

Town of Florence



Annual Budget for Fiscal Year 2019-2020

Town of Florence

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RESOLUTION NO. 1700-19

A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, ADOPTING THE BUDGET FOR THE FISCAL YEAR 2019-2020.

BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, as follows:

WHEREAS, in accordance with the provisions of A.R.S. Title 42, Sections 17101, 17102, 17103, 17104, and 17105, the Town Council did, on June 3, 2019, make an estimate of the different amounts required to meet the public expenditures for the ensuing year, also an estimate of revenue from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Florence; and

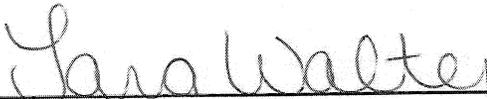
WHEREAS, in accordance with said sections of said title, and following due public notice, the Council met on June 17, 2019, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures of tax levies; and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on June 17, 2019, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates; and

WHEREAS, it appears that the sum to be raised by taxation, as specified therein, does not, in the aggregate amount, exceed that amount as computed pursuant to A.R.S. §42-17051.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Florence, Arizona, that the said estimates of revenue and expenditures shown on the accompanying exhibit, marked as Exhibit A, as now increased, reduced, or changed are hereby adopted as the budget of the Town of Florence, Arizona, for the Fiscal Year 2019-2020.

PASSED AND ADOPTED by the Mayor and Council of the Town of Florence, Arizona, this 1st day of July 2019.

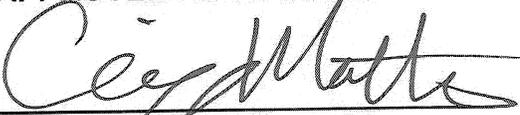

Tara Walter, Mayor

ATTEST:



Lisa Garcia, Town Clerk

APPROVED AS TO FORM:



Clifford L. Mattice, Town Attorney

OFFICIAL BUDGET FORMS

TOWN OF FLORENCE

Fiscal Year 2020

TOWN OF FLORENCE

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Fiscal Year 2020

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TOWN OF FLORENCE
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2020

Fiscal Year	S c h	FUNDS									
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds		
2019	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	1	15,685,620	13,255,695	164,025	1,477,638	12,900	12,440,970	0	43,036,848
2019	Actual Expenditures/Expenses**	E	2	15,512,581	6,602,450	157,593	1,162,980	6,000	9,353,362	0	32,794,966
2020	Fund Balance/Net Position at July 1***		3	11,440,372	15,884,798	0	6,943,281	314,996	18,737,171	0	53,320,618
2020	Primary Property Tax Levy	B	4	1,166,611		0			0		1,166,611
2020	Secondary Property Tax Levy	B	5	0	22,000				0		22,000
2020	Estimated Revenues Other than Property Taxes	C	6	14,128,067	6,804,687	0	1,890,000	22,000	9,777,737	0	32,622,491
2020	Other Financing Sources	D	7	0	0	0	0	0	0	0	0
2020	Other Financing (Uses)	D	8	0	0	0	0	0	0	0	0
2020	Interfund Transfers In	D	9	1,217,872	780	69,748	363,000	0	0	0	1,651,400
2020	Interfund Transfers (Out)	D	10	0	760,798	0	69,748	0	820,854	0	1,651,400
2020	Reduction for Amounts Not Available:		11								
LESS: Amounts for Future Debt Retirement:											
	Future Capital Projects										0
	Maintained Fund Balance for Financial Stability			1,885,132	477,696				4,923,282		7,286,110
				0							0
2020	Total Financial Resources Available		12	26,067,790	21,473,771	69,748	9,126,533	336,996	22,770,772	0	79,845,610
2020	Budgeted Expenditures/Expenses	E	13	17,012,550	10,278,828	69,748	4,384,450	14,000	13,491,755	0	45,251,331

EXPENDITURE LIMITATION COMPARISON

- 1 Budgeted expenditures/expenses
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenses adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation

	2019	2020
1	\$ 43,036,848	\$ 45,251,331
2	(4,400,000)	(16,312,939)
3	38,636,848	28,938,392
4		
5	\$ 38,636,848	\$ 28,938,392
6	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF FLORENCE
Tax Levy and Tax Rate Information
Fiscal Year 2020

	2019	2020
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 1,104,481	\$ 1,166,611
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 1,104,481	\$ 1,166,611
B. Secondary property taxes		
C. Total property tax levy amounts	\$ 1,104,481	\$ 1,166,611
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 1,085,000	
(2) Prior years' levies		
(3) Total primary property taxes	\$ 1,085,000	
B. Secondary property taxes		
(1) Current year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 1,085,000	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	1.1060	1.0740
(2) Secondary property tax rate		
(3) Total city/town tax rate	1.1060	1.0740
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>3</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 2,700,000	\$ 2,779,065	\$ 2,862,437
Food (City Sales) Tax	300,000	301,637	310,686
Licenses and permits			
Occupational Licenses	47,900	49,000	49,980
Building Permits	700,000		
Other Licenses and Permits	1,000	700	1,000
Intergovernmental			
State Shared Sales Tax	2,599,550	2,672,026	2,740,063
State Share Income Tax	3,157,450	3,157,450	3,451,095
Auto License Tax	1,568,630	1,588,656	1,658,771
Salt River Lien Tax	50		
Charges for services			
Franchise Fees and Taxes	584,640	639,666	651,681
Engineering Inspection Fees	63,800	95,139	104,000
Civil Engineering Fees	80,000	80,000	100,000
Community Development	171,060	927,361	1,040,322
Cemetery Fees		15,000	15,000
General Government	250,470	314,024	322,567
Police Fees	28,050	29,850	29,500
Fire Fees	48,270	50,600	53,600
Parks and Recreation Fees	146,300	161,150	164,050
Library Fees	5,300	5,500	5,500
Senior Fees	15,900	20,850	21,400
Fines and forfeits			
Fines and Forfeits	172,000	179,055	179,800
Interest on investments			
Interest	70,000	230,000	235,000
Miscellaneous			
Cemetery Fees	17,100		
Miscellaneous	34,320	123,354	125,415
Downtown Redevelopment	1,500	2,054	2,200
Government Access Channel	4,000	4,000	4,000
Total General Fund	\$ 12,767,290	\$ 13,426,137	\$ 14,128,067

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
SPECIAL REVENUE FUNDS			
Highway User	\$ 3,238,310	\$ 3,347,800	\$ 3,433,471
Food Tax	1,700	8,100	8,500
Economic Development	1,700	1,700	1,700
Judicial Collections Enhancement	2,650	2,875	2,865
	\$ 3,242,660	\$ 3,360,475	\$ 3,446,536
Fill the Gap	\$ 2,220	\$ 2,420	\$ 2,435
SW Gas Relocation Reimbursment	50,000	50,000	50,000
Police Impound	10,100	12,250	12,250
Grant Funds	4,378,080	752,191	2,402,366
	\$ 4,440,400	\$ 816,861	\$ 2,467,051
Construction Tax Fund	\$	\$ 345,200	\$ 360,000
Street Light Improvement District No. 1	1,800	500	400
Street Light Improvement District No. 2	2,600	400	600
Street Light Improvement District No. 3	1,000	100	
	\$ 5,400	\$ 346,200	\$ 361,000
Sanitation Impact Fees	\$ 400	\$ 100	\$
Transportation Impact Fees	143,500	164,800	166,200
Police Impact Fees	117,900	143,800	146,000
Fire/EMS	100,700	141,400	143,000
	\$ 362,500	\$ 450,100	\$ 455,200
Parks Impact Fees	\$ 5,000	\$ 11,400	\$ 12,050
Library Impact Fees	36,800	47,100	59,000
Florence Wastewater	3,200	3,670	3,750
North Florence Water	100	50	50
	\$ 45,100	\$ 62,220	\$ 74,850
North Florence Wastewater	\$ 100	\$ 50	\$ 50
	\$ 100	\$ 50	\$ 50
Total Special Revenue Funds	\$ 8,096,160	\$ 5,035,906	\$ 6,804,687

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
DEBT SERVICE FUNDS			
Utility Improvement District No. 1	\$ 79,200	\$ 77,028	\$
	\$ 79,200	\$ 77,028	\$
Total Debt Service Funds	\$ 79,200	\$ 77,028	\$
CAPITAL PROJECTS FUNDS			
General Government CIP Fund	\$ 1,230,000	\$ 1,782,000	\$ 1,890,000
Construction Tax Fund (2%)	161,000		
Economic Development Fund	3,000		
	\$ 1,394,000	\$ 1,782,000	\$ 1,890,000
Total Capital Projects Funds	\$ 1,394,000	\$ 1,782,000	\$ 1,890,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
PERMANENT FUNDS			
Firemans Pension Fund	\$ 23,970	\$ 22,000	\$ 22,000
	\$ 23,970	\$ 22,000	\$ 22,000
Total Permanent Funds	\$ 23,970	\$ 22,000	\$ 22,000
ENTERPRISE FUNDS			
Water	\$ 3,045,080	\$ 3,879,219	\$ 4,326,237
Wastewater	3,861,650	4,318,500	4,530,200
Sanitation	864,700	913,000	921,300
	\$ 7,771,430	\$ 9,110,719	\$ 9,777,737
Total Enterprise Funds	\$ 7,771,430	\$ 9,110,719	\$ 9,777,737
TOTAL ALL FUNDS	\$ 30,132,050	\$ 29,453,790	\$ 32,622,491

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF FLORENCE
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2020

FUND	OTHER FINANCING 2020		INTERFUND TRANSFERS 2020	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Highway User	\$	\$	\$ 396,238	\$
Streetlight Improvement Districts			780	
Water			415,070	
Wastewater			325,156	
Sanitation			80,628	
Total General Fund	\$	\$	\$ 1,217,872	\$
SPECIAL REVENUE FUNDS				
Highway User	\$	\$	\$ 780	\$ 396,238
Streetlight Improvement Districts				1,560
Construction Fund				150,000
Food Tax Fund				213,000
Total Special Revenue Funds	\$	\$	\$ 780	\$ 760,798
DEBT SERVICE FUNDS				
DEBT SERVICE FUNDS	\$	\$	\$ 69,748	\$
Total Debt Service Funds	\$	\$	\$ 69,748	\$
CAPITAL PROJECTS FUNDS				
Fund 011- Capital Projects	\$	\$	\$ 363,000	\$ 69,748
Total Capital Projects Funds	\$	\$	\$ 363,000	\$ 69,748
PERMANENT FUNDS				
Firemans Pension Fund	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water	\$	\$	\$	\$ 415,070
Wastewater				325,156
Sanitation				80,628
Total Enterprise Funds	\$	\$	\$	\$ 820,854
TOTAL ALL FUNDS	\$	\$	\$ 1,651,400	\$ 1,651,400

TOWN OF FLORENCE
Expenditures/Expenses by Fund
Fiscal Year 2020

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2019	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2019	ACTUAL EXPENDITURES/ EXPENSES* 2019	BUDGETED EXPENDITURES/ EXPENSES 2020
GENERAL FUND				
Administration	\$ 4,140,070	\$ 500,000	\$ 4,541,242	\$ 5,271,923
Police	3,827,250		3,769,205	4,195,591
Fire	3,316,960		3,386,119	3,529,355
Community Services	2,487,300		2,390,785	2,629,304
Development Services	1,414,040		1,425,230	1,386,377
Total General Fund	\$ 15,185,620	\$ 500,000	\$ 15,512,581	\$ 17,012,550
SPECIAL REVENUE FUNDS				
Streets	\$ 7,966,495		\$ 5,566,466	\$ 6,497,706
Grants	4,378,080		787,157	2,402,366
Street Light Improvement Districts	79,420		91,725	93,560
Judicial Collection Enhancement	5,000		5,000	5,000
Fill-the-Gap	700		700	700
Southwest Gas Capital Exp	50,000		50,000	50,000
Impound	1,000		42,000	2,000
Development Impact Fees	775,000		59,402	1,207,496
Econ Development				20,000
Total Special Revenue Funds	\$ 13,255,695		\$ 6,602,450	\$ 10,278,828
DEBT SERVICE FUNDS				
Debt Service	\$ 69,750		\$ 69,748	\$ 69,748
Utility Improvement Dist #1	94,275		87,845	
Total Debt Service Funds	\$ 164,025		\$ 157,593	\$ 69,748
CAPITAL PROJECTS FUNDS				
General Capital Fund	\$ 1,457,638		\$ 1,162,980	\$ 4,384,450
Econ Dev Capital Projects	20,000			
Total Capital Projects Funds	\$ 1,477,638		\$ 1,162,980	\$ 4,384,450
PERMANENT FUNDS				
Firemans Pension Fund	\$ 12,900		\$ 6,000	\$ 14,000
Total Permanent Funds	\$ 12,900		\$ 6,000	\$ 14,000
ENTERPRISE FUNDS				
Water Utility	\$ 4,276,360		\$ 4,462,273	\$ 7,145,466
Wastewater Utility	7,823,320	(500,000)	4,026,251	5,147,665
Sanitation Utility	841,290		864,838	1,198,624
Total Enterprise Funds	\$ 12,940,970	\$ (500,000)	\$ 9,353,362	\$ 13,491,755
TOTAL ALL FUNDS	\$ 43,036,848		\$ 32,794,966	\$ 45,251,331

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF FLORENCE
Expenditures/Expenses by Department
Fiscal Year 2020

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2019	2019	2019	2020
General Fund				
Council	\$ 151,680	\$	\$ 145,180	\$ 155,985
Administration	619,610		660,123	659,647
Municipal Court	221,590		228,773	236,450
Legal	331,990	500,000	792,162	900,700
Finance	811,290		845,713	815,755
Human Resources	255,900		255,800	261,195
Information Technology	489,120		485,920	667,295
General Government	1,119,060		981,521	1,395,661
Economic Development	139,830		146,050	179,235
Police Administration	432,140		439,410	470,170
Police Support	837,440		760,575	910,825
Police Volunteer Program	12,300		12,300	9,950
Police Operations	2,545,370		2,556,920	2,804,646
Fire Administration	519,960		521,948	574,725
Fire Station 1	1,502,920		1,461,013	1,524,740
Fire Station 2	1,294,080		1,403,158	1,429,890
Fitness Center	93,510		75,750	94,855
Community Services Admin	234,310		231,638	237,375
Parks Maintenance	544,950		542,110	567,675
Community Center	76,700		66,720	72,200
Aquatics	284,380		269,990	289,875
Programs	477,050		476,335	509,069
Special Events	149,020		147,759	225,560
Seniors	301,990		282,160	292,030
Library	325,390		298,323	340,665
Community Development	232,940		669,330	612,390
Building Safety	396,440			
Engineering	149,260		102,273	103,097
Facilities Maintenance	473,890		492,080	510,420
Cemetery	8,900		10,588	10,900
Fleet	152,610		150,960	149,570
Department Total	\$ 15,185,620	\$ 500,000	\$ 15,512,582	\$ 17,012,550

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF FLORENCE
Full-Time Employees and Personnel Compensation
Fiscal Year 2020

FUND	Full-Time Equivalent (FTE) 2020	Employee Salaries and Hourly Costs 2020	Retirement Costs 2020	Healthcare Costs 2020	Other Benefit Costs 2020	Total Estimated Personnel Compensation 2020
GENERAL FUND	130	\$ 8,106,076	\$ 1,116,605	\$ 1,942,820	\$ 859,022	\$ 12,024,523
SPECIAL REVENUE FUNDS						
Highway User	19	\$ 632,325	\$ 76,210	\$ 213,400	\$ 91,350	\$ 1,013,285
Grants	1	60,325	10,800	21,900	7,865	100,890
Total Special Revenue Funds	20	\$ 692,650	\$ 87,010	\$ 235,300	\$ 99,215	\$ 1,114,175
ENTERPRISE FUNDS						
Water	6	\$ 441,550	\$ 53,400	\$ 112,750	\$ 48,495	\$ 656,195
Wastewater	5	426,900	51,525	147,500	51,670	677,595
Sanitation	1	56,650	6,750	18,700		82,100
Total Enterprise Funds	12	\$ 925,100	\$ 111,675	\$ 278,950	\$ 100,165	\$ 1,415,890
TOTAL ALL FUNDS	162	\$ 9,723,826	\$ 1,315,290	\$ 2,457,070	\$ 1,058,402	\$ 14,554,588

General Fund

General Fund

Revenue	\$ 15,159,070	\$ 15,769,396	\$ 16,369,437
Fund Balance Contribution	500,000	500,000	500,000
Total Funding-All Sources	\$ 15,659,070	\$ 16,269,396	\$ 16,869,437

Expenses Department	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Town Council	151,680	145,180	155,985
Adminstration	636,420	660,123	659,647
Court	221,590	228,773	236,450
Legal	339,210	792,162	900,700
Finance	811,290	845,713	815,755
Human Resources	255,900	255,800	261,195
Information Technology	489,120	485,920	667,295
Economic Development	150,705	146,050	194,500
General Government	1,084,155	981,521	1,247,283
Total Adminstration	\$ 4,140,070	\$ 4,541,242	\$ 5,138,810
Police Adminstration	432,140	439,410	470,170
Police Support	837,440	760,575	910,825
Police Volunteer	12,300	12,300	9,950
Police Operations	2,545,370	2,556,920	2,804,646
Fire Administration	519,960	521,948	574,725
Fire Station 1	1,502,920	1,461,013	1,514,740
Fire Station 2	1,294,080	1,403,158	1,429,890
Total Public Safety	\$ 7,144,210	\$ 7,155,324	\$ 7,714,946
Fitness Center	93,510	75,750	94,855
Community Services	234,310	231,638	237,375
Parks	544,950	542,110	567,675
Community Center	76,700	66,720	72,200
Aquatics	284,380	269,990	289,875
Programs	477,050	476,335	509,069
Special Events	149,020	147,759	225,560
Senior Center	301,990	282,160	292,030
Library	325,390	298,323	340,665
Total Community Services	\$ 2,487,300	\$ 2,390,785	\$ 2,629,304
Community Development	629,380	669,330	612,390
Engineering	149,260	102,272	103,097
Facilities Maintenance	473,890	492,080	510,420
Cemetery	8,900	10,588	10,900
Fleet	152,610	150,960	149,570
Total Community Development and Services	\$ 1,414,040	\$ 1,425,230	\$ 1,386,377
Total General Fund	\$ 15,185,620	\$ 15,512,581	\$ 16,869,437
Revenue to Expense	\$ 473,450	\$ 756,815	\$ -

General Fund Revenue

Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Taxes					
City Sales Tax	310-110	2,653,514	2,700,000	2,779,065	2,862,437
Food (City Sales) Tax	310-111	310,016	300,000	301,637	310,686
Property Taxes	310-120	978,502	1,000,000	1,064,481	1,125,811
Personal Property Tax	310-150	30,978	40,000	40,000	40,800
		3,973,010	4,040,000	4,185,183	4,339,734
Licenses and Permits					
Occupational Licenses	320-211	49,505	47,900	49,000	49,980
Other Licenses and Permits	320-219	590	1,000	700	1,000
		50,095	48,900	49,700	50,980
Franchise Fees and Taxes					
APS Franchise Fee	321-214	305,076	290,000	311,177	317,401
Telephone License Tax	321-215	17,043	15,900	14,489	14,000
Southwest Gas Franchise Fee	321-216	51,286	48,300	51,000	52,020
Cable Television Franchise Fee	321-217	72,049	46,000	73,000	74,460
Sanitation Franchise Fee	321-218	32,270	29,000	30,000	30,600
Water/Wastewater Franchise Fee	321-219	153,383	155,440	160,000	163,200
		631,107	584,640	639,666	651,681
Intergovernmental					
State Shared Sales Tax	330-321	2,478,688	2,599,550	2,672,026	2,721,685
State Shared Income Tax	330-322	3,192,974	3,157,450	3,157,450	3,416,358
Auto License Tax	330-323	1,498,777	1,568,630	1,588,656	1,633,773
Salt River Lien Tax	330-324	47	50	-	-
		7,170,487	7,325,680	7,418,132	7,771,816
Civil Engineering Inspection Fees					
Water	333-350	29,814	8,700	9,000	9,000
Sewer	333-351	29,596	11,000	11,000	12,000
Street and Storm Drainage	333-352	102,146	40,000	60,000	72,000
Lighting and Refuse	333-353	4,156	1,500	5,000	5,000
Underground Fire Line	333-354	527	-	-	-
Site Grading	333-355	3,774	2,600	10,000	6,000
Other Engineering Inspections	333-357	350	-	-	-
Miscellaneous	333-698	50	-	139	-
		170,414	63,800	95,139	104,000
Civil Engineering Fees					
Engineering Plan Review	334-360	122,610	80,000	80,000	100,000
Abandonment and Encroachment	334-361	75	-	-	-
		122,685	80,000	80,000	100,000

General Fund Revenue

Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Community Development					
Building Permits	335-212	716,264	700,000	723,056	809,822
Plan Review Fees	335-213	106,234	115,000	120,000	130,000
General Plan Amendments	335-435	-	-	716	12,000
Development Agreements	335-436	-	6,000	6,000	10,000
Special/Conditional Use	335-437	25	-	550	1,100
Variance	335-438	-	-	700	700
Publications	335-439	-	60	-	100
Subdivision Fees	335-440	71,980	50,000	40,000	40,000
Zoning Fees	335-441	-	-	35,000	35,000
Annexation Fees	335-442	-	-	1,200	1,600
Miscellaneous Revenue	335-698	3	-	139	-
		894,506	871,060	927,361	1,040,322
Charges-General Government					
CFD Admin Reimbursements	336-441	-	112,540	62,200	65,000
Paystation Fees (SWG/APS)	336-442	1,013	1,500	950	900
Pay Station Fees (Cox)	336-443	71	530	-	-
Administrative Reimbursement	336-444	-	-	2,000	2,000
Sanitation Admin Reimbursement	336-445	77,162	67,900	75,874	79,667
Country Thunder Fees	336-446	172,425	68,000	173,000	110,000
		250,671	250,470	314,024	257,567
Cemetery Fees					
Cemetery Fees	337-455	12,160	11,700	10,000	10,000
Cemetery Plots	337-456	7,300	5,400	5,000	5,000
		19,460	17,100	15,000	15,000
Police Fees					
Developer Contributions	338-339	-	-	850	-
Special Duty Fees	338-462	210	1,000	1,000	1,000
Police Record Fees	338-465	4,643	4,700	4,500	4,500
Police Funds Registration	338-486	11,795	11,000	11,500	12,000
City of Superior Dispatch IGA	338-495	10,352	10,000	10,000	10,000
Donations	338-680	6,149	1,000	1,000	1,000
Miscellaneous Revenue	338-698	23,580	350	1,000	1,000
		56,728	28,050	29,850	29,500
Parks and Recreation Fees					
Facility Rental	339-471	6,241	5,600	10,000	10,000
Swimming Pool Fees	339-472	36,988	32,000	37,000	38,000
Other Recreation Fees	339-473	994	100	100	100
Swimming Pool Rental Fees	339-601	3,650	1,700	2,000	2,500
Intersession Program	339-602	19,937	18,900	19,000	19,000
Athletic Programs	339-603	13,264	14,700	14,000	14,000
Special Interest Fees	339-604	2,692	3,100	3,500	3,700
Special Events	339-605	14,195	24,400	14,000	15,000
Fitness Center Fees	339-606	33,988	35,200	35,000	36,000
After School Program	339-607	23,049	9,800	24,000	24,000
Special Event App Fee	339-609	460	250	250	250
150 Year Celebration Donations	339-615	9	-	-	-
Donations	339-680	192	550	1,500	1,500
Miscellaneous Revenue	339-698	77	-	800	-
		155,736	146,300	161,150	164,050

General Fund Revenue

Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Fines and Forfeits					
Jail Housing Fees	340-489	16,350	14,800	20,000	20,000
Forfeitures to Town	340-499	1,892	1,400	2,700	2,800
Court Fines & Fees	340-575	154,850	154,700	154,700	155,000
Public Defender Fees	340-578	3,498	1,100	800	1,100
FARE Program	340-581	-	-	855	900
		176,589	172,000	179,055	179,800
Investment Earnings					
Interest Earning	345-682	49,177	30,000	230,000	235,000
		49,177	30,000	230,000	235,000
Fire Fees					
Permit fees	348-219	2,332	1,500	1,500	1,500
Plan Review Fees	348-358	600	600	600	600
EMS Fees	348-461	33,996	14,400	15,000	16,000
Inspection Fees	348-600	1,500	800	1,500	1,500
Miscellaneous Revenue	348-698	739	-	-	-
Fire Insurance Premium Tax	348-777	1,268	30,970	32,000	34,000
		40,435	48,270	50,600	53,600
Library Fees					
Library Fees	349-576	6,142	5,300	5,500	5,500
DONATIONS	349-680	1,000	-	-	-
		7,142	5,300	5,500	5,500
Miscellaneous Charges					
Donations	350-680	2,500	-	-	-
Sale of Assets	350-683	(5,757)	-	-	-
AMRRP Claims and Dividends	350-685	-	-	100,000	100,000
Restitution	350-689	11	-	-	-
Use of Premises-Cell Tower Lease	350-690	8,400	8,400	8,400	8,400
Cash Over/Short	350-692	(12)	-	-	-
Use of Premises FIBAIRE-AIRBEAM	350-693	1,920	1,920	1,920	1,920
Silver King Lease	350-696	12,199	11,000	9,650	12,200
Land Lease Payments	350-697	10,418	8,000	3,384	2,895
Miscellaneous Revenue	350-698	96,732	5,000	-	-
		126,412	34,320	123,354	125,415
Economic Development					
DONATIONS	351-680	2,500	-	-	-
		2,500	-	-	-
Downtown Redevelopment					
City Sales Tax	352-110	2,209	1,500	2,054	2,200
KIOSK ADMIN FEES	352-443	2,160	-	-	-
		4,369	1,500	2,054	2,200
Government Access Channel					
PEG FEES	354-600	2,131	4,000	4,000	4,000
		2,131	4,000	4,000	4,000

General Fund Revenue

Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Senior Fees					
Seniors Meals	359-470	10,852	10,300	10,500	10,600
Senior Transportation Fees	359-472	1,272	1,000	3,000	3,100
Other Senior Fees	359-473	707	600	650	700
Senior Special Event Fees	359-605	3,958	2,600	3,500	3,800
Donations	359-680	3,128	1,400	3,200	3,200
		19,916	15,900	20,850	21,400
Transfers In					
From Fund 11	390-911	-	114,790		-
From Fund 12	390-912	261,996	283,310	284,000	396,238
From SLID Funds	390-930	9,900	780	780	780
From Fund 51	390-951	461,772	413,770	414,000	415,070
From Fund 52	390-952	493,572	447,270	448,000	325,156
From Fund 53	390-953	52,344	49,360	49,360	80,628
From DIF Funds	390-960	-	77,500	-	-
From Other Funds	390-970	47,699	5,000	42,638	-
		1,327,283	1,391,780	1,238,778	1,217,872
Total Revenue					
		15,250,852	15,159,070	15,769,396	16,369,437

Administration

Fund: General	Department: Town Council
010-501	

Program narrative:
 This program supports the activities of the Town Council. The Council is composed of a Mayor (direct election for a four-year term) and six Council members elected at large, for four-year terms. The Council has responsibility for establishing Town Policy, and has oversight responsibility for all financial decisions that affect the Town of Florence.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Personnel</i>				
101 Salaries and Wages	40,200	58,200	58,200	58,200
121 FICA - Employer's Portion	583	850	850	850
123 Workman's Compensation	112	170	170	175
	40,895	59,220	59,220	59,225
<i>Contractual Service and Maintenance</i>				
201 Telephone	1,475	-		-
202 Postage	-	300	300	-
203 Reproduction and Printing	-	500	500	500
205 Legal Publication	878	2,500	2,500	2,500
217 Professional Services	1,853	3,000	3,000	3,000
	4,206	6,300	6,300	6,000
<i>Commodities</i>				
301 Office Supplies	242	500	500	500
306 Fuel and Oil	-	250	250	250
314 Other	259	5,500	5,000	5,000
324 Computers and Printers	-	-		-
	501	6,250	5,750	5,750
<i>Other Charges</i>				
401 Dues, Subscriptions, and Memberships	34,034	35,010	35,010	35,010
402 Conferences and Business Meetings	8,188	16,000	16,000	16,000
403 Training and Development	4,757	4,400	2,400	3,500
404 Election Expense	1,411	22,000	17,000	10,000
407 Community Outreach Promotional Expenses	-	1,500	1,500	1,000
408 Other Miscellaneous	1,501	1,000	2,000	19,500
409 Contingencies	-	-		-
	49,891	79,910	73,910	85,010
Total Expenses	95,493	151,680	145,180	155,985

**TOWN COUNCIL
010-501**

	2019-2020 Budget
203 Reproduction and Printing Cost of printing, Council business cards, surveys and other promotional material as requested by Council.	500
205 Legal Publication Ads for public hearings, notices of meetings, special advertisements and publication of ordinances with penalty clauses.	2,500
217 Professional Services Recordation of land use documents, development agreements, and other Council approved documents.	3,000
301 Office Supplies Costs of binders replacements and supplies for Council books and material required.	500
306 Fuel and Oil	250
314 Other The Town Council matches the Pinal County Sheriff in donating to the Senior Grad night (\$5,000).	5,000
324 Computers and Printers	-
401 Dues, Subscriptions and Memberships Central Arizona Association of Governments (\$11,797), Pinal Partnership (\$1,500), Maricopa Association of Governments (\$1,898), National League of Cities and Towns (\$2,500), League of Cities and Towns (\$17,307)	35,010
402 Conferences and Business Meetings Attendance at one conference for each member of Council (\$1,000 x 7), Two members to attend National Cities and Towns Conference (1 each) (\$6,000), Miscellaneous business meetings (\$3,000)	16,000
403 Training and Development Council training and development	3,500
404 Election Expense Possible special election	10,000
407 Community Outreach Promotional Expenses	1,000
408 Other Miscellaneous Ceremonial Items such as frames, awards, etc. 115 audience chairs for the Council Chambers (\$18,000)	19,500
	96,760

Fund: General		Department: Administration		
010-502				
Program narrative:				
The Town Manager serves as the Chief Administrative Officer for the Town and is responsible for carrying out the policies established by the Town Council through the administration of various operating departments. The administrative budget includes the Town Clerk's Office that is responsible for public records, administrative services, and elections. The Town Manager and Town Clerk are appointed by the Town Council.				
Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	442,248	439,160	439,160	435,729
102 Part Time Salaries	488	-	5,000	5,000
103 Overtime	366	-	500	500
110 Car Allowance	8,100	8,400	8,400	8,400
111 AZ Retirement Contributions	50,971	51,120	51,120	52,800
121 FICA - Employer's Portion	33,775	32,170	32,170	34,400
123 Workman's Compensation	1,816	1,300	1,300	1,325
124 Health, Accident and Life Insurance	50,080	49,630	67,200	55,425
	587,844	581,780	604,850	593,579
Contractual Service and Maintenance				
201 Telephone	520	800	800	480
202 Postage	2,217	1,000	1,000	-
203 Reproduction and Printing	2,884	4,000	4,000	4,000
206 Liability Insurance	-	-	-	-
207 Service Contracts	1,809	1,810	905	400
209 Vehicle Repair and Maintenance	80	2,000	2,000	2,000
217 Professional Services	1,018	6,280	7,000	28,800
231 Lease Purchase			1,618	2,158
	8,527	15,890	17,323	37,838
Commodities				
301 Office Supplies	4,354	5,000	5,000	5,000
306 Fuel and Oil	525	1,000	1,000	1,000
308 Books	-	-	-	500
314 Other	650	-	-	-
323 Software	-	-	200	-
324 Computers and Printers	68	-	-	2,160
335 Furniture, Fixtures, Equipment (less than \$5,000)	471	500	500	2,000
	6,068	6,500	6,700	10,660
Other Charges				
401 Dues, Subscriptions, and Memberships	3,768	4,600	4,600	4,600
402 Conferences and Business Meetings	5,269	6,830	6,830	7,500
403 Training and Development	3,769	2,820	2,820	3,470
404 Election Expense	-	-	-	-
408 Other Miscellaneous	2,526	2,000	1,000	2,000
420 Software Maintenance Agreement	15,649	16,000	16,000	-
	30,982	32,250	31,250	17,570
Total Expenses	633,421	636,420	660,123	659,647

**Administration
010-502**

	2019-2020 Budget
201 Telephone	480
PIO cellular phone	
203 Reproduction and Printing	4,000
Costs associated with printed materials - update for Strategic Plan, promotional materials, etc.	
207 Service Contracts	400
T-Mobile Fleet GPS	
209 Vehicle Repair and Maintenance	2,000
Cost for two vehicles service and maintenance	
217 Professional Services	28,800
Contract for Shred-it-USA (\$300) Codification of the Town Code with American Legal (\$8,000), American Legal online services (\$500), Census \$20K	
231 Lease Purchase Payment	2,158
Copier Lease payment @180 per month	
301 Office Supplies	5,000
306 Fuel and Oil	1,000
308 Books	500
Training and team building exercises	
324 Computers and Printers	2,160
Contract for copy machine and printer	
335 Furniture, Fixtures, Equipment (less than \$5,000)	2,000
Two chairs, one book shelf, and two file cabinets	
401 Dues, Subscriptions, and Memberships	4,600
Town Manager (ICMA, ACMA, APA, AFMA, ASFP)	
Deputy Town Manager/Town Clerk (ICMA, ACMA, IIMC, AMCA, EO)	
Assistant Town Manager (ICMA, ACMA, 3IMA, Newspaper)	
Deputy Town Clerk (IIMC, AMCA, Notary)	
Administrative Assistant (IIMC, AMCA, RMA, Notary)	
402 Conferences and Business Meetings	7,500
Town Manager (League, AMCA Winter/Summer, APA, ASFPM)	
Deputy Town Manager/Town Clerk (IIMC, AMCA, Regional IIMC, League)	
Assistant Town Manager (AMCA)	
403 Training and Development	3,470
Deputy Town Manager/Town Clerk (Elections and AMCA Best Practices)	
Deputy Town Clerk (Elections and AMCA Best Practices)	
Administrative Assistant (AMCA Institute)	
408 Other Miscellaneous	2,000
Flags for Town Hall, misc. items for events and awards.	
	-
	66,068

**Fund: General
010-503**

Department: Court

Program narrative:

The Municipal Court Magistrate has jurisdiction over charges committed in the Town of Florence. Town ordinances and code violations are also heard along with civil traffic violations, misdemeanor offenses, parking violations and trucking violations. Effective January 1, 2009, is a new Administrative Order from the Presiding Judge of Pinal County that states all lower jurisdiction courts will charge the same amount for all civil traffic offenses. The individual Courts are to set their fines for misdemeanor charges within the Supreme Court guidelines. The Court is assisted in collection of past due fines by a collection agency and the interception of Arizona State Tax and Lottery winnings.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	77,014	79,760	79,760	80,800
103 Overtime	304	500	500	500
111 AZ Retirement Contributions	9,028	9,290	9,290	9,850
121 FICA - Employer's Portion	5,536	6,100	6,100	6,225
123 Workman's Compensation	199	220	220	250
124 Health, Accident and Life Insurance	24,262	30,370	30,370	30,525
	116,342	126,240	126,240	128,150
Contractual Service and Maintenance				
202 Postage	876	600	900	-
203 Reproduction and Printing	37	250	150	250
217 Professional Services	47,100	48,500	48,500	51,750
219 Financial Audit	-	3,000	-	3,000
234 Jail Services	51,007	40,000	50,000	50,000
	99,021	92,350	99,550	105,000
Commodities				
301 Office Supplies	1,213	1,500	1,500	1,800
308 Books	-	200	200	200
	1,213	1,700	1,700	2,000
Other Charges				
402 Conferences and Business Meetings	40	1,000	978	1,000
403 Training and Development	50	300	304	300
	90	1,300	1,283	1,300
Total Expenses	216,665	221,590	228,773	236,450

**Court
010-503**

**2019-2020
Budget**

203	Reproduction and Printing	250
217	Professional Services	51,750
	Judge's contract \$44,000; Possible increase to Judges contract of \$2,500.	
	Public Defender \$350 per case @ 15 Cases per year	
219	Financial Audit	3,000
	Triannual audit	
234	Jail Services	50,000
	257 defendants per year @ \$194 per day	
301	Office Supplies	1,800
308	Books	200
	Arizona Criminal and Traffic Law Manual	
402	Conferences and Business Meetings	1,000
	Arizona Courts Association Annual Conference, Judges Association Annual Conference, DUI and DV Annual Conference	
403	Training and Development	300
	16 hours of training mandated by Arizona State Law (local training)	
		108,300

Fund: General **Department: Legal**
010-504

Program narrative:
The Town Attorney advises the Mayor, Town Council, Town Manager, Department Managers, and Boards and Commissions relative to legal matters affecting the Town, prepares and presents reports and other necessary correspondence. This department is responsible for researching State and Federal laws, law digests, case law, legal opinions, and judgements and other sources of information pertaining to facets of municipal legal matters, prosecutes criminal cases before the municipal Court, appeals cases in the Superior Court, prepares civil cases for trial, investigates claims and complaints by or against the Town and assists in the preparation of drafting of policies, rules and regulations of the Town.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	160,152	168,680	168,680	175,900
102 Part Time Salaries	1,177	-	2,952	-
110 Car Allowance	1,800	1,800	1,800	3,000
111 AZ Retirement Contributions	18,908	19,640	19,640	21,300
121 FICA - Employer's Portion	12,332	12,900	12,900	13,600
123 Workman's Compensation	426	470	470	520
124 Health, Accident and Life Insurance	28,864	31,220	31,220	31,830
	223,658	234,710	237,662	246,150
Contractual Service and Maintenance				
202 Postage	159	350	350	-
203 Reproduction and Printing	0	150	150	150
217 Professional Services	660,345	100,000	550,000	650,000
	660,503	100,500	550,500	650,150
Commodities				
301 Office Supplies	282	300	300	300
308 Books	87	200	200	200
314 Other	58	-	-	-
	428	500	500	500
Other Charges				
401 Dues, Subscriptions, and Memberships	3,296	2,800	2,800	3,200
402 Conferences and Business Meetings	130	400	400	400
403 Training and Development	129	300	300	300
408 Other Miscellaneous	-	-	-	-
	3,555	3,500	3,500	3,900
Total Expenses	888,144	339,210	792,162	900,700

**Legal
010-504**

**2019-2020
Budget**

203	Reproduction and Printing Forms	150
217	Professional Services Outside legal services	650,000
301	Office Supplies	300
308	Books Yearly law manuals	200
401	Dues, Subscriptions, and Memberships Lexis Nexis, Bar Dues, APAAC dues	3,200
402	Conferences and Business Meetings	400
403	Training and Development CLE for Cliff	300
		654,550

Fund: General		Department: Finance		
010-505				
Program narrative:				
The Finance Department is responsible for recording all transactions related to the collection and disbursement of Town Funds. The department is responsible for asset management, accounting, accounts payables and receivables, cash receipting, billing and collecting on special taxing districts and enterprise funds, required reporting, internal control, procurement, and audit and budget preparation and implementation.				
Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	362,272	428,590	428,590	446,700
103 Overtime	150	-	113	500
110 Car Allowance	1,800	1,800	1,800	1,800
111 AZ Retirement Contributions	42,291	49,890	49,890	52,950
121 FICA - Employer's Portion	27,094	32,790	32,790	34,350
123 Workman's Compensation	1,016	1,270	1,270	1,325
124 Health, Accident and Life Insurance	84,953	115,270	115,270	87,500
	519,576	629,610	629,723	625,125
Contractual Service and Maintenance				
201 Telephone	397	-	-	-
202 Postage	27,288	28,000	5,000	-
203 Reproduction and Printing	4,628	4,400	4,100	1,000
204 Data Processing	13,098	12,600	32,000	35,000
205 Legal Publication	1,614	1,500	1,600	1,600
207 Service Contracts	(47)	500	-	170
208 General Equipment Repair	-	500	-	500
209 Vehicle Repair and Maintenance	56	100	60	100
217 Professional Services	826	800	80	1,500
219 Financial Audit	7,560	40,000	30,650	35,800
227 Bank and Merchant Service Fees	49,155	48,000	100,200	100,500
231 Lease Purchase Payment	2,880	2,400	2,400	2,760
	107,455	138,800	176,090	178,930
Commodities				
301 Office Supplies	2,550	5,000	5,000	5,000
306 Fuel and Oil	144	100	100	100
314 Other	177	-	-	-
323 Software	200	2,000	2,000	-
335 Furniture, Fixtures, Equipment (less than \$5,000)	3,424	-	-	-
	6,494	7,100	7,100	5,100
Other Charges				
401 Dues, Subscriptions, and Memberships	1,300	750	810	810
402 Conferences and Business Meetings	498	2,100	500	2,100
403 Training and Development	3,174	3,750	3,750	3,690
408 Other Miscellaneous	1,033	-	-	-
420 Software Maintenance Agreement	23,160	29,180	27,740	-
	29,164	35,780	32,800	6,600
Total Expenses	662,689	811,290	845,713	815,755

**Finance
010-505**

	2019-2020 Budget
203 Reproduction and Printing	1,000
Copy costs	
204 Data Processing	35,000
Billing services	
205 Legal Publication	1,600
For budget, procurement, and finance	
207 Service Contracts	170
GPS services	
208 General Equipment Repair	500
To repair equipment	
209 Vehicle Repair and Maintenance	100
To repair the shared vehicle	
217 Professional Services	1,500
Document shredding, water, ice, and one time project assistance.	
219 Financial Audit	35,800
\$31,300 for annual services and \$4,500 for a single audit	
227 Bank and Merchant Service Fees	100,500
Paymentech, Xpress Bill Pay, American Express, National Bank of Arizona, PFM Investment Fees	
231 Lease Purchase Payment	2,760
Xerox copy machine \$2,160 and Pitney Bowes postage machine \$600	
301 Office Supplies	5,000
Supplies for the office	
306 Fuel and Oil	100
Fuel for the shared vehicle	
401 Dues, Subscriptions, and Memberships	810
Government Finance Officers Association of Arizona \$120, Government Finance Officers Association \$225, Arizona Society of CPAs \$200, American Institute of Certified Public Accountants \$265	
402 Conferences and Business Meetings	2,100
Attendance at conferences hosted by the organizations that the staff are members of.	
403 Training and Development	3,690
\$410 per employee	
	190,630

Fund: General 010-508	Department: Human Resources
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Program narrative:
The Human Resources Department is a support service for Town departments providing leadership in development and implementation of personnel systems, policies and employee benefit programs, to attract, hire and retain a diverse, well-qualified and professional workforce. The HR Director also serves at the Town Risk Manager, managing insurance products and coordinating claim activity.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	143,053	149,710	149,710	157,550
110 Car Allowance	1,800	1,800	1,800	1,800
111 AZ Retirement Contributions	14,966	15,280	15,280	16,410
121 FICA - Employer's Portion	10,723	11,450	11,450	12,100
122 Unemployment Tax	11,275	10,000	10,000	12,000
123 Workman's Compensation	402	440	440	460
124 Health, Accident and Life Insurance	31,029	30,620	30,620	24,875
	213,248	219,300	219,300	225,195
Contractual Service and Maintenance				
201 Telephone	260	300	300	300
202 Postage	138	500	500	-
203 Reproduction and Printing	885	500	500	500
205 Legal Publication	1,775	1,000	1,000	1,000
217 Professional Services	19,224	17,000	17,000	17,000
224 Contractual Employees	-	-	-	-
	22,282	19,300	19,300	18,800
Commodities				
301 Office Supplies	1,605	1,800	1,800	1,800
308 Books	-	100	-	-
314 Other	9,659	13,000	13,000	13,000
	11,264	14,900	14,800	14,800
Other Charges				
401 Dues, Subscriptions, and Memberships	962	1,400	1,400	1,400
402 Conferences and Business Meetings	-	800	800	800
403 Training and Development	100	200	200	200
408 Other Miscellaneous	-	-	-	-
	1,062	2,400	2,400	2,400
Total Expenses	247,856	255,900	255,800	261,195

**Human Resources
010-508**

	2019-2020 Budget
201 Telephone	300
Directors cell phone	
203 Reproduction and Printing	500
Envelopes/letterhead	
205 Legal Publication	1,000
Recruitment advertising	
217 Professional Services	17,000
Employee Assistance Program, physicals, drug testing, fingerprinting, Teledoc, Infinisource Section 125 Plan administration	
301 Office Supplies	1,800
314 Other	13,000
Service awards, annual employee appreciation event	
401 Dues, Subscriptions, and Memberships	1,400
Professional organizations for Director & Coordinator	
402 Conferences and Business Meetings	800
Conference/meeting expense for Director/Coordinator	
403 Training and Development	200
Staff continuing education	
	36,000

Fund: General **Department: Information Technology**
010-519

Program narrative:
The Department builds, manages and maintains Town government information technology infrastructure, including radio, telephone, email, and networks used by other Town departments to serve constituents. IT also manages the Town central data center, which houses servers and storage used by the Town departments. IT directs the development of certain computer applications projects on behalf of other departments, primarily the public safety departments.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	220,127	206,190	206,190	215,300
102 Part Time Salaries	1,183	5,000	2,500	-
103 Overtime	2,549	4,000	4,000	5,000
106 Stand By	4,708	4,800	4,800	4,800
110 Car Allowance	1,800	1,800	1,800	1,800
111 AZ Retirement Contributions	25,271	24,000	24,000	27,300
121 FICA - Employer's Portion	16,861	15,770	15,770	17,225
123 Workman's Compensation	631	610	610	670
124 Health, Accident and Life Insurance	65,527	70,050	71,200	76,600
	338,657	332,220	330,870	348,695
Contractual Service and Maintenance				
201 Telephone	4,369	7,500	6,500	7,500
202 Postage	118	100	100	-
207 Service Contracts	14,108	15,500	15,500	15,600
208 General Equipment Repair	928	1,000	1,000	1,000
209 Vehicle Repair and Maintenance	2	400	400	400
211 Maintenance Other	3,050	14,000	13,500	14,000
217 Professional Services	2,587	20,600	20,550	60,600
222 Rental and Lease Charges	9,683	9,000	8,700	9,000
	34,845	68,100	66,250	108,100
Commodities				
301 Office Supplies	588	700	700	700
302 Operating Supplies	1,806	2,500	2,500	2,500
306 Fuel and Oil	377	350	350	350
316 Facilities Maintenance	270	-	-	-
323 Software	41,794	75,000	75,000	191,700
324 Computers and Printers	4,519	5,000	5,000	10,000
	49,354	83,550	83,550	205,250
Other Charges				
402 Conferences and Business Meetings	-	250	250	250
403 Training and Development	990	1,000	1,000	1,000
408 Other Miscellaneous	-	-	-	-
410 Government Access Channel	3,891	4,000	4,000	4,000
	4,881	5,250	5,250	5,250
Total Expenses	427,736	489,120	485,920	667,295

Information Technology
010-519

	2019-2020 Budget
201 Telephone	7,500
Verizon Wireless, MDC VPN, Telephone repair/accessories	
207 Service Contracts	15,600
Firewall, Shoretel, DotGov, GPS	
208 General Equipment Repair	1,000
Misc. repair such as computer fans, brackets, capacitors	
209 Vehicle Repair and Maintenance	400
IT Fleet Explorer/Van	
211 Maintenance Other	14,000
Microwave Radios, video switchers, GPUs, switches, PDUs	
217 Professional Services	60,600
Added 40000 for Subex approved by Council on 06/18/18	
222 Rental and Lease Charges	9,000
Cox Communications/Century Link	
301 Office Supplies	700
Staples, Pens, Paper, etc.	
302 Operating Supplies	2,500
Hard Drives, Cables, CD/DVD/BluRay blanks, etc	
306 Fuel and Oil	350
Fuel for fleet vehicles	
323 Software	191,700
Microsoft Office 365, ESRI, Adobe, Avira Antivirus, Webex, SmartNET, PDQ, Ramnode, Sendgrid, Docusign, Admin-Laserfiche, Archive Social \$18,250, Comm Dev. SmartGOV \$23,550, Finance Caselle \$40,000, Fire-ESO Solutions, ECM2, CrewSense Timekeeping, Target Solutions \$14,529, Police-Spillman \$16,275, Engineering-AutoCAD \$1,000, Facilities-Helpdesk \$500	
324 Computers and Printers	10,000
\$5000 for laptop refresh, \$5,000 replacements	
402 Conferences and Business Meetings	250
GIS Conference	
403 Training and Development	1,000
Staff training courses, CBT, Certifications	
410 Government Access Channel	4,000
PEG Fees collected by Cox for public access channel	
	318,600

**Fund: General
010-551**

Department: Economic Development

Program narrative:

Town of Florence Economic Development accomplishes activities that enhance business attraction, retention and expansion, and business creation efforts in Florence.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Personnel</i>				
101 Salaries and Wages	60,138	61,410	61,410	83,800
102 Part Time Salaries	1,513	-	-	-
111 AZ Retirement Contributions	7,022	7,150	7,150	10,150
121 FICA - Employer's Portion	4,829	4,700	4,700	6,425
123 Workman's Compensation	175	180	180	250
124 Health, Accident and Life Insurance	8,086	8,760	8,760	22,075
	81,762	82,200	82,200	122,700
<i>Contractual Service and Maintenance</i>				
201 Telephone	623	650	650	650
202 Postage	-	300	200	-
203 Reproduction and Printing	-	200	200	200
205 Legal Publication	-	200	100	200
217 Professional Services	44,950	55,875	55,000	60,000
227 Bank Service Fees	-	-	-	-
	45,573	57,225	56,150	61,050
<i>Commodities</i>				
301 Office Supplies	-	200	-	200
	-	200	-	200
<i>Other Charges</i>				
401 Dues, Subscriptions, and Memberships	187	1,000	1,000	1,000
402 Conferences and Business Meetings	1,881	4,030	3,500	3,500
403 Training and Development	587	1,050	700	1,050
407 Community Outreach Promotional Expenses	1,850	5,000	2,500	5,000
	4,505	11,080	7,700	10,550
Total Expenses	131,840	150,705	146,050	194,500

**Economic Development
010-551**

	2019-2020 Budget
201 Telephone	650
202 Postage	-
203 Reproduction and Printing	200
205 Legal Publication	200
Grants public outreach	
217 Professional Services	60,000
Chamber of Commerce Contract	
301 Office Supplies	200
401 Dues, Subscriptions, and Memberships	1,000
AAED \$300, IEDC \$450, Grants Professionals Association \$250	
402 Conferences and Business Meetings	3,500
AAED \$1900, Preservation Conf \$700, MAG/CAG/Misc. meetings \$500, AZ Housing Conf. \$400	
403 Training and Development	1,050
AAED certification \$400 (3 courses), IEDC course \$650	
407 Community Outreach Promotional Expenses	5,000
Brochures and advertising	
	71,800

Fund: General 010-532		Department: General Government		
Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Contractual Service and Maintenance</i>				
201 Telephone	12,811	10,000	14,000	14,000
202 Postage	-	-	-	10,000
205 Legal Publication	-	10,000	-	5,000
206 Liability Insurance	430,627	374,740	260,000	300,000
207 Service Contracts	-	-	-	9,200
212 Water, Sewer, Sanitation Charges	8,982	9,000	10,200	50,600
214 Silver King Utilities	6,171	5,600	11,000	12,000
215 Gas and Electric Charges	58,474	47,000	61,000	62,000
217 Professional Services	23,384	25,000	25,000	250,000
	540,450	481,340	381,200	712,800
<i>Commodities</i>				
314 Other	1,313	2,500	1,500	2,500
316 Facilities Maintenance-Silver King	270	1,000	1,000	1,000
325 Property Taxes	12,890	13,000	14,568	15,000
	14,473	16,500	17,068	18,500
<i>Other Charges</i>				
405 NFID Assessment Payment	51,073	68,000	75,390	-
408 Other Miscellaneous	-	20,000	-	15,000
409 Contingencies	10,596	179,125	179,125	100,000
410 Administrative Allocations	13,568	266,190	266,190	330,983
425 ADOR TPT Fee	52,234	53,000	62,548	70,000
710 Annexation Project	-	-	-	-
	127,471	586,315	583,253	515,983
Total Expenses	682,393	1,084,155	981,521	1,247,283

**General Government
010-532**

	2019-2020 Budget
201 Telephone	14,000
202 Postage	10,000
Postage for all Town departments	
205 Legal Publication	5,000
Required publications	
206 Liability Insurance	300,000
Insurance for all General Fund services	
207 Service Contracts	9,200
For General Fund buildings	
212 Water/Sewer/Sanitation Charges	50,600
214 Silver King Utilities	12,000
215 Gas and Electric Charges	62,000
For General Fund buildings	
217 Professional Services	250,000
Consultants for Fire Systems, Architect, Testing	
314 Other	2,500
316 Facility Maintenance- Silver King	1,000
325 Property Taxes	15,000
For property owned within the San Carlos Improvement District	
408 Other Miscellaneous	15,000
Funding to compensate interns	
409 Contingencies	100,000
Determined by Town Council	
410 Administrative Allocations, Projects	330,983
Vacation Pay-out \$30K	
425 Arizona Department of Revenue Fee	70,000
	1,247,283

Public Safety

Fund: General **Department: Police Administration**
010-511

Program narrative:
The Police Administration Division performs the executive functions of the department and is responsible for the daily logistics of the organization. This includes staffing along with the development and implementation of the department's policies and procedures. Personnel assigned to this division prepare and administer the Police budget.

Positions in Department: 42

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	277,441	244,890	244,890	254,725
103 Overtime	918	-	-	-
109 Uniform Allowance	2,250	2,100	2,450	2,050
111 AZ Retirement Contribution	12,637	7,290	7,290	7,900
119 Public Safety Retirement	19,444	18,660	18,660	30,900
121 FICA - Employer's Portion	21,552	18,740	18,740	19,650
123 Workman's Compensation	10,586	10,010	10,010	10,425
124 Health, Accident and Life Insurance	54,241	39,680	46,300	54,150
	399,070	341,370	348,340	379,800
Contractual Service and Maintenance				
201 Telephone	20,752	23,000	23,000	23,000
202 Postage	836	900	900	-
203 Reproduction and Printing	1,027	1,200	1,200	1,200
205 Legal Publication	479	-	300	500
209 Vehicle Repair and Maintenance	343	5,000	5,000	5,000
211 Maintenance Other	2,692	3,500	3,500	3,500
212 Water and Sewer Charges	4,299	3,800	3,800	3,800
215 Gas and Electric Charges	21,267	21,930	21,930	21,930
217 Professional Services	3,104	5,000	5,000	5,000
	54,799	64,330	64,630	63,930
Commodities				
301 Office Supplies	3,161	5,000	5,000	5,000
302 Operating Supplies	488	600	600	600
304 Uniform Allowance	485	-	-	-
306 Fuel and Oil	12,114	9,500	9,500	9,500
335 Furniture, Fixtures, Equipment (less than \$5,000)	410	-	-	-
	16,658	15,100	15,100	15,100
Other Charges				
401 Dues, Subscriptions, and Memberships	1,550	2,340	2,340	2,340
402 Conferences and Business Meetings	124	500	500	500
403 Training and Development	1,850	2,100	2,100	2,100
408 Other Miscellaneous	106	400	400	400
444 Donation Expense	5,204	6,000	6,000	6,000
	8,834	11,340	11,340	11,340
Total Expenses	479,361	432,140	439,410	470,170

**Police Administration
010-511**

	2019-2020 Budget
201 Telephone	23,000
Verizon Wireless, Century Link and cellular phone charges	
203 Reproduction and Printing	1,200
Forms, citations, business cards	
205 Legal Publication	500
Advertisements/legal publications	
209 Vehicle Repair and Maintenance	5,000
211 Maintenance Other	3,500
Maintenance agreement for AZ Office Technology-copier and other office equipment	
212 Water and Sewer Charges	3,800
215 Gas and Electric Charges	21,930
217 Professional Services	5,000
Contracted services/Shred-it-USA	
301 Office Supplies	5,000
Departmental supplies for administrative use	
302 Operating Supplies	600
Water and Ice for Police Department	
306 Fuel and Oil	9,500
401 Dues, Subscriptions, and Memberships	2,340
International Association of Chiefs of Police, Arizona Association Chiefs of Police, Pinal County Law Enforcement Association, FBI National Association AZ Chapter, International Association Chiefs of Police NET dues for administration staff	
402 Conferences and Business Meetings	500
Law enforcement meetings and hosting of training lunches: Pinal County Law Enforcement Association lunch	
403 Training and Development	2,100
Law enforcement related training for administrative staff.	
408 Other Miscellaneous	400
Cancer Insurance	
444 Donation Expense	6,000
Donations for law enforcement use: Annual Memorial Luncheon, Pinal County Law Enforcement Association, food vouchers and housing assistance for crisis situations.	
	90,370

Program narrative:

The Support Services Division is comprised of civilian personnel who are responsible for all public safety communications for police and fire. This division maintains a central repository for all records; along with the processing and inventory of property/evidence. Media releases are provided through this division; along with data/statistics from an analyst.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	279,081	401,220	260,000	413,300
102 Part Time Salaries	48,675	71,240	71,240	89,250
103 Overtime	120,905	-	120,905	25,000
109 Uniform Allowance	675	1,500	1,500	1,000
111 AZ Retirement Contribution	51,040	46,700	46,700	63,700
121 FICA - Employer's Portion	33,804	36,140	36,140	40,300
123 Workman's Compensation	1,142	1,390	1,390	1,600
124 Health, Accident and Life Insurance	75,791	173,450	103,200	169,500
	611,113	731,640	641,075	803,650
Contractual Service and Maintenance				
207 Service Contracts	45	1,000	1,000	1,000
208 General Equipment Repair	-	1,000	1,000	1,000
209 Vehicle Repair and Maintenance	-	600	600	600
210 Radio Repair and Maintenance	2,066	10,500	10,500	10,500
211 Maintenance Other	15,445	23,300	37,000	24,675
215 Gas and Electric Charges	43,421	37,000	37,000	37,000
216 Gas Charges	-	-	-	-
217 Professional Services	17,339	18,500	18,500	18,500
222 Rental and Lease Charges	-	-	-	-
	78,317	91,900	105,600	93,275
Commodities				
301 Office Supplies	6,679	7,000	7,000	7,000
304 Uniform Allowance	74	-	-	-
	6,754	7,000	7,000	7,000
Other Charges				
401 Dues, Subscriptions, and Memberships	1,211	2,000	2,000	2,000
403 Training and Development	3,533	4,000	4,000	4,000
408 Other Miscellaneous	398	900	900	900
	5,143	6,900	6,900	6,900
Total Expenses	701,326	837,440	760,575	910,825

**Police Support Services
010-512**

	2019-2020 Budget
207 Service Contracts	1,000
Language line services	
208 General Equipment Repair	1,000
Cost of repairs for equipment in main building, annex and substation	
209 Vehicle Repair and Maintenance	600
210 Radio Repair and Maintenance	10,500
Radios, consoles, and equipment related to this area/Goserco	
211 Maintenance Other	24,675
Annual agreement Canyon State (5% increase per year) Canyon State \$24,675	
215 Gas and Electric Charges	37,000
217 Professional Services	18,500
Pinal County Animal Control and other vendors providing services	
301 Office Supplies	7,000
All supplies for Support Services Division	
401 Dues, Subscriptions, and Memberships	2,000
Costs and dues for National Notary Association, National Emergency Number Association, Association of Public-Safety Communication Officials, International Association of Property and Evidence, and other related professional dues	
403 Training and Development	4,000
Includes dispatchers, supervisor, evidence tech, and records personnel	
408 Other Miscellaneous	900
Items for Communications Week/Records Week, and promotional items	
	107,175

**Fund: General
010-513**

Department: Police Volunteer

Program narrative:

The Police Volunteer Program consists of civilians who provide invaluable services to the department which include: Court Services, Victim Services, Fingerprinting, Traffic Control, Funeral Escorts, and assistance with community events. This program embraces the concept of a community policing model.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Personnel</i>				
123 Workman's Compensation	2,540	6,200	6,200	3,850
	2,540	6,200	6,200	3,850
<i>Contractual Service and Maintenance</i>				
209 Vehicle Repair and Maintenance	3,079	2,000	2,000	2,000
210 Radio Repair and Maintenance	-	-	-	-
	3,079	2,000	2,000	2,000
<i>Commodities</i>				
304 Uniform Allowance	842	1,000	1,000	1,000
306 Fuel and Oil	502	1,500	1,500	1,500
312 Safety Equipment	89	500	500	500
313 Training Materials	-	200	200	200
	1,432	3,200	3,200	3,200
<i>Other Charges</i>				
401 Dues, Subscriptions, and Memberships	-	400	400	400
403 Training and Development	295	500	500	500
408 Other Miscellaneous	-	-	-	-
	295	900	900	900
Total Expenses	7,347	12,300	12,300	9,950

**Police Volunteer
010-513**

	2019-2020 Budget
209 Vehicle Repair and Maintenance	2,000
304 Uniform Allowance	1,000
306 Fuel and Oil	1,500
312 Safety Equipment Flashlights, traffic vests, first aid kits, equipment used for safety purposes	500
313 Training Materials Items used for community events	200
401 Dues, Subscriptions, and Memberships Volunteer Integrated Management System renewal	400
403 Training and Development Bi-Annual Department training meeting. All other trainings pursuant to volunteers	500
	6,100

Fund: General		Department: Police Operations		
010-514				
Program narrative:				
The Police Operations Division consists of certified/sworn personnel that are the most visible representatives of the department. They are responsible for the daily patrol activities, respond to calls for service, and proactively work to reduce crime. The Investigations Unit is assigned property crimes and crimes against persons that occur in the community.				
Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
101 Salaries and Wages	1,461,921	1,413,250	1,413,250	1,501,096
103 Overtime	62,285	56,000	56,000	63,000
105 Holiday Pay	-	-	-	63,500
106 Standy By	7,640	7,100	7,100	7,700
109 Uniform Allowance	23,400	26,100	26,100	30,000
111 AZ Retirement Contribution	6,113	-	-	-
119 Public Safety Retirement	271,900	261,790	261,790	279,750
121 FICA - Employer's Portion	115,181	112,390	112,390	126,550
123 Workman's Compensation	76,140	79,190	79,190	87,700
124 Health, Accident and Life Insurance	363,419	413,150	365,000	409,250
	2,387,998	2,368,970	2,320,820	2,568,546
Contractual Service and Maintenance				
205 Legal Publication	-	700	700	700
209 Vehicle Repair and Maintenance	60,567	45,000	70,000	70,000
210 Radio Repair and Maintenance	1,884	20,300	20,300	20,300
217 Professional Services	-	2,000	2,000	2,000
	62,450	68,000	93,000	93,000
Commodities				
302 Operating Supplies	8,255	11,000	11,000	11,000
304 Uniform Allowance	3,133	4,000	4,000	4,000
306 Fuel and Oil	56,271	56,000	90,000	90,000
307 Animal Care	1,544	2,000	2,700	2,700
309 Firearm Supplies	12,278	13,000	13,000	13,000
312 Safety Equipment	175	3,000	3,000	3,000
314 Other	1,501	5,000	5,000	5,000
335 Furniture, Fixtures, Equipment (less than \$5,000)	7,808	-	-	-
	90,964	94,000	128,700	128,700
Other Charges				
401 Dues, Subscriptions, and Memberships	200	400	400	400
403 Training and Development	7,393	11,000	11,000	11,000
408 Other Miscellaneous	2,025	3,000	3,000	3,000
409 Contingencies	-	-	-	-
	9,618	14,400	14,400	14,400
Capital				
505 Vehicles	52,824	-	-	-
	52,824	-	-	-
Total Expenses	2,603,854	2,545,370	2,556,920	2,804,646

**Police Operations
010-514**

	2019-2020 Budget
205 Legal Publication Arizona Criminal Law, Traffic Manuals and other law enforcement publications	700
209 Vehicle Repair and Maintenance	60,000
210 Radio Repair and Maintenance Repair and maintenance for all radios, systems, and purchase of radios/ear pieces: Canyon State/Creative Communications	20,300
217 Professional Services Platesmart/Community DashBoard & other professional services	2,000
302 Operating Supplies All supplies for operations: Crime analysis tests, blood draws, recorders, flash drives, batteries.	11,000
304 Uniform Allowance New hires; torn or damaged in the line of duty	4,000
306 Fuel and Oil	65,000
307 Animal Care Supplies for K9 Unit: food, veterinarian, equipment	2,000
309 Firearm Supplies Targets, ammunition needed for firearms training and qualifications. Taser, Glock equipment, and repair/cleaning kits	13,000
312 Safety Equipment Flares, cones, vests, flashlights, gloves, first aid supplies, and general safety equipment	3,000
314 Other Physicals, psychological, polygraphs and other related expenses	5,000
401 Dues, Subscriptions, and Memberships Rocky Mountain Network and all subscriptions/dues for law enforcement related materials	400
403 Training and Development Training to maintain current levels of proficiency per AZ Peace Officer Standards and Training Board and advanced training for personnel	11,000
408 Other Miscellaneous Cancer Insurance	3,000
	200,400

Fund: General
010-515

Department: Fire Administration

Program narrative:

The purpose of the Florence Fire Department is to protect the lives and property of our citizens by providing the most modern, proficient fire and EMS services possible. We dedicate ourselves to this challenge by planning for emergencies before they occur with an aggressive proactive program of Fire and EMS training, life safety inspections and public education within the community.

Positions in Division: 4

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	270,774	288,720	288,720	344,525
111 AZ Retirement Contribution	23,493	16,420	16,420	17,625
119 Public Safety Retirement	21,999	32,540	32,540	38,700
121 FICA - Employer's Portion	6,461	6,710	6,710	7,525
123 Workman's Compensation	9,364	10,870	10,870	13,300
124 Health, Accident and Life Insurance	54,240	58,680	54,100	75,800
	386,331	413,940	409,360	497,475
Contractual Service and Maintenance				
201 Telephone	7,850	8,000	8,000	-
202 Postage	22	300	300	-
203 Reproduction and Printing	805	3,000	3,000	3,000
205 Legal Publications	25	-	150	150
207 Service Contracts	23,209	30,000	30,000	15,470
208 General Equipment Repair	-	200	200	200
209 Vehicle Repair and Maintenance	3,584	1,500	1,500	1,500
212 Water and Sewer Charges	2,314	2,000	2,000	-
215 Gas and Electric Charges	20,205	18,000	18,000	-
217 Professional Services	16,260	25,000	25,000	31,000
231 Lease Purchase Payment	-	-	1,618	2,160
235 Medical Services	-	1,820	1,820	1,820
	74,273	89,820	91,588	55,300
Commodities				
301 Office Supplies	1,160	1,200	1,200	1,700
306 Fuel and Oil	7,680	6,000	10,500	11,000
308 Books	1,448	1,000	1,000	1,000
335 Furniture, Fixtures, Equipment (less than \$5,000)	750	1,000	1,000	1,000
	11,038	9,200	13,700	14,700
Other Charges				
401 Dues, Subscriptions, and Memberships	754	800	1,100	1,100
402 Conferences, Business Meetings	1,564	3,000	3,000	3,000
407 Community Promotion Expense	424	2,600	2,600	2,600
408 Other Miscellaneous	250	400	400	550
444 Donation Expense	150	200	200	-
	3,142	7,000	7,300	7,250
Total Expenses	474,785	519,960	521,948	574,725

**Fire Administration
010-515**

	2019-2020 Budget
203 Reproduction and Printing	3,000
Reproduction and printing costs	
205 Legal Publications	150
207 Service Contracts	15,470
Cardiac monitor maintenance, pest control, copier maintenance, Breathing air testing, Meter calibration, Turnout cleaning and repair	
208 General Equipment Repair	200
Miscellaneous repairs computers, printers, fax, office equipment	
209 Vehicle Repair and Maintenance	1,500
Administrative emergency-response preventative maintenance and repairs	
217 Maintenance Other	31,000
The Fire Department's share of the Community Services Department costs and EMS Program Administrator Costs	
231 Lease Purchase	2,160
Copier at \$180 per month	
235 Medical Services	1,820
Annual Physicals for 3 Staff Officers \$609 each	
301 Office Supplies	1,700
Miscellaneous office supplies, equipment and records storage	
306 Fuel and Oil	11,000
Fuel and oil for the staff vehicles.	
308 Books	1,000
Emergency management, leadership and code enforcement manuals as required to maintain operational readiness and ordinance compliance	
335 Furniture, Fixtures, Equipment (less than \$5,000)	1,000
Repair and/or replacement of office equipment and appliances	
401 Dues, Subscriptions, and Memberships	1,100
Pinal County Chiefs, International Association of Fire Chiefs, Arizona Chief's membership dues	
402 Conferences and Business Meetings	3,000
Attend in-state conferences and seminars for senior staff	
407 Community Outreach Promotional Expenses	2,600
Fire safety, public education and community risk reduction materials, banners and brochures	
408 Other Miscellaneous	550
Host Meetings and events - Pinal County Fire Chief's, Post incident reviews, Fire Prevention Week and Florence public safety agency meetings. Firemans Cancer Policy \$50 per member X 3	
	77,250

Fund: General		Department: Fire Station 1		
010-516				
Program narrative:				
The purpose of the Florence Fire Department is to protect the lives and property of our citizens by providing the most modern, proficient fire and EMS services possible. We dedicate ourselves to this challenge by planning for emergencies before they occur with an aggressive proactive program of Fire and EMS training, life safety inspections and public education within the community.				
Positions in Division: 12				
Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	667,507	651,400	636,000	675,000
102 Part Time Salaries	102,029	119,000	100,000	58,040
103 Overtime	156,393	130,000	134,503	134,510
105 Holiday Pay	2,722	-	-	30,000
110 Certification Allowance	33,841	34,290	34,290	34,290
119 Public Safety Retirement	131,988	152,900	152,900	146,700
121 Medicare - Employer's Portion	13,398	13,060	13,060	13,525
123 Workman's Compensation	36,501	39,000	39,000	40,375
124 Health, Accident and Life Insurance	227,890	240,010	225,700	230,000
	1,372,269	1,379,660	1,335,453	1,362,440
Contractual Service and Maintenance				
201 Telephone	-	-	-	8,000
203 Reproduction and Printing	-	-	-	-
204 Data Processing	-	-	-	-
207 Service Contracts	-	-	-	-
208 General Equipment Repair	497	1,800	1,500	1,500
209 Vehicle Repair and Maintenance	30,629	38,000	38,000	38,000
210 Radio Repair and Maintenance	1,840	2,000	2,000	2,000
211 Maintenance Other	895	1,000	1,000	1,000
215 Gas and Electric Charges	-	-	-	2,000
212 Water	-	-	-	2,000
215 Gas and Electric Charges	-	-	-	18,000
235 Medical Services	4,560	6,920	6,920	8,000
	38,420	49,720	49,420	80,500
Commodities				
302 Operating Supplies	1,708	3,000	2,500	3,000
304 Uniform Allowance	12,121	16,200	16,000	16,000
306 Fuel and Oil	10,868	10,500	13,100	13,500
308 Books	203	300	300	300
310 Chemicals	398	1,000	1,000	1,000
311 Small Tools	858	1,100	1,100	1,100
312 Safety Equipment	9,610	10,000	12,000	12,000
314 Other	235	500	500	500
315 Janitorial Supplies	3,490	3,500	3,500	3,500
316 Facilities Maintenance	354	1,200	1,200	1,200
321 Medical Supplies	6,597	7,200	7,200	7,200
324 Computers/Printers	130	-	-	-
335 Furniture, Fixtures, Equipment (less than \$5,000)	730	9,440	8,240	3,500
	47,304	63,940	66,640	62,800
Other Charges				
401 Dues, Subscriptions, and Memberships	261	400	200	200
403 Training and Development	5,926	8,200	8,200	8,200
408 Other Miscellaneous	650	2,200	1,100	600
409 Contingencies	-	-	-	-
	6,837	10,800	9,500	9,000
Total Expenses	1,464,830	1,504,120	1,461,013	1,514,740

**Fire Station 1
010-516**

	2019-2020 Budget
201 Telephone	8,000
208 General Equipment Repair	1,500
209 Vehicle Repair and Maintenance	38,000
210 Radio Repair and Maintenance	2,000
211 Maintenance Other	1,000
212 Water	2,000
215 Gas and Electric Charges	18,000
215 Gas and Electric Charges	2,000
217 Professional Services	-
235 Medical Services	8,000
302 Operating Supplies	3,000
304 Uniform Allowance	16,000
306 Fuel and Oil	13,500
308 Books	300
310 Chemicals	1,000
311 Small Tools	1,100
312 Safety Equipment	12,000
314 Other	500
315 Janitorial Supplies	3,500
316 Facilities Maintenance	1,200
321 Medical Supplies	7,200
Furniture, Fixtures, Equipment (less than \$5,000) Small	
335 furniture Items	3,500
401 Dues, Subscriptions, and Memberships	200
403 Training and Development	8,200
408 Other Miscellaneous	600
Fire Fighters Cancer Policy \$50 per member X 12	
	144,300

Fund: General		Department: Fire Station 2		
010-517				
Program narrative:				
The purpose of the Florence Fire Department is to protect the lives and property of our citizens by providing the most modern, proficient fire and EMS services possible. We dedicate ourselves to this challenge by planning for emergencies before they occur with an aggressive proactive program of Fire and EMS training, life safety inspections and public education within the community.				
Positions in Division: 12				
Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	706,453	644,240	644,240	614,100
102 Part Time Salaries	45,392	-	58,035	58,035
103 Overtime	88,159	110,000	134,503	134,510
105 Holiday Pay				28,500
110 Certification Allowance	34,386	34,920	34,920	34,920
119 Public Safety Retirement	126,242	130,320	130,320	139,300
121 FICA - Employer's Portion	11,532	10,940	10,940	12,625
123 Workman's Compensation	31,462	32,670	32,670	37,700
124 Health, Accident and Life Insurance	197,964	221,860	220,100	236,200
	1,241,590	1,184,950	1,265,728	1,295,890
Contractual Service and Maintenance				
201 Telephone	3,540	3,000	4,000	4,000
202 Postage	-	100		-
203 Reproduction and Printing	2,244	-		-
208 General Equipment Repair	345	1,000	1,000	1,000
209 Vehicle Repair and Maintenance	34,621	20,000	35,000	35,000
210 Radio Repair and Maintenance	-	400	400	500
211 Maintenance Other	-	300	300	300
212 Water and Sewer Charges	4,729	5,000	5,000	5,000
215 Gas and Electric Charges	18,567	19,000	19,000	19,000
217 Professional Services	50	-	-	-
235 Medical Services	3,420	6,430	6,430	7,000
	67,516	55,230	71,130	71,800
Commodities				
301 Office Supplies	85	500	-	-
302 Operating Supplies	582	1,000	1,000	1,000
304 Uniform Allowance	11,970	14,000	14,000	14,000
306 Fuel and Oil	7,997	10,000	10,000	10,000
308 Books	203	300	300	300
310 Chemicals	-	1,000	1,000	1,000
311 Small Tools	390	700	700	700
312 Safety Equipment	7,468	8,000	12,000	12,000
314 Other	-	1,000	1,000	1,000
315 Janitorial Supplies	1,488	2,000	2,000	2,500
316 Facilities Maintenance	300	-	-	-
321 Medical Supplies	2,730	7,200	7,200	7,200
335 Furniture, Fixtures, Equipment (less than \$5,000)	-	-	7,000	3,500
	33,214	45,700	56,200	53,200
Other Charges				
401 Dues and Subscriptions	-	-	200	200
403 Training and Development	6,523	8,200	8,200	8,200
407 Community Promotion Expense	-	-	1,100	-
408 Other Miscellaneous	550	-	600	600
	7,073	8,200	10,100	9,000
Total Expenses	1,349,394	1,294,080	1,403,158	1,429,890

**Fire Station 2
010-517**

	2019-2020 Budget
201 Telephone Monthly usage charges for telephones, vehicle modems and computer tablets	4,000
208 General Equipment Repair Rescue equipment testing, service and repair, SCBA bottle hydrostatic testing	1,000
209 Vehicle Repair and Maintenance Repair, preventative maintenance and annual testing of fire apparatus	35,000
210 Radio Repair and Maintenance Mobile and handheld maintenance and repair	500
211 Maintenance Other Small appliances repair and/or replacement	300
212 Water and Sewer Charges Monthly utilities charges generated at the fire station	5,000
215 Gas and Electric Charges Monthly utilities charges generated at the fire station	19,000
235 Medical Services National Fire Prevention Association 1500 annual physical exams for firefighters	7,000
302 Operating Supplies Cleaning supplies for apparatus and crew uniforms and bedding	1,000
304 Uniform Allowance Individual clothing allowance for approved uniform items for firefighting personnel assigned to Fire Station 542	14,000
306 Fuel and Oil Fuel and oil usage for fire apparatus assigned to Fire Station 542	10,000
308 Books Emergency management, leadership and code enforcement books for Fire Station 542	300
310 Chemicals Class A firefighting foam	1,000
311 Small Tools Electric, pneumatic and manual hand tools necessary for day-to-day field maintenance of firefighting equipment	700
312 Safety Equipment Firefighting gear, hose and other personal protective equipment. Includes cleaning, testing and maintenance costs.	12,000
314 Other Hand lanterns, electric cord reels, fans and miscellaneous adapters	1,000
315 Janitorial Supplies Soap, disinfectants and other supplies and equipment needed to maintain clean and sanitary facilities	2,500
321 Medical Supplies Medical supplies and drugs utilized during emergency responses	7,200
335 Furniture, Fixtures, Equipment (less than \$5,000)	3,500
401 Dues, Subscriptions, and Memberships	200
403 Conferences and Business Meetings Occupational Safety Health Administration, National Fire Prevention Association and Insurance Services Office (ISO) required training. Live fire , EMS Refresher, Hazardous Materials and AZ State Fire School training	8,200
408 Other Miscellaneous Fire Fighter Cancer Policy \$50 per member X 12	600
	134,000

Community Services

**Fund: General
010-520**

Department: Fitness Center

Program narrative:

The Fitness Center is responsible for operations of the center, including sale and renewal of memberships and maintenance of equipment. Responsible for preparing programming budgets; recruiting, training, supervising and evaluating staff; contract administration; marketing of fitness programs and memberships.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Personnel</i>				
101 Salaries and Wages	131	-		-
102 Part Time Salaries	52,563	63,930	50,500	64,965
111 AZ Retirement Contribution	5,671	7,440	5,550	7,625
121 FICA - Employer's Portion	4,143	4,890	3,675	4,820
123 Workman's Compensation	796	1,300	800	1,070
	63,303	77,560	60,525	78,480
<i>Contractual Service and Maintenance</i>				
201 Telephone	-	-	275	325
208 General Equipment Repair	2,767	3,500	2,500	3,500
211 Maintenance Other	599	-	-	-
212 Water and Sewer Charges	1,563	1,100	2,000	1,200
215 Gas and Electric Charges	7,943	8,200	8,000	8,200
	12,872	12,800	12,775	13,225
<i>Commodities</i>				
302 Operating Supplies	1,845	2,500	1,800	2,500
304 Uniform Allowance	500	500	500	500
	2,345	3,000	2,300	3,000
<i>Other Charges</i>				
403 Training and Development	613	150	150	150
	613	150	150	150
Total Expenses	79,133	93,510	75,750	94,855

**Fitness Center
010-520**

	2019-2020 Budget
201 Telephone	325
New cable service	
208 General Equipment Repair	3,500
Repair of cardio machines, free weight machines and equipment	
212 Water and Sewer Charges	1,200
215 Gas and Electric Charges	8,200
302 Operating Supplies	2,500
Paper towels and disifectant for machines; replace small broken equipment or handles	
304 Uniform Allowance	500
403 Training and Development	150
CPR/First Aid Training for new staff	
	16,375

**Fund: General
010-521**

Department: Community Services

Program narrative:

Administration of the Community Services Department, including coordinating programs and maintaining parks and facilities; preparing budgets, both programming and capital improvements; recruiting, training, supervising and evaluating staff; contract administration; marketing; sponsorships; developing partnerships; and management of capital improvement projects.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Personnel</i>				
101 Salaries and Wages	152,029	133,830	133,830	138,332
103 Overtime	367	-	-	-
110 Car Allowance	1,800	1,800	1,800	1,800
111 AZ Retirement Contribution	17,963	15,580	15,580	16,825
121 FICA - Employer's Portion	11,381	10,240	10,240	10,625
123 Workman's Compensation	1,138	400	400	400
124 Health, Accident and Life Insurance	40,964	37,640	36,750	38,020
	225,642	199,490	198,600	206,002
<i>Contractual Service and Maintenance</i>				
203 Reproduction and Printing	5,141	6,000	3,000	2,500
207 Service Contracts	-	-	300	170
209 Vehicle Repair and Maintenance	257	500	500	500
217 Professional Services	21	-	-	-
231 Lease Purchase Payment			1,618	2,158
	5,419	6,500	5,418	5,328
<i>Commodities</i>				
301 Office Supplies	2,573	3,500	3,500	3,500
304 Uniform Allowance	187	200	200	200
306 Fuel and Oil	455	500	250	500
316 Facilities Maintenance	441	-	-	-
335 Furniture, Fixtures, Equipment (less than \$5,000)	164	8,750	8,750	-
	3,820	12,950	12,700	4,200
<i>Other Charges</i>				
401 Dues and Subscriptions	1,800	2,220	2,220	2,220
402 Conferences and Business Meetings	1,073	1,900	1,300	875
403 Training and Development	45	250	250	250
407 Community Promotion Expense	-	10,000	10,550	17,500
444 Donation Expense	743	1,000	600	1,000
	3,661	15,370	14,920	21,845
Total Expenses	238,542	234,310	231,638	237,375

Community Services
010-521

AZ Parks and Recreation Association Membership – Agency (2 Staff) \$490

National Recreation Park Association Membership - Individual \$170

Broadcast Music Incorporated Music Licensing - Department \$342

American Not for Profit Performance Rights Association - Department \$340

Casa Grande Newspapers (Reminder and Blade-Tribune) \$30

AZ Parks and Recreation Association Award Nomination Fees \$96 (\$24 x 4)

SurveyMonkey subscription – entire Organization \$450

National Recreation Park Association Certification Renewal \$75

Casa Grande Newspapers (Pinal Ways Magazine) \$15

International City Management Association Membership \$200

Fund: General **Department: Parks**
010-522

Program narrative:
 Operation and maintenance of the Town's parks, recreation areas, and open spaces. Parks include Main Street Park, Little League Park, Padilla Park and Heritage Park. Open Space includes Poston Butte, Aero Modeler Park and Whitlow Rodeo Grounds. Parking areas include Arriola Square, Jaques Square and the High Profile/RV Parking. Park staff also maintains the landscaping around all municipal buildings and Main Street.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	206,815	207,550	207,550	216,250
103 Overtime	-	5,000	1,000	5,000
111 AZ Retirement Contribution	23,760	24,160	24,160	26,800
121 FICA - Employer's Portion	15,416	15,880	15,880	16,925
123 Workman's Compensation	7,533	7,920	7,920	8,450
124 Health, Accident and Life Insurance	65,284	70,590	68,950	70,400
	318,807	331,100	325,460	343,825
Contractual Service and Maintenance				
201 Telephone	1,834	1,950	2,200	1,950
207 Service Contracts	6,670	5,000	9,400	12,500
208 General Equipment Repair	6,370	4,000	3,000	4,000
209 Vehicle Repair and Maintenance	3,591	6,000	8,500	6,000
211 Maintenance Other	3,825	6,000	3,000	6,000
212 Water and Sewer Charges	126,691	121,000	121,000	121,000
215 Gas and Electric Charges	28,635	30,000	30,000	30,000
222 Rental and Lease Charges	374	500	850	500
	177,991	174,450	177,950	181,950
Commodities				
302 Operating Supplies	7,516	6,500	6,000	6,500
304 Uniform Allowance	3,518	3,500	2,600	3,500
305 Tire, Batteries, etc.	-	1,000	1,000	1,000
306 Fuel and Oil	6,838	5,000	8,500	7,500
311 Small Tools	773	1,000	500	1,000
312 Safety Equipment	-	300	300	300
315 Janitorial Supplies	576	-	-	-
317 Land Maintenance	20,116	20,000	18,000	20,000
	39,337	37,300	36,900	39,800
Other Charges				
401 Dues and Subscriptions	300	-	-	-
402 Conferences and Business Meetings	-	300	-	300
403 Training and Development	525	1,800	1,800	1,800
	825	2,100	1,800	2,100
Total Expenses	536,960	544,950	542,110	567,675

**Parks
010-522**

	2019-2020 Budget
201 Telephone	1,950
Mobile phone \$750 (Superintendent \$65.50/month @ 12 months)	
Mobile phones \$1,200 (4 Maintenance Workers @ \$25/month @ 12 months)	
207 Service Contracts	12,500
Gopher abatement - \$11,400; Vehicle GPS - 3 @ \$14/mo Casa Grande Rent-A-Can (Main Street Park) \$588	
208 General Equipment Repair	4,000
Tractor, JD Gator, and JD 1200 repairs and maintenance	
209 Vehicle Repair and Maintenance	6,000
211 Maintenance Other	6,000
Rodeo ground maintenance for events (2 @ \$3,000 ea.)	
212 Water and Sewer Charges	121,000
Water, wastewater and irrigation for all parks	
215 Gas and Electric Charges	30,000
Sports lighting and parking lot lighting	
222 Rental and Lease Charges	500
Equipment rental for park maintenance and field preparation	
302 Operating Supplies	6,500
Irrigation supplies and hardware	
304 Uniform Allowance	3,500
Uniforms for five staff	
305 Tires, Batteries, etc.	1,000
306 Fuel and Oil	7,500
311 Small Tools	1,000
Rakes, shovels, landscaping tools	
312 Safety Equipment	300
First aid supplies	
317 Land Maintenance	20,000
Flowers, trees, top soils, infield mix, and winter rye	
323 Software	-
326 Operations and Maintenance	-
335 Furniture, Fixtures, Equipment (less than \$5,000)	-
401 Dues, Subscriptions, and Memberships	-
402 Conferences and Business Meetings	300
AZ Parks and Recreation Association Parks Maintenance Day - \$300 diem	
403 Training and Development	1,800
AZ Landscaping Association Certification - \$1,800 (2 staff @ \$900)	
Class registration and per diem	
	223,850

Fund: General
010-523

Department: Community Center

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Contractual Service and Maintenance</i>				
201 Telephone	1,547	1,600	1,560	1,600
207 Service Contracts	1,300	1,100	1,200	1,200
208 General Equipment Repair	1,037	2,500	2,500	2,500
212 Water and Sewer Charges	2,909	2,600	2,600	3,000
215 Gas and Electric Charges	54,103	65,000	55,500	60,000
217 Professional Services	720	500	500	500
	61,616	73,300	63,860	68,800
<i>Commodities</i>				
302 Operating Supplies	2,542	2,500	2,500	2,500
311 Small Tools	265	250	-	250
312 Safety Equipment	228	250	-	250
	3,036	3,000	2,500	3,000
<i>Other Charges</i>				
401 Dues and Subscriptions	640	400	360	400
	640	400	360	400
Total Expenses	65,291	76,700	66,720	72,200

**Community Center
010-523**

	2019-2020 Budget
201 Telephone	1,600
Phone lines for fire alarm and security alarm	
207 Service Contracts	1,200
Automatic door	
208 General Equipment Repair	2,500
TVs, sound system	
212 Water and Sewer Charges	3,000
215 Gas and Electric Charges	60,000
217 Professional Services	500
302 Operating Supplies	2,500
Holiday decorations, miscellaneous supplies	
311 Small Tools	250
Ladders and miscellaneous tools	
312 Safety Equipment	250
First-aid supplies	
401 Dues, Subscriptions, and Memberships	400
Commercial Pandora subscription	
	72,200

**Fund: General
010-524**

Department: Aquatics

Program narrative:

The Aquatic Center provides competitive and recreational activities for residents and visitors of all ages from April through September. In addition to day-to-day operations and maintenance, programming includes swimming lessons, open swim, aqua aerobics, and aquatic special events.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	11	-		-
102 Part Time Salaries	124,315	126,500	126,000	138,825
111 AZ Retirement Contribution	212	-	100	-
121 FICA - Employer's Portion	10,090	9,680	9,680	10,200
123 Workman's Compensation	5,318	5,300	5,300	5,950
	139,946	141,480	141,280	154,975
Contractual Service and Maintenance				
201 Telephone	3,350	3,600	3,000	3,600
207 Service Contracts	454	3,000	1,000	3,000
208 General Equipment Repair	2,084	2,000	10,000	2,000
212 Water and Sewer Charges	2,612	23,000	5,000	15,000
215 Gas and Electric Charges	67,573	68,000	68,000	68,000
224 Contractual Employees	600	1,000	1,200	1,000
	76,673	100,600	88,200	92,600
Commodities				
302 Operating Supplies	3,741	4,500	4,400	4,500
304 Uniform Allowance	3,212	4,000	3,750	4,000
310 Chemicals	23,927	22,000	22,000	22,000
311 Small Tools	-	500	250	500
312 Safety Equipment	2,039	2,400	1,500	2,400
313 Training Materials	66	1,000	750	1,000
335 Furniture, Fixtures, Equipment (less than \$5,000)	2,804	2,000	2,000	2,000
	35,789	36,400	34,650	36,400
Other Charges				
401 Dues and Subscriptions	532	400	360	400
403 Training and Development	5,168	5,000	5,000	5,000
407 Community Promotion Expense	274	500	500	500
	5,974	5,900	5,860	5,900
Total Expenses	258,381	284,380	269,990	289,875

**Aquatics
010-524**

	2019-2020 Budget
201 Telephone Phone lines for fire alarm and security alarm - (\$300/month @ 12 months)	3,600
207 Service Contracts Aquatic Environmental Systems stand-by contract - \$3,000	3,000
208 General Equipment Repair Routine pump maintenance	2,000
212 Water and Sewer Charges	15,000
215 Gas and Electric Charges	68,000
224 Contractual Employees Aqua exercise instructors	1,000
302 Operating Supplies Sunscreen, supplies for programs and events	4,500
304 Uniform Allowance 40+ staff (swim suits, shorts, tank tops, cashier shirts)	4,000
310 Chemicals Chlorine and acid	22,000
311 Small Tools Ladders and miscellaneous tools	500
312 Safety Equipment Incident Alert System - \$1,500; life jackets - 50 @ \$18 each	2,400
313 Training Materials CPR materials	1,000
335 Furniture, Fixtures, Equipment (less than \$5,000) Lounge Chair/Umbrella replacement	2,000
401 Dues, Subscriptions, and Memberships Commercial Pandora Subscription	400
403 Training and Development Lifeguard certifications - \$2,000 Lifeguard re-certifications - \$1,000 Water Safety Instructor certifications - \$1,500 Other training: \$500	5,000
407 Community Outreach Promotional Expenses	500
	134,900

Fund: General **Department: Programs**
010-525

Program narrative:
The Recreation Programs Division is responsible for coordinating special interest programs, sports activities, and youth and teen programs. Responsible for preparing programming budgets; recruiting, training, supervising and evaluating staff; contract administration; marketing of recreation programs and events; securing event/program sponsors; developing partnerships with youth sports organizations; grant writing and partnering with community service organizations.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	136,209	139,310	139,310	144,714
102 Part Time Salaries	127,773	143,810	143,810	181,680
111 AZ Retirement Contribution	26,174	32,960	32,960	28,600
121 FICA - Employer's Portion	20,424	21,660	21,660	25,000
123 Workman's Compensation	4,961	4,770	4,770	5,510
124 Health, Accident and Life Insurance	35,568	38,460	37,700	38,000
	351,108	380,970	380,210	423,504
Contractual Service and Maintenance				
201 Telephone	1,409	1,300	1,425	1,300
202 Postage	78	100	100	-
207 Service Contracts	-	-	-	510
209 Vehicle Repair and Maintenance	752	500	1,000	1,000
211 Maintenance Other	-	-	-	-
217 Professional Services	24,525	37,000	37,000	24,000
222 Rental and Lease Charges	-	830	825	830
224 Contractual Employees	2,414	2,550	10,250	3,530
	29,178	42,280	50,600	31,170
Commodities				
302 Operating Supplies	24,276	39,470	31,000	39,100
304 Uniform Allowance	2,376	2,500	2,500	2,500
306 Fuel and Oil	1,956	1,750	1,750	1,750
330 Activenet Minimum User Fees	6,083	4,500	5,650	5,650
	34,691	48,220	40,900	49,000
Other Charges				
401 Dues and Subscriptions	285	300	275	420
402 Conferences and Business Meetings	2,235	2,700	2,350	2,625
403 Training and Development	220	1,500	1,500	1,500
407 Community Promotion Expense	526	1,080	500	850
	3,266	5,580	4,625	5,395
Total Expenses	418,243	477,050	476,335	509,069

**Programs
010-525**

	2019-2020 Budget
201 Telephone	1,300
Mobile phone - \$1,296 (1 @ \$54/month; 3 @ \$18/month)	
207 Service Contracts	510
Vehicle GPS - 3 @ \$14/mo	
209 Vehicle Repair and Maintenance	1,000
217 Professional Services	24,000
Contract for Teen Council Advisor	
222 Rental and Lease Charges	830
224 Contractual Employees	3,530
Sports officials, exercise instructors, special interest instructors	
302 Operation Supplies	39,100
Arts and Culture - \$5,000	
Teens - \$11,000	
Sports - \$10,800	
Youth, Teen, and Special Interest - \$12,300	
304 Uniform Allowance	2,500
Part time and seasonal staff uniforms	
306 Fuel and Oil	1,750
330 Activenet Minimum User Fees	5,650
Minimum user fees for registration, booking and membership software	
401 Dues, Subscriptions, and Memberships	420
AZ Parks and Recreation Association Membership - \$195 (3 @ \$65)	
National Recreation and Parks Association Certification Renewal - \$225 (3 @ \$75)	
402 Conferences and Business Meetings	2,625
AZ Parks and Recreation Association Conference - Oro Valley, AZ (3 @ \$875)	
403 Training and Development	1,500
407 Community Outreach Promotional Expenses	850
Newspaper ads and targeted social media posts	
	85,565

Fund: General
010-526

Department: Special Events

Program narrative:

The Special Events Staff are responsible for coordinating special events for all residents and visitors. Responsible for preparing event budgets, contract administration, marketing of special events, securing event sponsors, grant writing and partnering with community service organizations. Events include Christmas on Main, Jr. Parada Parade, Concerts in the Park, Movies in the Park, 4th of July Freedom Fest, Halloween Fright Fest and more.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	40,235	40,770	40,770	42,400
102 Part Time Salaries	1,300	2,780	2,110	3,025
103 Overtime	-	-	100	-
111 AZ Retirement Contribution	4,804	5,070	5,000	5,130
121 FICA - Employer's Portion	2,910	3,330	3,200	3,475
123 Workman's Compensation	531	740	575	775
124 Health, Accident and Life Insurance	13,493	14,590	14,250	14,700
	63,272	67,280	66,005	69,505
Contractual Service and Maintenance				
217 Professional Services	21,789	27,800	25,000	102,050
222 Rental and Lease Charges	24,896	29,340	29,500	29,340
	46,685	57,140	54,500	131,390
Commodities				
302 Operating Supplies	6,671	10,980	11,500	11,075
	6,671	10,980	11,500	11,075
Other Charges				
401 Dues and Subscriptions	164	170	229	170
402 Conferences and Business Meetings	728	970	925	940
403 Training and Development	75	100	100	100
407 Community Promotion Expense	8,110	12,380	14,500	12,380
	9,076	13,620	15,754	13,590
Total Expenses	125,705	149,020	147,759	225,560

**Special Events
Department: 526**

	2019-2020 Budget
217 Professional Services	102,050
Event Grant (Music Festival, Art Festival, Biathlon - Up to \$75,000 to promoter) Fireworks - (\$18,000), bands, movie rental, graphic design services (\$9,050)	
222 Rental and Lease Charges	29,340
inflatable bouncers, tents, tables, chairs, portable toilets and movie screen	
302 Operating Supplies	11,075
Event supplies: Halloween candy, prizes, bags, Easter eggs, Home Tour book, snow machines, Make A Difference Day supplies	
401 Dues, Subscriptions, and Memberships	170
AZ Parks and Recreation Association Membership - \$65 National Recreation and Parks Association Membership - \$100	
402 Conferences and Business Meetings	940
AZ Parks and Recreation Association Conference: Oro Valley - \$875 Annual League Conference w/ Teens - \$65	
403 Training and Development	100
407 Community Outreach Promotional Expenses	12,380
4th of July - \$410 Movie in the Park - \$820 Junior Parada - \$1,600 Halloween Fright Fest - \$410 Easter Eggstravaganza - \$410 Pooch Party - \$410 Home Tour - \$3,600 Christmas on Main Street - \$410 Concerts in the Park - \$1,530 Road to Country Thunder - \$2,620 Make a Difference Day - \$155	
	156,055

Fund: General **Department: Senior Center**
010-528

Program narrative:
The Senior Center provides: social, recreational and cultural programming; activities for the senior community in Florence; and improves the overall quality of life for the Town's senior citizens. The Senior Center also provides limited transportation services for senior citizens to visit the Senior Center, shop at grocery stores and go on excursions.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	129,975	131,270	120,000	112,700
102 Part Time Salaries	10,422	29,130	25,650	36,195
111 AZ Retirement Contribution	16,277	18,670	17,200	18,100
121 FICA - Employer's Portion	10,375	12,270	11,300	11,400
123 Workman's Compensation	2,759	2,220	2,050	2,525
124 Health, Accident and Life Insurance	28,772	31,120	26,300	31,050
	198,580	224,680	202,500	211,970
Contractual Service and Maintenance				
201 Telephone	320	1,030	580	450
202 Postage	71	100	200	-
207 Service Contracts	-	-	500	850
208 General Equipment Repair	-	500	2,500	500
209 Vehicle Repair and Maintenance	4,704	4,000	6,500	6,500
211 Maintenance Other	252	1,000	1,200	1,000
212 Water and Sewer Charges	4,980	5,000	5,000	5,000
215 Gas and Electric Charges	15,968	16,500	16,000	16,500
217 Professional Services	13,679	14,400	13,500	14,400
231 Lease Purchase Payment	-	-	-	-
	39,974	42,530	45,980	45,200
Commodities				
301 Office Supplies	1,491	1,500	1,500	1,500
302 Operating Supplies	11,065	15,780	15,780	15,780
303 Recreation Supplies	115	500	500	500
304 Uniform Allowance	244	400	400	400
305 Tire, Batteries, etc.	-	500	1,000	500
306 Fuel and Oil	4,360	7,000	4,600	7,000
311 Small Tools	103	100	100	100
312 Safety Equipment	80	100	100	100
315 Janitorial Supplies	72	200	100	200
316 Facilities Maintenance	270	-	-	-
	17,800	26,080	24,080	26,080
Other Charges				
401 Dues and Subscriptions	-	80	200	130
402 Conferences and Business Meetings	720	1,270	1,200	1,650
403 Training and Development	-	1,350	1,200	1,000
407 Community Promotion Expense	-	1,000	500	1,000
444 Donation Expense	5,798	5,000	6,500	5,000
	6,518	8,700	9,600	8,780
Total Expenses	262,872	301,990	282,160	292,030

**Senior Center
010-528**

	2019-2020 Budget
201 Telephone	450
Mobile phones	
207 Service Contracts	850
Vehicle GPS - 5 @ \$14/mo	
208 General Equipment Repair	500
Kitchen appliances and fitness equipment	
209 Vehicle Repair and Maintenance	6,500
5 vans, 3 with lifts	
211 Maintenance Other	1,000
Miscellaneous repair of building items, small vehicle maintenance items, and equipment	
212 Water and Sewer Charges	5,000
215 Gas and Electric Charges	16,500
217 Professional Services	14,400
Excursions - \$2,500	
Senior Meals - \$11,000	
Event Entertainment - \$900	
301 Office Supplies	1,500
302 Operating Supplies	15,780
Anticipated supplies for transportation enhancement - \$4,280 Meal supplies, kitchen supplies, paper products and event supplies	
303 Recreation Supplies	500
Event supplies and building decorations	
304 Uniform Allowance	400
Staff Shirts	
305 Tires, Batteries, etc..	500
306 Fuel and Oil	7,000
Transportation enhancement - \$2,500	
311 Small Tools	100
Small miscellaneous tools and items needed for the building and vehicles	
312 Safety Equipment	100
Fire extinguishers, van safety items, seat belt cutters, first-aid kit items	
315 Janitorial Supplies	200
Extra cleaning supplies for building and vehicles	
401 Dues, Subscriptions, and Memberships	130
AZ Senior Center Association Membership Pinal-Gila Council for Seniors, Notary Fees for Recreation Coordinator.	
402 Conferences and Business Meetings	1,650
AZ Senior Center Association Conference - Tucson, AZ	
403 Training and Development	1,000
As part of the Transportation enhancement for AZ Department of Transportation and Maricopa Association Government training - \$1,000	
407 Community Outreach Promotional Expenses	1,000
Transportation Enhancement	
444 Donation Expense	5,000
Meals for seniors, charitable donations, prizes for events and games for activities	
	80,060

**Fund: General
010-529**

Department: Library

Program narrative:

The Library's main objective is to provide materials and services to help Florence residents obtain information meeting their personal, educational, and professional needs with an emphasis on educational resources, youth services, and popular material.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	122,409	159,380	145,200	166,100
102 Part Time Salaries	37,210	24,440	28,350	37,045
111 AZ Retirement Contribution	18,558	21,400	19,688	24,300
121 FICA - Employer's Portion	12,157	14,060	12,935	15,550
123 Workman's Compensation	505	540	500	1,125
124 Health, Accident and Life Insurance	36,020	60,850	50,000	54,725
	226,860	280,670	256,673	298,845
Contractual Service and Maintenance				
202 Postage	1,900	2,900	2,900	-
203 Reproduction and Printing	300	300	300	300
207 Service Contracts	300	300	300	300
211 Maintenance Other	260	100	-	100
217 Professional Services	299	300	300	300
222 Rental and Lease Charges	-	-	-	-
	3,059	3,900	3,800	1,000
Commodities				
301 Office Supplies	489	750	750	750
302 Operating Supplies	2,299	2,300	2,200	2,300
308 Books	24,795	30,000	30,000	30,000
312 Safety Equipment	98	100	100	100
	27,681	33,150	33,050	33,150
Other Charges				
401 Dues and Subscriptions	1,800	2,720	2,000	2,720
402 Conferences and Business Meetings	236	650	500	650
403 Training and Development	-	300	300	300
407 Community Promotion Expense	987	1,000	1,000	1,000
444 Donation Expense	1,137	3,000	1,000	3,000
	4,160	7,670	4,800	7,670
Total Expenses	261,760	325,390	298,323	340,665

**Library
010-529**

	2019-2020 Budget
203 Reproduction and Printing	300
21st Annual bookmark design contest	
207 Service Contracts	300
People counter and maintenance agreements	
211 Maintenance Other	100
217 Professional Services	300
Speakers, performers, professional storytellers	
301 Office Supplies	750
302 Operating Supplies	2,300
Library specific supplies; book jackets, book tape, barcodes, CD/DVD cases, programming supplies and drinking water	
308 Books	30,000
Reference, non-fiction, large print, juvenile, audio/video, Southwest, fiction, young adult, easy print items	
312 Safety Equipment	100
Rubber gloves for use with disc resurfacing machine, first-aid kit	
401 Dues, Subscriptions, and Memberships	2,720
Budget in case of no donations, magazine subscriptions, newspaper subscriptions, AZ Library Association and American Library Association dues	
402 Conferences and Business Meetings	650
AZ Library Association Conference, Pinal County Library, Federation meetings	
403 Training and Development	300
CPR Training	
407 Community Outreach Promotional Expenses	1,000
Summer reading program	
444 Donation Expense	3,000
Expenditures from donations received	
	41,820

Community Development

Fund: General **Department: Community Development**
010-510

Program narrative:
 The Community Development Department is responsible for current and long-range planning, administration and enforcement of the Town of Florence Development Code, administration of Historic District Design Guidelines, administration of Building Safety Codes and construction inspections, Code Compliance, administration of the Town of Florence Cemetery and other duties appropriate to development issues and proposals within the Town of Florence. In addition, the Department provides staff support to assigned Town Commissions.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	184,868	327,760	327,760	308,000
102 Part Time Salaries	1,529	-	-	-
103 Overtime	4,291	-	-	6,000
111 AZ Retirement Contribution	21,265	38,150	38,150	36,710
121 FICA - Employer's Portion	14,325	25,080	25,080	24,000
123 Workman's Compensation	1,939	5,430	5,430	3,550
124 Health, Accident and Life Insurance	45,456	109,250	109,250	68,610
	273,673	505,670	505,670	446,870
Contractual Service and Maintenance				
201 Telephone	2,111	2,400	2,100	2,460
202 Postage	162	2,000	2,000	-
203 Reproduction and Printing	5,530	5,000	3,500	5,000
205 Legal Publication	57	3,500	2,500	3,500
207 Service Contracts	5,201	5,510	4,500	2,625
209 Vehicle Repair and Maintenance	681	1,500	1,500	2,100
211 Maintenance Other	-	360	360	360
212 Water and Sewer Charges	636	1,500	1,500	1,500
215 Gas and Electric Charges	10,031	8,200	8,200	8,400
217 Professional Services	85,800	85,000	70,000	85,000
	110,208	114,970	96,160	110,945
Commodities				
301 Office Supplies	3,643	2,000	2,600	2,900
302 Operating Supplies	1,045	-	200	1,000
304 Uniform Allowance	1,892	1,900	1,900	2,875
306 Fuel and Oil	1,838	1,500	2,900	3,750
308 Books	1,191	1,600	1,600	1,600
312 Safety Equipment	-	-	-	5,000
313 Training Materials	128	-	-	-
323 Software	51,648	12,800	27,000	6,450
324 Computers and Printers	530	11,500	6,000	9,000
326 Operations and Maintenance	-	-	11,500	-
335 Furniture, Fixtures, Equipment (less than \$5,000)	-	5,000	-	5,000
	61,916	36,300	53,700	37,575
Other Charges				
401 Dues and Subscriptions	615	2,000	2,000	1,600
402 Conferences and Business Meetings	2,966	3,900	3,900	5,200
403 Training and Development	1,739	3,900	3,900	5,200
408 Other Miscellaneous	1,693	5,000	4,000	5,000
420 Software Maintenance Agreement	-	25,000	-	-
	7,013	39,800	13,800	17,000
Capital				
507 Improvements Other Than Buildings	32,661	-	-	-
	32,661	-	-	-
Total Expenses	485,471	696,740	669,330	612,390

**Community Development
010-510**

	2019-2020 Budget
201 Telephone	2,460
Office phones, fax and cell phones	
203 Reproduction and Printing	5,000
Copying, special projects, record requests, packets and related expenses	
205 Legal Publication	3,500
Required legal notices	
207 Service Contracts	2,625
Copier Contract/\$2160 GPS Monitoring (3 vehicles)/\$465	
209 Vehicle Repair and Maintenance	2,100
Repair and maintenance of vehicles	
211 Maintenance Other	360
Maintenance of machinery and equipment	
212 Water and Sewer Charges	1,500
Water/Sewer utility usage	
215 Gas and Electric Charges	8,400
Gas/Electric utility usage	
217 Professional Services	85,000
Code text amendments, Contract services for inspections and plan reviews	
301 Office Supplies	2,900
General office supplies	
302 Operating Supplies	1,000
Maintenance and repair materials purchased from True Value, Ace Hardware and Home Depot	
304 Uniform Allowance	2,875
Uniforms for staff (2@\$750 & 4@\$250) AND 50/50 for Curtis Williams (\$375)	
306 Fuel and Oil	3,750
Fuel and oil for vehicles	
308 Books	1,600
Code books and other necessary publications for projects and certifications	
312 Safety Equipment	5,000
Safety vests, jackets, glasses, gloves, masks, steel toe boots, flashlights, signage, first aid/med supplies	
323 Software	6,450
Paperless submittals and reviews.	
324 Computers and Printers	9,000
Equipment necessary to initiate paperless submittals and reviews	
335 Furniture, Fixtures, Equipment (less than \$5,000)	5,000
Organization of plan submittal process, staging and storage areas	
401 Dues, Subscriptions, and Memberships	1,600
AZ American Planning Assn-CDD & P/\$600; AZ Building Officials-BO, BI & PT/\$450; ICC Government-BO, BI & PT/\$450; Southern AZ/\$100	
402 Conferences and Business Meetings	5,200
AZ Historic Preservation Conf-CDD/\$600; AZ Planning Association-CDD & P/\$1,200; Land Use Law-CDD & P/\$600; Attendance for 3 HDAC members/\$1,800; International Code Council/\$1,000	
403 Training and Development	5,200
Staff Training and Development/Planning Staff/\$1,000 AZ Building Officials (2 x per year for 3 employees)/\$1,200 Inspector Certifications/\$1,000; Building Official Certifications/\$1,000; and 50/50 for Sanitation Worker / \$1,000	
408 Other Miscellaneous	5,000
Building Safety research by consultant (if needed)	
	165,520

**Fund: General
010-530**

Department: Engineering

Program narrative:

The Engineering Division provides technical support services to Public Works and other Town departments as requested. These services include plan review, ROW / PUF clearance, construction and project management and execution, contract review and graphics reproduction.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	40,387	73,460	73,460	43,300
110 Car Allowance	162	-	162	162
111 AZ Retirement Contribution	4,737	8,550	8,550	5,250
121 FICA - Employer's Portion	3,108	5,620	5,620	3,325
123 Workman's Compensation	831	1,580	1,580	1,000
124 Health, Accident and Life Insurance	7,803	19,200	4,900	10,310
	57,029	108,410	94,272	63,347
Contractual Service and Maintenance				
201 Telephone	1,502	2,550	2,550	2,550
202 Postage	84	100	100	-
203 Reproduction and Printing	13	200	100	200
205 Legal Publication	-	150	-	150
207 Service Contracts	1,212	2,400	1,250	2,400
209 Vehicle Repair and Maintenance	263	500	-	500
217 Professional Services	22,726	20,000	-	20,000
	25,801	25,900	4,000	25,800
Commodities				
301 Office Supplies	2,599	400	400	400
304 Uniform Allowance	752	2,000	2,000	2,000
306 Fuel and Oil	488	1,250	800	1,250
308 Books	-	1,000	800	1,000
311 Small Tools	7	-	-	-
323 Software	809	1,000	-	-
324 Computers and Printers	255	6,500	-	6,500
335 Furniture, Fixtures, Equipment (less than \$5,000)	111	-	-	-
	5,021	12,150	4,000	11,150
Other Charges				
401 Dues and Subscriptions	139	800	-	800
403 Training and Development	477	2,000	-	2,000
	616	2,800	-	2,800
Total Expenses	88,466	149,260	102,272	103,097

**Engineering
010-530**

	2019-2020 Budget
201 Telephone	2,550
Cellular phone charges	
203 Reproduction and Printing	200
Reproduction of plans, maps, office forms, letterhead, business cards, etc.	
205 Legal Publication	150
Advertising costs for public notices, advertisements, Requests for Proposals, etc.	
207 Service Contracts	2,400
AOT Maint. contract for copiers, GPS Service Contract	
209 Vehicle Repair and Maintenance	500
Maintenance on vehicles	
217 Professional Services	20,000
On-call inspection assistance as needed, special projects, surveys, drainage reports, geographic reports, plan reviews, services performed by laboratories, engineering, pump service, contract water tank storage maintenance and water rate study	
301 Office Supplies	400
304 Uniform Allowance	2,000
Uniform needs for all personnel: shirts, hats, boots, pants, jackets	
306 Fuel and Oil	1,250
Fuel for vehicles, generators and hand held equipment	
308 Books	1,000
Informational, technical and specifications books; Code books for projects or certifications	
324 Computers and Printers	6,500
401 Dues, Subscriptions, and Memberships	800
403 Training and Development	2,000
	39,750

**Fund: General
010-531**

Department: Facilities Maintenance

Program narrative:

The division is responsible for the maintenance and upkeep of general government buildings and non-specific departmental costs.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	200,459	193,200	193,200	198,800
103 Overtime	6,015	-	12,200	13,000
111 AZ Retirement Contribution	23,528	22,490	22,490	25,650
121 FICA - Employer's Portion	15,505	14,780	14,780	16,200
123 Workman's Compensation	5,862	6,140	6,140	6,725
124 Health, Accident and Life Insurance	63,105	57,240	78,900	81,900
	314,473	293,850	327,710	342,275
Contractual Service and Maintenance				
201 Telephone	1,485	2,200	1,600	1,600
203 Reproduction and Printing	20	-	20	20
205 Legal Publication	-	500	500	500
207 Service Contracts	25,112	29,700	29,700	30,875
208 General Equipment Repair	9,346	9,000	14,000	15,000
209 Vehicle Repair and Maintenance	2,940	5,000	5,000	5,000
222 Rental and Lease Charges	-	500	500	500
230 Landfill Changes	-	500	500	500
	38,903	47,400	51,820	53,995
Commodities				
301 Office Supplies	661	200	500	600
302 Operating Supplies	14,889	18,000	18,000	18,000
304 Uniform Allowance	3,230	3,750	3,750	3,750
306 Fuel and Oil	2,881	2,500	4,000	4,000
308 Books	-	200	200	200
311 Small Tools	2,718	3,000	3,000	3,000
312 Safety Equipment	196	1,000	500	500
315 Janitorial Supplies	24,148	23,000	23,000	25,000
316 Facilities Maintenance	56,955	55,000	58,000	58,000
323 Software	495	500	500	-
324 Computers and Printers	466	-	-	-
	106,639	107,150	111,450	113,050
Other Charges				
403 Training and Development	-	1,100	1,100	1,100
	-	1,100	1,100	1,100
Total Expenses	460,015	449,500	492,080	510,420

**Facilities Maintenance
010-531**

	2019-2020 Budget
201 Telephone 2 Smart Phones (maintenance) and 1 Flip Phone (custodial)	1,600
203 Reproduction and Printing Reproduction of office forms, letterhead, business cards, etc.	20
205 Legal Publication	500
207 Service Contracts Monthly, annual and semiannual service expenses for professional inspections of extinguishers, fire alarms, fire suppression, elevators, backflow preventors, and overhead and power gates and doors. This also includes monthly exterminating, GPS monitoring systems.	30,875
208 General Equipment Repair Repair and maintenance of fleet (including scheduled preventative maintenance) equipment and hand equipment	15,000
209 Vehicle Repair and Maintenance Repair and maintenance of fleet (including scheduled preventative maintenance) and GPS monitor installation	5,000
222 Rental and Lease Charges Miscellaneous cleaning machine rentals	500
230 Landfill Charges Disposal fees for garbage (containerized) and trash (uncontainerized)	500
301 Office Supplies General office supplies (pens, paper, files, etc.)	600
302 Operating Supplies For the purchase of maintenance and repair materials from True Value, Ace Hardware, Home Depot, electrical and plumbing part suppliers, Johnstone Supply, Zorro, and Grainger	18,000
304 Uniform Allowance Custodial/maintenance uniforms	3,750
306 Fuel and Oil Fuel for vehicles, generators, and hand-held equipment	4,000
308 Books Books, manuals and publications related to PW	200
311 Small Tools Small tools purchased towards the end of the fiscal year	3,000
312 Safety Equipment SDS books, wet floor signs, printed safety signage, safety glasses, masks, refill medicine cabinets, etc.	500
315 Janitorial Supplies For all Town facilities	25,000
316 Facilities Maintenance All inspection-generated repairs, call-out repairs, emergency repairs, unexpected HVAC replacements, some small projects if funding allows at the end of the FY	58,000
403 Training and Development Funding for staff to attend building maintenance organization trainings and seminars	1,100
	168,145

**Fund: General
010-533**

Department: Cemetery

Program narrative:

The mission is to provide an esteemed public burial ground, affordable to all citizens. The cemetery accomplishes this goal through the collaborative effort with Development Services Department staff operating in four key capacities of administration, facilities, grounds maintenance and burial services. The Cemetery Rules and Regulations provide guidance in the administration of the Cemetery as well as Arizona statutory requirements. The division is responsible for the location, openings, and closing of the grave sites, along with the maintenance and up-keep of the public rights-of-way at the Town of Florence Cemetery.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Contractual Service and Maintenance</i>				
208 General Equipment Repair	-	200	200	200
211 Maintenance Other	393	600	600	600
212 Water and Sewer Charges	7,013	7,000	8,538	9,000
	7,406	7,800	9,338	9,800
<i>Commodities</i>				
301 Office Supplies	20	100	250	100
302 Operating Supplies	40	-		-
306 Fuel and Oil	-	-	1,000	-
311 Small Tools	901	-	-	-
317 Land Maintenance	349	1,000	-	1,000
324 Computers and Printers	-	-	-	-
	1,309	1,100	1,250	1,100
Total Expenses	8,715	8,900	10,588	10,900

**Cemetery
010-533**

	2019-2020 Budget
208 General Equipment Repair	200
Repair and maintenance of fleet (including scheduled preventative maintenance) equipment and hand equipment	
211 Maintenance Other	600
Repair and maintenance of equipment and machinery (including scheduled preventative maintenance); warranty issues, spare parts	
212 Water and Sewer Charges	9,000
Water/sewer utility services rendered	
301 Office Supplies	100
General office supplies (pens, paper, files, etc.)	
317 Land Maintenance	1,000
Provisions for land maintenance of grounds and for vegetation control; weed sterilizers, supplies for landscaping, irrigation, etc.	
	10,900

**Fund: General
010-536**

Division: Fleet

Program narrative:

The Fleet Division is responsible for the repair and maintenance of all Town vehicles and equipment. Each fund is charged for the hours that the Fleet staff works on General Fund vehicles.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<i>Personnel</i>				
101 Salaries and Wages	-	90,360	90,360	87,600
111 AZ Retirement Contributions	-	10,520	10,520	10,610
121 FICA - Employer's Portion	-	6,910	6,910	7,000
123 Workers' Compensation	-	3,570	3,570	3,010
124 Health, Accident and Life Insurance	-	31,750	31,750	31,500
	-	143,110	143,110	139,720
<i>Contractual Service and Maintenance</i>				
207 Service Contracts	-	-	-	350
209 Vehicle Repair and Maintenance	-	2,000	2,000	2,000
	-	2,000	2,000	2,350
<i>Commodities</i>				
302 Operating Supplies	-	-	-	2,500
304 Uniform Allowance	-	2,000	1,650	2,000
311 Small Tools	-	3,000	2,100	3,000
314 Other	-	2,500	2,100	-
	-	7,500	5,850	7,500
Total Expenses	-	152,610	150,960	149,570

**Fleet
010-536**

	2019-2020 Budgeted
207 Service Contracts AOT Maint. contract for copiers, GPS monitoring services	350
209 Vehicle Repair & Maintenance Repair & maintenance of fleet (including scheduled preventative	2,000
302 Operating Supplies Nuts, bolts, spray paint, degreaser, welding supplies, hoses, oxygen, fittings, clamps and other supplies	2,500
304 Uniform Allowance Uniform needs for all personnel: shirts, hats, boots, pants, jackets	2,000
311 Small Tools Replace shovels, pitch forks, hoes, hand tools, etc.	3,000
	9,850

Special Revenue Funds

Special Revenue Funds Summaries

Fund	Revenues	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Capital Project Fund-General Gov		2,221,173	1,230,000	1,782,000	2,253,000
Streets-Highway User		3,222,091	3,238,310	3,348,580	3,605,915
Construction Tax		140,669	161,000	345,200	360,000
Food Tax		23,491	3,200	8,100	8,500
Debt Service Fund		69,748	69,750	69,748	69,748
Economic Development Fund		1,691	3,000	1,700	1,700
Judicial Collection Funds		2,374	2,650	2,875	2,865
Fill The Gap		2,019	2,220	2,420	2,435
North Florence Improvement Dist		58,904	79,200	77,028	0
SW Gas Relocation Reimbursment		51,286	50,000	50,000	50,000
Impound Fund		11,952	10,100	12,250	12,250
Fireman's Pension Fund		20,402	23,970	22,000	22,000
Grants		198,199	4,378,080	752,191	2,402,366
Street Light Improvement Dist		2,031	5,400	1,300	23,000
Impact Fee Funds		524,023	407,700	512,370	530,100
Total Special Revenue Funds		\$ 6,550,053	\$ 9,664,580	\$ 6,987,762	\$ 9,343,879

Fund	Expenditures	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Capital Project Fund-General Gov		141,488	1,457,638	1,242,730	4,314,198
Streets-Highway User		4,346,231	7,915,400	5,849,776	6,893,944
Construction Tax					150,000
Food Tax					213,000
Debt Service Fund		69,748	69,750	69,748	69,748
Economic Development Fund		69,750	20,000	-	20,000
Judicial Collection Funds		6,161	5,000	5,000	5,000
Fill the Gap		609	700	700	700
North Florence Improvement Dist		92,013	94,275	130,483	-
SW Gas Relocation Reimbursment		47,699	50,000	50,000	50,000
Impound Fund		533	1,000	42,000	2,000
Fireman's Pension Fund		56,775	12,900	6,000	14,000
Grants		198,199	4,378,080	787,157	2,402,366
Street Light Improvement Dist		103,968	79,480	93,345	95,060
Development Impact Fees		100,025	775,000	59,402	1,207,496
Total Special Revenue Funds		\$ 5,233,199	\$ 14,859,223	\$ 8,336,341	\$ 15,437,512

**General Capital Fund Budget Summary
Fund 011**

The General Capital Budget utilizes funding from city sales tax from construction and transfers from Special Revenue Funds and the General Fund to fund capital purchases and capital projects that are non-enterprise related.

	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	4,244,577	6,033,411	6,324,262	6,943,281
Revenue				
Total Revenue	1,540,823	1,230,000	1,782,000	1,890,000
Total Transfers	680,350	-	-	363,000
	2,221,173	1,230,000	1,782,000	2,253,000
Expenditures				
Transfer Out	71,740	1,387,890	1,162,980	4,244,450
	69,748	69,748	79,750	69,748
	141,488	1,457,638	1,242,730	4,314,198
Cash Balance	6,324,262	5,875,521	6,943,281	4,951,831

General Capital Fund					
Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Other Revenue					
City Sales Tax	310-110	1,522,358	1,200,000	1,700,000	1,800,000
Interest Earnings	345-682	18,465	30,000	82,000	90,000
		1,540,823	1,230,000	1,782,000	1,890,000
Intra-Fund Transfer					
FROM CONSTRUCTION	390-913	-	-		150,000
FROM FOOD TAX FUND	390-914	-	-		213,000
FROM GRANT FUNDS	390-920	-	-		
FROM GENERAL FUND	390-950	680,350			
FROM IMPACT FEE	390-960	-	-		
		680,350	-	-	363,000
Total Revenue		2,221,173	1,230,000	1,782,000	2,253,000

Fund: General Capital **Department: Finance**
011- Varies by department

Program narrative:
Funds are used to account for the receipt and disbursement of all resources used for the acquisition of capital facilities for General Fund Departments. Revenue and expenditures are accounted for under a modified accrual basis.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Other Equipment	-	40,000	40,000	
Improvements other than Bldgs	-	-		50,000
Maintenance Other	-	-		
Professional Services	-	-		
Furniture, Fixtures, Equipment	-	111,360	50,000	50,000
Vehicles	-	187,000	187,000	177,000
Vehicles	61,878	-		
Other Equipment	-	-		
Improvements Other Than Bldgs	-	-		
Professional Services	-	9,200	9,200	
Furniture, Fixtures, Equipment	-	19,000	26,300	-
Building Remodel/Acquisition	-	-		
Vehicles	-	77,000	77,000	
Other Equipment	-	20,080	20,080	175,000
Improvements Other than Bldgs			12,000	
Improvements Other than Bldgs	-	100,000	-	
Maintenance Other	-	-		20,000
Other Equipment	-	-		9,500
Maintenance Other	-	-		
Professional Services	5,276	465,000	366,538	195,000
Other	-	-		40,000
Facilities Maintenance	-	-		
Furniture, Fixtures, Equipment	-	39,250	36,922	
Improvements Other Than Bldgs	-	80,000	80,000	
Land Acquisition-Parks	-	-		
Maintenance Other	-	-		
Vehicles	-	-		18,000
Improvements other than Bldgs	-	-		150,000
Maintenance Other	-	240,000	240,000	
Small Tools	-	-		
Vehicles	-	-		34,000
Other Equipment	-	-		2,950
Improvements Other Than Bldgs	-	-		323,000
Maintenance Other	-	-		-
Professional Services	-	-		500,000
Other Miscellaneous	4,586	-	17,940	2,500,000
Total Expenses	71,740	1,387,890	1,162,980	4,244,450

Capital Improvement Plan Summary Fiscal Year 2019-2020

PROJECT #	PROJECT TITLE	Five Year Outlook					Multi Year
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	TOTAL
GG-23	2020 General Plan Update (RTP & PTOSMP)	500,000					500,000
GG-24	Enterprise Data Storage Infrastructure				20,000	1,650	21,650
GG	Network Server Infrastructure			47,394		16,000	63,394
GG-27	Exercise Equipment Replacement		5,000		5,000		10,000
POC-12	Florence Cemetery Main Access Paving		50,000				50,000
POC-28	Heritage Park Improvements		266,000	1,250,000	1,250,000	1,250,000	4,016,000
POC-29	Dog Park Improvements			13,313	98,001	133,814	245,128
POC-30	Main Street Park Improvements			22,238	171,097	193,597	386,932
POC-31	Poston Butte Open Space and Trails Development	195,000	1,458,500	1,458,000	-		3,111,500
PSF	Radio Replacement Program	175,000	175,000				350,000
PSP	Tablet Replacement Plan	30,000	30,000			30,000	90,000
PSP	Taser Replacement Plan	20,000				20,000	40,000
PSP-06	Remodel of Evidence Building Garage		-	100,000	1,000,000		1,100,000
GG	Building Assessment	-	110,000				110,000
GG-28	Florence Veterans Memorial	40,000					40,000
CS	Replacement Utility Vehicle	18,000					18,000
CS	New Recreation Center	150,000	3,449,500	3,300,000			6,899,500
CS	Lawn Mower	9,500	9,500				19,000
CS	Main Street Planters	20,000					20,000
Fleet	Vehicle Lift	2,950					2,950
CD	Fire Sprinkler System- Revolving Fund	50,000	50,000	50,000	50,000	50,000	250,000
	North End Framework LOMR Phase 1b	-			3,040,000		3,040,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol	59,000	62,000	65,000	68,000		254,000
PSP	Replacement Patrol		62,000	65,000	68,000		195,000
PSF	Replacement Truck	-	65,000				65,000
FM	Replacement Truck	34,000	40,000				74,000
CS	Replacement Truck		38,000		41,000		79,000
	PAID WITH FUND 11	\$ 1,421,450	\$ 5,994,500	\$ 6,500,945	\$ 5,947,098	\$ 1,695,061	\$ 21,559,054
FM	Roof	30,000	14,000		56,000		100,000
FM	HVAC	100,000	86,000	78,000			264,000
FM	Flooring	53,000		73,000		21,000	147,000
FM	Interior Patch and Paint		30,000	47,000	11,000		88,000
FM	Exterior Patch and Paint	140,000	13,000	18,000		3,000	174,000
	OPERATING FUNDS PAID WITH FUND 11	\$ 323,000	\$ 143,000	\$ 216,000	\$ 67,000	\$ 24,000	\$ 773,000
POC-28	Heritage Park Improvements			200,000			200,000
PSF/P	Radio Replacement Program	100,000	100,000				200,000
PSF	Water Tender	200,000					200,000
PSF	Cardiac Monitors	35,000	35,000	35,000			105,000
PSF-02	Extrication Equipment			35,000			35,000
GG-28	Florence Veterans Memorial	40,000					40,000
	PAID WITH GRANTS	\$ 375,000	\$ 135,000	\$ 270,000	\$ -	\$ -	\$ 780,000
POC-26	Central Arizona Project (CAP) Canal Trail Development				25,000	75,000	100,000
POC-32	Parks & Recreation Maintenance Building			50,600	527,300		577,900
	PAID WITH DIF	\$ -	\$ -	\$ 50,600	\$ 552,300	\$ 75,000	\$ 677,900
	GENERAL FUND TOTAL CAPITAL	2,119,450	6,272,500	7,037,545	6,566,398	1,794,061	23,789,954

Streets Fund Budget Summary

	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget
Starting Cash Balance	\$ 11,586,070	\$ 11,868,949	\$ 10,461,930	\$ 7,960,734
Operational Balance	\$ 6,540,884	\$ 6,823,763	\$ 6,192,858	\$ 5,928,014
Bond Proceeds	\$ 5,045,186	\$ 5,045,186	\$ 3,547,720	\$ 2,032,720
REVENUE				
Governmental Revenue	\$ 3,166,088	\$ 3,163,530	\$ 3,249,000	\$ 3,501,135
Other Revenue	\$ 46,103	\$ 74,000	\$ 98,800	\$ 104,000
Operating Transfers In	\$ 9,900	\$ 780	\$ 780	\$ 780
Total Revenue	\$ 3,222,091	\$ 3,238,310	\$ 3,348,580	\$ 3,605,915
EXPENDITURES				
Highway User Operations	\$ 2,280,143	\$ 1,461,360	\$ 1,439,654	\$ 1,592,295
Engineering	\$ -	\$ 1,000,000	\$ 1,770,000	\$ 1,850,000
Fleet Services	\$ -	\$ 121,420	\$ 102,504	\$ 113,950
Capital Projects	\$ 1,754,502	\$ 4,563,000	\$ 1,768,000	\$ 2,455,000
Operating Transfers Out	\$ 261,996	\$ 283,310	\$ 283,310	\$ 396,238
Debt Service	\$ 49,591	\$ 486,310	\$ 486,308	\$ 486,461
Total Expenditures	\$ 4,346,231	\$ 7,915,400	\$ 5,849,776	\$ 6,893,944
Ending Cash	\$ 10,461,930	\$ 7,191,859	\$ 7,960,734	\$ 4,672,705

Florence Streets

Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
<u>Revenue</u>					
Highway Users Gas Tax	012-330-324	1,990,826	2,063,530	2,034,800	2,028,423
Transportation Excise Tax (TET)	012-330-330	1,175,262	1,100,000	1,214,200	1,274,910
Streets & Highway Allocation	012-330-331				197,802
Total Revenue		3,166,088	3,163,530	3,249,000	3,501,135
<u>Other Revenue</u>					
Interest Earnings	012-345-682	27,550	60,000	78,000	80,000
Public Utility Fees	012-350-356	12,897	10,000	16,800	20,000
Sale of Assets	012-350-683	1,624	-	-	-
Off Site Improvement Fees	012-350-695		-		
Abandonment's & Encroachments	012-350-696		-		
Maintenance Revenue	012-350-697		4,000	4,000	4,000
Miscellaneous Revenue	012-350-698		-		
Proceeds From Loan	012-350-699		-		
Miscellaneous Revenue	012-360-698	4,032			
Total Other Revenue		46,103	74,000	98,800	104,000
<u>Operating Transfers In</u>					
From Grant Funds	012-390-920		-		
From SLID Funds	012-390-930	9,900	780	780	780
From Impact Fee Funds	012-390-950		-		-
From Sewer Fund	012-390-952		-		
From other Special Revenue Funds	012-390-970	-	-		
Total Transfers In		9,900	780	780	780
Total Streets Revenue		3,222,091	3,238,310	3,348,580	3,605,915

Fund: HURF
012-518, 561, 566, 581

Division: Streets

Program narrative:

The Streets division is responsible for the maintenance and upkeep of all public rights-of-way, alleys, and easements within the corporate limits of the Town of Florence. This includes preventative maintenance, minor repair or reconstruction of existing streets and right-of-way maintenance activities such as sweeping, weed control, drainage facility maintenance.

Positions in Division: 15

Account No./ Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	625,676	561,600	513,468	589,325
103 Overtime	31,138	30,000	32,000	35,000
105 Holiday Pay	0	0	0	0
106 Stand By Pay	7,958	8,000	7,300	8,000
110 Car Allowance	468	500	500	500
111 AZ Retirement Contributions	76,487	65,370	67,537	76,210
121 FICA - Employer's Portion	50,092	42,970	42,533	48,200
123 Workers' Compensation	38,050	35,180	37,856	42,650
124 Health, Accident and Life Insurance	167,223	186,160	165,200	213,400
Total Personnel	997,091	929,780	866,394	1,013,285
Contractual Service and Maintenance				
201 Telephone	6,732	5,000	7,000	7,000
202 Postage	109	3,500	0	1,000
203 Reproduction and Printing	64	0	0	0
204 Data Processing	0	0	0	0
205 Legal Publication	0	0	0	0
206 Liability Insurance	62,960	55,250	55,250	60,000
207 Service Contracts	2,178	3,710	7,410	7,410
208 General Equipment Repair	0	0	0	0
209 Vehicle Repair and Maintenance	53,874	30,820	60,000	60,000
210 Radio Repair & Maint.			0	
211 Maintenance Other	27,286	20,000	24,000	24,000
212 Water/Sewer Charges	4,821	6,500	6,500	6,500
214 Traffic Control Operations	47,183	60,000	60,000	60,000
215 Gas/Electric Charges	101,493	102,000	102,000	102,000
217 Professional Services	39,817	1,000	10,000	10,000
218 Engineering & Architectural	0	0	0	0
219 Financial Audit	6,800	0	0	0
222 Rental/Lease Charges	0	16,000	16,000	16,000
Total Contractual Service and Maintenance	353,317	303,780	348,160	353,910
Commodities				
301 Office Supplies	1,041	1,900	3,100	3,100
302 Operating Supplies	15,038	14,000	14,000	14,000
304 Uniform Allowance	10,246	8,000	11,100	11,100
305 Tires, Batteries, etc.	0	0	0	0
306 Fuel and Oil	36,215	43,000	43,000	43,000
308 Books	831	400	400	400
310 Chemicals	0	0	0	0
311 Small Tools	9,336	4,000	4,000	4,000
312 Safety Equipment	3,517	5,700	4,500	4,500
313 Training Materials	0	0	0	0
314 Other	0	0	0	0
315 Janitorial Supplies	171	500	500	500

316 Facilities Maint.	16,711	120,000	75,000	75,000
317 Land Maintenance	3,597	2,600	7,000	7,000
318 Sidewalk Repair & Maint.	0	10,000	10,000	10,000
319 Street Lighting Repair	2,633	12,000	12,000	12,000
320 Utility Line Repair & Maint.	0	0		
321 Insurance Bal. Not Covered	0	0	0	
322 Street Repairs & Maint.	819,615	0	35,000	35,000
323 Software	3,963	500	500	500
324 Computers and Printers	445	0	0	0
326 Operations and Maintenance	702	0	0	0
335 Furniture, Fixtures and Equipment (less than \$5,000)	1,523	0	0	0
Total Commodities	925,583	222,600	220,100	220,100
Other Charges				
401 Dues, Subscriptions and Memberships	1,104	500	500	500
402 Conferences and Business Meetings	0	0	0	
403 Training and Development	3,003	4,500	4,500	4,500
406 Water Fees, Assessment and Replacement Costs	0	0		
408 Other Miscellaneous	46	200	0	0
Total Other Charges	4,152	5,200	5,000	5,000
Total Operational Charges	2,280,143	1,461,360	1,439,654	1,592,295
Engineering				
535-322 Street Repair and Maintenance		635,000	1,770,000	1,850,000
535-507 Improvements other than Buildings		365,000	0	0
Total Engineering	0	1,000,000	1,770,000	1,850,000
Fleet Service				
536-101 Salaries and Wages		69,460	59,170	56,450
536-103 Overtime		0	656	2,000
536-111 AZ State Retirement		8,090	7,059	7,100
536-121 FICA		5,310	4,323	4,500
536-123 Workmens Compensation		2,740	2,417	2,300
536-124 Health, Accident & Life Insurance		26,320	19,878	31,100
536-209 Vehicle Repair and Maintenance		2,000	2,000	2,000
536-217 Professional Services		0	0	0
536-302 Operating Supplies	0	0	0	2,000
536-304 Uniform Allowance		2,000	2,000	2,000
536-306 Fuel-Oil		0	0	1,500
536-311 Small Tools		3,000	3,000	3,000
536-314 Other		2,500	2,000	0
Total Fleet Services	0	121,420	102,504	113,950
Capital Outlay				
518-504 Radio Equipment	51,732	0	0	
518-505 Vehicles	9,070	65,000	65,000	90,000
581-507 Improve. Other Than Bldgs	1,693,700	4,498,000	1,703,000	2,365,000
Total Capital	1,754,502	4,563,000	1,768,000	2,455,000
Transfers Out				
590-910 Transfer to General Fund	261,996	283,310	283,310	396,238
Debt Service				
596-601 Principal		394,000	394,000	403,000
596-602 Interest	48,341	92,310	92,308	83,461
596-618 Trustee/Admin Fees	1,250			
Total Debt Service	49,591	486,310	486,308	486,461
Total Expenses	4,346,231	7,915,400	5,849,776	6,893,944

**Streets
012-518**

		2019-2020 Budget
201	Telephone Cellular phone charges; Centurylink	7,000
202	Postage Postage expense for correspondence and reports to governing agencies, public notices, proposals	-
206	Liability Insurance Share of Municipal Risk Pool	60,000
207	Service Contracts Maintenance contracts for services, copiers, GPS Monitoring Systems	7,410
208	General Equipment Repair Repair and maintenance of fleet (including scheduled preventative maintenance) equipment and hand equipment	-
209	Vehicle Repair and Maintenance Repair & maintenance of fleet (including scheduled preventative maintenance) and GPS monitor installation	60,000
210	Radio Repair & Maint.	-
211	Maintenance Other Repair and maintenance of equipment and machinery (including scheduled preventative maintenance); warranty issues, spare parts	24,000
212	Water/Sewer Charges Water/sewer utility services rendered	6,500
214	Traffic Control Operations Various signage, barricades	60,000
215	Gas/Electric Charges Electric and gas utility usage	102,000
217	Professional Services Services performed by engineering, contract and maintenance professionals	10,000
218	Engineering & Architectural Services (consults, drawings, plans) performed by Engineers and/or Architects	-
222	Rental/Lease Charges Rental of various pieces of equipment to complete projects	16,000
231	Lease Purchase Payment	-
236	Bulk Trash P/U	-
247	Liability Insurance	-
301	Office Supplies General office supplies (pens, paper, files, etc.)	3,100

**Streets
012-518**

2019-2020

302	Operating Supplies	14,000
	Consumable supplies: nuts, bolts, spray paint, degreaser, welding supplies, hoses, oxygen, fittings, clamps, etc.	
304	Uniform Allowance	11,100
	Uniform needs for all personnel: shirts, hats, boots, pants, jackets	
305	Tires, Batteries, etc..	-
306	Fuel and Oil	43,000
	Fuel for vehicles, generators and hand-held equipment	
308	Books	400
	Informational, technical and specifications books; Code books for projects or certifications	
310	Chemicals	-
311	Small Tools	4,000
	Replace shovels, pitch forks, hoes, hand tools, etc.	
312	Safety Equipment	4,500
	Basic safety equipment such as barricades, vests, safety glasses, flashlights, etc., restock of first-aid kits and incentive awards	
313	Training Materials	-
	Misc. programs - operations and maintenance programs such as various heavy equipment	
314	Other	-
315	Janitorial Supplies	500
	Consumable cleaning supplies for Streets	
316	Facilities Maintenance	75,000
	Provision for maintenance emergencies for equipment and buildings and preventative maintenance	
317	Land Maintenance	7,000
	Weed sterilizers, weed-eater heads and supplies for landscaping, irrigation, and vegetation control	
318	Sidewalk Repair & Maint.	10,000
	Repair and maintenance of sidewalks	
319	Street Lighting Repair	12,000
	Cost to repair damaged street lights	
320	Utility Line Maint. & Repair	-
	Collection line supplies and repair parts	
321	Insurance Bal. Not Covered	-
322	Street Repair & Maint.	35,000
	Crackseal, ABC, cold patch, etc.	
323	Software	500
	Software	

**Streets
012-518**

2019-2020

324	Computers/Printers	-
	Replacement of computers or printers	
326	Operations & Maintenance	-
335	Furniture, Fixtures and Equipment (less than \$5,000)	-
401	Dues, Subscriptions and Memberships	500
	Various memberships and subscriptions for personnel	
402	Conferences and Business Meetings	-
	Various meetings/conferences applicable to each division (networking opportunities)	
403	Training and Development	4,500
	Continuing education and professional development for personnel	
		578,010

Capital Projects
Fiscal Year 2019-2020
Five Year Project Outlook

PROJECT #	PROJECT TITLE	FY 18/19	Projected FY 2018-2019	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
GG-29	Territory Square Expansion (Phase 1)	200,000	-	\$ 300,000		\$ 1,000,000		
SU-01	Storm Water Master Plan				\$ 100,000	\$ 200,000		
T-14	Roundabout or Intersection Improvement at SR 79 & SR 287	100,000						
T-31	Felix Rd. 1/2-Road Improvements (from RR)							
T-41	Pinal St. Drainage (Butte Ave. to Ruggles Ditch)	63,000	63,000	\$ 525,000				
T-72	Hunt Hwy. 2 Reconstruction North of Franklin Rd. (Phase 2)		125,000	\$ 800,000				
T	Main Street Extension near SR&Relocate			\$ 140,000				
T	Irrigation							
T	Hunt Hwy. 2 Lane Reconstruction						\$ 550,000	
T	(2,000 West of SR 79 to SR 79) (Phase 3)							
T	Adamsville Rd. (Plant Rd. to Town Limits) (AC Pavement, 2 lanes)							\$ 166,667
T	Adamsville Rd. (Main St. to Plant Rd.) (AC Pavement, 2 lanes)						\$ 136,364	\$ 1,704,545
T	Replacement Truck			\$ 45,000		\$ 48,000		
T	Tractor Mower	65,000	65,000					
T	Replacement Truck			\$ 45,000		\$ 48,000		
	PAID WITH STREETS FUNDS	428,000	253,000	\$ 1,855,000	\$ 100,000	\$ 1,296,000	\$ 666,364	\$ 1,871,212
T-69	Pavement Preservation	600,000	1,770,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 500,000
	Arizona Farms Road Overlay			\$ 1,250,000				
	PAID WITH STREETS OPERATING FUNDS	600,000	1,770,000	1,850,000	600,000	600,000	600,000	500,000
T-08	Street Improvements - Florence Gardens (Phase 4)	800,000	400,000					
T-09	Street Improvements - Florence Gardens (Phase 5)	800,000	400,000					
T-60	East 1st St. Pavement	660,000	715,000					
T-91	Hunt Highway & Attaway Rd Intersection			\$ 600,000				
	PAID WITH HURF Bond	2,260,000	1,515,000	600,000				
T-70	PARA	125,000	7,125					
T-71	SRTS Grant and HURF	39,610	2,400	\$ 150,000				
T-14	Roundabout or Intersection Improvement at SR 79 & SR 287			\$ 42,750	\$ 2,400,000			
	PAID WITH GRANTS	164,610	9,525	\$ 192,750	\$ 2,400,000	\$ -	\$ -	\$ -
T-12	Kelvin Hwy. Bridge Replacement	25,000	25,000	\$ 125,000	\$ 45,000			
T-48	Centennial Park Ave. (Butte Ave. to SR 287)							
T-52	Hunt Hwy. (Town Limits to SR 79)			\$ 1,284,000		\$ 76,000	\$ 1,600,000	
T-53	Desert Color Pkwy. (Hunt Hwy. to Felix Rd.) (Phase 1)							
T-54	Walker Butte Pkwy. (Phase 1)				\$ 138,000	\$ 1,160,000		
T-55	Florence Heights Rd. (Main to SR 79)				\$ 400,000	\$ 4,000,000		
T-62	Attaway Rd. / Hunt Hwy. Intersection Improvements	50,000		\$ 30,000	\$ 1,284,000	\$ 300,000		
T-65	Hunt Hwy. Improvements at Franklin Rd. (Phase 1)							
	PAID WITH DIF	75,000	25,000	\$ 1,479,000	\$ 2,515,000	\$ 5,536,000	\$ 1,600,000	\$ -
	STREETS TOTAL CAPITAL	3,527,610	3,572,525	\$ 5,976,750	\$ 5,615,000	\$ 7,432,000	\$ 2,886,364	\$ 2,371,212

**Fund: Construction Fund
13**

**Department: Finance
Program: Facility Construction**

Program Narrative:

Revenue collected on construction projects as authorized by Ordinance 188A passed in 1989. Funds collected will be restricted to the construction of facilities for the Town. The actual projects are accounted for in Fund 11 and reimbursed from this fund.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	3,130,407	3,291,407	3,271,076	3,616,276
Revenue				
310-110 City Sales Tax	123,316	130,000	125,600	130,000
345-682 Interest Earnings	13,336	30,000	47,000	50,000
350-698 Miscellaneous Revenue	-	1,000		
390-950 Transfer In	4,017			
	140,669	161,000	345,200	360,000
Expenditures				
590-911 To Capital Projects Funds	-	-	-	150,000
	-	-	-	150,000
Cash Balance	3,271,076	3,452,407	3,616,276	3,826,276

**Fund: Food Tax Fund
14**

**Department: Finance
Program: Improve Recreation Facilities**

Program Narrative:

Revenue collected on food products for home consumption as authorized by Ordinances 117 passed in 1989. With the adoption of the FY17-18 budget, all revenues collected will be recognized in the General Fund. The existing fund balance and any collected interest earnings will be restricted for the improvement of recreational grounds and facilities.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	629,439	632,554	652,929	661,029
Revenue				
345-682 Interest Earnings	2,372	3,100	8,100	8,500
350-698 Miscellaneous Revenue	21,119	100	-	-
	23,491	3,200	8,100	8,500
Expenditures				
590-911 To Capital Projects Funds	-	-	-	213,000
Cash Balance	652,929	635,754	661,029	456,529

**Fund: Debt Service Fund
15**

Department: Finance

Program Narrative:

This fund is for general government debt service payments. Funds are transferred to this fund for the principal and interest payments. The Giles property was purchased on 12/3/2001 and was for future Town expansion. The US Bancorp purchase was for vehicles including a Fire Department ladder truck.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	-	-	-	-
Revenue				
355-686 Operating Transfers In	69,748	-	-	-
390-911 From Capital Projects Funds	-	69,750	69,748	69,748
	69,748	69,750	69,748	69,748
Expenditures				
596-601 Principal - Giles	52,401	55,550	55,545	58,877
596-602 Interest - Giles	17,347	14,200	14,203	10,870
	69,748	69,750	69,748	69,748
Cash Balance	-	-	-	-

Program Narrative:

This fund is used for capital and one-time purchases related to economic development.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	442,710	375,616	374,650	376,350
Revenue				
345-682 Interest Earnings	1,691	3,000	1,700	1,700
	1,691	3,000	1,700	1,700
Expenditures				
506-217 Professional Services	69,750	-	-	20,000
506-507 Improvements	-	20,000	-	-
	69,750	20,000	-	20,000
Cash Balance	374,650	358,616	376,350	358,050

**Fund: Enhancement Fund
532**

**Department: Courts
Program: Judicial Collections**

Program Narrative:

A.R.S. 12-116 established a \$20 Local Judicial Collections Enhancement Fee (JCEF). Seven dollars of the fee is kept in a separate fund. Each court is to submit a plan to the Supreme Court prior to the local entity spending such funds.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	20,636	18,307	16,849	14,724
Revenue				
345-682 Interest Earnings	82	250	75	65
350-573 Judicial Collections Enhancement Fund Fees	2,292	2,400	2,800	2,800
	2,374	2,650	2,875	2,865
Expenditures				
503-231 Computer Lease	5,000	5,000	5,000	5,000
503-402 Conferences and Business Meetings	952	-	-	-
503-403 Training and Development	209	-	-	-
Total Expenditures	6,161	5,000	5,000	5,000
Cash Balance	16,849	15,957	14,724	12,589

Program Narrative:

Courts, county attorneys, public defenders and the Attorney General's office has been mandated to improve criminal case processing. The allocation of the County's portion of the this fee is disbursed to the courts. This allocation is to be held in a separate fund and accrues interest. Any expenditure in excess of \$2,500 must be submitted to the Supreme Court for authorization.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	7,829	9,356	9,239	10,959
Revenue				
341-573 Judicial Court Enhancement Fund Fees	1,983	2,150	2,385	2,400
345-682 Interest Earning	36	70	35	35
	2,019	2,220	2,420	2,435
Expenditures				
503-403 Training and Development	609	700	700	700
	609	700	700	700
Cash Balance	9,239	10,876	10,959	12,694

**Fund: N. Florence Improvement District
541**

Department: Finance

Program Narrative:

In 1994, the Town of Florence purchased the Sierra Utility Company that provided service to homes and businesses north of Hunt Highway and east of Highway 79. The improvement district was created to pay-off the bond to purchase the system. The debt will be paid off in January 2019.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	86,564	86,216	53,455	-
Revenue				
315-701 Principal Income	45,052	68,000	67,710	-
315-702 Late Payment Fee	27	-	10	-
315-703 Interest on Assessments	7,850	5,000	4,108	-
315-777 Administration Fees	5,644	5,000	4,000	-
345-682 Interest Earnings	330	1,200	1,200	-
	58,904	79,200	77,028	-
Expenditures				
590-910 To General Fund	-	5,000	-	-
596-601 Principal	73,000	81,000	81,000	-
596-602 Interest	13,013	6,845	6,845	-
596-604 Escrow Fees	-	1,430	-	-
597-621 Operating Transfer Out	6,000	-	42,638	-
	92,013	94,275	130,483	-
Cash Balance	53,455	71,141	-	-

North Florence Improvement District is closed.

**Fund: Capital Expenditure
550**

**Department: Finance
Program: Relocation Reimbursement**

Program Narrative:

The Southwest Gas Franchise Agreement provides an annual contribution to the Town, to complete work at the request of the Town. At the end of each calendar year, the balance of the funds are transferred to the General Fund.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	26,955	30,542	30,542	30,542
Revenue				
360-210 South West Gas Deposits	51,286	50,000	50,000	50,000
	51,286	50,000	50,000	50,000
Expenditures				
545-408 South West Gas Expenditures	-	-	50,000	50,000
590-910 To General Fund	47,699	50,000	-	-
	47,699	50,000	50,000	50,000
Cash Balance	30,542	30,542	30,542	30,542

**Fund: Impound
566**

**Department: Police
Program: Police Impounds**

Program Narrative:

Per Arizona Statute ARS 28-3511- Authorization is given for vehicle immobilization, impound, and storage. The owner or person(s) that have an interest in the vehicle must request a hearing and pay an administrative fee to the Police Department of no more than \$150. Funds are deposited into this account and may only be used by the hearing agency for implementing this statute.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	53,690	63,145	65,109	35,359
Revenue				
345-682 Interest Earnings	246	100	250	250
350-356 Impound Fees Revenue	11,706	10,000	12,000	12,000
	11,952	10,100	12,250	12,250
Expenditures				
511-314 Other	-	-	40,000	-
511-408 Other Miscellaneous	533	1,000	2,000	2,000
	533	1,000	42,000	2,000
Cash Balance	65,109	72,245	35,359	45,609

2018-2019 Recommending use of funds for equipment purchases as per statute.
Current expenditure limitation will accommodate expense.

**Fund: Fireman's Pension Fund
571**

Department: Finance

Program Narrative:

The pension fund was established in the early 1990's to provide a retirement plan for on-call or part-time firefighters. Funding comes from the employees, the Town, and fire insurance tax remitted by the State on an annual basis.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	335,369	314,459	298,996	314,996
Revenue				
345-682 Interest Earning	10,718	17,000	12,000	12,000
365-487 Fireman's Pension Contribution	9,685	6,970	10,000	10,000
	20,402	23,970	22,000	22,000
Expenditures				
517-408 Other Miscellaneous	3,973	3,300	4,000	4,000
517-413 Firemens Pension Withdrawals	52,802	9,600	2,000	10,000
	56,775	12,900	6,000	14,000
Cash Balance	298,996	325,529	314,996	322,996

Grants

Fund	Fund Description	2017-2018	2017-2018	2018-2019	2018-2019	2019-2020	2019-2020
		Revenue	Expense	Projected Revenue	Projected Expense	Projected Revenue	Projected Expense
205	H.I.D.T.A.	71,657	71,657	72,298	72,298	73,099	73,099
216	CDBG Grants	-	-	278,483	278,483	330,031	330,031
229	Assistance to Firefighters Grant	-	-	-	-	191,000	191,000
238	GOHS Grant(s) - Police Dept.	33,000	33,000	32,741	32,741	35,000	35,000
239	Gaming Grant			-	-	100,000	100,000
249	Department of Homeland Security	88,000	88,000	108,090	108,090	196,000	196,000
250	DOJ - Police Dept. BVP Grant-	5,542	5,542	2,330	2,330	2,736	2,736
252	Federal Historic Preservation	-	-	-	-	10,000	10,000
226	ADOT- 5310 Senior Van	-	-	-	7,986	-	-
226	ADOT - 5310 Give a Lift Program	-	-	7,000	7,000	21,500	21,500
299	Grants Placeholder	-	-	-	-	1,000,000	1,000,000
287	MAG CMAQ Streetsweeper	-	-	214,451	241,430	-	-
249	AZDOHS HSGP - radios	-	-	36,798	36,798	43,000	43,000
	MAG Pinal Area STBG	-	-	-	-	400,000	400,000
	Total All Grant Funds	198,199	198,199	752,191	787,157	2,402,366	2,402,366

Streetlight Improvement Districts

Program narrative:

Streetlight Improvement Districts provide the cost for electrical services for the boundaries of each district. An Ad Valorem tax is levied at a maximum of \$1.20 per \$100 Net Assessed Valuation. The levy is based upon the amount of revenue needed to provide the electrical cost. Some minor administrative costs are included to repay the General Fund and Highway User Fund for oversight of the Districts.

Fund Description		Actual	Budget	Projection	Budget
		2017-2018	2018-2019	2018-2019	2019-2020
Beginning Cash Balance 7-2017	300	172,108	137,247	137,247	106,482
	301	248,779	214,101	214,101	183,161
	302	78,343	45,946	45,946	15,006
REVENUE	Number	Actual	Budgeted	Projected	Budgeted
District #1	300	700	1,800	500	400
District #2	301	1,027	2,600	700	600
District #3	302	304	1,000	100	22,000
Total Revenue		2,031	5,400	1,300	23,000
EXPENDITURES	Number	Actual	Budgeted	Projected	Budgeted
District #1- Electric	300	27,129	26,850	30,420	31,000
Professional Services		1,832		305	
Other		-	-	-	-
Transfer Outs		6,600	540	540	520
Total Expenditures District 1	300	35,561	27,390	31,265	31,520
District #2- Electric	301	27,273	26,990	30,500	31,000
Professional Services		1,832		-	-
Other					
Transfer Outs		6,600	540	540	520
Total Expenditures District 2	301	35,705	27,530	31,040	31,520
District #3- Electric	302	24,270	24,020	30,500	31,500
Professional Services		1,832	-	-	-
Other		-		-	-
Transfer Outs		6,600	540	540	520
Total Expenditures District 3	302	32,702	24,560	31,040	32,020
Total District Expenditures	All	103,968	79,480	93,345	95,060
ESTIMATED CASH BALANCE	Number	Actual	Budgeted	Projected	Budgeted
District #1	300	137,247	111,657	106,482	75,362
District #2	301	214,101	189,171	183,161	173,641
District #3	302	45,946	22,386	15,006	4,986

Development Impact Fee Funds

Program narrative:

The Town of Florence began charging impact fees in 2003. These fees can only be used for regional improvements as a result of growth. Management of the fees is strictly governed by Arizona Revised Statutes.

Fund Description		Actual	Budget	Projected	Budget
Revenue	Fund	2017-2018	2018-2019	2018-2019	2019-2020
Sanitation	501	197	400	100	-
Transportation	505	167,046	143,500	164,800	166,200
Police	508	147,355	117,900	143,800	146,000
Fire/EMS	509	147,617	100,700	141,400	143,000
Parks	510	8,678	5,000	11,400	12,050
Library	511	48,560	36,800	47,100	59,000
Florence Water	596	2,019	-	-	-
Florence Waste Water	597	2,461	3,200	3,670	3,750
North Florence Water	598	40	100	50	50
North Waste Water	599	51	100	50	50
Total Revenue		524,023	407,700	512,370	530,100
Expenditures					
Sanitation	501	30,053	-	17,402	-
Transportation	505	7,237	700,000	6,000	1,135,000
Police	508	7,237	-	6,000	-
Fire/EMS	509	7,237	-	6,000	-
Parks	510	7,237	-	6,000	-
Library	511	7,237	-	6,000	-
Florence Water	596	12,076	-	-	-
Florence Waste Water	597	7,237	75,000	5,000	72,496
North Florence Water	598	7,237	-	2,000	-
North Waste Water	599	7,237	-	5,000	-
Total Expenditures		100,025	775,000	59,402	1,207,496
Cash Balances					
		Actual	Budget	Projected	Budget
	Fund	2017-2018	2018-2019	2018-2019	2019-2020
Sanitation	501	\$ 17,302	\$ 41,670	\$ (0)	\$ (0)
Transportation	505	\$ 824,631	\$ 245,143	\$ 983,431	\$ 14,631
Police	508	\$ 679,715	\$ 776,106	\$ 817,515	\$ 963,515
Fire/EMS	509	\$ 257,880	\$ 336,679	\$ 393,280	\$ 536,280
Parks	510	\$ 6,547	\$ 11,792	\$ 11,947	\$ 23,997
Library	511	\$ 78,058	\$ 108,320	\$ 119,158	\$ 178,158
Florence Water	596	\$ -	\$ -	\$ -	\$ -
Florence Waste Water	597	\$ 71,222	\$ 1,296	\$ 69,892	\$ 1,146
North Florence Water	598	\$ 2,677	\$ 4,209	\$ 727	\$ 777
North Waste Water	599	\$ 5,480	\$ 6,721	\$ 530	\$ 580

Enterprise Funds

Enterprise Fund Recap

	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Estimated Cash Balances				
Water	7,424,209	6,179,736	8,087,321	7,090,497
Wastewater	5,454,712	6,414,941	5,714,874	5,559,852
Sanitation	1,162,967	1,054,521	1,164,736	1,163,539
Total Estimated Cash Balances	\$ 14,041,888	\$ 13,649,198	\$ 14,966,931	\$ 13,813,888
Revenue				
Water	3,155,393	3,045,080	3,879,219	4,326,237
Wastewater	3,723,027	3,861,650	4,318,500	4,530,200
Sanitation	880,617	864,700	913,000	921,300
Total Enterprise Revenues	\$ 7,759,037	\$ 7,771,430	\$ 9,110,719	\$ 9,777,737
Expenditures				
Water	2,492,281	4,276,360	4,876,043	7,560,536
Wastewater	3,462,865	7,823,320	4,473,521	5,472,821
Sanitation	878,847	841,290	914,197	1,279,252
Total Enterprise Expenditures	\$ 6,833,993	\$ 12,940,970	\$ 10,263,761	\$ 14,312,609
Estimated Revenue over Expenditures	\$ 925,044	\$ (5,169,540)	\$ (1,153,042)	\$ (4,534,872)
Estimated Cash Balances Year End				
Water	\$ 8,087,321	\$ 4,948,456	\$ 7,090,497	\$ 3,856,198
Wastewater	\$ 5,714,874	\$ 2,453,271	\$ 5,559,853	\$ 4,617,231
Sanitation	\$ 1,164,737	\$ 1,077,931	\$ 1,163,539	\$ 805,587
Total Estimated Cash Balances	\$ 14,966,932	\$ 8,479,658	\$ 13,813,889	\$ 9,279,016

Florence Water Fund Budget Summary

Fund 51	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	7,424,209	6,179,736	8,087,321	7,090,497
Revenue				
Other	51,673	47,180	114,100	115,200
Utility Fees	3,103,720	2,997,900	3,765,119	4,211,037
	3,155,393	3,045,080	3,879,219	4,326,237
Expenditure				
Personnel Services	622,233	708,840	606,470	656,195
Contractual Services and Maintenance	441,985	639,470	381,460	668,700
Commodities	232,816	256,080	172,899	680,980
Other Charges	476,569	471,200	806,954	874,591
Capital Projects	256,906	1,787,000	2,494,490	4,265,000
Other	-	-	-	-
Operating Transfers Out	461,772	413,770	413,770	415,070
	2,492,281	4,276,360	4,876,043	7,560,536
Cash Balance	8,087,321	4,948,456	7,090,497	3,856,198

Florence Water

Fund 51 Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Other Revenue					
Interest Earnings	345-682	29,156	45,980	112,900	114,000
Unrealized Gain or Loss on Investment	345-683	-	-	-	-
Gain or Loss on Sale of Assets	350-683	-	-	-	-
Adjustments	350-691	-	-	-	-
Recovery to Bad Debt	350-697	1,517	1,200	1,200	1,200
Miscellaneous Revenue	350-698	21,000	-	-	-
		51,673	47,180	114,100	115,200
Utility Fees					
Service Establish or Removal Fee	371-445	23,550	23,500	23,500	23,750
Water User Fees	371-446	2,953,975	2,800,000	3,145,000	3,225,000
Water Standpipe Fees	371-447	6,220	6,000	5,500	5,500.00
Water Connection Fees	371-448	8,026	3,000	4,300	4,500.00
Hydro - Sprinklers	371-449	1,310	1,300	1,000	1,000
Effluent Charges	371-450	33,932	20,000	36,700	37,500
Disconnect List Removal Fee	371-451	75	100	200	200.00
Central Arizona Project	371-696	67,215	144,000	493,470	543,087
Securing Future Water	371-697	4,579	-	55,449	55,500
From Grant Funds					315,000
From Impact Fee Funds	390-960	4,839	-	-	-
		3,103,720	2,997,900	3,765,119	4,211,037
Total Revenue					
		3,155,393	3,045,080	3,879,219	4,326,237

**Fund: Florence Water
051-574 or as indicated**

Division: Water

The Water Division is responsible for the operation and maintenance of the water distribution system, storage tanks, and motors. The Division takes water samples to ensure safe drinking water, compliance with the Environmental Protection Agency, Arizona Department of Environmental Quality and other governmental agencies.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	388,367	431,130	367,350	386,700
102 Part Time Salaries	-	-	-	-
103 Overtime	41,253	43,000	47,100	47,000
105 Holiday Pay	-	-	-	-
106 Standby	7,509	7,850	7,300	7,850
110 Car Allowance	468	470	470	470
111 AZ Retirement	49,596	55,190	49,000	53,400
121 FICA - Employer's Portion	32,191	36,270	31,000	33,725
122 Unemployment Tax	-	-	-	-
123 Workman's Compensation	13,549	16,880	13,250	14,300
124 Health, Accident and Life Insurance	89,300	118,050	91,000	112,750
126 Temp	-	-	-	-
	622,233	708,840	606,470	656,195
Contractual Service and Maintenance				
201 Telephone	6,943	6,000	5,450	8,540
202 Postage	26	2,500	2,500	3,000
203 Reproduction and Printing	2,491	4,000	4,000	4,000
204 Data Processing	-	-	-	-
205 Legal Publication	290	950	950	950
206 Liability Insurance	29,704	57,630	64,900	72,000
207 Service Contracts	72	3,210	3,210	3,210
208 General Equipment Repair	11,263	23,000	18,000	18,000
209 Vehicle Repair and Maintenance	5,728	8,000	7,450	8,000
210 Radio Repair and Maintenance	-	-	-	-
211 Maintenance (Other)	20,647	12,180	15,000	25,000
212 Utilities	-	-	-	-
215 Gas and Electric Charges	228,871	240,000	190,000	240,000
217 Professional Services	128,149	246,000	70,000	250,000
218 Engineering and Architectural	-	1,000	-	1,000
219 Financial Audit	7,800	-	-	-
222 Rental and Lease Charges	-	15,000	-	15,000
226 Facilities Repair	-	-	-	-
227 Bank and Merchant Fees	-	-	-	-
230 Landfill Charges	-	20,000	-	20,000
	441,985	639,470	381,460	668,700
Commodities				
301 Office Supplies	142	1,000	800	1,000

302 Operating Supplies	72,286	30,000	15,000	15,000
304 Uniform Allowance	3,936	3,500	5,900	5,500
305 Tire, Batteries, etc.	-	-	-	-
306 Fuel and Oil	9,445	15,000	15,000	15,000
308 Books	360	800	800	800
310 Chemicals	3,833	8,500	8,500	8,500
311 Small Tools	35,122	3,500	11,500	5,000
312 Safety Equipment	623	10,800	5,800	5,400
313 Training Materials	-	-	-	-
314 Other	-	-	320	-
315 Janitorial Supplies and Services	50	600	600	600
316 Facilities Maintenance	-	4,500	4,500	4,500
317 Land Maintenance	-	200	3,500	2,000
318 Sidewalk Repair and Maintenance	-	2,000	-	2,000
320 Utility Line Repair and Maintenance	103,944	125,000	60,000	125,000
321 Incidental Medical Supplies	-	680	680	680
324 Computers and Printers	86	1,000	-	1,000
326 Operations and Maintenance	-	40,000	40,000	480,000
335 Furniture, Fixtures and Equipment (less than \$5,000)	2,989	9,000	-	9,000
	232,816	256,080	172,899	680,980
Other Charges				
401 Dues, Subscriptions and Memberships	485	2,000	2,000	2,000
402 Conferences and Business Meetings	-	400	400	400
403 Training and Development	784	1,800	1,800	1,800
406 Water Fees, Assessment and Replacement Costs	471,989	445,000	800,000	865,391
408 Other Miscellaneous	3,285	22,000	2,754	5,000
409 Contingencies	25	-	-	-
412 Water Tax Expense	-	-	-	-
	476,569	471,200	806,954	874,591
Capital				
507 Improvements other than Buildings	128,424	-	-	-
	128,424	-	-	-
Capital (581)				
506 Other Equipment	-	200,000	110,000	-
507 Improvements other than Buildings	256,906	1,587,000	2,348,490	4,265,000
Land Acquisition			36,000	
	256,906	1,787,000	2,494,490	4,265,000
Operating Transfers				
910 Transfer Out	461,772	413,770	413,770	415,070
	461,772	413,770	413,770	415,070
Total Expenses	2,620,705	4,276,360	4,876,043	7,560,536

WATER
051-574

	2019-2020 Budgeted
201 Telephone	8,540
Cellular phone charges	
202 Postage	3,000
To cover the mailing of correspondence, plans, reports, CCR.	
203 Reproduction and Printing	4,000
Reproduction of plans, maps, office forms, letterhead, business cards, etc.	
204 Data Processing	-
205 Legal Publication	950
Advertising costs for public notices, advertisements, RFS's, etc.	
206 Liability Insurance	72,000
207 Service Contracts	3,210
Copiers, exterminator, water, Ice	
208 General Equipment Repair	18,000
Generator repairs, fuel for generators	
209 Vehicle Repair and Maintenance	8,000
Maintenance on licensed vehicles	
210 Radio Repair and Maintenance	-
211 Maintenance Other	25,000
Repair and maintenance of non-licensed equipment (including scheduled preventative)	
212 Water and Sewer Charges	-
Water and sewer utility usage	
215 Gas and Electric Charges	240,000
Electric and gas utility usage	
217 Professional Services	250,000
Special projects, project designs, surveys, drainage reports, geographic reports, plan reviews, services performed by laboratories, engineering, pump service, contract water tank storage maintenance and water rate study, General Plan Update-Water Study \$100K	
218 Engineering and Architectural	1,000
Services performed by engineers, architects	
219 Financial Audit	-
222 Rental and Lease Charges	15,000
On various pieces of equipment to complete projects	
226 Facilities Repair	-

227 Bank and Merchant Service Fees	-
Rental on various pieces of equipment to complete projects.	
230 Land Fill Charges	20,000
Disposal fees for construction debris	
301 Office Supplies	1,000
Pens, paper, binders, misc.	
302 Operating Supplies	15,000
Nuts, bolts, spray paint, degreaser, welding supplies, hoses, oxygen, fittings, clamps and lab supplies	
304 Uniform Allowance	5,500
Uniform needs for all personnel: shirts, hats, boots, pants, jackets	
305 Tires, Batteries, etc.	-
306 Fuel and Oil	15,000
Fuel and oil for vehicles and hand held equipment	
308 Books	800
Informational, technical and specifications books, certifications	
310 Chemicals	8,500
Purchase of chlorine, press polymer, herbicides, fertilizer	
311 Small Tools	5,000
Hand held tools	
312 Safety Equipment	5,400
Hard hat, glasses, vests, hydration packets, harnesses, etc.	
313 Training Materials	-
314 Other	-
315 Janitorial Supplies	600
Cleaning supplies	
316 Facilities Maintenance	4,500
Maintain building	
317 Land Maintenance	2,000
Weed control	
318 Sidewalk Repair and Maintenance	2,000
Due to water line repairs	
320 Utility Line Repair and Maintenance	125,000
Maintenance or replacement of water lines, sewer lines, customer lines, valves & hydrants	
321 Insurance Balance Not Covered	680
Portion of insurance claims not covered by insurance	
323 Software	-
Water Meter Software	
324 Computers and Printers	1,000
Replacement of office equipment	
326 Operations and Maintenance	480,000

Purchases of parts - pvc, glue etc., Well Preservation, Rebuild Well #5	
335 Furniture, Fixtures, Equipment (less than \$5,000) Re-model of South Bathroom to include shower facilities for 'washing up'	9,000
401 Dues, Subscriptions, and Memberships Water Association, ADEQ Certification Renewals	2,000
402 Conferences and Business Meetings Water & Wastewater conferences	400
403 Training and Development Continuing education	1,800
406 Water Fees, Assessments, and Replacement Costs Water storage permit application fee to Central Arizona Project	865,391
\$364,544 and purchase of water credits from Greenstone \$500,847	
408 Other Miscellaneous Part purchases, customer service satisfaction	5,000
409 Contingencies	-
412 Water Tax Expense	-
	2,224,271

**Capital Projects
Fiscal Year 2019-2020
Five Year Project Outlook**

PROJECT #	PROJECT TITLE	FY 18/19	Projection FY 18-19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
GG-29	Territory Square Expansion (Phase 1)	60,000	0	\$ 450,000				
WU-25	INS Water line Relocated							
WU-38	Water Line Replacements	347,000	1,155,000	\$ 300,000	\$ 300,500	\$ 300,500	\$ 308,500	\$ 308,500
WU-70	Prison Complex Water Line (NE Complex)							
WU-74	Water Transmission Line Extension - Caliente Entrance to California Blvd. (EPS Plans)				\$ 280,000			
WU-83	Downtown 12" Loop	325,000	540,000	\$ 900,000			\$ 280,000	
WU-84	Well #4 Well Pump Inspection and Rebuild	110,000	140,000					
WU-85	Hydrant Replacement	200,000	25,000	\$ 100,000				
WU-86	8" line extension 410 ft., Willow St. to Florence High School	65,000						
WU-87	Line Extension on Adamsville Rd. (Quartz St. to SR 79B)	10,000	10,000					
WU	Electronic Water Meter Project	200,000	0	\$ 1,700,000	\$ 500,000			
WU-91	Water Barn			\$ 500,000				
WU	River Rd. Water Line			\$ -	\$ 540,000	\$ 540,000		
WU	Water Upgrade South of SR 287				\$ 125,000			
WU	Replacement Truck			\$ -			\$ 65,000	
PAID WITH WATER FUNDS		1,317,000	1,870,000	\$ 3,950,000	\$ 1,745,500	\$ 840,500	\$ 773,500	\$ 308,500
WU-88	Well Preservation	40,000	200,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
WU	General Plan Update-Water Study			\$ 100,000				
W	Well 5 Rebuild			\$ 400,000				
PAID WITH WATER OPERATING FUNDS		40,000	200,000	540,000	40,000	40,000	40,000	40,000
WU-83	Downtown 12" Loop (CDBG)	278,490	278,490	\$ 315,000				
PAID WITH GRANTS		278,490	278,490	\$ 315,000	\$ -	\$ -	\$ -	\$ -
WU-66	Adamsville Rd. Water Line						\$ -	\$ -
WU	Water Line Infrastructure to Serve Anthem				\$ 1,000,000		\$ -	\$ 1,700,000
WU	Storage Tank for Future Needs				\$ 1,000,000			
WU	Fire Boosters					\$ 50,000		
WU	Well for Future Needs				\$ 1,000,000			
WU	Water Credit Allocations							
WU	Well #4 Booster Pump						\$ 50,000	
WU	Centennial Park Rd. 8" Loop			\$ 80,000	\$ 145,000			
PAID WITH DIF		0	0	\$ 80,000	\$ 145,000	\$ 50,000	\$ 50,000	\$ -
WATER FUND - TOTAL CAPITAL		\$ 1,635,490	\$ 2,348,490	\$ 4,885,000	\$ 4,930,500	\$ 930,500	\$ 863,500	\$ 348,500

Florence Wastewater Fund Budget Summary				
Fund 52	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	5,454,712	6,414,941	5,714,874	5,559,852
Revenue				
Other	58,382	58,800	130,500	133,500
Utility Fees	3,664,645	3,802,850	4,188,000	4,396,700
	3,723,027	3,861,650	4,318,500	4,530,200
Expenditure				
South Plant				
Personnel Services	509,829	645,540	576,970	677,595
Contractual Services and Maintenance	821,094	910,370	729,443	852,900
Commodities	159,952	395,670	317,947	421,170
Other Charges	36,122	40,300	30,396	33,000
Capital Projects - General	321,594	2,300,000	1,424,445	2,236,000
Capital Projects - Plant	-	1,315,000	-	-
Total South Plant	1,848,592	5,606,880	3,079,201	4,220,665
North Plant				
Contractual Services and Maintenance	201,574	226,410	120,852	185,350
Commodities	67,232	73,570	135,730	126,070
Other Charges	2,964	2,450	1,350	2,450
Capital Projects	247,226	863,320	86,280	-
Total North Plant	518,996	1,165,750	344,212	313,870
Total South and North Plant	2,367,588	6,772,630	3,423,413	4,534,535
Debt Service				
Principle	485,118	500,990	500,593	517,368
Interest	116,587	66,830	66,818	56,865
Administrative Fees	-	35,600	35,427	28,896
Total Debt Service	601,706	603,420	602,838	603,130
Operating Transfers				
Operating Transfers Out	493,572	447,270	447,270	325,156
Total Expenditure	3,462,865	7,823,320	4,473,521	5,462,821
Cash Balance	5,714,874	2,453,271	5,559,852	4,627,231

Florence Wastewater

Fund 52 Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Other Revenue					
Interest Earnings	345-682	36,322	57,300	129,000	132,000
Miscellaneous Revenue	350-698	22,060	1,500	1,500	1,500
		58,382	58,800	130,500	133,500
Utility Fees					
Sewer User Fees	371-450	2,660,395	2,800,000	3,012,000	3,163,000
Sewer Connection Fees	371-451	6,230	2,850	8,000	8,000
Department of Corrections Sewer Usage Fee	371-452	998,020	1,000,000	1,168,000	1,225,700
		3,664,645	3,802,850	4,188,000	4,396,700
		3,723,027	3,861,650	4,318,500	4,530,200

**Fund: Florence Wastewater
052-575 or as indicated**

Division: South Plant

Program narrative:

The Wastewater Division is responsible for operating and maintaining sewer mains, wastewater treatment plant, lift station, and taking wastewater samples in order to comply with the Environmental Protection Agency, Arizona Department of Environmental Quality and other governmental agencies' requirements. The department has a contractor clean 15,000 feet of wastewater lines annually.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	304,668	386,410	346,000	387,400
103 Overtime	22,780	25,000	32,000	32,000
106 Standby	6,447	6,700	7,500	7,500
110 Car Allowance	468	470	470	470
111 AZ Retirement Contributions	39,811	47,890	44,000	51,525
121 FICA - Employer's Portion	25,417	31,470	26,000	32,550
123 Workman's Compensation	9,176	12,570	11,000	18,650
124 Health, Accident and Life Insurance				
	101,061	135,030	110,000	147,500
	509,829	645,540	576,970	677,595
Contractual Service and Maintenance				
201 Telephone	5,287	5,800	3,672	5,800
202 Postage	-	100		100
203 Reproduction and Printing	24	100		100
205 Legal Publication	29	200		200
206 Liability Insurance	3,781	77,570	77,570	64,000
207 Service Contracts	766	42,000	31	10,100
208 General Equipment Repair	31,613	55,000	25,000	28,000
209 Vehicle Repair and Maintenance	3,209	6,600	4,480	6,600
211 Maintenance (Other)	108,933	145,000	100,000	80,000
212 Water and Wastewater Charges	104,407	55,000	80,000	75,000
215 Gas and Electric Charges	257,604	313,000	258,690	313,000
217 Professional Services	156,425	120,000	50,000	80,000
219 Financial Audit	4,400	-		-
222 Rental and Lease Charges	5,756	15,000	15,000	15,000
230 Land Fill Charges	138,860	75,000	115,000	175,000
	821,094	910,370	729,443	852,900
Commodities				
301 Office Supplies	2,761	2,000	361	2,000
302 Operating Supplies	51,933	58,000	58,000	58,000
304 Uniform Allowance	2,215	3,750	2,929	3,750
306 Fuel and Oil	2,958	6,720	6,300	6,720
308 Books	40	200	200	200
310 Chemicals	65,402	71,000	52,087	65,000
311 Small Tools	7,042	4,000	7,500	4,000
312 Safety Equipment	5,702	5,500	2,500	3,000

313 Training Materials	-	700	600	700
314 Other	-	-	182	-
315 Janitorial Supplies	58	1,000	1,000	1,000
316 Facilities Maintenance	1,192	6,000	6,000	74,000
317 Land Maintenance	2,432	7,000	7,000	7,000
320 Utility Line Repair and Maintenance	2,094	55,000	90,000	90,000
323 Software	278	1,000	1,000	1,000
324 Computers and Printers	86	2,000	2,000	2,000
325 Property Taxes	2,910	2,800	2,800	2,800
326 Operations and Maintenance	-	135,000	67,500	95,000
335 Furniture, Fixtures and Equipment (less than \$5,000)	12,849	34,000	9,988	5,000
	159,952	395,670	317,947	421,170
Other Charges				
401 Dues and Subscriptions	634	1,500	1,347	1,500.00
402 Conferences and Business Meetings	529	1,500	408	1,500.00
403 Training and Development	1,091	5,000	3,641	5,000.00
406 Water Fees, Assessment and Replacement Costs	27,175	32,300	25,000	25,000
408 Other Miscellaneous	6,693	-	-	-
	36,122	40,300	30,396	33,000
Capital				
501 Building Remodel and Acquisition	-	-	-	-
505 Vehicles	-	-	0	36,000
506 Other Equipment	73,558	-	-	-
507 Improvements Other Than Buildings	248,036	2,300,000	1,424,445	2,200,000
	321,594	2,300,000	1,424,445	2,236,000
Non-Plant Capital (581)				
507 Improvements Other Than Buildings	-	1,315,000	-	-
511 Computers	-	-	-	-
	-	1,315,000	-	-
Operating Transfers (590)				
910 To General Fund	493,572	447,270	447,270	325,156
Total Operating Transfers	493,572	447,270	447,270	325,156
Debt Payments (596)				
Principle	485,118	500,990	500,593	517,368
602 Interest	116,587	66,830	66,818	56,865
603 Administration Fees	-	35,600	35,427	28,896
	601,706	603,420	602,838	603,130
Total Expenses	2,943,869	6,657,570	4,129,309	5,148,951

**Fund: Florence Wastewater
052-576**

Division: North Plant

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Contractual Service and Maintenance				
201 Telephone	490	1,050	800	1,050
202 Postage	-	100	0	100
203 Reproduction and Printing	10	100	0	100
205 Legal Publication	-	600	0	600
207 Service Contracts	-	960	0	960
208 General Equipment Repair	14,384	19,000	2,016	19,000
209 Vehicle Repair and Maintenance	854	8,540	8,540	8,540
211 Maintenance (Other)	34,653	40,180		25,000
212 Water and Wastewater Charges	17,423	25,000	25,000	25,000
215 Gas and Electric Charges	39,206	40,000	40,000	40,000
217 Professional Services	67,202	55,880	24,496	40,000
218 Engineering and Architectural	-	35,000	10,000	10,000
219 Financial Audit	2,100	-	-	-
222 Rental and Lease Charges	-	-	10,000	15,000
230 Land Fill Charges	25,252	-	-	-
	201,574	226,410	120,852	185,350
Commodities				
301 Office Supplies	1,514	1,040	850	1,040
302 Operating Supplies	32,975	25,000	25,000	25,000
304 Uniform Allowance	1,431	1,850	1,850	1,850
306 Fuel and Oil	4,652	6,000	4,000	6,000
308 Books	-	400	0	400
310 Chemicals	11,020	15,000	10,000	15,000
311 Small Tools	500	1,600	1,600	1,600
312 Safety Equipment	3,073	1,000	0	1,000
313 Training Materials	-	550	550	550
315 Janitorial Supplies	33	200	200	200
316 Facilities Maintenance	250	-	750	2,500
317 Land Maintenance	2,283	2,000	2,000	2,000
320 Utility Line Repair and	-	15,000	10,000	15,000
326 Operations and Maintenance	-	-	75,000	50,000
329 Sewer Blockage Clean Up Exp	-	-	-	-
335 Furniture, Fixtures and Equipment (less than \$5,000)	9,500	3,930	3,930	3,930
	67,232	73,570	135,730	126,070
Other Charges				
401 Dues and Subscriptions	604	450	450	450
402 Conferences and Business Meetings	246	100	100	100
403 Training and Development	686	800	800	800
406 Water Fees, Assessment and Replacement Costs	-	1,100		1,100
408 Other Miscellaneous	1,427	-		-
	2,964	2,450	1,350	2,450
Capital				
506 Other Equipment	10,233	-		-
507 Improvements Other Than Buildings	236,993	863,320	86,280	-
	247,226	863,320	86,280	-
Total Expenses	518,996	1,165,750	344,212	313,870

**NORTH PLANT
052-576**

	2019-2020 Budgeted
201 Telephone	
Cellular phone charges	1,050
202 Postage	
To cover the mailing of correspondence, plans, reports, CCR.	100
203 Reproduction and Printing	100
Reproduction of plans, maps, forms, business cards, etc.	
205 Legal Publication	600
Advertising costs for public notices, advertisements, RFP's, etc.	
207 Service Contracts	960
Copiers, exterminator, water, ice	
208 General Equipment Repair	19,000
Generator repairs, fuel for generators	
209 Vehicle Repair and Maintenance	8,540
Maintenance on licensed vehicles	
211 Maintenance Other	25,000
Repair and maintenance of non-licensed equipment (including scheduled preventative)	
212 Water and Sewer Charges	25,000
Water and wastewater utility usage	
215 Gas and Electric Charges	40,000
Electric and gas utility usage	
217 Professional Services	40,000
Special projects, project designs, surveys, drainage reports, geographic reports, plan reviews, services performed by laboratories, engineering, pump service, contract water tank	
218 Engineering and Architectural	10,000
Services performed by engineers, architects	
222 Rental and Lease Charges	15,000
On various pieces of equipment to complete projects	
301 Office Supplies	1,040
Pens, paper, binders, misc.	
302 Operating Supplies	25,000
Nuts, bolts, spray paint, degreaser, welding supplies, hoses, oxygen, fittings, clamps, and lab supplies	
304 Uniform Allowance	1,850
Uniform needs for all personnel: shirts, hats, boots, pants, jackets	
306 Fuel and Oil	6,000
Fuel for vehicles, generators, and hand held equipment	
308 Books	400
Informational, technical and specifications books, code books for projects or certifications	
310 Chemicals	15,000
Purchase of bio-dredge, chlorine, press polymer, herbicides, fertilizer	
311 Small Tools	1,600
Hand held tools	
312 Safety Equipment	1,000
Hard hat, glasses, vests, hydration packets, harnesses, etc	
313 Training Materials	550
Equipment etc	
315 Janitorial Supplies	200
Cleaning supplies	
316 Facilities Maintenance	2,500
Building maintenance	
317 Land Maintenance	2,000
Weed control	
320 Utility Line Repair and Maintenance	15,000
Maintenance or replacement of water lines, sewer lines, customer lines, valves & hydrants	
326 Operations and Maintenance	50,000
Purchases of parts - pvc, glue etc	
335 Furniture, Fixtures, and Equipment (less than \$5,000)	3,930
FFE for Water Barn	
401 Dues, Subscriptions, and Memberships	450
Water Association, ADEQ Certification Renewals	
402 Conferences and Business Meetings	100
Water & Wastewater conferences	
403 Training and Development	800
Continuing education	
406 Water Fees, Assessments, and Replacement Costs	1,100
Water Fees, Assessment and Replacement Costs	

313,870

**Capital Projects
Fiscal Year 2019-2020
Five Year Project Outlook**

PROJECT #	PROJECT TITLE	FY 18/19	Projected FY 2018-2019	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
GG-29	Territory Square Expansion (Phase 1)	—	—	\$ 250,000				
SU-05	Polishing Lagoons Close-out	30,000	30,000					
SU-06	Wastewater Main Extensions & Replacements							
SU-13	North WWTP Expansion	100,000	100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
SU-20	Recharge Facility Construction	75,000	75,000					
SU-83	SCADA Tie-ins / Wastewater Controls	635,000	504,445			\$ 150,000		
SU-89	WWTP Compliance / Permitting Equipment	-	-	\$ 175,000	\$ 30,000	\$ 20,000		
SU-90	South WWTP Improvement Modifications	15,000	15,000					
SU-91	Systemwide Capacity / Condition Analysis	200,000	100,000	\$ 100,000		\$ 100,000		\$ 100,000
SU-92	Main St. Wastewater Main Replacement	150,000	100,000					
SU-93	Merrill Ranch Waste Water Treatment Plant Location, Design, and Construction	-	-		\$ 500,000	\$ 500,000		
SU	Territory Square Expansion (River Rd.) (Phase 2)			\$ 75,000				
SU-88	South WWTP Expansion Headworks	500,000	500,000	\$ 1,500,000	\$ 50,000	\$ 500,000		
SU	Replacement Truck			\$ 36,000		\$ 48,000		\$ 51,000
PAID WITH Wastewater FUNDS		1,705,000	1,424,445	\$ 2,236,000	\$ 680,000	\$ 1,418,000	\$ 100,000	\$ 251,000
SU-88	South WWTP Expansion Headworks	75,000	40,000					
SU	South WWTP Disinfection System Upgrade			-	\$ 70,000	\$ 3,000,000		
SU	South Wastewater Main Extensions (SR 287 / SR 79)							
SU	West Main Extension (Adamsville Rd. to Dobson Property)							
SU	Jetter Trailer			\$ 120,000			\$ 350,000	
SU	South WWTP Odor Control / Dust Abatement			\$ 300,000				
SU	North WWTP Expansion				\$ 150,000	\$ 5,000,000		
SU	South WWTP Expansion					\$ 2,000,000	\$ 15,150,000	
PAID WITH DIF		75,000	40,000	\$ 420,000	\$ 220,000	\$ 10,000,000	\$ 15,500,000	\$ -
Wastewater FUND - TOTAL CAPITAL		1,845,000	1,464,445	\$ 2,656,000	\$ 965,000	\$ 11,486,000	\$ 15,682,000	\$ 316,000

Sanitation Fund Budget Summary

Fund 53	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Cash Balance	1,162,967	1,054,521	1,164,736	1,198,039
Revenue				
Other	28,830	10,000	20,000	21,300
Utility Fees	851,787	854,700	893,000	900,000
	880,617	864,700	913,000	921,300
Expenditure				
Personnel Services	117,641	50,660	47,490	87,340
Contractual Services and Maintenance	702,740	737,850	753,875	732,314
Commodities	5,644	3,350	2,572	3,400
Other Charges	478	70	400	570
Capital Projects	-	-	26,000	300,000
Other	-	-	-	-
Operating Transfers Out	52,344	49,360	49,360	80,628
	878,847	841,290	879,697	1,204,252
Cash Balance	1,164,736	1,077,931	1,198,039	915,087

Florence Sanitation

Fund 53 Revenue Source	Account Number	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Other Revenue					
Interest Earnings	345-682	5,183	8,000	16,200	18,000
Unrealized Gain or Loss on Investment	345-683	(195)	-		-
Equipment Rental	350-475	2,280	1,700	3,500	3,000
Gain or Loss on Sale of Assets	350-683	21,204	-	-	-
Adjustments	350-691	1	-		-
Recovery to Bad Debt	350-697	358	300	300	300
		28,830	10,000	20,000	21,300
Utility Fees					
Sanitation Fees	371-453	851,787	854,700	893,000	900,000
		851,787	854,700	893,000	900,000
Total Revenue		880,617	864,700	913,000	921,300

Fund: Sanitation
053-571 or as indicated

Division: Sanitation

Program narrative:

Provide sanitation services to the Town of Florence through residential and commercial collection services on a biweekly pickup basis. Solid waste collection emphasizes the amount of refuse collected, collection reliability, community cleanliness, and customer satisfaction.

Account Description	Actual 2017-2018	Budget 2018-2019	Projected 2018-2019	Budget 2019-2020
Personnel				
101 Salaries and Wages	77,800	33,190	32,200	56,650
110 Car Allowance	234	240	240	240
111 AZ Retirement Contributions	8,699	3,820	3,875	6,750
121 FICA - Employer's Portion	5,621	2,510	2,300	4,300
123 Workman's Compensation	3,690	1,070	975	700
124 Health, Accident and Life Insurance	21,597	9,830	7,900	18,700
	117,641	50,660	47,490	87,340
Contractual Service and Maintenance				
201 Telephone	639	720	453	574
203 Reproduction and Printing	844	1,860	303	1,860
205 Legal Publication	29	-	-	-
206 Liability Insurance	3,500	22,380	22,380	20,000
207 Service Contracts	-	180	159	180
209 Vehicle Repair and Maintenance	1,142	2,710	1,080	1,200
217 Professional Services	567,450	604,000	598,000	627,500
219 Financial Audit	340	-	-	-
228 Administrative Fee	77,162	66,000	39,000	-
230 Land Fill Charges	51,634	40,000	92,500	81,000
	702,740	737,850	753,875	732,314
Commodities				
301 Office Supplies	4	800	234	800
304 Uniform Allowance	733	750	750	750
306 Fuel and Oil	1,530	1,500	1,209	1,500
311 Small Tools	-	-	39	50
312 Safety Equipment	266	300	301	300
314 Other	3,111	-	39	-
	5,644	3,350	2,572	3,400
Other Charges				
403 Training and Development	478	70	400	570
	478	70	400	570
507 Improvements				300,000
508 Land Acquisitions			26,000	
Capital Outlay	-	-	26,000	300,000
Operating Transfer Out				
910 Transfer Out	52,344	49,360	49,360	80,628
	52,344	49,360	49,360	80,628
Total Expenses	878,847	841,290	879,697	1,204,252

SANITATION OPERATIONS
053-571

	2019-2020 Budgeted
201 Telephone	
Cellular phone charges	574
203 Reproduction and Printing	
Reproduction of plans, maps, office forms, letterhead, business cards, etc.	1,860
206 Liability Insurance	
Share of Municipal Risk Pool	20,000
207 Service Contracts	
Maintenance contracts for services, copiers, GPS Monitoring Systems	180
209 Vehicle Repair and Maintenance	
Repair and maintenance of fleet (including scheduled preventative maintenance) and GPS monitor installation	1,200
217 Professional Services	
Right Away Disposal (RAD) trash service contract	627,500
228 Administration Fee	
Paid by solid waste contractor to the Town.	-
230 Land Fill Charges	
Disposal fees for garbage (containerized) and trash (containerized)	81,000
301 Office Supplies	
General office supplies (pens, paper, files, etc.)	800
304 Uniform Allowance	
Uniform needs for all personnel, shirts, hats, boots, pants, jackets	750
306 Fuel and Oil	
Fuel for vehicles, generators, and hand held equipment	1,500
311 Small Tools	
Shovels, pitch forks, hoes, hand tools, etc.	50
312 Safety Equipment	
Basic safety equipment such as barricades, vests, safety glasses, flashlights, etc., restock of first aid kits	300
403 Training and Development	
Continuing education and professional development for personnel	570
	736,284

**Capital Projects
Fiscal Year 2019-2020
Five Year Project Outlook**

PROJECT #	PROJECT TITLE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Sanitation						
S	Recycling Station	\$ 300,000				
	PAID WITH Sanitation FUNDS	300,000	-	-	-	-