

# ACTION MINUTES

**MINUTE OF THE FLORENCE TOWN COUNCIL MEETING HELD ON MONDAY, JUNE 1, 2020, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

## **SPECIAL NOTICE REGARDING PUBLIC MEETINGS**

*Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Town of Florence has determined that public meetings will be indefinitely held through technological means. Meetings will be open to the public through technological means. In reliance on, and in compliance with, the March 13, 2020 Opinion issued by Attorney General Mark Brnovich, and in conjunction with the Emergency Proclamation signed by Mayor Tara Walter, on March 18, 2020. The Town of Florence provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions which will be read aloud during meetings, or limited attendance. In order to maintain social distancing guidelines the meeting will only be open to the public on a limited basis. Those wishing to provide input are encouraged to submit their comments to be read into the record. You can also comment through making an appointment to speak at the live meeting. Speakers will receive an appointment time and be allocated three minutes to speak in the lobby of Town Hall.*

### **1. CALL TO ORDER**

**Mayor Walter called the meeting to order at 6:01 p.m.**

### **2. ROLL CALL:**

**Present:** Tara Walter, John Anderson, Karen Wall, Kristen Larsen, Michelle Cordes, Judy Hughes

### **3. MOMENT OF SILENCE**

### **4. PLEDGE OF ALLEGIANCE**

### **5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

### **6. PUBLIC HEARING AND PRESENTATIONS**

- a. Proclamation declaring June 14, 2020 as the Army's 245<sup>th</sup> Birthday. (Mayor Walter)

**Mayor Walter declared June 14, 2020 as the Army's 245<sup>th</sup> Birthday.**

- b. Proclamation declaring Florence's pride in those who have enlisted in the military and to urge all citizens to continue to support our military service personnel and the families of those who are serving in our armed forces. (Mayor Walter)

**Mayor Walter declared Florence's pride in those who have enlisted in the military and provided each graduate, who enlisted in the armed forces, a proclamation specific to them.**

- c. Public Hearing to receive public comments on how the Town of Florence could use a portion of the Cares Act funding receive from the State AZCARES FUND. (Ben Bitter)

**Mayor Walter opened the public hearing. Mayor Walter closed the public hearing.**

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. Resolution No. 1742-20: Approval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE SERVICE AGREEMENT BETWEEN EDUCATIONAL SERVICES, INC., AND THE TOWN OF FLORENCE, EFFECTIVE JULY 1, 2020. (Catherine Wilson)
- b. Approval of a Lessee Resolution to provide a lease/purchase of Schedule of Equipment No. 01, dated April 3, 2020, to Master Equipment Lease Purchase Agreement, dated June 1, 2020, between Community First National Bank, as Lessor, and Town of Florence, as Lessee. (Becki Jimenez)
- c. Approval of Change Order 5, Task One, for WestLand Resources, for the Poston Butte Preserve Project On-Call Engineering. (Alison Feliz)
- d. Adoption of the 2020-2021 Capital Improvement Plan. (Becki Jimenez)
- e. Approval of accepting the register of demands ending April 30, 2020, in the amount of \$2,179,040.16. (Becki Jimenez)

**On motion of Councilmember Cordes, seconded by Councilmember Hughes, and carried (6-0) to approve the Consent Agenda, as written, with the exception of Item d.**

- d. **Adoption of the 2020-2021 Capital Improvement Plan. (Becki Jimenez)**

**On motion of Councilmember Larsen, seconded by Vice-Mayor Anderson, and carried (6-0) to adopt the 2020-2021 Capital Improvement Plan.**

**8. NEW BUSINESS**

- a. Discussion/Approval/Disapproval to accept the bid from Jam's Crafts, to use of the Silver King Marketplace, Suite 201, as a retail fabric store and authorize the Town Manager to negotiate and enter into a lease agreement. (Jennifer Evans)

**On motion of Councilmember Wall, seconded by Councilmember Larsen, and carried (6-0) to approve the bid from Jam's Crafts, to use of the Silver King Marketplace, Suite 201, as**

**a retail fabric store and authorize the Town Manager to negotiate and enter into a lease agreement.**

- b. Discussion and possible action on current Town-owned commercial property leases. (Lisa Garcia)

**On motion of Councilmember Wall, seconded by Councilmember Larsen, and carried (6-0) to waive the rent for the month of May for all Town-owned properties, and provide a 10% rate reduction for the months of June, July and August for Town-owned building tenants.**

- c. Resolution No. 1741-20: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE TOWN OF FLORENCE FISCAL YEAR 2020-2021 EMPLOYEE COMPENSATION AND CLASSIFICATION PLANS. (Catherine Wilson)

**On motion of Vice-Mayor Anderson, seconded by Councilmember Wall, and carried (6-0) to adopt Resolution No. 1741-20.**

- d. Discussion/Approval/Disapproval of the Town of Florence hosting the 2020 Michelle Gallagher Virtual Softball Tournament with all proceeds being used for youth programs. (Alison Feliz)

**On motion of Vice-Mayor Anderson, seconded by Councilmember Hughes, and carried (6-0) to approve the Town of Florence hosting the 2020 Michelle Gallagher Virtual Softball Tournament with all proceeds being used for youth programs.**

- e. Discussion and possible consideration for reallocation of \$5,000 from the Town Council Budget. (Lisa Garcia)

**On motion of Councilmember Cordes, seconded by Councilmember Larsen, and carried (6-0) to approve spending \$2,500 for Youth Scholarships/\$2,500 Business License Relief.**

- f. Discussion and possible consideration of an increase in employee compensation for Fiscal Year 2020-2021 Budget. (Brent Billingsley)

**On motion of Councilmember Hughes, seconded by Councilmember Wall, and carried (6-0) to approve a 2.5 percent scale adjustment effective January 1, 2021 for full time employees, and excludes positions reclassified by adoption of Resolution 1741-20.**

## **9. MANAGER'S REPORT**

## **10. DEPARTMENT REPORTS**

### **11. DEPARTMENT REPORTS**

- a. Community Development
- b. Community Services
- c. Courts
- d. Finance
- e. Fire
- f. Police

**12. CALL TO THE PUBLIC**

**13. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

**14. ADJOURNMENT TO EXECUTIVE SESSION**

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3) & (4) to receive legal advice from the Town Attorney on threatened claims against the Town.

**The Executive Session will be rescheduled due to the Governor Ducey's Declaration of State of Emergency – Imposition of Curfew.**

**15. ADJOURNMENT FROM EXECUTIVE SESSION**

**16. ADJOURNMENT**

**On motion of Councilmember Larsen, seconded by Vice-Mayor Anderson, and carried to adjourn the meeting at 8:02 p.m.**

**Posted this 2<sup>nd</sup> day of June 2020, on the Town of Florence website at [www.florenceaz.gov](http://www.florenceaz.gov) by Maria Hernandez, Deputy Town Clerk.**