

# TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tara Walter  
Vice-Mayor John Anderson  
Councilmember Karen Wall  
Councilmember Kristen Larsen  
Councilmember Michelle Cordes  
Councilmember Judy Hughes



Florence Town Hall  
775 N. Main Street  
Florence, AZ 85132  
(520) 868-7500  
www.florenceaz.gov  
Meet 1<sup>st</sup> and 3<sup>rd</sup> Mondays

**Monday, June 1, 2020**

**6:00 PM**

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Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, June 1, 2020, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona.

## ***SPECIAL NOTICE REGARDING PUBLIC MEETINGS***

*Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Town of Florence has determined that public meetings will be indefinitely held through technological means. Meetings will be open to the public through technological means. In reliance on, and in compliance with, the March 13, 2020 Opinion issued by Attorney General Mark Brnovich, and in conjunction with the Emergency Proclamation signed by Mayor Tara Walter, on March 18, 2020. The Town of Florence provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions which will be read aloud during meetings, or limited attendance. In order to maintain social distancing guidelines the meeting will only be open to the public on a limited basis. Those wishing to provide input are encouraged to submit their comments to be read into the record. You can also comment through making an appointment to speak at the live meeting. Speakers will receive an appointment time and be allocated three minutes to speak in the lobby of Town Hall.*

*To attend the meeting noticed below by technological means, members of the public may:*

- 1. Access the link to watch a video stream on the Town website: [www.FlorenceAZ.gov/tv](http://www.FlorenceAZ.gov/tv) or view the meeting live on Cox TV Channel 11.*
- 2. To call in and listen, please dial:*

+1 669 900 6833 US (San Jose)  
+1 346 248 7799 US (Houston)  
Webinar ID: 818 4532 2562  
Password: 387173

*Members of the public may submit written comments relating to this meeting or request a speaking appointment by emailing Town Clerk Lisa Garcia [lisa.garcia@florenceaz.gov](mailto:lisa.garcia@florenceaz.gov) at any time until one hour prior to the posted start time for the meeting. Please be sure to include your name and*

*address for the record as well as the meeting date (and Agenda Item #, if applicable) in the subject of your email.*

*If any member of the public has difficulty connecting to the meeting, they are invited to contact the Town of Florence Information Technology Helpdesk at (520) 868-7543.*

The agenda for this meeting is as follows:

**1. CALL TO ORDER**

**2. ROLL CALL:** Tara Walter, John Anderson, Karen Wall, Kristen Larsen, Michelle Cordes, Judy Hughes

**3. MOMENT OF SILENCE**

**4. PLEDGE OF ALLEGIANCE**

**5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

**6. PUBLIC HEARING AND PRESENTATIONS**

- a. Proclamation declaring June 14, 2020 as the Army's 245<sup>th</sup> Birthday. (Mayor Walter)
- b. Proclamation declaring Florence's pride in those who have enlisted in the military and to urge all citizens to continue to support our military service personnel and the families of those who are serving in our armed forces. (Mayor Walter)
- c. Public Hearing to receive public comments on how the Town of Florence could use a portion of the Cares Act funding receive from the State AZCARES FUND. (Ben Bitter)

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. Resolution No. 1742-20: Approval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE SERVICE AGREEMENT BETWEEN EDUCATIONAL SERVICES, INC., AND THE TOWN OF FLORENCE, EFFECTIVE JULY 1, 2020. (Catherine Wilson)
- b. Approval of a Lessee Resolution to provide a lease/purchase of Schedule of Equipment No. 01, dated April 3, 2020, to Master Equipment Lease Purchase Agreement, dated June 1, 2020, between Community First National Bank, as Lessor, and Town of Florence, as Lessee. (Becki Jimenez)

- c. Approval of Change Order 5, Task One, for WestLand Resources, for the Poston Butte Preserve Project On-Call Engineering. (Alison Feliz)
- d. Adoption of the 2020-2021 Capital Improvement Plan. (Becki Jimenez)
- e. Approval of accepting the register of demands ending April 30, 2020, in the amount of \$2,179,040.16. (Becki Jimenez)

## **8. NEW BUSINESS**

- a. Discussion/Approval/Disapproval to accept the bid from Jam's Crafts, to use of the Silver King Marketplace, Suite 201, as a retail fabric store and authorize the Town Manager to negotiate and enter into a lease agreement. (Jennifer Evans)
- b. Discussion and possible action on current Town-owned commercial property leases. (Lisa Garcia)
- c. Resolution No. 1741-20: Discussion/Approval/Disapproval of A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE TOWN OF FLORENCE FISCAL YEAR 2020-2021 EMPLOYEE COMPENSATION AND CLASSIFICATION PLANS. (Catherine Wilson)
- d. Discussion/Approval/Disapproval of the Town of Florence hosting the 2020 Michelle Gallagher Virtual Softball Tournament with all proceeds being used for youth programs. (Alison Feliz)
- e. Discussion and possible consideration for reallocation of \$5,000 from the Town Council Budget. (Lisa Garcia)
- f. Discussion and possible consideration of an increase in employee compensation for Fiscal Year 2020-2021 Budget. (Brent Billingsley)

## **9. MANAGER'S REPORT**

## **10. DEPARTMENT REPORTS**

### **11. DEPARTMENT REPORTS**

- a. **Community Development**
- b. **Community Services**
- c. **Courts**
- d. **Finance**
- e. **Fire**
- f. **Police**

## **12. CALL TO THE PUBLIC**

## **13. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

## **14. ADJOURNMENT TO EXECUTIVE SESSION**

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3) & (4) to receive legal advice from the Town Attorney on threatened claims against the Town.

## **15. ADJOURNMENT FROM EXECUTIVE SESSION**

## **16. ADJOURNMENT**

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of Council may appear for part or all of the meeting including Executive Session telephonically.

**POSTED ON MAY 29, 2020, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).**

**\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR 711 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\***