

TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD

MINUTES OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD REGULAR MEETING HELD ON THURSDAY, OCTOBER 12, 2023, AT 6:00 P.M.

CALL TO ORDER

Chair Lewis called the meeting to order at 6:00 P.M.

ROLL CALL:

Present: Chair Lewis, Boardmember Bracco, Boardmember Gutierrez, Boardmember Leaman, Boardmember Palaia, Boardmember T. Macfie

Absent: Vice Chair Davis, Boardmember H. Macfie, Boardmember Mendoza

PLEDGE OF ALLEGIANCE

Chair Lewis led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL of Recommendation of special meeting minutes of September 14, 2023.

On motion by Boardmember Leaman, seconded by Boardmember Bracco, and carried (6-0) to approve the special meeting minutes of September 14, 2023.

DISCUSSION/APPROVAL/DISAPPROVAL OF THE PUBLIC ART PROPOSAL TEMPLATE

Staff Liaison, Paul King, Community Services Director, briefly reviewed the Public Art Proposal template. The template is for the Board's use to submit public art requests to the Community Services Department, staff will then process and review the budget for funding of the proposed art project. Liaison King stated that if the cost of the project is \$5,000 or less, the cost of the project will come out of the Community Services Operating Fund budget. If the project is large enough, then the process will be to treat it as a Capital Project and present it to the Council for their consideration.

Boardmember Leaman asked for clarification on the Artwork Approval Procedure vs Community Services Advisory Board Responsibilities of the Public Arts Guidelines, as there is no clear flow of this process. The Art Approval Procedure reads "Artists or organizations proposing public artwork must contact the Recreation Coordinator or Florence Recreation staff. All artists or organizations must complete the "Public Art Design Application" and submit a color rendering of the proposed public art and examples of the artist(s) previous work" whereas the section under Community Services Advisory Board Responsibilities reads "A Community Services Boardmember will submit a program proposal to suggest a Community Services

managed park or facility and art project that they would like to see completed for vote amongst the Community Services Advisory Board.”

Liaison King stated that he hopes to have this clarified for the next Advisory Board meeting.

Boardmember Leaman additionally asked for clarity if Boardmembers want to present a project to the Board, are they responsible in finding the artist and then filling out the proposal to be presented to the Board? Also, Boardmember Leaman asked how will the information get out to the public of this new program, will there be community outreach?

Liaison King stated that the process will be that a Boardmember will submit the form to staff and staff will be presented to the Board as an agenda item at the next regular meeting, the Board will then come up with a scope and the finer details of how, what, and where will be determined later while we are discussing the project, primarily the funding would be the first thing reviewed and staff will communicate with the Board as the process goes along.

Boardmember Leaman asked if an art proposal gets submitted now, is there a process already in place that Community Services follows, because there is no indication in the documents provided that show that or that stipulate expectations that need to be met. Is this form going to get lost in the “black hole that is the Town of Florence” to do a project?

Liaison King stated that he doesn’t believe anyone would agree that is the intent and the reality is if the project is a priority for the Board, then it’s a priority for staff. Liaison King emphasized on the importance of the process as some of these projects may also include a procurement element and or historical society review which may delay the process, but like all projects, we develop an action list, tie deadlines to it and work diligently to keep those deadlines, respectively.

Boardmember Leaman asked for the guideline to be clarified as it includes both Community Services managed parks and facilities and Town of Florence managed facilities.

Liaison King replied that there is delineation between the two. Community Services managed parks and facilities are all of our parks, sports fields, community center, library, fitness center, aquatic center, senior center, rodeo grounds, aero modelers park, and Poston Butte. The “Town” managed facilities are Town buildings we maintain the grounds for, i.e., Town Hall, Economic Development.

Boardmember Leaman asked why does the Town have the final authority to replace art at any time if this is a Board program, what assurance can there be that if someone from the Town doesn’t like the artwork anymore, that they will not just remove it or replace?

Liaison King replied that the short answer is, if it’s Town owned property, then the town has to maintain it. We can possibly incorporate an art maintenance program to help make sure art isn’t removed simply because the quality has deteriorated. Liaison King conveyed that

circumstances may arise that may be out of our control where artwork may be affected. There may be a change in management, vision, demoing of a building that may cause for artwork to be changed and/or destroyed. As a courtesy, if Council, management, or staff deem it necessary for artwork to be disturbed, the Liaison will inform the Board in advance.

Boardmember Bracco asked for the form to be fillable.

Boardmember Leaman asked for the form to be available online.

Boardmember Palaia asked if she should submit her public art proposal for the javalina project?

The Board asked to have the submitted project as an agenda item for the next meeting.

Liaison King stated that the goal is to eventually get funding through new construction projects.

On motion by Boardmember Bracco, seconded by Boardmember Gutierrez, and carried (6-0) to approve the Public Art Proposal Template.

DEPARTMENT UPDATES – INFORMATION ONLY

Liaison King updated the Board on the Community Services Department.

New positions that have been filled:

Kristina Neal as the Senior Center Recreation Programmer.

Travis “TJ” Stower as the new Recreation Coordinator.

Thomas Marten as the Library Aide.

Brandon Mariscal as the Maintenance Worker I.

Liaison King briefly updated the board on capital improvement projects (CIP).

Liaison King invited the Board to attend the renaming of the library. The rename ceremony for the Viney Jones Library will be November 4th at 11:00 AM.

CALL TO THE PUBLIC/BOARD RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITICISM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

No members of the public present, no public comments

CALL TO THE BOARD – CURRENT EVENTS ONLY

Boardmember Leaman asked if Boardmembers will be asked to be judges for the Junior Parada Parade? If so, she'd like to know in advance so she may plan accordingly.

Boardmember T. Macfie agreed with Boardmember Leaman's comment and added that she would like to be a judge again for the Parada parade.

ADJOURNAMENT

On motion by Boardmember Gutierrez, seconded by Boardmember T. Macfie, and carried (6-0) to adjourn the meeting at 6:49 P.M.

Approved:

A handwritten signature in black ink, appearing to read "David Lewis", written over a horizontal line.

David Lewis, Board Chair