Town of Florence, Arizona

Fee Schedule

Effective Date: March 01, 2024

The Town of Florence has adopted the following Fee Schedule to provide clearly described value-added service to its residents and business partners. This new user fee schedule will assist in streamlining the Town's processes and thereby provide a more cost-effective way of meeting the public's needs for services.

The Fee Schedule contains in-depth descriptions of what is included with fees collected and is broken down into departments for ease of use as follows. Each section describes the fee structure and services included with those fees.

NOTE: The Town Council will review the User Fee Schedule on an annual basis and reserves the right to adjust fees based on the Consumer Price Index for Urban Communities (CPI-U). Additionally, the Council will undertake a user study as needed to reevaluate fees based on economic trends and the Town's financial status.

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SECTION 0-GENERAL REQUIREMENTS

Section 0, General Requirements applies to Sections 2, 5 and 8 of this User Fee Schedule, unless otherwise specifically stated.

1. **Abandoned Plans**
    a. Any non-approved plan set not acknowledged within 90 days of the Town's first notification.
    b. Any approved plan set not permitted by the Town within one (1) year from the approval date.
    c. Plans deemed abandoned will be destroyed according to the State Records Retention Schedule.
    d. The applicant will be required to reinitiate the plan review process and pay all associated review fees.
    e. Abandoned plans refer to any document submitted to the Town for review and approval, (i.e., plans, reports, calculations, specifications, etc.).
2. **Expired Plans**
    a. Plans are deemed expired one (1) year after the Town sealing the plan set. If the plan set was permitted, then the plan expires after one (1) year unless there is a request to extend the permit
    b. Plans are deemed expired if no Town action has taken place in one (1) year. Expired plans are required to go through a comprehensive review of all sheets. Engineering plans expire 1 year after sealing the plan set. If the plan set was permitted, then the plan expires after (1) year unless there is a request to extend the permit.
    c. In order to resubmit plans, the design engineer or architect shall bring the plans into conformance with the Town's current codes, standards, and requirements.
    d. All expired plans being resubmitted are subject to first review fees.
3. **Town Re-Approval of Plans**
    a. The Town approval expires one (1) year from the approval date.
    b. Town reapproval can be requested if submitted prior to the expiration.
    c. The design will be reviewed against the current codes, standards, and requirements for compliance.
    d. There are no fees for reapproval unless compliance revision is required. The design engineer or architect shall bring the design into conformance with the Town's current codes, standards, and requirements. If updates are required because of updates to Town standards, then payment is per sheet.
    e. There are no limits to reapprovals per design, as long as standards don't change.

f. All reapprovals requiring compliance revision shall be considered a revised design.
g. Design refers to construction plans, reports, calculations, specifications etc.

4. **Revised Plans**

    a. Plans that have been approved, that require a design change and Town re-approval.
    b. Non-approved plan with a major design change.
    c. All revised plans will be subject to the Town's current fee schedule and shall require a comprehensive review.

5. **Expired Permit**

    a. Any permit that has not requested a required inspection within 180 days from the permit issuance date or the most recent inspection.
    b. Applicants may be required to resubmit plans for review and re-approval.
    c. All non-legitimate requested inspections are required to pay the re-inspection fee and the permit expiration date will not be extended.
    d. Pay all applicable fees.
    e. See individual sections for actual fees.

6. **Permit Extension**

    a. The Applicant can extend the permit expiration date when requested in writing before the permit expires.
    b. Permit Extension Fee is 10% of the original Permit Fee.
    c. Each extension is 180 days from the date of request.
    d. There are no limits on permit extensions as long as standards don't change.

7. **Revised Permit**

    a. Revised permits will be charged the permit revision fee of $55.

8. **Work Commenced Prior to Permit Issuance.**

    a. The fee is one (1) time the amount of the original calculated permit fee (excludes plan review fees) and shall be in addition to the required permit fees.
    b. Applies to any and all work or construction requiring a Town permit.

9. **Expedited Submittal Review**

    a. Expedited fees are two (2) times the amount of the original calculated fee.

10. **Unclassified or Unspecified Services**

a. The rate for any unclassified or unspecified fees shall be charged at User Fee hourly rate per fee Section. This includes, but is not limited to inspections, plan review, meetings, records investigation, etc. as determined by the Town.

11. Refunds

a. All refund requests shall be made in writing within 180 days of payment date by the Permit Applicant stating the reason for the requested refund. All fees not refunded within 180 days will revert to the Town with no exceptions.
b. Up to 80% of the original permit fee may be refunded if, no work has commenced, and no inspections have been conducted.
c. No Planning, Building, Fire or Civil Engineering plan review fees will be refunded once Town review has commenced.

12. Legal Fees

a. Legal Fees incurred by the Town are not included in the above schedule and are billed separately to the service user.

13. Inspections

a. All non-legitimate requested inspections are required to pay the re-inspection fee and the
b. permit expiration date will not be extended.

SECTION 1-ADMINITRATIVE FEES FOR ALL SECTION OF THE FEE SCHEDULE

User Fee Description	User Fee
Bad Debt (per account)	$ 50.00
Banking Fees (Non-Sufficient Fund Charge (per occurrence)	$ 20.00
Cable Communication Capital Invest Fee = per customer,	$ 0.50
Copies:	
:Size: 8.5" by 11", Black and White (per sheet fee)	$ 0.50
:Size: 8.5" by 14", Black and White (per sheet fee)	$ 0.60
:Size: 8.5" by 11", Color (per sheet fee)	$ 1.00
:Size: 8.5" by 14", Color (per sheet fee)	$ 1.00
:Size: 11" by 17", Black and White (per sheet fee)	$ 1.00
:Size: 11" by 17", Color (per sheet fee)	$ 2.00
:Plots- Large Print Copies (Black and White) (per square	$ 2.50
:Plots- Large Print Copies (Color) (per square foot)	$ 5.00
:Zoning Map	$ 10.00
Certified Copies (in addition to the per page price)	$ 5.00
Document Charges:	
:Audit Book	$ 25.00
:Budget Book	$ 35.00
:Development Code	$ 40.00
:Downtown Redevelopment Plan	$ 10.00
:General Plan	$ 40.00
:Historic District Design Guidelines	$ 10.00
:Main Street Streetscape Plan	$ 10.00
:Documents on Compact Disk	$ 5.00
:Town Atlas	$ 25.00
:Bound Books: 1-50 pages	$ 10.00
:Bound Books: 51-100 pages	$ 25.00
:Bound Books: 101-150 pages	$ 40.00
: Bound Books: 151-200 pages	$ 55.00
:Bound Books in excess of 200 pages:	Copy rates
Document Scanning	$ 0.25
Certified Record Fee-Courts	$17 plus .25 per page

SECTION 1-ADMINITRATIVE FEES FOR ALL SECTION OF THE FEE SCHEDULE

User Fee Description	User Fee
Election Expense: Deposit for Publicity Pamphlet Argument	$ 200.00
Faxes (per page)	$ 1.00

Notary Services

:Official Town Business	No Charge
:Non-Town Business – Per Signature (Includes: Acknowledgements, Jurats, Certifications, Oaths and Affirmations)	$ 2.00
Records Requests: Commercial	Actual Cost

SECTION 2: BUILDING SAFETY, VERTICAL CONSTRUCTION

Fee Structure: All fees charged as detailed below

Per services listed in Building Safety section.

1. Various fees classified as Based on Valuation (BOV) are based on valuation tables as required by international building codes (See Valuation Chart and Table 1-A).
    a. All BOV Plan Review Fees shall be 65% of the calculated Permit Fee and are in addition to the Permit Fee.
    b. Plan Review Fee payment is required at time of submittal for all BOV permits.
2. Expired permit fees are calculated as new permit fees.
3. *NOTE: *BOV: Based on the most current ICC Valuation (See Table 1-A)*

Services Included under User Fee Schedule

1. Associated clerical costs for processing and maintaining Town records and archiving, preparation of various correspondences, scheduling meetings, etc.

User Fee Description

AdministrativeFees

Building Board of Appeals, Per Appeal	$	300.00
Inspections (Outside Normal Business Hours {$50 per hour, 2 hours minimum}	$	100.00
Miscellaneous Inspections/Re-inspections or Service for which no fee is specifically indicated (hourly rate)	$	50.00
Inspectors (hourly rate)	$	50.00
Additional plan review required by changes or additions to the plans (1/2-hour rate)		Actual Cost
Permit Revision Fee – Commercial	$	150.00
Permit Revision Fee – Residential	$	75.00

Plan Review Fee

Plan Review – based on building permit fee	$	0.65
Commercial Accessory Structure		BOV*
Residential Accessory Structure	$	200.00

SECTION 2: BUILDING SAFETY, VERTICAL CONSTRUCTION

Utility Permit Fees		Fee
Electrical, Mechanical, HVAC Plumbing, Gas, Etc.		
:Commercial	$	300.00
:Residential	$	75.00
Solar Plan Review	$	400.00
Fire Alarm	$	150.00
CO2 system	$	150.00
Automated Hood Suppression System	$	150.00
Pool		BOV*
Fire Sprinkler	$	300.00

Occupancy Permit Fees

Certificate of Occupancy, Residential and Commercial, Per Residence or Building	$	75.00

Miscellaneous

Work Commenced Prior to Permit Issuance - 100% of Permit Fee - Applies to all Permits		Equal to the Calculated Permit Fee
Awning, metal pre-engineered (per square foot)	$	15.00
Building Demolitions Permit		
: Residential	$	100.00
: Commercial	$	200.00
Park Model Placement	$	450.00
Manufactured Home Set (Per most current Office of Manufactured Housing Intergovernmental Agreement)	$	450.00
Swimming Pool Standard Plan Review		BOV*
: Above-Ground (Pool or Spa)		BOV*

*NOTE: *BOV: Based on Valuation (See Table 1-A)*

Total Valuation	Fee
Total Valuation $1.00 to $500.00	$50
Total Valuation $500.01 to $2,000.00	$50 for the first $500 plus $5 for each additional $100 or fraction thereof, to and including $2,000
Total Valuation $2,000.01 to $25,000.00	$125 for the first $2,000 plus $18.35 for each additional $1,000 or fraction thereof, to and including $25,000
Total Valuation $25,000.01 to $50,000.00	$547 for the first $25,000 plus $13.33 for each additional $1,000 or fraction thereof, to and including $50,000
Total Valuation $50,000.01 to $100,000.00	$880 for the first $50,000 plus $12.17 for each additional $1,000 or fraction thereof, to and including $100,000
Total Valuation $100,000.01 to $500,000.00	$1,489 for the first $100,000 plus $8.03 for each additional $1,000 or fraction thereof, to and including $500,000
Total Valuation $500,000.01 to $1,000,000.00	$4,699 for the first $500,000 plus $7.26 for each additional $1,000 or fraction thereof, to and including $1,000,000
Total Valuation $1,000,000.01 and up	$8,329 for the first $1,000,000 plus $5 for each additional $1,000 or fraction thereof

SECTION 3: BUSINESS LICENSES

Adopted by Ordinance No. 702-21

Applications		User Fee
Application Fee: All; other than those listed specifically below	$	10.00
Application Fee: Sexually Oriented Business (nonrefundable and not applicable against license fee) A	$	100.00
Application Fee: Marijuana	$	250.00
Late Fee; per month	$	5.00

General Licenses:

All Licenses other than those listed specifically below	$	50.00
Banking and Financial Institute	$	150.00
Restaurant, No Liquor	$	50.00
Mobile Food Unit	$	50.00

Beauty/Barber/Nail Shop

Owner	$	50.00
Each Additional Chair	$	25.00

Carnival, Circus Road Shows

Registration for each employee	$	10.00
Daily Fee	$	75.00

Hotel, Motel, Hospital, Rest Home, Sanitariums or like business

01-10 rooms	$	50
11-50 rooms	$	75
Over 50 rooms	$	100
Employee Application Fee	$	200

Liquor

Beer, Wine or Winery/Distillery	$	175.00
All Spirituous Liquor	$	225.00

SECTION 3: BUSINESS LICENSES

Applications	User Fee
Marijuana	
Investigation Fee	$ 500.00
Business License Fee	$ 250.00
Manufacture Testing Facility	$ 1,250.00
Sexually Oriented Business	
Business License	$ 500.00
Employee Fee	$ 100.00
Temporary Businesses	
Registration Fee Per Person (ID/Application)	$ 10.00
Daily Fee	$ 25.00
Per month, in excess of one month	$ 300.00
Annual Fee	$ 1,800.00

SECTION 4: CEMETERY

The Town of Florence does not do burials on Holidays nor on Sundays.

Florence defines resident as all who living within a five-mile radius of Florence, family members of those who are considered Florence residents, anyone who was born in Florence or lived in Florence.

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For burial escorts, please contact the Florence Police Department.

Burials: Opening and Closing	**User Fee**
Weekdays-Adult	$ 500.00
Saturday-Adult	$ 700.00
Child (One year to 17 years of age)	$ 300.00
Infant (newborn to one year of age)	$ 250.00

Interment	
Interment of Urn(s) (per urn) (3 allowed per lot)	$ 125.00
Interment of Urn - Saturday	$ 175.00

Disinterment - Weekdays only	$ 1,200.00

Plots (Regular)	
: Florence Resident	$ 400.00
: Nonresident	$ 1,000.00

SECTION 5: COMMUNITY DEVELOPMENT

1. Discovery Meetings and Due Diligence Meetings consist of requests for the current status of development projects. Information requested at these meetings generally include overall project completion status, utility service availability including water and sewer capacity, request for documents, and other due diligence items related to development. A Due Diligence meeting requires two (2) or less Department reviews where a Discovery Meeting requires three (3) or more department reviews.
2. Modification of Stipulation/s refers to a request for a change to one (1) or more approved stipulations. The process will include decision from the same body.
3. Amendment per acreage fee will be calculated on the impacted area only.
4. Concept Site Plan only applies in qualified zoning overlay districts
5. Please refer to the Town Development Code and/or application guidelines for additional criteria, terms and definitions.

SECTION 5: COMMUNITY DEVELOPMENT-CONTINUED

Administrative Fees	User Fee	
Annexation (Does not include ads – per 5 acres)	$	750.00
Zoning Verification Letter, (only zoning), per parcel, per request	$	50.00
Continuance Request	$	365.00
Modification of Stipulations	$	1,010.00
Time Extension: Administrative	$	240.00
Time Extension: Planning Commission/Council	$	470.00
Development Agreement, does not include Attorney Fees	$	4,000.00
Development Agreement, Amendment, does not include Attorney Fees	$	4,000.00
Zoning Written Interpretation	$	150.00

Appeals

Appeal of Administrative or Planning Commission Decision	$	300.00

Use Permits and Signs

Conditional Use Permit	$	800.00
Temporary Use Permit	$	200.00
Comprehensive Sign Plan: Administrative	$	500.00

Design Review

Design Review: Administrative	$	350.00
Design Review: Planning & Zoning	$	500.00
Planned Unit Development: base fee, plus per acre + 40/acre	$	2,500.00
Planned Unit Development: Minor Amendments + 0/acres	$	1,500.00
Planned Unit Development: Major Amendments base fee plus per acre + 20/acres	$	2,000.00
Residential Standard Plan		$ 500.00

Development Code Amendments

Development Code Amendment	$	1,000.00

SECTION 5: COMMUNITY DEVELOPMENT-CONTINUED

General Plan Amendments

General Plan Amendments, Major base fee, plus 10 acre	$	2,500.00
General Plan Amendments, Minor base fee, plus 10 acre	$	1,000.00
General Plan Amendments: text only	$	500.00

Landscape

Landscape Plans, per sheet, per review	$	75.00

Rezone

Rezone + 10 acres	$	1,200.00
Text Amendment	$	1,000.00

Division of Property

Lot Split/Lot Combination/Lot Line Adjustment	$	250.00
Minor Land Division/Lot Splits	$	250.00

Permits and Fees

Minor Revisions of Plans -Residential	$	75.00
Minor Revisions of Plans -Commercial	$	150.00
Residential Accessory Structures	$	200.00
Commercial Accessory Structures		BOV
Demolition Permit-Residential	$	100.00
Demolition Permit-Commercial	$	200.00
Mechanical/Electrical/plumbing (res)	$	75.00
Mechanical/Electrical/plumbing (com)	$	300.00
Solar Plan Review	$	400.00
Certificate of Occupancy	$	75.00
Park Model Placement	$	300.00

*BOV-Based on Valuation

Preliminary Plat

Preliminary Plat: base fee, plus per lot 30/lot/track	$	2,000.00
Preliminary Plat: Amendment, plus 15/lot/track	$	750.00
Preliminary Plat: Extension	$	750.00

Final Plat

Final Plat base fee, plus 30/lot/track	$	1,250.00
Final Plat: Amendment, plus 12 lots	$	650.00

SECTION 5: COMMUNITY DEVELOPMENT-CONTINUED

Re-plats

Re-plat Administrative	$	350.00

Variances

Variance: Base Fee, Plus cost of advertisements	$	700.00

SECTION 6. COMMUNITY SERVICES

Community Services fees are programing fees to cover the cost of services.

Town sponsored or affiliated events are exempt from fees.

Definition:

Affiliated: Activities and programs that are sponsored or co-sponsored by the Town of Florence. Events that are co-sponsored are conducted by an outside organization or outside individual and planned with and approved by the Town.

Adult: 18 years of age or older.

Commercial: Organization, institution, corporation, or other legal entity including but not limited to partnerships, sole proprietorships, and limited liability companies, that is organized or operated for the profit or benefit of its shareholders or other owners.

Non-Profit: Non-profit educational institutions, fraternal and service clubs, bona fide religious organizations, and agencies of any federal, state or local governments. Non-Profit private clubs where a basic membership fee covers the cost of the use of facilities. Non-Profits must provide of non-profit status

Resident: A person whose residence is in the Town limits and/or a Town licensed business located within the Town limits. A Resident may not book the facility on behalf of a non-resident in a way to avoid non-resident fees.

***Senior*:** 55 or older.

Youth: Six Months to 17 years of age.

Refunds and Cancellations

Refunds:

Withdrawal Requests

- Withdrawal requests will only be considered at least five business days before the course start date, except for medical reasons (See Medical Transfer Request).
- Approved withdrawals will be refunded using one of the methods listed in the Course Refund Policy. Convenience charges paid online will not be reimbursed.
- Refunds will not be considered once classes have started, except for medical reasons (See Medical Withdrawal and Medical Transfer Request)

Transfer Requests

- Transfer requests will only be considered if received at least five business days before the course start date, except for medical reasons (See Medical Transfer Request).
- Requested transfer classes must have open availability.
- If the transfer course request in not available and the participant chooses to withdraw, the request is subject to the withdrawal policy.

Medical Withdrawal and Medical Transfer Request

- Written documentation from a physician's office must accompany the Withdrawal or Transfer request.
- The request must be received within 72 hours of the first missed class.
- Refunds will be prorated if the withdrawal is on or after the course start date. Convenience charges paid online will not be reimbursed.

Course Refund Policy

- Approved withdrawal participants will be refunded by one of the following:
    - Credit Card/Debit Card used to make the purchase
    - Check: All check refunds take approximately 6-7 weeks processing by the Town of Florence and are made out and mailed to the main contact of the account.
- Convenience charges paid online will not be reimbursed
- Refunds will not be considered once classes have started, except for medical reasons (See Medical Withdrawal and Medical Transfer Request)

Facility Reservation Cancellation Policies

- Cancellations due to unforeseen weather conditions that make it impossible to utilize our facilities will be offered a partial refund or the option to change the date/facility. These requests must be made within three business days with a member of the Florence Community Services staff.
- If the permittee chooses to cancel or move their reservation for any other reason, a request for a partial refund or change of date/facility must be made at least 10 business days prior to the facility rental date in order for the request to be granted. All partial refunds granted will be minus 20% or $10 (whichever is greater).

Cost Recover goals for recreation activities are set as follows:

a. High Range Cost Recovery Activities (60% to 100%
   i. Classes Adult and Youth
   ii. Facility Rental
   iii. Day care services
   iv. Adult athletics (volleyball, basketball, softball, lap swim)

b. Mid-Range Cost Recovery Activities (30% to 60%
   i. Special Events
   ii. Youth Sports
   iii. Baseball
   iv. Swim Lessons
   v. Outdoor facility and equipment rentals

For cost recovery activities of less than 100%, there should be a difference in rates between residents and non-residents. However, the Community Services Director is authorized to reduce or eliminate non-resident fee differentials when it can be demonstrated that:

a) The fee is reducing attendance, and
b) There are no appreciable expenditure savings from the reduced attendance.

SECTION 6. COMMUNITY SERVICES-CONTINUED

AQUATIC CENTER

Aquatic Center

Programs	**Residents**	**Non-Residents**
Open Swim and Lap Swim		
Youth	$ 2.00	$ 2.00
Adult	$ 4.00	$ 4.00
Swim Lessons	$ 25.00	$ 31.25
Swim Team	Cost for Service	Cost for Service
Aquatic Classes	Cost of Class	Cost of Class
Pool Passes		
Youth	$ 45.00	Not Available
Adults	$ 105.00	Not Available
Season Family Pack (two adults and two youth)	$ 280.00	Not Available
Private Pool Party (Minimum 2 hours)		
Competition Pool	$125/Hour	$145/hour
Play Pool	$210/hour	$245/hour
Whole Center	$250/Hour	$375/hour
Multipurpose Room Rental (Minimum 1 hours, Max 2 hrs)	$25/Hour	$37.50/hour

FITNESS CENTER

Membership Category	**Residents**	**Non-Residents**
Daily	$ 6.00	$ 6.00
Monthly (Senior and Youth)	$ 13.00	$ 13.00
Monthly (Adult)	$ 20.00	$ 20.00
Bi-Annual (Senior and Adult)	$ 66.00	$ 66.00
B-Annual (Adult)	$ 99.00	$ 99.00
Annual (Senior and Youth)	$ 132.00	$ 132.00
Annual (Adult)	$ 198.00	$ 198.00

SECTION 6. COMMUNITY SERVICES-CONTINUED

FACILITY RENTAL FEES-COMMUNITY CENTER

Fees include tables, chairs, and room set-up	Per Hour (2 hours minimum) Residents	Non-Residents
Recreation Room A	$ 25.00	$ 37.50
Recreation Room B	$ 25.00	$ 37.50
Recreation Room C	$ 25.00	$ 37.50
Recreation Room A+B, or B+C	$ 45.00	$ 67.50
Recreation Room A+B+C	$ 60.00	$ 90.00

General Government Room 1	$ 20.00	$ 30.00
General Government Room 2	$ 25.00	$ 37.50
General Government Room 1 + 2	$ 40.50	$ 60.75
Craft Room	$ 20.00	$ 30.00
Conference Room	$ 20.00	$ 30.00
Lobby	$ 50.00	$ 75.00
Kitchen	$ 5.00	$ 7.50
Supplies	$5.00 per 8 cup pack	
Off Hours Staff Labor Cost	$ 25.00	$ 25.00

IT SERVICES

IT Services		
Laptop Computer	$ 25.00	$ 25.00
DVD Blue Ray Player	$ 10.00	$ 10.00
Microphone	$ 5.00	$ 5.00
Conference Phone	$ 10.00	$ 10.00
25' Extension Cord	$ 5.00	$ 5.00

LIBRARY FEES

Lost or Damaged Items	Items MSRP + $2
Library Card Replacement	$1
Non-Resident Library Card Fee	$25 per year
Laminating Services per page	$1
Temporary Computer User Card	$5.00 per 30 days

SECTION 6. COMMUNITY SERVICES-CONTINUED

MISCELLANEOUS

Miscellaneous

Masking Tape	$10.00 per roll
Pens and Markers	$25.00

PARK RENTAL FEES

Facilities: Per Hour-(2 hour minimum)

Small Ramada	$ 5.00	$ 7.50
Medium Ramada	$ 10.00	$ 15.00
Large Ramada	$ 15.00	$ 22.50
Ball Fields (baseball, football, soccer)	$ 15.00	$ 22.50
Open Turf Area	$ 25.00	$ 37.50

Baseball/Softball Tournament

One Field (all day)	$ 150.00	$ 225.00
Two Fields (all day)	$ 240.00	$ 360.00
Three Fields (all day)	$ 270.00	$ 405.00
Basketball Tournament (all day)	$50 per court	$100 per court

Services

Athletic Field Lights (Minimum of 2 hours)	$10.00 per hour
*Ball Field Prep and Bases	$40.00 each
* Football/Soccer Field Prep	$75.00 each
Alcohol Permit with Park Reservation	$10.00 per 50 consuming adults
Park Staff Labor	$60.00 per hour

RECREATION PROGRAMS

Programs:	**Resident**	**Non-Resident Commercial**
Adult Sports (Individual)	Cost of Program	
Adult Sports (Teams)	Cost of Program	
Youth Sports	Cost of Program	
Special Interest	Cost of Program	
Youth Teen	Cost of Program	
Fitness Classes	Cost of Program	
Vendor Fee (To include Special Events)	$0.00-$100.00	

SECTION 6. COMMUNITY SERVICES-CONTINUED

RENTALS FEES:

Trash Can Rental	Per Day/ea.	$ 5.00
A-Frame	Per Day/ea.	$ 5.00
10 X 10 Canopies	Per Day/ea.	$ 10.00
Large 17 KW Generator	Per Day	$ 150.00
Small Honda Generator	Per Day	$ 80.00
Folding Tables	Per Day/each	$ 10.00
Folding Chairs	Per Day/each	$ 5.00
Labor Cost	Per hour	$ 25.00

Any set-up and removal will be charged with Labor Cost

RODEO GROUNDS

Arena Daily Rental	$ 300.00
Arena Daily Lights	$ 100.00
Daily Water Truck	$ 55.00
Water Truck Driver-Per Hour	Regular Rate $36.00-Overtime Rate $50

SENIOR CENTER

Meals	Cost of Program	N/A
Programs	Cost of Program	N/A
Classes, Events, Excursions	Cost of Program	N/A
Meals	Cost of Program	N/A
Transportation	Cost of Program	N/A

Facilities	Resident	Non-Resident/ Commercial
Multi- Purpose Room	$ 25.00	$ 50.00
Dining Room	$ 50.00	$ 75.00
Kitchen with Dining Room only	$ 100.00	$ 125.00
Multi-Purpose Room, Dining Room, and Kitchen	$ 150.00	$ 175.00
Scoreboard Room	$ 50.00	$ 75.00
Off Hours Staff Labor Cost	$ 25.00	$ 25.00

SECTION 7: DEVELOPMENT IMPACT FEES

Effective August 1, 2024

NON-UTILITY IMPACT FEES

Type	Police	Fire	Parks	Street
Single Family	$ 1,068.00	$ 2,130.00	$ 1,288.00	$ 2,074.00
Multi Family	$ 954.00	$ 1,904.00	$ 1,151.00	$ 1,523.00
* Commercial / Retail	$ 831.00	$ 641.00	$ 9.00	$ 3,229.00
* Office / Institutional	$ 369.00	$ 983.00	$ 14.00	$ 1,396.00
* Industrial /Flex	$ 166.00	$ 474.00	$ 7.00	$ 627.00

Per 1,000 Square Feet

DIF 2024 Study & Fees Adopted on 5-6-2024 & 7-15-2024

Fees Effective: 8-1-2024

UTILITY DEVELOPMENT IMPACT FEES

Florence Utility Service Area

Size	Type	Capacity Ratio	Water	Wastewater
0.75"	Displacement	1.00	$ 668.00	$ 1,290.00
1"	Displacement	1.67	$ 1,116.00	$ 2,155.00
1.5"	Displacement	3.33	$ 2,226.00	$ 4,297.00
2"	Displacement	5.33	$ 3,563.00	$ 6,878.00
3"	Singlejet	10.67	$ 7,133.00	$ 13,769.00
3"	Ultrasonic	10.67	$ 7,133.00	$ 13,769.00
3"	Turbine	11.67	$ 7,802.00	$ 15,060.00
4"	Ultrasonic	16.67	$ 11,144.00	$ 21,512.00
4"	Turbine	21.00	$ 14,039.00	$ 27,100.00
6"	Ultrasonic	33.33	$ 22,282.00	$ 43,012.00
6"	Turbine	43.33	$ 28,968.00	$ 55,917.00
8"	Ultrasonic	53.33	$ 35,654.00	$ 68,822.00
8"	Turbine	93.33	$ 62,396.00	$ 120,441.00
10"	Turbine	140.00	$ 93,597.00	$ 180,668.00
12"	Turbine	176.67	$ 118,113.00	$ 227,990.00

Territory Square Benefit Area

Size	Type	Capacity Ratio	Water	Wastewater
0.75"	Displacement	1.00	$ 7,791.00	$ 5,819.00
1"	Displacement	1.67	$ 13,011.00	$ 9,718.00
1.5"	Displacement	3.33	$ 25,944.00	$ 19,379.00
2"	Displacement	5.33	$ 41,525.00	$ 31,018.00
3"	Singlejet	10.67	$ 83,129.00	$ 62,094.00
3"	Ultrasonic	10.67	$ 83,129.00	$ 62,094.00
3"	Turbine	11.67	$ 90,919.00	$ 67,913.00
4"	Ultrasonic	16.67	$ 129,874.00	$ 97,010.00
4"	Turbine	21.00	$ 163,608.00	$ 122,208.00
6"	Ultrasonic	33.33	$ 259,670.00	$ 193,962.00
6"	Turbine	43.33	$ 337,578.00	$ 252,157.00
8"	Ultrasonic	53.33	$ 415,487.00	$ 310,351.00
8"	Turbine	93.33	$ 727,122.00	$ 543,129.00
10"	Turbine	140.00	$ 1,090,722.00	$ 814,723.00
12"	Turbine	176.67	$ 1,376,413.00	$ 1,028,122.00

Single Family: Attached and detached one-family dwelling units, modular and manufactured homes
Muti-family: All attached dwelling units such as duplexes and condominiums, mobile homes, apartments and dormitories.
Commercial: All commercial, office, retail, institutional, and hotel/motel development.
Institutional: A governmental, quasi-public or institutions use, or a on-profit recreational use, not located in a shopping center.
Industrial: All manufacturing and warehouse development.

Arizona State Revised §9-500.18 Notwithstanding any other law, a city or town shall not assess or collect any fees or costs from a school district or charter school for fees pursuant to section 463.5. This prohibition does not include fees assessed or collected for streets and water and sewer utility functions.

SECTION 8: ENGINEERING PLAN REVIEW AND INSPECTIONS

When plans are approved, Mylar and Digital copies are required, at a cost to the applicant, for Town Engineer signature. Prior to signature by the Town, water and sewer plans required approval to Construct from the appropriate State of Arizona Agency.

hen reports are approved, two (2) final sets are requested. The contractor for the project will need an approved set of plans to apply for inspection.

Plan/Report	Fee
Civil Plan Review [1] (Per Sheet)	$ 200.00
Design Report [2] (Per Report)	$ 750.00
Drainage Report (Per Report)	$ 750.00
Traffic Report (Per Report)	$ 750.00
Right-of-Way Abandonment [3] (Each)	$ 300.00
Sewer Pre-Treatment (Each)	$ 750.00
Commercial Site Plan [4] (Each)	$500 (Plus 100 per acre)
Second Review of Plans and Reports	$ -
Subsequent Review of Reports [5]	$ 200.00

[1] Includes: plants, grading, paving, signage, striping, water, sewer, and drainage plans.

[2] Includes: water, sewer, and geotechnical reports.

[3] When the right-of-way is greater than 50% of the property that is transferred back to the land outside of the proposed development. This applies to the residual right-of-way, which is no longer required, resulting from a development project not needed for ingress/egress. The fee applies to residential and commercial properties.

[4] The cost of a commercial site plan is $500 if the site is less than one acre. If the site is greater than or equal to one acre the cost is $500, plus $100 per acre.

[5] Fee assessed for reviews conducted after a second review. Review continue until the plans and/or reports are approved.

SECTION 8: ENGINEERING PLAN REVIEW AND INSPECTIONS-CONTINUED

Abandonment's and Encroachments Fee	Fee
Public Right-of-Way Abandonment Processing [1] (each)	$ 750.00
Encroachment Permit, non-commercial (each)	$ 750.00
Encroachment Permit, commercial (each)	$ 150.00
Dedication of Right-of-Way or Easement to Town (com)	$ 200.00
Dedication of Right-of-Way or Easement to Town (res)	$ 75.00

[1] If corrects are required, there is no additional charge at first re-inspection to verify corrections.

Public Utility Fees	
Right-of-Way	$ 25.00
Plan Review (per sheet)	$ 20.00
Inspection, no pavement cut (per permit)	$50 (+.20 per LF, if over 300 LF)
Inspection, pavement cut/concert work (per permit)	$50 (+1 per LF, if over 300 LF)
Initial Inspection [1]	$ -
Subsequent Inspection [2] (each)	$ 60.00

[1] If corrects are required, there is no additional charge at first re-inspection to verify corrections.

[2] For any inspections called before ready for inspections, or if inspections cannot be made on date requested due to no access, or for subsequent inspections required due to failure to correct due to failure to correct deficiencies.

Civil Engineering Fees are divided into three categories. The three areas are public Utility fees, reviews and hearings, on-site and off-site engineering plan review, and on-site and off-site engineering inspection insurance. The three area are further defined as following:

SECTION 8: ENGINEERING PLAN REVIEW AND INSPECTIONS-CONTINUED

Water Development Inspection Fees		Fee
Water Main	Per linear foot	$ 1.00
Water Service	Each	$ 25.00
Fire Hydrants	Each	$ 40.00
Fire Sprinkler Inspections	Per linear foot	$ 1.00
Tap, Sleeve and Valve	Each	$ 110.00
Pip Encasements	20 LF Sections	$ 40.00
Backflow Device	Each	$ 60.00

Sewer Development Inspection Fees		
Sewer Lines	Per LF	$ 1.00
Sewer Service	Each	$ 25.00
Manholes and Cleanouts	Each	$ 40.00
Pipe Encasements	20 LF Sections, includes water	$ 30.00

Street and Storm Drainage Development Inspection Fees		
Curb and Gutter	Per LF	$ 0.40
Sidewalk and Bike Paths	Per linear foot	$ 0.40
Valley Gutters and Aprons	Each	$ 22.00
Driveway and Alley Entrances	Each	$ 22.00
Alley Grading	Per Square Yard	$ 0.10
Retention Basin Grading	Per Acre	$ 50.00
Paving	Per Square Yard	$ 0.70
Paving Adjustments (MH and Value)	Each	$ 10.00
Slope Protection (Rip-rap, gabions, gunnite, etc.)	Per Square Yard	$ 0.35
Irrigation Lines and Ditches	Per LF	$ 1.00
Storm Drains	Per LF	$ 2.00
Pavement Cut (grading)	Per LF	$ $50+ $0.40
Headwalls	Each	$ 35.00
Drywells	Each	$ 50.00
Catch Basin and Scuppers	Each	$ 50.00
Manholes	Each	$ 50.00
Traffic Signal Pole	Each	$ 50.00
Traffic Signal Control Cabinet	Each	$ 50.00

Lighting and Refuse		Fee
Trenching	Per LF	$ 0.20
Street Lights	Each	$ 10.00
Refuse Enclosure	Each	$ 15.00

SECTION 8: ENGINEERING PLAN REVIEW AND INSPECTIONS-CONTINUED

Underground Fire Lanes

Connection to Town Water Main	Up to 500 LF of pipe	$	375.00
Additional 500 LF of Fraction Thereof	Each	$	200.00
Fire Protection System Lead-in	Each	$	130.00
Fire Hydrants	Each	$	50.00

Site Grading

Site Grading	Per Acre	$	20.00
Commercial Sites	Each	$	200.00
50 Cubic Yards	38.2 m or less	$	23.50
51 to 100 Cubic Yards	40 to 76.5 m	$	37.00
101-1,000 Cubic Yards	77.2 to 7,645 m	$37 for first 100 CY + $17.50 for each 1,000 CY or fraction thereof	
1,001 – 10,000 Cubic Yards	7,646 – 76,455 m	$194.50 for first 1,000 CY + $14.50 for each 1,000 CY or fraction thereof	
100,001 Cubic Yards or more	76,456 m or more	$919 for first 10,000 CY + $36.50 for each 1,000 CY or fraction thereof	

The Following schedule is set a standard for sale of Town engineering records. The schedule is governed by the provisions of Title 39 – Public Records and Notices, Article 2, Searches and Copies, Section 39-121 of Arizona Revised State Statutes.

Sales of Engineering and GIS Records Fees

		Fee	
Blue Prints	Smaller than 24" x 36"	$	2.00
Blue Prints	Equal or larger than 24" x 36"	$	3.00

Engineering - Streetlight Improvement District

		Fee	
Street Light Improvement District (SLID)	EA	$	4,000.00
Street Light Improvement District (SLID) Modification	EA	$	4,000.00
Maintenance Improvement District (MID)	EA	$	4,000.00
Advertising And Posting Fes We need to amend our SLID Document to		Developer Paid	
Legal fees outside of the MID and/or SLID application fee for those MIDs and SLIDs that have more than one property owner and are required to be posted	EA	As Billed by Town Attorney	

SECTION 8: ENGINEERING PLAN REVIEW AND INSPECTIONS-CONTINUED

Notes: Civil Engineering Fees:

Civil Engineering Fees are divided into three categories. The three areas are public Utility fees, reviews and hearings, on-site and off-site engineering plan review, and on-site and off-site engineering inspection insurance. The three area are further defined as following:

Engineering Plan Review Fees:

Engineering plan review fees are based on the number of sheets submitted for review and approval. Each type of improvement plan (i.e., grading and drainage, public water, public sewer, and right-of-way improvements) is deemed as a sperate submittal. Sheet sizes are set by a standard scale requirement.

Abandonment of Right-of-Way Fees:

Abandonment fees are based on the staff work to review a proposal to abandon right-of-way for feasibility and preparation for public hearing, if applicable. The Abandonment Process includes both a formal and informal method of considering the feasibility of the removal of public right-of-way from Town justification.

Engineering Inspection Fees:

Engineering permit fee are based on quality of construction materials or the valuation of the project. Some examples of quantities of construction materials would include length of water pipe, sewer pipe, quantity of soil moved, and quantity of street construction.

SECTION 9: FIRE SAFETY

Fee Structure: All fire fees listed are flat fees unless otherwise indicated.

Services Included under User Fee Schedule

1. Associated clerical costs for processing and maintaining Town records and archiving, preparation of various correspondences, scheduling meetings, etc.
2. Expired permit fees are calculated as new permit fees.

SECTION 9: FIRE SAFETY CONTINUED

Services	User Fee
Fire Records/Reports Fees-each	$ 5.00
Effective 08/01/2024	
Operational PERMITS Operational Permits Issued for Operations as classified in the adopted 2018 International Fire Code	
Aerosol Products. An operational permit is required to manufacture, store or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds (227 kg) net weight.	$ 100.00
Amusement buildings. An operational permit is required to operate a special amusement building.	$ 100.00
Battery systems. Stationary storage battery systems having capacities exceeding the values shown in Table 1206.2 shall comply with Section 1206.2.1 through 1206.2.12.6, as applicable.	$ 100.00
Exhibits and trade shows. An operational permit is required to operate exhibits and trade shows.	$ 140.00
Explosives. An operational permit is required for the manufacture, storage, handling, sale, or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of chapter 56.	$ 100.00
Fireworks Display/Pyrotechnic special effects This fee is for the Initial Plan Review and 1 fire inspection, which may require a tent permit as well.	$ 200.00
Flammable-Combustible Liquids. (Dispense-Use & handling). An operational permit is required.	$ 200.00
High - Piled Storage. An operational permit is required to use a building or portion thereof with more than 500 square feet (46 m²), including aisles, of high - piled storage.	$ 100.00
Hot Work Operations. An operational permit is required for hot work; including but not limited to:	$ 100.00
LP - Gas. An operational permit is required for: 1. Storage and use of LP-gas. 2. Operation of cargo tankers that transport LP-gas	$ 100.00
Motor fuel-dispensing facilities. An operational permit is required for the operation of automotive, marine and fleet motor fuel dispensing facilities.	$ 100.00
Open Burning. An operational permit is required for the kindling or maintaining of an open fire or a fire on any public street, alley, road or other public or private ground. Instructions and stipulations of the permit shall be adhered to.	$ 75.00
Open flames and candles. An operational permit is required to use open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments.	$ 100.00
Outdoor assembly event. An operational permit is required to conduct an outdoor assembly event where planned attendance exceeds 1,000 persons.	$ 100.00
Places of assembly. An operational permit is required to operate a place of assembly.	$ 100.00
Private fire hydrants. An operational permit is required for the removal from service, use or operation of private fire hydrants.	$ 100.00
Pyrotechnic special effects material. An operational permit is required for use and handling of pyro technic special effects material.	$ 150.00
Repair garages and motor fuel- dispensing facilities. An operational permit is required for operation of repair garages.	$ 100.00
Carnivals & Fairs. An operational permit is required to conduct a carnival or fair.	$ 150.00
Compressed gases. An operational permit is required for the storage , use or handling at normal temperature and pressure (NTP) of compressed gases in excess of the amounts listed in Table 105.6.8.	$ 100.00
Temporary Membrane Structures and Tents. An operational permit is required to operate an air-supported temporary membrane structure, a temporary special event structure or a tent having an area in excess of 400 square feet (37 m²). - Per tent / structure.	$ 100.00
MISC Special Events and operations undefined above. This fee is for the Initial Plan Review and requires fire inspections.	$ 100.00

SECTION 9: FIRE SAFETY CONTINUED

Design Review (per Submittal)	
Inspection/Plan Review (Misc.) *(Per Submittal)This fee is for the Initial Plan Review and /or required fire inspections* per hour	$ 100.00
New Construction Review *(Per Submittal) This fee is for 1 Plan Review*	$ 230.00
Tenant Improvement Review *(Per Submittal) This fee is for 1 Plan Review*	$ 230.00
Fire Review of Residential Plats *(Per Submittal) This fee is for 1 Plan Review*	$ 250.00
FIRE Sprinkler Systems NEW *(Per Submittal) This fee is for 1 plan review and 2 inspections. - per system*	$ 300.00
FIRE Sprinkler Systems TI *(Per Submittal) This fee is for 1 plan review and 1 inspection. - per system*	$ 175.00
Underground Fire line *(Per Submittal) This fee is for 1 Plan Review and 2 fire inspections - per system*	$ 400.00
Fire Sprinkler System New Residential *(Per Submittal) This fee is for 1 plan review and 2 inspections. - per system*	$ 250.00
Fire Alarm Systems New *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection - per system*	$ 250.00
Fire Sprinkler Monitoring System *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection - per system*	$ 250.00
Fire Alarm Systems TI *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection*	$ 200.00
Fire Pumps New/ *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection - per system*	$ 300.00
Fire pump Modification (Per Submittal) T*his fee is for 1 Plan Review and 1 fire inspection - per system*	$ 200.00
Kitchen Fire Suppression Systems (New) *Per Submittal) This fee is for 1 Plan Review and 1 fire inspection - per system*	$ 200.00
Kitchen Fire Suppression Systems Tenant Improvement *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection - per system*	$ 150.00
Private Hydrants. *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection*	$ 100.00
Special Hazard System *(Per Submittal) This fee is for 1 Plan Review and 1 fire inspection - per system*	$ 250.00
Standpipe System New/Modifications *(Per Submittal)This fee is for 1 Plan Review and 1 fire inspection*	$ 250.00
LP Gas Systems - *New- This fee is for 1 Plan Review and 1 Fire Inspection - per system*	$ 225.00
Flammable-Combustible Liquids *This fee is for 1 Plan Review and 1 Fire Inspection - per tank*	$ 125.00
Above Ground Storage Tank -Fuel (removal and or installation) per tank - *This fee is for 1 Plan Review and 1 Fire Inspection - per tank*	$ 250.00
[A] 105.7.15 Industrial ovens. *A construction permit is required for installation of industrial ovens covered by Chapter 30. - per tank*	$ 100.00
State/Federal Mandated Inspections	
Day Care Residential Life Safety Inspection	$ 90.00
Day Care Commercial Life Safety Inspection	$ 90.00
Annual Life Safety Inspection Existing Occupancy HIGH RISK (*PER Building and up to 2 hours)*	$ 95.00
Life Safety Inspection Existing Occupancy MEDIUM RISK *(PER Building and up to 2 hours)*	$ 80.00
Life Safety Inspection Existing Occupancy LOW RISK	$ 70.00
Variance Request / Appeal Review	
Expedited Plan Review	200% of permit fee
After Hours Inspections per hour	$124.00 per hour
Effective 10/01/2024	

SECTION 10: FLOODPLAIN MANAGEMENT

The following administrative fees shall be charged for processing of appeals, floodplain use permits, floodplain variances, plan review and map changes with no provisions for refund, unless an error occurred, or other State Statutes apply.

Floodplain Use Permit	**Fees**
Floodplain Clearance	$ 40.00
Floodplain Use Permit, Category 1: Single Lot Residential	$ 170.00
Complexity 1- Minor, non-complex residential property development	$ 250.00
Complexity 2- Commercial/industrial development	$ 420.00
Complexity 3- Subdivision development/complex projects	$ 760.00
Clearance Review - Incidental Use	$ 100.00
Clearance Review – No development activity in floodplain	$ 50.00
Clearance Review – Perimeter floodplain and exemptions	free
Permit amendment or modification	$ 150.00
Pre construction fee – associated with floodplain inquiry case	$150 plus complexity 1, 2, or 3

Floodplain Use Permit – Extractions of Sand and Gravel

Permit application	$ 7,800.00
Non-compliance engineering review	$ 1,600.00
Permit renewal (5 year)	$ 6,400.00
Major amendment	$ 4,550.00
Minor amendment	$ 3,700.00
Administrative amendment	$ 50.00

Variance (Floodplain Administration, Floodplain Review Board

Residential/Commercial/Industrial (posting required)	$ 2,600.00
Continuance of Hearing – application request	$ 50.00
New posting required	$ 170.00

SECTION 10: FLOODPLAIN MANAGEMENT-CONTINUED

Floodplain Delineation Review

CLOMR/LOMR (MT1)	$	880.00
CLOMR/LOMR (MT2)	$	3,000.00
Review of floodplain study	$	1,500.00

Appeal

Appeal, Interpretation	$	250.00

General Notes

Fees include all required inspections throughout the life of the Floodplain Use Permit.

All Fees pertaining to these Floodplain Management Regulations shall be adopted by a Resolution.

CLOMR/LOMR (MT1) - Fee category to be applied for the technical review of a conditional letter of map revision (CLOMR) and/or letter of map revision (LOMR) submittal to the Federal Emergency Management Agency (FEMA). The fee is applied for projects that meet the technical criteria for MT-1 submittals to FEMA where the revisions requested are primarily due to modifications to the drainage characteristics as the result of fill being placed.

CLOMR/LOMR (MT2) - Fee category to be applied for the technical review of a CLOMR/LOMR submittal to FEMA. The fee is applied for projects that meet the technical criteria for MT-2 submittals to FEMA where the revisions requested are primarily due to complex modifications to thedrainage characteristics that involve the alteration of drainage flows, patterns, rates, velocities, and other dynamic factors.

Floodplain Use Permit Fee Categories

Complexity 1 - Fee category to be applied for the review and issuance of residential Floodplain Use Permits for development that lacks structural or design complexity. Developments in the floodplain in this category are minor in their potential impact on the floodplain. There are no floodways on the parcel. (Examples: pools, patios, non-solid fences (i.e.: mesh, chain link, barb wire), driveways at natural grade, etc.)

Complexity 2 - Fee category to be applied for the review and issuance of a residential, commercial, or industrial Floodplain Use Permit that requires greater review. This includes development related to single-family residential, mobile/manufactured building, or commercial/industrial use, or any other development of the floodplain that, based on professional judgment, has the potential to result in a more significant impact

on the floodplain than Complexity. (Examples: single-family residential structures, manufactured homes, mobile homes, solid walls, retaining walls, at grade roads in floodway, accessory buildings, culverts, as-built structures, etc.

Complexity 3 - Fee category to be applied for the review and issuance of residential, commercial, or industrial Floodplain Use Permit that requires more detailed review due to the level of complexity.This includes residential subdivisions, commercial/industrial malls or parks, or any other development that, based on professional judgment, has the potential to result in a more significant impact on the floodplain as compared to Complexity 1 and Complexity 2. (Examples: subdivisions, commercial business parks, strip malls, roadways, industrial utility projects, multi-family complexes, mobile/manufactured home parks, recreational vehicle parks, any obstruction or fill in the floodway, commercial solar energy production sites, etc.)

Clearance Review - Incidental - Fee category to be applied for the review and processing of anincidental use as approved by the Floodplain Administrator or his designee per signed policy. Development is to have very minimal ground disturbance. (Incidental uses include: awnings, benches, billboards, carports, corrals, demolitions, open rail fences without mesh including barb wire, fire pits, interior courtyard fences less than or equal to 50 lineal feet, light poles, non-substantial improvement additions (interior remodel/repair, vertical additions), patio covers, solar panels on roofs, portable pens and stalls, ramadas, shade structures [nonsolid sides], sheds/enclosures less than or equal to 120 square feet with no utilities, signs [i.e. free standing,building attachments], tenant improvement, wheelchair ramps, and wrought-iron pool barriers.)

Clearance Review - **No Development Activity in Floodplain** - Fee category to be applied for the review and processing of project improvements conducted within a property that contains a designated floodplain, where review by the Floodplain Administrator has determined that development in the floodplain will not occur.

Clearance Review - **Perimeter Floodplain and Exemptions** - Fee category to be applied for the review and processing of project improvements conducted within a property that contains a minimalamount of floodplain, generally on the perimeter of the property, that due to the location, amount, and distance from any proposed improvement, does not require review by the Floodplain Administrator to determine its impact on the floodplain. Review and determination of such activitiesis conducted on an administrative level by town staff.

Permit Amendment or Modification - Fee category to be applied for processing changes to an existing permit, where the reason for the request was initiated by the applicant and the permit fee has already been paid in full. Request may include administrative revisions to paperwork due to new ownership, additional development on property not part of original permit, in-construction changes such as increasing storage tank size or location above or below ground, etc. Modificationsare permit changes to plans after the permit has been issued.

Post-Construction Permit Fee (associated with Floodplain Inquiry Case) - Additional fee to beapplied for the processing and review of a Floodplain use Permit category (Complexity 1, 2, or 3) where the applicant has begun or completed construction prior to obtaining the required permit.

The fee shall be applied in addition to the standard permitting fee(s). Fee is applicable when thereis an open Floodplain Inquiry on the property that has not progressed to the Floodplain Review Board.

Permit Application - Fee category to be applied for the initial processing and review of anapplication for sand and gravel mining activities occurring within a designated floodplain.

Noncompliance Engineering Review - Fee category to be applied for the engineering review of afacility as the result of an identified noncompliance issue.

Permit Renewal - Fee category to be applied for the review and processing of the renewal of anactive permit with no changes to the previously approved Plan of Development. Permit renewalsare required every five years of activity operation, in accordance with the provisions of the Floodplain Regulations.

Major Amendment - Fee category to be applied for the processing of a sand and gravel permit amendment that is considered to be relatively major in complexity and its potential impact on the floodplain. (Examples: expanding permitted pits, adding new engineered structures such as bermsor grading controls, etc.)

SECTION 10: FLOODPLAIN MANAGEMENT-CONTINUED

Minor Amendment - Fee category to be applied for the processing of a sand and gravel permit amendment that is considered to be relatively minor in complexity and its potential to impact on the floodplain. (Examples: change in project phasing, relocation of access locations, changes in bermprotection riprap, etc.)

Administrative Amendment - Fee category to be applied for the processing of a sand and gravel permit amendment that is administrative in nature and that is not occurring as part of a major/minor amendment request. (Examples: change in ownership, name change, etc.)

Residential/Commercial/Industrial (posting required) - Fee category to be applied for the issuance of a variance by the Floodplain Review Board.

Continuance of Hearing - **Applicants Request** - Fee category to be applied in the event that an applicant initiates a request of continuance for a scheduled hearing.

New Posting Fee - Fee category to be applicable for the reposting of a notice of Variance.

Appeal Fee Category - Fee category to be applied when an applicant requests an interpretation from these Regulations, wants to appeal a denied permit application, or appeal a final decision of the Floodplain Administrator based on the results of an inspection.

FLOODPLAIN DELINEATION

Review of Floodplain Study - Fee category to be applied for the technical review and consideration of an independent third-party floodplain study. This fee may be applied when the district staff performs a review of a study conducted by an outside entity in support of a permit application or other regulatory requirement.

SECTION 11: POLICE

Services	User Fee
Special Duty/Police per hour, minimum 4 hrs.	$54 Regular/$76 Overtime
Sergeant Personnel Rate	$66 Regular/$94 Overtime
Officer Personnel Rate	$54 Regular/$76 Overtime
Finger Printing Fees-each	$ 6.00
Police Records/Reports Fees-each	$ 5.00
Photos-each	$ 24.00
Funeral Escort-Two officers for two hours	$ 240.00
Funeral Escort-Three officers for two hours	$ 360.00
Officer charge for hours after minimum-Each hour	$ 60.00

SECTION 12: PUBLIC WORKS

Description	Per each per day Fee
Barricades	
Barricade-Type II	$ 1.50
Barricade-Type II w/light	$ 2.00
Barricade-Type III	$ 4.00
Barricade-Type III w/light	$ 4.50
Parade Barricade	
(long single board barricade w/stands)	$ 4.00
Signs	
Signs-up to 8 sq ft	$ 1.50
Signs-9 sq ft to 12 sq ft	$ 3.00
Signs-over 12 sq ft	$ 4.00
Delivery/Pickup charge, minimum	$ 25.00
Cones	
Traffic Cone	$ 1.00
Labor	
Labor rate per hour-Regular	$ 30.00
Labor rate per hour-Overtime	$ 45.00

Note:
Type of signs and barricades are limited to Public Works inventory and availability may be limited.

SECTION 13: REDEVELOPMENT DISTRICT

Fee Structure: All fees charged as detailed below.

1. Downtown Incentive District

    a. This district is to incentivize the downtown Florence area for redevelopment and growth.

    b. The incentive for this area is a 75% reduction on all **User Fees as identified in this document** with the exception of item (c) below.

    c. The incentive does not apply to the following.

        i. The Office of Manufactured Housing Set Fee

        ii. Business License Fees

        iii. All Class Permits, (Section 3)

        iv. MIDS and SLIDS, (Section 3)

        v. Annual Fees as listed under the Class Permits, (Section 3)

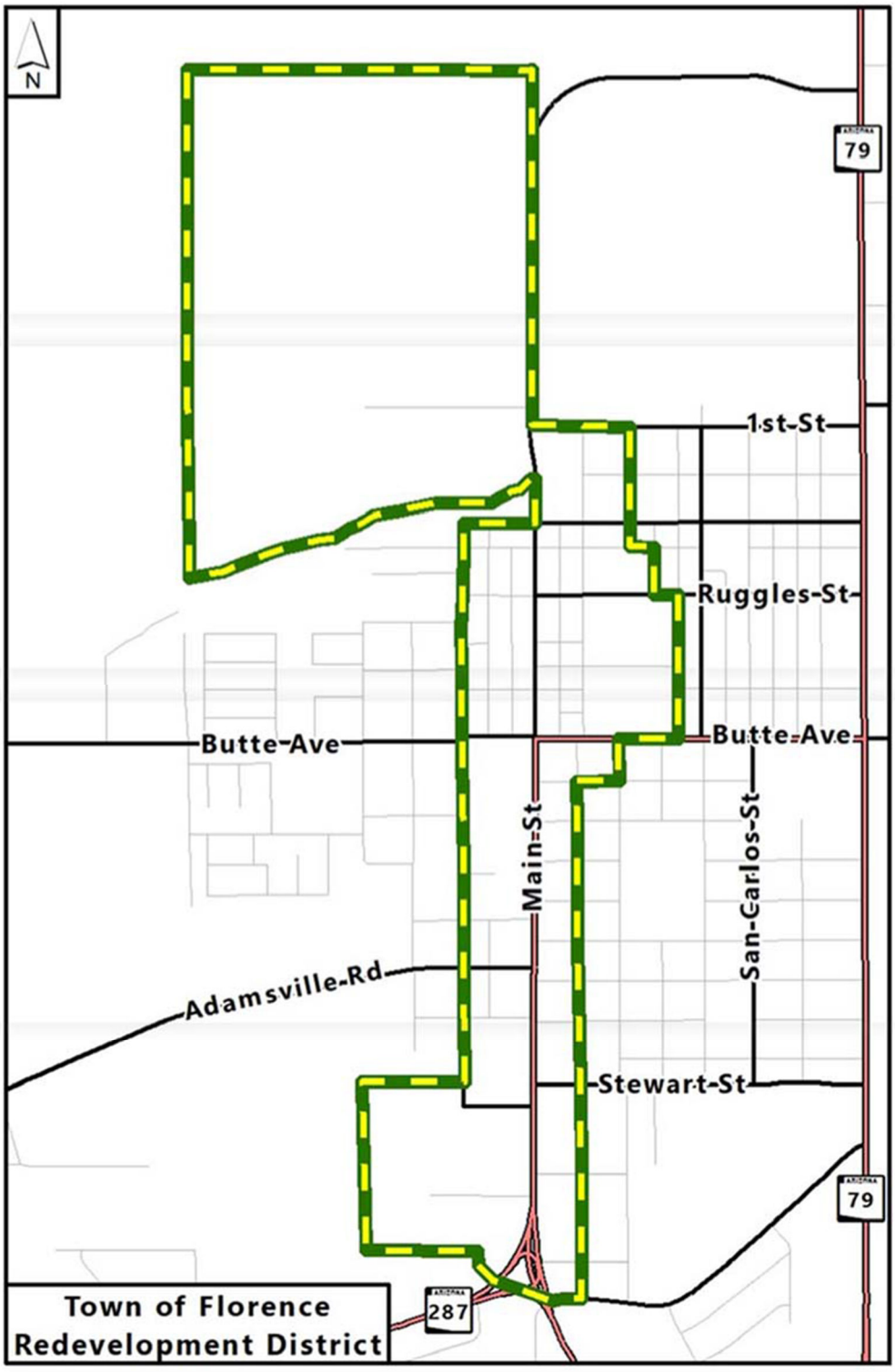
        vi. All fees adopted under other council action or other fees schedules such as;

            1. Development Impact Fees

            2. Water Fees

    d. The pictorial area for the Downtown Incentive District is identified on the following map.

    e. Legal Description can be obtained from the Town of Florence, Community Development Department.


N
79
1st St
Ruggles St
Butte Ave
Butte Ave
Main St
San Carlos St
Adamsville Rd
Stewart St
79
287
Town of Florence
Redevelopment District

SECTION 14: SOLID WASTE

Type of Pick-Up	Pick-Up Per Week	Fee
Residential	1	$19.08
Additional Container*	1	$9.54
Institutional 2 Cubic Yard	1	$47.76
Institutional 2 Cubic Yard	2	$88.97
Institutional 3 Cubic Yard	1	$54.55
Institutional 3 Cubic Yard	2	$103.00
Institutional 4 Cubic Yard	1	$60.61
Institutional 4 Cubic Yard	2	$121.23
Institutional 6 Cubic Yard	1	$84.85
Institutional 6 Cubic Yard	2	$157.60
Institutional 8 Cubic Yard	1	$110.32
Institutional 8 Cubic Yard	2	$210.93
Institutional Recycle 4 Cubic Yard	1	$36.37
Institutional Recycle 6 Cubic Yard	1	$36.37

Effective: May 2, 2022

Other Charges

Truck Rental-Residential Only*	Residents Only	$95.00

Customer Deposits

Residential		$51.00
All other	Three (3) times monthly base	

***Effective: May 2, 2022**

Sanitation		
Re-Delivery of Carts Picked up for Non-Payment	$	50.00
New Home Cart Fees-For both Regular and Recycle	$	200.00

***Effective: May 6, 2024**

WASTEWATER

Rates and Fees

Monthly Variable Charges per 1,000 Gallons

Customer Category		
Residential/Mobile Homes	$	6.36
Commercial	$	6.38
Institutional	$	10.13
Outside Municipality (Residential)	$	6.36

Monthly Base Charges

Customer Category		
Residential/Mobile Homes	$	27.08
Commercial	$	27.08
Institutional	$	27.08
Outside Municipality (Residential)	$	27.08

Commercial: Includes but not limited to office, multi-family, school, and government facilities.
Institutional: Includes but not limited to multi-bed, self-contained facilities with or without kitchen.
Ordinance No. 510-09, Ordinance No. 559-11.

Resolution 1890-24

Residential wastewater rates are billed at 75% of water usage. All others at 100% of water usage.

Effective 03-01-2023

OTHER CHARGES

Tap	Inside Town
Alley/Street Tap-Without Pavement Repairs-Residential	$ 1,025.00
Alley/Street Tap-With Pavement Repairs-Residential	$ 2,025.00

***Wastewater taps larger than described in the fee schedule are to be installed by the applicants contractor.

HAULAGE OF NON-HAZARDOUS LIQUID WASTE PERMIT

Type	Fee
First Vehicle	$ 90.00
Additional Vehicle(s)	$20 (each)
First Violation Permit Fee	$ 1,000.00
Violation- Without Permit	$ 10,000.00
First Suspension Permit Fee	$ 5,000.00
Second Suspension Permit Fee	$ 10,000.00

PRETREATMENT PROGRAM

Volume Charges per Excess Pound Treated

Customer Category	
Biochemical Oxygen Demand (BOD)	$ 0.78
Suspended Solids (TSS)	$ 0.71
Effluent Monthly Volume Charges Per 1,000 Gallons	$ 1.52

OTHER WASTEWATER UTILITY FEES

Labor Charge	$ 48.00
Labor Charge - Overtime	$ 72.00
BOD Test	$ 45.00
TSS Test	$ 15.00
*Inspection Fees	$ 25.00
Sewer Repayment Agreement	$ 100.00
Sewer Reapplication of Service-Sec. 188.1 (a)	$ 75.00

*Car washes, laundries, restaurants, bakeries, service stations, and auto repair shops and other commercial and public users with dining facilities shall pay a commercial inspection fee.

CHARGES FOR ANALYZING WASTEWATER CHARACTERISTICS

	Flow
Residential	45%
Multifamily	45%
Trailer Court	45%
Commercial	
W/O Dining	43%
W/Dining	46%
Laundries	51%
Restaurant	
W/O Dining	52%
W/Dining	53%
Public	
W/O Dining	43%
W/Dining	43%

WASTEWATER-CONTINUED

NON-HAZARDOUS LIQUID WASTE FEES

Gallons	Chemical Toilets Inside Municipality
500	$ 75.00
1,000	$ 80.25
1,500	$ 85.50
2,000	$ 90.75
2,500	$ 96.00
3,000	$ 101.25
3,500	$ 106.50
4,000	$ 111.75
4,500	$ 117.00
5,000	$ 122.25
5,500	$ 127.50
6,000	$ 132.75
6,500	$ 138.00

SECTION 15: UTILITIES

WATER

Rates and Fees

Securing Water Future Charge	Monthly fee	Units
Inside City	$ 2.09	Single Charge
Outside City	$ 2.72	Single Charge

Monthly Volume Charge Customer Category	Inside Town	OutsideTown	Units
Under 5,000 gallons	$ 1.95	$ 2.54	1,000 Gallons
5,001 - 10,000 gallons	$ 2.93	$ 3.81	1,000 Gallons
10,001 - 20,000 gallons	$ 4.40	$ 5.72	1,000 Gallons
Over 20,001 gallons	$ 6.59	$ 8.57	1,000 Gallons

Monthly Base Charge,	Inside Town	Outside Town
Meter Size	Fee	Fee
5/8" - - 3/4"	$ 32.29	$ 41.97
1"	$ 53.82	$ 69.95
1-1/2"	$ 161.44	$ 209.86
2"	$ 215.28	$ 279.87
3" Compound Need to update all these descriptions	$ 344.48	$ 447.81
3" Turbine	$ 376.77	$ 480.09
4" Compound	$ 538.23	$ 699.70
4" Turbine	$ 678.16	$ 839.63
6" Compound	$ 1,076.44	$ 1,399.39
6" Turbine	$ 1,507.03	$ 1,829.95
8" Turbine	$ 2,583.48	$ 3,358.52
10" Turbine	$ 4,090.52	$ 5,317.67
12" Turbine	$ 5,382.26	$ 6,608.89

Water Standpipe

Consumption Rate	$2.50/1000 gallons

Effluent Charges

Monthly Base Charge	$ 50.00

Effluent Monthly Volume Chharges

Per 1,000 Gallons	$ 2.16

Water Service Connection Charges -Tapping and meter to stub-out, Meter set only

SECTION 15: UTILITIES

WATER-CONTINUED

Effective 03-01-2023

Taps

Tap Only (Inside Municipality) -Service Line, meter, with or without pavement

Meter Size	Without Paving Repairs	With Paving Repairs
5/8”x 3/4"	$ 1,570.00	$ 2,570.00
1"	$ 1,773.00	$ 2,773.00
1-1/2	$ 3,050.00	$ 4,050.00
2"	$ 3,173.00	$ 4,173.00
3"	**	**
4"	**	**
6"	**	**

****3" or larger to be installed to be installed by contractor or individual quotes by Town.**

Meter Only

Meter Size	Fee
5/8” x 3/4”	$ 350.00
1”	$ 450.00
2”	$ 1,500.00
3”	**
4”	**
6”	**

For tract construction of residential homes or facilities that are tapped by the contractor.

****3" or larger to be installed to be installed by contractor or individual quotes by Town.**

Water Shut-Down Charges

Tap Size	Regular Hours M-F 7 AM to 2:30 PM	After Hours/Weekend /Holidays
12” and smaller	$ 175.00	$ 350.00
Larger than 12”	$ 295.00	$ 590.00

Deposits and Fees

Refundable Deposits Residential see Town Code for criteria. Town Code Chapter 50.120	$ 150.00	2 times the monthly
Commercial or Industrial service using 7,000 cf or 52.360 gallons in any one calendar year. Town Code Chapter	$225.00	2 times the monthly
Service Fee to establish a new or existing service – required on all the water connections or re-connections. Town Code Chapter 50.142	$20 regular business hours M-F 7 AM – 2:30 PM	$75 after regular business hour/weekends or holidays
Service Reestablishment Charge – Customer/Family Returning to same address within 12 months	Town Code	Chapter 50.143
Service Reestablishment Charge – Customer after disconnecting for non-payment. Town Code Chapter 50.143	$50 regular business hours M-F 7 AM – 2:30 PM	$100 after regular business hour/weekends or holidays
Disconnect for nonpayment lists, day of discounted. Town Code Chapter 50.143	$25.00	Each time
Special Meter Reading. Town Code Chapter 50.107	Cost	Plus, labor and
Special Meter Reading. Town Code Chapter 50.107	$20.00	Per Reading
Meter Testing. Town Code Chapter 50.107	$80.00	Per Testing
Labor charge.	$42.00	Per Hour
Labor charge-Overtime	$62.00	Per Hour

Meters Box with Lids

3/4"	$ 235.00
1"	$ 250.00
1 1/2"	$ 415.00
2"	$ 495.00

Deposits and Fees: Fire Hydrants

Item	Fees
Refundable Deposit*	$ 1,000.00
Installation Charge	$ 75.00
Removal Charge	$ 75.00
Failure to Return Hydrant Key	$ 100.00
Repair to Hydrant Meter or Connection	Time and Materials
Fire Flow Testing	$ 120.00
Daily service charge	$ 10.00
Consumption Rate	$2.50/1000 gallons

*If usage does not exceed $1,000. If over $1,000 an additional $1,000 will be charged.

Unapproved Water Use and/or Removal of Seal from Fire Prevention Equipment

Should the flow detector meter on a fire prevention service line show consumption without a fire having occurred and without prior notice to the Public Work Director a charge will be made.	$100 per occurrence
Should any sealed valve on the sprinkle type fire prevention system be opened without prior notification and approval of the Public Works Direction, a charge will be made.	$100 per occurrence
Standby fire prevention service, a monthly charge per inch diameter of service pepe shall be made	$4.60 per inch

Service Fees for New or Existing Services

Charge for broken meter lock, delinquent account (charged to customer account if the meter lock placed to prevent usage of water has been tampered with, broken or removed). Collected at customer reconnection	$ 35.00
Charge for removing meter, delinquent account (charged to customer's account if it is necessary to remove meter or jumper device to prevent unauthorized usage of water). Collected at customer reconnection	$ 45.00
Emergency turn off charge, a charge to customer's account if it is necessary to remove meter or jumper device to prevent unauthorized usage of water. Collected at customer reconnection	$ 45.00