

**REGULAR MEETING OF THE HISTORIC DISTRICT ADVISORY COMMISSION OF THE TOWN OF FLORENCE HELD ON WEDNESDAY, JANUARY 28, 2026, AT 6:00 PM, IN THE TOWN COUNCIL CHAMBERS, LOCATED AT 775 N. MAIN STREET, FLORENCE, ARIZONA.**

**CALL TO ORDER**

**Chairman Knight called the meeting to order at 6:00 pm.**

**ROLL CALL**

**Present: Knight, Olgin, Reid, West, Cathemer, and Tittes**

**Absent: Butterworth**

**Council Liaisons Neal**

**Staff Present: Maricella Benitez**

**PLEDGE OF ALLEGIANCE**

**CALL TO THE PUBLIC/COMMISSION RESPONSE**

Call to the Public for public comment on issues within the jurisdiction of the Historic District Advisory Commission. Individual Commission members may respond to criticisms made, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Commission shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

**DISCUSSION/APPROVAL/DISAPPROVAL** of the meeting minutes for the regular meeting conducted on October 29, 2025.

**On motion by Commissioner West, seconded by Commissioner Reid, and carried 6-0, to approve the regular meeting minutes of October 29, 2025.**

**NEW BUSINESS**

**A. DISCUSSION** on upcoming projects, review, and future conference attendance.

Ms. Benitez introduced the newest member, Commissioner Tittes. Commissioner Tittes introduced herself. Ms. Benitez provided a presentation on upcoming projects within the historic district. These improvements include re-paving parking spaces and ADA improvements in the Parking lot on Granite Street, lamp lightbulb updates in Padilla Park, wall and stucco repairs on the American Legion building, maintenance to the façade of the building on 360 N. Main Street, the opening of the shop at 363 N. Main Street, maintenance to the Silver King Hotel, and exterior maintenance to the 220 and

230 buildings. Commissioner Reid asked what type of business was opening in the 360 N. Main building. Ms. Benitez stated that the gentleman was thinking about opening a restaurant, but she was not one hundred percent sure what it would be.

Ms. Benitez stated that there have been no updates on the AZ Historic Preservation conference, but she wanted to get a feel of who on the Commission wanted to attend. All members on the Commission were interested, but some needed to know the date to confirm with their schedules. Commissioner Reid and Chair Knight both agreed that it was a useful experience and would be beneficial to newer members. Ms. Benitez stated she would reach out to the Preservation members to better understand the status of the conference.

Ms. Benitez stated that Town Staff is looking for new ways to better oversee changes in the Historic District. The current code only has items going before the commission if a building permit is required, but staff wants to update the review process to include more items and to better enforce development.

**DIRECTOR'S REPORT**

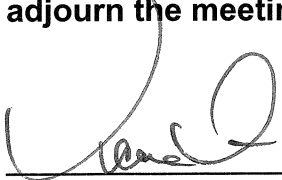
**a. Historic Home Tour**


The Town of Florence Historic Home Tour will be on February 14th, Valentine's Day, and Arizona's birthday. The event will be from 10 AM to 4 PM. The tour includes five homes, the Windmill Winery, the Florence Catholic Church of the Assumption, the Woman's Club, the Pinal County Museum, and the Florence High School. The theme is "From the Frontier, with Love," and a lot of the activities and themes will tie into Valentine's Day. In addition, the Town will have a Valentine's Day dance at 7 PM that same day.

**CALL TO THE COMMISSION-CURRENT EVENTS ONLY**

**ADJOURNMENT**

**On motion by Vice-Chair Olgin, seconded by Chair Knight, and carried 6-0, to adjourn the meeting at 6:21 pm.**

  
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Victoria Knight, Chair

  
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Date