

TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD

MINUTES OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD REGULAR MEETING HELD ON THURSDAY, July 13, 2023, AT 6:00 P.M.

CALL TO ORDER

Chair Lewis called the meeting to order at 6:01 P.M.

ROLL CALL:

Present: Chair Lewis, Vice Chair Davis, Boardmember Gutierrez, Boardmember Leaman, Boardmember Palaia

Absent: Boardmember Bracco, Boardmember H. Macfie, Boardmember T. Macfie, Boardmember Mendoza

PLEDGE OF ALLEGIANCE

Chair Lewis led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of regular meeting minutes of March 9, 2023, and June 8, 2023

On motion by Boardmember Leaman, seconded by Boardmember Gutierrez, and carried (5-0) to approve the regular meeting minutes of March 9, 2023, and June 8, 2023.

ADVISORY BOARD PURPOSE AND ROLE

Lisa Garcia, Deputy Town Manager/Town Clerk, briefly explains to the Board the State of Arizona's Open Meeting Law and Procedures.

PRESENTATION OF THE RENAMING OF THE FLORENCE COMMUNITY LIBRARY

Jeff Graves, Communications/Intergovernmental Relations, presented the Board with signage, and plaque renditions for the interior of the Viney Jones Library, and also shared the locations where the items will be installed. Mr. Graves informed the Board that a plaque ceremony will be held, but the exact date has not been set.

UPDATE OF FOOD TRUCK SERIES

Community Services Director, Paul King, informed the Board the food truck events will begin January 20, 2024, in downtown Florence on the third Saturday of every month. Time of the event is undetermined at the time, as the Event Coordinator is currently working on marketing for recruitment of vendors.

REVIEW OF PUBLIC ART GUIDELINES

Liaison King asked the Board to review the Public Art Guidelines and asked for their feedback. Liaison King also informed the Board of the current Town ordinances for historic buildings and signage. Liaison King clarified that \$3,000 has been budgeted for public art to purchase a display case for sculpture art for the Community Center

Boardmember Leaman suggested Staff research and apply for qualifying grants to possibly fund this project.

Liaison King mentioned that the Town has a Grant Coordinator and Staff may work with them to research for qualifying grants.

Boardmember Leaman asked for clarification on the maintenance of artwork where it states within the guideline that the town is responsible for the maintenance but then later on the same form it stated that the artist may do the maintenance and refreshing of the paint.

Liaison King replied that the town will keep oversight on the artwork and will coordinate with the artist to do any maintenance of the artwork when needed.

Boardmember Leaman also asked what the procedure would be if there are complaints from the public on a specific piece of artwork; will the Board be responsible for addressing the complaint?

Liaison King stated that we would defer to the Town Attorney will be responsible for reviewing the complaint and will advise accordingly.

Liaison King mentioned that at the right time, we may ask the Economic Development staff to come in and discuss their process with the Board on how it would transfer over to completion of approval of projects.

Boardmember Palaia pointed out that there is mention of murals on buildings in the documents provided as the mural will not be used for a commercial purpose. Boardmember Palaia suggested the Board start small on these public art projects and get the community involved through Town Hall meetings.

DEPARTMENT UPDATES – INFORMATION ONLY

Liaison King briefly talks about June's department report, and how this information is given to council. Liaison King stated to the attempt is to continue to add information that is relevant that tells a story of where they're at any time of the year on the monthly report.

CALL TO THE PUBLIC/BOARD RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITICISM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

No members of the public present, no public comments

CALL TO THE BOARD – CURRENT EVENTS ONLY

Boardmember Leaman commented to the Board to think about ideas for the public art program with the mindset of “starting small”, which she suggested maybe the flower boxes on Main Street could be a good starting point.

Chair Lewis and Boardmember Gutierrez both mentioned the teen extreme night and fourth of July event and how well the two events turned out.

ADJOURNMENT

On motion by Boardmember Gutierrez, seconded by Boardmember Leaman, and carried (5-0) to adjourn the meeting at 7:19 P.M.

Approved:

A handwritten signature in black ink, appearing to read "David Lewis", written over a horizontal line.

David Lewis, Board Chair

