

**TOWN OF FLORENCE
COMMUNITY SERVICES ADVISORY BOARD
REGULAR MEETING AGENDA**

Chair Kathleen Leaman
Vice-Chair Joseph Bracco Jr.
Vacant
Amber Hitchcock
Marian Palaia
Ruben Gutierrez
Christina Little
Anna Jaimes
Aidan Rankin Youth Liaison



Viney Jones Library and
Community Center
778 N. Main Street
Florence, AZ 85132
(520) 868-7500
www.florenceaz.gov
Meet 2nd Thursdays

Thursday, August 8, 2024

6:00 PM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Community Services Advisory Board and to the general public that a Regular Meeting of Florence Community Services Advisory Board will be held on Thursday, August 8, 2024, at 6:00 p.m. at the Town of Florence Viney Jones Library and Community Center, 778 N. Main Street, Florence, AZ.

To attend the meeting noticed below by technological means, members of the public may:

1. *Join virtually using the link below:*

[Join via ZOOM](#)

2. *To call in and listen, please dial:*

Telephone: (346) 248 7799 or (669) 900 6833

Meeting ID: 861 2832 5319

Passcode: 840108

Members of the public may submit written comments relating to this meeting to Teresa Graciano-Bustillos, Community Services Administrative Assistant, by emailing Teresa.Graciano@FlorenceAZ.gov at any time until one hour prior to the posted start time for the meeting. Please be sure to include your name and address for the record as well as the meeting date (and Agenda Item #, if applicable) in the subject of your email.

1. **CALL TO ORDER:**
2. **ROLL CALL:** Chair Leaman, Vice-Chair Bracco, Boardmember Hitchcock, Boardmember Palaia, Boardmember Gutierrez, Boardmember Little, Boardmember Jaimes
3. **PLEDGE OF ALLEGIANCE**

4. PRESENTATIONS

- a. Volunteer appreciation (Mayor Tara Walter)

5. NEW BUSINESS

- a. Discussion/Approval/Disapproval of Recommendation of regular meeting minutes of June 13, 2024.
- b. Discussion/Update of Public Art Grant Opportunities (Paul King)
- c. Discussion/Update of Aquatics Center Art Mural progress (Paul King)
- d. Discussion/Approval/Disapproval of Recommendation of Public Design Application for a Chalk Art Project. (Chairperson Leaman)
- e. Discussion/Update of resignation of Boardmember Davis (Paul King)

6. DIRECTOR UPDATE

- a. Discussion/Update of monthly activities and updates in the Community Services Department

7. CALL TO THE PUBLIC/BOARD RESPONSE

Call to the Public for Comment is limited to issues within the jurisdiction of the Town of Florence Community Services Advisory Board. Council rules limit public comment to three minutes. Individual board members may respond to criticism made by those commenting, may ask the staff liaison to review a matter raised, or may ask that a matter be placed on future agenda.

8. CALL TO THE BOARD – CURRENT EVENTS ONLY

9. ADJOURNMENT

POSTED THIS 5TH DAY OF AUGUST 2024, BY PATRICIA BUCHANNAN, DEPUTY TOWN CLERK, AT 775 NORTH MAIN STREET, FLORENCE, ARIZONA, AND AT WWW.FLORENCEAZ.GOV.

*****PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-8300 OR 711 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION. *****

TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD

MINUTES OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD REGULAR MEETING HELD ON THURSDAY, JUNE 13, 2024, AT 6:00 P.M.

CALL TO ORDER

Staff Liaison, Paul King called the meeting to order at 6:00 P.M.

ROLL CALL:

Present: Boardmember Bracco, Boardmember Leaman, Boardmember Palaia, Boardmember Hitchcock, Boardmember Gutierrez, Boardmember Jaimes
Absent: Vice-Chair Davis, Boardmember Macfie

PLEDGE OF ALLEGIANCE

Liaison King led the Pledge of Allegiance.

DISCUSSION/APPROVAL/DISAPPROVAL OF RECOMMENDATION OF REGULAR MEETING MINUTES OF MAY 9, 2024.

On motion by Boardmember Leaman, seconded by Boardmember Palaia, and carried (6-0) to approve the regular meeting minutes of May 9, 2024.

NOMINATE AND MAJORITY SELECT CHAIR, AND VICE-CHAIR POSITIONS.

Boardmember Leaman nominated herself for the Chair position and briefly shared with the Board that she has been on the Community Services Advisory Board for two years and has been very active in attending Council meetings since she moved to Town in 2020. Boardmember Leaman is also on the Police Chiefs Incident Reporting Committee. Boardmember Leaman is passionate about getting public artwork in Town to draw more people to visit Florence and have destination photos like other municipalities throughout Arizona and other States.

Boardmember Bracco nominated himself for the Chair position and briefly shared with the Board that he too has been on the Community Services Advisory Board for two years and is happy that a lot of the ideas that the Board has been working on are starting to get projects going. Boardmember Bracco also mentioned that his reason for self-nominating for the Chair position is to have a deeper involvement in the Community and is excited to see all the new items that are coming to agendas.

The majority vote (5-1 *Bracco*) was to select Boardmember Leaman as the new Chair of the Community Services Advisory Board.

Boardmember Gutierrez nominated Boardmember Bracco for the Vice-Chair position.

The majority vote (6-0) was to select Boardmember Bracco as the new Vice-Chair for the Community Services Advisory Board.

DISCUSSION/APPROVAL/DISAPPROVAL OF THE AQUATIC CENTER PUBLIC CENTER ART MURAL RENDERINGS (PAUL KING)

Staff Liaison King corrected on the floor that the attachment provided in the agenda packet only had four renderings and the Artist had submitted one more. An updated version was printed out for the Board to review.

Boardmember Jaimes recused herself from this discussion as a Boardmember of the Community Services Advisory Board but will answer questions meant for the artist as she is the Artist that submitted these renderings.

Liaison King asked Ms. Jaimes to briefly describe her thought process and she tried to accomplish on each rendering.

Ms. Jaimes explained that initially the idea for the Aquatic Center mural was to reflect aquatic themes, but then considered making it more region-specific. The area used to be a shallow ocean and had the Gila River, so she drew whales and an octopus. The idea was to make the whale a photo op where people would look like they're inside it. Ms. Jaimes also considered incorporating elements of the local swim team of Florence, using the shark from their logo as a rendering. The second mural concept included the water tower, water flowing into the Gila River. After getting feedback, Ms. Jaimes changed the whale to a catfish to represent the local fishing scene. She included cotton balls as clouds representing the area's cotton, and citrus and cactus. The Mountain range in the background may be changed to "F" Mountain. I wanted to ensure continuity between the two spaces since they would be on the same building side. I'm open to answering any questions about the designs.

Boardmember Gutierrez liked the feedback about having "F" Mountain incorporated and that the water tower is on one of the renderings.

Chair Leaman mentioned she likes the catfish rendering the most as it captures many aspects of the area with the citrus, cactus and catfish.

Both Boardmember Palaia and Boardmember Hitchcock stated their two favorite renderings were the Catfish and the Water Tower.

DISCUSSION OF CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEAR 2025 (PAUL KING)

Liaison King went over the different Capital Improvement Projects that have been approved by Council for Fiscal Year 2025 *listed as follows:*

- 60' Deck Mower replacement
- Aquatics Complex equipment replacement
- Ball field Renovations
- Banquet Tables
- Brush Dump Trailer
- Commercial Refrigerator
- Flatbed Trailer
- Hot/Cold Power Washer Tow behind
- Hydration Stations 5 locations
- Mini Van for Give-A-Lift
- New tables for Library/Community Ctr
- New/Upgraded AV Equipment for Community Ctr
- Padilla Park Fence repair/paint
- Padilla Park Stage shade
- HP Playground replacement
- POC-31 Poston Butte
- POC-35 Rodeo Grounds
- POC-41 Architectural barrier removal Parks and Senior Center
- POC-48 Parks Maintenance Build/Shop
- POC-50 Rodeo Grounds Entrance
- Replace Dog Park fencing
- Replace Skate Park fencing
- Scoreboards at HP Ball fields
- Synthetic Turf Project
- Tree stump grinder
- Perimeter Fence replacement at AC

DISCUSSION/APPROVAL/DISAPPROVAL OF THE UPDATE DRAFT FOR COMMUNITY SERVICES ADVISORY BOARD PUBLIC ART PROGRAM GUIDELINES (PAUL KING)

Liaison King informed the Board that all feedback and corrections had been updated to the Community Services Advisory Board Public Art Program Guidelines Draft.

On motion by Vice-Chair Bracco, seconded by Boardmember Palaia and carried (*5-0) to approve the updated draft for the Community Services Advisory Board Public Art Program Guidelines.

**At 7:14 pm, Boardmember Hitchcock was having connection issues and was unable to vote; she kept getting booted off, eventually she was unable to reconnect.*

DEPARTMENT UPDATES – INFORMATION ONLY

Recruitment for Advisory Board Members

Liaison King stated that they are still actively recruiting for vacant positions on the Community Services Advisory Board.

Poston Butte Preserve

Liaison King informed the Board he is hopeful the access point issue will be addressed in the next fiscal year.

Library Hours

Liaison King informed the Board that the library is open on Mondays and is running a pilot program for extended hours for Tuesdays and Thursdays. A survey was sent out for community feedback and staff are putting together the findings.

CALL TO THE PUBLIC/BOARD RESPONSE

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE COMMUNITY SERVICES ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITICISM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

Mr. Arthur Wilkerson introduced himself to the Board as a running candidate for the Florence Town Council. Mr. Wilkerson mentioned he will be attending meetings to get familiar with local happenings and issues.

CALL TO THE BOARD – CURRENT EVENTS ONLY

Recording is Inaudible

ADJOURNAMENT

On motion by Boardmember Palaia, seconded by Boardmember Gutierrez, and carried (5-0) to adjourn the meeting at 7:28 P.M.

Approved:

Kathleen Leaman, Board Chair



**TOWN OF FLORENCE
COMMUNITY SERVICES
ADVISORY COMMITTEE
ACTION FORM**

**AGENDA ITEM
5b.**

MEETING DATE: August 8, 2024

DEPARTMENT: Community Services

STAFF PRESENTER: Paul King, Community Services Director

SUBJECT: Public Art Grant opportunities

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

STRATEGIC PLAN REFERENCE

- Community Vitality
- Economic Prosperity
- Leadership and Governance
- Partnerships and Relationships
- Public Safety
- Transportation and Infrastructure
- Statutory
- None

RECOMMENDED MOTION/ACTION:

Staff will provide details on how the town will research grant opportunities in Public Art.

BACKGROUND/DISCUSSION:

The Grants Manager for the Town of Florence is able to research grant funding sources for public art based on individual project characteristics. Various funding is available based on benefits of the project aligned with mission, vision and goals of grantor as well as specific specifications and criteria of each project, most accessible public art grant funding resources cover up to 5,000.

A VOTE OF NO WOULD MEAN:

N/A

A VOTE OF YES WOULD MEAN:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:



**TOWN OF FLORENCE
COMMUNITY SERVICES
ADVISORY COMMITTEE
ACTION FORM**

**AGENDA ITEM
5c.**

MEETING DATE: August 8, 2024

DEPARTMENT: Community Services

STAFF PRESENTER: Paul King, Community Services Director

SUBJECT: Aquatic Center Art Mural progress

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

STRATEGIC PLAN REFERENCE

- Community Vitality
- Economic Prosperity
- Leadership and Governance
- Partnerships and Relationships
- Public Safety
- Transportation and Infrastructure
- Statutory
- None

RECOMMENDED MOTION/ACTION:

Staff will provide details on the Town Council approval and discuss final renderings provided by the artist.

BACKGROUND/DISCUSSION:

During discussion with Town Council on 7/1/24, the following request by motion and approval from Town Council was as follows:

- Include items specifically that can be used for “selfies” by patrons, specifically children.

Non quorum comments and requests from Town Council

- Add the town branding “Florence, AZ” in bottom corner(s).
- Request to remove the “Crow”.
- Remove all animals or place them in the background.

A VOTE OF NO WOULD MEAN:

N/A

A VOTE OF YES WOULD MEAN:

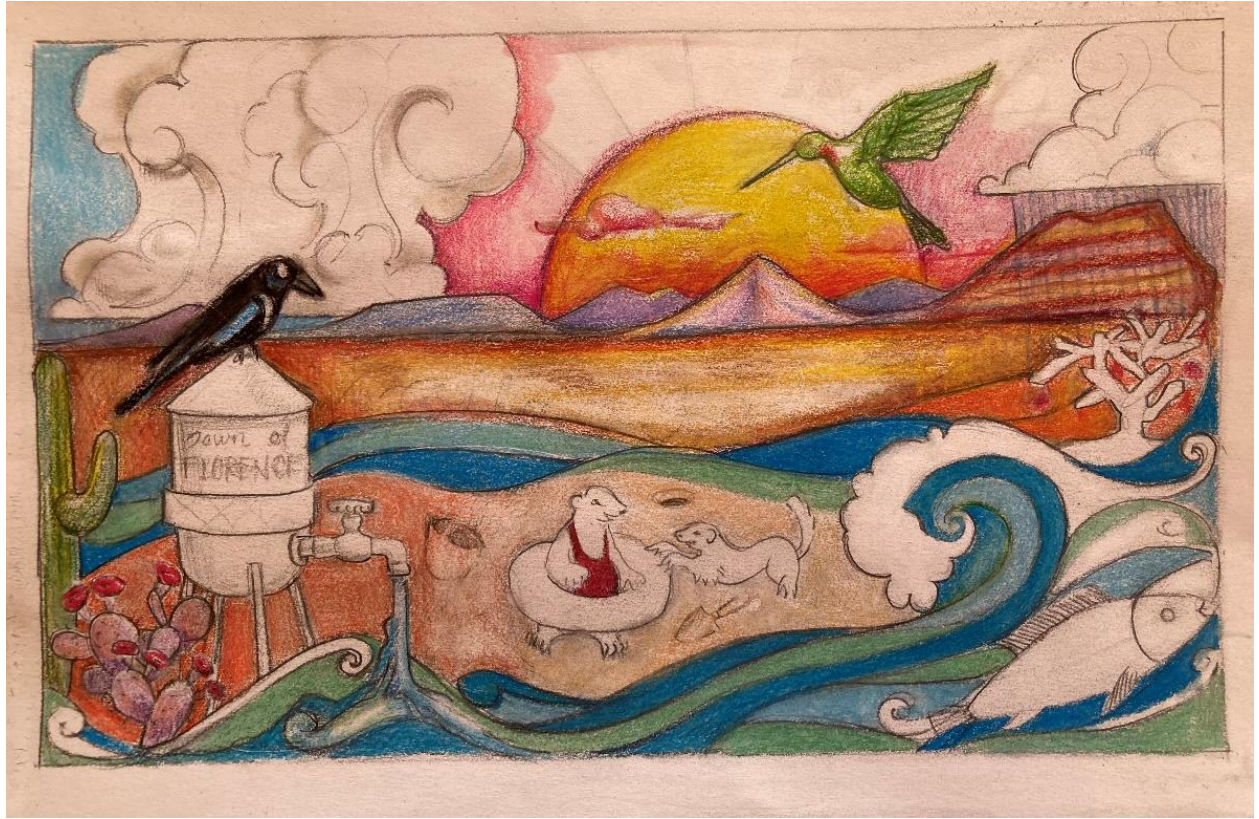
N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

Two renderings presented to Town Council on 7/1/24





**TOWN OF FLORENCE
COMMUNITY SERVICES
ADVISORY COMMITTEE
ACTION FORM**

**AGENDA ITEM
5d.**

MEETING DATE: August 8, 2024

DEPARTMENT: Community Services

STAFF PRESENTER: Paul King, Community Services Director

SUBJECT: Public Design Application for a Chalk Art Project

- Action**
- Information Only**
- Public Hearing**
- Resolution**
- Ordinance**
 - Regulatory**
 - 1st Reading**
 - 2nd Reading**
- Other**

STRATEGIC PLAN REFERENCE

- Community Vitality**
- Economic Prosperity**
- Leadership and Governance**
- Partnerships and Relationships**
- Public Safety**
- Transportation and Infrastructure**
- Statutory**
- None**

RECOMMENDED MOTION/ACTION:

Discussion/Approval/Disapproval of Public Design Application for a Chalk Art Project.

BACKGROUND/DISCUSSION:

Chairperson Leaman will present an application to the board with a recommendation of a Public Design Application for a Chalk Art Project.

A VOTE OF NO WOULD MEAN:

The application will not move forward as presented.

A VOTE OF YES WOULD MEAN:

The application will move forward as presented.

FINANCIAL IMPACT:

Costs and funding options will be researched and reported to the board once known.

ATTACHMENTS:

Art project 7-30-24

Chalk Art project application 8-2-24
Denver Chalk Art Festival





TOWN OF
FLORENCE

**Parks & Recreation
Public Design Application**

Applicant Name: Kathleen Leaman

Phone: 5624120388 Email: goknson416@earthlink.net

Address: 5996 W. BUSHWOOD Way

City: Florence State: AZ Zip Code: 85132

Proposed Public Art Location/Address: _____

1. Describe the proposed art. See a Hand-d
 2. List the proposed materials and process that will be used to create the artwork.
See attached
 3. List the name(s) of other individuals or organizations involved in the preparation, design, and/or implementation of the proposed artwork.
Community Service Advisory Board,
DE & ARTS Center, Community of Florence
 4. Name parties responsible for artwork maintenance and repair.
Town of Florence / ARTIST
- Please attach the following upon application submittal:
 - 2-3 Examples of Lead Artists Previous Work
 - Color Scale Rendering of Proposed Mural Design
 - Detailed budget to complete the project

Please submit completed public art application and attachments to:

Paige Gangloff
Recreation Coordinator
Paige.gangloff@florenceaz.gov
(520) 868-8329

Parks & Recreation

Public Design Application

Submitted by Kathleen Leaman

1. Describe the proposed art: The proposed art is to be a chalk drawing project. This chalk project can be done using some sidewalks or a part of a street within the Town of Florence.

My idea is to have an artist draw a concept that features the Jr Parada. The art work would include figures that allow people to take pictures (selfies) of themselves. (see attached examples). This artwork could remain until mid-January.

The project would be headed by the chosen artist. They would provide the concept and draw the outline of the items to be colored on the surface.

I have discussed the concept with Roger Biede, President of the FUSD Board of Education. He has committed to having the schools involved, with students taking part in coloring the art work.

2. List the proposed materials and process that will be used to create the artwork.

Chalk, rules, measuring tape, contained to store chalk, tape for the border, wet wipes (for erasing errors), chalk blending materials i.e. foam sheets, toothbrushes etc, fixative spray.

3. Roger Biede, President of the FUSD Board of Education, PEG Art Center, Florence.

4. Name parties responsible for artwork maintenance and repair.

Town of Florence

See attached sample of types of drawings.

Be A Square Sponsor

Advertise your business! For a \$500 donation, your business name will be chalked above one of the pieces of art and photographed by thousands of attendees. There are also a limited number of 3-D chalk drawings which can be sponsored for a \$1000 tax-deductible donation. A great way to be a visible support of the arts!

Be A Square Sponsor

Youth Challenge

Area schools and youth groups get the chance to compete for cash prizes that will go to their respective school or Youth Group's visual arts departments. This is truly a unique way to show school spirit, team build, and fundraise for school arts programs.

Back on the Blacktop

The Denver Chalk Art Festival started in 2003, historically occurring during June on the streets of Larimer Square. In 2020, due to the COVID-19 pandemic, the Festival took place in driveways and on sidewalks around Denver.

In 2021, the tradition returned with dozens of artists creating temporary chalk artworks at the Cherry Creek Arts Festival, where event-goers could enjoy both festivals together.

In 2022, the Festival found a new home on the streets of the Golden Triangle. We can't think of a better place to bring art to life in Denver!

Denver Chalk Art Festival



**TOWN OF FLORENCE
COMMUNITY SERVICES
ADVISORY COMMITTEE
ACTION FORM**

**AGENDA ITEM
5e.**

MEETING DATE: August 8, 2024

DEPARTMENT: Community Services

STAFF PRESENTER: Paul King, Community Services Director

SUBJECT: Resignation of Boardmember Davis

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

STRATEGIC PLAN REFERENCE

- Community Vitality
- Economic Prosperity
- Leadership and Governance
- Partnerships and Relationships
- Public Safety
- Transportation and Infrastructure
- Statutory
- None

RECOMMENDED MOTION/ACTION:

Discussion/Approval/Disapproval of resignation of Boardmember Davis.

BACKGROUND/DISCUSSION:

Chairperson Leaman will present an application to the board with a recommendation of a Public Design Application for a Chalk Art Project.

A VOTE OF NO WOULD MEAN:

The Board does not accept the resignation of Carolyn Davis and staff do not move forward with filling the vacancy.

A VOTE OF YES WOULD MEAN:

The Board accepts the resignation of Carolyn Davis and staff move forward with filling the vacancy.

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

Email resignation from Carolyn Davis

Teresa Graciano

From: Carolyn Davis <carolyn.davis312@yahoo.com>
Sent: Tuesday, July 9, 2024 5:10 PM
To: Teresa Graciano
Cc: Paul King
Subject: Re: Community Services Advisory Board

Importance: High

Hello Teresa and Paul,
Nice to see the agenda in advance of Thursday's meeting; it is nice to have the extra time to read. Appreciate you!

In light of my work schedule and the happenings of last month's meeting, I will effective immediately, not be attending any future meetings.

Carolyn.

On Jul 9, 2024, at 5:02 PM, Teresa Graciano <Teresa.Graciano@florenceaz.gov> wrote:

Hello,
Attached you will find the agenda packet for Thursday's meeting.

To attend the meeting noticed below by technological means, Boardmembers and members of the public may:

1. *Join virtually using the link below:*

[Join via ZOOM](#)

2. *To call in and listen, please dial:*

Telephone: (346) 248 7799 or (669) 900 6833

Meeting ID: 861 2832 5319

Passcode: 840108

Thank you,

Teresa Graciano-Bustillos

Administrative Assistant

<image006.png>

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t: (520) 868-7583

e: Teresa.Graciano@FlorenceAZ.gov

a: 778 N. Main St., Florence, AZ 85132

<image001.png>

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**TOWN OF FLORENCE
COMMUNITY SERVICES
ADVISORY COMMITTEE
ACTION FORM**

**AGENDA ITEM
6a.**

MEETING DATE: August 8, 2024

DEPARTMENT: Community Services

STAFF PRESENTER: Paul King, Community Services Director

SUBJECT: Director Update

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
 - Regulatory
 - 1st Reading
 - 2nd Reading
- Other

STRATEGIC PLAN REFERENCE

- Community Vitality
- Economic Prosperity
- Leadership and Governance
- Partnerships and Relationships
- Public Safety
- Transportation and Infrastructure
- Statutory
- None

RECOMMENDED MOTION/ACTION:

Discussion/Update of monthly activities and updates in the Community Services Department.

BACKGROUND/DISCUSSION:

Director report items will include

- a. Monthly report**
 - i. Staff will share summary information of the activities and highlights for the month of June.
- b. 4th of July recap**
 - i. Staff will share the recap video with the board and share highlights from this event.
- c. Skate Park equipment replaced – dedication on July 4th**
 - i. Staff completed this project in late June and celebrated with a formal dedication by Mayor Walter. The event included skateboards and other giveaways by a local skateboard enthusiast.
- d. Florence Memorial Park tree stabilization project**
 - i. Staff will present this project recently completed by Parks staff. This project solved problems with establishing new trees at the entrance of Florence Memorial Park.
- e. October 10th Meeting Status**

- i. Paul will be out of town at the National Recreation and Park Association Conference.

A VOTE OF NO WOULD MEAN:

N/A

A VOTE OF YES WOULD MEAN:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

June Monthly Report

Video of July 4th

Tree stabilization presentation



MEMORANDUM

To: Town Manager

From: Paul King, Community Services Director

Date: July 15, 2024

Re: July 2024 Department Report

Upcoming Events/Programs:

Date	Time	Event	Host	Venue
2nd Thursday of each month	6:00 pm	Community Services Advisory Board	CS Administration	Ruggles 1
4th Thursday of each month	6:00 pm	Charles Whitlow Rodeo Grounds Advisory Board	CS Administration	Ruggles 1
Continuous	Tuesdays 11:00 am	Storytime	Library Division	Library
Continuous	1st Wednesday 10:00 am	Tech Time	Library Division	Library
Continuous	4th Wed 11:00 am	Homeschool Happenings	Library Division	Library
Continuous	1st Friday 10:00 am	Baby Sensory Time	Library Division	Library
Continuous	1st Thursday 4:00 pm	Tween Time	Library Division	Library
Continuous	3rd Thursday 4:00 pm	Teen Time	Library Division	Library

Continuous	4:00 pm	GED Classes	Library Division	Library
Continuous	2nd Friday 10:00 am	AZ Speaks	Library Division	Library
Continuous	Wednesdays 2:00 pm Wednesday	Early Release Programs	Library Division	Library
Continuous	12:30 pm	D & D Club	Library Division	Library
Continuous	T/TH 10:00 am	Senior Power Fitness	Library Division	Library
Continuous	Wednesdays 7:00 am	Biscuits & Gravy	Senior Division	Senior Center
Continuous	Mon-Fri 9am	Cards/Games and Wii Bowling	Senior Division	Senior Center
Continuous	Thursdays	Bingo	Senior Division	Senior Center
Continuous	Tue & Fri	Exercise	Senior Division	Senior Center
Continuous	Mon-Fri 9am	Walk the block Club	Senior Division	Senior Center
Continuous	2nd & 4th Wed at 12:30 pm	Cornhole	Senior Division	Senior Center
Continuous	Mon-Fri 6:30 a.m. – school start School dismissal to 5:30 p.m.	Discovery Club	Recreation Division	Florence and Anthem K-8s
Continuous	Mon, Wed & Thu 5:15 pm	ZUMBA	Recreation Division	Community Center
Continuous	Tue & Thu 6:15 pm	Crouching Tiger Martial Arts	Recreation Division	Community Center
2nd and 4th Sat	8:00 am -	Farmer's Market	Greater Florence	McFarland State

each month	12:00 pm		Chamber of Commerce	Park
August 16	6pm to 8:30pm	Teen Scene	Recreation Division	Community Center

Community Services Administration:

Staff Related Items:

- The vacant Recreation Superintendent position is currently in recruitment and posted on several industry job boards as well as sent to multiple Supervisors/Directors throughout Arizona.
- The vacant Recreation Coordinator position has been successfully completed and the incumbent is scheduled to begin on July 29th.

Project Updates:

- Staff are preparing contracts and procurement for FY 25 Capital Plan projects and purchases.
- Charles Whitlow Rodeo Grounds Projects
 - Water storage tank has been delivered and placed, currently being made ready for operation.
 - Arena sound system installation is completed.
- CAP Trail – Florence Phase III planning for approximately five miles of trail. Staff are working with the design team to prepare alternate options for routes to reduce land management challenges.
- Architectural Barrier Removal for Parks and Senior Center; Funding has been approved through the grant, staff is preparing contracts and procurement to move to design and construction phases.
 - ADA standard improvements at Senior Center
 - ADA standard improvements at Heritage Park Restroom Buildings, sidewalks, and playground surfacing

Florence Memorial Park:

- Community Services staff is working on completing all edits and staff recommendations discussed with the Florence Memorial Ad- Hoc Committee. Staff will submit recommendations once they are vetted and finalized.
- Supplies have been purchased to install a cable support system for cypress trees at the cemetery. This system will better protect the newly planted trees.

Park Maintenance Update:

- New Capital equipment currently being procured:
 - Kubota 72" deck mower
 - 14' utility flatbed trailer
 - 14' hydraulic dump trailer
 - Stump grinder
- All trash receptacles from Arizona Correctional Industries (ACI) have been installed, sites included Heritage Park, tennis courts, Town Hall, Senior Center, Main Street and Main Street Park
- Parks Maintenance Superintendent/Foreman office was updated with new desks to optimize organization.

Community Services Boards and Ad-Hoc Committee:

- The Community Services Advisory Board's next regular meeting date is August 8, 2024, at 6:00 P.M. at 778 N. Main St., Ruggles Room 1, Florence, AZ 85132
- Florence Memorial Park Ad-Hoc Committee meeting has concluded its work and will be presenting recommendations to the Town Council in an upcoming Town Council meeting.
- The Charles Whitlow Rodeo Grounds Advisory Board regular meeting is scheduled for August 22, 2024, at 6:00 P.M. at 778 N. Main St., Ruggles Room 1, Florence, AZ 85132.

Recreation Division Report

Highlights:

Freedom Fest

- Approximately 4,000 participants attended this popular event.
- The Aquatics Center hosted an Open Swim Party with 500 attendees celebrating with holiday activities from 1-5pm
- Event activities included old fashion relay games, cornhole tournament, volleyball, basketball skills competitions, water wars, (8) water inflatables, a sensory area, balloon artist, digital photo booth, BINGO, teen zone, cool zone, foam zone, live entertainment, and of course a 23-minute FIREWORKS show!!!
- 18 vendors
- Internal partnerships with Fire, Police and Public Works helped to manage this event and parking safely and efficiently
- The newly installed skate park equipment was dedicated at the beginning of the event. Mayor Walter and Councilman Adam participated with skate park enthusiasts in the community.

Swim Lesson Instructions

Recreation/Aquatics/Special Events Programs

Activity	Sales	Participants	Revenue	Notes
Discovery Club	3	0	\$164	Before, After, and Combo
Crouching Tiger Martial Arts	25	25	\$1,625	
ZUMBA	10	6	\$237.50	

Activity	Sales	Participants	Revenue	Notes
Summer Intersession	45	221	\$510	June
Harkins Theatre Summer Movie Fun	31	0	\$400	Trips are scheduled for June
Missoula Children's Theatre Program	14	23	\$180	Program is held in June
Adult Open Swim	1,866		\$7,464	
Child Open Swim	3,061		\$6,122	
Aquatic Center Family pool pass	1	1	\$280	Purchased
Aquatic Center Adult Pool Pass	1	1	\$60	
Youth Pool Pass	1	1	\$45	Purchased

Activity	Sales	Participants	Revenue	Notes
Jr Lifeguard	2	2	2	Registered
Lap Swim	1		\$4	
Lap Swim – Fitness Center Members	3	0	0	Included with Fitness Membership
Morning Swim Lesson Session 1	0	0	0	Pre-registered
Morning Swim Lesson session 2	60	60	\$780	Pre-registered
Evening Swim Session 1	11	11	\$185	Pre-registered
Evening Swim Session 2	33	33	\$510	Pre-registered
JR NBA 3-4 5-7 8-10 11-13	0	20 41 27 19	0	Pre-registered
Jr NFL				Pre-registered

Activity	Sales	Participants	Revenue	Notes
3-4	3	3	\$135	
5-7	5	5	\$225	
8-10	6	6	\$235	
11-13				
Teen Summer Daze	12	14	N/A	Drop In Program
Freedom Fest Vendors	18	17	\$1,800	
Freedom Fest Cornhole	9	9	\$270	

Facility Use Permits

Number of Facility Use Permits	Number of Bookings	Generated Revenue
55	214	\$1,480

Fitness Center – Membership Package

Fitness Package	Sales	Revenue
Employee Membership	4	Free
Adult - Monthly	282	\$5,640
Adult -Six Months	6	\$594

Adult - 12 Months	1	198
Senior/Youth - Monthly	116	1,378
Senior/Youth - Six Months	8	\$528
Senior/Youth - 12 Months	3	\$396
Drop-In Fitness	3	\$18
Miscellaneous Fees	0	0
Refund	4	\$146
Monthly Total	424	8,752

- Estimated member visits throughout the month:
 - 2,093 visits from 5am to 7:59pm
 - 412 visits from 8pm to 4:59am

Senior Center Division Report

Highlights:

- Thrift store Shopping Spree -August 7th
- Dinner & Bingo game-August 8th
- Pajama Party: Tie blanket & Movie Night-August 15th
- Dinner & Bunco Buddies-August 26th

Activity	Total Participants
Angel care Inservice	11
Alzheimer's Support Group	12

Assist seniors with DES applications/end of life arrangements, etc.	6
Assisted walking Club with Leo	4
Bingo	38
Birthday Cards & Birthday celebration	6
Biscuits & Gravy	123
Bunko Dinner	12
Evening Bingo	19
Hot Topics - Senior Meeting	17
Building Use	703
Tech Time	2
Congregate meals at Center	321
Coolidge Shopping/Dollar Store	5
Craft Class	5
Delivered Food Boxes to vulnerable seniors	10
Dinner Club -	7
Exercise with Rhoda	34
Friday's hot meal provided by Staff	64
Games/Shuffleboard/Pool/Bunko/	245
Legal Services provided by PGCSC	2
Blood Pressures/Sugar checks by FFD	11
Healthy Bingo	08
Kentucky Derby	16
New Senior enrollment	0

Computer use/Library use	32
Wii Bowling	55
Grief Support Group	6
Volunteer hours	13/182.75 volunteer & hours

Accomplishments:

- Traveled **1027** in combination with 300 trips. Performed **4** additional errands for seniors and had **161 van** riders for the month of June.
- The Give-A-Lift program provided **9** clients with Priority Medical outings resulting in **65** total trips, **52.25** hours, and **775** additional transportation miles. These trips were provided by **1** **TOF** employee and **2** volunteers.

Library Division Report

Highlights:

June Highlights: Summer Reading programs continued through June with a large number of participants. End of year stats are as follows: 9,661 total library cards, 55,573 total items were circulated, 72,460 visits to the library,

June Statistics

- 5,377 total items circulated
- 142 library cards were issued
- 501 computer sessions were held
- 341 total items were placed on hold

- 1380 wireless sessions were held
- 4,156 user visits
- 336 person(s) attended 52 in-person program(s)
- 4 people attended 1 outreach program(s)
- 134 people participated in passive program(s)

June Programs

6/3/2024	Business 2 Create
6/4/2024	Cardio Drumming
6/4/2024	Power Fitness
6/4/2024	Healthy Snack Tuesday
6/4/2024	Summer Stories
6/5/2024	Walking Club
6/5/2024	Tech Time
6/5/2024	Summer STEAM
6/6/2024	Cardio Drumming
6/6/2024	Power Fitness
6/6/2024	Summer Tween Time
6/6/2024	Community Game Night
6/7/2024	Summer Teen Time
6/7/2024	Adult Game Night
6/11/2024	Cardio Drumming
6/11/2024	Power Fitness
6/11/2024	Summer Stories
6/12/2024	Walking Club
6/12/2024	Summer STEAM
6/13/2024	Cardio Drumming

6/13/2024	Power Fitness
6/13/2024	Music and Movement
6/13/2024	Trekking the World
6/13/2024	Summer Tween Time
6/14/2024	Summer Teen Time
6/18/2024	Cardio Drumming
6/18/2024	Power Fitness
6/18/2024	DIY
6/18/2024	Summer Stories
6/20/2024	Cardio Drumming
6/20/2024	Power Fitness
6/20/2024	Music and Movement
6/20/2024	I Spy
6/20/2024	Summer Tween Time
6/21/2024	Summer Teen Time
6/24/2024	Force of Nature
6/24/2024	Family Movie Night
6/25/2024	Cardio Drumming
6/25/2024	Power Fitness
6/25/2024	Brain Boosters
6/25/2024	Summer Stories
6/26/2024	Walking Club
6/26/2024	Adult Book Club
6/26/2024	Summer STEAM
6/27/2024	Cardio Drumming

6/27/2024	Power Fitness
6/27/2024	Across the Border
6/27/2024	Summer Tween Time
6/28/2024	Summer Teen Time

Video of 4th of July

Memorial Park Tree Stabilization Project

August 8, 2024



Memorial Tree Challenges

Challenge 1

- Tree species is slow to establish

Challenge 2

- Wind in Florence caused the trees to lean, affecting establishment time.

Challenge 3

- Traditional establishment methods were failing.

**Traditional
tree staking
were not
working**



**Heavy gauge
cable was
used to
support the
tree for
establishment**



**Trees were
protected from
potential
tension damage**



**Support posts
keep the cable
in place in any
weather
conditions.**



Painted posts to blend with the gate



**Sight ribbons
were installed
in between to
clearly show
cable location**



Next steps?

Monitor the Trees

- Staff will monitor growth and establishment, making adjustments as needed.

Establish the Roots

- The stakes and wire will eventually be removed to allow the tree to continue to grow straight.

Install Granite

Staff will install decorative granite to provide beatification.