

ACTION MINUTES

MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING OF THE FLORENCE TOWN COUNCIL HELD ON MONDAY, APRIL 6, 2020, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.

SPECIAL NOTICE REGARDING PUBLIC MEETINGS

Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Town of Florence has determined that public meetings will be indefinitely held through technological means. Meetings will be open to the public through technological means. In reliance on, and in compliance with, the March 13, 2020 Opinion issued by Attorney General Mark Brnovich, and in conjunction with the Emergency Proclamation signed by Mayor Tara Walter, on March 18, 2020. The Town of Florence provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions, which may or may not be read aloud during meetings.

To attend the meeting noticed below by technological means, members of the public may:

- 1. Access the link to watch a video stream on the Town website: www.FlorenceAZ.gov/tv or view the meeting live on Cox TV Channel 11.*
- 2. To call in and listen, please dial [1\(602\) 666-0783](tel:16026660783) Access code: [627 992 591](tel:627992591)*

Members of the public may submit written comments relating to this meeting to Town Clerk Lisa Garcia by emailing lisa.garcia@florenceaz.gov at any time until one hour prior to the posted start time for the meeting. Please be sure to include your name and address for the record as well as the meeting date (and Agenda Item #, if applicable) in the subject of your email.

If any member of the public has difficulty connecting to the meeting, they are invited to contact the Town of Florence Information Technology Helpdesk at (520) 868-7543.

The agenda for this meeting is as follows:

1. CALL TO ORDER

Mayor Walter called the meeting to order at 6:03 p.m.

2. ROLL CALL:

***Present: Tara Walter, John Anderson, Karen Wall, Kristen Larsen, Michelle Cordes, Judy Hughes (*all Council appeared telephonically)**

3. MOMENT OF SILENCE

4. PLEDGE OF ALLEGIANCE

5. CALL TO THE PUBLIC

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. PUBLIC HEARING AND PRESENTATION

- a. Public Hearing on an application received from Kim Kenneth Kwiatkowski, Circle K Store #9544, located at 3310 N. Hunt Highway, Florence, Arizona, for a new Series 010 Beer and Wine Store liquor License and for Council recommendation for approval or disapproval of said license. (Lisa Garcia)

Mayor Walter opened the public hearing. Mayor Walter closed the public hearing.

On motion of Councilmember Wall, seconded by Councilmember Hughes, and carried (6-0) to forward a recommendation for approval on an application received from Kim Kenneth Kwiatkowski, Circle K Store #9544, located at 3310 N. Hunt Highway, Florence, Arizona, for a new Series 010 Beer and Wine Store liquor License.

- b. Proclaim April 11 – 17, 2020 as Week of the Young Child. (Tara Walter)

Mayor Walter proclaimed April 11 – 17, 2020 as Week of the Young Child.

7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.

- a. Acceptance of funds from the Arizona Department of Homeland Security, in the amount of \$177,020 for overtime wages/benefits, and vehicle mileage to conduct Operation Stonegarden (OPSG) border enforcement activities. (Bruce Walls)
- b. Approval to enter into a professional services contract with Commonwealth Electric Company, for On-Call Electrical Services, with up to four renewable one-year options, in an amount not to exceed \$30,000. (Chris Salas)
- c. Approval to enter into a professional services contract with Geuther Electrical LLC, for On-Call Electrical Services, with up to four renewable one-year options, in an amount not to exceed \$50,000. (Chris Salas)
- d. Approval of accepting the register of demands ending February 29, 2020, in the amount of \$2,013,354.34. (Rebecca Jimenez)

On motion of Councilmember Wall, seconded by Councilmember Larsen, and carried (6-0) to approve the Consent Agenda, as written, with the exception of Item b and Item c.

- b. Approval to enter into a professional services contract with Commonwealth Electric Company, for On-Call Electrical Services, with up to four renewable one-year options, in an amount not to exceed \$30,000. (Chris Salas)

On motion of Vice-Mayor Anderson, seconded by Councilmember Cordes, and carried (6-0) to approve entering into a professional services contract with Commonwealth Electric Company, for On-Call Electrical Services, with up to four renewable one-year options, in an amount not to exceed \$30,000.

- c. Approval to enter into a professional services contract with Geuther Electrical LLC, for On-Call Electrical Services, with up to four renewable one-year options, in an amount not to exceed \$50,000. (Chris Salas)

On motion of Vice-Mayor Anderson, seconded by Councilmember Cordes, and carried (6-0) to approve entering into a professional services contract with Geuther Electrical LLC, for On-Call Electrical Services, with up to four renewable one-year options, in an amount not to exceed \$50,000.

8. UNFINISHED BUSINESS

- a. Ordinance No. 689-20: Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE TOWN OF FLORENCE CODE OF ORDINANCES TITLE XV "LAND USAGE" CHAPTER 150: DEVELOPMENT CODE, ADMINISTRATION AND PROCEDURES SECTIONS 150.000 TO 150.019 AND ADDING SECTIONS 150.020 TO 150.024, AND RELOCATING "PART 1. GENERAL PROVISIONS," SECTIONS 150.080 AND 150.081 TO THE ADMINISTRATION AND PROCEDURES SECTIONS 150.020 AND 150.021, RESPECTIVELY. (Larry Harmer)

On motion of Vice-Mayor Anderson, seconded by Councilmember Larsen, and carried (6-0) to adopt Ordinance No. 689-20.

- b. Ordinance No. 692-20: Discussion/Approval/Disapproval of AN ORDINANCE OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, AMENDING THE CODE OF ORDINANCE, TOWN OF FLORENCE, TITLE XI BUSINESS REGULATIONS, BY AMENDING CHAPTER 111, SECTION 111.05 (F) OPERATIONAL REQUIREMENTS. (Lisa Garcia)

On motion of Councilmember Wall, seconded by Councilmember Anderson, and carried (6-0) to adopt Ordinance No. 692-20.

9. NEW BUSINESS

- a. Discussion/Approval/Disapproval to enter into a contract with Sunland Asphalt & Construction Inc., for the reconstruction of 28 handicap ramps and 10 non-compliant driveways and sidewalks around the Florence K-8 School, in an amount not to exceed \$156,757.80. (Chris Salas)

On motion of Vice-Mayor Anderson, seconded by Councilmember Larsen, and carried (6-0) to approve a contract with Sunland Asphalt & Construction Inc. for the reconstruction of 28 handicap ramps and 10 non-compliant driveways and sidewalks around the Florence K-8 School, in an amount not to exceed \$156,757.80.

- b.** Discussion/Approval/Disapproval of the following changes to the Community Services Advisory Board: (Lisa Garcia)
 - 1.** Accept Tom Smith's resignation from the Community Services Advisory Board.
 - 2.** Appoint Doris Hagemann and William Vitalec to the Community Services Advisory Board with terms to expire December 31, 2022.

On motion of Vice-Mayor Anderson, seconded by Councilmember Larsen, and carried (6-0) to approve Tom Smith's resignation and to appoint Doris Hagemann and William Vitalec to the Community Services Advisory Board with terms to expire December 31, 2022.

10. MANAGER'S REPORT

11. CALL TO THE PUBLIC

12. CALL TO THE COUNCIL – CURRENT EVENTS ONLY

13. ADJOURNMENT

On motion of Councilmember Larsen, seconded by Councilmember Hughes, and carried (6-0) to adjourn the meeting at 7:05 pm.

Posted this 7th day of April 2020, on the Town of Florence website at www.florenceaz.gov by Maria Hernandez, Deputy Town Clerk.