

## **TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD**

### **MINUTES OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD SPECIAL MEETING HELD ON THURSDAY, SEPTEMBER 14, 2023, AT 7:00 P.M.**

#### **CALL TO ORDER**

Chair Lewis called the meeting to order at 7:00 P.M.

#### **ROLL CALL:**

Present: Chair Lewis, Vice Chair Davis, Boardmember Bracco, Boardmember Leaman, Boardmember Palaia

Absent: Boardmember Gutierrez, Boardmember H. Macfie, Boardmember T. Macfie, Boardmember Mendoza,

#### **PLEDGE OF ALLEGIANCE**

Chair Lewis led the Pledge of Allegiance.

#### **DISCUSSION/APPROVAL/DISAPPROVAL of regular meeting minutes of July 13, 2023**

On motion by Boardmember Leaman, seconded by Vice-Chair Davis, and carried (5-0) to approve the regular meeting minutes of July 13, 2023.

#### **REVIEW OF THE PUBLIC ART GUIDELINES**

Community Services Director, Paul King, discussed the drafted public art guidelines. Liaison King stated that the guidelines drafted are for Community Services facilities public art rather than covering the whole Town. Liaison King informed the board that there are currently guidelines and applications in place through Community Development for public art. Since the Board is for the Community Services Department, Liaison King stated that the process should be for Community Service facilities and interested parties wanting to do a non-Community Service facility, they would have to go through Community Development and get the appropriate approvals and permits. Liaison King stated that a template application for public art proposals will be created and made available to Boardmembers so they can submit their ideas to Staff and be placed on the agenda for Board approval or disapproval. Liaison King informed the Board that projects submitted will need to be budgeted for and/or possibly get funded by public art grants.

Boardmember Leaman commented that the new guidelines are now limited to only Community Services managed parks and facilities, that means all of our ideas about building signs, etc. are now off of this whole project list. This is a drastic change from last month.

Liaison King responded to Boardmember Leaman's comment and stated that the Town of has a process to take on those types of applications, signage projects, etc., we didn't want to duplicate the process and we also wanted to stay within the mission of the Community Services Advisory Board which is specific to the Community Services department.

Boardmember Leaman conveyed she was shocked with the information she had received because it was completely different from what was discussed in previous meetings. The whole idea was to cover the whole Town not just Community Services parks and facilities.

Chair Lewis commented that he sees where Boardmember Leaman is coming from as the board had hoped for the program to be bigger, but maybe starting small is better than not starting it all and use this as a steppingstone with the potential of the program becoming bigger. Chair Lewis conveyed that this is not the vision we had when we started the discussion of a public arts program but feels that something is better than nothing.

Boardmember Palaia asked in concerns to the Art Center, where does this Community Services Public Art Program apply to them as many business owners have expressed interest in having public art on their buildings?

Liaison King replied that any public art not within the Community Services Public Art Program would have to go through the Community Development application process.

Liaison King mentioned that the way public art programs work in some municipalities, is they have an entire department dedicated to the program which they usually get funds through development and building projects, typically a 1% tax, to coordinate and implement art projects.

Boardmember Palaia gave an example of an art project she emailed staff about, which is Adopt a Javalina art project. The javalinas will not be statues, she is thinking more of metalwork and having the high school kids paint them and for the javalinas to be placed on Main St. Boardmember Palaia asked if she applied for this project through the Community Services Art Project program, the Community Services Advisory Board would then approve or deny the application?

Liaison King replied that staff would process the applications, present them to the Board on an agenda and the Board would vote on the approval or disapproval of the application.

Boardmember Palaia asked if she wanted to do the javalina project on their own and not through the Community Services Public Art Project, then she would have to apply through Community Development's application process?

Liaison King replied that she was correct, interested parties would go through the Community Development department. Liaison King stated that as Town staff, he would assist in the process and provide information to go through the proper channels.

Liaison King conveyed to the Board that he understands that the vision of the Board for the Public Art Project had a much wider scope, and it took some time to develop and realize that the scope this project really has, he wouldn't be doing his due diligence if he didn't try to create the art program but stay within the realm we have control over, which is the Community Services department.

## **DEPARTMENT UPDATES – INFORMATION ONLY**

Liaison King updated the Board on the Community Services Department:

Alison Feliz, Recreation Superintendent for the Town of Florence Community Services department, won the Young Professional award from the Arizona Parks and Recreation Association. Liaison King stated that the process is highly competitive, and applications are vetted by peers.

Working on procurement of new fitness equipment for the Fitness Center.

Memorial Tree Program – most of the trees survived the harsh summer, but a few will be replaced in October when the weather is nicer.

The department is current seeking recruitments for the following:

Three Library Aide positions, one Library Administrative Assistant, one Recreation Coordinator, one Park Maintenance Worker I, Senior Center Recreation Programmer, Senior Center Recreation Leader/Driver.

Recreation staff attending the Arizona Parks and Recreation Association's annual conference.

Alison Feliz attended and completed the first year of the National Recreation and Parks Association's Director's School. This course is a two-year course.

Open swim had its final opened day on Labor Day, September 4<sup>th</sup>. The pool will only be utilized for swim teams and private reservations.

Overseeding Parks and public areas, Central Bark Park will be closed but staff will utilize Little League Park as a makeshift dog park that the public may utilize.

## **CALL TO THE PUBLIC/BOARD RESPONSE**

**CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITICISM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS**

**OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.**

No members of the public present, no public comments

**CALL TO THE BOARD – CURRENT EVENTS ONLY**

Vice-Chair Davis requested an update agenda item for the next meeting on the Poston Butte preserve.

Chair Lewis congratulated Alison Feliz on receiving APRA's Young Professional award. Secondly, Chair Lewis thanked the Senior Center for having the National Junior Honor Society from Florence K-8 at their Grandparents Carnival. The kids had a blast.

Boardmember Palaia commented that the See.Click.Fix app that the public can submit pictures or complaints on unkept properties is very popular right now, but if resources can be offered for assistance through the program before actually cited a home/business owner she believes would be really helpful. Boardmember Palaia understands that individuals/families get busy, and maintenance of their property may not be a priority and having resources available to the people that really need the assistance would be very helpful.

Liaison King responded that he will share Boardmember Palaia's suggestions to Community Development which oversees code violations, and to coordinators of the Florence Makes a Difference day as possible project ideas.

**ADJOURNAMENT**

On motion by Boardmember Bracco, seconded by Boardmember Palaia, and carried (5-0) to adjourn the meeting at 7:46 P.M.

Approved:



David Lewis, Board Chair