# Town of Florence
# Recreation Division
# Special Interest Program Proposal

| | |
|---|---|
| **Last Name:** | **First Name:** |
| **Address:** | |
| **Home Phone:** | **Work Phone:** |
| **Cell Phone:** | **E-mail:** |

**Title of Class or Activity:** _____

**Brief Description of Class:**

Minimum # of Participants: _____ Maximum # of Participants: _____ Age of Participants: _____

**List the dates, days of the week and times you are interested in teaching classes:**

**What is the fee you would like to receive per student (including materials)?** _____

**Materials needed for the class: (Please note whether Parks & Rec, Student, or Instructor to provide):**

_____

**Please list your experience with this activity both teaching and participating *(attach copies of any certification)***

_____

**Have you ever been convicted of a felony or do you have a felony charge currently pending? YES ☐ NO ☐**

**If yes, give details including charges, dates and locations. (A conviction will not necessarily disqualify an applicant from the position applied for.):**

_____

**Please list three references that we can contact regarding your work experience:**

| | |
|---|---|
| **1.)** | **Phone:** |
| **2.)** | **Phone:** |
| **3.)** | **Phone:** |

**Instructor Signature**_____ **Date**_____

**Thank you for your interest in increasing the quality of life for our community. We will review your proposal and follow up with you. Contracted instructors typically receive an 80/20 split per class.**

**Office Use Only**

**Coordinator**_____ **Date**_____
**Superintendent**_____ **Date**_____
**Director**_____ **Date**_____

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