

TOWN OF FLORENCE CHARLES WHITLOW RODEO GROUNDS ADVISORY BOARD

MINUTES OF FLORENCE CHARLES WHITLOW RODEO GROUNDS ADVISORY BOARD REGULAR MEETING HELD ON THURSDAY, AUGUST 22, 2024, AT 6:00 P.M.

CALL TO ORDER

Boardmember Foster called the meeting to order at 6:08 P.M.

ROLL CALL:

Present: Chairman Foster, Boardmember Neal, Boardmember Beebe, Boardmember Mason

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Foster

VOLUNTEER APPRECIATION

Presentation will be put on the next regular meeting agenda.

DISCUSSION/UPDATE of Town of Florence Special Events application information.

Staff Liaison, Paul King, informed the Board about updates to the special events application process. He acknowledges the complexities involved, especially in balancing safety and risk management for public events, such as rodeos and community gatherings.

Mr. King mentions that there are ongoing efforts to refine the process, especially in light of changes within the department. Key points include:

- The need for safety measures and insurance specific to different types of events.
- An information sheet will be created to clarify new rules and restrictions.
- Two major upcoming changes: requiring EMTs for certain events and additional insurance for higher-risk activities.
- Assurance that the town will communicate these changes in advance, allowing event organizers to prepare accordingly.

Mr. King emphasizes the commitment to a collaborative approach with the town's administrative team to ensure all events are safe and well-managed.

DISCUSSION/UPDATE of Rodeo Grounds project updates.

Liaison King provided an update on various grounds projects, highlighting both planned and unplanned work for the fiscal year. Key points include:

- Water Tank Operation: The tank is now functioning properly after repairs. A new valve was added to regulate flow, which resolves issues that previously caused electrical problems.
- Upcoming Test: The upcoming Labor Day weekend will be the first major test of the system, allowing the rodeo to operate without relying on water trucks from the town. This change aims to streamline operations and save time.
- Testing Progress: There have been some minor issues during testing, but overall, the system is operational. The water truck is ready for use, and multiple loads will be tested over the weekend.
- Additional Projects:
 - Lighting and Receptacles: New lighting and electrical receptacles for the announcer's area are in the works, with quotes being obtained.
 - Heating and Cooling System: One quote has been received for the system, with others pending. The cost is over \$5,000, necessitating multiple quotes as per procurement guidelines.

Mr. King concluded his report by indicating a proactive approach to ensuring everything is ready before the Labor Day weekend and committing to follow up on any issues that may arise.

DISCUSSION/APPROVAL/DISAPPROVAL of Recommendation of special meeting minutes of the July 23, 2024, meeting.

Corrections Noted:

- Mr. Joe Delgado's full name will be added to the record concerning his comments on the sound system.
- Staff member Terri noted that public comments should be categorized under "Call to the Public" instead of "Call to the Board," and this correction will also be made.

On motion by Boardmember Mason, seconded by Boardmember Neal, and carried (4 to 0) to approve the special meeting minutes of the July 23, 2024, meeting with corrections.

CALL TO THE PUBLIC/BOARD RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE CHARLES WHITLOW RODEO GROUNDS ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITICISM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

Joe Delgado raised concerns about the timeframe for resolving the electrical issues to ensure events can proceed smoothly.

Liaison King responded to Mr. Delgado's comment, the receptacle issues will not be resolved in time for the first event at the rodeo grounds, but the Community Services Department has one or two generators that may be utilized.

James Bencina expressed enthusiasm for upcoming events and the rodeo, indicating a desire to engage with the community and support local activities.

Keith Eaton also expressed enthusiasm for upcoming events at the rodeo grounds.

CALL TO THE BOARD – CURRENT EVENTS ONLY

Boardmember Neal mentioned that apparently the Town has an ordinance against mini splits, which was his solution for the rodeo ground's announcer stands. Boardmember Neal asked staff to research and update the Board.

Boardmember Beebe mentioned he has been actively looking for solutions and is exploring different setups for potential options for building stalls, including the portable system from Bonanza that costs around \$22,000. Mr. Beebe mentioned the portable eight stalls can be set-up by a four-man crew in one day.

ADJOURNMENT

On motion by Boardmember Neal, seconded by Boardmember Mason, and carried (4-0) to adjourn the meeting at 6:28 p.m.

Approved:



William Foster, Board Chair