

# TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tara Walter  
Vice-Mayor John Anderson  
Councilmember Karen Wall  
Councilmember Kristen Larsen  
Councilmember Michelle Cordes  
Councilmember Judy Hughes



Florence Town Hall  
775 N. Main Street  
Florence, AZ 85132  
(520) 868-7500  
www.florenceaz.gov  
Meet 1<sup>st</sup> and 3<sup>rd</sup> Mondays

**Monday, May 18, 2020**

**6:00 PM**

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Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, May 18, 2020, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona.

## **SPECIAL NOTICE REGARDING PUBLIC MEETINGS**

*Due to the risks to public health caused by the possible spread of the COVID-19 virus at public gatherings, the Town of Florence has determined that public meetings will be indefinitely held through technological means. Meetings will be open to the public through technological means. In reliance on, and in compliance with, the March 13, 2020 Opinion issued by Attorney General Mark Brnovich, and in conjunction with the Emergency Proclamation signed by Mayor Tara Walter, on March 18, 2020. The Town of Florence provides this special advance notice of the technological means through which public meetings may be accessed. While this special notice is in effect, public comment at meetings will only be accepted through written submissions, which may or may not be read aloud during meetings.*

*To attend the meeting noticed below by technological means, members of the public may:*

- 1. Access the link to watch a video stream on the Town website: [www.FlorenceAZ.gov/tv](http://www.FlorenceAZ.gov/tv) or view the meeting live on Cox TV Channel 11.*
- 2. To call in and listen, please dial:  
US: + 1 346 248 7799 or +1 669 900 6833  
Webinar ID: 885 0642 4133  
Password: 837857*

*Members of the public may submit written comments relating to this meeting to Town Clerk Lisa Garcia by emailing [lisa.garcia@florenceaz.gov](mailto:lisa.garcia@florenceaz.gov) at any time until one hour prior to the posted start time for the meeting. Please be sure to include your name and address for the record as well as the meeting date (and Agenda Item #, if applicable) in the subject of your email.*

*If any member of the public has difficulty connecting to the meeting, they are invited to contact the Town of Florence Information Technology Helpdesk at (520) 868-7543.*

The agenda for this meeting is as follows:

**1. CALL TO ORDER**

**2. ROLL CALL:** Tara Walter, John Anderson, Karen Wall,  
Kristen Larsen, Michelle Cordes, Judy Hughes

**3. MOMENT OF SILENCE**

**4. PLEDGE OF ALLEGIANCE**

**5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

**6. PRESENTATIONS**

- a. Proclaim May 2020 as Motorcycle Safety and Awareness Month. (Mayor Walter)
- b. Presentation on Fiscal Year 2019-2020 Third Quarter Financial Report. (Becki Jimenez)

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. Approval of the Application and Affidavit for Uniform Video Service License by Cox Communications Arizona, LLC, for a term not to exceed 10 years. (Trenton Shaffer)
- b. Authorize the Mayor to enter into a Letter of Engagement between the Town of Florence, and Fester & Chapman, Certified Public Accountants, to perform the Town's annual audit for Fiscal Year ending June 30, 2020, in an amount not to exceed \$32,000. (Becki Jimenez)
- c. Approve the Assignment of Lease for Silver King Marketplace, Suite 101, from Florence Mosaic Church of the Nazarene, to Corey Ecenbarger (dba Florence Fudge Co.). (Jennifer Evans)
- d. Approval of the April 6, April 15, and April 20, 2020 Town Council Meeting minutes.

**8. NEW BUSINESS**

- a. Discussion/Approval/Disapproval of Fiscal Year 2020-2021 Employee Benefits Program with Blue Cross and Blue Shield of Arizona for medical, dental, life and Avesis for vision insurance; Teladoc for 24/7 physician access benefits; Jorgensen Brooks Group for Employee Assistance Program; AFLAC for supplemental group insurance products; and Infinisource to administer the Section 125 Flexible Benefit Account Plan. (Catherine Wilson)

- b. Discussion on the Economic Development Baseline Report, presented by McClure Consulting, LLC. (Brent Billingsley)

**9. MANAGER'S REPORT**

**10. CALL TO THE PUBLIC**

**11. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

**12. ADJOURNMENT TO EXECUTIVE SESSION**

For the purposes of discussions or consultations with designated representatives of the public body and/or legal counsel pursuant to A.R.S. Sections 38-431.03 (A)(3), and (A)(4) to consider its position and instruct its representatives and/or attorneys regarding:

- a. Town's position on COVID-19 policies.

**13. ADJOURNMENT FROM EXECUTIVE SESSION**

**14. ADJOURNMENT**

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3). One or more members of Council may appear for part or all of the meeting including Executive Session telephonically.

**POSTED ON MAY 14, 2020, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).**

**\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR 711 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\***