

## **ACTION MINUTES**

### **MINUTES OF THE TOWN OF FLORENCE COUNCIL MEETING HELD ON MONDAY, MAY 18, 2020, AT 6:00 P.M., IN THE FLORENCE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

*Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Town of Florence has determined that public meetings will be indefinitely held through technological means. Meetings will be open to the public through technological means. In reliance on, and in compliance with, the March 13, 2020 Opinion issued by Attorney General Mark Brnovich, and in conjunction with the Emergency Proclamation signed by Mayor Tara Walter, on March 18, 2020. The Town of Florence provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions, which may or may not be read aloud during meetings.*

#### **1. CALL TO ORDER**

**Mayor Walter called the meeting to order at 6:00 pm.**

#### **2. ROLL CALL:**

**Present: \*\*\*Tara Walter, John Anderson, Karen Wall, Kristen Larsen, Michelle Cordes, Judy Hughes (\*\*all Councilmembers appeared telephonically)**

#### **3. MOMENT OF SILENCE**

**Mayor Walter called for a moment of silence.**

#### **4. PLEDGE OF ALLEGIANCE**

**Mayor Walter led the Pledge of Allegiance.**

#### **5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

#### **6. PRESENTATIONS**

- a. Proclaim May 2020 as Motorcycle Safety and Awareness Month. (Mayor Walter)

**Mayor Walter proclaimed May 2020 as Motorcycle Safety and Awareness Month.**

- b. Presentation on Fiscal Year 2019-2020 Third Quarter Financial Report. (Becki Jimenez)

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. Approval of the Application and Affidavit for Uniform Video Service License by Cox Communications Arizona, LLC, for a term not to exceed 10 years. (Trenton Shaffer)
- b. Authorize the Mayor to enter into a Letter of Engagement between the Town of Florence, and Fester & Chapman, Certified Public Accountants, to perform the Town's annual audit for Fiscal Year ending June 30, 2020, in an amount not to exceed \$32,000. (Becki Jimenez)
- c. Approve the Assignment of Lease for Silver King Marketplace, Suite 101, from Florence Mosaic Church of the Nazarene, to Corey Ecenbarger (dba Florence Fudge Co.). (Jennifer Evans)
- d. Approval of the April 6, April 15, and April 20, 2020 Town Council Meeting minutes.

**On motion of Vice-Mayor Anderson, seconded by Councilmember Cordes, and carried (6-0) to approve the Consent Agenda, as written.**

**8. NEW BUSINESS**

- a. Discussion/Approval/Disapproval of Fiscal Year 2020-2021 Employee Benefits Program with Blue Cross and Blue Shield of Arizona for medical, dental, life and Avesis for vision insurance; Teladoc for 24/7 physician access benefits; Jorgensen Brooks Group for Employee Assistance Program; AFLAC for supplemental group insurance products; and Infinisource to administer the Section 125 Flexible Benefit Account Plan. (Catherine Wilson)

**On motion of Vice-Mayor Anderson, seconded by Councilmember Larsen, and carried (6-0) to approve the Fiscal Year 2020-2021 Employee Benefits Program with Blue Cross and Blue Shield of Arizona for medical, dental, life and Avesis for vision insurance; Teladoc for 24/7 physician access benefits; Jorgensen Brooks Group for Employee Assistance Program; AFLAC for supplemental group insurance products; and Infinisource to administer the Section 125 Flexible Benefit Account Plan.**

- b. Discussion on the Economic Development Baseline Report, presented by McClure Consulting, LLC. (Brent Billingsley)

**9. MANAGER'S REPORT**

**10. CALL TO THE PUBLIC**

**11. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

**12. ADJOURNMENT TO EXECUTIVE SESSION**

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), and (A)(4) to consider its position and instruct its representatives and/or attorneys regarding:

- a. Town's position on COVID-19 policies.

**On motion of Vice-Mayor Anderson, seconded by Councilmember Larsen, and carried (6-0) to adjourn to Executive Session.**

**\*\*\* Councilmember Larsen and Councilmember were absent from Executive Session.**

### **13. ADJOURNMENT FROM EXECUTIVE SESSION**

**On motion of Vice-Mayor Anderson, seconded by Mayor Walter, and carried (4-0) to adjourn from Executive Session.**

### **14. ADJOURNMENT**

**On motion of Vice-Mayor Anderson, seconded by Councilmember Wall, and carried (4-0) to adjourn the meeting at 9:00 p.m.**

**Posted this 19<sup>th</sup> day of April 2020, on the Town of Florence website at [www.florenceaz.gov](http://www.florenceaz.gov) by Maria Hernandez, Deputy Town Clerk.**