

TOWN OF FLORENCE SPECIAL MEETING AGENDA

Mayor Tara Walter
Vice-Mayor Vallarie Woolridge
Councilmember John Anderson
Councilmember Bill Hawkins
Councilmember Kristen Larsen
Councilmember Karen Wall



Florence Town Hall
775 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 1st and 3rd Mondays

Monday, December 16, 2019

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Special Meeting of the Florence Town Council will be held on Monday, December 16, 2019, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL: Tara Walter, John Anderson, Bill Hawkins, Karen Wall, Kristen Larsen, Michelle Cordes, Judy Hughes

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. ADJOURNMENT TO MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO 1.

- a. Discussion and possible action accepting the Annual Financial Statement for Fiscal Year 2018-2019. (Becki Jimenez)
- b. Discussion and possible action to approve the Professional Services Agreement with EPS Group, Inc., for Merrill Ranch Community Facilities District No. 1 engineering services, in an amount not to exceed \$100,000. (Chris Salas)
- c. Discussion and possible action to approve Merrill Ranch Community Facilities District No. 1 September 16 and October 7, 2019 Special Meeting minutes.

7. ADJOURNMENT FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO 1.

8. ADJOURNMENT TO MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO 2.

- a. Discussion and possible action of accepting the Annual Financial Statement for Fiscal Year 2018-2019. (Becki Jimenez)
- b. Discussion and possible action to approve the Professional Services Agreement with EPS Group, Inc., for Merrill Ranch Community Facilities District No. 2 engineering services, in an amount not to exceed \$100,000. (Chris Salas)
- c. Discussion and possible action to approve Merrill Ranch Community Facilities District No. 2 November 4, 2019 Special Meeting minutes.

9. ADJOURNMENT FROM MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO 2.

10. PRESENTATIONS

- a. Presentation of Years of Service Award to Lisa Garcia, Deputy Town Manager/Town Clerk, for 25 years of service. (Mayor Tara Walter/Brent Billingsley)
- b. Presentation and Discussion/Approval/Disapproval of accepting the Comprehensive Annual Financial Statement and Expenditure Limitation Report. (Rebecca Jimenez)

11. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. Adoption of the Parks and Recreation Comprehensive Plan. (Bryan Hughes)
- b. Approval of expenditures over \$24,999, and authorization for future expenditure not to exceed \$75,000, with Brown Associates, to provide building safety services that include, but not limited to, inspections, plan review and Code interpretations. (Larry Harmer)
- c. Approval of Final Plat for DR Horton, Anthem at Merrill Ranch Unit 33. (Larry Harmer)
 1. Resolution No. 1723-19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 33; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.
- d. Approval of the Final Plats for Franklin, Anthem at Merrill Ranch Units 47, 49 and 51. (Larry Harmer)
 1. Resolution No. 1724-19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 47; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.
 2. Resolution No. 1725-19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT

MERRILL RANCH UNIT 49; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.

3. Resolution No. 1726-19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 51; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.
- e. Approval of Final Plats for Pulte, Anthem at Merrill Ranch Units 57 and 66. (Larry Harmer)
1. Resolution No. 1727-19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 57; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.
 2. Resolution No. 1728-19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE FINAL PLAT FOR ANTHEM AT MERRILL RANCH UNIT 66; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.
- f. Resolution No. 1729 -19: Adoption of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, DESIGNATING REBECCA JIMENEZ, INTERIM FINANCE DIRECTOR OF THE TOWN OF FLORENCE, ARIZONA, AS INTERIM CHIEF FINANCIAL OFFICER, DESIGNATED TO OFFICIALLY SUBMIT THE EXPENDITURE LIMITATION REPORT FOR THE TOWN OF FLORENCE, ARIZONA. (Rebecca Jimenez)
- g. Discussion on the Notice of Task Order/Change Order issued for On-Call Engineering pursuant to Council approved contract for WestLand Resources. (Bryan Hughes)
- h. Approval of the October 28, November 4, November 18 and December 3, 2019 Town Council Meeting minutes.
- i. Receive and file the following board and commission minutes:
1. October 10, 2019 Arts and Culture Commission Meeting minutes
 2. September 5 and September 16, 2019 Parks and Recreation Advisory Board Meeting minutes
 3. November 7, 2019 Planning and Zoning Commission Meeting minutes
- j. Approval of accepting the register of demands ending October 31, 2019, in the amount of \$2,420,356.30. (Becki Jimenez)

12. NEW BUSINESS

- a. Discussion/Approval/Disapproval of the Florence Downtown Redevelopment Area Improvement Program. (Jennifer Evans)
- b. Discussion/Approval/Disapproval of the Administrative Services Contract with the Florence Industrial Development Authority (IDA) for Management of the Florence Downtown Redevelopment Area Improvement Program. (Jennifer Evans)

- c. Discussion/Approval/Disapproval to authorize the Town of Florence to purchase 4,960 extinguishment credits from Greenstone Water Credits, LLC, for Pinal Active, in an amount not to exceed \$434,135.25. (Brent Billingsley)
- d. Discussion/Approval/Disapproval of a Design Services Agreement with J2 Engineering, and Environmental Design, LLC, for Poston Butte Preserve Project, in an amount not to exceed \$153,335. (Bryan Hughes)

13. MANAGER'S REPORT

14. DEPARTMENT REPORTS

- a. Community Services
- b. Community Development
- c. Courts
- d. Finance
- e. Fire
- f. Police
- g. Public Works

15. CALL TO THE PUBLIC

16. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

17. ADJOURNMENT TO EXECUTIVE SESSION

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(1) to conduct evaluations of the following positions:

- a. Town Clerk
- b. Town Attorney
- c. Town Manager

18. ADJOURNMENT FROM EXECUTIVE SESSION

19. ADJOURNMENT

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of Council may appear for part or all of the meeting including Executive Session telephonically.

POSTED ON DECEMBER 12, 2019, BY MARIA HERNANDEZ, DEPUTY TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF**

FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.**