	City of Enterprise	City of Mauldin	City of Lindon	City of Electric City
	City of Fruitland	City of Estacada	City of Mullins	City of Logan	City of Ellensburg
	City of Garden City	City of Eugene	City of Myrtle Beach	City of Manti	City of Elma
	City of Genesee	City of Fairview	City of New Ellenton	City of Mapleton	City of Entiat
	City of Georgetown	City of Falls City	City of Newberry	City of Marriott-Slaterville	City of Enumclaw
	City of Glens Ferry	City of Florence	City of North Augusta	City of Mendon	City of Ephrata
	City of Gooding	City of Forest Grove	City of North Charleston	City of Midvale	City of Everett
	City of Grace	City of Fossil	City of North Myrtle Beach	City of Midway	City of Everson
	City of Grand View	City of Garibaldi	City of Orangeburg	City of Milford	City of Federal Way
	City of Grangeville	City of Gaston	City of Pickens	City of Millville	City of Ferndale
	City of Greenleaf	City of Gates	City of Rock Hill	City of Moab	City of Fife
	City of Hagerman	City of Gearhart	City of Seneca	City of Mona	City of Fircrest
	City of Hailey	City of Gervais	City of Simpsonville	City of Monroe	City of Forks
	City of Hansen	City of Gladstone	City of Spartanburg	City of Monticello	City of George
	City of Harrison	City of Glendale	City of Sumter	City of Morgan	City of Gig Harbor
	City of Hayden	City of Gold Beach	City of Tega Cay	City of Moroni	City of Gold Bar
	City of Hazelton	City of Gold Hill	City of Travelers Rest	City of Mount Pleasant City	City of Goldendale
	City of Heyburn	City of Grants Pass	City of Union	City of Murray	City of Grand Coulee
	City of Hollister	City of Greenhorn	City of Walhalla	City of Myton	City of Grandview
	City of Homedale	City of Gresham	City of Walterboro	City of Naples	City of Granger
	City of Hope	City of Haines	City of Wellford	City of Nephi	City of Granite Falls
	City of Horseshoe Bend	City of Halfway	City of West Columbia	City of Nibley	City of Harrington
	City of Huetter	City of Halsey	City of Westminster	City of North Logan	City of Hoquiam
	City of Idaho City	City of Happy Valley	City of Woodruff	City of North Ogden	City of Ilwaco
	City of Idaho Falls	City of Harrisburg	City of York	City of North Salt Lake	City of Issaquah
	City of Inkom	City of Helix	Town of Allendale	City of Oakley	City of Kahlotus
	City of Island Park	City of Heggner	Town of Andrews	City of Ogden	City of Kalama
	City of Jerome	City of Hermiston	Town of Atlantic Beach	City of Orangeville	City of Kelso
	City of Juliaetta	City of Hillsboro	Town of Awendaw	City of Orem	City of Kenmore
	City of Kamiah	City of Hines	Town of Aynor	City of Panguitch	City of Kennewick
	City of Kellogg	City of Hood River	Town of Batesburg-Leesville	City of Park City	City of Kent
	City of Kendrick	City of Hubbard	Town of Bethune	City of Parowan	City of Kettle Falls
	City of Ketchum	City of Huntington	Town of Blacksburg	City of Payson	City of Kirkland
	City of Kimberly	City of Idanha	Town of Blackville	City of Perry	City of Kittitas
	City of Kooskia	City of Imbler	Town of Blenheim	City of Plain City	City of La Center
	City of Kuna	City of Independence	Town of Bluffton	City of Pleasant Grove	City of Lacey
	City of Lapwai	City of Irrigon	Town of Blythewood	City of Pleasant View	City of Lake Forest Park
	City of Lava Hot Springs	City of Island City	Town of Bowman	City of Price	City of Lake Stevens
	City of Lewiston	City of Jacksonville	Town of Branchville	City of Providence	City of Lakewood
	City of Mackay	City of Jefferson	Town of Briarcliffe Acres	City of Provo	City of Langley
	City of Malad City	City of John Day	Town of Brunson	City of Richfield	City of Leavenworth
	City of Marsing	City of Johnson City	City of Calhoun Falls	City of Richmond	City of Liberty Lake
	City of McCall	City of Joseph	Town of Cameron	City of River Heights	City of Long Beach
	City of McCammon	City of Junction City	Town of Campobello	City of Riverdale	City of Longview
	City of Melba	City of Keizer	Town of Central	City of Riverton	City of Lynden
	City of Menan	City of King City	Town of Chapin	City of Roosevelt	City of Lynnwood
	City of Meridian	City of Klamath Falls	Town of Cheraw	City of Roy	City of Mabton
	City of Middleton	City of La Grande	Town of Chesterfield	City of Salem	City of Maple Valley
	City of Midvale	City of La Pine	Town of Clio	City of Salina	City of Marysville
	City of Moscow	City of Lafayette	Town of Clover	City of Salt Lake City	City of Mattawa
	City of Mountain Home	City of Lake Oswego	Town of Cottageville	City of Sandy	City of McCleary
	City of Mullan	City of Lakeside	Town of Coward	City of Santa Clara	City of Medical Lake
	City of Murtaugh	City of Lebanon	Town of Cowpens	City of Santaquin	City of Medina
	City of Nampa	City of Lincoln City	Town of Denmark	City of Saratoga Springs	City of Mercer Island
	City of New Meadows	City of Lonerock	Town of Donalds	City of Smithfield City	City of Mesa
	City of New Plymouth	City of Lostine	Town of Due West	City of South Jordan	City of Mill Creek
	City of Newdale	City of Lowell	Town of Duncan	City of South Ogden	City of Milton
	City of Newport	City of Lyons	Town of Eastover	City of South Salt Lake City	City of Monroe
	City of Nodus	City of Madras	Town of Edgfield	City of South Weber	City of Montesano
	City of Orofino	City of Malin	Town of Edisto Beach	City of Spanish Fork	City of Morton
	City of Osburn	City of Manzanita	Town of Ehrhardt	City of Spring City	City of Moses Lake
	City of Parker	City of Maupin	Town of Elgin	City of Springville	City of Mossyrock
	City of Parma	City of McMinnville	Town of Ellore	City of St. George	City of Mountlake Terrace
	City of Paul	City of Medford	Town of Estill	City of Sunnyside	City of Moxee
	City of Payette	City of Metolius	Town of Eutawville	City of Sunset	City of Mt. Vernon
	City of Pierce	City of Mill City	Town of Fairfax	City of Syracuse	City of Mukilteo
	City of Pinehurst	City of Millersburg	Town of Ft. Mill	City of Taylorsville	City of Napsawine
	City of Plummer	City of Milton-Freewater	Town of Furman	City of Tooele	City of Newcastle
	City of Pocatello	City of Milwaukie	Town of Gaston	City of Toquerville	City of Newport
	City of Ponderay	City of Molalla	Town of Gifford	City of Tremonton	City of Nooksack
	City of Post Falls	City of Monmouth	Town of Gilbert	City of Tropic	City of Normandy Park
	City of Pottlatch	City of Monroe	Town of Govan	City of Uintah	City of North Bend
	City of Preston	City of Monument	Town of Gray Court	City of Vernal	City of North Bonneville
	City of Priest River	City of Moro	Town of Great Falls	City of Washington	City of Oak Harbor
	City of Rathdrum	City of Mosier	Town of Greeleyville	City of Washington Terrace	City of Oakville
	City of Reubens	City of Mt. Angel	Town of Hampton	City of Wallington	City of Ocean Shores
	City of Reuburg	City of Mt. Vernon	Town of Harleyville	City of Walsleyville	City of Okanogan
	City of Richfield	City of Myrtle Creek	Town of Heath Springs	City of Wendover	City of Olympia
	City of Rigby	City of Myrtle Point	Town of Hemingway	City of West Bountiful	City of Omak
	City of Riggins	City of Nehalem	Town of Hilda	City of West Haven City	City of Oroville
	City of Ririe	City of Newberg	Town of Hilton Head Island	City of West Jordan	City of Orting
	City of Roberts	City of Newport	Town of Hodges	City of West Point	City of Othello

Idaho	Oregon	South Carolina	Utah	Washington
City of Rockland	City of North Bend	Town of Holly Hill	City of West Valley City	City of Pacific
City of Rupert	City of North Plains	Town of Hollywood	City of Willard	City of Palouse
City of Salmon	City of North Powder	Town of Honea Path	City of Woodland Hills	City of Pasco
City of Sandpoint	City of Nyssa	Town of Irmo	City of Woods Cross	City of Pateros
City of Shelley	City of Oakland	Town of Iva	Town of Alta	City of Pomeroy
City of Shoshone	City of Oakridge	Town of Jackson	Town of Altamont	City of Port Angeles
City of Smelterville	City of Ontario	Town of James Island	Town of Alton	City of Port Orchard
City of Soda Springs	City of Oregon City	Town of Jamestown	Town of Amalgam	City of Port Townsend
City of Spirit Lake	City of Paisley	Town of Jefferson	Town of Annabella	City of Poulsbo
City of St. Anthony	City of Pendleton	Town of Jenkinsville	Town of Antimony	City of Prosser
City of St. Charles	City of Philomath	Town of Johnston	Town of Apple Valley	City of Pullman
City of Stanley	City of Phoenix	Town of Jonesville	Town of Ballard	City of Puyallup
City of Star	City of Pilot Rock	Town of Kershaw	Town of Bear River City	City of Quincy
City of Stites	City of Port Orford	Town of Kiawah Island	Town of Bicknell	City of Rainier
City of Sugar City	City of Portland	Town of Kingstree	Town of Big Water	City of Raymond
City of Sun Valley	City of Powers	Town of Lake View	Town of Boulder	City of Redmond
City of Tensed	City of Prairie City	Town of Lamar South Carolina	Town of Brian Head	City of Renton
City of Tetonia	City of Prineville	Town of Lane	Town of Bryce Canyon City	City of Republic
City of Troy	City of Rainier	Town of Latta	Town of Cannonville	City of Richland
City of Twin Falls	City of Redmond	Town of Lexington	Town of Castle Valley	City of Ridgefield
City of Ucon	City of Reedsport	Town of Lincolnville	Town of Cedar Fort	City of Riverville
City of Victor	City of Richland	Town of Little Mountain	Town of Centerfield	City of Rock Island
City of Wallace	City of Riddle	Town of Lockhart	Town of Central Valley	City of Roslyn
City of Weippe	City of Rockaway Beach	Town of Lyman	Town of Circleville	City of Roy
City of Weiser	City of Rogue River	Town of Lynchburg	Town of Clarkston	City of Royal City
City of Wendell	City of Roseburg	Town of Mayesville	Town of Clawson	City of Sammamish
City of Weston	City of Rufus	Town of McBee	Town of Cleveland	City of SeaTac
City of White Bird	City of Salem	Town of McClellanville	Town of Cornish	City of Seattle
City of Wilder	City of Sandy	Town of McCall	Town of Daniel	City of Sedro-Woolley
City of Winchester	City of Scappoose	Town of McCormick	Town of Deweyville	City of Selah
Higher Education	City of Scio	Town of Meggett	Town of Eagle Mountain	City of Sequim
Boise State University	City of Scotts Mills	Town of Moncks Corner	Town of Elmo	City of Shelton
College of Southern Idaho	City of Seaside	Town of Mt. Pleasant	Town of Elinore	City of Shoreline
College of Western Idaho	City of Seneca	Town of Neeses	Town of Elwood	City of Snohomish
Eastern Idaho Technical College	City of Shady Cove	Town of New Ellenton	Town of Emery	City of Snoqualmie
Idaho Division of Professional Technical Education	City of Sheridan	Town of Nichols	Town of Fairfield	City of Soap Lake
Idaho State University	City of Sherwood	Town of Ninety Six	Town of Francis	City of South Bend
Lewis-Clark State College	City of Siletz	Town of Norris	Town of Garden City	City of Spokane
North Idaho College	City of Silverton	Town of North	Town of Genola	City of Spokane Valley
University of Idaho	City of Sisters	Town of Norway	Town of Glendale	City of Sprague
Education (K-12)	City of Sodaville	Town of Olanta	Town of Glenwood	City of Stanwood
Aberdeen School District No. 58	City of Spray	Town of Pacolet	Town of Goshen	City of Stevenson
Arbon Elementary School District No. 383	City of Springfield	Town of Pageland	Town of Hanksville	City of Sultan
Avery School District	City of St. Helens	Town of Pamplico	Town of Hatch	City of Sumas
Basin School District No. 72	City of St. Paul	Town of Patrick	Town of Henefer	City of Sumner
Bear Lake County School District No. 33	City of Starbuck	Town of Pawleys Island	Town of Hartselle	City of Sunnyvale
Bear Lake School District No. 33	City of Stayton	Town of Pelton	Town of Hideout	City of Tacoma
Blackfoot School District No. 55	City of Sublimity	Town of Pelzer	Town of Hinckley	City of Tekoa
Blaine County School District No. 61	City of Sumpter	Town of Pendleton	Town of Holden	City of Tenino
Bliss Joint School District No. 234	City of Sutherlin	Town of Perry	Town of Howell	City of Tieton
Bonneville Joint School District No. 93	City of Sweet Home	Town of Port Royal	Town of Huntsville	City of Toledo
Boundary County School District No. 101	City of Talent	Town of Prosperity	Town of Joseph	City of Tonasket
Brunau-Grand View Joint School District	City of Tangent	Town of Ravenel	Town of Junction	City of Toppenish
Buhl Joint School District No. 412	City of The Dalles	Town of Reidville	Town of Kanarrville	City of Tukwila
Butte County Joint School District No. 111	City of Tigard	Town of Ridge Spring	Town of Kanosh	City of Tumwater
Caldwell School District No. 132	City of Tillamook	Town of Ridgeland	Town of Kingston	City of Union Gap
Camas County School District No. 121	City of Toledo	Town of Ridgeville	Town of Koosharem	City of University Place
Cambridge School District	City of Troutdale	Town of Ridgeway	Town of Leeds	City of Vader
Cascade School District No. 422	City of Tualatin	Town of Saint Matthews	Town of Levan	City of Vancouver
Cassia County Joint School District No. 151	City of Turner	Town of Saint Stephen	Town of Loa	City of Waitsburg
Castlefjord Joint School District No. 417	City of Ukiah	Town of Salem	Town of Manila	City of Walla Walla
Challis Joint School District No. 181	City of Umatilla	Town of Sallee	Town of Mantua	City of Wapato
Clark County School District No. 161	City of Union	Town of Saluda	Town of Marysle	City of Warden
Coeur d'Alene School District No. 271	City of Unity	Town of Santee	Town of Meadow	City of Washougal
Cottonwood Joint School District No. 242	City of Vale	Town of Scranton	Town of Minersville	City of Wenatchee
Council School District No. 13	City of Veneta	Town of Seabrook Island	Town of New Harmony	City of West Richland
Culdesac Joint School District No. 342	City of Vernonia	Town of Sellers	Town of Newton	City of Westport
Dietrich School District No. 314	City of Waldport	Town of Sharon	Town of Ophir	City of White Salmon
Emmett Independent School District No. 221	City of Wallowa	Town of Six Mile	Town of Orderville	City of Winlock
Filer School District No. 413	City of Warrenton	Town of Snelling	Town of Paradise	City of Woodinville
Firth School District No. 59	City of Wasco	Town of Society Hill	Town of Paradise	City of Woodland
Fremont County School District No. 215	City of West Linn	Town of South Congaree	Town of Portage Utah	City of Yakima/Yakima County
Fruitland School District No. 373	City of Westfir	Town of Springdale	Town of Randolph	City of Yelm
Garden Valley School District	City of Weston	Town of St. George	Town of Redmond	City of Zillah
Genesee Joint School District No. 282	City of Wheeler	Town of St. Matthews	Town of Rockville	Consolidated Borough of Quil Ceda Village
Glenns Ferry Joint School District No. 192	City of Willamina	Town of Stuckey	Town of Rocky Ridge	Grays Harbor Council of Governments
Gooding Joint School District No. 231	City of Wilsonville	Town of Sullivans Island	Town of Rush Valley	Town of Almira
Grace Joint School District No. 148	City of Winston	Town of Summerton	Town of Scipio	Town of Beaux Arts Village
Hagerman Joint School District No. 233	City of Wood Village	Town of Summerville	Town of Seefeld	Town of Bucoda
Hansen School District No. 415	City of Woodburn	Town of Summit	Town of Sigurd	Town of Carbonado
Highland Joint School District No. 305	City of Yachats	Town of Surfside Beach	Town of Springdale	Town of Cathlamet
Homedale School District No. 370	City of Yamhill	Town of Swansea	Town of Stockton	Town of Clyde Hill
Horseshoe Bend School District No. 73	City of Yoncalla	Town of Timmonsville	Town of Toquerville	Town of Colton
Idaho Falls School District No. 91	Town of Bonanza	Town of Trenton	Town of Torrey	Town of Conconully
Independent School District of Boise City	Town of Butte Falls	Town of Turbeville	Town of Trenton	Town of Concrete
Jefferson County School District No. 251	Jefferson Canyon City	Town of Ulmer	Town of Tropic	Town of Coulee City
Jerome Joint School District No. 261	Town of Lakeview	Town of Varnville	Town of Ulinth	Town of Coulee Dam
Joint School District No. 2	Town of Lexington	Town of Wagoner	Town of Vernon	Town of Coupeville
Kamiah School District No. 304	Higher Education	Town of Ward	Town of Vineyard	Town of Creston
Kellogg Joint School District 391	Blue Mountain Community College	Town of Ware Shoals	Town of Virgin	Town of Cusick
Kendrick Joint School District No. 283	Central Oregon Community College	Town of West Pelzer	Town of Wales	Town of Darrington
Kimberly School District No. 414	Chemeketa Community College	Town of West Union	Town of Wallsburg	Town of Eatonville
Kootenai School District No. 274	Clackamas Community College	Town of Whitnire	Utah Basin Association of Governments	Town of Elmer City
Kuna Joint School District No. 3	Clatsop Community College	Town of Williamston	Higher Education	Town of Endicott

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	Lake Pend Oreille School District No. 84	Columbia Gorge Community College	Town of Williston	College of Eastern Utah	Town of Fairfield
	Lakeland School District No. 272	Eastern Oregon University	Town of Winnboro	Davis Applied Technology College	Town of Farmington
	Lawpal School District No. 341	Klamath Community College District	Town of Yemassee	Dieix Applied Technology College	Town of Friday Harbor
	Lewisville Independent School District No. 1	Lane Community College	Higher Education	Dixie State University	Town of Garfield
	Mackay School District No. 182	Linn-Benton Community College	Aiken Technical College	Mountainland Applied Technology College	Town of Hamilton
	Madison School District No. 321	Mt. Hood Community College	Beaufort Jasper Higher Education Commission	Rocky Mountain University of Health Professions	Town of Harrah
	Marsh Valley Joint School District No. 21	Oregon Coast Community College	Central Carolina Technical College	Salt Lake Community College	Town of Hatton
	Marsing Joint School District No. 363	Oregon Department of Community Colleges and Workforce Developm	Clemson University	Snow College	Town of Hunts Point
	McCall-Donnelly Joint School District No. 421	Oregon Health and Science University	Coastal Carolina University	Southern Utah University	Town of Index
	Meadows Valley School District No. 11	Oregon Institute of Technology	College of Charleston	Tooele Applied Technology College	Town of Ione
	Melba School District No. 136	Oregon State University	Denmark Technical College	Uintah Basin Applied Technology College	Town of La Conner
	Middleton School District No. 134	Oregon State University, Oregon Agricultural Experiment Station	Florence-Darlington Technical College	University of Utah	Town of LaCrosse
	Midvale School District No. 483	Oregon University System	Francis Marion University	University of Utah Hospitals and Clinics	Town of Lamont
	Minidoka County School District No. 331	Portland Community College	Greenville Technical College	Utah State University	Town of Latah
	Moscow School District No. 281	Portland State University	Horry-Georgetown Technical College	Utah System of Higher Education	Town of Lind
	Mountain Home School District No. 193	Reed College	Lander University	Utah Valley University	Town of Lyman
	Mountain View School District No. 244	Rogue Community College	Medical University of South Carolina	Weber State University	Town of Malden
	Mullan School District 392	Southern Oregon University	Midlands Technical College	Education (K-12)	Town of Mansfield
	Murtaugh Joint School District No. 418	Southern Oregon University Family Housing	Northeastern Technical College	Alpine School District	Town of Marcus
	Nampa Christian Schools Inc.	Southwestern Oregon Community College	Orangeburg-Calhoun Technical College	Beaver County School District	Town of Metairie
	Nampa School District No. 131	Tillamook Bay Community College	Piedmont Technical College	Big Elder School District	Town of Millwood
	New Plymouth School District	Treasure Valley Community College	South Carolina State Board for Technical and Comprehensive Educatio	Cache County School District	Town of Naches
	Nez Perce Joint School District No. 302	Umpqua Community College	South Carolina State University	Canyons School District	Town of Nespelem
	North Gem School District No. 149	University of Oregon	South Carolina Technical College System	Carbon School District	Town of Northport
	Notus School District	Western Oregon University	Spartanburg Community College	Centro De La Familia De Utah Head Start Program School District	Town of Oakesdale
	Oneida County School District No. 351	Education (K-12)	Technical College of the Lowcountry	Daggett School District	Town of Odessa
	Orofino Joint School District No. 171	Adel School District 21	The Citadel	Davis School District	Town of Pe Ell
	Parma School District No. 137	Adrian School District	Tri-County Technical College	Duchesne County School District	Town of Prescott
	Payette School District No. 131	Aksea School District No. 7J	Trident Technical College	Emery County School District	Town of Reardan
	Plummer-Worley Joint School District No. 44	Amity School District 4J	University of South Carolina	Freedom Preparatory Academy School District	Town of Riverside
	Pocatello-Chubbuck School District No. 25	Annex School District 29	University of South Carolina, Aiken	Garfield County School District	Town of Rockford
	Post Falls School District No. 273	Arlington School District No. 3	University of South Carolina, Upstate	Grand County School District	Town of Rosalia
	Potlatch School District No. 285	Arocl School District No. 81	Williamsburg Technical College	Granite School District	Town of Ruston
	Preston Joint School District No. 201	Ashland School District No. 5	Winthrop University	Iron County School District	Town of Skykomish
	Richfield School District No. 316	Ashwood School District	York Technical College	Jordan School District	Town of South Cle Elum
	Ririe Joint School District No. 252	Astoria School District No. 1C	Education (K-12)	Juab School District	Town of South Prairie
	Rockland School District No. 282	Athens-Weston School District No. 29RJ	Abbeville County School District	Kane County School District	Town of Spangle
	Salmon River Joint School District No. 243	Baker School District No. 5J	Aiken County Public Schools	Legon City School District	Town of Springdale
	Salmon School District No. 291	Bandon School District	Allendale County School District	Millard School District	Town of St. John
	Shelley School District No. 60	Banks School District No. 13	Anderson County School Districts 1 and 2 Career and Technology Cent	Morgan School District	Town of Steilacoom
	Shoshone Joint School District No. 312	Beaverton School District No. 48	Anderson School District No. 1	Mountainland Head Start Program School District Office	Town of Twp
	Snake River School District	Bend-La Pine Public Schools	Anderson School District No. 2	Murray City School District	Town of Uniontown
	Soda Springs Joint School District No. 150	Bethel School District	Anderson School District No. 3	Nebo School District	Town of Washtucna
	South Lemhi School District No. 292	Blachly School District 90	Anderson School District No. 4	North Sanpete County School District	Town of Waterville
	St. Maries Joint School District No. 41	Brookings-Harbor School District	Anderson School District No. 5	North Sanpete School District	Town of Waverly
	Sugar-Salem Joint District No. 312	Canas Valley School District	Bamberg School District No. 1	North Summit School District	Town of Wilbur
	Swan Valley Elementary School District No. 33	Canby School District No. 86	Bamberg School District No. 2	Ogden City School District	Town of Wilkeson
	Swan Valley School District No. 92	Cascade School District No. 5	Barnwell School District No. 45	Park City School District	Town of Wilson Creek
	Teton County School District No. 401	Centennial School District No. 28J	Beaufort County School District	Piute County School District	Town of Winthrop
	Three Creek Joint School District No. 416	Central Curry School District No. 1	Berkeley County School District	Provo City School District	Town of Woodway
	Troy School District No. 287	Central Linn School District	Blackville-Hilda Public Schools	Rich County School District	Town of Yacolt
	Twin Falls School District No. 411	Central Point School District No. 6	Calhoun County School District	Rich School District	Town of Yarrow Point
	Valley School District No. 262	Central School District No. 13J	Charleston County School District	Rural Utah Child Development Head Start Program School District Off	Higher Education
	Vallivue School District No. 139	Clackamas Education Service District	Chester County School District	Salt Lake City School District	Bates Technical College
	Vision Charter School District # 463	Clatskanie School District No. 6J	Chester County School District	San Juan School District	Bellevue Community College
	Wallace School District No. 393	Clatskanie School District No. 6J	Chesterfield County School District	Sevier School District	Bellingham Technical College
	Weiser School District No. 431	Clarendon County School District No. 53	Clarendon County School District No. 1	South Sanpete School District	Big Bend Community College
	Wendell School District No. 232	Columbia Gorge Education Service District	Clarendon County School District No. 2	South Summit School District	Cascadia Community College
	West Bonner County School District No. 83	Condon School District No. 25J	Clarendon County School District No. 3	Suu Head Start Program School District	Central Washington University
	West Jefferson School District No. 253	Coos Bay School District No. 9	Clover School District No. 2	Thomas Edison Charter Schools	Centralia College
	West Side School District No. 202	Coquille School District No. 8	Colleton County School District	Tintic School District	Clark College
	Whitepine Joint School District No. 288	Corbett School District No. 39	Darlington County School District	Tooele County School District	Clover Park Technical College
	Wildier School District No. 153	Covallis School District No. 509J	Delta R-V School District	Uintah School District	Columbia Basin Community College
	Special District	Cove School District No. 15	Dillon County School District No. 1	Wasatch County School District	Community Colleges of Spokane
	Ada County Emergency Medical Services District	Crane Elementary School District	Dillon County School District No. 2	Washington County School District	Eastern Washington University
	Ada County Highway District	Creswell School District No. 40	Dillon County School District No. 3	Wayne County School District	Edmonds Community College
	Adams County Recreation District	Crook County School District	Dillon County School District No. 4	Weber School District	Everett Community College
	Ahsahka Water and Sewer District	Crow-Applegate-Lorane School District No. 66	Diocese Of Charleston Schools	Special District	Evergreen State College
	Albion Highway District	Culver School District No. 4	Dorchester School District No. 2	Ash Creek Special Service District	Grays Harbor College
	Alpine Meadows Water and Sewer District	Dallas School District No. 2	Dorchester School District No. 4	Ashley Valley Water and Sewer Improvement District	Green River Community College
	American Falls Free Library District	David Douglas School District No. 40	Edgelyde County School District	Biggert Water and Sewer Improvement District	Highline Community College
	American Falls Housing Authority	Dayton School District No. 8	Fairfield County School District	Bear Lake Special Service District	Lake Washington Institute of Technology
	Atlanta Highway District	Dayville School District No. 16J	Florence County School District No. 1	Bear River Water Conservancy District	Lower Columbia College
	Avery Water and Sewer District	Douglas County School District	Florence County School District No. 2	Benchland Water District	Northwest Indian College
	Avondale Irrigation District	Douglas County School District No. 4	Florence County School District No. 3	Benson Culinary Water Improvement District	Olympic College
	Bayview Water and Sewer District	Douglas Education Service District	Florence County School District No. 4	Bona Vista Water Improvement District	Peninsula College
	Beaver Lake County Library District	Dufur School District No. 29	Florence County School District No. 5	Cache Mosquito Abatement District	Pierce College
	Bench Sewer District	Eagle Point School District No. 9	Ft. Mill School District No. 4	Cache Valley Transit District	Renton Technical College
	Beneviah County Free Library District	Echo School District No. 5	Georgetown County School District	Canyonlands Health Care Special Service District	Seattle Community Colleges District VI
	Big Canyon Fire District	Elgin School District	Greenville County School District	Carbon County Health Authority	Shoreline Community College
	Blaine County Housing Authority	Elkton School District No. 34	Greenwood School District No. 50	Carbon County Municipal Building Authority	Skagit Valley College
	Blaine County Recreation District	Enterprise School District No. 21	Greenwood School District No. 52	Carbon County Recreation Transportation Special Service District	South Puget Sound Community College
	Bliss Fire District	Estacada School District No. 108	Hampton County School District No. 2	Carbon Water Conservancy District	Tacoma Community College
	Boise Basin Library District	Eugene School District No. 4J	Hampton School District No. 1	Castle Valley Special Service District	University of Washington
	Boise City/Ada County Housing Authority	Falls City School District	Horry County Schools	Cedar City Housing Authority	Walla Walla Community College
	Boise-Kung Irrigation District	Fern Ridge School District No. 28J	Jasper County School District	Cedar Mountain Fire Protection District	Washington State Board for Community and Technical Colleges
	Bonneville County Fire District No. 1	Forest Grove School District	John de la Howe School District	Cedarview-Montwell Special Service District	Washington State Higher Education Facilities Authority
	Bunau Valley District Library	Fossil School District 21J	Kershaw County School District	Central Davis County Sewer District	Washington State Student Achievement Council
	Bunau Water and Sewer District	Gaston School District 511J	Lancaster County School District	Central Iron County Water Conservancy District	Washington State University
	Buhl Highway District	Gervais School District	Laurens County School District No. 55	Central Utah Water Conservancy District	Washington State University, Vancouver
	Buhl Rural Fire Protection District	Gladstone School District	Laurens County School District No. 56	Central Weber Sewer Improvement District	Wenatchee Valley College
	Burley Highway District	Glendale School District No. 77	Lee County School District	Charleston Water Conservancy District	Western Washington University
	Caldwell Housing Authority	Glide School District	Legacy Charter Schools	Copperton Improvement District	Whitcom Community College
	Canyon Highway District No. 4	Grant County Education Service District	Lexington County School District No. 1	Cottonwood Improvement District	Yakima Valley Community College

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	Cascade Rural Fire District	Grant School District No. 3	Lexington County School District No. 2	Davis Community Housing Authority	Education (K-12)
	Castelford Rural Fire District	Grants Pass School District No. 7	Lexington County School District No. 3	Davis County Housing Authority	Aberdeen School District No. 5
	Central Fire District	Greater Albany Public School District B1	Lexington County School District No. 4	Davis-Salt Lake Aerial Spray Authority	Adna School District No. 226
	Central Orchards Sewer District	Gresham-Barlow School District No. 11	Lexington-Richland Counties School District No. 5	Grand County Housing Authority	Almira School District No. 17
	Central Shoshone County Water District	Harney County School District No. 3	Marion County School District	Duchesne County Water Conservancy District	Anacortes School District No. 103
	Clark County District Library	Harney Education Service District	Marion County School District No. 7	Emery County Housing Authority	Arlington Public Schools
	Clarkia Free Library District	Harper School District No. 66	Marlboro County School District	Emery County Municipal Building Authority	Asotin-Anatone School District
	Clarkia Highway District	Harrisburg School District No. 7	McCormick County School District	Emery County Special Service District No. 1	Auburn School District No. 408
	Clearwater Free Library District	Helix School District No. 1-R	Newberry County School District	Emery Water Conservancy District	Bainbridge Island School District No. 303
	Clearwater Highway District	Hermiston School District	Ocoee County School District	Emigration Improvement District	Battle Ground School District No. 119
	Clearwater Soil and Water Conservation District	High Desert Education Service District	Orangeburg Consolidated School District Four	Fruitland Special Service District	Belleveuve Christian School District
	Clearwater Water District	Hillsboro School District No. 11	Orangeburg County Consolidated School District No. 3	Garden City Fire District	Belleveuve School District No. 405
	Consolidated Free Library District	Hood River County School District	Orangeburg County Consolidated School District No. 5	Grand County Housing Authority	Bellingham School District No. 501
	Cottonwood Highway District	Huntington School District No. 161	Pickens County School District	Granger-Hunter Improvement District	Benge School District No. 122
	Custer Soil and Water Conservation District	Imbler School District No. 11	Richland County School District No. 1	Heber Valley Special Service District	Bethel School District No. 403
	Dietrich Fire District	InterMountain Education Service District	Richland County School District No. 2	Hooper Water Improvement District	Bickleton School District
	Dietrich Highway District	Ione School District R2	Rock Hill School District No. 3	Jensen Water Improvement District	Blaine School District No. 503
	Doumeq Highway District	Jackson County School District No. 9	Saluda School District No. 1	Johnson Water Improvement District	Boistfort School District No. 234
	Downey Swan Lake Highway District	Jackson Education Service District	South Carolina Public Charter School District	Jordan Valley Water Conservancy District	Bremerton School District
	Dry Creek Cemetery Maintenance District	Jefferson County School District No. 509-J	Spartanburg County School District No. 1	Jordanville Special Service District	Brewster School District No. 111
	Eagle Fire Protection District	Jefferson School District	Spartanburg County School District No. 2	Joab Special Service Fire District	Bridgport School District No. 75
	Eagle Sewer District	Jewell School District No. 8	Spartanburg County School District No. 3	Kane County Water Conservancy District	Brimson School District No. 46
	East Bonner County Free Library District	John Day School District No. 3	Spartanburg County School District No. 4	Kearns Improvement District	Burlington-Edison School District No. 100
	East Bonner County Library District	Jordan Valley School District No. 3	Spartanburg County School District No. 5	Lake Point Improvement District	Camas School District
	East Greenacres Irrigation District	Joseph School District No. 6	Spartanburg County School District No. 6	Logan-Cache Airport Authority	Cape Flattery School District No. 401
	Eastern Idaho Public Health District	Junction City School District No. 69	Spartanburg County School District No. 7	Maeser Water and Sewer Improvement District	Capital Region Educational Service District No. 113
	Eastern Idaho Regional Wastewater Authority	Klamath County School District	Sumter School District	Magna Mosquito Abatement District	Carbonado Historical School District No. 19
	Elk River Free Library District	Klamath Falls City Schools	Sumter School District No. 17	Magna Water District	Cascade Christian Schools
	Elmore Soil and Water Conservation District	Knappa School District	Sumter School District No. 2	Metropolitan Water District of Salt Lake and Sandy	Cascade School District No. 228
	Fenn Highway District	La Grande County School District No. 1	Union County School District	Midvalley Improvement District	Cashmere School District No. 222
	Ferdinand Highway District	Lake County School District No. 7	Ware Shoals School District No. 51	Midway Sanitation District	Castle Rock School District No. 401
	Fish Haven Mosquito Abatement District	Lake Ed Service District	Williamsburg County Schools	Milford Area Healthcare Service District	Central Kitsap School District No. 401
	Fremont County District Library	Lake Oswego School District No. 71	Williston School District No. 29	Moab Mosquito Abatement District	Central Valley School District No. 356
	Friedman Memorial Airport Authority	Lakeview School District No. 7	York School District No. 1	Moab Valley Fire Protection District	Centralia School District No. 401
	Garden Valley District Library	Lane Education Service District	Special District	Mountain Green Sewer Improvement District	Chehalis School District No. 302
	Garden Valley Fire Protection District	Lebanon Community School District No. 9	Abbeville Housing Authority	Mountain Regional Water Special Service District	Cheney School District No. 360
	Garden Valley Recreation District	Lincoln County School District	Atken Housing Authority	Mountain View Special Service District	Chewelah School District No. 36
	Gateway Fire Protection District	Linn-Benton-Lincoln Education Service District	Anderson Housing Authority	MT. Olympus Improvement District	Chief Leschi School System
	Gem County Fire Protection District	Long Creek School District No. 17	Atlantic Beach Housing Authority	North Davis County Sewer District	Chimacum School District No. 49
	Gem County Mosquito Abatement District	Lowell School District No. 71	Beaufort Housing Authority	North Davis Fire District	Clarkston School District No. 1250-185
	Glenns Ferry Highway District	Mapleton School District No. 32	Beaufort-Jasper Water and Sewer Authority	North Emery Water Users Special Service District	Cle Elum-Roslyn School District
	Golden Gate Highway District No. 3	Marcola School District No. 79J	Beech Island Rural Community Water District	North Fork Special Services District	Clover Park School District No. 400
	Gooding County Memorial Hospital District	McKenzie School District	Belton-Honea Path Water Authority	North Pointe Solid Waste Special Service District	Colfax School District No. 300
	Grace District Library	McMinnville School District No. 40	Bennettsville Housing Authority	North Summit Fire District	College Place School District No. 250
	Grangeville Highway District	Medford School District No. 549C	Berea Public Service District	North Tooele County Fire Protection District	Colton School District No. 306
	Greater Boise Water and Sewer District	Milwaukie School District No. 7	Bethesda Housing Authority and Sanitation Authority	Duchaine County Water Conservancy District	Columbia School District No. 205
	Greater Boise Auditorium District	Mitchell School District No. 55	Big Creek Water and Sewerage District	North View Fire District	Columbia School District No. 206, Stevens County
	Greater Middleton Parks and Recreation District	Molalla River School District	Bluffton Township Fire District	Ogden Housing Authority	Columbia School District No. 400
	Greater Swan Valley Fire Protection District No. 2	Monument School District	Boiling Springs Fire District, Greenville County	Ourray Park Water Improvement District	Colville School District No. 115
	Groveland Water and Sewer District	Morrow County School District	Broad Creek Public Service District	Park City Fire Service District	Concrete School District No. 11
	Harbor View Estates Water and Sewer District	Mt. Angel School District	Buffalo-Mt. Pisgah Fire Protection District	Price River Water Improvement District	Conway Consolidated School District No. 317
	Hayden Lake Irrigation District	Multnomah Education Service District Consortium	Burton Fire District	Provo Housing Authority	Cosmopolis School District
	Hayden Lake Recreational Water and Sewer District	Myrtle Point School District	Central Midlands Regional Transit Authority	Rockville/Springdale Fire Protection District	Coulee-Hartline School District No. 151
	Hillsdale Highway District	Neah-Kah-Nie School District No. 56	Charleston Area Regional Transportation Authority	Roosevelt City Housing Authority	Cougville School District No. 204
	Homedale Highway District	Nestucca Valley School District No. 101	Charleston County Aviation Authority	Salt Lake City Housing Authority	Crescent School District
	Hoo Doo Water and Sewer District	New Hope Christian Schools	Charleston County Housing and Redevelopment Authority	Salt Lake City Mosquito Abatement District	Creston School District No. 73
	Horseshoe Bend Fire Protection District	Newberg School District No. 29J	Charleston Housing Authority	Salt Lake County Housing Authority	Curlew School District No-50
	Idaho Soil and Water Conservation District	North Bend School District No. 13	Charleston Naval Complex Redevelopment Authority	Sandy Suburban Improvement District	Cusick School District
	Indian Valley Rural Fire District	North Central Education Service District	Charleston Soil and Water Conservation District	Scofield Reservoir Special Service District	Darrington School District No. 330
	Iona-Bonneville Sewer District	North Clackamas School District No. 12	Cheraw Housing Authority	Sevier County Special Service District No. 1	Davenport School District No. 207
	Island Park Fire District	North Douglas School District No. 22	Chester Housing Authority	Skyline Mountain Special Service District	Dayton School District No. 2
	Jerome Highway District	North Lake School District	Chester Metropolitan District	Snyderville Basin Special Recreation District	Deer Park School District No. 414
	Jerome Recreation District	North Marion School District No. 15	Chester Sewer District	Snyderville Basin Water Reclamation District	Dieringer School District
	Jerome Rural Fire District No. 1	North Santiam School District No. 29	Coast Regional Transportation Authority	Solid Waste Special Service District No. 1	Dieke School District
	Kamiah Fire Protection District	North Wasco County School District No. 21	Columbia Housing Authority	South Davis Sewer District	East Valley School District No. 361
	Kamiah Highway District	Northwest Regional Education Service District	Conway Housing Authority	South Davis Water District	East Valley School District No. 361, Spokane County
	Ketchum Rural Fire Protection District	Nyssa School District No. 26	Daniel Morgan Water District	South Ogden Conservation District	East Valley School District No. 90, Yakima County
	Kidder Harris Highway District	Oakland School District	Darlington County Fire District	South Salt Lake Valley Mosquito Abatement District	Eastmont School District No. 206
	Kingston Water District	Oakridge School District No. 76	Darlington County Water and Sewer Authority	South Summit Fire Protection District	Eatonville School District No. 404
	Kootenai County Water District No. 1	Ontario School District No. 8C	Darlington Housing Authority	South Utah Valley Solid Waste District	Edmonds School District No. 15
	Kootenai Orchards Irrigation District	Oregon City School District No. 62	Davis County Water and Sewer Authority	Southern Valley Sewer Authority	Edwards Service District No. 112
	Kootenai-Shoshone Soil and Water Conservation Distr	Oregon Trail School District No. 46	Dorchester County Sales Tax Transportation Authority	Southeastern Utah Housing Authority	Eliensburg School District No. 401
	Kuna Library District	Paisley School District No. 11	Dorchester County Water Authority	Spanish Valley Water and Sewer Improvement District	Elma School District No. 68
	Laclede Water District	Parkrose School District No. 3	Duncan Chapel Fire District	St. George Housing Authority	Endicott School District No. 308
	Lakes Highway District	Pendleton School District No. 16	Easley Housing Authority	Stansbury Park Improvement District	Entiat School District No. 127
	Latah County Library District	Perrydale School District No. 21J	Easley-Central Water District	Strawberry Electric Service District	Enumclaw School District No. 216
	Latah Soil and Water Conservation District	Philomath School District No. 17J	East Richland County Public Service District	Sugar House Park Authority	Ephrata School District No. 165
	Lemhi Soil and Water Conservation District	Phoenix-Talent School District	Edgefield County Water and Sewer Authority	Tabby Valley Park Special Service District	Evaline School District No. 36
	Lewiston Orchards Irrigation District	Pilot Rock School District No. 2	Elmore Housing Authority	Timpanogas Improvement District	Everett School District No. 2
	Lewisston-Nez Perce County Regional Airport Authority	Pine Eagle School District No. 61	Fort Mill Housing Authority	Thompson Special Service District	Evergreen School District No. 114, Clark County
	Lincoln County Recreation District	Pinehurst School District	Fripp Island Public Service District	Timpanogas Special Service District	Evergreen School District No. 205
	Little Blacktail Ranch Water District	Pleasant Hill School District	Gaffney Housing Authority	Tooele County Housing Authority	Federal Way Public Schools
	Little Wood River Library District	Plush School District 18	Gaston Rural Community Water District	Tooele County Recreation Special Service District	Ferdale School District No. 502
	Lizard Butte Library District	Port Orford-Langlois School District No. 2CJ	Georgetown County Water and Sewer District	Tridell-Lapoint Water Improvement District	File School District No. 417
	Lost River Highway District	Portland Public School District No. 1	Georgetown Housing Authority	Uintah Animal Control and Shelter Special Service District	Finley School District
	M&T Water and Sewer District	Powers School District No. 31	Gilbert-Summit Rural Water District	Uintah County Municipal Building Authority	Franklin Pierce School District No. 402
	Mackay Free Library District	Prairie City School District No. 13	Grand Strand Water and Sewer Authority	Uintah Fire Suppression Special Service District	Freeman School District No. 358
	Madison Library District	Prospect School District No. 4	Greenville Arena District	Uintah Health Care Special Service District	Garfield School District No. 302
	Marsing Rural Fire District	Rainier School District No. 14	Greenville County Recreation District	Uintah Highlands Water and Sewer Improvement District	Glenwood School District
	McCall Fire Protection District	Redmond School District No. 2J	Greenville County Redevelopment Authority	Uintah Mosquito Abatement District	Goldendale School District
	McCall Memorial Hospital District	Reedsport School District No. 105	Greenville Water Development Authority	Uintah Recreation District	Grand Coulee Dam School District
	Meridian Cemetery Maintenance District	Region 9 Education Service District	Greenwood Transit Authority	Uintah Transportation Special Service District	Grandview School District No. 200
	Meridian Library District	Reynolds School District No. 7	Greenwood Metropolitan District	Uintah Water Conservancy District	Granger School District No. 204
	Meridian Rural Fire Protection District	Riddle School District No. 70	Greer Housing Authority	Unified Fire Authority	Granite Falls School District No. 332

Idaho	Oregon	South Carolina	Utah	Washington
Mica Kidd Island Fire Protection District	Riverdale School District No. 51J	Hartsville Housing Authority	Utah County Housing Authority	Grapeview School District No. 54
Middleton Rural Fire District	Rogue River School District No. 35	Hilton Head No. 1 Public Service District	Utah Paiute Housing Authority	Great Northern School District
Midvale Fire Protection District	Roseburg Public Schools	Holly Springs Fire-Rescue District	Utah Transit Authority	Green Mountain School District No. 103
Minidoka County Fire Protection District	Salem-Keizer Public School District No. 24J	Homeland Park Water and Sewer District	Utah Valley Dispatch Special Service District	Griffith School District No. 324
Minidoka County Highway District	Santiam Canyon School District No. 129J	James Island Public Service District	Wasatch County Fire District	Harrington Public Schools
Moreland Water and Sewer District	Santiam Christian Schools	Kingsree Housing Authority	Wasatch Front Waste and Recycling District	Highland School District No. 203
Mountain Home Highway District	Scappoose School District No. 11	Lady's Island-St. Helena Fire District	Wasatch Integrated Waste Management District	Highline School District No. 401
Mountain Rides Transportation Authority	Scio School District No. 95C	Lake City Housing Authority	Washington County Water Conservancy District	Hockinson School District
Nampa and Meridian Irrigation District	Seaside School District	Lancaster County Water and Sewer District	Waste Management Service District No. 5	Hood Canal School District No. 404
Nampa Highway District No. 1	Sheridan School District No. 48J	Lancaster Housing Authority	Weber Basin Water Conservancy District	Hoquiam School District No. 28
Nampa Housing Authority	Sherman County School District	Lancaster Soil and Water Conservation District	Weber Fire District	Inchelium School District No. 70
New Plymouth Fire District	Sherwood School District No. 88J	Laurens Housing Authority	Weber Mosquito Abatement District	Issaquah School District No. 411
North Bingham County District Library	Silver Falls School District No. 4J	Levington County Health Services District, Inc.	Weber-Box Elder Conservation District	Kahlotus School District No. 56
North Custer Hospital District	Sisters School District No. 6	Liberty-Chesnee-Fingerville Water District	Wellsville-Mendon Conservancy District	Kalama School District No. 402
North Kootenai Water and Sewer District	Siuslaw School District No. 97J	Local Housing Authority	White City Water Improvement District	Keller School District No. 3
North Lake Recreational Sewer and Water District	South Coast Education Service District, Region No. 7	Lowcountry Regional Transportation Authority	Woodruff Fire District	Kelso School District No. 458
North Latah County Highway District	South Lane School District No. 45J3	Logoff-Egin Water Authority		Kennewick School District No. 17
Northern Lakes Fire District	South Umpqua School District No. 19	Marion Housing Authority	State	Kent School District No. 415
Northside Fire District	South Wasco County School District No. 1	Marlboro County Housing Authority	State Of Utah	Kettle Falls School District No. 212
Notus-Parma Highway District No. 2	Southern Oregon Education Service District	McColl Housing Authority	Utah Department of Administrative Services	Kiona-Benton City School District No. 52
Oakley Highway District	Spray School District No. 1	Medical University Hospital Authority	Utah Department of Health	Kittitas School District
Oakley Library District	Springfield School District No. 19	Metropolitan Sewer Sub-District	Utah State Legislature	Klickitat School District No. 402
Ola District Library	St. Helens School District No. 502	Mitford Water and Sewer District	Utah State Treasurer	La Center School District
Oneida County Fire District	St. Paul School District No. 45	Mullins Housing Authority	Tribal	La Conner School District No. 311
Oregon Trail Recreation District	Stanfield School District No. 61	Murrells Inlet-Garden City Fire District	Confederated Tribes of the Goshute Reservation	LaCrosse School District
Outlet Bay Water and Sewer District	Sutherland School District No. 130	Myrtle Beach Air Force Base Redevelopment Authority	Koosharem Band of the Paiute Indian Tribe	Lake Chelan School District No. 129
Panhandle Health District	Sweet Home School District No. 55	Myrtle Beach Housing Authority	Koosharem Band of the Paiute Indian Tribe	Lake Quinalt School District No. 197
Parma Rural Fire Protection District	Three Rivers School District	Newberry Housing Authority	Northwestern Band of the Shoshone Nation Housing Authority	Lake Stevens School District No. 4
Pine Ridge Water and Sewer District	Tigard-Tualatin School District No. 23J	Newberry Housing Authority	Paiute Indian Tribe of Utah	Lake Washington School District No. 414
Pinehurst Water District	Tillamook School District No. 9	North Charleston Housing Authority	Skull Valley Band of Goshute Indians	Lakewood School District No. 306
Pioneer Irrigation District	Ukiah School District 80 R	North Charleston Sewer District	Ute Indian Tribe	Lamont School District
Placerville Fire Protection District	Umatilla School District No. 6	North Greenville Fire District		Liberty School District No. 362
Pocatello Housing Authority	Union School District 5	Oconee County Joint Regional Sewer Authority		Lind School District
Pocatello-Chubbuck Auditorium District	Vale School District No. 84	Parker Sewer and Fire Subdistrict		Longview School District No. 122
Portneuf District Library	Vernonia School District No. 47J	Patriots Point Development Authority		Loon Lake School District No. 183
Post Falls Highway District	Wallowa School District No. 12	Pee Dee Regional Airport District		Lopez Island School District No. 144
Power County Highway District	Warrenton-Hammond School District No. 30	Pee Dee Regional Transportation Authority		Lyle School District No. 406
Prairie Highway District	West Linn-Wilsonville School District	Piedmont Public Service District		Lynden School District No. 504
Prairie-River Library District	Willamette Education Service District	Pioneer Rural Water District		Mabton School District No. 120
Progressive Irrigation District	Willamina School District No. 30J	Powdersville Water District		Mansfield School District No. 207
Raft River Highway District	Winston-Dillard School District No. 116	Richland-Lexington Airport District		Manson School District
Rapid River Water and Sewer District	Woodburn School District No. 103	Richland-Lexington Riverbanks Park District		Mary M. Knight School District
Richfield District Library	Yamhill-Carlton School District No. 1	Rock Hill Housing Authority		Mary Walker School District No. 207
Riverside Independent Water District	Yoncalla School District No. 32	Saluda County Water and Sewer Authority		Marysville School District No. 25
Rock Creek Fire District	Special District	Sandy Springs Water District		McClary School District No. 65
Rockies Rural Fire District	Adair Rural Fire Protection District	Santee Fire Service District		Mead School District No. 354
Rogerson Water District	Amity Fire District	Santee Waterree Regional Transportation Authority		Medical Lake School District No. 326
Ross Point Water District	Applegate Valley Fire District No. 9	Sheldon Township Fire District		Mercer Island School District No. 400
Sagle Fire District	Arch Cape Sanitary District	Slater-Marietta Fire District		Meridian School District No. 505
Salmon River Clinic Hospital District	Arch Cape Water District	South Carolina Housing Authority Bond Council		Methow Valley School District
Sam Owen Fire District	Arnold Irrigation District	South Carolina Public Employee Benefit Authority		Monroe School District No. 103
Santa-Fernwood Water and Sewer District	Aumville Rural Fire District	South Carolina Regional Housing Authority No. 1		Montesano School District No. 66
Schweitzer Fire-Rescue District	Baker County Library District	South Carolina Regional Housing Authority No. 3		Morton School District No. 214
Settlers Irrigation District	Baker Rural Fire Protection District	South Carolina State Education Assistance Authority		Moses Lake School District No. 161
Shelley/Firch Fire District	Baker Valley Soil and Water Conservation District	South Carolina State Fiscal Accountability Authority		Mossyrock School District No. 206
Shoshone City & Rural Fire District	Bandon Rural Fire Protection District	South Carolina State Housing and Development Authority		Mt. Adams School District No. 209
Shoshone County Fire Protection District No. 2	Barlow Water Improvement District	South Carolina State Ports Authority		Mt. Baker School District No. 507
Shoshone Highway District No. 2	Bay Area Hospital District	South Greenville Fire District		Mt. Vernon School District No. 320
South Bannock Library District	Bend Parks and Recreation District	South Island Public Service District		Mukiteo School District No. 6
South Bingham Soil Conservation District	Beverly Beach Water District	Southside Rural Community Water District		Naches Valley School District No. 3
South Boundary Fire Protection District	Black Butte Ranch Rural Fire Protection District	Spartanburg Housing Authority		Napavine School District No. 14
South Custer Fire District	Blue Mountain Hospital District	Spartanburg Regional Health Services District		Naselle-Grays River Valley School District No.165
South Fork Coeur d'Alene River Sewer District	Blue River Water District	St. Andrews Public Service District South Carolina		Nespelem School District No. 14
South Latah Highway District	Boardman Park and Recreation District	St. John's Fire District		Newport School District No. 56-415
Southside Water and Sewer District	Boardman Rural Fire Protection District	Starr-Iva Water and Sewer District		Nine Mile Falls School District No. 325/179
Southwestern Idaho Cooperative Housing Authority	Boring Water District No. 24	Starr-Jackson-Wellford-Duncan Water District		Nooksaak Valley School District No. 506
St. Maries Fire Protection District	Boulder Creek Retreat Special Road District	Sumter Housing Authority		North Beach School District No. 64
Star Joint Fire District	Brownsville Rural Fire District	Talatha Rural Community Water District		North Franklin School District No. 51
Star Sewer and Water District	Buell-Red Prairie Water District	Taylor's Fire and Sewer District		North Kitsap School District No. 400
Sun Valley Water and Sewer District	Bunker Hill Sanitary District	Three Rivers Solid Waste Authority		North Mason School District
Sunier Heights Water District	Burlington Water District	Tigerville Fire District		North Thurston Public Schools
Targhee Regional Public Transit Authority	Camellia Park Sanitary District	Tri-County Solid Waste Authority		Northport School District No. 211
Targhee Regional Public Transportation Authority	Canon Beach Rural Fire Protection District	Union Housing Authority		Northshore School District No. 417
Teton County Fire Protection District	Central Lincoln People's Utility District	Valley Public Service Authority		Oak Harbor School District No. 201
Three Creek Highway District	Central Oregon Irrigation District	Waccamaw Regional Transportation Authority		Oakesdale School District No. 324
Three Mile Water District	Central Oregon Park and Recreation District	Wedgefield Stateburg Water District		Oakville School District No. 400
Timberlake Fire Protection District	Central Oregon Regional Housing Authority	West Anderson Water District		Ocean Beach School District No. 101
Twin Falls Highway District	Charleston Fire District	Westview-Fairforest Fire District		Ocoosa School District No. 172
Twin Falls Housing Authority	Charleston Sanitary District	Whitney Fire Protection District		Odesch School District No. 105
Twin Falls Rural Fire Protection District	Chehalis Park and Recreation District	Williamsburg County Transit Authority		Okanagan School District No. 105
Twin Ridge Rural Fire District	Chenoweth Water Public Utility District	Williamsburg County Water and Sewer Authority		Olympia School District No. 111
Union Independent Highway District	Chiloquin-Agency Lake Rural Fire Protection District	Woodruff Housing Authority		Olympic Educational Service District
Upper Fords Creek Rural Fire District	Christmas Valley Domestic Water Supply District	Woodruff-Roebuck Water District		Omak School District No. 19
Warm Lake Recreational Water District	Christmas Valley Park and Recreation District	York County Natural Gas Authority		Onalaska School District No. 300
Wendell Highway District	Clackamas County Fire District No. 1			Onion Creek School District No. 30
West Boise Sewer District	Clackamas County Housing Authority	State		Orcas Island School District No. 137
West Bonner Library District	Clackamas County Soil and Water Conservation District	Santee-Lynches Regional Council of Governments		Orchard Prairie School District No. 123
West Bonner Water and Sewer District	Clatskanie Park and Recreation District	South Carolina Department of Health and Environmental Control		Orient School District No. 65
West Pend Oreille Fire District	Clatskanie People's Utility District	South Carolina Department of Revenue		Oroville School District No. 410
Western Ada Recreation District	Clatskanie Rural Fire Protection District	South Carolina General Services Division		Orting School District No. 344
Western Elmore County Recreation District	Clatsop Care Center Health District	South Carolina Office of Regulatory Staff		Othello School District
Wilder Irrigation District	Clatsop County Housing Authority	South Carolina State Budget and Control Board		Palisades School District No. 102
Wilder Public Library District	Cloverdale Rural Fire Protection District	South Carolina State Treasurer's Office		Palouse School District No. 301
Wilder Rural Fire Protection District	Coburg Rural Fire Protection District	State Of South Carolina		Pasco School District No. 1

Idaho	Oregon	South Carolina	Utah	Washington
Wilderness Ranch Fire Protection District	Colton Fire District	Township		Pateros School District
Winona Highway District	Colton Water District	Township of Grand Meadow		Paterson School District No. 50
Worley Fire District	Columbia Corridor Drainage Districts Joint Contracting Authority	Tribal		Pe Ell School District No. 301
Worley Highway District	Columbia Health District	Catawba Indian Nation		Peninsula School District
State	Columbia Improvement District			Pioneer School District No. 402
Idaho Department of Administration	Columbia River People's Utility District			Pomeroy School District No. 110
Idaho Department of Health and Welfare	Columbia Soil and Water Conservation District			Port Angeles School District No. 121
State Of Idaho	Coos County Airport District			Port Townsend School District No. 50
Tribal	Coos County Library Service District			Prescott School District No. 402-37
Coeur d'Alene Tribe	Coquille Indian Housing Authority			Pride Prep Schools
Kootenai Tribe of Idaho	Coquille Valley Hospital District			Prosser School District No. 116
Nez Perce Tribal Enterprises	Corbett Water District			Puget Sound Educational Service District
Nez Perce Tribe	Corvallis Rural Fire Protection District			Pullman School District No. 267
Shoshone-Bannock Tribes	Cove Rural Fire Protection District			Puyallup School District No. 3
	Crooked River Ranch Rural Fire Protection District			Queets-Clearwater School District No. 20
	Crooked River Ranch Special Road District			Quilcene School District No. 48
	Curry Health District			Quillayute Valley School District No. 402
	Curry Public Library District			Quincy School District No. 144
	Dallas Cemetery District No. 4			Rainier School District No. 307
	Dean Minard Water District			Raymond School District No. 116
	Dee Rural Fire Protection District			Reardan-Edwall School District
	Deschutes County 911 Service District			Renton School District No. 403
	Deschutes County Rural Fire District No. 1			Republic School District
	Deschutes Valley Water District			Richland School District No. 400
	Devils Lake Water Improvement District			Ridgefield School District No. 122
	Dexter Rural Fire Protection District			Ritzville School District
	Douglas County Fire District No. 2			Riverside School District
	Douglas County Housing Authority			Riverview School District No. 407
	Douglas Soil and Water Conservation District			Rochester School District
	Drakes Crossing Rural Fire Protection District			Rosalia School District No. 320
	Dufur Recreation District			Royal School District
	Eagle Valley Soil and Water Conservation District			San Juan Island School District No. 149
	East Fork Irrigation District			Satsop School District No. 104
	East Multnomah Soil and Water Conservation District			Seattle Public Schools
	East Umatilla County Health District			Sedro-Woolley School District No. 101
	East Valley Water District			Selah School District No. 119
	Echo Rural Fire District			Selkirk School District No. 70
	Elsie-Vinemagle Rural Fire Protection District No. 11			Sequim School District No. 323
	Emerald People's Utility District			Shaw Island School District No. 10
	Estacada Rural Fire District No. 69			Shelton School District No. 309
	Fairview Water District			Shoreline School District No. 412
	Falcon Cove Beach Water District			Skykomish School District
	Farmers Irrigation District			Snohomish School District No. 201
	Gardiner Sanitary District			Snoqualmie Valley School District No. 410
	Gaston Rural Fire District			Soap Lake School District No. 156
	Gates Rural Fire Protection District			South Bend School District No. 118
	Gearhart Rural Fire Protection District			South Kitsap School District No. 402
	Glendale Rural Fire Protection District			South Whidbey School District No. 206
	Gleneden Sanitary District			Southside School District
	Goshen Fire District			Spokane Public Schools
	Government Camp Sanitary District			Sprague School District
	Grand Ronde Sanitary District			St. John School District No. 322
	Grant County Transportation District			Stanwood-Camano School District No. 401
	Grant Soil and Water Conservation District			Stellacoom Historical School District No. 1
	Grants Pass Irrigation District			Steptoe School District No. 304
	Green Sanitary District			Stevenson-Carson School District No. 303
	Hahlen Road Special District			Sultan School District No. 311
	Halsey-Shedd Rural Fire Protection District			Summit Valley School District 202
	Hamlet Rural Fire Protection District			Summer School District No. 320
	Harbor Sanitary District			Sunnyside School District No. 201
	Harbor Water Public Utility District			Tacoma School District No. 10
	Harney District Hospital			Taholah School District No. 77
	Harney Soil and Water Conservation District			Tahoma School District No. 409
	Harriman Rural Fire Protection District			Tekoa School District No. 265
	Hazeldell Rural Fire Protection District			Tenino School District No. 402
	Hebo Joint Water and Sewer Authority			Thorp School District No. 400
	Heceta Water District			Toledo School District No. 237
	Hermiston Cemetery District			Tonascket School District
	Hermiston Fire and Emergency Services District			Toppish School District No. 202
	Hermiston Irrigation District			Touchet School District No. 300
	Hood River County Library District			Toutle Lake School District No. 130
	Hood River County Transportation District			Trout Lake School District No. R-400
	Hood River Valley Parks and Recreation District			Tukwila School District No. 406
	Hoodland Fire District No. 74			Tumwater School District No. 33
	Hubbard Rural Fire Protection District			Union Gap School District No. 2
	Ice Fountain Water District			University Place School District No. 83
	Illinois Valley Rural Fire Protection District			Valley School District
	Ione Rural Fire Protection District			Valley School District No. 70
	Irrigon Community Park and Recreation Maintenance District			Vancouver School District No. 37
	Jackson County Airport Authority			Vashon Island School District No. 402
	Jackson County Fire District No. 3			Wahkiakum School District No. 200
	Jackson County Fire District No. 5			Wahluke School District No. 73
	Jackson County Housing Authority			Waitsburg School District
	Jackson County Library District			Walla Walla School District No. 140
	Jackson County Vector Control District			Wapato School District No. 207
	Jackson Soil and Water Conservation District			Warden School District No. 146-161
	Jefferson Rural Fire Protection District			Washington Schools Risk Management Pool
	John Day/Canyon City Parks and Recreation District			Washington State Educational Service District
	Junction City Rural Fire Protection District			Washougal School District
	Juniper Flat Rural Fire Protection District			Washtucna School District
	Keating Soil and Water Conservation District			Waterville School District No. 209
	Keizer Rural Fire Protection District			Wellpinit School District
	Keno Fire Protection District			Wenatchee School District No. 246
	Kernville-Gleneden Beach-Lincoln Beach Water District			West Valley School District No. 208, Yakima County

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
		Klamath County Fire District No. 1			West Valley School District No. 363, Spokane County
		Klamath County Library Service District			White Pass School District No. 303
		Klamath Housing Authority			White River School District No. 416
		Klamath Irrigation District			White Salmon Valley School District No. 405-17
		Klamath Vector Control District			Wilbur School District No. 200
		La Grande Rural Fire Protection District			Willapa Valley School District No. 160
		La Pine Park and Recreation District			Wilson Creek School District
		La Pine Rural Fire Protection District			Winlock School District No. 232
		La Pine Water District			Wishkah Valley School District No. 117
		Lake District Hospital			Woodland School District No. 404
		Lake Grove Water District			Yakima School District No. 7
		Lakeside Fire District No. 4			Yelm Community School District No. 2
		Lane County Fire District No. 1			Zillah School District No. 205
		Lane Library District			Special District
		Lane Transit District			Acme Water District No. 18
		Langlois Water District			Adams County Fire Protection District No. 1
		LaPine Special Sewer District			Adams County Mosquito Control District
		Lebanon Aquatic District			Aeneas Lake Irrigation District
		Lebanon Fire District			Alderwood Water and Wastewater District
		Lewis and Clark Rural Fire Protection District			Alpine Water District
		Libby Drainage District			Anacortes Housing Authority
		Linn Benton Housing Authority			Annapolis Water District
		Lookingglass Rural Fire District			Asotin County Cemetery District No. 1
		Lorane Rural Fire Protection District			Asotin County Conservation District
		Lowell Rural Fire Protection District			Asotin County Fire District No. 1
		Lower Umpqua Hospital District			Asotin County Housing Authority
		Lusted Water District			Asotin County Public Utility District No. 1
		Madras Aquatic Center District			Badger Mountain Irrigation District
		Maiheur County Housing Authority			Bainbridge Island Metropolitan Park and Recreation District
		Malin Rural Fire Protection District			Basin City Water/Sewer District
		Mapleton Water District			Bayview Beach Water District
		Marion County Fire District No. 1			Beacon Hill Water and Sewer District
		Marion Soil and Water Conservation District			Beehive Irrigation District
		Medford Irrigation District			Belfair Water District No. 1
		Merrill Rural Fire Protection District			Bellevue Convention Center Authority
		Mid-County Cemetery Maintenance District			Bellingham Housing Authority
		Middle Fork Irrigation District			Bellingham Public Development Authority
		Miles Crossing Sanitary Sewer District			Benton County Diking District No. 1
		Mill City Rural Fire Protection District			Benton County Fire Protection District No. 1
		Milton-Freewater Water Control District			Benton County Fire Protection District No. 2
		Mist-Birkenfeld Rural Fire Protection District			Benton County Fire Protection District No. 4
		Mohawk Valley Rural Fire District			Benton County Fire Protection District No. 5
		Molalla River Improvement District			Benton County Fire Protection District No. 6
		Molalla Rural Fire Protection District No. 73			Benton County Mosquito Control District
		Monroe Rural Fire Protection District			Benton County Public Utility District No. 1
		Morrow County Health District			Benton Irrigation District
		Mountain View Hospital District			Benton-Franklin Health District
		Mt. Angel Fire District			Beverly Water District
		Multnomah County Drainage District No. 1			Birch Bay Water and Sewer District
		Multnomah County Rural Fire Protection District No. 10			Black Diamond Water District
		Multnomah County Rural Fire Protection District No. 14			Bremerton Housing Authority
		Nesika Beach-Ophir Water District			Buckhannon-Upshur County Airport Authority
		Neskowin Regional Sanitary Authority			Burbank Irrigation District No. 4
		Neskowin Regional Water District			Carnage Irrigation District No. 7
		Nestucca Rural Fire Protection District			Cascadia Conservation District
		Netarts Oceanside Sanitary District			Cedar River Water and Sewer District
		Netarts-Oceanside Rural Fire Protection District			Central Klickitat County Park and Recreation District
		North Bay Rural Protection Fire District			Central Pierce Fire and Rescue District No. 6
		North Bend City/Coo's-Curry Housing Authority			Central Puget Sound Regional Transit Authority
		North Central Public Health District			Central Valley Ambulance Authority
		North Clackamas Parks and Recreation District			Chelan County Fire District No. 1
		North County Recreation District			Chelan County Fire District No. 3
		North Gilliam Cemetery District			Chelan County Fire District No. 5
		North Gilliam County Rural Fire Protection District			Chelan County Fire District No. 6
		North Lincoln Fire and Rescue District No. 1			Chelan County Fire District No. 7
		North Powder Rural Fire Protection District			Chelan County Fire District No. 8
		North Sherman County Rural Fire Protection District			Chelan County Fire District No. 9
		North Unit Irrigation District			Chelan County Public Hospital District No. 1
		Northeast Oregon Housing Authority			Chelan County Public Utility District No. 1
		Northern Wasco County Park and Recreation District			Chelan County/Wenatchee Housing Authority
		Northern Wasco County People's Utility District			Chelan-Douglas Health District
		Northwest Oregon Housing Authority			Chinook Water District
		Nyssa Road Assessment District No. 2			Chuckanut Community Forest Park District
		Nyssa Rural Fire Protection District			Clallam Conservation District
		Oak Hill Sanitary District			Clallam County Fire District No. 2
		Oak Lodge Sanitary District			Clallam County Fire District No. 5
		Oak Lodge Water District			Clallam County Fire District No. 6
		Oceanside Water District			Clallam County Fire Protection District No. 1
		Ochoco West Sanitary District			Clallam County Fire Protection District No. 3
		Odeil Sanitary District			Clallam County Fire Protection District No. 4
		Ontario Library District			Clallam County Hospital District No. 1
		Oregon Fire Districts Association			Clallam County Housing Authority
		Oregon Infrastructure Finance Authority			Clallam County Parks and Recreation District No. 1
		Oregon Trail Library District			Clallam County Public Hospital District No. 2
		Oregon Water Wonderland Unit II Sanitary District			Clallam County Public Utility District No. 1
		Owyhee Irrigation District			Clark County Fire District No. 10
		Pacific City Joint Water Sanitary Authority			Clark County Fire District No. 11
		Pacific Communities Health District			Clark County Fire District No. 13
		Palatine Hill Water District			Clark County Fire District No. 5
		Peninsula Drainage District No. 1			Clark County Fire Protection District No. 3
		Peninsula Drainage District No. 2			Clark County Fire Protection District No. 6
		Pilot Rock Fire Protection District			Clark County Public Utility District No. 1
		Pine Grove Rural Fire Protection District			Clark Regional Wastewater District
		Pleasant Hill Rural Fire Protection District			Cline Irrigation District

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
		Pleasant Home Water District Polk County Fire District No-1 Polk County Housing Authority Polk Soil and Water Conservation District Portland Metropolitan Area Water District Public Procurement Authority Rainbow Water District Raleigh Water District Redmond Area Park and Recreation District Riddle Rural Fire District River Forest Acres Special Road District River Road Park and Recreation District Rivergrove Water District Roads End Sanitary District Roberts Creek Water District Rockwood Water People's Utility District Rogue River Cemetery Maintenance District Rogue Valley Transportation District Roseburg Urban Sanitary Authority Sable Drive Road District Salem Area Mass Transit District Salem Housing Authority Salem-Keizer Transit District Santa Clara Rural Fire Protection District Santiam Water Control District Scappoose Rural Fire District Scio Rural Fire District Scottsburg Rural Fire District Seal Rock Fire District Seal Rock Water District Shangri-La Water District Shasta View Irrigation District Siletz Rural Fire Protection District Silvertown Fire District Sisters-Camp Sherman Rural Fire Protection District Siuslaw Public Library District South Clackamas Transportation District South Suburban Sanitary District Southern Curry Cemetery Maintenance District Southwest Lincoln County Water District Spring River Special Road District Springfield Utility District Stanfield Fire District No. 7-402 Stayton Fire District Suburban East Salem Water District Sunrise Water Authority Sunset Empire Transportation District Swallow Irrigation District Sweet Home Fire and Ambulance District Talent Irrigation District Terrebonne Domestic Water District Three Sisters Irrigation District Tillamook County Transportation District Tillamook People's Utility District Tiller Rural Fire District Toledo Rural Fire Protection District Tri City Rural Fire District No. 4 Tri City Water District Tri-City Service District Tri-County Metropolitan Transportation District Tualatin Hills Park and Recreation District Tualatin Hills Park and Recreation District Tualatin Valley Irrigation District Tualatin Valley Water District Tumalo Irrigation District Twin Rocks Sanitary District Umatilla County Housing Authority Umatilla Hospital District Umatilla Land Redevelopment Authority Umatilla Morrow Radio and Data District Umatilla Reservation Housing Authority Umatilla Rural Fire Protection District Union Cemetery District Vale Oregon Irrigation District Valley View Water District Vandevort Acres Special Road District Vineyard Mountain Water and Improvement District Walla Walla River Irrigation District Wallowa County Health Care District Wamic Water and Sanitary Authority Warm Springs Housing Authority Wasco County Soil and Water Conservation District Washington County Fire District No. 2 Washington County Housing Authority Water Wonderland Improvement District Wedderburn Sanitary District West Slope Water District West Valley Housing Authority Western Lane Ambulance District Westport Wauna Rural Fire Protection District Westwood Hills Road District Ward Memorial Park District Wickiup Water District Willamalane Park and Recreation District			Clinton Water District Coal Creek Utility District Columbia Conservation District Columbia County Fire District No. 3 Columbia County Public Hospital District No. 1 Columbia County Rural Library District Columbia Irrigation District Columbia Valley Water District Colville Indian Housing Authority Consolidated Irrigation District No. 14 Cowington Water District Cowiche Sewer District Cowlitz County Cemetery District No. 2 Cowlitz County Fire District No. 6 Cowlitz County Public Utility District No. 1 Cowlitz Transit Authority Cross Valley Water District Dallesport Water District Douglas County Fire District No. 2 Douglas County Fire Protection District No. 5 Douglas County Public Utility District No. 1 Douglas County Sewer District No. 1 Douglas-Okanagan County Fire District No. 15 East Columbia Basin Irrigation District East Gig Harbor Water District East Lewis County Public Development Authority East Pierce Fire and Rescue District No. 22 East Spokane Water District No. 1 East Wenatchee Water District Eastmont Metropolitan Park District Eastsound Sewer and Water District Edmonds Public Facilities District Ellensburg Business Development Authority Enterprise Cemetery District No. 7 Entiat Irrigation District Everett Housing Authority Everett Public Facilities District Evergreen Water-Sewer District No. 19 Fall City Water District Ferry County Public Utility District No. 1 Ferry/Okanagan County Fire Protection District No. 13 Fisherman Bay Sewer District Foster Creek Conservation District Four Lakes Water District No. 10 Franklin Conservation District Franklin County Cemetery District No. 2 Franklin County Fire District No. 1 Franklin County Fire Protection District No. 3 Franklin County Irrigation District No. 1 Franklin County Public Utility District No. 1 Freeland Water and Sewer District Ft. Worden Public Development Authority Gardena Farms Irrigation District No. 13 Gelforth Special Utility District Grand Coulee Project Hydroelectric Authority Grandview Irrigation District Grant County Airport District No. 1 Grant County Fire District No. 10 Grant County Fire District No. 11 Grant County Fire District No. 3 Grant County Fire District No. 4 Grant County Fire District No. 7 Grant County Fire Protection District No. 5 Grant County Housing Authority Grant County Mosquito Control District No. 1 Grant County Mosquito District No. 2 Grant County Port District No. 4 Grant County Port District No. 6 Grant County Port District No. 7 Grant County Public Hospital District No. 1 Grant County Public Hospital District No. 2 Grant County Public Hospital District No. 3 Grant County Public Hospital District No. 4 Grant County Public Utility District No. 2 Grant Transit Authority Grays Harbor Conservation District Grays Harbor County Fire Protection District No. 1 Grays Harbor County Fire Protection District No. 12 Grays Harbor County Fire Protection District No. 14 Grays Harbor County Fire Protection District No. 2 Grays Harbor County Fire Protection District No. 7 Grays Harbor County Housing Authority Grays Harbor County Water District No. 1 Grays Harbor County Water District No. 2 Grays Harbor Drainage District No. 1 Grays Harbor Fire District No. 10 Grays Harbor Historical Seaport Authority Grays Harbor Public Utility District No. 1 Grays Harbor Transportation Authority Greater Wenatchee Irrigation District Greater Wenatchee Regional Events Center Public Facilities District Green Tank Irrigation District No. 11 Hartstene Pointe Water-Sewer District Highland Water District

Williams Rural Fire Protection District	Highlands Sewer District
Willow Creek Park District	Highline Water District
Winchester Bay Sanitary District	Historic Seattle Preservation and Development Authority
Winston-Dillard Fire District	Holmes Harbor Sewer District
Winston-Dillard Water District	Hunters Water District
Woodburn Rural Fire Protection District	Hydro Irrigation District No. 9
Yamhill County Housing Authority	Icicle Irrigation District
Yamhill Fire Protection District	Inchellum Water District
Youngs River-Lewis and Clark Water District	Irvin Water District No. 6
State	Island County Fire District No. 3
Oregon Department of Administrative Services	Island County Fire Protection District No. 1
Oregon Department of Revenue	Island County Housing Authority
Oregon Health Licensing Agency	Jefferson County Conservation District
Oregon Higher Education Coordinating Commission	Jefferson County Fire District No. 5
Oregon Secretary of State	Jefferson County Fire Protection District No. 1
Oregon State Board of Nursing	Jefferson County Fire Protection District No. 3
State of Oregon	Jefferson County Public Utility District No. 1
Tribal	Jefferson County Water District No. 3
Burns Paiute Tribe	Jefferson Transit Authority
Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians	Juniper Beach Water District
Confederated Tribes of Grand Ronde Community	Kapowin Water District
Confederated Tribes of Siletz Indians	Kelso Housing Authority
Confederated Tribes of the Umatilla Indian Reservation	Kennewick Housing Authority
Confederated Tribes of the Warm Springs	Kennewick Irrigation District
Coquille Indian Tribe	Kennewick Public Facilities District
Klamath Tribes	Kennewick Public Hospital District
	Kent Fire Department Regional Fire Authority
	Key Peninsula Metro Parks District
	King County Airport District No. 1
	King County Ferry District
	King County Fire Protection District No. 16
	King County Fire Protection District No. 2
	King County Fire Protection District No. 20
	King County Fire Protection District No. 25
	King County Fire Protection District No. 27
	King County Fire Protection District No. 28
	King County Fire Protection District No. 34
	King County Fire Protection District No. 37
	King County Fire Protection District No. 40
	King County Fire Protection District No. 43
	King County Fire Protection District No. 44
	King County Fire Protection District No. 45
	King County Fire Protection District No. 47
	King County Fire Protection District No. 50
	King County Flood Control District
	King County Hospital District No. 4
	King County Housing Authority
	King County Public Hospital District No. 1
	King County Public Hospital District No. 2
	King County Water District No. 1
	King County Water District No. 111
	King County Water District No. 117
	King County Water District No. 119
	King County Water District No. 125
	King County Water District No. 19
	King County Water District No. 20
	King County Water District No. 45
	King County Water District No. 49
	King County Water District No. 54
	King County Water District No. 90
	Kitsap Conservation District
	Kitsap County Consolidated Housing Authority
	Kitsap County Fire District No. 18
	Kitsap County Public Utility District No. 1
	Kitsap County Rural Library District
	Kitsap Public Health District
	Kittitas County Conservation District
	Kittitas County Fire District No. 2
	Kittitas County Fire Protection District No. 7
	Kittitas County Hospital District No. 2
	Kittitas County Housing Authority
	Kittitas County Public Utility District No. 1
	Kittitas County Water District No. 5
	Kittitas County Water District No. 6
	Kittitas County Water District No. 7
	Klickitat County Fire District No. 14
	Klickitat County Fire District No. 15
	Klickitat County Fire District No. 1
	Klickitat County Fire Protection District No. 4
	Klickitat County Fire Protection District No. 5
	Klickitat County Port District No. 1
	Klickitat County Public Hospital District No. 1
	Klickitat County Public Hospital District No. 2
	Klickitat County Public Utility District No. 1
	Lacey Fire District 3
	Lake Chelan Reclamation District
	Lake Chelan Sewer District
	Lake Forest Park Water District
	Lake Stevens Sewer District
	Lake Wenatchee Water District
	Lake Whatcom Water and Sewer District
	Lakehaven Utility District
	Lakewood Water District
	Lenora Water and Sewer District

Lewis County Conservation District
 Lewis County Fire District No. 1
 Lewis County Fire District No. 11
 Lewis County Fire District No. 13
 Lewis County Fire District No. 18
 Lewis County Fire District No. 9
 Lewis County Fire Protection District No. 14
 Lewis County Fire Protection District No. 16
 Lewis County Fire Protection District No. 2
 Lewis County Fire Protection District No. 5
 Lewis County Fire Protection District No. 6
 Lewis County Fire Protection District No. 8
 Lewis County Hospital District No. 1
 Lewis County Public Facilities District
 Lewis County Public Utility District No. 1
 Lewis County Water District No. 1
 Lewis County Water District No. 3
 Lewis Public Transportation Benefit Area Authority
 Liberty Lake Sewer and Water District
 Lincoln County Fire District No. 1
 Lincoln County Fire District No. 4
 Lincoln County Fire Protection District No. 5
 Lincoln County Fire Protection District No. 6
 Lincoln County Fire Protection District No. 8
 Lincoln County Hospital District No. 3
 Lincoln-Adams County Fire Protection District No. 3
 Longview Housing Authority
 Lopez Island Library District
 Lower Elwha Housing Authority
 Lower Squilchuck Irrigation District
 Lummi Housing Authority
 Lummi Tribal Sewer and Water District
 Makah Housing Authority
 Malaga Water District
 Manchester Water District
 Manson Park and Recreation District
 Marshland Flood Control District
 Marysville Fire District
 Mason Conservation District
 Mason County Fire District No. 13
 Mason County Fire District No. 17
 Mason County Fire District No. 2
 Mason County Fire District No. 4
 Mason County Fire Protection District No. 5
 Mason County Fire Protection District No. 8
 Mason County Housing Authority
 Mason County Public Hospital District No. 1
 Mason County Public Utility District No. 1
 Mason County Public Utility District No. 3
 Mason County Transit Authority
 Methow Valley Irrigation District
 Mid-Columbia Library District
 Midway Sewer District
 Moab Irrigation District No. 20
 Moses Lake Irrigation and Rehabilitation District
 Mukilteo Water and Wastewater District
 Naches-Selah Irrigation District
 North Beach Water District
 North Central Washington Economic Development District
 North City Water District
 North County Regional Fire Authority
 North Highline Fire District
 North Perry Avenue Water District
 North Whidbey Park and Recreation District
 Northeast Sammamish Sewer and Water District
 Northshore Utility District
 Northwest Park and Recreation District No. 2
 Okanogan Conservation District
 Okanogan County Cemetery District No. 4
 Okanogan County Fire District No. 6
 Okanogan County Fire Protection District No. 11
 Okanogan County Housing Authority
 Okanogan County Public Hospital District No. 3
 Okanogan County Public Hospital District No. 4
 Okanogan County Public Utility District No. 1
 Okanogan Fire Protection District No. 16
 Okanogan Irrigation District
 Olympic View Water and Sewer District
 Olympus Terrace Sewer District
 Orcas Island Library District
 Orchard Avenue Irrigation District No. 6
 Oroville Housing Authority
 Oroville-Tonasket Irrigation District
 Othello Housing Authority
 Pacific Conservation District
 Pacific County Fire District No. 2
 Pacific County Fire Protection District No. 1
 Pacific County Fire Protection District No. 3
 Pacific County Public Healthcare Services District No. 3
 Pacific County Public Utility District No. 2
 Pacific Hospital Preservation and Development Authority
 Palouse Conservation District
 Pasco/Franklin County Housing Authority
 Pend Oreille County Fire District No. 2

Pend Oreille County Fire District No. 4
 Pend Oreille County Fire District No. 5
 Pend Oreille County Library District
 Pend Oreille County Public Hospital District No. 1
 Pend Oreille County Public Utility District No. 1
 Peninsula Housing Authority
 Peninsula Metropolitan Park District
 Peshastin Irrigation District
 Peshastin Water District
 Pierce Conservation District
 Pierce County Fire District No. 13
 Pierce County Fire District No. 16
 Pierce County Fire District No. 18
 Pierce County Fire District No. 23
 Pierce County Fire District No. 27
 Pierce County Fire District No. 3
 Pierce County Fire District No. 5
 Pierce County Fire District No. 8
 Pierce County Fire Protection District No. 14
 Pierce County Fire Protection District No. 2
 Pierce County Fire Protection District No. 21
 Pierce County Housing Authority
 Pike Place Market Preservation and Development Authority
 Point Roberts Water District No. 4
 Ponderay Shores Water and Sewer District
 Port Ludlow Drainage District
 Prescott Joint Parks and Recreation District
 Prosser Fire District No. 3
 Prosser Public Hospital District
 Public Hospital District No. 1
 Public Hospital District No. 3
 Public Utility District No-1
 Puyallup Tribal Health Authority
 Quileute Housing Authority
 Quinalt Housing Authority
 Quincy-Columbia Basin Irrigation District
 Renton Housing Authority
 Richland Housing Authority
 Richland Public Facilities District
 Ronald Wastewater District
 Roza Irrigation District
 Sacheen Lake Sewer and Water District
 Sammamish Plateau Water and Sewer District
 San Juan Island Library District
 Saratoga Water District
 Scatchet Head Water District
 Seattle Chinatown International District Preservation and Development Author
 Seattle Housing Authority
 Seattle Southside Regional Tourism Authority
 Selah-Moxee Irrigation District
 Si View Metropolitan Park District
 Silver Lake Flood Control District
 Silver Lake Water And Sewer District
 Silverdale Water District
 Skagit Conservation District
 Skagit County Cemetery District No. 2
 Skagit County Fire District No. 10
 Skagit County Fire District No. 11
 Skagit County Fire District No. 15
 Skagit County Fire District No. 9
 Skagit County Fire Protection District No. 13
 Skagit County Fire Protection District No. 14
 Skagit County Fire Protection District No. 2
 Skagit County Fire Protection District No. 3
 Skagit County Fire Protection District No. 4
 Skagit County Fire Protection District No. 5
 Skagit County Fire Protection District No. 8
 Skagit County Housing Authority
 Skagit County Public Hospital District No. 1
 Skagit County Public Hospital District No. 2
 Skagit County Public Hospital District No. 304
 Skagit County Public Utility District No. 1
 Skagit County Sewer District No. 1
 Skagit County Sewer District No. 2
 Skagit Valley Public Hospital District No. 1
 Skamania County Fire District No. 1
 Skamania County Fire District No. 4
 Skamania County Public Hospital District No. 1
 Skamania County Public Utility District No. 1
 Skamokawa Water and Sewer District
 Skyway Water and Sewer District
 Snohomish County Fire District No. 15
 Snohomish County Fire District No. 16
 Snohomish County Fire District No. 19
 Snohomish County Fire District No. 26
 Snohomish County Fire District No. 5
 Snohomish County Fire Protection District No. 1
 Snohomish County Fire Protection District No. 17
 Snohomish County Fire Protection District No. 21
 Snohomish County Fire Protection District No. 22
 Snohomish County Fire Protection District No. 25
 Snohomish County Fire Protection District No. 28
 Snohomish County Fire Protection District No. 3
 Snohomish County Fire Protection District No. 7

Snohomish County Housing Authority
 Snohomish County Public Hospital District No. 1
 Snohomish County Public Hospital District No. 2
 Snohomish County Public Utility District No. 1
 Snohomish Health District
 Snohomish River Regional Water Authority
 Snoqualmie Valley Hospital District
 South Columbia Basin Irrigation District
 South Correctional Entity Public Development Authority
 South Naches Irrigation District
 South Whatcom Fire Authority
 South Whidbey Parks and Recreation District
 South Yakima Conservation District
 Southwest Suburban Sewer District
 Spokane Conservation District
 Spokane County Fire District No. 12
 Spokane County Fire District No. 2
 Spokane County Fire District No. 4
 Spokane County Fire Protection District No. 10
 Spokane County Fire Protection District No. 11
 Spokane County Fire Protection District No. 13
 Spokane County Fire Protection District No. 3
 Spokane County Fire Protection District No. 5
 Spokane County Fire Protection District No. 8
 Spokane County Fire Protection District No. 9
 Spokane County Library District
 Spokane County Water District No. 3
 Spokane Housing Authority
 Spokane Indian Housing Authority
 Spokane Public Facilities District
 Spokane Regional Health District
 Spokane Transit Authority
 Startup Water District
 Steptoe Sewer District No. 1
 Stevens County Fire District No. 2
 Stevens County Fire District No. 6
 Stevens County Fire Protection District No. 1
 Stevens County Fire Protection District No. 10
 Stevens County Fire Protection District No. 12
 Stevens County Fire Protection District No. 5
 Stevens County Public Utility District No. 1
 Stevens County Rural Library District
 Stevens Pass Sewer District
 Sun Harbor Water District No. 3
 Sunnyside Housing Authority
 Sunnyside Valley Irrigation District
 Sunnyslope Water District
 Swinomish Housing Authority
 Tacoma Community Redevelopment Authority
 Tacoma Housing Authority
 Tacoma Metropolitan Park District
 Terrace Heights Sewer District
 Thea Foss Waterway Development Authority
 Three Rivers Regional Wastewater Authority
 Thurston Conservation District
 Thurston County Fire District No. 12
 Thurston County Fire District No. 4
 Thurston County Fire District No. 9
 Thurston County Fire Protection District No. 3
 Thurston County Fire Protection District No. 5
 Thurston County Fire Protection District No. 6
 Thurston County Fire Protection District No. 8
 Thurston County Housing Authority
 Thurston County Public Utility District No. 1
 Tri-County Economic Development District
 Tukwila Metropolitan Park District
 Underwood Conservation District
 Union Gap Irrigation District
 Val Vue Sewer District
 Valley Regional Fire Authority
 Valley View Sewer District
 Valley Water District
 Vancouver Housing Authority
 Vashon Park District
 Wahkiakum County Public Utility District No. 1
 Wahkiakum Fire Protection District No. 1
 Wahkiakum Port District No. 1
 Walla Walla County Fire Protection District No. 1
 Walla Walla County Fire Protection District No. 3
 Walla Walla County Fire Protection District No. 4
 Walla Walla County Fire Protection District No. 5
 Walla Walla County Fire Protection District No. 8
 Walla Walla County Rural Library District
 Walla Walla Housing Authority
 Wallula Water District No. 1
 Washington State Convention Center Public Facilities District
 Washington State Major League Baseball Stadium Public Facilities District
 Washington State Tobacco Settlement Authority
 Water District 10
 Wells Ranch Irrigation District
 Wenatchee Reclamation District
 Wenatchee-Chiwawa Irrigation District
 West Sound Utility District
 Whatcom Conservation District

Whatcom County Fire District No. 1
 Whatcom County Fire District No. 11
 Whatcom County Fire District No. 14
 Whatcom County Fire District No. 16
 Whatcom County Fire District No. 17
 Whatcom County Fire District No. 4
 Whatcom County Fire District No. 5
 Whatcom County Fire District No. 7
 Whatcom County Fire District No. 8
 Whatcom County Fire District No. 8
 Whatcom County Public Utility District No. 1
 Whatcom County Water District No. 12
 Whatcom County Water District No. 13
 Whatcom County Water District No. 2
 Whatcom County Water District No. 7
 Whatcom Transportation Authority
 Whidbey Island Public Hospital District
 Whitestone Reclamation District
 Whitman County Fire District No. 11
 Whitman County Fire Protection District No. 12
 Whitman County Fire Protection District No. 14
 Whitman County Fire Protection District No. 7
 Whitman County Public Hospital District No. 3
 Whitman County Rural Library District
 Whitworth Water District No. 2
 Willapa Valley Water District
 William Shore Memorial Pool District
 Williams Lake Sewer District No. 2
 Wine Science Center Development Authority
 Wollochet Harbor Sewer District
 Woodinville Water District
 Yakima County Fire District No. 1
 Yakima County Fire District No. 3
 Yakima County Fire District No. 4
 Yakima County Fire District No. 5
 Yakima County Fire District No. 6
 Yakima County Fire Protection District No. 12
 Yakima County Fire Protection District No. 14
 Yakima County Mosquito Control District
 Yakima Housing Authority
 Yakima Regional Clean Air Authority
 Yakima Rural County Library District
 Yakima-Tieton Irrigation District

State

North Seattle Community College
 Seattle Colleges
 State Of Washington
 Washington State Department of Enterprise Services
 Washington State Department of Health
 Washington State Department of Social and Health Services
 Washington State Health Care Authority

Tribal

Columbia River Inter-Tribal Fish Commission
 Confederated Tribes of the Chehalis Reservation
 Confederated Tribes of the Colville Reservation
 Confederated Tribes of the Yakama Nation
 Cowlitz Indian Tribe
 Hoh Indian Tribe
 Jamestown S'Klallam Tribe
 Kalispel Tribe of Indians
 Lower Elwha Klallam Tribe
 Lummi Indian Nation
 Makah Tribe
 Muckleshoot Indian Tribe
 Nisqually Indian Tribe
 Nooksack Indian Tribe
 Port Gamble S'Klallam Tribe
 Puyallup Tribe of Indians
 Quileute Indian Tribe
 Quinalt Indian Nation
 Samish Indian Nation
 Sauk-Suiattle Indian Tribe
 Skokomish Indian Tribe
 Snoqualmie Indian Tribe
 Spokane Tribe
 Squaxin Island Tribe
 Stillaguamish Tribe of Indians
 Suquamish Tribe
 Swinomish Indian Tribal Community
 Tulalip Tribes
 Upper Skagit Indian Tribe
 Yakama Nation Land Enterprise

City/Town

Town of Elkton
 Town of Exmore
 Town of Farmville
 Town of Fincastle
 Town of Floyd
 Town of Fries
 Town of Front Royal
 Town of Gate City
 Town of Gate Spring
 Town of Glasgow
 Town of Glen Lyn
 Town of Gordonsville
 Town of Goshen
 Town of Gretna
 Town of Grotoes
 Town of Halifax
 Town of Hamilton
 Town of Haymarket
 Town of Hayti
 Town of Herndon
 Town of Hillsville
 Town of Honaker
 Town of Hurt
 Town of Independence
 Town of Iron Gate
 Town of Irvington
 Town of Jonesville
 Town of Kenbridge
 Town of Keyville
 Town of Kilmarnock
 Town of La Crosse
 Town of Lawrenceville
 Town of Leesburg
 Town of Louisa
 Town of Lovettsville
 Town of Luray
 Town of Marion
 Town of Middleburg
 Town of Middletown
 Town of Mineral
 Town of Monterey
 Town of Montross
 Town of Mt. Jackson
 Town of Narrows
 Town of New Castle
 Town of New Market
 Town of Nickelsville
 Town of Occoquan
 Town of Onancock
 Town of Orange
 Town of Pamplin City
 Town of Parkley
 Town of Pearisburg
 Town of Pembroke
 Town of Pennington Gap
 Town of Phenix
 Town of Pocahontas
 Town of Pound
 Town of Pulaski
 Town of Purcellville
 Town of Quantico
 Town of Remington
 Town of Rich Creek
 Town of Richlands
 Town of Ridgeway
 Town of Rocky Mount
 Town of Round Hill
 Town of Rural Retreat
 Town of Saltville
 Town of Scottsville
 Town of Shenandoah
 Town of Smithfield
 Town of South Boston
 Town of South Hill
 Town of St. Paul
 Town of Stanley
 Town of Stephens City
 Town of Strasburg
 Town of Stuart
 Town of Tangier
 Town of Tappahannock
 Town of Tazewell
 Town of Timberville
 Town of Trouville
 Town of Urbanna
 Town of Victoria
 Town of Vienna
 Town of Vinton
 Town of Wakefield
 Town of Warrenton
 Town of Warsaw
 Town of Washington
 Town of Waverly
 Town of West Point
 Town of White Stone
 Town of Windsor
 Town of Wise
 Town of Woodstock
 Town of Wytheville

Special Districts

Montgomery County Public Service Authority
 Montgomery Regional Solid Waste Authority
 Mt. Rogers Planning District Commission
 New River Regional Water Authority
 New River Resource Authority
 New River Valley Planning District Commission
 New River Valley Regional Jail Authority
 Newport News Redevelopment and Housing Authority
 Nicholas County Solid Waste Authority
 Norfolk Airport Authority
 Norfolk Economic Development Authority
 Norfolk Redevelopment and Housing Authority
 Northern Neck Planning District Commission
 Northern Virginia Regional Park Authority
 Northern Virginia Transportation Authority
 Northwestern Regional Jail Authority
 NRV Regional Water Authority
 Pamunkey Regional Jail Authority
 Patrick County Economic Development Authority
 Pepper's Ferry Regional Wastewater Treatment Authority
 Petersburg Redevelopment and Housing Authority
 Peumansend Creek Regional Jail Authority
 Piedmont Soil and Water Conservation District
 Planning District One Behavioral Health Services
 Portsmouth Redevelopment and Housing Authority
 Prince William County Park Authority
 Pulaski County Public Service Authority
 Pulaski County Sewerage Authority
 Radford Industrial Development Authority
 Randolph County Water, Sewer and Fire Protection Authority
 Rapidan Service Authority
 Rappahannock Regional Jail Authority
 Rappahannock-Shenandoah-Warren Regional Jail Authority
 Region 2000 Services Authority
 Richmond Behavioral Health Authority
 Richmond Hospital Authority
 Richmond Metropolitan Authority
 Richmond Redevelopment and Housing Authority
 Richmond Regional Planning District Commission
 Rivanna Solid Waste Authority
 Rivanna Water and Sewer Authority
 Riverside Regional Jail Authority
 Roanoke Redevelopment and Housing Authority
 Roanoke River Service Authority
 Roanoke Valley Broadband Authority
 Roanoke Valley Resource Authority
 Robert E. Lee Soil and Water Conservation District
 Rockbridge Area Network Authority
 Rockbridge County Solid Waste Authority
 Russell County Industrial Development Authority
 Russell County Public Service Authority
 Scott County Economic Development Authority
 Scott County Redevelopment and Housing Authority
 Shenandoah Valley Soil and Water Conservation District
 Smyth County Industrial Development Authority
 Smyth Washington Regional Industrial Facilities Authority
 South Central Wastewater Authority
 Southeastern Public Service Authority
 Southside Planning District
 Southside Regional Jail Authority
 Southwest Regional Recreation Authority
 Southwest Virginia Regional Jail Authority
 Suffolk Redevelopment and Housing Authority
 Tappahannock-Essex County Airport Authority
 Tazewell County Airport Authority
 Tazewell County Industrial Development Authority
 Tazewell County Public Service Authority
 Tazewell County Public Service Authority
 Thomas Jefferson Planning District Commission
 Thomas Jefferson Soil and Water Conservation District
 Toms Brook-Mauertown Sanitary District
 Upper Occoquan Service Authority
 Valley Municipal Utility District No. 2
 Vint Hill Economic Development Authority
 Virginia Beach Development Authority
 Virginia Commercial Space Flight Authority
 Virginia Highlands Airport Authority
 Virginia Housing Development Authority
 Virginia Peninsulas Public Service Authority
 Virginia Port Authority
 Virginia Resources Authority
 Virginia Tech/Montgomery Regional Airport Authority
 Virginia (Carolina) Water Authority
 Virginia's First Regional Industrial Facility Authority
 Washington County Industrial Development Authority
 Washington County Service Authority
 Waynesboro Economic Development Authority
 Waynesboro Redevelopment and Housing Authority
 West Piedmont Planning District
 Western Virginia Water Authority
 Williamsburg Area Transit Authority
 Winchester Regional Airport Authority
 Wined Road Authority
 Wise County Public Service Authority
 Wise County Redevelopment and Housing Authority
 Woodway Water and Sewer Authority
 Wytheville Redevelopment and Housing Authority

Public K-12

Page County Public Schools
 Patrick County Public Schools
 Petersburg City Public Schools
 Pittsylvania County School District
 Poquoson City Public Schools
 Portsmouth Public Schools
 Powhatan County Public Schools
 Prince Edward County Schools
 Prince George County Public Schools
 Prince William County Schools
 Pulaski County Public Schools
 Radford City Schools
 Rappahannock County Public Schools
 Richmond City Public Schools
 Richmond County Public Schools
 Roanoke City Public Schools
 Roanoke County Public Schools
 Rockbridge County Schools
 Rockingham County Public Schools
 Russell County Public Schools
 Salem City Schools
 Scott County Public Schools
 Shenandoah County Public Schools
 Smyth County Public Schools
 Southampton County Public Schools
 Spotsylvania County Public Schools
 Stafford County Public Schools
 Staunton City Schools
 Suffolk Public Schools
 Surry County Public Schools
 Sussex County Public Schools
 Tazewell County Public Schools
 Virginia Beach City Public Schools
 Warren County Public Schools
 Washington County School District
 Waynesboro Public Schools
 West Point Public Schools
 Westmoreland County Public Schools
 Williamsburg-James City County Public Schools
 Winchester Public Schools
 Wise County Public Schools
 Wythe County Public Schools
 York County Public Schools

County

Scott County Public Service Authority
 Shenandoah County
 Smyth County
 Southampton County
 Spotsylvania County
 Stafford County
 Surry County
 Sussex County
 Tazewell County
 Tri-County Lake Administrative Commission
 Warren County
 Washington County
 Westmoreland County
 Wise County
 Wythe County
 York County

Public Higher Education**State****Townships**



ADDENDUM ONE (1)

To that certain

NJPA RFP #122017

Issued by

National Joint Powers Alliance®

For the procurement of

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

Consider the following to be part of the above-titled RFP: **Question and Answer.**

QUESTION: Are sewer pipeline inspection cameras within the scope?

ANSWER: Yes, as equipment or an accessory used in the cleaning of sewer lines, sewer pipeline inspection cameras are within the scope of this RFP. |

Acknowledgment of Addendum One (1) to RFP 122017 emailed on December 7, 2017.

COMPANY NAME: _____

SIGNATURE: _____

DATE: _____

Please include this signed Addendum with your RFP response.

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**



Company Name: Sewer Equipment Co. of America

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by NJPA or included in the final contract. NJPA will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	NJPA ACCEPTS

Proposer's Signature:  Date: 12/15/17

NJPA's clarification on exceptions listed above:

No exceptions taken.

Review and Approved:  2/6/18
NJPA Legal Department

Contract Award
RFP #122017

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES

In compliance with the Request for Proposal (RFP) for SEWER VACUUM, HYDRO-EXCAVATION, AND STREET SWEEPER EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: Sewer Equipment Company of America Date: 12/13/17

Company Address: 1590 Dutch Rd

City: Dixon State: IL Zip: 61021

CAGE Code/Duns & Bradstreet Number: GLENVIEW-64138

Contact Person: Shawn Bondele Title: Inside Sales Manager

Authorized Signature: *Shawn Bondele* Shawn Bondele
(Name printed or typed)

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

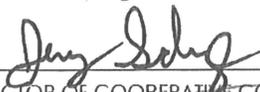
NJPA Contract #: 122017-SCA

Proposer's full legal name: Sewer Equipment Company of America

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

NJPA Contract # 122017-SCA

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Sewer Equipment Co. of America

Authorized Signatory's Title Inside Sales Manager



VENDOR AUTHORIZED SIGNATURE

Shawn Berdele

(NAME PRINTED OR TYPED)

Executed on 2/20, 2018

NJPA Contract # 122017-SCA

PROPOSER ASSURANCE OF COMPLIANCE



Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to NJPA members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of NJPA, or any person, firm, or corporation under contract with NJPA, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to NJPA Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to NJPA Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to NJPA Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that NJPA will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify NJPA for reasonable measures that NJPA takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: Sewer Equipment Co. of America

Address: 1590 Dutch Rd

City/State/Zip: Dixon, IL 61021

Telephone Number: 815-835-5623

E-mail Address: shawnbordele@sewerequipment.com

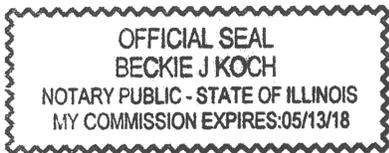
Authorized Signature: *Shawn Bordele*

Authorized Name (printed): Shawn Bordele

Title: Inside Sales Manager

Date: 12/15/17

Notarized



Subscribed and sworn to before me this 15th day of December, 20 17

Notary Public in and for the County of Carroll State of Illinois

My commission expires: 05/13/2018

Signature: *Beckie J. Koch*



Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: Sewer Equipment Company of America

Questionnaire completed by: Tom Hochmuth

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)? Net 30
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?. See supporting document: 20 Rental
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to NJPA. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the NJPA Members' purchase orders.

Sewer Equipment Company handles all contract administration and order entry functions with NJPA. Our dealer network is a very important part of this proposal, as they present the NJPA opportunity to end user customers. They accept purchase orders from their end user customers as they customarily would with any order, and in turn enter a dealer purchase order with Sewer Equipment Company. The end user purchase order must be submitted to us along with the distributor PO in order to confirm the proper NJPA admin fee. All of our dealers are a part of the network, and will provide a list of said dealers to NJPA if necessary.

- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to NJPA Members for using this process?

Not at this time

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.

See supporting documents: 21a and 21c

- Do your warranties cover all products, parts, and labor? Standard wear items are excluded as detailed in the attached warranty statements.
- Do your warranties impose usage restrictions or other limitations that adversely affect coverage? Big equipment has a 12 month/2000hr limit. The hour limits intent is to protect us from extreme usage by contractors, and no municipal claim has ever been excluded due to excess hours.
- Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs? Sewer Equipment covers 3 hours of travel time with the idea that our distributors typically combine warranty service trips with other business. Distributors absorb additional costs. In summary, municipal customers do not see charges for warranty repairs.
- Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will NJPA Members in these regions be provided service for warranty repair?

As previously stated, our equipment is simple and non-proprietary in nature. It is not unusual for us to issue warranty reimbursement directly to a city that uses their own technicians for a repair or to partner with a local third party repair shop of the city's choosing.

- Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer? Yes we do. The exception is auxiliary engines and chassis from manufacturers such as Caterpillar, Ford, Freightliner, Kenworth, etc which are serviced by their respective, local warranty centers. We are available to facilitate claims with these third parties if the customer desires our assistance. Also, we do recognize warranties that exceed ours on items such as Caterpillar engines that are covered for 2yrs/2000hrs.
 - What are your proposed exchange and return programs and policies? No exchange or restocking charges will be applied on parts and nozzles purchased on the contract. The customer is responsible for return freight assuming the situation was not precipitated by a Sewer Equipment error.
- 6) Describe any service contract options for the items included in your proposal. We do offer on site service contracts that can cover both our module and the chassis if a customer desires. A typical package on a combination truck would include a quarterly visit from our mobile service tech (more often or less frequently as dictated by expected usage in hours). The package includes all fluids, filters, adjustments, and wear items. We also treat this as an opportunity to offer hands on training to customer fleet departments that wish to transition the service in-house. These packages are highly variable based on chassis, option content, and usage rate differences and are thus priced on a case by case basis. These package would carry our normal big equipment NJPA discount rate.

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

We are offering all of the products from our 3 brands; Sewer Equipment Company of America. Mongoose, and RamVac. Combination jet/vacs, enclosed and heated jet trucks, open style jet trucks, and jet trailers used for high pressure water cleaning of Sewers. Our complete line of proprietary nozzles compliment these jet systems. All replacement parts and accessories will also be available. Rodder trucks and trailers offer a means of cleaning roots and other debris from sewers in a water free manner. Sewer rodders are also popular in areas with extreme geography where jet technologies are unable to climb steep hills. Bucket machines are another mechanical (waterless) means of cleaning sewer pipes, particularly those that are heavily laden with sediment. Our vacuum trailers can be used in conjunction with an existing jet truck to offer the same benefits and performance as a combination jet vac trucks. Easement machines allow combination and jet truck users to more easily access remote manholes for cleaning activities. A complete line of trailer and truck mounted Hydro Excavators from 3 yard to 15 yard capacity is also offered.

- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the NJPA discounted price) on all of the items that you want NJPA to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.) Our pricing is very simply a discount off of MSRP. See attached price pages and answers to #9 for clarification. We do not utilize SCU's; all models are easily identifiable by our model numbering system.
- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.
- a. All systems/machines that we refer to as big equipment (combination trucks, jettors, rodders, bucket machines, easement machines, & hydro excavators) will be discounted at 3% off of MSRP.
 - b. Nozzles will be discounted at 5% off of MSRP
 - c. Parts and accessories will be discounted at 5% off of MSRP. Due to the sheer number of items, we have

- not included line item pricing, but prices are listed at our web site: sewershop.com
- d. Chassis are passed through to the customer at cost, so a discount will not be offered
 - e. Rental / rent to own payments will carry a 3% discount off of our published prices. The buyout price will be calculated per (a) and (d) above.
 - f. Discount levels above are the minimum that will be used for the contract. Situationally, Sewer Equipment and its distributors may extend additional discounts, which are clearly represented on the quote as an additional manufacturer/distributor discount.

10) The pricing offered in this proposal is

- a. the same as the Proposer typically offers to an individual municipality, university, or school district.
- b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- d. other than what the Proposer typically offers (please describe).

11) Describe any quantity or volume discounts or rebate programs that you offer. Distributors will have latitude to offer extended volume discounts as they see fit, but we will not offer a set volume rebate.

12) Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.

In our business, 90+% of these instances are accounted for by customers wanting a substitute or non-standard option on their truck or trailer

- a. If it is a like substitute in regards to cost and amount of labor, no additional charge is applied, and the substitute is simply noted in the order text
- b. If it is an addition or a non-like substitute in regards to price and labor involved, the following formula is applied. Customer would be given credit for item being substituted. The dollar amount would simply be added to the pricing sheet and the substitute/addition described as needed on the customer order
- c. Formula
 - o Customer price = $(1.75 \times \text{Sewer Equipment cost}) - 3\% \text{ NJPA discount}$
 - o Labor or additional labor = $\$110.00/\text{hr} - 3\% \text{ NJPA discount}$

13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer. A pre-delivery inspection may be provided at the discretion of the dealer and/or customer, particularly with vehicle that cover long distances for delivery. It is our desire to facilitate the charge for these inspections via a line item that would carry the 3% big equipment discount.

14) If delivery or shipping is an additional cost to the NJPA Member, describe in detail the complete shipping and delivery program. To keep shipping charges to the customer as low as possible, we provide an estimate at time of order and then invoice the actual amount. Different customers prefer different methods of shipment, so it is impossible to have a blanket rate or policy. Some customers allow the trucks to be driven or trailers to be towed, some want them delivered on a flatbed, and some prefer to pick up. Sewer Equipment Company does make all shipping arrangements unless otherwise requested and prepays and adds freight to the invoice. All shipments are FOB origin in regards to the transfer of responsibility for shipped goods.

15) Specifically describe those shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery. As with other deliveries, the charges would be passed through to the customer without markup. We recommend that

shipments by sea include a rust inhibiting spray coating that we apply. This varies by size and shape of equipment and is disclosed to the customer during the quote process.

- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal. N/A
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with NJPA. This process includes ensuring that NJPA Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to NJPA.

The audit/checks and balances procedure is quite simple. All orders from distributors must include our quotation form (pricing sheet) that will assure the product has been properly priced and the proper discount applied. One point person processes all NJPA orders that we receive. That person will maintain a simple spreadsheet on our company hard drive listing distributor, end user customer, gross dollar amount of transaction, and NJPA fee due. When the order is entered, a commission (admin fee) document is submitted to accounting, for recording of the admin fee in our order data base. When we send our quarterly check to NJPA to cover admin fees, the spreadsheet from the order entry department must match the dollar amount shown in our accounting data base.

- 18) Identify a proposed administrative fee that you will pay to NJPA for facilitating, managing, and promoting the NJPA Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

We will pay a fee to NJPA calculated as 2% of the NJPA sell price on all big equipment, nozzles, parts and accessories.

As chassis are passed through at cost to our customers, we are not offering a discount or an administrative fee on the chassis portion of the sale

We will offer a 2% administrative fee on rental for up to 18 months. If the customer exercises the buyout option during the 18 month period, we will pay a 2% administrative fee on the buyout amount. The total fee that we pay NJPA will be capped at 2% of the total value of the system at inception of the rental (calculated at MSRP-3% NJPA Discount. Described in another way, the maximum fee paid to NJPA will have a cap equal to the fee paid if the customer simply purchased the system outright on a traditional purchase order.

Industry-Specific Questions

- 19) Describe the top three market differentiators of your products/services relative to the industry.

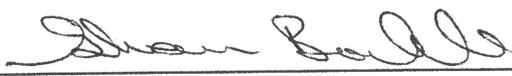
Simplicity: We truly do stand out among the competition, particularly on our larger/higher end products such as our combination truck, truck mounted hydroexcavators, and truck mounted jetters. Nearly every other manufacturer has moved to computer controlled modules that utilize the CANbus communication protocol to piggyback on the chassis computer. Our customers share stories with us every day of the frustration of trying to diagnose and repair a very high tech system that can be upset by something as simple as getting an oil change at a chassis dealer in which the chassis ECU is reflashed or "Upgraded". All of our truck mounted units and trailers utilize a traditional 12 volt wiring architecture that is easily understood by anyone who has an understanding of basic electrical systems. This equates to the most simple and intuitive operator interface in the industry also, increasing safety and eliminating the need for extensive operator and mechanic training. A simple and non proprietary system also increases trade value and eliminates the obsolescence associated with computers and circuit boards. This ideology is represented by our Sewer Equipment Company of America Brand tagline: "Driven by our customers, not our competition" Another saying coined by a new distributor is that you don't need a computer to run a log splitter.

Breadth of product: Sewer Equipment stands alone as the only manufacturer in our market that builds a \$23,000 trailer jet rated at 12 gallons per minute, a \$450,000 15 yard truck mounted hydro-excavator, and everything in between. Because of this, we engage in consultative selling that starts with a dialogue about the customers successes, challenges, desires, budget, and a description of what their needs look like, and then offering an unbiased suggestion of the best solution. It is typical to find that the last 5 salesmen through the door were pushing a \$350,000 solution that exceeded the customers budget and needs because that was all they had to offer, while we could offer a \$150,00-\$200,000 truck jet that can fulfill their needs.

The most intensive demonstration program in the business: We currently maintain a \$4.2 million demonstrator fleet consisting of 4 900-ECO combination trucks, 2 HX hydro-excavation trucks, 5 800-ECO jet trucks, 4 JAJ easement machines, 3 747 trailer jets, 1 747 truck jet, 5 mongoose 184 trailers, and one RamVac 2000 vacuum trailer. Three factory trained demonstration specialist cover the US and Canada with these units and they are also made available to distributors for their own demonstrations, trade shows, etc. While many manufacturers spend marketing dollars on co-oping with dealers on trade show booths and advertising, we choose to let the dealers pay for their own trade shows, print ads, and promo give aways. A majority of our marketing dollars are spent on putting our equipment in front of customers where we can clearly illustrate our superior build quality and simplicity. Our success rate on securing sales after demonstrations illustrates that this is a very successful model. These demonstrations are also an excellent opportunity for us to delivery the NJPA message in a face to face context. Another important aspect of this program is that it gives us a constant supply of units in the event that a customer requires immediate delivery. We also incentivize our dealers to procure their own demo units by offering 6 months free financing on up to 2 units per year for each dealer.

20) Identify how your products, services and supplies address the scope of this RFP.

SEWER VACUUM, HYDRO-EXCAVATION, AND ~~STREET SWEEPER~~ EQUIPMENT, WITH RELATED ACCESSORIES AND SUPPLIES Very simply, the title of this RFP is an exact description of our products and marketplace with the exception of street sweepers.

Signature:  Date: 12/15/17



Town of Florence Bid Tabulation Sheet

General Ledger Account Number: 052-581-506

Email Confirmation (\$5,000 or less) Date Prepared: 5/1/2019
Written / Fax / Email (Mandatory over \$5,000 bids attached) Prepared By: Susan Jonas

Sealed Bid Title: Formal Sealed Bid: Written Bid: Open Date:
Close Date:

Item(s) (Include quality, Brand, Model & Color):
747-FR2000 ECO TRAILER MOUNTED HIGH PRESSURE SEWER CLEANER - KUBOTA 114 HP ENGINE

VENDOR NAME		CONTACT INFO:		Payment Terms (Discount)	Availability	Who Pays Shipping?	Unit Price	Extended Price	Comments		
1	Name:	AZ Wastewater Industries (1046) (AWI)	Contact:	Bob Lammers	Net 30	8-12 WEEKS	Included	\$ 92,857.25	USE OF NATIONAL JOINT POWERS ALLIANCE COOPERATIVE PURCHASING CONTRACT #122017, EXPIRES 2.20.2022		
	Address:	20 S. 48th Avenue, Suite 802	Phone:	823-784-1085			Tax:	\$ 7,555.73			
		Phoenix, AZ 85043	Fax:				Freight:	Included			
	Quote #:	13885	Email:	blammers@azwastewaterindustries.com			REQ #:	54417		PO #:	
	Received:	4/23/2019	Date Notified of Decision:								
2	Name:		Contact:					\$ -			
	Address:		Phone:				Tax:				
			Fax:				Freight:				
	Quote #:		Email:		REQ #:		PO #:				
	Received:		Date Notified of Decision:								
3	Name:		Contact:					\$ -			
	Address:		Phone:				Tax:				
			Fax:				Freight:				
	Quote #:		Email:		REQ #:		PO #:				
	Received:		Date Notified of Decision:								

Attach additional page(s), if necessary.

Vendor Selected: AZ Wastewater Industries (AWI)
Justification (if not lowest bid):
Use of SourceweLI Cooperative Contract #122017, expires 2.20.2022

Department Head Approval:		Date:	5/1/19
Finance Director Approval:		Date:	5/07/19
Town Manager Approval:		Date:	5/7/19

Exhibits Attached:

If over \$24,999, must go to Town Council for approval.
Attach this approved form to purchase request with written quotes, if applicable.

	TOWN OF FLORENCE COUNCIL ACTION FORM	<u>AGENDA ITEM</u> 9d.
MEETING DATE: June 3, 2019 DEPARTMENT: Administration STAFF PRESENTER: Lisa Garcia, Deputy Town Manager/ Town Clerk SUBJECT: Work Session with the Florence Youth Commission		<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information Only <input type="checkbox"/> Public Hearing <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Regulatory <input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading <input type="checkbox"/> Other
STRATEGIC PLAN REFERENCE: <input type="checkbox"/> Community Vitality <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Leadership and Governance <input type="checkbox"/> Partnership and Relationships <input type="checkbox"/> Transportation and Infrastructure <input type="checkbox"/> Statutory <input type="checkbox"/> None		

RECOMMENDED MOTION/ACTION:

Schedule a joint work session with the Florence Youth Commission on August 5, 2019 at 5:00 p.m.

BACKGROUND/DISCUSSION:

On Thursday, May 16th, the Florence Youth Commission voted unanimously to request a joint work session with the Mayor and Town Council on Monday, August 5th.

If so, Councilmember Larsen and staff liaison John Nixon will work with the Florence Youth Commission to narrow the list of topics to discuss with the Council. The list will be provided to Council in advance of the meeting date.

A VOTE OF NO WOULD MEAN:

The Council would not meet with the Florence Youth Council on August 5, 2019 at 5:00 p.m.

A VOTE OF YES WOULD MEAN:

The Council would meet with the Florence Youth Council on August 5, 2019 at 5:00 p.m.

FINANCIAL IMPACT:

No fiscal impact.

ATTACHMENTS:

None

MEMORANDUM

To: Mayor and Town Council
From: Brent Billingsley, Town Manager
Copy: Department Heads
Date: June 3, 2019
Re: Town Manager's Report



I thought that it would be important to make the connection between the Council Strategic Plan and current Town priorities, therefore this memo provides select updates by Strategic Plan Area. It is not intended to be exhaustive list, just an update on one project per area. I do not want to supplant or duplicate the individual department reports that Council receives on a monthly basis.

Community Vitality: It is time for the Florence Aquatic Center's programs to kick off. The Community Services Department is proud to host numerous impactful and successful programs for Town residents. The following is a list of past and future aquatic events:

- Spring into Summer & Family Resource Day– (Saturday, May 18th) This was the fourth annual Water Safety and Family Resource Day at the aquatic center. On this opening day, we invited various community vendors to provide helpful information to the public as well as promote their organizations. The following organizations had representatives present: American Leadership Academy, Pinal County Health Department, Florence Library and Robles Boxing Club. Our lifeguards performed an unannounced backboard rescue drill (EAP). A total of 306 patrons visited the aquatic center despite an unseasonably cool high temperature of 81 degrees.
- Summer Kickoff 2019 for Middle and High School Students – (Thursday, May 23rd) The Aquatic Center hosted middle school and high school students to celebrate the last day of school. The event also included games, music, and fun for all.
- Family Swim Night – (Friday, May 24th) This popular event returns to the Aquatic Center beginning Friday, May 24th. Each Friday, through July 12th from 6:00 p.m. to 8:00 p.m. families are invited to enjoy all the features at the Aquatic Center.
- Dive-In Movie at Aquatic Center – (Friday, May 21st) This summer's first Dive-In movie was Hotel Transylvania 3, Summer Vacation.
- Teen Night at Aquatic Center – (Saturday, June 1st) This free event allowed Florence teens to enjoy an evening of games, music, and night swimming.
- Aqua Aerobics & Zumba Classes at Aquatic Center – (Thursday, June 4th) Two sessions of Aqua Aerobics and Zumba begin June 4th. Morning Aerobic classes are 9:00 a.m. to 9:45 a.m. on Tuesdays and Thursdays from June 4th to June 20th while evening classes are from 5:15 p.m. to 6:00 p.m., Tuesday through Thursday from June 4th to the 13th. Zumba classes are also Tuesday through Thursday from

June 4th to the 13th but only in the evening from 6:00 p.m. to 6:45 p.m. Fees for each session, per class is \$25 for residents and \$32 for non-residents. Session two is offered in late June for Aqua Zumba and in late June, early July for Aqua Aerobics. To register or for more information, visit www.florenceaz.gov/aquatics.

- Learn-to-Swim Lessons – (Tuesday, June 4th) The first of three sessions of lessons are Tuesday, June 4th thru Thursday, June 13th. All levels and abilities including morning and evening classes are available for residents at \$20 per person per session and \$25 for non-residents. Additional information including other swim session dates and registration deadlines, are posted at www.florenceaz.gov/aquatic-center.
- 2019 Swim Season – (Saturday, May 25th) Open Swim begins Saturday, May 25th. Hours are Tuesdays through Thursdays from 1:00 p.m. to 5:00 p.m. and Fridays through Sundays from noon to 5:00 p.m. Closed Mondays, beginning June 3rd. Daily admission \$2 for youth (17 years and under) and \$4 for adults. For more information about all aquatic programs, visit www.florenceaz.gov/aquatic-center.

Economic Prosperity: The Town of Florence will be hosting an Internet of Things (IoT) and Cybersecurity event at the Florence Community Center on June 19th, 2019.

The rise of smart cities and home automation is intimately linked to the rise in production of Internet of Things (IoT) devices, as are its inherent security risks. The event will focus on what it means to be a smart city, building IoT infrastructure responsibly, and protecting your investment from cyber-attacks. Participants from various state and local agencies are being finalized the week of May 20th, and invitations are being sent out to attendees.

An IoT lab will start being installed in the Florence Library on May 31st and will be showcased during the event. The lab will be accessible to the public which will provide access to some of the latest innovations in the IoT industry and provide insight to the inherent security risks involved when adopting these devices in your infrastructure.

Leadership and Governance: It was requested that this report provide a look forward to future Town Council agenda items. The following is a list of future items for potential Town Council action. This list is not intended to be comprehensive but represents important forthcoming items:

- Town of Florence Development Impact Fee Study
- 2019/20 Budget and Capital Improvement Program (CIP)
- Cuen Building Bid
- Streetlight Improvement District 4&5 AMR
- Bid award for the Silver King code compliance project
- Citizen Survey results
- Active Transportation Plan
- Regional Transportation Plan Update
- Parks Trails and Open Space Plan
- Zayo Group Holdings LLC. License Agreement
- Spirit Loop Ach Culvert 4.0 acceptance
- Redevelopment Plan Update

- Community Development Block Grant Application
- Vacant Building Program
- Infill Development Case (110 North Willow)

Partnerships and Relationships: In March 2019, the Town of Florence was approached by Zayo Group, regarding expanding their fiber network in the Town of Florence and their current project of providing fiber to the Florence Unified School District and Libraries via the E-rate program. This is part of their much larger project of installing and expanding a regional redundant fiber loop.

Zayo Group Holdings, Inc. provides communications infrastructure, including fiber and bandwidth connectivity, colocation and cloud infrastructure. Customers include wireless and wireline carriers, media and content companies and finance, healthcare and other large enterprises. Zayo’s 130,865-mile network in North America and Europe includes extensive metro connectivity to thousands of buildings and data centers.

In May, Zayo completed the installation of fiber conduits along 1st street in Florence, from 200 East 1st Street eastbound to Florence St. These conduits will provide the necessary access to run fiber to the Florence Library for gigabit Internet access and allow for future fiber expansion in the Town.

The Town of Florence is working on a license agreement with Zayo that will provide splice points, conduit, and fiber access to the greater Florence area. This will be a benefit to state and local agencies, as well as the citizens of Florence providing low cost access to fiber and gigabit Internet services. The Towns current partner AireBeam also partners with Zayo and will be providing the Town of Florence with gigabit Internet service free of charge utilizing the Zayo dark fiber backbone.

Transportation and Infrastructure: The First Street Project will begin to see visual change again in the next couple weeks. The project has been delayed for two reasons, the first had to do with the partnership described above with ZAYO, the second has to do with some concerning geotechnical testing results. The project will need to undergo some full depth soil cement treatment. Door hangers and additional public outreach will be required. We will not be able to add aggregate base course and pave until we get the sub-base treatment completed. It is staffs’ goal to complete the project by the end of the fiscal year, but it might not be completed until the middle of July.

Upcoming Events/Meetings/Forums:

- June 22nd 12:00-4:00 p.m. ComicCon, Library and Community Center
- July 4th 12:00-5:00 p.m. Fourth of July Free Swim, Aquatic Center
- July 4th 5:00-9:00 p.m. Fourth of July Freedom Fest, Heritage Park

Success Stories:

- April General Fund revenues totaled \$1.24 billion, which was the highest amount of General Fund revenues ever recorded for the month. This amount represented a 4.0% increase compared to the prior year.
- FY 2019 General Fund revenues are 5.8% above the prior year, but \$124.7 million below the forecast. Next month’s report will show a greater collection in individual income tax payments, which should (more than) offset the forecast losses.

- Sales Tax collections of \$471.9 million were 6.4% above April of last year and \$13.2 million above the forecast for the month. April tax collections reflect sales activity in March. Year-to-date, sales tax collections are 6.5% above the prior year and \$14.0 million above forecast.
- Highway User Revenue Fund (HURF) collections of \$137.9 million in April were up 3.8% compared to April of last year and were \$1.7 million above the forecast. Year-to-date, collections have increased by 4.5% above the prior year and are \$24.8 million above forecast.
- Housing Single-family housing construction is increasing. In March, Arizona's 12-month total of single-family building permits was 31,722, or 12.6% more than a year ago. The comparable single-family permit growth rate for the entire U.S. was only 1.0%. Permitting in Florence is ramping up, and we are on pace for 240 SFH permits in 2019, which would be the highest amount since 2008.
- The inmate population was 42,314 as of April 30, 2019. This was a 0.5% increase from March 31, 2019 and a 0.7% increase since April 2018. This is a big deal for Florence, as increases in these figures translate directly to increases in Florence's state-shared revenue.

Current Advertisements:

The following Requests for Proposals are currently Open:

1. General Plan Update

The following Requests for Proposals are Under Review:

1. Florence Waterline Augmentation (Phase 3B)
2. Property Sale APN 200-49-0730 (Cuen Building)

Memorandum

To: Mayor and Town Council
From: Brent D. Billingsley, Town Manager
Subject: Town Accomplishments
Date: June 3, 2019

As Town Manager, it is my honor to serve the residents of Florence, working alongside Mayor Walter and Town Council with a team of dedicated and passionate Town employees to enhance the quality of life for all who live, work or visit the Town Florence.

This past year, our Town moved forward in many ways and we expect that the 2019/20 fiscal year will again bring many great things to Florence. This memo highlights many of our achievements from this past year, including impactful infrastructure enhancements, celebrations of our cultural heritage, and advancements in sustainability.

In accordance with Section 11 of my Employment Agreement with the Town of Florence, I was asked to benchmark my performance to be reviewed annually against guidance and direction provided by Town Council. Starting July 1st of 2017, the Council Strategic Plan was designated for this purpose. Biannual updates have been scheduled with Council to review our progress and the Town is currently in the process of conducting an update of the Council Strategic Plan including a Citizen Survey.

As you will see on the following pages, it has been a very productive year. We have accomplished many things, but there is much left to do. I really appreciate the opportunity to serve you and the citizens of Florence.

Thank you again for your support and congratulations on your accomplishments.

Major Project Accomplishments from June 2018 to June 2019

1. Residential Permit Manual
2. 2017 GFOA CAFR Award
3. Firesafe Seniors Program (Smoke Detector Program/inspections)
4. 2018 Water/Wastewater Rate Study
5. NWWTP Sand Filter
6. NWWTP Effluent Pump Station
7. Lyon Infill Project
8. 4th Of July Freedom Fest (Largest Ever)
9. Milandr Letter of Intent
10. Lowered CFD Tax Rate to \$3.28
11. Lowered Town Property Tax Rate to 1.106
12. Johnson Utilities/ACC Intervention, Interim Operator
13. 2018/19 Capital Improvement Program
14. 2018/19 Town Operational Budget
15. SUBEX Contract (Cyber Security)
16. Purchased Kubota Tractor Mower
17. Purchased 3 Ford Explorer Police Cruisers
18. Collingwood Street Paving
19. Safe Routes to School Study (Anthem k-8)
20. Safe Routes to School Study (Florence K-8)
21. Little League Park/Heritage Park Bleacher Retrofit
22. Take Home Vehicle Study
23. Pulte Land Use Clarification Agreement
24. Wireless Facilities Ordinance
25. Youth Commission Formation
26. Artisan Acres Development Agreement (Inn)
27. SWWTP Lagoon/Basin Environmental Closure (ADEQ)
28. Tohono O'odham Cemetery Agreement
29. Interim Transfer Station Agreement with Waste Management
30. Permanent Base Adjustment Election
31. Caliente Life Safety Code Resolution
32. Greenstone Agreement (Water Credit Purchase)
33. Transfer Station Feasibility Study (w/ Pinal County)
34. AMR Joint Housing Agreement
35. Air Ambulance Joint Housing Agreement
36. Hosted ADOT State Transportation Board
37. 2018/19 Polymer Modified Asphalt Rubber Program
38. 2018/19 HA5 Paving Program
39. Southwest Value Partners Land Use Clarification Agreement
40. Airebeam Agreement (Fiber)
41. Homeland Security Grant (Inoperable Communications)
42. Police Department Roof
43. Fitness Center Roof
44. Commercial Drivers License IGA with Pinal County

45. Well 4/5 Interconnection Project
46. Demolition/Abatement Kokopelli Moon Saloon
47. 2018 Traffic Count Program
48. McFarland State Park Fire Alarm
49. Purchased Street Sweeper (CMAC Grant)
50. 2019 Teen Leadership Symposium
51. Purchased 15 Passenger Cutaway Van (5310 Grant)
52. CFD Project Feasibility reports (3) for Hunt Highway
53. NWWTP Clarifier Rebuild
54. Florence Gardens Phase 4 Paving
55. Florence Gardens Phase 5 Paving
56. Fitness Equipment Replacement Project
57. Milandr License Agreement
58. Self-Contained Breathing Apparatus Compressor/Cascade
59. Legend Technical Services Contract
60. Public Works Fire Suppression System Install
61. BLM Easement Purchase (Florence Gardens)
62. 800 Mhz Radio Purchase (7)
63. 12-inch Water Main Loop (Phases 2a and 2b)
64. Innovation Assessment
65. ADWR Effluent Recharge Permitting
66. Fitness Center Fire Alarm
67. Give-A-Lift Program Launch
68. Well 2B Chlorine Building
69. Sludge Hauling Contract (RAD)
70. 2019 Historic Home Tour
71. Portable Wireless Ordinance
72. Pension Funding Policy
73. Senate Bill 1186 (Firefighter Pension Bill)
74. 470 South Main Rezoning
75. 2019 Title VI Plan Update
76. LoRA-WAN Network Install
77. Taser Purchase (15)
78. 12-inch Water Main Loop (Phase 3a)
79. CFD Policy Update
80. NWWTP Headworks Replacement
81. Poston Butte Park Improvements (Building Removal)
82. Parking Ordinance Update
83. Vista Hermosa Streets Acceptance
84. Fire Chief Vehicle (F-150)
85. 2017/18 Financial Audit
86. CFD Single Audit
87. South Dakota Street Paving
88. Properties Purchased for the Water Barn/Recycling Yard
89. ADOPT-A-Highway SR 79B
90. 2019 Legislative Agenda

91. Fourth Annual Road to Country Thunder
92. Florence Anthem Hospital Certificate of Occupancy
93. Police Tablet Purchase (10)
94. Certificate of Occupancy Establishment Program
95. 2012 International Codes Update and Amendments
96. Mobile Food Venders Ordinance
97. Intervened in ACC Johnson Utilities Cases (Regarding CCN)
98. Associated Partnership Agreement with the Electrum Foundation
99. LED Garage Door Safety Kits (Fire Station #2)
100. North/South Corridor Regional Resolution
101. Advanced Metering Infrastructure System (Ferguson/Mueller)
102. Image Trend Software Purchase (Fire)
103. Fire Department Tablet purchase (12)



TOWN OF FLORENCE

Community Development

224 W. 20th Street

Florence, AZ 85132

Office: 520-868-7542

Fax: 520-868-7546

COUNCIL MEETING DATE: June 3, 2019

STAFF PRESENTER: Larry Harmer

SUBJECT: Community Development Monthly Report

Projects:

Anthem at Merrill Ranch

- Unit 5
 - Landscape Plan submitted 2/13/19
 - Paved 4/10/19

- Unit 7
 - Landscape Plan submitted 2/13/19
 - Paved 4/10/19

- Unit 24
 - Improvement Plan approved
 - Final plat approved and recorded
 - Landscape Plan submittal 2020

- Unit 32
 - Improvement Plan approved
 - Final plat approved and recorded
 - Landscape Plan submittal 2019

- Unit 34
 - Improvement Plan approved
 - Landscape Plan submittal 2020

- Unit 52
 - Paved – working on adjustments
 - Landscape completed
 - Letter of Acceptance being completed

- Unit 55A
 - Start sewer May 2019

- Units 56B and 58
 - Preplat late 2019

- Unit 57
 - Preplat in 2019
 - Grading with Unit 55

- Unit 60
 - Improvement Plan approved
 - Final Plat recorded
 - Landscape Plan submittal – 2nd Quarter 2019
 - Grading 2019
 - Sewer start 4/15/19

Attaway Crossing Annexation

- A preliminary land plan was shared showing primarily single family residential with a 20-acre commercial site
- Updates have been received from Applicant
 - A new annexation petition needs to be submitted
 - A revision to the cost-benefit has been prepared that addresses years 11-20
 - A new PUD will be submitted to address this development as free-standing (separate from Merrill Ranch)
- Met with property owner 4/2/19 – proceeding with application

Building Code

- FINAL 2012 ICC Code Adoption has been adopted by Town Council adoption

Monarch/Aspen Farms

- Submittal for new Planned Unit Development (PUD) under review
- 1st review comments have return to the applicants for response/revisions
- Town staff has been meeting with applicant to discuss revisions

Smith Building

- Remodeling continuing under current permit

Sign Code Amendments

- Continued by Council pending a discussion regarding off-premise signs

April Code Compliance Notices:

- Verbal: 20
- Written: 6
- Compliance: Over 50% (and ongoing)

Permits Issued April 2019 (May 2019 totals should be available the 2nd week in June)

• New Single Family Residential	25 (Total of 80 for the calendar year)
• Manufactured Homes	4
• Other	51
Total for April 2019	86

Memorandum



To: Brent Billingsley, Town Manager
From: Bryan C. Hughes, Community Services Director
Date: May 20, 2019
Re: May 2019 Department Report

Staff Updates

Gloria Moreno, Librarian, graduated from the University of Arizona with a MLIS degree, Master of Library and Information Sciences.

The following week, Gloria attended the Arizona State Library Leadership Institute, from May 12th-16th, with a small cohort of 17 other public, academic and state library employees in which the focus was leadership within library organizations. The institute teaches the essential elements of good leadership. Gloria reported there were in-depth conversations with peers, mentors and the institute facilitator Maureen Sullivan, regarding the following topics: leadership, communication, risk taking, influence, change, teamwork, creating commitment and our individual personal plans for leadership development and preparing for the future. The institute is provided by the Arizona State Library as part of their continuing education opportunities.

Project Updates

- Town staff and our consultants, WestLand Resources and J2 Engineering and Environmental Design, walked the **Poston Butte** site on Wednesday, April 24th to review the cultural impact of the proposed improvements associated with the acquisition and development of additional Bureau of Land Management (BLM) parcels. After the walkthrough, the preliminary recommendation is that the Town's plans for development will require a Memorandum of Agreement (MOA) with BLM and the State Historic Preservation Office (SHPO) for monitoring construction activity during development. Staff and BLM continue to work together with the goal of finalizing a lease by the end of the calendar year.
- Michael Baker International (MBI), the consultant working on the **Active Transportation Plan**, will be presenting an update to the Town Council on Monday, May 20th at the Town Council meeting. The project continues to move forward and is scheduled to be completed in June.
- The **Parks and Recreation Comprehensive Plan** continues to move forward. Surveys have been completed by both mail and online and GreenPlay is currently compiling the results, which will be presented at a public meeting in June. The results of the survey will help formulate the plan for future parks, facilities and program and events, as well as guide the landscape architect in developing updated site-specific park master plans for Heritage Park, Main Street Park and Little League Park.

- The Town will be holding a Memorial Day Ceremony and **Veterans Memorial Project** Groundbreaking on Memorial Day, Monday, May 27th at 11 a.m. The event will take place on the south plaza at the Library and Community Center. The project is behind schedule, but the goal is still to finish as quickly as possible. Regardless of when the project is completed, the veteran's committee recently decided they would like to hold a dedication ceremony on Veterans Day, Monday, November 11th at 11 a.m. This will allow more of our winter visitors to attend, many of whom are veterans and supporters of the project. The American Legion continues to accept donations, which may be eligible for a tax deduction.

Special Events

- **Movie in the Park**, featuring *Disney's Coco*, was held Saturday, April 27th at the Multi-Purpose Fields at the Aquatic Center.

Program Updates

- Summer Kids Club will begin at the Library and Community Center on Tuesday, May 28th.
- Staff continues to explore options for programming next school year after the announcement by the Florence Unified School District that there will be a new provider of after school programs. Ideas are focused on off-campus programming options for those parents that may not be able to afford the new provider fees on-campus.
- The **Aquatic Center** kicked off the 2019 season on Saturday, May 18th with the Water Safety and Family Resource Day. Other upcoming programs and events include:
 - Summer Kickoff (for Middle and High School Students) on Thursday, May 23rd
 - Family Swim Night on Friday, May 24th (continuing every Friday until July 12th)
 - Open Swim begins Saturday, May 25th
 - Dive-In Movie on Friday, May 31st, featuring *Hotel Transylvania 3*
 - Teen Night on Saturday, June 1st
 - Aqua Aerobics and Zumba classes begin Tuesday, June 4th
 - Learn to Swim lessons begin on Tuesday, June 4th



Aquatic Center Opening Day 2019 – May 18th

Jasper Halt, Library Manager, reported that the Library recently received a \$12,000 check from the County Library District to spend by the end of this Fiscal Year, restricted to library purchases. Staff is looking to purchase 3D printers for the Tech Lab, STEAM equipment and a T-shirt press, as well as "a whole bunch of books, movies, etc."

Boards and Commissions

- Arts and Culture Commission
 - The Commission met on Thursday, May 9th. They will not meet again until September.
- Youth Commission
 - The Commission held their third meeting on Thursday, May 16th.

The Florence Teen Council (FTC) is wrapping up the school year. The council continue to take advantage of every opportunity to interact with the public and students of all ages.

- Florence Teen Council sold concessions at the April Movie in the Park as a fundraiser.
- Florence Teen Council provided DJ services (right) for the 8th Grade Promotion dance. Florence K-8 made a donation to the FTC as a thank you.
- The Florence Teen Council formed a committee to plan and execute the Soarin' Summer rocket class. The committee has been working at creating a fun and educational class.
- The first Florence Teen Council banquet is scheduled for Friday, May 24th.



**Parks and Recreation Department
Divisions Report
April 2019**

Recreation/Aquatics/Special Events Programs

Recreation Programs	Participants	Revenue	Notes
B&A Bell – Anthem	21	\$1,015	
B&A Bell – Florence	31	\$1,705	
Iddie Biddie Kiddies	14	\$490	
Boxing Bootcamp	41	\$2,825	
Drop-In Boxing	5	\$50	
Fine Art for Teens			Free Program – Arts & Culture
Open Studio	3		Free Program – Arts & Culture
Drum Circle			Free Program – Arts & Culture
Guitar & Cello Lessons	8		Free Program – Hermalene
Flow Yoga Evening	3	\$120	
Introduction to Yoga	4	\$160	
Restorative Yoga	1	\$25	
Drop-In Yoga	1	\$7	
Road to Country Thunder	3,500		Special Event
Easter Eggstravaganza			Special Event
Movie in the Park			Special Event

Facility Use Permits

Number of Facility Use Permits	Number of Bookings	Estimated Number of Participants	Revenue Generated
78	312	9,225	\$1342

Fitness Center – Membership Package

Fitness Package	Sales	Renewals	Total	Revenue
Adult Annual				
Adult Monthly	27	48	75	\$1,500
Adult Six Months	1		1	\$99
Employee Membership	8	7	15	Free
Green Tree Inn	13	1	14	Billed thru A/R
Senior Annual				
Senior Monthly	5	12	17	\$247
Senior Six Months		4	4	\$264
Youth Monthly	2		2	\$26
Youth Six Month				
Drop-In Fitness	9		9	\$54
Total Memberships	65	72	137	\$2,190

Fitness Center Classes

Program	Resident	Non-Resident	Revenue	Notes
Silver Sneakers Classic			\$0	
Silver Sneakers Classes			\$0	
Optum Fitness			\$0	

- Estimated member sign-ins throughout the month: 1,127
- Total membership packages sold: 56
- Fitness Center revenue for membership package sales: \$1,801
- Fitness Classes revenue: \$0
- Total Revenue: \$2,089

Miscellaneous Revenue

Product	Total	Revenue	Notes
Paper & Markers		\$	
150 th Mug		\$	
Drop in Yoga		\$	
Replacement Key FC	4	\$4	
Replacement Key AC		\$	
Swim Diapers		\$	

Dorothy Nolan Senior Center

Activity	Monthly Total
Anthem Pharmacy	12
Angel Care Discussion	08
Back Space 3, Yahtzee, Skip Bo, Dominoes, Cards, Cribbage, Phase 10, Wii Bowling, Bunco-12, Pool	227
Bingo- – Steward Health	10
Birthday Cards	12
Bible Study	23
Breakfast	176
Angel Care -In Service	08
Blood Pressures – Florence Fire	17
Building Use	1,291
CAHRA	04
Crafts- with Doris - Jewelry- Creations & Libations-	06
Coolidge Shopping	09
Computer Use	06
Diabetic Presentation by:	
Dinner Date- Casa Grande,	05
Dollar Store	02
Exercise with Rhoda – Hand weights walk a mile Dining Room	65
Extension Food Program	15
Fitness Center	07
Grief Support	17
Guardian Angel Installation	2
Hair Cuts by Mary Helen	03
Healthy Eating by Lou	06
Home Delivered meals –	240
Knit/Crochet Club	02
Lost Meals	-35
Medicare Advocate Benefits	0
Movie & Popcorn	0
Music by Rudy-76 Music with Hermalene -77	153
Senior Donation Account Meal Participant -Mount Athos	17
Senior Hot Topics	14
Staff Cooked meals & senior meal	90
Volunteer Hours	210
Wii bowling /Volleyball	20

Accomplishments:

The Center served 304 meals to participants. We had two new senior participant this month. Rides were provided for 314 riders. The Center had participants on 55 trips to and we did 6 errands.

The Give-A-Lift Program had 10 volunteers who delivered medical transportation trips to participants resulting in an additional 770 miles and 46.5 additional volunteer hours.

Xenia Presentation (Stress) - 27, Alzheimer's Support - 10, AARP Taxes - 68, Sock Hop - 35, Retail Store - 09, Arbor Day Tree planting - 07, Triad - 2 Easter Celebration - 25, Nutrition Demonstrations - 20, 60-day challenge - 33

Florence Community Library

April 2019

April Statistics

- 13,777 total items were circulated in April
- 96 library cards were issued
- 741 patrons signed up for use of the computer lab computers
- 2,278 wireless sessions were held
- 222 person(s) attended 17 program(s) presented by the library

April Activities

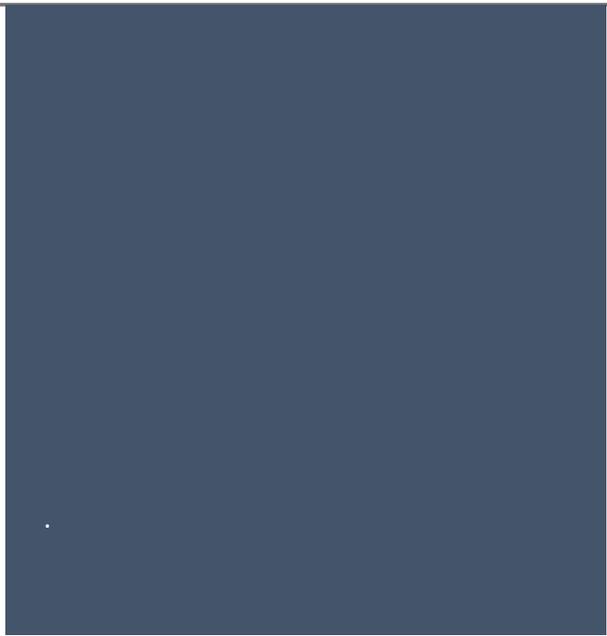
- 4/1/19 Family Storytime
- 4/3/19 Family Flick
- 4/3/19 Book Club
- 4/4/19 Librarian Kaytlin Nolan attended **How to Eliminate the Literacy Gap**.
- 4/4/19 'Tween Code Club
- 4/5/19 AZ Humanities Program: **Climate & Moral Responsibility**

4/7/19 – 4/13/19: National Library Week

- 4/8/19 Library Manager Jasper Halt and Librarian Gloria Moreno attended a meeting of the Pinal County Business & Education Committee.
- 4/9/19 Family Storytime
- 4/10/19 22nd Annual Bookmark Awards Ceremony
- 4/11/19 Librarian Kaytlin Nolan attended the **Homelessness Training Institute**.
- 4/11/19 'Tween Code Club
- 4/13/19 Librarian Gloria Moreno represented the library at Tucson's **Kids Con**.
- 4/16/19 Family Storytime
- 4/17/19 Library Manager Jasper Halt and Librarian Gloria Moreno attended a meeting of The Florence Library Advisory Board.
- 4/18/19 'Tween Code Club
- 4/20/19 April Library Movie
- 4/23/19 Family Storytime
- 4/23/19 Library Manager Jasper Halt and Librarian Gloria Moreno attended the Florence Boards & Commissions Appreciation Dinner.
- 4/25/19 Poem in Your Pocket Day program
- 4/25/19 'Tween Code Club
- 4/30/19 Family Storytime
- 4/30/19 *El Dia de los Niños* program
- 4/30/19 "Color Me Puzzled" Adult Coloring

Polaris Upgrade

The library was closed May 1 for an upgrade to Polaris, the Integrated Library System utilized by the Pinal County Library District. This latest upgrade created various efficiency improvements to functions including item searches, hold requests, and management of fines and fees. The upgrade proceeded smoothly, and various maintenance and organizational activities were completed during the one-day closure.



COURT FINANCIAL REPORT

March 2019

MICHELLE SALAS – Acting Court Administrator

DISTRIBUTION TYPE	MARCH 2019 (CURRENT)	MARCH 2018 (LAST YEAR)
FINE, FEES, & TRAFFIC	19,471.29	16,687.50
STATE SURCHARGES	12,017.00	11,189.69
STATE JCEF	661.67	490.98
LOCAL JCEF	356.29	264.37
STATE FINES	2,846.23	2,009.00
FLORENCE POLICE FUND	957.43	981.75
RESTITUTION	627.03	465.21
BONDS	977.19	938.00
PUBLIC DEFENDER FEE	659.02	311.38
JAIL HOUSING FEES	3,047.06	1,695.46
JUSTICE COURT FEES	70.13	61.97
GENERAL FUND	294.00	638.01
FARE SPECIAL COLLECTION FEE	1,772.12	1,526.08
FARE DELINQUENCY FEE	731.25	262.18
VICTIMS RIGHTS ENFORC.	316.15	118.29
PCSO FUND	0.00	0.00
OVERPAYMENT REFUND	278.20	18.08
COUNTY REVENUE	70.13	61.97
STATE REVENUE	18,344.42	15,596.22
TOWN REVENUE	25,063.29	20,560.39
RESTITUTION AND BONDS	<u>1,604.22</u>	<u>1,403.21</u>
<u>TOTAL MONTHLY REVENUE:</u>	\$45,082.06	\$37,621.79

19.8% Increase from 2018

Florence Municipal Court Citation Totals

MARCH 2019

TOTAL COMPLAINTS FILED: 84

Citations: 74

Longform Complaints: 10

BREAKDOWN:

CIVIL TRAFFIC VIOLATIONS 54

MUNICIPAL CODE 0

CRIMINAL TRAFFIC 7

CRIMINAL 14

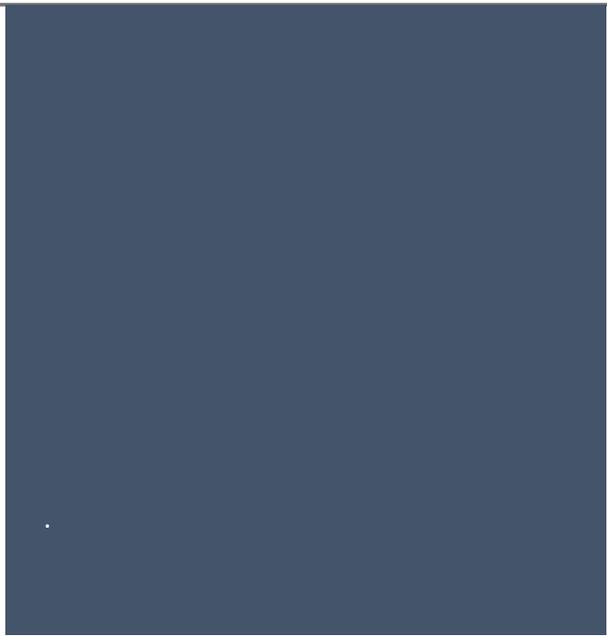
DUI 5

DOMESTIC VIOLENCE 4

COMPARISON TO PREVIOUS YEAR:

2018: 72

2019: 84



COURT FINANCIAL REPORT

April 2019

MICHELLE SALAS – Acting Court Administrator

DISTRIBUTION TYPE	APRIL 2019 (CURRENT)	APRIL 2018 (LAST YEAR)
FINE, FEES, & TRAFFIC	14,092.16	13,882.40
STATE SURCHARGES	9,524.36	9,141.08
STATE JCEF	449.51	523.19
LOCAL JCEF	242.03	281.71
STATE FINES	4,280.22	2,228.18
FLORENCE POLICE FUND	712.22	1,001.53
RESTITUTION	371.263	290.00
BONDS	1,576.00	2,114.00
PUBLIC DEFENDER FEE	553.68	328.68
JAIL HOUSING FEES	2,068.91	1,422.04
JUSTICE COURT FEES	54.22	51.41
GENERAL FUND	0	300.27
FARE SPECIAL COLLECTION FEE	948.68	1,800.73
FARE DELINQUENCY FEE	463.43	668.07
VICTIMS RIGHTS ENFORC.	346.04	100.50
PCSO FUND	0.00	0.00
OVERPAYMENT REFUND	0	135.47
COUNTY REVENUE	54.22	51.41
STATE REVENUE	16,012.24	14,461.75
TOWN REVENUE	17,669.00	17,352.10
RESTITUTION AND BONDS	<u>1,947.26</u>	<u>2,404.00</u>
<u>TOTAL MONTHLY REVENUE:</u>	\$35,682.72	\$34,269.26

4.1% Increase from 2018

Florence Municipal Court Citation Totals

APRIL 2019

TOTAL COMPLAINTS FILED: 63

Citations: 55

Longform Complaints: 8

BREAKDOWN:

CIVIL TRAFFIC VIOLATIONS 46

MUNICIPAL CODE 0

CRIMINAL TRAFFIC 2

CRIMINAL 8

DUI 2

DOMESTIC VIOLENCE 5

COMPARISON TO PREVIOUS YEAR:

2018: 60

2019: 63

Memo

To: Honorable Mayor and Town Council
Brent Billingsly, Town Manager
Lisa Garcia, Deputy Town Manager

From: Rey Sanchez, Finance Director

Date: May 29, 2019

Re: Finance Department Report

Finance Department Update

Budget

The manager recommended budget work session was held and presented to Council on Monday May 20, 2019. Town staff has presented a balanced budget and we will ask council to approve the Capital Improvement Plan on June 03, 2019. Finance will also ask the council to approve the tentative budget on June 03, 2019.

Finance Reports

The financial report for the General Fund indicates revenues are strong and covering expenditures. The Enterprise funds continue to cover their obligations and the Highway User fund indicates the ability to cover costs associated with operations and maintenance and capital projects.

We continue to review the Town's financial information. The department has made pre-payments to CFD #1 for \$265,000 and \$262,000 for CFD #2. These pre-payments represent payments from homeowners who have paid off their assessments.

I have included a breakdown of revenues and expenditures by category for your review. Also reported are the Development Impact Fee Funds.

Staff

We are currently in the process of completing our budget and we ask for final adoption on July 1, 2019.

Memorandum

Date:

To: **Brent Billingsly, Town Manager**
Lisa Garcia, Deputy Town Manager

From: **Rey Sanchez, Finance Director**

Subject: **Departmental Report - April 2019**

The month of April represents 83% of the fiscal year. The following chart compares the FY 2018-2019 actual revenue and expenses to the budget amounts for the Town's major Funds. Expenditures posted into the current month do not always reflect current month expense. Expenditures run 30 to 45 days in arrears.

Major Fund Position

Fund Name	Year to Date Revenue Actual FY 18-19	Revenue Budget FY 18-19	% Actual to Budget	Year to Date Expense Actual FY 18-19	Expense Budget FY 18-19	% Actual to Budget
General	\$12,477,241	\$15,199,070	82.09%	\$11,706,221	\$15,185,620	77.09%
Capital Improvement	\$1,488,952	\$1,230,000	121.05%	\$793,930	\$1,457,640	54.47%
Highway Users Tax	\$2,663,701	\$3,238,310	82.26%	\$2,883,454	\$7,966,495	36.19%
Construction Tax - 4%	\$281,844	\$161,000	175.06%	\$0	\$0	0.00%
Town Water	\$3,372,958	\$3,045,080	110.77%	\$3,157,161	\$4,276,360	73.83%
Town Sewer	\$3,401,421	\$3,861,650	88.08%	\$2,686,120	\$7,823,320	34.33%
Sanitation	\$821,660	\$864,700	95.02%	\$775,415	\$841,290	92.17%
Total	\$24,507,777	\$27,599,810	88.80%	\$22,002,302	\$37,550,725	58.59%

Fire Department

MEMORANDUM

DATE: May 8, 2019

TO: Brent Billingsley, Town Manager

FROM: David Strayer, Fire Chief

SUBJ: Summary of April 2019 and Plans for May 2019

The fire responses for 2019-2017 are as follows:

April 2019	Location of Calls					
Type of Calls	<i>Florence Proper</i>	<i>Florence Gardens</i>	<i>Anthem</i>	<i>Prisons</i>	<i>Mutual Aid</i>	<i>Totals</i>
Brush Fires	1	0	0	0	0	1
Structure Fires	0	0	1	0	0	1
Vehicle Fires	0	0	0	0	1	1
Trash Fires	3	0	0	0	0	3
EMS	61	20	29	76	4	190
HazMat	1	0	2	0	0	3
Electrical Arching	0	0	0	0	0	0
Police Asst./Public Asst.	10	3	7	0	0	20
Unauthorized Burning	0	0	0	0	0	0
Good Intent	0	0	0	0	0	0
Controlled Burning	0	0	0	0	0	0
False Alarm/System Malfunction	14	0	2	0	0	16
Emergency Stand by (move up)	4	0	53	0	6	63
Other Calls	6	8	7	2	5	28
TOTALS	100	31	101	78	16	326

Three Year View	2019		2018		2017	
	April	YTD	April	YTD	April	YTD
EMS	190	789	142	597	149	673
Fire Calls	6	16	8	15	6	14
All other Calls	130	389	99	398	85	417
TOTALS	326	1149	244	1010	240	1104

Summary of April

Fire Chief Report

- Attended April Town Council Meetings
- Attending April Leadership Team Meetings
- Conducted weekly Fire Staff Meetings.
- Attended a planning meeting for Country Thunder April 4th.
- Provided fire coverage for County Thunder April 11-14.
- Arranged for American Medical Transport (AMR) to present their three new Ambulances dedicated to Florence at the April 15th Council Meeting.
- CERT Training began in April.
- The new self-contained breathing apparatus (SCBA) compressor was delivered to Fire Station 2 in April. The installation is being scheduled.
- Professionalism First – “Legal & Ethical Issues in Today’s Workplace” training was provided to all fire crews during the first week of April.
- Attended a meeting with United Fire and Public Works April 3rd regarding the installation of the SCBA compressor
- Arranged a meeting on April 5th with members of the Florence Hiking Club, Florence PD and Florence Parks and Rec regarding a Spay and Neuter clinic.
- Attended a one-stop-shop meeting April 5th at Community Development
- Attending a code compliance meeting April 11th at 200 North Main.
- Attending a meeting regarding the National Guard agreement on April 23rd.
- Attended a meeting with Pulte, Florence PD and TOF Admin April 24th.
- Attended a meeting regarding 301 N. Main Street April 24th.
- Attended Chris Reid’s Retirement Dinner April 25th.
- On Vacation April 29th – May 3rd.

Division Report – Administration

Events

- Country Thunder Event Command Staff

Plan Reviews

- Anthem McDonalds Remodel

Inspections

- Anthem Parkside Knox Box Inspection
- Public Works Fire Sprinkler Hydro
- Anthem Hospital Fire Access Road Final
- Florence Hospital Building/Final Fire
- Florence Headstart Annual Life Safety Inspection

Re-Inspections

- Old Pueblo Complete
- Road to Country Thunder vender inspection
- 130 s main Old Florence Copper building new tenant proposal inspection
- 200 s Main New tenant proposal Inspection
- National Bank re-inspection follow up

Meetings

- Training meeting Gilbert FD-PD and PCSO
- Communications Meeting
- PCSO Ironwood Sub-station
- PCSO Country Thunder Ops
- Code Adoption Community Development
- PC-Large scale exercise Meeting Pinal County Emergency management
- New tenant Proposal Windmill Winery
- PCSO Mapping/Planning Country Thunder
- PCSO-HQ Management
- Town Library

Training

- San Bernardino Active Shooter Lessons Learned Chandler FD/PD

Special Projects

- Wireless Fire Alarm Project-On going
- TLO Updates
- Code Amendment Project updates
- Town FEE Updates
- PC Active Shooter Planning Project
- Web site update project
- Engine Company-Response Guide and Safety Survey project (training)

- Existing Building Safety Surveys
- Burn Permit Procedures
- FD-Training and development

Division Report – Operations

Apparatus

- E-541 Due for Service
- New Gas Cards Placed on Vehicles from Fleet
- Rescue 541 replace TRV 541 vehicle for Crew Assigned to TRV

Uniforms/Personal Protective Equipment (PPE)

- No PPE Sent for cleaning,
- Tracking chart made for Turnout Replacement
- Quotes obtained for 2018-2019 Turnout Replacement

Communications Equipment

- Lapel Mics loaned from FPD
- Drager Radio Connections removed from SCBA Masks
- Portable Radio Battery replacement plan
- Working with Code 3 to Plan MDC Department Upgrade

Emergency Medical Services (EMS)

- Facilitate Image Trend acquisition and Ordering of New I-pads to Replace Current Tablets
- Tracking System for Narcotics and Drug Box Checkoffs approved by EMS Committee and in use
- Stephen Johnson obtained National Registry and AZ State Paramedic Certification!!!
- Medications Gathered for Restocked From Mt. Vista

Training

- Bump Up Temporary Promoted Positions Meetings to Discuss Expectations and Assistance
- Monthly CE and Follow-up Target Solutions Training
- Landing Zone Training with LifeNet 4/30

Special Projects

- Utility Truck Equipment List Being Formulated by FF Adamczyk
- CERT Training Started on 4/30 at Community Library with Approx. 20 attending

- Follow up Planning from Country Thunder
- SCBA compressor cascade for breathing air electrical installed
- Annual Physicals Scheduled and Crews Attending
- Working on Staffing Procedure to Integrate Crew Sense Capabilities
- Wireless Headset Demo for Crews To Test Fire Com System

Town Committees

- Health and Safety
- Grants
- Timekeeping and paperless review
- Initiatives, rewards, and recognition
- Emergency Communications
- Public Safety Planning Group

Public Education and Community Risk Reduction



Florence FD Firefighter Stephen Johnson recently graduated through the American Academy of Emergency Services program (AAES) – He is the second person from Florence FD to complete this program. Almost 20K in training costs have been saved so far through our agreement with AAES.



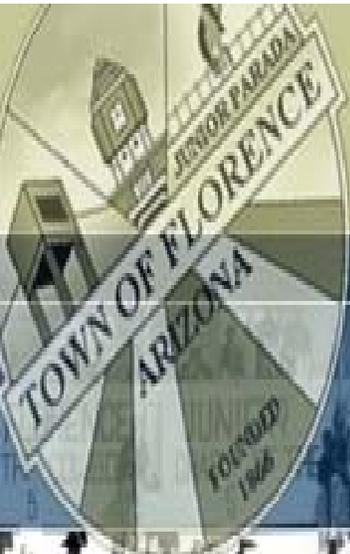
For all you do... 

THANK YOU.

Barbara Gates & Luanne Atwood
Recently, our house on Kansas Avenue
was filled with gas fumes - and you
came to the "rescue". We are so grate-
ful to you all. Daughter Linda was also
a "hero" and made the call to you.
Thank you so much. (It won't happen
again!)

Plans for May

- A new self-contained breathing apparatus compressor and fill station is scheduled to be installed at Fire Station 2 in April.
- Florence Fire is scheduled to instruct CPR/AED to the Florence PD Volunteers May 1st.
- A Pinal County Fire Chief's Association is scheduled for May 8th
- A meeting with ATT/First Net is scheduled for May 8th.
- A Local Emergency Planning Committee meeting is scheduled for May 9th.
- A Budget work session is scheduled for May 13th.
- A quarterly EMS luncheon is scheduled with Banner Ironwood May 16th
- A meeting on parking in Anthem is scheduled for May 16th
- Rescue Task Force training is scheduled for May 15th.
- A meeting with Community Development on Dobson Farms is scheduled for May 15th.
- Battalion Chief Jim Walter is scheduled to attend the National Fire Academy May 13-24.
- A meeting with APS is scheduled for May 21st.
- A one-stop-shop meeting is scheduled for May 22nd.
- A full-scale exercise planning meeting is scheduled for May 28th.



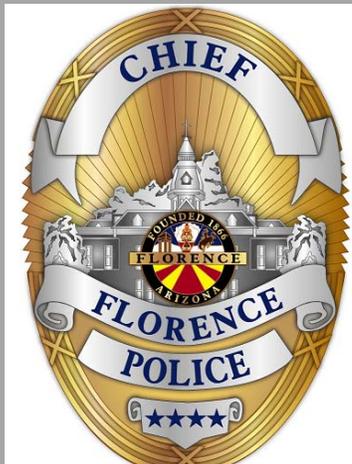
THE HISTORIC TOWN OF FLORENCE *Arizona*



April 2019

FLORENCE POLICE DEPARTMENT

Daniel R. Hughes, Chief of Police
425 N. Pinal Street.,
P.O. Box 988
Florence, AZ 85132
Phone: 520-868-7681

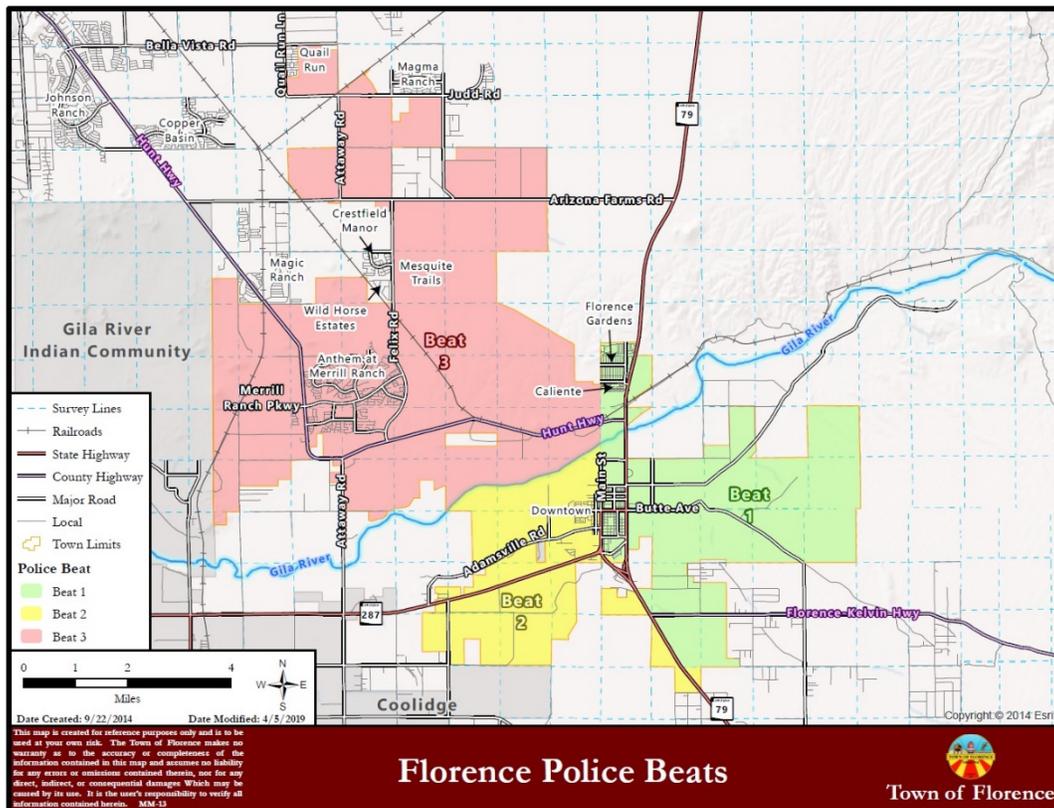


“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”

Florence Police Department Monthly Report

April 2019

The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month. The monthly report is prepared for the Town Council’s review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and to develop plans for improvement to provide the highest level of service.



PERSONNEL

Employee	Position	Effective
<i>New Hire</i>		
None		
<i>Resignations/Terminations</i>		
Kenneth Burnside	Police Officer	4/4/19
<i>Vacancies</i>		
3 Full-time	1 Patrol Supervisor, 2 Officer	Open continuous
2 Full-time	Dispatcher	Open continuous

Conducted applicant testing. Completed 3 Officer oral boards and 3 polygraphs. One lateral applicant disqualified following a comprehensive background process, while two lateral applicants were disqualified in an initial background phase. Two remaining applicants (recruits) in backgrounds on hold waiting for military records to arrive. Upcoming test dates set for May 13th and May 20th with 3 lateral applicants scheduled. One dispatcher candidate's background check is being conducted.

CHIEF OF POLICE

Chief of Police, Daniel R. Hughes attended the following meetings during the month:

- Town Council Meetings
- Management Team Meetings
- Weekly FPD Administrative Meetings
- Purchasing Committee Meeting
- Fire and Police Communications Meeting
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-1) Planning Meeting
- Pinal County Law Enforcement Association (PCLEA) Meeting

ADMINISTRATIVE/SUPPORT SERVICES

The Support Services area includes the following: Communications Division, Evidence and Property, Crime Scene Investigator, Records Division, Departmental Budget/Finances and Public Information-Media.

The Support Services Manager had the following monthly activities:

- Review of guidelines for accreditation
- Analyze budget for end of year
- Employee evaluations
- Audit of inventory of vehicles/kits
- Review of policies (on-going)
- Laserfiche project (on-going)
- Dispatch testing/hiring
- Preparation of Strategic Plan

Communications

The Dispatcher Supervisor had the following monthly activities:

- 2 full-time Dispatcher positions vacant
- 1 Dispatcher in training
- Scheduling and testing new applicants
- Revision of draft policies and procedures
- Worked on Superior billing

Calls for Service

Below is a table that depicts the total calls for service handled by FPD Dispatchers during the month. The numbers are shown by the incident locations and how the incident was reported.

How Calls Are Received, Totals by How Received				
	Beat 1	Beat 2	Beat 3	TOTAL
911 Line	31	11	21	63
Crime Stop Line	0	0	0	0
Officer Report	221	47	228	496
In Person	103	6	18	127
Radio Transmission	1	0	2	3
State TT/NLETS	0	1	0	1
Telephone	163	38	58	259
TOTAL	519	103	327	949

Average Response Time to Calls for Service

6 Month Reporting Period: November 2018 to April 2019						
	Nov	Dec	Jan	Feb	Mar	Apr
Priority 1	5:35	5:20	5:39	4:50	5:13	4:03
Priority 2	8:09	6:05	6:28	7:12	6:47	5:09
Priority 3	25:55	24:04	5:21	16:30	17:24	22:44
Priority 4	None	4:48	None	None	None	8:49

Definitions:

- Priority 1 These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.
- Priority 2 These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.
- Priority 3 These priorities are those in which there is no threat of personal injury or major loss of property.
- Priority 4 These priorities are those of a report nature only.

Uniformed Crime Reporting (UCR)

Classification of Offense	Offenses Reported	Unfounded Complaint	Actual Offense	Offenses Cleared	Juvenile Clearance
CRIMINAL HOMICIDE	0	0	0	0	0
a. Murder/Non-neg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
FORCIBLE RAPE	0	0	0	0	0
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
ROBBERY	0	0	0	0	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
ASSAULT	10	0	10	8	0
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	1	0
d. Hands, Fist, Feet, etc.	2	0	2	2	0
e. Other Assaults – Simple	8	0	8	5	0
BURGLARY	0	0	0	0	0
a. Forcible Entry	0	0	0	0	0
b. Unlawful Entry/No Force	0	0	0	0	0
c. Attempt Forcible Entry	0	0	0	0	0
LARCENY – THEFT	3	0	3	1	0
MOTOR VEHICLE THEFT	1	0	1	1	0
a. Autos	1	0	1	1	0
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
GRAND TOTAL	14	0	14	10	0
Clearance(s) by Adult Arrest	4				
Clearance(s) by Juvenile Arrest	0				

**All data presented in this report is tentative.

Property & Evidence

During the month, there were 79 envelopes/packages involved in 28 incident cases that were submitted for processing by the Property & Evidence Section. Of the total envelopes/packages:

Total evidence items: 44

Released	Stored	Destroyed	Out to lab
0	34	0	6

Total safekeeping items: 24

Released	Stored	Destroyed	Out to lab
6	18	0	0

Total disposal items: 6

Released	Stored	Destroyed	Out to lab
0	6	0	0

Total found items: 5

Released	Stored	Destroyed	Out to lab
2	3	0	0

The items of evidence involved the following crimes:

- 3 drug incidents
- 0 DUIs

Other considerations:

- The status of the Police Evidence Trust Fund bank account, involving \$5,784.19.
- 19 pending items:
 - 13 are for safekeeping/found property
 - 5 are pending RICO forfeiture/evidence
 - 1 is to be returned to owner, if located
- Request to transfer funds from the trust fund to general fund were sent for the following cases:
 - F060315002 11/20/2008 \$86.00
 - F16120271 6/30/2017 \$12.00
 - F17040251 6/30/2017 \$1.00
 - F18010889 1/19/2018 \$450.00
 - F18020481 2/13/2018 \$14.49
 - F18080162 8/6/2018 \$0.50
- Fingerprints were taken for 42 citizens by the Property & Evidence Section and Police Volunteers this month. The prints included volunteers, employee applicants and private citizens.

Operations/Patrol

The Operations/Patrol Division is under the direction of Lt. Terry Tryon.

The Operations Lieutenant attended the following meetings during the month:

- Town Council Meetings
- FPD Management Team Meetings
- Weekly FPD Administrative Meetings
- Workflow Committee Meeting
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting

Professional Standards

The Professional Standards Section had the following monthly activities:

- No complaints received.
- No internal administrative investigations initiated.
- No use of force reports received for the month.

Criminal Investigations Unit

Observed Offense	Assigned Detective	Case Status	Notes
# of new cases assigned this month: 10			
Aggravated assault LE	D. Helsdingen	Open	FLPD officer dragged during traffic stop. Felony Charges Filed Warrant Issued
Information Agency assist	D. Helsdingen	Closed	Letter to ADOC Clemency Board
	D. Helsdingen	Open	ATL RAJ female, several court dates attended, mother refuses to provide child's location, cell phone ping conducted. RAJ is in Florence possible being hidden by family members.
Accident fatality	D. Helsdingen	Closed	Cyclist struck parked vehicle in Bike Lane. Civil parking ticket issued. Pinal County Attorney notified Pinal County Sheriff's Traffic Unit to assist.
Aggravated assault Correctional Officer ICE	D. Helsdingen	Closed	ICE detainee assaulted staff & damaged property. Arrested subject who was later released. Same subject assaulted more staff to avoid being deported.
Promote prison contraband	J. Ballard	Closed	Felony charges smuggling in heroin.
Aggravated assault Correction Officer	J. Ballard	Closed	Felony charges filed.
Two aggravated assaults Correction Officer	J. Ballard	Closed	Felony charges filed- one officer was spat on, the second officer had his wrist broken.
Assault (prison)	J. Ballard	Closed	Will be handled internally through disciplinary process.
Sex offense (juvenile)	J. Ballard	Open	Parents report inappropriate sexual relationship involving their juvenile daughter and an adult male. Juvenile is not willing to assist with investigation, parents authorized consensual, cell phones were downloaded.
# of cases carried over into this month: 4			

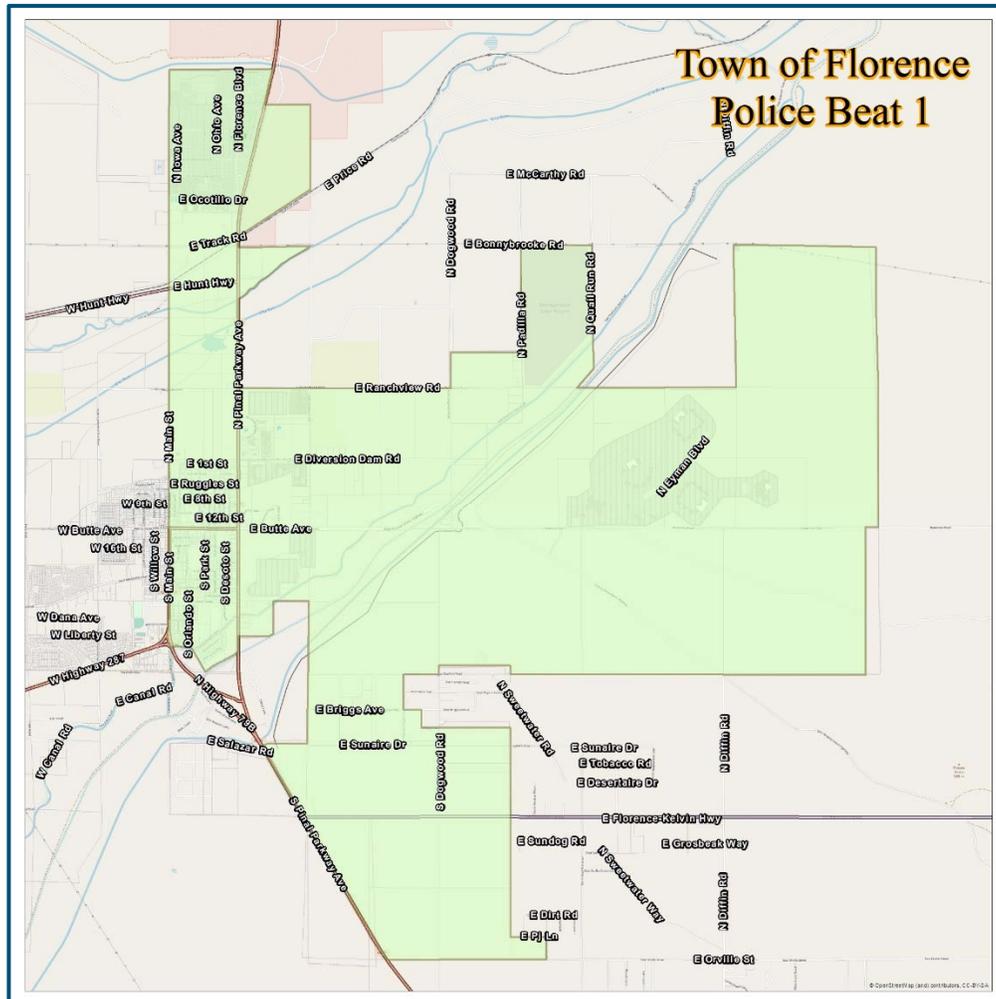
Hit & run	D. Helsdingen	OPEN	Witness came forward with information-report completed and forwarded Charges to PCA follow-up investigation completed.
Accident with injuries (Hit & run)	D. Helsdingen	Closed	Suspect and vehicle located, search warrant on vehicle completed. Victim does not remember accident and has not decided to pursue charges. Medical records from victim obtained. Cases appear to be handled through civil attorneys.
Sex offense	D. Helsdingen	OPEN	Victim returned from California. Interview completed. Workup on suspects sent to DPS. Felony charges forthcoming. Confrontation call completed; suspect did not disclose.
Sexual abuse	D. Helsdingen	Closed	Confidential felony charging packet completed, and charges have been approved, follow-up investigation continuing. Still waiting on call back from victim. Letter sent to victim advising status.
# of joint cases worked this month: 4			
Observed Offense	Primary/Secondary Detective	Case Status	Notes
Death investigation	L. Gaston/D. Helsdingen	Closed	Natural Causes, notifications made, assisting family with property.
Homicide	D. Helsdingen/L. Gaston	Open	1 st Degree Murder charges filed
Sex offense (Juvenile)	L. Gaston/D. Helsdingen	Open	Several juvenile female subjects disclosed inappropriate sexual abuse. Recent Grand Jury indictment, added 3 more child related offenses.
Narcotics (Prison)	J. Ballard/D. Helsdingen	Open	A type of liquid soaked paper is being mailed into facility to inmates, waiting on DPS to identify whether it is fentanyl or opiate based (two more letters found this month).
Sex assault/sex abuse	L. Gaston/D. Helsdingen	Open	Reported long time sexual abuse from Illinois to AZ ending in Florence. Working with LE in Illinois search warrant on residence suspect arrested. Suspect

		rearrested on Agency Assist felony warrant from Illinois. Suspect currently in custody awaiting extradition. Images of child pornography found on suspect's computer. Additional charges being filed, evidence returned from PCSO forensics.
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Other activity:

D. Helsdingen	Stone Garden Meeting Tucson
D. Helsdingen	Oral Boards
D. Helsdingen	FA2 Meeting
D. Helsdingen	Grand Jury x2
D. Helsdingen	Defense Interview & Trial
L. Gaston	Background on New Hire

BEAT 1



Beat Statistics:

Beat 1 Supervisor: Sgt. D. Peterson

There are 6 officers assigned to Beat 1

Total number of calls for service (including traffic): 485

Total number of traffic stops: 163

Total number of accident reports taken: 1 of which 1 was on private property

Total number of citations issued: 26 for 39 violations

Total number of DUI: 1

Crimes against persons

Assault: 6

Aggravated assault: 1

Sexual assault: 1

Property crimes

Theft: 2
Vehicle theft: 1

Monthly Activities

Total calls for service were up from last month (485). Person crimes (8) were up from last month (3). Property crimes (3) the same as last month (3). Officers in Beat 1 conducted Directed Patrols in the areas of previously reported crimes. Officers also conducted Field Interviews of persons throughout Beat 1 and inquired if there was any knowledge of any crimes being committed. The Directed Patrols and Field Interviews were utilized to gather information/suspects and also to provide a presence in the community to help deter additional crimes.

Community Involvement and Education

Officers continued their visits to schools and grounds to prevent and/or detect any crimes. Officers were also assigned to schools to monitor crosswalks and school speed zones when school returned to session.

In addition to normal patrol, officers also conducted 264 Directed Patrols of businesses, apartment complexes, Florence Gardens and Caliente communities and the prisons.

Special Events

None

Upcoming Special Events

None

Significant Calls for Service

FPD officers responded to a call at the Juvenile Detention Facility located on East Diversion Dam Road in reference to an assault. During the investigation, both juveniles started a verbal argument that turned physical. Due to no parties becoming victims, Pinal County Youth Center requested a report to be completed.

FPD officers responded to Core Civic located on N. Bowling Road reference three different assaults that took place within the month of April. All cases were reviewed and charged accordingly.

FPD officers arrived at Core Civic located on North Bowling Road reference a sexual assault. FPD is still awaiting a response from Core Civic with required documents.

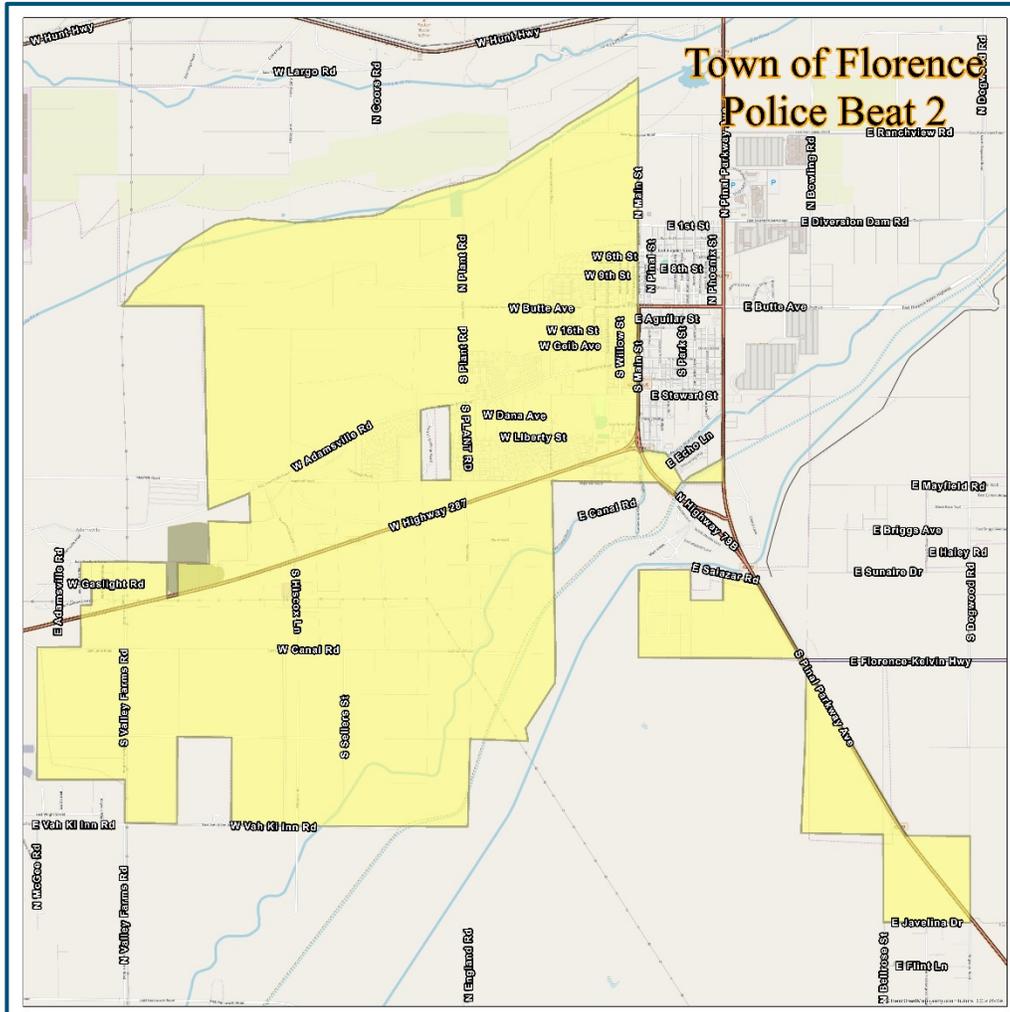
FPD officers responded to the 1000 block of South Elizabeth Street reference a theft. FPD arrived on scene and contacted the homeowner who reported a BBQ Grill stolen from her front porch. The female reporting party advised it could have been her ex-husband. The value of the BBQ Grill was \$115.00 dollars.

FPD officers conducted a field interview in the area of Ruggles and Main Street in Florence. The male subject was arrested on two outstanding warrants issued out of Coolidge City Court. The male was processed and booked into Pinal County Sheriff's Office Adult Detention Center without incident.

Training

In-house training and Narcan Exposure and Application.

BEAT 2



Beat Statistics:

Beat 1 Supervisor: Sgt. D. Campbell

There are 5 officers assigned to Beat 2

Total number of calls for service (including traffic): 96

Total number of traffic stops: 31

Total number of accident reports taken: 1

Total number of citations issued: 4 for 8 violations

Total number of DUI: 0

Crimes against persons

Assault: 1

Property crimes

Criminal damage: 1

Monthly Activities

Officers conducted 42 directed patrols of the local business and issued (6) warning citations for parking violations to include (2) field interviews.

Community Involvement and Education

Beat 2 officers conducted stationary surveillance on various locations to determine narcotic activity, and 10 conducted separate investigations regarding suspicious activity.

Special Events

None

Upcoming Special Events

None

Significant Calls for Service

Domestic violence call reported on West 9th Street. FPD officers interviewed the female victim who had a bite mark on her shoulder blade and was complaining of thumb pain. The female did not want photos taken of her injuries as she did not want her husband arrested. The male subject was arrested, processed and booked into Pinal County Sheriff's Office Adult Detention Center without incident.

A fight was reported at Florence High School located at 1000 South Main St. During the investigation a female student bumped another female while walking in the hallway. This caused an immediate fight and both students were suspended by Florence High School staff members. The students did not want to pursue charges.

FPD responded to Florence High School reference narcotics. Officers arrived on scene and contacted FHS Staff. During the investigation of the alleged wax pen, it was determined to only contain nicotine. This trend of wax smoking is common with high school students.

Training

FPD officers were provided information on local events to include providing them with daily briefings on recent intelligence and training videos. Additional officers and a sergeant attended drug related courses provided by High Intensity Drug Trafficking Areas (HIDTA).

Monthly Activities

Monthly total calls for service was 305, compared to 291 in March. A 4.81 % increase. No influx of major crime. A total of 69 directed patrols were conducted.

The Juvenile Detention Log was completed as required by state law. The Florence Police department did not detain any juveniles for the month of April.

The speed signs logged the following data:

- The Main Street speed sign for southbound traffic. 100,541 vehicles. Average speed was 33 mph. Speed limit is 35 mph. 43,921 were between 33-38 mph. 8,041 were between 39-44 mph, and 602 were 45-50 mph.
- Anthem/ Hunt Highway, - The speed sign for westbound traffic. 146,342 vehicles. Average speed was 36 mph. Speed limit is 45 mph. 2231 were between 33-38 mph. 12,815 were between 39-44 mph, and 41,524 were 45-50 mph. 25,147 vehicles were 50 and above.

The portable speed sign #2 was placed on Sun City Blvd, and #3 was placed on Main Extension for a two-week period.

For the month of April, traffic enforcement in Beat 3 consisted of 148 traffic offenses, with 26 citations, and 36 violations.

Community Involvement and Education

The Beat 3 officers continue to look for code enforcement violations and enforced 23 parking violations. The officers continue to monitor the school zones every morning and afternoon, monitoring traffic, and student pickup and drop-off.

Special Events

Anthem Triathlon on April 6th. Smaller turnout than previous years, but no issues reported.

Upcoming Special Events

None

Significant Calls for Service

Merrill Ranch Pkwy – A bicyclist was traveling south on Merrill Ranch Pkwy when he struck the back of a landscaping truck that was parked in the bicycle lane. The bicyclist was later pronounced deceased at the hospital.

There were two motorcycle accidents: 1) One occurring on Arizona Farms, where the rider lost control of his bike while riding over a cattle guard. He was transported with non-life-threatening injuries. 2) The second was on Judd Rd and Quail Run. The rider was traveling too fast around the curve and went off the roadway. He was transported with serious injuries to his leg.

Arizona Farms Road – A female was traveling east on Arizona Farms when she lost control of her car and struck a telephone pole. No other vehicle involved. She sustained minor injuries.

Hunt Hwy/Merrill Ranch Pkwy – An unknown vehicle lost control and jumped the curb striking the guardrail. Damage to guardrail approximately \$1500. No suspects or witnesses.

Arizona Farms Rd. – A husband and wife got into an argument over the husband possibly cheating. The husband grabbed his wife as she tried to take his phone. The wife bit the husband on the arm. The husband was arrested for assault DV and confined at PCSO.

W. Georgetown Way – A husband and wife got into a verbal argument and they both shoved each other. The parties were separated for the night. No charges filed.

Training

Officer uniforms were inspected this month, with no discrepancies noted.

K-9 Unit

How many officers assigned to K-9 Unit: 1 - K-9 Murphy

Total number of vehicle stops: 31

Total number of K-9 utilizations: 2

Total number of vehicle hand searches: 1

Total amount of narcotic seizures in weight: 2.0 grams

Type of drug:	Narcotics	Weight:	2.0 grams
Type of drug:	Paraphernalia	# of items:	1 individual item

Monthly Activity:

Officer Murphy attended weekly K9 detection along with the Pinal County Sheriff's Office K9 Unit Training Unit. Officer Murphy's service dog Rexo detected marijuana, cocaine, methamphetamine and heroin without incident. Officer Murphy is certified through the (NCAT) National Canine Audit Tracking Systems using K9 Rexo.

During the month, Officer Murphy self-initiated (31) cases which included vehicle stops, field interviews and on-view criminal activity.

Officer Murphy conducted two independent school searches for Magma Ranch and Florence High School. During the search of individual classrooms, K9 Rexo did not detect any narcotics.

Officer Murphy assisted Correctional Corporation of America. Staff personal located 2.0 grams heroin and requested FPD process it. Officer Murphy submitted the heroin into FPD Evidence Division for destruction.

K9 Rexo completed his annual audits for National Canine Audit Tracking System. This certification is filed with NCATS.

Volunteers

The Florence Volunteers put in a total of 163 hours for the month of April. There were a total of 8 volunteers that donated their time this month. The Victim Services Unit was not utilized this month. The volunteers continue to assist the police department with fingerprinting, funeral escorts, and any special events hosted by the Town of Florence. The volunteer program is actively involved in house watches, school zones and business checks. There were eight 3511 hearings this month, conducted by a volunteer. The vehicles were released to their respective owners and tow companies, and a total of \$750.00 was collected for fees.

Grants

- Completed Quarterly Reports for GOHS and AZDOHS.
- Officer Palmer worked event in town and set up car seat inspections and install for GOHS grant.

The following are statistics reported to GOHS for both special events and sustained (regular) activity:

Total citations for the month: 69

Total traffic contacts for the month: 476

Type of Citation	Total Number of Citations
Civil traffic	57
Criminal traffic	7
DUI	0
DUI drugs	0
Other (CT, CR, CV)	5

Training

Efforts are continually made by the training staff to incorporate and provide quality training to all FPD officers. FPD staff has worked diligently to reduce training costs by providing required internal training.

Traffic

Total number of citations issued for the department: 45 for 67 violations

Directed Patrol

The Police Department conducted 377 directed patrols during the month. Directed patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased pro-active patrol in high crime areas has decreased crimes.

ACCOMPLISHMENTS/COMMENDATIONS/KUDOS



Congratulations to Sgt. David Peterson – Supervisor of the Year





TOWN OF FLORENCE

PUBLIC WORKS DEPARTMENT

444 N. Warner Street

Florence, AZ 85132

Office: 520-868-7614

FAX: 520-868-7546

MEMO

MEETING DATE: June 3, 2019

STAFF PRESENTER: Christopher A. Salas, Development Services Director/Town Engineer

SUBJECT: Staff Report

Cemetery Division:

Monthly Activity

- Inquiries – 7
- Burials - 4
- Lots Sold – 0
- Spaces – 0

Engineering Division:

APS Solar Covered Parking

- Submitted Library/Community Center design proposal for FY'19 consideration
- Would allow APS to construct a 108-space car covered parking area, roof being made of solar panels. Approximate kW yield is 270 kW
- Action pending 2019 eligibility consideration from APS

Kokopelli Moon Saloon – Demolition - Completed

Cuen Building – Pre Demolition

- Terracon report complete - asbestos and lead paint present
- Town is opening the bid for a Buyer and complete repairs

CFD Feasibility

- Wilson & Company – ON CALL Engineers

Cox Irrigation Ditch

- Preliminary ditch design received from EPS, forwarded to SCIDD for review
- 4/23/19 Still waiting on SCIDD
- Pursuing alternative approvals via direct consultation with affected landowners
- NRSC on design and getting quotes for construction

Anthem at Merrill Ranch

- Unit 52 approved for Letter of Acceptance

Florence Hospital Drainage

- Dibble Eng. in dialog with Baxter Design to assess drainage issues and search for original Drainage Report. Town does not have this report
- 5/6/19 No updates

SCIDD Canal Sunrise Estates

- SCIDD performed aerial survey (UAV) early December, pending survey results to determine Towns participation in resolving severe erosion issues – nothing new to report
- 4/1/19 Still awaiting response from SCIDD
- Approximately 700 cubic yards of soil acquired from FUDS baseball field project and placed on Langley 3 property for use as backfill
- 5/6/19 – Communication ongoing

CAG EPC (Environmental Protection Committee)

- Next scheduled meeting May 2019

EVIT (East Valley Transportation Committee)

- Next scheduled meeting April 26, 2019

CIP T-60 - E. 1st Street Pavement (HURF Bond)

- Milling – Complete
- As of 5/6/19 Soil Sampling – Soil/Cement – Waiting design – outside company

Facilities Maintenance:

Brunenkant

- F/A and circuits for transmitter – In Process – parts back-ordered

Community Development

- HVAC - Complete

Public Works Building

- Fire Suppression System - Complete
- Fleet skylights – Complete
- Heaters – Complete
- Fleet vehicle lift

Town Hall

- French Drain – Complete
- Patch & Paint – Complete
- Carpeting – Chambers – Complete
- Window Seals – Complete
- Lighting Retrofit – Complete
- Flooring – In Process 5/22/19

- Roof Repairs - Centimark – Authorized 3/20/19 pending schedule

Senior Center

- Electrical Drop – Complete
- Flooring – In Process 6/3/19
- Overhang repair estimated approximately- \$5000 - Pending

Safety Walkthroughs

- Southwest Risk & Town staff completed on 1/10/19, Departments are currently working on addressing identified issues – On Going

Community Services Building / Library

- Art Display Hangers – Complete
- Roof Warranty Work - Complete

Fire Station #1

- Touch up painting
 - Hallway, restroom 1111 and kitchen - Pending
- Flooring – In Process 5/28/19
- Electrical – Heli Pad - Complete

Fire Station #2

- Repair Bay Door Damage – Completed
- Compressor Circuits – In Process
- Door Safety Lighting - Completed

Fitness Center

- Roof – Completed
- Electrical Panel – Complete
- Fire Alarm – Complete
- Ceiling work – paint – waiting to schedule
- Flooring – In Process 5/28/19

Police Department

- Roof - ADMIN – Complete
- Generator Circuits – ADMIN – Complete
- Dog Door Replacement - Complete

IT Building

- Roof Repairs– Complete

Silver King

- Egress Improvement Formal Bid Solicitation – Bid up for discussion for funding
- Deck – In Process –
 - West deck has been removed
 - Concrete – scheduled 1st week in June
 - Handrails are being modified for replacement
- Paint – In Process

McFarland

- Fire panel – Completed

North Wastewater Treatment Plant

- Window A/C Unit Replacement – Complete
- Ceiling Repairs – Roof Leak - Complete

South Wastewater Treatment Plant

- Lighting Retrofit – Complete
- HVAC - Complete

Total Concept

- Adobe Repairs – Complete

Fleet Services:

Monthly Work Orders

- Preventative Maintenance (PM's) – 10
- Other Services – 31
- Total vehicles serviced – 41

Streets (HURF) Division:

Roads

- Chip Seal - Complete
- Patch potholes
- Blading drainage ditches

Water Division:

SCADA Upgrade

- To coordinate between well sites
- Fill tanks at night for energy savings
- Need operational plans and programming
- New server installed

WELL WATER LEVELS (IN FEET) – 2019 – YTD Average = 233'

Well #	Well ID	JAN	FEB	MAR	APR	MAY
1	ADWR - 55-610432	205	204	205	205	203
2B	ADWR - 55-610433	N/A	N/A	N/A	N/A	N/A
3B	ADWR - 55-215446	219	218	218	218	225
4	ADWR - 55-619533	N/A	N/A	N/A	N/A	220
5	ADWR - 55-619534	277	282	274	281	265
MONTHLY AVERAGE		234	235	232	235	228

Wastewater Division:

NWWTP Effluent to Recharge Ponds – 2019

	Effluent Recharge Reading	MGD (Million Gallons Day)	ACRE FEET
JANUARY	3,009,023	3.01	9.23
FEBRUARY	4,296,284	4.30	13.18
MARCH	3,921,199	3.92	12.03
APRIL	2,777,571	2.78	8.52
YTD TOTAL	14,004,077	14.00	42.98

Sanitation:

RAD Service Orders

- Town 55 pickups of bulk trash
- Florence Gardens 50 pickups of bulk trash
- Anthem had 106 pickups of bulk trash

Capital Improvement Projects:

CIP GG-25 - Silver King Balcony Repairs

- Motley Design Group –egress designs - Complete
 - Electric
 - Fire suppression
 - Door hardware
- Budgetary figures for repairs and deck surface have been received with exception of optional budgetary figures for stamped/colored concrete for west deck
- 4.25.2019 – Advertised Formal Bid

CIP GG-26 - Signal Light @ SR79 & Hunt Highway

- ADOT Traffic study is complete
- Met with ADOT to discuss project options
- ADOT is using CMAR Process, Contractor selected, but designer has not be selected

CIP GG-29 – Territory Square Expansion – Phase 1

- Extend 8” waterline within Main Street @ Town Hall
- Funds not available until FY 19/20
- Confirmed on budget 19/20

CIP PSP-18 - HVAC @ Police Department

- Three units replaced after failures in FY16/17, remaining two are newer and are not scheduled for replacement in 17/18

CIP SU-06 – Wastewater Main Extensions & Replacements

- Budget is to allow for unplanned repairs
- Currently – no scheduled projects

CIP SU-13 – Wastewater Main Extension (Main Interceptor / Lift Station) NORTH

- Bar Screen and Compactor on order as of 10/19/18
- Delivered and installed – testing on-going

CIP SU-20 – Recharge Facility

- Council approved on 1/7/2019
- Notice to Proceed sent to Scholz Contracting and Jayco (Earth Moving)
- Project started 1/22/2019
- 2/14/19 Earthwork COMPLETED by Jayco
- 4/23/19 Scholz Piping started

CIP SU-83 – SCADA Tie-Ins – Wastewater Controls

- SOW provided 9/13/18
- As of 3/4/19 – Under review, searching for alternatives
- 5/6/19 no update

CIP SU-84 – Wastewater System Preservation

- Pro Tec started cleaning 4/22/2019

CIP SU-85 - Recharge Permitting & Design

- Completed

CIP SU-88 – SWWTP Expansion Headworks

- 10/19/18 – Construction documents to be submitted
- Meeting with Engineering consultant and town – plans review - Complete
- Plan revisions necessary

CIP SU-89 – WWTP Compliance / Permitting Equipment

- Complete for FY

CIP SU-90 – SWWTP Improvement Modifications

- Complete

CIP T-12 – Butte Avenue Bridge Replacement

- 11/9 Certified letter to all utilities
- On-going – Feasibility Study
- Trying to find funding sources

CIP T-14 – Roundabout / Intersection Improvement SR 79B & SR287

- MAG close out funds
- Design concept report completed
- Presentation at future council meeting and (JPA) Joint Project Agreement will be going to council for approval 5/20/2019

CIP T-28 – Hunt Highway Fire Station #2 Traffic Signal / Turn Lane

- 1st Phase design completed & reviewed
- 11/7/18 – Bid Tab approved to complete the next stage – Lee Engineering \$10,925
- Design Complete
- Awaiting CFD Feasibility report to be completed

CIP T-41 – Pinal Street Drainage (aka Main Street Butte to Ruggles Ditch)

- Formal bidding process followed
- Notice to Proceed and project started by T Y Lin
- Design underway

CIP T-60 - E. 1st Street Pavement (HURF Bond)

- Milling Complete

CIP WU-23 - 2B Outfitting

- Approved by Council on 11/5/2018 – Coolidge Engine & Pump
- Completed

CIP WU-25 – Water Line Relocation

- Relocate 12” water line outside of INS property
- Funds not available until FY 22/23

CIP WU-38 - Water Line Replacements

- Westland Resources to complete design, ADEQ permitting, utility location and construction documents
- 8” Water Line Extension (Elizabeth – Virginia – Orlando) – JOC Contract with Pine/Strawberry – Apache Underground
- To be completed by May 15, 2019

CIP WU-74 – Transmission Line & Pressure Zones

- Report on feasibility of project and pump curves
- Project still being scoped
- Alternatives being evaluated

CIP WU-83 – Downtown 12” Loop (CBDG)

- Phase 1, 2a, 2b and 3a are completed
- Phase 3b is being advertised for construction – tentatively scheduled for July 1, 2019

CIP WU-84 – Well #4 Pump Inspection and Rebuild

- KP Ventures – Completed

CIP WU-85 – Hydrant Replacement

- Replace aging fire hydrants
- Cooperative utilized for parts, Council approved on 5/21/2018
- Work being completed in-house
- Project is on-going

CIP WU-86 – 8” Line Extension (410 feet) Willow to High School

- 7/1/2018 – Project ON HOLD until 3rd quarter FY 18/19

- 5/6/19 No update

CIP WU-87 – Line Extension on Adamsville Road (Quartz to 79B)

- 9/18/18 Project COMPLETED – line was extended to hydrant

CIP WU-88 – Well Preservation (Well #5)

- Tentative to start April 2019